



Township of Southgate Minutes of Council Meeting

July 5, 2023

9:00 AM

Holstein Council Chambers

Members Present: Deputy Mayor Barbara Dobreen
Councillor Jason Rice
Councillor Jim Ferguson
Councillor Martin Shipston
Councillor Joan John
Councillor Monica Singh Soares

Members Absent: Mayor Brian Milne

Staff Present: Dina Lundy, CAO
Lindsey Green, Clerk
Jim Ellis, Public Works Manager
Clinton Stredwick, Planner
Kayla Best, HR Manager
Elisha Milne, Legislative Assistant
Holly Malynyk, Legislative Assistant

1. Call to Order

Deputy Mayor Dobreen called the meeting to order at 9:00AM.

2. Land Acknowledgement

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it

reflects our histories; may we live in peace and friendship with all its diverse people.

3. Open Forum - Register in Advance

No members of the public spoke at open forum.

4. Confirmation of Agenda

No. 2023-287

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that Council confirm the agenda as amended.

Carried

5. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

6. Delegations & Presentations

6.1 South East Grey Community Health Centre Presentation - Alex Hector and Larry Mann

No. 2023-288

Moved By Councillor Ferguson

Seconded By Councillor Singh Soares

Be it resolved that Council receive the South East Grey Community Health Centre Presentation for information.

Carried

7. Adoption of Minutes

No. 2023-289

Moved By Councillor Ferguson

Seconded By Councillor Singh Soares

Be it resolved that Council approve the minutes from the June 15, 2023 Special Council Meeting and from the June 21, 2023 Council and Closed Session meetings as presented.

Carried

8. Reports of Municipal Officers

8.1 Clerk Lindsey Green

8.1.1 CL2023-017 - Police Service Board Recommendation - Crime Stoppers Donation

Moved By Councillor John

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report CL2023-017 for information; and

That Council receive the recommendation from the Southgate Police Service Board dated June 20, 2023; and

That Council approve a \$500.00 donation to the Crime Stoppers of Grey Bruce; and

That Council direct staff to advise the Crime Stoppers of Grey Bruce of the Township's Grants, Donations and Funding Policy No. 3 and associated deadlines in advance for 2024 funding opportunities.

Councillor Singh Soares moved the following amendment to the main motion.

Amendment:

No. 2023-290

Moved By Councillor Singh Soares

Seconded By Councillor Shipston

Be it resolved that Council add a fifth clause that states:

"That Council direct staff to invite the Crime Stoppers of Grey Bruce should they wish to delegate at a future Council meeting for information sharing."

Carried

Main Motion as Amended:

No. 2023-291

Moved By Councillor John

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report CL2023-017 for information; and

That Council receive the recommendation from the Southgate Police Service Board dated June 20, 2023; and

That Council approve a \$500.00 donation to the Crime Stoppers of Grey Bruce; and

That Council direct staff to advise the Crime Stoppers of Grey Bruce of the Township's Grants, Donations and Funding Policy No. 3 and associated deadlines in advance for 2024 funding opportunities; and

That Council direct staff to invite the Crime Stoppers of Grey Bruce should they wish to delegate at a future Council meeting for information sharing

Carried

8.1.2 CL2023-018 - Hopeville Kite Festival – Declaration of Municipally Significant Event

No. 2023-292

Moved By Councillor Singh Soares

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report CL2023-018 for information; and

That Council declare the Hopeville Kite Festival as a municipally significant event.

Carried

8.2 Public Works Manager Jim Ellis

8.2.1 PW2023-028 Holstein Dam, Tree Marking & Culvert Tender Awards

No. 2023-293

Moved By Councillor Shipston

Seconded By Councillor John

Be it resolved that Council receive Staff Report PW2023-028 for information; and

That Council approves awarding the Holstein Dam Sluiceway Repairs to McLean Taylor Construction Limited in the amount of \$239,506.33, the Tree Marking Services to Eccles Forestry Ltd. in the amount of \$150.00 / hectare and the Culvert tender to J.A. Porter Holdings in the amount of \$132,632.93, all pricing excluding HST.

Carried

8.3 Chief Administrative Officer Dina Lundy

8.3.1 CAO2023-009 - Future Focused Roadmap - Strategic Planning

No. 2023-294

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that Council receive Staff Report CAO2023-009 for information; and

That Council awards the contract for the Community Strategic Plan to Wilton Consulting Group at a cost of \$25,500 + HST.

Carried

Council recessed at 10:03AM and returned at 10:12AM.

8.4 HR Manager Kayla Best

8.4.1 HR2023-011 - Electronic Monitoring Policy

Moved By Councillor Rice

Seconded By Councillor Singh Soares

Be it resolved that Council receive staff report HR2023-011 for information; and

That Council approve updates to Policy #93 Electronic Monitoring Policy by Municipal By-Law 2023-068 at the July 5, 2023 Council Meeting.

