



## **Township of Southgate Minutes of Council Meeting**

October 5, 2022

9:00 AM

Holstein Council Chambers  
123273 Southgate Road 12  
Holstein, Ontario N0G 2A0

Members Present: Mayor John Woodbury  
Deputy Mayor Brian Milne  
Councillor Barbara Dobreen  
Councillor Michael Sherson  
Councillor Jason Rice  
Councillor Jim Frew  
Councillor Martin Shipston

Staff Present: Dave Milliner, Chief Administrative Officer  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
William Gott, Treasurer  
Bev Fisher, Chief Building Official  
Derek Malynyk, Fire Chief  
Clinton Stredwick, Planner  
Kayla Best, HR Coordinator  
Aakash Desai, Asset Coordinator & Financial Analyst  
Holly Malynyk, Legislative Assistant

### **1. Call to Order**

Mayor Woodbury called the meeting to order at 9:00 AM.

### **2. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a

part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

**3. Open Forum - Register in Advance**

No members of the public spoke at open forum.

**4. Confirmation of Agenda**

No. 2022-648

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Shipston

**Be it resolved that** Council confirm the agenda as amended.

**Carried**

**5. Declaration of Pecuniary Interest**

Mayor Woodbury declared a conflict of interest to items 8.4.9 - CAO2022-074, 8.4.10 - By-law 2022-148, 8.4.11 - CAO2022-075, 8.4.12 - By-law 2022-144, 8.6.3 - PL2022-076 and 8.6.4 - By-law 2022-150 as all matters pertained to the South East Grey Community Health Centre in which he is a Board Member and did not participate in the discussions or voting of any items.

**6. Delegations & Presentations**

**6.1 Resident Ken Furlong - Delegation**

No. 2022-649

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive the delegation by resident Ken Furlong as information.

**Carried**

(Ken Furlong's Delegation Notes – Attachment #1 to minutes)

**6.2 NFP Insurance - Renewal Presentation - Carl Murray and Peg Mountney, NFP, Tony Commisso, Intact Public Entities**

No. 2022-650

**Moved By** Councillor Rice

**Seconded By** Councillor Frew

**Be it resolved that** Council receive the NFP Insurance Renewal Presentation as information.

**Carried**

**6.3 BDO Canada LLP - 2021 Audit Final Report - Tracie Smith, Partner and Jacob Perry, Manager A&A**

No. 2022-651

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive BDO's presentation of the 2021 Audit Final Report as information.

**Carried**

Council recessed at 10:09 AM and returned at 10:20 AM.

**7. Adoption of Minutes**

No. 2022-652

**Moved By** Councillor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** Council approve the minutes from the September 21, 2022 Council and Closed Session meetings as presented.

**Carried**

**8. Reports of Municipal Officers**

**8.1 Treasurer William Gott**

**8.1.1 FIN2022-027 Financial Report – 2021**

No. 2022-653

**Moved By** Councillor Shipston

**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report FIN2022-027 Financial Report –2021 Financial Statements as information; and

**That** Council approve The Corporation of the Township of Southgate Consolidated Financial Statements for the year ended December 31, 2021, as presented.

**Carried**

### **8.1.2 FIN2022-017 Asset Management Plan 2022**

No. 2022-654

**Moved By** Councillor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report FIN2022-017 Asset Management Plan 2022 as information; and

**That** Council consider for approval By-law 2022-156, being a by-law to adopt Asset Management Plan 2022; and

**That** Council directs staff post Asset Management Plan 2022 on the Southgate website.

**Carried**

### **8.1.3 By-law 2022-156 - Adopt Asset Management Plan**

No. 2022-655

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Frew

**Be it resolved that** by-law number 2022-156, as amended, being a by-law to adopt "Asset Management Plan 2022" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

#### **8.1.4 FIN2022-025 2023 Budget**

No. 2022-656

**Moved By** Councillor Shipston

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report FIN2022-025 2023 Budget as information; and

