



**Township of Southgate
Recreation Advisory Committee**

September 19, 2024

2:00 PM

Electronic Participation

	Pages
1. Call to Order	
2. Confirmation of Agenda	
Be it resolved that the Committee confirm the agenda as presented.	
3. Declaration of Pecuniary Interest	
4. Delegations & Presentations	
None.	
5. Adoption of Minutes	3 - 6
Be it resolved that the Committee approve the minutes from the May 16, 2024 Recreation Advisory Committee meeting as presented.	
6. Recreation Updates and Recreation Manager Report	
6.1 2024 Work Plan	7 - 8
6.2 Dundalk Arena Food Booth - Verbal Update	
6.3 Hopeville Pavilion - Verbal Update	9 - 11
6.4 Dundalk Memorial Park Pool Accessibility - Verbal Update	12
7. New/Unfinished Business	
7.1 2025 Capital Project Discussion	13 - 18
7.2 Recreation Action Plan/Sports Field Complex	19 - 64
7.3 2025 Fees and Charges Discussion	65 - 66

8. Correspondence

None.

9. Members Privilege

10. Next Meeting

Thursday November 21, 2024 at 2:00PM.

11. Adjournment

Be it resolved that the Committee adjourn the meeting at [TIME].



Township of Southgate
Minutes of Recreation Advisory Committee

May 16, 2024
2:00 PM
Electronic Participation

Members Present: Councillor Jason Rice
Councillor Monica Singh Soares
Melancthon Councillor Bill Neilson

Members Absent: Councillor Jim Ferguson

Staff Present: Kevin Green, Recreation Manager
Elisha Milne, Legislative Coordinator

1. Call to Order

Recording Secretary Elisha Milne called the meeting to order at 2:04 PM.

2. Elections

Moved By Councillor Jason Rice

Seconded By Melancthon Councillor Bill Neilson

Be it resolved that Monica Singh Soares be elected as chair of the Recreation Advisory Committee for 2024.

Carried

Moved By Melancthon Councillor Bill Neilson

Seconded By Councillor Monica Singh Soares

Be it resolved that Jason Rice be elected as Vice Chair of the Recreation Advisory Committee for 2024.

Carried

3. Confirmation of Agenda

Moved By Melancthon Councillor Bill Neilson

Seconded By Councillor Jason Rice

Be it resolved that the Committee confirm the agenda as presented.

Carried

4. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

5. Delegations & Presentations

None.

6. Adoption of Minutes

Moved By Councillor Jason Rice

Seconded By Melancthon Councillor Bill Neilson

Be it resolved that the Committee approve the minutes from the September 21, 2023 Recreation Advisory Committee meeting as presented.

Carried

7. Recreation Updates and Facility Manager Report

7.1 2024 Work Plan - Recreation Manager Kevin Green

Recreation Manager Kevin Green reviewed his 2024 Work Plan with the Committee members and discussed at length.

Moved By Councillor Jason Rice

Seconded By Melancthon Councillor Bill Neilson

Be it resolved that the Recreation Committee supports the decision that the park located at Seeley and Werry Road be named with significance of the area; and

That the Recreation Committee recommends Council approve the naming of the park as recommended by the Recreation Manager.

Carried

8. New/Unfinished Business

8.1 Arena Booth Future Use

Recreation Manager Kevin Green presented options moving forward with the Dundalk Arena Concession Booth regarding rentals and the removal and change of the kitchen equipment and the Committee discussed.

8.2 Possible Banning of Portable Airhorns in the Dundalk Arena

Recreation Manager Kevin Green reviewed a complaint that was received regarding portable airhorns in the Dundalk Arena and the Committee discussed.

9. Correspondence

None.

10. Members Privilege

Chair Singh Soares thanked Kevin Green and all recreation department staff for their continued efforts and how they are handling the growth and changes in the community.

11. Next Meeting

Thursday September 19, 2024 @ 2:00PM via Zoom

12. Adjournment

Moved By Melancthon Councillor Bill Neilson

Seconded By Jason Rice

Be it resolved that the Committee adjourn the meeting at 3:51 PM

Carried

Chair Monica Singh Soares

Recording Secretary Elisha Milne

2024 WORK PLAN: RECREATION

#	PRIORITY	TASK/PROJECT	KEY ACTION STEPS/NOTES	TIME FRAME	STATUS
1.		Ice Season	Change over to spring programming	Oct 15	In progress
2.	High	Accessibility	Arena seating Pricing	2025	In progress
			Macintyre Building entrance/ washroom doors	2025	In progress
			Pool purchases lift / stairs Stairs Purchased	April	In progress
3.	High	Pool Staffing	Secure Staff for 2024 season Letters sent	April	Completed
4.	High	Grass Tender	RFP released closes March 28	March 28	Completed
5	Med	Sports Field Complex	Initial Planning		In Progress
	-		Environmental Impact Study	2025 Budget	Not Started
	-		Engineered drainage and grading	2025 Budget	Not Started
6.	Med	Flato Parks	Assuming parkland Norm Jack Park		In Progress
	-		Naming other parks in Development		In Progress
7.	Low	Multi Use Facility	Research on needs and possibilities		In Progress
8.	Low	Surplus Lands/ Facilities	Report to council		Not Started
			Swinton Park Facility decision Hopeville Pavilion decision Proton Station Parkland		
9.	Med	Roof Hopeville Pavilion	Decision to go ahead / complete		Complete
10.	Med	Arena Columns	Triton engineering working on plan		In Progress
11.	Low	Arena replacement plan	Finding partner to dance with	2030	In Progress
12.	Med	Programming Support	Maximizing Aud / Community Centre		In Progress
	-		Maximizing Summer programming		In Progress
	-		Securing secondary facilities for programming / Erskine Centre		In Progress
		Program Help	Staffing / volunteers	2025 Budget	In Progress
13.	Low	Trails Development	Links and possibilities Sports Fields to Glenelg	2030	In Progress

#	PRIORITY	TASK/PROJECT	KEY ACTION STEPS/NOTES	TIME FRAME	STATUS
14.	Med	Recreation Plans	Update / Implement		In Progress
15	Med	Parks Open	Clean up / repairs / Facilities Open	May 15	Complete
16	Low	Ag Lands Agreements	Decision / Worth?		Complete
	-				Choose an item.
	-				Choose an item.
	-				Choose an item.
	-				Choose an item.









