Township of Southgate
Council Meeting Agenda

August 4, 2021
9:00 AM
Electronic Participation

Pages

1. Electronic Access Information

If you wish to listen to the Council meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:
Phone Number: **1 (647) 497-9373**
Access Code: **990 - 730 - 221 #**
If the electronic system fails at 9:00 AM, and a connection or quorum of Council cannot be obtained within the first 15 minutes of the meeting, the meeting will automatically adjourn, and begin at 7:00 PM.

2. Call to Order

3. Open Forum - Register in Advance

If you wish to speak at Open Forum please register with the Clerk in advance of the meeting by email to lgreen@southgate.ca

4. Confirmation of Agenda

Be it resolved that Council confirm the agenda as presented.

5. Declaration of Pecuniary Interest

6. Delegations & Presentations

6.1. BDO LLP - 2020 Financial Statements - Traci Smith, BDO Partner — 12 - 78

Be it resolved that Council receive the BDO LLP 2020 Financial Statements presentation as information.

7. Adoption of Minutes

79 - 115

Be it resolved that Council approve the minutes from the July 7, 2021 Council and Closed Session meetings as presented; and
That Council approve the minutes from the July 21, 2021 Special Council and Closed Session meetings as presetend.

8. Reports of Municipal Officers

8.1. Treasurer William Gott

8.1.1. FIN2021-025 Financial Report – 2020 Audited Financial Statements

116 - 118

Be it resolved that Council receive Staff Report FIN2021-025 Financial Report – 2020 Audited Financial Statements as information; and

That Council approves The Corporation of the Township of Southgate Consolidated Financial Statements for the year ended December 31, 2020 as presented.

8.1.2. FIN2021-023 Building Condition Assessments RFP

119 - 139

Be it resolved that Council receive Staff Report FIN2021-023 Building Condition Assessments RFP as information; and
That Council approve the Building Condition Assessments Request for Proposals (RFP) as presented; and
That Council directs staff to release and advertise the Building Condition Assessments RFP document.

8.2. Chief Building Official Bev Fisher

8.2.1. CBO2021-004 Noise By-Law 2019-072 - Exemption Request 140 - 141

Be it resolved that Council receive Staff Report CBO2021-004 for information; and
That Council approve the proposed Noise By-law Exemption request received from the Dundalk Agriculture Society for September 11, 2021 between the hours of Saturday September 11, 2021, 10:00 a.m. and Sunday September 12, 2021, 1:00 a.m. at 590 Main Street, being the Dundalk Agriculture Society property.

8.3. Clerk Lindsey Green

8.3.1. CL2021-020 – Joint Ticket Book Update 142 - 143

Be it resolved that Council receive Staff Report CL2021-020 as information; and
That Council support staff in proceeding to obtain Township of Southgate ticket books for issuing Part 1 and Part 2 offences in accordance with the Provincial Offences Act, 1990.

8.3.2. CL2021-022 - First Nations Land Acknowledgement 144 - 145

Be it resolved that Council receive Staff Report CL2021-022 as information; and
That Council provide feedback to staff and considerations to implement a First Nations Land Acknowledgement for the Township of Southgate.

8.3.3. CL2021-021 - Noise By-law – Draft Amendments 146 - 156

Be it resolved that Council receive Staff Report CL2021-021 as information; and
That Council members provide feedback to the Clerk on the draft noise by-law no later than August 16, 2021; and
That staff prepare a final by-law for approval at the September 1, 2021 regular meeting of Council.

8.4. Public Works Manager Jim Ellis

8.4.1. **PW2021-039 Purchase of Egremont Landfill Attenuation Lands** 157 - 159

Be it resolved that Council receive Staff Report PW2021-039 for information; and
That Council approve the use of the Tax Stabilization Reserve – General to fund the purchase of the attenuation lands known as west ½ Lot 1 Concession 21 Egremont, Roll # 42 07 060 001 19300 0000 in the Township of Southgate.

8.4.2. **PW2021-041 Rowes Lane External Works** 160 - 162

Be it resolved that Council receive Staff Report PW2021-041 for information; and
That Council approve the payment of the Rowes Lane External works in the amount of $327,509.45 plus HST, funded through the corresponding reserves.

8.5. **Chief Administrative Officer Dave Milliner**

8.5.1. **CAO2021-056 Affordable Housing Advisory Committee Members Appointment Report** 163 - 176

Be it resolved that Council receive Staff Report CAO2021-056 as information; and
That Council approve the appointment of Gerry McNalty and Muriel Scott to the Southgate Affordable-Attainable Housing Advisory Committee as members that submitted applications; and
That Council approve the recruited members being Morgan McCannell, Jan Powell and _____ _____ to the Southgate Affordable-Attainable Housing Advisory Committee; and
That Council appoint Council Members _____, _____ and Mayor John Woodbury as an ex-officio member to the Southgate Affordable-Attainable Housing Advisory Committee.

8.5.2. CAO2021-057 Flato Dundalk Community Inc Purchase Sale of Eco Park Lands 177 - 180

Be it resolved that Council receive staff report CAO2021-057 as information; and
That Council approve the purchase and sale agreement for 20 acres plus or minus of lands in the Eco Park to Flato Dundalk Community Inc.; and
That Council consider approval of Southgate By-law 2021-115 to execute this purchase and sale agreement.

8.5.3. By-law 2021-115 - Purchase and Sale Agreement - Flato Dundalk Community Inc - Eco Park Lands 181 - 194

Be it resolved that by-law number 2021-115 being a by-law to authorize a purchase and sale agreement between FLATO Dundalk Community Inc. and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

8.5.4. CAO2021-058 Community Foundation Grey Bruce Southgate Committee Member Appointments Report 195 - 203

Be it resolved that Council receive Staff Report CAO2021-058 as information; and
That Council approve to the appointment of Joan John, Rica Marie Malapitan, Don Lewis, Dale Pallister and Heather Renton to the Southgate Community Fund Management Committee to work with Community Foundation Grey Bruce and the Committee Terms of Reference to establish a Township of Southgate donation fund and to decide on grants for community organizations requesting financial support for events and their projects; and
That Council appoint _____ to represent Council on the Southgate Community Fund Management Committee; and
That Council approve the updated Southgate Community Fund Management Committee Terms of Reference document as the policy and procedures to establish operating guidance for the Committee to work with Community Foundation Grey Bruce and Southgate Council.

8.5.5. **CAO2021-059 Southgate Holstein Council Chamber Building Retrofit Project RFP Award Report** 204 - 212

Be it resolved that Council receive Staff Report CAO2021-059 as information; and
That Council approve awarding the Southgate Council Chambers Building Retrofit Project to Domm Construction at the bid price of $145,000.00 plus HST; and
That Council the Southgate Council Chambers Building Retrofit Project be funded from the ICIP COVID-19 Resilience Infrastructure Project approved funding of $99,000.00 and the remainder of the construction costs from the Modernization Reserve.

8.6. **Planner Clinton Stredwick**

8.6.1. **PL2021-067-C10-21 Mar-Bro Construction Inc** 213 - 219

Be it resolved that Council receive Staff Report PL2021-067 for information; and
That Council consider approval of By-law 2021-112.

8.6.2. **By-law 2021-112 - ZBA C10-21 - Mar-Bro Construction Inc** 220 - 222

Be it resolved that by-law number 2021-112 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

8.6.3. **PL2021-068 ZBA C11-21 Kevin Martin** 223 - 228

Be it resolved that Council receive Staff Report PL2021-068 for information; and
That Council consider approval of By-law 2021-113.

8.6.4. **By-law 2021-113 ZBA C11-21 - Kevin Martin** 229 - 231

Be it resolved that by-law number 2021-113 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

8.6.5. **PL2021-069 Site Plan Agreement 10-21 Clarence and Carolyn Martin** 232 - 233

Be it resolved that Council receive Staff Report PL2021-069 for information; and
That Council consider approval of By-law 2021-114 authorizing the entering into a Site Plan Agreement.

8.6.6. **By-law 2021-114 - Site Plan Agreement 10-21 - Clarence and Carolyn Martin** 234 - 249

Be it resolved that by-law number 2021-114 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

9. By-laws and Motions

None

10. Notice of Motion

None

11. Consent Items

11.1. Regular Business (for information)

Be it resolved that Council approve the items on the Regular Business consent agenda dated August 4, 2021 (save and except items _____) and direct staff to proceed with all necessary administrative actions.

11.1.1. **FIN2021-026 Financial Report – June 2021** 250 - 254

11.1.2.	FIN2021-024 Tax Relief for Low Income Seniors and Low-Income Disabled Persons	255 - 269
11.1.3.	PW2021-040 Department Report	270 - 273
11.1.4.	June 2021 Cheque Register	274 - 286
11.1.5.	Conference Evaluation Form - AMCTO Conference - Clerk Lindsey Green	287 - 298

11.2. Correspondence (for information)

Be it resolved that Council receive the items on the Correspondence consent agenda dated August 4, 2021 (save and except items _____) as information.

11.2.1.	Ontario Land Tribunal - Processes for the New Ontario Land Tribunal - received July 9, 2021	299 - 300
11.2.2.	Solicitor General - Fire Marshal Hot Pets - received July 9, 2021	301 - 303
11.2.3.	Centre Grey Health Services Foundation - Letter of Appreciation - received July 14, 2021	304
11.2.4.	Crime Stoppers of Grey Bruce Coordinator Report - April to June 2021 - received July 14, 2021	305 - 306
11.2.5.	Saugeen Mobility and Regional Transit - April 23 Meeting Minutes - received July 14, 2021	307 - 311
11.2.6.	Saugeen Valley Conservation Authority - Partnership with the NWMO - received July 19 2021	312 - 313
11.2.7.	Saugeen Valley Conservation Authority - June 17, 2021 Meeting Minutes - received July 29, 2021	314 - 320
11.2.8.	LAS Electricity Commodity Cost Review - Calendar Year 2020 Southgate - received July 29, 2021	321 - 322

11.3. Resolutions of Other Municipalities (for information)

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated August 4, 2021 (save and except items _____) as information.

11.3.1.	Municipality of Chatham Kent - Induction of Coloured All Stars to Canadian Baseball Hall of Fame - received July 2, 2021	323
11.3.2.	City of Mississauga - Canada Day - received July 07, 2021	324 - 325
11.3.3.	Lake of Bays - Support for Fire Departments - received July 6, 2021	326 - 329
11.3.4.	Lake of Bays - Town of Fort Erie Capital Gains Tax on Primary Residence - received July 6, 2021	330 - 332
11.3.5.	Township of Scugog - Williams Point Road and Beacock Road School Bus Turnarounds - received July 6, 2021	333 - 337
11.3.6.	Greater Napanee - Capital Gains Tax on Primary Residence - received July 7, 2021	338 - 342
11.3.7.	Greater Napanee - Request for Funding Sources for Municipalities - received July 7, 2021	343
11.3.8.	Greater Napanee - Support for 988, 3-Digit Suicide and Crisis Prevention Hotline - received July 7, 2021	344 - 350
11.3.9.	Municipality of Chatham Kent - Anti-Hate Crimes and Incidents and Bill C-313 Banning Symbols of Hate Act - received July 7, 2021	351
11.3.10.	Municipality of Chatham Kent - OBCM Action on Mental Health and Addiction Plan - received July 7, 2021	352
11.3.11.	Municipality of Chatham Kent - Licensing of Cannabis Operations Previous Operating Illegally - received July 7, 2021	353 - 354
11.3.12.	Municipality of Chatham Kent - Funding for Maintenance and Preservation Repair of Abandoned Cemeteries - received July 7, 2021	355 - 356
11.3.13.	City of Vaughn - Raising Legal Age for a Licensed Driver - received July 9, 2021	357 - 358
11.3.14.	Township of Adelaide Metcalfe - Abandoned Cemeteries - received July 12, 2021	359

11.3.15.	Township of Adelaide Metcalfe - Banning Unencapsulated Poly Foam - received July 12, 2021	360
11.3.16.	Township of Adelaide Metcalfe -Support 988 Suicide Crisis Hotline - received July 12, 2021	361
11.3.17.	Township of Adelaide Metcalfe - Environmental Protection Amendment Act - received July 12, 2021	362
11.3.18.	Township of Georgian Bay - Capital Gains Tax on Primary Residence - received July 14, 2021	363
11.3.19.	Township of Georgian Bay - Elimination of LPAT - received July 14, 2021	364
11.3.20.	Township of Georgian Bay - Truth and Reconciliation Commission of Canada - received July 14, 2021	365
11.3.21.	City of Woodstock - Affordable housing Crisis in Canada - received July 16, 2021	366 - 367
11.3.22.	City of Sarnia - Capital Gains Tax on Primary Residences - received July 21, 2021	368 - 370
11.3.23.	Town of Plympton-Wyoming - PSA Test for Men into the Medical Care - received July 21, 2021	371 - 373
11.3.24.	City of Stratford - Phase Out Ontario's Gas Plants - received July 27, 2021	374 - 375

11.4. Closed Session (for information)

None

12. County Report

https://www.grey.ca/council

13. Members Privilege - Good News & Celebrations

14. Closed Meeting

Be it resolved that Council proceed into closed session at [TIME] in order to address matters relating to a proposed or pending acquisition or disposition of land (Subject: Proposal to co-develop Eco Park Phase 2 property - Staff Report CAO2021-060C); and
That Economic Development Officer Terri Murphy, Clerk Lindsey Green and CAO Dave Milliner remain in attendance.

Be it resolved that Council come out of Closed Session at [TIME].

14.1. A proposed or pending acquisition or disposition of land (Subject: Proposal to co-develop Eco Park Phase 2 property - Staff Report CAO2021-060C)

15. Confirming By-law

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Be it resolved that by-law number 2021-116 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on August 4, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

16. Adjournment

Be it resolved that Council adjourn the meeting at [TIME].

Schedule A – Request to Appear as a Delegation

I wish to appear before Council on: August 4, 2021

(Please print clearly)

CONTACT NAME: BDO LLP, Traci Smith, Partner	
Additional Speaker:	
ADDRESS: 1717 2nd Ave E #300, Owen Sound, ON	
POSTAL CODE: N4K 5P7	TELEPHONE #: [redacted]
E-MAIL ADDRESS: [redacted]	

New Delegation

1. Key points of my delegation are as follows: (please attach full presentation)

Present the audited 2020 Financial Statements of the Township of Southgate

2. The desired action of Council that I am seeking on this issue is (Please be aware that Council will not make a decision on your item at this meeting, but a member may take the information under advisement for a Notice of Motion at a subsequent Council meeting):

Approval of the 2020 Financial Statements

Additional Delegation Information

I wish to submit the following additional information since I was a delegation at the Council meeting. My new information is as follows: (please attach full presentation)

Note - if an individual appears as a delegation before Council, a further delegation from the same individual concerning the same topic(s) will not be permitted unless there is *significant* new information to be brought forward, subject to approval by the Clerk. Specific new information must be identified on this form and/or attached for approval.

Terms - requests to appear before Council must be received in writing (and signed by at least one person) by the Clerk before 12:00 noon pm on the Wednesday immediately preceding the scheduled Council meeting, complete with a copy of the presentation materials as detailed in the delegation protocol. Failure to provide the required information on time will result in a loss of privilege to appear as a delegation.

I have read and understand the delegation protocol attached to this form and acknowledge that the information contained on this form, including any attachments, will become public documents and listed on Southgate's meeting agendas.

I also understand that presentation materials must be submitted with this delegation form. Electronic signed presentations must be e-mailed to agenda@southgate.ca no later than 12:00 noon on the Wednesday immediately preceding the meeting.

I also understand that if the materials contain any obscene or improper matter, language or does not meet the requirements of the delegation protocol, the Clerk shall decide whether it shall be included in the agenda for a Council meeting and if not, I will be notified.

[redacted]

June 11, 2021

Signature Date

William Roth, Treasurer
Township of Southgate

Signature Date

Please direct any queries to the Municipal Clerk (519) 923-2110 ext. 230, 1-888-560-6607 Fax: (519) 923-9262

Approval

Council Date: August 4, 2021

Municipal Clerk Initials: LG

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TOWNSHIP OF SOUTHGATE

AUDIT FINAL REPORT TO THE MEMBERS OF COUNCIL

August 4, 2021

BDO Canada LLP, a Canadian limited liability partnership, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.

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SUMMARY

Our audit and therefore this report will not necessarily identify all matters that may be of interest to the Members of Council in fulfilling its responsibilities. This report has been prepared solely for the use of the Members of Council and should not be distributed without our prior consent. Consequently, we accept no responsibility to a third party that uses this communication.

Status of the Audit

As of the date of this report, we have substantially completed our audit of the 2020 consolidated financial statements, pending completion of the following items:

- Approval of consolidated financial statements by Council
- Receipt of signed management representation letter
- Subsequent events review through to financial statement approval date

We conducted our audit in accordance with Canadian generally accepted auditing standards. The objective of our audit was to obtain reasonable, not absolute, assurance about whether the consolidated financial statements are free from material misstatement. See Appendix A for our draft independent auditor's report.

The scope of the work performed was substantially the same as that described in our Planning Report to the Members of Council dated April 19, 2021.

Materiality

As communicated to you in our Planning Report to the Members of Council, preliminary materiality was $315,000. Final materiality remained unchanged from our preliminary assessment.

Audit Findings

Our audit strategy and procedures focused on the risks specific to your organization and key accounts as outlined in our Planning Report to the Members of Council. Significant risk of material misstatement identified during our planning are discussed in more detail on Pages 3 and 4 and included the following items:

- Control Environment
- Commitments and Contingencies
- Government Transfers

There were no changes to our planned procedures. One issue was identified during testing of water and wastewater user fees as described on Page 5. No additional risks were identified during the audit.

Internal Control Matters

We are required to report to you in writing, any significant deficiencies in internal control that we have identified. The specifics of this communication are included on Page 5.

Management Representations

During the course of our audit, management made certain representations to us. These representations were verbal or written and therefore explicit, or they were implied through the consolidated financial statements. Management provided representations in response to specific queries from us, as well as unsolicited representations. Such representations were part of the evidence gathered by us to be able to draw reasonable conclusions on which to base our audit opinion. These representations were documented by including in the audit working papers memoranda of discussions with management and written representations received from management. A summary of the representation we have requested from management is set out in the representation letter included in Appendix C to the report.

Independence

Our annual letter confirming our independence was previously provided to you in our planning correspondence. We know of no circumstances that would cause us to amend the previously provided letter.

Adjusted and Unadjusted Differences

All significant adjusted and unadjusted differences and disclosure omissions identified through the course of our audit engagement are required to be disclosed and discussed with Management. We did not identify any disclosure omissions identified throughout our audit.

Management has determined that the unadjusted differences are immaterial both individually and in aggregate to the consolidated financial statements taken as a whole. Should the Members of Council agree with this assessment, we do not propose further adjustments.

For purposes of our discussion, a summary of unadjusted differences has been presented in Appendix B.

Fraud Discussion

Through our planning process, and current and prior years' audits, we have developed an understanding of your oversight processes. We are not currently aware of any fraud affecting the Township.

If you are aware of changes to processes or are aware of any instances of actual, suspected or alleged fraud affecting the Township since our discussions held at planning, we request that you provide us with this information.

Please refer to the Auditor's Responsibilities for Detecting Fraud in the Planning Report to the Members of Council.

AUDIT FINDINGS

Our audit strategy and procedures focused on the significant risks of material misstatement specific to your Township and key accounts as outlined in our Planning report to the Members of Council.

SIGNIFICANT RISKS OF MATERIAL MISSTATEMENT	AUDIT FINDINGS
Management Override of Controls	To address this risk we developed criteria for unusual journal entries, determined the population of unusual journal entries and obtained corroborating evidence of these journal entries from management as to why the journal entries were made. No inappropriate journal entries were noted.
Commitments	To address this risk we reviewed minutes for any significant capital projects awarded before year end but not started until 2021 and discussed any significant capital projects with management.
Contingencies	To address this risk we discussed outstanding legal matters with management and sent legal confirmations to the Township's legal counsel.
Government Transfers	To address this risk we reconciled significant government transfers to their various government funding agreements and letters, reviewed funding agreements for deferred grants and reviewed minutes to ensure grant revenue listed was complete. No issues were noted in regards to grant revenue during our testing.

As part of our ongoing communications with you, we are required to have a discussion on our views about significant qualitative aspects of the Township's accounting practices, including accounting policies, accounting estimates and financial statement disclosures.

Management is responsible for determining the Township's significant accounting policies. Significant accounting policies have been disclosed in the financial statements. The choice between accounting policy alternatives can have a significant effect on the financial position and results of the Township. The application of those policies often involves significant estimates and judgments by management. Based on the audit work that we have performed, it is our opinion that the estimates are in accordance with the requirements of Canadian public sector accounting policies and have been consistently applied.

A summary of the significant financial statement disclosures policies and significant estimates and judgements are as follows:

Significant Financial Statement Disclosures	Audit Findings
Accumulated Surplus	A breakdown of the Township's accumulated surplus is included in Note 8. This includes the amount invested in capital assets, unfunded liabilities, reserves and reserve funds and also the general surplus which is required to be carried forward to the next year's budget.
Commitments	Significant commitments to health care organizations as well as other capital commitments for the purchase of a pumper tanker and other vehicles have been disclosed in Note 17.
Contingencies/Litigation Proceedings	We have discussed with the Township's management and they have indicated that there is a claim outstanding against the Township. This claim is disclosed in Note 18.
Prior Period Restatement	Management has determined that various land and roads inherited by the Township were excluded from capitalization of tangible capital assets in the prior year. The impact of adjusting for these errors is disclosed in Note 19.

Significant Estimates and Judgements	Audit Findings
Solid Waste Landfill Closure and Post-closure Liabilities	Amounts have been estimated for closure and post-closure costs. The estimates were calculated based on correspondence with engineers and used the same approach to value the landfill liability as in the prior year.
Post-Employment Benefits	The Township has approved a retirement allowance of $200 per year for each year of service for all employees, volunteer firefighters, and council members that have been with the Township for 5 years. Amounts have been estimated for post-employment benefits. Management performed trend analysis of historical data and used the same approach to value the liability as in the prior year.
Taxation Revenue Estimate	In accordance with PS 3510, amounts have been estimated for taxable events that have occurred but have not yet been assessed. The estimate was based on trend analysis by year for supplemental taxation billings and write-offs for the last 3 years; examination of building permits issued in the last two years; and knowledge of potential reassessments.
Liability for Contaminated Sites	Management compiled a list of all properties owned by the Township or where the Township has accepted responsibility for the property and assessed whether each property was contaminated. Management is not aware of any contaminated sites therefore no liability is accrued.

INTERNAL CONTROL MATTERS

During the course of our audit, we performed the following procedures with respect to the Township's internal control environment:

- Documented operating systems to assess the design and implementation of control activities that were relevant to the audit.
- Discussed and considered potential audit risks with management.
- Tested the operating effectiveness of controls in the payroll and purchase transaction stream.

The results of these procedures were considered in determining the extent and nature of substantive audit testing required.

We are required to report to you in writing, significant deficiencies in internal control that we have identified during the audit. A significant deficiency is defined as a deficiency or combination of deficiencies in internal control that, in the auditor's professional judgment, is of sufficient importance to merit the attention of those charged with governance.

During the course of our audit we did not become aware of any deficiencies in our testing of controls in purchases or payroll.

During our substantive testing of water and wastewater user fees, it was discovered that for parts of the year the flat rates and/or consumption rates for 2019 continued to be charged instead of being updated to the 2020 rates approved by Council. Management estimates that water and waste water user fees were under billed by a total of approximately $8,900.

As the purpose of the audit is for us to express an opinion on the Township's consolidated financial statements, our audit cannot be expected to disclose all matters that may be of interest to you. As part of our work, we considered internal control relevant to the preparation of the consolidated financial statements such that we were able to design appropriate audit procedures. This work was not for the purpose of expressing an opinion on the effectiveness of internal control.

APPENDIX A: INDEPENDENT AUDITOR'S REPORT

The Corporation of the
Township of Southgate
Financial Information
For the year ended December 31, 2020

DRAFT

The Corporation of the
Township of Southgate
Financial Statements
For the year ended December 31, 2020

DRAFT

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For the year ended December 31, 2020

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Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Township of Southgate

Opinion

We have audited the consolidated financial statements of the Corporation of the Township of Southgate (the Township), which comprise the consolidated statement of financial position as at December 31, 2020 and the consolidated statement of operations and accumulated surplus, consolidated statement of changes in net financial assets, and consolidated statement of cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Township as at December 31, 2020 and the consolidated results of operations, its consolidated changes in net financial assets, and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

DRAFT

Those charged with governance are responsible for overseeing the Township's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor'S report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the Township or business activities within the Township to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

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We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Owen Sound, Ontario
August 4, 2021

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The Corporation of the Township of Southgate
Consolidated Statement of Financial Position

December 31	2020	2019 (restated) (Note 19)
Financial assets		
Cash (Note 1)	$14,394,647	$ 9,048,830
Short term investments (Note 2)	1,434,895	1,413,043
Taxes receivable	2,162,643	2,179,043
Trade and other receivable	1,392,838	1,502,066
Long-term receivables (Note 3)	285,992	495,306
Investment in Wellington North Power	49,388	146,346
	19,720,403	14,784,634
Liabilities		
Accounts payable and accrued liabilities	2,856,519	1,983,689
Solid waste landfill closure and post-closure liabilities (Note 4)	233,000	320,000
Post-employment benefits (Note 5)	139,550	129,842
Deferred revenue (Page 28)	7,872,935	5,014,298
Long-term liabilities (Note 6)	4,734,969	5,378,717
	15,836,973	12,826,546
Net financial assets	3,883,430	1,958,088
Non-financial assets		
Inventory of supplies	294,419	230,080
Prepaid expenses	128,933	109,113
Tangible capital assets (Note 7)	54,370,591	53,348,156
Accumulated surplus (Note 8)	$58,677,373	$ 55,645,437

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The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the Township of Southgate
Consolidated Statement of Operations and Accumulated Surplus

For the year ended December 31	2020 Budget (Note 11)	2020 Actual	2019 Actual (restated) (Note 19)
Revenue			
Taxation	$ 7,885,099	$ 7,819,783	$ 7,002,558
Fees and user charges	1,904,975	2,322,722	1,958,180
Government transfers (Note 12)	1,518,639	1,919,998	2,564,298
Other income (Note 10)	4,586,179	1,621,410	2,061,858
	15,894,892	13,683,913	13,586,894
Expenses			
General government	1,523,031	1,397,340	1,334,823
Protection services	2,427,436	2,223,238	2,124,565
Transportation services	3,713,115	3,707,670	3,407,178
Environmental services	1,877,540	1,795,332	1,707,375
Health services	74,781	278,124	60,894
Recreation and cultural services	893,915	830,956	847,939
Planning and development	267,275	419,317	453,307
	10,777,093	10,651,977	9,936,081
Annual surplus (Note 11)	5,117,799	3,031,936	3,650,813
Accumulated surplus, beginning of the year	55,645,437	55,645,437	51,994,624
Accumulated surplus, end of the year	$ 60,763,236	$58,677,373	$ 55,645,437

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The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the Township of Southgate
Consolidated Statement of Changes in Net Financial Assets

For the year ended December 31	2020 Budget (Note 11)	2020 Actual	2019 Actual
Annual surplus (Page 6)	$ 5,117,799	$ 3,031,936	$ 3,650,813
Acquisition of tangible capital assets	(5,356,950)	(3,196,954)	(7,676,127)
Amortization of tangible capital assets	1,991,000	2,033,699	1,884,222
Loss (gain) on sale of tangible capital assets	-	100,820	(78,125)
Proceeds on disposal of capital assets	-	40,000	78,125
	(3,365,950)	(1,022,435)	(5,791,905)
Change in prepaid expenses	-	(19,820)	(6,259)
Change in inventories of supplies	-	(64,339)	(53,438)
	(3,365,950)	(1,106,594)	(5,851,602)
Increase (decrease) in net financial assets	1,751,849	1,925,342	(2,200,789)
Net financial assets, beginning of the year	1,958,088	1,958,088	4,158,877
Net financial assets, end of the year	$ 3,709,937	$ 3,883,430	$ 1,958,088

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The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

The Corporation of the Township of Southgate
Consolidated Statement of Cash Flows

For the year ended December 31	2020	2019
Cash provided by (used in)		
Operating activities		
Annual surplus (Page 6)	$ 3,031,936	$ 3,650,813
Items not involving cash		
Change in landfill closure and post-closure liability	(87,000)	(30,000)
Change in post-employment benefits	9,708	(3,967)
Amortization	2,033,699	1,884,222
Deferred revenue recognized	(1,228,646)	(1,473,186)
Contributed capital assets	-	(69,474)
Loss (gain) on sale of capital assets	100,820	(78,125)
	3,860,517	3,880,283
Changes in non-cash working capital balances		
Taxes receivable	16,400	(86,665)
Trade and other receivable	109,228	237,804
Inventory of supplies	(64,339)	(53,438)
Prepaid expenses	(19,820)	(6,259)
Accounts payable and accrued liabilities	872,830	753,236
Deferred revenue received	4,087,283	3,002,148
	8,862,099	7,727,109
Capital transactions		
Cash used to acquire capital assets	(3,196,954)	(7,606,653)
Proceeds on sale of capital assets	40,000	78,125
	(3,156,954)	(7,528,528)
Investing activities		
Additions to long-term receivables	(50,000)	(41,600)
Decrease in long-term receivables	259,314	98,704
Change in investment in Wellington North Power	96,958	(8,260)
	306,272	48,844
Financing activities		
Proceeds from long-term liabilities	50,000	3,773,525
Repayment of long-term liabilities	(693,748)	(313,060)
	(643,748)	3,460,465
Net change in cash and cash equivalents	5,367,669	3,707,890
Cash and cash equivalents, beginning of the year	10,461,873	6,753,983
Cash and cash equivalents, end of the year	$15,829,542	$ 10,461,873
Cash and cash equivalents are comprised of:		
Cash	$14,394,647	$ 9,048,830
Short term investments	1,434,895	1,413,043
	$15,829,542	$ 10,461,873

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The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Management Responsibility

Management of the Corporation of the Township of Southgate has prepared and is responsible for the integrity, objectivity and accuracy of the financial information presented in these consolidated financial statements. The Council reviews and approves the consolidated financial statements.

Basis of Accounting

The consolidated financial statements of the Corporation of the Township of Southgate are the representations of management. They have been prepared by management in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada as prescribed by the Ministry of Municipal Affairs and Housing.

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Basis of Consolidation

The consolidated statements reflect the assets, liabilities, revenues and expenses of all municipal organizations, committees, and boards which are owned or controlled by Council. All interfund assets and liabilities, and revenues and expenses have been eliminated on consolidation.

The following board is controlled by Council and has been consolidated:

Township of Southgate Public Library Board	100%

Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Estimates are used when accounting for items such as accrued grant receivables, accrued liabilities, useful lives of capital assets, post-employment benefits, solid waste landfill closure and post-closure costs and taxation revenue. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future.

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Revenue Recognition

Revenues are recognized as follows:

a) Taxes are recorded as estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. As taxes recorded are initially based on management's best estimate of the taxes that will be received, it is possible that changes in future conditions, such as reassessments due to audits, appeals and court decisions, could result in a change in the amount of tax revenue recognized. Taxes receivable are recognized net of an allowance for anticipated uncollectible amounts.

b) Fines and donations are recognized when collected.

c) Fees, user charges and other revenues are recorded upon sale of goods or provision of service when collection is reasonably assured.

d) Investment income earned on surplus funds (other than obligatory reserve funds) are reported as revenue in the period earned. Investment income earned on obligatory reserve funds is recorded directly to each fund balance as deferred revenue.

e) Government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Cash and Cash Equivalents

Cash and cash equivalents include cash balances and short-term highly liquid investments that mature within one year.

Investments

Investments are recorded at cost unless there has been a decline in the market value which is other than temporary in nature in which case the investments are written down to market value.

Solid Waste Landfill Closure and Post-Closure Costs

Site closure and post-closure care costs are recognized over the operating life of the landfills based on capacity used. The liability is recorded at its discounted value, based on the average long-term borrowing rate of the Township.

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Inventory

Inventory of supplies is recorded at the lower of cost or replacement cost.

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization. Costs include all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Amortization is provided over the estimated useful life of the assets, using the straight-line method. The useful life of the assets is based on estimates made by Council. The following rates are used:

Buildings	50 years
Equipment and vehicles	5 to 30 years
Roads	44 to 50 years
Bridges and culverts	50 years
Water systems	10 to 70 years
Wastewater systems	10 to 50 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as donation revenue.

County and School Board

The Township collects taxation revenue on behalf of the school boards and the County of Grey. The taxation, other revenues, expenses, assets and liabilities with respect to the operations of the school boards and the County of Grey are not reflected in these financial statements.

Liability for Contaminated Sites

A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the organization is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries. Management is not aware of any contaminated sites.

Trust Funds

Funds held in trust by the Township, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately on the trust funds statement of continuity and balance sheet.

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1. Cash

	2020	2019
Unrestricted	$10,378,857	$ 5,076,654
Restricted	4,015,790	3,972,176
	$14,394,647	$ 9,048,830

On December 31, 2020, the Township had deposits of $14,556,440 held in a Canadian Chartered bank. The Canadian Deposit Insurance Corporation insures deposits up to a maximum of $100,000 per depositor.

The bank account earns interest at the average monthly CIBC Bank's prime rate less 1.8%. The Township of Southgate has undrawn credit facility of $1,000,000 for operating purposes. Interest is calculated at CIBC bank prime rate less 0.5%.

2. Short Term Investments

	2020	2019
One Fund - Bond Fund - Public Sector Group of Funds	$ 434,895	$ 413,043
Northern Credit Union - Guaranteed Investment Certificate, non-redeemable, interest rate 1.6%, matures June 2021	1,000,000	1,000,000
	$ 1,434,895	$ 1,413,043

Investments have a market value of $1,434,895 (2019 - $1,413,043) at the end of the year.

The Deposit Insurance Corporation of Ontario (DICO) insures deposits in a Credit Union up to a maximum of $250,000 per depositor.

3. Long-Term Receivables

	2020	2019
Local improvement loan, 0% interest, repayable at commencement of development	$ -	$ 118,766
Tile drainage loans, 6%, various repayment amounts, due from 2021 to 2030	285,992	376,540
	$ 285,992	$ 495,306

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4. Solid Waste Landfill Closure and Post-Closure Liabilities

Solid waste landfill closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, removal of ground water and leachates, and ongoing environmental monitoring, site inspection and maintenance.

The liability for the three landfill sites in the Township is recorded at $233,000 and represents the present value of closure and post-closure costs for Egremont's opened cells and the two closed landfill sites at Proton and Dundalk, using the Township's long-term borrowing rate of 1.9%. The liability is recorded based on the capacity of the landfill used to date. The total estimated future expenses for closure and post-closure care are $363,800 leaving an amount to be recognized of $130,800. There are unopened cells at Egremont, for which no liability has been accrued. The estimated remaining capacity of the total Egremont site is approximately 281,655 cubic metres, which will be filled in an estimated 100 years. Post-closure care is estimated to continue for a period of 20 years after the closure of the cell. There is no remaining capacity at Dundalk and Proton and the post-closure care is estimated to continue for 3 years and 9 years, respectively.

The liability is currently partially funded in the amount of $122,779 through reserves. The additional liability is expected to be funded through budget allocations to the landfill reserve over the remaining life of the landfill.

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5. Post-Employment Benefit

	2020	2019
Accrued benefit liability, beginning of the year	$ 129,842	$ 133,809
Benefits earned	14,158	-
Benefits paid	(4,450)	(3,967)
Accrued benefit liability, end of the year	$ 139,550	$ 129,842

The Township has approved a retirement allowance of $200 per year for each year of service for all employees, volunteer firefighters, and council members that have been with the Township for 5 years. The Township recognizes the post-employment costs in the year the benefit is earned.

6. Long-Term Liabilities

The balance of long-term liabilities reported on the consolidated statement of financial position is made up of the following:

	2020	2019
Tile drain loans payable, 6%, due from 2021 to 2030	$ 285,992	$ 376,540
Demand installment loan payable, (Egremont Landfill Site), CIBC, 2.5% interest, repayable in blended monthly payments of $14,253, last scheduled payment March 1, 2021	842,246	990,252
Demand installment loan payable, CIBC, 1.218% interest, repayable in annual principal payments of $70,000, last scheduled payment May 2023	210,000	280,000
Loan payable, Ontario Infrastructure and Lands Corporation, 2.35%, payable in blended semi-annual payments of $210,468, due 2029	3,396,731	3,731,925
	$ 4,734,969	$ 5,378,717

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The gross interest paid in the year relating to the above long-term debt was $134,081.

In the absence of demand for repayment, expected principal payments for the next five fiscal years and thereafter are as follows:

2021	$ 606,596
2022	633,393
2023	641,607
2024	566,002
2025	570,550
Thereafter	1,716,821
	$ 4,734,969

7. Tangible Capital Assets

2020

	Land	Buildings	Equipment and Vehicles	Roads	Bridges and Culverts	Water System	Wastewater System	Work in Progress	Total
Cost, beginning of the year	$ 4,101,489	$ 4,591,609	$ 10,805,085	$ 36,087,839	$ 14,006,643	$ 9,356,235	$ 5,760,912	$ 3,785	$ 84,713,597
Additions	-	348,035	959,566	1,197,573	106,549	508,899	32,337	43,995	3,196,954
Disposals	(11,300)	-	(449,437)	(366,336)	(38,814)	(149,217)	-	-	(1,015,104)
Cost, end of the year	4,090,189	4,939,644	11,315,214	36,919,076	14,074,378	9,715,917	5,793,249	47,780	86,895,447
Accumulated amortization, beginning of the year	-	1,848,005	6,211,011	12,840,543	6,073,114	1,969,316	2,423,452	-	31,365,441
Amortization	-	93,414	643,332	704,437	259,639	224,479	108,398	-	2,033,699
Disposals	-	-	(405,757)	(293,301)	(38,814)	(136,412)	-	-	(874,284)
Accumulated amortization, end of the year	-	1,941,419	6,448,586	13,251,679	6,293,939	2,057,383	2,531,850	-	32,524,856
Net carrying amount, end of the year	$ 4,090,189	$ 2,998,225	$ 4,866,628	$ 23,667,397	$ 7,780,439	$ 7,658,534	$ 3,261,399	$ 47,780	$ 54,370,591

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7. Tangible Capital Assets - (continued)

	Land	Buildings	Equipment and Vehicles	Roads	Bridges and Culverts	Water Systems	Wastewater Systems	Work in Progress	2019 (restated) Total
Cost, beginning of the year	$ 4,032,015	$ 4,368,405	$ 9,566,415	$ 34,379,542	$ 13,863,309	$ 4,970,144	$ 5,280,545	$ 669,432	$ 77,129,807
Additions	69,474	223,204	1,331,007	1,683,935	143,334	3,744,806	480,367	-	7,676,127
Disposals	-	-	(92,337)	-	-	-	-	-	(92,337)
Transfer	-	-	-	24,362	-	641,285	-	(665,647)	-
Cost, end of the year	4,101,489	4,591,609	10,805,085	36,087,839	14,006,643	9,356,235	5,760,912	3,785	84,713,597
Accumulated amortization, beginning of the year	-	1,759,464	5,689,688	12,163,190	5,813,958	1,839,150	2,308,106	-	29,573,556
Amortization	-	88,541	613,660	677,353	259,156	130,166	115,346	-	1,884,222
Disposals	-	-	(92,337)	-	-	-	-	-	(92,337)
Accumulated amortization, end of the year	-	1,848,005	6,211,011	12,840,543	6,073,114	1,969,316	2,423,452	-	31,365,441
Net carrying amount, end of the year	$ 4,101,489	$ 2,743,604	$ 4,594,074	$ 23,247,296	$ 7,933,529	$ 7,386,919	$ 3,337,460	$ 3,785	$ 53,348,156

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7. Tangible Capital Assets - (continued)

The net book value of tangible capital assets not being amortized because they are under construction (or development) is $47,780 (2019 - $3,785).

During the year $25,425 (2019 - $69,474) in contributed tangible capital assets were recognized in the financial statements.

The Township has recorded land acquired before 1950 at nominal amounts.

8. Accumulated Surplus

Accumulated surplus consists of individual fund surpluses and reserves as follows:

	2020	2019 (restated)
Invested in tangible capital assets		
Tangible capital assets at cost less amortization	$54,370,591	$ 53,348,156
Unfinanced capital	(398,292)	(586,151)
Capital assets financed by long-term liabilities and to be funded in future years	(4,448,977)	(5,002,177)
Total invested in capital assets	49,523,322	47,759,828
Unfunded post-employment benefits	(139,550)	(129,842)
Unfunded solid waste landfill closure and post-closure costs	(233,000)	(320,000)
Investment in Wellington North Power	49,388	146,346
	49,200,160	47,456,332
Reserves and reserve funds (Note 9)	9,477,213	8,189,105
Accumulated surplus	$58,677,373	$ 55,645,437

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9. Reserves and Reserve Funds Set Aside for Specific Purpose by Council

	2020	2019
Reserves		
Working funds	$ 422,541	$ 422,541
Tax stabilization and emergency funds	1,255,583	776,367
Current purposes	1,596,410	1,278,407
Capital purposes	5,723,865	5,249,269
	8,998,399	7,726,584
Reserve funds		
Capital purposes	478,814	462,521
Reserves and reserve funds set aside for specific purpose by Council	$ 9,477,213	$ 8,189,105

10. Other Income

	2020 Budget	2020 Actual	2019 Actual
Penalties and interest on taxation	$ 225,000	$ 280,824	$ 284,288
Other fines and penalties	430	670	550
Investment income	80,600	118,754	120,093
Licenses, permits and rents	539,702	858,658	731,373
Donations	91,200	10,632	28,049
Donation of contributed assets	-	25,425	69,474
Sale of land, equipment, publications, etc.	1,000,110	191	65,193
Gain (loss) on disposal of capital assets	751,500	(100,820)	78,125
Investment in Wellington North Power	-	(96,958)	8,260
Contributions from development fees	1,896,637	440,964	503,968
Other	1,000	83,070	172,485
	$ 4,586,179	$ 1,621,410	$ 2,061,858

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11. Budgets

Under Canadian public sector accounting principles, budget amounts are to be reported on the consolidated statements of operations and accumulated surplus and changes in net financial assets for comparative purposes. The 2020 budget amounts for the Corporation of the Township of Southgate approved by Council have been reclassified to conform to the presentation of the consolidated statements of operations and accumulated surplus and changes in net financial assets. The following is a reconciliation of the budget approved by Council.

	2020 Budget	2020 Actual	2019 Actual
Annual surplus (Page 6)	$ 5,117,799	$ 3,031,936	$ 3,650,813
Amortization	1,991,000	2,033,699	1,884,222
Change in unfunded liabilities	-	(77,292)	(33,967)
Change in other surpluses	-	96,958	(8,260)
	7,108,799	5,085,301	5,492,808
Net transfers to reserves	(1,591,005)	(1,288,108)	(1,693,914)
Capital acquisitions, disposals and write-down	(5,356,950)	(3,056,134)	(7,676,127)
Capital projects not funded (funded)	-	(187,859)	38,278
Unexpended capital	-	-	321,386
Proceeds from long-term debt	730,992	-	3,731,925
Debt principal repayments	(891,836)	(553,200)	(214,356)
General surplus (Note 8)	$ -	$ -	$ -

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12. Government Transfers

	2020 Budget	2020 Actual	2019 Actual
Operating			
Province of Ontario			
Ontario Municipal Partnership Fund (OMPF)	$ 594,400	$ 594,400	$ 591,600
Conditional - Roads	30,000	114,293	46,406
- Other	107,113	325,498	736,928
	731,513	1,034,191	1,374,934
Other municipalities			
- Other	116,131	107,626	130,212
Total operating transfers	847,644	1,141,817	1,505,146
Tangible capital asset			
Province of Ontario			
Conditional - Roads	236,674	318,142	125,534
Government of Canada			
Conditional - Roads	229,008	221,834	772,397
- Other	-	-	96,926
	229,008	221,834	869,323
Other municipalities - Other	205,313	238,205	64,295
Total tangible capital asset transfers	670,995	778,181	1,059,152
Total transfers	$ 1,518,639	$ 1,919,998	$ 2,564,298

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13. Pension Agreements

The Township makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of 44 members of its staff. This plan is a defined benefit plan which specifies the amount of the retirement entitlement to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan. The employer amount contributed to OMERS for 2020 by the Township of Southgate was $222,226 (2019 - $212,810).The contribution rate for 2020 was 9.0% to 15.8% depending on age and income level (2019 - 9.0% to 15.8%).

OMERS is a multi-employer plan, therefore, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Township does not recognize any share of the OMERS pension surplus or deficit. The last available report for the OMERS plan was December 31, 2020. At that time the plan reported a $3.2 billion actuarial deficit (2019 - $3.4 billion), based on actuarial liabilities of $111.8 billion (2019 - $106.4 billion) and actuarial assets of $108.6 billion (2019 - $103 billion). Ongoing adequacy of the current contribution rates will need to be monitored as fluctuations in the financial markets may lead to increased future funding requirements.

14. Operations of School Boards and the County of Grey

During the year, the following taxation revenue was raised and remitted to the school boards and the County of Grey:

	2020	2019
School boards	$ 2,014,250	$ 1,961,170
County of Grey	3,600,969	3,417,073
	$ 5,615,219	$ 5,378,243

15. Contractual Rights

The Township has a solar agreement dated June 4, 2014 to receive $75,000 per year for 20 years. As of December 31, 2020 there is fifteen years remaining.

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16. Trust Funds

The trust funds administered by the Township amounting to $288,394 (2019 - $278,317) have not been included in the consolidated statement of financial position nor have the operations been included in the consolidated statement of operations and accumulated surplus. At December 31, 2020, the trust fund balances are as follows:

	2020	2019
Township Cemetery Care and Maintenance funds	$ 248,182	$ 244,217
Parade and Egremont Optimist Club	27,660	30,641
Other Cemetery Care and Maintenance funds	12,552	3,459
	$ 288,394	$ 278,317

17. Commitments

i) The Township has committed $400,000 for the Markdale Hospital project. The Township has transferred $340,000 to a reserve. Subsequent to year end, on June 2, 2021, the Township transferred the funds to the Markdale Hospital as construction began.

ii) The Township has committed $25,000 annually for 10 years for a total of $250,000 to the South-East Grey Community Health Centre to help provide Seniors and Youth Programs within the community. As of December 31, 2020, $75,000 has been transferred to South-East Grey Community Health Centre.

iii) As of December 31, 2020, the Township has committed $687,860 for the purchase of a pumper tanker fire apparatus and $63,315 for the purchase of a crew cab truck of which $Nil has been paid.

18. Contingencies

The Township of Southgate has been named as a defendant in a legal action for damages in the amount of $850,000 plus 18 months pay. The Township's liability with respect to this action is not determinable at the present time. Amounts owing by the Township, if any, pursuant to this claim will be recorded when they are determinable.

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19. Prior Period Restatement

Management has determined that various land and roads were excluded from capitalization of tangible assets in the prior year. The impact of adjusting for these additional items is as follows:

	2019
Consolidated Statement of Financial Position	
Increase in non-financial assets - tangible capital assets	$ 929,161
Increase in accumulated surplus	$ 929,161

Consolidated Statement of Operations and Accumulated Surplus:	2019
Increase in Accumulated surplus, beginning of the year	$ 929,161

20. Uncertainty due to COVID-19

The impact of COVID-19 in Canada and on the global economy increased significantly. As the impacts of COVID-19 continue, there could be further impact on the Township, its citizens, employees, suppliers and other third party business associates that could impact the timing and amounts realized on the Township's assets and future ability to deliver services and projects. At this time, the full potential impact of COVID-19 on the Township is not known. Given the dynamic nature of these circumstances and the duration of disruption, the related financial impact cannot be reasonably estimated at this time. The Township's ability to continue delivering non-essential services and employ related staff will depend on the legislative mandates from the various levels of government. The Township will continue to focus on collecting receivables, managing expenditures, and leveraging existing reserves and available credit facilities to ensure it is able to continue providing essential services to its citizens.

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21. Segmented Information

The Township of Southgate is a diversified municipal government institution that provides a wide range of services to its citizens such as police, fire, sewer, water, waste collection, disposal and recycling, recreational, library and planning. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government

This item related to the revenues and expenses that relate to the governance and operations of the Township itself and cannot be directly attributed to a specific segment.

Protection to Persons and Property

Protection is comprised of police services, fire protection, conservation authority, emergency measures, canine control and building and structural inspection. The police services work to ensure the safety and protection of the citizens and their property. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers.

The building department provides a number of services including maintenance and enforcement of building and construction codes and review of all property development plans through its application process.

Transportation

Transportation is responsible for construction and maintenance of the Township's roadways, bridges, parking areas and streetlighting.

Environmental

Environmental services consists of providing waste collection, disposal and recycling to the Township's citizens. It also consists of providing the Township's drinking water and processing and cleaning sewage. The Township ensures water and sewage systems meet all Provincial standards.

Health

Health services include contributions to the operations of local cemeteries.

Recreational and Cultural Services

This service area provides services meant to improve the health and development of the Township's citizens. The Township operates and maintains parks and arenas. The Township also provides library services and recreational programs.

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21. Segmented Information - (continued)

Planning and Development

This department is responsible for planning and zoning including the Official plan. This service area also includes tourist information and promotion, business improvement area, weed control, and drainage.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. Amounts that are directly attributable to a number of segments have been allocated on a reasonable basis as follows:

Taxation and payments-in-lieu

Allocated to those segments that are funded by these amounts based on the budget for the year.

OMPF Grants

Allocated to segments based on the budget for the year.

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For the year ended December 31	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Recreation and Cultural Services	Planning and Development	2020 Total
Revenue								
Taxation	$ 781,979	$ 1,642,154	$ 3,362,506	$ 1,172,967	$ 78,198	$ 625,583	$ 156,396	$ 7,819,783
Fees and user charges	31,770	51,926	28,274	1,769,880	17,830	107,564	315,478	2,322,722
Specific grants	190,191	104,308	654,269	104,814	-	272,016	-	1,325,598
OMPF grant	59,440	124,824	255,592	89,160	5,944	47,552	11,888	594,400
Other revenue	489,991	638,508	12,072	8,907	11,807	19,161	-	1,180,446
Transfers from obligatory reserve	-	40,335	331,207	60,667	-	8,755	-	440,964
	1,553,371	2,602,055	4,643,920	3,206,395	113,779	1,080,631	483,762	13,683,913
Expenses								
Salaries and benefits	915,921	497,002	890,498	596,654	12,187	413,613	112,198	3,438,073
Interest on debt	-	-	20,491	92,819	-	-	20,771	134,081
Materials and supplies	347,485	245,013	1,389,195	595,496	23,840	242,343	24,503	2,867,875
Contracted services	60,778	1,194,053	65,709	16,028	10,725	2,951	256,878	1,607,122
Other transfers	6,500	216,035	55,100	-	228,000	58,402	4,967	569,004
Rents and financial expenses	2,123	-	-	-	-	-	-	2,123
Amortization	64,533	71,135	1,286,677	494,335	3,372	113,647	-	2,033,699
	1,397,340	2,223,238	3,707,670	1,795,332	278,124	830,956	419,317	10,651,977
Annual surplus (deficit)	$ 156,031	$ 378,817	$ 936,250	$ 1,411,063	$ (164,345)	$ 249,675	$ 64,445	$ 3,031,936

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For the year ended December 31	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Recreation and Cultural Services	Planning and Development	2019 Total
Revenue								
Taxation	$ 770,279	$ 1,610,589	$ 3,221,177	$ 420,154	$ 70,026	$ 700,256	$ 210,077	$ 7,002,558
Fees and user charges	47,797	28,727	29,582	1,530,509	22,681	156,831	142,053	1,958,180
Specific grants	609,082	130,284	944,337	94,021	-	194,974	-	1,972,698
OMPF grant	65,076	136,068	272,136	35,496	5,916	59,160	17,748	591,600
Other revenue	586,552	544,859	216,091	101,134	10,763	32,808	65,683	1,557,890
Transfers from obligatory reserve	-	22,500	92,064	364,130	-	8,916	16,358	503,968
	2,078,786	2,473,027	4,775,387	2,545,444	109,386	1,152,945	451,919	13,586,894
Expenses								
Salaries and benefits	848,250	430,070	798,200	576,233	6,933	402,277	181,582	3,243,545
Interest on debt	-	-	8,170	24,319	-	-	27,647	60,136
Materials and supplies	346,942	237,449	1,314,145	656,539	17,214	243,733	57,442	2,873,464
Contracted services	43,357	1,159,895	52,625	68,087	5,384	18,705	181,669	1,529,722
Other transfers	36,300	218,061	-	-	28,000	55,948	4,967	343,276
Rents and financial expenses	1,716	-	-	-	-	-	-	1,716
Amortization	58,258	79,090	1,234,038	382,197	3,363	127,276	-	1,884,222
	1,334,823	2,124,565	3,407,178	1,707,375	60,894	847,939	453,307	9,936,081
Annual surplus (deficit)	$ 743,963	$ 348,462	$ 1,368,209	$ 838,069	$ 48,492	$ 305,006	$ (1,388)	$ 3,650,813

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The Corporation of the Township of Southgate
Schedule of Deferred Revenue

For the year ended December 31, 2020

	Opening	Contributions Received	Investment Income	Revenue Recognized	Ending
Obligatory Reserve Funds					
Development charges	$ 4,531,429	$ 3,549,005	$ 37,968	$ (440,964)	$7,677,438
Federal gas tax	-	223,093	(1,258)	(221,835)	-
Recreational land	65,417	500	611	-	66,528
	4,596,846	3,772,598	37,321	(662,799)	7,743,966
Other					
Community Based Capital Project	238,205	-	-	(238,205)	-
Ontario Community Infrastructure Fund	108,914	236,674	1,190	(318,142)	28,636
Other revenue	70,333	39,500	-	(9,500)	100,333
	417,452	276,174	1,190	(565,847)	128,969
	$ 5,014,298	$ 4,048,772	$ 38,511	$(1,228,646)	$7,872,935

For the year ended December 31, 2019

	Opening	Contributions Received	Investment Income	Revenue Recognized	Ending
Obligatory Reserve Funds					
Development charges	$ 3,001,154	$ 1,968,261	$ 65,982	$ (503,968)	$ 4,531,429
Federal gas tax	264,840	456,366	6,196	(727,402)	-
Recreational land	63,071	1,500	846	-	65,417
Main St. revitalization	44,151	-	844	(44,995)	-
	3,373,216	2,426,127	73,868	(1,276,365)	4,596,846
Other					
Community Based Capital Project	-	238,205	-	-	238,205
Ontario Community Infrastructure Fund	-	232,901	1,547	(125,534)	108,914
Source Water Protection	23,291	-	-	(23,291)	-
Other revenue	88,829	29,500	-	(47,996)	70,333
	112,120	500,606	1,547	(196,821)	417,452
	$ 3,485,336	$ 2,926,733	$ 75,415	$(1,473,186)	$ 5,014,298

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The Corporation of the
Township of Southgate
Trust Funds
Financial Information
For the year ended December 31, 2020

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The Corporation of the Township of Southgate
Trust Funds
For the year ended December 31, 2020

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BDO Canada LLP
1717 2nd Avenue E, Third Floor
PO Box 397
Owen Sound ON N4K 5P7 Canada

Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Township of Southgate

Opinion

We have audited the accompanying financial information of the Corporation of the Township of Southgate Trust Funds (Trust Funds), which comprise the balance sheet as at December 31, 2019, the statement of continuity for the year then ended, and notes to the financial information including a summary of significant accounting policies.

In our opinion, the accompanying financial information present fairly, in all material respects, the balance sheet for the Trust Funds as at December 31, 2019 and the statement of continuity for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial information section of our report. We are independent of the Trust Funds in accordance with the ethical requirements that are relevant to our audit of the financial information in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Information

Management is responsible for the preparation and fair presentation of this financial information in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial information that is free from material misstatement, whether due to fraud or error.

In preparing the financial information, management is responsible for assessing the Trust Funds ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Funds or to cease operations, or has no realistic alternative but to do so.

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Those charged with governance are responsible for overseeing the Trust Funds financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Information

Our objectives are to obtain reasonable assurance about whether the financial information as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial information.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Funds internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Funds ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Funds to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial information, including the disclosures, and whether the financial information represents the underlying transactions and events in a manner that achieves fair presentation.

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We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Owen Sound, Ontario
August 4, 2021

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The Corporation of the Township of Southgate
Trust Funds
Balance Sheet

December 31, 2020

	Total	Township Cemetery Care and Maintenance	Parade and Egremont Optimist Club	Other Cemetery Care and Maintenance
Assets				
Cash	$ 108,681	$ 80,855	$ 27,644	$ 182
Investments, at cost	177,810	165,440	-	12,370
Accounts receivable	1,183	1,183	-	-
Due from Township of Southgate	720	704	16	-
Fund balance	$ 288,394	$ 248,182	$ 27,660	$ 12,552

Statement of Continuity

For the year ended December 31, 2020

	Total	Township Cemetery Care and Maintenance	Parade and Egremont Optimist Club	Other Cemetery Care and Maintenance
Balance, beginning of the year	$ 278,317	$ 244,217	$ 34,100	$ -
Receipts				
Share of plot sales	3,965	3,965	-	-
Interest earned	5,028	4,562	285	181
Donations	3,690	-	3,690	-
C&M funds received	12,371	-	-	12,371
	25,054	8,527	3,975	12,552
Expenses				
Funds released	9,854	4,562	5,292	-
Parade funds transferred to the Township	5,123	-	5,123	-
Balance, end of the year	$ 288,394	$ 248,182	$ 27,660	$ 12,552

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The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

December 31, 2020

1. Summary of Significant Accounting Policies

Management Responsibility

Management of the Corporation of the Township of Southgate has prepared and is responsible for the integrity, objectivity and accuracy of this financial information. The Council reviews and approves the financial information.

Basis of Accounting

The financial information of the Corporation of the Township of Southgate Trust Funds are the representation of management. They have been prepared by management in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada as prescribed by the Ontario Ministry of Municipal Affairs and Housing.

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Use of Estimates

The preparation of financial information in accordance with Canadian public sector accounting standards requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial information, and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future.

Basis of Consolidation

These trust funds have not been consolidated with the financial statements of the Township.

2. Investments

The total investments of $177,810 (2019 - $165,277) reported on the balance sheet at cost have a market value of $178,994 (2019 - $165,277) at the end of the year.

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APPENDIX B: UNADJUSTED DIFFERENCES

Township of Southgate
Summary of Unadjusted Misstatements
Thursday, December 31, 2020

				Proposed Adjustments			
Description of Misstatement	Identified Misstatements	Projections of Identified Misstatements	Estimates	Assets Dr(Cr)	Liabilities Dr(Cr)	Opening R/E Dr(Cr)	Income Dr(Cr)
Tax subledger difference	4,922			4,922			(4,922)
Community Foundation Grey Bruce Payable	30,000				(30,000)		30,000
Township PILs receivable	38,232			(38,232)			38,232
Water and wastewater user fees underbilled			8,900	8,900			(8,900)
Likely Aggregate Misstatements Before Effect of Previous Year's Errors and Estimates	73,154	-	8,900	(24,410)	(30,000)	-	54,410
Effect of Previous Year's Errors				13,526	-	(110,484)	96,958
Likely Aggregate Misstatements				(10,884)	(30,000)	(110,484)	151,368

Details of why no adjustment has been made to the financial statements for the above items:
All errors individually and in aggregate are not material.

APPENDIX C: REPRESENTATION LETTER

Township of Southgate
Township of Southgate Trust Funds
R.R. #1
185667 Grey Road 9
Dundalk ON NOC 1B0

August 4, 2021

BDO Canada LLP
Chartered Professional Accountants
1717 2nd Ave. E
PO Box 397
Owen Sound ON N4K 5P7

This representation letter is provided in connection with your audit of the financial statements of the Township of Southgate and the Township of Southgate Trust Funds for the year ended December 31, 2020, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian public sector accounting standards.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Financial Statements

We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated January 13, 2021, for the preparation of the financial statements in accordance with Canadian public sector accounting standards; in particular, the financial statements are fairly presented in accordance therewith.

- The methods, significant assumptions, and data used in making accounting estimates and their related disclosures are appropriate to achieve recognition, measurement and/or disclosure that are reasonable in accordance with Canadian public sector accounting standards.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian public sector accounting standards.
- All events subsequent to the date of the financial statements and for which Canadian public sector accounting standards require adjustment or disclosure have been adjusted or disclosed.
- The financial statements of the entity use appropriate accounting policies that have been properly disclosed and consistently applied.
- The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter.
- We have reviewed and approved all journal entries recommended by the auditors during the audit. A list of the journal entries is attached to the representation letter.

Information Provided

- We have provided you with:
  - access to all information of which we are aware that is relevant to the preparation of the financial statements, such as records, documentation and other matters;

    - additional information that you have requested from us for the purpose of the audit; and
    - unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- We are responsible for the design, implementation and maintenance of internal controls to prevent, detect and correct fraud and error, and have communicated to you all deficiencies in internal control of which we are aware.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Fraud and Error

- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
    - management;
    - employees who have significant roles in internal control; or
    - others where the fraud could have a material effect on the financial statements.
- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.

General Representations

- Where the value of any asset has been impaired, an appropriate provision has been made in the financial statements or has otherwise been disclosed to you.
- We have provided you with significant assumptions that in our opinion are reasonable and appropriately reflect our intent and ability to carry out specific courses of action on behalf of the entity when relevant to the use of fair value measurements or disclosures in the financial statements.
- The entity has complied with all provisions in its agreements related to debt and there were no defaults in principal or interest, or in the covenants and conditions contained in such agreements.
- There have been no plans or intentions that may materially affect the recognition, measurement, presentation or disclosure of assets and liabilities (actual and contingent).

- The nature of all material uncertainties have been appropriately measured and disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.

- There were no direct contingencies or provisions (including those associated with guarantees or indemnification provisions), unusual contractual obligations nor any substantial commitments, whether oral or written, other than in the ordinary course of business, which would materially affect the financial statements or financial position of the entity, except as disclosed in the financial statements.

Other Representations Where the Situation Exists

- We have informed you of all known actual or possible litigation and claims, whether or not they have been discussed with legal counsel. When applicable, these litigation and claims have been accounted for and disclosed in the financial statements.

- Of the claims that are in proceedings through our insurance company, there are no claims or possible claims that would exceed or not be covered by the insurance coverage currently carried by the municipality.

- Evaluated all land owned by the municipality or where the municipality has accepted responsibility for the land as to whether there are sites in the Scope of PS 3260 Liability for Contaminated Sites.

- Made available to you all financial records and related data relevant to the assessment of the liability for contaminated sites.

- There are no contaminated sites within the Scope of PS 3260.

- To the extent that our normal procedures and controls related to our financial statement close process at any of our locations were adversely impacted by the COVID-19 Outbreak, we took appropriate actions and safeguards to reasonably ensure the fair presentation of the financial statements in accordance with Canadian public sector accounting standards.

Yours truly,

_____	_____
Signature	Position
_____	_____
Signature	Position

Year End Report for
The Township of Southgate
December 31, 2020

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We have audited the consolidated financial statements of the Township of Southgate which comprise the consolidated statement of financial position as at December 31, 2020 and the consolidated statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information, and have issued our draft report thereon dated August 4, 2021.

The audit was performed to form an opinion on the consolidated financial statements as a whole. The information in this year-end report is presented for the purposes of additional analysis and is not a required part of the consolidated financial statements. The information was derived from the underlying accounting and other records used to prepare the consolidated financial statements. The information in this year-end report has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling the information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves.

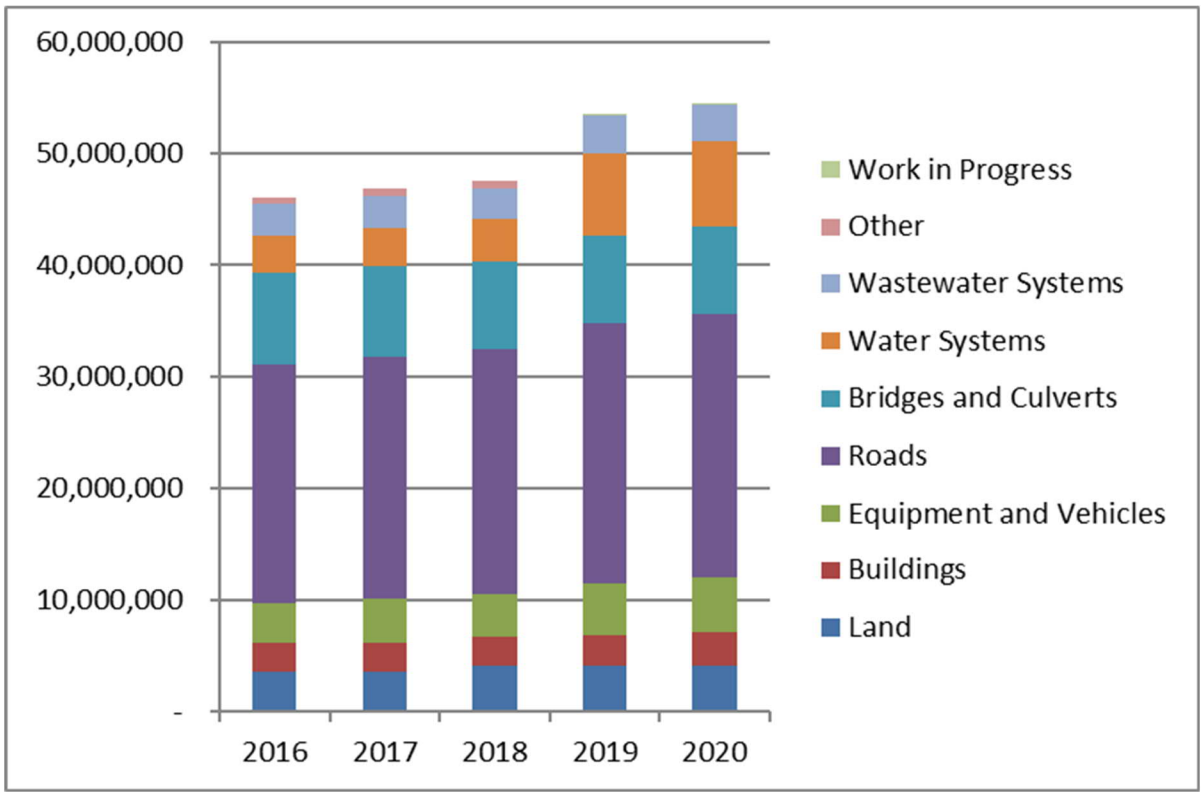
The year-end report is prepared to provide Council with more detailed financial information and graphical analysis of the consolidated financial statements. As a result, the year-end report may not be suitable for other purposes. Our year-end report is intended solely for the use of Council and should not be distributed to or used by parties other than Council in conjunction with the audited consolidated financial statements.

WHERE ARE YOU TODAY?