**That** the proposed 2023 Budget timeline be approved as presented.

**Carried**

#### **8.1.5 FIN2022-026 Development Charges**

No. 2022-657

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report FIN2022-026 Development Charges as information; and

**That** Council consider for approval By-law 2022-154, being a by-law with respect to Development Charges.

**Carried**

#### **8.1.6 By-law 2022-154 - Development Charges By-law**

No. 2022-658

**Moved By** Councillor Sherson

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2022-154 being a by-law to approve Development Charges be a read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**8.1.7 FIN2022-028 Southgate New Council Chamber Building Retrofit Project**

No. 2022-659

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report FIN2022-028 Southgate New Council Chamber Building Retrofit Project as information; and

**That** Council approves the use of the Modernization Reserve as noted in the report.

**Carried**

**8.2 Clerk Lindsey Green**

**8.2.1 CL2022-029 – 2022 Council Calendar Amendments**

No. 2022-660

**Moved By** Councillor Sherson

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report CL2022-029 for information; and

**That** Council approve the amendments to the 2022 Council Calendar as presented.

**Carried**

**8.3 Public Works Manager Jim Ellis**

**8.3.1 PW2022-048 Public Works Recommendation to Pulverize Road Sections Back to Gravel**

Councillor Dobreen requested a recorded vote on the main motion.

No. 2022-661

**Moved By** Deputy Mayor Milne  
**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive Staff Report PW2022-048 for information; and

**That** Council approve the Public Works recommendation to pulverize Road Sections 121, 344, 346, 343 & 345 back to gravel.

Yay (4): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, and Councillor Shipston

Nay (3): Councillor Sherson, Councillor Rice, and Councillor Frew

**Carried (4 to 3)**

### **8.3.2 PW2022-049 Turnkey AVL Telematics System Tender Award Recommendation**

No. 2022-662

**Moved By** Councillor Shipston  
**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report PW2022-049 for information; and

**That** Council award the Automatic Vehicle Locating /Telematics System Tender to Trackmatics Inc. for hardware and installation costs in the amount of \$47,975.00 and monthly operational data and maintenance costs of \$1,201.00 plus HST.

**Carried**

Councillor Dobreen moved the following motion.

No. 2022-663

**Moved By** Councillor Dobreen  
**Seconded By** Councillor Rice

**Be it resolved that** Council proceed past noon.

**Carried**

Council recessed at 11:46 AM and returned at 11:55 AM.

#### **8.4 Chief Administrative Officer Dave Milliner**

##### **8.4.1 CAO2022-063 Flato East Phase 11 Pre-Servicing Agreement Final Report**

No. 2022-664

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive staff report CAO2022-063 as information; and

**That** Council approve the Flato Dundalk Meadows Inc. project known as Flato East Phase 11 for a Pre-Servicing Final Agreement and the security requirements for this work for their residential development project; and

**That** Council consider approving the Flato Dundalk Meadows Inc. project known as Flato East Phase 11 Pre-servicing Agreement by Municipal By-law 2022-124 at the October 5, 2022 meeting.

**Carried**

##### **8.4.2 By-law 2022-124 - Flato East Phase 11 - Pre-Servicing Agreement**

No. 2022-665

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2022-124 being a by-law to authorize an agreement between Flato Dundalk Meadows Inc. and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**



**8.4.3 CAO2022-070 Mid West Coop-Southgate  
Development Planning and Southgate Land lease  
Agreement Final**

No. 2022-666

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive staff report CAO2022-070 as information; and

**That** Council approve the Mid West Cooperative Inc.- Southgate Land Lease Agreement dated October 5<sup>th</sup>, 2022 as presented; and

**That** Council consider approval of the of the Mid West Cooperative Inc. Land Lease Agreement by municipal By-law 2022-140 at the October 5, 2022 Council meeting.

