Southgate Ruth Hargrave Memorial Library
Library Board Agenda

April 21, 2022
6:00 PM
Electronic Participation

Pages

1.   **Electronic Access Information**

If you wish to participate in the Library Board meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:
Phone Number: **1 (647) 497- 9391**
Access Code: **451-454-381 #**
If the electronic system fails at 6:00 PM, and a connection or quorum of the Board cannot be obtained within the first 15 minutes of the meeting, the meeting will automatically adjourn, and be rescheduled.

2.   **Call to Order (6:00 PM)**

3.   **Approval of the Agenda (6:00 - 6:02 PM)**

Be it resolved that the Board confirm the agenda as presented.

4.   **Declaration of Pecuniary Interest (6:02 - 6:03 PM)**

5.   **Adoption of Minutes (6:03 - 6:05 PM)**

5.1.   **Minutes from the March 17, 2022 Library Board Meeting**

Be it resolved that the Board approve the minutes from the March 17, 2022 Library Board meeting as presented.

6.   **Business Arising from the Minutes (6:05 - 6:35 PM)**

6.1.   Letter of Resignation and Board Vacancy

Be it resolved that the Library Board receive the letter of
resignation from Renelle Harripaul and
That the Board thank her for the many contributions to
the Library Board; and
That the Library Board declare a seat vacant as per Section
12 of the Public Libraries Act; and
That the Board direct the Librarian/CEO to notify the Southgate
Clerk

6.2.   Librarian Assistant and Digital Services update

6.3.   Board Evaluation and Succession Planning

6.4.   Quarterly Statistics

7.   New Business (6:35 - 6:55 PM)

7.1.   Board E-resources Training - Novelist

8.   Finance Report (7:05 - 7:15 PM)

8.1.   March Finance Report

9.   C.E.O Report (7:20 - 7:35 PM)

10.   Friends of the Library Update (7:00 - 7:05 PM)

11.   Correspondence (6:55 - 7:00 PM)

12.   News from Council (7:15 - 7:20 PM)

https://www.southgate.ca/en/news/resources/Council-
Highlights/2022-04-06-Council-Meeting-Highlights.pdf

13.   Extra Time Allotment (7:35 - 7:50 PM)

14.   Date of Next Meeting

15.   Adjournment

Be it resolved that the Board adjourn the meeting at [TIME].