	2020	2019	2018	2017	2016
Cash	14,394,647	9,048,830	5,351,452	1,910,598	1,811,025
Investments	1,434,895	1,413,043	1,402,531	1,396,535	1,413,423
	15,829,542	10,461,873	6,753,983	3,307,133	3,224,448
Long-term debt					
Gravel pit	210,000	280,000	350,000	410,000	470,000
Egremont landfill site	842,246	990,252	1,134,608	1,275,403	1,412,725
Well D5 and Main Street	3,396,731	3,731,925	-	-	-
	4,448,977	5,002,177	1,484,608	1,685,403	1,882,725
Tile drainage loans	285,992	376,540	433,644	451,094	521,138
	4,734,969	5,378,717	1,918,252	2,136,497	2,403,863
Net financial assets	3,883,430	1,958,088	4,158,877	2,709,208	1,902,641
Accumulated surplus					
Invested in tangible capital assets					
Tangible capital assets at cost less amortization	54,370,591	53,348,156	46,627,090	46,807,955	46,081,168
Unfinanced capital	(398,292)	(586,151)	(547,873)	(346,525)	-
Capital assets financed by long-term liabilities and to be funded in future years	(4,448,977)	(5,002,177)	(1,484,608)	(1,685,403)	(1,882,725)
Total invested in capital assets	49,523,322	47,759,828	44,594,609	44,776,027	44,198,443
Unfunded post-employment benefits	(139,550)	(129,842)	(133,809)	(137,409)	(141,359)
Unfunded solid waste closure and post-closure costs	(233,000)	(320,000)	(350,000)	(380,000)	(350,000)
Unexpended insurance proceeds	-	-	321,386	-	-
Investment in Wellington North Power	49,388	146,346	138,086	117,081	103,476
	49,200,160	47,456,332	44,570,272	44,375,699	43,810,560
Reserves and discretionary reserve funds	9,477,213	8,189,105	6,495,191	5,505,379	4,464,981
	58,677,373	55,645,437	51,065,463	49,881,078	48,275,541

TANGIBLE CAPITAL ASSETS

	2020	2019	2018	2017	2016
Tangible capital assets					
Beginning of year	53,348,156	47,556,251	46,807,955	46,081,168	44,586,197
Purchases	3,196,954	7,676,127	2,635,241	2,468,529	3,209,108
Disposals	(140,820)	-	(37,770)	-	(30,254)
Amortization	(2,033,699)	(1,884,222)	(1,849,175)	(1,741,742)	(1,683,883)
End of year	54,370,591	53,348,156	47,556,251	46,807,955	46,081,168

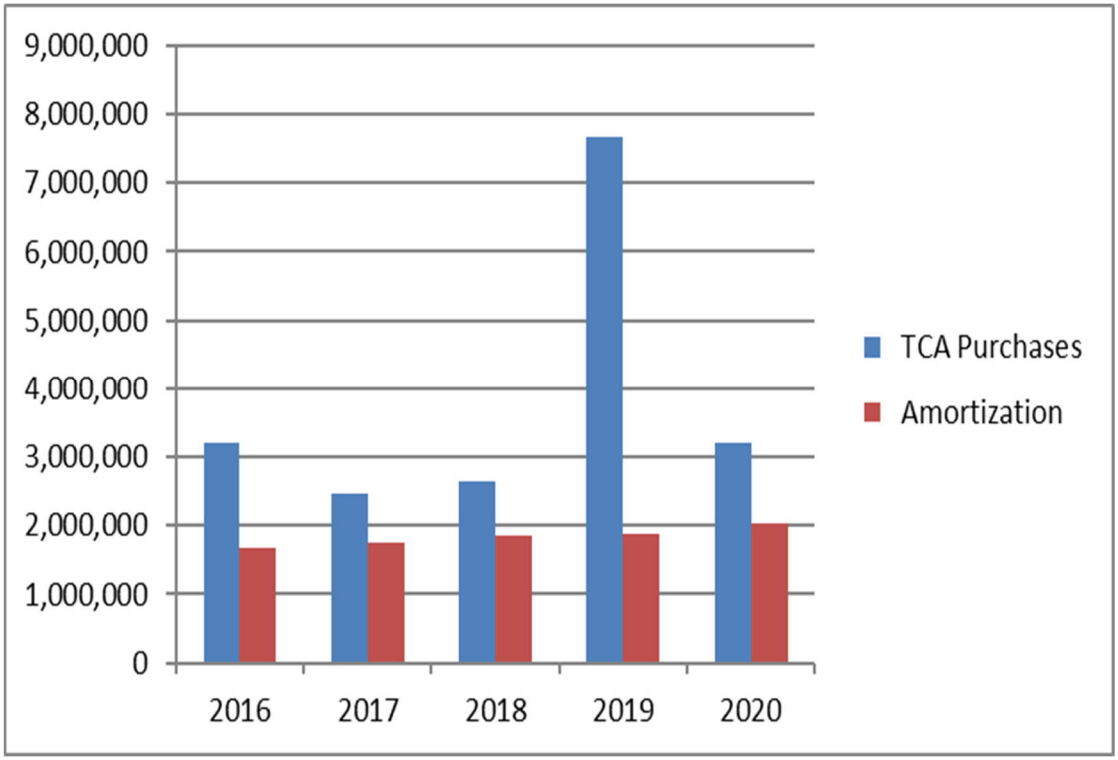


TANGIBLE CAPITAL ASSETS

As assets age, the TCA Financial Indicator percentage will decrease. The newer the assets, the longer the remaining life of the asset and the higher the percentage.

$$\text{Age of TCA Financial Indicator} \quad \frac{\text{Net Book Value of TCA}}{\text{Historical Cost of TCA}}$$

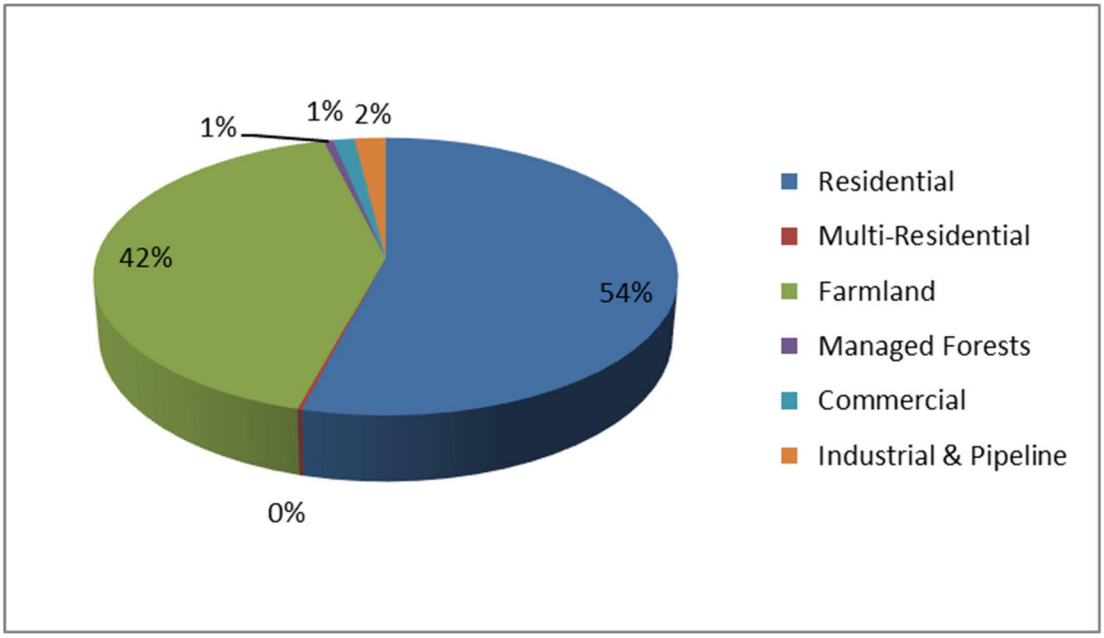
2020	2019	2018	2017	2016
63%	63%	62%	62%	63%



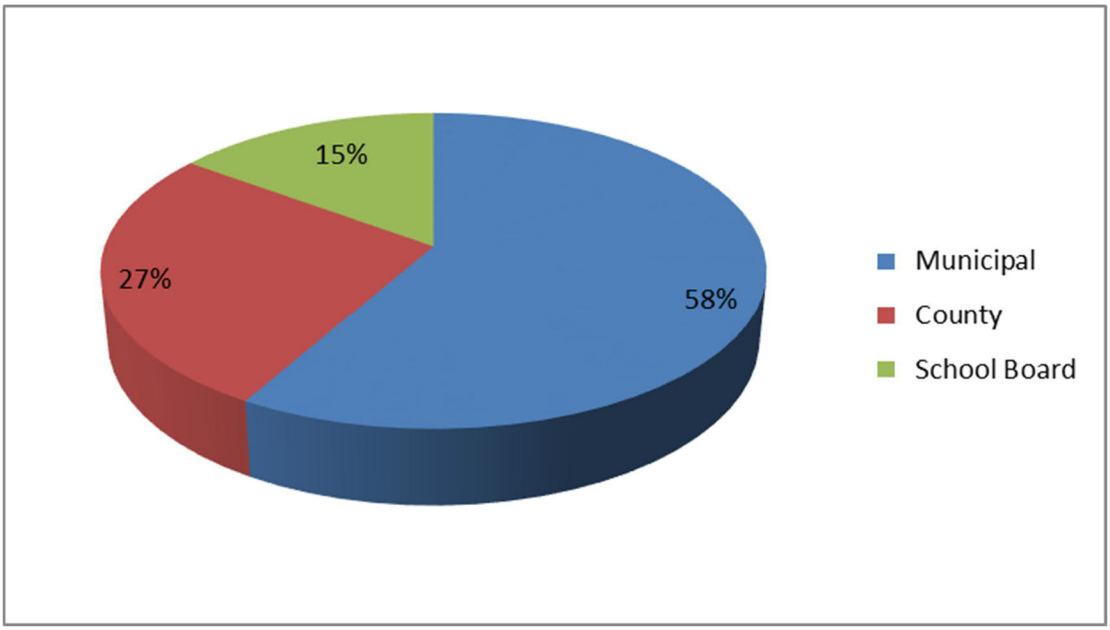
TAXATION

	2020	% Change	2019	% Change	2018	% Change	2017	% Change	2016
Residential Tax Rate									
Municipal	0.770944%	5.0%	0.734170%	3.7%	0.707839%	-1.2%	0.716077%	2.3%	0.699752%
County	0.356034%	-0.5%	0.357933%	-0.3%	0.359098%	-1.9%	0.365995%	2.4%	0.357563%
School Board	0.153000%	-5.0%	0.161000%	-5.3%	0.170000%	-5.0%	0.179000%	-4.8%	0.188000%
	1.279978%	2.1%	1.253103%	1.3%	1.236937%	-1.9%	1.261072%	1.3%	1.245315%
Assessments (Including Payments-In-Lieu)									
Residential	771,596,369	9.0%	707,681,319	4.7%	675,774,549	4.9%	644,132,321	2.2%	630,025,816
Multi-Residential	3,047,872	0.7%	3,026,350	1.0%	2,997,600	1.0%	2,968,850	-0.5%	2,984,000
Farmland	597,263,489	13.4%	526,534,130	16.3%	452,905,465	18.5%	382,194,275	24.5%	306,948,500
Managed Forests	8,387,100	15.5%	7,264,228	13.5%	6,402,859	21.4%	5,274,050	19.0%	4,431,100
Commercial	19,313,928	13.1%	17,071,121	3.1%	16,555,224	9.5%	15,121,575	1.5%	14,904,768
Industrial & Pipeline	28,164,951	11.7%	25,212,282	11.7%	22,568,668	47.6%	15,285,950	4.5%	14,621,725
	1,427,773,709	11.0%	1,286,789,430	9.3%	1,177,204,365	10.5%	1,064,977,021	9.3%	973,915,909
Tax Levies									
Municipal	7,819,783	11.7%	7,002,558	14.2%	6,130,452	4.5%	5,867,738	8.1%	5,429,556
County	3,600,969	5.4%	3,417,073	9.7%	3,114,636	4.4%	2,982,115	8.0%	2,762,449
School Board	2,014,250	2.7%	1,961,170	3.5%	1,895,597	3.4%	1,832,820	3.6%	1,768,389
	13,435,002	8.5%	12,380,801	11.1%	11,140,685	4.3%	10,682,673	7.3%	9,960,394
Tax Arrears									
Current	1,175,909		1,079,363		929,313		1,149,891		889,587
Previous	440,204		373,646		417,881		386,928		409,955
Prior	311,816		445,203		491,008		490,105		292,726
Interest	192,813		238,931		212,276		249,306		166,595
Estimated taxes to be billed	41,900		41,900		41,900		41,900		41,900
	2,162,643		2,179,043		2,092,378		2,318,130		1,800,763
Collection % of									
Current year Taxes	91.2%		91.3%		91.7%		89.2%		91.1%
Tax Arrears as % of									
Total Levy	15.79%		17.26%		18.41%		21.31%		17.66%

ASSESSMENT



TAX LEVY



TAXATION

Net Municipal Levy Per Capita

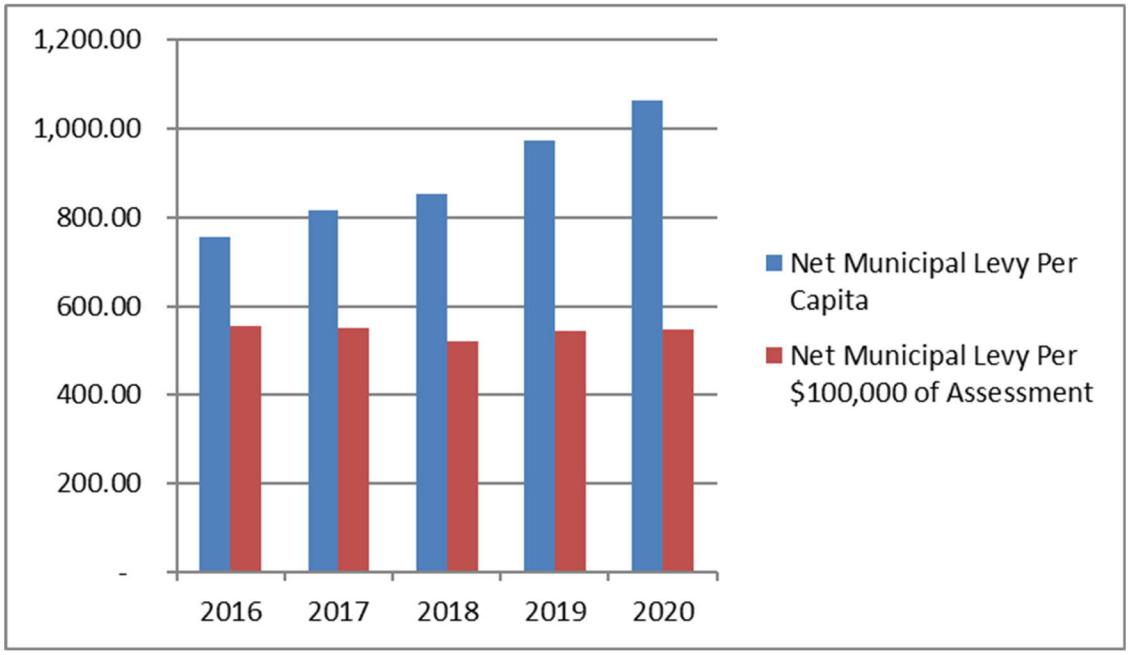
$$\frac{\text{Net Municipal Levy}}{\text{Municipal Population}}$$

	2020	2019	2018	2017	2016
Net Municipal Levy (per Financial Statements)	7,819,783	7,002,558	6,130,452	5,867,738	5,429,556
Municipal Population	7,354	7,190	7,190	7,190	7,190
Net Municipal Levy Per Capita	1,063.34	973.93	852.64	816.10	755.15

Net Municipal Levy Per $100,000 of Assessment

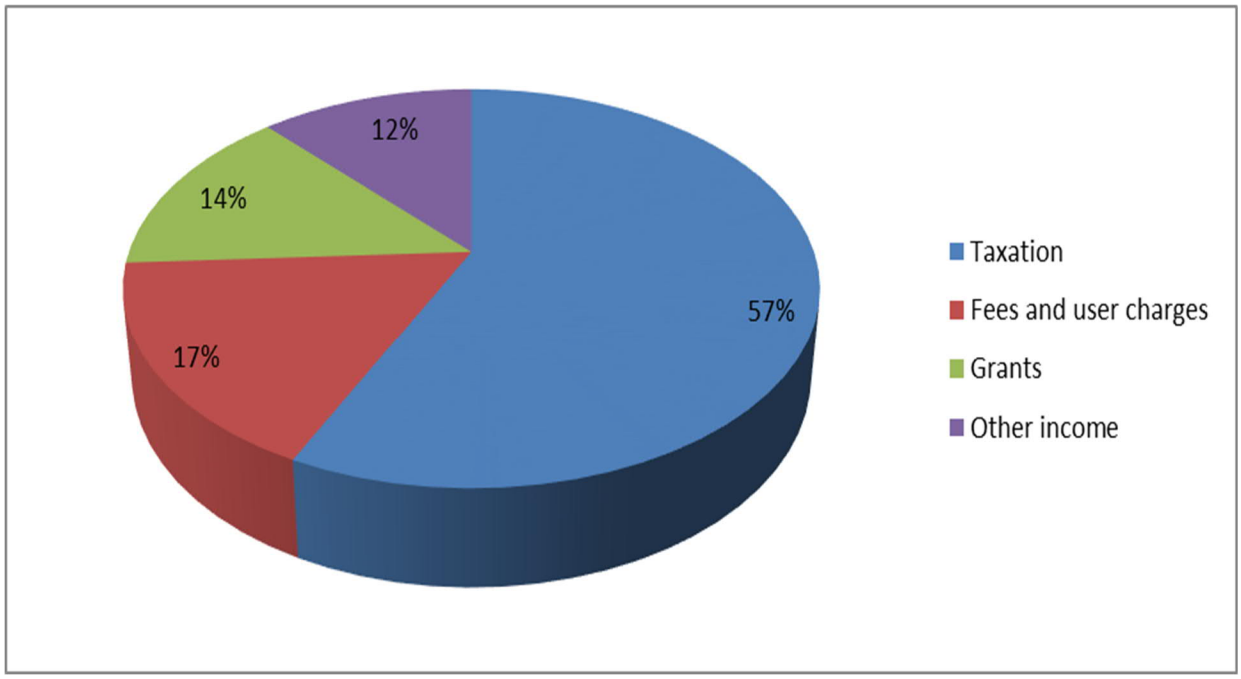
$$\frac{\text{Net Municipal Levy x \$100,000}}{\text{Assessment}}$$

	2020	2019	2018	2017	2016
Net Municipal Levy (per Financial Statements)	7,819,783	7,002,558	6,130,452	5,867,738	5,429,556
Assessment	1,427,773,709	1,286,789,430	1,177,204,365	1,064,977,021	973,915,909
Net Municipal Levy Per $100,000 of Assessment	547.69	544.19	520.76	550.97	557.50



TOTAL REVENUES

	Budget	2020	2019	2018	2017
Taxation	7,885,099	7,819,783	7,002,558	6,130,452	5,867,738
Fees and user charges	1,904,975	2,322,722	1,958,180	1,687,667	1,529,841
Grants	1,518,639	1,919,998	2,564,298	1,211,708	1,795,286
Other income	4,586,179	1,621,410	2,061,858	1,394,354	1,202,326
	15,894,892	13,683,913	13,586,894	10,424,181	10,395,191

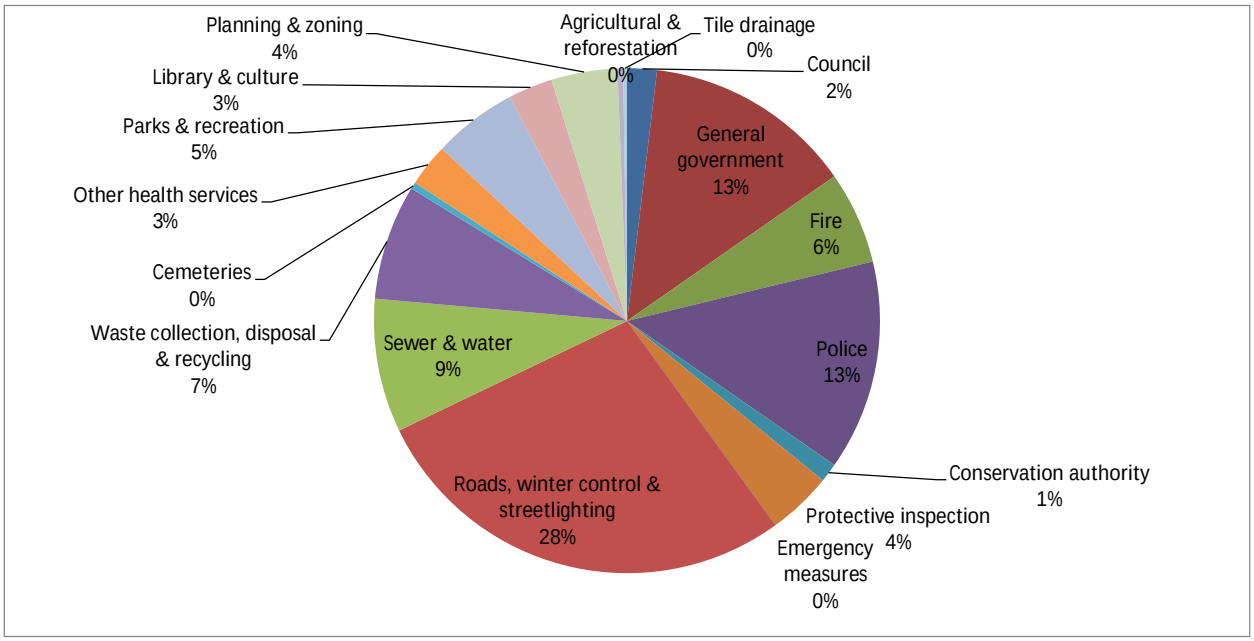


FOUR YEAR COMPARISON OF OPERATING EXPENSES
(Excluding amortization and change in landfill liability)

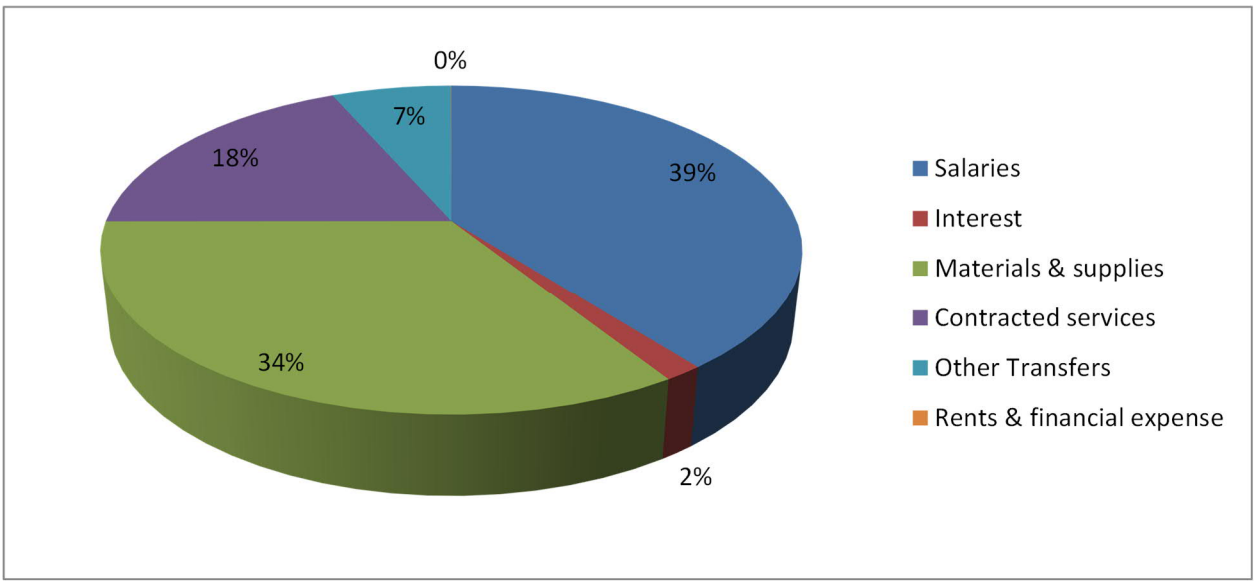
	Budget	2020	2019	2018	2017
Council	242,070	165,327	196,481	166,052	146,351
General government	1,219,402	1,167,480	1,080,084	935,427	897,119
Fire	620,028	516,491	445,821	454,106	428,494
Police	1,177,471	1,170,002	1,142,252	1,107,413	1,099,623
Conservation authority	107,318	107,351	107,840	103,942	99,758
Protective inspection	435,697	356,335	342,532	271,841	193,960
Emergency measures	3,350	1,925	7,031	7,466	3,971
Roads, winter control & streetlighting	2,409,146	2,420,993	2,173,140	2,106,297	1,961,118
Sewer & water	834,259	744,677	709,841	567,075	605,317
Waste collection, disposal & recycling	639,425	643,321	645,337	705,252	594,438
Cemeteries	31,227	34,706	23,250	31,084	29,111
Other health services	40,000	240,046	34,281	38,565	8,195
Parks & recreation	488,135	469,207	458,995	446,211	430,695
Library & culture	271,290	248,102	261,668	229,103	185,307
Planning & zoning	222,808	367,213	260,125	259,425	276,448
Agricultural & reforestation	11,967	31,333	165,536	10,796	30,675
Tile drainage	32,500	20,771	27,647	32,894	31,282
Total	8,786,093	8,705,278	8,081,859	7,472,950	7,021,862

Salaries	3,908,130	3,438,073	3,243,545	2,918,928	2,571,291
Interest	160,966	134,081	60,136	71,366	77,453
Materials & supplies	3,071,977	2,954,875	2,903,464	2,803,706	2,758,558
Contracted services	1,303,921	1,607,122	1,529,722	1,357,136	1,326,147
Other Transfers	339,599	569,004	343,276	317,564	4,294
Rents & financial expense	1,500	2,123	1,716	4,250	284,119
	8,786,093	8,705,278	8,081,859	7,472,950	7,021,862

2020 OPERATING EXPENSES BY FUNCTION

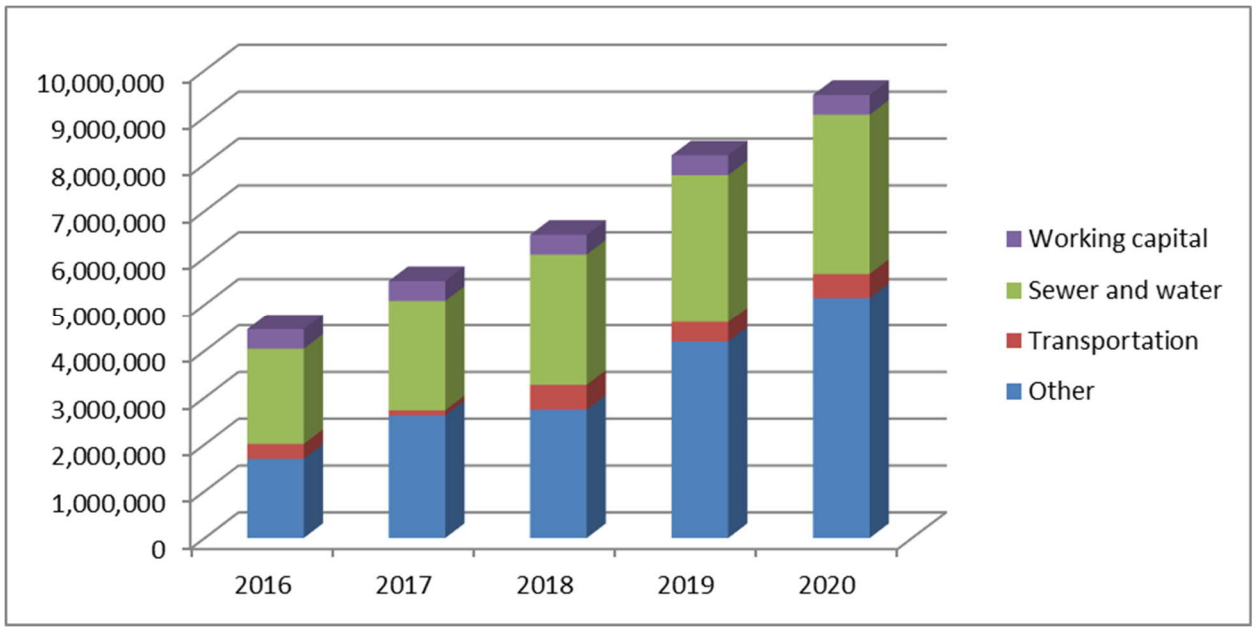


2020 OPERATING EXPENSES BY OBJECT



WHAT DO YOU HAVE FOR THE FUTURE?

	2020	2019	2018	2017	2016
Obligatory Reserve Funds					
Development charges	7,677,438	4,531,429	3,001,154	1,961,038	923,356
Recreational land	66,528	65,417	63,071	62,132	23,897
Gas tax	-	-	264,840	34,621	61,517
Main St. revitalization	-	-	44,151	-	-
	7,743,966	4,596,846	3,373,216	2,057,791	1,008,770
Reserves and Discretionary Reserve Funds					
Working capital	422,541	422,541	422,541	422,541	422,541
Transportation	516,145	423,383	530,286	111,910	319,786
Sewer and water	3,395,336	3,145,154	2,798,997	2,353,208	2,031,539
Other	5,143,191	4,198,027	2,743,367	2,617,720	1,691,115
	9,477,213	8,189,105	6,495,191	5,505,379	4,464,981



	2020	2019	2018	2017	2016
Reserves as a % of Total Expenses	88.97%	82.42%	70.30%	62.63%	53.45%
Reserves as a % of Own Purpose Taxation	121.20%	116.94%	105.95%	93.82%	82.23%

Township of Southgate

Minutes of Council Meeting

July 7, 2021
9:00 AM
Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
William Gott, Treasurer
Bev Fisher, CBO
Derek Malynyk, Fire Chief
Clinton Stredwick, Planner
Lindsey Green, Clerk
Terri Murphy, Economic Development Officer
Elisha Milne, Legislative Assistant
Kayla Best, HR Coordinator
Holly Malynyk, Customer Service and Support

1. Electronic Access Information

Council recordings will be available on the Township of Southgate YouTube Channel following the meeting.

2. Call to Order

Mayor Woodbury called the meeting to order at 9:00 AM.

3. Open Forum - Register in Advance

No members of the public spoke at open forum.

4. Confirmation of Agenda

No. 2021-375
Moved By Deputy Mayor Milne
Seconded By Councillor Dobreen

Be it resolved that Council confirm the agenda as presented.

Carried

5. Declaration of Pecuniary Interest

Mayor Woodbury declared a Conflict of Interest to Item No. 6 - Public Meeting regarding file C16-21 and OPA2-21 - Dundalk Medical Clinic as he is an appointed member of the South East Grey Community Health Centre Board of Directors. Mayor Woodbury did not participate in the Public Meeting.

Councillor Rice declared a Conflict of Interest to Item No. 10.1 - By-law 2021-099 - Road Widening By-law - Pallister Farms Livestock Ltd. as he is employed by Pallister Farms Livestock Ltd. Councillor Rice did not participate in the discussion or vote on the item.

6. Public Meeting

6.1 C16-21 and OPA2-21 - Township of Southgate - Dundalk Medical Centre - Con 2 WTSR, Pt Lots 229 and 230 and RP 6R9712 Pt 2 (3.69 acres), Con 2 WTSR Pt Lots 229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1 (2.2 acres) - Geographic Township of Dundalk

6.1.1 Background

The Purpose of the proposed Official Plan Amendment is to change the designation of the subject lands from Industrial and Open Space to the Downtown Commercial designation with an exception to allow for a medical clinic. The purpose of the zoning bylaw amendment application is to prescribe commercial uses appropriate to the site and specifically a medical clinic and hospice. Adjustments to

certain site-specific zone standards may also be required to accommodate setbacks and parking.

The Effect of the proposed zoning by-law amendment would be to change the zone symbols on the subject property from Public Utility (PU) and Open Space (OS) to Commercial Exception (C2-XXX) to provide specific commercial uses, and site specific provisions for certain zone standards. The effect of the site-specific Official Plan Amendment is to redesignate the subject lands from Neighbourhood Area and Industrial to Downtown Commercial to facilitate the medical center use.

6.1.2 Application and Notice of Public Meeting

Clerk Lindsey Green confirmed that proper notice was given in accordance with the Planning Act.

6.1.3 Planner Clinton Stredwick - Preliminary Planning Report

Planner Clinton Stredwick presented the proposal and his preliminary staff report.

6.1.4 Comments Received from Agencies and the Public

Planner Clinton Stredwick summarized comments received from agencies being, Enbridge Gas, Southgate Public Works, the County of Grey and the Grand River Conservation Authority. There was one comment received from a member of the public, April Emms.

6.1.5 Questions from Council

There were no questions from Members of Council.

6.1.6 Applicant or Agent

The Applicant was in attendance and available for any questions.

6.1.7 Members of the Public to Speak

No members of the public were present to speak in support of or opposition to the application.

6.1.8 Further Questions from Council

Members of Council asked further questions and staff provided responses.

6.1.9 Adjournment

The public meeting adjourned at 9:18 AM.

7. Delegations & Presentations

7.1 Grey County Transit Update - Year in Review Presentation - Stephanie Stewart, Community Transportation Manager

No. 2021-376
Moved By Councillor Sherson
Seconded By Councillor Frew

Be it resolved that Council receive the Grey County Transit update presentation as information.

Carried

8. Adoption of Minutes

No. 2021-377
Moved By Councillor Shipston
Seconded By Councillor Rice

Be it resolved that Council approve the minutes from the June 16, 2021 Council and Closed Session meetings as presented; and
That Council approve the minutes from the June 23, 2021 Special Council meeting as presented.

Carried

9. Reports of Municipal Officers

9.1 Chief Building Official Bev Fisher

9.1.1 CBO2021-003 – Soils Permit Request as per Fill By-law 2017-049

No. 2021-378
Moved By Councillor Sherson
Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report CBO2021-003 for information; and
That Council approve the proposed Soils Permit as per By-law 2017-049 request received from Greyridge Metals Inc.

Carried

9.2 Treasurer William Gott

9.2.1 FIN2021-022 2021 Tax Rates

Moved By Councillor Frew
Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report FIN2021-022 2021 Tax Rates as information; and
That Council By-law 2021-093 being a by-law to adopt tax rates required to raise the 2021 Own purposes levy of $7,990,301 using the 2021 tax ratios and to further provide for penalty and interest in default of payment for 2021 and to provide for the collection thereof be considered for approval.

Councillor Dobreen moved the following amendment to the main motion.

Amendment:
No. 2021-379
Moved By Councillor Dobreen
Seconded By Deputy Mayor Milne

Be it resolved that Council amend the second clause of the motion to state "**That** Council consider for approval By-law 2021-093 being a by-law to adopt tax rates required to raise the 2021 Own purposes levy of $7,990,301 using the 2021 tax ratios and to set the minimum tax bill amount at $40 and to further provide for

penalty and interest in default of payment for 2021 and to provide for the collection thereof."

Carried

Mayor Woodbury requested a recorded vote on the main motion as amended.

Motion as Amended:
No. 2021-380
Moved By Councillor Frew
Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report FIN2021-022 2021 Tax Rates as information; and
That Council consider for approval By-law 2021-093 being a by-law to adopt tax rates required to raise the 2021 Own purposes levy of $7,990,301 using the 2021 tax ratios and to set the minimum tax bill amount at $40 and to further provide for penalty and interest in default of payment for 2021 and to provide for the collection thereof.

Yay (6): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Rice, Councillor Frew, and Councillor Shipston

Nay (1): Councillor Sherson

Carried (6 to 1)

9.2.2 By-law 2021-093 Adopt 2021 Tax Rates

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-381
Moved By Deputy Mayor Milne
Seconded By Councillor Dobreen

Be it resolved that by-law 2021-093, as amended, being a by-law to provide for the adoption of tax rates required to raise the 2021 Own Purposes Levy using the 2021 tax

ratios and to further provide for penalty and interest in default of payment for 2021 and to provide for the collection thereof be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Rice, Councillor Frew, and Councillor Shipston

Nay (1): Councillor Sherson

Carried (6 to 1)

9.3 Clerk Lindsey Green

9.3.1 CL2021-016 – Maple Grove Cemetery By-law Draft Amendments

No. 2021-382
Moved By Councillor Frew
Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report CL2021-016 for information; and
That Council approve the Maple Grove Cemetery By-law draft amendments and direct staff to forward to the Bereavement Authority of Ontario for consideration and approval.

Carried

9.3.2 CL2021-017- July 2021 Committee of Adjustment Meeting Date Change

No. 2021-383
Moved By Councillor Rice
Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report CL2021-017 for information; and

That Council approve amending the 2021 Council Calendar to reflect the July 2021 Committee of Adjustment meeting being held on July 21, 2021 at 9:00 AM.

Carried

9.4 Public Works Manager Jim Ellis

9.4.1 PW2021-031 Rainbow Colour Crosswalk Options

Moved By Councillor Sherson
Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PW2021-031 for information; and
That Council provide direction to staff if an option to pursue a location for installing a Rainbow Pride Colours Crosswalk in Dundalk with acrylic concrete/masonary stain.

Councillor Dobreen moved the following amendment to the main motion.

Amendment:
No. 2021-384
Moved By Councillor Dobreen
Seconded By Deputy Mayor Milne

Be it resolved that Council amend the second clause to state: '**That** Council approve the Artemesia Street south, south of intersection from Canada Post Office location to install a Rainbow Pride Colours Crosswalk in Dundalk with acrylic concrete/masonry stain; and
That Council add a third clause that states: "**That** Council approve the crosswalk to be funded from the Eco Park Reserve."; and
That Council add a fourth clause that states: "**That** Council approve of the crosswalk being designed using the straight block pattern."

Carried

Motion as Amended:
No. 2021-385
Moved By Councillor Sherson
Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PW2021-031 for information; and
That Council approves the Artemesia Street south, south of intersection from Canada Post Office location to install a Rainbow Pride Colours Crosswalk in Dundalk with acrylic concrete/masonry stain; and
That Council approve the crosswalk to be funded from the Eco Park Reserve; and
That Council approve the crosswalk being designed using the straight block pattern.

Carried

Council recessed at 10:35 AM and returned at 10:40 AM.

9.5 Economic Development Officer Terri Murphy

9.5.1 EDO2021-001 Economic Development Quarterly Report Q2 2021 and Southgate's Tourism Strategy

No. 2021-386
Moved By Councillor Shipston
Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report EDO2021-001 for information; and
That Council approve the Southgate Tourism Strategy to develop signage, banners and stories to promote rural Hamlet history in Southgate as a way to promote our community and its historical identity.

Carried

9.6 Chief Administrative Officer Dave Milliner

9.6.1 CAO2021-054 - Flato East - Phase 7, 8 and 10 - Pre-Servicing Agreement Report

No. 2021-387
Moved By Deputy Mayor Milne
Seconded By Councillor Rice

Be it resolved that Council receive staff report CAO2021-054 as information; and
That Council approve the Flato Dundalk Meadows Inc. project known as Flato East Phase 7, 8 & 10 for a Pre-servicing Agreement with the appropriate Schedules reflecting the necessary approved Engineered drawing, report information and approved securities for the project; and
That Council direct staff to work with Flato Developers to acquire securities to cover the condition for $514,310.96 as a Letter of Credit or seek project completion security reductions to cover this amount prior to starting the pre-servicing work; and
That Council consider approving the Flato Dundalk Meadows Inc. project known as Flato East Phase 7, 8 & 10 Pre-servicing Agreement by Municipal By-law 2021-101 at the July 7, 2021 meeting.

Carried

9.6.2 By-law 2021-101 - Flato East - Phase 7, 8 and 10 - Pre-Servicing Agreement

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-388
Moved By Councillor Dobreen
Seconded By Councillor Sherson

Be it resolved that by-law number 2021-101 being a by-law to authorize an agreement between Flato Dundalk Meadows Inc. and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

9.6.3 CAO2021-055 - Southgate Council Chambers Building Retrofit Project RFP 1

No. 2021-389
Moved By Councillor Rice
Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report CAO2021-055 as information; and
That Council approve the Southgate Council Chambers Building Retrofit Project Request for Proposal document as presented to be funded by grant funding and Southgate reserves; and
That Council direct staff to release the Southgate Council Chambers Building Retrofit Project Request for Proposal (RFP) document and that it be advertised in local papers, on our website and sent to contractors in the region we have worked with in the past.

Carried

9.7 Planner Clinton Stredwick

9.7.1 PL2021-052 - ZBA C7-21 Larry Schill

No. 2021-390
Moved By Councillor Frew
Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PL2021-052 for information; and
That Council consider approval of By-law 2021-092.

Carried

9.7.2 By-law 2021-092 - ZBA C7-21 - Larry Schill

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-391
Moved By Deputy Mayor Milne
Seconded By Councillor Frew

Be it resolved that by-law number 2021-092 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

9.7.3 PL2021-053 - ZBA C8-21 Peter Weber

No. 2021-392
Moved By Councillor Frew
Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2021-053 for information; and
That Council consider approval of By-law 2021-097.

Carried

9.7.4 By-law 2021-097 - ZBA C8-21 - Peter Weber

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-393
Moved By Deputy Mayor Milne
Seconded By Councillor Shipston

Be it resolved that by-law number 2021-097 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

9.7.5 PL2021-058 - Site Plan 6-21 - Amos and Betsy Bauman

No. 2021-394
Moved By Councillor Rice
Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PL2021-058 for information; and
That Council consider approval of By-law 2021-055 authorizing the entering into a Site Plan Amending Agreement.

Carried

9.7.6 By-law 2021-055 - Site Plan 6-21 Amending Agreement - Amos and Betsy Bauman

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-395
Moved By Councillor Dobreen
Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2021-055 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally

passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

9.7.7 PL2021-059 - Site Plan 13-21 - Elam and Nancy Martin

No. 2021-396
Moved By Councillor Sherson
Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2021-059 for information; and
That Council consider approval of By-law 2021-096 authorizing the entering into a Site Plan Agreement.

Carried

9.7.8 By-law 2021-096 - Site Plan Agreement 13-21 - Elam and Nancy Martin

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-397
Moved By Deputy Mayor Milne
Seconded By Councillor Frew

Be it resolved that by-law number 2021-096 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

10. By-laws and Motions

10.1 By-law 2021-099 - Road Widening By-law - Consent B1-21 - Pallister Farms Livestock Ltd.

Councillor Rice declared a Conflict of Interest to By-law 2021-099 - Road Widening By-law - Pallister Farms Livestock Ltd. as he is employed by Pallister Farms Livestock Ltd. Councillor Rice did not participate in the discussion or vote on the item.

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-398
Moved By Councillor Dobreen
Seconded By Councillor Sherson

Be it resolved that by-law number 2021-099 being a by-law to establish a highway in the former Township of Proton (Consent file B1-21), as amended, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Frew, and Councillor Shipston

Conflict of Interest (1): Councillor Rice

Carried (6 to 0)

Councillor Dobreen moved the following motion.

No. 2021-399
Moved By Councillor Dobreen
Seconded By Councillor Sherson

Be it resolved that Council proceed past noon.

Carried

11. Notice of Motion

None.

12. Consent Items

12.1 Regular Business (for information)

No. 2021-400
Moved By Councillor Rice
Seconded By Councillor Frew

Be it resolved that Council approve the items on the Regular Business consent agenda dated July 7, 2021 and direct staff to proceed with all necessary administrative actions.

Carried

12.1.1 FIRE2021-008-2021 - Volunteer Acting Captain Appointment

12.1.2 PW2021-030 Department Report

12.2 Correspondence (for information)

No. 2021-401
Moved By Councillor Shipston
Seconded By Deputy Mayor Milne

Be it resolved that Council receive the items on the Correspondence consent agenda dated July 7, 2021 as information.

Carried

12.2.1 Saugeen Valley Conservation Authority - Drinking Water Source Protection - received June 14, 2021

12.2.2 MMAH - Entering Step One of the Roadmap to Reopen - received June 14, 2021

12.2.3 GRCA - Changes to Board Appointments Under the CAA - received June 16, 2021

12.2.4 House of Commons - Seeking Municipal Endorsement M-84 Anti-Hate Crimes and Incidents - received June 17, 2021

12.2.5 Alex Ruff - Support for 988- Suicide Prevention Hotline Initiative - received June 21, 2021

12.2.6 Durham Hospital Foundation - Letter of Appreciation Hospital Fund - received June 23, 2021

12.2.7 GRCA - General Meeting Summary - received June 25, 2021

12.2.8 Big Brothers Big Sisters Grey Bruce - Letter of Appreciation and Annual Report - received June 25, 2021

12.2.9 Grey County - Business Counts December 2019 - 2020 - received June 25, 2021

12.2.10 Mount Forest Louise Marshall Hospital Foundation - Letter of Appreciation - received June 28. 2021

12.2.11 Ministry of Transportation - CT Program Extension Letter - received June 28, 2021

12.2.12 Grey County - Office of the Warden - Request for Additional Vaccine - received June 28, 2021

12.2.13 2020 TOARC Annual Report - received June 29, 2021

12.2.14 GRCA - Environmental Registry Posting Regulatory Proposal Under the CAA - received June 29, 2021

12.2.15 GRCA - Notification of GRCA General Membership Attendance - received June 29, 2021

12.2.16 SEGCHC - Annual Report - received June 29, 2021

12.2.17 SVCA - May 20, 2021 Meeting Minutes - received June 30, 2021

12.3 Resolutions of Other Municipalities (for information)

No. 2021-402
Moved By Councillor Dobreen
Seconded By Councillor Frew

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated July 7, 2021 (save and except items 12.3.2) as information.

Carried

12.3.1 Township of Scugog - Capital Gain Tax or Primary Residence - received June 11, 2021

12.3.2 City of St. Catharines - Lyme Disease Awareness - received June 14, 2021

Councillor Dobreen moved the following motion.

No. 2021-403
Moved By Councillor Dobreen
Seconded By Deputy Mayor Milne

Be it resolved that Council receive the City of St. Catharines' correspondence regarding Lyme Disease Awareness for information; and
That Council recognizes that the occurrence of Ticks and Lyme Disease is growing in Grey County and surrounding areas;
Therefore, Council supports the City of St. Catharines' resolution, calling on the Ontario government to expand testing to all strains of Lyme Disease and improve the level of treatment and care for those diagnosed with this crippling disease; and
Further, be it resolved that Council direct staff to forward this decision and the correspondence to the Premier of Ontario, Ontario Minister of Health, Grey Bruce Medical Officer of Health; MPP Bill Walker and the Association of Municipalities of Ontario.

Carried

12.3.3 Municipality of Killarney - Suicide and Crisis Prevention Hotline - received June 14, 2021

12.3.4 Township of Perry - Capital Gains Tax on Primary Residence - received June 17, 2021

12.3.5 Municipality of Chatham Kent - Bill 228 and Bill 279 - received June 18, 2021

12.3.6 Municipality of Chatham Kent - Drainage Matters and the Canadian National Railway - received June 18, 2021

12.3.7 Municipality of Chatham Kent - Capital Gains Tax on Primary Residence - received June 18, 2021

12.3.8 Perth County - Domestic COVID-19 Vaccine Production and Capacity - received June 18, 2021

12.3.9 Township of Georgian Bay - Microplastics Filters for Washing Machines - received June 18, 2021

12.3.10 Township of Georgian Bay - Lottery Licensing to Assist Small Organizations - received June 18, 2021

12.3.11 Town of Plympton Wyoming - Supports Rideau Lake re Cemetery Funding - received June 18, 2021

12.3.12 Township of Wainfleet - Invasive Phragmites - received June 24, 2021

12.3.13 Township of The Archipelago - Support for 988 Crisis Line - received June 24, 2021

12.3.14 Township of South Stormont - Lyme Disease - received June 24, 2021

12.3.15 Township of Brock - Road Management Action on Invasive Phragmites - received June 24

12.3.16 City of Port Colborne - Capital Gains Tax on Primary Residence - received June 25, 2021

12.3.17 Municipality of St. Charles - Land Transfer Tax - received June 28, 2021

12.3.18 Town of Cochrane - PSA Test for Men Covered in the National Health System - received June 29, 2021

12.3.19 Municipality of Calvin - Capital Gains Tax on Primary Residence - received June 29, 2021

12.3.20 County of Frontenac - Capital Gains Tax Exemptions on Primary Residences - received June 29, 2021

12.4 Closed Session (for information)

None.

13. County Report

Mayor Woodbury and Deputy Mayor Milne commented on the last Grey County Council Meeting. Highlights from the last meeting can be found here.

14. Members Privilege - Good News & Celebrations

Deputy Mayor Milne extended his appreciation to Council members for finding an alternative location for the Rainbow Colour Crosswalk.

Councillor Dobreen mentioned that the Dundalk Agricultural Society BBQ Chicken Dinner was a great success, and also noted that the Dundalk Dance Association will be hosting a Chinese Dinner take-out on Sunday, July 25, 2021.

15. Closed Meeting

No. 2021-404
Moved By Councillor Sherson
Seconded By Councillor Rice

Be it resolved that Council proceed into closed session at 11:42 AM in order to address matters relating to A Proposed or Pending Acquisition or Disposition of Land (Subject: Eco Park Land Sale Proposals - Verbal Report), A Proposed or Pending Acquisition or Disposition of Land (Subject: Waste Site Attenuation Land Proposal - Staff Report PW2021-033C); and
That Economic Development Officer Terri Murphy, Public Works

Manager Jim Ellis, Clerk Lindsey Green and CAO Dave Milliner remain in attendance.

Carried

Council recessed at 11:42 AM and returned at 11:46 AM.

No. 2021-405
Moved By Deputy Mayor Milne
Seconded By Councillor Shipston

Be it resolved that Council come out of Closed Session at 12:35 PM.

Carried

Council recessed at 12:35 PM and returned at 12:37 PM.

Councillor Sherson left the meeting at 12:35 PM and did not return.

15.1 A Proposed or Pending Acquisition or Disposition of Land (Subject: Eco Park Land Sale Proposals - Verbal Report)

No. 2021-406
Moved By Councillor Rice
Seconded By Councillor Dobreen

Be it resolved that Council receive the verbal report regarding Eco Park Land Sale Proposals as information and direct staff to proceed as discussed in Closed Session.

Carried

15.2 A Proposed or Pending Acquisition or Disposition of Land (Subject: Waste Site Attenuation Land Proposal - Staff Report PW2021-033C)

No. 2021-407
Moved By Deputy Mayor Milne
Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PW2021-033C for information; and
That Council direct staff to proceed as directed in closed session to finalize the purchase of a property as discussed in closed session.

Carried

16. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-408
Moved By Councillor Dobreen
Seconded By Councillor Rice

Be it resolved that by-law number 2021-098 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on July 7, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Councillor Sherson

Carried (6 to 0)

17. Adjournment

No. 2021-409
Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 12:40 PM.

Carried

_____

Mayor John Woodbury

_____

Clerk Lindsey Green

Township of Southgate

Minutes of Special Council Meeting

July 21, 2021
10 AM
Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
William Gott, Treasurer
Bev Fisher, CBO
Kevin Green, Facilities Manager
Derek Malynyk, Fire Chief
Clinton Stredwick, Planner
Lindsey Green, Clerk
Elisha Milne, Legislative Assistant
Kayla Best, HR Coordinator
Holly Malynyk, Customer Service and Support
Terri Murphy, Economic Development Officer

1. Electronic Access Information

Council recordings will be available on the Township of Southgate YouTube Channel following the meeting.

2. Call to Order

Mayor Woodbury called the meeting to order at 10:00 AM.

3. Confirmation of Agenda

No. 2021-410
Moved By Councillor Rice
Seconded By Councillor Frew

Be it resolved that Council confirm the agenda as amended.

Carried

4. Declaration of Pecuniary Interest

Councillor Shipston declared a conflict of interest to Item 5.2.1 - CL2021-018 - Petition for Drainage Works - Engineer Appointment as he owns the property directly beside the property in question for this report. Councillor Shipston did not participate in the discussion or vote on the item.

5. Reports of Municipal Officers

5.1 Facilities Manager Kevin Green

5.1.1 REC2021-006-Canada Community Revitalization Fund Application

No. 2021-411
Moved By Councillor Shipston
Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report REC2021-006 for information; and
That Council rescind resolution No. 2021-171, previously adopted at the April 4, 2021 regular meeting of Council; and
That Council direct staff to proceed with the Canada Community Revitalization Fund application for the Dundalk Pool Building renovation, Dundalk Lion's Pavilion upgrades and the Lawn Bowling Greens landscaping project.

Carried

5.2 Clerk Lindsey Green

5.2.1 CL2021-018 - Petition for Drainage Works – Engineer Appointment

Councillor Shipston declared a conflict of interest to Item 5.2.1 - CL2021-018 - Petition for Drainage Works - Engineer Appointment as he owns the property directly beside the property in question for this report. Councillor Shipston did not participate in the discussion or vote on the item.

No. 2021-412
Moved By Councillor Sherson
Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report CL2021-018 as information; and
That Council accepts the Petition for Drainage Work under Section 4 of the Drainage Act, signed by Kimberly Love, owner of Concession 11, Lot 17, former Proton and Tilman and Naomi Sherk, owners of Concession 10, Part Lot 17, former Proton, and directs the Clerk to notify the petitioners and the Saugeen Valley Conservation Authority of its decision to proceed as required by Section 5 of the Drainage Act; and
That Council appoint Tom Pridham, P.Eng., of R.J. Burnside & Associates Ltd. as the Engineer to make an examination of the area requiring drainage as described in the received drainage petition and to provide a report to Council in accordance with Section 8 of the Drainage Act, for consideration at a future Council meeting.

Carried

5.2.2 CL2021-019 - Grey-Bruce-First Nations Joint Police Service Board Proposal

No. 2021-413
Moved By Councillor Rice
Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report CL2021-019 for information; and
That Council direct staff to proceed with **Option 1** as included in this report.

Carried

Mayor Woodbury left the meeting at 10:15 AM.

Deputy Mayor Milne assumed the Chair.

5.3 HR Coordinator Kayla Best

5.3.1 HR2021-016 – Policy 45 Officers On Call Weekend Policy

No. 2021-414

Moved By Councillor Frew
Seconded By Councillor Sherson
Be it resolved that Council receive Staff Report HR2021-016 for information; and
That Council approve updated Policy #45 Officers On Call Weekend Policy as presented; and
That Council consider approval of the Policy #45 Officers On Call Weekend Policy by Municipal By-Law 2021-102.

Carried

5.3.2 By-law 2021-102 - Adopt Officers On Call Weekend Policy No. 45

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-415
Moved By Councillor Shipston
Seconded By Councillor Dobreen

Be it resolved that by-law number 2021-102 being a by-law to adopt a "Officers On Call Weekend Policy" known as Policy Number 45, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (5): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, and Councillor Shipston

Nay (1): Councillor Frew

Absent (1): Mayor Woodbury

Carried (5 to 1)

5.4 Public Works Manager Jim Ellis

5.4.1 PW2021-032 Grey County Parking By-law Request

No. 2021-416
Moved By Councillor Sherson
Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PW2021-032 for information; and
That Council request that Grey County Transportation Services consider No Parking signage installation on Grey Road #109 in Holstein on the east side, 50 metres south from the bridge and Holstein Park entrance.

Carried

5.4.2 PW2021-034 Rate of Speed By-law Southgate Road 04

No. 2021-417
Moved By Councillor Shipston
Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PW2021-034 for information; and

That Council consider approval of By-law 2021-103 to reduce the rate of speed on Southgate Road 04.

Carried

5.4.3 By-law 2021-103 - Rate of Speeds By-law

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-418
Moved By Councillor Sherson
Seconded By Councillor Rice

Be it resolved that by-law number 2021-103 being a by-law for setting the rate of speed of motor vehicles from a statutory speed limit be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.4.4 PW2021-036 - 4 Way Stop Intersection Recommendation

No. 2021-419
Moved By Councillor Dobreen
Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PW2021-036 for information; and
That Council consider passing the 4-way stop intersection at Osprey and Toronto Street recommendation by Bylaw No. 2021-104, as a traffic calming measure.

Carried

5.4.5 By-law 2021-104 - Stop Sign Approval By-law

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-420
Moved By Councillor Rice
Seconded By Councillor Frew

Be it resolved that by-law number 2021-104 being a by-law to provide for the erecting of a stop sign at an intersection be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.4.6 PW2021-037 Department Report

No. 2021-421
Moved By Councillor Frew
Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PW2021-037 for information.

Carried

5.4.7 PW2021-038 ICIP Green Stream Intake Victoria Street Watermain Replacement

No. 2021-422
Moved By Councillor Shipston
Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PW2021-038 for information; and
That Council direct staff to proceed with an Investing in Canada Infrastructure Program Green Stream Intake funding application for Victoria Street Watermain Replacement in Dundalk; and
That Council direct staff to undertake further research with Grant Match on how the Township should proceed to apply for an Investing in Canada Infrastructure Program application.

Carried

5.4.8 PW2021-035 Tender Award Recommendation for Bridges S108 &S109 & SDR49 Project

No. 2021-423
Moved By Councillor Rice
Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PW2021-035 for information; and
That Council award the bridge works for S108 & S109 and Southgate Sideroad 49 project to Robous Farm Service Limited in the amount of $1,644,143.90 plus HST.

Carried

Council recessed at 10:57 AM and returned at 11:06 AM.

5.5 Planner Clinton Stredwick

5.5.1 PL2021-060 - C23-21 - Glenelg Phase 1 Removal of Hold

No. 2021-424
Moved By Councillor Frew
Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2021-060 for information; and
That Council Consider Approval of By-law 2021-105

Carried

5.5.2 By-law 2021-105 - Holding By-law Lift Holding on Glenelg Subdivision

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-425
Moved By Councillor Rice
Seconded By Councillor Frew

Be it resolved that by-law number 2021-105 being a by-law to lift the Holding (H) Provision from Zoning By-law 19-2002, as amended be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.5.3 PL2021-061- Flato Glenelg Clearance Letter

No. 2021-426
Moved By Councillor Dobreen
Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2021-061 for information; and
That Council direct staff to forward the clearance letter onto the Grey County Director of Planning.

Carried

5.5.4 PL2021-063-SP 19-19 Nguyen

No. 2021-427
Moved By Councillor Sherson
Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2021-063 for information; and
That Council consider approval of By-law 2021-106 authorizing the entering into a Site Plan Agreement.

Carried

5.5.5 By-law 2021-106 - Site Plan 19-19 - Nguyen

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-428
Moved By Councillor Rice
Seconded By Councillor Frew

Be it resolved that by-law number 2021-106 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.5.6 PL2021-062-SP 12-21 Paul Martin

No. 2021-429
Moved By Councillor Dobreen
Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2021-062 for information; and
That Council consider approval of By-law 2021-107 authorizing the entering into a Site Plan Agreement.

Carried

5.5.7 By-law 2021-107 Site Plan 12-21 - Paul S B Martin

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-430
Moved By Councillor Rice
Seconded By Councillor Frew

Be it resolved that by-law number 2021-107 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.5.8 PL2021-066 - Cannabis, Zoning and Site Plan Control

No. 2021-431
Moved By Councillor Shipston
Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PL2021-066 for information; and
That Council Consider Approval of By-law 2021-111 amending the Site Plan Control By-law; and
That Council direct staff to review updating the Township Planning Documents, and

That Council consider approval of an Interim Control By-law 2021-109 for Cannabis Facilities.

Carried

5.5.9 By-law 2021-109 - Cannabis Interim Control By-law

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-432
Moved By Councillor Dobreen
Seconded By Councillor Frew

Be it resolved that by-law number 2021-109 Being an Interim Control By-law to prohibit the use of land, buildings, and structures for a cannabis facility, pursuant to Section 38 of the Planning Act, R.S.O. 1990, c. P. 13, as amended, on any and all lands located within the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.5.10 By-law 2021-111 - Site Plan Control By-law

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-433
Moved By Councillor Shipston
Seconded By Councillor Rice

Be it resolved that by-law number 2021-111 being a by-law to establish a Site Plan Control By-law for the Township of Southgate be read a first, second and third

time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

Mayor Woodbury returned to the meeting at 11:29 AM. Mayor Woodbury assumed the Chair.

6. By-laws and Motions

6.1 By-law 2021-110 - Purchase and Sale Agreement - Con 21, Lot 1, Egremont - Ziegler

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-434
Moved By Councillor Dobreen
Seconded By Councillor Shipston

Be it resolved that by-law number 2021-110 being a by-law to authorize a purchase and sale agreement between John and Marion Ziegler and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7. Closed Session

No. 2021-435
Moved By Councillor Sherson
Seconded By Councillor Rice

Be it resolved that Council proceed into Closed Session at 11:38 AM in order to address matters related to Personal Information about an Identifiable Individual (Subject: Employee Safety - Verbal Report); and
That Clerk Lindsey Green and CAO Dave Milliner remain in attendance.

Carried

Council recessed at 11:38 AM and returned at 11:44 AM.

No. 2021-436
Moved By Councillor Dobreen
Seconded By Councillor Shipston

Be it resolved that Council come out of Closed Session at 12:30 PM.

Carried

Council recessed at 12:30 PM and returned at 12:33 PM.

7.1 Personal Information about an Identifiable Individual (Subject: Employee Safety - Verbal Report)

No. 2021-437
Moved By Deputy Mayor Milne
Seconded By Councillor Rice

Be it resolved that Council receive the verbal report regarding employee safety as information.

Carried

8. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-438
Moved By Councillor Shipston
Seconded By Councillor Dobreen

Be it resolved that by-law number 2021-108 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on July 21, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

9. Adjournment

No. 2021-439
Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 12:36 PM.

Carried

_____

Mayor John Woodbury

_____

Clerk Lindsey Green

Township of Southgate
Administration Office
185667 Grey Road 9
Dundalk, ON N0C 1B0

Phone: 519-923-2110
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Web: www.southgate.ca

Staff Report FIN2021-025

Title of Report: **FIN2021-025 Financial Report – 2020 Audited Financial Statements**
Department: **Finance**
Council Date: August 4, 2021

Recommendation:
Be it resolved that Council receive Staff Report FIN2021-025 Financial Report – 2020 Audited Financial Statements as information; and

That Council approves The Corporation of the Township of Southgate Consolidated Financial Statements for the year ended December 31, 2020 as presented.

Background:
Municipal Act, 2001 s. 290(1) requires a municipality shall:

> "prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including, amounts sufficient to pay all debts of the municipality falling due within the year".

On February 4, 2020, Council received Staff Report FIN2020-050 2020 Budget which amended the 2020 Budget to a requirement from taxation of $7,584,704.

On May 6, 2020, Council received Staff Report FIN2020-008 which contained a financial report for the 3 months ended March 31, 2020.

On May 20, 2020, Council received Staff Report FIN2020-010 which contained a financial report for the 4 months ended April 30, 2020.

On June 17, 2020, Council received Staff Report FIN2020-012 which contained a financial report for the 5 months ended May 31, 2020.

On August 5, 2020, Council received Staff Report FIN2020-017 which contained a financial report for the 6 months ended June 30, 2020.

On September 2, 2020, Council received Staff Report FIN2020-019 which contained a financial report for the 7 months ended July 31, 2020.

On September 16, 2020, Council received Staff Report FIN2020-023 which contained a financial report for the 8 months ended August 31, 2020.

On November 4, 2020, Council received Staff Report FIN2020-027 which contained a financial report for the 9 months ended September 30, 2020.

On December 2, 2020, Council received Staff Report FIN2020-031 which contained a financial report for the 10 months ended October 31, 2020 and a projected financial report for the year ended December 31, 2020.

On January 13, 2021, Council received Staff Report FIN2021-004 which contained a financial report for the 11 months ended November 30, 2020 and an updated projected financial report for the year ended December 31, 2020, which assumed transfers to/from reserves to achieve a surplus/deficit of $Nil.

On May 5, 2021, Council received Staff Report FIN2021-012 which contained a financial report for the 12 months ended December 31, 2020, prepared on a fund accounting basis, and approved 2020 transfers from or to Reserves, Deferred Revenue and Reserve Funds which contained the following transfers to/from reserves of:

Contribution to Tax Stabilization Reserve - General	$ 315,559.41
Contribution to Library Infrastructure Reserve	$ 23,966.37
Contribution to Tax Stabilization Reserve - Winter Maintenance	$ 143,947.98
Tax-Supported Department Transfer Total	$ 483,473.76
Contribution to Wastewater Reserve	$ 180,178.47
Contribution to Water Reserve	$ 80,814.61
Non-Tax Support Department Transfer Total	$ 260,993.08

Staff Comments:
On August 4, 2021, BDO Canada LLP presented The Corporation of the Township of Southgate Consolidated Financial Statements for the year ended December 31, 2020, prepared on a Public Sector Accounting Board (PSAB) basis.

Note 11 of the 2020 Consolidated Financial Statements presents a reconciliation of the 2020 Annual Surplus on a PSAB basis to the General Surplus on a Fund Accounting basis. The significant differences are due to accounting principles regarding the presentation of capital expenditures, debt (new and repayments), use of Reserves, Reserve Funds, and Obligatory Reserves, and the requirement to amortize the cost of capital assets.

Staff recommends that Council approve the Consolidated Financial Statements for the year ended December 31, 2020 as presented.

Financial Implications:
On a Fund Accounting basis, for the year ended December 31, 2020, the tax-supported department surplus is $Nil and the non-tax department surplus is $Nil.

On a PSAB Accounting basis, for the year ended December 31, 2020, the Annual Surplus is $3,031,936.

Communications & Community Action Plan Impact:
This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

Concluding Comments:
On a Fund Accounting basis, for the year ended December 31, 2020, the tax-supported department surplus is $Nil and the non-tax department surplus is $Nil.

On a PSAB Accounting basis, for the year ended December 31, 2020, the Annual Surplus is $3,031,936.

Staff recommends that Council approve The Corporation of the Township of Southgate Consolidated Financial Statements for the year ended December 31, 2020 as presented.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
William Gott, CPA, CA, Treasurer

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachment:
None

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Staff Report FIN2021-023

Title of Report: **FIN2021-023 Building Condition Assessments RFP**
Department: **Finance**
Council Date: August 4, 2021

Recommendation:

Be it resolved that Council receive Staff Report FIN2021-023 Building Condition Assessments RFP as information; and

That Council approve the Building Condition Assessments Request for Proposals (RFP) as presented; and

That Council directs staff to release and advertise the Building Condition Assessments RFP document.

Background:
The Province of Ontario legislated requirements for all municipalities to "refresh" their existing Asset Management Plans (AMP), but under specific guidelines spelled out in Ont. Reg. 588/17. Among several new guidelines is the requirement for a section of the AMP that deals with Climate Change, for example. The initial version of the AMP is limited to Core Assets, plus a second expanded version of the AMP must follow, that includes all capital assets.

On September 16, 2020, Council passed the following resolution:

> **Be it resolved that** Council direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for an update to the Asset Management Plan; and
>
> **That** Council commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:
>
> 1. To update the March 13, 2014 asset management plan for changes in core assets (roads, bridges and culverts, water, wastewater and stormwater management systems); and
> 2. To identify current levels of service and the cost of maintaining those levels of service for those core assets; and
>
> **That** Council confirms that the 2020 Budget contained $58,000 toward the costs of this initiative.

On May 12, 2021, Council passed the following resolution:

> **Be it resolved that** Council receive Staff Report FIN2021-011 2021 Asset Management Plan as information; and
>
> **That** Council consider for approval the Asset Management Plan as presented, by By-law, on June 2, 2021.

On June 16, 2021, Council passed the following resolution:

> **Be it resolved that** Council receive Staff Report FIN2021-020 FCM MAMP Grant Application as information; and
>
> **That** Council approves the amendment of the Federation of Canadian Municipalities Municipal Asset Management Program Grant Application as noted in the report and
>
> **That** Council directs that staff prepare a Request for Proposals to conduct Building Condition Assessments on all Township buildings.

Staff Comments:
Staff have amended the Federation of Canadian Municipalities (FCM) Municipal Asset Management Program (MAMP) grant application to include $40,000 as a cost estimate for the Building Condition Assessments (BCA) consultants, plus $20,000 for a portion of engineering consultants and contract compensation costs of the Asset Coordinator, while working on Stage 2 of the AMP, plus $12,000 of incidentals such as training course registration fees, office supplies, and general contingency. Total Application costs are $72,000 and the MAMP program grant limit is 80% of costs, up to a maximum of $50,000. The $72,000 cost would equate, at 80%, to the $50,000 maximum grant.

Asset Management relies heavily upon accurate data, similar to financial record-keeping. BCA data is a commonly used source for solid, defensible support for the content, related to municipal buildings, in asset management plans and municipal capital budgets.

Maintenance of municipal facilities is a key element in providing quality levels of service to residents, as is the maintenance of roads and water systems.

Proper asset management practices for facilities will assist municipal operations and decision-making, and will also encourage municipal efficiency and effectiveness in service delivery.

Staff has prepared the draft Building Condition Assessments RFP for Council to consider for approval and release.

Financial Implications:
The 2021 Budget did not anticipate the completion of BCAs in 2021. It is anticipated that the RFP will be awarded in 2021, with the work commencing in

2022, or late in 2021. Grant application to FCM has been submitted to fund the project. If the grant is not provided, the project could be funded from the Modernization Fund Reserve.

Communications & Community Action Plan Impact:
This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars
- Trusted Government
- Economic Prosperity.

Themes:
- Municipal Services
- Public Communications

Core Values:
- Integrity
- Stewardship

Concluding Comments:
Staff has amended the FCM MAMP Grant Application to include the cost of BCAs and prepared a BCAs RFP for Council to consider for approval and release.

Respectfully Submitted,

Staff: ***Original Signed By***
Alan Selby, Asset Coordinator and Financial Analyst

Dept. Head: ***Original Signed By***
Kevin Green, Facility Manager

Treasurer: ***Original Signed By***
William Gott, CPA, CA, Treasurer

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

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Township of Southgate

Request for Proposals (RFP)

FOR THE PROVISION OF CONSULTING SERVICES to Undertake Building Condition Assessments and Facility Condition Indexes

Instructions to Bidders

1. Project Information

Sealed quotations clearly marked **"Southgate Building Condition Assessments Consultant Services RFP"** must be addressed to the following location and attention:

Township of Southgate
Attention: Southgate Building Condition Assessments
Consultant Services RFP
185667 Grey Rd 9
Dundalk, Ontario N0C 1B0

Submission closing date: **September 1, 2021 at 2:00 pm**

2. Scope of Project

The intent of this RFP document and the project is to select a consultant to provide the services of completing Building Condition Assessments, and assigning Facility Condition Index values, and preparation of a report, for the specified list of properties under the ownership of the Township of Southgate.

This report will assist Township staff to understand the physical condition and life expectancy of the building portfolio in order to explore funding options to sustain the physical integrity of the asset and plan for the future.

The Building Condition Assessment (BCA) is required to recognize all physical, operating and functional requirements of the property and cover all the divisions associated with major construction components, systems and equipment.

The Facility Condition Index (FCI) is to express the current condition of the buildings and their individual components using the FCI industry standard. FCI is defined as a ratio of the aggregated total cost of any needed or outstanding repairs, renewal or upgrade requirements for a given building or components to the current replacement value of the building or component. This FCI is to be calculated and presented for each entire building. To reduce subjectivity in the calculation of this ratio, the Township requests that the sum of the repair costs identified for the next 5 years be used for FCI consistency. The proposal is not requiring an FCI for each building component or building system.

The Consultant must ensure that each of the following are addressed and included in the report for each building facility so that the Township has all the technical information required to include this information in the Township's Asset Management Plan:

- The current levels of service being provided.
- A summary of the assets in the building asset category.
- The replacement cost of the assets in the category.
- The average age of the assets in the category, determined by assessing the average age of the components of the assets where necessary.
- The condition of the assets in the category (i.e. FCI).
- A description of the consultant's approach to assessing the condition of the assets in the category, based on recognized and generally accepted good engineering practices where appropriate.
- The lifecycle activities that would need to be undertaken to maintain the current levels of service as described by the Consultant for each of the 20 years following the year for which the current levels of service are determined, and the costs of providing those activities based on an assessment of the following:

    i. The full lifecycle of the assets.

    ii. The options for which lifecycle activities could potentially be undertaken to maintain the current levels of service.

    iii. The risks associated with the options referred to in subparagraph ii.

The Consultant will consult with the Township's Representative when issues arise. The Township's Representative will be the Asset Coordinator and/or the Facilities Manager, who will be the main contacts for this study. The Township's Representative will coordinate all activities and will review the draft and final reports.

The Consultant will be required to prepare a time schedule of each of their visits to enable the Township Representative to give timely notice to Building Supervisors. The schedule will be provided within five (5) working days of the contract award.

Access to properties will be provided during normal business hours, Monday through Friday. After hours and weekend access will not be permitted.

3.0 Specifics of Project

3.1 Objective

The objective of this document is to receive Proposal Submissions for completing BCA's and FCI's, for all properties as listed in the attached Appendix A.

3.2 Scope of Work

With respect to the BCA's and FCI's, the Basic Services shall include:

The Consultant's review of the following documents and information, if available:

- All architectural drawings and specifications.
- All existing warranties, guarantees and service contracts.
- Records of capital repairs or replacement.
- Maintenance and inspection records and schedules.
- Records of capital items added since original construction.
- Any previous building studies and technical reports.
- Any compliance orders.
- Any current contractors' quotations for capital repairs or replacements.
- Records of any planned capital repairs or replacement, including capital budgets both past and present (if available).
- Any other information on known property problems.

Conduct a detailed, non-destructive assessment of each building element as described in this document, listing all building elements to provide information on current age, physical condition, remaining life expectancy, quantity estimate, unit cost estimate and total cost estimate.

Calculate and provide a prioritized list of required repairs, retrofits and replacement of existing building elements, and provide short- and long-term schedules outlining future replacement date and cost.

Include in all calculations the cost for future replacement, including asbestos remediation costs. Calculations are anticipated to include, if required, cost to remove and dispose of building elements.

Develop and incorporate 20-year cost projections, which list each of the identified elements that will require repairs, retrofits and replacement. Identify clearly all financial factors and assumptions to be used in the cost projections, such as inflationary estimates applied.

Calculate and provide a Facility Condition Index (FCI) for each building. This index will be calculated for the entire building including its individual components (see 3.8)

Photograph examples of deficiencies with a digital camera and include electronic copies with the report.

Interim reports to Township Representatives, as considered advisable by Consultant.

3.3 Covid-19

With the ongoing Covid-19 pandemic and the guiding documents regularly being updated from https://covid-19.ontario.ca and Grey Bruce Public Health, the Township anticipates that the successful respondent will remain current with required protocols and policies when entering any building as part of their proposed workplan and/or after any requests by Township staff to enter into any facilities listed within this Request for Proposal. Respondents are requested and encouraged to include in their proposal, any policies or procedures they have developed and undertaken in response to the Covid-19 pandemic.

3.4 Building Information

The specific buildings with a short description are provided in Appendix A – Building Information.

3.5 Elevators

As listed in Appendix A – Building Information.

3.6 Existing Drawings and Documentation

The Building Supervisors at each project site location will provide all available drawings, specifications, maintenance records and documentation for each property to the Consultant. The Township does not assume any responsibility as to the accuracy or completeness of the documentation. Check Hopeville basement plan rack, some of our building drawings will be there.

3.7 Project Planning Information Meeting

After the contract award and before the site visits, the Township's Representative will invite Building Supervisors and other Township staff to a virtual information meeting. The Consultant will prepare and deliver a presentation to these individuals detailing what a BCA is, what an FCI is, what to expect during the site visit, and the type of information that the Consultant will require from Township staff. The Consultant will deliver the presentation to the Township's Representative three (3) working days before the meeting.

The Consultant will arrange for the inspection visit dates with each Building Supervisor for each individual property.

3.8 Building Components to be Considered

In general, the following components are to be covered as they apply to any particular property, include, but are not limited to:

3.8.1 Site work
3.8.2 Structural Assessment
3.8.3 Building Exterior
3.8.4 Building Interior
3.8.6 Electrical Systems
3.8.7 Mechanical Systems

3.8.1 Site Work

Major components to be assessed are:

- Driveways, parking lots and sidewalks

- Fencing
- Playground equipment, handrails, exterior stairs
- Accessory/Service buildings
- Surface Drainage
- Plantings and landscaping

The Consultant will conduct a visual review of the site utilities, where possible (i.e. water, sewers, gas, hydro, and telephone) to identify any areas of major concern/deficiencies. Underground testing/camera surveys and lifting of manhole covers is not included.

The Consultant will conduct a general visual condition survey of the surface driveways/roadways, parking areas, parking curbs, bollards, and electrical plugs, parking space layouts including proper handicap regulations and lighting levels, to identify any area of major concern/deficiencies.

The Consultant will conduct a general visual review of the exterior site elements (i.e. surface drainage, sidewalks, curbs, exterior lighting, retaining walls, garbage area/structure, maintenance/storage buildings, fencing, handicap ramps, and general landscaping) to identify any area of major concerns/deterioration.

3.8.2 Structural Assessment

The Consultant will review the project structure, its performance, look for signs of deterioration, possible future problems such as cracking of structural members, de-lamination of concrete, exposure of reinforcing steel, temperature and stress cracking etc. Major components to be assessed are:

- Columns
- Parapets
- Foundation Walls
- Shear Walls
- Floor Slabs

3.8.3 Building Exterior

The Consultant will review the project building envelope, and its performance, look for signs of deterioration, anticipate possible future problems such as water penetration, condensation, de-lamination of face brick, failure of caulking, etc. Major components to be assessed are:

- Roofing systems
- Building Cladding Systems
- Windows and Doors
- Caulking of control joints and penetrations

Visual Exterior Wall Survey: The Consultant is to conduct a visual review of the exterior walls for each property, including the cladding systems and finishes, glazing and windows, caulking and sealants. The visual survey of the building elevations of each property is required to encompass 100% of each elevation of each building. The Township is looking for patterns of damage or aging. The intent of this review is to identify the nature and extent of problems present, check for cracking, other damage and adequacy of jointing, control/expansion joints and caulking.

