



**Township of Southgate  
Addendum Council Meeting Agenda**

**April 6, 2022**

**9:00 AM**

**Electronic Participation**

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**Pages**

**1. Electronic Access Information**

If you wish to listen to the Council meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:

Phone Number: **1 (647) 497-9373**

Access Code: **990 - 730 - 221 #**

If the electronic system fails at 9:00 AM, and a connection or quorum of Council cannot be obtained within the first 15 minutes of the meeting, the meeting will automatically adjourn, and begin at 6:00 PM.

**2. Call to Order**

**3. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

**4. Open Forum - Register in Advance**

If you wish to speak at Open Forum please register with the Clerk in advance of the meeting by email to [lgreen@southgate.ca](mailto:lgreen@southgate.ca)

**5. Confirmation of Agenda**

**Be it resolved that Council confirm the agenda as presented.**

**6. Declaration of Pecuniary Interest**

**7. Delegations & Presentations**

None

**8. Adoption of Minutes**

12 - 39

**Be it resolved that** Council approve the minutes from the March 16, 2022 Council meeting as presented; and

**That** Council approve the minutes from the March 30, 2022 Special Council and Closed Session meetings as presented.

**9. Reports of Municipal Officers**

**9.1. Chief Building Official Bev Fisher**

**9.1.1. CBO2022-005– Building Department Vehicle Purchase**

40 - 42

**Be it resolved that** Council receive Staff Report CBO2022-005 for information; and

**That** Council approve the recommendations to award the 2022 Building Department and By-Law Department vehicle tender based on proposal evaluation and pricing to purchase from Trillium Ford Lincoln Ltd. for two Hybrid AWD Escape SUVs at a cost of \$36,694.98 plus HST each for the Building Department; and

**That** Council direct that the Building Department's existing 2018 Ford Escape AWD SUV be transferred to the By-law Department at its net book value of \$18,821.90 and funded by the Tax Stabilization Reserve

**9.2. Facilities Manager Kevin Green**

**9.2.1. REC2022-003-Lawn Maintenance Contract Acceptance**

43 - 45

**Be it resolved that** Council receive Staff Report REC2022-003 for information; and

**That** Council award the contract to Dwayne's Lawn Care, Owner Dwayne VanRavenswaay Wingham On.

**9.3. Librarian CEO Lacy Russell**

**9.3.1. LIB2022-001- Library Overdue Fines 46 - 47**

**Be it resolved that** Council receive Staff Report LIB2022-001 for information; and  
**That** Council direct the Treasurer to bring forward an amendment to the Fees and Charges By-law at the April 20, 2022, Council meeting.

**9.4. Treasurer William Gott**

**9.4.1. FIN2022-011 2022 Donations, Grants and Funding 48 - 51**

**Be it resolved that** Council receive Staff Report FIN2022-011 2022 Donations, Grants, and Funding be received as information; and  
**That** Council approve a grant of \$2,500 to the Holstein Agro Expo & Rodeo 2022 event.

**9.5. Clerk Lindsey Green**

**9.5.1. CL2022-007 - Council Correspondence Policy No. 62 – Draft Amendments 52 - 56**

**Be it resolved that** Council receive Staff Report CL2022-007 for information; and  
**That** Council receive the draft amendments to the Correspondence Policy No. 62 and provide feedback to staff; and  
**That** Council consider approval of the updated policy by By-law at the April 20, 2022, Council meeting.

**9.5.2. CL2022-008 - April 20, 2022, Council Meeting Start Time 57**

**Be it resolved that** Council receive Staff Report CL2022-008 for information; and  
**That** Council amend the 2022 Council Calendar to begin the April 20, 2022, Council meeting only, at 1:00 PM.

**9.5.3. CL2022-009 – PSB By-law – False Alarm By-law Approval**

58 - 62

**Be it resolved that** Council receive Staff Report CL2022-009 for information; and

**That** Council approve the Police Service Board False Alarm By-law; and

**That** Council provide feedback and discussion about the fee to be charged for False Alarm calls; and

**That** Council direct the Treasurer to bring forward an amendment to the Fees and Charges By-law at the April 20, 2022, Council meeting for implementation of the false alarm fee.

**9.6. Public Works Manager Jim Ellis**

**9.6.1. PW2022-016 Dundalk Wastewater Treatment Facility Expansion Recommendation of Supplier Proposal**

63 - 67

**Be it resolved that** Council receive Staff Report PW2022-016 for information; and

**That** Council approve the Dundalk Wastewater Treatment Facility Expansion recommendation of supplier proposal as part of the on-going Environmental Assessment process; and

**That** Council approve on going further detailed design with Triplepoint

**That** Council approve Triton Engineering Services Limited to continue in depth detailed design concepts with Triplepoint; and

**That** Council approve The Township, Triton Engineering and Triplepoint to enter into an Intent of Agreement to further those detailed design concepts; and

**That** Council approve Triton Engineering Ltd. to submit the final design to the Ministry of Environment, Conservation and Parks completing the Dundalk Wastewater Treatment Facility Expansion Environmental Assessment process.



**9.6.2. PW2022-019 Product Care Association Amending Agreement No. 2 68 - 69**

**Be it resolved that** Council receive Staff Report PW2022-019 for information; and  
**That** Council consider passing By-law No. 2022-042, Product Care Association Amending Agreement No. 2.

**9.6.3. By-law 2022-042 - Product Care Association Amending Agreement 70 - 101**

**Be it resolved that** by-law number 2022-042 being a by-law to authorize an amending agreement between Product Care Association of Canada and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**9.6.4. PW2022-020 Dundalk Reserve Capacity 102 - 110**

**Be it resolved that** Council receive Staff Report PW2022-020 for information; and  
**That** Council approve the recommendations for the endorsement of the report for the Dundalk Water and Sewage Treatment Reserve Capacity as prepared by Triton Engineering Services Ltd; and  
**That** Council approves these reports to be forwarded to the Ministry of Environment, Conservation and Parks (MECP) District Office in Owen Sound and the Grey County Planning Department for their review and comment on the Dundalk Water and Sewage Treatment Reserve Capacity 2022 calculations.

**9.6.5. PW2022-022 Municipal Sidewalk Machine Tender Award Recommendation 111 - 114**

**Be it resolved that** Council receive Staff Report PW2022-022 for information; and  
**That** Council approve the Municipal Sidewalk Machine Tender award to Work Equipment for a 2022 refurbished Trackless MT57 with new ribbon blower and new sand/salt spreader in the amount of \$159,900.00 plus HST.

**9.7. Chief Administrative Officer Dave Milliner**

**9.7.1. CAO2022-014 Dundalk Olde Town Hall Final Agreements Report**

115 - 121

**Be it resolved that** Council receive Staff Report CAO2022-014 as information; and

**That** Council receive this staff report as an update related to delays in the process with legal review of agreements, title search issues and insurance company review of risk clauses; and

**That** Council consider approving Wellington Investment Corp. Purchase and Sale agreement to sell the Dundalk Olde Town Hall by agreement and to lease back part of the building for cultural uses by By-law at the April 20<sup>th</sup>, 2022 meeting; and

**That** Council consider approving the JunCtian Community Initiatives Agreement by By-law at the April 20<sup>th</sup>, 2022 meeting; and

**That** Council consider approving the Team Town Hall Agreement by By-law at the April 20<sup>th</sup>, 2022 meeting.

**9.7.2. CAO2022-015 Southgate Affordable Housing Proposal**

122 - 133

**Be it resolved that** Council receive staff report CAO2022-015 as information; and

**That** Council discuss this proposal and direct staff on how we should proceed with the consideration of constructing 10 Affordable Housing units as an additional floor in the new Dundalk South-East Grey Community Health Centre building as a dedicated space for 10 units of affordable residential space; and

**That** Council direct staff (insert option statements below).

**Clause option #1** – to look into financing the Affordable Housing Project through Infrastructure Ontario to fund the cost for the life of the loan.

**Clause option #2** – to look into financing the Affordable Housing Project through Infrastructure Ontario to fund the cost until the Affordable Attainable Housing Committee is able to develop plans for a Local Mortgage and Housing Corporation can be established to take over the responsibility of the loan and the project.

**Clause option #3** – to not consider the Affordable Housing Project at this time.

## **9.8. Planner Clinton Stredwick**

- 9.8.1. PL2022-018-C34-21 Moses and Anna Bauman 134 - 140**

**Be it resolved that** Council receive Staff Report PL2022-018 for information; and

**That** Council consider approval of By-law 2022-043.

- 9.8.2. By-law 2022-043 - Zoning By-law Amendment - C34-21 Moses and Anna Bauman 141 - 143**

**Be it resolved that** by-law number 2022-043 being a by-law to amend Zoning By-law No. 20, entitled the "Township of Southgate Zoning By-law", be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

- 9.8.3. PL2022-019-SP5-22-Moses and Anna Bauman 144 - 145**

**Be it resolved that** Council receive Staff Report PL2022-019 for information; and

**That Council** consider approval of By-law 2022-044 authorizing the entering into a Site Plan Agreement.

- 9.8.4. By-law 2022-044 - Site Plan Agreement - SP5-22 Moses and Anna Bauman 146 - 154**

**Be it resolved that** by-law number 2022-044 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed the by Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

## **10. By-laws and Motions**

**\*10.1. By-law 2022-046 - Appointment By-law - By-law Enforcement Officer - Leonard Longtin**

*155*

**Be it resolved that** by-law number 2022-046 being a by-law to appoint a Municipal Bylaw Enforcement Officer for the Township of Southgate in accordance with Section 15 of The Police Services Act RSO 1990 Chapter 10, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**11. Notice of Motion**

None

**12. Consent Items**

**12.1. Regular Business (for information)**

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated April 6, 2022 (save and except items \_\_\_\_\_) and direct staff to proceed with all necessary administrative actions.

<b>12.1.1.</b>	<b>CAO2022-016 Southgate CAO 2021 Work Plan Report and 2022 Goals</b>	<b>156 - 165</b>
<b>12.1.2.</b>	<b>CL2022-006 – Southgate Community Fund Management Membership Update</b>	<b>166 - 167</b>
<b>12.1.3.</b>	<b>FIN2022-010 2021 Members of Council and Council Appointees to Local Boards and Committees Remuneration and Expenses</b>	<b>168 - 188</b>
<b>12.1.4.</b>	<b>HR2022-010 TAPS Operator Labourer</b>	<b>189 - 190</b>
<b>12.1.5.</b>	<b>HR2022-011 Public Works Foreman &amp; Fleet Manager Hiring</b>	<b>191 - 192</b>
<b>*12.1.6.</b>	<b>HR2022-012 – By-Law Enforcement Officer Hiring</b>	<b><i>193 - 194</i></b>
<b>12.1.7.</b>	<b>PW2022-018 Department Report</b>	<b>195 - 196</b>
<b>12.1.8.</b>	<b>PW2022-021 Proton Landfill Monitoring Report 2020 2021</b>	<b>197 - 202</b>

12.1.9.	Southgate Building, By-law and Canine Reports - February 2022	203 - 205
12.1.10.	Councillor Dobreen - GCFA 2022 Politician's Meeting Conference Report and Brief	206 - 234
12.2.	Correspondence (for information)	
	Be it resolved that Council receive the items on the Correspondence consent agenda dated April 6, 2022 (save and except items _____) as information.	
12.2.1.	Wind Concern Ontario Correspondence - Setbacks for Industrial-Scale Wind Turbines - received March 10, 2022	235 - 239
12.2.2.	Ministry of Municipal Affairs and Housing Correspondence - 2022 Annual Repayment Limit - Received March 15, 2022	240 - 242
12.2.3.	Public Health Grey Bruce Health Unit Correspondence - Letter to the Community (Response to COVID-19 pandemic) - Received March 17, 2022	243 - 244
12.2.4.	County of Grey - Warden's Forum Invitation - received March 17, 2022	245 - 247
12.2.5.	Grey Bruce Public Health - Response to Covid-19 Pandemic - received March 17, 2022	248 - 249
12.2.6.	SVCA Correspondence - Approved Minutes from February 17, 2022 Meeting - Received March 18, 2022	250 - 254
12.2.7.	CSGB Correspondence - Tipster Magazine - received March 22, 2022	255 - 278
12.2.8.	CSGB Correspondence - 30th Anniversary Tournament Invitation - received March 24, 2022	279 - 280
12.2.9.	IESO Engagement Correspondence - Information Session Invite - received March 24, 2022	281 - 282
12.2.10.	MMAH Correspondence - Growing the Greenbelt Phase II Consultation Letter - received March 24, 2022	283 - 284
12.2.11.	GRCA Correspondence - GM Summary - received March 25, 2022	285

12.2.12.	Wellington North Power - Quarterly Newsletter - Fourth Quarter 2021	286 - 289
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### 12.3. Resolutions of Other Municipalities (for information)

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated April 6, 2022 (save and except items \_\_\_\_\_) as information.

12.3.1.	Town of Newmarket - Dissolution of Ontario Land Tribunal - Received March 10, 2022	290 - 293
12.3.2.	Town of Wasaga Beach - Fire Services Review Service Delivery Task Force - received March 11, 2022	294 - 299
12.3.3.	Township of Mono - Support for Ukraine - received March 11, 2022	300 - 301
12.3.4.	Township of Chapple - Supporting the Expansion of Northern Ontario School of Medicine - received March 12, 2022	302
12.3.5.	NOMA - Urgent Need for Physicians in Northern Ontario - received March 14, 2022	303 - 304
12.3.6.	South Huron - Regulations Regarding Firefighters Certification - received March 15, 2022	305 - 306
12.3.7.	The Municipality of Mississippi Mills - Joint and Several Liability Reform - Received March 17, 2022	307 - 308
12.3.8.	Township of Adelaide Metcalfe - Dissolution of the OLT - received March 18, 2022	309 - 311
12.3.9.	Northumberland County - Revolving Door of Justice - received March 18, 2022	312 - 319
12.3.10.	City of Quinte West - Dissolve Ontario Land Tribunal - received March 22, 2022	320 - 324
12.3.11.	City of Quinte West - Renovictions - received March 22, 2022	325 - 327
12.3.12.	City of Barrie - Joint and Several Liability - received March 22, 2022	328 - 329

12.3.13. City of Waterloo - Council Resolution Ontario Building Code - received March 23, 2022 330 - 332

12.3.14. North Algona Wilberforce Township- Ontario Land Tribunal - received March 28, 2022 333 - 334

12.4. Closed Session (for information)

None

13. County Report

<https://www.grey.ca/council>

14. Members Privilege - Good News & Celebrations

15. Closed Meeting

None

16. Confirming By-law

335

**Be it resolved that** by-law number 2022-045 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on April 6, 2022 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

17. Adjournment

**Be it resolved that** Council adjourn the meeting at [TIME].



## **Township of Southgate Minutes of Council Meeting**

March 16, 2022

6:00 PM

Electronic Participation

Members Present: Mayor John Woodbury  
Deputy Mayor Brian Milne  
Councillor Barbara Dobreen  
Councillor Michael Sherson  
Councillor Jason Rice  
Councillor Jim Frew  
Councillor Martin Shipston

Staff Present: Dave Milliner, Chief Administrative Officer  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
William Gott, Treasurer  
Bev Fisher, Chief Building Official  
Kevin Green, Facilities Manager  
Derek Malynyk, Fire Chief  
Terri Murphy, Economic Development Officer  
Clinton Stredwick, Planner  
Kayla Best, HR Coordinator  
Holly Malynyk, Customer Service and Support

### **1. Electronic Access Information**

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

### **2. Call to Order**

Mayor Woodbury called the meeting to order at 6:00 PM.



### **3. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

### **4. Open Forum - Register in Advance**

No members of the public spoke at open forum.

### **5. Confirmation of Agenda**

No. 2022-135

**Moved By** Councillor Dobreen

**Seconded By** Councillor Frew

**Be it resolved that** Council confirm the agenda as presented.

**Carried**

### **6. Declaration of Pecuniary Interest**

Deputy Mayor Milne declared a conflict of interest to Item 9.4.3 - Staff Report CAO2022-012 - Randhaar Investments Inc. Pre-Servicing Agreement Approval Report and Item 9.4.4 - By-law 2022-038 - Wilder Lake Subdivision Pre-Servicing Agreement as the developer is a family member and did not participate in the discussion or voting of the items.

### **7. Delegations & Presentations**

#### **7.1 Southgate Renewables LP - Mark Bell and Jason Moretto**

No. 2022-136

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive the delegation from Southgate Renewables LP as information.

**Carried**

**8. Adoption of Minutes**

No. 2022-137

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** Council approve the minutes from the March 2, 2022 Council and Closed Session meetings as presented.

**Carried**

**9. Reports of Municipal Officers**

**9.1 Fire Chief Derek Malynyk**

**9.1.1 FIRE2022-010- Training Night Wage Increase**

No. 2022-138

**Moved By** Councillor Sherson

**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report FIRE2022-010 for information; and

**That** Council approve increasing training nights from 2 to 3 hours per session, with a wage increase for the Volunteer Firefighters training attendees from \$35.00 to \$50.00 per night; and

**That** Council approve that Cost of Living Allowance be applied to training wages in 2023.

**Carried**

**9.2 Facilities Manager Kevin Green**

**9.2.1 REC2022-001-Memorial Park Facility Upgrades Approval**

No. 2022-139

**Moved By** Councillor Rice  
**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report REC2022-001 for information; and  
**That** Council approve the additional 2022 capital budget allocation of \$76,000 from the Recreation Infrastructure Reserve to complete the project completion based on the initial project cost estimates; and  
**That** Council approve the Memorial Park Pool and Pavilion Building Retrofit Project RFP for release.

**Carried**

### **9.3 Public Works Manager Jim Ellis**

#### **9.3.1 PW2022-011 Electric Vehicle Charging Stations**

No. 2022-140

**Moved By** Councillor Dobreen  
**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive Staff Report PW2022-011 for information; and  
**That** Council direct staff to apply for the EPCOR Go EV Program for the South Georgian Bay region funding; and  
**That** if grant funding is approved, the Township will fund the remaining costs from the Tax Stabilization Reserve for the project.

**Carried**

#### **9.3.2 PW2022-012 Portable Wheel Load Scales Grey County Participation Agreement**

No. 2022-141

**Moved By** Councillor Sherson  
**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report PW2022-012 for information; and

**That** Council consider entering into the Portable Load Wheel Scales agreement with Grey County and other member municipalities by By-law 2022-033.

**Carried**

### **9.3.3 By-law 2022-033 - Portable Wheel Scale Agreement for Load Restriction Enforcement**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-142

**Moved By** Councillor Shipston

**Seconded By** Councillor Dobreen

**Be it resolved that** by-law number 2022-033 being a by-law to authorize a portable wheel load scales agreement between the Corporation of the County of Grey, The Corporation of the Township of Chatsworth, The Corporation of the Township of Georgian Bluffs, The Corporation of the Municipality of Grey Highlands and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

### **9.3.4 PW2022-013 Dundalk Main Street East Memorial Bench Request**

No. 2022-143

**Moved By** Councillor Sherson

**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report PW2022-013 for information; and  
**That** Council approve the Dundalk Main Street East Memorial Bench Request.

**Carried**

### **9.3.5 PW2022-014 Road Tenders Award Recommendations**

No. 2022-144

**Moved By** Councillor Shipston  
**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report PW2022-014 for information; and  
**That** Council approve the award for tenders for the following: Tandem plow truck to Lewis Motor Sales in the amount of \$328,121.16; Single Surface Treatment to MSO Construction in the amount \$325,425.00; Cold-in-Place Recycled Mix to Cox Construction in the amount of \$297,323.60; Hot Mix Asphalt to the Murray Group in the amount of \$117,219.50; and the 4x4 crew cab 2500 series pick-up truck with plow equipment to Trillium Ford in the amount of \$88,751.20, all pricing excluding HST.

**Carried**

## **9.4 Chief Administrative Officer Dave Milliner**

### **9.4.1 CAO2022-010 Holstein Dam - BM Ross Engineering Cost to Provide Updated Project Pricing Estimates Report**

No. 2022-145

**Moved By** Councillor Dobreen  
**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive Staff Report CAO2022-010 as information; and

**That** Council approve staff to direct BM Ross Engineering to proceed with the cost estimate of \$4,500.00 plus HST to update the proposal of project cost estimates for the Holstein Dam flood resiliency upgrade work.

**Carried**

#### **9.4.2 CAO2022-011 Dundalk Olde Town Hall Final Agreements Report**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-146

**Moved By** Councillor Shipston

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report CAO2022-011 as information; and

**That** Council approve the Wellington Investment Corp. Purchase and Sale agreement to sell the Dundalk Olde Town Hall and within the agreement to lease back part of the building for cultural uses and to participate in some of the building capital projects related to the cultural use space, subject to legal review prior to By-law approval; and

**That** Council consider approving Wellington Investment Corp. Purchase and Sale agreement by By-law at the April 6<sup>th</sup>, 2022 meeting; and

**That** Council approve the partnership agreement with JunCtian Community Initiatives as presented; and

**That** Council consider approving the JunCtian Community Initiatives Agreement by By-law at the April 6<sup>th</sup>, 2022 meeting; and

**That** Council approve the partnership agreement with Team Town Hall as presented; and

**That** Council consider approving the Team Town Hall Agreement by By-law at the April 6<sup>th</sup>, 2022 meeting.

Yay (5): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, and Councillor Shipston

Nay (2): Councillor Rice, and Councillor Frew

**Carried (5 to 2)**

#### **9.4.3 CAO2022-012 Randharr Investments Inc (Wilder Lake Subdivision) Pre-Servicing Agreement Approval Report**

Deputy Mayor Milne declared a conflict of interest to Staff Report CAO2022-012 - Randhaar Investments Inc. Pre-Servicing Agreement Approval Report and did not participate in the discussion or voting of the item.

No. 2022-147

**Moved By** Councillor Sherson

**Seconded By** Councillor Frew

**Be it resolved that** Council receive staff report CAO2022-012 as information; and

**That** Council approve the Randharr Investments Inc. project known as the Wilder Lake Subdivision residential development for a Pre-servicing Agreement with the Schedules reflecting the necessary approved Engineered drawings, study reports and the approved securities for the project; and

**That** Council approve the securities being posted as being real property through a first Charge/Mortgage to be registered on the property title for Randharr Investments owned property identified as Roll #420706000119400, to cover the security condition requirement of \$1,121,500.00, as a financial assurance for the life of the project, during the pre-servicing and future subdivision agreement approval phases; and

**That** Council consider approving the Randharr Investments Inc. project known as the Wilder Lake Subdivision residential development project Pre-servicing Agreement

by Municipal By-law 2022-038 at the March 16, 2021 meeting.

**Carried**

#### **9.4.4 By-law 2022-038 - Wilder Lake Subdivision Pre-Servicing Agreement**

Deputy Mayor Milne declared a conflict of interest to Item 9.4.4 - By-law 2022-038 - Wilder Lake Subdivision Pre-Servicing Agreement as the developer is a family member and did not participate in the discussion or voting of the item.

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-148

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved** that by-law number 2022-039 being a by-law to authorize a subdivision pre-servicing agreement with Randharr Investments Inc and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Mayor Woodbury, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Conflict of Interest (1): Deputy Mayor Milne

**Carried (6 to 0)**

Council recessed at 8:07 PM and returned at 8:15 PM.

### **9.5 HR Coordinator Kayla Best**

#### **9.5.1 HR2022-009 COVID19 Updates and Vaccination Policies**



No. 2022-149

**Moved By** Councillor Dobreen

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive staff report HR2022-009 for information; and

**That** Council approve revoking Policy 87: COVID-19 Vaccination Policy and Municipal By-law 2021-148; and

**That** Council approve revoking Policy 90: COVID-19 Vaccination Policy for Contractors and Municipal By-Law 2021-157.

**Carried**

## **9.6 Planner Clinton Stredwick**

### **9.6.1 PL2022-014-SP 1-22 LJ Martin Enterprises Inc.**

No. 2022-150

**Moved By** Councillor Dobreen

**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report PL2022-014 for information; and

**That** Council consider approval of By-law 2022-035 authorizing the entering into a Site Plan Amending Agreement.

**Carried**

### **9.6.2 By-law 2022-035 Site Plan Agreement - SP1-22 LJ Martin Enterprises Inc**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-151

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Dobreen

**Be it resolved that** by-law number 2022-035 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

#### **9.6.3 PL2022-015-SP 24-21 Egremont School**

No. 2022-152

**Moved By** Councillor Frew

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report PL2022-015 for information; and

**That** Council consider approval of By-law 2022-034 authorizing the entering into a Site Plan Agreement.

**Carried**

#### **9.6.4 By-law 2022-034 - Site Plan Agreement SP24-21 Bluewater District School Board**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-153

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved that** by-law number 2022-034 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

#### **9.6.5 PL2022-016 County Planning Delegation of Authority**

No. 2022-154

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report PL2022-016 for information; and

**That** the Township of Southgate supports the approval authority for Plans of Subdivision, Plans of Condominium, Draft Plan extensions, Part Lot control and condominium remaining with the County of Grey.

**Carried**

### **10. By-laws and Motions**

#### **10.1 By-law 2022-037 - Alternative Voting Methods and Advance Voting - 2022 Municipal Election**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-155

**Moved By** Councillor Shipston

**Seconded By** Councillor Frew

**Be it resolved that** by-law number 2022-037 being a by-law to authorize the use of alternative voting methods and to authorize advance voting for municipal elections, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

## **10.2 By-law 2022-039 Road Widening - B11-21 - Harper Homes**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-156

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved that** by-law number 2022-039 being a by-law to establish a highway in the former Township of Proton be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

## **11. Notice of Motion**

None.

## **12. Consent Items**

### **12.1 Regular Business (for information)**

No. 2022-157

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Rice

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated March 16, 2022 and direct staff to proceed with all necessary administrative actions.

**Carried**

**12.1.1 CA02022-013 - Southgate Drone Incident and Damage**

**12.1.2 FIRE2022-009 - Mandatory Firefighter Certification**

**12.1.3 HR2022-008 – Deputy Fire Chief Hiring**

**12.1.4 PW2022-015 - Department Report**

**12.1.5 Librarian CEO Report - February 17, 2022**

**12.1.6 February 2022 Cheque Register**

**12.2 Correspondence (for information)**

No. 2022-158

**Moved By** Councillor Shipston

**Seconded By** Councillor Frew

**Be it resolved that** Council receive the items on the Correspondence consent agenda dated March 16, 2022 (save and except items 12.2.1) as information.

**Carried**

**12.2.1 GBFA - 2022 Annual Politicians Meeting Invitation - received February 15, 2022**

Councillor Dobreen moved the following motion.

No. 2022-159

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved** that Council approve the attendance of Member Dobreen at the Grey Bruce Federation of Agriculture Politicians meeting on March 24<sup>th</sup>, 2022.

**Carried**

- 12.2.2 GRCA - Municipal Levy & Budget 2022 - received February 25, 2022**
- 12.2.3 SVCA - Inventory of Programs and Services - received February 28, 2022**
- 12.2.4 GRCA - AGM Summary - received February 28, 2022**
- 12.2.5 Multi-Municipal Wind Turbine Working Group - Follow Up Letter - received March 2, 2022**
- 12.2.6 Ministry of Natural Resources and Forestry - Use of Floating Accommodations on Waterways - received March 3, 2022**
- 12.2.7 GRCA - 2022 Budget and 2021 Audited Statements - received March 4, 2022**
- 12.2.8 SVCA Correspondence - Amended By-laws - Received March 8, 2022**
- 12.2.9 Enbridge Gas - Letter to the Township of Southgate - received March 10, 2022**
- 12.2.10 Grey Bruce Public Health - Public Health Measures Media Release - received March 10, 2022**
- 12.2.11 SVCA - Transition Plan to Comply with Regulation 687/21 - received March 10, 2022**

### **12.3 Resolutions of Other Municipalities (for information)**

No. 2022-160

**Moved By** Councillor Sherson

**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated March 16, 2022 as information.

**Carried**

- 12.3.1 Town of Kingsville - Dissolution of the Ontario Land Tribunal - received February 25, 2022**
- 12.3.2 Town of Bracebridge - Hospital Funding - received February 25, 2022**
- 12.3.3 Municipality of Shuniah - Joint and Severable Reform - received February 28, 2022**
- 12.3.4 City of Markham - Dissolve OLT - received March 1, 2022**
- 12.3.5 South Bruce Peninsula - Municipal Accommodation Tax and Crown Campgrounds - received March 1, 2022**
- 12.3.6 Township of West Lincoln -Dissolution of the Ontario Land Tribunal - received march 2, 2022**
- 12.3.7 York Region - Request to Dissolve Ontario Land Tribunal (OLT) - received March 2, 2022**
- 12.3.8 Town of Collingwood - Termination of Membership in the OMWA - received March 3, 2022**
- 12.3.9 Municipality of Grey Highlands - Beavercrest Community School - received March 3, 2022**
- 12.3.10 Town of Blue Mountains - Funding Support for Infrastructure Projects in Rural Communities - received March 7, 2022**
- 12.3.11 Town of Blue Mountains - Ontario Housing Affordability Task Force - received March 7, 2022**
- 12.3.12 Township of Georgian Bay - Dissolution of OLT - received March 9, 2022**

#### **12.4 Closed Session (for information)**

None.

### **13. County Report**

Mayor Woodbury reviewed highlights from the most recent County Council meeting that can be viewed [here](#).

**14. Members Privilege - Good News & Celebrations**

Mayor Woodbury mentioned that Holstein Maple Fest is looking for volunteers for their event being held on April 9th and 10th and encouraged attendance of Council members and the community.

Councillor Sherson noted that the Dundalk Swap Meet event will be happening this year in Dundalk and Mayor Woodbury also noted that the Holstein Agro Expo will also be happening this year. Members commented how nice it was to see community events like these returning since the pandemic.

**15. Closed Meeting**

None.

**16. Confirming By-law**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-161

**Moved By** Councillor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2022-040 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on March 16, 2022 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**17. Adjournment**

No. 2022-162

**Moved By** Deputy Mayor Milne

**Be it resolved that** Council adjourn the meeting at 8:51 PM.



**Carried**

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Mayor John Woodbury

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Clerk Lindsey Green



**Township of Southgate**  
**Minutes of Special Council Meeting**

March 30, 2022  
9 AM  
Electronic Participation

Members Present: Mayor John Woodbury  
Deputy Mayor Brian Milne (left at 11:07 AM)  
Councillor Barbara Dobreen  
Councillor Michael Sherson  
Councillor Jason Rice  
Councillor Jim Frew  
Councillor Martin Shipston

Staff Present: Dave Milliner, Chief Administrative Officer  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
William Gott, Treasurer  
Aakash Desai, Asset Coordinator and Financial Analyst  
Bev Fisher, Chief Building Official  
Kevin Green, Facilities Manager  
Terri Murphy, Economic Development Officer  
Kayla Best, HR Coordinator  
Holly Malynyk, Legislative Assistant

**1. Electronic Access Information**

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

**2. Call to Order**

Mayor Woodbury called the meeting to order at 9:00 AM.

### **3. Confirmation of Agenda**

No. 2022-163

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council confirm the agenda as presented.

**Carried**

Mayor Woodbury left the meeting briefly, Deputy Mayor Milne assumed the Chair.

### **4. Declaration of Pecuniary Interest**

No one declared a pecuniary interest related to any item on the agenda.

### **5. Committee of the Whole**

#### **5.1 Resolve into Committee of the Whole**

No. 2022-164

**Moved By** Councillor Sherson

**Seconded By** Councillor Rice

**Be it resolved that** Council recess the Special Council meeting at 9:02 AM and move into the Committee of the Whole meeting to allow for fuller discussion regarding the Lystek International Inc Delegation, Council Code of Conduct, Roads, Recreation and Development Charges presentations.

**Carried**

Mayor Woodbury returned to the meeting and assumed the Chair.

#### **5.2 Appointment of Chair**

No. 2022-165

**Moved By** Councillor Sherson

**Seconded By** Councillor Dobreen

**Be it resolved that** the Committee appoint Mayor Woodbury as Chair of the Committee of the Whole meeting on March 30, 2022.

**Carried**

## **6. Delegations & Presentations**

### **6.1 Lystek International Inc - Mike Beswick, Sarah Mason-Renton and Simon Meulendyk**

No. 2022-166

**Moved By** Councillor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** the Committee of the Whole receive the Lystek Presentation for information; and

**That** the Committee of the Whole recommend that Council receive the Lystek Presentation for information.

**Carried**

## **7. Reports of Municipal Officers**

### **7.1 Council Code of Conduct - CAO Dave Milliner**

No. 2022-167

**Moved By** Councillor Shipston

**Seconded By** Councillor Frew

**Be it resolved that** the Committee of the Whole received the Council Code of Conduct for information; and

**That** the Committee of the Whole recommend that Council receive the Council Code of Conduct for information.

**Carried**

### **7.2 PW2022-017 Southgate Roads Discussion - Public Works Manager Jim Ellis and Asset Coordinator & Financial Analyst Aakash Desai**

No. 2022-168

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** the Committee of the Whole receive Staff Report PW2022-017 Southgate Roads Discussion for information; and

**That** the Committee of the Whole recommend that Council provide staff with any direction on the topics covered for implementation or future considerations.

**Carried**

Deputy Mayor Milne left the meeting at 11:07 AM and did not return.

Council recessed at 11:10 AM and returned at 11:20 AM.

Councillor Dobreen moved the following motion.

No. 2022-169

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved that** Council proceed past 12:00 PM.

**Carried**

### **7.3 Recreation Department Presentation - Facilities Manager Kevin Green**

No. 2022-170

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** the Committee of the Whole receive the Recreation Department Presentation for information; and

**That** the Committee of the Whole recommend that Council provide staff with any direction on the topics covered in the Recreation Department Presentation.

**Carried**

Council recessed at 12:20 PM and returned at 12:50 PM.

**7.4 Development Charges Presentation - Treasurer William Gott and Asset Coordinator & Financial Analyst Aakash Desai**

No. 2022-171

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved that** the Committee of the Whole receive the Development Charges Presentation for information; and  
**That** the Committee of the Whole recommend that Council receive the Development Charges Presentation for information.

**Carried**

**8. Resolve back to Council**

No. 2022-172

**Moved By** Councillor Sherson

**Seconded By** Councillor Frew

**Be it resolved that** the Committee resolve back to the Special Council meeting at 1:44 PM.

**Carried**

**9. Motions Resulting from Committee of the Whole**

**9.1 Lystek International Inc. - Mike Beswick, Sarah Mason Renton and Simon Meulendyk**

No. 2022-173

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive the Lystek International Inc. presentation for information.

**Carried**

**9.2 Council Code of Conduct - CAO Dave Milliner**

No. 2022-174

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive the Council Code of Conduct for information.

**Carried**

**9.3 PW2022-017 Southgate Roads Discussion - Public Works Manager Jim Ellis and Asset Coordinator & Financial Analyst Aakash Desai**

No. 2022-175

**Moved By** Councillor Sherson

**Seconded By** Councillor Frew

**Be it resolved that** the Council receive Staff Report PW2022-017 Southgate Roads Discussion for information; and

**That** Council provide staff with any direction on the topics covered for implementation or future considerations.

**Carried**

Councillor Rice left the meeting at 1:46 PM.

**9.4 Recreation Department Presentation - Facilities Manager Kevin Green**

No. 2022-176

**Moved By** Councillor Sherson

**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive the Recreation Department Presentation for information; and

**That** Council provide staff with any direction on the topics covered in the Recreation Department Presentation.

**Carried**

**9.5 Development Charges Presentation - Treasurer William Gott and Asset Coordinator & Financial Analyst Aakash Desai**

No. 2022-177

**Moved By** Councillor Shipston

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive the Development Charges Presentation for information.

**Carried**

**10. Reports of Municipal Officers**

**10.1 Clerk Lindsey Green**

**10.1.1 CL2022-010 – Council Chambers Audio Visual Design and Installation – Request for Proposals Report**

Councillor Rice returned to the meeting at 1:47 PM.

No. 2022-178

**Moved By** Councillor Frew

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report CL2022-010 for information; and

**That** Council approve the release of the Request for Proposals for the Council Chambers Audio Visual Design and Installation.

**Carried**



## **11. Closed Session**

No. 2022-179

**Moved By** Councillor Frew

**Seconded By** Councillor Shipston

**Be it resolved that** Council proceed into Closed Session at 1:52 PM in order to address matters relating to Solicitor-Client Privilege and Personal Matters about an Identifiable Individual (Subject: March 2, 2022 Council Delegation reporting out - Verbal Report), Personal Matters about an Identifiable Individual (Subject: 2021 CAO Review and 2022 Goals - Verbal Report); and

**That** HR Coordinator Kayla Best, Public Works Manager Jim Ellis, Fire Chief Derek Malynyk, Clerk Lindsey Green and CAO Dave Milliner remain in attendance.

**Carried**

Council recessed at 1:53 PM and returned at 1:56 PM.

Fire Chief Derek Malynyk did not attend the meeting.

Public Works Manager Jim Ellis left the meeting at 2:35 PM and did not return.

No. 2022-180

**Moved By** Councillor Shipston

**Seconded By** Councillor Frew

**Be it resolved that** Council come out of Closed Session at 3:25 PM.

**Carried**

Council recessed at 3:25 PM and returned at 3:27 PM.

### **11.1 Solicitor-Client Privilege and Personal Matters about an Identifiable Individual (Subject: March 2, 2022 Council Delegation reporting out - Verbal Report)**

No. 2022-181

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive the verbal report regarding the March 2, 2022, delegation to Council as information; and  
**That** Council direct staff to provide an update regarding the March 2, 2022, Council delegation.

**Carried**

**11.2 Personal Matters about an Identifiable Individual  
(Subject: 2021 CAO Review and 2022 Goals - Verbal Report)**

No. 2022-182

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive the verbal report regarding the 2021 CAO Review and 2022 Goals as information; and  
**That** Council direct staff to bring the updated 2022 goals to the April 6, 2022, Council Meeting

**Carried**

**12. Confirming By-law**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-183

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2022-041 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on March 30, 2022 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Mayor Woodbury, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Deputy Mayor Milne

**Carried (6 to 0)**

**13. Adjournment**

No. 2022-184

**Moved By** Councillor Dobreen

**Be it resolved that** Council adjourn the meeting at 3:30 PM.

**Carried**

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Mayor John Woodbury

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Clerk Lindsey Green



## **Staff Report CBO2022-005**

**Title of Report:** CBO2022-005– Building Department Vehicle Purchase  
**Department:** **Building Department**  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report CBO2022-005 for information; and

**That** Council approve the recommendations to award the 2022 Building Department and By-Law Department vehicle tender based on proposal evaluation and pricing to purchase from Trillium Ford Lincoln Ltd. for two Hybrid AWD Escape SUVs at a cost of \$36,694.98 plus HST each for the Building Department; and

**That** Council direct that the Building Department's existing 2018 Ford Escape AWD SUV be transferred to the By-law Department at its net book value of \$18,821.90 and funded by the Tax Stabilization Reserve.

### **Background:**

The 2022 vehicle Request for Tender (RFT) were virtual opened and were conducted on Tuesday March 15, 2022 at 2:00pm. Treasurer Liam Gott, Chief Building Official Bev Fisher participated. The RFT's included 2- Hybrid AWD Escape SUVs, and 2 – Gas AWD Escape SUVs.

### **Staff Comments:**

The breakdown of RFT bid submissions is as follows:

Contrator/Bidder	AWD Drive train	Cost before HST
Trillium Ford Lincoln Ltd.	Hybrid 2.5L/ CVT transmission	\$36,694.98
Trillium Ford Lincoln Ltd.	1.5L Turbo/ 8 speed	\$32,294.98

Delivery of vehicles to be determined upon acceptance of bid.

Staff recommends awarding the vehicle RFT's Trillium Ford Lincoln Ltd. for two Ford Escape SUVs with the Hybrid 2.5L/CVT transmission for \$36,694.98 plus HST each. The selection of the Hybrid 2.5L/CVT transmission aids in fulfillment of Southgate's Asset Management initiative to minimize our carbon footprint and impact on climate change (Policy #79, S.5, vii.).

**Financial Implications:**

The 2022 Capital Budget included the purchase of an SUV AWD vehicle for the Building Department for a cost of \$45,000, with it to be funded by the Building Department Reserves.

Staff believed that the 2022 Capital Budget included the purchase of a By-law Enforcement AWD vehicle. However, it has been discovered to have been omitted in error.

The cost to purchase each of the recommended vehicles would be \$37,340.81 (\$36,694.98 plus non-refundable HST)

Staff recommends the Building Department purchase both of the new vehicles anticipated by the tender ( $\$36,694.98 \times 2 = \$73,389.96$ ) and transfer an existing 2018 Ford Escape AWD SUV to the By-law enforcement department at its net book value of \$18,821.90.

Staff recommends the purchase be funded by \$54,568.06 from the Building Department Reserve and \$18,821.90 from the Tax Stabilization – General Reserve.

If the By-law department purchases the new vehicle rather than transferring the existing vehicle, a further use of the Tax Stabilization Reserve of \$17,873.08 would be required.

Staffs evaluation of distance requirements of both departments justifies the By-Law Department will be able to optimize travel distances. This will increase the serviceable usage of the existing SUV.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

**Concluding Comments:**

Staff recommends that Council receive Staff Report CBO2022-005 for information, and that Council approve the recommendations to award the 2022 vehicles, as received.

1. That Council receive staff report CBO2022-005 for approval to purchase 2-Hybrid AWD SUV vehicles
2. That Council direct staff to proceed with the purchase of 2 – Ford Escape Hybrid AWD SUV vehicles for Building Department use.
3. That Council direct the Building Department's existing 2018 Ford AWD Escape be transferred to the By-Law Department at its net book value.

4. That Council approve the funding of the vehicle purchases from the Building Department Reserve and Tax Stabilization Reserve as noted in the report.

Respectfully Submitted,

**Dept. Head Approval:** *Original Signed By*  
Bev Fisher, CBO

**Treasurer Approval:** *Original Signed By*  
William Gott, Treasurer

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

**Township of Southgate**  
**Administration Office**  
185667 Grey Road 9, RR 1  
Dundalk, ON N0C 1B0



**Phone:** 519-923-2110  
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## **Staff Report REC2022-003**

**Title of Report:** REC2022-003-Lawn Maintenance Contract Acceptance

**Department:** Recreation  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report REC2022-003 for information; and  
**That** Council award the contract to Dwayne's Lawn Care, Owner Dwayne VanRavenswaay Wingham On.

### **Background:**

Applications for the Lawn Maintenance Contract closed March 24<sup>th</sup>, 2022.

### **Staff Comments:**

Tenders were opened March 24<sup>th</sup>, 2022. Township of Southgate received quotes from five companies. Facilities Manager recommends the Contract be awarded to Dwayne's Lawn Care, Owner Dwayne VanRavenswaay Wingham On. See attached spread sheet for complete results.

The cutting schedule will be as follows:

May – 4 cuts	every 7 days (Pending on date of first cut)
June – 4 cuts	every 7 days
July – 2 cuts	every other week
August – 2 cuts	every other week
September – 2 cuts	every 15 days
October – 1 cut	

Cutting schedule reflects a normal summer season. Number of cuts may increase or decrease depending on the amount of rainfall received during the summer months.

### **Financial Implications:**

Lawn Maintenance Contract is included in operational budget.

Tendered amount in 2022 is a decrease \$48 per weeks cut over the 2020 contract of similar tendered locations. Added locations to the 2022 contract is costing \$225 per week. Budgeted amount for grass maintenance in 2022 will cover the minimum number of cuts per season (15).

### **Communications & Community Action Plan Impact:**

Goal 4 - Adequate and Efficient Public Facilities

**Concluding Comments:**

Dwayne's Lawn care is a new contractor to the Municipality. All necessary documentation has been submitted.

Respectfully Submitted,

**Dept. Head:** ***Original Signed By***  
Kevin Green, Facilities Manager

**CAO Approval:** ***Original Signed By***  
Dave Milliner, CAO



**Township of Southgate**  
**Administration Office**  
 185667 Grey Road 9, RR 1  
 Dundalk, ON N0C 1B0



**Phone:** 519-923-2110  
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**Web:** [www.southgate.ca](http://www.southgate.ca)

**Attachments:**  
 2022 Grass Cutting Contract Results :

Contractor	Inistoge Cemetery	Proton Station	Hopeville Office	Swinton Park	Dromore	Holstein Park	Holstein Works	Cemetery 41	Cemetery 109	Parking Lot	Total
Wellington North Landscapes	\$40	\$110	\$40	\$110	\$300	\$350	\$20	\$20	\$20	\$240	\$1250
Firm Grip	\$100	\$150	\$100	\$140	\$175	\$450	\$45	\$45	\$45	\$220	\$1470
Wellnessherd	\$100	\$120	\$100	\$120	\$140	\$420	\$100	\$380	\$100	1200	\$1700
Dwayne's Lawncare	\$15	\$85	\$60	\$65	\$140	\$240	\$60	\$15	\$15	\$60	\$755
HHS Contracting	\$64	\$129	\$44	\$49	\$109	\$329	\$39	\$34	\$34	\$189	\$1020



## **Staff Report LIB2022-001**

**Title of Report:** LIB2022-001- Library Overdue Fines  
**Department:** Library  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report LIB2022-001 for information; and  
**That** Council direct the Treasurer to bring forward an amendment to the Fees and Charges By-law at the April 20, 2022, Council meeting.

### **Background:**

Since the beginning of the pandemic, the Southgate Public Library has not charged for overdue items for various reasons relating to COVID-19. Libraries in Canada are discussing and/or implementing the policy change of eliminating fines for overdue items and to date over 300 libraries have discontinued library fines.

### **Staff Comments:**

On February 17, 2022 the Southgate Public Library Board approved of the discountenance of library overdue fines and amended the Circulation Policy on March 17, 2022 to reflect these changes. The Board discussed that library fines impact the community disproportionately, as those who are in low-income households are the majority of the accounts blocked due to fines. Often these accounts are children and youth. It can create a negative relationship with the library and make patrons feel uncomfortable. Negative interactions at the circulation desk are often related to fines, resulting in stress for both the patron and staff member. The library does not receive a significant amount of money for fines in comparison to the staff time it takes and the negative impacts. In 2019, the last full year of collecting fines, only \$1,346 in revenue was received. Libraries that have implemented a fines free policy have reported an increase in materials returned and a savings in book replacement costs.

### **Financial Implications:**

The financial implication to the Township is the small loss of revenue for library fines, which will not impact the 2022 budget as no revenue was declared in the final approval.

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public

**Concluding Comments:**

That Council receive Staff Report LIB2022-001 for information and that Council direct the Treasurer to bring forward an amendment to the Fees and Charges By-law at the April 20, 2022, Council meeting.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Lacy Russell, Librarian CEO

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**



## **Staff Report FIN2022-011**

**Title of Report:** **FIN2022-011 2022 Donations, Grants and Funding**

**Department:** **Finance**

**Council Date:** April 6, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report FIN2022-011 2022 Donations, Grants, and Funding be received as information; and

**That** Council approve a grant of \$2,500 to the Holstein Agro Expo & Rodeo 2022 event.

**Background:**

Policy #3, Grant/Donation Policy, was approved by By-law 2018-043 on April 4, 2018. As the Township of Southgate benefits from the support of Community Volunteer Organizations, Individuals or Groups that provide a service to the community or represents the Community at events, Policy #3 sets the process an applicant must follow when requesting the Township's financial support. The Policy distinguishes between donation requests, grant requests, and funding requests. The policy does not apply to requests for financial support from Hospitals.

The Township accepts and reviews Request for Donation applications once per calendar year for the financial period of January to December. The application deadline is December 1 for the following fiscal year. The Policy states that the Treasurer will evaluate the requests against the Policy and budget and make a recommendation to Council in January of each year. The evaluation process includes that:

- Consideration will be given to the total number of people reached by the requested donation.
- A higher weighting will be given to those donations that serve a larger number of the Township's citizens.
- Higher weighting will be given to organizations/activities with a high ratio of fundraising or self-finance.
- Higher ratings will be given to organizations with an established history of service to the community.
- The Township will not fund projects or services that duplicate services or activities already provided by the Township or other government agencies.
- The Township will not fund school activities which are already supported through school tax levy.
- The Township will not fund entertainment or social functions with no direct tangible benefit to the Township of Southgate.
- Not-for-profit organizations or groups shall provide prior year financial reports by the first day of March of the following year to the Township Treasurer to provide assurance the funds are historically used for their intended purposes as part of Council's consideration and final approval.

The Township accepts and reviews requests for funding or grants through-out the calendar year. Funding requests must be for one-time financial support from a not-for-profit community group or organization for a specific capital project where Council may consider approving 50% matching funding where there is demonstrated benefit to the public. Grant requests must be from a not-for-profit community group or organization for a capital project or service delivery event/program. Council may consider approving up to 100% of the funding request where there is demonstrated benefit to the Township of Southgate that supports the delivery of municipal services or that demonstrates an important benefit to the community.

All Donation, Funding and Grant applications are to be funded from Community Reserve Funds, which the Township of Southgate receives from the Eco-Park Royalties and the Samsung Solar.

In submitting the application for funding, each applicant agreed to the following Terms and Conditions:

In the event that a donation, funding or grant is awarded, the applicant agrees to the following:

1. The funds will be used for the purposes described in this application; and
2. To inform the Township of Southgate if the Funding or Grant capital or program delivery project is delayed or changed substantially for any reason;
3. Should the community event be cancelled that any financial support received by the applicant will be returned to the Township of Southgate within 30 days of cancellation; and
4. Should the capital or program Funding or Grant project not get completed or proceed that the applicant will return the funds awarded for the proposed project within 30 days of the decision not to proceed with the project; and
5. That within 60 days of the event(s) or project completion that a letter is sent to the Township of Southgate reporting the completion date and final invested costs to confirm the municipal Funding or Grant has been fully spent. If any funds remain unspent they must be returned to the municipality with the letter.

On January 19, 2022, Council passed the following resolution:

**Be it resolved that** Council receive Staff Report FIN2022-004 2022 Donations, Grants, and Funding be received as information; and

**That** Council approve the application of the Dundalk Dance Association for a \$500 donation to the 2022 Canadian Open Square Dancing, Step Dancing, Clogging and Fiddle Contest; and

**That** Council approve the application of the Optimist Club of Egremont for \$1,000 of funding towards fireworks for a July 1, 2022 celebration; and

**That** Council approve a donation of \$100 to the Dundalk & District Food Bank Christmas Cheer program; and

**That** Council approve a donation of \$100 to the Holstein and District Christmas Hamper program.

On February 2, 2022, Council passed the following resolution:

**Be it resolved that** Council receive Staff Report FIN2022-007 2022 Donations, Grants, and Funding be received as information; and

**That** Council approve the application of the Dundalk District Agricultural Society for funding of \$2,500 for the 2022 Dundalk Fall Fair.

**Staff Comments:**

On March 17, 2022, the Holstein Agro Expo & Rodeo submitted an application for “funding” of \$2,500 towards the rodeo and sheep shearing contest being held July 15, 16, and 17<sup>th</sup>, 2022. The organization estimates that 6,000 people participate and/or benefit from the event, with 2,000 of those being Southgate residents.

The request does not qualify for “funding” as it is not a capital project.

As the event does it does fit the criteria for a “grant”, staff recommends Council consider for approval a grant of \$2,500 to the Holstein Agro Expo & Rodeo.

**Financial Implications:**

The draft 2022 Budget anticipates \$25,000 for donations, funding and grants, funded from the Community Benefit Reserve Funds (Eco-Park and Southgate Solar).

Council has approved requests for 2022 donations and funding totalling \$4,200 to date.

If Council approves a grant of \$2,500 to the Holstein Agro Expo & Rodeo, \$18,300 of available funding would remain.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

**Concluding Comments:**

Staff recommends that Council approve a \$2,500 grant to the Holstein Agro Expo & Rodeo 2022 event.

Respectfully Submitted,

**Dept. Head:**        ***Original Signed By***  
William Gott, CPA, CA, Treasurer

**CAO Approval:**    ***Original Signed By***  
Dave Milliner, CAO

**Attachment:**        None



## **Staff Report CL2022-007**

**Title of Report:** CL2022-007-Council Correspondence Policy No. 62 –  
**Draft Amendments**

**Department:** Clerks

**Branch:** Legislative and Council Services

**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report CL2022-007 for information; and

**That** Council receive the draft amendments to the Correspondence Policy No. 62 and provide feedback to staff; and

**That** Council consider approval of the updated policy by By-law at the April 20, 2022, Council meeting.

### **Background:**

Currently the Township of Southgate has a Council Correspondence Policy in place that was approved by Council on April 2, 2016, and available on the website to view here: [https://www.southgate.ca/en/local-government/resources/documents/By-laws-and-Policies/Policy-Listing/62\\_Council-Correspondence-Policy.pdf](https://www.southgate.ca/en/local-government/resources/documents/By-laws-and-Policies/Policy-Listing/62_Council-Correspondence-Policy.pdf)

### **Staff Comments:**

With updates to the Procedural By-law over the last few years, and changes to the Consent Agenda process at Council meetings, staff are bringing forward updates to the Council Correspondence Policy No. 62 to refresh the policy to more accurately reflect current practices taken with correspondence received.

Draft amendments are included in this report at Attachment #1 – Council Correspondence Policy – April 6, 2022, Draft updates in red. Track changes from the current version are shown. Staff are looking for Council's feedback on the amendments.

### **Financial Implications:**

There are no financial implications to the Township as a result of this report.

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

### **Concluding Comments:**

That Council receive Staff Report CL2022-007 for information and that Council receive the draft amendments to the Correspondence Policy No. 62 and provide



feedback to staff and that Council consider approval of the updated policy by By-law at the April 20, 2022, Council meeting.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Lindsey Green, Clerk

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachment #1** – Council Correspondence Policy No. 62 – Draft Amendments

**Township of Southgate  
Administration**



**Policy #62**

**Council Correspondence Policy**

**Approved by Council on:** April 6, 2016

**Council Correspondence Policy**

**Purpose**

This policy is meant to cover all communications/correspondence received by the Township of Southgate addressed to Council and/or Staff Members and/or any correspondence requested to be included on a Council agenda. This Policy is to ensure that the communications are dealt with in an efficient and consistent manner.

**Application**

This policy applies to all communications/correspondence received by direct mail, hand delivery, fax, courier or any electronic means.

**Procedures**

Communications shall be processed as soon as possible after they are received. Once received, the communications shall be date stamped (if not already provided for electronically) scanned into the system and provided to the Clerk's office for review.

Any communication that contains defamatory statements, allegations, inferences, disrespectful or improper matters shall not be forwarded to Council or staff and shall be given handed over to the CAO for review and returned to the sender.

General correspondence from the public shall not be included on the Council agenda unless:

1. It is used as supporting information to a staff report; ~~or~~
2. It is the topic for a scheduled delegation as per the Procedural By-law; or
3. It is included as supporting information to a Notice of Motion by a Council Member.

Communications shall be distributed as follows:

**Invoices:**

Any invoices addressed to any member of Council shall be stamped with the invoice approval stamp and are to be distributed to the appropriate member for sign off and then forwarded to the Finance Department for processing. ~~treasurer.~~

**General Communication:**

Any communication received by the Township through the Clerk's office or the information email account and directed to Council, shall be ~~forwarded to all members of Council at the same time placed on the Consent Agenda of the next available Council Meeting under the "Correspondence" section.~~ forwarded to all members of Council at the same time placed on the Consent Agenda of the next available Council Meeting under the "Correspondence" section. ~~If received via email, a reply email shall be provided stating that the email~~

~~was forwarded on for Council's information and filed accordingly. Should any Council member wish to move a motion regarding the communication item, they are able to do so at the meeting by pulling the item off of the consent agenda and make a further recommendation for Council's consideration.~~ Current or past communication items may be pulled from the files and placed on an upcoming agenda either through the consent agenda or as an attachment to a staff report as required.

**Inquiries or Complaints:**

Any communications in relation to an inquiry or a complaint shall be dealt with, or forwarded to, the appropriate department for first consideration ~~and brought to the CAO and/or Mayor's attention if necessary.~~

**Resolutions from other ~~m~~Municipalities:**

Any communications from other municipalities requesting support shall ~~be forwarded to all of Council for their information placed on the Consent Agenda of the next available Council Meeting under the "Resolutions of other Municipalities" section.~~ Should any Council member ~~wish to support the resolution, they are able to do so at the meeting by pulling the item off the consent agenda and moving a further recommendation for Council's consideration.~~ ~~Should any or staff member~~ wish to support ~~at the~~ recommendation, they shall ~~prepare a staff report with the relevant information and provide to Council at the next available Council meeting for Council's consideration.~~ ~~contact the Clerk to ask for inclusion on the next available agenda under Notice of Motion with the motion of support. Council are requested to provide the information on the appropriate template for inclusion on the agenda.~~

**Updates from associations or organizations:**

Correspondence provided for Council and public updates ~~s~~ (i.e. association update newsletters or minutes from meetings) shall be placed on the Council ~~Consent A~~agenda ~~of the next available Council Meeting under the "Correspondence" section~~ and received for information only.

**Proclamations:**

All requests for proclamation endorsement shall be placed on the ~~C~~consent ~~A~~agenda ~~of the next available Council Meeting under the "Correspondence" section.~~ ~~of a Council meeting close to the date requested for proclamation.~~ ~~For the Proclamation to be approved, a member must pull the item off the consent agenda and move that Council approve the request.~~ Once approved, the Mayor shall sign the proclamation and a signed copy of the proclamation shall be forwarded to the requesting organization and ~~published placed~~ on the Township website ~~and social media outlets.~~

**Funding Requests:**

Any and all requests for funding shall be forwarded to the ~~Finance Department treasurer~~ Finance Department for consideration as per the ~~approved Donations, Funding and Grants associated~~ policy. Communications requesting funds after the deadline for applications has closed may be brought forward to

Council for consideration through a staff report process from the Treasurer.

#### **Funding Announcements:**

When the Township receives communications related to funding announcements and approval of funding agreements, staff will provide that information on the next scheduled Council meeting agenda when permitted to do so. On occasion the Township's staff receives information on funding applications success that is to remain as a confidential notice of funding approval that is a condition to be observed by the Municipality until the Ministry or agency funder makes their official announcement first.

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#### **Personal Information Collection Notice**

Individuals who submit communications and other information to Council and its Committees or Boards should be aware that it any personal information contained within their communications including name, email and/or mailing address or phone number, may become part of the public record and may be made available through the agenda process which includes publication on the Township's website.

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All information submitted to the Township of Southgate is being collected under the authority of the Municipal Act and subject to disclosure under the Municipal Freedom of Information Act (MFIPPA). Questions about this collection should be directed to the Clerk's Department.

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## **Staff Report CL2022-008**

**Title of Report:** CL2022-008-April 20, 2022, Council Meeting Start Time  
**Department:** Clerks  
**Branch:** Legislative and Council Services  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report CL2022-008 for information; and  
**That** Council amend the 2022 Council Calendar to begin the April 20, 2022, Council meeting only, at 1:00 PM.

### **Background:**

Council approved the 2022 Council/Committee Calendar at the December 15, 2021, Council Meeting. [Staff Report CL2021-038](#) may be reviewed for further information.

### **Staff Comments:**

The Clerks from member municipalities in Grey County have put together a Candidate and Third Party Information Session event in anticipation of the Municipal Election this October that is being held on April 20, 2022, at 6:00 PM. Further information about the event will be released in the near future. The session will be recorded and available on our website following the event and questions will be able to be submitted in advance.

This date and time worked the best for the majority of the municipalities which unfortunately falls on the exact date and time of our Council Meeting. Staff believe that members of Council and the public who may be interested in the session should be afforded the opportunity to attend the event, free of other commitments.

### **Financial Implications:**

There are no financial implications to the municipality as a result of this report.

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

### **Concluding Comments:**

That Council receive Staff Report CL2022-008 for information and that Council amend the Council Calendar to start the April 20, 2022, Council meeting only, at 1:00 PM.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Lindsey Green, Clerk

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO



## **Staff Report CL2022-009**

**Title of Report:** CL2022-009 – PSB By-law – False Alarm By-law Approval  
**Department:** Clerks  
**Branch:** Legislative and Council Services  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report CL2022-009 for information; and

**That** Council approve the Police Service Board False Alarm By-law; and

**That** Council provide feedback and discussion about the fee to be charged for False Alarm calls; and

**That** Council direct the Treasurer to bring forward an amendment to the Fees and Charges By-law at the April 20, 2022, Council meeting for implementation of the false alarm fee.

### **Background:**

The Township of Southgate Police Service Board has approved a False Alarm By-law for the purposes of recouping the costs of police response to at fault false alarms.

### **Staff Comments:**

The False Alarm By-law was approved at the March 15, 2022, Police Service Board meeting as amended, and is included in this Staff Report as Attachment #1. Note that the by-law is only in effect if approved by Council.

The Police Service Board did not wish to build a fee for the false alarms into the by-law directly, and rather have Council set the fee and amend the Fee's and Charges By-law accordingly. Members discussed a fee of \$385 per false alarm, in line with neighbouring Wellington County.

In January, Wellington County performed a full cost analysis of how much one at fault false alarm occurrence cost and determined that with calculating two Wellington County OPP Officers time, OPP Administration Staff time, County of Wellington Staff time and supplies, the full cost recovery for one at fault false alarm would be \$385.00.

Staff are looking for Council's feedback on the fee for false alarms and staff would then take that feedback and bring back an amendment to the Fees and Charges By-law with a fee recommendation at the April 20, 2022, Council meeting.

**Financial Implications:**

There are no financial implications to the Township as a result of this report as the fee charged for an at fault false alarm would be cost recovery.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

**Concluding Comments:**

That Council receive Staff Report CL2022-009 for information and that Council approve the Police Service Board False Alarm By-law and that Council provide feedback and discussion about the fee to be charged for False Alarm calls and that Council direct the Treasurer to bring forward an amendment to the Fees and Charges By-law at the April 20, 2022, Council meeting for implementation of the false alarm fee.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Lindsey Green, Clerk

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachment #1** – Police Service Board By-law No. 2022-01 – False Alarm By-law

# **The Corporation of the Township of Southgate**

## **Police Service Board**

### **By-law Number 2022-01**

#### **Being a by-law to impose fees for services provided by the Ontario Provincial Police, Grey County Detachment on behalf of the Corporation of the Township of Southgate Police Services Board relating to the reduction of false security alarms**

**Whereas** pursuant to Section 391 of the Municipal Act, 2001, as amended, (the Act), a municipality and a local board may pass by-laws imposing fees or charges on any class of persons for service or activities provided or done by or on behalf of it pursuant to Section 391 of the Act, and

**Whereas** Section 398(2) of the Act, provides for the addition of fees and charges imposed by the municipality or local board, respectively, to the tax roll for the following property in the local municipality and to collect them in the same manner as municipal taxes: and property for which all the owners are responsible for paying the fees and charges; and

**Whereas** Section 345 of the Act authorizes the Council of a local municipality to establish: penalty and interest charges, notice as to time and notice of payment, payment of installments and options; and

**Whereas** the number of false alarms in the Township of Southgate, hereinafter referred to as the Township, has been identified as consuming a significant quantity of OPP resources, which could be better directed to enhancing police presence in the community through the reduction of false alarms; and

**Whereas** response to these false alarms interferes with the ability of the OPP to respond to actual emergencies, posing a threat to officer safety and members of the public by creating unnecessary delays; and

**Whereas** Police Service Boards and Municipalities across Ontario are seeking to address false alarms and decrease related calls for service; and

**Whereas** the Township of Southgate Police Service Board deems it expedient to pass a by-law relating to the reduction of false security alarms and to impose fees for services provided by the OPP,

**Now Therefore Be it Resolved That** the Corporation of the Township of Southgate Police Service Board hereby enacts as follows:

#### **1. Definitions**

- 1.1. "Alarm" is any signal activated for the legitimate purpose of notification of a criminal act, an attempted criminal act, or any bonafide emergency situation at a premise.
- 1.2. "Alarm Business" means the business by an individual, partnership corporation or other entity, which sells, leases, maintains, services, repairs, alters, replaces, moves, installs or monitors an "alarm device", and may include reporting the occurrence of alarms to the "police service".
- 1.3. "Alarm Device" means any device or series of devices installed on real property and designed to detect criminal activity or unauthorized entry or emergency which when activated, emits or transmits a local or remote audible, visual or electronic signal intended to alert the "alarm system owner", summon the police service, whether monitored by an "Alarm Business" or not. This definition does not include an alarm installed in a vehicle or on a person unless the vehicle or personal alarm is permanently located at the premises.



- 1.4. "Alarm System Owner" means the owner, occupant or lessee of a building, structure or premise that has a security alarm system or the lessee of a security alarm system.
- 1.5. "Board" shall mean the Township of Southgate Police Service Board and/or the Township of Southgate Council.
- 1.6. "False Alarm" means any signal from a security alarm system that is reported to the police service, resulting in a false dispatch that is caused by:
  - a) the testing of an alarm without police knowledge and approval;
  - b) alarms caused by the negligence or carelessness of the Alarm Business, the Alarm System Owner or alarm user;
  - c) alarms activated due to mechanical failure or improper installation; and/or
  - d) alarms activated by internal or external atmospheric conditions, vibrations, or power surges.
- 1.7. "Police Service" shall mean the Ontario Provincial Police (OPP), of the Police Service specifically contracted by the Township of Southgate to provide Policing Services.

## **2. Fees for False Alarms**

- 2.1. Where there is a OPP response to a false alarm, the alarm system owner shall be responsible for the fee as set out in the Township of Southgate Fees and Charges By-law.
- 2.2. An Alarm shall not be classified as a False Alarm, if, within forty-eight (48) hours of the police service response, the Alarm System Owner or an Alarm Business furnishes evidence to the police service that the Alarm was caused by:
  - a) an unauthorized entry or attempted unauthorized entry into the building, structure or facility;
  - b) an extraordinary circumstance as determined by the police service Detachment Commander.

## **3. Collection of False Alarm Fees**

- 3.1. The police service shall provide Township of Southgate Finance staff with the required information within 15 days of the end of a calendar month, regarding False Alarm occurrences in the preceding month for invoicing and collection purposes. Required information includes at a minimum the name of the alarm system owner and the address.
- 3.2. Fees shall be invoiced and collected by Township of Southgate, in accordance with the Accounts Receivables established processes and procedures. Invoices shall be printed and mailed to the alarm system owner
- 3.3. Township of Southgate will take appropriate steps as provided for in the Municipal Act, to collect outstanding false alarms fees.

**4. Automatic Dialing Alarm**

- 4.1. Automatic Dialing Alarms causing "At Fault" False Alarms requiring response by the OPP shall be subject to the fees as set out in The Township of Southgate Fees and Charges By-law.

**5. Appeals**

- 5.1. The premises' owner/occupier may appeal the validity of a determination that an alarm was false by submitting an appeal form or letter in writing, and the prescribed appeal fee to the Board within thirty (30) days of the date of the invoice.
- 5.2. The prescribed appeal fee is included in the Township of Southgate Fees and Charges By-law. The fee is refundable upon success of a submitted appeal.
- 5.3. The Board shall review the appeal within sixty (90) says after the appeal is filed.
- 5.4. The Board shall decide upon affirmation or the reversal of the assessment of the fees.
- 5.5. The decision by the Board shall be final and conclusive for all purposes.
- 5.6. Upon conclusion the Board shall notify the Alarm System Owner and the Township of Southgate in writing of the decision.

**6. Severability**

- 6.1. Each and every one of the foregoing provisions of this by-law is severable and if any provisions of this by-law should, for any reason, be declared invalid by any court, it is the intention and desire of this council that each and every one of the then remaining provisions shall remain in full force and effect.

**7. Short Title**

- 7.1. This by-law shall be referred to as the "False Alarm By-law."

**8. Enactment**

- 8.1. This By-law shall be effective April 20, 2022, conditional upon approval by the Township of Southgate Council.

**Read a first, second and third time and finally passed this 15<sup>th</sup> day of March, 2022.**

\_\_\_\_\_  
Police Service Board Chair

\_\_\_\_\_  
Police Service Board Secretary



## **Staff Report PW2022-016**

**Title of Report:** PW2022-016 Dundalk Wastewater Treatment Facility Expansion Recommendation of Supplier Proposal

**Department:** Public Works

**Branch:** Water & Wastewater

**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report PW2022-016 for information; and

**That** Council approve the Dundalk Wastewater Treatment Facility Expansion recommendation of supplier proposal as part of the on-going Environmental Assessment process; and

**That** Council approve on going further detailed design with Triplepoint

**That** Council approve Triton Engineering Services Limited to continue in depth detailed design concepts with Triplepoint; and

**That** Council approve The Township, Triton Engineering and Triplepoint to enter into an Intent of Agreement to further those detailed design concepts; and

**That** Council approve Triton Engineering Ltd. to submit the final design to the Ministry of Environment, Conservation and Parks completing the Dundalk Wastewater Treatment Facility Expansion Environmental Assessment process.

### **Background:**

A Schedule C Municipal Class Environmental Assessment for the Dundalk Wastewater Treatment Facility Expansion commenced in May 2016.

A Request For Information (RFI) for Dundalk Wastewater Treatment Facility Equipment Proposal was released by Triton Engineering in June 2019 for solutions aimed at upgrading/expanding the wastewater treatment system with additional and/or new technologies and processes. Based on RFI submissions, specific technologies/processes were identified that may be compatible with the existing lagoons and treatment facility. These treatment systems were analyzed/explored further as part of the RFP process.

Southgate staff and Triton have also been involved with the Grand River Conservation Authority Wastewater Optimization team, Dr. David Chapman (Comprehensive Process Optimization Inc.) and the Ministry of Environment, Conservation and Parks (MECP) on various special studies and a Comprehensive Performance Evaluation of the Dundalk Wastewater Treatment Plant. The Foley Drain Assimilative Capacity Study was conducted by consultant Doug Huber and submitted to the MECP by Triton for review.

Staff Report PW2021-045 September 15, 2021 Council approved the release of the Request For Proposal (RFP) for the Dundalk Wastewater Treatment Facility Expansion by Triton Engineering Services Limited on behalf of the Township to increase the treatment capacity as part of the on-going Environmental Assessment process.

The current Dundalk Wastewater Environmental Compliance Approval (ECA) has a rated capacity of an Average Daily Flow (ADF) of 1,832 m<sup>3</sup>/day.

The RFP is structured to increase the treatment capacity in a phased approach. The first phase will increase the treatment capacity to an ADF of 3,025 m<sup>3</sup>/day and expected to start implementation within the next year, which is expected to provide treatment capacity sufficient to service the projected population up to the 10-to-15year planning horizon. The second phase will increase the treatment capacity to 4,200 m<sup>3</sup>/day, which is expected to provide sufficient treatment capacity to service the projected population to at least the 25-year planning horizon. Implementation of the second phase will be contingent on additional receiver monitoring and assessment for the increased effluent discharge.