Attachment 3

Township of Southgate		General Fund Expense																	
2023 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Recreation																			
2023																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 3,000	\$ 27,000	DC						\$ 30,000	\$ -				\$ -		
Trail Development - Connections		\$ 10,000	\$ 10,000	\$ 5,500	\$ 4,500	DC						\$ 10,000	\$ -				\$ -		
Recreation Maintenance Equipment growth			\$ -									\$ -	\$ -				\$ -		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 185,500			\$ 185,500		
MacIntyre Building Accessibility		\$ 10,000	\$ 10,000	\$ 10,000								\$ 10,000	\$ -				\$ -		
Sport Field Development		\$ 450,000	\$ 450,000		\$ 450,000	DC				Deferred to 2025		\$ 450,000	\$ -				\$ -		
3/4 ton Truck Replacement - Used		\$ 50,000	\$ 50,000	\$ 50,000								\$ 50,000	\$ -				\$ -		
Dump Trailer (to replace flatbed)		\$ 15,000	\$ 15,000	\$ 7,000	\$ 8,000	DC						\$ 15,000	\$ -				\$ -		
Memorial Park Project										Missed carrying fwd from 2023									
Olde Town Hall		\$ 179,080	\$ 179,080					\$ 178,080	\$ 1,000	Sale terminated		\$ 179,080	\$ -				\$ -		
Budget	\$ -	\$ 744,080	\$ 744,080	\$ 75,500	\$ 489,500	\$ 178,080	\$ -	\$ 1,000	\$ -	\$ -		\$ 744,080	\$ -	\$ 195,500	\$ -	\$ -	\$ 195,500	\$ 168,500	16.0%
2024																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Parkland Development and Amenities		\$ -	\$ -									\$ -	\$ -				\$ -		
Trail Development - Connections		\$ -	\$ -									\$ -	\$ -				\$ -		
Recreation Maintenance Equipment growth			\$ -									\$ -	\$ -				\$ -		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 185,500			\$ 185,500		
MacIntyre Building Accessibility		\$ -	\$ -									\$ -	\$ -				\$ -		
Sport Field Development		\$ -	\$ -									\$ -	\$ -				\$ -		
3/4 ton Truck Replacement - Used		\$ 41,581	\$ 41,581	\$ 41,581								\$ 41,581	\$ -				\$ -		
Dump Trailer (to replace flatbed)		\$ 13,909	\$ 13,909	\$ 13,909								\$ 13,909	\$ -				\$ -		
Olde Town Hall			\$ -									\$ -	\$ -				\$ -		
Projected	\$ -	\$ 55,490	\$ 55,490	\$ 55,490	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 55,490	\$ -	\$ 195,500	\$ -	\$ -	\$ 195,500	\$ -	
Rural Recreation Reserve		\$ -	\$ -									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 3,000	\$ 27,000		\$ -	\$ -	\$ -	\$ -		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -		
Trail Development - Connections		\$ 10,000	\$ 10,000	\$ 5,500	\$ 4,500		\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -		
Recreation Maintenance Equipment growth		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Recreation Infrastructure Reserve		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
MacIntyre Building Accessibility		\$ 10,000	\$ 10,000	\$ 10,000	\$ -		\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -		
Sport Field Development		\$ 450,000	\$ 450,000	\$ -	\$ 450,000		\$ -	\$ -	\$ -	\$ -		\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -		
3/4 ton Truck Replacement - Used		\$ 8,419	\$ 8,419	\$ 8,419	\$ -		\$ -	\$ -	\$ -	\$ -		\$ 8,419	\$ -	\$ -	\$ -	\$ -	\$ -		
Dump Trailer (to replace flatbed)		\$ 1,091	\$ 1,091	\$ (6,909)	\$ 8,000		\$ -	\$ -	\$ -	\$ -		\$ 1,091	\$ -	\$ -	\$ -	\$ -	\$ -		
Olde Town Hall		\$ 179,080	\$ 179,080	\$ -	\$ -	\$ 178,080	\$ -	\$ 1,000	\$ -	\$ -		\$ 179,080	\$ -	\$ -	\$ -	\$ -	\$ -		
Variance	\$ -	\$ 688,590	\$ 688,590	\$ 20,010	\$ 489,500	\$ 178,080	\$ -	\$ 1,000	\$ -	\$ -		\$ 688,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,500	-100.0%
2024																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 3,000	\$ 27,000	DC						\$ 30,000	\$ -				\$ -		

Attachment 3

Township of Southgate																			
2023 Budget																			
10 yr Capital Plan															General Fund Expense				
Project Funding																			
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Recreation																			
Trail Development - Connections		\$ 10,000	\$ 10,000	\$ 5,500	\$ 4,500	DC						\$ 10,000	\$ -				\$ -		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 185,500			\$ 185,500		
Kubota Tractor Replacement			\$ -								Deferred to 2025 per KG 01-12-24	\$ -	\$ -				\$ -		
MacIntyre Building Accessibility		\$ 10,000	\$ 10,000	\$ 10,000							Carried Fwd from 2023	\$ 10,000	\$ -				\$ -		
Pool Accessibility		\$ 17,000	\$ 17,000	\$ 17,000							Dundalk Rec Res	\$ 17,000	\$ -				\$ -		
Roof in Hopeville		\$ 15,000	\$ 15,000		\$ 15,000						Rural Rec Res	\$ 15,000	\$ -				\$ -		
Ice Surface Lighting to LED		\$ 15,000	\$ 15,000		\$ 15,000						Arena Rec Res	\$ 15,000	\$ -				\$ -		
Budget	\$ -	\$ 97,000	\$ 97,000	\$ 35,500	\$ 61,500	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 97,000	\$ -	\$ 195,500	\$ -	\$ -	\$ 195,500	\$ 195,500	0.0%
2025																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 3,000	\$ 27,000	DC						\$ 30,000	\$ -				\$ -		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 223,000			\$ 223,000		
Ice Resurfacer			\$ -	\$ -							Deferred to 2030	\$ -	\$ -				\$ -		
Kubota Tractor Replacement		\$ 27,000	\$ 27,000					\$ 3,000			Deferred per Kevin 01-12-24 from 2024	\$ 3,000	\$ 24,000				\$ 24,000		
Swinton Park Accessibility		\$ 30,000	\$ 30,000									\$ -	\$ 30,000				\$ 30,000		
Sports Field Development		\$ 400,000	\$ 400,000									\$ -	\$ 400,000				\$ 400,000		
Budget	\$ -	\$ 487,000	\$ 487,000	\$ 3,000	\$ 27,000	\$ -	\$ -	\$ 3,000	\$ -	\$ -		\$ 33,000	\$ 454,000	\$ 233,000	\$ -	\$ -	\$ 687,000	\$ 195,500	251.4%
2026																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 21,000	\$ 9,000	DC						\$ 30,000	\$ -				\$ -		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -				\$ -		
Arena Plant upkeep		\$ 50,000	\$ 50,000	\$ 50,000								\$ 50,000	\$ -				\$ -		
Multi Purpose Community Facility		\$ 3,000,000	\$ 3,000,000	\$ 752,500	\$ 225,000				\$ 1,733,300		10yrs, 5%	\$ 2,710,800	\$ 289,200				\$ 289,200		
Budget	\$ -	\$ 3,080,000	\$ 3,080,000	\$ 823,500	\$ 234,000	\$ -	\$ -	\$ -	\$ 1,733,300	\$ -		\$ 2,790,800	\$ 289,200	\$ 10,000	\$ -	\$ -	\$ 299,200	\$ 687,000	-56.4%

Attachment 3

Township of Southgate		General Fund Expense																	
2023 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Recreation																			
2027																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 121,500			\$ 121,500		
Debt P&I - Multi-Use Community Facility			\$ -							Payment 1 of 10		\$ -	\$ -		\$ 137,403	\$ 84,969	\$ 222,372		
Arena Plant upkeep		\$ 50,000	\$ 50,000	\$ 50,000								\$ 50,000	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 80,000	\$ -	\$ 131,500	\$ 137,403	\$ 84,969	\$ 353,872	\$ 299,200	18.3%
2028																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -				\$ -		
Community Centre Facility		\$ 12,000,000	\$ 12,000,000	\$ 121,500	\$ 622,500	\$ 8,000,000			\$ 3,078,000	5% for 20 years		\$ 11,822,000	\$ 178,000				\$ 178,000		
Debt P&I - Multi-Use Community Facility			\$ -							Payment 2 of 10		\$ -	\$ -		\$ 144,359	\$ 78,013	\$ 222,372		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget	\$ -	\$ 12,030,000	\$ 12,030,000	\$ 151,500	\$ 622,500	\$ 8,000,000	\$ -	\$ -	\$ 3,078,000	\$ -		\$ 11,852,000	\$ 178,000	\$ 10,000	\$ 144,359	\$ 78,013	\$ 410,372	\$ 353,872	16.0%
2029																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -				\$ -		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
Multi Purpose Facility Arena			\$ -							Payment 1 of 20		\$ -	\$ -		\$ 92,474	\$ 152,758	\$ 245,232		
Debt P&I - Multi-Use Community Facility			\$ -							Payment 3 of 10		\$ -	\$ -		\$ 151,668	\$ 70,704	\$ 222,372		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 30,000	\$ -	\$ 10,000	\$ 244,142	\$ 223,462	\$ 477,604	\$ 410,372	16.4%
2030																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 47,600			\$ 47,600		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
Multi Purpose Facility Arena			\$ -							Payment 2 of 20		\$ -	\$ -		\$ 97,155	\$ 148,077	\$ 245,232		
Debt P&I - Multi-Use Community Facility			\$ -							Payment 4 of 10		\$ -	\$ -		\$ 159,346	\$ 63,026	\$ 222,372		
Ice Resurfacers		\$ 95,000	\$ 95,000									\$ -	\$ 95,000				\$ 95,000		
			\$ -									\$ -	\$ -				\$ -		
Budget	\$ -	\$ 125,000	\$ 125,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 30,000	\$ 95,000	\$ 57,600	\$ 256,501	\$ 211,103	\$ 620,204	\$ 477,604	29.9%
2031																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 100,000			\$ 100,000		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		