Visual Roof Survey: The physical condition review of the roofing system on each property will be conducted by visual observations of all roof systems and roof levels. This includes roofing details, e.g. shingled, etc., gravel, insulation, caulking, flashing details, drainage, vent stack penetrations, and details around curbs/mechanical units, and reports prepared by others regarding conditions and/or repairs to the roofs.

The exterior roof surfaces of these roofs, typically sloped roofs; eaves, venting, and drainage are to be visually reviewed by the Consultant, from ground level, for 100% of all roof areas in each property.

3.8.4 Building Interior

The Consultant will conduct a visual review of the building elements from the interior, including corridors, washrooms, common areas/rooms, and stairways.

Major components to be assessed are:

- Ceiling, wall, and floor finishes
- Interior stairwells
- Interior doors
- Interior lighting fixtures
- Interior plumbing fixtures
- Cabinetry.

3.8.5 Electrical Systems

The Consultant's visual inspection of the electrical system will consist of identification and assessment of the condition of the power system from the Hydro vault, through the switch gear, to the distribution system, to each floor level electrical room(s) and 10% of suite panels. The visual inspection will also include emergency generator, security system, FOB entry system, site communication system (intercom etc.), telephone system and pipe tracing systems. The Consultant will examine lighting illumination in all common areas.

The Consultant will also report on:

- Whether the existing fire alarm is still in production
- The availability of parts
- The risks and costs associated with the equipment of the particular manufacturer should the system require repair or replacement in whole or in part

3.8.6 Mechanical Systems

Major components to be assessed are:

- Heating systems (it is requested that extra attention be considered when reviewing hot water heating systems - from boilers all the way to the thermostats in the rooms and the air relief valves)
- Air makeup systems
- Exhaust and ventilation systems
- Water supply and distribution systems
- Sanitary and septic systems

Visual Survey: The Consultant will conduct a visual review consisting of identification of the mechanical systems and equipment, a review of the maintenance records of this

equipment to identify areas of concern and visual examination of the equipment to assess its working condition.

The Consultant will note inefficiencies in the operation of mechanical equipment, which may cause unnecessary high-energy costs.

The Consultant will assess and report on the mechanical related fire systems for detection and suppression, including elements such as sprinklers, standpipes, fire pumps, fire extinguishers and cabinets, Siamese connections, fire hydrants, chemical suppression and duct fire protection where exposed to view.

3.9 Code Compliance

In the course of the evaluation the buildings, systems and components and services will be assessed, *in general* for code compliance, (i.e. Building Code Fire/Life Safety, Occupational Health & Safety Act). This general code compliance assessment does not mean a "Code Compliance Review".

The Consultant is required to determine, during the visual reviews if the building or property is generally, "in a global sense"' in compliance with the current laws and regulations governing its operations. Comments provided will be detailed as to the nature of the non-conformance, indicating the section of the code or regulation with which it is non-compliant; the exact location and nature of the non-compliance; and include a description of what is required to rectify the situation.

3.10 Reporting

The data and information are to be stored electronically and in CSV or Microsoft Excel xls. format. The data should be structured so that it can be imported into multiple databases and software without modification.

There will be an individual report for each building as detailed in Appendix A – Building Information.

The individual report for each building is to be formatted as follows:

- Table of Contents
- Introduction: a brief statement of property location, property descriptions (i.e. in general terms, date of construction, type, size etc.; plus the purpose of the report, assumptions, assessments techniques, methodology, etc.)
- Relative compliance with current building codes and by-laws
- Building Condition Assessment: An evaluation of the condition of the existing property elements, using the prescribed building hierarchy system, with recommended capital repairs, replacements, upgrades or renovations required over the next 20 years. Costs for all recommended work must be included.
- Facility Condition Index (FCI): A current condition of all buildings and their individual components using the Facility Condition Index (FCI) industry standard.

FCI is defined as a ratio of the aggregated total cost of any needed or outstanding repairs, renewal or upgrade requirements for a given building or components to the current replacement value of the building or component. This ratio represents the repair needs or replacement value expressed in percentage terms.

To reduce subjectivity in the calculation of this ratio, the Township requests that the sum of the repair costs for the next 5 years be used for consistency. Land values are not to be considered when calculating FCIs:

$$FCI = \frac{Building\ or\ Component\ Renewal\ Needs\ (\$)}{Current\ Replacement\ Value\ of\ Building\ or\ Components\ (\$)}$$

FCIs are to be further classified and expressed according to the following condition ratings for all buildings:

a. **Good Condition (0-5% FCI):** asset in reasonable condition and does not require capital expenditure.

b. **Fair Condition (6-10% FCI):** asset is deteriorating, requires capital expenditure and will likely become "poor" within a few years if not addressed.

c. **Poor Condition (11-30%):** asset is deteriorated and requires immediate capital expenditure.

The Consultant is to provide a detailed description of the condition of all building elements inspected and details of the recommended repairs.

Digital photographs will be taken of the areas under consideration and of any noted major deficiencies or areas requiring repair. Digital photos must be clear and precise for photocopying. All photographs will be taken using a digital camera and be incorporated into the report in digital format.

The Consultant is required to submit one original unbound hardcopy, and two bound hard copies, and an electronic copy of each Final Report for all sites.

Property Assessment Conditions

The following definitions will be used in the text to describe the condition of each element reviewed:

- **Excellent Condition:** Item(s) collectively are in a condition indistinguishable from new. Individual life spans may vary.
- **Good Condition:** Item(s) are in a condition to have a collective life span in excess of five (5) years. Individual life spans may vary.
- **Fair Condition:** Item(s) collectively require some level of immediate attention within the short term (less 5 years), either repair, replacement, or upgrade. Individual life spans may vary.
- **Poor Condition:** Item(s) collectively require some level of immediate action, either repair, replacement, or upgrade. Individual life spans may vary.

4. Project Timelines

The Township of Southgate approximate project timelines are as follows:

- RFP Close date: September 1, 2021 at 2:00 pm
- Commencement of RFP Evaluations: September 2, 2021
- Recommendation to Council for Approval: September 15, 2021
- Notification of Successful Bidder: September 16, 2021
- Project Commencement: ASAP after Notification
- Substantial Completion: January 31, 2022
- Presentation to Council: March 2, 2022

The Township of Southgate retains the flexibility to extend the Timeline for Substantial Completion should complications in facility access occur, due to Covid-19 or other restrictions.

5. Municipal Address and Contacts

Township of Southgate
185667 Grey Road 9
Dundalk, Ontario N0C 1B0

Any questions or concerns arising out of this RFP, should be addressed to:

Dave Milliner, CAO
Phone: (519) 923-2110 x210
dmilliner@southgate.ca

All questions and requests for interpretation or clarification are to be made in writing to dmilliner@southgate.ca and shall use the subject line “Southgate Building Condition Assessment Services RFP”.

6. Proposal Opening

The opening of the submissions shall commence just after 2:00 p.m. on Wednesday September 1, 2021, unless the CAO or designate, acting reasonably, postpones the start to some later hour, but the opening shall continue once started, until the last bid is opened.

Township of Southgate
Administration Office
185667 Grey Road 9,
Dundalk, ON N0C 1B0

Phone: (519) 923-2110
Toll Free:(888) 560-6607
Web: www.southgate.ca

General Conditions

The Consultant shall be liable for all costs of doing the work including labour, equipment and materials.

1. **Consultant's Responsibility**
Upon notification of acceptance of the contract and before the commencement of work, the consultant must provide the Township of Southgate with a Certificate of Insurance as per the following:

   a) The Consultant shall protect and indemnify and save harmless the Corporation of the Township of Southgate from any and all claims which may arise from the Consultant's operations where bodily injury,death or property damage is caused, and shall, without restricting the generality of the foregoing, maintain insurance acceptable to Southgate, subject to limits of liability of not less than $2 million inclusive.

   b) All liability policies shall be written in such terms as to fully protect the Consultant, notwithstanding his assumption of liability and his indemnity covenants under the contract.

   c) All liability insurance policies shall be written in the names of the Consultant and the Corporation of the Township of Southgate shall be subject to a cross liability clause. The Consultant agrees to provide to Southgate a Certificate of Insurance in compliance with the above, including a warranty that the insurer will not cancel said policies without thirty days written notice of such cancellation provided to Southgate. Such certificate shall clearly indicate the amount deductible/applicable, if any.

   d) Certificate of such other insurance as Southgate may from time to time deem necessary.

2. **Applicable Legislation**

   a) The Consultant shall comply with all applicable **Provincial and Federal legislation and regulations, including the Occupational Health & Safety Act and pertinent Southgate by-laws.**

   b) **Municipal Freedom of Information and Protection of Privacy Act** – Any personal information provided in this document will be used for selection purposes only as per the Municipal Freedom of Information and Protection of Privacy Act.

   c) **Accessibility for Ontarians with Disabilities Act, 2005** – The successful consultant must be in compliance with the Township of Southgate Accessible Customer Service Policy under the AODA, 2005 andprovide proof that training requirements have been met.

3. **Director of Work**

The Asset Coordinator or Facilities Manager will be the contact for the Consultant during the project and reserve the right to inspect the Consultant's work and progress.

4. **Termination**

If, at the discretion of the Township of Southgate, there is default by the Consultant of any of the terms contained herein, Southgate shall have the right to terminate the contract upon giving the Consultant twenty-one (21) days notice to address the concerns or issues to successfully complete the project.

Upon termination of the contract, the balance of the contract price shall be forfeited.

5. **Acceptance or Rejections**

The lowest or any RFP is not necessarily accepted.

Southgate reserves the right to award the project to the consultant with the proposal considered best for the Township of Southgate. Southgate also reserves the right to reject any or all bids, or award the contract to other than the lowest bid received, if in Southgate's opinion, it is in the best interest of the Township.

6. **Project Progress Meetings with Consultant**

The successful bidder will be required to hold project progress meetings, if required by the Consultant or the Township's project management team.

7. **Proposals to Include:**

a) Description of Firm - Firm's brief history with highlights of services provided.
b) Curriculum Vitae/Expertise - An outline of qualifications and experienceof the team members, including all sub-consultants, to be assigned to each phase of the project. Indicate the names of all personnel, and experience that will be involved in the site work and project management.
c) Team Organization - The respective roles and responsibilities team members will take in the project team organization and in the performance of the project.
d) Project Experience - Brief documentation on similar projects, with client references.
e) Project Schedule - An outline of the approach proposed to meet the requested schedule(s) and what other resources will be made available by the proponent/sub-consultants to meet set end dates, if delays occur.
f) Cost Control - An outline of the approach proposed to effect cost control, to maintain initial budget.

Evaluation and Selection

Selection Process

Proposals will be assessed on the basis of information provided by the Respondent at the time of submission. The evaluation of Proposals will be conducted by an evaluation team comprised of staff members from the Township of Southgate. The Township of Southgate reserves the right to interview and facilitate presentations in order to gain additional detail outside of the proposals received.

Evaluation Criteria

Proposals will be assessed against the following criteria. The Township reserves the right to shortlist firms for further evaluation and interviews which may alter the final scoring results. Proposals will be scored based on meeting or exceeding the expectations of the established evaluation criteria.

	EVALUATION CRITERIA	**Weight**
1	Qualifications and Expertise	10
2	Experience with projects of similar size and complexity	20
3	Project Approach and Methods	20
4	References	10
5	Proposal Cost	40
		100

Selection of a proposal will be based on all the above criteria and any other relevant information provided by the Respondent(s). Final selection will be based upon the evaluation of proposals unless it is deemed necessary to conduct interviews with one or more of the consultants. The Consultant determined to be the best qualified to perform this project will be recommended as per the Township's Purchasing Policy for contract award.

Township of Southgate
Administration Office
185667 Grey Road 9,
Dundalk, ON N0C 1B0

Phone: (519) 923-2110
Toll Free:(888) 560-6607
Web: www.southgate.ca

Contractor/ Consultant Health and Safety Agreement

It is our objective at the Township of Southgate to provide all persons within our workplace the opportunity to work in a safe environment. It is the Municipality's Policy to totally eliminate all accidents through Health and Safety Standards. All Employees, Contractors, Subcontractors, Suppliers and any other Service Providers to our projects must co-operate and make all reasonable efforts to ensure the maximum protection and minimum inconvenience to the general public, occupants, and the environment.

The Township of Southgate believes the following ideals must be accepted and followed in order to ensure safety on our projects:

1. Any Contractor hired by Southgate must ensure that their employees have safety training and certificates equal to or exceeding the requirements set forth in the current Occupational Health and Safety Act and current regulations.
2. The Contractor(s) on the project must work in conjunction with Southgate's appointed Health and Safety representatives. All Contractors must follow Health and Safety policies set forth by Southgate.
3. The Contractor must report and investigate all incidents, and near accidents to the Southgate's Public Works Manager, and Health and Safety representatives within 24 hours.
4. Health and Safety issues will always be given immediate attention by the Municipality, its representatives, contractors and subcontractors.
5. All applicable current and environmental legislation/regulation(s) are considered a minimum requirement;
6. All employees, contractors/sub-contractors, suppliers and visitors/residents must immediately report unsafe conditions, incidents, and accidents to Southgate's Project/Site Supervisor or the Township of Southgate's Occupational Health and Safety Committee;

All accidents will be investigated to determine the causes and corrective actions to prevent recurrence. Disciplinary Action in the form of:
Step 1 – verbal warning Step
Step 2 – written warning
Step 3 – notification to the Ministry of Labour re: Health and Safety Violations of the Legislation/regulation(s), and unsafe work practices.

Southgate takes pride in the commitment of our employees and contractors, and will take the necessary steps to ensure Health & Safety on all projects.

Note: A WSIB Certificate must be attached.

Bidder/ Contractor Approval:_____Phone Number:_____

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Bid Checklist and Submissions Required

Contractor Responsibilities	Municipal Required	Bidder Submitted
Documentation:		
• **WSIB Certificate of Clearance (equivalent private)**	☐	☐
• **Liability Insurance Certificates $2,000,000 minimum**	X	☐
• **Health and Safety Policy Statement and Operating Procedures**	☐	☐
General Requirements:		
• **Comply with all Legislation, Regulations and Codes**	X	☐
• **Enforce compliance with Municipal issued safety violations**	☐	☐
• **Preform regular safety inspections of project**	☐	☐
• **Employ only qualified competent workers on project**	X	☐
• **Provide qualified competent on-site supervision**	☐	☐
• **Provide copies of MOL reports, orders, charges related to the project within 24 hours of receipt**	☐	☐
• **Provide accident reports for critical injuries related to this project to Municipality within 24 hours and all other accidents within 3 days**	☐	☐

Signature:_____ **Dated:**_____**2021**

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Bid Form

Statement of Qualifications:

Experience – Statement of Company's expertise in this Business

_____

_____

_____

Note: Attach a separate sheet if necessary, and any brochures and company profile that would support this section.

Contractor References

Company	Contact	Phone #

Note: Attach a separate sheet if necessary

RFP Submissions Inclusions

The RFP proposal submission shall include the following documents:

1. A copy of this RFP document as provided with all signature approvals;
2. Complete the Consultant Health & Safety Agreement form;
3. Complete the Bid Checklist and Submissions Required form;
4. Provide Bid Form responses (above);
5. Complete bid responses using the RFP Pricing Submission forms;
6. Complete the Contractor/ Bidder Acceptance form; and
7. Any other supporting documentation, materials, proposal explanations, project plans, etc. will be accepted and used as part of the selection process.

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RFP Pricing Submission

Pricing submission to include completing the project work inclusive of time, all materials, consultant costs and meetings as described in this RFP document.

Project Components	**Price before Taxes**
Consultant preparation of Building Condition Assessments Report And Facility Condition Index measures	$_____
Other Project Costs Please provide details of extra costs: _____ _____	$_____
Sub-Total Project Cost	**$_____**
HST Taxes 13%	$_____
Total Project Cost	**$_____**

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Bidder Acceptance

I/we, the undersigned, have carefully examined and/or discussed the project site of the proposed work and, hereby agree to furnish all labour, materials, equipment and services necessary to complete the work in accordance with the attached Instructions to Bidders, General Conditions and Specifications for RFP Proposal as submitted:

Name of Contractor / Bidder _____

Address _____

Contact Person _____

Phone Number _____

Workers' Compensation Number _____

Contractors' Insurance Company _____

Address _____

_____ _____
Contractor Approval Signature Dated

Bid Proposal Schedules:

A. SCHEDULE OF SOUTHGATE TOWNSHIP BUILDINGS

	SCHEDULE A : LISTING OF SOUTHGATE BUILDINGS FOR BCA REVIEW				
	MUNICIPAL ADDRESS	**Brief Description of Building**	**Size**	**Elev ator**	**Year Built**
1	123273 SG Road 12	a) Holstein PW Garage	6,257 sq ft	N	1973
2		b) Holstein admin. office space	2,334 sq ft	N	1990
3		c) Holstein sand + salt dome	6,364 sq ft	N	1978
4	392057 Grey Road 109	a) Holstein Park assembly hall	3,480 sq ft	N	1967
4a		b) Two gazebos Holstein Park		N	'05, '17
5	413013 east side of SG Sideroad 41	Three sheds at active Landfill site (used by Hunt Club) Property is 42.5 ac	455&109 sf	N	1967
6	185450 Grey Road 9	Hopeville Ballpark assembly hall	1,344 sq ft	N	1967
7	185667 Grey Road 9	a) Hopeville admin. offices	4,090 sq ft	N	1968
8		b) Hopeville works garage + shop	4,900 sq ft	N	**2011**
9a **9b**		c) Hopeville sand + salt dome d) Cold Shed behind dome	6,660 sq ft	N	1993
10	225579 SG Road 22	Rented farm property: SFD residence	2,534 sq ft	N	1880
10a		Type I, Type II and Type III barns, shed		N	
11	245308 SG Road 24	Swinton Park assembly hall	1,383 sq ft	N	1915
11a		Additional office space	408 sq ft	N	1991
12	West Back Line 752051 Ida St	Sewage treatment plant buildings (3) Filter Building	2,106 sq ft 2,106 sq ft 441 sq ft	N	1984 2000
13	180199 Grey Road 9	Maple Grove cemetery garage	720 sq ft	N	1996
13a		Maple Grove cemetery : Church w/bsmt. Mortuary.	610 sq ft	N	1954
14	550 Main St. (Grey Rd.9)	Dundalk arena, offices, commerc. space	19,949 sq ft	Y	1974
15	Main St @ Artemesia St	Olde Town Hall office bldg. rented space	3,182 sq ft	N	1880
15a		Olde Town Hall live theatre space	2,402 sq ft	N	1880
16	250 Owen Sound St.	Pool and change house	1,126 sq ft	N	1965
		Pool and change house	603 sq ft	N	**2010**
		Retail store/ Canteen	808 sq ft	N	1977
17	75 Dundalk St N	Dundalk PW garage + offices 1	1,612 sq ft	N	19xx
		Dundalk PW garage + offices 2	1,332 sq ft	N	19xx
		Dundalk PW garage + offices 3	3,780 sq ft	N	1995
18	85 Dundalk St N	Southgate **Fire Hall** offices + garage	6,525 sq ft	N	2003
19	80 Proton St N	Public **Library**	6,572 sq ft	N	**2010**
20	Dundalk Wells	Village Waterworks Well D3, D4 D5		N	
21	413020 west side of SG Sideroad 41	Rented SFD and garage Property size 12.6 ac	1,904 sq ft house	N	1966
	Small sheds on Landfill sites, waste transfer stations, gravel pits are excluded				
22	Playgrounds in Parks	Proton Station, Dromore, Lisanti parks	*Possible review*		

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Staff Report CBO2021-04

Title of Report: **CBO2021-004 Noise By-Law 2019-072 exception request**
Department: **Building**
Branch: **By-law Enforcement**
Council Date: August 4, 2021

Recommendation:
Be it resolved that Council receive Staff Report CBO2021-004 for information; and
That Council approve the proposed Noise By-law Exemption request received from the Dundalk Agriculture Society for September 11, 2021 between the hours of Saturday September 11, 2021, 10:00 a.m. and Sunday September 12, 2021, 1:00 a.m. at 590 Main Street, being the Dundalk Agriculture Society property.

Background:
Municipal Act, 2001 s. 129 authorizes council:

> "to prohibit and regulate with respect to noise; and whereas it is in the public interest to reduce the noise level in the Township of Southate, so as to preserve, protect and promote public health, safety, welfare and peace and quiet of the inhabitants of the Township."

Staff Comments:
Staff is recommending a Specific Noise Exemption for a Dundalk Agriculture Tractor Pull Event on Saturday September 11, 2021 at 590 Main Street being the Dundalk Agriculture Society property, between the hours of Saturday September 11, 2021, 10:00 a.m. and Sunday September 12, 2021, 1:00 a.m.

Financial Implications:
There are no financial impacts to the municipality as a result of this report.

Communications & Community Action Plan Impact:
This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:
That Council receive this staff report for approval.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
Bev Fisher, Chief Building Official

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachment(s):
1. Attachment: Dundalk Agriculture Society exemption request letter

July 20, 2021

Township of Southgate

185667 Grey Rd 9 Dundalk

Attn: Lindsey Green, clerk

Bev Fisher ,By-law

Re: Noise By-law Exemption for Dundalk Agriculture Society Event.

Dear Miss Green & Mr. Fisher

The Dundalk Ag Society is planning on hosting a truck and tractor pull on what would have been our traditional fair weekend Sept 11th 2021 at our fair grounds 590 main street east Between the hours of 10AM and 1AM. With the anticipation of some very exciting trucks and tractors attending our event we are asking for an exemption of..:

By-Law No 2019-072 section 38: no person shall cause or permit unnecessary Motor Vehicle noise such as the sounding of the horn, revving of the engine and the squealing of the tires of any motor vehicle on any property other than the highway.

By-Law No 2019-072 section 39: no person shall discharge onto the open air, on any property other than a highway the exhaust of any motor vehicle through an effective muffler or other device which effectively prevents loud or explosive noises

With your support we ask you and council for approval of the above by-laws as well we ask for any fees associated with this application to be waved as it is a fundraise for our fair and an exciting community event.

If you have any question feel free to contact me at [redacted] or by email [redacted]

Thank you in advance

Mark Nicholls

Event organizer

[redacted]

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Staff Report CL2021-020

Title of Report: **CL2021-020 – Joint Ticket Book Update**
Department: **By-law Enforcement**
Council Date: **August 4, 2021**

Recommendation:
Be it resolved that Council receive Staff Report CL2021-020 as information; and
That Council support staff in proceeding to obtain Township of Southgate ticket books for issuing Part 1 and Part 2 offences in accordance with the Provincial Offences Act, 1990.

Background:
In the past, staff have been involved in working with Municipalities throughout Grey County to develop a joint ticket book for the issuing of Part 2 Offences (Parking) tickets. The idea is that the ticket book be the same for all participating Municipalities for ease of the issuing of tickets and administrative purposes. In more recent months, staff from the Municipality of Georgian Bluffs were taking point on the joint ticket book effort. At this time, nothing has been proposed to be approved by the participating Municipalities or to be put in place for use to issue tickets.

Staff Comments:
Staff reached out to the Municipality of Georgian Bluffs to see if any progress had been made on the joint ticket books. In response, the recent Joint Police Service Board proposal and upcoming changes to the Polices Services Act took precedence over the joint ticket books effort. Staff from Georgian Bluffs have had conversations with OPP representatives, and they agreed to wait until the new Board structures roll out prior to floating the joint ticket book idea as they feel that it is a conversation most appropriately had the joint Board level.

At the present time, Township of Southgate staff are going to obtain our own ticket books for Part 1 and Part 2 offences in accordance with the Provincial Offences Act, 1990 as it is no longer in the best interest to wait for the joint ticket book efforts to proceed. Staff are hopeful that in the future the joint ticket book idea can be discussed again and a recommendation for future use.

Financial Implications:
There are no financial implications to the Township as a result of this report at this

time. The cost of printing the ticket books will be funded from the By-law Enforcement Operating Budget.

Communications & Community Action Plan Impact:
This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:
That Council receive Staff Report CL2021-020 as information and support staff in proceeding to obtain Township of Southgate ticket books for issuing Part 1 and Part 2 offences in accordance with the Provincial Offences Act, 1990.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
Lindsey Green, Clerk

Dept. Head: ***Original Signed By***
Bev Fisher, Chief Building Official/By-law Enforcement Officer

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments: None

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Staff Report CL2021-022

Title of Report: **CL2021-022-First Nations Land Acknowledgement**
Department: **Clerks**
Branch: **Legislative and Council Services**
Council Date: **August 4, 2021**

Recommendation:
Be it resolved that Council receive Staff Report CL2021-022 as information; and
That Council provide feedback to staff and considerations to implement a First Nations Land Acknowledgement for the Township of Southgate.

Background:
Land or territorial acknowledgements have emerged in several municipalities following the publication of The Truth and Reconciliation Commission report in 2015. A land acknowledgement recognizes First Nations Peoples on whose traditional territories we work and live. These acknowledgements demonstrate the recognition and respect for Indigenous peoples, both in the past and the present and the contributions they have made to our communities and nation.

These statements are most often read at the beginning of Council meetings, municipal events and celebrations with others being read on an occasional basis only in order to continue for them to be meaningful and relevant. Several municipalities within the province have implemented land acknowledgement statements. While there is no standard wording for these statements or consistent practice, the overarching need is for the acknowledgement to be genuine, with a commitment to acknowledge and educate people on the complex history of Indigenous people.

Staff Comments
Staff are looking for feedback and direction from Council to implement a First Nations Land Acknowledgement. If supported, staff suggest that a policy be put in place to determine what meetings and events/celebrations the Land Acknowledgement is included in. Staff have completed preliminary research and offer the below acknowledgement as an example of possible wording:

"The Township of Southgate is situated within the traditional territory of the Anishinaabek and the Six Nations of the Grand River. We acknowledge the enduring presence and deep traditional knowledge, laws and philosophies of the Indigenous Peoples with whom we share the land with today."

Financial Implications:
There are no financial implications to the Township as a result of this report.

Communications & Community Action Plan Impact:
This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:
That Council receive Staff Report CL2021-022 as information and provide feedback to staff and considerations to implement a First Nations Land Acknowledgement for the Township of Southgate.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
Lindsey Green, Clerk

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments: None

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Staff Report CL2021-021

Title of Report: **CL2021-021-Noise By-law – Draft Amendments**
Department: **Clerks**
Branch: **Legislative and Council Services**
Council Date: **August 4, 2021**

Recommendation:
Be it resolved that Council receive Staff Report CL2021-021 as information; and
That Council members provide feedback to the Clerk on the draft noise by-law no later than August 16, 2021; and
That staff prepare a final by-law for approval at the September 1, 2021 regular meeting of Council.

Background:
The current Township of Southgate Noise By-law No. 2019-072 was approved at the May 15, 2019, regular meeting of Council. The by-law can be viewed on our website here.

Staff Comments:
Staff have identified several updates that are needed throughout the by-law and have discovered inconsistencies with the set fines listing that need addressed.

Staff have made several changes to the by-law so far, including its layout and formatting and are asking Council to review the new draft by-law and to provide comments prior to returning to Council for final approval at the September 1, 2021 regular Council meeting.

The draft noise by-law is included in this report as Attachment #1.

Financial Implications:
There are no financial implications to the Township as a result of this report.

Communications & Community Action Plan Impact:
This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:
That Council receive Staff Report CL2021-021 as information and that Council members provide feedback to the Clerk on the draft noise by-law no later than August 16, 2021.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
Lindsey Green, Clerk

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments: By-law No. 2021-XXX – Draft Noise By-law

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
BY-LAW NO. 2021-XXX

being a By-law to provide for the Regulation and Prohibition of Unusual Noises or Noises likely to Disturb the Public and/or the Prevention of Public Nuisances within the Township of Southgate

Whereas, Section 129 of the Municipal Act, S.O. 2001, c.25 as amended, Authorizes councils of local municipalities to pass by-laws to prohibit and regulate with respect to noise; and

Whereas, it is in the public interest to reduce the noise level in the Township of Southgate, so as to preserve, protect and promote public health, safety, welfare and peace and quiet of the inhabitants of the Township,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

Definitions

1. In this by-law;

   a) "**Agricultural Operation**" means an agricultural, aquacultural, horticultural or silvicultural operation that is operated as business;

   b) "**Agricultural Processing**" includes sawing, cleaning, treating, grading, storing, drying, packaging, etc. to the extent that these activities relate to agricultural commodities and products primarily from and are conducted as a part of agricultural operation;

   c) "**By-law Enforcement Officer**" means a person appointed by the Council of the Township of Southgate as a Municipal Law Enforcement Officer to enforce the provisions of this by-law;

   d) "**Car Alarm**" means any audible device installed in any form of vehicle for the purposes of deterring theft of, or from, the vehicle;

   e) **"Community Emergency"** means significant weather event or disturbance situation that has caused damage or change in normal living conditions in a community in which a government is empowered to react and perform actions that it would normally not be permitted to do so to protect and restore a community;

   f) "**Construction**" includes erection, alteration, repair, dismantling, demolition, structural maintenance, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, application of concrete, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose, and includes any work in connection therewith;

   g) "**Construction Equipment**" means any equipment or device designed and intended for use in construction, or material handling, including but not limited to, hand tools, power tools, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders, or other material handling equipment;

   h) "**Construction Vehicle**" means any licensed truck or tractor and trailer truck combination permitted to be driven on the highways that is used for hauling materials for construction purposes;

   i) "**Containerized Waste**" means waste materials deposited in a front-end loading container or waste bin for disposal and collection;

   j) "**dB(A)**" means the sound level in decibels obtained when using a sound level meter with the A-weighting which meets the International

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Electrotechnical Commission Publication 651 or the American National Standards Institute S1.4-1983 or any successor thereto;

k) "**Effective Muffler**" means a muffler in good working order and in constant operation to prevent excessive or unusual noise and excessive smoke, but it does not include a cut-out muffler, straight exhaust, gutted muffler, hollywood muffler, by-pass or similar devices;

l) "**Equivalent Sound Level**", sometimes denoted as Leq, means the value of the constant sound level which would result in exposure to the same total A-weighted energy as would the specified time-varying sound, if the constant sound level persisted over an equal time interval and is measured in dB(A);

m) "**Highway**" means a common and public highway and includes any bridge, trestle, viaduct or other structure forming part of the highway and, except as otherwise provided, includes a portion of the highway;

n) "**Infill Housing**" means a development that occurs on a single lot, or a consolidated number of small lots or sites that are vacant or underdeveloped;

o) "**Motor Assisted Bicycle**" means a bicycle,

- **i.** that is fitted with pedals that are operable at all times to propel the bicycle
- **ii.** that weighs not more than fifty-five (55) kilograms;
- **iii.** that has no hand or foot operated clutch or gearbox driven by the motor and transferring power to the driven wheel;
- **iv.** that has an attached motor driven by electricity or having a piston displacement of not more than fifty (50) cubic centimetres; and
- **v.** that does not have sufficient power to enable the bicycle to attain a speed greater than fifty (50) kilometres per hour on level ground within a distance of two (2) kilometres from a standing start;

p) "**Motorcycle**" means a self-propelled vehicle having a seat or saddle for the use of the driver and designed to travel on not more than three (3) wheels in contact with the ground, and includes a motor scooter and dirt bike, but does not include a motor assisted bicycle;

q) "**Motor Vehicle**" includes an automobile, Motorcycle, Motor Assisted Bicycle unless otherwise indicated in the *Highway Traffic Act*, and any other vehicle propelled or driven otherwise than by muscular power, but does not include a streetcar or other motor vehicles running only upon rails, or a motorized snow vehicle, ATV, snowmobile, traction engine, farm tractor, self-propelled implement of husbandry or road-building machine within the meaning of the *Highway Traffic Act*;

r) "**Municipal Construction Project**" means a significant construction project undertaken by the Township or on behalf of the Township which involves or affects municipal highways, municipal property or other property, or municipal services, and from which noise will be created that requires an exemption from the provisions of this by-law;

s) "**Municipal Waste Collection**" means the collection, transportation and disposal of refuse as undertaken by the Township of Southgate;

t) "**Person**" includes an individual, a corporation, a partnership, an association, or other legal entity;

u) **"Point of Reception**" means any point on the premises of a person where sound or vibration originating from other than those premises are received;

v) **"Recreation Motor Vehicle"** means a Motor Vehicle, Motorcycle, Motor Assisted Bicycle and Vehicle as defined in his by-law and not limited to those defined or prohibited in the Highway Traffic Act;

w) "**Refuse Compacting Equipment**" means a vehicle fitted in order to

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compact and transport refuse;

x) "**Solid Waste Bulk Lift Equipment**" means a vehicle designed to load, unload and transport containers for handling refuse;

y) "**Sound Amplifying System**" means any system of loudspeakers, amplifiers, microphones or reproducers or any combination of such equipment, including electronic devices or electro-mechanical transducers, used in the reproduction or amplification of music, speech or other sounds;

z) **"Sound Engineer"** means a person with appropriate test equipment and training in the measurement of sound levels in dB(A) known as decibels obtained when using a sound level meter with the A-weighting;

aa) "**Sound Reproduction Device**" means a device intended primarily for the production or reproduction of sound, including, but not limited to, any musical instrument, radio receiver, television receiver, tape recorder, cellular device, phonograph or sound amplifying system;

bb) "**Special Event**" includes a demonstration, parade, sports event, festival, carnival, donation station, street dance, residential block party, sidewalk sale, outdoor mass and other like events;

cc) "**Vehicle**" includes a motor vehicle, trailer, traction engine, farm tractor, road-building machine, motorcycle, bicycle and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle, ATV or the cars of electric or steam railways running only upon rails.

2.0 Offences

2.1 No Owner shall cause or permit the creation, presence or existence of any noise or unusual sound that disturbs or are likely to disturb any inhabitant of the Township of Southgate as outlined in Schedule "A" attached.

2.2 Section 2.1 does not apply to the exceptions or circumstances as outlined in Schedule "B" attached.

3.0 Grant of Exemption by Council

3.1 Application to Council

Notwithstanding anything contained in this by-law, any person may make application to Council to be granted an exemption from any of the provisions of this by-law with respect to any source of sound or vibration and Council, may refuse to grant any exemption or may grant the exemption applied for or any exemption lesser effect any exemption granted shall specify the time period, not in excess of one month, during which it is effective and may contain such terms and conditions as Council sees fit.

3.2 Decision

In deciding whether to grant the exemption, Council shall give the applicant and any person opposed to the application an opportunity to be heard and may consider such other matters as it deems appropriate

3.3 Breach

A breach by the applicant of any of the terms or conditions of any exemption grants by Council shall render the exemption null and void.

4.0 Right of Entry

4.1 An officer may at any reasonable time, enter onto the land to determine whether this By-law is being complied with.

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4.2 Every owner shall permit the Officer to inspect any land for the purposes of determining compliance with this By-law.

4.3 Notwithstanding any provision of this By-law, an Officer shall not enter or remain in any room or place actually being used as a dwelling unless,

a) the consent of the occupier is obtained, the occupier first having been informed that the right of entry may be refused, and if refused, may be made under the authority of a warrant issued under the Provincial Offences Act, R.S.O 1990, as amended.

b) a warrant issued under the Provincial Offences Act, R.S.O 1990, as amended is obtained.

5.0 Obstruction

5.1 No person shall hinder or obstruct, or attempt to hinder or obstruct, any officer exercising a power or performing a duty under this By-law.

5.2 Any person who has been alleged to have contravened any of the provisions of the By-law, shall identify themselves to the Officer upon request, failure to do so shall be deemed to have obstructed or hindered the Officer in the execution of his or her duties.

6.0 Penalty

6.1 Every person who contravenes any of the provisions of this by-law and every director or officer of the corporation, who knowingly concurs in the contravention by the corporation, is guilty of an offence under the provisions of the Municipal Act, 2001, S.O 2001, c.25 as amended.

6.2 Every person who contravenes the provisions of the by-law and every director or officer of a corporation, who knowingly concurs in the contraventions by the corporation, is guilty of an offence and liable on conviction to a penalty where the minimum fine shall not exceed $500 and a maximum fine shall not exceed $100,000 exclusive of the costs under the provisions of the Municipal Act, 2001, S.O 2001, c. 25, as amended.

6.3 For the purpose of continuous offences, every person who contravenes any provision of this by-law and every director or officer of a corporation who knowingly concurs in the contravention of a by-law of the corporation is guilty of an offence and liable on conviction to a penalty not exceeding $10,000, exclusive of costs under the provisions of the Municipal Act, 2001, S.O. 2001, c. 25, as amended.

6.4 Despite section 6.3 and the provisions of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the total of all daily fines for the offence is not limited to $100,000.

6.5 For the purpose of multiple offences, every person who contravenes any provision of this by-law and every director or officer of a corporation who knowingly concurs in the contravention of a by-law of the corporation is guilty of an offence and liable on conviction to a penalty not exceeding $10,000, exclusive of costs under the provisions of the Municipal Act, 2001, S.O. 2001, c. 25, as amended.

6.6 Despite section 6.5 and the provisions of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the total of all daily fines for the offence is not limited to $100,000.

6.7 Every person who fails to comply with a notice made under this By-law is guilty of an offence.

6.8 It shall be an offence for the person to hinder or obstruct, or attempt to hinder or obstruct, an Officer who is exercising a power or

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performing a duty under the Municipal Act, 2001, as amended, or under a by-law passed under the Municipal Act, 2001, as amended.

6.9 Any person who has been alleged to have contravened the provisions of a by-law passed under the Municipal Act, 2001, as amended shall identify themselves to the Officer upon request. Failure to do so shall be deemed to have obstructed or hindered the Officer in the execution of the Officer's duties.

6.10 Every person who contravenes any section of this by-law under a Part 1 ticket, upon conviction shall be liable to a fine as provided for the Provincial Offences Act, R.S.O 1990, Chapter P.33, as amended.

6.11 Upon conviction any penalty imposed under this By-law may be collected under the authority of the Provincial Offences Act, R.S.O 1990, Chapter P.33, as amended.

7.0 Validity and Severability

7.1 Should any section, subsection, clause, paragraph or provision of this By-law be declared by County of competent jurisdiction to be invalid, the shame shall not affect the validity of this By-law as a whole or any part thereof, other than the part so declared to be invalid.

8.0 Repealed

8.1 By-law 2019-072 is hereby repealed.

9.0 Effective Date

9.1 This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time, finally passed this XX day of XX, 2021.

_____
John Woodbury – Mayor

_____
Lindsey Green – Clerk

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By-law 2021-XXX

Schedule A: Noise Regulation

Without limiting the generality of Section 2.1, the following are deemed to be noises that will disturb or are likely to disturb an inhabitant of the Township of Southgate and are prohibited:

a. The noise or sound made or created by any radio, phonograph, public address system, sound equipment, loud speaker, musical instrument or other sound-producing equipment between the hours of 11:00 p.m one day and 7:00 a.m. the next, when the equipment is played or operated in such a manner that the sound or noise made or created thereby disturbs the peace, comfort or repose of any person.

b. The operation of a stereo or other electronic device designed to amplify sound in, or on, a motor vehicle in such a way that the sound can easily be heard outside of the motor vehicle.

c. Racing of any motorized conveyance other than in a racing event regulated by law.

d. The operation of a motor vehicle in such a way that the tires squeal.

e. The operation of a motor vehicle horn or other warning device except where required or authorized by law or in accordance with good safety practices.

f. The operation of a vehicle or a vehicle with a trailer resulting in banging, clanking, squealing or other like sounds due to inadequate maintenance and/or improperly secured load or equipment.

g. The operation of any combustion engine or pneumatic device without an effective exhaust or intake muffling device in good working order and in constant operation.

h. The operation of an engine or motor in, or on, any motor vehicle or item of attached auxiliary equipment for a continuous period exceeding five minutes:

    i. the original equipment manufacturer specifically recommends a longer idling period for normal and efficient operation of the motor vehicle in which case such recommended period shall not be exceeded; or
    ii. operation of such engine or motor is essential to a basic function of the vehicle or equipment, including but not limited to, operation of ready-mixed concrete trucks, lift platforms and refuse compactors; or
    iii. weather conditions justify the use of heating or refrigerating systems powered by the motor or engine for the safety and welfare of the operator, passengers or animals, or the preservation of perishable cargo, and the vehicle is stationary for purposes of delivery or loading; or,
    iv. prevailing low temperatures make longer idling periods necessary immediately after starting the motor or engine; or,
    v. the idling is for the purpose of cleaning and flushing the radiator and associated circulation system for seasonal change of antifreeze, cleaning of the fuel system, carburetor or the like, when such work is performed other then for profit.

i. Persistent barking, calling, or whining or other similar persistent noise made by any domestic pet or any other animal kept or used for any purpose other than agriculture.

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j. The noise caused by the erection, demolition, alteration or repair of a building or by construction or earth-moving equipment working upon a site within 500 feet of an occupied dwelling house on any day between the hours of 11:00 p.m. and 7:00 a.m. the next day, excepting Sundays, when no such noise shall be created before the hour of 10:00 a.m. and no such noise shall be made after 6:00 p.m.

k. Fireworks outside of the permitted dates and times being Canada Day and Victoria Day in accordance with the Township of Southgate Fireworks By-law currently in effect.

l. The noise made by air conditioning equipment which is likely to disturb the peace, comfort, or repose of any person in a dwelling unit.

m. The noise made by yelling, shouting, hooting or other boisterous activity after 11:00 p.m.

n. Any unwanted or meaningless sound that in the opinion of the Officer is likely to disturb the inhabitants of the Township of Southgate.

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By-law 2021-XXX

Schedule B: Noise Regulation

The following are exceptions to Section 2.1 of the by-law:

a. The ringing of bells in connection with any church, chapel, meeting hour or religious service.

b. The noises caused by emergency vehicles.

c. All municipal equipment and equipment operated by agents of the municipality, including those used for snow clearing operations.

d. All equipment operated by commercial or residential contractors for the purposes of snow clearing operations during Winter months.

e. All agricultural equipment engaged in farming.

f. All animals on Agricultural Operations or rural farm land, including working animals for the purposes of protection and herding, but excluding pets.

g. The use of any apparatus for the amplification of voice or music in an open space or public park in connection with a public celebration or any other reasonable legal gathering authorized by permission from the Township.

h. The use of Sound Reproduction Devises in a reasonable manner for parades or special events carried on under the authority of a permit pursuant or in accordance with the law.

i. The discharge of Fireworks not in contravention of the Township of Southgate Fireworks By-law currently in effect.

j. Any military band or other band or any parade for which the person responsible for or in charge of has obtained a noise exemption permission from the Township.

k. The use of Sound Reproduction Devices in a reasonable manner for any social, recreational, community or athletic activity approved on a highway pursuant to the provisions of the Township's parking by-law, as amended, or any successor thereto; or

l. The noise caused by farm equipment performing any farm operation.

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Corporation of the Township of Southgate
By-law 2021-XXX – Noise By-law

Part 1 Provincial Offences Act
Short Form Wording

Item	Column 1 Short Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Set Fine
1	Emit/Cause to emit noise likely to disturb from radio, phonograph, pa system, sound equipment, loudspeaker, musical instrument or other sound-producing equipment.	Section 2.1 Schedule A (a)	$125
2	Emit/Cause to emit noise likely to disturb from a stereo or other electronic device designed to amplify sound associated with a motor vehicle.	Section 2.1 Schedule A (b)	$125
3	Emit/Cause to emit noise likely to disturb from racing motorized vehicles.	Section 2.1 Schedule A (c)	$125
4	Emit/Cause to emit noise likely to disturb from the squealing of tires associated with a motor vehicle.	Section 2.1 Schedule A (d)	$125
5	Emit/Cause to emit noise likely to disturb from a motor vehicle horn or other warning device.	Section 2.1 Schedule A (e)	$125
6	Emit/Cause to emit unnecessary noise likely to disturb from a motor vehicle or vehicle with a trailer.	Section 2.1 Schedule A (f)	$125
7	Emit/Cause to emit noise likely to disturb due to the operation of a combustion engine or pneumatic device.	Section 2.1 Schedule A (g)	$125
8	Emit/Cause to emit noise likely to disturb from prolonged idling of an engine.	Section 2.1 Schedule A (h)	$125
9	Emit/Cause to emit noise likely to disturb from persistent barking, calling, or whining made by any domestic pet.	Section 2.1 Schedule A (i)	$125
10	Emit/Cause to emit noise likely to disturb from the erection, demolition, alteration or repair of a building or by equipment.	Section 2.1 Schedule A (j)	$125
11	Emit/Cause to emit noise in relation with Fireworks outside of permitted dates in accordance with the Firework By-law.	Section 2.1 Schedule A (k)	$125
12	Emit/Cause to emit noise likely to disturb from the use of air conditioning equipment.	Section 2.1 Schedule A (l)	$125
13	Emit/Cause to emit noise likely to disturb by yelling, shouting, hooting or other boisterous activity.	Section 2.1 Schedule A (m)	$125
14	Emit/Cause to emit noise likely to disturb the inhabitants of the Township of Southgate.	Section 2.1 Schedule A (n)	$125
15	Hinder or obstruct, or attempt to hinder or obstruct, any Officer	Section 5.1	$200

Note: The penalty provision(s) for the offences indicated above is Section 6.1 of By-law 2021-XXX, a certified copy of which has been filed and s.61 of the Provincial Offences Act, R.S.O. 1990, c. P.3

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Staff Report PW2021-039

Title of Report: PW2021-039 Purchase of Egremont Landfill Attenuation Lands
Department: Public Works
Branch: Waste Resources and Diversion Management
Council Date: August 4, 2021

Recommendation:
Be it resolved that Council receive Staff Report PW2021-039 for information; and
That Council approve the use of the Tax Stabilization Reserve – General to fund the purchase of the attenuation lands known as west ½ Lot 1 Concession 21 Egremont, Roll # 42 07 060 001 19300 0000 in the Township of Southgate.

Background:
At the July 7, 2021 Council Meeting, staff presented a report in Closed Session regarding PW2021-033 C, Acquisition of Land Waste Site Attenuation Land Proposal. The following resolution was passed by Council after returning to Open Session:

15.2 A Proposed or Pending Acquisition or Disposition of Land (Subject: Waste Site Attenuation Land Proposal - Staff Report PW2021-033C)
No. 2021-407
Moved By Deputy Mayor Milne
Seconded By Councillor Shipston
Be it resolved that Council receive Staff Report PW2021-033C for information; and
That Council direct staff to proceed as directed in closed session to finalize the purchase of a property as discussed in closed session.
Carried

At the Special Council Meeting on July 21, 2021, By-law Number 2021-110 being a by-law to authorize a purchase and sale agreement between John and Marion Ziegler and the Corporation of the Township of Southgate was passed with the following resolution:
6. By-laws and Motions
6.1 By-law 2021-110 - Purchase and Sale Agreement - Con 21, Lot 1, Egremont - Ziegler
Mayor Woodbury requested a recorded vote on the main motion.
No. 2021-434
Moved By Councillor Dobreen

Seconded By Councillor Shipston
Be it resolved that by-law number 2021-110 being a by-law to authorize a purchase and sale agreement between John and Marion Ziegler and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

Staff Comments:
In discussions with GM BluePlan, waste consulting engineers for the Township, the recent installation of the east side monitoring well (OW20) behind Cell 1 in August 2019, indicates that there are several monitoring parameters that are in exceedance of trigger levels and migration of leachate-impacted groundwater to the east may be impacting the 50- acre property adjacent known as Concession 21, West Part Lot 1. The Ministry of Environment, Parks and Conservation (MECP) have also in their review of the monitoring reports have concerns with the potential for non-compliance and potential to off-site receptors to the east.

The following options to deal with this situation are:

1. MECP recommendations to install more monitoring wells and possible increase sample monitoring for parameters of concern, could be imposed.
2. Install additional Bentofix Liner along the easterly boundary, Cell 1 had a liner installed in 2003 at a cost of $200,000.00 US.
3. Purchase the adjacent easterly property, which the potential impacts would be considered to be in compliance with municipal owned attenuation lands, reducing the requirement for the Bentofix Liner to be installed and additional monitoring requirements.

The Public Works Manager has been in negotiation discussions with the property owners of west ½ Lot 1 Concession 21 Egremont, Roll # 4207060001193000000 on behalf of The Township of Southgate, and have an agreement with the following offer of purchase with the owners:

1. Purchase Price = $280,000.00 Canadian Dollars
2. Upon Sale date the vendors will have 5 years rental free of existing recreational use of the property known as west ½ Lot 1 Concession 21 Egremont, September 1, 2026.
3. Property cannot be harvested for timber, only fallen or dangerous condition trees may be cut upon Township approval
4. Property cannot be leased as Airbnb
5. The owners are in agreement with the Township of Southgate purchase offer to proceed with confirmation of this email on proceeding to report to Council

and finalize property acquisition with follow up legal actions to purchase the above property.

Staff have an Opinion of Value from Bill Nelson of Coldwell Banker in an amount of $165,000.00 to $175,000.00.

The vendors have also provided an Opinion of Value from Wilfred McIntee & Co. Limited in the amount of $260,000.00.

Financial Implications:
The 2021 Budget did not anticipate the purchase of additional attenuation lands. Staff is recommending the Tax Stabilization Reserve – General be used to fund the costs incurred to purchase the property (i.e. the purchase price of $280,000.00 plus costs incurred for the opinion of value and legal costs.)

Communications & Community Action Plan Impact:
Goal 5 - Upgrading our "Hard Services"

Action 5:
The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Concluding Comments:
Staff recommends that Council receive Staff Report PW2021-039 for information, and that Council approve the use of the Tax Stabilization Reserve – General to fund the purchase of the attenuation lands known as west ½ Lot 1 Concession 21 Egremont, Roll # 42 07 060 001 19300 0000 in the Township of Southgate.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
Jim Ellis, Public Works Manager

Treasurer Approval: ***Original Signed By***
William Gott, CPA, CA Treasurer

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments: None

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Staff Report PW2021-041

Title of Report: **PW2021-041 Rowes Lane External Works**
Department: **Public Works**
Branch: **None**
Council Date: **August 4, 2021**

Recommendation:
Be it resolved that Council receive Staff Report PW2021-041 for information; and
That Council approve the payment of the Rowes Lane External works in the amount of $327,509.45 plus HST, funded through the corresponding reserves.

Background:
With the development of Flato Block 75 Apartments, there was a need to reconstruct infrastructure for stormwater, utilities, improve street to current municipal standards with curb and gutter, sidewalk, and underground hydro servicing.
With the reconstruction of the street, it also required a watermain upgrade and an opportunity to install sanitary sewer main for 170 metres north of Hagan Street East.
The external works also included improvements for Hagan Street East, from Young Street to Rowes Lane for rural emergency access.

These improvements were not necessarily direct development responsibility and the Township had budgeted to do these works in conjunction with the development works during construction.

Staff Comments:
The Rowes Lane/ Hagan Street East external works were started in 2020, with utilities and sidewalks to be completed in the fall of 2021. The Township also requested some additional work on the watermain and sanitary sewer main on Victoria Street East at the Rowes Lane intersection when development work was happening to address some deficiencies.
The estimated project costs at the time are lower than when the actual work was done, some of this may be related to the COVID 19 pandemic.

The estimated original cost for the total Southgate portion for external works was $285,606.40 including HST. The final costs were $386,461.15 including HST. The largest difference in costing is the Rowes Lane watermain from the original price of $61,450.00, and final cost of $123,175.12.

Financial Implications:
The Capital Budgets in 2018 included in Roads $100,000.00 for Dundalk Projects and Rowes Lane Sanitary Sewer for $200,000.00.
The 2019 budget had included Roads – Rowes Lane for $50,000.00

Payment will be structured with the sanitary sewer works being funded by the Wastewater Reserve in the amount of $93,942.10 plus HST. The road works will be funded by the Road Reserve in the amount of $105,178.23 plus HST. The water works will be in a deficit until the 2021 revenues come in, with a total payment of $128,389.12 plus HST. (Attachment #1 – Rowes Lane Township/Developer Costs)

Communications & Community Action Plan Impact:
Goal 5 - Upgrading our "Hard Services"

Action 5:
The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Concluding Comments:

1. Staff recommends that Council receive Staff Report PW2021-041 for information, and that Council approve the payment of the Rowes Lane External works in the amount of $327,509.45 plus HST, funded through the corresponding reserves.
2. Staff negotiated that Flato would absorb the cost of the project engineering of $16,375.47 plus HST for all of this projects external works.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
Jim Ellis, Public Works Manager

Treasurer Approval: ***Original Signed By***
William Gott, CPA, CA Treasurer

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments:

Attachment #1 – Rowes Lane Township/Developer Costs

				Township Cost			Developer Cost						
	Estimated Cost	% TWSP	% Developer	Original	Actual	Increase	Original	Actual	Increase	% Increase	Reason	Dept.	Southgate Funding Source
ROWES LANE													
Schedule A - SANITARY SEWER	$ 71,910.00	100%		$ 71,910.00	**$ 90,982.10**	$ 19,072.10	$ -	**$ 1,650.00**	$ 1,650.00	27%		Wastewater	
Schedule B - STORM SEWER	$ 65,930.00		100%	$ -	**$ -**	$ -	$ 65,930.00	**$ 100,209.80**	$ 34,279.80				
Schedule C - WATERMAIN	$ 61,450.00	100%		$ 61,450.00	**$ 123,175.12**	$ 61,725.12	$ -	**$ 10,530.00**	$ 10,530.00	100%		Water	
Schedule D - ROADWORKS	$ 151,900.00		100%	$ -		$ -	$ 151,900.00	**$ 198,300.00**	$ 46,400.00				
Schedule E - LANDSCAPING & STREET LIGHTING	$ 37,000.00		100%	$ -		$ -	$ 37,000.00	**$ 46,225.00**	$ 9,225.00				
HAGAN ST. (ROWES – CP RAIL TRAIL)													
Schedule F - SANITARY SEWER	$ 3,400.00		100%	$ -		$ -	$ 3,400.00	**$ 4,760.00**	$ 1,360.00				
Schedule G - WATERMAIN	$ 870.00	100%		$ 870.00	**$ 5,214.00**	$ 4,344.00	$ -		$ -	499%		Water	
Schedule H - ROAD WORKS	$ 53,995.00		100%	$ -		$ -	$ 53,995.00	**$ 57,318.70**	$ 3,323.70				
Schedule I - LANDSCAPING & STREET LIGHTING	$ 20,750.00		100%	$ -		$ -	$ 20,750.00	**$ 31,256.25**	$ 10,506.25				
Schedule J - SEDIMENT EROSION CONTROL	$ 2,630.00		100%	$ -		$ -	$ 2,630.00	**$ 2,866.25**	$ 236.25				
HAGAN ST. (CP RAIL TRAIL – 270 YOUNG ST.)													
Schedule K - SANITARY SEWER	$ 200.00	50%	50%	$ 100.00	**$ 740.00**	$ 640.00	$ 100.00	**$ 740.00**	$ 640.00	640%		Wastewater	
Schedule L - ROAD WORKS	$ 56,400.00	50%	50%	$ 28,200.00	**$ 26,642.73**	-$ 1,557.27	$ 28,200.00	**$ 31,262.73**	$ 3,062.73	-6%		Roads	01-0000-2509 - Road Reserve
Schedule M - SEDIMENT EROSION CONTROL	$ 1,300.00	50%	50%	$ 650.00	**$ -**	-$ 650.00	$ 650.00	**$ -**	-$ 650.00	-100%			
Schedule N - LANDSCAPING	$ 17,000.00	50%	50%	$ 8,500.00	**$ 13,972.50**	$ 5,472.50	$ 8,500.00	**$ 13,972.50**	$ 5,472.50	64%		Roads	01-0000-2509 - Road Reserve
HAGAN ST. (270 YOUNG ST. – YOUNG ST.)													
Schedule O - ROAD WORKS	$ 41,550.00	100%		$ 41,550.00	**$ 45,325.50**	$ 3,775.50	$ -	**$ -**	$ -	9%		Roads	01-0000-2509 - Road Reserve
Schedule P - SANITARY SEWER	$ 400.00	100%		$ 400.00	**$ 2,220.00**	$ 1,820.00	$ -	**$ -**	$ -	455%		Wastewater	
Schedule Q - LANDSCAPING *(+ Streetlights)*	$ 9,500.00	100%		$ 9,500.00	**$ 19,237.50**	$ 9,737.50	$ -	**$ -**	$ -	103%		Roads	01-0000-2509 - Road Reserve
SUB-TOTAL CONSTRUCTION COST				$ 223,130.00	**$ 327,509.45**	$ 104,379.45	$ 373,055.00	**$ 499,091.23**	$ 126,036.23	47%			
10% CONTINGENCY				$ 22,313.00	**$ -**	-$ 22,313.00	$ 37,305.50	**$ -**	-$ 37,305.50	-100%			
5% ENGINEERING				$ 11,156.50	**$ 16,375.47**	$ 5,218.97	$ 18,652.75	**$ 24,954.56**	$ 6,301.81	47%			
13% HST				$ 29,006.90	**$ 42,576.23**	$ 13,569.33	$ 48,497.15	**$ 64,881.86**	$ 16,384.71	47%			
TOTAL CONSTRUCTION COST				**$ 285,606.40**	**$ 386,461.15**	$ 100,854.75	**$ 477,510.40**	**$ 588,927.65**	$ 111,417.25	35%			

	Type of Project Work	Municipal Cost
01-0000-2509 - Road Reserve Projects	**$643,979**	
HAGAN ST. (CP RAIL TRAIL – 270 YOUNG ST.)	Schedule L - ROAD WORKS	**$ 26,642.73**
HAGAN ST. (CP RAIL TRAIL – 270 YOUNG ST.)	Schedule N - LANDSCAPING	**$ 13,972.50**
HAGAN ST. (270 YOUNG ST. – YOUNG ST.)	Schedule O - ROAD WORKS	**$ 45,325.50**
HAGAN ST. (270 YOUNG ST. – YOUNG ST.)	Schedule Q - LANDSCAPING *(+ Streetlights)*	**$ 19,237.50**
	Total Project Road Costs	**$ 105,178.23**

01-000-2505 - Wastewater Reserve for Infrastructure	**$3,915,576**	
ROWES LANE	Schedule A - SANITARY SEWER	**$ 90,982.10**
HAGAN ST. (CP RAIL TRAIL – 270 YOUNG ST.)	Schedule K - SANITARY SEWER	**$ 740.00**
HAGAN ST. (270 YOUNG ST. – YOUNG ST.)	Schedule Q - LANDSCAPING *(+ Streetlights)*	**$ 2,220.00**
		$ 93,942.10

03-0000-2501 - Water Reserve for Infrastructure	$80,372	
ROWES LANE	Schedule C - WATERMAIN	$ 123,175.12
HAGAN ST. (ROWES – CP RAIL TRAIL)	Schedule G - WATERMAIN	$ 5,214.00
		$ 128,389.12

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Staff Report CAO2021–056

Title of Report: Affordable-Attainable Housing Advisory Committee Report

Department: Administration

Council Date: August 4, 2021

Council Recommendation:

Be it resolved that Council receive Staff Report CAO2021-056 as information; and

That Council approve the appointment of Gerry McNalty and Muriel Scott to the Southgate Affordable-Attainable Housing Advisory Committee as members that submitted applications; and

That Council approve the recruited members being Morgan McCannell, Jan Powell and _____ _____ to the Southgate Affordable-Attainable Housing Advisory Committee; and

That Council appoint Council Members _____, _____ and Mayor John Woodbury as an ex-officio member to the Southgate Affordable-Attainable Housing Advisory Committee.

Background:

On April 7, 2021 Southgate Council received a presentation from Muriel Scott and Gerry McNalty on the topic of Attainable Housing as a critical issue for many Southgate residents. They reported that they have completed research and provided the following information and recommendations:

"Having sought information from staff of Grey County Housing, United Way Grey Bruce, South East Grey Community Health Centre, Southgate Administration, Saugeen Shores Attainable Housing Task Force, Community Leaders, Lions Club and Dundalk Christmas Cheer/Food Bank, we would like to make the following recommendations, upon which Council might act:

1. Organize an Attainable Housing Task Force to plan for appropriate housing opportunities for all members of the Southgate community.
2. Commit to Zoning Changes that would streamline the development of Mixed Housing, Accessory Apartments, Tiny Homes, etc.
3. Commit to creating affordable housing units with an attainable target for Southgate.
4. Address the need for rent geared to income (RGI) housing with Grey County and Developers.

5. Create a Levy assessment as has been done by Grey County or a Legacy Fund as has been done elsewhere to provide a stimulus grant for housing projects that meet criteria.
6. Acknowledge that it is imperative that Southgate become more active in addressing housing insecurity and inequity.
7. Create an understanding with Developers that a portion of their developments must be affordable units."

Council Resolution for the Attainable Housing Concern Delegation - Gerry McNalty and Muriel Scott.

Moved By Councillor Frew; **Seconded By** Councillor Sherson;
Be it resolved that Council receive the Attainable Housing Concern delegation as information.
Carried No. 2021-164

Following the resolution, it was suggested that staff should provide a report to Council at a future meeting in relation to establishing an Affordable Housing Advisory Committee.

Council received staff report CAO2021-031 at the April 21, 2021 meeting titled, Affordable Housing Advisory Committee Report and passed the following resolution:

Moved By Deputy Mayor Milne; **Seconded By** Councillor Shipston;

Be it resolved that Council receive Staff Report CAO2021-031 as information; and

That Council approve the creation of a Southgate Affordable Housing Advisory Committee in the Township of Southgate to develop recommendations to Council over the next 12 months to create an Affordable and Attainable Housing Strategy for the Township to consider for our community; and

That Council receive, consider and provide feedback to staff on the Draft Southgate Affordable Housing Advisory Committee, Terms of Reference document to provide guidance to and to establish the structure of the committee for approval by Council at a future meeting.

Carried No. 2021-209

Staff Comments:

Staff recommend that Council approve the appointments of Morgan McCannell, Gerry McNalty, Jan Powell and Muriel Scott to the Southgate Affordable-Attainable Housing Advisory Committee along with 2 Council members and the Mayor (ex-officio member) to serve on the Committee.

Staff have also included a copy of the Southgate Affordable-Attainable Housing Advisory Committee Terms of Reference document (Attachment #1) for the purposes of supporting this report

Financial Impact or Long-Term Implications:

There is no financial impact to the municipality as a result of this report in the 2021 budget other than committee member compensation to attend meetings and travel expenses.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 3 - Promoting Health Services and Housing Choices
Action 3: The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.
Strategic Initiatives 3-A (2019-2023):
By means of appropriate policies, incentives and development partners, the Township will facilitate a significant increase in the supply and variety of both rental and purchase housing/accommodation within Southgate.

Concluding Comments:

1. That Council receive staff report CAO2021-056 as information.

2. That Council approve the appointments to the Southgate Affordable-Attainable Housing Advisory Committee as follows:
   i. Appoint public Committee members;
   ii. Appoint two (2) members from Council to the Committee; and
   iii. That the Mayor will be the third Council member as an ex-officio appointment.

3. Other Committee supports and recommendations are the following:
   i. Southgate staff to support the Committee; and
   ii. Consider Council appointing or the Committee inviting housing industry and financial experts as resources to the committee discussions acting as a non-voting member(s) to provide valuable expert knowledge and/or proposal.

4. Consideration of the delegation's seven recommendations they provided during their presentation on April 7, 2021 and the following suggestions:
   - Have focus on developing services that provide assistance in a hand-up support and advisory system as a long-term sustainable approach instead of a hand-out that only creates short term solutions.
   - County and Southgate Planning and Zoning policy review to promote some of the following features in developments:

    i. Smaller homes and lot size.
    ii. Common entrance for up to 5 residential units on one parcel of land.
    iii. Shared water (well) and wastewater (septic systems) services across property lines.
- County and Southgate policies to exempt or reduce fees and charges when smaller residential housing units (less than 600 square feet) or apartment units (less than 450 square feet) in sized are constructed such as:
    i. Building Permit fees;
    ii. Planning fees;
    iii. Development Charges;
    iv. Entrance permitting fees;
    v. Civic Address numbering charges;
    vi. Waste cart fees; and
    vii. Property taxation reform to lower costs to a percent of income or a tax rebate system in the following years that is geared towards combined household income.
- Provide a focus on advisory support services that will help people manage finances to convert rent payments into affordable/attainable housing purchase options.
- The creation of more local jobs to reduce transportation costs and focus more income to affordable/attainable housing solutions.
- Increase transit service within the rural and urban areas to reduce the reliance on the ownership of personal vehicle(s).

Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO
dmilliner@southgate.ca
923-2110 x210

Attachments:

- Attachment #1 –Southgate Affordable-Attainable Housing Advisory Committee Terms of Reference

Southgate Affordable-Attainable Housing Advisory Committee Terms of Reference

Purpose:
The Southgate Affordable-Attainable Housing Advisory Committee will provide recommendations and an overall strategy for Council's consideration regarding the implementation of a Community Affordable-Attainable Housing Plans to support homelessness prevention in the Township of Southgate.

Responsibilities:
1. Develop a strategy for Southgate Council to address the present community challenges of Affordable-Attainable Housing and the Prevention of Homelessness to consider as recommendations and specific actions to be taken.
2. Create a detailed strategy with the recommended implementation timelines.
3. Identify the possible resources, programs and support services required to achieve each strategy and recommendation.
4. Establish a schedule for providing and communicating an Affordable Housing strategy and recommendations reporting should be presented for discussion to Southgate Council.
5. Promote awareness about the importance and benefits of affordable housing in a proactive manner to address some community attitudes.
6. Consider, engage with and advocate to other levels of government for increased funding as well as changes in legislation and regulations that support the Southgate strategy.
7. The Southgate Affordable-Attainable Housing Advisory Committee will be required to engage with public, private and not-for-profit sector experts to develop an Affordable-Attainable Housing Strategy that will ensure sustainable outcomes.

Membership:
The Southgate Affordable-Attainable Housing Advisory Committee will be comprised of:

Voting members:
- Four (4) representatives from the public, private and non-profit sectors
- Two (2) municipal council representatives, and
- The Mayor as an ex-officio member.

Non-voting County and Southgate Staff Member as frequent or infrequent support and advisory resources:
- Southgate CAO
- Southgate Clerk's Department staff to act as the Committee's Recording Secretary
- Grey County Director of Planning or designate (as required)
- Southgate Planner (as required)
- Southgate Chief Building Official (as required)
- Southgate Economic Development Officer (as required)

- Grey County Director of Housing or designate (as required)
- Grey County Social Services or designate (as required)

Other Non-voting Committee Advisors:
- Building Industry
- Financial Advisory Services
- Landlord/Property Management
- Mental Health Care
- South East Grey Community Health Centre

Chair/Vice-Chair:
The Committee shall, at its first meeting elect one from among Advisory Committee members to be Chair, and one member to be Vice-Chair.

Quorum:
A majority of members, including at least one elected official, are required to be present to constitute a quorum.

Reporting:
The Affordable-Attainable Housing Advisory Committee (AHAC) shall report to Council through Special Committee of the Whole (COW) meetings to discuss issues and confirm alignment with the goals of the Terms of Reference document. The Committee's reporting to Council may be through a written report, presentation by the Committee's Chair or by way of a joint COW meeting with the AHAC attending.

Resources:
The Township Clerk's Department shall prepare the agendas and provide reports for the Affordable-Attainable Housing Advisory Committee. Staff from Administration, Building, Clerk and Planning Department will provide resources to support the Advisory Committee; additional support may be sought from other departments as required.

Meeting Schedule:
The Affordable-Attainable Housing Advisory Committee will meet monthly or as determined by the Committee, at a date to be determined by the members. Meetings will be held virtually until such times as it is safe to meet in person at a Southgate Municipal building.

Term of Committee:
The Southgate Affordable-Attainable Housing Advisory Committee is appointed by Council for the remainder of this term of 2021 and 2022, ending November 30, 2022.

Remuneration:
The Southgate Affordable-Attainable Housing Advisory Committee members will be reimbursed at a rate of $35.00 per committee meeting and travel costs at the municipal rate per km.

Appendix A

Glossary of Terms

Accessibility for Ontarians with Disabilities Act, 2005 (AODA): legislations governing accessibility requirements and standards with a progressive timeline of implementation.

Affordable Housing: Housing is deemed to be affordable when a household at or below the median income of its local community can consistently meet all of its basic needs (food, utilities, clothing, transportation, telephone, school supplies) and also cover the cost of accommodation. In most instances, households at or below the median income should not be spending more than one-third of its gross (before tax) monthly income on housing costs - if both housing and basic needs are to be sustainable. For further clarification, affordable housing occurs along a broad continuum that includes, but is not limited to, social housing.

Association of Municipalities of Ontario (AMO): AMO works to make municipal governments stronger and more effective. Through AMO, Ontario's 444 municipalities work together to achieve shared goals and meet common challenges. www.amo.on.ca

At risk of homelessness: Households that have difficulty maintaining appropriate housing that is safe, adequate, affordable and secure. A range of factors can put housing security at risk, including: low income, health issues/illness (including mental health issues), substance use, incarceration or other legal issues, hospitalization, family breakdown, violence, discrimination, inadequate and/or unsafe housing.

Attainable Housing: The industry definition of attainable, for-sale housing is unsubsidized, profitable housing developments that meet the needs of those with incomes between 80% and 120% of the Area Median Income.

Average Market Rent (AMR): Rental rates that are determined by the Canada Mortgage and Housing Corporation which are comparable to the average rent amount for similar units in the same neighbourhood.

Canada Mortgage and Housing Corporation (CMHC): A national housing agency appointed by the federal government of Canada. CMHC is responsible for distributing all federal funding programs for housing, as well as carrying out the current responsibilities of the federal government with regard to affordable housing.

Canadian Housing & Renewal Association (CHRA): An organization that provides advocacy, policy, research, and training on affordable housing issues and homelessness at the national level.

Capital reserves: Housing providers are required to set aside a pre-determined percentage of their revenue/income into a separate capital reserve fund; this money is used for capital repair and replacement costs of their housing property.

Community Homelessness Prevention Initiative (CHPI): combines funding from former separate housing and homelessness programs into a single flexible program. Funding from MMAH can be used by CMSM to address local priorities and better meet the needs of individuals and families who are homeless or at risk of becoming homeless in their local communities. For example, funding that previously had to be used for emergency shelter beds can now be used to provide more long-term housing solutions.

Consolidated Municipal Service Manager/District Social Services Administration Boards (CMSM/DSSAB): A municipal government responsible for carrying out the funding and administrative responsibilities of the Housing Services Act. CMSM's/DSSAB's are also responsible for administering other social service programs such as Ontario Works and Children's Services. There are 47 CMSM's and DSSAB's in Ontario.

Co-operative Housing (Co-ops): A form of Social Housing. Residents who live in coops are considered "members" of the corporation that owns the building they live in. Members have an obligation to participate in running and maintaining the co-op community. Members elect a board of directors amongst themselves who are responsible for overseeing the management of the co-op. Members must follow the Co-operative Corporations Act, not the Residential Tenancies Act.

Co-operative Housing Federation of Canada (CHF): This organization represents non-profit co-operative housing in the region, and advocates on behalf of its members.

Devolution: Devolution means the handing over of social housing administration and funding, from the Province to the CMSM. The exception is providers transferred to Ministry of Health and Long Term Care or Ministry of Community and Social Services. Devolution also refers to handing over the federal responsibilities for non-profit housing to the Province - the funding responsibility was transferred in 1998, the administration was implemented under the Social Housing Reform Act in 2000.

Emergency Shelter: Short-term accommodation intended for 30 days or less for individuals experiencing homelessness.

End of Operating Agreements/ Mortgages (EOA/M): Refers to both the expiry of federally-signed operating agreements as well as the expiry of mortgages and capital financing obligations in social housing under the Housing Services Act (HSA). 40th Income Percentile: The 40th income percentile is a measure of households whose income falls in the bottom 40% of average incomes in a certain geographic area.

Homelessness Partnership Strategy: Federal strategy to address homelessness. Initiatives include access to multi-year matching funds to designated communities, funding to support single projects in Outreach Communities, including smaller cities, rural and outlying areas, including the North, and partnerships with Aboriginal communities.

Homelessness: The condition of being without long-term stable accommodation.

Homelessness Prevention: Activities that help prevent those who are currently housed from housing loss through services such as utility payments, loan programs, rent banks and landlord/tenant mediation. This also includes helping people move to more appropriate housing when needed.

Housing Allowance: A fixed partial rent payment made to a tenant to support affordability. The rent payment is made directly to the tenant, making rent more affordable for the tenant. This program is available for use with private rentals, and nonprofit and cooperative housing providers; similar to a Rent Supplement.

