

Southgate Ruth Hargrave Memorial Library Board
Minutes of Library Board

July 21, 2022
6:00 PM
Library - Mill Room

Members Present: Charles Fernandes (left at 7:03 p.m.)
Muriel Scott
Joan John
Councillor Martin Shipston (joined the meeting at 6:08 p.m.)
Councillor Barbara Dobreen

Members Absent: Catherine Faulds

Staff Present: Lacy Russell, Librarian C.E.O

1. Call to Order (6:00 PM)

The Chair called the meeting to order at 6:06 p.m.

2. Approval of the Agenda (6:00 - 6:02 PM)

Moved By Barbara Dobreen

Seconded By Muriel Scott

Be it resolved that the Board confirm the agenda as presented.

3. Declaration of Pecuniary Interest (6:02 - 6:03 PM)

None declared.

4. Adoption of Minutes (6:03 - 6:05 PM)

4.1 Minutes from the June 23, 2022 Library Board Meeting

Moved By Barbara Dobreen

Seconded By Muriel Scott

Be it resolved that the Board approve the minutes from the June 23, 2022 Library Board meeting as presented.

Carried

5. Business Arising from the Minutes (6:05 - 6:45 PM)

5.1 Board Vacancy Update

An application was received and it was forwarded to the Clerk to bring to Council for consideration at the August 3rd Council meeting.

5.2 Staffing Update

Interviews for the Library Assistant - Part Time have been conducted and an offer is pending.

5.3 Strategic Plan Review

The goal is to provide a status update of the Strategic Goals and a develop a Legacy Document for the new board that will be appointed by Council for 2023.

Moved By Martin Shipston

Seconded By Joan John

Be it resolved that the Library Board call a special meeting on October 6th, 2022 from 6:00 to 8:30 p.m. to review the Strategic Plan and create a legacy document.

Carried

Charles Fernandes left the meeting at 7:03 p.m.

Vice Chair Joan John assumed the Chair

The Board recessed at 7:04 p.m. and reconvened at 7:05 p.m.

5.4 Diversity and Inclusion Policy

Moved By Martin Shipston

Seconded By Muriel Scott

Be it resolved that the Board receive the sample Diversity and Inclusion policy from Ontario Library Service as information; and **That** the Board discuss this further at the October 6th Special Board meeting.

Carried

6. Consent Agenda (6:45 - 6:50 PM)

6.1 Monthly Finance Report Received

6.2 CEO Report Received

6.3 Quarterly Statistics Received

6.4 Correspondence

Moved By Barbara Dobreen

Seconded By Muriel Scott

Be it resolved that the Board receive Consent items 6.1 through 6.4 for information and that staff take any administrative action as required.

Carried

7. New Business (6:50 - 7:20 PM)

7.1 Board Memberships

Correspondence from OLBA regarding membership renewal.

Moved By Martin Shipston

Seconded By Muriel Scott

Be it resolved that the Board renew the OLBA membership for the 2022 to 2023 period.

Carried

8. News from Council (7:20 - 7:25 PM)

<https://www.southgate.ca/en/news/resources/Council-Highlights/2022-07-06-Council-Meeting-Highlights.pdf>

9. Extra Time Allotment (7:25 - 7:50 PM)

The Friends of the Library is holding a fundraiser on August 26th from 4 until 7 p.m. Books and BBQ.

The Librarian has made contact with the Grey Bruce Alzheimer Society to make dementia kits available. There may be more opportunity to provide programs and workshops.

Discussions about holding a Multi-Cultural Community Day are ongoing.

10. Date of Next Meeting

-September 15, 2022 at 6:00 p.m.

-Special Meeting October 6, 2022 6:00 p.m.

11. Adjournment

Moved By Muriel Scott

Seconded By Martin Shipston

Be it resolved that the Board adjourn the meeting at 7:27 p.m.

Carried

Chair

Lacy Russell, Librarian CEO