



Township of Southgate Council Meeting Agenda

October 20, 2021

7:00 PM

Electronic Participation

Pages

1. Electronic Access Information

If you wish to listen to the Council meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:

Phone Number: **1 (647) 497-9373**

Access Code: **990 - 730 - 221 #**

2. Call to Order

3. Open Forum - Register in Advance

If you wish to speak at Open Forum please register with the Clerk in advance of the meeting by email to lgreen@southgate.ca

4. Public Meeting

4.1. C25-21 - Jackie Pennings - Con 19 Lot 24 and Lot 25 - Geographic Township Egremont

4.1.1. Background

The Purpose of the proposed zoning by-law amendment is to consider a zoning bylaw amendment application, to permit a garden suite for a period of up to 20 years to be located on the subject property.

The Effect of the proposed zoning by-law amendment would be to change the zoning symbol on a portion of the property from Agricultural (A1) to Agricultural exception (A1-XXX) to allow for a garden suite, on the property.

4.1.2. Application and Notice of Public Meeting

10 - 27

4.1.3. Comments Received from Agencies and the Public

28 - 35

- 4.1.4. Questions from Council
- 4.1.5. Applicant or Agent
- 4.1.6. Members of the Public to Speak
- 4.1.7. Further Questions from Council

5. Confirmation of Agenda

Be it resolved that Council confirm the agenda as presented.

6. Declaration of Pecuniary Interest

7. Adoption of Minutes 36 - 58

Be it resolved that Council approve the minutes from the October 6, 2021 Council and Closed Session meetings as presented.

8. Reports of Municipal Officers

8.1. Clerk Lindsey Green

8.1.1. CL2021-027 – First Nations Land Acknowledgement Implementation Policy 59 - 60

Be it resolved that Council receive Staff Report CL2021-027 for information; and

That Council consider approval of By-law 2021-141 to adopt the First Nations Land Acknowledgment Policy No. 89 to implement a Land Acknowledgement for the Township of Southgate.

8.1.2. By-law 2021-141 - Adopt Policy No. 89 - First Nations Land Acknowledgement 61 - 62

Be it resolved that by-law number 2021-141 being a By-law to adopt a "First Nations Land Acknowledgement Policy" known as Policy Number 89 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

8.2. Public Works Manager Jim Ellis

8.2.1. PW2021-049 Pick up Truck Purchase

63 - 66

Be it resolved that Council receive Staff Report PW2021-049 for information; and

That Council approve the recommendation to purchase a 2021 Chev Crew cab 4x4 pick up truck from Finch Chev Cadillac Buick GMC Limited. at a cost of \$44,132.00 plus HST; and

That Council approve the recommendation to Advertise Unit 315 on GovDeals as is condition for disposal.

8.3. Chief Administrative Officer Dave Milliner

8.3.1. CAO2021-067 - Flato Dundalk Land Development Proposals Report

67 - 69

Be it resolved that Council receive staff report CAO2021-067 as information; and

That Council approve the cancellation of the purchase and sale agreement for 20 acres plus or minus of lands in the Eco Park to a Flato Dundalk Community Inc. and the approving Southgate By-law 2021-115; and

That Council direct the Mayor and CAO to work with Flato and meet with the Township of Melancthon Mayor and staff in relation to initial annexation discussions and creating a financial transition agreement to service lands on the east side of Hwy #10.

8.3.2. CAO2021-068 Southgate Climate Change Action Planning Update Discussion Report

70 - 75

Be it resolved that Council receive Staff Report CAO2021-068 as information; and

That Council provide direction to Southgate staff to continue to follow the Grey County Climate Change Action Plan as a guidance document; and

That Council direct Township staff to develop a Southgate Climate Change Action Strategy document that creates a process to develop actionable items by department related to municipal infrastructure improvements to create resiliency, procurement requirements, asset efficiency upgrades to reduce energy consumption, resident education, financial incentives and policy changes similar to an annual 10 year rolling capital budget to identify specific actions to create a climate change projects plan for our community; and

That if approved the Southgate Climate Change Action Strategy become a Township Council strategy that feeds Asset Management Planning and Capital Budget decisions annually.

8.3.3. CAO2021-069 Dundalk Olde Town Hall Meeting Report with Team Towns Hall Wellington Capital Corp

76 - 92

Be it resolved that Council receive Staff Report CAO2021-069 as information; and

That Council provide any feedback on the Olde Town Hall building sale conditions report in this report, the proponent bid response and the October 4th, 2021 meeting with Team Town Hall and the proponent Wellington Capital Corporation; and

That Council direct staff to develop an agreement of terms for consideration with Wellington Capital Corporation to sell the Dundalk Olde Town Hall to the bidder; and

That Council direct staff to develop an agreement with Team Town Hall for consideration related to their financial and operation commitments to the Township of Southgate realizing it is a good will agreement without assurance compensation beyond the pledged fundraising and surplus operating funds they raise.

8.4. HR Coordinator Kayla Best

8.4.1. HR2021-024 – CAO Succession Plan 93 - 102

Be it resolved that Council receive Staff Report HR2021-024 for information; and

That Council approve the CAO Succession Plan document as guidance to fill the upcoming CAO vacancy.

8.4.2. HR2021-026 Administrative Support Contract Extension 103 - 104

Be it resolved that Council receive Staff Report HR2021-026 for information; and

That Council approve the extension of the Administrative Support contract until the end of 2021; and

That Council approve the salary for the extension be funded by the COVID-19 Safe Restart Funding.

8.4.3. HR2021-027 Policy 90 (Temporary) COVID19 Vaccination Policy for Contractors 105 - 106

Be it resolved that Council receive Staff Report HR2021-027 for information; and

That Council approve Policy #90 (Temporary) COVID-19 Vaccination Policy for Contractors as presented; and

That Council consider approval of the Policy #90 (Temporary) COVID-19 Vaccination for Contractors by Municipal By-Law 2021-157.

8.4.4. By-law 2021-157 - Adopt COVID-19 Vaccination for Contractors Policy No. 90 107 - 112

Be it resolved that by-law number 2021-157 being a by-law to adopt a "COVID-19 Vaccination Policy for Contractors" known as Policy Number 90 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

8.5. Planner Clinton Stredwick

- 8.5.1. **PL2021-088 - ZBA C20-21 NM Attachments Inc** 113 - 119
- Be it resolved that** Council receive Staff Report PL2021-088 for information; and
That Council consider approval of By-law 2021-152.
- 8.5.2. **By-law 2021-152 - ZBA C20-21 NM Attachments Inc** 120 - 122
- Be it resolved that** by-law number 2021-152 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 8.5.3. **PL2021-089 - ZBA C21-21 Timothy Shantz** 123 - 128
- Be it resolved that** Council receive Staff Report PL2021-088 for information; and
That Council consider approval of By-law 2021-153; and
That Council waive the site plan control process for this application.
- 8.5.4. **By-law 2021-153 - ZBA C21-21 Timothy and Anita Shantz** 129 - 130
- Be it resolved that** by-law number 2021-153 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

9. By-laws and Motions

- 9.1. **By-law 2021-137 - Zoning By-law Amendment - C1-20 Wilder Lake Subdivision** 131 - 135
- Be it resolved that** by-law number 2021-137 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

10. Notice of Motion

None.

11. Consent Items

11.1. Regular Business (for information)

Be it resolved that Council approve the items on the Regular Business consent agenda dated October 20, 2021 (save and except items _____) and direct staff to proceed with all necessary administrative actions.

11.1.1.	PW2021-048 - Department Report	136 - 138
11.1.2.	HR2021-025 Asset Coordinator and Financial Analyst Hiring	139 - 140
11.1.3.	CAO2021-070 - CAO Update Report October 20 2021	141 - 148
11.1.4.	September 2021 Cheque Register	149 - 168

11.2. Correspondence (for information)

Be it resolved that Council receive the items on the Correspondence consent agenda dated October 20, 2021 (save and except items _____) as information.

11.2.1.	MECP Correspondence - Regulations under the Conservation Authorities Act - received October 7, 2021	169 - 170
11.2.2.	Ontario Newsroom Correspondence - Ontario Supporting People and Businesses - received October 7, 2021	171 - 172
11.2.3.	Life Directions Correspondence - Proclamation of October 2021 as Disability Employment Awareness Month - received October 12, 2021	173
11.2.4.	MECP Correspondence - Decision on the Proposed Land Use Compatibility Guideline - received October 13, 2021	174
11.2.5.	Drinking Water Source Protection - Local Drinking Water Source Protection Plan - received October 13 2021	175 - 176

11.2.6. Crime Stoppers of Grey Bruce - Coordinator Report 177 - 178
July to September 2021 - received October 13, 2021

11.3. Resolutions of Other Municipalities (for information)

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated October 20, 2021 (save and except items _____) as information.

11.3.1. Town of Kingsville - Support of Eye Care in Ontario - 179 - 180
received September 30, 2021

11.3.2. Town of Blue Mountains - Grey Gables - received 181
October 1, 2021

11.3.3. Municipality of Shuniah - Affordable Internet - received 182 - 183
October 4, 2021

11.3.4. Township of Alnwick Haldimand - Lottery Licensing to 184 - 187
Assist Small Organizations - received October 5, 2021

11.3.5. Township of Adelaide Metcalfe - Rural Infrastructure 188
Projects - received October 8, 2021

11.3.6. Municipality of Grey Highlands - Lottery Licensing for 189
Small Organizations - received October 12, 2021

11.4. Closed Session (for information)

None.

12. County Report

<https://www.grey.ca/council>

13. Members Privilege - Good News & Celebrations

14. Closed Meeting

None.

15. Confirming By-law

190

Be it resolved that by-law number 2021-156 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on October 20, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

16. Adjournment

Be it resolved that Council adjourn the meeting at [TIME].



The corporation of
The Township of Southgate

Application for planning amendment
Official plan and zoning by-law

**** Pre-consultation is required with the Township before any zoning or official plan amendment applications will be accepted (By-law 66-2012)****

Instructions:

- Please check all applicable boxes and answer all applicable questions
- All measurements MUST be in metric units. (Imperial Units will not be accepted)
- Additional information may be attached if necessary
- Incomplete applications will be returned
- The Township reserves the right to ask for more information or clarification pertaining to this application at a later time
- Further information is on the last two pages for your reference
- Applications are not accepted without the required fees
- All applications for zoning by-law amendment or Official Plan Amendment must

For office use only

File no: C25-21
Pre-Consult Date: _____
Date received: Aug 10/21
Date accepted: _____
Accepted by: _____
Roll # 42 07 060 002 08000
Conservation authority fee required: _____
Other information: _____

Pursuant to one or more of the following Sections 22, 34, 36, and/or 39 of the *Planning Act*, as amended, I/we submit an application for: (check appropriate box)

<input type="checkbox"/> Amendment to the Official Plan	Minor \$1,625.00 application fee <i>plus</i> \$2,000.00 contingency fee Major \$2,708.00 application fee <i>plus</i> \$5,000.00 contingency fee
<i>*contingency fee required for all Official Plan Amendment applications</i>	
<input checked="" type="checkbox"/> Amendment to the Zoning By-law	\$1,300.00 application fee <i>x</i> Major \$2,166.00 application fee Major \$2,500.00 contingency fee
<i>*contingency fee required only for complex applications</i>	
<input type="checkbox"/> Removal of a Holding Provision with a related Site Plan Application	\$542.00 application fee or \$542.00 application fee
<input type="checkbox"/> Temporary Use By-Law Amendment	\$1,625.00 application fee <i>plus</i> \$111.00 agreement fee <i>plus</i> \$2,500.00 contingency fee
Other Required Fees:	
<input checked="" type="checkbox"/> Public Notice Sign Fee	\$111.00 <i>x</i>
<input checked="" type="checkbox"/> Conservation Authority Fees	SVCA \$240.00 <i>x</i> GRCA Call directly for details

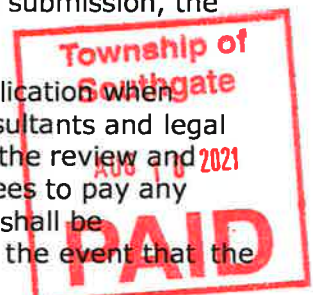
\$1651

Note on fees:

The application fees were adopted and approved under the Township of Southgate's fees and charges By-law. All required application fees shall be paid in cash or by cheque made payable to the Township of Southgate at the time of application submission. In the event that all fees are not paid in full at the time of submission, the application shall be deemed incomplete.

Contingency fees will be utilized to cover costs associated with this application when deemed necessary by the Township of Southgate, i.e. professional consultants and legal advice. Any portion of the contingency fee not used in connection with the review and completion of an application will be returned. The applicant further agrees to pay any additional costs and expenses beyond the initial contingency fee which shall be determined by staff of the Corporation of the Township of Southgate in the event that the amount of the initial contingency fee taken is insufficient.

Be advised that the applicant or a representative is expected to appear at any meetings (including the public meeting) to explain the proposal and answer any questions that may arise. Failure to do so may result in deferral of the application and increased costs.



Part A

Owner/Agent/Application information

*to be completed by the applicant

1. Name of registered owner: Jackie Pennings

Mailing address: 244562 Southgate rd. 24 RR4 Durham

(B) _____

Email Address: _____

2. Name of applicant: Ciarra Pennings

Mailing address: 244562 Southgate rd. 24 RR4 Durham

Email: _____

Applicant's Relationship to Subject Lands:

☒ Registered Property Owner

☐ Holder of Option to Purchase Subject Lands

☐ Signing Officer of Corporation

☐ Other [Specify] _____

3. Name of agent (if applicable) _____

Mailing address: _____

Phone#: _____ Email: _____

4. Send all correspondence to (choose only one): ☒ Applicant ☐ Agent

5. Preferred Method of communication: ☐ Phone ☒ email ☐ Postal Mail

6. Name any mortgages, charges or encumbrances, in respect to the subject lands:

FCC

Mailing Address: Owlen Sound

Phone#: 376 - 6338

Part B

The subject lands

7. Location of subject property (former municipality):

☒ Township of Egremont

☐ Township of Proton

☐ Village of Dundalk

Road/street and number: 244562 Southgate rd. 24

Tax Roll#: 42-07-060-002-08000

Lot 24 Concession 19

Lot _____ of Plan _____

8. The date the subject land was acquired by the current owner: 1997

9. Dimensions of subject property: 200 acres
frontage 811.16 m depth 1029.72 m area 83.51 sq m/ha

10. Description of the area affected by this application if only a portion of the entire property See map

11. Abutting and nearby lands uses

(a) Interest in abutting lands - does the owner or applicant of the subject lands own or have a legal interest in any lands abutting the subject lands? Yes ☐ No ☒

If yes, describe to what extent _____

(b) Use of abutting and nearby lands - describe the present use on all properties abutting and opposite the subject lands.

North Ag

East Ag

South Ag/Rural

West Ag

(c) Agricultural livestock operations

☐ if an existing livestock operation is located within 450 metres of the subject lands, prepare a sketch showing locations and approximate size of livestock barns (as per Additional Requirements 20. (b) request) and you must fill out Schedule "A".

12. Environmental Constraints

Indicate whether any of the following environmental constraints apply to the subject lands:

Wetlands	<input type="checkbox"/>	Specialty Crop Lands	<input type="checkbox"/>
Floodplains	<input type="checkbox"/>	ANSI's (areas of natural or scientific interest)	<input type="checkbox"/>
Streams, Ravines and Lakes	<input type="checkbox"/>	Aggregate Resources	<input type="checkbox"/>
Water Resources	<input type="checkbox"/>	Thin Overburden	<input type="checkbox"/>
Wooded Areas & Forest Management	<input checked="" type="checkbox"/>	Solid Waste Management	<input type="checkbox"/>
Fisheries, Wildlife & Environment	<input type="checkbox"/>	Sewage Treatment Plant	<input type="checkbox"/>
Heritage Resources	<input type="checkbox"/>		

13. Official Plan

Indicate the current Official Plan Designation:

Neighbourhood Area	<input type="checkbox"/>	Agriculture	<input checked="" type="checkbox"/>
Downtown Commercial	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>
Arterial Commercial	<input type="checkbox"/>	Inland Lakes	<input type="checkbox"/>
Industrial	<input type="checkbox"/>	Space Extensive Industrial/Commercial	<input type="checkbox"/>
Public Space	<input type="checkbox"/>	Hazard Lands	<input checked="" type="checkbox"/>
Special Policy Area	<input type="checkbox"/>	Wetlands	<input type="checkbox"/>
Major Open Space	<input type="checkbox"/>	Mineral Aggregate Extraction	<input type="checkbox"/>
Village Community	<input type="checkbox"/>		

14. Zoning By-law

Present zoning A1

Requested zoning A1 with exception

15. Specific proposed use(s) of subject property that this amendment would authorize: (provide a sketch showing locations and approximate size for each building or structure)

See map

For Official Plan Amendment Applications Only:

14.

16. Please answer the following about this proposed Official Plan Amendment:

Does this application change or replace a designation in the Official Plan?

Changes ☐ Replaces ☐

N/A

17. Is this application to implement an alteration to the boundary of an area of settlement or to implement a new area of settlement?

Yes ☐ No ☐

If yes, please provide the details of the official plan or the official plan amendment that deals with this matter.

18. Does this application propose to remove land from an area of employment?

Yes ☐ No ☐

If yes, please provide the details of the official plan or official plan amendment that deals with this matter.

19. Is the application being submitted in conjunction with a proposed County Official Plan Amendment? Yes ☐ No ☐

If yes, please provide the details of the official plan or official plan amendment that deals with this matter.

Type of building/structure _____

Setbacks:

front lot line _____

rear lot line _____

side lot line _____

Building/structure: _____

height_____ dimensions / floor area_____

20. The date the existing building(s) or structure(s) on the subject land were constructed: _____

21.The length of time that the existing uses of the subject land have continued:

22.If proposed use is residential, indicate proximity of subject lands to community facilities (parks, schools, etc.):_____

23. Specific reason(s) for requesting amendment(s), if not sufficient space, a cover letter should be attached:

24. Has the subject land ever been the subject of a Zoning By-law Amendment?

Yes ☐ No ☒ Unknown ☐

If yes, and if known, specify the file number and status of the application:

Servicing for subject land

25. Facilities existing or proposed for subject lands:

type of access	existing	proposed
_____provincial highway	_____	_____
<input checked="" type="checkbox"/> _____municipal road, maintained year round	<input checked="" type="checkbox"/> _____	<input checked="" type="checkbox"/> _____
_____municipal road, seasonally maintained	_____	_____
_____other public road	_____	_____
please specify_____	_____	_____
_____right of way available	_____	_____
please specify_____	_____	_____
_____water access available	_____	_____
Describe the parking and docking facilities and the approximate distance of these facilities_____		

type of water supply	existing	proposed
_____municipally operated piped water system	_____	_____
<input checked="" type="checkbox"/> _____privately owned/operated individual well	<input checked="" type="checkbox"/> _____	<input checked="" type="checkbox"/> _____
_____privately owned/operated communal well	_____	_____
_____lake or other water body	_____	_____
please specify_____	_____	_____
_____other means	_____	_____
please specify_____	_____	_____

type of storm water management	existing	proposed
_____storm drainage sewer pipe	_____	_____
<input checked="" type="checkbox"/> _____ditch	<input checked="" type="checkbox"/> _____	<input checked="" type="checkbox"/> _____
_____swale	_____	_____
_____other means	_____	_____

please specify _____

type of sewage disposal	existing	proposed
_____ municipally operated sanitary sewers	_____	_____
<u>X</u> _____ privately owned/operated individual septic	<u>X</u> _____	<u>X</u> _____
_____ privately owned/operated communal septic	_____	_____
_____ privy	_____	_____
_____ other means	_____	_____
please specify _____		

26. Is there an approved Site Plan and/or a Site Plan Control Agreement in effect on any portion of the subject lands?
Yes ☐ No ☒

If yes, has an amendment to the Site Plan and/or Agreement been applied for?
Yes ☐ No ☐

27. Are there any easements, rights-of-way, restrictions, covenants, or other agreements applicable to the subject lands? (if yes, describe what they are and include applicable Site Plan if applicable.)
Yes ☐ No ☒

Part C
The proposal

28. Describe the **nature** and extent of the relief applied for and the proposed use of the subject lands.

Residential unit

29. Describe the reasons for the proposed amendment(s).

2nd residence for family.

30. Describe the timing of the proposed development, including phasing.

Fall 2021

31. Additional Supporting Documents

List any supporting documents: (e.g. Environmental Impact Study, Hydrologic Report, Traffic Study, Market Area Study, Aggregate License Report, Storm Water Management Report)

Part D
Statement of compliance

32. Is this application consistent with the policy statements issued under subsection 3(1) of the Planning Act?

Yes ☒ No ☐

33. Is the subject land within an area of land designated under any provincial plan or plans?

Yes ☐ No ☒

If yes, explain how the application conforms with or does not conflict with the applicable provincial plan or plans.

Additional requirements

34. Supplementary and support material to accompany application, where applicable

- a) a survey of the property prepared by an Ontario Land Surveyor indicating topographical contours and other natural and artificial features such as existing buildings and their uses, railways, highways, pipelines, ditches, swamps, watercourses, drainage, and wooded areas within or adjacent to the subject land. This survey should clearly indicate the land which is the subject of the amendment.

OR

- b) a sketch *drawn to scale* showing the following:

- 1) Boundaries and dimensions of the subject land.
- 2) Location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- 3) Approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditch, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- 4) Current use(s) on land that is adjacent to the subject land.
- 5) Location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right of way.
- 6) If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- 7) Location and nature of any easement affecting the subject land.
- 8) North Arrow

Other information

35. Is there any other information that you think may be useful to the municipality or other agencies in reviewing the application? If so, explain below or attach on a separate page:

Arrival in October 2021 from USA.
Additional Residence for family Member.

Part E
Authorization and affidavit


36. Owner's Consent (Freedom of Information):

In accordance with the provision of the Planning Act, it is the policy of the Municipality to provide public access to all development applications and supporting documentation.

In submitting this development application and supporting documents I (we),

Jackie Pennings and _____
Name of Owner(s)


hereby acknowledge the above-noted and provide my (our) consent, in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, as well as commenting letters of reports issued by the municipality and other review agencies will be part of the public record and will also be available to the general public.

 _____ Aug 10, 2021
date
Signature of Owner _____ date

37. Owner's Authorization for Agent

I (we), Jackie Pennings and _____
Name of Owner(s)


hereby authorize Ciarra Pennings to act as
our agent(s) for the purpose of this application.

 _____ Aug 10, 2021
date
Signature of Owner _____ date

38. Owner's Authorization for Access

I/we, Jackie Pennings, and _____
Name of Owner(s)

hereby permit Township staff and its representatives to enter upon the premises during regular business hours for the purpose of performing inspections of the subject property.

 _____ Aug 10, 2021
date
Signature of Owner _____ date
Signature of Witness _____ date

Solemn declaration

39.Affidavit

To be completed by owner(s), agent(s), or applicant(s) having completed the application form

Note: This Affidavit must be signed in the presence of a Commissioner for Taking Oaths.

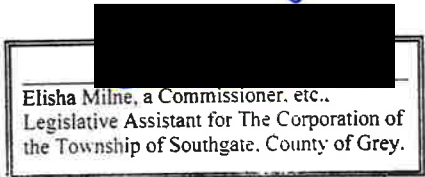
I/ (We) Jackie Penning
Name(s)
of the Township of Southgate in the County of Grey
city/town/municipality county/region

Solemnly declare that all statements contained in this application and all the information provided is true, and I/we make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

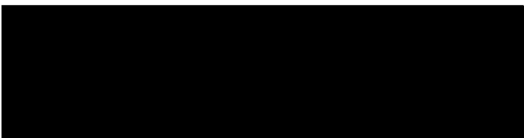
Declared before me at the:

Township of Southgate in County of Grey
city/town/municipality county/region

This 10 day of August, 2021



Signature of Commissioner



Signature of Applicant

JACKIE PENNING
print name

Signature of Applicant

print name

Schedule "A"

Supplementary Information – Agricultural Lands

Agricultural Property History on the subject parcel

(i) What type of farming has been or is currently being conducted?

☐ Beef

☒ Dairy

☐ Swine

☐ Poultry

☐ Sheep

☐ Cash Crop

☐ Other (describe) _____

Describe in detail the size, age and feed type used for the type of farming

conducted: Bunker silos.

(i) How long have you owned the farm? 23 years

(ii) Are you actively farming the land
(or – do you have the land farmed under your supervision)?

☒ Yes – For how long?

23 years.

☐ No – When did you stop farming? _____

For what reason did you stop farming? _____

(iii) Area of total farm holding: ~~200 acres~~ 200 acres.

(iv) Number of tillable hectares: 200 acres – 81 Hectares.

(v) Do you own any other farm properties? ☒ Yes ☐ No

If yes, indicate locations: Lot: 22 Concession: 20

Former Township: Egremont.

Total Hectares: 40.46

(vi) Do you rent any other land for farming purposes? ☐ Yes ☐ No

If yes, indicate locations: Lot: _____ Concession: _____

Former Township: _____

Total Hectares: _____

(vii) Is there a barn on the subject property? ☒ Yes ☐ No

Please indicate the condition of the barn: New ~~288~~

How big is the barn? 288 x 137'

What is the present use of the barn? Dairy

What is the capacity of the barn, in terms of livestock? 400 head

- (viii) Indicate the manure storage facilities on the subject lands
- ☒ Storage already exists
 - ☐ No storage required (manure/material is stored for less than 14 days)
 - ☒ Liquid
 - ☒ inside, underneath slatted floor
 - ☐ outside, with permanent, tight fitting cover
 - ☐ (treated manure/material) outside, no cover
 - ☐ outside, with a permanent floating cover
 - ☒ outside, no cover, straight-walled storage
 - ☐ outside, roof but with open sides
 - ☐ outside, no cover, sloped-sided storage
 - ☒ Solid
 - ☐ inside, bedded pack
 - ☐ outside, covered
 - ☐ outside, no cover, >= 30% DM
 - ☐ outside, no cover, 18-30% DM, with covered liquid runoff storage
 - ☒ outside, no cover, 18-30% DM, with uncovered liquid runoff storage
- (ix) Are there any barns on other properties within 450 meters (1,476.38 ft) of the subject lands? ☐ Yes ☒ No

If yes, these barns and distances to the subject property must be shown on the sketch. The following questions must be answered for each property containing a barn regardless of current use.

(x) What type of farming has been conducted on this other property?

Cropping.

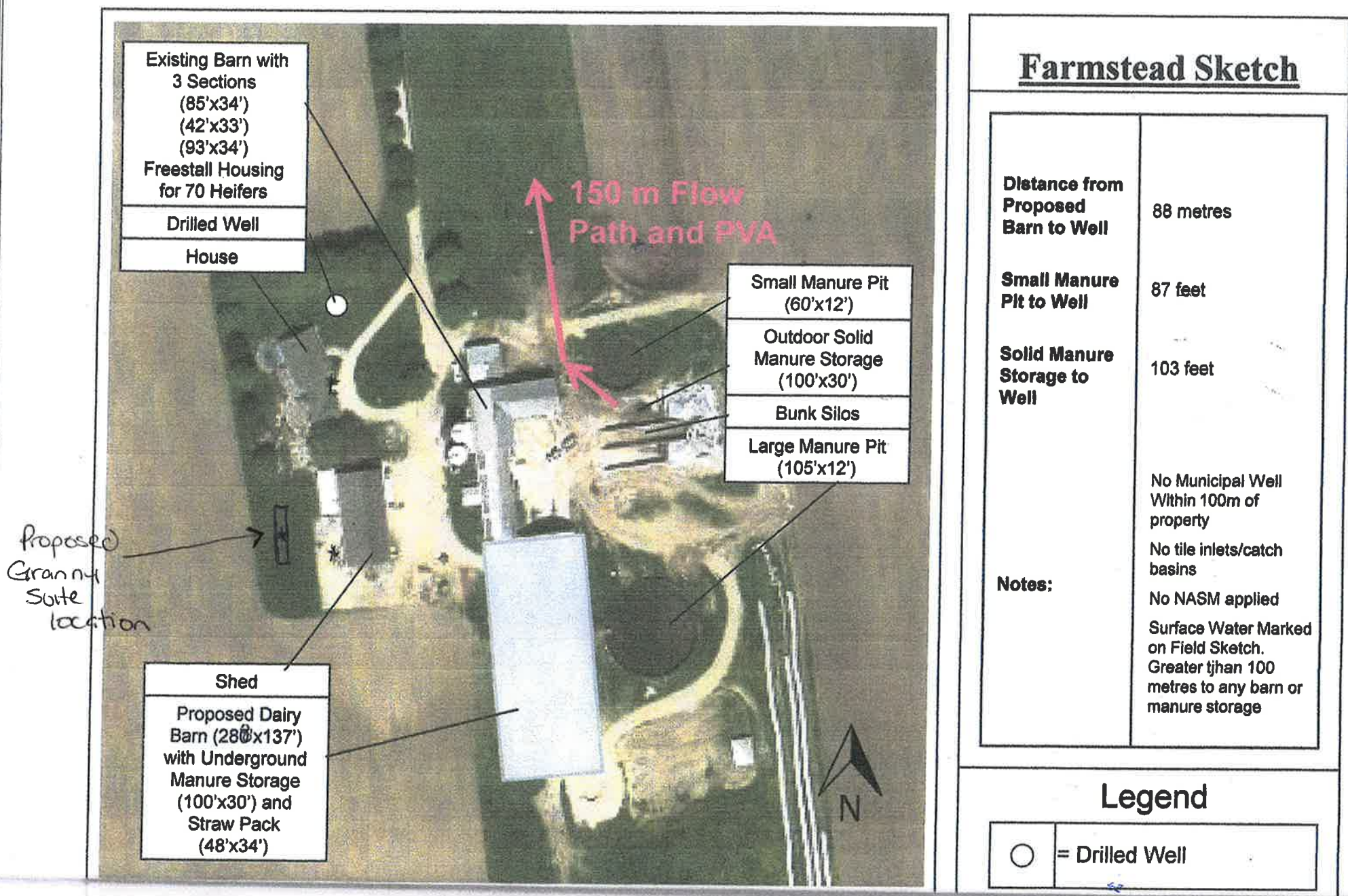
(xi) Indicate the number of tillable hectares on other property: 40.46

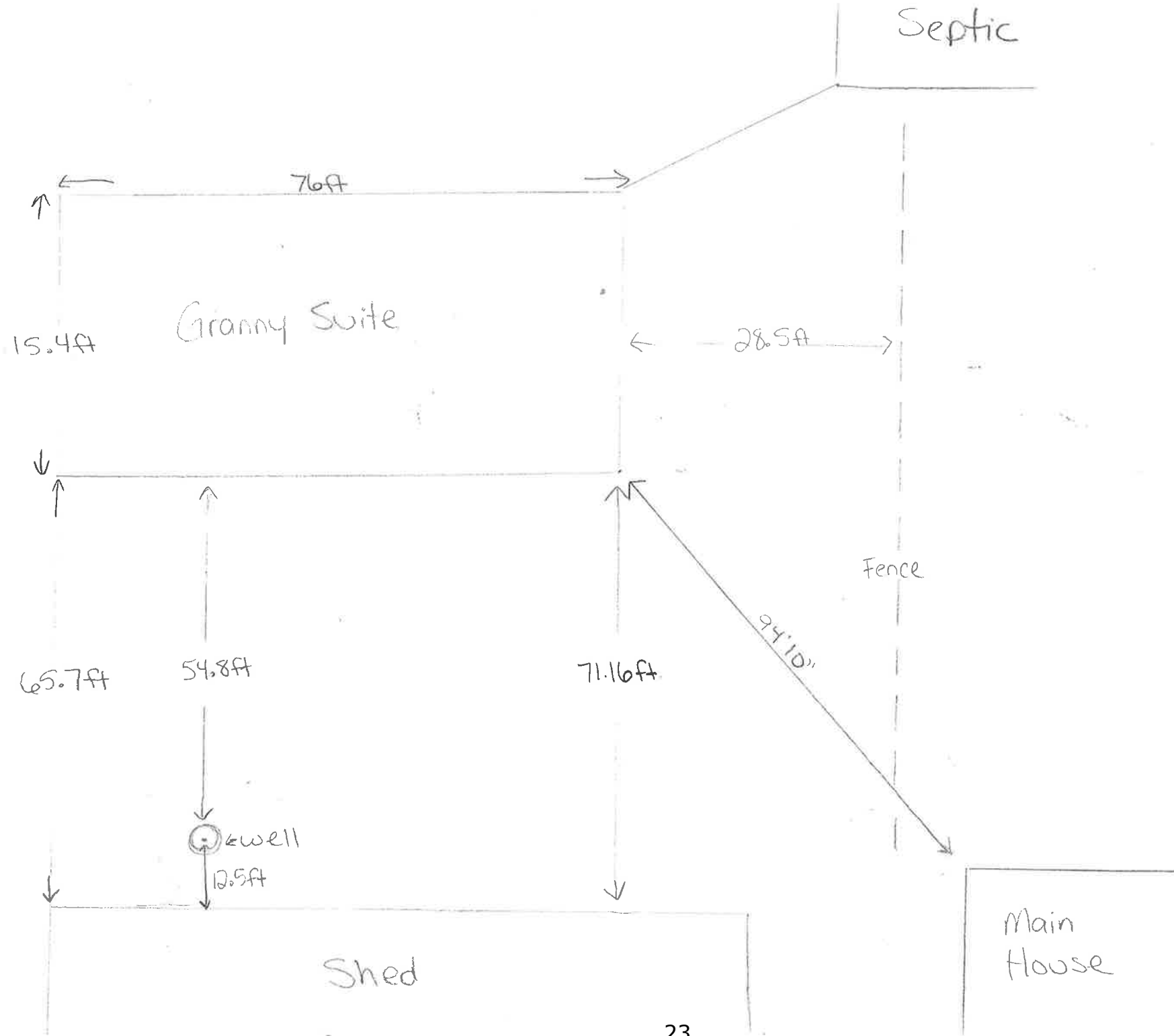
(xii) Indicate the size of the barn(s): _____

(xiii) Capacity of barn in terms of livestock: _____

(xiv) Manure Storage facilities on other property (see storage types listed in question above)

Additional information will be required for Minimum Distance Separation (MDS) calculations – please discuss this with Planning Staff prior to submitting your application





Schedule 2D: Site Plan							
SEPTIC INSTALLATION SITE PLAN							
Address:	244562 SOUTHLAKE RD 24		Plan:		Lot:		Con:
Tank Size (L)	4,000		Pump Chamber Size (L)	500		Base Area (m ²)	218-75
Contact Area (m ²)	23-3		Contact Area (m ²)	61-76		Length of Distribution Pipe (m)	19-50

Application for a Permit to construct or Demolish – Effective January 1, 2011



**The Corporation of the Township of Southgate
Notice of Public Meeting and Complete application
Concerning a Proposed Zoning By-law Amendment**

Take Notice that the Council of the Corporation of the Township of Southgate has received a complete application for approval of a Zoning By-law Amendment pursuant to Section 34 of the Planning Act, R.S.O. 1990, as amended. Council will hold an **electronic public meeting** on:

October 20, 2021 at 7 PM via Electronic Meeting

Electronic Access Information:

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/442563645>

You can also dial in using your phone.

Canada: [+1 \(647\) 497-9373](tel:+16474979373)

Access Code: 442-563-645 #

NOTE: If you wish to speak at the meeting, please register in advance by contacting the Clerk, Lindsey Green using the contact information below:

lgreen@southgate.ca or 519-923-2110 ext. 230

The meeting will be recorded and uploaded to the Township YouTube Channel:

<https://www.youtube.com/user/SouthgateTownship>

Location of the Subject Land

Applicant: Ciarra Pennings

Legal Description: CON 19 LOT 24 LOT 25, Geographic Township of Egremont

Civic Address: 244562 Southgate Road 24

A key map is attached to this notice for additional information.

The Purpose of the proposed zoning by-law amendment is to consider a zoning bylaw amendment application, to permit a garden suite for a period of up to 20 years to be located on the subject property.

The Effect of the proposed zoning by-law amendment would be to change the zoning symbol on a portion of the property from Agricultural (A1) to Agricultural exception (A1-XXX) to allow for a garden suite, on the property.

When will a decision be made?

A decision of this proposal has NOT been made at this point and will NOT be made at the Public Meeting. After reviewing the application and any comments received, staff will bring a recommendation on this proposal to a future council meeting.

Want to be notified of a decision?

You must make a request in writing if you wish to receive a notice on any decision of Council on this proposal.

Making an Oral or Written Submission

Any person or public body is entitled to attend the public meeting and make written or oral submissions in support of, or in opposition to, the proposed zoning by-law amendment. Persons wishing to make an oral submission to Council at the public meeting are invited to register with the Township Clerk (see contact information below). Written comments should also be addressed to the Clerk at the address below. **Please note that all submissions and the personal information contained therein will become part of the public record in their entirety and may be posted to Southgate's website.**

Your rights to appeal a decision

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Southgate before the by-law is passed,

the person or public body is not entitled to appeal the decision of Council of the Township of Southgate to the Ontario Land Tribunal.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Southgate before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional Information and Comments

Please submit written comments to the Clerk Lindsey Green at the address shown below. Additional information is also available for public viewing on Southgate's website at <https://www.southgate.ca/planning-notices/> or by contacting the Township planner Clinton Stredwick at cstredwick@southgate.ca or at the Township ext. 235. Please quote file #C25-21.