Housing First: An evidenced-based best practice or program in which homeless individuals are assisted first to meet their housing needs before they are required to meet other treatment expectations or other supports are implemented. 'Housing First' refers to a specific program with unique approaches and resources; whereas 'housing first' is a philosophy based on meeting a person's most basic needs for housing unconditionally that is not tied to one specific program.

Grey County Housing Corporation: properties owned and operated by the County of Grey.

Housing Development Incentive: Funding offered to property developers, non-profits, co-ops and private landlords, to create more affordable rental housing in the community.

Housing Service Act, 2011 (HSA): legislation that outlines the duties and responsibilities for the Consolidated Municipal Service Managers (CMSM) and prescribed non-profit housing providers. Replaced the Social Housing Reform Act, 2000; prescribes mandated services and eligibility requirements in mandated social housing programs and allows some local flexibility.

Housing Services Corporation (HSC): Delivers relevant, cost-effective products and services to its housing sector clients, including CMSMs/DSSABs. With more than 10 years of experience in working with different levels of government, different types of social housing and national and international housing organizations, HSC has access to wide-ranging networks that enable Ontario's housing sector to exchange leading and best practices, to direct province-wide findings and to make coordinated recommendations. HSC also partners with public, private and non-profit organizations beyond the housing sector to develop and deliver integrated, cost-effective programs and services and to attract greater investment and to advance social innovation in affordable housing. www.hscorp.ca

Imminent risk of homelessness: Risk of losing housing within the month.

Investment in Affordable Housing Program (IAH): Under the current Investment in Affordable Housing for Ontario (IAH), formerly Canada/Ontario Affordable Housing Program (AHP), federal and provincial funding will go towards the creation and repair of affordable housing over four years. These funds may be used in five different components: Rent Supplement, Housing Allowance, Homeownership Program, Rental Housing, and Ontario Renovates.

Landlord: An owner of rental housing that must follow the Residential Tenancies Act, 2006 (RTA).

Local Health Integration Networks: Organizations created by the Provincial government to facilitate effective and efficient integration of health care services. LHINs possess significant decision-making power at the community level including the funding of support services to transferred housing providers providing supports to people with mental illness and the frail elderly.

Local Housing Corporation (LHC): With devolution under the Social Housing Reform Act in the 1990s and the transfer of Ontario Housing Corporation's public housing stock to the municipal level in 2001, the public housing asset was transformed into 47 different Local Housing Corporations with varying management structures and operational functions. Some LHCs are a department of the municipal body having jurisdiction, while other LHCs operate at arm's length from the municipality even though the Service Manager (SM) is the sole shareholder of the LHC.

Low Income Cut Off (LICO): A threshold to determine levels of poverty within a given geographic area. Those who fall below the threshold likely spend a larger share of their income on food, shelter, and clothing. This approach estimates the amount of households who spend 20% more of their household income than the average percentage of income spent by households on food, shelter and clothing. LICO thresholds vary by household size, and community size.

Low Income Measures (LIM): While many low-income measures, including the LICO, are well suited to the analysis of trends in low income, the after-tax Low Income Measure (LIM-AT) is now a more popular measure. LIM measures the number and percent of people living in households with income that is less than 50% of the median adjusted household income. Due in part to the methodological changes from the mandatory long-form census to the voluntary National Household Survey; the LIM has become the more widely used and more appropriate measure of low-income.

Ministry of Children and Youth Services (MCYS): www.children.gov.on.ca

Ministry of Community and Social Services (MCSS): www.mcss.gov.on.ca

Ministry of Health and Long-Term Care (MOH/LTC): www.health.gov.on.ca

Ministry of Municipal Affairs and Housing (MMAH): www.mah.gov.on.ca

Non-Profit Housing: Community-based affordable rental housing provided by nonprofit corporations, overseen by volunteer boards of directors. A percentage of nonprofit housing tenants pay rents geared to their incomes (known as RGI housing), and the remaining pay market rents. The percentage of tenants paying RGI ranges from 25% to 100% of tenants in the project; generally the ratio is around 60% RGI: 40% market.

Ontario Municipal Social Services Association (OMSSA): Established in 1950, the Ontario Municipal Social Services Association (OMSSA) is a non-profit organization whose members are the Consolidated Municipal Service Managers (CMSMs) and District Social Services Administration Boards (DSSABs) across Ontario. OMSSA works to support leadership in integrated human services through strong local service system management in all municipalities. www.omssa.com

Ontario Non-Profit Housing Association (ONPHA): A non-profit sector organization that represents non-profit housing providers in Ontario, and offers education and resource materials to non-profit housing providers.

Operating Subsidy: Government subsidy under the Housing Services Act (HSA), which the CMSM provides to mandated social housing providers; guaranteed for the life of the mortgage (usually 25 years) to bridge the gap between revenue from market rents and the total cost of mortgage and operations. Public Housing: Housing developed predominantly by the Ontario Housing Corporation (OHC) in the 1960s after CMHC's mandate broadened to housing for low income families. Managed by Local Housing Authorities with local boards; OHC set policy and provided services (such as legal and technical support). The projects were 100% RGI housing. Ownership was downloaded from the Province to the Municipal Service Managers in 2001. The Social Housing Reform Act renamed public housing "Local Housing Corporations" (see Local Housing Corporations--LHCs).

Rapid Re-Housing: Is a provision of housing relocation and stabilization services, and short- and/or medium-term rental assistance, as necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing. (National Alliance to End Homelessness, 2014)

Rent Supplements: Programs that provide a rent “top-up” to make renting in full market rate units more affordable. A rent supplement is an amount of money that is given to a landlord to make up the difference between a tenant’s payment, and what the actual cost of monthly rent is for that unit; similar to a Housing Allowance.

Rent-Geared-to-Income (RGI) **Subsidy**: The subsidy paid from the CMSM to a social housing provider named under the Housing Services Act, 2011 to allow a defined number of units to be rented to low-income tenants on a rent-geared-to-income basis. The formula for calculating the RGI Subsidy equals the difference between the actual rent paid by the qualifying tenant (paying approximately 30% of their income), and the government-approved market rent of a unit.

Residential Tenancies Act (RTA): The provincial legislation that governs the relationship between tenants and landlords in Ontario. The RTA outlines the roles and responsibilities of both the tenant and the landlord.

Social Housing: One part of the affordable housing continuum, social housing refers to the range of non-profit, cooperative, and public housing that are funded by regular government operating subsidies; includes Grey County Housing Corporation, nonprofits, and cooperatives under HSA, and federal providers with operating agreements.

Social Housing Agreement (SHA): An agreement between CMHC and the Province of Ontario established in 1999 that transferred the administrative responsibility of most federally-assisted housing to the provincial government. It also allowed the Province of Ontario to transfer the administration to municipal government. Social Housing Reform Act, 2000 (SHRA): This legislation, proclaimed in December 2000, gave the Province of Ontario the power to transfer responsibility for social housing administration to the municipal level. This legislation has been replaced with HSA 2011.

Special Priority: Social Housing applicants who are victims of domestic violence can apply for a special priority status. Applicants and tenants/members with a special priority status are placed higher on the centralized waiting list.

Support Services: Services provided to tenants to enable them to live independently in the community.

Supported Housing: Social Housing units that offer tenants/members support to live independently, e.g. seniors, people with mental health disabilities, addictions or developmental disabilities. Support staff is not on-site, but will travel to the tenant/member's unit to provide services.

Supportive Housing: Non-profit housing for people who need support to live independently e.g. the frail elderly, people with mental health problems, addictions or developmental disabilities. Administration and funding of supportive housing providers were not downloaded to the CMSM in 2001; rather, the responsibilities were transferred to the provincial ministry that funded the support services, either the Ministry of Health/Long-Term Care or the Ministry of Community and Social Services.

Transitional Housing: Temporary housing which includes the provision of on- or off-site support services to help individuals move towards independence and self-sufficiency.

Planning Terminology:

Demolition Control Areas: Section 33 of the Planning Act permits municipalities to establish demolition control areas by by-law and to require that property owners seeking to demolish a building obtain a permit. Section 99.1 of the Municipal Act (2001) also grants the specific powers to prohibit and regulate the demolition of

residential rental properties that contain more than six dwelling units, and to prohibit and regulate the conversion of such residential rental properties to another use.

Development Charges Exemptions: Municipalities may exempt or reduce development charges for specified types of development, such as affordable housing, or in areas where development is to be encouraged.

Development Charges Discounts: Discounting the development charges for housing providers to construct new affordable units is a direct form of financial support; discounting development charges in a specified area, such as an area designated for intensification, can indirectly result in more affordable housing by encouraging more compact and dense residential construction.

Development Charges Revenue: Revenue for affordable housing may also be raised through a dedicated portion of development charges.

Garden Suites: Garden suites are detached units that may be portable or constructed from pre-fabricated materials on-site, and can be removed when they are no longer required.

Height & Density Bonuses: Section 37 of Ontario's Planning Act permits "height and density bonusing" to allow municipalities to authorize increases in the height and/or density of development that would otherwise not be permitted in exchange for the provision of facilities, services, or other matters that are specified by by-law. The inclusion or designation of funding for new affordable housing units is one possible benefit.

Modification of Development Standards: Municipalities can facilitate affordable housing construction by adopting alternate or flexible development standards, provided safety and building quality are not compromised. For example, they may permit dwelling units that are smaller or constructed on smaller lots, or reduce standards such as parking requirements; all of these modifications serve to reduce the cost of development.

Municipal Capital Facilities Agreements: Municipal Capital Facilities Agreements allow municipalities to enter into agreements with other parties, including private sector and not-for-profit organizations, to deliver affordable housing. Municipalities must pass municipal housing facilities by-law, which must include a definition of affordable housing and establish policies regarding eligibility for the housing. Municipalities may agree to provide financing assistance such as directly giving or lending money or property, guaranteeing borrowing by the other party, and providing property tax exemptions or reductions and development charge exemptions.

Ontario Provincial Planning Act: The Planning Act sets out the ground rules for land use planning in Ontario, and describes how land uses may be controlled, and who may control them.

Official Plans: an official plan is a document which sets out the municipality's general planning goals and policies that will guide future land use.

Secondary units (also known as accessory units or second suites): Secondary units are self-contained residential units located in dwellings or accessory structures such as laneway garages, with their own kitchen and bathroom facilities. Basement apartments are a typical example.

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0

Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report CAO2021–057

Title of Report: Flato Developments Purchase of Eco Park Phase 1 Lands

Department: Administration

Council Date: August 4, 2021

Council Recommendation:
Be it resolved that Council receive staff report CAO2021-057 as information; and
That Council approve the purchase and sale agreement for 20 acres plus or minus of lands in the Eco Park to Flato Dundalk Community Inc.; and
That Council consider approval of Southgate By-law 2021-115 to execute this purchase and sale agreement.

Background:

At the April 6, 2016 Council meeting in the closed session, staff presented a proposal from Flato Developers Inc., to purchase 3 parcels of land in the Eco Park totalling about 30 to 35 acres. Council direction to staff in the closed meeting was as follows:

> **Proposed or pending disposition of land by the municipality (offer to purchase land)**
> Council directed staff to prepare an offer of purchase and sale for the 3 properties, and bring the offer back to Council at a future in-camera session for consideration.

At the April 20, 2016 Council meeting staff presented SR CAO2016-047 that reported on the following issues:

- Responses on the Council feedback from the April 6, 2016 closed session;
- Details on anticipated truck traffic, hours of operation, noise, dust, any other anticipated concerns and the anticipated number of local jobs in the short and long term;
- Details on what other approvals may be required aside from Southgate;
- Details on what services and infrastructure Southgate will provide, when, and at what estimated cost;
- A summary of DC income and annual tax income based on the appropriate zoning tax rate so we can forecast the short and long term impact on our budget for road upgrades and the Highway 10 bypass;
- Detail of the terms and security for the vendor take back mortgage; and
- That the developer agrees to pay for any costs not specifically outlined as being paid for by Southgate in the agreement.

Staff received comments from Council members on the draft Flato industrial lands purchase and sale agreements for one 3.5 acre parcel of land and two pieces of land being about approximately 14 acres each.

Staff reported to Council at the May 18, 2016 closed session on the concerns raised at the April 20, 2016 meeting. Staff was directed on April 20, 2016 to continue to negotiate these land sale agreements with Flato, have the agreement reviewed by our lawyer at the appropriate time and then present to Southgate Council for final approval.

Staff felt we had a workable development with Flato for these lands. After a Planning review by both Southgate's and Flato's Planning, staff felt there was a conflict with placing residential development any closer to other development in the Eco Park and the wastewater facility. The existing residential in the area is compatible with the planned commercial and light industrial type of projects. The developers planned uses of the properties is as follows:

1. Ida Street - Parcel #1 of 3.5 acres
    - Commercial office building with coffee shop and limited residential.
2. Eco Park Way West - Parcel #2 of 14 acres
    - Commercial/residential uses on this property.

    Eco Park Way East - Parcel #3 of 14 acres
    - Light industrial for a warehouse development.

To rationalize the exchange for employment planned lands for residential development was challenging for Southgate's planning because of our low existing availability of commercial-industrial lands focused at creating jobs. This required planning work on a Comprehensive Review Study Report of our industrial land stock, an Urban Justification Report and a Southgate Official Plan Review. The number of planning application files received, the study work required, the COVID challenges in 2020 and the developer focussing on other developments in Dundalk, the Eco Park project was not a major priority.

Staff Comments:
In 2021 we have requested Flato to reduce to very few residential units for this project because of the D6 guidelines related to residential setback from other developments and our present and possible future wastewater treatment facilities. In addition, the introduction of the Green Lid Project in cooperation with Flato we have reduced this property sale to about 20 acres from 32 acres.

Staff recommend Council approve the new purchase and sale agreement by By-law that reflects the changes to proceed with selling the 20 acre parcel to the company

Flato Dundalk for development. Attachment #1 is an aerial map of the Eco Park property that presents the lot fabric which has changed since the original proposal.

The developers planned uses of the properties is commercial office buildings, light industrial and some residential development along Ida Street to interface to the commercial and light industrial development areas along Eco Park Way.

Financial Impact or Long Term Implications

There is no financial impact as a result of this report other than providing lot line service connections as well as survey and legal cost to close the sale.

The financial impact as a result of this land sale and development is as follows.
Ida Street - Parcel #1:

Saleable Property Area:	20 acres
Sale Price:	$700,000.00
Estimated Commercial & Industrial Bldg sizes:	100,000 square feet
Residential Units Types - Economical for first time buyers	
Development Charges (based on 2021 rates):	$ 2,250,000.00
New Building Fees	$ 15,000.00
Construction Value:	$25,000,000.00
Estimate in new Annual Taxation developed :	$ 250,000.00

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public. Southgate CAP Goal – Trusted, Timely, Transparent, Decision Making.

Goal 1-Attracting New and Supporting Existing Businesses & Farms

Action 1: The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

Concluding Comments

1. That Council receive this report as information.
2. That Council approve the purchase and sale agreement for lands in the Eco Park to Flato Dundalk Community Inc.
3. That Council approve Southgate By-law 2021-115 to execute this purchase and sale agreement.

Respectfully Submitted,

CAO approval: Original Signed By Dave Milliner – CAO

dmilliner@southgate.ca 519-923-2110 x210

- Attachment #1 – Aerial Map of Flato 20 acre property

Flato 20 acre estimated lot lines

Legend

- Parcels - Current
- Large Scale Roads
  - Provincial Highway
  - County Road
  - Township Road
  - Seasonal Road
- Grey County Boundary

Notes

444 0 222 444 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere

© County of Grey

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Printed: July 29, 2021

THIS MAP IS NOT TO BE USED FOR NAVIGATION

The Corporation of the Township of Southgate

By-law Number 2021-115

being a by-law to authorize a purchase and sale agreement between FLATO Dundalk Community Inc. and the Corporation of the Township of Southgate

Whereas the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

Whereas Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into a purchase and sale agreement with FLATO Dundalk Community Inc.,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the purchase and sale agreement between FLATO Dundalk Community Inc. and the Corporation of the Township of Southgate attached hereto as Schedule A, is hereby ratified and confirmed; and

2. **That** the Mayor and the Clerk are authorized and directed to sign the agreement on behalf of the Council of the Corporation of the Township of Southgate; and

3. **That** By-law 2016-066, By-law 2016-067 and By-law 2016-068 are hereby repealed; and

4. **That** this by-law shall come into force and effect upon the final passing hereof.

Read a first, second, and third time and finally passed this 4th day of August, 2021.

_____

John Woodbury – Mayor

_____

Lindsey Green – Clerk

PURCHASE AND SALE AGREEMENT
(hereinafter called the "PSA")

THIS AGREEMENT made as of the 4th day of August, 2021.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

hereinafter called the "Vendor" of the FIRST PART;

and

FLATO Dundalk Community Inc.

hereinafter called the "Purchaser" of the SECOND PART;

WHEREAS the Vendor is the owner, in fee simple, of lands and premises described in Schedule "A" and specifically as depicted in the aerial photo lot map and/or the reference plan in Schedule "B" (the "Property"), which Property is to be severed as per the terms of this PSA ;

AND WHEREAS the Purchaser wishes to purchase the Property from the Vendor and the Vendor desires to sell the Property to the Purchaser;

NOW THEREFORE IN CONSIDERATION of the mutual covenants and promises in this Agreement, the parties agree as follows:

SECTION I
GENERAL

1. In consideration of the agreement referred to in the preceding paragraph, the Purchaser shall pay a Purchase Price calculated at Thirty-Five Thousand Dollars ($35,000.00) per acre to the Vendor, with the size of the Property to be determined by the reference plan to be prepared by the Vendor pursuant to the terms of this PSA. The Purchase Price shall be paid as follows:

    a) Seventy-Five Thousand Dollars ($75,000.00) is payable by the Purchaser by certified cheque or bank draft upon execution of this Agreement, to be held on an interest-free basis by the Solicitor for the Vendor as a deposit pending completion of this transaction on account of the Purchase Price on completion, or if this Agreement is not completed through no fault of the Purchaser, the deposit shall be returned to the Purchaser without interest or deduction; and

b) The balance of the Purchase Price, subject to adjustments, shall be paid to the Vendor on the Completion Date, by certified cheque or bank draft.

2. The Vendor, at its sole expense, shall have a draft reference plan prepared for review by the Vendor depicting the Property and shall arrange for such plan to be deposited against the title of the Property prior to the Closing Date.

SECTION II
PURCHASE OF PROPERTY

3. Irrevocable Date

   This PSA shall be open for acceptance by the Vendor until the 25th day of August, 2021, after which time, if not accepted, this offer shall be null and void and the deposit shall be returned to the Buyer in full without interest.

4. Completion Date

   a) The closing of this transaction be completed no later than 5:00 p.m. on the 15th day of October, 2021, (the "Completion Date") or an earlier date if possible, at which time possession of the Property in "as is, where is" condition shall be given to the Purchaser.

5. Council Approval

   a) This transaction is subject to compliance with Section 270 of the *Municipal Act, 2001* as amended and is conditional upon the approval of this transaction by the Council of The Corporation of the Township of Southgate in its sole and absolute discretion by by-law. Council approval shall be obtained on or before the Completion Date, or this agreement will be null and void and the deposit returned without interest or deduction.

6. Documents, Reports and Information

   a) The Vendor will only produce and deliver to the Purchaser any documents, reports or information in its possession in respect to the Property. The Purchaser agrees to return all of the above documentation to the Vendor if this transaction is not completed. Buyer shall not call for the production of any title deed, abstract, survey or other evidence of title to the property except such as are in the possession or control of Seller.

SECTION III
CONDITIONS, REPRESENTATIONS AND WARRANTIES

7. "As Is" Condition

   a) The Purchaser acknowledges that they are acquiring the Property in an "as is" condition and that it must satisfy itself within fifteen (15) days of acceptance as to the Property including, but not limited to, all existing physical conditions of this Property, environmental conditions, fitness for any purpose, suitability for construction, soil

bearing capacity for any building proposed, and the availability of municipal services and utilities necessary for the Purchaser's proposed use of the Property. It shall be the Purchaser's responsibility to provide, at its own expense, any soil bearing capacity tests, Conservation Authority permits or environmental inspection, as may be required or desired, and the Vendor shall grant the Purchaser access for such testing or inspection at all reasonable times, on reasonable notice, for the purpose of conducting reasonable inspections. The Purchaser acknowledges that the Vendor shall not be responsible for any physical deficiencies of this Property or for any past, present or future environmental liabilities and hereby waives any claims against the Vendor in respect of any environmental liabilities on this Property. The Purchaser agrees that once the above-noted fifteen (15) day period has expired, and so long as no notice is given that the Purchaser will not accept the Property within such time, the Purchase shall be deemed to have released the Vendor on closing with respect to matters set out in this paragraph. If the Purchaser is for any reason whatsoever dissatisfied with the Property, it shall deliver written notice to that effect to the Vendor by no later than the time specified herein, and this Agreement shall be terminated and the deposit shall be returned to the Purchaser without interest or deduction. If the Vendor is notified that the condition of the Property is not satisfactory, then the Purchaser shall, prior to receiving its deposit monies back and prior to being entitled to a full release from the Vendor with respect to this Agreement, restore the Property to its original condition as it existed prior to such testing or inspection by the Purchaser, at the Purchaser's sole expense. If the Purchaser fails to deliver written notice to the Vendor within the time specified herein regarding this condition, this condition shall be deemed to have been waived by the Purchaser.

8. Future Use

   a) The Parties acknowledge that the zoning bylaw allows industrial uses for the Property subject to the requirements of the Township of Southgate Zoning By-law, and other municipal by-laws and codes including but not limited to the Township's Site Plan Control By-law. It is the Purchaser's responsibility to confirm the Purchaser's use is compliant or if rezoning is necessary and other compliance requirements.

9. Development Covenants and Restrictions

   a) The Property shall be subject to the development covenants and restrictions more particularly set out in Schedule "C" attached to this PSA, which shall survive the completion of this transaction and run with the Property. which covenants and restrictions may be registered on title by the Vendor and the cost of registration shall be at the expense of the Purchaser. In the event that the said covenants and restrictions are not registered on title to the Property on or before closing, the Purchaser covenants and agrees to consent to the registration of the covenants and restrictions forthwith after closing. The Purchaser agrees that they shall not transfer, assign its rights, interests, liabilities and obligations under this Agreement without obtaining the consent of the Vendor, and the Vendor may require that the proposed assignee or transferee enter into an assumption agreement in a form satisfactory to the Vendor, acting reasonably, requiring the assignee or transferee to be bound by all of the terms and conditions of this Agreement prior to the giving of any consent. In the event of such assignment or upon the Purchaser's transfer of the Property, the

Purchaser's rights, interests, liabilities and obligations hereunder is released and discharged from any and all liabilities and obligations arising under and pursuant to this Agreement.

10. Property Not for Resale

a) The Purchaser covenants that it is purchasing the Property for the construction of a building and not for resale purposes.

SECTION IV
PRIOR TO COMPLETION DATE

11. Purchaser May Inspect the Property

a) Buyer acknowledges having had the opportunity to inspect the property and understands that upon acceptance of this Offer there shall be a binding agreement of purchase and sale between Buyer and Seller.

b) The Buyer shall have the right to inspect the property one further time prior to completion, at a mutually agreed upon time, provided that written notice is given to the Seller. The Seller agrees to provide access to the property for the purpose of this inspection.

12. Insurance

All buildings on the property and all other things being purchased shall be and remain until completion at the risk of Vendor. Pending completion, Vendor shall hold all insurance policies, if any, and the proceeds thereof in trust for the parties as their interests may appear and in the event of substantial damage, Purchaser may either terminate this Agreement and have its deposit returned without interest or deduction or else take the proceeds of any insurance and complete the purchase. No insurance shall be transferred on completion.

SECTION V
COMPLETING THE TRANSACTION

The Transfer/Deed shall, save for the Land Transfer Tax Affidavit, be prepared in registrable form at the expense of Seller.

13. Electronic Registration

a) The parties agree that the transaction shall be completed by electronic registration pursuant to Part III of the *Land Registration Reform Act* as amended. The parties acknowledge and agree that the delivery and release of documents may, at the discretion of the lawyer: a) not occur contemporaneously with the registration of the transfer/deed and other registerable documentation, and b) be subject to conditions whereby the lawyer receiving documents and/or money will be required to hold them in trust and not release them

except in accordance with the terms of a document registration agreement between the respective lawyers. The Seller and Buyer irrevocably instruct the said lawyers to be bound by the document registration agreement which is recommended from time to time by the Law Society of Upper Canada.

14. Survey or Reference Plan

a) Prior to closing, the Vendor shall deposit a Reference Plan on title of the Property at its expense to provide a registerable description of the Property in accordance with the terms of this Agreement.

15. Examination of Title

Purchaser shall be allowed until 6:00 p.m. on the 30th day of August, 2021 (Requisition Date) to examine the title to the property at his own expense and to satisfy himself that there are no outstanding work orders or deficiency notices affecting the property, and that its intended use will be lawful. Vendor hereby consents to the municipality or other governmental agencies releasing to Purchaser details of all outstanding work orders and deficiency notices affecting the property, and Vendor agrees to execute and deliver such further authorizations in this regard as Purchaser may reasonably require.

Provided that the title to the Property is good and free from all registered restrictions, charges, liens, and encumbrances except as otherwise specifically provided in this PSA and save and except for (a) any registered restrictions or covenants that run with the land providing that such are complied with; (b) any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with, or security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or regulated utility; (c) any minor easements for the supply of domestic utility or telephone services to the property or adjacent properties; and (d) any easements for drainage, storm or sanitary sewers, public utility lines, telephone lines, cable television lines or other services which do not materially affect the use of the property. If within the specified times referred to in this paragraph 16 any valid objection to title or to any outstanding work order or deficiency notice is made in writing to Vendor and which Vendor is unable or unwilling to remove, remedy or satisfy or obtain insurance (Title Insurance) in favour of the Purchaser and any mortgagee, (with all related costs at the expense of the Vendor), and which Purchaser will not waive, this Agreement notwithstanding any intermediate acts or negotiations in respect of such objections, shall be at an end and all monies paid shall be returned without interest or deduction and Seller shall not be liable for any costs or damages. Save as to any valid objection so made by such day and except for any objection going to the root of the title, Purchaser shall be conclusively deemed to have accepted Seller's title to the property.

16. Purchaser to Accept Easements

a) The parties agree that after closing and during the road design and construction by the Township, additional easements and lot re-configuration may be required to address site specific conditions and such easements and re-configuration to be mutually agreed to by the parties with the cost of a final reference plan provided by the Vendor

at its sole cost. The Purchaser agrees that the Vendor shall be granted and shall be able to obtain such easements or lot re-configuration at a nominal charge.

17. Adjustments

a) The Vendor agrees that the deposit, held by the Vendor shall be credited to the Purchaser in the Statement of Adjustments prepared for the Completion Date.

b) Any rents, mortgage, interest, taxes, local improvements, water and assessment rates shall be apportioned and allowed to the Completion Date, the day itself to be apportioned to the Purchaser.

18. Harmonized Sales Tax

If the sale of the property (Real Property as described above) is subject to Harmonized Sales Tax (HST), then such tax shall be in addition to the Purchase Price. The Seller will not collect HST if the Buyer provides to the Seller a warranty that the Buyer is registered under the Excise Tax Act ("ETA"), together with a copy of the Buyer's ETA registration, a warranty that the Buyer shall self-assess and remit the HST payable and file the prescribed form and shall indemnify the Seller in respect of any HST payable. The foregoing warranties shall not merge but shall survive the completion of the transaction. If the sale of the property is not subject to HST, Seller agrees to certify on or before closing, that the transaction is not subject to HST. Any HST on chattels, If applicable, is not included in the Purchase Price.

SECTION VI
MISCELLANEOUS

19. Entire Agreement

There is no representation, warranty, collateral agreement or condition affecting this Agreement of the Property other than expressed herein.

20. Tender

a) Any tender of documents or moneys hereunder may be made upon the solicitor acting for the party upon whom tender is desired, and it shall be sufficient that a negotiable, certified cheque may be tendered instead of cash.

21. Time of Essence

b) Time shall be of the essence of this Agreement.

22. Planning Act

a) This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, as amended are complied with.

23. Notices

a) All notices in this Agreement shall be in writing and shall be deemed to have been given if delivered by hand or mailed by ordinary mail, postage prepaid, addressed to the solicitor for the person to whom such notice is intended to be given at the following addressed:

Solicitors for the Vendor:

Stutz Brown Self Professional Corporation
269 Broadway
Orangeville, ON
L9W 1K8
Contact: Stephen Christie
Email: schristie@sbslaw.ca
Phone #:519-941-7500
Fax #: 519-941-8381

Solicitor for the Purchaser:

Garfinkle Biderman LP
Dynamic Funds Tower
Suite 801 – 1 Adelaide Street East
Toronto, Ontario
M5C 2V9

Contact: Michelle R. Frost
Emails: mfrost@garfinkle.com
Phone: 416-869-7605
Fax #: 416-890-0547.

If mailed, such notices must also be given by facsimile transmission on the date it was so mailed. If so given, such notices shall be deemed to have been received on the first business day following the date it was delivered or marked mailed out.

24. Successors and Assigns

a) This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

25. Schedules

a) The following Schedules shall form an integral part of this Agreement:
- Schedule "A" Description of Property
- Schedule "B" Aerial Lot Photo and/or Registered Plan
- Schedule "C" Development Covenants

26. Counterparts

a) This agreement may be signed in any number of counterparts, each of which is considered to be an original, and all of which are considered to be the same documents.

27. Severability

a) If any provision of this Agreement, or the application thereof to any circumstances, shall be held to be invalid or unenforceable, then the remaining provisions of this Agreement, or the application thereof to other circumstances, shall not be affected, and shall be valid and enforceable.

IN WITNESS WHEREOF the parties have executed this Agreement.

FLATO Dundalk Community Inc.

Per: _____
Name Shakir Rematullah
Title: President
I have the authority to bind the Corporation

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

Per: _____
Name John Woodbury
Title: Mayor

Per: _____
Name Lindsey Green
Title: Clerk

We have the authority to bind The Corporation of the Township of Southgate.

Schedule "A" to
Description of Property
Proposed to be Sold to
FLATO Dundalk Community Inc.

All and singular that certain parcel of land located within the Province of Ontario, County of Grey, Township of Southgate

___**20**____ acres of land in the Southgate Eco Park which is identified in the aerial photo map in Schedule B of this Purchase & Sale Agreement document. Prior to closing a legal survey Plan will be deposited with the Registry Office to define the legal description for closing this property sale.

SCHEDULE "B" Aerial Lot Photo Mapping and/or Registered Plan

20 plus or minus Acre Parcel for this Property Sale

Legend

- Parcels - Current
- Large Scale Roads
  - Provincial Highway
  - County Road
  - Township Road
  - Seasonal Road
- Grey County Boundary

Notes

444 0 222 444 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere

© County of Grey

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Printed: July 29, 2021

THIS MAP IS NOT TO BE USED FOR NAVIGATION

SCHEDULE "C"

DEVELOPMENT COVENANTS

1. Title Control

a) The Purchaser covenants and agrees to commence construction of a permanent building on the Property which complies with the permitted uses of the Property's zoning within one (1) years of the registration of the Purchaser's ownership of the Property and to substantially complete the construction of the said building in conformity with an approved site plan within two (2) years from the registration of the Purchaser's ownership of the Property.

b) In the event that the Purchaser has not obtained a building permit in accordance with the provisions of subclause 1.a) above, the Purchaser may request from the Vendor, in writing, an extension of the time specified in subclause 1.a) above up to a maximum extension period of one (1) year, as the case may be (such extension, the "Extended Time") upon payment by the Purchaser to the Vendor of a performance deposit equal to ten (10%) percent of the purchase price of the Property (the "Performance Deposit"). The Performance Deposit shall be refunded to the Purchaser, without interest, upon the Purchaser's compliance with and completion of the provisions of subclause 1.a) above within the Extended Time. In the event that the Purchaser fails to complete construction within the Extended Time, then the Vendor shall, in addition to its other rights and remedies as set out herein or otherwise, be entitled to retain the Performance Deposit as liquidated damages and not as a penalty, in partial or full satisfaction of the Vendor's damages, as the case may be.

c) If the Purchaser does not comply with the provisions of subclause 1.a) above within the periods therein specifically set out or within the Extended Time, the Purchaser, will, at the option of the Vendor by notice in writing to the Purchaser, re-convey good title to the Property to the Vendor, free and clear of all encumbrances, in consideration for payment by the Vendor to the Purchaser of 80% of the purchase price paid by the Purchaser to the Vendor for the conveyance of the Property in the first instance (the "Discounted Consideration"). The Vendor shall be allowed to deduct from the Discounted Consideration all of its reasonable costs, realty commission and legal fees incurred with respect to the original conveyance of the Property by the Vendor to the Purchaser, as well as the costs of the Vendor in re-acquiring the Property, including without limitation, realty commission, registration costs, land transfer tax, legal fees and such other costs as reasonably incurred by the Vendor therefor. The Vendor shall not be required to pay for any improvements that may have been made, constructed, installed or performed by the Purchaser on the Property.

d) Subject to subclause 1.c) above, the Purchaser covenants that it will not sell the Property or any part thereof to any person, firm or corporation without first offering, in writing, to sell the Property to the Vendor for consideration equal to or less than the Discounted Consideration, less all of its reasonable costs, realty commission and legal fees incurred with respect to the original conveyance of the Property by the Vendor to the Purchaser, as well as the costs of the Vendor in re-acquiring the Property, including without limitation,

realty commission, registration costs, land transfer tax, legal fees and such other costs as reasonably incurred by the Vendor therefor. The Vendor shall not be required to pay for any improvements that may have been made, constructed, installed or performed by the Purchaser on the Property. The Vendor shall have ninety (90) days from the receipt of an offer made by the Purchaser under this subclause, to accept such offer which acceptance shall be in writing. If the Vendor does not accept an offer to sell made by the Purchaser under the provisions of this subclause, the Purchaser shall have the right to transfer the Property to a third party so long as it does so within sixty (60) days from the date of the expiration of the Vendor's right to repurchase as set out herein. If the Property is not transferred within the said sixty (60) day period, no transfer of the Property will be made without again first offering to sell the Property to the Vendor on the terms as set out above. The limitation contained in this subclause, will expire upon the Purchaser fulfilling all of the building requirements as set out in subclauses 1.a) and 1.b) above.

2. Occupation of Building

a) If the Purchaser or a lessee thereof fails to occupy the building within six (6) months after satisfying the provisions of subclauses 1.a) and 1.b) above with respect to the completion of the building, and for so long as the building remains unoccupied, beginning on the first day following the six (6) month period after satisfying the provisions of subclauses 1.a) and 1.b) above, the Purchaser shall pay to the Vendor as liquidated damages, quarterly amounts equal to the difference in Property tax between what is being paid by the Purchaser as Property tax for the Property when deemed vacant land and what would be paid as Property tax by the Purchaser for the Property if the building was occupied. If any such payment is not duly remitted by the Purchaser, interest shall be calculated on the balance owing in the same manner and shall be paid at the same rate to the Vendor as interest is calculated and paid to the Vendor on unpaid taxes.

b) In the event that the Purchaser or the Purchaser's lessee has not occupied the building in accordance with the provisions of subclause 2.a) above, the Purchaser may request, in writing, that the Vendor extend the time for occupation of the building for a maximum period of 6 months, which request the Vendor shall review and may approve in its sole and unfettered discretion. Additional Extensions can be granted at the option of the Vendor, upon written request from the Purchaser prior to the expiry of any prior extensions granted by the Vendor.

3. Assignment of Covenants

a) The Purchaser acknowledges and agrees that the covenants and restrictions herein shall run with the title to the Property. The Purchaser, for themselves, its successors, heirs, and assigns in title from time to time of all or any part or parts of the Property will observe and comply with the stipulations, restrictions, and provisions herein set forth (the "Restrictions"), and covenants that nothing shall be erected, fixed, placed or done upon the Property or any part thereof in breach or in violation or contrary to the Restrictions or the provisions of this Agreement of Purchase and Sale and that the Purchaser will require every subsequent Purchaser or every successor in title to assume and acknowledge the binding effect of this document, as well as, covenant to observe and comply with the Restrictions and other covenants herein, and the surviving provisions of this Agreement of Purchase and Sale.

4. Force Majeure

   a) If the Purchaser shall be unable to fulfill, or shall be delayed or restricted in fulfilling any of the obligations set out herein due to any act or neglect of the Vendor or any of its employees, or due to strikes, walkouts, lockouts, fire, unusual delay by common carriers, or by any other cause beyond the Purchaser's reasonable control, then the time for fulfilling any such obligations shall be extended for such reasonable time as may be required by the Purchaser to fulfill such obligation.

5. Right to Waive

   a) Notwithstanding anything herein contained, the Vendor and its successors shall have the power by instrument or instruments in writing from time to time to waive, alter or modify the herein covenants and restrictions with respect to their application to any part of the Property without notice to or approval from the Purchaser or notice to or approval from the owners of any other adjacent or nearby lands.

6. Sanitary Sewer and Water Services

   a) The Vendor shall supply access to a sewer connection for this property in the road allowance at the property line. Depending on the building elevation, sewage pumping may be required from this property.

   b) The Vendor shall supply access to a water service lateral connection for this property in the road allowance at the lot line with shut off valve. Service connections for water greater than a one (1) inch standard service connection can be provided and will be at the expense of the Purchaser.

7. Other Property Sale Site Specific Conditions

   i. The purchaser will seek zoning in the following twelve (12) months to build some residential units on the property subject to compliance with Provincial D6 guidelines and Southgate Planning approval related to setback from new and existing industrial developments and municipal wastewater infrastructure.

   ii. _____
   _____
   _____

   iii. _____
   _____
   _____

   iv. _____
   _____
   _____

   v. _____
   _____
   _____

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0

Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report CAO2021–058

Title of Report: Southgate Community Fund Management Committee Member Appointments and Updated Terms of Reference Report

Department: Administration

Council Date: August 4, 2021

Council Recommendation:

Be it resolved that Council receive Staff Report CAO2021-058 as information; and

That Council approve to the appointment of Joan John, Rica Marie Malapitan, Don Lewis, Dale Pallister and Heather Renton to the Southgate Community Fund Management Committee to work with Community Foundation Grey Bruce and the Committee Terms of Reference to establish a Township of Southgate donation fund and to decide on grants for community organizations requesting financial support for events and their projects; and

That Council appoint _____ to represent Council on the Southgate Community Fund Management Committee; and

That Council approve the updated Southgate Community Fund Management Committee Terms of Reference document as the policy and procedures to establish operating guidance for the Committee to work with Community Foundation Grey Bruce and Southgate Council.

Background:

Staff presented a report CAO2020-077 titled "Southgate-Community Foundation Grey Bruce Fund Agreement Report with the following resolution and by-law approved by Council:

Moved By Councillor Frew; **Seconded By** Councillor Shipston;

Be it resolved that Council receive Staff Report CAO2020-077 as information; and
That Council approve the draft Southgate Community Foundation Endowment Fund Agreement with Community Foundation Grey Bruce to establish a Township donation fund to support future community organizations requesting financial support for events and grant funding for their projects; and
That Council approve the Southgate Donor Advised Community Agreement by Municipal By-law 2020-139 at the December 2, 2020 Council meeting.
Carried No. 2020-574

By-law 2020-139
Moved By Councillor Sherson; **Seconded By** Councillor Frew;

Be it resolved that by-law number 2020-139 being a bylaw to authorize an agreement between Community Foundation Grey Bruce and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston.

Carried (7 to 0) No. 2020-575

Council at the March 3, 2021 meeting received staff report CAO2021-018 titled Community Foundation Grey Bruce Southgate Committee and Terms of Reference Approval report and approved the following resolution:

Moved By Councillor Frew; **Seconded By** Councillor Rice;
Be it resolved that Council receive Staff Report CAO2021-018 as information; and
That Council direct staff to proceed to work with Community Foundation Grey Bruce to create a Southgate Community Foundation Management Committee of Community Members as set out in the Terms of Reference to make decisions, establish a Township of Southgate donation foundation fund, to manage funding received, provide grants for community organizations requesting financial support for events and their projects; and
That Council approve the draft Southgate Community Foundation Management Committee Terms of Reference document titled "Southgate Community Foundation Management Community Member Committee Terms of Reference" as the policy and procedures to establish and provide operating guidance for the Committee to work with Community Foundation Grey Bruce and Southgate Council; and
That Council approve the transfer of $30,000.00 equally from both the Southgate Solar Reserve and the Eco Park Reserve to Community Foundation Grey Bruce to start and manage the Southgate Community Foundation.
Carried No. 2021-109

Staff Comments:
The Township has advertised for volunteer community members to submit applications for appointment to the Southgate Community Fund Management Committee. Community Foundation Grey Bruce (CFGB) also issued a press release (Attachment #1) seeking members from the community to apply for a position on the committee.

The Township received 2 applications from Joan John and Rica Marie Malapitan for the public positions by the June 11, 2021 deadline. Staff since recruited Don Lewis, Dale Pallister and Heather Renton to put their name forward to be members on the committee.

CFGB has started the promotion of the Southgate Community Foundation Fund on their website, the Township's website, as well as advertising locally, through social media communications. CFGB will start to work with the local Committee to hold community events in Southgate to generate interest, create ongoing media

awareness and demonstrate how they manage family donations in a confidential manner, to grow the Township's Community Foundation fund.

Southgate Community Fund Terms of Reference document was further reviewed by CFGB staff with some minor revisions made to the document. The main change to the document was the title of the committee has been changed to Southgate Community Fund Management Committee and the word "Foundation" has been changed to the word "Fund". Revised Terms of Reference is included as Attachment #2.

Financial Impact or Long-Term Implications

Staff setup a Southgate Community Foundation endowment fund contribution at a level of $30,000.00 per year for 5 years as a consideration starting in 2021 and to be funded from the Southgate Solar Fund.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiative:

2-E - The Township will increase its support for, and promotion of, community events, festivals, parades, library activities, and other events that attract people to the downtown area.

Concluding Comments

1. That Council receive staff report CAO2021-058 as information.
2. That Council approve the Southgate Community Fund Management Committee appointments as presented.
3. That Council approve the updated Southgate Community Fund Management Committee Terms of Reference document dated August 4, 2021.

Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO
dmilliner@southgate.ca
923-2110 x210

- Attachment 1 – Community Foundation Grey Bruce Press Release
- Attachment 2 – Southgate Community Fund Management Committee Terms of Reference document dated August 4, 2021

COMMUNITY FOUNDATION GREY BRUCE
We're here for good.

News Release

FOR IMMEDIATE RELEASE
March --, 2021

Committee members sought for new Southgate Community Fund Management Committee

GREY COUNTY — The Southgate Community Fund will enrich the quality of life for the people in the Township of Southgate through support of community projects, programs, and charities. The Southgate Community Fund (SCF) is a permanent endowed community fund, managed by Community Foundation of Grey Bruce (CFGB). The Southgate Community Fund Management Committee has been created to further the goals of creating a sustainable granting system for non-profit groups within the Township.

The SCF Management Committee is seeking five to seven (5 to 7) members of the Southgate Community. The length of term for members on the SCF Management Committee will be three (3) year staggered terms with optional reappointment.

The SCF Management Committee will meet as required (no less than 4 times annually) to develop opportunities to increase the Southgate Community Fund. Interested candidates, with professional or volunteer experience, and/or knowledge of philanthropy, fund development, or marketing and communications, are encouraged to apply.

Community Foundation Grey Bruce manages six community funds for the communities of Grey Highlands, Kincardine, Meaford, Owen Sound, Saugeen Shores and Southgate. Created in 1994, CFGB has a mandate to enhance community vitality by fostering open discussion about local need, sharing knowledge, and growing endowments to provide strategic granting and support to a wide range of non-profit organizations. More than $5.29 million has been distributed since CFGB began making grants in 1994. In 2020, approximately $1 million in grants were awarded to regional charities and non-profits.

For more information about the Southgate Community Fund and how to apply, visit https://communityfoundationgreybruce.com/ or contact foundation@cfgb.ca

- 30 -

For more information please contact Stuart Reid, Executive Director
519 371 7203

DRAFT

SOUTHGATE COMMUNITY FUND
MANAGEMENT COMMITTEE TERMS OF REFERENCE

Terms of Reference Policy
This Policy reflects the work of the Southgate Community Fund Management Committee and its member and member relationships.

Purpose
The Township of Southgate Community Fund (SCF) is a permanent endowed community fund, managed by Community Foundation of Grey Bruce. This fund was initiated to provide perpetual support to projects and programs of non-profit organizations within the Township of Southgate. The Southgate Community Fund Management Committee has been created to further the goals of creating a sustainable granting system for non-profit groups within the Township.

Mission Statement
To develop the Southgate Community Fund administered by Community Foundation Grey Bruce (CFGB) into a self-sustaining granting system for use by qualified non-profit groups within the Township of Southgate and surrounding areas.

Vision Statement
The Southgate Community Fund will enrich the quality of life for the people in the Township of Southgate through support of community projects, programs and charities.

Mandate of the SCF Management Committee
1. Raise awareness of the Southgate Community Fund and Community Foundation Grey Bruce opportunities;
2. Develop Community Partners;
3. Develop Public Relations & Promotional materials;
4. Hold networking events and create strategic partnering to grow the fund through various donation opportunities;
5. Provide Recommendations to Southgate Council regarding granting processes, fund development and committee structure;
6. Review annually the fund financials and their management; and
7. Review funding applications intakes twice each year and present all proposals with recommendations to the CFGB Grant Review Team for final approval.

Roles and Responsibilities
The SCF Management Committee serves in an advisory and support role in the care and growth of a Community Donor-Advised Endowed Fund, with the financial management by Community Foundation Grey Bruce, and therefore embraces the Community Foundation Grey Bruce Mission of philanthropic leadership in the community.

The SCF Management Committee will support the Foundation’s objectives in asset building and grant making principles, believing in the Foundation’s philosophies and

values. While the SCF Management Committee is responsible for the day-to-day management and development of this endowed fund, the evaluation and final decision making remains the responsibility of the Community Foundation Grey Bruce.

The role of the Board of Directors of the Community Foundation Grey Bruce is to set policy and monitor the management of the Southgate Community Foundation. It is a role of governance as opposed to operational management. The minutes of the meetings of the SCF Management Committee will be provided to the Board of Directors the Community Foundation Grey Bruce and Township of Southgate Council for information.

The Community Foundation Grey Bruce will support the SCF Management Committee by taking responsibility for the following:

- All investment transactions;
- All bookkeeping and auditing functions;
- Signing and filing of all agreements with other agencies;
- Issuing of all official receipts; and
- Other clerical duties as required.

Membership

The SCF Management Committee will consist of 8-10 members of the community. Membership will be as follows:

- Two (2) Ambassadors of the Community Foundation Grey Bruce
- One (1) Councillor representing the Township of Southgate in accordance with the legal agreement filed with the Community Foundation Grey Bruce that established the Legacy Fund, now known as the Township of Southgate Community Fund.
- Five to Seven (5 – 7) members of the Southgate Community.

Members of the SCF Management Committee will act as a nominating committee and provide names of potential members to serve on the SCF Management Committee that will be recommended to Southgate Council and Community Foundation Grey Bruce for appointment to the SCF Management Committee. Community Foundation Grey Bruce will be provided with a complete list of members by December 10th annually. The length of term for members on the SCF Management Committee will be three (3) year staggered terms with optional reappointment. Assistance for special events may be recruited from interested members of the community.

The SCF Management Committee will meet as required (no less than 4 times annually) to develop opportunities to increase the Southgate Community Fund.

Membership Responsibilities

The SCF Management Committee has a number of key responsibilities:

- Public Relations and Regional Outreach

- Long term planning
- Fund Development – soliciting funds
- Present an Annual Report in the spring to the Mayor and Council of the Township of Southgate
- Grant Making – as recommended by the Grant Review Team of the Community Foundation Grey Bruce

Quorum and Decision Making
In accordance with the Township of Southgate Procedural By-law, a simple majority of the membership will constitute a quorum and authority to make decisions. A majority of those present and voting will constitute a vote in favour of a motion. The Chair will only vote in the case of a tie vote.

Meetings

1. Meetings shall be conducted with an agenda that is prepared by Staff and reviewed by the Committee Chairperson. The Committee shall follow the Township of Southgate Procedure By-Law and all meetings shall be open to the public, except in accordance with provisions of the Municipal Act for closed meetings when dealing with applications for funding with personal and financial information.
2. Members wishing to have items included on the agenda must provide notice to the Secretary at least five (5) days preceding the meeting.
3. Notice of meetings shall be issued via circulation of agenda to Committee members and the public in accordance with the Township of Southgate Procedural By-law.
4. The Committee shall maintain open communication with staff to ensure rules and procedures of the Township of Southgate are being followed.
5. Minutes shall be kept of all meetings and shall be posted in accordance with the Township of Southgate Procedural By-law and included on Council consent agendas for information. Adoption of meeting minutes will be included on the agenda of the next committee meeting.
6. The Committee shall meet on a bi-monthly basis or as needed, to fulfill their mandate set out in this Terms of Reference. Special meetings may be called by the Committee Chairperson to deal with emerging issues such as training of members, time sensitive and/or issues identified by the Committee Chairperson.
7. Members having a pecuniary interest in any issue prior to consideration by the Committee shall disclose the interest and the general nature thereof to the Chairperson and the member shall comply with the requirements of the Municipal Conflict of Interest Act.
8. For consistency of messages, media inquiries should be directed to the Committee Chairperson and/or Municipal staff.
9. The Committee will meet annually with Southgate staff to determine the goals and objectives for the upcoming year.

10. The SCF Management Committee will then, based on the SCF established goals and objectives, develop an annual budget for submission to Council.

11. The SCF Management Committee budget final approval rests with Council.

Membership
SCF Management Committee will consist of the following members:

- **Chair:** to preside as the "manager" of the Southgate Community Fund activities, ensuring that the SCF Management Committee follows the rules and regulations and those legitimately imposed upon by regulations of the Community Foundation Grey Bruce. All policies of the Community Foundation Grey Bruce will be followed.

- **Vice Chair:** to assume the duties of the Chair during his/her absence.

- **Secretary:** The Secretary will be a Southgate staff member from the Clerk's Department and will act in this role as a none voting member to support the SCF Management Committee. The responsibility will be the recording of the meeting minutes of the SCF Management Committee with minutes being documented and distributed to the SCF Management Committee following each meeting. The Secretary will act in a support role to the committee, meeting scheduling, advising on procedural meeting issues, managing website information, receiving of grant application intakes, coordinating application review meetings, advising confidential matters related to applications and may be required to perform other duties that may be assigned from time to time.

- **Treasurer:** Maintain the operating account of the Southgate Community Fund at a reputable financial institution working with Southgate's Treasurer to support the Treasurer and for audit purposes.

- **Communications and Marketing**: Editorials and press releases shall be handled by the Chair of the Committee or their designate and flow to their Municipal staff and/or Foundation Grey Bruce staff for distribution.

- **Grant Review:** The membership of the SCF Management Committee will review applications for funding received from the Community Foundation Grants Coordinator, in confidence, and make recommendations to the Grant Review team of the Community Foundation Grey Bruce on disbursement of grants from the interest income of the Southgate Community Fund. The membership of the SCF Management Committee will confirm the recipients to be awarded grants from the Southgate Community Fund and will, when possible, participate in the granting ceremony of the Community Foundation Grey Bruce and will provide annually information to the Township of Southgate Council on the grant recipients.

- **Recruitment:** Members of the SCF Management Committee shall actively recruit members throughout the year until the maximum number of members is reached (10). Recommendations for membership on the SCF Management Committee shall be provided to the Board of Directors of the Community Foundation Grey Bruce for confirmation by December 10th of each year.

- **Members:** Providing input and expertise at each meeting and acting as representatives for the Southgate Community Fund.

- **Associate Committee Members**: May be appointed by the SCF Management Committee from time to time, to assist in fulfilling the mandate of the Committee. Associate members will further the objectives and purpose of the Southgate Community Fund by providing invaluable advice, support and assistance from time to time. It is expected that the SCF Management Committee will convene meetings periodically with the Associate Members for purposes of public education and input, setting long term plans and/or sub-committee meetings specifically for project planning/ development for fundraising events. Persons so appointed as Associate Committee Members have no vote in the affairs of the SCF Management Committee nor any power in any way to bind or obligate the SCF Management Committee. Associate Members will be invited to support and attend all public functions organized and sponsored by the Southgate Community Fund Management Committee.

POLICY AMENDMENTS

Amendments to the Policy of the SCF Management Committee shall be drafted and reviewed by the membership for approval by Southgate Council and the Board of Directors of the Community Foundation Grey Bruce.

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Staff Report CAO2021–059

Title of Report: Southgate New Council Chamber Building Retrofit Project Request for Proposal Tender Opening & Award Report

Department: Administration

Council Date: August 4, 2021

Council Recommendation:
Be it resolved that Council receive Staff Report CAO2021-059 as information; and

That Council approve awarding the Southgate Council Chambers Building Retrofit Project to Domm Construction at the bid price of $145,000.00 plus HST; and
That Council the Southgate Council Chambers Building Retrofit Project be funded from the ICIP COVID-19 Resilience Infrastructure Project approved funding of $99,000.00 and the remainder of the construction costs from the Modernization Reserve.

Background:

Southgate staff applied for project funding by submitting an application for the ICIP COVID-19 Resilience Infrastructure Project requesting $99,000.00 in the application and that Southgate would fund the remainder of the project that is anticipated to total between $200,000 to $250,000 on the upside depending on unseen and unknown factors.
The outcome of this project is the Township of Southgate will retrofit the former Egremont Council Chamber and Municipal Office space into a new Southgate Council Chambers.

Staff created the Southgate Council Chambers Building Retrofit Project Request for Proposal (RFP) document similar to the Dundalk Arena Auditorium Project RFP to seek proposals and select a supplier/contractor to complete this project. The purpose of this RFP document was to provide the flexibility to select a project based on a bid price or a time and materials basis procurement as an option to complete the work with the Township assuming the risks that cannot be seen. The challenges a project to demo an existing building interior often has some unknowns that require contractors to bid pricing on those possible factors, when such project work may not be required. As well our RFP document may create extra project costs we did not require in the bid requirements that we would have to deal with and pay for. This type of time and materials contracting would also allow our staff to complete some of the demolition if we so choose prior to the contractor starting the time and materials work.

The good news with this project is this part of the building we are dealing with was constructed in the 90’s and should have no asbestos issues. The washrooms may be in the older part of the building may require an asbestos assessment prior to starting the project.

At the July 7, 2021 Council meeting the following resolution was approved to release the RFP.

Moved by Councillor Rice; **Seconded by** Deputy Mayor Milne;
Be it resolved that Council receive Staff Report CAO2021-055 as information; and
That Council approve the Southgate Council Chambers Building Retrofit Project Request for Proposal document as presented to be funded by grant funding and Southgate reserves; and
That Council direct staff to release the Southgate Council Chambers Building Retrofit Project Request for Proposal (RFP) document and that it be advertised in local papers, on our website and sent to contractors in the region we have worked with in the past.
Carried No. 2021-389

Staff Comments:

Staff opened the Southgate Council Chambers Building Retrofit Project proposals received on July 26th, 2021 at 2 pm through a virtual meeting link. In attendance for the tender opening was the Clerk Lindsey Green, Treasurer Liam Gott, and CAO Dave Milliner.

The Township received one RFP response from Domm Construction with 2 proposals. The response from Domm Construction is included in this report as Attachment #1 and provides proposal pricing as requested for a project bid price and a time and materials bid for contractor and sub-contractor labour rates and material costs at contractor purchase price plus markup handling fee. Staff completed a financial cost assessment report (Attachment #2) that estimates the time and materials proposal with estimations of material pricing. Based on that review staff recommend the bid proposal #1 to award the contract work based on the bid price for the project of $145,000.00 plus HST. With that said we do anticipate there will be some unforeseen extras related to the existing vault access challenges. However we will negotiate to delete the $6,000.00 line item for Outdoor entrance work and transfer that cost to time and materials to the vault issues.

This project will create one open concept meeting room space for Council meetings with accessible washrooms and retaining the existing office as a confidential meeting room. The exterior building access concerns will be contracted by Public Works to address accessibility with paving and delineated parking area. The Clerks Department will also deal with the public meeting access, audio and video technology requirements for the space.

Financial Impact or Long Term Implications

The 2021 Budget anticipated the cost of the relocation of Council Chambers to the Holstein building to be $100,000, fully funded by the ICIP grant.
The cost of the total project is now estimated to be $200,000 to $250,000 on the upside, and the approved ICIP grant was $99,000. Staff is recommending the shortfall of $101,000 to $151,000 to be funded from the Modernization Reserve ($498,919.37 as at December 31, 2020)

Alternative funding options could be:

1) Use of the Capital Administration Infrastructure Reserve ($87,407.49 as at December 31, 2020) – currently allocated to the Administration building project in 2024:
2) Use of the Tax stabilization Reserve - General ($997,091.88 as at December 31, 2020).

Additional cost was be incurred and need to be funded to provide internet, audio and video technology equipment for the new Holstein Council Chambers.

The 2021 Budget anticipated the upgrade the existing Council Chambers into a meeting room and office space for the Building Department at a cost of $50,000, funded from the Modernization Reserve.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 4 - Adequate and Efficient Public Facilities

Action 4: The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

Strategic Initiatives 4-A (2019-2023): The Township will have identified the growth-related impacts on municipal facilities, and will have designed solutions to expand its facilities, or develop new facilities, as required.

Concluding Comments

1. That Council receive staff report CAO2021-059 as information.
2. That Council approve the awarding of the Southgate New Council Chambers Building Retrofit Project to Domm Construction for $145,000 plus HST
3. Attachment #3 is provided as information on the proposed floor plan for the conversion of the existing Council Chambers to office space for the Building Department and a larger meeting room.

Respectfully Submitted,

CAO approval: Original Signed By
Dave Milliner – CAO
dmilliner@southgate.ca
923-2110 x210

Clerk approval: Original Signed By
Lindsey Green - Clerk
lgreen@southgate.ca
519-923-2110 x230

Public Works approval: Original Signed By
Original Signed By
Jim Ellis – Public Works Manager
jellis@southgate.ca
923-2110 x250

Treasurer approval:
Liam Gott - Treasurer
wgott@southgate.ca
519-923-2110 x220

- Attachment #1 - Southgate Council Chambers Building Retrofit Project Request for Proposal (RFP) received from Domm Construction

- Attachment #2 – Domm Construction Time & Material Proposal Financial Analysis Report
- Attachment #3 – Hopeville Municipal Office New Floor Plan for former Council Chambers space

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Attachment #1

RFP Pricing Submission #1

Pricing submission to include completing the project work inclusive of time, all materials, consultant costs and site meetings as described in this RFP document.

Project Components	**Price before Taxes**
Engineering for Design Build Plan Development	$ 2,000.00
Site Demolition	$ 4,000.00
Electrical Upgrades & LED Lighting	$ 20,000.00
Mechanical work and equipment for Air Conditioning, Circulation, Exchange and Heating	$ 25,000.00
Plumbing for 2 Accessible Washrooms & Kitchenette	$ 10,000.00
New Laminate or a recommended Flooring installed cost	$ 22,000.00
Kitchenette Cabinetry for Coffee Maker, Microwave & under Counter Refrigerator	$ 3,000.00
Insulation Upgrades in Walls & Ceiling	$ 8,000.00
Drywall & Ceiling Finishing, Trimming & Painting	$ 26,000.00
General Labour requirement	$ 14,000.00
Building Outdoor Entrance Accessibility Project Work	$ 6,000.00
Other Project Costs &/or Equipment Rental Costs	$ 5,000.00
Explanation of these Costs: _____	
Sub-Total Project Cost	**$ 145,000.00**
HST Taxes 13%	$ 18,850.00
Total Project Cost	**$ 163,850.00**

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Attachment #1

RFP Pricing Submission #2

Pricing submissions for this proposal must include the project work being completed based on a contractor labour time estimate requirement billed at quoted labour rates for site work, subcontractor hourly labour rates, all materials priced at contractor invoice cost plus contractor handling percentage quoted and the provision for management site meetings as described in this RFP document. The contractor will provided a percentage rate charge they will invoice the Township for project management and supervisory site management of subcontractors. Consultant costs will be priced as a total cost for engineering design, review and plans development.

Project Components	**Price before Taxes**
Engineering Design Build Plan Development & Review	$ 2,000.00
Contractor's Site Supervisor Staff rate per hour	$ 50.00 per hour
• Estimated Total Supervisory labour hours	150 project hours
Contractor's Labourers hourly labour rate	$ 40.00 per hour
• Estimated Total Labourer hours	150 project hours
Contractor's Electrical subcontractor hourly labour rate	$ 65.00 per hour
• Estimated Electrical subcontractor total labour hours	80 project hours
Contractor's Plumber subcontractor hourly labour rate	$ 75.00 per hour
• Estimated Plumbing subcontractor total labour hours	50 project hours
Contractor's Mechanical subcontractor hourly labour rate	$ 75.00 per hour
• Estimated Mechanical subcontractor total labour hours	130 project hours
Subcontractor hourly rate for Equipment or Labour	$ 50.00 per hour
• Estimated Subcontractor total labour or Equip hours	25 project hours
• Type of Subcontractor or Equipment required:	drywall/flooring
Contractor markup Fee for this Project charged as a percentage of Total Materials Purchased for the Township & consumed at the Project Site	10 %
Contractor markup Fee for the Project Materials Charged as a percentage of Subcontractor's Project Cost	10 %
Contractor Management Fee for the Project as a percentage of the Total Project Cost	10 %

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Attachment #1

Contractor Acceptance

I/we, the undersigned, have carefully examined and/or discussed the project site of the proposed work and, hereby agree to furnish all labour, materials, equipment and services necessary to complete the work in accordance with the attached Instructions to Bidders, General Conditions and Specifications for RFP Contract Price or Proposal as submitted:

Name of Contractor: Domm Construction Ltd.

Address: 563 Louisa St. Ayton ON N0G 1C0

Contact Person: Allan Domm

Phone Number: 519-665-7848

Workers' Compensation Number: DOMM CONSTRUCTION LTD. 4585461

Contractors' Insurance Company: CMR Insurance

Address: 200-467 10th Street, Hanover, ON, N4N 1R3

Contractor Approval Signature

July 26, 2021
Dated

DOMM Construction Proposal for Holstein Council Chamber Time & Materials Project Costing

26-Jul-21

Type of Work	Trade	Hours	Rate per Hour	Extended Cost
Engineering Design Build Plan Development & Review	Engineering			$ 2,000.00
Contractor's Site Supervisor Staff rate per hour	Supervision	150	$ 50.00	$ 7,500.00
				$ -
Contractor's Labourers hourly labour rate	Construction	150	$ 40.00	$ 6,000.00
Contractor's Electrical subcontractor hourly labour rate	Electrical	80	$ 65.00	$ 5,200.00
Contractor's Plumber subcontractor hourly labour rate	Plumber	50	$ 75.00	$ 3,750.00
Contractor's Mechanical subcontractor hourly labour rate	Mechanical	130	$ 75.00	$ 9,750.00
Subcontractor hourly rate for Equipment or Labour	Drywaller	25	$ 50.00	$ 1,250.00
Total Labour & Engineering Estimate				**$ 35,450.00**
Sub-Contractor Labour Markup of 10%				$ 1,995.00
Southgate Labour Contigency of 10%				$ 3,545.00
Electrical Materials Estimate				$ 10,000.00
General Contractor Material Markup of 10%				$ 1,000.00
Plumbing Materials Estimate				$ 5,000.00
General Contractor Material Markup of 10%				$ 500.00
Mechanical Materials Estimate				$ 12,500.00
General Contractor Material Markup of 10%				$ 1,250.00
Plumbing Materials Estimate				$ 5,000.00
General Contractor Material Markup of 10%				$ 500.00
Materials - Flooring				$ 15,000.00
Materials - Insulation				$ 4,000.00
Materials - Drywall, Ceiling & Finishing				$ 13,000.00
Kitchenette & Cabinetry				$ 1,500.00
Materials - Entrance				$ 6,000.00
Miscellaneous				$ 5,000.00
General Contractor Material Markup of 10%				$ 4,450.00
Contractor markup Fee for this Project charged as a percentage of Total Materials consumed for this project				
Contractor markup Fee for the Project Materials Charged as a percentage of Subcontractor's Project Cost				
Sub-Total				**$ 124,190.00**
Contractor Management Fee for the Project as a percentage of Total Project Cost				$ 12,419.00
Material Continguency				$ 7,500.00
Total Project Cost before HST				**$ 144,109.00**
HST				$ 18,734.17
Total Project Estimate Cost with HST				**$ 162,843.17**

Future of Hopeville Council Chambers Draft

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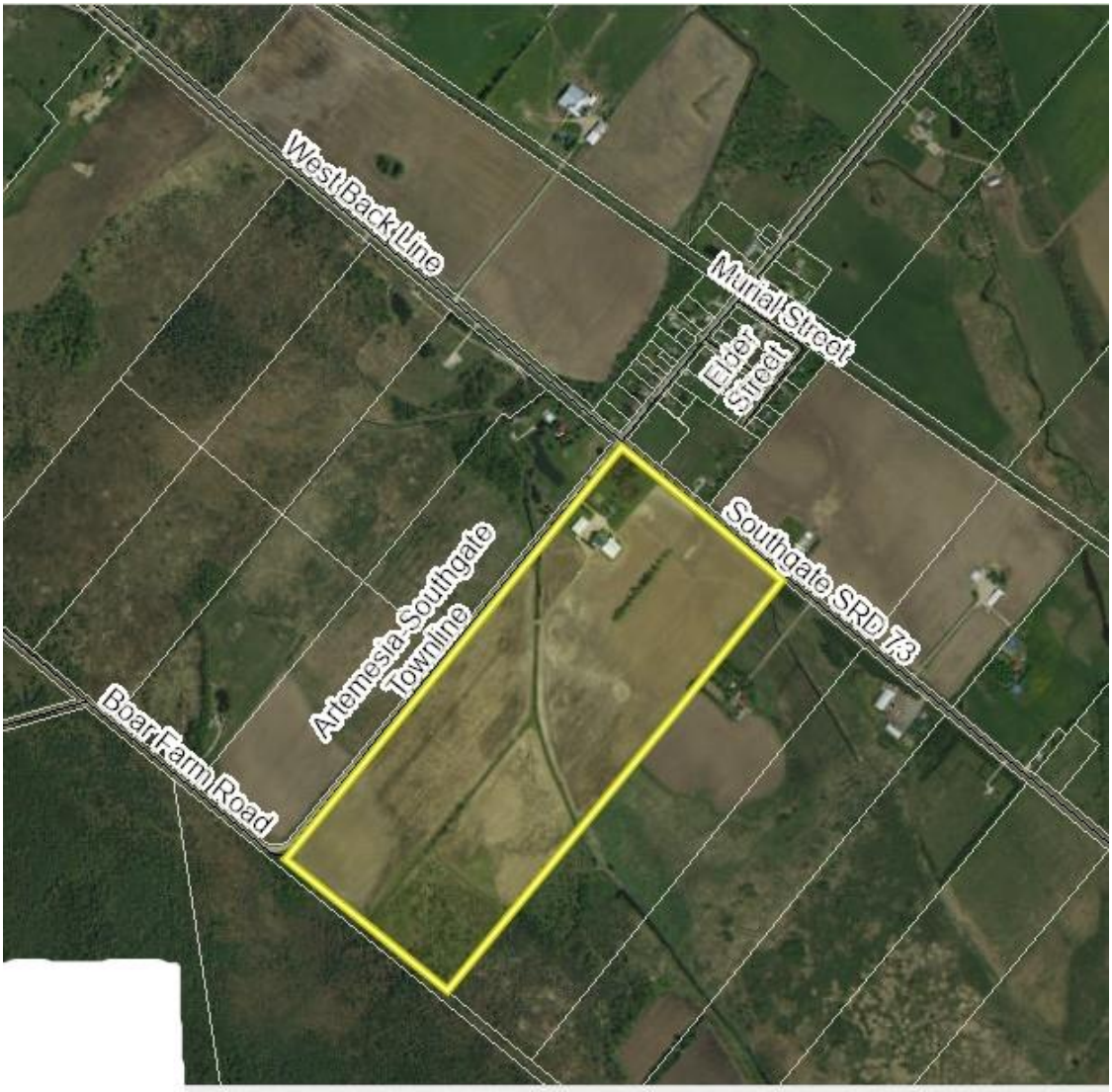
Staff Report PL2021-067

Title of Report: **PL2021-067-C10-21 Mar-Bro Construction Inc**
Department: **Clerks**
Branch: **Planning Services**
Council Date: **August 4, 2021**

Recommendation:
Be it resolved that Council receive Staff Report PL2021-067 for information; and
That Council consider approval of By-law 2021-112.

Property Location: 280092 Artemesia-Southgate Townline



Subject Lands:
The subject lands are described as Con 3 SWTSR, Lots 191 and 192 Geographic Township of Proton and are approximately 40ha (101 acres). The lands have frontage on the Artemesia Southgate Townline and Southgate Sideroad 73.

The Proposal
The proposed zoning bylaw amendment application is to allow for an Agricultural related use being a small scale Industrial Use shop. The owners wish to add the shop to the list of permitted uses for the Restricted Agricultural A2 zone. The shop including office and power room is proposed to be 750m^2 with outside storage of approximately 500m^2.

The Effect of the proposed zoning by-law amendment would be to change the zone symbol on a portion of the subject lands to permit the Industrial Use shop within a new agricultural exception zone (A2-489). Any Environmental Protection Zone Boundary may be adjusted based on Conservation Authority comments.

Background

A Public meeting was held virtually on June 23, 2021. Supporting documents and comments posted on the website are available at:

https://www.southgate.ca/en/municipal-services/planning-applications-public-notices.aspx#C10-21-Mar-Bros-Construction-Inc-

The comments received include:

Enbridge gas indicates that they may have gas lines in the area and that if the proposal impacts those lines it will be the responsibility of the owner to relocate them at the owners expense.

The Public Works Department indicate that they have no concerns and that a commercial entrance is in place.

The County of Grey staff indicate that provided positive comments are received from the local conservation authority, staff have no further comments or concerns.

The Historic Saugeen Metis indicate that they have no concerns or objection.

The Saugeen Valley Conservation Authority indicate in a letter Dated June 16, 2021 that the proposed development is acceptable to SVCA staff, in principal. However, SVCA staff recommend the decision for this application be deferred until the site plan and lands to be rezoned are demonstrated to be outside the hazard lands as mapped by SVCA staff. In follow up correspondence dated June 23 the SVCA reviewed the revised Site Plan and indicated that the application was acceptable to the SVCA staff.

No comments were received from members of the public.

Financial Implications:

The following is an example of the increased tax revenue associated with the addition of a 600m^2 industrial shop on a residential farm property:

2018	Assessment	Tax Rate	Taxation
RT (Residential)	$ 250,000	1.236937%	$ 3,092.34
FT (Farm)	$ 300,000	0.309235%	$ 927.71
	$ 550,000		$ 4,020.05

2019	Assessment	Tax Rate	Taxation
RT (Residential)	$ 255,900	1.253103%	$ 3,206.69
FT (Farm)	$ 365,468	0.304605%	$ 1,113.23
	$ 621,368		$ 4,319.92
JT (Industrial)	$ 150,000	3.059331%	$ 4,589.00
	$ 771,368		$ 8,908.92

Of the total taxes of $8,908.92 above, the Township receives $4,569.04 ($2,046.34 pertaining the shop), The County receives $2,227.56 and the local Board of Educations' receive $2,112.32.

This is increased revenue every year and therefore after a period of 10 years one shop without including the residence or its portion of Education and County taxes, would generate $20,463.40 in additional tax revenue for the Township. The entire tax revenue generated could be directed by the Township to the Road budget if necessary, however it should be pointed out, that roads often have a lifespan greater than 10 years. Building the industrial shop would also generate $17,456.92 in Development Charge revenue.

With the above information we can compare projected revenues from pre and post development. Over a 10 year period, without the development, the Township would collect $40,200.50 in property taxes. This number would further be divided by the County and Education portions of the taxes collected. Over a ten year period, with the development, the Township would collect $106,546.12 in property taxes and development charge revenue, which is 2.65 times that if nothing had developed.

Staff Review

Staff reviewed this application based on the Planning Act, the Provincial Policy Statement (PPS), Southgate Official Plan and the Zoning By-law.

The Provincial Policy Statement 2020 (PPS)

The PPS has been reviewed in its entirety, however, only the most relevant policies have been identified below. The subject land would constitute "Rural Area" under the definition of the PPS. The PPS allows for a variety of uses in the rural areas:

1.1.4.1 In rural areas located in municipalities:
f) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;

The PPS supports the diversification of the rural economy. The proposed Industrial use to be added will support farming and grow the rural economic base. The lands are further categorized into Rural and Agricultural lands by the PPS. The subject lands are considered as Rural; below is a review of those policies.

