

**Southgate Ruth Hargrave Memorial Library
Library Board Agenda**

September 16, 2021

6:00 PM

Electronic Participation

Pages

1. Electronic Access Information

If you wish to participate in the Library Board meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:

Phone Number: **1 (647) 497- 9391**

Access Code: **451-454-381 #**

If the electronic system fails at 6:00 PM, and a connection or quorum of the Board cannot be obtained within the first 15 minutes of the meeting, the meeting will automatically adjourn, and be rescheduled.

2. Call to Order (6:00 PM)

3. Approval of the Agenda (6:00 - 6:02 PM)

Be it resolved that the Board confirm the agenda as presented.

4. Declaration of Pecuniary Interest (6:02 - 6:03 PM)

5. Adoption of Minutes (6:03 - 6:05 PM)

5.1. Minutes from the July 15, 2021 Library Board Meeting and the September 1, 2021 Special Library Board Meeting

Be it resolved that the Board approve the minutes from the July 15, 2021 Library Board and the September 1, 2021 Special Library Board meeting as presented.

6. Business Arising from the Minutes (6:05 - 6:35 PM)

6.1. COVID-19 Impact on Library Services Update

6.2. Library Assistant Digital Services Update

7. New Business (6:35 - 6:55 PM)

8. Finance Report (7:05 - 7:15 PM)
 - 8.1. August 2021 Finance Report
 - 8.2. 2020 Audited Financial Statements
9. C.E.O Report (7:20 - 7:35 PM)
10. Friends of the Library Update (7:00 - 7:05 PM)
11. Correspondence (6:55 - 7:00 PM)
 - 11.1. Ontario Library Service Re. Proof of Vaccination
12. News from Council (7:15 - 7:20 PM)
13. Extra Time Allotment (7:35 - 7:50 PM)
14. Date of Next Meeting
 - 14.1. Request of Meeting Date Change

Be it resolved that the board approve the change of meeting date from October, 21 2021 to October 28, 2021 at 6:00 p.m.

15. Adjournment

Be it resolved that the Board adjourn the meeting at [TIME].