An ECA amendment for the Dundalk Wastewater Treatment Facility for this project, will also consider changes to effluent water quality parameters and limits which will have to be approved by MECP.

PW Report 2022-001 Department Report, January 19,2022, stated a short list of wastewater technologies submission companies for completing the Dundalk Wastewater Treatment EA process is being finalized with Triton Engineering. A more detailed evaluation has been requested to be completed by the end of January.

The successful RFP bidder will then form the preferred alternative criteria to pursue and finalize the submission in the EA process along with Public Meetings for MECP approval.

**Staff Comments:**

The evaluation of the short list of supplier technologies has been reviewed and assessed by Triton and the Township as outlined in the Triton Engineering Services Limited document dated March 8, 2022. (Attachment #1)

The recommended supplier technologies of evaluation has been determined as the Triplepoint submission. Triplepoint's treatment system including the Ares 750T Aerator, NitrOx MBBR and AquaDisk Filter system.

The NitrOx system has been successfully implemented in cold weather condition climate locations and the system is MECP approved.

The AquaDisk Filter has also successfully been installed in Dochester, Kitchener and Orillia, Ontario with average daily flow capacities of 1,199m<sup>3</sup>/day, 123,025m<sup>3</sup>/day and 27,300m<sup>3</sup>/day respectively.

Factors that were prevalent in the assessment were:

Effluent Discharge Targets & Limits – The treatment technologies are expected to meet effluent criteria parameters for Carbonaceous Biochemical Oxygen Demand (cBOD<sub>5</sub>), Total Suspended Solids (TSS), Total Phosphorous (TP) and Un-Ionized Ammonia.

Operational Energy Usage & Costs – The Triplepoint calculated energy usage in Phase 1 is 468,868 kWh annually, adding Phase 2 would be 645,581 kWh annually with assumed hydro cost at \$0.10/kWh, annual cost of \$46,887.00 in Phase 1 and total cost in Phase 2 being \$64,558.00.

Chemical Costs -

Operation & Maintenance -

An Intent of Agreement will be drafted by Triton and the Township and entered into with Triplepoint to complete the design and detail for completion of the EA, submission to the MECP, and tendering for construction.

Triton has provided an estimated timeline to finalize design, Public Meetings, EA completion, tendering and construction as outlined below:

Award of RFP to Supplier: **March 2022**

Preliminary Design Concept of Complete System: **March 2022 and April 2022**

1st Public Information Centre: **May 2022**

Preliminary Submission to the MECP: **June 2022**

Detailed Design of Complete System: **July to September 2022**

2nd Public Information Centre: **September 2022**

Notice of Completion & EA Design Report: **September to October 2022**

Detailed Design Submission to MECP for ECA: **October 2022**

Preparation of Contract Documents: **September – November 2022**

Tendering: **December 2022- January 2023**

Construction: **March 2023 – Summer 2023**

### **Financial Implications:**

The Southgate 2021 10-year Capital Budget forecasted Wastewater Treatment Facility upgrades in 2022 for \$16,286,200.00 for a full mechanical plant. The project was anticipated to be funded 10% or \$1,628,620 (as the benefit to existing development) from Wastewater Reserves, \$3,664,395 from a grant, and the balance to be funded by debt. The debt repayments would be funded from development charges.

The proposed RFP upgrades is projected to be in the \$2 to 5 million range for additional / new technologies.

### **Communications & Community Action Plan Impact:**

Goal 5 - Upgrading our "Hard Services"

#### **Action**

**5:**

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

### **Strategic Initiatives:**

**5-B** - The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

**5-C** - The Township will have increased wastewater treatment capacity in Dundalk to support growth

### **Concluding Comments:**

Staff recommends that Council receive Staff Report PW2021-045 for information, and that Council approve the release of the RFP for the Dundalk Wastewater Treatment Facility Expansion as part of the on-going Environmental Assessment process.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Jim Ellis, Public Works Manager

**Treasurer Approval:** *Original Signed By*  
William Gott, CPA, CA Treasurer

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

**Township of Southgate**  
**Administration Office**  
185667 Grey Road 9, RR 1  
Dundalk, ON N0C 1B0



**Phone:** 519-923-2110  
**Toll Free:** 1-888-560-6607  
**Fax:** 519-923-9262  
**Web:** [www.southgate.ca](http://www.southgate.ca)

## **Staff Report PW2022-019**

**Title of Report:** PW2022-019 Product Care Association Amending Agreement No. 2  
**Department:** Public Works  
**Branch:** Waste Resources and Diversion Management  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report PW2022-019 for information; and  
**That** Council consider passing By-law No. 2022-042, Product Care Association Amending Agreement No. 2.

### **Background:**

The Hazardous and Special Product (HSP) Ontario Regulation 449/21 came into effect as of October 1, 2021.

Product Care Association of Canada (PCA) has been providing services to Southgate previously for HSP depot collection services and materials transportation and disposal costs for these items.

### **Staff Comments:**

The new regulation has a change of some terms, names and associated acronyms. PCA will continue to reimburse Southgate as the agreed terms for depot hours, transportation, and end of life disposal of aerosols, solvents, paints, pesticides and refillable propane containers as outlined in the amending agreement.

### **Financial Implications:**

The Township will have continued revenue and reimbursement for depot collections and HSP transportation and material disposal

### **Communications & Community Action Plan Impact:**

Goal 5 - Upgrading our "Hard Services"

### **Action 5:**

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

### **Concluding Comments:**

Staff recommends that Council receive Staff Report PW2022-019 for information, and that Council consider passing By-law No. 2022-042, Product Care Association Amending Agreement No. 2.



Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Jim Ellis, Public Works Manager

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

## **The Corporation of the Township of Southgate**

### **By-law Number 2022-042**

being a by-law to authorize an amending materials services agreement between  
Product Care Association of Canada and the Corporation of the Township of  
Southgate

**Whereas** the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**Whereas** Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

**Whereas** Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into an amending materials services agreement,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the amending materials services agreement between Product Care Association of Canada and the Corporation of the Township of Southgate attached hereto as Schedule "A", is hereby ratified and confirmed; and
2. **That** CAO Dave Milliner is authorized and directed to sign the agreement, in substantially the same form as the agreement attached hereto as Schedule "A", on behalf of the Council of the Corporation of the Township of Southgate and all other documents as may be necessary to give effect thereto; and
3. **That** this by-law shall come into force and effect upon the final passing hereof.

**Read a first, second, and third time and finally passed this 6<sup>th</sup> day of April, 2022.**

---

John Woodbury – Mayor

---

Lindsey Green – Clerk

**AMENDING AGREEMENT NO. 2 TO THE  
PRODUCT CARE ASSOCIATION – MUNICIPAL INDUSTRY STEWARDSHIP PLAN (ISP)  
MATERIALS SERVICES AGREEMENT**

**THIS AMENDING AGREEMENT NO. 2** (the “Amending Agreement No. 2”) is made effective as of the 1<sup>st</sup> day of October, 2021.

**BETWEEN:**

**TOWNSHIP OF SOUTHGATE**

(the “Municipality”)

- and -

**PRODUCT CARE ASSOCIATION OF CANADA  
 (“PCA”)**

**RECITALS:**

- A. The Municipality and PCA (together, the “Parties”) entered into the Product Care-Municipal Industry Stewardship Plan (ISP) Materials Services Agreement (the “Agreement”) made as of the 30<sup>th</sup> day of June, 2015 for the provision of certain services by the Municipality to PCA concerning Phase 1 materials, which were paints and coatings and the containers in which they are contained, as defined by the Industry Stewardship Plan for Paints and Coatings (the “ISP”) pursuant to section 34 of the *Waste Diversion Act, 2002*, SO 2002, c 6, which was in force at the time, but which has since been repealed as of November 30, 2016.
- B. The Agreement has been amended by Amending Agreement No. 1 effective the 1<sup>st</sup> of April 2016, which forms part of the Agreement, to add services for pesticides, solvents and fertilizers and the containers in which they are contained, as defined by the ISP.
- C. The Municipal Hazardous or Special Waste Program operated by Stewardship Ontario (“SO”) and the ISP program will cease operations on the 30<sup>th</sup> of September 2021. As of the 1<sup>st</sup> of October 2021, Ontario Regulation 449/21 (Hazardous and Special Products; the “HSP Regulation”) under the *Resource Recovery and Circular Economy Act, 2016*, SO 2016, c 12, *Sched. 1 (the “RRCEA”)* will come into effect and replace repealed legislation regarding resource recovery and waste diversion.
- D. The Resource Productivity and Recovery Authority (“RPRA”) was created by the Government of Ontario to support the transition and oversee waste diversion programs. RPRA’s authority is received from the RRCEA and the *Waste Diversion Transition Act, 2016*, SO 2016, c 12, *Sched. 2 (the “WDTA”)*. The purpose of the WDTA includes promoting the orderly winding up of waste diversion programs and industry funding organizations, such

AMENDING AGREEMENT NO. 2

as SO, in order to allow for governance under the RRCEA, or otherwise.

- E. The HSP Regulation makes producers of Hazardous and Special Products (“HSP”) responsible for the products once they reach end of life and are disposed of, sets mandatory requirements for HSP collection systems and gives producers choices with respect to resource recovery services. PCA is registered as a Producer Responsibility Organization (“PRO”) with RPRA and has entered into agreements with several producers with the purpose of carrying out one or more of the responsibilities related to HSP.
- F. The Municipality will provide or arrange for certain services with respect to HSP Materials, which includes collecting, sorting, transporting (hauler), processing and post-collection services as understood in the Agreement. PCA will compensate the Municipality or the Municipality’s service provider for these certain services in order to fulfil their contractual obligations as a PRO, and the requirements of the HSP Regulation.
- G. The Parties wish to make certain amendments to the Agreement for the second time as contemplated in Section 13 of the Agreement, and in accordance with the terms and conditions set out herein as Amending Agreement No. 2.

**NOW THEREFORE** in consideration of the terms and provisions set out in this Amending Agreement No. 2, the sufficiency of which is acknowledged, the Parties agree as follows:

- 1. The above recitals are true.
- 2. Except for the Title, Recitals and the specific sections replaced by this Amending Agreement No. 2, the following defined terms in Column A shall be replaced by the terms in Column B due to the reason described in Column C, in the Agreement:

<b>A: Previous Term(s)</b>	<b>B: New Term(s)</b>	<b>C: Purpose of the New Term(s)</b>
“Product Care Association”	“Product Care Association of Canada”	The current legal name of PCA.
“Municipal Hazardous or Special Waste” or “MHSW”	“Hazardous and Special Products” or “HSP”	To be consistent with the term used to identify all the materials able to be processed under the HSP Regulation.
“ISP Materials”	“HSP Materials”	To be consistent with the new terminology in the HSP Regulation.
“ISP Program” or “ISP”	“HSP Program”	To be consistent with new terminology in HSP Regulation.
“ISP Services”	“HSP Services”	To be consistent with new terminology in HSP Regulation.
“Waste Diversion Ontario” or “WDO”	“Resource Productivity and Recovery Authority” or “RPRA”	The current regulatory authority overseeing waste diversion in Ontario.

- 3. Section 1.0 of the Agreement providing the Definitions and Interpretation for the Agreement is deleted in its entirety and replaced with Section 1.0 provided as Appendix 1

AMENDING AGREEMENT NO. 2

to this Amending Agreement No. 2.

4. Section 2.0 of the Agreement specifying the HSP Services contracted for under the Agreement is deleted in its entirety and replaced with Section 2.0 provided as Appendix 2 to this Amending Agreement No. 2.
5. Subsection 3.4 of the Agreement specifying that the Municipality will not charge residential Generators for the collection of HSP Materials is deleted in its entirety and replaced with the following:

**3.4** The Municipality will not charge Generators at its Depots or Events that it is authorized to receive HSP Materials from.
6. Section 4.0 of the Agreement specifying the Term and initiation of the Lab Pack Audit Methodology Review is deleted in its entirety and replaced with Section 4.0 provided as Appendix 3 to this Amending Agreement No. 2.
7. Section 5.0 of the Agreement with respect to Title and Compliance with Laws is deleted in its entirety and replaced with Section 5.0 provided as Appendix 4 to this Amending Agreement No. 2.
8. Section 10.0 of the Agreement with respect to Notices is deleted in its entirety and replaced with Section 10.0 provided as Appendix 5 to this Amending Agreement No. 2.
9. A new Section 29.0 is added to the Agreement with respect to Promotion as follows:

**29.0 Promotion**

- 29.1 PCA shall not, except with the prior written consent of the Municipality, or as required to provide any services to the Municipality as outlined under the Agreement, release information relating to this Agreement or make use of its association with the Municipality or use the Municipality's name, including the use of the Municipality's logo or other identifiable insignia, for advertising, promotional, or technical purposes or otherwise give it publicity in any manner.
10. Schedule "A" of Agreement is deleted in its entirety and replaced with Schedule "A" provided as Appendix 6 to this Amending Agreement No. 2.
  11. Schedule "B" of Agreement is deleted in its entirety and replaced with Schedule "B" provided as Appendix 7 to this Amending Agreement No. 2
  12. Schedule "C" of Agreement is deleted in its entirety and replaced with Schedule "C" provided as Appendix 8 to this Amending Agreement No. 2.
  13. Schedule "D" of Agreement is deleted in its entirety and replaced with Schedule "D"

AMENDING AGREEMENT NO. 2

provided as Appendix 9 to this Amending Agreement No. 2

14. Schedule "E" of Agreement is deleted in its entirety and replaced with Schedule "E" provided as Appendix 10 to this Amending Agreement No. 2.
15. All capitalized terms which are used in this Amending Agreement No. 2, if not otherwise defined here, shall have the defined meaning set out in the Agreement.
16. Except as set out in this Amending Agreement No. 2, all other terms and conditions of the original Agreement remain in force and are unchanged, and unmodified.
17. The Municipality acknowledges that some Ontario municipalities have participated in the drafting of a template version of this Amending Agreement No. 2. The Municipality acknowledges and agrees that the participation of these municipalities in drafting the template Amending Agreement No. 2 does not constitute these municipalities' endorsement or verification of the (i) Amending Agreement No. 2, (ii) Agreement, (iii) PCA, or (iv) services provided by PCA under the Agreement, and that the Municipality cannot rely on these other municipalities' involvement when entering into the Amending Agreement No. 2 or the Agreement. The Municipality acknowledges having reviewed this Amending Agreement No. 2 and having been made aware of its right to obtain independent legal advice and has either obtained said legal advice or has chosen not to obtain legal advice and enter into this Amending Agreement No. 2 willingly and of its own accord.
18. Regardless of the date on which the parties execute this Amending Agreement No. 2, upon this Amending Agreement No. 2 having been fully executed by PCA and the Municipality, PCA shall, retroactive to October 1, 2021, make the payments that PCA is required to make to the Municipality under the Agreement, as modified by this Amending Agreement No. 2.

REMAINDER OF THE PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.

19. This Amending Agreement No. 2 may be executed in any number of counterparts, each of which is deemed to be an original and all of which taken together constitute one agreement. Delivery of an executed counterpart of this Amending Agreement No. 2 electronically in legible form is equally effective as delivery of a manually executed counterpart of this Amending Agreement No. 2. The form of execution may be subject to the Municipality's temporary document execution process, in place during COVID-19 restrictions. Should this Amending Agreement No. 2 be executed during such restrictions, the Parties agree that execution can be effected through the use of the Municipality's 'Temporary Electronic Approval Template', provided that such a template exists.

**IN WITNESS WHEREOF** the duly authorized signing officers of the Parties have executed this Amending Agreement No. 2 effective as of the date first written above.

**TOWNSHIP OF SOUTHGATE**

Per: \_\_\_\_\_

Name:

Title:

Date: March\_\_\_\_,2022

I/We have authority to bind the Corporation.

**PRODUCT CARE ASSOCIATION OF CANADA**

Per: \_\_\_\_\_

Name: Mark Kurschner

Title: President

Date:

I/We have authority to bind the Corporation.

## Appendix 1

### **1.0 Definitions and Interpretation**

- 1.1. Terms beginning with capital letters and used herein without definition shall have the meanings given to them in either the *Waste Diversion Act, 2002*, SO 2002, c 6 (Ontario), the *Municipal Act, 2001*, SO 2001 c 25 (Ontario), the *Waste Diversion Transition Act, 2016*, SO 2016, c 12 (Ontario), or the *Resource Recovery and Circular Economy Act, 2016*, SO 2016, c 12, Sched. 1 (Ontario) as the case may be unless otherwise specified.
- 1.2. In this Agreement:
- (a) **“Agreement”** means this Agreement and includes all schedules, appendices, and amendments thereto;
  - (b) **“Business Day”** means Monday through Friday, excluding statutory holidays and any other day that the Government of Ontario or, if the Municipality is an upper-tier or single-tier municipality, that the Municipality has elected to be closed for business. The Parties acknowledge that the Municipality may operate Collection Services at its Depots outside of a “Business Day” and that this definition of “Business Day” is not intended to constrain the operating hours of the Municipality’s Depots;
  - (c) **“Claims Submission”** means submission to PCA of data required to validate claim for payment;
  - (d) **“Collection Services”** means all the activities agreed upon under this Agreement, including those conducted at Events and Depots operated by or on behalf of the Municipality, for the purpose of receiving, classifying, packing, storing and transferring HSP Materials onto transportation vehicles, including the manifesting of the HSP Materials prior to transportation away from the Event or Depot;
  - (e) **“Collection Site(s)”** means the HSP Depot(s) named under Schedule “B”;
  - (f) **“Commingled Materials”** means the HSP Materials listed in Schedule E that can be and are safely packed together for transportation as per the Packing Standards;
  - (g) **“Current Price”** means the price for Post Collection Services for Commingled Materials in effect as of October 1, 2021 and, for subsequent years commencing from and after January 1, 2023, the price for Post Collection Services for Commingled Materials in effect as of January 1 of the applicable year, subject to an annual increase for each of those subsequent years by a percentage amount equal



to the percentage change in the Statistics Canada Consumer Price Index (All Items, Not Seasonally Adjusted) which occurred during the previous twelve (12) month period in the province of Ontario;

- (h) **“Depot”** means a collection and transfer facility/location operated by or on behalf of the Municipality for receiving HSP Materials from Generators that the Municipality is authorized to receive HSP Materials from, and transferring same to transporters for processing or recycling;
- (i) **“Diversion Report”** means invoices, HSP Materials tonnage reports, or other such documents as may reasonably be required by PCA from time to time for the validation of Claims Submissions;
- (j) **“Effective Date”**
  - i. means June 30, 2015 for the ISP;
  - ii. means April 1, 2016 for Amendment No. 1 to the ISP to add services for pesticides, solvents and fertilizers; and
  - iii. means October 1, 2021 for the HSP Program where PCA is now a PRO for certain producers pursuant to the HSP Regulation;
- (k) **“End Processor”** means a Service Provider that processes collected HSP Materials;
- (l) **“Event”** means a one-day or other collection event, operated by or on behalf of the Municipality to collect, pack, transport, weigh, and process HSP Materials from Generators that the Municipality is authorized to receive HSP from;
- (m) **“FOB”** means free on board;
- (n) **“Generator”** means the final user who generates waste which will be reused, recycled or disposed;
- (o) **“Industry Stewardship Plan” or “ISP”** means the now discontinued PCA Paints and Coatings waste diversion program dated May 23, 2014 as it applied to Phase 1 materials approved by Waste Diversion Ontario on December 10, 2014 which commenced on the Effective Date, pursuant to section 34 of the *Waste Diversion Act, 2002* (Ontario), including any amendments thereto and replacements thereof, and terminated or will terminate on the 30<sup>th</sup> of September 2021;
- (p) **“HSP”** has the same definition as “hazardous and special product” or “HSP” under the HSP Regulation;

- (q) **"HSP Materials"** means the HSPs designated by the Parties in Schedule "C", for the purposes of this Agreement;
- (r) **"HSP Program"** means the PCA waste diversion program with the Effective Date of October 1, 2021 as it applies to HSP Materials;
- (s) **"HSP Regulation"** means Ontario Regulation 449/21 (Hazardous and Special Products) under the *Resource Recovery and Circular Economy Act, 2016*, as amended;
- (t) **"HSP Services"** means the Collection Services and/or Post-Collection Services provided by the Service Provider for the HSP Materials;
- (u) **"Lab Pack Audit"** means a lab pack study conducted by a third party, with optional observation by no more than two representatives of the Member Associations at their discretion, that follows a methodology designed by the Parties with input from Member Associations to achieve a high level of statistical confidence, the results of which, after providing an opportunity for representatives of the Member Associations to review them in confidence, are used to determine the proportionate share of each Commingled Material to be paid by PCA as set out in this Agreement;
- (v) **"Manifesting"** means those activities associated with preparing a manifest for Post-Collection Services in accordance with Ontario Regulation 347: General – Waste Management, made under the *Environmental Protection Act* (Ontario);
- (w) **"Member Associations"** has the meaning set out in Section 4.3;
- (x) **"Minister"** means the Minister of the Environment Conservation and Parks for the Province of Ontario;
- (y) **"Non-Commingled Materials"** means the materials listed in Schedule E that must be and are packed separately for transportation as per the Packing Standards;
- (z) **"Non-Designated HSP"** means products that are hazardous or special that are not designated as an HSP under the HSP Regulation;
- (aa) **"Packing Standards"** means the Waste Packing Protocols listed in Schedule "E", as amended by PCA from time to time;
- (bb) **"PCA Portal"** means PCA's online system for uploading Claims Submissions;

- (cc) **“Producer Responsibility Organization” or “PRO”** includes PCA where PCA has registered as a PRO with RPRA and entered into an agreement with a producer(s) for the purposes of carrying out one or more of the producer responsibilities as prescribed by the HSP Regulation, but does not include a processor retained solely for the purposes of processing HSP;
- (dd) **“Post-Collection Services”** means the management of HSP Materials after delivery of such HSP Materials to a transportation Service Provider FOB the Event or Depot location, including but not limited to transportation of HSP Materials from Events and Depots, consolidation, sorting, weighing, processing, recycling, and safe disposal of residual waste and other post-collection waste management activities; and
- (ee) **“Service Provider”** means the Municipality and/or a commercial party that provides HSP Services to PCA or, in the case of the Municipality receiving HSP Services, means the commercial party providing HSP Services to the Municipality.

## Appendix 2

### **2.0 HSP Services**

- 2.1. Schedule "A" to this Agreement sets out schematically three (3) different service location types for the provision of HSP Services by the Municipality to PCA. These are as follows:

- (a) Depot
- (b) Event
- (c) Event (and transportation to Depot)

For the purpose of this Agreement, PCA and the Municipality have agreed that the service location types marked with an "X" below will be the ones under which the Municipality will provide HSP Services to PCA.

☒ [ X ] Depot

☐ [ ] Event

☐ [ ] Event (and transportation to Depot)

- 2.2. PCA and the Municipality may agree in writing at any time to change the service location type under which the Municipality is providing HSP Services to PCA herein to the other service location type listed above and described in Schedule "A" hereto or to add another service location type, and this Agreement shall be deemed to have been amended accordingly.
- 2.3. The Parties recognize that there may be changes to this Agreement which may include the addition or removal of HSP Materials covered in the HSP Program. In the event of such changes, either Party may request appropriate amendments to this Agreement to reflect those changes, and the Parties will negotiate same in good faith, failing which, the matter will be resolved by arbitration in accordance with the provisions hereof. Notwithstanding, either Party may give written notice within a reasonable time to the other Party to remove any of the HSP materials from the Municipality's list of HSP Materials included in Schedule "C" of the Agreement ("Notice of Removal"), and such change shall take effect not sooner than ninety (90) days from which the Notice of Removal was given. Neither the Notice of Removal nor the removal of an HSP from the Municipality's list of HSP Materials shall affect the validity, legality, or enforceability of any other provision of this Agreement. For greater clarity, where an HSP is removed from the Municipality's list

of HSP Material(s) under Schedule “C” pursuant to the Notice of Removal then PCA shall have no further right or claim whatsoever to the removed HSP Material(s) from the date on which the removal takes effect.

- 2.4. In the event that PCA registers with the RPRA for other HSPs, then PCA shall provide to the Municipality, at least ninety (90) days before the effective date of the new registration, a proposal for an amendment to this Agreement. The Municipality may, in its sole and absolute discretion, choose whether or not to contract with PCA for the provision of additional HSP Services with respect to the other HSPs for which PCA has newly registered. This discretionary authority applies to any and all HSPs for which PCA has registered even if before the effective date of this Agreement.
- 2.5. The Depot locations for which the Municipality will collect HSP Materials from its residents are provided in Schedule “B”. These are the locations for which HSP Services will be provided by the Municipality to PCA, in accordance with Section 5, for the service location types identified above, as applicable, and PCA agrees to accept HSP Services for all locations identified in Schedule “B”.

### **Appendix 3**

#### **4.0 Term and Lab Pack Audit Methodology Review**

- 4.1. The term of the Agreement commenced or will commence on the Effective Date and, unless otherwise extended or terminated earlier in accordance with the provisions of this Agreement, shall end on December 31, 2022 (the “Term”).
- 4.2. At the expiry of the Term, this Agreement will automatically renew for successive renewal term (a “Renewal Term”) of twelve (12) months unless written notice of termination is provided by either Party to the other Party at least ninety (90) days prior to the expiry of the Initial Term or the then current Renewal Term, as applicable. The Initial Term and if applicable, any Renewal Terms, are referred to as the “Term” of this Agreement.
- 4.3. At least one hundred and fifty (150) days prior to the expiration of the then current Renewal Term (as applicable) PCA or the Municipality will invite representatives from the Regional Public Works Commissioners of Ontario, the Association of Municipalities of Ontario, and the Municipal Waste Association (the “Member Associations”) to meeting(s) hosted by PCA with the purpose of sharing any changes to the Lab Pack Audit methodology and results, and to discuss possible changes to the Collection Accessibility Schedules and Payment for Collection Services as set out in Schedule “B” and Schedule “C” respectively. PCA’s position on changes to Schedule “B” and Schedule “C” following the foregoing meeting(s) will be communicated to the Municipality within one hundred and twenty (120) days of the expiration of the Initial Term or the then current Renewal Term (as applicable). The Parties shall each have access to the data used to design the Lab Pack Audit methodology and the data supplied to any third party to conduct the Lab Pack Audit and the Parties acknowledge that other municipalities participating in the Lab Pack Audit will also have access to the same data.

## Appendix 4

### **5.0 Title and Compliance with Laws**

**5.1** To the extent permitted by applicable laws, the Party or Service Provider with physical possession of the HSP Materials shall have and retain title to the HSP Materials for the duration for which they are in the physical possession of the HSP Materials until such time as they are transferred to the physical possession of another Party or Service Provider, including the End Processor, in accordance with the Processor Standards outlined in Schedule “E”, as amended. Any contract the Parties may enter into with any Service Provider or End Processor shall provide the same. Notwithstanding who has the title of the HSP Materials and to the extent it is within the reasonable control of the Municipality, the Municipality transfers the exclusive right to PCA to claim the Collection Site(s) or Events and/or the weight of recovered resources for the HSP listed in the Municipality's list of HSP Materials, insofar as the right to claim the Collection Site(s) or Events and/or the weight of recovered resources are required to fulfill PCA's PRO responsibilities under the HSP Regulation for the HSP Materials.

**5.2** In performing the HSP Services hereunder, the Parties represent and warrant that they will at all times, and will require their Service Providers to, have all Certificates of Approval/Environmental Compliance Approval and any other approvals required and that they will otherwise comply at all times and require their Service Providers to comply, with all applicable laws, regulations and requirements of any governmental authority having jurisdiction, including without limitation the Ontario Ministry of the Environment, Conservation and Parks, the Ontario Ministry of Labour, sections 22 and 23 of the HSP Regulation regarding the requirements for HSP Collection Site(s) or HSP Collection Event(s) to qualify under the HSP Regulation, and section 30 of the HSP Regulation regarding the processing and disposal of the collected HSP Materials, and Ontario's *Municipal Freedom of Information and Protection of Privacy Act*, *Personal Health Information Protection Act, 2004*, and Canada's *Personal Information Protection and Electronic Documents Act*, as amended and as applicable.

## Appendix 5

### **10.0 Notices**

Any notice, request, demand or other instrument or communication herein provide, permitted or required to be given by either PCA or the Municipality, will be in writing and sufficiently given if delivered personally, by e-mail, or other electronic means of written communication tested and agreed upon prior to transmission to the extent such testing is available (unless otherwise expressly provided herein) or if sent by registered mail to the following respective address hereinafter set out, namely:

Notices to PCA will be delivered to:

President  
Product Care Association of Canada  
420-2238 Yukon Street,  
Vancouver, BC, V5Y 3P2  
Facsimile: 604-592-2982  
Email: [contact@productcare.org](mailto:contact@productcare.org)

Notices to the Municipality will be delivered to:

Public Works Admin  
TOWNSHIP OF SOUTHGATE  
185667 Grey Road 9, RR#1, Dundalk, ON, Canada, N0C 1B0  
Email: [jellis@southgate.ca](mailto:jellis@southgate.ca)

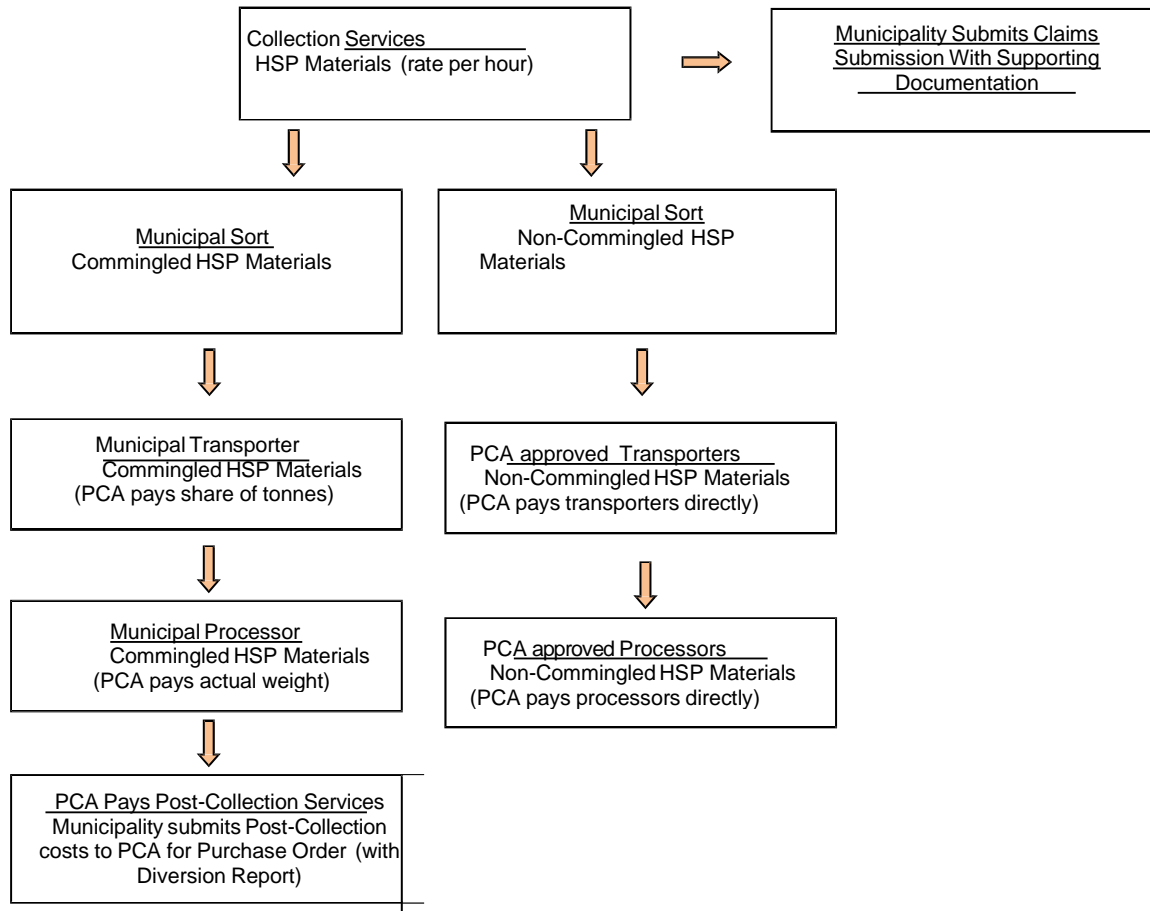
Any such notice if delivered personally, by e-mail or by other electronic means will be conclusively deemed to have been given on the day of personal delivery or the transmission of e-mail or other tested and agreed upon electronic communication (and if after 5 p.m. E.T. the next following Business Day), or if mailed as aforesaid, will be conclusively deemed to have been received on the fifth (5th) business day following the day on which such notice is mailed as aforesaid (except during a postal strike in which case such notice shall be delivered via courier). Either Party may, at any time, give written notice to the other of any change of address (postal and/or email) of the Party giving such notice and from and after the giving of such notice the address therein specified shall (in the absence of knowledge to the contrary) be deemed to be the address of such Party for the giving of notices thereafter.



## Appendix 6

### SCHEDULE “A” – HSP SERVICES

#### DEPOT

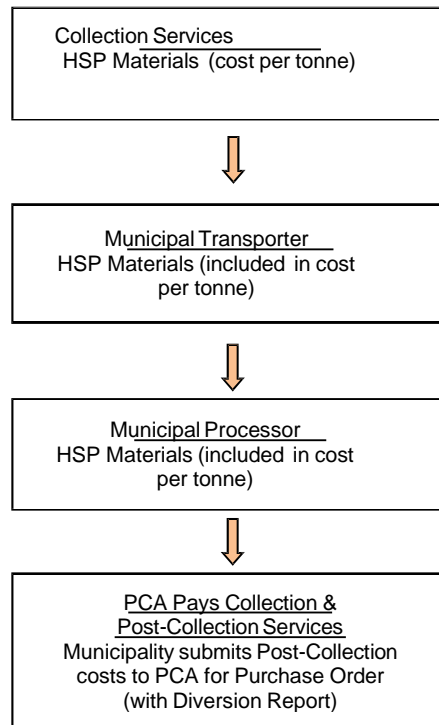


The Municipality or the Municipality’s Service Provider provides Depot Collection Services to PCA for HSP Materials. PCA pays the Municipality an hourly rate for the Collection Services.

Commingled HSP Materials may be packed in transportation containers with other Non-Designated HSP at municipal Depots as per Packing Standards. For Commingled HSP Materials, the Municipality is to contract for transportation and processing of such Commingled HSP Materials and PCA will pay its proportionate share of the transportation (by weight as determined by Lab Pack Audit) and processing (by actual weight) costs for the HSP Materials.

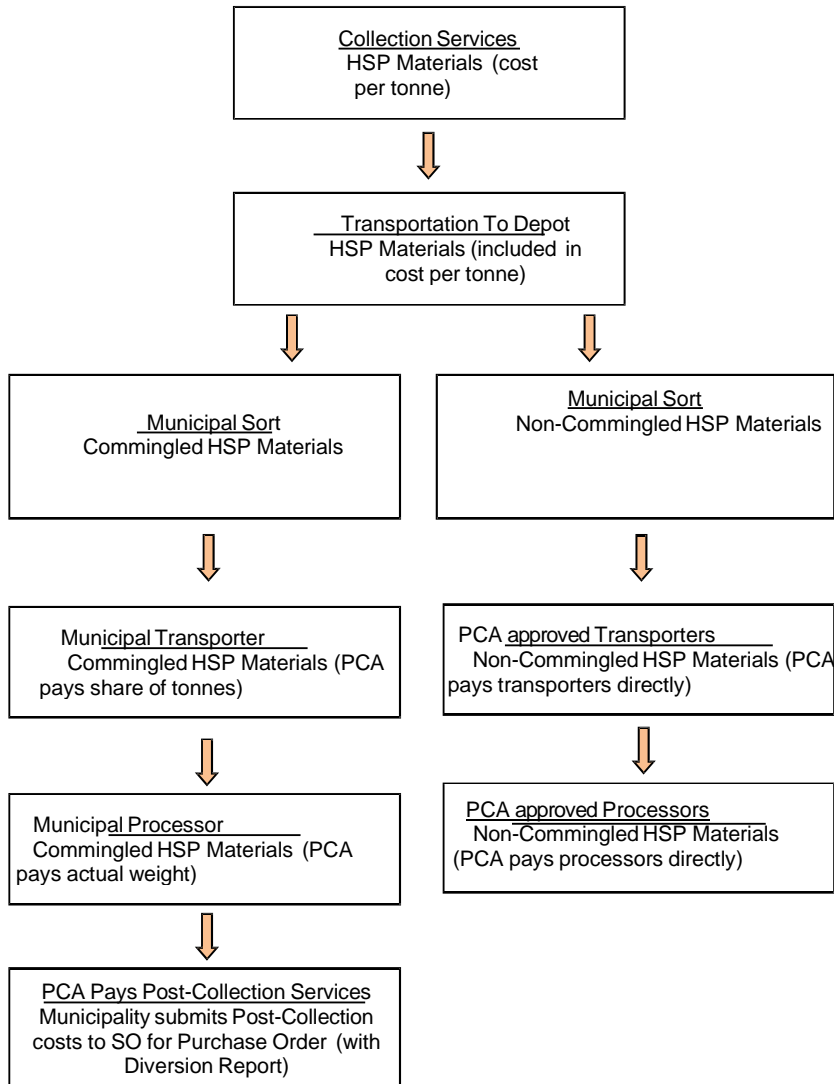
Non-Commingled HSP Materials are to be separately sorted by material as per Packing Standards by the Municipality at its Depots and made ready for pick-up by approved PCA transporters.

## EVENT



The Municipality or the Municipality's Service Provider provides Event Collection Services for HSP Materials. The Municipality may combine Events with other activities, including collection of other HSP and Non-Designated HSP. PCA pays the Municipality a cost per tonne of HSP Materials as per Schedule "C" for the Collection and Post-Collection Services.

## EVENT (and transportation to Depot)



The Municipality or the Municipality's Service Provider provides Event Collection Services for HSP Materials and transports the collected HSP Materials to a Depot. PCA pays the Municipality a cost per tonne.

Commingled HSP Materials may be commingled with other HSP or Non-Designated HSP at municipal Depots as per Packing Standards. For Commingled HSP, the Municipality is to contract for transportation and processing of such Commingled HSP and PCA will pay its proportionate share of the transportation (by weight as determined by Lab Pack Audit) and processing (by actual weight) costs for the Commingled HSP Materials.

Non-Commingled HSP Materials are to be separately sorted by material as per Packing Standards by the Municipality at its Depots and made ready for pick-up by an approved PCA transporter.

## Appendix 7

### SCHEDULE "B" – COLLECTION SERVICES

Municipality will collect HSP Materials from its residents according to the following Collection Services.

#### Depots

HSP Depot Name	Address	Days & Hours of Operation	Total Reimbursable hours
Depot - Dundalk Transfer Station	752178 Ida Street South, Dundalk, ON, Canada, N0C 1B0	Tues 10:00am - 3:00pm Sat 9:00am - 1:00pm	468
Depot - Egremont Transfer Station	413018 Southgate Sideroad 41, Egremont, ON, Canada, N0G 2A0	Wed 10:00am - 3:00pm and Sat 9:00am - 1:00pm	

#### Events:

Municipality will use commercially reasonable efforts to submit Event Schedules to PCA for approval by March 31<sup>st</sup> of the calendar year in which the Events will be held, and in all cases will submit Event Schedules not less than sixty days prior to the next planned Event. Once approved by PCA, the updated information on Event Schedules will be deemed to be incorporated into this Agreement.

INITIALLED BY MUNICIPALITY: \_\_\_\_\_

## Appendix 8

### SCHEDULE “C” – HSP MATERIALS INCLUDED AND PAYMENT FOR COLLECTION SERVICES

The HSP Materials which are the subject of this Agreement are those which are selected in the table below:

HSP Materials Selection and Rates:

	HSP Materials included in this Agreement are marked with an “X”	HSP Regulation Category	Hourly rate	\$/tonne rate
Paint and Coatings	X	B	\$14.18	N/A
Pesticides	X	B	\$0.06	N/A
Solvent	X	B	\$0.99	N/A
Pressurized containers – non-refillable	X	A	\$0.43	N/A
Pressurized containers - refillable propane	X	E	N/A	N/A

PCA will pay the Municipality for HSP Materials Collection Services as follows:

For HSP Services – Depot, PCA will pay the Municipality the Hourly Rates set out in the HSP Materials Selection and Rates table in this Schedule “C” plus applicable taxes for the Total Reimbursable Hours set out in Schedule “B”, to be paid in twelve (12) equal monthly instalments. For greater clarity, the monthly instalment will be calculated as Total Reimbursable Hours divided by twelve (12) and multiplied by the Hourly Rate.

For HSP Services – Event, PCA will pay the Municipality the “\$/tonne rate” set out in the HSP Materials Selection and Rates table in this Schedule “C” per tonne of HSP Materials plus applicable taxes.

For HSP Services – Event (and transportation to Depot), PCA will pay the Municipality the “\$/tonne rate” set out in the HSP Materials Selection and Rates table in this Schedule “C” per tonne of HSP Materials plus applicable taxes.

For Commingled HSP Materials, PCA will pay its proportionate share of the transportation (by weight as determined by Lab Pack Audit) and processing (by actual weight) costs for the HSP Materials.



## Appendix 9

### SCHEDULE "D" – PROMOTION & EDUCATION

The Municipality will actively promote the collection of HSP Materials and the Product Care Recycling brand through municipal publications, events and activities that support the Municipality's waste management strategy. The Municipality will not charge PCA for any promotion or education activities unless PCA has agreed to such charges in advance in writing. PCA's decision not to pay for specific promotion and education activities does not discharge the Municipality from its obligation to inform the Municipality's residents of its Collection Accessibility Schedules (see Schedule "B").

If the Municipality has a waste management webpage then the Municipality may post the Collection Accessibility Schedules, the Product Care Recycling logo and a link to <http://www.productcare.org/> on the aforementioned webpage at no cost to PCA.

The Municipality must submit to PCA draft copies of all publications using PCA trademarks and logos for approval, which PCA may withhold for any reason.

The Municipality, its employees and Service Providers will not engage in any activity that may cause or perceive to cause harm to Product Care Association or any brand owned by PCA, such as Product Care Recycling.

The Municipality will periodically educate its residents about the BUDS message:

- Buy only what you need
- Use it all up
- Divert
- Safely dispose of the rest

## Appendix 10

### SCHEDULE "E" – PCA STANDARDS

#### Ontario Hazardous and Special Products (HSP)

##### Collection Site Standards

**Effective: October 1, 2021**

To the extent that there is any conflict between these Product Care Association (PCA) HSP Material Collection Site Standards and the requirements of applicable laws and regulations, the requirements of applicable laws and regulations apply. The collection site operator is required to comply with the requirements of the applicable laws and regulations. For greater certainty, in the event that the PCA standards impose requirements that are more stringent or additional to the requirements of applicable laws and regulations but do not conflict with such laws and regulations, the collection site operator is required to comply with the PCA standards as well as with applicable laws and regulations

#### Background

The HSP Regulation came into effect October 1, 2021. The HSP Regulation and product definitions can be viewed at this website [O. Reg. 449/21: HAZARDOUS AND SPECIAL PRODUCTS \(ontario.ca\) https://www.ontario.ca/laws/regulation/r21449](https://www.ontario.ca/laws/regulation/r21449)

PCA is registered with the Resource Productivity and Recovery Authority (RPRA) as a Producer Responsibility Organization (PRO) under the HSP Regulation.

PCA operates as a Producer Responsibility Organization for certain HSP Materials to ensure they are collected and recycled or otherwise safely disposed of in an environmentally appropriate way.

#### Purpose

The HSP Collection Site Standards define the minimum operating requirements to qualify as a PCA collection site for HSP Materials. All locations wishing to act as a collection site on behalf of PCA must be approved by PCA.

PCA reserves the right to review and revise these standards on an ongoing basis. PCA shall provide notification of revisions to these standards to active collection sites. . This notice shall be provided as soon as practicable, and the active collection site shall not be responsible for complying with the revised standards until such time as reasonable notification has been



provided and the active collection site has been given reasonable time to comply. PCA acknowledges that the reasonable time frame to comply may vary depending on the actual change being implemented and, in any event, will be no less than thirty (30) days after notification has been made.

#### Who These Standards Apply to:

For the purposes of these standards, a *Collection Site Operator* means the operator of a PCA approved collection site from which a transporter will pick up HSP Materials and transport them to an approved PCA HSP Materials processor. These standards apply to the following two types of collection sites:

1. **Type 1 sites:** Sites that receive HSP Paints and Coatings and other HSP Materials, and
2. **Type 2 sites:** Sites that collect only: HSP Paints and coatings

#### Enforcement of these Standards

Collection site operators shall:

- Provide PCA with all reasonable information relating to these standards or any matter that relates to HSP Regulation or procedures of PCA;
- Acknowledge that PCA has a right of access to any and all such information during normal business hours and on 24 hours' notice.

Moreover, PCA may verify compliance information provided by collection site operators, either directly or through a third party acting on its behalf. Please note that all parties retained by PCA to verify compliance are acting on behalf of PCA and shall be bound by strict confidentiality agreements.

### 1. General Requirements

All HSP Materials collection site operators shall:

- 1.1 Possess a valid business licence if they are a commercial operation.
- 1.2 Either self-insure, or possess comprehensive or commercial general liability insurance, including coverage for bodily injury, property damage, complete operations and contractual liability.
- 1.3 Identify and comply with all applicable legislation and approvals, including but not limited to:

Type 1 collection sites shall be:

- In possession of and in compliance with all terms in their Ministry of



Environment, Conservation and Parks (MECP) Environmental Compliance Approval (ECA) or Certificate of Approval, as the case may be;

- In compliance with O. Reg.449/21: Hazardous and Special Products;
- Registered with the MECP's Hazardous Waste Information Network (HWIN);
- In compliance with the Ontario *Environmental Protection Act, 1990* (including R.R.O. 1990, O. Reg. 347, General – Waste Management);
- In compliance with the federal *Transportation of Dangerous Goods Act* (TDGA);
- In compliance with applicable municipal zoning bylaws or other bylaws, such as fire codes, parking and hours of operation.

Type 2 collection sites shall be:

- In compliance with the Ontario *Environmental Protection Act, 1990* (including R.R.O. 1990, O. Reg. 347, General – Waste Management);
- In compliance with O. Reg.449/21: Hazardous and Special Products;
- In compliance with the federal *Transportation of Dangerous Goods Act* ;
- In compliance with applicable municipal zoning bylaws or other bylaws, such as fire codes, parking and hours of operation.

- 1.4 Meet the HSP Regulation requirements for Collection Site or Collection Event including those set out in s. 22 and s. 23 of the HSP Regulation.
- 1.5 Maintain a documented process to identify, assess and ensure compliance with this standard and all applicable legislative and regulatory requirements, including but not limited to:
  - Environmental regulations, including permits or certifications for operating, air emissions, or other discharges;
  - Occupational health and safety regulations;
  - Hazardous waste management regulations (storage, handling).
- 1.6 Implement and maintain an emergency response plan to prepare for and respond to emergency situations including fires, spills and medical events.
- 1.7 Maintain all records for a minimum of two (2) years or longer as required by law, including manifests, bills of lading and waste records.
- 1.8 Provide notice to PCA of any fines or regulatory orders in the previous five (5) years that relate to HSP Materials collected under agreement with PCA and, going forward, within sixty (60) days of any new fine or regulatory order as it relates to HSP Materials collected under agreement with PCA.

## 2. Occupational Health and Safety

All collection site operators shall:

- 2.1 Identify and comply with all applicable Ontario health and safety legislation, including but not limited to:
  - *Employment Standards Act, 2000*;
  - *Occupational Health and Safety Act, 1990*; and
  - *Workplace Safety and Insurance Act, 1997*.
- 2.2 Possess workers' compensation coverage through either a provincial (e.g., WSIB) program or a private insurance policy.
- 2.3 Be compliant with the Workplace Hazardous Materials Information System (WHMIS), including training requirements.
- 2.4 Maintain an occupational health program that includes processes to safeguard the health and safety of employees by:
  - Providing regular documented health and safety training;
  - Providing and enforcing the correct use of personal protection equipment; and
  - Safeguarding hazardous mechanical processes.

## 3. Staff Training

All collection site operators shall:

- 3.1 Train staff on their emergency response plan.
- 3.2 Train staff to identify and pack HSP Materials in its appropriate waste class according to Waste Packing Protocols (refer to Appendix A below).
- 3.3 Train staff to differentiate between HSP Materials that are eligible for collection services under the HSP Regulation and those that are not (refer to Appendix A below).
- 3.4 Update staff training based on any changes made to the Collection Site Standards.
- 3.5 Document and maintain records of staff training.

#### 4. Waste Packing Protocols

All collection site operators shall:

- 4.1 Pack waste according to the MECP's waste classes and PCA Waste Packing Standards as outlined in Appendix A below.
- 4.2 Ensure that HSP Materials are handled and stored as follows:

For Type 1 collection sites:

In accordance with the conditions laid out in their respective Environmental Compliance Approval (ECA) or Certificate of Compliance, as the case may be, and all applicable laws and regulations.

For Type 2 collection sites:

- Have the ability to receive waste paint from the public in a controlled manner (direct supervision or monitored) in a customer drop-off area;
- Have reasonable infrastructure to shelter material from inclement weather in a consolidation storage area;
- Have sufficient space to receive, sort, store and prepare transportation containers for shipment:
  - Paints and coatings: minimum of one 205 L drum or one PCA tubskid, one standard UN gaylord boxes or one metal paint collection bin at each collection site;
- As applicable, have material-handling equipment with the ability to move containers onto transport vehicles;
- Be accessible to transport vehicles for pick-up of HSP Materials ; and
- Have reasonable security measures in place to prevent HSP Materials from being tampered with by anyone at the site or using the collection facility at unauthorized times.

- 4.3 All waste must be packed in an approved UN container<sup>1</sup>, a Transport Canada Equivalency Certificate or PCA approved containers and all materials transported must be contained in accordance with *Transportation of Dangerous Goods Act* (TDGA) requirements.
- 4.4 Transportation containers must be filled to capacity, except if this practice contravenes either a ministry order or the Collection Site Operator's Environmental Compliance Approval or Certificate of Compliance Storage Requirements. Transportation containers used at event days should be filled to capacity and it is understood the last container filled of the day may not be filled to capacity and it may be partially filled.
- 4.5 If applicable, make use of vermiculite in sufficient quantity to cover and protect the waste material from breakage when there is a potential for spillage or breakage of containers in a lab pack during transport.

- 4.6 Place large pails (18 to 30 litres) on skids and shrink wrap to prevent shifting of waste during transport. Alternatively, gaylord boxes may be used placing large pails on the bottom layer.
- 4.7 Contamination allowances
- The maximum contamination allowance is 5%. This is a weight-based allowance assessed on individual drums for a given waste class.
  - Contamination levels in transport containers (mis-packed HSP Materials, non-program wastes as identified in Appendix A below) will be monitored by PCA or by its authorized agent through random sampling. HSP Materials collection site operators will be required to take corrective action if contamination allowances are exceeded. PCA reserves the right to revoke the collection site's approval status if corrective action is not taken as reasonably requested by PCA.

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<sup>1</sup> Refers to containers that meet the requirements established by the United Nations Committee of Experts on the Transportation of Dangerous Goods; these requirements provide a uniform international system for identifying and packaging Class 3, 4, 5, 6.1, 8 and 9 dangerous goods for transport.

## Appendix A –HSP Materials Packing Standards

*Please note: This table references all HSP Materials as listed in the HSP Regulation. PCA requires that waste materials in each individual row (as numbered in the first column on the left) be packed separately (even though they may be packed under the same waste class)*

#	Waste Class / UN#	Sorting Requirement	Examples of Inclusions	Examples of Exclusions	Instructions
1	<b>Aerosols</b> - 331  UN 1950	<b>Commingled<sup>1</sup></b>	<ul style="list-style-type: none"> <li>Includes paints and coatings, pesticides and solvents managed through PCA's HSP program and waste not managed through PCA's HSP program that are packaged under pressure in a non-refillable self-closing container that contains a propellant in gaseous form.</li> </ul>	<ul style="list-style-type: none"> <li>Pressurized containers (refillable or non-refillable)</li> <li>Fire extinguishers (including in aerosol format)</li> <li>Inhalers</li> <li>Hair Spray</li> <li>Insect Repellent</li> </ul>	
2	<b>Miscellaneous Waste Organic Chemicals</b> - 263 (for pails: 211, 212, 213)  UN 1992, 1993	<b>Commingled<sup>1</sup></b>	<ul style="list-style-type: none"> <li>Includes HSP solvents managed through PCA's HSP program and may include other chemical wastes that are not managed through PCA's HSP program.</li> <li>Note: Solvents include such items as turpentine, alcohols (methanol, isopropanol, ethanol), ketones (acetone, methyl ethyl ketone), xylene, toluene, mineral spirits, linseed oil, naphtha, methylene chloride and products marketed as paint thinners, lacquer thinners, automotive body resin solvents, contact cement thinners, paint strippers and degreasers.</li> </ul>	<ul style="list-style-type: none"> <li>Paints and coatings</li> <li>Driveway and roof sealants</li> <li>HSP solvents supplied in a container that is greater than 30 litres or 30 kilograms</li> </ul>	<ul style="list-style-type: none"> <li>Vermiculite must be used in sufficient quantity to cover and protect the waste if there is a potential for breakage (i.e., glass containers) or spillage during transport. Alternatively, and to save on space and vermiculite, glass containers can be placed into secondary containers or pails which can be filled with vermiculite and then placed in drum.</li> </ul>

#	Waste Class / UN#	Sorting Requirements	Examples of Inclusions	Examples of Exclusions	Instructions
3	<b>Non-Refillable Pressurized Containers</b> 331  UN 1978	Non-Commingled <sup>2</sup>	<ul style="list-style-type: none"> <li>• A pressurized container that is used for the supply of a gas product, including propane, but cannot be refilled</li> </ul>	<ul style="list-style-type: none"> <li>• An aerosol container</li> <li>• A fire extinguisher</li> <li>• A pressurized container that has a capacity greater than 109 litres</li> </ul>	<ul style="list-style-type: none"> <li>• Collection sites must store and ship compressed gases based on content (gas) and not cylinder type</li> </ul>

4	<b>Paints, Stains and Coatings - 145</b>	<b>Non-Commingled<sup>2</sup></b>	<ul style="list-style-type: none"> <li>• Latex, oil or solvent-based architectural coatings and includes paints and stains, whether tinted or untinted, non-pesticide marine paints and aerosol paints for automotive, craft and industrial applications</li> </ul> <p><b>Note:</b> Architectural coatings means paint or coating intended for interior or exterior surfaces of residential, commercial, institutional or industrial structures, including any components of or attachments to those structures, such as driveways, indoor or outdoor furniture, appliances, floors, cabinets and doors</p>	<ul style="list-style-type: none"> <li>• Non-aerosol paints intended for automotive or industrial applications or crafts</li> <li>• Paints or wood preservatives that are registered as a pesticide under the <i>Pest Control Products Act</i> (Canada),</li> <li>• Stuccos and spackling compounds,</li> <li>• Polishes and waxes,</li> <li>• Caulking and sealants, or</li> <li>• Paints and coatings that are supplied in a container that has a capacity greater than 30 litres or 30 kilograms</li> </ul>	<ul style="list-style-type: none"> <li>• Collection/transport containers should be packed with larger paint containers at the bottom, any spaces filled with smaller containers, and smaller paint containers on top. Paint and coating containers must be stacked upright in the collection/transport containers.</li> </ul>
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5	<b>Pesticides</b> - 242 UN 2902,2903, 2588.	<b>Commingled</b> <sup>1</sup>	<ul style="list-style-type: none"> <li>• A pesticide, fungicide, herbicide or insecticide that is registered under the <i>Pest Control Products Act</i> (Canada), that is designated as “DOMESTIC” class under the Pest Control Products Regulations (SOR/2006-124) and is required to bear the signal word “DANGER” or “WARNING” and the signal word “POISON” together with the related precautionary symbols set out in Schedule 3 of that Regulation</li> </ul>	<ul style="list-style-type: none"> <li>• Insect repellents intended for personal use.</li> <li>• Sanitizers, disinfectants and antimicrobial products.</li> <li>• Pool chemicals.</li> <li>• Diatomaceous earth.</li> <li>• Pet products.</li> <li>• Ant traps.</li> <li>• Products regulated under the Food and Drugs Act (Canada).</li> <li>• Insecticidal soaps.</li> <li>• Commercial, agricultural and restricted classifications registered under the Pest Control Products Act (Canada).</li> <li>• Product supplied in a container that has a capacity greater than 30 litres or 30 kilograms</li> </ul>	<ul style="list-style-type: none"> <li>• Vermiculite must be used in sufficient quantity to cover and protect the waste if there is a potential for breakage (i.e., glass containers) or spillage during transport. Alternatively, and to save on space and vermiculite, glass containers can be placed into secondary containers or pails which can be filled with vermiculite and then placed in drum.</li> </ul>
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6	<b>Refillable Propane Container</b> 331  UN 1978	<b>Non-Commingled<sup>2</sup></b>	<ul style="list-style-type: none"> <li>• A pressurized container that can be refilled, has a water capacity of 109 litres or less and is used only for propane</li> </ul>	<ul style="list-style-type: none"> <li>• A refillable non-Propane container</li> </ul>	<ul style="list-style-type: none"> <li>• It is acknowledged that collection sites must store and ship compressed gases based on content (gas) and not cylinder type</li> </ul>
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1 - Commingled refers to waste managed under Product Care Association's program that are packed with waste that is not managed by Product Care Association because separating them at the collection site is not possible or practical. Product Care Association uses allocation models derived from audits conducted on its behalf to calculate its financial obligations to collectors and its collection performance for reporting purposes.

2 - Non-Commingled refers to the sorting of waste such that only wastes managed under Product Care Association's program are packed in the same shipping container.

INITIALED BY MUNICIPALITY: \_\_\_\_\_



## **Staff Report PW2022-020**

**Title of Report:** PW2022-020 Dundalk Reserve Capacity  
**Department:** Public Works  
**Branch:** Water & Wastewater  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report PW2022-020 for information; and  
**That** Council approve the recommendations for the endorsement of the report for the Dundalk Water and Sewage Treatment Reserve Capacity as prepared by Triton Engineering Services Ltd; and

**That** Council approves these reports to be forwarded to the Ministry of Environment, Conservation and Parks (MECP) District Office in Owen Sound and the Grey County Planning Department for their review and comment on the Dundalk Water and Sewage Treatment Reserve Capacity 2022 calculations.

### **Background:**

#### **Dundalk Drinking Water Reserve Capacity:**

The Drinking Water Reserve Capacity Calculation is based on the Source Capacity, which is 4,778 m<sup>3</sup>/d, Well D3 (1,180) + Well D4 (1,637) + Well D5 (1,961). The Firm Capacity, which is the system capacity with the largest water source, Well D5 out of service, is 2,817 m<sup>3</sup>/d. This corresponds with the Permit To Take Water (PTTW) for the Dundalk Water system. This figure is referenced as the "Available Capacity" for the Water Reserve Capacity Calculation. (see Attachment #1, Triton Table 1) The 2022 uncommitted drinking water reserve capacity Equivalent Residential Units (ERU's), is 1,999 ERU's, the number of single-family homes that could be serviced by the drinking water system remaining capacity.

#### **Dundalk Sewage Treatment Facility Reserve Capacity:**

The Dundalk Sewage Treatment Reserve Capacity 2022 wastewater uncommitted reserve capacity is 182 Equivalent Residential Units, (see attached Triton Table #2.) As with the Water Reserve Capacity calculation, the 2022 committed ERU's are 534 residential units, which includes future lots to be developed in White Rose Phases 1 & 2 and Flato North Phases 3,5 and 6, Flato Glenelg Phase 1, Flato Block 75 and Flato East 7,8, &10. (Attachment #1, Triton Table 3)

The Draft Plan Approved, uncommitted development is currently at 507 ERU's.

**Staff Comments:**

There were 251 new residential units connected and 232 residential units occupied into the Dundalk municipal systems in 2021.

The 2021 maximum day drinking water taking was 1,004m<sup>3</sup>.

Flow monitoring of sanitary sewer manholes flows were conducted in 2018 and early 2019 to establish typical new development flow rates. This data was analyzed and evaluated to establish a new development per capita flow to be used in the current and future wastewater reserve capacity calculations.

Extraneous flows have also been assessed in this year's report, which takes into account precipitation, temperature, average daily drinking water consumption and the average day sewage flow measured at the influent headworks of the sanitary sewage treatment system. Table 4 consists of this information and indicates that the sanitary sewer system is subject to groundwater infiltration and sump pump connections likely a significant contributor to extraneous flows. Theoretically if the wastewater system was tightened up, and removal of sump pumps, an estimated 395 ERU's could possibly be attained for the system.

Township staff have identified some of these inflow connections and will be working towards addressing these and others in the near future, to be discharged into a stormwater system if available, or out letting onto ground for surface discharge.

**Financial Implications:**

The ongoing Environmental Assessment (EA) for wastewater is included in the 2022 budget working towards addressing the shortfall of reserve capacity for future growth and development.

**Communications & Community Action Plan Impact:**

Goal 5 - Upgrading our "Hard Services"

**Action 5**

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

**Strategic Initiatives:**

**5-B** - The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

**5-C** - The Township will have increased wastewater treatment capacity in Dundalk to support growth.

**Concluding Comments:**

Staff recommends that Council receive Staff Report PW2022-020 for information, and that Council approve the recommendations for the endorsement of the report for the 2022 Dundalk Water and Sewage Treatment Reserve Capacity as prepared by Triton Engineering Services Ltd, and that Council approves these reports to be forwarded to the Ministry of Environment, Conservation and Parks (MECP) District Office in Owen Sound and the Grey County Planning Department for their review and comment on the 2022 Dundalk Water and Sewage Treatment Reserve Capacity calculations.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Jim Ellis, Public Works Manager

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

Attachment # 1 Triton Engineering Dundalk Water and Sewage Treatment Systems  
2022 Reserve Capacity Calculation



105 Queen Street West, Unit 14  
Fergus  
Ontario N1M 1S6  
Tel: (519) 843-3920  
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Email: info@tritoneng.on.ca

ORANGEVILLE • FERGUS • HARRISTON

March 28, 2022

Township of Southgate  
R.R. #1  
185667 Grey Road 9  
Dundalk, Ontario  
N0C 1B0

ATTENTION: Jim Ellis,  
Public Works Manager

RE: Township of Southgate  
Dundalk Water Supply and  
Sewage Treatment Systems  
2022 Reserve Capacity Calculations  
Our File: A4160(22)-R04

Dear Sir:

The attached tables outline the 2022 reserve capacity calculations for the water supply and sewage treatment systems in Dundalk. The reserve capacities have been calculated in accordance with Ministry of Environment and Conservation and Parks (MECP) guidelines. 251 new residential units were connected to and **232** occupied within the municipal systems of Dundalk in 2021.

Table 3 provides a summary of Committed Developments which include White Rose Phases 1 and 2, Flato Phases 2-8 and 10, Flato Glenelg Development Phase 1 and the Flato West Apartment Building, totalling **534** equivalent residential units (ERUs). As Committed Units, these ERUs will not come out of the Uncommitted Reserve Capacity figures indicated on Tables 1 and Table 2. Table 3 further outlines the various potential developments that have been granted Draft Plan Approval, or are being considered, however have not been granted allocation.

#### **Water System:**

The three (3) year average maximum day demand of the water system increased from 918m<sup>3</sup>/d to **941m<sup>3</sup>/d** over the past year. The 2022 uncommitted reserve capacity of the water system is **1,999 ERU**. This is based on the Townships' amount of water taking permitted by the Permit to Take Water and committed developments as outlined in Table 3. The Permit to Take Water, indicates an allowable water taking of 2,817m<sup>3</sup>/day.

Refer to Table 1 for additional information regarding water system reserve capacity calculations.



### Sewage Treatment Facility:

Table 2 summarizes the sewage treatment reserve capacity calculations for 2022. The three-year annual average day flow increased from 1,127 m<sup>3</sup>/d to **1,165m<sup>3</sup>/d**. Despite an increase in the serviced population in 2021, the 2021 uncommitted reserve capacity for the sewage treatment facility has increased from 127 ERUs to **182** new development ERUs.

Refer to Table 2 for additional information regarding sewage treatment system reserve capacity calculations.

### Extraneous Flow:

In conjunction with the reserve capacity calculations, we have completed a high-level assessment of the extraneous flows within the Dundalk sewage collection system. This assessment compares the precipitation, temperature, average day demand of water and the average day sewage flow measured at the WWTP on a monthly basis. The results indicate that the extraneous flows over and above the expected amount within a typical system is, on average, **367m<sup>3</sup>/day**, which equates to an estimated **395 ERUs**. The relationship between the wastewater flows, precipitation and temperature is indicative of a system that is subject to both groundwater infiltration, and direct inflow. This is based on peaking of wastewater flows noted during the spring melt (i.e., March) and correlation noted to times of high precipitation but lower groundwater levels (i.e., July). Sump pump connections are likely a significant contributor.

### Recommendation:

Following Council's review and adoption of the attached report, we would recommend that a copy of the report be forwarded to the MECP District Office in Owen Sound and the Grey County Planning Department. We trust you will find the enclosed to be in order. Should you have any questions, please do not hesitate to contact this office.

Respectfully,  
Triton Engineering Services Limited



Dustin Lyttle, P. Eng.

cc: Dave Milliner, Township of Southgate  
Clinton Stredwick, Township of Southgate  
Bev Fisher, Township of Southgate

**TABLE 1  
TOWNSHIP OF SOUTHGATE  
2022 RESERVE CAPACITY  
DUNDALK WATER SYSTEM**

DESCRIPTION	2021
1 Available Capacity <sup>1</sup>	2,817
2 Max Day Flow (m <sup>3</sup> /d) <sup>2</sup>	941
3 Reserve Capacity (m <sup>3</sup> /d) (1) - (2)	1,876
4 Serviced Occupied Households <sup>3</sup>	1,299
5 Persons Per Existing Residential Unit (2016 Census Data)	2.60
6 Population Served (4) x (5)	3,377
7 Maximum Day Per Capita Flow (m <sup>3</sup> /d) (2) ÷ (6)	0.279
8 Additional Population that can be Served (3) ÷ (7)	6,737
9 Person Per New Equivalent Residential Unit (2017 DC Background Study)	2.66
10 Additional ERUs that can be served. (8) ÷ (9)	2,533
11 Committed Development ERUs (Table 3)	534
<b>12 Uncommitted Reserve Capacity (ERUs) (10) - (11)</b>	<b>1,999</b>
<sup>1</sup> Available Capacity is based on lesser of Firm Capacity or Permit to Take Water. Firm capacity is 2,819m <sup>3</sup> /day, PTTW is 2,817m <sup>3</sup> /d. Well Production is 4,780m <sup>3</sup> /day.	
<sup>2</sup> Max day flow is the average of the maximum day flows from 2019, 2020 and 2021 (913, 905 and 1,004m <sup>3</sup> /d respectively). 2020 and 2019 Maximum day flows have been adjusted to account for high demands during various infrastructure works.	
<sup>3</sup> Serviced occupied households is 1,067 (2020) + 232 units occupied in 2021.	

**TABLE 2  
TOWNSHIP OF SOUTHGATE  
2022 RESERVE CAPACITY  
DUNDALK SEWAGE TREATMENT FACILITY**

DESCRIPTION	2021
1 Design Capacity of Sewage Treatment Facility (m <sup>3</sup> /d)	1,832
2 Average Day Flow <sup>1</sup> (m <sup>3</sup> /d) (Average of 2019, 2020 and 2021 Average Day Flows)	1,165
3 Reserve Capacity (m <sup>3</sup> /d) (1) - (2)	667
4 Average New Development Per Capita Flow <sup>2</sup> (m <sup>3</sup> /d)	0.350
5 Additional Population that can be Served (3) ÷ (4)	1,906
6 Person Per Equivalent Residential Unit (2017 DC Background Study)	2.66
7 ERU Flow Rate (m <sup>3</sup> /d) (4) x (6)	0.931
8 Additional ERUs that can be Served (5) ÷ (6)	716
9 Committed Development ERUs (Table 3)	534
<b>10 Uncommitted Reserve Capacity (ERUs) (7) - (8)</b>	<b>182</b>
<sup>1</sup> Average of the average day flows in 2019, 2020 and 2021 (1,114m <sup>3</sup> /day, 1,161m <sup>3</sup> /day and 1,220m <sup>3</sup> /day respectively).	
<sup>2</sup> As determined by new development flow analysis supported by flow monitoring program.	

