



**Township of Southgate**  
**Minutes of Council Meeting**

April 20, 2023  
1:00 PM  
Holstein Council Chambers

Members Present: Mayor Brian Milne  
Deputy Mayor Barbara Dobreen  
Councillor Jason Rice  
Councillor Jim Ferguson  
Councillor Martin Shipston  
Councillor Joan John  
Councillor Monica Singh Soares

Staff Present: Dina Lundy, Chief Administrative Officer  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
Terri Murphy, Economic Development Officer  
Clinton Stredwick, Planner  
Aakash Desai, Asset Management Coordinator and  
Financial Analyst  
Holly Malynyk, Legislative Assistant  
Nicole Corley, Property Tax & Assessment Coordinator

**1. Call to Order**

Mayor Milne called the meeting to order at 1:00PM.

**2. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and

Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

**3. Open Forum - Register in Advance**

No members of the public spoke at open forum.

**4. Confirmation of Agenda**

No. 2023-166

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** Council confirm the agenda as amended.

**Carried**

**5. Declaration of Pecuniary Interest**

Councillor Singh Soares declared a conflict of interest to item 8.6.1 EDO 2023-002 South Grey Chamber of Commerce Memorandum of Understanding and item 8.6.2 By-law 2023-043 South Grey Chamber of Commerce as Councillor Singh Soares is currently on a sub-committee for the South Grey Chamber of Commerce. Councillor Singh Soares did not participate in the discussion or voting of the items.

**6. Delegations & Presentations**

**6.1 Community Safety and Well-Being Planning Presentation - Coordinator Sarah Pelton**

No. 2023-167

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor John

**Be it resolved that** Council receive the Community Safety and Well-Being Planning presentation for information.

**Carried**

**6.2 CryNot Dufferin Human Trafficking Presentation - Presentation Team Leader Sheri Moir**

No. 2023-168

**Moved By** Councillor Ferguson

**Seconded By** Councillor Singh Soares

**Be it resolved that** Council receive the CryNot Dufferin Human Trafficking presentation for information.

**Carried**

**7. Adoption of Minutes**

No. 2023-169

**Moved By** Councillor Rice

**Seconded By** Councillor Singh Soares

**Be it resolved that** Council approve the minutes from the April 5, 2023 Council and Closed Session meetings as presented.

**Carried**

**8. Reports of Municipal Officers**

**8.1 Property Tax & Assessment Coordinator Nicole Corley**

**8.1.1 FIN2023-010 - Tile Drain Loan - 2023-01 - Hodges**

No. 2023-170

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council receive Staff Report FIN2023-010 for information; and

**That** Council consider approval of By-law 2023-040 with no objection to an application for a Tile Drainage Loan for Stephen Hodges at 124384 Southgate Rd 12 Holstein, in the approximate amount of \$30,900.00, subject to the availability of funds.

**Carried**

**8.1.2 By-law 2023-040 - Rating By-law - Tile Drain Loan - Hodges**

No. 2023-171

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** by-law number 2023-040 being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**8.2 Clerk Lindsey Green**

**8.2.1 CL2023-011-Dundalk Agricultural Society Rental Agreement – Baseball Park Lands**

No. 2023-172

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor John

**Be it resolved that** Council receive Staff Report CL2023-011 for information; and

**That** Council consider approval of By-law 2023-039 to enter into a rental agreement with the Dundalk Agricultural Society for the Baseball Park lands.

**Carried**

**8.2.2 By-law 2023-039 - Dundalk Agricultural Society Rental Agreement - Baseball Park Lands**

No. 2023-173

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** by-law number 2023-039 being a by-law to authorize an agreement between the Dundalk Agricultural Society and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

### **8.3 Public Works Manager Jim Ellis**

#### **8.3.1 PW2023-017 Reconstruction of Victoria Street Tender Award Recommendation**

**Moved By** Councillor John

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report PW2023-017 for information; and

**That** Council award the Reconstruction of Victoria Street and Mcauley Street, and construction of municipal services for Hanbury, Ida, and Artemesia Streets to Moorefield Excavating Ltd. in the amount of \$9,796,869.79 plus HST; and

**That** Council approve the Triton Engineering Services Limited costs estimated at \$615,000.00 plus HST; and

**That** Council approve the expenditure of \$249,900 from Water Reserves for the services of Grant Match; and

**That** Council approve the additional \$152,644.50 expenditure from the Wastewater reserves.

Deputy Mayor Dobreen moved the following amendment to the main motion.

**Amendment:**

No. 2023-174

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that Council** remove the last clause stating "**That** Council approve the additional \$152,644.50 expenditure from the Wastewater reserves".