Attachment 3

Township of Southgate																			
2023 Budget																			
																		General Fund Expense	
10 yr Capital Plan																		Project Funding	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Recreation																			
Multi Purpose Facility Arena			\$ -								Payment 3 of 20	\$ -	\$ -		\$ 102,074	\$ 143,158	\$ 245,232		
Debt P&I - Multi-Use Community Facility			\$ -								Payment 5 of 10	\$ -	\$ -		\$ 167,413	\$ 54,959	\$ 222,372		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 30,000	\$ -	\$ 110,000	\$ 269,487	\$ 198,117	\$ 577,604	\$ 620,204	-6.9%

Attachment 3

Township of Southgate		General Fund Expense																	
2023 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Recreation																			
2032																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 158,000			\$ 158,000		
Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
Multi Purpose Facility Arena			\$ -								Payment 4 of 20	\$ -	\$ -		\$ 107,241	\$ 137,991	\$ 245,232		
Debt P&I - Multi-Use Community Facility			\$ -								Payment 6 of 10	\$ -	\$ -		\$ 175,888	\$ 46,484	\$ 222,372		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 30,000	\$ -	\$ 168,000	\$ 283,129	\$ 184,475	\$ 635,604	\$ 577,604	10.0%
2033																			
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 158,000			\$ 158,000		
			\$ -									\$ -	\$ -				\$ -		
Multi Purpose Facility Arena			\$ -								Payment 5 of 20	\$ -	\$ -		\$ 107,241	\$ 137,991	\$ 245,232		
Debt P&I - Multi-Use Community Facility			\$ -								Payment 7 of 10	\$ -	\$ -		\$ 175,888	\$ 46,484	\$ 222,372		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 168,000	\$ 283,129	\$ 184,475	\$ 635,604	\$ 635,604	0.0%

[Type text]

Township of Southgate Recreation Action Plan



Township of Southgate 2024

Kevin Green

Jan 2024

Executive Summary

Southgate Recreation Plan has been evolved from an original document published in 2011 to the current components. The current components are used to identify the past, the current and the future of Recreation.

The plan is divided into three (3) main components:

Component 1: Southgate Recreation Action Plan

- Demographic Profile and Trends
- Parks, Open Space & Trails
- Recreation Facilities
- Fees and Charges
- Implementation Strategy
- Public Consultation
- Master Plan Goals
- Location Specific Plans

Component 2: Southgate Recreation Management Plan

- Inventories
- Asset Management Values
- Financial Summaries

Component 3: Southgate Programming Plan

- Phase 1: Research/Background Analysis
- Phase 2: Inventories (Indoor Facilities, Parks and Programs Offered)
- Phase 3: Identification of Programming Priorities and Goals
- Phase 4: Programming Templates
- Phase 5: Marketing and Implementation Strategies

[Type text]

The Southgate Recreation Plan has been created by Facilities Manager Kevin Green. Information is based on twenty-five years of experience with the Village of Dundalk and the amalgamated Municipality of Southgate.

Introduction

Purpose of the Recreation Plans

The purpose of the Recreation Plans for Parks and Recreation is to establish goals and objectives aimed at improving services to the residents of the Township of Southgate and adjacent partner communities. The needs and priorities related to the parks and recreation services, facilities, and related programming be assessed as a Recreation Action Plan and provides a blueprint for future improvements. The program balances the needs and concerns of the public with the veracity of implementation.

Context

In 2000, the Township of Southgate was formed by the amalgamation of the Village of Dundalk, Proton and Egremont Townships. Southgate is located in Western Ontario, specifically in the southeast part of Grey County and has an approximate population of 7,167 people (2006 Census).

The Township of Southgate is comprised of several small towns and hamlet communities being:

- Dundalk
- Holstein
- Hopeville
- Proton Station
- Varney
- Swinton Park
- Conn
- Cedarville
- Dromore

[Type text]

Vision

To create and deliver access to organized Recreation, Facilities, Parks, Programs and Services for the entire community that:

- Is based on partnerships;
- Is inclusive, accessible and affordable;
- Is dynamic and responsive to everyone;
- Incorporates our heritage;
- Is diverse in content and type;
- Is better connected;
- Is well promoted;
- Is in touch with current recreation trends and themes;
- Includes of volunteers and the private sector (secondary service providers) as an essential equal partner in the planning and provision of leisure opportunities and programs.

All citizens should have equal access to as wide a range of activities, facilities, programs, services and resources as possible.

[Type text]

Demographic Profile and Trends

To identify the current and future Recreation for the Municipality, the demographic profile is essential in the decision-making process. Factors such as age composition, population projections, household incomes and education reflect the needs of the Community.

Historic Population Numbers

Census Year	Southgate	5- Year Change
1996	6449	N/A
2001	6907	7.1%
2006	7167	3.8%
2011	7190	0.5%
2016	7354	2.3%
2021	8716	18.5%

Population by Region (2024)

Location	Percentage of Population
Dundalk Community	55%
Durham Community	8%
Mount Forest Community	37%

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Age Composition (Canada Census)

Age Characteristics	Total 2011	2016	2021
Total Population	7,190	7,355	8,715
0 to 9	865	970	1405
10 to 14	540	485	590
15 to 19	580	515	530
20 to 29	760	905	1160
30 to 39	740	730	1060
40 to 49	1150	890	905
50 to 59	1115	1320	1190
60 to 69	790	880	1060
70 plus	645	660	930

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Population Projections

	2006	2011	2016	2021	2026	2031
Current Actual		7,190	7,354	8,726		
+Southgate	7,100	7,240	7,380	8,530	10,900	13,625
+ % Increase		2%	2%	15%	25%	25%
*Southgate	7,500	8,400	9,300	10,200	10,800	11,400
* % Increase		9%	9%	9%	9%	9%

New subdivisions Dundalk Specific

+ Southgate internal predictions

*Grey County Growth Management Strategy Report April 2008

Household Characteristics (Canada Census)

Selected Household Characteristics	Southgate 2006	Southgate 2011	Southgate 2016	Southgate 2021
Total number Households	2565	2620	2710	3015
Household containing couple with children	915	885	1135	1105
Household containing couple without children	880	830	880	935
One person Household	510	530	570	620
Other (Lone Parent/ Other Family)	255	375	280	370
Average Household size	2.8	2.8	3	2.9