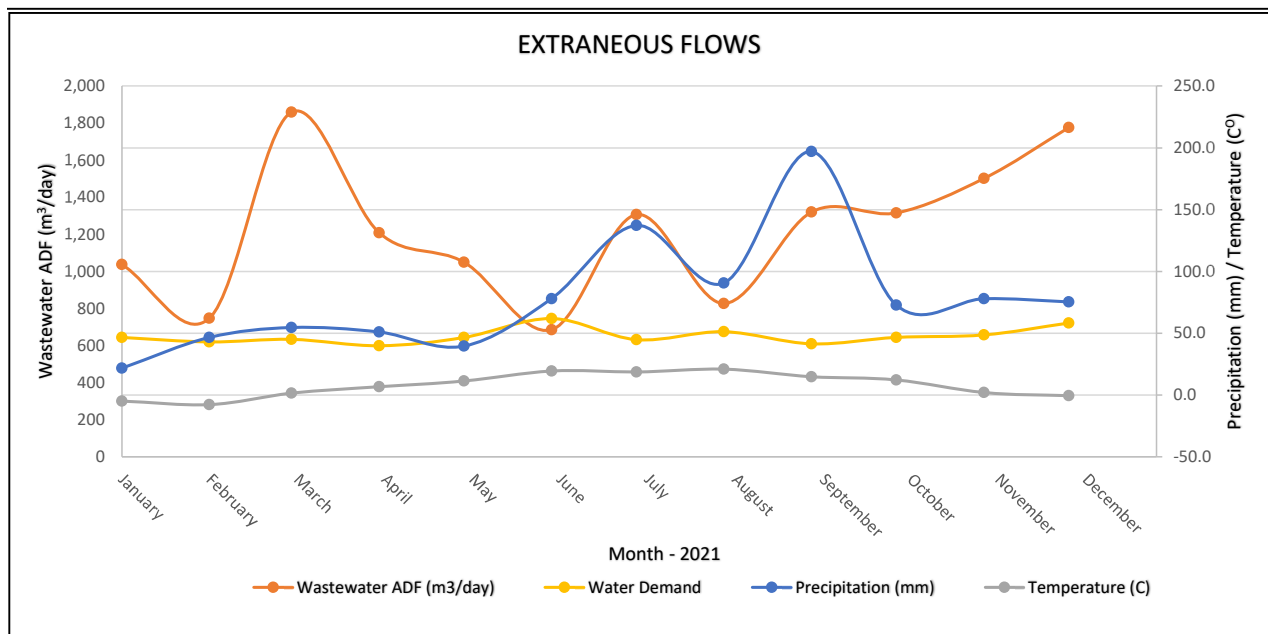


**TABLE 3**  
**TOWNSHIP OF SOUTHGATE**  
**2022 RESERVE CAPACITY**  
**SUMMARY OF DUNDALK DEVELOPMENTS**

COMMITTED DEVELOPMENTS	TOTAL UNITS	UNITS OCCUPIED IN 2021	REMAINING UNITS AT END OF 2021
White Rose (Phase 1 & 2)	66	63	3
Flato North (Phase 2A)	72	72	0
Flato North (Phase 3)	46	42	4
Flato North (Phase 4)	22	22	0
Flato North (Phase 5)	59	10	49
Flato North (Phase 6)	68	20	48
Flato Glenelg (Phase 1)	183	0	183
Flato West Block 75 (Phase 2) Apartment Building <sup>1</sup>	56	0	56
Flato East (7, 8 & 10)	188	0	188
INFILL LOTS <sup>2</sup>		3	3
SUB-TOTAL		232	534
TOTAL COMMITTED UNITS			534
UNCOMMITTED DEVELOPMENT (DRAFT PLAN APPROVED)	TOTAL UNITS		
White Rose (Phase 3)	88		
Flato East (Phase 9)	47		
Flato East (11)	193		
Glenelg (Phase 2)	155		
Dundalk Commercial	24		
SUB-TOTAL	507		
<sup>1</sup> Apartment units based on assumption that each unit is 0.7 ERU.			
<sup>2</sup> 3 Infill Lots allocated annually.			

**TABLE 4  
TOWNSHIP OF SOUTHGATE  
2022 RESERVE CAPACITY  
DUNDALK EXTRANEOUS FLOWS**

MONTH	PRECIPITATION (mm) <sup>4</sup>	AMBIENT TEMP. (C°) <sup>4</sup>	WASTEWATER ADF (m <sup>3</sup> /day)	WATER ADD (m <sup>3</sup> /day)	EXTRANEOUS FLOW (m <sup>3</sup> /day) <sup>1</sup>
January-2021	21.6	-4.9	1,038	643	395
February-2021	46.6	-7.8	747	620	127
March-2021	54.6	1.4	1,860	633	1,227
April-2021	50.9	6.7	1,209	598	611
May-2021	39.5	11.2	1,050	643	407
June-2021	77.9	19.4	685	745	0
July-2021	137.2	18.7	1,306	632	674
August-2021	90.7	20.8	827	674	153
September-2021	196.9	14.7	1,320	609	711
October-2021	72.6	12.2	1,316	644	672
November-2021	77.9	1.9	1,501	657	844
December-2021	75.4	-0.7	1,776	722	1,054
<b>AVERAGE</b>			<b>1,220</b>	<b>652</b>	<b>573</b>
<b>REASONABLE EXTRANEOUS FLOW BASED ON POPULATION(m<sup>3</sup>/day)<sup>2</sup></b>					<b>203</b>
<b>EXTRANEOUS FLOW OVER AND ABOVE REASONABLE AMOUNT(m<sup>3</sup>/day)</b>					<b>370</b>
<b>EQUIVALENT RESIDENTIAL UNITS USED BY EXTRANEOUS FLOWS (ERU)<sup>3</sup></b>					<b>398</b>
<sup>1</sup> This is the Wastewater ADF minus the Water ADD, used to determine Sanitary Flow over and above expected.					
<sup>2</sup> Expected infiltration is 60 Litres per person per day based on modified historic MOE Standard.					
<sup>3</sup> Based on New Development Equivalent Residential Unit Sanitary Flow Rate					
<sup>4</sup> As recorded at Mount Forest Station.					





## **Staff Report PW2022-022**

**Title of Report:** PW2022-022 Municipal Sidewalk Machine Tender  
**Award Recommendation**  
**Department:** Public Works  
**Branch:** Transportation & Public Safety  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report PW2022-022 for information; and  
**That** Council approve the Municipal Sidewalk Machine Tender award to Work Equipment for a 2022 refurbished Trackless MT57 with new ribbon blower and new sand/salt spreader in the amount of \$159,900.00 plus HST.

### **Background:**

The Municipal Sidewalk Machine Tender opening was conducted virtually and closed on March 1, 2022, at 2:00pm. Treasurer Liam Gott, Administrative and Legislative Assistant Holly Malynyk, Public Works Foreman/Fleet Manager Phil Wilson and Public Works Manager Jim Ellis participated in the openings.

At the time of opening 1 submission had been submitted on time electronically by Work Equipment Ltd. A representative from another bidder submission brought forth that an electronic submission was also sent for this equipment. Treasurer Gott confirmed with Infinity Solutions that they found it caught in the spam filter due to the zip file attachment. It was determined the submission is eligible for consideration as the time stamp was 12.56 pm from MacLean Engineering and Marketing Co., concluding there were 2 tenders received for the 2022 Municipal Sidewalk Machine tender.

Staff Report PW2022-014 Road Tenders Award Recommendations included the following comment:

There were 2 submissions for the Sidewalk Machine, these proposals are still under review for engine specifications and emissions. A report to follow when information is confirmed for this equipment.

### **Staff Comments:**

The Work Equipment submission is for a 2022 Trackless MT57 refurbished unit. The MacLean Engineering is for a new 2022 MV5 unit.

### **Engines:**

The refurbished units include Trackless 115 horsepower (HP) new Cummins QSB4.5 engine, emission rating Tier 3. The MacLean 120 hp Cat C3.6 engine , emission rating Tier 4.

**Warranty:**

The MacLean warranty is 1 year, 600 hours, and the Trackless warranty is 1 year, 1200 hours and 2 years or 2000 hours on the engine.

**Delivery:**

Delivery dates are 19 weeks for MacLean, 60 to 90 days for Trackless.

**Attachments:**

One new ribbon snow blower, and 1 new sand/salt spreader are included in pricing.

**Discussion:**

MacLean Engineering has provided information regarding engine emissions and ratings for non-road mobile equipment and meeting Tier 4 Final emission standards to be compliant with EPA/Environment Canada guidelines, that there must be a label(s) affixed to the tractor and engine stating it meets or exceeds Tier 4 Final emissions standards, interpreting the competitor submission is not compliant with a Tier 3 engine.

Work Equipment with their repurposing of an existing Trackless MT5 tractor to new condition and specifications, with a new Cummins Tier 3 engine, is compliant with the engine being physically labelled with Emission Control Information, "For non-road applications this engine may not be installed in equipment more than 40 years old at the time of installation."

The Canada Gazette, official newspaper of the Government of Canada, Off-road Compression-Ignition (Mobile and Stationary) and Large Spark-Ignition Engine Emission Regulations: SOR/2020-258 includes:

**Definition of Replacement Engine:**

subject to subsection 25(4), means an engine that is manufactured to replace the engine of a machine for which no engine exists that

- (a) conforms to the applicable standards referred to in sections 10 to 23;
- (b) has the physical or performance characteristics necessary for the operation of the machine; and
- (c) is manufactured by the manufacturer of the original engine or the replacement engine. (moteur de remplacement)

**Section 25****Limitation**

(4) An engine is a replacement engine only if it was manufactured to replace the engine of a machine that is located in Canada and that, on the day that the replacement engine is installed, had its manufacture completed

- (a) in the case of a machine in or on which a mobile engine is installed, 40 years ago or less; or

- (b) in the case of a machine in or on which a stationary engine is installed, less than 15 years ago.

Staff emailed Environment Canada for clarification on this emission validation on March 9, 2022 and have had no response to date.

### Evaluation:

Staff have evaluated the following criteria and scoring values:

Evaluation Criteria	MacLean	Trackless	Weighted Factor	Comments
Qualifications & Experience of Company	10	10	10	Comparable
Design of Equipment & Features	30	30	30	Trackless/Maclean interchangeable attachments
Delivery Schedule	10	10	10	60 to 90 days Trackless 19 weeks MacLean
Equipment Cost	25	50	50	
Total Score	75	100	100	

### Municipal Sidewalk Machine & Attachments

Bidder			
Make	Engine	Warranty	Total Excluding HST
Trackless MT57	New Cummins QSB4.5	2 years or 2,000 hours engine warranty 12 months or 1,200 operating hours	\$159,900.00
MacLean Engineering MV5	New Cat 3.6	12 months or 600 hours	\$184,522.00

**Financial Implications:**

The 2022 Capital Roads Budget includes a new municipal sidewalk machine for \$180,000.00 to be added to the fleet in Dundalk and the Trackless unit 113 be allocated to Holsten for winter sidewalk maintenance operations.

**Communications & Community Action Plan Impact:**

Goal 5 - Upgrading our "Hard Services"

**Action 5:** The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

**Concluding Comments:**

Staff recommends that Council receive Staff Report PW2022-022 for information, and that Council approve the Municipal Sidewalk Machine Tender award to Work Equipment for a 2022 refurbished Trackless MT57 with new ribbon blower and new sand/salt spreader in the amount of \$159,900.00 plus HST.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*

Jim Ellis, Public Works Manager

**Treasurer Approval:** *Original Signed By*

William Gott, CPA, CA Treasurer

**CAO Approval:** *Original Signed By*

Dave Milliner, CAO

**Attachments:**

## **Township of Southgate**

### **Administration Office**

185667 Grey Road 9, RR 1

Dundalk, ON N0C 1B0

**Phone:** 519-923-2110

**Toll Free:** 1-888-560-6607

**Fax:** 519-923-9262

**Web:** [www.southgate.ca](http://www.southgate.ca)

## **Staff Report CAO2022-014**

**Title of Report:** Dundalk Olde Town Hall Sale, Lease and Partner Agreement Report

**Department:** Administration

**Council Date:** April 6, 2022

### **Council Recommendation:**

**Be it resolved that** Council receive Staff Report CAO2022-014 as information; and  
**That** Council receive this staff report as an update related to delays in the process with legal review of agreements, title search issues and insurance company review of risk clauses; and

**That** Council consider approving Wellington Investment Corp. Purchase and Sale agreement to sell the Dundalk Olde Town Hall by agreement and to lease back part of the building for cultural uses by By-law at the April 20<sup>th</sup>, 2022 meeting; and

**That** Council consider approving the JunCtian Community Initiatives Agreement by By-law at the April 20<sup>th</sup>, 2022 meeting; and

**That** Council consider approving the Team Town Hall Agreement by By-law at the April 20<sup>th</sup>, 2022 meeting.

### **Background:**

Staff presented staff report CAO2022-011 at the March 16, 2022 Council meeting titled, Dundalk Olde Town Hall Sale, Lease and Partner Agreement Report with Council approving the following resolution:

**Moved By** Councillor Shipston; **Seconded By** Councillor Sherson;

**Be it resolved that** Council receive Staff Report CAO2022-011 as information; and

**That** Council approve the Wellington Investment Corp. Purchase and Sale agreement to sell the Dundalk Olde Town Hall and within the agreement to lease back part of the building for cultural uses and to participate in some of the building capital projects related to the cultural use space, subject to legal review prior to By-law approval; and

**That** Council consider approving Wellington Investment Corp. Purchase and Sale agreement by By-law at the April 6<sup>th</sup>, 2022 meeting; and

**That** Council approve the partnership agreement with JunCtian Community Initiatives as presented; and

**That** Council consider approving the JunCtian Community Initiatives Agreement by By-law at the April 6<sup>th</sup>, 2022 meeting; and

**That** Council approve the partnership agreement with Team Town Hall as presented; and

**That** Council consider approving the Team Town Hall Agreement by By-law at the April 6<sup>th</sup>, 2022 meeting.

Mayor Woodbury requested a recorded vote on the main motion.

Yay (5): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, and Councillor Shipston Nay (2): Councillor Rice, and Councillor Frew Carried (5 to 2) No. 2022-146

### **Staff Comments:**

#### **Wellington Investment Corp. Agreement:**

The Wellington Investment Corp. agreement has been reviewed by our lawyer and is presently in the hands of the purchaser and we are expecting their responses soon for Southgate's lawyer to finalize for Council approval.

#### **JunCtian Community Initiatives**

The JunCtian Community Initiatives (JCI) agreement has been reviewed by our lawyer and has been accepted by JCI.

#### **Team Town Hall**

The Team Town Hall (TTH) agreement has been reviewed by their lawyer. We received the document back on March 31<sup>st</sup>, 2022. The amended TTH agreement has been sent to our lawyer for final review.

#### **Township of Southgate – Dundalk Olde Town Hall Property**

Township staff had a discussion with our lawyer about the concern of any possible easements on the lands and if a survey is needed for the property. What our lawyer found was 2 items registered on title. The first was a 1980 agreement that was registered on title, related to past permission use of the driveway. Our lawyer will be seeking to have the agreement removed from title as it was not transferable and the agreement holder has passed away. The second item on title was a 1987 Village of Dundalk By-law (Attachment #1), that designated the Olde Town Hall as a heritage building.

#### **Staff Action Summary**

1. Finalize agreements and insurance review.
2. Seek Council final approval at the April 20<sup>th</sup>, 2022 Council meeting for all 3 agreements by By-law.

#### **Financial Impact or Long-Term Implications**

The financial impact to the 2022 Budget to the municipality will be the costs for legal review of the agreement and possibly a survey of the property.

The future financial impact is likely to begin in the 2023 budget year costing \$3,000.00 per month (\$36,000.00 per year) plus COLA each year for the cultural space lease payment, less the Flato commitment to execute a Naming Sponsorship Agreement for \$35,000.00 per year for 20 years for the Olde Town Hall Theatre and Cultural Space.



Southgate's other financial commitment in the agreement is a one-time payment of \$175,000.00 due 90 days (anticipated due March 31, 2023) following the start of the lease (anticipated due January 1, 2023) to support capital project work investment in the Dundalk Olde Town Hall.

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

### **Goal 4 - Adequate and Efficient Public Facilities**

#### **Action 4:**

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

#### **Strategic Initiatives 4-B (2019-2023):**

The Township will have made a decision on the future viability or uses of the Olde Town Hall, and taken action accordingly.

### **Concluding Comments**

1. Council receive staff report CAO2022-014 as information.
2. Council consider approving by By-law the final agreements with Wellington Investment Corp., JunCtian Community Initiatives and Team Town Hall at the April 20<sup>th</sup>, 2022 meeting.

Respectfully Submitted,

**CAO approval:** Original Signed By

Dave Milliner – CAO [dmilliner@southgate.ca](mailto:dmilliner@southgate.ca) 923-2110 x210

Attachments:

- Attachment 1 – Dundalk Olde Town Hall Heritage Designation Registration and Village of Dundalk By-law

<p style="text-align: center; font-size: 1.2em;"><b>146989</b></p> <p><b>Number</b></p> <p style="text-align: center;"><b>CERTIFICATE OF REGISTRATION</b></p> <p style="text-align: center;">1987 JUN 17 PM 2:53</p> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 20px;"> <div style="text-align: left;"> <p>GREY SOUTH No. 17 DURHAM</p> </div> <div style="text-align: center;">   <p>Land Registrar</p> </div> </div> <div style="margin-top: 20px;"> <p><b>New Property Identifiers</b></p> <p style="text-align: right;">Additional: See Schedule <input type="checkbox"/></p> </div> <div style="margin-top: 10px;"> <p><b>Executions</b></p> <p style="text-align: right;">Additional: See Schedule <input type="checkbox"/></p> </div>	<p>(1) Registry <input checked="" type="checkbox"/> Land Titles <input type="checkbox"/></p>	<p>(2) Page 1 of 4 pages</p>	<p>(3) Property Identifier(s) Block Property</p>	<p>Additional: See Schedule <input type="checkbox"/></p>
	<p>(4) Nature of Document</p> <p>BY-LAW No. 1040, Village of Dundalk</p>			
	<p>(5) Consideration</p> <p style="text-align: right;">Dollars \$</p>			
	<p>(6) Description</p> <p>Lot 5, Block "E" Plan 480, Village of Dundalk, County of Grey</p>			
	<p>(7) This Document Contains:</p>		<p>(a) Redescription New Easement Plan/Sketch <input type="checkbox"/></p>	<p>(b) Schedule for:</p> <p>Description <input type="checkbox"/> Additional Parties <input type="checkbox"/> Other <input checked="" type="checkbox"/></p>

(8) This Document provides as follows:

See copy of By-law No. 1040 attached

Continued on Schedule ☐

(9) This Document relates to instrument number(s)

(10) Party(ies) (Set out Status or Interest)	Signature(s)	Date of Signature						
<p>Name(s)</p> <p>VILLAGE OF DUNDALK</p> <p>by its Solicitor, Eber J.R. Willis</p>		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Y</th> <th>M</th> <th>D</th> </tr> <tr> <td style="text-align: center;">1987</td> <td style="text-align: center;">06</td> <td style="text-align: center;">16</td> </tr> </table>	Y	M	D	1987	06	16
Y	M	D						
1987	06	16						

(11) Address for Service 45 Main Street West, MARKDALE, Ontario NOC 1H0

(12) Party(ies) (Set out Status or Interest)	Signature(s)	Date of Signature						
<p>Name(s)</p>		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Y</th> <th>M</th> <th>D</th> </tr> <tr> <td style="height: 40px;"></td> <td></td> <td></td> </tr> </table>	Y	M	D			
Y	M	D						

(13) Address for Service

<p>(14) Municipal Address of Property</p> <p>DUNDALK, Ontario NOC 1B0</p>	<p>(15) Document Prepared by:</p> <p>Eber J. R. Willis, Esq., Barrister, etc., 45 Main Street West, MARKDALE, Ontario NOC 1H0</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="2">Fees and Tax</th> </tr> <tr> <td style="width:50%;">Registration Fee</td> <td style="text-align: right;">16.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>16.00</b></td> </tr> </table>	Fees and Tax		Registration Fee	16.00			<b>Total</b>	<b>16.00</b>
Fees and Tax										
Registration Fee	16.00									
<b>Total</b>	<b>16.00</b>									

THE CORPORATION OF THE VILLAGE OF DUNDALK

BY-LAW NUMBER 1040

BEING A BY-LAW TO DESIGNATE THE DUNDALK TOWN HALL

WHEREAS The Ontario Heritage Act, R.S.O., 1980, Chapter 337, authorizes the Council of a municipality to enact by-laws to designate real property, including the buildings and structures thereon, to be of historic or architectural value or interest:

AND WHEREAS the Council of the Corporation of the Village of Dundalk has caused to be served upon the owner of the lands and premises known as The Dundalk Town Hall and upon the Ontario Heritage Foundation notice of intention to so designate the aforesaid real property and has caused such notice of intention to be published in the newspaper having general circulation in the municipality once for each of three consecutive weeks;

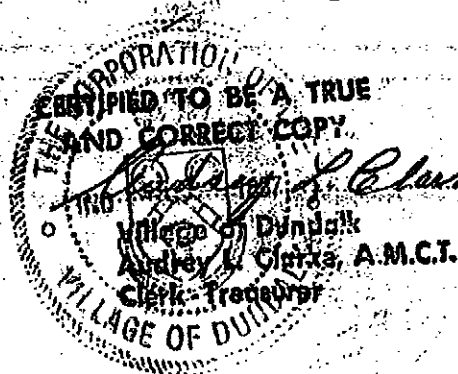
AND WHEREAS the reasons for designation are set out in Schedule "B" thereto;

AND WHEREAS no notice of objection to the proposed designation has been served on the Clerk of the municipality;

THEREFORE, THE COUNCIL OF THE CORPORATION OF THE VILLAGE OF DUNDALK ENACTS AS FOLLOWS:

- 1) THAT the real property known municipally as The Dundalk Town Hall, more particularly described in Schedule "A" attached hereto is designated as being of historical and architectural interest.
- 2) THAT the Municipal Solicitor is hereby authorized to cause a copy of this by-law to be registered against the property described in Schedule "A" hereto in the proper registry office.
- 3) THAT the Clerk is hereby authorized to cause a copy of this by-law to be engrossed in the by-Law Book of the Corporation and a copy to be served on the Ontario Heritage Foundation and to cause notice of the passing of this by-law to be published in the same newspaper having general circulation in the municipality once for each of three consecutive weeks.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 21st day of May, 1987.



REEVE

CLERK/TREASURER

BY-LAW 1040

SCHEDULE A

Plan 480 Block 'E', Lot 5, better known as  
~~The Dundalk Town Hall, at 80 Main Street East,~~  
~~Dundalk, County of Grey, Ontario.~~ VILLAGE OF DUNDALK  
COUNTY OF GREY

THE CORPORATION  
CERTIFIED TO BE A TRUE  
AND CORRECT COPY  
*Attest: Audrey L. Clarke*  
Audrey L. Clarke, A.M.C.A.  
Clerk-Treasurer

BY-LAW 1040

SCHEDULE B

Plan 480 Block 'E' Lot 5 better known as  
THE DUNDALK TOWN HALL, 80 Main Street East, Dundalk, Ontario is  
RECOMMENDED FOR DESIGNATION for architectural reasons,  
as it is an early example of rural public design; skill-  
fully using local craftsmanship. Historically the building  
has served as a focal point for activities, and as a civic  
symbol for more than eighty years, being built in 1905.

THE CORPORATION  
CERTIFIED TO BE A TRUE  
AND CORRECT COPY  
180  
Audrey L. Clarke  
Vill. Co of Dundalk  
Audrey L. Clarke, A.M.C.T.  
Clerk-Treasurer

## **Township of Southgate**

### **Administration Office**

185667 Grey Road 9, RR 1

Dundalk, ON N0C 1B0

**Phone:** 519-923-2110

**Toll Free:** 1-888-560-6607

**Fax:** 519-923-9262

**Web:** [www.southgate.ca](http://www.southgate.ca)

## **Staff Report CAO2022-015**

**Title of Report:** New Medical Centre Affordable Housing Project Option Report

**Department:** Administration

**Council Date:** April 6, 2022

### **Council Recommendation:**

**Be it resolved that** Council receive staff report CAO2022-015 as information; and

**That** Council discuss this proposal and direct staff on how we should proceed with the consideration of constructing 10 Affordable Housing units as an additional floor in the new Dundalk South-East Grey Community Health Centre building as a dedicated space for 10 units of affordable residential space; and

**That** Council direct staff (insert option statements below).

**Clause option #1** – to look into financing the Affordable Housing Project through Infrastructure Ontario to fund the cost for the life of the loan.

**Clause option #2** – to look into financing the Affordable Housing Project through Infrastructure Ontario to fund the cost until the Affordable Attainable Housing Committee is able to develop plans for a Local Mortgage and Housing Corporation can be established to take over the responsibility of the loan and the project.

**Clause option #3** – to not consider the Affordable Housing Project at this time.

### **Background:**

The Affordable Attainable Housing Committee have created a lot of discussions about residential options in Southgate. One of the options and discussions that came to light was the addition of one floor in the new Dundalk South-East Grey Community Health Centre dedicated to affordable housing. Allan Madden has been engaged in the discussions and created a draft funding model and plan that would create 10 units of residential apartments at a size of 650 square feet per unit.

### **Staff Comments:**

Staff have been exploring ways to make this opportunity to create 10 affordable housing units as part of the new SEGCHC Dundalk build. We have had discussions with South-East Grey Support Services (SEGSS) and they do not want to take this project on with the other work and planning they have underway. SEGSS are working on a plan and agreement with the Dundalk Lions Club to transition the Lions Medical Building to affordable housing in 2024 when SEGCHC vacates the

property. Further discussions and when the agreement is final, it will come before Council for approval because of our ownership of the lands.

The Affordable Housing project for 10 units as dedicated floor space in the new Medical Centre is much needed as a project in Dundalk. What is proposed in this report is the Township could fund the project until such time as the Affordable Attainable Housing Committee can complete the work to establish a Mortgage and Housing Corporation that would then have proper entity to fund and manage these types of long-term residential projects.

The community of Carlington near Ottawa undertook a similar project on a much larger scale. The following is a link to a copy of a news article on the project:

<https://ottawamagazine.com/homes/design/under-one-roof-wellness-and-sustainability-at-carlington-community-health-centre/>

#### Project Benefits:

- Provide 10 units of affordable housing rental space;
- Would become a long-term Township asset once the mortgage is paid off in 30 years that would more than cover the operating costs and future maintenance upgrade work; and
- The Township is projected by 2023 when the funding would be required to have collected over \$600,000 in DC reserve fees for the New Medical Centre project.

#### Project Concerns:

- This project would tie up Southgate borrowing capacity until the local Mortgage and Housing Corporation could be established to take over the project.

### **Financial Impact or Long Term Implications**

There is no financial impact as a result of this report at this point in time. The Township has no funding in the 2022 budget for this type of project. Southgate has been collecting Development Charges (DC) for a Medical Clinic Building targeted at a total recoverable amount of \$675,000.00 (see Attachment #1), with \$443,729.12 collected as of the end of 2021. The Township could investigate with our consultant and give consideration for using this funding to support the medical centre and this project.

The other issues related to the Township is the Township's capacity to borrow funds to complete long term capital projects and new asset investments. This capacity is reported as our annual repayment limit and for Southgate at the present time it is \$2.2 million dollars which we are not close to.

*Financial look at New Medical Centre Affordable Housing Floor Project Plan:*

See the attached financial report included in this staff report as Attachment #2

**Project Proposal:**

Project Construction Cost Estimate (7500 sq ft x \$475)	\$3,500,000.00
First Monthly Payment for financing the entire project	\$16,993.26/month
Cost Recovery for Rent per month for 10 units	\$1,699.33/unit

Option 1 presents the estimated cost of construction for the addition floor in the New Medical Centre for 10 residential apartment units at 650 square feet each. The total build area including hallway would be 7,500 square feet. The first monthly payment is calculated at \$16,993.261 and is lower each month thereafter. The report also establishes the payback rent at \$1,699.33 per month.

**Option 1:**

Option 2 is based 10 units all at a monthly affordable rent of \$600.00 per month, which is what social assistance allows. To support the construction with the rental income proposed the project would require a \$2,250,000.00 loan through Infrastructure Ontario at 4.14% for 30 years. It would cost the Township \$10,085.11 with the rental income included as the monthly payment until 2052 as presented. If the Medical Centre Building DC funding is contributed to this project scenario the loan would be \$1,650,000.00 with a monthly payment of \$8,061.36 plus the monthly rental income.

Rental Cost – 10 units at \$600/month/unit with social assistance.

Monthly rental income	\$6,000.00/month
Project Loan requirement to cover unfunded dollars	\$2,250,000.00
First Monthly Payment for this option	\$10,993.26/month
Project Loan with DC funds to cover unfunded dollars	\$1,650,000.00
First Monthly Payment for this option	\$8,061.36/month

**Option 2:**

Option 3 is based 5 units all at a monthly affordable rent of \$600.00 per month, which is what social assistance allows and 5 units at \$1,220 per month. To support the construction with the rental income proposed the project would require a \$1,630,000.00 loan through Infrastructure Ontario at 4.14% for 30 years. It would cost the Township \$7,893.26 with the rental income included as the monthly payment until 2052 as presented. If the Medical Centre Building DC funding is contributed to this project scenario the loan would be \$1,030,000.00 with a monthly payment of \$4,987.75 plus the monthly rental income.



Rental Cost – 5 units at \$608/month/unit with social assistance and  
5 units at \$1,220/month/unit.

Monthly rental income	\$9,100.00/month
Project Loan requirement	\$1,630,000.00
First Monthly Payment for this option	\$7,893.26/month
Project Loan with DC funds to cover unfunded dollars	\$1,030,000.00
First Monthly Payment for this option	\$4,987.75/month

### **Operational Costs:**

Note, the scenarios presented above do not include utilities or building maintenance costs. To get a sense of those costs we consulted with Grey Housing Director Anne Marie Shaw for some numbers. The following are utility and building costs for their 11 unit complex in Dundalk they manage being the following:

- Natural Gas for heat \$ 2,695
- Electricity \$13,346
- Water & Sewers \$ 3,712
- Supplies \$ 2,000
- Pest control \$ 300
- Life safety systems \$ 1,582 (systems checked 2 times a year + repairs)
- Appliances \$ 800
- Repairs \$1000-2000
- Snow removal \$ 4,570
- Staffing \$15,000 (daily cleaning, minor repairs) does not include property management
- Taxes \$ 7,953
- Insurance \$ ?? (estimated at \$5,000)

These County costs are bundled for their buildings.

**Total Cost \$59,958.00 per year**

**Monthly Cost per Unit \$491.32 per unit**

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

### **Goal 3 - Promoting Health Services and Housing Choices**

#### **Action 3:**

The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.

#### **Strategic Initiatives 3-A (2019-2023):**

By means of appropriate policies, incentives and development partners, the Township will facilitate a significant increase in the supply and variety of both rental and purchase housing/accommodation within Southgate.

### **Concluding Comments**

1. That Council receive this report as information.
2. That Council provide direction on how staff should proceed with the new Medical Centre Affordable Housing Proposal.

Respectfully Submitted,

**Planner approval:** Original Signed By Clint Stredwick – Municipal Planner  
[cstredwick@southgate.ca](mailto:cstredwick@southgate.ca) 519-923-2110 x235

**CAO approval:** Original Signed By Dave Milliner – CAO  
[dmilliner@southgate.ca](mailto:dmilliner@southgate.ca) 519-923-2110 x210

- Attachment 1 – Southgate 2017 DC Report - Medical Clinic Building  
DC Calculation
- Attachment 2 – Financing Proposal for 10 Unit Affordable Housing Project  
dated March 29, 2022



## Adding 1 floor to a new clinical facility in Southgate for housing

	Type of Loan	Amount of Loan*	Mortgage Rate	Annual Loan Costs	Total Space	Number of Units	ft <sup>2</sup> /Unit**	Total Annual Payment	Total Cost/ft <sup>2</sup>	Total Rent/Month	Annual Subsidy Required	Annual Subsidy/Tenant	Funding/Loan Req'd to Net to \$0.00
Scenario 1*	30 Year Debenture	\$ 3,500,000.00	4.14%	\$ (203,916.00)	7500 ft <sup>2</sup>	10	650	\$ (203,916.00)	\$ (27.19)	\$ (1,699.30)	\$ -	\$ -	\$ -
Scenario 2**	30 Year Debenture	\$ 3,500,000.00	4.14%	\$ (203,916.00)	7500 ft <sup>2</sup>	10	650	\$ (72,000.00)	\$ (9.60)	\$ (600.00)	\$ 131,916.00	\$ 13,191.60	\$ 2,250,000.00
Scenario 3***	30 Year Debenture	\$ 3,500,000.00	4.14%	\$ (101,958.00)	3750 ft <sup>2</sup>	5	650	\$ (36,000.00)	\$ (9.60)	\$ (600.00)	\$ 65,958.00	\$ 13,191.60	\$ 1,630,000.00
	30 Year Debenture		4.14%	\$ (101,958.00)	3750 ft <sup>2</sup>	5	650	\$ (73,200.00)	\$ (19.52)	\$ (1,220.00)	\$ 28,758.00	\$ 5,751.60	
								\$ (109,200.00)					

All estimates give consideration to hallway space and janitorial storage requirements = 1000 ft<sup>2</sup>

Estimates are based on A COST OF \$475/ft<sup>2</sup> as recommended by Lloyd Hunt Architect. Total cost = \$3.5M

\* Scenario 1 created to show what the units would cost at fair market rate (cost recovery)

\*\* Scenario 2 created to show how \$3.5M will net out to \$600/month per occupant which is what Social Assistance allows

This results in a net requirement to secure \$132K annually in subsidy costs in (cost recovery) to offset loan payments

\*\*\* Scenario 3 created to show how the units could net out to 50% at \$600/unit and 50% were leased at \$1,220.

\$1,220 is considered the threshold for low income housing.

This results in a net requirement to secure \$109K annually in subsidy costs (cost recovery) to offset loan payments

The Funding/Loan required to net to \$0.00 reduces the need for an annual subsidy.

## Amortizing Debenture Schedule

Organization Name South East Grey CHC  
Principal Amount \$ 3,500,000.00  
Annual Interest Rate 4.14 %  
Loan Term (Year) 30  
Debenture Date (mm/dd/yyyy) 04/01/2022  
Maturity Date (mm/dd/yyyy) 04/01/2052  
Payment Frequency Monthly  
Loan Type Amortizing

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
05/01/2022	\$ 16,993.26	\$ 4,918.26	\$ 12,075.00	\$ 3,495,081.74
06/01/2022	\$ 16,993.26	\$ 4,935.23	\$ 12,058.03	\$ 3,490,146.51
07/01/2022	\$ 16,993.26	\$ 4,952.25	\$ 12,041.01	\$ 3,485,194.26
08/01/2022	\$ 16,993.26	\$ 4,969.34	\$ 12,023.92	\$ 3,480,224.92
09/01/2022	\$ 16,993.26	\$ 4,986.48	\$ 12,006.78	\$ 3,475,238.44
10/01/2022	\$ 16,993.26	\$ 5,003.69	\$ 11,989.57	\$ 3,470,234.75
11/01/2022	\$ 16,993.26	\$ 5,020.95	\$ 11,972.31	\$ 3,465,213.80
12/01/2022	\$ 16,993.26	\$ 5,038.27	\$ 11,954.99	\$ 3,460,175.53
01/01/2023	\$ 16,993.26	\$ 5,055.65	\$ 11,937.61	\$ 3,455,119.88
02/01/2023	\$ 16,993.26	\$ 5,073.10	\$ 11,920.16	\$ 3,450,046.78
03/01/2023	\$ 16,993.26	\$ 5,090.60	\$ 11,902.66	\$ 3,444,956.18
04/01/2023	\$ 16,993.26	\$ 5,108.16	\$ 11,885.10	\$ 3,439,848.02
05/01/2023	\$ 16,993.26	\$ 5,125.78	\$ 11,867.48	\$ 3,434,722.24
06/01/2023	\$ 16,993.26	\$ 5,143.47	\$ 11,849.79	\$ 3,429,578.77
07/01/2023	\$ 16,993.26	\$ 5,161.21	\$ 11,832.05	\$ 3,424,417.56
08/01/2023	\$ 16,993.26	\$ 5,179.02	\$ 11,814.24	\$ 3,419,238.54
09/01/2023	\$ 16,993.26	\$ 5,196.89	\$ 11,796.37	\$ 3,414,041.65
10/01/2023	\$ 16,993.26	\$ 5,214.82	\$ 11,778.44	\$ 3,408,826.83
11/01/2023	\$ 16,993.26	\$ 5,232.81	\$ 11,760.45	\$ 3,403,594.02
12/01/2023	\$ 16,993.26	\$ 5,250.86	\$ 11,742.40	\$ 3,398,343.16
01/01/2024	\$ 16,993.26	\$ 5,268.98	\$ 11,724.28	\$ 3,393,074.18
02/01/2024	\$ 16,993.26	\$ 5,287.15	\$ 11,706.11	\$ 3,387,787.03
03/01/2024	\$ 16,993.26	\$ 5,305.39	\$ 11,687.87	\$ 3,382,481.64
04/01/2024	\$ 16,993.26	\$ 5,323.70	\$ 11,669.56	\$ 3,377,157.94
05/01/2024	\$ 16,993.26	\$ 5,342.07	\$ 11,651.19	\$ 3,371,815.87
06/01/2024	\$ 16,993.26	\$ 5,360.50	\$ 11,632.76	\$ 3,366,455.37
07/01/2024	\$ 16,993.26	\$ 5,378.99	\$ 11,614.27	\$ 3,361,076.38
08/01/2024	\$ 16,993.26	\$ 5,397.55	\$ 11,595.71	\$ 3,355,678.83
09/01/2024	\$ 16,993.26	\$ 5,416.17	\$ 11,577.09	\$ 3,350,262.66
10/01/2024	\$ 16,993.26	\$ 5,434.85	\$ 11,558.41	\$ 3,344,827.81
11/01/2024	\$ 16,993.26	\$ 5,453.60	\$ 11,539.66	\$ 3,339,374.21
12/01/2024	\$ 16,993.26	\$ 5,472.42	\$ 11,520.84	\$ 3,333,901.79
01/01/2025	\$ 16,993.26	\$ 5,491.30	\$ 11,501.96	\$ 3,328,410.49
02/01/2025	\$ 16,993.26	\$ 5,510.24	\$ 11,483.02	\$ 3,322,900.25
03/01/2025	\$ 16,993.26	\$ 5,529.25	\$ 11,464.01	\$ 3,317,371.00

04/01/2025	\$ 16,993.26	\$ 5,548.33	\$ 11,444.93	\$ 3,311,822.67
05/01/2025	\$ 16,993.26	\$ 5,567.47	\$ 11,425.79	\$ 3,306,255.20
06/01/2025	\$ 16,993.26	\$ 5,586.68	\$ 11,406.58	\$ 3,300,668.52
07/01/2025	\$ 16,993.26	\$ 5,605.95	\$ 11,387.31	\$ 3,295,062.57
08/01/2025	\$ 16,993.26	\$ 5,625.29	\$ 11,367.97	\$ 3,289,437.28
09/01/2025	\$ 16,993.26	\$ 5,644.70	\$ 11,348.56	\$ 3,283,792.58
10/01/2025	\$ 16,993.26	\$ 5,664.18	\$ 11,329.08	\$ 3,278,128.40
11/01/2025	\$ 16,993.26	\$ 5,683.72	\$ 11,309.54	\$ 3,272,444.68
12/01/2025	\$ 16,993.26	\$ 5,703.33	\$ 11,289.93	\$ 3,266,741.35
01/01/2026	\$ 16,993.26	\$ 5,723.00	\$ 11,270.26	\$ 3,261,018.35
02/01/2026	\$ 16,993.26	\$ 5,742.75	\$ 11,250.51	\$ 3,255,275.60
03/01/2026	\$ 16,993.26	\$ 5,762.56	\$ 11,230.70	\$ 3,249,513.04
04/01/2026	\$ 16,993.26	\$ 5,782.44	\$ 11,210.82	\$ 3,243,730.60
05/01/2026	\$ 16,993.26	\$ 5,802.39	\$ 11,190.87	\$ 3,237,928.21
06/01/2026	\$ 16,993.26	\$ 5,822.41	\$ 11,170.85	\$ 3,232,105.80
07/01/2026	\$ 16,993.26	\$ 5,842.49	\$ 11,150.77	\$ 3,226,263.31
08/01/2026	\$ 16,993.26	\$ 5,862.65	\$ 11,130.61	\$ 3,220,400.66
09/01/2026	\$ 16,993.26	\$ 5,882.88	\$ 11,110.38	\$ 3,214,517.78
10/01/2026	\$ 16,993.26	\$ 5,903.17	\$ 11,090.09	\$ 3,208,614.61
11/01/2026	\$ 16,993.26	\$ 5,923.54	\$ 11,069.72	\$ 3,202,691.07
12/01/2026	\$ 16,993.26	\$ 5,943.98	\$ 11,049.28	\$ 3,196,747.09
01/01/2027	\$ 16,993.26	\$ 5,964.48	\$ 11,028.78	\$ 3,190,782.61
02/01/2027	\$ 16,993.26	\$ 5,985.06	\$ 11,008.20	\$ 3,184,797.55
03/01/2027	\$ 16,993.26	\$ 6,005.71	\$ 10,987.55	\$ 3,178,791.84
04/01/2027	\$ 16,993.26	\$ 6,026.43	\$ 10,966.83	\$ 3,172,765.41
05/01/2027	\$ 16,993.26	\$ 6,047.22	\$ 10,946.04	\$ 3,166,718.19
06/01/2027	\$ 16,993.26	\$ 6,068.08	\$ 10,925.18	\$ 3,160,650.11
07/01/2027	\$ 16,993.26	\$ 6,089.02	\$ 10,904.24	\$ 3,154,561.09
08/01/2027	\$ 16,993.26	\$ 6,110.02	\$ 10,883.24	\$ 3,148,451.07
09/01/2027	\$ 16,993.26	\$ 6,131.10	\$ 10,862.16	\$ 3,142,319.97
10/01/2027	\$ 16,993.26	\$ 6,152.26	\$ 10,841.00	\$ 3,136,167.71
11/01/2027	\$ 16,993.26	\$ 6,173.48	\$ 10,819.78	\$ 3,129,994.23
12/01/2027	\$ 16,993.26	\$ 6,194.78	\$ 10,798.48	\$ 3,123,799.45
01/01/2028	\$ 16,993.26	\$ 6,216.15	\$ 10,777.11	\$ 3,117,583.30
02/01/2028	\$ 16,993.26	\$ 6,237.60	\$ 10,755.66	\$ 3,111,345.70
03/01/2028	\$ 16,993.26	\$ 6,259.12	\$ 10,734.14	\$ 3,105,086.58
04/01/2028	\$ 16,993.26	\$ 6,280.71	\$ 10,712.55	\$ 3,098,805.87
05/01/2028	\$ 16,993.26	\$ 6,302.38	\$ 10,690.88	\$ 3,092,503.49
06/01/2028	\$ 16,993.26	\$ 6,324.12	\$ 10,669.14	\$ 3,086,179.37
07/01/2028	\$ 16,993.26	\$ 6,345.94	\$ 10,647.32	\$ 3,079,833.43
08/01/2028	\$ 16,993.26	\$ 6,367.83	\$ 10,625.43	\$ 3,073,465.60
09/01/2028	\$ 16,993.26	\$ 6,389.80	\$ 10,603.46	\$ 3,067,075.80
10/01/2028	\$ 16,993.26	\$ 6,411.85	\$ 10,581.41	\$ 3,060,663.95
11/01/2028	\$ 16,993.26	\$ 6,433.97	\$ 10,559.29	\$ 3,054,229.98
12/01/2028	\$ 16,993.26	\$ 6,456.17	\$ 10,537.09	\$ 3,047,773.81
01/01/2029	\$ 16,993.26	\$ 6,478.44	\$ 10,514.82	\$ 3,041,295.37
02/01/2029	\$ 16,993.26	\$ 6,500.79	\$ 10,492.47	\$ 3,034,794.58
03/01/2029	\$ 16,993.26	\$ 6,523.22	\$ 10,470.04	\$ 3,028,271.36
04/01/2029	\$ 16,993.26	\$ 6,545.72	\$ 10,447.54	\$ 3,021,725.64
05/01/2029	\$ 16,993.26	\$ 6,568.31	\$ 10,424.95	\$ 3,015,157.33
06/01/2029	\$ 16,993.26	\$ 6,590.97	\$ 10,402.29	\$ 3,008,566.36
07/01/2029	\$ 16,993.26	\$ 6,613.71	\$ 10,379.55	\$ 3,001,952.65
08/01/2029	\$ 16,993.26	\$ 6,636.52	\$ 10,356.74	\$ 2,995,316.13
09/01/2029	\$ 16,993.26	\$ 6,659.42	\$ 10,333.84	\$ 2,988,656.71
10/01/2029	\$ 16,993.26	\$ 6,682.39	\$ 10,310.87	\$ 2,981,974.32
11/01/2029	\$ 16,993.26	\$ 6,705.45	\$ 10,287.81	\$ 2,975,268.87
12/01/2029	\$ 16,993.26	\$ 6,728.58	\$ 10,264.68	\$ 2,968,540.29
01/01/2030	\$ 16,993.26	\$ 6,751.80	\$ 10,241.46	\$ 2,961,788.49
02/01/2030	\$ 16,993.26	\$ 6,775.09	\$ 10,218.17	\$ 2,955,013.40
03/01/2030	\$ 16,993.26	\$ 6,798.46	\$ 10,194.80	\$ 2,948,214.94
04/01/2030	\$ 16,993.26	\$ 6,821.92	\$ 10,171.34	\$ 2,941,393.02
05/01/2030	\$ 16,993.26	\$ 6,845.45	\$ 10,147.81	\$ 2,934,547.57
06/01/2030	\$ 16,993.26	\$ 6,869.07	\$ 10,124.19	\$ 2,927,678.50
07/01/2030	\$ 16,993.26	\$ 6,892.77	\$ 10,100.49	\$ 2,920,785.73
08/01/2030	\$ 16,993.26	\$ 6,916.55	\$ 10,076.71	\$ 2,913,869.18
09/01/2030	\$ 16,993.26	\$ 6,940.41	\$ 10,052.85	\$ 2,906,928.77
10/01/2030	\$ 16,993.26	\$ 6,964.36	\$ 10,028.90	\$ 2,899,964.41
11/01/2030	\$ 16,993.26	\$ 6,988.38	\$ 10,004.88	\$ 2,892,976.03
12/01/2030	\$ 16,993.26	\$ 7,012.49	\$ 9,980.77	\$ 2,885,963.54
01/01/2031	\$ 16,993.26	\$ 7,036.69	\$ 9,956.57	\$ 2,878,926.85
02/01/2031	\$ 16,993.26	\$ 7,060.96	\$ 9,932.30	\$ 2,871,865.89
03/01/2031	\$ 16,993.26	\$ 7,085.32	\$ 9,907.94	\$ 2,864,780.57
04/01/2031	\$ 16,993.26	\$ 7,109.77	\$ 9,883.49	\$ 2,857,670.80

05/01/2031	\$ 16,993.26	\$ 7,134.30	\$ 9,858.96	\$ 2,850,536.50
06/01/2031	\$ 16,993.26	\$ 7,158.91	\$ 9,834.35	\$ 2,843,377.59
07/01/2031	\$ 16,993.26	\$ 7,183.61	\$ 9,809.65	\$ 2,836,193.98
08/01/2031	\$ 16,993.26	\$ 7,208.39	\$ 9,784.87	\$ 2,828,985.59
09/01/2031	\$ 16,993.26	\$ 7,233.26	\$ 9,760.00	\$ 2,821,752.33
10/01/2031	\$ 16,993.26	\$ 7,258.21	\$ 9,735.05	\$ 2,814,494.12
11/01/2031	\$ 16,993.26	\$ 7,283.26	\$ 9,710.00	\$ 2,807,210.86
12/01/2031	\$ 16,993.26	\$ 7,308.38	\$ 9,684.88	\$ 2,799,902.48
01/01/2032	\$ 16,993.26	\$ 7,333.60	\$ 9,659.66	\$ 2,792,568.88
02/01/2032	\$ 16,993.26	\$ 7,358.90	\$ 9,634.36	\$ 2,785,209.98
03/01/2032	\$ 16,993.26	\$ 7,384.29	\$ 9,608.97	\$ 2,777,825.69
04/01/2032	\$ 16,993.26	\$ 7,409.76	\$ 9,583.50	\$ 2,770,415.93
05/01/2032	\$ 16,993.26	\$ 7,435.33	\$ 9,557.93	\$ 2,762,980.60
06/01/2032	\$ 16,993.26	\$ 7,460.98	\$ 9,532.28	\$ 2,755,519.62
07/01/2032	\$ 16,993.26	\$ 7,486.72	\$ 9,506.54	\$ 2,748,032.90
08/01/2032	\$ 16,993.26	\$ 7,512.55	\$ 9,480.71	\$ 2,740,520.35
09/01/2032	\$ 16,993.26	\$ 7,538.46	\$ 9,454.80	\$ 2,732,981.89
10/01/2032	\$ 16,993.26	\$ 7,564.47	\$ 9,428.79	\$ 2,725,417.42
11/01/2032	\$ 16,993.26	\$ 7,590.57	\$ 9,402.69	\$ 2,717,826.85
12/01/2032	\$ 16,993.26	\$ 7,616.76	\$ 9,376.50	\$ 2,710,210.09
01/01/2033	\$ 16,993.26	\$ 7,643.04	\$ 9,350.22	\$ 2,702,567.05
02/01/2033	\$ 16,993.26	\$ 7,669.40	\$ 9,323.86	\$ 2,694,897.65
03/01/2033	\$ 16,993.26	\$ 7,695.86	\$ 9,297.40	\$ 2,687,201.79
04/01/2033	\$ 16,993.26	\$ 7,722.41	\$ 9,270.85	\$ 2,679,479.38
05/01/2033	\$ 16,993.26	\$ 7,749.06	\$ 9,244.20	\$ 2,671,730.32
06/01/2033	\$ 16,993.26	\$ 7,775.79	\$ 9,217.47	\$ 2,663,954.53
07/01/2033	\$ 16,993.26	\$ 7,802.62	\$ 9,190.64	\$ 2,656,151.91
08/01/2033	\$ 16,993.26	\$ 7,829.54	\$ 9,163.72	\$ 2,648,322.37
09/01/2033	\$ 16,993.26	\$ 7,856.55	\$ 9,136.71	\$ 2,640,465.82
10/01/2033	\$ 16,993.26	\$ 7,883.65	\$ 9,109.61	\$ 2,632,582.17
11/01/2033	\$ 16,993.26	\$ 7,910.85	\$ 9,082.41	\$ 2,624,671.32
12/01/2033	\$ 16,993.26	\$ 7,938.14	\$ 9,055.12	\$ 2,616,733.18
01/01/2034	\$ 16,993.26	\$ 7,965.53	\$ 9,027.73	\$ 2,608,767.65
02/01/2034	\$ 16,993.26	\$ 7,993.01	\$ 9,000.25	\$ 2,600,774.64
03/01/2034	\$ 16,993.26	\$ 8,020.59	\$ 8,972.67	\$ 2,592,754.05
04/01/2034	\$ 16,993.26	\$ 8,048.26	\$ 8,945.00	\$ 2,584,705.79
05/01/2034	\$ 16,993.26	\$ 8,076.03	\$ 8,917.23	\$ 2,576,629.76
06/01/2034	\$ 16,993.26	\$ 8,103.89	\$ 8,889.37	\$ 2,568,525.87
07/01/2034	\$ 16,993.26	\$ 8,131.85	\$ 8,861.41	\$ 2,560,394.02
08/01/2034	\$ 16,993.26	\$ 8,159.90	\$ 8,833.36	\$ 2,552,234.12
09/01/2034	\$ 16,993.26	\$ 8,188.05	\$ 8,805.21	\$ 2,544,046.07
10/01/2034	\$ 16,993.26	\$ 8,216.30	\$ 8,776.96	\$ 2,535,829.77
11/01/2034	\$ 16,993.26	\$ 8,244.65	\$ 8,748.61	\$ 2,527,585.12
12/01/2034	\$ 16,993.26	\$ 8,273.09	\$ 8,720.17	\$ 2,519,312.03
01/01/2035	\$ 16,993.26	\$ 8,301.63	\$ 8,691.63	\$ 2,511,010.40
02/01/2035	\$ 16,993.26	\$ 8,330.27	\$ 8,662.99	\$ 2,502,680.13
03/01/2035	\$ 16,993.26	\$ 8,359.01	\$ 8,634.25	\$ 2,494,321.12
04/01/2035	\$ 16,993.26	\$ 8,387.85	\$ 8,605.41	\$ 2,485,933.27
05/01/2035	\$ 16,993.26	\$ 8,416.79	\$ 8,576.47	\$ 2,477,516.48
06/01/2035	\$ 16,993.26	\$ 8,445.83	\$ 8,547.43	\$ 2,469,070.65
07/01/2035	\$ 16,993.26	\$ 8,474.97	\$ 8,518.29	\$ 2,460,595.68
08/01/2035	\$ 16,993.26	\$ 8,504.20	\$ 8,489.06	\$ 2,452,091.48
09/01/2035	\$ 16,993.26	\$ 8,533.54	\$ 8,459.72	\$ 2,443,557.94
10/01/2035	\$ 16,993.26	\$ 8,562.99	\$ 8,430.27	\$ 2,434,994.95
11/01/2035	\$ 16,993.26	\$ 8,592.53	\$ 8,400.73	\$ 2,426,402.42
12/01/2035	\$ 16,993.26	\$ 8,622.17	\$ 8,371.09	\$ 2,417,780.25
01/01/2036	\$ 16,993.26	\$ 8,651.92	\$ 8,341.34	\$ 2,409,128.33
02/01/2036	\$ 16,993.26	\$ 8,681.77	\$ 8,311.49	\$ 2,400,446.56
03/01/2036	\$ 16,993.26	\$ 8,711.72	\$ 8,281.54	\$ 2,391,734.84
04/01/2036	\$ 16,993.26	\$ 8,741.77	\$ 8,251.49	\$ 2,382,993.07
05/01/2036	\$ 16,993.26	\$ 8,771.93	\$ 8,221.33	\$ 2,374,221.14
06/01/2036	\$ 16,993.26	\$ 8,802.20	\$ 8,191.06	\$ 2,365,418.94
07/01/2036	\$ 16,993.26	\$ 8,832.56	\$ 8,160.70	\$ 2,356,586.38
08/01/2036	\$ 16,993.26	\$ 8,863.04	\$ 8,130.22	\$ 2,347,723.34
09/01/2036	\$ 16,993.26	\$ 8,893.61	\$ 8,099.65	\$ 2,338,829.73
10/01/2036	\$ 16,993.26	\$ 8,924.30	\$ 8,068.96	\$ 2,329,905.43
11/01/2036	\$ 16,993.26	\$ 8,955.09	\$ 8,038.17	\$ 2,320,950.34
12/01/2036	\$ 16,993.26	\$ 8,985.98	\$ 8,007.28	\$ 2,311,964.36
01/01/2037	\$ 16,993.26	\$ 9,016.98	\$ 7,976.28	\$ 2,302,947.38
02/01/2037	\$ 16,993.26	\$ 9,048.09	\$ 7,945.17	\$ 2,293,899.29
03/01/2037	\$ 16,993.26	\$ 9,079.31	\$ 7,913.95	\$ 2,284,819.98
04/01/2037	\$ 16,993.26	\$ 9,110.63	\$ 7,882.63	\$ 2,275,709.35
05/01/2037	\$ 16,993.26	\$ 9,142.06	\$ 7,851.20	\$ 2,266,567.29

06/01/2037	\$ 16,993.26	\$ 9,173.60	\$ 7,819.66	\$ 2,257,393.69
07/01/2037	\$ 16,993.26	\$ 9,205.25	\$ 7,788.01	\$ 2,248,188.44
08/01/2037	\$ 16,993.26	\$ 9,237.01	\$ 7,756.25	\$ 2,238,951.43
09/01/2037	\$ 16,993.26	\$ 9,268.88	\$ 7,724.38	\$ 2,229,682.55
10/01/2037	\$ 16,993.26	\$ 9,300.86	\$ 7,692.40	\$ 2,220,381.69
11/01/2037	\$ 16,993.26	\$ 9,332.94	\$ 7,660.32	\$ 2,211,048.75
12/01/2037	\$ 16,993.26	\$ 9,365.14	\$ 7,628.12	\$ 2,201,683.61
01/01/2038	\$ 16,993.26	\$ 9,397.45	\$ 7,595.81	\$ 2,192,286.16
02/01/2038	\$ 16,993.26	\$ 9,429.87	\$ 7,563.39	\$ 2,182,856.29
03/01/2038	\$ 16,993.26	\$ 9,462.41	\$ 7,530.85	\$ 2,173,393.88
04/01/2038	\$ 16,993.26	\$ 9,495.05	\$ 7,498.21	\$ 2,163,898.83
05/01/2038	\$ 16,993.26	\$ 9,527.81	\$ 7,465.45	\$ 2,154,371.02
06/01/2038	\$ 16,993.26	\$ 9,560.68	\$ 7,432.58	\$ 2,144,810.34
07/01/2038	\$ 16,993.26	\$ 9,593.66	\$ 7,399.60	\$ 2,135,216.68
08/01/2038	\$ 16,993.26	\$ 9,626.76	\$ 7,366.50	\$ 2,125,589.92
09/01/2038	\$ 16,993.26	\$ 9,659.97	\$ 7,333.29	\$ 2,115,929.95
10/01/2038	\$ 16,993.26	\$ 9,693.30	\$ 7,299.96	\$ 2,106,236.65
11/01/2038	\$ 16,993.26	\$ 9,726.74	\$ 7,266.52	\$ 2,096,509.91
12/01/2038	\$ 16,993.26	\$ 9,760.30	\$ 7,232.96	\$ 2,086,749.61
01/01/2039	\$ 16,993.26	\$ 9,793.97	\$ 7,199.29	\$ 2,076,955.64
02/01/2039	\$ 16,993.26	\$ 9,827.76	\$ 7,165.50	\$ 2,067,127.88
03/01/2039	\$ 16,993.26	\$ 9,861.67	\$ 7,131.59	\$ 2,057,266.21
04/01/2039	\$ 16,993.26	\$ 9,895.69	\$ 7,097.57	\$ 2,047,370.52
05/01/2039	\$ 16,993.26	\$ 9,929.83	\$ 7,063.43	\$ 2,037,440.69
06/01/2039	\$ 16,993.26	\$ 9,964.09	\$ 7,029.17	\$ 2,027,476.60
07/01/2039	\$ 16,993.26	\$ 9,998.47	\$ 6,994.79	\$ 2,017,478.13
08/01/2039	\$ 16,993.26	\$ 10,032.96	\$ 6,960.30	\$ 2,007,445.17
09/01/2039	\$ 16,993.26	\$ 10,067.57	\$ 6,925.69	\$ 1,997,377.60
10/01/2039	\$ 16,993.26	\$ 10,102.31	\$ 6,890.95	\$ 1,987,275.29
11/01/2039	\$ 16,993.26	\$ 10,137.16	\$ 6,856.10	\$ 1,977,138.13
12/01/2039	\$ 16,993.26	\$ 10,172.13	\$ 6,821.13	\$ 1,966,966.00
01/01/2040	\$ 16,993.26	\$ 10,207.23	\$ 6,786.03	\$ 1,956,758.77
02/01/2040	\$ 16,993.26	\$ 10,242.44	\$ 6,750.82	\$ 1,946,516.33
03/01/2040	\$ 16,993.26	\$ 10,277.78	\$ 6,715.48	\$ 1,936,238.55
04/01/2040	\$ 16,993.26	\$ 10,313.24	\$ 6,680.02	\$ 1,925,925.31
05/01/2040	\$ 16,993.26	\$ 10,348.82	\$ 6,644.44	\$ 1,915,576.49
06/01/2040	\$ 16,993.26	\$ 10,384.52	\$ 6,608.74	\$ 1,905,191.97
07/01/2040	\$ 16,993.26	\$ 10,420.35	\$ 6,572.91	\$ 1,894,771.62
08/01/2040	\$ 16,993.26	\$ 10,456.30	\$ 6,536.96	\$ 1,884,315.32
09/01/2040	\$ 16,993.26	\$ 10,492.37	\$ 6,500.89	\$ 1,873,822.95
10/01/2040	\$ 16,993.26	\$ 10,528.57	\$ 6,464.69	\$ 1,863,294.38
11/01/2040	\$ 16,993.26	\$ 10,564.89	\$ 6,428.37	\$ 1,852,729.49
12/01/2040	\$ 16,993.26	\$ 10,601.34	\$ 6,391.92	\$ 1,842,128.15
01/01/2041	\$ 16,993.26	\$ 10,637.92	\$ 6,355.34	\$ 1,831,490.23
02/01/2041	\$ 16,993.26	\$ 10,674.62	\$ 6,318.64	\$ 1,820,815.61
03/01/2041	\$ 16,993.26	\$ 10,711.45	\$ 6,281.81	\$ 1,810,104.16
04/01/2041	\$ 16,993.26	\$ 10,748.40	\$ 6,244.86	\$ 1,799,355.76
05/01/2041	\$ 16,993.26	\$ 10,785.48	\$ 6,207.78	\$ 1,788,570.28
06/01/2041	\$ 16,993.26	\$ 10,822.69	\$ 6,170.57	\$ 1,777,747.59
07/01/2041	\$ 16,993.26	\$ 10,860.03	\$ 6,133.23	\$ 1,766,887.56
08/01/2041	\$ 16,993.26	\$ 10,897.50	\$ 6,095.76	\$ 1,755,990.06
09/01/2041	\$ 16,993.26	\$ 10,935.09	\$ 6,058.17	\$ 1,745,054.97
10/01/2041	\$ 16,993.26	\$ 10,972.82	\$ 6,020.44	\$ 1,734,082.15
11/01/2041	\$ 16,993.26	\$ 11,010.68	\$ 5,982.58	\$ 1,723,071.47
12/01/2041	\$ 16,993.26	\$ 11,048.66	\$ 5,944.60	\$ 1,712,022.81
01/01/2042	\$ 16,993.26	\$ 11,086.78	\$ 5,906.48	\$ 1,700,936.03
02/01/2042	\$ 16,993.26	\$ 11,125.03	\$ 5,868.23	\$ 1,689,811.00
03/01/2042	\$ 16,993.26	\$ 11,163.41	\$ 5,829.85	\$ 1,678,647.59
04/01/2042	\$ 16,993.26	\$ 11,201.93	\$ 5,791.33	\$ 1,667,445.66
05/01/2042	\$ 16,993.26	\$ 11,240.57	\$ 5,752.69	\$ 1,656,205.09
06/01/2042	\$ 16,993.26	\$ 11,279.35	\$ 5,713.91	\$ 1,644,925.74
07/01/2042	\$ 16,993.26	\$ 11,318.27	\$ 5,674.99	\$ 1,633,607.47
08/01/2042	\$ 16,993.26	\$ 11,357.31	\$ 5,635.95	\$ 1,622,250.16
09/01/2042	\$ 16,993.26	\$ 11,396.50	\$ 5,596.76	\$ 1,610,853.66
10/01/2042	\$ 16,993.26	\$ 11,435.81	\$ 5,557.45	\$ 1,599,417.85
11/01/2042	\$ 16,993.26	\$ 11,475.27	\$ 5,517.99	\$ 1,587,942.58
12/01/2042	\$ 16,993.26	\$ 11,514.86	\$ 5,478.40	\$ 1,576,427.72
01/01/2043	\$ 16,993.26	\$ 11,554.58	\$ 5,438.68	\$ 1,564,873.14
02/01/2043	\$ 16,993.26	\$ 11,594.45	\$ 5,398.81	\$ 1,553,278.69
03/01/2043	\$ 16,993.26	\$ 11,634.45	\$ 5,358.81	\$ 1,541,644.24
04/01/2043	\$ 16,993.26	\$ 11,674.59	\$ 5,318.67	\$ 1,529,969.65
05/01/2043	\$ 16,993.26	\$ 11,714.86	\$ 5,278.40	\$ 1,518,254.79
06/01/2043	\$ 16,993.26	\$ 11,755.28	\$ 5,237.98	\$ 1,506,499.51

07/01/2043	\$ 16,993.26	\$ 11,795.84	\$ 5,197.42	\$ 1,494,703.67
08/01/2043	\$ 16,993.26	\$ 11,836.53	\$ 5,156.73	\$ 1,482,867.14
09/01/2043	\$ 16,993.26	\$ 11,877.37	\$ 5,115.89	\$ 1,470,989.77
10/01/2043	\$ 16,993.26	\$ 11,918.35	\$ 5,074.91	\$ 1,459,071.42
11/01/2043	\$ 16,993.26	\$ 11,959.46	\$ 5,033.80	\$ 1,447,111.96
12/01/2043	\$ 16,993.26	\$ 12,000.72	\$ 4,992.54	\$ 1,435,111.24
01/01/2044	\$ 16,993.26	\$ 12,042.13	\$ 4,951.13	\$ 1,423,069.11
02/01/2044	\$ 16,993.26	\$ 12,083.67	\$ 4,909.59	\$ 1,410,985.44
03/01/2044	\$ 16,993.26	\$ 12,125.36	\$ 4,867.90	\$ 1,398,860.08
04/01/2044	\$ 16,993.26	\$ 12,167.19	\$ 4,826.07	\$ 1,386,692.89
05/01/2044	\$ 16,993.26	\$ 12,209.17	\$ 4,784.09	\$ 1,374,483.72
06/01/2044	\$ 16,993.26	\$ 12,251.29	\$ 4,741.97	\$ 1,362,232.43
07/01/2044	\$ 16,993.26	\$ 12,293.56	\$ 4,699.70	\$ 1,349,938.87
08/01/2044	\$ 16,993.26	\$ 12,335.97	\$ 4,657.29	\$ 1,337,602.90
09/01/2044	\$ 16,993.26	\$ 12,378.53	\$ 4,614.73	\$ 1,325,224.37
10/01/2044	\$ 16,993.26	\$ 12,421.24	\$ 4,572.02	\$ 1,312,803.13
11/01/2044	\$ 16,993.26	\$ 12,464.09	\$ 4,529.17	\$ 1,300,339.04
12/01/2044	\$ 16,993.26	\$ 12,507.09	\$ 4,486.17	\$ 1,287,831.95
01/01/2045	\$ 16,993.26	\$ 12,550.24	\$ 4,443.02	\$ 1,275,281.71
02/01/2045	\$ 16,993.26	\$ 12,593.54	\$ 4,399.72	\$ 1,262,688.17
03/01/2045	\$ 16,993.26	\$ 12,636.99	\$ 4,356.27	\$ 1,250,051.18
04/01/2045	\$ 16,993.26	\$ 12,680.58	\$ 4,312.68	\$ 1,237,370.60
05/01/2045	\$ 16,993.26	\$ 12,724.33	\$ 4,268.93	\$ 1,224,646.27
06/01/2045	\$ 16,993.26	\$ 12,768.23	\$ 4,225.03	\$ 1,211,878.04
07/01/2045	\$ 16,993.26	\$ 12,812.28	\$ 4,180.98	\$ 1,199,065.76
08/01/2045	\$ 16,993.26	\$ 12,856.48	\$ 4,136.78	\$ 1,186,209.28
09/01/2045	\$ 16,993.26	\$ 12,900.84	\$ 4,092.42	\$ 1,173,308.44
10/01/2045	\$ 16,993.26	\$ 12,945.35	\$ 4,047.91	\$ 1,160,363.09
11/01/2045	\$ 16,993.26	\$ 12,990.01	\$ 4,003.25	\$ 1,147,373.08
12/01/2045	\$ 16,993.26	\$ 13,034.82	\$ 3,958.44	\$ 1,134,338.26
01/01/2046	\$ 16,993.26	\$ 13,079.79	\$ 3,913.47	\$ 1,121,258.47
02/01/2046	\$ 16,993.26	\$ 13,124.92	\$ 3,868.34	\$ 1,108,133.55
03/01/2046	\$ 16,993.26	\$ 13,170.20	\$ 3,823.06	\$ 1,094,963.35
04/01/2046	\$ 16,993.26	\$ 13,215.64	\$ 3,777.62	\$ 1,081,747.71
05/01/2046	\$ 16,993.26	\$ 13,261.23	\$ 3,732.03	\$ 1,068,486.48
06/01/2046	\$ 16,993.26	\$ 13,306.98	\$ 3,686.28	\$ 1,055,179.50
07/01/2046	\$ 16,993.26	\$ 13,352.89	\$ 3,640.37	\$ 1,041,826.61
08/01/2046	\$ 16,993.26	\$ 13,398.96	\$ 3,594.30	\$ 1,028,427.65
09/01/2046	\$ 16,993.26	\$ 13,445.18	\$ 3,548.08	\$ 1,014,982.47
10/01/2046	\$ 16,993.26	\$ 13,491.57	\$ 3,501.69	\$ 1,001,490.90
11/01/2046	\$ 16,993.26	\$ 13,538.12	\$ 3,455.14	\$ 987,952.78
12/01/2046	\$ 16,993.26	\$ 13,584.82	\$ 3,408.44	\$ 974,367.96
01/01/2047	\$ 16,993.26	\$ 13,631.69	\$ 3,361.57	\$ 960,736.27
02/01/2047	\$ 16,993.26	\$ 13,678.72	\$ 3,314.54	\$ 947,057.55
03/01/2047	\$ 16,993.26	\$ 13,725.91	\$ 3,267.35	\$ 933,331.64
04/01/2047	\$ 16,993.26	\$ 13,773.27	\$ 3,219.99	\$ 919,558.37
05/01/2047	\$ 16,993.26	\$ 13,820.78	\$ 3,172.48	\$ 905,737.59
06/01/2047	\$ 16,993.26	\$ 13,868.47	\$ 3,124.79	\$ 891,869.12
07/01/2047	\$ 16,993.26	\$ 13,916.31	\$ 3,076.95	\$ 877,952.81
08/01/2047	\$ 16,993.26	\$ 13,964.32	\$ 3,028.94	\$ 863,988.49
09/01/2047	\$ 16,993.26	\$ 14,012.50	\$ 2,980.76	\$ 849,975.99
10/01/2047	\$ 16,993.26	\$ 14,060.84	\$ 2,932.42	\$ 835,915.15
11/01/2047	\$ 16,993.26	\$ 14,109.35	\$ 2,883.91	\$ 821,805.80
12/01/2047	\$ 16,993.26	\$ 14,158.03	\$ 2,835.23	\$ 807,647.77
01/01/2048	\$ 16,993.26	\$ 14,206.88	\$ 2,786.38	\$ 793,440.89
02/01/2048	\$ 16,993.26	\$ 14,255.89	\$ 2,737.37	\$ 779,185.00
03/01/2048	\$ 16,993.26	\$ 14,305.07	\$ 2,688.19	\$ 764,879.93
04/01/2048	\$ 16,993.26	\$ 14,354.42	\$ 2,638.84	\$ 750,525.51
05/01/2048	\$ 16,993.26	\$ 14,403.95	\$ 2,589.31	\$ 736,121.56
06/01/2048	\$ 16,993.26	\$ 14,453.64	\$ 2,539.62	\$ 721,667.92
07/01/2048	\$ 16,993.26	\$ 14,503.51	\$ 2,489.75	\$ 707,164.41
08/01/2048	\$ 16,993.26	\$ 14,553.54	\$ 2,439.72	\$ 692,610.87
09/01/2048	\$ 16,993.26	\$ 14,603.75	\$ 2,389.51	\$ 678,007.12
10/01/2048	\$ 16,993.26	\$ 14,654.14	\$ 2,339.12	\$ 663,352.98
11/01/2048	\$ 16,993.26	\$ 14,704.69	\$ 2,288.57	\$ 648,648.29
12/01/2048	\$ 16,993.26	\$ 14,755.42	\$ 2,237.84	\$ 633,892.87
01/01/2049	\$ 16,993.26	\$ 14,806.33	\$ 2,186.93	\$ 619,086.54
02/01/2049	\$ 16,993.26	\$ 14,857.41	\$ 2,135.85	\$ 604,229.13
03/01/2049	\$ 16,993.26	\$ 14,908.67	\$ 2,084.59	\$ 589,320.46
04/01/2049	\$ 16,993.26	\$ 14,960.10	\$ 2,033.16	\$ 574,360.36
05/01/2049	\$ 16,993.26	\$ 15,011.72	\$ 1,981.54	\$ 559,348.64
06/01/2049	\$ 16,993.26	\$ 15,063.51	\$ 1,929.75	\$ 544,285.13
07/01/2049	\$ 16,993.26	\$ 15,115.48	\$ 1,877.78	\$ 529,169.65



08/01/2049	\$ 16,993.26	\$ 15,167.62	\$ 1,825.64	\$ 514,002.03
09/01/2049	\$ 16,993.26	\$ 15,219.95	\$ 1,773.31	\$ 498,782.08
10/01/2049	\$ 16,993.26	\$ 15,272.46	\$ 1,720.80	\$ 483,509.62
11/01/2049	\$ 16,993.26	\$ 15,325.15	\$ 1,668.11	\$ 468,184.47
12/01/2049	\$ 16,993.26	\$ 15,378.02	\$ 1,615.24	\$ 452,806.45
01/01/2050	\$ 16,993.26	\$ 15,431.08	\$ 1,562.18	\$ 437,375.37
02/01/2050	\$ 16,993.26	\$ 15,484.31	\$ 1,508.95	\$ 421,891.06
03/01/2050	\$ 16,993.26	\$ 15,537.74	\$ 1,455.52	\$ 406,353.32
04/01/2050	\$ 16,993.26	\$ 15,591.34	\$ 1,401.92	\$ 390,761.98
05/01/2050	\$ 16,993.26	\$ 15,645.13	\$ 1,348.13	\$ 375,116.85
06/01/2050	\$ 16,993.26	\$ 15,699.11	\$ 1,294.15	\$ 359,417.74
07/01/2050	\$ 16,993.26	\$ 15,753.27	\$ 1,239.99	\$ 343,664.47
08/01/2050	\$ 16,993.26	\$ 15,807.62	\$ 1,185.64	\$ 327,856.85
09/01/2050	\$ 16,993.26	\$ 15,862.15	\$ 1,131.11	\$ 311,994.70
10/01/2050	\$ 16,993.26	\$ 15,916.88	\$ 1,076.38	\$ 296,077.82
11/01/2050	\$ 16,993.26	\$ 15,971.79	\$ 1,021.47	\$ 280,106.03
12/01/2050	\$ 16,993.26	\$ 16,026.89	\$ 966.37	\$ 264,079.14
01/01/2051	\$ 16,993.26	\$ 16,082.19	\$ 911.07	\$ 247,996.95
02/01/2051	\$ 16,993.26	\$ 16,137.67	\$ 855.59	\$ 231,859.28
03/01/2051	\$ 16,993.26	\$ 16,193.35	\$ 799.91	\$ 215,665.93
04/01/2051	\$ 16,993.26	\$ 16,249.21	\$ 744.05	\$ 199,416.72
05/01/2051	\$ 16,993.26	\$ 16,305.27	\$ 687.99	\$ 183,111.45
06/01/2051	\$ 16,993.26	\$ 16,361.53	\$ 631.73	\$ 166,749.92
07/01/2051	\$ 16,993.26	\$ 16,417.97	\$ 575.29	\$ 150,331.95
08/01/2051	\$ 16,993.26	\$ 16,474.61	\$ 518.65	\$ 133,857.34
09/01/2051	\$ 16,993.26	\$ 16,531.45	\$ 461.81	\$ 117,325.89
10/01/2051	\$ 16,993.26	\$ 16,588.49	\$ 404.77	\$ 100,737.40
11/01/2051	\$ 16,993.26	\$ 16,645.72	\$ 347.54	\$ 84,091.68
12/01/2051	\$ 16,993.26	\$ 16,703.14	\$ 290.12	\$ 67,388.54
01/01/2052	\$ 16,993.26	\$ 16,760.77	\$ 232.49	\$ 50,627.77
02/01/2052	\$ 16,993.26	\$ 16,818.59	\$ 174.67	\$ 33,809.18
03/01/2052	\$ 16,993.26	\$ 16,876.62	\$ 116.64	\$ 16,932.56
04/01/2052	\$ 16,990.98	\$ 16,932.56	\$ 58.42	\$ 00.00
#####		\$ 3,500,000.00	\$ 2,617,571.32	



## **Staff Report PL2022-018**

**Title of Report:** PL2022-018-C34-21 Moses and Anna Bauman  
**Department:** Clerks  
**Branch:** Planning Services  
**Council Date:** April 6, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report PL2022-018 for information; and  
**That** Council consider approval of By-law 2022-043.