Councillor Singh Soares moved the following amendment to the main motion:

Amendment:

Moved By Councillor Singh Soares

Be it resolved that Council add a third clause to the motion that states:

That staff continue to explore possible future amendments to the Electronic Monitoring Policy surrounding collection of data, access, compliance, and non-compliance and return to Council with recommendations.

Motion Failed

The amendment failed with no seconder.

Main Motion:

No. 2023-295

Moved By Councillor Rice

Seconded By Councillor Singh Soares

Be it resolved that Council received staff report HR2023-011 for information; and

That Council approve updates to Policy #93 Electronic Monitoring Policy by Municipal By-law 2023-068 at the July 5, 2023 Council Meeting.

Carried

8.4.2 By-law 2023-068 Electronic Monitoring Policy No. 93

No. 2023-296

Moved By Councillor Shipston

Seconded By Councillor John

Be it resolved that by-law number 2023-068 being a By-law to adopt the "Electronic Monitoring Policy" known as

Policy Number 93 and to repeal By-law 2022-152 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.4.3 HR2023-014 Equity, Diversity and Inclusion

No. 2023-297

Moved By Councillor Shipston

Seconded By Councillor John

Be it resolved that Council receive Staff Report HR2023-014 for information.

Carried

8.5 Planner Clinton Stredwick

8.5.1 PL2023-032 Flato East Phase 9 Site Alteration Agreement Report

No. 2023-298

Moved By Councillor Shipston

Seconded By Councillor Ferguson

Be it resolved that Council receive staff report PL2023-032 as information; and

That Council consider approving the Flato East Phase 9 Site Alteration Agreement dated July 5, 2023; and

That Council consider approving the Flato East Phase 9 Site Alteration Agreement dated July 5, 2023 by Municipal By-law 2023-064.

Carried

8.5.2 By-law 2023-064 Flato East Phase 9 Site Alteration Agreement

No. 2023-299

Moved By Councillor Shipston
Seconded By Councillor John

Be it resolved that by-law number 2023-064 being a by-law to authorize the signing of a site alteration agreement between Flato Dundalk Meadows Inc. and the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.5.3 PL2023-034 Flato East Phase 11 Development Reserve Capacity Servicing Allocation

No. 2023-300

Moved By Councillor Ferguson
Seconded By Councillor Rice

Be it resolved that Council receive staff report PL2023-034 as information; and

That Council consider approving by-law 2023-067 for the allocation of 54 additional equivalent residential units of servicing capacity for Water and Wastewater to the Flato East Phase 11 Commercial and Residential Development Project. Specifically, it will add an additional 54 ERU of water and wastewater capacity to the development. The final allocations for phase 11 will be as follows: 29 ERU's for a commercial use, 96 ERU's for single family dwellings and 81 ERU's for 101 townhomes; and

That Council authorize the Mayor and the Clerk to sign the Flato East Phase 11 Development Project Servicing Capacity Allocation Agreement

Carried

8.5.4 By-law 2023-067 Flato East Phase 11 Reserve Capacity Servicing Allocation

No. 2023-301

Moved By Councillor Rice
Seconded By Councillor Shipston

Be it resolved that by-law number 2023-067 being a by-law to authorize an agreement between Flato Dundalk Meadows Inc. and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.5.5 PL2023-0033 Southgate Meadows Inc. Flato East Phase 11 Subdivision Agreement Report

No. 2023-302

Moved By Councillor Shipston
Seconded By Councillor Ferguson

Be it resolved that Council receive staff report PL2023-033 as information; and

That Council approved the subdivision agreement subject to preliminary acceptance being received for all phase 11 works to the satisfaction of the Township Engineers, and

That Council consider approval of the final Flato Dundalk Meadows Inc., Flato East Phase 11 Subdivision Agreement by By-law 2023-070 at the July 5, 2023 Council meeting; and

That the agreement be executed following preliminary acceptance of the phase 11 works and the posting of the required securities to the satisfaction of the Township and its engineers.

Carried

8.5.6 By-law 2023-070 - Flato East Phase 11 Subdivision Agreement Approval

No. 2023-303

Moved By Councillor John
Seconded By Councillor Ferguson

Be it resolved that by-law number 2023-070 being a by-law to authorize a subdivision agreement with Flato Dundalk Meadows Inc. and the Corporation of the Township of Southgate, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

9. By-laws and Motions

None.

10. Notice of Motion

None.

