



**Township of Southgate  
Addendum Council Meeting Agenda**

**February 2, 2022**

**9:00 AM**

**Electronic Participation**

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**Pages**

**1. Electronic Access Information**

If you wish to listen to the Council meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:

Phone Number: **1 (647) 497-9373**

Access Code: **990 - 730 - 221 #**

If the electronic system fails at 9:00 AM, and a connection or quorum of Council cannot be obtained within the first 15 minutes of the meeting, the meeting will automatically adjourn, and begin at 6:00 PM.

**2. Call to Order**

**3. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

**4. Open Forum - Register in Advance**

If you wish to speak at Open Forum please register with the Clerk in advance of the meeting by email to [lgreen@southgate.ca](mailto:lgreen@southgate.ca)

**5. Confirmation of Agenda**

**Be it resolved that Council confirm the agenda as amended.**

**6. Declaration of Pecuniary Interest**

## **7. Committee of the Whole**

### **7.1. Resolve into Committee of the Whole**

**Be it resolved that** Council recess the Regular Council meeting at [TIME] and move into the Committee of the Whole to allow for fuller discussion regarding the Flato Developments Inc. proposal and request for the Province of Ontario to issue a Ministry Zoning Order on 3 parcels of land around the urban settlement area of Dundalk.

### **7.2. Appointment of Chair**

**Be it resolved that** the Committee appoint \_\_\_\_\_ as Chair of the Committee of the Whole meeting on February 2, 2022.

### **7.3. Reports of Municipal Officers**

#### **7.3.1. Chief Administrative Officer Dave Milliner**

**\*7.3.1.1. CAO2022-003 Flato Proposal Request for Support to Seek a Ministry Zoning Order and Draft MZO Development Agreement Report**

12 - 28

**Be it resolved that** the Committee receive staff report CAO2022-003 as information; and **That** the Committee recommend that Council approve to proceed with a Township of Southgate support resolution for a Participating Provincial Municipal Zoning Order for Flato Lands proposed around Dundalk settlement area identified as Flato Northeast, Flato Northwest and Flato Southeast development projects; and **That** the Committee recommend that Council approve the draft Southgate Municipal Zoning Order Development Agreement for Flato projects identified as Flato Northeast, Flato Northwest and Flato Southeast as presented and for possible further amendments; and **That** the Committee recommend that Council consider approval of supporting the Participating Provincial Municipal Zoning Order for Flato Lands proposed around Dundalk settlement area and the Southgate Municipal Zoning Order Development Agreement by Municipal By-law 2022-020 at the February 16, 2022 Council meeting.

**7.4. Resolve back to Council**

**Be it resolved that** the Committee of the Whole resolve back to the Regular Council meeting at [TIME].

**8. Motions Resulting from Committee of the Whole**

**8.1. CAO2022-003 Flato Proposal Request for Support to Seek a Ministry Zoning Order and Draft MZO Development Agreement Report**

**Be it resolved that** Council receive staff report CAO2022-003 as information; and

**That** Council approve to proceed with a Township of Southgate support resolution for a Participating Provincial Municipal Zoning Order for Flato Lands proposed around Dundalk settlement area identified as Flato Northeast, Flato Northwest and Flato Southeast development projects; and

**That** Council approve the draft Southgate Municipal Zoning Order Development Agreement for Flato projects identified as Flato Northeast, Flato Northwest and Flato Southeast as presented and for possible further amendments; and

**That** Council consider approval of supporting the Participating Provincial Municipal Zoning Order for Flato Lands proposed around Dundalk settlement area and the Southgate Municipal Zoning Order Development Agreement by Municipal By-law 2022-020 at the February 16, 2022 Council meeting.

**9. Delegations & Presentations**

None

**10. Adoption of Minutes**

29 - 51

**Be it resolved that** Council approve the minutes from the January 19, 2022 Regular Council meeting as presented.

**11. Reports of Municipal Officers**

**11.1. Chief Building Official Bev Fisher**

**11.1.1. CBO2022-001 Soil Permit Request as per Bylaw 2017-049**

52 - 146

**Be it resolved that** Council receive Staff Report CBO2022-001 for information; and

**That** Council approve the proposed Soils Permit as per By-law 2017-049 request received from 2570970 Ontario Inc.

**11.2. Treasurer William Gott**

- 11.2.1. FIN2022-006 2022 Budget** 147 - 295
- Be it resolved that** Council receive Staff Report FIN2022-006 2022 Budget as information; and  
**That** Council approves the 2022 Budget, as presented.
- 11.2.2. FIN2022-007 2022 Donations, Grants and Funding** 296 - 298
- Be it resolved that** Council receive Staff Report FIN2022-007 2022 Donations, Grants, and Funding be received as information; and  
**That** Council approve the application of the Dundalk District Agricultural Society for funding of \$2,500 for the 2022 Dundalk Fall Fair.
- 11.3. Planner Clinton Stredwick**
- 11.3.1. PL2022-001-C16-21-OPA2-21 Dundalk Medical Facility** 299 - 317
- Be it resolved that** Council receive Staff Report PL2022-001 for information; and  
**That** Council consider approval of by-law 2022-005 adopting OPA 30 to the Township of Southgate Official Plan; and  
**That** Council consider approval of site specific zoning by-law 2022-006 for the medical facility lands.
- 11.3.2. By-law 2022-005 - Official Plan Amendment - OPA2-21 Dundalk Medical Centre** 318 - 324
- Be it resolved that** by-law number 2022-005 being a by-law to adopt Amendment No. 30 to the Township of Southgate Official Plan be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

- 11.3.3. By-law 2022-006 - Zoning By-law Amendment - C16-21 and OPA2-21 Dundalk Medical Facility 325 - 327**
- Be it resolved that** by-law number 2022-006 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 11.3.4. PL2022-008-C32-21 Harper Homes Inc 328 - 332**
- Be it resolved that** Council receive Staff Report PL2022-008 for information; and
- That** Council consider approval of By-law 2022-013.
- 11.3.5. By-law 2022-013 - Zoning By-law Amendment - C32-21 Harper Homes Inc 333 - 335**
- Be it resolved that** by-law number 2022-013 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 11.3.6. PL2022-006-SP 21-21 Elias Martin 336 - 338**
- Be it resolved that** Council receive Staff Report PL2022-006 for information; and
- That** Council consider approval of By-law 2022-011 authorizing the entering into a Site Plan Amending Agreement.
- 11.3.7. By-law 2022-011 - Site Plan Amending Agreement - Elias and Edna Martin 339 - 348**
- Be it resolved that** by-law number 2022-011 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**11.4. Economic Development Officer Terri Murphy**

- 11.4.1. EDO2022-002-1522431 Ontario Inc. Purchase of Eco Park Lands** 349 - 352
- Be it resolved that** Council receive Staff Report EDO2022-002 for information; and
- That** Council approve the purchase and sale agreement for lands in the Eco Park to 1522431 Ontario Inc.; and
- That** Council consider approval of Southgate By-law 2022-017 to execute this purchase and sale agreement.
- 11.4.2. By-law 2022-017 - Purchase and Sale Agreement - Eco Park - Lisanti-Wilson** 353 - 366
- Be it resolved that** by-law number 2022-017 being a by-law to authorize a purchase and sale agreement between 1522431 Ontario Inc and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 11.4.3. EDO2022-003-2164130 Ontario Inc. Purchase of Eco Park Lands** 367 - 370
- Be it resolved that** Council receive Staff Report EDO2022-003 for information; and
- That** Council approve the purchase and sale agreement for lands in the Eco Park to 2164130 Ontario Inc.; and
- That** Council consider approval of Southgate By-law 2022-018 to execute this purchase and sale agreement.
- 11.4.4. By-law 2022-018 - Purchase and Sale Agreement - Eco Park - Calhoun Super Structures** 371 - 384
- Be it resolved that** by-law number 2022-018 being a by-law to authorize a purchase and sale agreement between 2164130 Ontario Inc and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

## **12. By-laws and Motions**

### **12.1. By-law 2022-004 - Election Sign By-law 385 - 391**

**Be it resolved that** by-law number 2022-004 being a by-law to regulate Election Signs within the Township of Southgate and to repeal by-law 2017-129 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

### **\*12.2. By-law 2022-015 - Procedural By-law 392 - 441**

**Be it resolved that** by-law number 2022-015 being a by-law to govern the proceedings of Council, Committees, Public Meetings and Committee of Adjustment be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

## **13. Notice of Motion**

None

## **14. Consent Items**

### **14.1. Regular Business (for information)**

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated February 2, 2022 (save and except items \_\_\_\_\_) and direct staff to proceed with all necessary administrative actions.

#### **14.1.1. EDO2022-004 - Eco Park Update 442 - 445**

#### **14.1.2. HR2022-002 – Customer Service and Support Contract 446 - 447**

#### **14.1.3. HR2022-003 – Administrative, Finance and By-Law Assistant 448 - 449**

#### **\*14.1.4. CBO2022-002 - Varney Speedway By-law Update 450 - 476**

#### **14.1.5. Librarian CEO Report 2022-01-20 477**

#### **14.1.6. Southgate Ruth Hargrave Memorial Library - 2021 4th Quarter Stats Report 478 - 480**

14.1.7.	December 2021 Cheque Register	481 - 498
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## 14.2. Correspondence (for information)

Be it resolved that Council receive the items on the Correspondence consent agenda dated February 2, 2022 (save and except items \_\_\_\_\_) as information.

14.2.1.	Dundalk Food Bank 2021 Report	499
14.2.2.	Solicitor General - Review of Court Security and Prisoner Transportation - received January 21, 2022	500 - 503
14.2.3.	SVCA - Approved Meeting Minutes December 16, 2021 - received January 21, 2022	504 - 510
14.2.4.	GRCA - Notification of Budget 2022 - received January 24, 2022	511 - 561
14.2.5.	Minister of Agriculture and Agri-Food - OWDCP Updated - received January 25, 2022	562 - 563
14.2.6.	Ministry of the Environment- Regulatory and Policy Proposals under the Conservation Authorities Act – received January 26, 2022	564 - 565
14.2.7.	BMA Management Consulting Inc - Southgate Executive Summary Report and Final Report	

[Click here, to view the report.](#)

## 14.3. Resolutions of Other Municipalities (for information)

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated February 2, 2022 (save and except items \_\_\_\_\_) as information.

14.3.1.	Town of Bruce Mines - Letter of Support Annual Emergency Exercise - received January 14, 2022	566
14.3.2.	Plympton-Wyoming - Fire Safety Measures - received January 17, 2022	567 - 569
14.3.3.	Town of Bracebridge - MPSSAS Support - received January 19, 2022	570

14.3.4.	Township of Selwyn -Annual Emergency Exercise Requirement - received January 20, 2022	571
14.3.5.	Municipality of Shuniah - MPAC Province Wide assessment - received January 21, 2022	572
14.3.6.	Town of Blue Mountains - Support regarding Annual Emergency Exercise Requirements - received January 21, 2022	573
14.3.7.	Municipality of Killarney - Annual Emergency Exercise Requirement - received January 25, 2022	574 - 577
14.3.8.	Municipality of South Huron - Support for Southgate Resolution re Annual Exercise Requirement - received Jan 25, 22	578
14.3.9.	Township of Adjala-Tosorontio - Funding Support Request for Rural Municipalities Bridges and Culverts - received January 25, 2022	579

**14.4. Closed Session (for information)**

None

**15. County Report**

<https://www.grey.ca/council>

**16. Members Privilege - Good News & Celebrations**

**17. Closed Meeting**

None

**18. Confirming By-law**

580

Be it resolved that by-law number 2022-019 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on February 2, 2022 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**19. Adjournment**

Be it resolved that Council adjourn the meeting at [TIME].

## **Township of Southgate**

### **Administration Office**

185667 Grey Road 9, RR 1

Dundalk, ON N0C 1B0

**Phone:** 519-923-2110

**Toll Free:** 1-888-560-6607

**Fax:** 519-923-9262

**Web:** [www.southgate.ca](http://www.southgate.ca)

## **Staff Report CAO2022-005**

**Title of Report:** Flato Request for Township Support and Participation in a Southgate Ministers Zoning Order and the approval of a Draft Southgate MZO Development Agreement Report

**Department:** Administration

**Council Date:** February 2, 2022

### **Council Recommendations:**

#### **COW Recommendation**

**Be it resolved that** the Committee receive staff report CAO2022-003 as information; and

**That** the Committee recommend that Council approve to proceed with a Township of Southgate support resolution for a Participating Provincial Municipal Zoning Order for Flato Lands proposed around Dundalk settlement area identified as Flato Northeast, Flato Northwest and Flato Southeast development projects; and

**That** the Committee recommend that Council approve the draft Southgate Municipal Zoning Order Development Agreement for Flato projects identified as Flato Northeast, Flato Northwest and Flato Southeast as presented and for possible further amendments; and

**That** the Committee recommend that Council consider approval of supporting the Participating Provincial Municipal Zoning Order for Flato Lands proposed around Dundalk settlement area and the Southgate Municipal Zoning Order Development Agreement by Municipal By-law 2022-020 at the February 16, 2022 Council meeting.

#### **Council Recommendation following COW Meeting**

**Be it resolved that** Council receive staff report CAO2022-003 as information; and

**That** Council approve to proceed with a Township of Southgate support resolution for a Participating Provincial Municipal Zoning Order for Flato Lands proposed around Dundalk settlement area identified as Flato Northeast, Flato Northwest and Flato Southeast development projects; and

**That** Council approve the draft Southgate Municipal Zoning Order Development Agreement for Flato projects identified as Flato Northeast, Flato Northwest and Flato Southeast as presented and for possible further amendments; and

**That** Council consider approval of supporting the Participating Provincial

Municipal Zoning Order for Flato Lands proposed around Dundalk settlement area and the Southgate Municipal Zoning Order Development Agreement by Municipal By-law 2022-020 at the February 16, 2022 Council meeting.

**Background:**

Flato Developments and their Planning Consultant MHBC presented as a delegation at the January 19, 2022, Council meeting with the proposal of seeking support for a Province of Ontario Municipal Zoning Order (MZO), the following motion was approved.

No. 2022-002

**Moved By** Deputy Mayor Milne;

**Seconded By** Councillor Rice;

**Be it resolved that** Council receive the Flato Developments Inc presentation as information. **Carried**

Council also dealt with the related staff report CAO2022-002 on the same subject matter and the following amended motion was approved:

Motion as Amended:

No. 2022-005

**Moved By** Councillor Shipston;

**Seconded By** Councillor Frew;

**Be it resolved that** Council receive staff report CAO2022-002 as information; and **That** Council direct staff to continue gathering information about Ministry Zoning Orders and provide education to Council at a future Committee of the Whole education training session as soon as possible; and **That** Council direct staff to initiate the creation of a draft development agreement with Flato Developments Inc. for discussion with Council at a future Council meeting. **Carried**

Since the Council meeting, Flato and their Consultant staff met with the Affordable/Attainable Housing Committee on January 25, 2022, and also organized and hosted a Virtual Public Meeting to discuss the MZO process and what the result would be. Township staff also met with Bluewater District School Board staff and their Planners to discuss the MZO and the new proposed growth over the next 20 to 30 year horizon. The outcome was that there would be 3 schools needed in Dundalk in total to accommodate the demand. We also discussed the present day new replacement school needs, long term needs and the use of the term Public Service Facility as Permitted Uses. We also talked about the present process to approve a new School in Dundalk and Southgate staff committed to contacting the Province to assist in advancing the approval.

**Staff Comments:**

Staff have assessed the issues related to a Ministry Zoning Order (MZO) since the last meeting and have created a Development Agreement as directed by Council resolution at the January 19, 2022, meeting with conditions and requirements of Flato Developments following the MZO approval by the Province of Ontario.

Some changes have been made to the project since the January 19, 2022 Council presentation from Flato Developments and their Planning Consultants MHBC.

1. The Flato North proposed project Concept Plan has been renamed Flato Northeast to prevent confusion from the Flato North residential development already approved off of Russell Street.
2. The Flato Northeast Concept Plan has added land space for a school location and road layout to access Hwy #10 in the future.
3. The Flato Northeast development has increased in land area to meet the needs of the transportation MTO access to Hwy #10 request and the locating of a possible new school and lands for other service amenities.
4. The Flato West proposed project Concept Plan has been renamed Flato Northwest to prevent confusion from the Flato West residential development already approved off of Elm Street.
5. The Flato Northwest Concept Plan has added land space for a school location.
6. The Flato Southeast Concept Plan has added land space for a school location and included a small sliver of lands west of the rail trail to be included in the MZO approval.

Staff have drafted a MZO Development Agreement in consultation feedback we have received through meetings and discussions with the Affordable Attainable Housing Committee, Bluewater School Board, Grey County Planning staff and Grey County Housing staff since January 19, 2022. The agreement includes standard recitals, description of Schedules attached, obligations of the developer, termination conditions, notifications, applicable laws, developer expense allocated, extensions, interpretation, invalidity, successors, fettering/discretion, solicitor responsibilities, schedule inclusion as parts to the agreement and allowing execution in counterparts.

The Development Agreement Schedules are the important parts of the document that provide the following:

- Schedule A – Legal descriptions for each property
- Schedule B – Conditions that the Township of Southgate require included in the Ministers Zoning Order
- Schedule C – Development Agreement Conditions required following the Ministers Zoning Order approval.

- Schedule D – Draft Concept Plans for each property and a Composite Site Plan of Dundalk reflecting the 3 draft concept plans

## **Financial Impact or Long Term Implications**

There is no financial impact as a result of this report as Flato will be required to complete the work to support the MZO request, the Planning work and the costs related to any Public Meeting(s).

## **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public. Southgate CAP Goal – Trusted, Timely, Transparent, Decision Making.

### **Goal 1-Attracting New and Supporting Existing Businesses & Farms**

**Action 1:** The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

#### **Strategic Initiatives 1-A (2019-2023):**

By 2023, together with existing businesses and other partners, the Township will have identified the types of new business opportunities that are likely to have emerged when Dundalk's 10-15 year growth has taken place and the Dundalk population approaches 4500 people. This business opportunity projection should project the likely demographic make-up of that future population and its likely work, travel, and shopping patterns. It should also identify possible municipal incentives that could facilitate the emergence of these future business opportunities

#### **Strategic Initiatives 1-C (2019-2023):**

By 2023, the Township will have entered into an appropriate agreement to sell its Hwy 10 frontage for the purposes of commercial development, and development will be underway.

#### **Strategic Initiatives 1-E (2019-2023):**

By 2023, the Township will have updated the Official Plan and zoning bylaw to provide flexibility for business, help to reduce processing requirements, and help to provide more opportunity for success.

### **Action 3:**

The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.

### **Strategic Initiatives 3-A (2019-2023):**

By means of appropriate policies, incentives and development partners, the Township will facilitated a significant increase in the supply and variety of both rental and purchase housing/accommodation within Southgate.

## **Concluding Comments**

1. That Council receive this report as information.

2. That Council provide a resolution of support for a Participating MZO for the 3 Flato Development properties referred to as Flato North East, Flato North West and Flato South East.
3. That Council approve the Draft Southgate Municipal Zoning Order Development Agreement as presented.
4. That Council consider approving the Flato MZO Participation Support and the Southgate Municipal Zoning Order Development Agreement by Municipal By-law 2022-020 at the February 16, 2022 Council meeting.

Respectfully Submitted,

**Planner approval:** Original Signed By Clinton Stredwick – Municipal Planner  
[cstredwick@southgate.ca](mailto:cstredwick@southgate.ca) 519-923-2110 x235

**CAO approval:** Original Signed By Dave Milliner – CAO  
[dmilliner@southgate.ca](mailto:dmilliner@southgate.ca) 519-923-2110 x210

- Attachment #1 – Draft Southgate Municipal Zoning Order Development Agreement, dated January 27, 2022

## **SOUTHGATE MINISTRY ZONING ORDER DEVELOPMENT AGREEMENT**

**This Agreement** is made on the 16<sup>th</sup> day of February, 2022.

B E T W E E N:

### **THE TOWNSHIP OF SOUTHGATE**

(“Township”)

-and-

### **FLATO DEVELOPMENT INC.**

(“Developer”)

#### **RECITALS:**

- A. The Developer **and the Township** is responsible for the development of lands legally **they own** described as outlined in Schedule “A” and located in Dundalk **Northeast, Northwest and Southeast**, in the Township of Southgate (the “Lands”). The Lands are partially located within the Dundalk settlement area.
- B. On January 17, 2022, the Developer requested a Minister’s Zoning Order (“MZO”) to facilitate and provide increased housing stock of a variety of forms in order to address the current Provincial housing crisis, providing aging in place opportunities, providing local employment opportunities, increasing the local rental housing supply, providing for more affordable housing options.
- C. The Concept Plan attached as Schedule “**D**” demonstrates that the MZO would provide a variety of homes including single detached, semi-detached, various forms of townhomes, apartments, **commercial, industrial and** associated community uses, the protection and restoration of significant environmental features.
- D. On February 2<sup>nd</sup>, 2022 Council for the Township of Southgate considered Staff Report CAO2022-003 titled Southgate-Flato Municipal Zoning Order Report, and voted in favour of supporting the MZO request.
- E. The Township requires the Developer to enter into this Agreement to address certain matters and requirements with respect to the Lands following the issuance of the MZO by the Province of Ontario. The proposed developments shall be subject to the condition of this agreement, following the Township’s approval of the MZO municipal support resolution and the Southgate Municipal Zoning Order Development Agreement approval by Municipal By-law at the February 16, 2022 Council meeting.

**IN CONSIDERATION** of the mutual covenants contained in this Agreement, and for other good and valuable consideration, the parties covenant and agree as follows:

## **ARTICLE I**

### **RECITALS AND SCHEDULES**

The Parties agree that the recitals hereinbefore set out are true in substance and fact, and form an integral part of this Agreement.

The Parties agree that the following schedules are attached and form part of this Agreement:

Schedule “A” – Legal Descriptions

Schedule “B” - Southgate Conditions To Be Part Of The Minister’s Zoning Order (MZO)

Schedule “C” - Development Agreement Conditions Following The Minister’s Zoning Order

Schedule “D” – Draft Concept Plans

**ARTICLE II**  
**NATURE OF AGREEMENT**

**Purpose of Agreement:** The purpose of this Agreement is to give effect to requirements of the Township in relation to the MZO.

1. **Obligations of Developer:** The Developer covenants to be bound by and to observe, perform and comply with the provisions, obligations and covenants contained in the Agreement.
- 1.2 The Developer acknowledges and agrees to the following clauses and schedules of this Agreement.
2. **Termination of the Development Agreement:** This Agreement shall terminate in any of the following circumstances:
  - (a) The Province does not approve the MZO;
  - (b) On any date mutually agreed upon by the parties in writing;
  - (c) At the option of the Township where:
    - (i) the Developer is in default of any of its obligations or covenants under this Agreement;
    - (ii) the Township has delivered a written notice to the Developer describing the nature of the default; and
    - (iii) the Developer fails to remedy the default within sixty (60) days;
  - (d) If this Development Agreement is terminated the Township may seek a request to the Ministry to revoke the MZO if required.

**ARTICLE III**  
**GENERAL**

3. **Notice:** Any notice, demand or request provided for or permitted to be given pursuant to this Agreement shall be sufficiently made if delivered either personally, by prepaid registered mail or by facsimile transmission from one party to another addressed as follows:
  - (a) In the case of notice to the Township:

**THE TOWNSHIP OF SOUTHGATE**  
185667 Grey Rd 9, Dundalk, ON N0C 1B0  
Attention: Clerk  
Email: [info@southgate.ca](mailto:info@southgate.ca)

with a copy to its solicitors:

**STUTZ BROWN SELF PROFESSIONAL CORPORATION**  
269 Broadway  
Orangeville, ON L9W 1K8  
Attention: Stephen Christie  
Email: [schristie@sbslaw.ca](mailto:schristie@sbslaw.ca)
  - (b) In the case of notice to the Developer:

**FLATO DEVELOPMENTS INC.**  
3621 Highway 7 East, Suite 503, Markham, ON L3R 0G6  
Attention: Shakir Rehmatullah  
Email: [shakir@flatogroup.com](mailto:shakir@flatogroup.com)

with a copy to its solicitors:

**DENTONS CANADA LLP**

Address: 77 King Street West, Suite 400, Toronto, ON M5K 0A1

Attention: Katarzyna Sliwa

Email: [kat.sliwa@dentons.com](mailto:kat.sliwa@dentons.com)

Such notice is deemed to have been received, if by personal delivery on the date of delivery, and if by Email transmission on the date of delivery with electronic confirmation of receipt obtained if received before 4:30 pm on a business day and if thereafter then on the next business day. If notice is given by mail, it is deemed to be received five (5) business days after it was mailed, or upon proof of delivery by return receipt; however in the event of the interruption of postal services, the notice shall not be deemed to have been given during such period of interruption unless the notice has been actually received.

4. **Applicable Laws:** Nothing in this Agreement shall relieve the Developer from compliance with all applicable federal, provincial or municipal statutes, regulations, **compliance with Section 24 of the Planning Act**, by-laws, **County & Township Official Plans**, orders, ordinances, rules, policies or resolutions.
5. **Developer's Expense:** Every provision of this Agreement by which the Developer is obligated in any way shall be deemed to include the words "at the cost and expense of the Developer" and "to the Township's satisfaction" unless specifically stated otherwise.
6. **Extensions of Time:** Time is of the essence in this Agreement. Any time limits specified in this Agreement may be extended with the consent in writing of both parties, but no such extension of time will operate as an extension of any other time limit, time will remain of the essence in this Agreement, and any such extension shall not act as a waiver of the obligations of the Developer or of the Township's rights and remedies.
7. **Interpretation:** References herein to any statute or any provision thereof include such statute or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor statute thereto. The use of words in the singular or plural, or with a particular gender, will not limit the scope or exclude the application of any provision of this Agreement to such party or circumstances as the context otherwise permits. The headings inserted in this Agreement are inserted for convenience only and are not to be used as a means of interpreting this Agreement.
8. **Invalidity:** The Developer will not call into question, directly or indirectly, in any proceeding or action in court, or before any administrative tribunal, the Township's right to enter into and enforce this Agreement. The law of contract applies to this Agreement and the parties are entitled to all remedies arising from it. The Developer shall not take the benefit of this Agreement and allege entitlement to any greater rights than as set out in this Agreement. The provisions of this paragraph may be pleaded, by either party, in any action or proceeding as an estoppel of any denial of such right. If any of the provisions contained in this Agreement are found by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, the validity, legality or enforceability of the remaining provisions contained herein shall not be in any way affected or impaired thereby.
9. **Binding on Successors:** All obligations contained in this Agreement, although not expressed to be covenants, are deemed to be covenants. This Agreement and the covenants contained in this Agreement are intended and shall be deemed to enure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto and all subsequent owners of the Lands.
10. **No Fettering of Discretion:** The Agreement shall not fetter in any way the discretion or authority of Township Council, **Grey County Staff**, the Township's **Planner** ~~Commissioner of Planning~~ and **Chief Building Official** or other Township staff in regard to any further applications with respect to Lands, including applications for site plan approval, building permits, subdivision or condominium approval.
11. **Solicitor's Responsibilities:** The Developer shall, at the request of the Township Solicitor, provide the Township with a notification of Title from the Developer's solicitor, confirming the ownership of the Lands and that this Agreement shall have the priority over any mortgage, charge, encumbrances or other interest affecting the Lands.

Flato Developments Incorporated (the "Developer") being a corporation in good standing under the laws of Ontario and will be the registered owner in fee simple absolute and have a good and marketable title to the land described in Schedule "A" (the "Lands"). This Southgate Ministry Zoning Order Development Agreement shall be duly and fully executed by the Developer and the Township to include the full name and addresses of all registered owner(s) of the Lands as described in Schedule "A" to this Agreement

The Southgate Ministry Zoning Order Development Agreement that contains a registerable and complete legal description of the Lands shall be registered on the property titles following the Minister's Zoning Order approval as condition of the Agreement.

The Developer's Solicitor shall also certify to the Township that there are no writs of execution or liens filed with the Sheriff of the Judicial District and/or the Land Registry Office against the Owner or any prior registered owner(s) on title to the Lands at the time the Agreement is to be registered. Further that all covenants, obligations, agreements, conditions and undertakings contained in the Agreement on the part of the Developer run with the Lands and are binding upon the Owner, its successors and assigns and subsequent owners of the Lands all in accordance with Section 41(10) of the *Planning Act*, as amended; and,

12. **Schedules:** The Schedules attached hereto form part of this Agreement and have the same force and effect as if the information on them were contained in the body of this Agreement.
13. **Counterparts:** This Agreement may be executed in counterparts.

**IN WITNESS WHEREOF** the Parties have duly executed this Agreement.

**THE TOWNSHIP OF SOUTHGATE**

Name: \_\_\_\_\_  
Title: John Woodbury  
Mayor

Name: \_\_\_\_\_  
Title: Lindsey Green  
Clerk

We have authority to bind the Corporation.

**FLATO DEVELOPMENTS INC.**

Per: \_\_\_\_\_  
Name: Shakir Rehmattul  
Title: President

I have authority to bind the Corporation.

**SCHEDULE "A"**

**Legal Descriptions of the Properties**

**Dundalk Northeast**

PT LT 226-227 CON 1 SWTSR PROTON as in R509714;  
LT 225 CON 1 SWTSR PROTON Except PT 19R144;  
PT LT 225-226 CON 2 SWTSR PROTON PT 1 16R7565;  
PT LT 223-224 CON 1 SWTSR PROTON as in R416214, S/T GS141547;  
SOUTHGATE

**Dundalk Northwest**

PT LT 229 CON 3 SWTSR PROTON AS IN R547329;  
AND PART OF PT LT 229 CON 3 SWTSR PROTON PT 1 16R8057;  
AND PT LT 230 CON 3 SWTSR PROTON PT 1 & 2 17R2073  
AND PT LT 230 CON 3 SWTSR PROTON PT 1 16R9094;  
SOUTHGATE

**Dundalk Southeast**

PT LT 238-240 CON 1 SWTSR PROTON; PT LT 238 CON 2 SWTSR PROTON AS IN GS61405 EXCEPT PT 1-2 16R6077,  
GS76867, R492286 & LYING NE OF R492286; AND LT 239 CON 2 SWTSR PROTON NE OF R492286  
SOUTHGATE

## SCHEDULE “B”

### SOUTHGATE CONDITIONS TO BE PART OF THE MINISTER’S ZONING ORDER (MZO)

1. That the request from Southgate’s Mayor John Woodbury, be included in the MZO zoning order for the Ministry of Transportation to permit a roadway traffic accesses onto Provincial Highway #10 from the Dundalk Northeast property and the Dundalk Southeast property (see Schedule “D” Concept Plans) as part of the Order.
2. That the MZO include Flexible Zoning to adjust the development mix of commercial, industrial and residential mixed uses to allow decisions by the “Township” to allocate property for the purpose of Public Service Permitted Facility Uses for the locating future public school, providing utility servicing, recreation facilities, park lands and walking trails for community uses.
3. That the MZO will place the lands identified into the urban development boundary settlement area of Dundalk.
4. That the MZO reflect County OP policies related to minimum density provisions, mixed-use housing, natural heritage policies (~~i.e. requirement for EIS’s~~), natural hazard policies (~~i.e. staying out of natural hazard areas~~), etc.
5. That the MZO require consultation with the Township and the community to establish the mixed residential housing development needed, to include affordable and attainable and mix use intensification housing options, including rental housing stock.
6. That the MZO require the Developer to execute this Southgate MZO Development Agreement with the Township.
7. That the MZO require all development to be reviewed by and acquire Conservation Authority Approval/Permitting and the Sources Water Protection Official review to ensure protection and security of the present Community’s Wellhead Protection Zones are protected and future sites are considered.
8. That the MZO establish Permitted Uses.
9. That the MZO establish Zoning requirements in each of the commercial, industrial, public institutional and residential areas.
10. That the MZO include site criteria for new replacement and future school sites.

## SCHEDULE “C”

### DEVELOPMENT AGREEMENT CONDITIONS FOLLOWING THE MINISTER’S ZONING ORDER

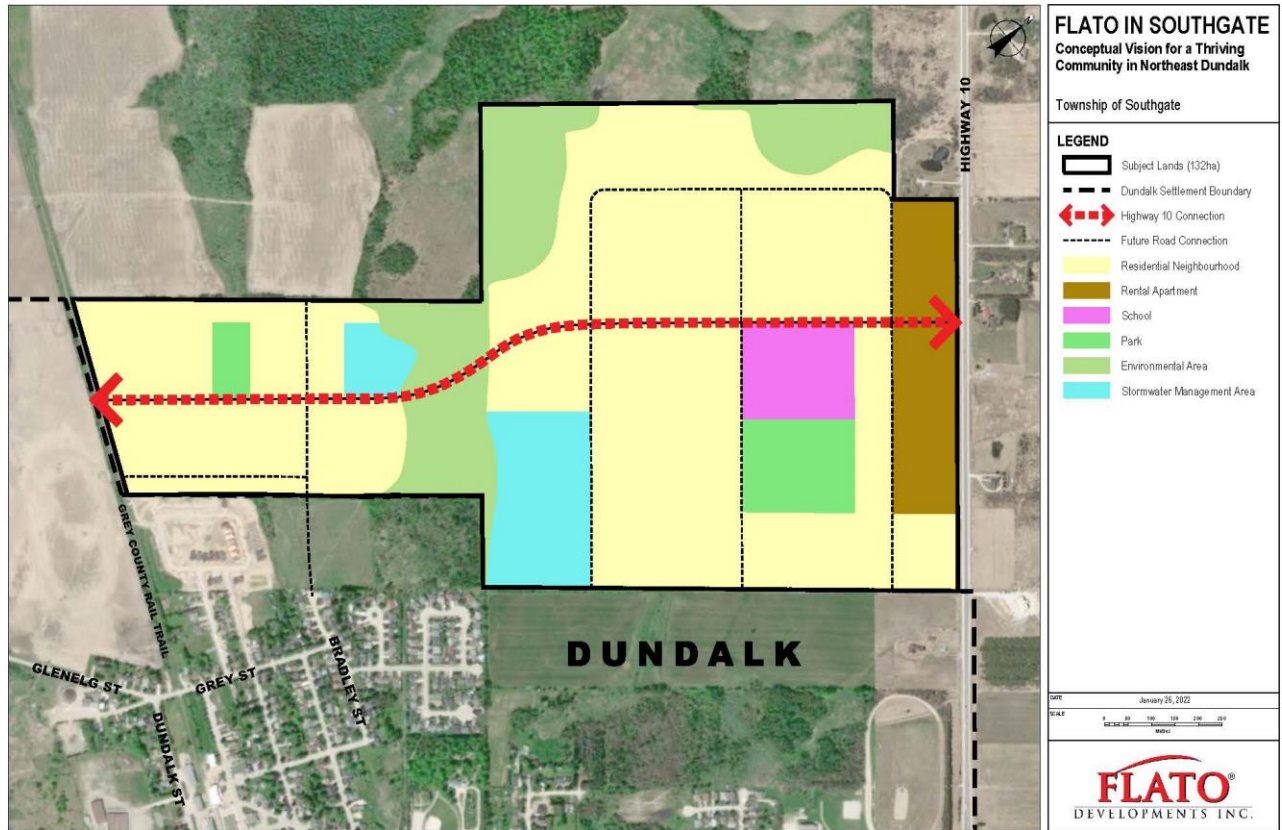
1. That all roadway accesses created by this Minister Zoning Order from Flato Developments to Provincial Highway #10, as well as Grey County and Township road accesses come with conditions with costs for road widening and traffic controls will be the responsibility of the “Developer”.
2. That the Development Agreement would include planning processes and development conditions that shall be required to be completed by the Developer after the approval of the MZO be the following:
  - i. Amendment of the County Official Plans if required;
  - ii. Amendment of the Southgate Official Plans if required;
  - iii. Address Official Plan & By-law issues related to compliance with Section 24 of the Planning Act;
  - iv. First Nations and Indigenous consultation;
  - v. Complete a Master Servicing Plan and a Servicing Agreement with the Township for each of the 3 projects with details on the required servicing infrastructure (existing or planned) that will be needed to support the proposed developments; and
  - vi. Traffic Impact Transportation Study for each of the 3 project areas related to Provincial, County and Municipal roadways; and
  - vii. That development of the 3 parcels project areas proceed utilizing a plan of subdivision process including the submission requirements prescribed by the County of Grey and Township.
3. A condition of this Development Agreement is prior to MZO approval and being executed by Council is a pre-consultation meeting be held with the community, as a developer lead Public Meeting provided by the “Owner” to educate and inform what a Minister’s Zoning Order is and is not.
4. A condition of this Development Agreement is that time saved on shortening the zoning process shall be refocused by the developer working with the Township to support project planning and development work through public consulting meetings, with municipal committees and hold public events with the community for each phase of project(s) design and review to support the following:
  - i. Affordable and Rental Housing Projects reviewed by the Affordable-Attainable Housing Committee, Development Committee, Community and Council to provide a definition of affordable housing projects and by developing local affordable housing programs. A structure that would enable ~~require~~ government funding support, construction planning, ownership to manage rent controls through a housing management board.
  - ii. Highway Commercial development reviewed by EDO, Southgate staff Development Committee, Chamber of Commerce, Community and Council.
  - iii. Industrial development projects reviewed by EDO, Southgate staff Development Committee, Community and Council to ensure job creation and community fit.
5. That as part of the Development Agreement and the developer’s Master Servicing Plan and Servicing Agreement the “Developer” shall be part of and participate in the upfronting of future Development Charges to support Municipal Capital Infrastructure Project(s) that cannot be funded by existing reserves or external funding from other sources to support capital asset infrastructure investments to support growth and prevent external financing through Township borrowing.
6. That the Development Agreement restate that all normal residential subdivision requirements shall still be required and completed as part of the post MZO approval being the following:
  - i. Draft Plan of Subdivision process and local municipal and County approval;
  - ii. Allocation of servicing by agreement and Council approval for water and wastewater by the municipality based on developer request and municipal availability of reserve capacity at the time of the request;
  - iii. Normal Residential Development studies and agreements as part of the subdivision approval process;
  - iv. Environmental Studies;
  - v. Conservation Authority Permitting and Hazard Land assessment ground truthing
  - vi. Archeological Studies;
  - vii. D Series Guidelines Studies if required;
  - viii. Planning Justification Reports;

- ix. Traffic study if not already addressed as part of the Highway, County and Township road accesses;
  - x. Functional Servicing Studies;
  - xi. Lighting Study;
  - xii. Stormwater Management;
  - xiii. Hydro-Geological Studies,
  - xiv. Geotechnical Studies (for potential public institutional studies), if required
  - xv. Site Alteration and Pre-Servicing Agreements (if required);
  - xvi. Draft Plan Conditions and Approval
  - xvii. Subdivision Agreement Approval; and
  - xviii. Subdivision Agreement Registration.
7. That the Development Agreement restate that all normal commercial, ~~and~~ industrial, institutional and multi-residential complex development requirements shall still be required and completed as part of the post MZO approval being the following:
- i. Site Plans;
  - ii. Site Plan Agreements;
  - iii. Council approval of Site Plan Agreements; and
  - iv. Registration on title of Site Plan Agreements for Commercial and Industrial Development projects.

SCHEDULE "D"

DRAFT CONCEPT PLANS

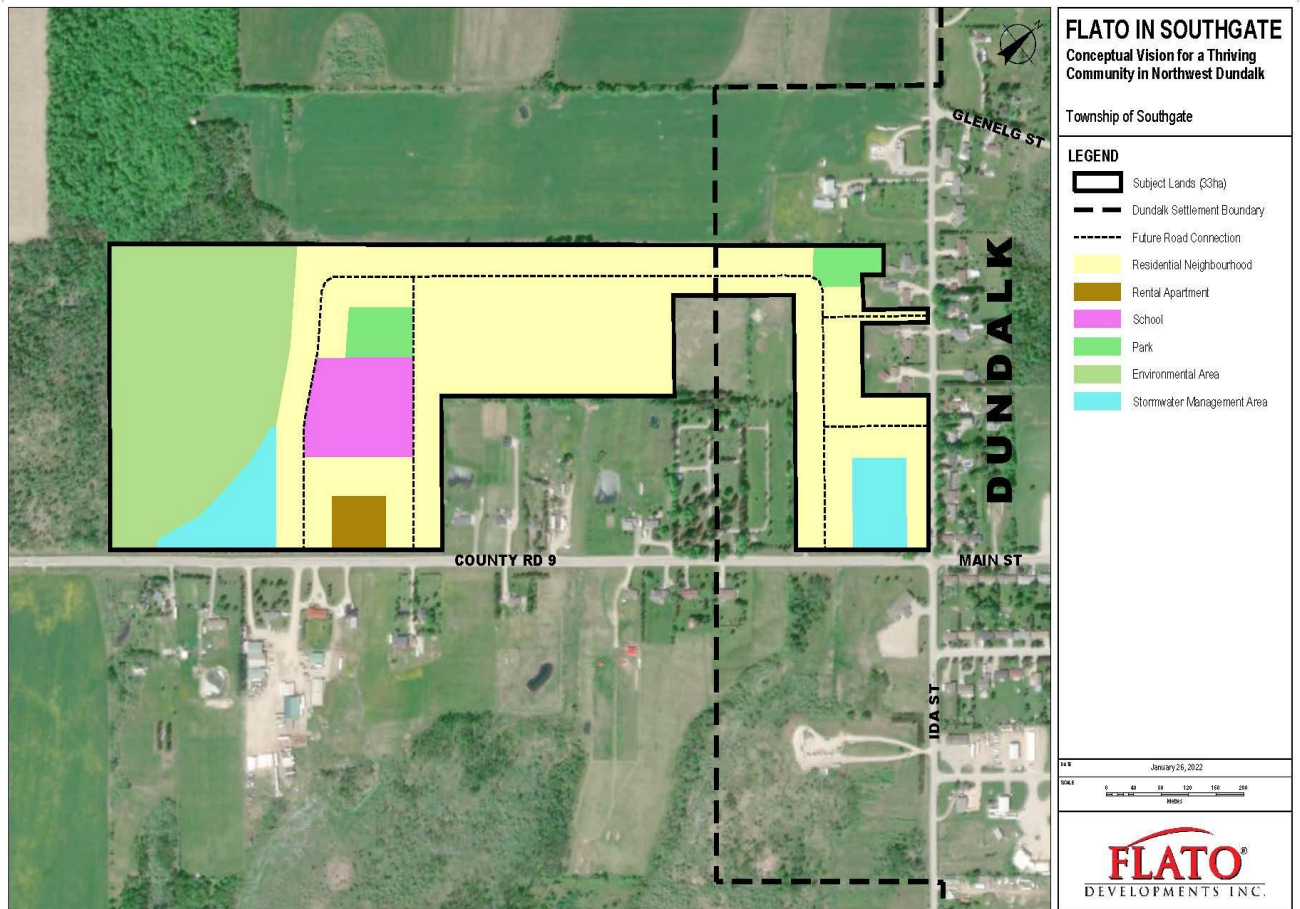
Dundalk Northeast



**SCHEDULE "D"**

**DRAFT CONCEPT PLANS con't.**

**Dundalk Northwest**



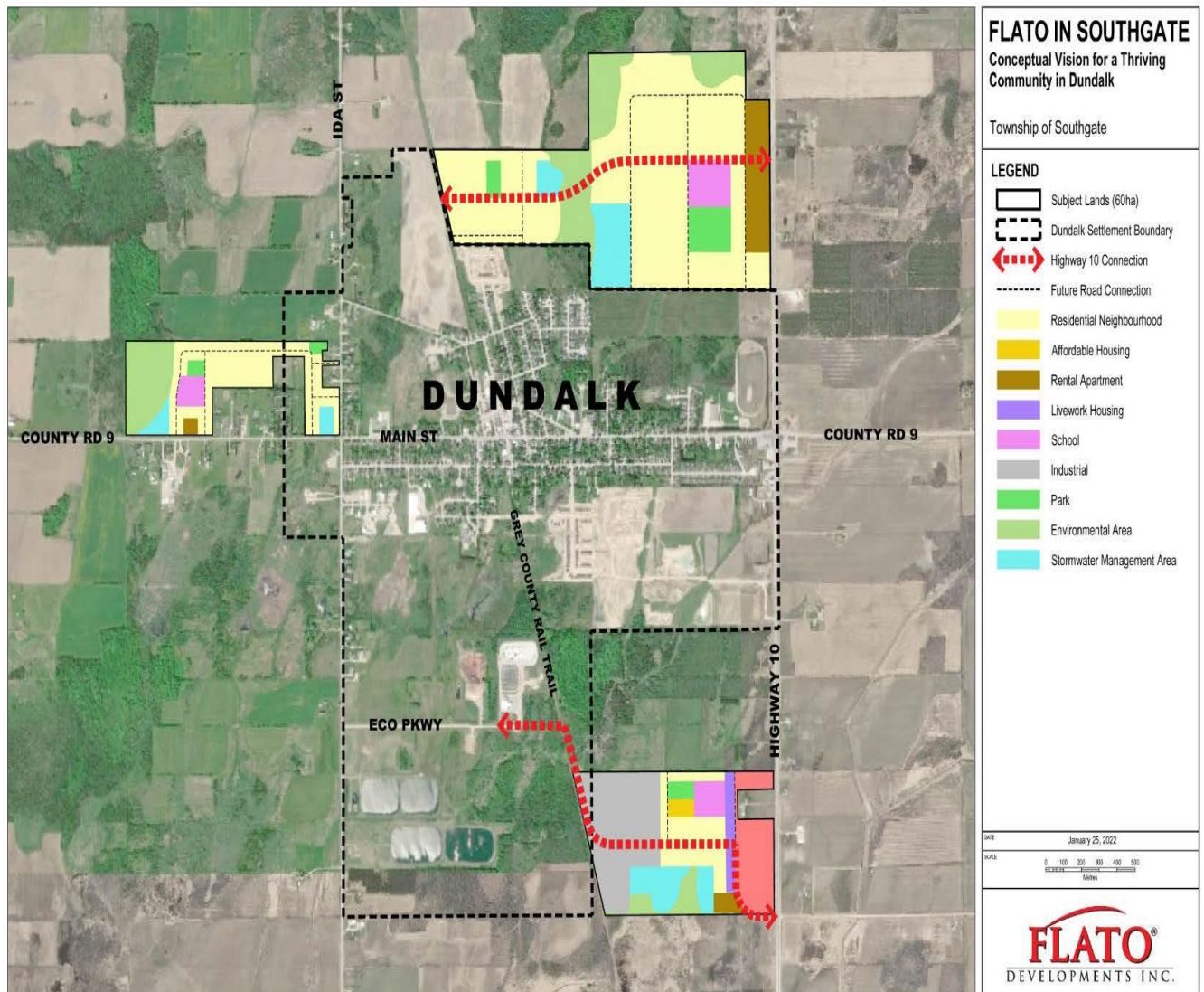


## SCHEDULE "D"

### CONCEPT SITE PLANS con't.

Site plan map showing all three projects:

- Flato Northeast
- Flato Northwest
- Flato Southeast





## **Township of Southgate**

### **Minutes of Council Meeting**

January 19, 2022  
6:00 PM  
Electronic Participation

Members Present: Mayor John Woodbury  
Deputy Mayor Brian Milne  
Councillor Barbara Dobreen  
Councillor Michael Sherson  
Councillor Jason Rice  
Councillor Jim Frew  
Councillor Martin Shipston

Staff Present: Dave Milliner, Chief Administrative Officer  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
William Gott, Treasurer  
Bev Fisher, Chief Building Official  
Derek Malynyk, Fire Chief  
Terri Murphy, Economic Development Officer  
Clinton Stredwick, Planner  
Kayla Best, HR Coordinator  
Holly Malynyk, Customer Service and Support

#### **1. Electronic Access Information**

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

#### **2. Call to Order**

Mayor Woodbury called the meeting to order at 6:00 PM.

### **3. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

### **4. Open Forum - Register in Advance**

No members of the public spoke at open forum.

### **5. Confirmation of Agenda**

No. 2022-001

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council confirm the agenda as amended; and  
**That** Council further amend the agenda to move forward Staff Report CAO2022-002 - Flato Proposal Request for Support to Seek a Ministry Zoning Order in the agenda to follow the adoption of the minutes.

**Carried**

### **6. Declaration of Pecuniary Interest**

Deputy Mayor Milne declared a conflict of interest to Staff Report PW2022-002 - Request for Southgate Sideroad Name Change as one of the requestors of the road name change is a family member and did not participate in the discussion or voting of the item.

### **7. Public Meeting**

#### **7.1 C32-21 - Harper Homes Inc. Con 18, Lot 16, Geographic Township Egremont**

##### **7.1.1 Background**

**The Purpose** of the proposed zoning bylaw amendment application is to implement a condition of consent and recognize a reduced lot area. The

zoning amendment will reduce the lot area requirement from 2000m<sup>2</sup> to 1450m<sup>2</sup>.

**The Effect** of the proposed zoning by-law amendment would be to change the zone symbol on a portion of the subject lands from R5 to R5 exception (R5-XXX) to recognize the reduced lot area.

#### **7.1.2 Application and Notice of Public Meeting**

Clerk Lindsey Green confirmed that proper notice was given in accordance with the Planning Act.

#### **7.1.3 Comments Received from Agencies and the Public**

Planner Clinton Stredwick summarized comments received from agencies being the County of Grey, Southgate Public Works Department, and the Saugeen Valley Conservation Authority. There were no comments received from members of the public.

#### **7.1.4 Questions from Council**

There were no questions from Members of Council.

#### **7.1.5 Applicant or Agent**

The applicant or agent were not in attendance.

#### **7.1.6 Members of the Public to Speak**

No members of the public were present to speak in support of or opposition to the application.

#### **7.1.7 Further Questions from Council**

There were no further questions from Members of Council.

#### **7.1.8 Adjournment**

The Public Planning Meeting adjourned at 6:08 PM.

### **8. Delegations & Presentations**

#### **8.1 FLATO Developments Inc - Ministry Zoning Order Presentation**

No. 2022-002

**Moved By** Deputy Mayor Milne  
**Seconded By** Councillor Rice

**Be it resolved that** Council receive the Flato Developments Inc presentation as information.

**Carried**

## **9. Adoption of Minutes**

No. 2022-003

**Moved By** Councillor Frew  
**Seconded By** Councillor Sherson

**Be it resolved that** Council approve the minutes from the December 15, 2021 Council meeting as presented; and

**That** Council approve the minutes from the December 21, 2021 Special Council meeting as presented.

**Carried**

## **10. Reports of Municipal Officers**

### **10.1 Chief Administrative Officer Dave Milliner**

#### **10.1.1 CAO2022-002 Flato Proposal Request for Support to Seek a Ministry Zoning Order**

**Moved By** Councillor Shipston  
**Seconded By** Councillor Frew

**Be it resolved that** Council receive staff report CAO2022-002 as information; and

**That** Council provide direction to staff on how to proceed on the MZO proposal received from Flato.

Councillor Frew moved the following amendment to the main motion.

**Amendment:**  
No. 2022-004

**Moved By** Councillor Frew

**Seconded By** Councillor Rice

**Be it resolved that** Council amend the second clause of the motion and add a third clause to state the following:

“**That** Council direct staff to continue gathering information about Ministry Zoning Orders and provide education to Council at a future Committee of the Whole education training session as soon as possible; and **That** Council direct staff to initiate the creation of a draft development agreement with Flato Developments Inc. for discussion with Council at a future Council meeting.”

**Carried**

**Motion as Amended:**

No. 2022-005

**Moved By** Councillor Shipston

**Seconded By** Councillor Frew

**Be it resolved that** Council receive staff report CAO2022-002 as information; and

**That** Council direct staff to continue gathering information about Ministry Zoning Orders and provide education to Council at a future Committee of the Whole education training session as soon as possible; and

**That** Council direct staff to initiate the creation of a draft development agreement with Flato Developments Inc. for discussion with Council at a future Council meeting.

**Carried**

Council recessed at 8:05 PM and returned at 8:11 PM.

## **10.2 Treasurer William Gott**

### **10.2.1 FIN2022-001 Temporary Borrowing**

No. 2022-006

**Moved By** Councillor Rice

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report FIN2022-001 Temporary Borrowing as information; and  
**That** By-law 2022-001, being a by-law authorizing the temporary borrowing of money to meet current expenditures of the Municipality for the year 2022, be considered for approval.

**Carried**

#### **10.2.2 By-law 2022-001 - Borrowing By-law**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-007

**Moved By** Councillor Dobreen

**Seconded By** Councillor Frew

**Be it resolved that** by-law number 2022-001 being a by-law to authorize the borrowing of money to meet the current expenditures of the Council of the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Mayor Woodbury, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Deputy Mayor Milne

**Carried (6 to 0)**

Deputy Mayor Milne returned to the meeting at 8:13 PM.

#### **10.2.3 FIN2022-002 2022 Interim Tax Levy**

No. 2022-008

**Moved By** Councillor Shipston

**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive Staff Report FIN2022-002 2022 Interim Tax Levy as information; and  
**That** By-law 2022-002, being a by-law to provide for interim tax levies for the 2022 fiscal year be considered for approval.

**Carried**

#### **10.2.4 By-law 2022-002 - Interim Tax Levy**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-009

**Moved By** Councillor Frew

**Seconded By** Councillor Rice

**Be it resolved that** by-law 2022-002 being a by-law to provide for interim tax levies for the 2022 fiscal year be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

#### **10.2.5 FIN2022-003 Fees and Charges**

No. 2022-010

**Moved By** Councillor Rice

**Seconded By** Councillor Sherson

**Be it resolved that** Council received Staff Report FIN2022-003 Fees and Charges as information; and  
**That** Council consider By-law 2022-003, being a by-law to establish fees and charges for certain services provided by the Township of Southgate for approval.

**Carried**

**10.2.6 By-law 2022-003 - Adopt Fees and Charges**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-011

**Moved By** Councillor Shipston

**Seconded By** Councillor Frew

**Be it resolved that** by-law number 2022-003 being a by-law to establish fees and charges for certain services in the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**10.2.7 FIN2022-005 Development Charges Study RFP**

No. 2022-012

**Moved By** Councillor Sherson

**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive Staff Report FIN2022-005 Development Charge Study RFP as information; and  
**That** Council approve the Development Charge Study Request for Proposals (RFP) as presented; and  
**That** Council directs staff to release and advertise the Development Charge Study RFP document.

**Carried**

### **10.2.8 FIN2022-004 2022 Donations, Grants and Funding**

No. 2022-013

**Moved By** Councillor Shipston

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report FIN2022-004 2022 Donations, Grants, and Funding be received as information; and

**That** Council approve the application of the Dundalk Dance Association for a \$500 donation to the 2022 Canadian Open Square Dancing, Step Dancing, Clogging and Fiddle Contest; and

**That** Council approve the application of the Optimist Club of Egremont for \$1,000 of funding towards fireworks for a July 1, 2022 celebration; and

**That** Council approve a donation of \$100 to the Dundalk & District Food Bank Christmas Cheer program; and

**That** Council approve a donation of \$100 to the Holstein and District Christmas Hamper program.

**Carried**

### **10.3 Clerk Lindsey Green**

#### **10.3.1 CL2022-002 – Procedural By-law Amendments**

**Moved By** Councillor Frew

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report CL2022-002 for information; and

**That** Council receive the draft amendments to the Procedural By-law as information; and

**That** Council provide comments to the Clerk on the proposed amendments, or further amendments, no later than January 25, 2022; and

**That** Council consider approval of the Procedural By-law

with incorporated amendments at the February 2, 2022 Council meeting.

Councillor Dobreen moved the following amendment to the main motion.

Councillor Dobreen requested a recorded vote on the amendment to the main motion.

**Amendment:**

No. 2022-014

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council amend the motion to add a fifth clause that states: "**That** the recording of Closed Session remains as originally written in the final version."

Yay (3): Councillor Dobreen, Councillor Rice, and Councillor Shipston

Nay (4): Mayor Woodbury, Deputy Mayor Milne, Councillor Sherson, and Councillor Frew

**Failed (3 to 4)**

No. 2022-015

**Moved By** Councillor Frew

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report CL2022-002 for information; and

**That** Council receive the draft amendments to the Procedural By-law as information; and

**That** Council provide comments to the Clerk on the proposed amendments, or further amendments, no later than January 25, 2022; and

**That** Council consider approval of the Procedural By-law

with incorporated amendments at the February 2, 2022 Council meeting.

**Carried**

#### **10.3.2 CL2022-003 – Election Sign By-law - Draft**

No. 2022-016

**Moved By** Councillor Sherson

**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report CL2022-003 for information; and

**That** Council receive the draft election sign by-law as information; and

**That** Council provide feedback to the Clerk on the draft by-law no later than January 25, 2022; and

**That** Council consider approval of the Election Sign By-law at the February 2, 2022, Council meeting.

**Carried**

### **10.4 Public Works Manager Jim Ellis**

#### **10.4.1 PW2022-002 Request for Southgate Sideroad Name Change**

Deputy Mayor Milne declared a conflict of interest to Staff Report PW2022-002 - Request for Southgate Sideroad Name Change as one of the requestors of the road name change is a family member and did not participate in the discussion or voting of the item.

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-017

**Moved By** Councillor Frew

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report PW2022-002 for information; and

**That** Council approve, in principle, the renaming of Southgate Sideroad 47 between Highway 89 and Southgate Road 04 to Little Red Way; and

**That** Council consider approval of the renaming of the road by By-law No. 2022-004 at the February 2, 2022, Council meeting after public notice has been given.

Yay (3): Councillor Sherson, Councillor Rice, and Councillor Shipston

Nay (3): Mayor Woodbury, Councillor Dobreen, and Councillor Frew

Declared Conflict (1): Deputy Mayor Milne

**Failed (3 to 3)**

Councillor Sherson moved the following motion.

No. 2022-018

**Moved By** Councillor Sherson

**Seconded By** Councillor Rice

**Be it resolved that** Council proceed past 9:00 PM.

**Carried**

#### **10.4.2 PW2022-003 DWQMS Management Review 2021 Meeting Minutes**

No. 2022-019

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report PW2022-003 for information; and

**That** Council acknowledges the receipt of the 2021 Drinking Water Quality Management Standard Annual Management Review Meeting Minutes.

**Carried**

## **10.5 HR Coordinator Kayla Best**

### **10.5.1 HR2022-001 – CAO Review**

No. 2022-020

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive staff report HR2022-001 for information; and

**That** Council discuss and direct staff as to the format of the CAO review for 2021-2022; and

**That** Council direct staff to include feedback from all Department Heads for the CAO Performance Review.

**Carried**

## **10.6 Planner Clinton Stredwick**

### **10.6.1 PL2022-002-C26-21 Tilman and Naomi Sherk**

No. 2022-021

**Moved By** Councillor Frew

**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive Staff Report PL2022-002 for information; and

**That** Council consider approval of By-law 2022-007.

**Carried**

### **10.6.2 By-law 2022-007 - Zoning By-law Amendment - C26-21 Tilman and Naomi Sherk**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-022

**Moved By** Councillor Sherson  
**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2022-007 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**10.6.3 PL2022-003-C27-21 Powell Furniture Inc.**

No. 2022-023

**Moved By** Councillor Rice  
**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report PL2022-003 for information; and  
**That** Council consider approval of By-law 2022-008.

**Carried**

**10.6.4 By-law 2022-008 - Zoning By-law Amendment - C27-21 Powell Furniture Inc**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-024

**Moved By** Councillor Sherson  
**Seconded By** Councillor Dobreen

**Be it resolved that** by-law number 2022-008 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first,

second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**10.6.5 PL2022-004-C28-21 Tobias M Bauman Holdings Inc.**

No. 2022-025

**Moved By** Councillor Dobreen

**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report PL2022-004 for information; and

**That** Council consider approval of By-law 2022-009.

**Carried**

**10.6.6 By-law 2022-009 - Zoning By-law Amendment - C28-21 Tobias M Bauman Holdings Inc**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-026

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2022-009 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**10.6.7 PL2022-005-SP20-21-Daniel and Rachel Bauman**

No. 2022-027

**Moved By** Councillor Frew

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive Staff Report PL2022-005 for information; and

**That Council** consider approval of By-law 2022-010 authorizing the entering into a Site Plan Agreement.

**Carried**

**10.6.8 By-law 2022-010 - Site Plan 20-21 Daniel and Rachel Bauman**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-028

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2022-010 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**10.6.9 PL2022-007-SP22-21-Clea-Mar Machining Inc**

No. 2022-029

**Moved By** Councillor Frew

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report PL2022-007 for information; and

**That Council** consider approval of By-law 2022-012 authorizing the entering into a Site Plan Agreement.

**Carried**

**10.6.10 By-law 2022-012 - Site Plan 22-21 Clea-Mar Machining Inc**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-030

**Moved By** Councillor Rice

**Seconded By** Councillor Dobreen

**Be it resolved that** by-law number 2022-012 being a by-law to authorize the execution of a Site Plan Control Agreement read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**11. By-laws and Motions**

None.

## **12. Notice of Motion**

None.

## **13. Consent Items**

### **13.1 Regular Business (for information)**

No. 2022-031

**Moved By** Councillor Sherson

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated January 19, 2022 and direct staff to proceed with all necessary administrative actions.

**Carried**

**13.1.1 CAO2021-001 Dundalk Olde Town Hall Update**

**13.1.2 CL2022-001 – 2022 Council Conferences Cost Estimates**

**13.1.3 EDO2021-001-Quartlery Report**

**13.1.4 FIRE2022-001 - Dundalk Fire Department 2021 Year End Report**

**13.1.5 PW2022-001 Department Report**

**13.1.6 FIRE2022-002 - Intent to Sell Pumper 7**

**13.1.7 PW2022-005 MECP 2021/2022 Dundalk Drinking Water Inspection Report**

**13.1.8 Building, By-law and Canine Report December 2021**

### **13.2 Correspondence (for information)**

No. 2022-032

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive the items on the Correspondence consent agenda dated January 19, 2022 (save and except items 13.2.16) as information.

**Carried**

- 13.2.1 Charity Radio Bingo - Southgate Approval Letter**
- 13.2.2 SVCA - 2022 Planning Fees**
- 13.2.3 Ministry of the Attorney General - Response to Lottery Letter resolution - received December 10, 2021**
- 13.2.4 SMART - June 25, 2021 Approve Minutes - received December 10, 2021**
- 13.2.5 SMART - July 23, 2021 Approved Minutes - received December 10, 2021**
- 13.2.6 SMART - October 1, 2021 Approved Minutes - received December 10, 2021**
- 13.2.7 SMART - October 29, 2021 Approved Minutes - received December 10, 2021**
- 13.2.8 SVCA - November 18, 2021 Meeting Minutes - received December 16, 2021**
- 13.2.9 GRCA - Final Transition Plan Under Regulation 687-21 - received December 20, 2021**
- 13.2.10 GRCA - Members 2021 Meeting Attendance - received December 20, 2021**
- 13.2.11 GRCA - Summary of General Membership Meeting - December 17, 2021 - received December 20, 2021**
- 13.2.12 SVCA - 2022 Meeting Schedule - received December 21, 2021**

- 13.2.13 Minister of Environment - Minister's Annual Report on Drinking Water 2021 - received December 23, 2021**
- 13.2.14 Multi-Municipal Wind Turbine Working Group - Wind Turbine Failures - received December 23, 2021**
- 13.2.15 SVCA - Transition Plan Submission - received December 24, 2021**
- 13.2.16 JunCtian Community Initiatives - Proclamation Request Black History Month - received January 3, 2022**

Councillor Dobreen moved the following motion.

No. 2021-033

**Moved By** Councillor Dobreen

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receives JunCtian Community Initiatives correspondence for information; and

**That** Council hereby proclaims February 2022 as Black History Month; and

**That** Staff issue a proclamation certificate as they did in 2021; and

**That** this proclamation be shared across the Township's social media platforms.

**Carried**

- 13.2.17 Ministry of the Environment - Operators of Drinking Water and Wastewater Systems - received January 5, 2022**
- 13.2.18 MMAH - Omicron Variant Testing and Isolation Guidelines - received December 7, 2022**
- 13.2.19 Ministry of Northern Development - Proposed Regulatory Changes Under Aggregate Resource Act - received January 10, 2022**

- 13.2.20 Crime Stoppers of Grey Bruce - Coordinator Report October to December 2021 - received January 11, 2022**
- 13.2.21 OGRA - 2022 Good Roads Conference Rescheduled - received January 13, 2022**
- 13.2.22 MMAH - Heads of Council Regulations for Bill 276 and Bill 13**

### **13.3 Resolutions of Other Municipalities (for information)**

No. 2022-034

**Moved By** Councillor Frew

**Seconded By** Councillor Rice

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated January 19, 2022 as information.

**Carried**

- 13.3.1 Township of Mulmur - Truth and Reconciliation - received December 13, 2021**
- 13.3.2 City of Sarnia - Catch and Release Justice - received December 16, 2021**
- 13.3.3 Tay Valley Township - Province Wide Assessment Update - received December 17, 2021**
- 13.3.4 Town of Bradford West Gwillimbury - Motion Against Quebec's Bill 21 - received December 24, 2021**
- 13.3.5 Township of Addington Highlands - Annual Emergency Exercise - received January 4, 2022**

### **13.4 Closed Session (for information)**

None.

#### **14. County Report**

Mayor Woodbury reviewed highlights of the last County Council meeting. More information can be found [here](#).

#### **15. Members Privilege - Good News & Celebrations**

Deputy Mayor Milne noted that the Dundalk Fire Department received their new fire truck and that it is a wonderful addition to the fleet and thanked Fire Chief Malynyk for his work in procurement of the new truck.

Mayor Woodbury congratulated Deputy Mayor Milne on the arrival of his newest grandchild, Eva Milne.

#### **16. Closed Meeting**

None.

#### **17. Confirming By-law**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2022-035

**Moved By** Councillor Dobreen

**Seconded By** Councillor Frew

**Be it resolved that** by-law number 2022-016 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on January 19th, 2022 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

#### **18. Adjournment**

No. 2022-036

**Moved By** Deputy Mayor Milne

**Be it resolved that** Council adjourn the meeting at 9:31 PM.

**Carried**

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Mayor John Woodbury

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Clerk Lindsey Green

## Township of Southgate

### Administration Office

185667 Grey Road 9, RR 1  
Dundalk, ON N0C 1B0



**Phone:** 519-923-2110  
**Toll Free:** 1-888-560-6607  
**Fax:** 519-923-9262  
**Web:** [www.southgate.ca](http://www.southgate.ca)

## Staff Report CBO2022-001

**Title of Report:** CBO2022-001 Soil Bylaw 2017-049

**Department:** Building

**Branch:** By-law Enforcement

**Council Date:** February 2, 2022

### Recommendation:

**Be it resolved that** Council receive Staff Report CBO2022-001 for information;  
and

**That** Council approve the proposed Soils Permit as per By-law 2017-049 request  
received from 2570970 Ontario Inc.

### Background:

Municipal Act, 2001 s. 142 c 25 authorizes council:

"authorizes local municipalities to pass bylaws prohibiting or regulating the  
placing or dumping of fill, the removal of topsoil, and the alteration of the  
grade of land:."

### Staff Comments:

Staff is recommending a Soils permit be granted to 2570970 Ontario Inc. 138 Kale  
Cres. Maple, ON. for the site located at 159 Bradley St., Dundalk ON. Roll # 42-07-  
090-005-05200 for the placement of soil to raise the grade within the limits as shown  
on White Rose Phase 3 document. This report contains additional information  
(Conservation comments) requested by Council at the December 1 2021 Council  
meeting. 2570970 Ontario Inc. has committed to provide before the project starts;  
general liability insurance and bonding to the Township upon permit approval.

### Public Works Comments:

Southgate Transportation and Public Safety Department supports the submitted  
proposed truck routes for White Rose Phase 3 development. There are limited  
routes to access the site, with the same proposed route for the initial development  
being suggested, being Grey Road 9 (Main St) to Proton Street North, to Grey  
Street to Doyle Street into Todd Crescent.

The alternate route suggested is Grey Road 9 (Main St) to Proton Street North, to  
Grey Street, turning into Bradley Street into the development.

All of these Township of Southgate road sections are subject to load restrictions  
when in effect.

Grey County Transportation Services comments that the proposed route is not  
subject to load restrictions and if the loads are oversized, they will need to obtain  
County permits, with no other concerns.

### Financial Implications:

There are no financial impacts to the municipality as a result of this report.

### Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate  
information to the public.

**Concluding Comments:**

That Council receive this staff report for information and that Council approve the proposed Soils Permit as per By-law 2017-049 request received from 2570970 Ontario Inc.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Bev Fisher, Chief Building Official

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachment(s):**

1. 159 Bradley Permit Application for Fill Permtting or Site Alteration.
2. Certificate of Insurance.
3. Engineers Approved Site Plan.
4. Engineers Commitment and Protocol.
5. PML Excess Soil Management Report.
6. SVCA Comments
7. GRCA Permit 940-21
8. Public Works Proposed Truck Routes

Schedule "A"

Application for Fill Permitting or Site Alteration

Work Proposed	<input checked="" type="checkbox"/> Residential - new <input type="checkbox"/> Residential - addition <input checked="" type="checkbox"/> Filling/excavation <input type="checkbox"/> Landscaping <input type="checkbox"/> Other <input type="checkbox"/> Commercial/Industrial - New <input type="checkbox"/> Commercial/Industrial - Addition <input checked="" type="checkbox"/> Subdivision/Multi Residential <input type="checkbox"/> Demolition <input type="checkbox"/> Variance or Exception Request
Property Owner	Name of Company: <u>2570970 Ontario Inc</u> Mailing address: <u>138 KALE CRES. MARKS CMT L6A3P9</u> E-mail address: <u>VICTOR@WHITEROSE.PARK.COM</u> Contact Person: <u>VICTOR DE PALMA</u> Phone: <u>416-991-1037</u>
Applicant (if not owner)	Name of Company: _____ Mailing address: <u>SAULE</u> E-mail address: _____ Contact Person: _____ Phone: _____
Project Location	Site name: <u>PH3 WHITE ROSE PARK</u> Construction address: <u>159 BEADLEY STREET</u> Lot/block #: <u>CON2 SWTSR PT LOT 227</u> Plan #: _____
Project Scheduling	Anticipated Construction Start Date: <u>OCTOBER 18 2021</u> Construction Period (weeks): <u>4</u>
Site Contractor	Name of Contractor: <u>WHITE ROSE PARK</u> Mailing address: <u>138 KALE CRES</u> Contact person: <u>VICTOR DE PALMA</u> Phone: [REDACTED]
Material Source Location (if applicable)	Name of Contractor: <u>PETO MACCULLUM</u> Source location address: <u>AS PER APPROVED</u> Contact person: <u>MARK MARRINER</u> Phone: [REDACTED]

OR  
TERRA PROBE  
AS PER APPROVED  
RAKASH PATEL



## Township of Southgate

### Application for Fill Permitting or Site Alteration con't.

1. Does the subject property reside next to public owned lands?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Have you checked for utility locations in the area of work?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3. How would you like to receive the permit?	<input type="checkbox"/> Mail	<input checked="" type="checkbox"/> Pick-up
4. Have you enquired whether the work proposed requires site plan approval?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5. Are there trees located on/adjacent to municipal roadway or private lands?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6. Will the proposed construction activity impact any abutting lands either public or private? If yes, please include details in writing with this application.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
7. Is this application to support a building/demolition permit? (Note: This permit is for related grading only. A building permit is required for the actual demolition).	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8. Are the subject lands being developed for 'more sensitive' use as defined under the new sections of the environmental protection act? If 'yes' a record of the site condition (RSC) is required to support this application.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**The application shall be accompanied by the following:**

1. A Site Plan certified by a professional engineer; ✓
2. A Site Maintenance, Operations & Sediment Control Plan certified by a professional engineer; ✓
3. A Soil Testing, Site/Soil Management and Reporting Protocol Plan certified by a professional engineer; ✓
4. Documentation demonstrating consultation or approval with other authorities and agencies; ✓
5. Haul route and roadway inspection plan for Southgate approval; ✓
6. A letter and proof of liability insurance on the property provided from the property owner releasing and indemnifying the Township of Southgate ✓
7. The application and deposit fees; ✓
8. Certificate of general liability insurance naming the Township of Southgate; and ✓
9. Bonding or irrevocable letter of credit (based on engineer estimates). ✓

**Declaration and Application Approval**

I hereby agree to comply with the accept the Terms and Conditions of this By-law 2017-049 "Schedule C:" and grant the Township of Southgate permission to enter the subject lands to inspect the proposed work for which this permit applies to.

Owners Signature: \_\_\_\_\_

Date: October 13 2021

Office Use Only

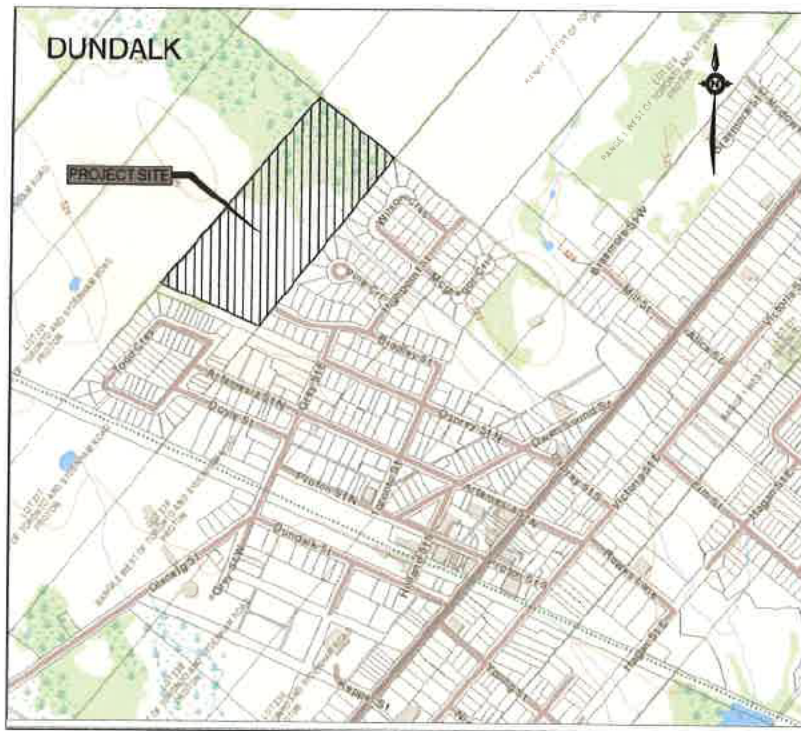
Refundable Deposit Amount: \$ 10,000.00

Receipt #: \_\_\_\_\_

Permit Fee: \$ 1,000.00

Receipt #: \_\_\_\_\_

Personal information on this form is collected and used for the purpose collected under the authority of Municipal Act, 2001 as amended. Questions about the collection of personal information should be directed to the Clerk's Department at 519-923-2110 extension 230.



KEY PLAN

LIST OF DRAWINGS

00	COVERSHEET
01	EROSION, SEDIMENT CONTROL PLAN
02	GENERAL SERVICING PLAN
03	LOT GRADING PLAN
04	STREET A PLAN AND PROFILE, FROM STA 0+000 TO 0+195
05	STREET C PLAN AND PROFILE, FROM STA 0+195 TO 0+335
06	STREET D PLAN AND PROFILE, FROM STA 0+335 TO CUL DE SAC
07	STREET B PLAN AND PROFILE, FROM STA 0+320 TO 0+500
08	STORM SEWER DRAINAGE PLAN
09	SANITARY SEWER DRAINAGE PLAN
10	STORM WATER MANAGEMENT FACILITY PLAN
11	STORM WATER MANAGEMENT FACILITY PROFILE, SECTION AND DETAILS
12	NOTES AND DETAILS
13	COMPOSITE UTILITY PLAN

2570970 ONTARIO INC.  
(TOWNSHIP OF SOUTHGATE)

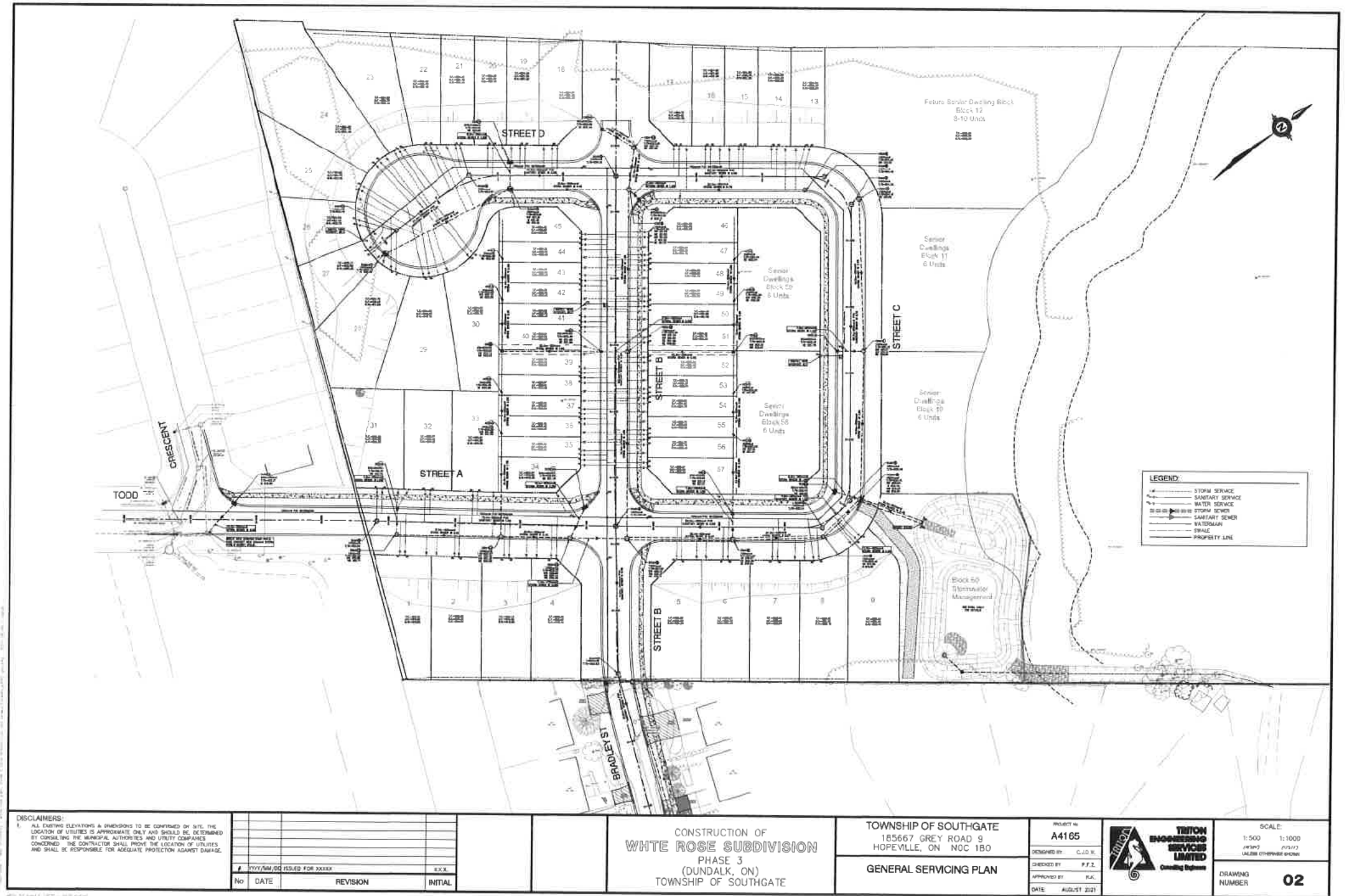
CONSTRUCTION OF  
**WHITE ROSE PARK  
SUBDIVISION PHASE 3**  
DUNDALK

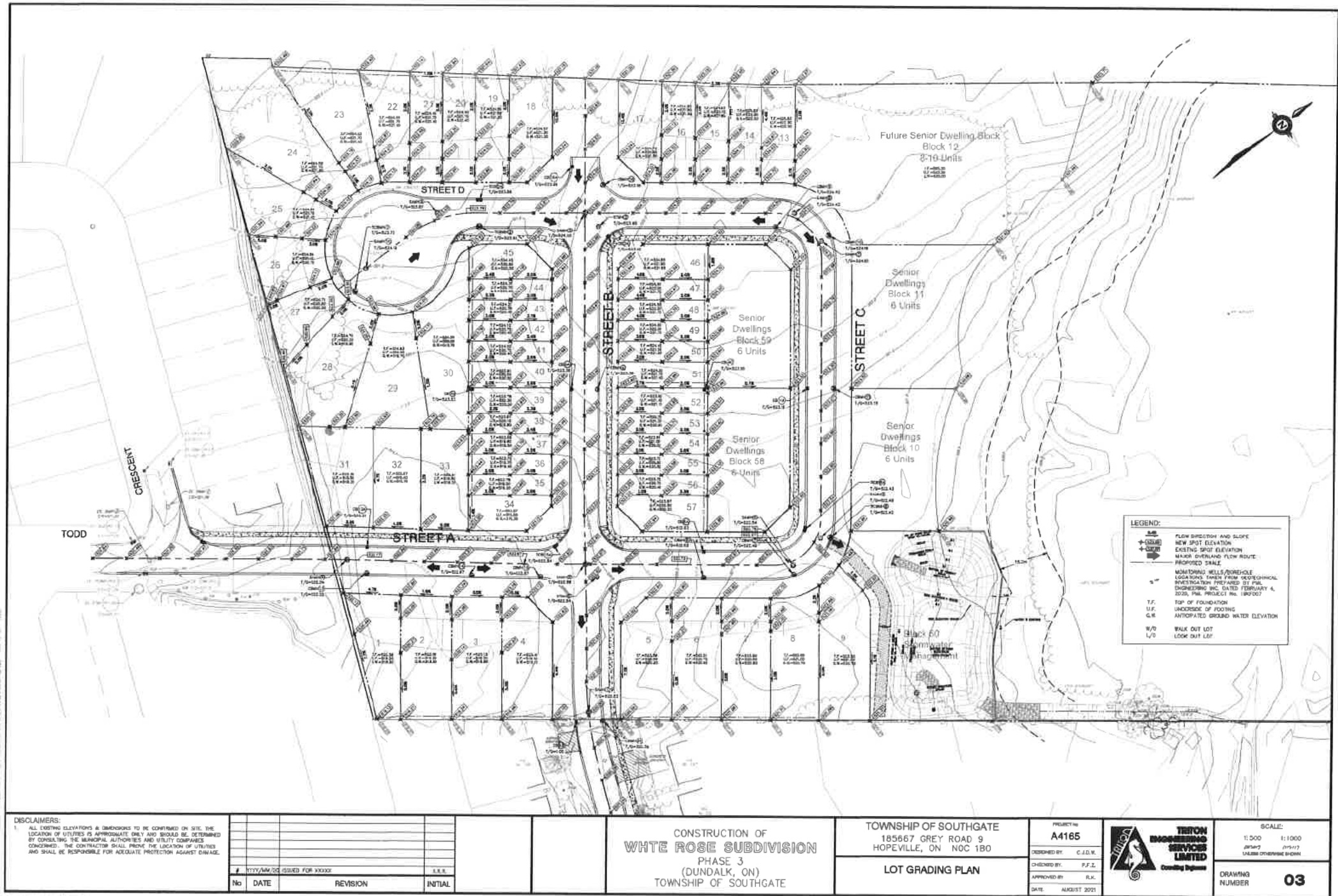
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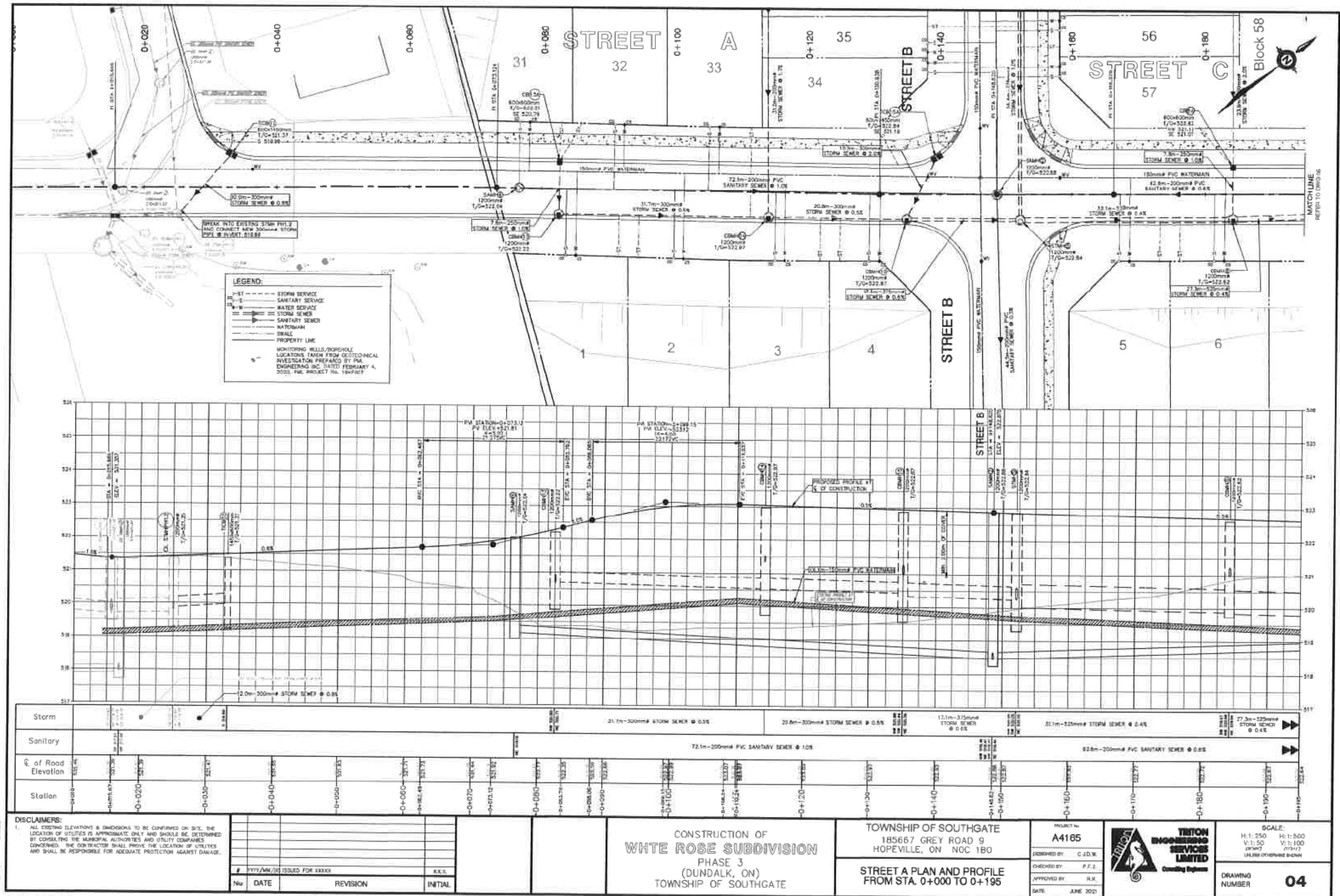
ISSUED FOR APPROVALS  
ISSUED FOR TENDER  
RE-ISSUED FOR APPROVALS  
ISSUED FOR CONSTRUCTION  
AS RECORDED

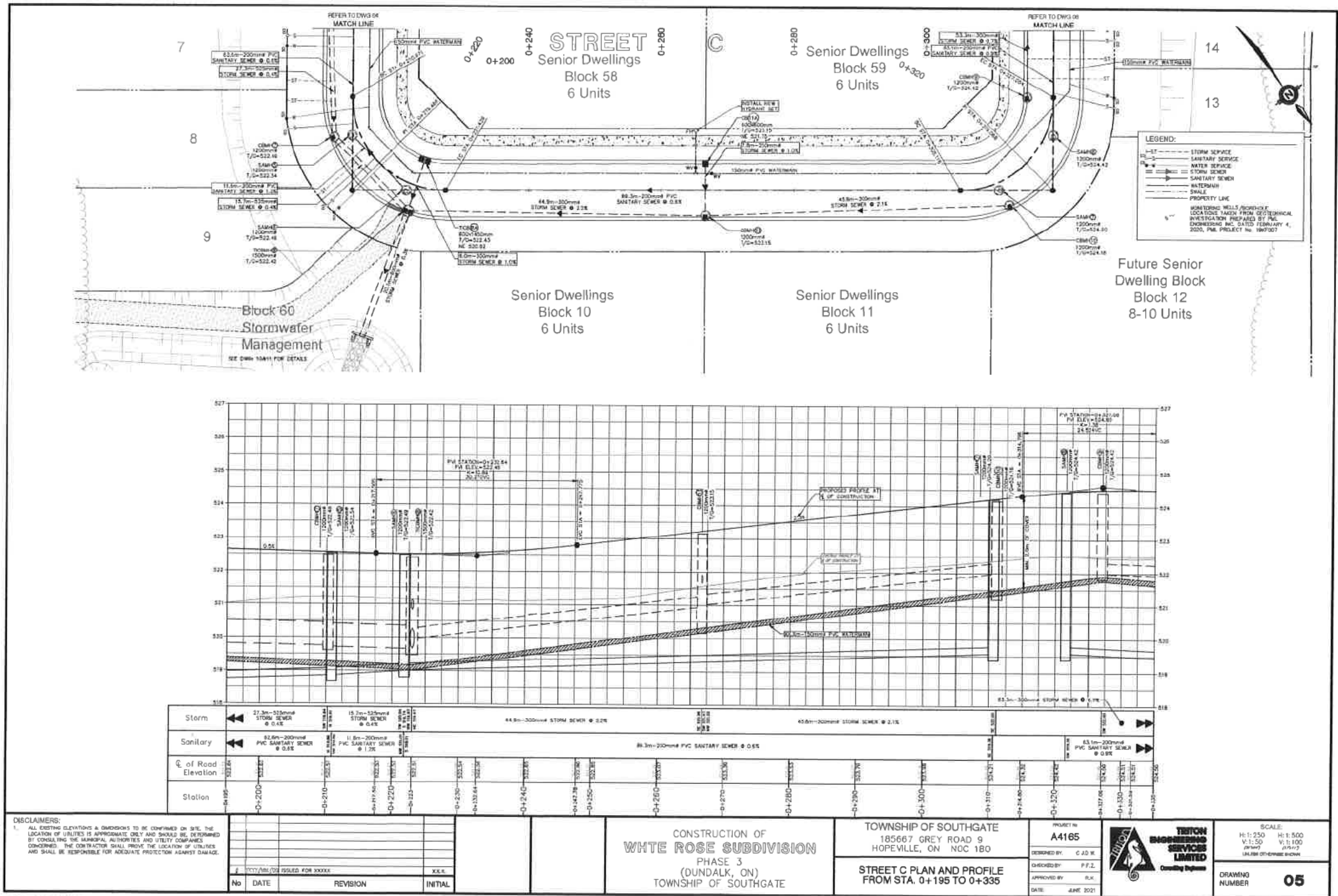




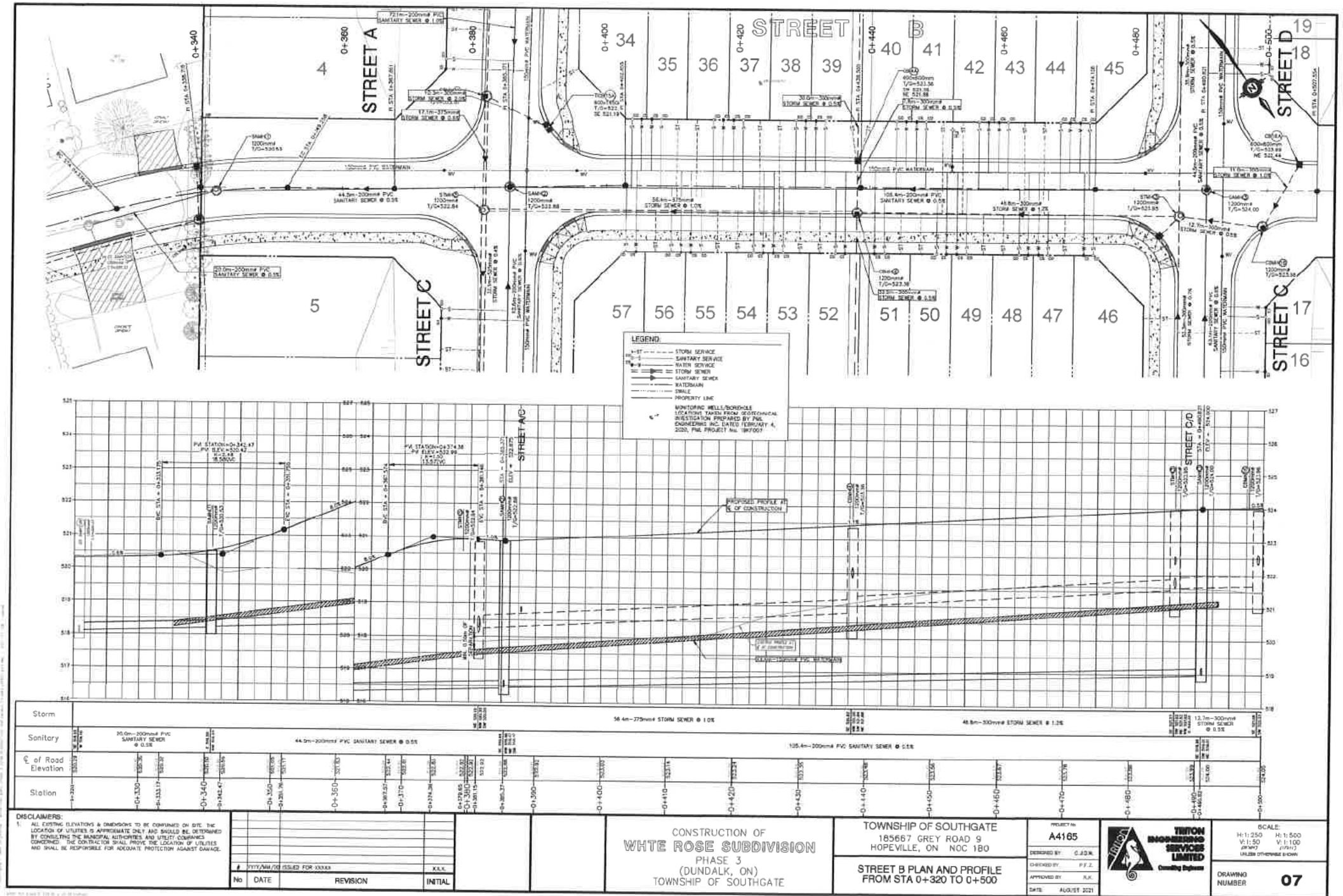


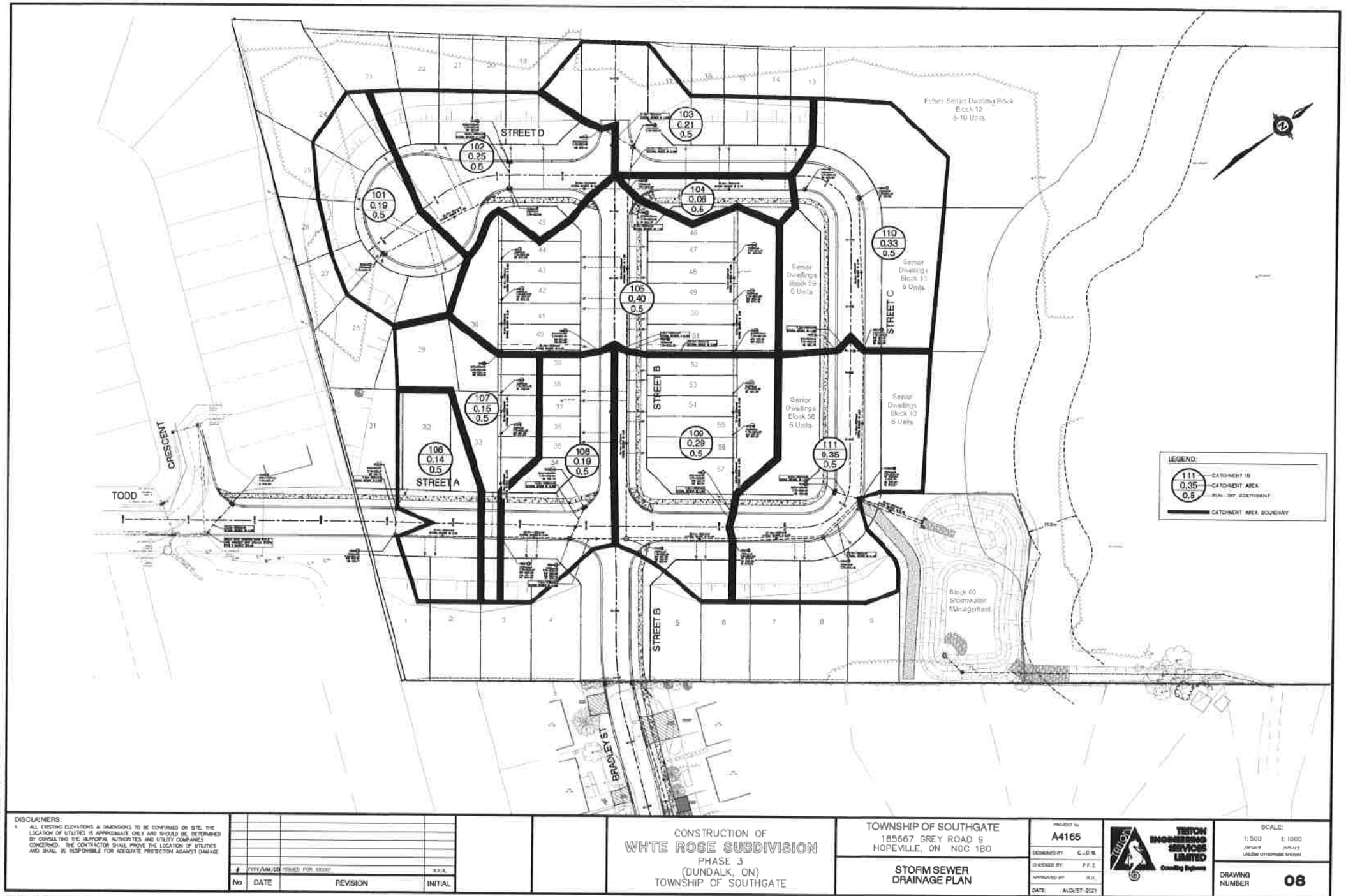




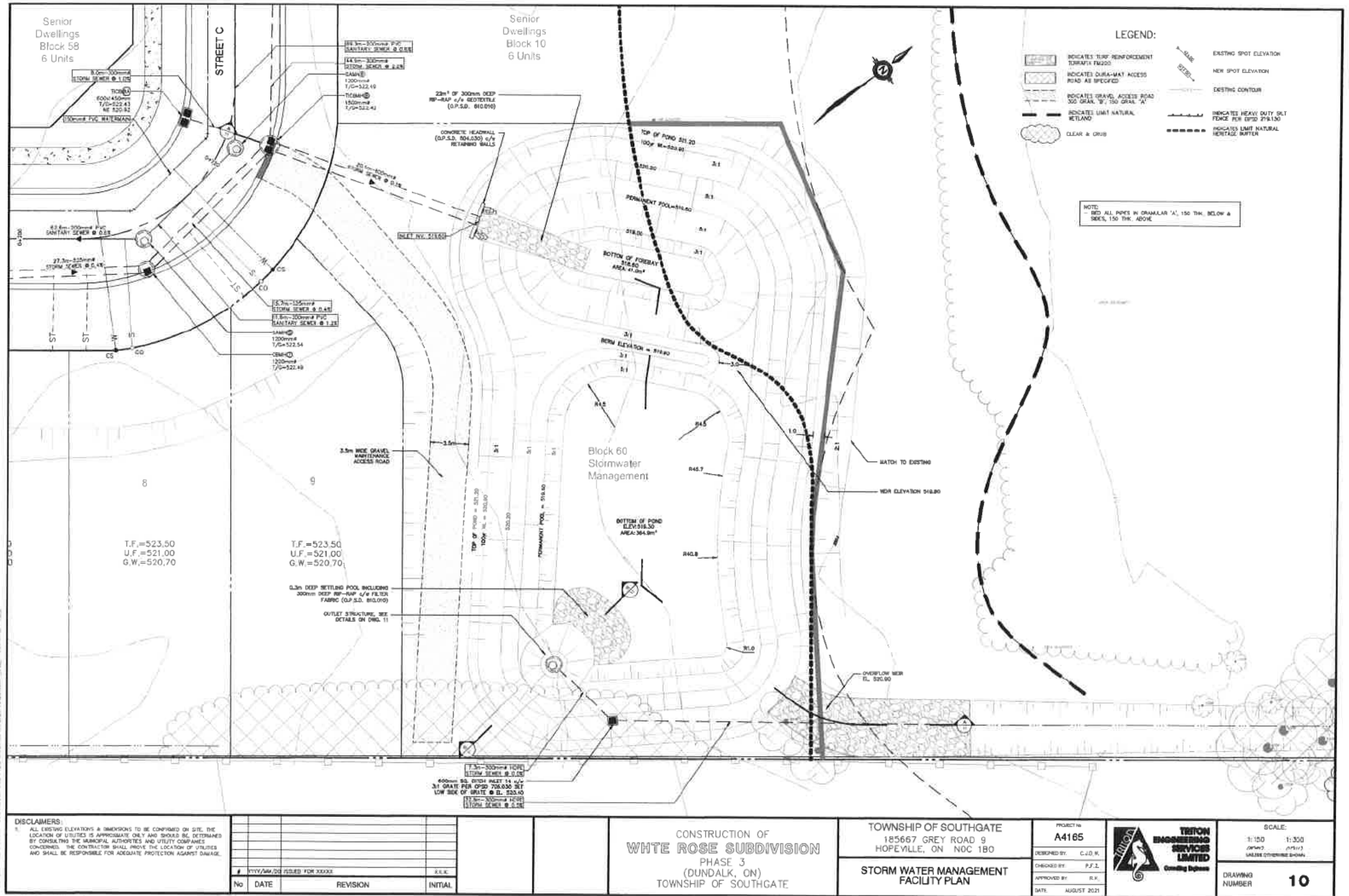


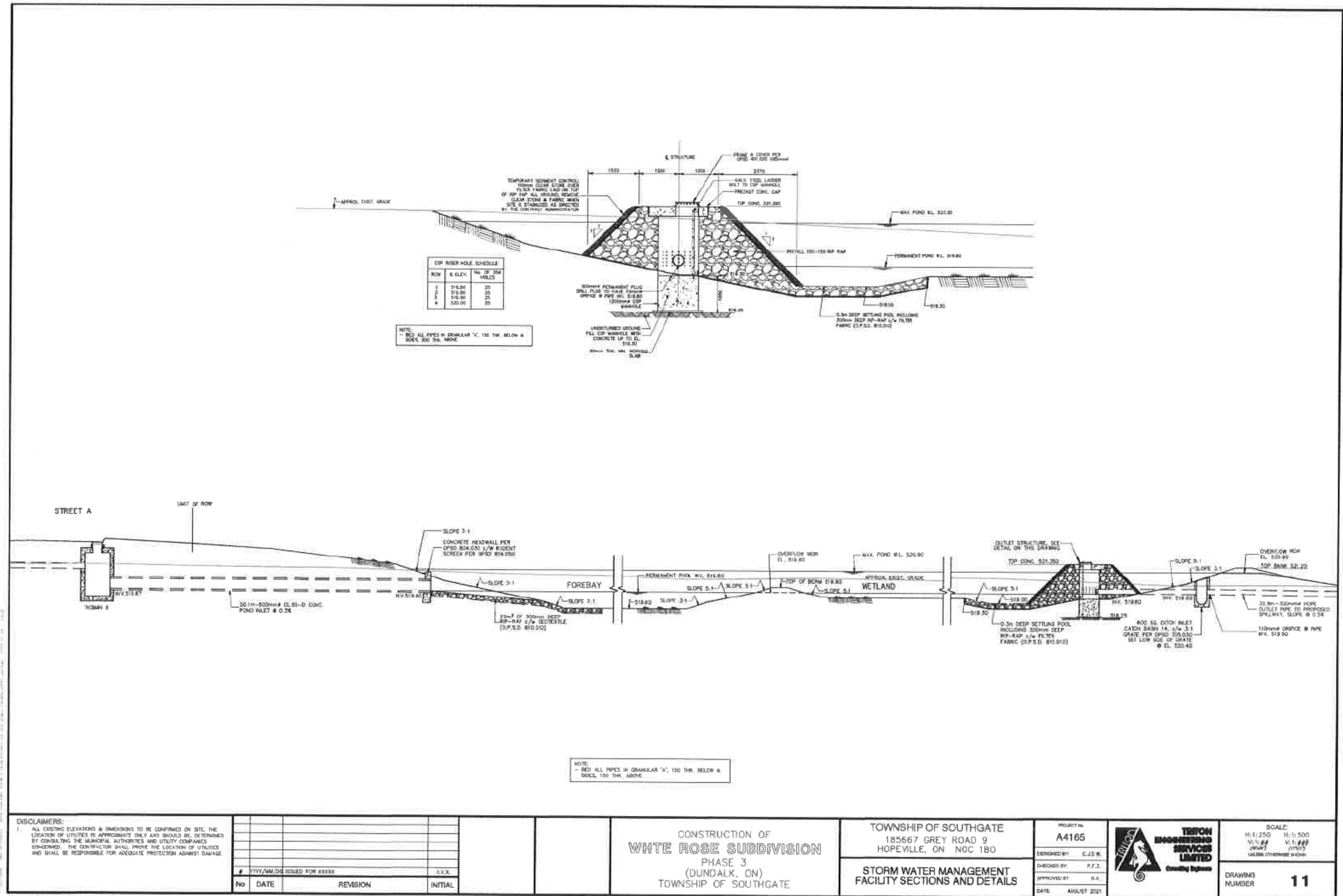














# CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer.  
This certificate does not amend, extend or alter the coverage afforded by the policies below.

1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS		2. INSURED'S FULL NAME AND MAILING ADDRESS	
Township of Southgate		2570970 ONTARIO INC	
185667 Grey Road 9		138 KALE CRESCENT	
Dundalk, ON		Maple, ON	
POSTAL CODE N0C1B0		POSTAL CODE L6A3P9	

3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES (but only with respect to the operations of the Named Insured)

VACANT LAND - PART LOT 227 CONCESSION 2 SWTSR PROTON PART 1 17R2183 AND AS IN R480846 SOUTHGATE

## 4. COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)		
				COVERAGE	DED.	AMOUNT OF INSURANCE
<b>COMMERCIAL GENERAL LIABILITY</b>  <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OR <input checked="" type="checkbox"/> OCCURRENCE <input type="checkbox"/> PRODUCTS AND / OR COMPLETED OPERATIONS <input type="checkbox"/> EMPLOYER'S LIABILITY <input type="checkbox"/> CROSS LIABILITY  <input type="checkbox"/> TENANTS LEGAL LIABILITY <input type="checkbox"/> POLLUTION LIABILITY EXTENSION  <input type="checkbox"/> NON-OWNED AUTOMOBILES <input type="checkbox"/> HIRED AUTOMOBILES	Burns & Wilcox Canada BWT14674R1	2019/12/3	2020/12/3	COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE LIABILITY - GENERAL AGGREGATE - EACH OCCURRENCE		5,000,000
				PRODUCTS AND COMPLETED OPERATIONS AGGREGATE		
				<input type="checkbox"/> PERSONAL INJURY LIABILITY OR <input checked="" type="checkbox"/> PERSONAL AND ADVERTISING INJURY LIABILITY		5,000,000
				MEDICAL PAYMENTS		
				TENANTS LEGAL LIABILITY		
				POLLUTION LIABILITY EXTENSION		
				NON OWNED AUTOMOBILE		
				BODILY INJURY AND PROPERTY DAMAGE COMBINED		
				BODILY INJURY (PER PERSON)		
				BODILY INJURY (PER ACCIDENT)		
<b>AUTOMOBILE LIABILITY</b>  <input type="checkbox"/> DESCRIBED AUTOMOBILES <input type="checkbox"/> ALL OWNED AUTOMOBILES <input type="checkbox"/> LEASED AUTOMOBILES ** <small>ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE</small>				PROPERTY DAMAGE		
				EACH OCCURRENCE		
				AGGREGATE		
<b>EXCESS LIABILITY</b>  <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/>						
<b>OTHER LIABILITY (SPECIFY)</b> <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>						

## 5. CANCELLATION

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

6. BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS		7. ADDITIONAL INSURED NAME AND MAILING ADDRESS (but only with respect to the operations of the Named Insured)	
Brokers Trust		Township of Southgate	
201-2780 Highway 7		185667 Grey Road 9	
Concord, ON		Dundalk, ON	
POSTAL CODE L4K3R9			
BROKER CLIENT ID 2570ONT-01		POSTAL CODE N0C1B0	

8. CERTIFICATE AUTHORIZATION		CONTACT NUMBER(S)	
ISSUER <b>Brokers Trust</b>		TYPE <b>Phone</b> NO. <b>(905) 760-1515</b>	TYPE <b>Fax</b> NO. <b>(905) 760-0240</b>
AUTHORIZED REPRESENTATIVE <b>Frank Gravina</b>		TYPE NO.	TYPE NO.
SIGNATURE OF AUTHORIZED REPRESENTATIVE		DATE <b>2021/10/20</b>	EMAIL ADDRESS <b>frank.gravina@brokerstrust.ca</b>

A4165 - CONSTRUCTION OF WHITE ROSE SUBDIVISION PHASE 3 - ISSUED FOR \_\_\_\_\_ - MIMMMM yyyy

# WHITE ROSE PARK SUBDIVISION PHASE 3

PROJECT No. A4165



## LIST OF DRAWINGS

00	—	COVERSHEET
01	—	EROSION, SEDIMENT CONTROL PLAN
02	—	GENERAL SERVICING PLAN
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04	—	STREET A PLAN AND PROFILE, FROM STA 0+000 TO 0+195
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06	—	STREET D PLAN AND PROFILE, FROM STA 0+335 TO CUL DE SAC
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12	—	NOTES AND DETAILS
13	—	COMPOSITE UTILITY PLAN

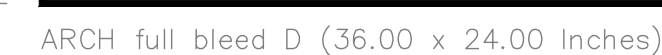
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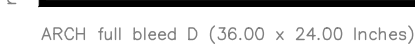
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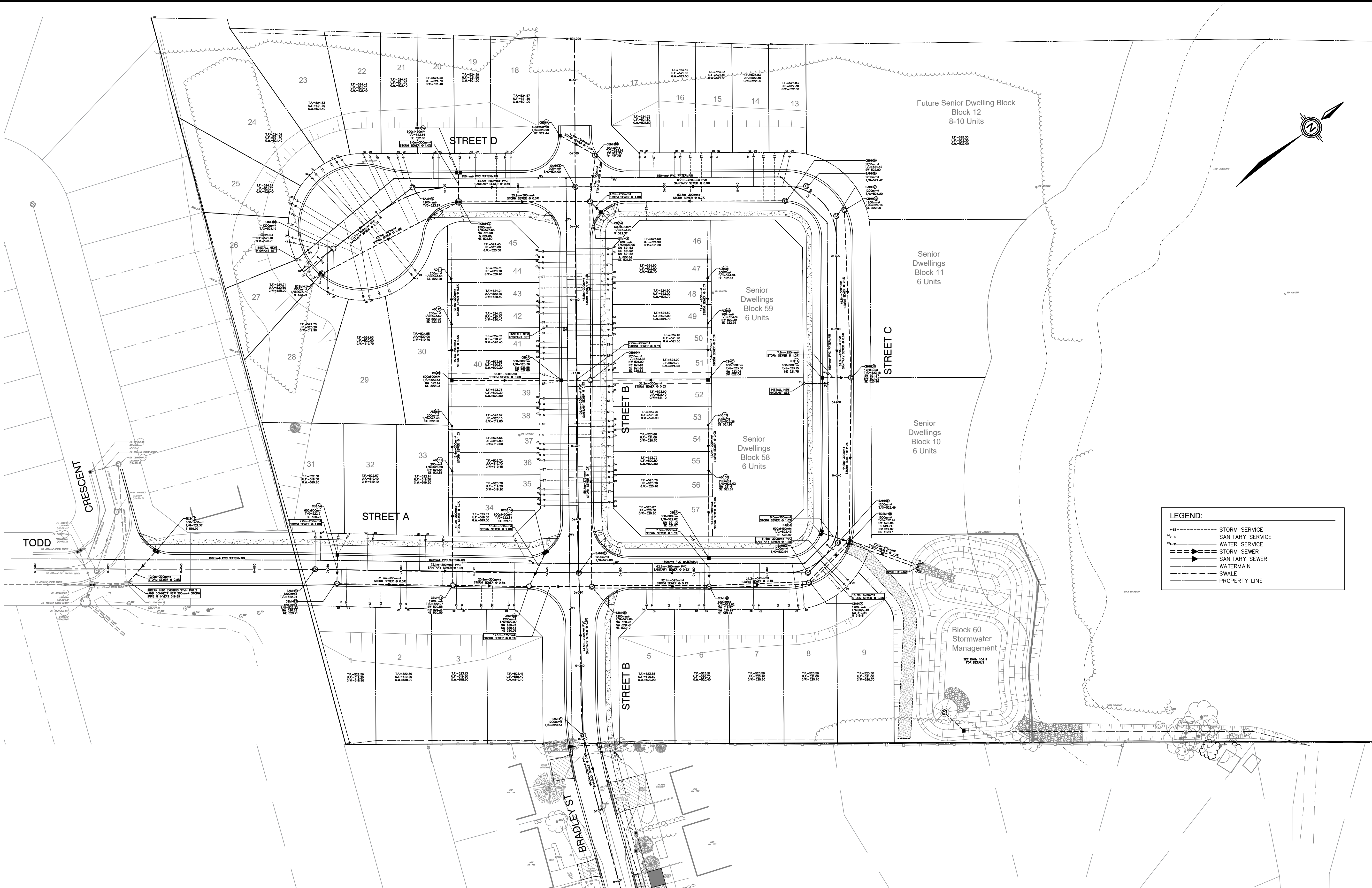
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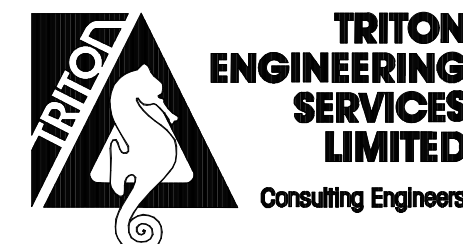
DISCLAIMERS:  
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# YYYY/MM/DD ISSUED FOR XXXX				X.X.X.
No	DATE	REVISION		INITIAL

CONSTRUCTION OF  
WHITE ROSE SUBDIVISION  
PHASE 3  
(DUNDALK, ON)  
TOWNSHIP OF SOUTHGATE

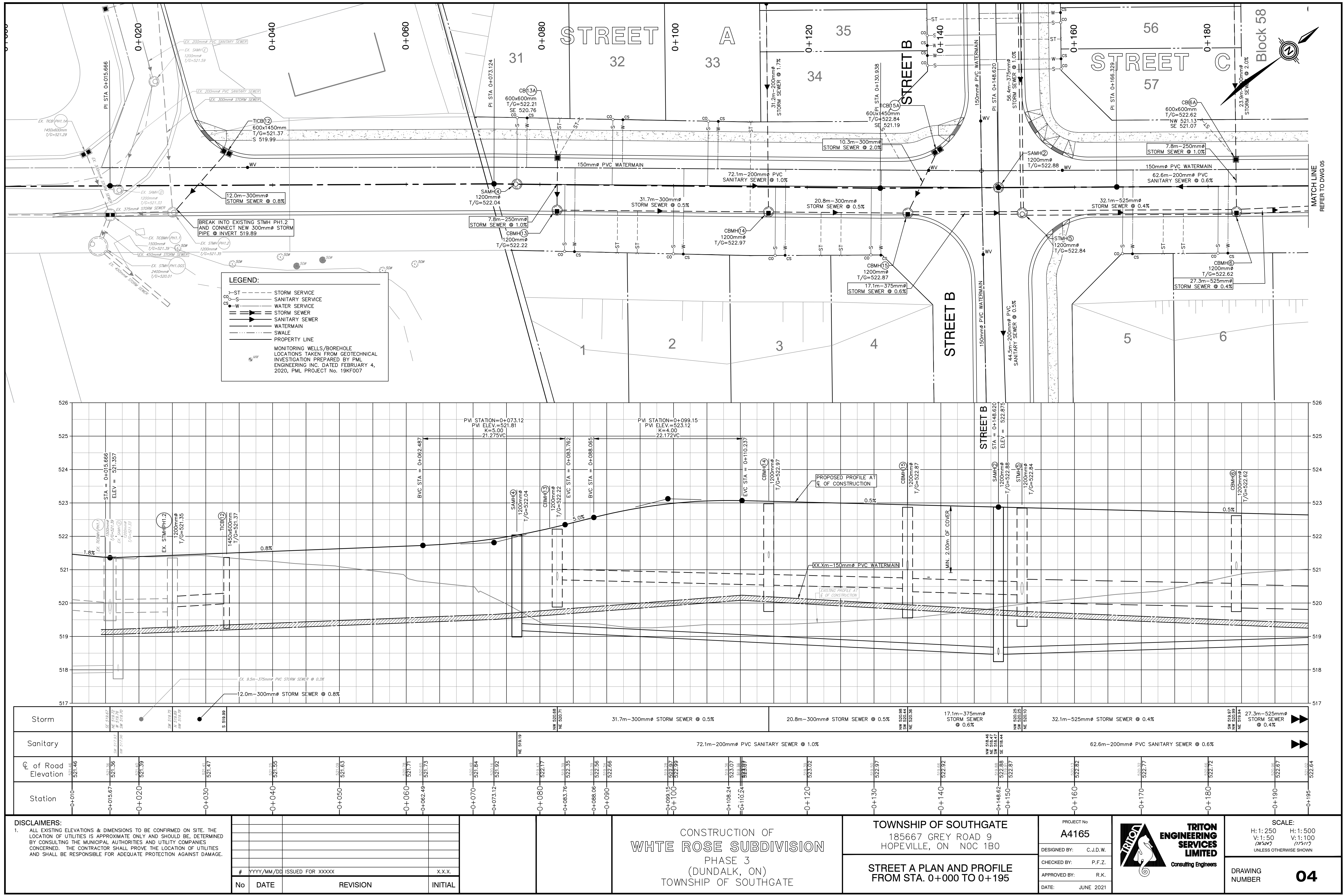
TOWNSHIP OF SOUTHGATE  
185667 GREY ROAD 9  
HOPEVILLE, ON N0C 1B0  
GENERAL SERVICING PLAN

PROJECT No	A4165
DESIGNED BY:	C.J.D.W.
CHECKED BY:	P.F.Z.
APPROVED BY:	R.K.
DATE:	AUGUST 2021



SCALE:	
1:500	1:1000
(30'x24')	
(17'x11')	
UNLESS OTHERWISE SHOWN	
DRAWING NUMBER	02





**DISCLAIMERS:**  
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# YYYY/MM/DD ISSUED FOR XXXXX				X.X.X.	
No	DATE	REVISION		INITIAL	

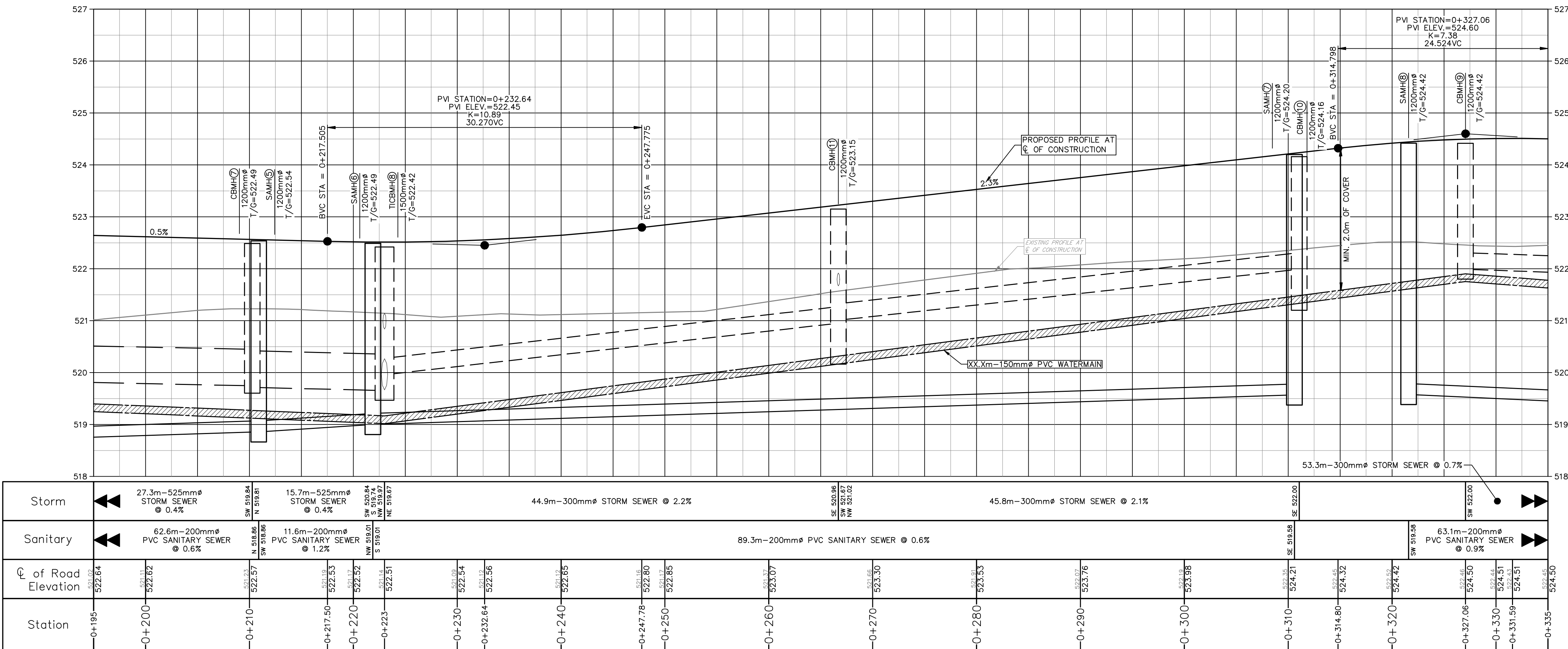
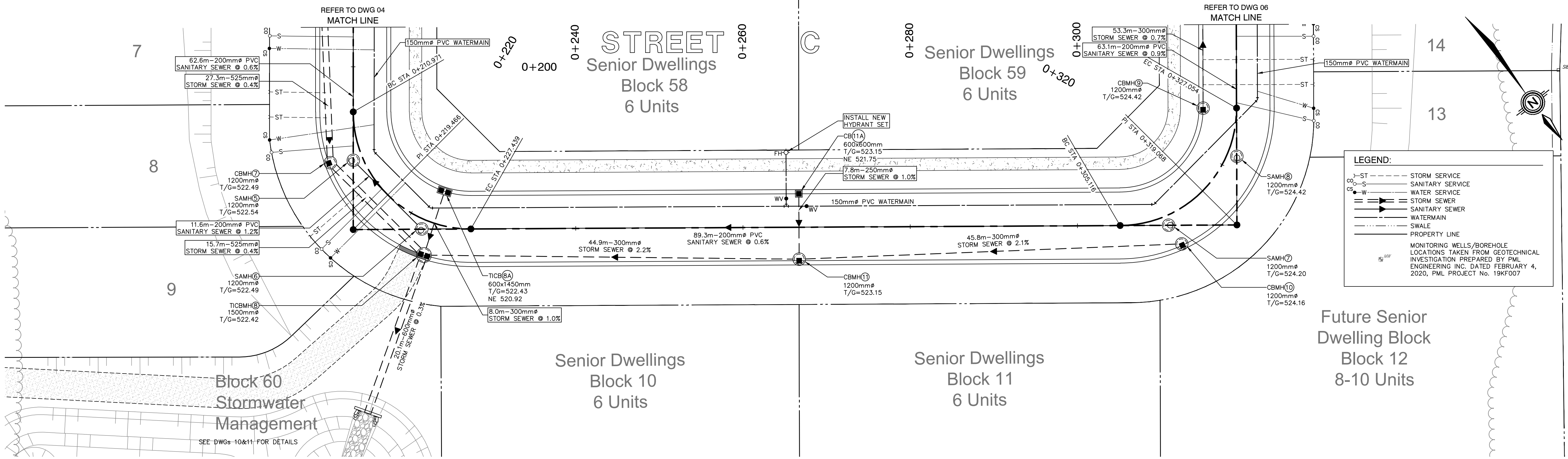
CONSTRUCTION OF  
**WHITE ROSE SUBDIVISION**  
PHASE 3  
(DUNDALK, ON)  
TOWNSHIP OF SOUTHGATE

TOWNSHIP OF SOUTHGATE  
185667 GREY ROAD 9  
HOPEVILLE, ON N0C 1B0  
  
**STREET A PLAN AND PROFILE**  
FROM STA. 0+000 TO 0+195

PROJECT No  
**A4165**  
DESIGNED BY: C.J.D.W.  
CHECKED BY: P.F.Z.  
APPROVED BY: R.K.  
DATE: JUNE 2021



SCALE:  
H: 1:250 H: 1:500  
V: 1:50 V: 1:100  
(86247) (17x117)  
UNLESS OTHERWISE SHOWN  
  
DRAWING NUMBER  
**04**



Storm	27.3m-200mm $\varnothing$ STORM SEWER @ 0.4%	15.7m-525mm $\varnothing$ STORM SEWER @ 0.4%	44.9m-300mm $\varnothing$ STORM SEWER @ 2.2%	45.8m-300mm $\varnothing$ STORM SEWER @ 2.1%	53.3m-300mm $\varnothing$ STORM SEWER @ 0.7%
Sanitary	62.6m-200mm $\varnothing$ PVC SANITARY SEWER @ 0.6%	11.6m-200mm $\varnothing$ PVC SANITARY SEWER @ 1.2%	89.3m-200mm $\varnothing$ PVC SANITARY SEWER @ 0.6%	63.1m-200mm $\varnothing$ PVC SANITARY SEWER @ 0.9%	
C of Road Elevation	522.84	522.82	522.83	522.85	522.80
Station	0+195	0+200	0+210	0+220	0+230

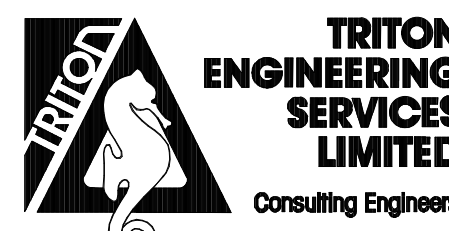
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#	YYYY/MM/DD	ISSUED FOR	XXXXX	X.X.X.
No	DATE	REVISION	INITIAL	

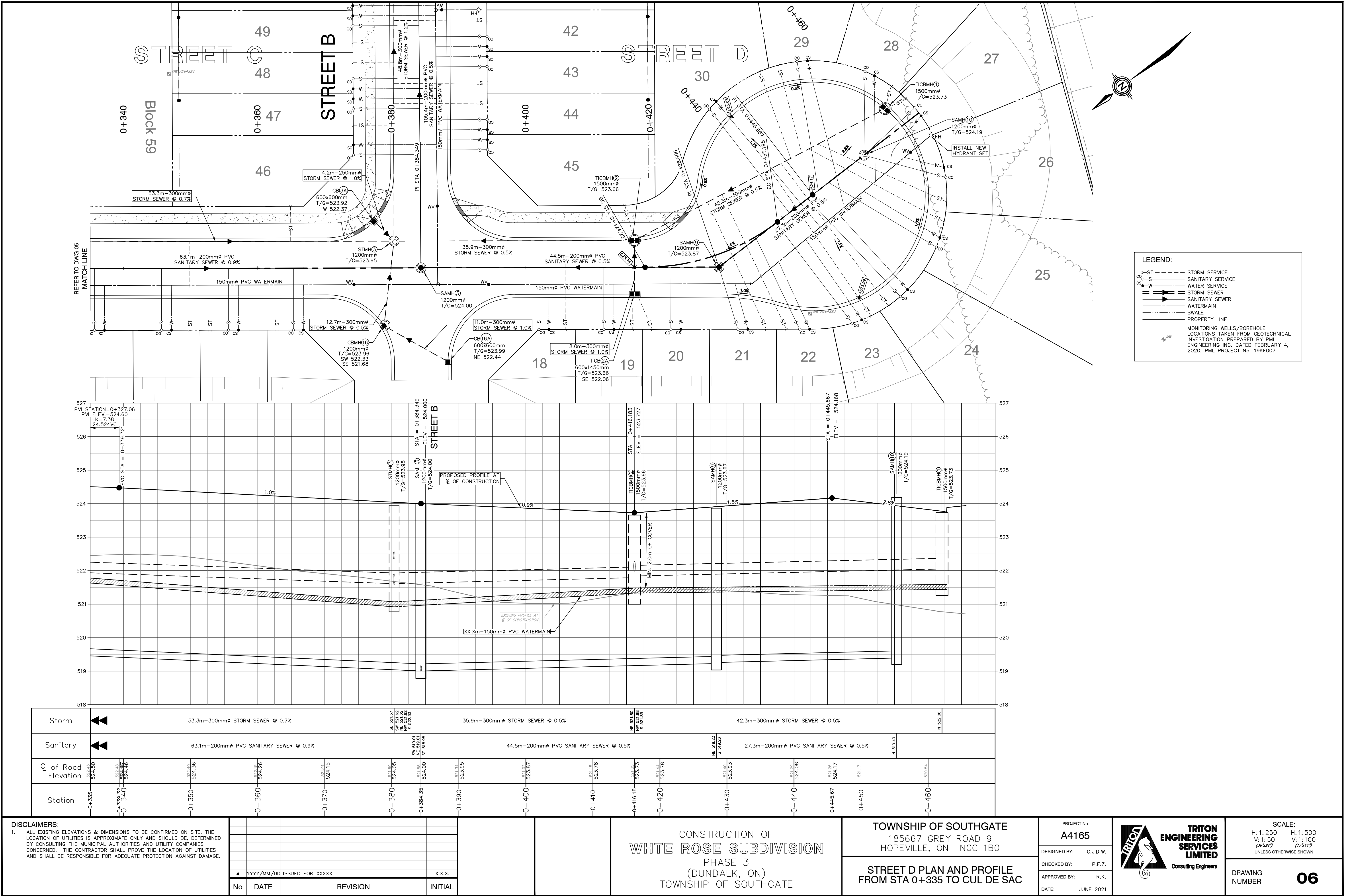
CONSTRUCTION OF  
WHITE ROSE SUBDIVISION  
PHASE 3  
(DUNDALK, ON)  
TOWNSHIP OF SOUTHGATE

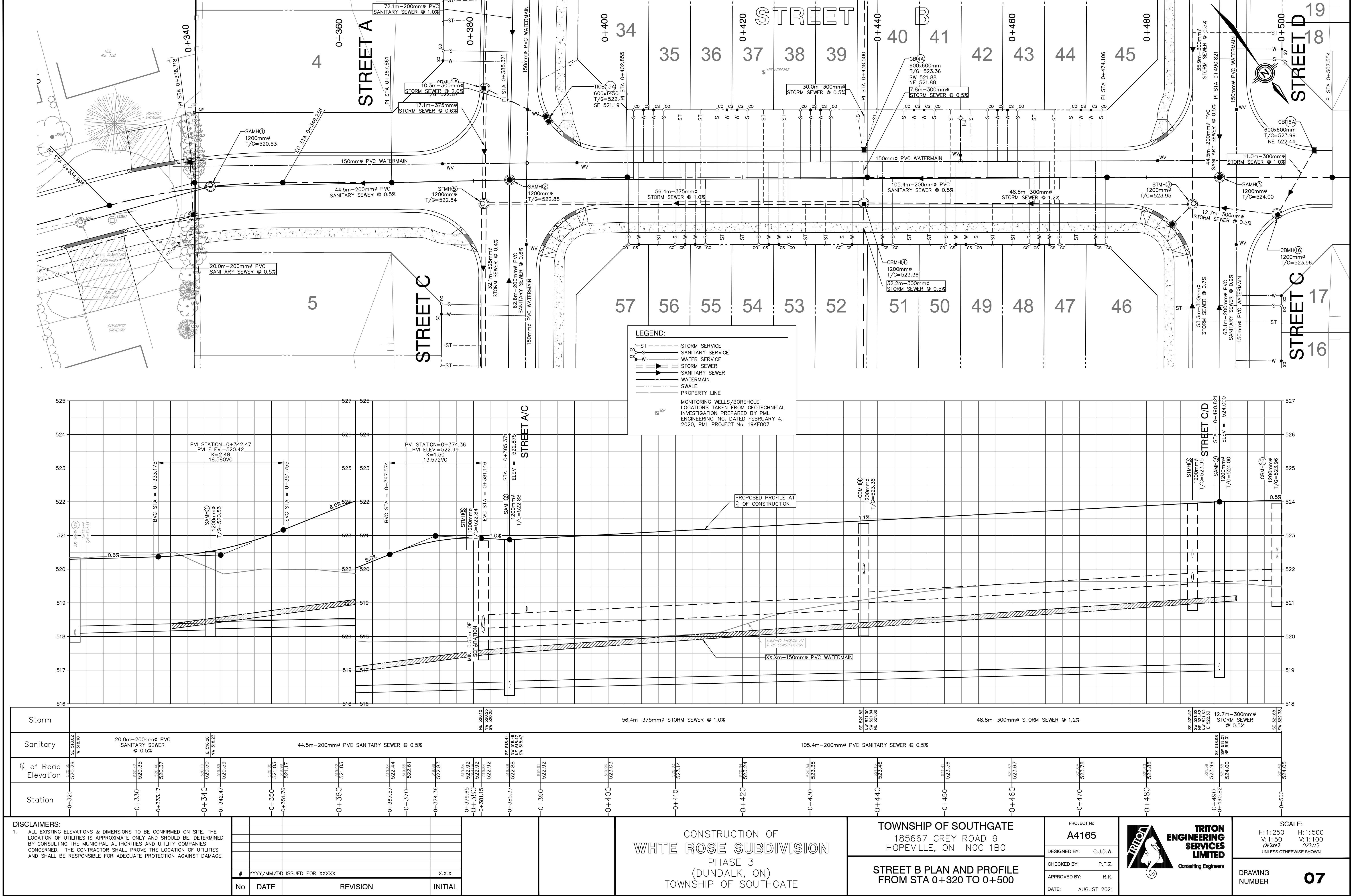
TOWNSHIP OF SOUTHGATE  
185667 GREY ROAD 9  
HOPEVILLE, ON N0C 1B0  
STREET C PLAN AND PROFILE  
FROM STA. 0+195 TO 0+335

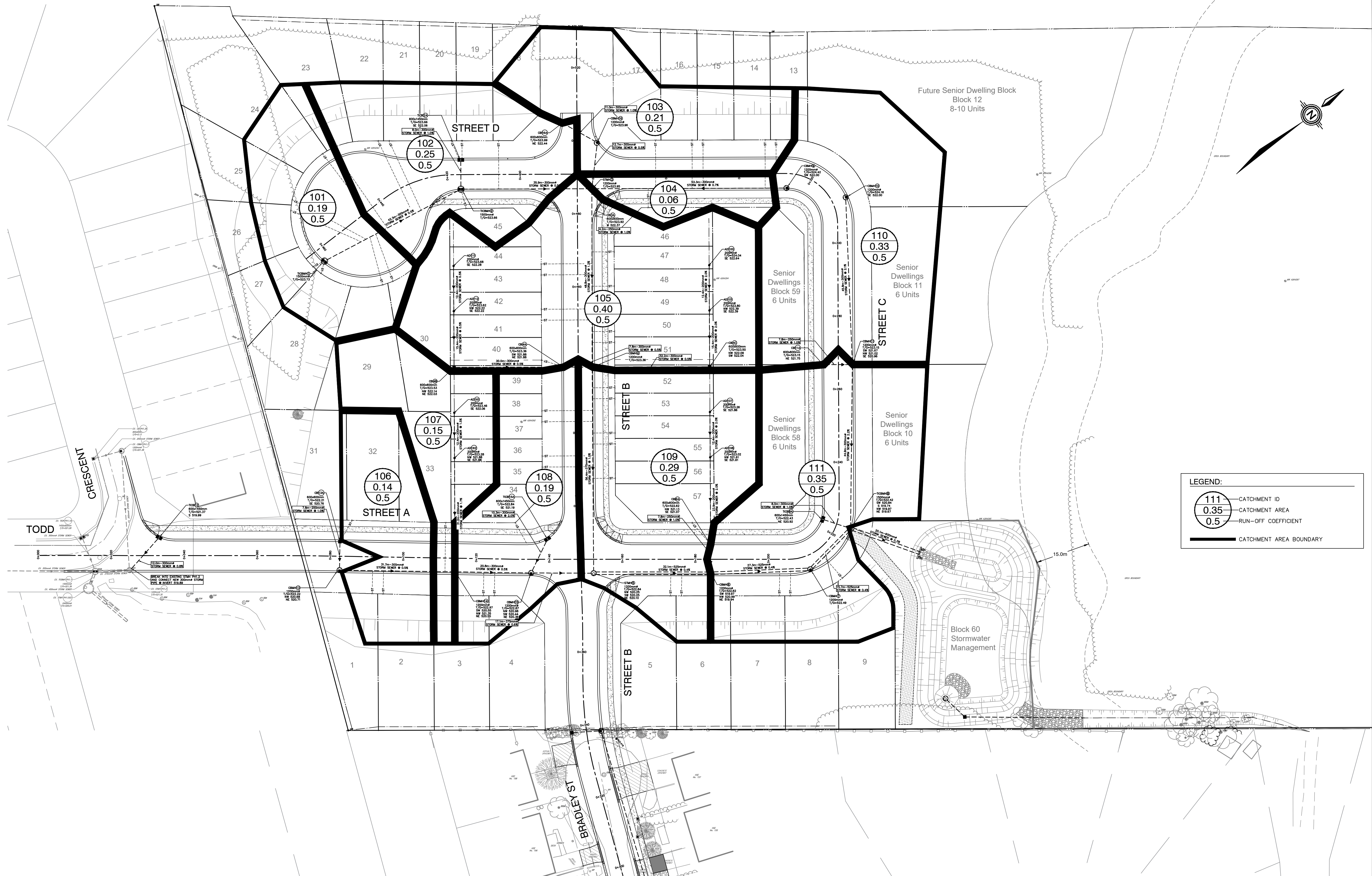
PROJECT No  
A4165  
DESIGNED BY: C.J.D.W.  
CHECKED BY: P.F.Z.  
APPROVED BY: R.K.  
DATE: JUNE 2021



SCALE:  
H:1:250 H:1:500  
V:1:50 V:1:100  
(8'x24') (17'x11')  
UNLESS OTHERWISE SHOWN  
DRAWING NUMBER  
05







LEGEND:

111	CATCHMENT ID
0.35	CATCHMENT AREA
0.5	RUN-OFF COEFFICIENT
	CATCHMENT AREA BOUNDARY

<b>DISCLAIMERS:</b> 1. ALL EXISTING ELEVATIONS & DIMENSIONS TO BE CONFIRMED ON SITE. THE LOCATION OF UTILITIES IS APPROXIMATE ONLY AND SHOULD BE, DETERMINED BY CONSULTING THE MUNICIPAL AUTHORITIES AND UTILITY COMPANIES CONCERNED. THE CONTRACTOR SHALL PROVE THE LOCATION OF UTILITIES AND SHALL BE RESPONSIBLE FOR ADEQUATE PROTECTION AGAINST DAMAGE.				<b>CONSTRUCTION OF WHITE ROSE SUBDIVISION PHASE 3 (DUNDALK, ON) TOWNSHIP OF SOUTHGATE</b>		<b>TOWNSHIP OF SOUTHGATE</b> 185667 GREY ROAD 9 HOPEVILLE, ON N0C 1B0	PROJECT No <b>A4165</b>	<b>TRITON ENGINEERING SERVICES LIMITED</b> Consulting Engineers	SCALE: 1:500    1:1000 (36'x24')    (17'x11') UNLESS OTHERWISE SHOWN	
						<b>STORM SEWER DRAINAGE PLAN</b>	DESIGNED BY: C.J.D.W.			
							CHECKED BY: P.F.Z.			
							APPROVED BY: R.K.			
							DATE: AUGUST 2021			
									DRAWING NUMBER	<b>08</b>

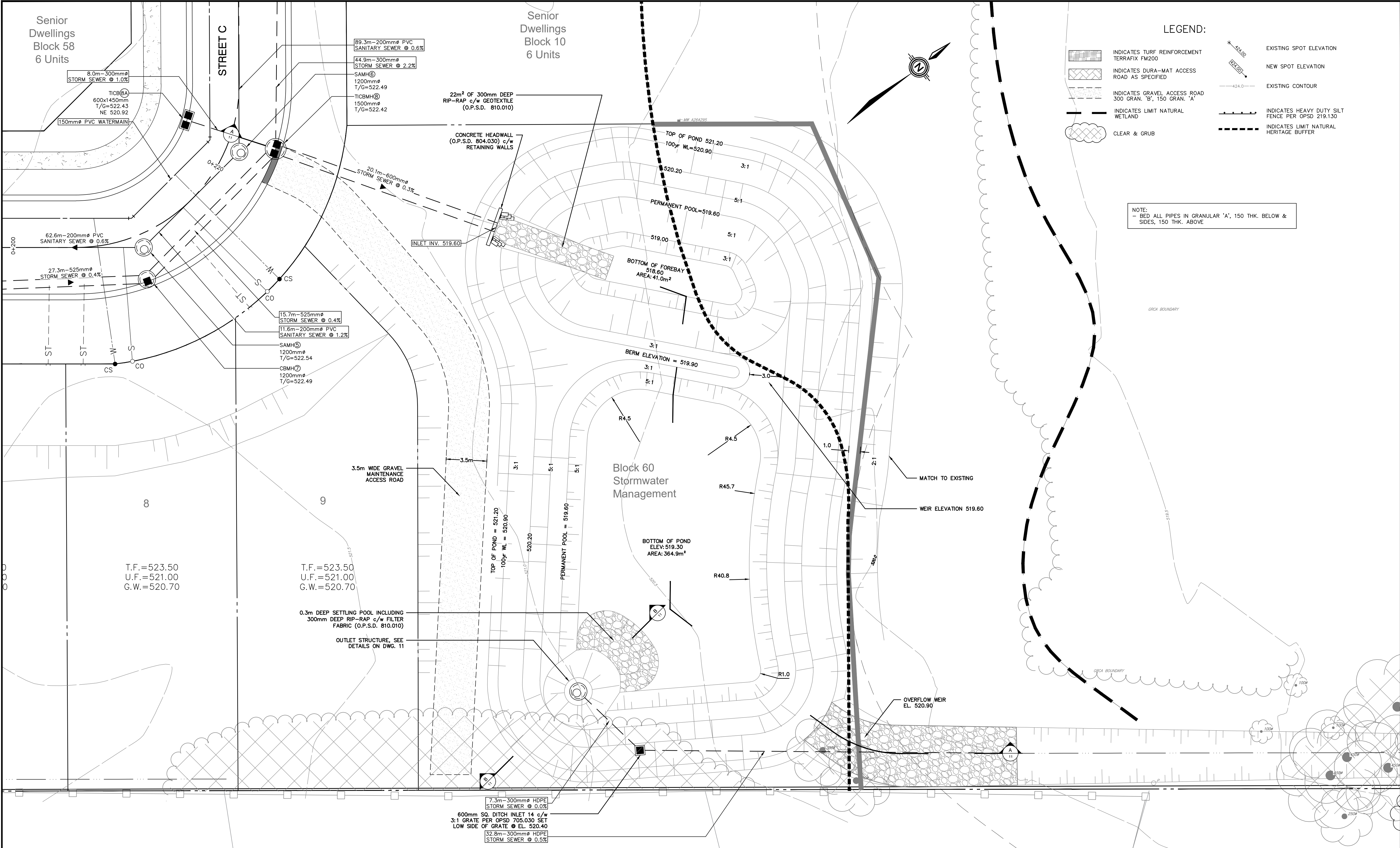
ARCH full bleed D (36.00 x 24.00 inches)



LEGEND:

104	CATCHMENT ID
0.63	CATCHMENT AREA
60	POPULATION
	CATCHMENT AREA BOUNDARY

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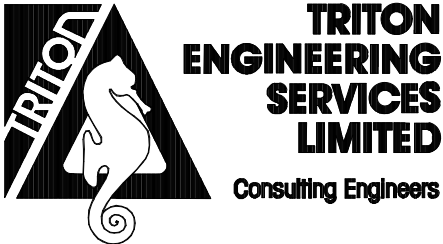
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#	YYYY/MM/DD	ISSUED FOR	XXXXX	X.X.X.
No	DATE	REVISION		INITIAL

CONSTRUCTION OF  
WHITE ROSE SUBDIVISION  
PHASE 3  
(DUNDALK, ON)  
TOWNSHIP OF SOUTHGATE

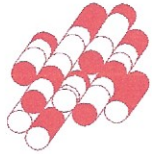
TOWNSHIP OF SOUTHGATE  
185667 GREY ROAD 9  
HOPEVILLE, ON N0C 1B0  
STORM WATER MANAGEMENT  
FACILITY PLAN

PROJECT No	A4165
DESIGNED BY:	C.J.D.W.
CHECKED BY:	P.F.Z.
APPROVED BY:	R.K.
DATE:	AUGUST 2021



SCALE:	
1:150	1:300
(38'x24')	
(17'x11')	
UNLESS OTHERWISE SHOWN	
DRAWING NUMBER	10





September 14, 2021

**White Rose Park (Div) c/o 2127107 Ontario Inc.**  
138 Kale Crescent  
Maple, Ontario  
L6A 3P9

Attention: Mr. Victor De Palma

---

**RE: PROPOSAL FOR ENGINEERING SERVICES  
ENVIRONMENTAL QUALITY OF EXCESS SOIL  
WHITE ROSE PARK SUBDIVISION - DUNDALK, ONTARIO**

---

Dear Mr. De Palma:

Terraprobe Inc. (Terraprobe) is pleased to provide White Rose Park (Div) c/o 2127107 Ontario Inc. with a proposal for engineering services in support of the above-noted project.

## **1.0 INTRODUCTION AND BACKGROUND**

The subject property ("Site or Property") is located north of Bradley Street, in the town of Dundalk, Ontario. As part of construction activities scheduled to take place at the site, excess earth fill material will be required from off-site locations, and it was reported that approximately 3,000 m<sup>3</sup> of excess soil would be required. Prior to the importation of earth fill materials, a review will be conducted to determine the environmental suitability of the earth fill material from each source site. Upon approval of a source site, soil sampling and chemical analysis will be conducted as soil arrives on site to meet the sampling requirements of Ontario Regulation 406/19 – Reuse of Excess Soil

## **2.0 SOIL MANAGEMENT**

Soil Management in Ontario takes into consideration the following Ministry of the Environment, Conservation and Parks (MECP) Regulations and guidance documents:

- *Ontario Ministry of Environment, Conservation and Parks. 2019. Regulation 406/19: On-Site and Excess Soil Management. Environmental Protection Act, R.S.O. 1990, c. E. 19 (O. Reg. 406/19)*
- *Ontario Ministry of Environment, Conservation and Parks. 2019. Rules for Soil Management and Excess Soil Quality Standards.*
- *Ontario Ministry of Environment, Conservation and Parks. 2004 (as amended). Regulation 153/04: Records of Site Condition – Part XV.1 of the Act. Environmental Protection Act. R.S.O. 1990, c. E. 19 (O. Reg. 153/04)*
- *Ontario Ministry of the Environment, Laboratory Services Branch. 2011. Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act.*

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**Terraprobe Inc.**

**Greater Toronto**

11 Indell Lane  
Brampton, Ontario L6T 3Y3  
(905) 796-2650 Fax: 796-2250

**Hamilton – Niagara**

903 Barton Street, Unit 22  
Stoney Creek, Ontario L8E 5P5  
(905) 643-7560 Fax: 643-7559

**Central Ontario**

220 Bayview Drive, Unit 25  
Barrie, Ontario L4N 4Y8  
(705) 739-8355 Fax: 739-8369

**Northern Ontario**

1012 Kelly Lake Rd., Unit 1  
Sudbury, Ontario P3E 5P4  
(705) 670-0460 Fax: 670-0558

- *Ontario Ministry of Environment, Conservation and Parks. 2019. Regulation 347: General – Waste Management. Environmental Protection Act, R.S.O. 1990, c. E. 19 (O. Reg. 347)*

## 2.1 Ontario Regulation 406/19

For off-site disposal of the excess soil, all analytical data will be compared to the Table 2.1 and 3.1 Standards as well as the Table 1 Standards from O. Reg. 153/04, as amended.

