



**Township of Southgate  
Seniors Advisory Committee**

**October 13, 2022**

**2:00 PM**

**Holstein Council Chambers  
123273 Southgate Road 12  
Holstein, Ontario N0G 2A0**

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	<b>Pages</b>
<b>1. Call to Order</b>	
<b>2. Confirmation of Agenda</b>	
<b>Be it resolved that the Committee confirm the agenda as presented.</b>	
<b>3. Declaration of Pecuniary Interest</b>	
<b>4. Delegations &amp; Presentations</b>	
<b>5. Adoption of Minutes</b>	<b>3 - 6</b>
<b>Be it resolved that the Committee approve the minutes from the June 9, 2022 Seniors Advisory Committee meeting as presented.</b>	
<b>6. Staff Updates</b>	
<b>6.1. Seniors Health Fair Grant Funding Reporting Timeline</b>	
<b>6.2. 2022-2026 Senior Advisory Committee Appointments - Verbal Update</b>	
<b>7. New Business</b>	
<b>7.1. Seniors Health Fair Discussion</b>	

## **7.2. SAC Accomplishments for the 2018-2022 Term**

### **Recommendations to Council**

- Full Committee Membership and Committee Members
- Future of Committee Meetings
- Frequency of Meetings
- Budget
- Input and Feedback from Southgate Seniors

## **8. Members Privilege - Good News & Celebrations**

## **9. Next Meeting**

To Be Determined

## **10. Adjournment**

**Be it resolved that** the Committee adjourn the meeting at [TIME].



**Township of Southgate**  
**Minutes of Seniors Advisory Committee**

June 9, 2022  
2:00 PM  
Electronic Participation

Members Present: Ellie Adams  
Muriel Scott  
Arlene Crooks  
Catherine Faulds

Members Absent: Barbara Rowe  
Jan Powell  
Mary Leach

Staff Present: Dave Milliner, CAO  
Lindsey Green, Clerk

**1. Electronic Access Information**

Senior Advisory Committee recordings will be available on the Township of Southgate YouTube Channel following the meeting.

**2. Call to Order**

Chair Ellie Adams called the meeting to order at 2:06 PM.

**3. Confirmation of Agenda**

**Moved By** Muriel Scott

**Seconded By** Arlene Crooks

**Be it resolved that** the Committee confirm the agenda as presented.

**Carried**

**4. Declaration of Pecuniary Interest**

No one declared a pecuniary interest related to any item on the agenda.

**5. Delegations & Presentations**

None.

**6. Adoption of Minutes**

**Moved By** Ellie Adams

**Seconded By** Catherine Faulds

**Be it resolved that** the Committee approve the minutes from the April 7, 2022, Seniors Advisory Committee meeting as presented.

**Carried**

**7. Staff Updates**

None.

**8. New Business**

**8.1 Update on Seniors Health Fair**

Chair Ellie Adams spoke about another funding opportunity that is due tomorrow. Staff confirmed that the application has been submitted.

The committee discussed the fair planning and that it's going well. Some businesses have already signed up and there are more to come which is encouraging. The committee discussed asking more local businesses in Dundalk like the Credit Union and the Home Hardware that may be able to offer information at the fair.

The committee discussed the importance of having hard copies of various brochures etc. at the fair and the challenges with most information now being only online. Members are trying to use various resources to have hard copies available.

The Dundalk Dance Association is providing the meal at the Seniors Fair and are meeting with members at the site to figure

out the logistics of preparing and serving the meal. The Committee also discussed providing coffee and that Tim Hortons has donated the coffee grounds.

The Committee thanked Township staff for their involvement in helping with the logistics of the fair.

Staff confirmed that they will send an invite to the fair to Members of Council and the Affordable/Attainable Housing Advisory Committee.

The Committee discussed transportation and a possible bus coming from Holstein to bring people to Dundalk and how the committee would advertise that and what other things the fair will have included such as a singer, etc.

The Committee discussed the need for sound equipment (speakers and microphone) for the fair and having a staff member dedicated to running the equipment on the day of.

## **8.2 Seniors Health Fair Poster**

The latest version of the poster was included in the agenda package. The committee discussed creating a second poster that had information about transportation only that could be placed in buildings like the Holstein General Store etc. to spread the word to the community and anyone who would like to take the bus to the fair.

## **8.3 Southgate Senior Advisory Committee Brochure**

The Committee discussed the "Senior's Ask" information currently included on the brochure and that they may have lost their funding and that it may not be a good idea to include their information at this time. The Committee discussed the possibility of including 211 on the brochure or the Township website.

The Committee discussed having a webpage on the Township website that included the brochure and other community connections for Seniors to refer to as well as Committee member contact information. The link to the webpage could be added to the brochure for consistent messaging.

#### **8.4 Guide for Seniors Services in Ontario**

The committee discussed adding a link to the guide to the Township website under the Senior's Advisory Committee page.

#### **9. Members Privilege - Good News & Celebrations**

Muriel Scott noted that the Affordable/Attainable Housing Advisory Committee presented to Council with the assistance of CAO Milliner and that the committee have things moving along nicely.

Ellie Adams noticed the new benches that have been installed in Dundalk on a few of the streets and thought that was a great addition and commented on how important benches were for seniors who are out walking. She congratulated the Southgate staff for moving ahead with that initiative. She also thanked everyone who has helped with the planning of the Senior's Fair so far.

#### **10. Next Meeting**

The Committee changed the next meeting date from August 11, 2022, at 2:00 PM to July 21, 2022. at 2:00 PM.

#### **11. Adjournment**

**Moved By** Catherine Faulds

**Seconded By** Muriel Scott

**Be it resolved that** the Committee adjourn the meeting at 2:51 PM.

**Carried**

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Chair Ellie Adams

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Recording Secretary Lindsey Green