Section 1.1.5.2 On rural lands located in Municipalities, permitted uses are:
a) the management or use of resources;
b) resource based recreational uses (including recreational dwellings);
c) limited residential development;
d home occupations and home industries;
e) cemeteries; and
f) **other rural land uses**.

The proposed additional use is considered a permitted use in the rural area and considered as "other rural land uses".

Section 1.1.5.3 Recreational, Tourism and other economic opportunities should be promoted.

1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

The volume of traffic associated with this proposal can be sustained by rural service levels. The Site Plan Control process will also provide for screening and limitations on the operation to ensure that it remains small scale and blends in with the Rural area.

1.1.5.5 Development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the unjustified and or uneconomical expansion of this infrastructure.

The additional use is appropriate for the area and the Rural infrastructure currently in place and will not necessitate an expansion of infrastructure.

1.1.5.7 Opportunities to support a diversified rural economy should be promoted by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses.

This policy is directly supportive of Industrial shops and provides advice to the Township to promote them and direct non-agriculturally related uses to other areas of the Township.

1.1.5.8 Agricultural uses, Agricultural –related uses, on-farm diversified uses and normal farm practises should be promoted and protected in accordance with provincial standards.

Again, this policy advises the Township to promote and protect agricultural, agricultural related uses and on farm diversified uses. The proposed Industrial use will broaden the tax base and provide additional employment in the Township.

The definitions of Agricultural use, Agricultural related use and on farm diversified use are provided below from the PPS.

All of the shops being proposed within the Township at the present time fall within one of the three definitions below and are therefore consistent with the definitions within the Provincial Policy. The proposed use will be within an existing shop.

Agricultural use ”means the growing of crops, including nursery, biomass, and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture; apiaries; agro-forestry; maple syrup production; and associated on-farm buildings and structures, including, but not limited to livestock facilities, manure storages, value retaining facilities, and accommodation for full time farm labour when the size and nature of the operation requires additional employment.”

Agricultural related uses: means those farm uses related commercial and farm related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and or services to farm operations as a primary activity.

On farm diversified uses: “means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value added agricultural products.”

This proposed dry industrial use would be considered an on farm diversified use which is permitted in the rural area.

Minimum Distance Separation (MDS)

Regarding MDS, it has been reviewed and there are no barns that will be negatively impacted by the proposed metal and fabricating shop. Staff have reviewed the MDS Guidelines and there are no concerns regarding MDS.

The proposal will not hinder surrounding agricultural operations and will not require infrastructure development. The proposal is consistent with the definitions and policies of the PPS including promoting diversification of the economic base and employment opportunities. Based on the foregoing, the proposal appears to be consistent with the PPS.

Township Official Plan

The Township of Southgate Official Plan (OP) designates the subject lands "Rural" and "Hazard lands". The OP provides for small scale commercial and industrial uses on properties greater than 20ha to a maximum of 750m² in size. The maximum outside storage is 500m2 in addition to the 750m^2 building size. The proposal is to add a dry industrial use to the list of permitted uses within a shop that is up tp 750m^2.The storage area will be 500m2. The proposal complies with the above policy when we look at the definition of small scale below.

The Official Plan defines Small Scale on parcels larger than 20 hectares as: a maximum structure size of 750m^2 and a maximum outdoor storage display area of 500m^2 will be permitted. If the structure is less than 750m^2, the outside display area may be increased, so that the combined outside display area and structure does not exceed 1250 square meters.

The proposal meets this definition and is therefore considered small scale under the policies of the Township Official Plan.

The Township Official Plan section 5.2.1 Rural designation permitted uses include the following:
"iv. small scale commercial and industrial uses;"

As noted above, the proposal meets the Official Plan Definition of Small Scale and is therefore considered a permitted use in the Rural Designation.

Section 5.2.3 Development Policies

"5. For new or expanding small scale commercial and industrial uses, where the arm parcels are greater than 20 hectares, a maximum structure size of 750 square metres and a maximum outdoor storage size of 500 square meters will be permitted. Where the maximum structure size is less than 750 square metres, more outdoor storage space will be permitted up to a combined maximum of 1250 square metres. For those parcels less than 20 hectares, a maximum structure size of 250m2 and a maximum outdoor storage area of 750m2 will be permitted. The applicant must demonstrate that the proposed use is not better suited in a designated settlement area. These uses will only be permitted, subject to satisfying the Development Policies as outlined

in this Section. Council may, in future limit the commercial or industrial use through the implementing zoning By-law Amendment.

6. That the location of the non-farm use imposes no operating constraints to an existing farm operation. Any non-farm land use must comply with the Minimum Distance Separation Formulae."

The proposal is consistent with the Development policies of the Official Plan and will blend in with the Rural landscape. The proposal will assist the farming operation by providing support in the form of income and proximity to the farming operation to allow the farming operation to continue to be located in this area. While a use like this could potentially be situated in an industrial park, it is in my opinion, better suited to the rural area because it allows farming to continue on the property and supports the agricultural community. The success of the shop helps to broaden the tax base and support the rural economy while operating using minimal infrastructure and servicing. Furthermore, it allows those citizens who rely on animals for transportation to live and work in the same area.

Zoning By-law

The proposed zoning by-law amendment would rezone a portion of the subject property to an A2-489 exception zone and add the Dry industrial use to the list of permitted uses for that zoning exception. All other provisions of the by-law shall continue to apply.

Conclusions

Based on the above policy review and the information provided and comments received, the proposal is consistent with the Policies of the Provincial Policy Statement, The County of Grey Official Plan, The Township of Southgate Official Plan. The proposed zoning by-law amendment should therefore be approved and is considered appropriate for the area and good land use planning.

Respectfully Submitted,

Municipal Planner: ***Original Signed By***
Clinton Stredwick, BES, MCIP, RPP

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments: **None.**

The Corporation of the Township of Southgate
By-law Number 2021-112

being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law"

Whereas the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002; and

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities.

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** Schedule "8" to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbols on a portion of the lands described as CON 3 LOT 191 and 192, geographic Township of Proton, in the Township of Southgate and shown on Schedule "A", affixed hereto, from:

   - **Restricted Agricultural (A2) to Restricted Agricultural Exception (A2-489)**

2. **That** Section 33 to By-law No. 19-2002 is hereby amended by adding section 33.489 with the following:

"33-489 Con 3, lot 191 and 192 (Proton)	***A1-489***	Notwithstanding the provisions of Sections 6.0 and 7.0 or any other provisions to the contrary, the land zoned A2-489 shall be subject to the following regulations in relation to an additional permitted use being a small scale industrial use. a)The small scale dry industrial use may include but is not limited to, a metal workshop for fabricating, welding, manufacture of small equipment and parts and repair shop, woodworking shop or other similar type uses: b) The use shall remain secondary to the principle use of the property , being an agricultural use. c) The maximum combined size of the Industrial workshop, power room, office and lunch room shall not exceed 750 m^2 d) The maximum size of all outdoor storage shall be 500m^2. If the size limits in clause b above have not been reached, the outdoor storage area may be expanded provided the combined structure size in clause b and the outdoor storage area do not exceed 1250m^2. e) All outside storage shall be screened from view by way of fencing or landscaped buffer. f) The shop shall be setback a minimum of 104m from the northeast lot line along Southgate Sideroad 73.

3. **That** Schedule "A" and all other notations thereon are hereby declared to form part of this by-law; and

4. **That** this by-law shall come into force and take effect upon being passed by Council subject to any approval necessary pursuant to the Planning Act R.S.O. 1990, as amended.

Read a first, second, and third time and finally passed this 4th day of August 2021.

_____
John Woodbury – Mayor

_____
Lindsey Green – Clerk

Explanatory Note

This by-law applies only to those lands described as CON 3 LOTS 191 and 192 geographic Township of Proton, in the Township of Southgate. The purpose of the zoning bylaw amendment application is to allow for a small scale Industrial shop use to be added to a portion of the property. The by-law will add an Industrial shop, office and power room use to the list of permitted uses. The Industrial workshop, office and power room are proposed to be up to 750m^2. The outside storage area is proposed to be approximately 500m^2 with provisions for expansion. All other provisions of the by-law shall apply.

The Effect of the zoning by-law amendment is to change the zoning symbol on a portion of the property from Restricted Agricultural (A2) to Restricted Agricultural Exception (A2-489) to allow for a small scale Industrial use to be permitted on the property.

The Township of Southgate Official Plan designates the subject lands Rural and Hazard lands.

Schedule "A"

By-Law No. 2021-112

Amending By-Law No. 19-2002

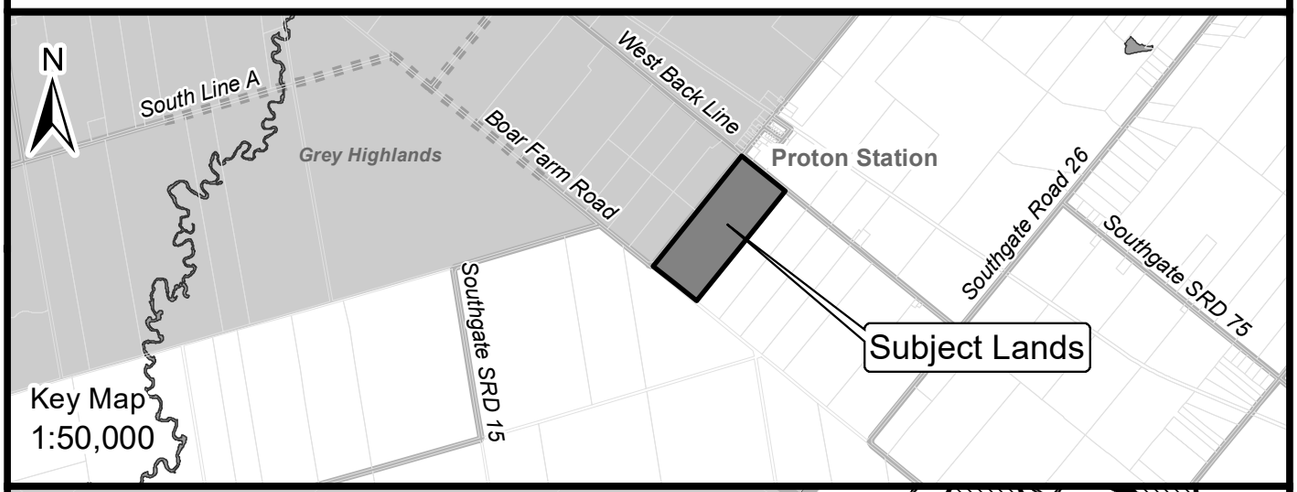
Township of Southgate

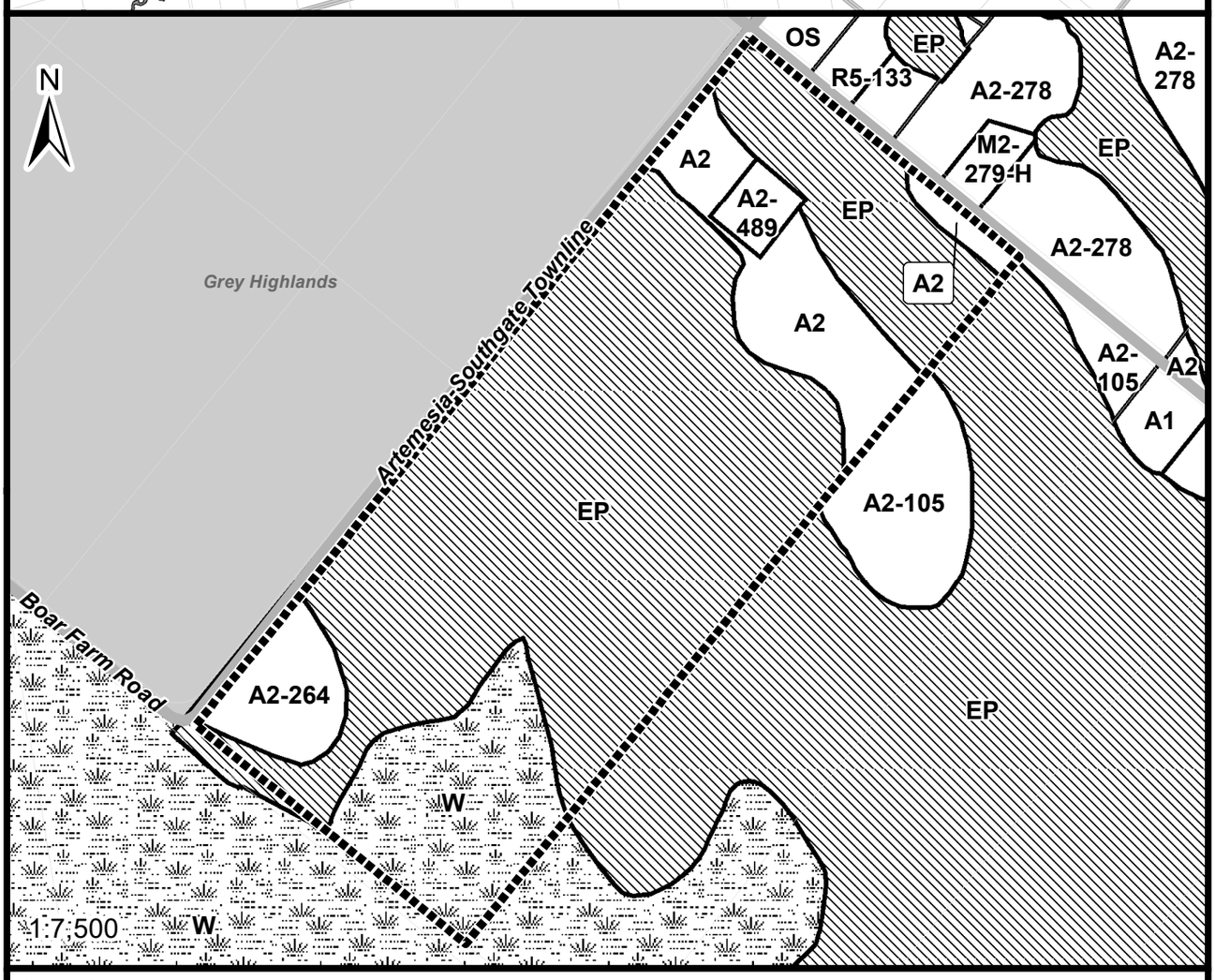
(Geographic Township of Proton)

Date Passed: August 4, 2021

Signed: _____ _____

John Woodbury, Mayor — Lindsey Green, Clerk





Legend

	Lands subject to amendment	R6	Residential Type 6	OS	Open Space
A1	Agricultural	EP	Environmental Protection		
A2	Restricted Agricultural	W	Wetland Protection		

County of Grey Planning Department C10-2021MarBro.mxd

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0

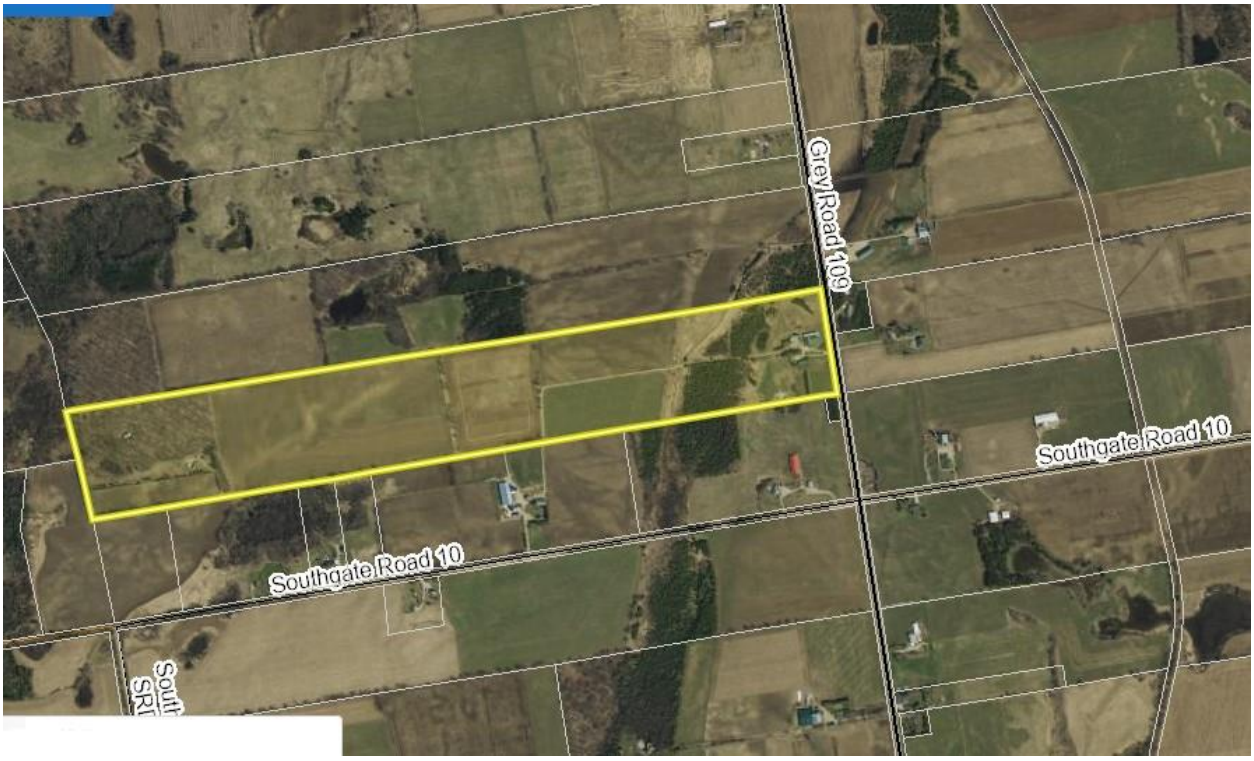
Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report PL2021-068

Title of Report: **PL2021-068-C11-21 Kevin Martin**
Department: **Clerks**
Branch: **Planning Services**
Council Date: **August 4, 2021**

Recommendation:
Be it resolved that Council receive Staff Report PL2021-068 for information; and
That Council consider approval of By-law 2021-113.

Property Location: 391708 Grey Road 109



Subject Lands:
The subject lands are described as Con 2, Lot 48 Geographic Township of Egremont and are approximately 48.96ha (121 acres). The lands have frontage on Grey Road 109.

The Proposal

The proposal zoning bylaw amendment will allow for an on farm diversified use being a small scale Industrial Use shop for farm equipment repairs and service. The owners wish to add the shop to the list of permitted uses for the Agricultural A1 zone. The

shop including office and power room are proposed to be up to 750m^2 with outside storage of approximately 500m^2. If the shop is less then 750m^2 the outside storage area may be enlarge provided the combined storage and shop area do not exceed 1250m^2.

The Effect of the proposed zoning by-law amendment would be to change the zone symbol on a portion of the subject lands to permit the Industrial Use shop within a new agricultural exception zone (A1-490). Any Environmental Protection Zone Boundary may be adjusted based on Conservation Authority comments.

Background

A Public meeting was held virtually on June 23, 2021. Supporting documents and comments posted on the website are available at:

https://www.southgate.ca/en/municipal-services/planning-applications-public-notices.aspx#C11-21-Kevin-Martin

The comments received include:

The Public Works Department indicate that the road is Grey County jurisdiction and the Township works department have no concerns.

The County of Grey staff indicate that an entrance permit will be required and a road widening will be required.

The Historic Saugeen Metis indicate that they have no concerns or objection.

The Saugeen Valley Conservation Authority indicate that the proposed zoning by-law is acceptable to SVCA staff.

From the public Carolyn Martin wrote in in favour of the proposal indicating that she believes the use should be situated in a rural area and not is an industrial park inorder to support local farmers better.

Financial Implications:

The following is an example of the increased tax revenue associated with the addition of a 600m^2 industrial shop on a residential farm property:

2018	Assessment	Tax Rate	Taxation
RT (Residential)	$ 250,000	1.236937%	$ 3,092.34
FT (Farm)	$ 300,000	0.309235%	$ 927.71
	$ 550,000		$ 4,020.05

2019	Assessment	Tax Rate	Taxation
RT (Residential)	$ 255,900	1.253103%	$ 3,206.69
FT (Farm)	$ 365,468	0.304605%	$ 1,113.23
	$ 621,368		$ 4,319.92
JT (Industrial)	$ 150,000	3.059331%	$ 4,589.00
	$ 771,368		$ 8,908.92

Of the total taxes of $8,908.92 above, the Township receives $4,569.04 ($2,046.34 pertaining the shop), The County receives $2,227.56 and the local Board of Educations' receive $2,112.32.

This is increased revenue every year and therefore after a period of 10 years one shop without including the residence or its portion of Education and County taxes, would generate $20,463.40 in additional tax revenue for the Township. The entire tax revenue generated could be directed by the Township to the Road budget if necessary, however it should be pointed out, that roads often have a lifespan greater than 10 years. Building the industrial shop would also generate $17,456.92 in Development Charge revenue.

With the above information we can compare projected revenues from pre and post development. Over a 10 year period, without the development, the Township would collect $40,200.50 in property taxes. This number would further be divided by the County and Education portions of the taxes collected. Over a ten year period, with the development, the Township would collect $106,546.12 in property taxes and development charge revenue, which is 2.65 times that if nothing had developed.

Staff Review
Staff reviewed this application based on the Planning Act, the Provincial Policy Statement (PPS), Southgate Official Plan and the Zoning By-law.

The Provincial Policy Statement 2020 (PPS)

The PPS has been reviewed in its entirety, however, only the most relevant policies have been identified below. The subject land would constitute "Rural Area" under the definition of the PPS. The PPS allows for a variety of uses in the rural areas:

1.1.4.1 In rural areas located in municipalities:
f) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;

The PPS supports the diversification of the rural economy. The proposed Industrial use shop will support farming and grow the rural economic base. The lands are further

categorized into Rural and Agricultural lands by the PPS. The subject lands are considered as Agricultural; below is a review of those policies.

The subject lands are further characterized as a prime agricultural area within the Provincial Policy Statement. The permitted uses for the agricultural lands are listed below.

"2.3.3 Permitted Uses

2.3.3.1 In prime agricultural areas, permitted uses and activities are: agricultural uses, agriculture-related uses and on-farm diversified uses.

Proposed agriculture-related uses and on-farm diversified uses shall be compatible with, and shall not hinder, surrounding agricultural operations. Criteria for these uses may be based on guidelines developed by the Province or municipal approaches, as set out in municipal planning documents, which achieve the same objectives."

The definitions of Agricultural use, Agricultural related use and on farm diversified use are provided below from the PPS. All of the shops being proposed within the Township at the present time fall within one of the three definitions below and are therefore consistent with the definitions within the Provincial Policy.

Agricultural use "means the growing of crops, including nursery, biomass, and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture; apiaries; agro-forestry; maple syrup production; and associated on-farm buildings and structures, including, but not limited to livestock facilities, manure storages, value-retaining facilities, and accommodation for full time farm labour when the size and nature of the operation requires additional employment."

Agricultural related uses: means those farm uses related commercial and farm related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and or services to farm operations as a primary activity.

On farm diversified uses: "means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value added agricultural products."

This proposed shop would be considered an on-farm diversified use which is permitted in a Prime Agricultural area.

Minimum Distance Separation (MDS)

Regarding MDS, it has been reviewed and there are no barns that will be negatively impacted by the proposed metal and fabricating shop. Staff have reviewed the MDS Guidelines and there are no concerns regarding MDS.

The proposal will not hinder surrounding agricultural operations and will not require infrastructure development. The proposal is consistent with the definitions and policies of the PPS including promoting diversification of the economic base and employment opportunities. Based on the foregoing, the proposal appears to be consistent with the PPS.

Township Official Plan

The Township of Southgate Official Plan (OP) designates the subject lands "Agricultural" and "Hazard lands". The OP provides for small scale commercial and industrial uses on properties greater than 20ha to a maximum of 750m² in size. The maximum outside storage is 500m2 in addition to the 750m^2 building size. The proposal is to construct a shop up to 750 m^2 in size. The outdoor storage area can be up to 500m^2. The proposal complies with the above policy as well as when you look at the definition of small scale below.

The Official Plan defines Small Scale on parcels larger than 20 hectares as: a maximum structure size of 750m^2 and a maximum outdoor storage display area of 500m^2 will be permitted. If the structure is less than 750m^2, the outside display area may be increased, so that the combined outside display area and structure does not exceed 1250 square meters.

The proposal meets this definition and is therefore considered small scale under the policies of the Township Official Plan.

The Township Official Plan section 5.1.1 Agricultural designation permitted uses include the following:
"iv. small scale commercial and industrial uses;"

As noted above, the proposal meets the Official Plan Definition of Small Scale and is therefore considered a permitted use in the Agricultural Designation.

Section 5.1.3 Development Policies

6. The maximum structure size for new or expanding small scale commercial and industrial uses shall be 750 square metres, with a maximum outdoor storage size of 500 square meters. Where the maximum structure size is less than 750 square metres, more outdoor storage space will be permitted up to a combined maximum of 1250 square metres. Such uses will only be permitted on farm parcels greater than 20 hectares, all subject to satisfying the Development Policies as outlined in this Section. Council may, in the future, limit the commercial or industrial use through the implementing Zoning Bylaw Amendment.

The proposal is consistent with the Development policies of the Official Plan and through site plan control will blend in with the rural landscape. The proposal will assist the farming operation by providing support in the form of income and proximity to the farming operation to allow the farming operation to continue to be located in this area. While a use like this could potentially be situated in an industrial park, it is in my opinion, better suited to the rural area because it allows farming to continue on the property and supports the agricultural community. The construction of the shop broadens the tax base and supports the rural economy while operating using minimal infrastructure and servicing. Furthermore, it allows those citizens who rely on animals for transportation to live and work in the same area.

Zoning By-law

The proposed zoning by-law amendment would rezone a portion of the subject property to an A2-490 exception zone and add the Dry industrial use to the list of permitted uses for that zoning exception. All other provisions of the by-law shall continue to apply.

Conclusions

Based on the above policy review and the information provided and comments received, the proposal is consistent with the Policies of the Provincial Policy Statement, The County of Grey Official Plan, The Township of Southgate Official Plan. The proposed zoning by-law amendment should therefore be approved and is considered appropriate for the area and good land use planning.

Respectfully Submitted,

Municipal Planner: ***Original Signed By***
Clinton Stredwick, BES, MCIP, RPP

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments: **None.**

The Corporation of the Township of Southgate
By-law Number 2021-113

being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law"

Whereas the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002; and

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities.

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** Schedule "35" to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbols on a portion of the lands described as CON 2 LOT 48, geographic Township of Egremont, in the Township of Southgate and shown on Schedule "A", affixed hereto, from:

   - **Agricultural (A1) to Agricultural Exception (A1-490)**

2. **That** Section 33 to By-law No. 19-2002 is hereby amended by adding section 33.490 with the following:

"33-490 Con 2, lot 48 (Egremont)	***A1-490***	Notwithstanding the provisions of Sections 6.0 or any other provisions to the contrary, the land zoned A1-490 shall be subject to the following regulations in relation to an additional permitted use being a small scale industrial use. a) The small scale dry industrial use may include but is not limited to, a metal workshop for fabricating, welding, manufacture of small equipment and parts and repair shop, woodworking shop or other similar type uses: b) The use shall remain secondary to the principle use of the property, being an agricultural use. c) The maximum combined size of the Industrial workshop, power room, office and lunch room shall not exceed 750 m^2 d) The maximum size of all outdoor storage shall be 500m^2. If the size limits in clause b above have not been reached, the outdoor storage area may be expanded provided the combined structure size in clause b and the outdoor storage area do not exceed 1250m^2. e) All outside storage shall be screened from view by way of fencing or landscaped buffer. f) The shop shall be setback a minimum of 107m from the East lot line along Grey Road 109. g) The shop shall be setback a minimum of 80m from a side lot line.

3. **That** Schedule "A" and all other notations thereon are hereby declared to form part of this by-law; and

4. **That** this by-law shall come into force and take effect upon being passed by Council subject to any approval necessary pursuant to the Planning Act R.S.O. 1990, as amended.

Read a first, second, and third time and finally passed this 4th day of August 2021.

_____
John Woodbury – Mayor

_____
Lindsey Green – Clerk

Explanatory Note

This by-law applies only to those lands described as CON 2 LOT 48 geographic Township of Egremont, in the Township of Southgate. The zoning bylaw amendment is to allow for a small scale Industrial shop use to be added to a portion of the property. The by-law will add an Industrial shop, office and power room use to the list of permitted uses. The Industrial workshop, office and power room are proposed to be up to 750m^2. The outside storage area is proposed to be approximately 500m^2 with provisions for expansion. All other provisions of the by-law shall apply.

The Effect of the zoning by-law amendment is to change the zoning symbol on a portion of the property from Agricultural (A1) to Agricultural Exception (A1-490) to allow for a small scale Industrial use to be permitted on the property.

The Township of Southgate Official Plan designates the subject lands Agricultural and Hazard lands.

Schedule "A"

By-Law No. 2021-113

Amending By-Law No. 19-2002

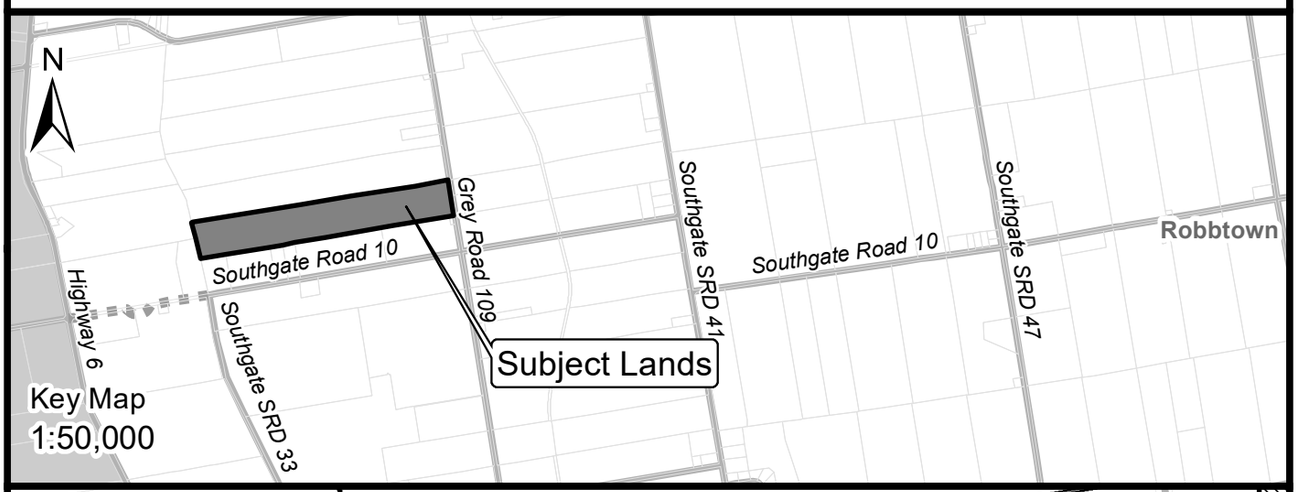
Township of Southgate

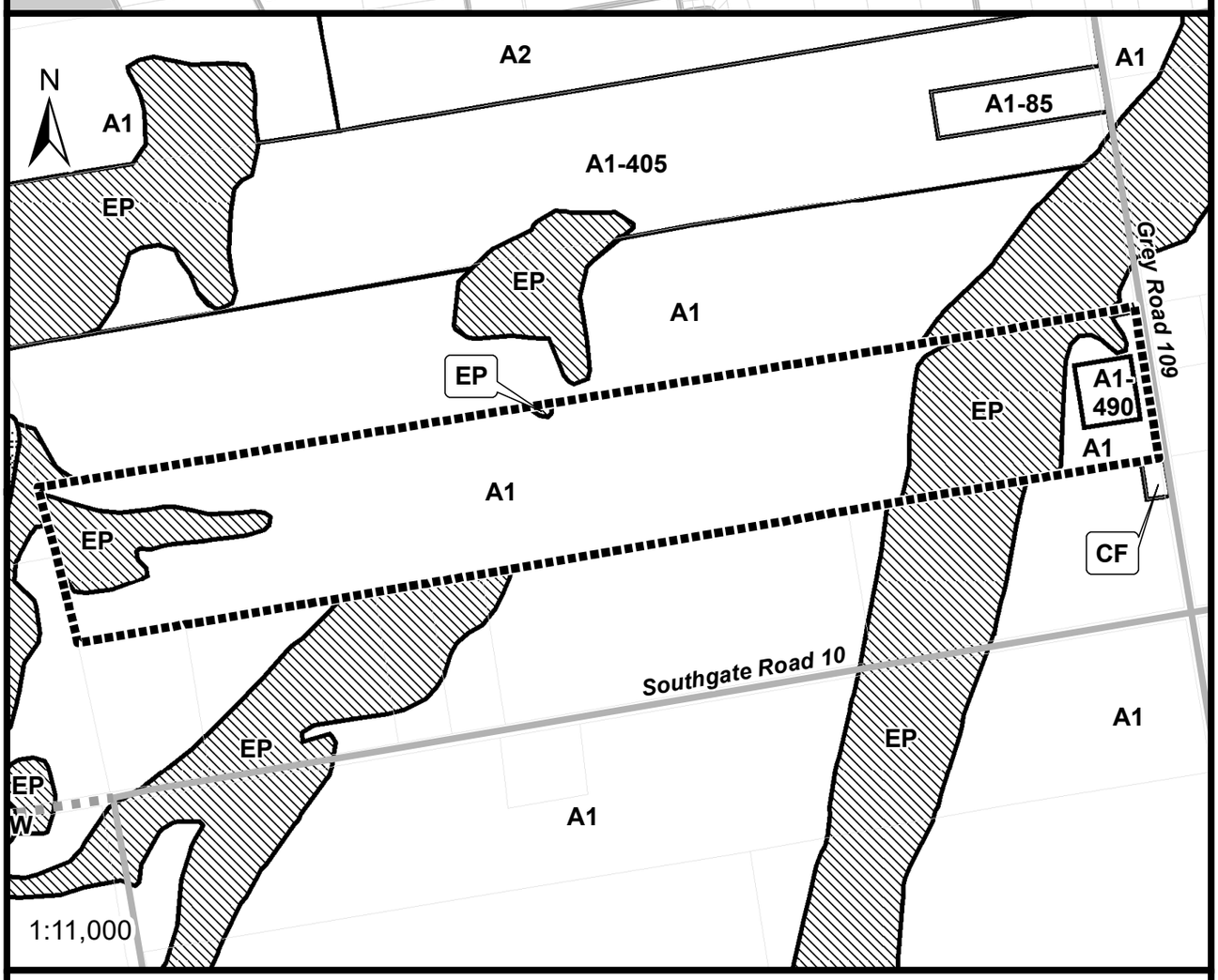
(Geographic Township of Egremont)

Date Passed: August 4, 2021

Signed: _____ _____

John Woodbury, Mayor — Lindsey Green, Clerk





Legend

- Lands subject to amendment
- A1 — Agricultural
- A2 — Restricted Agricultural
- CF — Community Facility
- EP — Environmental Protection

County of Grey Planning Department C11-2021Matrin.mxd

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0

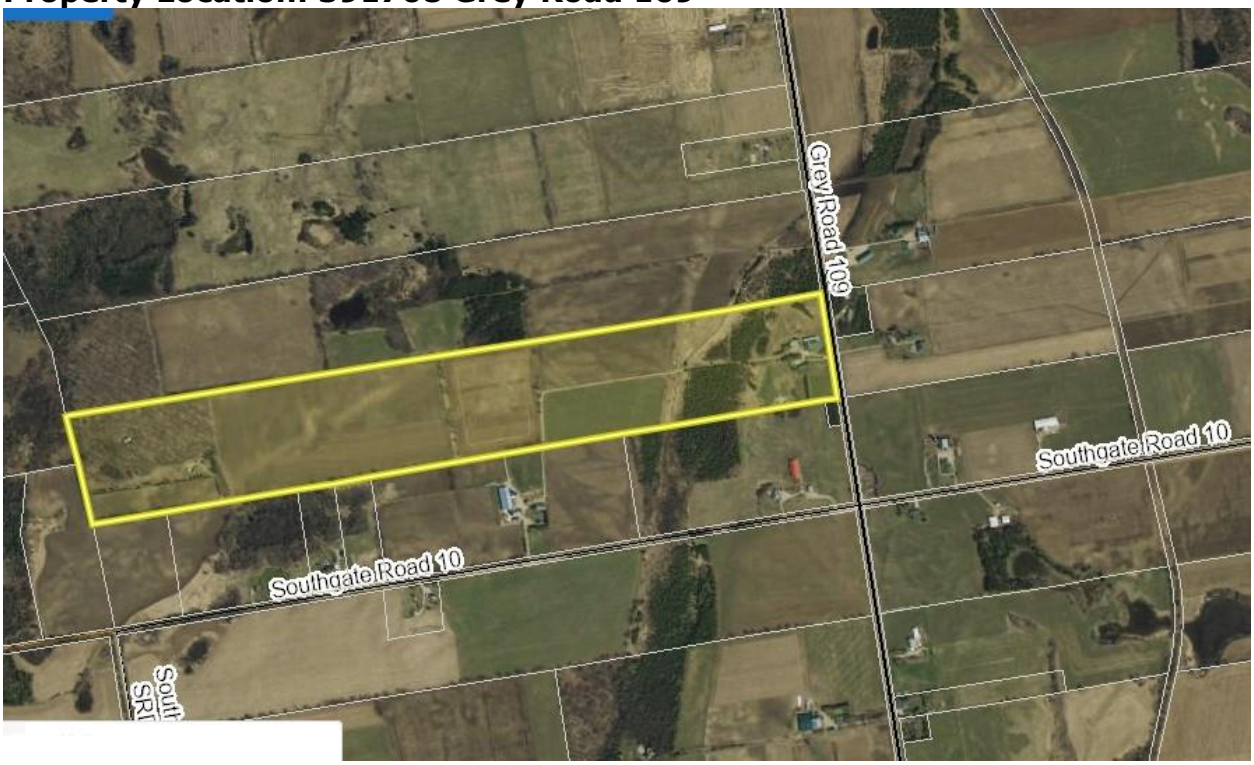
Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report PL2021-069

Title of Report: **PL2021-69-SP 10-21 Clarence and Carolyn Martin**
Department: **Clerks**
Branch: **Planning Services**
Council Date: **May 5, 2021**

Recommendation:
Be it resolved that Council receive Staff Report PL2021-069 for information; and
That Council consider approval of By-law 2021-114 authorizing the entering into a Site Plan Agreement.

Property Location: 391708 Grey Road 109



Background: This Site Plan Agreement implements Zoning Bylaw amendment Application C11-21. The application was approved by By-law 2021-113 at the August 4, 2021 Council Meeting.

Staff Comments: The Site Plan and Site Plan Agreement address a number of issues to mitigate potential conflicts with neighbouring land uses. The agreement attempts to mitigate concerns raised by on farm shops and it includes the following:

1. Providing landscaping and screening to blend it in with the surrounding area. The screening trees are to be a minimum 1.5m in height and coniferous in order to provide screening of the outdoor storage areas and to blend the building in with the landscape.
2. Ensuring that in the event of a complaint all doors and windows will remain closed during operation.
3. Applying dust control measures at the Townships discretion.
4. Requiring a water reservoir be installed should the Township Fire Chief or Chief Building Official deem it necessary.

The closest residence is over 160m away to the East across Grey Road 109. A key map of the area has been provided for your review. The above provisions will ensure that surrounding land uses are minimally impacted by the proposed development. It is, therefore, the recommendation of Township staff to approve the Site Plan and authorize the Mayor and Clerk to sign the attached Site Plan Agreement.

Financial Implications: None.

Concluding Comments: Based on the above it is recommended that the Council receive this staff report for information and consider approval of By-law 2021-114 authorizing the Site Plan Agreement.

Respectfully Submitted,

Municipal Planner: ***Original Signed By***
Clinton Stredwick, BES, MCIP, RPP

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments: None.

The Corporation of the Township of Southgate
By-law Number 2021-114

Being a by-law to authorize the execution of a Site Plan Control Agreement

Whereas Section 41 of the Planning Act, RSO 1990, Chapter P.13 as amended authorizes municipalities to designate areas of Site Plan Control, and to subsequently enter into agreements with respect to the conditions of development or redevelopment of lands in areas of Site Plan Control; and

Whereas all of the lands within the Township are designated as a Site Plan Control Area pursuant to the provisions of Section 41 of the Planning Act and By-law 2007-47; and

Whereas the Council of the Township of Southgate deems it expedient to enter into a Site Plan Agreement with the owner,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** a Site Plan Agreement between Clarence and Carolyn Martin and the Township of Southgate for the development of the lands described as Con 2, Lot 48, Egremont, Township of Southgate is authorized. Such agreement being attached hereto as Schedule "A" and which forms a part of this by-law;
2. **That** the Mayor and Clerk are authorized to sign the Site Plan Agreement on behalf of the Council of the Corporation of the Township of Southgate in substantially the form as that set out in Schedule A;
3. **That** the Clerk is authorized and directed to cause notice of the Site Plan Agreement to be registered on the title to the said lands forthwith after it has been signed by all parties; and
4. **That** this By-law shall come into full force and effect upon the final passing hereof.

Read a first and second time this 4th day of August 2021.

Read a third time and finally passed this 4th day of August 2021.

_____ _____

Mayor – John Woodbury Clerk- Lindsey Green

THE CORPORATION OF
THE TOWNSHIP OF SOUTHGATE

SITE PLAN AGREEMENT

THIS AGREEMENT made in triplicate this_____ day of_____ , 2021

Between: Clarence and Carolyn Martin

(hereinafter called the "OWNERS" OF THE FIRST PART)

- and -

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

(hereinafter called the "TOWNSHIP" OF THE SECOND PART)

WHEREAS the OWNERS represents that they are the owners of these lands and premises in the Township of Southgate in the County of Grey, being more particularly described in s Schedule "A"

AND WHEREAS the OWNERS have applied to the TOWNSHIP to permit development on the OWNER'S lands;

AND WHEREAS the Encumbrancer(s) (if any) hold registered security interests in the lands and all Encumbrancers of the lands are included as parties to this Agreement

AND WHEREAS the OWNERS have agreed with the TOWNSHIP to furnish and perform the works, material, matters and things required to be done, furnished and performed in the manner hereinafter described in connection with the proposed use of the subject lands;

AND WHEREAS the said lands have been designated by the Council of the TOWNSHIP as being within a site plan control area as provided by Section 41 of the Planning Act, R.S.O. 1990, as amended;

NOW THEREFORE witnesseth that in consideration of other good and valuable consideration and the sum of one -----($1.00)-----DOLLAR of lawful money of Canada now paid by the TOWNSHIP to the OWNER, the receipt whereof is hereby acknowledged, the OWNERS and the TOWNSHIP covenant, declare and agree as follows:

SECTION 1 - LANDS TO BE BOUND

1. The lands to be bound by the terms and conditions of this Agreement (sometimes referred to as "the subject lands"), are located in the geographic Township of Egremont, in the TOWNSHIP OF SOUTHGATE, and are more particularly described in Schedule "A".

SECTION II - COMPONENTS OF THE AGREEMENT

1. The text and the following Schedules, which are annexed hereto, constitute the components of this Agreement.

Schedule "A" - Legal Description of the Lands being developed.

Schedule "B" - Site Plan(s)

SECTION III - REGISTRATION OF AGREEMENT

1. This Agreement shall be registered on title to the said lands as provided for by Section 41(10) of the Planning Act, R.S.O., 1990, as amended, at the expense of the OWNERS;

2. The OWNERS agree that all documents required herein shall be submitted in a form suitable to the TOWNSHIP and suitable for registration, as required;

3. The PARTIES agree that this Agreement must be registered against the OWNERS' lands within thirty (30) days of the execution thereof by both parties.

SECTION IV - BUILDING PERMITS

1. The OWNERS agree to not request the Chief Building Official to issue any further building permits to carry out the development until this Agreement has been registered on title to the lands described in Schedule "A" attached hereto and a registered copy of same has been provided to the Township.
2. It is agreed that if the OWNERS fail to apply for any building permit or permits to implement this Agreement within 12 months from the date upon which such building permit would be available, then the TOWNSHIP, at its option has the right to terminate the said Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

SECTION V - PROVISIONS

1. **THIS AGREEMENT** applies to works related to the entire subject lands and includes the exterior of existing buildings, new structures, drainage and servicing and entrance as required. Agricultural and residential uses are not applicable to this Site Plan Agreement in accordance with section 41 of the Planning Act and By-law 47-2007.

2. **THE OWNERS** further covenant and agree to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and that no work will be performed on the subject lands except in conformity to all provisions of this Agreement.

3. **THE OWNERS** agree to carry out on the lands at the work, and to construct, install and maintain at its expense all of the services, works and facilities stipulated, described by words and numbers, and shown in and upon the following Plans, that is:

(i)Submitted Site Plan Drawings;

which Plan is hereinafter called "the Site Plan." Notwithstanding the generality of the foregoing the requirements under this agreement include all of the notes and printed text contained in and on the Plans making up the Site Plan.

4. **FURTHER DESCRIPTION OF WORK AND LOCATION OF SITE PLAN.** Without limiting the generality of the foregoing, all of the specifications and said requirements contained in the said Site Plan, which is on file at Southgate's Municipal Office, shall be adhered to and satisfied by the Owner to the satisfaction of Southgate.

5. **EXTERIOR FASCIA.** In order to mitigate possible noise impacts of the facility, the owner agrees that the Chief Building Official or By-law Enforcement Officer, may require, if complaints are received, that all doors and windows remain closed during operating hours.

6. **STORM DRAINAGE -- GENERAL.** Notwithstanding the foregoing, the Owner agrees that the storm drainage system on and for the lands shall be designed and constructed to the satisfaction of Southgate at the expense of the Owner.

7. **ENTRANCE.** The entrance to the property is from Grey road 109. An entrance permit is required to upgrade the existing entrance to a commercial standard. The owner agrees to provide a road widening to the County of Grey.

8. **FIRE SUPPRESSION**. The owner agrees to install all necessary servicing and equipment on the property for fire fighting and fire suppression including if required a water reservoir, at the owners expense.

9. **SERVICING.** The owner is responsible for ensuring that a private well and sewage disposal system are in good working order to accommodate the shop and its employees.

10. **LANDSCAPED BUFFERING.** The owner agrees to install a landscaped screening buffer where outdoor storage areas are exercised, installed, or used, in accordance with the Township of Southgate Zoning By-law. This buffer must be maintained for the purposes of providing a visual barrier.

11. **OUTSIDE STORAGE.** Outside storage may only be located in the areas identified on the Site Plan. Stacking in the outside storage area is limited to a maximum height of 3m and in no case will it be higher than the eaves of the workshop.

12. **DUST CONTROL MEASURES.** The owner agrees to provide for dust control measures such as calcium and water, to mitigate impacts as required by the Township of Southgate. These measures will be required for those areas of the site not asphalted or seeded with grass.

13. **LIGHTING.** All exterior lighting must be dark sky compliant. It must be pointed downward and remain internal to the site in accordance with the Township of Southgate Standards.

14. **MOE CERTIFICATES OF APPROVAL (IF REQUIRED).** The Owner shall not commence any work on the lands or cause any work to be commenced on the said public highway until any Certificate of Approval required under the ***Environmental Protection Act*** and or the regulations made under it has been duly applied for by the Owner and a copy of the application has been filed with Southgate.

15. **POSTPONEMENT AND SUBORDINATION OF ENCUMBRANCES.** The Owner covenants and agrees, at its own expense, to obtain and register such documentation from its mortgagees or those holding encumbrances as may be deemed necessary by Southgate to postpone and subordinate their interest in the lands to the interest of Southgate to the extent that this Agreement shall take effect and have priority as if it have been executed and registered prior to the execution and registration of any such mortgages or encumbrances.

16. **SOUTHGATE'S PROFESSIONAL FEES AND DISBURSEMENTS.** The Owner shall reimburse Southgate for all of its engineering and legal expenses (professional fees and disbursements) in connection with the development and implementation of this Agreement.

17. **WAIVER.** The failure of Southgate at any time to require performance by the Owner of any obligation under this Agreement shall in no way affect its right thereafter to enforce such obligation, nor shall the waiver by Southgate of the performance of any obligation hereunder be taken or be held to be a waiver of the performance of the same or any other obligation hereunder at any later time. Southgate shall specifically retain its rights at law to enforce this Agreement.

18. **NO CHALLENGE TO THE AGREEMENT***.* The parties covenant and agree with each other not to call into question or challenge, directly or indirectly, in any proceeding or action in court, or before any administrative tribunal, the parties' right

to enter into and force this Agreement. The law of contract applies to this Agreement and the parties are entitled to all remedies arising from it, notwithstanding any provisions in Section 41 of the Planning Act interpreted to the contrary. The parties agree that adequate consideration has flowed from each party to the other and that they are not severable. This provision may be pleaded by either party in any action or proceeding as an estoppel of any denial of such right.

19. **ENFORCEMENT.** The Owner acknowledges that Southgate, in addition to any other remedy it may have at law, may also be entitled to enforce this Agreement in accordance with Section 446 of the ***Municipal Act, 2001*** as amended.

20. **MEDIATION.** Without affecting Southgate's statutory right under subsection 41(11) of the said ***Planning Act*** to, at its complete discretion, invoke the provisions of Section 446 of the ***Municipal Act, 2001*** as amended regarding any applicable requirement herein in which case this paragraph shall be inoperative and inapplicable, in the event that a dispute relating to this Agreement or its implementation arises that cannot be resolved by negotiation between the parties, the parties agree to use the services of a mediator to attempt to resolve their differences and failing agreement on the procedure to be followed, it shall be conducted in accordance with the rules of procedure for the conduct of mediations of the ADR Institute of Ontario Inc. or its successor body.

21. **REGISTRATION.** The Owner consents to the registration of this Agreement or Notice of this Agreement by Southgate on the title to the lands.

22. **ENUREMENT CLAUSE.** The covenants, agreements, stipulations, declarations, and provisions contained herein shall run with the lands and shall be binding upon the Owner and its successors and assigns and the benefit thereof shall enure to Southgate and its successors and assigns.

SECTION VI - BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

1. This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.

2. The OWNER further agrees to complete the items detailed on Schedule "B" within three (3) years of the date of registration of this Agreement.

3. Following completion of the works, the OWNER shall maintain to the satisfaction of the TOWNSHIP, and at the sole expense of the OWNER, all the facilities or works described in Schedule "B".

4. This Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of each of the PARTIES hereto.

5. The Agreement shall come into effect on the date of execution by the TOWNSHIP.

6. The OWNER acknowledges that this Agreement is entered into under the provisions of Section 41(7)(c) of the Planning Act, R.S.O., 1990, as amended.

7. Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

To the OWNER: Clarence and Carolyn Martin
391708 Grey Road 109
Mount Forest, ON
N0G 2L0

To the TOWNSHIP: Clerk
Township of Southgate
185667 Grey Rd 9, R.R. 1,
Dundalk, ON
N0C 1B0

IN WITNESS WHEREOF the corporate parties have executed this Agreement by affixing thereto their corporate seals, as attested by the hand of their proper signing officers duly authorized in that behalf.

AND IN WITNESS WHEREOF the natural parties hereto have hereunto set their hands and seals. Signing authorized by By-law 2021-114.

SIGNED, SEALED AND DELIVERED	CLARENCE AND CAROLYN MARTIN
in the presence of:	Per:_____ Clarence Martin Date:_____
_____ Witness	Per:_____ Carolyn Martin Date:_____
_____ Witness	**THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE**
	Per:_____ John Woodbury, Mayor
	Per:_____ Lindsey Green, Clerk
	Date:_____
	We have authority to bind the corporation

Schedule "A"

THE LAND

All and singular that certain parcel or tract of land and premises situate, lying and being in the Township of Southgate, in the County of Grey and Province of Ontario, and being composed of:

Concession 2, Lot 48, Geographic Township of Egremont, Township of Southgate alternatively described as 391708 Grey Road 109.

Schedule "B"

SITE PLANS

Drawing #1. Dated August 4th, 2021 and signed by the planner

Drawing #2. Dated August 4th, 2021 and signed by the planner

Drawing #3. Dated August 4th, 2021 and signed by the planner

Drawing #4. Dated August 4th, 2021 and signed by the planner

Drawing #5. Dated August 4th, 2021 and signed by the planner

Drawing #6. Dated August 4th, 2021 and signed by the planner

Drawing #7. Dated August 4th, 2021 and signed by the planner

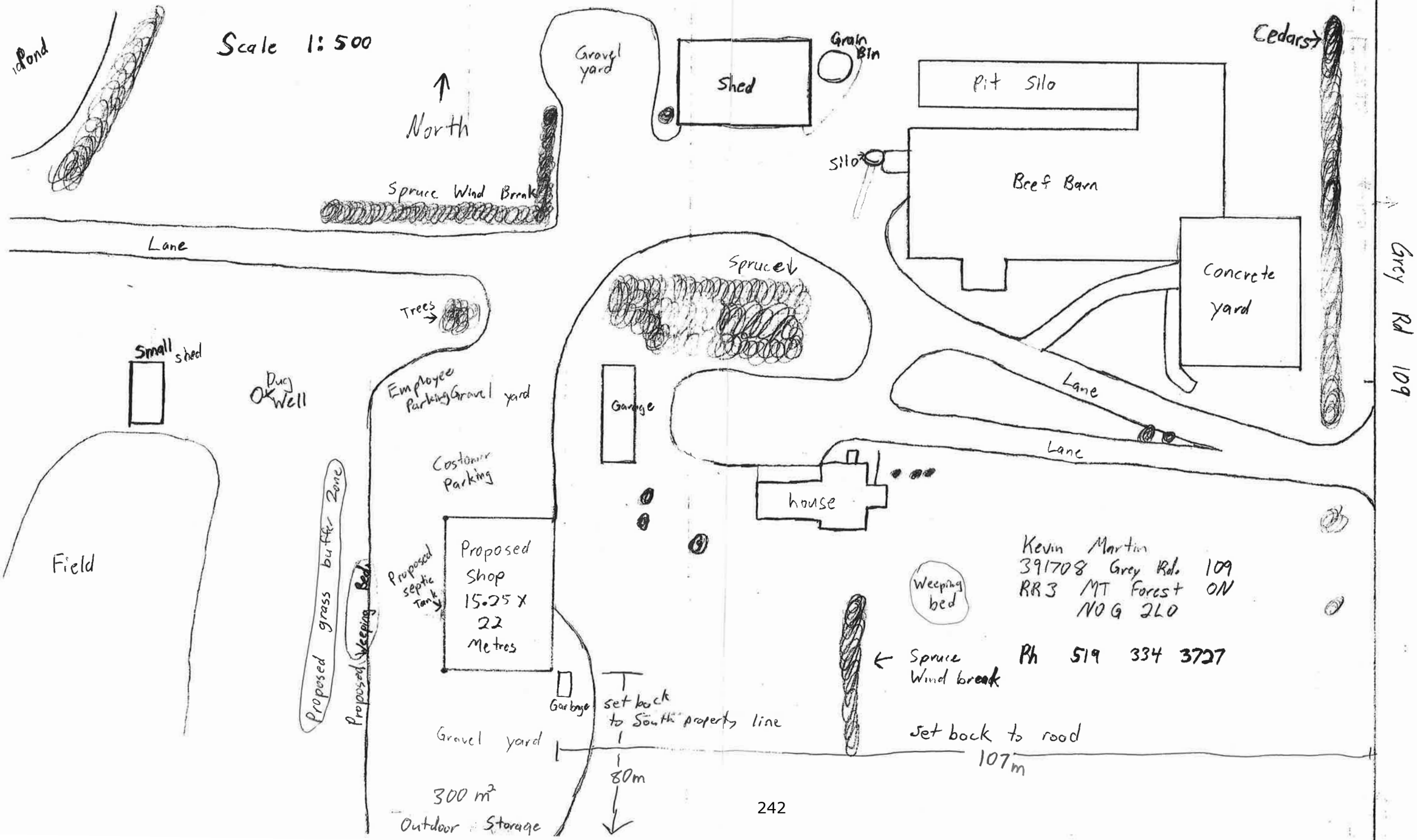
Drawing #8. Dated August 4th, 2021 and signed by the planner

Clinton Stredwick

CLINTON STREDWICK REGISTERED PROFESSIONAL PLANNER R.P.P. INSTITUTE OF PROFESSIONAL PLANNERS INSTITUT DES PLANIFICATEURS PROFESSIONNELS DE L'ONTARIO

CLINTON G STREDWICK CANADIAN INSTITUTE OF PLANNERS URBANISTES INSTITUT CANADIEN DES MCIP MICU

Drawing #1 Dated August 4, 2021



Structural Notes

1. ALL WORK ON THIS PROJECT SHALL CONFORM TO THE ONTARIO BUILDING CODE AND THE OCCUPATIONAL HEALTH AND SAFETY ACT.
2. DRAWINGS ARE NOT TO BE SCALED.
3. GENERAL REVIEWS OF THE CONSTRUCTION MUST BE COMPLETED BY THE TOWNSHIP BUILDING OFFICIAL(S) OR A LICENSED PROFESSIONAL ENGINEER OR BOTH. ALL ENGINEERING REPORTS IF REQUESTED BY THE TOWNSHIP TO BE FORWARDED TO THE BUILDING DEPARTMENT.
4. INSPECTIONS MAY INCLUDE BUT ARE NOT LIMITED TO:
   A. FOOTINGS AND WALLS (PRIOR TO POURING)
   B. STRUCTURAL STEEL
   C. WOOD FRAMING

Design Parameters

OBC, Ontario Building Code 2012 All Loads are **Unfactored**
Climatic Data: Mount Forest, Ontario
Building Importance I = 1.0, Normal

Snow Loading

S = Is[Ssx(CbxCsxCa)+Sr]
Is ULS = 1.0
Ss = 2.7 kPa
Sr = 0.4 kPa
Cb = 0.8
Cs = 0.92 (4/12 Slippery Roof)
Ca = 1.0
S = 1.0x[2.7x(0.8x0.92x1.0)+0.4]
S = 2.4 kPa (50.1 psf) Basic Case

Soil

Concrete-soil friction coeff. = 0.4
Unit weight of soil = 20 kN/m3

Live Loading - Main Floor

LL=5.0 kPa

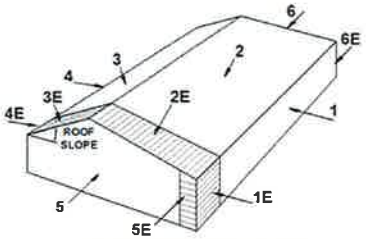
Dead Loading - Roof Structure

DL =0.75 kPa

Wind Loading

p = Iw[qxCexCgxCp]
q (1/50) = 0.41
Iw ULS = 1.0
Ce= 0.92
CgiCpi = -1.4 / +1.4 INTERNAL
(Cp - Internal Pressure Category -3)

External - p = 0.66 kPa
Internal - p = 0.53 kPa



WIND PRESSURE SIDES

Load Case A: Winds generally perpendicular to ridge
Load Case B: Winds generally parallel to ridge

Side	Load Case A C_pC_g	Load Case A ULS p (kPa)	Load Case A SLS p (kPa)	Load Case B C_pC_g	Load Case B ULS p (kPa)	Load Case B SLS p (kPa)
1	0.97	0.37	0.28	-0.85	-0.32	-0.24
1E	1.46	0.55	0.42	-0.9	-0.34	-0.26
2	-1.3	-0.49	-0.37	-1.3	-0.49	-0.37
2E	-2	-0.76	-0.57	-2.0	-0.76	-0.57
3	-0.88	-0.33	-0.25	-0.7	-0.26	-0.2
3E	-1.27	-0.48	-0.36	-1.0	-0.38	-0.28
4	-0.77	-0.29	-0.22	-0.85	-0.32	-0.24
4E	-1.16	-0.44	-0.33	-0.9	-0.34	-0.26
5	n/a	n/a	n/a	0.75	0.28	0.21
5E	n/a	n/a	n/a	1.15	0.44	0.33
6	n/a	n/a	n/a	-0.55	-0.21	-0.16
6E	n/a	n/a	n/a	-0.8	-0.3	-0.23

1. The contractor shall verify all dimensions, levels, and data on site and report any discrepancies or omissions prior to construction

LICENSED PROFESSIONAL ENGINEER
H.M. BYE
100175711
April 24, 2021
PROVINCE OF ONTARIO

Note: Stamp for Structural Design

A ←Detail Section
S-4←Page Number

Project Engineer

Harry Bye
519-321-9775
h.bye@hbyeconstruction.com

Drawings For A

Kevin Martin
391708 Grey Rd 109

Drawn By: PHM
Scale: N.T.S

S-1 Structural Loading

2021-04-23

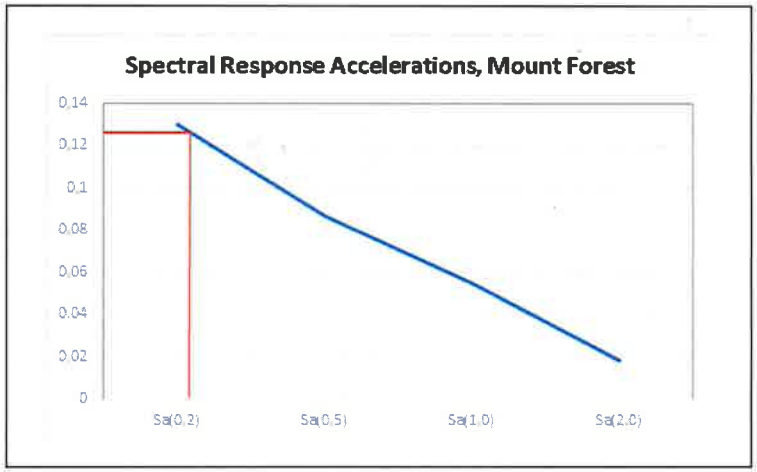
Clinton Stredwick

CLINTON STREDWICK REGISTERED PROFESSIONAL PLANNER R.P.P.
CLINTON G STREDWICK PLANNERS URBANISTES MCIP MICU

Drawing #2 Dated August 4, 2021

Earth Quake Loading

Importance Factor IE = 1.0
Location: Mount Forest Ontario
Sa(0.2) = 0.13
Sa(0.5) = 0.091
Sa(1.0) = 0.058
Sa(2.0) = 0.019
Fundamental Lateral Period Ta = 0.05*(h)^3/4 =0.21
Building Height = 6.7m
Site Classification = D
Acceleration Coefficient Fa = 1.3
Velocity Coefficient Fv = 1.4
Seismic Hazard Index **IE Fa S(0.21) = 0.16**
Design Method = Equivalent Static Force Method
SFRS = Limited Ductility Shear Wall
Rd = 3.0
Ro = 1.7



Accelerated Weight (One Story - Roof Structure) =
335m^2*[(0.75 kPa) + (0.25*2.4 kPa)] = 452 kN

V = S(Ta)*Mv*IE*W/(Rd*Ro)
= (0.16)(1)(1)(452)/(3.0)(1.7) = 14.9 kN

S(2.0)= Fv*Sa(2.0) = 0.0252
Vmin = (S(2.0)*0.5)*Mv*IE*W/(Rd*Ro) = 1.1 kN

S(0.2)= Fa*Sa(0.2) = 0.17
Vmax = (2/3)*S(0.2)*IE*W/(Rd*Ro) = 10.0 kN
V > Vmax and Rd>1.5

V Design = 10.0 kN - **Unfactored**

Crane Loading

Crane Engineered By Schorn Consultants Inc.
Refer To Project # 21012 For Loading and Arrangement

1. The contractor shall verify all dimensions, levels, and data on site and report any discrepancies or omissions prior to construction

LICENSED PROFESSIONAL ENGINEER
H.M. BYE
100175711
April 24, 2021
PROVINCE OF ONTARIO

Note: Stamp for Structural Design

A ←Detail Section
S-4←Page Number

Project Engineer

Harry Bye
519-321-9775
h.bye@hbyeconstruction.com

Drawings For A

Kevin Martin
391708 Grey Rd 109

Drawn By: PHM
Scale: N.T.S

S-2 Structural Loading

Clinton Stredwick
CLINTON STREDWICK REGISTERED PROFESSIONAL PLANNER R.P.P.
CLINTON G STREDWICK PLANNERS URBANISTES MCIP MRCU

Drawing #3 Dated August 4, 2021

WOOD SPECIFICATIONS

1. FRAMED WALLS ARE TO BE WIND BRACED AT ALL CORNERS IN BOTH DIRECTIONS. MIN. 2-2x6 @ 45 DEGREES, IN EACH DIRECTION, EACH WAY.
2. LUMBER SHALL BE SPF No. 1/2 OR BETTER UNLESS NOTED OTHERWISE. MOISTURE CONTENT SHALL BE 19% OR LESS.
3. LUMBER SHALL NOT BE NOTCHED OR DRILLED IN THE FEILD.
4. WOOD IS NOT PERMITTED TO BEAR DIRECTLY ON MASONRY OR CONCRETE WITHOUT BEING PRESSURE TREATED.
5. PROVIDE SOLID WOOD HORIZONTAL BLOCKING AT MAXIMUM 1.2m (48") O.C. FOR ALL FRAMED WALLS.
6. ALL NAILS USED SHALL CONFORM TO STEEL WIRE NAILS AND SPIKES AS DEFINED IN CSA STANDARD B111 "WIRE NAILS, SPIKES AND STAPLES" UNLESS NOTED OTHERWISE.
7. ALL NAILS AND FASTENERS IN CONTACT WITH PRESSURE TREATED WOOD ARE TO BE HOT DIP GALVANIZED (TO CSA-G164) OR STAINLESS STEEL.
8. ALL WOOD FRAMING, BOTH DESIGN AND CONSTRUCTION, IS TO CONFORM TO: CAN/CSA-086 -19 - "ENGINEERING DESIGN IN WOOD".
9. PROVIDE ATTIC FIRE STOPS AT NO MORE THAN 98' O/C

SOIL / SUBGRADE SPECIFICATIONS

1. PREPARE THE AREA FOR THE PROPOSED STRUCTURE BY REMOVING ALL TOPSOIL AND ORGANIC MATERIAL FROM THE AREA OF THE FOUNDATION.
2. ENSURE MIN. 24" OF FREE DRAINING COMPACTED GRANULARS UNDER CONCRETE SLABS TO PREVENT UNEQUAL FROST HEAVE.
3. IF ANY "SOFT AREAS" OR SOIL THAT IS NOT NATIVE IS ENCOUNTERED DURING EXCAVATION IT IS TO BE SUBEXCAVATED, REMOVED, FILLED WITH GRANULARS AND COMPACTED.
4. DO NOT ALLOW SOIL TO FREEZE AND FROST TO DEVELOP UNDER ANY FOOTINGS OR FLOATING SLABS.
5. UNLESS NOTED OTHERWISE, SUBGRADE BEARING CAPACITIES ON NATIVE SOIL SHALL BE A MINIMUM OF: SLS: 150 kPa (3000 psf) ULS: 225 kPa (4500 psf).
6. SOIL PROPERTIES, SUCH AS: SITE CLASS, Kp, Ka, DENSITY, MOISTURE, ETC. ARE TO BE SPECIFIED ON ALL EARTH RETAINING STRCUTURE DESIGNS.

CONCRETE SPECIFICATIONS

1. ALL CONCRETE CONSTRCTION IS TO CONFORM TO CAN/CSA-A 23.1, 23.2, AND 23.3.
2. ALL CONCRETE DESIGN IS TO CONFORM TO CAN/CSA-A23.3.
3. CONCRETE USES SHALL HAVE THE FOLLING CLASSES AND ASSOCIATED PHYSICAL PROPERTIES:

CLASS OF CONCRETE LOCATION	CLASS	STRENGTH Comp. @ 27 Days	W/C RATIO	AIR ENTRAINMENT
C-1 EXTERIOR STRUCTURALLY REINFORCED SLABS	C-1	35 MPa	0.40	5% TO 8%
C-2 EXTERIOR UNREINFORCED SLABS ON GRADE, CURBS	C-2	32 MPa	0.45	5% TO 8%
F-2 EXTERIOR WALLS, COLUMNS AND PIERS	F-2	25 MPa	0.55	4% TO 7%
N-1 INTERIOR FLOOR SLABS	N-1	25 MPa	0.55	4% TO 7%
N-2 FOOTINGS	N-2	20 MPa	0.55	Not Required

4. KEEP CONCRETE FROM RAPIDLY LOSING MOISTURE. CONCRETE SHOULD BE KEPT MOIST DURING THE FIRST THREE DAYS OF CURING.
5. DO NOT ALLOW CONCRETE TO FREEZE FOR A MINIMUM OF 10 DAYS AFTER PLACEMENT.
6. ANY ADMIXTURE CONTAINING CALCIUM IS NOT PERMMITED IN CONCRETE.

REBAR SPECIFICATIONS

1. ALL REBAR IS TO BE STEEL, NOT FRP, AND IS TO HAVE YEILD STRENGTH OF 400 MPa.
2. ALL REBAR BEND DIAMETERS SHALL CONFORM TO CAN/CSA-A23.1. REBAR BENDING SHALL NOT COMPROMISE THE REBAR IN ANYWAY.

CLEAR CONCRETE COVER TO REINFORCEMENT	MINIMUM BAR LAP LENGTH:
A) 40 mm (1.5") FOR CONCRETE PLACED IN FORMWORK FOR 15M OR SMALLER BARS.	A) 450 mm (18") FOR 10M BARS
B) 50 mm (2") FOR CONCRETE PLACED IN FORMWORK FOR 20M OR LARGER BARS.	B) 600 mm (24") FOR 15M BARS
C) 65 mm (2.5") FOR SLAB ON GRADE, TOP OF SLAB TO TOP LAYER OF STEEL.	C) 750 mm (30") FOR 20M BARS
D) 75 mm (3") FOR CONCRETE PLACED AGAINST THE EARTH (BOTTOM OF FOOTINGS).	D) 1200 mm (48") FOR 25M BARS

STRUCTURAL STEEL SPECIFICATIONS

1. ALL STRUCTURAL STEEL FRAMING SHALL BE COMPLETED BY AN EXPERIENCED FABRICATOR.
2. STRUCTURAL STEEL BEAMS AND COLUMNS SHALL CONFORM TO CAN/CSA G40.21 GRADE 350W UNLESS NOTED OTHERWISE.
3. STRUCTURAL STEEL CHANNELS AND ANGLES SHALL CONFORM TO CAN/CSA G40.21 GRADE 300W UNLESS NOTED OTHERWISE.
4. IN STRUCTURAL DRAWINGS "FULLY WELDED" REFERS TO MIN. 1/4" FILLET WELD, FULL DEPTH, ENTIRE PERIMETER.
5. ALL H.S.S. SHALL CONFORM TO CAN/CSA G40.21 GRADE 350W (CLASS C) UNLESS NOTED OTHERWISE.
6. ALL STEEL PLATE TO BE A36 (250W MPa) MATERIAL (MINIMUM).
7. ALL STRUCTURAL STEEL SHALL BE NEW MATERIAL UNLESS APPROVED BY ENGINEER.
8. ALL STRUCTURAL STEEL SHALL RECEIVE A MINIMUM OF ONE COAT OF PRIMER, AND TOUCHED UP AS REQUIRED ON SITE.
9. STRUCTURAL STEEL MEMBERS SHALL NOT TO BE SPLICED WITHOUT THE APPROVAL OF THE ENGINEER.
10. EXTERIOR STRUCTURAL STEEL SHALL BE PROTECTED FROM CORROSION BY PRIMING + PAINTING WITH EPOXY BASED EXTERIOR GRADE PAINT.
11. ANY AND ALL STRUCTURAL STEEL ELEMENTS, REGARDING BOTH DESIGN AND CONSTRUCTION, ARE TO CONFORM TO CAN/CSA-S16:19 " DESIGN OF STEEL STRUCTURES".