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Southgate Planned Development		
Action	Timeline	Cost
Proposed Development footprint is equivalent in square KM to Communities such as Fergus / Georgetown / Hanover		
Substantial growth in Dundalk area <ul style="list-style-type: none"> • Flato Meadows West • Flato Meadows North • White Rose Phase I & II • Flato Glenelg Phase I 	Current developments that are nearing completion or in the building stage.	
Future Subdivisions: <ul style="list-style-type: none"> • Flato East • White Rose Phase III • Flato Glenelg Phase II • Dundalk Southeast • Dundalk Northeast • Dundalk Northwest • Melanchthon ? Acres 	New developments	
Monitor West End Growth- Stay Current with Wellington North access to recreation		

Trends in Southgate Recreation

Minor Sports:

Sustainability		
Demographic and Economic trends		
Situation	Goal	Action
Potential for increase in Dundalk subdivisions.	Be involved with planning process and informed of potential buyers and demographics.	<ol style="list-style-type: none"> 1. Be current on development and planning. 2. Meet with developers and create surveys to be current with new resident needs. 3. Research similar communities with major growth
Declining number of Youth participating in Minor Sport 2023 with Programming and Subdivision Development a slight increase in Minor Sport	Maintain and keep existing youth sport active in our community. Increased development will affect greatly	<ol style="list-style-type: none"> 1. Keep sport affordable within community. 2. Active communication and support from Recreation Department. 3. Research financial assistance from corporate sponsors within Southgate
Amalgamations and Assimilations	Make Southgate centre point for recreation	<ol style="list-style-type: none"> 1. Identify amalgamation potential and necessity. 2. Communicated best interest for Southgate. 3. Keep facilities affordable and attractive for non-residents

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Partnerships	Maintain partnerships with surrounding Municipalities if Southgate cannot supply sports options	1. Negotiate fair user fees to ensure sport is affordable and offered to all residents
Affordability		
Increased cost of operations and registrations		
Situation	Goal	Action
Operations	Maintain Southgate operations cost as cost efficient as possible	<ol style="list-style-type: none"> 1. Continue cost effective improvements to equipment. 2. Southgate council support of operation deficits 3. Constant research on effective operations /best practices
Cost of Registrations	Manage registration fees to be within the 75% range of surrounding area	<ol style="list-style-type: none"> 1. Southgate support lower fees and charges. 2. Southgate support of operation deficits 3. Identify and attract corporate sponsors

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Other Non-Traditional Sports:

New Opportunities / Future Necessities		
What is on the horizon		
Situation	Goal	Action
Immigration/ Migration of population brings new non-traditional sport	Monitor and embrace new opportunities for recreation	1. Keep current with trends in Municipalities south.
Commuting population's needs and expectations of recreation	Maintain a balance of what will attract commuting population and what Southgate can afford	1. Communicate with residents of want and needs. 2. Keep current with trends in Municipalities south

Extreme Sport:

New Opportunities / Future Necessities		
What is on the horizon		
Situation	Goal	Action
Youth relying on individual sporting activities have ventured into extreme sporting such as BMX, water sport, rock climbing	Monitor and embrace new opportunities for recreation. Create new sporting facilities	1. Keep current with trends in extreme sport and what youth are interested in. 2. Monitor other Municipalities and what they are offering
Secondary providers bringing new sport to Southgate	Support without opposition all new ventures	1. Southgate create open arms policy to new accredited sporting ventures

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Passive Outdoor Recreation Activities:

New Opportunities / Future Necessities		
What is on the horizon		
Situation	Goal	Action
Aging population imply need to expand individual drop in recreation	Create opportunities for seniors to keep active	<ol style="list-style-type: none"> 1. Maintain parkland amenities to support individual activities. 2. Open facilities with activities 3. Identify Secondary providers to provide passive recreation.
Commuting Population and lack of time to participate in organized sport	Create opportunities for commuting population to keep active	<ol style="list-style-type: none"> 1. Maintain parkland amenities to support individual activities. 2. Open facilities with activities. 3. Identify Secondary providers to provide passive recreation.

Other Trends:

New Opportunities / Future Necessities		
What is on the horizon		
Situation	Goal	Action
Of leash / Dog Parks	Identify and balance dog usage within parklands	<ol style="list-style-type: none"> 1. Keep current on the need and requests from residents. 2. Identify a resident to develop and fund through users.

Parkland Specific Trends

Memorial Park Dundalk

Parkland Development Recreational themes and infrastructure			
Goal	Action	Timeline	Cost
Add year-round element to park	<ul style="list-style-type: none"> • Create cross country ski trails throughout park and incorporate trails. (Location change Norm Jack Park) • Create toboggan hill (safety measure from using L&M parking lot) (Location change Norm Jack Park) 	<p>Current</p> <p>Completed 2024</p>	
Extreme Sport BMX	<ul style="list-style-type: none"> • Good location to extend BMX park and add element of extreme BMX 	< 5 years	?
Community Garden	<ul style="list-style-type: none"> • Introduction of community garden in 2013 was a success. As interest grows a need to increase plots into unused campsites may be a solution or identify small Southgate owned parcels of land in subdivisions next to drainage ditches, storm ponds, unused parkland spaces. 	Current	
Beach Volleyball	<ul style="list-style-type: none"> • Identify & build court in suitable location • Create a league as a Rec program to create community interest. 	2024	\$2,500
Outdoor Racquet Sports	<ul style="list-style-type: none"> • Sports court in Memorial Park 	Current	
Accessibility	<ul style="list-style-type: none"> • Playground accessibility • Public Washrooms 	Current	

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Surplus Land/ Infrastructure	Up to 50% could be surplus for Senior Housing or future Multi Use Facility	<5 years	
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Pat Dales Park Dundalk

Parkland Development			
Recreational themes and infrastructure			
Goal	Action	Timeline	Cost
Playground Accessibility	AODA accessible standards for public built environment implemented going forward 2016. May in future bring playgrounds installed prior to 2016 to accessible standards	> 5 years	\$20,000 (OTF grants as funding support)
Ball Park Lighting	Location change New Sports Park		
Soccer Field Development	Location change New Sports Park		
Snowmobile Start Point	Link Trails to parkland / parking	<5 years	
Dog Park	Possible Location	Current to 5 years	\$15,000
Surplus Land/ Infrastructure	No available land leased from Agricultural Society		

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Joe Lisanti Memorial Park

Parkland Development			
Goal	Action	Timeline	Cost
Shade canopy	Increase trees (partner with local funeral home to create a donate a memory tree(s) to be planted along community walking trails in support of climate change)	Current	
Age-appropriate play Structure 5 under	If funds become available add under 5 years play structure	Current	?
Development	No major development in < 5 years. Park is passive play area. Size limitations		
Surplus Land/ Infrastructure	None, park limited in size		



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Hopeville-Proton Community Park

Parkland Development			
Goal	Action	Timeline	Cost
Shade canopy	Increase shade canopy by increasing trees.	Current	
Ball Park Lighting	Decision on usage		\$100,000
Development	No major development in < 5 years. Park is passive play area. Primary usage minor baseball. No size limitations		
Surplus Land/ Infrastructure	50% of parkland unused Ball lights could be removed (one team)		



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Swinton Park Community Park

Parkland Development			
Goal	Action	Timeline	Cost
Sport Court improvements	Replace concrete sport pad. Cover pad with shuffleboard court material.	Future of Facility decision 2024	
Development	No major development in < 5 years. Park is passive play area. Size limitations		
Surplus Land/ Infrastructure	Facility could be surplus with new senior's centre / Smaller numbers attending Hillside activities	Future of Facility decision 2024	



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Proton Station Community Park