**Carried**

**Main Motion as Amended:**

No. 2023-175

**Moved By** Councillor John

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report PW2023-017 for information; and

**That** Council award the Reconstruction of Victoria Street and Mcauley Street, and construction of municipal services for Hanbury, Ida, and Artemesia Streets to Moorefield Excavating Ltd. in the amount of \$9,796,869.79 plus HST; and

**That** Council approve the Triton Engineering Services Limited costs estimated at \$615,000.00 plus HST; and

**That** Council approve the expenditure of \$249,900 from Water Reserves for the services of Grant Match.

**Carried**

**8.3.2 PW2023-018 Young & Hagan Street Parking By-law Amendments**

No. 2023-176

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report PW2023-018 for information; and

**That** Council consider approval of By-law 2023-036 to amend Parking By-law No. 2020-005; and

**That** Council consider approval of By-law 2023-037 to establish Hagan Street East travelling west from the Rail Trail to Young Street as a one-way street.

**Carried**

**8.3.3 By-law 2023-036 - Parking By-law 2020-005  
Amendment - Amend Appendix A**

No. 2023-177

**Moved By** Councillor Ferguson

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2023-036 being a by-law to amend Parking By-law Number 2020-005, being a by-law to provide direction for parking in the Township of Southgate and to repeal by-law 2021-161 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**8.3.4 By-law 2023-037 - Establish One-Way Street - Hagan  
St E travelling west from Rail Trail to Young St**

No. 2023-178

**Moved By** Councillor Shipston

**Seconded By** Councillor Ferguson

**Be it resolved that** by-law number 2023-037 being a by-law to establish a one-way street in the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**8.4 Chief Administrative Officer Dina Lundy**

**8.4.1 CAO2023-006- Future Focused Roadmap - Strategic  
Planning**

No. 2023-179

**Moved By** Deputy Mayor Dobreen  
**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report CAO2023-006 for information; and

**That** Council direct the CAO to issue a Request for Proposals to create a 2023 – 2027 Corporate and Community Strategic Plan to capture the needs of the municipality’s rapidly growing community and aligned actions to support future-focused strategies for prosperity and sustainability.

**Carried**

## **8.5 Planner Clinton Stredwick**

### **8.5.1 PL2023-018 - ZBA C24-22 Dale and Linda Watson**

No. 2023-180

**Moved By** Councillor Rice  
**Seconded By** Councillor Ferguson

**Be it resolved that** Council receive Staff Report PL2023-018 for information; and

**That** Council consider approval of By-law 2023-038.

**Carried**

### **8.5.2 By-law 2023-038 - ZBA C24-22 - Dale and Linda Watson**

No. 2023-181

**Moved By** Councillor Rice  
**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2023-038 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.



**Carried**

## **8.6 Economic Development Officer Terri Murphy**

### **8.6.1 EDO2023-002-South Grey Chamber of Commerce Memorandum Of Understanding**

Councillor Singh Soares declared a conflict of interest to item 8.6.1 EDO 2023-002 South Grey Chamber of Commerce Memorandum of Understanding as she is a member of a sub-committee of the Chamber of Commerce and did not participate in the discussion or the voting of the item.

No. 2023-182

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council receive Staff Report EDO2023-002 for information; and

**That** Council consider approval of By-law 2023-043 to approve the Memorandum of Understanding with the South Grey Chamber of Commerce for 2023.

**Carried**

### **8.6.2 By-law 2023-043 - South Grey Chamber of Commerce MOU**

Councillor Singh Soares declared a conflict of interest to item 8.6.2 By-law 2023-043 South Grey Chambers of Commerce MOU as she is a member of a sub-committee of the Chamber of Commerce and did not participate in the discussion or the voting of the by-law.

No. 2023-183

**Moved By** Councillor Shipston

**Seconded By** Councillor Ferguson

**Be it resolved that** by-law number 2023-043 being a by-law to authorize a memorandum of understanding between

the South Grey Chamber of Commerce and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

## **9. By-laws and Motions**

None.

## **10. Notice of Motion**

### **10.1 Councillor John - NOM - Support of Bill 5**

Councillor Singh Soares moved the following motion.

**Moved By** Councillor Singh Soares

**Be it resolved that** Council defer the Notice of Motion to allow staff to provide a report on the current policies in place in the Township of Southgate.

The motion failed with no seconder.