**Carried**

**8.4.4 By-law 2022-140 - Mid West Coop-Southgate Land  
Lease Agreement**

No. 2022-667

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2022-140 being a by-law to authorize an agreement between Mid West Cooperative Inc and the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**8.4.5 CAO2022-071 South Grey Housing Corporation  
Municipal Working Group Update Report**

No. 2022-668

**Moved By** Councillor Sherson  
**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive staff report CAO2022-071 as information; and

**That** Council in its new term consider appointment of 2 members to the South Grey Housing Corporation Working Group to discuss the Terms of Reference document and to establish the framework and strategy to create a South Grey Housing Corporation.

**Carried**

#### **8.4.6 SR CAO2022-072 CAO Update Report October 5 2022**

No. 2022-669

**Moved By** Councillor Rice  
**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report CAO2022-072 as information; and

**That** Council provide direction to staff on the issue of 2023 budgeting for increased police services and agreement enhancements for Southgate.

**Carried**

#### **8.4.7 CAO2022-073 Greenlid Development Reserve Capacity Servicing Allocation Report**

No. 2022-670

**Moved By** Deputy Mayor Milne  
**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive staff report CAO2022-074 as information; and

**That** Council approve the servicing allocation to 2137569 Ontario Inc. (Greenlid) of 6 equivalent residential unit of Water and 1 equivalent residential unit of Wasterwater servicing capacity for their industrial development project;

and

**That** Council consider approving the allocation of 6 equivalent residential unit of Water and 1 equivalent residential unit of Wasterwater servicing capacity for 2137569 Ontario Inc. (Greenlid) industrial development project by Municipal By-law 2022-147 at the October 5, 2022 meeting; and

**That** Council authorize the Mayor and the Clerk to sign the 2137569 Ontario Inc. (Greenlid) Industrial Development Project Final Servicing Capacity Allocation Agreement.

**Carried**

#### **8.4.8 By-law 2022-147 - 2137569 Ontario Inc. (Greenlid) Capacity Allocation Agreement**

No. 2022-671

**Moved By** Councillor Rice

**Seconded By** Councillor Sherson

**Be it resolved that** by-law number 2022-147 being a by-law to authorize an agreements between 2137569 Ontario Inc and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

#### **8.4.9 CAO2022-074 SEGCHC Institutional Development Reserve Capacity Servicing Allocation Report**

Mayor Woodbury declared a conflict of interest to items 8.4.9 - CAO2022-074, 8.4.10 - By-law 2022-148, 8.4.11 - CAO2022-075, 8.4.12 - By-law 2022-144 and relinquished the Chair.

Deputy Mayor Milne assumed the Chair.

No. 2022-672

**Moved By** Councillor Dobreen  
**Seconded By** Councillor Shipston

**Be it resolved that** Council receive staff report CA02022-074 as information; and

**That** Council approve the servicing allocation to South-East Grey Community Health Centre of 1 (one) equivalent residential unit of servicing capacity for Water and Wasterwater for their industrial development project; and

**That** Council consider approving the allocation of 1 equivalent residential unit of servicing capacity for Water and Wasterwater to South-East Grey Community Health Centre institutional development project by Municipal By-law 2022-148 at the October 5<sup>th</sup>, 2022 meeting; and

**That** Council authorize the Mayor and the Clerk to sign the South-East Grey Community Health Centre institutional development project for their Final Servicing Capacity Allocation Agreement.

**Carried**

#### **8.4.10 By-law 2022-148 - South-East Grey Community Health Centre Capacity Allocation Agreement**

No. 2022-673

**Moved By** Councillor Sherson  
**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2022-148 being a by-law to authorize an agreement between South-East Grey Community Health Centre and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**8.4.11 SR CAO2022-075 Lions Medical Centre-SEGSS-SEGSS Southgate Partnership Agreement**

No. 2022-674

**Moved By** Councillor Dobreen

**Seconded By** Councillor Frew

**Be it resolved that** Council receive staff report CAO2022-074 as information; and

**That** Council approve the Lions, SEGCHC, SEGSS & Southgate Partnership Agreement as presented; and

**That** Council consider approving the Lions, SEGCHC, SEGSS & Southgate Final Partnership Agreement by Municipal By-law 2022-144 at the October 5<sup>th</sup>, 2022 meeting.