Parkland Development			
Goal	Action	Timeline	Cost
Development	No major development in < 5 years. Park is passive play area. Size limitations		
Surplus Land/ Infrastructure	75% parkland is surplus / unused parkland could be sold for development such as Affordable Housing.	< 5 years	



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Dromore Community Park

Parkland Development			
Goal	Action	Timeline	Cost
Development	No major development in < 5 years. Park is passive play area. No size limitations		
Surplus Land/ Infrastructure	75% of parkland surplus / possible development opportunity or returned to farmland		



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Egremont Community Park

Parkland Development			
Goal	Action	Timeline	Cost
Increase water element to parkland / Pond access	Promotion of pond water activities <ul style="list-style-type: none">• Kayak/ Canoe intro days Clear coastline of brush for viewing / fishing	Current	
Ball Park Lighting	Upgrade ballpark lighting Or deem surplus infrastructure		\$100,000
Increase individual/ family usage	Introduce Frisbee golf or other park games Increase walking trails	Current	
Extreme Sport BMX	Good location for development	< 5 years	
Surplus Land/ Infrastructure	25% land could be deemed surplus. Ball Diamond lights should be removed Opportunity to expand park and recreation services in the west end of Southgate.		



Facilities Specific Trends

Dundalk and District Community Centre

Facility Development Recreational themes and infrastructure			
Goal	Action	Timeline	Cost
Accessible Seating	Decide on suitable location and build	2022-25	
Multi-use Facility	Possible location for the addition of building spaces, expansion of services to support population growth and the increased usage demands that would be funded from the historical DC project being collected from development for future service growth.	Planning 2024	
Auditorium	Promote Auditorium’s new amenities, youth drop-in centre and Early Years programming.	Ongoing	
Repurpose Ice Surface	Decreased usage may require a redesigned ice surface to incorporate a field house / outdoor skating rink. Other options for decreased usage, we may need to consider a shorter season for example being November 1 st to February or March each year to make operational deficit and service affordable to the community and taxpayers. Current usage could justify the arena to continue to function.	>2025	

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Replacement	Trends in Arena replacement have shifted from stand alone Facilities to Regional Multi-Pads. Current population demographics and numbers, imply that Dundalk could not support, in usage nor financially, a New Arena. Replacement should be considered with a Partnering Municipality of significant size that would support a regional facility. Current growth would imply a partnership with Shelburne on a new twin pad arena.	<10 years. Planning < 2 years	
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Frank Macintyre Building Memorial Park

Facility Development Recreational themes and infrastructure			
Goal	Action	Timeline	Cost
Development	Accessibility access, may need entrance vestibule	2025	

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Lions Pavilion Memorial Park

Facility Development Recreational themes and infrastructure			
Goal	Action	Timeline	Cost
Pavilion Improvements	Renovation Grant Received 2022 Rebuild Entrance / Kitchen / Washrooms	Completed	\$100,000
Main Hall Replacement	Finish renovations rebuild hall area	< 5 years	
Development	Include replacement in multi-use facilities. Possible location for new facility	5 to 10 years	
Surplus Land/ Infrastructure	Include replacement in Multi-use Facility. Possible location for new facility		

Holstein Pavilion

Facility Development Recreational themes and infrastructure		
Goal	Action	Timeline
Increase usage	Research other potential building usage	
Development	Current seasonal usage does not reflect need/ washrooms newly renovated	
Surplus Land/ Infrastructure	Current usage has value to Community.	

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Swinton Park Community Centre

Facility Development Recreational themes and infrastructure		
Goal	Action	Timeline
Building renovation	Wall panelling replaced or changed to drywall / accessible door widths and washrooms	
Surplus Land/ Infrastructure	Hillside Organization decreasing numbers and lack of Community usage, the facility could be deemed surplus in time.	Future of Facility decision 2024

Hopeville-Proton Community Park Pavilion

Facility Development Recreational themes and infrastructure		
Goal	Action	Timeline
Increase usage	Research other potential land usage	
Development	Current usage does not warrant development	
Surplus Land/ Infrastructure	Lack of Community usage and decreasing ballpark usage, facility could be deemed surplus.	

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Dundalk Memorial Park Pool

Facility Development		
Goal	Action	Timeline
Building Renovation	Grant Received 2022 – Renovate existing building.	Completed
Pool Replacement	Consideration be implemented in New Facility. Cost to replace may exceed Municipalities budget. Replacement should be considered with a Partnering Municipality of significant size that would support a regional facility. Current growth would imply a partnership with Shelburne and possibly incorporate into a new twin pad arena complex.	>10 years
Development	Limited by design / Splash pad may add feature that extends value to community	
Accessibility	Accessible access to pool Purchase accessible lift and access stairs	2024

Fees and Charges Trends

Fees and Charges Review		
Direction and Recommendation		
Action	Timeline	Cost
Be current with programming trends.	On going	
Current fees trend within communities' budget. <ul style="list-style-type: none">• 2% Increase on all fees to maintain deficit on operations.	Annually	
Participation numbers in Minor Sports Organizations are slowly decreasing. <ul style="list-style-type: none">• Increased fees may be required to balance budget.		
Programming success has changed participation numbers for short 10-week programs. Increased program revenue offsetting need for large fee increases		

Current Fee and Projected

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	2024	2025	2026	2027	2028
		2%	2%	2%	2%
Rural Facilities and Pavilions/ Frank					
Macintyre Building					
Macintyre Fri to Sun	\$120.94	\$123.36	\$125.83	\$128.34	\$130.91
Swinton Park Fri to Sun	\$102.00	\$104.04	\$106.12	\$108.24	\$110.41
Meeting 3hrs or less	\$60.47	\$61.68	\$62.91	\$64.17	\$65.45
Youth Programs	\$20.75	21.17	21.59	22.02	22.46
Public Programs	\$40.62	41.43	42.26	43.11	43.97
Community Centre					
Auditorium					
Event Alcohol	\$402.68	410.73	418.95	427.33	435.87
Events No Alcohol	\$175.00	178.50	182.07	185.71	189.43
Sport Court Usage	\$52.53	53.58	54.65	55.74	56.86
Meetings	\$100.00	102.00	104.04	106.12	108.24
Public Programs	\$50.55	51.56	52.59	53.64	54.72
Arena Ice Surface					
Event Alcohol	\$654.25	664.28	677.56	669.11	704.93
Event No Alcohol	\$353.26	360.33	367.53	374.88	382.38
Booth	\$70.54	71.95	73.39	74.85	76.35
Parks					
Parkland	\$35.20	35.90	36.62	37.35	38.10
Ball Parks					
Per Game	\$35.20	35.90	36.62	37.35	38.10
Per Game Adult lights	\$40.25	41.06	41.88	42.71	43.57
Minor Ball per team	\$55.38	56.49	57.62	58.76	59.95
Minor Ball lights/ game	\$15.21	15.51	15.82	16.14	16.46
Slow Pitch per team	\$206.53	210.66	214.87	219.17	223.55
Tournaments					
Saturday only	\$125.88	128.40	130.97	133.58	136.25
Friday and Saturday	\$161.17	164.39	167.68	171.03	174.46
Weekend	\$191.23	195.05	198.95	202.93	206.99

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	2024	2025	2026	2027	2028
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2% 2% 2% 2%

Camping Memorial Park

Per night	\$44.25	45.14	46.04	46.96	47.90
7th night	Free				

Memorial Pool

**Public Swimming
HST Included**

Tots	Free				
Child (3-12years)	\$4.00	4.50	5.00	5.50	6.00
Youth (13-16years)	\$4.50	5.00	5.50	6.00	6.50
Adult (17years +)	\$6.00	6.50	7.00	7.50	8.00
Family (same household)	\$12.00	12.50	13.00	13.50	14.00

