

Southgate Ruth Hargrave Memorial Library Board
Minutes of Library Board

October 20, 2022
6:00 PM
Library - Mill Room

Members Present: Charles Fernandes
Muriel Scott
Joan John
Councillor Martin Shipston
Councillor Barbara Dobreen
Tracey Gonneau

Members Absent: Catherine Faulds

Staff Present: Lacy Russell, Librarian C.E.O

1. Call to Order (6:00 PM)

Chair called the meeting to order at 6:00 PM

2. Approval of the Agenda (6:00 - 6:02 PM)

Moved By Joan John

Seconded By Tracey Gonneau

Be it resolved that the Board confirm the agenda as presented.

Carried

3. Declaration of Pecuniary Interest (6:02 - 6:03 PM)

None declared.

4. Adoption of Minutes (6:03 - 6:05 PM)

4.1 Minutes from the September 15, 2022 Library Board Meeting and the October 13, 2022 Special Library Board Meeting

Moved By Muriel Scott
Seconded By Joan John

Be it resolved that the Board approve the minutes from the September 15, 2022 Library Board meeting and the October 13, 2022 Special Library Board meeting as presented.

Carried

5. Business Arising from the Minutes (6:05 - 6:35 PM)

5.1 Legacy Document Review

The chair will finalize the executive summary for the legacy document and forward to the Librarian/CEO for inclusion in the next and final Board meeting on November 17th, 2022.

6. Consent Agenda (6:35 - 6:40 PM)

Moved By Martin Shipston
Seconded By Joan John

Be it resolved that the Board receive the items on the Consent Agenda for information.

Carried

6.1 Finance Report

6.2 C.E.O Report

6.3 Quarterly Statistics

7. New Business (6:40 - 7:10) PM)

7.1 Draft Capital Budget 2023

Moved By Joan John
Seconded By Muriel Scott

Be it resolved that the Board direct the Librarian/C.E.O. to forward the draft Capital Budget 2023 as presented to Township Staff for Council consideration.

Carried

8. News from Council (7:10 - 7:20 PM)

<https://www.southgate.ca/en/news/resources/Council-Highlights/2022-09-21-Council-Meeting-Highlights.pdf>

<https://www.southgate.ca/en/news/resources/Council-Highlights/2022-10-05-Council-Meeting-Highlights.pdf>

9. Member's Privilege (7:20 - 7:30 PM)

Board Applications – The Township has posted the committee and board applications are available on the website and printed copies will be available at the library. The Chair encouraged current board members to apply for the next Board term.

How to in Ten – Barbara and Muriel will cover a table on How to be a Board Member.

Dundalk Little Theatre is holding a production on November 5th in support of the Food Bank.

October 25th at 6:00 p.m. – 140 Years of the Dundalk Herald.

November 15th at 6:00 p.m. – Historic Southgate presented by the EDO.

November 8th at 6:00 p.m. - Emergency Preparedness Talk

October 28th at 5 p.m. and 6:15 p.m. – Turkey Supper at Dundalk United Church.

10. Date of Next Meeting

November 17, 2022 6:00 p.m.

11. Adjournment

Moved By Tracey Gonneau

Seconded By Joan John

Be it resolved that the Board adjourn the meeting at 7:18 p.m.

Carried

Chair

Lacy Russell, Librarian CEO