**Carried**

**8.4.12 By-law 2022-144 - Lions-SEGSS-SEGCHC-Southgate Partnership Agreement**

No. 2022-675

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2022-144, as amended, being a by-law to authorize a partnership agreement between South-East Grey Community Health Centre, South-East Grey Support Services, The Dundalk and District Lion's Club and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

Mayor Woodbury assumed the Chair.

**8.4.13 SR CAO2022-076 White Rose Park Phase III Service Finance Agreement Report**

No. 2022-676

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive staff report CAO2022-076 as information; and

**That** Council approve the White Rose Park Phase III Service Finance Agreement for this residential development project off-site requirements as presented; and

**That** Council consider approving the White Rose Park Phase III Service Finance Agreement by Municipal By-law 2022-149 at the October 5, 2022 Council meeting.

**Carried**

#### **8.4.14 By-law 2022-149 - White Rose Phase III - Service Finance Agreement**

No. 2022-677

**Moved By** Councillor Frew

**Seconded By** Deputy Mayor Milne

**Be it resolved that** by-law number 2022-149 being a by-law to authorize an agreement between 2570970 Ontario Inc and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

### **8.5 HR Coordinator Kayla Best**

#### **8.5.1 HR2022-049 Electronic Monitoring Policy**

No. 2022-678

**Moved By** Councillor Dobreen  
**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report HR2022-049 for information; and

**That** Council approve the final Policy #93 Electronic Monitoring Policy as presented; and

**That** Council consider approval of Policy #93 Electronic Monitoring Policy by Municipal By-Law 2022-152 at the October 5, 2022 Council Meeting.

**Carried**

#### **8.5.2 By-law 2022-152 - Adopt Electronic Monitoring Policy No. 93**

No. 2022-679

**Moved By** Councillor Sherson  
**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2022-152 being a by-law to adopt an "Electronic Monitoring Policy" known as Policy Number 93 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

Deputy Mayor Milne moved the following motion.

No. 2022-680

**Moved By** Deputy Mayor Milne  
**Seconded By** Councillor Dobreen

**Be it resolved that** Council amend the agenda order to move Planner Clinton Stredwick's Staff Reports and By-laws to follow Member's Privilege.

**Carried**

## **8.6 Planner Clinton Stredwick**

*Section 8.6 items were moved down in the agenda to follow Member's Privilege during the meeting.*

### **8.6.1 PL2022-075 - C17-22 - Clark Construction Management Inc**

No. 2022-681

**Moved By** Councillor Frew

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive Staff Report PL2022-075 for information; and

**That** Council Consider approval of Bylaw- 2022-151.

**Carried**

### **8.6.2 By-law 2022-151 - Zoning By-law Amendment C17-22 Clark Construction Management**

No. 2022-682

**Moved By** Councillor Sherson

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2022-151 being a by-law to amend the Zoning By-law No. 19-2002 entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

### **8.6.3 PL2022-076-SP20-22-Dundalk Medical Centre**

Mayor Woodbury declared a conflict of interest to items 8.6.3 - PL2022-076 and 8.6.4 - By-law 2022-150 and relinquished the Chair.



Deputy Mayor Milne assumed the Chair.

No. 2022-683

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report PL2022-076 for information; and

**That** Council consider approval of By-law 2022-150 authorizing the entering into a Site Plan Agreement.

**Carried**

#### **8.6.4 By-law 2022-150 - SP20-22 Dundalk Medical Centre**

No. 2022-684

**Moved By** Councillor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2022-150 being a by-law authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

Mayor Woodbury assumed the Chair.