No. 2023-184

**Moved By** Councillor John

**Seconded By** Councillor Shipston

**Whereas**, the Association of Municipalities of Ontario (AMO) has called on the Government of Ontario to support legislation that would:

- Update municipal Codes of Conduct to account for workplace safety and harassment
- Create a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario

- Increase training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the Province
- Allow municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office; and

**Whereas**, AMO believes that these changes will improve the working environment of municipal elected and staff officials and send a strong signal regarding the standard of conduct expected of elected officials and protect anyone that may be subject to egregious behaviour;

**Now, therefore be it resolved that** the Council of the Township of Southgate supports the correspondence to the Premier of Ontario by the Association of Municipalities of Ontario and calls on the Government of Ontario to unanimously support Bill 5 – Stopping Harassment and Abuse by Local Leaders Act; and

**That** this resolution be circulated to The Honourable Steve Clark, Minister of Municipal Affairs and Housing, Kate Manson-Smith, Deputy Minister, Ministry of Municipal Affairs and Housing, the Honourable Doug Ford, Premier of Ontario, MPP Rick Byers ,MP Alex Ruff, and all Ontario municipal councils and AMO.

**Carried**

## **11. Consent Items**

### **11.1 Regular Business (for information)**

No. 2023-185

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated April 20, 2023 and direct staff to proceed with all necessary administrative actions.

**Carried**

**11.1.1 REC2023-003 - Recreation Vehicle Purchase**

**11.1.2 2023 Annual Politicians Meeting Report - Deputy Mayor Dobreen**

**11.2 Correspondence (for information)**

None.

**11.3 Resolutions of Other Municipalities (for information)**

No. 2023-186

**Moved By** Councillor Ferguson

**Seconded By** Councillor Rice

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated April 20, 2023 as information.

**Carried**

**11.3.1 City of Owen Sound - Support for Municipality of Chatham-Kent Re Municipal Insurance Costs - received April 4, 2023**

**11.3.2 Township of Clearview - Barriers for Women in Politics - received April 5, 2023**

**11.3.3 Township of Mulmur - Resolution in Support of Bill 5 Stopping Harassment - received April 6, 2023**

**11.3.4 Township of Perry - Resolution of Support - Bill 5 - April 11, 2023**

**11.3.5 Municipality of Magnetawan - Resolution of Support - Bill 5 - April 13, 2023**

**11.3.6 Municipality of Shuniah - Support Resolution  
for Municipalities Retaining Surplus Proceeds from  
Tax Sales - April 12, 2023**

**11.4 Closed Session (for information)**

None.

**12. County Report**

Deputy Mayor Dobreen provided an update to members from the last County Council meeting. More information can be found [here](#).

**13. Members Privilege - Good News & Celebrations**

Councillor Singh Soares extended thanks to the volunteers and organizers of Holstein Maple Fest and noted that the event was a great success.

Councillor Shipston noted that April is National Volunteer Month and mentioned that Southgate has a great number of many dedicated volunteers that are active in the community.

Deputy Mayor Dobreen mentioned that there was a Ramadan dinner event held on Friday April 14, 2023 and that it was a true celebration of diversity and that the event was a great way for everyone to understand a different culture. Deputy Mayor Dobreen commended the family that organized the event and the collaboration that occurred with other organizations to make the event a success.

Councillor Singh Soares mentioned that April is a great month for celebrating different cultures and noted that the Dundalk Wesleyan Church held an Easter play that was also successful.

**14. Closed Meeting**

No. 2023-187

**Moved By** Councillor Singh Soares

**Seconded By** Councillor Ferguson

**Be it resolved that** Council proceed into closed session at 3:10PM in order to address matters relating to Litigation or Potential Litigation (Sec. 239(2)(e)) and Advice that is Subject to Solicitor-Client Privilege (Sec.239(2)(f)) (Subject: Ongoing litigation), Advice that is Subject to

Solicitor-Client Privilege (Sec.239(2)(f)) (Subject: Property Sale Agreement Update) and Litigation or Potential Litigation (Sec. 239(2)(e)) and Advice that is Subject to Solicitor-Client Privilege (Sec.239(2)(f)) (Subject: Ongoing litigation)

**That** Economic Development Officer Terri Murphy, Clerk Lindsey Green, and Chief Administrative Officer Dina Lundy remain in attendance, as required

**Carried**

Council recessed at 3:11PM and returned at 3:15PM.

Deputy Mayor Dobreen moved the following motion.

No. 2023-189

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Ferguson

**Be it resolved that** Council proceed past 4PM.

**Carried**

Economic Development Officer Terri Murphy left at 4:04PM and did not return.

No. 2023-190

**Moved By** Councillor Singh Soares

**Seconded By** Councillor Ferguson

**Be it resolved that** Council come out of Closed Session at 4:21PM.

**Carried**

Council recessed at 4:21PM and returned at 4:22PM.

## **15. Confirming By-law**

No. 2023-191

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** by-law number 2023-042 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on April 20, 2023 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**16. Adjournment**

No. 2023-192

**Moved By** Councillor Ferguson

**Seconded By** Councillor Rice

**Be it resolved that** Council adjourn the meeting at 4:23PM.

**Carried**

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Mayor Brian Milne

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Clerk Lindsey Green