Season Pass

1 Child	\$100.00	102.00	104.04	106.12	108.24
1 Adult	\$124.78	127.28	129.82	132.42	135.07
2 persons (same household)	\$149.57	152.56	155.61	158.72	161.90
Family (same household)	\$198.23	202.19	206.24	210.36	214.57

Lessons

1 Child	\$73.00	74.46	75.95	77.47	79.02
2 Children (same household)	\$124.00	126.48	129.01	131.59	134.22
3 or More Children (same household)	\$174.00	177.48	181.03	184.65	188.34
Private lesson per 1/2 hour	\$32.00	32.64	33.29	33.96	34.64
Semi-Private per additional person	\$21.00	21.42	21.85	22.29	22.73
Pool Rental	\$54.87	55.97	57.09	58.23	59.39

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Dundalk Ice Rates	2022	2023	2024	2025	2026
		2%	2%	2%	2%
Prime Ice	\$131.83	134.47	137.16	139.90	142.70
Youth Sports	\$121.95	124.39	126.88	129.41	132.00
Non-Resident Youth Sports	\$126.33	128.86	131.43	134.06	136.74
Non-Prime	\$87.87	89.63	91.42	93.25	95.11
Summer Adult Sports	\$75.44	76.95	78.49	80.06	81.66
Summer Youth Sports	\$64.69	65.98	67.30	68.65	70.02

Agreements

Township of Southgate has entered into agreement to provide recreation for the entire municipality and surrounding areas.

Agreements Review		
Direction and Recommendation		
Agreement	Status	Due Date
Dundalk Agricultural Society (Community Centre)	20 years	2034
Dundalk Agricultural Society (Pat Dales Park)	15 years	2038
Dundalk Agricultural Society (Soccer Fields)	15 years	2038
Grey Highlands (Proton Station Community Centre)1987	Ongoing	No term
Melancthon (Arena and Dundalk Parks facilities) (Extended Staff Report Clerk 2023)	4 years	Dec 2027
Wellington North (annual operating and capital cost of "ice oriented" activities)	4 years	Dec 2027
Dundalk Lion's Club (Dundalk Lion's donation of \$900, for five free uses Community Centre, 10 (ten) free days including all park lands and Macintyre Building)	Annually	
Dundalk Community Centre Concessions	Not tendered lack of profit	
Dundalk Soccer Club (operating grant \$1,000 annually)	Closed	
Dundalk Lawn Bowling Club (\$400 annually and maintains bowling pitch for uses of pitch and use of Macintyre Building. 5 tournaments and 2 executive meetings)	Annually	
Hillside Academy Swinton Park CC usage (\$1,500)	Annually	
Holstein Minor Ball (start fund \$250)	Held in Trust	
Kids n Us Lease Dundalk Community Centre (\$400/ month)	No limit on terms	

Master Goals

Southgate Development Impact		
Action	Timeline	Cost
Subdivision parkland assuming new parks, develop different uses from existing parkland. Soccer fields, toboggan hill, theatre....	Current	
Multi Use Facility <ul style="list-style-type: none"> • Possibilities for new facility and community features • Addition to Community Centre 	<5 year	
Southgate Sports Fields Complex	Development	
Effects of Substantial growth in Dundalk area <ul style="list-style-type: none"> • Flato Meadows (East, North & West) • Flato Glenelg • White Rose 	Current	
Aged Infrastructure Pool	Current	
Continue to rely on partnering with Wellington North for access to recreation	On going	\$26,000 Annually

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Programming and Service Delivery		
Action	Timeline	Cost
Be current with programming trends	On going	
Actively pursue secondary providers for specialty programs	On going	
Optimize Auditorium for programming Youth Drop-in / Seniors Centre / rentals	On going	
Expand staffing to full time Programmer. Utilize summer students to support Programming. Hire support staff operation / programming.	Completed 2022	\$80,000
Promote Programming in Holstein Parkland		
Marketing Strategies		
Action	Timeline	Cost
Create Recreation awareness program. <ul style="list-style-type: none"> • Brochure • Website current and up to date • Social media presence • Update Program board permanently located in Arena lobby 	Current/ On Going	
Implementation Strategy		
Action	Timeline	Cost
Policy development <ul style="list-style-type: none"> • Use policy as direction. • Rely on Secondary provider policy. • Southgate Programmer continue to optimize programming. 	Current/ On Going	

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Public Consultation			
Action		Timeline	Cost
Community survey and feedback on need Survey completed on Survey Monkey for new homeowners			
Active communication with all user groups		Current/ On Going	
Health Community			
Goal	Action	Timeline	Cost
Create unstructured play to increases activity.	Find local organizations willing to run play days in the parks	Current/ On Going	
Invest in individual play infrastructure	Continue financial support for activities such as Frisbee golf	Current	
Continued support of the SEGHC and its programming efforts	Stay current with the organization and help promote healthy activities provided by this organization. Actively participate in Run Jump Play initiative	Current/ On Going	

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Parks and Recreation Infrastructure Maintenance and Renewal			
Goal	Action	Timeline	Cost
Identify Infrastructure	Maximize revenues / usage to make facilities sustainable. Identify what is sustainable and what is not.	On going	
Replace Aging Facilities	Aging infrastructure in need of replacement. Pool, Lion's Pavilion and Arena	Completed Pool / Lion's Pavilion	\$600,000
Location Specific Development Plans	Memorial Park future / Pat Dales / Norm Jack Parks		
Olde Town Hall	Tendered for sale	2024	
Dundalk Linked Trails	Map future developments and trail possibilities to create a walkable community. Flato Glenelg to Sports Fields.	2025	DC
Holstein Park	Passive play components		
Beach Volleyball	Install court Memorial Park	2024	\$2500

Revenues			
Goal	Action	Timeline	Cost
Increase usage over increased rates	Promote facilities and create revenue through more usage. Manage fees and charges to promote usage	Current / On Going	
Increase rates annually	2% increase in fees	Current	
Increase Programming	Increase sustainable programming	Current	

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Accessibility			
Goal	Action	Timeline	Cost
Continue to address accessibility issues throughout the Municipality	Pool Lions Pavilion Swinton Park Hopeville Pavilion Holstein Pavilion Holstein Washrooms Trails Playgrounds	2024 Completed Pending Pending 2024	
Accessibility Plan	Report deficiencies in accessibility and identify needs prior to 2025	2024	

Surplus Infrastructure			
Goal	Action	Timeline	Cost
Identify surplus and /or unused Municipal Infrastructure	Swinton Park Parkland Swinton Park Community Centre Proton Community Park Dromore Parkland Proton Station Parkland Olde Town Hall	Current / On Going	
Dispersal of Surplus Infrastructure	Develop plan and need assessment for dispersal	2024	

Dundalk Development Plans

Development		
Action	Timeline	Cost
Subdivision Parkland requirements	Current	
Southgate Multi Use Facility <ul style="list-style-type: none"> • Develop Building design concept • Needs assessment / Partnerships with surround Municipalities 	2024-28	\$30 Million ??????
Southgate Sports Fields Complex	Current	DC / \$500,000
Walk Ability of Community Linking Community	Current	DC
Maintaining Snowmobiling as Tourism	Current	

Parks and Recreation Infrastructure Maintenance and Renewal			
Goal	Action	Timeline	Cost
Identify Need/ expectations	Communicate with developers and future homeowners to find needs and expectations of the community	On going	
Identify Infrastructure	Research possible infrastructure required by new homeowners. <ul style="list-style-type: none"> • Two Soccer Fields • Tennis Courts Multiple • Add Ball Park • Dog Park • Toboggan Hill • Cross Country Ski Trail 	In Development	