#### **8.6.5 PL2022-077 Site Plan Approval Appointment**

No. 2022-685

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report PL2022-077 for information; and

**That** Council consider approval of a by-law appointing the Township's Municipal Planner or their designate to approve site plans in accordance with the Site Plan process noted below and discussed.

**Carried**

**8.6.6 By-law 2022-153 - Appoint Clinton Stredwick as Authorized Person pursuant to Section 41(4.0.1) of the Planning Act**

No. 2022-686

**Moved By** Councillor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2022-153 being a by-law to appoint an employee of the municipality as an authorized person for the purposes of Section 41 (4) of the Planning Act, 1990 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**8.6.7 PL2022-078-Southgate Official Plan Update**

No. 2022-687

**Moved By** Councillor Sherson

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive Staff Report PL2022-078 for information; and

**That** Council confirms their acceptance of the proposed County Modifications to the adopted Township of Southgate Official plan.

**Carried**

**9. By-laws and Motions**

**9.1 By-law 2022-145 - Adopt Policy 21 - Council Member Compensation, Expenses and Meetings Claims Policy**

No. 2022-688

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2022-145 being a by-law to adopt a "Council Member Compensation, Expenses & Meeting Claims Guidance and Approval Policy" known as Policy Number 21, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**9.2 By-law 2022-146 - Appoint Additional Member to Grey County Compliance Audit Committee 2022-2026 Term**

No. 2022-689

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2022-146 being a by-law to appoint an additional member to the Grey County Compliance Audit Committee for the 2022 to 2026 Term of Council be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**10. Notice of Motion**

None.

**11. Consent Items**

**11.1 Regular Business (for information)**

No. 2022-690

**Moved By** Councillor Frew

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated October 5, 2022 and direct staff to proceed with all necessary administrative actions.

**Carried**

**11.1.1 FIRE2022-017- Grey County Radio System Update**

**11.1.2 FIRE2022-018- Fire Department Quarter Three Update**

**11.1.3 FIRE2022-019- The Fire Zone Radio Show**

**11.1.4 FIN2022-024 2022 Insurance Renewal**

**11.1.5 Librarian CEO Report - September 15, 2022**

**11.1.6 PW2022-047 Department Report**

**11.2 Correspondence (for information)**

No. 2022-691

**Moved By** Councillor Sherson

**Seconded By** Councillor Rice

**Be it resolved that** Council receive the items on the Correspondence consent agenda dated October 5, 2022 (save and except items 11.2.1 and 11.2.6) as information.

**Carried**

**11.2.1 SVCA Correspondence - Budget 2023 - received September 16, 2022**

Councillor Dobreen moved the following motion.

No. 2022-692

**Moved By** Councillor Dobreen

**Seconded By** Deputy Mayor Milne

**Be it resolved** that Council receive correspondence consent item 11.2.1 SVCA Correspondence - Budget 2023

as information; and

**That** Council support the Saugeen Valley Conservation Authority's draft 2023 budget as received.

**Carried**

**11.2.2 SVCA - July 21, 2022 Minutes**

**11.2.3 GRCA Correspondence - General Meeting  
Summary - received September 23, 2022**

**11.2.4 GRCA Correspondence - Progress Report 2  
Under OReg 6878\_21 - received September 23, 2022**

**11.2.5 MMAH - Streamlining Development Approvals in  
Land Use Planning - received September 26, 2022**

**11.2.6 OPP - 2023 Annual Billing Letter for  
Municipalities - received September 29, 2022**

Councillor Dobreen moved the following motion.

No. 2022-693

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive the OPP 2023 Annual Billing Letter for Municipalities as amended to include the billing amounts as information.

**Carried**

**11.3 Resolutions of Other Municipalities (for information)**

No. 2022-694

**Moved By** Councillor Dobreen

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated October 5, 2022 as information.