## 2.2 Soil Sampling and Chemical Analysis

At a minimum, the excess soil must be analyzed for petroleum hydrocarbons (PHCs) (F1 through F4), including benzene, toluene, ethylbenzene, xylenes (BTEX), Metals and Inorganics (including Electrical Conductivity [EC] and Sodium Adsorption Ratio [SAR] and pH). A Phase One ESA or Assessment of Past Uses is required in order to identify the contaminants of potential concern that will be the focus of the sampling and analysis plan; alternatively the receiver site can specify the analytical testing requirements. Additional Contaminant of Potential Concern (CoPC) identified may include Polycyclic Aromatic Hydrocarbons (PAHs), Volatile Organic Compounds (VOCs), Organochlorinated Pesticides (OCPs) and Polychlorinated Biphenyl (PCBs).

Once source site data is reviewed, analytical testing parameters will be determined. Based on the estimated volume of soil required, the following in-situ sampling approach must be conducted at the following frequency:

- A minimum of three (3) in-situ samples shall be analyzed if less than 600 m<sup>3</sup> of soil will be excavated;
- If more than 600 cubic meters of soil will be excavated, at least one (1) in-situ soil sample shall be analyzed for each 200 cubic meters of soil for the first 10,000 cubic meters of soil to be excavated;

It has been estimated that approximately 3,000 m<sup>3</sup> of soil will be required. Therefore, based on the expected volume of soil requiring off-site removal, under O.Reg 406/19, fifteen (15) samples will be required along with two (2) quality control/quality assurance (QC/QA) samples for laboratory testing purposes.

The table below provides a summary of the number of samples based on the expected volume.

BULK ANALYSIS (export of excess soil)

Volume of Soil	Number of Samples
Number of samples for the first 600 m <sup>3</sup> of soil	3
Number of samples for more than 601 m <sup>3</sup> to less than 3,000 m <sup>3</sup> (1 Sa/200m <sup>3</sup> )	12
Duplicate Samples	2

SPLP ANALYSIS

Volume of Soil	Number of Samples
Number of samples for the first 600 m <sup>3</sup> of soil	3
10% of the total number of bulk analysis samples collected	2

- Source site data from a potential source site will be evaluated to determine the environmental quality of the earth fill material. If approved, the earth fill material will begin to arrive on site
- Based on the sampling frequency identified above (1 sample per 200 m<sup>3</sup>), soil sample will be collected from dump trucks as they arrive on site, one sample will be collected from every twentieth load that arrive on site.

- While on-site, all workers (Terraprobe and White Rose Park (Div) c/o 2127107 Ontario Inc. Staff) are required to adhere to social distancing and face mask protocols for COVID-19 protection.
- At this time, the analytical testing parameters are not known, as such tests will be conducted for the common parameters, which include M&I, PHC, BTEX, VOC and PAH. Please note if additional CoPC are identified, additional analysis will need to be conducted; alternatively, if fewer CoPC are identified, the fewer analytical parameter will be tested.
- All samples will be submitted on a regular turnaround basis (5 to 7 business days).
- Upon recite of the results, an e-mail correspondence will be provided commenting on the environmental suitability of the material. A report will be prepared to compare the results to O. Reg. 153/04 Table 1 Standards as requested.

### 3.0 BUDGET

Terraprobe is providing the following quotation as fixed lump sum costs for the work program detailed. The cost provided excludes all taxes, including HST. The quoted cost is as follows:

#### ENVIRONMENTAL QUALITY ANALYSIS OF EXCESS SOIL

##### Assessment of Past Use

Report Review (per source site; 1 in total).....	\$ 875
Email correspondence (per source site, 1 in total).....	\$ 375
Engineering Analysis and Letter Report (for approved source sites, 1 in total).....	\$ 1,250

##### Chemical Analysis of Imported Soil

Environmental Technician 20 site visits @\$375 .....	\$ 7,500
15 Soil Samples each @\$100 for M&I .....	\$ 1,500
15 Soil Samples each @\$165 for PHCs, BTEX & VOCs.....	\$ 2,475
15 Soil Samples each @\$110 for PAHs.....	\$ 1,650
2 Soil Sample each @\$375 for QC/QA .....	\$ 750
5 Soil Samples each @\$425 for TCLP analysis.....	\$ 2,125
22 Soil Samples each @\$7 for Sampling Supplies and Disposal.....	\$ 154
Project Management.....	\$ 900
Review and Analysis of Results, Drafting .....	\$ 575
Report Preparation .....	\$ 1,295

**TOTAL SERVICES (HST extra).....\$ 21,424**

The above budget does not include for any meetings or in-depth consultation after the issue of the report. Additional works as authorized by the client (meetings, soil/ground water chemistry, consultation after issue of the reports, etc.) will be completed on a time and disbursement basis. If Terraprobe's engineering services are required for purposes other than those detailed above, our hourly rates are as follows.

Field Technician	\$75/hr
Project Engineer	\$125/hr
Associate Engineer	\$165/hr



**Terraprobe**

Principal Engineer	\$215/hr
Vehicle Expense	\$0.50/km
Disbursements	at cost plus 10%

## 4.0 CLOSURE FIRM EXPERIENCE

Terraprobe was incorporated in 1977. Terraprobe is a Canadian owned firm with a total staff of over 200, including professional engineers, hydrogeologists, and environmental scientists. Terraprobe operates offices in Brampton, Barrie, Stoney Creek, and Sudbury and provides services throughout Ontario. Although the firm operates primarily in Ontario, we also provide services in British Columbia, Manitoba, the Yukon, the Maritimes, New York, Michigan, and the Caribbean to meet our client's needs.

Terraprobe provides consulting services to a wide range of public and private sector clients. Services are offered in the fields of geo-environmental engineering, geotechnical engineering, construction and materials inspection, and shoring and excavation support. Each project is managed by a senior member of the firm.

## 5.0 PROJECT TEAM

### Mr. Samuel Oyedokun, P.Eng., PMP., QP<sub>ESA</sub> – Project Lead (Environmental)

Mr. Oyedokun is a Professional Engineer and an Associate of Terraprobe Inc. Mr. Oyedokun has over 12 years of related consulting experience and has managed numerous projects, including Phase One and Phase Two Environmental Site Assessments, Site Soil and Ground Water Remediation, and both Urban and Rural Hydrogeology. Mr. Oyedokun also has experience in designated substance survey, air quality and vapour intrusion assessments. Mr. Oyedokun is a certified project management professional and is a qualified person under O.Reg.153/04 for submitting Records of Site Condition. Mr. Oyedokun will be the Senior Project Manager and QP of the project overseeing the overall project management and providing technical guidance.

### Prakash Patel, C.E.T. – Environmental Project Manager

Mr. Prakash Patel is an Environmental Project Manager with Terraprobe who has 16 years of direct experience in the consulting industry. Mr. Patel has a Diploma in Environmental Engineering Technology from Humber College of Applied Arts & Technology and a Post Graduate Certificate in Environmental Engineering Science for Ryerson University. Mr. Patel has conducted and supervised numerous Phase One and Phase Two Environmental Site Assessments for a variety of agricultural, residential, industrial, commercial and institutional properties. He also has experience in site remediation, environmental monitoring and submission of Record of Site Condition.

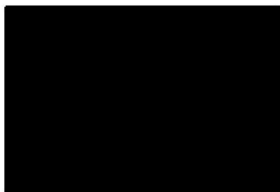
## 6.0 INSURANCE

Terraprobe maintains Professional Errors & Omissions, General Liability, and Pollution Liability Insurance. Copies of certificates are available upon request.

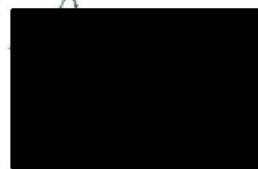
## 7.0 CLOSURE

We trust this information is sufficient for your present purposes. Should you have any questions concerning this proposal, please do not hesitate to contact the undersigned. If you would like us to proceed with the investigation, acceptance of the proposal can be indicated below or in your own form of purchase order.

### **Terraprobe Inc.**



Prakash Patel, C.E.T.  
*Project Manager*



Samuel Oyedokun, P.Eng., PMP, QP<sub>ESA</sub>  
Associate, Environmental Engineering



October 4, 2021

PML Ref.: 19KF007  
Report: 4

Mr. Domenico De Palma  
257090 Ontario Inc.  
138 Kate Crescent  
Maple, Ontario  
L6A 3P9

Dear Mr. De Palma

**Excess Soil Management – Source Site Review**  
**White Rose Park Residential Subdivision, Phase 3**  
**North of Bradley Street**  
**Dundalk, Ontario**

Peto MacCallum Ltd. (PML) has completed a review of chemical analysis results for excess soil proposed to be imported to the White Rose Park Subdivision, Phase 3, located north of Bradley Street in Dundalk, Ontario. Authorization to proceed with this assignment was provided by Mr. Vittorio De Palma of White Rose Park in an email dated September 30, 2021.

**Methodology**

PML reviewed the report(s) provided for the Source Site. A summary of the findings is provided in the following table:

Data	Notes/Comments
Source Site Location:	Southwest corner of Highway 7 and Interchange Way, Vaughan, Ontario
Source Site Data: Report(s) Title, Author and Date:	<b>Document 1:</b> GTR-00038035 Festival – Highway 7 and Interchange Way, Vaughan, Excess Soil Sampling Program for Importation to the Roads at Watersands Subdivision, City of Barrie and Town of Innisfil– Prepared by exp. dated June 21, 2021 (copy attached as Appendix A)  <b>Document 2:</b> Phase I Environmental Site Assessment (ESA) by Golder Associates in August 2018 (Reviewed and referenced by exp. in Document 1, but copy not provided)
What is the Source Site history / use in the vicinity of Source Site?	It is understood that the Source Site is currently and historically undeveloped land. exp. reports that the Golder Phase I ESA did not identify any Areas of Potential Environmental Concern (APECs) on the Site.
Date that Samples were Obtained:	June 7, 2021
Source of the excess soil:	In situ soil to be excavated during excavations for construction at the Source Site.



Data	Notes/Comments
Contaminants of concern (COCs) identified in the Phase One ESA:	None
COCs tested in the soil samples:	12 Metals (including hydride forming metals) and inorganics (including EC/SAR); 12 Petroleum hydrocarbon (PHC) fractions F1 to F4; 12 Benzene, Toluene, Ethylbenzene, Xylene (BTEX) 12 Polycyclic aromatic hydrocarbons (PAHs)
Appropriate vapour screening conducted?	Yes (max. reported value 10 ppmv)
Samples specific to the excess soil approval:	Refer to <b>Document 1</b> .
Sampling and testing frequency in accordance with O. Reg. 406/19 <sup>1</sup>	Yes (Refer to Note 1)
Estimated schedule for importation of material:	October 2021
Volume approved/represented by the analyses provided:	Refer to Drawing 1 attached
What is the soil type/description?	Brown Sandy Silt
Soil quality meets the applicable Table 2.1 residential/parkland/institutional Excess Soil Quality Standards (ESQS):	Yes, except for the following: <ol style="list-style-type: none"> <li>1. Several parameters have reported detection limits which are above the corresponding ESQS;</li> <li>2. One sample (TH101-SS2) which has an exceedance of Sodium Adsorption Ratio (SAR)</li> </ol>

**Note:**

1. Cognizant of the fact that there are no identified APECs on the site, the sampling frequency is considered reasonable.

Based on our review of the Source Site Information, the reported test results meet the applicable ESQSs for residential/parkland/institutional property use in a potable ground water condition as presented in “Rules for Soil Management and Excess Soil Quality Standards”, Appendix 1, Table 2.1 **except for the following:**

1. Several parameters have reported detection limits that are above the corresponding ESQSs;
2. One sample (TH101-SS2) which has an exceedance of Sodium Adsorption Ratio (SAR)



Regarding Item 1, the parameters for which the laboratory analytical detection limit was above the corresponding ESQS, are not identified as Contaminants of Potential Concern (COPCs) for the Source Site; as such, it is unlikely that there are exceedances of these parameters.

Regarding Item 2, elevated SAR is typically attributed to the use and application of de-icing salts for the safety of vehicular or pedestrian traffic under conditions of snow or ice or both. Under O.Reg. 406/19, excess soil quality standards for chemicals (i.e. EC and SAR) in soil resulting solely from the use of a substance for the safety of vehicular or pedestrian traffic applied under conditions of snow or ice or both are deemed to be met if the following criteria are met:

If the soil is to be removed from the Source Site for off-site reuse, the following conditions must be met.

- i. The excess soil is finally placed at one of the following locations:
  - a) where it is reasonable to expect that the soil will be affected by the same chemicals (EC/SAR) as a result of continued application of a substance for the safety of vehicular or pedestrian traffic under conditions of snow or ice;
  - b) at an industrial or commercial property use and to which non-potable standards would be applicable; or
  - c) at least 1.5 metres below the surface of the soil.
- ii. The excess soil is not finally placed at any of the following locations:
  - a) within 30 metres of a waterbody;
  - b) within 100 metres of a potable water well or area with an intended property use that may require a potable water well; or,
  - c) a location that will be used for growing crops or pasturing livestock unless the excess soil is placed 1.5 metres or greater below the soil surface.
- iii. The project leader or operator of the Source Site Project Area has informed the Receiving Site owner or operator that the excess soil is from a location that may be expected to contain chemicals (EC and/or SAR) and, if sampling and analysis has been conducted in accordance with the regulation, the project leader or operator of the Project Area has provided relevant sampling results to the Receiving Site owner or operator, including the soil characterization report if prepared, and identified and communicated any potential risks to surface water and ground water to the receiving Site owner or operator.

As per the regulation, the SAR impacted material is not suitable for reuse at White Rose Residential Subdivision, Phase 3 except if it is placed as subsurface fill (below 1.5 m depth) or is placed within the limits of roadway areas which will be subjected to ongoing application of de-icing salts.

Based on the test results provided, an area of approximately 12,290 m<sup>2</sup> between 0.0 to 3.0 m depth in the south area of the site as shown on the attached Source Site Plan, Drawing 1, is suitable for importation to the White Rose Residential Subdivision, Phase 3 for use as general fill, subject to geotechnical suitability.



An approximate area of 8,850 m<sup>2</sup> in the north area of the site as shown on the attached source Site Plan, Drawing 1, is indicated to be impacted or potentially impacted with salt (EC and/or SAR) and is not suitable for importation to the White Rose Residential Subdivision, Phase 3, except where it can be placed in roadways and/or as subsurface fill, and subject to the placement restrictions outlined in O.Reg. 406/19 as previously discussed. Additional sampling and analytical testing at the Source Site can be undertaken by the Source Site QP to further delineate the extent of the SAR impacts and to refine the quantity estimates.

It should be noted that the soil conditions between and beyond the sampled locations at the Source Site may differ from those encountered during the sampling. PML should be contacted if impacted soil conditions become apparent during excavation and evaluate whether modifications to the conclusions documented in this report are necessary.

PML recommends the excavated material be carefully examined during excavation under the supervision of the Source Site Qualified Professional (QP) to confirm the soil quality meets the findings of this soil sampling and chemical testing report. It is recommended that a tracking system be in place to document the transport of excess soil from the Source Site to the Reuse Site.

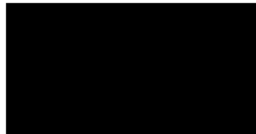
It is recommended that the audit sampling of all imported excess soil be carried out to verify that the environmental quality of the excess soil meets the applicable ESQs. Sampling and analytical testing should be at a minimum frequency of 1 sample for 2,000 m<sup>3</sup>.

This report is subject to the Statement of Limitations that is included with this report (Appendix B) and which must be read in conjunction with the report.

We trust the information presented in this report is sufficient for your present purposes. If you have any questions, please do not hesitate to contact our office.

Sincerely

Peto MacCallum Ltd.



Scott Jeffrey, P.Eng., QP<sub>ESA</sub>, LEED<sub>GA</sub>  
Senior Associate  
Regional Manager, Geotechnical and Geoenvironmental Services

SJ:ld

Enclosure(s):

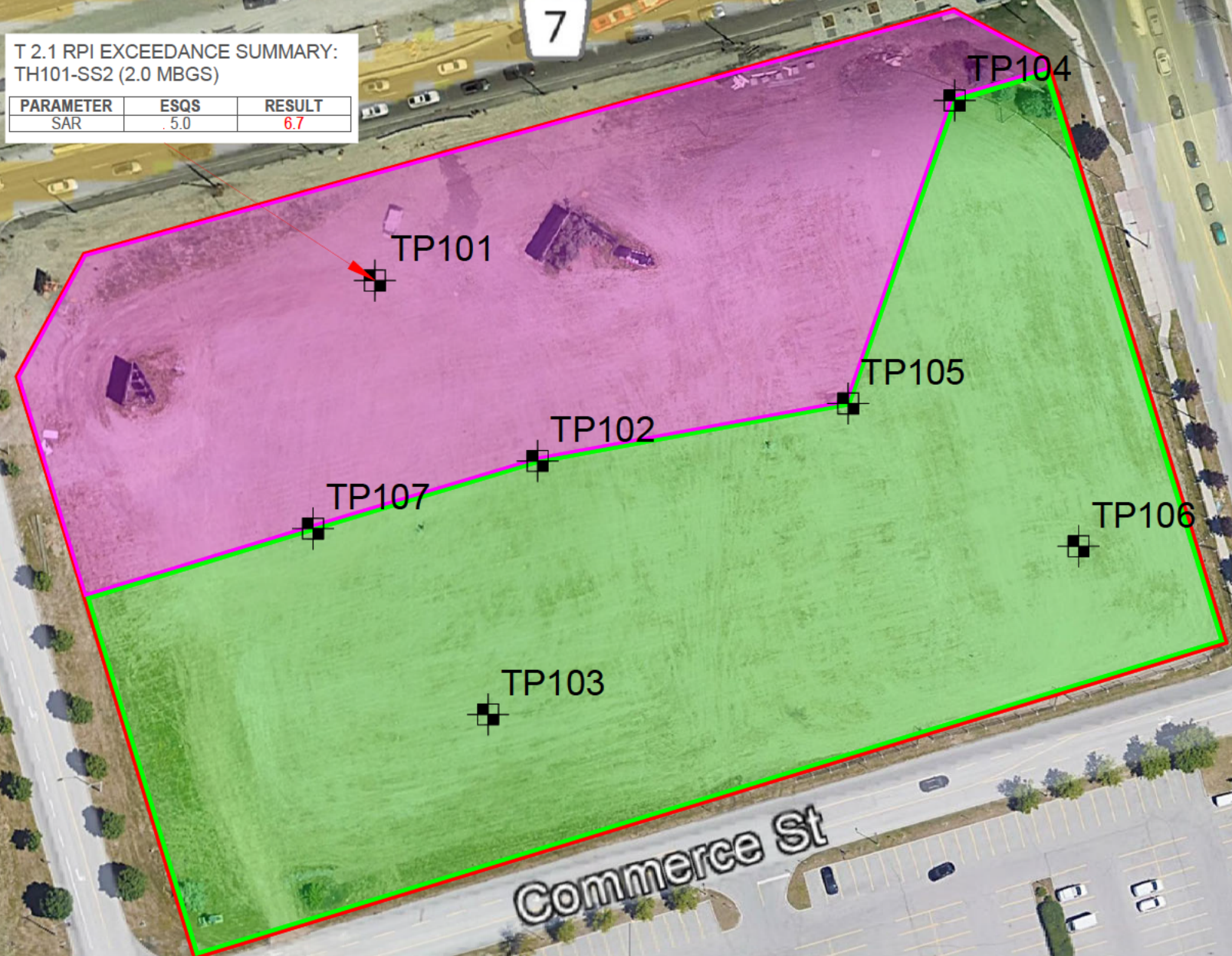
Drawing 1 – Source Site Plan Southwest Corner of Highway 7 and Interchange Way, Vaughan, Ontario  
Appendix A – Source Site Data  
Appendix B – Statement of Limitations

Distribution (via email):

1 cc: Domenico De Palma, 257090 Ontario Inc. (dd@whiterosepark.com)  
1 cc: Vittorio De Palma, 257090 Ontario Inc. (victor@whiterosepark.com)

T 2.1 RPI EXCEEDANCE SUMMARY:  
TH101-SS2 (2.0 MBGS)

PARAMETER	ESQS	RESULT
SAR	5.0	6.7



KEY PLAN  
VAUGHAN, ONTARIO

LEGEND:

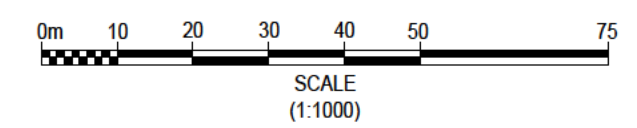
- TESTPIT LOCATION (EXP SERVICES INC.)
- APPROXIMATE SITE BOUNDARY

SOURCE OF EXCESS SOIL:

- APPROXIMATE EXCAVATION AREA LIMITS APPROVED FOR IMPORTATION TO WHITE ROSE RESIDENTIAL SUBDIVISION, PHASE 3, FROM DEPTHS 0 TO 3.0 m (APPROXIMATELY 12920 m<sup>2</sup>)
- APPROXIMATE AREA NOT SUITABLE FOR IMPORTATION TO WHITE ROSE RESIDENTIAL SUBDIVISION, PHASE 3, EXCEPT FOR USE WITHIN ROADWAYS OR AS SUBSURFACE FILL BELOW 1.5 M DEPTH (APPROXIMATELY 8850 m<sup>2</sup>)

REFERENCE:

PLAN PRODUCED FROM EXCESS SOIL SAMPLING PROGRAM FOR IMPORTATION TO THE ROADS AT WATERSANDS SUBDIVISION, CITY OF BARRIE AND TOWN OF INNISFIL - TEST PIT LOCATION PLAN, PREPARED BY EXP SERVICES INC., DRAWING NO. 1, DATED 06/2021.



EXCESS SOIL MANAGEMENT - SOURCE SITE REVIEW  
WHITE ROSE PARK SUBDIVISION  
DUNDALK, ONTARIO

SOURCE SITE PLAN: SOUTHWEST CORNER OF HIGHWAY 7  
AND INTERCHANGE WAY, VAUGHAN, ONTARIO



DRAWN	FH	DATE	SCALE	PML REF.	DRAWING NO.
CHECKED	SJ	OCT 2021	AS SHOWN	19KF007	1
APPROVED	SJ				



## **APPENDIX A**

### SOURCE SITE DATA



June 21, 2021

ConDrain Company Limited  
30 Floral Parkway, Suite 300  
Concord, Ontario  
L4K 4R1

Attention: Mr. Angelo Macchiusi

Re: GTR-00038035-00 Festival – Highway 7 and Interchange Way, Vaughan  
Excess Soil Sampling Program for Importation to the Roads at Watersands Subdivision,  
City of Barrie and Town of Innisfil

Dear Mr. Macchiusi:

EXP Services Inc. (EXP) was retained by ConDrain Company Limited (Client) to conduct a Soil Sampling Program at the property located at the southwest corner of Highway 7 and Interchange Way, Vaughan, Ontario (hereafter referred to as the “source site”). EXP understands that the Soil Sampling Program was required to determine the soil quality of the material at the source site for potential soil exportation to the reuse site (Roads at Watersands Subdivision, City of Barrie and Town of Innisfil; hereafter referred to as the “reuse site”). Based on EXP’s review of a Phase I Environmental Site Assessment (ESA) conducted by Golder Associated in August 2018 (Golder, 2018) from the City of Vaughan website, the site does not contain any areas of potential environmental concern (APECs) and as such, the sampling frequency and methodology was chosen at the discretion of the Qualified Person for Environmental Site Assessment (QPESA) in compliance with Ontario Regulation 406/19 as applicable in the calendar year 2021.

## 1 Scope of Work

EXP collected a total of twelve (12) soil samples from the seven (7) test pits at the source site for commonly found contaminants in soil. Based on a lack of APECs at the source site, the number of samples retrieved was deemed sufficient. Approximately 10,000 m<sup>3</sup> of soil is anticipated to be imported to the reuse site.

The soil samples were submitted to Bureau Veritas Labs (BV Labs), an accredited laboratory by the Standards Council of Canada/Canadian Association of Environmental Analytical Laboratories (Accredited Laboratory No.97) in accordance with ISO/IEC 17025:1999 – “General Requirements for the Competence of Testing and Calibration Laboratories” for one or more of the following analysis: Petroleum Hydrocarbons (PHCs), Benzene Toluene Ethylbenzene and Xylenes (BTEX), Metals and Inorganics, and Polycyclic Aromatic Hydrocarbons (PAHs) analysis.

## 2 Assessment Criteria

The assessment criteria, Site Condition Standards, established under subsection 168.4(1) of the Environmental Protection Act. Tabulated generic criteria are provided in “Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act” (“the SGWS Standards”). The SGWS Standards specify SCS for soil, groundwater and sediment that are tabulated as follows:

Table 1 - applicable to sites where background concentrations must be met (full depth) such as sensitive sites where site-specific criteria have not been derived;

Table 2 - applicable to sites with potable groundwater and full depth restoration;

Table 3 - applicable to sites with non-potable groundwater and full depth restoration;

Table 4 - applicable to sites with potable groundwater and stratified restoration;

Table 5 - applicable to sites with non-potable groundwater and stratified restoration;

Table 6 - applicable to sites with less than 2 m of overburden above bedrock in a potable groundwater condition;

Table 7 - applicable to sites with less than 2 m of overburden above bedrock in non-potable groundwater condition;

Table 8 - applicable to sites within 30 m of a water body in a potable groundwater condition;

Table 9 - applicable to sites within 30 m of a water body in a non-potable groundwater condition

In addition, for the purposes of soil exportation, EXP also compared the analytical results against the generic Excess Soil Quality Standards (ESQS) as established under the Environmental Protection Act and presented in the document MECP "O. Reg 406/19: On-Site and Excess Soil Management" (MECP 2019). Tabulated background ESQS (Table 1) applicable to environmentally sensitive Sites and effects based generic ESQS (Tables 2.1 to 9.1) applicable to non-environmentally sensitive Sites are provided in the accompanying "Rules for Soil Management and Excess Soil Quality Standards" (MECP 2019) document. The effects based ESQS (Tables 2.1 to 9.1) are protective of human health and the environment for different groundwater conditions (potable and non-potable), land use scenarios (residential, parkland, institutional, commercial, industrial, community and agricultural/other), soil texture (coarse or medium/fine) and restoration depth (full or stratified).

Tables 1 to 9.1 of MECP (2019) are summarized as follows:

Table 1 – applicable to sites where background concentrations must be met (full depth), such as sensitive sites where site-specific criteria have not been derived;

Table 2.1 – applicable to sites with potable groundwater and full depth restoration;

Table 3.1 – applicable to sites with non-potable groundwater and full depth restoration;

Table 4.1 – applicable to sites with potable groundwater and stratified restoration;

Table 5.1 – applicable to sites with non-potable groundwater and stratified restoration;

Table 6.1 – applicable to sites with potable groundwater and shallow soils;

Table 7.1 – applicable to sites with non-potable groundwater and shallow soils;

Table 8.1 – applicable to sites with potable groundwater and that are within 30 m of a water body; and,

Table 9.1 – applicable to sites with non-potable groundwater and that are within 30 m of a water body.

Application of the generic or background ESQS to a specific site is based on a consideration of site conditions related to soil pH (i.e. surface and subsurface soil), thickness and extent of overburden material, (i.e. shallow soil conditions), and proximity to an area of environmental sensitivity or of natural significance.

For the purposes of soil exploration, EXP compared the tested soil samples with Table 2.1 SCS, for Industrial/Commercial/Community (ICC), in a coarse textured soil condition.

### 3 Methodology

The fieldwork of the Soil Sampling Program was conducted on June 7, 2021. Twelves (12) soil samples were collected from seven (7) test pits advanced with a contractor provided excavator at the source site, at approximately 0.3 metres below ground surface (m bgs) to 3.0 m bgs.

EXP staff documented the depth of soil sample collection, the total headspace reading in parts per million using an RKI Eagle 2, and recorded visual or olfactory observations of potential impacts. Dedicated nitrile gloves (i.e., one (1) pair per sample) were used during sample handling. No petroleum-based greases or solvents were used during the sampling program.

The soil samples were submitted for the following analysis: PHCs, BTEX, Metals and Inorganics, and PAHs analysis. No petroleum odor or staining was detected in the soil samples at the time of sampling.

The approximate location of each soil samples is shown on the Soil Sampling Plan (Figure 1) while field observations are summarized below.

Sample ID	Test Pit ID	Headspace Vapour Reading (ppmv)	Depth (m bgs)	Soil Type	Analysis
TH101-SS1	TP101	0	0.3	Brown/Dark Gray Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs
TH101-SS2	TP101	0	2.0	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs
TH102-SS1	TP102	0	3.0	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs
TH103-SS1	TP103	0	0.3	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs
TH103-SS2	TP103	0	2.0	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs
TH104-SS1	TP104	0	0.3	Brown Sandy silt with gravel inclusion	PHCs, BTEX, Metals and Inorganics, and PAHs
TH104-SS2	TP104	0	2.0	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs
TH105-SS1	TP105	0	0.3	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs
TH105-SS2	TP105	0	2.0	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs

Soil Sampling Program  
Festival – Highway 7 and Interchange Way, Vaughan  
GTR-00038035-00  
June 21, 2021

Sample ID	Test Pit ID	Headspace Vapour Reading (ppmv)	Depth (m bgs)	Soil Type	Analysis
TH106-SS1	TP106	10	0.3	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs
TH106-SS2	TP106	0	2.0	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs
TH107-SS1	TP107	0	3.0	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs
TH1050-SS2	Duplicate of TH105-SS2	0	2.0	Brown Sandy silt	PHCs, BTEX, Metals and Inorganics, and PAHs

## 4 Analytical Results

In accordance with the scope of work, chemical analyses were performed on soil samples recovered at the selected depth. Soil analytical results are summarized, and the Certificates of Analysis are enclosed in Appendix A. The results of the soil samples compare to the applicable SCS are shown below.

Tables 2.1 ICC SCS				
Sample IDs	PHC	BTEX	Metals and Inorganics	PAHs
TH101-SS1	Pass	DL* of Benzene above Table 2.1	Pass	Pass
TH101-SS2	Pass	Pass	Pass	Pass
TH102-SS1	Pass	Pass	Pass	Pass
TH103-SS1	Pass	Pass	Pass	Pass
TH103-SS2	Pass	DL* of Benzene above Table 2.1	Pass	Pass
TH104-SS1	Pass	Pass	Pass	Pass
TH104-SS2	Pass	DL* of Benzene above Table 2.1	Pass	Pass
TH105-SS1	DL* of PHC F1 above Table 2.1 SCS	DLs* of Benzene, Ethylbenzene and Xylenes above Table 2.1	Pass	Pass
TH105-SS2	Pass	DL* of Benzene above Table 2.1	Pass	Pass
TH106-SS1	DL* of PHC F1 above Table 2.1 SCS	DLs* of Benzene, Ethylbenzene and Xylenes above Table 2.1	Pass	Pass
TH106-SS2	Pass	Pass	Pass	Pass

*Soil Sampling Program  
Festival – Highway 7 and Interchange Way, Vaughan  
GTR-00038035-00  
June 21, 2021*

Sample IDs	Tables 2.1 ICC SCS			
	PHC	BTEX	Metals and Inorganics	PAHs
TH107-SS1	Pass	Pass	Pass	Pass
TH1050-SS2	Pass	DL* of Benzene above Table 2.1	Pass	Pass

\* DL(s) – Detection Limit(s)

The results indicate the following:

- When compared to Table 2.1 for Industrial/Commercial/Community (ICC) property uses, the analytical results of the tested parameters in the soil samples are within Table 2.1 ICC SCS, with exception of the detection limits of PHC F1, Ethylbenzene and Xylenes in TH105-SS1 and TH106-SS1; and detection limits of benzene in TH101-SS1, TH103-SS2, TH104-SS2, TH105-SS1, TH105-SS2, duplicate sample TH1050-SS2 and TH106-SS1.
- When compared to Tables 2 for Industrial/Commercial/Community (ICC) property uses, the analytical results of the tested parameters in the soil samples are within Table 2 ICC SCS.


The Certificate of Analysis is presented in the Appendix A.


## 5 Conclusion and Recommendations

Based on the findings of the Soil Sampling Program, the following summary can be provided:

- When compared to Tables 2.1 for Industrial/Commercial/Community (ICC) property uses, the analytical results of the tested parameters in the soil samples are within Table 2.1 ICC SCS, with exception of the detection limits of PHC F1, Ethylbenzene and Xylenes in TH105-SS1 and TH106-SS1; and detection limits of benzene in TH101-SS1, TH103-SS2, TH104-SS2, TH105-SS1, TH105-SS2, duplicate sample TH1050-SS2 and TH106-SS1.
- When compared to Tables 2 for Industrial/Commercial/Community (ICC) property uses, the analytical results of the tested parameters in the soil samples are within Table 2 ICC SCS.
- Based on the review of the Phase I ESA by Golder Associates (Golder, 2018) for the source site, there are APECs and no potential contaminants of concern (pCOCs) at the source site. In addition, the elevated detection limits are within Table 2 SCS. Therefore, the elevated detection limit are not considered exceedances in soil, and the material at the source site is acceptable for soil exportation to the reuse site.

EXP Services Inc.

  
Samuel Lee, P.Geo.  
Senior Project Manager  
Environmental Services

  
Ruxandra Côté, M.E.Sc.  
Manager - Markham Environmental Services  
Environmental Services

*Soil Sampling Program  
Festival – Highway 7 and Interchange Way, Vaughan  
GTR-00038035-00  
June 21, 2021*

## Attachments

Figure 1 – Soil Sampling Plan

Appendix A – Certificate of Analysis

## 6 References

1. Ministry of the Environment and Climate Change [MECP] (1996) Guidance on Sampling and Analytical Methods for Use at Contaminated Sites in Ontario. Ontario Ministry of the Environment, December 1996.
2. MECP (2011a) Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act. Ontario Ministry of the Environment, March 2004, amended as of July 1, 2011.
3. MECP (2011) Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act. Ontario Ministry of the Environment, April 15, 2010.
4. Ontario Regulation 153/04 and Ontario Regulation 406/19, made under the Environmental Protection Act, May 2004, amended.
5. Golder Associates Inc., Phase One Environmental Site Assessment, Block 3 North, Part of Lot 5, Concession 5, designated as Part 1 on Draft Plan, Vaughan, Ontario, dated August 2018.

## Figure 1– Sampling Location Plan




**EXP Services Inc.**  
 t: +1.905.793.9800 | f: +1.905.793.0641  
 1595 Clark Boulevard  
 Brampton, ON L6T 4V1  
 Canada  
[www.exp.com](http://www.exp.com)



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m

TITLE AND LOCATION:

**TEST PIT LOCATION PLAN**  
**Festival - Highway 7 and Interchange Way**  
**Vaughan, Ontario**

99

PROJECT No.	GTR-00038305-00	DWN	AC
SCALE	AS NOTED	CHKD	SL
DATE	MAY 2021	FIG. No.	1

## Appendix A – Certificate of Analysis

Your Project #: GTR-00038305-00  
 Site Location: Highway 7 and Interchange Way  
 Your C.O.C. #: 830822-01-01, 830822-02-01

**Attention: Samuel Lee**

exp Services Inc  
 220 Commerce Valley Dr W  
 Suite 500  
 Markham, ON  
 CANADA L3T 0A8

**Report Date: 2021/06/15**

Report #: R6677188

Version: 3 - Final

**CERTIFICATE OF ANALYSIS**

**BV LABS JOB #: C1F6621**

**Received: 2021/06/08, 15:32**

Sample Matrix: Soil  
 # Samples Received: 13

Analyses	Quantity	Date Extracted	Date Analyzed	Laboratory Method	Analytical Method
Methylnaphthalene Sum	13	N/A	2021/06/14	CAM SOP-00301	EPA 8270D m
Hot Water Extractable Boron	11	2021/06/10	2021/06/10	CAM SOP-00408	R153 Ana. Prot. 2011
Hot Water Extractable Boron	2	2021/06/11	2021/06/11	CAM SOP-00408	R153 Ana. Prot. 2011
Free (WAD) Cyanide	10	2021/06/10	2021/06/11	CAM SOP-00457	OMOE E3015 m
Free (WAD) Cyanide	3	2021/06/11	2021/06/11	CAM SOP-00457	OMOE E3015 m
Conductivity	13	2021/06/11	2021/06/11	CAM SOP-00414	OMOE E3530 v1 m
Hexavalent Chromium in Soil by IC (1)	13	2021/06/11	2021/06/11	CAM SOP-00436	EPA 3060/7199 m
Petroleum Hydro. CCME F1 & BTEX in Soil (2)	13	N/A	2021/06/14	CAM SOP-00315	CCME PHC-CWS m
Petroleum Hydrocarbons F2-F4 in Soil (3)	13	2021/06/10	2021/06/11	CAM SOP-00316	CCME CWS m
Acid Extractable Metals by ICPMS	11	2021/06/10	2021/06/11	CAM SOP-00447	EPA 6020B m
Acid Extractable Metals by ICPMS	2	2021/06/11	2021/06/11	CAM SOP-00447	EPA 6020B m
Moisture	13	N/A	2021/06/09	CAM SOP-00445	Carter 2nd ed 51.2 m
PAH Compounds in Soil by GC/MS (SIM)	13	2021/06/10	2021/06/11	CAM SOP-00318	EPA 8270D m
pH CaCl2 EXTRACT	13	2021/06/11	2021/06/11	CAM SOP-00413	EPA 9045 D m
Sodium Adsorption Ratio (SAR)	12	N/A	2021/06/14	CAM SOP-00102	EPA 6010C
Sodium Adsorption Ratio (SAR)	1	N/A	2021/06/15	CAM SOP-00102	EPA 6010C

**Remarks:**

Bureau Veritas is accredited to ISO/IEC 17025 for specific parameters on scopes of accreditation. Unless otherwise noted, procedures used by Bureau Veritas are based upon recognized Provincial, Federal or US method compendia such as CCME, MELCC, EPA, APHA.

All work recorded herein has been done in accordance with procedures and practices ordinarily exercised by professionals in Bureau Veritas' profession using accepted testing methodologies, quality assurance and quality control procedures (except where otherwise agreed by the client and Bureau Veritas in writing). All data is in statistical control and has met quality control and method performance criteria unless otherwise noted. All method blanks are reported; unless indicated otherwise, associated sample data are not blank corrected. Where applicable, unless otherwise noted, Measurement Uncertainty has not been accounted for when stating conformity to the referenced standard.

Bureau Veritas liability is limited to the actual cost of the requested analyses, unless otherwise agreed in writing. There is no other warranty expressed or implied. Bureau Veritas has been retained to provide analysis of samples provided by the Client using the testing methodology referenced in this report. Interpretation and use of test results are the sole responsibility of the Client and are not within the scope of services provided by Bureau Veritas, unless otherwise agreed in writing. Bureau Veritas is not responsible for the accuracy or any data impacts, that result from the information provided by the customer or their agent.



Your Project #: GTR-00038305-00  
Site Location: Highway 7 and Interchange Way  
Your C.O.C. #: 830822-01-01, 830822-02-01

**Attention: Samuel Lee**

exp Services Inc  
220 Commerce Valley Dr W  
Suite 500  
Markham, ON  
CANADA L3T 0A8

**Report Date: 2021/06/15**

Report #: R6677188

Version: 3 - Final

**CERTIFICATE OF ANALYSIS**

**BV LABS JOB #: C1F6621**

**Received: 2021/06/08, 15:32**

Solid sample results, except biota, are based on dry weight unless otherwise indicated. Organic analyses are not recovery corrected except for isotope dilution methods.

Results relate to samples tested. When sampling is not conducted by Bureau Veritas, results relate to the supplied samples tested.

This Certificate shall not be reproduced except in full, without the written approval of the laboratory.

Reference Method suffix "m" indicates test methods incorporate validated modifications from specific reference methods to improve performance.

\* RPDs calculated using raw data. The rounding of final results may result in the apparent difference.

(1) Soils are reported on a dry weight basis unless otherwise specified.

(2) No lab extraction date is given for F1BTEX & VOC samples that are field preserved with methanol. Extraction date is the date sampled unless otherwise stated.

(3) All CCME PHC results met required criteria unless otherwise stated in the report. The CWS PHC methods employed by Bureau Veritas Laboratories conform to all prescribed elements of the reference method and performance based elements have been validated. All modifications have been validated and proven equivalent following "Alberta Environment's Interpretation of the Reference Method for the Canada-Wide Standard for Petroleum Hydrocarbons in Soil Validation of Performance-Based Alternative Methods September 2003". Documentation is available upon request. Modifications from Reference Method for the Canada-wide Standard for Petroleum Hydrocarbons in Soil-Tier 1 Method: F2/F3/F4 data reported using validated cold solvent extraction instead of Soxhlet extraction.

**Encryption Key**

Please direct all questions regarding this Certificate of Analysis to your Project Manager.

Patricia Legette, Project Manager

Email: Patricia.Legette@bureauveritas.com

Phone# (905)817-5799

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BV Labs has procedures in place to guard against improper use of the electronic signature and have the required "signatories", as per ISO/IEC 17025, signing the reports. For Service Group specific validation please refer to the Validation Signature Page.

Total Cover Pages : 2

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Bureau Veritas Laboratories 6740 Campobello Road, Mississauga, Ontario, L5N 2L8 Tel: (905) 817-5700 Toll-Free: 800-563-6266 Fax: (905) 817-5777 www.bvlabs.com

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Microbiology testing is conducted at 6660 Campobello Rd. Chemistry testing is conducted at 6740 Campobello Rd.

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BV Labs Job #: C1F6621

Report Date: 2021/06/15

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

**O.REG 153 METALS & INORGANICS PKG (SOIL)**

BV Labs ID		PTY941		PTY942		PTY943		
Sampling Date		2021/06/07		2021/06/07		2021/06/07		
COC Number		830822-01-01		830822-01-01		830822-01-01		
	<b>UNITS</b>	<b>TH101-SS1</b>	<b>QC Batch</b>	<b>TH101-SS2</b>	<b>QC Batch</b>	<b>TH102-SS1</b>	<b>RDL</b>	<b>QC Batch</b>

**Calculated Parameters**

Sodium Adsorption Ratio	N/A	2.7	7397410	6.7	7397410	0.61		7397410
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**Inorganics**

Conductivity	mS/cm	0.47	7402251	0.34	7402251	0.26	0.002	7402496
Available (CaCl <sub>2</sub> ) pH	pH	7.51	7402672	7.60	7402449	7.84		7402449
WAD Cyanide (Free)	ug/g	<0.01	7400901	<0.01	7402311	<0.01	0.01	7402271
Chromium (VI)	ug/g	<0.18	7402549	<0.18	7402549	<0.18	0.18	7402549

**Metals**

Hot Water Ext. Boron (B)	ug/g	0.60	7400861	0.085	7400861	0.10	0.050	7400861
Acid Extractable Antimony (Sb)	ug/g	<0.20	7400759	<0.20	7400759	<0.20	0.20	7400759
Acid Extractable Arsenic (As)	ug/g	2.9	7400759	2.5	7400759	1.9	1.0	7400759
Acid Extractable Barium (Ba)	ug/g	100	7400759	79	7400759	43	0.50	7400759
Acid Extractable Beryllium (Be)	ug/g	0.71	7400759	0.48	7400759	0.25	0.20	7400759
Acid Extractable Boron (B)	ug/g	7.7	7400759	5.4	7400759	<5.0	5.0	7400759
Acid Extractable Cadmium (Cd)	ug/g	0.18	7400759	<0.10	7400759	<0.10	0.10	7400759
Acid Extractable Chromium (Cr)	ug/g	25	7400759	23	7400759	9.9	1.0	7400759
Acid Extractable Cobalt (Co)	ug/g	9.7	7400759	8.4	7400759	4.1	0.10	7400759
Acid Extractable Copper (Cu)	ug/g	20	7400759	18	7400759	8.8	0.50	7400759
Acid Extractable Lead (Pb)	ug/g	15	7400759	8.1	7400759	4.1	1.0	7400759
Acid Extractable Molybdenum (Mo)	ug/g	<0.50	7400759	<0.50	7400759	<0.50	0.50	7400759
Acid Extractable Nickel (Ni)	ug/g	22	7400759	20	7400759	8.3	0.50	7400759
Acid Extractable Selenium (Se)	ug/g	<0.50	7400759	<0.50	7400759	<0.50	0.50	7400759
Acid Extractable Silver (Ag)	ug/g	<0.20	7400759	<0.20	7400759	<0.20	0.20	7400759
Acid Extractable Thallium (Tl)	ug/g	0.17	7400759	0.13	7400759	0.067	0.050	7400759
Acid Extractable Uranium (U)	ug/g	0.58	7400759	0.57	7400759	0.36	0.050	7400759
Acid Extractable Vanadium (V)	ug/g	35	7400759	28	7400759	16	5.0	7400759
Acid Extractable Zinc (Zn)	ug/g	59	7400759	36	7400759	24	5.0	7400759
Acid Extractable Mercury (Hg)	ug/g	<0.050	7400759	<0.050	7400759	<0.050	0.050	7400759

RDL = Reportable Detection Limit

QC Batch = Quality Control Batch



BV Labs Job #: C1F6621  
Report Date: 2021/06/15

exp Services Inc  
Client Project #: GTR-00038305-00  
Site Location: Highway 7 and Interchange Way  
Sampler Initials: JV

### O.REG 153 METALS & INORGANICS PKG (SOIL)

BV Labs ID		PTY944		PTY945		PTY946		
Sampling Date		2021/06/07		2021/06/07		2021/06/07		
COC Number		830822-01-01		830822-01-01		830822-01-01		
	UNITS	TH103-SS1	QC Batch	TH103-SS2	QC Batch	TH104-SS1	RDL	QC Batch
<b>Calculated Parameters</b>								
Sodium Adsorption Ratio	N/A	0.61	7397410	0.48	7397410	1.8		7397410
<b>Inorganics</b>								
Conductivity	mS/cm	0.20	7402496	0.22	7402251	0.34	0.002	7402789
Available (CaCl <sub>2</sub> ) pH	pH	7.70	7402449	7.70	7402449	7.66		7402449
WAD Cyanide (Free)	ug/g	<0.01	7401173	<0.01	7400901	<0.01	0.01	7400901
Chromium (VI)	ug/g	<0.18	7402549	<0.18	7402549	<0.18	0.18	7402549
<b>Metals</b>								
Hot Water Ext. Boron (B)	ug/g	0.11	7400861	0.14	7400861	0.15	0.050	7402565
Acid Extractable Antimony (Sb)	ug/g	<0.20	7400759	<0.20	7400759	<0.20	0.20	7402396
Acid Extractable Arsenic (As)	ug/g	1.9	7400759	2.9	7400759	2.8	1.0	7402396
Acid Extractable Barium (Ba)	ug/g	76	7400759	99	7400759	77	0.50	7402396
Acid Extractable Beryllium (Be)	ug/g	0.46	7400759	0.66	7400759	0.65	0.20	7402396
Acid Extractable Boron (B)	ug/g	6.4	7400759	10	7400759	7.0	5.0	7402396
Acid Extractable Cadmium (Cd)	ug/g	0.12	7400759	<0.10	7400759	0.11	0.10	7402396
Acid Extractable Chromium (Cr)	ug/g	18	7400759	25	7400759	24	1.0	7402396
Acid Extractable Cobalt (Co)	ug/g	6.9	7400759	9.8	7400759	9.2	0.10	7402396
Acid Extractable Copper (Cu)	ug/g	15	7400759	19	7400759	18	0.50	7402396
Acid Extractable Lead (Pb)	ug/g	7.7	7400759	10	7400759	11	1.0	7402396
Acid Extractable Molybdenum (Mo)	ug/g	<0.50	7400759	<0.50	7400759	<0.50	0.50	7402396
Acid Extractable Nickel (Ni)	ug/g	16	7400759	24	7400759	23	0.50	7402396
Acid Extractable Selenium (Se)	ug/g	<0.50	7400759	<0.50	7400759	<0.50	0.50	7402396
Acid Extractable Silver (Ag)	ug/g	<0.20	7400759	<0.20	7400759	<0.20	0.20	7402396
Acid Extractable Thallium (Tl)	ug/g	0.14	7400759	0.20	7400759	0.17	0.050	7402396
Acid Extractable Uranium (U)	ug/g	0.50	7400759	0.59	7400759	0.55	0.050	7402396
Acid Extractable Vanadium (V)	ug/g	25	7400759	32	7400759	33	5.0	7402396
Acid Extractable Zinc (Zn)	ug/g	38	7400759	51	7400759	45	5.0	7402396
Acid Extractable Mercury (Hg)	ug/g	<0.050	7400759	<0.050	7400759	<0.050	0.050	7402396
RDL = Reportable Detection Limit								
QC Batch = Quality Control Batch								

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BV Labs Job #: C1F6621

Report Date: 2021/06/15

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

**O.REG 153 METALS & INORGANICS PKG (SOIL)**

BV Labs ID		PTY947		PTY948		PTY949		
Sampling Date		2021/06/07		2021/06/07		2021/06/07		
COC Number		830822-01-01		830822-01-01		830822-01-01		
	<b>UNITS</b>	<b>TH104-SS2</b>	<b>QC Batch</b>	<b>TH105-SS1</b>	<b>QC Batch</b>	<b>TH105-SS2</b>	<b>RDL</b>	<b>QC Batch</b>

**Calculated Parameters**

Sodium Adsorption Ratio	N/A	0.54	7397410	0.55	7397410	0.55		7397410
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**Inorganics**

Conductivity	mS/cm	0.47	7402251	0.25	7402251	0.24	0.002	7402251
Available (CaCl <sub>2</sub> ) pH	pH	7.69	7402449	7.62	7402449	7.67		7402449
WAD Cyanide (Free)	ug/g	<0.01	7400901	<0.01	7402271	<0.01	0.01	7400901
Chromium (VI)	ug/g	<0.18	7402549	<0.18	7402549	<0.18	0.18	7402549

**Metals**

Hot Water Ext. Boron (B)	ug/g	0.055	7400861	<0.050	7400861	0.081	0.050	7400861
Acid Extractable Antimony (Sb)	ug/g	<0.20	7400759	<0.20	7400759	<0.20	0.20	7400759
Acid Extractable Arsenic (As)	ug/g	3.0	7400759	1.9	7400759	3.0	1.0	7400759
Acid Extractable Barium (Ba)	ug/g	71	7400759	62	7400759	75	0.50	7400759
Acid Extractable Beryllium (Be)	ug/g	0.53	7400759	0.44	7400759	0.42	0.20	7400759
Acid Extractable Boron (B)	ug/g	6.6	7400759	6.0	7400759	6.9	5.0	7400759
Acid Extractable Cadmium (Cd)	ug/g	<0.10	7400759	0.13	7400759	<0.10	0.10	7400759
Acid Extractable Chromium (Cr)	ug/g	18	7400759	17	7400759	18	1.0	7400759
Acid Extractable Cobalt (Co)	ug/g	9.4	7400759	6.5	7400759	6.8	0.10	7400759
Acid Extractable Copper (Cu)	ug/g	21	7400759	15	7400759	16	0.50	7400759
Acid Extractable Lead (Pb)	ug/g	13	7400759	7.4	7400759	8.7	1.0	7400759
Acid Extractable Molybdenum (Mo)	ug/g	0.80	7400759	<0.50	7400759	<0.50	0.50	7400759
Acid Extractable Nickel (Ni)	ug/g	24	7400759	15	7400759	16	0.50	7400759
Acid Extractable Selenium (Se)	ug/g	<0.50	7400759	<0.50	7400759	<0.50	0.50	7400759
Acid Extractable Silver (Ag)	ug/g	<0.20	7400759	<0.20	7400759	<0.20	0.20	7400759
Acid Extractable Thallium (Tl)	ug/g	0.17	7400759	0.11	7400759	0.12	0.050	7400759
Acid Extractable Uranium (U)	ug/g	0.69	7400759	0.48	7400759	0.57	0.050	7400759
Acid Extractable Vanadium (V)	ug/g	24	7400759	23	7400759	23	5.0	7400759
Acid Extractable Zinc (Zn)	ug/g	42	7400759	40	7400759	33	5.0	7400759
Acid Extractable Mercury (Hg)	ug/g	<0.050	7400759	<0.050	7400759	<0.050	0.050	7400759

RDL = Reportable Detection Limit

QC Batch = Quality Control Batch



BV Labs Job #: C1F6621  
Report Date: 2021/06/15

exp Services Inc  
Client Project #: GTR-00038305-00  
Site Location: Highway 7 and Interchange Way  
Sampler Initials: JV

### O.REG 153 METALS & INORGANICS PKG (SOIL)

BV Labs ID		PTY949			PTY950			PTY950		
Sampling Date		2021/06/07			2021/06/07			2021/06/07		
COC Number		830822-01-01			830822-01-01			830822-01-01		
	UNITS	TH105-SS2 Lab-Dup	RDL	QC Batch	TH1050-SS2	RDL	QC Batch	TH1050-SS2 Lab-Dup	RDL	QC Batch

#### Calculated Parameters

Sodium Adsorption Ratio	N/A				0.41		7397410			
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#### Inorganics

Conductivity	mS/cm				0.23	0.002	7402496	0.26	0.002	7402496
Available (CaCl2) pH	pH				7.71		7402449			
WAD Cyanide (Free)	ug/g				<0.01	0.01	7400901			
Chromium (VI)	ug/g				<0.18	0.18	7402549			

#### Metals

Hot Water Ext. Boron (B)	ug/g	0.088	0.050	7400861	<0.050	0.050	7400861			
Acid Extractable Antimony (Sb)	ug/g				<0.20	0.20	7400759			
Acid Extractable Arsenic (As)	ug/g				2.2	1.0	7400759			
Acid Extractable Barium (Ba)	ug/g				87	0.50	7400759			
Acid Extractable Beryllium (Be)	ug/g				0.47	0.20	7400759			
Acid Extractable Boron (B)	ug/g				6.7	5.0	7400759			
Acid Extractable Cadmium (Cd)	ug/g				0.12	0.10	7400759			
Acid Extractable Chromium (Cr)	ug/g				19	1.0	7400759			
Acid Extractable Cobalt (Co)	ug/g				8.5	0.10	7400759			
Acid Extractable Copper (Cu)	ug/g				17	0.50	7400759			
Acid Extractable Lead (Pb)	ug/g				8.5	1.0	7400759			
Acid Extractable Molybdenum (Mo)	ug/g				<0.50	0.50	7400759			
Acid Extractable Nickel (Ni)	ug/g				20	0.50	7400759			
Acid Extractable Selenium (Se)	ug/g				<0.50	0.50	7400759			
Acid Extractable Silver (Ag)	ug/g				<0.20	0.20	7400759			
Acid Extractable Thallium (Tl)	ug/g				0.14	0.050	7400759			
Acid Extractable Uranium (U)	ug/g				0.54	0.050	7400759			
Acid Extractable Vanadium (V)	ug/g				26	5.0	7400759			
Acid Extractable Zinc (Zn)	ug/g				40	5.0	7400759			
Acid Extractable Mercury (Hg)	ug/g				<0.050	0.050	7400759			

RDL = Reportable Detection Limit

QC Batch = Quality Control Batch

Lab-Dup = Laboratory Initiated Duplicate



BV Labs Job #: C1F6621  
Report Date: 2021/06/15

exp Services Inc  
Client Project #: GTR-00038305-00  
Site Location: Highway 7 and Interchange Way  
Sampler Initials: JV

### O.REG 153 METALS & INORGANICS PKG (SOIL)

BV Labs ID		PTY951		PTY952		PTY953		
Sampling Date		2021/06/07		2021/06/07		2021/06/07		
COC Number		830822-02-01		830822-02-01		830822-02-01		
	<b>UNITS</b>	<b>TH106-SS1</b>	<b>QC Batch</b>	<b>TH106-SS2</b>	<b>QC Batch</b>	<b>TH107-SS1</b>	<b>RDL</b>	<b>QC Batch</b>
<b>Calculated Parameters</b>								
Sodium Adsorption Ratio	N/A	1.0	7397410	0.46	7397410	1.4		7397410
<b>Inorganics</b>								
Conductivity	mS/cm	0.20	7402500	0.17	7402262	0.36	0.002	7402496
Available (CaCl <sub>2</sub> ) pH	pH	7.48	7402449	7.73	7402449	7.65		7402449
WAD Cyanide (Free)	ug/g	<0.01	7400901	<0.01	7400901	<0.01	0.01	7400901
Chromium (VI)	ug/g	<0.18	7402549	<0.18	7402549	<0.18	0.18	7402276
<b>Metals</b>								
Hot Water Ext. Boron (B)	ug/g	0.18	7402344	<0.050	7400861	0.11	0.050	7400861
Acid Extractable Antimony (Sb)	ug/g	<0.20	7402396	<0.20	7400759	<0.20	0.20	7400759
Acid Extractable Arsenic (As)	ug/g	3.0	7402396	2.3	7400759	2.1	1.0	7400759
Acid Extractable Barium (Ba)	ug/g	140	7402396	66	7400759	59	0.50	7400759
Acid Extractable Beryllium (Be)	ug/g	0.83	7402396	0.39	7400759	0.42	0.20	7400759
Acid Extractable Boron (B)	ug/g	9.3	7402396	6.1	7400759	6.4	5.0	7400759
Acid Extractable Cadmium (Cd)	ug/g	0.15	7402396	0.11	7400759	<0.10	0.10	7400759
Acid Extractable Chromium (Cr)	ug/g	29	7402396	15	7400759	16	1.0	7400759
Acid Extractable Cobalt (Co)	ug/g	12	7402396	6.5	7400759	7.2	0.10	7400759
Acid Extractable Copper (Cu)	ug/g	23	7402396	14	7400759	16	0.50	7400759
Acid Extractable Lead (Pb)	ug/g	11	7402396	6.7	7400759	7.0	1.0	7400759
Acid Extractable Molybdenum (Mo)	ug/g	<0.50	7402396	<0.50	7400759	<0.50	0.50	7400759
Acid Extractable Nickel (Ni)	ug/g	27	7402396	15	7400759	17	0.50	7400759
Acid Extractable Selenium (Se)	ug/g	<0.50	7402396	<0.50	7400759	<0.50	0.50	7400759
Acid Extractable Silver (Ag)	ug/g	<0.20	7402396	<0.20	7400759	<0.20	0.20	7400759
Acid Extractable Thallium (Tl)	ug/g	0.18	7402396	0.13	7400759	0.13	0.050	7400759
Acid Extractable Uranium (U)	ug/g	0.62	7402396	0.51	7400759	0.49	0.050	7400759
Acid Extractable Vanadium (V)	ug/g	39	7402396	22	7400759	24	5.0	7400759
Acid Extractable Zinc (Zn)	ug/g	55	7402396	37	7400759	38	5.0	7400759
Acid Extractable Mercury (Hg)	ug/g	<0.050	7402396	<0.050	7400759	<0.050	0.050	7400759
RDL = Reportable Detection Limit								
QC Batch = Quality Control Batch								

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BV Labs Job #: C1F6621

Report Date: 2021/06/15

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

**O.REG 153 PAHS (SOIL)**

BV Labs ID		PTY941	PTY942	PTY943	PTY944			PTY944		
Sampling Date		2021/06/07	2021/06/07	2021/06/07	2021/06/07			2021/06/07		
COC Number		830822-01-01	830822-01-01	830822-01-01	830822-01-01			830822-01-01		
	<b>UNITS</b>	<b>TH101-SS1</b>	<b>TH101-SS2</b>	<b>TH102-SS1</b>	<b>TH103-SS1</b>	<b>RDL</b>	<b>QC Batch</b>	<b>TH103-SS1 Lab-Dup</b>	<b>RDL</b>	<b>QC Batch</b>

**Calculated Parameters**

Methylnaphthalene, 2-(1-)	ug/g	<0.0071	<0.0071	<0.0071	<0.0071	0.0071	7397411			
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**Polyaromatic Hydrocarbons**

Acenaphthene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Acenaphthylene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Anthracene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Benzo(a)anthracene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Benzo(a)pyrene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Benzo(b,j)fluoranthene	ug/g	0.0082	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Benzo(g,h,i)perylene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Benzo(k)fluoranthene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Chrysene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Dibenzo(a,h)anthracene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Fluoranthene	ug/g	0.0075	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Fluorene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Indeno(1,2,3-cd)pyrene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
1-Methylnaphthalene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
2-Methylnaphthalene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Naphthalene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Phenanthrene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346
Pyrene	ug/g	0.0060	<0.0050	<0.0050	<0.0050	0.0050	7401346	<0.0050	0.0050	7401346

**Surrogate Recovery (%)**

D10-Anthracene	%	90	90	90	90		7401346	84		7401346
D14-Terphenyl (FS)	%	88	88	88	89		7401346	84		7401346
D8-Acenaphthylene	%	91	85	87	89		7401346	80		7401346

RDL = Reportable Detection Limit

QC Batch = Quality Control Batch

Lab-Dup = Laboratory Initiated Duplicate

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BV Labs Job #: C1F6621

Report Date: 2021/06/15

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

**O.REG 153 PAHS (SOIL)**

BV Labs ID		PTY945	PTY946	PTY947	PTY948	PTY949	PTY950		
Sampling Date		2021/06/07	2021/06/07	2021/06/07	2021/06/07	2021/06/07	2021/06/07		
COC Number		830822-01-01	830822-01-01	830822-01-01	830822-01-01	830822-01-01	830822-01-01		
	<b>UNITS</b>	<b>TH103-SS2</b>	<b>TH104-SS1</b>	<b>TH104-SS2</b>	<b>TH105-SS1</b>	<b>TH105-SS2</b>	<b>TH1050-SS2</b>	<b>RDL</b>	<b>QC Batch</b>

**Calculated Parameters**

Methylnaphthalene, 2-(1-)	ug/g	<0.0071	<0.0071	<0.0071	<0.0071	<0.0071	<0.0071	0.0071	7397411
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**Polyaromatic Hydrocarbons**

Acenaphthene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Acenaphthylene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Anthracene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Benzo(a)anthracene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Benzo(a)pyrene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Benzo(b,j)fluoranthene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Benzo(g,h,i)perylene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Benzo(k)fluoranthene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Chrysene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Dibenzo(a,h)anthracene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Fluoranthene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Fluorene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Indeno(1,2,3-cd)pyrene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
1-Methylnaphthalene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
2-Methylnaphthalene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Naphthalene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Phenanthrene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346
Pyrene	ug/g	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	<0.0050	0.0050	7401346

**Surrogate Recovery (%)**

D10-Anthracene	%	90	92	90	91	88	91		7401346
D14-Terphenyl (FS)	%	87	89	87	87	88	89		7401346
D8-Acenaphthylene	%	86	90	87	89	87	85		7401346

RDL = Reportable Detection Limit

QC Batch = Quality Control Batch



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BV Labs Job #: C1F6621

Report Date: 2021/06/15

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

### O.REG 153 PAHS (SOIL)

BV Labs ID		PTY951	PTY952	PTY953		
Sampling Date		2021/06/07	2021/06/07	2021/06/07		
COC Number		830822-02-01	830822-02-01	830822-02-01		
	UNITS	TH106-SS1	TH106-SS2	TH107-SS1	RDL	QC Batch
<b>Calculated Parameters</b>						
Methylnaphthalene, 2-(1-)	ug/g	<0.0071	<0.0071	<0.0071	0.0071	7397411
<b>Polyaromatic Hydrocarbons</b>						
Acenaphthene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Acenaphthylene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Anthracene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Benzo(a)anthracene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Benzo(a)pyrene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Benzo(b/j)fluoranthene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Benzo(g,h,i)perylene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Benzo(k)fluoranthene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Chrysene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Dibenzo(a,h)anthracene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Fluoranthene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Fluorene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Indeno(1,2,3-cd)pyrene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
1-Methylnaphthalene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
2-Methylnaphthalene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Naphthalene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Phenanthrene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
Pyrene	ug/g	<0.0050	<0.0050	<0.0050	0.0050	7401346
<b>Surrogate Recovery (%)</b>						
D10-Anthracene	%	88	90	93		7401346
D14-Terphenyl (FS)	%	87	86	92		7401346
D8-Acenaphthylene	%	82	85	86		7401346
RDL = Reportable Detection Limit						
QC Batch = Quality Control Batch						

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BV Labs Job #: C1F6621

Report Date: 2021/06/15

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

**O.REG 153 PHCS, BTEX/F1-F4 (SOIL)**

BV Labs ID		PTY941		PTY942			PTY942		
Sampling Date		2021/06/07		2021/06/07			2021/06/07		
COC Number		830822-01-01		830822-01-01			830822-01-01		
	<b>UNITS</b>	<b>TH101-SS1</b>	<b>RDL</b>	<b>TH101-SS2</b>	<b>RDL</b>	<b>QC Batch</b>	<b>TH101-SS2 Lab-Dup</b>	<b>RDL</b>	<b>QC Batch</b>
<b>Inorganics</b>									
Moisture	%	15	1.0	16	1.0	7398952			
<b>BTEX &amp; F1 Hydrocarbons</b>									
Benzene	ug/g	<0.040	0.040	<0.020	0.020	7405071	<0.020	0.020	7405071
Toluene	ug/g	<0.040	0.040	<0.020	0.020	7405071	<0.020	0.020	7405071
Ethylbenzene	ug/g	<0.040	0.040	<0.020	0.020	7405071	<0.020	0.020	7405071
o-Xylene	ug/g	<0.040	0.040	<0.020	0.020	7405071	<0.020	0.020	7405071
p+m-Xylene	ug/g	<0.080	0.080	<0.040	0.040	7405071	<0.040	0.040	7405071
Total Xylenes	ug/g	<0.080	0.080	<0.040	0.040	7405071	<0.040	0.040	7405071
F1 (C6-C10)	ug/g	<20	20	<10	10	7405071	<10	10	7405071
F1 (C6-C10) - BTEX	ug/g	<20	20	<10	10	7405071	<10	10	7405071
<b>F2-F4 Hydrocarbons</b>									
F2 (C10-C16 Hydrocarbons)	ug/g	<10	10	<10	10	7401302			
F3 (C16-C34 Hydrocarbons)	ug/g	<50	50	<50	50	7401302			
F4 (C34-C50 Hydrocarbons)	ug/g	<50	50	<50	50	7401302			
Reached Baseline at C50	ug/g	Yes		Yes		7401302			
<b>Surrogate Recovery (%)</b>									
1,4-Difluorobenzene	%	99		99		7405071	98		7405071
4-Bromofluorobenzene	%	93		95		7405071	95		7405071
D10-o-Xylene	%	80		89		7405071	92		7405071
D4-1,2-Dichloroethane	%	89		89		7405071	90		7405071
o-Terphenyl	%	97		95		7401302			
RDL = Reportable Detection Limit									
QC Batch = Quality Control Batch									
Lab-Dup = Laboratory Initiated Duplicate									

### O.REG 153 PHCS, BTEX/F1-F4 (SOIL)

BV Labs ID		PTY943	PTY944		PTY945		PTY946		PTY947		
Sampling Date		2021/06/07	2021/06/07		2021/06/07		2021/06/07		2021/06/07		
COC Number		830822-01-01	830822-01-01		830822-01-01		830822-01-01		830822-01-01		
	UNITS	TH102-SS1	TH103-SS1	RDL	TH103-SS2	RDL	TH104-SS1	RDL	TH104-SS2	RDL	QC Batch
<b>Inorganics</b>											
Moisture	%	7.8	10	1.0	14	1.0	11	1.0	17	1.0	7398952
<b>BTEX &amp; F1 Hydrocarbons</b>											
Benzene	ug/g	<0.020	<0.020	0.020	<0.040	0.040	<0.020	0.020	<0.040	0.040	7405071
Toluene	ug/g	<0.020	<0.020	0.020	<0.040	0.040	<0.020	0.020	<0.040	0.040	7405071
Ethylbenzene	ug/g	<0.020	<0.020	0.020	<0.040	0.040	<0.020	0.020	<0.040	0.040	7405071
o-Xylene	ug/g	<0.020	<0.020	0.020	<0.040	0.040	<0.020	0.020	<0.040	0.040	7405071
p+m-Xylene	ug/g	<0.040	<0.040	0.040	<0.080	0.080	<0.040	0.040	<0.080	0.080	7405071
Total Xylenes	ug/g	<0.040	<0.040	0.040	<0.080	0.080	<0.040	0.040	<0.080	0.080	7405071
F1 (C6-C10)	ug/g	<10	<10	10	<20	20	<10	10	<20	20	7405071
F1 (C6-C10) - BTEX	ug/g	<10	<10	10	<20	20	<10	10	<20	20	7405071
<b>F2-F4 Hydrocarbons</b>											
F2 (C10-C16 Hydrocarbons)	ug/g	<10	<10	10	<10	10	<10	10	<10	10	7401302
F3 (C16-C34 Hydrocarbons)	ug/g	<50	<50	50	<50	50	<50	50	<50	50	7401302
F4 (C34-C50 Hydrocarbons)	ug/g	<50	<50	50	<50	50	<50	50	<50	50	7401302
Reached Baseline at C50	ug/g	Yes	Yes		Yes		Yes		Yes		7401302
<b>Surrogate Recovery (%)</b>											
1,4-Difluorobenzene	%	101	99		99		99		100		7405071
4-Bromofluorobenzene	%	94	92		93		93		94		7405071
D10-o-Xylene	%	93	90		89		89		87		7405071
D4-1,2-Dichloroethane	%	91	93		91		91		93		7405071
o-Terphenyl	%	98	97		100		96		96		7401302
RDL = Reportable Detection Limit											
QC Batch = Quality Control Batch											

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BV Labs Job #: C1F6621

Report Date: 2021/06/15

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

**O.REG 153 PHCS, BTEX/F1-F4 (SOIL)**

BV Labs ID		PTY948		PTY949	PTY950		PTY951		PTY952		
Sampling Date		2021/06/07		2021/06/07	2021/06/07		2021/06/07		2021/06/07		
COC Number		830822-01-01		830822-01-01	830822-01-01		830822-02-01		830822-02-01		
	<b>UNITS</b>	<b>TH105-SS1</b>	<b>RDL</b>	<b>TH105-SS2</b>	<b>TH1050-SS2</b>	<b>RDL</b>	<b>TH106-SS1</b>	<b>RDL</b>	<b>TH106-SS2</b>	<b>RDL</b>	<b>QC Batch</b>
<b>Inorganics</b>											
Moisture	%	11	1.0	14	16	1.0	28	1.0	11	1.0	7398952
<b>BTEX &amp; F1 Hydrocarbons</b>											
Benzene	ug/g	<0.060	0.060	<0.040	<0.040	0.040	<0.060	0.060	<0.020	0.020	7405071
Toluene	ug/g	<0.060	0.060	<0.040	<0.040	0.040	<0.060	0.060	<0.020	0.020	7405071
Ethylbenzene	ug/g	<0.060	0.060	<0.040	<0.040	0.040	<0.060	0.060	<0.020	0.020	7405071
o-Xylene	ug/g	<0.060	0.060	<0.040	<0.040	0.040	<0.060	0.060	<0.020	0.020	7405071
p+m-Xylene	ug/g	<0.12	0.12	<0.080	<0.080	0.080	<0.12	0.12	<0.040	0.040	7405071
Total Xylenes	ug/g	<0.12	0.12	<0.080	<0.080	0.080	<0.12	0.12	<0.040	0.040	7405071
F1 (C6-C10)	ug/g	<30	30	<20	<20	20	<30	30	<10	10	7405071
F1 (C6-C10) - BTEX	ug/g	<30	30	<20	<20	20	<30	30	<10	10	7405071
<b>F2-F4 Hydrocarbons</b>											
F2 (C10-C16 Hydrocarbons)	ug/g	<10	10	<10	<10	10	<10	10	<10	10	7401302
F3 (C16-C34 Hydrocarbons)	ug/g	<50	50	<50	<50	50	<50	50	<50	50	7401302
F4 (C34-C50 Hydrocarbons)	ug/g	<50	50	<50	<50	50	<50	50	<50	50	7401302
Reached Baseline at C50	ug/g	Yes		Yes	Yes		Yes		Yes		7401302
<b>Surrogate Recovery (%)</b>											
1,4-Difluorobenzene	%	98		100	99		99		101		7405071
4-Bromofluorobenzene	%	93		93	93		91		95		7405071
D10-o-Xylene	%	82		93	89		97		101		7405071
D4-1,2-Dichloroethane	%	90		90	90		89		90		7405071
o-Terphenyl	%	99		93	97		100		99		7401302
RDL = Reportable Detection Limit											
QC Batch = Quality Control Batch											



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BV Labs Job #: C1F6621  
Report Date: 2021/06/15

exp Services Inc  
Client Project #: GTR-00038305-00  
Site Location: Highway 7 and Interchange Way  
Sampler Initials: JV

### O.REG 153 PHCS, BTEX/F1-F4 (SOIL)

BV Labs ID		PTY953		
Sampling Date		2021/06/07		
COC Number		830822-02-01		
	UNITS	TH107-SS1	RDL	QC Batch
<b>Inorganics</b>				
Moisture	%	14	1.0	7398952
<b>BTEX &amp; F1 Hydrocarbons</b>				
Benzene	ug/g	<0.020	0.020	7405071
Toluene	ug/g	<0.020	0.020	7405071
Ethylbenzene	ug/g	<0.020	0.020	7405071
o-Xylene	ug/g	<0.020	0.020	7405071
p+m-Xylene	ug/g	<0.040	0.040	7405071
Total Xylenes	ug/g	<0.040	0.040	7405071
F1 (C6-C10)	ug/g	<10	10	7405071
F1 (C6-C10) - BTEX	ug/g	<10	10	7405071
<b>F2-F4 Hydrocarbons</b>				
F2 (C10-C16 Hydrocarbons)	ug/g	<10	10	7401302
F3 (C16-C34 Hydrocarbons)	ug/g	<50	50	7401302
F4 (C34-C50 Hydrocarbons)	ug/g	<50	50	7401302
Reached Baseline at C50	ug/g	Yes		7401302
<b>Surrogate Recovery (%)</b>				
1,4-Difluorobenzene	%	100		7405071
4-Bromofluorobenzene	%	93		7405071
D10-o-Xylene	%	96		7405071
D4-1,2-Dichloroethane	%	90		7405071
o-Terphenyl	%	98		7401302
RDL = Reportable Detection Limit				
QC Batch = Quality Control Batch				

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VERITAS

BV Labs Job #: C1F6621

Report Date: 2021/06/15

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

## TEST SUMMARY

**BV Labs ID:** PTY941  
**Sample ID:** TH101-SS1  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr
Free (WAD) Cyanide	TECH	7400901	2021/06/10	2021/06/11	Louise Harding
Conductivity	AT	7402251	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronesco
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402672	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk

**BV Labs ID:** PTY942  
**Sample ID:** TH101-SS2  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr
Free (WAD) Cyanide	TECH	7402311	2021/06/11	2021/06/11	Aditiben Patel
Conductivity	AT	7402251	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronesco
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk

**BV Labs ID:** PTY942 Dup  
**Sample ID:** TH101-SS2  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronesco

**BV Labs ID:** PTY943  
**Sample ID:** TH102-SS1  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk

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exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

## TEST SUMMARY

**BV Labs ID:** PTY943  
**Sample ID:** TH102-SS1  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr
Free (WAD) Cyanide	TECH	7402271	2021/06/11	2021/06/11	Aditiben Patel
Conductivity	AT	7402496	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronescu
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk

**BV Labs ID:** PTY944  
**Sample ID:** TH103-SS1  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr
Free (WAD) Cyanide	TECH	7401173	2021/06/10	2021/06/11	Aditiben Patel
Conductivity	AT	7402496	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronescu
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk

**BV Labs ID:** PTY944 Dup  
**Sample ID:** TH103-SS1  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj

**BV Labs ID:** PTY945  
**Sample ID:** TH103-SS2  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr



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Report Date: 2021/06/15

exp Services Inc  
Client Project #: GTR-00038305-00  
Site Location: Highway 7 and Interchange Way  
Sampler Initials: JV

## TEST SUMMARY

**BV Labs ID:** PTY945  
**Sample ID:** TH103-SS2  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Free (WAD) Cyanide	TECH	7400901	2021/06/10	2021/06/11	Louise Harding
Conductivity	AT	7402251	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronesco
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk

**BV Labs ID:** PTY946  
**Sample ID:** TH104-SS1  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7402565	2021/06/11	2021/06/11	Medhat Nasr
Free (WAD) Cyanide	TECH	7400901	2021/06/10	2021/06/11	Louise Harding
Conductivity	AT	7402789	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronesco
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7402396	2021/06/11	2021/06/11	Viviana Canzonieri
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk

**BV Labs ID:** PTY947  
**Sample ID:** TH104-SS2  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr
Free (WAD) Cyanide	TECH	7400901	2021/06/10	2021/06/11	Louise Harding
Conductivity	AT	7402251	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronesco
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj



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Report Date: 2021/06/15

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Client Project #: GTR-00038305-00  
Site Location: Highway 7 and Interchange Way  
Sampler Initials: JV

## TEST SUMMARY

**BV Labs ID:** PTY947  
**Sample ID:** TH104-SS2  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk

**BV Labs ID:** PTY948  
**Sample ID:** TH105-SS1  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr
Free (WAD) Cyanide	TECH	7402271	2021/06/11	2021/06/11	Aditiben Patel
Conductivity	AT	7402251	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronesco
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk

**BV Labs ID:** PTY949  
**Sample ID:** TH105-SS2  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr
Free (WAD) Cyanide	TECH	7400901	2021/06/10	2021/06/11	Louise Harding
Conductivity	AT	7402251	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronesco
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk

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## TEST SUMMARY

BV Labs ID: PTY949 Dup  
Sample ID: TH105-SS2  
Matrix: SoilCollected: 2021/06/07  
Shipped:  
Received: 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr

BV Labs ID: PTY950  
Sample ID: TH1050-SS2  
Matrix: SoilCollected: 2021/06/07  
Shipped:  
Received: 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr
Free (WAD) Cyanide	TECH	7400901	2021/06/10	2021/06/11	Louise Harding
Conductivity	AT	7402496	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronescu
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk

BV Labs ID: PTY950 Dup  
Sample ID: TH1050-SS2  
Matrix: SoilCollected: 2021/06/07  
Shipped:  
Received: 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Conductivity	AT	7402496	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel

BV Labs ID: PTY951  
Sample ID: TH106-SS1  
Matrix: SoilCollected: 2021/06/07  
Shipped:  
Received: 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7402344	2021/06/11	2021/06/11	Jolly John
Free (WAD) Cyanide	TECH	7400901	2021/06/10	2021/06/11	Louise Harding
Conductivity	AT	7402500	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronescu
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7402396	2021/06/11	2021/06/11	Viviana Canzonieri
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk



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BV Labs Job #: C1F6621  
Report Date: 2021/06/15

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Client Project #: GTR-00038305-00  
Site Location: Highway 7 and Interchange Way  
Sampler Initials: JV

## TEST SUMMARY

**BV Labs ID:** PTY952  
**Sample ID:** TH106-SS2  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr
Free (WAD) Cyanide	TECH	7400901	2021/06/10	2021/06/11	Louise Harding
Conductivity	AT	7402262	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402549	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronescu
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/15	Automated Statchk

**BV Labs ID:** PTY953  
**Sample ID:** TH107-SS1  
**Matrix:** Soil

**Collected:** 2021/06/07  
**Shipped:**  
**Received:** 2021/06/08

Test Description	Instrumentation	Batch	Extracted	Date Analyzed	Analyst
Methylnaphthalene Sum	CALC	7397411	N/A	2021/06/14	Automated Statchk
Hot Water Extractable Boron	ICP	7400861	2021/06/10	2021/06/10	Medhat Nasr
Free (WAD) Cyanide	TECH	7400901	2021/06/10	2021/06/11	Louise Harding
Conductivity	AT	7402496	2021/06/11	2021/06/11	Khushbu Vijay kumar Patel
Hexavalent Chromium in Soil by IC	IC/SPEC	7402276	2021/06/11	2021/06/11	Violeta Porcila
Petroleum Hydro. CCME F1 & BTEX in Soil	HSGC/MSFD	7405071	N/A	2021/06/14	Domnica Andronescu
Petroleum Hydrocarbons F2-F4 in Soil	GC/FID	7401302	2021/06/10	2021/06/11	(Kent) Maolin Li
Acid Extractable Metals by ICPMS	ICP/MS	7400759	2021/06/10	2021/06/11	Daniel Teclu
Moisture	BAL	7398952	N/A	2021/06/09	Gurpreet Kaur (ONT)
PAH Compounds in Soil by GC/MS (SIM)	GC/MS	7401346	2021/06/10	2021/06/11	Mitesh Raj
pH CaCl2 EXTRACT	AT	7402449	2021/06/11	2021/06/11	Neil Dassanayake
Sodium Adsorption Ratio (SAR)	CALC/MET	7397410	N/A	2021/06/14	Automated Statchk



### GENERAL COMMENTS

Each temperature is the average of up to three cooler temperatures taken at receipt

Package 1	4.3°C
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Sample PTY941 [TH101-SS1] : F1 BTEX analysis : Detection limits were adjusted for sample weight .

Sample PTY945 [TH103-SS2] : F1 BTEX analysis : Detection limits were adjusted for sample weight .

Sample PTY947 [TH104-SS2] : F1 BTEX analysis : Detection limits were adjusted for sample weight .

Sample PTY948 [TH105-SS1] : F1 BTEX analysis : Detection limits were adjusted for sample weight .

Sample PTY949 [TH105-SS2] : F1 BTEX analysis : Detection limits were adjusted for sample weight .

Sample PTY950 [TH1050-SS2] : F1 BTEX analysis : Detection limits were adjusted for sample weight .

Sample PTY951 [TH106-SS1] : F1 BTEX analysis : Detection limits were adjusted for sample weight .

**Results relate only to the items tested.**



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**VERITAS**

BV Labs Job #: C1F6621

Report Date: 2021/06/15

## QUALITY ASSURANCE REPORT

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

QC Batch	Parameter	Date	Matrix Spike		SPIKED BLANK		Method Blank		RPD	
			% Recovery	QC Limits	% Recovery	QC Limits	Value	UNITS	Value (%)	QC Limits
7401302	o-Terphenyl	2021/06/11	97	60 - 130	95	60 - 130	104	%		
7401346	D10-Anthracene	2021/06/11	89	50 - 130	93	50 - 130	87	%		
7401346	D14-Terphenyl (FS)	2021/06/11	87	50 - 130	87	50 - 130	84	%		
7401346	D8-Acenaphthylene	2021/06/11	86	50 - 130	86	50 - 130	83	%		
7405071	1,4-Difluorobenzene	2021/06/14	97	60 - 140	97	60 - 140	101	%		
7405071	4-Bromofluorobenzene	2021/06/14	95	60 - 140	95	60 - 140	94	%		
7405071	D10-o-Xylene	2021/06/14	91	60 - 140	96	60 - 140	92	%		
7405071	D4-1,2-Dichloroethane	2021/06/14	84	60 - 140	84	60 - 140	89	%		
7398952	Moisture	2021/06/09							0.54	20
7400759	Acid Extractable Antimony (Sb)	2021/06/11	93	75 - 125	103	80 - 120	<0.20	ug/g	NC	30
7400759	Acid Extractable Arsenic (As)	2021/06/11	99	75 - 125	101	80 - 120	<1.0	ug/g	1.8	30
7400759	Acid Extractable Barium (Ba)	2021/06/11	NC	75 - 125	104	80 - 120	<0.50	ug/g	4.9	30
7400759	Acid Extractable Beryllium (Be)	2021/06/11	97	75 - 125	98	80 - 120	<0.20	ug/g	2.8	30
7400759	Acid Extractable Boron (B)	2021/06/11	96	75 - 125	100	80 - 120	<5.0	ug/g	7.2	30
7400759	Acid Extractable Cadmium (Cd)	2021/06/11	97	75 - 125	100	80 - 120	<0.10	ug/g	2.4	30
7400759	Acid Extractable Chromium (Cr)	2021/06/11	101	75 - 125	101	80 - 120	<1.0	ug/g	0.086	30
7400759	Acid Extractable Cobalt (Co)	2021/06/11	93	75 - 125	103	80 - 120	<0.10	ug/g	4.9	30
7400759	Acid Extractable Copper (Cu)	2021/06/11	90	75 - 125	100	80 - 120	<0.50	ug/g	3.5	30
7400759	Acid Extractable Lead (Pb)	2021/06/11	93	75 - 125	102	80 - 120	<1.0	ug/g	3.9	30
7400759	Acid Extractable Mercury (Hg)	2021/06/11	83	75 - 125	88	80 - 120	<0.050	ug/g	NC	30
7400759	Acid Extractable Molybdenum (Mo)	2021/06/11	103	75 - 125	101	80 - 120	<0.50	ug/g	7.3	30
7400759	Acid Extractable Nickel (Ni)	2021/06/11	NC	75 - 125	101	80 - 120	<0.50	ug/g	5.8	30
7400759	Acid Extractable Selenium (Se)	2021/06/11	97	75 - 125	102	80 - 120	<0.50	ug/g	NC	30
7400759	Acid Extractable Silver (Ag)	2021/06/11	99	75 - 125	103	80 - 120	<0.20	ug/g	NC	30
7400759	Acid Extractable Thallium (Tl)	2021/06/11	93	75 - 125	101	80 - 120	<0.050	ug/g	0.70	30
7400759	Acid Extractable Uranium (U)	2021/06/11	96	75 - 125	101	80 - 120	<0.050	ug/g	1.0	30
7400759	Acid Extractable Vanadium (V)	2021/06/11	111	75 - 125	102	80 - 120	<5.0	ug/g	3.5	30
7400759	Acid Extractable Zinc (Zn)	2021/06/11	NC	75 - 125	106	80 - 120	<5.0	ug/g	0.65	30
7400861	Hot Water Ext. Boron (B)	2021/06/10	108	75 - 125	103	75 - 125	<0.050	ug/g	8.2	40
7400901	WAD Cyanide (Free)	2021/06/11	100	75 - 125	98	80 - 120	<0.01	ug/g	NC	35
7401173	WAD Cyanide (Free)	2021/06/11	101	75 - 125	97	80 - 120	<0.01	ug/g	NC	35

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BV Labs Job #: C1F6621

Report Date: 2021/06/15

## QUALITY ASSURANCE REPORT(CONT'D)

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

QC Batch	Parameter	Date	Matrix Spike		SPIKED BLANK		Method Blank		RPD	
			% Recovery	QC Limits	% Recovery	QC Limits	Value	UNITS	Value (%)	QC Limits
7401302	F2 (C10-C16 Hydrocarbons)	2021/06/11	104	50 - 130	103	80 - 120	<10	ug/g	NC	30
7401302	F3 (C16-C34 Hydrocarbons)	2021/06/11	105	50 - 130	103	80 - 120	<50	ug/g	NC	30
7401302	F4 (C34-C50 Hydrocarbons)	2021/06/11	106	50 - 130	103	80 - 120	<50	ug/g	NC	30
7401346	1-Methylnaphthalene	2021/06/11	87	50 - 130	95	50 - 130	<0.0050	ug/g	NC	40
7401346	2-Methylnaphthalene	2021/06/11	83	50 - 130	91	50 - 130	<0.0050	ug/g	NC	40
7401346	Acenaphthene	2021/06/11	86	50 - 130	90	50 - 130	<0.0050	ug/g	NC	40
7401346	Acenaphthylene	2021/06/11	83	50 - 130	88	50 - 130	<0.0050	ug/g	NC	40
7401346	Anthracene	2021/06/11	85	50 - 130	88	50 - 130	<0.0050	ug/g	NC	40
7401346	Benzo(a)anthracene	2021/06/11	87	50 - 130	92	50 - 130	<0.0050	ug/g	NC	40
7401346	Benzo(a)pyrene	2021/06/11	92	50 - 130	93	50 - 130	<0.0050	ug/g	NC	40
7401346	Benzo(b,j)fluoranthene	2021/06/11	99	50 - 130	113	50 - 130	<0.0050	ug/g	NC	40
7401346	Benzo(g,h,i)perylene	2021/06/11	94	50 - 130	104	50 - 130	<0.0050	ug/g	NC	40
7401346	Benzo(k)fluoranthene	2021/06/11	91	50 - 130	104	50 - 130	<0.0050	ug/g	NC	40
7401346	Chrysene	2021/06/11	97	50 - 130	104	50 - 130	<0.0050	ug/g	NC	40
7401346	Dibenzo(a,h)anthracene	2021/06/11	94	50 - 130	100	50 - 130	<0.0050	ug/g	NC	40
7401346	Fluoranthene	2021/06/11	90	50 - 130	93	50 - 130	<0.0050	ug/g	NC	40
7401346	Fluorene	2021/06/11	89	50 - 130	94	50 - 130	<0.0050	ug/g	NC	40
7401346	Indeno(1,2,3-cd)pyrene	2021/06/11	93	50 - 130	102	50 - 130	<0.0050	ug/g	NC	40
7401346	Naphthalene	2021/06/11	77	50 - 130	87	50 - 130	<0.0050	ug/g	NC	40
7401346	Phenanthrene	2021/06/11	91	50 - 130	93	50 - 130	<0.0050	ug/g	NC	40
7401346	Pyrene	2021/06/11	90	50 - 130	92	50 - 130	<0.0050	ug/g	NC	40
7402251	Conductivity	2021/06/11			101	90 - 110	<0.002	mS/cm	2.7	10
7402262	Conductivity	2021/06/11			100	90 - 110	<0.002	mS/cm	0.49	10
7402271	WAD Cyanide (Free)	2021/06/11	100	75 - 125	96	80 - 120	<0.01	ug/g	NC	35
7402276	Chromium (VI)	2021/06/11	60 (1)	70 - 130	90	80 - 120	<0.18	ug/g	NC	35
7402311	WAD Cyanide (Free)	2021/06/11	100	75 - 125	94	80 - 120	<0.01	ug/g	NC	35
7402344	Hot Water Ext. Boron (B)	2021/06/11	101	75 - 125	96	75 - 125	<0.050	ug/g	NC	40
7402396	Acid Extractable Antimony (Sb)	2021/06/11	81	75 - 125	102	80 - 120	<0.20	ug/g		
7402396	Acid Extractable Arsenic (As)	2021/06/11	91	75 - 125	105	80 - 120	<1.0	ug/g	1.8	30
7402396	Acid Extractable Barium (Ba)	2021/06/11	NC	75 - 125	106	80 - 120	<0.50	ug/g		
7402396	Acid Extractable Beryllium (Be)	2021/06/11	93	75 - 125	101	80 - 120	<0.20	ug/g		

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VERITAS

BV Labs Job #: C1F6621

Report Date: 2021/06/15

## QUALITY ASSURANCE REPORT(CONT'D)

exp Services Inc

Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

QC Batch	Parameter	Date	Matrix Spike		SPIKED BLANK		Method Blank		RPD	
			% Recovery	QC Limits	% Recovery	QC Limits	Value	UNITS	Value (%)	QC Limits
7402396	Acid Extractable Boron (B)	2021/06/11	82	75 - 125	93	80 - 120	<5.0	ug/g		
7402396	Acid Extractable Cadmium (Cd)	2021/06/11	95	75 - 125	101	80 - 120	<0.10	ug/g		
7402396	Acid Extractable Chromium (Cr)	2021/06/11	95	75 - 125	102	80 - 120	<1.0	ug/g		
7402396	Acid Extractable Cobalt (Co)	2021/06/11	97	75 - 125	105	80 - 120	<0.10	ug/g		
7402396	Acid Extractable Copper (Cu)	2021/06/11	90	75 - 125	100	80 - 120	<0.50	ug/g		
7402396	Acid Extractable Lead (Pb)	2021/06/11	NC	75 - 125	100	80 - 120	<1.0	ug/g		
7402396	Acid Extractable Mercury (Hg)	2021/06/11	85	75 - 125	90	80 - 120	<0.050	ug/g		
7402396	Acid Extractable Molybdenum (Mo)	2021/06/11	94	75 - 125	102	80 - 120	<0.50	ug/g		
7402396	Acid Extractable Nickel (Ni)	2021/06/11	95	75 - 125	101	80 - 120	<0.50	ug/g		
7402396	Acid Extractable Selenium (Se)	2021/06/11	97	75 - 125	104	80 - 120	<0.50	ug/g		
7402396	Acid Extractable Silver (Ag)	2021/06/11	94	75 - 125	101	80 - 120	<0.20	ug/g		
7402396	Acid Extractable Thallium (Tl)	2021/06/11	95	75 - 125	101	80 - 120	<0.050	ug/g		
7402396	Acid Extractable Uranium (U)	2021/06/11	99	75 - 125	103	80 - 120	<0.050	ug/g	6.3	30
7402396	Acid Extractable Vanadium (V)	2021/06/11	NC	75 - 125	102	80 - 120	<5.0	ug/g		
7402396	Acid Extractable Zinc (Zn)	2021/06/11	NC	75 - 125	104	80 - 120	<5.0	ug/g		
7402449	Available (CaCl2) pH	2021/06/11			100	97 - 103			0.076	N/A
7402496	Conductivity	2021/06/11			102	90 - 110	<0.002	mS/cm	8.9	10
7402500	Conductivity	2021/06/11			100	90 - 110	<0.002	mS/cm	2.3	10
7402549	Chromium (VI)	2021/06/11	73	70 - 130	92	80 - 120	<0.18	ug/g	NC	35
7402565	Hot Water Ext. Boron (B)	2021/06/11	98	75 - 125	98	75 - 125	<0.050	ug/g	14	40
7402672	Available (CaCl2) pH	2021/06/11			100	97 - 103			0.43	N/A
7402789	Conductivity	2021/06/11			100	90 - 110	<0.002	mS/cm	2.5	10
7405071	Benzene	2021/06/14	94	50 - 140	96	50 - 140	<0.020	ug/g	NC	50
7405071	Ethylbenzene	2021/06/14	109	50 - 140	111	50 - 140	<0.020	ug/g	NC	50
7405071	F1 (C6-C10) - BTEX	2021/06/14					<10	ug/g	NC	30
7405071	F1 (C6-C10)	2021/06/14	93	60 - 140	91	80 - 120	<10	ug/g	NC	30
7405071	o-Xylene	2021/06/14	104	50 - 140	108	50 - 140	<0.020	ug/g	NC	50
7405071	p+m-Xylene	2021/06/14	112	50 - 140	116	50 - 140	<0.040	ug/g	NC	50
7405071	Toluene	2021/06/14	99	50 - 140	100	50 - 140	<0.020	ug/g	NC	50



**BUREAU  
VERITAS**

BV Labs Job #: C1F6621  
Report Date: 2021/06/15

## QUALITY ASSURANCE REPORT(CONT'D)

exp Services Inc  
Client Project #: GTR-00038305-00  
Site Location: Highway 7 and Interchange Way  
Sampler Initials: JV

QC Batch	Parameter	Date	Matrix Spike		SPIKED BLANK		Method Blank		RPD	
			% Recovery	QC Limits	% Recovery	QC Limits	Value	UNITS	Value (%)	QC Limits
7405071	Total Xylenes	2021/06/14					<0.040	ug/g	NC	50

N/A = Not Applicable

Duplicate: Paired analysis of a separate portion of the same sample. Used to evaluate the variance in the measurement.

Matrix Spike: A sample to which a known amount of the analyte of interest has been added. Used to evaluate sample matrix interference.

Spiked Blank: A blank matrix sample to which a known amount of the analyte, usually from a second source, has been added. Used to evaluate method accuracy.

Method Blank: A blank matrix containing all reagents used in the analytical procedure. Used to identify laboratory contamination.

Surrogate: A pure or isotopically labeled compound whose behavior mirrors the analytes of interest. Used to evaluate extraction efficiency.

NC (Matrix Spike): The recovery in the matrix spike was not calculated. The relative difference between the concentration in the parent sample and the spike amount was too small to permit a reliable recovery calculation (matrix spike concentration was less than the native sample concentration)

NC (Duplicate RPD): The duplicate RPD was not calculated. The concentration in the sample and/or duplicate was too low to permit a reliable RPD calculation (absolute difference  $\leq 2 \times \text{RDL}$ ).

(1) The matrix spike recovery was below the lower control limit. This may be due in part to the reducing environment of the sample. The sample was reanalyzed with the same results



BUREAU  
VERITAS

BV Labs Job #: C1F6621

Report Date: 2021/06/15

exp Services Inc



Client Project #: GTR-00038305-00

Site Location: Highway 7 and Interchange Way

Sampler Initials: JV

### VALIDATION SIGNATURE PAGE

The analytical data and all QC contained in this report were reviewed and validated by:

Ewa Pranjic, M.Sc., C.Chem, Scientific Specialist

BV Labs has procedures in place to guard against improper use of the electronic signature and have the required "signatories", as per ISO/IEC 17025, signing the reports. For Service Group specific validation please refer to the Validation Signature Page.



## **APPENDIX B**

### STATEMENT OF LIMITATIONS

# STATEMENT OF LIMITATIONS

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This report is prepared for and made available for the sole use of the client named. Peto MacCallum Ltd. (PML) hereby disclaims any liability or responsibility to any person or entity, other than those for whom this report is specifically issued, for any loss, damage, expenses, or penalties that may arise or result from the use of any information or recommendations contained in this report. The contents of this report may not be used or relied upon by any other person without the express written consent and authorization of PML.

This report shall not be relied upon for any purpose other than as agreed with the client named without the written consent of PML. A portion of this report may not be used as a separate entity: that is to say the report is to be read in its entirety at all times.

The report is based solely on the scope of services which are specifically referred to in this report. No physical or intrusive testing has been performed by PML. Further, PML presumes the chemical quality of the excess soil reported for the Source Site is representative of the actual soil to be excavated and transported to the Reuse Site.

The scope of services carried out by PML is based on details of the proposed development and land use to address certain issues, purposes and objectives with respect to the specific site as identified by the client. Services not expressly set forth in writing are expressly excluded from the services provided by PML. In other words, PML has not performed any observations, investigations, study analysis, engineering evaluation or testing that is not specifically listed in the scope of services in this report. PML assumes no responsibility or duty to the client for any such services and shall not be liable for failing to discover any condition, whose discovery would require the performance of services not specifically referred to in this report.

Regulations, codes and guidelines may change at any time subsequent to the date of this report and these changes may affect the validity of the findings and recommendations given in this report.

Environmental site assessment studies are performed in different phases by the application of different levels of effort and expense. The level of effort proposed for this assignment were based solely on PML's understanding of the client's needs as described in the scope of services contained in this report and applicable proposal.

This assessment does not wholly eliminate uncertainty regarding the potential for existing or future costs, hazards or losses in connection with the subject property and must be viewed as a mechanism to reduce risk rather than eliminate the risk of contamination concerns.

## Bev Fisher

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**From:** Michael Oberle <m.oberle@SVCA.ON.CA>  
**Sent:** Thursday, December 9, 2021 11:11 AM  
**To:** Bev Fisher  
**Cc:** Laura Warner  
**Subject:** RE: importation of Soils into Dundalk (159 Bradley St., Dundalk)

Good morning Mr. Bev Fisher,

After checking SVCA mapping and files, it appears that only a very small area 20 metre by 30 metre triangular area of the above referenced address is located within the SVCA watershed.

It appears that SVCA did not review any of the proposed subdivision development of the subject property, therefore SVCA has no comment to the current soils importing to the property. SVCA would defer any response to your request to the GRCA, as it appears GRCA has reviewed the development proposal for the property with the majority of the property being located within the GRCA watershed.

I trust that this is helpful. Any questions, please do not hesitate to ask.

Kind regards,

Mike

Michael Oberle

Environmental Planning Technician

Saugeen Conservation

Cell: [REDACTED]



Administration Centre: 400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6

Phone: 519-621-2761 Toll free: 1-866-900-4722 Fax: 519-621-4844 [www.grandriver.ca](http://www.grandriver.ca)

January 20, 2021

2570970 Ontario Incorporated  
c/o Vittorio De Palma  
138 Kale Crescent  
Maple, ON L6A 3P9

**Re: Application for Permission No. 940/21, Pursuant to Ontario Regulation 150/06**

The Grand River Conservation Authority approved your application on November 2, 2021. The permit and attached schedules are enclosed. The schedules form part of the permit and describe the work as approved by the Grand River Conservation Authority. Any changes to these plans must be reviewed and approved by Grand River Conservation Authority staff.

Please note that this permission is based on existing information, policies, and practices, and does not bind nor imply that any other permission will be forthcoming. Please review when the permit expires (maximum is 2 years) and keep a copy of the permit on-site.

If you have questions regarding this letter or the conditions described on the permit, please contact Laura Warner, Resource Planner, at (519) 621-2763 ext. 2231.

Encl.

c.c. Clerk, Township of Southgate  
Building Inspector, Township of Southgate



## Grand River Conservation Authority

Under Ontario Regulation 150/06 made under the Conservation Authorities Act, R.S.O. 1990, Chapter C.27, permission is granted to:

### **2570970 Ontario Incorporated**

Whose address for purposes pertaining to this project is:

138 Kale Crescent  
Maple, ON  
L6A 3P9

To execute proposed works in accordance with the following particulars and conditions:

**Location of Work:** 159 Bradley Street  
Township of Southgate

**Purpose of Work:** To grade, install services and a stormwater management facility  
in support of the construction of a residential subdivision.

This permit is valid from: **November 2, 2021**

And expires on: **November 2, 2023**

The attached Schedules form parts of this permit describing the approved work and must be implemented in order so that the true intent of the permit can be achieved.

The Permittee, by acceptance and in consideration of the issuance of this permit, agrees to the conditions listed on the reverse side of Schedule "A".

Dated at Cambridge, Ontario, this 2<sup>nd</sup> day of November, 2021

**GRAND RIVER CONSERVATION AUTHORITY**

---

Samantha Lawson,  
Chief Administrative Officer



**Grand River Conservation Authority**

**Administration Office:**

400 Clyde Road, P.O. Box 729, Cambridge, Ontario N1R 5W6  
Telephone: 519-621-2761 Fax: (519) 621-4945

**GRCA USE ONLY  
APPLICATION NUMBER**

**940/21**

**Schedule "A" - Application for Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Permit (Pursuant to Ontario Regulation 150/06)**

**Please read, complete each section as required, attach fee and sign and date this application.**

**Owner's name:** 2570970 Ontario inc. WHITEROSE PARK (Vittorio De **E-mail:** victor@whiterosepark.com

**Mailing address:** 138 Kale Cres. **City/Town:** Maple **Postal Code:** L6A 3P9

**Telephone:** Bus. 416-746-8880 **Res.** 4169911037 **Fax** \_\_\_\_\_

**Agent's name (Consultant/Contractor):** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_ **City/Town:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Telephone:** Bus. \_\_\_\_\_ **Fax.** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Location of proposed work:**

**Lot No.** \_\_\_\_\_ **Concession No.** \_\_\_\_\_ **Township** \_\_\_\_\_

**Municipal address of property:** 159 Bradley Street, Southgate

**City/Town/Village:** TOWNSHIP OF SOUTHGATE **County/Region:** GREY COUNTY

(Circle One)

**Application is hereby made for:**

**For examples of Minor, Standard and Major applications please refer to the Fee Schedule on pages 3 and 4.**

- ☐ Minor Development
- ☐ Minor Interference with Wetlands, Alteration to Shorelines & Watercourses
- ☐ Standard Development
- ☒ Standard Interference with Wetlands, Alteration to Shorelines & Watercourses
- ☐ Major Development
- ☐ Major Interference with Wetlands, Alteration to Shorelines & Watercourses

**Description of proposed work:** Installation of servicing, Construction of storm water management, Sediment and erosion

we would like to install the silt fencing and strip topsaol to start raising the grades for the roads and sewers.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**This application must include four (4) FOLDED copies of each appropriate plan(s) showing the proposed work.**

**Land Use:** Present Subdivisions **Proposed change (if any)** \_\_\_\_\_

I declare that I have read and agree to the General Conditions of Permit on the reverse of this form and that all information provided is true.

\_\_\_\_\_

Signature of Owner

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Agent

October 12, 2021

**January 1, 2020**

# GENERAL CONDITIONS OF PERMIT

---

1. This permit does not absolve the permittee of the responsibility of obtaining necessary permission from applicable federal and provincial agencies or local municipalities.
2. The permittee agrees by acceptance of the permit:
  - (a) to indemnify and save harmless, the Grand River Conservation Authority and its officers, employees, or agents, from and against all damage, injury, loss, costs, claims, demands, actions and proceedings, arising out of or resulting from any act or omission of the permittee or of any of his agents, employees or contractors relating to any of the particular terms or conditions of this permit.
  - (b) that this permit shall not release the permittee from any legal liability or obligation and remains in force subject to all limitations, requirements and liabilities imposed by law.
  - (c) that all complaints arising from the proposed works authorized under this permit shall be reported immediately by the permittee to the Grand River Conservation Authority. The permittee shall indicate any action which has been taken, or is planned to be taken, with regard to each complaint.
  - (d) to provide certification of conformance to ensure compliance with the intent of the permit. This certification must be provided by an accredited professional and is to be submitted as may be specified in the permit.
3. Authorized representatives of the Grand River Conservation Authority will be granted entry at any time into lands and buildings which are the subject of this permit application in order to make such surveys, examinations, investigations, inspections or other arrangements which such representatives deem necessary.
4. The Grand River Conservation Authority may cancel this permit or may change any of the conditions at any time and without prior notice if it is determined that:
  - (a) the works are not in conformance to the intent of the permission granted;
  - (b) the information presented to obtain a permit is false;
  - (c) the works or method of construction have detrimental impacts on the environment.
5. This permit shall not be assigned (non-transferable).
6. Permits are valid for two years. No notice will be issued on expiration of the permit and it is the responsibility of the permittee to ensure a valid permit is in effect at the time work is occurring.
7. The Grand River Conservation Authority may make copies of Schedule A, as required, for the purposes of assessing the proposal and, where approved, to form part of the permit issued.

## NOTICE OF COLLECTION

Pursuant to section 29(2) of the Municipal Freedom of Information and Protection of Individual Privacy Act, 1989, the personal information contained on this form is collected under the legal authority of the Conservation Authorities Act, R.S.O. 1980, c85, as amended. This information is used to assess applications for and, where approved, issue the Permit. Information on this form may be disclosed to Government and Municipal Agencies for review and comment. The name of the applicant, location of the work and a description of the project may be published in GRCA documents including agendas, reports and meeting minutes which are posted on the GRCA website. Questions about the collection of personal information should be directed to the Freedom of Information Co-ordinator, Administration Division, Grand River Conservation Authority, 400 Clyde Road, P.O. Box 729, Cambridge, Ontario, N1R 5W6, (519) 621-2761.


A4165 - CONSTRUCTION OF WHITE ROSE SUBDIVISION PHASE 3 - ISSUED FOR  
\_\_\_\_\_ - M M M M M M M M yyy y

PROJECT No. A4165



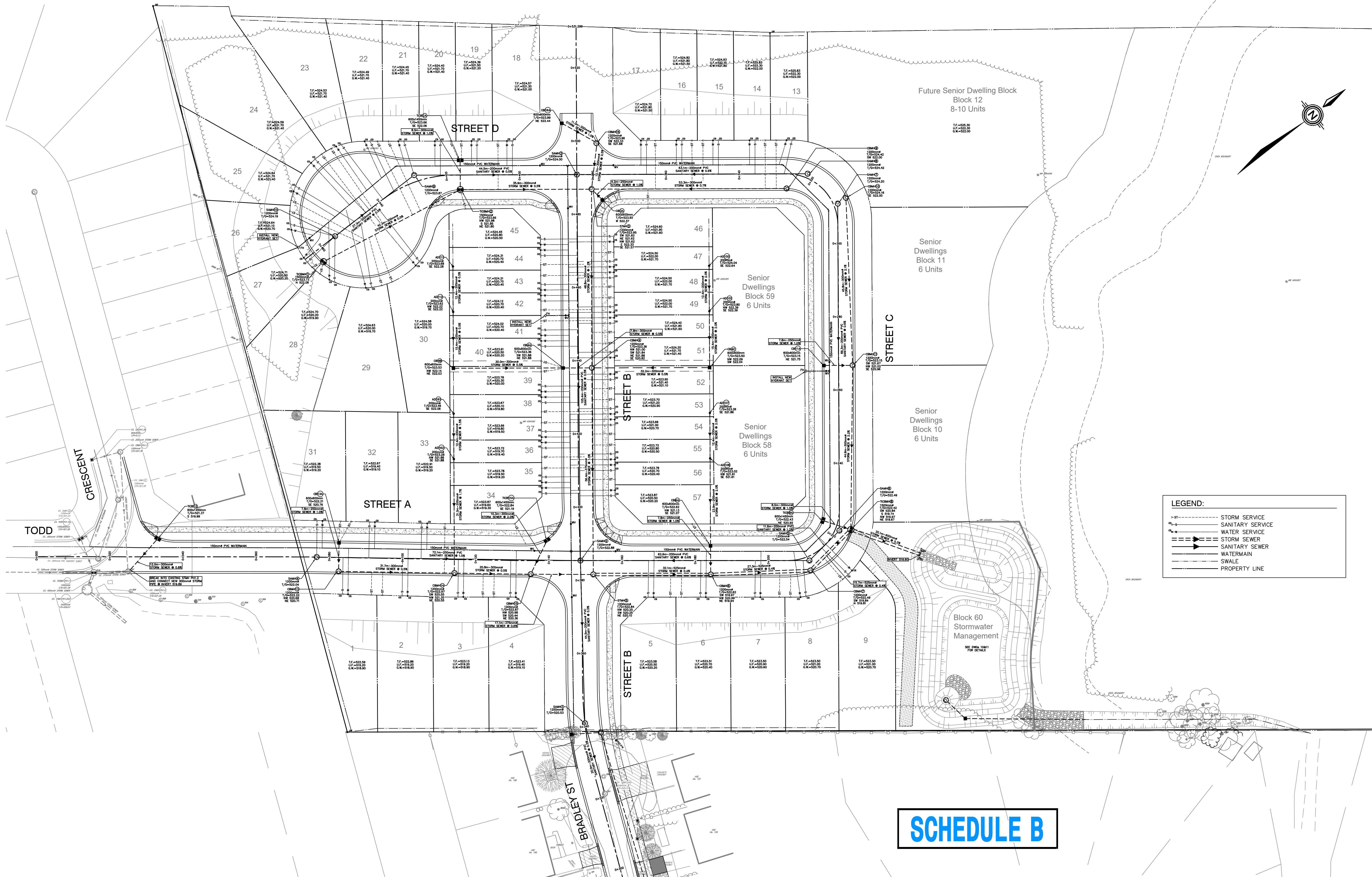
00	—	COVERSHEET
01	—	EROSION, SEDIMENT CONTROL PLAN
02	—	GENERAL SERVICING PLAN
03	—	LOT GRADING PLAN
04	—	STREET A PLAN AND PROFILE, FROM STA 0+000 TO 0+195
05	—	STREET C PLAN AND PROFILE, FROM STA 0+195 TO 0+335
06	—	STREET D PLAN AND PROFILE, FROM STA 0+335 TO CUL DE SAC
07	—	STREET B PLAN AND PROFILE, FROM STA 0+320 TO 0+500
08	—	STORM SEWER DRAINAGE PLAN
09	—	SANITARY SEWER DRAINAGE PLAN
10	—	STORM WATER MANAGEMENT FACILITY PLAN
11	—	STORM WATER MANAGEMENT FACILITY PROFILE, SECTION AND DETAILS
12	—	NOTES AND DETAILS
13	—	COMPOSITE UTILITY PLAN

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**TRITON  
ENGINEERING  
SERVICES  
LIMITED**  
Consulting Engineers  
Fergus, Ontario





SCHEDULE B

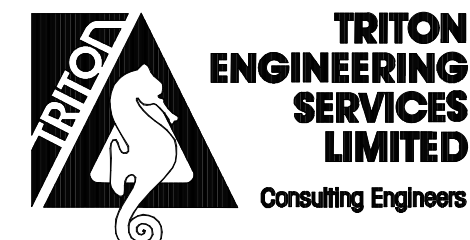
DISCLAIMERS:  
1. ALL EXISTING ELEVATIONS & DIMENSIONS TO BE CONFIRMED ON SITE. THE LOCATION OF UTILITIES IS APPROXIMATE ONLY AND SHOULD BE DETERMINED BY CONSULTING THE MUNICIPAL AUTHORITIES AND UTILITY COMPANIES CONCERNED. THE CONTRACTOR SHALL PROVE THE LOCATION OF UTILITIES AND SHALL BE RESPONSIBLE FOR ADEQUATE PROTECTION AGAINST DAMAGE.

# YYYY/MM/DD ISSUED FOR XXXXX				X.X.X.
No	DATE	REVISION		INITIAL

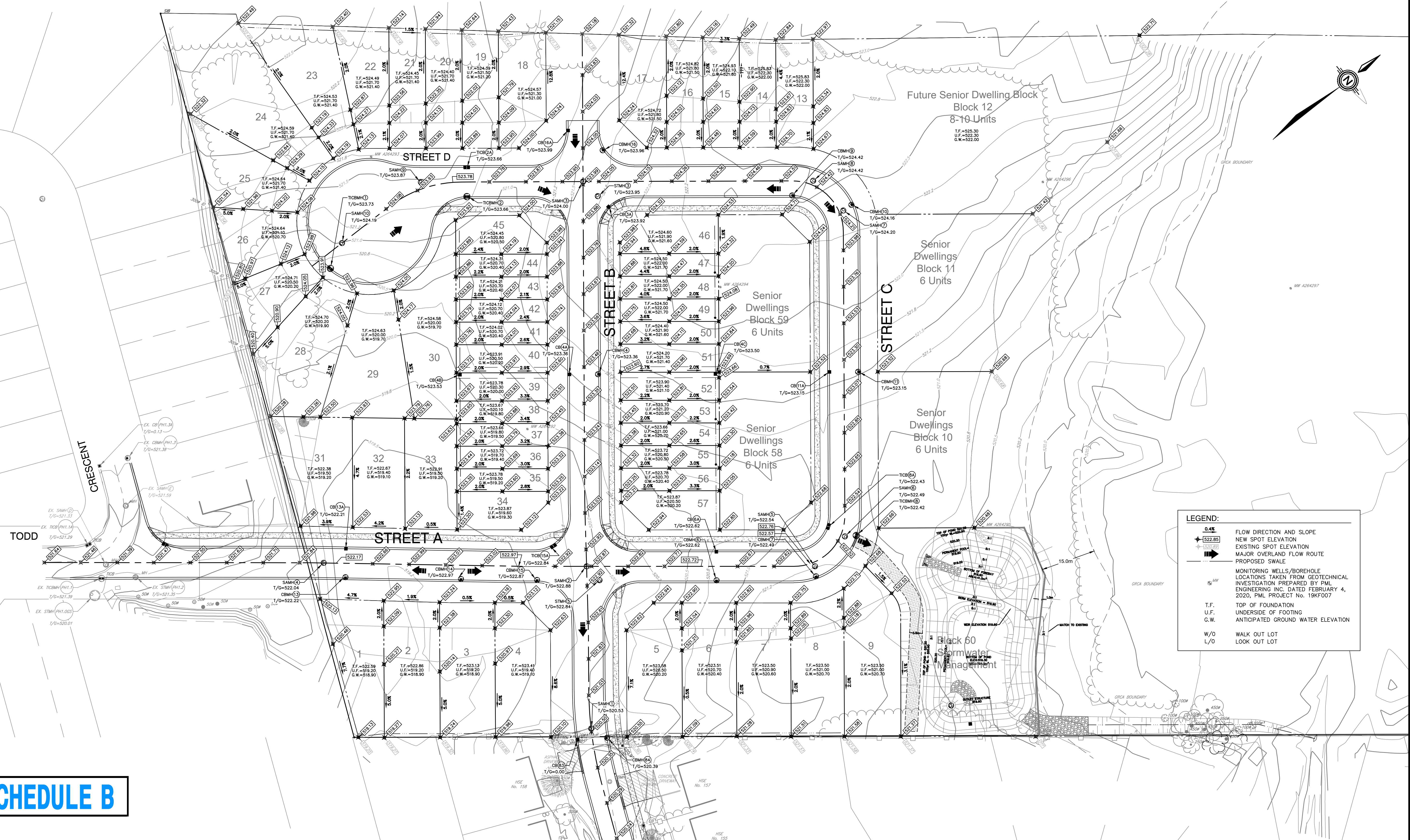
CONSTRUCTION OF  
WHITE ROSE SUBDIVISION  
PHASE 3  
(DUNDALK, ON)  
TOWNSHIP OF SOUTHGATE

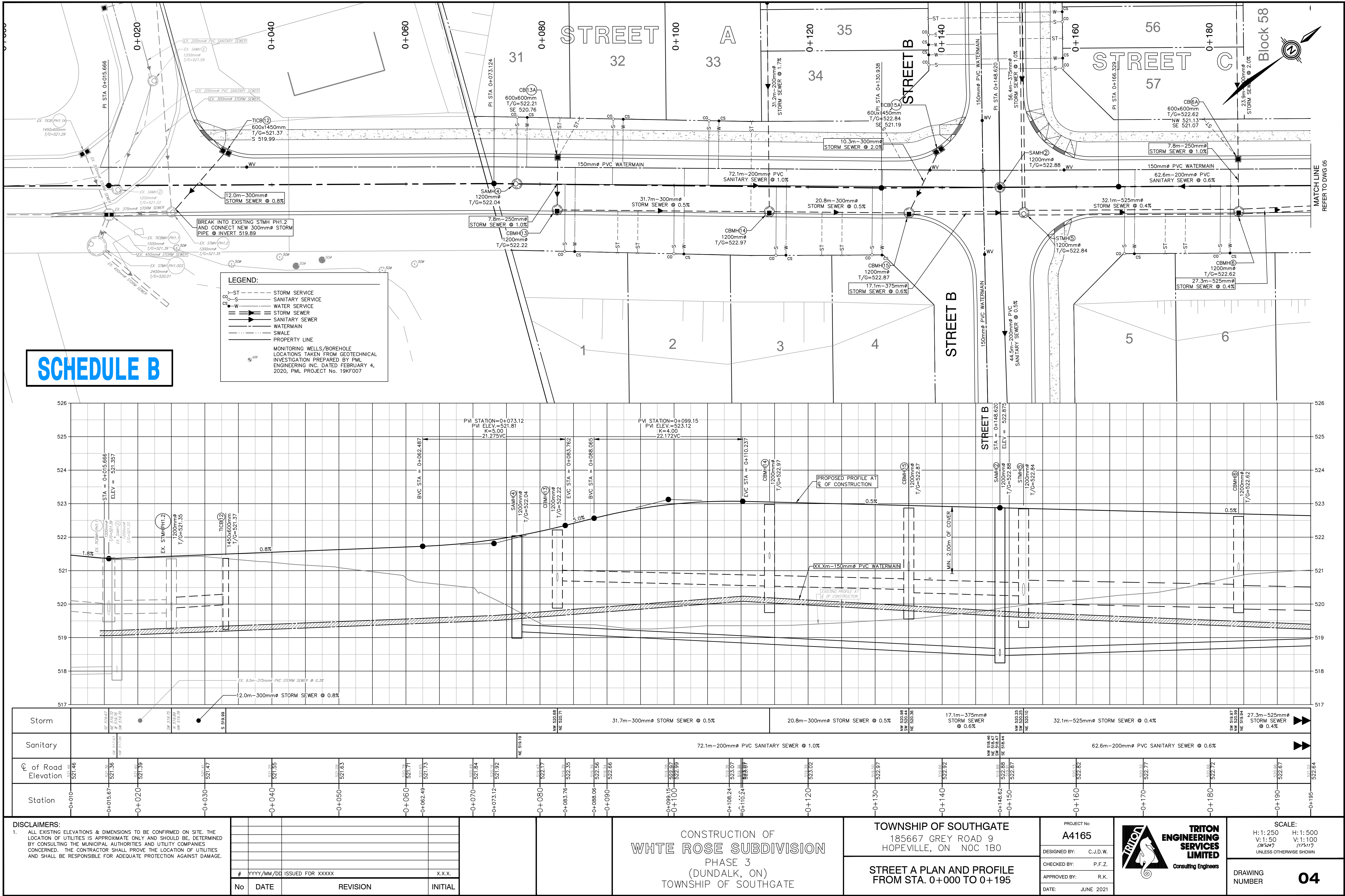
TOWNSHIP OF SOUTHGATE  
185667 GREY ROAD 9  
HOPEVILLE, ON N0C 1B0  
GENERAL SERVICING PLAN

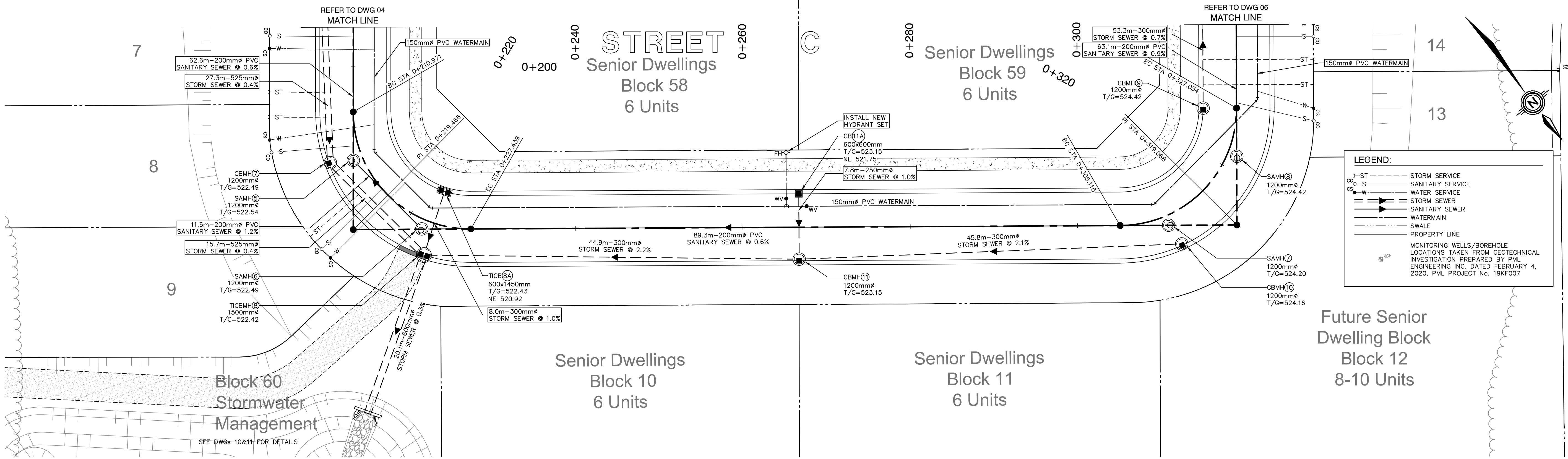
PROJECT No	A4165
DESIGNED BY:	C.J.D.W.
CHECKED BY:	P.F.Z.
APPROVED BY:	R.K.
DATE:	AUGUST 2021



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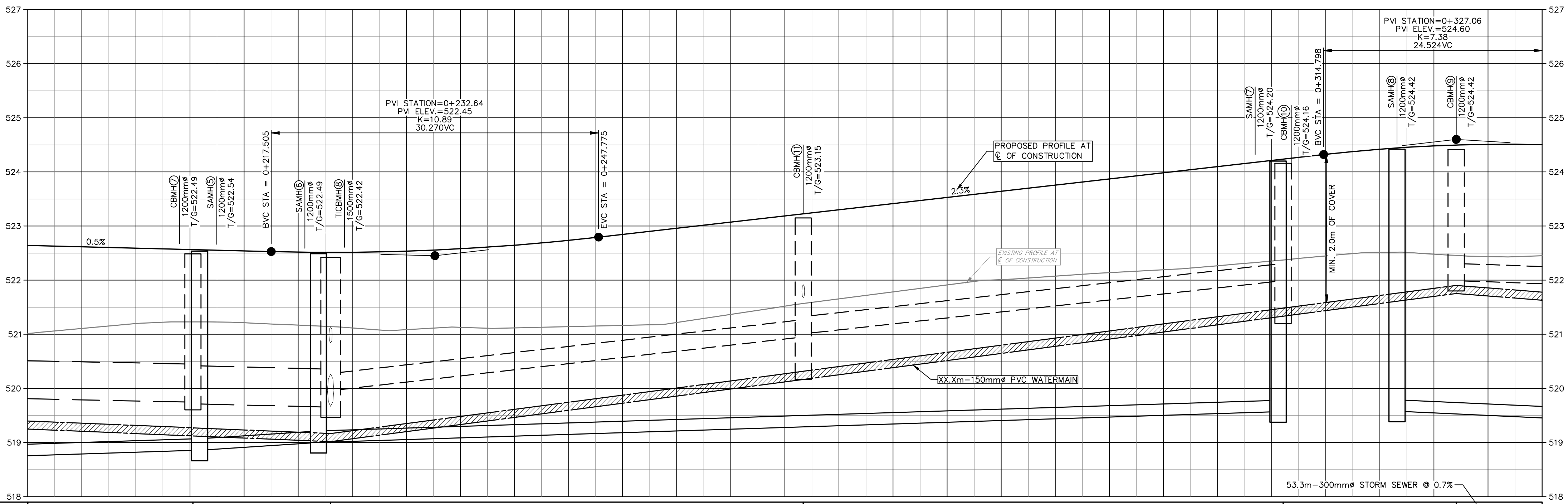




**LEGEND:**

- ST - STORM SERVICE
- S - SANITARY SERVICE
- W - WATER SERVICE
- SW - STORM SEWER
- SS - SANITARY SEWER
- WM - WATERMAIN
- SWALE
- PROPERTY LINE

MONITORING WELLS/BOREHOLE LOCATIONS TAKEN FROM GEOTECHNICAL INVESTIGATION PREPARED BY PML ENGINEERING INC. DATED FEBRUARY 4, 2020, PML PROJECT No. 19KF007



**SCHEDULE B**

Storm	27.3m-525mm <sup>ø</sup> STORM SEWER @ 0.4%	15.7m-525mm <sup>ø</sup> STORM SEWER @ 0.4%	44.9m-300mm <sup>ø</sup> STORM SEWER @ 2.2%	45.8m-300mm <sup>ø</sup> STORM SEWER @ 2.1%	53.3m-300mm <sup>ø</sup> STORM SEWER @ 0.7%
Sanitary	62.6m-200mm <sup>ø</sup> PVC SANITARY SEWER @ 0.6%	11.6m-200mm <sup>ø</sup> PVC SANITARY SEWER @ 1.2%	89.3m-200mm <sup>ø</sup> PVC SANITARY SEWER @ 0.6%	63.1m-200mm <sup>ø</sup> PVC SANITARY SEWER @ 0.9%	
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Station	0+195	0+200	0+210	0+220	0+230

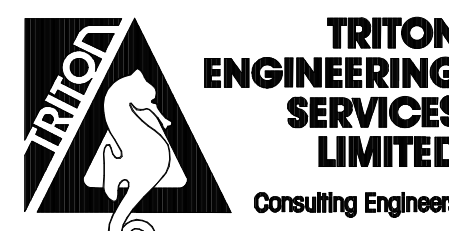
**DISCLAIMERS:**  
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#	YYYY/MM/DD	ISSUED FOR	XXXXX	X.X.X.
No	DATE	REVISION	INITIAL	

CONSTRUCTION OF  
**WHITE ROSE SUBDIVISION**  
PHASE 3  
(DUNDALK, ON)  
TOWNSHIP OF SOUTHGATE

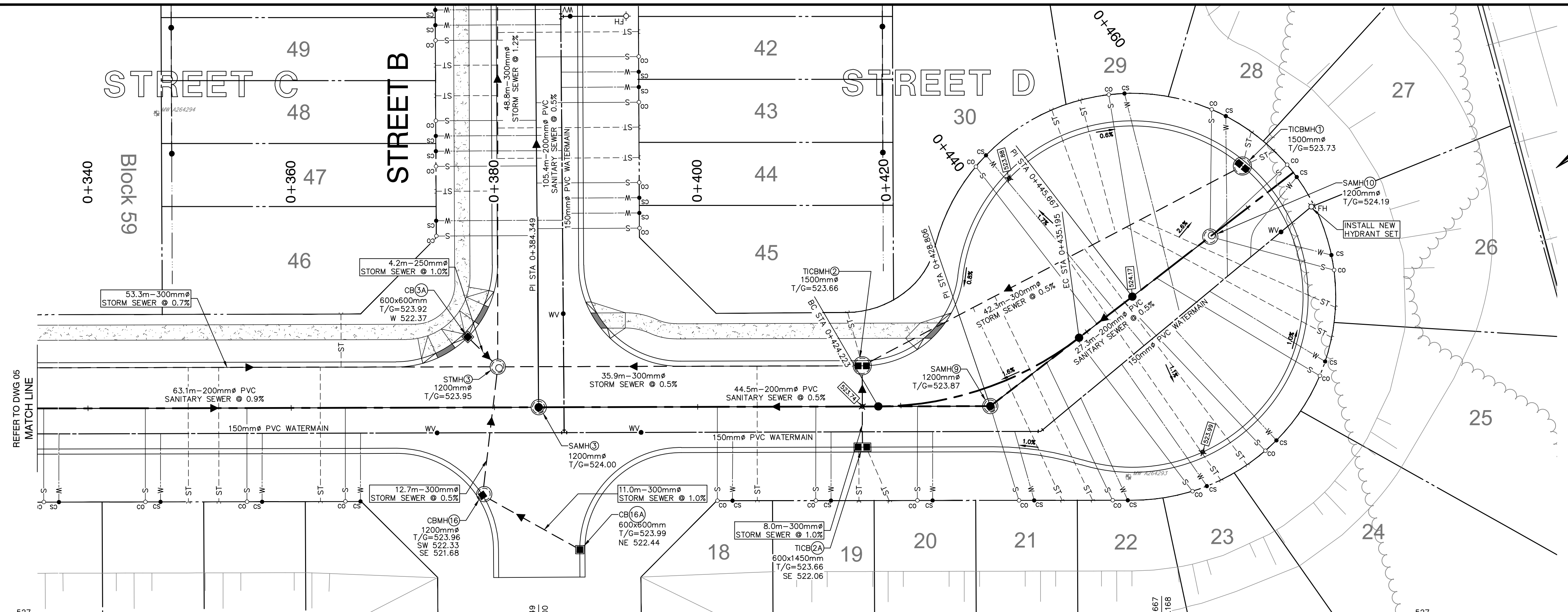
TOWNSHIP OF SOUTHGATE  
185667 GREY ROAD 9  
HOPEVILLE, ON N0C 1B0  
**STREET C PLAN AND PROFILE**  
FROM STA. 0+195 TO 0+335

PROJECT No  
**A4165**  
DESIGNED BY: C.J.D.W.  
CHECKED BY: P.F.Z.  
APPROVED BY: R.K.  
DATE: JUNE 2021



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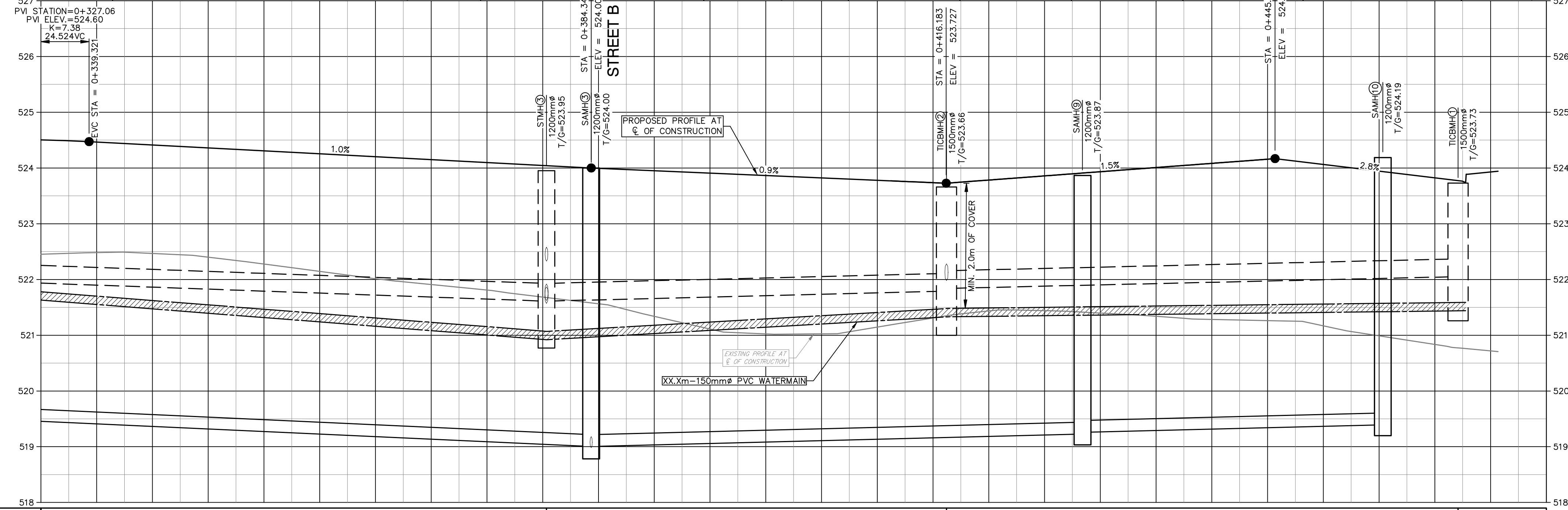
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**LEGEND:**

- ST --- STORM SERVICE
- CS --- SANITARY SERVICE
- W --- WATER SERVICE
- ST --- STORM SEWER
- CS --- SANITARY SEWER
- W --- WATERMAIN
- SW --- SWALE
- PROPERTY LINE

MONITORING WELLS/BOREHOLE LOCATIONS TAKEN FROM GEOTECHNICAL INVESTIGATION PREPARED BY PML ENGINEERING INC. DATED FEBRUARY 4, 2020, PML PROJECT No. 19KF007



Storm	53.3m-300mm $\varnothing$ STORM SEWER @ 0.7%	35.9m-300mm $\varnothing$ STORM SEWER @ 0.5%	42.3m-300mm $\varnothing$ STORM SEWER @ 0.5%
Sanitary	63.1m-200mm $\varnothing$ PVC SANITARY SEWER @ 0.9%	44.5m-200mm $\varnothing$ PVC SANITARY SEWER @ 0.5%	27.3m-200mm $\varnothing$ PVC SANITARY SEWER @ 0.5%
C of Road Elevation	524.50 524.45 524.47 524.46	524.36 524.26 524.15 524.05	523.87 523.78 523.73 523.68
Station	0+335 0+340 0+350 0+360 0+370 0+380 0+390 0+400 0+410 0+420 0+430 0+440 0+450 0+460		

**SCHEDULE B**

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#	YYYY/MM/DD	ISSUED FOR	XXXXX	X.X.X.
No	DATE	REVISION		INITIAL

CONSTRUCTION OF  
**WHITE ROSE SUBDIVISION**  
PHASE 3  
(DUNDALK, ON)  
TOWNSHIP OF SOUTHGATE

TOWNSHIP OF SOUTHGATE  
185667 GREY ROAD 9  
HOPEVILLE, ON N0C 1B0

**STREET D PLAN AND PROFILE  
FROM STA 0+335 TO CUL DE SAC**

PROJECT No  
**A4165**

DESIGNED BY: C.J.D.W.  
CHECKED BY: P.F.Z.  
APPROVED BY: R.K.  
DATE: JUNE 2021

**TRITON**  
ENGINEERING  
SERVICES  
LIMITED  
Consulting Engineers

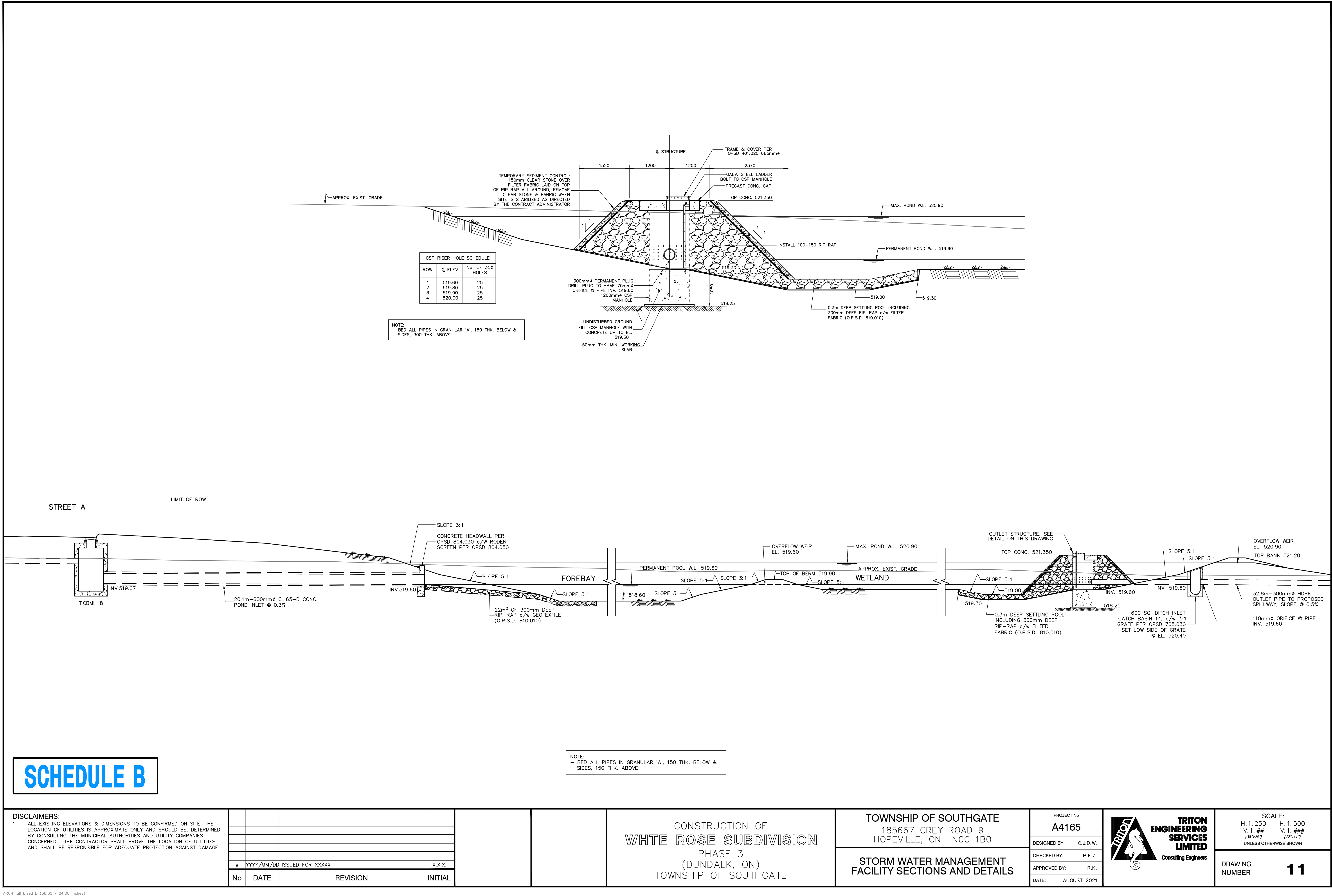
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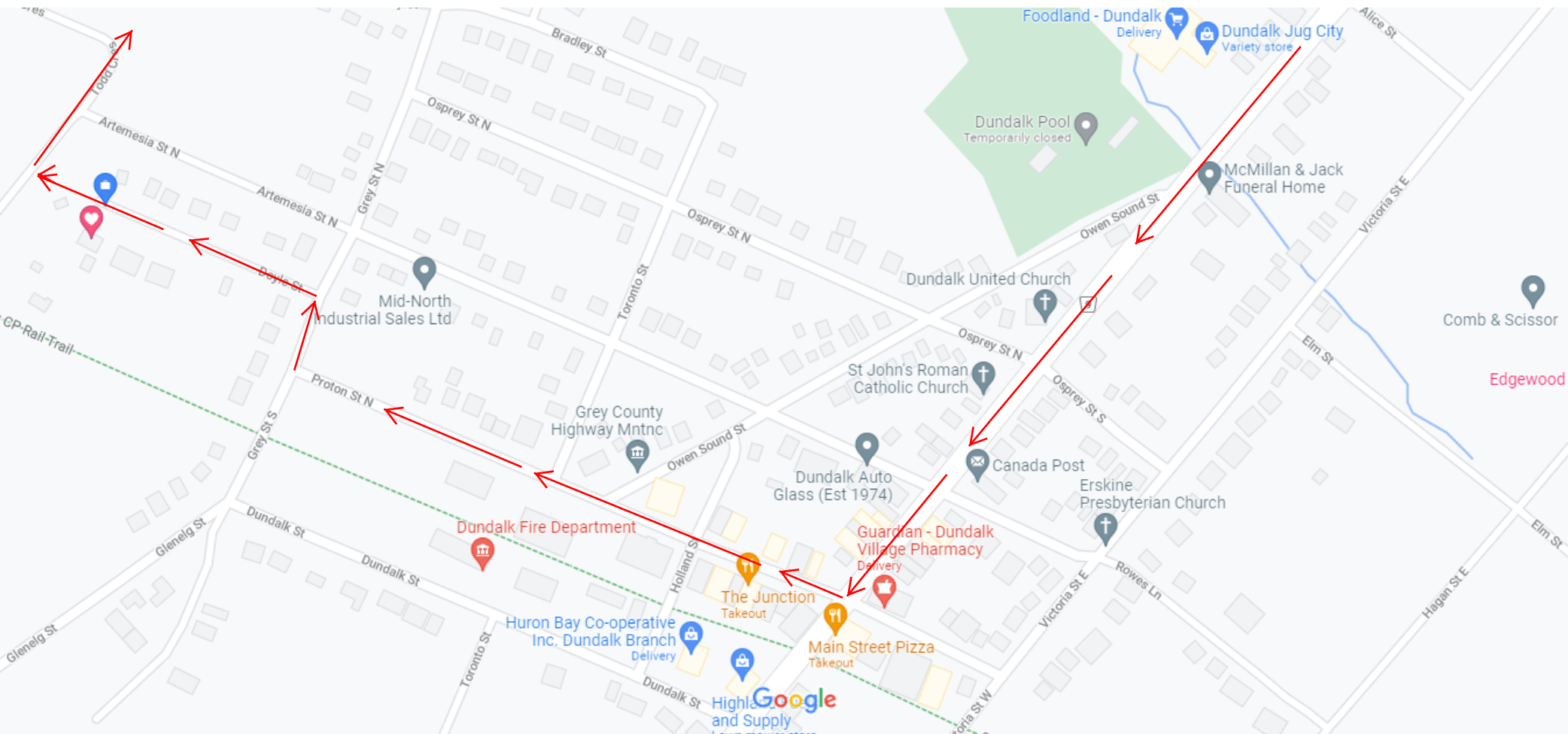
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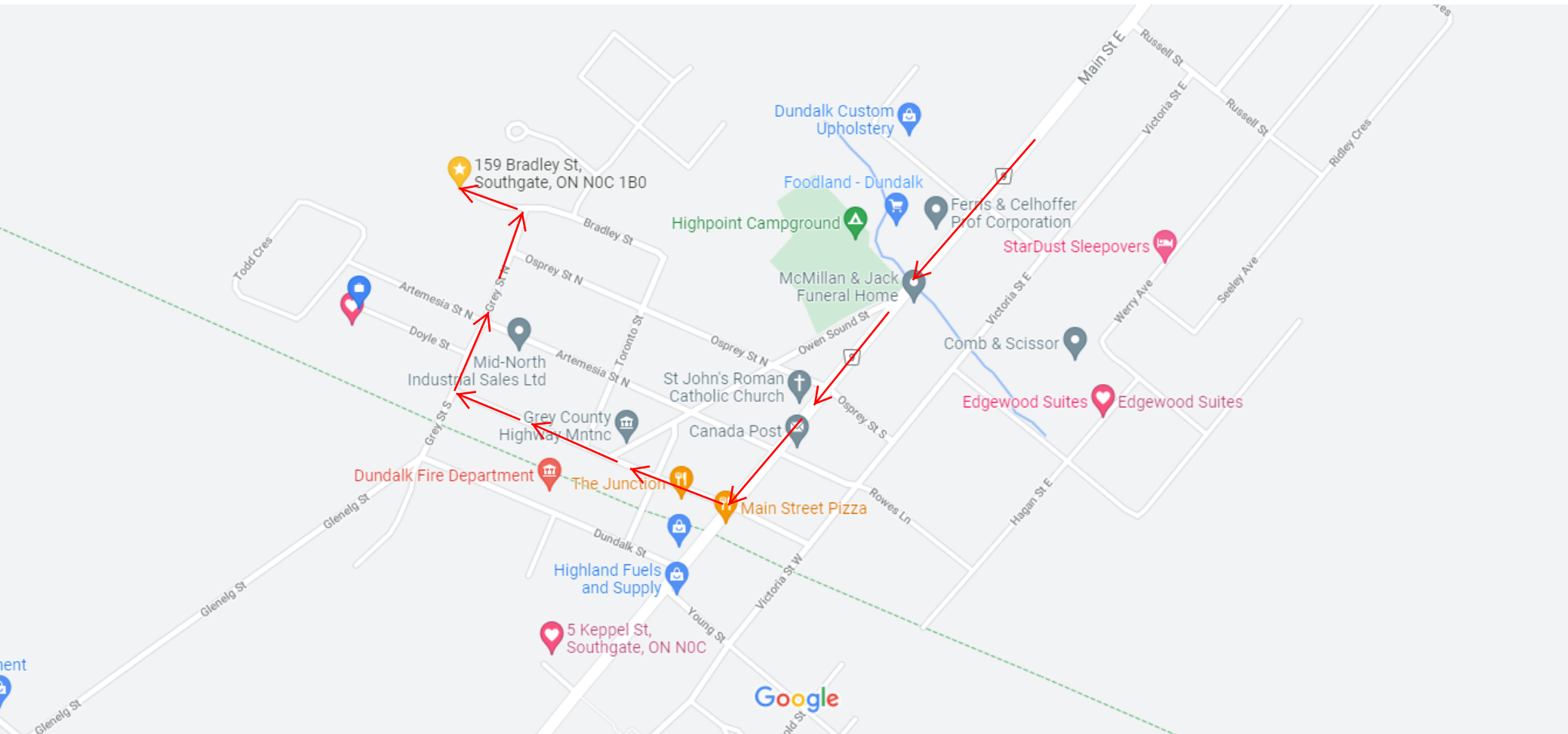


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Map data ©2021 Google 200 ft





## **Staff Report FIN2022-006**

**Title of Report:** FIN2022-006 2022 Budget

**Department:** Finance

**Council Date:** February 2, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report FIN2022-006 2022 Budget as information; and

**That** Council approves the 2022 Budget, as presented.

### **Background:**

Municipal Act, 2001 s. 290(1) requires a municipality shall:

"prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including,

- (a) amounts sufficient to pay all debts of the municipality falling due within the year".

On December 16, 2009, Council approved Tangible Capital Assets Policy #28. The treatment of tangible capital assets is intended to be in accordance with the Public Sector Accounting Board (PSAB) PS3150. Required studies and other initiatives that relate directly to the acquisition of a tangible capital asset shall be capitalized. If the study/initiative does not relate directly to the acquisition of a tangible capital asset, then the expense shall be recorded in the year in which they occur.

On June 16, 2021, Council received Staff Report FIN2021-019 Asset Management Plan 2021 and approved Bylaw 2021-084, being a by-law to adopt Asset Management Plan 2021 (AMP). The AMP adopted met the Province of Ontario legislated requirements for all municipalities to "refresh" their existing Asset Management Plans (AMP), but under specific guidelines spelled out in Ont. Reg. 588/17. Among several new guidelines is the requirement for a section of the AMP that deals with Climate Change, for example. The initial version of the AMP is limited to Core Assets. The AMP noted that at the current funding level, Southgate's infrastructure gap (I-Gap) is still growing, based on core asset alone. The next AMP update will be to expand the plan to include all capital assets.

On October 6, 2021, Council received Staff Report FIN2021-030 2022 Budget which contained a proposed timeline for the budget process as follows:

Wednesday, October 6, 2021	9am	Regular Council	Set Budget timeline
Wednesday, November 10, 2021	9am	Council/ Committee of the Whole	Present 2022 Multi-year Capital and 2022 Special Project Multi-year Forecasts
Tuesday, November 23, 2021	9am	Council/ Committee of the Whole	Discuss 2022 Capital and 2022 Special Project Budgets
Wednesday, December 8, 2021	9am	Council/ Committee of the Whole	Present 2022 Operating Budget

Tuesday, December 21, 2021	9am	Council/ Committee of the Whole	Discuss/Recommend 2022 Operating Budget
Tuesday, January 11, 2022	7pm	Public Information Meeting	Staff to present consolidated 2022 Budget and receive public comments
Wednesday, January 19, 2022	9am	Council/ Committee of the Whole	Discuss/Recommend 2022 Operating Budget (if needed)
Wednesday, February 2, 2022	9am	Regular Council	Approval of consolidated 2022 Budget

On November 10, 2021, Council received Staff Report FIN2021-034 2022 Budget which contained the detailed 2022 Budget 10 year Capital and Special Projects plans.