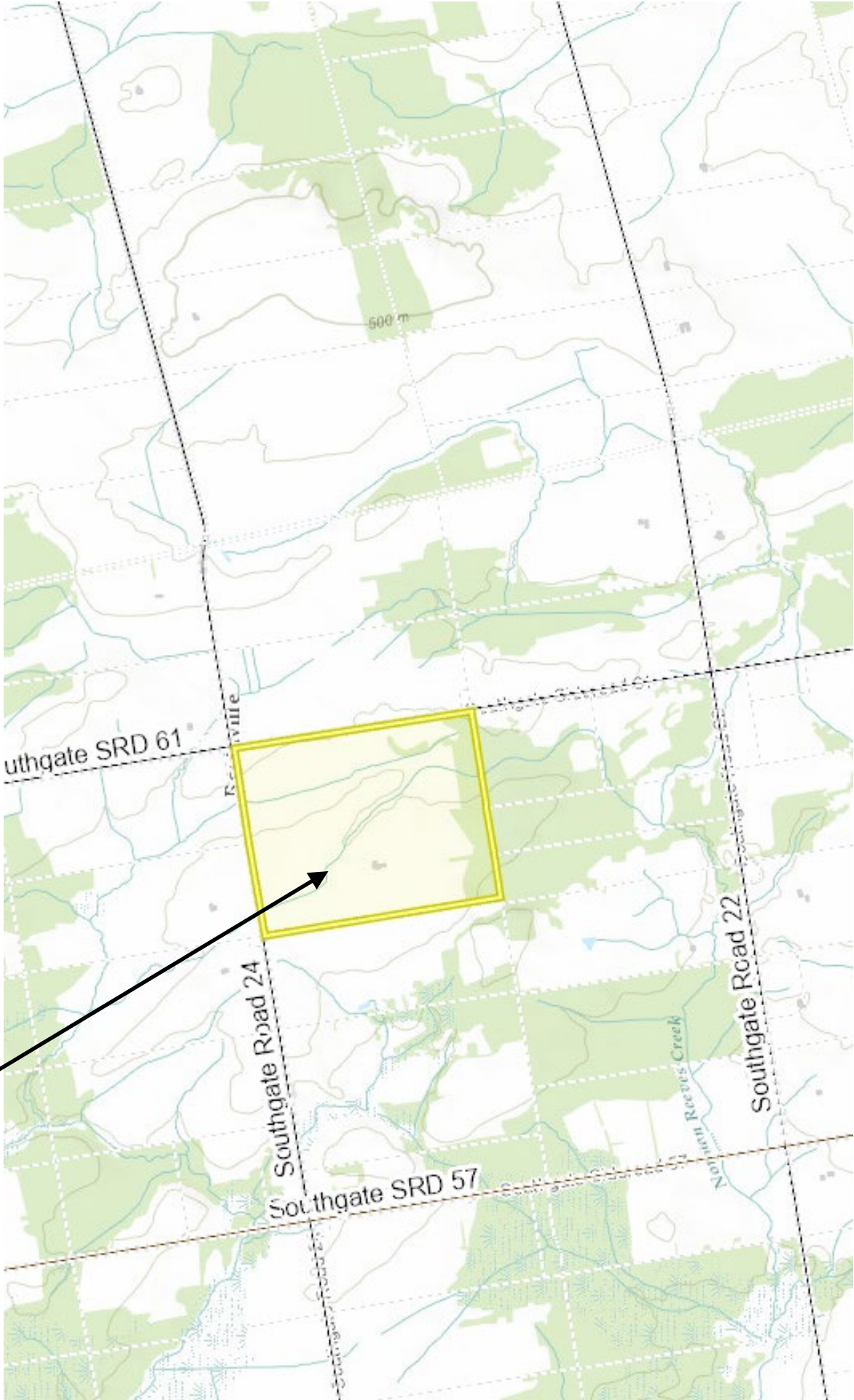
Dated at the Township of Southgate,
this 27th day of September, 2021.

Lindsey Green, Clerk
lgreen@southgate.ca
Township of Southgate
185667 Grey Rd 9,
Dundalk, ON N0C 1B0
Phone: (519) 923-2110 ext. 230



SUBJECT LAND

Key Map (not to scale)



October 9, 2021

Ms. Lindsey Green, Clerk
Township of Southgate
185667 Grey County Road 9
Dundalk, ON, N0C 1B0

*Sent via E-mail

**RE: Zoning By-law Amendment Application C25-21
Lot 23 – 25, Concession 19
Township of Southgate (geographic Township of Egremont)
Civic Address: 244562 Southgate Road 24
Applicant/Owner: Ciarra Pennings / Jackie Pennings**

Dear Ms. Green,

This correspondence is in response to the above noted zoning by-law amendment application. We have had an opportunity to review the application in relation to the Provincial Policy Statement (PPS) and the County of Grey Official Plan. We offer the following comments.

The purpose of the proposed zoning by-law amendment is to permit a garden suite for a period of up to 20 years to be located on the subject property.

Schedule A of Recolour Grey designates the subject property as 'Agricultural,' 'Hazard Lands' and 'Rural.' The proposed garden suite would be within the Agricultural designation.

Section 4.2.6 of the County's Official Plan outlines key policies relating to Garden Suites as follows:

"Garden Suites are portable, self-contained dwellings without a basement. As defined by the Planning Act, a garden suite is a one-unit detached residential structure containing bathroom and kitchen facilities that is ancillary to an existing residential structure and that is designed to be portable. They must generally be located within or in proximity to the farm buildings and/or main residence on a property. Servicing is typically connected to the principal residence services, of which, sufficient capacity to service the garden suite must exist."

The circulated site plan shows the garden suite in close proximity to the existing house, barn, and shed on the property, which aligns with the County policies requiring such structures to be located within the farm cluster.

One of the key features of the garden suite policies is also the 'portable' nature of these units. It was not clear in the application materials whether this garden suite would be designed to be portable, or whether it was more permanent in nature.

Of a general planning nature, County staff would raise the question of whether a temporary garden suite is the preferred option here, or if the lands could instead accommodate a permanent 'Additional Residential Unit', as defined by the *Planning Act*. Section 16 (3) of the *Planning Act* states:

"An official plan shall contain policies that authorize the use of additional residential units by authorizing,

*the use of two residential units in a detached house, semi-detached house or rowhouse;
and*

the use of a residential unit in a building or structure ancillary to a detached house, semi-detached house or rowhouse."

Staff would recommend that this proposal could possibly be considered an additional residential unit "in a building or structure ancillary to a detached house." It should be noted that the County's policies under section 4.2.5 of the County Plan also speak to permitting 'second units' within detached ancillary structures. The County is currently in the process of undertaking a housekeeping update to further align our policies with recent changes to the *Planning Act*.

The County Plan also maps some 'Significant Woodlands', a watercourse and 'Other Identified Wetlands' on this property. The proposed garden suite is outside of these environmental features and their associated adjacent lands.

Provided the proposed garden suite can be adequately serviced and is designed to be portable, County staff have no concerns with the subject zoning by-law amendment application. Similarly, if the proponent wished to create a permanent additional residential unit, instead of a garden suite, then County staff have no issues with that, subject to the ability to service the unit.

The County requests notice of any decision rendered with respect to this application.

If you wish to discuss this matter further, please do not hesitate to contact me.

Yours truly,

A handwritten signature in dark ink, appearing to read "Scott Taylor", is written over a light yellow rectangular background.

Scott Taylor, MCIP, RPP
Manager of Planning Services
519-372-0219 ext. 1238
scott.taylor@grey.ca



1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

SENT ELECTRONICALLY ONLY: emilne@southgate.ca

October 13, 2021

Township of Southgate
185667 Grey Road 9
RR 1
Dundalk, Ontario N0C 1B0

ATTENTION: Elisha Milne, Administrative & Legislative Coordinator

Dear Ms. Milne,

RE: Proposed Zoning By-law Amendment C25-21 (Jackie Pennings)
244562 Southgate Road 24
Lot 24 Concession 15
Roll No.: 420706000208000
Geographic Township of Egremont
Township of Southgate

Saugeen Valley Conservation Authority (SVCA) staff has reviewed the above-noted application as per our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3.1 of the Provincial Policy Statement (PPS, 2020) and as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). SVCA staff has also provided comments as per our Memorandum of Agreement (MOA) with the Township of Southgate representing natural hazards, and natural heritage. Furthermore, the application has been reviewed through our role as a public body under the *Planning Act* as per our Conservation Authority Member approved Environmental Planning and Regulations Policies Manual, amended October 16, 2018.

Purpose

The purpose of the proposed zoning bylaw amendment is to consider a zoning bylaw amendment application, to permit a garden suite for a period of up to 20 years to be located on the subject property.

Recommendation

The proposed zoning by-law amendment application is acceptable to SVCA staff.

Delegated Responsibility and Advisory Comments

SVCA staff has reviewed the application through our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3.1 of the Provincial Policy Statement (PPS,



Watershed Member Municipalities
Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands,
Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce,
Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North,
Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

2020). We have also reviewed the application through our responsibilities as a service provider to the Township of Southgate in that we provide expert advice and technical clearance on *Planning Act* applications with regards to natural hazards, and natural heritage as set out in the PPS, 2020, County Official Plan (OP) and/or local official plans. Comments below only include features/technical requirements affecting the property.

Natural Hazards:

SVCA Hazardous Lands mapping depicts some areas of the property to be low in elevation associated with potential wetlands, and the floodplain of an unnamed tributary of the Beatty Saugeen River. It is SVCA staff's opinion that the Hazard Lands designation as shown in Schedule A of the Grey County OP, and Schedule A of the Southgate OP, and the Environmental Protection (EP) Zone as shown in the Township of Southgate Zoning By-law 19-2002, as amended, generally coincides with the Hazardous Lands as plotted by SVCA staff for the property.

It is the opinion of SVCA staff that development as proposed, including the area to be rezoned, will not be located in the EP zone.

Provincial Policy Statement – Section 3.1

Section 3.1.1 of the PPS, 2020 states in part that development shall generally be directed to areas outside of hazardous lands and hazardous sites. It is the opinion of SVCA staff that development as proposed is consistent with Section 3.1.1 of the PPS, 2020.

Township of Southgate Official Plan and Grey County Official Plan

Section 6.2 of the Southgate OP and Section 7.2.3 of the Grey County OP states in part that buildings and structures are generally not permitted in the Hazard Lands land use type. As mentioned above, it is the opinion of SVCA staff that the area to be rezoned will not be located within the Hazard Lands designation. It is the opinion of SVCA staff that the application is consistent with the natural hazard policies of the Southgate OP and the Grey County OP.

Natural Heritage:

Based on SVCA desktop review, it is the opinion of SVCA staff that the significant natural heritage features affecting the property include significant woodlands, fish habitat and its adjacent lands, and potentially habitat of endangered species and threatened species.

Provincial Policy Statement – Section 2.1

Section 2.1 of the PPS, 2020 states in part that development shall not be permitted in significant woodlands, fish habitat and its adjacent lands, and habitat of endangered species and threatened species, and the adjacent lands to the above referenced features except in accordance with the specified policies found in Section 2.1.

Township of Southgate Official Plan and Grey County Official Plan Policies

Significant Woodlands

Significant woodlands are identified as per Appendix B Constraint Mapping of the Grey County OP and are shown to include the woodlands on the property. Section 7.4.1 of the Grey County OP states in part that no development or site alteration may occur within significant woodlands or its adjacent lands unless it has been demonstrated

by an Environmental Impact Study (EIS) that there will be no impact on the feature or its ecological functions. However, it is the opinion of SVCA staff the preparation of an EIS to address impacts to significant woodlands is not warranted as development as proposed will not be located within significant woodlands or its adjacent lands.

Fish Habitat and its Adjacent Lands and Significant Valleylands

An unnamed tributary of the Beatty Saugeen River flows through and/or headwaters on the property. The tributary is considered fish habitat by SVCA staff. Section 7 of the Grey County OP state in part that development and site alteration shall not be permitted within significant valleylands, and fish habitat and the adjacent lands to fish habitat unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the feature or on their ecological functions. Furthermore, Section 6.5.6 of the Southgate OP states in part that new development is not permitted within the adjacent lands to cold and warm water streams. It is the opinion of SVCA staff that based on the application, impacts to fish habitat and its adjacent lands will be negligible. Therefore, the preparation of an EIS may be waived in accordance with Section 7.11.3 of the Grey County OP. Therefore, in the opinion of SVCA staff, fish habitat and its adjacent lands policies have been satisfactorily addressed according to the Grey County OP and the Southgate OP.

Threatened and Endangered Species

It has come to the attention of SVCA staff that habitat of endangered species and threatened species may be located on and/or adjacent to the property. The SVCA role is to identify habitat through a screening process in consideration of the PPS and local policies, however, it is the responsibility of the applicant to ensure the endangered species and threatened species policy referred to in the PPS and the local policies have been appropriately addressed. Please contact the Ministry of Environment, Conservation and Parks (MECP) for information on how to address this policy. MECP inquiries can be addressed to SAROntario@ontario.ca.

Statutory Comments

SVCA staff has reviewed the application as per our responsibilities as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). This regulation, made under Section 28 of the *Conservation Authorities Act*, enables SVCA to regulate development in or adjacent to river or stream valleys, Great Lakes and inland lake shorelines, watercourses, hazardous lands and wetlands. Subject to the CA Act, development taking place on or adjacent to these lands may require permission from SVCA to confirm that the control of flooding, erosion, dynamic beaches, pollution or the conservation of land are not affected. SVCA also regulates the alteration to or interference in any way with a watercourse or wetland.

Areas of the property are within the SVCA Approximate Screening Area associated with Ontario Regulation 169/06. As such, development and/or site alteration within the Approximate Screening Area requires the permission from SVCA, prior to carrying out the work.

"Development" as defined under the Conservation Authorities Act means:

- a) the construction, reconstruction, erection or placing of a building or structure of any kind;*
- b) any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure or increasing the number of dwelling units in the building or structure;*
- c) site grading; or,*
- d) the temporary or permanent placing, dumping or removal of any material, originating on the site or elsewhere.*

And;

“Alteration” as per Section 5 of Ontario Regulation 169/06 generally includes the straightening, diverting or interference in any way with a river, creek, stream or watercourse, or the changing or interfering in any way with a wetland.

To determine the SVCA Approximate Screening Area on the property, please refer to the SVCA’s online mapping program, available via the SVCA’s website at <http://eprweb.svca.on.ca>. Should you require assistance, please contact our office directly.

For the property the SVCA Approximate Screening Area includes the larger of: any wetlands located on the property as well as a 30 metre offset distance outwards from the wetland edge, and/or the watercourse (an unnamed tributary of the Beatty Saugeen River), located on the property, and an offset distance of 15 metres outwards from the floodplain of the watercourse.

SVCA Permission for Development or Alteration

Development or alteration including construction, reconstruction, conversion, grading, filling or excavation, including agricultural tile drainage, proposed within the SVCA Approximate Screening Area on the property may require permission (SVCA Permit) prior to those works commencing. Based on the plans submitted with the application, proposed development will not be located within any SVCA Approximate Screening Area, therefore review and permission (SVCA permit) is not required for the proposed development.

Summary

SVCA staff has reviewed this application in accordance with our MOA with the Township of Southgate, and as per our mandated responsibilities for natural hazard management, including our regulatory role under the *Conservation Authorities Act*.

Given the above comments, it is the opinion of SVCA staff that:

- 1) Consistency with Section 3.1, Natural Hazard policies of the PPS has been demonstrated.
- 2) Consistency with Section 2.1, Natural Heritage policies of the PPS has been demonstrated, with the exception of endangered species and threatened species policy which the applicant/owner must address with the MECP.
- 3) Consistency with Grey County OP and Township of Southgate policies for natural hazards and natural heritage has been demonstrated, with the exception of endangered species and threatened species policy which the applicant/owner must address with the MECP.

Please inform this office of any decision made by the Township of Southgate with regard to the application. We respectfully request to receive a copy of the decision and notice of any appeals filed. Should you have any questions, please contact the undersigned.

Sincerely,



Michael Oberle
Environmental Planning Technician
Saugeen Conservation
MO/

cc: Barbara Dobreen, SVCA Authority Member representing the Township of Southgate (via email)

Township of Southgate

185667 Grey County Road 9,
Dundalk, ON N0C 1B0

Jim Ellis,

Public Works Manager / Risk Management Official
jellis@southgate.ca



Phone: 519-923-2110 ext. 250

Toll Free: 1-888-560-6607

Fax: 519-923-9262

Cell: 519-378-3777

Public Works Department

Date: September 29, 2021

File No.: C25-21

Can a safe access be provided? Yes ☒ No ☐

Road Drainage Concern: None

Road Standard: Rural asphalt

Road Widening Necessary? Yes ☐ No ☒

Entrance Requirements: None

Load Restricted Road: Yes ☒ No ☐

Comments: _____

Risk Management Office

Property is located in a Well Head Protection Area:

- ☐ WHPA "A"
- ☐ WHPA "B"
- ☐ WHPA "C"
- ☐ WHPA "D"
- ☒ Not Applicable

Comments: _____

Signed: _____

Jim Ellis, Public Works Manager / Risk Management Official

Elisha Milne

Subject: FW: #C25-21

-----Original Message-----

From: Watra Property Management [REDACTED]

Sent: October 13, 2021 3:10 PM

To: Lindsey Green <lgreen@southgate.ca>

Subject: #C25-21

We received notice of the proposed zoning by-law amendment to permit a garden suite and are writing as a neighbour to this property to express our complete support of this amendment.

As local Property Managers we are very aware of the current housing shortage and difficulty with affordability in the current housing market, and hope we can see more options considered by the Municipality of Southgate to allow for more affordable housing.

It was outlined in the notice we received from the Municipality that we can request to be notified of a decision on this proposal, and we would be interested in receiving that information.

Thank you,

Marsha Jackson and Carl Gilbert



Township of Southgate

Minutes of Council Meeting

October 6, 2021
9:00 AM
Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, Chief Administrative Officer
Lindsey Green, Clerk
Jim Ellis, Public Works Manager
William Gott, Treasurer
Derek Malynyk, Fire Chief
Terri Murphy, Economic Development Officer
Clinton Stredwick, Planner
Kayla Best, HR Coordinator
Elisha Milne, Legislative Assistant
Holly Malynyk, Customer Service and Support

1. Electronic Access Information

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

2. Call to Order

Mayor Woodbury called the meeting to order at 9:00 AM.

3. Open Forum - Register in Advance

No members of the public spoke at open forum.

4. Confirmation of Agenda

No. 2021-537

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council confirm the agenda as amended.

Carried

5. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

6. Delegations & Presentations

6.1 Intact Public Entities Inc. Tony Commissio and Debra Wilson, NFP Canada Ltd. Presentation

No. 2021-538

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that Council receive the Intact Public Entities Inc. presentation as information.

Carried

6.2 JLL Canada - Adam Sherriff-Scott, SVP & Practice Lead and Kathy Kolodziej, VP, Corp Transaction Mgmt. Presentation

No. 2021-539

Moved By Councillor Sherson

Seconded By Deputy Mayor Milne

Be it resolved that Council receive the JLL Canada presentation as information.

Carried

7. Adoption of Minutes

No. 2021-540

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council approve the minutes from the September 15, 2021 Council meeting as presented.

Carried

8. Reports of Municipal Officers

8.1 Fire Chief Derek Malynyk

8.1.1 FIRE2021-011- Bell Lease Agreement

No. 2021-541

Moved By Councillor Frew

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report FIRE2020-011 for information; and

That Council consider approval of By-law 2021-147 to approve the Bell Mobility lease amending agreement W3858.

Carried

8.1.2 By-law 2021-147 - Bell Mobility Lease No. W3858 Amending Agreement

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-542

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that by-law number 2021-147 being a by-law to authorize a lease amending agreement between Bell Mobility Inc. and The Corporation of the Township of

Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.2 Clerk Lindsey Green

8.2.1 CL2021-025-Saugeen Mobility and Regional Transit Board Appointment – Remainder of Term

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-543

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report CL2021-025 for information; and

That Council, pursuant to section 24.12 of the Procedural By-law, amend previously adopted resolution number 2018-589; and

That Council appoint Councillor Jim Frew to the Saugeen Mobility and Regional Transit Board for the remainder of the appointment term, ending in 2022.

Yay (6): Mayor Woodbury, Deputy Mayor Milne, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Nay (1): Councillor Dobreen

Carried (6 to 1)

8.2.2 CL2021-026 – Appoint Pound Keeper – Keady Livestock Market

No. 2021-544

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report CL2021-026 for information; and

That Council consider approval of By-law 2021-140 to appoint Keady Livestock Market as the large animal pound keeper for the Township of Southgate.

Carried

8.2.3 By-law 2021-140 - Appoint Pound Keeper - Keady Market

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-545

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that by-law number 2021-140 being a by-law to appoint a Keady Livestock Market to act as the Pound Keeper for the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.2.4 CL2021-027 – First Nations Land Acknowledgement Implementation Policy

Deputy Mayor Milne moved the following motion.

No. 2021-546

Moved By Deputy Mayor Milne

Seconded By Councillor Dobreen

Be it resolved that Council defer approval of Staff Report CL2021-027 and By-law 2021-141 to allow staff to further review the wording of the land acknowledgement and return to Council as soon as possible.

Carried

8.2.5 By-law 2021-141 - Adopt Policy No. 89 - First Nations Land Acknowledgement

By-law 2021-141 was deferred as per the previous resolution.

8.2.6 CL2021-028 – Amendments to Policy No. 51 – Displaying Flags Policy

No. 2021-547

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report CL2021-028 for information; and

That Council consider approval of By-law 2021-146 to adopt the Displaying Flags Policy Number 51.

Carried

8.2.7 By-law 2021-146 - Adopt Policy No. 51 - Displaying Flags Policy

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-548

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that by-law number 2021-146 being a By-law to adopt a "Displaying Flags Policy" known as Policy Number 51 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

Council recessed at 10:36 AM and returned at 10:46 AM.

8.3 Chief Administrative Officer Dave Milliner

8.3.1 CAO2021-065 Southgate COVID-19 Vaccination Policy

Moved By Deputy Mayor Milne

Seconded By Councillor Frew

Be it resolved that Council receive staff report CAO2021-065 as information; and

That Council approve the updated Southgate Policy #87 COVID-19 Vaccination Policy dated October 6, 2021 as presented; and

That Council receive the Southgate COVID-19 Rapid Antigen Testing Protocol as presented as a temporary Standard Operating Procedure during the pandemic conditions as a supporting document to the Southgate COVID-19 Vaccination Policy; and

That Council consider approving the Southgate COVID-19 Vaccination Policy at the October 6, 2021 meeting by Municipal By-law 2021-148.

Deputy Mayor Milne moved the following amendment to the main motion.

Amendment:

No. 2021-549

Moved By Deputy Mayor Milne

Seconded By Councillor Shipston

Be it resolved that Council amend the motion to state the following: **Be it resolved that** Council receive staff report CAO2021-065 as information; and **That** Council approve Southgate Policy #87 COVID-19 Vaccination Policy as amended to remove all reference to Council's review of the vaccination policy decisions; and **That** Council receive the Southgate COVID-19 Rapid Antigen Testing Protocol as presented as a temporary Standard Operating Procedure during the pandemic conditions as a supporting document to the Southgate COVID-19 Vaccination Policy; and **That** Council consider approving the amended Southgate COVID-19 Vaccination Policy at the October 6, 2021 meeting by Municipal By-law 2021-148.

Carried

Motion as Amended:

No. 2021-550

Moved By Deputy Mayor Milne

Seconded By Councillor Frew

Be it resolved that Council receive staff report CAO2021-065 as information; and

That Council approve Southgate Policy #87 COVID-19 Vaccination Policy as amended to remove all reference to Council's review of the vaccination policy decisions; and

That Council receive the Southgate COVID-19 Rapid Antigen Testing Protocol as presented as a temporary Standard Operating Procedure during the pandemic conditions as a supporting document to the Southgate COVID-19 Vaccination Policy; and

That Council consider approving the amended Southgate

COVID-19 Vaccination Policy at the October 6, 2021 meeting by Municipal By-law 2021-148.

Carried

8.3.2 By-law 2021-148 - Adopt COVID-19 Vaccination Policy No. 87

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-551

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that by-law number 2021-148 being a by-law to adopt a "COVID-19 Vaccination Policy" known as Policy Number 87, as amended, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

**8.3.3 CAO2021-066 Purchase and Sale Agreement
Amendment approval of Eco Park Land to Casa Terre Corporation Report**

No. 2021-552

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report CAO2021-066 for information; and

That Council approve amending the Purchase & Sale Agreements for 7 acres of industrial land in the Southgate Eco Park to Casa Terre Corporation formerly Suleyman

Chekdar Batgi land sale to close December 15, 2021; and
That Council consider approval of Southgate By-laws
2021-149 to execute the Purchase & Sale Agreement to
sell industrial lands in the Eco Park to Casa Terre
Corporation at the October 6, 2021 meeting.

Carried

8.3.4 By-law 2021-149 - Purchase and Sale Agreement - Casa Terre Corporation

Mayor Woodbury requested a recorded vote on the main
motion.

No. 2021-553

Moved By Councillor Dobreen

Seconded By Councillor Frew

Be it resolved that by-law number 2021-149 being a by-
law to authorize a purchase and sale agreement between
Casa Terre Corporation and The Corporation of the
Township of Southgate be read a first, second and third
time, finally passed, signed by the Mayor and the Clerk,
sealed with the seal of the Corporation and entered into
the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor
Dobreen, Councillor Sherson, Councillor Rice, Councillor
Frew, and Councillor Shipston

Carried (7 to 0)

Councillor Dobreen moved the following motion.

No. 2021-554

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council proceed past 12:00 PM.

Carried

8.4 HR Coordinator Kayla Best

8.4.1 HR2021-022 TAPS Operator Labourer and Cemetery Posting

No. 2021-555

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report HR2021-022 for information; and

That Council approve and direct staff to post the job of TAPS Operator/Labourer and Cemetery internally.

Carried

8.4.2 HR2021-021– Assistant Librarian and Digital Services

No. 2021-556

Moved By Deputy Mayor Milne

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report HR2021-021 for information; and

That Council approve the job description for Assistant Librarian and Digital Services with updates from the Job Evaluation Committee; and

That Council approve the recommendations from Job Evaluation Committee to place the Assistant Librarian and Digital Services position in pay band 12 of the Southgate Employee Pay Grid.

Carried

8.5 Planner Clinton Stredwick

8.5.1 PL2021-074 ZBA C13-21 Clea-Mar Machining

No. 2021-557

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2021-074 for information; and

That Council consider approval of By-law 2021-128.

Carried

Mayor Woodbury left the meeting at 11:51 AM. Deputy Mayor Milne assumed the Chair.

8.5.2 By-law 2021-128 - ZBA C13-21 Clea-Mar Machining

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-558

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that by-law number 2021-128 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

8.5.3 PL2021-077 ZBA C15-21 Levesque

Mayor Woodbury returned to the meeting at 11:53 AM and assumed the Chair.

No. 2021-559

Moved By Councillor Sherson

Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report PL2021-077 for information; and

That Council consider approval of By-law 2021-142 permitting the erection of a garden suite on the subject lands.

Carried

8.5.4 By-law 2021-142 - ZBA C15-21 Levesque

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-560

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that by-law number 2021-142 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.5.5 PL2021-083 ZBA C18-21 Barlari

No. 2021-561

Moved By Councillor Dobreen

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report PL2021-083 for information; and

That Council consider approval of By-law 2021-143 recognizing the existing cottage as being a garden suite and allowing for a new home to be constructed nearby.

Carried

8.5.6 By-law 2021-143 - ZBA C18-21 Barlari

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-562

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that by-law number 2021-143 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.5.7 PL2021-084 ZBA C19-21 Manoah Martin

No. 2021-563

Moved By Councillor Sherson

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PL2021-084 for information; and

That Council consider approval of By-law 2021-144.

Carried

8.5.8 By-law 2021-144 - ZBA C19-21 Manoah Martin

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-564

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that by-law number 2021-144 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.5.9 PL2021-085 SP14-21 Manoah Martin

No. 2021-565

Moved By Councillor Shipston

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PL2021-085 for information; and

That Council consider approval of By-law 2021-136 authorizing the entering into a Site Plan Agreement.

Carried

8.5.10 By-law 2021-136 - SP14-21 Manoah and Naomi Martin

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-566

Moved By Councillor Dobreen

Seconded By Councillor Rice

Be it resolved that by-law number 2021-136 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.5.11 PL2021-086 SP15-21 Menno Hoover

No. 2021-567

Moved By Councillor Frew

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2021-086 for information; and

That Council consider approval of By-law 2021-145 authorizing the entering into a Site Plan Amending Agreement.

Carried

8.5.12 By-law 2021-145 - SP15-21 Menno and Martha Hoover

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-568

Moved By Councillor Rice
Seconded By Councillor Sherson

Be it resolved that by-law number 2021-145 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

9. By-laws and Motions

9.1 By-law 2021-120 - Maple Grove Cemetery By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-569

Moved By Councillor Shipston
Seconded By Councillor Sherson

Be it resolved that by-law number 2021-120 being a by-law to maintain, manage, regulate and control Maple Grove Cemetery be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

9.2 By-law 2021-139 - Appointment of Emergency Management Committee and Control Group

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-570

Moved By Councillor Dobreen

Seconded By Councillor Rice

Be it resolved that by-law number 2021-139 being a by-law to appoint an Emergency Management Program Committee and Municipal Emergency Control Group for the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

10. Notice of Motion

None.

11. Consent Items

11.1 Regular Business (for information)

No. 2021-571

Moved By Councillor Frew

Seconded By Councillor Shipston

Be it resolved that Council approve the items on the Regular Business consent agenda dated October 6, 2021 and direct staff to proceed with all necessary administrative actions.

Carried

11.1.1 FIN2021-029 Financial Report – August 2021

11.1.2 FIN2021-030 2022 Budget

11.1.3 FIN2021-031 2021 Insurance Renewal

- 11.1.4 PW2021-047 Department Report**
- 11.1.5 August 2021 Cheque Register**
- 11.1.6 Building Report, By-law and Canine Reports
August 2021**

11.2 Correspondence (for information)

No. 2021-572

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that Council receive the items on the Correspondence consent agenda dated October 6, 2021 as information.

Carried

- 11.2.1 MOE - Proposed Administration Penalties
Regulation under Resource Recovery and Circulation
Economy Act - received September 17, 2021**
- 11.2.2 MMAH - Ontario Proof of Vaccination Guidance
for Businesses and Organizations - received
September 17, 2021**
- 11.2.3 Grey Bruce Health Unit - Expanded Eligibility
for Third Dose of COVID19 Vaccine - received
September 20, 2021**
- 11.2.4 Anishinabek Nation - Vaccine Passports and
First Nations Memo - received September 22, 2021**
- 11.2.5 County of Grey - Upcoming 2022 Harvest in
Grey County Forests (Dromore) - received
September 27, 2021**
- 11.2.6 GRCA - September 24, 2021 General
Membership Meeting - received September 27, 2021**
- 11.2.7 MMAH - Construction Noise - received
September 29, 2021**

**11.2.8 2022 OPP Annual Billing Statement - received
September 30, 2021**

11.3 Resolutions of Other Municipalities (for information)

No. 2021-573

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated October 6, 2021 as information.

Carried

**11.3.1 City of Sarnia - Renovictions - received
September 17, 2021**

**11.3.2 Township of Scugog - Structure Inventory and
Inspections - received September 20, 2021**

**11.3.3 Northumberland County - Capital Gains Tax on
Primary Residence - received September 21, 2021**

**11.3.4 Township of Huron Kinloss - Provincial
Offenses Court - received September 21, 2021**

**11.3.5 Municipality of Chatham-Kent - OHIP Eye Care
Resolution - received September 29, 2021**

**11.3.6 Municipality of Chatham-Kent - Renovictions
Resolution - received September 29, 2021**

11.4 Closed Session (for information)

None.

12. County Report

Highlights from the most recent County Council meeting can be reviewed [here](#). Mayor Woodbury added that at the next County Council meeting they are starting a hybrid meeting style with in-person and virtual participation and that it should be interesting to see how that works.

Deputy Mayor Milne added that the County heard from representatives of Georgian College who announced that they have been authorized by the Province to grant bachelor degrees in the science of nursing that you used to have to attend a University to obtain. He added that typically if nurses do their training in large urban areas they tend to continue employment in those areas. It will be a welcome addition to our area to have nurses train in our local hospitals and hopefully continue their employment here. The County is also considering the College's request for funding to support necessary renovations to the Owen Sound campus to deliver the program.

13. Members Privilege - Good News & Celebrations

Councillor Frew noted that there was an increase in police presence in the Dundalk area this past weekend and that two arrests were made for theft which is very welcomed by the community who have concerns with crime in Dundalk.

CAO Milliner announced that a COVID-19 Vaccination Clinic is being held on October 21, 2021, from 3:00 PM - 7:00 PM. The clinic will be held at the Frank MacIntyre Building in case of inclement weather rather than the Dundalk Arena like past clinics have been. Mayor Woodbury added that the Grey Bruce Public Health Unit has been very pleased with the success of the past clinics that have been held in Dundalk with a high number of people being vaccinated at each of them.

14. Closed Meeting

No. 2021-574

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that Council proceed into closed session at 12:13 PM in order to address matters relating to Personal Matters about an Identifiable Individual (Subject: Internal CAO Interest - Staff Report HR2021-023C); and

That HR Coordinator Kayla Best and CAO/Deputy Clerk Dave Milliner remain in attendance.

Carried

Council recessed at 12:13 PM and returned at 12:23 PM.

Councillor Frew returned to the meeting at 12:24 PM.

No. 2021-575

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council come out of Closed Session at 12:54 PM.

Carried

Council recessed at 12:54 PM and returned at 12:56 PM.

14.1 Personal Matters about an Identifiable Individual (Subject: Internal CAO Interest - Staff Report HR2021-023C)

No. 2021-576

Moved By Councillor Rice

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report HR2021-023C for information; and

That Council discuss the internal interest for the upcoming CAO vacancy; and

That Council direct staff to bring an updated CAO Succession Plan to the October 20, 2021, Council meeting.

Carried

15. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-577

Moved By Councillor Dobreen

Seconded By Councillor Rice

Be it resolved that by-law number 2021-150 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on October 6, 2021

be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

16. Adjournment

No. 2021-578

Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 1:00 PM.

Carried

Mayor John Woodbury

Clerk Lindsey Green

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



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Staff Report CL2021-027

Title of Report: CL2021-027 – First Nations Land Acknowledgement Implementation Policy
Department: Clerks
Branch: Legislative and Council Services
Council Date: October 20, 2021

Recommendation:

Be it resolved that Council receive Staff Report CL2021-027 for information; and
That Council consider approval of By-law 2021-141 to adopt the First Nations Land Acknowledgment Policy No. 89 to implement a Land Acknowledgement for the Township of Southgate.

Report deferred from the October 6, 2021, Regular Meeting of Council

Background:

Land or territorial acknowledgements have emerged in several municipalities following the publication of The Truth and Reconciliation Commission report in 2015. A land acknowledgement recognizes First Nations Peoples on whose traditional territories we work and live. These acknowledgements demonstrate the recognition and respect for Indigenous peoples, both in the past and the present and the contributions they have made to our communities and nation.

These statements are most often read at the beginning of Council meetings, municipal events and celebrations with others being read on an occasional basis only in order to continue for them to be meaningful and relevant. Several municipalities within the province have implemented land acknowledgement statements. While there is no standard wording for these statements or consistent practice, the overarching need is for the acknowledgement to be genuine, with a commitment to acknowledge and educate people on the complex history of Indigenous people.

Staff Comments:

At the August 4, 2021, Regular meeting, Council approved staff proceeding with further research and considerations to implementing a first nations land acknowledgement for the Township of Southgate.

Staff brought forward proposed wording for the land acknowledgement to the October 6, 2021, regular meeting of Council. That decision and the by-law to

implement the land acknowledgment policy was deferred until further review of the wording was completed:

Deputy Mayor Milne moved the following motion.

No. 2021-546

Moved By Deputy Mayor Milne

Seconded By Councillor Dobreen

Be it resolved that Council defer approval of Staff Report CL2021-027 and By-law 2021-141 to allow staff to further review the wording of the land acknowledgement and return to Council as soon as possible. **Carried**

Staff have further reviewed the wording of the land acknowledgement and are now proposing the following wording for approval:

"As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people."

Staff are also bringing forward the amended First Nations Land Acknowledgement policy for approval which provides an overview of when the Land Acknowledgement will be used. The Policy is provided in this Council agenda as Schedule A to By-law 2021-141 following this report.

