

**Southgate Ruth Hargrave Memorial Library
Library Board Agenda**

November 18, 2021

6:00 PM

Electronic Participation

Pages

1. Electronic Access Information

If you wish to participate in the Library Board meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:

Phone Number: **1 (647) 497- 9391**

Access Code: **451-454-381 #**

If the electronic system fails at 6:00 PM, and a connection or quorum of the Board cannot be obtained within the first 15 minutes of the meeting, the meeting will automatically adjourn, and be rescheduled.

2. Call to Order (6:00 PM)

3. Approval of the Agenda (6:00 - 6:02 PM)

Be it resolved that the Board confirm the agenda as presented.

4. Declaration of Pecuniary Interest (6:02 - 6:03 PM)

5. Adoption of Minutes (6:03 - 6:05 PM)

5.1. Minutes from the October 28, 2021 Library Board Meeting

Be it resolved that the Board approve the minutes from the October 28, 2021 Library Board meeting as presented.

6. Business Arising from the Minutes (6:05 - 6:35 PM)

7. New Business (6:35 - 6:55 PM)

7.1. Quarterly Statistics

7.2. Strategic Plan and Board Succession Planning

7.3. 2022 Board Meeting Dates

Be is resolved that the Board approve the 2022 board meeting dates as presented.

8. Finance Report (7:05 - 7:15 PM)

8.1. Monthly Finance Report

8.2. Capital Budget Update

Be it resolved that the Board approve that changes to the 2022 Capital Budget as presented.

9. C.E.O Report (7:20 - 7:35 PM)

10. Friends of the Library Update (7:00 - 7:05 PM)

11. Correspondence (6:55 - 7:00 PM)

12. News from Council (7:15 - 7:20 PM)

<https://www.southgate.ca/en/news/resources/Council-Highlights/2021-11-3-Council-Meeting-Highlights.pdf>

13. Extra Time Allotment (7:35 - 7:50 PM)

14. Date of Next Meeting

15. Adjournment

Be it resolved that the Board adjourn the meeting at [TIME].