On November 23, 2021, Council received Staff Report FIN2021-037 2022 Budget which contained the detailed 2022 Budget 10 year Capital and Special Projects plans for further discussion.

On December 8, 2021, Council received Staff Report FIN2021-041 2022 Budget which contained the draft 2022 Budget (operating and capital consolidated).

On December 8, 2021, Council received Staff Report FIN2021-042 2020 Cost of Living Index and approved a 3% adjustment to the 2022 Pay Grid.

On December 21, 2021, Council received Staff Report FIN2021-046 2022 Budget which contained the draft 2022 Budget which reflected a requirement from taxation of \$8,766,194, an increase of \$775,893 from the 2021 level, which was estimated to equate to a 5.3% blended tax rate increase (using the estimated blended tax rate of \$135,759 (2021 - \$130,758) per 1%.

**Be it resolved that** Council receive Staff Report FIN2021-046 2022 Budget as information; and

**That** Council approve that the 2022 Budget be presented with amendments to include all proposed budget cuts, as presented, other than the By-law Enforcement FTE, at the Public Information Meeting being held on January 11, 2022; and

**That** Council direct staff to amend the 2022 budget with amendments to include all proposed budget cuts, as presented, other than the By-law Enforcement FTE, and bring back for Council's consideration and approval at the February 2, 2022 Council meeting.

After the amendments, the draft 2022 Budget reflected a requirement from taxation of \$8,523,444, an increase of \$533,143 from the 2021 level, which was estimated to equate to a 3.5% blended tax rate increase.

#### **Staff Comments:**

Staff advertised the January 11, 2022 Public Information Meeting (PIM) on the website and in the local newspaper and requested questions and comments on the proposed budget be submitted for presentation and discussion. No comments were

received, either in advance submission or verbally at the PIM. 4 members of the public attended the PIM.

The County of Grey Council will be discussing its 2022 Budget on January 28, 2022. The current draft to be discussed anticipates a tax rate increase of 2.88% (down from 3.75%), which impacts Southgate's estimated Blended Tax Rate increase.

On December 15, 2021, Council received the Ministry of Infrastructure- 2022 OCIF Funding notice (Item 12.2.5) which noted a 2022 allocation of \$485,177. As the 2022 Budget anticipated \$108,914, staff is recommending the additional funding be utilized to increase the scope of the Srd 73 project from just single surface treatment (\$54,000) to asphalt (\$430,263). Being able to asphalt opposed to just single surface treatment will be a longer term investment and reinstatement of the asset.

On December 23, 2021, the Resource Productivity & Recovery Authority posted the 2022 Blue Box Steward Funding Obligation and Municipal Funding Allocation Model. Southgate's 2022 allocation is \$161,437. The 2022 Budget had anticipated an allocation of \$90,000 (a decrease from the 2021 allocation of \$123,812). As a result, the 2022 Budget has been amended.

The December 21, 2021 reduction in capital funding resulted in the amount to be raised from taxation to \$2,205,788, \$16,410 below the \$2,222,198 raised in 2021. Roads Capital had a reduction of 3.2% compared to the financial strategy requirement of a 10% increase the current 10 year capital plan required.

Given the County of Grey reduction and the Solid Waste revenue increase, staff is recommending that the contribution to Road Infrastructure Reserve be increased to \$264,000 (from \$169,000) so that the budget stays at Council's target of a 3.5% blended tax rate increase overall. With the recommended increased contribution to the Roads Infrastructure Reserve, the amount raised from taxation for Roads capital would be an increase of 3.3% rather than a reduction of 3.2%

The draft 2022 Budget is provided as Attachment 1.

The Summary of Adjustments is provided as Attachment 2.

The draft 2022 Capital budget detail is provided as Attachment 3.

The draft 2022 Special Project budget detail is provided as Attachment 4.

The draft 2022 Budget Schedule of Reserve, Deferred Revenue and Reserve Funds, and the projected 2021 Schedule, is provided as Attachment 5.

### **Financial Implications:**

The revised draft 2022 Budget has a requirement from taxation of \$8,550,007, an increase of \$559,706 from the 2021 level.

The increase of \$559,706 would result in approximately a 3.5% increase in the 2022 blended tax rate distributed as:

	Levy Increase	Growth	Tax Rate Funded	Estimated Blended Tax Rate Impact
Operating	\$ 409,186	\$ 143,235	\$ 265,951	2.5%
Special Projects	\$ 68,930	\$ 24,129	\$ 44,801	0.4%
Capital	\$ 81,590	\$ 28,560	\$ 53,030	0.5%
	\$ 559,706	\$ 195,924	\$ 363,782	3.5%

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

#### **Mission Statement Pillars**

- Trusted Government
- Economic Prosperity.

#### **Themes:**

- Municipal Services
- Public Communications

#### **Core Values:**

- Integrity
- Stewardship

### **Concluding Comments:**

The draft 2022 Budget, as presented, has a requirement from taxation of \$8,550,007, an increase of \$559,706 from the 2021 level. Based on the estimate of a 1% increase in the blended tax rate of \$135,759, the increase would result in approximately a 3.5% increase in the 2022 blended tax rate.

Respectfully Submitted,

**Dept. Head:** **Original Signed By**  
William Gott, CPA, CA, Treasurer

**CAO Approval:** **Original Signed By**  
Dave Milliner, CAO

### **Attachments:**

1. 2022 Budget
2. 2022 Budget – Summary of Adjustments and Proposed Adjustments
3. 2022 Budget - Capital - Departmental Detail
4. 2022 Budget - Special Projects – Departmental Detail
5. 2022 Budget – Reserves, Deferred Revenue and Reserve Funds

Staff Report FIN2022-006 2022 Budget  
Attachment 1

Township of Southgate  
2022 Budget

Levy Summary:

	<u>2021</u>	<u>2022</u>	<u>Variance \$</u>	<u>%</u>
Net Operating - Regular	\$ 5,681,433	\$ 6,090,619	\$ 409,186	7.2%
Net Operating - Special Projects	86,670	155,600	68,930	79.5%
	\$ 5,768,103	\$ 6,246,219	\$ 478,116	8.3%
Contribution to Capital Projects/Reserves	2,222,198	2,303,788	81,590	3.7%
Total to Raise from General Taxation	<b>\$ 7,990,301</b>	<b>\$ 8,550,007</b>	<b>\$ 559,706</b>	7.0%
Supplementaries	\$ 266,598	\$ 228,000	(38,598)	-14.5%
Write-offs	(10,000)	(10,000)	-	0.0%
Growth	\$ 256,598	\$ 218,000	-\$ 38,598	-15.0%
Budgeted Taxation	\$ 8,246,899	\$ 8,768,007	\$ 521,108	6.3%
Taxation based on Ending Assessments	\$ 8,186,225	\$ 8,550,007	<b>\$ 363,782</b>	4.4%
Non-Budgeted Growth	-\$ 60,674			
Budgeted Growth	\$ 256,598			
Total Growth	\$ 195,924		<b>\$ 195,924</b>	1.9%
			<b>\$ 559,706</b>	7.0%

Estimated Blended Residential Tax Rate Increase:

	<u>2022</u>		
	<u>Est. Revenue Neutral</u>	<u>Proposed</u>	<u>% Increase</u>
Southgate	0.784537%	0.819400%	4.4%
County of Grey	0.363523%	0.373992%	2.9%
Education	0.153000%	0.153000%	0.0%
Total	1.301060%	1.346393%	3.5%
Estimated Blended Residential Tax Rate Increase			

Staff Report FIN2022-006 2022 Budget  
Attachment 1

		<u>2020</u>	<u>2021</u>		<u>Budget to Projected Variance</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
		<u>PrevTotalActual</u>	<u>Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Annual Budget</u>	<u>%</u>	<u>\$</u>
<b>Tax-Supported:</b>									
<b>Net</b>									
General Taxation		7,605,884.04	7,990,301.00	7,990,301.00	100.0%	-	8,550,007.00	107.0%	559,706.00
General Revenues		995,884.42	1,305,417.00	1,155,282.71	88.5%	(150,134.29)	1,329,467.00	101.8%	24,050.00
Council		(178,325.85)	(200,640.00)	(183,608.72)	91.5%	17,031.28	(218,790.00)	109.0%	(18,150.00)
Administration		(1,147,369.32)	(1,225,401.00)	(1,203,535.40)	98.2%	21,865.60	(1,317,763.00)	107.5%	(92,362.00)
Transit		(32,838.79)	(33,069.00)	(35,817.85)	108.3%	(2,748.85)	(35,818.00)	108.3%	(2,749.00)
Fire		(426,822.74)	(563,419.00)	(404,762.85)	71.8%	158,656.15	(595,640.00)	105.7%	(32,221.00)
Police		(1,159,398.30)	(1,194,338.00)	(1,190,750.77)	99.7%	3,587.23	(1,214,390.00)	101.7%	(20,052.00)
Conservation Authority		(112,458.19)	(119,138.00)	(119,453.00)	100.3%	(315.00)	(130,656.00)	109.7%	(11,518.00)
Building		-	-	-		-	-		-
Other Protective Services		(73,022.54)	(87,927.00)	(116,344.74)	132.3%	(28,417.74)	(149,760.00)	170.3%	(61,833.00)
Roads		(3,699,886.99)	(4,066,632.00)	(4,165,984.69)	102.4%	(99,352.69)	(4,247,622.00)	104.5%	(180,990.00)
Solid Waste		(819,493.07)	(810,500.00)	(766,663.82)	94.6%	43,836.18	(896,538.00)	110.6%	(86,038.00)
Public Health		(73,750.00)	(75,950.00)	(75,950.00)	100.0%	-	(34,000.00)	44.8%	41,950.00
Cemetery		(14,113.05)	(22,575.00)	(4,440.69)	19.7%	18,134.31	(15,336.00)	67.9%	7,239.00
Recreation		(478,410.60)	(454,945.00)	(487,817.00)	107.2%	(32,872.00)	(504,295.00)	110.8%	(49,350.00)
Library		(274,164.00)	(279,021.00)	(275,061.00)	98.6%	3,960.00	(346,901.00)	124.3%	(67,880.00)
Planning		(56,300.93)	(77,163.00)	(46,720.76)	60.5%	30,442.24	(48,911.00)	63.4%	28,252.00
Industrial Land		(38,668.07)	-	-		-	-		-
Agriculture		9,210.35	(500.00)	(6,744.42)	1348.9%	(6,244.42)	(300.00)	60.0%	200.00
Economic Development		(25,956.37)	(84,500.00)	(61,928.00)	73.3%	22,572.00	(122,754.00)	145.3%	(38,254.00)
Total		(0.00)	-	-		(0.00)	-		-
Prior year (Surplus) Deficit - tax supported		-	-	-		-	-		-
Current YTD (Surplus) Deficit - tax-supported		(0.00)	-	-		(0.00)	-		-
<b>Non-Tax-Supported:</b>									
<b>Net</b>									
Sanitary Sewers		-	-	-		-	-		-
Water		-	-	-		-	-		-
		-	-	-		-	-		-

Staff Report FIN2022-006 2022 Budget  
Attachment 1

		Operating Budget					Special Project Budget					Capital Budget			
		<u>2021</u>	<u>2022</u>	Budget to Budget	%		<u>2021</u>	<u>2022</u>	Budget to Budget	%		<u>2021</u>	<u>2022</u>	Budget to Budget	%
Tax-Supported:				<u>Variance</u>				<u>Variance</u>						<u>Variance</u>	
Net															
General Taxation		5,681,433.00	6,090,619.00	409,186.00	107.2%		86,670.00	155,600.00	68,930.00	179.5%		2,222,198.00	2,303,788.00	81,590.00	103.7%
General Revenues		1,305,417.00	1,329,467.00	24,050.00	101.8%		-	-	-			-	-	-	
Council		(190,640.00)	(198,790.00)	(8,150.00)	104.3%		(10,000.00)	(10,000.00)	-	100.0%		-	(10,000.00)	(10,000.00)	
Administration		(1,174,401.00)	(1,254,013.00)	(79,612.00)	106.8%		(8,870.00)	(6,000.00)	2,870.00	67.6%		(42,130.00)	(57,750.00)	(15,620.00)	137.1%
Transit		(33,069.00)	(35,818.00)	(2,749.00)	108.3%		-	-	-			-	-	-	
Fire		(491,069.00)	(482,144.00)	8,925.00	98.2%		-	-	-			(72,350.00)	(113,496.00)	(41,146.00)	156.9%
Police		(1,194,338.00)	(1,214,390.00)	(20,052.00)	101.7%		-	-	-			-	-	-	
Conservation Authority		(119,138.00)	(130,656.00)	(11,518.00)	109.7%		-	-	-			-	-	-	
Building		-	-	-			-	-	-			-	-	-	
Other Protective Services		(87,927.00)	(149,760.00)	(61,833.00)	170.3%		-	-	-			-	-	-	
Roads		(2,530,709.00)	(2,664,689.00)	(133,980.00)	105.3%		(24,300.00)	(21,600.00)	2,700.00	88.9%		(1,511,623.00)	(1,561,333.00)	(49,710.00)	103.3%
Solid Waste		(462,555.00)	(494,984.00)	(32,429.00)	107.0%		-	(50,000.00)	(50,000.00)			(347,945.00)	(351,554.00)	(3,609.00)	101.0%
Public Health		-	(1,000.00)	(1,000.00)			(23,000.00)	(33,000.00)	(10,000.00)	143.5%		(52,950.00)	-	52,950.00	0.0%
Cemetery		(12,575.00)	(5,336.00)	7,239.00	42.4%		(5,000.00)	(5,000.00)	-	100.0%		(5,000.00)	(5,000.00)	-	100.0%
Recreation		(309,445.00)	(335,795.00)	(26,350.00)	108.5%		-	-	-			(145,500.00)	(168,500.00)	(23,000.00)	115.8%
Library		(250,321.00)	(310,746.00)	(60,425.00)	124.1%		-	-	-			(28,700.00)	(36,155.00)	(7,455.00)	126.0%
Planning		(57,663.00)	(38,911.00)	18,752.00	67.5%		(13,500.00)	(10,000.00)	3,500.00	74.1%		(6,000.00)	-	6,000.00	0.0%
Industrial Land		-	-	-			-	-	-			-	-	-	
Agriculture		(500.00)	(300.00)	200.00	60.0%		-	-	-			-	-	-	
Economic Development		(72,500.00)	(102,754.00)	(30,254.00)	141.7%		(2,000.00)	(20,000.00)	(18,000.00)	1000.0%		(10,000.00)	-	10,000.00	0.0%
Total		-	-	-			-	-	-			-	-	-	
Prior year (Surplus) Deficit - tax supported		-	-	-			-	-	-			-	-	-	
Current YTD (Surplus) Deficit - tax-supported		-	-	-			-	-	-			-	-	-	
Non-Tax-Supported:															
Net															
Sanitary Sewers		-	-	-			-	-	-			-	-	-	
Water		-	-	-			-	-	-			-	-	-	
		-	-	-			-	-	-			-	-	-	

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1.3 Summary - Dept  
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		2020		2021		Budget vs Projected Variance		2022	Budget to Budget Variance	
		Actual		Budget	Projected	%	\$	Budget	%	\$
Tax-Supported:										
Revenues										
Southgate Regular Taxation		7,605,884.04		7,990,301.00	7,990,301.00	100.0%	-	8,550,007.00	107.0%	559,706.00
Corporate, County & School Board		7,506,477.28		7,306,754.00	7,756,814.38	106.2%	450,060.38	7,583,487.00	103.8%	276,733.00
Administration, Finance, and Clerks		23,407.95		92,680.00	77,466.08	83.6%	(15,213.92)	196,000.00	211.5%	103,320.00
Council		-		-	-		-	30,000.00		30,000.00
Transit		55,100.00		-	200,000.00		200,000.00	-		-
Fire		159,568.69		130,152.00	223,926.96	172.1%	93,774.96	170,046.00	130.7%	39,894.00
Police		14,953.52		6,640.00	8,848.52	133.3%	2,208.52	9,300.00	140.1%	2,660.00
Conservation Authority		-		-	-		-	-		-
Building		597,389.12		435,000.00	455,000.00	104.6%	20,000.00	574,180.00	132.0%	139,180.00
Other Protective Services		26,140.00		56,300.00	34,200.00	60.7%	(22,100.00)	33,800.00	60.0%	(22,500.00)
Roads		98,005.69		85,300.00	98,489.60	115.5%	13,189.60	134,904.00	158.2%	49,604.00
Solid Waste		242,599.66		211,600.00	280,240.30	132.4%	68,640.30	315,687.00	149.2%	104,087.00
Health Services		212,946.12		34,700.00	413,000.00	1190.2%	378,300.00	33,000.00	95.1%	(1,700.00)
Cemetery		36,605.28		40,440.00	35,751.69	88.4%	(4,688.31)	37,457.00	92.6%	(2,983.00)
Recreation		337,953.34		367,955.00	314,146.00	85.4%	(53,809.00)	396,296.00	107.7%	28,341.00
Library		264,207.03		269,047.00	266,242.00	99.0%	(2,805.00)	339,580.00	126.2%	70,533.00
Planning		284,787.25		156,819.00	185,423.00	118.2%	28,604.00	130,098.00	83.0%	(26,721.00)
Industrial Land		(7,000.00)		1,285,000.00	1,567,161.36	122.0%	282,161.36	6,680,000.00	519.8%	5,395,000.00
Agriculture		230,397.50		227,570.00	82,202.68	36.1%	(145,367.32)	96,877.00	42.6%	(130,693.00)
Economic Development		-		-	13,000.00		13,000.00	2,000.00		2,000.00
Total Revenues		17,689,422.47		18,696,258.00	20,002,213.57	107.0%	1,305,955.57	25,312,719.00	135.4%	6,616,461.00

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		2020	2021		Budget vs Projected Variance		2022	Budget to Budget Variance	
		Actual	Budget	Projected	%	\$	Budget	%	\$
<b>Tax-Supported:</b>									
<b>Expenses</b>									
Southgate Regular Taxation		-	-	-		-	-		-
Corporate, County & School Board		6,510,592.86	6,001,337.00	6,601,531.67	110.0%	600,194.67	6,254,020.00	104.2%	252,683.00
Administration, Finance, and Clerks		1,170,777.27	1,318,081.00	1,281,001.48	97.2%	(37,079.52)	1,513,763.00	114.8%	195,682.00
Council		178,325.85	200,640.00	183,608.72	91.5%	(17,031.28)	248,790.00	124.0%	48,150.00
Transit		87,938.79	33,069.00	235,817.85	713.1%	202,748.85	35,818.00	108.3%	2,749.00
Fire		586,391.43	693,571.00	628,689.81	90.6%	(64,881.19)	765,686.00	110.4%	72,115.00
Police		1,174,351.82	1,200,978.00	1,199,599.29	99.9%	(1,378.71)	1,223,690.00	101.9%	22,712.00
Conservation Authority		112,458.19	119,138.00	119,453.00	100.3%	315.00	130,656.00	109.7%	11,518.00
Building		597,389.12	435,000.00	455,000.00	104.6%	20,000.00	574,180.00	132.0%	139,180.00
Other Protective Services		99,162.54	144,227.00	150,544.74	104.4%	6,317.74	183,560.00	127.3%	39,333.00
Roads		3,797,892.68	4,151,932.00	4,264,474.29	102.7%	112,542.29	4,382,526.00	105.6%	230,594.00
Solid Waste		1,062,092.73	1,022,100.00	1,046,904.12	102.4%	24,804.12	1,212,225.00	118.6%	190,125.00
Health Services		286,696.12	110,650.00	488,950.00	441.9%	378,300.00	67,000.00	60.6%	(43,650.00)
Cemetery		50,718.33	63,015.00	40,192.38	63.8%	(22,822.62)	52,793.00	83.8%	(10,222.00)
Recreation		816,363.94	822,900.00	801,963.00	97.5%	(20,937.00)	900,591.00	109.4%	77,691.00
Library		538,371.03	548,068.00	541,303.00	98.8%	(6,765.00)	686,481.00	125.3%	138,413.00
Planning		341,088.18	233,982.00	232,143.76	99.2%	(1,838.24)	179,009.00	76.5%	(54,973.00)
Industrial Land		31,668.07	1,285,000.00	1,567,161.36	122.0%	282,161.36	6,680,000.00	519.8%	5,395,000.00
Agriculture		221,187.15	228,070.00	88,947.10	39.0%	(139,122.90)	97,177.00	42.6%	(130,893.00)
Economic Development		25,956.37	84,500.00	74,928.00	88.7%	(9,572.00)	124,754.00	147.6%	40,254.00
<b>Total Expenses</b>		<b>17,689,422.47</b>	<b>18,696,258.00</b>	<b>20,002,213.57</b>	<b>107.0%</b>	<b>1,305,955.57</b>	<b>25,312,719.00</b>	<b>135.4%</b>	<b>6,616,461.00</b>
Prior year (Surplus) Deficit - tax supported		-	-	-		-	-		-
Current YTD (Surplus) Deficit - tax-supported		-	-	-		-	-		-

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		2020	2021		Budget vs Projected Variance		2022	Budget to Budget Variance	
		Actual	Budget	Projected	%	\$	Budget	%	\$
<b>Non-Tax-Supported:</b>									
<b>Revenues</b>									
Sanitary Sewers		906,570.87	919,000.00	814,000.00	88.6%	(105,000.00)	825,000.00	89.8%	(94,000.00)
Water		1,067,995.42	1,057,572.00	1,087,570.28	102.8%	29,998.28	1,083,191.00	102.4%	25,619.00
		1,974,566.29	1,976,572.00	1,901,570.28	96.2%	(75,001.72)	1,908,191.00	96.5%	(68,381.00)
<b>Expenses</b>									
Sanitary Sewers		906,570.87	919,000.00	814,000.00	88.6%	(105,000.00)	825,000.00	89.8%	(94,000.00)
Water		1,067,995.42	1,057,572.00	1,087,570.28	102.8%	29,998.28	1,083,191.00	102.4%	25,619.00
		1,974,566.29	1,976,572.00	1,901,570.28	96.2%	(75,001.72)	1,908,191.00	96.5%	(68,381.00)
<b>Current YTD (Surplus) Deficit - non-tax-supported</b>		-	-	-	-	-	-	-	-

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
Fund 1: General Fund										
General Taxation										
01-400 Subtotal - Taxation		(7,605,884.04)		(7,990,301.00)	(7,990,301.00)	100.0%	-	(8,550,007.00)	112.7%	(559,706.00)
General Government		-		-	-		-	-		-
Revenues										
01-0300		-		-	-		-	-		-
		-		-	-		-	-		-
01-0401	Licences/permits/fees/grants	1,489,343.16		1,192,412.00	1,564,343.67	131.2%	371,931.67	1,253,800.00	103.6%	61,388.00
01-0500	County Taxation	3,600,969.36		3,634,099.00	3,810,259.76	104.8%	176,160.76	3,889,781.00	112.6%	255,682.00
01-0600	English Public Taxation	1,829,242.99		1,829,109.00	1,793,181.45	98.0%	(35,927.55)	1,836,970.00	103.5%	7,861.00
01-0700	French Public Taxation	5,184.52		5,184.00	4,757.86	91.8%	(426.14)	4,854.00	108.5%	(330.00)
01-0800	English Separate Taxation	169,696.93		169,698.00	155,574.50	91.7%	(14,123.50)	158,686.00	97.8%	(11,012.00)
01-0900	French Separate Taxation	7,454.62		7,454.00	6,368.83	85.4%	(1,085.17)	6,496.00	93.5%	(958.00)
01-1000	General Government	239,676.28		202,200.00	205,960.49	101.9%	3,760.49	204,900.00	113.8%	2,700.00
		7,341,567.86		7,040,156.00	7,540,446.56	107.1%	500,290.56	7,355,487.00	108.3%	315,331.00
	01-400 Subtotal - Other	164,909.42		266,598.00	216,367.82	81.2%	(50,230.18)	228,000.00	80.8%	(38,598.00)
Revenues		7,506,477.28		7,306,754.00	7,756,814.38	106.2%	450,060.38	7,583,487.00	107.2%	276,733.00
Expenses										
01-0300							-			-
		-		-	-		-	-		-
01-0401	Licences/permits/fees/grants	223,092.66		223,093.00	555,216.97	248.9%	332,123.97	233,233.00	101.8%	10,140.00
01-0500	County Taxation	3,600,969.36		3,634,099.00	3,810,259.76	104.8%	176,160.76	3,889,781.00	112.6%	255,682.00
01-0600	English Public Taxation	1,829,242.99		1,829,109.00	1,793,181.45	98.0%	(35,927.55)	1,836,970.00	103.5%	7,861.00
01-0700	French Public Taxation	5,184.52		5,184.00	4,757.86	91.8%	(426.14)	4,854.00	108.5%	(330.00)
01-0800	English Separate Taxation	169,696.93		169,698.00	155,574.50	91.7%	(14,123.50)	158,686.00	97.8%	(11,012.00)
01-0900	French Separate Taxation	7,454.62		7,454.00	6,368.83	85.4%	(1,085.17)	6,496.00	93.5%	(958.00)
01-1000	General Government	674,951.78		132,700.00	276,172.30	208.1%	143,472.30	124,000.00	112.7%	(8,700.00)
		6,510,592.86		6,001,337.00	6,601,531.67	110.0%	600,194.67	6,254,020.00	108.9%	252,683.00
	01-400 Subtotal - Other						-			-
Expenses		6,510,592.86		6,001,337.00	6,601,531.67	110.0%	600,194.67	6,254,020.00	108.9%	252,683.00
Net										

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		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
01-0300		-	-	-		-	-		-
		-	-	-		-	-		-
01-0401	Licences/permits/fees/grants	(1,266,250.50)	(969,319.00)	(1,009,126.70)	104.1%	(39,807.70)	(1,020,567.00)	104.0%	(51,248.00)
01-0500	County Taxation	-	-	-		-	-		-
01-0600	English Public Taxation	-	-	-		-	-		-
01-0700	French Public Taxation	-	-	-		-	-		-
01-0800	English Separate Taxation	-	-	-		-	-		-
01-0900	French Separate Taxation	-	-	-		-	-		-
01-1000	General Government	435,275.50	(69,500.00)	70,211.81	-101.0%	139,711.81	(80,900.00)	115.6%	(11,400.00)
		(830,975.00)	(1,038,819.00)	(938,914.89)	90.4%	99,904.11	(1,101,467.00)	104.7%	(62,648.00)
	01-400 Subtotal - Other	(164,909.42)	(266,598.00)	(216,367.82)	81.2%	50,230.18	(228,000.00)	80.8%	38,598.00
General Revenues		(995,884.42)	(1,305,417.00)	(1,155,282.71)	88.5%	150,134.29	(1,329,467.00)	99.7%	(24,050.00)
Revenues									
01-1020	Finance	22,252.95	91,830.00	77,394.08	84.3%	(14,435.92)	134,000.00	517.4%	42,170.00
01-1021	Officiant Services	-	-	-		-	-	0.0%	-
01-1022	Clerks	305.00	-	20.00		20.00	-		-
01-1023	Administration	850.00	850.00	52.00	6.1%	(798.00)	62,000.00		61,150.00
01-1024	HR	-	-	-		-	-		-
01-1030	Municipal Property	-	-	-		-	-		-
01-1031						-			-
01-1041		-	-	-		-	-		-
01-9999						-			-
Revenues		23,407.95	92,680.00	77,466.08	83.6%	(15,213.92)	196,000.00	728.6%	103,320.00
Expenses									
01-1020	Finance	655,067.84	750,877.00	739,487.81	98.5%	(11,389.19)	861,385.00	128.0%	110,508.00
01-1021	Officiant Services	-	-	-		-	-		-
01-1022	Clerks	228,149.19	252,426.00	257,373.83	102.0%	4,947.83	274,063.00	92.6%	21,637.00
01-1023	Administration	280,920.42	281,510.00	263,847.92	93.7%	(17,662.08)	307,508.00	112.6%	25,998.00
01-1024	HR	-	13,100.00	9,710.45	74.1%	(3,389.55)	54,072.00		40,972.00
01-1030	Municipal Property	6,639.82	20,168.00	10,581.47	52.5%	(9,586.53)	16,735.00	79.7%	(3,433.00)
01-1031		-	-	-		-	-		-
01-1041		-	-	-		-	-		-

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		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
<b>01-9999</b>		-	-	-		-	-		-
	<b>Expenses</b>	1,170,777.27	1,318,081.00	1,281,001.48	97.2%	(37,079.52)	1,513,763.00	119.8%	195,682.00
<b>Net</b>									
<b>01-1020</b>	<b>Finance</b>	632,814.89	659,047.00	662,093.73	100.5%	3,046.73	727,385.00	112.4%	68,338.00
<b>01-1021</b>	<b>Officiant Services</b>	-	-	-		-	-	0.0%	-
<b>01-1022</b>	<b>Clerks</b>	227,844.19	252,426.00	257,353.83	102.0%	4,927.83	274,063.00	92.6%	21,637.00
<b>01-1023</b>	<b>Administration</b>	280,070.42	280,660.00	263,795.92	94.0%	(16,864.08)	245,508.00	89.9%	(35,152.00)
<b>01-1024</b>	<b>HR</b>	-	13,100.00	9,710.45	74.1%	(3,389.55)	54,072.00		40,972.00
<b>01-1030</b>	<b>Municipal Property</b>	6,639.82	20,168.00	10,581.47	52.5%	(9,586.53)	16,735.00	79.7%	(3,433.00)
<b>01-1031</b>		-	-	-		-	-		-
<b>01-1041</b>		-	-	-		-	-		-
<b>01-9999</b>		-	-	-		-	-		-
<b>Administration, Finance, and Clerks</b>		1,147,369.32	1,225,401.00	1,203,535.40	98.2%	(21,865.60)	1,317,763.00	106.6%	92,362.00
<b>Revenues</b>									
<b>01-1010</b>	<b>Council</b>					-			-
<b>01-1015</b>	<b>Election</b>	-	-	-		-	30,000.00		30,000.00
<b>01-1016</b>	<b>Senior Committee</b>	-	-	-		-	-		-
	<b>Revenues</b>	-	-	-		-	30,000.00		30,000.00
<b>Expenses</b>									
<b>01-1010</b>	<b>Council</b>	167,877.67	188,800.00	172,748.72	91.5%	(16,051.28)	206,950.00	84.6%	18,150.00
<b>01-1015</b>	<b>Election</b>	10,000.00	10,000.00	10,000.00	100.0%	-	40,000.00	400.0%	30,000.00
<b>01-1016</b>	<b>Senior Committee</b>	448.18	1,840.00	860.00	46.7%	(980.00)	1,840.00	368.0%	-
	<b>Expenses</b>	178,325.85	200,640.00	183,608.72	91.5%	(17,031.28)	248,790.00	97.5%	48,150.00
<b>Net</b>									
<b>01-1010</b>	<b>Council</b>	167,877.67	188,800.00	172,748.72	91.5%	(16,051.28)	206,950.00	84.6%	18,150.00
<b>01-1015</b>	<b>Election</b>	10,000.00	10,000.00	10,000.00	100.0%	-	10,000.00	100.0%	-
<b>01-1016</b>	<b>Senior Committee</b>	448.18	1,840.00	860.00	46.7%	(980.00)	1,840.00	368.0%	-
<b>Council</b>		178,325.85	200,640.00	183,608.72	91.5%	(17,031.28)	218,790.00	85.8%	18,150.00
<b>Revenues</b>									
<b>01-1050</b>	<b>Regional Transit</b>	55,100.00	-	200,000.00		200,000.00	-		-
	<b>Revenues</b>	55,100.00	-	200,000.00		200,000.00	-		-

## Attachment 1

		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
<b>Expenses</b>									
<b>01-1050</b>	<b>Regional Transit</b>	87,938.79	33,069.00	235,817.85	713.1%	202,748.85	35,818.00	132.7%	2,749.00
	<b>Expenses</b>	87,938.79	33,069.00	235,817.85	713.1%	202,748.85	35,818.00	132.7%	2,749.00
<b>Net</b>									
<b>01-1050</b>	<b>Regional Transit</b>	32,838.79	33,069.00	35,817.85	108.3%	2,748.85	35,818.00	132.7%	2,749.00
<b>Transit</b>		32,838.79	33,069.00	35,817.85	108.3%	2,748.85	35,818.00	132.7%	2,749.00
		362,649.54	153,693.00	267,679.26	174.2%	113,986.26	242,904.00	131.7%	89,211.00
<b>Protection</b>									
<b>Revenues</b>									
<b>01-2005</b>	<b>Other Fire Services</b>	-	-	-		-	-		-
<b>01-2010</b>	<b>Southgate Fire Dept Operations</b>	159,568.69	130,152.00	223,926.96	172.1%	93,774.96	170,046.00	135.8%	39,894.00
<b>01-2011</b>		-	-	-		-	-		-
<b>01-2012</b>						-			-
	<b>Revenues</b>	159,568.69	130,152.00	223,926.96	172.1%	93,774.96	170,046.00	135.8%	39,894.00
<b>Expenses</b>									
<b>01-2005</b>	<b>Other Fire Services</b>	103,576.56	92,023.00	92,022.68	100.0%	(0.32)	96,072.00	85.4%	4,049.00
<b>01-2010</b>	<b>Southgate Fire Dept Operations</b>	482,814.87	601,548.00	536,667.13	89.2%	(64,880.87)	669,614.00	116.0%	68,066.00
<b>01-2011</b>		-	-	-		-	-		-
<b>01-2012</b>		-	-	-		-	-		-
	<b>Expenses</b>	586,391.43	693,571.00	628,689.81	90.6%	(64,881.19)	765,686.00	111.0%	72,115.00
<b>Net</b>									
<b>01-2005</b>	<b>Other Fire Services</b>	103,576.56	92,023.00	92,022.68	100.0%	(0.32)	96,072.00	85.4%	4,049.00
<b>01-2010</b>	<b>Southgate Fire Dept Operations</b>	323,246.18	471,396.00	312,740.17	66.3%	(158,655.83)	499,568.00	110.5%	28,172.00
<b>01-2011</b>		-	-	-		-	-		-
<b>01-2012</b>		-	-	-		-	-		-
<b>Fire</b>		426,822.74	563,419.00	404,762.85	71.8%	(158,656.15)	595,640.00	105.5%	32,221.00
						-			-
						-			-
<b>Revenues</b>									
<b>01-2020</b>	<b>Police Services</b>	14,953.52	6,640.00	8,848.52	133.3%	2,208.52	9,300.00	166.1%	2,660.00
	<b>Police Services Board</b>	-	-	-		-	-		-
	<b>Revenues</b>	14,953.52	6,640.00	8,848.52	133.3%	2,208.52	9,300.00	166.1%	2,660.00

# Attachment 1

		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
<b>Expenses</b>									
<b>01-2020</b>	<b>Police Services</b>	1,172,661.31	1,197,258.00	1,197,381.60	100.0%	123.60	1,215,760.00	103.9%	18,502.00
	<b>Police Services Board</b>	1,690.51	3,720.00	2,217.69	59.6%	(1,502.31)	7,930.00	115.8%	4,210.00
	<b>Expenses</b>	1,174,351.82	1,200,978.00	1,199,599.29	99.9%	(1,378.71)	1,223,690.00	103.9%	22,712.00
<b>Net</b>									
<b>01-2020</b>	<b>Police Services</b>	1,157,707.79	1,190,618.00	1,188,533.08	99.8%	(2,084.92)	1,206,460.00	103.6%	15,842.00
	<b>Police Services Board</b>	1,690.51	3,720.00	2,217.69	59.6%	(1,502.31)	7,930.00	115.8%	4,210.00
<b>Police</b>		1,159,398.30	1,194,338.00	1,190,750.77	99.7%	(3,587.23)	1,214,390.00	103.6%	20,052.00
						-			-
						-			-
<b>Revenues</b>									
<b>01-2030</b>	<b>Conservation Authority</b>					-			-
	<b>Revenues</b>	-	-	-		-	-		-
<b>Expenses</b>									
<b>01-2030</b>	<b>Conservation Authority</b>	112,458.19	119,138.00	119,453.00	100.3%	315.00	130,656.00	116.0%	11,518.00
	<b>Expenses</b>	112,458.19	119,138.00	119,453.00	100.3%	315.00	130,656.00	116.0%	11,518.00
<b>Net</b>									
<b>01-2030</b>	<b>Conservation Authority</b>	112,458.19	119,138.00	119,453.00	100.3%	315.00	130,656.00	116.0%	11,518.00
<b>Conservation Authority</b>		112,458.19	119,138.00	119,453.00	100.3%	315.00	130,656.00	116.0%	11,518.00
						-			-
						-			-
<b>Revenues</b>									
<b>01-2040</b>	<b>Protective Inspections</b>	597,389.12	435,000.00	455,000.00	104.6%	20,000.00	574,180.00	179.4%	139,180.00
<b>01-2041</b>	<b>Unit #313</b>					-			-
<b>01-2042</b>	<b>Unit #314</b>					-			-
<b>01-2045</b>	<b>Unit #NEW</b>					-			-
	<b>Revenues</b>	597,389.12	435,000.00	455,000.00	104.6%	20,000.00	574,180.00	179.4%	139,180.00
<b>Expenses</b>									
<b>01-2040</b>	<b>Protective Inspections</b>	591,455.88	424,500.00	447,900.00	105.5%	23,400.00	564,680.00	178.7%	140,180.00
<b>01-2041</b>	<b>Unit #313</b>	3,365.92	3,500.00	2,750.00	78.6%	(750.00)	3,000.00	171.4%	(500.00)
<b>01-2042</b>	<b>Unit #314</b>	2,567.32	3,500.00	4,350.00	124.3%	850.00	3,500.00	155.6%	-
<b>01-2045</b>	<b>Unit #NEW</b>	-	3,500.00	-	0.0%	(3,500.00)	3,000.00		(500.00)
	<b>Expenses</b>	597,389.12	435,000.00	455,000.00	104.6%	20,000.00	574,180.00	179.4%	139,180.00

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
<u>Net</u>											
01-2040	Protective Inspections	(5,933.24)		(10,500.00)	(7,100.00)	67.6%	3,400.00		(9,500.00)	237.5%	1,000.00
01-2041	Unit #313	3,365.92		3,500.00	2,750.00	78.6%	(750.00)		3,000.00	171.4%	(500.00)
01-2042	Unit #314	2,567.32		3,500.00	4,350.00	124.3%	850.00		3,500.00	155.6%	-
01-2045	Unit #NEW	-		3,500.00	-	0.0%	(3,500.00)		3,000.00		(500.00)
Building		0.00		-	-		-		-		-
<u>Revenues</u>											
01-2050	Safety Committee						-				-
01-2055	Emergency Services Plan	-		-	-		-		-		-
01-2056		-		-	-		-		-		-
01-2057							-				-
01-2060	Canine Control	26,140.00		31,300.00	26,200.00	83.7%	(5,100.00)		31,300.00	94.1%	-
01-2070	Crossing Guard						-				-
01-2080	Property Standards	-		25,000.00	8,000.00	32.0%	(17,000.00)		2,500.00		(22,500.00)
Revenues		26,140.00		56,300.00	34,200.00	60.7%	(22,100.00)		33,800.00	101.7%	(22,500.00)
<u>Expenses</u>											
01-2050	Safety Committee	8,629.05		11,250.00	8,700.00	77.3%	(2,550.00)		13,648.00	150.3%	2,398.00
01-2055	Emergency Services Plan	1,924.44		3,670.00	2,164.33	59.0%	(1,505.67)		2,925.00	87.3%	(745.00)
01-2056		-		-	-		-		-		-
01-2057		-		-	43,250.00		43,250.00		-		-
01-2060	Canine Control	34,572.08		34,615.00	33,268.67	96.1%	(1,346.33)		40,385.00	121.5%	5,770.00
01-2070	Crossing Guard	5,336.70		14,490.00	6,341.58	43.8%	(8,148.42)		13,583.00	207.3%	(907.00)
01-2080	Property Standards	48,700.27		80,202.00	56,820.16	70.8%	(23,381.84)		113,019.00	103.3%	32,817.00
Expenses		99,162.54		144,227.00	150,544.74	104.4%	6,317.74		183,560.00	113.5%	39,333.00
<u>Net</u>											
01-2050	Safety Committee	8,629.05		11,250.00	8,700.00	77.3%	(2,550.00)		13,648.00	150.3%	2,398.00
01-2055	Emergency Services Plan	1,924.44		3,670.00	2,164.33	59.0%	(1,505.67)		2,925.00	87.3%	(745.00)
01-2056		-		-	-		-		-		-
01-2057		-		-	43,250.00		43,250.00		-		-
01-2060	Canine Control	8,432.08		3,315.00	7,068.67	213.2%	3,753.67		9,085.00		5,770.00
01-2070	Crossing Guard	5,336.70		14,490.00	6,341.58	43.8%	(8,148.42)		13,583.00	207.3%	(907.00)
01-2080	Property Standards	48,700.27		55,202.00	48,820.16	88.4%	(6,381.84)		110,519.00	101.0%	55,317.00

**Attachment 1**

		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
<b>Other Protective Services</b>		73,022.54		87,927.00	116,344.74	132.3%	28,417.74		149,760.00	116.6%	61,833.00
		73,022.54		87,927.00	116,344.74	132.3%	28,417.74		149,760.00	116.6%	61,833.00
							-				-
<b>Transportation</b>											
<b>Roads</b>											
<b>Revenues</b>											
01-2090	Street Lighting	-		-	-		-		-		-
01-2501	Roads - Revenue	7,615.21		6,800.00	10,150.00	149.3%	3,350.00		7,000.00	81.4%	200.00
01-2502	Culvert Maintenance						-				-
01-2503	Culvert installations						-				-
01-2504	Roads Administration	-		-	-		-		-		-
01-2505	Weed Cutting	-		-	-		-		-		-
01-2506	Landscaping						-				-
01-2507	Tree Trim & Removal						-				-
01-2508	Gravel Pits	57,408.46		60,000.00	66,000.00	110.0%	6,000.00		65,000.00	216.7%	5,000.00
01-2509	Bridge Maintenance	2,371.01		-	-		-		2,400.00	88.9%	2,400.00
01-2510	Ditching						-				-
01-2511	Storm Drains	-		-	-		-		-		-
01-2512	Catch Basin Cleaning						-				-
01-2513	Catch Basin Construction						-				-
01-2514	Municipal Drains	1,784.65		-	-		-		-		-
01-2515	Pavement Patching						-				-
01-2516	Sweeping/Shouldering	-		-	-		-		-		-
01-2517	Spreading Calcium	-		-	-		-		-		-
01-2518	Grading	-		500.00	200.00	40.0%	(300.00)		250.00	50.0%	(250.00)
01-2519	Civic Addressing	2,610.86		2,000.00	3,100.00	155.0%	1,100.00		2,500.00	166.7%	500.00
01-2520	Sanding/Salting						-				-
01-2521	Gravelling	-		-	-		-		-		-
01-2522	Entrance Permits	10,682.00		11,000.00	12,000.00	109.1%	1,000.00		11,000.00	122.2%	-
01-2523							-				-
01-2525	Roads Capital						-				-
01-2527	Roads Needs Study	-		-	-		-		-		-
01-2528	Tree Planting Program	-		-	-		-		-		-

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
01-2529	Retroreflector						-				-
01-2530	Street Signs	-		-	39.60		39.60		-		-
01-2531	Roads Miscellaneous						-				-
01-2532	Street Patrols						-				-
01-2540	Snowplowing	11,668.00		5,000.00	5,000.00	100.0%	-		46,754.00	1335.8%	41,754.00
01-2541	Winter Main Sidewalks						-				-
01-2545	Washouts/Spot improvements						-				-
01-2547	Dundalk Works Depot						-				-
01-2548	Hopeville Works Depot						-				-
01-2549	Holstein Works Depot	3,865.50		-	2,000.00		2,000.00		-		-
01-2550	Line Painting						-				-
01-2551	Sidewalks Repair & Construction						-				-
01-2553	Grass & Flowers						-				-
01-2554	Street Decorations						-				-
01-2555	Roads Shop Administration						-				-
01-2556	Parkette	-		-	-		-		-		-
01-2557	Roads Training & Mileage						-				-
01-2560	Equipment Maintenance	-		-	-		-		-		-
01-2561	GPS Mapping						-				-
01-2562	Vacation and Statutory Pay						-				-
01-2563	Sick Time						-				-
01-2565							-				-
01-2566	Unit #119										
01-2567	Unit #315										
01-2568	2016 International 7500						-				-
01-2569	2005 Volvo Excavator						-				-
01-2570	2014 Remanufactured Trackless						-				-
01-2571	Unit #214						-				-
01-2572	Unit #301						-				-
01-2573	Unit #309						-				-
01-2574	Unit #212						-				-
01-2575	Unit #208						-				-
01-2576	Unit #111						-				-
01-2577	Unit #206						-				-

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
01-2578	Unit #304						-				-
01-2579	Unit #204						-				-
01-2580	Unit#101						-				-
01-2581	Unit #102						-				-
01-2582	Unit #103						-				-
01-2583	Unit #104						-				-
01-2584	Unit #105						-				-
01-2585	Unit #112						-				-
01-2586	Unit #107						-				-
01-2587	Unit #108						-				-
01-2588	Unit #109						-				-
01-2589	Unit #110						-				-
01-2590	Unit #201						-				-
01-2591	Unit #202						-				-
01-2592	Unit #203						-				-
01-2593	Unit #205						-				-
01-2594	Unit #100						-				-
01-2595	Unit #209						-				-
01-2596	Unit #110						-				-
01-2597	Unit #307						-				-
01-2598	Unit #294						-				-
01-2599	Unit #308										
01-2623	Unit #123										
01-2721	Unit #221										
01-2722	Unit #222										
01-2817	Unit #317										
01-2818	Unit #318						-				-
Revenues		98,005.69		85,300.00	98,489.60	115.5%	13,189.60		134,904.00	241.8%	49,604.00
Expenses											
01-2090	Street Lighting	90,175.93		39,136.00	40,223.80	102.8%	1,087.80		39,437.00	48.6%	301.00
01-2501	Roads - Revenue						-				-
01-2502	Culvert Maintenance	68,409.87		40,100.00	45,600.00	113.7%	5,500.00		54,388.00	197.1%	14,288.00
01-2503	Culvert installations	1,711.47		8,780.00	7,520.00	85.6%	(1,260.00)		4,986.00	56.8%	(3,794.00)
01-2504	Roads Administration	103,079.00		108,270.00	117,650.00	108.7%	9,380.00		132,767.00	98.4%	24,497.00

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1.4 Summary - Detail

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
<b>01-2505</b>	<b>Weed Cutting</b>	21,148.64		26,930.00	30,310.12	112.6%	3,380.12		28,862.00	131.6%	1,932.00
<b>01-2506</b>	<b>Landscaping</b>	3,566.68		1,925.00	5,188.58	269.5%	3,263.58		5,001.00	196.7%	3,076.00
<b>01-2507</b>	<b>Tree Trim &amp; Removal</b>	55,058.81		110,200.00	109,200.00	99.1%	(1,000.00)		118,896.00	242.1%	8,696.00
<b>01-2508</b>	<b>Gravel Pits</b>	97,238.06		143,629.00	120,685.00	84.0%	(22,944.00)		131,716.00	92.1%	(11,913.00)
<b>01-2509</b>	<b>Bridge Maintenance</b>	47,377.23		79,620.00	79,620.00	100.0%	-		79,224.00	116.0%	(396.00)
<b>01-2510</b>	<b>Ditching</b>	14,239.39		24,860.00	32,794.44	131.9%	7,934.44		31,993.00	201.7%	7,133.00
<b>01-2511</b>	<b>Storm Drains</b>	72,526.82		100,448.00	102,068.00	101.6%	1,620.00		127,922.00	160.3%	27,474.00
<b>01-2512</b>	<b>Catch Basin Cleaning</b>	4,953.82		3,138.00	3,138.00	100.0%	-		2,744.00	87.4%	(394.00)
<b>01-2513</b>	<b>Catch Basin Construction</b>	4,970.78		4,520.00	4,520.00	100.0%	-		4,486.00	255.5%	(34.00)
<b>01-2514</b>	<b>Municipal Drains</b>	28,405.29		14,520.00	14,520.00	100.0%	-		12,486.00	109.6%	(2,034.00)
<b>01-2515</b>	<b>Pavement Patching</b>	106,456.95		80,360.00	113,000.00	140.6%	32,640.00		115,884.00	254.9%	35,524.00
<b>01-2516</b>	<b>Sweeping/Shouldering</b>	24,328.48		34,600.00	34,750.00	100.4%	150.00		30,862.00	91.0%	(3,738.00)
<b>01-2517</b>	<b>Spreading Calcium</b>	177,123.72		193,980.00	183,323.45	94.5%	(10,656.55)		208,592.00	119.1%	14,612.00
<b>01-2518</b>	<b>Grading</b>	57,448.36		50,380.00	50,380.00	100.0%	-		52,725.00	116.2%	2,345.00
<b>01-2519</b>	<b>Civic Addressing</b>	2,916.08		2,775.00	2,475.00	89.2%	(300.00)		2,618.00	139.1%	(157.00)
<b>01-2520</b>	<b>Sanding/Salting</b>	179,215.25		268,200.00	268,200.00	100.0%	-		282,246.00	112.0%	14,046.00
<b>01-2521</b>	<b>Gravelling</b>	359,059.34		395,200.00	428,906.56	108.5%	33,706.56		432,320.00	120.0%	37,120.00
<b>01-2522</b>	<b>Entrance Permits</b>	2,211.86		2,352.00	3,780.00	160.7%	1,428.00		3,107.00	137.0%	755.00
<b>01-2523</b>		-		-	-		-		-		-
<b>01-2525</b>	<b>Roads Capital</b>	560,972.36		771,830.00	1,024,131.00	132.7%	252,301.00		679,868.00	97.0%	(91,962.00)
<b>01-2527</b>	<b>Roads Needs Study</b>	4,699.69		-	-		-		-		-
<b>01-2528</b>	<b>Tree Planting Program</b>	-		-	-		-		2,121.00		2,121.00
<b>01-2529</b>	<b>Retroreflectometer</b>	-		1,512.00	1,512.00	100.0%	-		1,492.00	74.2%	(20.00)
<b>01-2530</b>	<b>Street Signs</b>	37,469.06		53,120.00	51,120.00	96.2%	(2,000.00)		43,403.00	87.7%	(9,717.00)
<b>01-2531</b>	<b>Roads Miscellaneous</b>	33,087.56		18,120.00	27,200.00	150.1%	9,080.00		27,862.00	170.3%	9,742.00
<b>01-2532</b>	<b>Street Patrols</b>	50,099.13		43,340.00	43,765.00	101.0%	425.00		48,738.00	127.5%	5,398.00
<b>01-2540</b>	<b>Snowplowing</b>	265,820.54		182,220.00	205,292.00	112.7%	23,072.00		179,219.00	113.7%	(3,001.00)
<b>01-2541</b>	<b>Winter Main Sidewalks</b>	18,377.21		45,772.00	22,700.00	49.6%	(23,072.00)		27,362.00	59.8%	(18,410.00)
<b>01-2545</b>	<b>Washouts/Spot improvements</b>	67,842.63		22,900.00	27,600.00	120.5%	4,700.00		24,161.00	200.0%	1,261.00
<b>01-2547</b>	<b>Dundalk Works Depot</b>	28,462.90		28,150.00	31,150.00	110.7%	3,000.00		29,245.00	106.5%	1,095.00
<b>01-2548</b>	<b>Hopeville Works Depot</b>	22,496.97		29,770.00	28,630.00	96.2%	(1,140.00)		29,495.00	103.9%	(275.00)
<b>01-2549</b>	<b>Holstein Works Depot</b>	35,887.68		38,760.00	32,490.00	83.8%	(6,270.00)		31,968.00	79.5%	(6,792.00)
<b>01-2550</b>	<b>Line Painting</b>	3,276.67		10,000.00	4,500.00	45.0%	(5,500.00)		7,000.00	87.5%	(3,000.00)
<b>01-2551</b>	<b>Sidewalks Repair &amp; Construction</b>	7,945.61		4,020.00	2,015.00	50.1%	(2,005.00)		2,865.00	134.1%	(1,155.00)

# Staff Report FIN2022-006 2022 Budget

## Attachment 1

		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
<b>01-2553</b>	<b>Grass &amp; Flowers</b>	15,302.22		12,600.00	14,446.73	114.7%	1,846.73		15,931.00	97.4%	3,331.00
<b>01-2554</b>	<b>Street Decorations</b>	1,759.42		1,760.00	2,395.00	136.1%	635.00		2,165.00	107.6%	405.00
<b>01-2555</b>	<b>Roads Shop Administration</b>	46,719.80		40,760.00	42,360.00	103.9%	1,600.00		44,009.00	114.6%	3,249.00
<b>01-2556</b>	<b>Parkette</b>	837.06		475.00	529.08	111.4%	54.08		525.00	116.7%	50.00
<b>01-2557</b>	<b>Roads Training &amp; Mileage</b>	16,009.19		20,920.00	26,760.00	127.9%	5,840.00		25,947.00	71.0%	5,027.00
<b>01-2560</b>	<b>Equipment Maintenance</b>	537,725.33		545,280.00	359,310.00	65.9%	(185,970.00)		678,972.00	169.3%	133,692.00
<b>01-2561</b>	<b>GPS Mapping</b>	3,205.44		5,772.00	7,144.29	123.8%	1,372.29		6,234.00	125.4%	462.00
<b>01-2562</b>	<b>Vacation and Statutory Pay</b>	84,693.31		75,600.00	75,600.00	100.0%	-		85,774.00	117.4%	10,174.00
<b>01-2563</b>	<b>Sick Time</b>	16,992.34		18,900.00	25,200.00	133.3%	6,300.00		24,862.00	164.4%	5,962.00
<b>01-2565</b>		-		-	-		-		-		-
<b>01-2566</b>	<b>Unit #119</b>	4,279.74		5,756.00	3,293.49	57.2%	(2,462.51)		12,746.00	1014.8%	6,990.00
<b>01-2567</b>	<b>Unit #315</b>	7,597.67		6,756.00	8,000.00	118.4%	1,244.00		4,000.00	59.2%	(2,756.00)
<b>01-2568</b>	<b>2016 International 7500</b>	20,436.52		21,536.00	13,125.00	60.9%	(8,411.00)		16,475.00	106.0%	(5,061.00)
<b>01-2569</b>	<b>2005 Volvo Excavator</b>	34,274.19		46,300.00	28,325.00	61.2%	(17,975.00)		30,716.00	136.3%	(15,584.00)
<b>01-2570</b>	<b>2014 Remanufactured Trackless</b>	19,387.88		21,950.00	14,250.00	64.9%	(7,700.00)		14,666.00	69.0%	(7,284.00)
<b>01-2571</b>	<b>Unit #214</b>	26,710.56		33,040.00	23,750.00	71.9%	(9,290.00)		29,472.00	87.2%	(3,568.00)
<b>01-2572</b>	<b>Unit #301</b>	5,765.09		4,760.00	2,617.91	55.0%	(2,142.09)		-	0.0%	(4,760.00)
<b>01-2573</b>	<b>Unit #309</b>	3,426.92		3,760.00	3,346.37	89.0%	(413.63)		-	0.0%	(3,760.00)
<b>01-2574</b>	<b>Unit #212</b>	36,117.43		36,788.00	29,375.00	79.8%	(7,413.00)		33,972.00	96.3%	(2,816.00)
<b>01-2575</b>	<b>Unit #208</b>	6,187.95		13,028.00	11,375.00	87.3%	(1,653.00)		14,980.00	101.7%	1,952.00
<b>01-2576</b>	<b>Unit #111</b>	4,497.68		7,886.00	5,625.00	71.3%	(2,261.00)		7,867.00	114.2%	(19.00)
<b>01-2577</b>	<b>Unit #206</b>	-		-	-		-		-		-
<b>01-2578</b>	<b>Unit #304</b>	20,431.87		26,788.00	22,250.00	83.1%	(4,538.00)		26,972.00	134.6%	184.00
<b>01-2579</b>	<b>Unit #204</b>	5,162.87		18,150.00	16,108.72	88.8%	(2,041.28)		17,660.00		(490.00)
<b>01-2580</b>	<b>Unit#101</b>	16,946.33		25,780.00	28,500.00	110.6%	2,720.00		24,230.00	111.3%	(1,550.00)
<b>01-2581</b>	<b>Unit #102</b>	9,349.37		-	-		-		-	0.0%	-
<b>01-2582</b>	<b>Unit #103</b>	2,795.18		-	-		-		7,265.00		7,265.00
<b>01-2583</b>	<b>Unit #104</b>	1,104.28		2,030.00	2,025.00	99.8%	(5.00)		1,771.00	92.9%	(259.00)
<b>01-2584</b>	<b>Unit #105</b>	29,376.09		31,000.00	25,250.00	81.5%	(5,750.00)		26,426.00	96.4%	(4,574.00)
<b>01-2585</b>	<b>Unit #112</b>	12,608.29		5,630.00	2,494.75	44.3%	(3,135.25)		-	0.0%	(5,630.00)
<b>01-2586</b>	<b>Unit #107</b>	233.88		-	-		-		-		-
<b>01-2587</b>	<b>Unit #108</b>	2,090.12		-	1,430.00		1,430.00		-		-
<b>01-2588</b>	<b>Unit #109</b>	27.97		-	-		-		-		-
<b>01-2589</b>	<b>Unit #110</b>	7,234.99		-	7,125.00		7,125.00		6,616.00	83.9%	6,616.00

Staff Report FIN2022-006 2022 Budget  
Attachment 1

		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
01-2590	Unit #201	10,944.78		19,020.00	21,500.00	113.0%	2,480.00		21,486.00	154.7%	2,466.00
01-2591	Unit #202	19,927.17		25,520.00	26,125.00	102.4%	605.00		23,607.00	98.3%	(1,913.00)
01-2592	Unit #203	6,309.37		9,260.00	8,312.50	89.8%	(947.50)		8,621.00		(639.00)
01-2593	Unit #205	33,803.72		26,670.00	26,625.00	99.8%	(45.00)		28,594.00	113.6%	1,924.00
01-2594	Unit #100	36,081.96		27,850.00	33,375.00	119.8%	5,525.00		29,230.00	127.7%	1,380.00
01-2595	Unit #209	19,851.33		15,520.00	15,750.00	101.5%	230.00		16,486.00	76.6%	966.00
01-2596	Unit #110	8,453.97		9,220.00	14,825.00	160.8%	5,605.00		13,230.00	222.7%	4,010.00
01-2597	Unit #307	1,488.94		2,430.00	2,080.00	85.6%	(350.00)		1,921.00		(509.00)
01-2598	Unit #294	3,542.16		-	-		-		-	0.0%	-
01-2599	Unit #308	142.46		-	-		-		-		-
01-2623	Unit #123	-		-	11,112.50		11,112.50		6,809.00		6,809.00
01-2721	Unit #221	-		-	-		-		14,865.00		14,865.00
01-2722	Unit #222	-		-	-		-		7,621.00		7,621.00
01-2817	Unit #317	-		-	2,800.00		2,800.00		5,121.00		5,121.00
01-2818	Unit #318	-		-	-		-		6,621.00		6,621.00
Expenses		3,797,892.68		4,151,932.00	4,264,474.29	102.7%	112,542.29		4,382,526.00	119.2%	230,594.00
Net											
01-2090	Street Lighting	90,175.93		39,136.00	40,223.80	102.8%	1,087.80		39,437.00	48.6%	301.00
01-2501	Roads - Revenue	(7,615.21)		(6,800.00)	(10,150.00)	149.3%	(3,350.00)		(7,000.00)	81.4%	(200.00)
01-2502	Culvert Maintenance	68,409.87		40,100.00	45,600.00	113.7%	5,500.00		54,388.00	197.1%	14,288.00
01-2503	Culvert installations	1,711.47		8,780.00	7,520.00	85.6%	(1,260.00)		4,986.00	56.8%	(3,794.00)
01-2504	Roads Administration	103,079.00		108,270.00	117,650.00	108.7%	9,380.00		132,767.00	98.4%	24,497.00
01-2505	Weed Cutting	21,148.64		26,930.00	30,310.12	112.6%	3,380.12		28,862.00	131.6%	1,932.00
01-2506	Landscaping	3,566.68		1,925.00	5,188.58	269.5%	3,263.58		5,001.00	196.7%	3,076.00
01-2507	Tree Trim & Removal	55,058.81		110,200.00	109,200.00	99.1%	(1,000.00)		118,896.00	242.1%	8,696.00
01-2508	Gravel Pits	39,829.60		83,629.00	54,685.00	65.4%	(28,944.00)		66,716.00	59.0%	(16,913.00)
01-2509	Bridge Maintenance	45,006.22		79,620.00	79,620.00	100.0%	-		76,824.00	117.1%	(2,796.00)
01-2510	Ditching	14,239.39		24,860.00	32,794.44	131.9%	7,934.44		31,993.00	201.7%	7,133.00
01-2511	Storm Drains	72,526.82		100,448.00	102,068.00	101.6%	1,620.00		127,922.00	160.3%	27,474.00
01-2512	Catch Basin Cleaning	4,953.82		3,138.00	3,138.00	100.0%	-		2,744.00	87.4%	(394.00)
01-2513	Catch Basin Construction	4,970.78		4,520.00	4,520.00	100.0%	-		4,486.00	255.5%	(34.00)
01-2514	Municipal Drains	26,620.64		14,520.00	14,520.00	100.0%	-		12,486.00	109.6%	(2,034.00)
01-2515	Pavement Patching	106,456.95		80,360.00	113,000.00	140.6%	32,640.00		115,884.00	254.9%	35,524.00
01-2516	Sweeping/Shouldering	24,328.48		34,600.00	34,750.00	100.4%	150.00		30,862.00	91.0%	(3,738.00)

**Attachment 1**

		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
<b>01-2517</b>	<b>Spreading Calcium</b>	177,123.72		193,980.00	183,323.45	94.5%	(10,656.55)		208,592.00	119.1%	14,612.00
<b>01-2518</b>	<b>Grading</b>	57,448.36		49,880.00	50,180.00	100.6%	300.00		52,475.00	117.0%	2,595.00
<b>01-2519</b>	<b>Civic Addressing</b>	305.22		775.00	(625.00)	-80.6%	(1,400.00)		118.00	30.9%	(657.00)
<b>01-2520</b>	<b>Sanding/Salting</b>	179,215.25		268,200.00	268,200.00	100.0%	-		282,246.00	112.0%	14,046.00
<b>01-2521</b>	<b>Gravelling</b>	359,059.34		395,200.00	428,906.56	108.5%	33,706.56		432,320.00	120.0%	37,120.00
<b>01-2522</b>	<b>Entrance Permits</b>	(8,470.14)		(8,648.00)	(8,220.00)	95.1%	428.00		(7,893.00)	117.2%	755.00
<b>01-2523</b>		-		-	-		-		-		-
<b>01-2525</b>	<b>Roads Capital</b>	560,972.36		771,830.00	1,024,131.00	132.7%	252,301.00		679,868.00	97.0%	(91,962.00)
<b>01-2527</b>	<b>Roads Needs Study</b>	4,699.69		-	-		-		-		-
<b>01-2528</b>	<b>Tree Planting Program</b>	-		-	-		-		2,121.00		2,121.00
<b>01-2529</b>	<b>Retroreflectometer</b>	-		1,512.00	1,512.00	100.0%	-		1,492.00	74.2%	(20.00)
<b>01-2530</b>	<b>Street Signs</b>	37,469.06		53,120.00	51,080.40	96.2%	(2,039.60)		43,403.00	87.7%	(9,717.00)
<b>01-2531</b>	<b>Roads Miscellaneous</b>	33,087.56		18,120.00	27,200.00	150.1%	9,080.00		27,862.00	170.3%	9,742.00
<b>01-2532</b>	<b>Street Patrols</b>	50,099.13		43,340.00	43,765.00	101.0%	425.00		48,738.00	127.5%	5,398.00
<b>01-2540</b>	<b>Snowplowing</b>	254,152.54		177,220.00	200,292.00	113.0%	23,072.00		132,465.00	86.0%	(44,755.00)
<b>01-2541</b>	<b>Winter Main Sidewalks</b>	18,377.21		45,772.00	22,700.00	49.6%	(23,072.00)		27,362.00	59.8%	(18,410.00)
<b>01-2545</b>	<b>Washouts/Spot improvements</b>	67,842.63		22,900.00	27,600.00	120.5%	4,700.00		24,161.00	200.0%	1,261.00
<b>01-2547</b>	<b>Dundalk Works Depot</b>	28,462.90		28,150.00	31,150.00	110.7%	3,000.00		29,245.00	106.5%	1,095.00
<b>01-2548</b>	<b>Hopeville Works Depot</b>	22,496.97		29,770.00	28,630.00	96.2%	(1,140.00)		29,495.00	103.9%	(275.00)
<b>01-2549</b>	<b>Holstein Works Depot</b>	32,022.18		38,760.00	30,490.00	78.7%	(8,270.00)		31,968.00	79.5%	(6,792.00)
<b>01-2550</b>	<b>Line Painting</b>	3,276.67		10,000.00	4,500.00	45.0%	(5,500.00)		7,000.00	87.5%	(3,000.00)
<b>01-2551</b>	<b>Sidewalks Repair &amp; Construction</b>	7,945.61		4,020.00	2,015.00	50.1%	(2,005.00)		2,865.00	134.1%	(1,155.00)
<b>01-2553</b>	<b>Grass &amp; Flowers</b>	15,302.22		12,600.00	14,446.73	114.7%	1,846.73		15,931.00	97.4%	3,331.00
<b>01-2554</b>	<b>Street Decorations</b>	1,759.42		1,760.00	2,395.00	136.1%	635.00		2,165.00	107.6%	405.00
<b>01-2555</b>	<b>Roads Shop Administration</b>	46,719.80		40,760.00	42,360.00	103.9%	1,600.00		44,009.00	114.6%	3,249.00
<b>01-2556</b>	<b>Parkette</b>	837.06		475.00	529.08	111.4%	54.08		525.00	116.7%	50.00
<b>01-2557</b>	<b>Roads Training &amp; Mileage</b>	16,009.19		20,920.00	26,760.00	127.9%	5,840.00		25,947.00	71.0%	5,027.00
<b>01-2560</b>	<b>Equipment Maintenance</b>	537,725.33		545,280.00	359,310.00	65.9%	(185,970.00)		678,972.00	169.3%	133,692.00
<b>01-2561</b>	<b>GPS Mapping</b>	3,205.44		5,772.00	7,144.29	123.8%	1,372.29		6,234.00	125.4%	462.00
<b>01-2562</b>	<b>Vacation and Statutory Pay</b>	84,693.31		75,600.00	75,600.00	100.0%	-		85,774.00	117.4%	10,174.00
<b>01-2563</b>	<b>Sick Time</b>	16,992.34		18,900.00	25,200.00	133.3%	6,300.00		24,862.00	164.4%	5,962.00
<b>01-2565</b>		-		-	-		-		-		-
<b>01-2566</b>	<b>Unit #119</b>	4,279.74		5,756.00	3,293.49	57.2%	(2,462.51)		12,746.00	1014.8%	6,990.00
<b>01-2567</b>	<b>Unit #315</b>	7,597.67		6,756.00	8,000.00	118.4%	1,244.00		4,000.00	59.2%	(2,756.00)

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
01-2568	2016 International 7500	20,436.52		21,536.00	13,125.00	60.9%	(8,411.00)		16,475.00	106.0%	(5,061.00)
01-2569	2005 Volvo Excavator	34,274.19		46,300.00	28,325.00	61.2%	(17,975.00)		30,716.00	136.3%	(15,584.00)
01-2570	2014 Remanufactured Trackless	19,387.88		21,950.00	14,250.00	64.9%	(7,700.00)		14,666.00	69.0%	(7,284.00)
01-2571	Unit #214	26,710.56		33,040.00	23,750.00	71.9%	(9,290.00)		29,472.00	87.2%	(3,568.00)
01-2572	Unit #301	5,765.09		4,760.00	2,617.91	55.0%	(2,142.09)		-	0.0%	(4,760.00)
01-2573	Unit #309	3,426.92		3,760.00	3,346.37	89.0%	(413.63)		-	0.0%	(3,760.00)
01-2574	Unit #212	36,117.43		36,788.00	29,375.00	79.8%	(7,413.00)		33,972.00	96.3%	(2,816.00)
01-2575	Unit #208	6,187.95		13,028.00	11,375.00	87.3%	(1,653.00)		14,980.00	101.7%	1,952.00
01-2576	Unit #111	4,497.68		7,886.00	5,625.00	71.3%	(2,261.00)		7,867.00	114.2%	(19.00)
01-2577	Unit #206	-		-	-		-		-		-
01-2578	Unit #304	20,431.87		26,788.00	22,250.00	83.1%	(4,538.00)		26,972.00	134.6%	184.00
01-2579	Unit #204	5,162.87		18,150.00	16,108.72	88.8%	(2,041.28)		17,660.00		(490.00)
01-2580	Unit#101	16,946.33		25,780.00	28,500.00	110.6%	2,720.00		24,230.00	111.3%	(1,550.00)
01-2581	Unit #102	9,349.37		-	-		-		-	0.0%	-
01-2582	Unit #103	2,795.18		-	-		-		7,265.00		7,265.00
01-2583	Unit #104	1,104.28		2,030.00	2,025.00	99.8%	(5.00)		1,771.00	92.9%	(259.00)
01-2584	Unit #105	29,376.09		31,000.00	25,250.00	81.5%	(5,750.00)		26,426.00	96.4%	(4,574.00)
01-2585	Unit #112	12,608.29		5,630.00	2,494.75	44.3%	(3,135.25)		-	0.0%	(5,630.00)
01-2586	Unit #107	233.88		-	-		-		-		-
01-2587	Unit #108	2,090.12		-	1,430.00		1,430.00		-		-
01-2588	Unit #109	27.97		-	-		-		-		-
01-2589	Unit #110	7,234.99		-	7,125.00		7,125.00		6,616.00	83.9%	6,616.00
01-2590	Unit #201	10,944.78		19,020.00	21,500.00	113.0%	2,480.00		21,486.00	154.7%	2,466.00
01-2591	Unit #202	19,927.17		25,520.00	26,125.00	102.4%	605.00		23,607.00	98.3%	(1,913.00)
01-2592	Unit #203	6,309.37		9,260.00	8,312.50	89.8%	(947.50)		8,621.00		(639.00)
01-2593	Unit #205	33,803.72		26,670.00	26,625.00	99.8%	(45.00)		28,594.00	113.6%	1,924.00
01-2594	Unit #100	36,081.96		27,850.00	33,375.00	119.8%	5,525.00		29,230.00	127.7%	1,380.00
01-2595	Unit #209	19,851.33		15,520.00	15,750.00	101.5%	230.00		16,486.00	76.6%	966.00
01-2596	Unit #110	8,453.97		9,220.00	14,825.00	160.8%	5,605.00		13,230.00	222.7%	4,010.00
01-2597	Unit #307	1,488.94		2,430.00	2,080.00	85.6%	(350.00)		1,921.00		(509.00)
01-2598	Unit #294	3,542.16		-	-		-		-	0.0%	-
01-2599	Unit #308	142.46		-	-		-		-		-
01-2623	Unit #123	-		-	11,112.50		11,112.50		6,809.00		6,809.00
01-2721	Unit #221	-		-	-		-		14,865.00		14,865.00

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
01-2722	Unit #222	-		-	-		-		7,621.00		7,621.00
01-2817	Unit #317	-		-	2,800.00		2,800.00		5,121.00		5,121.00
01-2818	Unit #318	-		-	-		-		6,621.00		6,621.00
Roads		3,699,886.99		4,066,632.00	4,165,984.69	102.4%	99,352.69		4,247,622.00	117.3%	180,990.00
							-				-
Solid Waste							-				-
Revenues											
01-3001	Cart Maintenance	-		-	-		-		-		-
01-3002	Waste Dept - Debt Repayment						-				-
01-3005	Office	6,133.83		7,500.00	5,000.00	66.7%	(2,500.00)		7,000.00	80.5%	(500.00)
01-3006	Sick Time						-				-
01-3007	Holiday Time						-				-
01-3008	Misc	-		-	1,960.00		1,960.00		1,500.00		1,500.00
01-3009	Oil	-		-	-		-		-		-
01-3010		-		-	-		-		-		-
01-3020							-				-
01-3025							-				-
01-3027							-				-
01-3028		-		-	-		-		-		-
01-3030	Hazardous Waste	5,503.64		9,000.00	5,000.00	55.6%	(4,000.00)		5,000.00	60.6%	(4,000.00)
01-3031							-				-
01-3040	Dundalk Transfer Station	68,856.37		56,000.00	72,500.00	129.5%	16,500.00		75,750.00	148.8%	19,750.00
01-3050							-				-
01-3060	Proton Landfill Operation/covering	-		-	-		-		-		-
01-3061	Unit #301						-				-
01-3062	Haulage 40 yd Bin						-				-
01-3063	Waste Col Waste & Recycling						-				-
01-3064	Unit #106						-				-
01-3065	Unit #210						-				-
01-3066	Unit #207						-				-
01-3067	Collection - Garbage/Compost						-				-
01-3068	Collection - Recycles/Compost						-				-
01-3069	Egremont Transfer Station						-				-
01-3070	Egremont Landfill Operation/Covering	31,843.75		32,000.00	25,500.00	79.7%	(6,500.00)		29,000.00	107.4%	(3,000.00)

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		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
01-3071	Recycling - Steel	15,934.37	18,000.00	35,000.00	194.4%	17,000.00	25,000.00	138.9%	7,000.00
01-3072	Recycling - Blue Cart	104,813.50	80,000.00	123,778.40	154.7%	43,778.40	161,437.00	230.6%	81,437.00
01-3073	Recycling - Tires	-	100.00	-	0.0%	(100.00)	-		(100.00)
01-3074	Recycling - Compost	4,668.20	5,000.00	5,501.90	110.0%	501.90	5,000.00	100.0%	-
01-3075	Recyling - Electronics	4,846.00	4,000.00	6,000.00	150.0%	2,000.00	6,000.00	114.3%	2,000.00
01-3076	Equipment Maintenance					-			-
01-3077	Waste Dept - Garage					-			-
01-3078	Unit #211	-	-	-		-	-		-
01-3079	Unit #301					-			-
01-3080	Recycling - Carpet	-	-	-		-	-		-
01-3081	2013 Autocar Expeditor					-			-
01-3082	Recycling - Shingles	-	-	-		-	-		-
01-3083	Unit #219	-	-	-		-	-		-
Revenues		242,599.66	211,600.00	280,240.30	132.4%	68,640.30	315,687.00	163.5%	104,087.00
Expenses									
01-3001	Cart Maintenance	737.34	630.00	1,135.00	180.2%	505.00	1,620.00	111.7%	990.00
01-3002	Waste Dept - Debt Repayment	171,065.15	171,036.00	171,036.00	100.0%	-	166,752.00	97.5%	(4,284.00)
01-3005	Office	256,695.77	222,413.00	221,364.28	99.5%	(1,048.72)	235,015.00	81.0%	12,602.00
01-3006	Sick Time	1,767.77	3,780.00	4,410.00	116.7%	630.00	4,351.00	87.0%	571.00
01-3007	Holiday Time	26,444.81	26,460.00	26,460.00	100.0%	-	27,348.00	121.5%	888.00
01-3008	Misc	5,161.47	3,770.00	3,220.00	85.4%	(550.00)	3,386.00	55.5%	(384.00)
01-3009	Oil	148.82	1,200.00	1,750.00	145.8%	550.00	1,750.00		550.00
01-3010		-	-	-		-	-		-
01-3020		-	-	-		-	-		-
01-3025		-	-	-		-	-		-
01-3027		-	-	-		-	-		-
01-3028		-	-	-		-	-		-
01-3030	Hazardous Waste	12,574.22	10,210.00	21,395.00	209.5%	11,185.00	15,932.00	149.6%	5,722.00
01-3031		-	-	-		-	-		-
01-3040	Dundalk Transfer Station	94,967.98	78,350.00	80,650.00	102.9%	2,300.00	122,385.00	176.5%	44,035.00
01-3050		-	-	-		-	-		-
01-3060	Proton Landfill Operation/covering	8,058.90	5,000.00	5,100.53	102.0%	100.53	5,250.00	116.7%	250.00
01-3061	Unit #301	48,057.71	26,020.00	33,875.00	130.2%	7,855.00	34,486.00	81.6%	8,466.00
01-3062	Haulage 40 yd Bin	21,936.01	27,200.00	24,380.00	89.6%	(2,820.00)	28,647.00	137.7%	1,447.00

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		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
01-3063	Waste Col Waste & Recycling	-	1,260.00	510.00	40.5%	(750.00)	-		(1,260.00)
01-3064	Unit #106	-	-	-		-	-		-
01-3065	Unit #210	3,444.46	8,030.00	6,225.00	77.5%	(1,805.00)	8,021.00	147.2%	(9.00)
01-3066	Unit #207	-	-	-		-	-		-
01-3067	Collection - Garbage/Compost	50,336.34	47,880.00	56,700.00	118.4%	8,820.00	100,743.00	230.3%	52,863.00
01-3068	Collection - Recycles/Compost	62,882.52	56,700.00	56,700.00	100.0%	-	87,685.00	167.0%	30,985.00
01-3069	Egremont Transfer Station	22,648.10	23,500.00	30,920.00	131.6%	7,420.00	48,239.00	224.4%	24,739.00
01-3070	Egremont Landfill Operation/Covering	73,080.40	80,499.00	74,885.31	93.0%	(5,613.69)	73,608.00	93.8%	(6,891.00)
01-3071	Recycling - Steel	2,671.65	2,520.00	2,015.00	80.0%	(505.00)	2,238.00	89.5%	(282.00)
01-3072	Recycling - Blue Cart	103,295.84	105,080.00	102,560.00	97.6%	(2,520.00)	117,459.00	138.2%	12,379.00
01-3073	Recycling - Tires	-	-	-		-	-		-
01-3074	Recycling - Compost	11,595.08	23,370.00	20,050.00	85.8%	(3,320.00)	22,641.00	114.1%	(729.00)
01-3075	Recyling - Electronics	93.66	252.00	190.00	75.4%	(62.00)	248.00		(4.00)
01-3076	Equipment Maintenance	218.50	780.00	597.00	76.5%	(183.00)	771.00		(9.00)
01-3077	Waste Dept - Garage	10,983.44	9,230.00	7,826.00	84.8%	(1,404.00)	8,948.00	103.1%	(282.00)
01-3078	Unit #211	610.56	-	-		-	-		-
01-3079	Unit #301	26,446.70	22,260.00	25,625.00	115.1%	3,365.00	28,244.00	163.7%	5,984.00
01-3080	Recycling - Carpet	-	3,630.00	6,855.00	188.8%	3,225.00	4,621.00		991.00
01-3081	2013 Autocar Expeditior	21,225.92	24,390.00	18,700.00	76.7%	(5,690.00)	26,865.00	76.8%	2,475.00
01-3082	Recycling - Shingles	791.54	630.00	5,270.00	836.5%	4,640.00	5,107.00	817.1%	4,477.00
01-3083	Unit #219	24,152.07	36,020.00	36,500.00	101.3%	480.00	29,865.00	119.5%	(6,155.00)
Expenses		1,062,092.73	1,022,100.00	1,046,904.12	102.4%	24,804.12	1,212,225.00	116.6%	190,125.00
Net									
01-3001	Cart Maintenance	737.34	630.00	1,135.00	180.2%	505.00	1,620.00	111.7%	990.00
01-3002	Waste Dept - Debt Repayment	171,065.15	171,036.00	171,036.00	100.0%	-	166,752.00	97.5%	(4,284.00)
01-3005	Office	250,561.94	214,913.00	216,364.28	100.7%	1,451.28	228,015.00	81.0%	13,102.00
01-3006	Sick Time	1,767.77	3,780.00	4,410.00	116.7%	630.00	4,351.00	87.0%	571.00
01-3007	Holiday Time	26,444.81	26,460.00	26,460.00	100.0%	-	27,348.00	121.5%	888.00
01-3008	Misc	5,161.47	3,770.00	1,260.00	33.4%	(2,510.00)	1,886.00	30.9%	(1,884.00)
01-3009	Oil	148.82	1,200.00	1,750.00	145.8%	550.00	1,750.00		550.00
01-3010		-	-	-		-	-		-
01-3020		-	-	-		-	-		-
01-3025		-	-	-		-	-		-
01-3027		-	-	-		-	-		-

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
<b>01-3028</b>		-		-	-		-		-		-
<b>01-3030</b>	<b>Hazardous Waste</b>	7,070.58		1,210.00	16,395.00	1355.0%	15,185.00		10,932.00	455.5%	9,722.00
<b>01-3031</b>		-		-	-		-		-		-
<b>01-3040</b>	<b>Dundalk Transfer Station</b>	26,111.61		22,350.00	8,150.00	36.5%	(14,200.00)		46,635.00	253.0%	24,285.00
<b>01-3050</b>		-		-	-		-		-		-
<b>01-3060</b>	<b>Proton Landfill Operation/covering</b>	8,058.90		5,000.00	5,100.53	102.0%	100.53		5,250.00	116.7%	250.00
<b>01-3061</b>	<b>Unit #301</b>	48,057.71		26,020.00	33,875.00	130.2%	7,855.00		34,486.00	81.6%	8,466.00
<b>01-3062</b>	<b>Haulage 40 yd Bin</b>	21,936.01		27,200.00	24,380.00	89.6%	(2,820.00)		28,647.00	137.7%	1,447.00
<b>01-3063</b>	<b>Waste Col Waste &amp; Recycling</b>	-		1,260.00	510.00	40.5%	(750.00)		-		(1,260.00)
<b>01-3064</b>	<b>Unit #106</b>	-		-	-		-		-		-
<b>01-3065</b>	<b>Unit #210</b>	3,444.46		8,030.00	6,225.00	77.5%	(1,805.00)		8,021.00	147.2%	(9.00)
<b>01-3066</b>	<b>Unit #207</b>	-		-	-		-		-		-
<b>01-3067</b>	<b>Collection - Garbage/Compost</b>	50,336.34		47,880.00	56,700.00	118.4%	8,820.00		100,743.00	230.3%	52,863.00
<b>01-3068</b>	<b>Collection - Recycles/Compost</b>	62,882.52		56,700.00	56,700.00	100.0%	-		87,685.00	167.0%	30,985.00
<b>01-3069</b>	<b>Egremont Transfer Station</b>	22,648.10		23,500.00	30,920.00	131.6%	7,420.00		48,239.00	224.4%	24,739.00
<b>01-3070</b>	<b>Egremont Landfill Operation/Covering</b>	41,236.65		48,499.00	49,385.31	101.8%	886.31		44,608.00	86.6%	(3,891.00)
<b>01-3071</b>	<b>Recycling - Steel</b>	(13,262.72)		(15,480.00)	(32,985.00)	213.1%	(17,505.00)		(22,762.00)	146.9%	(7,282.00)
<b>01-3072</b>	<b>Recycling - Blue Cart</b>	(1,517.66)		25,080.00	(21,218.40)	-84.6%	(46,298.40)		(43,978.00)	-293.2%	(69,058.00)
<b>01-3073</b>	<b>Recycling - Tires</b>	-		(100.00)	-	0.0%	100.00		-		100.00
<b>01-3074</b>	<b>Recycling - Compost</b>	6,926.88		18,370.00	14,548.10	79.2%	(3,821.90)		17,641.00	118.8%	(729.00)
<b>01-3075</b>	<b>Recycling - Electronics</b>	(4,752.34)		(3,748.00)	(5,810.00)	155.0%	(2,062.00)		(5,752.00)	109.6%	(2,004.00)
<b>01-3076</b>	<b>Equipment Maintenance</b>	218.50		780.00	597.00	76.5%	(183.00)		771.00		(9.00)
<b>01-3077</b>	<b>Waste Dept - Garage</b>	10,983.44		9,230.00	7,826.00	84.8%	(1,404.00)		8,948.00	103.1%	(282.00)
<b>01-3078</b>	<b>Unit #211</b>	610.56		-	-		-		-		-
<b>01-3079</b>	<b>Unit #301</b>	26,446.70		22,260.00	25,625.00	115.1%	3,365.00		28,244.00	163.7%	5,984.00
<b>01-3080</b>	<b>Recycling - Carpet</b>	-		3,630.00	6,855.00	188.8%	3,225.00		4,621.00		991.00
<b>01-3081</b>	<b>2013 Autocar Expeditior</b>	21,225.92		24,390.00	18,700.00	76.7%	(5,690.00)		26,865.00	76.8%	2,475.00
<b>01-3082</b>	<b>Recycling - Shingles</b>	791.54		630.00	5,270.00	836.5%	4,640.00		5,107.00	817.1%	4,477.00
<b>01-3083</b>	<b>Unit #219</b>	24,152.07		36,020.00	36,500.00	101.3%	480.00		29,865.00	119.5%	(6,155.00)
<b>Solid Waste</b>		<b>819,493.07</b>		<b>810,500.00</b>	<b>766,663.82</b>	<b>94.6%</b>	<b>(43,836.18)</b>		<b>896,538.00</b>	<b>105.9%</b>	<b>86,038.00</b>
							-				-
<b>Fund 2: Sanitary Sewers</b>											
<b>Revenues</b>											

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
02-0210		-		-	-		-		-		-
02-0401	Direct Sewer Billing	905,115.87		914,000.00	814,000.00	89.1%	(100,000.00)		825,000.00	106.9%	(89,000.00)
02-2551							-				-
02-2594							-				-
02-3010	Sewer Frontage / Connection	1,455.00		5,000.00	-	0.0%	(5,000.00)		-		(5,000.00)
02-3020	Lagoon						-				-
02-3023	Holiday Time						-				-
02-3024	Sick Time						-				-
02-3025	Admin	-		-	-		-		-		-
02-3027	Install						-				-
02-3028	Lagoon Property						-				-
02-3041	Share of Unit #302						-				-
02-3050	Share of Unit #309						-				-
Revenues		906,570.87		919,000.00	814,000.00	88.6%	(105,000.00)		825,000.00	106.9%	(94,000.00)
Expenses											
02-0210		-		-	-		-		-		-
02-0401	Direct Sewer Billing						-				-
02-2551		-		-	-		-		-		-
02-2594		-		-	-		-		-		-
02-3010	Sewer Frontage / Connection	703,160.94		635,200.00	601,296.21	94.7%	(33,903.79)		525,165.00	100.2%	(110,035.00)
02-3020	Lagoon	145,790.57		202,920.00	156,520.00	77.1%	(46,400.00)		189,169.00	108.8%	(13,751.00)
02-3023	Holiday Time	7,725.24		8,820.00	6,300.00	71.4%	(2,520.00)		8,702.00	130.7%	(118.00)
02-3024	Sick Time	719.73		2,520.00	-	0.0%	(2,520.00)		2,486.00	99.4%	(34.00)
02-3025	Admin	46,305.49		64,650.00	42,883.79	66.3%	(21,766.21)		95,478.00	159.6%	30,828.00
02-3027	Install	228.05		3,890.00	5,000.00	128.5%	1,110.00		2,500.00	64.5%	(1,390.00)
02-3028	Lagoon Property	1,401.21		1,000.00	2,000.00	200.0%	1,000.00		1,500.00	150.0%	500.00
02-3041	Share of Unit #302	-		-	-		-		-		-
02-3050	Share of Unit #309	1,239.64		-	-		-		-		-
Expenses		906,570.87		919,000.00	814,000.00	88.6%	(105,000.00)		825,000.00	106.9%	(94,000.00)
Net											
02-0210		-		-	-		-		-		-
02-0401	Direct Sewer Billing	(905,115.87)		(914,000.00)	(814,000.00)	89.1%	100,000.00		(825,000.00)	106.9%	89,000.00
02-2551		-		-	-		-		-		-
02-2594		-		-	-		-		-		-

# Staff Report FIN2022-006 2022 Budget

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		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
02-3010	Sewer Frontage / Connection	701,705.94	630,200.00	601,296.21	95.4%	(28,903.79)	525,165.00	100.2%	(105,035.00)
02-3020	Lagoon	145,790.57	202,920.00	156,520.00	77.1%	(46,400.00)	189,169.00	108.8%	(13,751.00)
02-3023	Holiday Time	7,725.24	8,820.00	6,300.00	71.4%	(2,520.00)	8,702.00	130.7%	(118.00)
02-3024	Sick Time	719.73	2,520.00	-	0.0%	(2,520.00)	2,486.00	99.4%	(34.00)
02-3025	Admin	46,305.49	64,650.00	42,883.79	66.3%	(21,766.21)	95,478.00	159.6%	30,828.00
02-3027	Install	228.05	3,890.00	5,000.00	128.5%	1,110.00	2,500.00	64.5%	(1,390.00)
02-3028	Lagoon Property	1,401.21	1,000.00	2,000.00	200.0%	1,000.00	1,500.00	150.0%	500.00
02-3041	Share of Unit #302	-	-	-		-	-		-
02-3050	Share of Unit #309	1,239.64	-	-		-	-		-
		(0.00)	-	(0.00)		(0.00)	-		-
Fund 3: Water									
Revenues									
03-0000	Interest	-	-	-		-	-		-
03-0401	Direct Billings	658,590.50	671,000.00	662,000.00	98.7%	(9,000.00)	670,000.00	112.0%	(1,000.00)
03-3030	Frontage	66,932.36	44,100.00	83,098.28	188.4%	38,998.28	70,718.00	177.2%	26,618.00
03-3031	Admin					-			-
03-3032	Lead Testing					-			-
03-3033	Scada System					-			-
03-3034	Meters					-			-
03-3035	Hydrants					-			-
03-3036	Watermain	127,001.28	127,001.00	127,001.00	100.0%	-	127,001.00	87.0%	-
03-3037	Service					-			-
03-3038	Cross Connections					-			-
03-3039	Well#4					-			-
03-3040	Well#3					-			-
03-3041	Unit#302	-	-	-		-	-		-
03-3042	Well#3 Emergency Calls					-			-
03-3043	Well#4 Emergency Calls					-			-
03-3044	Unit#311	-	-	-		-	-		-
03-3045	Drinking Water Quality					-			-
03-3046	Training					-			-

Staff Report FIN2022-006 2022 Budget  
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		2020	2021		Budget to Projection Var		2022	Budget to Budget Variance	
Account	Description	Actual	Annual Budget	Projected	%	\$	Budget	%	\$
03-3047	Standby					-			-
03-3048	Holiday Time					-			-
03-3049	Sick Time					-			-
03-3050	Unit#309	-	-	-		-	-		-
03-3051	Well#5	215,471.28	215,471.00	215,471.00	100.0%	-	215,472.00	87.0%	1.00
03-3052	Well#5 Emergency Calls					-			-
Revenues		1,067,995.42	1,057,572.00	1,087,570.28	102.8%	29,998.28	1,083,191.00	105.0%	25,619.00
Expenses									
03-0000	Interest					-			-
03-0401	Direct Billings					-			-
03-3030	Frontage					-			-
03-3031	Admin	369,068.99	380,330.00	428,452.12	112.7%	48,122.12	340,391.00	115.4%	(39,939.00)
03-3032	Lead Testing	261.23	450.00	1,135.00	252.2%	685.00	1,244.00	199.0%	794.00
03-3033	Scada System	7,771.19	7,000.00	3,000.00	42.9%	(4,000.00)	6,000.00	54.5%	(1,000.00)
03-3034	Meters	59,058.71	16,270.00	17,420.00	107.1%	1,150.00	62,923.00	437.0%	46,653.00
03-3035	Hydrants	8,199.68	10,060.00	10,060.00	100.0%	-	11,723.00	159.0%	1,663.00
03-3036	Watermain	154,363.16	162,601.00	164,663.36	101.3%	2,062.36	167,267.00	91.1%	4,666.00
03-3037	Service	24,633.90	29,400.00	24,900.00	84.7%	(4,500.00)	29,766.00	126.7%	366.00
03-3038	Cross Connections	-	-	-		-	-		-
03-3039	Well#4	54,171.80	55,780.00	53,200.00	95.4%	(2,580.00)	58,154.00	97.2%	2,374.00
03-3040	Well#3	82,209.15	83,440.00	69,660.00	83.5%	(13,780.00)	81,084.00	100.4%	(2,356.00)
03-3041	Unit#302	-	-	-		-	-	0.0%	-
03-3042	Well#3 Emergency Calls	2,277.97	2,620.00	2,520.00	96.2%	(100.00)	2,984.00	119.4%	364.00
03-3043	Well#4 Emergency Calls	1,511.56	1,620.00	1,520.00	93.8%	(100.00)	1,740.00	174.0%	120.00
03-3044	Unit#311	2,256.16	5,630.00	5,500.00	97.7%	(130.00)	5,298.00	109.2%	(332.00)
03-3045	Drinking Water Quality	9,382.91	5,580.00	4,288.80	76.9%	(1,291.20)	5,453.00	136.3%	(127.00)
03-3046	Training	2,621.82	7,300.00	3,150.00	43.2%	(4,150.00)	7,016.00	78.0%	(284.00)
03-3047	Standby	12,370.93	14,490.00	14,490.00	100.0%	-	15,154.00	114.3%	664.00
03-3048	Holiday Time	10,888.90	9,450.00	9,450.00	100.0%	-	11,069.00	139.8%	1,619.00
03-3049	Sick Time	2,080.47	2,520.00	6,300.00	250.0%	3,780.00	4,972.00	198.9%	2,452.00
03-3050	Unit#309	1,109.07	-	-		-	-		-
03-3051	Well#5	262,801.32	261,771.00	265,971.00	101.6%	4,200.00	268,976.00	89.3%	7,205.00
03-3052	Well#5 Emergency Calls	956.50	1,260.00	1,890.00	150.0%	630.00	1,977.00	79.1%	717.00
Expenses		1,067,995.42	1,057,572.00	1,087,570.28	102.8%	29,998.28	1,083,191.00	105.0%	25,619.00

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
<u>Net</u>											
03-0000	Interest	-		-	-		-		-		-
03-0401	Direct Billings	(658,590.50)		(671,000.00)	(662,000.00)	98.7%	9,000.00		(670,000.00)	112.0%	1,000.00
03-3030	Frontage	(66,932.36)		(44,100.00)	(83,098.28)	188.4%	(38,998.28)		(70,718.00)	177.2%	(26,618.00)
03-3031	Admin	369,068.99		380,330.00	428,452.12	112.7%	48,122.12		340,391.00	115.4%	(39,939.00)
03-3032	Lead Testing	261.23		450.00	1,135.00	252.2%	685.00		1,244.00	199.0%	794.00
03-3033	Scada System	7,771.19		7,000.00	3,000.00	42.9%	(4,000.00)		6,000.00	54.5%	(1,000.00)
03-3034	Meters	59,058.71		16,270.00	17,420.00	107.1%	1,150.00		62,923.00	437.0%	46,653.00
03-3035	Hydrants	8,199.68		10,060.00	10,060.00	100.0%	-		11,723.00	159.0%	1,663.00
03-3036	Watermain	27,361.88		35,600.00	37,662.36	105.8%	2,062.36		40,266.00	106.7%	4,666.00
03-3037	Service	24,633.90		29,400.00	24,900.00	84.7%	(4,500.00)		29,766.00	126.7%	366.00
03-3038	Cross Connections	-		-	-		-		-		-
03-3039	Well#4	54,171.80		55,780.00	53,200.00	95.4%	(2,580.00)		58,154.00	97.2%	2,374.00
03-3040	Well#3	82,209.15		83,440.00	69,660.00	83.5%	(13,780.00)		81,084.00	100.4%	(2,356.00)
03-3041	Unit#302	-		-	-		-		-	0.0%	-
03-3042	Well#3 Emergency Calls	2,277.97		2,620.00	2,520.00	96.2%	(100.00)		2,984.00	119.4%	364.00
03-3043	Well#4 Emergency Calls	1,511.56		1,620.00	1,520.00	93.8%	(100.00)		1,740.00	174.0%	120.00
03-3044	Unit#311	2,256.16		5,630.00	5,500.00	97.7%	(130.00)		5,298.00	109.2%	(332.00)
03-3045	Drinking Water Quality	9,382.91		5,580.00	4,288.80	76.9%	(1,291.20)		5,453.00	136.3%	(127.00)
03-3046	Training	2,621.82		7,300.00	3,150.00	43.2%	(4,150.00)		7,016.00	78.0%	(284.00)
03-3047	Standby	12,370.93		14,490.00	14,490.00	100.0%	-		15,154.00	114.3%	664.00
03-3048	Holiday Time	10,888.90		9,450.00	9,450.00	100.0%	-		11,069.00	139.8%	1,619.00
03-3049	Sick Time	2,080.47		2,520.00	6,300.00	250.0%	3,780.00		4,972.00	198.9%	2,452.00
03-3050	Unit#309	1,109.07		-	-		-		-		-
03-3051	Well#5	47,330.04		46,300.00	50,500.00	109.1%	4,200.00		53,504.00	99.8%	7,204.00
03-3052	Well#5 Emergency Calls	956.50		1,260.00	1,890.00	150.0%	630.00		1,977.00	79.1%	717.00
		0.00		-	(0.00)		(0.00)		-		-
Health Services											
<u>Revenues</u>											
01-3530	Health Services	205,000.00		25,000.00	405,000.00	1620.0%	380,000.00		25,000.00	100.0%	-
01-3531	Dundalk Medical Clinic	-		-	-		-		-		-
01-3532	Erskine Health Clinic	7,946.12		9,700.00	8,000.00	82.5%	(1,700.00)		8,000.00	66.7%	(1,700.00)

**Attachment 1**

		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
	<b>Revenues</b>	212,946.12		34,700.00	413,000.00	1190.2%	378,300.00	33,000.00	89.2%	(1,700.00)
<b>Expenses</b>										
01-3530	Health Services	228,000.00		48,000.00	428,000.00	891.7%	380,000.00	59,000.00	122.9%	11,000.00
01-3531	Dundalk Medical Clinic	50,750.00		52,950.00	52,950.00	100.0%	-	-	0.0%	(52,950.00)
01-3532	Erskine Health Clinic	7,946.12		9,700.00	8,000.00	82.5%	(1,700.00)	8,000.00	66.7%	(1,700.00)
	<b>Expenses</b>	286,696.12		110,650.00	488,950.00	441.9%	378,300.00	67,000.00	60.5%	(43,650.00)
<b>Net</b>										
01-3530	Health Services	23,000.00		23,000.00	23,000.00	100.0%	-	34,000.00	147.8%	11,000.00
01-3531	Dundalk Medical Clinic	50,750.00		52,950.00	52,950.00	100.0%	-	-	0.0%	(52,950.00)
01-3532	Erskine Health Clinic	-		-	-		-	-		-
<b>Health Services</b>		73,750.00		75,950.00	75,950.00	100.0%	-	34,000.00	46.1%	(41,950.00)
							-			-
							-			-
<b>Revenues</b>										
01-3550	Cemetery						-			-
	<b>Revenues</b>	-		-	-		-	-		-
<b>Expenses</b>										
01-3550	Cemetery	14,113.05		22,575.00	4,440.69	19.7%	(18,134.31)	15,336.00	107.0%	(7,239.00)
	<b>Expenses</b>	14,113.05		22,575.00	4,440.69	19.7%	(18,134.31)	15,336.00	107.0%	(7,239.00)
<b>Net</b>										
01-3550	Cemetery	14,113.05		22,575.00	4,440.69	19.7%	(18,134.31)	15,336.00	107.0%	(7,239.00)
<b>Cemetery</b>		14,113.05		22,575.00	4,440.69	19.7%	(18,134.31)	15,336.00	107.0%	(7,239.00)
							-			-
<b>Fund 5: Cemetery</b>										
<b>Revenues</b>										
05-3550	Admin	14,113.05		22,575.00	4,440.69	19.7%	(18,134.31)	15,336.00	96.9%	(7,239.00)
05-3551	Plots	4,200.00		2,500.00	4,400.00	176.0%	1,900.00	4,000.00	266.7%	1,500.00
05-3552	Foundations	1,200.00		1,000.00	990.00	99.0%	(10.00)	1,000.00	100.0%	-
05-3553	Interment	5,250.00		4,000.00	8,000.00	200.0%	4,000.00	5,000.00	100.0%	1,000.00
05-3554	Cornerposts	790.00		500.00	700.00	140.0%	200.00	750.00	250.0%	250.00
05-3555	Equip Maintenance						-			-
05-3556	Snowblowing						-			-
05-3557	Yard Maintenance						-			-

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
05-3558	Chapel	500.00		500.00	-	0.0%	(500.00)		500.00	100.0%	-
05-3559							-				-
05-3560	Columbarium	5,473.75		3,465.00	12,450.00	359.3%	8,985.00		6,000.00	260.9%	2,535.00
05-3561	Interest	4,562.48		5,600.00	4,500.00	80.4%	(1,100.00)		4,500.00	93.8%	(1,100.00)
05-3562							-				-
05-03563							-				-
05-3564	Scattering Gardens	516.00		300.00	271.00	90.3%	(29.00)		371.00		71.00
05-9999							-				-
Revenues		36,605.28		40,440.00	35,751.69	88.4%	(4,688.31)		37,457.00	120.0%	(2,983.00)
Expenses											
05-3550	Admin	803.54		7,455.00	7,243.69	97.2%	(211.31)		8,245.00	348.2%	790.00
05-3551	Plots	245.48		2,520.00	-	0.0%	(2,520.00)		630.00	24.0%	(1,890.00)
05-3552	Foundations	5,091.57		5,128.00	5,128.00	100.0%	-		5,128.00	77.4%	-
05-3553	Interment	7,639.62		6,520.00	7,030.00	107.8%	510.00		7,730.00	166.7%	1,210.00
05-3554	Cornerposts	553.42		750.00	150.00	20.0%	(600.00)		600.00	158.7%	(150.00)
05-3555	Equip Maintenance	669.52		1,130.00	-	0.0%	(1,130.00)		921.00	73.3%	(209.00)
05-3556	Snowblowing	-		-	-		-		-		-
05-3557	Yard Maintenance	18,758.82		14,050.00	11,500.00	81.9%	(2,550.00)		11,077.00	101.1%	(2,973.00)
05-3558	Chapel	293.31		526.00	300.00	57.0%	(226.00)		526.00	72.0%	-
05-3559		-		630.00	-	0.0%	(630.00)		-	0.0%	(630.00)
05-3560	Columbarium	2,550.00		1,455.00	4,400.00	302.4%	2,945.00		2,600.00	433.3%	1,145.00
05-3561	Interest						-				-
05-3562		-		-	-		-		-		-
05-03563		-		-	-		-		-		-
05-3564	Scattering Gardens	-		276.00	-	0.0%	(276.00)		-	0.0%	(276.00)
05-9999		-		-	-		-		-		-
Expenses		36,605.28		40,440.00	35,751.69	88.4%	(4,688.31)		37,457.00	120.0%	(2,983.00)
Net											
05-3550	Admin	(13,309.51)		(15,120.00)	2,803.00	-18.5%	17,923.00		(7,091.00)	52.7%	8,029.00
05-3551	Plots	(3,954.52)		20.00	(4,400.00)	#####	(4,420.00)		(3,370.00)	-298.5%	(3,390.00)
05-3552	Foundations	3,891.57		4,128.00	4,138.00	100.2%	10.00		4,128.00	73.3%	-
05-3553	Interment	2,389.62		2,520.00	(970.00)	-38.5%	(3,490.00)		2,730.00	-750.0%	210.00
05-3554	Cornerposts	(236.58)		250.00	(550.00)	-220.0%	(800.00)		(150.00)	-192.3%	(400.00)
05-3555	Equip Maintenance	669.52		1,130.00	-	0.0%	(1,130.00)		921.00	73.3%	(209.00)

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
05-3556	Snowblowing	-		-	-		-		-		-
05-3557	Yard Maintenance	18,758.82		14,050.00	11,500.00	81.9%	(2,550.00)		11,077.00	101.1%	(2,973.00)
05-3558	Chapel	(206.69)		26.00	300.00	1153.8%	274.00		26.00	11.3%	-
05-3559		-		630.00	-	0.0%	(630.00)		-	0.0%	(630.00)
05-3560	Columbarium	(2,923.75)		(2,010.00)	(8,050.00)	400.5%	(6,040.00)		(3,400.00)	200.0%	(1,390.00)
05-3561	Interest	(4,562.48)		(5,600.00)	(4,500.00)	80.4%	1,100.00		(4,500.00)	93.8%	1,100.00
05-3562		-		-	-		-		-		-
05-03563		-		-	-		-		-		-
05-3564	Scattering Gardens	(516.00)		(24.00)	(271.00)	1129.2%	(247.00)		(371.00)	-133.5%	(347.00)
05-9999		-		-	-		-		-		-
		0.00		-	-		-		-		-
Recreation & Culture											
Revenues											
01-1040	Town Hall/Theatre	12,600.00		12,500.00	12,500.00	100.0%	-		12,500.00	100.0%	-
01-4510	Recreation	-		-	-		-		-		-
01-4511							-				-
01-4512							-				-
01-4513	Dromore Park	-		-	-		-		-		-
01-4514	Swinton Park Hall	2,543.12		3,500.00	-	0.0%	(3,500.00)		3,500.00	100.0%	-
01-4515	Holstein Park	30.97		3,500.00	200.00	5.7%	(3,300.00)		3,500.00	100.0%	-
01-4516	Hopeville Park	-		600.00	250.00	41.7%	(350.00)		600.00	100.0%	-
01-4517	Cedarville Community Centre	-		-	-		-		-		-
01-4518	Proton Station Park	-		990.00	690.00	69.7%	(300.00)		1,100.00	111.1%	110.00
01-4519	Lisanti Park						-				-
01-4530	YAC	495.35		-	110.00		110.00		-		-
Revenues		15,669.44		21,090.00	13,750.00	65.2%	(7,340.00)		21,200.00	100.5%	110.00
Expenses											
01-1040	Town Hall/Theatre	18,053.14		13,800.00	13,650.00	98.9%	(150.00)		13,788.00	99.9%	(12.00)
01-4510	Recreation	432,066.50		403,941.00	450,267.00	111.5%	46,326.00		450,646.00	119.8%	46,705.00
01-4511		-		-	-		-		-		-
01-4512		-		-	-		-		-		-
01-4513	Dromore Park	3,837.70		3,798.00	2,500.00	65.8%	(1,298.00)		3,970.00	104.5%	172.00

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		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
01-4514	Swinton Park Hall	9,681.71	15,658.00	8,250.00	52.7%	(7,408.00)	15,704.00	100.3%	46.00
01-4515	Holstein Park	21,031.48	21,062.00	10,875.00	51.6%	(10,187.00)	22,043.00	113.3%	981.00
01-4516	Hopeville Park	6,572.26	12,184.00	12,630.00	103.7%	446.00	12,377.00	105.9%	193.00
01-4517	Cedarville Community Centre	-	-	-		-	-		-
01-4518	Proton Station Park	1,138.44	2,044.00	1,760.00	86.1%	(284.00)	2,200.00	107.6%	156.00
01-4519	Lisanti Park	1,336.82	3,048.00	1,360.00	44.6%	(1,688.00)	2,884.00	94.6%	(164.00)
01-4530	YAC	361.99	500.00	275.00	55.0%	(225.00)	1,883.00	376.6%	1,383.00
Expenses		494,080.04	476,035.00	501,567.00	105.4%	25,532.00	525,495.00	117.8%	49,460.00
Net									
01-1040	Town Hall/Theatre	5,453.14	1,300.00	1,150.00	88.5%	(150.00)	1,288.00	99.1%	(12.00)
01-4510	Recreation	432,066.50	403,941.00	450,267.00	111.5%	46,326.00	450,646.00	119.8%	46,705.00
01-4511		-	-	-		-	-		-
01-4512		-	-	-		-	-		-
01-4513	Dromore Park	3,837.70	3,798.00	2,500.00	65.8%	(1,298.00)	3,970.00	104.5%	172.00
01-4514	Swinton Park Hall	7,138.59	12,158.00	8,250.00	67.9%	(3,908.00)	12,204.00	100.4%	46.00
01-4515	Holstein Park	21,000.51	17,562.00	10,675.00	60.8%	(6,887.00)	18,543.00	116.2%	981.00
01-4516	Hopeville Park	6,572.26	11,584.00	12,380.00	106.9%	796.00	11,777.00	106.3%	193.00
01-4517	Cedarville Community Centre	-	-	-		-	-		-
01-4518	Proton Station Park	1,138.44	1,054.00	1,070.00	101.5%	16.00	1,100.00	104.4%	46.00
01-4519	Lisanti Park	1,336.82	3,048.00	1,360.00	44.6%	(1,688.00)	2,884.00	94.6%	(164.00)
01-4530	YAC	(133.36)	500.00	165.00	33.0%	(335.00)	1,883.00	376.6%	1,383.00
Recreation		478,410.60	454,945.00	487,817.00	107.2%	32,872.00	504,295.00	118.7%	49,350.00
						-			-
Fund 4: Dundalk Recreation									
Revenues									
04-0301		-	-	-		-	-		-
04-5000	Revenues	63,842.66	70,915.00	72,991.00	102.9%	2,076.00	73,646.00	108.8%	2,731.00
04-5011	F. Macintyre	3,397.60	7,000.00	300.00	4.3%	(6,700.00)	7,000.00	100.0%	-
04-5012	Pool	18,942.66	26,550.00	32,937.00	124.1%	6,387.00	28,550.00	107.5%	2,000.00
04-5013	Ball Park	650.00	3,800.00	1,700.00	44.7%	(2,100.00)	3,800.00	100.0%	-
04-5014	Camp/Pavillion	4,731.24	8,500.00	7,000.00	82.4%	(1,500.00)	10,000.00	117.6%	1,500.00
04-5015	Lawn Bowling	-	400.00	-	0.0%	(400.00)	425.00	106.3%	25.00
04-5016	Admin	-	-	750.00		750.00	-		-

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
04-5017	Playground						-				-
04-5018	Dales Mem Park	-		500.00	-	0.0%	(500.00)		7,500.00	1500.0%	7,000.00
04-5019		-		-	-		-		-		-
04-5020	Skateboard Park						-				-
04-5021		-		-	-		-		-		-
04-5022		-		-	-		-		-		-
04-9999							-				-
Revenues		91,564.16		117,665.00	115,678.00	98.3%	(1,987.00)		130,921.00	114.4%	13,256.00
Expenses											
04-0301							-				-
04-5000	Revenues						-				-
04-5011	F. Macintyre	14,094.78		16,368.00	10,100.00	61.7%	(6,268.00)		16,873.00	103.1%	505.00
04-5012	Pool	45,118.98		55,095.00	52,928.00	96.1%	(2,167.00)		58,843.00	106.9%	3,748.00
04-5013	Ball Park	7,275.57		9,028.00	10,780.00	119.4%	1,752.00		8,681.00	96.2%	(347.00)
04-5014	Camp/Pavillion	7,973.13		17,888.00	15,800.00	88.3%	(2,088.00)		18,593.00	112.8%	705.00
04-5015	Lawn Bowling	10.38		416.00	-	0.0%	(416.00)		425.00	102.2%	9.00
04-5016	Admin	10,934.94		10,148.00	17,810.00	175.5%	7,662.00		18,540.00	200.2%	8,392.00
04-5017	Playground	2,227.34		3,176.00	3,350.00	105.5%	174.00		3,279.00	122.5%	103.00
04-5018	Dales Mem Park	3,929.04		4,728.00	4,910.00	103.8%	182.00		4,927.00	113.8%	199.00
04-5019		-		-	-		-		-		-
04-5020	Skateboard Park	-		818.00	-	0.0%	(818.00)		760.00	92.9%	(58.00)
04-5021		-		-	-		-		-		-
04-5022		-		-	-		-		-		-
04-9999		-		-	-		-		-		-
Expenses		91,564.16		117,665.00	115,678.00	98.3%	(1,987.00)		130,921.00	114.4%	13,256.00
Net											
04-0301		-		-	-		-		-		-
04-5000	Revenues	(63,842.66)		(70,915.00)	(72,991.00)	102.9%	(2,076.00)		(73,646.00)	108.8%	(2,731.00)
04-5011	F. Macintyre	10,697.18		9,368.00	9,800.00	104.6%	432.00		9,873.00	105.4%	505.00
04-5012	Pool	26,176.32		28,545.00	19,991.00	70.0%	(8,554.00)		30,293.00	106.4%	1,748.00
04-5013	Ball Park	6,625.57		5,228.00	9,080.00	173.7%	3,852.00		4,881.00	93.4%	(347.00)
04-5014	Camp/Pavillion	3,241.89		9,388.00	8,800.00	93.7%	(588.00)		8,593.00	107.6%	(795.00)
04-5015	Lawn Bowling	10.38		16.00	-	0.0%	(16.00)		-	0.0%	(16.00)
04-5016	Admin	10,934.94		10,148.00	17,060.00	168.1%	6,912.00		18,540.00	200.2%	8,392.00

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Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
04-5017	Playground	2,227.34	3,176.00	3,350.00	105.5%	174.00	3,279.00	122.5%	103.00
04-5018	Dales Mem Park	3,929.04	4,228.00	4,910.00	116.1%	682.00	(2,573.00)	-67.2%	(6,801.00)
04-5019		-	-	-		-	-		-
04-5020	Skateboard Park	-	818.00	-	0.0%	(818.00)	760.00	92.9%	(58.00)
04-5021		-	-	-		-	-		-
04-5022		-	-	-		-	-		-
04-9999		-	-	-		-	-		-
		0.00	-	-		-	-		-
		-	-	-			-		
Fund 6: Dundalk Arena									
Revenues									
06-4510	Revenues	154,454.81	110,500.00	146,918.00	133.0%	36,418.00	124,975.00	105.9%	14,475.00
06-4511	Auditorium	-	9,300.00	-	0.0%	(9,300.00)	9,300.00	100.0%	-
06-4512	Ice Rental	67,208.16	97,900.00	35,000.00	35.8%	(62,900.00)	98,400.00	100.5%	500.00
06-4513	Floor Rental	7,460.53	5,000.00	2,800.00	56.0%	(2,200.00)	5,000.00	100.0%	-
06-4514	Other Revenues	1,596.24	6,500.00	-	0.0%	(6,500.00)	6,500.00	100.0%	-
06-4515	Admin					-			-
06-4516	Plant/Surface					-			-
06-4517	Arena Admin					-			-
06-4518						-			-
06-4519	Ice Machine					-			-
06-4520	Main Floor					-			-
06-4521	Parking Lot					-			-
06-4522	Ball Hockey					-			-
06-4523	Misc					-			-
06-4524	Auditorium					-			-
06-4525	Concession Booth	-	-	-		-	-		-
06-4526						-			-
06-4527						-			-
06-4528	Arena Event Supervision					-			-
06-4529						-			-
Revenues		230,719.74	229,200.00	184,718.00	80.6%	(44,482.00)	244,175.00	103.2%	14,975.00
Expenses									

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
06-4510	Revenues						-				-
06-4511	Auditorium						-				-
06-4512	Ice Rental						-				-
06-4513	Floor Rental						-				-
06-4514	Other Revenues						-				-
06-4515	Admin	96,045.90		113,324.00	97,988.00	86.5%	(15,336.00)		122,805.00	102.9%	9,481.00
06-4516	Plant/Surface	38,960.42		27,000.00	19,000.00	70.4%	(8,000.00)		27,920.00	109.5%	920.00
06-4517	Arena Admin	5,635.20		13,740.00	10,700.00	77.9%	(3,040.00)		15,207.00	110.7%	1,467.00
06-4518		-		-	-		-		-		-
06-4519	Ice Machine	11,603.15		12,088.00	4,900.00	40.5%	(7,188.00)		12,095.00	100.1%	7.00
06-4520	Main Floor	42,823.36		44,180.00	32,000.00	72.4%	(12,180.00)		46,390.00	105.0%	2,210.00
06-4521	Parking Lot	3,752.74		3,656.00	3,450.00	94.4%	(206.00)		3,850.00	105.3%	194.00
06-4522	Ball Hockey	-		2,048.00	65.00	3.2%	(1,983.00)		2,121.00	103.6%	73.00
06-4523	Misc	3,628.81		1,150.00	1,915.00	166.5%	765.00		1,150.00	27.7%	-
06-4524	Auditorium	24,310.75		5,358.00	10,300.00	192.2%	4,942.00		5,609.00	104.7%	251.00
06-4525	Concession Booth	369.39		-	-		-		-		-
06-4526		-		-	-		-		-		-
06-4527		-		-	-		-		-		-
06-4528	Arena Event Supervision	3,590.02		6,656.00	4,400.00	66.1%	(2,256.00)		7,028.00	105.6%	372.00
06-4529		-		-	-		-		-		-
Expenses		230,719.74		229,200.00	184,718.00	80.6%	(44,482.00)		244,175.00	103.2%	14,975.00
Net											
06-4510	Revenues	(154,454.81)		(110,500.00)	(146,918.00)	133.0%	(36,418.00)		(124,975.00)	105.9%	(14,475.00)
06-4511	Auditorium	-		(9,300.00)	-	0.0%	9,300.00		(9,300.00)	100.0%	-
06-4512	Ice Rental	(67,208.16)		(97,900.00)	(35,000.00)	35.8%	62,900.00		(98,400.00)	100.5%	(500.00)
06-4513	Floor Rental	(7,460.53)		(5,000.00)	(2,800.00)	56.0%	2,200.00		(5,000.00)	100.0%	-
06-4514	Other Revenues	(1,596.24)		(6,500.00)	-	0.0%	6,500.00		(6,500.00)	100.0%	-
06-4515	Admin	96,045.90		113,324.00	97,988.00	86.5%	(15,336.00)		122,805.00	102.9%	9,481.00
06-4516	Plant/Surface	38,960.42		27,000.00	19,000.00	70.4%	(8,000.00)		27,920.00	109.5%	920.00
06-4517	Arena Admin	5,635.20		13,740.00	10,700.00	77.9%	(3,040.00)		15,207.00	110.7%	1,467.00
06-4518		-		-	-		-		-		-
06-4519	Ice Machine	11,603.15		12,088.00	4,900.00	40.5%	(7,188.00)		12,095.00	100.1%	7.00
06-4520	Main Floor	42,823.36		44,180.00	32,000.00	72.4%	(12,180.00)		46,390.00	105.0%	2,210.00
06-4521	Parking Lot	3,752.74		3,656.00	3,450.00	94.4%	(206.00)		3,850.00	105.3%	194.00

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		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
06-4522	Ball Hockey	-	2,048.00	65.00	3.2%	(1,983.00)	2,121.00	103.6%	73.00
06-4523	Misc	3,628.81	1,150.00	1,915.00	166.5%	765.00	1,150.00	27.7%	-
06-4524	Auditorium	24,310.75	5,358.00	10,300.00	192.2%	4,942.00	5,609.00	104.7%	251.00
06-4525	Concession Booth	369.39	-	-		-	-		-
06-4526		-	-	-		-	-		-
06-4527		-	-	-		-	-		-
06-4528	Arena Event Supervision	3,590.02	6,656.00	4,400.00	66.1%	(2,256.00)	7,028.00	105.6%	372.00
06-4529		-	-	-		-	-		-
		(0.00)	-	-		-	-		-
						-			-
<u>Revenues</u>									
01-4520	Libraries	-	-	-		-	-		-
01-4521						-			-
Revenues		-	-	-		-	-		-
<u>Expenses</u>									
01-4520	Libraries	274,164.00	279,021.00	275,061.00	98.6%	(3,960.00)	346,901.00	127.9%	67,880.00
01-4521		-	-	-		-	-		-
Expenses		274,164.00	279,021.00	275,061.00	98.6%	(3,960.00)	346,901.00	127.9%	67,880.00
<u>Net</u>									
01-4520	Libraries	274,164.00	279,021.00	275,061.00	98.6%	(3,960.00)	346,901.00	127.9%	67,880.00
01-4521		-	-	-		-	-		-
Library		274,164.00	279,021.00	275,061.00	98.6%	(3,960.00)	346,901.00	127.9%	67,880.00
						-			-
Fund 7: Library									
<u>Revenues</u>									
07-0301		-	-	-		-	-		-
07-5519	Library Board					-			-
07-5520	Management	264,207.03	269,047.00	266,242.00	99.0%	(2,805.00)	339,580.00	127.5%	70,533.00
07-5521	Admin					-			-
07-5522	Maintenance					-			-
07-5523	Programming					-			-
07-5524	Casual					-			-

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		<u>2020</u>		<u>2021</u>		<u>Budget to Projection Var</u>			<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>		<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>		<u>Budget</u>	<u>%</u>	<u>\$</u>
07-5525		-		-	-		-		-		-
07-5526		-		-	-		-		-		-
07-5527		-		-	-		-		-		-
07-5528		-		-	-		-		-		-
07-5529		-		-	-		-		-		-
07-5530		-		-	-		-		-		-
07-5531		-		-	-		-		-		-
07-5532		-		-	-		-		-		-
07-5533		-		-	-		-		-		-
07-9999							-				-
Revenues		264,207.03		269,047.00	266,242.00	99.0%	(2,805.00)		339,580.00	127.5%	70,533.00
Expenses											
07-0301	Opening Surplus/Deficit						-				-
07-5519	Library Board	1,220.36		2,400.00	2,325.00	96.9%	(75.00)		2,325.00	96.9%	(75.00)
07-5520	Management	-		-	-		-		-		-
07-5521	Admin	231,448.35		229,431.00	231,017.00	100.7%	1,586.00		297,827.00	131.3%	68,396.00
07-5522	Maintenance	31,538.32		37,216.00	32,900.00	88.4%	(4,316.00)		39,428.00	106.2%	2,212.00
07-5523	Programming	-		-	-		-		-		-
07-5524	Casual	-		-	-		-		-		-
07-5525		-		-	-		-		-		-
07-5526		-		-	-		-		-		-
07-5527		-		-	-		-		-		-
07-5528		-		-	-		-		-		-
07-5529		-		-	-		-		-		-
07-5530		-		-	-		-		-		-
07-5531		-		-	-		-		-		-
07-5532		-		-	-		-		-		-
07-5533		-		-	-		-		-		-
07-9999		-		-	-		-		-		-
Expenses		264,207.03		269,047.00	266,242.00	99.0%	(2,805.00)		339,580.00	127.5%	70,533.00
Net											
07-0301	Opening Surplus/Deficit	-		-	-		-		-		-
07-5519	Library Board	1,220.36		2,400.00	2,325.00	96.9%	(75.00)		2,325.00	96.9%	(75.00)
07-5520	Management	(264,207.03)		(269,047.00)	(266,242.00)	99.0%	2,805.00		(339,580.00)	127.5%	(70,533.00)

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		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
07-5521	Admin	231,448.35	229,431.00	231,017.00	100.7%	1,586.00	297,827.00	131.3%	68,396.00
07-5522	Maintenance	31,538.32	37,216.00	32,900.00	88.4%	(4,316.00)	39,428.00	106.2%	2,212.00
07-5523	Programming	-	-	-		-	-		-
07-5524	Casual	-	-	-		-	-		-
07-5525		-	-	-		-	-		-
07-5526		-	-	-		-	-		-
07-5527		-	-	-		-	-		-
07-5528		-	-	-		-	-		-
07-5529		-	-	-		-	-		-
07-5530		-	-	-		-	-		-
07-5531		-	-	-		-	-		-
07-5532		-	-	-		-	-		-
07-5533		-	-	-		-	-		-
07-9999		-	-	-		-	-		-
		(0.00)	-	-		-	-		-
		-	-	-		-	-		-
	Library Wages	141,888.07	152,070.00	140,500.00	92.4%	(11,570.00)	196,079.00	130.7%	44,009.00
	Library Benefits	30,316.26	33,321.00	31,150.00	93.5%	(2,171.00)	51,481.00	131.2%	18,160.00
	Library Wages & Benefits	172,204.33	185,391.00	171,650.00	92.6%	(13,741.00)	247,560.00	130.8%	62,169.00
Planning and Economic Development									
Revenues									
01-5000	Source Water Protection	-	-	-		-	-		-
01-5005	COA	-	-	-		-	-		-
01-5010	Planning & Zoning	284,787.25	156,819.00	185,423.00	118.2%	28,604.00	130,098.00	115.1%	(26,721.00)
01-5011						-			-
01-5012	Development Charges	-	-	-		-	-		-
Revenues		284,787.25	156,819.00	185,423.00	118.2%	28,604.00	130,098.00	115.1%	(26,721.00)
Expenses									
01-5000	Source Water Protection	-	-	-		-	-		-
01-5005	COA	1,074.54	6,720.00	4,936.34	73.5%	(1,783.66)	11,200.00	142.7%	4,480.00
01-5010	Planning & Zoning	340,013.64	227,262.00	227,207.42	100.0%	(54.58)	167,809.00	118.2%	(59,453.00)
01-5011		-	-	-		-	-		-

**Attachment 1**

		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
<b>01-5012</b>	<b>Development Charges</b>	-	-	-		-	-		-
<b>Expenses</b>		341,088.18	233,982.00	232,143.76	99.2%	(1,838.24)	179,009.00	119.4%	(54,973.00)
<b>Net</b>									
<b>01-5000</b>	<b>Source Water Protection</b>	-	-	-		-	-		-
<b>01-5005</b>	<b>COA</b>	1,074.54	6,720.00	4,936.34	73.5%	(1,783.66)	11,200.00	142.7%	4,480.00
<b>01-5010</b>	<b>Planning &amp; Zoning</b>	55,226.39	70,443.00	41,784.42	59.3%	(28,658.58)	37,711.00	129.9%	(32,732.00)
<b>01-5011</b>		-	-	-		-	-		-
<b>01-5012</b>	<b>Development Charges</b>	-	-	-		-	-		-
<b>Planning</b>		56,300.93	77,163.00	46,720.76	60.5%	(30,442.24)	48,911.00	132.6%	(28,252.00)
						-			-
<b>Revenues</b>									
<b>01-5020</b>	<b>Eco Industrial Park</b>	(7,000.00)	1,250,000.00	1,560,000.00	124.8%	310,000.00	6,680,000.00	668.0%	5,430,000.00
<b>01-5021</b>	<b>Road to Hwy #10</b>	-	35,000.00	7,161.36	20.5%	(27,838.64)	-		(35,000.00)
<b>01-5030</b>		-	-	-		-	-		-
<b>Revenues</b>		(7,000.00)	1,285,000.00	1,567,161.36	122.0%	282,161.36	6,680,000.00	668.0%	5,395,000.00
<b>Expenses</b>									
<b>01-5020</b>	<b>Eco Industrial Park</b>	7,674.80	1,250,000.00	1,560,000.00	124.8%	310,000.00	6,680,000.00	651.7%	5,430,000.00
<b>01-5021</b>	<b>Road to Hwy #10</b>	23,993.27	35,000.00	7,161.36	20.5%	(27,838.64)	-		(35,000.00)
<b>01-5030</b>		-	-	-		-	-		-
<b>Expenses</b>		31,668.07	1,285,000.00	1,567,161.36	122.0%	282,161.36	6,680,000.00	651.7%	5,395,000.00
<b>Net</b>									
<b>01-5020</b>	<b>Eco Industrial Park</b>	14,674.80	-	-		-	-	0.0%	-
<b>01-5021</b>	<b>Road to Hwy #10</b>	23,993.27	-	-		-	-		-
<b>01-5030</b>		-	-	-		-	-		-
<b>Industrial Land</b>		38,668.07	-	-		-	-	0.0%	-
						-			-
<b>Revenues</b>									
<b>01-5040</b>	<b>Agricultural &amp; Reforestation</b>	180,397.50	177,570.00	82,202.68	46.3%	(95,367.32)	96,877.00	57.7%	(80,693.00)
<b>01-5721</b>	<b>Tile Drain Loans</b>	50,000.00	50,000.00	-	0.0%	(50,000.00)	-	0.0%	(50,000.00)
<b>Revenues</b>		230,397.50	227,570.00	82,202.68	36.1%	(145,367.32)	96,877.00	44.4%	(130,693.00)
<b>Expenses</b>									
<b>01-5040</b>	<b>Agricultural &amp; Reforestation</b>	171,187.15	178,070.00	88,947.10	50.0%	(89,122.90)	97,177.00	53.1%	(80,893.00)
<b>01-5721</b>	<b>Tile Drain Loans</b>	50,000.00	50,000.00	-	0.0%	(50,000.00)	-	0.0%	(50,000.00)

**Attachment 1**

		<u>2020</u>	<u>2021</u>		<u>Budget to Projection Var</u>		<u>2022</u>	<u>Budget to Budget Variance</u>	
Account	Description	<u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>
	<b>Expenses</b>	221,187.15	228,070.00	88,947.10	39.0%	(139,122.90)	97,177.00	41.7%	(130,893.00)
<b>Net</b>									
<b>01-5040</b>	<b>Agricultural &amp; Reforestation</b>	(9,210.35)	500.00	6,744.42	1348.9%	6,244.42	300.00	2.0%	(200.00)
<b>01-5721</b>	<b>Tile Drain Loans</b>	-	-	-		-	-		-
<b>Agriculture</b>		(9,210.35)	500.00	6,744.42	1348.9%	6,244.42	300.00	2.0%	(200.00)
						-			-
<b>Revenues</b>									
<b>01-7000</b>	<b>Economic Development</b>	-	-	13,000.00		13,000.00	2,000.00		2,000.00
<b>01-7001</b>		-	-	-		-	-		-
<b>01-7010</b>		-	-	-		-	-		-
<b>01-7020</b>		-	-	-		-	-		-
<b>01-8000</b>		-	-	-		-	-		-
	<b>Revenues</b>	-	-	13,000.00		13,000.00	2,000.00		2,000.00
<b>Expenses</b>									
<b>01-7000</b>	<b>Economic Development</b>	25,956.37	84,500.00	74,928.00	88.7%	(9,572.00)	124,754.00	132.1%	40,254.00
<b>01-7001</b>		-	-	-		-	-		-
<b>01-7010</b>		-	-	-		-	-		-
<b>01-7020</b>		-	-	-		-	-		-
<b>01-8000</b>		-	-	-		-	-		-
	<b>Expenses</b>	25,956.37	84,500.00	74,928.00	88.7%	(9,572.00)	124,754.00	132.1%	40,254.00
<b>Net</b>									
<b>01-7000</b>	<b>Economic Development</b>	25,956.37	84,500.00	61,928.00	73.3%	(22,572.00)	122,754.00	130.0%	38,254.00
<b>01-7001</b>		-	-	-		-	-		-
<b>01-7010</b>		-	-	-		-	-		-
<b>01-7020</b>		-	-	-		-	-		-
<b>01-8000</b>		-	-	-		-	-		-
<b>Economic Development</b>		25,956.37	84,500.00	61,928.00	73.3%	(22,572.00)	122,754.00	130.0%	38,254.00
<b>Total</b>		7,605,884.04	7,990,301.00	7,990,301.00	100.0%	0.00	8,550,007.00	112.7%	559,706.00
<b>Surplus / Deficit</b>		-	-	-		0.00	-		-

Township of Southgate						
2022 Budget				Identified Variance	Actual Variances	Other Variances
01-0400	General - Supplementals	Revenue decrease	(39,000)	(39,000)	(38,598)	(402)
01-0401	General - OMPF	Revenue increase	21,000			
01-0401	General - Penalties & Interest	Revenue increase	35,000			
01-0401	General - CCBF Grant	Revenue increase	10,000			
01-0401	General - CCBF Tsfr to Res	Expense increase	(10,000)	56,000	51,248	4,752
01-1000	General - Fees & Charges	Revenue increase	20,000			
01-1000	General - Building Rentals	Revenue decrease	(9,000)	11,000	11,400	(400)
General Revenues			28,000	28,000	24,050	3,950
01-1020	Finance - Misc Rev (Tax Recovery exp)	Revenue increase	15,000			
01-1020	Finance - Tsfr from Obl Res (DC Study)	Revenue increase	27,000			
01-1020	Finance - Wages	Expense increase	(49,000)			
01-1020	Finance - Contr Services (DC Study)	Expense increase	(27,000)			
01-1020	Finance - Contr Services (Tax Recovery Exp)	Expense increase	(14,000)			
01-1020	Finance - Computer Equip Soft	Expense decrease	14,000			
01-1020	Finance - Postage	Expense decrease	6,000			
01-1020	Finance - Insurance	Expense increase	(38,000)			
01-1020	Finance - Tsfr to Res	Expense increase	(10,000)	(76,000)	(68,338)	(7,662)
01-1030				-	3,433	(3,433)
Finance			(76,000)	(76,000)	(64,905)	(11,095)
01-1023	Admin - Contr from Res - CAO Overlap	Revenue increase	62,000			
01-1023	Admin - Wages - CAO Overlap	Expense increase	(62,000)			
01-1023	Admin - Wages - reallocate to HR	Expense decrease	38,000	38,000	35,152	2,848
01-1024	HR - Wages - reallocation from Admin	Expense increase	(38,000)	(38,000)	(40,972)	2,972
Administration			-	-	(5,820)	5,820
01-1022	Clerks - Wages	Expense increase	(14,000)			
01-1022	Clerks - Contracted Svcs	Expense increase	(7,000)	(21,000)	(21,637)	637
Clerks			(21,000)	(21,000)	(21,637)	637
Administration, Finance, and Clerks			(97,000)	(97,000)	(92,362)	(4,638)
01-1010	Council - Wages	Expense increase	(7,000)			
01-1010	Council - Conference	Expense increase	(2,000)			
01-1010	Council - Tsfr to Cap	Expense increase	(10,000)	(19,000)	(18,150)	(850)
01-1015	Council - Election -Tsfr from Res	Revenue increase	30,000			
01-1015	Council - Election - Costs	Expense increase	(40,000)			
01-1015	Council - Election - Tsfr to Res	Expense decrease	10,000	-	-	-
Council			(19,000)	(19,000)	(18,150)	(850)
01-1050				-	(2,749)	2,749
Transit			-	-	(2,749)	2,749
01-2005	Fire - Other			-	(4,049)	4,049
01-2010	Fire - Call out fees	Revenue increase	32,000			
01-2010	Fire - Wages	Expense increase	(10,000)			
01-2010	Fire - All Other	Expense increase	(16,172)			
01-2010	Fire - Tsfr to Cap Fd	Expense increase	(98,000)			
01-2010	Fire - Tsfr to Res	Expense decrease	64,000	(28,172)	(28,172)	-
Fire			(28,172)	(28,172)	(32,221)	4,049
01-2020	Police - OPP	Expense increase	(18,000)	(18,000)	(20,052)	2,052
01-2030	Conservation - SVCA	Expense increase	(11,000)	(11,000)	(11,518)	518
Police & Conservation			(29,000)	(29,000)	(31,570)	2,570
01-2040	Building - Permit Rev	Revenue increase	50,000			
01-2040	Building - Tsfr from Res	Revenue increase	17,000			
01-2040	Building - Wages	Expense increase	(76,000)			
01-2040	Building - Legal Fees	Expense increase	(20,000)			
01-2040	Building - Contract Fees	Expense increase	(20,000)			
01-2040	Building - Tsfr to Res	Expense decrease	50,000	1,000	(1,000)	2,000
01-2041	Building - Unit 313			-	500	(500)
01-2042	Building - Unit 314			-	-	-
01-2045	Building - Unit 319			-	500	(500)

Building			1,000	1,000	-	1,000
01-2050				-	(2,398)	2,398
01-2060				-	(5,770)	5,770
JH&SC & Canine			-	-	(8,168)	8,168
01-2055	Emerg Mgmt			-	745	(745)
01-2057	Emerg Event			-	-	-
Emerg Mgmt & Event			-	-	745	(745)
01-2070	Crossing Guards			-	907	(907)
Crossing Guards			-	-	907	(907)
01-2080	Prop Standards - Sp Ev Rev	Revenue decrease	(25,000)			
01-2080	Prop Standards - Wages	Expense increase	(32,000)	(57,000)	(55,317)	(1,683)
Property Standards			(57,000)	(57,000)	(55,317)	(1,683)
01-2090	Rds - Streetlighting			-	(301)	301
01-2501	Rds - General			-	200	(200)
01-2502	Rds - Culvert Mtce - Materials	Expense increase	(15,000)	(15,000)	(14,288)	(712)
01-2503	Rds - Culvert install			-	3,794	(3,794)
01-2504	Rds - Admin - Wages	Expense increase	(11,000)	(11,000)	(24,497)	13,497
01-2505	Rds - Veg/Weeds			-	(1,932)	1,932
01-2506	Rds - Landscaping			-	(3,076)	3,076
01-2507	Rds - Veg/TreeTrim&Rem			-	(8,696)	8,696
01-2508	Rds - Gravel Pits - Licence Fees	Revenue increase	5,000			-
01-2508	Rds - Gravel Pits - Materials	Expense decrease	10,000	15,000	16,913	(1,913)
01-2509	Rds - Bridges/Mtce			-	2,796	(2,796)
01-2510	Rds - Storm/Ditching - Materials	Expense increase	(7,000)	(7,000)	(7,133)	133
01-2511	Rds - Storm/Drains - Tsfr to Cap	Expense increase	(25,000)	(25,000)	(27,474)	2,474
01-2512	Rds - Storm/CatchBasin			-	394	(394)
01-2513	Rds - Storm/CatchBasin Construction			-	34	(34)
01-2514	Rds - Storm/Mun Drains			-	2,034	(2,034)
01-2515	Rds - Pave/Patching			-	(35,524)	35,524
01-2516	Rds - Pave/Sweep&Shoulder			-	3,738	(3,738)
01-2517	Rds - Gravel/Calcium - Materials	Expense increase	(15,000)	(15,000)	(14,612)	(388)
01-2518	Rds - Gravel/Grade			-	(2,595)	2,595
01-2519	Rds - Signs/Address			-	657	(657)
01-2520	Rds - Winter/Sanding&Salting - Materials	Expense increase	(10,000)	(10,000)	(14,046)	4,046
01-2521	Rds - Gravel/Gravel - Material	Expense increase	(30,000)	(30,000)	(37,120)	7,120
01-2522	Rds - Entrance Permit			-	(755)	755
01-2525	Rds - Pave/General - Tsfr to Cap	Expense decrease	346,000			-
01-2525	Rds - Pave/General - Tsfr to Res	Expense increase	(254,000)	92,000	91,962	38
01-2528	Rds - Veg/Tree Planting			-	(2,121)	2,121
01-2529	Rds - Signs/Reflectometer			-	20	(20)
01-2530	Rds - Signs/General - Tsfr to Cap	Expense decrease	14,000	14,000	9,717	4,283
01-2531	Rds - Misc - Wages	Expense increase		-	(9,742)	9,742
01-2532	Rds - Patrol - Wages	Expense increase	(4,000)	(4,000)	(5,398)	1,398
01-2540	Rds - Winter/Snowplow - Tsfr from Res	Revenue increase	42,000	42,000	44,755	(2,755)
01-2541	Rds - Winter/Sidewalks - Wages	Expense decrease	16,000	16,000	18,410	(2,410)

01-2545	Rds - Gravel/Washout&Spot			-	(1,261)	1,261
01-2547	Rds - Depot/Dundalk			-	(1,095)	1,095
01-2548	Rds - Depot/Hopeville			-	275	(275)
01-2549	Rds - Depot/Holstein			-	6,792	(6,792)
01-2550	Rds - Pave/Lines			-	3,000	(3,000)
01-2551	Rds - Sidewalk/Repair			-	1,155	(1,155)
01-2553	Rds - Veg/Grass&Flowers			-	(3,331)	3,331
01-2554	Rds - Street Decorations			-	(405)	405
01-2555	Rds - Shop/Admin			-	(3,249)	3,249
01-2556	Rds - Parkette			-	(50)	50
01-2557	Rds - Training/Mtgs/Rd School			-	(5,027)	5,027
01-2560	Rds - Equip Mtce - Tsfr to Cap	Expense increase	(157,000)	(157,000)	(133,692)	(23,308)
01-2561	Rds - GPS Mapping			-	(462)	462
01-2562	Rds - Holiday/Stat Pay - Wages	Expense increase	(10,000)	(10,000)	(10,174)	174
01-2563	Rds - Sick time - Wages	Expense increase	(6,000)	(6,000)	(5,962)	(38)
01-2566	Rds - #119 Loader - Repairs	Expense increase	(8,000)	(8,000)	(6,990)	(1,010)
01-2567	Rds - #315			-	2,756	(2,756)
01-2568	Rds - #215			-	5,061	(5,061)
01-2569	Rds - #114 - Materials	Expense decrease	10,000	10,000	15,584	(5,584)
01-2570	Rds - #113			-	7,284	(7,284)
01-2571	Rds - #214			-	3,568	(3,568)
01-2572	Rds - #301			-	4,760	(4,760)
01-2573	Rds - #309			-	3,760	(3,760)
01-2574	Rds - #212			-	2,816	(2,816)
01-2575	Rds - #208			-	(1,952)	1,952
01-2576	Rds - #111			-	19	(19)
01-2577	Rds - #206			-	-	-
01-2578	Rds - #116			-	(184)	184
01-2579	Rds - #122			-	490	(490)
01-2580	Rds - #101			-	1,550	(1,550)
01-2581	Rds - #102			-	-	-
01-2582	Rds - #121			-	(7,265)	7,265
01-2583	Rds - #118			-	259	(259)
01-2584	Rds - #105			-	4,574	(4,574)
01-2585	Rds - #112			-	5,630	(5,630)
01-2586	Rds - #107			-	-	-
01-2587	Rds - #108			-	-	-
01-2588	Rds - #109			-	-	-
01-2589	Rds - #312			-	(6,616)	6,616
01-2590	Rds - #220			-	(2,466)	2,466
01-2591	Rds - #216			-	1,913	(1,913)
01-2592	Rds - #316			-	639	(639)
01-2593	Rds - #205			-	(1,924)	1,924
01-2594	Rds - #100			-	(1,380)	1,380

01-2595	Rds - #209			-	(966)	966
01-2596	Rds - #117			-	(4,010)	4,010
01-2597	Rds - #307			-	509	(509)
01-2598	Rds - #294			-	-	-
01-2599	Rds - #308			-	-	-
01-2623	Rds - #123 - Mtce costs of a new Vehicle		(7,000)	(7,000)	(6,809)	(191)
01-2721	Rds - #221 - Mtce costs of a new Vehicle		(15,000)	(15,000)	(14,865)	(135)
01-2722	Rds - #222 - Mtce costs of a new Vehicle		(8,000)	(8,000)	(7,621)	(379)
01-2817	Rds - #317 - Mtce costs of a new Vehicle		(5,000)	(5,000)	(5,121)	121
01-2818	Rds - #318 - Mtce costs of a new Vehicle		(7,000)	(7,000)	(6,621)	(379)
Roads			(151,000)	(151,000)	(180,990)	29,990
01-3001	SW - Cart Mtce			-	(990)	990
01-3002	SW - Debt			-	4,284	(4,284)
01-3005	SW - Admin - Tsfr to Cap	Expense decrease	34,000			-
01-3005	SW - Admin - Tsfr to Res	Expense increase	(49,000)	(15,000)	(13,102)	(1,898)
01-3006	SW - Sick time			-	(571)	571
01-3007	SW - Holiday time			-	(888)	888
01-3008	SW - Misc			-	1,884	(1,884)
01-3009	SW - Recycling - Oil			-	(550)	550
01-3030	SW - Hazardous			-	(9,722)	9,722
01-3040	SW - Dun Tsfr Stn - Sale of Carts	Revenues increased	15,000			-
01-3040	SW - Dun Tsfr Stn - Tsfr to Cap	Expense decrease	15,000			-
01-3040	SW - Dun Tsfr Stn - Tsfr to Res	Expense increase	(50,000)	(20,000)	(24,285)	4,285
01-3060	SW - Proton Landfill			-	(250)	250
01-3061	SW - Unit#218			-	(8,466)	8,466
01-3062	SW - Haulage/40ydBin			-	(1,447)	1,447
01-3063	SW - Collection			-	1,260	(1,260)
01-3065	SW - Unit#207			-	9	(9)
01-3067	SW - Collection/Garb&Comp - Wages	Expense increase	(52,863)	(52,863)	(52,863)	-
01-3068	SW - Collection/Recyling&Comp - Wages	Expense increase	(30,985)	(30,985)	(30,985)	-
01-3069	SW - Eg Tsfr Stn - Wages		(11,000)	(11,000)	(24,739)	13,739
01-3070	SW - Eg Landfill Op/Cover			-	3,891	(3,891)
01-3071	SW - Recycling/Steel			-	7,282	(7,282)
01-3072	SW - Recycling/Blue Cart	Revenue increase	81,000	81,000	69,058	11,942
01-3073	SW - Recycling/Tire			-	(100)	100
01-3074	SW - Recycling/Compost			-	729	(729)
01-3075	SW - Recycling/Electronic			-	2,004	(2,004)
01-3076	SW - Equip Mtce			-	9	(9)
01-3077	SW - Garage			-	282	(282)
01-3079	SW - Unit#217			-	(5,984)	5,984
01-3080	SW - Unit#120			-	(991)	991
01-3081	SW - Unit#213			-	(2,475)	2,475
01-3082	SW - Recycling/Shingles			-	(4,477)	4,477
01-3083	SW - Unit#219			-	6,155	(6,155)
Solid Waste			(48,848)	(48,848)	(86,038)	37,190

02-0401	WW - Usage - Billings	Revenue increase	(89,000)	(89,000)	(89,000)	-
02-3010	WW - Lagoon - PILS	Expense increase	(10,000)			
02-3010	WW - Lagoon - Tsfr to Res	Expense increase	120,000	110,000	105,035	4,965
02-3020	WW - Lagoon - Wages	Expense increase	(6,000)			
02-3020	WW - Lagoon - Materials & Supplies	Expense increase	21,000	15,000	13,751	1,249
02-3023	WW - Holiday time			-	118	(118)
02-3024	WW - Sick time			-	34	(34)
02-3025	WW - Admin - Wages	Expense increase	(30,000)	(30,000)	(30,828)	828
02-3027	WW - Install			-	1,390	(1,390)
02-3028	WW - Lagoon Property			-	(500)	500
Wastewater			6,000	6,000	-	6,000
03-0401	Wtr - Usage - Billings			-	(1,000)	1,000
03-3030	Wtr - Misc - Sale of Meters	Revenue increase	20,000	20,000	26,618	(6,618)
03-3031	Wtr - Admin - Wages	Expense increase	(97,000)			
03-3031	Wtr - Admin - Tsfr to Res	Expense decrease	136,000	39,000	39,939	(939)
03-3032	Wtr - Lead testing			-	(794)	794
03-3033	Wtr - SCADA			-	1,000	(1,000)
03-3034	Wtr - Meters - Tsfr to Cap	Expense increase	(45,000)	(45,000)	(46,653)	1,653
03-3035	Wtr - Hydrants			-	(1,663)	1,663
03-3036	Wtr - Watermain			-	(4,666)	4,666
03-3037	Wtr - Water Service			-	(366)	366
03-3039	Wtr - Well #4			-	(2,374)	2,374
03-3040	Wtr - Well #3			-	2,356	(2,356)
03-3042	Wtr - Well #3 Emerg			-	(364)	364
03-3043	Wtr - Well #4 Emerg			-	(120)	120
03-3044	Wtr - Unit#311			-	332	(332)
03-3045	Wtr - DWQMS			-	127	(127)
03-3046	Wtr - Training			-	284	(284)
03-3047	Wtr - Standby			-	(664)	664
03-3048	Wtr - Holiday time			-	(1,619)	1,619
03-3049	Wtr - Sick time			-	(2,452)	2,452
03-3050	Wtr - Unit#309			-	-	-
03-3051	Wtr - Well #5			-	(7,204)	7,204
03-3052	Wtr - Well #5 Emergency Calls			-	(717)	717
Water			14,000	14,000	-	14,000
01-3530	PubH - Grants - Markdale	Expense increase	(10,000)	(10,000)	(11,000)	1,000
01-3531	PubH - Dundalk Med	Expense decrease	53,000	53,000	52,950	50
01-3532	PubH - Erskine		-	-	-	-
Health Services			43,000	43,000	41,950	1,050
01-3550	Cem - Tsfr to Fund 5	Expense decrease	7,000	7,000	7,239	(239)
Cemetery - Fund 1			7,000	7,000	7,239	(239)
05-3550	Cem - Tsfr from Fund 1	Revenue decrease	(7,000)	(7,000)	(8,029)	1,029
05-3551	Cem - Plots			-	3,390	(3,390)
05-3552	Cem - Foundations			-	-	-
05-3553	Cem - Interment			-	(210)	210