Financial Implications:

There are no financial implications as a result of this report.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

That Council receive Staff Report CL2021-027 for information and that Council consider approval of By-law 2021-141 to adopt the First Nations Land Acknowledgement Policy No. 89 to implement a Land Acknowledgement for the Township of Southgate.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Lindsey Green, Clerk

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

BY-LAW NUMBER 2021-141

being a By-law to adopt a "First Nations Land Acknowledgement Policy"
known as Policy Number 89

Whereas the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 9, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas the Council of The Township of Southgate has deemed it desirable to adopt a policy with respect to the Township of Southgate First Nations Land Acknowledgement,

Now therefore be it resolved that the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the "First Nations Land Acknowledgement Policy" known as Policy No. 89, attached hereto as Schedule A is hereby adopted; and
2. **That** this by-law shall come into force and effect on the date of its passing.

Read a first, second and third time and finally passed this 20th day of October, 2021.

John Woodbury – Mayor

Lindsey Green – Clerk



First Nations Land Acknowledgement Policy

Purpose

The purpose of a land acknowledgement is to demonstrate the recognition and respect for Indigenous peoples, both in the past and the present and the contributions they have made to our communities and the nation.

Scope

This policy will provide a Land Acknowledgement for the Township of Southgate and an overview of when Land Acknowledgements should be used relative to Township of Southgate Council meetings.

1. Definitions

- 1.1 **First Nation Peoples** means original inhabitants of the land that is now Canada, and whom were the first to encounter sustained European contact, settlement, and trade.
- 1.2 **Inuit** means a member of an indigenous people from Northern Canada and parts of Greenland and Alaska.
- 1.3 **Metis** means people of mixed European and Indigenous ancestry, and one of the three recognized Aboriginal People in Canada.
- 1.4 **Saugeen Ojibway Nations** means the First Nations People of the Chippewas of Nawash, Unceded First Nation and the Saugeen First Nation.

2. Land Acknowledgement

"As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people."

The Land Acknowledgement will be used in the following circumstances:

- Regular scheduled Township of Southgate Council Meetings
- The Inaugural Session of the Township of Southgate Council following an Election

3. Monitoring and Review of the Policy

The Clerk's Department is responsible for the administration, maintenance, and review of this policy.



Staff Report PW2021-049

Title of Report: PW2021-049 Pick up Truck Purchase
Department: Public Works
Branch: Transportation & Public Safety
Council Date: October 20, 2021

Recommendation:

Be it resolved that Council receive Staff Report PW2021-049 for information; and
That Council approve the recommendation to purchase a 2021 Chev Crew cab 4x4 pick up truck from Finch Chev Cadillac Buick GMC Limited. at a cost of \$44,132.00 plus HST; and
That Council approve the recommendation to Advertise Unit 315 on GovDeals as is condition for disposal.

Background:

Council awarded the purchase of 2 pick up trucks (1 TAPS & 1 Building) at the April 7, 2021, Council Meeting to Finch Chevrolet Cadillac Buick GMC Ltd. These 2 trucks will not be delivered until early 2022 at a cost of \$41,823.00 plus HST.

On May 19, 2021, Phil Wilson called me regarding his F150 patrol truck, Unit 315 had been running rough lately and suspected gasoline contamination issue and we contacted McDougall Energy, (Twp fuel supplier) and had the Hopeville gasoline tank pumped out.

It came to Southgate staff's attention that the Municipality of West Grey had also had a gasoline fuel delivery with the same load and as well had fleet vehicle issues related to fuel contamination.

Southgate (Hopeville & Holstein) and West Grey dipped their respective gasoline tanks, for samples for lab analysis and both parties sent them to Cambridge Materials Testing Limited. The test report results indicated that both water & diesel fuel were present in heavy fractions.

The 2 Building Department vehicles had also been filled in that timeframe with gasoline from the Hopeville tank. These cars were towed to Trillium Ford in Shelburne on May 21st for diagnosis and 2 rental cars from Enterprise Rentals in Orangeville were driven back by Township staff for the Building Department inspectors.

The 2 building department vehicles had gas tanks drained and received inspection/diagnostics at Trillium and those cars did not seem to be impacted from the fuel contamination and caught in time.

Phil's F150 patrol truck was driven to Vanalstine Automotive in Dundalk, (where the truck has been taken for maintenance servicing) and had the gas tank drained and repairs to camshaft, adjuster, rocker arm and replaced spark plugs. The diagnosis of these detonation issues and related problems will require engine replacement as recommended by Vanalstine Automotive.

Unit 315 was also taken to Peninsula Ford in Owen Sound at the cost of McDougall Energy for troubleshooting and the dealership diagnosis is that mixed fuel would not cause the noise present in the engine or the previously repaired damage. The assessment is that the engine does not need to be replaced but there were additional recommendations to complete the repair work done by the local shop.

The McDougall Energy representative's conclusions based on experience and after consulting their own mechanics and engineers combined with this diagnosis, that they do not support the replacement of this engine or future mechanical work. They have asked Ford to provide a written summary for them and advised them that their diagnosis work is to be billed direct to McDougall Energy. We have credited the account for all for all the expenses below, inclusive of the engine work done to the F150 as a good faith measure.

The following costs occurred associated and have been reimbursed by McDougall:

1. Cambridge Materials Testing for 2 samples in amount of \$1,105.14
2. Vanalstine Auto where Phil's patrol truck F150 was taken to at a cost of \$1,525.06. This truck is now running with ticking sounds, and mechanic recommends engine replacement
3. Trillium Ford for 2 building department cars, towing, 2 car rentals and diagnosis, spark plugs were replaced on both vehicles as well. Ford Fusion = \$1,129.20. Ford Escape = \$969.60
4. Total is \$4,729.00

Staff Comments:

CAO Dave Milliner, Public Works Foreman/Fleet Manager Phil Wilson and Public Works Manager Jim Ellis have been in discussions with McDougall representatives regarding the ongoing issues and problems with Unit 315.

Although Ford dealers have stated that there has been engine noises and issues with the 5.0 Litre 2018-2019 models, staff feel the coincidence of the gasoline fuel contamination timing that triggered the engine rattling and subsequent other issues is directly related to a fuel detonation problem with this engine and a few hundred litres of contaminated gasoline going through the system is a major cause of the malfunction.

McDougall concludes with the expenses reimbursed, the published Technical Service Bulletins for this condition on this engine, and the opinions of our engineer, mechanic, operations as well as the Ford technicians being that a fuel mix did not

contribute to the engine noise from the F150 we exhaustively covered this unfortunate incident, and our position is not likely to move.

In a recent meeting with McDougall staff they agreed to have another assessment based on the engine oil leak and consumption to have Trillium evaluate the truck. Unit 315 was taken to Trillium Ford on October 4, 2021, for engine evaluation and detected both bottom and top end noise, engine oil leak on cylinder head and recommended to properly repair and guarantee the life of the truck, that a new long block assembly is required.

Staff have concerns of the vehicle failure and department interruptions without the vehicle and the Unit 315 engine concerns, with 147,000 kilometres, we have proceeded with and received pricing for trucks with Township lighting packages that are currently available on dealership lots and also garage engine replacement quotes with the following information:

Dealership	Year, Model, Colour & Engine Size	Price excluding HST
Finch Chev Cadillac Buick GMC	2021 1500 Chev white 2.7 L	\$44,132.00
Finch Chev Cadillac Buick GMC	2022 1500 Chev White 2.7 L	\$53,704.00
Finch Chev Cadillac Buick GMC	2021 1500 Dodge Ram white or blue 5.7 L	\$58,422.00
Trillium Ford	2021 F150 Red 5.0 L	\$51,648.50

Unit 315 engine replacement costs for parts & labour are as follows:

Garage	Engine	Price excluding HST
Trillium Ford	New	\$15,246.88
Vanalstine Auto	New	\$15,000.00
Trillium Ford	Used-1 year warranty	\$14,482.15

Options to consider are:

1. Replace with used engine
2. Replace with new engine
3. Advertise Unit 315 on GovDeals as is condition for disposal
4. Trade in with new purchase estimated at \$25,000.00
5. Continue using until further repairs are required
6. Continue to push McDougall Energy to incur the repair costs of the truck with a new engine or stop using them as a Township supplier.

Financial Implications:

The 2021 Budget anticipated the purchase of a pick-up truck for \$50,000, funded by the trade-in of Unit 301 for \$2,000 and \$48,000 of general taxation. A 2021 financial commitment was created when a pick-up truck has been ordered with delivery in 2022.

Staff recommends that Council approve the purchase of an available crew cab 4x4 pick up truck from the dealership lot and that it be funded in the 2022 Capital Budget.

Communications & Community Action Plan Impact:

Goal 5 - Upgrading our "Hard Services"

Action 5: The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer work, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Strategic Initiatives:

5-B - The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

Concluding Comments:

Staff recommends that Council receive Staff Report PW2021-049 for information, and that Council approve the recommendations to:

1. Purchase a 2021 Chev Crew cab 4x4 pick up truck from Finch Chev Cadillac Buick GMC Limited. at a cost of \$44,132.00 plus HST.
2. Advertise Unit 315 on GovDeals as is condition for disposal or if McDougall comes good for the replacement cost of a new engine that it would be incorporated back into the fleet and delay a future pickup replacement purchase.

Respectfully Submitted,

Dept. Head: **Original Signed By**
Jim Ellis, Public Works Manager

Treasurer Approval: **Original Signed By**
William Gott, CPA, CA Treasurer

CAO Approval: **Original Signed By**
Dave Milliner, CAO

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Staff Report CAO2021-067

Title of Report: Flato Developments Proposals Report

Department: Administration

Council Date: October 20, 2021

Council Recommendation:

Be it resolved that Council receive staff report CAO2021-067 as information; and

That Council approve the cancellation of the purchase and sale agreement for 20 acres plus or minus of lands in the Eco Park to a Flato Dundalk Community Inc. and the approving Southgate By-law 2021-115; and

That Council direct the Mayor and CAO to work with Flato and meet with the Township of Melancthon Mayor and staff in relation to initial annexation discussions and creating a financial transition agreement to service lands on the east side of Hwy #10.

Background:

Flato and Eco Park Phase I - Purchase & Sale Agreement

Flato Developments recently informed Southgate staff that they have decided to back away from the purchase and sale agreement to develop of the 20 acres in Eco Park Phase I. Flato were very supportive of our request to sell 12 acres of the original 32 acre parcel to Green Lid. Since then, they have decided to focus their efforts on developing larger parcels of land on the west and east side of the Hwy #10 corridor.

Township of Melancthon Annexation & Property Servicing Discussion

Southgate has been informed by Flato that they have purchased 250 acres of land on the east side of Hwy #10 for future development of residential, commercial, industrial and work with Southgate on an affordable housing project. Flato has also informed Melancthon of the need for servicing this property and an annexation agreement with Southgate to proceed for the mutual benefit of both Township's.

Eco Park Phase II Property Development

Staff (CAO & EDO) have been working on the Eco Park Phase II property in relation to future development of the property to establish the best development of the Hwy #10 Southgate owned lands.

Staff Comments:

First, staff recommend that we release Flato from the Eco Park Phase I property sale, as we have companies lined up to buy the property.

Second, staff recommend Council direct the Mayor and the CAO to hold a meeting with Melancthon and Flato with the guidance of Municipal Affairs and Housing to service and annex lands on the east side of Hwy #10 for urban development.

The CAO and EDO have been discussing the JLL proposal Council received on October 6, 2021 in relation to the value of the Eco Park II property they proposed, the services they provide, the cost of those service, the timing of the flow of funding being generated and their sales/development process in relation Southgate having a say in who we are locating especially on the Hwy #10 commercial lands will contribute to the needs of our community and/or Highway only service businesses.

Staff are planning on inviting Flato Developments to the November 3rd, 2021 meeting to also present to Council followed by a staff report that will assess the 2 proposals and make recommendation that would best serve the Township of Southgate.

Financial Impact or Long Term Implications

There is no financial impact as a result of this report as we are now offering the remaining 20 acres in Eco Park Phase I to people on EDO's list of interested companies wanting to locate their business and develop an industrial property in Southgate. We will be offering some of the 20 acres at an increased sale price of \$45,000 to \$50,000 based on the size of the lands being purchased price.

Staff if directed by Council, would re-engage discussions with Flato Developers to further develop a project plan. This plan would include to negotiate an agreement to establish the following:

1. The land sale price;
2. Cost sharing of roadway & servicing (water, sewers, hydro and natural gas) development;
3. Be involved with the Hwy #10 commercial development planning to work with Flato and locate appropriate businesses needed in the Southgate community;
4. Develop an industrial land development plan with Flato;
5. Investigate residential development for an affordable housing project in the Hwy#10 development corridor south of Flato East residential project; and
6. Southgate develop its own plan to retain industrial land in Eco Park Phase II and the abutting lands to the new roadway from Phase I for possible development that could be sold.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public. Southgate CAP Goal – Trusted, Timely, Transparent, Decision Making.

Goal 1-Attracting New and Supporting Existing Businesses & Farms

Action 1: The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

Concluding Comments

1. That Council receive this report as information.
2. That Council accept the cancellation of the purchase and sale agreement for lands in the Eco Park Phase I to Flato Dundalk Community Inc.
3. That Council direct staff to work with Flato and Melancthan Township to discuss annexation of property on the east side of Hwy #10.
4. That Council direct staff to continue discussions with Flato in relation working with developing Eco Park Phase II property, constructing the roadway and services in comparison to the JLL proposal.

Respectfully Submitted,

CAO approval: Original Signed By Dave Milliner – CAO

dmilliner@southgate.ca 519-923-2110 x210

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Staff Report CAO2021-068

Title of Report: Southgate Climate Change Action Planning Update & Discussion Report

Department: Administration

Council Date: October 20, 2021

Council Recommendation:

Be it resolved that Council receive Staff Report CAO2021-068 as information; and

That Council provide direction to Southgate staff to continue to follow the Grey County Climate Change Action Plan as a guidance document; and

That Council direct Township staff to develop a Southgate Climate Change Action Strategy document that creates a process to develop actionable items by department related to municipal infrastructure improvements to create resiliency, procurement requirements, asset efficiency upgrades to reduce energy consumption, resident education, financial incentives and policy changes similar to an annual 10 year rolling capital budget to identify specific actions to create a climate change projects plan for our community; and

That if approved the Southgate Climate Change Action Strategy become a Township Council strategy that feeds Asset Management Planning and Capital Budget decisions annually.

Background:

The purpose of this report is to update Council on the progress of the Grey County Climate Change Action Plan (CCAP) process and progress. Staff want to update Council and provide both background on the County CCAP and Southgate's suggested process to deal with Climate change as a lower tier municipality. The recommendation from staff is we do not need a consultant's report or study for Southgate. We are best to use the County Plan and develop a Southgate strategy of action items to implement and create change in our thinking, resiliency and the decisions we make.

Staff Comments:

The CAO attended a virtual meeting on the Grey County Climate Change Action Plan (CCAP) presentation to municipal staff on October 7, 2021. The Grey County Climate Change Action Plan's vision statement is informative as a direction of our roles. The statement says:

"The County of Grey is a clear and visible climate leader; taking actions to address climate change throughout municipal operations and in the community. By embracing energy conservation, innovative solutions, promoting awareness, and working with residents and businesses, the County is creating a more prosperous,

sustainable, and healthier future in Grey that is equitable, accessible, and inclusive of urban and rural lifestyles.”

We believe the best CCAP roles and responsibilities for lower tier municipalities are the following:

1. Prepare a Climate Change Action Plan is the first step. Southgate staff recommend that we use the County Plan as our guidance document even though you will hear some lower tiers created their own plan. We should use the County Plan as our guidance document and with their staff support create the use our financial investments in a locally created Climate Change Strategy of actions items like our budget planning annually to initiate policy amendments, incentivize environmental improvements and energy consumption reductions as positive change to create positive outcomes.
2. Southgate Council receive a presentation from Linda Swanston, Manager, Climate Change Initiatives for Grey County.
3. The Draft Grey County Public Consultation questions that we should also consider and answer are:
 - Does the draft Climate Change Action Plan Reflect your priorities?
 - What should we do first?
 - What’s your reaction to the draft GHG reduction targets?
 - How do you want to be engaged in implementing the County Climate Action Plan?
 - How can we implement these strategies to deliver the most community benefit (e.g. create jobs, advance reconciliation, improve public health, etc.)?
4. The County of Grey has created 26 Community and 14 Corporate specific strategies to address the following:
 - Community Buildings
 - Strategy #1 – Residential Building Energy Efficiency Retrofit Program
 - Strategy #2 – Commercial/institutional Building Energy Efficiency Retrofit Program
 - Strategy #3 – Green Standard for New Buildings
 - Strategy #4 – Industrial Energy Efficiency
 - Strategy #5 – Energy Efficiency Education & Awareness Program
 - Community Transportation
 - Strategy #6 – Electric Vehicle Adoption
 - Strategy #7 – Electrical Vehicle Car Share Program

- Strategy #8 – Active Transportation
- Strategy #9 – Rural Bus, Ride Share and On-demand Transit Program
- Community Transit
 - Strategy #6 – Electric Vehicle Adaptation
 - Strategy #7 – Electrical Vehicle Car Share Program
 - Strategy #8 – Active Transportation
 - Strategy #9 – Rural Bus, Ride Share and On-demand Transit Program
- Community Agriculture
 - Strategy #14 – Climate Adoption
 - Strategy #15 – Energy Efficiency Retrofits for the Farming Community
 - Strategy #16 – Promote Biogas Capture & Conversion
 - Strategy #17 – Promote Locally Grown Food
 - Strategy #18 – Facilitate Capacity Building in the Agriculture Community
- Community Land Use
 - Strategy #19 – Reforestation/Afforestation, Habitat and Biodiversity Protection
 - Strategy #20 – Compact, Mixed-Use Development in Designated Settlement Areas
- Community Renewable Energy
 - Strategy #21 – Renewable Energy (Solar PV)
 - Strategy #22 – Renewable Energy Policy
- Community Protection of Waterways and Shorelines
 - Strategy #23 – Prevention of Shoreline Erosion
 - Strategy #24 – Reducing the Risk of Flooding
 - Strategy #25 – Conservation and the Protection of Wetlands
 - Strategy #26 – Monitoring Water Quality within Waterways
- Corporate Stationary Energy
 - Strategy #1 – Outdoor Lighting Conversion to LEDs
 - Strategy #2 – Operations and Maintenance
 - Strategy #3 – Energy Efficiency Retrofits
 - Strategy #4 – Energy Efficiency New Buildings
 - Strategy #5 – Residential Demonstration Building
 - Strategy #6 – Renewable Energy
- Corporate Vehicle Fleet & Equipment
 - Strategy #7 – Reduce Single Passenger Commuting & Private Vehicles

- Strategy #8 – Fleet Operations Maintenance
- Strategy #9 – Vehicle Fleet and Equipment Electrification
- Corporate Waste
 - Strategy #10 – Corporate Waste Policy
 - Strategy #11 – Education & Awareness
- Corporate Municipal Culture
 - Strategy #12 – Municipal Climate Lens
 - Strategy #13 – Retain or Appoint an Energy and Climate Coordinator
 - Strategy #14 – Promote a Culture of Conservation

5. Determine what Southgate should focus on as a municipality. It is obvious that we need to create change to protect our communities, education to create culture change and reduce the impacts of climate change in our daily actions related to energy use and development. Areas we need to focus on are:

- Municipal & Residential Buildings – Insulation upgrades, mechanical equipment efficiency improvements, roof solar panels, net zero residential construction incentives & policies.
- Transportation – Charging stations, use of electric vehicles, natural gas/propane engine conversions for large truck fleet.
- Waste – Increase diversion and recycling.
- Agriculture – Education, forest canopy/wetland preservation and promote/incent energy use efficiencies
- Land Use – Policies to promote electricity grid consumption rather than genset power production.
- Energy – Municipal consumption reductions and promote through community education upgrading of mechanical systems in commercial, industrial and residential buildings.
- Protection of Waterways and Shorelines – Holstein Dam, bridges & culvert capacity, stormwater management systems & ponds, erosion controls and municipal drains.

Financial Impact or Long-Term Implications

The no financial impact to the 2021 Budget to the municipality that will impact ratepayer taxation at the present time.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments

1. That Council receive staff report CAO2021-068 as information.
2. That Council direct staff to develop a Southgate Climate Change Action Strategy Plan to develop plans on an annual basis to reduce the impacts in our community in support of the Grey County CCAP.
3. Staff has created a Southgate Climate Change Action Strategy Plan document included in the staff report as Attachment #1, for staff to annually report on projects for each department to report to Council and gain project or policy change approval each year.

Respectfully Submitted, **CAO approval:** Original Signed By
Dave Milliner – CAO dmilliner@southgate.ca 923-2110 x210

- Attachment 1 – Annual Southgate Climate Change Action Strategy Plan Report

Annual Southgate Climate Change Action Strategy Plan Report

Department: _____

Year: _____

Action Areas	Specific Climate Change Action Projects	Year	Recommended Budget
Infrastructure Improvements-Resiliency			
Procurement			
Eenergy Efficiency Upgrades			
Resident Education Programs			
Financial Incentives			
Policy Changes			

Department Manager Approval: _____

Dated: _____

CAO Approval: _____

Dated: _____

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Staff Report CAO2021-069

Title of Report: Sale of the Dundalk Olde Town Hall Building Meeting Discussion Report with Wellington Capital Corporation and Team Town Hall

Department: Administration

Council Date: October 20, 2021

Council Recommendation:

Be it resolved that Council receive Staff Report CAO2021-069 as information; and

That Council provide any feedback on the Olde Town Hall building sale conditions report in this report, the proponent bid response and the October 4th, 2021 meeting with Team Town Hall and the proponent Wellington Capital Corporation; and

That Council direct staff to develop an agreement of terms for consideration with Wellington Capital Corporation to sell the Dundalk Olde Town Hall to the bidder; and

That Council direct staff to develop an agreement with Team Town Hall for consideration related to their financial and operation commitments to the Township of Southgate realizing it is a good will agreement without assurance compensation beyond the pledged fundraising and surplus operating funds they raise.

Background:

The CAO has provided this report as an update of recent meeting on October 7th, 2021 in the Macintyre Building with Team Town Hall, the proponent Ray Stanton representing Wellington Capital Corporation and Southgate staff. Team Town Hall was represented by Samantha Parent and Don Black also representing the Dundalk Little Theatre. Southgate was represented by Facilities Manager Kevin Green, CAO Assistant Kayla Best and the CAO Dave Milliner. To limit the numbers attending in person Mayor John Woodbury and 2 other members of Team Town Hall attended virtually. The intent of this report is to report on that meeting, as well as to inform and seek comments from Council.

Staff Comments:

The Dundalk Olde Town Hall meeting discussion with Team Town Hall (TTH), Southgate staff and Wellington Capital Corporation (WCC) was held on October 7th, 2021, starting at 5:30 pm. We reviewed the original proposal submitted by WCC and have included this document in this staff report as Attachment 1. This document has been reviewed with WCC over the past months and provided to Team Town Hall for their planning for this meeting.

The WCC document submitted was used as the basis of reviewing and clarifying their proposal in detail at the meeting. The following questions from the WCC proposal and TTH comments formed the meeting discussions:

1 (a) What is your own intended business use(s) of the Dundalk Olde Town?

Bidders Comments:

- Preserve heritage designation
- To work collaboratively with the town in determining its best use going forward.
- Although engineering reports have suggested that renovating the theatre space is not feasible at this time, should we be the successful proponent, we would like to revisit this opportunity.
- This space represents a significant piece of history in Dundalk, and as served as a gathering place for over a hundred years, so if preservation is viable, we would entertain how we could partner with the Town and determine best use.
- This historical building has been an important part of the Dundalk community since 1905.
- Move the Dundalk Herald Newspaper business and use the east side of the building for that purpose and the backroom addition for storage area.

Team Town Hall comments and suggested future uses:

- They see the Theatre space will be used as sustainable property with the Dundalk Little Theatre and other community partners.
- Interest in theatre uses to present movies, secondary school interest, podcast video productions, by Holstein group through Cindy Aitken and the Ag. Society.

1 (b) What is the name of the present operating business or a new enterprise that you would be locating in the Dundalk Olde Town Hall?

Bidders statements:

- The ownership group would lease some of the space to the Dundalk Herald.
- We would likely relocate this newspaper's operation to a portion of the main floor of this building.
- The balance of the building would be leased to allow a community group to run the theatre and occupy a portion of the main floor.

Southgate comments:

- Supports downtown revitalization to bring this business back into the downtown core as an anchor business.

Team Town Hall comments:

- They would use the east side of the building and share washroom and kitchenette area.
- They would like to use backroom for change room area for theatre performances.

1 (c) What areas of the Dundalk Olde Town Hall would you be using for your business operations?

Bidders statements:

- Should we be the successful proponent, we would need to determine how much space is required to operate the Dundalk Herald newspaper's offices on the main floor of the building.

Southgate comments:

- The Township suggests that there could be first floor space that will be dedicated for newspapers permanent use.
- Some of the first floor open space could be shared for newspaper uses during business hours and public cultural events, such as the washrooms for public event use, the kitchenette for group use for minor food preparation and theatre change room space.

Team Town Hall comments:

- It was suggested that Dundalk Little Theatre may want to look at a converted cargo container for use as change room and storage space that could be temporarily parked on the property for performances.

2 (a) What is your bid proposals interest and commitment to work with and make Space available in the Dundalk Olde Town Hall building to community groups for Culture and public use(s)?

Bidders statements:

- We have been working with the Team Town Hall group over the past month on a lease arrangement that would allow them to occupy a portion of the main floor and the second floor theatre for 20 years.

Southgate comments:

- The expectation is that an agreement would be completed and registered on title with the property sale closing date between the 3 parties.
- After discussions we see an agreement between the Township and WCC for the terms and conditions of the sale and the buildings uses by TTH and Southgate for access to the Dundalk Olde Town Hall for the cultural use, as well as for rentals.
- A second agreement would be required between TTH and the Township related to their financial commitments and responsibilities in the operation and maintenance of the leased space. This agreement staff see as a good faith commitment with little force or recourse should they cease to exist in the future.
- Discuss the progress with TTH on agreement terms and conditions.

- TTH and WCC have had discussions, but nothing has been formalized in a document.

Team Town Hall comments:

- A site meeting should be setup with all three parties to tour the building as part of the agreement creation process.

2 (b) What areas of the Dundalk Olde Town Hall that would be made available for Community uses for public gatherings and cultural events?

Bidders statements:

- Please see 2(a).

Southgate comments related building access discussions for public uses:

- Building east side open space – Herald business
- Building west side open space – TTH for cultural and rental uses
- Building west side vault space – TTH for storage use
- North part of building – Herald business storage & possibly temporary change room space for theatre performance is to be determined at site meeting discussions
- Washrooms – Common to WCC & TTH during events & rentals.
- Kitchenette – Common to WCC & TTH during events & rentals.
- Basement – WCC for utility and building maintenance & TTH for possibly for use for store area is to be determined at site meeting discussions.

Team Town Hall comments:

- No further comments other than responses provided related to building space use above and the temporary container space that could be place on the property for theatre performance events.

3 (a) Describe your interest and commitment in creating partnerships with community groups inrelation to investments in theatre space of the Dundalk Olde Town Hall?

Bidders statements:

- Please see 2(a).

Southgate comments:

- What would be Wellington Capital Corp. timelines for investments in specifically the theatre space area of the building?
- The response was a 5 to 6 month period of building assessment by an engineer and construction upgrade work to allow the Herald business to move into the building.
- What is the commitment date to make the theatre space accessible to the public for cultural use events?

- The response and discussion is based structural issues the engineers would have to determine.
- The fire code and life safety updates for the theatre will be a cost of WCC and will be discussed further at future meeting.

Team Town Hall comments:

- They acknowledged the fire and life safety requirements.

3 (b) Describe the proposals expectation in a partnership with the Township of Southgate in relation to investments in theatre space of the Dundalk Olde Town Hall?

Bidders statements:

- We would hope the Township of Southgate would sign a 20 year lease for their second floor theatre and a portion of the main floor, and they would sublease that space to the community group at similar terms and conditions.
- It would be our expectation the **Township/community group would pay \$3,000/month in net rent (plus annual CPI increases)**, plus their proportionate share of the operating costs for the building.
- In addition to this, the bidder would hope that the Township would contribute the expected demolition costs of the building to the bidder as a one-time, up-front contribution to the capital costs of restoring the building and bringing it up to current building standards.

Southgate comments:

- Would need to establish an agreement with Team Town Hall and other partnering Community Groups to commit to raising a portion of the monthly rent.
- Agreement would have to establish the actual inflation CPI trigger month.
- Agreement would have to establish an agreed to one time demolition cost/capital contribution number prior to execution of the legal document.
- Response was between \$100,000 to \$200,000 and discussion was this could be converted into a higher monthly payment over the 20 year agreement.
- Establish with TTH if the capital cost portion is a fundraising cost they take on to start the second floor improvements.
- Include in the agreement terms that if the building is sold by Wellington Capital Corporation and what the penalty and/or repayment terms would be:

- a. Based on years of ownership being with penalties being diminished over time based less the 5 years, 10 years, 15 years or 20 years and over 20 years.
 - b. Based on the municipal and community group financial annual investment contributions, the capital contribution and the sale price;
 - c. The agreement should consider if the property is being offered for sale that the Township should have the option to consider a first right of refusal to purchase the property for the original sale price in the agreement, a second right of refusal for Team Town Hall or a recognized Community Group that ensures their rights and responsibilities and is recognized by the Township of Southgate
- Township consider waiving building permit fees since we are a party to an agreement to improve the Dundalk Olde Town Hall as a partner in future public use of the building.

Team Town Hall comments:

- They committed to pay \$10,000.00 annually and cover the operational and maintenance costs of the dedicated cultural spaces in the building.
- This money would be raised by sponsorship and donation funding.

4. Bidder's statement in what you as the bidder would describe as your preferred relationship between Community Groups and the Township of Southgate in relation to your proposal answer in Question #3?

Bidders statements:

- Please see 3(a) and 3(b).

Southgate comments:

- Confirm understanding of all relationships and business dealings with Wellington Capital Corp. on a daily basis and include in the agreement the partner responsibilities after the closing of the property sale in relation to the following:
 - a. Building Upgrades - WCC
 - b. Public and cultural event bookings -Southgate
 - c. Establishing cultural space rental costs – TTH & Southgate
 - d. Collecting cultural space rental costs – Southgate & TTH
 - e. Cultural space day to day concerns - TTH
 - f. Partnership payment contribution – TTH & Southgate
 - g. Building Improvements to the Cultural space – TTH with grant support.

Team Town Hall comments:

- They will investigate providing liability insurance cost for cultural building space uses naming WCC and the Township of Southgate in the policy as been harmless in the policy.
- TTH will develop an operational plan.

5. Statement on space the bidder is making available for community cultural events and meetings in the Theatre area and first floor of the building for public uses during the business day, evenings and on weekends?

Bidders statements:

- The community group will control a portion of the main floor and it will be up to the community group to make available such space.

Southgate comments:

- The Township should have some commitment of capital investments planned, the type of projects and timelines to provide public access to building in the first 3 years.
- The Township could make contribution operating monthly payments or capital contributions by securing grant funding for building upgrades for projects like building elevator, cultural building upgrade costs that would become an asset of the building, etc.

Team Town Hall comments:

- The type of assets that TTH or a community partner make investments in must be specified as to the ownership once installed for items like theatre lighting, sound systems, curtains, stage features that are not permanently attached to the building, etc.

6. Statement as to capital investments projects the bidder would commit to complete to the Dundalk Olde Town Hall building externally and internally in:

Bidders statements:

- The first 3 years; To be determined after our own building assessment.
- 3 to 5 years horizon; To be determined after our own building assessment.
- 6 to 10 years; To be determined after our own building assessment.
- This will be determined by our own building assessment.

Southgate comments:

- The Township should have some commitment of capital investments planned, the type of projects and timelines to provide public access to building in the first 3 years.
- The Township could make contribution operating monthly payments or capital contributions by securing grant funding for building upgrades for projects like building elevator, cultural building upgrade costs that would become an asset of the building, etc.

Team Town Hall comments:

- The type of assets that TTH or a community partner make investments in must be specified as to the ownership once installed for items like theatre lighting, sound systems, curtains, stage features that are not permanently attached to the building, etc.

7. Project capital investments expected by the bidder's proposal in the community use building spaces of the Dundalk Olde Town Hall building where Community Groups and the Municipal partnerships would be expected to complete or participate in the cost of the project(s) over the next 5 years?

Bidders statements:

- This will be determined by our own building assessment.

Southgate comments:

- This investment was stated in the proposal as being included in the capital cost agreed to prior to closing.

Team Town Hall comments:

➤

8. Bidder's property purchase price offered for the land and building as is.

Bidders statements:

- The bidder proposes a purchase price of \$1,000.00

Southgate comments:

- Should the Township retain land ownership should the building be demolished or abandon in the future.

Team Town Hall comments:

- No comment

The following comments were raised as Southgate concerns with the TTH partnership:

- i. Community partnership long term sustainability.

- ii. Will the future community use of the cultural space justify the taxpayer investment requirement in the Dundalk Olde Town Hall over the next 10 years and beyond?
- iii. Commitments should be secured in writing from other long term community partners demonstrating their role and use of the cultural spaces.
- iv. Township should have an out clause in the agreement to remove itself from the agreement and its financial commitments should the community use of the building and/or the community partnership participation fail in their involvement. **WCC commented that this could not be a condition in the agreement for the first 20 years.**

The following are questions we posed to Team Town Hall and will have to be included in an agreement with the community group and possibly their partners as well:

- i. What do you see as your role in the project as an agreement partner?
 - Some of these question have been answered, but we see more answers will be required for public accountability as we develop an agreement with TTH.
- ii. What is your sustainability plan as an organization if the building is sold to WCC and we start building upgrade projects for the Theatre space?
 - TTH has committed to fundraise and seek grants to complete capital upgrades.
- iii. What is your present level of fundraising?
 - No answer has been provided and Southgate staff believe this is an important fact that needs to be provided when they next delegate to Council in the near future.
- iv. What is your future financial fundraising campaign goals?
 - Answer should be a discussion with Council.
- v. What is the status of your discussion with other community groups related to cultural use and financial involvement?
 - Just at the discussion stage and nothing in the form of written letters of commitment from the organizations have been provided to the Township, other than their plan presented to Council some months ago that staff have requested be updated and submitted to Southgate.
- vi. Who are the user community group partners identified that will commit to use the facility annually, the type of events and are they willing to pay rent for the use?
 - Some users have been identified during this meeting and discussions with Council by TTH.
- vii. Do you have community group partners/facility users that would take on facility or theatre upgrades and the costs of the work for projects that is to their benefit?
 - None have been identified by TTH to date other than a close working relationship they have with the Dundalk Little Theatre Group.

Financial Impact or Long-Term Implications

There is no financial impact to the 2021 Budget to the municipality that will impact ratepayer taxation at the present time.

If we proceed with the sale of the Dundalk Olde Town Hall the Township will need to consider in the 2022 budget providing the allocation of funding for the one time payment and/or payment plan as part of an agreement with WCCC and for up to 6 months of monthly payments to WCC for the buildings cultural use and annually in future years.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 4 - Adequate and Efficient Public Facilities

Action 4:

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

Strategic Initiatives 4-B (2019-2023):

The Township will have made a decision on the future viability or uses of the Olde Town Hall, and taken action accordingly.

Concluding Comments

1. That Council receive staff report CAO2021-069 as information.

Respectfully Submitted, **CAO approval:** Original Signed By

Dave Milliner – CAO dmilliner@southgate.ca 923-2110 x210

- Attachment 1 – Request for Proposal – Township of Southgate Dundalk Olde Town Hall Property Sale proposal from Ray Stanton Wellington Capital Corp.



Request for Proposal - Township of Southgate Dundalk Olde Town Hall Property Sale

Prepared by: Ray Stanton
Wellington Capital Corp.
5405 Eglinton Ave., Suite 214
Toronto, ON M9C 5K6

Submitted to: Township of Southgate
185667 Grey Road 9
Dundalk, ON N0C 1B0

Township of Southgate
185667 Grey Road 9
Dundalk, ON N0C 1B0

Attention: Dundalk Olde Town Hall Building Sale Request for Proposals

Dear Mr. Milliner,

Please accept our formal response to the Township of Southgate Dundalk Olde Town Hall Building Sale Request for Proposals.

Founded in London, Ontario in 1998, the Wellington Capital Corp. family of companies are Canadian owned and operated, and strives to provide quality, affordable accommodations to Ontario residents and businesses. Originally a student housing development company, Wellington Capital Corp. has since diversified its portfolio to also include a variety of private and commercial development projects. We have managed the construction of well over one million square feet of residential rental space, and has never missed a scheduled opening date.

We recognize the importance of the Dundalk Olde Town Hall Building to the area, and we trust that you will find our response clearly demonstrates our commitment to the Township and community of Southgate.

Sincerely,

Ray Stanton
President
Wellington Capital Corp.

Schedule F

Bidder Conflict of Interest Declaration

Please check the appropriate response:



I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our Tender submission.

OR

The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our, or our Company's tender submission or the contractual obligations under the Agreement.

List Situations:

Not applicable

In making this submission, our or our Company has / has no (*strike out inapplicable portion*) knowledge of or the ability to avail ourselves of confidential information of the Township (other than confidential information which may have been disclosed by the Township in the normal course of the tender process) and the confidential information was relevant to the Work/Services, their pricing or tender evaluation process.

Dated at Thursday this 18th day of February, 2021

Firm Name (if applicable): Wellington Capital Corp.