**Property Location: 225594 Southgate Road 22**



**Subject Lands:**

The subject lands are described as Con 14, Lot 15, Geographic Township of Proton and are approximately 40ha (100 acres). The lands have frontage on Southgate Road 22.

**The Purpose** of the proposed zoning bylaw amendment application is to allow for an Agricultural related use being a small scale Industrial Use shop. The owners wish to add the shop to the list of permitted uses for the Agricultural A1 zone. The shop including office and power room is proposed to be up to 750m<sup>2</sup> with outside storage of approximately 500m<sup>2</sup>.

**The Effect** of the proposed zoning by-law amendment would be to change the zone on a portion of the subject lands to permit the Industrial Use shop within the agricultural exception zone (A1-520). Any Environmental Protection Zone Boundary may be adjusted based on Conservation Authority comments.

## **Background**

A Public meeting was held virtually on February 23, 2023. Supporting documents and comments posted on the website are available at:

<https://www.southgate.ca/en/municipal-services/planning-applications-public-notice.aspx#C34-21-Moses-and-Anna-Bauman>

The comments received include:

The Public Works Department indicate that a Commercial Entrance and paved apron are required.

The County of Grey staff indicate that from a general planning perspective, the proponents may wish to consider developing the house in further proximity to the Mineral Resource Extraction Area, to lessen any potential noise or dust impacts.

Appendix B indicates Significant woodlands on the subject property. The proposed development may fall within the adjacent lands of the significant woodlands, and it is recommended that further comments be provided by the Conservation Authority.

It is recommended that D6 Guidelines be considered in relation to the proposed use. MDS should be achieved to the proposed OFDU, if required by the municipal zoning by-law.

It is recommended that positive comments be received by the Conservation Authority. The County has no further comments on the subject application.

The SVCA indicate the proposal is generally acceptable to SVCA staff. SVCA staff recommend that tree clearing to the south of the proposed house and east of the proposed barn/shed does not occur on the property. Provided this recommendation is followed, it is the opinion of SVCA staff that the preparation of an EIS to address impacts to the woodlands, is not recommended at this time, as impacts to the woodlands would be negligible.

The Historic Saugeen Metis have no objection or opposition to the proposed Zoning By-law Amendment.

The Township received one comment from a member of the public.

Mr John Dow indicated that he is opposed to the development due to the removal of farm land to build buildings and storage area as well as the power generation facility. He believes there are enough diesel engines running in the neighbourhood without anymore generators. The proposal should be hooked up to the grid.

Staff comments:

With respect to the Conservation Authority comments. It is possible to move the location of the house without clearing the trees however the house use is an as of right use that is not part of this zoning application. Any tree clearing that may or may not occur in relation to the house would be in accordance with the County Tree Clearing by-law.

In regarding to the comments received by Mr Dow, the applicant has indicated that the shop requires three phase power which is not always available in the rural area. The owner has no intention of cutting down the maple bush as this would be farmed. The area where gravel was previously extracted was considered however the removal has left a depression that result in the buildings being built in a depression leading to drainage and other concerns. The remaining farm land will be farmed.

Based on these responses Township staff are satisfied that the application can be approved as is.

### **Financial Considerations:**

The following is an example of the increased tax revenue associated with the addition of a 600m<sup>2</sup> industrial shop and a residence on a farm property:

<b>2020</b>	<b>Assessment</b>	<b>Tax Rate</b>	<b>Taxation</b>
FT (Farm)	<u>\$ 300,000</u>	0.283931%	<u>\$ 851.79</u>
	<u>\$ 300,000</u>		<u>\$ 851.79</u>
<b>2021</b>	<b>Assessment</b>	<b>Tax Rate</b>	<b>Taxation</b>
FT (Farm)	<u>\$ 365,468</u>	0.288527%	<u>\$ 1,054.47</u>
RT			
(Residential)	<u>\$ 400,000</u>	1.301060%	<u>\$ 5,204.24</u>
JT (Industrial)	<u>\$ 150,000</u>	2.982098%	<u>\$ 4,473.15</u>
	<u>\$ 550,000</u>		<u>\$ 9,677.39</u>
	<u>\$ 915,468</u>		<u>\$10,731.86</u>

Of the total taxes of \$10,731.86 above, the Township receives \$5,876.57 (\$5,292.88 pertaining the shop and residence), The County receives \$2,742.13 and the local Board of Educations receive \$2,071.79.

This is increased revenue every year and therefore after a period of 10 years the industrial shop and residence generates \$52,928.80 in additional tax revenue for the Township. The entire tax revenue generated could be directed by the Township to the Road budget if necessary, however it should be pointed out, that roads often have a lifespan greater than 10 years. Building the industrial shop and residence would also generate \$23,690.34 in Development Charge revenue.

With the above information we can compare projected revenues from pre and post development. Over a 10-year period, without the development, the Township would collect \$8,517.90 in property taxes. This number would further be divided by the County and Education portions of the taxes collected. Over a ten-year period, with the development, the Township would collect \$131,008.94 in property taxes and development charge revenue, which is 15.38 times that if nothing had developed.

### **Staff Policy Review**

Staff have reviewed this application based on the Planning Act, the Provincial Policy Statement (PPS), Southgate Official Plan and the Zoning By-law.

### **The Provincial Policy Statement 2020 (PPS)**

The PPS has been reviewed in its entirety, however, only the most relevant policies have been identified below. The subject land would constitute "Rural Area" under the definition of the PPS. The PPS allows for a variety of uses in the rural areas:

1.1.4.1 In rural areas located in municipalities:

f) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;

The PPS supports the diversification of the rural economy. The proposed Industrial use shop will support farming and grow the rural economic base. The lands are further categorized as Agricultural lands by the PPS. The subject lands are considered as Agricultural; below is a review of those policies.

The permitted uses for agricultural lands are listed below.

### **"2.3.3 Permitted Uses**

2.3.3.1 In prime agricultural areas, permitted uses and activities are: agricultural uses, agriculture-related uses and on-farm diversified uses.

Proposed agriculture-related uses and on-farm diversified uses shall be compatible with, and shall not hinder, surrounding agricultural operations. Criteria for these

uses may be based on guidelines developed by the Province or municipal approaches, as set out in municipal planning documents, which achieve the same objectives.”

The definitions of Agricultural use, Agricultural related use and on farm diversified use are provided below from the PPS. All of the shops being proposed within the Township at the present time fall within one of the three definitions below and are therefore consistent with the definitions within the Provincial Policy.

Agricultural use “means the growing of crops, including nursery, biomass, and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture; apiaries; agro-forestry; maple syrup production; and associated on-farm buildings and structures, including, but not limited to livestock facilities, manure storages, value-retaining facilities, and accommodation for full time farm labour when the size and nature of the operation requires additional employment.”

Agricultural related uses: means those farm uses related commercial and farm related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and or services to farm operations as a primary activity. On farm diversified uses: “means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value added agricultural products.”

This proposed shop would be considered an on-farm diversified use which is permitted in a Prime Agricultural area.

### **Minimum Distance Separation (MDS)**

Regarding MDS, it has been reviewed and there are no barns that will be negatively impacted by the proposed shop. Staff have reviewed the MDS Guidelines and there are no concerns regarding MDS.

The proposal will not hinder surrounding agricultural operations and will not require infrastructure development. The proposal is consistent with the definitions and policies of the PPS including promoting diversification of the economic base and employment opportunities. Based on the foregoing, the proposal appears to be consistent with the PPS.

### **Township Official Plan**

The Township of Southgate Official Plan (OP) designates the subject lands “Agricultural” and “Hazard lands”. The OP provides for small scale commercial and industrial uses on properties greater than 20ha to a maximum of 750m<sup>2</sup> in size. The maximum outside storage is 500m<sup>2</sup> in addition to the 750m<sup>2</sup> building size. The proposal is to construct a shop up to 750 m<sup>2</sup> in size. The outdoor storage area can be up to 500m<sup>2</sup>. The proposal complies with the above policy as well as when you

look at the definition of small scale below.

The Official Plan defines Small Scale on parcels larger than 20 hectares as: a maximum structure size of 750m<sup>2</sup> and a maximum outdoor storage display area of 500m<sup>2</sup> will be permitted. If the structure is less than 750m<sup>2</sup>, the outside display area may be increased, so that the combined outside display area and structure does not exceed 1250 m<sup>2</sup>.

The proposal meets this definition and is therefore considered small scale under the policies of the Township Official Plan.

The Township Official Plan section 5.1.1 Agricultural designation permitted uses include the following:

“iv. small scale commercial and industrial uses;”

As noted above, the proposal meets the Official Plan Definition of Small Scale and is therefore considered a permitted use in the Agricultural Designation.

#### Section 5.1.3 Development Policies

6. The maximum structure size for new or expanding small scale commercial and industrial uses shall be 750 square metres, with a maximum outdoor storage size of 500 square meters. Where the maximum structure size is less than 750 square metres, more outdoor storage space will be permitted up to a combined maximum of 1250 square metres. Such uses will only be permitted on farm parcels greater than 20 hectares, all subject to satisfying the Development Policies as outlined in this Section. Council may, in the future, limit the commercial or industrial use through the implementing Zoning Bylaw Amendment.

The proposal is consistent with the development policies of the Official Plan and through site plan control will blend in with the rural landscape. The proposal will assist the farming operation by providing support in the form of income and proximity to the farming operation to allow the farming operation to continue to be located in this area. While a use like this could potentially be situated in an industrial park, it is in my opinion, better suited to the rural area because it allows farming to continue on the property and supports the agricultural community. The establishment of the shop broadens the tax base and supports the rural economy while operating using minimal infrastructure and servicing. Furthermore, it allows those citizens who rely on animals for transportation to live and work in the same area.

#### **Zoning By-law**

The proposed zoning by-law amendment would change the zone symbol on a portion of the subject lands to permit the Industrial Use Shop within a new agricultural exception zone (A1-520). The Environmental Protection Zone Boundary may be adjusted based on Conservation Authority comments. The zoning will also provide

regulations for setbacks for the use. Site Plan control will also be required in order to implement specific control measures to address potential nuisance issues such as noise, dust and visual impact. The closest residence is approximately 200m to the North.

## Conclusions

Based on the above policy review and the information provided and comments received, the proposal is consistent with the Policies of the Provincial Policy Statement, The County of Grey Official Plan, The Township of Southgate Official Plan. The proposed zoning by-law amendment should therefore be approved and is considered appropriate for the area and good land use planning.

Respectfully Submitted,

**Municipal Planner:** *Original Signed By*  
Clinton Stredwick, BES, MCIP, RPP



**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments: None.**



The Corporation of the Township of Southgate  
By-law Number 2022-043

being a by-law to amend Zoning By-law No. 19-2002, entitled the  
"Township of Southgate Zoning By-law"

**Whereas** the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002; and

**Whereas** pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities.

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate enacts as follows:

- 1. **That** Schedule "15" to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbols on a portion of the lands described as CON 14 LOT 15, geographic Township of Proton, in the Township of Southgate and shown on Schedule "A", affixed hereto, from:

- **Agricultural (A1) to Agricultural Exception (A1-520)**

- 2. **That** Section 33 to By-law No. 19-2002 is hereby amended by adding the following:

<b>"33-520 Con 14, lot 15 (Proton)</b>	<b>A1-520</b>	Notwithstanding the provisions of Sections 6.0 or any other provisions to the contrary, the land zoned A1-520 shall be subject to the following regulations in relation to an additional permitted use being a small scale industrial use.  a) The small scale dry industrial use may include but is not limited to, a metal workshop for fabricating, welding, manufacture of small equipment and parts and repair shop, plastic or woodworking shop or other similar type uses: b) The use shall remain secondary to the principle use of the property, being an agricultural use. c) The maximum combined size of the Industrial workshop, power room, office and lunch room shall not exceed 750 m <sup>2</sup> d) The maximum size of all outdoor storage shall be 500m <sup>2</sup> . If the size limits in clause c) above have not been reached, the outdoor storage area may be expanded provided the combined structure size and the outdoor storage area do not exceed 1250m <sup>2</sup> . e) All outside storage shall be screened from view by way of fencing or landscaped buffer. f) The shop shall be setback a minimum of 90m from the front lot line.
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- g) The shop shall be setback a minimum of 100m from the east side lot line and 190m from the west side lot line.
- h) All or a portion of the outside storage may be covered or enclosed provided that it is only used for that purpose and conforms to the County of Grey and Local Official Plan requirements.

- 3. **That** Schedule "A" and all other notations thereon are hereby declared to form part of this by-law; and
- 4. **That** this by-law shall come into force and take effect upon being passed by Council subject to any approval necessary pursuant to the Planning Act R.S.O. 1990, as amended.

**Read** a first, second, and third time and finally passed this 6<sup>th</sup> day of April 2022.

\_\_\_\_\_  
John Woodbury – Mayor

\_\_\_\_\_  
Lindsey Green – Clerk

**Explanatory Note**

This by-law applies only to those lands described as CON 14 LOT 15 geographic Township of Proton, in the Township of Southgate. The zoning bylaw amendment is to allow for a small scale Industrial shop use to be added to a portion of the property. The by-law will add an Industrial shop, office and power room use to the list of permitted uses. The Industrial workshop, office and power room are proposed to be up to 750m<sup>2</sup>. The outside storage area is proposed to be approximately 500m<sup>2</sup> with provisions for expansion. All other provisions of the by-law shall apply.

**The Effect** of the zoning by-law amendment is to change the zoning symbol on a portion of the property from Agricultural (A1) to Agricultural Exception (A1-520) to allow for a small scale Industrial use to be permitted on the property.

The Township of Southgate Official Plan designates the subject lands Agricultural, and Hazard lands.

Schedule "A"

By-Law No. \_\_\_\_\_

Amending By-Law No. 19-2002

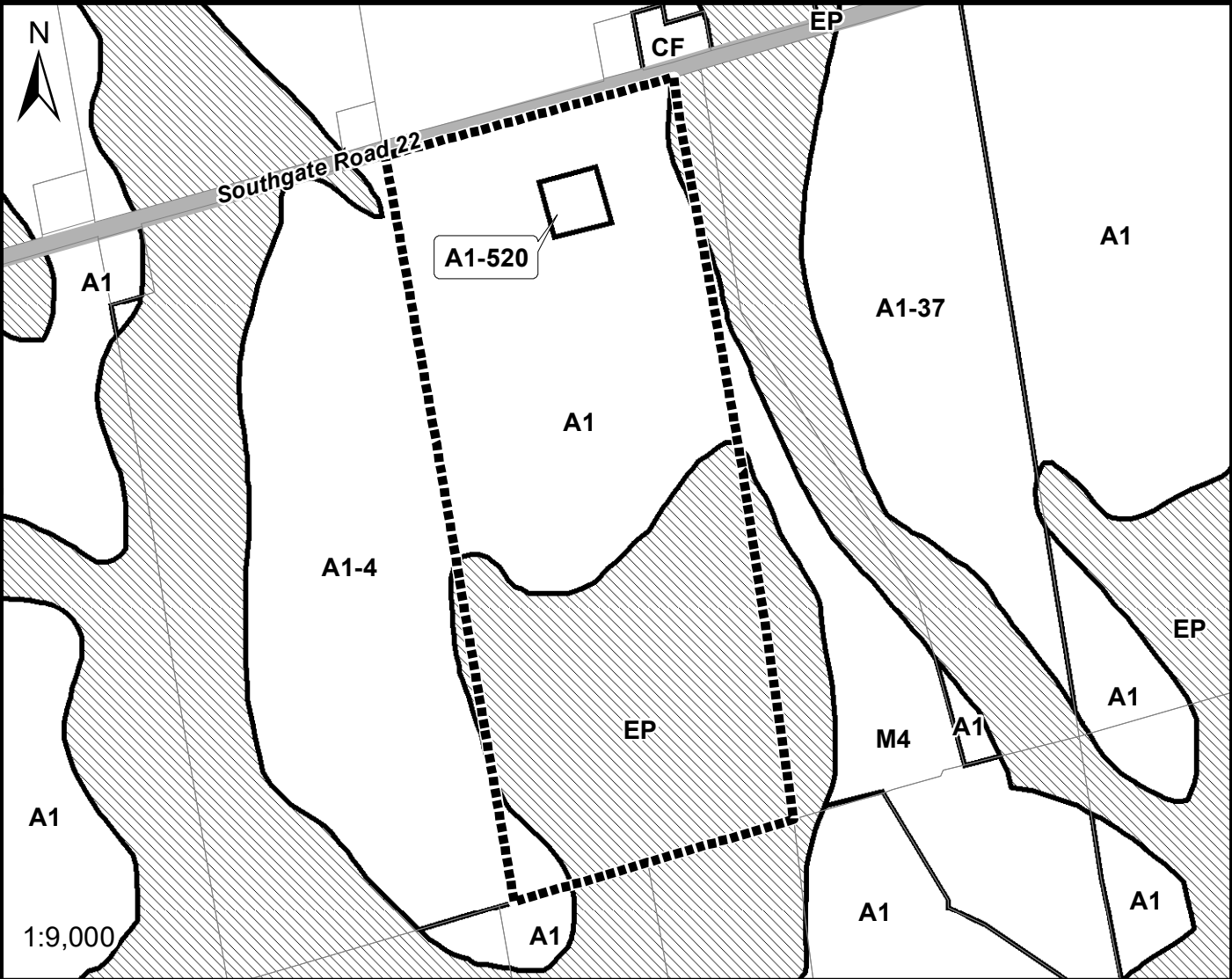
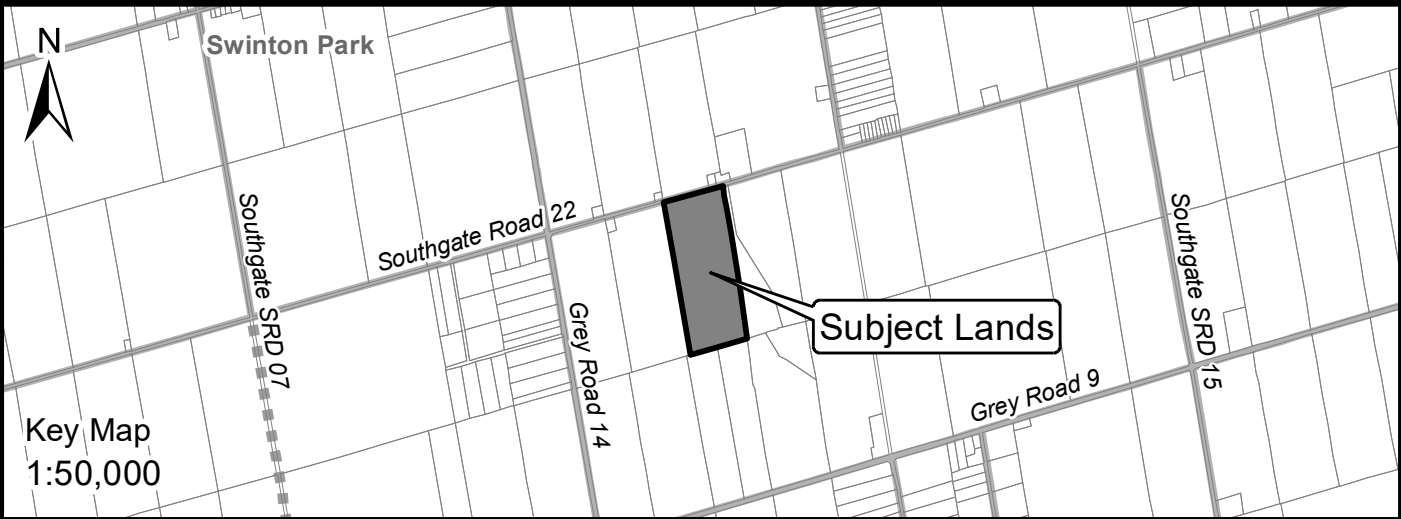
Township of Southgate  
Geographic Township of Proton

Date Passed: \_\_\_\_\_

Signed: \_\_\_\_\_

John Woodbury, Mayor

Lindsey Green, Clerk





## **Staff Report PL2022-019**

**Title of Report:** PL2022-019-SP5-22-Moses and Anna Bauman  
**Department:** Clerks  
**Branch:** Planning Services  
**Council Date:** April 6, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report PL2022-019 for information; and  
**That Council** consider approval of By-law 2022-044 authorizing the entering into a Site Plan Agreement.

**Property Location: 225594 Southgate Road 22**



**Background:** This Site Plan Agreement implements Zoning Bylaw amendment C34-21 that is also before Council on April 6<sup>th</sup>, 2022. The link to the file is below.

<https://www.southgate.ca/en/municipal-services/planning-applications-public-notices.aspx#C34-21-Moses-and-Anna-Bauman>

**Staff Comments:** The Site Plan and Site Plan Agreement address a number of issues to mitigate potential conflicts with neighbouring land uses. The agreement attempts to mitigate concerns raised by on farm shops and it includes the following:

1. Providing landscaping and screening to blend it in with the Surrounding Area. The screening trees are to be a minimum 1.5m in height and coniferous in order to provide screening of the outdoor storage areas and to blend the building in with the landscape.
2. Ensuring that in the event of a complaint all doors and windows will remain closed during operation.
3. Applying dust control measures at the Townships discretion.
4. Requiring an entrance permit and a paved apron if required by the Township.
5. Requiring a water reservoir be installed should the Township fire department deem it necessary in future.

The closest residence is over 200m away to the north. A key map of the area has been provided for your review. The above provisions will ensure that surrounding land uses are minimally impacted by the proposed development. It is, therefore, the recommendation of Township staff to approve the Site Plan and authorize the mayor and clerk to sign the attached Site Plan Agreement

**Financial Implications:** None

**Concluding Comments:** Based on the above it is recommended that the Council receive this staff report and consider approval of by-law 2022-044 authorizing the agreement.

Respectfully Submitted,

**Municipal Planner:** *Original Signed By*  
Clinton Stredwick, BES, MCIP, RPP



**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

The Corporation of the Township of Southgate  
By-law Number 2022-044

**Being a by-law to authorize the execution of a Site Plan Control Agreement**

**Whereas** Section 41 of the Planning Act, RSO 1990, Chapter P.13 as amended authorizes municipalities to designate areas of Site Plan Control, and to subsequently enter into agreements with respect to the conditions of development or redevelopment of lands in areas of Site Plan Control; and

**Whereas** all of the lands within the Township are designated as a Site Plan Control Area pursuant to the provisions of Section 41 of the Planning Act and By-law 2021-111; and

**Whereas** the Council of the Township of Southgate deems it expedient to enter into a Site Plan Agreement with the owner,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** a Site Plan Agreement between Moses and Anna Bauman and the Township of Southgate for the development of the lands described as Con 14, Lot 15 Proton, Township of Southgate is authorized. Such agreement being attached hereto as Schedule "A" and which forms a part of this by-law;
2. **That** the Mayor and Clerk are authorized to sign the Site Plan Agreement on behalf of the Council of the Corporation of the Township of Southgate in substantially the form as that set out in Schedule A;
3. **That** the Clerk is authorized and directed to cause notice of the Site Plan Agreement to be registered on the title to the said lands forthwith after it has been signed by all parties; and
4. **That** this By-law shall come into full force and effect upon the final passing hereof.

Read a first and second time this 6<sup>th</sup> day of April, 2022.

Read a third time and finally passed this 6<sup>th</sup> day of April 2022.

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Mayor – John Woodbury

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Clerk- Lindsey Green

THE CORPORATION OF  
THE TOWNSHIP OF SOUTHGATE

**SITE PLAN AGREEMENT**

THIS AGREEMENT made in triplicate this 6<sup>th</sup> day of April, 2022

Between: Moses and Anna Bauman

(hereinafter called the "OWNERS" OF THE FIRST PART)

- and -

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

(hereinafter called the "TOWNSHIP" OF THE SECOND PART)

WHEREAS the OWNERS represents that they are the owners of these lands and premises in the Township of Southgate in the County of Grey, being more particularly described in s Schedule "A"

AND WHEREAS the OWNERS have applied to the TOWNSHIP to permit development on the OWNER'S lands;

AND WHEREAS the Encumbrancer(s) (if any) hold registered security interests in the lands and all Encumbrancers of the lands are included as parties to this Agreement

AND WHEREAS the OWNERS have agreed with the TOWNSHIP to furnish and perform the works, material, matters and things required to be done, furnished and performed in the manner hereinafter described in connection with the proposed use of the subject lands;

AND WHEREAS the said lands have been designated by the Council of the TOWNSHIP as being within a site plan control area as provided by Section 41 of the Planning Act, R.S.O. 1990, as amended;

NOW THEREFORE witnesseth that in consideration of other good and valuable consideration and the sum of one -----(\$1.00)-----DOLLAR of lawful money of Canada now paid by the TOWNSHIP to the OWNER, the receipt whereof is hereby acknowledged, the OWNERS and the TOWNSHIP covenant, declare and agree as follows:

**SECTION 1 - LANDS TO BE BOUND**

1. The lands to be bound by the terms and conditions of this Agreement (sometimes referred to as "the subject lands"), are located in the geographic Township of Proton, in the TOWNSHIP OF SOUTHGATE, and are more particularly described in Schedule "A".

**SECTION II - COMPONENTS OF THE AGREEMENT**

1. The text and the following Schedules, which are annexed hereto, constitute the components of this Agreement.

Schedule "A" - Legal Description of the Lands being developed.

Schedule "B" - Site Plan(s)

**SECTION III - REGISTRATION OF AGREEMENT**

1. This Agreement shall be registered on title to the said lands as provided for by Section 41(10) of the Planning Act, R.S.O., 1990, as amended, at the expense of the OWNERS;
2. The OWNERS agree that all documents required herein shall be submitted in a form suitable to the TOWNSHIP and suitable for registration, as required;
3. The PARTIES agree that this Agreement must be registered against the OWNERS' lands within thirty (30) days of the execution thereof by both parties.

#### **SECTION IV - BUILDING PERMITS**

1. The OWNERS agree to not request the Chief Building Official to issue any further building permits to carry out the development until this Agreement has been registered on title to the lands described in Schedule "A" attached hereto and a registered copy of same has been provided to the Township.
2. It is agreed that if the OWNERS fail to apply for any building permit or permits to implement this Agreement within 12 months from the date upon which such building permit would be available, then the TOWNSHIP, at its option has the right to terminate the said Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

#### **SECTION V - PROVISIONS**

1. **THIS AGREEMENT** applies to works related to the entire subject lands and includes the exterior of existing buildings, new structures, drainage and servicing and entrance as required. Agricultural and residential uses are not applicable to this Site Plan Agreement in accordance with section 41 of the Planning Act and By-law 47-2007.

2. **THE OWNERS** further covenant and agree to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and that no work will be performed on the subject lands except in conformity to all provisions of this Agreement.

3. **THE OWNERS** agree to carry out on the lands at the work, and to construct, install and maintain at its expense all of the services, works and facilities stipulated, described by words and numbers, and shown in and upon the following Plans, that is:

(i) Submitted Site Plan Drawings;

which Plan is hereinafter called "the Site Plan." Notwithstanding the generality of the foregoing the requirements under this agreement include all of the notes and printed text contained in and on the Plans making up the Site Plan.

4. **FURTHER DESCRIPTION OF WORK AND LOCATION OF SITE PLAN.** Without limiting the generality of the foregoing, all of the specifications and said requirements contained in the said Site Plan, which is on file at Southgate's Municipal Office, shall be adhered to and satisfied by the Owner to the satisfaction of Southgate.

5. **EXTERIOR FASCIA.** In order to mitigate possible noise impacts of the facility, the owner agrees that the Chief Building Official or By-law Enforcement Officer, may require, if complaints are received, that all doors and windows remain closed during operating hours.

6. **STORM DRAINAGE -- GENERAL.** Notwithstanding the foregoing, the Owner agrees that the storm drainage system on and for the lands shall be designed and constructed to the satisfaction of Southgate at the expense of the Owner.



7. **ENTRANCE.** The entrance to the property is from Southgate Road 22. A Commercial Entrance permit is required and a paved apron between the edge of pavement and the property line is required at the expense of the owner.

8. **FIRE SUPPRESSION.** The owner agrees to install all necessary servicing and equipment on the property for fire fighting and fire suppression including if required a water reservoir, at the owners expense.

9. **SERVICING.** The owner is responsible for ensuring that a private well and sewage disposal system are in good working order to accommodate the shop and its employees.

10. **LANDSCAPED BUFFERING.** The owner agrees to install a landscaped screening buffer where outdoor storage areas are exercised, installed, or used, in accordance with the Township of Southgate Zoning By-law. This buffer must be maintained for the purposes of providing a visual barrier. Trees used must be coniferous in nature and be a minimum of 1.5m in height.

11. **OUTSIDE STORAGE.** Outside storage may only be located in the areas identified on the Site Plan. Stacking in the outside storage area is limited to a maximum height of 3m and in no case will it be higher than the eaves of the workshop.

12. **DUST CONTROL MEASURES.** The owner agrees to provide for dust control measures such as calcium and water, to mitigate impacts as required by the Township of Southgate. These measures will be required for those areas of the site not asphalted or seeded with grass.

13. **LIGHTING.** All exterior lighting must be dark sky compliant. It must be pointed downward and remain internal to the site in accordance with the Township of Southgate Standards.

14. **MOE CERTIFICATES OF APPROVAL (IF REQUIRED).** The Owner shall not commence any work on the lands or cause any work to be commenced on the said public highway until any Certificate of Approval required under the ***Environmental Protection Act*** and or the regulations made under it has been duly applied for by the Owner and a copy of the application has been filed with Southgate.

15. **POSTPONEMENT AND SUBORDINATION OF ENCUMBRANCES.** The Owner covenants and agrees, at its own expense, to obtain and register such documentation from its mortgagees or those holding encumbrances as may be deemed necessary by Southgate to postpone and subordinate their interest in the lands to the interest of Southgate to the extent that this Agreement shall take effect and have priority as if it have been executed and registered prior to the execution and registration of any such mortgages or encumbrances.

16. **SOUTHGATE'S PROFESSIONAL FEES AND DISBURSEMENTS.** The Owner shall reimburse Southgate for all of its engineering and legal expenses (professional fees and disbursements) in connection with the development and implementation of this Agreement.

17. **WAIVER.** The failure of Southgate at any time to require performance by the Owner of any obligation under this Agreement shall in no way affect its right thereafter to enforce such obligation, nor shall the waiver by Southgate of the performance of any obligation hereunder be taken or be held to be a waiver of the performance of the same or any other obligation hereunder at any later time. Southgate shall specifically retain its rights at law to enforce this Agreement.

18. **NO CHALLENGE TO THE AGREEMENT.** The parties covenant and agree with each other not to call into question or challenge, directly or indirectly, in any

proceeding or action in court, or before any administrative tribunal, the parties' right to enter into and force this Agreement. The law of contract applies to this Agreement and the parties are entitled to all remedies arising from it, notwithstanding any provisions in Section 41 of the Planning Act interpreted to the contrary. The parties agree that adequate consideration has flowed from each party to the other and that they are not severable. This provision may be pleaded by either party in any action or proceeding as an estoppel of any denial of such right.

19. **ENFORCEMENT.** The Owner acknowledges that Southgate, in addition to any other remedy it may have at law, may also be entitled to enforce this Agreement in accordance with Section 446 of the **Municipal Act, 2001** as amended.

20. **MEDIATION.** Without affecting Southgate's statutory right under subsection 41(11) of the said **Planning Act** to, at its complete discretion, invoke the provisions of Section 446 of the **Municipal Act, 2001** as amended regarding any applicable requirement herein in which case this paragraph shall be inoperative and inapplicable, in the event that a dispute relating to this Agreement or its implementation arises that cannot be resolved by negotiation between the parties, the parties agree to use the services of a mediator to attempt to resolve their differences and failing agreement on the procedure to be followed, it shall be conducted in accordance with the rules of procedure for the conduct of mediations of the ADR Institute of Ontario Inc. or its successor body.

21. **REGISTRATION.** The Owner consents to the registration of this Agreement or Notice of this Agreement by Southgate on the title to the lands.

22. **ENUREMENT CLAUSE.** The covenants, agreements, stipulations, declarations, and provisions contained herein shall run with the lands and shall be binding upon the Owner and its successors and assigns and the benefit thereof shall enure to Southgate and its successors and assigns.

## **SECTION VI - BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY**

1. This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.

2. The OWNER further agrees to complete the items detailed on Schedule "B" within three (3) years of the date of registration of this Agreement.

3. Following completion of the works, the OWNER shall maintain to the satisfaction of the TOWNSHIP, and at the sole expense of the OWNER, all the facilities or works described in Schedule "B".

4. This Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of each of the PARTIES hereto.

5. The Agreement shall come into effect on the date of execution by the TOWNSHIP.

6. The OWNER acknowledges that this Agreement is entered into under the provisions of Section 41(7)(c) of the Planning Act, R.S.O., 1990, as amended.

7. Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

To the OWNER:                      Moses and Anna Bauman  
   1914 Perth Line 56

Wellesley, ON  
N0B 2T0

To the TOWNSHIP: Clerk  
Township of Southgate  
185667 Grey Rd 9, R.R. 1,  
Dundalk, ON  
N0C 1B0

**IN WITNESS WHEREOF** the corporate parties have executed this Agreement by affixing thereto their corporate seals, as attested by the hand of their proper signing officers duly authorized in that behalf.

**AND IN WITNESS WHEREOF** the natural parties hereto have hereunto set their hands and seals. Signing authorized by By-law 2022-044.

SIGNED, SEALED AND  
DELIVERED

**MOSES AND ANNA BAUMAN**

in the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTHGATE**

Per: \_\_\_\_\_  
John Woodbury, Mayor

Per: \_\_\_\_\_  
Lindsey Green, Clerk

Date: \_\_\_\_\_

We have authority to bind the corporation

Schedule "A"

**THE LAND**

All and singular that certain parcel or tract of land and premises situate, lying and being in the Township of Southgate, in the County of Grey and Province of Ontario, and being composed of:

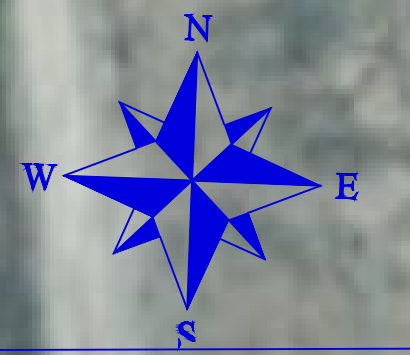
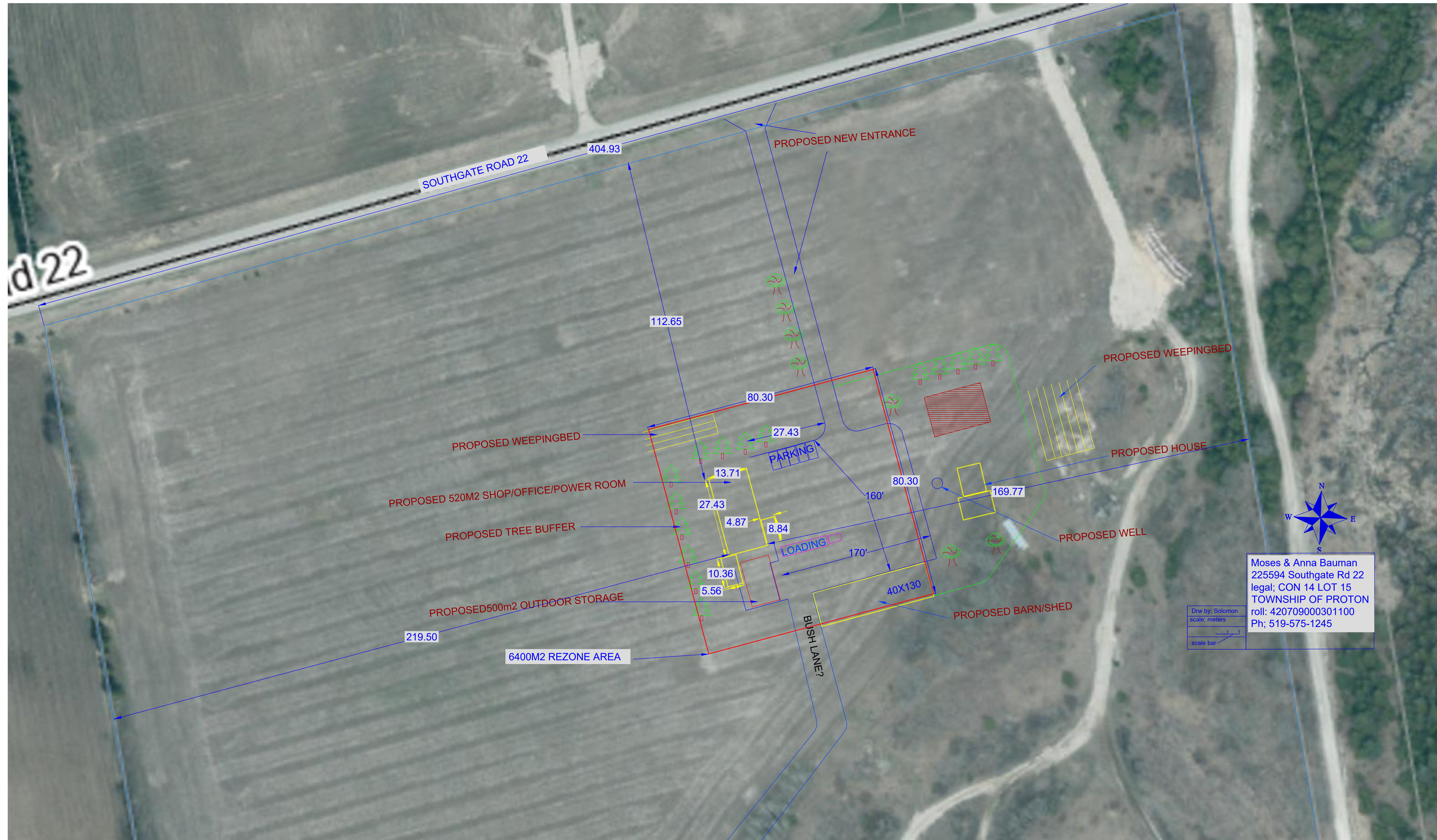
**Concession 14, Lot 15, Geographic Township of Proton**

Schedule "B"

**SITE PLANS**

Drawing #1. Dated April 6, 2022 and signed by the planner





Moses & Anna Bauman  
 225594 Southgate Rd 22  
 legal: CON 14 LOT 15  
 TOWNSHIP OF PROTON  
 roll: 420709000301100  
 Ph; 519-575-1245

Drw by: Solomon  
 scale: meters  
 scale bar

**The Corporation of the Township of Southgate**  
**By-law Number 2022-046**

being a by-law to appoint a Municipal Bylaw Enforcement Officer for  
the Township of Southgate in accordance with Section 15 of The Police  
Services Act RSO 1990 Chapter 10

**Whereas** Section 15 of the Police Services Act, R.S.O. 1990, c.15 authorizes Council of any municipality to appoints Municipal Law Enforcement Officers who shall be peace officers for the purposes of enforcing by-laws of the municipality; and

**Whereas** Section 227 of the Municipal Act, 2001, S.O. 2001, c. 25, authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any by-law of the Council; and

**Whereas** the Council of The Corporation of the Township of Southgate deems it necessary to appoint Municipal Enforcement Officers for the Township of Southgate for the purpose of enforcing municipal bylaws,

**Now therefore be it resolved that** the Council of The Corporation of the Township of Southgate enacts as follows:

1. **That** Leonard Longtin be appointed as a Municipal By-law Enforcement Officer for the Township of Southgate; and
2. **That** this by-law shall come into force and effect on the date of passage hereof.

**Read a first, second and third time and finally passed this 6<sup>th</sup> day of April, 2022.**

---

**John Woodbury – Mayor**

---

**Lindsey Green - Clerk**

**Township of Southgate  
Administration Office**

185667 Grey Road 9,  
Dundalk, ON N0C 1B0

**Phone:** 519-923-2110  
**Toll Free:** 1-888-560-6607  
**Fax:** 519-923-9262  
**Web:** [www.southgate.ca](http://www.southgate.ca)

**Staff Report CAO2022-016**

**Title of Report:** 2021 Southgate CAO Work Plan Results and 2022 Goals Report

**Department:** Administration

**Council Date:** April 6, 2022

**Council Recommendation:**

**Be it resolved that** Council receive staff report CAO2022-016 as information.

**Background:**

As part of the CAO's performance review process, the CAO developed a 2022 Southgate Operations Work Plan-Goals for Council to use as a tool to establish expected results and staff performance.

The annual Southgate Operations Work Plan-Goals is a document that maps out the year's management work plan and departmental goals for the municipality. This is a plan to provide guidance and may need to be altered as we progress through the year. New priorities or an economic slowdown may necessitate the plan or goals to be adjusted. In addition, department heads and the CAO each develop monthly staff level work plans that focus efforts on the strategic issues within the Southgate Community Action Plan, as well specific issues and important projects to support continue progress on issues.

The goal of this Operations Plan is to map out an annual plan and build on the results in some cases from the past year or to initiate new project plans in support of the end goal.

**Staff Comments:**

The following is the list of the CAO's Work Plan documents for 2021 and 2022:

1. CAO Reporting out on 2021 Goals – See Attachment #1 included in this staff report.
2. 2022 CAO Work Plan Short and Long Term Goals – See Attachment #2 included in this staff report.

**Financial Implications**

The financial impact of this report is already in the 2022 operational and capital budget as approved.



**Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

**Concluding Comments:**

1. That Council receive this staff report as information.

Respectfully Submitted,

**CAO approval:** Original Signed By

Dave Milliner – CAO

[dmilliner@southgate.ca](mailto:dmilliner@southgate.ca)

519-923-2110 x210

- Attachment 1 – CAO Reporting on 2021 Goals
- Attachment 2 – 2022 CAO Short and Long Term Goals outside the CAP

## **CAO Response to 2021 Goals Results Achieved**

### **2021 CAO Short Term Goals**

**Short Term Goal 1:** Seek External Funding Sources to Support the new projects, capacity increases and improvements to Southgate Infrastructure Assets.

- We will continue to look for and work with Grant Match to seek funding for our large projects like the water tower, wastewater plant capacity expansion, roads, bridges and Olde Town Hall.
- Township staff will continue to seek out smaller grant opportunities for specific project fits as we become aware of when they are released.

#### **CAO 2021 Results:**

- *We have worked with Grant Match for the last year with successes of gaining the following project funding approvals:*

<b><u>Fund</u></b>	<b><u>Project Name</u></b>	<b><u>Amount in \$</u></b>
➤ Canada Community Revitalization Fund	Memorial Park	\$412,300.00
➤ ICIP Green Stream	Victoria Street - Applied for \$4,988,000	

#### **Staff Initiated Applications for Support Funding**

➤ Canada Summer Jobs	6 positions	\$ 22,606.68
➤ ICIP COVID Stream Funding (not Grant Match) Holstein Council		\$ 99,000.00

**Short Term Goal 2:** Support Development Projects and Service Capacity improvements in Southgate

- Staff will continue to advance the Hwy #10 Bypass Road design/tendering and Wastewater Capacity EA work to prepare for planned implementation of capacity solutions in 2022 when our EA is approved.
- Continue to support residential development projects.
- Planning Department completing the Industrial Lands Comprehensive Review, Urban Justification Report and Official Plan with consideration of hiring outside consultants to support this work in 2021 if our level of Planning activity continues or increases over the 3 months.

#### **CAO 2021 Results:**

- *Eco Park - Hwy #10 road project design is nearing completion for tendering and construction start in 2022.*
- *Approved Flato Glenelg Carriage House Phase I Site Servicing and Subdivision Agreement for residential development.*
- *Started Official Plan Review process in 2021 that will be completed in early 2022.*
- *Triton completed an RFP call for proposal with solutions based on treatment criteria parameters and shortlisted qualified supplier technologies.*

- *A Wastewater application was submitted to MOE to seek approval of possible treatment options to complete the EA and start the process to confirm tender solutions and final construction project pricing confirmation to award contractor.*

**Short Term Goal 3:** Community Safety & Well Being Planning (CSWBP) –  
Southgate Implementation of our CSWBP Issues/Outcomes in 2021

- The CAO will work with the Council approved committee with representation from SEGCHC, JunCtian Community Initiatives, Council members (2), Southgate CAO Library and Recreation staff developing expanded programs and services to:
  - Develop a strategy to address the issues identified in our Southgate CSWBP; and
  - Create a “Welcoming Community” to support programs and services to integrate newcomers into our community.
- Hold “Community Round Table” discussions as part of the Committee work to talk about what is needed in our community to support business and our community.

**CAO 2021 Results:**

- *Southgate continues to participate in the CSWBP meetings and planning that is underway.*
- *This will be a Goal that will extend into 2023 and beyond and will need to transition to new staff person and/or CAO for leadership.*

**Short Term Goal 4:** Hire a full time Economic Development Officer (EDO) to have focused effort to Communicate with and Support Local Businesses

- Hire an EDO in 2021.
- EDO would be focused a large percentage of the positions effort on direct communications to support of existing businesses, new business attraction and Downtown Improvement planning.
- Develop a Tourism Strategy through the Hamlet project in Southgate

**CAO 2021 Results:**

- Hired Terri Murphy as Southgate’s new EDO.
- EDO has created and handled a lot of commercial and industrial property inquiries, with several transactions and projects developed.
- New EDO has started the Hamlet project planning with some delays because of COVID.

**Short Term Goal 5:** Supporting Rural Fibre Communication Capacity Growth in Southgate

- Continue to work with Swift and Fibre Broadband Service providers to increase high speed capacity in Southgate.

**CAO 2021 Results:**

- Supported Eh!Tel fibre project in the northwest corner of the project to service Holstein, Dromore, Watra, Wilder Lake and rural roadways between those communities.
- Supported Eh!Tel projects in Dundalk to service new subdivisions with fibre and a temporary tower at the Dundalk Arena.

**Short Term Goal 6:** Work with Council and Community Group(s) to bring the issue of the Olde Town Hall to a conclusion and create a Go Forward Plan for the Building Future

- Staff to create a RFP process to explore private sale of the building with Future consideration for public use of the theatre space.

**CAO 2021 Results:**

- *RFP issued and one response evaluated.*
- *The respondent Wellington Capital Corporation has met several times with the Township, toured the building and staff as created a draft purchase & sale and building lease back agreement for future cultural event uses.*
- *Draft agreement with Team Town Hall has been developed and Southgate waiting for their review and acceptance of the agreement in principle.*
- *Township staff have also had discussions with JunCtian Community Initiatives group to expand the community interest, access to funding because of their charitable status and to increase sustainability of the project.*
- *Focused on a final decision for in early 2022 on agreements and future use and ownership of the property long term.*

**Short Term Goal 7:** Roads Effort Review of Staff Resources

- The Public Department is developing a plan to increase roads maintenance efforts (with 4 day summer work week), increase operation of the road brusher, create a small dedicated construction supervisor and grader operator to work with construction companies to complete capital projects. This will be role out and discussed during 2021 budget discussions

**CAO 2021 Results:**

- *CAO directed the Public Works Manager to assess staff resources and needs to increase maintenance efforts related roads surface maintenance, use of roadside brusher and dedicated construction staffing effort that were all undertaken with good results timely road surface maintenance*

effort and patrol. Construction staff managed contractor projects, culvert replacements and road reconstruction projects.

### **CAO 2021 Long Term Goal**

#### **Long Term Goal 1: Succession Planning for the CAO Retirement**

- Work with Council to work the CAO succession plan previously provided.

#### **CAO 2021 Results:**

- *Provided staff report and recruitment plan for Council consideration.*
- *Further the plan has been taken over by HR staff to clearly define process going forward, timelines identified and process started to identify internal candidates.*

#### **Long Term Goal 2: Continue to work on, report to Council and implement the outstanding Initiative in the 2019-2023 Southgate Community Action Plan**

#### **CAO 2021 Results:**

- *All staff continue to refer to with focus to advance the CAP goals in a 2021 in staff reports and Council decision making to address the 6 major goals in the plan.*
- *The CAO reports annual on the completion of strategic initiatives and the progress made to advance the others.*

## **2022 Southgate CAO Goals Outside the Township's Community Action Plan**

1. Support the new CAO Recruitment and Transition Plan
2. Develop an Accommodation plan and resolution through an Environmental Agreement with SON to acquire our Aggregate Resources Act License for our new gravel pit from MNRF.
3. Complete the Flato-Southgate Ministry Zoning Order work:
  - Council support resolution
  - Council approval of MZO Development Agreement
  - Registering the MZO Development Agreement on Flato owned lands.
4. Olde Town Hall decision on the future use of the property, building ownership, community involvement in fundraising, long term cultural use commitments, municipal capital investment, municipal annual cost contribution and facility management/sustainability.
5. Township Roads Conditions Review COW meeting based on Council budget discussions
6. Hwy #10 Bypass Road Project – Complete design of road and servicing, create road development and cost sharing agreement with Flato, develop the construction plan and start project construction in 2022 for completion in 2023.
7. Recruitment:
  - i. Part Time Deputy Fire Chief – Hired externally (addition)
  - ii. By-law Enforcement Officer - Hired internally (addition)
    - Officer position dedicated and focused on timely investigation, communication, established enforcement timelines, fines, Orders, complaint resolution and the use of the courts if required to seek financial penalties, cost recovery, court orders and sustained compliance.
  - iii. Public Works Foreman & Fleet Manager – Hired internally (retirement replacement)
  - iv. Operator Labourer – Hired internally (retirement replacement)
  - v. Team Leader Hopeville – Posted internally & externally (vacancy)
  - vi. Assistant Librarian & Digital Services - Posted internally & externally (addition)
  - vii. Operator Labourer & Cemetery Caretaker Hopeville – Posted internally & externally (vacancy)

- viii. Waste Department Team Leader – Posted internally & externally (one year contract vacancy)
- 8. New Council Chambers Project
  - Construction of Building Upgrades
  - Furnishings
  - Technology
- 9. Complete a Market Check and job evaluation/title review of jobs and the job descriptions for the following positions:
  - Facilities Manager
  - Human Resources & Assistant to the CAO
  - Planning Assistant
  - By-law Enforcement
  - Recreation Programming Coordinator
  - ***Note: Employees are requesting the need for an entire Market Check for all positions in 2022***
- 10. BMA Municipal Study Report to Council or COW with Staff Report for discussion.
- 11. Commercial and Industrial Development Projects:
  - i. Planning and Construction phase on Eco Park property:
    - Casa Terre Modular Building Construction
    - Nicola Rago Furniture
    - Petawawa Energy
    - Greenlid – Ice River Sustainable Solutions Project
    - Calhoun Superstructures
    - Gus Litz contractor yard (2 acre lot)
    - Alana Litz self storage (2 acre lot)
    - MKNH Holdings contractor yard (2 acre lot)
  - ii. Land to finalize/close sale or property:
    - Lisanti-Wilson Project to construct commercial lease spaces.
- 12. Affordable-Attainable Housing Planning
  - Committee Recommendations
  - Township Goals – Establish Urban & Rural Plans
    - Identify municipally owned land
  - Urban Projects:
    - SEGCHC Build with dedicated floor – 2023 (10 units)
    - Lions Medical Centre Conversion – 2024 (7 units)
    - Grey County Housing Rowes Lane Expansion Project – 2024 demo and rebuild (11 presently and adding 24-29 new units)
    - Residential Developer quota projects (Flato & White Rose)

- Wilson Project (develop on donated land)
  - Rural Projects:
    - Gates of Amida
    - Bye Project Proposals
      - i. Employee accommodations
      - ii. Aggregate pit conversion
      - iii. Need to challenge the County Planning Department find a way.
13. Finish Melancthon-Southgate Annexation Agreement for Flato lands.
14. Water Tower Project Tendering and Funding (Covid inflation pricing)
- Infrastructure Ontario loan
  - Grant funding being explored
  - Flato DC Advance Payment Agreement to fund project
15. Wastewater Treatment Capacity Expansion Project:
- Finish EA & MOE Project Plan Approval
  - Issue Confirmation RFP for Consultant recommended solution in 2022
  - Possible start of project construction of treatment solution(s)
16. Support Residential Development Projects progressing to the Subdivision Agreement stage:
- Flato East Phase 7, 8 & 10 Project
  - Wilder Lake Residential Project
17. Support Residential Projects proceeding to Site Alteration and/or Pre-Servicing work stage:
- White Rose Phase III
  - Flato Glenelg Carriage House Phase II
18. Development Charge By-law Review:
- Tender issued January 2022
  - Select service provider to complete the DC Study
  - Parkland By-law
  - Future Project to Support Development that are Growth Costs
  - Define with present day Council what the Multi-Use Community Facility visions presently collecting Development Charges can be or could be when needed.
19. Establish Southgate Community Foundation Committee
20. Continue to support Livestock Harvesting Plant Project(s) in Southgate and create transition planning for the new CAO, the Planner & EDO to support these efforts as these project(s) evolves their plans.



21. Post COVID Restart plan for Municipal Operations to ensure a safe employee workplace, with uninterrupted service delivery and secure public business environment Township operations.
22. Downtown Dundalk Parking Short & Long Term Strategy and Plan
23. Short (1-5 year) & Long (6-15 year) Term Parkland Needs based on Residential Growth
24. Preparation of Community Action Plan Review and Consultation in 2022
25. 2022 Southgate Municipal Election
26. Start 2023 Budget process
27. Completion of 2022 Staff Performance Reviews



## **Staff Report CL2022-006**

**Title of Report:** CL2022-006 – Southgate Community Fund Management Membership Update  
**Department:** Clerks  
**Branch:** Legislative and Council Services  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report CL2022-006 as information.

### **Background:**

Council approved the formation of a Southgate Community Fund Management Committee (CFM) at the March 3, 2021, Council meeting in conjunction with Community Foundation Grey Bruce.

At the August 4, 2021 Council meeting, through [Staff Report CAO2021-058](#), Council appointed five community members and Mayor Woodbury to be the members of the CFM and also approved an updated [Terms of Reference](#) for the Committee.

At the March 2, 2022, Council meeting [Staff Report CL2022-004](#) was approved that added two members of Council to the Committee membership due to on-going issues with receiving quorum for scheduled committee meetings. Deputy Mayor Milne and Councillor Dobreen were appointed as additional Council members.

### **Staff Comments:**

Staff have since reached out to the current appointed community members to see if there was still an interest in sitting as a member on the committee. Members were given a deadline of March 25, 2022, to respond to staff with their intent.

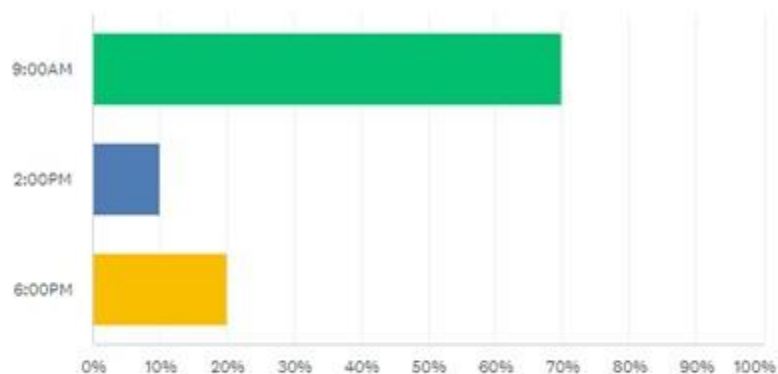
Community members Joan John, Heather Renton and Don Lewis expressed an interest in continuing with their membership on the Committee. Therefore, the Committee membership for the remainder of the 2022 term will be as follows:

- Mayor Woodbury
- Deputy Mayor Milne
- Councillor Dobreen
- Joan John
- Heather Renton
- Don Lewis

CFM meetings were previously held on the second Monday evening of the month. Staff sent out a survey to all current members of the Committee, Community Foundation Grey Bruce staff supports, and Southgate Administration staff supports

that will be attending meetings and asked for everyone's input on what time of day to conduct the meetings. 10 responses to the survey were received:

Answered: 10 Skipped: 0



ANSWER CHOICES	RESPONSES	
▼ 9:00AM	70.00%	7
▼ 2:00PM	10.00%	1
▼ 6:00PM	20.00%	2
TOTAL		10

In conclusion, going forward, CFM meetings will be held on the second Monday of the month at 9:00 AM. The next CFM meeting is scheduled for April 11, 2022, via electronic participation.

### Financial Implications:

Financial implications as a result of this report are the per diems for members to attend the CFM meetings.

### Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

### Concluding Comments:

That Council receive Staff Report CL2022-006 as information.

Respectfully Submitted,

Dept. Head: Original Signed By CAO Approval: Original Signed By  
 Lindsey Green, Clerk Dave Milliner, CAO

**Attachments:** None



## **Staff Report FIN2022-010**

**Title of Report:** **FIN2022-010 2021 Members of Council and Council Appointees to Local Boards and Committees Remuneration and Expenses**

**Department:** **Finance**

**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report FIN2022-010 2021 Members of Council and Council Appointees to Local Boards and Committees Remuneration and Expenses as information.

### **Background:**

Municipal Act, 2001 section 284 (1) states that:

"the treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to:

- a) each member of Council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council"

#### Members of Council:

On September 5, 2018, Council approved By-Law 2018-107 to set remuneration and expenses for Members of Council, effective January 1, 2019.

On June 19, 2019, Council approved Policy#21 Council Member Compensation, Expenses, Meeting Claims Guidance and Approval Policy which set the frequency of reporting a summary of Council Remuneration and Expenses to annually in accordance with the Municipal Act.

On December 4, 2019, Council received Staff Report FIN2019-057 and approved a cost of living increase of 1.7% to Council's stipend for 2020.

On December 2, 2020, Council received Staff Report FIN2020-034 and approved a cost of living increase of 0.7% to Council's stipend for 2021.

Council members submit a "Monthly Council expense statement" by the 5th day of the following month.

#### Council Appointees to Local Boards and Committees:

The following table summarizes the by-law or resolution that appointed members of the public to Local Boards and Committees for the 2018-2022 term:

Affordable/Attainable Housing Committee	Resolution #2021-451
Committee of Adjustment	By-law 2018-125
Community Fund Management Committee	Resolution #2021-454
Police Service Board	Resolution #2018-591
Property Standards Appeal Committee	Resolution #2018-591 Resolution #2019-057
Public Liaison Committee	Resolution #2018-591 Resolution #2019-312
Ruth Hargrave Memorial Library Board	Resolution #2018-591
Seniors Advisory Committee	Resolution #2018-591 Resolution #2019-352 Resolution #2019-484

### **Staff Comments:**

#### Members of Council:

Remuneration costs incurred on behalf of Members of Council include a monthly stipend (Mayor \$1,587.56, Deputy Mayor \$1,252.76, and Councillors \$1,140.95), a per diem or hourly rate for meetings attended (Council/Full day meetings \$170, half day meetings \$90, hourly meetings \$30/hr), and EHT and CPP costs due to legislated payroll taxes, and separation gifts.

Council members also get reimbursed mileage at the quarterly adjusted per km rate (Q1 \$0.455, Q2 \$0.470, Q3 \$0.480, Q4 \$0.490 – HST included). Technology includes the monthly cost of a cell phone and email. No members claimed the technology allowance of \$60 per month (HST included) in 2021.

Conference, Training and Other includes registration to conferences, meetings and training paid the Township, payment of lodging, meal allowances and parking at conferences, office supplies, and the Mayor's Expense account activities. Due to COVID-19, the number of conferences and meetings in 2021 were reduced.

This report does not reflect the remuneration and expenses incurred by other organizations to which Members of Council have been appointed (i.e County of Grey, Saugeen Valley Conservation Authority).

#### Council Appointees to Local Boards and Committees:

Remuneration costs incurred on behalf of Local Boards and Committees consist of a per diem for meeting attended (Committee of Adjustment \$80; Property Standards Committee \$60; Affordable/Attainable Housing Committee, Community Fund Committee, Police Service Board, Ruth Hargrave Memorial Library Board, Public Liaison Committee, and Senior's Advisory Committee \$35), and CPP, EI, EHT and WCB costs due to legislated payroll taxes.

Members also get reimbursed mileage at the quarterly adjusted per km rate (2021 rates as noted above)

Conference, Training and Other includes registration to conferences, meetings and training paid the Township, payment of lodging, meal allowances and parking at conferences. Due to COVID-19, the number of conferences and meetings in 2021 were reduced.

**Financial Implications:**

2021 Remuneration & Expenses for Members of Council for the year ended December 31 was \$175,222.29 [Attachment 1 for public disclosure, Attachment 3 for wage detail] (For the year ended December 31, 2020 \$165,088.73)

2021 Remuneration & Expenses for Council Appointees to Local Boards and Committees for the year ended December 31 was \$8,778.09 [Attachment 2] (For the year ended December 31, 2020 \$3,132.32)

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

**Concluding Comments:**

2021 Remuneration & Expenses for Members of Council for the year ended December 31 was \$175,222.29.

2021 Remuneration & Expenses for Council Appointees to Local Boards and Committees for the year ended December 31 was \$8,778.09.

Respectfully Submitted,

**Dept Head:** **Original Signed By**  
Lindsey Green, Clerk

**Treasurer:** **Original Signed By**  
William Gott, CPA, CA Treasurer

**CAO Approval:** **Original Signed By**  
Dave Milliner, CAO

**Attachments:**

1. Remuneration & Expenses for Members of Council for the year ended December 31, 2021 – for Public Disclosure
2. Remuneration & Expenses for Council Appointees to Local Boards and Committees for the year ended December 31, 2021 – For Public Disclosure
3. Remuneration & Expenses for Members of Council for the year ended December 31, 2021 – Wage Detail

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
2021 Remuneration & Expenses for Members of Council
For the year ended December 31, 2021

Staff Report FIN2022-010
Attachment 1

Member of Council	Title	Total Wages Stipend, Per Diem, and Hourly \$	Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage	Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
					\$			
Woodbury, John	Mayor	\$ 30,555.72	\$ 2,166.12	\$ 32,721.84	\$ 70.02	\$ 74.73	\$ 1,213.33	\$ 34,079.92
Milne, Brian	Deputy Mayor	\$ 23,903.12	\$ 1,692.01	\$ 25,595.13	\$ 42.32	\$ 74.73	\$ 1,277.09	\$ 26,989.27
Dobreen, Barbara	Councillor	\$ 21,471.40	\$ 1,504.93	\$ 22,976.33	\$ 42.36	\$ 595.87	\$ 610.56	\$ 24,225.12
Frew, Jim	Councillor	\$ 21,301.40	\$ 415.23	\$ 21,716.63	\$ 31.14	\$ 500.58	\$ 1,016.58	\$ 23,264.93
Rice, Jason	Councillor	\$ 18,981.40	\$ 1,320.03	\$ 20,301.43	\$ -	\$ 567.55	\$ 96.66	\$ 20,965.64
Sherson, Michael	Councillor	\$ 20,201.40	\$ 1,410.67	\$ 21,612.07	\$ -	\$ 565.32	\$ 508.80	\$ 22,686.19
Shipston, Martin	Councillor	\$ 21,051.40	\$ 1,474.02	\$ 22,525.42	\$ -	\$ 485.81	\$ -	\$ 23,011.23
		<b>\$ 157,465.84</b>	<b>\$ 9,983.00</b>	<b>\$ 167,448.84</b>	<b>\$ 185.84</b>	<b>\$ 2,864.59</b>	<b>\$ 4,723.02</b>	<b>\$ 175,222.29</b>

Municipal Act, 2001 section 284(1) requires the annual disclosure of the remuneration and expenses of Members of Council.

By-law 2018-107 and Policy #21 sets remuneration and expenses for Members of Council.



THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
2021 Remuneration & Expenses for Members of Council
For the year ended December 31, 2021

Staff Report FIN2022-010
Attachment 1

Member of Council	Title	Total Wages Stipend, Per Diem, and Hourly \$	Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage	Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
		\$						
<b>Woodbury, John      Mayor</b>								
28-Jan Ontario Good Roads Association - Conference - Registration							\$	666.53
31-Jan ROMA - Conference - Registration							\$	407.04
January		\$ 2,977.56	\$ 213.19	\$ 3,190.75	\$ -	\$ 5.94	\$ 1,073.57	\$ 4,270.26
February		\$ 2,677.56	\$ 190.80	\$ 2,868.36	\$ -	\$ 5.94	\$ -	\$ 2,874.30
March		\$ 2,257.56	\$ 159.95	\$ 2,417.51	\$ -	\$ 5.94	\$ -	\$ 2,423.45
April		\$ 2,607.56	\$ 185.85	\$ 2,793.41	\$ -	\$ 5.94	\$ -	\$ 2,799.35
10-May US Bank - Credit Card Fee							\$	25.00
May		\$ 2,587.56	\$ 184.15	\$ 2,771.71	\$ -	\$ 5.94	\$ 25.00	\$ 2,802.65
June		\$ 2,507.56	\$ 179.03	\$ 2,686.59	\$ -	\$ 5.94	\$ -	\$ 2,692.53
July		\$ 2,467.56	\$ 175.50	\$ 2,643.06	\$ -	\$ 5.94	\$ -	\$ 2,649.00
August		\$ 2,347.56	\$ 166.39	\$ 2,513.95	\$ 31.12	\$ 5.94	\$ -	\$ 2,551.01
27-Sep	Staples Canada - Printer ink						\$ 114.76	
September		\$ 2,617.56	\$ 186.36	\$ 2,803.92	\$ 38.90	\$ 5.94	\$ 114.76	\$ 2,963.52
October		\$ 2,227.56	\$ 157.51	\$ 2,385.07	\$ -	\$ 5.94	\$ -	\$ 2,391.01
November		\$ 2,882.56	\$ 206.17	\$ 3,088.73	\$ -	\$ 5.94	\$ -	\$ 3,094.67
December		\$ 2,397.56	\$ 161.22	\$ 2,558.78	\$ -	\$ 9.39	\$ -	\$ 2,568.17
		<b>\$ 30,555.72</b>	<b>\$ 2,166.12</b>	<b>\$ 32,721.84</b>	<b>\$ 70.02</b>	<b>\$ 74.73</b>	<b>\$ 1,213.33</b>	<b>\$ 34,079.92</b>

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
2021 Remuneration & Expenses for Members of Council
For the year ended December 31, 2021

Staff Report FIN2022-010
Attachment 1

Member of Council	Title	Total Wages Stipend, Per Diem, and Hourly \$	Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage	Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
		\$						
<b>Milne, Brian                      Deputy Mayor</b>								
28-Jan Ontario Good Roads Association - Conference - Registration							\$	666.53
January		\$        1,602.76	\$        111.61	\$        1,714.37	\$           -	\$        5.94	\$        666.53	\$        2,386.84
February		\$        2,282.76	\$        161.58	\$        2,444.34	\$           -	\$        5.94	\$           -	\$        2,450.28
March		\$        1,832.76	\$        128.29	\$        1,961.05	\$           -	\$        5.94	\$           -	\$        1,966.99
April		\$        1,832.76	\$        128.60	\$        1,961.36	\$           -	\$        5.94	\$           -	\$        1,967.30
10-May FCM - Conference - Registration							\$	610.56
May		\$        2,122.76	\$        149.74	\$        2,272.50	\$           -	\$        5.94	\$        610.56	\$        2,889.00
June		\$        2,492.76	\$        177.13	\$        2,669.89	\$        42.32	\$        5.94	\$           -	\$        2,718.15
July		\$        1,802.76	\$        126.37	\$        1,929.13	\$           -	\$        5.94	\$           -	\$        1,935.07
August		\$        1,832.76	\$        128.29	\$        1,961.05	\$           -	\$        5.94	\$           -	\$        1,966.99
September		\$        1,862.76	\$        130.80	\$        1,993.56	\$           -	\$        5.94	\$           -	\$        1,999.50
October		\$        1,832.76	\$        128.29	\$        1,961.05	\$           -	\$        5.94	\$           -	\$        1,966.99
November		\$        2,202.76	\$        155.92	\$        2,358.68	\$           -	\$        5.94	\$           -	\$        2,364.62
December		\$        2,202.76	\$        165.39	\$        2,368.15	\$           -	\$        9.39	\$           -	\$        2,377.54
		<b>\$        23,903.12</b>	<b>\$        1,692.01</b>	<b>\$        25,595.13</b>	<b>\$        42.32</b>	<b>\$        74.73</b>	<b>\$        1,277.09</b>	<b>\$        26,989.27</b>

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
2021 Remuneration & Expenses for Members of Council
For the year ended December 31, 2021

Staff Report FIN2022-010
Attachment 1

Member of Council	Title	Total Wages Stipend, Per Diem, and Hourly \$	Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage	Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
					\$			

Dobreen, Barbara Councillor

January		\$ 1,490.95	\$ 103.36	\$ 1,594.31	\$ -	\$ 51.19	\$ -	\$ 1,645.50
February		\$ 1,750.95	\$ 122.23	\$ 1,873.18	\$ -	\$ 67.49	\$ -	\$ 1,940.67
15-Mar AMO - Conference - Registration							\$ 610.56	
March		\$ 1,750.95	\$ 122.55	\$ 1,873.50	\$ -	\$ 45.88	\$ 610.56	\$ 2,529.94
April		\$ 1,660.95	\$ 115.92	\$ 1,776.87	\$ -	\$ 45.88	\$ -	\$ 1,822.75
May		\$ 1,920.95	\$ 134.82	\$ 2,055.77	\$ -	\$ 45.88	\$ -	\$ 2,101.65
June		\$ 1,830.95	\$ 128.46	\$ 1,959.41	\$ -	\$ 46.58	\$ -	\$ 2,005.99
July		\$ 1,660.95	\$ 115.92	\$ 1,776.87	\$ -	\$ 45.88	\$ -	\$ 1,822.75
August		\$ 2,080.95	\$ 146.66	\$ 2,227.61	\$ -	\$ 45.88	\$ -	\$ 2,273.49
September		\$ 1,750.95	\$ 122.55	\$ 1,873.50	\$ -	\$ 45.88	\$ -	\$ 1,919.38
October		\$ 1,570.95	\$ 108.91	\$ 1,679.86	\$ 42.36	\$ 60.12	\$ -	\$ 1,782.34
November		\$ 2,090.95	\$ 147.66	\$ 2,238.61	\$ -	\$ 45.88	\$ -	\$ 2,284.49
December		\$ 1,910.95	\$ 135.89	\$ 2,046.84	\$ -	\$ 49.33	\$ -	\$ 2,096.17
		\$ 21,471.40	\$ 1,504.93	\$ 22,976.33	\$ 42.36	\$ 595.87	\$ 610.56	\$ 24,225.12

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
2021 Remuneration & Expenses for Members of Council
For the year ended December 31, 2021

Staff Report FIN2022-010
Attachment 1

Member of Council	Title	Total Wages Stipend, Per Diem, and Hourly \$	Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage	Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
		\$						
<b>Frew, Jim                      Councillor</b>								
31-Jan ROMA - Conference - Registration							\$	407.04
January		\$        1,670.95	\$        32.58	\$        1,703.53	\$           -	\$        40.38	\$        407.04	\$        2,150.95
February		\$        1,570.95	\$        30.63	\$        1,601.58	\$        15.57	\$        40.47	\$           -	\$        1,657.62
March		\$        1,660.95	\$        32.41	\$        1,693.36	\$        15.57	\$        43.25	\$           -	\$        1,752.18
April		\$        1,570.95	\$        30.63	\$        1,601.58	\$           -	\$        40.29	\$           -	\$        1,641.87
26-May Ontario Association of Police Services Boards - Spring Conference							\$	356.16
May		\$        2,260.95	\$        44.09	\$        2,305.04	\$           -	\$        42.29	\$        356.16	\$        2,703.49
June		\$        1,830.95	\$        35.70	\$        1,866.65	\$           -	\$        40.94	\$           -	\$        1,907.59
July		\$        1,660.95	\$        32.39	\$        1,693.34	\$           -	\$        39.65	\$           -	\$        1,732.99
August		\$        1,570.95	\$        30.63	\$        1,601.58	\$           -	\$        39.85	\$           -	\$        1,641.43
September		\$        1,750.95	\$        34.14	\$        1,785.09	\$           -	\$        39.55	\$           -	\$        1,824.64
October		\$        1,570.95	\$        30.63	\$        1,601.58	\$           -	\$        39.76	\$           -	\$        1,641.34
18-Nov Ontario Association of Police Services Boards - Labour Conference							\$	253.38
November		\$        2,180.95	\$        42.53	\$        2,223.48	\$           -	\$        39.92	\$        253.38	\$        2,516.78
December		\$        2,000.95	\$        38.87	\$        2,039.82	\$           -	\$        54.23	\$           -	\$        2,094.05
		<b>\$        21,301.40</b>	<b>\$        415.23</b>	<b>\$        21,716.63</b>	<b>\$        31.14</b>	<b>\$        500.58</b>	<b>\$        1,016.58</b>	<b>\$        23,264.93</b>

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
2021 Remuneration & Expenses for Members of Council
For the year ended December 31, 2021

Staff Report FIN2022-010
Attachment 1

Member of Council	Title	Total Wages Stipend, Per Diem, and Hourly \$	Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage	Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
		\$						
<b>Rice, Jason                      Councillor</b>								
January		\$        1,400.95	\$        96.74	\$        1,497.69	\$        -	\$        49.95	\$        -	\$        1,547.64
February		\$        1,480.95	\$        102.26	\$        1,583.21	\$        -	\$        52.23	\$        -	\$        1,635.44
15-Mar AMO - Conference - Registration							\$        610.56	
March		\$        1,480.95	\$        102.26	\$        1,583.21	\$        -	\$        45.87	\$        610.56	\$        2,239.64
April		\$        1,480.95	\$        102.64	\$        1,583.59	\$        -	\$        45.87	\$        -	\$        1,629.46
May		\$        1,650.95	\$        114.83	\$        1,765.78	\$        -	\$        45.87	\$        -	\$        1,811.65
June		\$        1,650.95	\$        115.17	\$        1,766.12	\$        -	\$        46.56	\$        -	\$        1,812.68
20-Jul AMO - Conference - Registration - Refund							\$        (513.90)	
July		\$        1,570.95	\$        109.27	\$        1,680.22	\$        -	\$        48.39	\$        (513.90)	\$        1,214.71
August		\$        1,570.95	\$        108.91	\$        1,679.86	\$        -	\$        45.87	\$        -	\$        1,725.73
September		\$        1,570.95	\$        109.27	\$        1,680.22	\$        -	\$        45.87	\$        -	\$        1,726.09
October		\$        1,480.95	\$        102.26	\$        1,583.21	\$        -	\$        45.87	\$        -	\$        1,629.08
November		\$        1,820.95	\$        127.73	\$        1,948.68	\$        -	\$        45.87	\$        -	\$        1,994.55
December		\$        1,820.95	\$        128.69	\$        1,949.64	\$        -	\$        49.33	\$        -	\$        1,998.97
		<b>\$        18,981.40</b>	<b>\$        1,320.03</b>	<b>\$        20,301.43</b>	<b>\$        -</b>	<b>\$        567.55</b>	<b>\$        96.66</b>	<b>\$        20,965.64</b>

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
2021 Remuneration & Expenses for Members of Council
For the year ended December 31, 2021

Staff Report FIN2022-010
Attachment 1

Member of Council	Title	Total Wages Stipend, Per Diem, and Hourly \$	Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage	Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
					\$			

Sherson, Michael    Councillor

28-Jan Ontario Good Roads Association - Conference - Registration							\$	508.80
January		\$ 1,310.95	\$ 90.09	\$ 1,401.04		\$ 42.45	\$ 508.80	\$ 1,952.29
February		\$ 2,160.95	\$ 152.58	\$ 2,313.53	\$ -	\$ 52.23	\$ -	\$ 2,365.76
March		\$ 1,480.95	\$ 102.64	\$ 1,583.59	\$ -	\$ 45.87	\$ -	\$ 1,629.46
April		\$ 1,480.95	\$ 102.64	\$ 1,583.59	\$ -	\$ 45.87	\$ -	\$ 1,629.46
May		\$ 1,830.95	\$ 128.15	\$ 1,959.10	\$ -	\$ 45.87	\$ -	\$ 2,004.97
June		\$ 1,740.95	\$ 121.82	\$ 1,862.77	\$ -	\$ 46.56	\$ -	\$ 1,909.33
July		\$ 1,570.95	\$ 109.27	\$ 1,680.22	\$ -	\$ 45.87	\$ -	\$ 1,726.09
August		\$ 1,570.95	\$ 108.91	\$ 1,679.86	\$ -	\$ 53.66	\$ -	\$ 1,733.52
September		\$ 1,570.95	\$ 108.91	\$ 1,679.86	\$ -	\$ 45.87	\$ -	\$ 1,725.73
October		\$ 1,570.95	\$ 108.91	\$ 1,679.86	\$ -	\$ 45.87	\$ -	\$ 1,725.73
November		\$ 2,000.95	\$ 141.02	\$ 2,141.97	\$ -	\$ 45.87	\$ -	\$ 2,187.84
December		\$ 1,910.95	\$ 135.73	\$ 2,046.68	\$ -	\$ 49.33	\$ -	\$ 2,096.01
		\$ 20,201.40	\$ 1,410.67	\$ 21,612.07	\$ -	\$ 565.32	\$ 508.80	\$ 22,686.19

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
2021 Remuneration & Expenses for Members of Council
For the year ended December 31, 2021

Staff Report FIN2022-010
Attachment 1

Member of Council	Title	Total Wages Stipend, Per Diem, and Hourly \$	Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage	Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
					\$			

Shipston, Martin

Councillor

January		\$ 1,490.95	\$ 103.36	\$ 1,594.31	\$ -	\$ 39.56	\$ -	\$ 1,633.87
February		\$ 1,570.95	\$ 108.91	\$ 1,679.86	\$ -	\$ 40.72	\$ -	\$ 1,720.58
March		\$ 1,660.95	\$ 115.92	\$ 1,776.87	\$ -	\$ 40.26	\$ -	\$ 1,817.13
April		\$ 1,660.95	\$ 115.92	\$ 1,776.87	\$ -	\$ 40.63	\$ -	\$ 1,817.50
May		\$ 2,010.95	\$ 141.47	\$ 2,152.42	\$ -	\$ 40.89	\$ -	\$ 2,193.31
June		\$ 1,740.95	\$ 121.82	\$ 1,862.77	\$ -	\$ 40.27	\$ -	\$ 1,903.04
July		\$ 1,660.95	\$ 115.92	\$ 1,776.87	\$ -	\$ 40.77	\$ -	\$ 1,817.64
August		\$ 1,570.95	\$ 108.91	\$ 1,679.86	\$ -	\$ 40.13	\$ -	\$ 1,719.99
September		\$ 1,930.95	\$ 135.84	\$ 2,066.79	\$ -	\$ 39.81	\$ -	\$ 2,106.60
October		\$ 1,660.95	\$ 115.58	\$ 1,776.53	\$ -	\$ 39.51	\$ -	\$ 1,816.04
November		\$ 2,180.95	\$ 154.32	\$ 2,335.27	\$ -	\$ 39.65	\$ -	\$ 2,374.92
December		\$ 1,910.95	\$ 136.05	\$ 2,047.00	\$ -	\$ 43.61	\$ -	\$ 2,090.61
		<b>\$ 21,051.40</b>	<b>\$ 1,474.02</b>	<b>\$ 22,525.42</b>	<b>\$ -</b>	<b>\$ 485.81</b>	<b>\$ -</b>	<b>\$ 23,011.23</b>

**THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE**

Staff Report FIN2022-010

**2021 Remuneration & Expenses for Council Appointees to Local Boards and Committees****Attachment 2****For the year ended December 31, 2021**

	Per Diem	Payroll Costs (CPP, EI, EHT, WCB)	Mileage	Conferences, Training, and Other	Total
Affordable/Attainable Housing Committee	\$ 420.00	\$ 14.51	\$ -	\$ -	\$ 434.51
Committee of Adjustment	\$ 3,750.00	\$ 234.74	\$ -	\$ 616.34	\$ 4,601.08
Community Fund Management Committee	\$ 210.00	\$ 9.24	\$ -	\$ -	\$ 219.24
Police Services Board	\$ 490.00	\$ 13.68	\$ -	\$ -	\$ 503.68
Property Standards Appeals Committee	\$ -	\$ -	\$ -	\$ -	\$ -
Public Liaison Committee	\$ -	\$ -	\$ -	\$ -	\$ -
Ruth Hargrave Memorial Library Board	\$ 2,135.00	\$ 100.61	\$ -	\$ -	\$ 2,235.61
Seniors Advisory Committee	\$ 770.00	\$ 13.97	\$ -	\$ -	\$ 783.97
	<b>\$ 7,775.00</b>	<b>\$ 386.75</b>	<b>\$ -</b>	<b>\$ 616.34</b>	<b>\$ 8,778.09</b>



<b>Affordable/Attainable Housing Committee</b>						
Committee Member	# of Meetings	Per Diem	Payroll Costs (CPP, EI, EHT, WCB)	Mileage	Conferences, Training, and Other	Total
DeJong, Jennifer	3	\$ 105.00	\$ 4.20		\$ -	\$ 109.20
McCannell, Morgan	3	\$ 105.00	\$ 4.20		\$ -	\$ 109.20
McNalty, Gerry	3	\$ 105.00	\$ 4.20		\$ -	\$ 109.20
Scott, Muriel	3	\$ 105.00	\$ 1.91		\$ -	\$ 106.91
	<b>12</b>	<b>\$ 420.00</b>	<b>\$ 14.51</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 434.51</b>

<b>Committee of Adjustment</b>						
Committee Member	# of Meetings	Per Diem	Payroll Costs (CPP, EI, EHT, WCB)	Mileage	Conferences, Training, and Other	Total
Dobreen, Barbara	7	\$ 560.00	\$ 39.17	\$ -	\$ -	\$ 599.17
Frew, Jim	7	\$ 560.00	\$ 10.92	\$ -	\$ -	\$ 570.92
Milne, Brian	5	\$ 400.00	\$ 28.07	\$ -	\$ 183.17	\$ 611.24
Rice, Jason	6	\$ 480.00	\$ 33.37	\$ -	\$ -	\$ 513.37
Sherson, Michael	6	\$ 480.00	\$ 33.38	\$ -	\$ 183.17	\$ 696.55
Shipston, Martin	7	\$ 560.00	\$ 39.18	\$ -	\$ -	\$ 599.18
Woodbury, John	8	\$ 710.00	\$ 50.65	\$ -	\$ 250.00	\$ 1,010.65
	<b>46</b>	<b>\$ 3,750.00</b>	<b>\$ 234.74</b>	<b>\$ -</b>	<b>\$ 616.34</b>	<b>\$ 4,601.08</b>

<b>Community Fund Management Committee</b>						
Committee Member	# of Meetings	Per Diem	Payroll Costs (CPP, EI, EHT, WCB)	Mileage	Conferences, Training, and Other	Total
Lewis, Don	1	\$ 35.00	\$ 0.68		\$ -	\$ 35.68
John, Joan	2	\$ 70.00	\$ 3.94		\$ -	\$ 73.94
Pallister, Dale	1	\$ 35.00	\$ 0.68		\$ -	\$ 35.68
Renton, Heather	2	\$ 70.00	\$ 3.94		\$ -	\$ 73.94
	<b>6</b>	<b>\$ 210.00</b>	<b>\$ 9.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 219.24</b>

**Police Services Board**

Committee Member	# of Meetings	Per Diem	Payroll Costs (CPP, EI, EHT, WCB)	Mileage	Conferences, Training, and Other	Total
Dobreen, Allen	6	\$ 210.00	\$ 8.21		\$ -	\$ 218.21
Lewis, Don	6	\$ 210.00	\$ 4.10		\$ -	\$ 214.10
Pallister, Dale	2	\$ 70.00	\$ 1.37		\$ -	\$ 71.37
	<b>14</b>	<b>\$ 490.00</b>	<b>\$ 13.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 503.68</b>

**Property Standards Appeals Committee**

Committee Member	# of Meetings	Per Diem	Payroll Costs (CPP, EI, EHT, WCB)	Mileage	Conferences, Training, and Other	Total
Acheson, Ted	-	\$ -	\$ -	\$ -	\$ -	\$ -
Calder, Murray	-	\$ -	\$ -	\$ -	\$ -	\$ -
Cheeseman, Karen	-	\$ -	\$ -	\$ -	\$ -	\$ -
Lewis, Don	-	\$ -	\$ -	\$ -	\$ -	\$ -
Peters, Kim	-	\$ -	\$ -	\$ -	\$ -	\$ -
Pallister, Dale	-	\$ -	\$ -	\$ -	\$ -	\$ -
Vanalstine, Don	-	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Property Liaison Committee**

Committee Member	# of Meetings	Per Diem	Payroll Costs (CPP, EI, EHT, WCB)	Mileage	Conferences, Training, and Other	Total
Carmichael, Sherifa	-	\$ -	\$ -	\$ -	\$ -	\$ -
Cheeseman, Karen	-	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Ruth Hargrave Memorial Library Board**

Committee Member	# of Meetings	Per Diem	Payroll Costs (CPP, EI, EHT, WCB)	Mileage	Conferences, Training, and Other	Total
Faulds, Catherine	11	\$ 385.00	\$ 21.16		\$ -	\$ 406.16
Fernandes, Charles	10	\$ 350.00	\$ 18.57		\$ -	\$ 368.57
Harripaul, Renelle	12	\$ 420.00	\$ 23.74		\$ -	\$ 443.74
John, Joan	14	\$ 490.00	\$ 27.58		\$ -	\$ 517.58
Scott, Muriel	14	\$ 490.00	\$ 9.56		\$ -	\$ 499.56
	<b>61</b>	<b>\$ 2,135.00</b>	<b>\$ 100.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,235.61</b>

**Seniors Advisory Committee**

Committee Member	# of Meetings	Per Diem	Payroll Costs (CPP, EI, EHT, WCB)	Mileage	Conferences, Training, and Other	Total
Adams, Ellie	6	\$ 210.00	\$ 3.81		\$ -	\$ 213.81
Crooks, Arlene	4	\$ 140.00	\$ 2.54		\$ -	\$ 142.54
Faulds, Catherine	6	\$ 210.00	\$ 3.81		\$ -	\$ 213.81
Leach, Mary	-	\$ -			\$ -	\$ -
Powell, Janice	3	\$ -			\$ -	\$ -
Rowe, Barbara	-	\$ -			\$ -	\$ -
Scott, Muriel	6	\$ 210.00	\$ 3.81		\$ -	\$ 213.81
	<b>25</b>	<b>\$ 770.00</b>	<b>\$ 13.97</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 783.97</b>

Member of Council	Title	Council Stipend	Council Meetings		Full Day Meetings		Half Day Meetings		Hourly Meetings		Total Wages		Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage		Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
			# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Stipend, Per Diem, and Hourly \$			km	\$			
Woodbury, John	Mayor	\$ 19,050.72	24	\$ 4,080.00	15	\$ 2,550.00	39	\$ 3,510.00	23	\$ 1,365.00	101	\$ 30,555.72	\$ 2,166.12	\$ 32,721.84	162.0	\$ 70.02	\$ 74.73	\$ 1,213.33	\$ 34,079.92
Milne, Brian	Deputy Mayor	\$ 15,033.12	25	\$ 4,250.00	9	\$ 1,530.00	29	\$ 2,610.00	11	\$ 480.00	74	\$ 23,903.12	\$ 1,692.01	\$ 25,595.13	100.0	\$ 42.32	\$ 74.73	\$ 1,277.09	\$ 26,989.27
Dobreen, Barbara	Councillor	\$ 13,691.40	25	\$ 4,250.00	7	\$ 1,190.00	26	\$ 2,340.00	-	\$ -	58	\$ 21,471.40	\$ 1,504.93	\$ 22,976.33	96.0	\$ 42.36	\$ 595.87	\$ 610.56	\$ 24,225.12
Frew, Jim	Councillor	\$ 13,691.40	25	\$ 4,250.00	6	\$ 1,020.00	25	\$ 2,250.00	2	\$ 90.00	58	\$ 21,301.40	\$ 415.23	\$ 21,716.63	76.0	\$ 31.14	\$ 500.58	\$ 1,016.58	\$ 23,264.93
Rice, Jason	Councillor	\$ 13,691.40	25	\$ 4,250.00	4	\$ 680.00	4	\$ 360.00	-	\$ -	33	\$ 18,981.40	\$ 1,320.03	\$ 20,301.43	-	\$ -	\$ 567.55	\$ 96.66	\$ 20,965.64
Sherson, Michael	Councillor	\$ 13,691.40	25	\$ 4,250.00	8	\$ 1,360.00	10	\$ 900.00	-	\$ -	43	\$ 20,201.40	\$ 1,410.67	\$ 21,612.07	-	\$ -	\$ 565.32	\$ 508.80	\$ 22,686.19
Shipston, Martin	Councillor	\$ 13,691.40	25	\$ 4,250.00	4	\$ 680.00	27	\$ 2,430.00	-	\$ -	56	\$ 21,051.40	\$ 1,474.02	\$ 22,525.42	-	\$ -	\$ 485.81	\$ -	\$ 23,011.23
		\$ 102,540.84	174	\$ 29,580.00	53	\$ 9,010.00	160	\$ 14,400.00	36	\$ 1,935.00	423	\$ 157,465.84	\$ 9,983.00	\$ 167,448.84	434.0	\$ 185.84	\$ 2,864.59	\$ 4,723.02	\$ 175,222.29

Municipal Act, 2001 section 284(1) requires the annual disclosure of the remuneration and expenses of Members of Council.  
By-law 2018-107 and Policy #21 sets remuneration and expenses for Members of Council.

Member of Council	Title	Council Stipend	Council Meetings		Full Day Meetings		Half Day Meetings		Hourly Meetings		Total Wages Stipend, Per Diem, and Hourly \$		Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage		Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
			# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings				km	\$			

Woodbury, John Mayor																	\$ 666.53		
28-Jan Ontario Good Roads Association - Conference - Registration																			
31-Jan ROMA - Conference - Registration																	\$ 407.04		
January		\$ 1,587.56	1	\$ 170.00	4	\$ 680.00	6	\$ 540.00	-	\$ -	11	\$ 2,977.56	\$ 213.19	\$ 3,190.75	-	\$ -	\$ 5.94	\$ 1,073.57	\$ 4,270.26
February		\$ 1,587.56	2	\$ 340.00	3	\$ 510.00	2	\$ 180.00	1	\$ 60.00	8	\$ 2,677.56	\$ 190.80	\$ 2,868.36	-	\$ -	\$ 5.94	\$ -	\$ 2,874.30
March		\$ 1,587.56	2	\$ 340.00		\$ -	3	\$ 270.00	1	\$ 60.00	6	\$ 2,257.56	\$ 159.95	\$ 2,417.51	-	\$ -	\$ 5.94	\$ -	\$ 2,423.45
April		\$ 1,587.56	2	\$ 340.00	1	\$ 170.00	5	\$ 450.00	1	\$ 60.00	9	\$ 2,607.56	\$ 185.85	\$ 2,793.41	-	\$ -	\$ 5.94	\$ -	\$ 2,799.35
10-May US Bank - Credit Card Fee																	\$ 25.00		
May		\$ 1,587.56	3	\$ 510.00	2	\$ 340.00	1	\$ 90.00	1	\$ 60.00	7	\$ 2,587.56	\$ 184.15	\$ 2,771.71	-	\$ -	\$ 5.94	\$ 25.00	\$ 2,802.65
June		\$ 1,587.56	3	\$ 510.00	1	\$ 170.00	2	\$ 180.00	1	\$ 60.00	7	\$ 2,507.56	\$ 179.03	\$ 2,686.59	-	\$ -	\$ 5.94	\$ -	\$ 2,692.53
July		\$ 1,587.56	2	\$ 340.00		\$ -	6	\$ 540.00	-	\$ -	8	\$ 2,467.56	\$ 175.50	\$ 2,643.06	-	\$ -	\$ 5.94	\$ -	\$ 2,649.00
August		\$ 1,587.56	2	\$ 340.00		\$ -	2	\$ 180.00	3	\$ 240.00	7	\$ 2,347.56	\$ 166.39	\$ 2,513.95	72.0	\$ 31.12	\$ 5.94	\$ -	\$ 2,551.01
27-Sep	Staples Canada - Printer ink																	\$ 114.76	
September		\$ 1,587.56	2	\$ 340.00		\$ -	5	\$ 450.00	4	\$ 240.00	11	\$ 2,617.56	\$ 186.36	\$ 2,803.92	90.0	\$ 38.90	\$ 5.94	\$ 114.76	\$ 2,963.52
October		\$ 1,587.56	2	\$ 340.00		\$ -	2	\$ 180.00	2	\$ 120.00	6	\$ 2,227.56	\$ 157.51	\$ 2,385.07	-	\$ -	\$ 5.94	\$ -	\$ 2,391.01
November		\$ 1,587.56	2	\$ 340.00	2	\$ 340.00	4	\$ 360.00	6	\$ 255.00	14	\$ 2,882.56	\$ 206.17	\$ 3,088.73	-	\$ -	\$ 5.94	\$ -	\$ 3,094.67
December		\$ 1,587.56	1	\$ 170.00	2	\$ 340.00	1	\$ 90.00	3	\$ 210.00	7	\$ 2,397.56	\$ 161.22	\$ 2,558.78	-	\$ -	\$ 9.39	\$ -	\$ 2,568.17
		\$ 19,050.72	24	\$ 4,080.00	15	\$ 2,550.00	39	\$ 3,510.00	23	\$ 1,365.00	101	\$ 30,555.72	\$ 2,166.12	\$ 32,721.84	162.0	\$ 70.02	\$ 74.73	\$ 1,213.33	\$ 34,079.92

Milne, Brian		Deputy Mayor																		
28-Jan Ontario Good Roads Association - Conference - Registration																			\$ 666.53	
January		\$ 1,252.76	1	\$ 170.00		\$ -	2	\$ 180.00		\$ -	3	\$ 1,602.76	\$ 111.61	\$ 1,714.37	-	\$ -	\$ 5.94	\$ 666.53	\$ 2,386.84	
February		\$ 1,252.76	2	\$ 340.00	3	\$ 510.00	2	\$ 180.00		\$ -	7	\$ 2,282.76	\$ 161.58	\$ 2,444.34	-	\$ -	\$ 5.94	\$ -	\$ 2,450.28	
March		\$ 1,252.76	2	\$ 340.00		\$ -	2	\$ 180.00	2	\$ 60.00	6	\$ 1,832.76	\$ 128.29	\$ 1,961.05	-	\$ -	\$ 5.94	\$ -	\$ 1,966.99	
April		\$ 1,252.76	2	\$ 340.00		\$ -	2	\$ 180.00	1	\$ 60.00	5	\$ 1,832.76	\$ 128.60	\$ 1,961.36	-	\$ -	\$ 5.94	\$ -	\$ 1,967.30	
10-May FCM - Conference - Registration																			\$ 610.56	
May		\$ 1,252.76	3	\$ 510.00		\$ -	4	\$ 360.00			7	\$ 2,122.76	\$ 149.74	\$ 2,272.50	-	\$ -	\$ 5.94	\$ 610.56	\$ 2,889.00	
June		\$ 1,252.76	3	\$ 510.00	2	\$ 340.00	3	\$ 270.00	3	\$ 120.00	11	\$ 2,492.76	\$ 177.13	\$ 2,669.89	100.0	\$ 42.32	\$ 5.94	\$ -	\$ 2,718.15	
July		\$ 1,252.76	2	\$ 340.00		\$ -	2	\$ 180.00	1	\$ 30.00	5	\$ 1,802.76	\$ 126.37	\$ 1,929.13	-	\$ -	\$ 5.94	\$ -	\$ 1,935.07	
August		\$ 1,252.76	2	\$ 340.00		\$ -	2	\$ 180.00	1	\$ 60.00	5	\$ 1,832.76	\$ 128.29	\$ 1,961.05	-	\$ -	\$ 5.94	\$ -	\$ 1,966.99	
September		\$ 1,252.76	2	\$ 340.00		\$ -	3	\$ 270.00			5	\$ 1,862.76	\$ 130.80	\$ 1,993.56	-	\$ -	\$ 5.94	\$ -	\$ 1,999.50	
October		\$ 1,252.76	2	\$ 340.00		\$ -	2	\$ 180.00	1	\$ 60.00	5	\$ 1,832.76	\$ 128.29	\$ 1,961.05	-	\$ -	\$ 5.94	\$ -	\$ 1,966.99	
November		\$ 1,252.76	2	\$ 340.00	2	\$ 340.00	2	\$ 180.00	2	\$ 90.00	8	\$ 2,202.76	\$ 155.92	\$ 2,358.68	-	\$ -	\$ 5.94	\$ -	\$ 2,364.62	
December		\$ 1,252.76	2	\$ 340.00	2	\$ 340.00	3	\$ 270.00			7	\$ 2,202.76	\$ 165.39	\$ 2,368.15	-	\$ -	\$ 9.39	\$ -	\$ 2,377.54	
		\$ 15,033.12	25	\$ 4,250.00	9	\$ 1,530.00	29	\$ 2,610.00	11	\$ 480.00	74	\$ 23,903.12	\$ 1,692.01	\$ 25,595.13	100.0	\$ 42.32	\$ 74.73	\$ 1,277.09	\$ 26,989.27	

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE  
2021 Remuneration & Expenses for Members of Council  
For the year ended December 31, 2021

Member of Council	Title	Council Stipend	Council Meetings		Full Day Meetings		Half Day Meetings		Hourly Meetings		Total Wages Stipend, Per Diem, and Hourly \$		Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage		Technology (Cell Phone and Email)	Conferences, Training, and Other	Total	
			# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$			km	\$				
<b>Dobreen, Barbara Councillor</b>																				
January		\$ 1,140.95	1	\$ 170.00		\$ -	2	\$ 180.00	-	\$ -	3	\$ 1,490.95	\$ 103.36	\$ 1,594.31	-	\$ -	\$ 51.19	\$ -	\$ 1,645.50	
February		\$ 1,140.95	2	\$ 340.00		\$ -	3	\$ 270.00	-	\$ -	5	\$ 1,750.95	\$ 122.23	\$ 1,873.18	-	\$ -	\$ 67.49	\$ -	\$ 1,940.67	
15-Mar AMO - Conference - Registration																		\$ 610.56		
March		\$ 1,140.95	2	\$ 340.00		\$ -	3	\$ 270.00	-	\$ -	5	\$ 1,750.95	\$ 122.55	\$ 1,873.50	-	\$ -	\$ 45.88	\$ 610.56	\$ 2,529.94	
April		\$ 1,140.95	2	\$ 340.00		\$ -	2	\$ 180.00	-	\$ -	4	\$ 1,660.95	\$ 115.92	\$ 1,776.87	-	\$ -	\$ 45.88	\$ -	\$ 1,822.75	
May		\$ 1,140.95	3	\$ 510.00		\$ -	3	\$ 270.00	-	\$ -	6	\$ 1,920.95	\$ 134.82	\$ 2,055.77	-	\$ -	\$ 45.88	\$ -	\$ 2,101.65	
June		\$ 1,140.95	3	\$ 510.00		\$ -	2	\$ 180.00	-	\$ -	5	\$ 1,830.95	\$ 128.46	\$ 1,959.41	-	\$ -	\$ 46.58	\$ -	\$ 2,005.99	
July		\$ 1,140.95	2	\$ 340.00		\$ -	2	\$ 180.00	-	\$ -	4	\$ 1,660.95	\$ 115.92	\$ 1,776.87	-	\$ -	\$ 45.88	\$ -	\$ 1,822.75	
August		\$ 1,140.95	2	\$ 340.00	3	\$ 510.00	1	\$ 90.00	-	\$ -	6	\$ 2,080.95	\$ 146.66	\$ 2,227.61	-	\$ -	\$ 45.88	\$ -	\$ 2,273.49	
September		\$ 1,140.95	2	\$ 340.00		\$ -	3	\$ 270.00	-	\$ -	5	\$ 1,750.95	\$ 122.55	\$ 1,873.50	-	\$ -	\$ 45.88	\$ -	\$ 1,919.38	
October		\$ 1,140.95	2	\$ 340.00		\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 108.91	\$ 1,679.86	96.0	\$ 42.36	\$ 60.12	\$ -	\$ 1,782.34	
November		\$ 1,140.95	2	\$ 340.00	2	\$ 340.00	3	\$ 270.00	-	\$ -	7	\$ 2,090.95	\$ 147.66	\$ 2,238.61	-	\$ -	\$ 45.88	\$ -	\$ 2,284.49	
December		\$ 1,140.95	2	\$ 340.00	2	\$ 340.00	1	\$ 90.00	-	\$ -	5	\$ 1,910.95	\$ 135.89	\$ 2,046.84	-	\$ -	\$ 49.33	\$ -	\$ 2,096.17	
			\$ 13,691.40	25	\$ 4,250.00	7	\$ 1,190.00	26	\$ 2,340.00	-	\$ -	58	\$ 21,471.40	\$ 1,504.93	\$ 22,976.33	96.0	\$ 42.36	\$ 595.87	\$ 610.56	\$ 24,225.12
<b>Frew, Jim Councillor</b>																				
31-Jan ROMA - Conference - Registration																		\$ 407.04		
January		\$ 1,140.95	1	\$ 170.00	-	\$ -	4	\$ 360.00	-	\$ -	5	\$ 1,670.95	\$ 32.58	\$ 1,703.53	-	\$ -	\$ 40.38	\$ 407.04	\$ 2,150.95	
February		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 30.63	\$ 1,601.58	38.0	\$ 15.57	\$ 40.47	\$ -	\$ 1,657.62	
March		\$ 1,140.95	2	\$ 340.00	-	\$ -	2	\$ 180.00	-	\$ -	4	\$ 1,660.95	\$ 32.41	\$ 1,693.36	38.0	\$ 15.57	\$ 43.25	\$ -	\$ 1,752.18	
April		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 30.63	\$ 1,601.58	-	\$ -	\$ 40.29	\$ -	\$ 1,641.87	
26-May Ontario Association of Police Services Boards - Spring Conference																		\$ 356.16		
May		\$ 1,140.95	3	\$ 510.00	2	\$ 340.00	3	\$ 270.00	-	\$ -	8	\$ 2,260.95	\$ 44.09	\$ 2,305.04	-	\$ -	\$ 42.29	\$ 356.16	\$ 2,703.49	
June		\$ 1,140.95	3	\$ 510.00		\$ -	2	\$ 180.00	-	\$ -	5	\$ 1,830.95	\$ 35.70	\$ 1,866.65	-	\$ -	\$ 40.94	\$ -	\$ 1,907.59	
July		\$ 1,140.95	2	\$ 340.00	-	\$ -	2	\$ 180.00	-	\$ -	4	\$ 1,660.95	\$ 32.39	\$ 1,693.34	-	\$ -	\$ 39.65	\$ -	\$ 1,732.99	
August		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 30.63	\$ 1,601.58	-	\$ -	\$ 39.85	\$ -	\$ 1,641.43	
September		\$ 1,140.95	2	\$ 340.00	-	\$ -	3	\$ 270.00	-	\$ -	5	\$ 1,750.95	\$ 34.14	\$ 1,785.09	-	\$ -	\$ 39.55	\$ -	\$ 1,824.64	
October		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 30.63	\$ 1,601.58	-	\$ -	\$ 39.76	\$ -	\$ 1,641.34	
18-Nov Ontario Association of Police Services Boards - Labour Conference																		\$ 253.38		
November		\$ 1,140.95	2	\$ 340.00	2	\$ 340.00	3	\$ 270.00	2	\$ 90.00	9	\$ 2,180.95	\$ 42.53	\$ 2,223.48	-	\$ -	\$ 39.92	\$ 253.38	\$ 2,516.78	
December		\$ 1,140.95	2	\$ 340.00	2	\$ 340.00	2	\$ 180.00	-	\$ -	6	\$ 2,000.95	\$ 38.87	\$ 2,039.82	-	\$ -	\$ 54.23	\$ -	\$ 2,094.05	
			\$ 13,691.40	25	\$ 4,250.00	6	\$ 1,020.00	25	\$ 2,250.00	2	\$ 90.00	58	\$ 21,301.40	\$ 415.23	\$ 21,716.63	76.0	\$ 31.14	\$ 500.58	\$ 1,016.58	\$ 23,264.93

Member of Council	Title	Council Stipend	Council Meetings		Full Day Meetings		Half Day Meetings		Hourly Meetings		Total Wages Stipend, Per Diem, and Hourly \$		Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage		Technology (Cell Phone and Email)	Conferences, Training, and Other	Total	
			# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$			km	\$				
<b>Rice, Jason      Councillor</b>																				
January		\$ 1,140.95	1	\$ 170.00	-	\$ -	1	\$ 90.00	-	\$ -	2	\$ 1,400.95	\$ 96.74	\$ 1,497.69	-	\$ -	\$ 49.95	\$ -	\$ 1,547.64	
February		\$ 1,140.95	2	\$ 340.00		\$ -	-	\$ -	-	\$ -	2	\$ 1,480.95	\$ 102.26	\$ 1,583.21	-	\$ -	\$ 52.23	\$ -	\$ 1,635.44	
15-Mar AMO - Conference - Registration																	\$ 610.56			
March		\$ 1,140.95	2	\$ 340.00	-	\$ -	-	\$ -	-	\$ -	2	\$ 1,480.95	\$ 102.26	\$ 1,583.21	-	\$ -	\$ 45.87	\$ 610.56	\$ 2,239.64	
April		\$ 1,140.95	2	\$ 340.00	-	\$ -	-	\$ -	-	\$ -	2	\$ 1,480.95	\$ 102.64	\$ 1,583.59	-	\$ -	\$ 45.87	\$ -	\$ 1,629.46	
May		\$ 1,140.95	3	\$ 510.00	-	\$ -	-	\$ -	-	\$ -	3	\$ 1,650.95	\$ 114.83	\$ 1,765.78	-	\$ -	\$ 45.87	\$ -	\$ 1,811.65	
June		\$ 1,140.95	3	\$ 510.00	-	\$ -		\$ -	-	\$ -	3	\$ 1,650.95	\$ 115.17	\$ 1,766.12	-	\$ -	\$ 46.56	\$ -	\$ 1,812.68	
20-Jul AMO - Conference - Registration - Refund																	\$ (513.90)			
July		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 109.27	\$ 1,680.22	-	\$ -	\$ 48.39	\$ (513.90)	\$ 1,214.71	
August		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 108.91	\$ 1,679.86	-	\$ -	\$ 45.87	\$ -	\$ 1,725.73	
September		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 109.27	\$ 1,680.22	-	\$ -	\$ 45.87	\$ -	\$ 1,726.09	
October		\$ 1,140.95	2	\$ 340.00	-	\$ -		\$ -	-	\$ -	2	\$ 1,480.95	\$ 102.26	\$ 1,583.21	-	\$ -	\$ 45.87	\$ -	\$ 1,629.08	
November		\$ 1,140.95	2	\$ 340.00	2	\$ 340.00	-	\$ -	-	\$ -	4	\$ 1,820.95	\$ 127.73	\$ 1,948.68	-	\$ -	\$ 45.87	\$ -	\$ 1,994.55	
December		\$ 1,140.95	2	\$ 340.00	2	\$ 340.00	-	\$ -	-	\$ -	4	\$ 1,820.95	\$ 128.69	\$ 1,949.64	-	\$ -	\$ 49.33	\$ -	\$ 1,998.97	
			\$ 13,691.40	25	\$ 4,250.00	4	\$ 680.00	4	\$ 360.00	-	\$ -	33	\$ 18,981.40	\$ 1,320.03	\$ 20,301.43	-	\$ -	\$ 567.55	\$ 96.66	\$ 20,965.64
<b>Sherson, Michael      Councillor</b>																				
28-Jan Ontario Good Roads Association - Conference - Registration																	\$ 508.80			
January		\$ 1,140.95	1	\$ 170.00	-	\$ -	-	\$ -	-	\$ -	1	\$ 1,310.95	\$ 90.09	\$ 1,401.04			\$ 42.45	\$ 508.80	\$ 1,952.29	
February		\$ 1,140.95	2	\$ 340.00	4	\$ 680.00		\$ -	-	\$ -	6	\$ 2,160.95	\$ 152.58	\$ 2,313.53	-	\$ -	\$ 52.23	\$ -	\$ 2,365.76	
March		\$ 1,140.95	2	\$ 340.00	-	\$ -	-	\$ -	-	\$ -	2	\$ 1,480.95	\$ 102.64	\$ 1,583.59	-	\$ -	\$ 45.87	\$ -	\$ 1,629.46	
April		\$ 1,140.95	2	\$ 340.00	-	\$ -	-	\$ -	-	\$ -	2	\$ 1,480.95	\$ 102.64	\$ 1,583.59	-	\$ -	\$ 45.87	\$ -	\$ 1,629.46	
May		\$ 1,140.95	3	\$ 510.00	-	\$ -	2	\$ 180.00	-	\$ -	5	\$ 1,830.95	\$ 128.15	\$ 1,959.10	-	\$ -	\$ 45.87	\$ -	\$ 2,004.97	
June		\$ 1,140.95	3	\$ 510.00	-	\$ -	1	\$ 90.00	-	\$ -	4	\$ 1,740.95	\$ 121.82	\$ 1,862.77	-	\$ -	\$ 46.56	\$ -	\$ 1,909.33	
July		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 109.27	\$ 1,680.22	-	\$ -	\$ 45.87	\$ -	\$ 1,726.09	
August		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 108.91	\$ 1,679.86	-	\$ -	\$ 53.66	\$ -	\$ 1,733.52	
September		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 108.91	\$ 1,679.86	-	\$ -	\$ 45.87	\$ -	\$ 1,725.73	
October		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 108.91	\$ 1,679.86	-	\$ -	\$ 45.87	\$ -	\$ 1,725.73	
November		\$ 1,140.95	2	\$ 340.00	2	\$ 340.00	2	\$ 180.00	-	\$ -	6	\$ 2,000.95	\$ 141.02	\$ 2,141.97	-	\$ -	\$ 45.87	\$ -	\$ 2,187.84	
December		\$ 1,140.95	2	\$ 340.00	2	\$ 340.00	1	\$ 90.00	-	\$ -	5	\$ 1,910.95	\$ 135.73	\$ 2,046.68	-	\$ -	\$ 49.33	\$ -	\$ 2,096.01	
			\$ 13,691.40	25	\$ 4,250.00	8	\$ 1,360.00	10	\$ 900.00	-	\$ -	43	\$ 20,201.40	\$ 1,410.67	\$ 21,612.07	-	\$ -	\$ 565.32	\$ 508.80	\$ 22,686.19

Member of Council	Title	Council Stipend	Council Meetings		Full Day Meetings		Half Day Meetings		Hourly Meetings		Total Wages Stipend, Per Diem, and Hourly \$		Payroll Costs (CPP & EHT)	Total Remuneration Cost	Mileage		Technology (Cell Phone and Email)	Conferences, Training, and Other	Total
			# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$	# of Meetings	Per Diem \$			km	\$			
			Shipston, Martin Councillor																
January		\$ 1,140.95	1	\$ 170.00		\$ -	2	\$ 180.00	-	\$ -	3	\$ 1,490.95	\$ 103.36	\$ 1,594.31	-	\$ -	\$ 39.56	\$ -	\$ 1,633.87
February		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00	-	\$ -	3	\$ 1,570.95	\$ 108.91	\$ 1,679.86	-	\$ -	\$ 40.72	\$ -	\$ 1,720.58
March		\$ 1,140.95	2	\$ 340.00	-	\$ -	2	\$ 180.00	-	\$ -	4	\$ 1,660.95	\$ 115.92	\$ 1,776.87	-	\$ -	\$ 40.26	\$ -	\$ 1,817.13
April		\$ 1,140.95	2	\$ 340.00	-	\$ -	2	\$ 180.00			4	\$ 1,660.95	\$ 115.92	\$ 1,776.87	-	\$ -	\$ 40.63	\$ -	\$ 1,817.50
May		\$ 1,140.95	3	\$ 510.00	-	\$ -	4	\$ 360.00		\$ -	7	\$ 2,010.95	\$ 141.47	\$ 2,152.42	-	\$ -	\$ 40.89	\$ -	\$ 2,193.31
June		\$ 1,140.95	3	\$ 510.00	-	\$ -	1	\$ 90.00			4	\$ 1,740.95	\$ 121.82	\$ 1,862.77	-	\$ -	\$ 40.27	\$ -	\$ 1,903.04
July		\$ 1,140.95	2	\$ 340.00	-	\$ -	2	\$ 180.00		\$ -	4	\$ 1,660.95	\$ 115.92	\$ 1,776.87	-	\$ -	\$ 40.77	\$ -	\$ 1,817.64
August		\$ 1,140.95	2	\$ 340.00	-	\$ -	1	\$ 90.00		\$ -	3	\$ 1,570.95	\$ 108.91	\$ 1,679.86	-	\$ -	\$ 40.13	\$ -	\$ 1,719.99
September		\$ 1,140.95	2	\$ 340.00	-	\$ -	5	\$ 450.00		\$ -	7	\$ 1,930.95	\$ 135.84	\$ 2,066.79	-	\$ -	\$ 39.81	\$ -	\$ 2,106.60
October		\$ 1,140.95	2	\$ 340.00	-	\$ -	2	\$ 180.00		\$ -	4	\$ 1,660.95	\$ 115.58	\$ 1,776.53	-	\$ -	\$ 39.51	\$ -	\$ 1,816.04
November		\$ 1,140.95	2	\$ 340.00	2	\$ 340.00	4	\$ 360.00			8	\$ 2,180.95	\$ 154.32	\$ 2,335.27	-	\$ -	\$ 39.65	\$ -	\$ 2,374.92
December		\$ 1,140.95	2	\$ 340.00	2	\$ 340.00	1	\$ 90.00	-	\$ -	5	\$ 1,910.95	\$ 136.05	\$ 2,047.00	-	\$ -	\$ 43.61	\$ -	\$ 2,090.61
		\$ 13,691.40	25	\$ 4,250.00	4	\$ 680.00	27	\$ 2,430.00	-	\$ -	56	\$ 21,051.40	\$ 1,474.02	\$ 22,525.42	-	\$ -	\$ 485.81	\$ -	\$ 23,011.23





## **Staff Report HR2022-010**

**Title of Report:** HR2022-010 TAPS Operator Labourer  
**Department:** Human Resources  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive staff report HR2022-010 for information.

### **Background:**

Under the daily supervision of the Team Leader or the Public Works Foreman/Fleet Manager, the Heavy Equipment Operator/Labourer carries out a variety of works operations necessary for maintaining roads, water systems, other infrastructure and municipal property in a condition safe for public use and the environment.

At the February 16, 2022 Council Meeting the following amended resolution was passed

**Be it resolved that** Council receive Staff Report HR2022-004 for information; and

**That** Council receive retirement letter from Phil Wilson and thank Phil for his years of service as Public Works Foreman and Fleet Manager; and

**That** Council approve and direct staff to post the job of Public Works Foreman and Fleet Manager internally and externally; and

**That** Council receive retirement letter from Doug Aitken and thank Doug for his years of service as Public Works Operator/Labourer; and

**That** Council approve and direct staff to post the job of Operator/Labourer internally and externally; and

**That** Council direct staff to post the one-year contract position of WRDM Team Leader internally and externally.

### **Staff Comments:**

The position was posted internally and externally on February 17, 2022 with a closing date of March 4, 2022. 14 resumes were received and reviewed, including multiple internal candidates. Seven (7) candidates were interviewed on March 21 to 23, 2022. Steve Bates was the chosen candidate and begins in his fulltime role April 4, 2022.

### **Financial Implications:**

There are no financial implications associated with this report as this is an existing position in the 2022 budget.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

**Concluding Comments:**

Staff are pleased to welcome Steve into his new role as fulltime TAPS Operator/Labourer.

Respectfully Submitted,

**HR Approval:** *Original Signed By*  
Kayla Best, HR Coordinator

**Dept. Head Approval:** *Original Signed By*  
Jim Ellis, Public Works Manager

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

None.



## **Staff Report HR2022-011**

**Title of Report:** HR2022-011 Public Works Foreman & Fleet Manager Hiring  
**Department:** Human Resources  
**Council Date:** April 6, 2022

**Recommendation:**

**Be it resolved that** Council receive staff report HR2022-011 for information.

**Background:**

Under direction of the Public Works Manager, the Public Works Foreman & Fleet Manager will ensure that roads, other infrastructure and municipal property are maintained in a condition safe for public use. The Public Works Foreman & Fleet Manager will assist in the supervision of the Waste Resources & Diversion Management department staff as necessary. This position will supervise assigned staff in their daily activities ensuring safe work practices are maintained and will schedule work necessary for the maintenance of all rural roadways, facilities and equipment in the Township's fleet. The Fleet Manager's responsibilities will include decisions on equipment maintenance, equipment repairs, service record keeping, verification of pre-trip inspection logs, maintaining parts & supply inventories necessary to facilitate shop repairs, equipment maintenance and servicing by our vehicle operators. This position would assist in budget preparation, schedule weekly work plans for Team Leaders/Lead Hands and timely deployment of departmental staff on a daily basis.

At the February 16, 2022 Council Meeting the following amended resolution was passed:

**Be it resolved that** Council receive Staff Report HR2022-004 for information; and  
**That** Council receive retirement letter from Phil Wilson and thank Phil for his years of service as Public Works Foreman and Fleet Manager; and  
**That** Council approve and direct staff to post the job of Public Works Foreman and Fleet Manager internally and externally; and  
**That** Council receive retirement letter from Doug Aitken and thank Doug for his years of service as Public Works Operator/Labourer; and  
**That** Council approve and direct staff to post the job of Operator/Labourer internally and externally; and  
**That** Council direct staff to post the one-year contract position of WRDM Team Leader internally and externally.

**Staff Comments:**

The position was posted internally and externally on February 17, 2022 with a closing date of March 4, 2022. Eight (8) resumes were received and reviewed, including two (2) internal candidates. Four (4) candidates were interviewed on March 14, 2022. John Watson was the chosen candidate and began in his new role March 21, 2022.

**Financial Implications:**

There are no financial implications associated with this report as this is an existing position approved in the 2022 budget.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

**Concluding Comments:**

Staff congratulate John on his promotion to Public Works Foreman & Fleet Manager.

Respectfully Submitted,

**HR Approval:** *Original Signed By*  
Kayla Best, HR Coordinator

**Dept. Head Approval:** *Original Signed By*  
Jim Ellis, Public Works Manager

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

None.



## **Staff Report HR2022-012**

**Title of Report:** HR2022-012 – By-Law Enforcement Officer Hiring  
**Department:** Human Resources  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive staff report HR2022-012 for information.

### **Background:**

Reporting to the Chief Building Official, the By-Law Enforcement Officer will be responsible for education, promotion and enforcement of all By-Laws passed under the Planning, Municipal Act, Building Code Act and any other applicable legislation & municipal by-laws in order to ensure the protection of persons and property to maintain a high living standard within the community.

At the February 16, 2022 Council Meeting the following was approved:

No. 2022-089

**Moved By** Councillor Rice

**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive Staff Report HR2022-006 for information; and

**That** Council approve the job description for By-Law Enforcement Officer; and

**That** Council approve the recommendations from Job Evaluation Committee to place the By-Law Enforcement Officer position in pay band 10 of the Southgate Employee Pay Grid. **Carried**

### **Staff Comments:**

The position of By-Law Enforcement Officer was posted internally and externally on February 17, 2022 with a closing date of March 4, 2022. 10 resumes were received and reviewed, including some internal candidates. Four (4) candidates were interviewed on March 15, 2022. Leonard Longtin was the chosen candidate and begins in his new role April 4, 2022.

### **Financial Implications:**

There are no financial implications associated with this report as this position is included in the 2022 budget.

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

### **CAP Goal 2 - Revitalizing Downtown Dundalk**

**Action 2:**

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

**2-D** - The Township will have taken aggressive action to enforce compliance by downtown buildings with property standards Building Code, and Fire Code regulations.

**Concluding Comments:**

Staff are pleased to welcome Leonard into his new role as By-Law Enforcement Officer.

Respectfully Submitted,

**HR Approval:** *Original Signed By*  
Kayla Best, HR Coordinator

**Dept. Head Approval:** *Original Signed By*  
Bev Fisher, CBO

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

None.



## **Staff Report PW2022-018**

**Title of Report:** PW2022-018 Department Report  
**Department:** Public Works  
**Branch:** None  
**Council Date:** April 6, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report PW2022-018 for information.

### **Background:**

Public Works Department update.

### **Staff Comments:**

#### **Transportation and Public Safety:**

1. On Thursday March 17, 2022 the Artemesia – Southgate Townline from Southgate Sideroad 73 to Southgate Sideroad 13, was closed due to soft road conditions. A temporary culvert was installed to help flow water to the other side of the road.
2. On Saturday March 19, 2022, Southgate Sideroad 61 from Grey Road 9 to Southgate Road 22 was closed due to soft road conditions and reopened on March 23<sup>rd</sup>.
3. Public Works Manager Jim Ellis received a call from OPP dispatch on Sunday March 27, 2022, that a stop sign at Southgate Sideroad 47 & Southgate Road 08 had been painted over in yellow. An operator was called in to replace the sign.

#### **Waste Resources & Diversion Management:**

1. In the early morning of Tuesday March 15, 2022, the Egremont Landfill gate chain was cut off, suspects entered the compound, appears nothing else occurred, the incident was reported to police for investigation.
2. Saturday March 19, 2022, staff arriving at the Dundalk Transfer Station encountered that the gates had been taken down, suspects entered and cut locks off of a number of buildings that were entered, nothing appeared to be taken, more mischief than anything. Police arrived on scene and took information for the investigation.

### **Financial Implications:**

Financial costs are included in Operational Budgets for washouts/road closures. The operator call in for stop sign replacement is estimated at \$200.00, funded in the sign budget.

Transfer station repairs are funded in the Operational Budgets.

**Communications & Community Action Plan Impact:**

Goal 5 - Upgrading our "Hard Services"

**Action5:**

The residents and businesses of Southgate recognize our linear services - roads, bridges, water, and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

**Concluding Comments:**

Staff recommends that Council receive Staff Report PW2022-018 for information.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Jim Ellis, Public Works Manager

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO





## **Staff Report PW2022-021**

**Title of Report:** PW2022-021 Proton Landfill Monitoring Report 2020 2021  
**Department:** Public Works  
**Branch:** Waste Resources and Diversion Management  
**Council Date:** April 6, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report PW2022-021 for information.

**Background:**

The Proton Landfill Site Monitoring Report (2020/2021) has been compiled by GM BluePlan Engineering as per Environmental Compliance Approval (ECA) Number A262301. The report has also been submitted to Mr. Ian Mitchell, the District Manager at the Ministry of the Environment, Conservation and Parks (MECP), Owen Sound District Office.

The Proton Landfill has been closed since 2007, with the continuation of groundwater, surface water and methane gas monitoring programs annually.

**Staff Comments:**

The Proton Landfill Site Monitoring Report (2020/2021) Sections 7, 8 and 9, Potential Impacts Due To Landfill Gas Production, Conclusions and Recommendations, (Attachment #1).

The conclusions include:

Potential Impacts Due To Landfill Gas Production concludes that methane gas measurements have been measured above the lower explosive limit and measured up to 36% by volume, however the migration distance is considered to be in the range of 20 meters from LW1, there is a separation distance from all structures of more than 100 meters, and the risk for off-site methane gas migration is not considered to be a concern.

The Conclusions indicate that the ground water flow is generally to the northeast from the landfill footprint within the low-lying wetland area and would likely become part of the shallow groundwater system, and it is reasonable to expect that there would be limited impacts to the deeper groundwater system. Within the landfill mound, the overall decrease in concentrations at well OW3 indicates the landfill is past its peak contaminating period, and the ground water quality should continue to improve with time.

Surface water quality monitoring indicates there is no evidence of impacts to surface water related to the leachate-impacted groundwater to the tributary.

Recommendations for the Proton site include continuation of visual site inspections, and water quality and gas monitoring programs. The groundwater and surface water quality parameters include the following for sampling as revised by the MECP correspondence received dated April 17, 2019 for; conductivity, pH, alkalinity, hardness, barium, boron, calcium, iron, magnesium, manganese, potassium, sodium, chloride, sulphate, nitrate, nitrite, ammonia, total kjeldahl nitrogen, total dissolved solids, dissolved organic carbon, total phosphorous and field temperature.

**Financial Implications:**

There are no further financial implications to these reports received at this time. Monitoring programs are included in the WRDM Operational Budget.

**Communications & Community Action Plan Impact:**

Goal 5 - Upgrading our "Hard Services"

Action 5: The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

**Concluding Comments:**

Staff recommends that Council receive Staff Report PW2022-021 for information.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Jim Ellis, Public Works Manager

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

- Attachment # 1 - Monitoring Report (2020/2021) Proton Landfill Site Sections 7, 8 & 9, Potential Impacts Due To Landfill Gas Production, Conclusions & Recommendations & Proton Landfill Site Plan

the discharge of leachate-impacted groundwater to the wetland area downgradient of the Site. Potential impacts to surface water were historically noted at SW2, prior to Site closure, and appear to have been derived primarily from surface water run-off from the Site into the low-lying wetland. Impacts at this former SW2 monitoring location have not been noted following the capping of the fill area. Since the landfill site has been closed and capped for over 10 years, it is anticipated that potential impacts downgradient of the fill area would remain similar or would continue to improve with time.

## 7. POTENTIAL IMPACTS DUE TO LANDFILL GAS PRODUCTION

Landfill gas is produced by the degradation of organic compounds buried within a landfill. In particular, methane gas is produced during anaerobic decomposition of organic matter. Methane gas is a potential concern since it has the potential to migrate and accumulate in concentrations above the lower explosive limit (LEL) when it is produced in sufficient volumes. The LEL for methane is approximately 5% in air.

Methane gas is lighter than air and, therefore, typically vents from the subsurface to the air where soil permeability permits. Low permeability soils or frozen ground conditions can prohibit the natural venting of methane gas and result in the lateral migration of methane. The migration of methane gas from landfills in significant concentrations is typically observed to decrease with distance from the landfill footprint. In addition, based on the Guidance Manual for Landfill Sites Receiving Municipal Waste (MOE, November 1993), "*.. it is considered that methane gas migration, of any significance, may extend for a distance of ten (10) times the depth of the landfill between the ground surface and the water table.*".

At the Proton Landfill site, this methane migration distance corresponds to approximately 20 metres. It is noted that the distance between the fill area and the Township-owned lands, including the buffer area and the municipal right-of-way, is estimated to be 20 m at its closest point, therefore it is not anticipated that methane gas will migrate off-site.

The landfill contours and borehole logs indicate that, in general, the waste was historically placed at or above grade, resulting in the refuse pile being elevated above the adjacent lands and surrounding area. Based on the topography and physiography of the landfill property, which includes a pronounced ridge of till material that slopes downward to the wetland and creek system to the east of the landfill, the natural venting of methane gas is anticipated through the side slopes of the landfill and through the elevated ridge.

To further evaluate the potential for methane gas migration from the landfill, landfill gas monitoring has been completed at the site as part of the regular monitoring program. A methane monitoring probe (identified as LW-1) was installed within the refuse pile and extends through an estimated 4.7 m of placed refuse to the surface of the underlying native soils. This monitoring probe is screened in the garbage and represents a location that is considered most likely to have an accumulation of landfill gas.

Based on a review of the monitoring results, methane gas has consistently been measured above the lower explosive limit (LEL) at LW-1 where concentrations have been measured at up to 36% by volume.

As there are no structures on-site and the closest residence is located 300 m east of the fill area, the potential for gas accumulation is considered negligible. In addition, a commercial livestock barn, constructed with open walls, is located 120 m from the landfill boundary. Since the potential methane gas migration distance at the landfill is considered to be in the range of 20 metres, as noted above, and the current separation distances to any existing closed structures exceeds the potential distance of methane migration, methane gas migration from the Site is not considered to be a concern.

## 8. CONCLUSIONS

1. The closed Proton landfill accepted non-hazardous solid domestic waste until 2007. The Landfill footprint is situated within the approved 1.21 ha waste disposal site. The Site operated as a small-scale rural landfill that had a low rate of waste placement, with the majority of waste placement having occurred greater than 25 years ago. Final closure of the entire landfill area was completed in 2009.
2. No leachate seeps were observed during the reporting period and the ground cover system, site drainage and fencing continued to appear adequate.
3. The groundwater flow within the shallow overburden is generally to the northeast. Consistent with the existence of the surface water features within the wetland area to the north and east of the Site, the Site is on the edge of a recharge-discharge boundary, such that groundwater recharge (i.e., downward hydraulic gradients) is exhibited in the vicinity of the fill area and groundwater discharge (i.e., upwards gradients) is exhibited downgradient of the landfill, within the low-lying wetland area. As a result, it is inferred that groundwater recharge from the landfill footprint would likely become part of the shallow groundwater system and would subsequently discharge, in part, to the surface water features to the east of the property. Therefore, it is reasonable to expect that there would be limited impacts to the deeper groundwater system.
4. Within the landfill mound, the overall decrease in concentrations at well OW3 suggests that the landfill is past its peak contaminating period. Since the landfill is closed, it is anticipated that the groundwater quality should continue to improve with time.
5. Groundwater quality at the most downgradient compliance monitoring locations, situated greater than 30 meters from the compliance limit to the east, including PZ-01, PZ-02 and OW8, indicates that the water quality is similar to that noted at OW-3, with limited exceedances of the RUC. Based on the concentrations noted and the limited volume of waste recently landfilled at the Site, it is expected that concentrations will likely attenuate via natural groundwater degradation mechanisms. Since the landfill site has been closed and capped for over 10 years (i.e., since 2009), it is anticipated that groundwater quality will continue to improve with time and that the potential for leachate influence or impacts will remain similar or continue to decrease.
6. On-going surface water quality monitoring indicates there is no evidence of impacts to surface water related to the discharge of leachate-impacted groundwater to the tributary downgradient of the Site.
7. Although methane gas has consistently been measured above the lower explosive limit (LEL) at the location of the gas probe LW-1, situated within the landfill mound, based on the potential methane gas migration distance, which is considered to be in the range of 20 metres, and the separation distance of greater than 100 meters to any existing structures, the risk for off-site methane gas migration is considered to be low.

## 9. RECOMMENDATIONS

The recommendations outlined below include general recommendations that outline the tasks/actions required to achieve on-going Site compliance as well as recommendations to revise the monitoring program for the Site which are based on those previously outlined in past reports:

1. We recommend the continuation of the updated groundwater monitoring program, as outlined in Schedule B of the ECA, which includes the collection of groundwater quality samples from OW2, OW3, OW4S,

OW5S, OW6, OW7, OW8, OW9 and LW1, as well as piezometers PZ-01 and PZ-02. Water level monitoring should continue to occur on a once annual basis, in conjunction with the required monitoring program, and should be measured at all available monitoring locations. Based on MECP concurrence and recommendations provided in correspondence dated April 17, 2019, a summary of the monitoring program for the Proton Landfill site is provided below.

#### MONITORING PROGRAM (FALL ONLY)

PARAMETERS	GROUNDWATER		SURFACE WATER	
	Sampling Locations	Parameters	Sampling Locations	Parameters
Conductivity	OW-2 OW-3 OW-4S OW-5S OW-6 OW-7 OW-8 OW-9 PZ-01 PZ-02	X	SW-1 SW-2 SW-3	X
pH		X		X
Alkalinity		X		X
Hardness		X		X
Barium		X		X
Boron		X		X
Calcium		X		X
Iron		X		X
Magnesium		X		X
Manganese		X		X
Potassium		X		X
Sodium		X		X
Chloride		X		X
Sulphate		X		X
Nitrate		X		X
Nitrite		X		X
Ammonia		X		X
Total Kjeldahl Nitrogen (TKN)		X		X
Total Dissolved Solids (TDS)		X		X
Dissolved Organic Carbon (DOC)		X		X
Total Phosphorus		No		X
Field Temperature		No		X

- Methane gas monitoring at LW1 should continue to occur in conjunction with the water sampling program for the Site.
- It is recommended that visual inspections of the premises and monitoring wells continue to be conducted in conjunction with the water quality and gas monitoring programs for the Site.

All of which is respectfully submitted,

GM BLUEPLAN ENGINEERING LIMITED

Per:

Per:





A.H. Nelson, M.Sc.

Alen Bringleon, B.E.S., C.E.T.

212298-1  
Monitoring Report  
Proton Landfill  
Township of Southgate

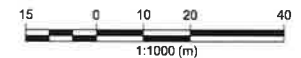


LEGEND

-  MONITORING WELL LOCATION
-  SURFACE WATER SAMPLING STATION
-  PIEZOMETER LOCATION
-  97.0 EXISTING GROUND SURFACE  
(BASED ON DEC. 2007 SURVEY COMPLETED BY R.J. BURNSIDE & ASSOCIATES)

NOTE:

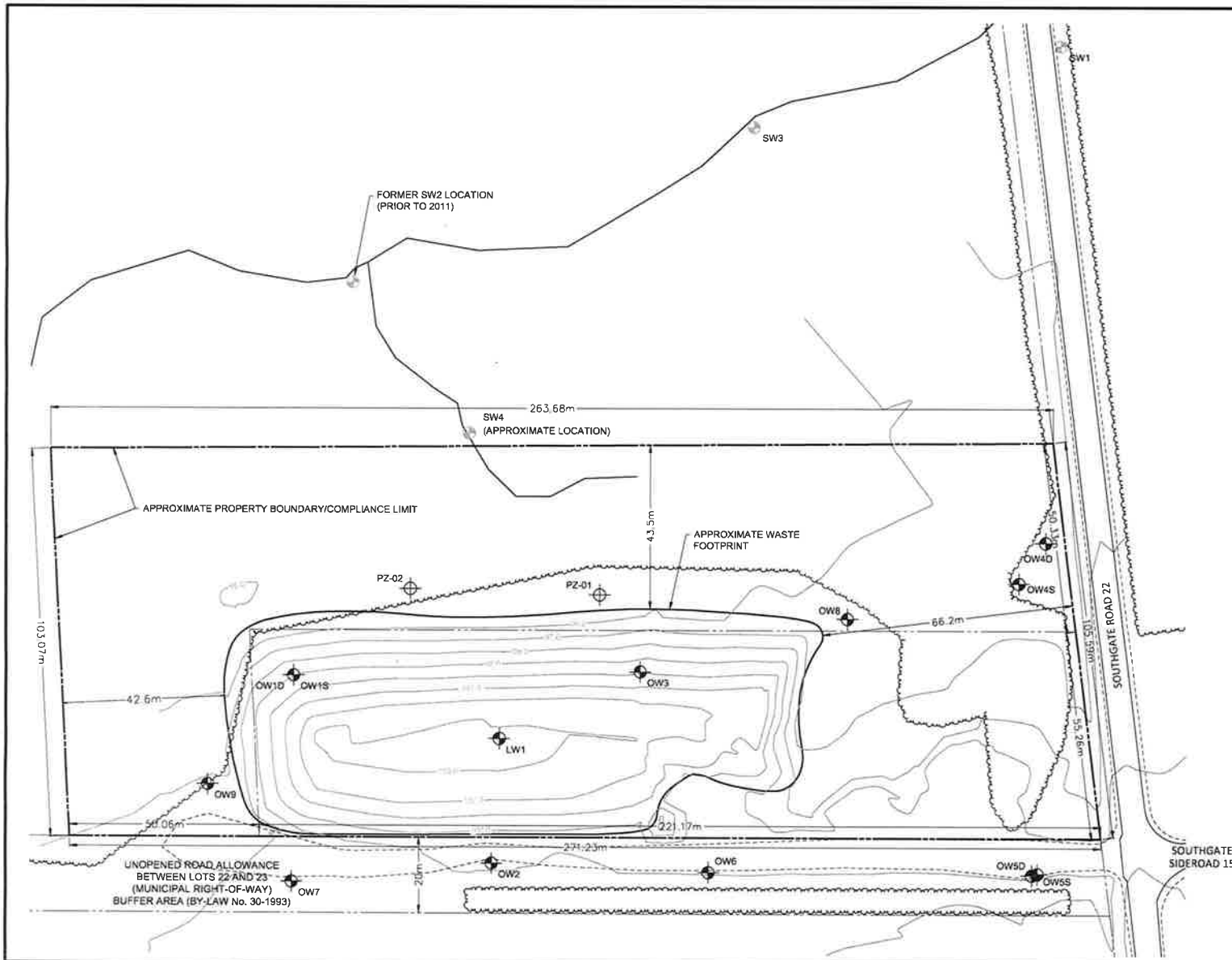
1. VERTICAL ELEVATIONS ARE REPORTEDLY PRESENTED RELATIVE TO A RELATIVE ELEVATION PROVIDED BY A SPIKE AND WASHER IN THE NORTH FACE OF A HYDRO POLE ON THE WEST SIDE OF THE ENTRANCE TO THE LANDFILL SITE, WITH AN ASSUMED ELEVATION OF 100m.
2. COMPLIANCE LIMIT BASED ON PLAN OF SURVEY OF PART OF LOT 23, CONCESSION 15, TOWNSHIP OF PROTON, PLAN 17R2468, PARTS 1 AND 2.