05-3554	Cem - Corner Posts			-	400	(400)
05-3555	Cem - Equip Mtce			-	209	(209)
05-3557	Cem - Yard Mtce			-	2,973	(2,973)
05-3558	Cem - Chapel			-	-	-
05-3559	Cem - Stat/Vac Pay			-	630	(630)
05-3560	Cem - Columbarium			-	1,390	(1,390)
05-3561	Cem - Interest			-	(1,100)	1,100
05-3564	Cem - Scattering Garden			-	347	(347)
Cemetery- Fund 5			(7,000)	(7,000)	-	(7,000)
01-1040	Town Hall			-	12	(12)
01-4510	Recreation - Wages	Expense increase	(8,000)			
01-4510	Recreation - Tsfr to Res	Expense increase	(23,000)			
01-4510	Recreation - Tsfr to Fund 4	Expense increase	(3,000)			
01-4510	Recreation - Tsfr to Fund 6	Expense increase	(14,000)	(48,000)	(46,705)	(1,295)
01-4513	Rec/R - Dromore			-	(172)	172
01-4514	Rec/R - Swinton Park			-	(46)	46
01-4515	Rec/R - Holstein Park			-	(981)	981
01-4516	Rec/R - Hopeville Park			-	(193)	193
01-4518	Rec/R - Proton Station			-	(46)	46
01-4519	Rec/R - Lisanti Park			-	164	(164)
01-4530	Rec - YAC			-	(1,383)	1,383
Recreation			(48,000)	(48,000)	(49,350)	1,350
04-5000	Rec/D - Misc			-	2,731	(2,731)
04-5011	Rec/D - Frank Mac			-	(505)	505
04-5012	Rec/D - Pool			-	(1,748)	1,748
04-5013	Rec/D - Ball Park			-	347	(347)
04-5014	Rec/D - Campground/Pavilion			-	795	(795)
04-5015	Rec/D - Lawn Bowling			-	16	(16)
04-5016	Rec/D - Admin - Wages	Expense increase	(7,000)	(7,000)	(8,392)	1,392
04-5017	Rec/D - Playground			-	(103)	103
04-5018	Rec/D - Dale Mem Park - Rentals	Revenue increase	7,000	7,000	6,801	199
04-5020	Rec/D - Skateboard Park			-	58	(58)
Dundalk Recreation			-	-	-	-
06-4510	Rec/A - Misc - Tsfr from Fund 1		14,000	14,000	14,475	(475)
06-4511	Rec/A - Auditorium			-	-	-
06-4512	Rec/A - Ice Rental			-	500	(500)
06-4513	Rec/A - Floor Rental			-	-	-
06-4514	Rec/A - Concessions			-	-	-
06-4515	Rec/A - Admin - Insurance	Expense increase	(9,000)	(9,000)	(9,481)	481
06-4516	Rec/A - Ice Plant/Surface			-	(920)	920
06-4517	Rec/A - Arena Admin			-	(1,467)	1,467
06-4519	Rec/A - Ice Machine			-	(7)	7
06-4520	Rec/A - Main Floor			-	(2,210)	2,210
06-4521	Rec/A - Parking lot			-	(194)	194
06-4522	Rec/A - Ball Hockey			-	(73)	73

06-4523	Rec/A - Arena			-	-	-
06-4524	Rec/A - Auditorium			-	(251)	251
06-4528	Rec/A - Arena Event Supervision			-	(372)	372
Dundalk Arena			5,000	5,000	-	5,000
01-4520	Lib - Admin - Trsfr to Fund 7	Expense increase	(77,000)	(77,000)	(67,880)	(9,120)
Library			(77,000)	(77,000)	(67,880)	(9,120)
07-5519	Lib - Board			-	75	(75)
07-5520	Lib - Mgmt - Tsfr from Fund 1	Revenue increase	77,000	77,000	70,533	6,467
07-5521	Lib - Op - Wages	Expense increase	(63,000)			
07-5521	Lib - Op - Automation	Expense increase	(4,000)			
07-5521	Lib - Op - Tsfr to Res	Expense increase	(5,000)	(72,000)	(68,396)	(3,604)
07-5522	Lib - Mtce			-	(2,212)	2,212
Dundalk Library			5,000	5,000	-	5,000
01-5005	Plan - COA - Conferences	Expense Increase	(4,000)	(4,000)	(4,480)	480
01-5010	Plan - General - Revenue Recoveries	Revenue increase	58,000			
01-5010	Plan - General - Tsfr from Res	Revenue decrease	(85,000)			
01-5010	Plan - General - Consultant Fees	Expense increase	(18,000)			
01-5010	Plan - General - Zoning By-law Review	Expense decrease	85,000			
01-5010	Plan - General - Legal	Expense increase	(11,000)			
01-5010	Plan - General - Tsfr to Res	Expense decrease	10,000	39,000	32,732	6,268
Planning			35,000	35,000	28,252	6,748
01-5020	ED - Ind Park - Sale of Lots	Revenue increase	5,430,000			
01-5020	ED - Ind Park - Contracted Svcs	Expense increase	(6,000)			
01-5020	ED - Ind Park - Engineering	Expense increase	(10,000)			
01-5020	ED - Ind Park - Legal	Expense increase	(8,000)			
01-5020	ED - Ind Park - Tsfr to Res	Expense increase	(5,406,000)	-	-	-
01-5021	ED - Roads to #10 - Tsfr from Res	Revenue decrease	(35,000)			
01-5021	ED - Roads to #10 - Engineering	Expense decrease	35,000	-	-	-
Industrial Land			-	-	-	-
01-5040	Ag - Tile Drainage Receipts	Revenue decrease	(85,000)			
01-5040	Ag - Tile Drainage Payments	Expense decrease	85,000	-	200	(200)
01-5721	Ag - Tile Drain loan (New) - Proceeds	Revenue decrease	(50,000)			
01-5721	Ag - Tile Drain loan (New) - Expenditure	Expense decrease	50,000	-	-	-
Agriculture			-	-	200	(200)
01-7000	ED - General - Wages	Expense increase	(18,000)			
01-7000	ED - General - Advertising	Expense increase	(5,000)			
01-7000	ED - General - Tsfr to Capital	Expense increase	(20,000)			
01-7000	ED - General - Tsfr to Res	Expense increase	(18,000)	(61,000)	(38,254)	(22,746)
Economic Development			(61,000)	(61,000)	(38,254)	(22,746)
Total			(479,020)	(479,020)	(559,706)	80,686

Staff Report FIN2022-006 2022 Budget  
Attachment 2

Township of Southgate										
2022 Budget										
Summary of Adjustments										
			Previous	Revised	Change	Total	Blended Tax Rate Impact	Operating	Special Projects	Capital and Special Projects
Balance as presented on December 21, 2021						8,766,194	5.3%	6,167,806	155,600	2,442,788
Impact of December 21 Resolution:										
1	Building									
		8 Month Contract Inspector								
		1401 Furniture	-	2,500	2,500					
		Transfer to (from) Reserve	-	(2,500)	(2,500)					
		1402 Computer	-	2,500	2,500					
		Transfer to (from) Reserve	-	(2,500)	(2,500)					
		Increased Wages & Benefits	352,606	410,180	57,574					
		Transfer to (from) Reserve	43,394	(14,180)	(57,574)					
		01-2040 Building	396,000	396,000	-	-	0.0%	-	-	-
2	Roads									
		Roads			-					
		Holstein Pit Land Expansion	160,000	-	(160,000)					
		Contr from Res (Solar Fund)	(25,000)	-	25,000					
		Holstein Pit Land Expansion	135,000	-	(135,000)	(135,000)	-1.0%	-	-	(135,000)
		Stephens Pit 2 road, fencing, tree planting,stripping - Reduce scope	60,000	20,000	(40,000)	(40,000)	-0.3%	-	-	(40,000)
					-					
		Equipment/Vehicles			-					
		Pickup Truck	60,000	-	(60,000)					
		Engine Replacement	-	15,000	15,000					
		Sale of Unit 315	(20,000)	-	20,000					
		Pickup Truck - replace engine rather than replace	40,000	15,000	(25,000)	(25,000)	-0.2%	-	-	(25,000)
3	Solid Waste									
		Roll off containers 1-40 & 1-50 - reduce to 1	19,000	12,000	(7,000)					
			19,000	12,000	(7,000)	(7,000)	-0.1%	-	-	(7,000)

Staff Report FIN2022-006 2022 Budget  
Attachment 2

Township of Southgate									
2022 Budget									
Summary of Adjustments									
							Blended Tax Rate Impact		Capital and Special Projects
			Previous	Revised	Change	Total		Operating	Special Projects
4	Library								
	Operational Adjustments								
		Computer Services	10,000	8,500	(1,500)				
		Professional Development	3,000	2,000	(1,000)				
		Program Materials/Supplies	3,500	3,000	(500)				
		Automation Yearly Fee	8,000	7,000	(1,000)				
		E-Books Maintenance	4,000	3,000	(1,000)				
		Library Staff							
		Proposed Digital Services Assistant Wages & Benefits	56,027	42,020	(14,007)				
		Net Effect of Casual/Call In Changes	10,687	23,944	13,257				
		Net Library	95,214	89,464	(5,750)	(5,750)	0.0%	(5,750)	-
5	Economic Development								
	Capital Adjustments:								
		Downtown Parking - East Side of Proton	20,000	-	(20,000)				
		Hamlet Blade Signs	10,000	-	(10,000)				
			30,000	-	(30,000)	(30,000)	-0.2%	-	(30,000)
						(242,750)	-1.8%	(5,750)	(237,000)
Balance after December 21, 2021 resolution						8,523,444	3.5%	6,162,056	155,600
									2,205,788

Staff Report FIN2022-006 2022 Budget  
Attachment 2

Township of Southgate										
2022 Budget										
Summary of Adjustments										
			Previous	Revised	Change	Total	Blended Tax Rate Impact	Operating	Special Projects	Capital and Special Projects
Update of Blended Tax Rate Estimate:										
	County - Draft budget impact (2.88% vs 3.75%)						-0.2%			
Balance as at December 21, 2021, restated						8,523,444	3.3%	6,162,056	155,600	2,205,788
Revisions:										
1	Roads									
		73-26-TL Single Surface Treatment 87	54,000	-	(54,000)					
		73-26-TL Asphalt	-	430,263	430,263					
		OCIF-FC Grant		(375,177)	(375,177)					
			54,000	55,086	1,086	1,086	0.0%	-	-	1,086
		SDR 75 26 to 22 SST Rd Seg 122, 123		-	-					
		OCIF-FC Grant	(108,914)	(110,000)	(1,086)					
			(108,914)	(110,000)	(1,086)	(1,086)	0.0%	-	-	(1,086)
		Contribution to Reserves	166,000	264,000	98,000					
			166,000	264,000	98,000	98,000	0.7%	-	-	98,000
2	Solid Waste									
		Increased Revenues	(90,000)	(161,437)	(71,437)					
		Blue Box Steward Allocation	(90,000)	(161,437)	(71,437)	(71,437)	-0.5%	(71,437)	-	-
						26,563	0.2%	(71,437)	-	98,000
Balance as at Feburary 2, 2022						8,550,007	3.5%	6,090,619	155,600	2,303,788

Township of Southgate		
2022 Budget		
10 yr Capital Plan		
	4.1	Summary / Tax Levy Analysis
	4.2	Administration
	4.3	Public Health
	4.4	Council
	4.5	Planning
	4.6	Building
	4.7	Industrial Land
	4.8	Economic Development
	4.9	Fire
	4.10	Recreation
	4.11	Library
	4.12	Roads
	4.13	Solid Waste
	4.14	Cemetery
	4.15	Wastewater
	4.16	Water

Township of Southgate					
2022 Budget					
Levy Summary:			Variance		
	2021		2022	\$	%
Capital	\$ 2,222,198		\$ 2,303,788	\$ 81,590	3.7%
Special Projects (See Attachment 2 for detail)	\$ 86,670		\$ 155,600	\$ 68,930	79.5%
	\$ 2,308,868		\$ 2,459,388	\$ 150,520	6.5%
Net Operating Expenditures	\$ 5,753,762				
Total to Raise from General Taxation	\$ 8,062,630				
Overall Levy Increase Impact:					
2022 Increase for Capital and Special Projects			\$ 150,520	=	1.9%
2021 Total Raise from Taxation			\$ 8,062,630		

Township of Southgate													
2022 Budget													
10 yr Capital Plan													
	2021	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2022 to 2031 Total
	Projected	Budget											
Department													
Administration	\$ 48,130	\$ 48,130	\$ 57,750	\$ 69,300	\$ 83,170	\$ 94,964	\$ 94,964	\$ 94,964	\$ 94,964	\$ 94,964	\$ 94,964	\$ 94,964	\$ 874,968
Public Health	\$ 52,950	\$ 52,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Council	\$ -	\$ -	\$ 10,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 32,500
Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Industrial Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Development	\$ 11,378	\$ 10,000	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Fire	\$ 70,200	\$ 72,350	\$ 113,496	\$ 439,800	\$ 259,840	\$ 136,140	\$ 134,840	\$ 134,780	\$ 134,780	\$ 134,780	\$ 134,780	\$ 134,780	\$ 1,758,016
Recreation	\$ 145,500	\$ 145,500	\$ 168,500	\$ 195,100	\$ 226,000	\$ 261,680	\$ 302,930	\$ 350,680	\$ 406,230	\$ 468,846	\$ 468,846	\$ 468,846	\$ 3,317,658
Library	\$ 28,700	\$ 28,700	\$ 36,155	\$ 45,565	\$ 57,410	\$ 72,325	\$ 91,115	\$ 114,850	\$ 125,019	\$ 125,019	\$ 125,019	\$ 125,019	\$ 917,496
Roads	\$ 1,511,623	\$ 1,511,623	\$ 1,561,333	\$ 1,828,857	\$ 2,011,661	\$ 2,213,159	\$ 2,433,661	\$ 2,677,660	\$ 2,946,660	\$ 3,240,661	\$ 3,565,696	\$ 3,922,196	\$ 26,401,544
Solid Waste	\$ 347,945	\$ 347,945	\$ 351,554	\$ 360,906	\$ 380,502	\$ 391,952	\$ 403,688	\$ 416,000	\$ 428,500	\$ 441,500	\$ 454,900	\$ 468,500	\$ 4,098,002
Cemetery	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 50,000
Sub-total - taxation funded	\$ 2,221,426	\$ 2,222,198	\$ 2,303,788	\$ 2,977,028	\$ 3,056,083	\$ 3,177,720	\$ 3,468,698	\$ 3,796,434	\$ 4,143,653	\$ 4,513,270	\$ 4,851,705	\$ 5,221,805	\$ 37,510,184
		\$ 314,244	\$ 81,590	\$ 673,240	\$ 79,055	\$ 121,637	\$ 290,978	\$ 327,736	\$ 347,219	\$ 369,617	\$ 338,435	\$ 370,100	
		16.5%	3.7%	29.2%	2.7%	4.0%	9.2%	9.4%	9.1%	8.9%	7.5%	7.6%	
Wastewater	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total - non-taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Taxation and Rates	\$ 2,221,426	\$ 2,222,198	\$ 2,303,788	\$ 2,977,028	\$ 3,056,083	\$ 3,177,720	\$ 3,468,698	\$ 3,796,434	\$ 4,143,653	\$ 4,513,270	\$ 4,851,705	\$ 5,221,805	\$ 37,510,184
		16.5%	3.7%	29.2%	2.7%	4.0%	9.2%	9.4%	9.1%	8.9%	7.5%	7.6%	

Township of Southgate													
2022 Budget													
10 yr Capital Plan													
	2021	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2022 to 2031 Total
	Projected		Budget										
Department	Expenditures												
Administration	\$ 57,500	\$ 57,500	\$ 7,500	\$ 7,500	\$ 1,007,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 1,075,000
Public Health	\$ 10,000	\$ -	\$ -	\$ 35,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Council	\$ 99,000	\$ 100,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 30,000
Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building	\$ 4,556	\$ 50,000	\$ 50,000	\$ 40,000	\$ -	\$ 45,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 175,000
Industrial Land	\$ -	\$ 1,670,000	\$ 1,670,000	\$ 5,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,970,000
Economic Development	\$ 59,112	\$ 40,000	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Fire	\$ 20,881	\$ 25,000	\$ 727,500	\$ 467,000	\$ 259,500	\$ 20,000	\$ 9,500	\$ 517,000	\$ 1,500	\$ -	\$ -	\$ -	\$ 2,002,000
Recreation	\$ 20,320	\$ 80,000	\$ 810,000	\$ 120,000	\$ 3,060,000	\$ 105,000	\$ 80,000	\$ 80,000	\$ 12,030,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 16,375,000
Library	\$ 40,000	\$ 40,000	\$ 31,500	\$ 31,500	\$ 32,000	\$ 34,000	\$ 33,000	\$ 43,000	\$ 668,500	\$ 19,000	\$ 19,500	\$ 19,500	\$ 931,500
Roads	\$ 2,556,818	\$ 3,659,533	\$ 2,086,263	\$ 7,532,000	\$ 1,709,000	\$ 1,454,000	\$ 1,314,000	\$ 1,250,000	\$ 2,165,000	\$ 3,859,000	\$ 2,361,500	\$ 3,929,000	\$ 27,659,763
Solid Waste	\$ 46,300	\$ 51,000	\$ 72,000	\$ 390,000	\$ 17,500	\$ 465,000	\$ 410,000	\$ 78,000	\$ -	\$ 360,000	\$ -	\$ 59,000	\$ 1,851,500
Cemetery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ 50,000	\$ -	\$ 85,000
Sub-total - taxation funded	\$ 2,914,487	\$ 5,773,033	\$ 5,464,763	\$ 13,933,000	\$ 6,220,500	\$ 2,130,500	\$ 1,864,000	\$ 1,975,500	\$ 14,947,500	\$ 4,275,500	\$ 2,478,500	\$ 4,045,000	\$ 57,334,763
Wastewater	\$ 60,000	\$ 60,000	\$ 16,316,200	\$ 325,000	\$ -	\$ 1,550,000	\$ 250,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 20,441,200
Water	\$ 187,400	\$ 233,000	\$ 5,917,000	\$ 4,890,000	\$ 337,000	\$ 152,000	\$ 1,736,000	\$ 242,000	\$ 4,202,000	\$ 2,000	\$ 2,000	\$ 102,000	\$ 17,582,000
Sub-total - non-taxation	\$ 247,400	\$ 293,000	\$ 22,233,200	\$ 5,215,000	\$ 337,000	\$ 1,702,000	\$ 1,986,000	\$ 242,000	\$ 5,202,000	\$ 2,000	\$ 1,002,000	\$ 102,000	\$ 38,023,200
Total	\$ 3,161,887	\$ 6,066,033	\$ 27,697,963	\$ 19,148,000	\$ 6,557,500	\$ 3,832,500	\$ 3,850,000	\$ 2,217,500	\$ 20,149,500	\$ 4,277,500	\$ 3,480,500	\$ 4,147,000	\$ 95,357,963

Township of Southgate													
2022 Budget													
10 yr Capital Plan													
Capital		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
Prior year unfunded expenditure		\$ 101,776	\$ 71,782	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Current year expenditure		\$ 5,773,033	\$ 5,464,763	\$ 13,933,000	\$ 6,220,500	\$ 2,130,500	\$ 1,864,000	\$ 1,975,500	\$ 14,947,500	\$ 4,275,500	\$ 2,478,500	\$ 4,045,000	
Total expenditure requiring funding		\$ 5,874,809	\$ 5,536,545	\$ 14,033,000	\$ 6,220,500	\$ 2,130,500	\$ 1,864,000	\$ 1,975,500	\$ 14,947,500	\$ 4,274,100	\$ 2,478,475	\$ 4,046,850	
Contribution from Unrestricted Reserves		\$ 446,327	\$ 839,004	\$ 998,646	\$ 902,180	\$ 312,050	\$ 132,500	\$ 456,020	\$ 700,731	\$ 1,053,000	\$ 82,500	\$ 30,000	
Contribution from Restricted Reserves		\$ 1,981,593	\$ 2,088,500	\$ 2,457,807	\$ 1,099,108	\$ 834,058	\$ 477,608	\$ 482,808	\$ 1,206,108	\$ 453,608	\$ 453,608	\$ 733,608	
Grants		\$ 927,524	\$ 1,085,177	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000,000	\$ -	\$ -	\$ 125,000	
Donations		\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sale of Assets		\$ 694,500	\$ 68,000	\$ 891,000	\$ 20,000	\$ 96,000	\$ 110,000	\$ 135,000	\$ 56,000	\$ 115,000	\$ 75,000	\$ 124,000	
Debt Issuance		\$ 925,326	\$ -	\$ 8,410,000	\$ 2,714,650	\$ -	\$ -	\$ -	\$ 3,026,700	\$ -	\$ -	\$ -	
Future year funding		\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub-total		\$ 5,010,270	\$ 4,215,681	\$ 12,757,453	\$ 4,735,938	\$ 1,242,108	\$ 720,108	\$ 1,073,828	\$ 12,989,539	\$ 1,621,608	\$ 611,108	\$ 1,012,608	
Transfer to Capital Fund		\$ 864,539	\$ 1,320,864	\$ 1,275,547	\$ 1,484,562	\$ 888,392	\$ 1,143,892	\$ 901,672	\$ 1,957,961	\$ 2,652,492	\$ 1,867,367	\$ 3,034,242	
Transfer to Reserves		\$ 1,035,830	\$ 666,707	\$ 1,385,915	\$ 461,500	\$ 859,165	\$ 1,019,705	\$ 1,631,350	\$ 922,280	\$ 371,199	\$ 1,573,224	\$ 776,449	
Debt Repayment		\$ 283,895	\$ 293,113	\$ 295,752	\$ 889,630	\$ 1,144,046	\$ 1,047,133	\$ 1,032,569	\$ 1,060,331	\$ 1,207,049	\$ 1,162,297	\$ 1,195,610	
Debt Interest		\$ 37,934	\$ 23,104	\$ 19,814	\$ 220,391	\$ 286,117	\$ 257,968	\$ 230,843	\$ 203,081	\$ 282,530	\$ 248,817	\$ 215,504	
Current Year Taxation / Rates		\$ 2,222,198	\$ 2,303,788	\$ 2,977,028	\$ 3,056,083	\$ 3,177,720	\$ 3,468,698	\$ 3,796,434	\$ 4,143,653	\$ 4,513,270	\$ 4,851,705	\$ 5,221,805	
Annual Increase \$		\$ 241,915	\$ 81,590	\$ 673,240	\$ 79,055	\$ 121,637	\$ 290,978	\$ 327,736	\$ 347,219	\$ 369,617	\$ 338,435	\$ 370,100	
Annual Increase %		14.9%	3.7%	29.2%	2.7%	4.0%	9.2%	9.4%	9.1%	8.9%	7.5%	7.6%	

Township of Southgate																				
2022 Budget														General Fund Expense						
10 yr Capital Plan					Project Funding															
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Administration																				
2021																				
1051	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
1052	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
1061	Administration - updates to existing building (to include the conversion of existing Council Chambers to office use)		\$ 50,000	\$ 50,000		\$ 50,000						Modernization Funds	\$ 50,000	\$ -				\$ -		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -	\$ 40,630			\$ 40,630		
Budget		\$ -	\$ 57,500	\$ 57,500	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 50,000	\$ 7,500	\$ 40,630	\$ -	\$ -	\$ 48,130	\$ 30,900	55.8%
1051	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
1052	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
1061	Administration - updates to existing building (to include the conversion of existing Council Chambers to office use)		\$ 50,000	\$ 50,000		\$ 50,000							\$ 50,000	\$ -				\$ -		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -	\$ 40,630			\$ 40,630		
Projected		\$ -	\$ 57,500	\$ 57,500	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 50,000	\$ 7,500	\$ 40,630	\$ -	\$ -	\$ 48,130		
1051	Technology - Computers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
1052	Office Furniture/Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
1061	Administration - updates to existing building (to include the conversion of existing Council Chambers to office use)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Contrib to Infrastructure Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Variance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
2022																				
	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -	\$ 50,250			\$ 50,250		
Budget		\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,500	\$ 50,250	\$ -	\$ -	\$ 57,750	\$ 48,130	20.0%
2023																				
	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -	\$ 61,800			\$ 61,800		
Budget		\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,500	\$ 61,800	\$ -	\$ -	\$ 69,300	\$ 57,750	20.0%
2024																				
	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
	Administration Building		\$ 1,000,000	\$ 1,000,000	\$ 182,680					\$ 741,650		10 year, 3.25%	\$ 924,330	\$ 75,670				\$ 75,670		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -				\$ -		
Budget		\$ -	\$ 1,007,500	\$ 1,007,500	\$ 182,680	\$ -	\$ -	\$ -	\$ -	\$ 741,650	\$ -		\$ 924,330	\$ 83,170	\$ -	\$ -	\$ -	\$ 83,170	\$ 69,300	20.0%

Township of Southgate																				
2022 Budget														General Fund Expense						
10 yr Capital Plan					Project Funding															
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Administration																				
2025																				
	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -				\$ -		
	Debt P&I - Admin Building			\$ -								Payment 1 of 10	\$ -	\$ -		\$ 63,875	\$ 23,589	\$ 87,464		
Budget		\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,500	\$ -	\$ 63,875	\$ 23,589	\$ 94,964	\$ 83,170	14.2%
2026																				
	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -				\$ -		
	Debt P&I - Admin Building			\$ -								Payment 2 of 10	\$ -	\$ -		\$ 65,968	\$ 21,496	\$ 87,464		
Budget		\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,500	\$ -	\$ 65,968	\$ 21,496	\$ 94,964	\$ 94,964	0.0%
2027																				
	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -	\$ -			\$ -		
	Debt P&I - Admin Building			\$ -								Payment 3 of 10	\$ -	\$ -		\$ 68,129	\$ 19,335	\$ 87,464		
Budget		\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,500	\$ -	\$ 68,129	\$ 19,335	\$ 94,964	\$ 94,964	0.0%
2028																				
	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -	\$ -			\$ -		
	Debt P&I - Admin Building			\$ -								Payment 4 of 10	\$ -	\$ -		\$ 70,362	\$ 17,102	\$ 87,464		
Budget		\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,500	\$ -	\$ 70,362	\$ 17,102	\$ 94,964	\$ 94,964	0.0%
2029																				
	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -				\$ -		
	Debt P&I - Admin Building			\$ -								Payment 5 of 10	\$ -	\$ -		\$ 72,667	\$ 14,797	\$ 87,464		
Budget		\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,500	\$ -	\$ 72,667	\$ 14,797	\$ 94,964	\$ 94,964	0.0%
2030																				
	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -				\$ -		
	Debt P&I - Admin Building			\$ -								Payment 6 of 10	\$ -	\$ -		\$ 75,048	\$ 12,416	\$ 87,464		
Budget		\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,500	\$ -	\$ 75,048	\$ 12,416	\$ 94,964	\$ 94,964	0.0%
2031																				
	Technology - Computers		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Office Furniture/Equipment		\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500		
	Contrib to Infrastructure Res			\$ -									\$ -	\$ -				\$ -		
	Debt P&I - Admin Building			\$ -								Payment 7 of 10	\$ -	\$ -		\$ 77,507	\$ 9,957	\$ 87,464		
Budget		\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,500	\$ -	\$ 77,507	\$ 9,957	\$ 94,964	\$ 94,964	0.0%

\\F - Finance and Accounting\F05 - Budgets and Estimates\2022\2022 Budget - 10 yr Capital DRAFT

Township of Southgate																					
2022 Budget														General Fund Expense							
10 yr Capital Plan					Project Funding																
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>		
Council																					
2021																					
1004	Council Chambers Relocation		\$ 100,000	\$ 100,000			\$ 100,000					ICIP Grant	\$ 100,000	\$ -				\$ -			
Budget		\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	-100.0%	
1004	Council Chambers Relocation		\$ 99,000	\$ 99,000			\$ 99,000					ICIP Grant	\$ 99,000	\$ -				\$ -			
Projected		\$ -	\$ 99,000	\$ 99,000	\$ -	\$ -	\$ 99,000	\$ -	\$ -	\$ -	\$ -		\$ 99,000	\$ -	\$ -	\$ -	\$ -	\$ -			
1004	Council Chambers Relocation	\$ -	\$ (1,000)	\$ (1,000)	\$ -	\$ -	\$ (1,000)	\$ -	\$ -	\$ -	\$ -		\$ (1,000)	\$ -	\$ -	\$ -	\$ -	\$ -			
Variance		\$ -	\$ (1,000)	\$ (1,000)	\$ -	\$ -	\$ (1,000)	\$ -	\$ -	\$ -	\$ -		\$ (1,000)	\$ -	\$ -	\$ -	\$ -	\$ -			
2022																					
Technology - Council - 5 Laptops			\$ 10,000	\$ 10,000									\$ -	\$ 10,000					\$ 10,000		
Budget		\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -		
2023																					
Cont to Res - Replacement laptops				\$ -									\$ -	\$ -	\$ 2,500					\$ 2,500	
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ 10,000	-75.0%	
2024																					
Cont to Res - Replacement laptops				\$ -									\$ -	\$ -	\$ 2,500					\$ 2,500	
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ 2,500	0.0%	
2025																					
Cont to Res - Replacement laptops				\$ -									\$ -	\$ -	\$ 2,500					\$ 2,500	
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ 2,500	0.0%	
2026																					
Technology - Council - 5 Laptops			\$ 10,000	\$ 10,000	\$ 7,500								\$ 7,500	\$ 2,500					\$ 2,500		
Budget		\$ -	\$ 10,000	\$ 10,000	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 7,500	\$ 2,500	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	0.0%	
2027																					
Cont to Res - Replacement laptops				\$ -									\$ -	\$ -	\$ 2,500					\$ 2,500	
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ 2,500	0.0%	
2028																					
Cont to Res - Replacement laptops				\$ -									\$ -	\$ -	\$ 2,500					\$ 2,500	
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ 2,500	0.0%	
2029																					
Cont to Res - Replacement laptops				\$ -									\$ -	\$ -	\$ 2,500					\$ 2,500	
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ 2,500	0.0%	
2030																					
Technology - Council - 5 Laptops			\$ 10,000	\$ 10,000	\$ 7,500								\$ 7,500	\$ 2,500					\$ 2,500		
Budget		\$ -	\$ 10,000	\$ 10,000	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 7,500	\$ 2,500	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	0.0%	
2031																					
Cont to Res - Replacement laptops				\$ -									\$ -	\$ -	\$ 2,500					\$ 2,500	
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ 2,500	0.0%	



Township of Southgate																						
2022 Budget															General Fund Expense							
10 yr Capital Plan					Project Funding																	
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>			
Building																						
2021																						
	For new FTE (Building Inspector):			\$ -									\$ -	\$ -				\$ -				
1401	Furniture		\$ 2,500	\$ 2,500		\$ 2,500							\$ 2,500	\$ -				\$ -				
1402	AWD Vehicle		\$ 45,000	\$ 45,000		\$ 45,000						Building Res	\$ 45,000	\$ -				\$ -				
1405	Computer		\$ 2,500	\$ 2,500		\$ 2,500							\$ 2,500	\$ -				\$ -				
	Budget	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	For new FTE (Building Inspector):			\$ -									\$ -	\$ -				\$ -				
1401	Furniture		\$ 2,500	\$ 2,500		\$ 2,500							\$ 2,500	\$ -				\$ -				
1402	AWD Vehicle		\$ -	\$ -		\$ -						Ordered - delivery in 2022	\$ -	\$ -				\$ -				
1405	Computer		\$ 2,056	\$ 2,056		\$ 2,056							\$ 2,056	\$ -				\$ -				
	Projected	\$ -	\$ 4,556	\$ 4,556	\$ -	\$ 4,556	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 4,556	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	For new FTE (Building Inspector):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
1401	Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
1402	AWD Vehicle	\$ -	\$ (45,000)	\$ (45,000)	\$ -	\$ (45,000)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (45,000)	\$ -	\$ -	\$ -	\$ -	\$ -				
1405	Computer	\$ -	\$ (444)	\$ (444)	\$ -	\$ (444)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (444)	\$ -	\$ -	\$ -	\$ -	\$ -				
	Variance	\$ -	\$ (45,444)	\$ (45,444)	\$ -	\$ (45,444)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (45,444)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2022																						
	For new 2021 FTE (Building Inspector):			\$ -									\$ -	\$ -				\$ -				
1402	AWD Vehicle - ordered in 2021, delivery in 2022		\$ 45,000	\$ 45,000		\$ 45,000						Building Res	\$ 45,000	\$ -				\$ -				
	For new 2022 FTE (Building Inspector):			\$ -									\$ -	\$ -				\$ -				
1401	Furniture		\$ 2,500	\$ 2,500		\$ 2,500							\$ 2,500	\$ -				\$ -				
1405	Computer		\$ 2,500	\$ 2,500		\$ 2,500							\$ 2,500	\$ -				\$ -				
	Budget	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2023																						
	Replace HEV car		\$ 40,000	\$ 40,000		\$ 35,000			\$ 5,000			Unit #313	\$ 40,000	\$ -				\$ -				
	Budget	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 35,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -		\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2024																						
				\$ -									\$ -	\$ -				\$ -				
	Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2025																						
	Replace 4X4		\$ 45,000	\$ 45,000		\$ 42,000			\$ 3,000			Unit #314	\$ 45,000	\$ -				\$ -				
	Budget	\$ -	\$ 45,000	\$ 45,000	\$ -	\$ 42,000	\$ -	\$ -	\$ 3,000	\$ -	\$ -		\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2026																						
				\$ -									\$ -	\$ -				\$ -				
	Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2027																						
				\$ -									\$ -	\$ -				\$ -				
	Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2028																						
	Replace HEV car		\$ 40,000	\$ 40,000		\$ 35,000			\$ 5,000			Unit from 2023	\$ 40,000	\$ -				\$ -				
	Budget	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 35,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -		\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2029																						
				\$ -									\$ -	\$ -				\$ -				
	Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			

Township of Southgate																				
2022 Budget														General Fund Expense						
10 yr Capital Plan					Project Funding															
	Description	<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt Issuance	<u>Future year funding</u>	Comment	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Building																				
2030																				
				\$ -									\$ -	\$ -				\$ -		
	Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Township of Southgate																				
2022 Budget														General Fund Expense						
10 yr Capital Plan					Project Funding															
	Description	<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt Issuance	<u>Future year funding</u>	Comment	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Building																				
2031																				
				\$ -									\$ -	\$ -				\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Township of Southgate																				
2022 Budget															General Fund Expense					
10 yr Capital Plan					Project Funding															
	Description	<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Industrial Land																				
2021																				
7201	Hwy 10 Bypass Rd - Construction - Phase 1	\$ 30,000	\$ 1,670,000	\$ 1,700,000	\$ 270,000	\$ 1,430,000							\$ 1,700,000	\$ -			\$ -			
	Budget	\$ 30,000	\$ 1,670,000	\$ 1,700,000	\$ 270,000	\$ 1,430,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
7201	Hwy 10 Bypass Rd - Construction - Phase 1			\$ -								Deferred to 2022	\$ -	\$ -				\$ -		
	Projected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
7201	Hwy 10 Bypass Rd - Construction - Phase 1	\$ (30,000)	\$ (1,670,000)	\$ (1,700,000)	\$ (270,000)	\$ (1,430,000)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (1,700,000)	\$ -	\$ -	\$ -	\$ -	\$ -		
	Variance	\$ (30,000)	\$ (1,670,000)	\$ (1,700,000)	\$ (270,000)	\$ (1,430,000)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (1,700,000)	\$ -	\$ -	\$ -	\$ -	\$ -		
2022																				
7201	Hwy 10 Bypass Rd - Construction - Phase 1	\$ 30,000	\$ 1,670,000	\$ 1,700,000	\$ 270,000	\$ 1,430,000							\$ 1,700,000	\$ -				\$ -		
	Budget	\$ 30,000	\$ 1,670,000	\$ 1,700,000	\$ 270,000	\$ 1,430,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2023																				
	Hwy 10 Bypass Rd - Construction - Phase 2		\$ 2,300,000	\$ 2,300,000	\$ 370,000	\$ 1,930,000							\$ 2,300,000	\$ -				\$ -		
	Hwy 10 Industrial Access Road Sewage pumping station		\$ 3,000,000	\$ 3,000,000	\$ 350,000					\$ 2,650,000		3.25%, 10 years, funded by DC	\$ 3,000,000	\$ -				\$ -		
	Budget	\$ -	\$ 5,300,000	\$ 5,300,000	\$ 720,000	\$ 1,930,000	\$ -	\$ -	\$ -	\$ 2,650,000	\$ -		\$ 5,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2024																				
	Debt P&I - Sewage Pumping Station			\$ -		\$ 210,234	DC					Payment 1 of 10	\$ 210,234	\$ (210,234)		\$ 144,884	\$ 65,350	\$ -		
	Budget	\$ -	\$ -	\$ -	\$ -	\$ 210,234	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 210,234	\$ (210,234)	\$ -	\$ 144,884	\$ 65,350	\$ -	\$ -	
2025																				
	Debt P&I - Sewage Pumping Station			\$ -		\$ 210,234	DC					Payment 2 of 10	\$ 210,234	\$ (210,234)		\$ 148,529	\$ 61,705	\$ -		
	Budget	\$ -	\$ -	\$ -	\$ -	\$ 210,234	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 210,234	\$ (210,234)	\$ -	\$ 148,529	\$ 61,705	\$ -	\$ -	
2026																				
	Debt P&I - Sewage Pumping Station			\$ -		\$ 210,234	DC					Payment 3 of 10	\$ 210,234	\$ (210,234)		\$ 152,265	\$ 57,969	\$ -		
	Budget	\$ -	\$ -	\$ -	\$ -	\$ 210,234	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 210,234	\$ (210,234)	\$ -	\$ 152,265	\$ 57,969	\$ -	\$ -	
2027																				
	Debt P&I - Sewage Pumping Station			\$ -		\$ 210,234	DC					Payment 4 of 10	\$ 210,234	\$ (210,234)		\$ 156,095	\$ 54,139	\$ -		
	Budget	\$ -	\$ -	\$ -	\$ -	\$ 210,234	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 210,234	\$ (210,234)	\$ -	\$ 156,095	\$ 54,139	\$ -	\$ -	
2028																				
	Debt P&I - Sewage Pumping Station			\$ -		\$ 210,234	DC					Payment 5 of 10	\$ 210,234	\$ (210,234)		\$ 160,022	\$ 50,212	\$ -		
	Budget	\$ -	\$ -	\$ -	\$ -	\$ 210,234	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 210,234	\$ (210,234)	\$ -	\$ 160,022	\$ 50,212	\$ -	\$ -	
2029																				
	Debt P&I - Sewage Pumping Station			\$ -		\$ 210,234	DC					Payment 6 of 10	\$ 210,234	\$ (210,234)		\$ 164,048	\$ 46,186	\$ -		
	Budget	\$ -	\$ -	\$ -	\$ -	\$ 210,234	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 210,234	\$ (210,234)	\$ -	\$ 164,048	\$ 46,186	\$ -	\$ -	

Township of Southgate																				
2022 Budget														General Fund Expense						
10 yr Capital Plan					Project Funding															
	Description	<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt Issuance	<u>Future year funding</u>	Comment	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Industrial Land																				
2030																				
	Debt P&I - Sewage Pumping Station			\$ -		\$ 210,234	DC				\$ -	Payment 7 of 10	\$ 210,234	\$ (210,234)		\$ 168,175	\$ 42,059	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ 210,234	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 210,234	\$ (210,234)	\$ -	\$ 168,175	\$ 42,059	\$ -	\$ -	
2031																				
	Debt P&I - Sewage Pumping Station			\$ -		\$ 210,234	DC					Payment 8 of 10	\$ 210,234	\$ (210,234)		\$ 172,405	\$ 37,829	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ 210,234	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 210,234	\$ (210,234)	\$ -	\$ 172,405	\$ 37,829	\$ -	\$ -	

Township of Southgate																				
2022 Budget															General Fund Expense					
10 yr Capital Plan					Project Funding															
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Economic Development																				
2021																				
	7102 Downtown Improvements - General	\$	40,000	\$	40,000	\$	30,000					Cfwd from 2020	\$	30,000	\$	10,000		\$	10,000	
	Budget	\$	-	\$	40,000	\$	30,000	\$	-	\$	-	\$	-	\$	30,000	\$	10,000	\$	-	0.0%
	7102 Downtown Improvements - General	\$	59,112	\$	59,112	\$	30,000	\$	17,734			RED Grant	\$	47,734	\$	11,378		\$	11,378	
	Projected	\$	-	\$	59,112	\$	30,000	\$	-	\$	17,734	\$	-	\$	47,734	\$	11,378	\$	-	
	7102 Downtown Improvements - General	\$	-	\$	19,112	\$	-	\$	-	\$	17,734	\$	-	\$	17,734	\$	1,378	\$	-	
	Variance	\$	-	\$	19,112	\$	-	\$	-	\$	17,734	\$	-	\$	17,734	\$	1,378	\$	-	
2022																				
	Downtown Parking - East Side of Proton		\$	-	\$	-							\$	-	\$	-		\$	-	
	Hamlet Blade Signs		\$	-	\$	-							\$	-	\$	-		\$	-	
	Budget	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	-100.0%
2023																				
	Downtown Parking - East side of Proton and Medical Centre			\$	-								\$	-	\$	-	\$	20,000	\$	20,000
	Hamlet Blade Signs		\$	10,000	\$	10,000							\$	-	\$	10,000		\$	10,000	
	Budget	\$	-	\$	10,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	10,000	\$	20,000	-
2024																				
	Downtown Parking - East side of Proton and Medical Centre		\$	50,000	\$	50,000	\$	20,000					\$	20,000	\$	30,000		\$	30,000	
	Budget	\$	-	\$	50,000	\$	20,000	\$	-	\$	-	\$	-	\$	20,000	\$	30,000	\$	-	0.0%
2025																				
				\$	-								\$	-	\$	-		\$	-	
	Budget	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	-100.0%
2026																				
				\$	-								\$	-	\$	-		\$	-	
	Budget	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
2027																				
				\$	-								\$	-	\$	-		\$	-	
	Budget	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
2028																				
				\$	-								\$	-	\$	-		\$	-	
	Budget	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
2029																				
				\$	-								\$	-	\$	-		\$	-	
	Budget	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
2030																				
				\$	-								\$	-	\$	-		\$	-	
	Budget	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
2031																				
				\$	-								\$	-	\$	-		\$	-	
	Budget	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	

Township of Southgate															General Fund Expense										
2022 Budget						Project Funding																			
10 yr Capital Plan																									
		Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation						
Fire																									
2021																									
	1201 Bunker Gear/PPE	\$ 8,000	\$ 8,000		\$ 6,200								\$ 6,200	\$ 1,800				\$ 1,800							
	1204 SCBA Air bottle replacements	\$ 9,000	\$ 9,000										\$ -	\$ 9,000				\$ 9,000							
	1205 Fire Hose	\$ 5,000	\$ 5,000										\$ -	\$ 5,000				\$ 5,000							
	1205 New Defibrillator	\$ 3,000	\$ 3,000		\$ 3,000							DC	\$ 3,000	\$ -				\$ -							
Rescue/Pumper/Tanker: (\$700,000 Commitment in 2021, Payment in 1212 2022)																									
		\$ -	\$ -		\$ -					\$ -			\$ -	\$ -				\$ -							
01-2010	Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 56,550			\$ 56,550							
	Budget	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 9,200	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 9,200	\$ 15,800	\$ 56,550	\$ -	\$ -	\$ 72,350	\$ 62,900	15.0%					
	1201 Bunker Gear/PPE	\$ 9,500	\$ 9,500		\$ 4,750								\$ 4,750	\$ 4,750				\$ 4,750							
	1204 SCBA Air bottle replacements	\$ 9,450	\$ 9,450										\$ -	\$ 9,450				\$ 9,450							
	1205 Fire Hose	\$ -	\$ -										\$ -	\$ -				\$ -							
	1205 New Defibrillator	\$ 1,931	\$ 1,931		\$ 1,931								\$ 1,931	\$ -				\$ -							
Rescue/Pumper/Tanker: (\$700,000 Commitment in 2021, Payment in 1212 2022)																									
		\$ -											\$ -	\$ -				\$ -							
01-2010	Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 56,000			\$ 56,000							
	Projected	\$ -	\$ 20,881	\$ 20,881	\$ -	\$ 6,681	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 6,681	\$ 14,200	\$ 56,000	\$ -	\$ -	\$ 70,200							
	1201 Bunker Gear/PPE	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ (1,450)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (1,450)	\$ 2,950	\$ -	\$ -	\$ -	\$ 2,950							
	1204 SCBA Air bottle replacements	\$ -	\$ 450	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 450	\$ -	\$ -	\$ -	\$ 450							
	1205 Fire Hose	\$ -	\$ (5,000)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (5,000)	\$ -	\$ -	\$ -	\$ (5,000)							
	1205 New Defibrillator	\$ -	\$ (1,069)	\$ (1,069)	\$ -	\$ (1,069)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (1,069)	\$ -	\$ -	\$ -	\$ -	\$ -							
Rescue/Pumper/Tanker: (\$700,000 Commitment in 2021, Payment in 1212 2022)																									
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
01-2010	Contribution to Res (Infrastructure)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ (550)	\$ -	\$ -	\$ (550)							
	Variance	\$ -	\$ (4,119)	\$ (4,119)	\$ -	\$ (2,519)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (2,519)	\$ (1,600)	\$ (550)	\$ -	\$ -	\$ (2,150)							
2022																									
	Positive Pressure Fan	\$ 8,000	\$ 8,000	\$ -									\$ -	\$ 8,000				\$ 8,000							
	Fire Hose	\$ 10,000	\$ 10,000										\$ -	\$ 10,000				\$ 10,000							
	Bunker Gear/PPE	\$ 8,000	\$ 8,000										\$ -	\$ 8,000				\$ 8,000							
	Rescue/Pumper/Tanker: (\$700,000 Commitment in 2021, Payment in 2022)	\$ 700,000	\$ 700,000	\$ 334,004	\$ 280,000							Fire Res \$294k; Fire Res Fund \$40k	\$ 614,004	\$ 85,996				\$ 85,996							
			\$ -										\$ -	\$ -				\$ -							
	Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -				\$ -							
	Computer	\$ 1,500	\$ 1,500										\$ -	\$ 1,500				\$ 1,500							
	Budget	\$ -	\$ 727,500	\$ 727,500	\$ 334,004	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 614,004	\$ 113,496	\$ -	\$ -	\$ -	\$ 113,496	\$ 72,350	56.9%					

Township of Southgate																				
2022 Budget														General Fund Expense						
10 yr Capital Plan					Project Funding															
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Fire																				
2023																				
	Bunker Gear/PPE		\$ 8,000	\$ 8,000		\$ 6,200							\$ 6,200	\$ 1,800				\$ 1,800		
	Fire Hose		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	SCBA Air bottle replacements		\$ 9,000	\$ 9,000									\$ -	\$ 9,000				\$ 9,000		
	New Tanker Truck to replace Rescue Truck		\$ 380,000	\$ 380,000									\$ -	\$ 380,000				\$ 380,000		
	1/2 ton truck		\$ 65,000	\$ 65,000	\$ 20,000				\$ 1,000			Melancthon Res; Unit 301	\$ 21,000	\$ 44,000				\$ 44,000		
Budget		\$ -	\$ 467,000	\$ 467,000	\$ 20,000	\$ 6,200	\$ -	\$ -	\$ 1,000	\$ -	\$ -		\$ 27,200	\$ 439,800	\$ -	\$ -	\$ -	\$ 439,800	\$ 113,496	287.5%
2024																				
	Bunker Gear/PPE		\$ 8,000	\$ 8,000		\$ -							\$ -	\$ 8,000				\$ 8,000		
	Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 125,340			\$ 125,340		
	Computer		\$ 1,500	\$ 1,500									\$ -	\$ 1,500				\$ 1,500		
	Fire Station Expansion (1 bay) (discussion about retrofitting ambulance living area		\$ 250,000	\$ 250,000		\$ 125,000						DC	\$ 125,000	\$ 125,000				\$ 125,000		
Budget		\$ -	\$ 259,500	\$ 259,500	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 125,000	\$ 134,500	\$ 125,340	\$ -	\$ -	\$ 259,840	\$ 439,800	-40.9%
2025																				
	Bunker Gear/PPE		\$ 8,000	\$ 8,000		\$ 6,200							\$ 6,200	\$ 1,800				\$ 1,800		
	Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 125,340			\$ 125,340		
	New Defibrillator		\$ 3,000	\$ 3,000		\$ 3,000	DC						\$ 3,000	\$ -				\$ -		
	SCBA Air bottle replacements		\$ 9,000	\$ 9,000									\$ -	\$ 9,000				\$ 9,000		
Budget		\$ -	\$ 20,000	\$ 20,000	\$ -	\$ 9,200	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 9,200	\$ 10,800	\$ 125,340	\$ -	\$ -	\$ 136,140	\$ 259,840	-47.6%
2026																				
	Bunker Gear/PPE		\$ 8,000	\$ 8,000		\$ -							\$ -	\$ 8,000				\$ 8,000		
	Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 125,340			\$ 125,340		
	Computer		\$ 1,500	\$ 1,500									\$ -	\$ 1,500				\$ 1,500		
Budget		\$ -	\$ 9,500	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 9,500	\$ 125,340	\$ -	\$ -	\$ 134,840	\$ 136,140	-1.0%
2027																				
	Bunker Gear/PPE		\$ 8,000	\$ 8,000		\$ 6,200							\$ 6,200	\$ 1,800				\$ 1,800		
	Water Tanker		\$ 500,000	\$ 500,000	\$ 376,020								\$ 376,020	\$ 123,980				\$ 123,980		
	SCBA Air bottle replacements		\$ 9,000	\$ 9,000									\$ -	\$ 9,000				\$ 9,000		
Budget		\$ -	\$ 517,000	\$ 517,000	\$ 376,020	\$ 6,200	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 382,220	\$ 134,780	\$ -	\$ -	\$ -	\$ 134,780	\$ 134,840	0.0%
2028																				
	Bunker Gear/PPE			\$ -									\$ -	\$ -				\$ -		
	Debt P&I - Rescue Pumper Tanker			\$ -								Payment 6 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
	Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 133,280			\$ 133,280		
	Computer		\$ 1,500	\$ 1,500									\$ -	\$ 1,500				\$ 1,500		
Budget		\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,500	\$ 133,280	\$ -	\$ -	\$ 134,780	\$ 134,780	0.0%

Township of Southgate																				
2022 Budget														General Fund Expense						
10 yr Capital Plan					Project Funding															
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Fire																				
2029																				
	Bunker Gear/PPE			\$ -									\$ -	\$ -				\$ -		
	Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 134,780			\$ 134,780		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 134,780	\$ -	\$ -	\$ 134,780	\$ 134,780	0.0%
2030																				
	Bunker Gear/PPE			\$ -									\$ -	\$ -				\$ -		
	Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 134,780			\$ 134,780		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 134,780	\$ -	\$ -	\$ 134,780	\$ 134,780	0.0%
2031																				
	Bunker Gear/PPE			\$ -									\$ -	\$ -				\$ -		
	Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 134,780			\$ 134,780		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 134,780	\$ -	\$ -	\$ 134,780	\$ 134,780	0.0%

Township of Southgate																				
2022 Budget															General Fund Expense					
10 yr Capital Plan					Project Funding															
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Recreation																				
2021																				
6018	Trail Development - Connections		\$ 10,000	\$ 10,000	\$ 5,500	\$ 4,500						DC	\$ 10,000	\$ -				\$ -		
	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 3,000	\$ 27,000						DC	\$ 30,000	\$ -				\$ -		
6023	Toro Zero Turn Replacement		\$ 16,000	\$ 16,000	\$ 12,000				\$ 4,000			Trade-in	\$ 16,000	\$ -				\$ -		
	Recreation Maintenance Equipment - growth		\$ 20,000	\$ 20,000	\$ 6,500	\$ 13,500						DC	\$ 20,000	\$ -				\$ -		
6205	Bleacher replacement		\$ 4,000	\$ 4,000	\$ 4,000								\$ 4,000	\$ -				\$ -		
6701	Olde Town Hall - RFP to be issued regarding the potential disposition			\$ -					\$ 100,000				\$ 100,000	\$ (100,000)	\$ 100,000			\$ -		
01-4510	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
01-4510	Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 135,500			\$ 135,500		
Budget		\$ -	\$ 80,000	\$ 80,000	\$ 31,000	\$ 45,000	\$ -	\$ -	\$ 104,000	\$ -	\$ -		\$ 180,000	\$ (100,000)	\$ 245,500	\$ -	\$ -	\$ 145,500	\$ 136,900	6.3%
6018	Trail Development - Connections			\$ -									\$ -	\$ -				\$ -		
	Parkland Development and Amenities			\$ -									\$ -	\$ -				\$ -		
6023	Toro Zero Turn Replacement		\$ 20,320	\$ 20,320	\$ 18,520				\$ 1,800				\$ 20,320	\$ -				\$ -		
	Recreation Maintenance Equipment - growth			\$ -									\$ -	\$ -				\$ -		
6205	Bleacher replacement			\$ -									\$ -	\$ -				\$ -		
6701	Olde Town Hall - RFP to be issued regarding the potential disposition			\$ -									\$ -	\$ -				\$ -		
01-4510	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
01-4510	Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 135,500			\$ 135,500		
Projected		\$ -	\$ 20,320	\$ 20,320	\$ 18,520	\$ -	\$ -	\$ -	\$ 1,800	\$ -	\$ -		\$ 20,320	\$ -	\$ 145,500	\$ -	\$ -	\$ 145,500		
6018	Trail Development - Connections	\$ -	\$ (10,000)	\$ (10,000)	\$ (5,500)	\$ (4,500)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (10,000)	\$ -	\$ -	\$ -	\$ -	\$ -		
	Parkland Development and Amenities	\$ -	\$ (30,000)	\$ (30,000)	\$ (3,000)	\$ (27,000)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (30,000)	\$ -	\$ -	\$ -	\$ -	\$ -		
6023	Toro Zero Turn Replacement	\$ -	\$ 4,320	\$ 4,320	\$ 6,520	\$ -	\$ -	\$ -	\$ (2,200)	\$ -	\$ -		\$ 4,320	\$ -	\$ -	\$ -	\$ -	\$ -		
	Recreation Maintenance Equipment - growth	\$ -	\$ (20,000)	\$ (20,000)	\$ (6,500)	\$ (13,500)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (20,000)	\$ -	\$ -	\$ -	\$ -	\$ -		
6205	Bleacher replacement	\$ -	\$ (4,000)	\$ (4,000)	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -		
6701	Olde Town Hall - RFP to be issued regarding the potential disposition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (100,000)	\$ -	\$ -		\$ (100,000)	\$ 100,000	\$ (100,000)	\$ -	\$ -	\$ -		
01-4510	Rural Recreation Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
01-4510	Recreation Infrastructure Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Variance		\$ -	\$ (59,680)	\$ (59,680)	\$ (12,480)	\$ (45,000)	\$ -	\$ -	\$ (102,200)	\$ -	\$ -		\$ (159,680)	\$ 100,000	\$ (100,000)	\$ -	\$ -	\$ -		

Township of Southgate																				
2022 Budget															General Fund Expense					
10 yr Capital Plan					Project Funding															
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Recreation																				
2022																				
6014	Ball Lighting Grant (Pat Dales)	\$ -	\$ 250,000	\$ 250,000	\$ 50,000		\$ 200,000						\$ 250,000	\$ -				\$ -		
6018	Trail Development - Connections		\$ 10,000	\$ 10,000	\$ 5,500	\$ 4,500	DC						\$ 10,000	\$ -				\$ -		
6019	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 3,000	\$ 27,000	DC						\$ 30,000	\$ -				\$ -		
6025	Recreation Maintenance Equipment - growth		\$ 20,000	\$ 20,000	\$ 6,500	\$ 13,500	DC						\$ 20,000	\$ -				\$ -		
6227	Pool Building Grant		\$ 500,000	\$ 500,000	\$ 50,000	\$ 50,000	\$ 400,000						\$ 500,000	\$ -				\$ -		
01-4510	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
01-4510	Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 158,500			\$ 158,500		
Budget		\$ -	\$ 810,000	\$ 810,000	\$ 115,000	\$ 95,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -		\$ 810,000	\$ -	\$ 168,500	\$ -	\$ -	\$ 168,500	\$ 145,500	15.8%
2023																				
	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 3,000	\$ 27,000	DC						\$ 30,000	\$ -				\$ -		
	Trail Development - Connections		\$ 10,000	\$ 10,000	\$ 5,500	\$ 4,500	DC						\$ 10,000	\$ -				\$ -		
	Recreation Maintenance Equipment - growth		\$ 20,000	\$ 20,000	\$ 6,500	\$ 13,500	DC						\$ 20,000	\$ -				\$ -		
	Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 185,100			\$ 185,100		
	Truck Replacement		\$ 40,000	\$ 40,000	\$ 40,000								\$ 40,000	\$ -				\$ -		
	Trailer Replacement		\$ 20,000	\$ 20,000		\$ 20,000	DC						\$ 20,000	\$ -				\$ -		
Budget		\$ -	\$ 120,000	\$ 120,000	\$ 55,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 120,000	\$ -	\$ 195,100	\$ -	\$ -	\$ 195,100	\$ 168,500	15.8%
2024																				
	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 3,000	\$ 27,000	DC						\$ 30,000	\$ -				\$ -		
	Trail Development - Connections		\$ 10,000	\$ 10,000	\$ 5,500	\$ 4,500	DC						\$ 10,000	\$ -				\$ -		
	Multi Purpose Community Facility		\$ 3,000,000	\$ 3,000,000	\$ 586,000	\$ 225,000				\$ 1,973,000	10yrs, 3.25%		\$ 2,784,000	\$ 216,000				\$ 216,000		
	Kubota Tractor Replacement		\$ 20,000	\$ 20,000	\$ 20,000								\$ 20,000	\$ -				\$ -		
Budget		\$ -	\$ 3,060,000	\$ 3,060,000	\$ 614,500	\$ 256,500	\$ -	\$ -	\$ -	\$ 1,973,000	\$ -		\$ 2,844,000	\$ 216,000	\$ 10,000	\$ -	\$ -	\$ 226,000	\$ 195,100	15.8%
2025																				
	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 3,000	\$ 27,000	DC						\$ 30,000	\$ -				\$ -		
	Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 19,000			\$ 19,000		
	Debt P&I - Muti-Use Community Facility			\$ -								Payment 1 of 10	\$ -	\$ -		\$ 169,927	\$ 62,753	\$ 232,680		
	Ice Resurfacer		\$ 75,000	\$ 75,000	\$ 75,000								\$ 75,000	\$ -				\$ -		
Budget		\$ -	\$ 105,000	\$ 105,000	\$ 78,000	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 105,000	\$ -	\$ 29,000	\$ 169,927	\$ 62,753	\$ 261,680	\$ 226,000	15.8%

Township of Southgate																				
2022 Budget															General Fund Expense					
10 yr Capital Plan					Project Funding															
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Recreation																				
2026																				
	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 21,000	\$ 9,000	DC						\$ 30,000	\$ -				\$ -		
	Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 60,250			\$ 60,250		
	Debt P&I - Muti-Use Community Facility			\$ -								Payment 2 of 10	\$ -	\$ -		\$ 175,495	\$ 57,185	\$ 232,680		
	Arena Plant upkeep		\$ 50,000	\$ 50,000	\$ 50,000								\$ 50,000	\$ -				\$ -		
Budget		\$ -	\$ 80,000	\$ 80,000	\$ 71,000	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 80,000	\$ -	\$ 70,250	\$ 175,495	\$ 57,185	\$ 302,930	\$ 261,680	15.8%
2027																				
	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
	Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 108,000			\$ 108,000		
	Debt P&I - Muti-Use Community Facility			\$ -								Payment 3 of 10	\$ -	\$ -		\$ 181,244	\$ 51,436	\$ 232,680		
	Arena Plant upkeep		\$ 50,000	\$ 50,000	\$ 50,000								\$ 50,000	\$ -				\$ -		
Budget		\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 80,000	\$ -	\$ 118,000	\$ 181,244	\$ 51,436	\$ 350,680	\$ 302,930	15.8%
2028																				
	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
	Community Centre Facility		\$ 12,000,000	\$ 12,000,000	\$ 187,250	\$ 622,500	\$ 8,000,000			\$ 3,026,700		4.25% for 20	\$ 11,836,450	\$ 163,550				\$ 163,550		
	Debt P&I - Muti-Use Community Facility			\$ -								Payment 4 of 10	\$ -	\$ -		\$ 187,183	\$ 45,497	\$ 232,680		
Budget		\$ -	\$ 12,030,000	\$ 12,030,000	\$ 217,250	\$ 622,500	\$ 8,000,000	\$ -	\$ -	\$ 3,026,700	\$ -		\$ 11,866,450	\$ 163,550	\$ 10,000	\$ 187,183	\$ 45,497	\$ 406,230	\$ 350,680	15.8%
2029																				
	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
	Multi Purpose Facility Arena			\$ -								Payment 1 of 20	\$ -	\$ -		\$ 98,568	\$ 127,598	\$ 226,166		
	Debt P&I - Muti-Use Community Facility			\$ -								Payment 8 of 10	\$ -	\$ -		\$ 212,946	\$ 19,734	\$ 232,680		
Budget		\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 30,000	\$ -	\$ 10,000	\$ 311,514	\$ 147,332	\$ 468,846	\$ 406,230	15.4%
2030																				
	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
	Multi Purpose Facility Arena			\$ -								Payment 2 of 20	\$ -	\$ -		\$ 102,801	\$ 123,365	\$ 226,166		
	Debt P&I - Muti-Use Community Facility			\$ -								Payment 9 of 10	\$ -	\$ -		\$ 219,923	\$ 12,757	\$ 232,680		
Budget		\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 30,000	\$ -	\$ 10,000	\$ 322,724	\$ 136,122	\$ 468,846	\$ 468,846	0.0%

Township of Southgate																				
2022 Budget															General Fund Expense					
10 yr Capital Plan					Project Funding															
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Recreation																				
2031																				
	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
	Parkland Development and Amenities		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
	Multi Purpose Facility Arena			\$ -								Payment 3 of 20	\$ -	\$ -		\$ 107,217	\$ 118,949	\$ 226,166		
	Debt P&I - Muti-Use Community Facility			\$ -								Payment 10 of 10	\$ -	\$ -		\$ 227,129	\$ 5,551	\$ 232,680		
Budget		\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 30,000	\$ -	\$ 10,000	\$ 334,346	\$ 124,500	\$ 468,846	\$ 468,846	0.0%

Township of Southgate																									
2022 Budget															General Fund Expense										
10 yr Capital Plan					Project Funding																				
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>					<u>Future year funding</u>			<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>					
<u>Description</u>							<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>		<u>Comment</u>													
Library																									
2021																									
6501	Library Collections - Replacement	\$ 10,000	\$ 10,000										\$ -	\$ 10,000					\$ 10,000						
6502	Library Collections - Growth	\$ 10,000	\$ 10,000		\$ 9,000							DC- Special	\$ 9,000	\$ 1,000					\$ 1,000						
6521	Computers/e-resources	\$ 5,000	\$ 5,000		\$ 1,800							DC	\$ 1,800	\$ 3,200					\$ 3,200						
6522	Furniture/Furnishings	\$ 15,000	\$ 15,000		\$ 13,500							DC	\$ 13,500	\$ 1,500					\$ 1,500						
07-5521	Contr to Reserves- Infrastructure		\$ -										\$ -	\$ -	\$ 13,000				\$ 13,000						
Budget		\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 24,300	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 24,300	\$ 15,700	\$ 13,000	\$ -	\$ -	\$ -	\$ 28,700	\$ 26,100 10.0%					
6501	Library Collections - Replacement	\$ 10,000	\$ 10,000										\$ -	\$ 10,000					\$ 10,000						
6502	Library Collections - Growth	\$ 10,000	\$ 10,000		\$ 9,000								\$ 9,000	\$ 1,000					\$ 1,000						
6521	Computers/e-resources	\$ 5,000	\$ 5,000		\$ 1,800								\$ 1,800	\$ 3,200					\$ 3,200						
6522	Furniture/Furnishings	\$ 15,000	\$ 15,000		\$ 13,500								\$ 13,500	\$ 1,500					\$ 1,500						
07-5521	Contr to Reserves- Infrastructure		\$ -										\$ -	\$ -	\$ 13,000				\$ 13,000						
Projected		\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 24,300	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 24,300	\$ 15,700	\$ 13,000	\$ -	\$ -	\$ -	\$ 28,700						
6501	Library Collections - Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
6502	Library Collections - Growth	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
6521	Computers/e-resources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
6522	Furniture/Furnishings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
07-5521	Contr to Reserves- Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Variance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
2022																									
	Library Collections - Replacement	\$ 10,500	\$ 10,500										\$ -	\$ 10,500					\$ 10,500						
	Library Collections - Growth	\$ 15,000	\$ 15,000		\$ 13,500							DC- Special	\$ 13,500	\$ 1,500					\$ 1,500						
	Computers/e-resources	\$ 5,000	\$ 5,000									DC	\$ -	\$ 5,000					\$ 5,000						
	Furniture/Furnishings	\$ 1,000	\$ 1,000										\$ -	\$ 1,000					\$ 1,000						
	Contr to Reserves- Infrastructure		\$ -										\$ -	\$ -	\$ 18,155				\$ 18,155						
Budget		\$ -	\$ 31,500	\$ 31,500	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 13,500	\$ 18,000	\$ 18,155	\$ -	\$ -	\$ -	\$ 36,155	\$ 28,700 26.0%					
2023																									
	Library Collections - Replacement	\$ 11,000	\$ 11,000										\$ -	\$ 11,000					\$ 11,000						
	Library Collections - Growth	\$ 15,000	\$ 15,000		\$ 15,000							DC- Special	\$ 15,000	\$ -					\$ -						
	Computers/e-resources	\$ 5,000	\$ 5,000										\$ -	\$ 5,000					\$ 5,000						
	Furniture/Furnishings	\$ 500	\$ 500										\$ -	\$ 500					\$ 500						
	Contr to Reserves- Infrastructure		\$ -										\$ -	\$ -	\$ 29,065				\$ 29,065						
Budget		\$ -	\$ 31,500	\$ 31,500	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 15,000	\$ 16,500	\$ 29,065	\$ -	\$ -	\$ -	\$ 45,565	\$ 36,155 26.0%					
2024																									
	Library Collections - Replacement	\$ 11,500	\$ 11,500										\$ -	\$ 11,500					\$ 11,500						
	Library Collections - Growth	\$ 15,000	\$ 15,000		\$ 15,000							DC- Special	\$ 15,000	\$ -					\$ -						
	Computers/e-resources	\$ 5,000	\$ 5,000										\$ -	\$ 5,000					\$ 5,000						
	Furniture/Furnishings	\$ 500	\$ 500										\$ -	\$ 500					\$ 500						
	Contr to Reserves- Infrastructure		\$ -										\$ -	\$ -	\$ 40,410				\$ 40,410						
Budget		\$ -	\$ 32,000	\$ 32,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 15,000	\$ 17,000	\$ 40,410	\$ -	\$ -	\$ -	\$ 57,410	\$ 45,565 26.0%					

Township of Southgate																						
2022 Budget														General Fund Expense								
10 yr Capital Plan					Project Funding																	
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>			
Library																						
2025																						
	Library Collections - Replacement	\$	12,000	\$	12,000								\$	-	\$	12,000		\$	12,000			
	Library Collections - Growth		\$	15,000	\$	15,000		\$	15,000			DC- Special	\$	15,000	\$	-			\$	-		
	Computers/e-resources		\$	5,000	\$	5,000							\$	-	\$	5,000			\$	5,000		
	Furniture/Furnishings		\$	2,000	\$	2,000							\$	-	\$	2,000			\$	2,000		
	Contr to Reserves- Infrastructure			\$	-								\$	-	\$	-	\$	53,325		\$	53,325	
Budget		\$	-	\$	34,000	\$	34,000	\$	-	\$	15,000	\$	-	\$	-	\$	-	\$	72,325	\$	57,410	26.0%
2026																						
	Library Collections - Replacement	\$	12,500	\$	12,500								\$	-	\$	12,500		\$	12,500			
	Library Collections - Growth		\$	15,000	\$	15,000		\$	15,000			DC- Special	\$	15,000	\$	-			\$	-		
	Computers/e-resources		\$	5,000	\$	5,000							\$	-	\$	5,000			\$	5,000		
	Furniture/Furnishings		\$	500	\$	500							\$	-	\$	500			\$	500		
	Contr to Reserves- Infrastructure			\$	-								\$	-	\$	-	\$	73,115		\$	73,115	
Budget		\$	-	\$	33,000	\$	33,000	\$	-	\$	15,000	\$	-	\$	-	\$	-	\$	91,115	\$	72,325	26.0%
2027																						
	Library Collections - Replacement	\$	13,000	\$	13,000								\$	-	\$	13,000		\$	13,000			
	Library Collections - Growth		\$	15,000	\$	15,000		\$	15,000			DC- Special	\$	15,000	\$	-			\$	-		
	Computers/e-resources		\$	5,000	\$	5,000							\$	-	\$	5,000			\$	5,000		
	Furniture/Furnishings		\$	10,000	\$	10,000		\$	8,000			DC	\$	8,000	\$	2,000			\$	2,000		
	Contr to Reserves- Infrastructure			\$	-								\$	-	\$	-	\$	94,850		\$	94,850	
Budget		\$	-	\$	43,000	\$	43,000	\$	-	\$	23,000	\$	-	\$	-	\$	-	\$	114,850	\$	91,115	26.0%
2028																						
	Library Collections - Replacement	\$	13,500	\$	13,500								\$	-	\$	13,500		\$	13,500			
	Computers/e-resources		\$	5,000	\$	5,000							\$	-	\$	5,000			\$	5,000		
	Expanding space		\$	650,000	\$	650,000	\$	448,481	\$	95,000			\$	543,481	\$	106,519			\$	106,519		
Budget		\$	-	\$	668,500	\$	668,500	\$	448,481	\$	95,000	\$	-	\$	-	\$	-	\$	125,019	\$	114,850	8.9%
2029																						
	Library Collections - Replacement	\$	14,000	\$	12,600								\$	-	\$	12,600		\$	12,600			
	Library Collections - Growth			\$	-		\$	-					\$	-	\$	-			\$	-		
	Computers/e-resources		\$	5,000	\$	5,000							\$	-	\$	5,000			\$	5,000		
	Furniture/Furnishings			\$	-								\$	-	\$	-			\$	-		
	Contr to Reserves- Infrastructure			\$	-								\$	-	\$	-	\$	107,419		\$	107,419	
				\$	-								\$	-	\$	-			\$	-		
Budget		\$	-	\$	19,000	\$	17,600	\$	-	\$	-	\$	-	\$	-	\$	-	\$	125,019	\$	125,019	0.0%
2030																						
	Library Collections - Replacement	\$	14,500	\$	14,475								\$	-	\$	14,475		\$	14,475			
	Computers/e-resources		\$	5,000	\$	5,000							\$	-	\$	5,000			\$	5,000		
	Contr to Reserves- Infrastructure			\$	-								\$	-	\$	-	\$	105,544		\$	105,544	
Budget		\$	-	\$	19,500	\$	19,475	\$	-	\$	-	\$	-	\$	-	\$	-	\$	125,019	\$	125,019	0.0%

Township of Southgate																				
2022 Budget														General Fund Expense						
10 yr Capital Plan					Project Funding															
	Description	<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Library																				
2031																				
	Library Collections - Replacement		\$ 14,500	\$ 16,350									\$ -	\$ 16,350				\$ 16,350		
	Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 103,669			\$ 103,669		
Budget		\$ -	\$ 19,500	\$ 21,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 21,350	\$ 103,669	\$ -	\$ -	\$ 125,019	\$ 125,019	0.0%

Township of Southgate																								
2022 Budget																General Fund Expense								
10 yr Capital Plan						Project Funding											General Fund Expense							
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>		<u>AMP Condtion Rating 2019</u>			
Roads																								
2021																								
2090 - Street Lights:																								
01-2090	Debt P&I - LED Conversion			\$ -								Payment 2 of 10	\$ -	\$ -		\$ 11,767	\$ 2,669	\$ 14,436						
2090 Sub Total Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 11,767	\$ 2,669	\$ 14,436	\$ 34,092	-57.7%				
2511 - Storm Drains:																								
01-2511	Debt P&I - Main St			\$ -								Payment 2 of 10	\$ -	\$ -		\$ 52,191	\$ 11,837	\$ 64,028						
2272	Victoria Street Drain Pipe extension		\$ 40,000	\$ 40,000	\$ 15,000							2020 carry over	\$ 15,000	\$ 25,000				\$ 25,000						
2511 Sub Total Budget		\$ -	\$ 40,000	\$ 40,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 15,000	\$ 25,000	\$ -	\$ 52,191	\$ 11,837	\$ 89,028	\$ 74,000	20.3%				
2525 - Roads:																								
2004	04-G14 -11 pulverize back to gravel		\$ 12,000	\$ 12,000									\$ -	\$ 12,000				\$ 12,000						
2026	26-Homestead construct pave	\$ 11,782	\$ 43,218	\$ 55,000	\$ 20,000			\$ 35,000				2020 carry over	\$ 55,000	\$ -				\$ -						
2049	49-Hwy 89 -04 P & A		\$ 440,600	\$ 440,600		\$ 223,093							\$ 223,093	\$ 217,507				\$ 217,507						
2057	57-08 to 10 base & ditch		\$ 20,000	\$ 20,000									\$ -	\$ 20,000				\$ 20,000						
2073	73-26-TL Cold in place-pave		\$ 360,000	\$ 360,000						\$ 360,000		2.5% for 10 years	\$ 360,000	\$ -				\$ -						
2097	Stone Hill Rd culvert		\$ 300,000	\$ 300,000						\$ 252,000		2.5% for 10 years	\$ 252,000	\$ 48,000				\$ 48,000						
2140	McCauley St Sidewalk		\$ 30,000	\$ 30,000									\$ -	\$ 30,000				\$ 30,000						
2151	Gold-Hagan Loop		\$ 65,000	\$ 65,000	\$ 16,327								\$ 16,327	\$ 48,673				\$ 48,673						
2178	Victoria Street west pre engineering design		\$ 175,000	\$ 175,000									\$ -	\$ 175,000				\$ 175,000						
2210	Holstein Insulate Walls		\$ 35,000	\$ 35,000									\$ -	\$ 35,000				\$ 35,000						
2221	Sale of Grey Rd 9 Pits (finished extracting)			\$ -					\$ 500,000				\$ 500,000	\$ (500,000)	\$ 500,000			\$ -						
2261	New Proton parking lot	\$ 3,785	\$ 76,215	\$ 80,000									\$ -	\$ 80,000				\$ 80,000						
2273	Bridge S108- 49 -04 & 89 replace		\$ 656,500	\$ 656,500			\$ 590,850					OCIF Application	\$ 590,850	\$ 65,650				\$ 65,650						
2274	Bridge S109-49-04&89 rehab		\$ 450,000	\$ 450,000			\$ 236,674			\$ 213,326		2.5% for 10 years	\$ 450,000	\$ -				\$ -						
2301	Stephens Pit 2 road, fencing, tree planting		\$ 30,000	\$ 30,000									\$ -	\$ 30,000				\$ 30,000						
01-2508	Stephens Pit Farm P&I			\$ -									\$ -	\$ -		\$ 70,000	\$ 2,329	\$ 72,329						
01-2525	Roads Emergency Disaster Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000						
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -				\$ -						
2525 Sub Total Budget		\$ 15,567	\$ 2,693,533	\$ 2,709,100	\$ 36,327	\$ 223,093	\$ 827,524	\$ 35,000	\$ 500,000	\$ 825,326	\$ -		\$ 2,447,270	\$ 261,830	\$ 510,000	\$ 70,000	\$ 2,329	\$ 844,159	\$ 700,631	20.5%				
2530 - Signs:																								
2250	Signs		\$ 12,000	\$ 12,000									\$ -	\$ 12,000				\$ 12,000						
2251	Solar school flashing lights (1pair)		\$ 14,000	\$ 14,000									\$ -	\$ 14,000				\$ 14,000						
2530 Sub Total Budget		\$ -	\$ 26,000	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 26,000	\$ -	\$ -	\$ -	\$ 26,000	\$ 30,000	-13.3%				
2560 - Equipment:																								
2223	Loader-Holstein		\$ 150,000	\$ 150,000					\$ 20,000			Unit 112	\$ 20,000	\$ 130,000				\$ 130,000						
2224	Wet blade mower		\$ 50,000	\$ 50,000									\$ -	\$ 50,000				\$ 50,000						
2225	Grader Roller		\$ 15,000	\$ 15,000									\$ -	\$ 15,000				\$ 15,000						
2226	Plow Truck		\$ 270,000	\$ 270,000					\$ 25,000			Unit 206	\$ 25,000	\$ 245,000				\$ 245,000						
2228	Pick-up 4x4		\$ 50,000	\$ 50,000					\$ 2,000			Unit 301	\$ 2,000	\$ 48,000				\$ 48,000						
2233	1 Tonne		\$ 65,000	\$ 65,000	\$ 64,000				\$ 1,000	226		2020 Commitment purchase; sale of 294	\$ 65,000	\$ -				\$ -						

Township of Southgate																					
2022 Budget																					
10 yr Capital Plan						Project Funding										General Fund Expense					
	Description	<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation		AMP Condition Rating 2019
Roads																					
2242	New Vehicle - Single Axle for Dundalk Depot		\$ 250,000	\$ 250,000		\$ 150,000				\$ 100,000		DC; 2.5% for 10 years	\$ 250,000	\$ -				\$ -			
2243	Asphalt Hot Box		\$ 50,000	\$ 50,000									\$ -	\$ 50,000				\$ 50,000			
2560 Sub Total Budget		\$ -	\$ 900,000	\$ 900,000	\$ 64,000	\$ 150,000	\$ -	\$ -	\$ 48,000	\$ 100,000	\$ -		\$ 362,000	\$ 538,000	\$ -	\$ -	\$ -	\$ 538,000	\$ 394,695	36.3%	
Budget		\$ 15,567	\$ 3,659,533	\$ 3,675,100	\$ 115,327	\$ 373,093	\$ 827,524	\$ 35,000	\$ 548,000	\$ 925,326	\$ -		\$ 2,824,270	\$ 850,830	\$ 510,000	\$ 133,958	\$ 16,835	\$ 1,511,623	\$ 1,233,418	22.6%	
2090 - Street Lights:																					
01-2090	Debt P&I - LED Conversion			\$ -								Payment 2 of 10	\$ -	\$ -		\$ 11,767	\$ 2,669	\$ 14,436			
2090 Sub Total Projected		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 11,767	\$ 2,669	\$ 14,436			
2511 - Storm Drains:																					
01-2511	Debt P&I - Main St			\$ -								Payment 2 of 10	\$ -	\$ -		\$ 52,191	\$ 11,837	\$ 64,028			
2272	Victoria Street Drain Pipe extension			\$ -								Deferred to 2022	\$ -	\$ -				\$ -			
2511 Sub Total Projected		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 52,191	\$ 11,837	\$ 64,028			
2525 - Roads:																					
2004	04-G14 -11 pulverize back to gravel			\$ -								Performed maintenance instead	\$ -	\$ -				\$ -			
2026	26-Homestead construct pave	\$ 11,782	\$ 30,000	\$ 41,782						\$ 41,782		Cfwd to 2022	\$ 41,782	\$ -				\$ -			
2049	49-Hwy 89 -04 P & A		\$ 968,624	\$ 968,624		\$ 457,447							\$ 457,447	\$ 511,177				\$ 511,177			
2057	57-08 to 10 base & ditch		\$ 35,000	\$ 35,000									\$ -	\$ 35,000				\$ 35,000			
2073	73-26-TL Cold in place-pave			\$ -								Deferred to 2022	\$ -	\$ -				\$ -			
2097	Stone Hill Rd culvert			\$ -								Deferred to 2029	\$ -	\$ -				\$ -			
2140	McCauley St Sidewalk			\$ -								Deferred to 2022	\$ -	\$ -				\$ -			
2151	Gold-Hagan Loop			\$ -								Deferred to 2024	\$ -	\$ -				\$ -			
2178	Victoria Street west pre engineering design		\$ 100,000	\$ 100,000									\$ -	\$ 100,000				\$ 100,000			
2210	Holstein Insulate Walls		\$ 35,000	\$ 35,000									\$ -	\$ 35,000				\$ 35,000			
2221	Sale of Grey Rd 9 Pits (finished extracting)			\$ -								Sale deferred	\$ -	\$ -				\$ -			
2261	New Proton parking lot	\$ 3,785	\$ 45,000	\$ 48,785									\$ -	\$ 48,785				\$ 48,785			
2273	Bridge S108- 49 -04 & 89 replace		\$ 571,154	\$ 571,154	\$ 338,228							No OCIF Grant, use of reserves instead	\$ 338,228	\$ 232,926				\$ 232,926			
2274	Bridge S109-49-04&89 rehab		\$ 273,980	\$ 273,980			\$ 236,674						\$ 236,674	\$ 37,306				\$ 37,306			
2301	Stephens Pit 2 road, fencing, tree planting			\$ -								Deferred to 2022	\$ -	\$ -				\$ -			
01-2508	Stephens Pit Farm P&I			\$ -									\$ -	\$ -		\$ 70,000	\$ 1,905	\$ 71,905			
01-2525	Roads Emergency Disaster Infrastructure Reserve			\$ -									\$ -	\$ -	\$ -			\$ -			
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -				\$ -			
2525 Sub Total Projected		\$ 15,567	\$ 2,058,758	\$ 2,074,325	\$ 338,228	\$ 457,447	\$ 236,674	\$ -	\$ -	\$ -	\$ 41,782		\$ 1,074,131	\$ 1,000,194	\$ -	\$ 70,000	\$ 1,905	\$ 1,072,099			
2530 - Signs:																					
2250	Signs		\$ 12,000	\$ 12,000									\$ -	\$ 12,000				\$ 12,000			
2251	Solar school flashing lights (1pair)			\$ -								Project cancelled	\$ -	\$ -				\$ -			
2530 Sub Total Projected		\$ -	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000			

Township of Southgate															General Fund Expense								
2022 Budget						Project Funding																	
10 yr Capital Plan																							
		Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation		AMP Condtion Rating, 2019		
Description																							
Roads																							
2560 - Equipment:																							
2223	Loader-Holstein		\$ 150,000	\$ 150,000					\$ 20,000			Unit 112	\$ 20,000	\$ 130,000				\$ 130,000					
2224	Wet blade mower			\$ -								Deferred to 2022	\$ -	\$ -				\$ -					
2225	Grader Roller		\$ 15,000	\$ 15,000									\$ -	\$ 15,000				\$ 15,000					
2226	Plow Truck			\$ -								Ordered - 2022 Delivery	\$ -	\$ -				\$ -					
2228	Pick-up 4x4 - #1		\$ 50,000	\$ 50,000					\$ 2,000			Unit 301	\$ 2,000	\$ 48,000				\$ 48,000					
2233	1 Tonne		\$ 65,000	\$ 65,000									\$ -	\$ 65,000				\$ 65,000					
2242	New Vehicle - Single Axle for Dundalk Depot		\$ 115,000	\$ 115,000							\$ 115,000	Chassis payment in 2021; final payment / delivery in 2022	\$ 115,000	\$ -				\$ -					
2243	Asphalt Hot Box		\$ 46,182	\$ 46,182									\$ -	\$ 46,182				\$ 46,182					
2227	Pick-up 4x4 - #2		\$ 44,878	\$ 44,878									\$ -	\$ 44,878				\$ 44,878					
2560 Sub Total Projected		\$ -	\$ 486,060	\$ 486,060	\$ -	\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ 115,000		\$ 137,000	\$ 349,060	\$ -	\$ -	\$ -	\$ 349,060					
Projected		\$ 15,567	\$ 2,556,818	\$ 2,572,385	\$ 338,228	\$ 457,447	\$ 236,674	\$ -	\$ 22,000	\$ -	\$ 156,782		\$ 1,211,131	\$ 1,361,254	\$ -	\$ 133,958	\$ 16,411	\$ 1,511,623					
2090 - Street Lights:																							
01-2090	Debt P&I - LED Conversion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
2090 Sub Total Variance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
2511 - Storm Drains:																							
01-2511	Debt P&I - Main St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
2272	Victoria Street Drain Pipe extension	\$ -	\$ (40,000)	\$ (40,000)	\$ (15,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (15,000)	\$ (25,000)	\$ -	\$ -	\$ -	\$ (25,000)					
2511 Sub Total Variance		\$ -	\$ (40,000)	\$ (40,000)	\$ (15,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (15,000)	\$ (25,000)	\$ -	\$ -	\$ -	\$ (25,000)					
2525 - Roads:																							
2004	04-G14 -11 pulverize back to gravel	\$ -	\$ (12,000)	\$ (12,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (12,000)	\$ -	\$ -	\$ -	\$ (12,000)					
2026	26-Homestead construct pave	\$ -	\$ (13,218)	\$ (13,218)	\$ (20,000)	\$ -	\$ -	\$ (35,000)	\$ -	\$ -	\$ 41,782		\$ (13,218)	\$ -	\$ -	\$ -	\$ -	\$ -					
2049	49-Hwy 89 -04 P & A	\$ -	\$ 528,024	\$ 528,024	\$ -	\$ 234,354	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 234,354	\$ 293,670	\$ -	\$ -	\$ -	\$ 293,670					
2057	57-08 to 10 base & ditch	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000					
2073	73-26-TL Cold in place-pave	\$ -	\$ (360,000)	\$ (360,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (360,000)	\$ -		\$ (360,000)	\$ -	\$ -	\$ -	\$ -	\$ -					
2097	Stone Hill Rd culvert	\$ -	\$ (300,000)	\$ (300,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (252,000)	\$ -		\$ (252,000)	\$ (48,000)	\$ -	\$ -	\$ -	\$ (48,000)					
2140	McCauley St Sidewalk	\$ -	\$ (30,000)	\$ (30,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (30,000)	\$ -	\$ -	\$ -	\$ (30,000)					
2151	Gold-Hagan Loop	\$ -	\$ (65,000)	\$ (65,000)	\$ (16,327)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (16,327)	\$ (48,673)	\$ -	\$ -	\$ -	\$ (48,673)					
2178	Victoria Street west pre engineering design	\$ -	\$ (75,000)	\$ (75,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (75,000)	\$ -	\$ -	\$ -	\$ (75,000)					
2210	Holstein Insulate Walls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
2221	Sale of Grey Rd 9 Pits (finished extracting)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500,000)	\$ -	\$ -		\$ (500,000)	\$ 500,000	\$ (500,000)	\$ -	\$ -	\$ -					
2261	New Proton parking lot	\$ -	\$ (31,215)	\$ (31,215)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (31,215)	\$ -	\$ -	\$ -	\$ (31,215)					
2273	Bridge S108- 49 -04 & 89 replace	\$ -	\$ (85,346)	\$ (85,346)	\$ 338,228	\$ -	\$ (590,850)	\$ -	\$ -	\$ -	\$ -		\$ (252,622)	\$ 167,276	\$ -	\$ -	\$ -	\$ 167,276					
2274	Bridge S109-49-04&89 rehab	\$ -	\$ (176,020)	\$ (176,020)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (213,326)	\$ -		\$ (213,326)	\$ 37,306	\$ -	\$ -	\$ -	\$ 37,306					
2301	Stephens Pit 2 road, fencing, tree planting	\$ -	\$ (30,000)	\$ (30,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (30,000)	\$ -	\$ -	\$ -	\$ (30,000)					
01-2508	Stephens Pit Farm P&I	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ (424)	\$ (424)					
01-2525	Roads Emergency Disaster Infrastructure Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ (10,000)	\$ -	\$ -	\$ (10,000)					
	Roads Infrastructure Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
2525 Sub Total Variance		\$ -	\$ (634,775)	\$ (634,775)	\$ 301,901	\$ 234,354	\$ (590,850)	\$ (35,000)	\$ (500,000)	\$ (213,326)	\$ 41,782		\$ (1,373,139)	\$ 738,364	\$ (510,000)	\$ -	\$ (424)	\$ 227,940					

Township of Southgate																											
2022 Budget															General Fund Expense												
10 yr Capital Plan						Project Funding											General Fund Expense										
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>					<u>Future year funding</u>		<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>		<u>AMP Condtion Rating 2019</u>						
<u>Description</u>							<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>		<u>Comment</u>															
Roads																											
2530 - Signs:																											
2250	Signs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
2251	Solar school flashing lights (1pair)	\$ -	\$ (14,000)	\$ (14,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (14,000)	\$ -	\$ -	\$ -	\$ (14,000)									
2530 Sub Total Variance		\$ -	\$ (14,000)	\$ (14,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (14,000)	\$ -	\$ -	\$ -	\$ (14,000)									
2560 - Equipment:																											
2223	Loader-Holstein	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
2224	Wet blade mower	\$ -	\$ (50,000)	\$ (50,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (50,000)	\$ -	\$ -	\$ -	\$ (50,000)									
2225	Grader Roller	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
2226	Plow Truck	\$ -	\$ (270,000)	\$ (270,000)	\$ -	\$ -	\$ -	\$ -	\$ (25,000)	\$ -	\$ -		\$ (25,000)	\$ (245,000)	\$ -	\$ -	\$ -	\$ (245,000)									
2228	Pick-up 4x4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
2233	1 Tonne	\$ -	\$ -	\$ -	\$ (64,000)	\$ -	\$ -	\$ -	\$ (1,000)	\$ -	\$ -		\$ (65,000)	\$ 65,000	\$ -	\$ -	\$ -	\$ 65,000									
	New Vehicle - Single Axle for Dundalk																										
2242	Depot	\$ -	\$ (135,000)	\$ (135,000)	\$ -	\$ (150,000)	\$ -	\$ -	\$ -	\$ (100,000)	\$ 115,000		\$ (135,000)	\$ -	\$ -	\$ -	\$ -	\$ -									
2243	Asphalt Hot Box	\$ -	\$ (3,818)	\$ (3,818)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (3,818)	\$ -	\$ -	\$ -	\$ (3,818)									
2227	Pick-up 4x4 - #2	\$ -	\$ 44,878	\$ 44,878	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 44,878	\$ -	\$ -	\$ -	\$ 44,878									
2560 Sub Total Variance		\$ -	\$ (413,940)	\$ (413,940)	\$ (64,000)	\$ (150,000)	\$ -	\$ -	\$ (26,000)	\$ (100,000)	\$ 115,000		\$ (225,000)	\$ (188,940)	\$ -	\$ -	\$ -	\$ (188,940)									
Variance		\$ -	\$ (1,102,715)	\$ (1,102,715)	\$ 222,901	\$ 84,354	\$ (590,850)	\$ (35,000)	\$ (526,000)	\$ (925,326)	\$ 156,782		\$ (1,613,139)	\$ 510,424	\$ (510,000)	\$ -	\$ (424)	\$ (0)									
2022																											
2090 - Street Lights:																											
	Debt P&I - LED Conversion			\$ -								Payment 3 of 10	\$ -	\$ -		\$ 12,046	\$ 2,391	\$ 14,437									
2090 Sub Total Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 12,046	\$ 2,391	\$ 14,437	\$ 14,436	0.0%							
2511 - Storm Drains:																											
	Debt P&I - Main St			\$ -								Payment 3 of 10	\$ -	\$ -		\$ 53,425	\$ 10,603	\$ 64,028									
	Victoria Street Drain Pipe extension		\$ 50,000	\$ 50,000									\$ -	\$ 50,000				\$ 50,000									
2511 Sub Total Budget		\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 50,000	\$ -	\$ 53,425	\$ 10,603	\$ 114,028	\$ 89,028	28.1%							
2525 - Roads:																											
	26-Homestead construct pave 314	\$ 41,782	\$ 90,000	\$ 131,782				\$ 35,000				Developer Contribution	\$ 35,000	\$ 96,782				\$ 96,782			4						
	49-G9 to 22 SST 368		\$ 54,000	\$ 54,000									\$ -	\$ 54,000				\$ 54,000			6						
	71-26 to town line SST																										
	440,162,152,99,150		\$ 220,000	\$ 220,000		\$ 220,000	CCBF						\$ 220,000	\$ -				\$ -			4 to 6						
	73-26-TL Asphalt		\$ 430,263	\$ 430,263			\$ 375,177	OCIF-FC					\$ 375,177	\$ 55,086				\$ 55,086									
	SDR 75 26 to 22 SST Rd Seg 122, 123		\$ 110,000	\$ 110,000			\$ 110,000	OCIF-FC					\$ 110,000	\$ -				\$ -			6						
	GH TL 15- BFRd fibre mat gravel 438		\$ 30,000	\$ 30,000									\$ -	\$ 30,000				\$ 30,000			5						
	Hagan St E Road Improvements		\$ 50,000	\$ 50,000									\$ -	\$ 50,000				\$ 50,000									
	Victoria St recon																										
	38,591,36,33,410,544,45,14,545,18,30		\$ 100,000	\$ 100,000							\$ 100,000		\$ 100,000	\$ -				\$ -									
	Drain 75 road crossing culverts		\$ 10,000	\$ 10,000									\$ -	\$ 10,000				\$ 10,000									
	Holstein pit land acquisition		\$ -	\$ -									\$ -	\$ -				\$ -			5						
	Agnew pit rehab		\$ 15,000	\$ 15,000									\$ -	\$ 15,000				\$ 15,000									
	Stephens Pit 2 road, fencing, tree planting,stripping		\$ 20,000	\$ 20,000									\$ -	\$ 20,000				\$ 20,000									
	Proton Parking lot		\$ 50,000	\$ 50,000									\$ -	\$ 50,000				\$ 50,000									
	AVL/GPS & tablets/laptops		\$ 100,000	\$ 100,000	\$ 100,000							Modernization Reserve	\$ 100,000	\$ -				\$ -									
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 264,000			\$ 264,000									
01-2508	Stephens Pit Farm P&I			\$ -									\$ -	\$ -		\$ 70,000	\$ 1,000	\$ 71,000									
	McCauley Sidewalk		\$ 35,000	\$ 35,000									\$ -	\$ 35,000				\$ 35,000									

Township of Southgate																					
2022 Budget																					
10 yr Capital Plan						Project Funding										General Fund Expense					
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>					<u>Future year funding</u>		<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>		<u>AMP Cndition Rating 2019</u>
Roads																					
2525 Sub Total Budget		\$ 41,782	\$ 1,314,263	\$ 1,356,045	\$ 100,000	\$ 220,000	\$ 485,177	\$ 35,000	\$ -	\$ -	\$ 100,000		\$ 940,177	\$ 415,868	\$ 264,000	\$ 70,000	\$ 1,000	\$ 750,868	\$ 844,159	-11.1%	
2530 - Signs:																					
	Signs		\$ 12,000	\$ 12,000									\$ -	\$ 12,000				\$ 12,000			
2530 Sub Total Budget		\$ -	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000	\$ 26,000	-53.8%	
2560 - Equipment:																					
	Tandem Plow Truck		\$ 310,000	\$ 310,000					\$ 20,000			Unit 205	\$ 20,000	\$ 290,000				\$ 290,000			
	New sidewalk plow Dundalk		\$ 180,000	\$ 180,000								Unit 113 to Holstein	\$ -	\$ 180,000				\$ 180,000			
	1 tonne		\$ 90,000	\$ 90,000								Unit 208 to Holstein	\$ -	\$ 90,000				\$ 90,000			
	Pick up truck (Replacement purchased in 2021 - sale of old in 2022)		\$ 15,000	\$ 15,000								Unit 315	\$ -	\$ 15,000				\$ 15,000			
	Pick up truck		\$ 60,000	\$ 60,000	\$ 20,000							Unit 312 to WRDM	\$ 20,000	\$ 40,000				\$ 40,000			
	Pick up truck		\$ -	\$ -								Increase to Fleet	\$ -	\$ -				\$ -			
	Loader brusher head		\$ 55,000	\$ 55,000									\$ -	\$ 55,000				\$ 55,000			
2560 Sub Total Budget		\$ -	\$ 710,000	\$ 710,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -		\$ 40,000	\$ 670,000	\$ -	\$ -	\$ -	\$ 670,000	\$ 538,000	24.5%	
Budget		\$ 41,782	\$ 2,086,263	\$ 2,128,045	\$ 120,000	\$ 220,000	\$ 485,177	\$ 35,000	\$ 20,000	\$ -	\$ 100,000		\$ 980,177	\$ 1,147,868	\$ 264,000	\$ 135,471	\$ 13,994	\$ 1,561,333	\$ 1,511,623	3.3%	
2023																					
2090 - Street Lights:																					
	Debt P&I - LED Conversion		\$ -	\$ -								Payment 4 of 10	\$ -	\$ -		\$ 12,330	\$ 2,106	\$ 14,436			
2090 Sub Total Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 12,330	\$ 2,106	\$ 14,436	\$ 14,437	0.0%	
2511 - Storm Drains:																					
	Dundalk drain cleanout		\$ 10,000	\$ 10,000									\$ -	\$ 10,000				\$ 10,000			
	Debt P&I - Main St		\$ -	\$ -								Payment 4 of 10	\$ -	\$ -		\$ 53,425	\$ 10,603	\$ 64,028			
2511 Sub Total Budget		\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ -	\$ 53,425	\$ 10,603	\$ 74,028	\$ 114,028	-35.1%	
2525 - Roads:																					
	Microsurfacing		\$ 100,000	\$ 100,000									\$ -	\$ 100,000				\$ 100,000			
	04-G14 -11 SST 346,344		\$ 40,000	\$ 40,000									\$ -	\$ 40,000				\$ 40,000			3
	04-41-49 SST 595,325,326,		\$ 200,000	\$ 200,000									\$ -	\$ 200,000				\$ 200,000			5 to6
	S97/98- 12- 55 & 57 CSP		\$ 400,000	\$ 400,000		\$ 256,607	CCBF						\$ 256,607	\$ 143,393				\$ 143,393			
	14-G14-03 SST 216,213		\$ 108,000	\$ 108,000									\$ -	\$ 108,000				\$ 108,000			4
	24-07 to 57 SST 278,402,404		\$ 200,000	\$ 200,000									\$ -	\$ 200,000				\$ 200,000			5 to7
	Grey st-Proton-Doyle		\$ 10,000	\$ 10,000									\$ -	\$ 10,000				\$ 10,000			
	Victoria St recon 38,591,36,33,410,544,45,14,545,18,30	\$ 100,000	\$ 5,660,000	\$ 5,760,000						\$ 5,760,000	2.5%, 10 years	\$ 5,760,000	\$ -					\$ -			
	Artemesia St south paving 13		\$ 20,000	\$ 20,000									\$ -	\$ 20,000				\$ 20,000			8
	Holstein Pit expansion licence		\$ 100,000	\$ 100,000									\$ -	\$ 100,000				\$ 100,000			
	Holstein overhead garage door replacement		\$ 52,000	\$ 52,000									\$ -	\$ 52,000				\$ 52,000			
	Roads Infrastructure Reserve		\$ -	\$ -									\$ -	\$ -	\$ 305,000			\$ 305,000			
2221	Sale of Stephen's Pit Farm			\$ -					\$ 800,000				\$ 800,000	\$ (800,000)	\$ 729,650	\$ 70,000	\$ 350	\$ -			
2525 Sub Total Budget		\$ 100,000	\$ 6,890,000	\$ 6,990,000	\$ -	\$ 256,607	\$ -	\$ -	\$ 800,000	\$ 5,760,000	\$ -		\$ 6,816,607	\$ 173,393	\$ 1,034,650	\$ 70,000	\$ 350	\$ 1,278,393	\$ 750,868	70.3%	
2530 - Signs:																					
	Signs		\$ 12,000	\$ 12,000									\$ -	\$ 12,000				\$ 12,000			
2530 Sub Total Budget		\$ -	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	0.0%	
2560 - Equipment:																					
	Tandem plow truck		\$ 310,000	\$ 310,000					\$ 20,000			Unit 212	\$ 20,000	\$ 290,000				\$ 290,000			
	New tandem-Hopeville		\$ 310,000	\$ 310,000		\$ 150,000						DC's	\$ 150,000	\$ 160,000				\$ 160,000			
2560 Sub Total Budget		\$ -	\$ 620,000	\$ 620,000	\$ -	\$ 150,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -		\$ 170,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 450,000	\$ 670,000	-32.8%	

Township of Southgate																					
2022 Budget																					
10 yr Capital Plan					Project Funding										General Fund Expense						
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation		AMP Condition Rating 2019
Roads																					
	Budget	\$ 100,000	\$ 7,532,000	\$ 7,632,000	\$ -	\$ 406,607	\$ -	\$ -	\$ 820,000	\$ 5,760,000	\$ -		\$ 6,986,607	\$ 645,393	\$ 1,034,650	\$ 135,755	\$ 13,059	\$ 1,828,857	\$ 1,561,333	17.1%	
2024																					
2090 - Street Lights:																					
	Debt P&I - LED Conversion			\$ -								Payment 5 of 10	\$ -	\$ -		\$ 12,622	\$ 1,815	\$ 14,437			
	2090 Sub Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 12,622	\$ 1,815	\$ 14,437	\$ 14,436	0.0%	
2511 - Storm Drains:																					
	Debt P&I - Main St			\$ -								Payment 5 of 10	\$ -	\$ -		\$ 55,980	\$ 8,048	\$ 64,028			
	2511 Sub Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 55,980	\$ 8,048	\$ 64,028	\$ 74,028	-13.5%	
2525 - Roads:																					
	Microsurfacing		\$ 100,000	\$ 100,000									\$ -	\$ 100,000				\$ 100,000			
	22-71-15 SST		\$ 180,000	\$ 180,000									\$ -	\$ 180,000				\$ 180,000			
	24-Hwy 10-75 SST		\$ 55,000	\$ 55,000									\$ -	\$ 55,000				\$ 55,000			
	26-75-Hwy 10 SST		\$ 55,000	\$ 55,000									\$ -	\$ 55,000				\$ 55,000			
	41-12-Sligio shave & pave		\$ 500,000	\$ 500,000		\$ 268,374	CCBF & \$25k Solar						\$ 268,374	\$ 231,626				\$ 231,626			
	Holland St storm & P/A		\$ 90,000	\$ 90,000									\$ -	\$ 90,000				\$ 90,000			
	Dundalk overhead garage door replacement		\$ 45,000	\$ 45,000									\$ -	\$ 45,000				\$ 45,000			
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 82,000			\$ 82,000			
	Debt P&I (2023)			\$ -								Payment 1 of 10	\$ -	\$ -		\$ 513,761	\$ 140,809	\$ 654,570			
	2525 Sub Total Budget	\$ -	\$ 1,025,000	\$ 1,025,000	\$ -	\$ 268,374	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 268,374	\$ 756,626	\$ 82,000	\$ 513,761	\$ 140,809	\$ 1,493,196	\$ 1,278,393	16.8%	
2530 - Signs:																					
	Signs		\$ 14,000	\$ 14,000									\$ -	\$ 14,000				\$ 14,000			
	2530 Sub Total Budget	\$ -	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000	\$ 12,000	16.7%	
2560 - Equipment:																					
	Tandem Plow Truck		\$ 320,000	\$ 320,000					\$ 20,000			Unit 214	\$ 20,000	\$ 300,000				\$ 300,000			
	New Street Sweeper		\$ 350,000	\$ 350,000		\$ 224,000	DC's						\$ 224,000	\$ 126,000				\$ 126,000			
	2560 Sub Total Budget	\$ -	\$ 670,000	\$ 670,000	\$ -	\$ 224,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -		\$ 244,000	\$ 426,000	\$ -	\$ -	\$ -	\$ 426,000	\$ 450,000	-5.3%	
	Budget	\$ -	\$ 1,709,000	\$ 1,709,000	\$ -	\$ 492,374	\$ -	\$ -	\$ 20,000	\$ -	\$ -		\$ 512,374	\$ 1,196,626	\$ 82,000	\$ 582,363	\$ 150,672	\$ 2,011,661	\$ 1,828,857	10.0%	
2025																					
2090 - Street Lights:																					
	Debt P&I - LED Conversion			\$ -								Payment 6 of 10	\$ -	\$ -		\$ 12,920	\$ 1,516	\$ 14,436			
	2090 Sub Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 12,920	\$ 1,516	\$ 14,436	\$ 14,437	0.0%	
2511 - Storm Drains:																					
	Highpoint drain improvements		\$ 330,000	\$ 330,000		\$ 280,500	DC's						\$ 280,500	\$ 49,500				\$ 49,500			
	Debt P&I - Main St			\$ -								Payment 6 of 10	\$ -	\$ -		\$ 57,303	\$ 6,724	\$ 64,027			
	2511 Sub Total Budget	\$ -	\$ 330,000	\$ 330,000	\$ -	\$ 280,500	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 280,500	\$ 49,500	\$ -	\$ 57,303	\$ 6,724	\$ 113,527	\$ 64,028	77.3%	
2525 - Roads:																					
	S33 21-G9-14 replace culvert		\$ 160,000	\$ 160,000									\$ -	\$ 160,000				\$ 160,000			
	22-G14-07 SST		\$ 90,000	\$ 90,000									\$ -	\$ 90,000				\$ 90,000			
	Ida St south		\$ 350,000	\$ 350,000		\$ 243,374	CCBF						\$ 243,374	\$ 106,626				\$ 106,626			
	Main St west pre-design		\$ 75,000	\$ 75,000									\$ -	\$ 75,000				\$ 75,000			
	Dundalk sidewalks		\$ 30,000	\$ 30,000									\$ -	\$ 30,000				\$ 30,000			
	Hopeville Overhead Door Replacement		\$ 55,000	\$ 55,000									\$ -	\$ 55,000				\$ 55,000			
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 590,000			\$ 590,000			
	Debt P&I (2023)			\$ -								Payment 2 of 10	\$ -	\$ -		\$ 526,685	\$ 127,885	\$ 654,570			
	2525 Sub Total Budget	\$ -	\$ 760,000	\$ 760,000	\$ -	\$ 243,374	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 243,374	\$ 516,626	\$ 590,000	\$ 526,685	\$ 127,885	\$ 1,761,196	\$ 1,493,196	17.9%	
2530 - Signs:																					
	Signs		\$ 14,000	\$ 14,000									\$ -	\$ 14,000				\$ 14,000			
	2530 Sub Total Budget	\$ -	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000	\$ 14,000	0.0%	
2560 - Equipment:																					
	Excavator		\$ 300,000	\$ 300,000					\$ 30,000			Unit 114	\$ 30,000	\$ 270,000				\$ 270,000			

Township of Southgate																					
2022 Budget																					
10 yr Capital Plan					Project Funding										General Fund Expense						
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation		AMP Cndition Rating 2019
Roads																					
	Pick up Truck		\$ 50,000	\$ 50,000					\$ 10,000			Unit 312	\$ 10,000	\$ 40,000				\$ 40,000			
2560 Sub Total Budget		\$ -	\$ 350,000	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -		\$ 40,000	\$ 310,000	\$ -	\$ -	\$ -	\$ 310,000	\$ 426,000	-27.2%	
Budget		\$ -	\$ 1,454,000	\$ 1,454,000	\$ -	\$ 523,874	\$ -	\$ -	\$ 40,000	\$ -	\$ -		\$ 563,874	\$ 890,126	\$ 590,000	\$ 596,908	\$ 136,125	\$ 2,213,159	\$ 2,011,661	10.0%	
2026																					
2090 - Street Lights:																					
	Debt P&I - LED Conversion			\$ -								Payment 7 of 10	\$ -	\$ -		\$ 13,226	\$ 1,211	\$ 14,437			
2090 Sub Total Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 13,226	\$ 1,211	\$ 14,437	\$ 14,436	0.0%	
2511 - Storm Drains:																					
	Braemore storm works		\$ 149,000	\$ 149,000									\$ -	\$ 149,000				\$ 149,000			
	Debt P&I - Main St			\$ -								Payment 7 of 10	\$ -	\$ -		\$ 58,658	\$ 5,370	\$ 64,028			
2511 Sub Total Budget		\$ -	\$ 149,000	\$ 149,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 149,000	\$ -	\$ 58,658	\$ 5,370	\$ 213,028	\$ 113,527	87.6%	
2525 - Roads:																					
	Microsurfacing		\$ 100,000	\$ 100,000									\$ -	\$ 100,000				\$ 100,000			
	O4 east of 15 DST		\$ 200,000	\$ 200,000		\$ 243,374	CCBF						\$ 243,374	\$ (43,374)				\$ (43,374)			
	Main St west sidewalks		\$ 200,000	\$ 200,000									\$ -	\$ 200,000				\$ 200,000			
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 700,000			\$ 700,000			
	Debt P&I (2023)			\$ -								Payment 3 of 10	\$ -	\$ -		\$ 539,935	\$ 114,635	\$ 654,570			
2525 Sub Total Budget		\$ -	\$ 500,000	\$ 500,000	\$ -	\$ 243,374	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 243,374	\$ 256,626	\$ 700,000	\$ 539,935	\$ 114,635	\$ 1,611,196	\$ 1,761,196	-8.5%	
2530 - Signs:																					
	Signs		\$ 15,000	\$ 15,000									\$ -	\$ 15,000				\$ 15,000			
2530 Sub Total Budget		\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 14,000	7.1%	
2560 - Equipment:																					
	Pick-up 4x4		\$ 50,000	\$ 50,000					\$ 10,000			2019 pick-up	\$ 10,000	\$ 40,000				\$ 40,000			
	Plow Truck		\$ 320,000	\$ 320,000					\$ 35,000			Unit 216	\$ 35,000	\$ 285,000				\$ 285,000			
	S/A plow truck		\$ 280,000	\$ 280,000					\$ 25,000			Unit 215	\$ 25,000	\$ 255,000				\$ 255,000			
2560 Sub Total Budget		\$ -	\$ 650,000	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -		\$ 70,000	\$ 580,000	\$ -	\$ -	\$ -	\$ 580,000	\$ 310,000	87.1%	
Budget		\$ -	\$ 1,314,000	\$ 1,314,000	\$ -	\$ 243,374	\$ -	\$ -	\$ 70,000	\$ -	\$ -		\$ 313,374	\$ 1,000,626	\$ 700,000	\$ 611,819	\$ 121,216	\$ 2,433,661	\$ 2,213,159	10.0%	
2027																					
2090 - Street Lights:																					
	Debt P&I - LED Conversion			\$ -								Payment 8 of 10	\$ -	\$ -		\$ 13,538	\$ 898	\$ 14,436			
2090 Sub Total Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 13,538	\$ 898	\$ 14,436	\$ 14,437	0.0%	
2511 - Storm Drains:																					
	Dundalk drain cleanout		\$ 20,000	\$ 20,000									\$ -	\$ 20,000				\$ 20,000			
	Debt P&I - Main St			\$ -								Payment 8 of 10	\$ -	\$ -		\$ 60,045	\$ 3,983	\$ 64,028			
2511 Sub Total Budget		\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ -	\$ 60,045	\$ 3,983	\$ 84,028	\$ 213,028	-60.6%	
2525 - Roads:																					
	12-21-G8		\$ 100,000	\$ 100,000									\$ -	\$ 100,000				\$ 100,000			
	S58 26-G14-07 replace with dual culverts		\$ 250,000	\$ 250,000		\$ 243,374	CCBF						\$ 243,374	\$ 6,626				\$ 6,626			
	S125 dual culverts		\$ 200,000	\$ 200,000									\$ -	\$ 200,000				\$ 200,000			
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 1,018,000			\$ 1,018,000			
	Debt P&I (2023)			\$ -								Payment 4 of 10	\$ -	\$ -		\$ 553,518	\$ 101,052	\$ 654,570			
2525 Sub Total Budget		\$ -	\$ 550,000	\$ 550,000	\$ -	\$ 243,374	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 243,374	\$ 306,626	\$ 1,018,000	\$ 553,518	\$ 101,052	\$ 1,979,196	\$ 1,611,196	22.8%	
2530 - Signs:																					
	Signs		\$ 15,000	\$ 15,000									\$ -	\$ 15,000				\$ 15,000			
2530 Sub Total Budget		\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	0.0%	
2560 - Equipment:																					
	Grader		\$ 420,000	\$ 420,000					\$ 30,000			Unit 101	\$ 30,000	\$ 390,000				\$ 390,000			
	Tractor		\$ 100,000	\$ 100,000					\$ 25,000			Unit 117	\$ 25,000	\$ 75,000				\$ 75,000			
	pick up truck		\$ 50,000	\$ 50,000					\$ 20,000				\$ 20,000	\$ 30,000				\$ 30,000			
	1 tonne		\$ 95,000	\$ 95,000					\$ 5,000			Unit 208	\$ 5,000	\$ 90,000				\$ 90,000			
2560 Sub Total Budget		\$ -	\$ 665,000	\$ 665,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ -	\$ -		\$ 80,000	\$ 585,000	\$ -	\$ -	\$ -	\$ 585,000	\$ 580,000	0.9%	

Township of Southgate																					
2022 Budget																					
10 yr Capital Plan					Project Funding										General Fund Expense						
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation		AMP Cndtion Rating 2019
Roads																					
	Budget	\$ -	\$ 1,250,000	\$ 1,250,000	\$ -	\$ 243,374	\$ -	\$ -	\$ 80,000	\$ -	\$ -		\$ 323,374	\$ 926,626	\$ 1,018,000	\$ 627,101	\$ 105,933	\$ 2,677,660	\$ 2,433,661	10.0%	
2028																					
2090 - Street Lights:																					
	Debt P&I - LED Conversion			\$ -								Payment 9 of 10	\$ -	\$ -		\$ 13,858	\$ 578	\$ 14,436			
	2090 Sub Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 13,858	\$ 578	\$ 14,436	\$ 14,436	0.0%	
2511 - Storm Drains:																					
	dundalk drain cleanout		\$ 20,000	\$ 20,000									\$ -	\$ 20,000				\$ 20,000			
	Debt P&I - Main St			\$ -								Payment 9 of 10	\$ -	\$ -		\$ 61,464	\$ 2,564	\$ 64,028			
	2511 Sub Total Budget	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ -	\$ 61,464	\$ 2,564	\$ 84,028	\$ 84,028	0.0%	
2525 - Roads:																					
	14-19-G8 DST		\$ 200,000	\$ 200,000									\$ -	\$ 200,000				\$ 200,000			
	S34 replacement		\$ 553,500	\$ 553,500									\$ -	\$ 553,500				\$ 553,500			
	S75 replacement		\$ 596,500	\$ 596,500		\$ 243,374	CCBF						\$ 243,374	\$ 353,126				\$ 353,126			
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 343,000			\$ 343,000			
	Debt P&I (2023)			\$ -								Payment 5 of 10	\$ -	\$ -		\$ 567,442	\$ 87,128	\$ 654,570			
	2525 Sub Total Budget	\$ -	\$ 1,350,000	\$ 1,350,000	\$ -	\$ 243,374	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 243,374	\$ 1,106,626	\$ 343,000	\$ 567,442	\$ 87,128	\$ 2,104,196	\$ 1,979,196	6.3%	
2530 - Signs:																					
	Signs		\$ 15,000	\$ 15,000									\$ -	\$ 15,000				\$ 15,000			
	2530 Sub Total Budget	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	0.0%	
2560 - Equipment:																					
	Vac trailer		\$ 120,000	\$ 120,000					\$ 10,000			Unit 118	\$ 10,000	\$ 110,000				\$ 110,000			
	Plow Truck		\$ 330,000	\$ 330,000					\$ 30,000			Unit 220	\$ 30,000	\$ 300,000				\$ 300,000			
	Pick-up Truck		\$ 130,000	\$ 130,000					\$ 5,000			Unit 316	\$ 5,000	\$ 125,000				\$ 125,000			
	Sidewalk machine		\$ 200,000	\$ 200,000					\$ 6,000			Unit 113	\$ 6,000	\$ 194,000				\$ 194,000			
	2560 Sub Total Budget	\$ -	\$ 780,000	\$ 780,000	\$ -	\$ -	\$ -	\$ -	\$ 51,000	\$ -	\$ -		\$ 51,000	\$ 729,000	\$ -	\$ -	\$ -	\$ 729,000	\$ 585,000	24.6%	
	Budget	\$ -	\$ 2,165,000	\$ 2,165,000	\$ -	\$ 243,374	\$ -	\$ -	\$ 51,000	\$ -	\$ -		\$ 294,374	\$ 1,870,626	\$ 343,000	\$ 642,764	\$ 90,270	\$ 2,946,660	\$ 2,677,660	10.0%	
2029																					
2090 - Street Lights:																					
	Debt P&I - LED Conversion			\$ -								Payment 10 of 10	\$ -	\$ -		\$ 14,186	\$ 251	\$ 14,437			
	2090 Sub Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 14,186	\$ 251	\$ 14,437	\$ 14,436	0.0%	
2511 - Storm Drains:																					
	Debt P&I - Main St			\$ -								Payment 10 of 10	\$ -	\$ -		\$ 62,917	\$ 1,111	\$ 64,028			
	2511 Sub Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 62,917	\$ 1,111	\$ 64,028	\$ 84,028	-23.8%	
2525 - Roads:																					
	S114- 04 between 55 & 57		\$ 2,684,000	\$ 2,684,000	\$ 1,023,000	\$ 243,374	CCBF						\$ 1,266,374	\$ 1,417,626				\$ 1,417,626			
	Stone Hill Rd culvert		\$ 300,000	\$ 300,000									\$ -	\$ 300,000				\$ 300,000			
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -				\$ -			
	Debt P&I (2023)			\$ -								Payment 6 of 10	\$ -	\$ -		\$ 581,717	\$ 72,853	\$ 654,570			
	2525 Sub Total Budget	\$ -	\$ 2,984,000	\$ 2,984,000	\$ 1,023,000	\$ 243,374	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,266,374	\$ 1,717,626	\$ -	\$ 581,717	\$ 72,853	\$ 2,372,196	\$ 2,104,196	12.7%	
2530 - Signs:																					
	Signs		\$ 15,000	\$ 15,000									\$ -	\$ 15,000				\$ 15,000			
	2530 Sub Total Budget	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	0.0%	
2560 - Equipment:																					
	Grader		\$ 400,000	\$ 400,000					\$ 30,000			Unit 116	\$ 30,000	\$ 370,000				\$ 370,000			
	Plow Truck		\$ 330,000	\$ 330,000					\$ 30,000			Unit 220	\$ 30,000	\$ 300,000				\$ 300,000			
	Tractor		\$ 130,000	\$ 130,000					\$ 25,000			Unit 117	\$ 25,000	\$ 105,000				\$ 105,000			
	2560 Sub Total Budget	\$ -	\$ 860,000	\$ 860,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -		\$ 85,000	\$ 775,000	\$ -	\$ -	\$ -	\$ 775,000	\$ 729,000	6.3%	
	Budget	\$ -	\$ 3,859,000	\$ 3,859,000	\$ 1,023,000	\$ 243,374	\$ -	\$ -	\$ 85,000	\$ -	\$ -		\$ 1,351,374	\$ 2,507,626	\$ -	\$ 658,820	\$ 74,215	\$ 3,240,661	\$ 2,946,660	10.0%	
2030																					
2090 - Street Lights:																					

Township of Southgate																						
2022 Budget																						
10 yr Capital Plan					Project Funding										General Fund Expense							
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>		<u>AMP Condtion Rating 2019</u>	
Roads																						
	2090 Sub Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	14,437	-100.0%	
2511 - Storm Drains:																						
	2511 Sub Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	64,028	-100.0%	
2525 - Roads:																						
	22-03 Dromore double surafce treatment		\$ 600,000	\$ 600,000		\$ 243,374	CCBF						\$ 243,374	\$ 356,626				\$ 356,626				
	S71 replacement		\$ 716,500	\$ 716,500									\$ -	\$ 716,500				\$ 716,500				
	S128 dual culverts		\$ 200,000	\$ 200,000									\$ -	\$ 200,000				\$ 200,000				
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 868,000			\$ 868,000				
	Debt P&I (2023)			\$ -								Payment 7 of 10	\$ -	\$ -		\$ 596,350	\$ 58,220	\$ 654,570				
	2525 Sub Total Budget	\$ -	\$ 1,516,500	\$ 1,516,500	\$ -	\$ 243,374	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 243,374	\$ 1,273,126	\$ 868,000	\$ 596,350	\$ 58,220	\$ 2,795,696	\$ 2,372,196		17.9%	
2530 - Signs:																						
	Signs		\$ 15,000	\$ 15,000									\$ -	\$ 15,000				\$ 15,000				
	2530 Sub Total Budget	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000		0.0%	
2560 - Equipment:																						
	Loader Hopeville		\$ 200,000	\$ 200,000					\$ 20,000			Unit 119	\$ 20,000	\$ 180,000				\$ 180,000				
	S/A plow truck		\$ 290,000	\$ 290,000					\$ 25,000				\$ 25,000	\$ 265,000				\$ 265,000				
	Tandem plow truck		\$ 340,000	\$ 340,000					\$ 30,000				\$ 30,000	\$ 310,000				\$ 310,000				
	2560 Sub Total Budget	\$ -	\$ 830,000	\$ 830,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ 755,000	\$ -	\$ -	\$ -	\$ 755,000	\$ 775,000		-2.6%	
	Budget	\$ -	\$ 2,361,500	\$ 2,361,500	\$ -	\$ 243,374	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 318,374	\$ 2,043,126	\$ 868,000	\$ 596,350	\$ 58,220	\$ 3,565,696	\$ 3,240,661		10.0%	
2031																						
2090 - Street Lights:																						
	Debt P&I - LED Conversion			\$ -									\$ -	\$ -				\$ -				
	2090 Sub Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2511 - Storm Drains:																						
	Highpoint Drain		\$ 280,000	\$ 280,000		\$ 280,000	DC						\$ 280,000	\$ -				\$ -				
	Debt P&I - Main St			\$ -									\$ -	\$ -				\$ -				
	2511 Sub Total Budget	\$ -	\$ 280,000	\$ 280,000	\$ -	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2525 - Roads:																						
	39-WLR-TL culverts		\$ 150,000	\$ 150,000			\$ 25,000	Solar					\$ 25,000	\$ 125,000				\$ 125,000				
	S119- 61 between 08 & 10		\$ 2,584,000	\$ 2,584,000		\$ 243,374	CCBF						\$ 243,374	\$ 2,340,626				\$ 2,340,626				
	Owen Sound-Main to Osprey		\$ 180,000	\$ 180,000			\$ 100,000	Developer					\$ 100,000	\$ 80,000				\$ 80,000				
	Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 52,000			\$ 52,000				
	Debt P&I (2023)			\$ -								Payment 8 of 10	\$ -	\$ -		\$ 611,352	\$ 43,218	\$ 654,570				
	2525 Sub Total Budget	\$ -	\$ 2,914,000	\$ 2,914,000	\$ -	\$ 243,374	\$ 125,000	\$ -	\$ -	\$ -	\$ -		\$ 368,374	\$ 2,545,626	\$ 52,000	\$ 611,352	\$ 43,218	\$ 3,252,196	\$ 2,795,696		16.3%	
2530 - Signs:																						
	Signs		\$ 15,000	\$ 15,000									\$ -	\$ 15,000				\$ 15,000				
	2530 Sub Total Budget	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000		0.0%	
2560 - Equipment:																						
	Sidewalk machine		\$ 220,000	\$ 220,000					\$ 20,000				\$ 20,000	\$ 200,000				\$ 200,000				
	Plow Truck		\$ 340,000	\$ 340,000					\$ 25,000				\$ 25,000	\$ 315,000				\$ 315,000				
	1 tonne		\$ 110,000	\$ 110,000					\$ 10,000				\$ 10,000	\$ 100,000				\$ 100,000				
	Pick-up Truck		\$ 50,000	\$ 50,000					\$ 10,000				\$ 10,000	\$ 40,000				\$ 40,000				
	2560 Sub Total Budget	\$ -	\$ 720,000	\$ 720,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 65,000	\$ 655,000	\$ -	\$ -	\$ -	\$ 655,000	\$ 755,000		-13.2%	
	Budget	\$ -	\$ 3,929,000	\$ 3,929,000	\$ -	\$ 523,374	\$ 125,000	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 713,374	\$ 3,215,626	\$ 52,000	\$ 611,352	\$ 43,218	\$ 3,922,196	\$ 3,565,696		10.0%	

Township of Southgate																				
2022 Budget															General Fund Expense					
10 yr Capital Plan					Project Funding															
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Solid Waste																				
2021																				
3701	Carts		\$ 42,500	\$ 42,500					\$ 42,500				\$ 42,500	\$ -				\$ -		
3705	Roll off container 40		\$ 8,500	\$ 8,500									\$ -	\$ 8,500				\$ 8,500		
3715	Contr to Loader	\$ 56,209		\$ 56,209								Payment 2 of 2	\$ -	\$ 56,209				\$ 56,209		
	Contr to Wastewater Reserves (Compactor)			\$ -								Payment 5 of 5	\$ -	\$ -	\$ 29,498			\$ 29,498		
	Contr to Wastewater Reserves (Roll off truck)			\$ -								Payment 4 of 5	\$ -	\$ -	\$ 33,302			\$ 33,302		
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 49,400			\$ 49,400		
	Debt P&I - System start-up			\$ -								Refinance loan, final 5 year term, 2.5%	\$ -	\$ -		\$ 149,937	\$ 21,099	\$ 171,036		
Budget		\$ 56,209	\$ 51,000	\$ 107,209	\$ -	\$ -	\$ -	\$ -	\$ 42,500	\$ -	\$ -		\$ 42,500	\$ 64,709	\$ 112,200	\$ 149,937	\$ 21,099	\$ 347,945	\$ 353,986	-1.7%
3701	Carts		\$ 46,300	\$ 46,300					\$ 46,300				\$ 46,300	\$ -				\$ -		
3705	Roll off container 40			\$ -								Deferred to 2022	\$ -	\$ -				\$ -		
3715	Contr to Loader	\$ 56,209		\$ 56,209								Payment 2 of 2	\$ -	\$ 56,209				\$ 56,209		
	Contr to Wastewater Reserves (Compactor)			\$ -								Payment 5 of 5	\$ -	\$ -	\$ 29,498			\$ 29,498		
	Contr to Wastewater Reserves (Roll off truck)			\$ -								Payment 4 of 5	\$ -	\$ -	\$ 33,302			\$ 33,302		
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 61,146			\$ 61,146		
	Debt P&I - System start-up			\$ -								Refinance loan, final 5 year term, 1.48%	\$ -	\$ -		\$ 154,287	\$ 13,503	\$ 167,790		
Projected		\$ 56,209	\$ 46,300	\$ 102,509	\$ -	\$ -	\$ -	\$ -	\$ 46,300	\$ -	\$ -		\$ 46,300	\$ 56,209	\$ 123,946	\$ 154,287	\$ 13,503	\$ 347,945		
3701	Carts	\$ -	\$ 3,800	\$ 3,800	\$ -	\$ -	\$ -	\$ -	\$ 3,800	\$ -	\$ -		\$ 3,800	\$ -	\$ -	\$ -	\$ -	\$ -		
3705	Roll off container 40	\$ -	\$ (8,500)	\$ (8,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (8,500)	\$ -	\$ -	\$ -	\$ (8,500)		
3715	Contr to Loader	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Contr to Wastewater Reserves (Compactor)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Contr to Wastewater Reserves (Roll off truck)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Contribution to Infrastructure Reserve - Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 11,746	\$ -	\$ -	\$ 11,746		
	Debt P&I - System start-up	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 4,350	\$ (7,596)	\$ (3,246)		
Variance		\$ -	\$ (4,700)	\$ (4,700)	\$ -	\$ -	\$ -	\$ -	\$ 3,800	\$ -	\$ -		\$ 3,800	\$ (8,500)	\$ 11,746	\$ 4,350	\$ (7,596)	\$ (0)		

Township of Southgate																				
2022 Budget														General Fund Expense						
10 yr Capital Plan					Project Funding															
	Description	<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Solid Waste																				
2022																				
	Roll off containers 1-40 & 1-50		\$ 12,000	\$ 12,000									\$ -	\$ 12,000				\$ 12,000		
	Unit 312 pick up truck from Roads			\$ -									\$ -	\$ -	\$ 20,000			\$ 20,000		
	Install 2 new monitoring wells east property		\$ 12,000	\$ 12,000									\$ -	\$ 12,000				\$ 12,000		
	Carts		\$ 48,000	\$ 48,000					\$ 48,000				\$ 48,000	\$ -				\$ -		
	Contr to Wastewater Reserves (Roll off truck)			\$ -								Payment 5 of 5	\$ -	\$ -	\$ 33,302			\$ 33,302		
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 107,500			\$ 107,500		
	Debt P&I - System start-up			\$ -									\$ -	\$ -		\$ 157,642	\$ 9,110	\$ 166,752		
Budget		\$ -	\$ 72,000	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ 48,000	\$ -	\$ -		\$ 48,000	\$ 24,000	\$ 160,802	\$ 157,642	\$ 9,110	\$ 351,554	\$ 347,945	1.0%
2023																				
	Carts		\$ 50,000	\$ 50,000					\$ 50,000				\$ 50,000	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
	Collection Truck		\$ 340,000	\$ 340,000	\$ 168,646				\$ 15,000			Unit 213	\$ 183,646	\$ 156,354				\$ 156,354		
	Debt P&I - System start-up			\$ -									\$ -	\$ -		\$ 159,997	\$ 6,755	\$ 166,752		
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 37,800			\$ 37,800		
	Collection Truck (2022) repayment			\$ -									\$ -	\$ -				\$ -		
Budget		\$ -	\$ 390,000	\$ 390,000	\$ 168,646	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -		\$ 233,646	\$ 156,354	\$ 37,800	\$ 159,997	\$ 6,755	\$ 360,906	\$ 351,554	2.7%
2024																				
	Roll off containers 1-40 & 1-50		\$ 17,500	\$ 17,500									\$ -	\$ 17,500				\$ 17,500		
	Debt P&I - System start-up			\$ -									\$ -	\$ -		\$ 162,383	\$ 4,369	\$ 166,752		
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 196,250			\$ 196,250		
Budget		\$ -	\$ 17,500	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 17,500	\$ 196,250	\$ 162,383	\$ 4,369	\$ 380,502	\$ 360,906	5.4%
2025																				
	Debt P&I - System start-up			\$ -									\$ -	\$ -		\$ 164,807	\$ 1,945	\$ 166,752		
	Waste garage overhead door replacement		\$ 40,000	\$ 40,000									\$ -	\$ 40,000				\$ 40,000		
	Second Orange drop container		\$ 22,000	\$ 22,000		\$ 6,750	DC						\$ 6,750	\$ 15,250				\$ 15,250		
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 54,000			\$ 54,000		
	Carts		\$ 53,000	\$ 53,000					\$ 53,000				\$ 53,000	\$ -				\$ -		
	Dundalk Transfer station upgrades		\$ 350,000	\$ 350,000	\$ 234,050								\$ 234,050	\$ 115,950				\$ 115,950		
Budget		\$ -	\$ 465,000	\$ 465,000	\$ 234,050	\$ 6,750	\$ -	\$ -	\$ 53,000	\$ -	\$ -		\$ 293,800	\$ 171,200	\$ 54,000	\$ 164,807	\$ 1,945	\$ 391,952	\$ 380,502	3.0%
2026																				
	Debt P&I - System start-up			\$ -								Final 3 months of term loan	\$ -	\$ -		\$ 41,586	\$ 102	\$ 41,688		
	Holstein Transfer station upgrades		\$ 50,000	\$ 50,000									\$ -	\$ 50,000				\$ 50,000		
	Collection Truck		\$ 360,000	\$ 360,000	\$ 54,000				\$ 40,000			Unit 218	\$ 94,000	\$ 266,000				\$ 266,000		
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 46,000			\$ 46,000		
Budget		\$ -	\$ 410,000	\$ 410,000	\$ 54,000	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -		\$ 94,000	\$ 316,000	\$ 46,000	\$ 41,586	\$ 102	\$ 403,688	\$ 391,952	3.0%

Township of Southgate																				
2022 Budget														General Fund Expense						
10 yr Capital Plan					Project Funding															
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
Solid Waste																				
2027																				
	Roll off containers 1-40 & 1-50		\$ 23,000	\$ 23,000									\$ -	\$ 23,000				\$ 23,000		
	Carts		\$ 55,000	\$ 55,000					\$ 55,000				\$ 55,000	\$ -				\$ -		
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 393,000			\$ 393,000		
Budget		\$ -	\$ 78,000	\$ 78,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -		\$ 55,000	\$ 23,000	\$ 393,000	\$ -	\$ -	\$ 416,000	\$ 403,688	3.0%
2028																				
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 428,500			\$ 428,500		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 428,500	\$ -	\$ -	\$ 428,500	\$ 416,000	3.0%
2029																				
	Collection Truck		\$ 360,000	\$ 360,000					\$ 30,000		Unit 219		\$ 30,000	\$ 330,000				\$ 330,000		
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 111,500			\$ 111,500		
Budget		\$ -	\$ 360,000	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -		\$ 30,000	\$ 330,000	\$ 111,500	\$ -	\$ -	\$ 441,500	\$ 428,500	3.0%
2030																				
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 454,900			\$ 454,900		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 454,900	\$ -	\$ -	\$ 454,900	\$ 441,500	3.0%
2031																				
	Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 468,500			\$ 468,500		
	Carts		\$ 59,000	\$ 59,000					\$ 59,000				\$ 59,000	\$ -	\$ 468,500			\$ -		
Budget		\$ -	\$ 59,000	\$ 59,000	\$ -	\$ -	\$ -	\$ -	\$ 59,000	\$ -	\$ -		\$ 59,000	\$ -	\$ 468,500	\$ -	\$ -	\$ 468,500	\$ 454,900	3.0%

Township of Southgate																				
2022 Budget															General Fund Expense					
10 yr Capital Plan					Project Funding															
	Description	<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt Issuance	<u>Future year funding</u>	Comment	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Cemetery																				
2021																				
05-3550 Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	
05-3550 Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Projected		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000		
05-3550 Contribution to Infrastructure Res		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Variance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
2022																				
Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
2023																				
Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
2024																				
Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
2025																				
Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
2026																				
Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
2027																				
Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
2028																				
Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
	Columbarium 3		\$ 35,000	\$ 35,000	\$ 35,000								\$ 35,000	\$ -				\$ -		
Budget		\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 35,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
2029																				
Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%

Township of Southgate																				
2022 Budget															General Fund Expense					
10 yr Capital Plan					Project Funding															
	Description	<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt Issuance	<u>Future year funding</u>	Comment	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Cemetery																				
2030																				
Contribution to Infrastructure Res				\$ -									\$ -	\$ -				\$ -		
	Tractor		\$ 50,000	\$ 50,000	\$ 45,000								\$ 45,000	\$ 5,000				\$ 5,000		
Budget		\$ -	\$ 50,000	\$ 50,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 45,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
2031																				
Contribution to Infrastructure Res				\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%

Township of Southgate																				
2022 Budget															Operating Fund Expense					
10 yr Capital Plan					Project Funding															
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Rates	Prior Year Rates	
Wastewater																				
2021																				
3021	Miscellaneous Equip		\$ 5,000	\$ 5,000	\$ 5,000								\$ 5,000	\$ -				\$ -		
3037	Pump Replacements		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
3078	Victoria Street west pre engineering design		\$ 25,000	\$ 25,000	\$ 25,000								\$ 25,000	\$ -				\$ -		
	Budget	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2022																				
3021	Miscellaneous Equip		\$ 5,000	\$ 5,000	\$ 5,000								\$ 5,000	\$ -				\$ -		
3037	Pump Replacements		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
3078	Victoria Street west pre engineering design		\$ 25,000	\$ 25,000	\$ 25,000								\$ 25,000	\$ -				\$ -		
	Projected	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3021	Miscellaneous Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3037	Pump Replacements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3078	Victoria Street west pre engineering design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2022																				
	Sewage Treatment Facility upgrades		\$ 16,286,200	\$ 16,286,200	\$ 1,628,620					\$ 14,657,580			\$ 16,286,200	\$ -				\$ -		
	Pump Replacements		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -		
	Budget	\$ -	\$ 16,316,200	\$ 16,316,200	\$ 1,658,620	\$ -	\$ -	\$ -	\$ -	\$ 14,657,580	\$ -		\$ 16,316,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2023																				
	Sewage Treatment Facility upgrades (2022)			\$ -	\$ -	\$ 768,900	DC					Payment 1 of 20	\$ 768,900	\$ (768,900)		\$ 258,124	\$ 510,776	\$ -		
	Victoria St install		\$ 325,000	\$ 325,000	\$ 325,000							Extension of system only to Ida	\$ 325,000	\$ -				\$ -		
	Budget	\$ -	\$ 325,000	\$ 325,000	\$ 325,000	\$ 768,900	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,093,900	\$ (768,900)	\$ -	\$ 258,124	\$ 510,776	\$ -	\$ -	
2024																				
	Sewage Treatment Facility upgrades (2022)			\$ -	\$ -	\$ 768,900	DC					Payment 2 of 20	\$ 768,900	\$ (768,900)		\$ 267,237	\$ 501,663	\$ -		
	Budget	\$ -	\$ -	\$ -	\$ -	\$ 768,900	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 768,900	\$ (768,900)	\$ -	\$ 267,237	\$ 501,663	\$ -	\$ -	
2025																				
	Sewage Treatment Facility upgrades (2022)			\$ -	\$ -	\$ 768,900	DC					Payment 3 of 20	\$ 768,900	\$ (768,900)		\$ 276,672	\$ 492,228	\$ -		
	Ida & Eco pumping station		\$ 1,500,000	\$ 1,500,000	\$ 1,500,000								\$ 1,500,000	\$ -				\$ -		
	Main St west pre design		\$ 50,000	\$ 50,000	\$ 50,000								\$ 50,000	\$ -				\$ -		
	Budget	\$ -	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 768,900	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 2,318,900	\$ (768,900)	\$ -	\$ 276,672	\$ 492,228	\$ -	\$ -	

Township of Southgate																				
2022 Budget															Operating Fund Expense					
10 yr Capital Plan					Project Funding															
	Description	<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Rates</u>	<u>Prior Year Rates</u>	
Wastewater																				
2026																				
Sewage Treatment Facility upgrades (2022)				\$ -	\$ -	\$ 768,900	DC					Payment 4 of 20	\$ 768,900	\$ (768,900)		\$ 286,440	\$ 482,460	\$ -		
	Main st west sewer install		\$ 250,000	\$ 250,000	\$ 250,000							Extension to System	\$ 250,000	\$ -				\$ -		
Budget		\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 768,900	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,018,900	\$ (768,900)	\$ -	\$ 286,440	\$ 482,460	\$ -	\$ -	
2027																				
Sewage Treatment Facility upgrades (2022)				\$ -	\$ 768,900		DC					Payment 5 of 20	\$ 768,900	\$ (768,900)		\$ 296,554	\$ 472,346	\$ -		
Budget		\$ -	\$ -	\$ -	\$ 768,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 768,900	\$ (768,900)	\$ -	\$ 296,554	\$ 472,346	\$ -	\$ -	
2028																				
Sewage Treatment Facility upgrades (2022)				\$ -	\$ -	\$ 768,900	DC					Payment 6 of 20	\$ 768,900	\$ (768,900)		\$ 307,024	\$ 461,876	\$ -		
	Glenelg sewer		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000							Extension to system	\$ 1,000,000	\$ -				\$ -		
Budget		\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 768,900	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,768,900	\$ (768,900)	\$ -	\$ 307,024	\$ 461,876	\$ -	\$ -	
2029																				
Sewage Treatment Facility upgrades (2022)				\$ -	\$ -	\$ 768,900	DC					Payment 7 of 20	\$ 768,900	\$ (768,900)		\$ 317,864	\$ 451,036	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ 768,900	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 768,900	\$ (768,900)	\$ -	\$ 317,864	\$ 451,036	\$ -	\$ -	
2030																				
Sewage Treatment Facility upgrades (2022)				\$ -	\$ -	\$ 768,900	DC					Payment 8 of 20	\$ 768,900	\$ (768,900)		\$ 329,086	\$ 439,814	\$ -		
	Ida N-Glenelg sewer		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000							Extension to system	\$ 1,000,000	\$ -				\$ -		
Budget		\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 768,900	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,768,900	\$ (768,900)	\$ -	\$ 329,086	\$ 439,814	\$ -	\$ -	
2031																				
Sewage Treatment Facility upgrades (2022)				\$ -	\$ -	\$ 768,900	DC					Payment 9 of 20	\$ 768,900	\$ (768,900)		\$ 340,705	\$ 428,195	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ 768,900	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 768,900	\$ (768,900)	\$ -	\$ 340,705	\$ 428,195	\$ -	\$ -	

Township of Southgate																									
2022 Budget															Operating Fund Expense										
10 yr Capital Plan						Project Funding																			
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Rates</u>	<u>Prior Year Rates</u>						
Water																									
2021																									
3613	Water Tower (2022) [design]	\$ 30,000	\$ 30,000	\$ 60,000						\$ 60,000			\$ 60,000	\$ -				\$ -							
3621	Miscellaneous Equipment		\$ 12,000	\$ 12,000	\$ 12,000								\$ 12,000	\$ -				\$ -							
3625	Water Meters		\$ 15,000	\$ 15,000	\$ 15,000								\$ 15,000	\$ -				\$ -							
3628	Valves		\$ 10,000	\$ 10,000	\$ 10,000								\$ 10,000	\$ -				\$ -							
3650	Glenelg water main servicing	\$ 3,000	\$ 37,000	\$ 40,000	\$ 40,000								\$ 40,000	\$ -				\$ -							
3651	Gold-Hagan Loop	\$ 1,000	\$ 39,000	\$ 40,000	\$ 40,000								\$ 40,000	\$ -				\$ -							
3678	Victoria St W [pre engineering design]		\$ 90,000	\$ 90,000							\$ 90,000		\$ 90,000	\$ -				\$ -							
03-3036												DC's / Water Reserves; Payment 2 of 10													
03-3051	Debt P&I - Well D5 / Main St			\$ -	\$ 342,472								\$ 342,472	\$ (342,472)		\$ 279,159	\$ 63,313	\$ -							
Budget		\$ 34,000	\$ 233,000	\$ 267,000	\$ 459,472	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000		\$ 609,472	\$ (342,472)	\$ -	\$ 279,159	\$ 63,313	\$ -	\$ -						
3613	Water Tower (2022) [design]		\$ 30,000	\$ 30,000	\$ 30,000								\$ 30,000	\$ -				\$ -							
3621	Miscellaneous Equipment		\$ 12,000	\$ 12,000	\$ 12,000								\$ 12,000	\$ -				\$ -							
3625	Water Meters		\$ 25,400	\$ 25,400	\$ 25,400								\$ 25,400	\$ -				\$ -							
3628	Valves		\$ 10,000	\$ 10,000	\$ 10,000								\$ 10,000	\$ -				\$ -							
3650	Glenelg water main servicing		\$ 20,000	\$ 20,000	\$ 20,000								\$ 20,000	\$ -				\$ -							
3651	Gold-Hagan Loop		\$ -	\$ -	\$ -								\$ -	\$ -				\$ -							
3678	Victoria St W [pre engineering design]		\$ 90,000	\$ 90,000							\$ 90,000		\$ 90,000	\$ -				\$ -							
03-30360												DC's / Water Reserves; Payment 2 of 10													
03-30360	Debt P&I - Well D5 / Main St			\$ -	\$ 127,001	\$ 215,471							\$ 342,472	\$ (342,472)		\$ 279,159	\$ 63,313	\$ -							
Projected		\$ -	\$ 187,400	\$ 187,400	\$ 224,401	\$ 215,471	\$ -	\$ -	\$ -	\$ -	\$ 90,000		\$ 529,872	\$ (342,472)	\$ -	\$ 279,159	\$ 63,313	\$ -							
3628	Water Tower (2022) [design]	\$ (30,000)	\$ -	\$ (30,000)	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (60,000)		\$ (30,000)	\$ -	\$ -	\$ -	\$ -	\$ -							
3625	Miscellaneous Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
3621	Water Meters	\$ -	\$ 10,400	\$ 10,400	\$ 10,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 10,400	\$ -	\$ -	\$ -	\$ -	\$ -							
03-3036																									
03-3051	Valves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
3651	Glenelg water main servicing	\$ (3,000)	\$ (17,000)	\$ (20,000)	\$ (20,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (20,000)	\$ -	\$ -	\$ -	\$ -	\$ -							
3650	Gold-Hagan Loop	\$ (1,000)	\$ (39,000)	\$ (40,000)	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -							
3613	Victoria St W [pre engineering design]	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
3678	Debt P&I - Well D5 / Main St	\$ -	\$ -	\$ -	\$ (215,471)	\$ 215,471	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
Variance		\$ (34,000)	\$ (45,600)	\$ (79,600)	\$ (235,071)	\$ 215,471	\$ -	\$ -	\$ -	\$ -	\$ (60,000)		\$ (79,600)	\$ -	\$ -	\$ -	\$ -	\$ -							
2022																									
	Neptune collection tower		\$ 35,000	\$ 35,000	\$ -	\$ 35,000	DC						\$ 35,000	\$ -				\$ -							
	Utility Van		\$ 25,000	\$ 25,000	\$ 25,000								\$ 25,000	\$ -				\$ -							
	Valves		\$ 10,000	\$ 10,000	\$ 10,000								\$ 10,000	\$ -				\$ -							
	Meters		\$ 45,000	\$ 45,000					\$ 45,000				\$ 45,000	\$ -				\$ -							
	Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000								\$ 2,000	\$ -				\$ -							
												DC's / Water Reserves; Payment 3 of 10													
	Debt P&I - Well D5 / Main St			\$ -	\$ 126,732	\$ 215,741	DC for Well D5						\$ 342,473	\$ (342,473)		\$ 285,758	\$ 56,715	\$ -							
												DC's / Water Reserves / Debt 20 y 3.0%													
	Water Tower (2022) [construct]	\$ 60,000	\$ 5,700,000	\$ 5,760,000						\$ 5,760,000			\$ 5,760,000	\$ -				\$ -							
	Victoria St W section watermain	\$ 90,000	\$ 100,000	\$ 190,000							\$ 190,000		\$ 190,000	\$ -				\$ -							

Township of Southgate																					
2022 Budget															Operating Fund Expense						
10 yr Capital Plan					Project Funding																
		Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Rates	Prior Year Rates		
Water																					
Budget		\$ 150,000	\$ 5,917,000	\$ 6,067,000	\$ 163,732	\$ 250,741	\$ -	\$ -	\$ 45,000	\$ 5,760,000	\$ 190,000		\$ 6,409,473	\$ (342,473)	\$ -	\$ 285,758	\$ 56,715	\$ -	\$ -		
2023																					
	Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000								\$ 2,000	\$ -				\$ -			
	Victoria St W section watermain	\$ 190,000	\$ 4,888,000	\$ 5,078,000	\$ 90,000		\$ 4,988,000	ICIP		\$ -			\$ 5,078,000	\$ -				\$ -			
												DC's / Water Reserves; Payment 4 of 10	\$ 342,472	\$ (342,472)		\$ 292,512	\$ 49,960	\$ -			
	Debt P&I - Well D5 / Main St			\$ -	\$ 126,731	\$ 215,741	DC for Well D5					Payment 1 of 20	\$ 385,080	\$ (385,080)		\$ 213,872	\$ 171,208	\$ -			
	Debt P&I - Water Tower			\$ -	\$ -	\$ 385,080	DC											\$ -			
Budget		\$ 190,000	\$ 4,890,000	\$ 5,080,000	\$ 218,731	\$ 600,821	\$ 4,988,000	\$ -	\$ -	\$ -	\$ -		\$ 5,807,552	\$ (727,552)	\$ -	\$ 506,384	\$ 221,168	\$ -	\$ -		
2024																					
	Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000								\$ 2,000	\$ -				\$ -			
												DC's / Water Reserves; Payment 5 of 10	\$ 342,473	\$ (342,473)		\$ 299,427	\$ 43,046	\$ -			
	Debt P&I - Well D5 / Main St			\$ -	\$ 126,732	\$ 215,741	DC for Well D5					Payment 2 of 20	\$ 385,080	\$ (385,080)		\$ 220,336	\$ 164,744	\$ -			
	Debt P&I - Water Tower			\$ -	\$ -	\$ 385,080	DC					Payment 1 of 10	\$ -	\$ -		\$ -	\$ -	\$ -			
	Debt P&I - Victoria St			\$ -	\$ -								\$ -	\$ -		\$ -	\$ -	\$ -			
	New Well D6 (2028) [EA]		250,000	\$ 250,000						\$ 250,000			\$ 250,000	\$ -		\$ -		\$ -			
	Water Bulk Station		45,000	\$ 45,000	\$ 45,000								\$ 45,000	\$ -				\$ -			
	Gold-Hagan Loop		\$ 40,000	\$ 40,000	\$ 40,000								\$ 40,000	\$ -				\$ -			
Budget		\$ -	\$ 337,000	\$ 337,000	\$ 213,732	\$ 600,821	\$ -	\$ -	\$ -	\$ -	\$ 250,000		\$ 1,064,553	\$ (727,553)	\$ -	\$ 519,763	\$ 207,790	\$ -	\$ -		
2025																					
	Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000								\$ 2,000	\$ -				\$ -			
	Gold St WM Upgrade to 6"		\$ 50,000	\$ 50,000	\$ 50,000								\$ 50,000	\$ -				\$ -			
												DC's / Water Reserves; Payment 6 of 10	\$ 342,472	\$ (342,472)		\$ 306,505	\$ 35,967	\$ -			
	Debt P&I - Well D5 / Main St			\$ -	\$ 126,731	\$ 215,741	DC for Well D5					Payment 3 of 20	\$ 385,080	\$ (385,080)		\$ 226,996	\$ 158,084	\$ -			
	Debt P&I - Water Tower			\$ -	\$ -	\$ 385,080	DC					Payment 1 of 10	\$ -	\$ -		\$ -	\$ -	\$ -			
	Debt P&I - Victoria St			\$ -	\$ -								\$ -	\$ -		\$ -	\$ -	\$ -			
	Main St west pre-design		\$ 100,000	\$ 100,000						\$ 100,000			\$ 100,000	\$ -				\$ -			
Budget		\$ -	\$ 152,000	\$ 152,000	\$ 178,731	\$ 600,821	\$ -	\$ -	\$ -	\$ -	\$ 100,000		\$ 879,552	\$ (727,552)	\$ -	\$ 533,501	\$ 194,051	\$ -	\$ -		
2026																					
	Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000								\$ 2,000	\$ -				\$ -			
												DC's / Water Reserves; Payment 7 of 10	\$ 342,472	\$ (342,472)		\$ 313,750	\$ 28,722	\$ -			
	Debt P&I - Well D5 / Main St			\$ -	\$ 126,731	\$ 215,741	DC for Well D5					Payment 4 of 20	\$ 385,080	\$ (385,080)		\$ 233,857	\$ 151,223	\$ -			
	Debt P&I - Water Tower			\$ -	\$ -	\$ 385,080	DC					Payment 2 of 10	\$ -	\$ -		\$ -	\$ -	\$ -			
	Debt P&I - Victoria St			\$ -	\$ -													\$ -			
	Victoria St east watermain		\$ 150,000	\$ 150,000	\$ 150,000							DC's / Water Reserves	\$ 150,000	\$ -				\$ -			
	Main St West water main / Oversizing	\$ 100,000	\$ 1,584,000	\$ 1,684,000						\$ 1,684,000		3.75% for 10 years	\$ 1,684,000	\$ -				\$ -			
Budget		\$ 100,000	\$ 1,736,000	\$ 1,836,000	\$ 278,731	\$ 600,821	\$ -	\$ -	\$ -	\$ 1,684,000	\$ -		\$ 2,563,552	\$ (727,552)	\$ -	\$ 547,607	\$ 179,945	\$ -	\$ -		