Name of Bidder or Authorization Official: Ray Stanton

Title (if applicable): President

Signature:

Schedule G

Bidders Proposal Response Form

The bidder's proposal should provide a detailed description, definition and/or response to the following questions if you were selected as the successful proposal through this RFP process:

1. (a) What is your own intended business use(s) of the Dundalk Olde Town Hall?

This historical building has been an important part of the Dundalk community since 1905. Our intention is to preserve its Heritage designation, and to work collaboratively with the town in determining its best use going forward. In addition, although engineering reports have suggested that renovating the theatre space is not feasible at this time, should we be the successful proponent, we would like to revisit this opportunity. This space represents a significant piece of history in Dundalk, and has served as a gathering place for over a hundred years, so if preservation is viable, we would entertain how we could partner with the Town and determine best use.

(b) What is the name of the present operating business or a new enterprise that you would be locating in the Dundalk Olde Town Hall?

The ownership group would lease some of the space to the Dundalk Herald, and we would likely relocate this newspaper's operation to a portion of the main floor of this building. The balance of the building would be leased to allow a community group to run the theatre and occupy a portion of the main floor.

(c) What areas of the Dundalk Olde Town Hall would you be using for your business operations?

Should we be the successful proponent, we would need to determine how much space is required to operate our newspaper's offices on the main floor of the building.

2. (a) What is your bid proposals interest and commitment to work with and make space available in the Dundalk Olde Town Hall building to community groups for culture and public use(s)?

We have been working with the Team Town Hall group over the past month on a lease arrangement that would allow them to occupy a portion of the main floor and the second floor theatre for 20 years.

(b) What areas of the Dundalk Olde Town Hall that would be made available for community uses for public gatherings and cultural events?

Please see 2(a).

3. (a) Describe your interest and commitment in creating partnerships with community groups in relation to investments in theatre space of the Dundalk Olde Town Hall?

Please see 2(a).

- (b) Describe the proposals expectation in a partnership with the Township of Southgate in relation to investments in theatre space of the Dundalk Olde Town Hall?

We would hope the Township of Southgate would sign a 20 year lease for their second floor theatre and a portion of the main floor, and they would sublease that space to the community group at similar terms and conditions. It would be our expectation the Township/community group would pay \$3,000/month in net rent (plus annual CPI increases), plus their proportionate share of the operating costs for the building.

In addition to this, the bidder would hope that the Township would contribute the expected demolition costs of the building to the bidder as a one time, up front contribution to the capital costs of restoring the building and bringing it up to current building standards.

4. Bidder's statement in what you as the bidder would describe as your preferred relationship between Community Groups and the Township of Southgate in relation to your proposal answer in Question #3?

Please see 3(a) and 3(b).

5. Statement on space the bidder is making available for community cultural events and meetings in the Theatre area and first floor of the building for public uses during the business day, evenings and on weekends?

The community group will control a portion of the main floor and it will be up to the community group to make available such space.

6. Statement as to capital investments projects the bidder would commit to complete to the Dundalk Olde Town Hall building externally and internally in:

- (a) The first 3 years; To be determined after our own building assessment.
- (b) 3 to 5 years horizon; To be determined after our own building assessment.
- (c) 6 to 10 years; To be determined after our own building assessment.

7. Project capital investments expected by the bidder's proposal in the community use building spaces of the Dundalk Olde Town Hall building where Community Groups and the Municipal partnerships would be expected to complete or participate in the cost of the project(s) over the next 5 years?

This will be determined by our own building assessment.

8. Bidder's property purchase price offered for the land and building as is.

The bidder proposes a purchase price of \$1,000.

I have reviewed my bid proposal and have identified any proprietary or confidential information contained in this RFP Tender submission in writing so that it is clearly identified and described for the Township of Southgate. This information will be redacted by the Clerk's Department prior to be released to the public if properly identified.

Bidders Acknowledgement

Disclaimer Statement and Sale Commitment Acknowledgement:

The Township makes no representation regarding the title to, crown interests or any other matters relating to the lands to be sold. Responsibility for ascertaining these matters rests with the potential bidder(s).

The Successful proponent will be required to pay all costs incurred or required to acquire the subject property, and other costs to transfer the property into his/her name, however, the Township of Southgate will provide all available reports on the property, at the Proponents request.

For further information regarding this opportunity, for a copy of the RFP documents, and a copy of the prescribed Form of Tender, please visit the Township's website at:

<https://www.southgate.ca/en/current-opportunities/tenders-and-rfps.aspx>

or contact:

Dave Milliner – CAO Township of Southgate @ 519-375-0122

Proposals are to be submitted in sealed envelopes marked as follows, and delivered to the address below:

Township of Southgate

Attention: Dundalk Olde Town Hall Building Sale Request for Proposals
185667 Grey Road 9
Dundalk, ON N0C 1B0

The closing date of the submission of Proposal will be at:

February 22nd, 2021 @ 2:00 pm

Proponent/Bidder Approval of their Proposal Submission

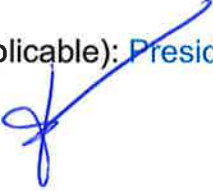
Dated at **Thursday** this **18th** day of **February**, 2021

Firm Name (if applicable): **Wellington Capital Corp.**

Name of Bidder or Authorization Official: **Ray Stanton**

Title (if applicable): **President**

Signature:





Staff Report HR2021-024

Title of Report: HR2021-024 – CAO Succession Plan
Department: Human Resources
Council Date: October 20, 2021

Recommendation:

Be it resolved that Council receive Staff Report HR2021-024 for information; and
That Council approve the CAO Succession Plan document as guidance to fill the upcoming CAO vacancy.

Background:

At the June 5, 2019 Council Meeting, Council approved the following motion for report CAO2019-061

Moved By Deputy Mayor Milne **Seconded By** Councillor Shipston

Be it resolved that Council receive Staff Report CAO2019-061 as information; and
That Council review the CAO Succession Plan as a guidance document, and make suggestions for changes and refinement so that it can be filed for future use as a Township Standard Operating Procedure when needed in the future.

Carried. No 2019-358

At the October 6, 2021 Council Meeting, Council approved the following motion for report HR2021-023C

Moved by Councillor Rice **Seconded By** Councillor Dobreen

Be it resolved that Council receive Staff Report HR2021-023C for information; and

That Council discuss internal interest for the upcoming CAO vacancy; and

That Council direct staff to bring an updated CAO Succession Plan to the October 20, 2021 Council Meeting.

Carried. No 2021-576

Staff Comments:

Staff have reviewed the draft CAO Succession Plan – CAO Planned Retirement Document and have updated based on feedback received. The updated document includes some proposed steps and timelines. Some important notes on the updated document:

- Staff have put an Internal/External Posting step only (opposed to just Internal), regardless of whether there is internal interest or not, for the

reason of clear timing and direction. This may be changed throughout the process if Council wishes.

- Staff have based the proposed timelines with Lane Duck in consideration as this could potentially be an issue with Nomination Day being August 19, 2022.
- With the proposed timelines, this leaves approximately three (3) months of overlap between the current CAO and the new CAO. This should be discussed with Council if they feel it is an appropriate period of time.

This document will be used as guidance and is meant as a living document that can be updated as required.

Financial Implications:

There is no current financial impact as a result of this report to the Township. The 2022 budget will need to take into consideration the salary of the new CAO while working with the current CAO in 2022.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate and timely information to the public.

Concluding Comments:

1. That Council receive this report as information.
2. That Council approve the CAO Succession Plan – CAO Planned Retirement as a guidance document for filling the upcoming CAO vacancy.

Respectfully Submitted,

HR Coordinator: *Original Signed By*

Kayla Best, HR Coordinator/Assistant to the CAO

CAO Approval: *Original Signed By*

Dave Milliner, CAO

Attachments:

Attachment #1: CAO Succession Plan – CAO Planned Retirement Document.

CAO Succession Plan – CAO Planned Retirement

Step	Task	Proposed Timeline	Status
1	Appoint Coordinator of CAO Succession Plan	September 21, 2021	Complete
2	Internal Intent to Apply	September 27, 2021	Complete
3	Closed Session re: Internal Interest	October 6, 2021	Complete
4	Approval of Process and Timelines	October 20, 2021	
5	Job Description Updates	December 15, 2021	
6	Observation Period for Internal Candidate(s)	October 20, 2021 – January 31, 2022	
7	Internal / External Posting	May 3 – June 3, 2022	
8	Selection of Candidates	June 15, 2022	
9	Interviews	June 27 to June 30, 2022	
10	Second Interviews	July 18 – July 22, 2022	
11	Selection of Successful Candidate & Background Checks	July 25 to August 3, 2022	
12	Negotiations	August 4 to August 12th	
13	Appointment	August 17, 2022	
14	Notice Period/Backfill Period	August 17 – September 17	
15	Official Start Date	September 19	

CAO Succession - CAO Planned Retirement

1. Council should start discussions with the incumbent CAO and the HR Coordinator 12 to 18 months prior to the planned retirement date. Council should appoint a coordinator of the process.
Proposed Timeline: September 21, 2021 - COMPLETE
2. First staff recommend an internal posting for an "Intent to Apply". The purpose of this application process is to make Council aware of the potential internal candidates and how internal interest could impact timelines.
Proposed Timeline: September 27, 2021 - COMPLETE
3. After the closing date of the internal posting, staff recommend a closed session report to notify Council if there are any internal candidates and have discussions about the candidates. Staff recommend that the CAO be included in this discussion for trusted input and the ability to answer questions that could relate back to the position.
Proposed Timeline: October 6, 2021 - COMPLETE
4. Approval of Process and Timelines: Staff recommend Council approve process and timelines in order for everyone to be prepared. Things to consider for the timelines:
 - a. Lane Duck may be a possibility starting August 19, 2022 and staff recommend an appointment occur before this date in order to avoid delays of having to wait for new Council.
 - b. Overlap between incumbent CAO and new CAO should be factored into the timelines.
 - c. Notice Period (external) or Backfill Period (for internal staff) could be up to one month assuming the new CAO is coming from a senior role.
 - d. Staff recommend leaving enough time for interviews including time to prepare questions (which may require reaching out to external resources), putting together an agenda with proper notice (if interviews will be Special Meetings of Council), second interviews, preparation time for candidates to prepare presentations, etc.**Proposed Timeline: October 20, 2021**
5. Job Description Updates: The CAO Job Description should be reviewed and updated as required by the incumbent CAO and Human Resources. Once updated, the job description will go to Council for final approval prior to job posting.
Proposed Timeline: December 15, 2021
6. Observation Period for Internal Candidates: Once internal candidate(s) have shown interest as possible future CAO applicants, the members

should individually monitor, assess and document their observations during Council meetings and during any day-to-day interactions with the individual(s). This should be done over a 60-90 day period, to provide the time to observe and assess the positives and the concerns, in order to reach a consensus of an applicant's viability and the probability of long term success in the position. Bottom line is, do you have the trust, and do you have the confidence in this individual. Staff recommend a closed session report at the end of the observation period to discuss their findings. This discussion may impact if the posting is Internal/External vs Internal only.

Proposed Timeline: October 20, 2021 – January 31, 2021

7. Internal / External Posting: The Township posts internally and externally for 30 days, on the Township's website, Facebook page & promote through other internal social media options, advertise in local (Dundalk Herald & Mount Forest Confederate) and regional (Owen Sound Sun-Times) newspapers and industry communication promotion options like AMO, OMAA, etc., for the open CAO position, to start the internal and external CAO recruitment process.

Proposed Timeline: May 3 to June 3, 2021

8. Selection of Candidates: The Council Hiring Committee should work with the incumbent CAO and/or Human Resources to review the applications and select the candidates they wish to interview. The selections can be decided on at the June 15, 2022 Council Meeting in Closed Session.

Proposed Timeline: June 6 to June 15

9. Interviews: Staff recommend a minimum of one to two weeks between the selection of candidates and the first interviews in order to provide sufficient time to setup the interviews and create the interview questions. Interview questions will be drafted by the Hiring Committee working with the incumbent CAO and Human Resources; HR will use external resources as well. This step also includes time for Human Resources to reach out to the candidates to setup the interviews and provide proper notice for the Special Council Meeting(s) to conduct the interviews.

Considerations for first interviews:

- a. Should be approximately 90 minutes in duration;
- b. Questions should give scenario(s) to test the applicant(s) skills related to administrative, financial, and roads types of challenges.

Proposed Timeline: June 27 to June 30, 2022

NOTE "Hiring Committee" will include all of Council as per Southgate Hiring Policy #8 and may include the incumbent CAO and/or Human Resources.

10. Second Interviews: The Hiring Committee and HR and/or incumbent CAO should meet following the completion of the first interview process and decide those internal and external applicants that will be selected for the second round of interviews. The Hiring Committee should again work with in greater detail the incumbent CAO, HR, and/or a Human Resources Consultant to draft second round interview questions. The focus should be on digging deeper into knowing each of the applicants better, exploring their job history in detail and also probe into specific concerns of each applicant raised by the interviewers in round 1. It is recommended that another group of multiple scenarios be developed to test the applicant(s) skills related to their building, by-law enforcement, human resources, planning, recreation and/or budgeting skills through these types of experience issues. The second interview candidates should also be required to provide a report and presentation on there vision and plan for Southgate's 3 major issues facing the Township over the next 3 years. Considerations on timing:
- a. Enough time to select candidates;
 - b. Prepare interview questions;
 - c. Provide candidates with presentation requirements and then create the presentation;
 - d. Notice for Special Council Meeting.

Proposed Timelines: July 18 to July 22

11. Background Checks, Selection of Successful Candidate:
The Hiring Committee and HR, if required should meet following the completion of the second round interviews, to process all the information and decide those internal and/or external applicant(s) that will be selected for further research related to background, social media research and reference checks. The Hiring Committee should direct Human Resources (HR) to complete the necessary research related to background, social media research and reference checks and report back to Council on those outcomes. This report could be done at the August 3rd, 2022 Council Meeting in Closed Session and would meet to discuss the information on the background information and reference checks received on the targeted CAO candidate(s) and make a decision to proceed with hiring a selected applicant, or to repost the position if there are no other options

Proposed Timeline: August 3, 2022

12. Negotiations: When there is a selected candidate for the position, Council should direct HR to start negotiations and execution of an Employment Contract Agreement with the selected individual. Staff recommend a negotiation committee be formed to assist with this process. HR may

consult with our Human Resources Consultant for the Employment Contract. Final Employment Contract to be approved by Council.

Proposed Timeline: August 4 to August 12, 2022

13. The appointment of the new CAO to occur at a Special Council Meeting. Staff recommend August 15 to August 17, 2021 to avoid the possibility of Lane Duck.

Proposed Timeline: August 17, 2022

14. Notice Period / Backfill : There will be a period required for either notice given (external) or to backfill positions (internal) and staff recommend one month as the proposed timeline.

Proposed Timeline: August 17 to September 17, 2022

15. Start Date: Due to timing with Lane Duck beginning August 19, 2022, staff recommend a start date of September 19, 2022 which provides approximately three (3) months of overlap between the new CAO and the incumbent CAO.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 29	30	31	Jun 1	2	3 POSTING CLOSES	4
5	6 REVIEW RESUMES, COUNCIL REPORT	7	8	9 AGENDA DUE	10	11
12	13 REVIEW RESUMES, COUNCIL REPORT	14	15 COUNCIL MEETING TO FINALIZE SELECTION	16	17 SETUP INTERVIEWS, CREATE INTERVIEW QUESTIONS	18
19	20	21 NOTICE DUE TO PUBLIC FOR SPECIAL CLOSED MEETING(S)	22	23	24	25
26	27 INTERVIEWS	28	29	30	Jul 1	2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jun 26	27	28	29	30	Jul 1	2
	INTERVIEWS					
3	4	5	6	7	8	9
	SELECTION BASED ON INTERVIEWS, SETUP SECOND INTERVIEWS, PREPARATION FOR CANDIDATES					
10	11	12	13	14	15	16
	SELECTION BASED ON INTERVIEWS, SETUP SECOND INTERVIEWS, PREPARATION FOR CANDIDATES					
17	18	19	20	21	22	23
	SECOND INTERVIEWS					
24	25	26	27	28	29	30
	BACKGROUND & REFERENCE CHECKS, SELECTION OF SUCCESSFUL CANDIDATE					
31	Aug 1	2	3	4	5	6
	BACKGROUND & REFERENCE CHECKS, SELECTION OF SUCCESSFUL CANDIDATE			NEGOTIATIONS & CONTRACT CREATION		
			COUNCIL MEETING FOR FINAL DECISION			To Aug 12 →

<div> <div>Today</div> <div><</div> <div>></div> <div>August 2022</div> </div> <div> <div>Mount Forest, Canada</div> <div> <div>Today</div> <div>67° F / 57° F</div> </div> <div> <div>Tomorrow</div> <div>70° F / 59° F</div> </div> <div> <div>Friday</div> <div>68° F / 51° F</div> </div> <div> <div>Month</div> <div>></div> </div> </div>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 31	Aug 1	2	3	4	5	6
<div> <div>← From Jul 25</div> <div>BACKGROUND & REFERENCE CHECKS, SELECTION OF SUCCESSFUL CANDIDATE</div> <div>COUNCIL MEETING FOR FINAL DECISION</div> <div>NEGOTIATIONS & CONTRACT CREATION</div> </div>						
7	8	9	10	11	12	13
NEGOTIATIONS & CONTRACT CREATION						
14	15	16	17	18	19	20
			APPOINTMENT		POTENTIAL LAME DUCK STARTS	
21	22	23	24	25	26	27
28	29	30	31	Sep 1	2	3



Staff Report HR2021-026

Title of Report: HR2021-026 Administrative Support Contract Extension
Department: Human Resources
Council Date: October 20, 2021

Recommendation:

Be it resolved that Council receive Staff Report HR2021-026 for information; and
That Council approve the extension of the Administrative Support contract until the end of 2021; and
That Council approve the salary for the extension be funded by the COVID-19 Safe Restart Funding.

Background:

The Administrative Support position assists with the day-to-day operations of the Administration Office and is responsible for providing administrative and clerical support to departments and act as first point of customer service via phone, email and in person.

The following resolution was approved at the March 17, 2021 Council Meeting

Moved By Councillor Sherson **Seconded By** Councillor Frew

Be it resolved that Council receive Staff Report HR2021- 006 for information; and
That Council approve the Administrative Support position amended job description as presented; and

That Council approve the Job Evaluation Committee recommendation the job be placed and remain in pay band 13; and

That Council approve the salary for the 6-month Administrative Support position be funded by the Safe Restart Funding.

Carried No. 2021-138

The following resolution was approved at the April 21, 2021 Council Meeting

Moved By Councillor Sherson **Seconded By** Deputy Mayor Milne

Be it resolved that Council receive Staff Report HR2021- 010 for information.

Carried No. 2021-219

We welcomed Charli Hodges into the role of Administrative Support on a six month contract.

Staff Comments:

Charli has been working in the office for five (5) months and has been a valuable part of our administrative team. With the positive feedback regarding live answer for our phone system and the additional support Charli has provided to multiple departments, staff would like to extend the contract until the end of 2021.

Staff have identified the need for the additional support in the administration office as a whole and will be bringing a report to Council for consideration in the 2022 budget.

Financial Implications:

The financial implications of this report in 2021 is approximately \$7,200.00 and is requested to be funded out of the COVID-19 Safe Restart Funding.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

1. Council receive this report for information.
2. Council approve the extension of the Administrative Support position and fund from COVID-19 Safe Restart Funding.

Respectfully Submitted,

HR Coordinator: *Original Signed By*

Kayla Best, HR Coordinator/Assistant to the CAO

Dept Head Approval: *Original Signed By*

Lindsey Green, Municipal Clerk

CAO Approval: *Original Signed By*

Dave Milliner, CAO



Staff Report HR2021-027

Title of Report: HR2021-027 Policy 90 (Temporary) COVID19 Vaccination Policy for Contractors
Department: Human Resources
Council Date: October 20, 2021

Recommendation:

Be it resolved that Council receive Staff Report HR2021-027 for information; and

That Council approve Policy #90 (Temporary) COVID-19 Vaccination Policy for Contractors as presented; and

That Council consider approval of the Policy #90 (Temporary) COVID-19 Vaccination for Contractors by Municipal By-Law 2021-157.

Background:

The health and safety of Township of Southgate employees and our community is a priority. The Township of Southgate is committed to taking every precaution reasonable in the circumstances for the protection of the health and safety of workers from the hazard of COVID-19. Vaccination is a key element in the protection of Township employees and the public against the hazard of COVID-19. This Policy is designed to protect the public and Township staff working with Township Contractors to ensure they send fully vaccinated individuals to any worksite to provide services or work under a Township contract(s).

Staff Comments:

The purpose of the COVID-19 Vaccination Policy for Contractors is to outline the Township's expectations with regards to COVID-19 immunization of Contractors. It is crucial as a municipality that we maintain the highest level of employee health and safety, continuity of the public services we provide, minimize the possibility of service interruptions and ensure the public's confidence during direct customer service contacts, that Contractors working with the Township are protected by double vaccinations, in addition to the COVID-19 protocols we have in place.

This policy is meant as a temporary policy to be in place during the COVID-19 pandemic and will be reviewed on an ongoing basis as part of our COVID-19 risk mitigation strategy. The policy can be found as an attachment to By-Law 2021-157 following this report.

Financial Implications:

There are no financial implications of this report.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

1. That Council receive this report as information.
2. That Council approve Policy #90 (Temporary) COVID-19 Vaccination Policy for Contractors as presented.
3. That Council consider approving Policy #90 by Municipal By-Law 2021-157.

Respectfully Submitted,

HR Coordinator: *Original Signed By*

Kayla Best, HR Coordinator/Assistant to the CAO

CAO Approval: *Original Signed By*

Dave Milliner, CAO

Attachments:

None.

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

BY-LAW NUMBER 2021-157

being a by-law to adopt a "COVID-19 Vaccination Policy for Contractors"
known as Policy Number 90

Whereas the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 9, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas the Council of The Township of Southgate has deemed it desirable to adopt a policy with respect to COVID-19 Vaccination for Contractors,

Now therefore be it resolved that the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the "COVID-19 Vaccination for Contractors Policy" known as Policy No. 90, attached hereto as Schedule A is hereby adopted; and
2. **That** this by-law shall come into force and effect on the date of its passing.

Read a first, second and third time and finally passed this 20th day of October, 2021.

John Woodbury – Mayor

Lindsey Green – Clerk



COVID-19: Vaccination Policy for Contractors

1. Policy Statement

The health and safety of Township of Southgate employees and our community is a priority. The Township of Southgate is committed to taking every precaution reasonable in the circumstances for the protection of the health and safety of workers from the hazard of COVID-19. Vaccination is a key element in the protection of Township employees and the public against the hazard of COVID-19. This Policy is designed to protect the public and Township staff working with Township Contractors to ensure they send fully vaccinated individuals to any worksite to provide services or work under a Township contract(s).

2. Purpose

The purpose of this policy is to outline the Township's expectations with regards to COVID-19 immunization of Contractors. It is crucial as a municipality that we maintain the highest level of employee health and safety, continuity of the public services we provide, minimize the possibility of service interruptions and ensure the public's confidence during direct customer service contacts, that Contractors working with the Township are protected by double vaccinations, in addition to the COVID-19 protocols we have in place.

3. Scope

This policy applies to all Township of Southgate contracts and contractors, including subcontractors, where there is sustained, regular or infrequent in-person interaction with the public and/or Township employees in the performance of the work under that contract, project or maintenance work.

4. Definitions:

- a. **Approved vaccine** is a vaccine series that has been approved by Health Canada. At the time of this policy creation, the following are considered approved vaccines:
 - i. **AstraZeneca**
 - ii. **Moderna**
 - iii. **Pfizer-BioNTech**
 - iv. **Janssen (Johnson & Johnson) (1 dose)**
- b. **Contractors** for the purpose of this policy refers to all persons (owners, employees and subcontractors) or companies that undertake a contract to provide labour to perform a service or complete work for the Township of Southgate.



- c. **COVID-19** refers to a virus belonging to a large family called coronavirus, which includes the virus that causes the common cold and more severe respiratory diseases. The virus that causes COVID-19 is a novel coronavirus, named SARS-CoV-2.
- d. **Fully Vaccinated** an individual is considered fully vaccinated 14 days after receiving their second dose of an approved two-dose COVID-19 vaccine series or their first dose of an approved one-dose COVID-19 vaccine. Mixing of vaccines are considered fully vaccinated as long as both doses have been administered within recommended timelines.
- e. **Vaccine** is a substance used to stimulate the production of antibodies and provide immunity against specific diseases. If a COVID-19 Vaccine booster shot becomes required in order to maintain immunity from COVID-19, this will be required in order to be considered fully vaccinated under this policy.
- f. **Unvaccinated** means having not had a COVID-19 vaccine or having only a partial vaccine series.

5. Background and Current Situation

Full vaccination has been shown to be effective in reducing COVID-19 virus transmission and protecting vaccinated individuals from severe consequences of COVID-19 and COVID-19 variants including the Delta variant currently circulating in Ontario.

Given the continuing spread of COVID-19, including the Delta variant within Ontario, the compelling data demonstrating a higher incidence of COVID-19 among the unvaccinated population and the increasing levels of contact between individuals as businesses, services, and activities have reopened, it is important for all Township contractors be fully vaccinated in order to protect themselves against serious illness from COVID-19 as well as to provide indirect protection to others, including Township staff.

6. Responsibilities

- a. **Supervisor / Department Head**
 - Ensure that contractors have provided confirmation that individuals sent to perform work have been fully vaccinated;
 - Ensure the contract is managed in accordance with the contract terms and conditions;
 - Avoid gathering personal health information of contractor employees; and



- Ensure the contractor has been informed of all Township protocols including COVID-19 specific and that they agree to comply.

7. Vaccination Requirement

Where this policy applies, by October 30, 2021, all Township of Southgate contractors are required to assign individuals who are fully vaccinated with a COVID-19 vaccine series to perform contract requirements.

8. Proof of Vaccination

The Township of Southgate requires contractors to provide a written attestation that the individuals assigned have been vaccinated – See Schedule A, in addition to a copy of the company's vaccination policy or be prepared to show evidence of proof of vaccination upon request.

9. Continued Compliance with all Health and Safety Precautions

Unless a legislated or regulatory exemption applies, all Township of Southgate contractors are expected and required to continue to comply with applicable health and safety measures to reduce the hazard of COVID-19, including but not limited to compliance with established workplace access controls (e.g. screening), wearing a mask or face covering, using appropriate PPE, maintaining appropriate physical distancing and self-monitoring of potential COVID-19 symptoms when at work or otherwise engaged in Township business.

10. Ongoing Monitoring and Assessment of COVID-19 Workplace Safety Measures

The Township will continue to closely monitor its COVID-19 risk mitigation strategy and the evolving public health information and context, to ensure that it continues to optimally protect the health and safety of employees in the workplace and the public that they serve. To that end, and in consultation with Grey Bruce Public Health and occupational health and safety experts, the Township will continue to assess other available workplace risk mitigation measures. If it is determined that additional precautions are necessary, the Township may decide to deploy new measures (including at an individual level) to protect employees and the public from COVID-19, and may amend this policy accordingly and/or communicate the required precautions to impacted contractors.

11. Consequences of Non-Compliance with Policy

Contractors who do not comply with this policy may be subject to the Township exercising its available contract remedies, up to and including termination of the contract.



12. Reporting of Outbreak

Contractors must report a COVID-19 Outbreak in their workplace or if a positive case is identified with an individual working on a Southgate project to the Township as soon as reasonably possible.



COVID-19 Vaccine Attestation for Contractors

Today's Date: _____

Attestation:

I _____, for the company/business of _____,
Name Business Name

confirm that by signing my name below, I certify that my business will only be sending fully vaccinated workers to Township of Southgate facilities and projects.

"Fully Vaccinated" means it has been two weeks since receiving either 1) both doses of an approved two-dose series vaccine, or 2) a single dose of an approved single-dose vaccine series.

I also confirm that the people representing my company/business onsite will follow all Township of Southgate Health and Safety protocols including but not limited to compliance with established workplace access controls (e.g. screening), wearing a mask or face covering, using appropriate PPE, maintaining appropriate physical distancing and self-monitoring of potential COVID-19 symptoms.

Print Name: _____

Position within listed Company: _____

Signature: _____

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report PL2021-088

Title of Report: PL2021-088-C20-21 NM Attachments Inc
Department: Clerks
Branch: Planning Services
Council Date: October 20, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-088 for information; and
That Council consider approval of By-law 2021-152.

Property Location: 246249 Southgate Road



Subject Lands:

The subject lands are described as Con 17, Lot 28 Geographic Township of Proton and are approximately 40ha (100 acres). The lands have frontage on Southgate Road 24 and are alternatively described as 246249 Southgate Road 24.

The Purpose of the zoning bylaw amendment application is to allow for an Agricultural related use being a small scale Industrial Use shop. The owners wish to add the shop to the list of permitted uses for the Agricultural A1 zone. The shop including office and power room is proposed to be up to 750m² with outside storage up to 500m².

The Effect of the zoning by-law amendment is to change the zone symbol on a portion of the subject lands to permit the Industrial Use shop within a new agricultural exception zone (A1-501). Any Environmental Protection Zone Boundary may be adjusted based on Conservation Authority comments.

Background

A Public meeting was held virtually on July 21, 2021. Supporting documents and comments posted on the website are available at:

<https://www.southgate.ca/en/municipal-services/planning-applications-public-notice.aspx#C20-21-NM-Attachments-Inc>

The comments received include:

The Historic Saugeen Metis have no concerns or objections.

The Public Works Department indicate that the road is a rural asphalt standard and that a commercial entrance with paved apron will be required at the owners expense.

The County of Grey staff indicate that The Township should consider applying the D6 guidelines to on farm diversified uses and that provided positive comments are received from the SVCA, County planning staff have no further concerns with the subject application.

The SVCA indicate the proposal is acceptable to SVCA staff.

No comments were received from members of the public.

Staff Comments:

The Provincial D6 guidelines would classify the proposed use as a category 1 use. Category one uses have a minimum setback of 70m. The proposed use will be over 230m away from the nearest sensitive use. The proposal would conform to the D6 guidelines.

Financial Implications:

The following is an example of the increased tax revenue associated with the addition of a 600m² industrial shop and a residence on a farm property:

2020	Assessment	Tax Rate	Taxation
FT (Farm)	\$ 300,000	0.283931%	\$ 851.79
	<u>\$ 300,000</u>		<u>\$ 851.79</u>

2021	Assessment	Tax Rate	Taxation
FT (Farm)	\$ 365,468	0.288527%	\$ 1,054.47
RT			
(Residential)	\$ 400,000	1.301060%	\$ 5,204.24
JT (Industrial)	\$ 150,000	2.982098%	\$ 4,473.15
	<u>\$ 550,000</u>		<u>\$ 9,677.39</u>
	<u>\$ 915,468</u>		<u>\$10,731.86</u>

Of the total taxes of \$10,731.86 above, the Township receives \$5,876.57 (\$5,292.88 pertaining the shop and residence), The County receives \$2,742.13 and the local Board of Educations receive \$2,071.79.

This is increased revenue every year and therefore after a period of 10 years the industrial shop and residence generates \$52,928.80 in additional tax revenue for the Township. The entire tax revenue generated could be directed by the Township to the Road budget if necessary, however it should be pointed out, that roads often have a lifespan greater than 10 years. Building the industrial shop and residence would also generate \$23,690.34 in Development Charge revenue.

With the above information we can compare projected revenues from pre and post development. Over a 10-year period, without the development, the Township would collect \$8,517.90 in property taxes. This number would further be divided by the County and Education portions of the taxes collected. Over a ten-year period, with the development, the Township would collect \$131,008.94 in property taxes and development charge revenue, which is 15.38 times that if nothing had developed.

Staff Review

Staff reviewed this application based on the Planning Act, the Provincial Policy Statement (PPS), Southgate Official Plan and the Zoning By-law.

The Provincial Policy Statement 2020 (PPS)

The PPS has been reviewed in its entirety, however, only the most relevant policies have been identified below. The subject land would constitute "Rural Area" under the definition of the PPS. The PPS allows for a variety of uses in the rural areas:

1.1.4.1 In rural areas located in municipalities:

f) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;

The PPS supports the diversification of the rural economy. The existing Industrial use supports farming and grows the rural economic base. The alteration of the outside storage will only support this policy. The subject lands are considered as Rural within the PPS; below is a review of those policies.

Section 1.1.5.2 On rural lands located in Municipalities, permitted uses are:

- a) the management or use of resources;
- b) resource based recreational uses (including recreational dwellings);
- c) limited residential development;
- d) home occupations and home industries;
- e) cemeteries; and
- f) **other rural land uses.**

The proposed dry industrial use shop is considered an on farm diversified use and therefore "other rural land uses" within the context of the PPS.

Section 1.1.5.3 Recreational, Tourism and other economic opportunities should be promoted.

1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

The volume of traffic associated with this proposal can be sustained by rural service levels. The Site Plan Control process will also provide for screening and limitations on the operation to ensure that it remains small scale and blends in with the Rural area.

1.1.5.5 Development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the unjustified and or uneconomical expansion of this infrastructure.

The additional use is appropriate for the area and the Rural infrastructure currently in place and will not necessitate an expansion of infrastructure.

1.1.5.7 Opportunities to support a diversified rural economy should be promoted by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses.

This policy is directly supportive of Industrial shops and provides advice to the Township to promote them and direct non-agriculturally related uses to other areas of the Township.

1.1.5.8 Agricultural uses, Agricultural -related uses, on-farm diversified uses and normal farm practises should be promoted and protected in accordance with provincial standards.

Again, this policy advises the Township to promote and protect agricultural, agricultural related uses and on farm diversified uses. The proposed Industrial use will broaden the tax base and provide additional employment in the Township.

The definitions of Agricultural use, Agricultural related use and on farm diversified use are provided below from the PPS.

All of the shops being proposed within the Township at the present time fall within one of the three definitions below and are therefore consistent with the definitions within the Provincial Policy. The proposed use will not offend these definitions.

Agricultural use "means the growing of crops, including nursery, biomass, and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture; apiaries; agro-forestry; maple syrup production; and associated on-farm buildings and structures, including, but not limited to livestock facilities, manure storages, value retaining facilities, and accommodation for full time farm labour when the size and nature of the operation requires additional employment."

Agricultural related uses: means those farm uses related commercial and farm related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and or services to farm operations as a primary activity.

On farm diversified uses: "means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value added agricultural products."

This proposed dry industrial use would be considered an on farm diversified use which is permitted in the rural area.

Minimum Distance Separation (MDS)

Regarding MDS, it has been reviewed and there are no barns that will be negatively impacted by the proposed metal and fabricating shop. Staff have reviewed the MDS Guidelines and there are no concerns regarding MDS.

The proposal will not hinder surrounding agricultural operations and will not require infrastructure development. The proposal is consistent with the definitions and policies of the PPS including promoting diversification of the economic base and employment opportunities. Based on the foregoing, the proposal appears to be consistent with the PPS.

Township Official Plan

The Township of Southgate Official Plan (OP) designates the subject lands "Rural", "Wetlands" and "Hazard lands". The OP provides for small scale commercial and

industrial uses on properties greater than 20ha to a maximum of 750m² in size. The maximum outside storage is 500m² in addition to the 750m² building size. The proposal is to construct a shop up to 750 m² in size. The outdoor storage area will be approximately 500m² . The proposal appears to comply with the above policy and, the definition of small scale is examined below to further support that.

The Official Plan defines Small Scale on parcels larger than 20 hectares as: a maximum structure size of 750m² and a maximum outdoor storage display area of 500m² will be permitted. If the structure is less than 750m², the outside display area may be increased, so that the combined outside display area and structure does not exceed 1250 square meters.

The proposal meets this definition and is therefore considered small scale under the policies of the Township Official Plan.

The Township Official Plan section 5.2.1 Rural designation permitted uses include the following:

“iv. small scale commercial and industrial uses;”

As noted above, the proposal meets the Official Plan Definition of Small Scale and is therefore considered a permitted use in the Agricultural Designation.

Section 5.2.3 Development Policies

5. The maximum structure size for new or expanding small scale commercial and industrial uses shall be 750 square metres, with a maximum outdoor storage size of 500 square meters. Where the maximum structure size is less than 750 square metres, more outdoor storage space will be permitted up to a combined maximum of 1250 square metres. Such uses will only be permitted on farm parcels greater than 20 hectares, all subject to satisfying the Development Policies as outlined in this Section. Council may, in the future, limit the commercial or industrial use through the implementing Zoning Bylaw Amendment.

The proposal is consistent with the development policies of the Official Plan and through site plan control will blend in with the rural landscape. The proposal will assist the farming operation by providing support in the form of income and proximity to the farming operation to allow the farming operation to continue to be located in this area. While a use like this could potentially be situated in an industrial park, it is in my opinion, better suited to the rural area because it allows farming to continue on the property and supports the agricultural community. The construction of the shop broadens the tax base and supports the rural economy while operating using minimal infrastructure and servicing. Furthermore, it allows those citizens who rely on animals for transportation to live and work in the same area.

