



## **Township of Southgate**

### **Minutes of Council Meeting**

April 17, 2024

1:00 PM

Holstein Council Chambers

Members Present: Mayor Brian Milne  
Deputy Mayor Barbara Dobreen  
Councillor Jason Rice  
Councillor Jim Ferguson  
Councillor Martin Shipston  
Councillor Joan John  
Councillor Monica Singh Soares

Staff Present: Dina Lundy, Chief Administrative Officer  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
Bev Fisher, Chief Building Official  
Kevin Green, Recreation Manager  
Holly Malynyk, Legislative and Records Coordinator  
Brenna Carroll, Economic Development Officer  
Victoria Mance, Junior Planner

Others: Bill White, Senior Planning Consultant Triton Engineering

#### **1. Call to Order**

Mayor Milne called the meeting to order at 1:00PM.

#### **2. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it

reflects our histories; may we live in peace and friendship with all its diverse people.

**3. Open Forum - Register in Advance**

No members of the public spoke at open forum.

**4. Confirmation of Agenda**

No. 2024-178

**Moved By** Councillor Shipston

**Seconded By** Councillor Ferguson

**Be it resolved that** Council confirm the agenda as presented.

**Carried**

**5. Declaration of Pecuniary Interest**

Deputy Mayor Dobreen declared a conflict of interest on item 14.1

Litigation or Potential Litigation, Including Matters Before

Administrative Tribunals, Affecting the Municipality or Local Board

(Sec239(2)(e))(Subject: Litigation Matter) due to lands adjacent to her

home having a nexus with the subject property, and did not participate

in the discussion or voting of the item.

**6. Delegations & Presentations**

**6.1 Delegation - Andrew Kohnen - Southgate Sideroad 11 Concerns**

No. 2024-179

**Moved By** Councillor Shipston

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council receive the delegation from Andrew Kohnen regarding Southgate Sideroad 11 as information.

**Carried**

**7. Adoption of Minutes**

No. 2024-180

**Moved By** Councillor John  
**Seconded By** Councillor Ferguson

**Be it resolved that** Council approve the minutes from the April 3, 2024 Council and Closed Session meetings as presented.

**Carried**

## **8. Reports of Municipal Officers**

### **8.1 Chief Building Official Bev Fisher**

#### **8.1.1 CBO2024-003- After Hours By-law and Canine Control Tender Award Recommendations**

Councillor Rice called for a recorded vote on the item.

No. 2024-181

**Moved By** Councillor John  
**Seconded By** Councillor Singh Soares

**Be it resolved that** Council receive Staff Report CBO2024-003 for information; and

**That** Council award the contract for a After Hours Bylaw and Canine Control Services to Municipal Support Services (Option 2), for a total of \$2,270 per month plus additional calls for service costs and HST.

Yay (5): Mayor Milne, Deputy Mayor Dobreen, Councillor Ferguson, Councillor Shipston, and Councillor John

Nay (2): Councillor Rice, and Councillor Singh Soares

**Carried (5 to 2)**

### **8.2 Recreation Manager Kevin Green**

#### **8.2.1 REC2024-001-Lawn Maintenance Contract Approval**

No. 2024-182

**Moved By** Deputy Mayor Dobreen  
**Seconded By** Councillor Ferguson

**Be it resolved that** Council receive Staff Report REC2024-001 for information; and  
**That** Council award the contract to Dwayne's Lawn Care, Owner Dwayne VanRavenswaay Wingham, On

**Carried**

### **8.3 Economic Development Officer Brenna Carroll**

#### **8.3.1 EDO2024-004-CIP Application – Canadian Fence and Hardware**

No. 2024-183

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council receive Staff Report EDO2024-004 for information; and

**That** Council approve Canadian Fence and Hardware for Community Improvement Plan project funding to build an additional warehouse on their property at 151 Eco Parkway, Dundalk in the amount of \$15,000, subject to planning approvals and building permit issuance.

**Carried**

### **8.4 Public Works Manager Jim Ellis**

#### **8.4.1 PW2024-016 TAPS Tender Award Recommendations**

No. 2024-184

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council receive Staff Report PW2024-016 for information; and

**That** Council approve the recommendations to award the 2024 truck tender and road maintenance tenders as received for:

1. Tandem plow truck tender for a 2025 International HV615 in the amount of \$411,479.00 excluding HST from Lewis Motors Sales Inc;
2. Double Surface Treatment tender to Duncor Enterprises Inc. for a total amount of \$633,002.60 excluding HST;
3. Microsurfacing tender to Miller Paving Limited for a total amount of \$136,890.38 excluding HST.