SCALE = 1:1,000  
MARCH 2022

SITE PLAN

Figure No. 3





**Building Department Report**

Department Activity	Total 2020	Total 2021	Year: 2021												Total YTD
			January	February	March	April	May	June	July	August	September	October	November	December	
<b>Building Permits:</b>															
Agriculture	108	115	2	9											11
Ag.-Industrial	0	0	0	0											0
Commercial	15	6	0	0											0
Institutional	5	4	0	0											0
Industrial	11	22	0	0											0
Demolition	3	3	0	1											1
Residential related	86	68	1	7											8
Septic Systems	62	68	0	1											1
Single family dwelling	171	198	1	2											3
Tent	1	6	0	0											0
<b>Total Permits</b>	<b>462</b>	<b>490</b>	<b>4</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>
<b>Residential Occupancy Permits Issued</b>															
Rural (former Egremont & Proton)			0	0											0
Urban (Dundalk)			5	0											5
<b>Permit Revenue in \$</b>	<b>\$ 526,332.50</b>	<b>\$ 652,604.00</b>	<b>\$ 5,255.00</b>	<b>\$ 18,098.00</b>											<b>\$ 23,353.00</b>
DC Charges Residential	\$ 3,599,424.17	\$ 3,690,360.00		\$ 6,513.00											\$ 6,513.00
DC Charges Non-Residential	\$ 225,284.73	\$ 388,836.81													\$ -
Agricultural Value	\$ 9,666,290.00	\$ 13,340,300.00	\$ 875,000.00	\$ 814,100.00											\$ 1,689,100.00
Commercial Value	\$ 1,741,400.00	\$ 3,029,000.00													\$ -
Institutional Value	\$ 220,000.00	\$ 220,000.00													\$ -
Industrial Value	\$ 2,455,000.00	\$ 3,592,500.00													\$ -
Residential Value	\$ 43,871,193.66	\$ 63,847,330.00	\$ 150,000.00	\$ 1,256,670.00											\$ 1,406,670.00
<b>Total Assessment Value</b>	<b>\$ 58,153,883.66</b>	<b>\$ 84,029,130.00</b>	<b>\$ 1,025,000.00</b>	<b>\$ 2,070,770.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,095,770.00</b>
Agricultural Taxation	\$ 31,235.75	\$ 43,107.98	\$ 2,827	\$ 2,630.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,458.17
Commercial Taxation	\$ 47,320.77	\$ 82,309.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Industrial Taxation	\$ 81,078.34	\$ 118,645.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Residential Taxation	\$ 567,062.38	\$ 825,266.33	\$ 1,938.84	\$ 16,243.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,182.08
<b>Total New Taxation</b>	<b>\$ 726,697.23</b>	<b>\$ 1,069,329.48</b>	<b>\$ 4,766.33</b>	<b>\$ 18,873.93</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,640.26</b>
<b>Southgate Taxation Only</b>															
Agricultural Taxation	\$ 15,621.00	\$ 21,558.30	\$ 1,414	\$ 1,315.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,729.63
Commercial Taxation	\$ 14,712.03	\$ 25,590.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Industrial Taxation	\$ 29,491.44	\$ 43,156.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Residential Taxation	\$ 283,587.90	\$ 412,715.69	\$ 969.62	\$ 8,123.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,092.86
<b>Total New Southgate Taxation</b>	<b>\$ 343,412.35</b>	<b>\$ 503,020.16</b>	<b>\$ 2,384</b>	<b>\$ 9,438.85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,822.49</b>

**By-Law Enforcement Report**

YEAR: 2022

Department Activity	Dec. 2021	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
<b>By-Law Enforcement</b>														
<b>Complaints - Unresolved</b>														
Building	14	14	14											
Burning	1	1	1											
Noise	9	10	10											
Property Standards	65	66	66											
Fill Compliance	2	2	2											
Canine	3	3	3											
Tenant Concerns	0	0	0											
<b>Vehicles</b>	58	59	58											
Weed Control	0	0	0											
Zoning	7	8	8											
Line Fences	0	0	0											
<b>By-Law Enforcement</b>														
<b>Complaints - New</b>	<b>Total 2021</b>													
Building	6	0	0											0
Burning	1	0	0											0
Noise	9	1	0											1
Property Standards	43	1	0											1
Fill Compliance	1	0	0											0
Canine	3	0	0											0
Tenant Concerns	1	0	0											0
Vehicles	55	1	1											2
Weed Control	0	0	0											0
Zoning	6	1	0											1
Line Fences	0	0	0											0
<b>By-Law Enforcement</b>														
<b>Complaints - Resolved</b>	<b>Total 2021</b>													
Building	0	0	0											0
Burning	0	0	0											0
Noise	0	0	0											0
Property Standards	1	0	0											0
Fill Compliance	0	0	0											0
Canine	0	0	0											0
Tenant Concerns	1	0	0											0
<b>Vehicles</b>	3	0	2											2
Weed Control	0	0	0											0
Zoning	4	0	0											0
Line Fences	0	0	0											0
<b>Letters/Orders</b>	<b>Total 2021</b>													
Court Summons Issued	0	0	0											0
Court Appearances	1	0	0											0
Building Letters	0	0	0											0
Building Orders	13	0	0											0
Property Standards Letters	1	0	0											0
Property Standards Orders	2	0	0											0
Zoning Compliance	55	16	10											26
Zoning Violation Letters	2	0	0											0
Zoning Violation Orders	2	0	0											0



**Canine Control Report YTD**

Year: **2022**


Department Activity	2021	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
# of Dogs in Pound	10	4	2											6
Total Days of Inpoundment	50	0	0											0
Returned to Owner	3	3	2											5
Adopted	5	0	0											0
Euthanized	1	0	0											0
Sent to Shelter	1	0	0											0
Needing Veterinary Services	0	0	0											0
Cost of Veterinarian Services	\$ -	\$ -	\$ -											\$ -
Letters to Owners	16	0	2											2
Verbal Warnings	41	4	4											8
Dog Tags Sold	7	0	2											2
Value of Tags sold in \$	\$ 145.00	\$ -	\$ 60.00											\$ 60.00
New Kennel Inspections	1	0	0											0
Kennel Reinspections	1	0	0											0
# of Fines	2	0	0											0
Value of Fines in \$	\$ 270.00	\$ -	\$ -											\$ -
# of Calls in Dundalk	55	5	5											10
# of Calls in Egremont	32	3	2											5
# of Calls in Proton	28	0	3											3
# of Calls in Other	4	1	0											1
# of Patrols in Dundalk	69	8	6											14
# of Patrols in Holstein	70	8	6											14

Number of Dogs remaining in the Pound Kennel at the end of this month: 0



**Township of Southgate**  
**Conference, Workshop/Seminar & Training Policy #2**

**Council and Staff Education Evaluation Report**  
**Council, Training, Seminars & Professional Development/Self Study**

<b>Participant's Name:</b>		<b>Councillor Barbara Dobreen</b>			
<b>Course/Workshop/Conference:</b>		<b>Overall Evaluation:</b>			
(Virtual) Annual Politicians Meeting - 2022		Excellent	Good	<input checked="" type="checkbox"/> Average	Poor
<b>Association/Institution Provider:</b>		<b>Name of Instructor:</b>			
Bruce Grey Federations of Agriculture		Hosted by Grey and Bruce OFA Presidents			
<b>Dates Attended: (if online, indicate online)</b>		Thursday March 24th, 2022 - 9 a.m. to Noon			
<b>Purpose of Attending:</b>					
An opportunity to hear directly from the various organizations/AG sectors to better understand the barriers and challenges experienced by farming families across the region. Presentations will be made available for viewing but were not available at this time. The brief provided in advance of the meeting is attached.					
<b>Please summarize the contents and the main points of the course: (Attach additional pages if necessary)</b>					
<p><b>Home Grown Campaign</b> - Paul Vickers – Zone 2 Director spoke to the Home Grown campaign "This is Agriculture" video and website - to educate the public and gain support for land use planning to ensure future food production. Video can be viewed here <a href="https://homegrown.ofa.on.ca/">https://homegrown.ofa.on.ca/</a></p> <p><b>The Drainage Act</b> – The Regulations and recent changes Overview - Links to resources and his contact info is included in his presentation. Extreme events are becoming more frequent – On farm drainage plays a role but isn't necessarily the main contributing factor. Improvements to older drainage systems may need to be improved to address design, climate and on-farm practices. Farmers can tile drain their own farms or use tile drainage contractors who are trained, certified and licensed by the province under the act. Only approvals required would be if they are connecting to a municipal drain or the conservation authority if out-letting to a water course.</p> <p><b>Presentations from Pork, Dairy, Sheep, Beef, Pine River Watershed, SVCA, OFVG, ALUS Canada, OFA Land Use Planning and Economic Development</b> are included in the attached brief. All AG sectors are experiencing labour shortages and access to local abattoirs and the required skilled trade for them requires meat producers to travel long distances for animal processing. Carbon Tax is greatly affecting inputs across the board.</p> <p><b>Ontario Fruit and Vegetable Growers</b> – when considering tree cutting bylaws, please consider the farmer and where possible make them exempt. Apple orchards alone contribute positively to cooling the environment. Rely heavily on Temporary/Seasonal Foreign Workers. Workers need effective protection but when 8 or more audits occur over a 2-year timeframe, it is challenging. Fair treatment of workers needs to be balanced with respect for the grower who has proven to be fair to the worker ... they are workers that return year over year because the grower treats them like family.</p> <p><b>ALUS Canada – Alternative Land Use Services</b> – A charitable organization. Through ecosystem services, they help farmers do the right thing for the environment and compensate them for it one acre at a time. They work to take marginal, environmentally sensitive land out of production and use it to create windbreaks, cover crops, exclusion fencing, tree plantations and buffer strips, help to produce cleaner air, cleaner water and enhance wildlife and pollinator habitat. 2022 will see 1000 acres and 100,000 feet of fencing in 10 years in operation.</p> <p><b>Land Use Planning Considerations</b> - Impacts for Agriculture in Grey and Bruce Counties – Land use topics covered were Farmland Preservation, MZOs and Merged Property Titles and impacts they have on agriculture. 175 farmland acres continues to be lost per day. Urban sprawl is a key contributing factor. Urban intensification needs to be considered ... set the boundaries for settlement areas and protect the surrounding farmland. Build up not out.</p> <p><b>Agricultural Profile for Bruce and Grey Counties – An Economic Powerhouse!</b> – Grey and Bruce represents approximately 9% of Ontario farms with more than 200 commodities from food, fibre, flowers and fuel. \$47 billion in GDP. Covered Agri-Food trends including land prices, number of operators declining but farm size is increasing. More greenhouse and organic acres. More direct farm sales and energy efficiencies.</p>					
<b>Will you use this information in your role? If yes, explain how:</b>					
Yes. Reminds us that the AG sectors are the largest employer and economic driver in our region and how our local and provincial decisions affect them.					
<b>Do you recommend that other Council Members/Staff attend this course? If so, who and why?:</b>					
Yes. This annual workshop/information session is valuable for Provincial and Federal representatives, as well as the local councils and staff.					
<b>Should similar course material be presented in house? If yes, by whom?</b>					
The OFA makes a point to reach out to member municipalities throughout the year. <b>Save the date – 2023 Politicians Meeting - Saturday, March 25, 2023</b>					
<b>Signature:</b>		<b>Date:</b>			
		25-Mar-22			

# POLITICIANS' MEETING

March 24, 2022

9:00am – 12:00pm

Organized and Sponsored by:  
Bruce County and Grey County  
Federations of Agriculture

*The Bruce County and Grey County Federations of Agriculture feel it is important to take time to provide our elected Municipal, Provincial and Federal government representatives with constructive input from grassroots organizations. We would like to enhance communication between the agricultural industry and all levels of government so we might create a better understanding of issues creating barriers to successful rural communities and profitable farming families.*

- ✓ More than 81,000 Ontarians make their living directly on farms and 718,000 Ontarians work in the agri-food industry
- ✓ Ontario's agri-food industry including agriculture, food processing, wholesale, retail and food services contributes over \$35 billion annually to the provincial GDP which accounts for 5.8 percent of Ontario's GDP
- ✓ Ontario farms generated \$12.7 billion in farm cash receipts (FCR) representing about 22% of Canada's FCR



# Meeting Agenda

<b><u>Time</u></b>	<b><u>Topic</u></b>	<b><u>Speakers</u></b>
9:00 – 9:20 am	Welcome & Introductions	Chris Cossitt, President BCFA Dianne Booker, President GCFA
9:20 – 9:25	BCFA 2022 Update	Chris Cossitt, President Bruce County Federation of Ag
9:25 – 9:30	GCFA 2022 Update	Dianne Booker, President Grey County Federation of Ag
9:30 – 9:50	Drainage	Tim Brook, OMAFRA
9:50 – 10:00	Grey Bruce Pork Producers	Chris Cossitt
10:00 – 10:10	Pine River Watershed	
10:10 – 10:20	Grey Bruce Dairy Producers	Mark Gamble, DFO
10:20 – 10:35	Zone 2 Sheep Producers	Oliver Garceau
10:35 – 10:50	Bruce Grey Beef Producers	Bill Herron
10:50 – 11:00	Saugeen Valley Conservation	Jennifer Stephens, GM
11:00 – 11:10	Georgian Bay Fruit Growers	Gerbe Botden
11:10 – 11:25	ALUS	Keith Reid
11:25 – 11:45	Land Use	Emily Sousa, OFA Farm Policy Analyst
11:45 – 11:55	Ag Stats	Janice Janiec, OFA Researcher
11:55 – 12:00	Questions/Comments Closing Video	Video Introduction - Paul Vickers OFA Zone 2 Director





**Presentation Title:** An Overview of the Drainage Act and Municipal Responsibilities

**Presentation Overview:**

The presentation will provide a brief overview of the function and importance of drainage in Ontario and provide context on the extent of drainage systems in Grey and Bruce Counties.

Municipal council has the principal responsibility for the procedures under the Drainage Act. They appoint drainage engineers for specific projects, appoint a drainage superintendent and assign other municipal staff with various roles for implementation. The presentation will describe these municipal responsibilities and the role that various staff undertake collaboratively to ensure there is ongoing, effective drainage within a municipality.

The key topics that will be discussed include drain maintenance and repair, making improvements to existing drains, updating assessment schedules, managing connections/outlets from private drainage systems and the abandonment of a drain. A brief discussion of the enforcement provisions of the Drainage Act will be provided to assist the municipality in addressing situations where the drain is obstructed or damaged.

On June 30, 2021, changes were proclaimed in the Drainage Act and a new regulation was enacted to enable new processes for making minor improvements to existing drains and amending engineer reports due to unforeseen circumstances during construction. These legislative changes will be presented, as well as various drainage resources to assist the municipality in meeting their obligations under the Drainage Act.

**Speaker Biography:**

Tim has been working in the water industry for the past 24 years in both the private and public sectors. He is a licenced Professional Engineer and holds both Bachelor and Master degrees in engineering.

In his various roles with the Ontario Ministry of Agriculture, Food and Rural Affairs, Tim has worked with stakeholders on water management and drainage topics. He is currently OMAFRA's Drainage Program Coordinator, where he provides program leadership, oversight and engineering expertise to administer the delivery of the Drainage Act, Agricultural Drainage Infrastructure Program, Agricultural Tile Drainage Installation Act and Tile Drainage Act.

# Ontario's pork sector: priorities and opportunities

February 2022



ONTARIO PORK

Ontario's pork industry makes a **significant contribution** to Ontario's agriculture and food sector; industry stakeholders are working together to grow our economy and create jobs. Ontario has 1,064 family farms that market 5.9 million hogs yearly. Already delivering 15,843 full-time equivalent jobs and \$2.8 billion in economic activity to **Ontario's economy**, the industry can leverage strong international brand reputation in export markets.

Our industry's ability to access global markets and the prices our producers receive, hinge on many factors outside of their control, notably ongoing trade barriers with China, the looming threat of African swine fever, and currently, the **COVID-19 pandemic**. These risks underscore the importance of farm stabilization programs including the provincial Risk Management Program (RMP), AgriStability and AgriInvest that help Ontario producers weather the volatility and uncertainty of the global commodity markets.

## Current policy issues

COVID-19, trade uncertainties, disease threats, animal rights extremism, volatile prices and labour shortages are real and significant challenges to our industry with independent farms been particularly hard hit. Independent farmers live and work in the community and have a positive impact on the social fabric and a greater economic impact by investing locally.

- **Business risk management.** Ontario Pork has asked the province to take immediate action to protect the viability of Ontario pork family farms, so that Ontario's farmers continue to bring high quality pork to consumers.
  - We are grateful for the efforts of the Ontario government to advocate for AgriStability enhancements especially increasing the payment trigger and improving coverage levels.
  - Unfortunately, due to the lack of agreement through the Federal Provincial Territorial process, federal funding to increase the compensation rate remains unavailable.
  - Ontario Pork appreciates the additional \$50 million that the Ontario government made available to the RMP in the 2020 fiscal year.
  - Changes that allow unused funds to stay with each commodity program will also work to provide clarity to the program and make it more sustainable over the long term.
  - Even with all the positive changes to RMP, the program remains underfunded. In 2020, less than 20% of the calculated benefits were paid to producers because of overall funding caps.
  - Increasing the RMP budget by an additional \$100 million annually as recommended by the Ontario Agriculture Sustainability Coalition (OASC) would ensure that funds could build in good years and be available to address shortfalls when costs rise and prices fall.
- **Processing capacity**
  - Ontario remains at a severe deficit in processing hogs.
  - This means that Ontario hog producers are forced to ship animals out of province or out of the country so that pigs can be processed.
  - In addition to the increased jobs and economic activity within the province, the pork industry would be more stable and competitive by reducing its reliance on Quebec and US processing plants.
  - COVID-19 has revealed our sector's vulnerability as farmers were immediately impacted by any disruptions in processing capacity. Impacts at the farm level are felt throughout the entire food chain.

- Ontario Pork was encouraged by the announcement of a Strategic Agri-Food Processing Fund in the fall 2021 economic statement.
- Ontario Pork requests that funding through the Strategic Agri-Food Processing Fund be made available to both provincially and federally inspected hog processing facilities, and that start-up companies be included to ensure as many local options to process hogs as possible.
- **African swine fever (ASF) pandemic prevention plan.** We want to thank the Ontario government for funding to help the industry to prevent and prepare for a potential ASF outbreak by strengthening biosecurity measures and the education and awareness campaign for small producers.
  - To maintain orderly marketing in case of the ASF outbreak, producers will need government support to partially reimburse the value of lost animals.
  - Ontario Pork strongly supports and recommends that government and industry continue to work together to prevent foreign animal diseases from entering Canada.
- **International trade and market access are vital to the continued growth of Ontario's hog industry.**
  - Ontario pork producers operate in the export-dependent sector.
  - Maintaining competitive access to markets and further developing trade with Asian regions will be critical to the growth of the Ontario pork industry.
  - Our industry's ability to access global markets and the prices our producers receive, hinge on many factors outside of their control, notably trade barriers with China, the looming threat of African swine fever, and currently, the COVID-19 pandemic.

Pork farmers are proud to be part of Ontario's agriculture; they produce very affordable and versatile meat, contributing over \$1 billion to the Ontario GDP. Even at a time when household budgets might be stretched, Ontario's pork sector offers a wide range of versatile cuts of fresh locally grown pork to create healthy, family-friendly meals. We need government support and leadership to maintain a business environment, so that Ontario's farmers continue to bring high quality pork to domestic and international consumers. We firmly believe that if the current challenges are strategically addressed, pork production will emerge as one of Ontario's key growth sectors.



# **PINE RIVER WATERSHED INITIATIVE NETWORK**

*2021 was a challenging year in so many ways.*

*Now that 2022 is here, we can look back at our accomplishments of 2021:*

- Cattle Exclusion Fencing Project completed in Kinloss Township.
- Developed four reforestation sites in Huron & Kinloss Township.
- Planted a Red Maple Reforestation site with a local land owner.
- Planted over 6,000 cedar and spruce seedlings to reforest project sites in Huron Kinloss.
- This fall, PRWIN hosted the Environment Minister's funding announcement at the Point Clark Beach.
- Our 2021 Potted Tree Ash Replacement Program offered shoreline residents over 14 potted trees.
- A partnership with Fanshawe College to create a Mapping Story of all our projects.
- PRWIN's Annual Award of Merit. Award recipients for 2021: Shirley Galloway, Conner Dixon and Brad & Kristie Gilchrist.
- PRWIN took part in the Spruce the Bruce Program – New exterior light and window box for the facade of our office.
- In June, we participated in the Lake Huron-Georgian Bay Framework Community mini summit Community Action Initiative: Learning More About Engagement.
- In November, we participated in the Lake Huron-Georgian Bay Framework Community Webinar Community Action Initiative: Great Lakes nearshore and threats to ecosystem resilience.
- PRWIN assisted OPG with their Environmental Certificate. OPG has been awarded Gold Certification by the Wildlife Habitat Council.



- In the spring, PRWIN Directors and volunteers offered their time to provide spring maintenance of the rain garden at the Ripley Library.
- PRWIN created a video to exhibit our watershed to help support the Ripley Huron Fall Fair Virtual Events.
- PRWIN hosted a "Sponsorship Day" to recognize our valuable sponsors at our Red Maple Reforestation site.
- PRWIN sponsored local community events: Public skating, Free Tree Contest and participated in the Ripley Fall Fair Parade and contests.
- PRWIN participated in a survey with Bruce Power about Climate Change. It was conducted by the Council of the Great Lakes Region and the Climate Risk Institute who partnered with Bruce Power.
- This fall, PRWIN volunteered their time to assist Lake Huron Centre for Coastal Conservation to plant dune grass and remove invasive plants.
- PRWIN Directors assisted Maitland Valley Conservation Authority by planting 200 white cedar seedlings with a local landowner.
- Memorial trees planted for community members.



*The following brief outlines the issues, opportunities and priorities which the Ontario dairy sector is currently facing.*

#### Infrastructure Investment

Dairy processing infrastructure in Ontario is aging and has become an obstacle to economic sustainability and innovation in the sector. Modernization costs are challenging to undertake in this climate, with the loss of market share resulting from international trade agreements negotiated over the last five to seven years. The health of the dairy processing sector is critical to producers in Ontario. DFO supports its industry partners in bringing innovation and modernization to life in dairy processing, with engagement from government.

DFO asks that government works with the dairy industry to incentivize and attract companies to expand dairy processing capacity in Ontario and allocate funding to modernize existing dairy processing infrastructure along with providing support and funding to develop a provincial program to expand beef processing in the province.

#### Federal Level – Mitigation for Canada-United States-Mexico Agreement (CUSMA)

Dairy farmers thank the government, and all opposition parties for their support on this important issue. However, dairy farmers are still waiting for the government to fulfil its commitments towards mitigation measures for CUSMA. Full and fair mitigation, in the form of direct compensation, is essential to ensuring competitiveness against the influx of dairy products containing milk from foreign producers.

In collaboration with Dairy Farmers of Canada (DFC), DFO asks that government works with the dairy industry to follow through on the promise to provide full and fair direct compensation for the impacts of CUSMA within the first year of its mandate. The next opportunity for the government to act is in Budget 2022.

#### Federal Level – Trade Agreements and Protecting Canadian Dairy/No More Market Access Concessions

Due to the combined access granted under CETA, CPTPP, CUSMA and the World Trade Organization, there will be outsourcing of 18 per cent of our domestic dairy products to foreign producers, who will supply milk for imported dairy products that will replace those made with Canadian milk on store shelves, by 2024. All political parties sitting in the House of Commons have committed that no further concessions will be granted to the Canadian domestic dairy market in any new trade agreements; this must be the norm going forward. More market access is a threat to the Canadian dairy sector. The government must not grant the U.K. any additional access and must ensure trading partners are not granted access to our domestic market through multiple trade agreements.

DFO asks that government works with the dairy industry to ensure any additional access to the domestic dairy market is not granted. This would include negotiating a permanent free trade agreement with the U.K. or in any other trade agreement, including the CPTPP.

#### Federal Level – Border Enforcement

The expected increase in imports entering Canada as a result of recent trade agreements means that it will be more important than ever to ensure that the Canadian Border Services Agency (CBSA) and Canadian Food Inspection Agency (CFIA) have the tools they need to adequately monitor and enforce

Canada's dairy regulations and standards at the border. This means ensuring they have the resources to conduct inspections to validate these products at the border, and audits of foreign farms and processing plants to ensure all imported products are produced according to Canadian production standards.

DFO asks that government works with the dairy industry to support measures to ensure the CFIA and CBSA have the resources and training needed to enforce trade agreements, dairy regulations and production standards at the border.





## CONFIDENCE | QUALITY | PURPOSE

Dairy Farmers of Ontario (DFO) is proudly owned and operated by Ontario's dairy farm families. Dairy farming is the largest sector of Ontario agriculture, and DFO is the marketing group that represents them. It's made up of the same farmers who run the farms, and who produce the milk and dairy that you put on your table. It's our mission to provide leadership and excellence in the production and marketing of Canadian milk for a dynamic, profitable growing Canadian dairy industry.



# 3,343

dairy farms produced milk in Ontario

**99%** of Ontario producers are registered under proAction, the national quality assurance program



**100.1%** of quota requirements met by P5 dairy farmers, right-sizing supply with market demand in spite of continued supply chain fluctuations

# 10,000+

farmers and their families are supported by dairy farming in Ontario



## 1.4% growth

in Ontario production on a volume basis



## 16 grants

awarded to Start Up/Scale Up participants



## 78 plants

received milk from Ontario dairy producers



## 16.6%

of Ontario producers received gold-level Raw Milk Quality certificates, a YOY increase of 3.2%



## 3,331

initial Grade A inspections were conducted in 2020-21 – an increase of 18.3%



## 1,207,392

litres of milk donated by local dairy farmers to Ontario food banks



# 3,118,147,815

litres of fresh milk shipped in 2020-21

# \$2,496,223,698

farmgate value of milk sales

## 7+ billion

GDP contribution by the Ontario dairy sector

## 99 producers

entered the industry through NEQAP since 2010



# ONTARIO DAIRY: PARTNERS IN OUR ECONOMY

**\$7,027,945,000**

CONTRIBUTION TO ONTARIO'S GDP

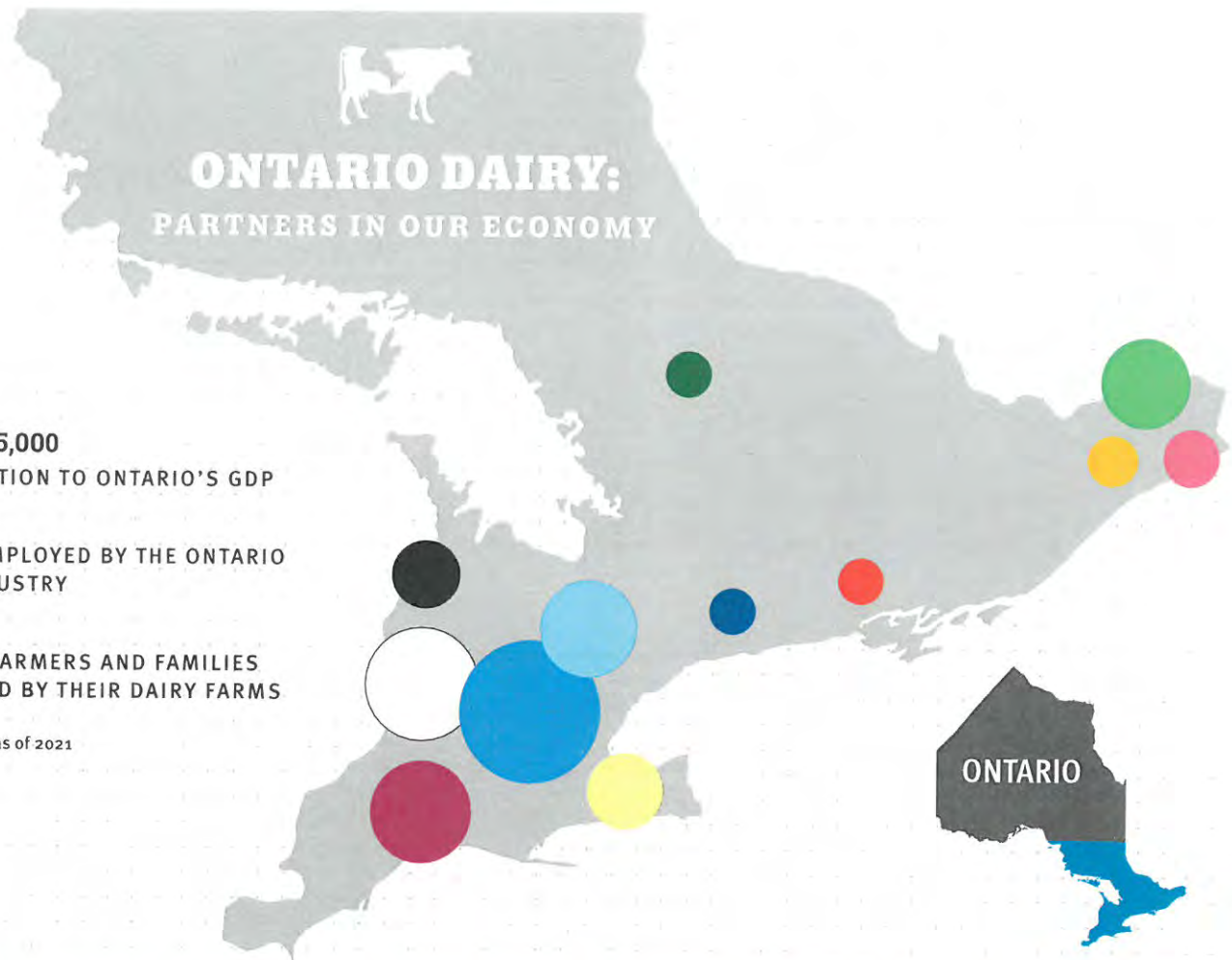
**100,000+**

PEOPLE EMPLOYED BY THE ONTARIO  
DAIRY INDUSTRY

**10,000**

ONTARIO FARMERS AND FAMILIES  
SUPPORTED BY THEIR DAIRY FARMS

Data collected as of 2021

- 
- Glengarry, Prescott, Russell:**  
 Annual production: 287,124,641 L  
 GDP contribution: \$647,147,000  
 Number of Producers: 285  
 Number of Plants: 4
  - Carleton, Dundas, Stormont:**  
 Annual production: 212,023,937 L  
 GDP contribution: \$477,877,000  
 Number of Producers: 219  
 Number of Plants: 4
  - Frontenac, Grenville, Lanark, Leeds, Renfrew:**  
 Annual production: 154,862,982 L  
 GDP contribution: \$349,043,000  
 Number of Producers: 215  
 Number of Plants: 3
  - Hastings, Lennox & Addington, Northumberland, Prince Edward:**  
 Annual production: 121,455,164 L  
 GDP contribution: \$273,747,000  
 Number of Producers: 161  
 Number of Plants: 6
  - City of Kawartha Lakes, Durham Region, Peterborough, York:**  
 Annual production: 121,519,524 L  
 GDP contribution: \$273,892,000  
 Number of Producers: 182  
 Number of Plants: 16
  - Dufferin, Peel, Simcoe, Wellington:**  
 Annual production: 385,899,807 L  
 GDP contribution: \$869,775,000  
 Number of Producers: 485  
 Number of Plants: 14
  - Brant, Haldimand, Halton, Niagara, Norfolk, Wentworth:**  
 Annual production: 157,414,702 L  
 GDP contribution: \$354,796,000  
 Number of Producers: 171  
 Number of Plants: 9
  - Oxford, Waterloo:**  
 Annual production: 551,023,626 L  
 GDP contribution: \$1,241,944,000  
 Number of Producers: 536  
 Number of Plants: 6
  - Elgin, Essex-Kent, Lambton, Middlesex:**  
 Annual production: 288,618,750 L  
 GDP contribution: \$650,514,000  
 Number of Producers: 207  
 Number of Plants: 2
  - Huron, Perth:**  
 Annual production: 542,270,559 L  
 GDP contribution: \$1,222,216,000  
 Number of Producers: 459  
 Number of Plants: 5
  - Bruce, Grey:**  
 Annual production: 215,448,526 L  
 GDP contribution: \$485,596,000  
 Number of Producers: 287  
 Number of Plants: 3
  - Algoma, Cochrane, East Nipissing-Parry Sound, East Sudbury-West Nipissing, Manitoulin-West Sudbury, Rainy River, Temiskaming, Thunder Bay:**  
 Annual production: 80,485,597 L  
 GDP contribution: \$181,404,000  
 Number of Producers: 106  
 Number of Plants: 8

## Did you know?

- Ontario's sheep industry contributes over \$510 million to Ontario's economy
- Ontario is the third largest lamb market for lamb processing in North America; behind Colorado and California
- Sheep are environmental powerhouses, improving soil health, and providing wildlife habitat
- Wool is renewable, biodegradable resource.

This past year, the Ontario Sheep Farmers (OSF) set a new direction for our organization and implemented a new five-year plan, *Building Strength for a Better Future*. There are five key pillars in the plan that will guide our projects and programs, community, prosperity, mastery, invest and operations.

Thank you for your leadership and perseverance through the COVID-19 pandemic. We know this is an extraordinary situation creating business and personal challenges across our province. As the pandemic continues to evolve, there is a need to take bold and decisive measures to ensure the agri-food sector continues to supply safe quality food for provincial, national, and international markets. Over this past year the government has done this, and we thank you for:

- The investment into our processing sector under the Strategic Agri-Food Processing Fund
- The investment in new pilot projects to address food processing labour shortages.
- AgriRecovery funding to support farmers facing devastating drought

## General Comment

- Agriculture is being implicated in government policy and programs as a potential driver for various public goods and services such as preserving and enhancing biodiversity, conserving, and protecting the environment, providing safe affordable food and being an economic driver. Some of these public goods and services fall outside the normal scope of Agriculture and food, placing added costs and expectations on the shoulders of farmers. For agriculture to reach its potential, there is a need to increase investment commensurate with agriculture's expanded role as a public provider of goods and services.
- The progress made to date in addressing sector challenges have been effective. Ontario will benefit from further investments to assist the agriculture community's commitment to providing high quality food while protecting and enhance our natural heritage.

## Risk Management Program

- Join Ontario farmers by increasing the province's investment in the Ontario **Risk Management Program (RMP)** by raising the program cap from \$150 million to **\$250 million annually** to ensure our farmers have the tools to manage today's food production risks.
- Partnering with Ontario farmers means more than just added expense for the province, it represents an investment with a proven return for the Ontario economy.

## Environment



OntarioSheep.org

130 Malcolm Road, Guelph, Ontario N1K 1B1 T 519.836.0043 E admin@ontariosheep.org



- Leverage agriculture's environmental contributions by incentivizing the provision of the environmental goods and services and carbon sequestration. Grazing livestock play an integral role mitigating climate change and government support for implementing greenhouse gas reduction activities such as rotational grazing is encouraged.
- Grant all farmers, whether producing food or fibre equitable accessibility to program and policy priorities. This is especially important in the sheep industry in relation to wool production and in terms of environmental programming.



## **Grey Bruce Politicians Meeting Brief Grey County Beef Farmers Association**

In the past two years beef producers have seen increased interest from beef consumers wanting to purchase directly from farmers so they know the source of what they serve. . This will be positive for the local municipalities as the supply industry web will also prosper. The export market has also increased for branded Ontario beef that they recognize as high quality, traceable, and sustainable. The beef processing capacity in Ontario is challenged by skilled labour shortages limiting both farm gate sales growth and the orderly marketing of cattle to federal inspected facilities. Demand for branded product such as Ontario Corn Fed Beef is climbing and more supply is needed to meet retailer's marketing goals. Grey and Bruce are lead counties in the beef cow and beef feeding industry. As new individuals enter the industry and existing beef farmers expand or utilize new sustainable technologies the need for financing will grow as the industry does.

### **Finance**

Significant changes to the Ontario Feeder Finance program are a very positive step to allow young and expanding beef farmers better financing options for their market cattle. BFO has supported the request to the federal government for the Advancement Payment Program (APP) related to cattle be amended to allow for increased maximum limit as input costs are escalating and new and expanding farms will need additional favourable credit particularly as bank rates move up this year.

### **Risk Management**

Grey Beef Farmers were glad that our provincial government increased the Risk Management Program (RMP) given the fiscal challenges of the province. We want you to know the full RMP *would* work for Ontario farmers. The capped program did not adequately cover losses and was not timely as major losses were early in the year but funding releases was portioned by the calendar. We would like federal support for risk management in Ontario but have never reached it unlike that which is provided through crop insurance. The Forage insurance program is still under review with some improvements to the Rainfall based program being offered however it is not the production based insurance available to other crops.

### **Regulations**

Beef farmers continue to request SRM harmonization of grading as cattle deemed as mature in Canada can be shipped to United State processed with less SRM material removed and the meat exported back as graded beef. In United States the SRM material has some regulated but marketable uses as fertilizer were as here it is dumped at a cost. Traceability and food safety are important as Ontario and Canada must maintain the status of producing the best sustainable food for our customers and consumers.

Opportunities exist for our farmers and commodity groups to work together to utilize the resources of the area to produce more quality Ontario grown food.

Bill Herron, President  
Grey County Beef Farmers Association



# OFVGA QUEEN'S PARK DAY PRIORITIES



## ABOUT THE OFVGA

The OFVGA represents more than 3,500 fruit and vegetable farmers in Ontario. The sector:

- Generates more than \$2.7 billion in economic activity
- Employs more than 30,000 people directly on-farm
- Generates an additional 66,000 jobs throughout the value chain.



## GROWING ONTARIO'S DOMESTIC FOOD PRODUCTION

Ontario's fruit and vegetable growers compete with international producers like the United States and Mexico with imports into the province totalling more than \$5 billion. This is approximately double the amount Ontario grows locally.

This presents a window of opportunity for Ontario to work with the sector to grow domestic production to strengthen our food security, ensure our province is self-sufficient and our supply chains are resilient.

Ontario's fruit and vegetable sector has **tremendous potential to grow its share of local produce aisles and build on \$1.5 billion in exports.** All that is needed is an environment where local growers can thrive, prosper and remain profitable. The time to invest in local food is now.

## ONGOING COSTS TO OUR BUSINESSES IN A COVID-19 ENVIRONMENT

With support from provincial and federal governments, Ontario's fruit and vegetable farmers have continued to produce locally grown, safe and nutritious food for all Ontarians. However, the sector continues to face challenges related to labour supply and an unparalleled increase in input costs amidst COVID-19, impacting our ability to remain competitive in a global market.

Supporting Ontario's fruit and vegetable sector to manage through the pandemic is at the core of ensuring food security today and growing domestic food production in the future.

### PROTECTING OUR WORKFORCE

Enhanced Agri-Food Workplace Protection Program

- The \$10 million cost-share funding received through OMAFRA's Enhanced Agri-Food Workplace Protection Program in 2021, has enabled the sector to:
  - Ensure the safety and health of temporary foreign workers.
  - Offset additional costs for personal protective equipment and other investments on farms to help prevent virus spread.

- Support farms experiencing an outbreak situation.
- Keep Ontario's food production capacity resilient.

This program expired on February 15, 2022, and we hope to count on your support to ensure the program remains in place and is further extended through 2022 to support farmers in keeping workers safe.

### Quarantine Support Program

Ontario's fruit and vegetable growers depend on temporary foreign workers to ensure a strong food supply chain. Ensuring their safety is vital to our province's food security.

- Since the beginning of the pandemic, arriving workers who are not vaccinated have had to quarantine for 14 days at the cost of the employer.





- During spring 2021, the OFVGA calculated the real cost of quarantine to be up to \$1,750 per worker if using existing worker housing, and more than \$3,100 if the worker had to stay in a hotel.
- In August 2021, the federal government ended its quarantine support program to help offset the cost of accommodations and wages. They remain unwavering in its decision to cease funding.

The OFVGA hopes to count on your leadership on this issue.

In absence of action by the federal government, we are calling on the Ontario government to provide funding support to offset the cost of quarantine and the considerable investments employers are required to make for incoming workers.

Without the support of the Quarantine Support Program and Enhanced Agri-Food Workplace Protection Program, we foresee significant challenges for the sector and a potential strain on Ontario's food production and supply.



## SAFETY NETS

### Increased Investment in Self-Directed Risk Management

The Ontario government showed significant leadership in 2021 through their financial support for farms. This was demonstrated by continuing to extend crop insurance to include labour perils and committing to increase the provincial portion of the AgriStability payment rate to 80%. Despite this support, farmers continue to face challenges due to supply chain disruptions brought on by the pandemic.

- We are currently experiencing major interruptions and cost escalation in the supply chain. We anticipate this will result in continued and permanent cost pressures associated with adequately supporting and protecting the workforce and protecting against extreme weather events, such as droughts and floods.

We hope to count on your support in proactively remedying this by:

- Providing the sector with the tools it needs to be able to adapt by increasing investment in the Risk Management Program, including the Self-Directed Risk Management Program, by \$100M.

We see this as an opportunity to strengthen and grow Ontario's domestic food production, ensuring the supply of sustainable, locally grown food for all Ontarians and to strengthen our ability to meet export opportunities.

## LOOKING AHEAD

### ACCESS TO LABOUR

Fruit and vegetable farms are more affected by labour shortages than any other farming sector. Labour shortages have existed in the sector even before the pandemic hit, and the pandemic has further exacerbated them. A strong, skilled labour workforce is vital for farms to grow local food production.

Wages are the largest component of production costs, more than twice that of any other production expense.

- Growers depend on programs like the Seasonal Agricultural Worker Program to ensure a strong food supply chain.
- During 2021 the OFVGA launched the More than a Migrant Worker campaign to recognize and acknowledge the important role of international guest workers in helping produce our fresh local food in Ontario.

Temporary Help Agencies (THAs) are another resource that the sector depends on to meet the ever-increasing demand for labour. OFVGA has called for and continues to support improved oversight of THAs. However, it must be done right and should not result in the unintended collapse of this critical labour source.

- The workforce available through THAs cannot be replaced through other sources in a practical manner, given the short-term and often short-notice nature of their work and schedule which can be driven by uncontrollable factors like weather.
- If the availability of this labour source was significantly impaired, it could have significant impacts on the ability of farms to grow and harvest local food for Ontarians.
- Due to the sector's significant labour needs, Ontario's health system needs to ensure food production is not limited by public health decisions or a lack of resources.



## CROP PROTECTION

Safe and responsible crop protection practices are a vital component of ensuring locally grown, safe and nutritious produce for Ontarians. Availability of crop protection products, including identifying and developing new solutions remains essential, along with ensuring a science-based approach to crop protection regulation.

- Ongoing grower education and safety certification ensures that crop protection products are used responsibly.
- The sector strongly believes that any crop protection products harmful to the environment and to the public at large should not be registered, or be used on products in Canada, or on products imported into Canada.

Although it is a federal responsibility, we hope to count on your support to ensure that growers continue to have access to safe crop protection materials to maintain our domestic food supply.



Fruit and vegetable growers face strong international competition. Regulatory approaches may increase the cost of production, impacting the ability of Ontario's growers to compete with countries that have less stringent environmental standards.

## ENVIRONMENT

OFVGA and our members recognize that climate change is real and represents both challenges and potential opportunities to the sector. Our growers understand the risks posed by the changing climate, through extreme weather events, floods and droughts. Protecting the quality of the air, water and soil is paramount to growers, as it impacts their ability to work on farms and produce food for Ontarians.

We hope to count on your support to ensure:

- Targets to reduce emissions and improve environmental performance, account for significant investments already made by individual growers.
- Innovative practices and technologies are deployed to improve production efficiencies and create solutions to reduce emissions without impacting competitiveness.
- The sector is able to inform strategic investments in research and innovation to find efficiencies, reduce emissions and protect the environment.

## MARKET FAIRNESS

- Fruit and vegetable growers operate in a competitive market and are subject to contract terms dictated by large grocery retailers, including long payment terms and unilaterally set marketing fees.
- Food price inflation experienced by consumers does not reflect an increase in the price received by growers, who are also experiencing significant increases in input costs.
- The OFVGA is counting on your support to ensure the current Federal-Provincial-Territorial initiative to develop a retailer code of conduct comes to fruition. This will help to level the playing field between growers and retailers.
- The code of conduct needs to include features that make it mandatory, enforceable and transparent.



## Questions?

Alison Robertson, Executive Director | [arobertson@ofvga.org](mailto:arobertson@ofvga.org)





**ALUS**

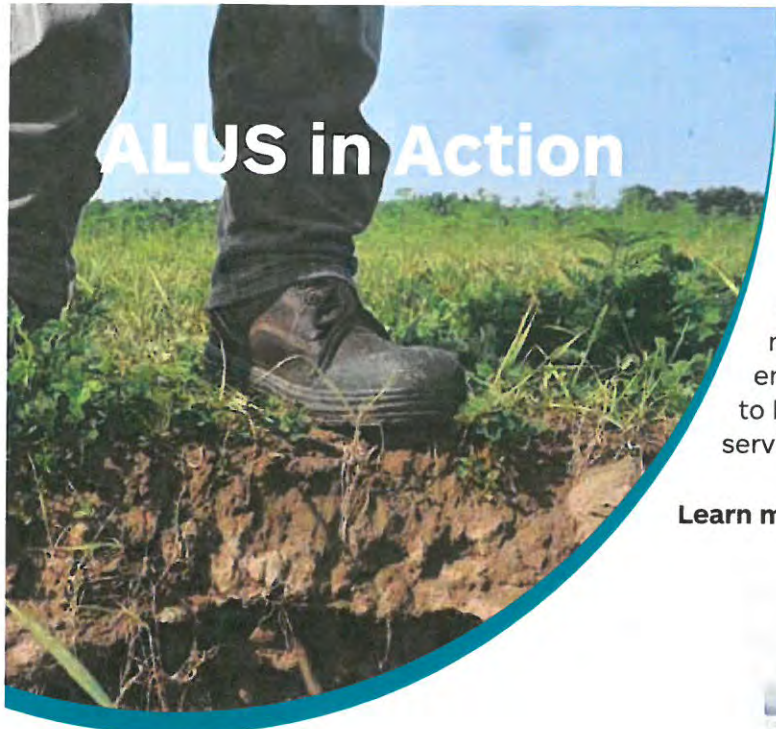
Canada

*A Weston Family Initiative*

**Sustaining agriculture,  
wildlife and natural  
spaces for all  
Canadians—one acre  
at a time.**

**ALUS.ca**





# ALUS in Action

The ALUS program helps farmers and ranchers produce cleaner air, cleaner water, and more habitat for wildlife and pollinators in their communities. Brought to you by ALUS Canada, A Weston Family Initiative—a recognized leader in sustainability that is revolutionizing the way Canadians support the environment—ALUS makes it easy for agriculture to be part of the solution, producing ecosystem services to benefit us all.

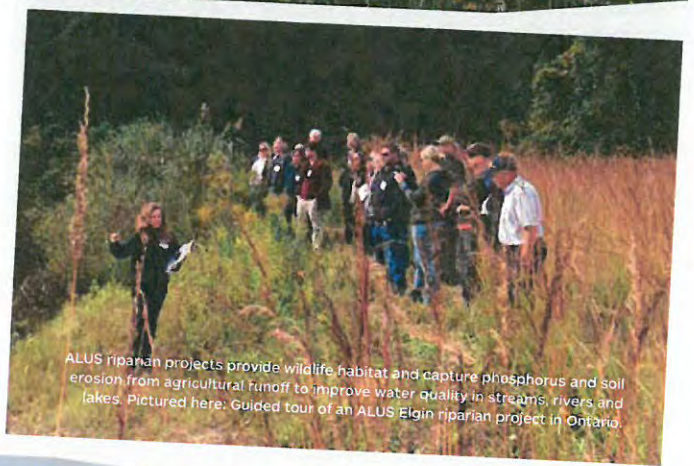
Learn more at [ALUS.ca](http://ALUS.ca).

## ALUS Projects

**How it Works:** ALUS supports tens of thousands of acres of wetland, grassland and woodland projects across Canada. ALUS helps plant windbreaks, improve riparian buffer zones, create wildlife habitat and establish other types of beneficial projects that are suited to local needs and priorities.



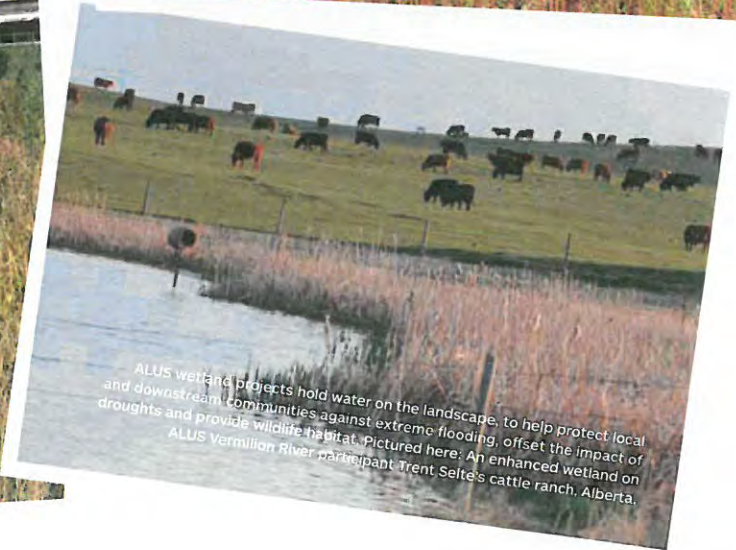
ALUS tree- and shrub-planting projects produce native wildlife habitat and help create wildlife corridors across the working landscape. Pictured here: a tree planting project in ALUS Peterborough, Ontario.



ALUS riparian projects provide wildlife habitat and capture phosphorus and soil erosion from agricultural runoff to improve water quality in streams, rivers, and lakes. Pictured here: Guided tour of an ALUS Elgin riparian project in Ontario.



ALUS grassland projects sequester carbon, boost biodiversity and provide critical habitat for species at risk. Pictured here: ALUS Lambton participants Scott and Susan Stephens and their native tallgrass prairie, Ontario.



ALUS wetland projects hold water on the landscape, to help protect local and downstream communities against extreme flooding, offset the impact of droughts and provide wildlife habitat. Pictured here: An enhanced wetland on ALUS Vermillion River participant Trent Selts's cattle ranch, Alberta.

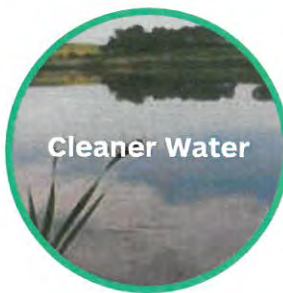


## Benefits of ALUS

ALUS projects produce results: Cleaner air, cleaner water, carbon capture, flood mitigation, climate adaptation and biodiversity, including wildlife and pollinator habitat. These are just a few of the valuable ecosystem services produced by ALUS participants on their farms and ranches. Also known as 'nature's benefits,' 'ecological goods and services' and 'natural capital,' ecosystem services are essential for the land, the community, and the planet.



Cleaner Air



Cleaner Water



Pollinators



Wildlife Habitat



Biodiversity



Carbon Capture



Flood Mitigation

## Here's what some farmers and ranchers have to say about ALUS:



"I am very proud to be part of ALUS. I like that the program calls on those who know the land better than anyone else to work with nature and produce ecosystem services that truly have an impact."

—Duane Movald (Movald Ranches), ALUS Brazeau, Alberta



"We are agricultural producers. Our main role is to produce food. But we are also stewards of the land. We are continually trying to improve the environmental footprint of our farm, and the ALUS program is a great help with that."

—Johnny Gallant (Ferme Gallant Ltée), ALUS P.E.I., Prince Edward Island



"It's important to take care of the land for future generations. As a farmer, I am happy to give up some profit now if it means the land and the water will remain healthy for my daughters in the future."

—Olivier Martin (Ferme Gestion Petit Manoir), ALUS Montérégie, Quebec



# ALUS in your Community

With an ever-expanding number of ALUS communities, ALUS has strong and unique programs in its Western Hub, Prairie Hub, Eastern Hub and Atlantic Hub.

## Western Hub—Spotlight on ALUS in Alberta

The ALUS program came to Alberta in 2010. The province's first ALUS program, ALUS Vermilion River, is still going strong. It's joined by a dozen more ALUS communities, each one a unique partnership between ALUS Canada and a strong municipal partner. Hundreds of Alberta farmers and ranchers have chosen to become ALUS participants, with more joining every year. They have already transformed tens of thousands of acres of marginal land into wetlands, grasslands and woodlands through ALUS.



## Prairie Hub—Spotlight on ALUS in Manitoba and Saskatchewan

The ALUS concept was created in the Canadian Prairies: ALUS' first-ever pilot project took place in 2006 in Manitoba's former Blanshard Municipality. ALUS has since expanded into such communities as the Assiniboine West and Seine Rat Roseau Watershed Districts in Manitoba, and the SODCAP, Assiniboine (ASAP) and WUQWATR regions of Saskatchewan.

## Eastern Hub—Spotlight on ALUS in Ontario and Quebec

The ALUS program came to Ontario in 2007. This first community, ALUS Norfolk, is now the longest continually running ALUS program in Canada, and many more have followed suit. In 2016, ALUS Canada partnered with the Fédération de l'UPA de Montréal to establish the first-ever ALUS program in Québec. Participants have transformed thousands of acres of marginal farmland into wetlands, grasslands and woodlands through ALUS.



## Atlantic Hub—Spotlight on ALUS in P.E.I.

Originally implemented by the Province in 2008, the Prince Edward Island ALUS program includes nearly 100% of P.E.I.'s farmers. The P.E.I. ALUS program also benefits from ALUS Canada's support, through a delayed-haying initiative that helps Bobolink and other threatened grassland bird species.





## Make A Difference On The Ground

ALUS invests in environmental stewardship on Canadian farms and ranches. Your support enables ALUS to create eco-buffers, wetlands, pollinator hedgerows, wildlife habitat, riparian buffer zones and much more, right across Canada. Every dollar you contribute is multiplied by the investment of farmers, ranchers and communities on the ground.

ALUS Canada is a nationally registered charitable organization that relies on generous funding from public and private sources. You can help ALUS create a healthy landscape that sustains agriculture, wildlife and natural spaces for all Canadians, one acre at a time!

**Become an ALUS Supporter! Contact us to discuss your interests. Find us at [ALUS.ca](http://ALUS.ca).**

### Corporate Sponsorship Opportunity

Whether your company's core ESG (Environmental Social Governance) interest is water, air, pollinators or wildlife, you can tailor a New Acre™ Project sponsorship package to the environmental issues that matter most to your organization. What's more, your investment will produce lasting benefits for the regions and communities you serve. The New Acre™ Project is aligned with the UN Sustainable Development Goals. Incorporate the New Acre into your corporate sponsorship portfolio today!

Contact [newacreproject@alus.ca](mailto:newacreproject@alus.ca)

**Brought to you by:**

**New  
Acre™  
Project.**

Make a difference.  
Make an acre.



"TD is proud to be the first sponsor of ALUS Canada's New Acre™ Project, as part of our corporate citizenship platform, The Ready Commitment." –Nicole Vadori, Head of Environment, TD Bank Group



# Community Partnerships

ALUS Canada partners with local organizations to deliver the program on the ground, supporting a unique, community-developed, farmer-delivered program on a national scale. ALUS is proud to work with dozens of community partners to have a powerful impact on the environment across Canada. Each ALUS community is strong and unique, determining its own priorities while benefitting from a shared set of ALUS principles and a central support system.

**To find out if there is a program in your area, visit the map of ALUS Communities on [ALUS.ca](https://alus.ca)**

## Interested in starting up a new ALUS community?

All ALUS communities are partnerships between ALUS Canada and a legal entity, such as a municipality (most common in Alberta), a watershed group, a conservation district, or another type of organization. There is a process in place for establishing a partnership with ALUS Canada and launching a new ALUS program:

1. Contact a regional ALUS Canada Hub Manager to request information.
2. Regional ALUS Canada Hub Manager will present an “ALUS 101” information session in your community.
3. A meeting with all relevant parties to thoroughly discuss entering into a partnership with ALUS Canada.
4. Request an ALUS Canada Expression of Interest (EOI) form and submit it to your regional Hub Manager.
5. There is currently a waiting list in some regions of Canada. Please stay in touch with your regional Hub Manager to indicate your continued interest in ALUS.
6. When the partnership is approved, your Hub Manager will give you the official go-ahead and begin the onboarding process with your organization.





# Land Use Planning Considerations: Agriculture in Grey and Bruce Counties

## Farmland Preservation

The OFA believes the highest and best use of Ontario's arable land is for agriculture. Land capable of supporting agricultural activities is a finite, strategic, non-renewable resource worthy of preserving for its ability to provide safe, affordable and sustainable food, fibre, and fuel for Ontario, Canada, and the world. The world's population is projected to rise to 9.8 billion by 2050, underlining the need to keep Ontario's highly productive agricultural land producing food for sustainable and resilient food systems.

The 2016 Census of Agriculture revealed that Ontario farms encompassed 12.3 million acres or less than 5% of Ontario's land area. Comparing the 2011 and 2016 censuses showed a decline in the area of farms from 12.6 million acres in 2011 to 12.3 million acres in 2016, equal to a loss of 63,940 acres/year or 175 acres/day.

The 2016 Census of Agriculture revealed that Ontario farms encompassed 12.3 million acres or less than 5% of Ontario's land area. Comparing the 2011 and 2016 censuses showed a decline in the area of farms from 12.6 million acres in 2011 to 12.3 million acres in 2016, equal to a loss of 63,940 acres/year or 175 acres/day.

**Between 2000 and 2017, 545 official plan amendments (OPAs) were approved and led to the loss of 72,196 acres of prime farmland in Ontario.<sup>1</sup> In this same period, a total of fifty official plan amendments alone resulted in the loss of 673 acres of prime agricultural land in Grey and Bruce Counties.<sup>2</sup>** While Grey and Bruce do not see the same pressure for development as other counties do, it does illustrate the cumulative impact of seemingly small official plan amendments have on the grand total of farmland loss across the province.

**When agricultural land is paved or built over it is lost forever. Every little bit matters.**

## Minister's Zoning Orders (MZOs)

We fully recognize the need for Ministerial authority to issue Municipal Zoning Orders (MZOs) for municipalities without municipal organization and therefore without Official Plans and Zoning Bylaws. For these municipalities, MZOs serve the purpose in facilitating orderly growth and development – a use of Municipal Zoning Orders that OFA supports. However, OFA expresses its deep-seated concerns with the recent proliferation of Municipal Zoning Orders (MZOs) issued for municipalities with robust planning systems, Official Plans and Zoning By-laws. We are seeing MZOs issued for municipalities with robust planning systems at a frequency never-before-seen.

**Since 2019, over 2,000 acres of farmland have been lost to MZOs.<sup>3</sup>**

This frequent use undermines Ontario's long-established system of land use planning under the Planning Act, Provincial Policy Statement (PPS) and municipal Official Plans and Zoning By-laws. Ontario has a well-established system for amending municipal Official Plans and Zoning By-laws to accommodate population and employment growth, including a system for appeals. The recent issuance of multiple MZOs short circuits our long-established planning principles and policies are short-sighted. It deprives citizens impacted by these MZOs of the ability to be consulted on proposed amendments to municipal Official Plans and Zoning By-laws.



Minister's Zoning Orders, particularly now that they do not have to demonstrate compliance with the PPS, should not be used to develop farmland because their use removes the thoughtful and logical planning process which considers all elements of provincial interest. The argument of economic recovery is not sufficient justification, as we have yet to see evidence that the relatively short-lived boom of economic activity generated by the conversion of farmland into industrial or residential development in any way compares to the 860,000 jobs and nearly 50 billion dollars in GDP that the Agricultural industry is known to contribute to Ontario's economy.

OFA would therefore like to make it clear that we do not support the use of MZOs to develop farmland in Ontario. The only mechanism for developing farmland that we support is through adherence to the PPS via local planning processes, where considerations of Agricultural Systems of provincial interest are included and a level playing field open to the public engagement process is maintained.

## Merged Property Titles

Ontario has two property registration systems, Land Titles and Land Registry. Parts of the province, particularly the north, have always been under the Land Titles system, while much of the province was under the older Land Registry system.

An unfortunate feature of lands under the Land Registry system is that the titles of abutting properties held in exactly the same name or names are merged. Despite this merger, the owner continued to receive separate tax notices, under separate roll numbers. Only when it came time to sell one or both parcels would it come to light that the titles were merged. Not every farmer, who bought the farm next door, ended up with the titles merged, competent legal advice would alert the buyer to the means to avoid merged titles.

For farmers with merged titles, the process to "unmerge" them can be time-consuming, and costly. In some instances, their efforts are unsuccessful, particularly if the municipality has established a minimum farm lot size in its Official Plan or Zoning By-laws. OFA has called on the Ontario Government to change the Land Registry System under the *Planning Act* so that the practice of automatic merging is discontinued. We also encourage municipalities to work with farmers to find ways to unmerge property titles in ways that are less time-consuming and cost-prohibitive for farmers.

## Conclusion and Further Reading

The OFA supports the efforts of our county federations of agriculture to stem the effects of urban growth on agricultural land in their municipalities. We urge decision-makers at the local and provincial levels to listen to our local federations when they speak on land use and other issues related to Agriculture. They are the leading experts in the agricultural sector in their areas.

### Readings and References

[OFA Consolidated Agricultural Land Use Policy](#)

[Farmland Preservation and Urban Expansion: Case Study of Southern Ontario, Canada](#) [1-2]

[32 Years of Lost Farmland: How Urban Development has Really Changed Ontario](#)

[Information on Merged Property Titles](#)

[Value-for-Money Audit: Land-Use Planning in the Greater Golden Horseshoe](#) [3]



# Economic Contributions of Farming in Grey and Bruce Counties

## Profile of Farming in Bruce and Grey Counties (2016 Census data)

Bruce and Grey Counties account for almost 9% of all Ontario farms. Farming in Grey County is on the rise, with a 3% increase in farm number between 2011 and 2016. However, similar to the provincial trend, farm numbers in Bruce County decreased by 4% between the same time period. During this time, Bruce County experienced an overall loss of 24,883 acres used for farming activities, while acres used for farming in Grey County only decreased by 4,776 acres. The largest use of land in Bruce and Grey Counties is for growing crops, with 68% (383,356 acres) and 61% (299,952 acres) of farmland being used for crop production respectively.

Bruce and Grey Counties feature a variety of farm types, including livestock, grain and oilseed, fruit and vegetable, and greenhouse and floriculture. Grain and oilseed production is the primary farming industry in Bruce County (599 farms), while beef cattle farming and ranching is the largest farming industry in Grey County (693 farms).

Soybeans are the major field crop being produced in Bruce County (107,868 acres), while hay is the most predominant field crop in Grey County (120,581 acres). Apples are the largest fruit crop in both Bruce and Grey Counties, at 88 and 3,352 acres being used for apple production respectively. The major vegetable crop in Bruce County is green or wax beans (148 acres), while Grey County's predominant vegetable crop is sweet corn (49 acres).



### Total Number of Farms

Bruce: 1,928 farms

Grey: 2,304 farms



### Total Farmland Area

Bruce: 558,356 acres

Grey: 495,483 acres



### Largest Use of Land

Bruce: Land in Crops

Grey: Land in Crops



### Largest Farming Industry

Bruce: Grains and Oilseed

Grey: Beef Cattle



### Major Field Crop

Bruce: Soybeans

Grey: Hay



### Major Fruit Crop

Bruce: Apples

Grey: Apples



### Major Vegetable Crop

Bruce: Green or Wax Beans

Grey: Sweet Corn

## Economic Contribution of Farm Production in Bruce and Grey Counties

OMAFRA has calculated the economic contributions of farm production in Bruce and Grey County using their attribution model. The attribution model accounts for the direct **Gross Domestic Product (GDP)** and jobs generated by primary agriculture, food processing, and food retail in Ontario. The economic impacts attributed to farms in Bruce and Grey is proportionate to Bruce and Grey Counties relative share of farm production in the province.

**Table 1** shows the **cash receipts** for farm production in Bruce and Grey County.

**Table 2** shows the **GDP and jobs generated** within the provincial economy as a result of the farm cash receipts in Table 1.

<b>Table 1: Total Farm Cash Receipts in Bruce and Grey County by Commodity, 2020<sup>1</sup></b>		
Commodity	Bruce County Farm Cash Receipts (Millions of Dollars)	Grey County Farm Cash Receipts (Millions of Dollars)
Grains & Oilseeds	\$159.6	\$74.9
Potatoes	\$1.61	\$0.3
Field Vegetables	\$5.6	\$2.3
Fruit	\$1.2	\$20.9
Christmas Trees	\$0.1	\$0.2
Dry Beans	\$5.1	\$2.7
Maple	\$0.9	\$2.0
Forage & Grass Products	\$0.3	\$0.1
Hay & Clover	\$8.4	\$9.9
Forest Products	\$1.1	\$1.7
Cattle	\$189	\$148
Sheep	\$6.0	\$8.7
Dairy	\$90.2	\$66.0
Poultry	\$33.5	\$17.6
Eggs	\$10.7	\$19.1
Hogs	\$41.5	\$13.7
Honey	\$1.3	\$3.2
Other	\$58.2	\$41.1
<b>Total</b>	<b>\$644.9</b>	<b>\$455.4</b>

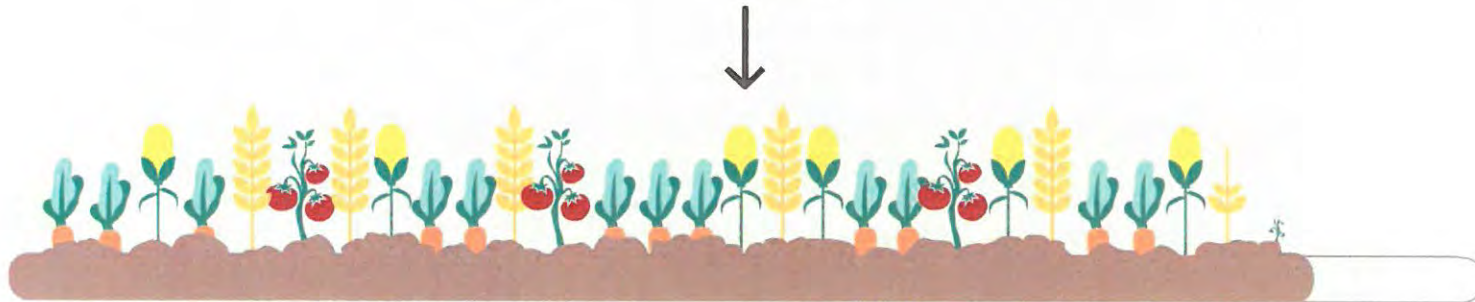
<b>Table 2: Economic Contributions of Bruce and Grey Farm Production to the Provincial Economy in 2020<sup>2</sup></b>		
County	Number of Jobs	GDP (Millions of Dollars)
Bruce	22,621	\$1,477
Grey	16,087	\$1,051

<sup>1</sup>Ontario Ministry of Agriculture Food & Rural Affairs (2020) Retrieved From <http://www.omafr.gov.on.ca/english/stats/county/index.html>

<sup>2</sup> Ontario Ministry of Agriculture Food & Rural Affairs (2020) Retrieved From <http://www.omafr.gov.on.ca/english/stats/economy/index.html>



# Save Ontario's food and farms from disappearing forever



Home grown, local food matters. **27,098** people across Ontario think it matters too.

Ontario is losing 175 acres of farmland every day to urban development. Once farmland is paved over, it's gone forever. Help protect local, fresh, home grown food made right here in Ontario before it's too late.

## The Story



Once **farmland** is paved over, it's **gone forever**.

175 acres of farmland is being lost to urban development every day.

175 acres =

- 32 city blocks
- 437 hockey rinks
- 2,625 tennis courts
- 27,300 cars

## How large is 175 acres?

How does it compare to...



# 1,500,000

Acres of productive farmland lost since 1996.

That's roughly the combined size of Toronto, Peel Region, Halton Region, Waterloo Region, Hamilton and Niagara Region - combined.

# WCO | WIND CONCERNS ONTARIO

March 10, 2022

Municipalities of Ontario

**Re: Setbacks for industrial-scale wind turbines**

Wind Concerns Ontario has released its recommendations for setbacks between industrial-scale or grid-scale wind turbines and homes, and other buildings such as schools, long-term-care facilities, worker housing, etc.

The recommendations were developed after a review of current municipal bylaws and Official Plans, a review of setbacks employed in other countries around the world, and information on complaints of noise and adverse health effects collected in Ontario.

The setback recommended is 2 km between turbines and property lines. We believe this is a “reasonable compromise” and is more likely to be protective of health and safety than the current Ontario government setback of 550 metres, which is unchanged from 2009.

Please see the accompanying recommendation document.

Wind Concerns Ontario is a coalition of community groups, families and individuals concerned about the negative impacts of industrial-scale wind turbines on the economy, the environment, and people’s health.

Jane Wilson RN, B.A.

President

WIND CONCERNS ONTARIO

[president@windconcernsontario.ca](mailto:president@windconcernsontario.ca)

## **Community group coalition recommends 2-kilometer setback for Ontario wind turbines to protect health, safety**

March 8, 2022

OTTAWA--- Wind turbines built in Ontario to generate electricity from wind energy should have a setback of a minimum of two kilometers says Wind Concerns Ontario.

Ontario's present regulations for siting of wind turbines cite a minimum of 550 metres; that is not adequate to protect health or safety, Wind Concerns Ontario says.

The Ontario government currently has almost 7,000 formal Incident Reports documenting environmental noise pollution, dating from 2006 to the end of 2018, many of which also contain citizen complaints of adverse health effects.<sup>1</sup>

"Since wind turbines first started operating in Ontario, people have been complaining about the noise," says Jane Wilson, RN, Wind Concerns Ontario president. "The comments made to Provincial Environmental Officers are just heartbreaking—people cannot sleep for days on end. They often leave their homes to get rest. Some of them leave, and never go back."

Environmental noise pollution is a known factor in adverse health effects including sleep disturbance, which over the long term, can lead to other health effects such as high blood pressure and other cardiac problems.

The Ontario government pledged to monitor research around the world and revise regulations as required, but this has not occurred, Wind Concerns Ontario says. The Ontario government returned siting powers to municipalities when it amended the Planning Act in 2019, but it did not provide any guidance as to what new zoning by-laws could be.

At present, many jurisdictions—particularly those with a long history of using wind turbines—are adopting greater setbacks for health and safety. In Bavaria, Germany, for example, setbacks from residences are 10 times the height of the turbine which is equivalent to more than 2,000 metres or 2 kilometres. In Spain, Sweden, Scotland and Poland, setbacks are between 1 and 2 kilometres. In its new zoning bylaw, the Ontario municipality of Dutton-Dunwich implemented a setback of 2,000 metres.