Carried

**11.3.1 Township of Alnwick Haldimand - OMAFRA  
OWDCP Administration Fee - received September 23,  
2022**

**11.3.2 Norfolk County - Draven Alert - received  
September 26, 2022**

**11.3.3 Municipality of Grey Highlands - Increased  
Speeding Fines - received September 26, 2022**

**11.3.4 Municipality of Powassan - OWDCP  
Compensation Program Administrative Fees -  
received September 26, 2022**

**11.4 Closed Session (for information)**

None.

**12. County Report**

Mayor Woodbury reviewed the most recent Grey County Council meeting. Highlights from the most recent meetings can be found [here](#).

**13. Members Privilege - Good News & Celebrations**

Mayor Woodbury wanted to thank Council members for their collaborative efforts for the past four years and wanted to thank staff for their dedication to the Township and the hard work they do.

Councillor Frew wanted to wish Councillors running for re-election the best of luck in the future.

Councillor Dobreen and Deputy Mayor Milne added they're thanks to Mayor Woodbury for his dedication through a challenging term and Councillor Frew for his many years of service.

CAO Milliner thanked Mayor Woodbury and Councillor Frew on behalf of staff for their many years of dedication and hard work in office.

**14. Closed Meeting**

No. 2022-695

**Moved By** Councillor Rice

**Seconded By** Councillor Frew

**Be it resolved that** Council proceed into closed session at 1:14 PM in order to address matters relating to Litigation or Potential Litigation (Municipal Act Sec. 239(2)(e)) and Advice that is Subject to Solicitor-Client Privilege (Municipal Act Sec. 239(2)(f)) (Subject: Solicitor-Client Privilege discussions on future communications with a property owner) and Personal Matters about Identifiable Individuals (Municipal Act, Section 239(2)(b) and Labour Relations or Employee Negotiations (Municipal Act, Section 239(2)(d) (Subject: CAO Succession - Verbal Update) and

**That** Public Works Manager Jim Ellis, Chief Building Official Bev Fisher, HR Coordinator Kayla Best, Clerk Lindsey Green and Chief Administrative Officer Dave Milliner remain in attendance.

**Carried**

Council recessed at 1:14 PM and returned at 1:19 PM.

Chief Building Official Bev Fisher and Public Works Manager Jim Ellis left the meeting at 1:36 PM and did not return.

No. 2022-696

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Dobreen

**Be it resolved that** Council come out of Closed Session at 1:53 PM.

**Carried**

Council recessed at 1:53 PM and returned at 1:54 PM.

**14.1 Litigation or Potential Litigation (Municipal Act Sec. 239(2)(e)) and Advice that is Subject to Solicitor-Client Privilege (Municipal Act Sec. 239(2)(f)) (Subject: Solicitor-Client Privilege discussions on future communications with a property owner)**

No. 2022-697

**Moved By** Councillor Sherson  
**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive the verbal report regarding solicitor-client privileged discussions on future communications with a property owner as information; and  
**That** Council direct staff to proceed as discussed in Closed Session.

**Carried**

**14.2 Personal Matters about Identifiable Individuals (Municipal Act, Section 239(2)(b) and Labour Relations or Employee Negotiations (Municipal Act, Section 239(2)(d) (Subject: CAO Succession - Verbal Update)**

No. 2022-698

**Moved By** Councillor Frew  
**Seconded By** Councillor Rice

**Be it resolved that** Council receive the verbal update regarding the CAO succession as information; and  
**That** Council direct staff to prepare an open session report for the November 2, 2022, Council meeting to update the public on the status of the new CAO recruitment.

**Carried**

**15. Confirming By-law**

No. 2022-699

**Moved By** Councillor Dobreen  
**Seconded By** Councillor Frew

**Be it resolved that** by-law number 2022-155 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on October 5, 2022 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.



**Carried**

**16. Adjournment**

No. 2022-700

**Moved By** Deputy Mayor Milne

**Be it resolved that** Council adjourn the meeting at 1:56 PM.

**Carried**

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Mayor John Woodbury

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Clerk Lindsey Green