MASONRY SPECIFICATIONS

1. MASONRY SHALL CONFORM TO CAN/CSA S304.1 "DESIGN OF MASONRY STRUCTURES" AND CAN/CSA-A371 "MASONRY CONSTRUCTION FOR BUILDINGS".
2. PROTECT ALL WORK FROM FROST DAMAGE.
3. CONCRETE BLOCKS SHALL BE REGULAR WEIGHT, 50% SOLID, WITH A MINIMUM 15 MPa COMPRESSIVE STRENGTH.
4. MORTAR SHALL CONFORM TO CAN/CSA-A179. MORTAR SHALL BE TYPE 'S', WITH A MINIMUM 28 DAY COMPRESSIVE STRENGTH OF 8.5 MPa.
5. GROUT SHALL CONFORM TO CAN/CSA-A179. 28 DAY GROUT STRENGTH SHALL BE 10 MPa (MINIMUM) FOR FINE GROUT AND 12.5 MPa (MINIMUM) FOR COURSE GROUT.
6. VERTICAL CONTROL JOINTS SHALL BE INSTALLED IN ALL WALLS AT 50' O.C. MAXIMUM.
7. INSTALL SUITABLE DAMP COURSE FLASHING WITH WEEPHOLES AT 800mm (32") O.C. REPAIR ALL DAMAGE TO FLASHING.
8. REINFORCE ALL MASONRY WITH (9ga.) "TRUSS" TYPE WIRE REINFORCING AT 16" O.C. EXCEPT WHERE NOTED OTHERWISE. FULL OVERLAP AT ALL WALL INTERSECTIONS AND CORNERS.

1. The contractor shall verify all dimensions, levels, and data on site and report any discrepancies or omissions prior to construction.

Note: Stamp for Structural Design

A ←—Detail Section
S-4 ←—Page Number

Project Engineer:

Harry Bye
519-321-9775
h.bye@hbyeconstruction.com

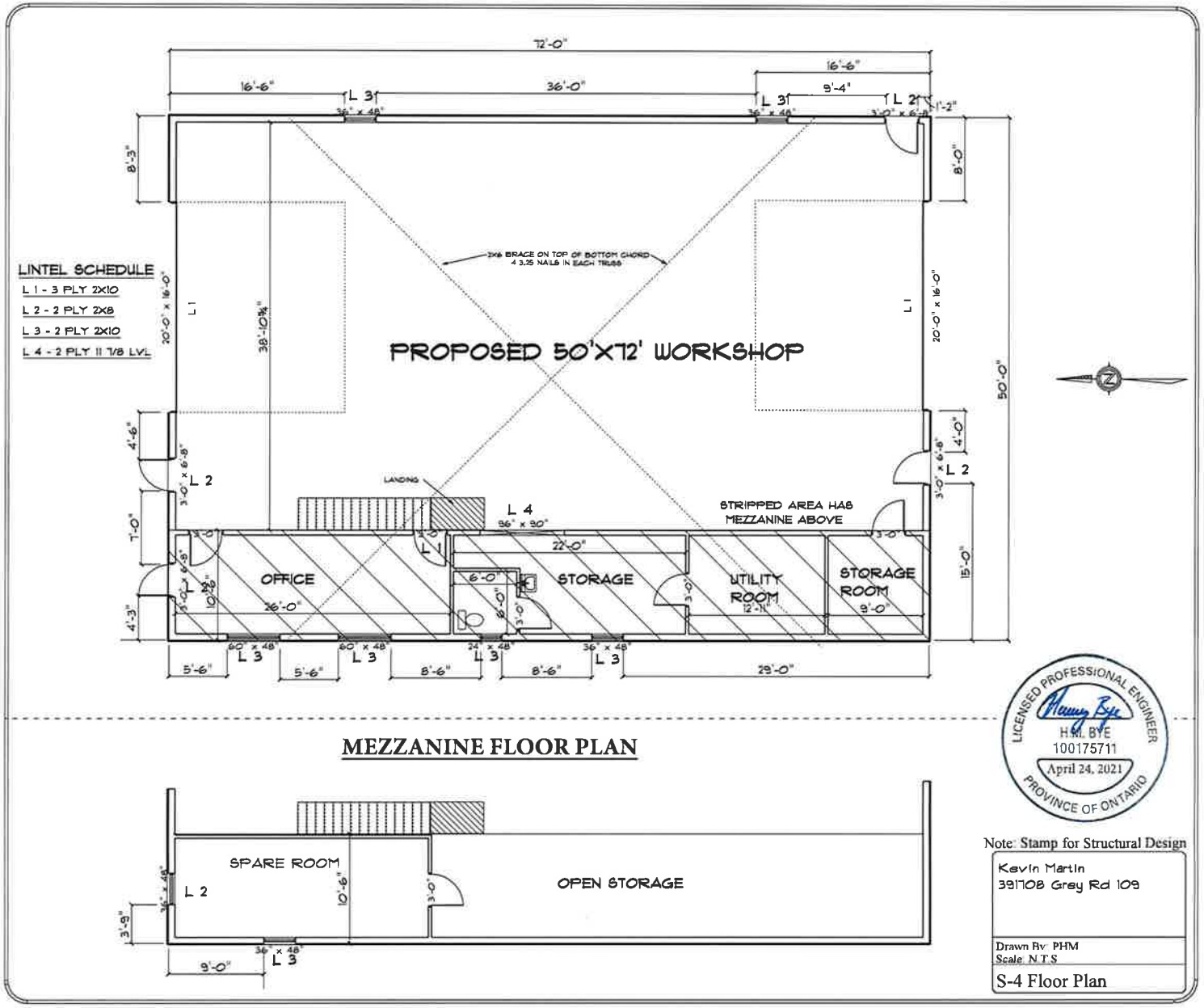
Drawings for A:

Kevin Martin
391708 Grey Rd 109

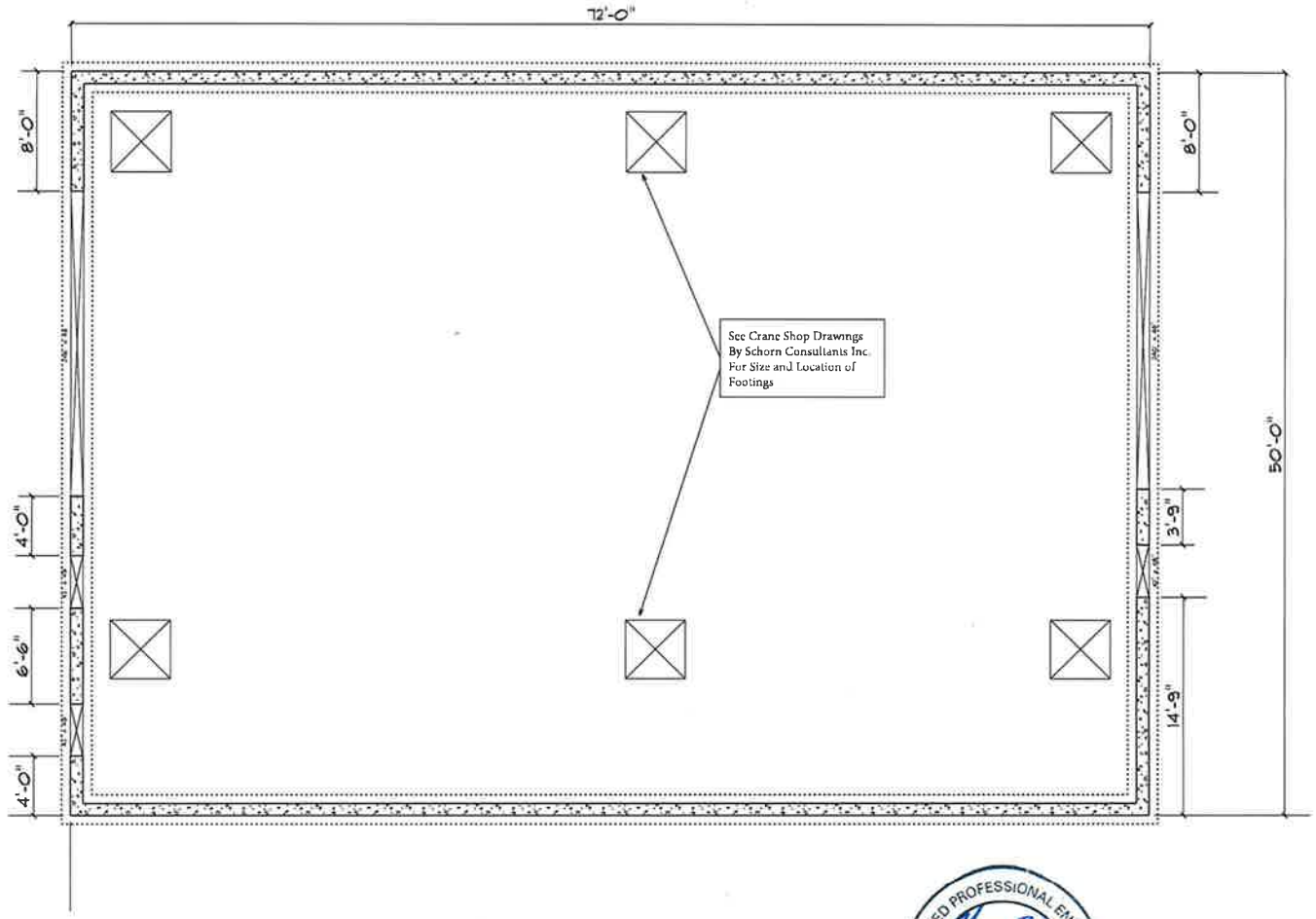
Drawn By: PHM
Scale: N.T.S

S-3 Structural Notes

Drawing #4 Dated August 4, 2021



Drawing #5 Dated August 4, 2021



LICENSED PROFESSIONAL ENGINEER
H.M. BYE
100175711
April 24, 2021
PROVINCE OF ONTARIO

Note: Stamp for Structural Design

Kevin Martin
391708 Grey Rd 109

Drawn By: PHM
Scale: N T S

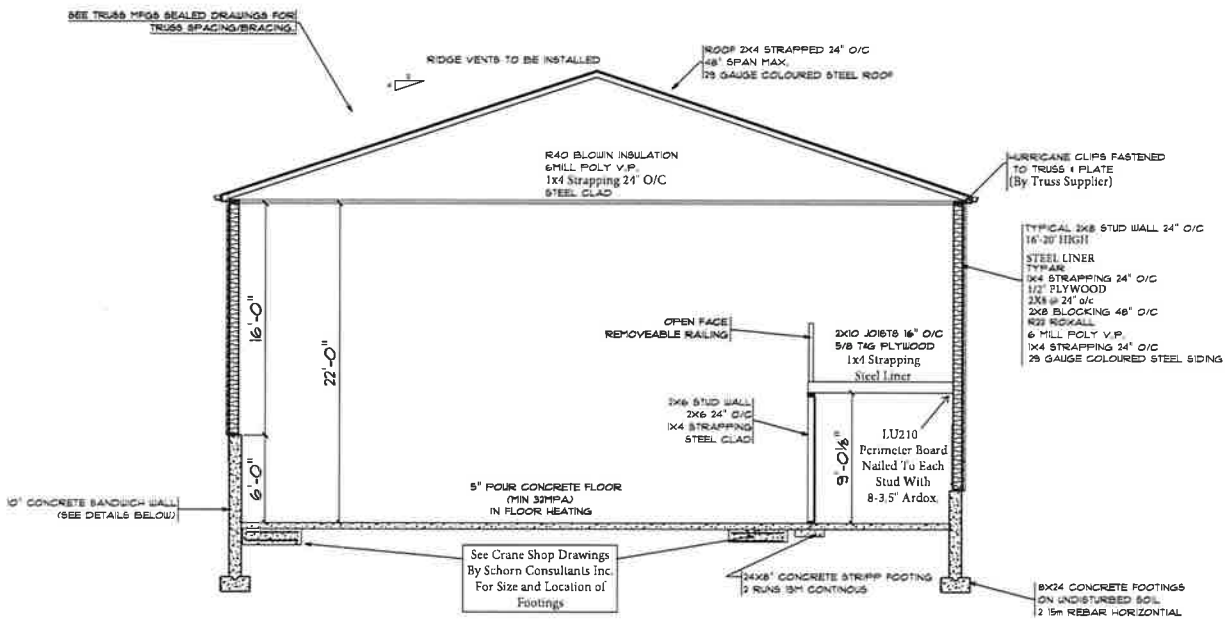
S-5 Foundation

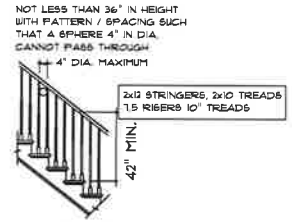
CLINTON STREDWICK
REGISTERED PROFESSIONAL PLANNER
R.P.P.

CLINTON G STREDWICK
PLANNERS URBANISTES
MCIP MICU

Drawing #6 Dated August 4, 2021

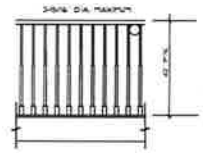
WORKSHOP SECTION





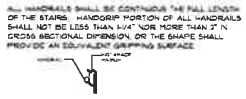
ALL HANDRAILS SHALL BE CONTINUOUS THE FULL LENGTH OF THE STAIRS. HANDGRIP PORTION OF ALL HANDRAILS SHALL NOT BE LESS THAN 1-1/4" NOR MORE THAN 2" IN CROSS SECTIONAL DIMENSION, OR THE SHAPE SHALL PROVIDE AN EQUIVALENT GRIPPING SURFACE

STAIR DETAILS



NOT LESS THAN 42" IN HEIGHT FOR SECOND FLOOR DECKS
NOT LESS THAN 3'-11" FOR LOWER PORCHES
WITH PATTERN / SPACING SUCH THAT A SPHERE 4" IN DIA. CANNOT PASS THROUGH

Guard - Detail



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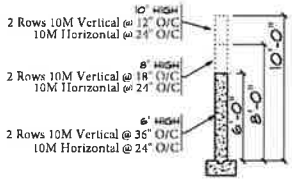
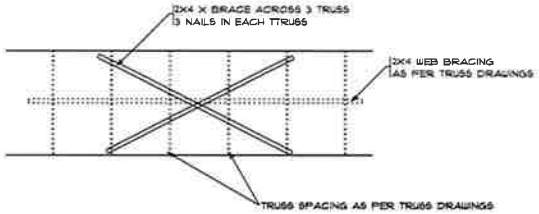
Handrail Attached To Wall - Detail

10" CONCRETE SANDWICH WALL
C/W 2"X12" STYROFOAM INSULATION CONTINOUS



LONGITUDE TRUSS BRACING 40' O/C



LICENSED PROFESSIONAL ENGINEER
H.M. BYE
100175711
April 24, 2021
PROVINCE OF ONTARIO

Note: Stamp for Structural Design

Kevin Martin
391708 Grey Rd 109

Drawn By: PHM
Scale: N.T.S

S-6 Sections and Details

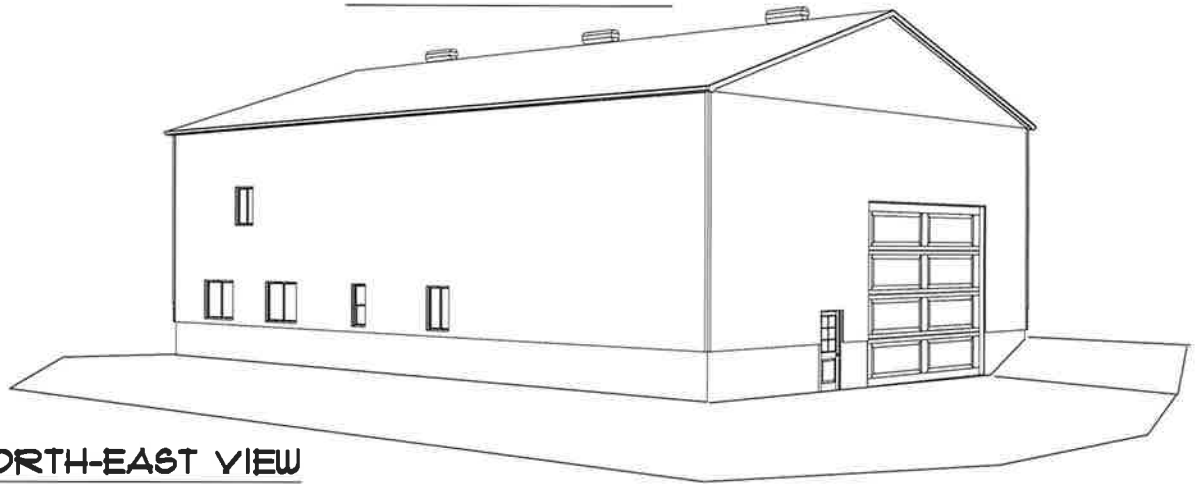
Clinton Stredwick

CLINTON STREDWICK REGISTERED PROFESSIONAL PLANNER R.P.P.

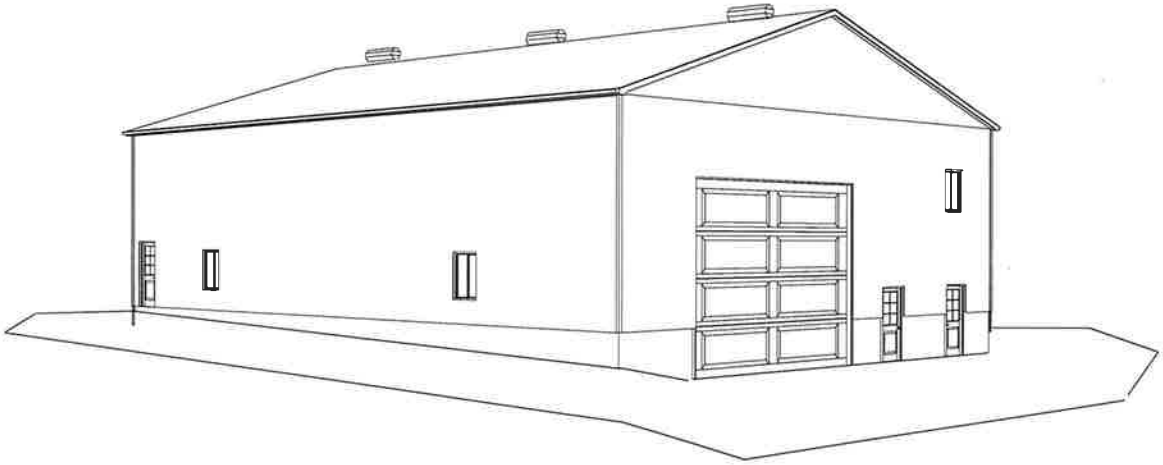
CLINTON G STREDWICK CANADIAN INSTITUTE OF PLANNERS INSTITUT CANADIEN DES URBANISTES MCIP MICU

Drawing #7 Dated August 4, 2021

SOUTH-WEST VIEW



NORTH-EAST VIEW



LICENSED PROFESSIONAL ENGINEER
H.M. BYE
100175711
April 24, 2021
PROVINCE OF ONTARIO

Note: Stamp for Structural Design

Kevin Martin
391708 Grey Rd 109

Drawn By: PHM
Scale: N.T.S

S-7 Elevations

CLINTON STREDWICK REGISTERED PROFESSIONAL PLANNER R.P.P.

CLINTON G STREDWICK CANADIAN INSTITUTE OF PLANNERS INSTITUT CANADIEN DES URBANISTES MCIP MICU

Drawing #8 Dated August 4, 2021

Township of Southgate
Administration Office
185667 Grey Road 9
Dundalk, ON N0C 1B0

Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report FIN2021-026

Title of Report: **FIN2021-026 Financial Report – June 2021**
Department: **Finance**
Council Date: August 4, 2021
Recommendation:
Be it resolved that Council receive Staff Report FIN2021-026 Financial Report – June 2021 as information.

Background:
Municipal Act, 2001 s. 290(1) requires a municipality shall:

> "prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including, amounts sufficient to pay all debts of the municipality falling due within the year".

On July 8, 2020, Council passed By-law 2020-072 which set the water and wastewater rate structure for 2021 to 2026 which lowered the fixed rate charge and increased the variable rate charge.

On February 3, 2021, Council received Staff Report FIN2020-006 2021 Budget and approved a 2021 Budget which had a requirement from taxation of $7,990,311, which was estimated to have a blended tax rate increase of 1.5%, based on assumed County and Education tax rate impacts.

On May 19, 2021, Council received Staff Report FIN2021-013 Financial Report – March 2021 which contained a financial report for the 3 months ended March 31, 2021.

On June 2, 2021, Council received Staff Report FIN2021-017 Financial Report – April 2021 which contained a financial report for the 4 months ended April 30, 2021.

On June 16, 2021, Council received Staff Report FIN2021-021 Financial Report – May 2021 which contained a financial report for the 5 months ended May 31, 2021.

Staff Comments:
Staff has prepared a financial report for the 6 months ended June 30, 2021. Explanations of the more significant variances is provided in Attachment 1.

Financial Implications:
For the 6 months ended June 30, 2021, the tax-supported department surplus is $55,279.08 (significantly lower than the prior year due to the timing of gravelling) and the non-tax department deficit is $44,354.62.

In comparison, for the 6 months ended June 30, 2020, the tax-supported department surplus was $774,804.40 and the non-tax department surplus is $128,197.19.

With additional transfers to/from tax/rate stabilization reserves, the 2021 surplus/deficit is anticipated to be $Nil.

Communications & Community Action Plan Impact:
This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:
- Municipal Services
- Public Communications

Core Values:
- Integrity
- Stewardship

Concluding Comments:
For the 6 months ended June 30, 2021, the tax-supported department surplus is $55,279.08 and the non-tax department deficit is $44,354.62.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
William Gott, CPA, CA, Treasurer

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachment:

1 Financial Report for the 6 months ended June 30, 2021

Staff Report FIN2021-026 Financial Report - June 2021
Attachment 1

	2020	2021	June		Variance		
	Actual	Annual Budget	YTD Budget	YTD Actual	%	$	Comments
Tax-Supported:							
Revenues							
Southgate Regular Taxation	7,605,884.04	7,990,301.00	3,995,152.00	3,995,152.00	100.0%	-	-
Corporate, County & School Board	7,506,477.28	7,306,754.00	3,398,824.00	3,561,880.20	104.8%	163,056.20	Supplementals ($48k); Grant (COVID-19) $39k; Penalties & Int $23k; Bank Interest ($8k); Gas Tax $233k [timing]; Land Rentals [timing] ($15k); County & School Boards ($52k)
Administration, Finance, and Clerks	23,407.95	92,680.00	5,424.00	65,674.67	1210.8%	60,250.67	Misc Rev [Tax Recovery Costs] $14k; Trfr from Res [Donations] $47k
Council	-	-	-	-		-	-
Transit	55,100.00	-	-	-		-	-
Fire	159,568.69	130,152.00	65,822.00	79,415.55	120.7%	13,593.55	Prov Grant $6k; Call-out Fees $16k; Melancthon ($20k) [timing]; Grey Highlands $10k; EMS Rent ($6k) [timing]; Donation Rev $4k
Police	14,953.52	6,640.00	6,640.00	6,536.00	98.4%	(104.00)	-
Conservation Authority	-	-	-	-		-	-
Building	597,389.12	435,000.00	227,600.00	339,556.50	149.2%	111,956.50	Fees $112k
Other Protective Services	26,140.00	56,300.00	43,596.00	29,335.00	67.3%	(14,261.00)	Canine: Dog Tags $4k; Kennel Licences ($5k) Property Stds: Contr from Res [COVID-19 - timing] ($12k)
Roads	98,005.69	85,300.00	13,854.00	12,030.02	86.8%	(1,823.98)	-
Solid Waste	242,599.66	211,600.00	89,542.00	60,372.91	67.4%	(29,169.09)	Office ($8k); Tsfr Station Rev ($9k); Landfill ($6k); Recycling ($5k)
Health Services	212,946.12	34,700.00	28,198.00	408,600.00	1449.0%	380,402.00	Cont from Res [Markdale Hospital] $380k
Cemetery	36,605.28	40,440.00	8,367.00	21,191.00	253.3%	12,824.00	Plots $3k; Columbarium $10k
Recreation	337,953.34	367,955.00	92,600.00	13,874.29	15.0%	(78,725.71)	Olde Town Hall ($1k); Swinton Park ($2k)
							F Mac Rev ($3k); Pool ($8k); Campground ($3k)
							Auditorium ($5k); Ice Rental ($42k); Floor ($3k); Other Rev ($4k)
Library	264,207.03	269,047.00	1,576.00	458.34	29.1%	(1,117.66)	-
							-
Planning	284,787.25	156,819.00	35,916.00	71,638.50	199.5%	35,722.50	Fees $36k
Industrial Land	(7,000.00)	1,285,000.00	200,000.00	(10,000.00)	-5.0%	(210,000.00)	Land Sale ($210k);
Agriculture	230,397.50	227,570.00	21,002.00	1,776.40	8.5%	(19,225.60)	Tile Drain Receipts ($20k)
Economic Development	-	-	-	11,000.00		11,000.00	Cont from res [Grants - CIP] $11k
Total Revenues	17,689,422.47	18,696,258.00	8,234,113.00	8,668,491.38	105.3%	434,378.38	

Staff Report FIN2021-026 Financial Report - June 2021
Attachment 1

	2020	2021	June		Variance		
	Actual	Annual Budget	YTD Budget	YTD Actual	%	$	Comments
Tax-Supported:							
Expenses							-
Southgate Regular Taxation	-	-	-	-		-	-
Corporate, County & School Board	6,510,592.86	6,001,337.00	2,818,982.00	3,039,364.10	107.8%	220,382.10	Cont to Res [COVID-19] $39k; Contr to Res - Gas Tax $233k [timing]; Coutny & School Board ($52k)
Administration, Finance, and Clerks	1,170,777.27	1,318,081.00	646,522.00	627,111.73	97.0%	(19,410.27)	Finance: Comp/Equip Software ($7k); Insurance $29k [timing]; Postage ($8k) [timing]; Tax Adj/Write-off ($10k); Donations $9k Admin: Wages ($18k) [timing] Clerks: Wages ($7k); Contracted Svcs $6k
Council	178,325.85	200,640.00	100,150.00	82,986.98	82.9%	(17,163.02)	Wages ($8k); Conferences ($6k)
Transit	87,938.79	33,069.00	33,069.00	35,817.85	108.3%	2,748.85	-
Fire	586,391.43	693,571.00	261,637.00	223,969.73	85.6%	(37,667.27)	Wages ($18k); Staff Training ($4k); Telephone ($5k)
Police	1,174,351.82	1,200,978.00	602,054.00	503,929.65	83.7%	(98,124.35)	OPP Contract Payment ($98k) [timing]
Conservation Authority	112,458.19	119,138.00	117,995.00	119,453.00	101.2%	1,458.00	Wages ($35k); Legal $11k; Training ($11k)
Building	597,389.12	435,000.00	172,528.00	132,186.47	76.6%	(40,341.53)	Wages ($35k); Legal $11k; Training ($11k)
Other Protective Services	99,162.54	144,227.00	73,710.00	52,073.31	70.6%	(21,636.69)	JH&S ($4k); Property Stds: Wages ($10k); Legal ($5k); Canine Control: Contracted Svc ($8k) [timing]; Crossing Guards: Wages ($6k); Emerg Event: Wages $13k [2 day shut-down]
Roads	3,797,892.68	4,151,932.00	1,062,587.00	1,216,225.10	114.5%	153,638.10	Drainage ($54k); Admin & Other $32k; Gravel Pits ($95k); Bridge Mtce ($20k); Surface Mtce/Gravelling (timing) $431k; Winter Mtce ($61k); Equip Mtce ($85k) [timing]
Solid Waste	1,062,092.73	1,022,100.00	411,621.00	379,046.76	92.1%	(32,574.24)	Admin ($12k); Recycling ($10k); Equip Mtce ($9k)
Health Services	286,696.12	110,650.00	28,233.00	429,297.89	1520.6%	401,064.89	Markdale Hospital $400k
Cemetery	50,718.33	63,015.00	14,411.00	5,346.99	37.1%	(9,064.01)	-
Recreation	816,363.94	822,900.00	214,943.00	138,936.45	64.6%	(76,006.55)	Mt Forest Payment ($13k) [timing]; Holstein Park ($3k); Hopeville Park ($3k)
							F Mac ($3k); Pool ($3k); Admin $3k
							Admin ($20k); Plant/Surface ($11k); Ice Machine ($6k); Main Floor ($14k); Auditorium $6k
Library	538,371.03	548,068.00	136,878.00	94,580.41	69.1%	(42,297.59)	Mt Forest Library ($17k) [timing]
							Wages ($18k); Training ($3k); Bldg Mtce ($3k)
Planning	341,088.18	233,982.00	61,302.00	77,778.99	126.9%	16,476.99	Wages ($6k) [timing]; Consultant Fees $20k; Legal $5k
Industrial Land	31,668.07	1,285,000.00	7,600.00	11,352.08	149.4%	3,752.08	-
Agriculture	221,187.15	228,070.00	36,177.00	18,026.69	49.8%	(18,150.31)	Tile Drain Repayment ($19k)
Economic Development	25,956.37	84,500.00	27,189.00	19,203.12	70.6%	(7,985.88)	Wages ($20k); Grants [CIP] $11k
Total Expenses	17,689,422.47	18,696,258.00	6,827,588.00	7,206,687.30	105.6%	379,099.30	
	-	-	(1,406,525.00)	(1,461,804.08)	103.9%	(55,279.08)	
Prior year (Surplus) Deficit - tax supported	-	-	-	-		-	
Current YTD (Surplus) Deficit - tax-supported	-	-	(1,406,525.00)	(1,461,804.08)	103.9%	(55,279.08)	

Staff Report FIN2021-026 Financial Report - June 2021
Attachment 1

		2020	2021		June		Variance		
		Actual	Annual Budget		YTD Budget	YTD Actual	%	$	Comments
Non-Tax-Supported:									
Revenues									
Sanitary Sewers		906,570.87	919,000.00		307,168.00	254,017.29	82.7%	(53,150.71)	Billings ($53k)
Water		1,067,995.42	1,057,572.00		245,668.00	226,625.08	92.2%	(19,042.92)	Billings ($19k)
		1,974,566.29	1,976,572.00		552,836.00	480,642.37	86.9%	(72,193.63)	
Expenses									
Sanitary Sewers		906,570.87	919,000.00		128,256.00	82,808.65	64.6%	(45,447.35)	Lagoon ($30k); Admin ($12k)
Water		1,067,995.42	1,057,572.00		366,462.00	384,070.34	104.8%	17,608.34	Admin $42k; Wells ($18k)
		1,974,566.29	1,976,572.00		494,718.00	466,878.99	94.4%	(27,839.01)	
Current YTD (Surplus) Deficit - non-tax-supported		-	-		(58,118.00)	(13,763.38)	23.7%	44,354.62	

Township of Southgate
Administration Office
185667 Grey Road 9
Dundalk, ON N0C 1B0

Phone: 519-923-2110
Toll Free: 1-888-560-6607
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Web: www.southgate.ca

Staff Report FIN2021-024

Title of Report: **FIN2021-024 Tax Relief for Low Income Seniors and Low-Income Disabled Persons**
Department: **Finance**
Council Date: August 4, 2021

Recommendation:

Be it resolved that Council receive Staff Report FIN2021-024 Tax Relief for Low-Income Seniors and Low-Income Disabled Persons as information.

Background:
On October 2, 2001, the County of Grey passed By-law 3886-2001, a By-law to Provide Tax Relief to Certain Elderly and Disabled Persons who are Owners of Real Property in the County of Grey. By-law 3886-2001, referencing Section 373 of the Municipal Act, 1990, provided for the deferral of a tax increase in excess of $500 in a single year.

Section 319 of the Municipal Act, 2001 states that all upper-tier municipalities must enact a by-law, to provide financial relief to low-income seniors and low-income persons with disabilities. Since lower-tier municipalities are responsible for tax collection, they are required to implement this by-law.

Section 319(6) requires that where tax relief is granted in respect of a given property, the taxes to be paid in respect of that property by the lower-tier municipality to its upper-tier municipality and applicable school board be reduced in the same proportion which they make up the total taxes imposed on that property.

Section 353(3) requires that a lower-tier municipality charge back to its upper-tier municipality and school boards their share of taxes which have been already been paid to them but have been subsequently cancelled, reduced, refunded or written off.

Staff Comments:
County of Grey By-law 3886-2001 only allowed for the deferral of an annual tax increase in excess of $500, which would be extremely rare, and referenced an out of date Municipal Act.

On May 27, 2021, the County of Grey passed By-law 5112-21, a By-law to provide for the Cancellation of Tax Increases for the Purposes of Relieving Financial Hardship, referencing the Municipal Act, 2001. County of Grey By-law 5112-21 came into force on July 1, 2021, repealed By-law 3886-2001, and set an annual increase threshold maximum (rather than a minimum) of $500 of one-time cancellation (rather than deferral) of tax. Any person who submits an application

with intent to fraudulently obtain relief is guilty of an offence. Every person who is guilty of an offence is liable upon conviction to a fine.

Municipal Tax Equity (MTE) Consultants Inc. Property Tax Policy Brief which summarizes the program is provided as Attachment 3.

Based on the sample created by MTE, an information sheet (Attachment 2) and application form (Attachment 1) has been developed. Applications may be made once the final tax bills have been issued and must be received by December 31st of the year for which relief is being requested.

Financial Implications:
It is unknown how many individuals meet the criteria set out in County of Grey By-law 5112-21. However, the financial impact is anticipated to be minimal.

A charge back to the County of Grey and school boards of their share of taxes which have been already been paid to them but have been subsequently cancelled, reduced, refunded or written off will occur.

Communications & Community Action Plan Impact:
This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars
- Trusted Government
- Economic Prosperity.

Themes:
- Municipal Services
- Public Communications

Core Values:
- Integrity
- Stewardship

Concluding Comments:
County of Grey By-law 5112-21, a By-law to provide for the Cancellation of Tax Increases for the Purposes of Relieving Financial Hardship, came into force on July 1, 2021, and set an annual increase threshold maximum of $500 of one-time cancellation of tax for eligible low-income seniors and low-income disabled persons.

Respectfully Submitted,

Staff: ***Original Signed By***
_____
John Kurian, CPA, CA, Deputy Treasurer / Tax Collector

Treasurer: ***Original Signed By***
_____
William Gott, CPA, CA, Treasurer

CAO Approval: ***Original Signed By***
_____
Dave Milliner, CAO

Attachments

1) Tax Relief for Low Income Seniors and Low Income Disabled Persons – Application
2) Tax Relief for Low Income Seniors and Low Income Disabled Persons – Info Sheet
3) MTE Property Tax Policy Brief

Township of Southgate
185667 Grey Road 9
Dundalk, ON N0C 1B0

Application for Property Tax Relief

Low Income Seniors / Low Income Disabled Persons

PART 1: APPLICANT INFORMATION

Taxation Year:

Applicant Name: _____

Applicant Status: **A.** Low-Income Senior [ ] **B.** Low-Income Disabled Person [ ] **C.** Spouse of **A**[ ] or **B**[ ]

Mailing Address: _____

_____

Phone No: _____ E-Mail: _____

Prefered Contact: Email [ ] Letter Mail [ ] Phone [ ] Other: _____

PART 2: PROPERTY INFORMATION

Roll Number: _____

Property Address: _____

Assessed Owner(s): _____

PART 3: PROPERTY AND PROPERTY TAX ELIGIBILITY

The following questions will assist in determining whether your property, property assessment and property tax circumstances meet the minimum eligibility requirements to be considered for relief under this program.

3.1 This program applies to the principal residence that is owned by an eligible applicant.

a. Are you the/a registered owner of the Subject Property? **Yes [ ] No [ ]**

b. Is this property your officialy listed principal residence? **Yes [ ] No [ ]**

3.2 This program applies to property tax increase from one year to the next, up to a maximum of $500.

a. Have your property taxes increased this year in comparison to last year? **Yes [ ] No [ ] Unsure [ ]**

b. If known, please enter **Last Year's Taxes $**_____ **Current Year Taxes $**_____

If the answer is "No" to any of the above questions, your property and/or property tax circumstances do not qualify for consideration under this program.

If you answered "Yes" to all of the above questions, please proceed with the remainder of this application.

Require Assistance or Property Information? If you do not have some of this information and/or would like to confirm the information that you do have is accurate, please contact the office and we will be pleased to assist you.

Township of Southgate
185667 Grey Road 9
Dundalk, ON N0C 1B0

Application for Property Tax Relief
Low Income Seniors / Low Income Disabled Persons

PART 4: APPLICANT ELIGIBILITY

The following questions will assist in determining whether you (the applicant) may qualify as an "eligible person" under this program. Please make a mark beside all of the statements that apply to you and/or your spouse.

Status / Circumstance	Applies to Myself	Applies to my Spouse	Does Not Apply
4.1 I am or will be 65 years of age or older this year.	[ ]	[ ]	[ ]
4.2 I receive payments under, or have been qualified for the Government of Canada's Guaranteed Income Supplement (GIS).	[ ]	[ ]	[ ]
4.3 I receive payments under, or have been qualified for financial assistance under the *Ontario Works Act*.	[ ]	[ ]	[ ]
4.4 I receive payments under, or have been qualified for financial assistance under the *Ontario Disability Support Program Act* (ODSP).	[ ]	[ ]	[ ]

Important Notes Regarding Eligibility and Documentation:

Completion of an application does not establish eligibility to any form or amount of relief. In order to be deemed eligible for relief under this provision, the municipality must determine that the applicant's circumstances meet the criteria for this program and that there has been an eligible increase in taxes in the current year.

Applicants are asked **not to submit** any documentation with this application; however, you should be aware that the municipality will require confirmation of the contents of this application before any relief can be provided. Documentation that may be requested to support this application could include, but may not be limited to:

- Revenue Canada Notice(s) of Assessment to confirm principal residence and receipt of means tested assistance including the Guaranteed Income Supplement (GIS);
- Documentation to confirm eligibility for payments under the *Ontario Works Act* and/or the *Ontario Disability Support Program Act (ODSP)*; and/or
- Other documentation that may assist the municipality in confirming anything attested to in this application.

Any person who submits an application with intent to fraudulently obtain relief is guilty of an offence. Every person who is guilty of an offence is liable upon conviction to a fine.

Certification

I, _____ certify that the information contained on this form is true, accurate and complete and that I agree to provide any and all documentation requested by the municipality in support of this application within sixty (60) days of any such request.

Signature:_____ Date:_____

Municpal Use Only

Received On:	Via:	Received/Processed by:	
Roll Number:	Subject Property CVA:	RTC/Q:	Eligible Property: **Y** [ ] **N** [ ]
Base Year Taxes: $	Subject Year Taxes: $	Tax Change: $	Eligible Increase: **Y** [ ] **N** [ ] Capped at $500: **Y** [ ] **N** [ ]

Township of Southgate
Administration Office
185667 Grey Road 9
Dundalk, ON N0C 1B0

Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

PROPERTY TAX INCREASE RELIEF FOR LOW INCOME SENIORS AND DISABLED PERSONS

Low-income homeowners in Grey County who meet certain criteria, and whose property taxes have increased over the previous year, may apply for a tax reduction of up to $500 against an eligible increase.

This program has been established under Section 319 of the *Municipal Act, 2001* and is open to residential property owners who are, or whose spouse is:

- 65 years of age or older and eligible for support under the Federal Guaranteed Income Supplement (GIS) program or Ontario Works; or
- A disabled person of any age who is eligible for benefits under the Ontario Disability Support Program (ODSP).

The subject property must be the primary residence of the applicant. No relief can be granted for properties used on a seasonal or occasional basis, that are tenanted or are otherwise used for a purpose other than the owner's primary residence.

Eligible Relief

Relief under this program can only be granted against a year-over-year increase in calculated property taxes. If the total property taxes as shown on your final property tax bill are greater than the final taxes for the previous year, you may be eligible to have the increase amount canceled up to a maximum of $500. If the total property taxes are less than or equal to the prior year's taxes, no relief can be granted.

Example Circumstances	**Increase Under $500**	**Increase Over $500**	**Decrease**
Application/Current Year Taxes	$2,500	$2,500	$2,500
Base/Prior Year Taxes	$2,200	$1,900	$2,700
Difference	$300	$600	-$200
Eligible Amount	**$300**	**$500**	**$0**

Application for Relief

Applications are available at the Township of Southgate Administration office or an application may be downloaded/printed here: www.southgate.ca

Please do not submit supporting documentation with your application. Staff will review your questionnaire and provide you with a preliminary response at which time, specific documentation or confirmation of information may be requested before relief can be granted.

If you require assistance completing your application, please contact the office and staff will be happy help you through the application process.

Application Deadline

Applications may be made once final tax bills have been issued and **must be received by December 31st** of the year for which relief is being requested.

GENERAL BACKGROUND AND SAMPLE APPLICATION

TAX RELIEF FOR LOW-INCOME SENIORS AND LOW-INCOME DISABLED PERSONS

Prepared For:
THE COUNTY OF GREY

Prepared By:
MUNICIPAL TAX EQUITY (MTE) CONSULTANTS INC.
GEORGETOWN, ONTARIO
WWW.MTE.CA

Published On:
FRIDAY, JUNE 4TH, 2021

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DISCLAIMER AND CAUTION

The information, views, data and discussions in this document and related material are provided for general reference purposes only.

Regulatory and statutory references are, in many instances, not directly quoted excerpts and the reader should refer to the relevant provisions of the legislation and regulations for complete information.

The discussion and commentary contained in this report do not constitute legal advice or the provision of legal services as defined by the *Law Society Act,* any other Act, or Regulation. If legal advice is required or if legal rights are, or may be an issue, the reader must obtain an independent legal opinion.

Decisions should not be made in the sole consideration of or reliance on the information and discussions contained in this report. It is the responsibility of each individual in either of a decision-making or advisory capacity to acquire all relevant and pertinent information required to make an informed and appropriate decision with regards to any matter under consideration concerning municipal finance issues.

MTE is not responsible to the municipality, nor to any other party for damages arising based on incorrect data or due to the misuse of the information contained in this study, including without limitation, any related, indirect, special, or consequential damages.

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INTRODUCTION AND PURPOSE

Single and Upper-Tier municipalities in the Province of Ontario are charged with establishing a host of policies and programs that impact the levying and administration of property taxes. One such responsibility is prescribed by Section 319 of the *Municipal Act, 2001 (The Act*), which mandates a program whereby low-income seniors and low-income persons with disabilities are able to seek financial relief from year-over-year increases in their property tax burden. In fulfilling its responsibility in this regard, municipalities must maintain a program that meets the basic structure sketched out in *The Act.*

In May 2021, the County of Grey revised its program under Section 319 by way of By-Law No. 5112-21, a copy of which is attached to this report.

This document has been prepared to summarize the County's new program and to provide the County's local area municipalities with information and content that they may use for taxpayer information resources, internal practices and/or the application process.

The main body of report provides a plain language overview of the program as set out in the County's by-law. Following this, we have included a sample application that may be used, borrowed from, or adapted by local area municipalities.

PROGRAM OVERVIEW

General Description

The County's newly reformed program under Section 319 is based on the cancellation of eligible tax increases rather than a deferral of those amounts.

Eligible persons can be generally described as low income-seniors over 65 years of age and low-income disabled persons of any age. Under both categories applicants must demonstrate financial need by way of registration in a means tested financial relief program. Seniors may be in receipt of support under the Federal Guaranteed Income Supplement (GIS) program or Ontario Works. Applicants with disabilities must be eligible for relief under the Ontario Disability Support Program (ODSP). The applicant must be the property owner and can either meet the *eligible person* criteria themselves or may be the spouse of someone who meets these criteria.

The program only applies to residential class properties and the subject property must be the applicant's primary residence.

The amount of relief that an eligible person may receive in any given year is the amount by which the taxes on their primary residence have increased in comparison to the prior year, to a maximum of $500.

Any amounts cancelled under this program are shared amongst the local municipality, the County and the school board(s) in the same proportion as those bodies share in the taxes for the subject property.

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Eligible Property

Eligible property within the wording of the by-law includes property within the County, classified in the residential property class and owned by an eligible person/applicant. There are some property related provisions that have been included in the by-law that are tied to the person rather than the property. For the purposes of this note, we have treated all of these requirements as property related. Taken together, relief can only be provided if the subject property is classified as Residential and includes an actual residence (does not apply to vacant land).

Eligible Persons - General

In order to be eligible for relief under this program, the applicant must meet the basic requirements and the more specific requirements set for low-income seniors and low-income persons with disability. Every applicant must meet the following requirements:

1) They must be making an application in regard to a residential property that is their primary residence as of January 1 of the subject year;
2) The applicant must be an owner of the subject property.

This second point is important as it means that relief cannot be provided to tenants under this program even if they are fully responsible for the property taxes on a property and all other criteria are met. That this program only applies to property owners is specified in the legislation and is not specific to Grey County.

Low-Income Seniors

In addition to the basic criteria set out above, those applying as low-income seniors must meet the following criteria themselves, or be the spouse of a person who does:

1) Must be 65 years of age or older; and
2) Must be able to document receipt of or eligibility to receive:
    a. Payment from the Federal Government under the Guaranteed Income Supplement (GIS) program; and/or
    b. Payment or qualification from the Province under *Ontario Works Act*.

For simplicity, clarity and ease of administration, MTE generally suggests that the age criteria be administered based on year of birth, not specific dates. That is, if a person was born in or before 1956, they will be 65 or older in 2021 and therefore eligible.

Low-Income Disabled Persons

There are no age requirements associated with the criteria for low-income disabled persons, however, the applicant or the applicant's spouse must be able to document that they receive payments from the Province under *the Ontario Disability Support Program (ODSP) Act.*

Receipt of such payments confirms that determinations in regard to an individual's disability(ies) as well as their income have already been made.

Note Regarding References to Persons with Disabilities

The *Municipal Act, 2001* makes reference to "persons with disabilities". We suggest that this wording is preferable for the purposes of a by-law as it ties into the language of the facilitating legislation.

Research and review undertaken by MTE suggests, however, that "disabled persons" may be more commonly accepted/preferred as of late. This is the term that has been used in our sample application, however, we urge the County and local area municipalities to make a decision as to how they want to phrase this. It may be necessary to refer to existing accessibility and/or inclusion standards.

PROGRAM CALCULATIONS

Eligible Amounts

The central calculation for this program will determine the amount of relief an applicant may be eligible for, if any.

In most circumstances, this calculation will be very straight-forward as it will simply be the difference between the amount of taxes levied for the prior year (Base Year) and the amount of taxes levied for the current year (Subject Year).

Unless the property was subject to a change in assessment or tax treatment during the Base and/or Subject Year, this calculation will be very straight-forward.

Step 1: *Tax Change = Subject Year Taxes as Levied – Base Year Taxes as Levied*

Step 2: *If Tax Change is Positive, Go To Step 3, If Negative, the Eligible Amount is $0.*

Step 3: *Eligible Amount = Greater of Tax Change or $500.*

Treatment of Prior Year Cancellation in Tax Change Calculation

It is critical to note that the calculation is performed <u>excluding any tax relief provided under this program for the Base Year</u>. That is, if an applicant's taxes were levied at $1,500 in the Base Year and $200 of that was cancelled under this program, we would still use $1,500 as the Base Year Taxes, not $1,300.

	Scenario	Correct	Incorrect
A	Base Year as Levied	$1,500	$1,500
	Section 319 Relief	-$200	-$200
B	Net Base Year Tax Payment	$1,300	$1,300
C	Subject Year Levy	$1,700	$1,700
D	Eligible Amount – Subject Year	$200	$400

The correct formula is ***C – A***, not ***C – B***

Treatment of In-Year or Year-End Changes

In the event that a property is subject to an assessment change during the Base Year, or a change is made as of roll return for the subject year, the County by-law specifies that the Eligible Amount should be calculated using the revised figures for both years.

For example, if the subject property were taxed on a CVA of 200,000 in the Base Year but was subject to a supplementary assessment effective December 1st of that year, the Base Year taxes would be calculated as if that additional CVA had applied for the Entire Year.

Base Year	CVA	Tax
Base Year Taxes as Levied	200,000	$2,000
Prorated Supplementary (31 days)	50,000	$42
Taxes Actually Paid		**$2,042**
Year End CVA and Annualized Tax	**250,000**	**$2,500**

Under the illustration above, the calculation would be performed using a Base Year tax amount of $2,500, not $2,000 as originally levied, or $2,042 as actually adjusted. As with many other programs that rely on tax change, the reliance on an annualized tax amount ensures that the tax change being measured is based on factors such as reassessment and municipal levy change, not changes that may have been made to the property.

Recalculation of Credits

In the event that an applicant's taxes are recalculated or adjusted subsequent to relief being provided under this program, that relief should be recalculated at the same time. A taxpayer that sees a big increase in their taxes due to reassessment may apply under this program and also challenge their new assessment value via R4R. The final relief given should be geared towards the final tax liability after any assessment correction is made. The following has been included to illustrate this.

Scenario	Base Year	Subject Year	Eligible Amount	Final Net Liability
Original Calculation	$1,500	$2,000	$500	$1,500
Recalculation After R4R Reduction	$1,500	$1,750	$250	$1,500
No Recalculation of 319 Amount	$1,500	$1,750	$500	$1,250

The intent of the program is to provide relief of any tax increases experienced from one year to the next. If the tax liability for a year is reduced and the relief is not recalculated, the outcome does not match the intent. In this instance, the taxpayer's net tax liability would actually be less than that in the Base Year if the relief were not recalculated as part of the post-billing tax adjustment process.

Sharing Cancelled Amounts

Taxes that are cancelled under this program are to be shared amongst the levying bodies in the same proportion that that bodies share in the taxes as levied. This standard of sharing is established under Section 353 of the Act and applies to the distribution and chargeback of all levy amounts, except where specific sharing provisions exist. The following illustrates this approach.

Levy	Subject Year Tax	Share	Relief	Share
Local	$1,281	41.8%	$209.00	41.8%
County	$1,250	40.7%	$203.50	40.7%
Education	$537	17.5%	$87.50	17.5%
Total	**$3,067**	**100.0%**	**$500.00**	**100.0%**

SAMPLE APPLICATION

Included with this note is a sample application that has been prepared to reflect the specific program features and options set out in the County's by-law.

This application model is based on the logic that applicants should be asked to self identify and qualify themselves to some extent early on, but only provide detailed, specific documentation once the municipality determines whether they are generally eligible (based on information given) and also whether there is in fact an eligible increase.

This is a suggestion only, however, and we feel that in the case of this program, there is a reasonable risk that some applicants that match the general *eligible persons* criteria, may not be eligible for any actual relief. This may be because their taxes have not actually increased on a year-over-year basis, or for some other reason.

As such, the municipalities may want to consider asking for hard documentation only when the preliminary application and the tax circumstances suggest that the applicant might be eligible.

Also, this approach allows for a simpler, more easily completed and understood application. The reader will note that the model attached here reads somewhat like a questionnaire. This is intentional for ease of access and it also facilitates a measure of self qualification whereby some potential applicants that fall outside of the criteria may come to this conclusion on their own.

Should a municipality prefer to receive fully realized and documented applications in the first instance, the attached sample can be easily modified to include the required documentation.

Timing of Application

The by-law specifies that applications must be made to the local municipality within the taxation year in respect of which relief is being sought (Subject Year). This means that an application for relief from a tax increase in 2021 must be made by the end of 2021.

Applications under this program cannot be evaluated prior to final billing, or at least not before final tax rates are set. While it may be possible to consider whether a person/applicant is eligible in advance of this, it would not be possible to calculate the amount of eligible relief.

[LOGO] 123 Main Street
Grey Local, Ontario L0L 0L0

Application for Property Tax Relief

Low Income Seniors / Low Income Disabled Persons

PART 1: APPLICANT INFORMATION

Taxation Year:

Applicant Name: _____

Applicant Status: **A.** Low-Income Senior [ ] **B.** Low-Income Disabled Person [ ] **C.** Spouse of **A**[ ] or **B**[ ]

Mailing Address: _____

_____

Phone No: _____ E-Mail: _____

Prefered Contact: Email [ ] Letter Mail [ ] Phone [ ] Other: _____

PART 2: PROPERTY INFORMATION

Roll Number: _____

Property Address: _____

Assessed Owner(s): _____

PART 3: PROPERTY AND PROPERTY TAX ELIGIBILITY

The following questions will assist in determining whether your property, property assessment and property tax circumstances meet the minimum eligibility requirements to be considered for relief under this program.

3.1 This program applies to the principal residence that is owned by an eligible applicant.

a. Are you the/a registered owner of the Subject Property? **Yes [ ] No [ ]**

b. Is this property your officialy listed principal residence? **Yes [ ] No [ ]**

3.2 This program applies to property tax increase from one year to the next, up to a maximum of $500.

a. Have your property taxes increased this year in comparison to last year? **Yes [ ] No [ ] Unsure [ ]**

b. If known, please enter **Last Year's Taxes $**_____ **Current Year Taxes $**_____

If the answer is "No" to any of the above questions, your property and/or property tax circumstances do not qualify for consideration under this program.

If you answered "Yes" to all of the above questions, please proceed with the remainder of this application.

Require Assistance or Property Information? If you do not have some of this information and/or would like to confirm the information that you do have is accurate, please contact the municipality's tax office and we will be pleased to assist you**.**

SAMPLE

PART 4: APPLICANT ELIGIBILITY

The following questions will assist in determining whether you (the applicant) may qualify as an "eligible person" under this program. Please make a mark beside all of the statements that apply to you and/or your spouse.

Status / Circumstance	Applies to Myself	Applies to my Spouse	Does Not Apply
4.1 I am or will be 65 years of age or older this year.	[ ]	[ ]	[ ]
4.2 I receive payments under, or have been qualified for the Government of Canada's Guaranteed Income Supplement (GIS).	[ ]	[ ]	[ ]
4.3 I receive payments under, or have been qualified for financial assistance under the *Ontario Works Act*.	[ ]	[ ]	[ ]
4.4 I receive payments under, or have been qualified for financial assistance under the *Ontario Disability Support Program Act* (ODSP).	[ ]	[ ]	[ ]

Important Notes Regarding Eligibility and Documentation:

Completion of an application does not establish eligibility to any form or amount of relief. In order to be deemed eligible for relief under this provision, the municipality must determine that the applicant's circumstances meet the criteria for this program and that there has been an eligible increase in taxes in the current year.

Applicants are asked **not to submit** any documentation with this application; however, you should be aware that the municipality will require confirmation of the contents of this application before any relief can be provided. Documentation that may be requested to support this application could include, but may not be limited to:

- Revenue Canada Notice(s) of Assessment to confirm principal residence and receipt of means tested assistance including the Guaranteed Income Supplement (GIS);
- Documentation to confirm eligibility for payments under the *Ontario Works Act* and/or the *Ontario Disability Support Program Act (ODSP)*; and/or
- Other documentation that may assist the municipality in confirming anything attested to in this application.

Certification

I, _____ certify that the information contained on this form is true, accurate and complete and that I agree to provide any and all documentation requested by the municipality in support of this application within sixty (60) days of any such request.

Signature:_____ Date:_____

Municpal Use Only

Received On:	Via:	Received/Processed by:	
Roll Number:	Subject Property CVA:	RTC/Q:	Eligible Property: **Y** [ ] **N** [ ]
Base Year Taxes: $	Subject Year Taxes: $	Tax Change: $	Eligible Increase: **Y** [ ] **N** [ ] Capped at $500: **Y** [ ] **N** [ ]

SAMPLE

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0

Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report PW2021-040

Title of Report: **PW2021-040**
Department: **Public Works**
Branch: **None**
Council Date: **August 4, 2021**

Recommendation:
Be it resolved that Council receive Staff Report PW2021-040 for information.

Background:
Public Works Department update.

Staff Comments:
Transportation and Public Safety:

1. The first lift of asphalt was paved on July 21, 2021, on Glenelg Street. The paver broke down around 6pm that night resulting in the contractor bringing in other equipment to finish the paving late that night. The final lift will be paved in the summer of 2022.
2. A new portable radar speed sign has been purchased with data logging capabilities, staff receive numerous requests for this type of signage and will be moved around the township. Initial set up was on Main Street West entering Dundalk near Ida Street. Some of the peak speeds recorded are alarming at 142 km/h at 7:30am, 141 Km/h at 11:30am, 135 km/h at 12 noon, 135 km/h at 3:45pm, and 156 km/h at 9pm, all in the same day. (Attachment #1)
3. The Rainbow Pride 2021 Crosswalk was installed on July 28, 2021, on Artemesia Street, south of Main Street by Township staff. (Attachment #2)
4. Dundalk line painting was also done on the evening of July 28th.

Waste Resources and Diversion Management:

1. Southgate Transfer Stations reopened the Reuse Centres on Saturday July 23, 2021.
2. Public Works Manager Jim Ellis was invited to present at a Simcoe County Council Solid Waste Management Workshop on July 27, 2021, on Southgate's cart system. Simcoe County is rolling out carts to residents this fall and spoke on Southgate's experience of cart implementation and system operations.
   Mike Chopowick from the Ontario Waste Management Association (OWMA) presented at the Simcoe County Council Workshop on the Current State of Landfill Capacity in Ontario. Some interesting information and statistics are:
   - 70% of waste in Ontario goes to landfill, with 7% Blue Box, 8% organics, yard & leaf

- 47% of Ontario landfills are municipally owned
- 85% comprise of the 15 largest in the province
- 790 landfills have the remaining 15% of the province's capacity
- Ontario's 2018 per capita waste disposal is 705 kg/person
- Ontario's remaining landfill life is projected to 2036 with exporting waste to the United States
- If cross border shipping is discontinued, landfill life expectancy is to 2032
- No new landfill approvals are currently in process in the province
- Diversion rates remain stagnant.

3. Staff have been taking to Dundalk streets in efforts to educate residents on the cart system in new development as well as verifying cart /address data base information.

Financial Implications:
The paving of Glenelg Street is a developer cost in conjunction with the Flato/Glenelg Carriage House Development works. Other items are funded by the Operations Budget.

Communications & Community Action Plan Impact:
Goal 5 - Upgrading our "Hard Services"

Action 5:
The residents and businesses of Southgate recognize our linear services - roads, bridges, water, and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Concluding Comments:
Staff recommends that Council receive Staff Report PW2021-040 for information.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
Jim Ellis, Public Works Manager

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments:
Attachment #1 -Portable Radar Speed Sign

Attachment #2 – Rainbow Pride 2021 Crosswalk

MAXIMUM
40
BEGINS
YOUR SPEED
35

Accounts Payable

CIBC - 1 - Standard Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee			Cheque Amount
040423	06/09/2021	001004	BARCLAY WHOLESALE			101.26
	Invoice 42129		06/07/2021	REC/POOL-MURIATIC ACID 20L X2	101.25	
	Invoice 42133		06/08/2021	LIB-PUSH PADDLE DISPENSOR	0.01	
040424	06/09/2021	001014	ADVANEDGE TECHNOLOGIES			227.13
	Invoice 812		05/13/2021	RDS-REPAIR TRACTOR/ST SWEEPE	227.13	
040425	06/09/2021	001044	ANCHEM SALES			881.40
	Invoice 203668		05/21/2021	WATER CHEMICALS	915.30	
	Invoice 203759		05/26/2021	WTR-PALLET DEPOSIT REFUND	-33.90	
040426	06/09/2021	002005	B. EDWARDS TRANSFER			1,779.75
	Invoice 642062		05/13/2021	CAP/WTR-HYDRO EX GLENELG WTF	1,779.75	
040427	06/09/2021	002047	BROADLINE EQUIPMENT RENTALS LTD			446.35
	Invoice 82338		05/18/2021	RDS-WOODCHIPPER 2.5 HRS	446.35	
040428	06/09/2021	003026	CARSON SUPPLY			1,175.39
	Invoice S1629209.001		05/27/2021	REC-CHECK RPAIR/RUBBER PRT KI	124.38	
	Invoice S1628928.001		05/20/2021	WTR-SC/T UPPER/LOWER/EXTENSI(	659.51	
	Invoice S1629542.001		05/25/2021	WTR-SDL DBL BOLT/MAIN/CURB STF	391.50	
040429	06/09/2021	003057	CLEARTECH INDUSTRIES INC.			539.40
	Invoice 872820		05/26/2021	WTR-ELECTRODE SOL/CHLOR REA(	539.40	
040430	06/09/2021	003076	CORPORATE EXPRESS CANADA INC			270.64
	Invoice 56214562		05/26/2021	BLDG-PPR CLIPS/NOTEBKS/RBR BN	121.17	
	Invoice 56124395		05/13/2021	FIN/EMERGEV-TONER/ENVELOPES	149.47	
040431	06/09/2021	003089	SUNBELT RENTALS OF CANADA INC.			209.47
	Invoice 73602341-0001		05/20/2021	RDS-FASTCRETE 20KG X6	209.47	
040432	06/09/2021	004039	DILLMAN SANITATION LTD			113.00
	Invoice 15098		05/27/2021	WST-MAY-JUNE HANDWASH STATIC	113.00	
040433	06/09/2021	004082	DURHAM & COMMUNITY HEALTH CARE FOUNDATION			2,500.00
	Invoice June 7, 2021		06/07/2021	2021 DURHAM HOSPITAL GRANT	2,500.00	
040434	06/09/2021	005001	E. F. MARTIN MFG. LTD.			142.35
	Invoice 7718		05/31/2021	WST-HYDL HOSE/FEML LONG ELBO'	142.35	
040435	06/09/2021	005039	EXCEL BUSINESS SYSTEMS			506.72
	Invoice 418405		05/30/2021	FIN-MAY 2021 COPIES	322.69	
	Invoice 418406		05/30/2021	LIB-MAY 2021 COPIES	184.03	
040436	06/09/2021	008035	HOLSTEIN GENERAL STORE			22.59
	Invoice 00050001010126230		05/31/2021	RDS-PAPER TOWELS	22.59	
040437	06/09/2021	008041	HWY 4 TRUCK SERVICE LTD.			630.53
	Invoice 102906		05/21/2021	WST-#218 REPL CAB AIR FILTER	630.53	
040438	06/09/2021	009010	INFINITY NETWORK SOLUTIONS			352.56
	Invoice 34691		05/31/2021	WTR-WATER WORKS VPN	352.56	
040439	06/09/2021	010006	J.A. PORTER HOLDINGS (LUCKNOW) LTD.			812.92
	Invoice 3611		05/13/2021	SWR-MANHOLE FRAME & COVER X2	793.26	
	Invoice 3582		05/12/2021	RDS-POLYLOK PLASTIC GRATE 12"	19.66	

Accounts Payable

CIBC - 1 - Standard Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee			Cheque Amount
040440	06/09/2021	010007	J.J. MCLELLAN & SON LIMITED			778.64
	Invoice I008854		05/27/2021	EGOP-WATER SENSOR ASSEMBLY	445.74	
	Invoice I008829		05/17/2021	RDS-UV REPL LAMP/QZ SLEEVE	332.90	
040441	06/09/2021	010011				355.50
	Invoice May 5, 2021		05/05/2021	TOWN HALL-MAY 5 CLEANS	197.50	
	Invoice June 9, 2021		06/09/2021	TOWN HALL-JUNE 4 CLEANS	158.00	
040442	06/09/2021	012010	LIBRARY BOUND INC			712.11
	Invoice 30100318		05/19/2021	LIBRARY BOOKS	712.11	
040443	06/09/2021	013028	BUREAU VERITAS CANADA (2019) INC.			2,814.78
	Invoice CP10334334		04/20/2021	WASTE-EGREMONT WELL MONITOF	2,814.78	
040444	06/09/2021	013035	MCDONALD HOME HARDWARE			3,037.25
	Invoice 100446		05/17/2021	REC/POOL-FAUCET SEDIMNT/HARD'	48.57	
	Invoice 99801		04/27/2021	REC-BUILDERS HARDWARE	38.33	
	Invoice 100527		05/19/2021	FIRE-SEALNT SPRAY/10PC PWR BIT	49.66	
	Invoice 100561		05/20/2021	WST-GLOVES/MASKS/SANITIZER	248.19	
	Invoice 200130		05/20/2021	RDS-GLOVES/BRUSHES	25.94	
	Invoice 99417		04/14/2021	RDS-DISINFECTANT WIPES	15.80	
	Invoice 101086		06/07/2021	REC-IPS BALL VALVES/CPLNG/CLMF	85.73	
	Invoice 200200		06/02/2021	REC/POOL-LATEX PAINT	59.88	
	Invoice 100789		05/28/2021	AREN-SPECIAL ORDER X50 KP1X3X(	226.00	
	Invoice 100942		06/02/2021	REC/POOL-SUNBLC SPF30 X4/BOLT!	62.66	
	Invoice 100450		05/17/2021	REC-SPRUCE 2X12 16'	59.88	
	Invoice 101004		06/04/2021	REC/POOL-STABILIZER X3	84.72	
	Invoice 101009		06/04/2021	REC/POOL-STPWTCH/PNT RL FRAM	77.68	
	Invoice 100989		06/03/2021	REC/POOL-HNDL/ROLLR/PAINT TRA'	25.97	
	Invoice 100981		06/03/2021	REC/POOL-PAINT BRSH/TRAYS/LINF	48.53	
	Invoice 100983		06/03/2021	AREN-RNG HD WLL MT/RECIRCL KIT	994.35	
	Invoice 100944		06/02/2021	REC-FLRSCNT WRPRND LENSE X2	49.70	
	Invoice 100943		06/02/2021	REC/POOL-PAINTR MSKNG TAPE X6	44.00	
	Invoice 100695		05/25/2021	REC-CANADA FLAGS X8	587.51	
	Invoice 100431		05/17/2021	RDS-CONCRETE MIX X2	14.67	
	Invoice 100424		05/17/2021	RDS-CONCRETE MIX 30KG X12	88.00	
	Invoice 100552		05/20/2021	REC/POOL-BATTERY	6.77	
	Invoice 100732		05/26/2021	REC/POOL-COPPER PIPE/90 ELBOW	47.32	
	Invoice 101129		06/08/2021	REC/POOL-CHLOR POOL SOCK-IT X(	47.39	
040445	06/09/2021	013058	MINISTER OF FINANCE			98,963.00
	Invoice 211405211023041		05/15/2021	POL-2021 MAY CONTRACTS	98,941.00	
	Invoice 1-117289066- 8		01/30/2021	FINANCE CHARGE	22.00	
040446	06/09/2021	013097	MCDOUGALL ENERGY INC.			3,884.16
	Invoice 5158448		06/01/2021	HOLSTEIN DEPOT DYED DIESEL	3,884.16	
040447	06/09/2021	016044	PUROLATOR INC			36.30
	Invoice 447659005		05/28/2021	SWR-TO AQUATOX/FROM CLEARTE(	36.30	
040448	06/09/2021	018004	R NOBLE & SONS INC			48.90
	Invoice 30223		05/26/2021	RDS-TANK CAP	48.90	
040449	06/09/2021	018007	R.J. BURNSIDE & ASSOCIATES LIM			30,593.31
	Invoice 300051718.0000-2		06/04/2021	PLAN-JULY 2020 WILDER LAKE PH1	8,147.87	
	Invoice 300051718.0000-3		06/04/2021	PLAN-SEP'20 WILDR LAKE HYDRLGY	3,120.94	
	Invoice 300051718.0000-4		01/11/2021	PLAN-DEC'20 WILDR LAKE 2ND SUB	3,305.61	
	Invoice 300051718.0000-5		03/09/2021	PLAN-FEB WILDR LAKE 3RD REVIEW	1,288.88	

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	Invoice 300051718.0000-1		06/04/2021	PLAN-JUNE'20 WILDR LAKE PRELIM	5,223.88	
	Invoice 300053046.0000-1		05/31/2021	CAP/RDS-S108/S109 APRIL DESIGN	9,506.13	
040450	06/09/2021	018011	REALTAX INC.			423.75
	Invoice 78695		05/17/2021	GYSG21-08 REAL TAX FEES	423.75	
040451	06/09/2021	018032	ROBERT'S FARM EQUIPMENT			1,185.21
	Invoice P43718		06/03/2021	RDS-STEP RH/WASHERS/NUT	1,079.69	
	Invoice P42998		05/21/2021	RDS-#117 AIR OUT/IN ELEMENTS	105.52	
040452	06/09/2021	019013	SAUGEEN VALLEY CONSERVATION AU			57,855.50
	Invoice 15493-#2		06/07/2021	2021 GENERAL LEVY 2ND INSTALMT	57,855.50	
040453	06/09/2021	019051	SPARLING'S PROPANE			354.23
	Invoice 88725040904500		05/20/2021	REC-SWINTON PARK PROPANE	354.23	
040454	06/09/2021	019076	STUTZ BROWN & SELF PROFESSIONAL CORP			11,555.20
	Invoice 32134		05/31/2021	FIN-S-3746-21 TAX ARREARS CERT	995.60	
	Invoice 32104		05/26/2021	BLDG-S-3709-20 DRAFT FACTUM	3,044.22	
	Invoice 30536		06/08/2021	RDS-S-3615-20 PUBLC HWY AUG'20	408.87	
	Invoice 30906		06/08/2021	RDS-S-3700-20 ATV BYLAW OCT'20	1,152.60	
	Invoice 32136		05/31/2021	BLDG-S-3481-18 ORDER TO COMPLY	5,953.91	
040455	06/09/2021	020022	THE MURRAY GROUP LIMITED			486.98
	Invoice #2141328		03/22/2021	RDS-PVMT PATCH-RAP-MURPHY PIT	486.98	
040456	06/09/2021	020026				150.00
	Invoice May 2021		05/31/2021	LIB-MAY CLEANING	150.00	
040457	06/09/2021	020042	TRILLIUM FORD LINCOLN LTD			2,469.94
	Invoice RT13271		05/21/2021	BLDG-ESCAPE FUEL TEST/BRKE RP	1,574.09	
	Invoice RT13272		05/21/2021	BLDG-FUSION FUEL TEST/CLEAN	895.85	
040458	06/09/2021	020044	TRITON ENGINEERING SERVICES LTD			18,788.63
	Invoice 52081		04/30/2021	R-CAP-A4171 GLENELG APRIL DSGN	1,616.58	
	Invoice 52078		04/30/2021	R-CAP-A4165 WHT ROSE MAR-APR	3,299.60	
	Invoice 52076		04/30/2021	R-CAP-A4153 REALE JAN/MAR/APR	1,565.05	
	Invoice 52080		04/30/2021	R-CAP-A4169 FLATO N PH4-6 APRL	1,079.15	
	Invoice 52079		04/30/2021	R-CAP-A4167 FLATO PH7/8/10/13	4,019.98	
	Invoice 52091		04/30/2021	WTR-W4609 WASTEWATER STUDY I	5,496.32	
	Invoice 52041		04/30/2021	CAP-M5616 INDUSTRL RD APRIL	1,711.95	
040459	06/09/2021	020046	TRY RECYCLING INC			891.19
	Invoice 0000193937		05/31/2021	WST-ROOFING	891.19	
040460	06/09/2021	020047	PEAVEY INDUSTRIES LP			106.71
	Invoice 190426		06/07/2021	RDS-16" SLEDGE/UTILITY KNIFE	33.85	
	Invoice TRN0186		05/19/2021	RDS-PLIER JAW 16IN	59.88	
	Invoice TRN9857		01/28/2021	RDS-#116 SMV SIGN ON PLASTIC	12.98	
040461	06/09/2021	020049	THE WELLINGTON ADVERTISER			194.08
	Invoice 266923		05/20/2021	WST/RDS-SUMMER HIRES	194.08	
040462	06/09/2021	022004	VANALSTINE AUTOMOTIVE			511.61
	Invoice 13330		05/14/2021	REC-TRAILER SAFETY INSP/INSTAL	511.61	
040463	06/09/2021	023007	WARD & UPTIGROVE CONSULTING & HUMAN RESOURCES			1,469.00
	Invoice 73105		04/30/2021	FIRE-APRIL SERVICES	1,469.00	