---

<sup>1</sup> Wind Concerns Ontario. 2021. Response to Wind Turbine Noise Complaints by Ontario's Environment Ministry 2018.



Wind turbine noise is uniquely intrusive on the environment. U.S. acoustics professional Robert Rand says, “Unlike other power plant technologies which have numerous noise control options, the only reliable noise control for wind turbines is distance.”<sup>2</sup>

Other jurisdictions may have greater setbacks, and some have shorter, says Wilson. “We believe 2 kilometres is a reasonable compromise to protect health. Given the evidence, wind power operators should be supportive of every effort to be good acoustic neighbours.”

Wind turbine setbacks need to apply to all types of receptors including residential locations, both participant and non-participant, work locations, including farm locations, other employment locations, care facilities and schools.

A recent review of turbine equipment failures conducted by a group of Ontario municipalities also highlighted the inadequacy of the current setback of blade length plus 50 metres from property lines. The failure incidents profiled show that a minimum setback from the property line of tower height plus blade length (at least 200 metres for equipment used currently) is needed to protect against complete tower collapse. Additional distances are needed to protect against ice throw and the scattering of debris that can extend as far as twice the height of a wind turbine tower.

New setbacks also need to be applied to any repowering of existing turbines. The current practice of “grandfathering” existing wind turbines is not appropriate in light of evidence.

Wind Concerns Ontario is a coalition of community groups and individuals concerned about the negative impacts of industrial-scale or grid scale wind turbines (IWTs) on the environment, human health and the economy.

[contact@windconcernsontario.ca](mailto:contact@windconcernsontario.ca)

Jane Wilson

[www.windconcernsontario.ca](http://www.windconcernsontario.ca)

---

<sup>2</sup> Rand, Robert. 2019. Health Impacts of Industrial Wind Turbines. Presentation at Erie County Community College, September 10, 2019.

## APPENDIX 1: CURRENT SETBACKS IN VARIOUS JURISDICTIONS

### EXAMPLES OF U.S. SETBACKS

State	County	Setback (m)	Comment
Indiana	Miami	600	Property lines
Kansas	Pratt	628	
Kentucky	Mason	1,600	Property Lines
Maine	Caratunk	2,414	Property Lines
	Clifton	1,219	Residences
Nebraska	Lancaster	1,600	Residences
N. Carolina	Newport	1,524	Property Lines
Oregon	Umatilla	3,219	Residences
Wyoming	All Counties	1,100	5.5 X Height to Property Lines

\*Note the setbacks to property lines, not the centre of houses as in Ontario

#### EXAMPLES OF EUROPEAN SETBACK DISTANCES

Country	Set-back
Austria	800 to 1,200 m
Denmark	4 X total height – 829 m
Estonia	1,000 to 2,000 m
Bavaria, Germany	10 x total height – 2,073 m
Baden, Germany	700 m
Brandenburg, Germany	1000 m
Sachsen, Germany	10 X hub height – 1,380 m
Hungary	1,000 to 2,000 m
Poland	10 x total height – 2,073
England	Local – 700 m to 10 x height
N Ireland	10 x rotor diameter – 1,386 m
Scotland	Local up to 2,000 m

**Source:** European Commission. 2018. Wind potentials for EU and neighbouring countries, p.52.

**Ministry of  
Municipal Affairs  
and Housing**

Municipal Finance Policy Branch

777 Bay Street, 13<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416-585-6111

**Ministère des Affaires  
municipales et du Logement**

Direction des politiques relatives  
aux finances municipales

777, rue Bay, 13<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416-585-6111



March 15, 2022

Dear Municipal Treasurer,

I am pleased to enclose a report showing your municipality's 2022 Annual Repayment Limit (ARL) respecting long-term debt and financial obligations. Your 2022 ARL was calculated based on 25 percent of your net own source revenues as reported in your 2020 Financial Information Return (FIR).

Municipalities in Ontario are responsible for ensuring that they do not exceed their ARL. When a municipality proposes long-term borrowing (or other long-term financial obligation), the municipal treasurer is responsible for updating the limit provided by the Ministry. The treasurer must determine if there is capacity within the municipality's ARL to undertake the planned borrowing. Schedule 81 of the FIR may be among the schedules of interest to the treasurer when updating the municipality's ARL.

If you require any further information, please contact the appropriate Municipal Services Office of the Ministry of Municipal Affairs and Housing (list enclosed).

Yours truly,

A handwritten signature in dark ink, appearing to read "Ruchi Parkash".

Ruchi Parkash  
Director (A)

Enclosures

## 2022 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

**MMAH CODE:** 47621  
**MUNID:** 42005  
**MUNICIPALITY:** Southgate Tp  
**UPPER TIER:** Grey Co  
**REPAYMENT LIMIT:** \$ 2,203,936

The repayment limit has been calculated based on data contained in the 2020 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2020 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2022

### FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate			
(a)	20 years @ 5% p.a.	\$	27,465,914
(a)	15 years @ 5% p.a.	\$	22,876,102
(a)	10 years @ 5% p.a.	\$	17,018,210
(a)	5 years @ 5% p.a.	\$	9,541,889
7% Interest Rate			
(a)	20 years @ 7% p.a.	\$	23,348,529
(a)	15 years @ 7% p.a.	\$	20,073,260
(a)	10 years @ 7% p.a.	\$	15,479,524
(a)	5 years @ 7% p.a.	\$	9,036,573

# DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Southgate Tp

MMAH CODE:

47621

## Debt Charges for the Current Year

		1 \$
0210	Principal (SLC 74 3099 01) . . . . .	693,748
0220	Interest (SLC 74 3099 02) . . . . .	134,081
0299	<b>Subtotal</b>	<b>827,829</b>
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01) . . . . .	0
9910	<b>Total Debt Charges</b>	<b>827,829</b>

## Amounts Recovered from Unconsolidated Entities

		1 \$
1010	Electricity - Principal (SLC 74 3030 01) . . . . .	0
1020	Electricity - Interest (SLC 74 3030 02) . . . . .	0
1030	Gas - Principal (SLC 74 3040 01) . . . . .	0
1040	Gas - Interest (SLC 74 3040 02) . . . . .	0
1050	Telephone - Principal (SLC 74 3050 01) . . . . .	0
1060	Telephone - Interest (SLC 74 3050 02) . . . . .	0
1099	<b>Subtotal</b>	<b>0</b>
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02) . . . . .	161,319
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02) . . . . .	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02) . . . . .	0
1420	<b>Total Debt Charges to be Excluded</b>	<b>161,319</b>
9920	<b>Net Debt Charges</b>	<b>666,510</b>

		1 \$
1610	Total Revenue (SLC 10 9910 01) . . . . .	13,683,913
<b>Excluded Revenue Amounts</b>		
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04) . . . . .	9,158
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01) . . . . .	1,352,333
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01) . . . . .	0
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01) . . . . .	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01) . . . . .	221,835
2230	Revenue from other municipalities including revenue for Tangible Capital Assets ( SLC 10 1098 01 + SLC 10 1099 01) . . . . .	345,831
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01) . . . . .	-100,820
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01) . . . . .	440,964
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01) . . . . .	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01) . . . . .	25,425
2253	Other Deferred revenue earned (SLC 10 1814 01) . . . . .	0
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01) . . . . .	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01) . . . . .	-92,597
2299	<b>Subtotal</b>	<b>2,202,129</b>
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged . . . . .	0
2610	<b>Net Revenues</b>	<b>11,481,784</b>
2620	<b>25% of Net Revenues</b>	<b>2,870,446</b>
9930	<b>ESTIMATED ANNUAL REPAYMENT LIMIT</b> (25% of Net Revenues less Net Debt Charges)	<b>2,203,936</b>

\* SLC denotes Schedule, Line Column.

## Letter to the community

FROM: Dr. Ian Arra, Medical Officer of Health & Chief Executive Officer

DATE: March 17, 2022

RE: Response to COVID-19 pandemic

---

Two years ago this week, the first cases of COVID-19 were confirmed in Grey-Bruce and the government of Ontario declared a state of emergency, effectively marking the start of the pandemic both locally and provincially.

We've come so far over the course of the pandemic and are now at a point where nearly all public health measures have been lifted and municipal states of emergency have come to an end.

Through it all, residents, community partners and organizations, municipalities and businesses in Grey-Bruce demonstrated a commendable commitment to public health requirements and guidelines and did everything possible to help curb the virus's spread, protect the most vulnerable from getting sick and keep everyone safe. The community's positive response to our call for the critical threshold was one of the many examples of our collective commitment. Another example is the region's success in leading the way with a paradigm-changing vaccine distribution process that is being studied and used as a benchmark across the country.

We practiced the three Ws – washing our hands, watching our distance and wearing a mask. We respected gathering limits, postponed events, stayed home and worked from our residences, when required.

We got tested for COVID-19 and, most importantly, got vaccinated against the virus.

I would like to extend my deepest gratitude to everyone in Grey-Bruce for these incredible efforts.

Thank you to the front-line health care workers and first responders who have worked tirelessly throughout the pandemic. Thank you to the teachers and students who pivoted several times during the pandemic from classroom to remote learning.

*A healthier future for all.*

101 17<sup>th</sup> Street East, Owen Sound, Ontario, N4K 0A5 [www.publichealthgreybruce.on.ca](http://www.publichealthgreybruce.on.ca)

Thank you to the local political leaders –municipal and provincial –and their staff who enacted emergency orders and put in place other measures to protect their residents. Thank you to the media and community partners for helping public health to communicate our directives, guidelines and advice to the broader Grey-Bruce community. Information accuracy and timeliness, a function of credible media, has been indispensable to ensure individuals make informed decisions to protect themselves, their families, and the community at large.

Thank you to the long-term care residents and other vulnerable people who had to be isolated and away from their loved ones for prolonged periods of time, including special occasions, to help prevent the virus' spread.

Thank you to the businesses and organizations who followed public health guidelines throughout the pandemic.

Thank you to the professional, hard-working Grey Bruce Health Unit team, which collaborated to deliver a second-to-none public health emergency response. We have been able to contain cases and deaths to an extremely limited number relative to other jurisdictions, and taken steps to protect our most vulnerable populations.

Our Board of Health has played a leading role in the public health response and I am grateful for their leadership and support during this difficult time.

Thank you to all the stakeholders and groups that are not listed here.

We are at this relatively positive point in the pandemic because of the sacrifices everyone made and the measures you took to safeguard not only yourselves and your families but your communities as well.

Yours very truly,

Ian

Dr. Ian Arra, MD MSc FRCPC ACPM ABPM,  
Medical Officer of Health and Chief Executive Officer,  
Grey Bruce Health Unit.

To connect with the medical officer of health, please contact:  
Denis Langlois, communications co-ordinator,  
Grey Bruce Health Unit 519-376-9420 or 1-800-263-3456 ext. 1315  
[Communications@publichealthgreybruce.on.ca](mailto:Communications@publichealthgreybruce.on.ca)





## Office of the Warden

595 9<sup>th</sup> Avenue East, Owen Sound Ontario N4K 3E3  
519-376-2205 / 1-800-567-GREY / Fax: 519-376-8998

March 17, 2022

Mayor John Woodbury  
Township of Southgate  
185667 GR 9  
RR 1  
Dundalk ON N0C 1B0

Dear John:

We are pleased to advise that we will be hosting the Annual Warden's Forum again this year. Please consider this an invitation to you, all members of your council and senior staff to attend.

The Forum will be held at the Sydenham Campus, 1130 8<sup>th</sup> Street East, Owen Sound on Thursday, June 16<sup>th</sup>. The event will begin with optional tours of the building at 4:00 p.m., followed by opening remarks from Warden Hicks at 4:30 p.m. A dinner will be provided at approximately 5:40 p.m. with the remainder of the Forum to follow from 6:30 – 8:00 p.m.

Our theme this year will be "Growing Our Welcoming Communities – Incorporating Inclusiveness and Diversity". The agenda for the event will include guest speakers and a roundtable session for each municipality to provide updates related to their own initiatives or experiences.

Attached you will find an attendees list that will need to be completed and returned to the attention of Kayla Rier, [kayla.rier@grey.ca](mailto:kayla.rier@grey.ca), no later than **Monday, May 2, 2022** in order that we can prepare accordingly.

Yours truly,

A handwritten signature in blue ink, appearing to be "Selwyn Hicks", with a stylized, looped design.

Selwyn Hicks

Warden  
(519) 372-0219 ext. 1225  
[www.grey.ca](http://www.grey.ca)

cc: Dave Milliner  
Enclosure

## 2022 WARDEN'S FORUM

Thursday, June 16, 2022, 4:00 p.m.  
Sydenham Campus,  
1130 8<sup>th</sup> Street East, Owen Sound

**RSVP Due May 2, 2022**  
E-mail: [kayla.rier@grey.ca](mailto:kayla.rier@grey.ca)

COUNCILLORS ATTENDING	STAFF ATTENDING

**\*\*Please advise of any dietary restrictions or allergies\*\***

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## Letter to the community

FROM: Dr. Ian Arra, Medical Officer of Health & Chief Executive Officer

DATE: March 17, 2022

RE: Response to COVID-19 pandemic

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Yours very truly,

Ian

Dr. Ian Arra, MD MSc FRCPC ACPM ABPM,  
Medical Officer of Health and Chief Executive Officer,  
Grey Bruce Health Unit.

To connect with the medical officer of health, please contact:  
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Grey Bruce Health Unit 519-376-9420 or 1-800-263-3456 ext. 1315  
[Communications@publichealthgreybruce.on.ca](mailto:Communications@publichealthgreybruce.on.ca)

# SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

## MINUTES

---

**Meeting:** Authority Meeting  
**Date:** Thursday, February 17, 2022, 1:00 p.m.  
**Location:** Electronic  
**Chair:** Maureen Couture

**Members present:** Paul Allen, Mark Davis, Barbara Dobreen, Dan Gieruszak, Cheryl Grace, Tom Hutchinson, Steve McCabe, Don Murray, Dave Myette, Mike Niesen, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

**Others present:** Jennifer Stephens, General Manager / Secretary-Treasurer  
Erik Downing, Manager, Environmental Planning and Regulations  
Donna Lacey, Manager, Forestry and Lands  
Laura Molson, Manager, Corporate Services  
Matt Armstrong, Regulations Coordinator  
Elijah Wilson, Park Superintendent, Bluffs Campground  
Janice Hagan, Executive Assistant / Recording Secretary

Chair Maureen Couture called the meeting to order at 1:00 p.m.

### **Land Acknowledgement:**

As we work towards reconciliation with Indigenous people, we begin our meeting today by respectfully acknowledging that we are situated on Traditional Territories and Treaty Lands, in particular those of the Chippewas of Saugeen Ojibway Territory known as the Saugeen Ojibway Nation.

As shared stewards of Ontario's land and water resources – along with the First Nations community – Saugeen Valley Conservation Authority appreciates and respects the history and diversity of the land and its peoples and is grateful to have the opportunity to meet in this territory.

### **1. Adoption of Agenda**

Correspondence from John Mann, Saugeen Shores was added to the Consent Agenda (6c).

#### **Motion #G22-18**

Moved by Diana Rae

Seconded by Bill Stewart

THAT the agenda be adopted as amended.

**CARRIED**

## **2. Declaration of Pecuniary Interest**

No persons declared a pecuniary interest relative to any item on the agenda.

## **3. Approval of Authority Annual Meeting Minutes – January 20, 2022**

It was noted that the Municipality of West Grey had been left off the list of guests who brought greetings to the Authority in error and it was requested that they be added.

### **Motion # G22-19**

Moved by Paul Allen

Seconded by Bill Stewart

THAT the minutes of the Authority meeting held on January 20, 2022, be approved as amended.

**CARRIED**

## **4. Staff Recognition**

Staff Recognition awards were presented to the following long-serving employees of SVCA:

5 Year Service Award:

- Matt Armstrong, Regulations Coordinator
- Lauriss Detzler, Scanning Clerk
- Elijah Wilson, Park Superintendent

10 Year Service Award:

- Dale Schaefer, Accounting Clerk

## **5. General Manager's Report**

Jennifer Stephens highlighted various details in the General Manager's Report. She noted that changes to the *Conservation Authorities Act* include an appointment to the Board of Directors by a representative from the local agricultural sector which is a 4-year term. Jennifer reviewed the Phase 2 Regulatory and Policy Proposal Consultation Guide and indicated that she would bring a slide presentation to the March Board meeting for further information. Jennifer noted that staff are working on RFPs for the EPR department, including a consultant to update the SVCA Policies Manual, and a consultant to develop an appropriate EPR Fee Schedule. Jennifer is currently in consultation with other conservation authorities to determine appropriate File Tracking and Database systems for use by SVCA. The Directors discussed the NWMO project as a non-mandatory program and service and the GM/ S-T will bring a report to the March meeting to obtain direction on renewal of the current agreement.

### **Motion # G22-20**

Moved by Dave Myette

Seconded by Barbara Dobreen

WHEREAS the Board is interested in exploring the feasibility of continuing the fee for service relationship with NWMO,

THAT the GM/S-T bring back a report to the March Authority meeting.

**CARRIED**

**Motion # G22-21**

Moved by Bill Stewart

Seconded by Barbara Dobreen

BE IT RESOLVED THAT this report be received as information.

**CARRIED**

**6. Consent Agenda**

**Motion # G22-22**

Moved by Steve McCabe

Seconded by Bill Stewart

THAT Item 6b – Executive Committee minutes, January 28, 2022, be pulled from the Consent Agenda for discussion.

**CARRIED**

The Directors discussed the ongoing GM/S-T Performance Evaluation process being conducted by the Executive Committee and asked to participate in the survey as had been circulated to senior staff. The scheduling of Executive Committee meetings will be adjusted to allow time for the Directors to respond. Chair Couture noted that the Administrative Bylaws will be amended to clarify the performance evaluation process.

Don Murray left the meeting at 2:00 p.m.

**Motion # G22-23**

Moved by Dave Myette

Seconded by Cheryl Grace

THAT Item 6a – Program Report be pulled from the Consent Agenda for discussion.

**CARRIED**

Director Myette discussed the Flood Forecasting and Warning Program and requested further information on how the Flood warning messages and webpage protocol are managed. The GM/S-T clarified that decisions are based on a variety of information provided by Environment and Climate Change Canada, and the Surface Water Monitoring Centre, MNDMNRF which is supported by SVCA data. The Directors requested that Staff bring a report on the timelines and processes used for Flood Warning messages to the March Authority meeting.

**Motion # G22-24**

Moved by Bill Stewart

Seconded by Steve McCabe

THAT the reports, Minutes, and information contained in the Consent Agenda, [Items 6 c-d], along with their respective recommended motions be accepted as presented.

**CARRIED**



## **7. New Business**

### **a. Administrative By-law Amendments**

The GM/S-T reviewed recommended Administrative By-law amendments and explained that these are required to address the changes to the *Conservation Authorities Act*. The Directors requested that amendments also be made to Voting (Sect. C-14) and Meeting Procedures (Sect. C-2). There was extensive discussion on the allowance of hybrid meetings and staff were directed to research options for conducting future Authority meetings and report on these options at the May or June 2022 meetings

After discussion the following motion carried:

#### **Motion # G22-25**

Moved by Barbara Dobreen

Seconded by Bill Stewart

WHEREAS a number of governance-related clauses were proclaimed in the Conservation Authorities Act, including some amendments which were included in schedule 6 of Bill 229, the Protect, Support and Recover from COVID-19 Act (Budget Measures);

AND WHEREAS undertaking these amendments is a key action identified under the Conservation Ontario Governance Accountability and Transparency Initiative;

BE IT RESOLVED THAT the proposed amendments to the Saugeen Valley Conservation Authority By-Laws be endorsed, and further

THAT staff investigate the establishment of a hybrid participation model for all meetings and report back to the Board; and further

THAT staff reword the clauses with respect to meeting procedures for recorded votes and committee agenda circulation, and report back at the same time.

**CARRIED**

### **b. Inventory of Programs and Services**

Jennifer Stephens explained the process of categorizing the programs and services comprising mandatory (Cat.1), municipal agreements (Cat.2), or non-mandatory (Cat.3). She noted that the document will be submitted to the Ministry of the Environment, Conservation, and Parks by February 28<sup>th</sup> but it is a starting point as consultation with the municipalities is still necessary. SVCA is required to submit comments made by the municipalities and document the changes made to the Inventory based on these comments. Any program or service in Categories 2 or 3 requires agreements with the municipalities to continue delivery. The Directors discussed various programs and services listed in the inventory and requested that services provided to NWMO be added to the list as Category 3. Delegations at municipal council meetings are available if requested.

**Motion # G22-26**

Moved by Bill Stewart

Seconded by Dan Gieruszak

WHEREAS Ontario Regulation 687/21 outlines the requirement for conservation authorities to develop and deliver an inventory of programs and services by February 28, 2022;

BE IT RESOLVED THAT the attached amended inventory with the list of existing Memoranda of Understanding for Category 2 Programs and Services be submitted to the Ministry of the Environment, Conservation and Parks and to watershed municipalities by February 28, 2022.

**CARRIED**

There being no further business, the meeting adjourned at 3:52 p.m. on motion of Sue Paterson and Bill Stewart.

---

Maureen Couture  
Chair

---

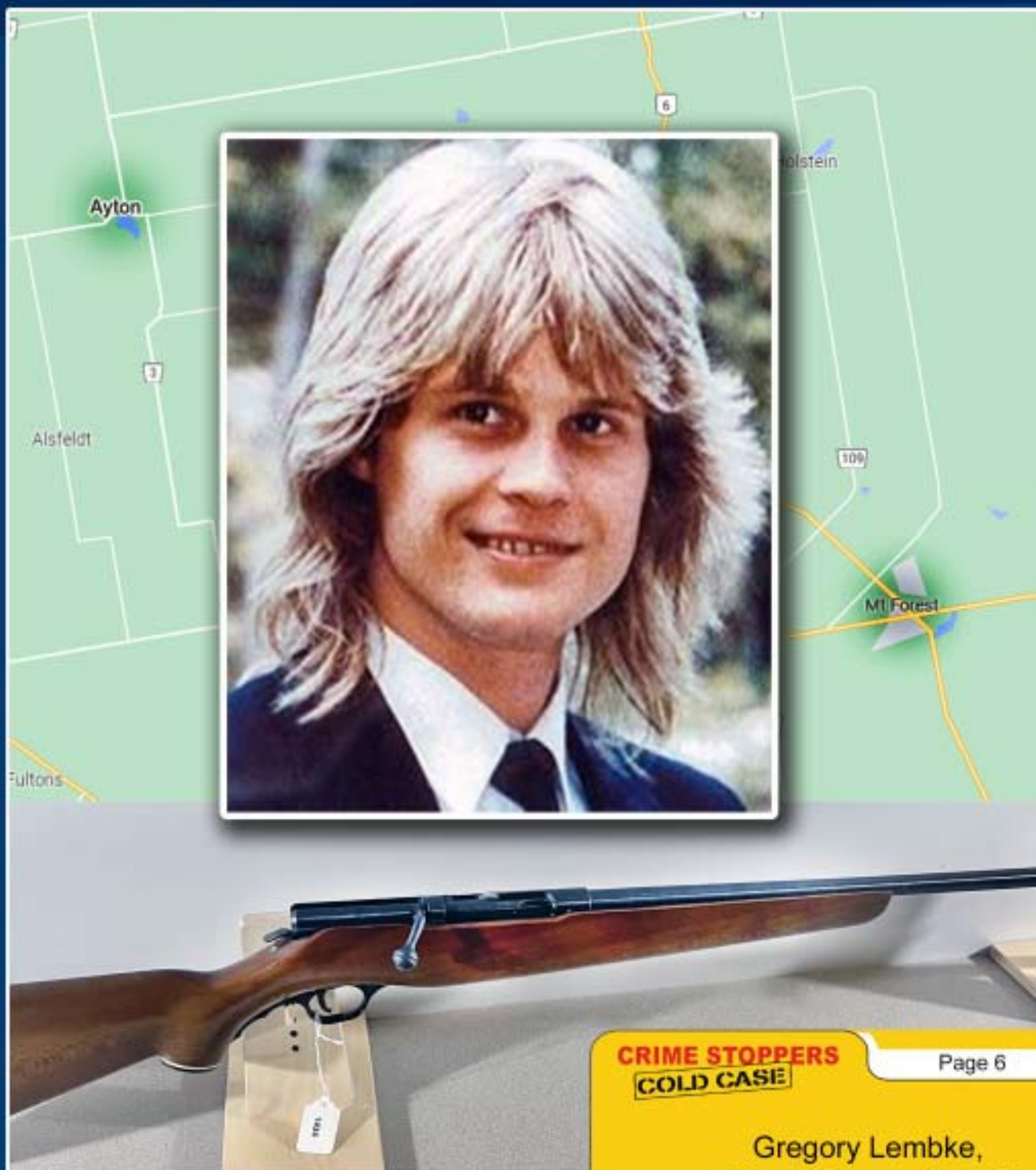
Janice Hagan  
Recording Secretary

# TIPSTER



Crime Stoppers of Grey Bruce

SPRING 2022



**CRIME STOPPERS**  
**COLD CASE**

Page 6

Gregory Lembke,  
Mount Forest, Ontario



Join us for our  
**30th Annual  
Golf Tournament**



Trillium Mutual Insurance & Waterloo Brewing  
take pleasure in inviting you to join us for the 30th Annual Golf Tournament  
in support of

**Crime Stoppers of Grey Bruce**

Saugeen Golf Club will be our host venue with tee-off set to go

**Thursday, August 11, 2022**

Thanks to the support of our participants and sponsors, over the past 30 years  
this Annual Golf Tournament has raised over half a million dollars  
to benefit this community-based charity.

**Tournament Entry Fee includes:**

All Golf Activities; 30th Anniversary Bag Tag; Mulligans; 50/50 Cash Hole; Box Lunch;  
Hole-in-One & Closest-to-Pin Opps; Auction;  
30th Anniversary Keepsake & Chance at Grand Prize Draw;  
Post Play Reception & Banquet Dinner



Former Leaf Captain, fan-fave and Hall of Famer Doug Gilmour,  
will lead our line-up of guest celebrities and Fred Wallace will  
return as the Master of Ceremonies during post-play festivities.



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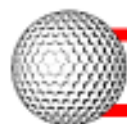
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Tourney Co-Chair

Evan W. Hayter  
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*Celebrating 30 years of Fundraising for Crime Stoppers of Grey Bruce*





# Creating a safer place for all

by Morley Lymburner

Keeping the community safe means everyone must work at it. Police can not do it all without the cooperation of the community. I found, in many cases, people in the community would like to do more but feel their ability to actually fight crime is limited by their fears, resources or abilities.

Ask any police officer how you can be a game-changer in reducing crime and invariably they say, "Just be a good witness and then call." Now-a-days being a good witness can mean such things as writing down what you saw to help refresh your memory later and even take a picture of what happened if you have a cell phone. It also means being willing to come to court to give testimony.

We are not all Batman or super heroes. Almost all of us really want to see the bad guys caught but not sure how or in which way to help. Sometimes what is happening is just too close for comfort and the court process seems a bit too daunting. However you still feel you just can not standby or permit something bad to happen in your community.

Crime Stoppers is the perfect solution for many. Anonymously supplying the police with a heads-up is of tremendous help. No need to get involved further. No courts or lost time. By pointing police to the right people or place you become a directional sign rather than a stop light... and an anonymous hero who, we feel, should be rewarded in some way.

A police officer's level of success is quite often predicated on the number of informants they can culture in the community. Informants are invaluable but it takes a long time to develop and quite often they have a "what's in it for me" attitude that can go down murky roads.

Crime Stoppers is the one personal source that places the potential of every eyeball in the community on an equal footing to reduce and prevent bad things from happening or from getting much worse. The program also encourages anonymous informants by offering cash for information that leads to arrests or solves a serious issue in the community.

The Crime Stoppers program has proven to be effective and successful through its vast expansion throughout North America and beyond since 1973. Grey and Bruce county is fortunate to have a program of their own but there is no free ride on taxpayers money. Without direct government funding, community volunteers raising funds to cover expenses and rewards through curling bonspiels, baseball and golf tournaments as well as classic car tours that introduce people to the region's natural beauty.

Through a constant balance between people phoning in tips, stepping up to volunteer, donating and sponsoring, we have a safer community for all.

Communities, industry, merchants and individuals are encouraged to donate money, time or resources to help support this program. The difference this has made over the past many years is distinctly noticeable.

If you want to find out more go to [www.CSTIP.ca](http://www.CSTIP.ca), phone 519-371-6078 or anonymously calling in a tip to 1-800-222-TIPS. Remember, it's your community and it's your call.



**Morley Lymburner** U.E., M.S.M., lives in Kincardine and is a retired publisher and former police officer. He is currently the Vice-Chair of the Board of Crime Stoppers of Grey Bruce.  
Email: [Morley.S.Lymburner@gmail.com](mailto:Morley.S.Lymburner@gmail.com)

TIPSTER Magazine is published quarterly to support the goals and objectives of Crime Stoppers of Grey Bruce Inc. Its main purpose is to serve as a networking tool to reduce crime through public awareness and encourage the reporting of criminal activity within the community. Crime Stoppers is a community-based program that combines the police, media, and members of the public in a co-operative effort to solve crime. All copyright privileges have been waived in this publication so that readers are encouraged to copy and share it with others. Although authors and content are vetted before publishing, Crime Stoppers of Grey Bruce does not accept responsibility for the accuracy of the articles as supplied.



Board Chair: Peter Reid  
Vice Chair / Editor: Morley S. Lymburner

Program Coordinator: Drew Kalte  
Contributing Board Member: Laurie Del Net

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# FRAUD PREVENTION



**March is Fraud Prevention Month so let's discuss the growing list of scams and ways by which you can be separated from your hard-earned money.**

**by Laurie Del Net**  
***President, SafeTeaVis Inc.***

We are all at risk. We hear the stories every time we turn on the news, or scroll through social media, and yet the Canadian Anti-Fraud Centre (CAFC) reports that in January of 2022 alone, 5,569 reports of fraud were received, totalling 34 million dollars in losses. It is also worth noting that the CAFC also reports that only five per cent of all frauds actually get reported. Of the scams that were reported, investment scams resulted in the most significant losses, with a reported \$113 million reported in 2021.

In addition to investment scams, the CAFC reports that the top five reported scams were extortion, phishing, merchandise scams, and service and vendor scams. The Ontario Provincial Police also report an increase in the number of scams associated with home renovations and contractors.

## **Acting Without Thinking**

Regardless of the nature of the scam, one thing is true across the board; the scammers want you to hurry. They want you to act without thinking! They

want you to open your door, open your text, open your email, and open avenues for them to access your information and your money. And they want you to do it before you have time to think or confirm what they are telling you or asking you to do. Scammers are also getting more sophisticated with elaborate documents and apps designed to impress.

## **So how can we protect ourselves?**

- SLOW DOWN!
- Think for a moment
- Did I request this quote?
- Did I ask for information?
- Did I invite a contractor or vendor to my home?
- Would a legitimate contractor be going door to door and be asking for an unreasonable amount of money up front?
- Would my bank ask me to give information by phone or email?

If the answer to any of these questions is no, be concerned. Remember that your bank, and government agencies DO NOT ask you for identity or banking information by phone, nor would they ever ask you to pay a debt using gift cards.

## Internet and Email Fraud

If you receive an email or text message which uses urgency with phrases like “limited time offer”, “act now” “immediate attention required”, stop, don’t click, don’t follow links, and don’t provide personal information. Cyber criminals target people not systems and they do their homework, and so should you. If you receive an email from an official looking vendor or bank, check the phone numbers or website links against what you have on file. Do not respond to the email or text, but rather make a call to attempt to verify what you have received.

Don’t be fooled by official looking logos. Review signatures, names, and email addresses carefully. You may find that a trusted name is misspelled ever so slightly in an attempt to fool you. You may also note spelling and grammatical errors in the body of the email or text. Any of these things can be a clue to a possible scam.

## Social Media

We are also vulnerable on social media. As much as these platforms have been enormously helpful during the pandemic, keeping us closer to loved ones and allowing us to see and purchase items from the safety of our homes, they come with risks. You can minimize these risks by being mindful of what you post, what you respond to, what friend requests you accept and what files you open.

You should also be careful not to post information that tells the world that you are away from your home. Wait until you are home to post those awesome beach pictures! Posting them in real time, while you’re away, is an invitation for a break in to occur at home.

You should also be certain that you have adequate password protection on all platforms, apps and devices. It is critical to revisit your password security regularly. Be sure that you are using long, complicated passwords that include a variety of letters, numbers, and symbols. The longer the password, the harder it is to crack. Be sure that you are using unique passwords for each system, platform and device. Using two stage authentication whenever available, may take a few seconds longer, but it will add a vital layer of protection.

Keeping security and virus protection current on all devices is also important, as the updates frequently contain vital security patches that will further protect you and your data.

## Report The Crime

Lastly, if you do fall victim to fraud, report it! Call the police and report it to the Canadian Anti-Fraud Centre. You may be embarrassed, or upset, and be uncomfortable telling anyone that you’ve been scammed, but sharing the details with police and the CAFC, will help them track trends and identify the criminals. You may hold a piece of the puzzle that makes an arrest possible!

If you still have questions or concerns, or you’re unclear about the security of your systems, your home or your business, call in a professional. The money you spend with them may save you a great deal more down the road.



Founder and President of *SafeTeaVis Inc.*, **Laurie Del Net** has over 30 years of safety and security management experience. As a senior member of the management team for several large retailers and telecommunications companies, she has managed teams of investigators and analysts, and was responsible for all aspects of physical security, loss prevention, cyber security, theft, fraud, and health and safety programs and training. Laurie was also part of the new store development teams, dealing with new builds, merchandise replenishment, cash management and more. Laurie brings all of this experience to *SafeTeaVis Inc.* to help small businesses, home owners and cottagers assess their risks and build customized protection plans. Her ultimate goal is to educate, raise awareness and prevent her clients from being a victim of crime.

For further information check out [www.safeteavisinc.ca](http://www.safeteavisinc.ca)

# SHOW 'N GO CLASSIC CAR TOURS

<b>Bruce County Tour</b> June 26, 2022	<b>Bruce Peninsula Run</b> July 31, 2022	<b>Grey County Colour Tour</b> Sept. 25, 2022
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## Unsolved Murder of Gregory Lembke, Mount Forest, Ontario

*Published January 4, 1992*

The body of 26-year-old Gregory Lembke of West Grey was found in a lot near Mount Forest on Jan. 4, 1992. He was a 26 years old and was separated from his wife at the time of his death and lived alone in a rural farmhouse outside of Ayton, Ontario.

Lembke had been shot in the neck and head at close range with a .410 calibre shotgun. Investigators know the murder occurred at this location. One spent .410 gauge, Remington 3", Number 6 shot, shotgun shell casing, and one live .410 Remington shotgun shell were found in the middle of the driveway leading into the area, on the east side of the closed wooden rail gate.

Lembke did not own a motor vehicle but a dark blue 4x4 style pick up truck, seen in Gregory Lembke's driveway the evening before his body was found, is of particular interest to police.

On April 15th, 1992 police were informed of the discovery of two guns, located in the south ditch of the Egremont-Glenelg Township Line, in Southgate, Ontario. One gun was found to be a Norica, bolt ac-



tion repeater, single barrel .410 gauge shotgun, model 1500 Ranger. This shotgun was confirmed as the gun that shot the spent .410 gauge shotgun shell found at the murder scene. This gun was found to have been stolen in a residential break-in late in 1991. Also stolen in this entry was a Curtis video cassette recorder which was later recovered after being resold.

Police have conducted hundreds of interviews and completed all forensic testing, however the murder remains unsolved. It is hoped that with the passage of time some people with further knowledge of this crime might come forward or at least pass an anonymous tip on to Crime Stoppers to direct the investigation further. If anyone wishes to become a witness the province of Ontario is offering a \$50,000 reward for information leading to a conviction.



# If you know something say something

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Fax: 519 371-1275  
Web: [crimestop-gh.org](http://crimestop-gh.org)







# It's a Trailer Thing



(GUELPH) At approximately 5:00am on Wednesday February 15, 2022, a theft occurred from a commercial address located on Edinburgh Road North, between Willow Road and Speedvale Avenue West in Guelph.

Stolen was a trailer, described as black in colour, with "Seadoo" written on the back. Inside the trailer were two Arctic Cat ATVs. A suspect vehicle was captured on video towing away the trailer and is described as a grey, 4-door Chevrolet or GMC pickup.

Total value for the theft is estimated at \$30,000.

...

(WELLINGTON NORTH) At approximately 2:00am on Wednesday March 2, 2022, a theft occurred from a business located in Arthur.

Stolen from the property was a 2021 black 24-foot enclosed car trailer. Value of theft is estimated at \$25,000.

The suspect vehicle is described as a white GMC Sierra HD model with a crew cab.

...

(GUELPH) Sometime overnight on Wednesday February 16, 2022 a theft occurred from a business property located on Malcolm Road in Guelph.

Stolen was a camper trailer, described as a Kodiak 17-foot single axle, white and blue in colour, with a white cover with blue stripes.

The trailer was being stored at the location and is valued at more than \$30,000.

(ELDERSLEY TWP.) Crime Stoppers of Grey Bruce and the South Bruce OPP are seeking the public's help in solving the theft of a utility trailer.

Sometime between December 31, 2021 and January 3, 2022, a white United 6' x 12' enclosed utility trailer, bearing plate E7396Z and equipped with a tandem axle and the name "Farrow Electric" on the side, was stolen from a property along Thomas Road in Elderslie Township.

The value of the stolen trailer, including electrical parts stored inside, is more than \$14,000.

...

(BRANT TWP) Sometime between 12:00 p.m. on November 30, 2021 and 9:00 a.m. on December 1, 2021, a green 36 foot Horst header wagon, equipped with four-wheel steering and valued at \$10,000, was stolen from a property along Sideroad 25 in Brant Township.

The serial number is on file with police.

...

(POINT CLARK) Sometime between 7:00 p.m. on July 18, 2021 and 12:00 p.m. on July 19, 2021 a black 8' x 6' utility trailer, bearing plates L6726B, was stolen from a residence along Attawandaron Road in Huron Township (Point Clark).

The trailer has a full down gate and had a load of cedar fence boards when it was taken. The value of the stolen trailer and fence boards is \$5,500.

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(HEPWORTH) On November 12, 2021 at 12:30 p.m. three unknown suspects attended a residence on Spencer Street in Hepworth and stole a Puma travel trailer.

The suspects departed in two vehicles with the trailer in tow behind a white pickup truck with “U-Haul” decals on the side; and a silver vehicle believed to be a Subaru. It is strongly believed the decals were replicas as the vehicle is not in the U-Haul fleet.

Surveillance photos of the trailer and suspect vehicles are available.



(BRANT TWP.) Sometime between 12:00 a.m. on November 5, 2021 and 8:00 a.m. on November 9, 2021, a white Look cargo trailer, bearing plate J1494X and equipped with a tandem axle and a roof mounted solar panel, was stolen from an address along Main Street North in Brant Township.

The trailer contained a Miller 250 Bobcat welder, crimping machine, and a number of hand tools. The value of the stolen trailer and its contents is more than \$35,000.

A photo of the stolen trailer is available.

(PAISLEY) Sometime between 12:30 a.m. and 9:30 a.m. on



October 31, 2021, a gray Suzuki AXI 750 ATV bearing plate 4TV58; and a 5' x 7' galvanized utility trailer with drop down loading ramp, bearing plate V5170S, were stolen from a residence along Balaklava Street in Paisley. The total value of this theft is \$18,000 and the serial numbers are on file with police.

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Sometime between 11:30 p.m. on February 24, 2022 and 12:30 a.m. on February 25, 2022, a silver Toyota GR86 MT was stolen from a property along Bruce County Road 4 in Brant Township.

The car was unlicensed at the time of the theft, but the vehicle identification number is on file with police. The value of the stolen vehicle is estimated to be more than \$33,000.

*The photo above is similar to the stolen vehicle.*



Sometime between 9:00 p.m. on February 26, 2022 and 10:00 a.m. on February 27, 2022, a black Hyundai Elantra, bearing plates CTKR 963, was stolen from a residence along 5th Avenue South in Chesley.

The vehicle identification number is on file with police.

*The photo above is similar to the stolen vehicle.*



Sometime between 7:55 a.m. and 10:15 a.m. on February 15, 2022, an orange and black Polaris Switchback Pro-S 800 snowmobile, bearing licence 8AP894, was stolen from a property along Yonge Street South in Walkerton.

Then, sometime between 9:00 p.m. and 10:00 p.m. on February 15, 2022 a black Polaris Indy FST Classic snowmobile, bearing plate 955267, was stolen from a property in the 5000 block of Highway 9 in Kincardine Township.

The serial numbers for both snowmobiles are on file with police.

*The photos above are similar to the stolen vehicles.*



Crime Stoppers of Grey Bruce and the Grey Bruce OPP are seeking the public's help in locating a stolen tractor.

The tractor is described as a red 2020 Mahindra 6075 model, and the vehicle identification number (VIN) is 60754FPAL.

This tractor is part of an ongoing property crime investigation, and Police believe that some of the branding on the tractor may have been removed.

*The photo above is similar to the stolen vehicle.*

# MISSING

**NAME**

- Joshua CULP
- 6 feet tall, 160 pounds
- Dirty Blond hair, Blue eyes
- Tattoo on left forearm "CRiP"
- Tattoo on right forearm "smiley face with tongue out"

**LAST SEEN:** January 14, 2022 at 4:00 p.m. on Water Street in Lucknow.

If you have had any contact with Joshua CULP or have any information regarding their whereabouts, please contact the Ontario Provincial Police 1-888-310-1122



### Text Message Rebate Scam

The Ontario government says it is aware of a text message phishing scam falsely claiming to help individuals get their licence plate renewal fee refunds.

The text messages appear to ask residents to click on a link in order to get their \$120 back. The words "ServiceOntario" are seen at the top of the text, making it appear as though the message was approved by a legitimate government source.

"Individuals should not open or click on any links as this message is not authorized by ServiceOntario and is a scam," a spokesperson for the Ministry of Government and Consumer Affairs said in a statement.

"ServiceOntario will not contact you directly to provide a link to a refund. Ontarians will receive refunds for licence plate stickers directly by cheque through the mail in late March and through April."

### Hydro False rebate Claims

If you get an email that looks like it's from the Ontario Energy Board (OEB) about rebate programs, be extra careful.

The board is warning of email scams making the rounds and the emails often look like they're from them, but they're not.

They typically include a link to an "application form" to get the rebates and consumers are told they have to schedule a home energy assessment.

The board says that's not the case.

OEB officials say the emails are not from or in any way endorsed by the board. They won't email you or call you about energy rebates unless you have reached out first.

They say beware in particular of emails that are sent from @energyassistanceprogram and refer to the "Energy

Assistance Program" or the "Assistance Program". That entity is not affiliated with or endorsed by the OEB.

Some emails include links to an [energyassistanceprogram.org](http://energyassistanceprogram.org) website, which is not an OEB website. They say they've also heard about an email sent from @ontariogreensavings.com that refers to "Ontario Green Savings" and that link to the same web site.

There are programs through the province and board to help customers with their energy bills and you can find out more by clicking here.

No energy assessment, audit, inspection or home visit is needed to qualify for any of the legitimate programs and you also don't have to buy any goods or services from any company.

If you are worried about any suspicious communications, you can also contact the Canadian Anti-Fraud Centre at 1-888-495-8501. Originally reported by Durham Radio News

### How Utility Scams Work

Someone calls claiming to be from your gas, water or electric company. They say your service will be cut off if you don't pay them immediately. This is a scam. Real utility companies don't do this. But these scammers want to scare you into paying, before you have time to confirm what they're telling you.

### How To Avoid Utility Scams

Hang up and call the utility company yourself. Call the company using the number on your bill or the utility company's website even if the person who contacted you left a call-back number. Often times, those call-back numbers are fake. If the message came by text, don't respond and do the same. If your bill says you owe anything, pay it as you normally would, not as the caller says.

Never wire money or pay with a reloadable card, gift card, or cryptocurrency to anyone who demands it. Only scammers will require one of those kinds of payment. Your utility company won't ask you to pay that way. Once you send the money, you probably won't get it back.

If you're actually behind on your utility bills, read Getting Utility Services: Why Your Credit Matters to learn more about your options.





# Massive Surge In On-line Scams

## Social Media now accounts for 25 per cent of cases

Data from the Federal Trade Commission (FTC) indicates that bogus cryptocurrency investments led to an unprecedented increase in online scams last year.

Cryptocurrency is an easy target because while it's surging in popularity, there's still a lot of confusion about how it works and a lot of people are interested in the online world.

This is especially true among younger people who are digitally savvy but less financially literate.

People ages 18-to-39 were more than twice as likely to report losing money to social media scams as older adults last year.

Investment-related scams on social media are the most common, representing 37% of all reported losses. The next most popular scams are romance and online shopping scams. The greatest volume of complaints filed to the FCC came from rackets related to online shopping. The FTC said "people send money, often cryptocurrency, on promises of huge returns, but end up empty handed."

Fraud cases from social media now account for roughly 25 per cent of all fraud cases in the U.S., up 18x from 2017.

In 2021, more than 95,000 people reported losing around \$770 million to fraud schemes on social media.

FTC highlighted the role Facebook and Instagram play in social media fraud, noting that more than a third of people who reported losing money to an online romance scam said it began on one of those platforms. It can be assumed a lot of the online shopping scams

would have been from these platforms as well. Axios reported that "Nearly nine out of ten named *Facebook* or *Instagram* as the platform in which online shopping scams related to undelivered goods originated, the agency said.

"We put significant resources towards tackling this kind of fraud and abuse," said a spokesperson for parent company Meta.

"We also go beyond suspending and deleting accounts, Pages, and ads. We take legal action against those responsible when we can and always encourage people to report this behavior when they see it."

The FTC, which regulates advertising, noted in its report that cheap, targeted ads on social media make it easier for fraudsters to hyper-target victims using information like their interests or past purchases.

Google and Facebook restricted crypto-related ads in 2018. Google reinstated them in a limited capacity last summer.

(This article was originally sourced from [axios.com](https://www.axios.com).)

## REMEMBER

You could be eligible for a reward up to \$2,000 if your tip leads to an arrest or recovery of property.



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# Canada's Opioid Crisis .....

## About Canada's Opioid Crisis

Illegal drugs and problematic drug or substance use are not new in Canada. However, the opioid crisis has brought to light the devastating effects opioids are having on individuals, families and communities across Canada. **Since 2016, there have been more than 9,000 apparent opioid-related deaths. In 2017, approximately 11 lives were lost each day because of opioid overdoses.** Many others have been hospitalized because of an opioid overdose.

### The numbers tell us that:

- the opioid crisis continues to grow
- 94% of opioid overdose deaths happen by accident
- **young Canadians aged 15 to 24 are the fastest-growing population requiring hospital care from opioid overdoses**

### How are illegal opioids driving the crisis?

Canada's street drugs have become tainted with powerful opioids, such as fentanyl. This is leading to a high rate of overdoses and deaths. Fake pills are being produced using unknown amounts of fentanyl. As well, sometimes drugs that are made illegally may accidentally contain fentanyl when produced on surfaces and equipment contaminated with fentanyl. **You can't see, taste or smell fentanyl, and a few grains of salt worth of fentanyl can be enough to kill you.**



### Are Canada's prescription opioids contributing to the crisis?

The opioid crisis is a complex issue. Illegal drugs with fentanyl added to them are causing many of the opioid-related harms and deaths. However, prescription opioids have also contributed to the crisis. While opioids offer benefits, they also come with risks. High rates of opioid prescribing mean that more people are being exposed to the risks of opioids.

## The federal government has been working with partners to address the crisis by:

- ✓ **Making naloxone kits available** for free and without a prescription in most provinces and territories
- ✓ **Protecting people who call for help when an overdose occurs** from minor drug possession charges through the **Good Samaritan Drug Overdose Act**
- ✓ **Increasing access to treatment** services in provinces and territories
- ✓ **Distributing wallet cards across Canada** to raise awareness about the signs of an overdose and what to do during an overdose
- ✓ **Raising awareness about stigma** to reduce barriers to treatment and health and social services for people who use drugs
- ✓ **Approving supervised consumption sites and allowing provinces and territories to quickly set up overdose prevention sites** to reduce harms associated with drug use and to prevent death

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# Pandemic caused spike in hate crimes

*Sourced: Canadian Press and Crime Stoppers of Grey Bruce*

Data from the federal government released on March 17th shows police-reported hate crimes spiked sharply across the country during the first year of the pandemic.

Crime Stoppers of Grey Bruce initiated a program, "Hate Is Not Anonymous," last November in recognition of this growing trend which is now confirmed by Stats Canada.

"By their very nature hate crimes are the number one factor in a society's decay," says Morley Lymburner, Vice Chair of Crime Stoppers of Grey Bruce. "It can start with ethnic jokes and then escalate to verbal and physical assaults that society can not afford to ignore."

The unique program, which points out that hate is not anonymous but your response can be, was highlighted on Crime Stoppers web site and promoted through press releases across the two counties. To date several incidents have been reported and recordings of property damage submitted and posted on the Crime Stoppers web page.

Nationally a detailed analysis on the number of hate crimes in 2020 published by Statistics Canada, shows them rising 37 per cent overall in Canada from 2019, with police reporting a total of 2,669 that year. In B.C., they rose 60 per cent and, when adjusted for population, the incident rate was higher than any other province or territory.

Nationally, 2020 had the highest number of police-reported hate crimes since comparable data became available in 2009. The data also shows crimes targeting race or ethnicity almost doubled in 2020 compared to 2019.

Statistics Canada says the pandemic further exposed and exacerbated issues related to community safety and discrimination in Canada, including hate crime.

According to a crowd-sourcing survey conducted by the federal agency early in the pandemic, respondents belonging to visible minority groups were three times more likely to have perceived an increase in race-

based harassment or attacks compared with the rest of the population. Asian respondents felt the most at risk.

In July 2021, more than half of Asian Canadians surveyed by the Angus Reid Institute said they had suffered discrimination over the past year. In Vancouver, police said anti-Asian hate crimes increased 717 per cent during the first year of the COVID-19 pandemic.

The increase did not happen right away. The data

indicates that when initial lockdowns were in place, the numbers were lower in the first month and a half of the pandemic than in 2019. They then rose rapidly between May and December and 43 per cent of them were violent.

Hate crimes targeting Indigenous people more than doubled nationally but accounted for only three per cent of police-reported crimes across Canada.

According to Statistics Canada, self-reported data indicates that rates of violent victimization among Indigenous people were more than double

that among non-Indigenous people, but also showed that Indigenous people have lower confidence in police, the justice system and other institutions than their non-Indigenous counterparts.

Hate crimes targeting religion actually declined 16 per cent from 2019. The decrease was primarily because hate crimes targeting the Muslim population dropped by 55 per cent in Canada in 2020, from 182 incidents to 82 incidents. In contrast, crimes against Jewish people rose five per cent.

Crimes targeting an individual because of their sexual orientation were down by two per cent. However, violent crimes accounted for almost 58 per cent of hate crimes targeting a sexual orientation compared to 20 per cent in crimes targeting religion and 47 per cent of those targeting race or ethnicity.

Analysis of all police-reported hate crimes between 2011 and 2020 shows that victims of violent hate crimes committed on the basis of their perceived Indigenous identity or sexual orientation tended to be the youngest among hate crime victims and sustain the highest proportion of injury.





# Helping All Communities Stay Safe

by Cal Millar

Crime Stoppers programs work in a highly confidential world in order to protect the identities of people who communicate with them. For many this means they do not completely understand the programs' beginnings or how they became the popular community helping organization they have become.

Michael Carmen became the catalyst for Crime Stoppers when he was shot to death during a gas bar robbery on July 24, 1976 in Albuquerque, New Mexico. The 20-year-old college student was working part-time to earn extra money not only to help with his tuition, but to pay expenses for his upcoming wedding.

It was sometime after 2 a.m. when a man confronted Carmen with a shotgun in the kiosk and demanded money from the cash register. After grabbing about \$130 from the till, the gunman pointed his 12-gauge weapon and fired a blast from less than two feet away into Carmen's abdomen.

When Carmen collapsed to the floor, the bandit callously stepped over the dying victim and took several cartons of cigarettes from a display case before escaping in a getaway vehicle driven by another person.

Police were alerted a short time later when a customer pulled into the Fill-Em-Fast service station on Wyoming Avenue to purchase gasoline and found Carmen in a pool of blood moaning for help.

Greg MacAleese was one of several detectives from Albuquerque's Violent Crimes Unit who was summoned from home to assist members of the Homicide Squad with the investigation. There were no witnesses and the victim had been whisked to Presbyterian Hospital where doctors were fighting to save his life.

MacAleese assigned patrol officers to canvass the neighbourhood to see if anyone had seen or heard anything, while he made his way to the hospital's emergency department to see if Carmen could provide any details to identify those responsible. The injuries were catastrophic and Carmen wasn't able to communicate.

He died minutes later with MacAleese at his side.

The young detective called the police department's chaplain and, shortly before daybreak, they made their way to Carmen's home to inform his parents of the tragedy.

Carmen's senseless slaying was one of a number of homicides in recent years which gave Albuquerque a reputation of being one of the most violent and crime-ridden cities in the United States. Because of this, MacAleese had spent several months trying to devise a plan to reduce and solve crime in an effort to make the community safer and more secure for residents.

He came up with the idea of making appeals through the media for information on unsolved cases, offering a reward to anyone who helped solve a crime and guaranteeing the individual anonymity so they wouldn't have to provide their name or testify in court.

The concept intrigued Albuquerque's police chief, Bob Stover, but angered other senior officers and a number of colleagues who couldn't fathom the thought of allowing a witness to slip through their fingers.

Although Chief Stover thought the idea had merit, he insisted MacAleese prove his "out of the box" theory could be developed into a full investigative tool and utilized to solve crime. It was a daunting task but MacAleese worked to put the various pieces together with the formation of a partnership between the police, media and the community.

MacAleese, who was born in Picton, Ontario, had joined the Albuquerque Police Department only three years earlier and had a meteoric rise to detective. Before becoming a police officer, he graduated from college with a journalism degree and had worked with the Associated Press and the *Albuquerque Tribune* until he found the pressure of deadlines too stressful.

It was his knowledge of the media and a realization of the public's need for a safe and secure environment that helped MacAleese incorporate the various components that finally culminated with the world's first Crime Stoppers program.

There was also a great deal of frustration when leads fiz-

( Continued -> )



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zled out in the Carmen killing and MacAleese realized the slaying met all the criteria to be the first Crime Stoppers appeal. It also fulfilled a promise made to Carmen's mother that MacAleese would do everything possible to find those responsible for killing her son.

A recreation of the gas bar shooting was produced by KOAT-TV and broadcast September 8, 1976 on the evening newscast while the *Albuquerque Tribune* and some radio stations carried stories about the special appeal and the \$1,000 reward offer to track down Carmen's killer.

Several hours later, MacAleese received a call from someone who gave details of a car speeding away from the gas station at the time of the slaying and the description of two occupants. The vehicle was located some time later and investigators identified the owner and another individual resembling the passenger described by the anonymous caller.

There was no evidence linking the two people with the homicide and detectives worked for months before finally connecting the pair to the robbery and Carmen's death. A procedural error forced a judge to dismiss the murder charge against the bandit who fired the shotgun blast that killed Carmen. But a week later a jury convicted the getaway driver and he was sentenced to life in connection with the slaying.

Meanwhile, from the initial launch, Albuquerque's Crime Stoppers hotline was getting calls from people with tips on a myriad of unsolved crimes, including the identity of a person responsible for a series of vicious sexual attacks in the vicinity of a local shopping mall.

With Crime Stoppers immediate success of solving crime in Albuquerque, the program rapidly expanded to a number of other communities across the United States and into Canada. Calgary opened the first Crime Stoppers program in Canada in 1982 followed a year later when Hamilton set up the first program in Ontario.

For designing what has been called one of the top three innovations in modern day policing, MacAleese was honoured with the Police Officer of the Year award in the United States. The other innovations cited with Crime Stoppers are fingerprinting and DNA.

Today, there are more than 1,700 Crime Stoppers programs in 32 countries with a crime being solved every 14 minutes somewhere in the world as a result of information provided anonymously by individuals to various Crime Stoppers tip lines.

Crime Stoppers units are also linked through an informal network and today form the largest crime solving partnership with police in the world.

( Continued -> )

## What Is Phishing?

Phishing is typically an email scam which tries to deceive people into thinking a legitimate organization is requesting private information.

**WHAT TO LOOK OUT FOR...**

A phishing message is intended to get a quick reaction from you, using upsetting or exciting information demanding an urgent response, or employing a false pretense or statement.

**HOW TO PROTECT YOURSELF...**

Be suspicious of any email or text message containing urgent requests for personal or financial information (financial institutions and credit card companies normally will not use email to confirm an existing client's information).



It's important to remember to regularly update your computer protection with anti-virus software, spyware filters, email filters and firewall programs.

## KNOW Who You're Dealing With...



## Financial Scams & Frauds

Whether you are a teenager or a retiree, criminals are eager to steal your personal information and your money using scams and frauds that exist in nearly every area of the marketplace, including online.

From door-to-door utility scams to online 'phishing' for your financial data, these frauds threaten your security by targeting personal information and putting you at risk of financial loss or identity. So it is important to know how to protect yourself.

If you suspect you may be a target of fraud, or have fallen victim to fraud, you should contact your local police service.

## Advice For Young People:

Don't **request** intimate photos or videos. You could be committing a criminal offence.

- Think** about the consequences of taking, sending, requesting or forwarding a sexual picture of yourself or someone else. You could get kicked off teams, face humiliation, lose educational opportunities and even get in trouble with the law.
- Before** hitting "send", remember that you can not control where this image may travel. What you send to a boyfriend or girlfriend could end up with others.

Apply the T.H.I.N.K. test before posting:

T. Is it True?

H. Is it Hurtful?

I. Is it Illegal?

N. Is it Necessary?

K. Is it Kind?

If what you are posting on social media doesn't pass the T.H.I.N.K. test you may be breaking the law.

Crime Stoppers of Grey Bruce

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It is important to know that Crime Stoppers is not a police run operation, but actually charitable organizations run by local volunteers who rely on donations to maintain tip lines to receive anonymous information to help police in solving crime. Donations are also used to pay rewards of up to \$2,000 whenever a crime is solved.

Internationally, Crime Stoppers focuses on Cyber Crime; Environmental and Wildlife Crime; International Fugitives; Human Trafficking; Illicit Trade and Financial Crime. Nationally Crime Stoppers takes tips on potential terrorist acts; drug and gun smuggling, as well as missing persons. And locally programs focus on all crime from bicycle thefts to bank robberies and street muggings to homicide.

Local Crime Stoppers programs also take tips on victimization of the elderly, illegal dumping, animal cruelty and offences against wildlife, arson, fraud or basically any criminal activity affecting residents. Programs also focus on the safety and security of students in local schools and activity related to drug smuggling and illicit drug use.

The latest partnership with Crime Stoppers builds on previous successful initiatives, namely, the initiatives to promote aviation safety, which began in June 2018, to help reduce the number of dangerous attacks from hand-held lasers against all

types of aircraft.

Through the years, Crime Stoppers has been recognized by several heads of state, including Presidents of the United States, Canadian Prime Ministers and Queen Elizabeth II. In a 2019 letter, Prime Minister Justin Trudeau praised the efforts of Crime Stoppers for helping solve and reduce criminal activity, and ensure safety in neighbourhoods across Canada.

Members of Crime Stoppers across the country take pride in their efforts to improve the quality of life of their fellow citizens by ensuring safe communities.



**Cal Millar is a retired Toronto Star general assignment reporter concentrating on crime and policing issues. He is a founding member of Toronto Crime Stoppers, a director with Crime Stoppers International and is on the board of Crime Stoppers in Halton Region. He is the author of four general interest crime books. Cal is married with two adult children and a grandson and resides with his wife in Burlington.**

## What Can I Do To Keep My Tween/Teen Safe?

Make it a habit to talk with your tween/teen about online activities.

Discuss things like:

- ☐ The privacy controls they have set up on the various apps they use.
- ☐ Who they are "friends" with on social media and how they know them.
- ☐ Who they can chat with and/or video chat with while online.
- ☐ What information they should and should not be revealing in their messages, posts and photos/videos.
- ☐ The fact the internet is a public space and it's easy to lose control over what happens to text, photos and videos sent through apps and social media.
- ☐ If any of their friends had difficult experiences online, and their feelings around what happened.
- ☐ Being a leader and not forwarding pictures of others they may receive.

It's important to regularly engage in discussions about who your child is connecting with online.

## Teen Internet Safety Tips

1. Keep your online identity secret.
2. Your username and password belongs to you and only you.
3. The Internet has a long memory, so be cautious about what you post.
4. Be extremely careful about meeting someone in person.
5. Depending on your age your parents are ultimately responsible for you online.

### Be Careful - Not Impulsive

Every search, web site visit, online posting and email is registered or recorded somewhere on the Internet. Once you send something out on the Internet, it's almost impossible to take back.



How does it make you feel to know that basically anyone in the WORLD can obtain your personal information?

## Everything You Need To Know About Internet Safety



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[Brad.Arnold@sedgwick.com](mailto:Brad.Arnold@sedgwick.com)

Ceasar's Appraisal  
88 Thomas St  
Harriston ON N0G 1Z0  
[john@caesarsappraisals.com](mailto:john@caesarsappraisals.com)

Adante Consulting  
150 Eglinton Ave E., Ste 803  
Toronto ON M4P 1E8  
[Ron.schwartz@adante.ca](mailto:Ron.schwartz@adante.ca)

Hatten Home Hardware  
421 1st Avenue North, P.O. Box 370  
Chesley ON N0G 1L0  
[andrewhatten@hattenbuildingcentre.ca](mailto:andrewhatten@hattenbuildingcentre.ca)

Culligan Caissen Water Technologies  
1299 16th Street East  
Owen Sound ON N4K 1Z4  
[sherry.juniper@culliganwater.ca](mailto:sherry.juniper@culliganwater.ca)

Walker Industries  
323545 East Linton Side Road West,  
Kemble ON N0H 1S0  
[BGillespie@walkerind.com](mailto:BGillespie@walkerind.com)

Farm Mutual Re  
350 Pinebush Road  
Cambridge ON N1T 1Z6  
[ssmith@farmmutualre.com](mailto:ssmith@farmmutualre.com)

Georgian Bay Fire & Safety  
P.O. Box 803, 1700 20th Street East  
Owen Sound ON N4K 5W9  
[mcummings@gbfire.com](mailto:mcummings@gbfire.com)

BrokerLink Inc  
1796 16th Street East, Suite C  
Owen Sound ON N4K 6X8  
[nbutchart@brokerlink.ca](mailto:nbutchart@brokerlink.ca)

Barclay Wholesale  
809 Concession 10, RR2  
Dobbinson ON N0H 1L0  
[info@barclaywholesale.com](mailto:info@barclaywholesale.com)

Burke's Brick Work  
380 Normanton Street  
Port Elgin ON N0H 2C3  
[erichthomasburke@gmail.com](mailto:erichthomasburke@gmail.com)

SafeTeaVis Inc.  
580 Mary Street, P.O. Box 437  
Warton, ON N0H 2T0  
[Laurie@safeteavisinc.ca](mailto:Laurie@safeteavisinc.ca)

Smitty's Fine Furniture  
170 3rd Street  
Hanover ON N4N 1B2  
[christinam@smittysfurniture.com](mailto:christinam@smittysfurniture.com)

Lisa Thompson, MPP Huron-Bruce  
408 Queen Street, P.O. Box 426  
Blyth ON N0M 1H0  
[sarah.baird@pc.ola.org](mailto:sarah.baird@pc.ola.org)

Bell (Midcom)  
425 10th Street  
Hanover ON N4N 1P8  
[kmiller@midco.ca](mailto:kmiller@midco.ca)

# WANTED

# CRIME STOPPERS

of Grey Bruce Inc

# VOLUNTEERS

PHONE 519 371-6078



## SHOW 'N GO CLASSIC CAR TOURS



**IN SUPPORT OF  
CRIME STOPPERS GREY BRUCE  
1-800-222TIPS - CSTIP.CA**

**JUNE 26, 2022**

**1:00 P.M. Shotgun Start**

### TOUR START LOCATIONS

**SAUBLE BEACH**  
Community Centre

**PORT ELGIN**  
The Plex Centre

**KINCARDINE**  
Connaught Park

**POINT CLARK**  
Community Centre

**CHESLEY**  
Board of Education Lot

# Bruce County Tour



Whether you are an observer or owner of Classic cars you are sure to enjoy this cavalcade of cars as they tour the back roads of Bruce County. Beginning at 1:00 PM all roads will lead to Paisley's Palace Park where these cars will be on display into the evening.



# On the Laughter Side of Life



Send us your stories about your walk on the laughter side. - [crimestopgb@brst.com](mailto:crimestopgb@brst.com)

A school teacher was arrested today at Toronto's Pearson International airport as he attempted to board a flight while in possession of a ruler, a protractor, a compass, an ancient wooden device called a "slide-rule" as well as a code device called an "abacus" that he claimed was a calculator.

At a morning press conference, the Attorney General said he believes the man is a member of the notorious Al-Gebra movement. He did not identify the man, who has been charged by the RCMP with carrying weapons of math instruction.

"Al-Gebra is a problem for us," the Attorney General said. "Al-Gebra has terrorized many young people for years. They derive solutions by means and extremes and sometimes go off on tangents in search of absolute values".

"They use secret code names like 'X' and 'Y' and refer to themselves as 'unknowns,' but we've determined that they belong to a common denominator of the axis of medieval with coordinates in every country."

As the Greek philosopher Isosceles used to say, "There are three sides to every triangle."

When asked to comment on the arrest, the head of Airport Security said, "If God had wanted us to have better weapons of math instruction, he would have given us more fingers and toes."

...

So I am at the mega grocery store scanning and bagging my almost \$300 worth of groceries while the employee, that wants \$15 an hour, "monitors" my bagging and then this happened;

Her: Why are you double bagging all of your groceries?

Me: Excuse me?

Her: You are wasting our bags!

Me: if you don't like the way I'm bagging the groceries, feel free to come on over here and bag them for me.

Her: That's not my job!

Me: Okay, then I will bag my groceries how I please if that's all right with you.

Her: Why are you using two bags?!

Me: Because the bags are weak and I don't want the handles to break or the bottoms to rip out.

Her: Well that's because you are putting too much stuff in the bag. If you took half of that stuff out and put it in a different bag then you wouldn't need to double bag. (ten seconds of me just staring at her)

Me: So you want me to split these items and put half of them in a different bag so that I don't have to double bag these items.

Her: Exactly.

Me: So I would still be using two bags to hold the same number of items.

Her: No, because you wouldn't be double bagging. (Pressing two fingers to my left eye in an attempt to make it stop twitching)

Me: Okay, so here I have a jug of milk and a bottle of juice double bagged. If I take the milk out and remove the double bagging and just put the milk in the single bag and the juice in that single bag I'm still

using two bags for these two items.

Her: No, because you are not double bagging them so it's not the same number of bags. (Looking around at other customers who at this point are enjoying the show.)

Me: Is this like that *Common Core math* stuff I keep hearing about?

Her: Never mind you just don't get it.

And with that she went back to her podium so she could continue texting or playing games on her phone.

...

My husband and I went through a fast-food driveway window and I gave the cashier a five dollar bill. Our total was \$4.25, so I also handed her 25 cents.

She said, 'you gave me too much money.'

I said, 'Yes I know, but this way you can just give me a dollar back.'

She sighed and went to get the manager as I grew embarrassed at the increasing line behind me. The manager asked me to repeat my request.

I did so, and he handed me back the 25 cents, and said, 'We're sorry but we don't do that kind of thing.'

The cashier then proceeded to give me back 75 cents in change. I then gave her four quarters and asked if she could exchange this for a loonie. The light finally came on.

Do not confuse the people at drive-through windows.

...

We had to have the garage door repaired.

The repairman told us that one of our problems was we did not have a 'large' enough motor on the opener

I thought for a minute and said that we had the largest one made at that time, a 1/2 horsepower.

He shook his head and said, 'You need a 1/4 horsepower.'

I responded that 1/2 was larger than 1/4 and he said, 'NOOO, it's not. Four is larger than two.'

We haven't used that repairman since.

...

We recently had a new neighbour call the local city council office to request the removal of the DEER CROSSING sign on our road.

The reason: 'Too many deer are being hit by cars out here! I don't think this is a good place for them to be crossing anymore.'



**Jack n Jill's**  
SURF SHOP  
214 Main St, Sauble Beach, ON N0H 2G0  
[www.jacknjillssurfshop.com](http://www.jacknjillssurfshop.com)





**CRIME STOPPERS**  
of Grey Bruce Inc  
**VOLUNTEER**

**HATE IS NOT ANONYMOUS...**  
**YOUR CALL IS**  
**CRIME STOPPERS**  
of Grey Bruce Inc



**SHOW 'N GO**  
**CLASSIC CAR TOURS**  
In Support of  
**BRUCE CRIME STOPPERS**  
**222TIPS - CSTIP.CA**

# GET INVOLVED

**CALL • VOLUNTEER • DONATE**

**1-800-222TIPS • CSTIP.CA • 519-371-6078**



**Grey and Bruce County Classic Car Tours**  
June 26 - July 31 - Sept. 25

Check out  
the latest in  
criminal activity and  
crime prevention  
techniques

Read or download the  
latest edition at  
CSTIP.CA



**Crime Stoppers of Grey Bruce Inc.**

P.O. Box 1119, Owen Sound, Ontario N4K 6K6

**1-800-222-TIPS (8477)**

Submit a Secure Web-Tip at [cstip.ca](http://cstip.ca) or get the P3 Tips Mobile App

Phone: 519 371-6078

eMail: [crimestopgb@bmts.com](mailto:crimestopgb@bmts.com)

Fax: 519 371-1275

Web: [crimestop-gb.org](http://crimestop-gb.org)





# XXX

## 30<sup>TH</sup> ANNIVERSARY



Est.



1993



## Celebrate With Us!



Plans are underway to celebrate the 30th Annual CSGB Tourney in support of  
**Crime Stoppers of Grey Bruce**

Your Hosts, Trillium Mutual Insurance & Waterloo Brewing, invite you to join the 'celebration' as we return to our host venue, **Saugeen Golf Club**.