**Carried**

## **8.5 Chief Administrative Officer Dina Lundy**

### **8.5.1 CAO2024-006- CAO Annual Performance Review Policy**

No. 2024-185

**Moved By** Councillor Ferguson

**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report CAO2024-006 for information; and

**That** Council approves the CAO Annual Performance Review Policy attached to this report.

**Carried**

### **8.5.2 CAO2024-007- GTR Bus Stop Location Change**

No. 2024-186

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report CAO2024-007 for information; and

**That** Council supports the bus stop location change from the Arena to the Library, effective May 1, 2024.

**Carried**

## **8.6 Planning Department**

### **8.6.1 PL2024-025 – Restart C3 Zoning Amendment**

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council receive Staff Report PL2024-025 for information; and

**That** Council provide direction on how to proceed with the Township initiated zoning bylaw amendment to permit restaurants, taverns, convenience stores in a Highway Commercial-3 Type Zone.

Councillor Shipston moved the following amendment to the main motion.

**Amendment:**

No. 2024-187

**Moved By** Councillor Shipston

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council amend the second Clause to state: "**That** Council direct staff to prepare a technical report and bring back a by-law for consideration giving notice under Section 34(17) of Council's intent to proceed."

**Carried**

**Main Motion as Amended:**

No. 2024-188

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council receive Staff Report PL2024-025 for information; and

**That** Council direct staff to prepare a technical report and bring back a by-law for consideration giving notice under Section 34(17) of Council's intent to proceed.

**Carried**

**8.6.2 PL2024-027 - SP13-23 Lawrence Martin**

No. 2024-189

**Moved By** Councillor Rice

**Seconded By** Councillor Ferguson

**Be it resolved that** Council receive Staff Report PL2024-027 for information; and

**That** Council consider Bylaw 2024-036 to authorize Mayor and Clerk to sign a Site Plan Agreement with Lawrence Martin for lands at 551003 Southgate Sideroad 55, Lot 16, Concession 4 geographic Township of Egremont, Township of Southgate.

**Carried**

**8.6.3 By-law 2024-036 - Site Plan Agreement SP13-23  
Lawrence Martin**

No. 2024-190

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** by-law number 2024-036 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**9. By-laws and Motions**

**9.1 By-law 2024-031 - Appointment By-law - Grey Bruce Joint  
Police Services Board - Community Member Appointment -  
Karl Ellis**

No. 2024-191

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor John

**Be it resolved that** by-law number 2024-031 being a bylaw to appoint members to the Grey Bruce Joint Police Services Board be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**10. Notice of Motion**

None.

**11. Consent Items**

**11.1 Regular Business (for information)**

No. 2024-192

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated April 17, 2024 and direct staff to proceed with all necessary administrative actions.

**Carried**

**11.1.1 PW2024-017 Department Report**

**11.1.2 2024-03-21 GCJAAC Minutes**

**11.2 Correspondence (for information)**

No. 2024-193

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor John

**Be it resolved that** Council receive the items on the Correspondence consent agenda dated April 17, 2024 (save and except items 11.2.3 Drinking Water Source Protection - Auditor



General's of Public Health Ontario Recommendation on Private Drinking Water Testing, as information.

**Carried**

**11.2.1 SMART - January 26, 2024 Meeting Minutes - received April 8, 2024**

**11.2.2 Drinking Water Source Protection - November 24, 2024 Meeting Minutes - received March 27, 2024**

**11.2.3 Drinking Water Source Protection - Auditor General's of Public Health Ontario Recommendation on Private Drinking Water Testing - received April 8, 2024**

No. 2024-194

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Whereas** private water systems are not protected through legislated requirement under the *Safe Drinking Water Act*, 2002, and *Clean Water Act*, 2006, but are more likely to contribute to cases of gastrointestinal illness than municipal systems; and

**Whereas** the 2023 Auditor General's Value-for-Money audit of Public Health Ontario (PHO) recommended that PHO, in conjunction with the Ministry of Health, update and implement a plan to streamline public health laboratory operations, including the gradual discontinuance of free private drinking water testing; and

**Whereas**, in the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region, about 60,000 residents (35% of the region's population) do not receive water from municipal systems, with many relying on a private drinking water system, including wells; and

**Whereas** the Walkerton Inquiry Report Part 2, concluded the privatization of laboratory testing of drinking water samples contributed directly to the E. coli outbreak in Walkerton, Ontario in May 2000; and

**Whereas** all Ontarians deserve safe, clean water and free well water testing is a way to help ensure that residents on private wells continue to have barrier free access to well water testing.

**Therefore be it resolved** that the Council of the Township of Southgate receive the Drinking Water Source Protection - Auditor General's of Public Health Ontario Recommendation on Private Drinking Water Testing correspondence for information (see attached); and **THAT** the Council call on the Province to **not** phase out free well water testing as part of the proposed streamlining efforts of public health laboratory operations in the province; and

**THAT** this resolution, along with the correspondence from the Drinking Water Source Protection, be circulated to the Hon. Sylvia Jones Minister of Health; Hon. Lisa Thompson, Ontario Minister of Agriculture, Food and Rural Affairs; Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks; Kirsten Service, Director, Conservation and Source Protection Branch, MoECP; Grey Bruce and other Public Health Units; Ontario Municipalities; Grey and Bruce Federations of Agriculture; Conservation Ontario and Ontario Source Protection Committees.