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Southgate Sports Fields Complex	In Development	2025	
Multi Use Facility	In Development	2025	
Improving Current Infrastructure	Identify areas of critical need with increased population. <ul style="list-style-type: none">• Pool	On going	
Partnerships and Agreements	Recreation Complex Arena Indoor Pool. Possible joint project Shelburne.	Planning	

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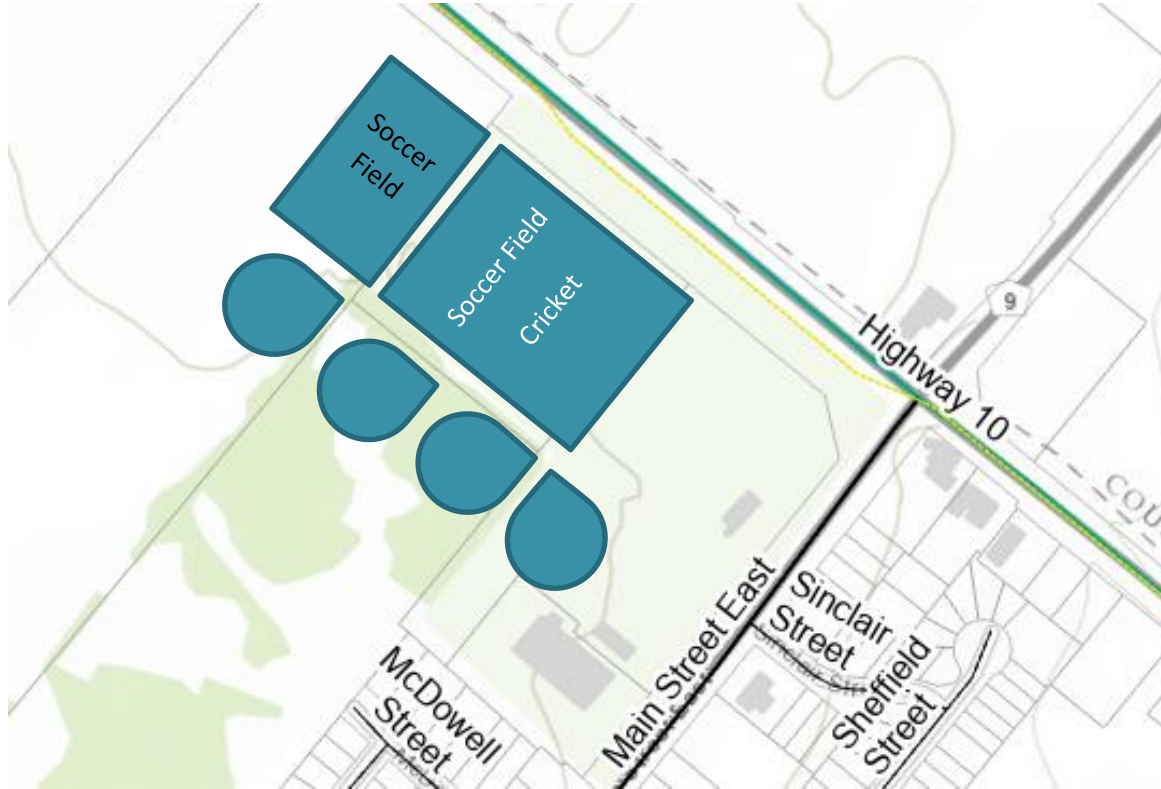
Multi Use Facility Development

Development		
Action	Timeline	Cost
Southgate Multi Use Facility Location: CON 3 SWTSR PT LOT 230 RP;16R9094 PART 1 14-acre property Possibilities for New Facility <ul style="list-style-type: none">• Administration Office• Community Hall• Seniors Drop in / Youth Drop in• Theatre• Office Spaces / Rental Spaces• Field House• Gymnasium• Walking Track• Racquetball• Food Court Location Changes: <ul style="list-style-type: none">• New Location Zoning	2028	
New Tecumseh Rec Facility in Alliston 75,000 sq ft Includes Two ice pads / Field House / Fitness Area Julie McArthur Rec Facility Owen Sound 104,000 sq ft		

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Norm Jack Park

Development			
Action		Timeline	Cost
Southgate Multi Use Facility Location: Flato Subdivision South 6.5-acre property		2025	
Location Changes: <ul style="list-style-type: none">• Soccer fields• Minimal Parking• Dog Park• Toboggan Hill• Volleyball Nets• Frisbee Golf•			



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Southgate Sports Fields Complex Plan

Development		
Action	Timeline	Cost
<p>Southgate Multi Use Facility</p> <p>Location: Unknown 20-acre property Location for Southgate Sports Fields Complex</p> <p>Location Amenities:</p> <ul style="list-style-type: none">• 2 Ballparks• 3 Soccer incorporate Cricket pitch between two soccer fields• Parking• Washroom Facilities• Shade structure / Pavilion	>5 years	?

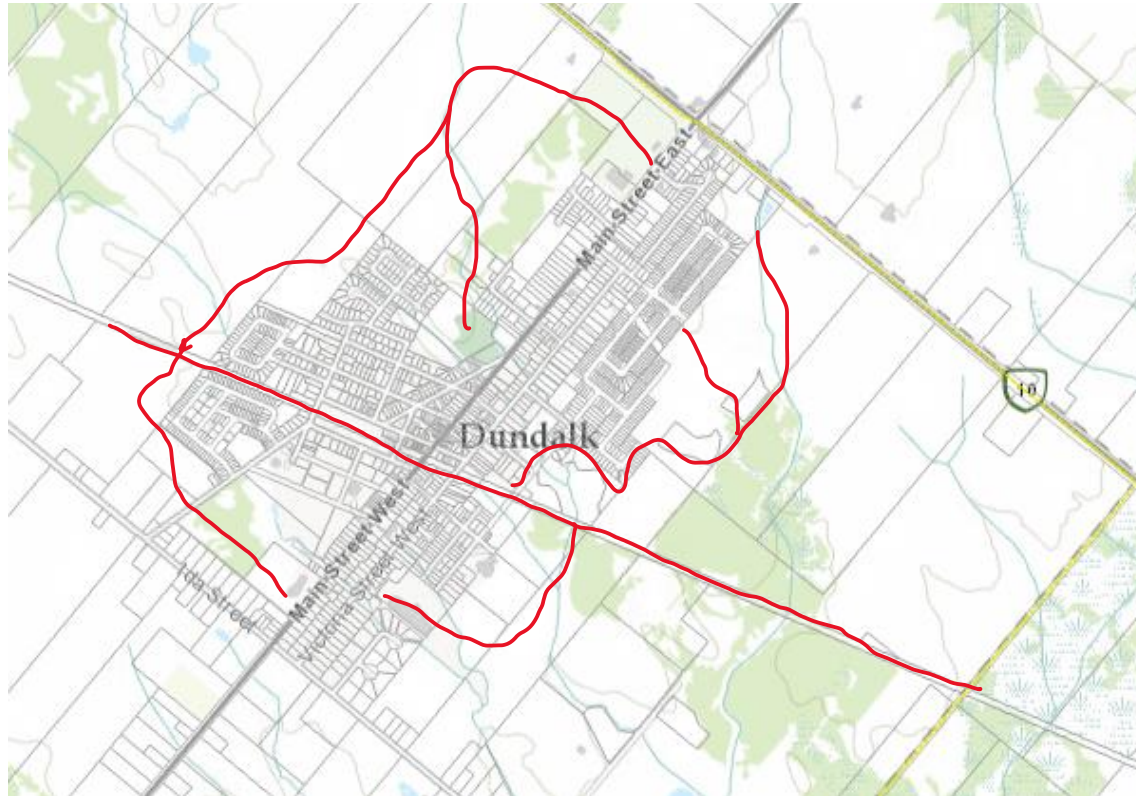


Southgate Walking Trails Plan

Development		
Action	Timeline	Cost
<p>Dundalk Current Trails: Memorial Park Rail Trail</p> <p>Trails in Development: Flato Developments Create / Improve Link along rail trail Glenelg Subdivision to Hagan St.</p> <p>Plan for Development: Link Trails to Rail Trail</p> <ul style="list-style-type: none"> • Establish walking trails that connect to the rail trail via subdivision agreements. • Include Trails to bring Snowmobiles into businesses located in Dundalk <p>Holstein: Current Trails: Egremont Parks Rail Trail</p> <p>Trails in Development: Currently no links are planned</p> <p>Plan for Development: Currently no links are planned</p>	<p>>5 years</p>	<p>?</p>