**We Tee-off on ... Thursday, August 11th, 2022**

It all started Thursday, June 3, 1993 and over time, we've raised close to \$560,000.00 in support of this Universal Community Program. So 'Hats Off' to the countless participants and sponsors for their loyalty & for making the Annual CSGB Tourney 'among the best!' As team leader and or sponsor, our entry package has been sent for your consideration. We anticipate a full field and encourage you to complete and return your entry form with payment, as soon as possible. Final cut-off is **Friday, July 8, 2022**. All returning and new Hole Sponsors should complete and return the hole sponsorship portion of the entry form. For the 30th we have 3 sponsorship levels:

\*\*\* Platinum Level @ \$1,000 \* Gold Level @ \$600 \* Silver Level @ \$300 \*\*\*

**Note: E-transfer payments accepted, please see entry form for instructions.**

Please consult the entry form for registration details. The all-inclusive entry fee covers golf related activities, meals, a bevy of Contest Holes, auction and our usual post-play banquet festivities.

Yes, we are back to norm! One lucky individual will win the Grand Prize Draw.

To top things off, each golfer will receive a ... **Unique 30th Anniversary Keepsake Souvenir!**

We're delighted to announce that former Leaf Captain, Fan-fav and Hall of Famer **Doug Gilmour**, will lead our line-up of guest Celebs & **Fred Wallace** will return as MC during post-play festivities.

Needless to say, the generous support of the community over the years has been instrumental in our success and greatly appreciated by all! In closing, we look forward to hosting you ... please join us as we celebrate this remarkable 'Milestone' on ... **Thursday, August 11th, 2022** in support of:

**Crime Stoppers of Grey Bruce**

Joe Dietrich  
Tourney Co-Chair

Evan W. Hayter  
Honorary Tourney Co-Chair



**Celebrating 30 Years as Tournament Hosts**

279



# XXX

## 30<sup>TH</sup> ANNIVERSARY



Est.



1993



### Trillium Mutual Insurance & Waterloo Brewing

Invite you to register for the 30th Anniversary Golf Tournament in support of

**Crime Stoppers of Grey Bruce**

**'Chance to Meet & Greet Hall of Famer Doug Gilmour'**



**Thursday, August 11, 2022 at Saugeen Golf Club**

*\*Located at 5278 Bruce County Road 3, Port Elgin \* Tel: 519-389-4031\**

REGISTRATION @ 10 AM \*\* SHOT GUN START @ 11 AM  
Subject to COVID Protocols

**Entry Fee Set \$200.00 Per Golfer  
Four Person Scramble Format**

To ensure your entry, please return your Entry Form by July 8, 2022



**Chance to Win**  
\* 2022 Cars \*  
Canadian Tire  
Outdoor Package

**Chance to Win**  
\$25,000 Cash  
& More!

Entry Fee includes: All Golf Activities; 30<sup>th</sup> Ann. Bag Tag; Mulligans; 50/50 Cash Hole; Box Lunch; Hole-in-One & Closest-to-Pin Opps; Post Play Reception & Banquet Dinner; Auction; 30<sup>th</sup> Anniversary Keepsake & Chance at Grand Prize Draw

Name	Address	Postal Code	Email

Telephone contact name & number:

Please check the appropriate option if you are interested in being a Hole Sponsor.

*As an Add-on, each Hole Sponsor will be eligible to receive Social Media Support*



**Platinum @ \$1,000.00**



**Gold @ \$600.00**



**Silver @ \$300.00**

Indicate Company name for Hole Sign: \_\_\_\_\_

Please complete & return your entry form with payment (cheques must accompany entry) to the attention of Larry Holmes (lholmes@trilliummutual.com) @ TRILLIUM MUTUAL INSURANCE CO., 495 Mitchell Road South, Listowel, ON N4W 0C8 Tel: 1-800-265-3020

**Please make all cheques payable to: CRIME STOPPERS GREY-BRUCE TOURNAMENT**  
E-transfers accepted, payable to Crime Stoppers Golf and sent to: crimestoppersgolf@wightman.ca



**Trillium**  
Mutual Insurance Company

*Thank You for Supporting Crime Stoppers of Grey Bruce*



**WATERLOO**  
BREWING

**From:** [Lindsey Green](#)  
**To:** [Lindsey Green](#)  
**Subject:** FW: Information Session for Municipalities in April  
**Date:** March 30, 2022 10:52:00 AM

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**From:** IESO Engagement <[engagement@ieso.ca](mailto:engagement@ieso.ca)>  
**Sent:** Thursday, March 24, 2022 1:51 PM  
**To:** IESO Engagement <[engagement@ieso.ca](mailto:engagement@ieso.ca)>  
**Subject:** Information Session for Municipalities in April

**You are invited to an event in April to learn about the emerging electricity needs in Ontario and discuss the role that municipalities have in a procurement process to acquire electricity resources.**

The Independent Electricity System Operator (IESO), as the planner and operator of Ontario's electricity system, has identified the need for additional resources in the coming years to maintain reliability of the electricity system and support Ontario's economic growth. A new process is under development to procure new and/or expanded electricity resources through a Long-Term Request for Proposals (LT RFP).

Communities will be critical to the success of this procurement as they may be directly involved in this process.

The IESO invites all municipalities to participate in one of two virtual information sessions being held for communities across Ontario to learn more and talk about the role of municipalities in this work. Two identical information sessions will be conducted, each in two parts:

- **Part I: Overview of Ontario's future electricity needs:** This presentation will invite all municipalities and Indigenous communities to hear about Ontario's electricity system, why new supply is needed in the future and the work to design a new procurement process.
- **Part II: Join a targeted discussion for municipalities:** This session is designed for municipalities to ask questions and learn more about what the LT RFP means for you, as well as what you might need to prepare for future discussions. (A separate discussion will be held for Indigenous communities.)

Here's how to register for one of the sessions offered:

<b>Session #1 – April 12: 10:00 a.m. to 12:00 p.m.</b>
<a href="#">Register for Part I:</a> Overview from 10:00 a.m. to 11:00 a.m. <a href="#">Register for Part II:</a> Discussion with Municipalities from 11:00 a.m. to 12:00 p.m.
<b>Session #2 – April 19: 1:00 p.m. to 3:00 p.m.</b>
<a href="#">Register for Part I:</a> Overview from 1:00 p.m. to 2:00 p.m. <a href="#">Register for Part II:</a> Discussion with Municipalities from 2:00 p.m. to 3:00 p.m.

By getting involved in these discussions at this early stage, you will be contributing to the



success of this electricity procurement in securing resources on behalf of your community's, and the province's future economic growth. As this process evolves, municipalities could expect to:

- Receive inquiries from developers about potential site locations
- Be directly involved in certain approvals processes (i.e. siting and permitting)
- Be informed of community meetings held by project developers
- Receive inquiries from community members
- Receive information from the IESO to understand the process, their role, timelines, and opportunities for input in procurement design

Supporting information was distributed to all Mayors on [March 18, 2022](#) and will continue to be made available on the dedicated [LT RFP community engagement webpage](#).

We hope you are able to join one of these important discussions on April 12 or 19. Feel free to contact [communityengagement@ieso.ca](mailto:communityengagement@ieso.ca) if you have any questions.

## IESO Engagement

This e-mail message and any files transmitted with it are intended only for the named recipient(s) above and may contain information that is privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient(s), any dissemination, distribution or copying of this e-mail message or any files transmitted with it is strictly prohibited. If you have received this message in error, or are not the named recipient(s), please notify the sender immediately and delete this e-mail message.





234-2022-378

March 24, 2022

Dear Head of Council:

**RE: Phase 2 Consultation on Urban River Valleys to Grow the Greenbelt:  
Proposed amendments to the Greenbelt Plan (2017) and Greenbelt Area  
Boundary Regulation (O. Reg 59/05) and Ideas for Adding more Urban River  
Valleys to the Greenbelt**

I am writing today to announce that the Ministry of Municipal Affairs and Housing (MMAH) is launching the next phase in its consultation on Growing the Greenbelt.

In Ontario's 2020 and 2021 budgets, the government committed to protecting and expanding the Greenbelt.

In the spring of 2021, our government held consultations focused on ways to grow the size and enhance the quality of the Greenbelt, which included seeking ideas for adding, expanding and further protecting Greenbelt lands.

Since the close of the [first phase of consultation](#), our government has been undertaking work to identify potential boundaries to grow the Greenbelt that takes a balanced approach to supporting smart growth to create much-needed housing and jobs.

As a result, this phase of the consultation (Phase 2) will seek feedback on both:

1. **Proposed amendments to the Greenbelt Plan (2017) and the Greenbelt Area boundary regulation (O. Reg 59/05)** that includes the addition of 13 new and expanded Urban River Valley areas. The consultation is open for 30 days and ends on April 23, 2022; and
2. **Ideas for adding more Urban River Valleys to the Greenbelt** through new Urban River Valleys and expansions to existing Urban River Valleys that could include tributaries or parcels of publicly owned land. This part of the consultation is open for 30 days and ends on April 23, 2022.

This proposal is about growing the size and quality of the Greenbelt, and the government will not consider the removal of any lands from the existing Greenbelt, nor will it consider any changes that reduce existing policy protections in the Greenbelt.

.../2

For more information on these proposals, please visit [ERO 019-4485 - Proposed Amendment to the Greenbelt Plan - Growing the size of the Greenbelt](#) and [Ontario.ca/Greenbelt](#) where you will find information including the proposed amendments to Greenbelt Plan Schedules 1, 2 and 4, proposed mapping amendments to the Greenbelt Area boundary regulation (O. Reg 59/05) and interactive mapping displaying the proposed URV additions at various scales.

If you have any questions about the consultation, please contact the ministry at [greenbeltconsultation@ontario.ca](mailto:greenbeltconsultation@ontario.ca)

I look forward to receiving your input on this proposal.

Sincerely,



Steve Clark  
Minister

c: Planning Head and/or Clerks



## Grand River Conservation Authority

Summary of the General Membership *General Meeting* – March 25, 2022

*To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.*

### Action Items

*The Board approved the resolutions in the following reports as presented in the agenda:*

- GM-03-22-34 - Financial Summary
- GM-03-22-29 - Administration Centre Boiler Replacement Tender Award
- GM-03-22-30 - Administration Centre Cleaning Services RFP Results
- GM-03-22-31 - 2022 Road Surface Treatment Tender Results
- GM-03-22-27 - Provincial Offences Act Officers Designation - Section 29
- GM-03-22-26 - Provincial Offences Act Officers Designation - Section 28
- GM-03-22-C02 - Granting of Easement - City of Kitchener (closed agenda)

### Information Items

*The Board received the following reports as information:*

- GM-03-22-28 - Cash and Investment Status
- GM-03-22-32 - Grand River Watershed Flood Warning System
- GM-03-22-33 - Current Watershed Conditions

### Correspondence

*The Board received the following correspondence:*

- The Honourable David Piccini, Minister of Environment, Conservation and Parks Re: Clarification for Chair and Vice-Chair Term Limits and Rotations
- John Kemp Re: Giant Hogweed Mitigation
- Carolanne Forster Re: Meetings available to the Public

### Source Protection Authority

*The General Membership of the GRCA also acts as the Source Protection Authority Board*

### Action Items

*The SPA Board approved the resolutions in the following reports as presented in the agenda:*

- SPA-03-22-01 - Source Protection Committee Representative Appointment

*For full information, please refer to the [March 25 AGM Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on April 22, 2022.*

*You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.*



## Wellington North Power Inc.

290 Queen Street West, PO Box 359, Mount Forest, ON N0G 2L0

Phone: 519.323.1710 Fax: 519.323.2425

[www.wellingtonnorthpower.com](http://www.wellingtonnorthpower.com)

E-mail: [customerservice@wellingtonnorthpower.com](mailto:customerservice@wellingtonnorthpower.com)

ESA # 7012854

# Quarterly Newsletter of Wellington North Power Inc.

Quarter 4: October 1<sup>st</sup> to December 31<sup>st</sup>, 2021

A quarterly update for Municipal Councilors and Shareholders summarizing Wellington North Power Inc.'s initiatives and performance.

## Message from the CEO / President

Welcome to this 4<sup>th</sup> quarter 2021 edition of the Wellington North Power Quarterly Newsletter.

2021 was a year of exceptional growth and development in our communities. The historical yearly average growth rate has been 0.7% - in 2021, this doubled to 1.4% resulting in increased capital expenditures but also higher than expected revenue. Our 2021 income statement is strong as we met or exceeded budget expectations.

We have continued to move forward with reviewing software solutions to meet the "Green Button" Ministry of Energy mandate. We hope to determine a path forward by the end of the first quarter 2022. Our goals are to meet the requirements of Green Button, simplify our data flow, and provide a better customer-centric solution.

Our 2022 Annual Shareholder meeting is coming up in May. Currently, we are planning for a virtual meeting.

*Jim Klujber – CEO/President, Wellington North Power Inc.*

## 1. Our Commitment

As your local electricity distribution company, we take pride in providing safe, reliable electricity distribution to consumers in the urban areas of Arthur, Holstein and Mount Forest.

*Our Mission Statement is: "Wellington North Power Inc. (WNP) shall provide its customers with the most cost-effective delivery of electricity safely, reliably and efficiently. This will be done while providing superior customer service and promoting customer education and green initiatives within its service area."*

Our strategic objectives are to:

- Manage a safe and reliable distribution system in an efficient and cost-effective manner.
- Provide outstanding customer service.
- Continue to increase shareholder value.
- Meet all regulatory obligations.

---

## 2. 2021 Priorities

- Maintain day-to-day activities: System reliability, safety and customer service;
- Promote Health & Safety to protect staff and the general public;
- Complete capital projects adhering to safety regulations with no reported injuries;
- Work with and support stakeholders with encouraging economic growth in our communities;
- Control and manage operating expenses and capital expenditures;
- Comply with the Ministry of Energy and the energy regulator rules and codes; and
- Keep abreast of activities in the energy sector.

## 3. Updates

### Government:

- **October 7<sup>th</sup>, 2021: Ontario Government Introduces Fall Red Tape Reduction Package.** The package included i) 2-year limitation period for electricity system settlement process; ii) simplify the Regulated Price Plan for electricity; and iii) strengthen consumer protection on electrical safety.
- **November 16<sup>th</sup>, 2021: Ontario Government Mandate Letter to the Ontario Energy Board.** The Minister of Energy provided a renewed mandate letter to the Chair of the OEB outlining the government's priorities for the energy sector for the upcoming three-year planning period. Priorities included promoting reliability, affordability, sustainability, and consumer choice.
- **December 8<sup>th</sup>, 2021: Ministry of Energy Meeting with WNP.** The Ministry of Energy's "LDC Outreach & Network Branch" [LDC ON] department met with WNP seeking feedback and experience on many items including OEB modernization, COVID-19 impacts, electric vehicles, cyber security, innovation, collaboration, efficiency, and customer choice.

### OEB:

- **October 6<sup>th</sup>, 2021: Adjustment to OEB Cost Assessment Invoices.** Funds from administrative monetary penalties collected by the OEB for compliance matters were used to reduce the distributors' cost assessment invoices with the expectation that the distributors will supplement their Low-Income Energy Assistance Program (LEAP) budget for 2021 by the same amount. This resulted in WNP forwarding an additional \$5,228 onto our social agency partners in 2021 to assist low-income households struggling to pay their energy bills.
- **September 9, 2021: Feedback on a Proposed Additional Billing Option for Residential Customers.** The Ministry of Energy is considering proposals to offer residential customers further choice in their electricity billing options. Distribution companies were invited to provide feedback on the feasibility, functionality, and timelines to support an additional billing option. Current options are time of use and tiered.

**Wellington North Power Inc.**  
**Quarterly Update for Shareholders**

Page 3 of 4

#### 4. Scorecard

Strategic Objective	Status	Measure	Annual Target	YTD Target	YTD Actual	Variance to YTD Target	Notes / Remedial Plan
Continue to increase Shareholder Value	G	Net Income (Loss)	\$ 413,785	\$ 413,785	\$ 545,492	32%	Based on forecasted year end net income
	G	Revenue	\$ 3,101,138	\$ 3,101,138	\$ 3,162,147	2%	
	G	Expenses	\$ 2,687,353	\$ 2,687,353	\$ 2,616,655	-3%	
	G	Load Forecast (kWhr)	\$ 98,208,546	\$ 98,208,546	\$ 101,904,949	4%	
	G	Debt Service Coverage Ratio (IO)	>1 : 1.30		1 : 2.88		
	G	Debt to Total Assets Ratio (IO + OEB)	60:40 or less		49:51		
	G	Leverage Ratio (Total Debt to Equity) (OEB)	1.50		1.14		
	G	Profitability (Return on Equity) (OEB)	8.34%		9.16%		
Manage a safe and reliable distribution system in an efficient and cost effective manner	G	Capital Expenditure	\$ 627,000	\$ 627,000	\$ 780,556		
	G	Operating Expenditure	\$ 1,895,823	\$ 1,895,823	\$ 1,862,699		
	G	<b>Total Expenditures (CapEx &amp; OpEx)</b>	<b>\$ 2,522,823</b>	<b>\$ 2,522,823</b>	<b>\$ 2,643,255</b>	<b>5%</b>	
	G	System Avg Interruption Duration Index	0.28		0.23		
	G	System Avg Interruption Frequency Index	0.15		0.17		
Provide outstanding customer service	G	Connection of LV Services	90%		100.00%		No HV Connections in 2021
	G	Connection of HV Services	90%		0.00%		
	G	Appointment Scheduling	90%		99.94%		
	G	Appointments Met	90%		99.56%		
	G	Rescheduling a Missed Appointment	100%		100.00%		
	G	Emergency Response (urban)	100%		100.00%		
	G	Telephone Accessibility	65%		90.26%		
	G	Telephone Call Abandon Rate	10%		0.16%		
	G	Written Response to Enquiries	80%		100.00%		
	G	Reconnection for Non-Payment	85%		100.00%		
	G	Billing Accuracy	98%		99.65%		
Meet all regulatory obligations				<b>YTD Actual</b>			
	G	Electrical Safety Association (ESA) Audit		Pass Audit			Audit conducted in July.
	G	Submission of IESO Emergency Prep Plan		Submit Plan			Plan submitted and Approved.
	G	Completion of Distribution System Plan		Submit Plan			Plan submitted and Approved.
	G	Approval of 2021 Cost of Service Rate App		File Application			Application submitted and Approved.
	G	Filing of monthly IESO Settlement Data		Submit Filing			Monthly files submitted
	G	Filing of Cost of Service for 2022 Rates (OEB)		File Application			Application filed in November 2021 as requested
	G	Filing of Annual information with the OEB		Submit Filing			Annual files submitted

**Legend:**

R	Behind plan / target - remedial action required
A	Slightly behind plan / target - to closely monitor
G	On plan / ahead of target - no remedial action necessary

## 5. Major Projects for 2021

Project	Scope
Pole Line Projects	Wellington North Power plans to complete a number of smaller pole replacement projects as well as several single pole replacements.
Under Ground Projects	An underground rebuild of a street in Mount Forest. Includes replacement of three live front transformers.
System Access Projects	WNP will continue to work on a number of smaller projects that will facilitate the connection of new customers.
General Plant	Network and IT Upgrades.
General Plant	Convert existing two washrooms to single AODA compliant washroom.

## 6. Outlook

- a) WNP 2021 financials ended strong primarily due to increased growth and development in our service-area as well as excellent cost control. The data provided in the scorecard is unaudited and subject to year-end adjustments.
- b) WNP plans to look at new software and systems to support the Ministry of Energy's Green Button initiative. We are currently working with Cornerstone Hydro Electric Concepts (CHEC) utility members to determine best software solutions.  
The Green Button allows utility customers to gain access to their electricity data as well as assign third party vendors direct access. The "Green Button Regulation" came into effect on November 1, 2021 and all Ontario utilities are required to offer the Green Button to customers on/before November 2023.
- c) WNP filed its' annual rate application with the Ontario Energy Board (OEB) on November 8, 2021. This application is an inflation adjustment to current 2021 rates and would be effective May 1, 2022.
- d) WNP has been actively participating in the Ontario Energy Board's (OEB) "Proportionate Review of Filing Requirements" initiative which concluded in mid-December 2021. A working group of lawyers, OEB staff, consultants, 2 distribution companies and WNP attended several virtual meetings to discuss improvements to reduce the regulatory burden and cost of preparing rate applications for electricity distributors with less than 20,000 customers. The initiative resulted in several positive changes to the application process. A special thanks to Richard Bucknall for participating on behalf of WNP.
- e) The winter ban on electricity disconnections for non-payment for residential customers began on November 15, 2021. WNP will continue to diligently help our customers including the assistance of financial programs, advice to reduce energy costs and promote energy payment plans.

Should you have any questions or feedback or require further information, please contact Jim Klujber (CEO/President) [jklujber@wellingtonnorthpower.com](mailto:jklujber@wellingtonnorthpower.com) or telephone 519-323-1710.



**Legislative Services**

Town of Newmarket  
395 Mulock Drive  
P.O. Box 328 Station Main  
Newmarket, ON L3Y 4X7

clerks@newmarket.ca  
tel.: 905-953-5300  
fax: 905-953-5100

March 7, 2022

Sent via email: [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)

Attn: Hon. Doug Ford, Premier of Ontario

**RE: Dissolution of the Ontario Land Tribunal**

---

I am writing to advise you that at the Council meeting held on March 7, 2022, Council adopted the following recommendations regarding the above referenced matter:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial planning policy; and,

Whereas an Official Plan is developed through months of public consultation and in consideration of Provincial planning policy; and,

Whereas our Official Plan is ultimately approved by the province and the Province has the ability at the time of approval to demand any policy changes it feels is necessary to reflect Provincial Planning Policy and goals; and,

Whereas currently municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of Newmarket; and,

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive and time consuming OLT hearings; and,

Whereas lengthy, costly OLT hearings act as a barrier and slow the process of development of housing options including affordable housing options; and,

Therefore Be It Resolved:

1. That Newmarket requests the Government of Ontario to dissolve the OLT thereby eliminating one of the most significant sources of red tape and delaying the development of more housing options including affordable housing options in Ontario OR create an adjudication process to only hear cases that challenge a municipality on the basis that it is not adhering to the local Official Plan; and,
2. That a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the

**Legislative Services**

Town of Newmarket

395 Mulock Drive

P.O. Box 328 Station Main

Newmarket, ON L3Y 4X7

clerks@newmarket.ca

tel.: 905-953-5300

fax: 905-953-5100

Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; and,

3. That a copy of this motion be sent to the Association of Municipalities of Ontario (AMO) and Ontario Small Urban Municipalities (OSUM) and all Ontario municipalities for their consideration.

Yours sincerely,

Jaclyn Grossi  
Acting Deputy Clerk

Copy:

Hon. Steve Clark, Minister, Municipal Affairs and Housing

Andrea Horwath, Leader of the Official Opposition

Steven Del Duca, Leader of the Ontario Liberal Party

Mike Schreiner, Leader of the Ontario Liberal Party

MPPs in the Province of Ontario

All Ontario municipalities

**Town of Newmarket Council Extract  
Council - Electronic**

**Title:** Motion - Councillor Bisanz - Dissolution of the Ontario Land Tribunal

**Date:** Monday, March 7, 2022

---

**Moved by:** Deputy Mayor & Regional Councillor Vegh

**Seconded by:** Councillor Woodhouse

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial planning policy; and,

Whereas an Official Plan is developed through months of public consultation and in consideration of Provincial planning policy; and,

Whereas our Official Plan is ultimately approved by the province and the Province has the ability at the time of approval to demand any policy changes it feels is necessary to reflect Provincial Planning Policy and goals; and,

Whereas currently municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of Newmarket; and,

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive and time consuming OLT hearings; and,

Whereas lengthy, costly OLT hearings act as a barrier and slow the process of development of housing options including affordable housing options; and,

Therefore Be It Resolved:

1. That Newmarket requests the Government of Ontario to dissolve the OLT thereby eliminating one of the most significant sources of red tape and delaying the development of more housing options including affordable housing options in Ontario OR create an adjudication process to only hear cases that challenge a municipality on the basis that it is not adhering to the local Official Plan; and,
2. That a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; and,

3. That a copy of this motion be sent to the Association of Municipalities of Ontario (AMO) and Ontario Small Urban Municipalities (OSUM) and all Ontario municipalities for their consideration.

**Carried**



March 11, 2022

Mr. John Daly  
Director of Legislative Services/Clerk  
County of Simcoe  
1110 Highway 26,  
Midhurst, ON  
L9Z 1N6

BY EMAIL ONLY

Dear Mr. Daly:

Re: County of Simcoe Regional Government Review Service Delivery Task Force - Fire  
Services

---

Please be advised that the Town of Wasaga Beach Coordinated Committee, during its March 10, 2022 meeting, adopted the following resolution:

"That the Community Services Section of Coordinated Committee receive the Chief Administrative Officer's report on the County of Simcoe Regional Government Review Service Delivery Task Force Fire Services Review for information;

Further that the Community Services Section of Coordinated Committee authorize the Chief Administrative Officer to inform the County of Simcoe that the Town of Wasaga Beach supports recommendations nine and ten of the Fire Service Review report;

And Further, that the Community Services Section of Coordinated Committee authorizes the CAO to request that County Council, through the Regional Government Review, formally request the Province to further review the interest arbitration system, as the changes introduced in 2018 have not impacted wage increases awarded to the fire services sector, often exceeding negotiated settlements for other municipal employee groups, continuing to place a financial strain on municipalities, and creating wage compression with Fire Department leadership;

And Further, that as part of the review, the Province confirm that it is the employer's responsibility to define the hours of work that best fits their circumstance rather than an arbitrator awarding a change;

And that this motion be circulated to all municipalities in the Province."

Attached is a copy of the report dated March 10, 2022. Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at [cao@wasagabeach.com](mailto:cao@wasagabeach.com) or (705) 429-3844 Ext. 2222.

Sincerely,

A handwritten signature in black ink, appearing to read "George Vadeboncoeur". The signature is fluid and cursive, with the first name "George" being more prominent.

George Vadeboncoeur  
Chief Administrative Officer

/pk

- c. Wasaga Beach Town Council Members  
Association of Municipalities of Ontario  
All Municipalities in Ontario

## STAFF REPORT



**TO:** Community Services Section of Coordinated Committee

**FROM:** George Vadeboncoeur, Chief Administrative Officer

**SUBJECT:** County of Simcoe Regional Government Review  
Service Delivery Task Force - Fire Services Report

**DATE:** March 10, 2022

---

### **RECOMMENDATION**

THAT the Community Services Section of Coordinated Committee receive the Chief Administrative Officer's report on the County of Simcoe Regional Government Review Service Delivery Task Force Fire Services Review for information;

FURTHER that the Community Services Section of Coordinated Committee authorize the Chief Administrative Officer to inform the County of Simcoe that the Town of Wasaga Beach supports recommendations nine and ten of the Fire Service Review report.

### **BACKGROUND**

The County of Simcoe established a Service Delivery Task Force Committee of County Council members to undertake reviews of the following services to determine if efficiencies could be found leading to improved services to tax payers. The services being reviewed are:

- Conservation Authority Services
- Fire Services
- Land Use Planning Services
- Library Services
- Transit Services
- Water and Waste Water Services
- Storm Water Management Services – completed, no further action required
- Legal Services – completed, no further action required

The subject of this report is the review of Fire Services.



The County engaged a third-party consultant to conduct a comprehensive review of Fire Services in the County of Simcoe, identifying possible efficiencies and preferred Service Delivery models including regional and sub-regional service models.

Through an RFP process, Pomax Consulting Inc. (Pomax) was selected by the County to complete the review. The Pomax team commenced the project and municipal engagement in May 2021.

On December 6, 2021 the County of Simcoe Regional Government Review Service Delivery Task Force received the final report and passed a resolution requesting that the report be sent to individual municipal Councils for review and comment.

The ten recommendations tabled with the Task Force are as follows:

1. "Share fire chiefs wherever possible. Examples of this include Innisfil and Bradford-West Gwillimbury, and Penetanguishene and Midland. There is an expectation that the number of responses will decline in the next few years as the province implements Medical Priority Dispatch System (MPDS). An advantage of sharing fire chiefs may be that the joint chief will find realistic ways to rationalize training, prevention, public education, and stations. Essa Township has an opportunity to share a fire chief with a neighbouring community or even amalgamating.
2. Share recruitment, intake, selection, training, and equipment in the same manner as takes place in North Simcoe. Duplication of these processes can be expensive. Sharing also supports consistency so that when the time comes that firefighters from different departments have to work together at mutual aid or other major incidents, they are familiar with common practices.
3. Share public education and prevention resources. This may not save money but may accomplish consistency in neighbouring communities and may enhance some communities that have inadequate resources.
4. Where possible consolidate fire services. This is not a minor step but it is one that has been accomplished before when municipalities amalgamate or a decision is made that shared services is best for a community <https://lincoln.ca/news/2021/06/media-releasetowns-lincoln-and-grimsby-embark-shared-fire-service-pilot-project>.
5. Several fire departments, during interviews, discussed establishing training centres – some with the perspective of providing services for a fee to other fire departments. Prior to taking those steps, partnerships should be discussed to defray costs and to determine the best location for training centres. Training centres that are established with the objective of defraying costs by renting to other fire departments do not have a history of success.

6. Prior to considering building a new fire station, undertake a needs analysis including response modelling and incident type. Fires may be an impetus for establishing a new or additional fire station but sometimes medical incidents are held out as part of the justification. Fires are on a downward trend. It is possible medical responses will also trend downwards. Schedule 1 RGR 2021-357 Page 28 Simcoe County Fire Services Review Final Report Part 1 Page | 27
7. Where possible, consider contracting services with a neighbouring municipality. Ramara Station 2's response area is a possible opportunity as are responses to areas that border other full time fire departments.
8. Employ the precept of closest or quickest vehicle responds. Although some form of cost per call may have to be worked out using the closest fire resource delivers service sooner.
9. Obtaining and understanding fire department data and information, particularly outcome information to answer the question "Why are we doing what we are doing?" should be the primary objective of all municipalities. It does not exist now notwithstanding the efforts of some departments who are attempting to secure information. This is a major undertaking that is not realistic for individual departments but could be provided by the county on a cost recovery basis. We recommend that municipalities work with the county to obtain that service, or the county should establish the service and offer it to those municipalities who see it as an advantage. During our interviews several CAOs envisioned the county as being the data and information centre.
10. We recommend that representatives of Simcoe County and the municipalities form a committee to further explore these recommendations, particularly the provision of a data service by the county as noted in recommendation 9."

On February 1, 2022 staff received a letter from the County of Simcoe Clerk's Department on behalf of the Service Delivery Task Force asking for feedback on the report.

At the February 10, 2022 Community Services Section of Coordinated Committee the Fire Chief provided a report requesting that if Council members had comments concerning the proposed efficiencies, service delivery models and recommendations outlined in the review, that they provide such comments to the Chief Administrative Officer.

## **DISCUSSION**

Based on the feedback from individual Council members, it is felt two of the ten recommendations found within the Pomax report warrant additional exploration.

Recommendation number nine supports the County providing data collection and analysis services due to challenges for smaller municipalities undertaking the same

exercise. While conducting interviews with municipalities, Pomax received comments from several Chief Administrative Officers indicating that the County could assist as a data and information centre. This would ensure that the data required to make decisions is collected and what is collected is standardized across the County. One area identified is outcome information, similar to the data collected by other emergency services. With automation, training and building on data already collected for other purposes, this should be fairly easy to implement.

Recommendation number ten supports the creation of a committee comprised of municipalities and representatives of the County to further explore all of the recommendations, in particular the provision of a data service by the County as noted in recommendation nine. Some areas of interest include, sharing in the recruiting of volunteer Fire Fighters, Fire Prevention and Training. It was noted that a "...significant level of cooperation and sharing in Simcoe was identified..." as already occurring.

Although it was not considered as part of the review or a recommendation, some Council members feel the disproportionate escalation of firefighter wages and benefits, supported by the Arbitration system, is an issue that deserves attention and resources. It is acknowledged that this is beyond a local issue and should be addressed by the province as a priority as it impacts all fire services.

In discussing the recommendations with the Fire Chief, he is committed to reviewing all aspects of his administration and operations to identify areas to improve efficiencies and service delivery in the spirit outlined in the Promax Report.

Respectfully Submitted,

George Vadeboncoeur  
Chief Administrative Officer



March 11, 2022

Right Honourable Justin Trudeau  
Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2

Dear Right Honourable Justin Trudeau:

On March 8, 2022, Council for the Town of Mono passed the following resolution calling on the federal government to provide greater support to Ukraine in their fight against the invasion of their sovereign territory by Russia.

Resolution #9-5-2022

*Moved by Ralph Manktelow, Seconded by Fred Nix*

*WHEREAS Russia made an unprovoked attack on the people of Ukraine on the 24th day of February and continues to wage war;*

*WHEREAS the Town of Mono is aghast at this aggression, and the carnage that is happening to the Ukrainian people and their land;*

*WHEREAS we are alarmed at the implications to world security;*

*WHEREAS we know that our efforts as a small municipality are slight, but that collectively the many voices of the world have great power and can exert meaningful pressure on President Putin to stop this war;*

*AND THAT the Town of Mono strongly condemns Russia's attack on Ukraine;*

*AND THAT by this motion and by flying the Ukrainian Flag at the Town Hall, the Town of Mono extends a strong gesture of support to the Ukrainian people,*

*AND THAT we call on the Canadian Government without delay to provide greater material support, to exert maximum sanctions and pressure on Russia and to use all diplomatic means possible to end this war.*

**"Carried"**

Respectfully,

Fred Simpson  
Clerk

cc: Hon. Anita Anand, Minister of National Defence  
Hon. Kyle Seebach, MP Dufferin-Caledon  
Hon. Doug Ford, Premier of Ontario  
Hon. Sylvia Jones, Solicitor General & MPP Dufferin-Caledon  
All Ontario Municipalities



**Township of Chapple**

MEETING DATE: 8 March 2022  
RESOLUTION NUMBER: RES-7-2022





THAT the Township of Chapple supports the resolution from the Northwestern Ontario Municipal Association (NOMA) with regards to supporting the expansion of Northern Ontario School of Medicine (NOSM) to address the urgent need for physicians in Northern Ontario; and

BE IT RESOLVED that a copy of this resolution be forwarded to Premier Doug Ford, Minister of Colleges and Universities Jill Dunlop, Minister of Health Christine Elliot, Minister of Economic Development, Job Creation & Trade Victor Fedeli, local MP's and MPP's, Ontario Medical Association, Northern School of Medicine, Northern Ontario Academic Medicine Association, Association of Municipalities of Ontario (AMO) and the Federation of Northern Ontario Municipalities (FONOM).



Signature

DISPOSITION:

CARRIED. ✓

January 17, 2022

**Resolution 2022-01: Support for the Expansion of NOSM to address the urgent need for physicians in Northern Ontario.**

**Background:**

There is a desperate shortage of physicians and health care professionals in Northwestern Ontario. The global pandemic has put a microscope on the inadequacies and vulnerabilities present in the health care system in northern communities with limited access to physicians and specialists. Northwestern Ontario is a vast geographic region, and many smaller communities are not equipped with their own hospitals or trained professionals. Therefore, residents from many municipalities must travel long distances to access health care services. Procuring and retaining skilled physicians that can respond to the unique and multifaceted health care needs of Northern communities is of vital importance and will translate to lives saved.

The Northern Ontario School of Medicine (NOSM), along with Lakehead and Laurentian universities, developed a unique and successful curriculum that resulted in highly trained physicians and specialists. A large portion of students complete their training in rural communities in Northwestern Ontario and many choose to stay and develop their practice. NOSM has proven highly successful at providing doctors for Northern Ontario.

**Recommendation:**

WHEREAS that the Northwestern Ontario Municipal Association recognizes the urgent need for physicians in Northern Ontario as it is experiencing a shortage of trained physicians and specialist physicians;

AND WHEREAS one in eight Northern residents do not have access to a family doctor and many must travel long distances to access health care services representing the failure of health care in Northern Ontario;

AND WHEREAS communities in Northern Ontario require access to equitable health care, especially underserved rural, Indigenous, and Francophone communities;

AND WHEREAS the expansion of physician training at NOSM is a way to encourage more physicians to come and work in Northern communities and care must be taken to encourage newly trained physicians to stay and contribute to the health care crisis in the North;

AND WHEREAS although highly successful at providing doctors for Northern Ontario, NOSM has fewer health care professionals' spots than the rest of Ontario medical schools and it would take at minimum, five NOSM graduating classes at sixty-four physicians per year to address the current shortage.

THEREFORE BE IT RESOLVED THAT with the announcement of NOSM becoming a free-standing University, the Northwestern Ontario Municipal Association requests that the Provincial Government and



the Ontario Medical Association immediately expand NOSM's capacity to meet the needs of Northern Ontario, with added MD positions, Residency positions (PGY 1, 3, and 4) and clinical teaching funding to the Northern Ontario Academic Medicine Association.

FURTHER BE IT RESOLVED THAT a copy of this resolution be forwarded to Premier Doug Ford, Minister of Colleges and Universities Jill Dunlop, Minister of Health Christine Elliot, MPP Victor Fedeli, The Leaders of the Opposition Parties, Ontario Medical Association, Northern School of Medicine, Northern Ontario Academic Medicine Association, Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), all Clerks and CAOs of NOMA.

Moved By: Wendy Brunetta

Seconded By: Rick Dumas

CARRIED



---

President

Cc: Hon. Jill Dunlop, Minister of Colleges and Universities  
Hon. Christine Elliot, Minister of Health  
Hon. Victor Fedeli, Minister of Economic Development, Job Creation & Trade  
Hon. Steven Del Duca, Leader of the Ontario Liberal Party  
Hon. Andrea Horwath, Leader of the Ontario NDP Party  
Ontario Medical Association  
Northern School of Medicine  
Northern Ontario Academic Medicine Association  
Association of Municipalities of Ontario  
Federation of Northern Ontario Municipalities  
All Clerks and CAOs of NOMA



**CORPORATION OF THE MUNICIPALITY OF SOUTH HURON**

322 Main Street South P.O. Box 759

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N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

[www.southhuron.ca](http://www.southhuron.ca)

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March 15, 2022

Via Email to: [amo@amo.on.ca](mailto:amo@amo.on.ca)

AMO  
200 University Ave,  
Suite 801  
Toronto ON M5H 3C6

**Re: Firefighter Certification**

Council of the Municipality of South Huron received your correspondence dated February 25, 2022, concerning the draft regulations regarding firefighter certification at their March 7, 2022 Council Meeting. The following resolution was passed:

**Motion: 086-2022**  
**Moved: B. Willard**  
**Seconded: A. Neeb**

**That South Huron Council support AMO's February 25, 2022 correspondence, and the support letter be distributed to AMO, the Province of Ontario, Premier, Ontario Municipalities, Solicitor General, and the Ontario Association of Fire Chiefs.**

Please find attached the originating correspondence for your reference.

Respectfully,

Sue Johnson  
Administrative Assistant  
Corporate Services/Clerk's Department  
Municipality of South Huron  
519-235-0310 X 225

Encl.



**CORPORATION OF THE MUNICIPALITY OF SOUTH HURON**

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[www.southhuron.ca](http://www.southhuron.ca)

---

cc Premier Doug Ford  
Ontario Municipalities  
Solicitor General  
Ontario Association of Fire Chiefs



**The Corporation of the  
Municipality of Mississippi Mills**

**Council Meeting**

**Resolution Number** 080-22

**Title:** Information List #05-22 Town of Bracebridge Resolution re: Joint and Several Liability Reform

**Date:** Tuesday, March 15, 2022

---

**Moved by** Councillor Holmes

**Seconded by** Councillor Dalgity

**WHEREAS** municipal governments provide essential services to the residents and businesses in their communities; and

**WHEREAS** the ability to provide those services is negatively impacted by exponentially rising insurance costs; and

**WHEREAS** one driver of rising insurance costs is the legal principle of “joint and several liability”, which assigns disproportionate liability to municipalities for an incident relative to their responsibility for it; and

**WHEREAS** the Government of Ontario has the authority and responsibility for the legal framework of “joint and several liability”; and

**WHEREAS** the Premier of Ontario committed to review the issue in 2018 with a view to helping municipal governments manage their risks and costs; and

**WHEREAS** the Provincial Review was conducted in 2019 with AMO and municipalities fully participating; and

**WHEREAS** the results of the Provincial Review have not been released and municipalities are still awaiting news of how the Attorney General will address this important matter; and

**WHEREAS** the Association of Municipalities of Ontario (AMO) on behalf of municipal governments has provided recommendations in their document “Towards a Reasonable Balance – Addressing Growing Municipal Liability and Insurance Costs” to align municipal liability with the proportionate responsibility for incidents and capping awards; and

**WHEREAS** The Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) has written to the Attorney General in support of the abovementioned recommendations provided by AMO;

**NOW THEREFORE BE IT RESOLVED THAT THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS RESOLVES AS FOLLOWS:**

1. That the Municipality of Mississippi Mills calls on the Attorney General of Ontario to work with municipal governments to put forward a plan of action to address “joint and several liability” before the end of the government’s current term.
2. That the Municipality of Mississippi Mills supports the seven (7) recommendations contained in the AMO submission “Towards a Reasonable Balance – Addressing Growing Municipal Liability and Insurance Costs” to re-establish the priority for provincial action on this issue.
3. That a copy of this resolution be forwarded to Attorney General, the Honourable Doug Downey; the Minister of Municipal Affairs and Housing, the Honourable Steve Clark; AMO President, Jamie McGarvey, AMCTO President, Sandra MacDonald; and all Municipalities in Ontario.

**CARRIED**

I, Casey Munro, Deputy Clerk for the Corporation of the Municipality of Mississippi Mills, do hereby certify that the above is a true copy of a resolution enacted by Council.

  
\_\_\_\_\_  
Casey Munro, Deputy Clerk



## TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

[www.adelaidemetcalfe.on.ca](http://www.adelaidemetcalfe.on.ca)

February 15, 2022

The Corporation of the City of Gravenhurst  
Kayla Thibeault  
Director of Legislative Services/Clerk  
3 – 5 Pineridge Gate  
Gravenhurst, ON  
P1P 1Z3

### **RE: SUPPORT OF RESOLUTION – DISSOLUTION OF THE ONTARIO LAND TRIBUNAL**

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Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of March 7, 2022, supported your resolution and the following was passed.

**MOVED by** Deputy Mayor Hendrikx  
**SECONDED by** Councillor MacKinnon

**THAT Council support the resolution by the Town of Gravenhurst regarding the Dissolution of the Ontario Land Tribunal. CARRIED.**

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of (our) community”;

AND WHEREAS our Official Plan includes provisions that encourage developments to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan includes provisions that encourage developments to meet certain environmental standards which are voided by the Provincial Policy Statement;

AND WHEREAS our Official Plan is ultimately approved by the District of Muskoka, as delegated from the Province, in accordance with the Planning Act;





## **TOWNSHIP OF ADELAIDE METCALFE**

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

[www.adelaidemetcalfe.on.ca](http://www.adelaidemetcalfe.on.ca)

AND WHEREAS it is within the legislative purview of Municipal Council to adopt Official Plan amendments or approve Zoning By-law changes that better the community or fit within the vision of the Towns of Gravenhurst Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Gravenhurst Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the Town of Gravenhurst;

AND WHEREAS the OLT has the authority to make a final decision on planning matters based on the "best planning outcome" and not whether the proposed development is in conformity with municipal Official Plans and consistent with Provincial Planning Policy;

AND WHEREAS all decisions – save planning decisions – made by Municipal Councils are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS municipalities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province or their designate in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

AND WHEREAS the existence of the OLT acts as a barrier that restricts municipalities from protecting the environment from development that is uncharacteristic of its community;

NOW THEREFORE BE IT RESOLVED:

1. The Town of Gravenhurst requests the Government of Ontario dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing, and restricting a municipality's ability to enforce self-determined environmentally-friendly development policies in Ontario;





## TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

[www.adelaidemetcalfe.on.ca](http://www.adelaidemetcalfe.on.ca)

2. A copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and,
3. A copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration;
4. A suitable alternative appeal process be investigated by the Province utilizing an elected board of appeal.

**CARRIED.**

Kind regards,

Mike Barnier

Legislative Services Manager/Clerk

cc.

Hon. Steve Clark, Minister of Municipal Affairs and Housing [steve.clark@pc.ola.org](mailto:steve.clark@pc.ola.org)

Andrea Horwath, Leader of the Official Opposition [horwatha-qp@ndp.on.ca](mailto:horwatha-qp@ndp.on.ca)

Mike Schreiner, Leader of the Ontario Green Party [Mschreiner@ola.org](mailto:Mschreiner@ola.org)

Steven Del Duca, Leader of the Ontario Liberal Party [info.leader@ontarioliberal.ca](mailto:info.leader@ontarioliberal.ca)

Ontario Members of Provincial Parliament

Large Urban Mayor's Caucus of Ontario [info@ontariobigcitymayors.ca](mailto:info@ontariobigcitymayors.ca)

Small Urban GTHA Mayors of Ontario

Regional Chairs of Ontario

Association of Municipalities of Ontario (AMO) [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

All Ontario Municipalities

## Finance & Audit Committee Resolution

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Committee Meeting Date: March 1, 2022

Agenda Item: 6.c

Resolution Number: 2022-03-01- 120

Moved by: R. Cate

Seconded by: B. Ostrander

Council Meeting Date: March 16, 2022

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"That the Finance and Audit Committee receive the correspondence from the City of Brantford and the Township of Adelaide Metcalfe, regarding 'Revolving Door of Justice' for information; and

Further That the Committee recommend that County Council support the correspondence and that staff forward this to the Provincial officials, PMO and the municipalities in Ontario."

Carried [Signature]  
Committee Chair's Signature

Defeated \_\_\_\_\_  
Committee Chair's Signature

Deferred \_\_\_\_\_  
Committee Chair's Signature

## Council Resolution

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Moved By W. Cane

Agenda  
Item 10

Resolution Number  
2022-03-16- 157

Seconded By J. Henderson

Council Date: March 16, 2022

"That Council adopt all recommendations from the five Standing Committees, as contained within the Committees' Minutes (meetings held on February 28, March 1, and March 2, 2022) with the exception of any items noted which require separate discussion, and/or any items identified by Members which require separate discussion."

Recorded Vote  
Requested by \_\_\_\_\_  
Councillor's Name

Carried   
Warden's Signature

Deferred \_\_\_\_\_  
Warden's Signature

Defeated \_\_\_\_\_  
Warden's Signature

## MacDonald, Nancy

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**From:** Sasha Hill Smith <SHillSmith@brantford.ca> on behalf of Kevin Davis <kevindavis@brantford.ca>  
**Sent:** Tuesday, February 8, 2022 12:36 PM  
**To:** Mayor's Office  
**Subject:** Addressing the Revolving Door of Justice (Draft)  
**Attachments:** Addressing the Revolving Door of Justice - Accountability for Sureties a....pdf  
**Categories:** CTTE Correspondence

You don't often get email from kevindavis@brantford.ca. [Learn why this is important](#)

**CAUTION: External E-Mail**

Good day fellow heads of council:

I expect your office, like mine, receives many inquiries from residents desperate that something be done to combat the increase in property drug and gun related crime.

Like me, you probably experience a feeling of helplessness, not sure what immediate steps you or your council can take to help residents whose homes and cars have been broken into.

Like me, you have probably made inquiries of members of your police service and found that they too are frustrated. Frustrated that after spending a lot of time and hard work apprehending those who repeatedly commit these crimes, some of which can be very serious, to find that the person they arrested has not been held in jail but released on bail, sometimes even before their shift has ended! When you ask for further information you may be shocked, as I was, to discover that some of the most prolific of wrongdoers, have a long list of outstanding charges, many being repeat infractions of prior bail orders. You then see first-hand what the revolving door of justice looks like and believe me it is discouraging. A system that seems to cater to criminals and gives short shift to protecting the law abiding citizens of your community.

Your next reaction is likely to then blame *"the judges"*.

However if you dig deeper, by speaking to senior police officers and crown attorneys, you will likely discover the problem is not usually "the judges" but the rules they are required to follow.

If you dig even deeper, you will discover the rule maker for bail provisions is the federal government, which several years ago passed legislation reforming the bail laws. The impact of those rules makes it much more likely that a repeat offender will not be held in custody pending a final disposition of their charges. Many of those offenders will then continue their crime spree regardless that they are subject to fairly severe release orders.

**I have been there.**

I then went one step further and asked our police chief, Rob Davis , and our federal MP Larry Brock (a former 30 year crown attorney), how the federal government should change the bail rules to better protect our law abiding citizens. The end result are the attached resolutions that reflect their

combined wisdom. The only "political input" was in regards to the preamble and the title. I had to do something to make this stand out from the many resolutions you receive!

I am proud to report that our council have passed these resolutions *unanimously* (see attached). We're asking your council to do the same and join what we hope will be a growing movement with broad support from across the province telling our federal government that we do not want the bail laws weakened we want them strengthened so that our residents feel safer and have greater confidence in our judicial system. I encourage you to do the same in your municipality.

Kind regards,

**Mayor Kevin Davis**

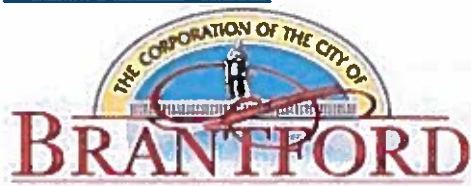
City of Brantford

58 Dalhousie St Brantford, ON N3T 2J0

519.759.4150

[www.brantford.ca](http://www.brantford.ca)

[kdavis@brantford.ca](mailto:kdavis@brantford.ca)



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January 28, 2022

Association of Municipalities of Ontario (AMO)

Sent via email: [policy@amo.on.ca](mailto:policy@amo.on.ca)

To whom it may concern:

Please be advised that the Council of the Corporation of the City of Brantford adopted the following resolution at its City Council meeting held on January 25, 2022:

**12.5.2 Addressing the Revolving Door of Justice – Accountability for Sureties and Swift Justice – Resolution**

WHEREAS the City of Brantford has experienced a substantial increase in criminal activity leaving residents fearful for their personal safety and losing confidence in the criminal justice system; and

WHEREAS the City of Brantford strives to create vibrant, safe, livable neighbourhoods in its community; and

WHEREAS concerns continue to be raised by businesses, the post-secondary institutions in the downtown area and their student bodies, neighbourhood associations, citizens and others; and

WHEREAS bringing matters related to criminal charges more expeditiously through the court system will create a greater deterrence to such behaviour, and therefore improve the safety and security of citizens in this community; and

WHEREAS each year a significant sum of surety money is forfeited further to breaches of the conditions of judicial interim release orders ("bail"); however, the necessary steps are not taken to collect this forfeited money, thus leaving a substantial financial resource unavailable;

NOW THEREFORE BE IT RESOLVED:

- A. THAT Kevin Davis, Mayor of the City of Brantford, on behalf of the Council of The Corporation of the City of Brantford, correspond with the Honourable Prabmeet Sarkaria, President of the Treasury Board and the Honourable Doug Downie, Attorney General of Ontario, insisting that steps be taken immediately by the government to:

- i. provide additional judicial resources dedicated to Brantford to allow for matters to move as expeditiously through the court system as possible; and
  - ii. provide such additional space and/or technological resources for the local court to ensure there is adequate space and technological resources to most efficiently address the significant local caseload and consequently decrease the time a matter takes to be fully resolved; and
  - iii. dedicate the required resources to collect the forfeited surety monies and reinvest that money back into the provincial judicial system; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), Ontario Big City Mayors (OBCM) and the list of other Ontario Municipalities with a request that those municipalities pass similar resolutions; and
- C. THAT the City Solicitor BE DIRECTED to send the letter referenced in Clause A to Brant County, the Six Nations of the Grand River and the Mississaugas of the Credit First Nation to determine if they are willing to be signatories to the letter.

I trust this information is of assistance.

Yours truly,



Tanya Daniels  
City Clerk  
[tdaniels@brantford.ca](mailto:tdaniels@brantford.ca)

cc All Ontario municipalities  
Ontario Big City Mayors (OBCM)  
Federation of Canadian Municipalities (FCM)





## TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

[www.adelaidemetcalfe.on.ca](http://www.adelaidemetcalfe.on.ca)

February 15, 2022

The Corporation of the City of Brantford  
Tanya Daniels, City Clerk  
PO Box 818  
Brantford, ON  
N3T 2J2

### **RE: SUPPORT OF RESOLUTION – CLOSING THE REVOLVING DOOR OF JUSTICE**

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Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of February 7, 2022, supported your resolution and the following was passed.

**MOVED by** Councillor Brodie  
**SECONDED by** Deputy Mayor Hendriks

**THAT Council support the resolution from the City of Brantford regarding “Closing the Revolving Door of Justice”. CARRIED.**

WHEREAS the City of Brantford has experienced a substantial increase in criminal activity leaving residents fearful for their personal safety and losing confidence in the criminal justice system; and

WHEREAS the increase in criminal activity is due in part to the failure of the justice system to hold in pre-trial custody many of the likely-to-reoffend individuals, including those who are in serious breach of prior bail conditions, a situation commonly referred to as the “revolving door of justice”; and

WHEREAS those involved in the justice system, from Justices of the Peace to those who have been arrested, acknowledge the “catch and release” bail system contributes to the increase in crime. One individual in particular, who plead guilty to several break and enter charges, together with breaches of probation and release order charges, advised the court during sentencing that he had been arrested 8 times in the previous year and felt that the system bore responsibility for failing to keep him in custody; and that being released repeatedly without the appropriate supports made it all but impossible for him to discontinue the criminal activity he engaged in; and

WHEREAS concerns continue to be raised by businesses, post-secondary institutions in the downtown area and their student bodies, neighbourhood associations, and citizens regarding the increased criminal activity; and



## TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

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www.adelaidemetcalfe.on.ca

WHEREAS there is a pressing need for common sense bail reform that gives priority to the dignity and safety of victims over the wellbeing of criminals;

NOW THEREFORE BE IT RESOLVED:

A. THAT Kevin Davis, Mayor of the City of Brantford, on behalf of the Council of The Corporation of the City of Brantford, correspond with the Honourable David Lametti, Minister of Justice and Attorney General of Canada, insisting that steps be taken immediately by his government to strengthen the bail system, including:

- i. imposing more demanding and stringent surety and supervision requirements; and
- ii. imposing more substantive and effective consequences for continued breaches of a judicial interim release order (as known as "bail") resulting in pre-trial incarceration, which changes are required to safeguard law abiding citizens and to restore the citizens faith in the criminal justice system; and

B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to Brant/Brantford MP Larry Brock and MPP Will Bouma; and

C. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Brantford Police Services Board, Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM) and the Ontario Big City Mayors (OBCM); and

D. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the heads of all Ontario Municipalities with a request that those municipalities consider adopting a similar resolution; and

E. THAT the City Solicitor BE DIRECTED to send the letter to be sent to the Honourable David Lametti to Brant County, the Six Nations of the Grand River and the Mississaugas of the Credit First Nation to determine if they are willing to be signatories to the letter.

**CARRIED.**

Kind regards,

Mike Barnier  
Legislative Services Manager/Clerk

## **CITY OF QUINTE WEST**

*Office of the Mayor  
Jim Harrison*



**P.O. Box 490  
Trenton, Ontario, K8V 5R6**

**TEL: (613) 392-2841  
FAX: (613) 392-5608**

March 22, 2022

The Honourable Doug Ford  
Premier of Ontario  
Premier's Office, Room 281  
Legislative Building  
Queen's Park, Toronto, ON M7A 1A1

### **RE: Resolutions – “Dissolve Ontario Land Tribunal” Support Request**

Dear Premier Ford:

This letter will serve to advise that at a meeting of City of Quinte West Council held on March 21, 2022 Council passed the following resolution:

#### **Motion No. 22-079 – Notice of Motion - Councillor Cassidy - Support Resolutions regarding "Renovictions" and "Dissolve The Ontario Land Tribunal"**

Moved by Kuntze  
Seconded by O'Neil

That the City of Quinte West request the Ontario Government will both take immediate additional steps to address the ever-increasing problem of “Renovictions” and other bad faith evictions and extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

Further that the City of Quinte West request the Ontario Government to dissolve the Ontario Land Tribunal thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

Further that a copy of these separate Motions be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition, the Leaders of the Liberal and Green Parties, and to all members of AMO. **Carried**

Please find attached a copy of the said resolution from the Town of Kingsville.

We trust that you will give favourable consideration to this request.

Sincerely,

CITY OF QUINTE WEST

A handwritten signature in cursive script that reads "Jim Harrison".

Jim Harrison  
Mayor

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Ms. Andrea Horwath, Leader, Official Opposition  
Mr. Steven Del Duca, Leader, Ontario Liberal Party  
Mr. Mike Schreiner, Leader, Ontario Green Party  
Mr. Jamie McGarvey, President, Association of Municipalities of Ontario  
All Municipalities in Ontario



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**VIA EMAIL** (premier@ontario.ca)

February 22, 2022

Hon. Doug Ford, Premier of Ontario  
Premier's Office  
Room 281  
Legislative Building, Queen's Park  
Toronto, Ontario M7A 2J3

Dear Premier Ford:

**RE: RESOLUTION OF THE ONTARIO LAND TRIBUNAL**

At its Regular Meeting held Monday, February 14, 2022 the Council of The Corporation of the Town of Kingsville passed the following motion in support of the Town of Aurora, Request for Support for Government of Ontario to dissolve the Ontario Land Tribunal. (copy enclosed).

**"138-02142022**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Kim DeYong

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure that future planning and development will meet the specific needs of our community; and

Whereas our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the province; and

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or

fit within the vision of The Corporation of the Town of Kingsville's Official Plan; and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of The Corporation of the Town of Kingsville's Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of The Corporation of the Town of Kingsville; and

Whereas the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans; and

Whereas all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing.

Now Therefore Be It Hereby Resolved That The Corporation of the Town of Kingsville requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

**CARRIED"**

Please contact the undersigned if you should require any further information.

Yours very truly,



Paula Parker  
Town Clerk  
Legislative Services Department  
[pparker@kingstville.ca](mailto:pparker@kingstville.ca)

cc:

Hon. Steve Clark, Minister of Municipal Affairs and Housing [steve.clark@pc.ola.org](mailto:steve.clark@pc.ola.org)  
Andrea Horwath, Leader of the Official Opposition [horwatha-qp@ndp.on.ca](mailto:horwatha-qp@ndp.on.ca)  
Mike Schreiner, Leader of the Ontario Green Party [mschreiner-co@ola.org](mailto:mschreiner-co@ola.org)  
Steven Del Duca, Leader of the Ontario Liberal Party [info.leader@ontarioliberal.ca](mailto:info.leader@ontarioliberal.ca)  
Ontario Members of Provincial Parliament  
Large Urban Mayor's Caucus of Ontario [info@ontariobigcitymayors.ca](mailto:info@ontariobigcitymayors.ca)  
Small Urban GTHA Mayors of Ontario, Chair Tom Mrakas [tmrakas@aurora.ca](mailto:tmrakas@aurora.ca)  
Mayors Regional Chairs of Ontario, Chair Karen Redman [chair@regionofwaterloo.ca](mailto:chair@regionofwaterloo.ca)  
Association of Municipalities of Ontario (AMO) [amopresident@amo.on.ca](mailto:amopresident@amo.on.ca)  
All Ontario Municipalities



## **CITY OF QUINTE WEST**

*Office of the Mayor  
Jim Harrison*



**P.O. Box 490  
Trenton, Ontario, K8V 5R6**

**TEL: (613) 392-2841  
FAX: (613) 392-5608**

March 22, 2022

The Honourable Doug Ford  
Premier of Ontario  
Premier's Office, Room 281  
Legislative Building  
Queen's Park, Toronto, ON M7A 1A1

### **RE: Resolutions – “Renovictions” Support Request**

Dear Premier Ford:

This letter will serve to advise that at a meeting of City of Quinte West Council held on March 21, 2022 Council passed the following resolution:

**Motion No. 22-079 – Notice of Motion - Councillor Cassidy - Support Resolutions regarding "Renovictions" and "Dissolve The Ontario Land Tribunal"**

Moved by Kuntze  
Seconded by O'Neil

That the City of Quinte West request the Ontario Government will both take immediate additional steps to address the ever-increasing problem of “Renovictions” and other bad faith evictions and extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

Further that the City of Quinte West request the Ontario Government to dissolve the Ontario Land Tribunal thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

Further that a copy of these separate Motions be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition, the Leaders of the Liberal and Green Parties, and to all members of AMO. **Carried**

Please find attached a copy of the said resolution from the County of Prince Edward.

We trust that you will give favourable consideration to this request.

Sincerely,

CITY OF QUINTE WEST

A handwritten signature in cursive script that reads "Jim Harrison".

Jim Harrison  
Mayor

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Ms. Andrea Horwath, Leader, Official Opposition  
Mr. Steven Del Duca, Leader, Ontario Liberal Party  
Mr. Mike Schreiner, Leader, Ontario Green Party  
Mr. Jamie McGarvey, President, Association of Municipalities of Ontario  
All Municipalities in Ontario

February 23, 2023

Please be advised that during the regular Council meeting of February 22, 2022 the following motion regarding request for action related to "Renovictions" and other bad faith evictions was carried:

**RESOLUTION NO. CW-41-2022**

**DATE: February 10, 2022**

**MOVED BY: Councillor MacNaughton**

**SECONDED BY: Councillor Hirsch**

**WHEREAS** tenants in Prince Edward County and throughout Ontario need stable homes and predicable rents;

**WHEREAS** the Covid-19 pandemic has had a profound destabilizing effect on both the job market and the rental housing market;

**AND WHEREAS** Citizens and communities are hurt by unscrupulous practices such as bad faith "Renovictions" and false "personal use" evictions which can, and do directly impact the affordable housing crisis, as well as inflict damage (both financial and mental) particularly on our most vulnerable citizens;

**THEREFORE BE IT RESOLVED THAT** the Corporation of the County of Prince Edward requests that the Government of Ontario:

1. take additional and meaningful steps to address the ever-increasing problem of "Renovictions" and other bad-faith evictions;
2. extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

**THAT** this resolution be circulated to Hon. Doug Ford, Premier of Ontario, MPP Todd Smith, and the Hon. Steve Clark, Minister of Municipal Affairs & Housing, all Ontario Municipalities, and AMO.

**CARRIED AS AMENDED**

Yours truly,

Catalina Blumenberg, **CLERK**

March 17, 2022

File: C00

**The Honourable Doug Ford, MPP**  
**Premier of Ontario**  
Premier's Office, 1 Queen's Park  
Legislative Building, Room 281  
Toronto ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

**Dear Premier Ford:**

**Re: REQUEST TO THE PROVINCE OF ONTARIO FOR A PLAN OF ACTION  
TO ADDRESS JOINT AND SEVERAL LIABILITY**

On behalf of the Council of The Corporation of the City of Barrie, I wish to advise that on March 7, 2022, City Council adopted the following resolution regarding a Plan of Action to Address Joint and Several Liability:

**22-G-064 REQUEST TO THE PROVINCE OF ONTARIO FOR A PLAN OF ACTION TO ADDRESS  
JOINT AND SEVERAL LIABILITY**

**WHEREAS** the cost of municipal insurance in the Province of Ontario has continued to increase with especially large increases going into 2022; and

**WHEREAS** Joint and Several Liability continues to ask property taxpayers to carry the lion's share of a damage award when a municipality is found at minimum fault; and

**WHEREAS** these increases are unsustainable and unfair and eat at critical municipal services; and

**WHEREAS** the Association of Municipalities of Ontario outlined seven recommendations to address insurance issues including:

1. That the Provincial Government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations and whether a 1-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.

5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its own and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

**NOW THEREFORE BE IT RESOLVED** that the Council for the Corporation of the City of Barrie call on the Province of Ontario to immediately review these recommendations despite COVID-19 delays, as insurance premiums will soon be out of reach for many communities and

**BE IT FURTHER RESOLVED** that this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Peter Bethlenfalvy, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario and MPP for Barrie-Springwater, the Honourable Andrea Khanjin, MPP for Barrie-Innisfil, and all Ontario municipalities.

If you have any questions, please do not hesitate to contact the undersigned, [wendy.cooke@barrie.ca](mailto:wendy.cooke@barrie.ca) or (705) 739.4220, Ext. 4560.

Yours truly,



Wendy Cooke  
City Clerk/Director of Legislative and Court Services

WC/bt

Cc:

- The Honourable Peter Bethlenfalvy, Minister of Finance
- The Honourable Doug Downey, Attorney General and MPP for Barrie-Springwater
- The Honourable Andrea Khanjin, MPP for Barrie-Innisfil
- All Ontario municipalities

March 23, 2022

Hon. Steve Clark  
Minister of Municipal Affairs and Housing  
College Park, 17<sup>th</sup> Floor  
777 Bay St.  
Toronto, ON M7A 2J3

**RE: Resolution from the City of Waterloo passed March 21<sup>st</sup>, 2022 re: Ontario  
Must Build it Right the First Time**

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Dear Minister Clark,

Please be advised that the Council of the Corporation of the City of Waterloo at its Council meeting held on Monday, March 21<sup>st</sup>, 2022 resolved as follows:

WHEREAS the Province of Ontario adopted greenhouse gas reduction targets of 30% by 2030, and emissions from buildings represented 22% of the province's 2017 emissions,

WHEREAS all Waterloo Region municipalities, including the City of Waterloo, adopted greenhouse gas reduction targets of 80% below 2012 levels by 2050 and endorsed in principle a 50% reduction by 2030 interim target that requires the support of bold and immediate provincial and federal actions,

WHEREAS greenhouse gas emissions from buildings represent 45% of all emissions in Waterloo Region, and an important strategy in the TransformWR community climate action strategy, adopted by all Councils in Waterloo Region, targets new buildings to be net-zero carbon or able to transition to net-zero carbon using region-wide building standards and building capacity and expertise of building operators, property managers, and in the design and construction sector,

WHEREAS the City of Waterloo recently adopted a net-zero carbon policy for new local government buildings and endorsed a corporate greenhouse gas and energy roadmap to achieve a 50% emissions reduction by 2030 for existing local government buildings and net-zero emissions by 2050 (provided the provincial electricity grid is also net-zero emissions),

WHEREAS the draft National Model Building Code proposes energy performance tiers for new buildings and a pathway to requiring net zero ready construction in new buildings, allowing the building industry, skilled trades, and suppliers to adapt on a predictable and reasonable timeline while encouraging innovation;

WHEREAS the Ministry of Municipal Affairs and Housing is consulting on changes for the next edition of the Ontario Building Code (ERO #: 019-4974) that generally aligns with the draft National Model Building Code except it does not propose adopting energy performance tiers, it does not propose timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier, and, according to Efficiency Canada and The Atmospheric Fund, it proposes adopting minimum energy performance standards that do not materially improve on the requirements in the current Ontario Building code;

WHEREAS buildings with better energy performance provide owners and occupants with lower energy bills, improved building comfort, and resilience from power disruptions that are expected to be more common in a changing climate, tackling both inequality and energy poverty;

WHEREAS municipalities are already leading the way in adopting or developing energy performance tiers as part of Green Development Standards, including Toronto and Whitby with adopted standards and Ottawa, Pickering, and others with standards in development;

WHEREAS the City of Waterloo is finalizing Green Development Standards for its west side employment lands and actively pursuing Green Development Standards in partnership with the Region of Waterloo, the Cities of Kitchener and Cambridge, and all local electricity and gas utilities through WR Community Energy;

WHEREAS while expensive retrofits of the current building stock to achieve future net zero requirements could be aligned with end-of-life replacement cycles to be more cost-efficient, new buildings that are not constructed to be net zero ready will require substantial retrofits before end-of-life replacement cycles at significantly more cost, making it more cost-efficient to build it right the first time.

THEREFORE BE IT RESOLVED THAT Council request the Province of Ontario to include energy performance tiers and timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier in the next edition of the Ontario Building Code, consistent with the intent of the draft National Model Building Code and the necessity of bold and immediate provincial action on climate change;

THAT Council request the Province of Ontario to adopt a more ambitious energy performance tier of the draft National Model Building Code as the minimum requirement for the next edition of the Ontario Building Code than those currently proposed;



THAT Council request the Province of Ontario provide authority to municipalities to adopt a specific higher energy performance tier than the Ontario Building Code, which would provide more consistency for developers and homebuilders than the emerging patchwork of municipal Green Development Standards;

THAT Council request the Province of Ontario to facilitate capacity, education and training in the implementation of the National Model Building Code for municipal planning and building inspection staff, developers, and homebuilders to help build capacity; and

THAT this resolution be provided to the Minister of Municipal Affairs and Housing, to area MPPs, and to all Ontario Municipalities.

Please accept this letter for information purposes only.

If you have any questions or require additional information, please contact me.

Sincerely,



Julie Scott  
City Clerk, City of Waterloo

CC (by email):

Catherine Fife, M.P.P (Waterloo)  
Laura Mae Lindo, M.P.P (Kitchener Centre)  
Belinda C. Karahalios, M.P.P (Cambridge)  
Amy Fee, M.P.P (Kitchener-South Hespeler)  
Mike Harris, M.P.P (Kitchener-Conestoga)



**North Algona Wilberforce Township**

1091 Shaw Woods Road  
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March 7, 2022

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier,

RE: Dissolve Ontario Land Tribunal

At its meeting held on March 1, 2022, North Algona Wilberforce Township adopted the following resolution with respect to the Ontario Land Tribunal:

WHEREAS Municipalities across this Province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of our community"; and

WHEREAS our Official Plan includes zoning provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community; and

WHEREAS our Official Plan is ultimately approved by the Province; and

WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Official Plan; and

WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Official Plan; and

WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT - formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of North Algona Wilberforce Township; and

WHEREAS the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans and Provincial Planning Policy; and

WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming, and ultimately futile OLT hearings; and

WHEREAS lengthy, costly OLT hearings act as a barrier to the development of attainable housing:

1. NOW THEREFORE BE IT HEREBY RESOLVED THAT North Algona Wilberforce Township requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

2. BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

3. BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Your favorable consideration of this request is respectfully requested.

Sincerely,



Michelle Mantifel  
Clerk-Treasurer

cc: Minister of Municipal Affairs and Housing;  
Leader of the Opposition;  
Leaders of the Liberal and Green Party;  
MPPs in the Province of Ontario;  
Large Urban Mayors' Caucus of Ontario,  
Small Urban GTHA Mayors and Regional Chairs of Ontario;  
AMO and All Ontario Municipalities

**The Corporation of the Township of Southgate**  
**By-law Number 2022-045**  
**being a by-law to confirm the proceedings of the**  
**Council of the Corporation of the Township of Southgate**  
**at its regular meeting held on April 6<sup>th</sup>, 2022.**

Authority: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5 (3) and 130.

**Whereas**, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

**And whereas**, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law;

**Now therefore**, the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the action of the Council at its regular meeting held on April 6<sup>th</sup>, 2022 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. **That** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **That** this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained.
4. **That** any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**Read a first, second and third time and finally passed this 6<sup>th</sup> day of April, 2022.**

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John Woodbury - Mayor

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Lindsey Green – Clerk