Zoning By-law

The proposed zoning by-law amendment would change the zoning symbol on a portion of the property from Agricultural (A1) to Agricultural Exception (A1-501) to

allow for a small scale Industrial use to be permitted on the property. The dry industrial use may include metal working, wood working, plastics or powder coating and painting and other similar type manufacturing uses. The Environmental Protection Zone Boundary may be adjusted based on Conservation Authority comments. The zoning will also provide regulations for setbacks for the use. Site Plan control will also be required in order to implement specific control measures to address potential nuisance issues such as noise, dust and visual impact. The closest residence is 230m to the East.

Conclusions

Based on the above policy review and the information provided and comments received, the proposal is consistent with the Policies of the Provincial Policy Statement, The County of Grey Official Plan, The Township of Southgate Official Plan. The proposed zoning by-law amendment should therefore be approved and is considered appropriate for the area and good land use planning.

Respectfully Submitted,

Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None.

The Corporation of the Township of Southgate
By-law Number 2021-152

being a by-law to amend Zoning By-law No. 19-2002, entitled the
"Township of Southgate Zoning By-law"

Whereas the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002; and

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities.

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

- 1. **That** Schedule "16" to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbols on a portion of the lands described as CON 17 LOT 28, geographic Township of Proton, in the Township of Southgate and shown on Schedule "A", affixed hereto, from:

- **Agricultural (A1) to Agricultural Exception (A1-501)**

- 2. **That** Section 33 to By-law No. 19-2002 is hereby amended by adding section 33.490 with the following:

"33-490 Con 17, lot 28 (Proton)	A1-501	<p>Notwithstanding the provisions of Sections 6.0 or any other provisions to the contrary, the land zoned A1-501 shall be subject to the following regulations in relation to an additional permitted use being a small scale industrial use.</p> <p>a) The small scale dry industrial use may include but is not limited to, a metal workshop for fabricating, welding, manufacture of small equipment and parts and repair shop, woodworking shop or other similar type uses:</p> <p>b) The use shall remain secondary to the principle use of the property, being an agricultural use.</p> <p>c) The maximum combined size of the Industrial workshop, power room, office and lunch room shall not exceed 750 m²</p> <p>d) The maximum size of all outdoor storage shall be 500m². If the size limits in clause c) above have not been reached, the outdoor storage area may be expanded provided the combined structure size in clause b and the outdoor storage area do not exceed 1250m².</p> <p>e) All outside storage shall be screened from view by way of fencing or landscaped buffer.</p> <p>f) The shop shall be setback a minimum of 80m from the front lot.</p> <p>g) The shop shall be setback a minimum of 3m from a side lot line.</p>
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3. **That** Schedule "A" and all other notations thereon are hereby declared to form part of this by-law; and
4. **That** this by-law shall come into force and take effect upon being passed by Council subject to any approval necessary pursuant to the Planning Act R.S.O. 1990, as amended.

Read a first, second, and third time and finally passed this 20th day of October 2021.

John Woodbury – Mayor

Lindsey Green – Clerk

Explanatory Note

This by-law applies only to those lands described as CON 17 LOT 28 geographic Township of Proton, in the Township of Southgate. The zoning bylaw amendment is to allow for a small scale Industrial shop use to be added to a portion of the property. The by-law will add an Industrial shop, office and power room use to the list of permitted uses. The Industrial workshop, office and power room are proposed to be up to 750m². The outside storage area is proposed to be approximately 500m² with provisions for expansion. All other provisions of the by-law shall apply.

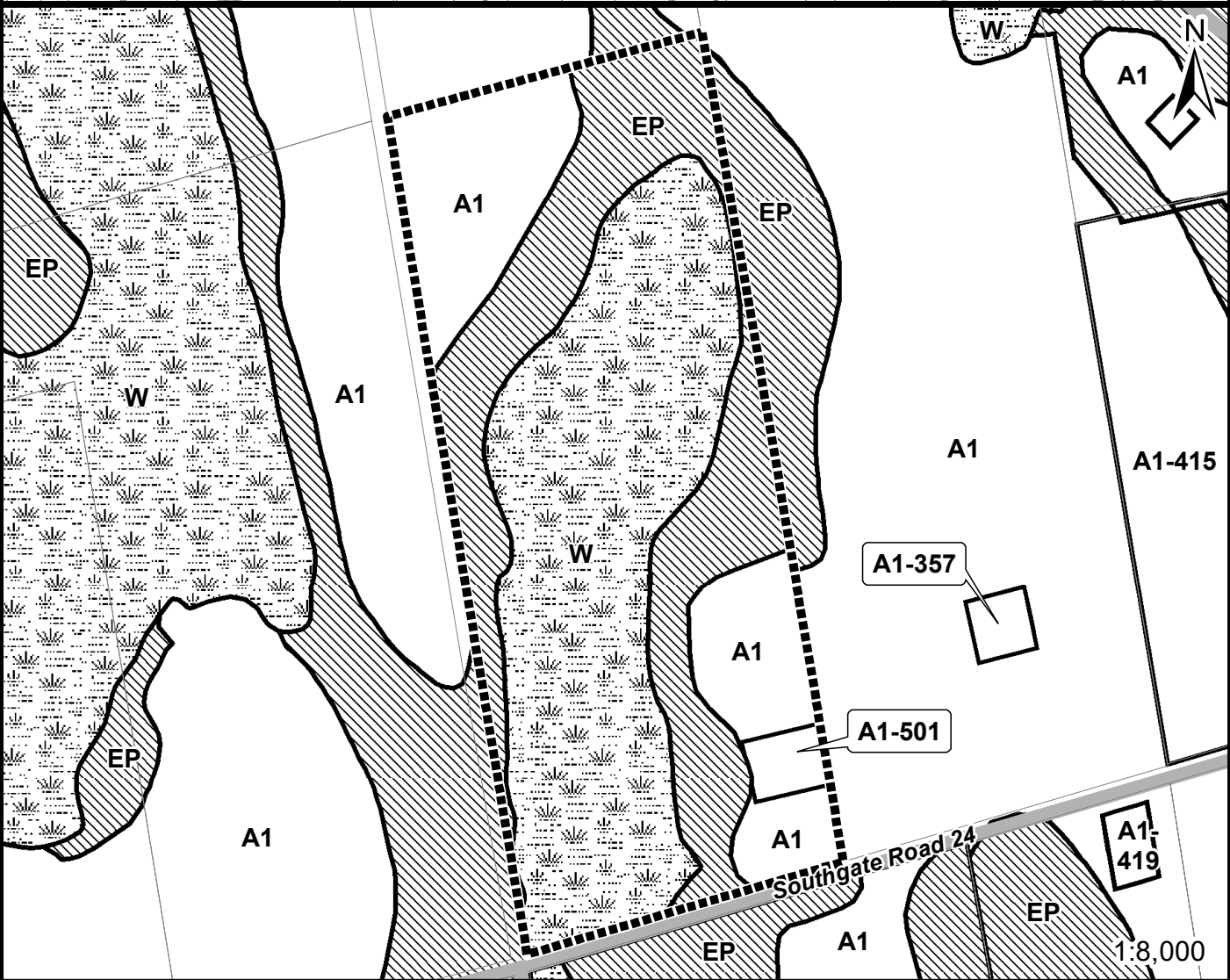
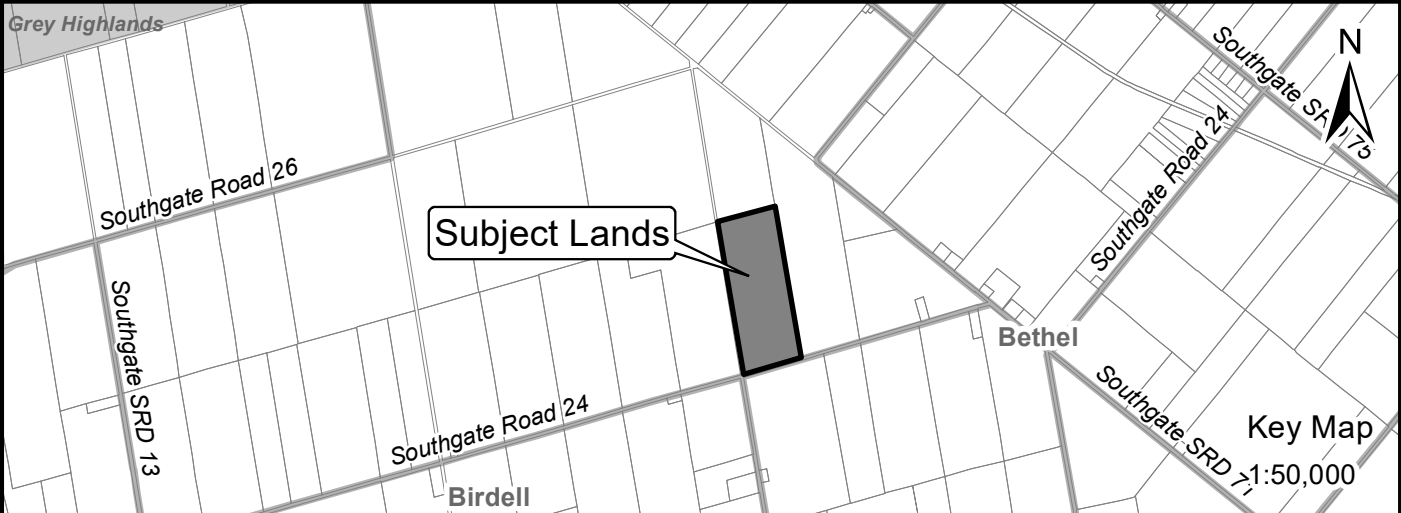
The Effect of the zoning by-law amendment is to change the zoning symbol on a portion of the property from Agricultural (A1) to Agricultural Exception (A1-501) to allow for a small scale Industrial use to be permitted on the property.

The Township of Southgate Official Plan designates the subject lands Rural, Wetland and Hazard lands.

Schedule "A"
By-Law No. 2021-152
Amending By-Law No. 19-2002
Township of Southgate
Geographic Township of Proton

Date Passed: October 20, 2021

Signed: _____
John Woodbury, Mayor
Lindsey Green, Clerk





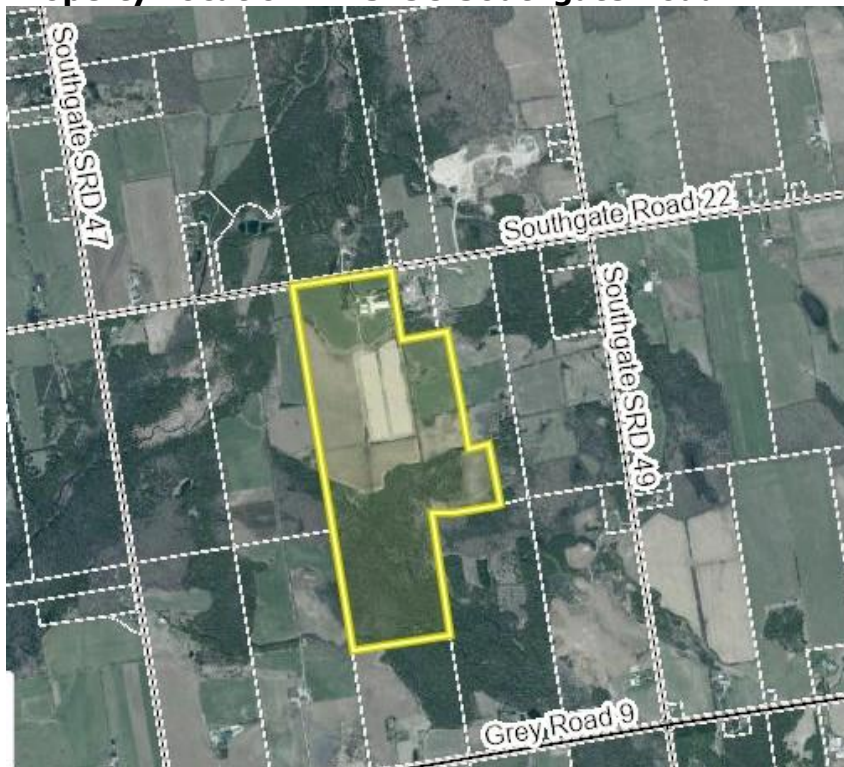
Staff Report PL2021-089

Title of Report: PL2021-089-C21-21 Timothy Shantz
Department: Clerks
Branch: Planning Services
Council Date: October 20, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-088 for information; and
That Council consider approval of By-law 2021-153; and
That Council waive the site plan control process for this application.

Property Location: 223798 Southgate Road 22



The Proposal

Subject property is described as Con 16, PT Lot 8, Con 17 Lots 8 and 9 and RP16R11093 Pt 1 Geographic Township of Egremont. It is approximately 191 acres in area and has frontage along Southgate Road 22.

The proposal is rezone an approximately 2 acre portion of the subject lands to allow for the construction of a parochial school.

Background

A Public Meeting was held on September 22 at 1pm using a virtual meeting platform.

Agency Comments are as follows:

County of Grey indicate that from a general planning perspective, given that many students will likely be travelling to school by foot or bicycle, it is recommended that Southgate seek to consider any necessary upgrades to Southgate Road 22, to ensure road-shoulder access is available to increase pedestrian safety from passing road traffic. Provided that: MDS can be achieved, safe access can be provided to the proposed school building; and the SVCA is supportive of the proposed building envelope, County staff have no further comments with the proposal.

Public Works indicate that a new entrance will be required. No current 911 sign for Civic # 223798, Solar School Zone flashing set of lights recommended due to 80 km/h speed zone in mid section of block with hills, to traffic calm during school travel times, and school zone signage requirements.

The Saugeen Valley Conservation Authority indicate that the application is acceptable to SVCA staff and the MECP should be contacted regarding potential threatened and endangered species.

No issues were raised at the public meeting by members of the public.

Staff comments:

With respect to the requirement by the County of Grey regarding MDS, The proposed development meets the requirements of MDS based upon the MDS information submitted with the application.

To justify the location of the school in the rural area as apposed to a settlement area I offer the following justification that the Township has considered in the past when considering development of rural schools of this nature.

The primary reason for locating the school in this location is that the school community relies on horse drawn transportation and therefore the school must be located within a certain radius of its attendees. Locating parochial schools within settlement areas often creates more conflicts such as conflicts between automobile traffic and horses, horse manure on roads and travel distance from farms to the school itself are increased. For these reasons, it make some sense to locate the school in an area that is close to the attendees rather than within a settlement area.

Furthermore, the closest settlement area of Dromore is not a serviced community and there are very few larger lots available that would allow for a school to be

serviced by a private well and septic system. Based on the above the Township considered this issue.

Staff Review

Staff reviewed this application based on the Planning Act, the Provincial Policy Statement (PPS), County of Grey Official Plan and Southgate Official Plan and the Zoning By-law.

The Provincial Policy Statement 2014 (PPS)

The PPS has been reviewed in its entirety however only the most relevant policies have been identified below. The subject land would constitute “rural” lands under the definition of the PPS. The PPS allows for a variety of uses in the rural areas which can be broadly defined to include a small parochial school in the rural area.

1.1.4.1 Healthy, integrated and viable *rural areas* should be supported by:

- a) building upon rural character, and leveraging rural amenities and assets;
- b) promoting regeneration, including the redevelopment of *brownfield sites*;
- c) accommodating an appropriate range and mix of housing in rural *settlement areas*;
- d) encouraging the conservation and *redevelopment* of existing rural housing stock on *rural lands*;
- e) using rural *infrastructure* and *public service facilities* efficiently;
- f) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;
- g) providing opportunities for sustainable and diversified tourism, including leveraging historical, cultural, and natural assets;
- h) conserving biodiversity and considering the ecological benefits provided by nature; and
- i) providing opportunities for economic activities in *prime agricultural areas*, in accordance with policy 2.3.

Comment: The provision of a rural school is an essential part of maintaining the character of rural areas and appropriately uses rural infrastructure.

1.1.4.2 In *rural areas*, rural *settlement areas* shall be the focus of growth and development and their vitality and regeneration shall be promoted.

1.1.4.3 When directing development in rural *settlement areas* in accordance with policy 1.1.3, planning authorities shall give consideration to rural characteristics, the scale of development and the provision of appropriate service levels.

Comment: While the PPS suggests that settlement areas shall be the focus of growth it does allow for opportunities for limited development in Rural areas.

“1.1.5.2 On *rural lands* located in municipalities, permitted uses are:

- a) the management or use of resources;
- b) resource-based recreational uses (including recreational dwellings);
- c) residential development, including lot creation, that is locally appropriate;
- d) *agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices*, in accordance with provincial standards;
- e) home occupations and home industries;
- f) cemeteries; and
- g) other rural land uses. "

"1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

1.1.5.5 Development shall be appropriate to the *infrastructure* which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this *infrastructure*."

Comments: A rural parochial school can be considered as "other rural land uses" under the PPS and is therefore a permitted use. The proposal meets MDS and there is a need based upon the limited range of the attendees to travel to the school community and there are limited opportunities to locate a school within the nearest settlement area which is 2.8km to the east in Dromore. The size of the development is appropriate for the existing infrastructure and will not require any expansion of that infrastructure beyond new signage .

Based on the above it is my opinion that the proposal is consistent with the Provincial Policy Statement.

Official Plan

The Township of Southgate Official Plan (OP) designates the subject lands "Rural, Wetlands and Hazard lands".

5.2.1 Permitted Uses

5.2.1(vii) limited non-farm land uses (including social, recreational and institutional uses such as churches, schools, cemeteries, community halls, public uses, airports, receiving and transmission towers and historic sites).

Based on the above the proposed parochial school is a permitted use within the rural designation subject to meeting the development criteria.

Section 5.1.3 Development Policies (6)(7)(8)(9) and (14) require that MDS be addressed. Based on the information supplied by the applicant the proposal meets the requirements of MDS.

Section 5.1.3 (7) requires that the site can be adequately services with private services. The site is large enough that a well and septic system can be accommodated on site. There is potable water in the area based on adjacent wells. Section 5.1.3 (8) requires that the site have sufficient drainage. The site is large enough that drainage can be accommodated on site.

5.1.3(9) requires that the proposal have year round access to a public highway. The proposal fronts on to Township Road 22 which is an open and maintained road.

5.1.3(14) requires the preparation of and EIS when lands are adjacent to natural heritage features such as Wetlands. Given the proximity of the development to the wetland on the subject site and the comments from the SVCA, the requirement for an EIS has been waived.

The proposal is consistent with the Township Official Plan. Site Plan Control is required unless waved by Council. I am not certain that there would be much benefit to entering into an agreement with the land owner for the school so I am seeking Council's direction in this regard and recommending that the requirement for site plan control be waived.

Zoning By-law

The subject property is currently zoned Agricultural (A1) and Environmental Protection (EP) and Wetland (w). The proposed amendment would rezone a specific area to permit a school to be allowed on a 2acre portion of the subject lands. The proposed rezoning would zone the property to Community facility(CF). It is normally my recommendation that Site Plan control be required in order to address issues such site layout, fencing, parking and buffer/screen from the road. We have required this in the past, however, based on the applicant's proposal I see little benefit to require a full site plan process. If it is Council's wish a resolution to wave Site Plan control can be brought forward.

Conclusions

Based on the above, the concerns of the agencies have been satisfactorily addressed in my professional opinion. It is therefore my Professional opinion that the application be approved.

Respectfully Submitted,

Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: *Original Signed By*
Dave Milliner, CAO

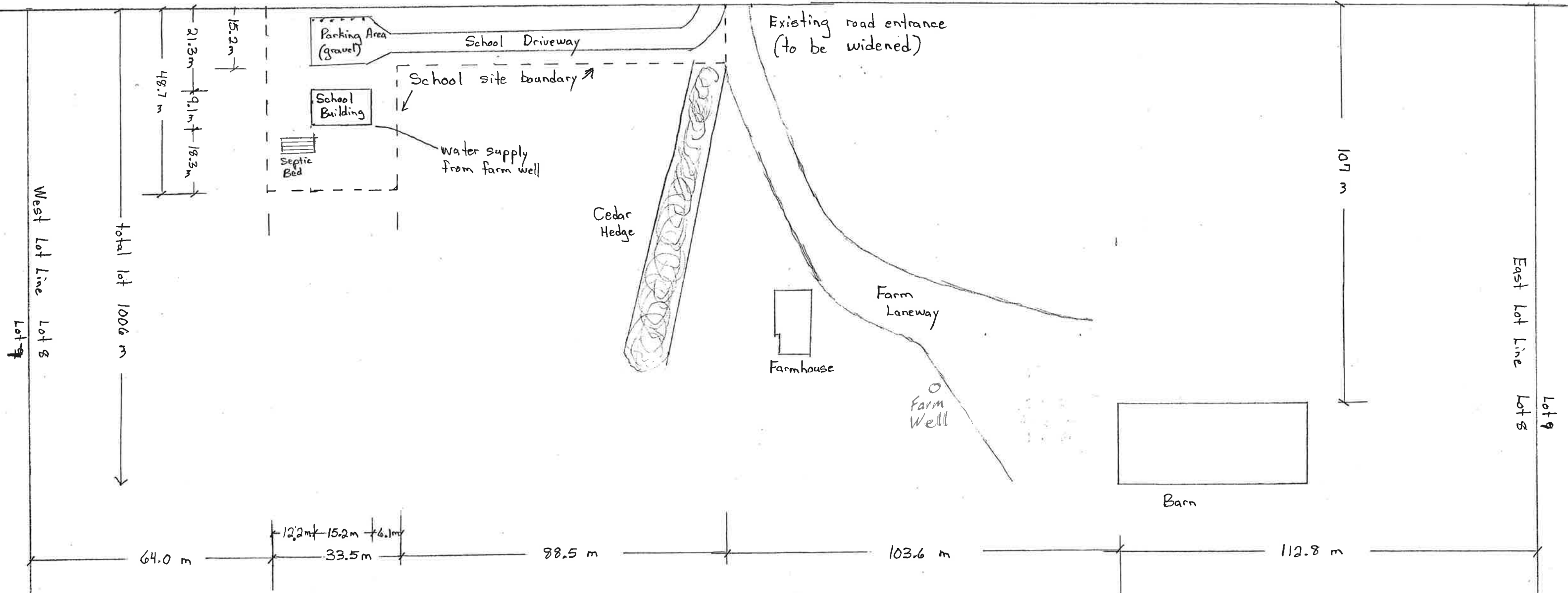
Attachments:

1. Site Plan drawing

Proposed Site Plan
Pebblestone Parochial School
on Lot 8, Con 17, Southgate
223798 Rd 22



Scale 1/1000 (1mm=1m)



The Corporation of the Township of Southgate
By-law Number 2021-153

Being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law";

Whereas the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002;

And Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities;

Now Therefore the Council of the Corporation of the Township of Southgate enacts as follows:

1. Schedule "10" to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbols on a portion of the lands described as Con 16, PT Lot 8, Con 17 Lots 8 and 9 and RP16R11093 Pt 1 Geographic Township of Egremont, in the Township of Southgate as shown on Schedule "A", affixed hereto, from:

- **Agricultural (A1) to Community Facility (CF),**

2. **That** Schedule "A" and all other notations thereon are hereby declared to form part of this by-law. And,

3. **That** This by-law shall come into force and take effect upon being passed by Council subject to any approval necessary pursuant to the Planning Act R.S.O. 1990, as amended.

* * * * *

Read a first, second, and third time and finally passed this 20th day of October, 2021.

John Woodbury, Mayor

Lindsey Green, Clerk

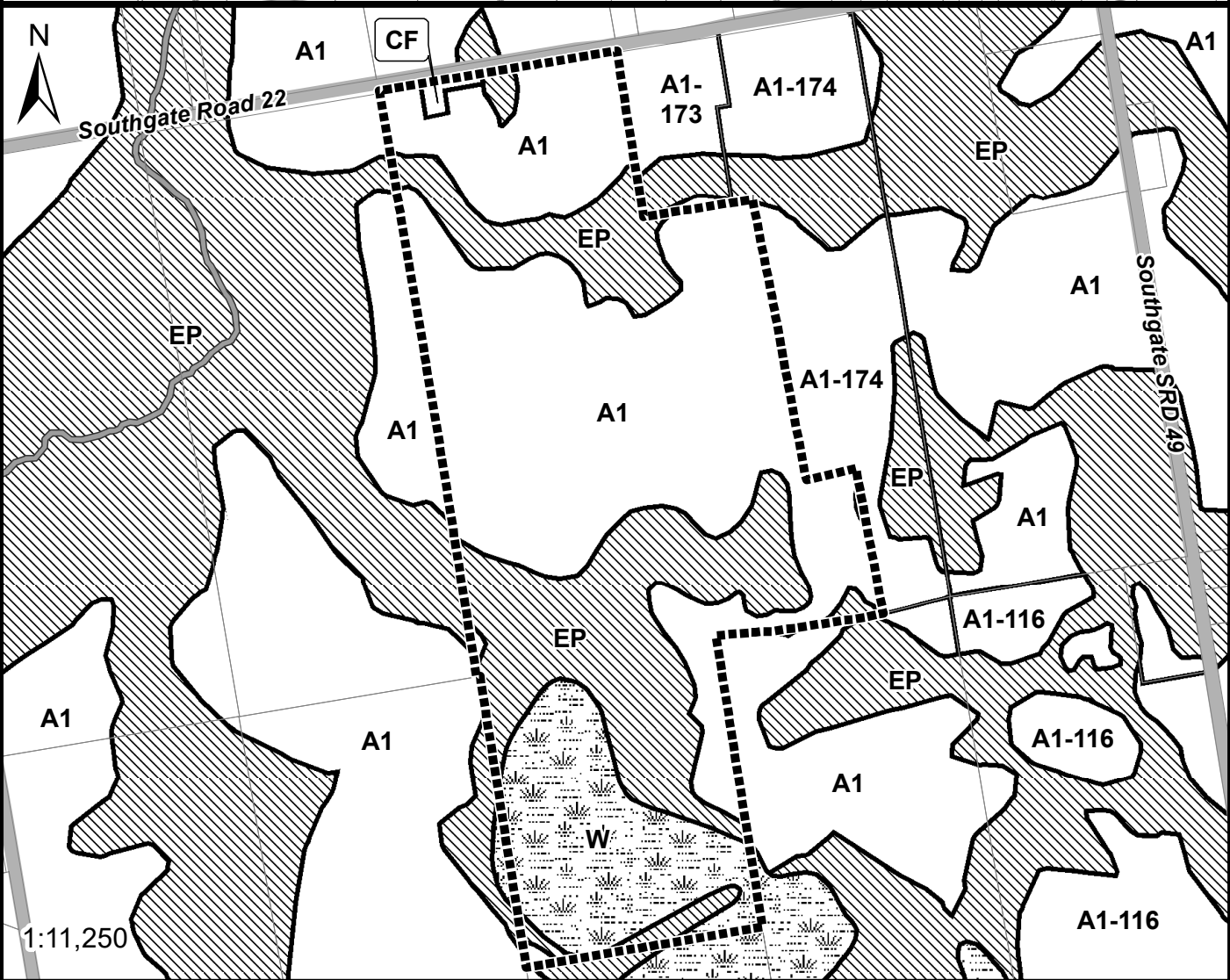
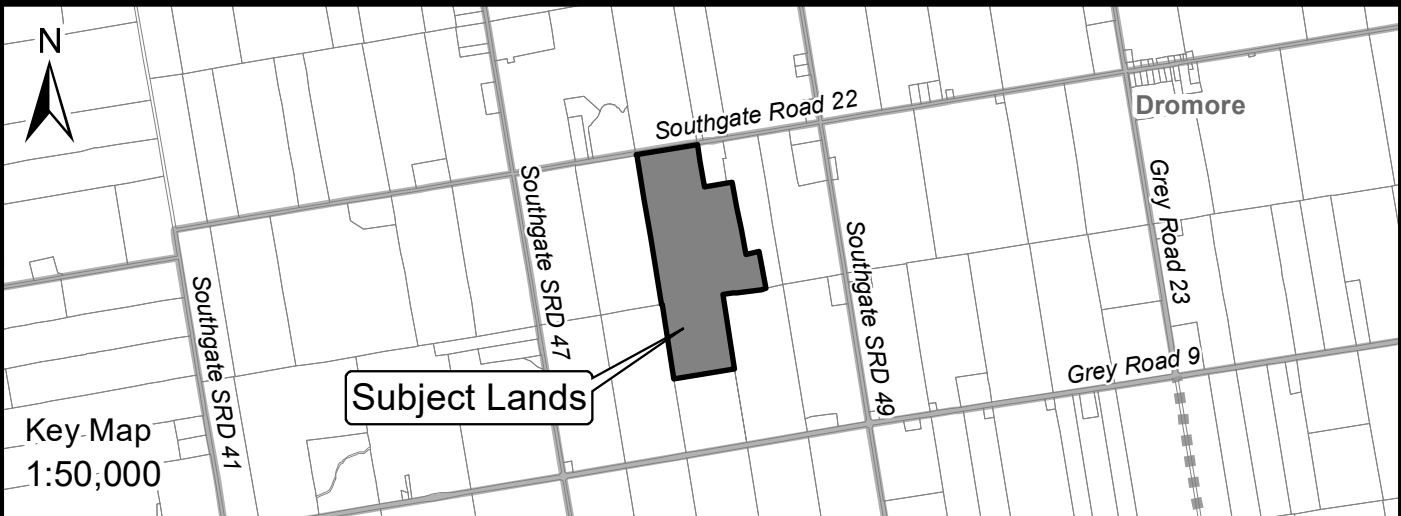
Explanatory Note

This by-law applies only to those lands described as Con 16, PT Lot 8, Con 17 Lots 8 and 9 and RP16R11093 Pt 1 Geographic Township of Egremont, in the Township of Southgate. The purpose of the proposed zoning by-law amendment is to permit a school and associated playing fields and accessory uses on a rural agricultural property. The effect of the by-law is to change the zoning symbol on a portion of the property from Agricultural (A1) to Community Facility (CF) to permit and regulate the use. The Environmental Protection (EP) zone boundary has also been adjusted as per the comments received from the Conservation Authority. The Official Plan designates the subject lands as Rural, Wetland and Hazard lands.

Schedule "A"
By-Law No. 2021-153
Amending By-Law No. 19-2002
Township of Southgate
Geographic Township of Egremont

Date Passed: October 20, 2021

Signed: _____
John Woodbury, Mayor
Lindsey Green, Clerk



The Corporation of the Township of Southgate
By-law Number 2021-137

being a by-law to amend Zoning By-law No. 19-2002, entitled the
"Township of Southgate Zoning By-law"

Whereas the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002; and

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities.

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

- That** Schedule "3" to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbol on a portion of the lands described as Part of Lots 2, 3 & 4, Concession 21, Township of Southgate, geographic Township of Egremont, in the Township of Southgate, as shown on Schedule "A", affixed hereto, from:

Recreational Commercial Zone 5 (C5-45) and Environmental Protection (EP) to the Residential Type 5 Exception-497 (R5-497-H) Zone, Residential Type 5 Exception-498 (R5-498-H) Zone, Open Space Zone (OS), Open Space Exception –503 (OS-503) Zone and Environmental Protection Exception-502 (EP-502).
- That** Section 33 to By-law No. 19-2002 is hereby amended by adding the following subsections:

"33-497 Con 21, Pt lots 2,3 & 4(Egremont)	R5-497- H	Notwithstanding the provisions of Sections 12 or any other provisions to the contrary, the land zoned R5-497-H shall be subject to the following regulations. a) The minimum frontage shall be 20m. b) The following uses are prohibited: Short Term Accommodation rentals, Bed and Breakfasts and Air BnB's. Short term accommodation is defined as a rental of any residential unit for a period of less than 30 days. c) Secondary suite units will only be permitted where it has been demonstrated that the additional private servicing can be accommodated without negatively impacting neighbouring wells and the environment. d) All lighting shall be dark sky compliant and be directed downward and internal to the site to avoid light trespass. e) The Holding Symbol (H) shall be removed following registration of a subdivision agreement and application to remove the hold has been received."
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"33-498	R5-498- H	Notwithstanding the provision of Section 12 or any other provisions to the contrary, the lands zone R5-498-H
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**Con 21,Pt
lots 2,3 & 4
(Egremont)**

shall be subject to the following additional regulations.

- a) The following uses are prohibited: Short Term Accommodation rentals, Bed and Breakfasts and Air BnB's. Short term accommodation is defined as a rental of any residential unit for a period of less then 30 days.
- b) Secondary suite units will only be permitted where it has been demonstrated that the additional private servicing can be accommodated without negatively impacting neighbouring wells and the environment.
- c) All lighting shall be dark sky compliant and be directed downward and internal to the site to avoid light trespass.
- d) The Holding Symbol (H) shall be removed following registration of a subdivision agreement and application to remove the hold has been received."

**"33-502
Con 21,Pt
lots 2,3 & 4
(Egremont)**

EP-502-H

Notwithstanding the provision of Section 29 or any other provisions to the contrary, the lands zone EP-502-H shall be subject to the following additional regulations.

- a) The lands and all uses including residential and accessory uses shall be under site plan control.
- b) Small accessory structures may be permitted subject to the site plan control process where it has been demonstrated that the structures, and site plan adhere to the recommendations of the visual impact study , Environmental Impact Study and Environmental Management Plans that are outlined in the subdivision agreement which is registered on title.
- c) The Holding Symbol (H) shall be removed following registration of a subdivision agreement and application to remove the hold has been received."

**33-502
Con 21,Pt
lots 2,3 & 4
(Egremont)**

OS-503

Notwithstanding the provision of Section 27 or any other provisions to the contrary, the lands zone OS-503 shall be subject to the following additional regulations.

- a) No overnight accommodation shall be permitted within the OS-503 zone.
- b) All toilets and restroom facilities shall be temporary in nature and are not permitted year round.

- c) All existing structures as of the date of this bylaw shall be legal and deemed to comply with the provisions of this bylaw.
- d) All lighting shall be dark sky compliant and be directed downward and internal to the site to avoid light trespass

3. **That** Section 33 to By-law No. 19-2002 is hereby amended by replacing subsection 33.45 with the following:

**33-502
Con 21,
Pt lots 2,3 & 4
(Egremont)**

C5-45 Lands within the Recreational Commercial (C5-45) Zone shall be subject to the following additional regulations:

- a) A Golf Course, the existing restaurant and a Retail Store accessory to a Golf Course shall be permitted uses.
- b) Golf Course resort accommodations may be permitted without amendment to this by-law subject to demonstrating the units can be accommodated on private servicing without negatively impacting adjacent wells or the environment.
- c) A separate residence for accommodation of a caretaker or maintenance staff shall be permitted provided has been demonstrated that it can be accommodated on private servicing without negatively impacting adjacent wells or the environment.
- d) All lighting for the existing clubhouse and restaurant shall be dark sky compliant and be directed downward and internal to the site to avoid light trespass.
- e) All new development shall be required to be dark sky compliant and be directed downward and internal to the site to avoid light trespass.
- f) All new development will be required to undertake the site plan control process.

4. **That** Schedule "A" and all other notations thereon are hereby declared to form part of this by-law; and
5. **That** this by-law shall come into force and take effect upon being passed by Council subject to any approval necessary pursuant to the Planning Act R.S.O. 1990, as amended.

Read a first, second, and third time and finally passed this 20th day of October 2021.

John Woodbury – Mayor

Lindsey Green – Clerk

Explanatory Note

This by-law applies only to those lands described as Part Lots 2, 3 & 4, Concession 21, geographic Township of Dundalk, in the Township of Southgate. The purpose of the zoning by-law amendment is to rezone portions of the aforementioned lands to implement the conditions of a draft plan of subdivision on the subject lands. All other provisions of the by-law shall apply.