11. Consent Items

11.1 Regular Business (for information)

No. 2023-304

Moved By Councillor Singh Soares
Seconded By Councillor Shipston

Be it resolved that Council approve the items on the Regular Business consent agenda dated July 5, 2023 save and except items 11.1.1 FIN2023-013 Donation, Grant, Sponsorship Funds Available and direct staff to proceed with all necessary administrative actions.

Carried

**11.1.1 FIN2023-0013 Donation, Grant, Sponsorship
Funds Available**

No. 2023-305

Moved By Councillor Shipston
Seconded By Councillor Rice

Be it resolved that Council receive Staff Report FIN2023-013 Donation, Grant, and Sponsorship Funds Available as information; and

Whereas Council requested this report as a result of the Grey County Truck Show Sponsorship correspondence received at its June 15th, 2023 Council meeting;

Now therefore be it further resolved that Council authorize \$500 Sponsorship to the Grey County Truck Show to be held August 11 and 12, 2023.

Carried

11.1.2 Councillor Shipston FCM Report

11.1.3 Councillor Shipton OACA Report

11.1.4 2023-04-11 Police Service Board Meeting Minutes

11.1.5 2023-04-26 AAHAC Meeting Minutes

11.1.6 2023-05-24 Public Planning Minutes

11.2 Correspondence (for information)

No. 2023-306

Moved By Councillor John
Seconded By Councillor Rice

Be it resolved that Council receive the items on the Correspondence consent agenda dated July 5, 2023 as information.

Carried

11.2.1 GRCA Members Attendance June 2023

11.3 Resolutions of Other Municipalities (for information)

No. 2023-307

Moved By Councillor John
Seconded By Councillor Ferguson

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated July 5, 2023 as information.

Carried

11.3.1 Town of Fort Frances - Opioid Crisis Resolution

11.3.2 City of Quinte West - Legislative Amendments to Improve Municipal Codes of Conduct - received June 19, 2023

11.3.3 Municipality of Shuniah - Bill 3 - received June 22, 2023

11.3.4 Municipality of North Perth - Vacant Building Official Positions - received June 26, 2023

11.3.5 City of Woodstock - Highway Traffic Act Amendments - received June 27, 2023

11.3.6 Town of Fort Erie - Support Bill 97 Renovictions - received June 28, 2023

11.3.7 Town of Petrolia - Increase of Licensed Child Care Spaces - received June 29, 2023

11.4 Closed Session (for information)

12. County Report

Deputy Mayor Dobreen commented on the most recent County Council meeting. More information can be found [here](#).

13. Members Privilege - Good News & Celebrations

Councillor Shipston mentioned the upcoming Blood Donor Clinic in Dundalk on Saturday July 22, 2023, from 9:00AM - 2:00PM by appointment.

Councillor Monica Singh Soares noted that there were many wonderful events that occurred in June and into July over the Canada Day weekend and that the Holstein Agro Expo Rodeo was a huge success.

Councillor Singh Soares also extended a congratulations to all the kids who graduated and the teachers.

Deputy Mayor Dobreen mentioned that the Holstein Agro Expo was well attended and was a sold out crowd on Saturday and that JCI hosted a Canada Day Connection Event, which provided 180-200 meals, including takeout, and great live entertainment.

14. Closed Meeting

No. 2023-308

Moved By Councillor Shipston

Seconded By Councillor Singh Soares

Be it resolved that Council proceed into closed session at 11:10AM in order to address matters relating to Personal Matters About an Identifiable Individual, Including Municipal or Local Board Employees (Sec 239(2)(b)) (Subject: update re property sale agreement), Litigation or Potential Litigation (Sec. 239(2)(e)) (Subject: update re: ongoing litigation), Personal Matters About an Identifiable Individual, Including Municipal or Local Board Employees (Sec 239 (2)(b)) (Subject: CAO Review); and

That HR Manager Kayla Best, Clerk Lindsey Green and Chief Administrative Officer Dina Lundy remain in attendance, as required.

Carried

Council recessed at 11:12 AM and returned at 11:15 AM.

CAO Dina Lundy left the meeting at 11:42 AM and did not return.

No. 2023-312

Moved By Councillor Ferguson

Seconded By Councillor Rice

Be it resolved that Council come out of Closed Session at 12:18 PM.

Carried

Council recessed at 12:18 PM and returned at 12:19 PM.

15. Confirming By-law

No. 2023-313

Moved By Councillor Shipston
Seconded By Councillor Ferguson

Be it resolved that by-law number 2023-069 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on July 5, 2023 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

16. Adjournment

No. 2023-314

Moved By Councillor Ferguson
Seconded By Councillor Singh Soares

Be it resolved that Council adjourn the meeting at 12:20PM.

Carried

Deputy Mayor Barbara Dobreen

Clerk Lindsey Green