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<p>Varney: Current Trail: Old Rail Trail</p> <p>Trails in Development: Currently no links are planned</p> <p>Plan for Development: Currently no links are planned</p>		
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**Township of Southgate
By-law 2023-109 Fees and Charges
Schedule K - Recreation**

Fee

HST

Total

Community Halls

Pavillions and Rural Facilities			
Business Meetings (3 hrs or less)	\$ 60.47 ea	\$ 7.86	\$ 68.33
Event - No Alcohol	\$ 102.00 ea	\$ 13.26	\$ 115.26
Event - with Alcohol	\$ 174.39 ea	\$ 22.67	\$ 197.06
Event - with Alcohol for profit	\$ 362.10 ea	\$ 47.07	\$ 409.17
Youth Programs	\$ 20.75 ea	\$ 2.70	\$ 23.45
Public Programs	\$ 40.62 ea	\$ 5.28	\$ 45.90
Dundalk Frank Macintyre Building			
Business Meetings (3 hrs or less)	\$ 60.47 ea	\$ 7.86	\$ 68.33
Event - no alcohol	\$ 120.94 ea	\$ 15.72	\$ 136.66
Event - with alcohol	\$ 181.42 ea	\$ 23.58	\$ 205.00
Youth Programs	\$ 20.75 ea	\$ 2.70	\$ 23.45
Public Programs	\$ 40.62 ea	\$ 5.28	\$ 45.90
Dundalk Community Centre			
Auditorium			
Sports Court Usage	\$ 52.53 /hr	\$ 6.83	\$ 59.36
Event Rental	\$ 402.68 ea	\$ 52.35	\$ 455.03
Events (no alcohol - reg staff hours)	\$ 175.00 ea	\$ 22.75	\$ 197.75
Meetings/Funeral Lunches	\$ 100.00 ea	\$ 13.00	\$ 113.00
Business Meetings (3 hrs or less)	\$ 60.47 /hr	\$ 7.86	\$ 68.33
Public Programs	\$ 50.55 ea	\$ 6.57	\$ 57.12
Arena Floor (No ice)			
Event - no alcohol	\$ 353.26 ea	\$ 45.92	\$ 399.18
Event - with alcohol	\$ 654.25 ea	\$ 85.05	\$ 739.30
Booth	\$ 70.54 ea	\$ 9.17	\$ 79.71
Advertising			
Wall Advertising	\$ 155.00 /yr	\$ 20.15	\$ 175.15
Board Advertising	\$ 515.00 /yr	\$ 66.95	\$ 581.95
Ice Advertising	\$ 1,030.00 /yr	\$ 133.90	\$ 1,163.90
Scoreboard Advertising	\$ 2,060.00 /yr	\$ 267.80	\$ 2,327.80
Dundalk Olde Town Hall			
Former Council Chambers	\$ 60.47 ea	\$ 7.86	\$ 68.33

Parks & Campground

Parks			
Dromore	\$ 35.20 ea	\$ 4.58	\$ 39.78
Holstein Jubilee Park	\$ 35.20 ea	\$ 4.58	\$ 39.78
Holstein Park	\$ 35.20 ea	\$ 4.58	\$ 39.78
Dundalk Memorial Park	\$ 35.20 ea	\$ 4.58	\$ 39.78
Dundalk Pat Dale	\$ 35.20 ea	\$ 4.58	\$ 39.78
Ball Parks			
Per game (Monday to Friday)	\$ 35.20 ea	\$ 4.58	\$ 39.78
Per game (adult/lights)	\$ 40.25 ea	\$ 5.23	\$ 45.48
Minor Ball (no lights/per team)	\$ 55.38 ea	\$ 7.20	\$ 62.58
Minor Ball (lights/per game)	\$ 15.21 ea	\$ 1.98	\$ 17.19
Slow Pitch (no lights/per team)	\$ 206.53 ea	\$ 26.85	\$ 233.38
Tournaments (Saturday only)	\$ 125.88 ea	\$ 16.36	\$ 142.24
Friday and Saturday	\$ 161.17 ea	\$ 20.95	\$ 182.12
Weekend	\$ 191.23 ea	\$ 24.86	\$ 216.09
Dundalk Memorial Park Campground			
Per Night, per site	\$ 44.25 ea	\$ 5.75	\$ 50.00
7th consecutive night	No charge		

Pool

Dundalk Memorial Pool			
Public Swimming			
Tots (0-2 years)	No charge		
Child (3-12 years)	\$ 3.53 ea	\$ 0.47	\$ 4.00
Youth (13-16 years)	\$ 3.98 ea	\$ 0.52	\$ 4.50
Adult (17 years +)	\$ 5.30 ea	\$ 0.70	\$ 6.00
Family (same household)	\$ 10.61 ea	\$ 1.39	\$ 12.00
Season Pass			
- 1 Child	\$ 100.00 ea	\$ 13.00	\$ 113.00

**Township of Southgate
By-law 2023-109 Fees and Charges
Schedule K - Recreation**

	<u>Fee</u>	<u>HST</u>	<u>Total</u>
- 1 Adult	\$ 124.78 ea	\$ 16.22	\$ 141.00
- 2 persons (same household)	\$ 149.57 ea	\$ 19.43	\$ 169.00
- Family (same household)	\$ 198.23 ea	\$ 25.77	\$ 224.00
Swimming Lessons			
1 Child	\$ 73.00 ea	\$ -	\$ 73.00
2 Children (same household)	\$ 124.00 ea	\$ -	\$ 124.00
3 or more children (same household)	\$ 174.00 ea	\$ -	\$ 174.00
Private lesson per 1/2 hour	\$ 32.00 ea	\$ -	\$ 32.00
Semi-private lesson per additional person	\$ 21.00 ea	\$ -	\$ 21.00
Pool Rental - per hour	\$ 54.87 /hr	\$ 7.13	\$ 62.00

Ice Rates

Dundalk Arena			
Prime ice time (6 pm - Monday to Friday; 8 am to 12 am Saturday and Sunday)	\$ 131.83 /hr	\$ 17.14	\$ 148.97
Youth Sports (Minor Hockey)	\$ 121.95 /hr	\$ 15.85	\$ 137.80
Non resident Youth Sports	\$ 126.33 /hr	\$ 16.42	\$ 142.75
Non prime	\$ 87.87 /hr	\$ 11.42	\$ 99.29
Summer Adult Sports Programs	\$ 75.44 /hr	\$ 9.81	\$ 85.25
Summer Youth Sports Programs	\$ 64.69 /hr	\$ 8.41	\$ 73.10