Schedule "A"

By-Law No. 2021-137

Amending By-Law No. 19-2002

Township of Southgate

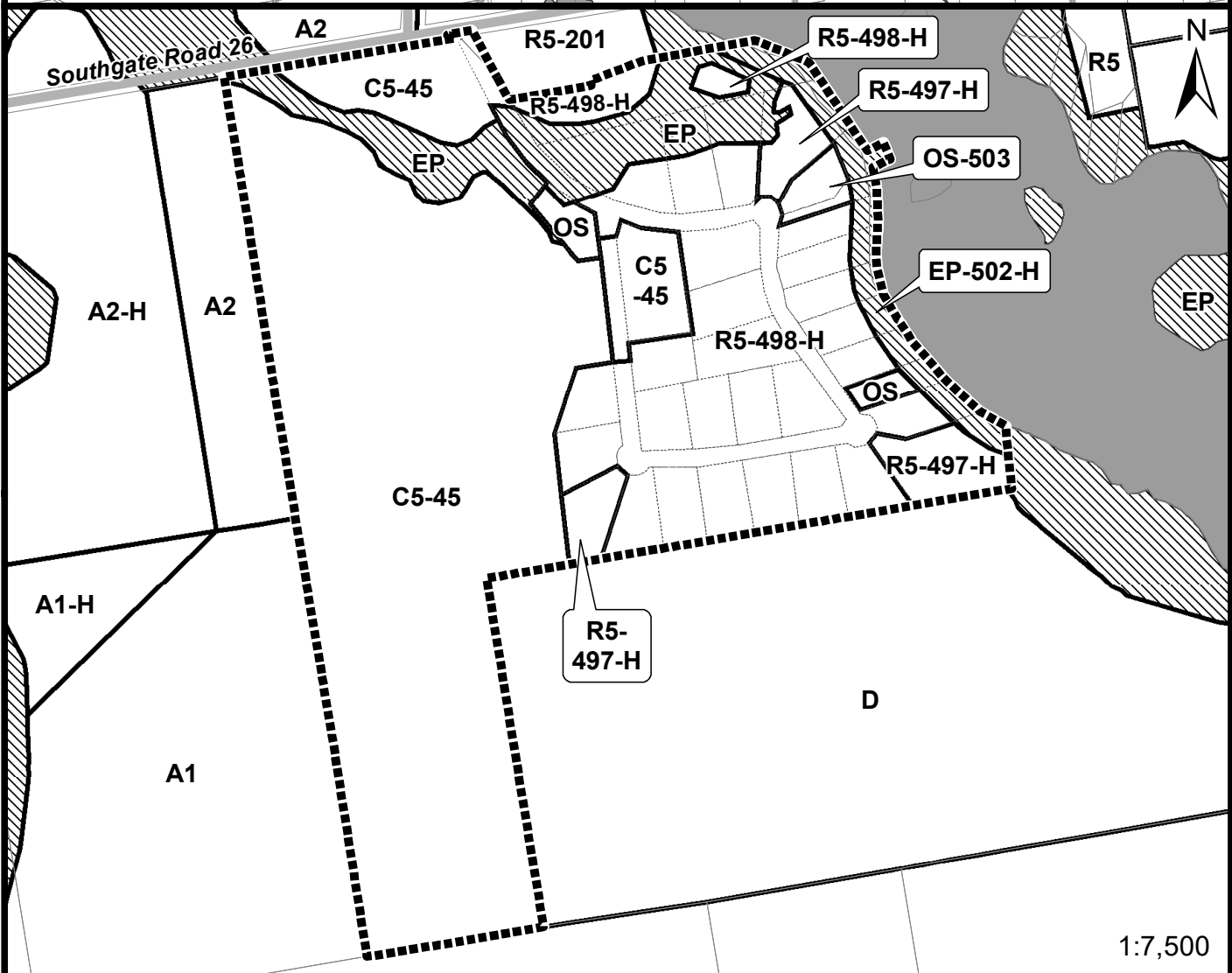
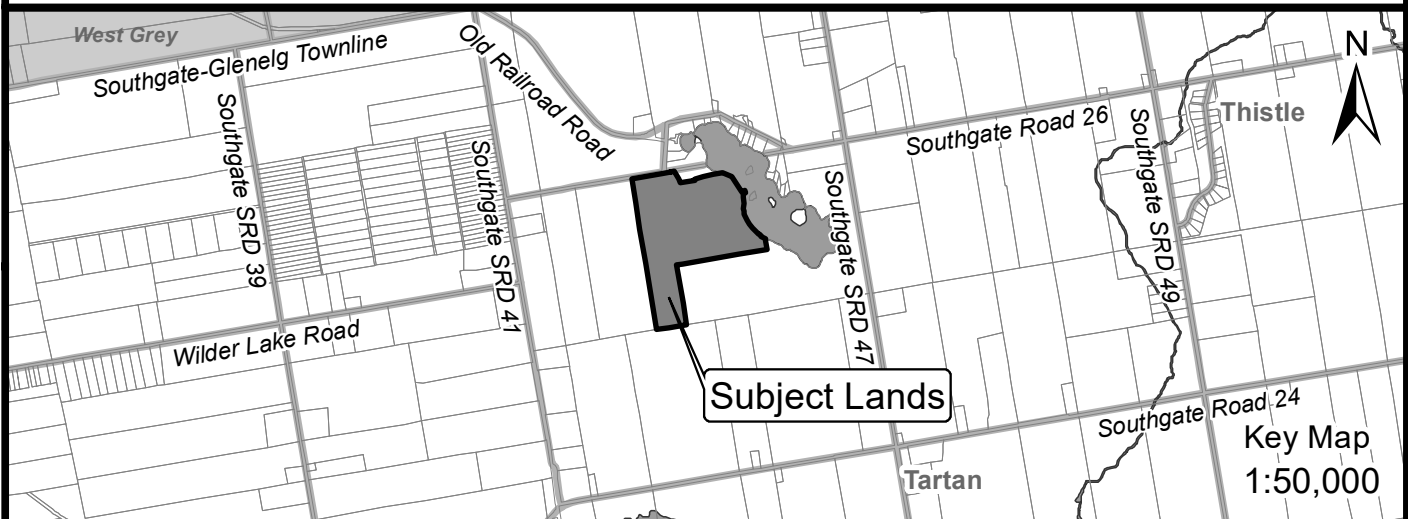
(Geographic Township of Egremont)

Date Passed: October 20, 2021

Signed: _____

John Woodbury, Mayor

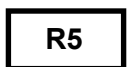
Lindsey Green, Clerk



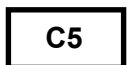
Legend



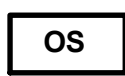
Subject Lands



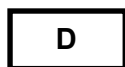
R5	Residential Type 5
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C5 Recreational Commercial



Open Space



Deferred Development



Environmental Protection



Staff Report PW2021-048

Title of Report: PW2021-048 Department Report
Department: Public Works
Branch: None
Council Date: October 20, 2021

Recommendation:

Be it resolved that Council receive Staff Report PW2021-048 for information.

Background:

Public Works Department update.

Staff Comments:

Transportation and Public Safety:

1. Bridge S108 on Southgate Sideroad 49 between Highway 89 and Southgate Road 04 has the pre-cast box culvert backfilled and bridge S109 expansion joints have been jack hammered out.
2. R.J. Burnside engineers are hosting a Municipal Drain 75 Watershed meeting scheduled for Saturday October 30, 2021, outdoors, at the Dundalk Memorial Park & Pavilion from 9am to 3pm, all COVID protocols will be in place. (Attachment #1)
3. Southgate Road 14 between Southgate Sideroad 57 and Southgate Sideroad 61 was closed on Wednesday October 13, 2021, for emergency culvert failure replacement.

Cemetery:

1. The Dundalk Maple Grove Cemetery had headstone and foundation repairs in Block "A" by Shelburne Memorials with the ongoing restoration program.

Financial Implications:

These items are included in 2021 Operating and Capital Budgets.

Communications & Community Action Plan Impact:

Goal 5 - Upgrading our "Hard Services"

Action5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water, and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Concluding Comments:

Staff recommends that Council receive Staff Report PW2021-048 for information.

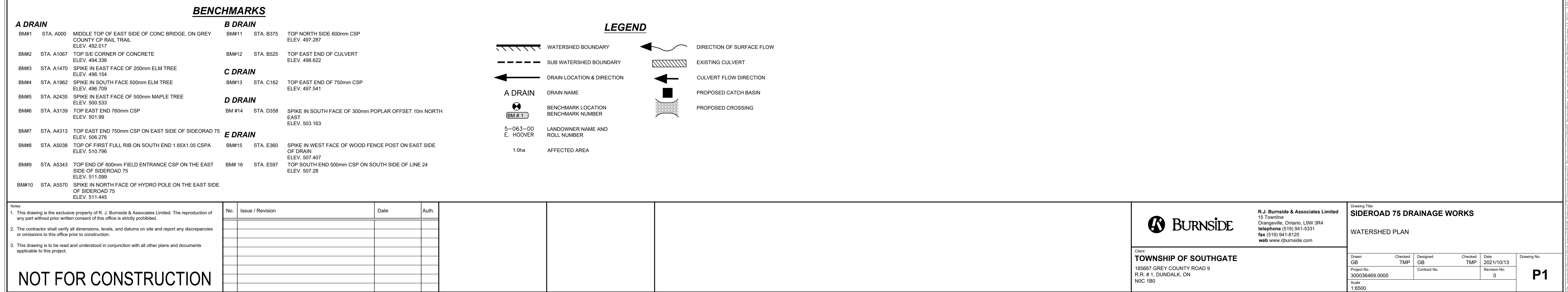
Respectfully Submitted,

Dept. Head: *Original Signed By*
Jim Ellis, Public Works Manager

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

Attachment #1 – Drain 75 Watershed Plan Map



Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report HR2021-025

Title of Report: HR2021-025 Asset Coordinator and Financial Analyst Hiring
Department: Human Resources
Council Date: October 20, 2021

Recommendation:

Be it resolved that Council receive Staff Report HR2021-025 for information.

Background:

The Asset Coordinator & Financial Analyst is responsible for leading development, implementation, maintenance, and improvement of the asset management plan and records of assets in accordance with PSAB 3150. Key responsibilities also include creating and maintaining the associated long-term financial plan as it pertains to multi-year budgeting, investments, development charges reporting, grants, and debt management. The position also assists with general finance responsibilities and provides back-up for payables and receivables.

The following resolution was approved at the August 4, 2021 Council Meeting

Moved By Councillor Dobreen **Seconded By** Councillor Frew

Be it resolved that Council receive this staff report HR2021-017 as information; and

That Council accept the resignation of Alan Selby as Southgate's Asset Coordinator & Financial Analyst position and thank him for his service; and

That Council approve posting for the Asset Coordinator & Financial Analyst position immediately.

Carried No. 2021-462

Staff Comments:

The position of Asset Coordinator and Financial Analyst was posted internally and externally on August 5, 2021 with a closing date of August 25, 2021. 27 applications were received, and 4 candidates were interviewed on September 16. Second interviews were completed on September 27 with a hiring committee that included Treasurer Liam Gott, CAO Dave Milliner and HR Coordinator Kayla Best. Aakash Desai was the chosen candidate and he is scheduled to begin in his new position on October 25, 2021.

Financial Implications:

There is no financial impact caused by this report as this position was approved in the 2021 Budget.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate and timely information to the public.

Goal 5 “Upgrading our Hard Services”

Action 5-B: The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

Concluding Comments:

Staff are pleased to welcome Aakash into his new role as Asset Coordinator & Financial Analyst.

Respectfully Submitted,

HR Coordinator: *Original Signed By*

Kayla Best, HR Coordinator/Assistant to the CAO

Department Head: *Original Signed By*

William Gott, Treasurer

CAO Approval: *Original Signed By*

Dave Milliner, CAO

Township of Southgate

Administration Office

185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0

Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report CAO2021-070

Title of Report: Southgate CAO Update Report

Department: Administration

Council Date: October 20, 2021

Council Recommendation:

Be it resolved that Council receive Staff Report CAO2021-070 as information.

Background:

The CAO is providing this report as an update on general business operation, COVID restart planning, important information, decisions, and actions taken by staff in the last 30 days.

Staff Comments:

COVID-19 Healthy Communities Initiatives Grant Update

The Township of Southgate received notice for the COVID-19 Healthy Communities Initiatives Grant intake that our application was not approved for funding for the downtown accessibility and streetscape project. A copy of the notice received on September 27, 2021 is included in this report as Attachment #1.

Ontario Health Teams

MPP Bill Walker recently announced the Grey Bruce Ontario Health Team (OHT) Planning Committee Co-Chairs are Alex Hector the Executive Director of the SEGCHC and Michael Barrett the President & CEO of the South Bruce Grey Health Centre. A copy of that announcement is included in this staff report as Attachment 2.

Staff recommend that we should discuss with Alex Hector the role of municipal governments in ensuring the success and good governance of our local Ontario Health. The questions raised in my August 25, 2021 AMO Conference report remain unanswered related to the service delivery of our community health care system related to these issues:

1. The Municipal Act and level of service responsibility of Council;
2. Leadership by volunteers and professional staff that is concerning related to accountability and transparency of OHT meetings and decisions;
3. Service delivery/ cost cuts versus reduced levels of service/risk liability issues or raising of taxes to compensate;
4. Municipalities accepting responsibility/liability or does there need to be NDAs/indemnity agreements as a condition of participation on OHT;

5. Fiduciary and legislated responsibilities of this mandated service when funding and service levels are determined by an un-elected, un-accountable entity; and
6. What role should municipalities play and how do we respond to citizens questions about OHT decisions?

Financial Impact or Long-Term Implications

The no financial impact to the 2021 Budget to the municipality that will impact ratepayer taxation at the present time.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments

1. That Council receive staff report CAO2021-070 as information.

Respectfully Submitted, **CAO approval:** Original Signed By

Dave Milliner – CAO dmilliner@southgate.ca 923-2110 x210

- Attachment 1 – COVID-19 Healthy Communities Initiatives Grant notice email dated September 27, 2021
- Attachment 2 – MPP Bill Walker’s announcement about the Grey Bruce Ontario Health Team Planning Committee Co-Chair Appointments

From: [Kayla Best](#)
To: [Dave Milliner](#)
Subject: FW: Update from the Healthy Communities Initiative | Mise à jour du Initiative canadienne pour des collectivités en santé
Date: October 13, 2021 2:38:39 PM

Kayla Best

Human Resources Coordinator & CAO Assistant | Township of Southgate

185667 Grey County Road 9, Dundalk, ON N0C 1B0

519-923-2110 ext. 211 | Fax 519-923-9262

kbest@southgate.ca | www.southgate.ca

From: noreply@mail.smapply.net <noreply@mail.smapply.net>

Sent: Monday, September 27, 2021 1:27 PM

To: Kayla Best <kbest@southgate.ca>

Subject: Update from the Healthy Communities Initiative | Mise à jour du Initiative canadienne pour des collectivités en santé

CFC Portal / Portail de FCC

le français suit

Hello Kayla,

Thank you for taking time to submit an application for the Healthy Communities Initiative.

We know the impact of COVID-19 is significant and the needs of communities are great. The Healthy Communities Initiative generated significant interest across the country and the first round of the Healthy Communities Initiative was highly competitive. As communities continue to see the impact of the pandemic, we received a combined total of over \$600M in funding requests in both rounds of the Healthy Communities Initiative.

The review team received a high volume of applications in your region and the selection process was highly competitive. Unfortunately, your application for Revitalizing Downtown Dundalk to a Welcoming and Accessible Space has not been approved for funding. For your reference, your application is 2--0000007711.

Community Foundations of Canada and community foundations were unable to fund all eligible applications, given that funding is limited. Community foundations and Community Foundations of Canada made

funding decisions based on the relative strength of all applications received according to the program-wide evaluation criteria.

Our partner, Canadian Urban Institute, invites you to join their national network of creative leaders, community-builders and placemakers. The Canadian Urban Institute supports Canadian communities and community groups by sharing best practices, building communities of practice, and helping organizations build their capacity. Learn about funding opportunities, resources, and innovative place-based work. Join the network [here](#).

The full list of funded Healthy Communities Initiative projects will be available on CFC's website in the near future.

Thank you for taking the time to apply to the Healthy Communities Initiative and your work to support communities throughout the pandemic.

Thank you,

Support Team
Healthy Communities Initiative
chci@communityfoundations.ca

Bonjour Kayla,

Merci d'avoir déposé une demande à l'Initiative pour des collectivités en santé.

Nous savons que la COVID-19 a des impacts importants, et que les besoins des collectivités sont grands. L'Initiative pour des collectivités en santé a suscité beaucoup d'intérêt au pays et le premier cycle de cette initiative a été très compétitif. Alors que les collectivités continuent de constater les conséquences de la pandémie, nous avons reçu des demandes de financement totalisant plus de 600 M\$ pour les deux cycles combinés de l'ICS.

L'équipe d'évaluation a reçu un volume élevé de demandes en provenance de votre région, et le processus de sélection a été très compétitif. Malheureusement, votre demande de financement pour Revitalizing Downtown Dundalk to a Welcoming and Accessible Space n'a pas été approuvée. À titre de référence, l'identifiant de votre demande est 2--0000007711.

Fondations communautaires du Canada et les fondations communautaires n'ont pas été en mesure de financer toutes les

demandes de projet admissibles, car le financement est limité. Les fondations communautaires et Fondations communautaires du Canada ont pris les décisions de financement en se basant sur la force relative de toutes les demandes reçues, et en respectant les critères d'évaluation pour tout le programme.

Notre partenaire, l'Institut urbain du Canada, vous invite également à vous joindre à son réseau national de leaders, bâtisseurs communautaires et professionnels de l'aménagement (« placemakers ») créatifs. L'Institut urbain du Canada aide les collectivités et les groupes communautaires au pays en partageant des pratiques exemplaires, en formant des communautés d'échange de pratiques et en renforçant les capacités organisationnelles. Découvrez ses possibilités de financement, ses ressources et son travail novateur, ancré dans la cocréation. Joignez-vous au réseau [ici](#).

La liste complète des projets financés dans le cadre de l'Initiative pour des collectivités en santé sera diffusée très prochainement sur le site internet de FCC.

Nous vous remercions pour votre participation et pour votre travail quotidien, qui vise à soutenir nos communautés face à la pandémie. Merci,

Merci,

Équipe de soutien
Initiative pour des collectivités en santé
chci@communityfoundations.ca

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From: [Walker, Bill](#)
To: [Fell, Chris](#)
Subject: News Release: MPP Walker announces new Grey-Bruce Ontario Health Team
Date: September 24, 2021 4:18:47 PM
Attachments: [image003.png](#)



*For Immediate Release
September 24, 2021*

MPP Walker announces new Grey-Bruce Ontario Health Team

OWEN SOUND – Bruce-Grey-Owen Sound MPP Bill Walker has announced the creation of the new Grey-Bruce Ontario Health Team.

“This is part of our government’s plan to end hallway health care and build an integrated health care system centred on the needs of patients,” said Walker. “I’m pleased to see up to \$1.1 million in one-time funding for the next two years included with this announcement. This funding is critical as our local OHT continues to develop partnerships for the delivery of integrated and coordinated services.”

The Bruce-Grey Ontario Health Team is one of eight new Ontario Health Teams located across the province that the Ontario government recently announced.

“The OHT will improve the journey for patients, clients and residents as they navigate the health care system here in Grey Bruce. Although people often express satisfaction with their experience with individual health care organizations, we also know that people experience challenges as they transition between different organizations” said Grey Bruce Ontario Health Team (OHT) Planning Committee Co-Chairs Alex Hector and Michael Barrett. “We are very pleased with the Ministry of Health announcement of the approval of the Grey Bruce OHT which will ensure that people will experience a better coordinated and integrated health care system in Grey Bruce.”

Ontario Health Teams are part of a new approach to health care that brings together health care providers as one collaborative team. Working together, they ensure that patients experience easier transitions with one patient story, one patient record and one care plan that is shared between the health care providers. With the addition of these new teams, the province now has a total of 50 Ontario Health Teams which will cover 92 per cent of the province's population at maturity.

“Throughout the pandemic, Ontario Health Teams have been an essential part of the province’s COVID-19 response, working quickly across all partners to support each other and protect the health and safety of Ontarians,” said Christine Elliott, Deputy Premier and Minister of Health. “These new eight teams will build on the progress made to date by improving outcomes for even more patients and making it easier for Ontarians to navigate their health care journey during COVID-19 and in the future.”

Thanks to these efforts to better coordinate care and share resources, Ontario Health Teams have been able to respond more quickly and effectively to the COVID-19 pandemic. Working across the entire continuum of care, teams have supported a suite of initiatives that include leading local vaccine rollouts, supporting long-term care homes and other congregate care settings, distributing personal protective equipment, staffing assessment centres and leveraging virtual care. In particular, many teams have helped to address the unique needs of underserved communities by accelerating community outreach efforts and co-designing targeted health interventions.

To support the Grey-Bruce OHT, the government is providing up to \$1.1 million in one-time funding for 2021-2022 and 2022-2023 to support the team's ongoing response to the COVID-19 pandemic and coordinate and integrate programs that strengthen health system capacity by linking hospitals, primary care, home care and community services, and other services. This represents an investment of up to \$9 million.

QUICK FACTS

- An Ontario Health Team is responsible for delivering care for their patients, understanding their health care history, easing their transition from one provider to another, directly connecting them to different types of care and providing 24/7 help in navigating the health care system.
- Ontario Health Teams include providers and organizations from across health and community sectors, including primary care, hospitals, home and community care, mental health and addictions services, long-term care, and many others.
- The province will provide a total of up to \$9 million in funding over the 2021-2022 and 2022-2023 fiscal years to support the eight new Ontario teams in their efforts to seamlessly coordinate health care services for patients and ensure the province's health care system can respond to any scenario as the COVID-19 pandemic continues to evolve. Ontario will invest more than \$35 million to support teams in fiscal year 2021-2022.
- Under an Ontario Health Team, Ontarians can be confident that they can continue to contact their health care providers as they always have, to access the health care they need. The Ontario government will continue working with its health care partners until Ontario Health Teams are fully established across the province and everyone is supported by a team.
- To help ensure all Ontarians receive the high-quality care they deserve with respect and dignity, the Minister's Patient and Family Advisory Council has amended the Patient, Family and Caregiver Declaration of Values for Ontario to update patient, family and caregiver expectations of Ontario's health care system. The changes emphasize the importance of equal and fair access to health care services and identification and removal of systemic barriers that contribute to inequitable health care access and outcomes.

ADDITIONAL RESOURCES

- [Ontario Announces 13 New Ontario Health Teams](#)
- [Ontario Announces Five New Ontario Health Teams](#)
- [Ontario Introduces 24 Ontario Health Teams Across the Province to Provide Better Connected Care](#)
- [Improving health care in Ontario](#)
- Learn more about [Ontario Health Teams](#)
- For resources in multiple languages to help local communication efforts in responding to COVID-19, visit Ontario's [COVID-19 communication resources webpage](#)
- Visit Ontario's COVID-19 information [website](#) to learn more about how the province continues to protect the people of Ontario from the virus.

- For public inquiries call ServiceOntario, INFOLine at 1-866-532-3161 (Toll-free in Ontario only)

-30-

CONTACT: Chris Fell | chris.fell@pc.ola.org | 519-371-2421

Accounts Payable

CIBC - 1 - Standard Cheque Register By Date

09/01/2021 thru 09/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
040766	09/03/2021	001004	BARCLAY WHOLESALE	407.59
	Invoice 45116		08/23/2021 REC-JMBO 1PLY/TWL ROLL/GAR BA	407.59
040767	09/03/2021	001020	AGO INDUSTRIES INC.	445.43
	Invoice 973876		08/20/2021 JH&SC-HI-VIZ LNG SL SHIRT/MESH	445.43
040768	09/03/2021	002044		1,273.83
	Invoice 087043		08/10/2021 SWR/WTR-18 NEW PADLCK/20 EXIS	1,183.83
	Invoice 087042		07/05/2021 REC-FMAC SERV CALL MASTR REKI	90.00
040769	09/03/2021	003026	CARSON SUPPLY	2,285.30
	Invoice S1638677.001		08/18/2021 SWR-GASKET ELBOWS/CPLNG/BUS	2,285.30
040770	09/03/2021	003029	CEDAR SIGNS	407.88
	Invoice INV/2021/1753		05/17/2021 RDS-POST SPACR U CHANNL BLOC	95.63
	Invoice INV/2021/3365		08/20/2021 RDS-ALUM HIGH INSTNSTY SIGN X2	142.20
	Invoice INV/2021/3319		08/18/2021 CAP/RD-S49 YIELD HIGH INT SIGN	170.05
040771	09/03/2021	003030	CEDARWELL EXCAVATING LTD	3,729.90
	Invoice 20382828		08/16/2021 CAP/RDS-SR49 GABION STONE DLV	3,729.90
040772	09/03/2021	003076	STAPLES PROFESSIONAL	73.82
	Invoice 56866143		08/20/2021 FACE MASK LEVEL 3 MEDICAL	73.82
040773	09/03/2021	003089	SUNBELT RENTALS OF CANADA INC.	279.77
	Invoice 73660469-0001		06/07/2021 WTR-INV PAINT/MRKNG STICK/MASI	279.77
040774	09/03/2021	003092	CADUCEON ENTERPRISES INC.	599.20
	Invoice 21-13388		08/19/2021 DDLK WATER TESTING	144.08
	Invoice 21-13386		08/19/2021 DDLK WATER TESTING	144.08
	Invoice 21-13387		08/19/2021 DDLK SEWAGE TESTING	166.96
	Invoice 21-13193		08/17/2021 DDLK WATER TESTING	144.08
040775	09/03/2021	004031	DEVTRA INC	1,325.26
	Invoice 9353		08/13/2021 RDS/WST-VHCL INSPECTION BOOK	1,325.26
040776	09/03/2021	004039	DILLMAN SANITATION LTD	113.00
	Invoice 15463		08/27/2021 WST-HNDWSH STATION AUG-SEPT	113.00
040777	09/03/2021	004081	DUNWOOD SIGNS & TEXTILES INC.	10,814.10
	Invoice 6348		06/30/2021 POLE BANNER/READER BOARD	10,814.10
040778	09/03/2021	005042	ESOLUTIONS GROUP LIMITED	6,915.60
	Invoice 723-0000200		08/25/2021 CLRK-AUG'21-JUL'22 HOST/LICENS	6,915.60
040779	09/03/2021	008027	HIGHLAND SUPPLY	982.57
	Invoice 297362		06/24/2021 FRONT CHAMPS	125.38
	Invoice 297575		07/02/2021 RDS-CHAINSAW FILE ROUNDS X12	41.36
	Invoice 299210		08/25/2021 REC-FILTER/ROTELLA 10W30 X4	40.40
	Invoice 295350		05/04/2021 RDS-SPIRAX 18.9L	104.51
	Invoice 297122		06/17/2021 RDS-POLYCUT FINGERS X12/FILTER	67.39
	Invoice 297284		06/22/2021 RDS-FAST ORANGE PUMICE	29.66
	Invoice 297327		06/23/2021 RDS-PZL 80 1L X2	19.07
	Invoice 297571		07/02/2021 RDS-SPARK PLUG	6.78
	Invoice 297572		07/02/2021 RDS-V BELT RIBBED/MECHANIC LBF	81.50
	Invoice 297711		07/07/2021 RDS-POLYCUT FINGERS X12	40.70
	Invoice 297739		07/08/2021 WTR-O-RING X6	6.44
	Invoice 297940		07/14/2021 RDS-STIHL SAW REPAIR/PARTS	99.69

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	Invoice 298108		07/20/2021 WTR-HOSE 50FT X2	269.73
	Invoice 298250		07/23/2021 RDS-AIR FILTER X2	32.11
	Invoice 299073		08/20/2021 RDS-CARBON LI 1-2LB	17.85
040780	09/03/2021	009010	INFINITY NETWORK SOLUTIONS	223.74
	Invoice 35979		08/16/2021 LIB- USB MINI HUB	51.98
	Invoice 35980		08/16/2021 WST-WASTE ADM UPGRADE TOSEC	171.76
040781	09/03/2021	010007	J.J. MCLELLAN & SON LIMITED	7.01
	Invoice 1008970		07/07/2021 REC-HPVL X2 FILTER 1MICRON 10"	7.01
040782	09/03/2021	010042	J.D. MCARTHUR TIRE SERVICES INC.	346.75
	Invoice 04RO0066635		08/23/2021 RDS-#208 TORQ WHEEL NUTS	346.75
040783	09/03/2021	011023	KORE MECHANICAL INC	2,936.79
	Invoice 3143		08/16/2021 AREN-PARTS&LABOUR-COMPR/FRII	2,936.79
040784	09/03/2021	012010	LIBRARY BOUND INC	600.80
	Invoice 30107150		08/13/2021 LIBRARY BOOKS	600.80
040785	09/03/2021	012013	LIFESAVING SOCIETY	86.00
	Invoice 190037		08/31/2021 REC/POOL-BRONZE STAR X8	86.00
040786	09/03/2021	013035	MCDONALD HOME HARDWARE	583.86
	Invoice 103229		08/19/2021 REC-ROPE HOOK/SHCKL ANCHR/PII	27.17
	Invoice 103276		08/20/2021 REC-POLY TARP 6X8'	31.59
	Invoice 103249		08/19/2021 SHOCK/LIQUID	22.58
	Invoice 103349		08/23/2021 RDS-VINEGAR CLEANER X2	11.28
	Invoice 103363		08/24/2021 RDS-CLEANING VINEGAR X4	22.55
	Invoice 103157		08/17/2021 RDS-INSTN TORCH/ALKL BATTERIE	104.58
	Invoice 103224		08/19/2021 RDS-TOILET TANK REPAIR KIT	28.24
	Invoice 103133		08/16/2021 RDS-CRV 4" PLIERS	19.20
	Invoice 103168		08/17/2021 RDS-LNG 9" PLIERS	32.76
	Invoice 103261		08/20/2021 RDS-HEX NUTS/SCREWS	14.66
	Invoice 103012		08/12/2021 WTR-SLIP JOINT WASHER	2.31
	Invoice 103419		08/25/2021 REC-ELBOW 45	0.90
	Invoice 103037		08/12/2021 REC-WTR HTR ELEMENT	45.19
	Invoice 103040		08/12/2021 REC-WTR HTR DBLE THERMOSTAT	38.41
	Invoice 103619		09/01/2021 AREN-CARPNTN GLUE/NC STAPLES	63.70
	Invoice 103582		08/31/2021 AREN-SINGL SIDED KEY X5/ANCHRS	31.04
	Invoice 103456		08/26/2021 ARENA-SAFE KEYS/PADLOCK	87.70
040787	09/03/2021	013058	MINISTER OF FINANCE	98,941.00
	Invoice 101708211040106		08/17/2021 POL-AUG '21 POLICING CONTRACTS	98,941.00
040788	09/03/2021	013080	MOUNT FOREST GREENHOUSES	994.40
	Invoice 16052		06/29/2021 18" COCO LINED BASKETS	994.40
040789	09/03/2021	013097	MCDUGALL ENERGY INC.	6,173.40
	Invoice 5292956		08/17/2021 HOLSTEIN DEPOT DYED DIESEL	2,083.63
	Invoice 5281289		08/11/2021 MUNICIPAL OFFICE REGULAR GAS	1,471.10
	Invoice 5281283		08/11/2021 MUNICIPAL OFFICE DYED DIESEL	2,581.47
	Invoice 5281284		08/11/2021 MUNICIPAL OFFICE CLEAR DIESEL	4,766.20
	Invoice 5285515		08/13/2021 RDS/BLDG-VEH REPAIR CREDIT	-4,729.00
040790	09/03/2021	019013	SAUGEEN VALLEY CONSERVATION AU	656.00
	Invoice 15762		08/23/2021 CAP/RDS-SR49 STNDRD APPL RVW	656.00

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040791	09/03/2021	019031	SHELBURNE MEMORIALS LIMITED	113.00
	Invoice 17064		08/17/2021 CEM- CORNERSTONES	113.00
040792	09/03/2021	019073	STRONGCO EQUIPMENT	34.62
	Invoice 92059281		08/17/2021 RDS-FILTER	34.62
040793	09/03/2021	019076	STUTZ BROWN & SELF PROFESSIONAL CORP	2,546.28
	Invoice 32653		08/12/2021 PLN-S-3746-21 '21 REGISTRATION	732.63
	Invoice 32705		08/22/2021 LEGAL FEE	1,813.65
040794	09/03/2021	019084	SUPERIOR TIRE SALES & SERVICE	184.19
	Invoice SUP0045590		08/19/2021 WST-LOADER FLAT TIRE	184.19
040795	09/03/2021	020022	THE MURRAY GROUP LIMITED	887.50
	Invoice 2369145		08/20/2021 RDS-HL-3 HOTMIX	887.50
040796	09/03/2021	020049	THE WELLINGTON ADVERTISER	543.42
	Invoice 269745		08/12/2021 FIN-ASSET COORD/ANALYST 4 HIRE	271.71
	Invoice 269982		08/19/2021 JOB ADV - ASSET COORDINATOR	271.71
040797	09/03/2021	023005	WALKERTON CLEAN WATER CENTRE	490.00
	Invoice 3059496		08/25/2021 WTR-2021-'23 CERT RNWL CRSE X2	490.00
040798	09/03/2021	023039	WORK EQUIPMENT	159.82
	Invoice 052233		08/18/2021 RDS-#113 BRK LINES/SWITCH FTNG	159.82
040799	09/03/2021	098001		1,093.44
	Invoice August 5, 2021		08/05/2021 #005791 OWDGP REIMBURSEMENT	1,093.44
040800	09/03/2021	098002		624.00
	Invoice August 23, 2021		08/23/2021 SP19-19 LGL/CONTINGNCY FEE RFN	624.00
040801	09/03/2021	098002		250.00
	Invoice AUGUST 23 2021..		08/23/2021 2020-261 INSPECTION REFUND	250.00
040802	09/03/2021	098002		3,603.60
	Invoice 08/18/2021		08/18/2021 REFUND EXCESS TAX CREDIT	3,603.60
040803	09/03/2021	098002	H BYE CONSTRUCTION	16,273.00
	Invoice AUGUST 8 2021		08/08/2021 2020-207 REFUND FOR PERMIT	16,273.00
040804	09/03/2021	098002		624.00
	Invoice AUG 23 2021		08/23/2021 SP12-21 LEGAL FEE/SITE PLAN	624.00
040805	09/03/2021	098002		250.00
	Invoice AUGUST 23 2021.		08/23/2021 2021-87 INSPECTION REFUND	250.00
040806	09/03/2021	098002		925.00
	Invoice AUGUST 23 2021...		08/23/2021 2020-91 INSPECTION REFUND	925.00
040807	09/03/2021	098002		391.00
	Invoice AUG 30/2021		08/30/2021 OWDGP CLAIM REIMBURSEMENT -001	391.00
040808	09/03/2021	098002		431.79
	Invoice AUGUST 30 2021		08/30/2021 TAX REFUND OF EXCESS CREDIT	431.79
040809	09/03/2021	098002		250.00
	Invoice AUGUST 23 2021		08/23/2021 2020-2011 FINAL INSPECTION REF	250.00

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040810	09/03/2021 Invoice AUGUST 24 2021	098002	08/24/2021 REFUND - ENTRANCE PERMIT	400.00
040811	09/03/2021 Invoice AUGUST 10 2021	098002	SCHWINDT BUILDING CONTRACTORS LTD. 08/10/2021 REFUNDABLE DEPOSIT 2021-11	400.00
040812	09/03/2021 Invoice 08-18-2021	098002	SOUTH-EAST GREY COMMUNITY HEALTH CENTRE 08/18/2021 REFUND OF EXCESS TAX CREDIT	9,750.80
040813	09/03/2021 Invoice AUG 30 2021	098002	08/30/2021 LIVESTOCK EVALUATION	60.00
040814	09/03/2021 Invoice August 5 2021	099002	08/05/2021 AG-LVSTCK EVAL 1 VISIT #005791	60.00
040815	09/03/2021 Invoice INV012567	099002	CANAAN SITE FURNISHINGS 06/29/2021 COMMERCIAL GARDEN SQUARE PL	19,509.45
040816	09/03/2021 Invoice 05138	099003	ECONOMIC DEVELOPERS COUNCIL OF ONTARIO 04/01/2021 ED-ECONOMIC DEVL P OFFICER HIR	282.50
040817	09/03/2021 Invoice RJ AMYOTTE	099004	GREY BRUCE FIRE PREVENTION OFFICERS ASSOCIATION 05/31/2021 2021 ANNUAL DUE	550.00
040818	09/03/2021 Invoice 7494	099007	SANI GEAR INC 06/15/2021 SUIT CLEANING/TESTING/MATERIAL	585.46
040819	09/03/2021 Invoice #2120	099009	08/16/2021 CAP/COUNCIL-CHAMBERS WALL RE	4,124.50
040820	09/15/2021 Invoice 2021-2342	000006	552976 ONTARIO LIMITED 08/31/2021 RDS-20% CALCIUM CHLORIDE-DUST	1,158.57
040821	09/15/2021 Invoice 109245	001032	ALLAN'S GARAGE 08/31/2021 FIRE-FLOAT PUMPER TO STEER	565.00
040822	09/15/2021 Invoice 208086 Invoice 208445 Invoice 208478 Invoice 208229	001044	ANCHEM SALES 08/24/2021 WTR-PALLET DEPOSIT REFUND 08/31/2021 WTR-PALLET DEPOSIT REFUND 08/30/2021 WATER CHEMICALS 08/24/2021 WATER CHEMICALS	1,844.16
040823	09/15/2021 Invoice 86058 Invoice 86056	002047	BROADLINE EQUIPMENT RENTALS LTD 09/01/2021 RDS-TOP READING MEASURNG WH 09/02/2021 RDS-MOVE SVL 95 TO CEDAR CREE	293.77
040824	09/15/2021 Invoice S1640046.001 Invoice S1639292.001 Invoice S1639740.001	003026	CARSON SUPPLY 09/01/2021 WTR-1" N/L COMPRESSION TEE 08/25/2021 WTR-RISERS/VALVE BOX 08/30/2021 WTR/SWR-CURB STP/GSKT ELB/PIP	2,529.61
040825	09/15/2021 Invoice 20382890	003030	CEDARWELL EXCAVATING LTD 08/23/2021 CAP-RD49 SHIP GABION STONE	2,511.74
040826	09/15/2021 Invoice 848936	003065	COMPASS MINERALS CANADA CORP. 08/31/2021 RDS-SHIP THAWROX TREATED SAL	18,447.81