Township of Southgate																									
2022 Budget															Operating Fund Expense										
10 yr Capital Plan					Project Funding																				
		Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Rates	Prior Year Rates						
Description																									
Water																									
2027																									
Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000									\$ 2,000	\$ -				\$ -							
	Debt P&I - Well D5 / Main St			\$ -	\$ 126,731	\$ 215,741	DC for Well D5					DC's / Water Reserves; Payment 8 of 10	\$ 342,472	\$ (342,472)		\$ 321,166	\$ 21,306	\$ -							
	Debt P&I - Water Tower			\$ -	\$ -	\$ 385,080	DC					Payment 5 of 20	\$ 385,080	\$ (385,080)		\$ 240,925	\$ 144,155	\$ -							
	Debt P&I - Victoria St			\$ -	\$ -							Payment 3 of 10	\$ -	\$ -		\$ -	\$ -	\$ -							
	Debt P&I - Main St West water main / Oversizing			\$ -	\$ 203,500							Payment 1 of 10	\$ 203,500	\$ (203,500)		\$ 141,666	\$ 61,834	\$ -							
	Victoria St east watermain	\$ 150,000	\$ 150,000	\$ 150,000									\$ 150,000	\$ -				\$ -							
	Victoria St east pre-design	\$ 90,000	\$ 90,000							\$ 90,000			\$ 90,000	\$ -				\$ -							
Budget		\$ -	\$ 242,000	\$ 242,000	\$ 482,231	\$ 600,821	\$ -	\$ -	\$ -	\$ -	\$ 90,000		\$ 1,173,052	\$ (931,052)	\$ -	\$ 703,757	\$ 227,295	\$ -	\$ -						
2028																									
Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000									\$ 2,000	\$ -				\$ -							
	Victoria St east watermain	\$ 90,000	\$ 200,000	\$ 290,000	\$ 290,000								\$ 290,000	\$ -				\$ -							
	Debt P&I - Well D5 / Main St			\$ -	\$ 126,732	\$ 215,741	DC for Well D5					DC's / Water Reserves; Payment 9 of 10	\$ 342,473	\$ (342,473)		\$ 328,759	\$ 13,714	\$ -							
	Debt P&I - Water Tower			\$ -	\$ -	\$ 385,080	DC					Payment 6 of 20	\$ 385,080	\$ (385,080)		\$ 248,207	\$ 136,873	\$ -							
	Debt P&I - Victoria St			\$ -	\$ -							Payment 4 of 10	\$ -	\$ -		\$ -	\$ -	\$ -							
				\$ -	\$ -								\$ -	\$ -		\$ -		\$ -							
	Debt P&I - Main St West water main / Oversizing			\$ -	\$ 203,500							Payment 2 of 10	\$ 203,500	\$ (203,500)		\$ 147,028	\$ 56,472	\$ -							
	New Well D6 construction	\$ 250,000	\$ 4,000,000	\$ 4,250,000						\$ 4,250,000		4.25% for 20 years	\$ 4,250,000	\$ -		\$ -		\$ -							
Budget		\$ 340,000	\$ 4,202,000	\$ 4,542,000	\$ 622,232	\$ 600,821	\$ -	\$ -	\$ -	\$ 4,250,000	\$ -		\$ 5,473,053	\$ (931,053)	\$ -	\$ 723,994	\$ 207,059	\$ -	\$ -						
2029																									
Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000									\$ 2,000	\$ -				\$ -							
	Debt P&I - Well D5 / Main St			\$ -	\$ 126,731	\$ 215,741	DC for Well D5					DC's / Water Reserves; Payment 10 of 10	\$ 342,472	\$ (342,472)		\$ 336,529	\$ 5,943	\$ -							
	Debt P&I - Water Tower			\$ -	\$ -	\$ 385,080	DC					Payment 7 of 20	\$ 385,080	\$ (385,080)		\$ 255,709	\$ 129,371	\$ -							
	Debt P&I - Victoria St			\$ -	\$ -							Payment 5 of 10	\$ -	\$ -		\$ -	\$ -	\$ -							
	Debt P&I - Main St West water main / Oversizing			\$ -	\$ 203,500							Payment 3 of 10	\$ 203,500	\$ (203,500)		\$ 152,593	\$ 50,907	\$ -							
	Debt P&I - Well D6			\$ -	\$ -	\$ 317,576	DC					Payment 1 of 20	\$ 317,576	\$ (317,576)		\$ 138,406	\$ 179,170	\$ -							
Budget		\$ -	\$ 2,000	\$ 2,000	\$ 332,231	\$ 918,397	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,250,628	\$ (1,248,628)	\$ -	\$ 883,237	\$ 365,391	\$ -	\$ -						
2030																									
Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000									\$ 2,000	\$ -				\$ -							
	Debt P&I - Water Tower			\$ -	\$ -	\$ 385,080	DC					Payment 8 of 20	\$ 385,080	\$ (385,080)		\$ 263,438	\$ 121,642	\$ -							
	Debt P&I - Main St West water main / Oversizing			\$ -	\$ 203,500							Payment 4 of 10	\$ 203,500	\$ (203,500)		\$ 158,369	\$ 45,131	\$ -							
	Debt P&I - Well D6			\$ -	\$ -	\$ 317,576	DC					Payment 2 of 20	\$ 317,576	\$ (317,576)		\$ 144,351	\$ 173,225	\$ -							
Budget		\$ -	\$ 2,000	\$ 2,000	\$ 205,500	\$ 702,656	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 908,156	\$ (906,156)	\$ -	\$ 566,158	\$ 339,998	\$ -	\$ -						

Township of Southgate																				
2022 Budget														Operating Fund Expense						
10 yr Capital Plan					Project Funding															
		<u>Prior year unfunded expenditure</u>	<u>Current year expenditure</u>	<u>Total expenditure requiring funding</u>	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt Issuance</u>	<u>Future year funding</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Repayment</u>	<u>Debt Interest</u>	<u>Current Year Rates</u>	<u>Prior Year Rates</u>	
Water																				
2031																				
	Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000								\$ 2,000	\$ -			\$ -			
	Owen Sound Main to Osprey upgrade to 6" tie in at Main st		\$ 100,000	\$ 100,000	\$ 40,000			\$ 60,000	Developer				\$ 100,000	\$ -				\$ -		
	Debt P&I - Water Tower			\$ -	\$ -	\$ 385,080	DC					Payment 9 of 20	\$ 385,080	\$ (385,080)		\$ 271,401	\$ 113,679	\$ -		
	Debt P&I - Victoria St			\$ -	\$ -							Payment 6 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
	Debt P&I - Main St West water main / Oversizing			\$ -	\$ 203,500							Payment 5 of 10	\$ 203,500	\$ (203,500)		\$ 164,364	\$ 39,136	\$ -		
	Debt P&I - Well D6			\$ -	\$ -	\$ 317,576	DC					Payment 3 of 20	\$ 317,576	\$ (317,576)		\$ 150,551	\$ 167,025	\$ -		
Budget		\$ -	\$ 102,000	\$ 102,000	\$ 245,500	\$ 702,656	\$ -	\$ 60,000	\$ -	\$ -	\$ -		\$ 1,008,156	\$ (906,156)	\$ -	\$ 586,316	\$ 319,840	\$ -	\$ -	

**Township of Southgate**  
2022 Budget  
10 yr Special Project Plan

5.1	Expenditure Analysis
5.2	Administration
5.3	Public Health
5.4	Council
5.5	Planning
5.6	Building
5.7	Industrial Land
5.8	Economic Development
5.9	Fire
5.10	Recreation
5.11	Library
5.12	Roads
5.13	Solid Waste
5.14	Cemetery
5.15	Wastewater
5.16	Water

Staff Report FIN2022-006 2022 Budget  
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Township of Southgate  
2022 Budget  
10 yr Special Project Plan

	2021	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2022 to 2031
	<u>Projected</u>						Budget						Total
Department													
Administration	\$ 8,870	\$ 8,870	\$ 6,000	\$ 8,125	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 9,750	\$ 5,000	\$ 5,000	\$ 5,000	\$ 58,875
Public Health	\$ 23,000	\$ 23,000	\$ 33,000	\$ 33,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 90,000
Council	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 100,000
Planning	\$ 13,500	\$ 13,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 100,000
Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Industrial Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Development	\$ 2,000	\$ 2,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 200,000
Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roads	\$ 21,600	\$ 24,300	\$ 21,600	\$ 22,050	\$ 49,500	\$ 22,950	\$ 23,400	\$ 23,850	\$ 24,300	\$ 52,200	\$ 25,200	\$ 26,100	\$ 291,150
Solid Waste	\$ -	\$ -	\$ 50,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Cemetery	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 50,000
Sub-total - taxation funded	\$ 83,970	\$ 86,670	\$ 155,600	\$ 183,175	\$ 177,500	\$ 75,950	\$ 76,400	\$ 76,850	\$ 82,050	\$ 105,200	\$ 78,200	\$ 79,100	\$ 1,090,025
		\$ (61,230)	\$ 68,930	\$ 27,575	\$ (5,675)	\$ (101,550)	\$ 450	\$ 450	\$ 5,200	\$ 23,150	\$ (27,000)	\$ 900	
		-3.2%	79.5%	17.7%	-3.1%	-57.2%	0.6%	0.6%	6.8%	28.2%	-25.7%	1.2%	
Wastewater	\$ 576,608	\$ 611,396	\$ 491,589	\$ 491,589	\$ 491,589	\$ 491,589	\$ 491,589	\$ 491,589	\$ 491,589	\$ 491,589	\$ 491,589	\$ 491,589	\$ 4,915,890
Water	\$ 312,588	\$ 321,580	\$ 200,038	\$ 200,038	\$ 200,038	\$ 200,038	\$ 200,038	\$ 200,038	\$ 200,038	\$ 200,038	\$ 200,038	\$ 200,038	\$ 2,000,380
Sub-total - non-taxation	\$ 889,196	\$ 932,976	\$ 691,627	\$ 691,627	\$ 691,627	\$ 691,627	\$ 691,627	\$ 691,627	\$ 691,627	\$ 691,627	\$ 691,627	\$ 691,627	\$ 6,916,270
		\$ 282,176	\$ (241,349)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		31.7%	-25.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
Total Taxation and Rates	\$ 973,166	\$ 1,019,646	\$ 847,227	\$ 874,802	\$ 869,127	\$ 767,577	\$ 768,027	\$ 768,477	\$ 773,677	\$ 796,827	\$ 769,827	\$ 770,727	\$ 8,006,295
		27.7%	-16.9%	3.3%	-0.6%	-11.7%	0.1%	0.1%	0.7%	3.0%	-3.4%	0.1%	

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Township of Southgate  
2022 Budget  
10 yr Special Project Plan

	2021	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2022 to 2031
	Projected						Budget						Total
Department			Current year Expenditures										
Administration	\$ -	\$ 28,700	\$ 60,000	\$ 25,000	\$ -	\$ -	\$ 65,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 70,000	\$ 250,000
Public Health	\$ 428,000	\$ 28,000	\$ 28,000	\$ 88,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 240,000
Council	\$ 1,083	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 120,000
Planning	\$ 50,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Industrial Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roads	\$ 24,000	\$ 27,000	\$ 24,000	\$ 24,500	\$ 55,000	\$ 25,500	\$ 26,000	\$ 26,500	\$ 27,000	\$ 58,000	\$ 28,000	\$ 29,000	\$ 323,500
Solid Waste	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Cemetery	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 50,000
Sub-total - taxation funded	\$ 508,083	\$ 173,700	\$ 157,000	\$ 242,500	\$ 188,000	\$ 58,500	\$ 224,000	\$ 59,500	\$ 65,000	\$ 66,000	\$ 76,000	\$ 107,000	\$ 1,243,500
Wastewater	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 20,000
Water	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 30,000
Sub-total - non-taxation	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 50,000
Total	\$ 508,083	\$ 173,700	\$ 157,000	\$ 242,500	\$ 213,000	\$ 58,500	\$ 224,000	\$ 59,500	\$ 65,000	\$ 91,000	\$ 76,000	\$ 107,000	\$ 1,293,500

Special Projects - Taxation	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Transfer to Reserves	\$ 51,500	\$ 110,000	\$ 40,000	\$ 45,000	\$ 45,000	\$ 35,000	\$ 45,000	\$ 40,000	\$ 45,000	\$ 35,000	\$ 45,000
Current year expenditure	\$ 173,700	\$ 157,000	\$ 242,500	\$ 188,000	\$ 58,500	\$ 224,000	\$ 59,500	\$ 65,000	\$ 66,000	\$ 76,000	\$ 107,000
Total expenditure requiring funding	\$ 225,200	\$ 267,000	\$ 282,500	\$ 233,000	\$ 103,500	\$ 259,000	\$ 104,500	\$ 105,000	\$ 111,000	\$ 111,000	\$ 152,000
Contribution from Unrestricted Reserves	\$ 85,000	\$ 30,000	\$ 55,000	\$ 25,000	\$ -	\$ 63,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Contribution from Restricted Reserves	\$ 53,530	\$ 81,400	\$ 44,325	\$ 30,500	\$ 27,550	\$ 119,600	\$ 27,650	\$ 22,950	\$ 5,800	\$ 2,800	\$ 72,900
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total	\$ 138,530	\$ 111,400	\$ 99,325	\$ 55,500	\$ 27,550	\$ 182,600	\$ 27,650	\$ 22,950	\$ 5,800	\$ 32,800	\$ 72,900
Current Year Taxation	\$ 86,670	\$ 155,600	\$ 183,175	\$ 177,500	\$ 75,950	\$ 76,400	\$ 76,850	\$ 82,050	\$ 105,200	\$ 78,200	\$ 79,100
Annual Increase (Decrease) \$	\$ (61,230)	\$ 68,930	\$ 27,575	\$ (5,675)	\$ (101,550)	\$ 450	\$ 450	\$ 5,200	\$ 23,150	\$ (27,000)	\$ 900
Annual Increase (Decrease) %	-3.8%	79.5%	17.7%	-3.1%	-57.2%	0.6%	0.6%	6.8%	28.2%	-25.7%	1.2%

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Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
		Project Funding											
		Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation	
Description													
Administration													
2021													
01-1020	DC Study		\$ 28,700	\$ 28,700		\$ 25,830				\$ 25,830	\$ 2,870		
01-1023	Tsfr to Res: Strategic Plan	\$ 6,000		\$ 6,000						\$ -	\$ 6,000		
Budget		\$ 6,000	\$ 28,700	\$ 34,700	\$ -	\$ 25,830	\$ -	\$ -		\$ 25,830	\$ 8,870	\$ 15,100	-41.3%
01-1020	DC Study	\$ 2,870		\$ 2,870					Deferred to 2022	\$ -	\$ 2,870		
01-1023	Tsfr to Res: Strategic Plan	\$ 6,000		\$ 6,000						\$ -	\$ 6,000		
Projected		\$ 8,870	\$ -	\$ 8,870	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 8,870		
01-1020	DC Study	\$ 2,870	\$ (28,700)	\$ (25,830)	\$ -	\$ (25,830)	\$ -	\$ -		\$ (25,830)	\$ -		
01-1023	Tsfr to Res: Strategic Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
Variance		\$ 2,870	\$ (28,700)	\$ (25,830)	\$ -	\$ (25,830)	\$ -	\$ -		\$ (25,830)	\$ -		
2022													
01-1020	DC Study		\$ 60,000	\$ 60,000		\$ 54,000			DC	\$ 54,000	\$ 6,000		
01-1023	Tsfr to Res: Studies (Strategic Plan, DC etc)			\$ -						\$ -	\$ -		
Budget		\$ -	\$ 60,000	\$ 60,000	\$ -	\$ 54,000	\$ -	\$ -		\$ 54,000	\$ 6,000	\$ 8,870	-32.4%
2023													
	Community Action Plan (Strategic Plan)		\$ 25,000	\$ 25,000		\$ 16,875			DC	\$ 16,875	\$ 8,125		
Budget		\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 16,875	\$ -	\$ -		\$ 16,875	\$ 8,125	\$ 6,000	35.4%
2024													
01-1023	Tsfr to Res: Studies (Strategic Plan, DC etc)	\$ 5,000		\$ 5,000						\$ -	\$ 5,000		
Budget		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 8,125	-38.5%
2025													
01-1023	Tsfr to Res: Studies (Strategic Plan, DC etc)	\$ 5,000		\$ 5,000						\$ -	\$ 5,000		
Budget		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	0.0%

Staff Report FIN2022-006 2022 Budget  
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Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
Project Funding													
				Total	Contribution		Contribution						
		Transfer to	Current year	expenditure	from	from					Sub-Total	Current Year	Prior Year
Description		Reserves	expenditure	requiring	Unrestricted	Restricted	Grants	Donations	Comment	Budget	Taxation	Taxation	
Administration													
2026													
01-1023	DC Study		\$ 65,000	\$ 65,000		\$ 65,000			DC	\$ 65,000	\$ -		
	Tsfr to Res: Studies (Strategic Plan, DC etc)	\$ 5,000		\$ 5,000						\$ -	\$ 5,000		
	Budget	\$ 5,000	\$ 65,000	\$ 70,000	\$ -	\$ 65,000	\$ -	\$ -		\$ 65,000	\$ 5,000	\$ 5,000	0.0%
2027													
01-1023	Tsfr to Res: Studies (Strategic Plan, DC etc)	\$ 5,000		\$ 5,000						\$ -	\$ 5,000		
	Budget	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	0.0%
2028													
	Community Action Plan (Strategic Plan)		\$ 30,000	\$ 30,000		\$ 20,250				\$ 20,250	\$ 9,750		
	Budget	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 20,250	\$ -	\$ -		\$ 20,250	\$ 9,750	\$ 5,000	95.0%
2029													
01-1023	Tsfr to Res: Studies (Strategic Plan, DC etc)	\$ 5,000		\$ 5,000						\$ -	\$ 5,000		
	Budget	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 9,750	-48.7%
2030													
01-1023	Tsfr to Res: Studies (Strategic Plan, DC etc)	\$ 5,000		\$ 5,000						\$ -	\$ 5,000		
	Budget	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	0.0%
2031													
01-1023	DC Study		\$ 70,000	\$ 70,000		\$ 70,000			DC	\$ 70,000	\$ -		
	Tsfr to Res: Studies (Strategic Plan, DC etc)	\$ 5,000		\$ 5,000						\$ -	\$ 5,000		
	Budget	\$ 5,000	\$ 70,000	\$ 75,000	\$ -	\$ 70,000	\$ -	\$ -		\$ 70,000	\$ 5,000	\$ 5,000	0.0%

## 10 yr Special Project Plan

10 yr Special Project Plan														
					Project Funding									
				<u>Total</u> <u>expenditure</u> <u>requiring</u> <u>funding</u>	<u>Contribution</u> <u>from</u> <u>Unrestricted</u> <u>Reserves</u>	<u>Contribution</u> <u>from</u> <u>Restricted</u> <u>Reserves</u>					<u>Sub-Total</u> <u>Budget</u>	<u>Current Year</u> <u>Taxation</u>	<u>Prior Year</u> <u>Taxation</u>	
<u>Description</u>		<u>Transfer to</u> <u>Reserves</u>	<u>Current year</u> <u>expenditure</u>				<u>Grants</u>	<u>Donations</u>	<u>Comment</u>					
Public Health														
2021														
01-3530	Grant - Markdale Hospital - new build	\$ 20,000		\$ 20,000					Year 1 of 3 repayment	\$ -	\$ 20,000			
01-3530	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500					No specific project	\$ -	\$ 1,500			
01-3530	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500					General Operations	\$ -	\$ 1,500			
01-3530	Grant - South East Grey Community Health Centre - Seniors and Youth Programs		\$ 25,000	\$ 25,000		\$ 25,000			Year 4 of 10	\$ 25,000	\$ -			
	Budget	\$ 20,000	\$ 28,000	\$ 48,000	\$ -	\$ 25,000	\$ -	\$ -		\$ 25,000	\$ 23,000	\$ 23,000	0.0%	
01-3530	Grant - Markdale Hospital - new build		\$ 400,000	\$ 400,000	\$ 380,000				Markdale Hosp Res \$340k, Tax Stab \$40k	\$ 380,000	\$ 20,000			
01-3530	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500						\$ -	\$ 1,500			
01-3530	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500						\$ -	\$ 1,500			
01-3530	Grant - South East Grey Community Health Centre - Seniors and Youth Programs		\$ 25,000	\$ 25,000		\$ 25,000				\$ 25,000	\$ -			
	Projected	\$ -	\$ 428,000	\$ 428,000	\$ 380,000	\$ 25,000	\$ -	\$ -		\$ 405,000	\$ 23,000			

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Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan				Project Funding									
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution	Contribution	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation		
				from Unrestricted Reserves	from Restricted Reserves								
Public Health													
01-3530	Grant - Markdale Hospital - new build	\$ (20,000)	\$ 400,000	\$ 380,000	\$ 380,000	\$ -	\$ -	\$ -		\$ 380,000	\$ -		
01-3530	Grant - Durham & Community Health Care Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
01-3530	Grant - Mt Forest & Area Health Professional Recruitment Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
01-3530	Grant - South East Grey Community Health Centre - Seniors and Youth Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
	Variance	\$ (20,000)	\$ 400,000	\$ 380,000	\$ 380,000	\$ -	\$ -	\$ -		\$ 380,000	\$ -		
2022													
	Grant - Markdale Hospital - new build	\$ 30,000		\$ 30,000					2021 Commitment - Year 1 of 2	\$ -	\$ 30,000		
	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500					No specific project	\$ -	\$ 1,500		
	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500					General Operations	\$ -	\$ 1,500		
	Grant - South East Grey Community Health Centre - Seniors and Youth Programs		\$ 25,000	\$ 25,000		\$ 25,000			Year 5 of 10	\$ 25,000	\$ -		
	Budget	\$ 30,000	\$ 28,000	\$ 58,000	\$ -	\$ 25,000	\$ -	\$ -		\$ 25,000	\$ 33,000	\$ 23,000 43.5%	

Staff Report FIN2022-006 2022 Budget  
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Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan					Project Funding								
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution from		Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation		
				Unrestricted Reserves	Restricted Reserves								
Public Health													
2023													
	Grant - Markdale Hospital - new build		\$ 60,000	\$ 60,000		\$ 30,000			2021 Commitment payout	\$ 30,000	\$ 30,000		
	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500					No specific project	\$ -	\$ 1,500		
	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500					General Operations	\$ -	\$ 1,500		
	Grant - South East Grey Community Health Centre - Seniors and Youth Programs		\$ 25,000	\$ 25,000		\$ 25,000			Year 6 of 10	\$ 25,000	\$ -		
Budget		\$ -	\$ 88,000	\$ 88,000	\$ 30,000	\$ 25,000	\$ -	\$ -		\$ 55,000	\$ 33,000	\$ 33,000	0.0%
2024													
	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500					No specific project	\$ -	\$ 1,500		
	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500					General Operations	\$ -	\$ 1,500		
	Grant - South East Grey Community Health Centre - Seniors and Youth Programs		\$ 25,000	\$ 25,000		\$ 25,000			Year 7 of 10	\$ 25,000	\$ -		
Budget		\$ -	\$ 28,000	\$ 28,000	\$ -	\$ 25,000	\$ -	\$ -		\$ 25,000	\$ 3,000	\$ 33,000	-90.9%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan					Project Funding								
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution from	Contribution from	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation		
				Unrestricted Reserves	Restricted Reserves								
Public Health													
2025													
	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500					No specific project	\$ -	\$ 1,500		
	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500					General Operations	\$ -	\$ 1,500		
	Grant - South East Grey Community Health Centre - Seniors and Youth Programs		\$ 25,000	\$ 25,000		\$ 25,000			Year 8 of 10	\$ 25,000	\$ -		
Budget		\$ -	\$ 28,000	\$ 28,000	\$ -	\$ 25,000	\$ -	\$ -		\$ 25,000	\$ 3,000	\$ 3,000	0.0%
2026													
	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500					No specific project	\$ -	\$ 1,500		
	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500					General Operations	\$ -	\$ 1,500		
	Grant - South East Grey Community Health Centre - Seniors and Youth Programs		\$ 25,000	\$ 25,000		\$ 25,000			Year 9 of 10	\$ 25,000	\$ -		
Budget		\$ -	\$ 28,000	\$ 28,000	\$ -	\$ 25,000	\$ -	\$ -		\$ 25,000	\$ 3,000	\$ 3,000	0.0%

Staff Report FIN2022-006 2022 Budget  
**Attachment 4**

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan					Project Funding									
		<u>Transfer to</u>	<u>Current year</u>	<u>Total</u>		<u>Contribution</u>	<u>Contribution</u>				<u>Sub-Total</u>	<u>Current Year</u>	<u>Prior Year</u>	
<u>Description</u>		<u>Reserves</u>	<u>expenditure</u>	<u>expenditure</u>		<u>from</u>	<u>from</u>	<u>Grants</u>	<u>Donations</u>	<u>Comment</u>	<u>Budget</u>	<u>Taxation</u>	<u>Taxation</u>	
Public Health														
2027														
	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500						No specific project	\$ -	\$ 1,500		
	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500						General Operations	\$ -	\$ 1,500		
	Grant - South East Grey Community Health Centre - Seniors and Youth Programs		\$ 25,000	\$ 25,000			\$ 25,000			Last year of a \$250,000 commitment	\$ 25,000	\$ -		
Budget		\$ -	\$ 28,000	\$ 28,000		\$ -	\$ 25,000	\$ -	\$ -		\$ 25,000	\$ 3,000	\$ 3,000	0.0%
2028														
	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500						No specific project	\$ -	\$ 1,500		
	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500						General Operations	\$ -	\$ 1,500		
Budget		\$ -	\$ 3,000	\$ 3,000		\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,000	\$ 3,000	0.0%
2029														
	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500						No specific project	\$ -	\$ 1,500		
	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500						General Operations	\$ -	\$ 1,500		
Budget		\$ -	\$ 3,000	\$ 3,000		\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,000	\$ 3,000	0.0%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
Project Funding													
				<u>Total</u> <u>expenditure</u> <u>requiring</u> <u>funding</u>		<u>Contribution</u> <u>from</u> <u>Unrestricted</u> <u>Reserves</u>	<u>Contribution</u> <u>from</u> <u>Restricted</u> <u>Reserves</u>				<u>Sub-Total</u> <u>Budget</u>	<u>Current Year</u> <u>Taxation</u>	<u>Prior Year</u> <u>Taxation</u>
<u>Description</u>		<u>Transfer to</u> <u>Reserves</u>	<u>Current year</u> <u>expenditure</u>					<u>Grants</u>	<u>Donations</u>	<u>Comment</u>			
Public Health													
2030													
	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500						No specific project	\$ -	\$ 1,500	
	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500						General Operations	\$ -	\$ 1,500	
Budget		\$ -	\$ 3,000	\$ 3,000		\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,000	\$ 3,000
2031													
	Grant - Durham & Community Health Care Foundation		\$ 1,500	\$ 1,500						No specific project	\$ -	\$ 1,500	
	Grant - Mt Forest & Area Health Professional Recruitment Committee		\$ 1,500	\$ 1,500						General Operations	\$ -	\$ 1,500	
Budget		\$ -	\$ 3,000	\$ 3,000		\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,000	\$ 3,000

## Attachment 4

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## 10 yr Special Project Plan

10 yr Special Project Plan													
Description		Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Project Funding								
					Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation	
Council													
2021													
01-1015	Election - Contribution to Reserve	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Budget	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
01-1015	Election - Contribution to Reserve	\$ 8,917	\$ 1,083	\$ 10,000						\$ -	\$ 10,000		
	Projected	\$ 8,917	\$ 1,083	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000		
01-1015	Election - Contribution to Reserve	\$ (1,083)	\$ 1,083	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
	Variance	\$ (1,083)	\$ 1,083	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
2022													
	Election		\$ 40,000	\$ 40,000	\$ 30,000					\$ 30,000	\$ 10,000		
	Budget	\$ -	\$ 40,000	\$ 40,000	\$ 30,000	\$ -	\$ -	\$ -		\$ 30,000	\$ 10,000	\$ 10,000	0.0%
2023													
	Election - Contribution to Reserve	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Budget	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2024													
	Election - Contribution to Reserve	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Budget	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2025													
	Election - Contribution to Reserve	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Budget	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
Project Funding													
				Total expenditure	Contribution from	Contribution from							
		Transfer to	Current year	requiring	Unrestricted	Restricted	Grants	Donations	Comment	Sub-Total	Current Year	Prior Year	
Description		Reserves	expenditure	funding	Reserves	Reserves				Budget	Taxation	Taxation	
Council													
2026													
	Election		\$ 40,000	\$ 40,000	\$ 30,000					\$ 30,000	\$ 10,000		
Budget		\$ -	\$ 40,000	\$ 40,000	\$ 30,000	\$ -	\$ -	\$ -		\$ 30,000	\$ 10,000	\$ 10,000	0.0%
2027													
	Election - Contribution to Reserve	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
Budget		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2028													
	Election - Contribution to Reserve	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
Budget		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2029													
	Election - Contribution to Reserve	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
Budget		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2030													
	Election		\$ 40,000	\$ 40,000	\$ 30,000					\$ 30,000	\$ 10,000		
Budget		\$ -	\$ 40,000	\$ 40,000	\$ 30,000	\$ -	\$ -	\$ -		\$ 30,000	\$ 10,000	\$ 10,000	0.0%
2031													
	Election - Contribution to Reserve	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
Budget		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
					Project Funding								
				Total expenditure	Contribution from		Contribution from						
Description		Transfer to Reserves	Current year expenditure	requiring funding	Unrestricted Reserves	Restricted Reserves	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation	
Planning													
2021													
01-5010	Tsfr to Reserves: Planning/Zoning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
01-5010	Transfer to Res: OMB	\$ 3,500		\$ 3,500						\$ -	\$ 3,500		
01-5010	Official Update		\$ 85,000	\$ 85,000	\$ 85,000					\$ 85,000	\$ -		
Budget		\$ 13,500	\$ 85,000	\$ 98,500	\$ 85,000	\$ -	\$ -	\$ -		\$ 85,000	\$ 13,500	\$ 13,500	0.0%
01-5010	Tsfr to Reserves: Planning/Zoning	\$ 13,500		\$ 13,500						\$ -	\$ 13,500		
01-5010	Transfer to Res: OMB	\$ -		\$ -						\$ -	\$ -		
01-5010	Offical Plan Update		\$ 50,000	\$ 50,000	\$ 50,000					\$ 50,000	\$ -		
Projected		\$ 13,500	\$ 50,000	\$ 63,500	\$ 50,000	\$ -	\$ -	\$ -		\$ 50,000	\$ 13,500		
01-5010	Tsfr to Reserves: Planning/Zoning	\$ 3,500	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,500		
01-5010	Transfer to Res: OMB	\$ (3,500)	\$ -	\$ (3,500)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (3,500)		
01-5010	Official Update	\$ -	\$ (35,000)	\$ (35,000)	\$ (35,000)	\$ -	\$ -	\$ -		\$ (35,000)	\$ -		
Variance		\$ -	\$ (35,000)	\$ (35,000)	\$ (35,000)	\$ -	\$ -	\$ -		\$ (35,000)	\$ -		
2022													
01-5010	Tsfr to Reserves: Planning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
Budget		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 13,500	-25.9%
2023													
01-5010	Tsfr to Reserves: Planning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Zoning (internally)			\$ -						\$ -	\$ -		
Budget		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2024													
01-5010	Tsfr to Reserves: Planning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
Budget		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
				Project Funding									
				Total expenditure	Contribution from	Contribution from							
Description		Transfer to Reserves	Current year expenditure	requiring funding	Unrestricted Reserves	Restricted Reserves	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation	
Planning													
2025													
01-5010	Tsfr to Reserves: Planning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Budget	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2026													
01-5010	Tsfr to Reserves: Planning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Official Plan Update		\$ 60,000	\$ 60,000	\$ 33,000	\$ 27,000	DC			\$ 60,000	\$ -		
	Budget	\$ 10,000	\$ 60,000	\$ 70,000	\$ 33,000	\$ 27,000	\$ -	\$ -		\$ 60,000	\$ 10,000	\$ 10,000	0.0%
2027													
01-5010	Tsfr to Reserves: Planning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2028													
01-5010	Tsfr to Reserves: Planning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Budget	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2029													
01-5010	Tsfr to Reserves: Planning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Budget	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2030													
01-5010	Tsfr to Reserves: Planning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Budget	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%
2031													
01-5010	Tsfr to Reserves: Planning	\$ 10,000		\$ 10,000						\$ -	\$ 10,000		
	Budget	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,000	\$ 10,000	0.0%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan												
Project Funding												
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution from	Contribution from	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation	
				Unrestricted Reserves	Restricted Reserves							
Building												
2021												
				\$ -					\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
				\$ -					\$ -	\$ -		
Projected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
2022												
				\$ -					\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2023												
				\$ -					\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2024												
				\$ -					\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2025												
				\$ -					\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2026												
				\$ -					\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2027												
				\$ -					\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan										Project Funding			
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution	Contribution	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation		
				from Unrestricted Reserves	from Restricted Reserves								
Building													
2028													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
2029													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
2030													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
2031													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
		Project Funding											
		Transfer to	Current year	Total	Contribution	Contribution					Sub-Total	Current Year	Prior Year
Description		Reserves	expenditure	expenditure	from	from	Grants	Donations	Comment	Budget	Taxation	Taxation	
Industrial Land													
2021													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 25,000	-100.0%
				\$ -						\$ -	\$ -		
Projected		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Variance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
2022													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2023													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2024													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2025													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2026													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2027													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan					Project Funding									
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation			
Industrial Land														
2028														
			\$ -						\$ -	\$ -				
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			
2029														
			\$ -						\$ -	\$ -				
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			
2030														
			\$ -						\$ -	\$ -				
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			
2031														
			\$ -						\$ -	\$ -				
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
					Project Funding								
		<u>Transfer to</u>	<u>Current year</u>	<u>Total</u>	<u>Contribution</u>	<u>Contribution</u>				<u>Sub-Total</u>	<u>Current Year</u>	<u>Prior Year</u>	
<u>Description</u>		<u>Reserves</u>	<u>expenditure</u>	<u>expenditure</u>	<u>from</u>	<u>from</u>	<u>Grants</u>	<u>Donations</u>	<u>Comment</u>	<u>Budget</u>	<u>Taxation</u>	<u>Taxation</u>	
<b>Economic Development</b>													
<b>2021</b>													
01-7000	Downtown Improvements - Façade	\$ 2,000		\$ 2,000						\$ -	\$ 2,000		
<b>Budget</b>		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 2,000	\$ 2,000	0.0%
01-7000	Downtown Improvements - Façade	\$ 2,000		\$ 2,000					Replaced by CIP Program	\$ -	\$ 2,000		
<b>Projected</b>		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 2,000		
01-7000	Downtown Improvements - Façade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
<b>Variance</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
<b>2022</b>													
	Contribution to CIP (Community Improvement Plan)	\$ 20,000		\$ 20,000						\$ -	\$ 20,000		
<b>Budget</b>		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ 2,000	900.0%
<b>2023</b>													
	Contribution to CIP (Community Improvement Plan)	\$ 20,000		\$ 20,000						\$ -	\$ 20,000		
<b>Budget</b>		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ 20,000	0.0%
<b>2024</b>													
	Contribution to CIP (Community Improvement Plan)	\$ 20,000		\$ 20,000						\$ -	\$ 20,000		
<b>Budget</b>		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ 20,000	0.0%
<b>2025</b>													
	Contribution to CIP (Community Improvement Plan)	\$ 20,000		\$ 20,000						\$ -	\$ 20,000		
<b>Budget</b>		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ 20,000	0.0%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan																					
		Project Funding																			
		Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution		Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation									
Description					from Unrestricted Reserves	from Restricted Reserves															
Economic Development																					
2026																					
	Contribution to CIP (Community Improvement Plan)	\$ 20,000		\$ 20,000						\$ -	\$ 20,000										
Budget		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ 20,000 0.0%									
2027																					
	Contribution to CIP (Community Improvement Plan)	\$ 20,000		\$ 20,000						\$ -	\$ 20,000										
Budget		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ 20,000 0.0%									
2028																					
	Contribution to CIP (Community Improvement Plan)	\$ 20,000		\$ 20,000						\$ -	\$ 20,000										
Budget		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ 20,000 0.0%									
2029																					
	Contribution to CIP (Community Improvement Plan)	\$ 20,000		\$ 20,000						\$ -	\$ 20,000										
Budget		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ 20,000 0.0%									
2030																					
	Contribution to CIP (Community Improvement Plan)	\$ 20,000		\$ 20,000						\$ -	\$ 20,000										
Budget		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ 20,000 0.0%									
2031																					
	Contribution to CIP (Community Improvement Plan)	\$ 20,000		\$ 20,000						\$ -	\$ 20,000										
Budget		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,000	\$ 20,000 0.0%									

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan												
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Project Funding								
				Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation	
Fire												
2021												
				\$ -						\$ -	\$ -	
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
				\$ -						\$ -	\$ -	
Projected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
2022												
				\$ -						\$ -	\$ -	
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
2023												
				\$ -						\$ -	\$ -	
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
2024												
				\$ -						\$ -	\$ -	
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
2025												
				\$ -						\$ -	\$ -	
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
2026												
				\$ -						\$ -	\$ -	
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
2027												
				\$ -						\$ -	\$ -	
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan					Project Funding										
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation				
Fire															
2028															
			\$ -						\$ -	\$ -					
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -				
2029															
			\$ -						\$ -	\$ -					
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -				
2030															
			\$ -						\$ -	\$ -					
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -				
2031															
			\$ -						\$ -	\$ -					
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -				

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan												
Project Funding												
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution from	Contribution from	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation	
				Unrestricted Reserves	Restricted Reserves							
Recreation												
2021												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
			\$ -						\$ -	\$ -		
Projected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
2022												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2023												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2024												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2025												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2026												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2027												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Project Funding							Sub-Total Budget	Current Year Taxation	Prior Year Taxation
				Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Comment					
Recreation													
2028													
			\$ -							\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2029													
			\$ -							\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2030													
			\$ -							\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2031													
			\$ -							\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan												
Project Funding												
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution from	Contribution from	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation	
				Unrestricted Reserves	Restricted Reserves							
Library												
2021												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
			\$ -						\$ -	\$ -		
Projected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
2022												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2023												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2024												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2025												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2026												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2027												
			\$ -						\$ -	\$ -		
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan										Project Funding			
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution	Contribution	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation		
				from Unrestricted Reserves	from Restricted Reserves								
Library													
2028													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
2029													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
2030													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
2031													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
Project Funding													
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution	Contribution	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation		
				from Unrestricted Reserves	from Restricted Reserves								
Roads													
2021													
	Bridge Study (half of structures)		\$ 27,000	\$ 27,000		\$ 2,700			DC	\$ 2,700	\$ 24,300		
	Budget	\$ -	\$ 27,000	\$ 27,000	\$ -	\$ 2,700	\$ -	\$ -		\$ 2,700	\$ 24,300	\$ 24,300	0.0%
	Bridge Study (half of structures)		\$ 24,000	\$ 24,000		\$ 2,400			DC	\$ 2,400	\$ 21,600		
	Projected	\$ -	\$ 24,000	\$ 24,000	\$ -	\$ 2,400	\$ -	\$ -		\$ 2,400	\$ 21,600		
	Bridge Study (half of structures)	\$ -	\$ (3,000)	\$ (3,000)	\$ -	\$ (300)	\$ -	\$ -		\$ (300)	\$ (2,700)		
	Variance	\$ -	\$ (3,000)	\$ (3,000)	\$ -	\$ (300)	\$ -	\$ -		\$ (300)	\$ (2,700)		
2022													
	Bridge Study (half of structures)		\$ 24,000	\$ 24,000		\$ 2,400	DC			\$ 2,400	\$ 21,600		
	Budget	\$ -	\$ 24,000	\$ 24,000	\$ -	\$ 2,400	\$ -	\$ -		\$ 2,400	\$ 21,600	\$ 24,300	-11.1%
2023													
	Bridge Study (half of structures)		\$ 24,500	\$ 24,500		\$ 2,450	DC			\$ 2,450	\$ 22,050		
	Budget	\$ -	\$ 24,500	\$ 24,500	\$ -	\$ 2,450	\$ -	\$ -		\$ 2,450	\$ 22,050	\$ 21,600	2.1%
2024													
	Roads Needs Study Update		\$ 30,000	\$ 30,000		\$ 3,000	DC's			\$ 3,000	\$ 27,000		
	Bridge Study (half of structures)		\$ 25,000	\$ 25,000		\$ 2,500	DC			\$ 2,500	\$ 22,500		
	Budget	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ 5,500	\$ -	\$ -		\$ 5,500	\$ 49,500	\$ 22,050	124.5%
2025													
	Bridge Study (half of structures)		\$ 25,500	\$ 25,500		\$ 2,550	DC			\$ 2,550	\$ 22,950		
	Budget	\$ -	\$ 25,500	\$ 25,500	\$ -	\$ 2,550	\$ -	\$ -		\$ 2,550	\$ 22,950	\$ 49,500	-53.6%
2026													
	Bridge Study (half of structures)		\$ 26,000	\$ 26,000		\$ 2,600	DC			\$ 2,600	\$ 23,400		
	Budget	\$ -	\$ 26,000	\$ 26,000	\$ -	\$ 2,600	\$ -	\$ -		\$ 2,600	\$ 23,400	\$ 22,950	2.0%
2027													
	Bridge Study (half of structures)		\$ 26,500	\$ 26,500		\$ 2,650	DC			\$ 2,650	\$ 23,850		
	Budget	\$ -	\$ 26,500	\$ 26,500	\$ -	\$ 2,650	\$ -	\$ -		\$ 2,650	\$ 23,850	\$ 23,400	1.9%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
Project Funding													
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution	Contribution	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation		
				from Unrestricted Reserves	from Restricted Reserves								
Roads													
2028													
	Bridge Study (half of structures)		\$ 27,000	\$ 27,000		\$ 2,700	DC			\$ 2,700	\$ 24,300		
Budget		\$ -	\$ 27,000	\$ 27,000	\$ -	\$ 2,700	\$ -	\$ -		\$ 2,700	\$ 24,300	\$ 23,850	1.9%
2029													
	Bridge Study (half of structures)		\$ 28,000	\$ 28,000		\$ 2,800	DC			\$ 2,800	\$ 25,200		
	Roads Needs Study Update		\$ 30,000	\$ 30,000		\$ 3,000	DC			\$ 3,000	\$ 27,000		
Budget		\$ -	\$ 58,000	\$ 58,000	\$ -	\$ 5,800	\$ -	\$ -		\$ 5,800	\$ 52,200	\$ 24,300	114.8%
2030													
	Bridge Study (half of structures)		\$ 28,000	\$ 28,000		\$ 2,800	DC			\$ 2,800	\$ 25,200		
Budget		\$ -	\$ 28,000	\$ 28,000	\$ -	\$ 2,800	\$ -	\$ -		\$ 2,800	\$ 25,200	\$ 52,200	-51.7%
2031													
	Bridge Study (half of structures)		\$ 29,000	\$ 29,000		\$ 2,900	DC			\$ 2,900	\$ 26,100		
Budget		\$ -	\$ 29,000	\$ 29,000	\$ -	\$ 2,900	\$ -	\$ -		\$ 2,900	\$ 26,100	\$ 25,200	3.6%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
Project Funding													
		Transfer to	Current year	Total	Contribution	Contribution				Sub-Total	Current Year	Prior Year	
Description		Reserves	expenditure	expenditure	from	from	Grants	Donations	Comment	Budget	Taxation	Taxation	
				requiring	Unrestricted	Restricted							
				funding	Reserves	Reserves							
Solid Waste													
2021													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 30,000	-100.0%
				\$ -						\$ -	\$ -		
Projected		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
Variance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
2022													
	Contribution to Reserve for Waste Relocation - old Fill area	\$ 50,000		\$ 50,000						\$ -	\$ 50,000		
Budget		\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 50,000	\$ -	
2023													
	Waste Re-location-Old Fill Area		\$ 100,000	\$ 100,000	\$ 25,000					\$ 25,000	\$ 75,000		
Budget		\$ -	\$ 100,000	\$ 100,000	\$ 25,000	\$ -	\$ -	\$ -		\$ 25,000	\$ 75,000	\$ 50,000	50.0%
2024													
	Waste Re-location-Old Fill Area		\$ 100,000	\$ 100,000	\$ 25,000					\$ 25,000	\$ 75,000		
Budget		\$ -	\$ 100,000	\$ 100,000	\$ 25,000	\$ -	\$ -	\$ -		\$ 25,000	\$ 75,000	\$ 75,000	0.0%
2025													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 75,000	-100.0%
2026													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
2027													
				\$ -						\$ -	\$ -		
Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan				Project Funding									
Description	Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Comment	Sub-Total Budget	Current Year Taxation	Prior Year Taxation		
Solid Waste													
2028													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
2029													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
2030													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
2031													
			\$ -						\$ -	\$ -			
Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan													
					Project Funding								
				<u>Total</u> <u>expenditure</u>	<u>Contribution</u> <u>from</u>	<u>Contribution</u> <u>from</u>							
<u>Description</u>		<u>Transfer to</u> <u>Reserves</u>	<u>Current year</u> <u>expenditure</u>	<u>requiring</u> <u>funding</u>	<u>Unrestricted</u> <u>Reserves</u>	<u>Restricted</u> <u>Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Comment</u>	<u>Sub-Total</u> <u>Budget</u>	<u>Current Year</u> <u>Taxation</u>	<u>Prior Year</u> <u>Taxation</u>	
Cemetery													
2021													
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000						\$ -	\$ 5,000		
Budget		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	0.0%
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000						\$ -	\$ 5,000		
Projected		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000		
05-3552	Headstone & foundation repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
Variance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
2022													
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000						\$ -	\$ 5,000		
Budget		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	0.0%
2023													
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000						\$ -	\$ 5,000		
Budget		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	0.0%
2024													
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000						\$ -	\$ 5,000		
Budget		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	0.0%
2025													
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000						\$ -	\$ 5,000		
Budget		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	0.0%
2026													
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000						\$ -	\$ 5,000		
Budget		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	0.0%
2027													
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000						\$ -	\$ 5,000		
Budget		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	0.0%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

				Project Funding										
		<u>Transfer to</u>	<u>Current year</u>	<u>Total</u>	<u>Contribution</u>	<u>Contribution</u>				<u>Sub-Total</u>	<u>Current Year</u>	<u>Prior Year</u>		
<u>Description</u>		<u>Reserves</u>	<u>expenditure</u>	<u>requiring</u>	<u>from</u>	<u>from</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Grants</u>	<u>Donations</u>	<u>Comment</u>	<u>Budget</u>	<u>Taxation</u>	<u>Taxation</u>
				<u>funding</u>	<u>Reserves</u>	<u>Reserves</u>								
<b>Cemetery</b>														
<b>2028</b>														
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000								\$ -	\$ 5,000	
<b>Budget</b>		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 5,000	\$ 5,000 0.0%
<b>2029</b>														
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000								\$ -	\$ 5,000	
<b>Budget</b>		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 5,000	\$ 5,000 0.0%
<b>2030</b>														
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000								\$ -	\$ 5,000	
<b>Budget</b>		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 5,000	\$ 5,000 0.0%
<b>2031</b>														
05-3552	Headstone & foundation repairs		\$ 5,000	\$ 5,000								\$ -	\$ 5,000	
<b>Budget</b>		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 5,000	\$ 5,000 0.0%

Staff Report FIN2022-006 2022 Budget  
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Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan														
		Project Funding												
		Transfer to	Current year	Total	Contribution	Contribution						Sub-Total	Current Year	Prior Year
Description		Reserves	expenditure	expenditure	from	from	Grants	Donations	Comment	Budget	Rates	Rates		
Wastewater														
2021														
02-3010	Transfer to Reserves	\$ 611,396		\$ 611,396						\$ -	\$ 611,396			
Budget		\$ 611,396	\$ -	\$ 611,396	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 611,396	\$ 498,294	22.7%	
2022														
02-3010	Transfer to Reserves	\$ 576,608		\$ 576,608						\$ -	\$ 576,608			
Projected		\$ 576,608	\$ -	\$ 576,608	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 576,608			
2023														
02-3010	Transfer to Reserves	\$ (34,788)	\$ -	\$ (34,788)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (34,788)			
Variance		\$ (34,788)	\$ -	\$ (34,788)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (34,788)			
2024														
02-3010	Transfer to Reserves	\$ 491,589		\$ 491,589						\$ -	\$ 491,589			
Budget		\$ 491,589	\$ -	\$ 491,589	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 491,589	\$ 611,396	-19.6%	
2025														
02-3010	Transfer to Reserves	\$ 491,589		\$ 491,589						\$ -	\$ 491,589			
Budget		\$ 491,589	\$ -	\$ 491,589	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 491,589	\$ 491,589	0.0%	
2026														
02-3010	Transfer to Reserves	\$ 491,589		\$ 491,589						\$ -	\$ 491,589			
	Rate Study		\$ 10,000	\$ 10,000		\$ 10,000				\$ 10,000	\$ -			
Budget		\$ 491,589	\$ 10,000	\$ 501,589	\$ -	\$ 10,000	\$ -	\$ -		\$ 10,000	\$ 491,589	\$ 491,589	0.0%	
2027														
02-3010	Transfer to Reserves	\$ 491,589		\$ 491,589						\$ -	\$ 491,589			
Budget		\$ 491,589	\$ -	\$ 491,589	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 491,589	\$ 491,589	0.0%	

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan				Project Funding									
Description		Transfer to Reserves	Current year expenditure	Total expenditure requiring funding	Contribution from	Contribution from	Grants	Donations	Comment	Sub-Total Budget	Current Year Rates	Prior Year Rates	
					Unrestricted Reserves	Restricted Reserves							
Wastewater													
2028													
02-3010	Transfer to Reserves	\$ 491,589		\$ 491,589						\$ -	\$ 491,589		
Budget		\$ 491,589	\$ -	\$ 491,589	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 491,589	\$ 491,589	0.0%
2029													
02-3010	Transfer to Reserves	\$ 491,589		\$ 491,589						\$ -	\$ 491,589		
	Rate Study		\$ 10,000	\$ 10,000		\$ 10,000				\$ 10,000	\$ -		
Budget		\$ 491,589	\$ 10,000	\$ 501,589	\$ -	\$ 10,000	\$ -	\$ -		\$ 10,000	\$ 491,589	\$ 491,589	0.0%
2030													
02-3010	Transfer to Reserves	\$ 491,589		\$ 491,589						\$ -	\$ 491,589		
Budget		\$ 491,589	\$ -	\$ 491,589	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 491,589	\$ 491,589	0.0%
2031													
02-3010	Transfer to Reserves	\$ 491,589		\$ 491,589						\$ -	\$ 491,589		
Budget		\$ 491,589	\$ -	\$ 491,589	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 491,589	\$ 491,589	0.0%

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan														
		Project Funding												
		Transfer to	Current year	Total	Contribution	Contribution						Sub-Total	Current Year	Prior Year
Description		Reserves	expenditure	expenditure	from	from	Grants	Donations	Comment	Budget	Rates	Rates		
				requiring	Unrestricted	Restricted								
				funding	Reserves	Reserves								
Water														
2021														
03-3031	Transfer to Reserves	\$ 321,580		\$ 321,580						\$ -	\$ 321,580			
Budget		\$ 321,580	\$ -	\$ 321,580	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 321,580	\$ 152,506	110.9%	
03-3031	Transfer to Reserves	\$ 312,588		\$ 312,588						\$ -	\$ 312,588			
Projected		\$ 312,588	\$ -	\$ 312,588	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 312,588			
03-3031	Transfer to Reserves	\$ (8,992)	\$ -	\$ (8,992)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (8,992)			
Variance		\$ (8,992)	\$ -	\$ (8,992)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ (8,992)			
2022														
03-3031	Transfer to Reserves	\$ 200,038		\$ 200,038						\$ -	\$ 200,038			
Budget		\$ 200,038	\$ -	\$ 200,038	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 200,038	\$ 321,580	-37.8%	
2023														
03-3031	Transfer to Reserves	\$ 200,038		\$ 200,038						\$ -	\$ 200,038			
Budget		\$ 200,038	\$ -	\$ 200,038	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 200,038	\$ 200,038	0.0%	
2024														
03-3031	Transfer to Reserves	\$ 200,038		\$ 200,038						\$ -	\$ 200,038			
	Rate Study		\$ 10,000	\$ 10,000		\$ 10,000				\$ 10,000	\$ -			
	Financial Plan		\$ 5,000	\$ 5,000		\$ 5,000				\$ 5,000	\$ -			
Budget		\$ 200,038	\$ 15,000	\$ 215,038	\$ -	\$ 15,000	\$ -	\$ -		\$ 15,000	\$ 200,038	\$ 200,038	0.0%	
2025														
03-3031	Transfer to Reserves	\$ 200,038		\$ 200,038						\$ -	\$ 200,038			
Budget		\$ 200,038	\$ -	\$ 200,038	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 200,038	\$ 200,038	0.0%	
2026														
03-3031	Transfer to Reserves	\$ 200,038		\$ 200,038						\$ -	\$ 200,038			
Budget		\$ 200,038	\$ -	\$ 200,038	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 200,038	\$ 200,038	0.0%	

Staff Report FIN2022-006 2022 Budget  
Attachment 4

Township of Southgate  
2022 Budget  
10 yr Special Project Plan

10 yr Special Project Plan														
		Project Funding												
		Transfer to	Current year	Total	Contribution	Contribution						Sub-Total	Current Year	Prior Year
Description		Reserves	expenditure	expenditure	from	from	Grants	Donations	Comment	Budget	Rates	Rates		
				requiring	Unrestricted	Restricted								
				funding	Reserves	Reserves								
Water														
2027														
03-3031	Transfer to Reserves	\$ 200,038		\$ 200,038						\$ -	\$ 200,038			
Budget		\$ 200,038	\$ -	\$ 200,038	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 200,038	\$ 200,038	0.0%	
2028														
03-3031	Transfer to Reserves	\$ 200,038		\$ 200,038						\$ -	\$ 200,038			
Budget		\$ 200,038	\$ -	\$ 200,038	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 200,038	\$ 200,038	0.0%	
2029														
03-3031	Transfer to Reserves	\$ 200,038		\$ 200,038						\$ -	\$ 200,038			
	Rate Study		\$ 10,000	\$ 10,000		\$ 10,000				\$ 10,000	\$ -			
	Financial Plan		\$ 5,000	\$ 5,000		\$ 5,000				\$ 5,000	\$ -			
Budget		\$ 200,038	\$ 15,000	\$ 215,038	\$ -	\$ 15,000	\$ -	\$ -		\$ 15,000	\$ 200,038	\$ 200,038	0.0%	
2030														
03-3031	Transfer to Reserves	\$ 200,038		\$ 200,038						\$ -	\$ 200,038			
Budget		\$ 200,038	\$ -	\$ 200,038	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 200,038	\$ 200,038	0.0%	
2031														
03-3031	Transfer to Reserves	\$ 200,038		\$ 200,038						\$ -	\$ 200,038			
Budget		\$ 200,038	\$ -	\$ 200,038	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 200,038	\$ 200,038	0.0%	

Township of Southgate						
Reserves, Deferred Revenue and Reserve Funds - 2022						
		2022 Budget				
Account Number	Account Name	Opening Balance	Contribution from			
RESERVES			General Fund	General Fund (Special Projects)	Capital Fund	Reserve Fund
Working Funds						
01-0000-2501	Reserve - Admin - Working Fund	\$ 422,541.00				
	WORKING FUNDS	\$ 422,541.00	\$ -	\$ -	\$ -	\$ -
Tax Stabilization and emergency funds						
01-0000-2538	Reserve - Admin - Tax Stabilization - General	\$ 1,006,393.26				
01-0000-2518	Reserve - Roads - Tax Stabilization - Winter Maintenance	\$ 246,322.20				
01-0000-2514	Reserve - Roads - Tax Stabilization - Emergency Disaster	\$ -				
	TAX STABILIZATION AND EMERGENCY FUNDS	\$ 1,252,715.46	\$ -	\$ -	\$ -	\$ -
Current Purposes						
01-0000-2503	Reserve - Admin - Modernization Funds	\$ 448,919.37				
01-0000-2540	Reserve - Council - Election	\$ 36,090.22				
	General Government	\$ 485,009.59	\$ -	\$ -	\$ -	\$ -
01-0000-2542	Reserve - Building - Operating Surplus	\$ 894,173.90				
01-0000-2543	Reserve - Police - OPP Surplus	\$ -				
	Protective Inspection	\$ 894,173.90	\$ -	\$ -	\$ -	\$ -
		\$ -				
	Roadways	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -				
	Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2502	Reserve - Public Health - Markdale Hospital New Build	\$ -		\$ 30,000.00		
01-0000-2552	Reserve - Public Health - GBH Foundation "The Hospital Campaign"	\$ 25,000.00				
01-0000-2552	Reserve - Public Health - Markdale Doctor Recruitment	\$ 3,151.49				
01-0000-2553	Reserve - Public Health - Mount Forest Hospital ER Expansion	\$ -				
	Health Services	\$ 28,151.49	\$ -	\$ 30,000.00	\$ -	\$ -
01-0000-2528	Reserve - Planning	\$ 58,500.00		\$ 10,000.00		
01-0000-2544	Reserve - ED - Community Improvement	\$ 20,000.00		\$ 20,000.00		
01-0000-2545	Reserve - Planning - LPAT	\$ 51,196.00				
01-0000-2548	Reserve - ED - Industrial Land	\$ 1,631,866.01				
01-0000-2557	Reserve - Admin - Strategic Plan	\$ 42,993.83				
01-0000-2559	Reserve - ED - Horse & Buggy Trail	\$ 4,500.00				
	Planning and Development	\$ 1,809,055.84	\$ -	\$ 30,000.00	\$ -	\$ -
	CURRENT PURPOSES	\$ 3,216,390.82	\$ -	\$ 60,000.00	\$ -	\$ -
Capital Purposes						
01-0000-2541	Reserve - Admin - Infrastructure	\$ 128,037.49			\$ 50,250.00	
09-0019-3001	Reserve Fund - Admin - Safe Restart	\$ 219,187.57				
	General Government	\$ 347,225.06	\$ -	\$ -	\$ 50,250.00	\$ -
01-0000-2521	Reserve - Fire - Infrastructure	\$ 294,398.08				
	Protective Inspection	\$ 294,398.08	\$ -	\$ -	\$ -	\$ -
01-0000-2509	Reserve - Roads - Roads	\$ -			\$ 264,000.00	
01-0000-2516	Reserve - Roads - Equipment	\$ -				
01-0000-2519	Reserve - Roads - Bridges	\$ -				
01-0000-2534	Reserve - Roads - Parking	\$ -				
	Roadways	\$ -	\$ -	\$ -	\$ 264,000.00	\$ -

Township of Southgate						
Reserves, Deferred Revenue and Reserve Funds - 2022						
		2022 Budget				
Account Number	Account Name	Opening Balance	Contribution from			
RESERVES			General Fund	General Fund (Special Projects)	Capital Fund	Reserve Fund
01-0000-2505	Reserve - Wastewater - Infrastructure	\$ 4,033,133.66		\$ 576,608.00	\$ 33,302.00	
	Wastewater	\$ 4,033,133.66	\$ -	\$ 576,608.00	\$ 33,302.00	\$ -
03-0000-2501	Reserve - Water - Infrastructure	\$ 29,797.50		\$ 312,588.00		
	Water	\$ 29,797.50	\$ -	\$ 312,588.00	\$ -	\$ -
01-0000-2515	Reserve - Solid Waste - Dundalk site	\$ 57,500.00				
01-0000-2517	Reserve - Solid Waste - Equipment	\$ 61,146.00			\$ 127,500.00	
01-0000-2526	Reserve - Solid Waste - Proton Site	\$ 45,278.69				
01-0000-2554	Reserve - Solid Waste - Egremont Site Rehab	\$ 20,000.00		\$ 50,000.00		
	Solid Waste	\$ 183,924.69	\$ -	\$ 50,000.00	\$ 127,500.00	\$ -
01-0000-2539	Reserve - Public Health - Medical Clinic	\$ 159,699.58				
01-0000-2508	Reserve - Cemetery - Infrastructure	\$ 10,600.00			\$ 5,000.00	
	Health Services	\$ 170,299.58	\$ -	\$ -	\$ 5,000.00	\$ -
01-0000-2523	Reserve - Recreation - Hopeville Park	\$ 1,206.00				
01-0000-2533	Reserve - Recreation - Holstein Park	\$ 6,786.76				
	Parks	\$ 7,992.76	\$ -	\$ -	\$ -	\$ -
01-0000-2504	Reserve - Recreation - Dundalk	\$ 448,732.79			\$ 158,500.00	
01-0000-2510	Reserve - Recreation - Cedarville	\$ -				
01-0000-2522	Reserve - Recreation - Swinton Park	\$ -				
01-0000-2535	Reserve - Recreation - Dromore	\$ -				
01-0000-2546	Reserve - Recreation - Rural	\$ 113,161.83			\$ 10,000.00	
	Recreation Facilities	\$ 561,894.62	\$ -	\$ -	\$ 168,500.00	\$ -
07-0000-2502	Reserve - Library - Infrastructure	\$ 126,560.63			\$ 18,155.00	
	Library	\$ 126,560.63	\$ -	\$ -	\$ 18,155.00	\$ -
01-0000-2555	Reserve - ED - Downtown Improvements	\$ -				
01-0000-2556	Reserve - ED - Signage	\$ 24,568.26				
01-0000-2558	Reserve - ED - Downtown Parking	\$ 10,000.00				
	Planning and Development	\$ 34,568.26	\$ -	\$ -	\$ -	\$ -
01-0000-2530	Reserve Fund - Recreation [Melancthon]	\$ 58,996.72	\$ 6,000.00			
01-0000-2532	Reserve Fund - Fire [Melancthon]	\$ 72,580.57	\$ 7,000.00			
01-0000-2547	Reserve Fund - Community Enhancement - Dundalk [Royalties]	\$ 242,428.81	\$ 49,000.00			
01-0000-2549	Reserve - Cemetery - Columbarium	\$ 7,200.00	\$ 2,400.00			
10-0001-3001	Dundalk Community Events - Equity Account	\$ 6,702.67				
		\$ 387,908.77	\$ 64,400.00	\$ -	\$ -	\$ -
	CAPITAL PURPOSES	\$ 6,177,703.61	\$ 64,400.00	\$ 939,196.00	\$ 666,707.00	\$ -
	RESERVES	\$ 11,069,350.89	\$ 64,400.00	\$ 999,196.00	\$ 666,707.00	\$ -

Township of Southgate						
Reserves, Deferred Revenue and Reserve Funds - 2022						
		2022 Budget				
Account Number	Account Name	Opening Balance	Contribution from			
			General Fund	General Fund (Special Projects)	Capital Fund	Reserve Fund
RESERVES						
RESERVE FUNDS						
Capital Purposes						
09-0010-3001	Reserve Fund - Recreation - Olde Town Hall	\$ 2.47				
09-0011-3001	Reserve Fund - Recreation - Arena	\$ 191,573.40				
09-0014-3001	Reserve Fund - Recreation - Pool	\$ 62,891.86				
09-0015-3001	Reserve Fund - Fire	\$ 39,605.74				
09-0016-3001	Reserve Fund - Cemetery	\$ 4,578.31				
09-0018-3001	Reserve Fund - MNR Deposit Gravel Pit	\$ 2,092.40				
09-0021-3001	Reserve Fund - Recreation - Macintyre Building	\$ 28,087.12				
09-0022-3001	Reserve Fund - Southgate Community Vibrancy Fund [Solar]	\$ 177,588.55	\$ 75,000.00			
09-0000-3001	RESERVE FUNDS	\$ 506,419.85	\$ 75,000.00	\$ -	\$ -	\$ -
	RESERVES AND RESERVE FUNDS	\$ 11,575,770.74	\$ 139,400.00	\$ 999,196.00	\$ 666,707.00	\$ -
DEFERRED REVENUE						
Obligatory Reserve Funds						
	DC Reserve - Administration Studies	\$ 110,471.86	\$ 29,880.00			
	DC Reserve - Parks & Recreation	\$ 954,877.54	\$ 199,200.00			
	DC Reserve - Library	\$ 53,584.20	\$ 19,920.00			
	DC Reserve - Waste & Waste Related	\$ 17,425.66	\$ 3,320.00			
	DC Reserve - Transportation	\$ 1,845,673.70	\$ 488,040.00			
	DC Reserve - Fire	\$ 314,422.36	\$ 69,720.00			
	DC Reserve - Water	\$ 2,229,430.70	\$ 932,920.00			
	DC Reserve - Wastewater	\$ 4,927,671.65	\$ 1,503,960.00			
	DC Reserve - Stormwater Management	\$ 295,027.46	\$ 73,040.00			
09-0012-3001	Development Charges	\$ 10,748,585.13	\$ 3,320,000.00	\$ -	\$ -	\$ -
09-0013-3001	Reserve Fund - Recreation - Parkland	\$ 66,527.25				
09-0020-3001	Reserve Fund - Admin - Canada Community-Building Fund	\$ -	\$ 233,233.00			
		\$ 10,815,112.38	\$ 3,553,233.00	\$ -	\$ -	\$ -
Other Revenue						
09-0024-3001	Reserve Fund - Rec - Auditorium	\$ -				
09-0026-3001	Reserve Fund - OCIF-FC Grant	\$ 28,637.05				
		\$ 28,637.05	\$ -	\$ -	\$ -	\$ -
01-0000-1121	Def Rev - Cannabis					
01-0000-1125	Def Rev - Source Water Protection	\$ -				
01-0000-2103	Def Rev - General	\$ 50,333.03				
07-0000-2103	Def Rev - Library	\$ -				
07-0000-2503	Def Rev - Library - Grants	\$ -				
09-0025-3001	Reserve Fund - CIP - County of Grey	\$ 60,000.00	\$ 20,000.00			
		\$ 110,333.03	\$ 20,000.00	\$ -	\$ -	\$ -
		\$ 138,970.08	\$ 20,000.00	\$ -	\$ -	\$ -
	DEFERRED REVENUE	\$ 10,954,082.46	\$ 3,573,233.00	\$ -	\$ -	\$ -
	RESERVES, RESERVE FUNDS, AND DEFERRED REVENUE	\$ 22,529,853.20	\$ 3,712,633.00	\$ 999,196.00	\$ 666,707.00	\$ -
				\$ 999,196.00	\$ 666,707.00	Per spreadsheets
				\$ -	\$ -	Variance

Township of Southgate						
Reserves, Deferred Revenue and Reserve Funds - 2022						
			2022 Budget			
Account Number	Account Name		Transfer to			
RESERVES			General Fund	General Fund (Special Projects)	Capital Fund	Reserve Fund
Working Funds						
01-0000-2501	Reserve - Admin - Working Fund	\$ -				
	WORKING FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -
Tax Stabilization and emergency funds						
01-0000-2538	Reserve - Admin - Tax Stabilization - General	\$ -	\$ (62,000.00)			
01-0000-2518	Reserve - Roads - Tax Stabilization - Winter Maintenance	\$ -	\$ (41,754.00)			
01-0000-2514	Reserve - Roads - Tax Stabilization - Emergency Disaster	\$ -				
	TAX STABILIZATION AND EMERGENCY FUNDS	\$ -	\$ (103,754.00)	\$ -	\$ -	\$ -
Current Purposes						
01-0000-2503	Reserve - Admin - Modernization Funds	\$ -			\$ (100,000.00)	
01-0000-2540	Reserve - Council - Election	\$ -		\$ (30,000.00)		
	General Government	\$ -	\$ -	\$ (30,000.00)	\$ (100,000.00)	\$ -
01-0000-2542	Reserve - Building - Operating Surplus	\$ -	\$ (14,180.00)		\$ (50,000.00)	
01-0000-2543	Reserve - Police - OPP Surplus	\$ -				
	Protective Inspection	\$ -	\$ (14,180.00)	\$ -	\$ (50,000.00)	\$ -
		\$ -				
	Roadways	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -				
	Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2502	Reserve - Public Health - Markdale Hospital New Build	\$ 30,000.00				
01-0000-2552	Reserve - Public Health - GBH Foundation "The Hospital Campaign"	\$ -				
01-0000-2552	Reserve - Public Health - Markdale Doctor Recruitment	\$ -				
01-0000-2553	Reserve - Public Health - Mount Forest Hospital ER Expansion	\$ -				
	Health Services	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
01-0000-2528	Reserve - Planning	\$ 10,000.00				
01-0000-2544	Reserve - ED - Community Improvement	\$ 20,000.00				
01-0000-2545	Reserve - Planning - LPAT	\$ -				
01-0000-2548	Reserve - ED - Industrial Land	\$ -			\$ (270,000.00)	
01-0000-2557	Reserve - Admin - Strategic Plan	\$ -				
01-0000-2559	Reserve - ED - Horse & Buggy Trail	\$ -				
	Planning and Development	\$ 30,000.00	\$ -	\$ -	\$ (270,000.00)	\$ -
	CURRENT PURPOSES	\$ 60,000.00	\$ (14,180.00)	\$ (30,000.00)	\$ (420,000.00)	\$ -
Capital Purposes						
01-0000-2541	Reserve - Admin - Infrastructure	\$ 50,250.00				
09-0019-3001	Reserve Fund - Admin - Safe Restart	\$ -				
	General Government	\$ 50,250.00	\$ -	\$ -	\$ -	\$ -
01-0000-2521	Reserve - Fire - Infrastructure	\$ -			\$ (294,398.00)	
	Protective Inspection	\$ -	\$ -	\$ -	\$ (294,398.00)	\$ -
01-0000-2509	Reserve - Roads - Roads	\$ 264,000.00				
01-0000-2516	Reserve - Roads - Equipment	\$ -				
01-0000-2519	Reserve - Roads - Bridges	\$ -				
01-0000-2534	Reserve - Roads - Parking	\$ -				
	Roadways	\$ 264,000.00	\$ -	\$ -	\$ -	\$ -

Township of Southgate						
Reserves, Deferred Revenue and Reserve Funds - 2022						
			2022 Budget			
Account Number	Account Name		Transfer to			
RESERVES			General Fund	General Fund (Special Projects)	Capital Fund	Reserve Fund
01-0000-2505	Reserve - Wastewater - Infrastructure	\$ 609,910.00			\$ (1,658,620.00)	
	Wastewater	\$ 609,910.00	\$ -	\$ -	\$ (1,658,620.00)	\$ -
03-0000-2501	Reserve - Water - Infrastructure	\$ 312,588.00			\$ (163,732.00)	
	Water	\$ 312,588.00	\$ -	\$ -	\$ (163,732.00)	\$ -
01-0000-2515	Reserve - Solid Waste - Dundalk site	\$ -				
01-0000-2517	Reserve - Solid Waste - Equipment	\$ 127,500.00			\$ (20,000.00)	
01-0000-2526	Reserve - Solid Waste - Proton Site	\$ -				
01-0000-2554	Reserve - Solid Waste - Egremont Site Rehab	\$ 50,000.00				
	Solid Waste	\$ 177,500.00	\$ -	\$ -	\$ (20,000.00)	\$ -
01-0000-2539	Reserve - Public Health - Medical Clinic	\$ -				
01-0000-2508	Reserve - Cemetery - Infrastructure	\$ 5,000.00				
	Health Services	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
01-0000-2523	Reserve - Recreation - Hopeville Park	\$ -				
01-0000-2533	Reserve - Recreation - Holstein Park	\$ -				
	Parks	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2504	Reserve - Recreation - Dundalk	\$ 158,500.00			\$ (165,000.00)	
01-0000-2510	Reserve - Recreation - Cedarville	\$ -				
01-0000-2522	Reserve - Recreation - Swinton Park	\$ -				
01-0000-2535	Reserve - Recreation - Dromore	\$ -				
01-0000-2546	Reserve - Recreation - Rural	\$ 10,000.00				
	Recreation Facilities	\$ 168,500.00	\$ -	\$ -	\$ (165,000.00)	\$ -
07-0000-2502	Reserve - Library - Infrastructure	\$ 18,155.00	\$ -			
	Library	\$ 18,155.00	\$ -	\$ -	\$ -	\$ -
01-0000-2555	Reserve - ED - Downtown Improvements	\$ -				
01-0000-2556	Reserve - ED - Signage	\$ -				
01-0000-2558	Reserve - ED - Downtown Parking	\$ -				
	Planning and Development	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2530	Reserve Fund - Recreation [Melancthon]	\$ 6,000.00				
01-0000-2532	Reserve Fund - Fire [Melancthon]	\$ 7,000.00				
01-0000-2547	Reserve Fund - Community Enhancement - Dundalk [Royalties]	\$ 49,000.00	\$ (27,500.00)	\$ (15,000.00)		
01-0000-2549	Reserve - Cemetery - Columbarium	\$ 2,400.00				
10-0001-3001	Dundalk Community Events - Equity Account	\$ -				
		\$ 64,400.00	\$ (27,500.00)	\$ (15,000.00)	\$ -	\$ -
	CAPITAL PURPOSES	\$ 1,670,303.00	\$ (27,500.00)	\$ (15,000.00)	\$ (2,301,750.00)	\$ -
	RESERVES	\$ 1,730,303.00	\$ (145,434.00)	\$ (45,000.00)	\$ (2,721,750.00)	\$ -

Township of Southgate						
Reserves, Deferred Revenue and Reserve Funds - 2022						
			2022 Budget			
Account Number	Account Name			Transfer to		
RESERVES			General Fund	General Fund (Special Projects)	Capital Fund	Reserve Fund
RESERVE FUNDS						
Capital Purposes						
09-0010-3001	Reserve Fund - Recreation - Olde Town Hall	\$ -				
09-0011-3001	Reserve Fund - Recreation - Arena	\$ -				
09-0014-3001	Reserve Fund - Recreation - Pool	\$ -				
09-0015-3001	Reserve Fund - Fire	\$ -			\$ (39,606.00)	
09-0016-3001	Reserve Fund - Cemetery	\$ -				
09-0018-3001	Reserve Fund - MNR Deposit Gravel Pit	\$ -				
09-0021-3001	Reserve Fund - Recreation - Macintyre Building	\$ -				
09-0022-3001	Reserve Fund - Southgate Community Vibrancy Fund [Solar]	\$ 75,000.00	\$ (27,500.00)	\$ (10,000.00)	\$ -	
09-0000-3001	RESERVE FUNDS	\$ 75,000.00	\$ (27,500.00)	\$ (10,000.00)	\$ (39,606.00)	\$ -
	RESERVES AND RESERVE FUNDS	\$ 1,805,303.00	\$ (172,934.00)	\$ (55,000.00)	\$ (2,761,356.00)	\$ -
DEFERRED REVENUE						
Obligatory Reserve Funds						
	DC Reserve - Administration Studies	\$ 29,880.00		\$ (56,400.00)		
	DC Reserve - Parks & Recreation	\$ 199,200.00			\$ (13,500.00)	
	DC Reserve - Library	\$ 19,920.00			\$ (13,500.00)	
	DC Reserve - Waste & Waste Related	\$ 3,320.00				
	DC Reserve - Transportation	\$ 488,040.00			\$ (1,430,000.00)	
	DC Reserve - Fire	\$ 69,720.00			\$ (280,000.00)	
	DC Reserve - Water	\$ 932,920.00			\$ (250,741.00)	
	DC Reserve - Wastewater	\$ 1,503,960.00				
	DC Reserve - Stormwater Management	\$ 73,040.00				
09-0012-3001	Development Charges	\$ 3,320,000.00	\$ -	\$ (56,400.00)	\$ (1,987,741.00)	\$ -
09-0013-3001	Reserve Fund - Recreation - Parkland	\$ -			\$ (31,500.00)	
09-0020-3001	Reserve Fund - Admin - Canada Community-Building Fund	\$ 233,233.00			\$ (220,000.00)	
		\$ 3,553,233.00	\$ -	\$ (56,400.00)	\$ (2,239,241.00)	\$ -
Other Revenue						
09-0024-3001	Reserve Fund - Rec - Auditorium	\$ -			\$ -	
09-0026-3001	Reserve Fund - OCIF-FC Grant	\$ -				
		\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-1121	Def Rev - Cannabis	\$ -				
01-0000-1125	Def Rev - Source Water Protection	\$ -				
01-0000-2103	Def Rev - General	\$ -				
07-0000-2103	Def Rev - Library	\$ -				
07-0000-2503	Def Rev - Library - Grants	\$ -				
09-0025-3001	Reserve Fund - CIP - County of Grey	\$ 20,000.00				
		\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
		\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
	DEFERRED REVENUE	\$ 3,573,233.00	\$ -	\$ (56,400.00)	\$ (2,239,241.00)	\$ -
	RESERVES, RESERVE FUNDS, AND DEFERRED REVENUE	\$ 5,378,536.00	\$ (172,934.00)	\$ (111,400.00)	\$ (5,000,597.00)	\$ -
				\$ (111,400.00)	\$ (5,000,597.00)	Per spreadsheets
				\$ -	\$ -	Variance

Township of Southgate				
Reserves, Deferred Revenue and Reserve Funds - 2022				
Account Number	Account Name		Ending Balance	Change
RESERVES				
Working Funds				
01-0000-2501	Reserve - Admin - Working Fund	\$ -	\$ 422,541.00	\$ -
	WORKING FUNDS	\$ -	\$ 422,541.00	\$ -
Tax Stabilization and emergency funds				
01-0000-2538	Reserve - Admin - Tax Stabilization - General	\$ (62,000.00)	\$ 944,393.26	\$ (62,000.00)
01-0000-2518	Reserve - Roads - Tax Stabilization - Winter Maintenance	\$ (41,754.00)	\$ 204,568.20	\$ (41,754.00)
01-0000-2514	Reserve - Roads - Tax Stabilization - Emergency Disaster	\$ -	\$ -	\$ -
	TAX STABILIZATION AND EMERGENCY FUNDS	\$ (103,754.00)	\$ 1,148,961.46	\$ (103,754.00)
Current Purposes				
01-0000-2503	Reserve - Admin - Modernization Funds	\$ (100,000.00)	\$ 348,919.37	\$ (100,000.00)
01-0000-2540	Reserve - Council - Election	\$ (30,000.00)	\$ 6,090.22	\$ (30,000.00)
	General Government	\$ (130,000.00)	\$ 355,009.59	\$ (130,000.00)
01-0000-2542	Reserve - Building - Operating Surplus	\$ (64,180.00)	\$ 829,993.90	\$ (64,180.00)
01-0000-2543	Reserve - Police - OPP Surplus	\$ -	\$ -	\$ -
	Protective Inspection	\$ (64,180.00)	\$ 829,993.90	\$ (64,180.00)
		\$ -	\$ -	\$ -
	Roadways	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
	Solid Waste	\$ -	\$ -	\$ -
01-0000-2502	Reserve - Public Health - Markdale Hospital New Build	\$ -	\$ 30,000.00	\$ 30,000.00
01-0000-2552	Reserve - Public Health - GBH Foundation "The Hospital Campaign"	\$ -	\$ 25,000.00	\$ -
01-0000-2552	Reserve - Public Health - Markdale Doctor Recruitment	\$ -	\$ 3,151.49	\$ -
01-0000-2553	Reserve - Public Health - Mount Forest Hospital ER Expansion	\$ -	\$ -	\$ -
	Health Services	\$ -	\$ 58,151.49	\$ 30,000.00
01-0000-2528	Reserve - Planning	\$ -	\$ 68,500.00	\$ 10,000.00
01-0000-2544	Reserve - ED - Community Improvement	\$ -	\$ 40,000.00	\$ 20,000.00
01-0000-2545	Reserve - Planning - LPAT	\$ -	\$ 51,196.00	\$ -
01-0000-2548	Reserve - ED - Industrial Land	\$ (270,000.00)	\$ 1,361,866.01	\$ (270,000.00)
01-0000-2557	Reserve - Admin - Strategic Plan	\$ -	\$ 42,993.83	\$ -
01-0000-2559	Reserve - ED - Horse & Buggy Trail	\$ -	\$ 4,500.00	\$ -
	Planning and Development	\$ (270,000.00)	\$ 1,569,055.84	\$ (240,000.00)
	CURRENT PURPOSES	\$ (464,180.00)	\$ 2,812,210.82	\$ (404,180.00)
Capital Purposes				
01-0000-2541	Reserve - Admin - Infrastructure	\$ -	\$ 178,287.49	\$ 50,250.00
09-0019-3001	Reserve Fund - Admin - Safe Restart	\$ -	\$ 219,187.57	\$ -
	General Government	\$ -	\$ 397,475.06	\$ 50,250.00
01-0000-2521	Reserve - Fire - Infrastructure	\$ (294,398.00)	\$ 0.08	\$ (294,398.00)
	Protective Inspection	\$ (294,398.00)	\$ 0.08	\$ (294,398.00)
01-0000-2509	Reserve - Roads - Roads	\$ -	\$ 264,000.00	\$ 264,000.00
01-0000-2516	Reserve - Roads - Equipment	\$ -	\$ -	\$ -
01-0000-2519	Reserve - Roads - Bridges	\$ -	\$ -	\$ -
01-0000-2534	Reserve - Roads - Parking	\$ -	\$ -	\$ -
	Roadways	\$ -	\$ 264,000.00	\$ 264,000.00

Township of Southgate				
Reserves, Deferred Revenue and Reserve Funds - 2022				
Account Number	Account Name		Ending Balance	Change
RESERVES				
01-0000-2505	Reserve - Wastewater - Infrastructure	\$ (1,658,620.00)	\$ 2,984,423.66	\$ (1,048,710.00)
	Wastewater	\$ (1,658,620.00)	\$ 2,984,423.66	\$ (1,048,710.00)
03-0000-2501	Reserve - Water - Infrastructure	\$ (163,732.00)	\$ 178,653.50	\$ 148,856.00
	Water	\$ (163,732.00)	\$ 178,653.50	\$ 148,856.00
01-0000-2515	Reserve - Solid Waste - Dundalk site	\$ -	\$ 57,500.00	\$ -
01-0000-2517	Reserve - Solid Waste - Equipment	\$ (20,000.00)	\$ 168,646.00	\$ 107,500.00
01-0000-2526	Reserve - Solid Waste - Proton Site	\$ -	\$ 45,278.69	\$ -
01-0000-2554	Reserve - Solid Waste - Egremont Site Rehab	\$ -	\$ 70,000.00	\$ 50,000.00
	Solid Waste	\$ (20,000.00)	\$ 341,424.69	\$ 157,500.00
01-0000-2539	Reserve - Public Health - Medical Clinic	\$ -	\$ 159,699.58	\$ -
01-0000-2508	Reserve - Cemetery - Infrastructure	\$ -	\$ 15,600.00	\$ 5,000.00
	Health Services	\$ -	\$ 175,299.58	\$ 5,000.00
01-0000-2523	Reserve - Recreation - Hopeville Park	\$ -	\$ 1,206.00	\$ -
01-0000-2533	Reserve - Recreation - Holstein Park	\$ -	\$ 6,786.76	\$ -
	Parks	\$ -	\$ 7,992.76	\$ -
01-0000-2504	Reserve - Recreation - Dundalk	\$ (165,000.00)	\$ 442,232.79	\$ (6,500.00)
01-0000-2510	Reserve - Recreation - Cedarville	\$ -	\$ -	\$ -
01-0000-2522	Reserve - Recreation - Swinton Park	\$ -	\$ -	\$ -
01-0000-2535	Reserve - Recreation - Dromore	\$ -	\$ -	\$ -
01-0000-2546	Reserve - Recreation - Rural	\$ -	\$ 123,161.83	\$ 10,000.00
	Recreation Facilities	\$ (165,000.00)	\$ 565,394.62	\$ 3,500.00
07-0000-2502	Reserve - Library - Infrastructure	\$ -	\$ 144,715.63	\$ 18,155.00
	Library	\$ -	\$ 144,715.63	\$ 18,155.00
01-0000-2555	Reserve - ED - Downtown Improvements	\$ -	\$ -	\$ -
01-0000-2556	Reserve - ED - Signage	\$ -	\$ 24,568.26	\$ -
01-0000-2558	Reserve - ED - Downtown Parking	\$ -	\$ 10,000.00	\$ -
	Planning and Development	\$ -	\$ 34,568.26	\$ -
01-0000-2530	Reserve Fund - Recreation [Melancthon]	\$ -	\$ 64,996.72	\$ 6,000.00
01-0000-2532	Reserve Fund - Fire [Melancthon]	\$ -	\$ 79,580.57	\$ 7,000.00
01-0000-2547	Reserve Fund - Community Enhancement - Dundalk [Royalties]	\$ (42,500.00)	\$ 248,928.81	\$ 6,500.00
01-0000-2549	Reserve - Cemetery - Columbarium	\$ -	\$ 9,600.00	\$ 2,400.00
10-0001-3001	Dundalk Community Events - Equity Account	\$ -	\$ 6,702.67	\$ -
		\$ (42,500.00)	\$ 409,808.77	\$ 21,900.00
	CAPITAL PURPOSES	\$ (2,344,250.00)	\$ 5,503,756.61	\$ (673,947.00)
	RESERVES	\$ (2,912,184.00)	\$ 9,887,469.89	\$ (1,181,881.00)

Township of Southgate				
Reserves, Deferred Revenue and Reserve Funds - 2022				
Account Number	Account Name		Ending Balance	Change
RESERVES				
RESERVE FUNDS				
Capital Purposes				
09-0010-3001	Reserve Fund - Recreation - Olde Town Hall	\$ -	\$ 2.47	\$ -
09-0011-3001	Reserve Fund - Recreation - Arena	\$ -	\$ 191,573.40	\$ -
09-0014-3001	Reserve Fund - Recreation - Pool	\$ -	\$ 62,891.86	\$ -
09-0015-3001	Reserve Fund - Fire	\$ (39,606.00)	\$ (0.26)	\$ (39,606.00)
09-0016-3001	Reserve Fund - Cemetery	\$ -	\$ 4,578.31	\$ -
09-0018-3001	Reserve Fund - MNR Deposit Gravel Pit	\$ -	\$ 2,092.40	\$ -
09-0021-3001	Reserve Fund - Recreation - Macintyre Building	\$ -	\$ 28,087.12	\$ -
09-0022-3001	Reserve Fund - Southgate Community Vibrancy Fund [Solar]	\$ (37,500.00)	\$ 215,088.55	\$ 37,500.00
09-0000-3001	RESERVE FUNDS	\$ (77,106.00)	\$ 504,313.85	\$ (2,106.00)
	RESERVES AND RESERVE FUNDS	\$ (2,989,290.00)	\$ 10,391,783.74	\$ (1,183,987.00)
DEFERRED REVENUE				
Obligatory Reserve Funds				
	DC Reserve - Administration Studies	\$ (56,400.00)	\$ 83,951.86	\$ (26,520.00)
	DC Reserve - Parks & Recreation	\$ (13,500.00)	\$ 1,140,577.54	\$ 185,700.00
	DC Reserve - Library	\$ (13,500.00)	\$ 60,004.20	\$ 6,420.00
	DC Reserve - Waste & Waste Related	\$ -	\$ 20,745.66	\$ 3,320.00
	DC Reserve - Transportation	\$ (1,430,000.00)	\$ 903,713.70	\$ (941,960.00)
	DC Reserve - Fire	\$ (280,000.00)	\$ 104,142.36	\$ (210,280.00)
	DC Reserve - Water	\$ (250,741.00)	\$ 2,911,609.70	\$ 682,179.00
	DC Reserve - Wastewater	\$ -	\$ 6,431,631.65	\$ 1,503,960.00
	DC Reserve - Stormwater Management	\$ -	\$ 368,067.46	\$ 73,040.00
09-0012-3001	Development Charges	\$ (2,044,141.00)	\$ 12,024,444.13	\$ 1,275,859.00
09-0013-3001	Reserve Fund - Recreation - Parkland	\$ (31,500.00)	\$ 35,027.25	\$ (31,500.00)
09-0020-3001	Reserve Fund - Admin - Canada Community-Building Fund	\$ (220,000.00)	\$ 13,233.00	\$ 13,233.00
		\$ (2,295,641.00)	\$ 12,072,704.38	\$ 1,257,592.00
Other Revenue				
09-0024-3001	Reserve Fund - Rec - Auditorium	\$ -	\$ -	\$ -
09-0026-3001	Reserve Fund - OCIF-FC Grant	\$ -	\$ 28,637.05	\$ -
		\$ -	\$ 28,637.05	\$ -
01-0000-1121	Def Rev - Cannabis	\$ -	\$ -	\$ -
01-0000-1125	Def Rev - Source Water Protection	\$ -	\$ -	\$ -
01-0000-2103	Def Rev - General	\$ -	\$ 50,333.03	\$ -
07-0000-2103	Def Rev - Library	\$ -	\$ -	\$ -
07-0000-2503	Def Rev - Library - Grants	\$ -	\$ -	\$ -
09-0025-3001	Reserve Fund - CIP - County of Grey	\$ -	\$ 80,000.00	\$ 20,000.00
		\$ -	\$ 130,333.03	\$ 20,000.00
		\$ -	\$ 158,970.08	\$ 20,000.00
	DEFERRED REVENUE	\$ (2,295,641.00)	\$ 12,231,674.46	\$ 1,277,592.00
	RESERVES, RESERVE FUNDS, AND DEFERRED REVENUE	\$ (5,284,931.00)	\$ 22,623,458.20	\$ 93,605.00

Township of Southgate						
Reserves, Deferred Revenue and Reserve Funds - 2021						
		2021 Projected		2021 Projected		
Account Number	Account Name	Opening Balance	Contribution from	Transfer to	Ending Balance	Change
RESERVES						
Working Funds						
01-0000-2501	Reserve - Admin - Working Fund	\$ 422,541.00	\$ -	\$ -	\$ 422,541.00	\$ -
	WORKING FUNDS	\$ 422,541.00	\$ -	\$ -	\$ 422,541.00	\$ -
Tax Stabilization and emergency funds						
01-0000-2538	Reserve - Admin - Tax Stabilization - General	\$ 1,002,832.36	\$ 68,393.90	\$ (64,833.00)	\$ 1,006,393.26	\$ 3,560.90
01-0000-2518	Reserve - Roads - Tax Stabilization - Winter Maintenance	\$ 202,750.20	\$ 43,572.00	\$ -	\$ 246,322.20	\$ 43,572.00
01-0000-2514	Reserve - Roads - Tax Stabilization - Emergency Disaster	\$ 50,000.00	\$ -	\$ (50,000.00)	\$ -	\$ (50,000.00)
	TAX STABILIZATION AND EMERGENCY FUNDS	\$ 1,255,582.56	\$ 111,965.90	\$ (114,833.00)	\$ 1,252,715.46	\$ (2,867.10)
Current Purposes						
01-0000-2503	Reserve - Admin - Modernization Funds	\$ 498,919.37	\$ -	\$ (50,000.00)	\$ 448,919.37	\$ (50,000.00)
01-0000-2540	Reserve - Council - Election	\$ 27,173.22	\$ 8,917.00	\$ -	\$ 36,090.22	\$ 8,917.00
	General Government	\$ 526,092.59	\$ 8,917.00	\$ (50,000.00)	\$ 485,009.59	\$ (41,083.00)
01-0000-2542	Reserve - Building - Operating Surplus	\$ 768,329.71	\$ 130,400.00	\$ (4,555.81)	\$ 894,173.90	\$ 125,844.19
01-0000-2543	Reserve - Police - OPP Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
	Protective Inspection	\$ 768,329.71	\$ 130,400.00	\$ (4,555.81)	\$ 894,173.90	\$ 125,844.19
		\$ -	\$ -	\$ -	\$ -	\$ -
	Roadways	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
	Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2502	Reserve - Public Health - Markdale Hospital New Build	\$ 340,000.00	\$ -	\$ (340,000.00)	\$ -	\$ (340,000.00)
01-0000-2552	Reserve - Public Health - GBH Foundation "The Hospital Campaign"	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -
01-0000-2552	Reserve - Public Health - Markdale Doctor Recruitment	\$ 3,151.49	\$ -	\$ -	\$ 3,151.49	\$ -
01-0000-2553	Reserve - Public Health - Mount Forest Hospital ER Expansion	\$ -	\$ -	\$ -	\$ -	\$ -
	Health Services	\$ 368,151.49	\$ -	\$ (340,000.00)	\$ 28,151.49	\$ (340,000.00)
01-0000-2528	Reserve - Planning	\$ 95,000.00	\$ 13,500.00	\$ (50,000.00)	\$ 58,500.00	\$ (36,500.00)
01-0000-2544	Reserve - ED - Community Improvement	\$ 18,000.00	\$ 2,000.00	\$ -	\$ 20,000.00	\$ 2,000.00
01-0000-2545	Reserve - Planning - LPAT	\$ 51,196.00	\$ -	\$ -	\$ 51,196.00	\$ -
01-0000-2548	Reserve - ED - Industrial Land	\$ 88,866.01	\$ 1,543,000.00	\$ -	\$ 1,631,866.01	\$ 1,543,000.00
01-0000-2557	Reserve - Admin - Studies (Strategic Plan, DC etc)	\$ 34,123.83	\$ 8,870.00	\$ -	\$ 42,993.83	\$ 8,870.00
01-0000-2559	Reserve - ED - Horse & Buggy Trail	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00	\$ -
	Planning and Development	\$ 291,685.84	\$ 1,567,370.00	\$ (50,000.00)	\$ 1,809,055.84	\$ 1,517,370.00
	CURRENT PURPOSES	\$ 1,954,259.63	\$ 1,706,687.00	\$ (444,555.81)	\$ 3,216,390.82	\$ 1,262,131.19
Capital Purposes						
01-0000-2541	Reserve - Admin - Infrastructure	\$ 87,407.49	\$ 40,630.00	\$ -	\$ 128,037.49	\$ 40,630.00
09-0019-3001	Reserve Fund - Admin - Safe Restart	\$ 180,187.57	\$ 39,000.00	\$ -	\$ 219,187.57	\$ 39,000.00
	General Government	\$ 267,595.06	\$ 79,630.00	\$ -	\$ 347,225.06	\$ 79,630.00
01-0000-2521	Reserve - Fire - Infrastructure	\$ 238,398.08	\$ 56,000.00	\$ -	\$ 294,398.08	\$ 56,000.00
	Protective Inspection	\$ 238,398.08	\$ 56,000.00	\$ -	\$ 294,398.08	\$ 56,000.00
01-0000-2509	Reserve - Roads - Roads	\$ 263,395.00	\$ -	\$ (263,395.00)	\$ -	\$ (263,395.00)
01-0000-2516	Reserve - Roads - Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2519	Reserve - Roads - Bridges	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2534	Reserve - Roads - Parking	\$ -	\$ -	\$ -	\$ -	\$ -
	Roadways	\$ 263,395.00	\$ -	\$ (263,395.00)	\$ -	\$ (263,395.00)
01-0000-2505	Reserve - Wastewater - Infrastructure	\$ 3,453,725.45	\$ 639,408.21	\$ (60,000.00)	\$ 4,033,133.66	\$ 579,408.21

Township of Southgate						
Reserves, Deferred Revenue and Reserve Funds - 2021						
		2021 Projected		2021 Projected		
Account Number	Account Name	Opening Balance	Contribution from	Transfer to	Ending Balance	Change
RESERVES						
	Wastewater	\$ 3,453,725.45	\$ 639,408.21	\$ (60,000.00)	\$ 4,033,133.66	\$ 579,408.21
03-0000-2501	Reserve - Water - Infrastructure	\$ (58,389.36)	\$ 312,587.86	\$ (224,401.00)	\$ 29,797.50	\$ 88,186.86
	Water	\$ (58,389.36)	\$ 312,587.86	\$ (224,401.00)	\$ 29,797.50	\$ 88,186.86
01-0000-2515	Reserve - Solid Waste - Dundalk site	\$ 57,500.00	\$ -	\$ -	\$ 57,500.00	\$ -
01-0000-2517	Reserve - Solid Waste - Equipment	\$ -	\$ 61,146.00	\$ -	\$ 61,146.00	\$ 61,146.00
01-0000-2526	Reserve - Solid Waste - Proton Site	\$ 45,278.69	\$ -	\$ -	\$ 45,278.69	\$ -
01-0000-2554	Reserve - Solid Waste - Egremont Site Rehab	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -
	Solid Waste	\$ 122,778.69	\$ 61,146.00	\$ -	\$ 183,924.69	\$ 61,146.00
01-0000-2539	Reserve - Public Health - Medical Clinic	\$ 116,749.58	\$ 42,950.00	\$ -	\$ 159,699.58	\$ 42,950.00
01-0000-2508	Reserve - Cemetery - Infrastructure	\$ 5,600.00	\$ 5,000.00	\$ -	\$ 10,600.00	\$ 5,000.00
	Health Services	\$ 122,349.58	\$ 47,950.00	\$ -	\$ 170,299.58	\$ 47,950.00
01-0000-2523	Reserve - Recreation - Hopeville Park	\$ 1,206.00	\$ -	\$ -	\$ 1,206.00	\$ -
01-0000-2533	Reserve - Recreation - Holstein Park	\$ 6,786.76	\$ -	\$ -	\$ 6,786.76	\$ -
	Parks	\$ 7,992.76	\$ -	\$ -	\$ 7,992.76	\$ -
01-0000-2504	Reserve - Recreation - Dundalk	\$ 331,752.79	\$ 135,500.00	\$ (18,520.00)	\$ 448,732.79	\$ 116,980.00
01-0000-2510	Reserve - Recreation - Cedarville	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2522	Reserve - Recreation - Swinton Park	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2535	Reserve - Recreation - Dromore	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2546	Reserve - Recreation - Rural	\$ 103,161.83	\$ 10,000.00	\$ -	\$ 113,161.83	\$ 10,000.00
	Recreation Facilities	\$ 434,914.62	\$ 145,500.00	\$ (18,520.00)	\$ 561,894.62	\$ 126,980.00
07-0000-2502	Reserve - Library - Infrastructure	\$ 93,879.63	\$ 32,681.00	\$ -	\$ 126,560.63	\$ 32,681.00
	Library	\$ 93,879.63	\$ 32,681.00	\$ -	\$ 126,560.63	\$ 32,681.00
01-0000-2555	Reserve - ED - Downtown Improvements	\$ 30,000.00	\$ -	\$ (30,000.00)	\$ -	\$ (30,000.00)
01-0000-2556	Reserve - ED - Signage	\$ 24,568.26	\$ -	\$ -	\$ 24,568.26	\$ -
01-0000-2558	Reserve - ED - Downtown Parking	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -
	Planning and Development	\$ 64,568.26	\$ -	\$ (30,000.00)	\$ 34,568.26	\$ (30,000.00)
01-0000-2530	Reserve Fund - Recreation [Melancthon]	\$ 52,996.72	\$ 6,000.00	\$ -	\$ 58,996.72	\$ 6,000.00
01-0000-2532	Reserve Fund - Fire [Melancthon]	\$ 65,580.57	\$ 7,000.00	\$ -	\$ 72,580.57	\$ 7,000.00
01-0000-2547	Reserve Fund - Community Enhancement - Dundalk [Royalties]	\$ 225,928.81	\$ 49,000.00	\$ (32,500.00)	\$ 242,428.81	\$ 16,500.00
01-0000-2549	Reserve - Cemetery - Columbarium	\$ 3,600.00	\$ 3,600.00	\$ -	\$ 7,200.00	\$ 3,600.00
10-0001-3001	Dundalk Community Events - Equity Account	\$ 6,702.67	\$ -	\$ -	\$ 6,702.67	\$ -
		\$ 354,808.77	\$ 65,600.00	\$ (32,500.00)	\$ 387,908.77	\$ 33,100.00
	CAPITAL PURPOSES	\$ 5,366,016.54	\$ 1,440,503.07	\$ (628,816.00)	\$ 6,177,703.61	\$ 811,687.07
	RESERVES	\$ 8,998,399.73	\$ 3,259,155.97	\$ (1,188,204.81)	\$ 11,069,350.89	\$ 2,070,951.16

Township of Southgate						
Reserves, Deferred Revenue and Reserve Funds - 2021						
		2021 Projected		2021 Projected		
Account Number	Account Name	Opening Balance	Contribution from	Transfer to	Ending Balance	Change
RESERVES						
RESERVE FUNDS						
Capital Purposes						
09-0010-3001	Reserve Fund - Recreation - Olde Town Hall	\$ 2.47	\$ -	\$ -	\$ 2.47	\$ -
09-0011-3001	Reserve Fund - Recreation - Arena	\$ 191,573.40	\$ -	\$ -	\$ 191,573.40	\$ -
09-0014-3001	Reserve Fund - Recreation - Pool	\$ 62,891.86	\$ -	\$ -	\$ 62,891.86	\$ -
09-0015-3001	Reserve Fund - Fire	\$ 39,605.74	\$ -	\$ -	\$ 39,605.74	\$ -
09-0016-3001	Reserve Fund - Cemetery	\$ 4,578.31	\$ -	\$ -	\$ 4,578.31	\$ -
09-0018-3001	Reserve Fund - MNR Deposit Gravel Pit	\$ 2,092.40	\$ -	\$ -	\$ 2,092.40	\$ -
09-0021-3001	Reserve Fund - Recreation - Macintyre Building	\$ 28,087.12	\$ -	\$ -	\$ 28,087.12	\$ -
09-0022-3001	Reserve Fund - Southgate Community Vibrancy Fund [Solar]	\$ 149,982.63	\$ 75,000.00	\$ (47,394.08)	\$ 177,588.55	\$ 27,605.92
09-0000-3001	RESERVE FUNDS	\$ 478,813.93	\$ 75,000.00	\$ (47,394.08)	\$ 506,419.85	\$ 27,605.92
	RESERVES AND RESERVE FUNDS	\$ 9,477,213.66	\$ 3,334,155.97	\$ (1,235,598.89)	\$ 11,575,770.74	\$ 2,098,557.08
DEFERRED REVENUE						
Obligatory Reserve Funds						
	DC Reserve - Administration Studies	\$ 82,991.86	\$ 29,880.00	\$ (2,400.00)	\$ 110,471.86	\$ 27,480.00
	DC Reserve - Parks & Recreation	\$ 755,677.54	\$ 199,200.00	\$ -	\$ 954,877.54	\$ 199,200.00
	DC Reserve - Library	\$ 57,964.20	\$ 19,920.00	\$ (24,300.00)	\$ 53,584.20	\$ (4,380.00)
	DC Reserve - Waste & Waste Related	\$ 14,105.66	\$ 3,320.00	\$ -	\$ 17,425.66	\$ 3,320.00
	DC Reserve - Transportation	\$ 1,357,633.70	\$ 488,040.00	\$ -	\$ 1,845,673.70	\$ 488,040.00
	DC Reserve - Fire	\$ 251,383.51	\$ 69,720.00	\$ (6,681.15)	\$ 314,422.36	\$ 63,038.85
	DC Reserve - Water	\$ 1,511,981.70	\$ 932,920.00	\$ (215,471.00)	\$ 2,229,430.70	\$ 717,449.00
	DC Reserve - Wastewater	\$ 3,423,711.65	\$ 1,503,960.00	\$ -	\$ 4,927,671.65	\$ 1,503,960.00
	DC Reserve - Stormwater Management	\$ 221,987.46	\$ 73,040.00	\$ -	\$ 295,027.46	\$ 73,040.00
09-0012-3001	Development Charges	\$ 7,677,437.28	\$ 3,320,000.00	\$ (248,852.15)	\$ 10,748,585.13	\$ 3,071,147.85
09-0013-3001	Reserve Fund - Recreation - Parkland	\$ 66,527.25	\$ -	\$ -	\$ 66,527.25	\$ -
09-0020-3001	Reserve Fund - Admin - Canada Community-Building Fund	\$ -	\$ 457,446.97	\$ (457,446.97)	\$ -	\$ -
		\$ 7,743,964.53	\$ 3,777,446.97	\$ (706,299.12)	\$ 10,815,112.38	\$ 3,071,147.85
Other Revenue						
09-0024-3001	Reserve Fund - Rec - Auditorium	\$ -	\$ -	\$ -	\$ -	\$ -
09-0026-3001	Reserve Fund - OCIF-FC Grant	\$ 28,637.05	\$ 236,674.00	\$ (236,674.00)	\$ 28,637.05	\$ -
		\$ 28,637.05	\$ 236,674.00	\$ (236,674.00)	\$ 28,637.05	\$ -
01-0000-1121	Def Rev - Cannabis		\$ -	\$ -	\$ -	\$ -
01-0000-1125	Def Rev - Source Water Protection	\$ -	\$ -	\$ -	\$ -	\$ -
01-0000-2103	Def Rev - General	\$ 50,333.03	\$ -	\$ -	\$ 50,333.03	\$ -
07-0000-2103	Def Rev - Library	\$ -	\$ -	\$ -	\$ -	\$ -
07-0000-2503	Def Rev - Library - Grants	\$ -	\$ -	\$ -	\$ -	\$ -
09-0025-3001	Reserve Fund - CIP - County of Grey	\$ 40,000.00	\$ 20,000.00	\$ -	\$ 60,000.00	\$ 20,000.00
		\$ 90,333.03	\$ 20,000.00	\$ -	\$ 110,333.03	\$ 20,000.00
		\$ 118,970.08	\$ 256,674.00	\$ (236,674.00)	\$ 138,970.08	\$ 20,000.00
	DEFERRED REVENUE	\$ 7,862,934.61	\$ 4,034,120.97	\$ (942,973.12)	\$ 10,954,082.46	\$ 3,091,147.85
	RESERVES, RESERVE FUNDS, AND DEFERRED REVENUE	\$ 17,340,148.27	\$ 7,368,276.94	\$ (2,178,572.01)	\$ 22,529,853.20	\$ 5,189,704.93



## **Staff Report FIN2022-007**

**Title of Report:** **FIN2022-007 2022 Donations, Grants and Funding**

**Department:** **Finance**

**Council Date:** February 2, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report FIN2022-007 2022 Donations, Grants, and Funding be received as information; and

**That** Council approve the application of the Dundalk District Agricultural Society for funding of \$2,500 for the 2022 Dundalk Fall Fair.

**Background:**

Policy #3, Grant/Donation Policy, was approved by By-law 2018-043 on April 4, 2018. As the Township of Southgate benefits from the support of Community Volunteer Organizations, Individuals or Groups that provide a service to the community or represents the Community at events, Policy #3 sets the process an applicant must follow when requesting the Township's financial support. The Policy distinguishes between donation requests, grant requests, and funding requests. The policy does not apply to requests for financial support from Hospitals.

The Township accepts and reviews Request for Donation applications once per calendar year for the financial period of January to December. The application deadline is December 1 for the following fiscal year. The Policy states that the Treasurer will evaluate the requests against the Policy and budget and make a recommendation to Council in January of each year. The evaluation process includes that:

- Consideration will be given to the total number of people reached by the requested donation.
- A higher weighting will be given to those donations that serve a larger number of the Township's citizens.
- Higher weighting will be given to organizations/activities with a high ratio of fundraising or self-finance.
- Higher ratings will be given to organizations with an established history of service to the community.
- The Township will not fund projects or services that duplicate services or activities already provided by the Township or other government agencies.
- The Township will not fund school activities which are already supported through school tax levy.
- The Township will not fund entertainment or social functions with no direct tangible benefit to the Township of Southgate.
- Not-for-profit organizations or groups shall provide prior year financial reports by the first day of March of the following year to the Township Treasurer to provide assurance the funds are historically used for their intended purposes as part of Council's consideration and final approval.

The Township accepts and reviews requests for funding or grants through-out the calendar year. Funding requests must be for one-time financial support from a not-for-profit community group or organization for a specific capital project where Council may consider approving 50% matching funding where there is demonstrated benefit to the public. Grant requests must be from a not-for-profit community group or organization for a capital project or service delivery event/program. Council may consider approving up to 100% of the funding request where there is demonstrated benefit to the Township of Southgate that supports the delivery of municipal services or that demonstrates an important benefit to the community.

All Donation, Funding and Grant applications are to be funded from Community Reserve Funds, which the Township of Southgate receives from the Eco-Park Royalties and the Samsung Solar.

In submitting the application for funding, each applicant agreed to the following Terms and Conditions:

In the event that a donation, funding or grant is awarded, the applicant agrees to the following:

1. The funds will be used for the purposes described in this application; and
2. To inform the Township of Southgate if the Funding or Grant capital or program delivery project is delayed or changed substantially for any reason;
3. Should the community event be cancelled that any financial support received by the applicant will be returned to the Township of Southgate within 30 days of cancellation; and
4. Should the capital or program Funding or Grant project not get completed or proceed that the applicant will return the funds awarded for the proposed project within 30 days of the decision not to proceed with the project; and
5. That within 60 days of the event(s) or project completion that a letter is sent to the Township of Southgate reporting the completion date and final invested costs to confirm the municipal Funding or Grant has been fully spent. If any funds remain unspent they must be returned to the municipality with the letter.

On January 19, 2022, Council passed the following resolution:

**Be it resolved that** Council receive Staff Report FIN2022-004 2022 Donations, Grants, and Funding be received as information; and

**That** Council approve the application of the Dundalk Dance Association for a \$500 donation to the 2022 Canadian Open Square Dancing, Step Dancing, Clogging and Fiddle Contest; and

**That** Council approve the application of the Optimist Club of Egremont for \$1,000 of funding towards fireworks for a July 1, 2022 celebration; and  
That Council approve a donation of \$100 to the Dundalk & District Food Bank Christmas Cheer program; and

**That** Council approve a donation of \$100 to the Holstein and District Christmas Hamper program.

**Staff Comments:**

The Dundalk District Agricultural Society confirmed that the \$2,500 received in 2020 was spent on entertainment at the 2021 Dundalk Fall Fair.

On January 13, 2022, the organization submitted a request for funding of up to \$2,500 for entertainment at the 2022 Dundalk Fall Fair.

**Financial Implications:**

The draft 2022 Budget anticipates \$25,000 for donations, funding and grants, funded from the Community Benefit Reserve Funds (Eco-Park and Southgate Solar).

On January 19, 2022, Council approved requests for donations and funding totalling \$1,700.

If Council approves the current \$2,500 funding request, \$20,800 of available funding would remain.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

**Concluding Comments:**

Staff recommends that Council approve the application of the Dundalk District Agricultural Society for a \$2,500 of funding for the 2022 Dundalk Fall Fair.

Respectfully Submitted,

**Dept. Head:**                      **Original Signed By**  
William Gott, CPA, CA, Treasurer

**CAO Approval:**                **Original Signed By**  
Dave Milliner, CAO

**Attachment:**                None



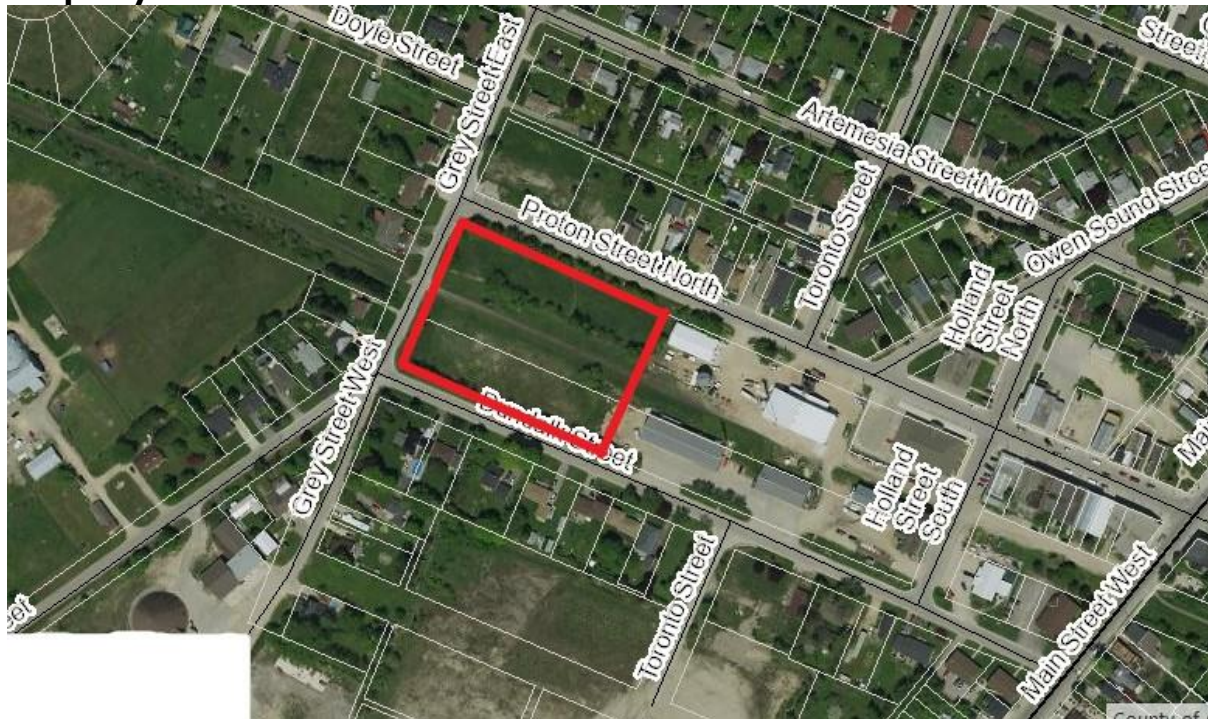
## **Staff Report PL2022-001**

**Title of Report:** PL2022-001 - C16-21-OPA2-21 Dundalk Medical Facility  
**Department:** Clerks  
**Branch:** Planning Services  
**Council Date:** February 2, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report PL2022-001 for information; and  
**That** Council consider approval of by-law 2022-005 adopting OPA 30 to the Township of Southgate Official Plan; and  
**That** Council consider approval of site specific zoning by-law 2022-006 for the medical facility lands.

**Property Location:**



**Subject Lands:**

The development lands are legally described as Con 2 WTSR, Pt Lots 229 and 230 and RP 6R9712 Pt 2(3.69acres), Con 2 WTSR Pt lots 229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1(2.2 acres).

The lands are comprised of a smaller 2.2 acre parcel that is owned by the Township of Southgate and a larger 3.69 acre parcel that is owned by the County of Grey and includes the 25m rail trail right of way. The lands are bounded by Dundalk Street and residential uses to the South, Grey Street and residential uses to the West, and Proton Street and residential uses to the North. To the East of the lands are industrial and public uses such as the Dundalk Fire Department and the Huron Bay Co-op facility.

### **The Proposal:**

The project involves the construction of a four storey, new health facility and accessory uses on the subject lands. The facility would service the local needs of the community and region. Much of the County portion of the subject lands are proposed to be a parking area for the health clinic as well as a trail head for parking and access to the rail trail. There will also be parking for horse and buggy for those members of the community that use horse drawn transportation.

In order to accommodate this proposal, the Township Official Plan requires an amendment to change the designation of the subject lands from Industrial and Open Space to the Downtown Commercial designation with an exception to allow for a medical clinic. This would be a natural extension of the downtown area on vacant land that still maintains the rail trail and respects the adjacent Residential uses.

Similarly, a zoning bylaw amendment is also required which will prescribe commercial uses appropriate to the site and specifically a medical clinic and hospice. Adjustments to certain site specific zone standards may also be required to accommodate setbacks and parking.

The effect of the site specific Official Plan Amendment is to redesignate the subject lands from Neighbourhood Area and Industrial to Downtown Commercial to facilitate the medical center use.

The effect of the zoning by-law amendment is to change the zone symbols on the subject property from Public Utility (PU) and Open Space (OS) to Commercial Exception (C2-500) to provide specific commercial uses, and site specific provisions for certain zone standards. The effect of the site specific Official Plan Amendment is to redesignate the subject lands from Neighbourhood Area and Industrial to Downtown Commercial to facilitate the medical center use.

**Background:**

Allan Madden of the South East Grey Community Health Center has been working with Township and County staff for over a year to bring this project to fruition. The initial stages involved preliminary designs and a selection process that looked at various properties and designs to determine if the subject site was suitable for the size of building that was proposed. The end result, was the creation of the preliminary site plan (Attachment #1) and the renderings (attachment 2) which show what the project could look like upon completion.

Following the initial design of the site plan, discussions took place over the next several months to formalize an agreement for the use and sale of the lands owned by the County. It was also discussed about maintaining the rail trail use and how best to integrate the trail into the design of the site. This resulted in including bends in the trail to reduce speeds and make the crossing of the trail safer from the parking area.

A public meeting was held on July 7<sup>th</sup> virtually where the project was presented to the Community and feedback gathered on the proposed Official Plan and Zoning by-law amendments.

The comments received to date from agencies include:

The County of Grey are generally supportive of the proposal and will provide more detailed comments at the site plan stage to ensure the design of the rail trail crossing is as safe as reasonably possible.

Township Public Works Department indicate that the road is an urban asphalt standard. Entrance permits will be required and the project is within wellhead protection area B, which is managed through education and outreach.

Enbridge Gas indicate that they have service lines in the area and should the proposed site plan impact these services, it may be necessary to terminate the gas service and relocate the line according to the new property boundaries. Any Service relocation required would be at the cost of the property owner.

One comment from the public has been received:

April Emms is concerned about what will happen with the rail trail and its impact on the use of that trail.

Comment: The rail trail has been maintained but curves have been added as a traffic calming measure to increase safety of the trail crossing. The Site Plan process will further refine and enhance safety of this crossing for pedestrians.

## **Provincial Policy Statement 2020**

The Provincial Policy Statement (PPS) has been reviewed in its entirety however only the most relevant policies of the Provincial Policy Statement have been reviewed below.

*"1.1.1 Healthy, liveable and safe communities are sustained by:*

*b) accommodating an appropriate affordable and market-based range and mix of residential types (including single-detached, additional residential units, multi-unit housing, affordable housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs;*

Comment: This policy promotes healthy communities by making sure that an appropriate range of not only housing by employment and institutional uses are provided for a community. The proposed medical center is a public service use that promotes and facilitates healthy communities

*g) ensuring that necessary infrastructure and public service facilities are or will be available to meet current and projected needs;"*

Comment: The growing population of Dundalk has required the current medical center in Dundalk to be expanded. The new medical center will ensure that there are medical services in Dundalk for the foreseeable future.

*"1.1.3.1 Settlement areas shall be the focus of growth and development."*

Comment: The project is within the Settlement area of Dundalk on full municipal services and complies with this policy.

## **"1.3 Employment**

*1.3.1 Planning authorities shall promote economic development and competitiveness by:*

*a) providing for an appropriate mix and range of employment, institutional, and broader mixed uses to meet long-term needs;*

*b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;*

*c) facilitating the conditions for economic investment by identifying strategic sites for investment, monitoring the availability and suitability of employment sites,*

*including market-ready sites, and seeking to address potential barriers to investment;*  
*d) encouraging compact, mixed-use development that incorporates compatible employment uses to support liveable and resilient communities, with consideration of housing policy 1.4; and*  
*e) ensuring the necessary infrastructure is provided to support current and projected needs.”*

Comment: The proposed medical center and its ancillary and accessory uses will be a place of employment and provide much needed services to Dundalk and surrounding area. It is close to other commercial and institutional amenities and provides much needed medical services to the Township.

*"1.3.2.4 Planning authorities may permit conversion of lands within employment areas to non-employment uses through a comprehensive review, only where it has been demonstrated that the land is not required for employment purposes over the long term and that there is a need for the conversion.”*

Comment: The County portion of the lands are historically designated as Industrial because of their proximity to the rail trail. These lands would be utilized for a parking area which does not sterilize them for future uses. The Township owned portion of the subject lands is designated as Neighbourhood area which can be located other places. It is these lands that would contain the Health Center which will be an employer with higher grade wages. In Staff's opinion It would be inappropriate to allow the portion of the subject lands that is designated industrial to be developed for an industrial use. Commercial and Institutional uses are still employment uses but are more compatible with the surrounding residences. For this reason, the proposal meets the intent of this policy. Furthermore, it removes neighbourhood area in favour of an employment designation being the Downtown Commercial Designation.

*"1.5.1 Healthy, active communities should be promoted by:*  
*a) planning public streets, spaces and facilities to be safe, meet the needs of pedestrians, foster social interaction and facilitate active transportation and community connectivity;”*

Comment: The rail trail has been maintained and incorporated into the design of this site. The location of the facility to the rail trail promotes walkability and active transportation. Furthermore a portion of the parking area has been set aside as a trail head for users of the rail trail. (Attachment 3)

Based on the above policies, the proposal is consistent with Provincial Policy.

## **Township of Southgate Official Plan**

### *4.2 Downtown Commercial*

#### *"4.2.1 Permitted Uses*

*Permitted uses shall be limited to:*

- i. Retail and service commercial uses, business, professional and administrative offices, financial institutions, hotels and motels, bus depots, day care facilities, private clubs, places of entertainment, eating establishments, dry cleaning establishments, funeral homes, motor vehicle repair or sales establishments and personal service shops;*
- ii. Public and private institutions and public uses; and*
- iii. All forms of residential development."*

#### **Comment:**

The current site is designated as Industrial and Neighbourhood Area which does not permit the proposed medical facility so an official Plan amendment is required. The Downtown Commercial designation of the Official Plan best suits the proposed use however a site specific amendment will include specific wording for the use.

The permitted uses of section 4.2.1 include retail and service commercial uses as well as professional offices and public and private institutional uses. While it could be interpreted that a medical center and its accessory uses are permitted within the list of permitted uses, the Township felt that specifically adding the medical center would add clarity to the Official Plan.

#### *4.2.2 Development Policies*

*The maintenance and improvement of the downtown commercial core area is a primary objective of this Official Plan. New development in the commercial core shall maintain and/or enhance the existing character of the downtown. The following policies shall be considered:*

- i. Commercial core areas should remain as compact as possible in order to facilitate easy pedestrian access to stores and facilities.*

The proposed site is the only site within Dundalk that is close to the commercial downtown that can still accommodate parking and a building of this size.

- ii. The development of diverse, compatible land uses shall be encouraged.*

A medical center is a vital part of the community and will compliment the other commercial uses such as the pharmacy within the Downtown area.

*iii. New commercial development should endeavour to maintain the historical built form and architecture of the downtown core.*

The built form and architecture of the project will be addressed at the site plan stage.

*iv. To provide for the rejuvenation of the downtown core by encouraging the expansion of and reconditioning of existing buildings to accommodate commercial ventures.*

The proposal will develop a vacant site that has never been developed. As noted previously this was the only site suitable for the size and scale of the building being proposed.

*v. The maximum use of existing buildings in the downtown core to accommodate a range of uses by promoting the use of existing buildings and conversions to promote vitality and variety.*

Again the proposal is to utilize a large vacant lot that has been historically vacant.

*vi. All forms of residential development shall be encouraged, with emphasis on multiple type forms.*

The proposal does not have any residential development other than the option for a hospice to be located within the building.

*vii. The preservation of the cultural and historic features that exist in the downtown core by promoting commercial ventures to locate within existing buildings.*

The proposal will not harm any cultural features of the downtown core.

*viii. The establishment of a positive pedestrian-oriented streetscape.*

The site will have sidewalks as well as a landscaped connection and crossing of the rail trail lands to the parking area.

Based on the above , it is appropriate for the lands to be designated from Industrial and Neighbourhood Area to downtown commercial to facilitate the construction of a new medical center.

### **Township of Southgate Zoning By-law**

The site is currently zoned Public Utility and Open Space. To facilitate the change in use it is proposed that it be designated as a C2 exception which will provide relief from a number of provisions in the bylaw. The provisions requiring relief are shown in the table below.

C2 zone provisions	Existing	Proposed
Min lot area	None	N/A
Min lot frontage	None	N/A
Min lot coverage	40%	40%
Min Front yard setback	7.5m	5.5m
Minimum Interior Yard Setback	3.0m	2.7m
Minimum Exterior Yard Setback	6m	3m
Minimum Rear Yard Setback	10m	10m
Maximum building height	11m	11m
Rear yard Setback for an accessory structure	7m	1.5

Including the buggy spaces the site has 91 spaces with 11 of those being on the trail head portion of the site and 5 being buggy parking. There are also 8 on street parking spaces provided. Because not all of the uses are 100% know at this time for the project the bylaw will also recognize that 80 parking spots will meet the requirements of the C2 zone uses and the proposed exception for the medical center.

With the above changes the proposal will be able to move to the site plan stage and be accommodated on the new use and implement the proposed official plan amendment.

### Concluding Comments:

The project will be on full municipal services and generate employment in the form of doctors, nurses and other specialists as well as the accessory uses that may be associated with the project such as a hospice or other.

The project appears to be a good fit for the area and meets the intent of the Provincial Policy Statement and the Policies of the Township Official Plan. The proposed zoning amendment is appropriate and implements the proposed Official Plan Amendment. Based on the above by-law2022-005 should be approved adopting the Official Plan Amendment. By-law 2022-006 for the changes to the Comprehensive zoning bylaw to implement the proposed Official Plan Amendment, is appropriate for the area and meets the intent of the policies.

Respectfully Submitted,



**Municipal Planner:** *Original Signed By*  
Clinton Stredwick, BES, MCIP, RPP

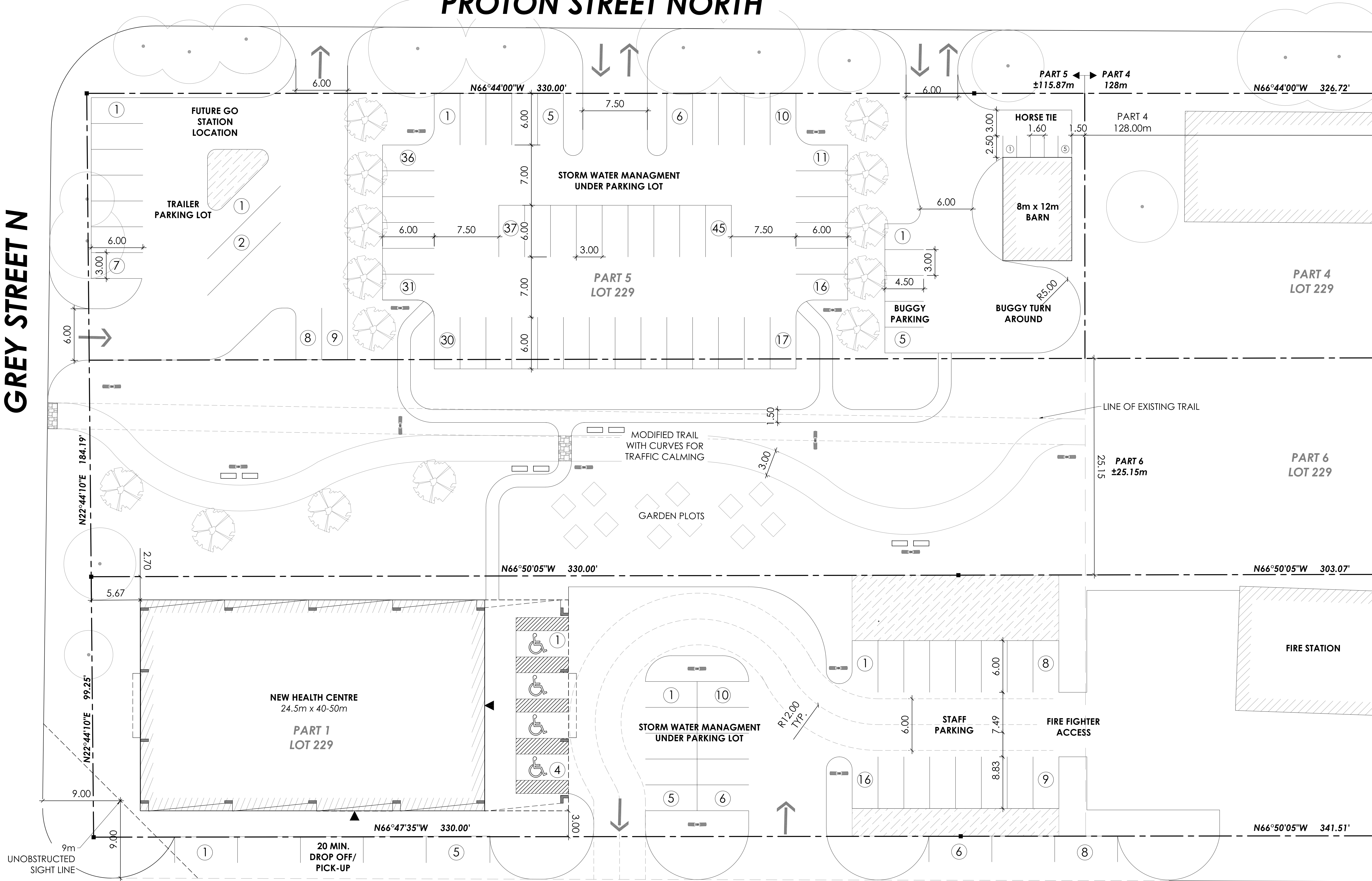
**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

1. Site Plan
2. Renderings
3. Registered Survey

GREY STREET N

PROTON STREET NORTH



DRAWING NOTES:

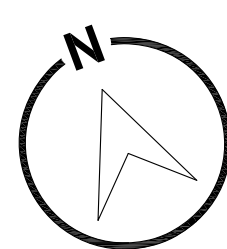
1. This drawing is the exclusive property of Lloyd Hunt, Architect and the reproduction of any part without prior written consent of this office is strictly prohibited.
2. The contractor shall verify all dimensions, levels, and datums on site and report any discrepancies or omissions to this office prior to construction.
3. This drawing is to be read and understood in conjunction with all other plans and documents applicable to this project.
4. Do not scale the drawings.

NO.	ISSUE / REVISION	DATE
1	PRELIMINARY SITE PLAN "SCHEME A"	20.04.20
2	PRELIMINARY SITE PLAN "SCHEME B"	20.04.27
3	UPDATED WITH LEGAL INFORMATION	20.05.01
4	SITE PLAN REVISIONS	20.05.11

KEY PLAN:

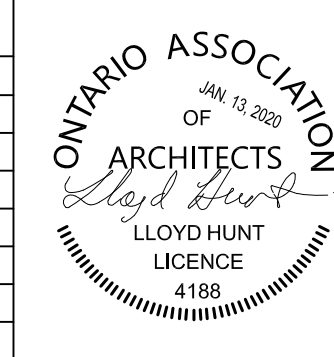


TRUE NORTH:



PARKING SUMMARY

PARKING DESIGNATION	NUMBER OF PARKING SPACES
PUBLIC PARKING LOT	45 SPACES
TRAILER PARKING LOT	9 SPACES
BUGGY PARKING LOT	5 SPACES
STAFF PARKING LOT	26 SPACES
ROAD SIDE PARKING	8 SPACES
BARRIER FREE PARKING	4 SPACES
TOTAL: 97 SPACES	



SITE PLAN		
Drawn By E.B.	Checked By L.H.	Drawing No. SP-01
Scale 1:200	Project No. 20.587	



















**Amendment No. 30  
to the Township of Southgate  
Official Plan**

DUNDALK MEDICAL CENTER

FEBRUARY 2022

## **The Corporation of the Township of Southgate**

### **By-law 2022-005**

Being a by-law to adopt Amendment No. 30 to the Township of Southgate Official Plan affecting the lands described as Con 2 WTSR, Pt Lots 229 and 230 and RP 6R9712 Pt 2(3.69acres), Con 2 WTSR Pt lots 229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1(2.2 acres) within the Township of Southgate.

The Council of the Township of Southgate, in accordance with the provisions of Sections 17 and 21 of the Planning Act, R.S.O. 1990, as amended, hereby enacts as follows:

1. Amendment No. 30 to the Township of Southgate Official Plan is hereby adopted.
2. This by-law shall come into force and take effect on the day of approval by the County of Grey.

Enacted and passed this 2<sup>nd</sup> day of February 2022.

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John Woodbury, Mayor

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Lindsey Green, Clerk

# Schedule A-1

## Amendment No 30

To the Township of Southgate Official Plan

Adopted by the Corporaton of the Township of Southgate on

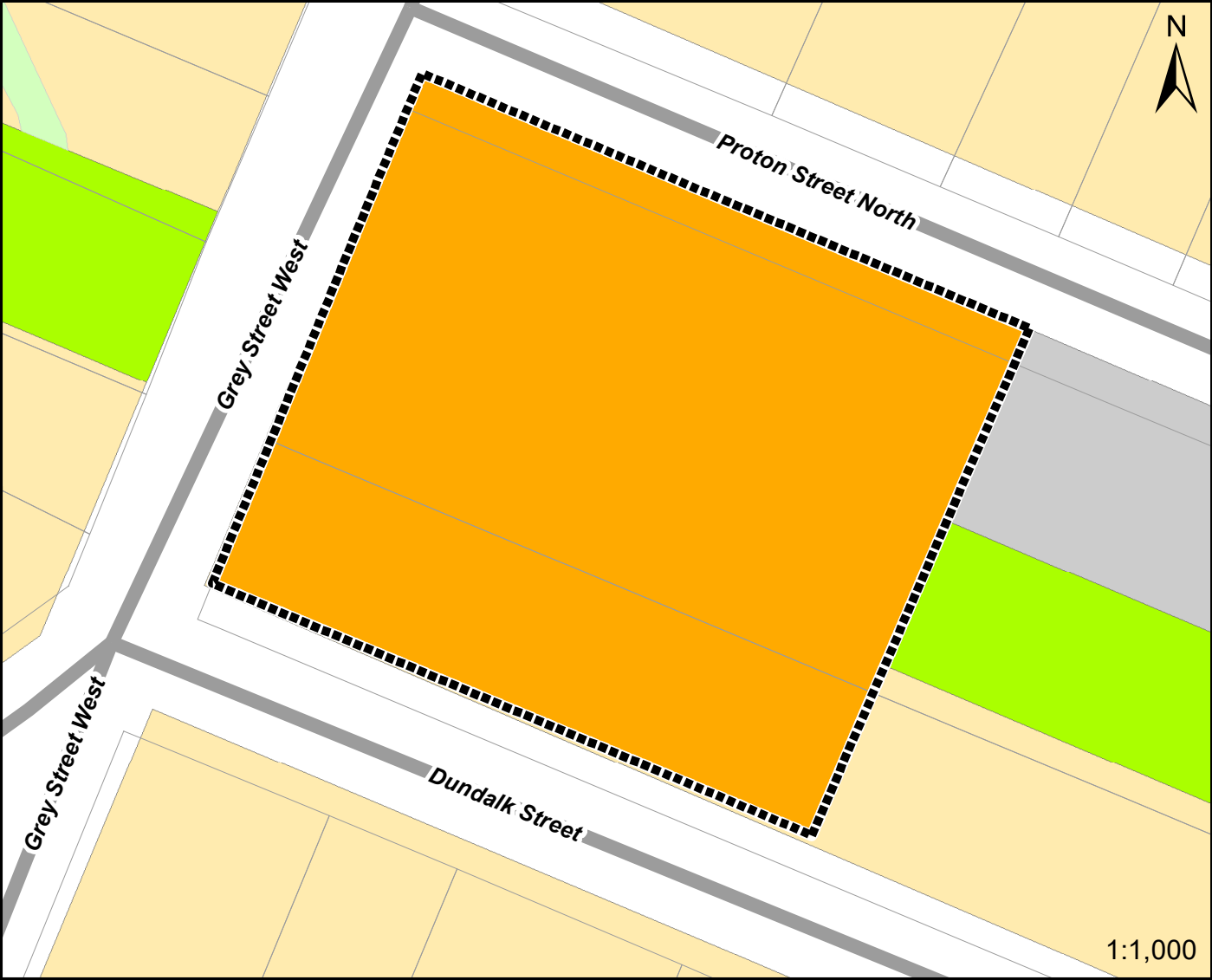
Date: \_\_\_\_\_

Signed: \_\_\_\_\_

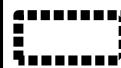


John Woodbury, Mayor



\_\_\_\_\_

Lindsey Green, Clerk



### LEGEND

-  Lands Subject to Amendment
-  Neighbourhood Area
-  Downtown Commercial

-  Public Space
-  Industrial

**Amendment No. 30  
to the  
Township of Southgate Official Plan**

**Index**

**Part A – The Preamble**

The Preamble provides an explanation of the proposed amendment including the purpose, location, and background information, but does not form part of this amendment.

**Part B – The Amendment**

The Amendment describes the changes and/or modifications to the Township of Southgate Official Plan which constitutes Official Plan Amendment Number 30.

**Part C – The Appendices**

The appendices attached hereto do not constitute part of this amendment. These appendices contain background data, planning considerations and public involvement associated with this amendment.

## **Part A – The Preamble**

### **Purpose**

The purpose of the Official Plan Amendment is to change the designation of the subject lands from Industrial and Open Space to the Downtown Commercial designation with an exception to allow for a medical clinic.

### **Location**

The property subject to this amendment is legally described as Con 2 WTSR, Pt Lots 229 and 230 and RP 6R9712 Pt 2(3.69acres), Con 2 WTSR Pt lots 229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1(2.2 acres) within the Geographic Village of Dundalk in the Township of Southgate, County of Grey. The site has frontage along Dundalk Street, Grey Street and Proton Street North. The Grey County Rail Trail also bisects the subject lands. The lands are currently vacant. The extent of the amendment is shown on Schedule A-1 attached hereto.

### **Basis**

This amendment is being considered as a result of the partnership with the South East Grey Community Health Center (SEGCHC), The County of Grey and The Township of Southgate. The SEGCHC has been looking for a suitable location to build and expand its services in the area. The SEGCHC approached the Township with the request and the Township was able to provide lands currently owned by the Township. Additional lands were required to address parking considerations and the County of Grey entered the collaboration to provide the adjacent lands for parking for the new facility. The subject lands currently are designated “Industrial and Neighbourhood Area” in the Township Official Plan as shown on Map 1 to Schedule A in the Township of Southgate Official Plan. The Township of Southgate Official Plan also identifies that the site is subject to the Urban Community of Dundalk Official Plan policies. An Official Plan Amendment is required to redesignate the lands as part of the Downtown Commercial designation. The Official Plan Amendment will facilitate the development of the medical center that will service the surrounding Dundalk community and wider Township of Southgate.

### **Other Approvals**

In addition to the Southgate Official Plan Amendment, the Township has submitted an application to amend Zoning By-law 19-2002 being application C16-21.

### **Supporting Information**

Reports prepared in support of the application include: Township Staff Report PL2022-001 and Draft Site Plan for the facility.

## **Part B – The Amendment**

All of this part of the document entitled **Part B – The Amendment**, consisting of the following text and schedule map constitutes Amendment No.30 to the Township of Southgate Official Plan.

### **Details of the Amendment**

The Township of Southgate Official Plan is hereby amended as follows:

1. **That** Schedule "A" of the Township of Southgate Official Plan is hereby amended by changing the land use designation on those lands described as Con 2 WTSR, PT Lots 229 and 230 and RP 16 R9712 Pt 2 (3.69 acres), and Con 2 WTSR Lots 229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1 (2.2 acres) within the Township of Southgate and illustrated on the Schedule "A-1" attached hereto, from "Industrial and Neighbourhood Area" to "Downtown Commercial with Exceptions".
2. **That** Notwithstanding Section 4.2.1 A medical center, Clinic, Hospice and accessory structures associated with parking are additional permitted within the designation.

### **Implementation and Interpretation**

Subsequent to the adoption of this Amendment, Council will pass a by-law amending Zoning By-law No.19-2002 as amended, as it relates to the subject site by rezoning these lands to General Commercial exception 500 (C2-500) zone. The provisions of the Official Plan, as amended from time to time, shall apply in regard to this Amendment

## **Part C – The Appendices**

The following Appendices do not constitute part of Amendment No. 30 but are included as information supporting the Amendment.

- Appendix A      Supporting documents and reports including: [Site Plan Prepared by Lloyd Hunt](#), [Survey of Rail lands and surrounding area](#).
- Appendix B      [Minutes of the Virtual Public Meeting July 7, 2021, 9am](#)
- Appendix C      [Township of Southgate Planning Report PL 2021-055](#)  
[Township of Southgate Planning Report PL2022-001](#)

## The Corporation of the Township of Southgate By-law Number 2022-006

being a by-law to amend the Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law"

**WHEREAS** the Council of the Corporation of the Township of Southgate has reviewed a recommendation to amend the Zoning By-law and has approved the recommendation; and

**WHEREAS** the Council of the Corporation of the Township of Southgate wishes to implement uses of Official Plan Amendment 30 to facilitate the development of a medical center; and

**WHEREAS** authority is granted pursuant to section 34 of the Planning Act, R.S.O. 1990 to enact such amendments;

**NOW THEREFORE** Zoning By-law No. 19-2002, is hereby amendment as follows:

1. **"That** Schedule "20" to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbols on a portion of the lands described as Con 2 WTSR, PT Lots 229 and 230 and RP 16 R9712 Pt 2 (3.69 acres), and Con 2 WTSR Lots 229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1(2.2 acres) Village of Dundalk, in the Township of Southgate and shown on Schedule "A", affixed hereto, from:

- **Public Utility (PU) and Open Space (OS) to General Commercial Exception (C2-500)**

2. **That** section 33 is hereby amended by adding the following:

C2-500 That in addition to the provisions of Section 16, the following additional provisions shall apply on lands zoned C2-500

- a) A community health center which included medical officers and other supportive and ancillary uses
- b) A residential Hospital
- c) The minimum front yard setback shall be 5m
- d) The minimum interior side setback shall be 2.5m
- e) The minimum exterior side setback shall be 3m
- f) The required parking for the permitted uses within this zone shall be 80 spaces. A loading space is not required
- g) Accessory structures shall be permitted 1.5m from the rear lot line

3. **That** this By-law shall take force and come into effect upon approval of the Official Plan Amendment #30, to the Township of Southgate Official Plan, by the County of Grey.

**Read** a first, second, and third time and finally passed this 2<sup>nd</sup> day of February 2022.

---

John Woodbury – Mayor

---

Lindsey Green - Clerk

### **Explanatory Note**

This by-law applies only to those lands described as Con 2 WTSR, Pt Lots 229 and 230 and RP 16R9712 Pt 2(3.69acres), Con 2 WTSR Pt lots 229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1(2.2 acres) geographic village of Dundalk, in the Township of Southgate. The purpose of the zoning bylaw amendment is to prescribe commercial uses appropriate to the site and specifically a medical clinic and hospice. Adjustments to certain site specific zone standards are required to accommodate setbacks and parking.

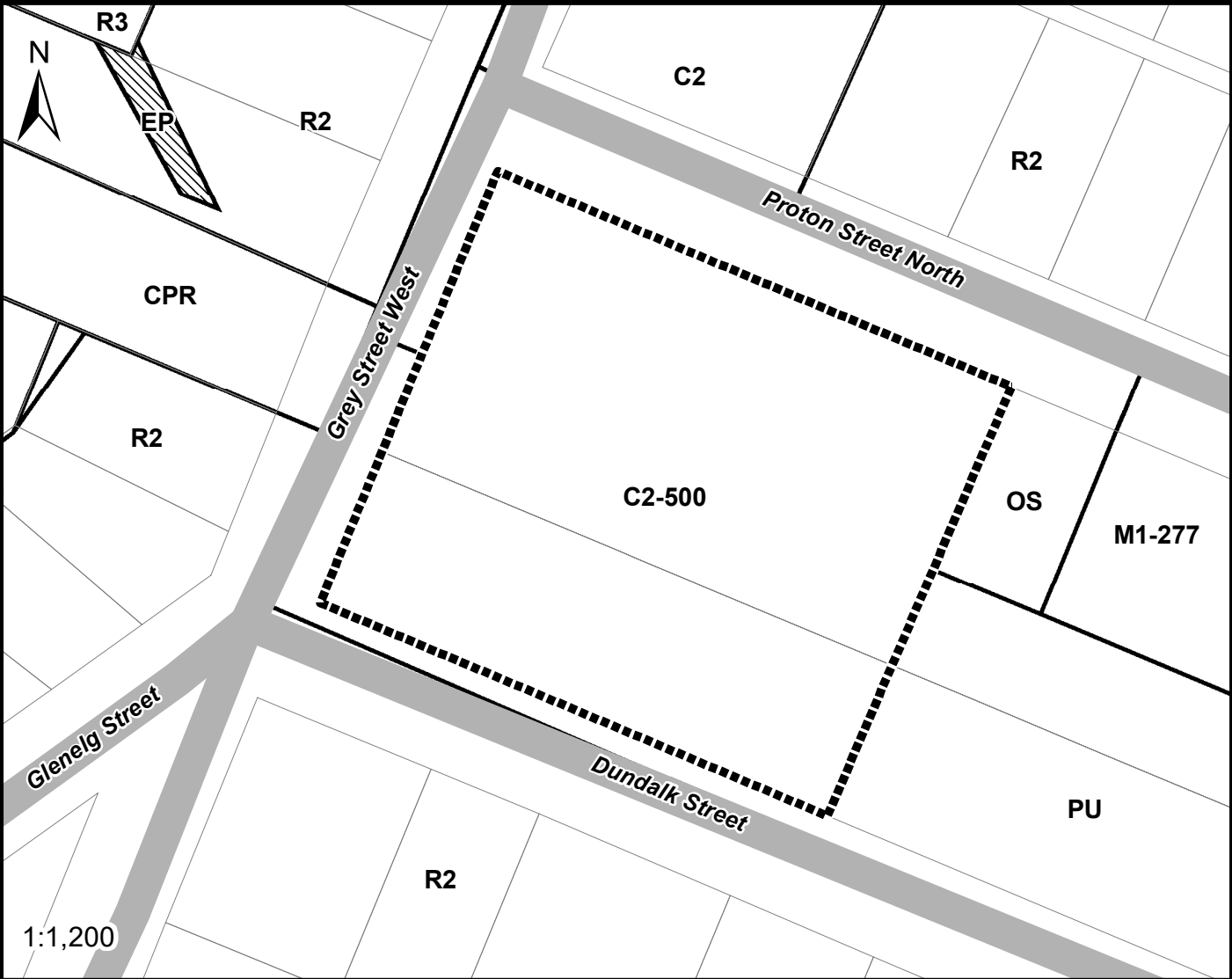
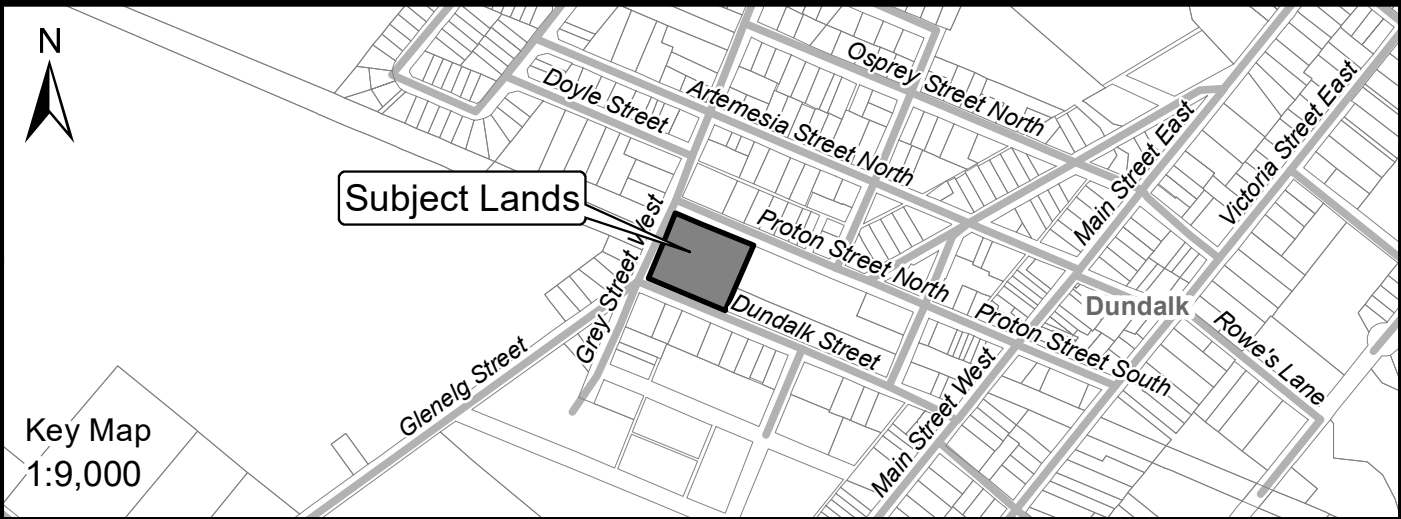
The effect of the zoning by-law amendment is to change the zone symbols on the subject property from Public Utility (PU) and Open Space (OS) to Commercial Exception (C2-500) to provide specific commercial uses, and site specific provisions for certain zone standards.