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040464	06/09/2021	023008	WASTE MANAGEMENT			10,862.23
	Invoice 0003848-0677-4		06/01/2021	WASTE-RECYCLING	10,862.23	
040465	06/09/2021	026001	ZEKE AIR HEATING & COOLING			219.33
	Invoice 9394		05/19/2021	AREN-MAR15 SRVC CALL CHECK CC	219.33	
040466	06/09/2021	098002	772186 HIGHWAY 10			622.75
	Invoice 06-02-21		06/02/2021	SP8-21 CONTINGENCY FEE REFUND	622.75	
040467	06/09/2021	098002				622.75
	Invoice 06/02/21		06/02/2021	SP16-20 CONTINGENCY FEE REFUN	622.75	
040468	06/09/2021	098002				622.75
	Invoice 06-02-2021		06/02/2021	SP14-20 CONTINGENCY FEE REFUN	622.75	
040469	06/09/2021	098002	CEDARLANE MFG			622.75
	Invoice June/2021		06/04/2021	SP1-21 CONTINGENCY FEE RETURN	622.75	
040470	06/09/2021	098002				102.88
	Invoice May 31, 2021		05/31/2021	#5388 FACILITY RFND-COVID CNCL	102.88	
040471	06/09/2021	098002				622.75
	Invoice June 2, 2021		06/02/2021	SP20-20 CONTINGENCY FEE RETUR	622.75	
040472	06/09/2021	098002				400.00
	Invoice May 13, 2021		05/13/2021	2021-05 ENTRNC PERMIT DEP RFND	400.00	
040473	06/09/2021	098002	PORT WELDING LTD			625.24
	Invoice June, 2021		06/04/2021	SP17-20 CONTINGENCY FEE RETUR	625.24	
040474	06/09/2021	098002	RANDHARR INVESTMENTS INC			622.75
	Invoice 06-2021		06/09/2021	SP4-21 CONTINGENCY FEE REFUND	622.75	
040475	06/09/2021	098002				622.75
	Invoice June 4-2021		06/04/2021	SP3-21 CONTINGENCY FEE RETURN	622.75	
040476	06/09/2021	098002	SHARPE FARM SUPPLIES			622.75
	Invoice June 2-2021		06/02/2021	SP7-21 CONTINGENCY FEE REFUND	622.75	
040477	06/09/2021	098002				622.75
	Invoice June 2021		06/04/2021	SP21-20 CONTINGENCY FEE RETUR	622.75	
040478	06/09/2021	098002	SOUTHGATE PLASTICS			570.93
	Invoice June 2/2021		06/02/2021	SP9-21 CONTINGENCY FEE REFUND	570.93	
040479	06/09/2021	098002	TUBEWAY INC.			625.24
	Invoice June 2 2021		06/02/2021	SP5-21 CONTINGENCY FEE REFUND	625.24	
040480	06/09/2021	099005	JD MOBILE REPAIR SERVICE			101.70
	Invoice 146		05/25/2021	RDS-#114 REPAIR A/C	101.70	
040481	06/09/2021	099006	MAR-CO CLAY PRODUCTS INC.			1,738.72
	Invoice 87814		05/31/2021	REC/BALL PARK-STANDARD MIX	1,738.72	
040482	06/09/2021	099008	TROJAN UV			2,735.26
	Invoice SLS/10307146		04/14/2021	WTR-LAMP KIT UVSWIFT 12	773.53	
	Invoice SLS/10308797		06/01/2021	WST-SYNTH QTZ SLEEVE X2/CLEAN	1,961.73	

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040483	06/09/2021	099008	TST SMALL ENGINE REPAIR			402.05
	Invoice 03-30-2021		03/30/2021	FIRE-PUMP TRAILR/QUICK CUT SAW	402.05	
040484	06/23/2021	001004	BARCLAY WHOLESALE			331.88
	Invoice 42364		06/14/2021	REC-JRT JUMBO/TWL ROLL/GBG BA	220.92	
	Invoice 42169		06/14/2021	REC-SAFETY GLASSES X12	60.34	
	Invoice 42365		06/14/2021	REC-MURIATIC ACID 20L	50.62	
040485	06/23/2021	001005	A.J. STONE COMPANY LTD			4,294.00
	Invoice 0000160491		06/17/2021	FIRE-HOSE TESTER OUTLET/INLETS	4,294.00	
040486	06/23/2021	001044	ANCHEM SALES			881.40
	Invoice 204909		06/14/2021	WATER CHEMICALS	915.30	
	Invoice 204898		06/16/2021	WTR-PALLET DEPOSIT REFUND	-33.90	
040487	06/23/2021	001051	AQUATOX TESTING & CONSULTING INC			508.50
	Invoice 19549		06/15/2021	TOXICITY TESTING	508.50	
040488	06/23/2021	001058	ASSOCIATION OF MUNICIPALITES OF ONTARIO			203.40
	Invoice CT 003292		05/04/2021	HR-EQUITY TRAING-OUTSTNDNG B/	203.40	
040489	06/23/2021	002001	B & L FARM SERVICES LTD			932.36
	Invoice 100836		06/22/2021	REC-GALV PARTS/ALUM TIES	932.36	
040490	06/23/2021	002023	BESTER PETROLEUM SERVICE LTD			1,059.38
	Invoice 1460		05/30/2021	RDS-GAS PUMP FUEL FILTR INSTAL	1,059.38	
040491	06/23/2021	002047	BROADLINE EQUIPMENT RENTALS LTD			131.28
	Invoice 83004		06/08/2021	RDS-STICK WELDR-HOLS CULV RAII	84.75	
	Invoice 82841		05/31/2021	RDS-8" SQUARE HAND TAMPER	46.53	
040492	06/23/2021	003026	CARSON SUPPLY			398.82
	Invoice S1630199.001		06/01/2021	SWR-MARKED MANHOLECOVER/FR,	398.82	
040493	06/23/2021	003070	CONSEIL SCOLAIRE CATHOLIQUE PROVIDENCE			1,259.59
	Invoice 06/14/2021		06/14/2021	1ST QUARTER TAX LEVY PAYMENT	1,259.59	
040494	06/23/2021	003071	CONSEIL SCOLAIRE VIAMONDE			1,055.87
	Invoice 06/14/21		06/14/2021	1ST QUARTER TAX LEVY PAYMENT	1,055.87	
040495	06/23/2021	003076	CORPORATE EXPRESS CANADA INC			729.08
	Invoice 56300683		06/03/2021	FIN-ENVELOPES	26.77	
	Invoice 56300993		06/03/2021	EMERGEVENT-TONER	240.68	
	Invoice 56296636		06/03/2021	FIN/WTR-PPR/ENVLP/CLIPBOARD	371.49	
	Invoice 56261257		06/01/2021	FIRE/CLRK-HANGING FOLDRS/FRAM	90.14	
040496	06/23/2021	003092	CADUCEON ENTERPRISES INC.			618.69
	Invoice 21-8870		06/14/2021	DDLK WATER TESTING	144.08	
	Invoice 21-8991		06/15/2021	DDLK SEWAGE TESTING	195.21	
	Invoice 21-7728		05/27/2021	DDLK WATER TESTING	144.08	
	Invoice 21-7834		05/28/2021	DDLK SEWAGE TESTING	135.32	
040497	06/23/2021	003093	CEDAR CREEK TOOLS			111.86
	Invoice 39338		05/20/2021	RDS-CHANNELOCK PLIERS 5.5"	111.86	
040498	06/23/2021	004002	D.V. ELECTRIC			462.97
	Invoice 2596		06/09/2021	REC-FIX RECPTCL/JUNCTIONS/COV	462.97	

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040499	06/23/2021	004051	DONEGAN HAULAGE LIMITED			435,892.57
	Invoice 173676		06/09/2021	RDS-HOLS/HPVL PIT CRUSH&STCKF	435,892.57	
040500	06/23/2021	004067	DUNDALK DISTRICT CREDIT UNION			11,000.00
	Invoice June 2021		06/10/2021	ED-GRANT PAY OUT	11,000.00	
040501	06/23/2021	004081	DUNWOOD SIGNS & TEXTILES INC.			271.20
	Invoice 6319		06/15/2021	REC/POOL-LIFEGUARD SHIRTS	271.20	
040502	06/23/2021	005015	EH!TEL NETWORKS INC			146.89
	Invoice ET-151006		06/15/2021	FIN-INTERNET	146.89	
040503	06/23/2021	005039	EXCEL BUSINESS SYSTEMS			253.12
	Invoice 256369		06/11/2021	FIN/LIB/FIRE-COPIER LEASE JULY	253.12	
040504	06/23/2021	006009	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL			400.37
	Invoice IN158348		06/09/2021	FIRE-EXAM PREP/ONT FIRE CODE	400.37	
040505	06/23/2021	008005	HACH SALES & SERVICE CANADA LTD			481.50
	Invoice 252744		06/07/2021	SWR-RGT SET TNT AMVER 50 TEST:	481.50	
040506	06/23/2021	008021	HERALD NEWSPAPER CORP			135.60
	Invoice 20223		05/10/2021	RDS/WST/ADM-RVTLZ MTNG/JOB PS	135.60	
040507	06/23/2021	008027	HIGHLAND SUPPLY			348.95
	Invoice 295614		05/12/2021	REC-AERATOR PLUG	226.00	
	Invoice 295847		05/17/2021	WTR-BOLTS/NUTS/WASHERS	6.69	
	Invoice 295670		05/13/2021	RDS-BOLTS/NUTS/WASHERS	11.15	
	Invoice 295673		05/13/2021	RDS-BOLTS/NUTS/WASHERS	14.87	
	Invoice 295866		05/17/2021	RDS-WEED EATER FILTERS	90.24	
040508	06/23/2021	008034	HOLSTEIN FEED MILL (2015) LTD			18.02
	Invoice 328412		05/13/2021	RDS-PREMIUM LAWN SEED 5LBS	18.02	
040509	06/23/2021	009010	INFINITY NETWORK SOLUTIONS			4,916.78
	Invoice 34142		04/26/2021	RDS-SAMSUNG GALAXY TAB 64GB	909.01	
	Invoice 34942		06/07/2021	EMRGEVNT-JUNE PHONE SERVICES	118.54	
	Invoice 34941		06/07/2021	ALL USERS JUNE OFFICE 365 SRVC	646.13	
	Invoice 34940		06/07/2021	ALL USERS JUNE MONITOR/MAINTN	3,243.10	
040510	06/23/2021	010007	J.J. MCLELLAN & SON LIMITED			73.45
	Invoice W88759		06/14/2021	RDS-STORAG AREA/UV SYSTEM LE/	73.45	
040511	06/23/2021	010042	J.D. MCARTHUR TIRE SERVICES INC.			1,000.20
	Invoice 04RO0065370		05/27/2021	FIRE-SERVICE CALL TORQUE WHEE	477.15	
	Invoice 04RO0065561		06/09/2021	RDS-#119 FLAT REPAIR SRVC CALL	297.98	
	Invoice 04RO0065247		05/18/2021	WST-#217 TORQUE WHEELS EGRMI	225.07	
040512	06/23/2021	012010	LIBRARY BOUND INC			1,547.06
	Invoice 30101945		06/09/2021	LIBRARY BOOKS	301.70	
	Invoice 30102022		06/10/2021	LIBRARY BOOKS	536.03	
	Invoice 30100903		05/28/2021	LIBRARY BOOKS	709.33	
040513	06/23/2021	012013	LIFESAVING SOCIETY			266.11
	Invoice M145125		06/21/2021	REC/POOL-WRKBOOK/MANUAL/SEA	517.11	
	Invoice PA256056		05/31/2021	OVERPAID INV#S032218	-251.00	

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040514	06/23/2021	013017	MARMAK INFORMATION TECHNOLOGIES			2,373.00
	Invoice 6602		06/08/2021	RDS-MR COMPLNC LCNS THRU 06/2	2,373.00	
040515	06/23/2021	013019	MARTARP			813.60
	Invoice 8206		05/12/2021	WST-#217 24'X24' GR TARP W/GRM	813.60	
040516	06/23/2021	013035	MCDONALD HOME HARDWARE			336.59
	Invoice 101469		06/18/2021	REC-UV CABL TIES X2	18.74	
	Invoice 101182		06/10/2021	REC/POOL-GLOVES/PH BOOSTR/AD	64.29	
	Invoice 101208		06/10/2021	REC-CBL TIES	10.60	
	Invoice 101219		06/11/2021	REC-3/4 HOSE CONNECTR/WASHRS	7.89	
	Invoice 101347		06/15/2021	REC-DISINFCTNT SPRAY/UTIL PAIL	27.64	
	Invoice 101195		06/10/2021	REC-CONECTOR 80DX20" X2	11.29	
	Invoice 101156		06/09/2021	REC/POOL-DRY ERS MARKERS/TAP	19.75	
	Invoice 200248		06/09/2021	RDS-RST AL SPRAY PAINT X2	18.06	
	Invoice 101104		06/08/2021	RDS-PLSHD BRICK HAMMER	32.76	
	Invoice 101433		06/17/2021	RDS-FAN UPGRD KIT/QCK LNK/RPLN	86.37	
	Invoice 101192		06/10/2021	REC-CNCTR S/S FLEX	6.77	
	Invoice 101544		06/21/2021	REC/POOL-POOL NOODLES X4	10.80	
	Invoice 200279		06/21/2021	ARENA-PLATES/SWT BOX/DUP RECI	21.63	
040517	06/23/2021	013049	MICHELIN NORTH AMERICA (CANADA) INC.			6,617.87
	Invoice DA0008235928		05/27/2021	FIRE-X6 TIRES 12R22.5	4,587.21	
	Invoice DA0008230629		05/21/2021	WST-#217 TIRES X2 425/65R22.5	2,030.66	
040518	06/23/2021	013058	MINISTER OF FINANCE			4,741.79
	Invoice 1-119849012-5		06/01/2021	AG-TILE DEBENTUR 2016-07 RPYMT	4,741.79	
040519	06/23/2021	013080	MOUNT FOREST GREENHOUSES			80.95
	Invoice 16000		06/03/2021	CEM-BOX PLANTS DDLK X36	80.95	
040520	06/23/2021	013097	MCDOUGALL ENERGY INC.			9,438.96
	Invoice 5178269		06/11/2021	MUNICIPAL OFFICE DYED DIESEL	4,450.30	
	Invoice 5173442		06/10/2021	HOLSTEIN DEPOT REGULAR GAS	1,377.00	
	Invoice 5161206		06/02/2021	MUNICIPAL OFFICE CLEAR DIESEL	3,611.66	
040521	06/23/2021	014016	NORTH WELLINGTON CO-OPERATIVE			135.57
	Invoice 731308		06/15/2021	JH&SC-4L ISOPROPYL ALCOHOLX3	135.57	
040522	06/23/2021	015045	OSPREY EQUIPMENT REPAIR LTD			415.28
	Invoice 3860		06/04/2021	RDS-VOLVO 2.5HR CYLINDER LABOI	415.28	
040523	06/23/2021	016036	POSTMEDIA NETWORK INC.			250.01
	Invoice 524449		05/31/2021	PLAN-RFP SUBM OFFICIAL PLAN	250.01	
040524	06/23/2021	016040	PREMIER EQUIPMENT LTD			334.39
	Invoice 1233050		06/08/2021	RDS-STIHL REPAIR-WONT START	334.39	
040525	06/23/2021	016042	PRINT ONE			1,248.65
	Invoice 33491		06/03/2021	BLDG-PERMIT/INSP/PLUMB REPORT	542.40	
	Invoice 33469		05/28/2021	WASTE-EGRMNT/DDLK BOOKS X60	706.25	
040526	06/23/2021	018007	R.J. BURNSIDE & ASSOCIATES LIM			44,988.13
	Invoice 300053400.0000-1		06/16/2021	CAP/RDS-MAY INSPECTIONS/PREP	6,045.50	
	Invoice 300053046.0000-2		06/16/2021	CAP/RDS-S108/109 RFP MAY DESGN	38,942.63	
040527	06/23/2021	018027	RIVERSIDE EQUIPMENT REPAIR			242.01
	Invoice 10476		05/31/2021	WST-ROLL OFF TRUCK REPAIR/PRT	242.01	

Accounts Payable

CIBC - 1 - Standard Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee			Cheque Amount
040528	06/23/2021	018032	ROBERT'S FARM EQUIPMENT			1,396.11
	Invoice S27167		06/15/2021	REC-KUBOTA FULL SERVICE	1,276.74	
	Invoice P43931		06/08/2021	RDS-#117 SWITCH	119.37	
040529	06/23/2021	019031	SHELBURNE MEMORIALS LIMITED			282.50
	Invoice 16626		06/09/2021	CEM-JUNE6 NICHE DOOR-	282.50	
040530	06/23/2021	020022	THE MURRAY GROUP LIMITED			192.29
	Invoice 2244976		06/10/2021	RDS-TMG HOT MIX-PVMT PATCHING	192.29	
040531	06/23/2021	020026				200.00
	Invoice June 2021		06/01/2021	LIB-CLN OUTSIDE/INSIDE WINDOWS	200.00	
040532	06/23/2021	020028	COLDWELL BANKER WIN REALTY			282.50
	Invoice 210550		06/04/2021	WST-PROPERTY OPINION OF VALUE	282.50	
040533	06/23/2021	020044	TRITON ENGINEERING SERVICES LTD			7,642.56
	Invoice 52082		04/30/2021	ED-A4177 151 ECO PRKWY MAR/APF	1,023.58	
	Invoice 52077		04/30/2021	WTR/RDS-A4160 GEN ADV FEB-MAR	6,618.98	
040534	06/23/2021	020049	THE WELLINGTON ADVERTISER			329.94
	Invoice 267161		06/03/2021	CLRK/PUBWRK/WST-APPLICATIONS	329.94	
040535	06/23/2021	022004	VANALSTINE AUTOMOTIVE			151.57
	Invoice 13519		06/10/2021	FIRE-F250 OIL CHANGE/INSPCTION	151.57	
040536	06/23/2021	023005	WALKERTON CLEAN WATER CENTRE			1,670.00
	Invoice 3058556		06/16/2021	WTR-ENTRY LVL DW OPRTR SEPT2	1,670.00	
040537	06/23/2021	023039	WORK EQUIPMENT			298.90
	Invoice 051931		06/08/2021	RDS-SIDE SKIRT X2/FRONT SKIRT	298.90	
040538	06/23/2021	025002	YOUNG'S BUILDING MATERIALS INC.			237.29
	Invoice 726792		06/08/2021	RDS-DRAIN PIPE-25 SPARBERRY	237.29	
040539	06/23/2021	098002				15.54
	Invoice June 8, 2021		06/08/2021	RFND ON WATER ACCT#12540103	15.54	
040540	06/23/2021	098002				4,000.00
	Invoice June 11, 2021		06/11/2021	#2017-30 ENTRNC PERM DEP RFND	4,000.00	
040541	06/23/2021	098002				30.00
	Invoice June 10, 2021		06/10/2021	SKATING REFUND-COVID CANCEL	30.00	
040542	06/23/2021	098002				250.00
	Invoice June 21/2021		06/21/2021	#2020-232 PERMIT REFUND	250.00	
040543	06/23/2021	098002				250.00
	Invoice January 29 2021		01/29/2021	#2020-368 FINAL INSP DEP RFND	250.00	
040544	06/23/2021	099002	CENTRE GREY HEALTH SERVICES FOUNDATION			400,000.00
	Invoice 06/10/21		06/10/2021	PUBH-MRKDL HOSPITL CNSTR GRA	400,000.00	
040545	06/23/2021	099003	FRANK COWAN COMPANY LIMITED			218.50
	Invoice IN000015470		05/31/2021	RDS-RISK#01019 CLAIM#P1910774	218.50	
040546	06/23/2021	099004	HOMEWOOD HEALTH INC.			2,196.72

Accounts Payable

CIBC - 1 - Standard Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee			Cheque Amount
	Invoice H395384		06/01/2021	HR-ASSISTANCE SRVC THRU MAY'2	2,196.72	
040547	06/23/2021	099004	ICONIC POOLS & SPAS			62.19
	Invoice 2414		06/18/2021	REC/POOL-REAGENT 0008/0009	62.19	
040548	06/23/2021	099007	SANI GEAR INC.			633.43
	Invoice 7043		04/09/2021	FIRE-SUIT CLEAN/REPAIRS/TEST	633.43	
040549	06/23/2021	099007	STRESSCRETE LTD.			5,317.78
	Invoice I-SC1-2104128		04/12/2021	RDS-KING LUMINAIRE X2-ST LIGHT	4,495.14	
	Invoice I-SC1-2106039		06/10/2021	CAP/ED-DECORATIV ST LGHT POLE	822.64	
040550	06/23/2021	099008	TROJAN UV			49.27
	Invoice SLS/10309014		06/07/2021	WTR-WELL D3 SENSOR SLEEVES X	49.27	

Cheque Register Total - 1,239,820.56

Accounts Payable

CIBC - 2 - Online Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee			Cheque Amount
001217	06/09/2021	002018	BELL MOBILITY CELLULAR			928.10
	Invoice May 8, 2021		05/08/2021	CELLULAR PHONES	928.10	
001218	06/09/2021	002053	BRUCE TELECOM			22.54
	Invoice 06/04/2021		06/04/2021	CLERKS-WEBHOSTING/DOMAIN NAI	22.54	
001219	06/09/2021	008039	HURON BAY CO-OPERATIVE INC.			162.00
	Invoice 176819		05/17/2021	RDS-GENERIC BOLTS/WASHERS	13.20	
	Invoice 178058		05/25/2021	RDS-NURSERY STOCK- PARKETTE	148.80	
001220	06/09/2021	009004	IDEAL SUPPLY INC.			396.15
	Invoice 2638183		05/21/2021	RDS-ORANGE FLUORESCENT X12	226.99	
	Invoice 2637110		05/21/2021	RDS-BACKUP ALARM ECONOMY 97	33.61	
	Invoice 2650354		05/26/2021	RDS-INDUSTRL CLEAN CLOTH X4	135.55	
001221	06/09/2021	023024	WELLINGTON NORTH POWER			949.50
	Invoice Apr2021-77067500-00		04/19/2021	REC-HOLST PARK ELECTRICITY	45.12	
	Invoice May2021-77076500-00		05/17/2021	HOLSTEIN ST LIGHT ELECTRICITY	188.17	
	Invoice May2021-77067500-00		05/17/2021	REC-HOLSTEIN PARK ELECTRICITY	45.59	
	Invoice May2021-77037500-00		05/17/2021	RDS-HOLSTEIN SHED ELECTRICITY	627.47	
	Invoice May2021-77070000-00		05/17/2021	REC-HOLSTEIN PARK ELECTRICITY	43.15	
001222	06/23/2021	002013	BELL CANADA			4.37
	Invoice Jun2021-5199233248		06/01/2021	FIN-TOLL FREE PHONE	4.37	
001223	06/23/2021	006031	FS PARTNERS			549.04
	Invoice 05/31/2021		05/31/2021	FIRE/REC-MAY FUEL	549.04	
001224	06/23/2021	008026	HIGHLAND FUELS DUNDALK LTD.			2,159.74
	Invoice 05/31/21		05/31/2021	FIRE-MAY FUEL	943.86	
	Invoice 5/31/2021		05/31/2021	RDS/WTR/REC-MAY FUEL	1,215.88	
001225	06/23/2021	008039	HURON BAY CO-OPERATIVE INC.			332.03
	Invoice 180125		06/09/2021	REC-RED DEVIL MULCH X2	11.30	
	Invoice 179572		06/04/2021	CEM-PREM LAWN MIXTURE 25KG	175.14	
	Invoice 180044		06/08/2021	WST-MENS KNIT 12PK LG/SHOP TW	21.43	
	Invoice 178110		05/25/2021	RDS-NURSERY STOCK FOR PLANTE	124.16	
001226	06/23/2021	009004	IDEAL SUPPLY INC.			694.44
	Invoice 2700211		06/07/2021	REC-MH1000W BT56 CLEAR X6	403.34	
	Invoice 2700516		06/07/2021	RDS-UNIVERSAL AF/COOLANT X12	105.63	
	Invoice 2687699		06/03/2021	RDS-CABIN AIR FILTER	102.83	
	Invoice 2686362		06/03/2021	RDS-BLACK GLOSS X2 BRDGE MAIN	34.44	
	Invoice 2333106		03/02/2021	WST-W/W TURBO PWR -40C X2	7.66	
	Invoice 2328635		03/01/2021	WST-W/W TURBO PWR -40C X12	40.54	
				Cheque Register Total -		6,197.91

Accounts Payable

CIBC - 3 - PAP Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee			Cheque Amount
000019	06/23/2021	005026	ENBRIDGE GAS DISTRIBUTION INC			641.24
	Invoice	Jun2021-910000706033	06/10/2021	REC-POOL NATURAL GAS	128.08	
	Invoice	Jun2021-052156524134	06/09/2021	TOWN HALL-NATURAL GAS	141.39	
	Invoice	Jun2021-052156187510	06/10/2021	RDS-DDLK DPT NATURAL GAS	86.87	
	Invoice	Jun2021-052156797414	06/10/2021	FIRE-NATURAL GAS	149.05	
	Invoice	Jun2021-052156259413	06/10/2021	SEWER-NATURAL GAS	135.85	
				Cheque Register Total -		641.24

Accounts Payable

CIBC - 3 - PAP-Don't Use Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee			Cheque Amount
000324	06/09/2021	002013	BELL CANADA			1,120.98
	Invoice June12021-5199239156		06/01/2021	SEWER-TELEPHONE	44.51	
	Invoice June12021-5199233248		06/01/2021	LIB/POL-TELEPHONE	102.27	
	Invoice June12021-5199233483		06/01/2021	WATER-WELL 3 TELEPHONE	44.51	
	Invoice June12021-5199239198		06/01/2021	WATER-WELL 5 TELEPHONE	44.51	
	Invoice June12021-5199232512		06/01/2021	REC-POOL TELEPHONE	62.25	
	Invoice June12021-5199235054		06/01/2021	RDS-DDLK TELEPHONE	44.51	
	Invoice June12021-5199235150		06/01/2021	WATER-WELL 4 TELEPHONE	44.51	
	Invoice June12021-5193343581		06/01/2021	RDS-HOLSTEIN TELEPHONE	89.02	
	Invoice June12021-5199231105		06/01/2021	FIRE/EMERG-TELEPHONE	278.98	
	Invoice June12021-5199233431		06/01/2021	ARENA-TELEPHONE	44.51	
	Invoice June12021-5199232110		06/01/2021	FIN-OFFICE TELEPHONE	321.40	
000325	06/09/2021	005006	EASTLINK			309.42
	Invoice 16255235		06/03/2021	FMAC-INTERNET	73.40	
	Invoice 16255246		06/03/2021	RDS/FIRE-INTERNET	73.40	
	Invoice 16255237		06/03/2021	ARENA-INTERNET	73.40	
	Invoice 16255234		06/03/2021	LIB-INTERNET	89.22	
000326	06/09/2021	008044	HYDRO ONE NETWORKS INC.			13,277.77
	Invoice June 4, 2021		06/04/2021	ELECTRICITY CHARGES	13,277.77	
000327	06/09/2021	019080	SUN LIFE ASSURANCE COMPANY OF CANADA			10,991.90
	Invoice May 23, 2021		05/23/2021	EMPLOYEE BENEFITS	10,991.90	
				Cheque Register Total -		25,700.07

Accounts Payable

CIBC - 5 - Direct Deposit Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee			Cheque Amount
000076	06/01/2021	006014	FIRM GRIP PROPERTY MAINTENANCE			158.20
	Invoice 1271		04/30/2021	FIRE-APRIL CLEANS X2	158.20	
000077	06/16/2021	003083	COUNTY OF GREY			15,458.07
	Invoice IVC00000000021340		04/30/2021	RDS-JAN-APR'21 SALT/SAND DDLK	15,458.07	
000078	06/16/2021	005038	EVOQUA WATER TECHNOLOGIES LTD.			1,363.27
	Invoice 1101820		05/31/2021	WTR-PACK DESICCANT REPLACEMI	1,363.27	
000079	06/16/2021	005041	ESCRIBE SOFTWARE LTD.			11,554.25
	Invoice 2991		06/01/2021	CLRK-TRANSPARENCY BUNDL-JUN':	11,554.25	
000080	06/16/2021	007025	GM BLUEPLAN ENGINEERING LIMITED			2,110.28
	Invoice 112050		05/26/2021	WST-MAY ECA REVIEW-EGRMNT SI	2,110.28	
000081	06/16/2021	008024	HETEK SOLUTIONS INC.			632.80
	Invoice INV0039273		06/02/2021	WST-MOBILE CALIBRATION SERVICI	632.80	
000082	06/16/2021	016027	PITNEY BOWES POSTAGE BY PHONE			5,650.00
	Invoice June 9, 2021		06/09/2021	PREPAID POSTAGE	5,650.00	
000083	06/29/2021	002063	BRANDT TRACTOR LTD.			2,630.84
	Invoice 4703657		06/07/2021	RDS-UNIT 122 FIRST SERVICE	2,630.84	
000084	06/29/2021	003083	COUNTY OF GREY			978,434.88
	Invoice IVC00000000021349		05/28/2021	2021 LEVY 2ND INSTALLMENT	978,137.25	
	Invoice IVC00000000021364		06/07/2021	RDS-MARCH CIVIC ADDRESSING	297.63	
000085	06/29/2021	006014	FIRM GRIP PROPERTY MAINTENANCE			8,932.65
	Invoice #1388		05/31/2021	FIN/RDS-MAY 5 CLEANS	649.75	
	Invoice #1389		05/31/2021	LIB-MAY 4 CLEANS	203.40	
	Invoice 1387		05/31/2021	RDS-DDLK WORKS 3 CLEANS MAY	169.50	
	Invoice # 1414		05/31/2021	FIRE-PURCHASE OF TRAILER	7,910.00	
000086	06/29/2021	007017	GFL ENVIRONMENTAL INC			323.91
	Invoice LQ01037414		05/31/2021	WST-USED OIL REMOVAL	323.91	
000087	06/29/2021	013001	M & L SUPPLY FIRE & SAFETY			13,560.00
	Invoice 007911		05/21/2021	FIRE-REFRBSHD AP75 2216 PAK X8	13,560.00	
000088	06/29/2021	020012	THE BLUEWATER DISTRICT SCHOOL			431,213.29
	Invoice 06/14/21		06/14/2021	2ND QUARTER TAX LEVY PAYMENT	431,213.29	
000089	06/29/2021	020013	BRUCE-GREY CATHOLIC DISTRICT SCHOOL BOARD			36,039.86
	Invoice 06-14-2021		06/14/2021	2ND QUARTER TAX LEVY PAYMENT	36,039.86	
				Cheque Register Total -		1,508,062.30

Schedule A

Conference, Workshop/Seminar & Training Policy #2

Council and Staff Education Evaluation Report
Conference, Training, Seminars & Professional Development/Self-Study

Participant's Name: Lindsey Green

Course/Workshop/Conference: AMCTO Annual Conference	Overall Evaluation: Excellent Good Average Poor
Association /Institution Provider: Association of Municipal Clerks and Treasurers of Ontario	Name of Instructor: N/A
Dates of Attended: (if online, indicate online) Held Virtually on June 14-16, 2021	
Purpose of Attending: The Annual AMCTO Conference is Ontario's leading professional development and networking event for local government managers.	
Please summarize the contents and the main points of the course: (Attach additional pages if necessary) This year's conference was very different than past years as it was held virtually. The concurrent sessions that I attended throughout the course of the conference were great for information sharing and learning, but I felt that it was not as easy to network and ask questions and learn from each other, which has proven to be such a benefit at past conferences. Attached is the breakdown of the concurrent sessions.	
Will you use this information in your role? If yes, explain how: The information learned at the concurrent sessions is valuable to the Clerk's role. Most of the concurrent sessions focused on legislative updates and changes including the Elections Act, Municipal Freedom of Information and Protection of Privacy Act, as well as emerging issues that are all relevant to the Clerk's role. The Alternative Voting Methods and Election Administration Approaches and Closed Meetings in Ontario presentations were both excellent presentations and where I took the most value from. I also attended a few sessions that focused on leadership and employee engagement which were great for my role as a manager.	
Do you recommend that other Council Members/Staff attend this course? If so, who and why: I would always encourage staff in both Clerks and Finance Departments to attend the AMCTO Conference for networking and professional development as well as the opportunity to learn from experts and to stay current in your field with legislative updates and changes.	
Should similar course material be presented in house? If yes, by whom? I believe that the best way to attend Conferences like these are to be in person, with other attendees, as the value of networking with others in your field is key. Unfortunately this year we were at a disadvantage by participating virtually, as well with the added technical difficulties that we experienced with the conference platform, did not amount to a great experience for attendees, as we've had in the past.	
Signature: Lindsey Green	Date: July 16, 2021

Monday, June 14

AMCTO THE MUNICIPAL EXPERTS

10:00 AM EDT - 12:00 PM EDT — Monday, June 14

EXHIBIT HALL

Exhibitor Hall Open

ONE-ON-ONE | SPONSORS | SUPPLIERS | VENDORS | EXHIBITOR | NETWORK

ONE-ON-ONE

One-On-One Meetings

PRIVATE CHAT | MEETING | NETWORKING

11:00 AM EDT - 11:45 AM EDT — Monday, June 14

SPECIAL SESSION

Getting to Know the Conference Platform - Make the Most of your #RISE2021 Experience

J Alexander Gibson, Tricia Simmons

VIRTUAL | NAVIGATE | HOW-TO | INFORMATION | HELP | INFO

12:00 PM EDT - 12:20 PM EDT — Monday, June 14

GENERAL SESSION

RISE - AMCTO's 83rd Annual General Meeting & Professional Development Institute - Opening Ceremonies

David Arbuckle, Robert Tremblay

WELCOME | OPENING | INTRODUCTION | SPECIAL GUEST

12:45 PM EDT - 1:00 PM EDT — Monday, June 14

EXHIBIT HALL

Exhibitor Hall Open

ONE-ON-ONE | SPONSORS | SUPPLIERS | VENDORS | EXHIBITOR | NETWORK

NETWORKING

Networking Break - Meet & Greet Fellow CAO's from Across Ontario

Robert Tremblay

CAO | NETWORKING

NETWORKING

Networking Break - Meet & Greet Fellow Clerks from Across Ontario

Sandra MacDonald

CLERKS | NETWORKING

NETWORKING

Networking Break - Meet & Greet Fellow Municipal Staff from Across Ontario

Lisa Petch

NETWORKING | STAFF | MUNICIPAL WORKFORCE

NETWORKING

Networking Break - Meet & Greet Fellow Treasurers from Across Ontario

Amy Vickery-Menard

TREASURER | NETWORKING

1:00 PM EDT - 2:00 PM EDT — Monday, June 14

KEYNOTE

The Success-Energy Equation: How to Regain Focus, Recharge Your Life, and Really Get Sh!t Done

Michelle Cederberg

SUCCESS | CHANGE | POSITIVE GROWTH | ENERGY | MOTIVATION | HR | LEADERSHIP | KEYNOTE | MAIN PRESENTATION

2:00 PM EDT - 2:15 PM EDT — Monday, June 14

AWARDS & DESIGNATIONS

2020-2021 Accreditation Awards

Robert Tremblay

AMP | DESIGNATIONS | WINNERS | ACCREDITATION | AWARDS | CMO | AOMC | PROFESSIONAL CERTIFICATION

2:15 PM EDT - 3:45 PM EDT — Monday, June 14

MANAGING ORGANIZATIONAL PERFORMANCE

Experience, Insight and Perspective on Emerging Issues from Ontario's Municipal Leadership

Chris Loreto, John Matheson, Jennifer Moore, Ron Shaw, David Szwarc

INNOVATION | COVID | SERVICE DELIVERY REVIEWS

MANAGING MONEY

From Data to Strategy to Action: Building an Actionable Plan, Based on Data

David Campbell, Jessica Linthorne, Aileen Murray

DATA COLLECTION | ECONOMIC DEVLEOPMENT | CYBER

MANAGING PEOPLE

Public Servants and Politics: Developing Political Acuity in Local Government

David Siegel

POLITICAL ACUITY | PUBLIC SERVANTS | MENTORSHIP

MANAGING MONEY

Recovery, Incentives and Bonusing

Mary Ellen Bench

MUNICIPAL ACT | ECONOMIC DEVELOPMENT | LEGISLATION | COVID | INCENTIVES

MANAGING ORGANIZATIONAL PERFORMANCE

Session Full

Voting After COVID-19: Alternative Voting Methods and Election Administration Approaches

Paul Craft, Kate McGregor, Gisela Salas, Steve Weingart

ELECTIONS | ALTERNATE VOTING | ONLINE VOTING | SECURITY | VOTING

3:45 PM EDT - 4:05 PM EDT — Monday, June 14

SPECIAL SESSION

Canada Agriculture and Food Museum Presents: Feeding Curiosity

Kerry-Leigh Burchill

CLIMATE | FUN | AGRICULTURE | LEARNING | FOOD SECURITY | SCIENCE

4:05 PM EDT - 4:20 PM EDT — Monday, June 14

SPECIAL SESSION

Trivial Pursuit: Test Your Canadian Knowledge

J Alexander Gibson

FUN | TRIVIA | PRIZES | KNOWLEDGE

4:30 PM EDT - 4:30 PM EDT — Monday, June 14

EXHIBIT HALL

Exhibitor Hall Open

EXHIBITOR | NETWORK | ONE-ON-ONE | SPONSORS

4:30 PM EDT - 5:30 PM EDT — Monday, June 14

ONE-ON-ONE

One-On-One Meetings

PRIVATE CHAT | MEETING | NETWORKING

4:30 PM EDT - 4:45 PM EDT — Monday, June 14

GENERAL SESSION

Day 1 Closing Remarks

Robert Tremblay

CLOSING | CONCULSION

Tuesday, June 15

AMCTO THE MUNICIPAL EXPERTS

8:00 AM EDT - 9:00 AM EDT — Tuesday, June 15

MORNING SESSION

Journey to Accreditation Island: Accreditation Information Session

Todd Coles, Annette Gilchrist

ACCREDITATION | INFORMATION | PROFESSIONAL DEVELOPMENT

MORNING SESSION

Planning for a Register of Municipal Electors

Greg Essensa

ELECTIONS | ADMINISTRATION | LEGISLATION

9:00 AM EDT - 10:30 AM EDT — Tuesday, June 15

EXHIBIT HALL

Exhibitor Hall Open

ONE-ON-ONE | SPONSORS | EXHIBITOR | NETWORK

ONE-ON-ONE

One-On-One Meetings

PRIVATE CHAT | MEETING | NETWORKING

9:00 AM EDT - 10:00 AM EDT — Tuesday, June 15

MORNING SESSION

MPAC's Modernization Efforts to Support Ontario's Municipalities

Jason Hagan, Chris Rickett

MUNICIPAL KNOWLEDGE | REVIEW | LEGISLATION

10:00 AM EDT - 10:15 AM EDT — Tuesday, June 15

SPECIAL SESSION

Trivial Pursuit: Municipal Government Edition

J Alexander Gibson

FUN | TRIVIA | MUNICIPAL KNOWLEDGE | PRIZES

10:15 AM EDT - 10:30 AM EDT — Tuesday, June 15

GENERAL SESSION

Day 2 Opening Remarks

Robert Tremblay

WELCOME | OPENING | INTRODUCTION

10:30 AM EDT - 12:00 PM EDT — Tuesday, June 15

MANAGING ORGANIZATIONAL PERFORMANCE

Call to Action: Municipal Analytics and Data-Driven Decision-Making

Tom Dakers, Sarah Lyons, Lisa Petch

PLANNING | DECISION-MAKING | POLICY | DATA

MANAGING MONEY

COVID-19 Pandemic and Insurance

Pete Karageorgos

PLANNING | INSURANCE | COVID

MANAGING ORGANIZATIONAL PERFORMANCE

Session Full

Municipal Case Law Update 2021

Tom Halinski, John Mascarin

PLANNING | RULINGS | LEGISLATION

MANAGING ORGANIZATIONAL PERFORMANCE

Session Full

Procedural Bylaw and the Respect it Demands

Denise Labelle-Gélinas

REVIEW | PROCEDURES | BYLAWS

MANAGING PEOPLE

The Stigma of the Elephant: Mental Health in the Municipal Workplace

Jody Johnson, Chris Wray

MENTAL HEALTH | LEADERSHIP | WELLNESS | WORK LIFE BALANCE | STIGMA

12:00 PM EDT - 1:00 PM EDT — Tuesday, June 15

PRIVATE SESSION

Celebrating Leadership in AMCTO: Past Presidents' Social Hosted by Dean Sauriol

Dean Sauriol

NETWORKING | PAST PRESIDENTS | PRIVATE

12:00 PM EDT - 12:30 PM EDT — Tuesday, June 15

AWARDS & DESIGNATIONS

AMCTO Awards Ceremony - E.A. Danby Awards & Honourary Lifetime Members

Robert Tremblay

AWARDS | AMCTO | E.A. DANBY | SERVICE

12:30 PM EDT - 1:00 PM EDT — Tuesday, June 15

EXHIBIT HALL

Exhibitor Hall Open

ONE-ON-ONE | SPONSORS | EXHIBITOR | NETWORK

ONE-ON-ONE

One-On-One Meetings

PRIVATE CHAT | MEETING | NETWORKING

12:30 PM EDT - 12:45 PM EDT — Tuesday, June 15

NETWORKING

Zone 3 Networking Session

Andrea Coyne, Danielle Manton, Jennifer Shaw

ZONES
NETWORKING

NETWORKING

Zone 4 Networking Session

Todd Coles

ZONES
NETWORKING

NETWORKING

Zone 5 Networking Session

Celine Anderson

ZONES
NETWORKING

NETWORKING

Zone 6 Networking Session

Milan Stevanovic

ZONES
NETWORKING

NETWORKING

Zone 7 Networking Session

Kris Croskery-Hodgins

ZONES
NETWORKING

1:00 PM EDT - 2:30 PM EDT — Tuesday, June 15

MANAGING MONEY

Cyber Liability and Claims Mitigation

Kyle David, Ed Dubrovsky, Jeff McIntosh, Terry Patterson, Ady Sharma

CYBERSECURITY
DATA
DIGITAL

MANAGING PEOPLE

Employee Performance Development Done Right

Matthew Savino

MANAGEMENT
LEADERSHIP
MOTIVATION
HR
EMPLOYEE ENGAGEMENT

MANAGING MONEY

How Process Automation can Support Finance's Digital Transformation

Ryan Beckwith

LEADERSHIP
PLANNING
DATA
FINANCE
ADMINISTRATION
DIGITAL

MANAGING ORGANIZATIONAL PERFORMANCE

Session Full

In Through the Out Door: Closed Meetings in Ontario

John Mascarin

PLANNING
ADMINISTRATION
LEGISLATION
CLERKS

MANAGING PEOPLE

Preparing Your Presiding Officer

Denise Labelle-Gélinas

COUNCIL
PLANNING
OFFICER
ADMINISTRATION

2:30 PM EDT - 2:45 PM EDT — Tuesday, June 15

EXHIBIT HALL

Exhibitor Hall Open

ONE-ON-ONE
SPONSORS
EXHIBITOR
NETWORK

SPECIAL SESSION

Think Better, Focus Better, Community Better - Day 2

Musinga Ntazinda, Natalie Toman

MOTIVATION
WELLNESS
ACTIVE
FITNESS
FUN

2:45 PM EDT - 3:45 PM EDT — Tuesday, June 15

PEER-TO-PEER

Peer-to-Peer: Municipal Election Administration in the Time of COVID

Terri Knight Lepain, Danielle Manton, Michèle Rochette, Holly Willford

COVID | ELECTIONS | PLANNING | ADMINISTRATION

3:45 PM EDT - 5:00 PM EDT — Tuesday, June 15

EXHIBIT HALL

Exhibitor Hall Open

ONE-ON-ONE | SPONSORS | EXHIBITOR | NETWORK

ONE-ON-ONE

One-On-One Meetings

PRIVATE CHAT | MEETING | NETWORKING

3:45 PM EDT - 4:00 PM EDT — Tuesday, June 15

GENERAL SESSION

Day 2 Closing Remarks

Robert Tremblay

CLOSING | CONCLUSION

6:00 PM EDT - 7:20 PM EDT — Tuesday, June 15

SPECIAL SESSION

Chef-Led Live Cooking Class: Prepare Your Own Authentic Mexican Dinner

Paula Zavala

DO IT YOURSELF | FUN | COOKING | TASTY

Wednesday, June 16

AMCTO THE MUNICIPAL EXPERTS

8:00 AM EDT - 9:00 AM EDT — Wednesday, June 16

EXHIBIT HALL

Exhibitor Hall Open

ONE-ON-ONE | SPONSORS | EXHIBITOR | NETWORK

ONE-ON-ONE

One-On-One Meetings

PRIVATE CHAT | MEETING | NETWORKING

9:00 AM EDT - 10:00 AM EDT — Wednesday, June 16

GENERAL SESSION

AMCTO Annual General Meeting

Robert Tremblay

AGM | AMCTO

10:00 AM EDT - 10:30 AM EDT — Wednesday, June 16

EXHIBIT HALL

Exhibitor Hall Open

ONE-ON-ONE | SPONSORS | EXHIBITOR | NETWORK

10:00 AM EDT - 10:15 AM EDT — Wednesday, June 16

GENERAL SESSION

Day 3 Opening Remarks

Sandra MacDonald

INTRODCUTION | WELCOME | OPENING

NETWORKING

Zone 2 Networking Session

NETWORKING | ZONES

10:30 AM EDT - 12:00 PM EDT — Wednesday, June 16

MANAGING PEOPLE

Be Forward Focused! The Power of Positive Leadership: Taking it to the Next Level

Anne Uecker, Debi Wilcox

LEADERSHIP | MOTIVATION | HR

MANAGING PEOPLE

Building Accessibility Champions

Scott Garner, Flo-Ann Track

ACCESSIBILITY | LEGISLATION

MANAGING ORGANIZATIONAL PERFORMANCE

Session Full

Considerations and Solutions to Managing a Highly-Efficient Hybrid Meeting

James Coulen, Danielle Manton, Cahl Pominville

COVID | PLANNING | ADMINISTRATION | HYBRID | MEETINGS

MANAGING MONEY

Developing a Municipal Debt Management Strategy: Principles and Indicators

Suzanna Dieleman, Damaris Lara

FINANCE

MANAGING ORGANIZATIONAL PERFORMANCE

Risk Mitigation of Digital Accessibility Noncompliance

Dawn Campbell

ACCESSIBILITY | LEGISLATION

12:00 PM EDT - 12:45 PM EDT — Wednesday, June 16

AWARDS & DESIGNATIONS

AMCTO Awards Ceremony - Education, Zone & Prestige Awards

David Arbuckle, Robert Tremblay

AWARDS | AMTCO | EDUCATION | PRESTIGE | DIPLOMA

12:45 PM EDT - 1:00 PM EDT — Wednesday, June 16

EXHIBIT HALL

Exhibitor Hall Open

ONE-ON-ONE | SPONSORS | EXHIBITOR | NETWORK

NETWORKING

Networking Break

BREAK | NETWORK

1:00 PM EDT - 2:00 PM EDT — Wednesday, June 16

KEYNOTE

Digital Amnesia: How Technology is Stealing our Brain and How to Steal it Back

Bob Gray

LEADERSHIP | KEYNOTE | MOTIVATION | MEMORY | HR | MAIN PRESENTATION | DIGITAL

2:00 PM EDT - 2:15 PM EDT — Wednesday, June 16

SPECIAL SESSION

Think Better, Focus Better, Community Better - Day 3

Musinga Ntazinda, Natalie Toman

MOTIVATION | WELLNESS | ACTIVE | FITNESS | FUN

2:15 PM EDT - 3:45 PM EDT — Wednesday, June 16

MANAGING PEOPLE

Be the Bean

Anne Uecker

MENTAL HEALTH
LEADERSHIP
MOTIVATION
WELLNESS
HR

MANAGING ORGANIZATIONAL PERFORMANCE

Session Full

Cybersecurity: A Team Sport

Farooq Naiyer, David Smith

CYBERSECURITY
DATA
SECURITY
DIGITAL

MANAGING MONEY

Development Charges, Parkland Dedication and Community Benefits Charges

Gary Scandlan

POLICY
DEVELOPMENT CHANGES ACT
PLANNING ACT
PLANNING
BYLAWS
LEGISLATION

MANAGING MONEY

How Increasing Energy Efficiency can Support your Local Economy: GMF Helps you Build Your Business Case

Yvonne Ritchie, Jim Wren

ENERGY
FINANCE
CLIMATE
ADMINISTRATION
COVID

MANAGING ORGANIZATIONAL PERFORMANCE

How to Turn a PWOT Meeting into a Leadership-Driven Meeting

Debi Wilcox

LEADERSHIP
MOTIVATION
HR
MEETINGS

3:45 PM EDT - 4:00 PM EDT — Wednesday, June 16

SPECIAL SESSION

Special Announcement: Join us for the 2022 Conference!

Sandra MacDonald

BREAK
NETWORKING
AMCTO
AGM

4:00 PM EDT - 4:30 PM EDT — Wednesday, June 16

EXHIBIT HALL

Exhibitor Hall Open

ONE-ON-ONE
SPONSORS
EXHIBITOR
NETWORK

ONE-ON-ONE

One-On-One Meetings

PRIVATE CHAT
MEETING
NETWORKING

4:00 PM EDT - 4:15 PM EDT Wednesday, June 16

GENERAL SESSION

Conference Closing Remarks & Adjournment

Sandra MacDonald, Robert Tremblay

CLOSING CONCULSION

Ontario Land Tribunal

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Telephone: (416) 212-6349
Toll Free: 1-866-448-2248
Website: www.olt.gov.on.ca

Tribunal ontarien de l'aménagement du territoire

655 rue Bay, bureau 1500
Toronto ON M5G 1E5
Téléphone: (416) 212-6349
Sans Frais: 1-866-448-2248
Site Web: www.olt.gov.on.ca

Ontario

July 6, 2021 VIA EMAIL

Subject: Processes for the New Ontario Land Tribunal

The Ontario government passed the *Accelerating Access to Justice Act, 2021*, with a proclamation date of June 1, 2021. Through this Act, as of June 1, 2021, the Local Planning Appeal Tribunal, Environmental Review Tribunal, Board of Negotiation, Conservation Review Board and the Mining and Lands Tribunal were merged into a new single tribunal called the Ontario Land Tribunal (OLT).

The new OLT will help reduce delays and make the land dispute resolution process more efficient by creating a single forum to resolve disputes faster by eliminating unnecessary overlap between cases.

Website Updates

We have made important changes and updates to our website, including:

- Rules of Practice and Procedure
- Municipality/Approval Authority Form
- Appeal Form A1
- Other Forms

We encourage you to visit our site and review our materials.

Electronic Document Submission

The OLT now accepts appeal documents electronically as the new Rules no longer require submissions in paper format. Electronic documents may be emailed to OLT.Registrar@Ontario.ca. However, if the size of the attachments is more than 5 megabytes, we recommend using our Online Document Submission process. It will allow you to securely submit documents up to 100 gigabytes in size.

You will need to register for this process; please visit our website for instructions.

All document file names must include the following information:

1. Document type
2. Type of party submitting the document

3. Name of the party submitting the document (including initials if the name is not unique to the case)
4. Date on which the document was created or signed, in the format DD-MMM-YYYY (e.g. 12-JAN-2021).

Below are sample document names:

- Expert Report – Defendant – ABC Inc. – 13-MAR-2021
- Financial Statement Form 13.1 – Respondent – J. Doe – 21-NOV-2021
- 11b Application – Defense – Smith – 12-JAN-2021

Please note that documents need to be submitted in Word or PDF format.

If you are submitting a complete file of appeals with the Municipal Submission Form, please structure the submission into separate files with:

- Municipal Submission Form (sample name: Municipal Submission Form – Ottawa – 19-June-2021)
- Separate files for each appeal
- Separate file for any supporting documents (may be subdivided into separate documents)
- Alternatively, a single PDF containing all the submission forms and materials may be submitted, provided it has a table of contents linked to bookmarks for the component documents

Please note that cheques and money orders **cannot** be submitted electronically. You must forward the original copies to the OLT.

The OLT now accepts appeal filing fees by credit card. Appellants do not specify credit card information on the form. Municipalities should **not** collect any credit card details for OLT appeals.

There are no changes to our filing fees at this time. Please refer to the OLT Fee Chart.

If you have any questions about our processes, forms or Rules, you can contact our staff at (416) 212-6349 or toll free (866) 448-2248 or at OLT.General.Inquiry@ontario.ca.

Sincerely,

Marie Hubbard
Chair
Ontario Land Tribunal

Joe Whitehead
Executive Director
Ontario Land Tribunal

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 326-5000
Toll Free: 1-866-517-0571
SOLGEN.Correspondence@ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18e étage
Toronto ON M7A 1Y6
Tél. : 416 326-5000
Sans frais : 1-866-517-0571
SOLGEN.Correspondence@ontario.ca

Ontario

132-2021-2894
By email

July 8, 2021

Dear Heads of Council:

With warmer weather underway, it is important to ensure pets across the province remain safe, cool and comfortable. The Ontario government is strongly urging everyone to take the necessary precautions to keep their pets safe and protected during the hot summer months including making sure that pets are not left unattended in a vehicle.

Temperatures inside a vehicle can quickly become much hotter than the temperature outside. The most dramatic rise in temperature occurs within the first 10 minutes that a vehicle is idle. Even at an outdoor temperature of only 25ºC, the inside temperature of a car can reach 34ºC in as little as 10 minutes and up to 50ºC by the time an hour has passed. Pets can be put at risk of serious illness and possibly death as a result of being left in a vehicle during hot weather. If an individual sees an animal in a hot car in distress and is concerned the animal's life is in danger, they should call 911 immediately as it is an emergency. Members of the public are not encouraged to enter a vehicle in these situations.

Pursuant to the *Provincial Animal Welfare Services Act, 2019*, police officers, First Nations Constables, and animal welfare inspectors may enter motor vehicles to remove animals in critical distress. Police officers commonly provide primary response to 911 calls for service across the province related to animals left in motor vehicles.

In addition, the *Fire Protection and Prevention Act, 1997,* provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress, noting that municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles.

To support firefighters in exercising this rescue function, the Ministry of the Solicitor General, through the Office of the Fire Marshal, has issued the attached Fire Marshal's Communiqué which provides information about a new, voluntary training e-module available to firefighters. This additional resource may assist fire services to effectively respond to animals left in hot or cold motor vehicles to best safeguard animal welfare.

…/2

Where appropriate, municipal councils, through their fire departments, may wish to work with and share this information with local communications and dispatch personnel to support effective dispatch of 911 calls for service related to animals left in hot or cold motor vehicles.

I appreciate your continued partnership to help protect animals in Ontario.

Sincerely,

Sylvia Jones
Solicitor General

Enclosure

c: Chief Administrative Officers

Municipal Clerks

Fire Marshal's
COMMUNIQUÉ
du commissaire des incendies

July 8, 2021

No. **2021-06**

Responding to Animals Left in Motor Vehicles Training E-Module

Ontario's *Provincial Animal Welfare Services Act, 2019* (PAWS Act) came into effect on January 1, 2020 and allows police, First Nations constables and provincial animal welfare inspectors to enter motor vehicles to remove animals in critical distress. In accordance with the *Fire Protection and Prevention Act, 1997* (FPPA), municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles. The FPPA provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress.

To support firefighters in exercising this rescue function, the Ministry of the Solicitor General has developed a new voluntary, training e-module for fire services on responding to animals left in motor vehicles. The training e-module is available at the following link: https://ofc.cerps.ca/mod/scorm/view.php?id=47233. If prompted, users should log in as a guest.

The module includes information related to:

- The risks of an animal being left in a motor vehicle, and where the ministry directs the public to report these incidents;
- Authorities and protections under the FPPA related to rescuing animals left in motor vehicles;
- How to assess whether an animal in a motor vehicle is in distress, guidance on handling of the animal and immediate steps that can be taken to relieve the animal's distress; and,
- Who to contact when an animal has been removed from a motor vehicle.

In addition to this Communiqué, a letter is being sent to municipal councils and a copy of this Communiqué is attached to that letter.

For further information, please contact your local Fire Protection Adviser.

Centre Grey Health Services Foundation
55 Isla Street, Box 406
Markdale, Ont. N0C 1H0
(519) 986-3040, Ext. 6178 or 6153
Email: dlamberti@cghsfoundation.com
accounting@cghsfoundation.com

Together in Care — THE CAMPAIGN FOR THE NEW MARKDALE HOSPITAL

RECEIVED JUL 14 2021

July 9, 2021

Township of Southgate
RR 1 - 185667 Grey Rd. 9
Dundalk, ON N0C 1B0

Dear Mayor & Member of Council,

Thank you for your significant support to the *Together in Care* Campaign for the new Markdale Hospital. Your generosity will support superior health care for the entire community now and for future generations.

Just as important, the early investment by key leaders like yourself sends a critical message to the entire community that there is strong support for this project. Further, gifts such as yours provide the lead momentum that is so crucial to this Campaign, and your participation is both encouraging and energizing for campaign staff and volunteers alike.

Furthermore, we must thank you for your additional pledge of $60,000 to be received over the next 2 years.

Such enthusiasm and early support for this project will go a long way towards the success of establishing the new hospital that we have needed for so long.

We are very grateful for your gift. Your investment in health care will have a profound effect on this community. Let me thank you again for taking a lead role as one of the people on the front edge of this Campaign and this project.

With Gratitude

Harvey Fraser, Campaign Chair

P.S. I regularly visit the construction site to check on the progress. It is really something to see the new hospital finally becoming a reality. Thank you for begin part of what we are doing together.

Together in Care — THE CAMPAIGN FOR THE NEW MARKDALE HOSPITAL

Centre Grey Health Services Foundation
55 Isla Street, Box 406
Markdale, Ont. N0C 1H0
Charity No. 89063 4025 RR0001

Official Receipt for Income Tax purposes

N°:	**43290**
Date of Donation:	07/05/2021
Date Issued:	07/05/2021
Issued from:	Markdale, Ontario
Amount of Gift:	$400,000.00
Eligible Amount for Tax Purposes:	$400,000.00

Township of Southgate
RR 1 - 185667 Grey Rd. 9
Dundalk, ON N0C 1B0

Harvey Fraser, Chair
Authorized Signature

Information on all registered charities in Canada under the Income Tax Act please visit: Canada Revenue Agency
canada.ca/charities-giving

Crime Stoppers of Grey Bruce Inc.
P.O. Box 1119, Owen Sound, Ontario N4K 6K6
Tel: 519-371-6078 1-800-222-TIPS (8477) Fax: 519-371-1275
Email: crimestopgb@bmts.com Website: www.crimestoppersgb.ca

Program Coordinator's Report
APRIL 1 TO JUNE 30, 2021 – Q2
Drew Kalte

Board of Directors, Crime Stoppers of Grey Bruce
Acting Inspector Debra Anderson, Grey Bruce OPP
Inspector Krista Miller, South Bruce OPP
Cst. Martin Hachey, Blue Mountains OPP
Sgt. Nigel Heels, Grey Bruce OPP
Cst. Brad Tichbourne, Grey Bruce OPP
Cst. Jeremy Schlueter, South Bruce OPP
Chief Craig Ambrose, Owen Sound Police Service
Chief Chris Knoll, Hanover Police Service
Chief Kevin Zettel, Saugeen Shores Police Service
Chief Robert Martin, West Grey Police Service
Sgt. Natasha Maxwell, Neyaashiinigmiing First Nation Police
CO. Tyler Saltzberry, Ontario MNRF
Sgt. Avery Bassett, OPP GHQ

Sarah Johnson, Secretary, Brockton PSB
Cathy Addison, Clerk, Northern Bruce Peninsula
Christine Fraser-McDonald Clerk, Arran-Elderslie
Jenna Leifso, Records Clerk, Kincardine PSB
Leanne Martin, Clerk/CAO, South Bruce
Dave Myette, Chair, Saugeen Shores PSB
Cherry Wyonch, South Bruce Peninsula PSB
Emily Dance, Clerk, Huron-Kinloss PSB
John Thomson, Chair, Owen Sound PSB
Amanda Fines-VanAlstine, Secretary, Grey Highlands PSB
Matt Smith, Clerk, Meaford
Catherine McKay, Secretary, Hanover PSB
Krista Royal, Secretary, Blue Mountains PSB
Carolyn Marx, Deputy Clerk, Chatsworth PSB
Brittany Drury, Clerk, Georgian Bluffs PSB
Lindsey Green, Secretary, Southgate PSB
Heather Webb, Secretary, West Grey PSB
Leona Roote, Executive Assistant, Saugeen FN
Terri, Executive Assistant, Neyaashiinigmiing FN
Penny Colton, Executive Assistant, County of Grey
Darlene Batte, Deputy Clerk, County of Bruce

TIP STATISTICS FOR APRIL 1 TO JUNE 30, 2021

- Total Tips (Phone, Web, and Mobile, including follow ups): 986
- New Tips (Phone, Web, and Mobile): 234

Tips Allocated: 265 (*31 tips were allocated to multiple recipients*)

- Grey Bruce OPP: 79 (30%)
- South Bruce OPP: 71 (27%)
- The Blue Mountains OPP: 5 (2%)
- Owen Sound Police Service: 64 (24%)
- Hanover Police Service: 5 (2%)
- Saugeen Shores Police Service: 18 (7%)
- West Grey Police Service: 9 (3%)
- Neyaashiinigmiing First Nation Police: 2 (0.5%)
- Ontario MNRF: 7 (3%)
- Ontario MOF (contraband tobacco): 2 (0.5%)
- OPP Contraband Tobacco Enforcement: 2 (0.5%)
- OPP Historic Crimes: 1 (0.5%)
- RCMP: 0 (0%)

Crime Stoppers of Grey Bruce
Statistics Since Inception May 1987

Tip Reports	**16,920**
Arrests	**1,709**
Charges	**2,194**
Cases Cleared	**2,702**
Property Recovered	**$4,126,858**
Narcotics Recovered	**$49,562,389**
Rewards Approved	**$278,560**

Tip Totals Year to Date

- 446 new tips have been received in the first two quarters of 2021, which is behind the same point in 2020 by 111 tips.

MEDIA

- Jewel 99.3, Bayshore Broadcasting, 923 Bounce Radio, Blackburn Radio (Cool 94.5 & 101.7 The One), MyFM, and Bluewater Radio continue to receive Crime of the Week segments that are sent out from our office on a weekly basis.
- Monthly Crime of the Week columns are forwarded to the Bruce County Marketplace magazine.
- Crimes of the Week are being forwarded to the Owen Sound Hub and the Saugeen Times online news, as well as Eastlink TV.

FUNDRAISING

- Nevada ticket revenues continue to assist in funding rewards; our tips line; promotional advertising; our P3 annual subscription; the NACC call centre; and tips management hours.
- We have applied for funding from the Port Elgin, Hanover, and Owen Sound Walmarts for 2021 and are awaiting outcomes.
- In the first two quarters of 2021 we've received donations from the municipalities of Arran-Elderslie, Northern Bruce Peninsula, and Meaford; and the Hanover, Saugeen Shores, and Brockton Police Services Boards. Crime Stoppers of Grey Bruce is very grateful to the Police Services Boards and Municipalities of Grey and Bruce that have donated to our program!

EVENTS AND PROMOTIONS

- Show 'n Go classic car tour on Sunday June 27, 2021 took place throughout southern Bruce County was a great success, raising nearly $2,700 with 223 cars having participated.

CRIME STOPPERS BOARD

- With the addition of one new member, we currently have ten members on our Board of Directors.

UPCOMING EVENTS

- Bruce Peninsula Run classic car tour on Sunday August 1, 2021.
- Slo-Pitch Baseball Tournament in Owen Sound (tentatively) on Saturday August 14, 2021.
- 29th Annual Crime Stoppers Golf Tournament is set for Thursday September 16, 2021 at Saugeen Golf Club. This year's tournament will be scaled down in order to accommodate COVID-19 protocols.
- Grey County Colour Tour classic car run on Sunday September 26, 2021.

GENERAL BOARD MEETING MINUTES
Friday, April 23, 2021, 1:30 p.m.

Board Members Present: Councillor Doug Bell, Municipality of Arran-Elderslie
Councillor Dave Cuyler, Municipality of Kincardine
Councillor Warren Dickert, Town of Hanover
Councillor Beth Hamilton, Municipality of West Grey
Councillor Dean Leifso, Municipality of Brockton
Mayor Scott Mackey, Township of Chatsworth
Councillor Ed McGugan, Township of Huron-Kinloss
Vice Deputy Mayor Mike Myatt, Town of Saugeen Shores (at 2:15 p.m.)
Mayor John Woodbury, Township of Southgate

Board Members Absent: None

Others Present: Roger Cook, Manager
Catherine McKay, Recording Secretary

The meeting was conducted by videoconference in light of the COVID-19 pandemic.

1. Call to Order
President Warren Dickert called the meeting to order at 1:28 p.m..

2. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest
None declared.

3. Approval of the Agenda
Motion #2021-018
Moved by John Woodbury; Seconded by Dean Leifso
That the agenda for April 23, 2021 be accepted as circulated.
Carried

4. Minutes of the March 26, 2021 General Board Meeting
Motion #2021-019
Moved by Beth Hamilton; Seconded by Dave Cuyler
That the Board approve and adopt the minutes of the March 26, 2021 General Board Meeting as circulated.
Carried

5. Business Arising from the Minutes

A. 9D – LHIN Funding Follow-up
The President informed the Board that he and Dave Cuyler have worked on this issue and Dave Cuyler's alternate on the Board, Gerry Glover, is well connected with the LHIN, although he has recently been appointed Mayor of Kincardine. The pandemic has affected work at the LHIN and so this item will be deferred to a future point to sees what funding might be available at that time.

B. 7A – Letters to Clients
The President reported that responses had been sent.

C. 8D – Is EAP Now in Place
The Manager reported that the EAP has not yet been implemented as it is with the benefits provider. He is expecting to receive welcome packages for staff once it is in place.

These minutes are considered to be in draft form until signed by the President and the Recording Secretary.

D. 9F – Municipal Innovation Council
The President addressed the issue in the absence of Mike Myatt and suggested that SMART should make a submission to Bruce County about how it would fit in given the County's Master Transportation Plan. Bruce County is taking comments on the Plan and so this would be a good time to make a submission. The Manager will work with the Executive Committee to develop a submission in the form of a business plan as to how SMART would work at the County level.

6. Correspondence

A. Email from Bluewater Radio
It was agreed that SMART would not spend funds on advertising and the President will respond to Bluewater Radio informing them of this decision.

7. Manager's Reports and Recommendations

A. Report 2021-08 March 2021 Operational
The Manager presented the report noting that business has been steady, with nothing unusual arising.

Motion #2021-020
Moved by Ed McGugan; Seconded by Doug Bell
That Report 2021-08 March 2021 Operational be approved as presented.
Carried

B. Report 2021-09 2021 First Quarter Operational
The Manager presented the report, noting that ridership was down 50.55% and that the gas tax revenue was received earlier this year than last year.

Beth Hamilton raised the question of sending the report to the partner municipalities, asking whether a semi-annual or annual report would be more appropriate. The Manager confirmed that there is no requirement in the partnership agreement for reports to be sent to member councils, and that it has been done as a courtesy. The Board agreed that an annual report would be sufficient given that the councils receive detailed minutes of Board meetings. Members of Councils can also get updates and reports from their representatives on the Board, rather than from reports, and the press often accesses reports that are sent to Councils focusing unduly on points that can be put into a negative light. The phrase "… and forward it to member councils" will not be included in the motion.

Motion #2021-021
Moved by Beth Hamilton; Seconded by John Woodbury
That Report 2021-09 2021 First Quarter Operational be approved as presented.
Carried

C. 2021-10 5-Year Capital Expenditure Budget (2021 – 2025)
Ed McGugan raised the issue of electric vehicles in the context of a CO_2 reduction plan, noting that Huron Kinloss acquired an electric Zamboni when its ice resurfacing machine needed replacing, and the Maitland Valley Conservation Authority acquired two electric vehicles when their accounting staff highlighted the reduced operating costs. He asked if SMART is able to acquire such vehicles. The Manager responded that he is very supportive of acquiring electric vehicles but they are not available in the size SMART requires. It is possible to buy an electric bus chassis but it is very expensive (about $500,000). Chrysler has a hybrid minivan but it cannot be adapted to SMART's requirements due to the room taken up by batteries. There is also the question of "range anxiety" and it would not be acceptable for SMART vehicles to be sidelined because they have run out of power. Furthermore, SMART vehicles travel all over the area, so it would not be practical to have a central charging location, and it would not be reasonable to expect drivers who take the vehicles home at night to charge them at their homes. All in all, the Manager said that electric vehicles are not viable for SMART at the moment. Ed McGugan thanked the Manager for his level of awareness

of the issue and added that economies have arrived for electric vehicles. it was agreed that SMART would monitor the situation regarding electric vehicles so as to be able to introduce them when feasible.

Scott Mackey referred to the addition of three 9-passenger vehicles, asking how many passengers these vehicles carry, given COVID-19, and raising the question of efficiencies and the justification for the larger vehicles. The Manager responded that there are load restrictions because of COVID and rides are reduced. Once COVID-19 is under control, the load restrictions will not apply and rides will increase. The larger wheelchairs used by many clients do not fit into a minivan and so the 9-passenger van is required. There are multiple factors at work, and if SMART were to operate at the County level, larger buses could be used which would provide more operational flexibility even though they use more fuel. As a general rule, the 9-passenger vehicles are not travelling long distances, e.g. to London, and generally stay in the area.

Scott Mackey also asked how many clients are carried in 9-passenger vans. The Manager responded that it varies but on average would be 2 – 3 depending on the ride, and it could be one if the person is in a large wheelchair, or it could be 4 or 5. The larger vehicles provide more flexibility to the system and there is nothing between a 9-passenger van and a minivan that would be appropriate for SMART. Ford has a Transit van, but it is narrower than the 9-passenger vehicle and so the lift is in the back which can be a problem when parking. It also has removable seats which have to be stored, versus seats which fold up in the 9-passenger van. All in all, the 9-passenger vans provide good operational flexibility although they may not be the most fuel efficient.

The President clarified that the capital budget was considered in November, but deferred until the Level of Service Committee completes its work.

Motion #2021-022
Moved by Scott Mackey; Seconded by Dean Leifso
That Report 2021-10 2021 5-Year Capital Expenditure Budget (2021 – 2025) be received for information and forwarded to the Level of Service Committee for implementation with its recommendations.
Carried

D. 2021-11 Updated Pre-Trip Inspection Policy

The Manager explained that he connected with the insurance broker. Board members discussed whether vehicles with defects should transport clients and whether the policy gives drivers too much leeway in determining whether a vehicle should move. Discussion occurred about other organization's practices where drivers are responsible for the vehicles and experience the consequences of taking a vehicle on the road when it should not be driven. The Manager is to amend the policy to provide that clients are not to be transported in a vehicle with defects. With respect to the requirement that vehicles be kept locked and keys secured, it was pointed out that the OPP in Huron Kinloss says that all the vehicles stolen recently had keys left in them.

Motion #2021-023
Moved by Dave Cuyler; Seconded by Scott Mackey
That the Vehicle Pre-Trip Inspection Policy be amended to add "No client shall be transported in a vehicle with an acknowledged defect" and that the policy be approved as so amended.
Carried

8. HR Committee Update

A. Minutes of the February 5, 2021 Meeting

The President noted that the HR Committee minutes are provided for the Board's information, and he highlighted that the Committee minutes show a cost of living increase of 1.7% whereas the Board

approved an increase of 1.8%, an insignificant difference. The discrepancy is not an indication of any disagreement between the HR Committee and the Board on the matter.

B. New Policies

Driving and Scheduling Policy

The Board discussed the question of the weekend beginning at 5 p.m. when business hours go to 6:00 p.m. The Manager explained that the provision was designed to clarify Friday evening rides, but the issue is moot at this point since weekend rides only take place on Saturday, and rides on Sunday are for dialysis only. It was agreed that in the third paragraph of the section entitled "Weekend Scheduling", "5:00 p.m." be changed to "6:00 p.m.".

Motion #2021-0024

Moved by Dave Cuyler; Seconded by Mike Myatt

That the third paragraph on page 3 in the Driving and Scheduling policy be changed to read "The weekend begins at 6:00 p.m. on Friday." and that it be approved as so amended.

Carried

Social Media Policy

Motion #2021-0025

Moved by Scott Mackey; Seconded by Dean Leifso

That the Social Media policy be approved as presented.

Carried

Use of Information Technology Policy

The Manager was asked about checks and balances that are in place to ensure that SMART issued cell phones are used primarily for business purposes. The Manager said that phones are checked periodically, emails can be reviewed through SMART's server, and data usage of each phone is shown on the bill.

Motion #2021-0026

Moved by John Woodbury; Seconded by Dave Cuyler

That the Use of Information Technology policy be approved as presented.

Carried

Update on Pay & Benefits Policy

Catherine McKay noted that the Pay and Benefits policy requires further clarification as to the eligibility requirements for benefits. The Manager has received information from the benefits provider, and will request additional information from the insurance company. This information will be submitted to the HR Committee for its consideration once it is available.

C. Annual Wage Review Policy

As Chair of the HR Committee, Mike Myatt reviewed the status of this issue, noting the importance of having a written policy. It was agreed that Catherine McKay would draft a policy to cover the annual wage review.

D. Performance Review

As Chair of the HR Committee, Mike Myatt informed that Board that he was still receiving comments from Board members for the Manager's Performance Review. He has summarized comments received and sent them out. Once they have been incorporated into the performance review format, a date will be set for the Executive Committee to meet with the Manager regarding the review.