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040827	09/15/2021	003070	CONSEIL SCOLAIRE CATHOLIQUE PROVIDENCE	1,592.21
	Invoice 09/10/2021		09/10/2021 3RD QUARTER TAX LEVY PAYMENT	1,592.21
040828	09/15/2021	003071	CONSEIL SCOLAIRE VIAMONDE	1,189.47
	Invoice 09/10/21		09/10/2021 3RD QUARTER TAX LEVY PAYMENT	1,189.47
040829	09/15/2021	003076	STAPLES PROFESSIONAL	270.78
	Invoice 57061414		09/13/2021 ADM/WTR-ENVELOPE/BLUE PPR/TA	180.69
	Invoice 56558409		07/05/2021 RDS-DDLK DEPOT PAPER TOWELS	37.61
	Invoice 56649876		07/19/2021 FIN-PAPER	52.48
040830	09/15/2021	003089	SUNBELT RENTALS OF CANADA INC.	9,202.16
	Invoice 73862076-0001		08/31/2021 CAP/RDS-RD49 SMTH DRUM RIDE-O	5,097.94
	Invoice 73866354-0001		08/31/2021 CAP/RDS-RD49 SMTH DRUM ROLLEI	4,104.22
040831	09/15/2021	003092	CADUCEON ENTERPRISES INC.	605.14
	Invoice 21-13926		08/25/2021 DUNDALK WATER TESTING	144.08
	Invoice 21-14874		09/09/2021 DUNDALK WATER TESTING	144.08
	Invoice 21-14875		09/09/2021 DUNDALK WATER TESTING	144.08
	Invoice 21-14876		09/09/2021 DUNDALK WATER TESTING	144.08
	Invoice 21-13925		08/25/2021 DDLK WATER TESTING-RUSH SILVE	28.82
040832	09/15/2021	004002	D.V. ELECTRIC	2,141.27
	Invoice 2647		08/31/2021 REC-SUPPLY/INSTL PVC BOXES ETC	2,141.27
040833	09/15/2021	004039	DILLMAN SANITATION LTD	452.00
	Invoice 15501		08/24/2021 SWR-135 ROWES LANE PUMP SEPT	452.00
040834	09/15/2021	004051	DONEGAN HAULAGE LIMITED	11,893.26
	Invoice 175471		09/08/2021 CAP/RDS-RD49 CAT LOADER-LOADE	1,356.00
	Invoice 175252		08/26/2021 CAP/RDS-RD49 CAT LOADR/HOPPEF	10,537.26
040835	09/15/2021	004071	DUNDALK FOODLAND	17.49
	Invoice Tran7307		08/23/2021 RDS-SALTS/DETERGNT FOR WEEDS	14.70
	Invoice Tran6532		06/21/2021 WTR-BAGGED ICE	2.79
040836	09/15/2021	004081	DUNWOOD SIGNS & TEXTILES INC.	10,814.10
	Invoice 6413		06/30/2021 CAP/ED-READER BOARD/POLE BAN	10,814.10
040837	09/15/2021	005035	ESKER-LEE FARMS INC.	1,391.48
	Invoice 8313		08/27/2021 SWR-135 ROWES LN-STONE/TOPSC	956.43
	Invoice 8333		08/31/2021 CAP-RD49 TRIAXL TRUCK HAUL MA1	435.05
040838	09/15/2021	005037	EVANS UTILITY & MUNICIPAL PROD	11,237.93
	Invoice 0000163796		09/03/2021 WTR-T10 PLE CODR/BASE MTR/TAIL	11,237.93
040839	09/15/2021	007012	GEORGIAN BAY FIRE & SAFETY SUP	557.20
	Invoice 918935		08/23/2021 FIRE-EXTINGUISHERS X2/INSPECT	557.20
040840	09/15/2021	007043	GREY COUNTY FIRE CHIEFS ASSOCIATION	1,013.40
	Invoice 2021-08-23		08/23/2021 FIRE-ONSCENE SCBA BOTTLE REFII	1,013.40
040841	09/15/2021	008021	HERALD NEWSPAPER CORP	271.20
	Invoice 20561		08/05/2021 CEM/FIN-PUBL NOTCE/FIN ANALYST	271.20
040842	09/15/2021	008027	HIGHLAND SUPPLY	263.07
	Invoice 299627		09/10/2021 JH&SC-FRNT CHAP/MESH VSR/GLSE	168.29
	Invoice 299593		09/09/2021 RDS-#208 LED WORK LIGHT X2	94.78

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040843	09/15/2021	008035	HOLSTEIN GENERAL STORE	4.85
	Invoice 00050002010026471		08/18/2021 RDS-AA ENERGIZER BATTERY 4PAC	4.85
040844	09/15/2021	008037	HORT MANUFACTURING (1986) LTD.	2,605.87
	Invoice 109D7425		09/01/2021 RDS-SPIRAL WIRES/SWIVEL/INSERT	2,600.67
	Invoice 108D7348		08/25/2021 RDS-ORFS PLUG	5.20
040845	09/15/2021	008041	HWY 4 TRUCK SERVICE LTD.	1,410.53
	Invoice 105065		08/31/2021 WST-OIL CHANGE/COMPL SERVICE	491.13
	Invoice 105102		08/31/2021 WST-FUEL FILTER/WATER SEPERA	68.53
	Invoice 105066		08/31/2021 WST-OIL CHANGE/COMPL SERVICE	850.87
040846	09/15/2021	009010	INFINITY NETWORK SOLUTIONS	3,860.13
	Invoice 36339		09/07/2021 FIN- AUG/SEP MS365 CREDIT	-29.17
	Invoice 36340		09/07/2021 FIN- AUG/SEP MONIT/MAINT	-118.47
	Invoice 36314		09/01/2021 EMERGEVNT-SEPT PHONE SERVICES	118.54
	Invoice 36313		09/01/2021 ALL USERS SEPT MS365 SERVICES	646.13
	Invoice 36312		09/01/2021 ALL USERS SEPT MONITOR/MAINTN	3,243.10
040847	09/15/2021	010006	J.A. PORTER HOLDINGS (LUCKNOW) LTD.	445.61
	Invoice 6129		08/25/2021 SWR-PVC VALV/INCREASR/DF44 SQ	445.61
040848	09/15/2021	010011		158.00
	Invoice September 13, 2021		09/13/2021 REC-TOWN HALL 5 CLEANS SEPTME	158.00
040849	09/15/2021	012010	LIBRARY BOUND INC	878.19
	Invoice 30108064		08/27/2021 LIBRARY BOOKS	566.13
	Invoice 30107734		08/20/2021 LIBRARY BOOKS	312.06
040850	09/15/2021	013035	MCDONALD HOME HARDWARE	786.32
	Invoice 103285		08/20/2021 LIB-DISH WASHING DETERGENT	3.38
	Invoice 103540		08/29/2021 FIRE-LAM 3PK PADLOCKS	45.19
	Invoice 103870		09/10/2021 RDS-LAV FAUCET	39.54
	Invoice 103772		09/07/2021 RDS-SHVL/PRSR TRT 4X4X12/HRDW	86.26
	Invoice 103778		09/07/2021 WST-NUMBER KITS/GLOVES	22.79
	Invoice 103771		09/07/2021 RDS-PAINT BRUSHES/TRAY/GLOVES	73.27
	Invoice 103694		09/03/2021 RDS-SANITZ WIPES/HAND SANITZR	57.02
	Invoice 103688		09/03/2021 RDS-SHEATHING PLY RED TAPE	11.29
	Invoice 103408		08/25/2021 SWR-SWR SLEEVE/CEMENT W/DAB	13.88
	Invoice 103558		08/30/2021 WTR-CNSTR PL PREM ADHSV X2	15.80
	Invoice 103439		08/26/2021 RDS-BOW RAKE 54" X2	49.70
	Invoice 103478		08/27/2021 RDS-POLY TARP 20X30'	71.18
	Invoice 103705		09/03/2021 RDS-ALKLN CPR 9V BATTERY	7.90
	Invoice 103829		09/09/2021 RDS-WINDEX/ELEC TAPE/AIR FRSH	20.28
	Invoice 103798		09/08/2021 RDS-GFI RECEP/LED FXTR/MAILBOX	268.84
040851	09/15/2021	013049	MICHELIN NORTH AMERICA (CANADA) INC.	1,236.22
	Invoice DA0008364433		08/30/2021 FIRE-TIRES X4	1,236.22
040852	09/15/2021	013058	MINISTER OF FINANCE	195.00
	Invoice 182508211114038		08/25/2021 FIRE-OFC REGSTR FEE APR-JUN'21	195.00
040853	09/15/2021	013097	MCDUGALL ENERGY INC.	12,012.94
	Invoice 5318423		09/01/2021 MUNICIPAL OFFICE CLEAR DIESEL	3,595.23
	Invoice 5318432		09/01/2021 MUNICIPAL OFFICE DYED DIESEL	1,470.29
	Invoice 5317389		08/31/2021 HOLSTEIN DEPOT DYED DIESEL	2,101.11
	Invoice 5320374		09/02/2021 HOLSTEIN DEPOT DYED DIESEL	1,875.91

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	Invoice 5330847		09/09/2021 HOLSTEIN DEPOT REGULAR GAS	1,498.18
	Invoice 5318411		09/01/2021 MUNICIPAL OFFICE REGULAR GAS	1,472.22
040854	09/15/2021	016036	POSTMEDIA NETWORK INC.	423.75
	Invoice 564011		08/31/2021 FIN-ASSET COORDINATOR & RFP	423.75
040855	09/15/2021	018007	R.J. BURNSIDE & ASSOCIATES LIM	4,858.55
	Invoice 300053046.0000-4		08/31/2021 CAP/RDS-RD49 RFP S108/109 JULY	3,768.55
	Invoice 300053400.1000-2		08/31/2021 R-RDS-STONE HILL CULVERT JULY	1,090.00
040856	09/15/2021	018045	ROUBOS FARM SERVICE LTD	235,482.23
	Invoice 116012		08/31/2021 CAP-STHG RD49 RECONSTR-CERT#	235,482.23
040857	09/15/2021	019084	SUPERIOR TIRE SALES & SERVICE	167.15
	Invoice SUP0045828		09/07/2021 WST-FLAT TIRE REPAIR	167.15
040858	09/15/2021	020006		60.00
	Invoice September 3, 2021		09/03/2021 LIVESTOCK EVAL 1VISIT-005882-1	60.00
040859	09/15/2021	020022	THE MURRAY GROUP LIMITED	1,150.27
	Invoice 2393788		09/02/2021 RDS-AP13 HOT MIX	1,150.27
040860	09/15/2021	020026		150.00
	Invoice September 2021		09/13/2021 SEPTEMBER LIBRARY CLEANING	150.00
040861	09/15/2021	020044	TRITON ENGINEERING SERVICES LTD	28,516.90
	Invoice 52345		07/31/2021 R-A4165 WHT ROSE PH3 JULY DSGN	12,319.83
	Invoice 52342		07/31/2021 R-A4152 WHITE ROSE MAR-JULY	980.28
	Invoice 52343		07/31/2021 R-A4153 REALE FLATO W JUN/JULY	1,105.25
	Invoice 52347		07/31/2021 R-A4171 FLATO GLENELG PH1 JULY	2,624.79
	Invoice 52346		07/31/2021 R-A4167 FLATO PH7/8/10/13 JULY	5,138.68
	Invoice 52344		07/31/2021 SWR BYLAW A4160 GEN ADVSRY JL	226.00
	Invoice 52359		07/31/2021 CAP-W4609 WW STUDY CLASS EA	3,592.27
	Invoice 52298		07/31/2021 R-CAP-M5619 MAIN&9 RECONS JULY	1,843.32
	Invoice 52348		07/31/2021 SWR/RD-A4178 250 DOYLE JUN/JUL	686.48
040862	09/15/2021	020046	TRY RECYCLING INC	958.62
	Invoice 0000196363		08/31/2021 WST-ROOFING	958.62
040863	09/15/2021	023008	WASTE MANAGEMENT	10,254.88
	Invoice 0003988-0677-8		08/31/2021 WASTE-RECYCLING	10,254.88
040864	09/15/2021	023039	WORK EQUIPMENT	391.07
	Invoice 052307		09/03/2021 RDS-#113 MASTER CYL/SPRING RTN	391.07
040865	09/15/2021	023044	WAGGS LTD.	50.85
	Invoice 287427		08/16/2021 LIB-MATT CLEANING X3	50.85
040866	09/15/2021	025002	YOUNG'S BUILDING MATERIALS INC.	149.02
	Invoice 737912		08/27/2021 CAP/RDS-RD49 SPRAY PAINT MRKN	149.02
040867	09/15/2021	098001		280.00
	Invoice Sept 3, 2021		09/03/2021 OWDCP CLAIM REIMB #005882-1	280.00
040868	09/15/2021	098002		200.00
	Invoice September 9, 2021		09/09/2021 YOUTH HOCKEY '20/21 PARTIAL RF	200.00
040869	09/15/2021	098002		200.00

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Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
	Invoice September 9/2021		09/09/2021 YOUTH HOCKEY '20/21 PARTIAL RF	200.00
040870	09/15/2021	098002		247.24
	Invoice September 14, 2021		09/14/2021 FACILITY RENTAL REFUND #5247	247.24
040871	09/15/2021	098002		641.00
	Invoice August 18 2021		08/18/2021 DOG TAG ACCT#00010005 OVERPYM	641.00
040872	09/15/2021	098002		200.00
	Invoice September 9 2021		09/09/2021 YOUTH HOCKEY '20/21 PARTIAL RF	200.00
040873	09/15/2021	099002	BLUEWATER ASTRONOMICAL SOCIETY	25.00
	Invoice 2021		08/14/2021 LIB 1 SESSION	25.00
040874	09/15/2021	099002	CANSEL SURVEY EQUIPMENT INC.	530.19
	Invoice 91061581		08/24/2021 RDS-TRIMBLE CATALYST SUB-PREC	530.19
040875	09/15/2021	099004	ICONIC POOLS & SPAS	112.97
	Invoice 2553		07/27/2021 REC/POOL-CR-0001/0002 REAGENT	45.19
	Invoice 2557		08/03/2021 REC/POOL-CR-0009 REAGENT CHMC	33.89
	Invoice 2514		07/15/2021 REC/POOL-CR-0009 REAGENT CHMC	33.89
040876	09/15/2021	099005	LARRY BYE MOBILE REPAIR	1,246.41
	Invoice 25670		08/17/2021 FIRE-FULL SRVC/INSP/AIR FILTER	1,246.41
040877	09/15/2021	099007	SANI GEAR INC.	577.37
	Invoice 8067		09/07/2021 FIRE-SUIT CLEAN/TEST/REPAIRS	577.37
040878	09/15/2021	099007	SOUTHGATE EAVESTROUGHING	2,511.99
	Invoice 2062		09/02/2021 RDS-INST STEEL TROUGH-DDLK DP	2,511.99
040879	09/28/2021	002002	B & M CONSTRUCTION	3,868.00
	Invoice 3740		09/15/2021 WTR-BCKHOE VALVE REPLC-GREY	624.33
	Invoice 3737		08/31/2021 SWR/WTR-ROWES LN SANIT HOOKI	3,243.67
040880	09/28/2021	002010	BDO CANADA LLP	31,442.24
	Invoice CINV1368970		08/31/2021 2020 FINAL AUDIT BILLING	31,442.24
040881	09/28/2021	002047	BROADLINE EQUIPMENT RENTALS LTD	6,019.40
	Invoice 85739		09/09/2021 RDS-TRACK SKIDSTEER/RTRY MOW	5,548.30
	Invoice 86264		09/08/2021 RDS-WOODCHIPPER RENTAL	471.10
040882	09/28/2021	003022	CARDINAL COURIERS LTD.	39.55
	Invoice 2171637		08/31/2021 RDS-SHIPPING-STRONGCO	39.55
040883	09/28/2021	003026	CARSON SUPPLY	117.61
	Invoice S1640046.002		09/17/2021 WTR-1" COMPRESSION TEE N/L	117.61
040884	09/28/2021	003058	CMT ENGINEERING INC	10,633.30
	Invoice 36676		09/09/2021 CAP/RDS-VICTORIA DRILLING/TEST	10,633.30
040885	09/28/2021	003065	COMPASS MINERALS CANADA CORP.	18,197.60
	Invoice 849353		09/01/2021 RDS-THAWROX TREATED SALT TNF	18,197.60
040886	09/28/2021	003076	STAPLES PROFESSIONAL	182.09
	Invoice 57114389		09/17/2021 FIN-BROTHER LABEL CARTRIDGE X:	45.18
	Invoice 57080608		09/15/2021 EMERGEVNT-CANON TONER CRTRDC	36.15
	Invoice 57173956		09/23/2021 CLRK-LEGAL BINDERS 3-RING X2	73.65

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Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
	Invoice 57168096		09/23/2021 FIN-AAA BATTERIES	27.11
040887	09/28/2021	003089	SUNBELT RENTALS OF CANADA INC.	3,289.91
	Invoice 73922664-0001		09/13/2021 CAP/RDS-SR49 DBL DRUM ROLLER	2,920.96
	Invoice 73862076-0002		09/01/2021 CAP/RDS-SR49 RIDEON ROLLER CA	199.45
	Invoice 73866354-0002		09/01/2021 CAP/RDS-SR49 SMTH DRUM ROLLER	169.50
040888	09/28/2021	003093	CEDAR CREEK TOOLS	77.96
	Invoice 43635		08/26/2021 RDS-HUSQVARNA BLADE	77.96
040889	09/28/2021	004002	D.V. ELECTRIC	895.37
	Invoice 2656		09/21/2021 CAP-HPVL OFFICE COUNCIL RENO	895.37
040890	09/28/2021	004051	DONEGAN HAULAGE LIMITED	1,045.25
	Invoice 175742		09/22/2021 CAP/RDS-SR49 DUMP TRUCK RENT/	1,045.25
040891	09/28/2021	004071	DUNDALK FOODLAND	18.03
	Invoice Tran5572		09/16/2021 RDS-VINEGAR X4 FOR WEEDS	18.03
040892	09/28/2021	004081	DUNWOOD SIGNS & TEXTILES INC.	542.40
	Invoice 6436		09/15/2021 RDS-GRAVEL CAUTION SIGNS X20	542.40
040893	09/28/2021	005015	EHITEL NETWORKS INC	146.89
	Invoice ET-160988		09/15/2021 FINANCE-OFFICE INTERNET	146.89
040894	09/28/2021	005035	ESKER-LEE FARMS INC.	813.60
	Invoice 8368		09/08/2021 CAP/RDS-SR49 HAUL A GRAVEL	813.60
040895	09/28/2021	008027	HIGHLAND SUPPLY	26.48
	Invoice 299922		09/20/2021 RDS-DDLK DEPOT CONCRETE STON	19.54
	Invoice 299844		09/17/2021 RDS-FITTING/BSHNG PRESSUR WSI	6.94
040896	09/28/2021	008041	HWY 4 TRUCK SERVICE LTD.	863.68
	Invoice 104250		07/27/2021 WST-DEF BULK	863.68
040897	09/28/2021	012010	LIBRARY BOUND INC	979.82
	Invoice 30109101		09/10/2021 LIBRARY BOOKS	474.85
	Invoice 30108581		09/02/2021 LIBRARY BOOKS	504.97
040898	09/28/2021	012013	LIFESAVING SOCIETY	674.10
	Invoice 190453		09/20/2021 REC/POOL-BRNZ MEDL/CROSS/CPR	674.10
040899	09/28/2021	013035	MCDONALD HOME HARDWARE	626.19
	Invoice 103989		09/15/2021 REC-RAD COOLANT	18.07
	Invoice 103880		09/10/2021 REC-LINE MARKING POWDER	47.44
	Invoice 103935		09/13/2021 REC/POOL-PLUMBING ANTIFRZ X24	246.00
	Invoice 103711		09/03/2021 LIB-ENRGZ BATTRIES/HAND SANTZIF	21.99
	Invoice 104123		09/20/2021 REC-TEE INSERT NYLON	2.47
	Invoice 104124		09/20/2021 REC-FMAC FLR FXTR 96"	90.39
	Invoice 104212		09/22/2021 WTR-BUILDERS HARDWARE	1.13
	Invoice 104195		09/22/2021 RDS-CNCRT HX SCREWS	12.42
	Invoice 104045		09/16/2021 WST-POWAIR AIR FRESHENERS	57.48
	Invoice 104032		09/16/2021 WST-AIR FRESHENERS	51.98
	Invoice 103995		09/15/2021 RDS-RND PT SHOVEL X2	76.82
040900	09/28/2021	013049	MICHELIN NORTH AMERICA (CANADA) INC.	2,701.69
	Invoice DA0008360141		08/23/2021 RDS-#208 6 TIRES 225/70R19.5	2,701.69

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Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
040901	09/28/2021	013058	MINISTER OF FINANCE	98,023.61
	Invoice August 31, 2021		08/31/2021 LATE PAYMENT INTEREST	25.61
	Invoice 180709211157042		09/07/2021 POL-APR-JUN'21 REVENUE CREDIT	-943.00
	Invoice 181009211033097		09/15/2021 POL-SEPTEMBER 2021 CONTRACTS	98,941.00
040902	09/28/2021	013097	MCDUGALL ENERGY INC.	6,158.33
	Invoice 5340110		09/14/2021 HOLSTEIN DEPOT DYED DIESEL	1,904.41
	Invoice 5340112		09/14/2021 HOLSTEIN DEPOT CLEAR DIESEL	4,253.92
040903	09/28/2021	014021	NSF INTERNATIONAL STRATEGIC	565.00
	Invoice 9042967		09/20/2021 WTR-DWQMS ANNUAL AUDIT AUG'2	565.00
040904	09/28/2021	018011	REALTAX INC.	943.55
	Invoice 80427		09/20/2021 GYSG19-20 REAL TAX FEES	485.90
	Invoice 80450		09/21/2021 GYSG21-06 REAL TAX FEES	457.65
040905	09/28/2021	018015	REEVES CONSTRUCTION LTD	3,361.05
	Invoice 20915		09/09/2021 CAP-SR57/49 MOBILIZ/DOZR/TRUCK	3,361.05
040906	09/28/2021	018027	RIVERSIDE EQUIPMENT REPAIR	84.92
	Invoice 11052		08/31/2021 RDS-#101 NI RODS X15	84.92
040907	09/28/2021	018032	ROBERT'S FARM EQUIPMENT	34.10
	Invoice P49142		09/17/2021 RDS-SCRATCHER BLADE STIHL	34.10
040908	09/28/2021	019062	STEER ENTERPRISES LTD.	87.42
	Invoice 01P37360		09/17/2021 RDS-OIL FILTER UNIT#220	87.42
040909	09/28/2021	019076	STUTZ BROWN & SELF PROFESSIONAL CORP	1,363.08
	Invoice 32854		09/15/2021 PL-S-3746-21 2021 REGISTRATION	699.35
	Invoice 32858		09/15/2021 PL-S-3746-21 REGISTRATIONS	663.73
040910	09/28/2021	020006		60.00
	Invoice 005851-1		09/23/2021 AG-LIVESTOCK EVALUATION 1VISIT	60.00
040911	09/28/2021	020046	TRY RECYCLING INC	1,086.62
	Invoice 0000196914		09/18/2021 WST-ROOFING DISPOSAL	1,086.62
040912	09/28/2021	022012	VAN HARTEN SURVEYING INC.	11,543.74
	Invoice 00063506		08/31/2021 CAP/RDS-RECON SURVEY VICTORIA	11,543.74
040913	09/28/2021	025002	YOUNG'S BUILDING MATERIALS INC.	125.33
	Invoice 737615		08/25/2021 CAP/RDS-SR49 MRKNG SPRAY PAINT	125.33
040914	09/28/2021	098001		593.60
	Invoice 005851-1		09/23/2021 AG-OWDCP CLAIM REIMBURSEMENT	593.60
040915	09/28/2021	098002		75.00
	Invoice September 23 2021		09/23/2021 BYLAW ELECTION SIGN FEE REIMBURSEMENT	75.00
040916	09/28/2021	098002	BGOS EDA GREEN PARTY OF CANADA	75.00
	Invoice September 23/2021		09/23/2021 BYLAW ELECTION SIGN FEE REIMBURSEMENT	75.00
040917	09/28/2021	098002		250.00
	Invoice 2020-382		09/20/2021 FINAL INSPECTION DEPOSIT REFUND	250.00
040918	09/28/2021	098002		400.00
	Invoice 09/14/2021		09/14/2021 #2021-15 ENTRNC PERMIT DEPOSIT REFUND	400.00

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Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
040919	09/28/2021 Invoice SP10-21	098002	09/23/2021 LEGAL/CONTINGENCY REFUND#126	668.14
040920	09/28/2021 Invoice SP17-21	098002	09/23/2021 LEGAL/CONTINGENCY FEE RFND#11	650.33
040921	09/28/2021 Invoice September 23, 2021	098002	09/23/2021 BYLAW ELECTION SIGN FEE REIMBI	75.00
040922	09/28/2021 Invoice September 23-2021	098002	09/23/2021 BYLAW ELECTION SIGN FEE REIMBI	75.00
040923	09/28/2021 Invoice 09/23/2021	098002	09/23/2021 BYLAW ELECTION SIGN FEE REIMBI	75.00
040924	09/28/2021 Invoice 14140502	098002	09/15/2021 WATER ACCT OVERPAYMENT	115.65
040925	09/28/2021 Invoice SP11-21	099001	772186 HWY 10 LTD 09/23/2021 CONTINGENCY/LEGAL FEE RFN#1194	668.14
040926	09/28/2021 Invoice H385515	099004	HOMEWOOD HEALTH INC. 05/01/2021 FIRE-ASSISTANCE MAY'21-APR'22	759.36
040927	09/28/2021 Invoice 1013 Invoice 1012	099005	KODIAK LOADING DOCK SYSTEMS 09/15/2021 REC-REPLACE DOOR OPERATOR 09/15/2021 ARENA-REPAIR OVERHEAD DOOR	1,141.30 873.49
040928	09/28/2021 Invoice 4590	099005	LEWIS LAND & STOCK 09/07/2021 RDS-TRUCK SALT SEAFORTH-STHG	6,911.30
040929	09/28/2021 Invoice MR-2021-0015	099006	ONTARIO MUNICIPAL HUMAN RESOURCES ASSOCIATION 09/15/2021 CAOHR-MUNICIPL MEMBRSHIP SM F	375.16
040930	09/28/2021 Invoice 50862 Invoice 50864 Invoice 50863	099008	THE SPIDERMEN 09/15/2021 AREN-FALL PREVENTATIV TRTMT X: 09/15/2021 REC-FALL PREVENTATIVE TRTMT X: 09/15/2021 FMAC-FALL PREVENTATIV TRTMT X	587.60 341.26 282.50
040931	09/28/2021 Invoice INV23848	099009	WACHS CANADA LTD. 06/16/2021 WTR-BLUETOOTH ADAPTR FOR VAL	844.08
Cheque Register Total -				822,317.13

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Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
001250	09/03/2021	009004	IDEAL SUPPLY INC.	326.24
	Invoice 2866276		07/20/2021 RDS-LED WORK LIGHT WITH TRIPO	186.45
	Invoice 2867063		07/20/2021 RDS-LED WORK LIGHT	79.10
	Invoice 2954970		08/12/2021 RDS-ARM ORIG PROTECTANT/FRAM	60.69
001251	09/03/2021	023024	WELLINGTON NORTH POWER	667.04
	Invoice Aug2021-77037500-00		08/17/2021 RDS-HOLSTEIN SHED ELECTRICITY	307.95
	Invoice Aug2021-77067500-00		08/17/2021 REC-HOLSTEIN HALL ELECTRICITY	49.23
	Invoice Aug2021-77070000-00		08/17/2021 REC-HOLSTEIN PARK ELECTRICITY	74.91
	Invoice Aug2021-77076500-00		08/17/2021 RDS-HOLST ST LIGHT ELECTRICITY	234.95
001252	09/15/2021	002013	BELL CANADA	6.78
	Invoice Sept12021-5199233248		09/01/2021 FIN-TOLL FREE PHONE	6.78
001253	09/15/2021	002018	BELL MOBILITY CELLULAR	900.91
	Invoice August 8, 2021		08/08/2021 CELLULAR PHONES	900.91
001254	09/15/2021	002053	BRUCE TELECOM	22.54
	Invoice 09/04/2021		09/04/2021 CLERKS-WEBHOSTING/DOMAIN NAI	22.54
001255	09/15/2021	005006	EASTLINK	310.55
	Invoice 17209893		09/03/2021 ARENA-INTERNET	73.40
	Invoice 17209902		09/03/2021 RDS/FIRE-INTERNET	73.40
	Invoice 17209891		09/03/2021 REC-F MAC INTERNET	73.40
	Invoice 17209890		09/03/2021 LIB-INTERNET	90.35
001256	09/15/2021	006031	FS PARTNERS	279.54
	Invoice 08/31/2021		08/31/2021 REC-AUGUST FUEL	279.54
001257	09/15/2021	008026	HIGHLAND FUELS DUNDALK LTD.	2,233.12
	Invoice 08/31/21		08/31/2021 RDS/WTR/REC-AUGUST FUEL	964.39
	Invoice 08-31-21		08/31/2021 FIRE-AUGUST FUEL	1,268.73
001258	09/15/2021	008039	HURON BAY CO-OPERATIVE INC.	140.29
	Invoice 178149		05/25/2021 REC-NURSERY STOCK X12	-124.16
	Invoice 185895		08/24/2021 RDS-HUSQ TRIMMER LINE	20.33
	Invoice 186330		08/31/2021 RDS-PREM LAWN MIX/LEAF RAKE	124.28
	Invoice 186104		08/27/2021 RDS-4 G BACKPACK SPRAYER	169.49
	Invoice 185602		08/19/2021 REC/POOL-BULK CHLORINE	58.76
	Invoice 176930CR		05/17/2021 PYMNT ISSUED ON VISA-NOT STHG	-108.41
001259	09/15/2021	009004	IDEAL SUPPLY INC.	361.88
	Invoice 2985180		08/20/2021 CAP/RDS-RD49 KRYLON ORG INVRT	54.82
	Invoice 3033325		09/02/2021 WST-W/W FLUID/STARTING FLUID	33.44
	Invoice 2984853		08/20/2021 CAP/RDS-RD49 KRYLON ORG INVRT	31.32
	Invoice 3017500		08/30/2021 RDS-#113 TOWED BRAKE TEE	21.46
	Invoice 3014292		08/28/2021 RDS-GRANULAR ABSORBANT 15LB	155.87
	Invoice 3032048		09/02/2021 RDS-GRANULAR ABSORBANT 15LB	155.87
	Invoice 3016852		08/30/2021 RDS-TEE TUBE 3/16 THREE ENDS	6.86
	Invoice 3011166		08/27/2021 RDS-TUBING BENDER	37.84
	Invoice 2933315		08/06/2021 RDS-#101 BATTERY CORE X2 RFND	-135.60
001260	09/15/2021	021006	US BANK NATIONAL ASSOCIATION	2,516.83
	Invoice 09/07/21		09/07/2021 CORPORATE VISA	2,516.83
001261	09/28/2021	008039	HURON BAY CO-OPERATIVE INC.	463.26
	Invoice 187564		09/20/2021 RDS-X2 PREM LAWN MIX SPEARESE	79.11
	Invoice 187274		09/16/2021 RDS-PREM LAWN MIX SPEARESEEC	90.39

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Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
	Invoice 187563		09/20/2021 RDS-PREM LAWN MIX SPEARESD X	271.17
	Invoice 186996		09/11/2021 WST-SCOTT 6PK SHOP TOWELS	22.59
001262	09/28/2021	009004	IDEAL SUPPLY INC.	465.04
	Invoice 3066588		09/13/2021 RDS-DRY GRAPHITE X12	237.16
	Invoice 3065418		09/13/2021 RDS-SYNTH OIL/FLTR/BTTRY/KLEEN	75.89
	Invoice 3067124		09/13/2021 RDS-FORMULASHELL 5W-20 X12	54.51
	Invoice 3067081		09/13/2021 RDS-OIL FII TFR	6.01
	Invoice 2946833		08/11/2021 RDS-JUNCTION BOX/7 POLE SOCKE	21.44
	Invoice 2925826		08/05/2021 RDS-PROTECTANT WIPES/W/W FLU	70.03
001263	09/28/2021	023024	WELLINGTON NORTH POWER	525.33
	Invoice Sept2021-77076500-00		09/15/2021 RDS-HOLST ST LIGHT ELECTRICITY	232.07
	Invoice Sept2021-77067500-00		09/15/2021 REC-HOLSTEIN HALL ELECTRICITY	63.61
	Invoice Sept2021-77070000-00		09/15/2021 REC-HOLSTEIN PARK ELECTRICITY	68.54
	Invoice Sept2021-77037500-00		09/15/2021 RDS-HOLSTEIN SHED ELECTRICITY	161.11
Cheque Register Total -				9,219.35

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Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
000022	09/15/2021	005026	ENBRIDGE GAS INC.	896.93
Invoice	Sep13-052156524134	09/13/2021	TOWN HALL NATURAL GAS	110.32
Invoice	Sep13-052156797414	09/13/2021	FIRE-NATURAL GAS	99.89
Invoice	Sep13-052156259413	09/13/2021	SEWER-NATURAL GAS	143.84
Invoice	Sep13-052156187510	09/13/2021	RDS-DDLK DEPOT NATURAL GAS	114.74
Invoice	Sep13-910000706033	09/13/2021	REC-POOL NATURAL GAS	328.62
Invoice	Jul12-910034079876	07/12/2021	ARENA-NATURAL GAS	122.35
Invoice	Aug12-910034079876	08/12/2021	ARENA-NATURAL GAS	45.41
Invoice	Sep13-910034079876	09/13/2021	ARENA-NATURAL GAS	123.39
Invoice	Jun9-910034079876	06/09/2021	ARENA-NATURAL GAS CREDIT	-191.63
Cheque Register Total -				896.93

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Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
000336	09/03/2021	019080	SUN LIFE ASSURANCE COMPANY OF CANADA	11,671.07
	Invoice August 23 2021		08/23/2021 EMPLOYEE BENEFITS	11,671.07
000337	09/15/2021	002013	BELL CANADA	1,119.30
	Invoice Sept1-5199232110		09/01/2021 FIN-OFFICE TELEPHONE	322.51
	Invoice Sept1-5199233431		09/01/2021 ARENA-TELEPHONE	44.67
	Invoice Sept1-5199231105		09/01/2021 FIRE/EMERG-TELEPHONE	278.70
	Invoice Sept1-5193343581		09/01/2021 RDS-HOLSTEIN TELEPHONE	89.07
	Invoice Sept1-5199235150		09/01/2021 WTR-WELL 4 TELEPHONE	44.51
	Invoice Sept1-5199235054		09/01/2021 RDS-DDLK DEPOT TELEPHONE	44.57
	Invoice Sept1-5199232512		09/01/2021 REC-POOL TELEPHONE	62.94
	Invoice Sept1-5199239198		09/01/2021 WTR-WELL 5 TELEPHONE	44.51
	Invoice Sept1-5199233483		09/01/2021 WTR-WELL 3 TELEPHONE	44.51
	Invoice Sept1-5199233248		09/01/2021 LIB/POL-TELEPHONE	98.80
	Invoice Sept1-5199239156		09/01/2021 SEWER-TELEPHONE	44.51
000338	09/15/2021	008044	HYDRO ONE NETWORKS INC.	12,499.90
	Invoice September 3, 2021		09/03/2021 ELECTRICITY CHARGES	12,499.90
000339	09/15/2021	020038	TOWNSHIP OF SOUTHGATE	1,536.04
	Invoice 169979		07/14/2021 RDS-DDLK MAY&JUNE WATER CHRG	212.18
	Invoice 173242		09/08/2021 RDS-DDLK JUL&AUG WATER CHARG	181.46
	Invoice 173241		09/08/2021 ARENA-JUL&AUG WATER CHARGES	324.50
	Invoice 173246		09/08/2021 FIRE-JUL&AUG WATER CHARGES	315.12
	Invoice 173539		09/08/2021 LIB/POL-JUL&AUG WATER CHARGES	141.75
	Invoice 173572		09/08/2021 REC-FMAC JUL&AUG WATER CHARG	194.71
	Invoice 173585		09/08/2021 REC-TOWN HALL JUL&AUG WATER	166.32

Cheque Register Total - 26,826.31

Accounts Payable

CIBC - 5 - Direct Deposit Cheque Register By Date

09/01/2021 thru 09/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
000106	09/07/2021	003041	CHEMTRADE CHEMICALS CANADA LTD	6,865.28
	Invoice 93181447		08/18/2021 SWR-ALUM SULFATE LIQ STD BULK	6,865.28
000107	09/07/2021	003083	COUNTY OF GREY	183,360.00
	Invoice August 25 2021		08/25/2021 DEVELOPMENT CHARGE REMITTAN	112,860.00
	Invoice AUG 30 2021		08/30/2021 COMMUNITY TRANSPORTATION GR	70,300.00
	Invoice IVC00000000021396		07/15/2021 H & S FOR LEADERS	200.00
000108	09/07/2021	006014	FIRM GRIP PROPERTY MAINTENANCE	5,324.56
	Invoice 1630		03/08/2021 LIB- CLEANING-JULY	203.40
	Invoice 1633		08/03/2021 CEM-MPL GROVE 4 JULY LAWN CUT	1,808.00
	Invoice 1632		08/03/2021 RDS-DDLK DEPOT 2 JULY CLEANS	113.00
	Invoice 1631		08/03/2021 RDS/ADM-JULY 5 CLEANS	649.75
	Invoice 1634		08/03/2021 CEM/RDS/REC-JULY GRASS CUTTIN	2,550.41
000109	09/16/2021	003083	COUNTY OF GREY	1073,726.00
	Invoice September 10, 2021		09/10/2021 PYMT 3C&3D COM TRANSPORT GR/	70,300.00
	Invoice IVC00000000021457		08/31/2021 2021 LEVY 3RD INSTALLMENT-SEPT	928,186.00
	Invoice August 14, 2021		08/14/2021 AUGUST '21 DEVELOPMENT CHARG	75,240.00
000110	09/16/2021	005038	EVOQUA WATER TECHNOLOGIES LTD.	1,813.22
	Invoice 905038270		08/26/2021 WTR-PACK DESICCANT REPL X12	1,813.22
000111	09/16/2021	007017	GFL ENVIRONMENTAL INC	287.64
	Invoice LQ01099184		08/26/2021 WST-USED OIL REMOVAL	287.64
000112	09/16/2021	013001	M & L SUPPLY FIRE & SAFETY	2,561.10
	Invoice 008658		08/03/2021 FIRE-4"X100' POLYURTHN HOSE X2	1,909.70
	Invoice 008925		08/25/2021 FIRE-MENS 11" LEATHER BOOT SZ9	651.40
000113	09/16/2021	020012	THE BLUEWATER DISTRICT SCHOOL	448,295.36
	Invoice 09-10-21		09/10/2021 3RD QUARTER TAX LEVY PAYMENT	448,295.36
000114	09/16/2021	020013	BRUCE-GREY CATHOLIC DISTRICT SCHOOL BOARD	38,893.66
	Invoice 09-10-2021		09/10/2021 3RD QUARTER TAX LEVY PAYMENT	38,893.66
000115	09/16/2021	024003	XYLEM CANADA COMPANY	562.74
	Invoice 3558359043		08/26/2021 SWR-PROPYLENE GLYCOL DOWCAI	562.74
Cheque Register Total -				1,761,689.56

From: [ca.office \(MECP\)](#)
To: [ca.office \(MECP\)](#)
Subject: Regulations under the Conservation Authorities Act – Ministry of the Environment, Conservation and Parks
Date: October 7, 2021 4:01:12 PM
Attachments: [image001.png](#)

**Ministry of the Environment,
Conservation and Parks**

Conservation and Source
Protection Branch

14th Floor

40 St. Clair Ave. West

Toronto ON M4V 1M2

**Ministère de l'Environnement, de la
Protection de la nature et des Parcs**

Direction de la protection de la nature
et des sources

14^e étage

40, avenue St. Clair Ouest

Toronto (Ontario) M4V 1M2



Good afternoon:

As part of Ontario's efforts to implement amendments to the *Conservation Authorities Act* made in 2019/2020 to ensure that conservation authorities focus and deliver on their mandates of protecting people and property from flooding and other natural hazards, and conserving natural resources, three (3) new regulations have been made under the *Conservation Authorities Act*:

- Ontario Regulation 686/21: Mandatory Programs and Services. This regulation prescribes the mandatory programs and services conservation authorities would be required to provide, including core watershed-based resource management strategies.
- Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act. This regulation requires each authority to have a 'transition plan' that would outline the steps to be taken to develop an inventory of programs and services and to enter into agreements with participating municipalities to fund non-mandatory programs and services through a municipal levy, among other things. It also establishes the transition period to enter into those agreements.
- Ontario Regulation 688/21: Rules of Conduct in Conservation Areas. This regulation consolidates the current individual conservation authority 'Conservation Area' regulations made under Section 29 of the *Conservation Authorities Act* into one Minister's regulation that regulates the public use of authority owned land.