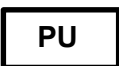

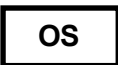

Schedule "A"  
By-Law No. 2022-006  
Amending By-Law No. 19-2002

Township of Southgate  
Geographic Village of Dundalk

Date Passed: February 22, 2022

Signed: \_\_\_\_\_  
John Woodbury, Mayor  
Lindsey Green, Clerk



Legend	
	Subject Lands
	General Commercial
	Public Utility
	Residential Type 2
	Open Space
	Environmental Protection



## **Staff Report PL2022-008**

**Title of Report:** PL2022-008-C32-21 Harper Homes Inc  
**Department:** Clerks  
**Branch:** Planning Services  
**Council Date:** February 2, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report PL2022-008 for information; and  
**That** Council consider approval of By-law 2022-013.

**Property Location: 224231 Southgate Road 22**



**Subject Lands:** The subject lands are known as Con. 18 S Pt lot 16, Geographic Township of Egremont, Township of Southgate. Known municipally as 224231 Southgate Road 22. They are approx. 0.8 acres in size.

**The Purpose** of the zoning bylaw amendment is to implement a condition of consent and recognize a reduced lot area. The zoning amendment will reduce the lot area requirement from 2000m<sup>2</sup> to 1450m<sup>2</sup>.

**The Effect** of the proposed zoning by-law amendment would be to change the zone symbol on a portion of the subject lands from R5 to R5 exception (R5-507) to recognize the reduced lot area.

## **Background**

A consent applications B11 was approved November 24 2021 and as a condition of consent a Zoning Bylaw amendment is required to recognize a reduced lot area on the severed and retained lands. The consent file B11-2021 is available at the following link:

<https://www.southgate.ca/en/municipal-services/planning-applications-public-notices.aspx#B11-21-Harper-Homes-Inc->

A Public meeting was held virtually on January 19, 2022. Supporting documents and comments posted on the website are available at:

<https://www.southgate.ca/en/municipal-services/planning-applications-public-notices.aspx#C32-21-Harper-Homes-Inc-Associated-with-B11-21>

The Comments received to date on the consent applications are as follows:

Public Works Department indicates that the lots are on a rural asphalt road. 1 entrance exists and the property is part of the Dromore Municipal Drainage works

SVCA finds the consent acceptable to SVCA staff. The SVCA does not have any additional comments from the comments submitted as part of the consent process.

The County has no concerns provided adequate and safe servicing can be ensured to the subject property.

The County requests notice of any decision rendered with respect to this application.

No comments have been received from members of the public.

## **Financial Implications:**

### **Staff Review**

Staff reviewed this application based on the Planning Act, the Provincial Policy Statement (PPS), Southgate Official Plan and the Zoning By-law.

### **The Provincial Policy Statement 2020 (PPS)**

All applications must be reviewed against Provincial, County and Township policy and all applications must be consistent with those policies. The lands are considered to be within a rural settlement area within the PPS and the Official Plan.

Note that while all policies in the PPS and Official Plans were reviewed only the most relevant, being the consent policy, is discussed below.

Section 1.1.3 addresses policies toward settlement area, both urban and rural. The first policy indicates that *Settlement areas* shall be the focus of growth and

development. This policy clearly directs growth of this nature away from the rural areas toward settlement areas such as Dromore.

The PPS also encourages growth that is appropriate for the servicing level and that is adjacent to existing development. The proposal would meet this test as it is considered to be infill development with existing development on either side and across the road that is all within the settlement area. The lot size is comparable with other lots within the settlement all of which are on private services without issue.

The proposed consents conform to the Provincial Policy Statements.

The County of Grey has already commented on conformity with the County official Plan and with the provision of sufficient servicing, it would appear that the proposal conforms to the County Official Plan.

**The Township Official Plan** designates the subject lands as Village Community within the Township Official Plan. The Township anticipates limited growth in these areas during the life of the Official Plan.

The proposed residential lots are a permitted use. Section 5.3.2 requires that the maximum density within the settlement area shall be 1 unit per acre.

The entire settlement area of Dromore is 51 acres. Currently there are 27 lots within the settlement area. This allows room for up to 24 more units throughout the settlement area. Based on this, the addition of one additional unit will meet the maximum density provision of 1 unit per acre within the settlement area.

The proposal is consistent with the Township Official Plan

## **Zoning**

The subject lands are currently zoned Residential type 5 (R5). The both the lands to be severed and the lands to be retained will need to be rezoned with an exception zone to account for the reduced lot area proposed. The current minimum lot size is 2000m<sup>2</sup> however the proposed lot sizes will be 1618m<sup>2</sup>. All other provisions of the by-law would continue to apply. A zoning by-law amendment will be required as a condition of approval to meet the new minimum lot sizes .

The lots will now be zoned as Residential Type 5 exception (R5-507)

The Township has no issues with the requested zoning amendment to implement the consent. The lots sizes meet the intent of the zoning by-law in that they are similar to other lots in the area and can be adequately serviced on private services.

**Site Inspection** A site visit was not conducted for this application.

**Conclusions** The application is consistent with the Provincial Policy Statement, County of Grey Official Plan and Township official Plan. Staff are supportive of the proposal and recommend the application be approved.

Respectfully Submitted,

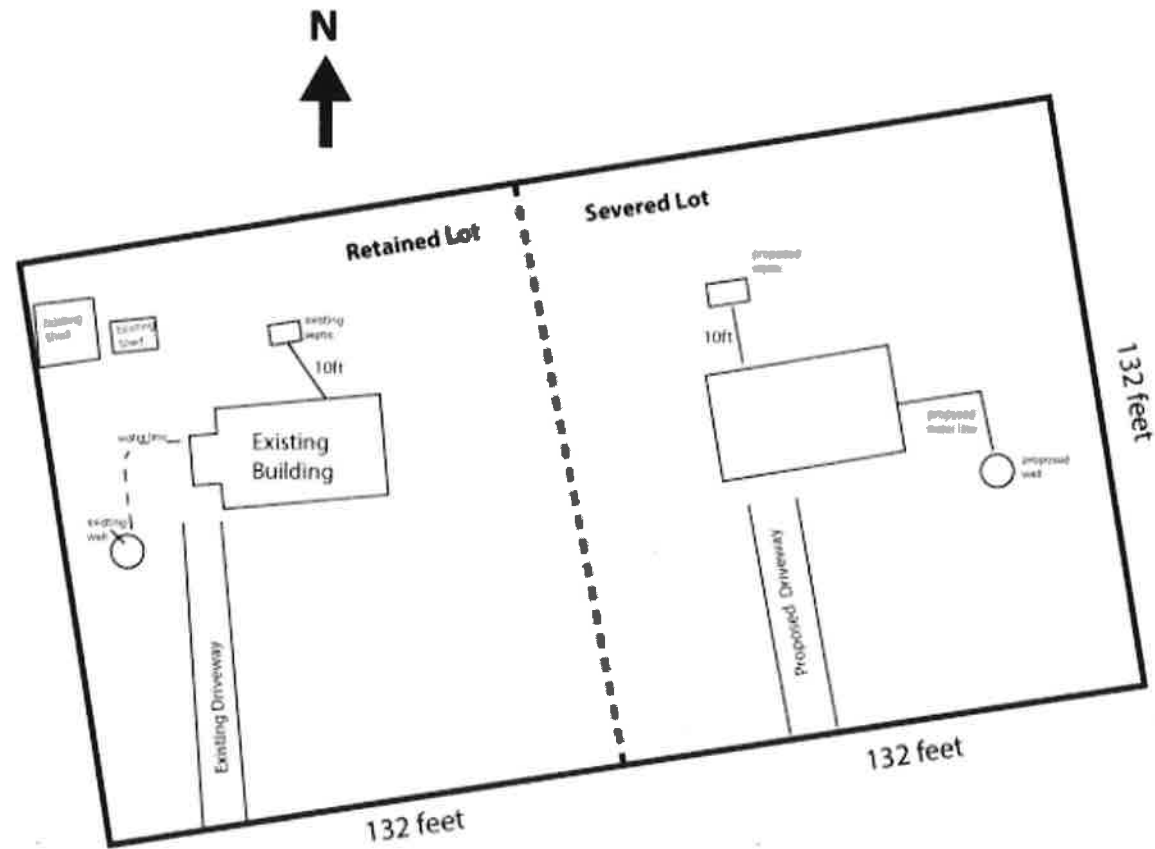
**Municipal Planner:** *Original Signed By*  
Clinton Stredwick, BES, MCIP, RPP



**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

1. [PL2021-100](#)
2. Consent Sketch for B11-2021



The Corporation of the Township of Southgate  
By-law Number 2022-013

being a by-law to amend Zoning By-law No. 19-2002, entitled the  
"Township of Southgate Zoning By-law"

**Whereas** the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002; and

**Whereas** pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities.

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** Schedule "11" to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbols on the lands described as CON 18 S PT lot 16, geographic Township of Egremont, in the Township of Southgate and shown on Schedule "A", affixed hereto, from:
  - **Residential Type 5 (R5) to Residential Type 5 exception (R5-507)**
2. **That** Section 33 to By-law No. 19-2002 is hereby amended by adding section 33.507 with the following:

<b>"33-507 Con 18, SPT Lot 16 (Egremont)</b>	<b>R5-507</b> Notwithstanding the provisions of Sections 12 or any other provisions to the contrary, the land zoned R5-507 and shown on Schedule 1, shall be subject to the following provisions.
--	---

a) Minimum lot area 1400m<sup>2</sup>

3. **That** Schedule "A" and all other notations thereon are hereby declared to form part of this by-law; and
4. **That** this by-law shall come into force and take effect upon being passed by Council subject to any approval necessary pursuant to the Planning Act R.S.O. 1990, as amended.

**Read** a first, second, and third time and finally passed this 2<sup>nd</sup> day of February 2022.

\_\_\_\_\_  
John Woodbury – Mayor

\_\_\_\_\_  
Lindsey Green – Clerk

### **Explanatory Note**

This by-law applies only to those lands described as CON 18 SPT Lot 16 Geographic Township of Egremont, in the Township of Southgate. The zoning by-law amendment is to implement a condition of consent and zone the severed and retained lots from Residential Type 5 to Residential Type 5 exception (R5-507) zone.

**The Effect** of the zoning by-law amendment is to change the zoning symbol on the property from Residential Type 5 (R5) to Residential Type 5 exception (R5-507).

The Township of Southgate Official Plan designates the subject lands Village Community.

Schedule "A"

By-Law No. 2022-013

Amending By-Law No. 19-2002

Township of Southgate

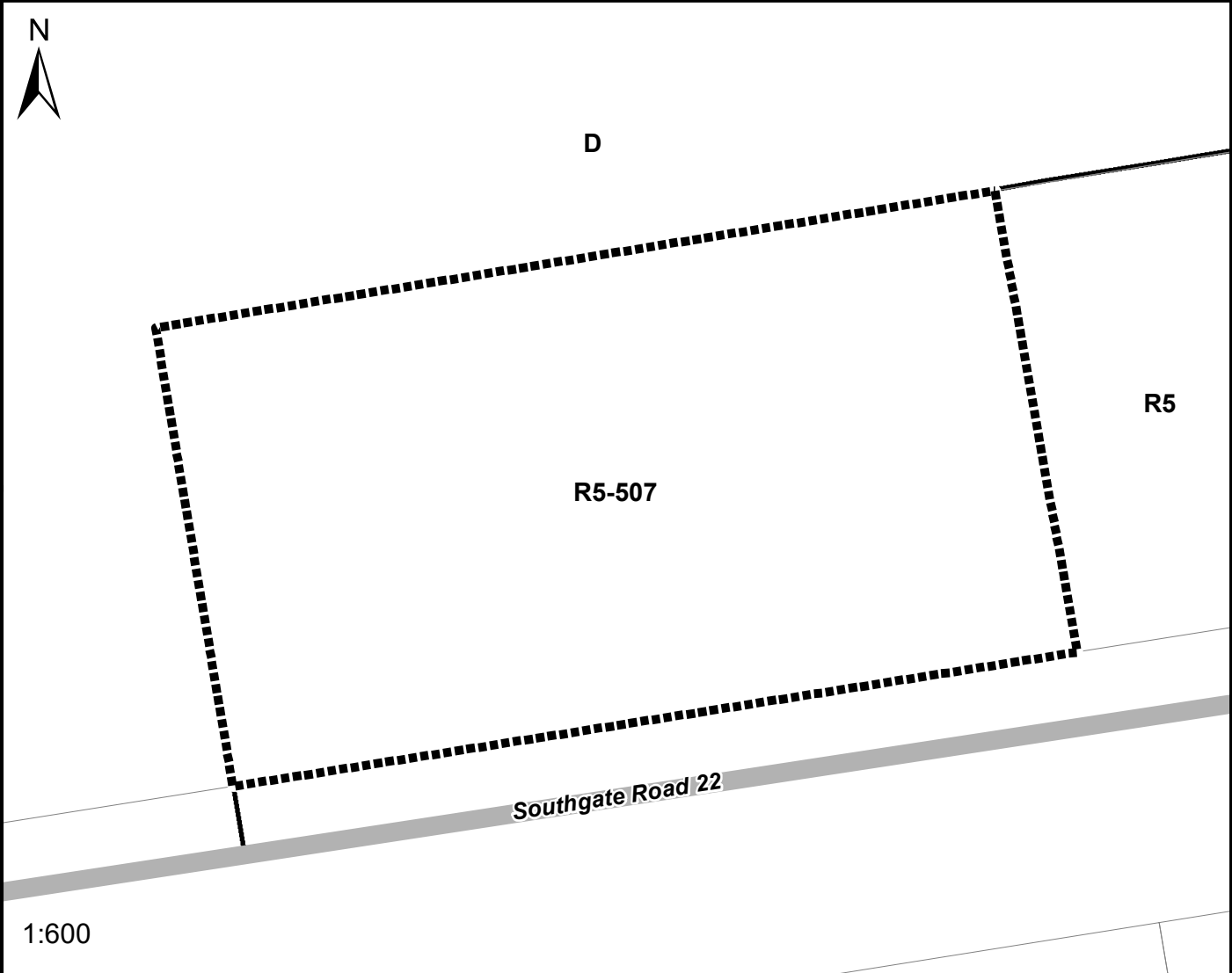
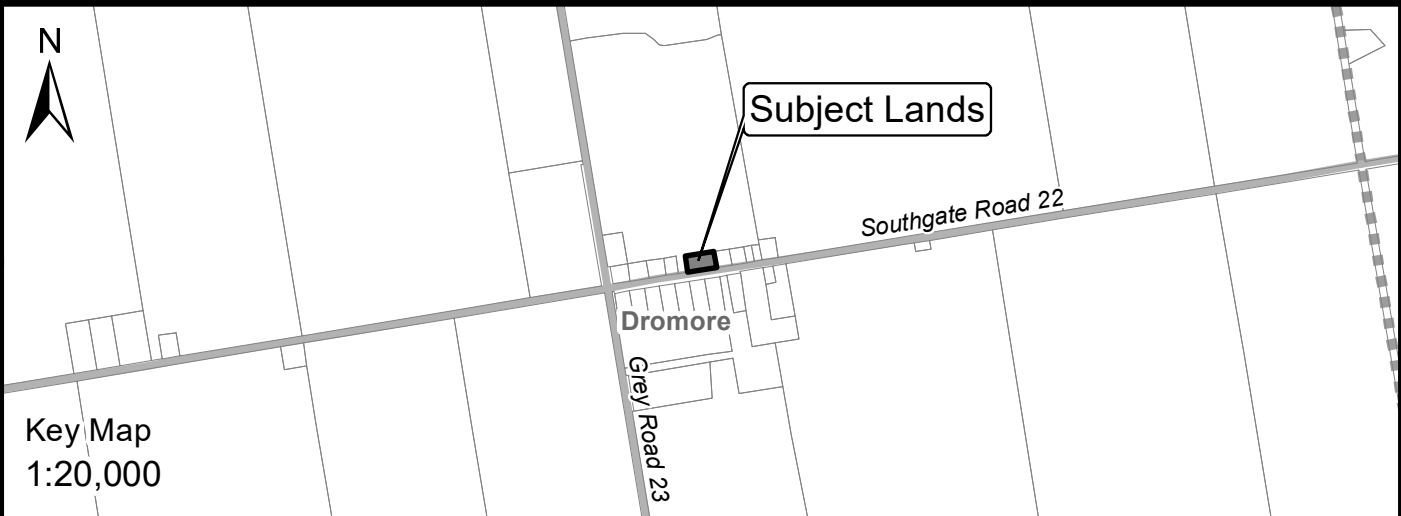
Geographic Township of Egremont

Date Passed: February 2, 2022

Signed: \_\_\_\_\_

John Woodbury, Mayor

Lindsey Green, Clerk



Legend

	Subject Lands
	Residential Type 5
	Deferred Development



## **Staff Report PL2022-006**

**Title of Report:** PL2022-006-SP 21-21 Elias Martin  
**Department:** Clerks  
**Branch:** Planning Services  
**Council Date:** February 2, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report PL2022-006 for information; and  
**That** Council consider approval of By-law 2022-011 authorizing the entering into a Site Plan Amending Agreement.

**Property Location:** Concession 2 SWTSR PT lot 193 to PT lot 195 and Lot 196 to 197, Geographic Township of Proton, Township of Southgate alternatively described as 733081 Southgate Sideroad 73.



**Background:** The property was previously zoned A1-327 which permits a Metal work shop up to 750m<sup>2</sup> and outside storage of up to 500m<sup>2</sup>. A Site Plan was similarly approved and registered on title.

This application would amend the Site Plan agreement to convert some of the outside storage as indoor storage. The total amount of storage will not be increased. See attachment #1

**Staff Comments:** The Site Plan and Site Plan Agreement addresses a number of issues to mitigate potential conflicts with neighbouring land uses. The agreement attempts to mitigate concerns raised by similar rural uses and it includes the following:

1. Requiring landscaping and screening, as necessary, to blend it in with the surrounding area.
2. Requiring that the outside and inside storage areas only be located in the areas identified on the plan and they are not to be used for any other purpose related to the on farm diversified use other than storage.

The shop is a metal shop and therefore leaving raw or unfinished product outside leads to rusting of the product. The proposal would move some of the outside storage indoors and relocate some of the outside storage areas. All other provisions of the agreement will continue to apply.

It is, therefore, the recommendation of Township staff to approve the Site Plan Amending agreement by-law and authorize the Mayor and Clerk to sign the Site Plan amending Agreement.

**Financial Implications:** None.

**Concluding Comments:** Based on the above it is recommended that the Council receive this staff report for information and consider approval of By-law 2022-011 authorizing the Site Plan Amending Agreement.

Respectfully Submitted,

**Municipal Planner:** Original Signed By  
Clinton Stredwick, BES, MCIP, RPP



**CAO Approval:** Original Signed By  
Dave Milliner, CAO

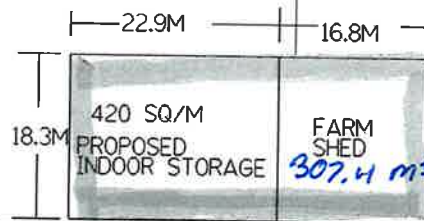
## Attachments

### 1. Site Plan

35m  
160m

11 / M

EXISTING  
SEPTIC



MANURE STORAGE  
60' X 60'

BARN  
60' X 140'

SHED  
40' X 48'

4m

3m  
18m  
55m<sup>2</sup>  
Remain Outdoor  
Storage

24.4M

16' x 20'  
Power  
Room

1/2" 1/2" 1/2" 1/2" 1/2" 1/2" 1/2" 1/2" 1/2" 1/2"

60' x 120'  
Shop  
719 sq/m

Loading

Loading

10 x 2.5m  
= 25m<sup>2</sup>  
OUTDOOR  
STORAGE

g Trees



TOP

Proposed  
Gravel  
Yard

337

House  
112m

4.9276 ft  
Inch

1/8"

The Corporation of the Township of Southgate  
By-law Number 2022-011

**Being a by-law to authorize the execution of a Site Plan Control Agreement**

**Whereas** Section 41 of the Planning Act, RSO 1990, Chapter P.13 as amended authorizes municipalities to designate areas of Site Plan Control, and to subsequently enter into agreements with respect to the conditions of development or redevelopment of lands in areas of Site Plan Control; and

**Whereas** all of the lands within the Township are designated as a Site Plan Control Area pursuant to the provisions of Section 41 of the Planning Act and By-law 2007-47; and

**Whereas** the Council of the Township of Southgate deems it expedient to enter into a Site Plan Amending Agreement with the owner,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** an Amending Site Plan Agreement between Elias and Edna Martin and the Township of Southgate for the development of the lands described as Con 2 SWTSR, Pt Lot 193 to Pt Lot 195 and Lot 196 to 197 Proton, Township of Southgate is authorized. Such agreement being attached hereto as Schedule "A" and which forms a part of this by-law;
2. **That** the Mayor and Clerk are authorized to sign the Site Plan Amending Agreement on behalf of the Council of the Corporation of the Township of Southgate in substantially the form as that set out in Schedule A;
3. **That** the Clerk is authorized and directed to cause notice of the Site Plan Amending Agreement to be registered on the title to the said lands forthwith after it has been signed by all parties; and
4. **That** this By-law shall come into full force and effect upon the final passing hereof.

Read a first and second time this 2<sup>nd</sup> day of February 2022.

Read a third time and finally passed this 2<sup>nd</sup> day of February 2022.

---

Mayor – John Woodbury

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Clerk- Lindsey Green

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

**SITE PLAN AMENDMENT AGREEMENT**

This Agreement made the 2<sup>nd</sup> day of February, 2021.

**BETWEEN:**

**Elias Martin and Edna Martin**  
Hereinafter called the "Developer"

-and-

**THE CORPORATION OF THE MUNICIPALITY OF THE TOWNSHIP OF  
SOUTHGATE**

Hereinafter called the "Municipality"

WHEREAS the Developer is the owner of certain lands known as Con 2 SWTSR, Pt Lot 193 to Pt Lot 195 Lot 196 to 197 Proton, Township of Southgate (the "Lands"); and

WHEREAS the Developer entered into a Site Plan Agreement with the Municipality on the 24<sup>th</sup> day of September 2014 (the "Site Plan Agreement") with respect to developing the Lands; and

WHEREAS the Developer has applied to the Municipality for an amendment to the Site Plan Agreement under Section 41 of the *Planning Act*, R.S.O., 1990, c.P.13 in respect of its site plan for the development of the site (hereinafter called the "Works"); and

WHEREAS the Site Plan Agreement provides that its terms may be amended or varied by a written document signed by both parties and registered against the Lands; and

WHEREAS the Municipality has approved the amendment to the Site Plan Agreement subject to certain conditions and subject to entering into of this agreement.

NOW THEREFORE WITNESSETH that in consideration of the promises and other good and valuable consideration, the receipt and sufficiency whereof the parties irrevocably acknowledge, the parties agree as follows:

- 1. That the drawings in schedule A to this amending agreement shall replace the drawings from the existing site plan agreement and be the only drawings applicable to the site and previous drawings shall be void; and
- 2. That the owner agrees to use the proposed indoor storage for no other use except for the storage of materials and product from the metal work shop or agricultural operation.
- 3. That the Owner consents to the registration of this Agreement or Notice of this Agreement on title to the Lands at the Owner’s expense. Such registration may be at the instance of the Township; and
- 4. That all other terms, conditions, and drawing of the Site Plan Agreement shall remain unchanged and shall continue in full force and effect and time shall remain of the essence.

**IN WITNESS WHEREOF** the corporate parties have executed this Agreement by affixing thereto their corporate seals, as attested by the hand of their proper signing officers duly authorized in that behalf.

**AND IN WITNESS WHEREOF** the natural parties hereto have hereunto set their hands and seals. Signing authorized by By-law 2022-011.

Elias Martin and Edna Martin

Per: \_\_\_\_\_  
Date: \_\_\_\_\_

Per: \_\_\_\_\_  
Date: \_\_\_\_\_

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTHGATE**

Per: \_\_\_\_\_  
John Woodbury, Mayor

Per: \_\_\_\_\_  
Lindsey Green, Clerk

Date: \_\_\_\_\_

We have authority to bind the corporation

## **Schedule A**

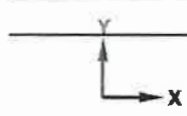
### **SITE PLANS**

Drawing #1. Dated February 2<sup>nd</sup>, 2022 and signed by the planner  
Drawing #2. Dated February 2<sup>nd</sup>, 2022 and signed by the planner  
Drawing #3. Dated February 2<sup>nd</sup>, 2022 and signed by the planner  
Drawing #4. Dated February 2<sup>nd</sup>, 2022 and signed by the planner  
Drawing #5. Dated February 2<sup>nd</sup>, 2022 and signed by the planner  
Drawing #6. Dated February 2<sup>nd</sup>, 2022 and signed by the planner



14m

g Trees

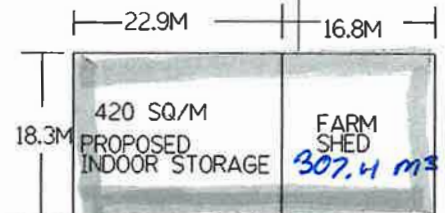


TOP

35m  
160m

11 / M

EXISTING SEPTIC



16' x 20' Power Room



Loading

Loading



Proposed Gravel Yard

MANURE STORAGE 60' X 60'

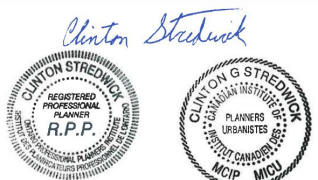
BARN 60' X 140'

SHED 40' X 48'

House

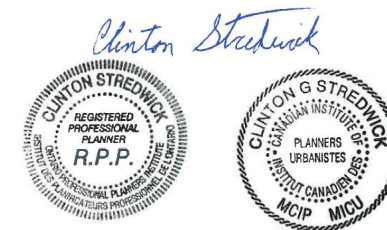
112m

4.9276 ft  
Inch

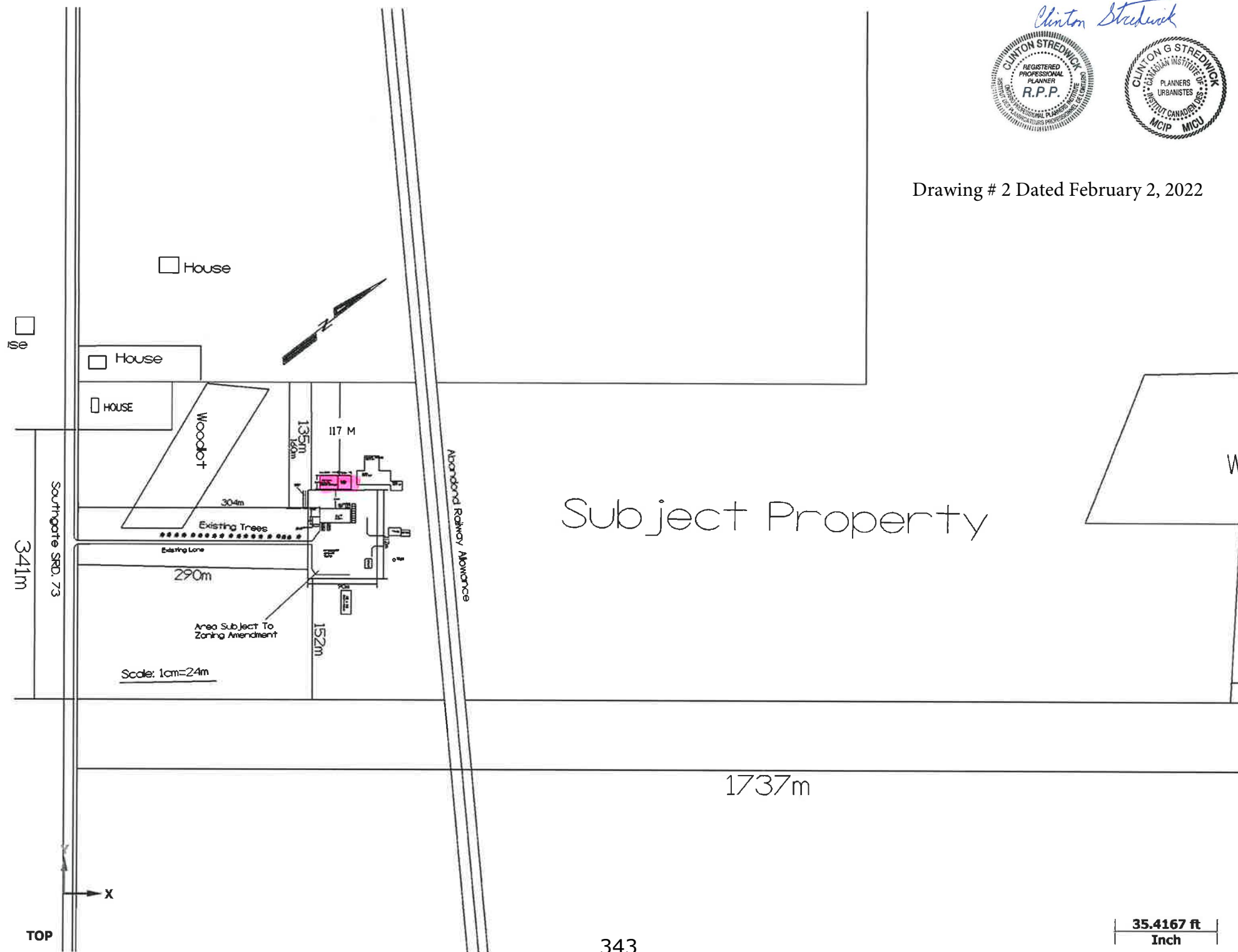


Drawing #1 Dated February 2, 2022

342



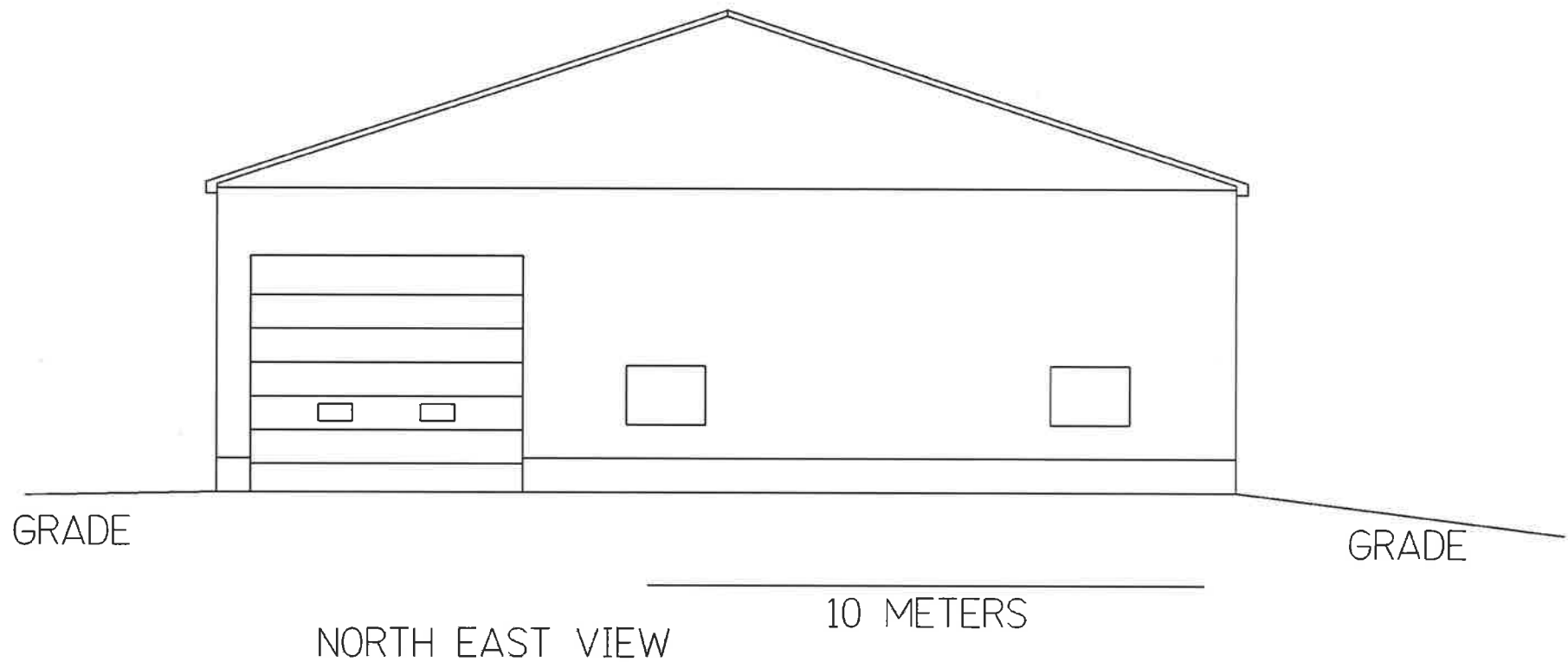
Drawing # 2 Dated February 2, 2022



Clinton Stredwick



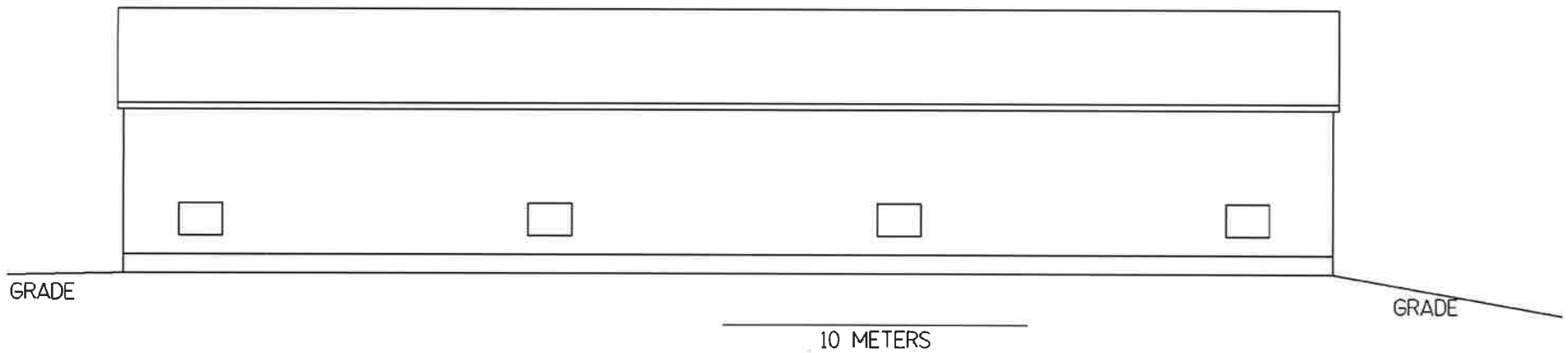
Drawing #3 Dated February 2, 2022



TOP

344

8.3409 ft  
Inch



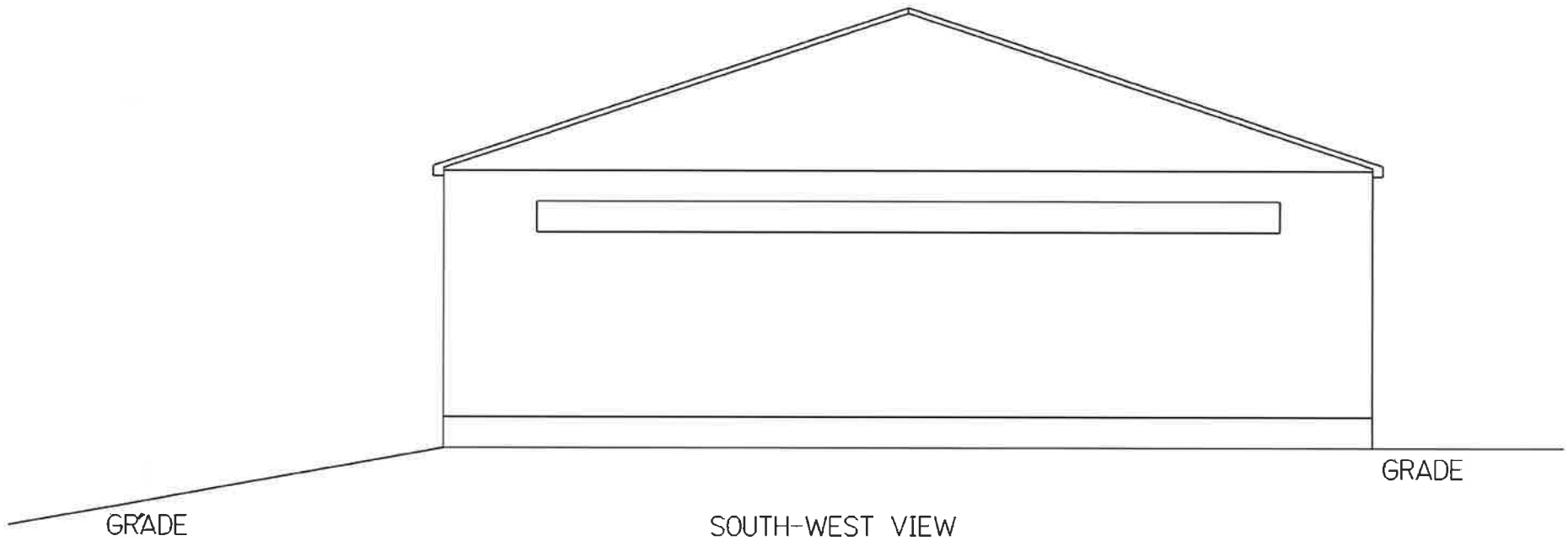
NORTHWEST VIEW



Drawing #4 Dated February 2, 2022



TOP



10 METERS



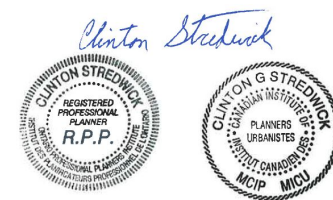
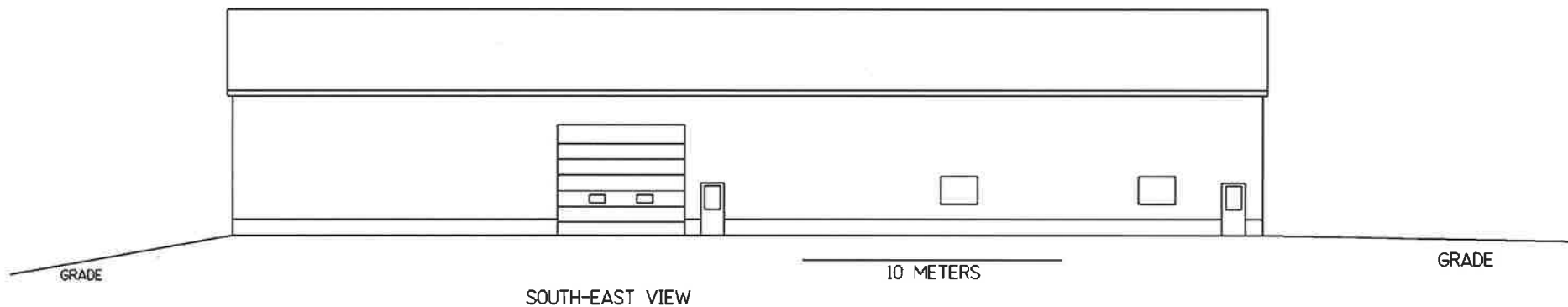
Drawing #5 Dated February 2, 2022



TOP

346

8.9114 ft  
Inch



Drawing #6 Dated February 2, 2022



TOP

347

17.3543 ft  
Inch



## **Staff Report EDO2022-002**

**Title of Report:** EDO2022-002-1522431 Ontario Inc. Purchase of Eco Park Lands  
**Department:** Economic Development  
**Council Date:** February 2, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report EDO2022-002 for information; and

**That** Council approve the purchase and sale agreement for lands in the Eco Park to 1522431 Ontario Inc.; and

**That** Council consider approval of Southgate By-law 2022-017 to execute this purchase and sale agreement.

**Background:** 1522431 Ontario Inc. has submitted a purchase and sale agreement and a concept drawing (Attachment 1) for a lot (Attachment 2) in Eco Park Phase 1.

**Staff Comments:** 1522431 Ontario Inc., has a 2-phase plan, as noted in the attachment 1 concept drawing. Phase #1: to construct 21 rental units at 1,500 square feet each. Construction to begin in the spring of 2022. Phase# 2: to construct 1 x 50,000 to 100,000 square foot manufacturing building for lease.

Paul Lisanti grew up on a farm on highway 10. In the 80's he built a few houses around Dundalk and in the early 2000's he developed a 63 home subdivision here in Dundalk long before any developers from the GTA. This project is a win/win. We have a local developer supporting other local small businesses by building affordable rental/lease units to not only attract business to Southgate but to give small businesses the opportunity to grow in Southgate. The 21 rental units have the potential to create many local jobs, conservatively if 4 jobs are created per unit, that would be a total of 84 new jobs created over time. Paul is also in conversation with a large manufacturer that is looking to expand into a new lease facility here in Southgate. This manufacturing facility would create approximately 50 new jobs.

Brad Wilson of Wilson Developments, Wilson Plumbing and Wilson Storage, is partnering with Paul Lisanti to bring this development to life. Wilson Plumbing Service Inc and Wilson Developments started with a 3000 sq ft space in an industrial park in Mt forest 3 years ago with 6 employees and have since grown to employ over 40 people. They have recently added a 1500 sq ft addition at their Mount Forest location and are now fully developed at that site. They will expand into one of the new 1,500 sq ft rental units at the Eco Park. They have current projects in Dundalk including

FLATO Developments. 10 new jobs are anticipated to be created upon start up at the new Dundalk location.

**Financial Implications:** There are no financial implications to this purchase and sale agreement other than the cost to provide wastewater force main connection to the property line that is also being extended to all the other lots sold west of the sewer trunk line to extend out to Ida Street.

The property is being sold for \$35,000.00 per acre (11 acres for \$385,000.00) plus the full proposed build out would generate Development Charges totalling \$1,760,127.50 based on 2022 DC rates.

**Communications & Community Action Plan Impact:** This report has been written and presented to Council to communicate accurate information to the public. Southgate CAP Goal – Trusted, Timely, Transparent, Decision Making.

**Goal 1-Attracting New and Supporting Existing Businesses & Farms**

**Action 1:** The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

**Concluding Comments**

1. That Council receive this report as information.
2. That Council approve the purchase and sale agreement for lands in the Eco Park to 1522431 Ontario Inc.
3. That Council approve Southgate By-law 2022-017 to execute this purchase and sale agreement.

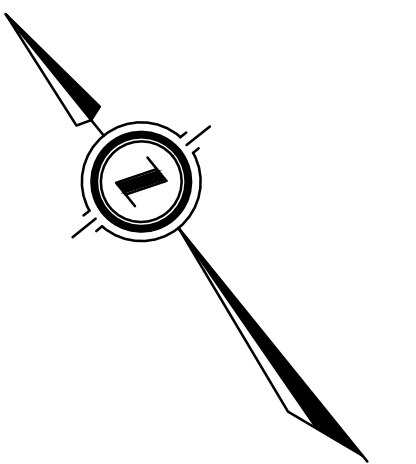
Respectfully Submitted,

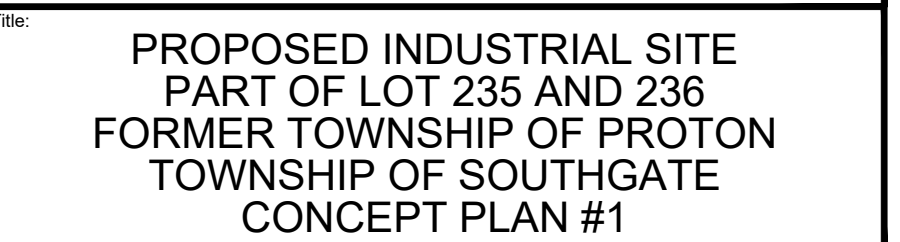
**Dept. Head:** **Original Signed By**  
Terri Murphy,  
Economic Development Officer

**CAO Approval:** **Original Signed By**  
Dave Milliner, CAO

**Attachment 1: Concept Drawing**  
**Attachment 2: Lot location in Eco Park**

## Notes

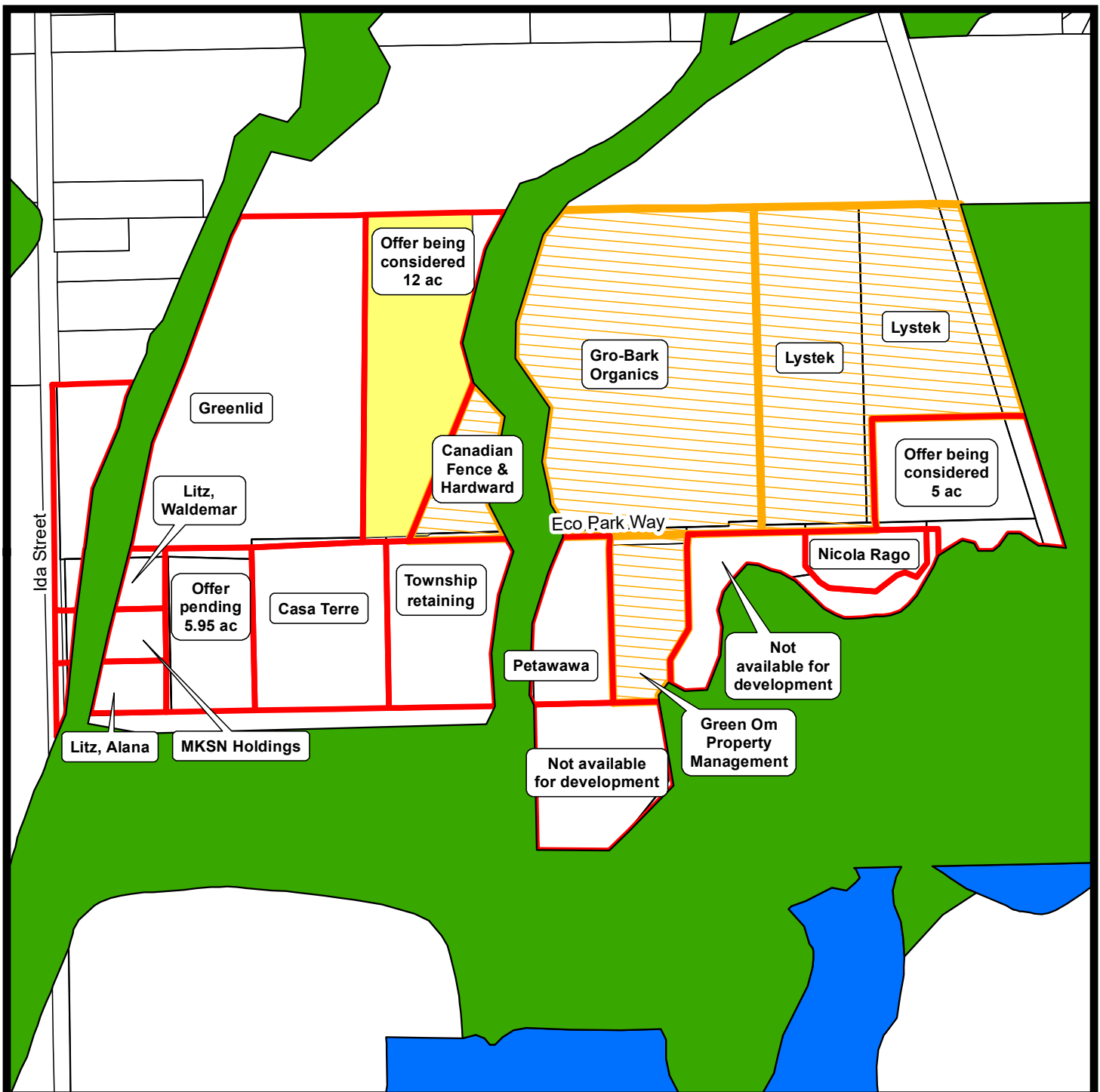



Seal not valid unless signed and dated

Design:	TLB	Scale:	1:750
Drawn:	KW	Approved:	
Checked:	TLB		
Date:	JAN 2022		
		Design Engineer	

DRAWING No. 03710-CP1

COPYRIGHT ©  COBIDE ENGINEERING INC



### Legend

- PSA submitted for approval
- Industrial Vacant Land
- Industrial Non Vacant Land
- Hazard Land
- Wetland

EDO 2022-002  
Attachment 2

## PSA Lisanti Lot Location

## **The Corporation of the Township of Southgate**

### **By-law Number 2022-017**

being a by-law to authorize a purchase and sale agreement between  
1522431 Ontario Inc. and the Corporation of the Township of Southgate

**Whereas** the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**Whereas** Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

**Whereas** Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into a purchase and sale agreement with 1522431 Ontario Inc.,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the purchase and sale agreement between 1522431 Ontario Inc. and the Corporation of the Township of Southgate attached hereto as Schedule A, is hereby ratified, and confirmed; and
2. **That** the Mayor and the Clerk are authorized and directed to sign the agreement, in substantially the same form as the agreement attached hereto as Schedule "A", on behalf of the Council of the Corporation of the Township of Southgate and all other documents as may be necessary to give effect thereto; and
3. **That** this by-law shall come into force and effect upon the final passing hereof.

**Read a first, second, and third time and finally passed this 2<sup>nd</sup> day of February, 2022.**

---

John Woodbury – Mayor

---

Lindsey Green – Clerk

**PURCHASE AND SALE AGREEMENT**  
**(hereinafter called the “PSA”)**

**THIS AGREEMENT** made as of the 2nd day of February 2022.

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE**

hereinafter called the “Vendor” of the FIRST PART;

and

**1522431 ONTARIO INC.**

hereinafter called the “Purchaser” of the SECOND PART;

**WHEREAS** the Vendor is the owner, in fee simple, of lands and premises described and depicted in Schedule “A” as part of reference plan 16R-11609 being parts 2, 3, 4, and 5 (the “Property”).

**AND WHEREAS** the Purchaser wishes to purchase the Property from the Vendor and the Vendor desires to sell the Property to the Purchaser.

**NOW THEREFORE IN CONSIDERATION** of the mutual covenants and promises in this Agreement, the parties agree as follows:

**SECTION I**  
**GENERAL**

1. In consideration of the agreement referred to in the preceding paragraph, the Purchaser shall pay a Purchase Price of \$385,000.00 The Purchase Price shall be paid as follows:
  - a) Fifty Thousand Dollars (\$50,000) is payable by the Purchaser by bank draft upon execution of this Agreement, to be held on an interest-free basis by the Solicitor for the Vendor as a deposit pending completion of this transaction on account of the Purchase Price on completion, or if this Agreement is not completed through no fault of the Purchaser, the deposit shall be returned to the Purchaser without interest or deduction; and
  - b) The balance of the Purchase Price, subject to adjustments, shall be paid to the Vendor on the Completion Date, by certified cheque or bank draft.

## **SECTION II PURCHASE OF PROPERTY**

### **2. Irrevocable Date**

This PSA shall be open for acceptance by the Vendor until the 28<sup>th</sup> day of February 2022, after which time, if not accepted, this offer shall be null and void and the deposit shall be returned to the Buyer in full without interest.

### **3. Completion Date**

- a) The closing of this transaction be completed no later than 5:00 p.m. on the 28<sup>th</sup> day of March 2022, (the "Completion Date") at which time possession of the Property in "as is, where is" condition shall be given to the Purchaser.

### **4. Council Approval**

- a) This transaction is subject to compliance with Section 270 of the *Municipal Act, 2001* as amended and is conditional upon the approval of this transaction by the Council of The Corporation of the Township of Southgate in its sole and absolute discretion by by-law. Council approval shall be obtained on or before the Completion Date, or this agreement will be null and void and the deposit returned without interest or deduction.

### **5. Documents, Reports and Information**

- a) The Vendor will only produce and deliver to the Purchaser any documents, reports or information in its possession in respect to the Property. The Purchaser agrees to return all of the above documentation to the Vendor if this transaction is not completed. Buyer shall not call for the production of any title deed, abstract, survey or other evidence of title to the property except such as are in the possession or control of Seller.

## **SECTION III CONDITIONS, REPRESENTATIONS AND WARRANTIES**

### **6. "As Is" Condition**

- a) The Purchaser acknowledges that they are acquiring the Property in an "as is" condition and that it must satisfy itself within fifteen (15) days of acceptance as to the Property including, but not limited to, all existing physical conditions of this Property, environmental conditions, fitness for any purpose, suitability for construction, soil bearing capacity for any building proposed, and the availability of municipal services and utilities necessary for the Purchaser's proposed use of the Property. It shall be the Purchaser's responsibility to provide, at its own expense, any soil bearing capacity tests, Conservation Authority permits or environmental inspection, as may be required or desired, and the Vendor shall grant the Purchaser access for such testing or inspection at all reasonable times, on reasonable notice, for the purpose of conducting reasonable

inspections. The Purchaser acknowledges that the Vendor shall not be responsible for any physical deficiencies of this Property or for any past, present or future environmental liabilities and hereby waives any claims against the Vendor in respect of any environmental liabilities on this Property. The Purchaser agrees that once the above-noted fifteen (15) day period has expired, and so long as no notice is given that the Purchaser will not accept the Property within such time, the Purchase shall be deemed to have released the Vendor on closing with respect to matters set out in this paragraph. If the Purchaser is for any reason whatsoever dissatisfied with the Property, it shall deliver written notice to that effect to the Vendor by no later than the time specified herein, and this Agreement shall be terminated and the deposit shall be returned to the Purchaser without interest or deduction. If the Vendor is notified that the condition of the Property is not satisfactory, then the Purchaser shall, prior to receiving its deposit monies back and prior to being entitled to a full release from the Vendor with respect to this Agreement, restore the Property to its original condition as it existed prior to such testing or inspection by the Purchaser, at the Purchaser's sole expense. If the Purchaser fails to deliver written notice to the Vendor within the time specified herein regarding this condition, this condition shall be deemed to have been waived by the Purchaser.

#### 7. Future Use

- a) The Parties acknowledge that the zoning bylaw allows industrial uses for the Property subject to the requirements of the Township of Southgate Zoning By-law, and other municipal by-laws and codes including but not limited to the Township's Site Plan Control By-law. It is the Purchaser's responsibility to confirm the Purchaser's use is compliant or if rezoning is necessary and other compliance requirements.

#### 8. Development Agreement

- a) The Property shall be subject to the covenants and restrictions set out in the Development Agreement in the form substantially as attached as Schedule "B" attached to this PSA, which shall survive the completion of this transaction and run with the property, which covenants and restrictions may be registered on title by the Vendor and the cost of registration and related legal fees shall be at the expense of the Purchaser. In the event that the said covenants and restrictions are not registered on title to the Property on or before closing, the Purchaser covenants and agrees to consent to the registration of the covenants and restrictions forthwith after closing. The Purchaser agrees that they shall not transfer, assign its rights, interests, liabilities and obligations under this Agreement without obtaining the consent of the Vendor, and the Vendor may require that the proposed assignee or transferee enter into an assumption agreement in a form satisfactory to the Vendor, acting reasonably, requiring the assignee or transferee to be bound by all of the terms and conditions of this Agreement prior to the giving of any consent. In the event of such assignment or upon the Purchaser's transfer of the Property, the Purchaser's rights, interests, liabilities and obligations hereunder is released and discharged from any and all liabilities and obligations arising under and pursuant to this Agreement.

**SECTION IV  
PRIOR TO COMPLETION DATE**

9. Purchaser May Inspect the Property

- a) Buyer acknowledges having had the opportunity to inspect the property and understands that upon acceptance of this Offer there shall be a binding agreement of purchase and sale between Buyer and Seller.
- b) The Buyer shall have the right to inspect the property one further time prior to completion, at a mutually agreed upon time, provided that written notice is given to the Seller. The Seller agrees to provide access to the property for the purpose of this inspection.

10. Insurance

The property and all other things being purchased shall be and remain until completion at the risk of Purchaser.

**SECTION V  
COMPLETING THE TRANSACTION**

The Transfer/Deed shall, save for the Land Transfer Tax Affidavit, be prepared in registrable form at the expense of Seller.

11. Electronic Registration

- a) The parties agree that the transaction shall be completed by electronic registration pursuant to Part III of the *Land Registration Reform Act* as amended. The parties acknowledge and agree that the delivery and release of documents may, at the discretion of the lawyer: a) not occur contemporaneously with the registration of the transfer/deed and other registerable documentation, and b) be subject to conditions whereby the lawyer receiving documents and/or money will be required to hold them in trust and not release them except in accordance with the terms of a document registration agreement between the respective lawyers. The Seller and Buyer irrevocably instruct the said lawyers to be bound by the document registration agreement which is recommended from time to time by the Law Society of Upper Canada.

## 12. Examination of Title

Purchaser shall be allowed until 6:00 p.m. on the 14<sup>th</sup> day of March 2022 (Requisition Date) to examine the title to the property at his own expense and to satisfy himself that there are no outstanding work orders or deficiency notices affecting the property, and that its intended use will be lawful. Vendor hereby consents to the municipality or other governmental agencies releasing to Purchaser details of all outstanding work orders and deficiency notices affecting the property, and Vendor agrees to execute and deliver such further authorizations in this regard as Purchaser may reasonably require.

Provided that the title to the Property is good and free from all registered restrictions, charges, liens, and encumbrances except as otherwise specifically provided in this PSA and save and except for (a) any registered restrictions or covenants that run with the land providing that such are complied with; (b) any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with, or security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or regulated utility; (c) any minor easements for the supply of domestic utility or telephone services to the property or adjacent properties; and (d) any easements for drainage, storm or sanitary sewers, public utility lines, telephone lines, cable television lines or other services which do not materially affect the use of the property. If within the specified times referred to in this paragraph 16 any valid objection to title or to any outstanding work order or deficiency notice is made in writing to Vendor and which Vendor is unable or unwilling to remove, remedy or satisfy or obtain insurance (Title Insurance) in favour of the Purchaser and any mortgagee, (with all related costs at the expense of the Vendor), and which Purchaser will not waive, this Agreement notwithstanding any intermediate acts or negotiations in respect of such objections, shall be at an end and all monies paid shall be returned without interest or deduction and Seller shall not be liable for any costs or damages. Save as to any valid objection so made by such day and except for any objection going to the root of the title, Purchaser shall be conclusively deemed to have accepted Seller's title to the property.

## 13. Purchaser to Accept Easements

- a) The parties agree that after closing and during the road design and construction by the Township, additional easements and lot re-configuration may be required to address site specific conditions and such easements and re-configuration to be mutually agreed to by the parties with the cost of a final reference plan provided by the Vendor at its sole cost. The Purchaser agrees that the Vendor shall be granted and shall be able to obtain such easements or lot re-configuration at a nominal charge.

## 14. Adjustments

- a) The Vendor agrees that the deposit, held by the Vendor shall be credited to the Purchaser in the Statement of Adjustments prepared for the Completion Date.
- b) Any rents, mortgage, interest, taxes, local improvements, water and assessment rates shall be apportioned and allowed to the Completion Date, the day itself to be apportioned to the Purchaser.

## 15. Harmonized Sales Tax

If the sale of the property (Real Property as described above) is subject to Harmonized Sales Tax (HST), then such tax shall be in addition to the Purchase Price. The Seller will not collect HST if the Buyer provides to the Seller a warranty that the Buyer is registered under the Excise Tax Act ("ETA"), together with a copy of the Buyer's ETA registration, a warranty that the Buyer shall self-assess and remit the HST payable and file the prescribed form and shall indemnify the Seller in respect of any HST payable. The foregoing warranties shall not merge but shall survive the completion of the transaction. If the sale of the property is not subject to HST, Seller agrees to certify on or before closing, that the transaction is not subject to HST. Any HST on chattels, If applicable, is not included in the Purchase Price.

## **SECTION VI MISCELLANEOUS**

### 19. Entire Agreement

There is no representation, warranty, collateral agreement or condition affecting this Agreement of the Property other than expressed herein.

### 20. Tender

- a) Any tender of documents or moneys hereunder may be made upon the solicitor acting for the party upon whom tender is desired, and it shall be sufficient that a negotiable, certified cheque may be tendered instead of cash.

### 21. Time of Essence

- b) Time shall be of the essence of this Agreement.

### 22. Planning Act

- a) This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, as amended are complied with.

### 23. Notices

- a) All notices in this Agreement shall be in writing and shall be deemed to have been given if delivered by hand or mailed by ordinary mail, postage prepaid, addressed to the solicitor for the person to whom such notice is intended to be given at the following address:

Solicitors for the Vendor:

Stutz Brown Self Professional Corporation  
269 Broadway  
Orangeville, ON  
L9W 1K8  
Contact: Stephen Christie  
Email: [schristie@sbslaw.ca](mailto:schristie@sbslaw.ca)  
Phone #: 519-941-7500  
Fax #: 519-941-8381

Solicitor for the Purchaser:

**Fallis, Fallis & McMillan**

Ernie McMillan  
195 Lambton St East  
Durham, ON, N0G 1R0  
[info@fallislaw.com](mailto:info@fallislaw.com)  
P: 519.369.2515  
F: 519.369.2522

If mailed, such notices must also be given by facsimile transmission on the date it was so mailed. If so given, such notices shall be deemed to have been received on the first business day following the date it was delivered or marked mailed out.

24. Successors and Assigns

- a) This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

25. Schedules

- a) The following Schedules shall form an integral part of this Agreement:
  - Schedule "A" Description and Depiction of Property
  - Schedule "B" Development Covenants Agreement

26. Counterparts

- a) This agreement may be signed in any number of counterparts, each of which is considered to be an original, and all of which are considered to be the same documents.

27. Severability

- a) If any provision of this Agreement, or the application thereof to any circumstances, shall be held to be invalid or unenforceable, then the remaining provisions of this Agreement, or the application thereof to other circumstances, shall not be affected, and shall be valid and enforceable.

IN WITNESS WHEREOF the parties have executed this Agreement.

**1522431 Ontario Inc.**

Purchaser's Company or Name

Per: \_\_\_\_\_  
Name Paul Lisanti

I have the authority to bind the  
Corporation

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTHGATE**

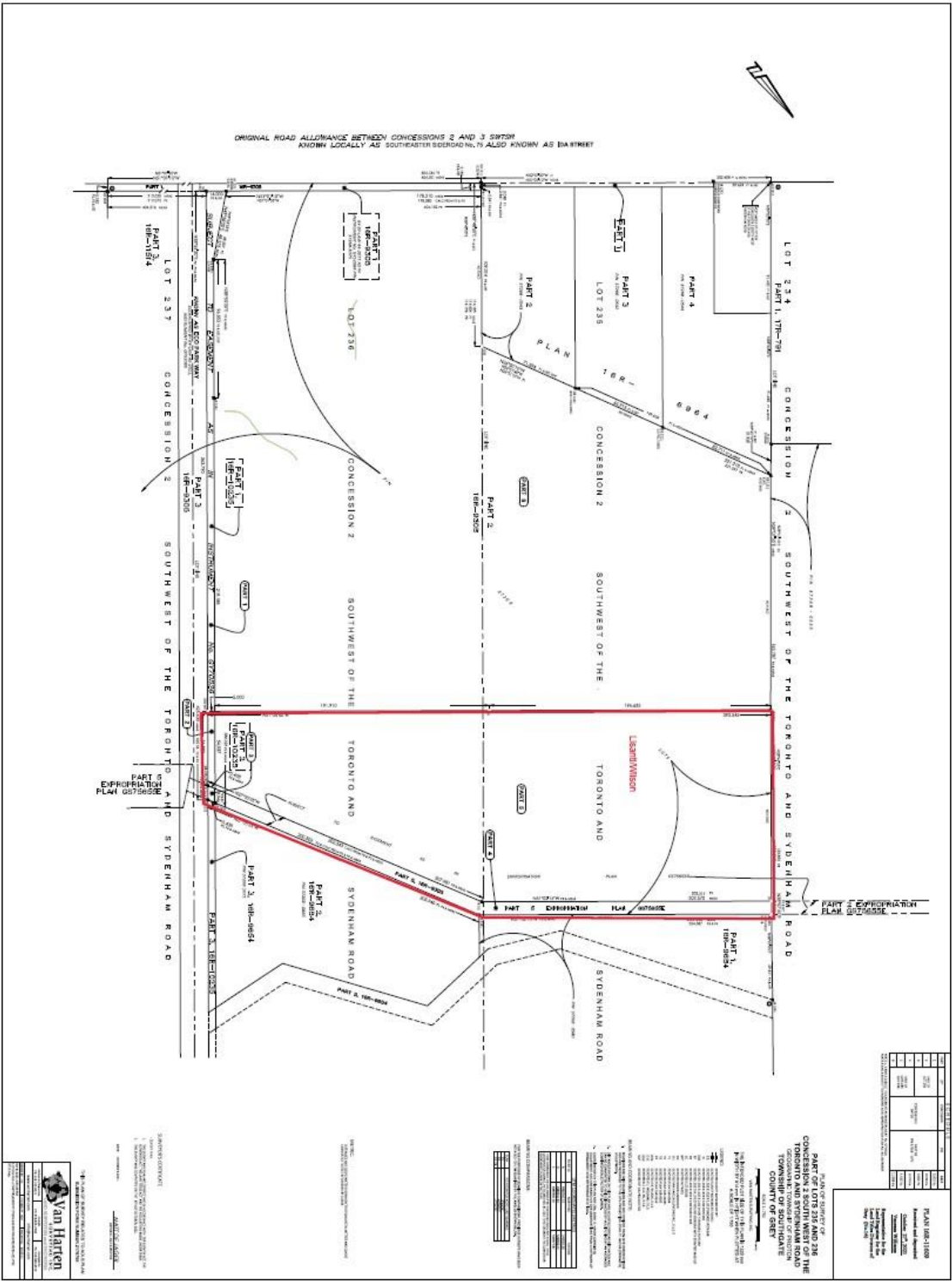
Per: \_\_\_\_\_  
Name John Woodbury  
Title: Mayor

Per: \_\_\_\_\_  
Name Lindsey Green  
Title: Clerk

We have the authority to bind The  
Corporation of the Township of Southgate.

# **Schedule "A"** **Property** **Proposed to be Sold to 1522431 Ontario Inc.**

All and singular that certain parcel of land located within the Province of Ontario, County of Grey, Township of Southgate in the Southgate Eco Park which is identified in the reference plan 16R-11609 parts 2, 3, 4, and 5 depicted below.



## **SCHEDULE "B"**

### **DEVELOPMENT AGREEMENT**

#### **1. Title Control**

- a) The Purchaser covenants and agrees to commence construction of a permanent building on the Property which complies with the permitted uses of the Property's zoning within two (2) years of the registration of the Purchaser's ownership of the Property and to substantially complete the construction of the said building in conformity with an approved site plan within three (3) years from the registration of the Purchaser's ownership of the Property.
- b) In the event that the Purchaser has not obtained a building permit in accordance with the provisions of subclause 1.a) above, the Purchaser may request from the Vendor, in writing, an extension of the time specified in subclause 1.a) above up to a maximum extension period of one (1) year, as the case may be (such extension, the "Extended Time") upon payment by the Purchaser to the Vendor of a performance deposit equal to ten (10%) percent of the purchase price of the Property (the "Performance Deposit"). The Performance Deposit shall be refunded to the Purchaser, without interest, upon the Purchaser's compliance with and completion of the provisions of subclause 1.a) above within the Extended Time. In the event that the Purchaser fails to complete construction within the Extended Time, then the Vendor shall, in addition to its other rights and remedies as set out herein or otherwise, be entitled to retain the Performance Deposit as liquidated damages and not as a penalty, in partial or full satisfaction of the Vendor's damages, as the case may be.
- c) If the Purchaser does not comply with the provisions of subclause 1.a) above within the periods therein specifically set out or within the Extended Time, the Purchaser, will, at the option of the Vendor by notice in writing to the Purchaser, re-convey good title to the Property to the Vendor, free and clear of all encumbrances, in consideration for payment by the Vendor to the Purchaser of 99% of the purchase price paid by the Purchaser to the Vendor for the conveyance of the Property in the first instance (the "Discounted Consideration"). The Vendor shall be allowed to deduct from the Discounted Consideration all of its reasonable costs, realty commission and legal fees incurred with respect to the original conveyance of the Property by the Vendor to the Purchaser, as well as the costs of the Vendor in re-acquiring the Property, including without limitation, realty commission, registration costs, land transfer tax, legal fees and such other costs as reasonably incurred by the Vendor therefor. The Vendor shall not be required to pay for any improvements that may have been made, constructed, installed or performed by the Purchaser on the Property.
- d) Subject to subclause 1.c) above, the Purchaser covenants that it will not sell the Property or any part thereof to any person, firm or corporation without first offering, in writing, to sell the Property to the Vendor for consideration equal to or less than the Discounted Consideration, less all of its reasonable costs, realty commission and legal fees incurred with respect to the original conveyance of the Property by the Vendor to the Purchaser, as

well as the costs of the Vendor in re-acquiring the Property, including without limitation, realty commission, registration costs, land transfer tax, legal fees and such other costs as reasonably incurred by the Vendor therefore. The Vendor shall not be required to pay for any improvements that may have been made, constructed, installed or performed by the Purchaser on the Property. The Vendor shall have ninety (90) days from the receipt of an offer made by the Purchaser under this subclause, to accept such offer which acceptance shall be in writing. If the Vendor does not accept an offer to sell made by the Purchaser under the provisions of this subclause, the Purchaser shall have the right to transfer the Property to a third party so long as it does so within sixty (60) days from the date of the expiration of the Vendor's right to repurchase as set out herein. If the Property is not transferred within the said sixty (60) day period, no transfer of the Property will be made without again first offering to sell the Property to the Vendor on the terms as set out above. The limitation contained in this subclause, will expire upon the Purchaser fulfilling all of the building requirements as set out in subclauses 1.a) and 1.b) above.

## 2. Occupation of Building

- a) If the Purchaser or a lessee thereof fails to occupy the building within six (6) months after satisfying the provisions of subclauses 1.a) and 1.b) above with respect to the completion of the building, and for so long as the building remains unoccupied, beginning on the first day following the six (6) month period after satisfying the provisions of subclauses 1.a) and 1.b) above, the Purchaser shall pay to the Vendor as liquidated damages, quarterly amounts equal to the difference in Property tax between what is being paid by the Purchaser as Property tax for the Property when deemed vacant land and what would be paid as Property tax by the Purchaser for the Property if the building was occupied. If any such payment is not duly remitted by the Purchaser, interest shall be calculated on the balance owing in the same manner and shall be paid at the same rate to the Vendor as interest is calculated and paid to the Vendor on unpaid taxes.
- b) In the event that the Purchaser or the Purchaser's lessee has not occupied the building in accordance with the provisions of subclause 2.a) above, the Purchaser may request, in writing, that the Vendor extend the time for occupation of the building for a maximum period of 6 months, which request the Vendor shall review and may approve in its sole and unfettered discretion. Additional Extensions can be granted at the option of the Vendor, upon written request from the Purchaser prior to the expiry of any prior extensions granted by the Vendor.
- c) Subclauses 2.a) and 2.b) not apply if the Purchaser is building a multi-unit industrial building for the purpose of leasing or selling units within the building.

## 3. Assignment of Covenants

- a) The Purchaser acknowledges and agrees that the covenants and restrictions herein shall run with the title to the Property. The Purchaser, for themselves, its successors, heirs, and assigns in title from time to time of all or any part or parts of the Property will observe and comply with the stipulations, restrictions, and provisions herein set forth (the "Restrictions"), and covenants that nothing shall be erected, fixed, placed or done upon the Property or any part thereof in breach or in violation or contrary to the Restrictions or the provisions of this Agreement of Purchase and Sale and that the Purchaser will require every

subsequent Purchaser or every successor in title to assume and acknowledge the binding effect of this document, as well as, covenant to observe and comply with the Restrictions and other covenants herein, and the surviving provisions of this Agreement of Purchase and Sale.

4. Force Majeure

- a) If the Purchaser shall be unable to fulfill, or shall be delayed or restricted in fulfilling any of the obligations set out herein due to any act or neglect of the Vendor or any of its employees, or due to strikes, walkouts, lockouts, fire, unusual delay by common carriers, or by any other cause beyond the Purchaser's reasonable control, then the time for fulfilling any such obligations shall be extended for such reasonable time as may be required by the Purchaser to fulfill such obligation.

5. Right to Waive

- a) Notwithstanding anything herein contained, the Vendor and its successors shall have the power by instrument or instruments in writing from time to time to waive, alter or modify the herein covenants and restrictions with respect to their application to any part of the Property without notice to or approval from the Purchaser or notice to or approval from the owners of any other adjacent or nearby lands.

6. Sanitary Sewer and Water Services

- a) Access to a sewer connection exists for this property in the road allowance. Depending on the building elevation, sewage pumping may be required from this property.
- b) The Vendor shall supply a water service lateral to the lot line with shut off valve, and a sanitary sewer lateral at its sole cost so that the Purchaser may obtain the necessary approvals to connect such services to the permanent building referenced in Part 1a) of Schedule "B".

7. Other Property Sale Site Specific Conditions

- i. \_\_\_\_\_  
\_\_\_\_\_
- ii. \_\_\_\_\_  
\_\_\_\_\_
- iii. \_\_\_\_\_  
\_\_\_\_\_
- iv. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IN WITNESS WHEREOF the parties have executed this DEVELOPMENT COVENANTS AGREEMENT.

**1522431 Ontario Inc.**

Purchaser's Company or Name

Per:

Name      Paul Lisanti

I have the authority to bind the  
Corporation

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTHGATE**

Per:

Name      John Woodbury

Title:      Mayor

Per:

Name      Lindsey Green

Title:      Clerk

We have the authority to bind The  
Corporation of the Township of Southgate.



## **Staff Report EDO2022-003**

**Title of Report:** EDO2022-003-2164130 Ontario Inc. Purchase of Eco Park Lands

**Department:** Economic Development

**Council Date:** February 2, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report EDO2022-003 for information; and

**That** Council approve the purchase and sale agreement for lands in the Eco Park to 2164130 Ontario Inc.; and

**That** Council consider approval of Southgate By-law 2022-018 to execute this purchase and sale agreement.

**Background:** 2164130 Ontario Inc. has submitted a purchase and sale agreement and a concept drawing (Attachment 1) for a lot (Attachment 2) in Eco Park Phase 1.

**Staff Comments:** 2164130 Ontario Inc., Calhoun Super Structures, has a 2-phase plan, as noted in the attachment 1 concept drawing. Phase #1: to construct a 20,000 square foot manufacturing facility. Construction to begin in the spring. Phase# 2: to construct a second 20,000 square foot manufacturing facility for future expansion.

Founded in 1992, Calhoun Super Structure is a Canadian, family-owned business in it's second generation of ownership. They are a leading, full-service manufacturing company that has been in business for almost 30 years and has 36 dealers across North America.

This expansion to the Eco Park will create 7-10 new jobs in the first phase and will support our agricultural and other sectors with affordable building options. The first facility will be manufacturing the new fabric covers for new buildings along with recovers of existing structures.

<https://calhounsuperstructure.com/>

**Financial Implications:**

There are no financial implications to this purchase and sale agreement other than the cost to provide wastewater force main connection to the property line that is also being extended to all the other lots sold west of the sewer trunk line to extend out to Ida Street.

The property is being sold for \$35,000.00 per acre (5.95 acres), initially \$267,700.00 in Development Charges.

**Communications & Community Action Plan Impact:** This report has been written and presented to Council to communicate accurate information to the public. Southgate CAP Goal – Trusted, Timely, Transparent, Decision Making.

**Goal 1-Attracting New and Supporting Existing Businesses & Farms**

**Action 1:** The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

**Concluding Comments**

1. That Council receive this report as information.
2. That Council approve the purchase and sale agreement for lands in the Eco Park to 2164130 Ontario Inc.
3. That Council approve Southgate By-law 2022-018 to execute this purchase and sale agreement.

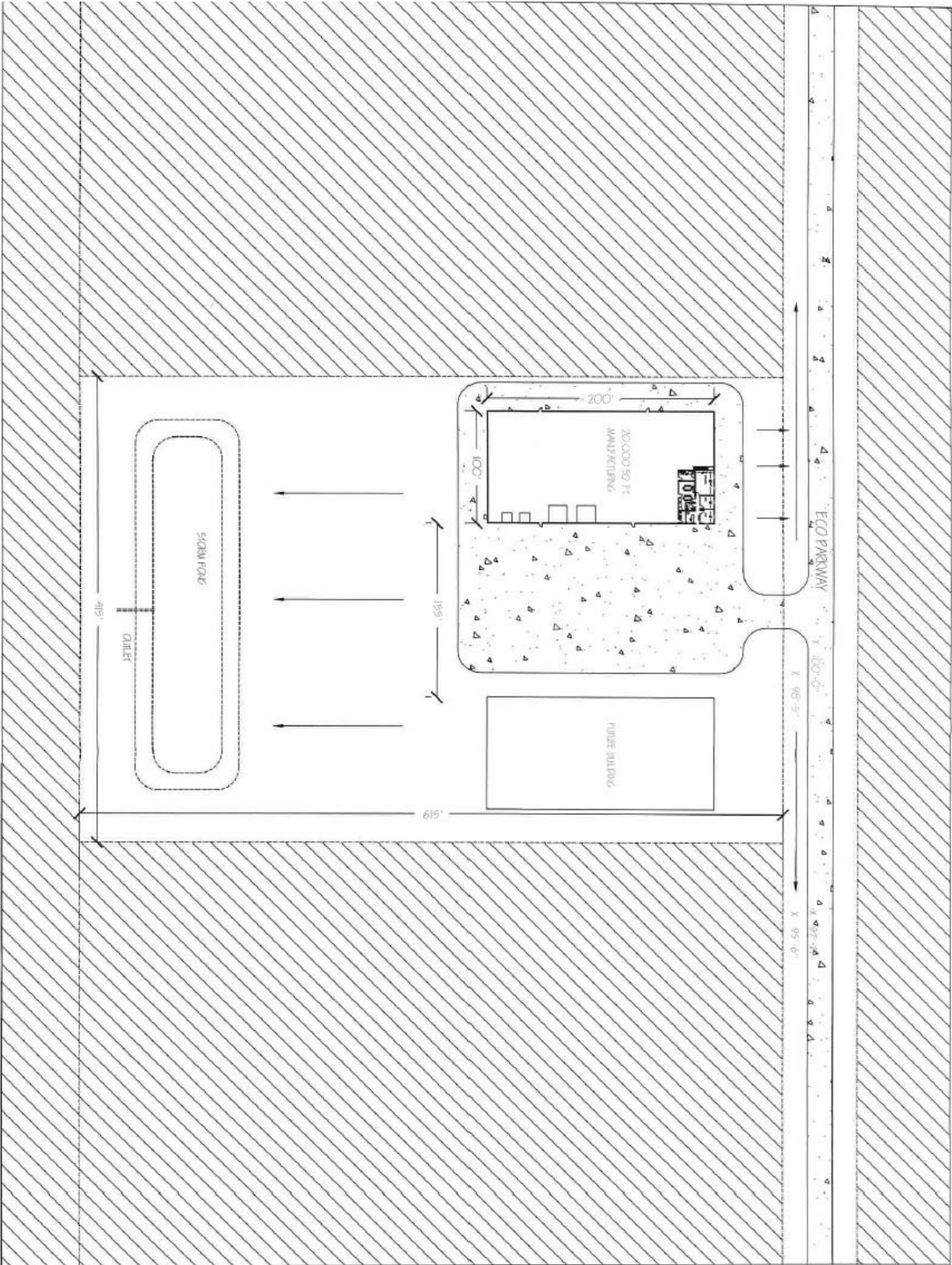
Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Terri Murphy,  
Economic Development Officer

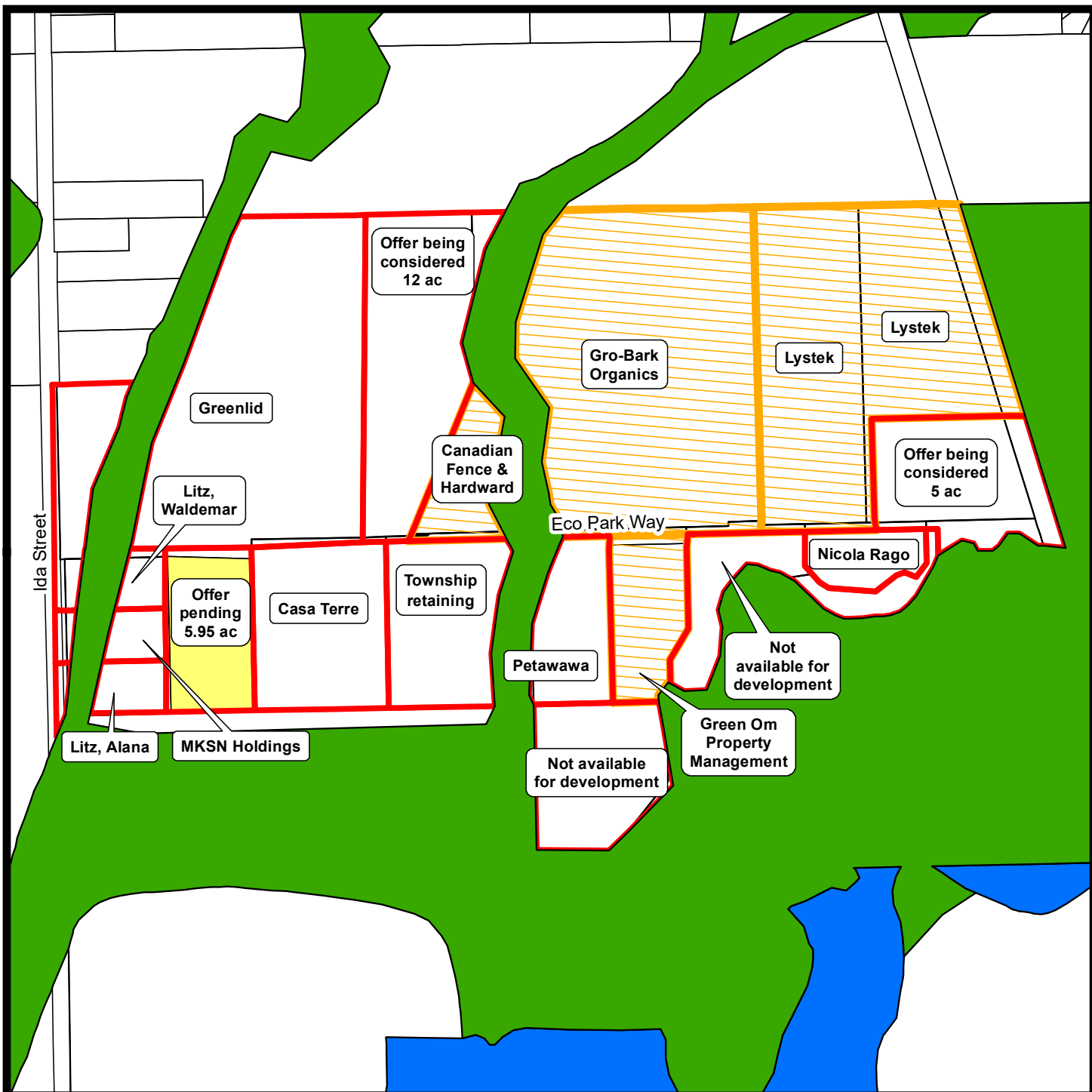
**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachment 1: Concept Drawing**

**Attachment 2: Lot location in Eco Park**



<p>Project:</p> <p>20,000 sq ft MANUFACTURING FACILITY, 10,000 sq ft STORAGE BUILDING, 100' x 100' UTILITY AREA, 100' x 100' UTILITY AREA, 100' x 100' UTILITY AREA, 100' x 100' UTILITY AREA</p> <p>Sheet title:</p> <p>PROPOSED SITE PLAN</p>		<p>Scale: 1" = 100'</p>	
<p>Drawn by: C. ARDEN</p>		<p>Job no.:</p>	
<p>Date:</p>		<p>Rev. #</p>	
<p>Dwg. #</p>		<p>Rev. #</p>	



### Legend

- PSA submitted for approval
- Industrial Vacant Land
- Industrial Non Vacant Land
- Hazard Land
- Wetland

EDO 2022-003  
Attachment 2

## PSA Calhoun Lot Location

## **The Corporation of the Township of Southgate**

### **By-law Number 2022-018**

being a by-law to authorize a purchase and sale agreement between  
2164130 Ontario Inc. and the Corporation of the Township of Southgate

**Whereas** the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**Whereas** Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

**Whereas** Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into a purchase and sale agreement with 2164130 Ontario Inc.,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the purchase and sale agreement between 2164130 Ontario Inc. and the Corporation of the Township of Southgate attached hereto as Schedule A, is hereby ratified, and confirmed; and
2. **That** the Mayor and the Clerk are authorized and directed to sign the agreement, in substantially the same form as the agreement attached hereto as Schedule "A", on behalf of the Council of the Corporation of the Township of Southgate and all other documents as may be necessary to give effect thereto; and
3. **That** By-law number 2021-088 is hereby repealed; and
4. **That** this by-law shall come into force and effect upon the final passing hereof.

**Read a first, second, and third time and finally passed this 2<sup>nd</sup> day of February, 2022.**

---

John Woodbury – Mayor

---

Lindsey Green – Clerk

**PURCHASE AND SALE AGREEMENT**  
**(hereinafter called the “PSA”)**

**THIS AGREEMENT** made as of the 2nd day of February 2022.

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE**

hereinafter called the “Vendor” of the FIRST PART;

and

**2164130 ONTARIO INC.**

hereinafter called the “Purchaser” of the SECOND PART;

**WHEREAS** the Vendor is the owner, in fee simple, of lands and premises described and depicted in Schedule “A” as reference plan 16R-11632 parts 1, 2, 3, 4, 5 and 6 (the “Property”).

**AND WHEREAS** the Purchaser wishes to purchase the Property from the Vendor and the Vendor desires to sell the Property to the Purchaser.

**NOW THEREFORE IN CONSIDERATION** of the mutual covenants and promises in this Agreement, the parties agree as follows:

**SECTION I**  
**GENERAL**

1. In consideration of the agreement referred to in the preceding paragraph, the Purchaser shall pay a Purchase Price of \$208,250.00 The Purchase Price shall be paid as follows:
  - a) Ten Thousand Dollars (\$10,000) is payable by the Purchaser by bank draft upon execution of this Agreement, to be held on an interest-free basis by the Solicitor for the Vendor as a deposit pending completion of this transaction on account of the Purchase Price on completion, or if this Agreement is not completed through no fault of the Purchaser, the deposit shall be returned to the Purchaser without interest or deduction; and
  - b) The balance of the Purchase Price, subject to adjustments, shall be paid to the Vendor on the Completion Date, by certified cheque or bank draft.

## **SECTION II PURCHASE OF PROPERTY**

### **2. Irrevocable Date**

This PSA shall be open for acceptance by the Vendor until the 28<sup>th</sup> day of February 2022, after which time, if not accepted, this offer shall be null and void and the deposit shall be returned to the Buyer in full without interest.

### **3. Completion Date**

- a) The closing of this transaction be completed no later than 5:00 p.m. on the 28<sup>th</sup> day of March 2022, (the "Completion Date") at which time possession of the Property in "as is, where is" condition shall be given to the Purchaser.

### **4. Council Approval**

- a) This transaction is subject to compliance with Section 270 of the *Municipal Act, 2001* as amended and is conditional upon the approval of this transaction by the Council of The Corporation of the Township of Southgate in its sole and absolute discretion by by-law. Council approval shall be obtained on or before the Completion Date, or this agreement will be null and void and the deposit returned without interest or deduction.

### **5. Documents, Reports and Information**

- a) The Vendor will only produce and deliver to the Purchaser any documents, reports or information in its possession in respect to the Property. The Purchaser agrees to return all of the above documentation to the Vendor if this transaction is not completed. Buyer shall not call for the production of any title deed, abstract, survey or other evidence of title to the property except such as are in the possession or control of Seller.

## **SECTION III CONDITIONS, REPRESENTATIONS AND WARRANTIES**

### **6. "As Is" Condition**

- a) The Purchaser acknowledges that they are acquiring the Property in an "as is" condition and that it must satisfy itself within fifteen (15) days of acceptance as to the Property including, but not limited to, all existing physical conditions of this Property, environmental conditions, fitness for any purpose, suitability for construction, soil bearing capacity for any building proposed, and the availability of municipal services and utilities necessary for the Purchaser's proposed use of the Property. It shall be the Purchaser's responsibility to provide, at its own expense, any soil bearing capacity tests, Conservation Authority permits or environmental inspection, as may be required or desired, and the Vendor shall grant the Purchaser access for such testing or inspection at all reasonable times, on reasonable notice, for the purpose of conducting reasonable inspections. The Purchaser acknowledges that the Vendor shall not be responsible for

any physical deficiencies of this Property or for any past, present or future environmental liabilities and hereby waives any claims against the Vendor in respect of any environmental liabilities on this Property. The Purchaser agrees that once the above-noted fifteen (15) day period has expired, and so long as no notice is given that the Purchaser will not accept the Property within such time, the Purchase shall be deemed to have released the Vendor on closing with respect to matters set out in this paragraph. If the Purchaser is for any reason whatsoever dissatisfied with the Property, it shall deliver written notice to that effect to the Vendor by no later than the time specified herein, and this Agreement shall be terminated and the deposit shall be returned to the Purchaser without interest or deduction. If the Vendor is notified that the condition of the Property is not satisfactory, then the Purchaser shall, prior to receiving its deposit monies back and prior to being entitled to a full release from the Vendor with respect to this Agreement, restore the Property to its original condition as it existed prior to such testing or inspection by the Purchaser, at the Purchaser's sole expense. If the Purchaser fails to deliver written notice to the Vendor within the time specified herein regarding this condition, this condition shall be deemed to have been waived by the Purchaser.

#### 7. Future Use

- a) The Parties acknowledge that the zoning bylaw allows industrial uses for the Property subject to the requirements of the Township of Southgate Zoning By-law, and other municipal by-laws and codes including but not limited to the Township's Site Plan Control By-law. It is the Purchaser's responsibility to confirm the Purchaser's use is compliant or if rezoning is necessary and other compliance requirements.

#### 8. Development Agreement

- a) The Property shall be subject to the covenants and restrictions set out in the Development Agreement in the form substantially as attached as Schedule "B" attached to this PSA, which shall survive the completion of this transaction and run with the property, which covenants and restrictions may be registered on title by the Vendor and the cost of registration and related legal fees shall be at the expense of the Purchaser. In the event that the said covenants and restrictions are not registered on title to the Property on or before closing, the Purchaser covenants and agrees to consent to the registration of the covenants and restrictions forthwith after closing. The Purchaser agrees that they shall not transfer, assign its rights, interests, liabilities and obligations under this Agreement without obtaining the consent of the Vendor, and the Vendor may require that the proposed assignee or transferee enter into an assumption agreement in a form satisfactory to the Vendor, acting reasonably, requiring the assignee or transferee to be bound by all of the terms and conditions of this Agreement prior to the giving of any consent. In the event of such assignment or upon the Purchaser's transfer of the Property, the Purchaser's rights, interests, liabilities and obligations hereunder is released and discharged from any and all liabilities and obligations arising under and pursuant to this Agreement.

**SECTION IV  
PRIOR TO COMPLETION DATE**

9. Purchaser May Inspect the Property

- a) Buyer acknowledges having had the opportunity to inspect the property and understands that upon acceptance of this Offer there shall be a binding agreement of purchase and sale between Buyer and Seller.
- b) The Buyer shall have the right to inspect the property one further time prior to completion, at a mutually agreed upon time, provided that written notice is given to the Seller. The Seller agrees to provide access to the property for the purpose of this inspection.

10. Insurance

The property and all other things being purchased shall be and remain until completion at the risk of Purchaser.

**SECTION V  
COMPLETING THE TRANSACTION**

The Transfer/Deed shall, save for the Land Transfer Tax Affidavit, be prepared in registrable form at the expense of Seller.

11. Electronic Registration

- a) The parties agree that the transaction shall be completed by electronic registration pursuant to Part III of the *Land Registration Reform Act* as amended. The parties acknowledge and agree that the delivery and release of documents may, at the discretion of the lawyer: a) not occur contemporaneously with the registration of the transfer/deed and other registerable documentation, and b) be subject to conditions whereby the lawyer receiving documents and/or money will be required to hold them in trust and not release them except in accordance with the terms of a document registration agreement between the respective lawyers. The Seller and Buyer irrevocably instruct the said lawyers to be bound by the document registration agreement which is recommended from time to time by the Law Society of Upper Canada.

## 12. Examination of Title

Purchaser shall be allowed until 6:00 p.m. on the 14<sup>th</sup> day of March 2022 (Requisition Date) to examine the title to the property at his own expense and to satisfy himself that there are no outstanding work orders or deficiency notices affecting the property, and that its intended use will be lawful. Vendor hereby consents to the municipality or other governmental agencies releasing to Purchaser details of all outstanding work orders and deficiency notices affecting the property, and Vendor agrees to execute and deliver such further authorizations in this regard as Purchaser may reasonably require.

Provided that the title to the Property is good and free from all registered restrictions, charges, liens, and encumbrances except as otherwise specifically provided in this PSA and save and except for (a) any registered restrictions or covenants that run with the land providing that such are complied with; (b) any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with, or security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or regulated utility; (c) any minor easements for the supply of domestic utility or telephone services to the property or adjacent properties; and (d) any easements for drainage, storm or sanitary sewers, public utility lines, telephone lines, cable television lines or other services which do not materially affect the use of the property. If within the specified times referred to in this paragraph 16 any valid objection to title or to any outstanding work order or deficiency notice is made in writing to Vendor and which Vendor is unable or unwilling to remove, remedy or satisfy or obtain insurance (Title Insurance) in favour of the Purchaser and any mortgagee, (with all related costs at the expense of the Vendor), and which Purchaser will not waive, this Agreement notwithstanding any intermediate acts or negotiations in respect of such objections, shall be at an end and all monies paid shall be returned without interest or deduction and Seller shall not be liable for any costs or damages. Save as to any valid objection so made by such day and except for any objection going to the root of the title, Purchaser shall be conclusively deemed to have accepted Seller's title to the property.

## 13. Purchaser to Accept Easements

- a) The parties agree that after closing and during the road design and construction by the Township, additional easements and lot re-configuration may be required to address site specific conditions and such easements and re-configuration to be mutually agreed to by the parties with the cost of a final reference plan provided by the Vendor at its sole cost. The Purchaser agrees that the Vendor shall be granted and shall be able to obtain such easements or lot re-configuration at a nominal charge.

## 14. Adjustments

- a) The Vendor agrees that the deposit, held by the Vendor shall be credited to the Purchaser in the Statement of Adjustments prepared for the Completion Date.
- b) Any rents, mortgage, interest, taxes, local improvements, water and assessment rates shall be apportioned and allowed to the Completion Date, the day itself to be apportioned to the Purchaser.

## 15. Harmonized Sales Tax

If the sale of the property (Real Property as described above) is subject to Harmonized Sales Tax (HST), then such tax shall be in addition to the Purchase Price. The Seller will not collect HST if the Buyer provides to the Seller a warranty that the Buyer is registered under the Excise Tax Act ("ETA"), together with a copy of the Buyer's ETA registration, a warranty that the Buyer shall self-assess and remit the HST payable and file the prescribed form and shall indemnify the Seller in respect of any HST payable. The foregoing warranties shall not merge but shall survive the completion of the transaction. If the sale of the property is not subject to HST, Seller agrees to certify on or before closing, that the transaction is not subject to HST. Any HST on chattels, If applicable, is not included in the Purchase Price.

## **SECTION VI MISCELLANEOUS**

### 19. Entire Agreement

There is no representation, warranty, collateral agreement or condition affecting this Agreement of the Property other than expressed herein.

### 20. Tender

- a) Any tender of documents or moneys hereunder may be made upon the solicitor acting for the party upon whom tender is desired, and it shall be sufficient that a negotiable, certified cheque may be tendered instead of cash.

### 21. Time of Essence

- b) Time shall be of the essence of this Agreement.

### 22. Planning Act

- a) This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, as amended are complied with.

### 23. Notices

- a) All notices in this Agreement shall be in writing and shall be deemed to have been given if delivered by hand or mailed by ordinary mail, postage prepaid, addressed to the solicitor for the person to whom such notice is intended to be given at the following addresses:

Solicitors for the Vendor:

Stutz Brown Self Professional Corporation  
269 Broadway  
Orangeville, ON  
L9W 1K8  
Contact: Stephen Christie  
Email: [schristie@sbslaw.ca](mailto:schristie@sbslaw.ca)  
Phone #: 519-941-7500  
Fax #: 519-941-8381

Solicitor for the Purchaser:

LOUCKS & LOUCKS  
84 First Avenue South Box 430  
Chesley, ON  
N0G 1L0  
Contact: Tetyana Ivanina  
Email: [tivanina@louckslaw.ca](mailto:tivanina@louckslaw.ca)  
Phone #: 519-363-3223  
Fax #: 519-363-2133

If mailed, such notices must also be given by facsimile transmission on the date it was so mailed. If so given, such notices shall be deemed to have been received on the first business day following the date it was delivered or marked mailed out.

24. Successors and Assigns

- a) This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

25. Schedules

- a) The following Schedules shall form an integral part of this Agreement:
- Schedule "A" Description and Depiction of Property
  - Schedule "B" Development Covenants Agreement

26. Counterparts

- a) This agreement may be signed in any number of counterparts, each of which is considered to be an original, and all of which are considered to be the same documents.

## 27. Severability

- a) If any provision of this Agreement, or the application thereof to any circumstances, shall be held to be invalid or unenforceable, then the remaining provisions of this Agreement, or the application thereof to other circumstances, shall not be affected, and shall be valid and enforceable.

IN WITNESS WHEREOF the parties have executed this Agreement.

**2164130 Ontario Inc.**

Purchaser's Company or Name

Per: \_\_\_\_\_  
Name     Jeremy Calhoun

I have the authority to bind the  
Corporation

Per: \_\_\_\_\_  
Name     Sean Calhoun

I have the authority to bind the  
Corporation

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTHGATE**

Per: \_\_\_\_\_  
Name     John Woodbury  
Title:     Mayor

Per: \_\_\_\_\_  
Name     Lindsey Green  
Title:     Clerk

We have the authority to bind The  
Corporation of the Township of Southgate.

All and singular that certain parcel of land located within the Province of Ontario, County of Grey, Township of Southgate in the Southgate Eco Park which is identified in the reference plan 16R11632 Parts 1, 2, 3, 4, 5 and 6 depicted below.



## **SCHEDULE "B"**

### **DEVELOPMENT AGREEMENT**

#### **1. Title Control**

- a) The Purchaser covenants and agrees to commence construction of a permanent building on the Property which complies with the permitted uses of the Property's zoning within two (2) years of the registration of the Purchaser's ownership of the Property and to substantially complete the construction of the said building in conformity with an approved site plan within three (3) years from the registration of the Purchaser's ownership of the Property.
- b) In the event that the Purchaser has not obtained a building permit in accordance with the provisions of subclause 1.a) above, the Purchaser may request from the Vendor, in writing, an extension of the time specified in subclause 1.a) above up to a maximum extension period of one (1) year, as the case may be (such extension, the "Extended Time") upon payment by the Purchaser to the Vendor of a performance deposit equal to ten (10%) percent of the purchase price of the Property (the "Performance Deposit"). The Performance Deposit shall be refunded to the Purchaser, without interest, upon the Purchaser's compliance with and completion of the provisions of subclause 1.a) above within the Extended Time. In the event that the Purchaser fails to complete construction within the Extended Time, then the Vendor shall, in addition to its other rights and remedies as set out herein or otherwise, be entitled to retain the Performance Deposit as liquidated damages and not as a penalty, in partial or full satisfaction of the Vendor's damages, as the case may be.
- c) If the Purchaser does not comply with the provisions of subclause 1.a) above within the periods therein specifically set out or within the Extended Time, the Purchaser, will, at the option of the Vendor by notice in writing to the Purchaser, re-convey good title to the Property to the Vendor, free and clear of all encumbrances, in consideration for payment by the Vendor to the Purchaser of 99% of the purchase price paid by the Purchaser to the Vendor for the conveyance of the Property in the first instance (the "Discounted Consideration"). The Vendor shall be allowed to deduct from the Discounted Consideration all of its reasonable costs, realty commission and legal fees incurred with respect to the original conveyance of the Property by the Vendor to the Purchaser, as well as the costs of the Vendor in re-acquiring the Property, including without limitation, realty commission, registration costs, land transfer tax, legal fees and such other costs as reasonably incurred by the Vendor therefor. The Vendor shall not be required to pay for any improvements that may have been made, constructed, installed or performed by the Purchaser on the Property.
- d) Subject to subclause 1.c) above, the Purchaser covenants that it will not sell the Property or any part thereof to any person, firm or corporation without first offering, in writing, to sell the Property to the Vendor for consideration equal to or less than the Discounted Consideration, less all of its reasonable costs, realty commission and legal fees incurred with respect to the original conveyance of the Property by the Vendor to the Purchaser, as

well as the costs of the Vendor in re-acquiring the Property, including without limitation, realty commission, registration costs, land transfer tax, legal fees and such other costs as reasonably incurred by the Vendor therefore. The Vendor shall not be required to pay for any improvements that may have been made, constructed, installed or performed by the Purchaser on the Property. The Vendor shall have ninety (90) days from the receipt of an offer made by the Purchaser under this subclause, to accept such offer which acceptance shall be in writing. If the Vendor does not accept an offer to sell made by the Purchaser under the provisions of this subclause, the Purchaser shall have the right to transfer the Property to a third party so long as it does so within sixty (60) days from the date of the expiration of the Vendor's right to repurchase as set out herein. If the Property is not transferred within the said sixty (60) day period, no transfer of the Property will be made without again first offering to sell the Property to the Vendor on the terms as set out above. The limitation contained in this subclause, will expire upon the Purchaser fulfilling all of the building requirements as set out in subclauses 1.a) and 1.b) above.

## 2. Occupation of Building

- a) If the Purchaser or a lessee thereof fails to occupy the building within six (6) months after satisfying the provisions of subclauses 1.a) and 1.b) above with respect to the completion of the building, and for so long as the building remains unoccupied, beginning on the first day following the six (6) month period after satisfying the provisions of subclauses 1.a) and 1.b) above, the Purchaser shall pay to the Vendor as liquidated damages, quarterly amounts equal to the difference in Property tax between what is being paid by the Purchaser as Property tax for the Property when deemed vacant land and what would be paid as Property tax by the Purchaser for the Property if the building was occupied. If any such payment is not duly remitted by the Purchaser, interest shall be calculated on the balance owing in the same manner and shall be paid at the same rate to the Vendor as interest is calculated and paid to the Vendor on unpaid taxes.
- b) In the event that the Purchaser or the Purchaser's lessee has not occupied the building in accordance with the provisions of subclause 2.a) above, the Purchaser may request, in writing, that the Vendor extend the time for occupation of the building for a maximum period of 6 months, which request the Vendor shall review and may approve in its sole and unfettered discretion. Additional Extensions can be granted at the option of the Vendor, upon written request from the Purchaser prior to the expiry of any prior extensions granted by the Vendor.
- c) Subclauses 2.a) and 2.b) not apply if the Purchaser is building a multi-unit industrial building for the purpose of leasing or selling units within the building.

## 3. Assignment of Covenants

- a) The Purchaser acknowledges and agrees that the covenants and restrictions herein shall run with the title to the Property. The Purchaser, for themselves, its successors, heirs, and assigns in title from time to time of all or any part or parts of the Property will observe and comply with the stipulations, restrictions, and provisions herein set forth (the "Restrictions"), and covenants that nothing shall be erected, fixed, placed or done upon the Property or any part thereof in breach or in violation or contrary to the Restrictions or the provisions of this Agreement of Purchase and Sale and that the Purchaser will require every

subsequent Purchaser or every successor in title to assume and acknowledge the binding effect of this document, as well as, covenant to observe and comply with the Restrictions and other covenants herein, and the surviving provisions of this Agreement of Purchase and Sale.

4. Force Majeure

- a) If the Purchaser shall be unable to fulfill, or shall be delayed or restricted in fulfilling any of the obligations set out herein due to any act or neglect of the Vendor or any of its employees, or due to strikes, walkouts, lockouts, fire, unusual delay by common carriers, or by any other cause beyond the Purchaser's reasonable control, then the time for fulfilling any such obligations shall be extended for such reasonable time as may be required by the Purchaser to fulfill such obligation.

5. Right to Waive

- a) Notwithstanding anything herein contained, the Vendor and its successors shall have the power by instrument or instruments in writing from time to time to waive, alter or modify the herein covenants and restrictions with respect to their application to any part of the Property without notice to or approval from the Purchaser or notice to or approval from the owners of any other adjacent or nearby lands.

6. Sanitary Sewer and Water Services

- a) Access to a sewer connection exists for this property in the road allowance. Depending on the building elevation, sewage pumping may be required from this property.
- b) The Vendor shall supply a water service lateral to the lot line with shut off valve, and a sanitary sewer lateral at its sole cost so that the Purchaser may obtain the necessary approvals to connect such services to the permanent building referenced in Part 1a) of Schedule "B".

7. Other Property Sale Site Specific Conditions

- i. \_\_\_\_\_  
\_\_\_\_\_
- ii. \_\_\_\_\_  
\_\_\_\_\_
- iii. \_\_\_\_\_  
\_\_\_\_\_
- iv. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IN WITNESS WHEREOF the parties have executed this DEVELOPMENT AGREEMENT.

**2164130 Ontario Inc.**

Purchaser's Company or Name

Per: \_\_\_\_\_  
Name      Jeremy Calhoun

I have the authority to bind the  
Corporation

Per: \_\_\_\_\_  
Name      Sean Calhoun

I have the authority to bind the  
Corporation

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTHGATE**

Per: \_\_\_\_\_  
Name      John Woodbury  
Title:      Mayor

Per: \_\_\_\_\_  
Name      Lindsey Green  
Title:      Clerk

We have the authority to bind The  
Corporation of the Township of Southgate.

# THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

## By-law Number 2022-004

### being a by-law to regulate Election Signs within the Township of Southgate and to repeal by-law 2017-129

**Whereas** Subsection 11.3 of the Municipal Act 2001 S O 2001 c.25 provides that councils of lower tier municipalities may pass by laws to respecting structures including fences and signs; and

**Whereas** Section 99 of the Municipal Act 2001 S O 2001 c.25 authorizes a municipality to pass by laws regulating advertising devices; and

**Whereas** Subsection 11.8 of the Municipal Act 2001 S O 2001 c.25 provides that a municipality has the power to pass a by law respecting highways; and

**Whereas** the Council of The Corporation of the Township of Southgate deems it necessary to regulate the location manner and display of election signs in order to prevent the unlimited proliferation of signs on highways and property that would create dangerous and undesirable situations,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate hereby enacts as follows:

#### 1. Definitions

For the purposes of this By-law:

- 1.1. **"By-law Enforcement Officer"** means a by-law enforcement officer appointed by the Council of the Corporation of the Township of Southgate.
- 1.2. **"Campaign Office"** means a building or portion of a building which is used by a candidate or an agent of a candidate as part of an election campaign and where a candidate's campaign staff are normally present and the public may enter to obtain information about the candidate.
- 1.3. **"Candidate"** shall have the same meaning as in the Canada Elections Act the Election Act Ontario or the Municipal Elections Act 1996, as amended, as applicable and shall be deemed to include a person seeking to influence other persons to vote for or against any question or by law submitted in accordance with the Municipal Elections Act 1996, as amended.
- 1.4. **"Clerk"** means the Clerk appointed by the Council of the Corporation of the Township of Southgate or a person delegated by them for the purposes of this by-law.
- 1.5. **"Election Sign"** means any sign or advertising device, including posters, promoting, opposing, or taking a position in respect to:
  - a) any Candidate or political party in an election held in accordance with the Canada Elections Act, the Elections Act (Ontario), or the Municipal Elections Act, 1996;
  - b) an issue associated with a person or political party in an election under the Canada Elections Act, the Elections Act (Ontario), or the Municipal Elections Act, 1996;
  - c) a question, law or by-law submitted to the electors under the Canada Elections Act, the Elections Act (Ontario), or the Municipal Elections Act, 1996;

- 1.6. **"Façade"** means the exterior wall of a building exposed to public view on the street which bears the municipal address of the building.
- 1.7. **"Highway"** includes a common and public highway, street, avenue, parkway, driveway, square place, bridge, viaduct or trestle any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.
- 1.8. **"Illuminated"** means lighted by any means whatsoever including direct indirect internal and external sources of illumination.
- 1.9. **"Lot"** shall mean a parcel of land having continuous frontage on a public street described in a deed or other document, which is legally capable of conveying a fee simple interest of land, other than a leasehold interest, easement, or right-of way.
- 1.10. **"Official Sign"** means any sign which is required to be erected or displayed pursuant to any statute by law, regulation or other directive of any federal, provincial or municipal government or agency, board or commission thereof.
- 1.11. **"Owner"** means the registered owner of the lands and includes any person, firm, partnership, corporation, institution, religious or philanthropic organization, government or governmental agency controlling, maintaining or occupying the lands upon which a sign is or will be erected or displayed.
- 1.12. **"Public Property"** means real property owned by or under the control of the Township of Southgate, or the County of Grey, including, but not limited to, a Park, Library, Community Centre, or any of its agencies, local boards, commissions or corporations but, for the purposes of this by-law, **does not** include a municipal road allowance.
- 1.13. **"Registered Third Party Advertiser"** means, in relation to an election in a municipality, an individual, corporation or trade union that is registered in accordance with the Municipal Elections Act, 1996, as amended.
- 1.14. **"Roadway"** means the part of a Street that is improved, designed or ordinarily used for vehicular traffic and includes the shoulder as the travelled portion of the roadway.
- 1.15. **"Road Allowance"** means the part of the highway located between the shoulder of the highway and the lateral property line of the abutting property.
- 1.16. **"Rotating Sign"** means any sign or portion of a sign which rotates on an axis.
- 1.17. **"Sidewalk"** means any municipal walkway, or that portion of a Street between the Roadway and the adjacent property line, primarily intended for the use of pedestrians.
- 1.18. **"Sight Triangle"** means the triangular space formed by the Roadway Lines of a corner lot and a line drawn from a point in one Roadway Line to a point in the other Roadway Line, each such point being 7 metres from the point of intersection of the Roadway Lines (measured along the Roadway Lines). Where the two Roadway Lines do not

intersect at a point, the point of intersection of the Roadway Lines shall be deemed to be the intersection of the projection of the Roadway Lines or the intersection of the tangents to the Roadway Lines.

- 1.19. **"Sign Deposit"** means a payment made, in an acceptable form, to the Township of Southgate, received as a deposit and kept on file that must be received before any candidate or a candidate's registered agent shall place or permit to be placed an election sign.
- 1.20. **"Township"** means The Corporation of the Township of Southgate.
- 1.21. **"Voting Location"** means the entire property where an election occurs and all boundaries associated with it when such voting location is located within public premises and shall mean all the common elements when the voting location is located on private premises.

## **2. General Provisions**

- 2.1. Only Candidates, Registered Third Party Advertisers, or their agents are permitted to erect election signs.
- 2.2. No person shall place or permit to be placed an Election Sign on Public Property.
- 2.3. No person shall place or permit to be placed an Election Sign:
  - a) in a Roadway;
  - b) within 2 metres of the travelled portion of the roadway;
  - c) that impedes or obstructs the passage of pedestrians on a Sidewalk;
  - d) between a Roadway and a Sidewalk;
  - e) in a Sight Triangle;
  - f) on a tree, fence or gate located on Public Property or a Roadway;
  - g) on a utility pole, light standard or any other municipal infrastructure;
  - h) on the land or buildings situated on or in or on a vehicle that is parked at any voting location or on the road allowance in front of the voting location;
  - i) on any official sign or official sign structure;
  - j) to obstruct the visibility of any pedestrian or driver;
  - k) to obstruct the visibility of any traffic sign or device;
  - l) that impedes or hinders or prevents parking by vehicles on private or public lands or on a public highway or eliminates a public parking space required by law;
  - m) to interfere with vehicular traffic in any manner;
  - n) to obstruct openings required for light, ventilations, ingress, egress or fire or medical emergencies;
  - o) that constitutes a danger or hazard to the general public.
- 2.4. No person shall place or permit to be placed an illuminated or rotating election sign.
- 2.5. No person shall place or permit to be placed an election sign displaying The Corporation of the Township of Southgate logo, crest or seal.
- 2.6. No person shall use or permit or cause to be used an election sign that is attached, affixed or displayed on a vehicle or trailer.

- 2.7. No person shall place or permit to be placed an election sign on a vehicle or trailer which is parked or located for the primary purpose of displaying said sign.
- 2.8. No municipal election sign shall be posted on private property without the express consent of the owner and shall be subject to the limitations set out in sections 2.9 and 2.10.
- 2.9. Only one election sign per candidate shall be affixed, erected, or otherwise displayed on any lot.
- 2.10. On corner lots, a second sign per candidate may be affixed, erected, or otherwise displayed on the adjoining side of the lot.
- 2.11. Election signs may be displayed in the Township in the location:
  - a) where the candidate is running for that position; or
  - b) promoting a position with respect to a question on a ballot upon which an eligible elector may vote.
- 2.12. Election signs may be affixed to the façade of the building or building unit, which is used as a candidate's campaign office, provided that such sign complies with the provisions of the Township's Sign By-law for a wall sign.
- 2.13. No person shall deface, move, or willfully cause damage to a lawfully erected election sign.
- 2.14. No person shall leave an abandoned election sign on a property.
- 2.15. All other provisions included in the *Municipal Elections Act, 1996, as amended* shall apply. It is the responsibility of candidates and registered third party advertisers to ensure compliance with applicable legislation.

### **3. Timing**

- 3.1. No person shall place or permit to be placed an election sign prior to the issuance of writs for a provincial or federal election or no earlier than forty-two (42) days immediately preceding the day of a municipal election.
- 3.2. All election signs shall be removed within seventy-two (72) hours immediately following an election. If not removed in the specified time frame following an election, the Clerk may direct that the signs be removed, and any remaining sign deposit shall not be refunded.

### **4. Mandatory Information on Election Signs and Advertisements**

- 4.1. All parties, including candidates, shall comply with the sign and advertisement requirements set out in Section 88 of *the Municipal Elections Act, as amended*.
- 4.2. All election signs and advertisements purchased by or under the direction of a candidate shall identify the candidate.
- 4.3. All third party election signs and advertisements shall contain the following information:
  - a) the name of the registered third party;
  - b) the municipality where the registered third party is registered;

- c) a telephone number, mailing address or email address at which the registered third party may be contacted regarding the advertisement.

## **5. Administration**

- 5.1. The candidate or third party advertiser to whom an election sign relates shall be responsible for the erection or display of the election sign and shall ensure that all the requirements of this by-law have been met.
- 5.2. A deposit in accordance with Schedule A is required before any candidate or a candidate's registered agent shall place or permit to be placed an election sign.
- 5.3. Subject to any deductions made under subsection of this by-law a candidate is entitled to have his or her election sign deposit refunded no later than 90 days after voting day.
- 5.4. If an election sign is removed in accordance with this by-law, during the election period, the candidate to whom the sign relates will be charged in accordance with Schedule A to cover the costs of removing the sign.
- 5.5. The sign removal fee as outlined in Schedule A will be waived if the candidate provides an affidavit indicating that neither the candidate nor to the best of the candidate's knowledge any person acting on behalf of the candidate was responsible for the unlawful erection or display of the election sign.
- 5.6. If the costs incurred by the Township in removing a candidate's signs during the election period exceed the election sign deposit paid by the candidate, the Township shall notify the candidate who shall have five (5) days after the date of notice is received to pay:
  - a) the outstanding costs of removal in accordance with Schedule A;
  - and
  - b) further election sign deposit as required under Schedule A.

## **6. Enforcement and Removal of Signs**

- 6.1. Where election signs have been posted in contravention of this By-law, the Clerk may remove the sign without notice, or take the necessary action to ensure that the sign complies with the provisions of this By-law with 24 hours of notice to the candidate.
- 6.2. Where action is not taken under Section 6.1, the Clerk may direct that the signs be removed and the candidate to whom the sign relates will be charged in accordance with Schedule A, to be deducted from the refundable portion of the candidate's election sign deposit.
- 6.3. The Clerk may destroy any election signs which have been removed and not claimed and retrieved by the candidate, persons or owner within the time period prescribed under Section 3.2.

## **7. Schedules**

- 7.1. Schedule "A" to this by-law forms part of this by-law.

## **8. Penalty and Offences**

- 8.1. Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for in the *Provincial Offences Act, R.S.O. 1990, c. P. 33*.

## **9. Damage**

- 9.1. The Township of Southgate shall not be liable for any damage or loss to an election campaign sign that was displayed in accordance with the by-law or that was removed by a By-law Enforcement Officer of the Township of Southgate.

## **10. Liability**

- 10.1. The provisions of this by-law shall not be construed as relieving or limiting the responsibility or liability of any person erecting or owning any sign for personal injury or property damage resulting from the placing of such signs or resulting from the negligence or willful acts of such person or his or her agents or employees in the construction, erection, maintenance, repair or removal of any such signs. Likewise, the provisions of this section shall not be construed as imposing on the Township its officers, employees, servants, agents and contractors any responsibility or liability whatsoever by reason of the removal of any sign.

## **11. Validity**

- 11.1. If a court of competent jurisdiction declares any provision or part of a provision of this By-law to be invalid or of no force and effect, it is the intention of the Council in enacting this By-law, that each and every other provision of this By-law, be applied and enforced in accordance with its terms to the extent possible according to law.

## **12. Short Title**

- 12.1. This by-law may be cited as the "Election Sign By-law".

## **13. Repeal**

- 13.1. By-law 2017-129 is hereby repealed.

## **14. Force and Effect**

- 14.1. This by-law shall come into force and take effect immediately upon the final passing thereof.

**Read a first, second and third time and finally passed this 2<sup>nd</sup> day of February, 2022.**

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**John Woodbury – Mayor**

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**Lindsey Green - Clerk**

**By-law Number 2022-004**

**SCHEDULE A**

Type	Deposit Amount Required
Municipal Election or By-Election:	
Mayor	\$75.00
Deputy Mayor	\$75.00
Councillor	\$75.00
Trustee	\$75.00
Third Party Advertiser	\$75.00
Provincial/Federal Election	\$75.00
Sign Removal	\$10.00 per sign

# THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

## By-law No. 2022-015

### **being a by-law to govern the proceedings of Council, Committees, Public Meetings and Committee of Adjustment**

**Whereas** Section 238 of the [Municipal Act, S.O. 2001](#), c. 25, as amended, provides that a Council shall pass a procedure by-law for governing the calling, location and proceedings of meetings; and

**Whereas** the Council of the Corporation of the Township of Southgate deems it necessary to set rules and regulations with regards to Council and Committee proceedings; and

**Whereas** all points of order or procedure not provided for in this by-law shall be decided in accordance with [Robert's Rules of Order](#) and the Chair shall submit the ruling without debate,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate hereby enacts as follows:

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## 1.0 DEFINITIONS

- |    |                                 |   |
|----|---------------------------------|---|
| a) | <b>"Act"</b>                    | shall mean the Municipal Act, S.O. 2001, c. 25, as amended from time to time;   |
| b) | <b>"Acting Chair"</b>           | shall mean the Presiding Officer of a Committee or Council to act in the place of the Mayor or Deputy Mayor when both are absent from a meeting of Council or Committee for any cause and who shall exercise all the rights, powers and authority of the Mayor; |
| c) | <b>"Addendum Agenda"</b>        | means any addition to a completed written agenda or addition to an item on the agenda. Changes in motions or resolutions following discussion on an agenda item are not considered an Addendum;   |
| d) | <b>"Adoption of Minutes"</b>    | shall mean a heading on the agenda where Council approves previous Council meeting minutes by resolution;   |
| e) | <b>"Business Arising"</b>       | shall mean a heading on the agenda that is used for updates resulting from requests from the previous meeting;  |
| f) | <b>"Call to Order"</b>          | shall mean the time when the members and the public are notified that the meeting is commencing;  |
| g) | <b>"CAO"</b>                    | means the Chief Administrative Officer of the Township of Southgate;  |
| h) | <b>"Chair"</b>                  | means the Presiding Officer of a committee or Council meeting;  |
| i) | <b>"Clerk"</b>                  | means the Clerk of the Township of Southgate;   |
| j) | <b>"Closed Meeting"</b>         | means a meeting, or part of a meeting, which is closed to the public as permitted by the Act, also referred to as an "in-camera meeting";   |
| k) | <b>"Code of Conduct"</b>        | means a by-law to establish a Council Code of Conduct, as amended from time to time;  |
| l) | <b>"Committee"</b>              | means a Committee, Board, Task Force or other body constituted and appointed by Council, including the Committee of the Whole, with the exception of the Public Library Board;  |
| m) | <b>"Committee Chair"</b>        | means the Chair of a committee;   |
| n) | <b>"Committee Vice Chair"</b>   | means the Vice Chair of a committee;  |
| o) | <b>"Committee of the Whole"</b> | shall mean a committee of Council comprised of all members of Council which, if established, would serve as the principal forum for the consideration of recommendations and public input on matters of Council business prior to consideration by Council;     |
| p) | <b>"Confirmation of Agenda"</b> | shall mean a heading in the Council agenda that relates to a resolution of Council required to confirm the items on the agenda as presented. Any additions to the agenda shall be included as a resolution to   |

- confirm the agenda as amended;
- q) **"Confirming By-law"** shall mean a by-law to confirm all of the actions of Council during the meeting as intended to be legal and binding;
  - r) **"Consent Agenda"** shall mean a listing of general or regularly occurring reports, correspondence and resolutions of other Municipalities that can be dealt with in a single motion. The action for each item is provided in brackets on the consent agenda. Brief discussion may be held on any consent agenda item. Any item on the consent agenda, where further direction or resolution is proposed in addition to receipt for information, shall be pulled from the consent agenda and be heard immediately after the consent agenda has been disposed of;
  - s) **"Council"** means the Council of the Township of Southgate;
  - t) **"Council Chambers"** means the established Township of Southgate Council Chambers, or a location that may be determined to be required from time to time, where Council meetings are regularly held;
  - u) **"Declaration of Pecuniary Interest"** shall mean a declaration by a member in advance of an item on the agenda that the member has a pecuniary interest as per the Municipal Conflict of Interest Act and shall be provided to the Clerk, in writing, prior to the adjournment of the meeting or before the start of the next meeting;
  - v) **"Delegation"** means a person or group of persons who are not members of Council or Southgate staff who have requested and are permitted to address Council, individually or on behalf of a group;
  - w) **"Deputy Mayor"** is the position that fulfills the responsibilities of the Mayor in his/her absence;
  - x) **"Division of Question"** means a request by a Member to have a motion containing separate questions, recommendations or amendments, voted on in sections or parts;
  - y) **"Electronic Means"** means telephone or video conferencing or other interactive method whereby Members, staff and the public are able to hear the Member(s) participating by electronic means and the Member(s) participating by electronic means are able to hear other Members, staff and the public;
  - z) **"Electronic Participation"** means a member of Council, Committee or Committee of Adjustment who is participating electronically in a meeting and who may be counted in determining whether or not a quorum of members is present at any point in time;
  - aa) **"Ex-officio Member"** shall refer to the Mayor's membership on all internal committees, sub-committees and working groups. Ex-officio means by virtue of office and therefore this member may attend any Southgate committee meetings and take part in discussion. The ex-officio member shall be a non-voting member and shall not

- be included when determining the number of members required for quorum or counted when determining if a quorum is present;
- bb) **“Friendly Amendment”** means the motion under debate is amended with the consent of the mover and seconder, and without the requirement for an amending motion to be made and is simple in nature;
  - cc) **“In Writing”** shall mean handwritten, typewritten or electronically displayed;
  - dd) **“Local Board”** means a local board defined by the [Municipal Act](#);
  - ee) **“Majority Vote”** shall mean an affirmative vote of more than one-half of the members present and voting;
  - ff) **“Mayor”** means the Head of Council of the Corporation of the Township of Southgate;
  - gg) **“Meetings”** are defined as follows:

**“Council Meeting”** shall mean meetings set out in this by-law to be held on a regular basis. A quorum is required;

**“Committee Meeting”** shall mean a meeting held for the purpose of preparing information for presentation to Council and shall not involve enactment of legislation;

**“Committee of the Whole”** means a committee meeting consisting of all Members of Council sitting as a Committee of the Whole;

**“Closed Meeting”** shall mean a meeting or portion thereof which is closed to the public. This may be done only in the very specific circumstances defined in Section 6 of this By-law;

**“Emergency Meeting”** shall mean a meeting summoned under Section 240 (a) or (b) of the Act to deal with an emergency or extraordinary situation only. A quorum is required;

**“Open Meeting”** shall mean any meeting or portion thereof which is not closed to the public for appropriate reasons as defined in [Section 6](#) of this by-law. All meetings shall be open unless there is a valid reason for the meeting to be closed. The public may not address Council without delegation or presentation status;

**“Statutory Public Meeting”** shall mean a meeting called to fulfill a statutory requirement of an Act. Information is presented and public input is encouraged. A quorum is not required. Minutes are to be received for information at the next available Regular Meeting of Council and signed by the Chair and the Clerk;

**“Public Meeting”** or **“Public Information Meeting”** means a meeting held by staff where members of the public are encouraged to attend and

may be invited to make submissions to staff, and is not a statutory public meeting under the purposes outlined in the [Planning Act](#) or the [Municipal Act](#). Non-statutory public meetings do not require quorum and are for the purpose of staff to obtain comments from the public and to provide input based on the application. Minutes are to be received for information at the next available Regular Meeting of Council and signed by the Clerk;

**“Special Meeting”** shall mean meetings summoned under Section 240 (a) or (b) of the Act, having the same privileges as a Regular Council Meeting. A quorum is required;

- hh) **“Member”** as it relates to Council and Standing Committees means the Mayor, Deputy Mayor or Councillor of the Township of Southgate and for other committees as defined in this by-law, shall mean a person elected or appointed to the committee;
- ii) **“Member’s Privilege”** shall mean the announcement of good news stories, reminders of upcoming events, or acknowledgement of recent events and/or training;
- jj) **“Motion to Defer”** means a motion to delay the consideration of a matter to a future meeting of Council or a committee;
- kk) **“Motion to Receive”** means a motion to acknowledge the particular item, report or recommendation under consideration and to have it placed in the records of Council with no additional action being taken;
- ll) **“Motion to Refer”** means a motion to dispose of a question under consideration, with or without any proposed amendment, in order to seek consideration by, and, if deemed desirable, one or more reports from any designated committee, body or official;
- mm) **“Motion to Table”** means a motion to postpone without setting a definite date as to when the matter will be considered again;
- nn) **“Notice of Motion”** means a motion by any Member of Council that is not scheduled for an agenda which is presented to the Clerk in writing prior to the agenda deadline for inclusion on the current agenda;
- oo) **“Open Forum”** shall mean an opportunity for members of the public to voice opinions on subjects of municipal concern during the first 15 minutes of each regular Council meeting;
- pp) **“Open House”** means an opportunity for the public to drop in to review display boards and discuss the study with Township staff or the Township’s consultant;
- qq) **“Order of Business”** means the sequence of activities and/or discussions and decisions to be introduced and considered and shall be altered by 2/3 majority vote;
- rr) **“Point of** means when a member wants to clear up something

	<b>Clarification"</b>	that was stated. This is a statement and not a question;
ss)	<b>"Point of Information" or "Point of Parliamentary Inquiry"</b>	means a question asked about a motion or about the process taking place and directed to the Chair or to the Clerk;
tt)	<b>"Point of Order"</b>	means a question by a Member with the view to calling attention to any issue relating to the Procedure By-law or the conduct of Council's business or in order to assist the Member in understanding Council's procedures, making an appropriate motion, or understanding the effect of a motion;
uu)	<b>"Point of Privilege" or "Personal Privilege"</b>	means a question by a Member who believes that another member has spoken disrespectfully towards that member or another member or who considers that his or her integrity or that of a member or Southgate official has been impugned or questioned by the member. Can also be used when a Member requires something relating to personal comfort such as temperature, noise level etc.;
vv)	<b>"Present"</b>	means physically in attendance at the meeting;
ww)	<b>"Presentation"</b>	means an address to Council or Committee by a consultant or associated body, or at the request of Council, a Committee or staff;
xx)	<b>"Quorum"</b>	as it relates to Council and its committees shall consist of more than 50% of the applicable membership;
yy)	<b>"Recorded Vote"</b>	means a written record of the name and vote of every member voting on any matter or question. A request by a member for a recorded vote shall be made immediately prior to the commencement of the vote being taken or immediately thereafter, prior to proceeding to the next item on the agenda. When a recorded vote is requested, or is otherwise required, the Clerk shall call the names and record the vote in random order;
zz)	<b>"Reports of Municipal Officers"</b>	shall mean a heading on an agenda to allow for the presentation of Department Head reports;
aaa)	<b>"Resolution"</b>	means the decision of Council or its Committees on any motion;
bbb)	<b>"Special Committee"</b>	shall mean a committee appointed by Council for a specific function which may be comprised of Members of Council with staff support;
ccc)	<b>"Sub-Committee"</b>	shall mean a committee established by Council to work on and report on a specific function within the mandate of the standing committee. Sub-committees may or may not contain members of Council;
ddd)	<b>"Task Force"</b>	shall mean a group appointed by Council that has a defined purpose and mandate to allow residents

- with experience, interest and/or opinions in a particular subject area to provide input on a specific issue, through a balanced public process. The mandate of a task force will be community based fact-finding missions related to an important matter in Southgate. A task force will find and deal with factual information to find common ground or majority agreement on issues of a potentially controversial nature in the Township and shall not have Council Member representation as voting members, but may have representation in a supporting role;
- eee) **“Township”** means the Township of Southgate;
- fff) **“Two-Third Vote”** shall mean an affirmative vote of at least 2/3 of the members present, as below:
- a. 7 members are present 5 are required;
  - b. 6 members are present 4 are required;
  - c. 5 members are present 4 are required; and
  - d. 4 members are present 3 are required;
- gg) **“Working Group”** shall mean a group appointed by Council who have a defined purpose and mandate to allow residents with knowledge and experience in a particular subject area to provide input on a specific issue. The mandate of a working group will be related to an important matter in the community that is of a minimally controversial nature in the Township and shall have at least one (1) Member of Council representation as a voting member.

2.0 APPLICATION

- 2.1 **General** The rules of procedure set out in this by-law shall govern all proceedings of Council and committees.
- 2.2 **Statutory Requirements** Notwithstanding anything in this by-law, where Council or a Committee convenes for the purpose of holding a hearing as required by any statute, the provisions of the statute and the [Statutory Powers Procedure Act](#), as applicable, shall govern the proceedings.
- 2.3 **Rules of Order Not Covered** To the extent that a matter is not dealt with in the [Act](#) or this by-law, Council and Committees shall have regard to [Robert’s Rules of Order Newly Revised](#).
- 2.4 **Use of Pronouns** Throughout this by-law, the words “he” and “his” shall, where appropriate be deemed to read “she” and “her”.

3.0 SUSPENSION OF THE RULES

- 3.1 **General** Any motion to suspend any provisions of this by-law shall be used only when absolutely necessary and shall always require a 2/3 vote.

4.0 ELECTRONIC MEDIA

4.1	<b>Audio and Video Recording</b>	Open meetings may not be electronically or mechanically recorded by any member of the public without prior consent of Council through resolution and by written request by the requestor. Any recordings conducted during a Council or Committee meeting after obtaining consent shall be for personal use only and are not to be made public or distributed in any way without the prior consent by resolution of Council or Committee for the public use of the recording.
4.2	<b>Recordings under Agreement</b>	Council reserves the right to enter into agreements for the audio and/or video recording of Council meetings which may or may not be used for distribution to the public.
4.3	<b>Council/Committee Recordings (Audio and Video)</b>	Staff shall audio record open Council and Committee meetings and make open audio recordings available to the public, upon request. Staff may video record open Council and Committee meetings and make open video recordings available to the public via the Township of Southgate <a href="#">YouTube Channel</a> , if available.
4.4	<b>Electronic Devices in Council Chambers</b>	Electronic devices are permitted in Council Chambers provided that they are turned to silent or vibrate during the meeting and are not used to record any aspect of the Council or committee meeting, unless consent has been obtained as per <a href="#">Section 3.1</a> .

5.0
MEETING LOCATIONS, TIMES AND NOTICE

5.1	<b>Inaugural Meeting of Council</b>	The inaugural meeting of Council shall be held in the Township of Southgate Council Chambers at 6:00 p.m. following a regular municipal election, not 31 days after its term commences.
5.2	<b>Inaugural Meeting of Council Agenda</b>	<p>The Clerk shall have prepared for the Members of Council at the inaugural meeting an "Order of Business" as follows, to also include other ceremonial proceedings as deemed necessary and/or desirable:</p> <ul style="list-style-type: none"> <li>(a) Call to Order</li> <li>(b) Regrets</li> <li>(c) Declarations of Office</li> <li>(d) Mayor’s Inaugural Address</li> <li>(e) Confirmation By-law</li> <li>(f) Statements by Members (non-debatable)</li> <li>(g) Adjournment;</li> </ul>
5.3	<b>Meeting Schedule</b>	On or before the last December meeting, Council shall adopt a regular meeting schedule for its meetings to be held in the following year including the dates, times and locations for such meetings and the Clerk shall publish the schedule on the Township website. In the event the regular meeting date falls on a public holiday, the Council shall meet at the same hour on the following Wednesday.

- 5.4 **July/August Meetings** Notwithstanding the provisions of this By-Law, there shall only be one regularly scheduled meeting during the months of July and August, and they will fall on the first Wednesday of the month and scheduled to begin at 9:00 a.m. In the event the regular meeting date falls on a public holiday, the Council shall meet at the same hour on the following Wednesday.
- 5.5 **Cancellation due to Weather** In the event of inclement weather or should there be a significant weather event anticipated, an evening meeting may be shifted to an electronic meeting only, with no in-person attendance of members, staff or the public or be cancelled with the consent of the Mayor and/or Chair and CAO and/or Clerk, or be moved up to start no earlier than 4:00 p.m. and called and posted no later than 12 noon on the day of the evening meeting to ensure there is enough notice to the public. Notice shall be given to the media and posted on the Township website and social media pages no later than noon on the day of the evening meeting.
- 5.6 **Notice of Cancellations** In the event of a meeting cancellation, staff will post notice of the meeting cancellation on Southgate's website, social media pages and will notify the Members by email or by telephone. If the cancellation occurs at the last minute or after regular business hours and staff is unable to post the cancellation as noted, notice shall be posted as soon as it is practical to do so.
- 5.7 **Three (3) Hour Limit** For all meetings, no item of business shall be dealt with after three (3) hours from the start time unless authorized by resolution of the members present. The extension of time after the initial three (3) hours shall only be permitted for only one (1) additional hour for evening meetings. No meeting shall exceed 10:00 p.m. on an evening meeting and shall not be extended by waiving the Procedural By-law. Should the agenda not be completed on the day of a Regular Meeting, all items left over shall be carried over to the Thursday following the Wednesday meeting and will begin at 1:00 p.m. in the Council Chambers. In the case of a County Council Meeting on Thursday, the meeting shall resume on Friday following the Wednesday Council meeting at 9:00 a.m. and noted on the Township website and social media pages and notice be given to the media.
- 5.8 **Notice to the Members** Notice of meetings including agendas, minutes and supporting documentation to the members shall be via electronic mail. Notice may also be provided by telephone or personal contact in case of an emergency.
- 5.9 **Notice to the Public** Agenda information distributed by the Clerk to members shall be made available to the public through posting to Southgate's website.
- 5.10 **Invalidation of Notice of Meeting** If a Meeting Notice is substantially given but varies from the form and manner provided in this Procedure By-law, the ability to hold the Meeting and the actions taken at the Meeting are not

invalidated.

**6.0      CLOSED MEETINGS OF COUNCIL**

6.1	<b>Exceptions to Open Meeting Requirements</b>	<p>All regular and special meetings of Council shall be open to the public unless the subject matters to be considered relate to:</p> <ul style="list-style-type: none"><li>a) the security of the property of the municipality or local board;</li><li>b) personal matters about an identifiable individual, including municipal or local board employees;</li><li>c) a proposed or pending acquisition or disposition of land by the municipality or local board;</li><li>d) labour relations or employee negotiations;</li><li>e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;</li><li>f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;</li><li>g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;</li><li>h) the meeting is held for the purpose of educating or training the members and at the meeting and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee; and</li><li>i) Council shall by resolution close a meeting or part of a meeting to members of the public where the subject matter to be considered is an ongoing investigation respecting the municipality, a local board, or a municipally-controlled corporation by the Ontario Ombudsman appointed under the Ombudsman Act or municipally-appointed Ombudsman;</li><li>j) As per Bill 68:<ul style="list-style-type: none"><li>a. Information explicitly supplied in confidence to the municipality by Canada, a province or territory, or Crown agency;</li><li>b. A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality;</li><li>c. A trade secret or scientific, technical, commercial or financial information that belongs to the municipality and has monetary (or potential) value;</li><li>d. A position, plan, procedure, criteria or instruction to be</li></ul></li></ul>
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applied to any negotiations;

- 6.2

**Closed Meeting Procedure**

A motion outlining the general nature of the subject matter is required before going into closed session with the resolution as discussed in closed to be included in the open agenda following the closed portion. No vote will be taken at a closed meeting except for a procedural matter. Please refer to [Policy #25](#) for the full Closed Meeting Policy & Procedure.
- 6.3

**Notice of Closed Meetings**

Notice of Closed Meetings of Council shall be included on the regular Council agenda. Where required, providing Council with a closed session agenda in accordance with the publishing timeframes set out of regular agenda.
- 6.4

**Reporting Out & Confidentiality of Closed Session Discussions**

A summary of any discussion held in closed session and any required vote will occur following the closed session discussion of Council or a Committee Meeting. In the case of Committee of the Whole Meetings, communication of closed session discussions will occur at Council Meetings.

No Member shall disclose or discuss, through written, electronic or verbal communication, to any individual or corporate third party, any information that has been or will be discussed at a closed session meeting of Council or a Committee until such time that Council or a Committee has determined or has been advised by staff that the matter, or any part of the matter, can be made public subject to review by the Head or designate under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) or if directed to do so by a court.
- 6.5

**Application of Open & Closed Meeting Provisions to all Committees**

The provisions of Section 239 of the Municipal Act and Sections 9 a), b), and c) of this Procedure By-law apply to all Committees, despite Section 238 of the Municipal Act.
- 6.6

**Closed Meeting Investigation**

A person may request that an investigation be undertaken to determine whether Council or other Committee complied with the requirements of the Municipal Act and this Procedure By-law in respect of a Meeting or part of a Meeting closed to the public. A person may initiate such a request by completing and submitting a copy of the "Application for Investigation of Closed Meetings" form available on the Townships website or at the Municipal Office.

**7.0 SPECIAL MEETINGS OF COUNCIL**

- 7.1

**Mayor May Request**

The Mayor may at any time summon a special meeting of Council as per the Municipal Act S.240 (a) and include a clear statement of the purpose of the Special Council meeting.
- 7.2

**Members Request**

The Clerk shall, upon receipt of a written request of the majority of the members, call a special meeting for the purpose and time mentioned in the request as per the Municipal Act S.240 (b) and include the following:

a) Original signatures of Members; and

b) A clear statement of the purpose of the

Special Meeting;

7.3	<b>CAO/Clerk May Request</b>	The Chief Administrative Officer and/or Clerk may at any time request a special meeting of Council when required, and to deal with items specifically outlined on the agenda. Special meetings may be called for the purposes of training, workshops, items which may need immediate attention or items which are required for the purposes of the continuity of municipal business.
7.4	<b>Special Meeting Notice Timing</b>	The Clerk shall provide all members with at least forty-eight (48) hours' notice of a special meeting.
7.5	<b>Special Meeting Minimum Notice Requirements to Members</b>	Minimum notice shall consist of electronic notice followed by a telephone message to all members if required. If members accept the electronic meeting request, telephone communication will be deemed unnecessary.
7.6	<b>Special Meeting Business</b>	The only business to be dealt with at a special meeting is that which is identified in the notice of the meeting.
7.7	<b>Special Meeting Validity</b>	The Clerk will attempt to contact every member in relation to a special meeting as outlined under <a href="#">Section 7.4</a> . The lack of receipt of a notice or of an agenda for a special meeting by any Member shall not affect the validity of the meeting or any action taken thereat.
7.8	<b>Special Meeting Notice to the Public</b>	Notice for special meetings of Council shall be posted as soon as practical after being established on Southgate's website. Agendas and supporting documentation shall be posted as soon as practical prior to the special meeting as per section 5.8.
7.9	<b>Special Meetings under the Emergency Management and Civil Protection Act</b>	A Special Meeting may be held, without notice, to deal with an emergency situation as defined under the <a href="#">Emergency Management and Civil Protection Act</a> , provided that an attempt has been made to reach the Members by telephone and/or e-mail at their respective residence and/or place of business. No business, except business dealing directly with the emergency situation, shall be transacted at that meeting. The forty-eight (48) hour notice required may be waived in the case of emergency as may be determined by the Mayor (or alternate) and/or CAO/Clerk/CEMC (or alternate) and documented in writing (memo or e-mail) to the Clerk.

## 8.0 CALLING OF WORKSHOP MEETINGS

8.1	<b>Training and / or Workshop Meetings</b>	<p>The Mayor and/or CAO and/or Clerk may convene a training and / or workshop meeting for Members of Council to discuss issues in an informal venue.</p> <ol style="list-style-type: none"><li>With the exception of Procedural Matters, no motions are passed and no matter is discussed which advances the business of the Municipality; and</li><li>A record describing, in general terms, the proceedings and the subject matter discussed is made at all workshop Meetings and placed on a future Council agenda to be received</li></ol>
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only for the purposes of information;

8.2      **Notice of  
Workshop  
Meetings (posting  
of the agenda)**

The Clerk gives Notice of Workshop Meetings of Council by:

- i.      Providing, at least 48 hours in advance, Notice to Council in person, by telephone, by mail or electronic mail that indicates the date and time of the workshop Meeting and the general nature of the matters to be discussed;
- ii.     Posting a Notice on the Townships website and time permitting on the Townships regular advertising page in the local newspaper that indicates the date and time of the workshop Meeting and general nature of the matters to be discussed.
- iii.    Where ii) cannot be achieved, posting a Notice at the main entrance to the Municipal Office that indicates the date and time of the workshop Meeting and general nature of the matters to be discussed.

**9.0      EMERGENCY MEETINGS OF COUNCIL**

9.1      **Authority to Call  
Emergency  
Meeting**

Notwithstanding any other provision of this by-law, an emergency meeting may be summoned by the Mayor without written notice or upon receipt of a written request of the majority of the members, to deal with an emergency or extraordinary situation, provided that an attempt has been made by the Clerk to notify the members about the meeting as soon as possible and in the most expedient manner available.

9.2      **Emergency  
Meeting Business**

No business except business dealing directly with the emergency or extraordinary situation shall be transacted at the emergency meeting.

9.3      **Emergency  
Meeting Validity**

Lack of receipt of a notice or of an agenda for an emergency meeting by any member shall not affect the validity of the meeting or any action taken thereat.

9.4      **Emergency  
Meeting Notice**

Notice and supporting documentation shall be posted on Southgate’s website as soon as practical.

**10.0     QUORUM FOR COUNCIL**

10.1     **Majority for  
Quorum**

A quorum shall consist of not less than a majority of Council members as established by Section 237(1) of the Municipal Act, 2001. For a Council composition of 7, 4 members are required for a quorum to be present.

10.2     **No Quorum  
Present at  
Beginning**

If a quorum is not present at a scheduled meeting thirty (30) minutes after the scheduled commencement time, the meeting shall stand adjourned until the date of the next regular meeting and the Clerk shall record the names of the members present.

10.3	<b>Loss of Quorum During Meeting</b>	If a quorum is lost during a meeting, the meeting shall stand adjourned, and all unfinished business shall be carried forward to the next meeting.
10.4	<b>Quorum and the Municipal Conflict of Interest Act</b>	Notwithstanding <a href="#">Section 9.3</a> where the number of members, who by reason of the provisions of the Municipal Conflict of Interest Act, are prohibited from participating in a meeting is such that, at that meeting, the remaining members are not of sufficient number to constitute a quorum, the remaining number of members shall be deemed to constitute a quorum.
10.5	<b>Electronic Participation at Meetings</b>	Members may participate in meetings by electronic means and in accordance with the Township of Southgate Electronic Participation Policy No. 86. Members of Council, Committees and Committee of Adjustment who are participating electronically in a meeting may be counted in determining whether or not a quorum of members is present at any point in time.
10.6	<b>Practice of Electronic Participation</b>	Where a member is participating in a meeting by electronic means, all rules and procedures as outlined in the Township of Southgate Electronic Participation Policy No. 86 shall be adhered to.

11.0
AGENDA PREPARATION

11.1	<b>Agenda Timing and Composition</b>	<p>The final agenda, along with copies of any supporting documentation shall be prepared by the Clerk and made available to members and posted on the Township website by 2:00 p.m. on the Thursday preceding any regular Wednesday Council meeting.</p> <p>Supporting documentation may be added to items listed on the addendum agenda on the Monday prior to the Council meeting by 12:00 noon or on Tuesday by 10:00 a.m. if the Monday is a public holiday.</p> <p>The agenda will consist of the following headings as required:</p> <ul style="list-style-type: none"> <li>a) Call to Order</li> <li>b) Land Acknowledgement</li> <li>c) Open Forum</li> <li>d) Statutory Public Meeting(s) (if required)</li> <li>e) Confirmation of Agenda</li> <li>f) Declaration of Pecuniary Interest</li> <li>g) Delegations &amp; Presentations</li> <li>h) Adoption of Minutes</li> <li>i) Reports of Municipal Officers and By-laws</li> <li>j) By-laws</li> <li>k) Notice of Motion</li> <li>l) Consent Agenda <ul style="list-style-type: none"> <li>a) Regular Business</li> <li>b) Correspondence</li> <li>c) Resolutions from other Municipalities</li> <li>d) Closed Session</li> </ul> </li> <li>m) County Report</li> <li>n) Members Privilege</li> <li>o) Closed Meeting</li> </ul>
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- p) Confirming Bylaw
- q) Adjournment;

- 11.2

Correspondence

Correspondence shall be handled as per [Southgate Policy #62](#) – Council Correspondence Policy.
- 11.3

Addendum Agenda

Items or matters will not be added to the agenda after its publication by inclusion on the addendum unless directed by the CAO and/or Clerk and only if the matter is of an urgent nature and requires a decision prior to the next Council or committee Meeting. For matters of urgent nature, the agenda will be re-published to provide adequate notice to the public. This applies to both open and closed session agendas.

Addendum agendas must be published no later than 12:00 noon on Monday’s or 10:00 a.m. on Tuesday’s if the Monday falls on a public holiday.
- 11.4

Electronic System Failure

In the case of an electronic system failure, power interruption, or any other extenuating circumstance that hinders the posting of the agenda, it shall be posted as soon as possible. Council members shall be notified.
- 11.5

Agenda Composition during a Declared Emergency

Meetings held during a declared emergency may have reduced agenda headings and the following headings may not be included: Open Forum, Statutory Public Meeting(s), Delegations & Presentations, Notice of Motion, County Report and Members Privilege.

12.0

ORDER OF BUSINESS

- 12.1

Agenda Order

The business of Council shall be taken in the order in which it stands upon the agenda as prepared.
- 12.2

Items Left Undisposed

When any agenda item or items are left undisposed of at the time of adjournment, either for want of a quorum or otherwise, such agenda item or items shall be taken up in succession under the heading Unfinished Business or as the first order of business of each respective heading at the next meeting or special meeting called for that purpose of Council.
- 12.3

Moving Items Forward on the Agenda

The order of items may be prioritized by a majority vote of Council to address identified issues for those in attendance.