**Carried**

**11.2.4 SOLGEN - New Mandatory Online Learning for the Public Safety Sector - received March 28, 2024**

**11.2.5 Crime Stoppers of Grey Bruce Coordinator Report - January to March 2024-Q1**

**11.3 Resolutions of Other Municipalities (for information)**

No. 2024-195

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated April

17, 2024 save and except items 11.3.3 City of St Catherines - Endorsement Notification - Urgent Need for Increased Funding for Libraries and Museums, as information.

**Carried**

**11.3.1 City of Brantford - Home Heating Sustainability Letter - received March 28, 2024**

**11.3.2 Town of Shelburne - Eradicate Islamophobia and Antisemitism - received March 28, 2024**

**11.3.3 City of St Catherines - Endorsement Notification - Urgent Need for Increased Funding for Libraries and Museums - received April 3, 2024**

No. 2024-196

**Moved By** Councillor John

**Seconded By** Councillor Shipston

**Be it resolved that** Council of the Township of Southgate receives the correspondence and resolution from the City of St. Catherines; and

**That** Council hereby supports the resolution regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario (Township of Lincoln); and

**That** a copy of this Resolution be forwarded to Premier Doug Ford, the Minister of Tourism, Culture and Sport, Neil Lumsden, MPP Rick Byers, Association of Municipalities of Ontario (AMO), and all municipalities in Ontario.

**Carried**

**11.3.4 Township of Terrace Bay - Fair Operational Budget Funding - received April 4, 2024**

**11.3.5 Township of Terrace Bay - Development of a Municipal Equipment Operator - received April 4, 2024**

**11.3.6 City of Kitchener - Ontario Heritage Act - received April 8, 2024**

**11.3.7 Town of Cobourg - Amend the Blue Box Regulations - received April 9, 2024**

**11.3.8 Town of Goderich - Legislative Amendments to Improve Municipal Code of Conduct - received April 10, 2024**

**11.3.9 Town of Goderich - OW and ODSP Rates - Prince Edward County - received April 10, 2024**

**11.3.10 Town of Goderich - Phase-Out of Water Well Testing - Ausuabe Bayfield Maitland Valley - received April 10, 2024**

**11.4 Closed Session (for information)**

None.

**12. County Report**

Mayor Milne provided an update on the most recent County of Grey Council meeting. Highlights from the April 11, 2024 County of Grey Council Meeting are available [here](#).

**13. Members Privilege - Good News & Celebrations**

Mayor Milne congratulated Bella-Sitara Singh Soares on being selected for the role of a Legislative Page at the Legislative Assembly of Ontario.

Councillor Shipston noted that April 14 to April 20 is National Volunteer Week and wanted to extend his thanks to all volunteers in the community.

Deputy Mayor Dobreen noted that the Annual Holstein Maplefest, held on April 13 and April 14 was a great success, and echoed Councillor Shipston's comments about the many volunteers who are required to put on such a great event. Deputy Mayor Dobreen also mentioned that the JunCtian Community Initiatives is hosting an International Women's Day Awards Gala on Saturday April 20, 2024.

Councillor Singh Soares thanked Mayor Milne for recognizing Bella-Sitara Singh Soares on being selected for the role of Legislative Page, and echoed Deputy Mayor Dobreen's comment on the success of the Annual Holstein Maplefest!

#### **14. Closed Meeting**

Deputy Mayor Dobreen declared a conflict of interest on item 14.1 Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec239(2)(e))(Subject: Litigation Matter) due to lands adjacent to her home having a nexus with the subject property, and did not participate in the discussion or voting of the item.

No. 2024-197

**Moved By** Councillor Rice

**Seconded By** Councillor Ferguson

**Be it resolved that** Council proceed into closed session at 2:38PM in order to address matters relating to Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec 239(2)(e)) Subject: Litigation Matter Update), Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec 239(2)(e)) Subject: Litigation Matter Update) and Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec 239(2)(e)) Subject: Litigation Matter Update); A Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations Carried On or to be Carried On By or On Behalf of the Municipality or Local Board (Sec 239(2)(k)) (Subject: Development Negotiations) and A Proposed or Pending Acquisition or Disposition of Land by the Municipality or Local Board (Sec 239(2)(c))(Subject: Sale of Property Update); and **That** all those required remain in attendance.

**Carried**

Council recessed at 2:38PM and returned at 2:41PM.

Deputy Mayor Dobreen joined Closed Session at 2:44PM.

Public Works Manager Jim Ellis joined Closed Session at 2:53PM.

No. 2024-198

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Ferguson

**Be it resolved that** Council proceed out of Closed Session at 3:09PM.

**Carried**

Council recessed at 3:09PM and returned at 3:10PM.

**15. Confirming By-law**

No. 2024-199

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** by-law number 2024-037 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on April 17, 2024 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**16. Adjournment**

No. 2024-200

**Moved By** Councillor Singh Soares

**Seconded By** Councillor Ferguson

**Be it resolved that** Council adjourn the meeting at 3:10PM.

**Carried**

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Mayor Brian Milne

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Clerk Lindsey Gree