The new regulations will focus conservation authorities on their core mandate by prescribing mandatory programs and services they must provide, giving municipalities greater control over which conservation authority non-mandatory programs and services they will fund, and will consolidate "conservation areas" regulations. A decision notice is available on the Environmental Registry of Ontario ([notice number 019-2986](#)).

The regulations reflect extensive comments received on the regulatory proposals posted on the Environmental Registry of Ontario for 45 days from May 13, 2021 until June 27, 2021. We received 444 submissions from municipalities, conservation authorities, Indigenous communities and organizations, environmental non-government organizations, community groups, industry, agricultural sector, and individuals. We also held 3 webinars with ministry staff in which over 500 people attended. All the feedback received during the consultation period was considered, and the final regulations were modified based on this feedback as follows:

- We extended the timeline that conservation authorities must complete the transition to

the new funding framework to January 1, 2024.

- We clarified the requirements for municipal involvement in the preparation of the inventory of programs and services.
- We added the requirement for conservation authorities to provide costing information (e.g. total costs for the last 5 years) to deliver all mandatory and non-mandatory programs and services.
- We included low-maintenance passive recreation like trails, day use parks and picnicking areas in the list of mandatory programs and services.
- We provided an extended timeline for specific deliverables (i.e. core watershed-based resource management strategy) under the mandatory programs and services regulation (i.e. to be completed on or before December 31, 2024).
- We removed the requirement for conservation authorities to have community advisory boards (they will continue to be optional for conservation authorities). For clarity, conservation authorities will still have the opportunity for an agriculture representative to be appointed by the Minister.

These regulations will improve conservation and land management efforts, strengthen Ontario's resilience to climate change, ensure continued access to safe drinking water, protect people and property from extreme weather events like flooding, drought, and erosion, and most importantly protect the environment.

Thank you again for your input. You can reach the ministry at ca.office@ontario.ca if you have any questions. The Ministry will also be organizing webinars to answer technical questions in October. I look forward to continuing to work with you to ensure conservation authorities are in the best position to deliver on their core mandate.

Sincerely,

Kirsten Corrigan
Director, Conservation and Source Protection Branch

NEWS RELEASE

Ontario Supporting People and Businesses

Rebuilding Economic Stability While Keeping Ontarians Safe and Healthy

October 07, 2021

[Economic Development, Job Creation and Trade](#)

TORONTO — The Ontario government continues to support the province's economy by introducing new measures to promote economic stability and encourage investment, while keeping Ontario families, workers, and the environment safe and healthy. Today, Nina Tangri, Associate Minister of Small Business and Red Tape Reduction, announced Ontario's Fall Red Tape Reduction Package and introduced the *Supporting People and Businesses Act*.

"This comprehensive red tape reduction package builds on three years of work to reduce burden and lighten the load for people and businesses weighed down by the pandemic's demands," said Minister Tangri. "Cutting red tape and modernizing our regulatory system will help people and businesses meet the demands of today, while positioning them for a brighter tomorrow."

If passed, the act will support businesses on the ground and help government deliver clear and effective rules that promote public health and safeguard the environment without sacrificing innovation, growth and opportunity.

Some of the proposed changes in the act, include:

- Making it easier for people to become volunteers by providing free police record checks. It will also reduce administrative burden for police services.
- Proposing changes to set the groundwork for the government to allow licensed restaurants, bars and other hospitality businesses create or extend their outdoor patio spaces.
- Creating greater access to veterinarians by developing a "one-health" approach to veterinary facilities that will benefit farmers, the agri-food sector and the general public.
- Increasing financial supports and simplifying the application process for the Second Career program to help those looking for employment, train for occupations in high demand.
- Modernizing regulations under the *Healing Arts Radiation Protection Act* to align with the current Health Canada Safety Codes to ensure they reflect the latest evidence and technology. It will also help to relieve the backlog of appointments due to the COVID-19 pandemic.
- Developing a pilot program for non-electric and electric-assist large cycles that will give municipalities another option to attract and boost tourism while maintaining road safety.

"Since taking office, our government has been working to remove the red tape and regulatory burdens that make growth for businesses more difficult and stifle opportunities for job creators, non-profit organizations, and workers across the province," said Vic Fedeli, Minister of Economic Development Job Creation and Trade. "Through our work to modernize our regulatory system and make Ontario ripe for future investment and economic prosperity, we're making Ontario an even better and easier place for businesses to expand and thrive."

The [2021 Burden Reduction Report](#) shows Ontario continues to make substantial progress in reducing regulatory burdens. In the past three years (ending June 30, 2021) our government has reduced its total number of regulatory compliance requirements by 6.5% and achieved \$373 million in net annual savings to businesses, not-for-profits, municipalities, universities and colleges, school boards and hospitals in regulatory compliance costs.

Quick Facts

- Since the beginning of the COVID-19 pandemic, Ontario took immediate action to help people and businesses by passing four high-impact burden reduction bills in the past year: the [COVID-19 Economic Recovery Act, 2020](#), [Main Street Recovery Act, 2020](#), [Better for People, Smarter for Business Act, 2020](#) and [Supporting Recovery and Competitiveness Act, 2021](#).
- The *Supporting People and Businesses Act, 2021* is part of [Ontario Onwards: Ontario's COVID-19 Action Plan for a People-Focused Government](#), which includes more than 30 projects that are changing the way people and businesses interact

with government.

- To date, the government has taken over 300 actions to reduce burdens — without compromising health, safety, or the environment.

Additional Resources

- [Ontario Removing Barriers to Support People and Businesses](#)
- [2021 Burden Reduction Report](#)
- [Supporting People and Businesses](#)
- Businesses and consumers are encouraged to visit [SupportOntarioMade.ca](#)

Related Topics

Business and Economy

Information about Ontario’s economy and how to do business here. Includes economic development opportunities, research funding, tax credits for business and the Ontario Budget. [Learn more](#)

Media Contacts

Mary Perrone-Lisi
Associate Minister Tangri’s Office
Mary.Perrone-Lisi@ontario.ca

Kwok Wong
Communications Branch
Kwok.Wong@ontario.ca
[647-504-2774](tel:647-504-2774)

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Transforming YOUR
(dis) ABILITIES
into Employment
GOALS

Supporting Equitable, Inclusive and Diverse Workplaces

[Address](#) | [Website](#) | [Facebook](#) | [Job Board](#) | [YouTube](#)

His Worship John Woodbury,
Office of the Mayor – Township of Southgate
185667 Grey Rd 9
Dundalk ON, N0C 1B0

2021.10.12

Dear Mayor Woodbury

I'm writing to ask, **on October 21, 2021, The Township of Southgate proclaims October as Disability Employment Awareness Month and participates in the "Light It Up! For NDEAM" campaign.**

As the Employment Coordinator at Life Directions, I know how vital the collaborative efforts and voices of government, business and service organizations are in raising awareness about disability and employment. Your voice adds to the celebration of the workplace accomplishments of people living with a disability. It also strengthens the call for more businesses to increase employment opportunities for skilled labour from this talent pool.

National Disability Employment Awareness Month (NDEAM) is celebrated each year in October. To acknowledge and celebrate the workplace contributions of people living with a disability, business successes stories and benefits stemming from diverse and inclusive workplaces.

"Light It Up! For NDEAM" is a one-night-only, coordinated **purple and blue** lighting event on Thursday, October 21. Across the nation, city and town halls, office buildings, bridges, famous landmarks, federal government buildings, and interactive municipal signs lit up in purple and blue. **Staff are encouraged to wear purple and blue on October 21 to support co-workers living with a disability.** #NDEAM2021, #LightItUpForNDEAM, and #LightItUp2021 are the official hashtags to use in social media promotions.

Right now, many of our local businesses are wrestling with their immediate business challenges amidst the pandemic as our community gradually reopens. Several business sectors are facing labour shortages. This hidden talent pool of dedicated, educated, and skilled people can help our local businesses recover from the pandemic and expand their base of qualified candidates.

As a member of the Ontario Disability Employment Network, Life Directions and South-East Grey Support Services work together to increase employment opportunities and workplace inclusivity. From all of us working towards this goal, your mayoral proclamation on October 21 is appreciated!

Best regards,

Cristin O'Sullivan (she/her), DSW, Employment Coordinator
(519) 378-5514 | [Book a Meeting](#)

From: [MECP Land Policy \(MECP\)](#)
To: [MECP Land Policy \(MECP\)](#)
Subject: Decision on the Proposed Land Use Compatibility Guideline
Date: October 13, 2021 2:43:24 PM

Good afternoon,

Ontario is committed to preventing negative impacts from conflicting land uses within communities, such as the effects of industrial noise and odour pollution on residential areas.

On May 4, 2021, Ontario proposed changes to the current land use compatibility guidelines (“D-Series guidelines”) that municipalities and other planning authorities use when making land use planning decisions. The proposed changes aimed to update, renew and consolidate our land use compatibility guidelines to help ensure proper compatibility studies are completed before new sensitive land uses, such as residences, are built near existing major facilities (including industries or industrial areas), and vice versa.

During the 94-day consultation period, the ministry received over 500 comments. In response to the comments received, the ministry has decided to not move forward with this version of the proposed Land Use Compatibility Guideline. The current D-Series guidelines for land use compatibility will remain in effect and will continue to be the provincial guidelines referenced in the Provincial Policy Statement, 2020 and A Place to Grow: Growth Plan for the Greater Golden Horseshoe land use compatibility policies.

Should the Ministry decide to update the D-Series, any potential future update will be posted to the Environmental Registry as a proposal for consultation. To review the decision notice for this proposal, please see the Environmental Registry at <http://ero.ontario.ca/notice/019-2785>.

Please pass this information along to colleagues, members of your organization, other organizations, and anyone else that may be interested.

If you have any questions, please e-mail mecp.landpolicy@ontario.ca.

Sincerely,

Original Signed by:

Robyn Kurtes
Director, Environmental Policy Branch
Ministry of the Environment, Conservation and Parks

October 13, 2021

FOR IMMEDIATE RELEASE

Local Drinking Water Source Protection Plan Public Consultation (October 13 to November 19, 2021)

Owen Sound, ON – Proposed amendments to the approved Source Protection Plan and Assessment Reports for the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region are now available for review and comment. The draft amendments include new/amended Wellhead Protection Areas for Blairs Grove Well 3 in the Township of Huron-Kinloss, Durham Well 2A in the Municipality of West Grey and Dundalk Well D5 in the Township of Southgate. There is also a new East Linton Events-based Area for large fuel storage in the Township of Georgian Bluffs. Furthermore, changes to salt application and storage threat policies will result in changes that apply to higher risk areas where salt/risk management plans will be required. These updates under Section 36 of the *Clean Water Act (2006)* can be found on the home.waterprotection.ca website on the Source Protection Plan page – Consultation 2021 Directory.

The Source Protection Committee will consider any comments received and make revisions as necessary.

Due to Covid-19 restrictions there won't be any public meetings, however staff are planning to deliver an information Webinar on Wednesday November 10th, 2021 followed by a Q&A session to allow for individual comments to be discussed. Details for this session will be posted on our website and social media platforms.

Comments on the proposed amendments to the Source Protection Plan can be submitted in writing, by **November 19, 2021 at 4:30 p.m.**, to:

Drinking Water Source Protection
Attn: Project Manager, Source Protection Plan Section 36 Comments
237897 Inglis Falls Road, RR#4
Owen Sound, ON N4K 5N6
mail@waterprotection.ca

Drinking Water Source Protection is a program governed by legislation and regulations of the *Clean Water Act, 2006*. The Source Protection Plan is a science-based document that was developed locally and written for this Source Protection Region. The Source Protection Plan was approved by the Minister of the Environment and Climate Change on October 16, 2015. Policies in the plan became effective on July 1, 2016.

-30-

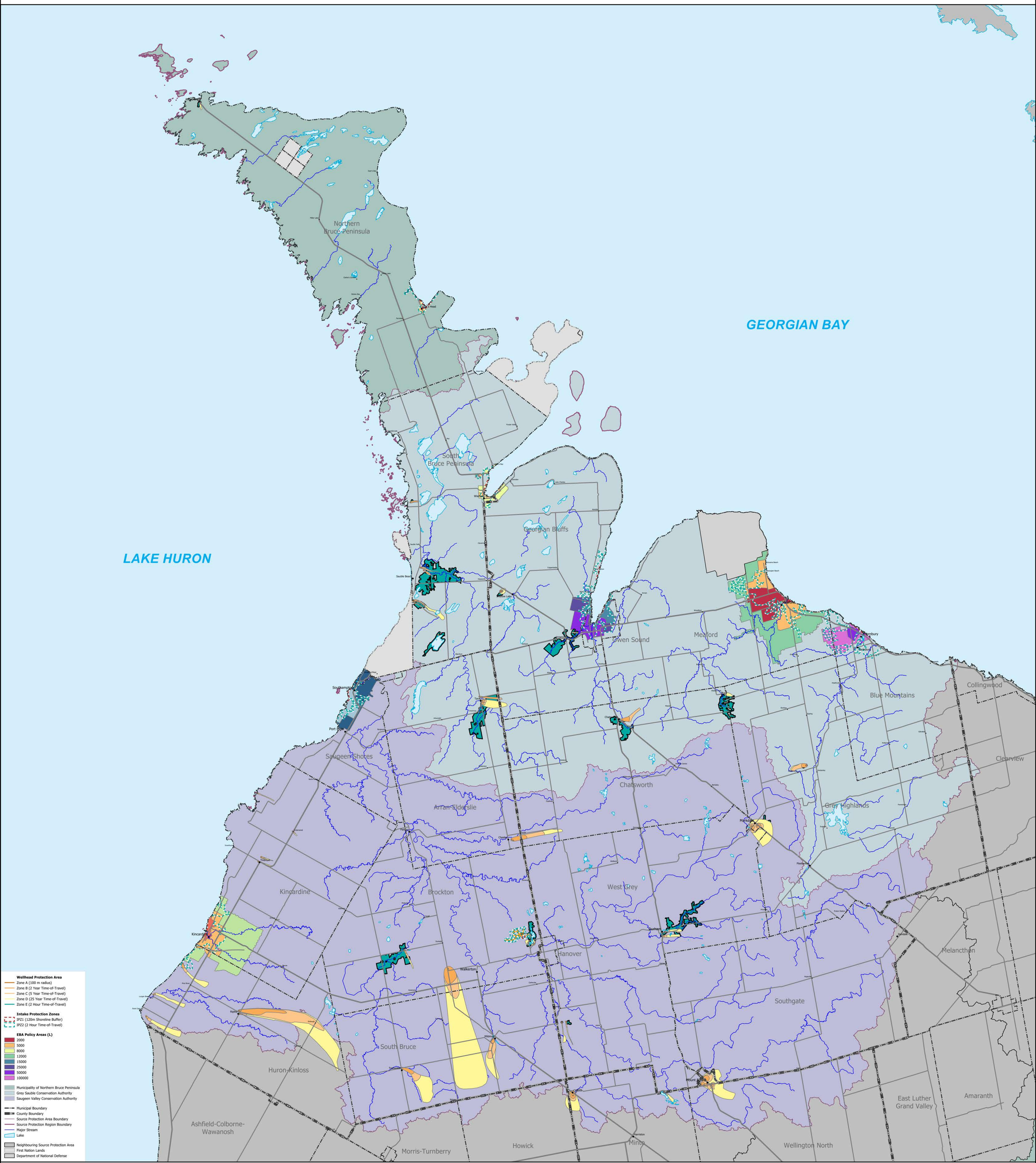
FOR MORE INFORMATION CONTACT:

Bill Twaddle, Chair, mail@waterprotection.ca

Carl Seider, Project Manager, c.seider@waterprotection.ca or 519-470-3000 x201

Wellhead Protection Areas and Intake Protection Zones

Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region



1: 175,000
0 25 km
Projection: UTM NAD 83 Zone 17
January 7, 2019





Crime Stoppers of Grey Bruce Inc.



P.O. Box 1119, Owen Sound, Ontario N4K 6K6

Tel: 519-371-6078 **1-800-222-TIPS (8477)** Fax: 519-371-1275

Email: crimestopgb@bmts.com

Website: www.crimestoppersgb.ca

Program Coordinator's Report JULY 1 TO SEPTEMBER 30, 2021 – Q3 Drew Kalte

Board of Directors, Crime Stoppers of Grey Bruce
Acting Inspector Debra Anderson, Grey Bruce OPP
Inspector Krista Miller, South Bruce OPP
Cst. Martin Hachey, Blue Mountains OPP
Sgt. Nigel Heels, Grey Bruce OPP
Cst. Brad Tichbourne, Grey Bruce OPP
Cst. Jeremy Schlueter, South Bruce OPP
Chief Craig Ambrose, Owen Sound Police Service
Chief Chris Knoll, Hanover Police Service
Chief Kevin Zettel, Saugeen Shores Police Service
Chief Robert Martin, West Grey Police Service
Sgt. Natasha Maxwell, Neyaashiinigmiing First Nation Police
CO. Tyler Saltzberry, Ontario MNRF
Sgt. Avery Bassett, OPP GHQ

Sarah Johnson, Secretary, Brockton PSB
Cathy Addison, Clerk, Northern Bruce Peninsula
Christine Fraser-McDonald Clerk, Arran-Elderslie
Jenna Leifso, Records Clerk, Kincardine PSB
Leanne Martin, Clerk/CAO, South Bruce
Dave Myette, Chair, Saugeen Shores PSB
Tracey Collins, South Bruce Peninsula PSB
Emily Dance, Clerk, Huron-Kinloss PSB
John Thomson, Chair, Owen Sound PSB
Amanda Fines-VanAlstine, Secretary, Grey Highlands PSB
Matt Smith, Clerk, Meaford
Catherine McKay, Secretary, Hanover PSB
Krista Royal, Secretary, Blue Mountains PSB
Carolyn Marx, Deputy Clerk, Chatsworth PSB
Brittany Drury, Clerk, Georgian Bluffs PSB
Lindsey Green, Secretary, Southgate PSB
Heather Webb, Secretary, West Grey PSB
Leona Roote, Executive Assistant, Saugeen FN
Terri, Executive Assistant, Neyaashiinigmiing FN
Penny Colton, Executive Assistant, County of Grey
Darlene Batte, Deputy Clerk, County of Bruce

TIP STATISTICS FOR JULY 1 TO SEPTEMBER 30, 2021

- Total Tips (Phone, Web, and Mobile, including follow ups): 815
- New Tips (Phone, Web, and Mobile): 177

Tips Allocated: 207 (30 tips were allocated to multiple recipients)

- Grey Bruce OPP: 73 (35%)
- South Bruce OPP: 43 (20%)
- The Blue Mountains OPP: 1 (0.5%)
- Owen Sound Police Service: 45 (22%)
- Hanover Police Service: 14 (7%)
- Saugeen Shores Police Service: 13 (6.5%)
- West Grey Police Service: 12 (6%)
- Neyaashiinigmiing First Nation Police: 1 (0.5%)
- Ontario MNRF: 4 (2%)
- Ontario MOF (contraband tobacco): 0 (0%)
- OPP Contraband Tobacco Enforcement: 0 (0%)
- OPP Historic Crimes: 1 (0.5%)
- RCMP: 0 (0%)

Crime Stoppers of Grey Bruce Statistics Since Inception May 1987

Tip Reports	17,098
Arrests	1,719
Charges	2,211
Cases Cleared	2,708
Property Recovered	\$4,179,978
Narcotics Recovered	\$49,586,589
Rewards Approved	\$281,110

Tip Totals Year to Date

- 623 new tips have been received over the three quarters of 2021, which is behind the same point in 2020 by 161 tips.

MEDIA

- LITE 99.3, Bayshore Broadcasting, Bounce Radio 92.3, Blackburn Radio (Cool 94.5 & 101.7 The One), Shoreline Classics, and Bluewater Radio continue to receive Crime of the Week segments that are sent out from our office on a weekly basis.
- Monthly Crime of the Week columns are forwarded to the Bruce County Marketplace magazine.
- Crimes of the Week are being forwarded to the Owen Sound Hub and the Saugeen Times online news, as well as Eastlink TV.

FUNDRAISING

- Nevada ticket revenues continue to assist in funding rewards; our tips line; promotional advertising; our P3 annual subscription; the NACC call centre; and tips management hours.
- We have applied for funding from the Port Elgin, Hanover, and Owen Sound Walmarts for 2021 and have been successful with the Hanover store.
- Over the three quarters of 2021 we've received donations from the municipalities of Arran-Elderslie, Northern Bruce Peninsula, Meaford, and South Bruce; and the Hanover, Saugeen Shores, and Brockton Police Services Boards. Crime Stoppers of Grey Bruce is very grateful to the Police Services Boards and Municipalities of Grey and Bruce that have donated to our program!
- Funds continue to be received from the Direct Accountability Program, (court diversions).

EVENTS AND PROMOTIONS

- Our Bruce Peninsula Run classic car tour took place on Sunday August 1, 2021 with over 160 cars participating and over \$1,500 raised.
- Our 29th Annual Crime Stoppers Golf Tournament took place on Thursday September 16, 2021 at Saugeen Golf Club and raised \$23,000.
- Our Fall Colours classic car tour took place on Sunday September 26, 2021 in Georgian Bluffs, raising \$2,278 with 168 cars having participated. We had three classic car events in 2021 and fundraised over \$6,000 in total.

CRIME STOPPERS BOARD

- With the resignation of three members and the addition of one new member, we currently have eight members on our Board of Directors, with two new prospective members currently in the application process. We are continuing to recruit new members to the Board.

UPCOMING EVENTS

- Potential attendance at area Santa Claus parades.



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

October 1, 2021

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier:

RE: KINGSVILLE COUNCIL SUPPORT OF SAVE EYE CARE IN ONTARIO

At its Regular Meeting held Monday, September 27, 2021 Council of the Town of Kingsville passed a Resolution in support of Save Eye Care in Ontario as follows:

"580-2021

Moved By Councillor Laura Lucier
Seconded By Councillor Thomas Neufeld

Whereas routine eye care is critical in early detection of eye diseases like glaucoma, cataracts, and macular degeneration, and the health of eyes is critical to overall health and quality of life; and

Whereas conditions that may be detected with an annual eye exam include Diabetes mellitus, Glaucoma, Cataract, Retinal disease, Amblyopia (lazy eye), Visual field defects (loss of part of the usual field of vision), Corneal disease, Strabismus (crosses eyes), Recurrent uveitis (an inflammation of the uvea, the middle layer of the eye that consists of the iris, ciliary body and choroid), Optic pathway disease; and

Whereas payments from OHIP have only increased 9% over the last 30 years, which has not come close to matching inflation of costs (which include rent, staff, utilities, equipment, taxes and supplies); and

Whereas the lack of funding makes it difficult to invest in modern technology, and newer technology means earlier detection of eye disease; and

Whereas the Provincial government's refusal to formally negotiate with Optometrists for more than 30 years has forced the Optometrists to absorb approximately 173 Million dollars annually in the cost to deliver eye care to Ontarians; and

Whereas the 2021 Ontario Budget did not address OHIP-insured eye care, Ontario Optometrists took action and voted to withdraw OHIP services starting September 1, 2021, unless the government agrees to legally-binding negotiations to fund these services at least to the cost of delivery; and

Whereas this job action will jeopardize good eyecare for those who need the care of an optometrist the most and will have the greatest impact on the most vulnerable groups. Children, who's lifetime ability to learn and develop depends on good vision and to the elderly, who are at the greatest risk for vision-threatening ocular diseases.

Now Therefore Be It Resolved that The Corporation of the Town of Kingsville requests that the Provincial government recognize the value that access to quality eye care brings to all Ontarians and act now to protect it; and further

That the Provincial government address the OHIP-insured eye care immediately and enter into legally-binding negotiations with Ontario Optometrists to fund these services at least to the cost of delivery, prior to any job action taking place; and further

That a copy of this resolution be forwarded to Premier Ford, Ontario Minister of Health Christine Elliot, MPP Taras Natyshak, to the Ontario Association of Optometrists, and to all municipalities in Ontario.

CARRIED"

Yours very truly,



Sandra Kitchen, Acting Clerk
Legislative Services Department
skitchen@kingsville.ca

Enclosure

cc: Honourable Christine Elliott, Ontario Minister of Health
Taras Natyshak, MPP, Essex
Chris Lewis, MP, Essex
Ontario Association of Optometrists
All Ontario Municipalities



The Town of Blue Mountains, Council Meeting

Date: Monday, September 20, 2021

Moved by: Councillor Sampson

Seconded by: Deputy Mayor Potter

THAT Council of the Town of The Blue Mountains receives for information the September 3, 2021 correspondence from the Municipality of Grey Highlands requesting support for the September 1, 2021 Grey Highlands Council resolution supporting the redevelopment of Grey Gables to a 128-bed facility;

AND THAT Council supports the September 1, 2021 Grey Highlands Council resolution and directs the Town Clerk to forward this resolution in support to Grey County, and all Grey County lower tier municipalities for consideration.

The motion is Carried

September 21, 2021

Right Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa ON K1A 0A2
Via Email

Dear Prime Minister Trudeau,

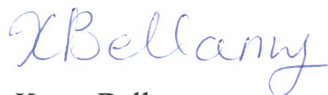
RE: Support Resolution – Support Affordable Internet

Please be advised that, at its meeting on September 14, 2021, the Council of the Municipality of Shuniah resolved as follows:

That Council hereby supports the resolution from the Municipality of Chatham-Kent regarding the motion to support affordable Internet, dated August 11, 2021.

A copy of the above noted resolution is enclosed for your reference and consideration. We kindly request your support and endorsement for the motion to support affordable Internet.

Yours truly,



Kerry Bellamy
Clerk
KB/as

Cc: Hon. Minister Steve Clark – Minister of Municipal Affairs
Hon. Minister Francois- Philippe Champagne – Minister of Innovation, Science, and Industry
Patty Hajdu (Thunder Bay- Superior North) MP
Marcus Powlowski (Thunder Bay-Rainy River) MP
Michael Gravelle (Thunder Bay- Superior North) MPP
Judith Monteith-Farrell (Thunder Bay-Atikokan) MPP
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



MUNICIPALITY OF
SHUNIAH

COUNCIL RESOLUTION

Resolution No.: 298-21

Date: Sep 14, 2021

Moved By: *Patricia*

Seconded By: *Chert*

THAT Council hereby supports the attached resolution from the Municipality of Chatham-Kent regarding a motion to support affordable internet, dated August 11, 2021; and

BE IT RESOLVED that a copy of this resolution be forwarded to the Premier of Ontario Honourable Justin Trudeau, Minister of Innovation, Science and Industry Francois—Philippe Champagne, Ontario Minister of Municipal Affairs Steve Clark, local MP's and MPP's, the Federation of Canadian Municipalities, the Association of Municipalities Ontario, and all other Ontario municipalities.

☒ Carried

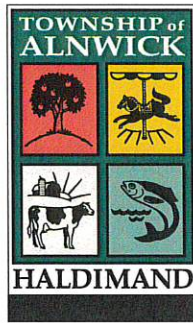
☐ Defeated

☐ Amended

☐ Deferred

Wendy Landry
Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8



October 5, 2021

Honourable Doug Downey
Attorney General
McMurtry-Scott Building
720 Bay Street, 11th Floor
Toronto ON M7A 2S9
doug.downey@pc.ola.org

Dear Honourable Downey:

**Re: Resolution of Council of the Corporation of the Township of
Alnwick/Haldimand – Lottery Licensing to Assist Small Organizations**

At the Township of Alnwick/Haldimand's Regular Council Meeting held on September 16, 2021, Council received the resolution sent by the Town of South Bruce Peninsula dated April 23, 2021 as well as the response received from your office on August 26, 2021 in regards to the consideration of instituting an additional level of lottery licensing which would enable small organizations to obtain a lottery license. Council of the Township of Alnwick/ Haldimand adopted the following resolution of support:

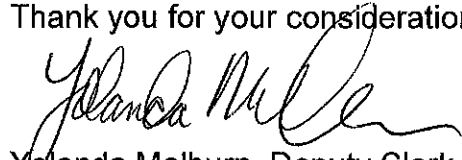
Moved by Mayor Gail Latchford, seconded by Deputy Mayor Sherry Gibson;

"Be it resolved that the correspondence received from the Town of South Bruce Peninsula to the Attorney General, dated April 23, 2021; and Correspondence from the Attorney General to the Town of South Bruce Peninsula, dated August 26, 2021, RE: Lottery Licensing to Assist Small Organizations, be received and filed; and further that Council direct staff to send a letter of support to the Attorney General and all municipalities in Ontario.

CARRIED.

A copy of the above noted resolution from the Town of South Bruce Peninsula is attached for your reference.

Thank you for your consideration in this matter.

A handwritten signature in black ink, appearing to read 'Yolanda Melburn', written over the typed name.

Yolanda Melburn, Deputy Clerk
Township of Alnwick/Haldimand
905-349-2822 ext. 32
ymelburn@ahtwp.ca

Encls.

Cc: Angie Cathrae (angie.cathrae@southbrucepeninsula.com) , All Ontario
Municipalities



Town of
SOUTH BRUCE PENINSULA

Box 310, 315 George Street, Wiarton, Ontario N0H 2T0 Tel: (519) 534-1400 Fax: (519) 534-4862
1-877-534-1400

April 23, 2021

Doug Downey
Attorney General
McMurtry-Scott Building
720 Bay Street, 11th Floor
Toronto ON M7A 2S9

Dear Honorable Mr. Downey:

Re: Lottery Licensing to Assist Small Organizations

Small organizations are the foundation of rural Ontario. Thousands of hours of selfless volunteerism are logged each year by organizations who may not necessarily be considered not-for-profit or charitable. That doesn't mean that they don't contribute to our communities; small organizations cook for the homeless, clean up parks and flower beds, read to young people, teach life skills to young adults, organize parades, put on concerts...the list goes on.

Many of these small organizations are not eligible to receive a lottery license. This makes it impossible for them to continue to be successful as their fundraising capabilities are extremely limited.

Through this correspondence, we request that you give serious consideration to instituting an additional level of lottery licensing which would enable small organizations to obtain a lottery license. Those who are not able to sustain a non-profit or charitable status could still receive a lottery license if their proceeds benefit the community. Thresholds could be placed on the prize values and perhaps even the number of events which could be held in a calendar year.

We hear over and over again about the hardships in our community and we know that there are organizations who have the ability to help and are not permitted to. Understanding this, Council adopted a resolution seeking your consideration.

R-226-2021

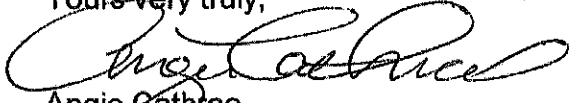
*It was **Moved** by J. Kirkland, **Seconded** by K. Durst and **Carried***

***That** staff are directed to contact the Ministry responsible for Alcohol and Gaming of Ontario to seek their assistance in implementing an additional level of licensing which would permit small organizations to hold fundraisers as a method of sustaining our community and organizations;*

And further that all municipalities in Ontario are sent this resolution to seek their assistance in lobbying the Ministry.

We look forward to your consideration of our request.

Yours-very truly,

A handwritten signature in black ink, appearing to read "Angie Cathrae", written in a cursive style.

Angie Cathrae
Director of Legislative Services/Clerk
519-534-1400 ext 122
Tol Free 1-877-534-1400
angie.cathrae@southbrucepeninsula.com

cc: MPP Bill Walker, All Ontario Municipalities



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

www.adelaidemetcalfe.on.ca

October 8, 2021

Township of Scugog
181 Perry Street
PO Box 780
Port Perry, ON
L9L 1A7

ATTENTION: BECKY JAMIESON, DIRECTOR OF CORPORATE SERVICES/MUNICIPAL CLERK

**RE: SUPPORT OF RESOLUTION – FEDERAL AND PROVINCIAL FUNDING OF RURAL
INFRASTRUCTURE PROJECTS**

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of October 4, 2021, supported and passed The Township of Scugog resolution as follows.

THAT the Province of Ontario and the Government of Canada be encouraged to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.

CARRIED.

Kind regards,

A handwritten signature in black ink, appearing to read 'MB', followed by a horizontal line.

Mike Barnier
Manager of Legislative Services/Clerk

October 12, 2021

The Honourable Doug Downey
Ministry of the Attorney General
McMurty-Scott Building, 720 Bay Street
Toronto, ON M7A 2S9

Dear Minister Downey:

Sent via email: attorneygeneral@ontario.ca

RE: Lottery Licensing to assist small organizations

The Council of the Municipality of Grey Highlands at its Council meeting on October 6th, 2021 passed the following resolution:

2021-677

Dane Nielsen - Aakash Desai

That in support of the original resolution from Tay Valley Township, the Council of the Municipality of Grey Highlands hereby requests staff to contact the Ministry responsible for the Alcohol and Gaming of Ontario to seek their assistance in implementing an additional level of licensing which would permit small organizations to hold fundraisers as a method of sustaining our community and organizations; and

That all municipalities in Ontario are sent this resolution to seek their assistance in lobbying the Ministry.

CARRIED.

Please let me know if you require anything further.

Sincerely,



Jerri-Lynn Levitt
Deputy Clerk,
Municipality of Grey Highlands
519-986-2811 x. 230 levittj@greyhighlands.ca

The Corporation of the Township of Southgate
By-law Number 2021-156
being a by-law to confirm the proceedings of the
Council of the Corporation of the Township of Southgate
at its regular meeting held on October 20, 2021

Authority: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5 (3) and 130.

Whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

And whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law;

Now therefore, the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the action of the Council at its regular meeting held on October 20, 2021 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.

2. **That** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.

3. **That** this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained.

4. **That** any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

Read a first, second and third time and finally passed this 20th day of October 2021

John Woodbury – Mayor

Lindsey Green – Clerk