13.0

COUNCIL MINUTES

- 13.1

Content of Minutes

The minutes of Council, as taken by the Clerk, shall consist of:

  - (a) the place, date and time of the meeting;
  - (b) the name of the chair and the attendance of the members and staff;
  - (c) each item considered by Council and the decisions without note or comment;

- (d) the results of any recorded vote;
- (e) the adoption of minutes of prior meetings.

Pursuant to the Municipal Act, the minutes shall be without note or comment.

- 13.2     **Minutes Presented to Members**     Minutes of Council shall be prepared by the Clerk and presented to the members within five (5) business days following the meeting.
- 13.3     **Changes to the Minutes**     All changes made to minutes at a consecutive meeting shall be recorded by the Clerk and noted in the minutes of the current meeting.

14.0
DUTIES OF THE MAYOR AND/OR CHAIR

- 14.1     **Per Municipal Act s. 226.1**     As chief executive officer of a municipality, the head of council shall:
  - a) uphold and promote the purposes of the municipality;
  - b) Promote public involvement in the municipality's activities;
  - c) act as the representative of the municipality both within and outside the municipality, and promote the municipality locally, nationally and internationally; and
  - d) participate in and foster activities that enhance the economic, social and environmental well-being of the municipality and its residents;
- 14.2     **Responsibilities of the Mayor**     It shall be the duty of the Mayor to:
  - a) Authenticate by signature, all by-laws and minutes of the Council;
  - b) Represent and support Council, declaring its will and implicitly obey its decisions in all things;
  - c) Be an ex-officio member on all Southgate initiated committees, sub-committees or working groups;
- 14.3     **Responsibilities of the Chair**     In addition to the responsibilities of the Head of Council as set out in the Municipal Act 2001, as amended, it shall be the duty of the Chair to ensure an efficient meeting by:
  - a) Maintaining order and decorum;
  - b) Deciding on all questions of order, subject to an appeal by Council;
  - c) Receiving and submitting, in the proper manner, all motions presented to the members of Council;
  - d) Putting to vote all questions which are properly brought before Council or that necessarily arise in the course of

		proceedings and announcing the results;
		e) Ruling on all procedural matters without debate or comment;
		f) Declining to put to a vote motions which do not comply with the rules of procedure or which are not within the jurisdiction of Council;
		g) Restraining the members, within the rules of order, when engaged in debate;
		h) Calling by name any member persisting in breaching the rules of order of Council and may order the member to vacate the Council Chamber;
		i) Adjourning or suspending the meeting if he/she considers it necessary because of grave disorder;
		j) Must remain neutral and must not enter into debate or discussions while in the Chair;
		k) The Chair shall vacate the chair in order to move or second a motion and shall resume the chair following the vote on the matter;
14.4	<b>Right to Expel</b>	The Chair may expel or exclude from any meeting any person or member whom he/she feels has exhibited improper conduct at the meeting as per the Municipal Act S.241(2).
14.5	<b>Chair Moving a Resolution or Debating</b>	When the Chair wishes to move or second a resolution before Council or enter into debate on a specific topic, he/she may call the Deputy Mayor to the Chair, present his/her resolution or comments from the floor and remain out of the Chair until the motion, all amendments, and the main motion to it have been disposed of. In the event that the Deputy Mayor is unable to assume the Chair, the Mayor shall call for an alternate member to assume the Chair.
14.6	<b>Absence of Mayor and Deputy Mayor</b>	In the absence of the Mayor and Deputy Mayor, the Clerk shall convene the meeting and call for a motion to fill the role of Chair. The member chosen shall preside during such absence and shall, while in the chair, have vested in him/her all the powers as given by this by-law to the Mayor.

15.0
DUTIES OF THE MEMBERS

15.1	<b>Role of Council</b>	It is the role of Council,
		a) to represent the public and to consider the well-being and interests of the municipality;
		b) to develop and evaluate the policies and programs of the municipality;
		c) to determine which services the municipality provides;

- d) to ensure that administrative policies, practices and procedures are in place to implement the decisions of Council;
- e) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- f) to maintain the financial integrity of the municipality; and
- g) to carry out the duties of Council under the Municipal Act or other Act;

15.2
**Conduct of Members**

- No member shall:
- a) speak disrespectfully of any member of Federal or Provincial parliaments, Council or employee of Southgate;
  - b) use offensive words or un-parliamentary language;
  - c) engage in private conversation while in a Council meeting or use electronic devices (including cellular phones and pagers) in a manner which interrupts the proceedings of Council;
  - d) leave his/her seat or make any noise or disturbance while a vote is being taken and until the result of the vote is announced;
  - e) speak on any subject other than the subject under debate;
  - f) where a matter has been discussed in closed session and where the matter remains confidential, disclose the content of the matter or the substance of deliberations of the closed meeting;
  - g) criticize any decision of Council except for the purpose of moving that the question be reconsidered; or
  - h) disobey the rules of Council or a decision of the Chair or of Council on questions of order or practice or upon the interpretation of the rules of Council. In case a member persists in any such disobedience after having been called to order by the Chair, the Chair shall not recognize that member, except for the purpose of receiving an apology from the member tendered at that meeting or any subsequent meeting;

15.3
**Addressing the Chair**

Should more than one member indicate the intent to address the Chair, the Chair shall determine who is entitled to the floor and the order of the remaining members for speaking.

If a Member disobeys a rule in this Procedure By-law or a Chair’s ruling:

- i) After the first occurrence, the Chair calls the Member to order.
- ii) After the second occurrence, if the Member continues to disobey this Procedure By-law or the Chair’s ruling, the Chair will immediately order the Member to leave his/her seat and observe the Meeting from the audience for the remainder of the Meeting;
- iii) Any Member other than the Offending Member may appeal the Chair’s ruling in ii), and Council or a Committee may overturn or uphold the Chair’s ruling. Should the Chair’s ruling be overturned, the Offending Member may return to his/her seat;
- iv) If the Offending Member informs the CAO that he/she wishes to apologize, the Clerk will inform the Chair of the Member’s request;
- v) At the next available opportunity in the Meeting, the Chair will allow the Offending Member to return to his/her seat to apologize to Council or a Committee. The apology will not include additional comments or debate by the Offending Member or by Council or a Committee;
- vi) After an apology is made by the Offending Member, Council or a Committee may consent to allow the Offending Member to return to the Meeting.
- vii) Should at any point the Offending Member create a disturbance while seated in the audience in ii), the Chair will order the Offending Member to leave the Council chamber or meeting room;
- viii) Council cannot appeal and the Offending Member cannot seek an apology from Council for the Chair’s ruling in vii);
- ix) If the Offending Member refuses to leave his/her seat or leave the Council chamber or meeting room in vii), the Chair may request the CAO to contact security or Police for assistance.

16.0

DUTIES OF THE CLERK

16.1	<b>Role of the Clerk as per the Municipal Act</b>	As per the Municipal Act S.228(1), it is the role of the Clerk, <ul style="list-style-type: none"><li>a) to record, without note or comment, all resolutions, decisions and other proceedings of Council;</li><li>b) if required by any member present at a vote, to record the name and vote of every member voting on any matter or</li></ul>
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		question;
		c) to keep the original copies of all by-laws and all minutes of the proceedings of Council;
16.2	<b>Role of the Clerk Assigned by the Municipality related to Council</b>	Other duties of the Clerk as assigned by the Municipality include: <ul style="list-style-type: none"> <li>a) to sign every by-law approved at Council;</li> <li>b) to call the meetings to order and preside until the election of a Chair in the absence of the Mayor or Deputy Mayor;</li> <li>c) to advise the Chair on procedural matters;</li> <li>d) to prepare and circulate the agenda and supporting information;</li> <li>e) to prepare the minutes and distribute to members within five (5) days of the Council meeting;</li> <li>f) to advise all departments of decisions by Council;</li> <li>g) to schedule delegations and presentations for Council meetings;</li> </ul>
16.3	<b>Powers of Deputy Clerk</b>	In the absence of the Clerk, the Deputy Clerk shall have all of the powers and duties of the Clerk.
16.4	<b>Delegation of Powers</b>	The Clerk may delegate in writing to any person, other than a member of Council, any of the Clerk's powers and duties, but may continue to exercise the delegated powers and duties despite the delegation.

17.0 DECLARATIONS OF PECUNIARY AND/OR CONFLICT OF INTEREST		
17.1	<b>Member's Responsibility</b>	<p>As per the Municipal Conflict of Interest Act S.5(1), where a member, either on his/her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting at which the matter is the subject of consideration, the member shall, in accordance with the Municipal Conflict of Interest Act:</p> <ul style="list-style-type: none"> <li>a) prior to any consideration of the matter at the meeting, disclose the member's interest and the general nature thereof; and</li> <li>b) not take part in the discussion of or vote on any question in respect of the matter, and</li> <li>c) not attempt in any way whether before, during or after the meeting to influence the voting on the matter; and</li> <li>d) provide a signed copy of the <u>Declaration Form</u> to the Clerk before the end of the Council meeting or prior to the next available Council meeting for inclusion on the Conflict of Interest Registry and minutes;</li> </ul>

17.2	<b>Closed Meeting Declarations</b>	Where a meeting is not open to the public, in addition to complying with the requirements of the Municipal Conflict of Interest Act, the member shall forthwith not participate in the vote on the matter or intend to influence a vote during which the matter is under consideration per the <a href="#">Municipal Conflict of Interest Act S.5(2)</a> .
17.3	<b>Non-Disclosure Due to Absence</b>	Where the interest of a member has not been disclosed by reason of the member's absence from a particular meeting, the member shall disclose his/her interest and otherwise comply at the first meeting of the Council or committee, as the case may be, attended by the member after the particular meeting per the <a href="#">Municipal Conflict of Interest Act S.5(3)</a> .
17.4	<b>Clerk's Duty to Record</b>	The Clerk shall record in detail the particulars of any disclosure of pecuniary interest made by a member and this record shall appear in the minutes of that meeting as per the <a href="#">Municipal Conflict of Interest Act S.6(1)</a> .

## **18.0 DELEGATIONS**

18.1	<b>Responsibility of Clerk</b>	Any person desiring to present information on matters of fact or to make a request of Council shall give notice and disclose the subject matter to the Clerk by 12:00 noon on the Wednesday preceding the Council meeting at which such person desires to be heard. It is the responsibility of the Clerk to determine whether a proposed delegation is unduly repetitious of a previous delegation.
18.2	<b>Documentation Required</b>	Any person who is scheduled to appear as a delegation before Council is required to submit to the Clerk, a written and/or electronic documentation "Request to Appear as a Delegation", attached hereto as Schedule "A", not later than 12:00 noon on the Wednesday preceding the Council meeting. If the delegate wishes to present a presentation; it must be included with the original request.
18.3	<b>Time Limit</b>	Each delegation shall be limited in speaking to not more than ten (10) minutes. Extensions to these limits will be at the discretion of Council. No more than one (1) delegation shall be permitted at any evening meeting, and no more than two (2) delegations shall be permitted at any daytime meeting. The Chair shall notify the delegate when the time has elapsed. Council members shall limit their comments to questions for clarification purposes only. In the event that an extension of time is required or requested, a 2/3 vote would be required.
18.4	<b>Delegate Address</b>	All delegates shall address the Chair from the podium and shall state their name and whom they represent.
18.5	<b>Conduct of Delegates</b>	No delegates shall: <ul style="list-style-type: none"> <li>a) speak disrespectfully of any person;</li> <li>b) use offensive language;</li> </ul>

		<ul style="list-style-type: none"> <li>c) speak on any subject other than the subject for which he has received approval to address Council;</li> <li>d) disobey the rules of procedure or any decision of the Chair or Council on any other procedural matters;</li> </ul>
18.6	<b>Delegation Curtailment</b>	The Chair may curtail any delegation, any questions of a delegate or debate during a delegation for disorder or any other breach of this by-law, and if the Chair rules that the delegation is concluded, the person or persons appearing shall withdraw.
18.7	<b>Delegation Content</b>	Every communication, including petitions designed to be presented to Council must be legibly written, typed or printed and shall not contain any obscene matter or language and shall be signed by at least one person and filed with the Clerk. Email, faxed or photocopied petitions are not admissible.
18.8	<b>Delegations during a Declared Emergency</b>	Delegations shall be received in writing and presented at the next available Council meeting. Council shall provide direction to staff on actions and how to proceed which may include a verbal presentation at the following Council meeting based on Council's decision.

## 19.0 PRESENTATIONS

19.1	<b>Time Limit</b>	Presentations that are requested by Council, a committee or staff shall be held to the 10-minute time limit of delegations unless otherwise indicated on the Council agenda.
19.2	<b>Presentation Content</b>	Presentations can include training for Council, information from contractors, presentations of study findings by consultants or other such requests.
19.3	<b>Supporting Documentation Required</b>	Any supporting documentation shall be provided to the Clerk by 12:00 noon on the Wednesday preceding the Council meeting for inclusion on the Council agenda.
19.4	<b>Form Required</b>	A cover sheet, attached hereto as Schedule "B", shall accompany all presentations on the Council agenda. Every effort will be made to schedule presentations in a timely manner. The Clerk will provide appropriate meeting dates to the presenter.

## 20.0 MEMBERS OF THE PUBLIC

20.1	<b>Conduct of Audience at a Meeting</b>	<p>Members of the public who constitute the audience at a meeting shall refrain from any activity or behavior that would affect Council deliberations and shall not:</p> <ul style="list-style-type: none"> <li>a) Address Council or committee without permission;</li> <li>b) Bring signage, placards or banners into meetings; or</li> <li>c) Interfere with the conduct of the Council or committee meeting in any way.</li> </ul>
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## 21.0 OPEN FORUM

- |       |                             |   |
|-------|-----------------------------|---|
| 21.1  | <b>Justification</b>        | Open forum allows for comments from the public relating to matters within Council’s jurisdiction.   |
| 21.2  | <b>Process</b>              | The first fifteen (15) minutes of any regular Council meeting will be set aside for Open Forum. During this time any individual may address Council to voice concern or provide information on subjects of municipal concern. Members of the public are required to sign a register prior to the beginning of Council which allows them the opportunity to speak and also acknowledges they understand the protocol for Open Forum. |
| 21.3  | <b>Decisions</b>            | No decision shall be made as a result of comments made during Open Forum. Council may consider comments made during Open Forum when deliberating the issue if/when the item arises on the regular Council agenda.   |
| 21.4  | <b>Motions Arising</b>      | No motions shall be presented as a result of comments made during Open Forum other than during the <a href="#">Notice of Motion</a> section of the agenda.  |
| 21.5  | <b>Debate</b>               | Members and staff shall not be engaged in debate or discussion during Open Forum.   |
| 21.6  | <b>Registration</b>         | The “Open Forum Register” shall be made available 15 minutes prior to the Council meeting for sign up and collected by the Clerk to begin Open Forum. Individuals are required to sign in prior to being permitted to speak. No individuals will be permitted to sign up after the register has been collected.   |
| 21.7  | <b>Opportunity to Speak</b> | No individual shall speak more than once at any meeting, and no individual shall speak for longer than three (3) minutes.   |
| 21.8  | <b>Curtailment of Time</b>  | The Chair may curtail the time or excuse any individual from speaking if the topic is unduly repetitious. The Chair may adjust the order of the speakers to allow for a broad range of topics during the allotted time.   |
| 21.9  | <b>Time Limit</b>           | Open Forum shall last no longer than 15 minutes and no time extensions shall be permitted. As soon as Open Forum is concluded, the council meeting shall continue as per the agenda.  |
| 21.10 | <b>Minute Content</b>       | Any comments made during Open Forum shall not form part of the Council minutes. The general nature of the comments and the number of speakers may be indicated in the minutes. The register shall be placed in the Council agenda file.   |

## 22.0 RULES OF DEBATE

- |      |                           |  |
|------|---------------------------|--|
| 22.1 | <b>Addressing Council</b> | To address Council, a member shall request to speak, be recognized by the Chair and direct all comments through the Chair. |
| 22.2 | <b>Address the Chair</b>  | Prior to speaking to any question or motion, each member shall address the Chair.  |

22.3	<b>Order of Speakers</b>	When two or more members indicate their desire to speak at the same time, the Chair shall designate the order of speakers.
22.4	<b>Interruptions</b>	When a member is speaking, no other member shall interrupt the member speaking except to raise a point of order, privilege or personal privilege.
22.5	<b>Motion to be Repeated</b>	Any member may require a motion or question under discussion to be read at any time during the debate but not so as to interrupt the member speaking.
22.6	<b>Speaking to a Question</b>	Members must indicate their intention to speak to a question through the Chair. No member shall speak more than twice to the same question without Council's permission, except that a reply shall be permitted only from the member who has presented the main motion. The total time a member may take to speak and obtain any necessary clarification shall not be more than five minutes regardless if they speak one or two times. The mover and seconder of a motion have the opportunity to speak first to a motion. Members' comments are relevant to the matter of business before Council or a Committee. Members express themselves succinctly without repetition.
22.7	<b>Content of Questions Permitted</b>	A member may ask a question only for the purpose of obtaining information relating to the matter under discussion and the question shall be stated briefly and asked only of the Chair, the previous speaker, the CAO, Department Heads or their designates. A member may also state a point to the matter under discussion without asking a question.
22.8	<b>Point of Order</b>	When a member rises on a point of order, point of privilege or point of personal privilege, the member shall ask leave of the Chair to explain the point. After leave is granted, the member shall state the point to the Chair and then remain silent until the Chair has ruled upon the point. Subject to being overruled by Council on a vote which shall be taken immediately and without debate, the Chair shall rule on the point. Any member may challenge the ruling of the Chair immediately following the ruling. The Chair's ruling is final unless it is challenged. Council's decision, by vote, is final if the Chair is challenged.

<b>23.0 MOTIONS</b>		
23.1	<b>Motions outside Jurisdiction of Council</b>	A motion or notice of motion in respect of a matter which is not within the jurisdiction of the Council shall not be in order and shall not be considered by the Council.
23.2	<b>Notice of Motion</b>	Members shall disclose the subject matter of their Notice of Motion and provide the Clerk with a full copy of the motion prior to 12:00 pm noon on the Wednesday preceding the next Council meeting for inclusion. A Council member shall only request one Notice of Motion per Council meeting.
23.3	<b>Withdrawn Motion</b>	After a motion has been proposed and seconded, and placed in the hands of the Chair, it shall be considered to be in the possession of the Council but

		may be withdrawn by the mover and seconder if there are no objections from any members. If any member objects, the motion may only be withdrawn by a vote of the members present to grant the request for withdrawal. Withdrawn motions shall be presented in the minutes without note or comment.
23.4	<b>Motions Permitted Without Written Notice</b>	<p>The following may be introduced orally without written notice and without leave of Council:</p> <ul style="list-style-type: none"> <li>a) a point of order, privilege or personal privilege;</li> <li>b) a motion to waive or suspend the rules of procedure;</li> <li>c) a motion to recess;</li> <li>d) a motion to adjourn;</li> <li>e) a motion to call the question;</li> <li>f) a motion to separate the question;</li> <li>g) a motion to receive an item;</li> <li>h) a motion to table an item;</li> <li>i) a motion to lift from the table;</li> <li>j) a motion to refer;</li> <li>k) a motion to defer;</li> <li>l) a simple amendment to a main motion;</li> </ul>
23.5	<b>Motions to be Moved and Seconded</b>	A motion shall be moved and seconded before being open for discussion and consideration.
23.6	<b>Members May Vote Against</b>	A member may move a motion in order to initiate discussion and debate and that member may vote in opposition to the motion. A seconder of a motion may vote against the motion.

24.0
SPECIFIC MOTIONS

24.1	<b>Motion to Recess</b>	A motion to recess is not debatable.
24.2	<b>Motion to Adjourn</b>	<p>A motion to adjourn the Council meeting is not debatable and shall always be in order except:</p> <ul style="list-style-type: none"> <li>a) when another member is in possession of the floor;</li> <li>b) when a vote has been called;</li> <li>c) when the members are voting, or</li> <li>d) when a member has indicated to the Chair his/her desire to speak on the matter before Council;</li> </ul> <p>A motion to adjourn shall take precedence over any other motion and shall be put immediately without debate, except for the Chair to indicate any remaining pressing needs, in which case the member shall have the option to withdraw the motion to adjourn.</p>

24.3	<b>Call the Question</b>	A motion to call the question is not debatable. A member who moved the motion to call the question shall not be allowed to speak to the question again if the motion is decided in the negative. A motion to call the question shall be put immediately without debate. If the motion passes, those members who had indicated their request to speak before the motion was presented shall be heard prior to closing debate.
24.4	<b>Hijacking or Contrary Motions</b>	Any motion that can, in essence, hijack or is contrary to any motion currently on the floor shall not be in order.
24.5	<b>Motion to Table</b>	A motion to table is not amendable or debatable and shall apply to the motion and any amendments under debate when the motion to table is made. If the motion to table carries, in the absence of any direction from Council, the matter may not be discussed until a member, through a Notice of Motion, brings it forward to a subsequent meeting.
24.6	<b>Motion to Defer</b>	A motion to defer, and any amendment to it, is debatable and shall include: <ul style="list-style-type: none"> <li>a) the time to or period within which, consideration of the matter is to be deferred; and</li> <li>b) whatever explanation is necessary to demonstrate the purpose of the motion to defer;</li> </ul>
24.7	<b>Motion to Refer</b>	A motion to refer, and any amendment to it, is debatable and shall include: <ul style="list-style-type: none"> <li>a) the name of the committee or official to whom the motion or amendment is to be referred;</li> <li>b) the terms upon which it is to be referred and the time or period, if any, on or within which the matter is to be returned;</li> </ul>
24.8	<b>Amendments</b>	A motion to amend is debatable. Only one motion to amend a main motion shall be on the floor at any one time. An amendment shall be relevant to the question in order to be received. An amendment shall not be received if proposing a direct negative to the question. An amendment shall be out of order if it is ruled by the Chair to be a substantive motion and not an amendment. An amendment which, in effect, is nothing more than a rejection of the main motion shall not be in order. After the motion to amend has been voted on, the main motion, as amended, shall be put to a vote if no other amendments are pending.
24.9	<b>Consideration of Matter Previously Deferred</b>	A motion that Council consider a matter previously deferred indefinitely or to a time or eventuality which has not yet been reached or occurred, is debatable and shall be presented only if the Council so decides, by a 2/3 majority vote.
24.10	<b>Motion to Reconsider</b>	A motion to reconsider can only be made in the same meeting that the motion has been voted on.

Only a member who voted on the prevailing side can move to reconsider a vote. A motion to reconsider is debatable if the motion to be reconsidered is debatable. The debate can go into the merits of the motion to be reconsidered. The motion is not amendable. No motion can be reconsidered if any provisions relating to the motion have been carried out. A motion to reconsider places an item back on the table for further discussion and another vote on the main question including any and all amendments that were passed with it. No discussion of the main question shall be allowed until the motion for reconsideration is carried. Once the question is reopened, it is reopened in its entirety. If the question is reopened, all previous decisions of the Council remain in force unless the Council decides otherwise. No motion to reconsider may, itself, be the subject of a motion to reconsider.

**24.11 Motion to Rescind**

A motion to rescind is a main motion that requires notice through a notice of motion and a 2/3 vote to pass. The motion to rescind is the motion by which a previous action or order can be cancelled. The effect of this motion is to strike out an entire main motion that had been adopted at some previous time. The motion to rescind is debatable and is not amendable and requires 2/3 vote. This motion is not in order when something has been done that is impossible to undo or notification has been provided when it affects a specific person.

**24.12 Motion to Amend Something Previously Adopted**

A motion to amend something previously adopted is a main motion that requires notice through a notice of motion and a 2/3 majority vote to pass. This motion is used to change only a part of the text or to substitute a different version to what was adopted previously. The motion to amend something previously adopted is debatable and is amendable and requires 2/3 majority vote. This motion is not in order when something has been done that is impossible to undo or notification has been provided when it affects a specific person and cannot be used to amend the motion in a way that is contrary.

**24.13 Renewal Motion**

A motion to renew is not in itself a main motion, but an act of bringing forward a motion, or a motion substantially the same as, a motion that had been disposed of at a previous meeting. The motion requires notice through a notice of motion and a 2/3 vote to pass if within the twelve-month period from which it was originally considered. A motion that was lost previously is not required to obtain a 2/3 majority vote to pass. The member bringing forward the renewal motion must indicate the date that the original motion was entered upon the minutes.

**24.14 Dilatory or Improper Motions**

**Dilatory Motions:**

- a) misused with the purpose of obstructing business (such as a series of points of order, appeals, motions to table when used frivolously so as to not allow a decision to be made in an efficient manner);

- b) absurd in substance;
- c) frivolous; or
- d) unwarranted;

**Improper Motions** are those that:

- a) are outside of the scope of jurisdiction;
- b) conflict with a previously adopted motion;
- c) present essentially the same question that has been defeated earlier in the same meeting without a motion to reconsider; or
- d) present a question that Council still has within its reach (such as an item that had been referred to committee or staff to come back to Council).

25.0
VOTING

25.1	<b>Order of Voting</b>	<p>Motions relating to an item under consideration (main motions) shall be voted on in the following order:</p> <ul style="list-style-type: none"> <li>a) a motion to adjourn;</li> <li>b) a motion to recess;</li> <li>c) a motion to call the question;</li> <li>d) a motion to table an item;</li> <li>e) a motion to defer;</li> <li>f) a motion to refer;</li> <li>g) a motion to amend, in reverse order of its being placed;</li> <li>h) the main motion;</li> </ul>
25.2	<b>Members Shall Vote</b>	<p>Every member present at a meeting of Council where a question is put shall vote on the question, unless prohibited by statute, in which case the Clerk shall so record. If any member present does not vote at a meeting of the Council where a question is put, he/she shall be deemed to vote in the negative except where the member is prohibited from voting by statute.</p>
25.3	<b>Chair to State the Question</b>	<p>Immediately preceding the taking of a vote, the Chair shall state the question in the precise form in which it will be recorded in the minutes unless the wording is provided for visually in front of the members on their monitors.</p>
25.4	<b>Indication of Vote</b>	<p>A member shall vote by raising a hand or otherwise indicating the member’s vote, except where a recorded vote is requested.</p>
25.5	<b>Conduct During a Vote</b>	<p>When the Chair calls for the vote on a question:</p> <ul style="list-style-type: none"> <li>a) each member shall occupy his/her seat and shall remain in place until the result of the vote has been declared by the</li> </ul>

		Chair, and
		b) during this time no member shall walk across the room or make any other noise or disturbance;
25.6	<b>Separate the Vote</b>	Upon the request of any member, and when the Chair is satisfied that a matter under consideration contains distinct proposals, the vote upon each proposal shall be taken separately.
25.7	<b>Majority Vote Required</b>	All decisions of Council shall require a majority vote except as otherwise set out in this by-law.
25.8	<b>Tie Votes</b>	Any motion that receives a tie vote shall be deemed to have been decided in the negative.
25.9	<b>Decisions requiring Two-Thirds Vote</b>	<p>The following decisions of Council require a two thirds vote:</p> <ul style="list-style-type: none"> <li>a) A motion to consider a report or by-law that does not relate to a matter listed on the agenda – amending the agenda;</li> <li>b) A motion to consider a matter previously tabled or deferred to a time of eventuality that has not been reached or occurred;</li> <li>c) A motion to revisit any question passed within the previous 12 months;</li> </ul>
25.10	<b>Recorded Votes</b>	A request by a member present at the meeting for a recorded vote shall be made prior to, or immediately after, the vote and must be requested prior to any consideration of another matter. When a recorded vote is requested by a member, the Clerk shall record the name and vote of every member on any question in the order taken, using a random order of voters as determined by randomized listings prepared in advance and in the control of the Clerk.
25.11	<b>Announcing the Results</b>	The Chair shall announce the result of the vote, with the exception of the recorded vote where the Clerk will announce the result.

<b>26.0 BY-LAWS</b>		
26.1	<b>Introduced by Motion</b>	Every by-law shall be introduced by motion, specifying the title thereof.
26.2	<b>Three Readings</b>	Every by-law shall have three readings prior to being passed. By-laws shall be taken as read for the first, second and third readings. A by-law may be passed through all its stages and be finally passed at one meeting with a majority of members present.
26.3	<b>Confirmatory By-law</b>	The proceedings of every meeting of Council shall be confirmed by by-law so that every decision of Council and every resolution thereof shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
26.4	<b>Amendments to By-laws</b>	All amendments to any by-laws approved by Council shall be deemed to be incorporated into the by-law and if the by-law is enacted by Council, the amendments shall be recorded by the Clerk.

26.5	<b>Duty to Sign</b>	Every by-law once passed shall be dated and duly signed by the Mayor and the Clerk or their deputies.
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27.0 COMMITTEES

27.1	<b>Composition</b>	Council shall determine the appropriate number of committees, their membership, mandates and reporting practices.
27.2	<b>Mayor’s Committee</b>	The Mayor’s Committee (if required) shall be comprised of three (3) members appointed by the Mayor and the Chair shall be appointed by the Mayor.
27.3	<b>Other Appointments</b>	Appointments and nominees to other bodies shall be recommended by Council.
27.4	<b>Task Forces, Working Groups and Special Committees</b>	Council may, from time to time, appoint task forces, working groups or special committees which will report directly to Council. The establishment of such committees should include a specific mandate, terms of reference, and term of appointment. Special committees, task forces and working groups shall report to Council with a recommendation with regard to their continuation, assumption of responsibilities by Council, or abolishment.
27.5	<b>Duty of the Chair</b>	A Chair and Vice-Chair shall be appointed by the members at the first regular scheduled meeting. Each Chair and/or Vice Chair shall preside at every meeting of their committee, may vote on every question submitted for consideration and may require that resolutions be in writing.
27.6	<b>Ex-Officio Membership</b>	The Mayor shall be an ex-officio member of all Southgate committees, sub committees and working groups. He/she shall not be included to make up quorum, shall have the right to take part in discussion, but shall not have the right to vote.
27.7	<b>Date &amp; Time</b>	Committees shall establish regular meetings dates, times and location at the beginning of each term or appointment. Meetings will generally be held in the Southgate Council Chambers but may be moved to alternate locations on the recommendation of the Chair. Additional or emergency meetings may be held at the call of the Chair.
27.8	<b>Notice to Members</b>	Notice of meetings including agendas, minutes and supporting documentation to the members shall be via electronic mail. Notice may also be provided by telephone or personal contact in case of an emergency. In the event of a meeting cancellation, staff will notify the members by email or by telephone as soon as possible.
27.9	<b>Notice to the Public</b>	Notice of meetings shall be given as per <a href="#">sections 5.8 and 5.9</a> . Notice of meetings shall be posted as soon as practical after being established by committees. Agendas shall be posted a minimum of two business days prior to the meeting. In the case of emergency meetings, notice of the agenda shall be posted as soon as practical. In the event of a meeting cancellation, staff will post notice of the meeting cancellation on Southgate’s website, and social media pages. If the cancellation occurs at the last

minute or after regular business hours and staff is unable to post the cancellation as noted, notice shall be posted as soon as it is practical to do so.

- 27.10 **Role of Committees** The role of committees shall generally be to:
- a) make recommendations to Council on matters which are in their jurisdiction;
  - b) guide and request staff to provide reports on the direction and nature of policy development, fact finding, analysis and generation of public policy matters;
- 27.11 **Action on Committee Recommendations** No action shall be taken on committee recommendations until they are subsequently approved by resolution at Council.
- 27.12 **Governing Rules of Procedure** The rules governing the procedure of the Council and the conduct of members at Council shall be observed by committees as far as they are applicable, with specific exceptions of the rules for Committee of the Whole and committees set out in this section including:
- a) the number of times of speaking on any question shall not be limited;
  - b) a majority vote shall be required to decide any matter before the committee;
  - c) recorded votes shall be called to vote by name in alphabetic order;
- 27.13 **Council Attendance at Committee Meetings** Members of Council who are not members of a specific committee may attend meetings of that committee as members of the public and may, with consent of the Chair of that committee, take part in the discussion, but shall not be counted in quorum, shall not be entitled to make motions or vote and shall not be reimbursed for attendance at those meetings.
- 27.14 **Absence of Chair** In the event of the Chair of a committee not attending the committee at which he/she is to preside within fifteen (15) minutes after the time appointed for the commencement of the meeting, the committee Vice-Chair shall call the meeting to order and preside until the arrival of the committee Chair. Should the committee Vice-Chair not be in attendance at the meeting, the recording secretary shall call the meeting to order and ask those members in attendance to appoint one of the members to act in the place of the committee Chair for that meeting. Such member shall then preside until the arrival of the committee Chair or the committee Vice-Chair. The meeting must have a quorum to commence.
- 27.15 **Preparation of Agenda** The appropriate Southgate staff person shall prepare committee agendas for distribution.
- 27.16 **Amendment of a Committee Agenda** Any matter, which is within the committee's mandate and which is not on the committee agenda, or does not relate to a matter on the current agenda, may be considered by the committee if it agrees to consider it by a majority vote. The

		<p>committee may amend the agenda to include time-sensitive matters or other such matters as deemed necessary by a majority vote. In this case, the amended agenda notification shall be included in the minutes for the meeting and the open agenda shall be republished to note the changes.</p>
27.17	<b>Committee Delegations</b>	<p>Any person desiring to present information to a committee may do so subject to the following:</p> <ul style="list-style-type: none"> <li>a) requests shall be in writing and the information to be presented shall be on matters of fact or to make a request of the committee;</li> <li>b) requests shall be made not less than five days preceding the committee meeting at which such person desires to be heard;</li> <li>c) exceptions to the five (5) business days' notice requirement required in (b) above may be approved by the committee Chair;</li> <li>d) any person who is scheduled to appear as a delegation before a committee is requested to submit written documentation for the committee's consideration to the appropriate Southgate staff person not less than five (5) business days preceding the committee meeting;</li> <li>e) rules relating to time limits, behaviour, curtailment of time and conduct shall be as set out in <a href="#">Section 18</a>;</li> </ul>
27.18	<b>Closed Session</b>	<p>No meeting of a committee shall be held in closed session except in accordance with <a href="#">Section 6</a>.</p>
27.19	<b>Declarations of Pecuniary Interest</b>	<p>Members of committees shall adhere to <a href="#">Section 17</a> with respect to declarations of pecuniary interest in committees.</p>
27.20	<b>Quorum</b>	<p>A quorum shall consist of more than 50% of the membership of the committee. Where the number of members, who by reason of the provisions of the Municipal Conflict of Interest Act, are prohibited from participating in a meeting is such that, at that meeting, the remaining members are not of sufficient number to constitute a quorum, then the remaining number of members shall be deemed to constitute a quorum.</p>
27.21	<b>Electronic Participation</b>	<p>A member of a Committee who is participating electronically in a meeting may be counted in determining whether or not a quorum of members is present at any point in time. Where a member is participating in a meeting by electronic means, all rules and procedures as outlined in the Township of Southgate Electronic Participation Policy No. 86 shall be adhered to.</p>
27.22	<b>Chair Right to Expel</b>	<p>The Chair has the right to expel or exclude any person from any meeting for improper conduct.</p>
27.23	<b>Reconsideration</b>	<p>No committee shall reconsider any question decided</p>

by Council within a year after the Council decision nor consider any other matter which could involve a decision inconsistent with a Council decision.

- 27.24   **Committee Minutes**   Committee minutes shall be directed as follows:
- a) Committee minutes shall be forwarded directly to Council for its information;

b) Special committee, task force and working group minutes shall be forwarded to either a Standing Committee or Council in accordance with the direction of Council;

c) All minutes are to be prepared and forwarded to the members within five (5) business days.

**28.0 PUBLIC MEETINGS**

- 28.1   **Application**

Public meetings will be conducted on a matter where directed by statute, Council or where requested by staff. Statutory public meetings shall be undertaken in accordance with the governing statute or as otherwise directed by law.
- 28.2   **Purpose**

The purpose of a public meeting is to hear input from the public on a particular matter. Accordingly, members shall not enter into a debate on the matter during the public meeting.
- 28.3   **Members of the Public**

Each member of the public speaking at a meeting will be asked to provide their name and address prior to providing comments for the record.
- 28.4   **Minutes**

Where the public meeting is held as part of a Council meeting, the minutes of the Council meeting shall include the minutes of the public meeting.
- 28.5   **Electronic Participation**

Public meetings may be held by electronic means. If participating electronically, members of Council, staff and the public shall adhere to the Township of Southgate Electronic Participation Policy No. 86.

**29.0 COMMITTEE OF ADJUSTMENT SPECIFIC**

- 29.1   **Application**

The procedures contained in this section shall be observed in all proceedings of the Committee of Adjustment and shall be incorporated into the procedures for the order and dispatch of meetings conducted by the Committee. All other matters not governed by the provisions of this section shall be governed by the provisions of the other sections of this by-law. In the event of a conflict between this section and the Planning Act, the Planning Act shall prevail.
- 29.2   **Schedule of Meetings**

The Secretary-Treasurer shall prepare a schedule of meetings on an annual basis.
- 29.3   **Insufficient Items**

Where it is determined by the Secretary-Treasurer that there are insufficient agenda items for a meeting, the Secretary Treasurer shall cancel the meeting and notify the members and public as soon as practical.

29.4	<b>Notice</b>	For those consent items that are under the jurisdiction of the Committee, the Secretary-Treasurer shall issue notice of the consent applications to be considered at the meeting and the applicant shall post notice of their application on the subject property, both in accordance with the requirements of Planning Act and regulations thereunder, at least fourteen (14) days before the meeting. Members shall be provided with the meeting agenda on the Friday preceding the meeting that is scheduled for the following Wednesday.
29.5	<b>Committee Composition</b>	The Committee shall be comprised of no fewer than three (3) members and no more than seven (7) members appointed by Council, all of whom may be appointed as members from Council or members of the public. The members shall elect a Chair at their first regular meeting.
29.6	<b>Quorum</b>	<p>As per Section 44(5) of the Planning Act, where the Committee is composed of more than three members, three members are required to constitute a quorum. The inability of a member to act due to a declared conflict does not impair the powers of the Committee or of the remaining members.</p> <p>If no Quorum is present thirty (30) minutes after the time appointed for a meeting of the Committee, the Secretary-Treasurer shall record the names of the members present and the meeting will stand adjourned until the next appointed time.</p>
29.7	<b>Electronic Participation</b>	A member of Committee of Adjustment who is participating electronically in a meeting may be counted in determining whether or not a quorum of members is present at any point in time. Where a member is participating in a meeting by electronic means, all rules and procedures as outlined in the Township of Southgate Electronic Participation Policy No. 86 shall be adhered to.
29.8	<b>Closed Meeting</b>	<p>In accordance with the provisions of the Statutory Powers Procedure Act, R.S.O. 1990, c.S.22, a hearing being conducted by the Committee during a meeting may be closed to the public when the Committee is of the opinion that:</p> <ul style="list-style-type: none"><li>a) matters involving public security may be disclosed; or</li><li>b) intimate financial or personal matters or other matters may be disclosed at the hearing of such a nature, having regard to the circumstances, that the desirability of avoiding disclosure thereof in the interests of any person affected or in the public interest outweighs the desirability of adhering to the principle that hearings be open to the public;</li></ul>
29.9	<b>Procedure for Hearing</b>	<p>The following procedure shall be followed for the hearing portion of the meeting:</p> <ul style="list-style-type: none"><li>a) The Chair shall call for any requests for deferral or withdrawal of any matters</li></ul>

before the Committee;

- b) The Chair shall ask for confirmation that notice provisions were met;
- c) The Chair shall ask for a presentation of the planning report, review of comments received, and review of the proposed conditions to be attached to the decision should the Committee approve the application;
- d) The Chair shall ask the applicant or their representative to introduce themselves and present any further information. The applicant or their representative shall be provided with a maximum of 10 minutes to present their application;
- e) The Chair shall ask if any members have questions of the applicant or the representative;
- f) The Chair shall invite anyone else having an interest in the application to come forward, identify themselves and express their interest. Submissions from the public shall be limited to a maximum of 3 minutes each and shall be confined to the subject application. Any submission beyond the 3 minutes requires a majority vote of the members. The applicant or their representative shall have the opportunity to respond after all submissions are received and shall be allocated no more than 5 additional minutes;
- g) The Chair shall provide Committee members with a final opportunity to ask any additional questions relevant to the application before them;
- h) The Chair shall ask the members for a motion with respect to the disposition of the motion, shall permit discussion on the motion, shall call for the vote, shall announce the decision of the Committee, and may summarize any decision orally if requested;

## 29.10 **Decision**

No decision of the Committee on an application is valid unless it is concurred by the majority of the members that heard the application, and the decision of the Committee shall be in writing and shall set out the reasons for the decision and shall be signed by the members who concur in the decision. A copy of the Committee's written decision will be prepared and issued in accordance with the provisions of the Planning Act. A copy of the Committee's written decision shall be sent to each person who submitted a written request to receive a copy of the written decision with respect to the application, pursuant to the provisions of the Planning Act.

29.11	<b>Request for Deferral</b>	A request for deferral of a matter on the scheduled meeting date by the applicant or authorized agent must be for reasonable cause and must be made at the meeting. If granted, the Committee after consultation with the Secretary-Treasurer will set a new meeting date for the application to be heard. No further notice of the meeting date shall be required as per the Planning Act. Only those members present at the meeting where the application was deferred shall render a decision on the application at the subsequent meeting.
29.12	<b>Request for Withdrawal</b>	The applicant or their representative may request that an application be withdrawn. Such requests may be made to the Secretary-Treasurer in advance of the meeting date or at the meeting. The Secretary-Treasurer will record that the application was withdrawn from the Committee’s agenda and the Committee will take no action on the matter at the meeting.
29.13	<b>Site Visits</b>	Following the application by the owner or representative of the owner, but prior to the meeting where the application will be considered by the Committee, the members may conduct individual site visits. During site visits members shall not discuss with the applicant, or other interested individuals, any of the merits of the application or any issue or matter in connection with the application to be decided by the Committee. All information shall be presented to the Committee at the hearing.

**30.0 AMENDMENTS TO BY-LAWS**

30.1	<b>Public Notice</b>	No amendment or repeal of this by-law shall be considered unless notice is given as required under Public Notice Policy No. 15, being Southgate’s policy to establish standards for the giving of reasonable notice, unless directed under amendments to the Municipal Act, as amended.
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**31.0 CONFLICT**

31.1	<b>Severability</b>	If a court or tribunal of competent jurisdiction declares any portion of this By-law to be illegal or unenforceable, that portion of this By-law will be considered severed from the remainder of this By-law, which shall continue to be in full force and effect.
31.2	<b>By-law Versus Statute</b>	If there is any conflict between this by-law and any statute, the provisions of the statute prevail.

**32.0 PRINCIPLES OF THE PROCEDURE BY-LAW**

32.1	<b>Guiding Principles</b>	<p>The principles of openness, transparency and accountability to the public guide the Townships decision-making process. In the context of Council and other Committee proceedings, this is accomplished by:</p> <ul style="list-style-type: none"><li>a) Ensuring the decision-making process is understood by the public and other stakeholders;</li><li>i. Providing access to information and</li></ul>
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- opportunities for input by the public and other stakeholders consistent with the requirements of this By-law and other statutory requirements;
    - ii. Exercising and respecting individual and collective roles and responsibilities provided for in this Procedure By-law and other statutory requirements;
  - b) The protection of basic rights by recognizing the right of the majority to decide, the minority to be heard and individuals to have the opportunity to participate;
  - c) The principles of parliamentary law governing Council and Committee Meetings include:
    - i. The majority of Members have the right to decide;
    - ii. The minority of Members have the right to be heard;
    - iii. All Members have the right to information to help make decisions, unless otherwise prevented by law;
    - iv. All Members have a right to an efficient Meeting;
    - v. All Members have the right to be treated with respect and courtesy; and
    - vi. All Members have equal rights, privileges and obligations;
- 32.2 **Interpreting the Procedure By-law**
  - a) In the event of conflict between this Procedure By-law and legislation, the provisions of the legislation prevail;
  - b) A specific statement or rule in this Procedure By-law has greater authority than a general one; and
  - c) If there is a conflict between two or more rules in this Procedure By-law, or if there is no specific rule on a matter, the Chair will rule. In making a ruling, the Chair may consult the Clerk, rely on previous rulings and practices, or refer to [Robert's Rules of Order](#).

**33.0 MOTIONS FROM OTHER MUNICIPALITIES**

- 33.1 **Motions from Other Municipalities & Organizations Requesting Endorsement**
  - a) Motions from other municipalities are placed on the Consent Agenda under Resolutions of Other Municipalities.
  - b) Staff may prepare recommendations related to the matter for Council's consideration;
  - c) The Council's receipt of motions from other municipalities does not constitute endorsement by the Township of any recommendations or actions they may contain;
  - d) Motions from other municipalities and requests for endorsement or action from other organizations will be dealt with as a matter of consent under Section 33 of this By-law.

**34.0 CONSENT AGENDA**

**34.1 Consent Agenda and Information Reports**

For the purposes of Consent Agenda, both Open and Closed, the following shall apply:

- a) An information report is prepared for the information of Council and generally relates to a matter considered at Council or Committee of the Whole, or is a matter of Township business;
- b) An Information Report does not contain recommendations;
- c) An Information Report requested by Council or Committee of the Whole will be in the form of a motion;
- d) Information Reports are circulated under the Consent Agenda and not up for discussion unless a Member of Council makes such a request through the Chair;
- e) Closed Consent Agenda items / Closed For Information Reports are not made available to the public on the Township’s website and may only be placed on a Council agenda if the nature of the confidential information satisfies the requirements of closed session meetings;
- f) Closed Session Consent Items may be removed from the Consent Agenda and placed on the Closed Session Agenda by resolution of two-thirds (2/3) majority vote.

**35.0 ACCOUNTABILITY AND TRANSPARENCY**

**35.1 Open Government**

Township Council is responsible to provide good government for its stakeholders in an accountable and transparent manner by:

- a. Encouraging public access and participation to ensure that decision making is responsive to the needs of its constituents and receptive to their opinions;
- b. Delivering high quality services to its citizens; and
- c. Promoting the efficient use of public resources;

Accountability, transparency and openness are standards of good government that enhance public trust. They are achieved through the Township of Southgate adopting measures ensuring, to the best of its ability, that all activities and services are undertaken using processes that are open and accessible to stakeholders. Wherever possible, the Township of Southgate will engage stakeholders throughout the decision-making process which will be open, visible and transparent to the public. The principles of accountability and transparency apply

		equally to the Township’s political process and decision-making and to its administrative management.
35.2	<b>Internal Governance</b>	<p>The Township of Southgate’s administrative practices and policies ensure specific accountability on the part of its employees through initiatives that include:</p> <ul style="list-style-type: none"><li>a) Council Code of Conduct;</li><li>b) Staff Code of Conduct;</li><li>c) Individual performance management;</li><li>d) employment policies;</li><li>e) health and safety policies and programs;</li></ul>
35.3	<b>Public Participation and Information Sharing</b>	<p>The Township of Southgate ensures that it is open and accountable to its stakeholders and encourages public awareness of, and participation in, its activities and decision-making processes by providing appropriate notice of when and where meetings of Council and committees take place.</p> <p>These meetings will be open to the public except in the limited situations specifically authorized by the Act. The Township provides transparency in the conduct of its business as outlined in this Procedure By-law. The Township of Southgate ensures that participation by the public can be meaningful and effective, through timely disclosure of information by various means including, but not limited to social media, the Township website, and print media.</p> <p>The Township of Southgate has adopted:</p> <ul style="list-style-type: none"><li>a) a code of conduct for members of council;</li><li>b) a Community Action Plan; and</li><li>c) a records retention policy;</li></ul>

**36.0 CHIEF ADMINISTRATIVE OFFICER EVALUATION**

36.1	<b>CAO Evaluation</b>	Council shall, at least once each calendar year, meet with the CAO to review his/her performance and remuneration.
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**37.0 ENACTMENT**

37.1	<b>Repealed</b>	By-law No. 2020-120, is hereby repealed.
37.2	<b>Force &amp; Effect</b>	This by-law shall come into force on the date of passing.

**Read a first, second and third time, and passed this 2<sup>nd</sup> day of February, 2022.**

**John Woodbury, Mayor**

**Lindsey Green, Clerk**

Schedule A – Request to Appear as a Delegation

I wish to appear before Council/Committee on:

(Please print clearly)

CONTACT NAME:	
Additional Speaker:	
ADDRESS:	
POSTAL CODE:	TELEPHONE #:
E-MAIL ADDRESS:	

**New Delegation**

1. Key points of my delegation are as follows: (please attach full presentation)

2. The desired action of Council/Committee that I am seeking on this issue is (Please be aware that Council/Committee will not make a decision on your item at this meeting, but a member may take the information under advisement for a Notice of Motion at a subsequent Council meeting):

**Additional Delegation Information**

I wish to submit the following additional information since I was a delegation at the Council/Committee meeting. My new information is as follows: (please attach full presentation)

**Note** - if an individual appears as a delegation before Council/Committee, a further delegation from the same individual concerning the same topic(s) will not be permitted unless there is *significant* new information to be brought forward, subject to approval by the Clerk. Specific new information must be identified on this form and/or attached for approval.

**Terms** - requests to appear before Council must be received in writing (and signed by at least one person) by the Clerk before 12:00 noon pm on the Wednesday immediately preceding the scheduled Council meeting, complete with a copy of the presentation materials as detailed in the delegation protocol. Failure to provide the required information on time will result in a loss of privilege to appear as a delegation.

I have read and understand the delegation protocol attached to this form and acknowledge that the information contained on this form, including any attachments, will become public documents and listed on Southgate’s meeting agendas.

I also understand that presentation materials must be submitted with this delegation form. Electronic signed presentations must be e-mailed to [clerks@southgate.ca](mailto:clerks@southgate.ca) no later than 12:00 noon on the Wednesday immediately preceding the meeting.

I also understand that if the materials contain any obscene or improper matter, language or does not meet the requirements of the delegation protocol, the Clerk shall decide whether it shall be included in the agenda for a Council meeting and if not, I will be notified.

_____	_____
Signature	Date

_____	_____
Signature	Date

Please direct any queries to the Municipal Clerk (519) 923-2110 ext. 230,  
1-888-560-6607 Fax: (519) 923-9262

**Approval**

Council Date: \_\_\_\_\_

Municipal Clerk Initials: \_\_\_\_\_

### **Township of Southgate Delegation Protocol**

The purpose of the delegation process is to allow residents to make their views known to Council/Committee. Council/Committee values and welcomes input, comments and constructive suggestions. Since Council generally has to consider a large number of issues and concerns at any given time, the following protocol is to be observed:

1. In accordance with the Township of Southgate Procedure By-law, a delegate shall be allowed to speak for ten (10) minutes.
2. A delegation shall consist of no more than two (2) persons with a total speaking time of not more than ten (10) minutes. When a number of people are to appear representing one viewpoint or interest group, it is expected that the group be represented by a spokesperson, and/or submit written submissions.
3. When called upon by the Chair at Council meetings, the delegation (speaker) should proceed immediately to the podium or table in the Council Chambers.
4. Speakers are asked to keep their remarks as brief as reasonably possible. Comments when stated in a clear, concise and factual manner are very much appreciated.
5. In order to reduce the possibility of any misunderstanding and to facilitate necessary follow-up, the Clerk shall be provided with a written copy of the presentation, which will become part of the official corporate records. If you intend to read from a prepared text, a copy of this text must be filed with the Clerk with your original request to appear as a delegation. If you do not intend to read from a prepared text, all key points that you wish to cover must be included with your request. If additional information is to be provided at the meeting, 12 copies shall be supplied to the Clerk prior to the meeting start time for circulation.
6. Discussion topics, other than the subject matter of the written request to appear as a delegation, will not be permitted. Further, subsequent delegations on the same topic, without significant new information, will not be permitted.
7. Persons addressing Council shall confine their remarks to the business stated in their written request to be heard, and such shall be presented in a respectful and professional manner, and their conduct shall be governed by the provisions set out in the Procedure By-law.
8. Council members may ask questions for clarification purposes. Statements from Council members or debate on the issue are not permitted at this stage. The matter will be referred to staff to prepare a report with a recommendation. Debate as required would take place after receiving the staff report.
9. Delegations will not be permitted on items that will be the subject to an upcoming public meeting pursuant to the Planning Act, unless exceptional circumstances apply, which have been reviewed and approved by Council. Persons should present their concerns and opinions at the scheduled public meeting where their comments can be considered along with all other submissions. Delegations or presentations to Council after the public meeting has been completed and before Council has made its determination will not be permitted.

**Schedule B – Presentation Cover Sheet**

Name of Presenter: \_\_\_\_\_

Name of Group or Organization: \_\_\_\_\_

Contact Email or Phone Number: \_\_\_\_\_

**This presentation is requested by (check one):**

\_\_\_\_ Staff – Name: \_\_\_\_\_

\_\_\_\_ Committee – Name: \_\_\_\_\_

\_\_\_\_ Council – Resolution No. \_\_\_\_\_

\_\_\_\_ Other - \_\_\_\_\_

Reason for the Presentation:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Time Requested for Presentation (in minutes): \_\_\_\_\_

Scheduling Requirements (issues or deadlines): \_\_\_\_\_

\_\_\_\_\_

**Terms** –Supporting documentation must be received by the Clerk no later than 12:00PM noon on the Wednesday immediately preceding the scheduled Council meeting, complete with a copy of the presentation materials.

**Note:** Any presentations that are requested for longer than the 10 minute time limit should be scheduled a minimum of 2 weeks in advance. The Clerk shall provide the presenter with meeting dates.

Electronic presentations must be e-mailed to [clerks@southgate.ca](mailto:clerks@southgate.ca) no later than 12:00 noon on the Wednesday immediately preceding the meeting.

Please direct any queries to the Municipal Clerk (519) 923-2110 ext 230, 1-888-560-6607  
Fax: (519) 923-9262

**Approval:**

Date presentation approved for: \_\_\_\_\_

Time allotted: \_\_\_\_\_ Municipal Clerk Initials: \_\_\_\_\_

## Schedule C – Open Forum Register

Name	Topic	Contact Information

**Personal Information Collection Notice:** The Township of Southgate collects personal information in communications or presentations made to Township Council and/or its Committees. The Township collects this information to enable it to make informed decisions on the relevant issue(s). If you are submitting letters, faxes, emails, delegations, presentations or other communications to the Township, you should be aware that your name and the fact that you communicated with the Township will become part of the public record and will appear on the Township's website.

The Township will also make your communication and any personal information in it, such as your name, address and postal code or email address available to the public unless you expressly request, in writing, that the Township to remove it. By submitting a fax, email, presentation or other communication, you are authorizing the Township to collect and use the above-noted information for this purpose.

**Open Forum Procedure:** Individuals are required to sign this register prior to being permitted to speak. No individuals will be permitted to sign up after the register has been collected; No individual shall speak more than once at any meeting, and no individual shall speak for longer than three (3) minutes;

**Audio and Video Recording of Council and Committee Meetings:** The Township audio and video records all open meetings within Council Chambers. If you make a presentation to Township Council and/or its Committees, the Township will be audio and video recording you and Township staff and may make these recordings available to the public.

**MFIPPA Disclosure:** All information submitted to the Township of Southgate is being collected under the authority of the Municipal Act and subject to disclosure under the Municipal Freedom of Information Act (MFIPPA). Questions about this collection should be directed to the Clerk's Department 519-923-2110 ext. 230.

## Schedule D – Specific Motions - Quick Reference

Quick Reference Sheet		Subsidiary Motions							
To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed			
Adjourn (close the meeting)	"I move that we adjourn"	No	Yes	No	No	Majority			
Recess (short intermission may also be done by general consent)	"I move that we recess until..."	No	Yes	No	Yes	Majority			
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides			
Suspend further consideration of something (can be brought back through Notice of motion)	"I move that we table it"	No	Yes	No	No	Majority			
End debate	"I call the question"	No	Yes	No	No	Majority			
Postpone consideration (defer) - requires time and explanation	"I move we postpone/defer this matter until..."	No	Yes	Yes	Yes	Majority			
Refer to another body or Committee	"I move we refer this item to "	No	Yes	Yes	Yes	Majority			
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority			
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority			

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is below it, but you may introduce one that is above it.

<b>Quick Reference Sheet</b>	<b>Incidental Motions</b>					
<b>To:</b>	<b>You say:</b>	<b>Interrupt Speaker</b>	<b>Second Needed</b>	<b>Debatable</b>	<b>Amendable</b>	<b>Vote Needed</b>
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a recorded vote"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of at same meeting	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Rescind or Amend Something Previously Adopted	I move we amend(rescind) the motion passed at the June 12, 2016 meeting...	No	Yes	Yes	Rescind No Amend Yes	2/3
Act of Renewing a motion (bringing back a motion within 12 months)	I am renewing the following motion that was lost at the June 12, 2016 Council meeting for the following reason	No – Must be done through NOM	Yes	Yes	No	2/3 to pass the motion that was renewed
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).

## Schedule E – Agenda Composition – Quick Reference

**Call to Order:** Get everyone's attention that the meeting will start.

**Land Acknowledgement:** Chair reads the Township of Southgate's approved Land Acknowledgment statement.

**Open Forum:** Individuals can sign up in the 15 minutes prior to any meeting to indicate their intention to speak to Council. Open forum shall not take up more than 15 minutes. Each individual has 3 minutes. No dialogue with Council.

**Confirmation of Agenda:**

Confirm that all of the items required for the meeting are on the agenda. If a member would like to add an item, they would express that information at this time. It requires a 2/3 vote to add an item to the agenda at the meeting. Any item added would then be dealt with under New Business. Items may also be removed from the agenda in the same manner.

**Declaration of Pecuniary Interest:**

Members should declare any pecuniary interest that they are aware of in advance at this point and then again when the item is being discussed. If the member does not declare at this time, they must declare as soon as he/she notices their pecuniary interest.

**Delegation:** When a person requests to speak to Council to share information.

**Presentation:** When Council or Staff requests someone to attend and present information to Council, or when a consultant presents a report or findings to Council.

**Adoption of Minutes:** The minutes of previous Council meetings are adopted at this point in the meeting. Staff sends out the Council meeting minutes to Council for review and requests that Council review the minutes and notify the Clerk of any errors or omissions. The minutes are cleaned up prior to being posted on the website and printed for Council signature after approval. Any amendments should be brought to the Clerk's attention prior to posting.

**Reports of Municipal Officers:** The Department Heads are each provided a section to present their staff reports. Department Heads present their reports to Council with their staff recommendations on how they wish to proceed. They may offer alternatives to their recommendations or they may not. When the staff recommendation is presented via the staff report, Council may move the recommendation as presented in the report or may move an alternate recommendation as they so desire.

**By-laws and Motions:** Any By-laws requiring to be passed are placed here. Generally, Council will have been provided supporting information under Reports of Municipal Officers.

**Notice of Motion:** Notice of Motion is a section specifically for Council members. This is the location that Council members can bring forth their own motions. The notice must be provided to the Clerk in advance of the agenda in order to be dealt with at the current meeting. If notice of motion is received by a Council member and is included on the Agenda, it is dealt with at the Council meeting as a separate motion that has been moved by the member who has provided the notice. The motion would require a seconder and dealt with like any other motion. If there was no notice of motion provided at the time the agenda was prepared, a member may offer a verbal notice at the meeting under this heading. The motion would not be dealt with at this time, however the member has provided the notice that they intend to deal with this at the next meeting and the Clerk will have cause to add it to the next meeting agenda once provided with the information. ([See Section 22.2](#))

**Consent Items:** The consent agenda is included for any information received that is to be received for information or contains a general or repetitive request, including Regular Consent, Closed Session Consent, Correspondence and Resolutions from other Municipalities. The action required of each item on the consent agenda is noted in brackets beside the item. It is **usually** received for information. Members may make a brief statement about any of the items on the consent agenda or request a simple clarification. Items can be pulled for further discussion from this consent agenda if a Council member wishes to alter the action required for a specific item, or if a longer discussion is required on an item. If a member pulls the item, the item is discussed at that time and the member who pulls the item moves a new resolution related to the item. The consent agenda is disposed of with the exception of any items that had been pulled and voted on separately.

For example: Councillor A advises he wishes to pull item b) on the consent agenda for further discussion. The Clerk makes note. The Chair inquires if any other members have items they wish to pull. Hearing none, the Chair requests a mover and seconder to approve the remaining items on the consent agenda as such:

**Moved by xxx, seconded by xxx;**

**Be it resolved that** Council approve the items on the consent agenda dated Month X, 20XX, save and except item b), and direct staff to proceed with all necessary administrative actions.

The Chair asks for discussion on the resolution (here is where members may make brief statements on any item) then calls for the vote. Once the vote is taken, the Chair call on Councillor A to discuss item b). Councillor A moves "That Council receive item b for information; and That Council direct staff to send the XYZ meeting minutes to the ABC Municipality for their information." The item now becomes its own item and would be dealt with like any other motion before Council and would require a seconder for further discussion.

**County Report:** A written report added by the Mayor and/or Deputy Mayor providing an overview of current pertinent topics currently from the County.

**Member's Privilege:** Here is Council's time to announce any good news stories from our area or provide reminders of upcoming events or past events they have attended on behalf of Southgate. Please try to supply the Clerk with supporting information so the minutes may accurately reflect the verbiage used.

**Closed Session:** A meeting, or part of a meeting, which is closed to the public as permitted by the Municipal Act, also referred to as an "in-camera meeting."

**Confirming By-law:** The Confirming By-law is used to confirm all the actions of Council during the meeting as intended.



## **Staff Report EDO2022-004**

**Title of Report:** EDO2022-004-Eco Park Update  
**Department:** Economic Development  
**Council Date:** February 2, 2022

**Recommendation:**

**Be it resolved that** Council receive Staff Report EDO2022-004 for information.

**Background:** Eco Park draft site plan/concept drawing update by lot.

**Staff Comments:**

**CAP 2.A.5 Responding to Industrial & Business Inquiries**

The Eco Park Landowner Map is included as Attachment 1.  
The Eco Park Vacant Industrial Land Chart is included as Attachment 2.  
There are 6 lots that have the potential to start construction in Spring 2022.  
Canadian Fence and Hardware is hiring an additional 5 workers.  
The EDO has made an introduction to the YMCA Job Developer.

**Financial Implications:**

No adverse financial impact.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public. Southgate CAP Goal – Trusted, Timely, Transparent, Decision Making.

**Goal 1-Attracting New and Supporting Existing Businesses & Farms**

**Action 1:**

The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

**Concluding Comments:**

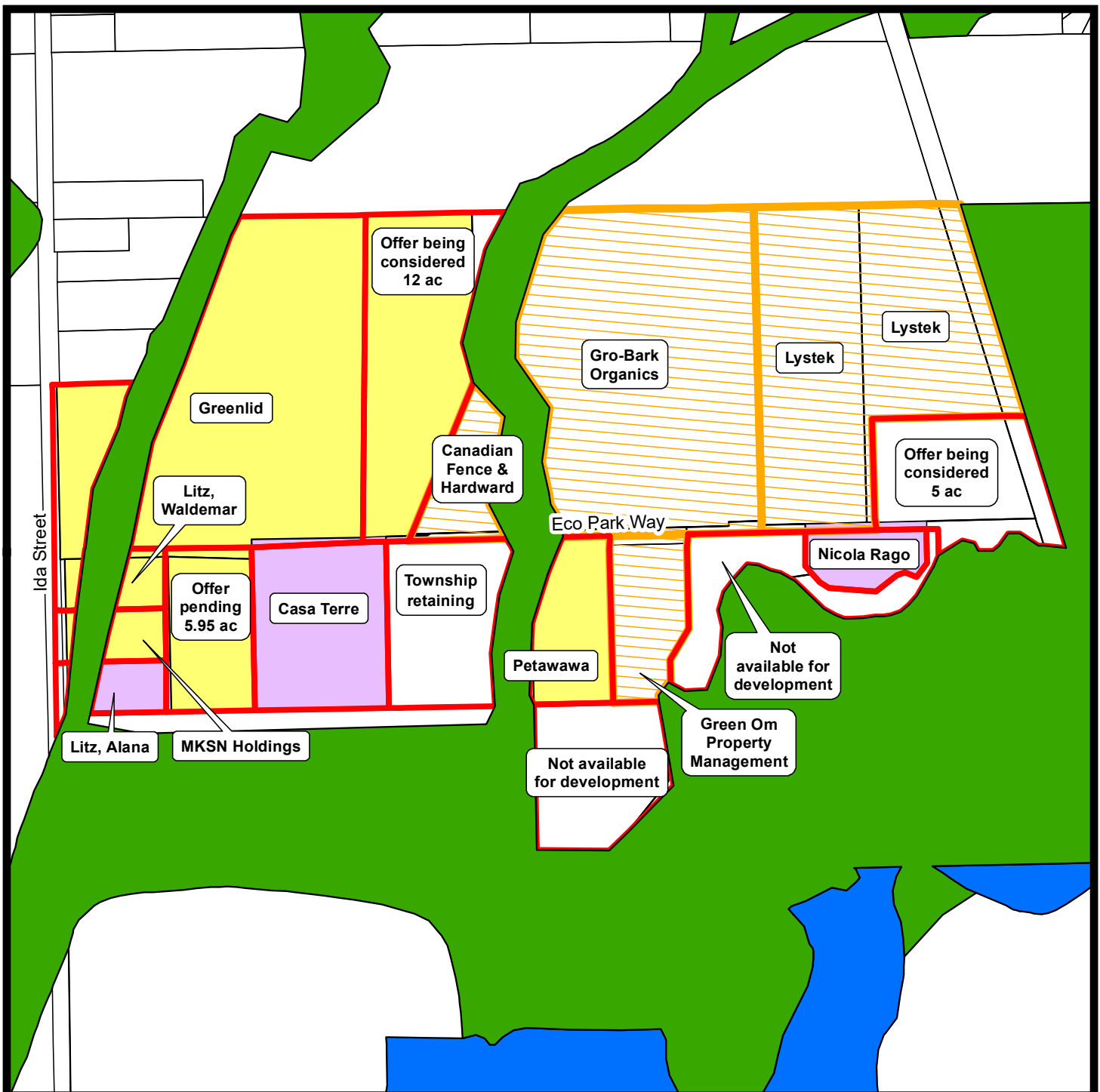
That Council receive this report for information.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Terri Murphy,  
Economic Development Officer

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachment 1: Eco Park Landowner Map**  
**Attachment 2: Eco Park Vacant Industrial Land Chart**



### Legend

- Draft Site Plans for Construction Spring 2022
- Anticipated Draft Site Plans
- Industrial Vacant Land
- Industrial Non Vacant Land
- Hazard Land
- Wetland

EDO 2022-004  
Attachment 1

## Draft Site Plans Eco Park

## Eco Park Phase I - Vacant Industrial Land

Company purchased by	Approx Lot Size Acres	Upcoming Offers to Purchase Acres	Purchase & Sale Agreement Approved by Council- Acres	Closing Date	ByLaw	Land Currently Available Acres	Draft site plan concept drawing
Waldemar & Diane Litz	2	0	2	2021 Mar 15	2021-011	0	received
MKSN Holdings	2	0	2	2021 Mar 15	2021-013	0	received
Alana Litz Self Storage Development	2	0	2	2021 Mar 15	2021-012	0	anticipating
Southgate Renewables (Petawawa)	5.02	0	5.02	2021 Dec 31	2021-087	0	received
Nicola Rago	2.3	0	2.3	2021 Oct 29	2021-083	0	anticipating
Casa Terre	7	0	7	2021 Dec 15	2021-149	0	anticipating
Greenlid	27	0	27	2022 Jan 11	2021-158	0	received
Calhoun Super Structures (if approved by council)	5.95	5.95	0	2022 Mar 28	2022-018	5	received
Lisanti (if approved by council)	12	12	0	2022 Mar 28	2022-017	12	received
future	5	5	0			5	
Retained for Waterwater	5.6	0	0			0	
Total	75.87	22.95	47.32			22	

**Township of Southgate**  
**Administration Office**  
185667 Grey Road 9, RR 1  
Dundalk, ON N0C 1B0



**Phone:** 519-923-2110  
**Toll Free:** 1-888-560-6607  
**Fax:** 519-923-9262  
**Web:** www.southgate.ca

## **Staff Report HR2022-002**

**Title of Report:** HR2022-002 – Customer Service and Support Contract

**Department:** Human Resources

**Council Date:** February 2, 2022

### **Recommendation:**

**Be it resolved that** Council receive staff report HR2022-002 for information.

### **Background:**

Reporting to the Municipal Clerk, the Customer Service and Support position assists with the day-to-day operations of the Southgate Municipal Office and is responsible for providing customer service as well as administrative and clerical support. This position acts as the front counter customer service representative receiving payments and solving or re-directing general inquiries from customers in person at the front counter, via phone, email and online. Other responsibilities include Township incoming and outgoing mail and courier, website and social media updates and assisting other departments as required.

This is a one year contract position to cover a planned leave.

### **Staff Comments:**

The position was posted internally and externally on November 10, 2021 with a closing date of November 25, 2021. 17 resumes were received and reviewed. Virtual interviews took place the week of December 13, 2021. Sandeep Kaur was the chosen candidate and began in her new role on January 17, 2022.

### **Financial Implications:**

There are no financial implications associated with this report as this position is included in the 2022 budget.

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

### **Concluding Comments:**

Staff are pleased to welcome Sandeep into her new role as Customer Service and Support.

Respectfully Submitted,

**HR Approval:** Original Signed By  
Kayla Best, HR Coordinator

**Dept. Head Approval:** *Original Signed By*  
Lindsey Green, Clerk

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**



## **Staff Report HR2022-003**

**Title of Report:** HR2022-003 – Administrative, Finance and By-Law Assistant  
**Department:** Human Resources  
**Council Date:** February 2, 2022

**Recommendation:**

**Be it resolved that** Council receive staff report HR2022-003 for information.

**Background:**

The Administrative, Finance, By-Law Assistant is the first point of contact for front counter/reception duties, answering phones, taking payments and tax collections, and opening/distribution of mail. Responsible for performing accounts receivable duties in relation to animal licensing, facility scheduling, cash receipts and other miscellaneous cash receipts. Support general administrative responsibilities related to receiving, tracking, documenting and reporting on By-law Enforcement complaints related to Property Standards, Noise, Zoning, Fire, Canine Control, etc. compliance.

At the December 1, 2021 Council Meeting the following resolution was passed adding an Administrative, Finance and By-Law Assistant position to the administration office for 2022.

**Moved By** Councillor Sherson **Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report HR2021-031 for information; and

**That** Council receive the presentation as included in the report from the HR Coordinator; and

**That** Council approve adding the Administrative, Finance & By-Law Assistant in the 2022 budget; and

**That** Council approve changes to the Finance Assistant – Revenues job description; and

**That** Council approve the changes to the Building & By-Law Administrative Assistant job description.

Carried No 2021-722

**Staff Comments:**

The position was posted internally and externally on December 8, 2021 with a closing date of December 22, 2021. 21 resumes were received and reviewed, including one (1) internal candidate. Virtual interviews took place December 23 and 24. Charli Hodges was the chosen candidate and began in her new role on January 4, 2022.

**Financial Implications:**

There are no financial implications associated with this report as this position has been approved in the 2022 budget.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

**Concluding Comments:**

Staff are pleased to welcome Charli into her new role as Administrative, Finance and By-Law Assistant.

Respectfully Submitted,

**HR Approval:** *Original Signed By*  
Kayla Best, HR Coordinator

**Dept. Head Approval:** *Original Signed By*  
Bev Fisher, CBO

**Dept. Head Approval:** *Original Signed By*  
William Gott, Treasurer

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**



## **Staff Report CBO2022-002**

**Title of Report:** **Varney Speedway By-law Update**  
**Department:** **Building**  
**Branch:** **By-law Enforcement**  
**Council Date:** February 2, 2022

### **Recommendation:**

**Be it resolved that** Council receive Staff Report CBO2022-002 for information.

### **Background:**

Whereas, Section 15.1(3) of the Building Code Act, S.O. 1992, c.21 a bylaw may be passed by the Council of a municipality prescribing the standards for the maintenance and occupancy of property within the municipality provided the official plan for the municipality includes provisions relating to property conditions; and

Whereas, Section 129 of the Municipal Act, S.O. 2001, c.25 as amended, Authorizes councils of local municipalities to pass by-laws to prohibit and regulate with respect to noise.

### **Staff Comments:**

Southgate staff have been working on resolving noise, property standards and zoning grievances regarding Southgate properties.

Citizens have been active regarding the Varney Speedway property operating under new management, with new dates and times for their activities.

Township of Southgate Zoning By-Law Number 19-2002 has property zoning of C5 with amendments C5-313. This zoning and amendment state the permitted uses are for a racetrack, salvage yard, and camping on this property among other uses. An agreement between Varney Speedway and the Township of Egremont was reviewed and found to integrate limitations of dates and times for racing. This document was not registered on title but has been respected by all the owners since 1999. However, this agreement is not binding to the new owners twice removed from the agreement. As well the document states it is to be reviewed on a yearly cycle. As a racetrack is a legal recognized planning use and has no registered limitations, it is the opinion of staff the current operation is not an infraction of the Southgate Zoning By-law.

Suggestions regarding noise limitations imposed by the Ministry of Environment are not valid as the noise generated by the track is also exempt from the Environmental Protection Act as per Section 1, Subsection 17 of the Act.

It is of the opinion of staff there may be violations on this property in contravention of Southgate By-Law 2021-132 being a by-Law to provide for the Regulation and Prohibition of Unusual Noises or Noises likely to Disturb the Public and/or the Prevention of Public Nuisances within the Township of Southgate, Section 2.1 Schedule A a) noise generated after 11:00 p.m. and before 7:00 a.m. of the next day. This investigation will need to occur during the racing season and between these hours. This investigation may or may not show evidence of violations.

Further, camping on the grounds is permitted but may or may not be adhering to the requirements, a proper site plan agreement, proper servicing and wastewater disposal infrastructure. This will also require an investigation during the racing season and may or may not show evidence of violations.

Staff has advised the complainants of the results of their investigation to date and will proceed to investigate further when the race season begins again.

**Financial Implications:**

There are no financial impacts to the municipality as a result of this report at this time. Further legal action may be required at a later date.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

**Concluding Comments:**

That Council receive this staff report for information.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Bev Fisher, Chief Building Official

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

**Attachments:**

1. C5 Zoning Excerpt
2. Zoning Amendment to C5
3. 1999 Egremont Agreement
4. Environmental Protection Act Section
5. Noise By-law Schedule A – Section 1

## **Section 19: Recreational Commercial Zone (C5)**

### **19.1 Permitted Uses**

- (a) Marinas, Outdoor Recreation Use, Place of Entertainment, Eating Establishment, Tourist Establishment, Private Park, Private Outdoor Recreational Use, Recreational Use, Private Boat Club Facility, Private Club, Clubhouse, Driving Range, Miniature Golf Course, Assembly Hall, Recreational Camp Facility.
- (b) Uses, buildings and structures accessory to a permitted use.

### **19.2 Regulations for Uses Permitted in Clause (a) of Subsection 19.1**

- (a) Minimum Lot Area 1,860 m<sup>2</sup> (20,021 ft<sup>2</sup>)
- (b) Minimum Lot Frontage 30 metres (98 ft.)
- (c) Maximum Lot Coverage 30%
- (d) Minimum Front Yard 30 metres
- (e) Minimum Side Yard 5.0 metres (16 ft.), except that a minimum side yard abutting a residential use or zone or an improved public street shall be 10 metres (33 ft.).
- (f) Minimum Rear Yard 8.0 metres (26 ft.), except that a minimum rear yard abutting a residential use or zone or an improved public street shall be 10 metres (33 ft.).
- (g) Maximum Height 3 storeys

### **19.4 Regulations for Accessory Uses Permitted in Clause (b) of Subsection 19.1**

The provisions of Subsection 5.1 shall apply to accessory uses permitted in Clause (b) of Subsection 19.1.

### **19.5 Special Regulations for Setbacks on Provincial Highways and County Roads**

See Subsection 5.16 (d).

## **19.6 Parking Regulations**

See Subsection 5.7

## **19.7 Special Regulations for Yards and Setbacks (Minimum Separation Distances)**

See Section 32.

**33.47      A1-47**      Lands within the Agricultural (A1-47) Zone, being Part of Lot 12, Concession 20, (in the former Township of Egremont) and shown on Schedule "3", shall permit, in addition to the permitted uses of the "A1" Zone, a "Public Garage". Any extension or enlargement of the "Public Garage" shall require an amendment to this By-law.

**33.48      C5-48**      Lands within the Recreational Commercial (C5-48) Zone, being Part of Division 5, Concession 1 EGR, (in the former Township of Egremont) and shown on Schedule "2", shall permit, in addition to the permitted uses of the "C5" Zone, a "Track for the Racing of Motor Vehicles, Salvage Yard and a Flea Market Use". Any extension or enlargement of the "Track for the Racing of Motor Vehicles and Salvage Yard" shall require an amendment to this By-law.

**33.49      A1-49**      Lands within the Agricultural (A1-49) Zone, being Part of Lot 6, Concession 1 EGR (in the former Township of Egremont) and shown on Schedule "2", shall permit, in addition to the permitted uses of the A1 Zone, a Driving Range, Miniature Golf Course and Outdoor Recreation Use and shall also permit a retail store and eating establishment with a maximum seating capacity of sixteen (16) persons, based on these uses being accessory to the Driving Range, Miniature Golf Course and Outdoor Recreation Use.

A residential unit, attached to the east side of the clubhouse shall be a permitted use on the subject lands. The attached residential unit will be subject to the following:

Maximum Ground Floor Area	110 m <sup>2</sup> (1,185 ft <sup>2</sup> )
Maximum Height	1 storey
Minimum Front Yard Setback	15 metres (50 feet)

Any extension or enlargement of the Driving Range, Miniature Golf Course, Outdoor Recreation Use or Residential Unit, shall require an amendment to this By-law.

**33.50      R5-50**      Lands within the Residential Type 5 (R5-50) Zone in the Hamlet of Varney (in the former Township of Egremont) and shown on Schedule "1", shall permit, in addition to the permitted uses of the "R5" Zone, a "Public Garage". Any extension or enlargement of the "Public Garage" shall require an amendment to this By-law.

C5  
19.4

## **Section 5: General Provisions**

### **5.1 Accessory Uses**

#### **(a) Permitted Uses**

Where this By-law provides that land may be used, or a building or structure may be erected or used for a purpose, that purpose shall include any accessory building, structure, or use but shall not include any of the following:

- (i) a home occupation,
- (ii) any building used for human habitation, except where specifically permitted in this By-law,
- (iii) the open storage of goods or materials, except where specifically permitted in this By-law,
- (iv) exceeds 5% of the lot coverage,
- (v) is considered an accessory structure or building if attached to the main building in any way,
- (vi) be erected prior to the main building except as permitted in Section 5.20(b) of this By-law,
- (vii) a building or structure if located entirely underground,
- (viii) exceeds 7 m in Height.

#### **(b) Location**

Except as otherwise provided herein, any accessory building or structure which is not part of the main building shall be erected in the rear or the side yard in which such accessory building or structure is situated.

#### **(c) Accessory Structures**

Notwithstanding the yard and setback provisions of this By-law to the contrary, awnings, clothes poles, flag poles, garden trellises, retaining walls, permitted signs, or similar uses shall be permitted in any required yard or in the area between the street line and the required setback.

#### **(d) Garages**

Notwithstanding any other provisions of this By-law to the contrary, detached private garage shall be permitted to be erected and used in an interior side or rear yard, provided that:

- (i) when such garage is located in an interior side yard, it shall not be closer than 1 metre to the interior side lot line, except where a common or mutual detached garage is erected simultaneously on both sides of the lot line, as one building, in which case, no interior side yard to the accessory building is required,
- (ii) when such garage is located in a rear yard, it shall not be closer than 2 metres to an interior side lot line and a rear lot line, except where a common or mutual detached garage is erected simultaneously on both sides of the lot line as one building, in which case, no rear yard or interior side yard to the accessory building is required with respect to the common or dividing wall of said building, and
- (iii) all such garages, whether located in a rear yard or side yard, shall comply with the setback provisions applicable to the principal or main building on the lot where such rear or side yard abuts a public street.

#### **(e) Other Accessory Buildings or Structures**

Notwithstanding any other provisions of this By-law to the contrary, an accessory building or structure other than a private garage shall be permitted to be erected and used in an interior side yard or rear yard, provided that:

- (i) when such accessory building or structure is located in an interior side yard or a rear yard and such building or structure does not exceed 14 square metres in area, it shall be located no closer than 1 metre to the interior side lot line or rear lot line;
- (ii) when such accessory building or structure is located in an interior side yard or rear yard and such building or structure exceeds 14 square metres in area, it shall be located no closer than 7 metres to the interior side lot line or rear lot line; and
- (iii) all such accessory buildings or structures, whether located in a rear yard or side yard, shall comply with the setback provisions applicable to the principal or main building on the lot where such rear or side yard abuts a public street.

**(f) Boat House, Boat Lift, or Dock**

Notwithstanding the yard and setback provisions of this By-law to the contrary, a boat house, boat lift, or dock for pleasure boats may be erected and used in the rear yard of a lot backing on a navigable waterway, provided such accessory buildings or structures are located no closer than 2 metres to the side lot line, and the documented approval of the appropriate Conservation Authority having jurisdiction has been obtained.

**(g) Ornamental Structures**

Notwithstanding the yard and setback provisions of this By-law to the contrary, sills, chimneys, cornices, eaves, gutters, parapets, pilasters, or other ornamental structures shall be permitted to project into any required d or the area between the street line and the required setback, a maximum distance of 0.5 metres.

**h) Unenclosed Porches, Balconies, Steps, or Patios**

Notwithstanding the yard and setback provisions of this By-law to the contrary, unenclosed porches, balconies, steps, and patios, shall be permitted to project into any required yard a maximum of 1 metre provided that, in the case of porches, steps, or patios, such uses are not more than 2 metres above grade.

---

**5.2 Dwelling Units Below Grade**

**(b) Basement**

A dwelling unit, in its entirety, may be located in a basement, provided the unit meets the requirements for habitable space under the Building Code.

**5.3 Height Restriction**

Unless specifically permitted in zone regulations the maximum height shall be eleven (11) metres for all uses. Notwithstanding the height provisions contained herein, nothing in this By-law shall apply to prevent the erection, alteration or use of the following accessory buildings or structures, provided the main use is a permitted use within the Zone in which it is located:

A church spire  
A belfry  
A flag pole  
A clock tower  
A chimney  
A water tank

A non-commercial radio  
A television tower or antenna  
An air conditioner duct  
A grain elevator or feed mill  
A barn  
A silo

Gross Floor Area of Building or Structures	Minimum Number of Spaces Required
--	-----------------------------------

0 to 500 square metres	1
500 to 2,500 square metres	2
2,500 to 8,500 square metres	3
8,500 square metres	3*

\* plus 1 additional space for each additional 9,000 square metres or fraction thereof in excess of 8,500 square metres provided, however, that in addition to the above number of loading spaces, adequate space shall be provided for the parking of vehicles awaiting access to loading spaces.

**(b) Additions to Buildings**

If an addition is made to an existing building or structure which increases the floor area then loading space requirements for such a building or structure shall be provided in accordance with paragraph a) on the basis of the total floor area of the whole buildings or structure after expansion.

**5.15 Planting Strip**

**(a) Location**

Where a commercial, institutional, or industrial use is established opposite a Residential Zone or abuts a side or rear lot line in a Residential Zone, then a planting strip and/or fence adjoining such abutting lot line, or portion thereof, shall be provided on the commercial, industrial, or institutional lot, in the case of a planting strip with a minimum width of 3 metres. Conversely, when a residential use is established adjacent to a commercial, industrial, or institutional use, as described above, a similar planting strip shall be provided on the residential lot.

**5.16 Setback Requirement**

**(a) Building in a Built-up Area**

Notwithstanding the yard and setback provisions of this By-law to the contrary, where a permitted building or structure is to be erected on a lot in a built-up area where there is an established building line extending 90 metres or less on both sides of the lot, such permitted building or structure may be erected closer to the Front Lot Line than

required by this By-law, provided such permitted building or structure is not closer to the Front Lot Line than the established building line on the date of passing of this By-law.

**(b) Through Lots**

Where a lot which is not a corner lot has frontage on more than one street, the setback requirements contained herein shall apply on each street in accordance with the provisions of the Zone or Zones in which such lot is located.

**(c) Yard and Open Space Provision for All Zones**

No part of a yard or other open space required about any building for the purpose of complying with the provisions of this By-law shall be included as part of a yard or other open space similarly required for another building on the same lot.

**(d) Setback and Side Yard Setback on Major Roads**

Notwithstanding any other provisions of this By-law where a building or structure is located adjacent to a Provincial Highway or a County Road, setbacks shall be provided and maintained in accordance with the Ministry of Transportation and the County of Grey, safety and geometric requirements and as a minimum setback shall be provided and maintained in accordance with the following provisions:

<u>Road</u>	<u>Distances in Metres from Centre Line of Road</u>
-------------	---

Provincial Highway No.'s 6, 10 & 89	32 metres
--	-----------

Grey County Road No.'s 8, 9, 14, 23, 34, 106 & 109	23 metres
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Except lands zoned within Schedules 1, 11, 13, 20, 21, 22, 23, 25, 26, 27, 28, 32, 44 and 48.

**(e) Setbacks for Watercourses**

Notwithstanding any yard provision of this By-law to the contrary, no permanent building or structure in any zone shall be:

- (i) closer than 15 metres from the edge of an open municipal drain,  
or

**(e) Treatment of the Area of a Lot Zoned Environmental Protection (EP)**

Where any lot is zoned in part in a Environmental Protection Zone (EP), no person shall erect any buildings or structures within the area zoned Environmental Protection, except as otherwise permitted in the Environmental Protection Zone. However, land zoned Environmental Protection (EP) may be included in the calculation of lot area and frontage, required yard, and lot coverage as is required for the development occurring on that portion of a lot not zoned Environmental Protection.

**5.5 Lots Having Lesser Area and/or Frontage**

Notwithstanding anything contained in this By-law, a parcel which lacks either the required frontage or area or both the required frontage and area for a lot, is and shall be deemed to be a lot, provided that:

- (a) The description of such a parcel is the same as in a deed registered on or prior to the date of passing of this By-law;
- (b) Such parcel could have been conveyed legally on the date of the passing of this By-law by way of deed, transfer, mortgage, charge, or agreement of sale and purchase without consent, under Section 50 of The Planning Act, R.S.O. 1990 as amended;
- (c) Such parcel has a frontage of 10 metres minimum on an improved public street;
- (d) All other provisions of this By-law are complied with; and
- (e) All relevant regulations made under the Public Health Act and all relevant requirements of the Ontario Building Code are complied with.

**5.6 Movement of Buildings**

No buildings shall be moved without a permit from the Chief Building Official.

**5.7 Parking Regulations**

**(a) Parking Space Requirement**

For every building or structure to be erected or enlarged in any Zone, off-street parking shall be provided and maintained in accordance with the following provisions:

*Should have a lower standard for different zones  
A1 vs R1 vs C1*

**C5**  
**19.6**

<b>Type of Use</b>	<b>Minimum Parking Space Requirements</b>
Accessory Apartment	1 space per dwelling unit
Amusement Arcade	1 parking space per 20 sq. metres (215 sq. feet) of gross floor area
Auditorium Arena Places of Assembly, unless specified in this Section	The greater of: 1 parking space for every eight (8) seats otherwise 4 metres (13.1 feet) of bench space of maximum seating OR 1 parking space per 20 sq. metres of (215 sq. feet) gross floor area, whichever is greater
Automobile Repair Establishment	3 per repair bay
Automobile Sales & Service Establishment	1 per 10 square metres (107.6 sq. feet) of gross floor area and 3 per repair bay
Automobile Service Station	3 per repair bay
Automotive Washing Establishments: - Self Serve - Automatic	2 per washing bay or stall 5 parking spaces per each automatic bay, which may include stacking of cars and/or vacuum stalls
Bank or Financial Institution	1 per 15 square metre (161.4 sq. feet) of gross floor area
Barber & Beauty Shop	1 per 10 square metre (107.6 sq. feet) of gross floor area
Church	1 parking space per 10 fixed seats
Contractors Yard or Shop	The greater of: 1 for every 2 employees OR 1 per 70 square metre (753.4 sq. feet) of gross floor area
Clinic or Medical Office	6 per practitioner

Club or Fraternal Organization	1 per 20 sq. metre (215.2 sq. feet) of gross floor area
Curling Rink	6 per curling sheet
Department Store	1 per 20 sq. metre (215.2 sq. feet) of gross floor area
Dwellings - Detached, Semi-detached Duplex, Converted	2 per dwelling unit
Apartment, Triplex, Fourplex	1.25 per dwelling unit plus 1 visitor parking space per 2 dwelling units or part thereof
Library	Minimum of 10 parking spaces
Senior Citizens Apartment	1 per 2 dwelling units plus 1 visitor parking space per 10 dwelling units or part thereof
Eating Establishments	1 per 4 seats of maximum seating capacity
Eating Establishment, Drive-In or Take- Out	10 spaces plus 1 space for every 4 seats
Fire Hall	5 per bay
Funeral Home	1 per 20 sq. metre (215.2 sq. feet) of gross floor area, with a minimum of 10 spaces
Home for the Aged or Rest Home	1 per 5 beds
Hospital	3 per 4 beds
Nursing Home	1 per 5 beds
Hotel, Motel, Bed and Breakfast or Guest Rooms	1 per each guest room or suite
Indoor Sports Recreation Building gross (other than an arena, bowling alley, curling rink, tennis, squash or racquet ball courts)	1 per 20 square metre (215.2 sq. feet) of floor area

Industrial Establishments	5 parking spaces plus 1 per 50 square metre (538.2 sq. feet) or fraction thereof of gross floor area
Office, General	1 per 30 sq. metre (322.9 sq. feet) of gross floor area
Public Building, except where gross specifically identified	1 per 30 square metre (322.9 sq. feet) of floor area
Retail Store	1 per 20 square metre (215.2 sq. feet) of gross floor area
Rooming or Boarding House	1 per dwelling unit and 1 per room for rent
School:	
- Nursery/Day Care Centre	3 per classroom or nursery or 1 per 60 square metre (645.8 sq. feet) of gross floor area
- Elementary	1.5 per classroom and 1 per 6 square metre (64.5 sq. feet) of assembly area
- Secondary	3 per classroom or 1 per 6 sq. metre (64.5 sq. feet) of assembly area
Commercial	1 per 20 square metre (215.2 sq. feet) of gross floor area
Service Shop, Personal Service	1 per 20 square metre (215.2 sq. feet) of gross floor area
Sports Field	The greater of: 1 per 5 seats or 3 metres (9.8 feet) of bench space of maximum seating capacity OR 1 per 800 square metre (8,611.4 sq. feet) of gross field/floor area
Social or Service Club	1 per 10 square metre (107.6 sq. feet) of gross floor area of all club buildings, plus: 2 per golfing green 4 per lawn bowling green 4 per tennis or racquet ball court 6 per curling ice sheet Where any one club provides seasonal recreational facilities such as golf (summer), tennis (summer) or curling (winter), parking

spaces for these activities shall only be provided for the season requiring the greatest in number of parking spaces

Supermarket	1 per 20 square metre (215.2 sq. feet) of gross floor area
Tavern or Public House	1 per 4 seats of maximum seating capacity
Truck Terminal	1 per 100 square metre (1,075 sq. feet) of gross floor area
Terminal Grain Elevator	1 per 70 square metre (753.4 sq. feet) of gross floor area
Utility Service Building	1 per 30 square metre (322.9 sq. feet) of gross floor area
Warehouse	1 per 185 square metre ( 1,991.3 sq. feet) of gross floor area
Wholesale Establishment	1 per 90 square metre(968.7 sq. feet) gross floor area
Uses permitted by this By-law,	1 per 40 square metre ( 430.5 sq. feet) of gross floor area other than those listed in this table

In addition to the minimum off-street parking requirements for the use noted, if a liquor licensed premise is contained within a portion thereof, then additional parking spaces shall be provided in accordance with the minimum off-street parking requirements for liquor licensed premises.

#### **(b) Parking Space Dimension**

For the purpose of this Subsection, a parking space shall have a minimum length of 5.75 metres and minimum width of 2.75 metres measured at right angles to the length.

#### **(c) Uses Not Specified**

In the case of a use not specifically mentioned in Clause a) of this Subsection, the requirements for off-street parking shall be based on the requirement for the most comparable use specified therein.

**(d) Mixed Occupancies**

In the case of two or more uses in the same building or on the same lot, the total requirements for off-street parking shall be the sum of the requirements for the several uses computed separately. Parking facilities for one use shall not be considered as providing required parking for any other use.

**(e) Location on Other Lots**

Where the owner of a building or structure proposed to provide the required parking spaces and areas in a location other than the same lot as the use that requires such spaces and areas, then such shall be located not more than 150 metres (492.2 feet) from the said lot and shall be located within the same Zone as the said lot.

**(f) Use of Parking Areas**

Where a parking area or parking space is permitted required by the By-law in any Zone, no person shall use such parking area or parking space for parking any motor vehicle unless such motor vehicle bears a motor vehicle licence plate or sticker which is currently valid.

**(g) Change in Use**

Whenever a use is changed or enlarged in floor area, number of employees, number of dwelling units, seating capacity, or otherwise as would require an additional number of parking spaces, then such additional parking shall be provided on the same basis as Subsection 5.8, Clause (a).

**(h) Restrictions in Residential Zones (R1, R2, R3, R4 and R5)**

No person shall use any parking area or parking space in a Residential Zone, except in accordance with the following:

- (i) Not more than one vehicle per dwelling unit shall be a commercial motor vehicle as defined in the Highway Traffic Act, R.S.O. 1990;
- (ii) The licensed capacity of any such commercial motor vehicle shall not exceed 2,400 kilograms (5,291.1 pounds);
- (iii) Notwithstanding the foregoing, the owner or occupant or any lot, building, or structure in any Residential R1, R2, R3, R4 or R5 Zone may use any private garage of which he is the owner or occupant, erected upon any such lot for the housing or storage of one commercial motor vehicle exceeding 2,400 kilograms (5,291.1 pounds) capacity operated by himself.

**(i) Access**

- (i) Access to the required parking spaces and parking areas shall be provided by means of unobstructed driveways or passageways at least 3 metres, but not more than 9 metres in width;
- (ii) The aisles between parking spaces within a parking area shall have a minimum width of 6 metres;
- (iii) The maximum width of any combined ingress and egress driveway, measured along the street line, shall be 9 metres;
- (iv) The minimum distance between 2 separate driveways on one lot, measured along the street line shall be 9 metres;
- (v) The minimum distance between a driveway and an intersection of street lines, measured along the street line intersected by such driveway, shall be 9 metres for all Residential uses in the R1 and R2 Zones and shall be 15 metres for all other uses in any zone.
- (vi) The minimum angle of intersection between a driveway and a street line shall be 60 degrees
- (vii) Every lot shall be limited to the following number of driveways:
  - (a) two driveways, with a combined width not exceeding 30% of the lot frontage, for the first 30 metres of the lot frontage or portion thereof; and;
  - (b) one additional driveway for each additional 30 metres of lot frontage.
- (viii) No driveway shall be established closer than 1 metre to a side lot line, provided this shall not apply to prevent the establishment of abutting driveways along a common lot line if their combined width does not exceed 9 metres.

**5.8 Existing Buildings**

The parking area requirement referred to in this By-law shall not apply to any building lawfully in existence at the date of passing of this By-law so long as:

- (a) the building is used for a permitted use;
- (b) the floor area as it existed at such date is not increased;
- (c) any change of occupancy is to a use having the same or a lesser parking requirement according to this By-law; and

C5  
19.7

## **Section 32: Minimum Separation Distances**

**See original by-law or MDS guidelines**

**33-311 R6-311** Notwithstanding the provisions of Section 13 or any other provisions to the contrary, the land zoned R6-311 shall be subject to the regulations of the R6 Zone, except for the following:

Con 16  
Lot 3  
(Proton)

- a) Minimum Frontage 54m
- b) Minimum Lot Area 4,600sq m.

**33-312 A1-312** Notwithstanding the provisions of Section 6 or any other provisions to the contrary, the land zoned A1-312 shall be subject to the regulations of the A1 Zone, except for the following:

Con 16  
Lot 3  
(Proton)

- a) A residential use shall not be permitted
- b) Minimum Lot Area is 39ha.

**33.313 C5-313** The lands within the Recreational Commercial (C5-313) Zone, in addition to the permitted uses of the "C5" Zone, may be used for:

Con 1 EGR,  
Pt Lt 5  
(Egremont)

- a) A track for the racing of motor vehicles,
- b) A flea market,
- c) A motor vehicle sales establishment,
- d) A salvage yard.

Any extension or enlargement of the track for the racing of motor vehicles or salvage yard shall require an amendment to this by-law.

The following regulations shall be applied only to the motor vehicle sales establishment:

- 1) Maximum combined building area used for motor vehicle sales 250m<sup>2</sup>
- 2) Maximum outdoor storage and/or display area 1000m<sup>2</sup>

Agreement between:

060-001-041

**Durham Three Way Demolition Limited**  
(owners of the Varney Speedway)

&

**The Corporation of the Township of Egremont**

**WHEREAS** as Durham Three Way Demolition Limited are owners of the Varney Speedway at Concession 1, Part Division 2 and Part Division 3, Lot 5, RP17R1094 Part 1, in the Township of Egremont;

**AND WHEREAS** the Varney Speedway is a seasonal operation which operates from Mid April through October annually;

**AND WHEREAS** Races are held weekly on Saturday evenings starting mid April through mid September and on Sunday afternoons from mid September through October;

**AND WHEREAS** Special Races are held on the day or evening prior to a Statutory Holiday with rainout dates on the afternoon of the Statutory Holiday;

**AND WHEREAS** as a practice weekend is scheduled for the last weekend in April and Tuesday evenings through out the season are scheduled for practice from 6:00 P.M. to dark;

**AND WHEREAS** it occasionally becomes necessary throughout the race season to arrange a private practice session for an individual participant. This type of session must be prearranged with the track operator and the operator must be present throughout the session;

**AND WHEREAS** the Hours of Operation are as follows:  
(unless otherwise arranged with the Corporation of the Township of Egremont)

Saturday or Sunday evenings: Pit gate opens at 4:00 P.M.; practice laps start at 5:00 P.M.; Races begin at 7:00 P.M. and end prior to midnight except in cases where unforeseen lengthy delays resulting from accidents and/or injury have caused extra clean-up, safety precautions and/or emergency care which have forced the completion of the regular schedule of events to run past the times set out above.

Sunday afternoons: Pit gate opens at 10:00 A.M.; practice laps start at 11:00 A.M.; Races begin at 1:00 P.M. and end prior to 6:00 P.M.

**Page 2**

**AND WHEREAS** the Varney Speedway has a public address system that is used only on Race Days to announce the progress of the races, the winners and sponsored announcements;

**AND WHEREAS** this agreement be for one year only with a review at the beginning of the year 2000 season;

**IT IS THEREFORE AGREED THAT** before the beginning of each race season the operators of the Varney Speedway will give the Corporation of the Township of Egremont a copy of the Current Race Schedule and a copy of the Current Rule Book. This is done so the Corporation of the Township of Egremont has knowledge of all racing events scheduled for the present year and any amendments thereto.

Dated this \_\_\_\_\_ of May, 1999.

\_\_\_\_\_  
Durham Three Way Demolition Limited

\_\_\_\_\_  
Durham Three Way Demolition Limited

\_\_\_\_\_  
Durham Three Way Demolition Limited

\_\_\_\_\_  
Reeve, Township of Egremont

\_\_\_\_\_  
Clerk, Township of Egremont

The Corp. of The Twp of Egremont  
General Delivery  
Holstein, Ont  
N0G 2A0

Att: B. Anderson , Clerk

Re : Agreement between Twp. of Egremont and the Varney Speedway.

Dear Brenda,

As discussed recently the following data will provide the Council with the information required to facilitate the operating agreement .

**Seasonal Operation :** Mid April through October annually weather permitting ✓

**Dates of Operation :** Practice weekend ( last weekend in April)

Saturday night May, June, July, August, mid Sept. weather permitting ✓

Sunday afternoon balance of season if scheduled. ✓

Special Races on the day or evening prior to a Statutory Holiday with  
Rainout dates on the afternoon of the Statutory Holiday

One night a week practice (Tuesdays)

**Hours of Operation:** Saturday or Sunday eve races : pit gate opens at 4 pm, practice laps start at 5 pm

Races begin at 7 pm , generally end prior to midnight, except in cases beyond our control, eg. numerous accidents taking a longer cleanup time or a driver requiring an ambulance to the nearest hospital. Races are delayed until the person is off the track and cleanup is done to ensure the safety of participants.

Sunday afternoon : pit gate opens at 10 am, races start at 1 pm

Tuesday Practices : 7-9:30 as light allows

Fireworks are scheduled twice over the season as a special promotion usually in conjunction with other area events or statutory holiday dates.

The Speedway uses a standard public address system during the races to announce the progress of the race, the winners , as well as sponsored announcements. This is a vital part of the operation. 1999 rule book attached with specs on mufflers , as they pertain to each class at the Speedway., for Council's information.

We trust that this is the information that you require to establish the operating agreement.

Yours truly,

Greta Kennedy, Agent for the Owner  
Alex Hamilton . Leasee



Minutes of Township of Egremont Council Meeting May 7, 1999 Continued Page 3

**Moved by Councillor Marshall**

**Seconded by Councillor Winslade**

**That Council accept the resignation letter of the Building Inspector, Gerald Grein, with regrets. Carried. 106/99**

A resolution received from the County of Prince Edward seeking Council's support was noted and filed.

**At 1:05 P.M.** Egremont Optimist Club members Milton Ellis and Roy Diebold, attended to ask Council for financial support in the Community Centre project. Mr. Diebold advised that to date, \$80,000 has been invested in stage one (land, septic, well, etc.); there is approximately \$25,000 in the trust account plus the pledge of the heating system. Mr. Diebold stated that door to door canvassing has been supportive. It was asked if Council would match dollar for dollar the money invested currently in the project. Council advised this would be discussed at an upcoming budget meeting.

Severance B31/99 for Sharon Kennedy-Menaul, Concession 1, Part Division 3, Lot 6, was reviewed.

**Moved by Councillor Marshall**

**Seconded by Councillor Winslade**

**That Council support Consent Application No B31/99 in the name of Sharon Kennedy-Menaul, being Lot No. Pt 6, Div 3, Concession 1, for the following reason(s):**

**-zoning already in place**

**If the severance is granted, the following conditions are imposed:**

**1) That a severance fee of \$500.00 be paid.**

**2) Deed 17 feed of all road frontage to Township. Carried. 107/99**

A resolution from the County of Elgin seeking Council's support was received.

**Moved by Councillor Furlong**

**Seconded by Councillor Seim**

**That the Council of the Township of Egremont support the resolution of the County of Elgin to petition the Government of Canada and the Government of the Province of Ontario to reevaluate their policies and recognize both the economic and historic priority of the farmer's right to continue to maintain and use the drainage ditches in a manner and for the original purpose of draining as they were intended, in a timely and cost effective manner and to likewise have the right to construct new drains and further that legislation be enacted to exempt agricultural lands from all costs of meeting regulations Re: fish habitat. Carried. 108/99**

A draft agreement between Durham Three Way Demolition Ltd and the Township was discussed.

**Moved by Councillor Furlong**

**Seconded by Councillor Seim**

**That Council authorize the Reeve and Clerk to sign the agreement with Durham Three Way Demolition Limited, owners of the Varney Speedway. One year agreement or change of rule book affecting noise ie mufflers. Carried. 109/99**

The following resolutions were passed concerning the Optimist Fireworks and the Recreation BBQ on July 1, 2 & 3, 1999.

**Moved by Councillor Furlong**

**Seconded by Councillor Seim**

**That Council designate the July 2 and 3, 1999 weekend at the Holstein Park as a community festival. Carried. 110/99**

---continued on next page---

# Environmental Protection Act

## ONTARIO REGULATION 524/98

### ENVIRONMENTAL COMPLIANCE APPROVALS — EXEMPTIONS FROM SECTION 9 OF THE ACT

**Consolidation Period:** From July 1, 2021 to the [e-Laws currency date](#).

Last amendment: 273/21.

Legislative History: 505/99, 273/03, 110/07, 256/11, 99/12, 352/12, 41/15, 14/17, 273/21.

*This is the English version of a bilingual regulation.*

#### Definitions

**0.1** (1) In this Regulation,

“CAN/CSA-ISO 17225-2:15” means the standard CAN/CSA-ISO 17225-2:15, published by the CSA Group, dated 2015 and entitled “Solid biofuels — Fuel specifications and classes — Part 2: Graded Wood Pellets”; (“CAN/CSA-ISO 17225-2:15”)

“combustion turbine” has the same meaning as in Ontario Regulation 1/17 (Registrations Under Part II.2 of the Act — Activities Requiring Assessment of Air Emissions) made under the Act; (“turbine à combustion”)

“cooling tower” means a structure or device used to transfer heat to the air through evaporative cooling, and includes an evaporative condenser; (“tour de refroidissement”)

“drift eliminator” means a baffle or other device in a cooling tower that is used to remove entrained water droplets from cooling tower exhaust; (“éliminateur de gouttelettes”)

“electricity generation engine” means a reciprocating engine that is used to generate electricity; (“moteur de groupe électrogène”)

“EN 303-5 (2012)” means the European Standard EN 303-5, published by the European Committee for Standardization, dated June 2012 and entitled “Heating boilers — Part 5: Heating boilers for solid fuels, manually and automatically stoked, nominal heat output of up to 500 kW — Terminology, requirements, testing and marking”; (“EN 303-5 (2012)”)

“evaporative cooling” means cooling that results from evaporation that takes place when air and water are brought into direct contact with each other; (“refroidissement par évaporation”)

“exhaust stack” means the part of combustion equipment from which contaminants captured from the use of the combustion source are discharged into the air; (“cheminée d’évacuation”)

“HVAC system” means, subject to subsection (2), any apparatus or mechanism, and any related fuel tanks, piping, ducts, vents, equipment or other thing, that is used,

(a) to heat water for domestic purposes, or

(b) to produce heat or to provide that heat, or to provide cooling or ventilation, to the interior of a building or structure for,

(i) the comfort of the occupants,

(ii) the maintenance of the building or structure, or

(iii) the provision of a suitable temperature for materials, plant or animal life; (“système CVCA”)

“NAICS” means the North American Industry Classification System maintained for Canada by Statistics Canada, as amended or revised from time to time; (“SCIAN”)

“printing facility” has the same meaning as in Ontario Regulation 349/12 (Registrations Under Part II.2 of the Act — Printing) made under the Act. (“imprimerie”)

“private school” has the same meaning as in subsection 1 (1) of the *Education Act*; (“école privée”)

“school” has the same meaning as in subsection 1 (1) of the *Education Act*; (“école”)

“standby power system” means any apparatus, mechanism, equipment or other thing, and any related exhaust stacks, fuel tanks and piping, that includes one or more electricity generation engines and that is intended to be used only for the provision of electrical power during power outages or involuntary power reductions. (“système d’alimentation électrique d’appoint”) O. Reg. 41/15, s. 1; O. Reg. 14/17, s. 1 (1); O. Reg. 273/21, s. 2.

(2) The definition of “HVAC system” in subsection (1) does not include a ground source heat pump as defined in Ontario Regulation 98/12 (Ground Source Heat Pumps). O. Reg. 14/17, s. 1 (2).

**Exemptions from s. 9 of the Act**

**1. (1) Section 9 of the Act does not apply to:**

1. Any equipment, apparatus, mechanism or thing, other than equipment that subjects waste to incineration, gasification, pyrolysis, plasma arc treatment or another method of thermal treatment, that,
    - i. is associated with a dwelling in a building or structure that contains one or more permanent or seasonal dwellings, and
    - ii. is used by the occupants of not more than three dwellings in the building.
  2. Any equipment, apparatus, mechanism or thing that is used, at the site of a building or structure, for the construction, alteration, demolition, drilling or blasting of the building or structure.
- 3.-4.1. REVOKED: O. Reg. 273/21, s. 3 (1).
5. An air conditioning unit, other than a ground source heat pump as defined in Ontario Regulation 98/12 (Ground Source Heat Pumps) made under the Act.
  6. Any equipment, apparatus, mechanism or thing, other than a cooling tower, that is used for the transfer of outdoor air into a building or structure.
  7. Any equipment, apparatus, mechanism or thing that is used for the ventilation of indoor air out of,
    - i. a space that is used for a purpose other than laboratory analysis, the production, processing, repair, maintenance or storage of goods or materials, or the processing, storage, transfer or disposal of waste,
    - ii. a space that is used for laboratory analysis, the production, processing, repair, maintenance or storage of goods or materials, or the processing, storage, transfer or disposal of waste, if the equipment, apparatus, mechanism or thing does not discharge any contaminant produced by those activities, other than heat or noise, out of the space,
    - iii. a parking garage, or
    - iv. a building that is used solely for the purpose of handling or baling empty household aerosol cans.
  8. Any equipment, apparatus, mechanism or thing that is used for the ventilation of a drainage system as defined in the building code made under the *Building Code Act, 1992*.
  - 8.1 Any equipment, apparatus, mechanism or thing that is used for the ventilation of emissions from a motor vehicle or locomotive that is used to transport things into, out of or within a warehouse or enclosed storage area.
  - 8.2 Any equipment, apparatus, mechanism or thing that is used for the purpose of charging batteries in motor vehicles or equipment.
  9. Any equipment, apparatus, mechanism or thing that is used for the preparation of food or beverages in,
    - i. a restaurant, snack bar, cafeteria, banquet hall or similar facility, if the primary business of the facility does not include the preparation of food or beverages for wholesale distribution or for sale to retail facilities,
    - ii. a place where the food or beverages are sold or distributed solely for charitable purposes,
    - iii. a facility for consumer production of beer or wine, or
    - iv. a mobile facility.
  - 9.1 Any equipment, apparatus, mechanism or thing that uses ethylene solely for the purpose of ripening fruits or vegetables.
  10. Any equipment, apparatus, mechanism or thing that is used for cleaning operations or for combined cleaning and drying operations, if only aqueous detergent solutions are used for cleaning.
  11. Any equipment, apparatus, mechanism or thing that is used for fire fighting operations or training exercises, other than a fuel-fired generator set.

12. A forestry burn conducted under the authority of a permit issued under the *Forest Fires Prevention Act* or the *Conservation Authorities Act*.
13. Any mobile equipment that is used for,
  - i. snow-making,
  - ii. the cleaning of ducts, carpets or upholstery,
  - iii. the removal of asbestos, or
  - iv. the crushing or screening of aggregate, if the mobile equipment is located below grade in a pit or quarry that is operated in accordance with a licence or permit issued under the *Aggregate Resources Act*.
14. A lagoon, clarifier or pond that is used for the treatment or detention of sewage.
15. A source of visible light radiation intended for the purpose of advertising or illumination.
16. Any equipment, apparatus, mechanism or thing that is used at a retail facility to dispense natural gas or propane to vehicles or for direct sale.
17. A racecourse that is used for the racing of horses, dogs or motorized or non-motorized vehicles or boats, if the only contaminants emitted from the racecourse, other than contaminants emitted by equipment, apparatus, mechanisms or things that are exempt from section 9 of the Act, are noise, vibration, odour and dust attributable to the races.
18. Any equipment, apparatus, mechanism or thing that is used during an outdoor entertainment, artistic or sporting event, including an outdoor festival, fair, parade, fireworks display, art show, air show or car show, but not including a race of horses, dogs or motorized or non-motorized vehicles or boats.

## **By-law 2021-132**

### **Schedule A: Noise Regulation**

Without limiting the generality of Section 2.1, the following are deemed to be noises that will disturb or are likely to disturb an inhabitant of the Township of Southgate and are prohibited:

- a. The noise or sound made or created by any radio, phonograph, public address system, sound equipment, loud speaker, musical instrument or other sound-producing equipment between the hours of 11:00 p.m. one day and 7:00 a.m. the next, when the equipment is played or operated in such a manner that the sound or noise made or created thereby disturbs the peace, comfort or repose of any person.

Monthly Statistics Report			
	Oct 2021	Nov 2021	Dec 2021
New Patrons	18	17	10
Tech Help	6	10	15
Circulation	981	855	618
Phone Calls	73	63	100
Reference/Reader's Advisory	20	21	11
Programs	20	12	9
Program Participation	348	182	92
Facebook Reaches	1501	1742	2135
Instagram Reaches	3242	1,920	2,709
Instagram Engagements	370	196	323
E-material Circulation	259	265	276
ILL Circulation – Received	9	10	5
ILL Circulation – Requests	25	19	16
Computer Usage	65	80	73
Library Visits	472	452	372
Curbside Pick-up	7	3	50

### CEO Update:

Staff offered some fun holiday related activities including take home kits for all ages and Family Fun Bundles. The bundles included holiday movies, books, card and ornament crafts, and activities sheets for families to enjoy. These were well received.

The library is introducing two new e-resources this year, Transparent Language Online and LinkedIn Learning. Staff are looking forward to rolling these new products out this month.

### Accomplishments:

- Winter book orders
- New bookshelves ordered
- Library hours survey
- Typical Survey week
- Connectivity Grant
- Patron Survey released
- Performance reviews completed

### 60 Day Plan:

- Policy reviews
- Diversity audit
- 2022 program plan
- Establish Homebound service
- Investigate wellness kits

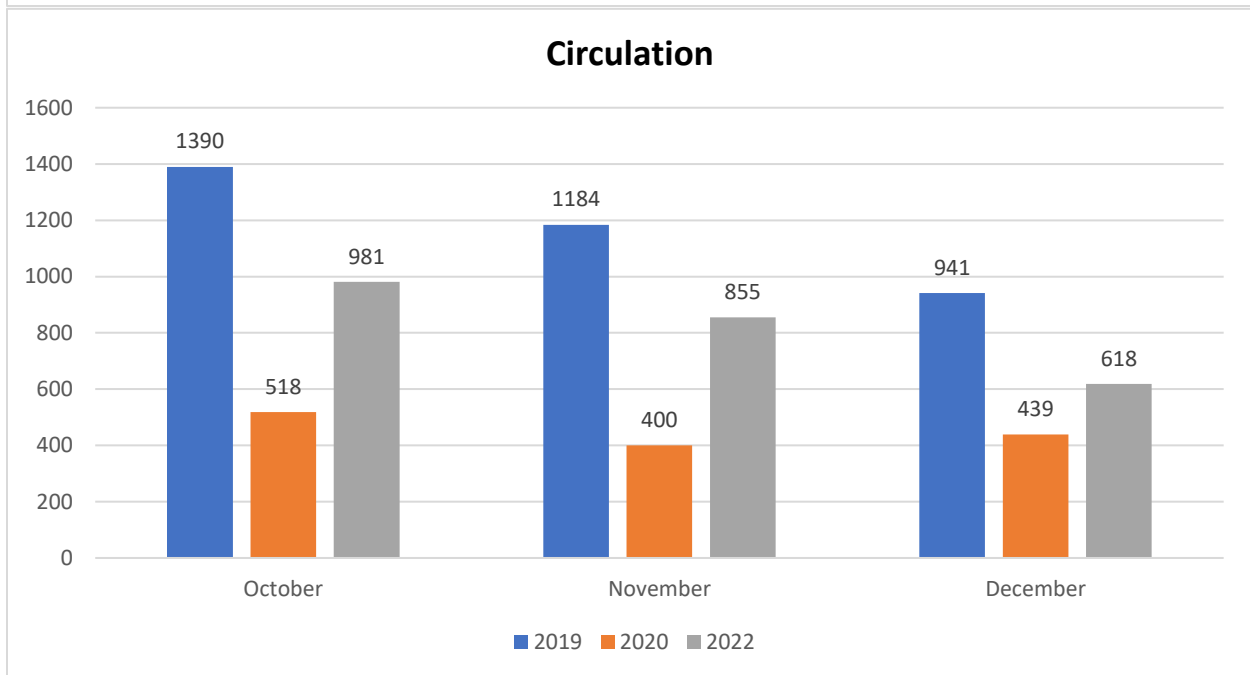
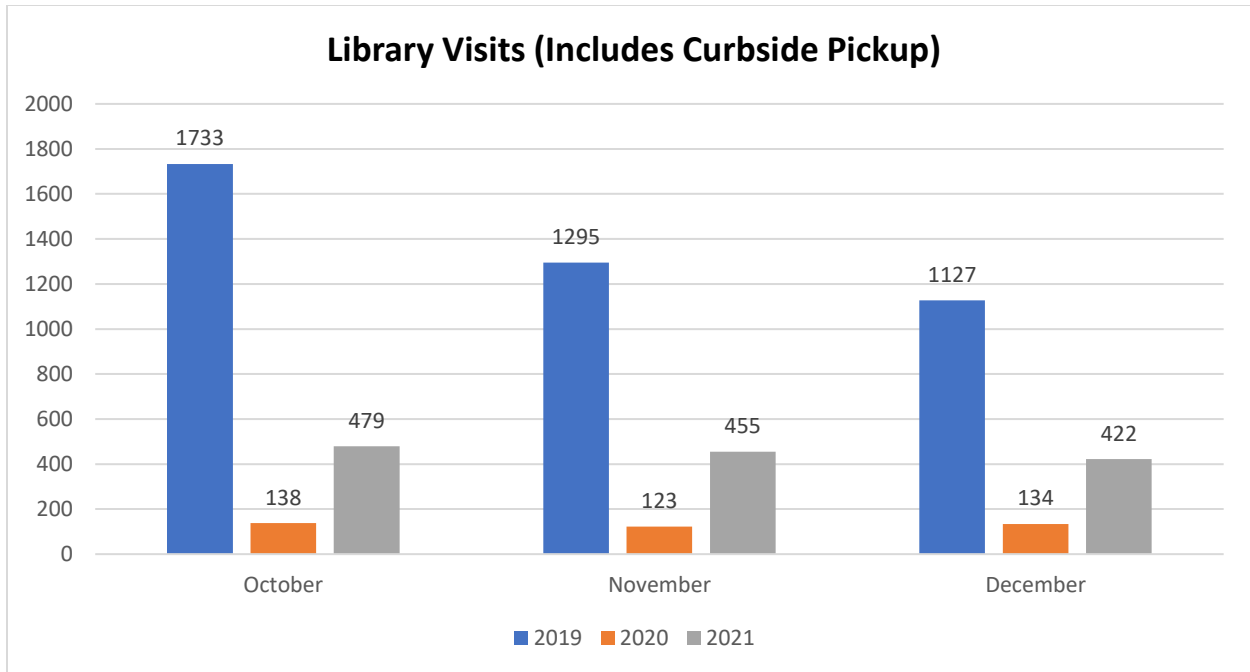
### Programs and Events:

- DIY Holiday Tea Towel
- Kids Snow Scene
- Teen Poinsettia Clip
- Teen Holiday bundles
- Teen DIY Ornament and Card
- Kids Snowman Card
- Family Fun Bundles
- Kids Straw Weaving Bracelets

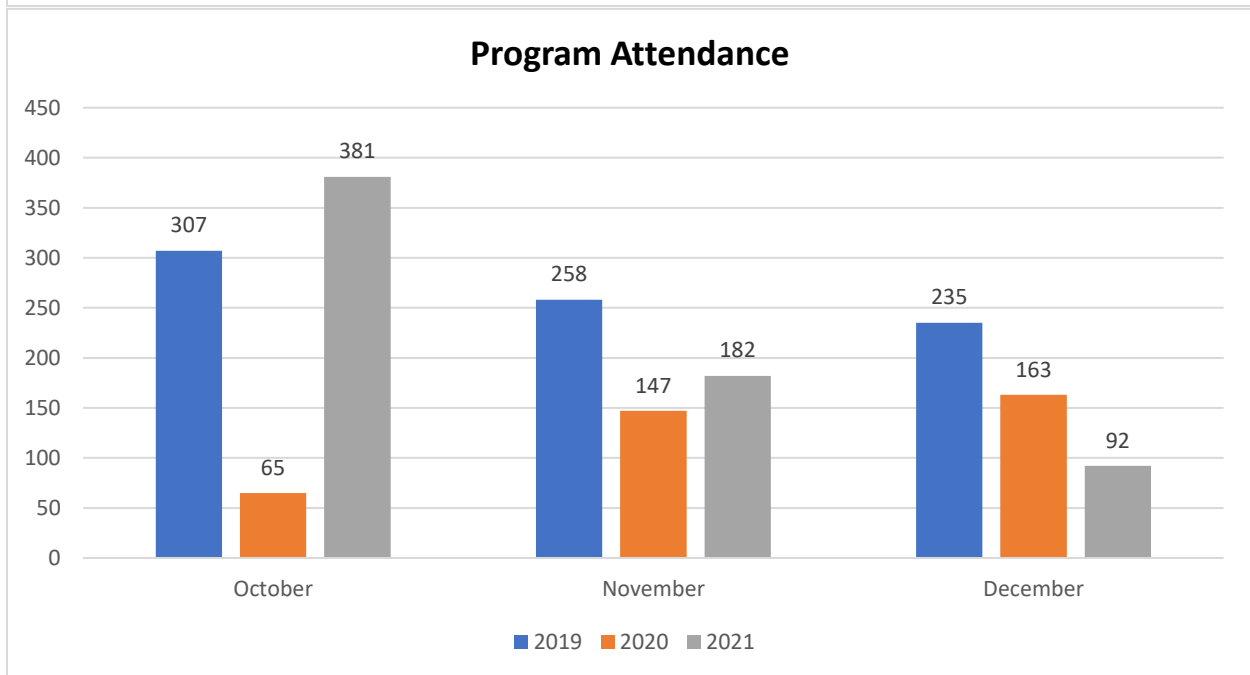
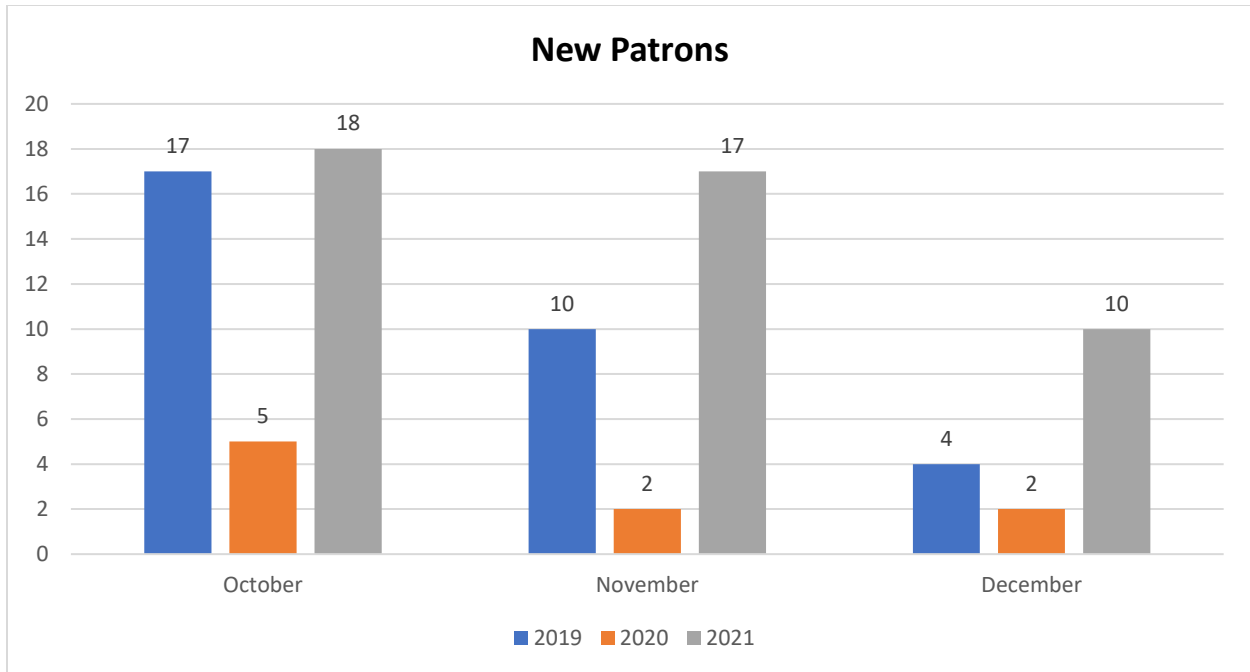
### Upcoming Programming:

- DIY Snowflake Sign take home kit – Jan 11
- Kids Penguin craft take home kit – Jan 18
- Tween DIY Headbands – Jan 18
- Felt Ball Garland take home kit – Jan 18
- Teen DIY Cup Cozy take home kit – Jan 25
- Journaling 101 – Virtual – Jan 25
- Book Club – Virtual – Jan 26
- Teen Reading List Challenge
- Teen Book Subscription Bags
- Teen Volunteer Hours making bookmarks

## Quarterly Statistics: Three Year Comparison October – December

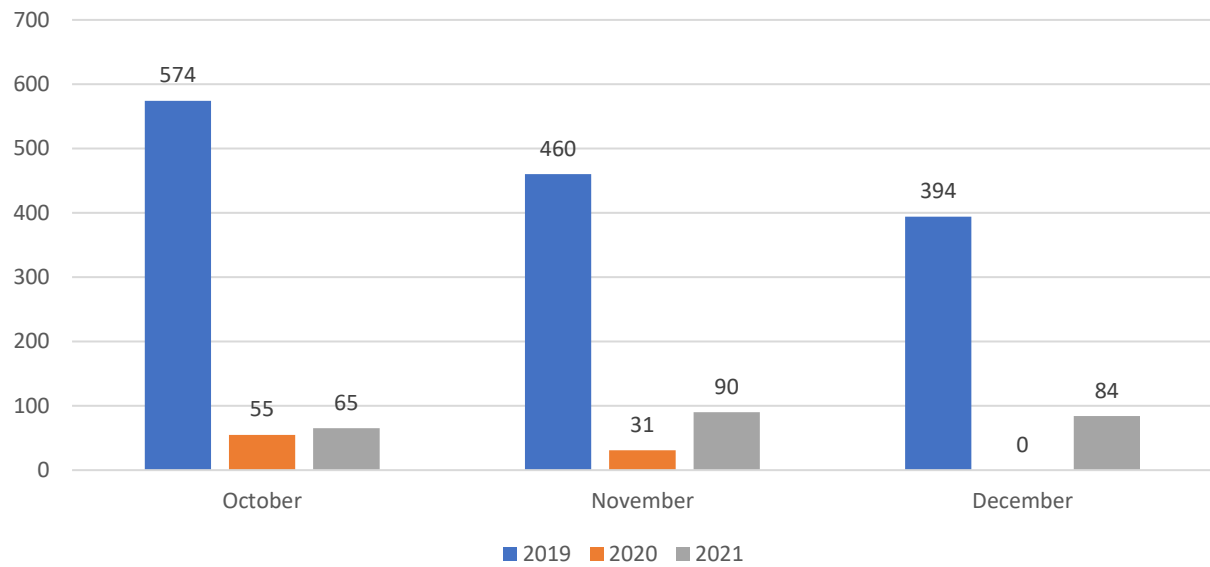


## Quarterly Statistics: Three Year Comparison October – December

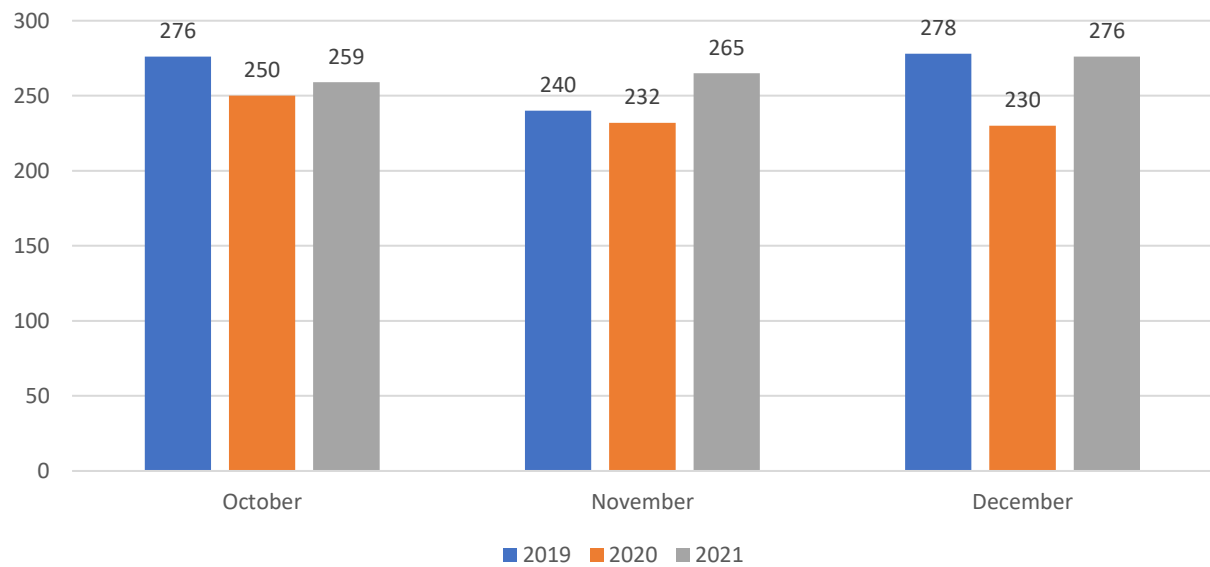


## Quarterly Statistics: Three Year Comparison October – December

### Technology Stats - Computers, Wifi, and iPads



### E-Materials



**Accounts Payable**

CIBC - 1 - Standard Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
041134	12/08/2021	099002	AGRO ZAFFIRO - IN TRUST	100,043.89
	Invoice 12/06/2021		12/06/2021 SETTLEMENT 2021	100,043.89
041135	12/10/2021	001011	ACKLANDS GRAINGER	39.08
	Invoice 9135139476		11/30/2021 JHSC-SURVEYORS VEST XL	39.08
041136	12/10/2021	001049	AON REED STENHOUSE INC.	6,001.56
	Invoice 3640000034081		10/04/2021 FIRE-21-22 VFIS PREM COVERAGE	6,001.56
041137	12/10/2021	002017	BELL MOBILITY - W.P.C.I. CEDAR POINT	492.30
	Invoice CEDARIN13094		11/25/2021 RDS/HR-CELL PHONES	492.30
041138	12/10/2021	002057	BUCKHAM TRANSPORT LIMITED	2,192.20
	Invoice 30540		11/16/2021 WST-WASTE DRUM DISPOSAL	2,192.20
041139	12/10/2021	003020	CANADIAN TODS LIMITED	904.00
	Invoice 112917851		10/02/2021 D-JAN-DEC'22 HWY 10 DDLK SIGNS	904.00
041140	12/10/2021	003030	CEDARWELL EXCAVATING LTD	3,938.05
	Invoice 20383745		11/15/2021 RDS-FLOAT DOZER	3,938.05
041141	12/10/2021	003058	CMT ENGINEERING INC	11,085.40
	Invoice 37194		11/23/2021 CAP-T4612 WTR TWR GEOTCH INVS	11,085.40
041142	12/10/2021	003070	CONSEIL SCOLAIRE CATHOLIQUE PROVIDENCE	1,716.50
	Invoice December 2021		12/01/2021 2021 Q4 & SUPPLEMENTALS	1,716.50
041143	12/10/2021	003071	CONSEIL SCOLAIRE VIAMONDE	1,241.15
	Invoice December 2021		12/09/2021 2021 Q4	1,241.15
041144	12/10/2021	003076	STAPLES PROFESSIONAL	162.01
	Invoice 57861166		12/03/2021 FIN - OFFICE SUPPLIES	162.01
041145	12/10/2021	003092	CADUCEON ENTERPRISES INC.	1,213.77
	Invoice 21-20358		11/30/2021 DDLK SEWAGE TESTNG-CBOD/TSS/	146.60
	Invoice 21-20356		11/30/2021 DDLK WATER TESTING	173.88
	Invoice 21-20357		11/30/2021 REC-EGRMNT OPTIMIST WTR TESTI	17.39
	Invoice 21-19910		11/23/2021 DDLK SEWAGE TEST-BOD/CBOD/TS	203.67
	Invoice 21-19907		11/23/2021 DDLK WATER TESTING	153.54
	Invoice 21-19906		11/23/2021 DDLK WATER TESTING	153.54
	Invoice 21-19845		11/22/2021 DDLK WATER TESTING	173.88
	Invoice 21-19846		11/22/2021 DDLK WATER TESTING	173.88
	Invoice 21-19847		11/22/2021 REC-EGRMNT OPTIMIST WTR TESTI	17.39
041146	12/10/2021	004058	DUNDALK & DISTRICT FOOD BANK	100.00
	Invoice Res. 2021-072 cl 6		12/08/2021 FIN - CHRISTMAS CHEER PROGRAM	100.00
041147	12/10/2021	004071	DUNDALK FOODLAND	56.50
	Invoice Tran5223		11/19/2021 BEREAVEMENT FRUIT BASKET	56.50
041148	12/10/2021	005014	EGREMONT/PROTON FEDERATION	4,242.10
	Invoice December, 2021		12/01/2021 AG-ANNUAL PAYMENT	4,242.10
041149	12/10/2021	007012	GEORGIAN BAY FIRE & SAFETY SUP	1,430.63
	Invoice 925392		11/24/2021 ARENA-FIRE EXTING INSPECTION	374.41
	Invoice 925393		11/24/2021 REC-INSPECT/SRVC FIRE EXTNGSHR	487.60
	Invoice 925389		11/24/2021 RDS-INSP PTBL FIRE EXTINGUISHR	246.57
	Invoice 925397		11/24/2021 RDS - DUNDALK DEPOT INSPECTIO	194.36

**Accounts Payable**

CIBC - 1 - Standard Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
	Invoice 925396		11/24/2021 FIN - REGULAR INSPECTION	127.69
041150	12/10/2021	008021	HERALD NEWSPAPER CORP	994.20
	Invoice 20914		11/08/2021 CROSS/CLRK/PL-NOTICE/EMPLOY C	994.20
041151	12/10/2021	008027	HIGHLAND SUPPLY	3,941.01
	Invoice 301672		11/30/2021 RDS-BULK OIL HOLSTEIN DEPOT	2,267.46
	Invoice 301671		11/30/2021 RDS-BULK OIL HOPEVILLE DEPOT	1,631.74
	Invoice 301500		11/23/2021 RDS-#215 DIESEL EXHAUST X2	41.81
041152	12/10/2021	008041	HWY 4 TRUCK SERVICE LTD.	2,944.81
	Invoice 107245		11/30/2021 WST-#217 INSPCT-INSTL ACTUATOR	1,373.45
	Invoice 106917		11/19/2021 RDS-#215 INSP-BRAKE/LGHT RPAIR	1,571.36
041153	12/10/2021	008044	HYDRO ONE NETWORKS INC.	1,696.75
	Invoice 3000337573		11/19/2021 CAP/RD49-LABOUR 20HR BRDGES10	1,696.75
041154	12/10/2021	009010	INFINITY NETWORK SOLUTIONS	8,292.48
	Invoice 37371		11/08/2021 LIB-ADDRESS CHANGE-	-16.27
	Invoice 37637		11/30/2021 FIN-KEYSTONE UPDATE	162.72
	Invoice 37022		10/18/2021 CAP/PLAN-LAPTOP REPLACEMENT	1,708.89
	Invoice 37826		12/01/2021 ALL USERS-DEC MONITOR/MAINTNC	3,243.10
	Invoice 37828		12/01/2021 EMRGVNT-DEC PHONE SERVICES	118.54
	Invoice 37827		12/01/2021 ALL USERS-DEC MSO365/EXCHNGE	646.13
	Invoice 37636		11/30/2021 CAP/RDS - THINKPAD	1,689.35
	Invoice 37553		11/22/2021 CAP/SW - LAPTOP SETUP	375.73
	Invoice 37580		11/22/2021 SW - ADOBE SOFTWARE	364.29
041155	12/10/2021	010006	J.A. PORTER HOLDINGS (LUCKNOW) LTD.	549.47
	Invoice 7965		11/08/2021 RDS-FRAME&GRATE-SWNT PRK BA	549.47
041156	12/10/2021	010007	J.J. MCLELLAN & SON LIMITED	799.86
	Invoice 1009288		11/09/2021 RDS-UV REPLC LAMP/STERLIGHT BI	799.86
041157	12/10/2021	010011		158.00
	Invoice December 9, 2021		12/09/2021 TOWN HALL DEC CLEANING X4	158.00
041158	12/10/2021	010042	J.D. MCARTHUR TIRE SERVICES INC.	107.08
	Invoice 04RO0067976		11/08/2021 RDS-TIRE CHANGEOVER	107.08
041159	12/10/2021	012010	LIBRARY BOUND INC	470.46
	Invoice 30113940		11/03/2021 LIBRARY BOOKS	470.46
041160	12/10/2021	013011	MAPLE LANE FARM SERVICE INC.	153.45
	Invoice 1233039		11/18/2021 RDS-3/4" HOSE/CRIMP-ON FI/PIN	153.45
041161	12/10/2021	013035	MCDONALD HOME HARDWARE	647.22
	Invoice 105700		11/09/2021 LIB-HAND SANITIZER/CONE FLTRS	19.39
	Invoice 104773		10/12/2021 ARENA-FOAM SEALANT SPRAY	12.98
	Invoice 105508		11/03/2021 ARENA-OCTAG BOX	4.28
	Invoice 106088		11/19/2021 ARENA-EPOXY SYRNG ADHSV	9.03
	Invoice 106376		11/29/2021 RDS-UV CBL TIES/SPRY PAINT	20.88
	Invoice 106412		11/30/2021 WST-TOILET LEVER/LOCK DE-ICER	17.91
	Invoice 106409		11/30/2021 RDS-X8 SHELF BRCKTS 7" & 10"	108.39
	Invoice 106413		11/30/2021 RDS-9V BTRY/PLIERS/AIR FRSHNR	37.24
	Invoice 106418		11/30/2021 RDS-SHELF BRCKT 7" & HOOKS	36.54
	Invoice 106422		11/30/2021 RDS-SPRUCE 2X8 12'	23.72
	Invoice 106424		11/30/2021 RDS-ELEC WATCH BATTERY	6.77

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Invoice 106384			11/29/2021 RDS-MTL CUTOFF WHEEL/WIRE CUI	12.18
Invoice 103960			09/14/2021 ARENA-MGC ERASER SPONGES	5.41
Invoice 106516			12/02/2021 ARENA-LED 10W LAMPS	7.11
Invoice 106473			12/01/2021 YAC-LTX PAINT & TRAY KIT	82.47
Invoice 106427			11/30/2021 ARENA-DOORSWEEP	10.72
Invoice 106428			11/30/2021 ARENA-CLOROX BLEACH X4	23.91
Invoice 106255			11/25/2021 RDS-CBL TIES X4	11.71
Invoice 106049			11/19/2021 RDS-SINGL SIDED KEY/SNOW PUSH	49.41
Invoice 106050			11/19/2021 RDS-SHOVEL HANDLE/AIR FRSHNR	18.06
Invoice 106190			11/23/2021 RDS-VINYL TERMNLS/SHRNK TUBIN	20.32
Invoice 105192			10/25/2021 FIRE - SUPPLIES	105.07
Invoice 106284			11/26/2021 FIRE - EQUIPMENT	3.72
041162	12/10/2021	013049	MICHELIN NORTH AMERICA (CANADA) INC.	9,443.57
Invoice DA0008519235			11/10/2021 RDS-#312 4 TIRES LT265	1,236.22
Invoice DA0008469125			10/22/2021 WST-TIRES X10-11R22.5XWD/X273	8,207.35
041163	12/10/2021	013097	MCDougall Energy Inc.	18,406.08
Invoice 5477484			11/25/2021 HOLSTEIN DEPOT REGULAR GAS	1,371.70
Invoice 5477494			11/25/2021 HOLSTEIN DEPOT DYED DIESEL	2,212.33
Invoice 5477893			11/25/2021 DUNDALK DEPOT DYED DIESEL	1,272.05
Invoice 5478222			11/25/2021 MUNICIPAL OFFICE CLEAR DIESEL	2,022.02
Invoice 5480216			11/26/2021 MUNICIPAL OFFICE CLEAR DIESEL	7,759.42
Invoice 5478240			11/25/2021 MUNICIPAL OFFICE REGULAR GAS	1,371.55
Invoice 5480237			11/26/2021 MUNICIPAL OFFICE DYED DIESEL	2,397.01
041164	12/10/2021	015049	OWEN SOUND POLICE SERVICE	4,950.35
Invoice 4978-21			09/30/2021 FIRE - DISPATCH SERVICE	4,950.35
041165	12/10/2021	016014	PENINSULA OVERHEAD DOORS	1,284.97
Invoice 158737			10/08/2021 WST-TORSION SPRING/LIFT/REPAIR	1,284.97
041166	12/10/2021	018007	R.J. BURNSIDE & ASSOCIATES LIM	13,232.30
Invoice 300053046.0000-7			11/22/2021 CAP/RDS49-RFP S108/S109 OCTOBER	10,576.80
Invoice 300053400.0000-5			11/22/2021 CAP/RDS-FNL RPRT OCT BRIDGE IN	2,655.50
041167	12/10/2021	018032	ROBERT'S FARM EQUIPMENT	3,070.38
Invoice S27629			08/30/2021 REC-KUBOTA STRIPD CLTCH/PWR S	3,070.38
041168	12/10/2021	018045	ROUBOS FARM SERVICE LTD	521,817.35
Invoice PC 4			11/30/2021 CAP/RD49-CERT #4 PROGRESS PYM	521,817.35
041169	12/10/2021	019050	SOUTHGATE AUTO GLASS	203.40
Invoice 3481			02/24/2021 FIRE - TRUCK REPAIRS/MTCE	203.40
041170	12/10/2021	019051	SPARLING'S PROPANE	2,495.36
Invoice 88725041905304			11/26/2021 FIN/RDS-OFFICE PROPANE	1,857.37
Invoice 88725040904502			11/26/2021 REC-PROPANE	637.99
041171	12/10/2021	019076	STUTZ BROWN & SELF PROFESSIONAL CORP	5,850.02
Invoice 33351			11/30/2021 BLDG-S-3481-18 REPORT/TRNSCRP	1,666.19
Invoice 33324			11/25/2021 BLD-S-3481-18 NOV ORDER2COMPL	3,378.70
Invoice 33315			11/24/2021 BLDG-S-3709-20 CORRESPONDENCE	805.13
041172	12/10/2021	020005	TECHNICAL STANDARDS & SAFETY AUTHORITY	84.75
Invoice 9057477			11/26/2021 ARENA-FOLLOW-UP OE INSPECTION	84.75
041173	12/10/2021	020006		60.00

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	Invoice 006141-1		11/29/2021 LIVESTOCK EVALUATION 1 VISIT	60.00
041174	12/10/2021	020044	TRITON ENGINEERING SERVICES LTD	12,582.50
	Invoice 52560		10/31/2021 R-A4153 REALE FLATO W SEPT/OCT	431.66
	Invoice 52565		10/31/2021 R-A4171 FLATO GLENELG-PH2 OCT	4,565.09
	Invoice 52564		10/31/2021 R-A4169 FLATO NORTH OCTOBER	1,115.88
	Invoice 52563		10/31/2021 R-A4167 FLATO DEVELOPMENTS OC	3,738.20
	Invoice 52562		10/31/2021 R-A4165 WHITE ROSE PH3 OCTOBEI	1,799.53
	Invoice 52559		10/31/2021 R-A4152 WHITE ROSE ESTATES OC	932.14
041175	12/10/2021	022004	VANALSTINE AUTOMOTIVE	234.10
	Invoice 14770		11/12/2021 BLDG-INSTALL WINTER TIRES	66.13
	Invoice 14769		11/12/2021 BLDG-INSTALL WINTER TIRES	66.13
	Invoice 14900		11/24/2021 FIRE - TRUCK MTCE	101.84
041176	12/10/2021	022007	VFD SOLUTIONS INC.	2,023.60
	Invoice 16629		11/02/2021 WW-ON SITE SERVICE CALL OCT4	1,199.38
	Invoice 16630		11/02/2021 WW-ON SITE SRVC CALL OCT8/PAR	824.22
041177	12/10/2021	022008	VIKING CIVES LTD	1,903.56
	Invoice 2703678		11/26/2021 RDS-CHAIN 667X	1,452.94
	Invoice 2703696		11/26/2021 RDS-SHOE PLOW RNR/HYD DISC PF	450.62
041178	12/10/2021	025002	YOUNG'S BUILDING MATERIALS INC.	291.24
	Invoice 751188		11/30/2021 RDS-FURNACE FILTERS	31.59
	Invoice 750127		11/22/2021 JH&SC-PAPER TOWELS/LYSOL	32.94
	Invoice 749185		11/16/2021 RDS-VARSOL/CLEANERS/PPR TOWE	68.66
	Invoice 749065		11/15/2021 RDS-PAINT/BRUSHES/LAMPS/SCRE	158.05
041179	12/10/2021	098001		747.30
	Invoice 006232-1		11/25/2021 AG-OWDCP CLAIM REIMBURSEMEN	747.30
041180	12/10/2021	098001		560.00
	Invoice 006141-1		11/29/2021 OWDCP CLAIM REIMBURSEMENT	560.00
041181	12/10/2021	098001		228.00
	Invoice 006280-1		12/07/2021 AG-OWDCP CLAIM REIMBURSEMEN	228.00
041182	12/10/2021	098002		389.84
	Invoice 13580002		11/29/2021 CREDIT-WATER ACCT OVERPAYMEI	389.84
041183	12/10/2021	098002		250.00
	Invoice 2021-198		11/26/2021 FINAL INSPECTION DEPOSIT RFND	250.00
041184	12/10/2021	098002		250.00
	Invoice 2021-194		11/26/2021 FINAL INSPECTION DEPOSIT RFND	250.00
041185	12/10/2021	098002		630.80
	Invoice SP23-21		12/07/2021 ACT#12724 CONTINGENCY FEE RFN	630.80
041186	12/10/2021	098002	FCT INSURANCE COMPANY LTD.	774.20
	Invoice December 2021		12/01/2021 DOUBLE TAX PAYMENT REFUND	774.20
041187	12/10/2021	098002	HAVANA CASTLE CIGARS	10,000.00
	Invoice December 7 2021		12/07/2021 RETURN OF DEPOSIT	10,000.00
041188	12/10/2021	098002	PALLISTER FARMS LIVESTOCK LTD.	250.00
	Invoice 2021-197		11/26/2021 FINAL INSPECTION DEPOSIT RFND	250.00

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041189	12/10/2021	098002	TOWNSHIP OF SOUTHGATE	3,803.06
	Invoice November 24, 2021		11/24/2021 ACCT#1880 RFND FRM SALES-WATE	3,803.06
041190	12/10/2021	099002	AERZEN CANADA	882.94
	Invoice SEPI-21-007081		11/22/2021 SWR-AIR FILTER CARTRIDGES	882.94
041191	12/10/2021	099002	CITY OF STRATFORD	1,238.00
	Invoice 2022		12/06/2021 BLDG-OAPSO TRAINING PT1	619.00
	Invoice February 2022		12/06/2021 BLDG-OAPSO TRAINING PT1	619.00
041192	12/10/2021	099002	CW AND COMPANY	978.02
	Invoice 7028		08/27/2021 FIRE-UNIFORMS/CLEAN/SEW	978.02
041193	12/10/2021	099003	DATA FIX	4,294.00
	Invoice 9125		11/25/2021 CNCL-VOTERVIEW ELECT MGT SYS	4,294.00
041194	12/10/2021	099003	FIRECHEK PROTECTION SERVICES INC.	1,102.12
	Invoice 1879		09/16/2021 FIRE-BREATHNG AIR PREV MAINTN	1,102.12
041195	12/10/2021	099004	HOLSTEIN AND DISTRICT CHRISTMAS HAMPER PROGRAM	100.00
	Invoice Res. 2021-072 cl 7		12/08/2021 FIN - CHRISTMAS HAMPER PROGRA	100.00
041196	12/10/2021	099006		73.41
	Invoice November 2021		11/21/2021 RDS-XMAS DECORATIONS PARKET1	73.41
041197	12/10/2021	099006	OAPSB	281.37
	Invoice November 30 2021		11/30/2021 OAPSB LABOUR CONFRNCE '21-FRE	281.37
041198	12/10/2021	099007		60.00
	Invoice 006280-1		11/25/2021 AG-LIVESTOCK EVALUATION 1VISIT	60.00
041199	12/10/2021	099007	RURAL RESCUE TRAINING	2,825.00
	Invoice 2246		11/15/2021 FIRE-SFA PLUS BLS CPR COURSE	2,825.00
041200	12/10/2021	099008	TOWN OF GRIMSBY	339.00
	Invoice 8960		11/22/2021 FIRE-NFPA 1033 COURSE	339.00
041201	12/10/2021	013056	MINISTER OF FINANCE	23,143.00
	Invoice December 2021		12/10/2021 LICENCE PLATE STICKER RENEWAL	23,143.00
041202	12/10/2021	013058	MINISTER OF FINANCE	16,983.50
	Invoice 1-115862076-10		12/02/2021 ADMIN - TILE DEBENTURE	4,537.99
	Invoice -1232576337-3		12/02/2021 ADMIN - TILE DEBENTURE REPAY	5,652.11
	Invoice 1-120632052-4		12/02/2021 ADMIN - TILE DBENTURE REPAY	6,793.40
041203	12/21/2021	001004	BARCLAY WHOLESALE	297.95
	Invoice 48484		12/06/2021 AREN-TLT PPR/ULTRALYTE/GBG BA	297.95
041204	12/21/2021	001005	A.J. STONE COMPANY LTD	1,410.24
	Invoice 0000163472		11/17/2021 CAP/FIRE-ARMTEX ATTCK HOSE X8	1,410.24
041205	12/21/2021	001011	ACKLANDS GRAINGER	64.96
	Invoice 9111563772		11/05/2021 JHSC-HIGH VIS VEST	64.96
041206	12/21/2021	001044	ANCHEM SALES	1,014.74
	Invoice 1199		12/07/2021 WATER CHEMICALS	1,059.94
	Invoice 1469		12/07/2021 WATER-PALLET DEPOSIT REFUND	-45.20

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041207	12/21/2021	003026	CARSON SUPPLY	492.91
	Invoice S1648791.001		12/02/2021 WTR-REPAIR CLAMP 6X16"/SLT LID	492.91
041208	12/21/2021	003076	STAPLES PROFESSIONAL	471.65
	Invoice 57941599		12/10/2021 REC/FIN/EMRG-CLN/OFFICE SUPPLY	381.48
	Invoice 57920931		12/09/2021 RDS-HOLST TONER CARTRIDGE	90.17
041209	12/21/2021	003092	CADUCEON ENTERPRISES INC.	385.63
	Invoice 21-21006		11/30/2021 DDLK SEWAGE TESTING	211.75
	Invoice 21-20769		11/30/2021 DDLK WATER TESTING	173.88
041210	12/21/2021	004002	D.V. ELECTRIC	56.50
	Invoice 2706		12/08/2021 ARENA-HOOK CO DETECTOR	56.50
041211	12/21/2021	004039	DILLMAN SANITATION LTD	175.15
	Invoice 15844		12/08/2021 RDS-HPV TOILET RNTL DEC-JAN'22	175.15
041212	12/21/2021	004058	DUNDALK & DISTRICT FOOD BANK	500.00
	Invoice December 2021		12/15/2021 EMPLOYEE FOOD BASKET DONATIC	500.00
041213	12/21/2021	004081	DUNWOOD SIGNS & TEXTILES INC.	49.72
	Invoice 6570		12/14/2021 WST-HOLIDAY HOURS SIGN	49.72
041214	12/21/2021	005001	E. F. MARTIN MFG. LTD.	75.69
	Invoice 8729		12/06/2021 RDS-#117NPSM FML SWVL/HYD HOSE	75.69
041215	12/21/2021	006019	FLOWMETRIX TECHNICAL SERVICES INC.	3,616.00
	Invoice 2602486		12/15/2021 WTR/SWR-ANNUAL CALIBRATIONS	3,616.00
041216	12/21/2021	007012	GEORGIAN BAY FIRE & SAFETY SUP	501.38
	Invoice 925394		11/24/2021 RDS-FIRE INSTINGUISHERS/INSPCT	501.38
041217	12/21/2021	008015	HAWKINS ELECTRICAL CONTRACTING LTD.	1,039.60
	Invoice 2983		12/15/2021 RDS-BUCKET TRUCK/FUSE	1,039.60
041218	12/21/2021	008027	HIGHLAND SUPPLY	185.57
	Invoice 301968		12/15/2021 RDS-CHAIN OIL MED 3.79L X8	127.28
	Invoice 301713		12/02/2021 RDS-14 B10 DRY DIAMOND	41.81
	Invoice 301714		12/02/2021 RDS-SHACKLE 3-4IN	16.48
041219	12/21/2021	008034	HOLSTEIN FEED MILL (2015) LTD	545.14
	Invoice 11/16/2021 00001781		11/16/2021 RDS-ICE SALT 20KG X47	545.14
041220	12/21/2021	008040	HURONIA/MED-E-OX LTD.	499.00
	Invoice D79367		10/28/2021 ARENA-PROPANE CYLINDERS	93.02
	Invoice D82802		11/25/2021 ARENA-PROPANE CYLINDERS	131.98
	Invoice D80775		12/09/2021 RDS-PROPANE CYLINDERS	274.00
041221	12/21/2021	008041	HWY 4 TRUCK SERVICE LTD.	10,276.97
	Invoice 107677		12/17/2021 RDS-#216 AIR FILTR RSTRCT MNDR	38.87
	Invoice 107645		12/17/2021 WST-#219 OIL CHNG/COMPL SRVC	518.13
	Invoice 107522		12/10/2021 RDS-#205 ANNL SFTY/REPAIRS	7,513.46
	Invoice 107352		12/07/2021 WST-#218 FLEX PIPE/CLAMPS	289.18
	Invoice 107450		12/09/2021 RDS-#214 MIRROR CONVEX 12"	154.73
	Invoice 107401		12/07/2021 RDS-#212 SEAL KIT STEERING BOX	131.74
	Invoice 107631		12/16/2021 WST-#213 ANNUAL INSP/REPAIRS	1,630.86

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041222	12/21/2021	012027	LAWN, GARDEN & LANDSCAPE	226.00
	Invoice 485		11/30/2021 RDS-DDCU Parking Lot Snow PYT1	226.00
041223	12/21/2021	013017	MARMAK INFORMATION TECHNOLOGIES	1,695.00
	Invoice 6642		12/08/2021 BLD-MI ' ANNL SUBSCRIPT '21	1,695.00
041224	12/21/2021	013035	MCDONALD HOME HARDWARE	510.60
	Invoice 106515		12/02/2021 LIB-LED LAMPS X2	36.14
	Invoice 106562		12/02/2021 LIB-BO 50LED DOT WHT SET X2	22.58
	Invoice 106880		12/15/2021 ARENA-CORNER BEADS X2 90DEG	12.86
	Invoice 106660		12/07/2021 AREN-TOILET SEAT HINGE/ANTIFRZ	16.92
	Invoice 106925		12/16/2021 LIB-PTY ADHESIVE	6.20
	Invoice 106467		12/01/2021 RDS-PLASTIC STORAGE BINS	23.66
	Invoice 106874		12/15/2021 RDS-DISP MASKS/WELD PAINT MRK	36.03
	Invoice 106841		12/13/2021 RDS-CORRECTION TAPE	2.47
	Invoice 106687		12/08/2021 SWR-MOTOR TRMNT GAS&DIESEL	16.94
	Invoice 106685		12/08/2021 RDS-ARMR CNCTR/WIPES/SCKT 6P1	68.53
	Invoice 106700		12/08/2021 RDS-SHELF BRKT 10"SPRUCE 2X8	89.21
	Invoice 106731		12/09/2021 RDS-SOAPSTONE FLAT REFILLS	3.72
	Invoice 106576		12/04/2021 WST-GLOVES	14.68
	Invoice 106518		12/02/2021 RDS-5PC PLIER SET/CEILING HOOK	31.14
	Invoice 106510		12/02/2021 WST-WATCH BATTERIES X2PK	36.14
	Invoice 106906		12/16/2021 RDS-RAGS/CLNR/CONNECTR	27.65
	Invoice 106926		12/16/2021 ARENA-DISPBL MASKS/PREMIX CMF	37.49
	Invoice 106931		12/16/2021 ARENA-PAINTERS RAGS	28.24
041225	12/21/2021	013058	MINISTER OF FINANCE	97,718.96
	Invoice 280812211359042		12/15/2021 POL-MUNCPL CONTRACT DEC BILL	98,941.00
	Invoice 280112211043094		12/01/2021 POL-JUL-SEP '21 REVENUE REIMB	-1,222.04
041226	12/21/2021	013097	MCDUGALL ENERGY INC.	23,721.79
	Invoice 5505035		12/07/2021 MUNICIPAL OFFICE DYED DIESEL	3,158.62
	Invoice 5505042		12/07/2021 MUNICIPAL OFFICE CLEAR DIESEL	3,862.85
	Invoice 5505043		12/07/2021 MUNICIPAL OFFICE REGULAR GAS	638.74
	Invoice 5502934		12/07/2021 HOLSTEIN DEPOT DYED DIESEL	2,351.58
	Invoice 5502962		12/07/2021 HOLSTEIN DEPOT CLEAR DIESEL	5,677.20
	Invoice 5499930		12/02/2021 EGREMONT TRNSFR ST CLEAR DIESEL	877.28
	Invoice 5499931		12/02/2021 EGREMONT TRNSFR ST DYED DIESEL	214.35
	Invoice 5499933		12/02/2021 EGREMONT TRNSFR ST DYED DIESEL	545.45
	Invoice 5499934		12/02/2021 EGREMONT TRNSFR ST DYED DIESEL	690.76
	Invoice 5520142		12/15/2021 EGREMONT TRNSFR ST CLEAR DIESEL	5,244.27
	Invoice 5521899		12/15/2021 DUNDALK DEPOT DYED DIESEL	460.69
041227	12/21/2021	015017	ONTARIO ASSOCIATION OF POLICE SERVICES BOARDS	790.30
	Invoice 2022		12/15/2021 OAPSB 2022 MEMBERSHIP	790.30
041228	12/21/2021	015026	ONTARIO GOOD ROADS ASSOCIATION	1,033.63
	Invoice 61393		12/14/2021 RDS-2022 MUNICIPAL MEMBERSHIP	1,033.63
041229	12/21/2021	018007	R.J. BURNSIDE & ASSOCIATES LIM	7,051.20
	Invoice 300053046.0000-8		12/07/2021 CAP/RD49-FINLZ CONSTR/PREP PY1	7,051.20
041230	12/21/2021	018011	REALTAX INC.	1,017.00
	Invoice 81585		12/14/2021 GYSG21-18 REAL TAX FEES	508.50
	Invoice 81586		12/14/2021 GYS21-19 REAL TAX FEES	508.50
041231	12/21/2021	018032	ROBERT'S FARM EQUIPMENT	881.92
	Invoice S28213		12/14/2021 RDS-#117 AXLE LEAK-REPLC SEAL	483.05

**Accounts Payable**

CIBC - 1 - Standard Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
	Invoice S28211		12/07/2021 RDS-CONTROL WING ISSUE	188.39
	Invoice S28377		12/09/2021 RDS-#117 BLADE/ELECTRCL REPAIR	210.48
041232	12/21/2021	019013	SAUGEEN VALLEY CONSERVATION AU	880.00
	Invoice 15999		11/30/2021 RDS-REPL 2 FAILED CULVERT RD14	440.00
	Invoice 16001		11/30/2021 RDS-REPLC FAILED CULVERT RD61	440.00
041233	12/21/2021	019030	SHELBURNE HOME HARDWARE BUILDING CENTRE	210.15
	Invoice 342446/1		11/03/2021 WTR-X3 STAKES 2X2 48" 25	210.15
041234	12/21/2021	019031	SHELBURNE MEMORIALS LIMITED	1,243.00
	Invoice 17724		12/13/2021 CEM-SEP30 FOUNDTN	1,243.00
041235	12/21/2021	019051	SPARLING'S PROPANE	1,176.45
	Invoice 88725041905305		12/10/2021 RDS-PROPANE	1,176.45
041236	12/21/2021	019076	STUTZ BROWN & SELF PROFESSIONAL CORP	366.31
	Invoice 33412		12/08/2021 PLN-S-3746-21 '21 REGISTRATION	366.31
041237	12/21/2021	020032	TOROMONT INDUSTRIES LTD.	1,868.55
	Invoice PS601086797		12/03/2021 RDS-CAB/AS FILTERS/SECNDRY EL	317.85
	Invoice PS601086898		12/04/2021 RDS-FUEL S ELEMENTS	69.47
	Invoice PS601087118		12/08/2021 WST-#120 GLASS FRNT WNDSHIELD	1,481.23
041238	12/21/2021	020044	TRITON ENGINEERING SERVICES LTD	7,610.34
	Invoice 52636		10/31/2021 CAP-T4612 ELEVTD WATER TWR OC	2,894.50
	Invoice 52603		10/31/2021 CAP-M5622 MCAULEY ST SIDEWALK	2,303.28
	Invoice 52638		10/31/2021 CAP-W4609 DDLK WSTWTR EA STUI	816.43
	Invoice 52561		10/31/2021 A4160 GEN ADVSRY MSS SEP/OCT	1,596.13
041239	12/21/2021	022002	VALLEY BLADES LIMITED	5,415.71
	Invoice SV053023		12/07/2021 RDS-SER GR/BL VAL CDB 5/8B	3,430.48
	Invoice SV053022		12/07/2021 RDS-HGHWEAR/PLOW NOSE/11H C	1,985.23
041240	12/21/2021	022008	VIKING CIVES LTD	1,207.37
	Invoice 2703990		12/06/2021 RDS-#214 SPROCKET 8 TOOTH X4	377.40
	Invoice 2703999		12/06/2021 RDS-#214 SHAFT/BEARINGS/FLANGI	829.97
041241	12/21/2021	022012	VAN HARTEN SURVEYING INC.	3,502.80
	Invoice 00064753		12/16/2021 ED-PROJ# 16R-11632 SURVEYING	3,502.80
041242	12/21/2021	023008	WASTE MANAGEMENT	12,088.91
	Invoice 0004139--0677-7		12/01/2021 WST-RECYCLING	12,088.91
041243	12/21/2021	098002		50.00
	Invoice 5148		12/15/2021 DEPOSIT REFUND DUE TO COVID	50.00
041244	12/21/2021	098002		250.00
	Invoice 2021-327		12/17/2021 FINAL INSPECTION DEPOSIT RFND	250.00
041245	12/21/2021	098002		4,000.00
	Invoice 2021-29		10/29/2021 ENTRANCE PERMIT DEPOSIT REFUI	4,000.00
041246	12/21/2021	098002		405.41
	Invoice 2021-21		10/29/2021 ENTRANCE PERMIT DEPOSIT REFUI	405.41
041247	12/21/2021	098002		500.00
	Invoice 2020-340/361		12/17/2021 FINAL INSPECTION DEPOSIT RFNDS	500.00

**Accounts Payable**

CIBC - 1 - Standard Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
041248	12/21/2021	098002		633.69
	Invoice SP19-21		12/15/2021 ACT#11345 CONTINGENCY FEE RFN	633.69
041249	12/21/2021	098002		250.00
	Invoice 2020-399		12/17/2021 FINAL INSPECTION DEPOSIT RFND	250.00
041250	12/21/2021	099002	BEN HOPKINS EXCAVATING INC.	2,983.20
	Invoice 21-035		12/01/2021 RDS-CULVERT RPLCMNT RD61/FLO/	1,423.80
	Invoice 21-037		12/16/2021 RDS-CATCHBASIN/CLVRT SWINT PF	1,559.40
041251	12/21/2021	099002	CARR MCLEAN LIMITED	878.60
	Invoice 849094		12/08/2021 LIB-DISPLAYS/MEDIA/SIGN HOLDER	878.60
041252	12/21/2021	099002	COX CONSTRUCTION LIMITED	2,641.38
	Invoice 10872		09/07/2021 CAP/RD49-ROAD WIDENER RENTAL	2,641.38
041253	12/21/2021	099002	CW AND COMPANY	2,961.71
	Invoice 6960		07/07/2021 FIRE - FIREFIGHTER GEAR	2,961.71
041254	12/21/2021	099003	DEMMANS EXCAVATING INC	463.30
	Invoice 7807		12/09/2021 FIRE-IDA ST EXCVT FLOAT	463.30
041255	12/21/2021	099003	EGREMONT COMMUNITY SCHOOL	200.00
	Invoice December 2021		12/15/2021 EMPLOYEE FOOD BASKET DONATIC	200.00
041256	12/21/2021	099003	FARLOW'S HOME HARDWARE	56.47
	Invoice 85346		11/19/2021 FIRE-CRMC HTR 19" TOWER	56.47
041257	12/21/2021	099004	HOLSTEIN AND DISTRICT CHRISTMAS HAMPER	150.00
	Invoice December, 2021		12/15/2021 EMPLOYEE FOOD BASKET DONATIC	150.00
041258	12/21/2021	099004	HOLSTEIN CEMETERY	5,186.20
	Invoice December '21		12/16/2021 DONATION FOR GREEN CEMETERY	5,186.20
041259	12/21/2021	099004	HOMESTEAD RESORT	1,430.48
	Invoice December 2021		12/10/2021 CHRISTMAS DINNER PARTY 2021	1,430.48
041260	12/21/2021	099004	HRDOWNLOADS INC.	2,691.94
	Invoice 104855		12/16/2021 HR-'22 TRAING/FUNDMNTL ACCESS	2,691.94
041261	12/21/2021	099005	LONDON SOIL TEST LTD.	452.00
	Invoice 2021777		11/08/2021 WTR-VICTORIA WTRMAIN MINIEXCV	452.00
041262	12/21/2021	099006	MAPLE VALLEY SALES & SERVICE	1,149.64
	Invoice 51868		12/15/2021 RDS-ADJUSTABLE UNLOADER/PART	1,149.64
041263	12/21/2021	099006	ONTARIO MUNICIPAL WATER ASSOCIATION	807.95
	Invoice 2022-M-001		12/03/2021 WTR-2022 MEMBERSHIP POP 5,840	807.95
041264	12/21/2021	099006	OVERDRIVE INC.	812.94
	Invoice 01702CO21446368		11/04/2021 LIB-EBOOKS/AUDIOBOOKS	812.94
041265	12/21/2021	099007		350.00
	Invoice December 2021		12/13/2021 ADMIN-HOLST PARADE HORSE&WA	350.00
041266	12/21/2021	099007	PRINCIPLES INTEGRITY	129.95
	Invoice SG21-003.264		12/04/2021 CLRK-CODE ADVICE .5HR	129.95

**Accounts Payable**

CIBC - 1 - Standard Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
041267	12/21/2021	099008	THE BUSINESS RESOURCE CENTRE	2,706.35
	Invoice 10686		12/10/2021 RDS/WTR-COURSE R-024 DEC'21	2,706.35
041268	12/21/2021	099008	TROJAN UV	1,659.01
	Invoice SLS/10315163		12/06/2021 WTR-WELL 3 FUSE 4A 600V	32.71
	Invoice SLS/10315121		12/03/2021 WTR-TRAVEL SERVICE LABOUR	1,626.30
Cheque Register Total -				1,049,406.03

**Accounts Payable**

CIBC - 2 - Online Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
001288	12/10/2021	002053	BRUCE TELECOM	22.54
	Invoice 12/04/2021		12/04/2021 CLERKS-WEBHOSTING/DOMAIN NAM	22.54
001289	12/10/2021	005006	EASTLINK	355.75
	Invoice 17653836		12/03/2021 LIB - INTERNET	101.65
	Invoice 17653839		12/03/2021 REC - INTERNET	84.70
	Invoice 17653848		12/03/2021 RDS - FIRE - DUNDALK INTERNET	84.70
	Invoice 17653837		12/03/2021 REC - MACINTYRE - INTERNET	84.70
001290	12/10/2021	008026	HIGHLAND FUELS DUNDALK LTD.	525.87
	Invoice 11/30/21		11/30/2021 FIRE-NOVEMBER FUEL	525.87
001291	12/10/2021	008039	HURON BAY CO-OPERATIVE INC.	53.60
	Invoice 190665		11/13/2021 WST-PPR TWL/PROPANE/ELEC TAP	53.60
001292	12/10/2021	009004	IDEAL SUPPLY INC.	789.74
	Invoice 3354209		11/25/2021 RDS-OIL FILTER	5.99
	Invoice 3383168		12/02/2021 RDS-AIR FILTER/RBR SNAPIN VALV	87.56
	Invoice 3069529		09/14/2021 RDS-TEE ENDS TUBE CENTER MALE	35.01
	Invoice 3360334		11/26/2021 RDS-OIL FILTER/AIR FILTER	129.28
	Invoice 3360171		11/26/2021 RDS-FUEL WTR SEPRTR/AIR FILTER	217.46
	Invoice 3354849		11/25/2021 RDS-WINTER BLADES/AUTOMV BEL	114.64
	Invoice 3338131		11/22/2021 RDS-HD AIR FLTR/FUEL FLTR/BTRY	86.02
	Invoice 3338153		11/22/2021 RDS-AIR FILTER	94.38
	Invoice 3215467		10/21/2021 RDS-CABLE TIES	19.40
001293	12/10/2021	023024	WELLINGTON NORTH POWER	634.17
	Invoice Nov16-77076500-00		11/16/2021 RDS-HOLST ST LIGHT ELECTRICITY	269.28
	Invoice Nov15-77067500-00		11/15/2021 REC-HOLSTEIN HALL ELECTRICITY	66.21
	Invoice Nov15-77037500-00		11/15/2021 RDS-HOLSTEIN SHED ELECTRICITY	252.29
	Invoice Nov15-77070000-00		11/15/2021 REC-HOLSTEIN PARK ELECTRICITY	46.39
001294	12/21/2021	002013	BELL CANADA	3.04
	Invoice Dec01-5199233248		12/01/2021 FIN-TOLL FREE PHONE	3.04
001295	12/21/2021	002018	BELL MOBILITY CELLULAR	903.49
	Invoice November 8, 2021		11/08/2021 CELLULAR PHONES	903.49
001296	12/21/2021	008026	HIGHLAND FUELS DUNDALK LTD.	1,423.80
	Invoice 11/30/2021		11/30/2021 RDS/REC-NOVEMBER FUEL	1,423.80
001297	12/21/2021	008039	HURON BAY CO-OPERATIVE INC.	300.70
	Invoice 192242		12/10/2021 TAX OVERCHRG ON INV#188163	-7.50
	Invoice 191782		12/02/2021 RDS-SLOTTED SCREWDRIVERS	15.57
	Invoice 192450		12/15/2021 RDS-PUSH BROOM/DUAL FILL BRUS	64.39
	Invoice 192029		12/07/2021 WST-PROPANE REFILL	25.62
	Invoice 191878		12/04/2021 WST-PROPANE REFILL	25.62
	Invoice 188163		09/30/2021 FIRE-USED WATER TANK	177.00
001298	12/21/2021	009004	IDEAL SUPPLY INC.	303.31
	Invoice 3403813		12/07/2021 RDS-HALOGEN BULBS	20.81
	Invoice 3388545		12/03/2021 RDS-QUALISORB OIL ABSORBNT X1	196.48
	Invoice 3427251		12/14/2021 RDS-#116 HALOGEN BULB	10.41
	Invoice 3339161		11/22/2021 RDS-#208 LAMP JUNCTION BOX	35.91
	Invoice 3383385		12/02/2021 RDS-HD OIL FILTER	19.85
	Invoice 3383376		12/02/2021 RDS-HD OIL FILTER	19.85
001299	12/21/2021	021006	US BANK NATIONAL ASSOCIATION	7,422.72

**Accounts Payable**

CIBC - 2 - Online Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
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Invoice 12/07/2021

12/07/2021

CORPORATE VISA

7,422.72

Cheque Register Total - 12,738.73

**Accounts Payable**

CIBC - 3 - PAP Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
000025	12/21/2021	005026	ENBRIDGE GAS INC.	3,165.45
Invoice	Dec10-052156187510	12/10/2021	RDS-DDLK DEPOT NATURAL GAS	518.64
Invoice	Dec10-052156259413	12/10/2021	SEWER-NATURAL GAS	729.32
Invoice	Dec10-052156524134	12/10/2021	REC-TOWN HALL NATURAL GAS	315.83
Invoice	Dec10-052156797414	12/10/2021	FIRE-NATURAL GAS	490.75
Invoice	Dec10-910000706033	12/10/2021	REC-POOL NATURAL GAS	226.13
Invoice	Dec10-910034079876	12/10/2021	ARENA-NATURAL GAS	884.78
Cheque Register Total -				3,165.45



**Accounts Payable**

CIBC - 3 - PAP-Don't Use Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
000347	12/10/2021	002013	BELL CANADA	1,119.15
	Invoice 12/21 519 923 3431		12/01/2021 REC - TELEPHONE	44.53
	Invoice 12/21 519 923 1105		12/01/2021 FIRE - EMERG - TELEPHONE	279.13
	Invoice 12/21 519 334 3581		12/01/2021 RDS - HOLSTEIN DEPOT PHONE	89.14
	Invoice 12/21 519 923 5150		12/01/2021 WTR - PHONE WELL 4	44.51
	Invoice 12/21 519 923 5054		12/01/2021 RDS - DUNDALK DEPOT PHONE	44.51
	Invoice 12/21 519 923 2512		12/01/2021 REC - POOL PHONE	62.25
	Invoice 12/21 519 923 9198		12/01/2021 WTR - WELL 5 PHONE	44.51
	Invoice 12/21 519 923 3483		12/01/2021 WTR - WELL 3 PHONE	44.51
	Invoice 12/21 519 923 3248		12/01/2021 LIB - FIN - TELEPHONE	100.26
	Invoice 12/21 519 923 9156		12/01/2021 WW - LAGOON PHONE	44.51
	Invoice 12/21 519 923 2110		12/01/2021 FIN - PHONE	321.29
000348	12/10/2021	008044	HYDRO ONE NETWORKS INC.	19,889.58
	Invoice December 6, 2021		12/06/2021 ELECTRICITY CHARGES	19,889.58
000349	12/10/2021	019080	SUN LIFE ASSURANCE COMPANY OF CANADA	12,226.19
	Invoice November 23, 2021		11/23/2021 EMPLOYEE BENEFITS	12,226.19
Cheque Register Total -				33,234.92



**Accounts Payable**

CIBC - 5 - Direct Deposit Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
000132	12/01/2021	003041	CHEMTRADE CHEMICALS CANADA LTD	6,865.28
	Invoice 93232419		11/02/2021 SEWR-ALUM SULFATE LIQ STD BULI	6,865.28
000133	12/01/2021	003083	COUNTY OF GREY	1034,852.20
	Invoice IVC00000000021618		11/15/2021 2021 LEVY 4TH INSTALLMENT	928,186.00
	Invoice November 17, 2021		11/17/2021 OCTOBER DC REMITTANCE CHARGE	106,396.00
	Invoice IVC00000000021607		11/12/2021 RDS-CIVIC ADDRESSNG/INTERS BLI	270.20
000134	12/01/2021	007017	GFL ENVIRONMENTAL INC	447.99
	Invoice LQ01153956		10/31/2021 WST-USED OIL REMOVAL SERVICE	447.99
000135	12/01/2021	007025	GM BLUEPLAN ENGINEERING LIMITED	12,050.19
	Invoice 115152		11/12/2021 WST-PROJ212298 EGRMNT SAMPLIN	6,852.55
	Invoice 115154		11/12/2021 WST-PROJ212298-2 DDLK SAMPLIN	5,197.64
000136	12/01/2021	011005		395.50
	Invoice 594		08/16/2021 PROPST-TRUCK CATTLE HPVL-KEAI	395.50
000137	12/01/2021	016027	PITNEY BOWES POSTAGE BY PHONE	6,780.00
	Invoice October 25, 2021		10/25/2021 PREPAID POSTAGE	6,780.00
000138	12/01/2021	020022	THE MURRAY GROUP LIMITED	47,371.11
	Invoice 2475610		10/19/2021 CAP/RDS-PAVE HOLST PKG LOT	44,782.88
	Invoice 2517367		11/11/2021 RDS-PAVEMENT PATCHING HOT MI	1,320.81
	Invoice 2516596		11/11/2021 RDS-PAVEMENT PATCHING HOT MI	1,267.42
000139	12/14/2021	003083	COUNTY OF GREY	98,640.10
	Invoice December 2021		12/01/2021 '21 SUPPLEMENTALS/PILS/TAX RED	98,640.10
000140	12/14/2021	006014	FIRM GRIP PROPERTY MAINTENANCE	2,391.08
	Invoice 1948		11/15/2021 FIN-4 OFFICE CLEANS OCTOBER	519.80
	Invoice 1949		11/15/2021 CEM-OCTOBER LAWN CUT MAPLE C	452.00
	Invoice 1950		11/15/2021 RDS-DDLK DEPOT 2 OCTOBER CLEA	113.00
	Invoice 1951		11/15/2021 REC/RDS/CEM-OCTOBER GRASS CL	1,306.28
000141	12/14/2021	011005		5,588.03
	Invoice 602		12/01/2021 CANINE CONTROL NOV&DEC SERVI	5,588.03
000142	12/14/2021	020012	THE BLUEWATER DISTRICT SCHOOL	480,940.19
	Invoice December 2021		12/01/2021 2021 Q4 & SUPPLEMENTALS	480,940.19
000143	12/14/2021	020013	BRUCE-GREY CATHOLIC DISTRICT SCHOOL BOARD	40,993.27
	Invoice December 2021		12/01/2021 2021 Q4 & SUPPLEMENTALS	40,993.27
000144	12/14/2021	020022	THE MURRAY GROUP LIMITED	4,975.88
	Invoice MG-260-2021		11/26/2021 CAP/RDS-HOLS PAVE HOLDBACK RI	4,975.88
000145	12/14/2021	020049	THE WELLINGTON ADVERTISER	1,125.65
	Invoice 273125		11/18/2021 CLRK/PL-EMPLOYMENT/NOTICE-OP	504.60
	Invoice 273651		12/02/2021 RDS/PLAN-TAPS JOB OP/OPN HOUS	621.05
000146	12/24/2021	006014	FIRM GRIP PROPERTY MAINTENANCE	1,198.34
	Invoice 1947		11/15/2021 LIB-OCTOBER 4 CLEANS	203.40
	Invoice 2032		12/15/2021 LIB-4 NOV CLEANS/GBG BAGS	232.19
	Invoice 2034		12/15/2021 RDS-DDLK WORKS NOVEMBER 2CLI	113.00
	Invoice 2033		12/15/2021 FIN-OFFICE CLEANS X5 NOVEMBER	649.75
000147	12/24/2021	013075	MOOREFIELD EXCAVATING	4,106.35

**Accounts Payable**

CIBC - 5 - Direct Deposit Cheque Register By Date

12/01/2021 thru 12/31/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
	Invoice 377429		11/29/2021 CAP/RD49-INSTALL CULVERTS	4,106.35
000148	12/24/2021	020022	THE MURRAY GROUP LIMITED	1,938.67
	Invoice 2562056		12/15/2021 RDS-COLD MIX	1,938.67
000149	12/31/2021	007017	GFL ENVIRONMENTAL INC	2,412.61
	Invoice LQ00452476		11/25/2021 WST-USED OIL REMOVAL NOV2020	480.77
	Invoice LQ01007489		04/19/2021 WST-USED OIL/ANTIFREEZE RMVL	464.60
	Invoice LQ01007721		04/29/2021 WST-USED OIL RMVL/TANK RINSE	831.28
	Invoice LQ01039446		05/31/2021 WST-USED OIL REMOVAL	293.57
	Invoice LQ01123431		09/23/2021 WST-USED OIL REMOVAL	342.39
000150	12/31/2021	007025	GM BLUEPLAN ENGINEERING LIMITED	5,144.70
	Invoice 115995		12/16/2021 WST-PROJ212298-1 PROTON LANDF	5,144.70
000151	12/31/2021	008024	HETEK SOLUTIONS INC.	474.60
	Invoice INV0040948		12/13/2021 WST-MOBILE CALIBRATION FEE X3	474.60
000152	12/31/2021	009010	INFINITY NETWORK SOLUTIONS	958.56
	Invoice 37961		12/14/2021 EMRGEVNT-VM SLOWNESS ISSUES	797.59
	Invoice 37987		12/14/2021 OFFICE 365	160.97
000153	12/31/2021	013001	M & L SUPPLY FIRE & SAFETY	10,629.82
	Invoice 010022		11/19/2021 CAP/FIRE-CYLC&VLV ASSY CARB X7	10,629.82
Cheque Register Total -				1,770,280.12

## DUNDALK FOOD BANK, 2021 COMMUNITY REPORT

The snow fell thick and heavy on Wednesday, December 22<sup>nd</sup>, as vehicles pulled into the parking lot of the Dundalk Wesleyan Church for the Christmas Hamper distribution by the Dundalk Food Bank. A dedicated team of helpers – aged from 18 to (almost) 80 – made sure that people received ham or turkey, fresh vegetables, and pie for Christmas dinner as well as milk, bread, eggs and food boxes. Children and youth received new toys and clothing.

Good cheer prevailed as each vehicle came up and were loaded up. Deliveries for those who could not make it followed, along with help for later requests in the days following.

Planning, registration, shopping, sorting and packing occupied the better part of two months by the Dundalk Food Bank team. Of course, all of this was made possible with your help. Contributions from businesses, churches, community groups, local schools, families, and individuals all added up to help at Christmas and year round.

As a community group the Dundalk Food Bank has some distinctive features:

- **Flexible:** The food bank can be reached 7 days a week at 519-923-0454, meeting people regularly Tuesdays at 1 pm, or otherwise as needed. Most people can be helped within a day or two, sometimes within an hour or two in urgent need. As a community group, we get to know people and always treat them with respect, as fellow community members. The e-mail, [dundalkfoodbank@gmail.com](mailto:dundalkfoodbank@gmail.com) is checked regularly.
- **Collaborative:** The food bank provides engagement for older and younger community members, who find meaningful ways of making a contribution. The food bank works closely with the Township of Southgate, which provides our year-round home in the Dundalk Library Building. This year the Erskine site of the South-East Grey Community Health Centre housed the toys and clothing leading up to Christmas. Collaborating with other groups remains really important to the success of the food bank.
- **Zero Overhead:** With no staff and no administrative costs, all donations to the Dundalk Food Bank go directly to provide for people's needs. The Food Bank does not provide tax receipts, but has worked with the Township of Southgate to make this possible when requested.

The Dundalk Food Bank foresees a challenging year for people in need in our community. In 2021 they provided a total of 474 hampers, serving 1,351 people, including 520 children. But the cost of housing and food continues to grow. As in past years, the shelves are full this January but as the food bank looks ahead to 2022 they are preparing for even more need, and will continue to appeal to the community for your support.

2021 DUNDALK FOOD BANK REPORT			
	Households	Number	Children
Q1	78	202	75
Q2	99	273	110
Q3	83	232	84
Q4	114	324	111
Christmas	100	320	140
TOTAL	474	1351	520

**Solicitor General**

Office of the Solicitor General

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132-2022-265

**By email**

January 21, 2022

Dear Chief Administrative Officer/Municipal Clerk:

The Ministry of the Solicitor General is committed to keeping communities across Ontario safe, supported and protected.

In fall 2020, the ministry hired an independent consultant, Goss Gilroy Inc., to conduct a review of court security and prisoner transportation in Ontario, including the design of the Court Security and Prisoner Transportation (CSPT) Transfer Payment (TP) Program. Under the CSPT TP Program, the ministry provides funding to municipalities to assist them in offsetting costs associated with both court security and prisoner transportation.

The review is part of the ministry's ongoing work to leverage technology and improve public safety to build a more responsive and efficient justice system across the province. This includes initiatives such as the Criminal Justice Digital Design (CJDD) and the Criminal Justice Video Strategy (CJVS). CJDD is modernizing the criminal justice sector by digitizing criminal case records and connecting IT systems to ensure data flows seamlessly from police, prosecution, courts and corrections and is readily available to the right people at the right time for decision-making. In addition, CJVS is designed to increase the use of video technology for most types of in-custody court appearances. This reduces the need to transport accused between correctional institutions and courthouses and in turn, improves safety and overall system efficiencies.

Municipalities, police services and other justice sector partners were engaged during the review of court security and prisoner transportation. This review is now complete and in turn, the ministry would like to share the enclosed high-level summary and full report (enclosed). We appreciate the time and effort provided by individuals and organizations during the review process. As a result, valuable feedback on how we can strengthen best practices, as well as explore ways to improve the delivery of court security and prisoner transportation was obtained.

.../2

The ministry is taking a phased approach in response to the program review to ensure a pathway for future planning and continuous improvement predicated on good evidence that addresses gaps in the program review. It is important to note that there will be no changes to the overall funding envelope of the CSPT TP Program, subject to the regular fiscal process.

Public safety is a top priority for our government and providing our frontline police and their municipal partners with the tools, resources and financial supports they need to protect our communities is critical to this endeavor.

We look forward to continuing to work closely with you and other municipal and justice sector partners on court security and prisoner transportation and on other shared public safety priorities.

If you have any questions or concerns regarding the CSPT program review or if you would like a French version of the full report, please contact Michelina Longo, Director, External Relations Branch at [Michelina.Longo@ontario.ca](mailto:Michelina.Longo@ontario.ca).

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Jones', with a stylized, cursive script.






Sylvia Jones  
Solicitor General

Enclosures (2)

## A High-Level Summary of the Court Security and Prisoner Transportation Program Review

### Engagement Approach

A range of consultation activities led by Goss Gilroy Inc., detailed below, took place between fall 2020 and spring 2021. Over 200 individuals participated.

	<p>Interviews with a range of court security and prisoner transportation stakeholders were conducted. The interviews had a dual purpose: 1) scope the exercise and understand what stakeholders wanted to see addressed as part of the review, and 2) collect information to respond to the review's questions about how to improve service delivery.</p>	 <b>31 Interviews</b>
	<p>A survey was administered to all municipal police services (71 per cent response rate) and a survey of Ontario Provincial Police (OPP) detachments (86 per cent response rate) to collect information on the way court security and prisoner transportation is delivered and to obtain input. An online feedback form was also made available to all municipal chief administrative officers and chairs of Ontario police service Boards.</p>	 <b>144 Responses</b>
	<p>Input received from stakeholders through the survey and through online forms was applied to guide a series of focus groups with representatives from a representative cross-section of municipal police services, OPP detachments, First Nation police services, and Police Associations.</p>	 <b>43 Participants</b>

## What We Heard: A Snapshot

### Funding Model

- Generally, participants are concerned about the fairness and effectiveness of the current funding model for court security and prisoner transportation. Those with courts located in their jurisdictions bear the full net cost of court security, including overtime outlays, as well, the retrospective nature of the grant does not reflect real-time expenditures.
- First Nations police services in Ontario expressed concern that they are not eligible for funding under the CSPT TP and therefore are assuming these expenses.



### Prisoner Transportation

- The expanded use of virtual court appearances, accelerated by the pandemic, should be maintained where feasible, but infrastructure limitations and impacts on human resources must be addressed.
- Special Constables are appropriate resources for conducting prisoner transportation and court security, but not all police services leverage these positions.
- The OPP Offender Transportation Unit is generally seen as an effective model; however, there are exclusions that cause some jurisdictions to have to expend additional resources to meet all prisoner transportation needs.
- The interface with correctional institutions is key in terms of achieving efficient prisoner transportation. Scheduling and the coordination of prisoner pick-up and drop-off at some correctional institutions and courts could be improved—technology solutions should be explored.



### Court Security

- While courthouse facility improvements have enhanced security in some locations, outstanding facility issues have not all been addressed in other locations.
- Some concerns about contracting for court security functions exist; however, some jurisdictions demonstrated success in contracting courthouse screening activities.
- Unique challenges for Northern Ontario and remote locations cause disruption to front-line policing services when officers are redeployed to court security or prisoner transportation activities due to geography and resource gaps.
- Conflicts were identified between courthouse stakeholders' requests for additional security and constrained police budgets that cannot accommodate increased expenditures.



# SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

## MINUTES

<b>Meeting:</b>	<b>Authority Meeting</b>
<b>Date:</b>	<b>Thursday December 16, 2021, 1:00 p.m.</b>
<b>Location:</b>	<b>Electronic</b>
<b>Chair:</b>	Maureen Couture
<b>Members present:</b>	Paul Allen, Mark Davis, Barbara Dobreen, Dan Gieruszak, Cheryl Grace, Tom Hutchinson, Steve McCabe, Don Murray, Dave Myette, Mike Niesen, Sue Paterson, Diana Rae, Bill Stewart
<b>Members absent:</b>	Christine Robinson
<b>Others present:</b>	Jennifer Stephens, General Manager / Secretary-Treasurer Erik Downing, Manager, Environmental Planning and Regulations Donna Lacey, Manager, Forestry and Lands Laura Molson, Manager, Corporate Services Madeline McFadden, Regulations Officer Janice Hagan, Executive Assistant / Recording Secretary

Chair Maureen Couture called the meeting to order at 1:00 p.m.

### 1. Land Acknowledgement

The following Land Acknowledgement was read by Dave Myette:

As we work towards reconciliation with Indigenous people, we begin our meeting today by respectfully acknowledging that we are situated on Traditional Territories and Treaty Lands, in particular those of the Chippewas of Saugeen Ojibway Territory known as the Saugeen Ojibway Nation.

As shared stewards of Ontario's land and water resources – along with the First Nations community – Saugeen Valley Conservation Authority appreciates and respects the history and diversity of the land and its peoples and are grateful to have the opportunity to meet in this territory.

### 2. Adoption of Agenda

Outstanding reports from Section 9 - New Business were circulated prior to the meeting:

- c. Regulation 687/27 – Transition Plan
- d. Status of Saugeen Valley Conservation Foundation

**Motion #G21-129**

Moved by Steve McCabe

Seconded by Cheryl Grace

THAT the agenda be adopted as amended.

**CARRIED**

**3. Declaration of Pecuniary Interest**

No persons declared a pecuniary interest relative to any item on the agenda.

**4. Approval of Authority Meeting Minutes – November 18, 2021**

**Motion #G21-130**

Moved by Diana Rae

Seconded by Bill Stewart

THAT the minutes of the Authority meeting held on November 18, 2021, be approved as circulated.

**CARRIED**

**5. Staff Introduction**

The following new member of staff was introduced:

- a. Madeline McFadden, Regulations Officer

**6. Matters Arising from the Minutes**

- a. Approval of 2022 Budget

Due to technical difficulties, Tom Hutchinson left the meeting.

**Motion #G21-131**

Moved by Bill Stewart

Seconded by Paul Allen

THAT the amount of \$1,867,766 be raised by General Levy in 2022; and further

THAT in accordance with Section 27(4) of the Conservation Authorities Act, R.S.O. 1990, the minimum sum that shall be levied against a participating municipality for administration costs shall be \$1,100.

A recorded vote was taken for the 2022 Budget with the following results:

Arran-Elderslie	Mark Davis	Yea
Brockton	Dan Gieruszak	Yea
Chatsworth	Diana Rae	Yea
Grey-Highlands	Paul Allen	Yea
Hanover	Sue Paterson	Yea
Howick	Mike Niesen	Yea
Huron-Kinloss	Don Murray	Nay

Kincardine	Maureen Couture	Yea
Kincardine	Bill Stewart	Yea
Minto	Steve McCabe	Yea
Morris-Turnberry	Mike Niesen	Yea
Saugeen Shores	Cheryl Grace	Yea
Saugeen Shores	Dave Myette	Yea
South Bruce	Mike Niesen	Yea
Southgate	Barbara Dobreen	Yea
Wellington North	Steve McCabe	Yea
West Grey	Tom Hutchinson	Absent
West Grey	Christine Robinson	Absent

The result of the vote was 93.6% of the weighted average of those present in favour. Therefore, **Motion #G21-131 was CARRIED.**

**Motion #G21-132**

Moved by Dan Gieruszak

Seconded by Barbara Dobreen

THAT the Saugeen Valley Conservation Authority adopt the 2022 Budget as approved in principle at the October 2021 meeting; and further

THAT the Authority share of the costs will be raised through general revenues, reserves, donations, general surplus, and special and general levies in accordance with the Conservation Authorities Act, and further

THAT the General Manager/Secretary-Treasurer is hereby authorized to forward levy notices to the member municipalities.

**CARRIED**

b. Frequency of municipal levy payments

There was no discussion on this report.

Tom Hutchinson returned to the meeting at 1:14 p.m. Don Murray left the meeting.

**7. General Manager's Report (verbal)**

**COVID-19 update**

Staff have been advised to work from home where possible. The office will remain closed to the public.

**Holiday Hours**

The office will be closed beginning December 24, 2021, at noon, until Tuesday, January 4, 2022. Staff will be expected to use 3 vacation/overtime days during this time.

### **Position postings**

It is expected that the Manager of Water Resources position will be posted before Christmas and will be filled by February of 2022. Jo-Anne Harbinson (*retired Water Resources manager*) has continued to work as a consultant to SVCA.

### **Conservation Authorities Act Transition Plan**

Staff focus has been on the preparation of an inventory of programs and services which is required to be submitted to the provincial government by the end of February 2022.

## **8. Consent Agenda**

### **Motion #G21-133**

Moved by Bill Stewart

Seconded by Dave Myette

THAT the News Report be pulled from the consent agenda to allow discussion on the news articles pertaining to Cedar Crescent Village.

**CARRIED**

Director Stewart requested information on the impact that the CCV application has had on SVCA and the next steps. Jennifer explained that the Town of Saugeen Shores is exploring options for relocating the project beyond the regulated area, however; it is unknown at the current time if the Authority will be required to be engaged in the process. The Directors requested that a report outlining costs incurred be brought to the next scheduled Authority meeting.

### **Motion #G21-134**

Moved by Mark Davis

Seconded by Bill Stewart

THAT the Board receive the News Report as information, and further

THAT staff be directed to bring a report to the Board in January regarding the costs associated with the CCV project development.

**CARRIED**

### **Motion #G21-135**

Moved by Tom Hutchinson

Seconded by Barbara Dobreen

THAT the reports, Minutes, and information contained in the Consent Agenda, [item 8 a-b], along with their respective recommended motions be accepted as presented.

**CARRIED**

## **9. New Business**

### **a. 2022 Fee Schedule**

Laura Molson explained the changes to the Fee Schedule for 2022. It was noted that a consultant will be retained in January to review the Planning and Regulations portion of the

Schedule. After discussion the following motion passed:

**Motion #G21-136**

Moved by Bill Stewart

Seconded by Tom Hutchinson

THAT the 2022 Fee Schedule be approved as presented.

**CARRIED**

b. 2022 Meeting Schedule

Janice Hagan discussed the recommended meeting schedule for 2022 along with the option to hold the January Annual meeting in-person. The Directors requested to hold the Annual Meeting on Thursday, January 20, rather than Friday, January 21, and that meetings should continue to take place remotely. The frequency of the meetings was discussed, and the Directors agreed that the meetings could remain scheduled at 8 per year and that efficiencies should be considered. Extra meetings can be scheduled if required.

**Motion #G21-137**

Moved by Dave Myette

Seconded by Cheryl Grace

THAT the January 2022 Annual meeting be conducted virtually; and

THAT staff investigate methods for secret voting for the election of officers.

**CARRIED**

**Motion #G21-138**

Moved by Mark Davis

Seconded by Dave Myette

THAT the 2022 SVCA Authority meeting schedule be adopted as amended to reflect the change of the Annual Meeting to January 20<sup>th</sup>; and

THAT the schedule be circulated to member municipalities; and further

THAT the schedule be posted to the SVCA website meeting calendar.

**CARRIED**

c. Regulation 687/21 – Transition Plan

Jennifer Stephens reviewed the draft Transition Plan to be submitted to the province, the watershed municipalities, and posted to the SVCA website.

**Motion #G21-139**

Moved by Steve McCabe

Seconded by Tom Hutchinson

BE IT RESOLVED THAT the SVCA Board of Directors approve the attached transition plan prepared in accordance with Ontario Regulation 687/21; and

THAT staff be directed to circulate a copy of the transition plan to watershed municipalities and the Ministry of the Environment, Conservation and Parks by December 31, 2021; and

FURTHER THAT staff be directed to post the transition plan on Saugeen Valley Conservation Authority's website.

**CARRIED**

d. Status of Saugeen Valley Conservation Foundation (SVCF)

Jennifer discussed the status of the SVCF and noted that it has been inactive for a period of one year. She stated that the Authority is a charitable organization and does not legally require the services of the Foundation for fundraising. The Memorial Grove and Celebration Forests programs have reached the end of their lifespan and staff are reviewing fundraising opportunities more in line with other conservation authority programs. The Directors requested that a financial report for the SVCF be submitted at the next Authority meeting.

**Motion #G21-140**

Moved by Diana Rae

Seconded by Bill Stewart

WHEREAS the Saugeen Valley Conservation Foundation has remained inactive for a period of one year;

BE IT RESOLVED THAT the Foundation be kept inactive for an indeterminate length of time; and

THAT staff be directed to pursue fundraising options for Saugeen Valley Conservation Authority; and

THAT the Memorial Grove and Celebration Forest programs be discontinued in December 2021; and

THAT the discontinuation of these programs be properly conveyed to the public; and further

THAT a final Memorial Grove Ceremony be held in Spring 2022 for those individuals who purchased a tree in 2020 and 2021.

**CARRIED**

There being no further business, the meeting adjourned at 2:35 p.m. on motion of Steve McCabe and Diana Rae.

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Maureen Couture  
Chair

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Janice Hagan  
Recording Secretary



400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6

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January 24, 2022

By Email: [lgreen@southgate.ca](mailto:lgreen@southgate.ca)

Lindsey Green, Clerk  
Township of Southgate  
185667 Grey County Road 9, R.R. #1  
Dundalk, ON N0C 1B0

Dear Lindsey Green

**Re: 2022 Grand River Conservation Authority Budget and Levy Meeting**

Please be advised that the Annual General Meeting of the Grand River Conservation Authority will be held virtually on Friday, February 25, 2022, at 9:30 a.m., to consider the 2022 Budget and General Municipal Levy.

The attached report, which includes the most recent draft of the 2022 Budget, will be presented to the GRCA General Membership on January 28, 2022. Based on previous board direction to staff, this draft budget includes a General Levy of \$12,530,000 which represents a 2.5% increase over 2021. The General Levy, if approved at the Annual General Meeting, will be apportioned to watershed municipalities on the basis of "Modified Current Value Assessment" as defined in Ontario Regulation 670/00.

The attached draft 2022 Budget outlines the programs and services of the Grand River Conservation Authority and how those programs are expected to be funded in 2022. Also attached is a calculation of the apportionment of the 2022 General Levy to participating municipalities. Should you have any questions concerning the draft Budget or the levy apportionment, please contact the undersigned.

Yours truly,

A handwritten signature in black ink that reads "Karen Armstrong". The signature is written in a cursive, flowing style.

Karen Armstrong,  
Deputy CAO and Secretary-Treasurer

# Grand River Conservation Authority Summary of Municipal Levy - 2022 Budget

*DRAFT - January 28, 2022*

	% CVA in Watershed	2021 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2022 Budget Matching & Maintenance Levy	2022 Budget Admin & Maintenance Levy	2022 Budget Non-Matching Admin & Maintenance Levy	2022 Budget Capital Maintenance* Levy	2022 Budget Total Levy	Actual 2021 Levy	% Change
Brant County	82.9%	7,152,903,252	5,929,756,796	2.89%	12,982	321,325	27,426	361,733	346,966	4.3%	
Brantford C	100.0%	15,171,006,775	15,171,006,775	7.39%	33,214	822,096	70,168	925,478	900,728	2.7%	
Amaranth Twp	82.0%	805,874,920	660,817,435	0.32%	1,447	35,809	3,056	40,312	39,382	2.4%	
East Garafraxa Twp	80.0%	636,291,613	509,033,291	0.25%	1,114	27,584	2,354	31,052	30,223	2.7%	
Town of Grand Valley	100.0%	572,436,944	572,436,944	0.28%	1,253	31,020	2,648	34,921	33,396	4.6%	
Melancthon Twp	56.0%	596,750,730	334,180,409	0.16%	732	18,109	1,546	20,387	19,819	2.9%	
Southgate Twp	6.0%	1,069,060,421	64,143,625	0.03%	140	3,476	297	3,913	3,742	4.6%	
Haldimand County	41.0%	7,199,269,194	2,951,700,369	1.44%	6,462	159,949	13,652	180,063	175,140	2.8%	
Norfolk County	5.0%	9,741,823,806	487,091,190	0.24%	1,066	26,395	2,253	29,714	28,914	2.8%	
Halton Region	10.5%	47,621,739,315	4,993,025,690	2.43%	10,931	270,565	23,093	304,589	291,881	4.4%	
Hamilton City	26.8%	95,456,549,475	25,534,626,985	12.43%	55,904	1,383,687	118,101	1,557,692	1,519,505	2.5%	
Oxford County	36.6%	4,499,227,699	1,647,153,567	0.80%	3,606	89,257	7,618	100,481	97,921	2.6%	
North Perth T	2.0%	2,277,397,479	45,547,950	0.02%	100	2,468	211	2,779	2,686	3.5%	
Perth East Twp	40.0%	2,032,561,232	813,024,493	0.40%	1,780	44,057	3,760	49,597	49,250	0.7%	
Waterloo Region	100.0%	103,684,590,749	103,684,590,749	50.48%	227,002	5,618,527	479,556	6,325,085	6,182,792	2.3%	
Centre Wellington Twp	100.0%	5,241,852,365	5,241,852,365	2.55%	11,476	284,049	24,244	319,769	308,584	3.6%	
Erin T	49.0%	2,579,400,498	1,263,906,244	0.62%	2,767	68,489	5,846	77,102	75,545	2.1%	
Guelph C	100.0%	27,911,493,324	27,911,493,324	13.59%	61,108	1,512,486	129,094	1,702,688	1,668,479	2.1%	
Guelph Eramosa Twp	100.0%	2,893,069,163	2,893,069,163	1.41%	6,334	156,771	13,381	176,486	171,662	2.8%	
Mapleton Twp	95.0%	1,838,975,064	1,747,026,311	0.85%	3,825	94,669	8,080	106,574	103,123	3.3%	
Wellington North Twp	51.0%	1,776,628,376	906,080,472	0.44%	1,984	49,099	4,191	55,274	53,744	2.8%	
Puslinch Twp	75.0%	2,717,055,073	2,037,791,305	0.99%	4,461	110,425	9,425	124,311	121,518	2.3%	
Total		343,475,957,466	205,399,355,452	100.00%	449,688	11,130,312	950,000	12,530,000	12,225,000	2.5%	

\*Capital Maintenance Levy represents levy allocated to maintenance of capital infrastructure, studies, and/or equipment.

# Grand River Conservation Authority

**Report number:** GM-01-22-06

**Date:** January 28, 2022

**To:** Members of the Grand River Conservation Authority

**Subject:** Budget 2022 – Draft #2

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## Recommendation:

THAT Report Number 01-22-06 - Budget 2022 - Draft #2 be received as information;

AND THAT an amount equal to any undesignated surplus realized from the 2021 year-end operating results be transferred to the Transition reserve at the end of 2021.

## Summary:

This draft continues to present a balanced budget position for 2022.

This draft of the budget includes the following significant changes since the September 24, 2021 draft #1 budget report:

- \$720,000 Special Projects spending
- (\$720,000) Special Project funding increased
- \$260,000 Motor Pool capital spending increased
- (\$260,000) Transfer from Motor Pool Reserve increased
- \$182,000 Staffing expense increase
- (\$182,000) Transfer to Transition Reserve reduced

This report includes a recommendation to transfer a portion of the 2021 operating surplus into the transition reserve at year-end 2021.

The Final Budget will include adjustments to the Outdoor Education program, Conservation Area program, Forestry (Tree Planting) program, special projects, expenses carried forward from 2021, and the 2021 surplus carry forward (based on audited 2021 results). These adjustments are not anticipated to affect the 2022 budgeted general levy increase of 2.5%.

This draft includes the following amounts:

- Expenditures \$31,902,188
- General Municipal Levy \$12,530,000 (\$305,000 or 2.5% increase over prior year)
- Provincial Water and Erosion Control Infrastructure (WECI) Grant \$700,000
- Provincial Source Protection Program Grant \$640,000
- Reserves to decrease by \$927,500 in 2022

## Report:

The final 2022 budget will be presented for approval at the February 25, 2022 General Membership Meeting.

This draft of the 2022 Budget includes the following changes made since the September 24, 2021 General Membership Meeting:

Special Projects Budget 2022 (net increase in expenses \$720,000):

\$ 130,000	Waste Water Optimization Project expenses increased
\$ 130,000	Provincial funding increased
\$ 100,000	Ecological Restoration Project expenses increased
\$ 100,000	Other Donations funding increased
\$ 100,000	Great Lakes Protection Initiative Project expenses increased
\$ 100,000	Federal Government funding increased
\$ 70,000	Precision Agriculture-OMFRA Project expenses increased
\$ 70,000	Provincial funding increased
\$ 240,000	Trail Maintenance Project expenses increased
\$ 240,000	Foundation funding increased
\$ 80,000	Subwatershed Study-City of Kitchener
\$ 80,000	Municipal Funding-Other

Capital Budget 2022 (net increase in expenses \$260,000)

\$260,000	Motor Pool Equipment expenses increased (carry forward from 2021)
\$260,000	Transfer from Motor Pool Reserve increased

Operating Budget 2022 (net increase in expenses \$182,000)

\$182,000	Compensation and Benefit expenses increased (add Lands Management Director Position)
\$182,000	Transfer to Transition reserve decreased

The addition of a Lands Management Director position is part of an overall restructuring being undertaken in order to address GRCA's transition to the new provincial regulations under the Conservation Authorities Act. Restructuring commenced in 2020 with the elimination of a few staff positions.

Transition Reserve

The transition reserve was established at year-end 2020. The purpose of the reserve is to fund expenditures related to the transitioning of GRCA to new provincial regulations requirements and/or fund costs related to managing expenses impacted by COVID-19 or revenue losses due to COVID-19. It is recommended that any 2021 year-end operating surplus that has not been designated to be incorporated into the 2022 budget be transferred to the transition reserve in 2021. The amount to be transferred into this reserve will be finalized in the 2022 final budget report at the February 25, 2022 General Meeting. By February, the year-end audit will have been completed and the year-end 2021 operating surplus will be finalized.

The strategy for Budget 2022 draft #1 was to increase municipal general levy by 2.5%. Any resulting net surplus was transferred into the transition reserve. As a result, Budget 2022 draft #1 included a transfer of \$182,000 into the transition reserve. Budget draft #2 has added a Lands Management Director position and this cost increase is being offset by eliminating the transfer to the transition reserve that was part of budget 2022 draft #1. As a result, the addition of this position has no impact on the bottom line operating results.

Significant Outstanding Budget Items

Draft #2 operating budget continues to assume status quo operations. After actual 2021 figures are finalized, the final budget will be prepared and the outstanding matters listed below will be addressed.

(a) Year 2021 Carry forward Adjustments

2021 Surplus carry forward

This draft of the 2021 Budget assumes a \$100,000 surplus carry over from year 2021. The December 2021 Financial Summary for year-end 2021 forecasts a \$709,000 surplus. Some surplus will be carried over to 2022 to cover additional costs added to the 2022 budget. Staff recommend that any 2021 surplus that is not required to achieve a breakeven 2022 budget (i.e. municipal levy increase kept to 2.5%) be transferred into the transition reserve as outlined above. The amount of surplus to be transferred to the transition reserve is estimated to be between \$500,000 and \$600,000. The 2021 carry forward surplus will be updated based on the actual yearend results.

2022 Special Projects carry forward

Any projects commenced in year 2021 or earlier and not completed by December 31, 2021 will be carried forward and added to Budget 2022 (i.e. both the funding and the expense will be added to Budget 2022 and therefore these adjustments will have no impact on the breakeven net result).

(b) Conservation Areas

Conservation Area 2022 budgeted revenue is \$8,500,000. Actual 2021 revenue is approximately \$9,500,000. The final budget version will incorporate an increased revenue target along with revised operating and capital expense amounts. The program is budgeted to break even.

(c) Outdoor Education Program.

Following an analysis of actual 2021 expenses and contract confirmations the final budget version will be revised as considered necessary.

(d) Forestry (Tree Planting) Program

Following an analysis of actual 2021 expenses the final budget version will be revised as considered necessary.

(e) Major Water Control Structures Capital Maintenance Expenditures

A final determination of the amount of spending to be added to Budget 2022 will be impacted by unspent amounts from 2021 that will be carried forward to 2022, including the use of the reserve for 2022 projects. Current government funding opportunities includes the Disaster Mitigation and Adaptation Fund (DMAF), the National Damage Mitigation Program (NDMP), and the Provincial Water and Erosion Control Infrastructure (WECI) Program.

Attached are the following related documents:

- Budget 2022 Timetable
- Summary Reserve Report – Budget 2022
- Preliminary Budget 2022 Package to Municipalities

**Financial Implications:**

In this draft, the GRCA is proposing a \$31,902,188 budget. A net decrease to reserves of \$927,500 is budgeted.

The current inflationary economic situation and supply chain challenges created by the pandemic has the potential to result in significant unbudgeted cost increases, in particular, for large purchases/capital projects, which in turn may result in outcomes such as deferral of projects, changes in the scope of projects and/or the use of reserves to fund unbudgeted costs.

**Other Department Considerations:**

None

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# **2022 BUDGET**

**(Draft to January 28, 2022 General Board Meeting)**

# **Grand River Conservation Authority**

## **2022 Budget**

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## **GRCA 2022 Budget Highlights**

The Grand River Conservation Authority is a successful partnership of municipalities, working together to promote and undertake wise management of the water and natural resources of the Grand River watershed.

The Grand River stretches 300 kilometres from Dundalk in Dufferin County to Port Maitland on Lake Erie. It takes in one of the fastest growing regions in the province, with a population of approximately 1,000,000. The Grand River watershed is also home to some of the most intensively farmed land in the nation.

The prospect of high growth and the impact on water and natural resources and the quality of life present an enormous challenge to the GRCA, municipalities and all watershed residents. It creates an urgent need to work co-operatively to care wisely for the Grand River and its resources.

The work of the GRCA is divided into seven business areas:

- Reducing flood damages
- Improving water quality
- Maintaining reliable water supply
- Protecting natural areas and biodiversity
- Watershed planning
- Environmental education
- Outdoor recreation

In order to carry out these functions, the GRCA draws revenues from a variety of sources:

- User fees, such as park admissions, nature centre programs, planning fees and others which are set to offset most, if not all, the cost of these services
- Revenues from property rentals and hydro generation at our dams
- Municipal levies, which are applied primarily to watershed management programs
- Municipal grants dedicated to specific programs, such as the Rural Water Quality Program and Water Quality Monitoring
- Provincial transfer payments for water management operating expenses
- Provincial grants for specific purposes, such as the provincial Source Protection Program and Capital Projects related to water management
- Donations from the Grand River Conservation Foundation for programs such as outdoor education, tree nursery operations and various special projects
- Federal grants and other miscellaneous sources of revenue

The GRCA continues to work on the updates and implementation of a Drinking Water Source Protection Plan for each of the four watersheds in the Lake Erie Source Protection Region, including the Grand River watershed, as part of the provincial Source Protection Program under the *Clean Water Act, 2006*. Besides supporting municipalities and other agencies in implementing the plans, the focus in 2022 continues on completing updates to the Grand River Source Protection Plan, including development of water quantity policies, updating water quality vulnerability assessments, and the development of the annual progress report for the Grand River Source Protection Plan.

In 2022 terms of reference for a watershed strategy, a requirement of the updated Conservation Authorities Act, will be developed. The existing water management plan will provide important information to the Watershed Strategy. Renewed engagement with municipal, provincial and federal water management staff will be an important focus in 2022.

In 2022 GRCA continues to manage the challenges resulting from the on-going COVID-19 pandemic.

## **1. Watershed Management and Monitoring**

Watershed management and monitoring programs protect watershed residents from flooding and provide the information required to develop appropriate resource management strategies and to identify priority actions to maintain a healthy watershed. Activities include operation of flood and erosion control structures such as dikes and dams; flood forecasting and warning; water quality monitoring; natural heritage restoration and rehabilitation projects; water quantity assessment; watershed and subwatershed studies.

### **Operating Expenditures:**

Water Resources Planning and Environment	\$2,252,400 (Table 1)
Flood Forecasting and Warning	\$ 843,000 (Table 2)
Water Control Structures	\$1,822,700 (Table 3)

**Capital Expenditures:** **\$1,800,000** (Section B)

**Total Expenditures:** **\$6,718,100**

**Revenue sources:** Municipal levies, provincial grants and reserves

## **2. Planning**

Program areas:

- a) Natural Hazard Regulations  
The administration of conservation authority regulations related to development in the floodplain, and other natural hazards e.g. wetlands, slopes, shorelines and watercourses.
- b) Plan Input and Review  
Planning and technical review of municipal planning documents and recommending environmental policies for floodplains, wetlands and other environmentally significant areas; providing advice and information to municipal councils on development proposals and severances; review of environmental assessments; and providing outside consulting services on a fee-for-service basis to other conservation authorities and agencies.

**Operating Expenditures:** **\$2,351,200** (Table 4)

**Capital Expenditures:** **NIL**

**Revenue sources:** Permit fees, enquiry fees, plan review fees, and municipal levy

### **3. Watershed stewardship**

The watershed stewardship program provides information and/or assistance to private and public landowners and community groups on sound water and environmental practices that will enhance, restore or protect their properties. Some activities are reforestation/tree planting through the Burford Tree Nursery, the Rural Water Quality Program, restoration and rehabilitation projects. The program also, provides conservation information through workshops, publications, the web site and media contacts.

#### **Operating Expenditures:**

Forestry & Conservation Land Taxes	\$ 1,380,500 (Table 5)
Conservation Services	\$ 586,200 (Table 6)

<b>Capital Expenditures:</b>	<b>NIL</b>
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<b>Total Expenditures:</b>	<b>\$ 1,966,700</b>
----------------------------	---------------------

#### **Revenue sources:**

Municipal levies and grants, provincial grants, tree sales, landowner contributions, donations from the Grand River Conservation Foundation and other donations.

### **4. Conservation Land Management**

This includes expenses and revenues associated with the acquisition and management of land owned or managed by the GRCA including woodlots, provincially significant wetlands (e.g. Luther Marsh, Dunnville Marsh), passive conservation areas, rail-trails and a number of rental properties. Activities include forest management, woodlot thinning, and hydro production at our dams.

#### **Operating Expenditures:**

Conservation Lands, Rentals, Misc	\$3,947,700 (Table 10-Conservation Lands)
Hydro Production	\$ 210,000 (Table 10-Hydro Production)

<b>Capital Expenditures:</b>	<b>NIL</b>
------------------------------	------------

<b>Total Expenditures:</b>	<b>\$4,157,700</b>
----------------------------	--------------------

#### **Revenue sources:**

Property rentals, hydro production, timber sales, conservation land income, donations from the Grand River Conservation Foundation

### **5. Education**

The GRCA operates six nature centres, which provide curriculum-based programs to about 50,000 students from six school boards and independent schools throughout the watershed. In addition, about 16,000 members of the public attend day camps and weekend family and community events.

<b>Operating Expenditures:</b>	<b>\$784,600 (Table 8)</b>
--------------------------------	----------------------------

<b>Capital Expenditures:</b>	<b>NIL</b>
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**Revenue sources:** School boards, nature centre user fees, community event fees, donations from the Grand River Conservation Foundation and municipal general levy.

## **6. Recreation**

This includes the costs and revenues associated with operating the GRCA's 11 active conservation areas. The GRCA offers camping, hiking, fishing, swimming, skiing and other activities at its parks. It provides 2,200 campsites, making it the second-largest provider of camping accommodation in Ontario. About 1.7 million people visit GRCA parks each year.

<b>Operating Expenditures:</b>	<b>\$ 7,600,000</b> (Table 10)
<b>Capital Expenditures:</b>	<b>\$ 1,500,000</b> (Section B)
<b>Total Expenditures:</b>	<b>\$ 9,100,000</b>

**Revenue sources:**  
Conservation Area user fees, government grants, reserves and donations.

## **7. Corporate services & Strategic Communications**

This includes the cost of head office functions such as accounting and human resources, as well as the cost of facilities, insurance, consulting and legal fees and expenses relating to the General Membership.

### **Operating Expenditures:**

Strategic Communications	\$ 577,500 (Table 7)
Corporate Services	\$3,444,388 (Table 9)

<b>Capital Expenditures:</b>	<b>\$ 602,000</b> (Section B)
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<b>Total Expenditures:</b>	<b>\$4,623,888</b>
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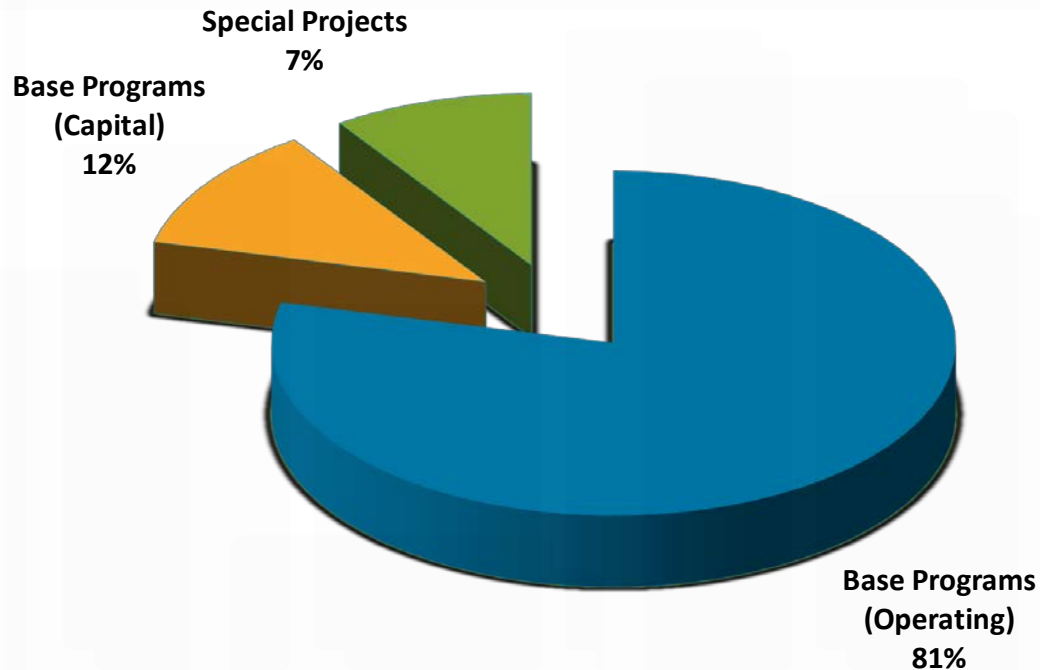
**Revenue sources:** Municipal levies and reserves.

**BUDGET 2022 - Summary of Revenue and Expenditures**

FUNDING		Actual 2020	Budget 2021	Budget 2022	Budget Incr/(decr)
Municipal General Levy Funding		11,927,000	12,225,000	12,530,000	305,000 2.49%
Other Government Grants		3,058,703	3,502,188	3,127,188	(375,000) -10.7%
Self-Generated Revenue		15,869,456	13,577,241	14,776,000	1,198,759 8.8%
Funding from Reserves		788,467	2,669,000	1,469,000	(1,200,000) -45.0%
TOTAL FUNDING		31,643,626	31,973,429	31,902,188	(71,241) -0.2%
EXPENDITURES		Actual 2020	Budget 2021	Budget 2022	Budget Incr/(decr)
Base Programs - Operating includes funding to reserves	SECTION A	26,583,370	25,178,429	25,800,188	621,759 2.47%
Base Programs - Capital	SECTION B	2,450,132	3,757,000	3,902,000	145,000 3.86%
Special Projects	SECTION C	2,293,883	3,038,000	2,200,000	(838,000) -27.6%
TOTAL EXPENDITURES		31,327,385	31,973,429	31,902,188	(71,241) -0.2%
NET RESULT		316,241	-	-	

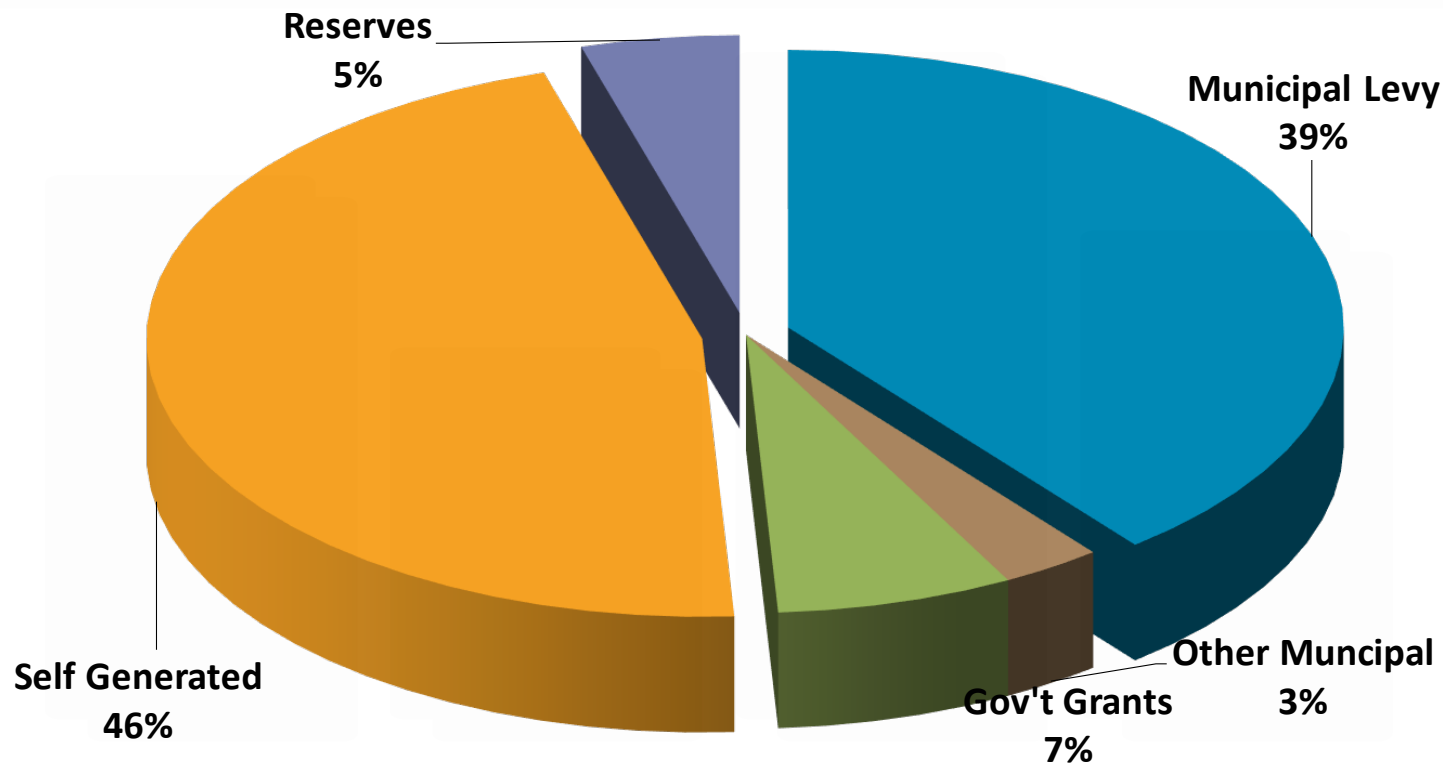
# 2022 Budget – Expenditures by Category

2022 Budget Expenditures = \$32.0 Million (\$ 32.0 Million in 2021)

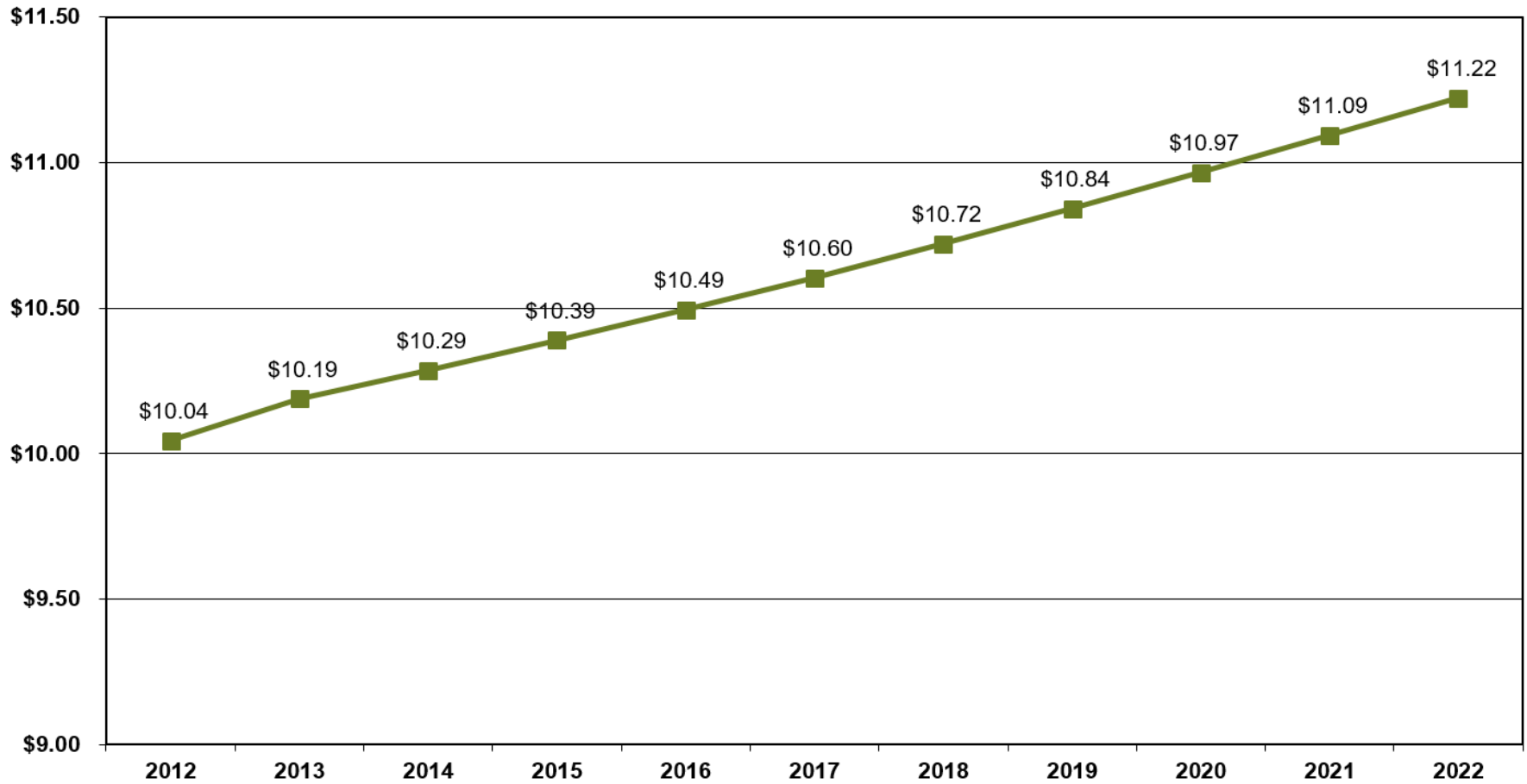


# 2021 Budget – Revenue by Source

Total 2022 Budget Revenue = \$32.0 Million (\$ 32.0 Million in 2021)



## Grand River Conservation Authority Per Capita General Levy (2012 to 2022)



Year

## Budget 2022 - Summary of Expenditures, Funding and Change in Municipal Levy

[illegible]

# Grand River Conservation Authority Summary of Municipal Levy - 2022 Budget

*DRAFT - January 28, 2022*

	% CVA in Watershed	2021 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2022 Budget Matching & Maintenance Levy	2022 Budget Admin & Maintenance Levy	2022 Budget Non-Matching Admin & Maintenance Levy	2022 Budget Capital Maintenance* Levy	2022 Budget Total Levy	Actual 2021 Levy	% Change
Brant County	82.9%	7,152,903,252	5,929,756,796	2.89%	12,982	321,325	27,426	361,733	346,966	4.3%	
Brantford C	100.0%	15,171,006,775	15,171,006,775	7.39%	33,214	822,096	70,168	925,478	900,728	2.7%	
Amaranth Twp	82.0%	805,874,920	660,817,435	0.32%	1,447	35,809	3,056	40,312	39,382	2.4%	
East Garafraxa Twp	80.0%	636,291,613	509,033,291	0.25%	1,114	27,584	2,354	31,052	30,223	2.7%	
Town of Grand Valley	100.0%	572,436,944	572,436,944	0.28%	1,253	31,020	2,648	34,921	33,396	4.6%	
Melancthon Twp	56.0%	596,750,730	334,180,409	0.16%	732	18,109	1,546	20,387	19,819	2.9%	
Southgate Twp	6.0%	1,069,060,421	64,143,625	0.03%	140	3,476	297	3,913	3,742	4.6%	
Haldimand County	41.0%	7,199,269,194	2,951,700,369	1.44%	6,462	159,949	13,652	180,063	175,140	2.8%	
Norfolk County	5.0%	9,741,823,806	487,091,190	0.24%	1,066	26,395	2,253	29,714	28,914	2.8%	
Halton Region	10.5%	47,621,739,315	4,993,025,690	2.43%	10,931	270,565	23,093	304,589	291,881	4.4%	
Hamilton City	26.8%	95,456,549,475	25,534,626,985	12.43%	55,904	1,383,687	118,101	1,557,692	1,519,505	2.5%	
Oxford County	36.6%	4,499,227,699	1,647,153,567	0.80%	3,606	89,257	7,618	100,481	97,921	2.6%	
North Perth T	2.0%	2,277,397,479	45,547,950	0.02%	100	2,468	211	2,779	2,686	3.5%	
Perth East Twp	40.0%	2,032,561,232	813,024,493	0.40%	1,780	44,057	3,760	49,597	49,250	0.7%	
Waterloo Region	100.0%	103,684,590,749	103,684,590,749	50.48%	227,002	5,618,527	479,556	6,325,085	6,182,792	2.3%	
Centre Wellington Twp	100.0%	5,241,852,365	5,241,852,365	2.55%	11,476	284,049	24,244	319,769	308,584	3.6%	
Erin T	49.0%	2,579,400,498	1,263,906,244	0.62%	2,767	68,489	5,846	77,102	75,545	2.1%	
Guelph C	100.0%	27,911,493,324	27,911,493,324	13.59%	61,108	1,512,486	129,094	1,702,688	1,668,479	2.1%	
Guelph Eramosa Twp	100.0%	2,893,069,163	2,893,069,163	1.41%	6,334	156,771	13,381	176,486	171,662	2.8%	
Mapleton Twp	95.0%	1,838,975,064	1,747,026,311	0.85%	3,825	94,669	8,080	106,574	103,123	3.3%	
Wellington North Twp	51.0%	1,776,628,376	906,080,472	0.44%	1,984	49,099	4,191	55,274	53,744	2.8%	
Puslinch Twp	75.0%	2,717,055,073	2,037,791,305	0.99%	4,461	110,425	9,425	124,311	121,518	2.3%	
Total		343,475,957,466	205,399,355,452	100.00%	449,688	11,130,312	950,000	12,530,000	12,225,000	2.5%	

\*Capital Maintenance Levy represents levy allocated to maintenance of capital infrastructure, studies, and/or equipment.

# **SECTION A**

## **BASE PROGRAMS – OPERATING**

## SECTION A - Operating Budget

GRAND RIVER CONSERVATION AUTHORITY

### Budget 2022 vs Budget 2021

	Actual 2020	Budget 2021	Budget 2022	Incr/(Decr)	%age change
<b>EXPENDITURES</b>					
OPERATING EXPENSES	26,583,370	25,178,429	25,800,188	621,759	2.42%
<b>Total Expenses</b>	<b>26,583,370</b>	<b>25,178,429</b>	<b>25,800,188</b>	<b>621,759</b>	<b>2.42%</b>
<b>SOURCES OF FUNDING</b>					
MUNICIPAL GENERAL LEVY (NOTE)	10,628,727	11,275,000	11,580,000	305,000	2.96%
MUNICIPAL SPECIAL LEVY	13,135	50,000	50,000	-	0.00%
OTHER GOVT FUNDING	744,029	517,188	517,188	-	0.00%
SELF-GENERATED	14,758,775	12,903,000	13,436,000	533,000	3.85%
RESERVES	61,417	117,000	117,000	-	0.00%
SURPLUS CARRYFORWARD	377,287	316,241	100,000	(216,241)	-52.45%
<b>Total BASE Funding</b>	<b>26,583,370</b>	<b>25,178,429</b>	<b>25,800,188</b>	<b>621,759</b>	<b>2.42%</b>

NOTE: See "Summary of Revenue, Expenditures and Changes in Municipal Levy" for details of \$305,000 levy increase.

## **TABLE 1**

### **(a) Watershed Studies**

This category includes watershed and subwatershed studies. These studies provide the strategic framework for understanding water resources and ecosystem form, functions and linkages. These allow for assessment of the impacts of changes in watershed resources and land use. Watershed studies also identify activities and actions that are needed to minimize the adverse impacts of change. This program supports other plans and programs that promote healthy watersheds.

#### ***Specific Activities:***

- Carry out or partner with municipalities and other stakeholders on integrated subwatershed plans for streams and tributaries. Subwatershed Plans are technical reports which provide comprehensive background on how surface water, groundwater, terrestrial and aquatic ecosystems function in a subwatershed. The plans recommend how planned changes such as urbanization can take place in a sustainable manner. Subwatershed studies are ongoing or planned in the City of Kitchener, Region of Waterloo, City of Guelph and City of Brantford.
- Development of terms of reference for a Watershed Strategy required under the new Conservation Authorities Act.

### **(b) Water Resources Planning and Environment and Support**

This category includes the collection and analysis of environmental data and the development of management plans for protection and management of water resources and natural heritage systems. These programs assist with implementation of monitoring water and natural resources and assessment of changes in watershed health and priority management areas.

#### ***Specific Activities:***

- operate 8 continuous river water quality monitoring stations, 73 stream flow monitoring stations, 27 groundwater monitoring stations, and 37 water quality monitoring stations in conjunction with MOE, apply state-of-the-art water quality assimilation model to determine optimum sewage treatment options in the central Grand, and provide technical input to municipal water quality issues
- analyze and report on water quality conditions in the Grand River watershed
- maintain a water budget to support sustainable water use in the watershed, and maintain a drought response program
- analyze water use data for the watershed and provide recommendations for water conservation approaches

- provide advice to Provincial Ministries regarding water use permits to ensure that significant environmental concerns are identified so that potential impacts can be addressed.

### **(c ) Resource Management Division Support**

Provides support services to the Engineering and Resource Management Divisions including support for Flood Forecasting and Warning and Water Control Structures.

#### ***Specific Spending:***

- administrative services
- travel, communication, staff development and computer
- insurance

### **(d) Natural Heritage Management**

The natural heritage management program includes those activities associated with providing service and/or assistance to municipalities, private and public landowners and community groups on sound environmental practices that will enhance, restore or protect the aquatic and terrestrial ecosystems. The program includes watershed scale natural heritage assessments and implements restoration activities on GRCA land.

#### ***Specific Activities:***

- maintain and promote the ‘Grand River Fisheries Management Plan’.
- implement “best bets” for protection and enhancement of fisheries, work with outside agencies, non-government organizations and the public to improve fish habitat through stream rehabilitation projects including the implementation of the recommendations of the watershed studies.
- maintain and implement the Forest Management Plan for the Grand River watershed and develop and implement components of the watershed Emerald Ash Borer strategy
- carry out restoration and rehabilitation projects for aquatic and terrestrial ecosystems e.g. species at risk and ecological monitoring on GRCA lands, and prescribed burn activities and community events such as tree planting and stream restoration
- provide technical input and review services for applications that may affect the watershed ecosystems.

**TABLE 1**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Water Resources Planning & Environment**

<b>OPERATING</b>	<b>Actual 2020</b>	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Budget Change</b>
<b>Expenses:</b>				<b>incr/(decr)</b>
Salary and Benefits	1,225,680	1,519,000	1,684,000	165,000
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	240,903	268,300	268,300	0
Insurance	102,144	107,300	135,000	27,700
Other Operating Expenses	49,269	165,100	165,100	0
Amount set aside to Reserves	515,000	186,000	-	(186,000)
<b>TOTAL EXPENSE</b>	<b>2,132,996</b>	<b>2,245,700</b>	<b>2,252,400</b>	<b>6,700</b>
<b>Funding</b>				<b>(incr)/decr</b>
Municipal Special/Other	13,135	50,000	50,000	0
Prov & Federal Govt	-	37,500	37,500	0
Funds taken from Reserves	-	-	-	0
<b>TOTAL FUNDING</b>	<b>13,135</b>	<b>87,500</b>	<b>87,500</b>	<b>-</b>
<b>Net Funded by General Municipal Levy</b>	<b>2,119,861</b>	<b>2,158,200</b>	<b>2,164,900</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>6,700</b>

## **TABLE 2**

### **Flood Forecasting and Warning**

The flood warning system includes the direct costs associated with monitoring the streams, and rivers in order to effectively provide warnings and guidance to municipalities and watershed residents during flood emergencies.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life. It is estimated that the existing flood protection in the Grand River watershed saves an average of over \$5.0 million annually in property damage.

#### ***Specific Activities:***

- maintain a 'state of the art' computerized flood forecasting and warning system.
- operate a 24 hour, year-round, on-call duty officer system to respond to flooding matters.
- collect and manage data on rainfall, water quantity, reservoir conditions, water levels from 56 stream flow gauges, 24 rainfall gauges, and 12 snow courses.
- use Voice Alert system to continuously, monitor river conditions and detect warning levels, assist municipalities with emergency planning, and respond to thousands of inquiries each year.
- assist municipalities with municipal emergency planning and participate in municipal emergency planning exercises when requested.
- hold municipal flood coordinator meetings twice a year to confirm responsibilities of agencies involved in the flood warning system. Test the system. Update and publish a flood warning system guide containing up to date emergency contact information. Maintain update to date emergency contact information throughout the year.

**TABLE 2**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Flood Forecasting & Warning**

<b>OPERATING</b>	<b>Actual 2020</b>	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Budget change</b>
<b>Expenses:</b>				<b>incr/(decr)</b>
Salary and Benefits	360,568	484,800	499,000	14,200
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	250,650	236,000	236,000	-
Other Operating Expenses	47,494	108,000	108,000	-
Amount set aside to Reserves	95,000	-	-	-
<b>TOTAL EXPENSE</b>	<b>753,712</b>	<b>828,800</b>	<b>843,000</b>	<b>14,200</b>
<b>Funding</b>				<b>(incr)/decr</b>
MNR Grant	164,338	164,338	164,338	-
<b>TOTAL FUNDING</b>	<b>164,338</b>	<b>164,338</b>	<b>164,338</b>	<b>-</b>
<b>Net Funded by General Municipal Levy</b>	<b>589,374</b>	<b>664,462</b>	<b>678,662</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>14,200</b>

### **TABLE 3**

#### **Water Control Structures**

This category includes costs associated with the capital and maintenance of structures, the primary purpose of which is to provide protection to life and property. These structures include dams, dykes, berms and channels etc. Also included in this category are non-flood control dams and weirs, which maintain upstream water levels.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life. It is estimated that the existing flood protection in the Grand River watershed saves an average of over \$5.0 million annually in property damage.

#### ***Specific Activities:***

- operate and maintain 7 major multi-purpose reservoirs, which provide flood protection and flow augmentation, and 25 kilometres of dykes in 5 major dyke systems (Kitchener-Bridgeport, Cambridge-Galt, Brantford, Drayton and New Hamburg)
- ensure structural integrity of flood protection infrastructure through dam safety reviews, inspections and monitoring, reconstruction of deteriorating sections of floodwalls and refurbishing of major components of dams and dykes.
- carry out capital upgrades to the flood control structures in order to meet Provincial standards
- operate and maintain 22 non-flood control dams, which are primarily for aesthetic, recreational, municipal fire suppression water supply or municipal drinking water supply intake purposes
- develop and implement plans to decommission failing or obsolete dams
- ice management activities to prevent or respond to flooding resulting from ice jams
- develop and implement public safety plans for structures

**TABLE 3**  
GRAND RIVER CONSERVATION AUTHORITY  
**Water Control Structures**

<b>OPERATING</b>	<b>Actual 2020</b>	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Budget change</b>
<u><b>Expenses:</b></u>				<b>incr/(decr)</b>
Salary and Benefits	1,089,653	1,241,000	1,278,000	37,000
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	8,654	29,200	29,200	-
Property Taxes	169,112	170,700	170,700	-
Other Operating Expenses	323,236	344,800	344,800	-
Amount set aside to Reserves	159,000	-	-	-
<b>TOTAL EXPENSE</b>	<b>1,749,655</b>	<b>1,785,700</b>	<b>1,822,700</b>	<b>37,000</b>
<u><b>Funding</b></u>				<b>(incr)/decr</b>
MNR Grant	285,350	285,350	285,350	-
<b>TOTAL FUNDING</b>	<b>285,350</b>	<b>285,350</b>	<b>285,350</b>	<b>-</b>
<b>Net Funded by General Municipal Levy</b>	<b>1,464,305</b>	<b>1,500,350</b>	<b>1,537,350</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>37,000</b>

## **TABLE 4**

### **(a) PLANNING - Regulations**

This category includes costs and revenues associated with administering the *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation* made under the *Conservation Authorities Act*. This includes permit review, inspections, permit issuance, enforcement and follow-up, which may include defending appeals.

#### ***Specific Activities:***

- Process over 1,000 permits each year related to development, alteration or activities that may interfere with the following types of lands:
  - ravines, valleys, steep slopes
  - wetlands including swamps, marshes, bogs, and fens
  - any watercourse, river, creek, floodplain or valley land
  - the Lake Erie shoreline
- The regulation applies to the development activities listed below in the areas listed above:
  - the construction, reconstruction, erection or placing of a building or structure of any kind,
  - any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure or increasing the number of dwelling units in the building or structure
  - site grading
  - the temporary or permanent placing, dumping or removal of any material originating on the site or elsewhere.
- maintain policies and guidelines to assist in the protection of sensitive environmental lands (i.e. Policies for the Administration of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation)
- enforcement of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation and maintain compliance policies and procedures
- update and maintain flood line mapping; develop natural hazards mapping in digital format to be integrated into municipal planning documents and Geographic Information Systems

### **(b) PLANNING - Municipal Plan Input and Review**

This program includes costs and revenues associated with reviewing Official Plans, Secondary and Community Plans, Zoning Bylaws, Environmental Assessments, development applications and other proposals, in accordance with Conservation Authority and provincial or municipal agreements.

#### ***Specific Activities:***

- review municipal planning and master plan documents and recommend environmental policies and designations for floodplains, wetlands, natural heritage areas, fisheries habitat, hazard lands and shorelines, which support GRCA regulations and complement provincial policies and federal regulations
- provide advice to municipalities regarding environmental assessments, and other proposals such as aggregate and municipal drain applications to ensure that all environmental concerns are adequately identified and that any adverse impacts are minimized or mitigated
- provide information and technical advice to Municipal Councils and Committees and Land Division Committees regarding development applications to assist in making wise land use decisions regarding protection of people and property from natural hazard areas such as flood plains and erosion areas and protection and enhancement of wetlands, fish and wildlife habitat and natural heritage systems

**TABLE 4**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Resource Planning**

<b>OPERATING</b>	<b>Actual 2020</b>	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Budget change</b>
<b>Expenses:</b>				<b>incr/(decr)</b>
Salary and Benefits	1,666,157	1,805,000	2,074,000	269,000
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	183,640	222,500	222,500	-
Other Operating Expenses	134,734	54,700	54,700	-
Amount set aside to Reserves	-	35,000	-	(35,000)
-	<b>1,984,531</b>	<b>2,117,200</b>	<b>2,351,200</b>	<b>234,000</b>
<b>Funding</b>				<b>(incr)/decr</b>
Self Generated	976,626	894,000	1,044,000	(150,000)
<b>TOTAL FUNDING</b>	<b>976,626</b>	<b>894,000</b>	<b>1,044,000</b>	<b>(150,000)</b>
<b>Net Funded by General Municipal Levy</b>	<b>1,007,905</b>	<b>1,223,200</b>	<b>1,307,200</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>84,000</b>

## **TABLE 5**

### **Forestry & Property Taxes**

The forestry program includes those activities associated with providing service and/or assistance to private and public landowners and community groups on sound environmental practices that will enhance, restore or protect their properties.

This category includes direct delivery of remediation programs including tree planting/reforestation.

General Municipal Levy funds the property tax for GRCA owned natural areas/passive lands.

#### ***Specific Activities:***

- plant trees on private lands (cost recovery from landowner)
- operate Burford Tree Nursery to grow and supply native and threatened species
- carry out tree planting and other forest management programs on over 7,000 hectares of managed forests on GRCA owned lands
- hazard tree management to protect people and property

**TABLE 5**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Forestry & Conservation Land Taxes**

<b>OPERATING</b>	<b>Actual 2020</b>	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Budget change</b>
<b>Expenses:</b>				<b>incr/(decr)</b>
Salary and Benefits	383,527	515,500	531,000	15,500
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	46,884	54,300	54,300	0
Property Taxes	172,924	183,200	183,200	0
Other Operating Expenses	255,321	612,000	612,000	0
<b>TOTAL EXPENSE</b>	<b>858,656</b>	<b>1,365,000</b>	<b>1,380,500</b>	<b>15,500</b>
<b>Funding</b>				<b>(incr)/decr</b>
Donations	10,609	27,000	27,000	-
Self Generated	186,295	550,000	550,000	-
<b>TOTAL FUNDING</b>	<b>196,904</b>	<b>577,000</b>	<b>577,000</b>	<b>0</b>
<b>Net Funded by General Municipal Levy</b>	<b>661,752</b>	<b>788,000</b>	<b>803,500</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>15,500</b>

## **TABLE 6**

### **Conservation Services**

The Conservation Services program includes those activities associated with providing service and/or assistance to private and public landowners and community groups implementing projects to conserve and enhance natural resources on their properties.

This category includes the Rural Water Quality program and Forestry extension services.

#### ***Specific Activities:***

- Co-ordinate the Rural Water Quality Program. This involves landowner contact, community outreach and delivery of a grant program to encourage adoption of agricultural management practices and projects to improve and protect water quality. Funding for this important initiative comes from watershed municipalities and other government grants.
- Carry out tree planting, and naturalization projects with private landowners
- Co-ordinate community events e.g. children's water festivals and agricultural and rural landowner workshops to promote landowner environmental stewardship action
- Co-ordinate GRCA Volunteer Program to enable public participation in GRCA environmental activities

**TABLE 6**  
GRAND RIVER CONSERVATION AUTHORITY  
**Conservation Services**

<b>OPERATING</b>	<b>Actual 2020</b>	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Budget change</b>
<b>Expenses:</b>				<b>incr/(decr)</b>
Salary and Benefits	603,645	527,000	478,000	(49,000)
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	79,225	86,200	86,200	-
Other Operating Expenses	2,467	22,000	22,000	-
Amount set aside to Reserves	-	67,000	-	(67,000)
<b>TOTAL EXPENSE</b>	<b>685,337</b>	<b>702,200</b>	<b>586,200</b>	<b>(116,000)</b>
<b>Funding</b>				<b>(incr)/decr</b>
Prov & Federal Govt	-	30,000	30,000	-
Donations/Other	6,478	-	-	-
Funds taken from Reserves	552	1,000	1,000	-
<b>TOTAL FUNDING</b>	<b>7,030</b>	<b>31,000</b>	<b>31,000</b>	<b>-</b>
<b>Net Funded by General Municipal Levy</b>	<b>678,307</b>	<b>671,200</b>	<b>555,200</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>(116,000)</b>

## **TABLE 7**

### **Strategic Communications**

The communications department provides a wide range of services and support for the GRCA, the Grand River Conservation Foundation, and the Lake Erie Region Source Protection Program. This category includes watershed-wide communication and promotion of conservation issues to watershed residents, municipalities and other agencies.

#### ***Communications - Specific Activities:***

- Media relations
- Public relations and awareness building
- Online communications
- Issues management and crisis communications
- Community engagement and public consultation
- Corporate brand management

**TABLE 7**  
GRAND RIVER CONSERVATION AUTHORITY  
**Strategic Communications**

<b>OPERATING</b>	<b>Actual 2020</b>	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Budget change</b>
<b>Expenses:</b>				<b>incr/(decr)</b>
Salary and Benefits	498,265	439,000	492,000	53,000
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	59,534	62,000	62,000	-
Other Operating Expenses	7,211	23,500	23,500	-
Amount set aside to Reserves	-	55,000	-	(55,000)
<b>TOTAL EXPENSE</b>	<b>565,010</b>	<b>579,500</b>	<b>577,500</b>	<b>(2,000)</b>
<b>Funding</b>				
Net Funded by General Municipal Levy	565,010	579,500	577,500	
<b>Net incr/(decr) to Municipal Levy</b>				<b>(2,000)</b>

## **TABLE 8**

### **Environmental Education**

This category includes costs and revenues associated with outdoor education facilities, which provide education and information about conservation, the environment and the Conservation Authority's programs to 50,000 students in 6 school boards and 16,000 members of the general public annually. The majority of funding for this program comes from school boards, the Grand River Conservation Foundation and public program fees.

#### ***Specific Activities:***

- operate 6 outdoor education centres under contract with watershed school boards, providing hands-on, curriculum-based, outdoor education (App's Mills near Brantford, Taquanyah near Cayuga, Guelph Lake, Laurel Creek in Waterloo, Shade's Mills in Cambridge and Rockwood)
- offer curriculum support materials and workshops to watershed school boards
- offer conservation day camps to watershed children and interpretive community programs to the public (user fees apply)

**TABLE 8**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Environmental Education**

<b>OPERATING</b>	<b>Actual 2020</b>	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Budget change</b>
<b>Expenses:</b>				<b>incr/(decr)</b>
Salary and Benefits	357,754	610,000	553,000	(57,000)
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	80,272	57,000	57,000	0
Insurance	15,623	16,000	17,000	1,000
Property Taxes	12,007	14,000	14,000	0
Other Operating Expenses	136,668	143,600	143,600	0
<b>TOTAL EXPENSE</b>	<b>602,324</b>	<b>840,600</b>	<b>784,600</b>	<b>(56,000)</b>
<b>Funding</b>				<b>(incr)/decr</b>
Provincial & Federal Grants	0	0	0	0
Donations	9,675	0	0	-
Self Generated	234,044	500,000	500,000	0
<b>TOTAL FUNDING</b>	<b>243,719</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>
<b>Net Funded by General Municipal Levy</b>	<b>358,605</b>	<b>340,600</b>	<b>284,600</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>(56,000)</b>

## **TABLE 9**

### **CORPORATE SERVICES**

This category includes the costs for goods and services, as listed below, that are provided corporately. A small portion of these costs is recovered from provincial grants, namely from source protection program funding and from the MNR operating grant.

#### **Specific Activities:**

This category includes the following departments:

- Office of the Chief Administrative Officer and the Assistant Chief Administrative Officer/Secretary-Treasurer
- Finance
- Human Resources
- Payroll
- Health & Safety
- Office Services

In addition, this category includes expenses relating to:

- The General Membership
- Head Office Building
- Office Supplies, Postage, Bank fees
- Head Office Communication systems
- Insurance
- Audit fees
- Consulting, Legal, Labour Relations fees
- Health and Safety Equipment, Inspections, Training
- Conservation Ontario fees
- Corporate Professional Development
- General expenses

**TABLE 9**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Corporate Services**

40,000

**Budget 2022**

Deficit to be funded  
with Municipal Levy

**Expenses:**

Salary and Benefits	2,051,000
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	359,000
Insurance	93,000
Other Operating Expenses	941,388
Amount set aside to Reserves	-
<b>TOTAL EXPENSE</b>	<b>3,444,388</b>

**Funding**

Recoverable Corporate Services Expenses	70,000
Funds taken from Reserves	15,000
<b>TOTAL FUNDING</b>	<b>85,000</b>

Net Result before surplus adjustments	3,359,388
Deficit from Other Programs offset by 2020 Surplus Carryforward	(411,700)
2020 Surplus Carried Forward to 2021 used to reduce Levy	100,000
<b>Net Funded by General Municipal Levy</b>	<b>3,359,388</b>

(411,700)  
100,000  
**(311,700)**

**Budget 2021**

Surplus available to  
offset Municipal  
Levy Increase

**Expenses:**

Salary and Benefits	2,011,000
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	379,000
Insurance	70,000
Other Operating Expenses	1,237,629
<b>TOTAL EXPENSE</b>	<b>3,697,629</b>

**Funding**

Recoverable Corporate Services Expenses	70,000
Funds taken from Reserves	15,000
<b>TOTAL FUNDING</b>	<b>85,000</b>

Net Result before surplus adjustments	3,612,629
Deficit from Other Programs offset by 2020 Surplus Carryforward	(53,100)
2020 Surplus Carried Forward to 2021 used to reduce Levy	316,241
<b>Net Funded by General Municipal Levy</b>	<b>3,612,629</b>

(53,100)  
316,241  
**263,141**

**ACTUAL 2020**

Surplus available to  
offset Municipal  
Levy

**Expenses:**

Salary and Benefits	2,335,913
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	239,501
Insurance	66,784
Other Operating Expenses	906,035
Amount set aside to Reserves	242,000
<b>TOTAL EXPENSE</b>	<b>3,790,233</b>

**Funding**

Federal Grant	25,000
Donations/Other	(34)
Recoverable Corporate Services Expenses	57,186
<b>TOTAL FUNDING</b>	<b>82,152</b>

Net Result before surplus/(deficit) adjustments	3,708,081
2020 Surplus from Other Programs used to reduce Levy	147,186
2019 Surplus Carried Forward to 2020 used to reduce Levy	377,287
<b>Net Funded by General Municipal Levy</b>	<b>3,708,081</b>

147,186  
377,287  
**524,473**

## **TABLE 10 (a)**

### **Conservation Lands, Rental Properties, Forestry & Misc**

The Conservation Land Management Program includes all expenses and revenues associated with acquisition and management of land owned/managed by the Authority. This includes protection of provincially significant conservation lands, woodlot management, rental/lease agreements and other revenues generated from managing lands and facilities. These expenses do not include those associated with the “active” Conservation Areas and outdoor education programs on GRCA lands.

#### ***Specific Activities:***

- acquire and manage significant wetlands and floodplain lands, e.g. the Luther Marsh Wildlife Management Area, the Keldon Source Area, the Bannister-Wrigley Complex, and the Dunnville Marsh
- operate “passive” conservation areas in order to conserve forests and wildlife habitat (Puslinch Tract in Puslinch, Snyder’s Flats in Bloomingdale, etc.). Some are managed by municipalities or private organizations (Chicopee Ski Club in Kitchener, Scott Park in New Hamburg, etc.)
- develop and maintain extensive trail network on former rail lines owned by GRCA and municipalities (much of this is part of the Trans-Canada Trail network). The Grand River Conservation Foundation is one source of funding for the trails.
- rent 733 cottage lots at Belwood Lake and Conestogo Lake; hold leases on over 1200 hectares of agricultural land and 8 residential units, and over 50 other agreements for use of GRCA lands. Income from these rentals aids in the financing of other GRCA programs
- permit hunting at various locations including Luther Marsh Wildlife Management Area and Conestogo Lake
- carry out forestry disease control, woodlot thinning and selective harvesting on GRCA lands in accordance with the Forest Management Plan while generating income from sale of timber. Income generated helps pay for future forest management activities
- where appropriate, dispose of lands that have been declared surplus and continue to identify and plan for disposition of other surplus lands. Proceeds from future dispositions will be used for acquisition of “Environmentally Significant Conservation Lands” and for other core programs
- payment of non-insured losses and deductibles for vandalism, loss or theft; miscellaneous amounts recovered from insurance settlements

- investment income arising from reserves and funds received in advance of program expenses

## **TABLE 10 (b)**

### **HYDRO PRODUCTION**

This program generates revenue from ‘hydro production’.

#### ***Specific Activities:***

- generate hydro from turbines in 4 dams, Shand, Conestogo, Guelph and Drimmie; the income is used to fund GRCA programs and repay reserves accordingly for the cost of building/repairing turbines.

## **TABLE 10 (c)**

### **CONSERVATION AREAS**

These programs include costs and revenues associated with delivering recreational programs on GRCA lands and include the costs and revenues associated with day-use, camping, concessions and other activities at GRCA active Conservation Areas.

#### ***Specific Activities:***

- operate 11 “active” Conservation Areas (8 camping and 3 exclusively day-use) that are enjoyed by over 1.7 million visitors annually. These visitors also help generate significant spin-off revenues for the local economies
- offer camping, hiking, fishing, swimming, boating, picnicking, skiing and related facilities
- provide 2,200 campsites – second only to the provincial park system as a provider of camping accommodation in Ontario
- employ seasonally over 230 students within the conservation areas

**TABLE 10**  
GRAND RIVER CONSERVATION AUTHORITY  
**OTHER PROGRAMS - OPERATING - SUMMARY of Results**

	Conservation Lands	Property Rentals	MISC	(a) Cons Lands, Rental, Misc	(b) Hydro Production	(c ) Conservation Areas	TOTAL Other Programs
<b>Budget 2022 - OPERATING</b>							
<b>Expenses:</b>							
Salary and Benefits	1,384,500	703,400	-	2,087,900	68,000	4,476,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	152,600	74,500	-	227,100	-	195,000	
Insurance	209,000	28,000	-	237,000	-	-	
Property Taxes	-	88,000	-	88,000	-	65,000	
Other Operating Expenses (consulting etc)	576,000	701,700	30,000	1,307,700	25,500	2,864,000	
Amount set aside to Reserves	-	-	-	-	116,500	-	
<b>TOTAL EXPENSE</b>	<b>2,322,100</b>	<b>1,595,600</b>	<b>30,000</b>	<b>3,947,700</b>	<b>210,000</b>	<b>7,600,000</b>	<b>11,757,700</b>
<b>Funding</b>							
Self Generated	86,000	2,921,000	108,000	3,115,000	530,000	7,600,000	
Funds taken from Reserves	1,000	100,000	-	101,000	-	-	
<b>TOTAL FUNDING</b>	<b>87,000</b>	<b>3,021,000</b>	<b>108,000</b>	<b>3,216,000</b>	<b>530,000</b>	<b>7,600,000</b>	<b>11,346,000</b>
<b>NET Surplus/(Deficit) for programs not funded by general levy</b>	<b>(2,235,100)</b>	<b>1,425,400</b>	<b>78,000</b>	<b>(731,700)</b>	<b>320,000</b>	<b>-</b>	<b>(411,700)</b>
<b>Budget 2021 - OPERATING</b>							
<b>Expenses:</b>							
Salary and Benefits	1,163,000	590,000	-	1,753,000	66,500	4,200,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	152,600	74,500	-	227,100	-	195,000	
Insurance	157,300	24,000	-	181,300	-	-	
Property Taxes	-	88,000	-	88,000	-	65,000	
Other Operating Expenses (consulting etc)	576,000	701,700	70,000	1,347,700	25,500	2,740,000	
Amount set aside to Reserves	7,000	-	-	7,000	120,000	-	
<b>TOTAL EXPENSE</b>	<b>2,055,900</b>	<b>1,478,200</b>	<b>70,000</b>	<b>3,604,100</b>	<b>212,000</b>	<b>7,200,000</b>	<b>11,016,100</b>
<b>Funding</b>							
Self Generated	86,000	2,898,000	148,000	3,132,000	530,000	7,200,000	
Funds taken from Reserves	1,000	100,000	-	101,000	-	-	
<b>TOTAL FUNDING</b>	<b>87,000</b>	<b>2,998,000</b>	<b>148,000</b>	<b>3,233,000</b>	<b>530,000</b>	<b>7,200,000</b>	<b>10,963,000</b>
<b>NET Surplus/(Deficit) for programs not funded by general levy</b>	<b>(1,968,900)</b>	<b>1,519,800</b>	<b>78,000</b>	<b>(371,100)</b>	<b>318,000</b>	<b>-</b>	<b>(53,100)</b>
<b>Actual 2020 - OPERATING</b>							
<b>Expenses:</b>							
Salary and Benefits	1,128,138	473,235	-	1,601,373	60,790	2,920,276	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	117,149	65,204	-	182,353	-	192,530	
Insurance	151,506	19,956	-	171,462	-	-	
Property Taxes	-	122,933	-	122,933	-	59,463	
Other Expenses	417,420	537,374	30,321	985,115	53,639	2,400,949	
Amount set aside to Reserves	3,554,766	275,000	-	3,829,766	585,267	295,000	
<b>TOTAL EXPENSE</b>	<b>5,368,979</b>	<b>1,493,702</b>	<b>30,321</b>	<b>6,893,002</b>	<b>699,696</b>	<b>5,868,218</b>	<b>13,460,916</b>
<b>Funding</b>							
Provincial/Federal	-	-	-	-	220,267	49,074	
Donations	835	-	-	835	-	8,188	
Self Generated	3,533,308	3,041,678	82,224	6,657,210	799,841	5,811,822	
Funds taken from Reserves	-	60,865	-	60,865	-	-	
<b>TOTAL FUNDING</b>	<b>3,534,143</b>	<b>3,102,543</b>	<b>82,224</b>	<b>6,718,910</b>	<b>1,020,108</b>	<b>5,869,084</b>	<b>13,608,102</b>
<b>NET Surplus/(Deficit) for programs not funded by general levy</b>	<b>(1,834,836)</b>	<b>1,608,841</b>	<b>51,903</b>	<b>(174,092)</b>	<b>320,412</b>	<b>866</b>	<b>147,186</b>

## OTHER INFORMATION

### **1. INFORMATION SYSTEMS & TECHNOLOGY - COMPUTER CHARGES**

The work of the IS&T Group includes wages, capital purchases and ongoing maintenance and operations is funded through the Information Systems and Technology Reserve. The IS&T Reserve is sustained through a charge back framework. A “Computer Charge” is allocated to the individual programs based on the number of users and the nature of system usage or degree of reliance on IS&T activities and services.

The *Information Systems and Technology* (IS&T) group leads GRCA’s information management activities; develops and acquires business solutions; and oversees investment in information and communications technology as detailed below:

#### *Specific Activities:*

- Develop and implement GRCA's long-term information management, information technology and communications plans.
- Assess business needs and develop tools to address requirements, constraints and opportunities. Acquire and implement business and scientific applications for use at GRCA. Manage information technology and business solutions implementation projects on behalf of GRCA, GRCF and the Lake Erie Source Protection Region.
- Develop, and implement GRCA’s Geographic Information Systems (GIS) technology and spatial data infrastructure. Manage GRCA’s water-related data. Create and maintain standards for the development, use and sharing of corporate data. Develop policies and implement tools to secure GRCA’s data and IT and communications infrastructure.
- Acquire, manage and support GRCA’s server, storage, network and personal computer infrastructure to support geographic information systems (GIS); flood forecasting and warning, including real-time data collection; database and applications development; website hosting; electronic mail; internet access; personal computing applications; and administration systems, including finance, property and human resources.
- Develop and operate a wide area network connecting 14 sites and campus style wireless point-to-multipoint networks at Head Office, Conservation Areas, Nature Centres and Flood Control Structures. Develop and operate an integrated Voice over IP Telephone network covering nine sites and 220 handsets. Support and manage mobile phones, smart phones and pagers. Develop, implement and maintain GRCA’s IS&T disaster recovery plan.
- Operate on-line campsite reservation and day-use systems with computers in 10 Conservation Areas. Provide computers and phone systems for use at outdoor education centres.
- Build and maintain working relationships with all other departments within GRCA. Develop and maintain partnerships and business relationships with all levels of government, Conservation Ontario, private industry and watershed communities with respect to information technology, information management, business solutions and data sharing.

## **2. VEHICLE, EQUIPMENT – MOTOR POOL CHARGES**

Motor Pool charges are allocated to the individual sections based on usage of motor pool equipment. Effectively, motor pool charges are included with administrative costs or other operating expenses, as applicable, on Tables 1 to 10.

### ***Specific Activities:***

- Maintain a fleet of vehicles and equipment to support all GRCA programs.
- Purchases of new vehicles and/or equipment.
- Disposal of used equipment.
- Lease certain equipment.

# **SECTION B**

## **BASE PROGRAMS – CAPITAL**

## SECTION B – CAPITAL BUDGET

Capital maintenance spending in 2020 includes spending in the following program areas:

- Water Resources Planning
- Flood Forecasting and Warning
- Water Control Structures
- Conservation Areas
- Corporate Services

Water Resources Planning expenditures will be for water quality monitoring equipment. Flood forecasting and warning expenditures will be for software systems and gauge equipment.

Water Control Structures major maintenance expenditures on dams and dikes.

- Brantford dyke, ice mitigation alternative EA selection of preferred alternatives. Vegetation management and design of erosion control measures.
- Bridgeport dyke, capacity, seepage and stability improvements design. Environmental assessment to select preferred capacity improvement alternative.
- Cambridge dyke, repair and resealing of floodwall construction joints.
- Caledonia dyke, design and implementation of bank erosion protection.
- Drayton dyke, development of background information for a future EA and potential federal infrastructure funding application.
- Shand Dam, design of temporary stopslogs to facilitate isolation of gates for maintenance. Implementation of gate monitoring.
- Conestogo Dam, road deck rehabilitation design, concrete repair design and gate roller rehab and maintenance on two gates.
- Guelph Dam, removal and inspection of two gates.
- Laurel Creek Dam, rehab and maintenance of gate operators.
- Luther Dam, replacement of stop logs.
- Shades Mills Dam, emergency preparedness mapping.
- Caledonia Dam, implementation of enhanced public safety measures.
- Wellesley Dam, embankment, gate and spillway detailed design of maintenance work, submissions and Lakes and Rivers approvals.
- New Dundee Dam, deck inspection and design of rehab, embankment erosion protection implementation.
- Terms of reference for Ice Management and Asset Management strategies required under the new Conservation Authorities Act.

Conservation Area capital spending includes expenditures as part of the regular maintenance program as well as spending on major repairs and new construction. In 2022, major capital projects within the Conservation Areas will include:

- New workshop at the Brant CA
- Water service upgrades at Shade's Mill CA
- Harris Mill masonry repairs a Rockwood CA

Corporate Services capital spending represents the portion of overall Information Services and Motor Pool expenses that are funded by the Information Technology (IT) and Motor Pool (MP) reserve. See "Other Information" above for spending descriptions for IT and MP.

## SECTION B - Capital Budget

GRAND RIVER CONSERVATION AUTHORITY

### Budget 2022

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	BUDGET TOTAL
<b>Expenses:</b>							
WQ Monitoring Equipment & Instruments	110,000						110,000
Flood Forecasting Warning Hardware and Gauges		190,000					190,000
Flood Control Structures-Major Maintenance			1,500,000				1,500,000
Conservation Areas Capital Projects					1,500,000		1,500,000
Net IT/MP Capital Spending not allocated to Departments						602,000	602,000
<b>TOTAL EXPENSE</b>	<b>110,000</b>	<b>190,000</b>	<b>1,500,000</b>	<b>-</b>	<b>1,500,000</b>	<b>602,000</b>	<b>3,902,000</b>
<b>Funding</b>							
Prov & Federal Govt			700,000				700,000
Self Generated					900,000		900,000
Funding from Reserves	75,000	25,000	50,000		600,000	602,000	1,352,000
<b>TOTAL FUNDING</b>	<b>75,000</b>	<b>25,000</b>	<b>750,000</b>	<b>-</b>	<b>1,500,000</b>	<b>602,000</b>	<b>2,952,000</b>
<b>Net Funded by General CAPITAL Levy</b>	<b>35,000</b>	<b>165,000</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>950,000</b>

### Budget 2021

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	BUDGET TOTAL
<b>Expenses:</b>							
WQ Monitoring Equipment & Instruments	110,000						110,000
Flood Forecasting Warning Hardware and Gauges		190,000					190,000
Flood Control Structures-Major Maintenance			1,500,000				1,500,000
Conservation Areas Capital Projects					1,500,000		1,500,000
Net IT/MP Capital Spending not allocated to Departments						457,000	457,000
<b>TOTAL EXPENSE</b>	<b>110,000</b>	<b>190,000</b>	<b>1,500,000</b>	<b>-</b>	<b>1,500,000</b>	<b>457,000</b>	<b>3,757,000</b>
<b>Funding</b>							
Prov & Federal Govt			700,000				700,000
Self Generated							-
Funding from Reserves	75,000	25,000	50,000		1,500,000	457,000	2,107,000
<b>TOTAL FUNDING</b>	<b>75,000</b>	<b>25,000</b>	<b>750,000</b>	<b>-</b>	<b>1,500,000</b>	<b>457,000</b>	<b>2,807,000</b>
<b>Net Funded by General CAPITAL Levy</b>	<b>35,000</b>	<b>165,000</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>950,000</b>

### ACTUAL 2020 - CAPITAL

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	ACTUAL TOTAL
<b>Expenses:</b>							
WQ Monitoring Equipment & Instruments	5,932						5,932
Flood Forecasting Warning Hardware and Gauges		298,606					298,606
Flood Control Structures-Major Maintenance			1,365,239				1,365,239
Conservation Areas Capital Projects					795,020		795,020
Funding to Reserves	30,000	45,000					75,000
Net IT/MP Expenses in excess of chargebacks						(89,665)	(89,665)
<b>TOTAL EXPENSE</b>	<b>35,932</b>	<b>343,606</b>	<b>1,365,239</b>	<b>-</b>	<b>795,020</b>	<b>(89,665)</b>	<b>2,450,132</b>
<b>Funding</b>							
Prov & Federal Govt			585,745				585,745
Self Generated					658,020		658,020
Funding from Reserves		147,000	30,000	-	137,000	(89,665)	224,335
<b>TOTAL FUNDING</b>	<b>-</b>	<b>147,000</b>	<b>615,745</b>	<b>-</b>	<b>795,020</b>	<b>(89,665)</b>	<b>1,468,100</b>
<b>Net Funded by General CAPITAL Levy</b>	<b>35,932</b>	<b>196,606</b>	<b>749,494</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>982,032</b>

**SECTION C**

**SPECIAL PROJECTS**

## SECTION C – SPECIAL PROJECTS

This category of activity represents projects that the GRCA undertakes where special one time and/or multi-year funding is applicable. The duration of these projects is typically one year although in some instances projects may extend over a number years, such as the Source Protection Planning Program. External funding is received to undertake these projects.

The main project in this category is the provincial Source Protection Planning Program under the *Clean Water Act, 2006*. Plan development work commenced in 2004, with plan implementation starting in 2015. Work includes research and studies related to the development and updates of a Drinking Water Source Protection Plan for each of the four watersheds in the Lake Erie Source Protection Region. The focus in 2022 continues on completing updates to the Grand River Source Protection Plan, including development of water quantity policies, updating water quality vulnerability assessments, and the development of the annual progress report for the Grand River Source Protection Plan.

Other special projects in the area of watershed stewardship include the “Rural Water Quality Program” grants, floodplain mapping projects, Upper Blair subwatershed study, waste water optimization project, trail development, and numerous ecological restoration projects on both GRCA lands and private lands in the watershed.

## SECTION C - Special Projects Budget

GRAND RIVER CONSERVATION AUTHORITY

### Budget 2022

EXPENDITURES	ACTUAL 2020	BUDGET 2021	BUDGET 2022
Subwatershed Plans - City of Kitchener	58,808	80,000	80,000
Dunnville Fishway Study	7,052	-	-
Waste Water Optimization Program	175,998	140,000	130,000
Floodplain Mapping	214,001	360,000	-
RWQP - Capital Grants	623,109	800,000	800,000
Brant/Brantford Children's Water Festival	5,583	-	-
Haldimand Children's Water Festival	5,254	-	-
Species at Risk	12,107	40,000	40,000
Ecological Restoration	25,635	100,000	100,000
AGGP-UofG Research Buffers	7,727	30,000	-
Great Lakes Agricultural Stewardship Initiative	9,381	-	-
Precision Agriculture-OMFRA	-	90,000	70,000
Great Lakes Protection Initiative	-	100,000	100,000
Trails Capital Maintenance	55,944	258,000	240,000
Emerald Ash Borer	298,063	400,000	-
Lands Mgmt - Land Purchases/Land Sale Expenses	59,047	-	-
Guelph Lake Nature Centre	54,753	-	-
<b>Total SPECIAL Projects 'Other'</b>	<b>1,612,462</b>	<b>2,398,000</b>	<b>1,560,000</b>
<b>Source Protection Program</b>	<b>681,421</b>	<b>640,000</b>	<b>640,000</b>
<b>Total SPECIAL Projects Expenditures</b>	<b>2,293,883</b>	<b>3,038,000</b>	<b>2,200,000</b>
<b>SOURCES OF FUNDING</b>			
Provincial Grants for Source Protection Program	681,421	640,000	640,000
OTHER GOVT FUNDING	1,034,395	1,595,000	1,220,000
SELF-GENERATED	75,352	358,000	340,000
FUNDING FROM/(TO) RESERVES	502,715	445,000	-
<b>Total SPECIAL Funding</b>	<b>2,293,883</b>	<b>3,038,000</b>	<b>2,200,000</b>



January 25, 2022

David Milliner  
CAO  
Township of Southgate  
dmilliner@southgate.ca

Dear Mr. Milliner:

Strengthening the agriculture and agri-food sector is critical to Canada's economic growth. In partnership, the Governments of Canada and Ontario are working to deliver the greatest benefits for farmers, food processors and Canadian families.

As part of these ongoing efforts, we would like to share with you that today we are boosting the per claim administration payment amount provided to municipalities through the Ontario Wildlife Damage Compensation Program (OWDCP).

We understand the important role OWDCP plays in supporting farmers by providing compensation when their livestock and/or poultry has been injured or killed by wildlife, and to beekeepers whose beehives, bee colonies and related equipment are damaged by wildlife.

Municipalities are valued partners in delivering the OWDCP, and we appreciate your commitment to administering this program. In recognition of the crucial role municipalities play, the payment amount provided to municipalities will increase to \$50 per application, from the previous \$30, for any application with an injury/kill date of February 1, 2022 onwards. This increase recognizes that municipalities' incremental costs of program delivery have increased because of changes made over the past few years to strengthen the program.

To ensure a smooth transition date, February 1, 2022, municipalities will be able to begin accessing the increased payment amount through OWDCP. This coming into force date will also ensure a smooth transition, as well as minimize any potential errors in payments or financial reporting.

This timely investment will help to sustain one of the business risk management supports that our livestock farmers count on to do the invaluable work that they do in supplying safe, high-quality food for the people of the province.

.../2

This initiative builds on other supports extended to the province's agricultural sector to protect its progress as we move forward during the COVID-19 pandemic.

We would like to recognize Mayor Kevin Holland, of the Township of Conmee, who has advocated for these improvements during meetings of the Association of Municipalities of Ontario (AMO).

Updated program guidelines are available at [www.ontario.ca/predation](http://www.ontario.ca/predation). Should you have any questions, please contact [wildlife.damage@ontario.ca](mailto:wildlife.damage@ontario.ca).

Sincerely,



Marie-Claude Bibeau  
Federal Minister of Agriculture  
and Agri-Food



Lisa M. Thompson  
Ontario Minister of Agriculture,  
Food and Rural Affairs

Our government is committed to ensuring that conservation authorities are focused on helping protect people and property from natural hazards, the conservation and management of conservation authority-owned lands, and their roles in drinking water source protection.

To implement recent changes made to the *Conservation Authorities Act* (CAA), three new regulations were filed on October 1, 2021 as part of the first phase of regulations. These regulations set out details of the new framework for programs and services that support the core mandate of conservation authorities and consolidated the ‘conservation area’ regulations.

Building on that progress and to support a smooth transition by conservation authorities to the new funding framework by January 1, 2024, the second phase of regulatory and policy proposals have been posted for consultation on the Environmental Registry of Ontario ([notice number 019-4610](#)). The government is making these proposals to improve overall governance, oversight, transparency, and accountability of conservation authority operations, and the proposals include municipal levy provisions, proposed budget process, and classes of programs and services for which conservation authorities can charge a fee.

The government is proposing regulations and a policy that would include:

- Details, through a Lieutenant Governor in Council regulation, governing the apportionment by conservation authorities of their capital costs and operating expenses to be paid by their participating municipalities through municipal levies, as well as related conservation authority budgetary matters, including requirements that conservation authorities distribute their draft and final budgets to relevant municipalities and make them publicly available – i.e. ‘Municipal Levies regulation’;
- Details, through a Minister’s regulation, governing the methods available for CAs to determine costs specified municipalities may need to contribute for the authority’s mandatory programs and services under the *Clean Water Act, 2006*, and the *Lake Simcoe Protection Act, 2008* – i.e. ‘Determining Amounts Owed by Specified Municipalities regulation’;
- Classes of programs and services, through a Minister’s published list, in respect of which a conservation authority may charge a user fee – i.e. ‘Fee Classes Policy’, and

- Requirements to increase transparency of authority operations.

The ministry will be hosting a webinar focused for municipalities and municipal associations, as well as general webinars, to provide an overview of the proposals and answer any technical questions you may have about the proposals. Please distribute this email to relevant municipal staff. These webinars will take place on the dates and times listed below:

- Municipalities Focused Webinar: February 8, 2022, 2:00 p.m. – 3:30 p.m.
- Webinar Session 1: February 4, 2022, 10:00 a.m. – 11:30 a.m.
- Webinar Session 2: February 10, 2022, 10:30 a.m. – 12:00 p.m.

If you wish to attend a webinar, please register by emailing [ca.office@ontario.ca](mailto:ca.office@ontario.ca) with the subject line “CAA Phase 2 Webinars” and indicate your preferred session date. You will receive a reply to your email with information on how to join.

Thank you in advance for your input. You can reach the Conservation Authorities Office at [ca.office@ontario.ca](mailto:ca.office@ontario.ca) if you have any questions.

Sincerely,

Kirsten Corrigan  
Director, Conservation and Source Protection Branch



# The Corporation of the Town of Bruce Mines

PO Box 220  
9126 Hwy. 17 East  
Bruce Mines ON P0R 1C0

MAYOR: LORY PATTEN  
CLERK: DONNA BRUNKE

Phone: (705)785-3493  
Fax: (705)785-3170  
Email: [brucemines@bellnet.ca](mailto:brucemines@bellnet.ca)  
[www.brucemines.ca](http://www.brucemines.ca)

RECEIVED JAN 14 2021

January 11, 2022

Township of Southgate  
Administration Office  
185667 Grey County Road 9, RR 1  
Dundalk ON N0C 1B0

Attention: Lindsey Green, Clerk

Dear Ms. Green:

**RE: Annual Emergency Exercise Requirement**

Please be advised that at the regular meeting of council, held January 10, 2022, the following resolution was passed:

**RESOLUTION NUMBER: 2022-08**

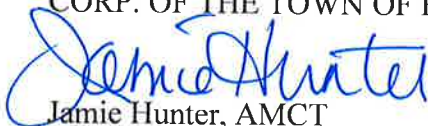
**MOVED BY: COUNCILLOR M. MORIN**

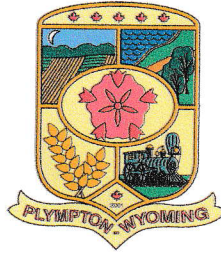
**SECONDED BY: COUNCILLOR J. ORTO**

**BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES SUPPORTS THE TOWNSHIP OF SOUTHGATE IN THEIR REQUEST THAT THE PROVINCE OF ONTARIO AMEND *ONTARIO REGULATION 380/04* UNDER THE *EMERGENCY MANAGEMENT AND CIVIL PROTECTION ACT* TO PROVIDE AN EXEMPTION TO THE ANNUAL EXERCISE REQUIREMENT FOR MUNICIPALITIES THAT HAVE ACTIVATED THEIR EMERGENCY CONTROL GROUP AND/OR EMERGENCY RESPONSE PLAN IN AN ACTUAL EMERGENCY THAT YEAR IN RECOGNITION OF THE SIGNIFICANT RESOURCES USED TO RESPOND TO THE EMERGENCY AND THE EFFECTIVENESS OF SUCH RESPONSE IN EVALUATING THE MUNICIPALITY'S EMERGENCY RESPONSE PLAN AND PROCEDURES.**

**CARRIED.**

Sincerely,  
CORP. OF THE TOWN OF BRUCE MINES

  
Jamie Hunter, AMCT  
EXECUTIVE ASSISTANT



Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A1A1 (Sent via email)

January 14, 2022

**Re: Fire Safety Measures – Request to Review the Ontario Fire Code Retrofit Section 9.5**

Please be advised that on January 12<sup>th</sup> 2022 the Town of Plympton-Wyoming Council passed the following motion to support the City of Kitchener's resolution (attached) regarding fire safety measures and a request to review the Ontario Fire Code Retrofit Section 9.5.

**Motion 19**

*Moved by Mike Vasey*

*Seconded by Gary Atkinson*

*That Council supports item 't' of correspondence from the City of Kitchener regarding fire safety measures, and directs staff to prepare a letter of support.*

**Motion Carried.**

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [ekwarciak@plympton-wyoming.ca](mailto:ekwarciak@plympton-wyoming.ca).

Sincerely,

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

Cc: (all sent via e-mail)  
Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Monika Turner, Association of Municipalities of Ontario  
All Ontario Municipalities

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**The Corporation of the Town of Plympton-Wyoming**

P.O. Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: 1-877-313-3939



CHRISTINE TARLING  
Director of Legislated Services & City Clerk  
Corporate Services Department  
Kitchener City Hall, 2<sup>nd</sup> Floor  
200 King Street West, P.O. Box 1118  
Kitchener, ON N2G 4G7  
Phone: 519.741.2200 x 7809 Fax: 519.741.2705  
[christine.tarling@kitchener.ca](mailto:christine.tarling@kitchener.ca)  
TTY: 519-741-2385

December 1, 2021

Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on November 22, 2021, passed the following resolution regarding fire safety measures:

"WHEREAS the Government of Ontario, in December 1975, enacted the Ontario Building Code for the purpose of regulating the construction of new, safe buildings within the Province of Ontario; and,

WHEREAS the Government of Ontario, in November 1981 enacted the Ontario Fire Code for the purpose of maintaining the life safety systems of all buildings within the Province of Ontario; and,

WHEREAS the Government of Ontario, in November 1983 began the process of amending the Ontario Fire Code to include Retrofit provisions, for the purpose of providing a minimum level of life safety for those existing buildings which had not been built under the provisions of any version of the Ontario Building Code; and,

WHEREAS the government of Ontario, in October 1992 amended the Ontario Fire Code Retrofit provisions, for the purpose of providing a minimum level of life safety to buildings classed as low rise residential (9.5); and,

WHEREAS October 2021 marks twenty-nine (29) years since the requirements outlined by Retrofit 9.5 have been substantially updated; and,

WHEREAS this lack of currently appropriate standards for self-closing devices on suite doors and positive latching on exit stairwell doors has led to significant serious injuries, deaths, long term dislodgement of residents, and significant unnecessary insurance loss due to allowed building deficiencies;

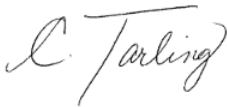
THEREFORE IT BE RESOLVED that the City of Kitchener urges the government of Ontario to direct the Ontario Fire Marshal's Office – Technical Services, to undertake an immediate review of that portion of the Ontario Fire Code known as Retrofit Section 9.5;

THEREFORE IT FURTHER BE RESOLVED that the City of Kitchener urges the Government of Ontario to, as expeditiously as possible, amend the Ontario Fire Code Sentence 9.5.2.8.(1) to require self closing devices on all suite closures (doors) within low rise residential buildings: and,

THEREFORE IT FURTHER BE RESOLVED that the City of Kitchener urges the Government of Ontario to, as expeditiously as possible, amend the Ontario Fire Code Sentence 9.5.3.3.(3) to require that closures (doors) entering exit stairwells be equipped with both self-closing devices and positive latching; and,

THEREFORE IT FINALLY BE RESOLVED that a copy of this resolution be forwarded to the Honourable Premier of Ontario, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario; and, all other Ontario municipalities."

Yours truly,



C. Tarling  
Director of Legislated Services  
& City Clerk

c: Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Monika Turner, Association of Municipalities of Ontario  
Ontario Municipalities

January 19, 2022

**Re: Support for Muskoka Parry Sound Sexual Assault Services (MPSSAS) Receive Increased and Sustainable Provincial Funding (Mayor, G. Smith)**

At its meeting of December 22, 2021, the Council of the Corporation of the Town of Bracebridge ratified motions 21-GC-317, regarding the Support for Muskoka Parry Sound Sexual Assault Services (MPSSAS) Receive Increased and Sustainable Provincial Funding, as follows:

“WHEREAS the Muskoka Parry Sound Sexual Assault Services (MPSSAS) has provided prevention education, advocacy and support for survivors of recent or historical sexual violence in the area since 1993;

AND WHEREAS the number of survivors needing access to crisis counselling and long-term therapy programs has multiplied four (4) times since 1993;

AND WHEREAS ongoing underfunding of MPSSAS and the sexual assault services sector has reduced the number of resources available to provide these services due to highly specialized skill requirements that are unmatched by low wages and benefits relative to other mental health funded positions;

AND WHEREAS the current COVID-19 pandemic has resulted in isolated survivors, unable to leave abusive situations due to pressures on housing and shelters, requiring the services of MPSSAS;

NOW THEREFORE BE IT RESOLVED THAT increased and sustainable provincial funding for MPSSAS and other sexual assault services centres be supported for priority consideration by the Provincial Government and its agencies.”

In accordance with Council's direction I am forwarding you a copy of the resolution for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,



Lori McDonald  
Director of Corporate Services/Clerk

1000 Taylor Court  
Bracebridge, ON  
P1L 1R6 Canada

January 20, 2022

Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

via email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Honourable Doug Ford,

**Re: Annual Emergency Exercise Requirement**

Please be advised that at its meeting held the 18<sup>th</sup> day of January, 2022 the Council of the Township of Selwyn passed the following resolution:

**Resolution No. 2022 – 006 – Municipal Officer's and Staff Reports –  
Information/Housekeeping/Non-Controversial**

Councillor Anita Locke – Councillor Donna Ballantyne –

That correspondence from the Township of Southgate regarding the Annual Emergency Exercise Requirement be received for information; and

That the Corporation of the Township of Selwyn support the request that the Province of Ontario amend Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year in recognition of the significant resources used to respond to the emergency and the effectiveness of such response in evaluating the municipality's emergency response plan and procedures.

**Carried.**

I trust you find this in order. Please do not hesitate to contact me if you have any questions.

Sincerely,



Brandie Mocha  
Office Assistant

Cc: Honourable Steve Clark, Minister of Municipal Affairs and Housing [steve.clark@pc.ola.org](mailto:steve.clark@pc.ola.org)  
Honourable Sylvia Jones, Solicitor General [sylvia.jones@pc.ola.org](mailto:sylvia.jones@pc.ola.org)  
Michelle Ferreri, Peterborough-Kawartha MP [michelle.ferreri@parl.gc.ca](mailto:michelle.ferreri@parl.gc.ca)  
Township of Southgate [hmalynyk@southgate.ca](mailto:hmalynyk@southgate.ca)

**Mailing Address**  
PO Box 270  
Bridgenorth  
Ontario K0L 1H0

**Tel:** 705 292 9507  
**Fax:** 705 292 8964



## COUNCIL RESOLUTION

Resolution No.: 13-22

Date: Jan 11, 2022

Moved By: DON SMITH

Seconded By: RON GIARDETTI

THAT Council hereby supports the resolution from Tay Valley regarding the recently announced postponement of the province-wide assessment update for the 2022 and 2023 taxation years and their request of the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide assessment update; and

BE IT RESOLVED that a copy of this resolution be forwarded to the Premier of Ontario Honourable Doug Ford, local MP's and MPP's, Municipal Property Assessment Corporation (MPAC), the Association of Municipalities of Ontario (AMO), and all other Ontario municipalities.

☒ Carried

☐ Defeated

☐ Amended

☐ Deferred

Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8



## The Town of The Blue Mountains Council Meeting

**Title:**

Township of Southgate

**Date:**

Monday, January 17, 2022

---

**Moved by:**

Deputy Mayor Bordignon

**Seconded by:**

Councillor Uram

THAT Council of the Town of The Blue Mountains receives for information the December 16, 2021 correspondence from Township of Southgate regarding resolution in support to Simcoe County's resolution regarding Annual Emergency Exercise Requirement and refers the correspondence to the Fire Services.

**The motion is Carried**



# *Municipality of Killarney*

January 25, 2022

**Main Office:**

32 Commissioner Street  
Killarney, Ontario  
P0M 2A0

Tel: 705-287-2424  
Fax: 705-287-2660

E-mail:  
[inquiries@municipalityofkillarney.ca](mailto:inquiries@municipalityofkillarney.ca)

**Public Works Department:**

1096 Hwy 637  
Killarney, Ontario  
P0M 2A0

Tel: 705-287-1040  
Fax: 705-287-1141

website:  
[www.municipalityofkillarney.ca](http://www.municipalityofkillarney.ca)

The Honourable Doug Ford  
Premier of Ontario  
Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier:

Attached hereto is Resolution #22-006 that was passed by the Council of the Municipality of Killarney at their Regular Meeting held January 19<sup>th</sup>, 2022 in which Council supports the resolution passed by the Township of Southgate requesting the Province of Ontario to amend *Ontario Regulation 380/04* under the *Emergency Management and Civil Protection Act* to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year in recognition of the significant resources used to respond to the emergency and the effectiveness of such response in evaluating the municipality's emergency response plan and procedures.

We look forward to your favorable reply regarding this request.

Sincerely,  
**THE MUNICIPALITY OF KILLARNEY**

(Mrs.) Angie Nuziale  
Administrative Assistant

cc: *Township of Southgate*  
*Ministry of Municipal Affairs & Housing*  
*Solicitor General*  
*Local MPPs*

Word: Letters-Southgate-Annual Emergency Exercise-25-01-2022



*The Corporation of the Municipality of Killarney  
32 Commissioner Street  
Killarney, Ontario  
P0M 2A0*

MOVED BY: Jim Rook  
SECONDED BY: Barbara Anne Haitse

**RESOLUTION NO. 22-006**

**BE IT RESOLVED THAT** the Municipality of Killarney support Resolution No. 2021-765 passed by the Township of Southgate on December 15<sup>th</sup>, 2021 requesting the Province of Ontario to amend *Ontario Regulation 380/04* under the *Emergency Management and Civil Protection Act* to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year in recognition of the significant resources used to respond to the emergency and the effectiveness of such response in evaluating the municipality's emergency response plan and procedures;

**FURTHER** this resolution be forwarded to all those noted by the Township of Southgate.

Resolution Result	Recorded Vote		
	Council Members	YES	NO
<input checked="" type="checkbox"/> CARRIED	Robert Campbell		
<input type="checkbox"/> DEFEATED	John Dimitrijevic		
<input type="checkbox"/> TABLED	Barbara Anne Haitse		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Michael Reider		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Jim Rook		
<input type="checkbox"/> WITHDRAWN	Nancy Wirtz		

I, Candy K. Beauvais, Clerk-Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #22-006 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 19<sup>th</sup> day of January 2022.

  
Candy K. Beauvais  
Clerk Treasurer

**Township of Southgate**  
**Administration Office**  
185667 Grey County Road 9, RR 1  
Dundalk, ON N0C 1B0



**Phone:** 519-923-2110  
**Toll Free:** 1-888-560-6607  
**Fax:** 519-923-9262  
**Web:** [www.southgate.ca](http://www.southgate.ca)

December 16, 2021

To whom it may concern:

**Re: Resolution of Support – Simcoe County Resolution re: Annual  
Emergency Exercise Requirement**

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Please be advised that at the December 15, 2021 Regular Meeting of Council, the following motion was carried:

No. 2021-765

**Moved By** Councillor Dobreen

**Seconded By** Deputy Mayor Milne

**Whereas** *Ontario Regulation 380/04: Standards* under the *Emergency Management and Civil Protection Act* sets the municipal standards for emergency management programs in Ontario and requires municipalities to conduct an annual exercise with their Emergency Control Group in order to evaluate the municipality's emergency response plan and procedures, O. Reg. 380/04, s. 12 (6);

**Whereas** Emergency Management Ontario previously granted municipalities exemption for the annual exercise requirement when the municipality experienced an actual emergency with documented proof of the municipality actively engaging their emergency management procedures and plan in response to the emergency;

**Whereas** on August 5, 2021 the Chief, Emergency Management Ontario issued a memo to Community Emergency Management Coordinators stating that effective immediately, the Chief, EMO would no longer be issuing exemptions to the *O. Reg. 380/04* requirement to conduct an annual exercise;

**Whereas** municipalities experience significant costs and burden to staff resources when faced with the response to an actual emergency and activation of their Emergency Control Group and/or Emergency Operations Centre;

**Whereas** a municipality's response to an actual emergency is more effective than an exercise in evaluating its emergency response plan and procedures as mandated by O. Reg. 380/04;

**Whereas** planning, conducting and evaluating an emergency exercise requires

significant time and effort for the Community Emergency Management Coordinator and Municipal Emergency Control Group that is duplicated when the municipality experiences a real emergency;

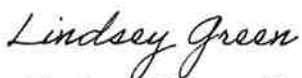
**Now Therefore Be It Resolved That** the Corporation of the Township of Southgate hereby requests the Province of Ontario to amend *Ontario Regulation 380/04* under the *Emergency Management and Civil Protection Act* to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year in recognition of the significant resources used to respond to the emergency and the effectiveness of such response in evaluating the municipality's emergency response plan and procedures; and

**That** a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Sylvia Jones, Solicitor General, Grey-Bruce MPP Bill Walker, and all other municipalities in Ontario.

**Carried**

If you have any questions, please contact our office at (519) 923-2110.

Sincerely,



Lindsey Green, Clerk  
Township of Southgate

cc: Premier of Ontario Honourable Doug Ford  
Minister of Municipal Affairs and Housing Honourable Steve Clark  
Solicitor General Honourable Sylvia Jones  
Grey Bruce MPP Bill Walker  
All Municipalities in Ontario

**From:** [Sue Johnson](#)  
**To:** [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org); [steve.clark@pc.ola](mailto:steve.clark@pc.ola); [sylvia.jones@pc.ola.org](mailto:sylvia.jones@pc.ola.org); [Thompson, Lisa](#)  
**Cc:** [Lindsey Green](#)  
**Subject:** Annual Emergency Exercise Requirement  
**Date:** January 25, 2022 2:24:51 PM  
**Attachments:** [Twp of Southgate Resolution of Support - Annual Emergency Exercise Requirement.pdf](#)

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Good Afternoon,

Please find attached the Township of Southgate Resolution of Support – Annual Emergency Exercise Requirement. The Council of the Municipality of South Huron passed the resolution below at their Regular Council Meeting on January 17, 2022.

**015-2022**

**Moved By: Marissa Vaughan**

**Seconded by: Dianne Faubert**

**That South Huron Council support the Corporation of the Township of Southgate resolution that requests the Province of Ontario to amend Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year in recognition of the significant resources used to respond to the emergency and the effectiveness of such response in evaluating the municipality's emergency response plan and procedures; and**

**That a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Sylvia Jones, Solicitor General, Huron-Bruce MPP Lisa Thompson and the Township of Southgate.**

**Result: Carried**

*Sincerely,*

*Sue Johnson*

*Administrative Assistant – Clerk's Department*

*Municipality of South Huron*

*519-235-0310 ext 225*

*[sjohnson@southhuron.ca](mailto:sjohnson@southhuron.ca)*

January 25, 2022

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

sent via email: [premier@ontario.ca](mailto:premier@ontario.ca)

**Re: Funding Support for Infrastructure Projects – Bridge/Culvert Replacements in Rural Municipalities**

Dear Premier:

At the last regular Council meeting held January 12<sup>th</sup>, 2022, the following resolution was passed:

***“RESOLVED*** that the Council of the Corporation of the Township of Adjala-Tosorontio supports the requests from the Township of Adelaide-Metcalfe, the Township of Lake of Bays, the Township of Amaranth and Northumberland County for the Federal and Provincial Government to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.

***AND FURTHER THAT*** this resolution be forwarded to the Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister, AMO, and all Ontario municipalities.”

Sincerely,

*Dianne Gould-Brown*

Dianne Gould-Brown, CMO  
Municipal Clerk

cc:

Hon. Peter Bethenfalvy, Ontario Minister of Finance  
Hon. Chrystia Freeland, Federal Minister of Finance  
AMO  
All Ontario Municipalities

[minister.fin@ontario.ca](mailto:minister.fin@ontario.ca)  
[chrystia.freeland@fin.gc.ca](mailto:chrystia.freeland@fin.gc.ca)  
[amo@amo.on.ca](mailto:amo@amo.on.ca)

**The Corporation of the Township of Southgate**  
**By-law Number 2022-019**  
**being a by-law to confirm the proceedings of the**  
**Council of the Corporation of the Township of Southgate**  
**at its regular meeting held on February 2<sup>nd</sup>, 2022.**

Authority: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5 (3) and 130.

**Whereas**, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

**And whereas**, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law;

**Now therefore**, the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the action of the Council at its regular meeting held on February 2<sup>nd</sup>, 2022 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. **That** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **That** this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained.
4. **That** any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**Read a first, second and third time and finally passed this 2<sup>nd</sup> day of February, 2022.**

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John Woodbury - Mayor

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Lindsey Green – Clerk