9. Level of Service Committee Update

A. Minutes of the February 19, 2021 Meeting

Beth Hamilton presented the meeting minutes and the Committee was commended for a job well done. Beth Hamilton noted that insurance has been discontinued on vehicles waiting for disposal, staff and mechanics now lock vehicles and store keys in a secure area, and hiring requests for new staff (not for staff replacements) are to be submitted to the Board for approval

B. Grandfathering Out of Area LTC Homes

The Manager referred to his report on fleet rationalization presented at the March 26, 2021 Board meeting which noted that the two long term care facilities grandfathered in accounted for more than 800 group excursion rides in 2019 and they pay a deadhead fee for vehicles to return empty. Concern was expressed that these rides not be subsidized, and it was explained that group rides are not significantly subsidized. It would not be prudent to stop providing rides to residents of these facilities in light of the possibility that SMART might move to the County level. These two facilities were grandfathered in years ago, and if other similar facilities were to ask for a similar service, the Board would decide that issue when it came up.

It was agreed that the Board should consider entering into a Memorandum of Understanding with these two facilities to document terms and conditions of service.

10. Executive Committee Update

A. Contact with LHIN

This item was covered above in item 5A. The President noted that the matter is on hold at the moment and he will continue to work on it.

B. Partnership Agreement Review

The Executive Committee met to review the agreement and the by-laws and expects to make a presentation to the June meeting of the Board. The Board can decide at that time if it wishes to obtain legal advice, which it may wish to do particularly if there are significant changes to the agreement. The Executive Committee will circulate proposed changes to Board members for review.

11. Other Business

Ed McGugan noted that he has discussed the issue of "accident versus incident" reporting with the Manager. If Board members have any comments, they were advised to provide them to Ed McGugan or to the Manager.

12. Adjournment

Moved by Beth Hamilton; Seconded by Scott Mackey
That the Board of Directors of SMART adjourn at 3:05 p.m.
Carried

Recording Secretary Meeting Attendance

The Recording Secretary attended the following meetings in the second quarter of 2021:

- April 9, 2021 (HR Committee)
- April 23, 2021

Warren Dickert, President

Catherine McKay, Recording Secretary

These minutes are considered to be in draft form until signed by the President and the Recording Secretary.

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PRESS RELEASE

For Release: Immediately

July 19, 2021

Saugeen Conservation Establishes Partnership with the NWMO to Gather Additional Information about Water Resources

South Bruce, ON – Saugeen Valley Conservation Authority (SVCA) and the Nuclear Waste Management Organization (NWMO) are partnering to collect water quality, water levels, and flow data to track conditions in the watershed. This information also helps SVCA to add to its own watershed information. Data will be collected seasonally in the Teeswater River and Beatty Saugeen River subwatersheds, beginning this summer.

"Water is critical to all aspects of our lives and is at the heart of the work we do at Saugeen Conservation", says Jennifer Stephens, General Manager/Secretary-Treasurer of SVCA, "as an organization of dedicated and professional staff who work to conserve our local watershed and its natural resources, SVCA is best placed to assist with this assessment."

The partnership with the NWMO will allow SVCA to further characterize portions of the Saugeen Valley watershed to understand baseline conditions and make informed management decisions based on local science and up-to-date information. Further, as part of the NWMO's broader environmental baseline monitoring program to determine baseline conditions around the potential repository site in South Bruce, this initiative will engage respected experts in the fields of hydrology and water quality to peer review the results obtained.

"SVCA already monitors the health and quality of our local waterways and groundwater aquifers", said Maureen Couture, SVCA Chair, "having additional knowledge, informed by science, will allow SVCA to continue to conserve our watershed's surface and groundwater resources".

Both SVCA and the NWMO intend to work closely with the community to ensure thorough oversight of our environmental monitoring efforts. "A key pillar of the co- designed program is the need for trustworthy and transparent data collection", said Joanne Jacyk, Section Manager of Environmental Assessment at the NWMO. "We are excited to partner with SVCA to conduct these studies, as the information we gather will help us protect people and the environment, including precious water resources."

Interested residents can contact the NWMO South Bruce Learn More Centre at 519.392.6966 or email sbenvironment@nwmo.ca to learn more about this partnership and the environmental baseline monitoring program.

-30-

For more information, please contact:

Jennifer Stephens, General Manager / Secretary-Treasurer, SVCA
Cell: 519-369-7206

About SVCA

Saugeen Valley Conservation Authority is a community-based watershed management agency, whose mandate is to undertake watershed-based programs to protect people and property from flooding, and other natural hazards, and to conserve natural resources for economic, social, and environmental benefits.

The Authority has a jurisdiction of over 4,632 sq. km (1,788 square miles). There are currently 15 member municipalities within the Authority's jurisdiction.

SAUGEEN VALLEY
CONSERVATION
AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: **Authority Meeting**
DATE: **Thursday, June 17, 2021, 1:00 p.m.**
LOCATION: **Electronic**

CHAIR: Maureen Couture

MEMBERS PRESENT: Paul Allen, Mark Davis, Barbara Dobreen, Dan Gieruszak, Cheryl Grace, Tom Hutchinson, Steve McCabe, Mike Myatt, Mike Niesen, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

ABSENT WITH REGRETS: Don Murray

OTHERS PRESENT: Cheri Leslie, Senior Engagement Advisor, Nuclear Waste Management Organization
Mary Devine, Associate Scientist, Environmental Assessment, Nuclear Waste Management Organization
Steven Travale, Community and Engagement Office, Municipality of South Bruce
Jennifer Stephens, General Manager/Secretary-Treasurer
Erik Downing, Manager, Environmental Planning and Regulations
Donna Lacey, Manager, Forestry and Lands
Laura Molson, Manager, Corporate Services
Jo-Anne Harbinson, Manager, Water Resources
Matt Armstrong, Regulations Coordinator
Rene Kleinecke, GIS Coordinator
Janice Hagan, Executive Assistant

Chair Maureen Couture, called the meeting to order at 1:00 p.m.

1. Land Acknowledgement

The following Land Acknowledgement was read by Paul Allen:

As we work towards reconciliation with Indigenous people, we begin our meeting today by respectfully acknowledging that we are situated on Traditional Territories and Treaty Lands, in particular those of the Chippewas of Saugeen Ojibway Territory known as the Saugeen Ojibway Nation.

As shared stewards of Ontario's land and water resources – along with the First Nations community – Saugeen Valley Conservation Authority appreciates and respects the history and diversity of the land and its peoples and are grateful to have the opportunity to meet in this territory.

2. Adoption of Agenda

MOTION #G21-60
Moved by Steve McCabe
Seconded by Sue Paterson
THAT the amended agenda be adopted as presented.

CARRIED

3. Introductions of New Staff

Due to technical difficulties, new staff introductions will be postponed to the following Authority meeting.

4. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

5. Approval of Authority Meeting Minutes

a. May 20, 2021 – Authority Meeting

It was noted that there was an error in the list of attendees for the May 20th, 2021, draft Minutes.

MOTION #G21-61
Moved by Steve McCabe
Seconded by Barbara Dobreen
THAT the minutes of the Authority meeting, held on May 20, 2021, be approved as amended.

CARRIED

6. Presentations

a. NWMO Update and Environmental Monitoring Program

Cherie Leslie and Mary Devine presented an overview of the NWMO Plan for Used Nuclear Fuel and the Environmental Monitoring Program. The slide presentation is appended to the office copy of the minutes.

Christine Robinson joined the meeting at 1:55 p.m.

b. Regulatory Proposals Under the *Conservation Authorities Act*

Jennifer Stephens reviewed the amendments to the *Conservation Authorities Act* through Bill 139, Bill 108 and Bill 229 and noted that comments regarding the regulatory principles are due by June 27, 2021. Comments submitted by the Authority will include those related to mandatory programs and services associated with the risk of natural hazards, municipal agreements for conservation authority lands, and Source Protection Authority responsibilities under the *Clean Water Act, 2006*. The presentation is appended to the office copy of the minutes.

Diana Rae joined the meeting at 2:06 p.m.

After discussion, the following motion carried:

MOTION #G21-62
Moved by Dan Gieruszak
Seconded by Bill Stewart
THEREFORE BE IT RESOLVED THAT the province be requested to expedite remaining regulations to ensure sufficient time to prepare for the implementation of all regulatory changes and to adhere to the proposed schedule for the development of all Agreements;

AND THAT the province be requested to confirm funding expectations for the Drinking Water Source Protection Program for 2023 and beyond before the end of 2021;

AND THAT the Board of Directors delegate authority to the General Manager, Chair and Vice Chairs of the Authority to prepare and submit final comments on the regulatory proposals on behalf of the Board by June 27, 2021;

AND FURTHER THAT copies of the formal submission be provided to watershed MPPs, municipalities, Conservation Ontario, the Conservation Authorities Office of the Environment Conservation and Parks and the Minister of Environment Conservation and Parks.

CARRIED

7. Matters Arising from the Minutes

a. COVID-19 Update

Jennifer Stephens noted that most staff are continuing to work from home. With the stay-at-home order being lifted, the office will be opened to the public by appointment. Notice of updates will be communicated with the Board of Directors and the municipalities.

8. Consent Agenda

MOTION #G21-62
Moved by Cheryl Grace
Seconded by Barbara Dobreen
THAT Item 8a, Program Reports and Correspondence be pulled from the Consent Agenda for discussion.

CARRIED

Director Cheryl Grace requested clarification on the Environmental Planning and Regulations program report, regarding the landowner court case. Matt Armstrong recapitulated the case which has been on-going since 2018. The application had been brought to an Administrative Review and was deemed incomplete by the SVCA Board of Directors. The landowner has declined to submit the necessary information as requested and charges have been laid. Legal fees may occur if the case proceeds to trial and the Board will be notified. There was no further discussion.

Director Barbara Dobreen requested that correspondence from a member of the public be available for discussion if necessary, during agenda item #9f.

MOTION #G21-63
Moved by Barbara Dobreen
Seconded by Steve McCabe
THAT the reports, minutes, and information contained in the Consent Agenda, [items 8 a-g], along with

their respective recommended motions be accepted as presented.

CARRIED

9. New Business

a. General Manager's Report

Jennifer Stephens told the Board that full funding has been received from the provincial government (*Section 39*) allocated for the Flood Forecasting and Warning Program in the amount of $81,000. Staff had applied for funding through the Water and Erosion Control Infrastructure program for repairs to the Neustadt gabion wall, however funding was not successful. A service level agreement is under development with the Nuclear Waste Management Organization which will outline a set of monitoring services SVCA will undertake. All data collected will be jointly owned by both parties.

b. Environmental Planning and Regulations Policies Manual – 5 Year Review

Erik Downing reviewed the development of the SVCA Environmental Planning and Regulations Policies Manual and noted that a 5-year review is forthcoming. Staff recommend that a consultant be retained to coordinate feedback and assist with revisions.

After discussion, the Directors passed the following motion:

MOTION #G21-64
Moved by Cheryl Grace
Seconded by Paul Allen
THAT staff be directed to proceed with the 5-year update to the Environmental Planning and Regulations Policy Manual;

AND THAT staff be directed to acquire external support to complete this update;

AND FURTHER THAT the $20,000 to complete this Project be taken from the 2021 Environmental Planning and Regulations budget.

CARRIED

c. Section 28 Regulation Mapping

Laura Molson presented the report submitted by Rene Kleinecke. She noted that to complete the regulation flood plain mapping, an outside engineering consultant would need to be retained, and an additional GIS Technician would be required for a period of two years to support the current GIS Coordinator.

After discussion, the following motion carried:

MOTION #G21-65
Moved by Diana Rae
Seconded by Bill Stewart
THAT staff be directed to proceed with acquiring quotations for external engineering support to assist with a major update to SVCA's section 28 Regulation Mapping;

AND THAT staff be directed to present a funding framework for the completion of this Regulation mapping over the next two calendar years.

CARRIED

d. Brand Strategy and Logo

Jennifer gave an update on the Brand Strategy provided by eSolutions Group which will aim to achieve a projected professional image and identity, to control SVCA's narrative with a positive brand story, and foster staff buy-in and empowerment. She also displayed the optional logos developed by eSolutions.

MOTION #G21-66
Moved by Christine Robinson
Seconded by Tom Hutchinson
THAT staff be directed to advise eSolutions Group that the Brand Strategy is approved;

AND THAT staff be directed to advise eSolutions Group that SVCA is prepared to proceed with the development of Brand Guidelines to support the Brand Strategy;

AND THAT staff be directed to circulate a survey to both staff and the Board of Directors asking for the ranking of logo options based on the choices provided to date;

AND THAT staff be directed to have all respondents complete this survey by 4:30 pm on Thursday, June 24th, 2021;

AND THAT staff be directed to follow up with the results of this survey and the proposed new logo option on Friday, June 25th, 2021;

AND FURTHER THAT staff be authorized to submit the preferred logo option to eSolutions Group.

CARRIED

e. User Fee Review

Chair Couture requested that the User Fee Review report be deferred to the next Authority meeting.

MOTION #G21-67
Moved by Barbara Dobreen
Seconded by Bill Stewart
THAT the User Fee Review Report be deferred to the next Authority meeting.

CARRIED

Steve McCabe left the meeting at 3:46 p.m.

f. Implementation of Durham Upper Durham Public Safety Plan

Jo-Anne Harbinson presented the report, and it was noted that the Water Resources Committee had recommended the option of completing interim repairs to get the Durham Upper Dam pedestrian walkway open this summer. After discussion, the following motion was carried:

MOTION #G21-68
Moved by Bill Stewart
Seconded by Barbara Dobreen
WHEREAS the Durham Upper Dam is integral to the mitigation of flooding due to frazil ice;

AND WHEREAS the Durham Upper Dam increases the quality of life and is a recognized asset to members of the local and broader community;

AND WHEREAS the Municipality of West Grey is the benefitting municipality, and all costs are to be shared with Saugeen Valley Conservation Authority at a ratio of 50:50;

THEREFORE BE IT RESOLVED THAT Saugeen Valley Conservation Authority invest in the following short-term repair solution to the DUD pedestrian walkway in the amount of $15,000: SVCA staff would raise the railings on both sides of the pedestrian walkway, bent joists would be fixed and / or reinforced, as necessary, paint would be applied to the walkway as a refresh. This would be considered a temporary fix until such time as a more permanent solution can be decided upon. (Estimated Cost: $15,000 including labour, welding rods, steel, and equipment);

AND THAT SVCA's contribution of these funds ($7,500) be taken from the $15,000 already allocated to implement the safety measures outlined in the Public Safety Plan for the Durham Upper Dam;

AND THAT staff be directed to investigate a longer-term option for a pedestrian walkway to be implemented by 2026;

AND FURTHER THAT SVCA staff communicate all decisions made at the Full Authority pertaining to the Durham Dams to the Municipality of West Grey to make them known by the public.

CARRIED

g. Durham – Upper and Lower Dams Structural Review of Concrete Components and Assessment of Steel Pedestrian Walkway at Durham Upper Dam

Jo-Anne presented the report on the structural review of the pedestrian walkway at the Durham Upper Dam (DUD) and discussed the recommendations submitted by B. M. Ross and Associates.

MOTION #G21-69
Moved by Christine Robinson
Seconded by Bill Stewart
WHEREAS the Durham Upper Dam is integral to the mitigation of flooding due to frazil ice;

AND WHEREAS the Durham Upper Dam increases the quality of life and is a recognized asset to members of the local and broader community;

AND WHEREAS the Municipality of West Grey is the benefitting municipality, and all costs are to be shared with Saugeen Valley Conservation Authority at a ratio of 50:50;

THEREFORE BE IT RESOLVED THAT staff be directed to recommend to the Full Authority that an H-beam be installed into the Upper Durham Dam at a cost of $40,000 by Fall 2021;

AND THAT $20,000 be drawn from SVCA's Working Capital Reserve to cover this cost;

AND THAT staff be directed to seek quotations for a cost benefit analysis regarding the continued use of the dam in frazil ice and flood control, and present this back to the Water Resources Committee and the Board of Directors;

AND THAT staff be directed to seek quotations for a feasibility study to complete the upstream structural work using low overflow level control weirs to control frazil ice and report back to the Water Resources Committee and Board of Directors;

AND THAT staff be directed to apply for WECI funding for both the Durham Upper ($178,300) and Lower ($37,600) Dams concrete work in February 2022, 2023, 2024, and 2025;

AND FURTHER THAT if unsuccessful at acquiring WECI funding, SVCA and the Municipality of West Grey shall proceed with the concrete repairs to the Upper and Lower Durham Dam in summer of 2026, with both parties contributing 50% of the required cost for the concrete repairs.

CARRIED

Mike Myatt left the meeting at 4:27 p.m.

10. Closed Session

MOTION #G21-70
Moved by Christine Robinson
Seconded by Bill Stewart
THAT the Authority move to Closed Session, In Camera to discuss matters relating to identifiable individuals, and further

THAT Jennifer Stephens, Laura Molson, Donna Lacey, and Janice Hagan remain in the meeting.

CARRIED

MOTION #G21-74
Moved by Christine Robinson
Seconded by Bill Stewart
THAT the Authority adjourn from Closed Session, In Camera, and rise and report.

CARRIED

Chair Couture reported that legal advice was received, and direction was given to Staff in the closed session pertaining to an identifiable individual.

There being no further business, the meeting adjourned at 4:46 p.m. on motion of Mark Davis.

_____	_____
Maureen Couture	Janice Hagan
Chair	Recording Secretary

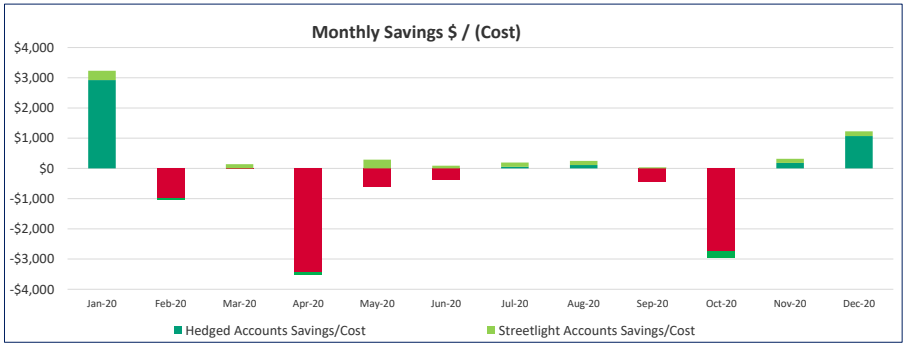
LAS Electricity Commodity Cost Review - Calendar Year 2020
Southgate

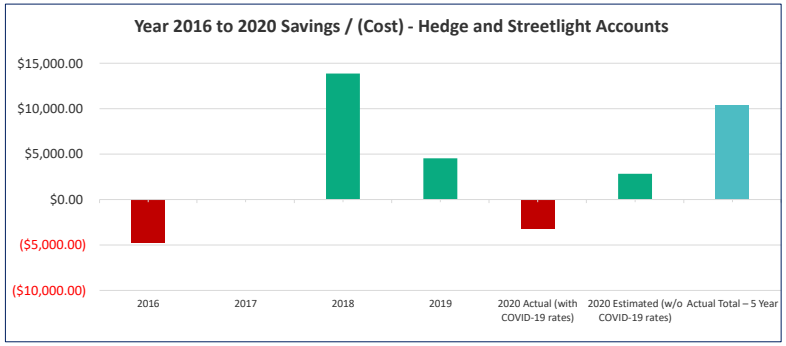
Hedged Accounts	
Hedge 76%	$15,665
Spot Market 24%	$2,844
Global Adjustment	$88,126
Loss Amount	-$1,447
LAS Total	$105,402
Actual RPP / TOU Total with COVID-19 Relief Rates	$101,128
RPP / TOU Total Estimated without COVID-19 Relief Rates	$107,151
Actual Annual Program Savings / (Cost) with COVID-19 Relief Rates	-$4,273
Annual Program Savings / (Cost) Estimated without COVID-19 Relief Rates	$1,749

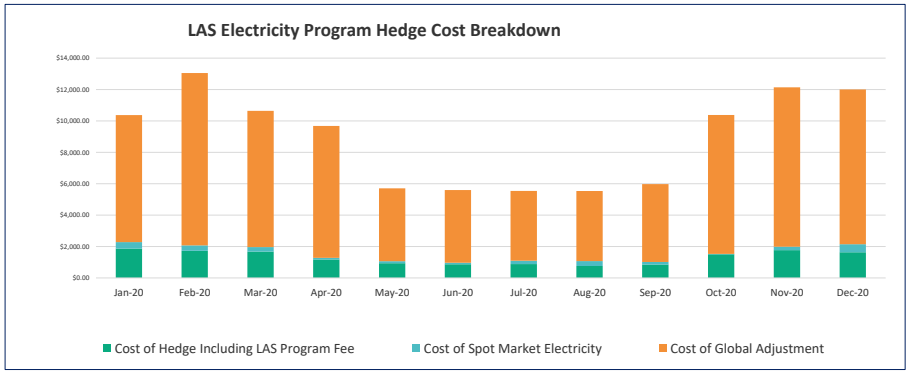
Streetlight Accounts	
Spot Market 100%	$1,119
Global Adjustment	$11,351
Loss Amount	-$143
LAS Total	$12,328
RPP Total	$13,411
Annual Program Savings / (Cost)	$1,084

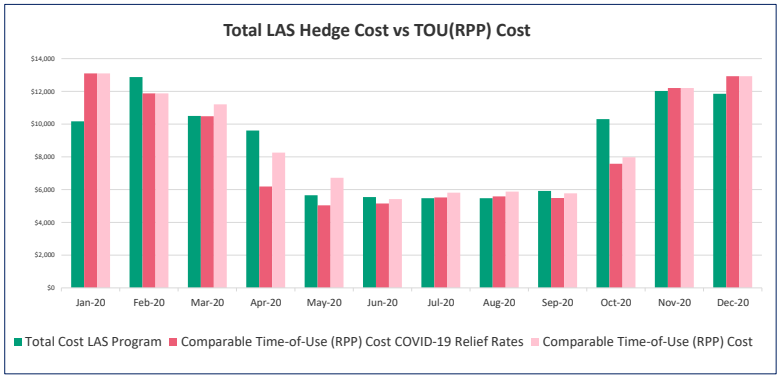
	2020 Actual with COVID-19 Relief Rates	Actual Total – 5 Year
Total Savings %	-3%	2%
Total Savings/Cost $	-$3,190	$10,441

	2020 Estimated without COVID-19 Relief Rates	Estimated Total - 5 Year
Total Savings %	2%	4%
Total Savings/Cost $	$2,833	$16,464









LAS | AMO Business Services

Southgate	LAS Electricity Commodity Cost Review Calendar Year 2020		Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
		Total Adjusted Usage (kWh) * See Note 1	**104,635**	**94,931**	**89,622**	**66,202**	**53,973**	**43,497**	**46,685**	**47,208**	**46,423**	**63,904**	**93,597**	**99,265**
Hedged Accounts		Unadjusted / Metered Usage (kWh)	97,173	88,115	83,157	61,274	49,910	40,230	43,158	43,622	42,859	59,195	86,973	92,109
		Enrolled Accounts	**17**	**17**	**17**	**17**	**17**	**17**	**17**	**17**	**17**	**17**	**17**	**17**
Hedge 76%		Hedge Price Including Program Fees ($/kWh)	$0.0244	$0.0244	$0.0244	$0.0244	$0.0244	$0.0244	$0.0244	$0.0244	$0.0244	$0.0244	$0.0244	$0.0244
		LAS Program Hedge (kWh)	76,492	70,695	68,762	48,117	38,552	35,673	36,117	31,292	35,033	61,640	72,594	67,034
	$15,665	Cost of Hedge Including LAS Program Fee	$1,866.42	$1,724.96	$1,677.80	$1,174.06	$940.66	$870.43	$881.26	$763.52	$854.80	$1,504.01	$1,771.29	$1,635.63
Spot Market 24%		Weighted Avg. Spot Market Price ($/kWh)	$0.0148	$0.0145	$0.0139	$0.0061	$0.0083	$0.0125	$0.0205	$0.0194	$0.0144	$0.0113	$0.0105	$0.0160
		LAS Program Spot (kWh)	28,143	24,236	20,860	18,085	15,421	7,824	10,568	15,916	11,391	2,264	21,003	32,231
	$2,844	Cost of Spot Market Electricity	$417.08	$351.90	$290.58	$109.41	$127.22	$97.72	$216.64	$309.09	$163.80	$25.63	$220.11	$515.05
Global Adjustment		Global Adjustment Market Charge ($/kWh)	$0.0832	$0.1245	$0.1043	$0.1371	$0.0929	$0.1150	$0.1031	$0.1023	$0.1157	$0.1495	$0.1167	$0.1070
		Unadjusted / Metered Usage (kWh)	97,173	88,115	83,157	61,274	49,910	40,230	43,158	43,622	42,859	59,195	86,973	92,109
	$88,126	Cost of Global Adjustment	$8,087.75	$10,971.24	$8,674.95	$8,398.84	$4,638.16	$4,626.41	$4,447.43	$4,463.35	$4,960.12	$8,852.02	$10,149.72	$9,855.69
Loss Amount	-$1,447	Loss Amount ($) - Line Loss Adjustment	-$218.87	-$191.65	-$161.89	-$92.07	-$68.28	-$68.32	-$90.48	-$82.03	-$74.41	-$93.71	-$134.84	-$170.67
LAS Total	$105,402	Total Cost LAS Program	$10,170	$12,874	$10,499	$9,608	$5,656	$5,544	$5,473	$5,472	$5,922	$10,306	$12,024	$11,854
		Avg LAS Price per kWh (incl. GA)	**$0.0972**	**$0.1356**	**$0.1172**	**$0.1451**	**$0.1048**	**$0.1275**	**$0.1172**	**$0.1159**	**$0.1276**	**$0.1613**	**$0.1285**	**$0.1194**
RPP , Time-of-Use		TOU Rate COVID-19 Relief Rates	$0.13	$0.13	$0.13	$0.10	$0.10	$0.13	$0.13	$0.13	$0.13	$0.13	$0.14	$0.14
		TOU Rate	$0.13	$0.13	$0.13	$0.13	$0.13	$0.13	$0.13	$0.13	$0.13	$0.13	$0.14	$0.14
		Unadjusted / Metered Usage (kWh)	97,173	88,115	83,157	61,274	49,910	40,230	43,158	43,622	42,859	59,195	86,973	92,109
RPP / TOU Total	$101,128	Comparable Time-of-Use (RPP) Cost COVID-19 Relief Rates * See Note 2	$13,094	$11,874	$10,481	$6,189	$5,041	$5,149	$5,524	$5,584	$5,486	$7,577	$12,204	$12,925
	$107,151	Comparable Time-of-Use (RPP) Cost * See Note 2	$13,094	$11,874	$11,205	$8,257	$6,725	$5,421	$5,816	$5,878	$5,775	$7,977	$12,204	$12,925
Hedged Accounts														
Annual Program Savings / (Cost) Actual using COVID-19 Relief Rates	**-$4,273**	**Monthly Savings / (Cost) Actual COVID-19 Relief Rates**	**$2,924**	**-$1,001**	**-$18**	**-$3,419**	**-$615**	**-$395**	**$52**	**$112**	**-$436**	**-$2,729**	**$180**	**$1,072**
Annual Program Savings / (Cost) Estimated	**$1,749**	**Monthly Savings / (Cost) Estimated**	**$2,924**	**-$1,001**	**$706**	**-$1,351**	**$1,070**	**-$123**	**$343**	**$406**	**-$147**	**-$2,329**	**$180**	**$1,072**
		Total Usage (kWh)	**9,336**	**9,349**	**9,721**	**8,641**	**9,315**	**8,988**	**8,706**	**9,254**	**8,987**	**9,100**	**9,457**	**9,070**
		Unadjusted / Metered Usage (kWh)	8,582	8,590	8,930	7,936	8,552	8,249	7,991	8,496	8,253	8,360	8,689	8,338
		Enrolled Accounts	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**
Streetlight Accounts Spot Market		Average Spot Market Price - ($/kWh) * See Note 3	$0.0132	$0.0129	$0.0123	$0.0060	$0.0053	$0.0062	$0.0111	$0.0137	$0.0119	$0.0087	$0.0067	$0.0138
	$1,119	Cost of Spot Purchase (Including LAS Program Fee)	$122.78	$120.74	$119.66	$51.99	$49.60	$55.97	$96.82	$126.50	$107.36	$79.05	$63.58	$124.92
Global Adjustment		Global Adjustment Market Charge ($/kWh)	$0.0832	$0.1245	$0.1043	$0.1371	$0.0929	$0.1150	$0.1031	$0.1023	$0.1157	$0.1495	$0.1167	$0.1070
		Unadjusted / Metered Usage (kWh)	8,582	8,590	8,930	7,936	8,552	8,249	7,991	8,496	8,253	8,360	8,689	8,338
	$11,351	Cost of Global Adjustment	$714.29	$1,069.60	$931.56	$1,087.85	$794.75	$948.61	$823.52	$869.29	$955.12	$1,250.23	$1,014.05	$892.20
Loss Amount	-$143	Loss Amount ($) - Line Loss Adjustment	-$14.31	-$14.12	-$14.15	-$8.42	-$8.20	-$8.85	-$12.60	-$14.75	-$12.62	-$10.64	-$9.99	-$13.84
LAS Total	$12,328	Total Cost LAS Program	$823	$1,176	$1,037	$1,131	$836	$996	$908	$981	$1,050	$1,319	$1,068	$1,003
		Avg LAS Price per kWh (incl. GA and LAS fee)	**$0.0881**	**$0.1258**	**$0.1067**	**$0.1309**	**$0.0898**	**$0.1108**	**$0.1043**	**$0.1060**	**$0.1168**	**$0.1449**	**$0.1129**	**$0.1106**
RPP, Tiered		RPP Usage - Lower Tier Price (kWh)	3,064	3,099	3,183	3,009	3,160	3,113	3,062	3,152	3,082	3,070	3,121	3,017
		RPP Usage - Higher Tier Price (kWh)	5,518	5,492	5,746	4,927	5,393	5,136	4,929	5,344	5,171	5,291	5,569	5,322
		Lower Tier Price ($ per kWh)	0.1190	0.1190	0.1190	0.1190	0.1190	0.1190	0.1190	0.1190	0.1190	0.1190	0.1260	0.1260
		Higher Tier Price ($ per kWh)	0.1390	0.1390	0.1390	0.1390	0.1390	0.1390	0.1390	0.1390	0.1390	0.1390	0.1460	0.1460
RPP / Tiered Total	$13,411	Comparable RPP Cost * See Note 4	$1,132	$1,132	$1,178	$1,043	$1,126	$1,084	$1,050	$1,118	$1,086	$1,101	$1,206	$1,157
Streetlight Accounts														
Annual Program Savings / (Cost)	**$1,084**	**Monthly Savings / (Cost)**	**$309**	**-$44**	**$141**	**-$88**	**$289**	**$89**	**$142**	**$137**	**$36**	**-$218**	**$139**	**$154**

Total Annual Program Savings / (Cost) Actual COVID-19 Relief Rates	**-$3,190**	**Total Annual Program Savings Estimated without COVID-19 Relief Rates/ (Cost)**	**$2,833**

Notes

1) We have assumed that all accounts are RPP/TOU eligible (i.e. under 250,000kWh/year consumption)
2) Time-of-use (TOU) rates used for each month are based on the rates for that month with the following split: 55% off-peak, 22.5% mid-peak., and 22.5% on-peak.
3) This price represents the average HOEP for the hours of operation of a typical streetlight account using an approved streetlight profile.
4) RPP rates for the period reviewed are: for November 2019 - October 2020 11.9/13.9 cents/kWh, for November 2020 - December 2020 12.6/14.6

Municipality of Chatham-Kent
Corporate Services
Municipal Governance
315 King Street West, P.O. Box 640
Chatham ON N7M 5K8
Tel: 519.360.1998 Fax: 519.436.3237
Toll Free: 1.800.714.7497

June 29, 2021

Via Email: scott@baseballhalloffame.ca

Scott Crawford, Director of Operation
Canadian Baseball Hall of Fame & Museum
PO Box 1838, 386 Church St. S.
St. Marys, ON N4X 1C2

Re: Support for the Induction of the Coloured All-Stars into the Canadian Baseball Hall of Fame

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June14, 2021 passed the following resolution:

"Whereas The Chatham Coloured All-Stars first formed in 1932, with majority of the players being from North Buxton, Chatham and Windsor areas;

And Whereas they began competing in the Chatham City League in 1932;

And Whereas they broke colour barriers being the first black team to win a major championship competing for and winning the Ontario Baseball Amateur Association's Intermediate B Championship on October 24, 1934;

And Whereas the team was honoured by both the Chatham Sports Hall of Fame and the Ontario Baseball Hall of Fame;

And Whereas in 2001 and 2002, the Toronto Blue Jays wore replica Chatham Coloured All-Stars uniforms in honour of the team when Major League Baseball honoured the Negro Leagues.

Be it therefore resolved that the Municipality of Chatham-Kent endorse this resolution to support the induction of the Coloured All-Stars into the Canadian Baseball Hall of Fame".

If you have any questions or comments, please contact Judy Smith at **ckclerk@chatham-kent.ca**

Sincerely,

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

MISSISSAUGA

RESOLUTION 0155-2021
adopted by the Council of
The Corporation of the City of Mississauga
at its meeting on June 30, 2021

0155-2021 Moved by: P. Saito Seconded by: C. Parrish

WHEREAS The City of Mississauga operates on the Treaty and Traditional Territory of the Mississaugas of the Credit First Nation and Anishinaabe peoples, the Haudenosaunee Confederacy and the Huron-Wendat First Nation. We recognize that these peoples, and their ancestors live and lived on these lands since time immemorial on these lands called Turtle Island. The City of Mississauga is home to many First Nations, Métis and Inuit peoples; and

WHEREAS the residents of the Town, now City, of Mississauga chose for their name an anishinaabemowim name which speaks to the shared settler and Indigenous history within these lands; and

WHEREAS the City of Mississauga has committed to a path towards Reconciliation with Indigenous Peoples and has responded to the Truth and Reconciliation Commission's Calls to Action; and

WHEREAS the City of Mississauga is committed to speaking truths about our history to further our collective understanding of the past to help create a better future; and

WHEREAS the terrible uncovering of over one thousand unmarked and forgotten children burials at residential schools which have been reported over the past month is a truth about Canada's past; and

WHEREAS because of these truths the government of Canada has declared this year's Canada Day should be a time of reflection and focus on reconciliation; and

WHEREAS Gimaa Stacey LaForme of the Mississaugas of the Credit First Nation has called for this to be a time for supporting each other and contemplating the legacy and future of Canada; and

THEREFORE BE IT RESOLVED that the City of Mississauga will mark Canada Day virtually this year in a manner that provides an opportunity for reflection on our shared history and commitment to a better future:

- Singing of National Anthem
- Greetings and Opening Remarks, Mayor Bonnie Crombie
- Comments from Mayor of Kariya, Japan Takeshi Inagaki
- Comments from Gimaa Stacey LaForme
- Oath of Reaffirmation performed by Members of Council
- Closing Remarks, Mayor Bonnie Crombie
- Lighting the Clock Tower orange to remember those lives lost and changed forever as a result of residential schools

- Changing the digital signage at the Square to “As we mark Canada Day, the City of Mississauga stands in solidarity with Indigenous communities across Canada.”

AND FURTHER to mark this Canada Day:

That the Council of the City of Mississauga call upon the Government of Canada to terminate its appeal of the 2019 Human Rights Tribunal Ruling, ordering Ottawa to pay compensation to First Nations Children and their families, separated in a chronically underfunded child welfare system that sees Indigenous children making up more than half the children in foster care even though they comprise only 7% of all the children under the age of 15 in Canada.

AND That this Resolution be sent to all municipalities in Canada.

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor B. Crombie	X			
Councillor S. Dasko	X			
Councillor K. Ras	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor C. Parrish	X			
Councillor R. Starr	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor P. Saito	X			
Councillor S. McFadden	X			
Councillor G. Carlson	X			

Unanimous (12, 0)

LAKE OF BAYS • MUSKOKA •

T 705·635·2272
TF 1·877·566·0005
F 705·635·2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

July 7, 2021

Via email: admin@hudson.ca

Township of Hudson
Attention: Jordan Kemp, Clerk-Treasurer
903303 Hanbury Road
New Liskeard, ON
P0J 1P0

Dear Mr. Kemp:

RE: Correspondence – Support for Fire Departments

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on July 6, 2021, and the following was passed.

"Resolution #7(b)/07/06/21

BE IT RESOLVED THAT the Council of the Corporation hereby receives the correspondence from Jordan Kemp, Clerk-Treasurer of the Township of Hudson requesting support for the Federal and Provincial Government to include apparatuses, training, equipment and structures for Fire Departments as eligible categories to any further Infrastructures Programs, dated March 31, 2021;

AND FURTHER THAT Council hereby supports the attached resolution from the Township of Hudson;

AND FURTHER THAT this resolution be forwarded to the Premier, the Minister of Municipal Affairs and Housing, the Minister of Infrastructure, local MPP, local MP, the Ontario Fire Marshal, the Ontario Association of Fire Chiefs, and all Ontario municipalities.

Carried."

...2

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T 705·635·2272
TF 1·877·566·0005
F 705·635·2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC,*
Director of Corporate Services/Clerk.
CS/cw

Encl.

Copy to:
Hon. Doug Ford, Premier of Ontario
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Hon. Kinga Surma, Minister of Infrastructure
Hon. Scott Aitchison, Member of Parliament for Parry Sound-Muskoka
Hon. Norm Miller, Member of Provincial Parliament for Parry Sound-Muskoka
Jon Pegg, Ontario Fire Marshal
The Association of Fire Chiefs
All Ontario Municipalities

CORPORATION OF THE
TOWNSHIP OF HUDSON
903303 HANBURY RD.
NEW LISKEARD, ON P0J1P0
(t) 705-647-5439 (f) 705-647-6373
www.hudson.ca admin@hudson.ca

March 31st, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Attention: Premier Ford

RE: Support for Fire Departments

At the Township of Hudson's Regular Meeting of Council held on Wednesday March 3rd, 2021, the following resolution 2021-049 was put forward and passed:

WHEREAS the role of Ontario's 441 fire departments and their approximate 30,000 full, part-time, and volunteer firefighters is to protect Ontarians and their property; and

WHEREAS according to the Ontario Fire Marshal and Emergency Management's latest data, in Ontario there was over 11,000 number of loss fires, 9,500 no loss fires, 784 injuries, 91 fatalities, and over $820 million dollars of estimated loss in 2018; and

WHEREAS fire emergencies only make up a portion of the total calls for help received by fire and emergency service departments as they respond to nearly every public emergency, disaster, or 9-1-1 call; and

WHEREAS Ontario's fire department infrastructure deficit continues to grow annually and is almost entirely borne by the municipality and local taxpayers with the majority having populations under 25,000; and

WHEREAS due to antiquated structures and equipment that do not meet current industry standards the safety of the Ontario public and Ontario firefighters is being jeopardized;

NOW THEREFORE the Council of the Corporation of the Township of Hudson resolves as follows:

1. **THAT** the Federal and Provincial Government includes apparatuses, training, equipment and structures for fire departments as eligible categories to any further infrastructure programs which will not only provide immediate stimulus to the local, provincial and federal economies given current economic uncertainty but also ensure the safety of Canadians and dedicated firefighters; and

2. **THAT** this resolution be forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Laurie Scott, Minister of Infrastructure, local MPP, local MP, the Ontario Fire Marshal, Jon Pegg, the Ontario Association of Fire Chiefs, and all Ontario Municipalities.

Please accept this for your consideration and any necessary action.

Sincerely,

Jordan Kemp
Clerk-Treasurer
Township of Hudson

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T 705·635·2272
TF 1·877·566·0005
F 705·635·2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

July 7, 2021

Via email: cschofield@forterie.ca

Town of Fort Erie
Attention: Carol Schofield, Manager, Legislative Services/Clerk
1 Municipal Centre Drive
Fort Erie, ON
L2A 2S6

Dear Ms. Schofield:

RE: Correspondence – Capital Gains Tax on Primary Residence

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on July 6, 2021, and the following was passed.

"Resolution #7(c)/07/06/21

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby receives the correspondence from Carol Schofield, Manager, Legislative Services/Clerk of the Town of Fort Erie requesting support for the Federal Government to cease further consideration of eliminating capital gains tax exemptions on primary residences, dated June 1, 2021;

AND FURTHER THAT Council hereby supports the attached resolution from the Town of Fort Erie;

AND FURTHER THAT this resolution be forwarded to the Prime Minister, the Premier, all Members of Parliament, all Members of Provincial Parliament, and all Ontario municipalities.

Carried."

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC,*
Director of Corporate Services/Clerk.
CS/cw

Encl.
Copy to: Right Honourable Justin Trudeau, Prime Minister
Hon. Doug Ford, Premier
All Members of Parliament
All Members of Provincial Parliament
All Ontario Municipalities

Community Services

Legislative Services

June 1, 2021
File #120203

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Capital Gains Tax on Primary Residence

The Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 passed the following resolution:

Whereas primary residences are currently exempt from a capital gains tax, and

Whereas currently secondary and additional non-primary properties are subject to capital gains, and

Whereas the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada, and

Whereas smaller communities including the Town of Fort Erie are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

Whereas many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

Whereas a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals, and

Whereas the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

...2

Mailing Address: The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6
Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022 Web-site: www.forterie.ca

Now therefore be it resolved,

That: The Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, Premier of Ontario, All Members of Parliament, All Members of Provincial Parliament, The Regional Municipality of Niagara, and all Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,

Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk
cschofield@forterie.ca
CS:dlk
c.c. All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities

TOWNSHIP OF Scugog

July 6, 2021

Honorable Doug Ford
Premier of Ontario

Sent via email to: premier@ontario.ca

Honorable Stephen Lecce
Minister of Education

Sent via email to: minister.edu@ontario.ca

Honorable Caroline Mulroney
Minister of Transport

Sent via email to: minister.mto@ontario.ca

Re: Williams Point Road and Beacock Road School Bus Turnarounds

Please be advised that at the last regular meeting of the Council of the Township of Scugog held June 28 2021, the above captioned matter was discussed and the following resolution was passed:

> "**That** Report PWIS-2021-022, Williams Point Road and Beacock Road School Bus Turnarounds, be received;
>
> **That** Council request the Durham Student Transportation Services to consider the previous motion of Council of April 26, 2021, and request that the policies to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road children and prevent the need for additional turnarounds to be constructed on Township of Scugog roads; and
>
> **That** Council request the Province of Ontario to consider the previous motion of Council and request that the policies to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road children and prevent the need for additional turnarounds to be constructed on municipal roads; and
>
> **THAT** a copy of this motion and the staff report be forwarded to Premier Doug Ford, Honorable Stephen Lecce (Minister of Education), Honorable Caroline Mulroney (Minister of Transport), Durham Student Transportation Services, Durham District School Board, Durham MPP Lindsey Park, Haliburton-Kawartha Lakes-Brock MPP Laurie Scott, all Durham MPPs, Durham Region, all Ontario Municipalities, Rural Ontario Municipal Association (ROMA), Ontario Good Roads Association (OGRA), and Association of Municipalities of Ontario (AMO)."

Should you require anything further regarding this matter, please do not hesitate to contact Carol Coleman, Director of Public Works and Infrastructure at 905-985-7346 ext. 149.

Yours truly,

Becky Jamieson
Director of Corporate Services/Municipal Clerk

Attachments

cc: Carol Coleman, Director of Public Works and Infrastructure
Durham Student Transportation Services kelly.mechoulan@dsts.on.ca
kimberley.briggs@dsts.on.ca
Durham District School Board, Norah Marsh, Director of Education
norah.marsh@ddsb.ca
Carolyn Morton, School Trustee carolyn.morton@ddsb.ca
Durham MPP Lindsey Park lindsey.park@pc.ola.org
Haliburton-Kawartha Lakes-Brock MPP Laurie Scott laurie.scott@pc.ola.org
All Durham MPP's -
Rod Phillips, MPP Ajax Rod.phillips@pc.ola.org
Lorne Coe, MPP Whitby Lorne.coe@pc.ola.org
Jennifer French, MPP Oshawa Jfrench-QP@ndp.on.ca
Lindsey Park, MPP, Durham Lindsey.park@pc.ola.org
Peter Bethlenfalvy, MPP Pickering-Uxbridge
Peter.bethlenfalvy@pc.ola.org
Ralph Walton, Regional Clerk, Durham Region clerks@durham.ca
All Ontario Municipalities
Rural Ontario Municipal Association (ROMA) roma@roma.on.ca
Ontario Good Roads Association (OGRA) info@ogra.org
Association of Municipalities of Ontario (AMO) amo@amo.on.ca

TOWNSHIP OF Scugog

April 28, 2021

Minister Stephen Lecce
Minister of Education
Sent via email to: minister.edu@ontario.ca

Re: Bus Stops on Dead End Roads

Dear Minister:

At the last regular Council meeting of the Township of Scugog held April 26, 2021, the above captioned matter was discussed and I wish to advise that the following resolution was passed:

That Dead-End Road delegations be received: from parents, video, site www.durhamdeadendroadkids.ca and attached correspondence and;

Whereas Dead-End Road kids (cul-de-sacs, private roads) busing being moved from long-time residential to highspeed (some 80km) common stop pickups; percentage of 830,000 Ontario bused students impacted as Student Transportation Services (STS) citing buses shouldn't access private roads, do 3-point-turns, or back up; kids expected to walk 1-2km twice daily (caregivers 4x) in morning dark, on narrow road shoulders, with no "bus stop ahead" warning signage;

Whereas Parents report employment/housing at risk. Must leave work to drop off/pick up children to avoid safety hazards of kids walking on highways unsupervised; secondary school youth reporting education at risk as missing class/affecting grades; children with disabilities not helped like double amputee who needs stop moved 160ft; parents told it's their "responsibility to get kids to bus safely";

Whereas Parents being told busing policy is schoolboard's, but they say it's STS's, who say it's Governance Committee or Ministry of Transportation, but Ministry of Education say it's "transportation consortia who administer policy"; and trustee, governance say cannot change policies, so parents appealing to police, press, & councils re dangers then; oncoming car killed 12-yr-old Cormac and injured sister while waiting at newly relocated bus stop at the base of a hill;

Whereas STS have advised road improvements are responsibility of municipalities, yet municipalities don't own needed land, nor have $ millions to create 77m bus turnarounds, meanwhile;

Whereas Ontario Transportation Funding is $1 billion; Jan 27/20 Ministry said they'd improve student transportation, review funding formula; and given STS gets their funding by scoring well in reviews, and given Ministry establishing "Student Transportation Advisory Group" to hear STS sector expertise, experience and ideas;

Now therefore be it resolved that the Municipality of Scugog requests:

THAT exceptions to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road kids, that policies be amended to reflect; when not possible;

THAT exceptions to allow indemnification agreements to access private land for bus turnarounds to keep bus stops safer and closer to prescribed 800m distance; when not possible;

THAT "Bus Stop Ahead" warning signage be required to notify oncoming traffic, prior to STS moving common stop to main roadway;

THAT STS be comprised of solutions like mini-buses, vans, taxis, or public transit, worked into funding formula so doesn't negatively impact STS funding stats;

THAT Kid KPI "Key Performance Indicator" be included for Ministry "Effectiveness & Efficiency Follow Up Reviews", establishing benchmarks for responsive-problem-solving for kids & parents' busing concerns, and this be an STS factor to receive funding;

THAT Province provide "Parent Portal" for ongoing busing feedback of their STS, so families and kids can review/provide comments, especially during Ministry STS reviews and revisions to funding;

THAT Province have GPS tracking software to notify parents when children picked up/dropped off, and

THAT this motion be distributed to Premier Doug Ford, Honorable Stephen Lecce (Minister of Education), Honorable Caroline Mulroney (Minister of Transport), Durham MPP Lindsey Park, Haliburton-Kawartha Lakes-Brock MPP Laurie Scott, all Durham MPPs, Durham Region, all Ontario Municipalities, Rural Ontario Municipal Association (ROMA), Ontario Good Roads Association (OGRA), and Association of Municipalities of Ontario (AMO).

Should you require any further information in regard to this matter, please do not hesitate to contact Carol Coleman, Director of Public Works and Infrastructure Services at 905-985-7346 ext.149.

Yours truly,

Becky Jamieson

Becky Jamieson
Director of Corporate Services/Municipal Clerk

Attachments

cc: Carol Coleman, Director of Public Works and Infrastructure Services
Premier of Ontario, Honourable Doug Ford premier@ontario.ca
Honorable Caroline Mulroney, Minister of Transport minister.mto@ontario.ca
Durham MPP Lindsey Park lindsey.park@pc.ola.org
Haliburton-Kawartha Lakes-Brock MPP Laurie Scott laurie.scott@pc.ola.org
All Durham MPP's -
Rod Phillips, MPP Ajax Rod.phillips@pc.ola.org
Lorne Coe, MPP Whitby Lorne.coe@pc.ola.org
Jennifer French, MPP Oshawa Jfrench-QP@ndp.on.ca
Lindsey Park, MPP, Durham Lindsey.park@pc.ola.org
Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock
Laurie.scott@pc.ola.org
Peter Bethlenfalvy, MPP Pickering-Uxbridge
Peter.bethlenfalvy@pc.ola.org
Ralph Walton, Regional Clerk, Durham Region clerks@durham.ca
All Ontario Municipalities
Rural Ontario Municipal Association (ROMA) roma@roma.on.ca
Ontario Good Roads Association (OGRA) info@ogra.org
Association of Municipalities of Ontario (AMO) amo@amo.on.ca

Greater Napanee

GREATER FOR MANY REASONS

Community & Corporate Services
41 Dundas St West, Napanee, ON K7R 1Z5 TEL 613-354-3351 www.greaternapanee.com

July 7, 2021

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Correspondence received from the Town of Fort Erie regarding Capital Gains tax on Primary Residence

---

Please be advised that at the meeting held on June 22, 2021, the Council of the Town of Greater Napanee adopted the following resolution of support:

RESOLUTION #321/21: Pinnell/Norrie

That the correspondence from the Township of Scugog - June 10, 2021 be received; And further, That Council provide a letter of support to the Town of Fort Erie regarding Capital Gains Tax on Primary Residence. CARRIED.

Thank you for your attention in this matter.

Yours truly,

Katy Macpherson
Legal Services Coordinator

Encl.

cc: All Ontario Municipalities

June 10, 2021

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Sent via email to: Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Re: Correspondence received from the Town of Fort Erie regarding Capital Gains tax on Primary Residence

Honourable and Dear Sirs:

At the last regular General Purpose and Administration Committee meeting of the Township of Scugog held June 7, 2021, the Committee received and endorsed correspondence from the Town of Fort Erie dated June 1, 2021 with respect to Capital Gains Tax on Primary Residence. Attached please find a copy of the Town of Fort Erie's correspondence dated June 1, 2021.

Please be advised that Committee approved the following recommendation:

> "**THAT** the correspondence received from the Town of Fort Erie regarding Capital Gains Tax on Primary Residence, be endorsed."

Please note that all recommendations made by the Committee are subject to ratification at the next Council meeting of the Township of Scugog, scheduled to take place on June 28, 2021.

Should you have any concerns, please do not hesitate to contact the undersigned.

Yours truly,

Becky Jamieson

Becky Jamieson
Director of Corporate Services/Municipal Clerk

Encl.

cc: Carol Schofield, Dipl.M.A. Manager, Town of Fort Erie, Manager, Legislative Services/Clerk
All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities

Community Services

Legislative Services

June 1, 2021
File #120203

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Capital Gains Tax on Primary Residence

The Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 passed the following resolution:

Whereas primary residences are currently exempt from a capital gains tax, and

Whereas currently secondary and additional non-primary properties are subject to capital gains, and

Whereas the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada, and

Whereas smaller communities including the Town of Fort Erie are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

Whereas many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

Whereas a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals, and

Whereas the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

...2

Mailing Address: The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6
Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022 Web-site: www.forterie.ca

Now therefore be it resolved,

That: The Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, Premier of Ontario, All Members of Parliament, All Members of Provincial Parliament, The Regional Municipality of Niagara, and all Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,

Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk
cschofield@forterie.ca
CS:dlk
c.c. All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities

Greater Napanee

GREATER FOR MANY REASONS

Community & Corporate Services
41 Dundas St West, Napanee, ON K7R 1Z5 TEL 613-354-3351 www.greaternapanee.com

July 7, 2021

Mayor Arie Hoogenboom
Rideau Lakes
1439 County Road 8
Delta, ON K0E 1G0

VIA EMAIL

Dear Mayor Hoogenboom:

Re: Town of Greater Napanee Resolution of Support for Rideau Lakes Resolution #68-2021

Please be advised that at the meeting held on June 22, 2021, the Council of the Town of Greater Napanee adopted the following resolution of support:

RESOLUTION #323/21: Richardson/Norrie

That the correspondence from the Township of Rideau Lakes June 9, 2021 be received; And further, that Council provide a letter of support to the Township of Rideau Lakes regarding the request for funding sources for Municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries in their care. CARRIED.

I trust you find this support in order.

Yours truly,

Katy Macpherson
Legal Services Coordinator

Greater Napanee

GREATER FOR MANY REASONS

Community & Corporate Services
41 Dundas St West, Napanee, ON K7R 1Z5 TEL 613-354-3351 www.greaternapanee.com

July 7, 2021

The Honourable Patty Hajdu
Federal Minister of Health
House of Commons
Ottawa, ON K1A 0A6
Patty.hajdu@parl.gc.ca

Dear Honourable Patty Hajdu:

Re: SUPPORT FOR 988, A 3-DIGIT SUICIDE AND CRISIS PREVENTION HOTLINE

Please be advised that at the meeting held on June 22, 2021, the Council of the Town of Greater Napanee adopted the following resolution of support:

RESOLUTION #322/21: Richardson/McCormack

That the correspondence from the Township of Huron-Kinloss - June 1, 2021 be received;
And further, That Council provide a letter of support to the Town of Caledon regarding the Federal Government's initiative to adopt 988, a National three-digit suicide and crisis hotline.

Thank you for your attention in this important matter.

Yours truly,

Katy Macpherson
Legal Services Coordinator

CC: Ian Scott, Chairperson and Chief Executive Officer, CRCT, iscott@telesat.com
All Ontario Municipalities

The Corporation of the Township of Huron-Kinloss
P.O. Box 130
21 Queen St.
Ripley, Ontario
N0G2R0

Phone: (519) 395-3735
Fax: (519) 395-4107

E-mail: info@huronkinloss.com
Website: http://www.huronkinloss.com

The Honourable Patty Hajdu
Federal Minister of Health
House of Commons
Ottawa, ON K1A 0A6
Patty.Hajdu@parl.gc.ca

June 1, 2021

Dear Honourable Patty Hajdu;

Re: Copy of Resolution #374

Motion No. 374
Moved by: Ed McGugan Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby supports The Town of Caledon in endorsing the Federal governments initiative to adopt 988, a National three-digit suicide and crisis hotline AND further direct staff to forward a copy of this resolution to Honourable Patty Hajdu, Federal Minister of Health, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.

Sincerely,

Kelly Lush
Deputy Clerk

c.c Ian Scott, Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications Commission (CRTC), iscott@telesat.com All Ontario Municipalities

TOWN OF CALEDON

Allan Thompson
Mayor

Sent via E-Mail to: Patty.Hajdu@parl.gc.ca

March 31, 2021

The Honourable Patty Hajdu
Federal Minister of Health
House of Commons
Ottawa, ON K1A 0A6

Dear Ms. Hajdu,

RE: SUPPORT FOR 988, A 3-DIGIT SUICIDE AND CRISIS PREVENTION HOTLINE

I am writing to advise that at the Town Council meeting held on March 30, 2021, Council adopted a resolution endorsing the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help.

The resolution reads as follows:

> *Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;*
>
> *Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;*
>
> *Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;*
>
> *Whereas in 2022 the United States will have in place a national 988 crisis hotline;*
>
> *Whereas the Town of Caledon recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;*
>
> *Now therefore be it resolved that the Town of Caledon endorses this 988 crisis line initiative; and*
>
> *That a letter demonstrating Caledon's support be sent to Kyle Seeback, MP, Dufferin-Caledon, the Honourable Sylvia Jones, MPP, Dufferin-Caledon, the Honourable Patty Hajdu, Federal Minister of Health, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.*

THE CORPORATION OF THE TOWN OF CALEDON

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | www.caledon.ca | allan.thompson@caledon.ca

Thank you for your attention to this very important matter. We look forward to hearing from you.

Sincerely,

Allan Thompson
Mayor

Cc. Kyle Seeback, MP Dufferin-Caledon, Kyle.Seeback@parl.gc.ca
Honourable Sylvia Jones, MPP Dufferin-Caledon, sylvia.jones@pc.ola.org
Ian Scott, Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications Commission (CRTC), iscott@telesat.com
All Ontario Municipalities

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The Honourable Patty Hajdu
Federal Minister of Health
House of Commons
Ottawa, ON K1A 0A6
Via email: Patty.Hajdu@pal.gc.ca

April 20th 2021

Sent via e-mail

Re: Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline

Please be advised that on April 14th 2021 the Town of Plympton-Wyoming Council passed the following motion to support The Town of Caledon letter endorsing the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help.

Motion #16 *– Moved by Tim Wilkins, Seconded by Mike Vasey that Council support correspondence item 'o' from the Town of Caledon regarding support for 988, a 3-digit suicide crisis prevention hotline.*

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

cc. The Honourable Christine Elliott, Minister of Health, Ontario - christine.elliott@ontario.ca
Marilyn Gladu, MP Sarnia-Lambton, marilyn.gladu@garl.gc.ca
Bob Bailey, MPP Sarnia-Lambton, bob.baileyco@pc.ola.org
Ian Scott, Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications Commission (CRTC), iscott@telesat.com
All Ontario Municipalities

TOWN OF CALEDON

Allan Thompson
Mayor

Sent via E-Mail to: Patty.Hajdu@parl.gc.ca

March 31, 2021

The Honourable Patty Hajdu
Federal Minister of Health
House of Commons
Ottawa, ON K1A 0A6

Dear Ms. Hajdu,

RE: SUPPORT FOR 988, A 3-DIGIT SUICIDE AND CRISIS PREVENTION HOTLINE

I am writing to advise that at the Town Council meeting held on March 30, 2021, Council adopted a resolution endorsing the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help.

The resolution reads as follows:

> *Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;*
>
> *Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;*
>
> *Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;*
>
> *Whereas in 2022 the United States will have in place a national 988 crisis hotline;*
>
> *Whereas the Town of Caledon recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;*
>
> *Now therefore be it resolved that the Town of Caledon endorses this 988 crisis line initiative; and*
>
> *That a letter demonstrating Caledon's support be sent to Kyle Seeback, MP, Dufferin-Caledon, the Honourable Sylvia Jones, MPP, Dufferin-Caledon, the Honourable Patty Hajdu, Federal Minister of Health, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.*

THE CORPORATION OF THE TOWN OF CALEDON

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | www.caledon.ca | allan.thompson@caledon.ca

Thank you for your attention to this very important matter. We look forward to hearing from you.

Sincerely,

Allan Thompson
Mayor

Cc. Kyle Seeback, MP Dufferin-Caledon, Kyle.Seeback@parl.gc.ca
Honourable Sylvia Jones, MPP Dufferin-Caledon, sylvia.jones@pc.ola.org
Ian Scott, Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications Commission (CRTC), iscott@telesat.com
All Ontario Municipalities

THE CORPORATION OF THE TOWN OF CALEDON

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Municipality of Chatham-Kent
Corporate Services
Municipal Governance
315 King Street West, P.O. Box 640
Chatham ON N7M 5K8
Tel: 519.360.1998 Fax: 519.436.3237
Toll Free: 1.800.714.7497

July 6, 2021

Via Email: peter.julian@parl.gc.ca

Honourable Peter Julian MP
House of Commons
Suite 203, Wellington Building
Ottawa ON K1A 0A6

Re: Support Motion M-84 Anti-Hate Crimes and Incidents and Private Member's Bill C-313 Banning Symbols of Hate Act

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June28, 2021 passed the following motion:

Moved by Cl Crew Second by Cl Latimer

"That the Municipality of Chatham-Kent Council support MP Peter Julian's private member's motion, Motion M-84 Anti-Hate Crimes and Incidents and his private member's bill Bill-C 313 Banning Symbols of Hate Act".

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

Local MP & MPP

Ontario Municipalities

Municipality of Chatham-Kent
Corporate Services
Municipal Governance
315 King Street West, P.O. Box 640
Chatham ON N7M 5K8
Tel: 519.360.1998 Fax: 519.436.3237
Toll Free: 1.800.714.7497

July 6, 2021

Via email: ontariobigcitymayors.ca@ONBigCityMayors

Jeff Lehman, Chair
Ontario's Big City Mayors

Re: Chatham-Kent support OBCM action on mental health and addiction plan

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June28, 2021 passed the following motion:

Moved by Cl Finn Second by Cl Crew

"That the Municipality of Chatham-Kent Council support Ontario's Big City Mayors (OBCM) call for action on ambitious mental health and addiction plan."

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

Local MP & MPP

Ontario Municipalities

Municipality of Chatham-Kent
Corporate Services
Municipal Governance
315 King Street West, P.O. Box 640
Chatham ON N7M 5K8
Tel: 519.360.1998 Fax: 519.436.3237
Toll Free: 1.800.714.7497

July 6, 2021

The Right Honourable Justin Trudeau,
Prime Minister of Canada
Justin.trudeau@parl.gc.ca

Honourable and Dear Sir:

Support Resolution from the Council of Fort Erie passed June 21st re: Licensing of Cannabis Operations – Previously Operating Illegally

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June 28, 2021 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by Cl Latimer Second by Cl Crew

Whereas there have been a number of illegal cannabis grow operations and;

Whereas these illegal cannabis operations take significant municipal and regional manpower to control, and pose a significant threat to nearby communities, and

Whereas monetary fines and penalties do not restrict cannabis growers from future illegal cannabis activities on the lands, and do not appear to be enough of a deterrent, and

Whereas operating an illegal cannabis grow operation does not restrict the owners from applying for a legal licence to Health Canada through another responsible person, and

Whereas the licensed operators for the grow facilities may be producing for owners or owners within a corporation previously convicted of an offence;

Now therefore be it resolved,

That: The Federal Government look at prohibiting the ability to obtain a licence to grow cannabis if any of the owners including those owners within a corporation have ever been convicted of operating an illegal cannabis operation, and further

That: The Federal Government require that before submitting an application to the Minister for a licence for cultivation, a licence for processing or a licence for sale that authorizes the possession of cannabis, the person that intends to submit the application must first obtain a letter of compliance from the following authorities in the area in which the site referred to in the application is located

(a) the local government;
(b) the local fire authority; and
(c) the local police force or the Royal Canadian Mounted Police detachment that is responsible for providing policing services to that area, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Minister of Health Patty Hajdu, All members of Parliament, All municipalities, Chatham-Kent Police, Royal Canadian Mounted Police and the Federation of Municipalities of Ontario for their support.

If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C (via email)
Local MP and MPP
Minister of Health (Canada) Patty.Hajdu@parl.gc.ca
Commissioner Brenda Lucki, RCMP Brenda.Lucki@rcmp-grc.gc.ca
Federation of Canadian Municipalities
Ontario Municipalities
cschofield@forterie.ca

Municipality of Chatham-Kent
Corporate Services
Municipal Governance
315 King Street West, P.O. Box 640
Chatham ON N7M 5K8
Tel: 519.360.1998 Fax: 519.436.3237
Toll Free: 1.800.714.7497

July 6, 2021

Bereavement Authority of Ontario (BAO)
100 Sheppard Ave East, Suite 505
Toronto, ON M2N 6N5
(via e-mail) info@thebao.ca

Support Resolution from the Council of Rideau Lakes passed May 20th re Funding for Maintenance and Preservation Repair of Abandoned Cemeteries

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June 28, 2021 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by Cl Latimer Second by Cl Finn

Whereas Municipalities in Ontario have been made responsible for abandoned cemeteries within their boundaries, and are required by the Funeral, Burial and Cremation Services Act, 2002 "to ensure that the cemetery grounds, including all lots, structures, and markers, are maintained to ensure the safety of the public and to preserve the dignity of the cemetery;

And Whereas cemeteries are not only symbols of respect, preserving the memory of families, prominent citizens, and local history; some cemeteries are landmarks in themselves and hold great historical value worldwide;

And Whereas preservation repairs to older cemeteries are very costly, requiring the specialized services of stonemasons and archeologists;

And Whereas the care and maintenance funds of abandoned cemeteries are generally non-existent or so small as to produce insufficient annual interest to cover even the cost of lawn care at the site;

Now Therefore the Council of The Corporation of the Municipality of Chatham-Kent hereby Urges the Government of Ontario to immediately provide funding sources for Municipalities for the ongoing maintenance and preservation repair of abandoned

cemeteries in their care;

And Further that this Resolution be forwarded to the Bereavement Authority of Ontario, the Minister of Government and Consumer Affairs, the Rural Ontario Municipal Association (ROMA), and local MPP.

If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C
Local MP & MPP
Minister of Government and Consumer Affairs
ROMA

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OFJUNE 22, 2021

Item 22, Report No. 29, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on June 22, 2021.

22. RAISING THE LEGAL AGE FOR A LICENSED DRIVER FROM 16 TO 18

The Committee of the Whole recommends that consideration of this matter be deferred to a Committee of the Whole meeting in September 2021.

Member's Resolution

Submitted by Councillor Yeung Racco

Whereas, City of Vaughan Council is concerned about the continued occurrence of serious motor vehicle collisions involving drivers under the age of 18; and

Whereas, a shocking and tragic collision involving a 16-year old driver occurred on May 16th, 2021 on Athabasca Avenue in the City of Vaughan, resulting in the death of two young children; and

Whereas, City of Vaughan Council is deeply saddened and concerned by the Athabasca Avenue accident and wishes to see change effected to Ontario's driving laws.

It is therefore recommended:

1. That the Provincial Government consider raising the current minimum driving age for licensed G1 operators of motor vehicles in Ontario from 16 to 18 years old; and

2. That the City Clerk forward a copy of this resolution to the Premier, the Minister of Transportation, the Minister of Municipal Affairs and Housing, and to all municipalities in Ontario.

MEMBER'S RESOLUTION

Committee of the Whole (1) Report

DATE: Tuesday, June 01, 2021

TITLE: Raising the Legal Age for a Licensed Driver from 16 to 18

FROM:
Councillor Sandra Yeung Racco

Whereas, City of Vaughan Council is concerned about the continued occurrence of serious motor vehicle collisions involving drivers under the age of 18; and

Whereas, a shocking and tragic collision involving a 16-year old driver occurred on May 16th, 2021 on Athabasca Avenue in the City of Vaughan, resulting in the death of two young children; and

Whereas, City of Vaughan Council is deeply saddened and concerned by the Athabasca Avenue accident and wishes to see change effected to Ontario's driving laws.

It is therefore recommended:

1. That the Provincial Government consider raising the current minimum driving age for licensed G1 operators of motor vehicles in Ontario from 16 to 18 years old; and

2. That the City Clerk forward a copy of this resolution to the Premier, the Minister of Transportation, the Minister of Municipal Affairs and Housing, and to all municipalities in Ontario.

Attachments
None

TOWNSHIP OF ADELAIDE METCALFE
2340 Egremont Drive, Strathroy, ON N7G 3H6
T: 519-247-3687 F: 519-247-3411
www.adelaidemetcalfe.on.ca

July 12, 2021

Township of Rideau Lakes
1439 County Road 8
Delta, ON
K0E 1G0

RE: SUPPORT OF RESOLUTION – ABANDONED CEMETERIES

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of June 21, 2021, supported your resolution and the following was passed.

THAT Council support the Township of Rideau Lakes motion to urge the Government of Ontario to provide funding sources for municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries in their care.

CARRIED.

Kind regards,

Morgan Calvert
CAO/Acting Clerk

TOWNSHIP OF ADELAIDE METCALFE
2340 Egremont Drive, Strathroy, ON N7G 3H6
T: 519-247-3687 F: 519-247-3411
www.adelaidemetcalfe.on.ca

July 12, 2021

Township of The Archipelago
9 James Street
Parry Sound, ON
P2A 1T4

RE: SUPPORT OF RESOLUTION – BILL 228 – BANNING UNENCAPSULATED POLYSTYRENE FOAM

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of June 21, 2021, supported your resolution and the following was passed.

THAT Council support the Township of Archipelago Banning Unencapsulated Polystyrene Foam.

CARRIED.

Kind regards,

Morgan Calvert
CAO/Acting Clerk

TOWNSHIP OF ADELAIDE METCALFE
2340 Egremont Drive, Strathroy, ON N7G 3H6
T: 519-247-3687 F: 519-247-3411
www.adelaidemetcalfe.on.ca

July 12, 2021

City of Owen Sound
808 2nd Avenue East
Owen Sound, ON
N4K 2H4

ATTENTION: JAMIE ECKENSWILLER, DEPUTY CLERK

RE: SUPPORT OF RESOLUTION – ENDORSEMENT OF 988 SUICIDE AND CRISIS PREVENTION HOTLINE INITIATIVE

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of June 21, 2021, supported your resolution and the following was passed.

THAT Council support the City of Owen Sound's endorsement of the 988 Suicide and Crisis Prevention Hotline Initiative.

CARRIED.

Kind regards,

Morgan Calvert
CAO/Acting Clerk

TOWNSHIP OF ADELAIDE METCALFE
2340 Egremont Drive, Strathroy, ON N7G 3H6
T: 519-247-3687 F: 519-247-3411
www.adelaidemetcalfe.on.ca

July 12, 2021

Township of The Archipelago
9 James Street
Parry Sound, ON
P2A 1T4

RE: SUPPORT OF RESOLUTION – BILL 279 – ENVIRONMENTAL PROTECTION AMENDMENT ACT (MICROPLASTICS FILTERS FOR WASHING MACHINES), 2021

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of June 21, 2021, supported your resolution and the following was passed.

THAT Council support the Township of Archipelago Environmental Protection Amendment Act (Microplastics Filters for Washing Machines).

CARRIED.

Kind regards,

Morgan Calvert
CAO/Acting Clerk

C-202-2021

THE TOWNSHIP OF GEORGIAN BAY
Council

DATE: 12 July 2021

	YEA	NAY
Councillor Bochek		
Councillor Cooper		
Councillor Douglas		
Councillor Hazelton		
Councillor Jarvis		
Councillor Wiancko		
Mayor Koetsier		

MOVED BY: Jarvis

SECONDED BY: Cooper

DEFERRED _____ CARRIED ___X___ DEFEATED _____ REFERRED _____

BE IT RESOLVED THAT Council support the Town of Fort Erie Resolution dated May 31, 2021 regarding capital gains tax on primary residence; and

THAT this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, the District of Muskoka and area municipalities.

Peter Koetsier
Mayor

C-203-2021

THE TOWNSHIP OF GEORGIAN BAY
Council

DATE: 12 July 2021

	YEA	NAY
Councillor Bochek		
Councillor Cooper		
Councillor Douglas		
Councillor Hazelton		
Councillor Jarvis		
Councillor Wiancko		
Mayor Koetsier		

MOVED BY: Jarvis

SECONDED BY: Douglas

DEFERRED _____ CARRIED ___X___ DEFEATED _____ REFERRED _____

BE IT RESOLVED THAT Council support the Town of Halton Hills Resolution 2021-0115 regarding the elimination of LPAT; and

THAT this resolution be circulated to The Honourable Doug Ford, Minister of Municipal Affairs and Housing, the District of Muskoka and area municipalities, and the OLT.

Peter Koetsier
Mayor

C-194-2021

THE TOWNSHIP OF GEORGIAN BAY
Council

DATE: 12 July 2021

	YEA	NAY
Councillor Bochek		
Councillor Cooper		
Councillor Douglas		
Councillor Hazelton		
Councillor Jarvis		
Councillor Wiancko		
Mayor Koetsier		

MOVED BY: Bochek

SECONDED BY: Wiancko

DEFERRED _____ CARRIED ___X___ DEFEATED _____ REFERRED _____

WHEREAS only 10 items in the Truth and Reconciliation Commission of Canada: Calls to Action have been completed since its creation;

BE IT RESOLVED THAT Council fully supports, and requests, the implementation of the remaining 84 Calls to Action; and

THAT this resolution be sent to all Ontario municipalities, local MPs and MPPs, the Premier of Ontario and the Prime Minister of Canada.

Peter Koetsier
Mayor

Office of the City Clerk
Woodstock City Hall
P.O. Box1539
500 Dundas Street
Woodstock, ON
N4S 0A7
Telephone (519) 539-1291

July 16, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Via email premier@ontario.ca

At the regular meeting of Woodstock City Council held on July 15, 2021, the following resolution was passed:

“WHEREAS the current affordable housing crisis in Canada and the quality of life implications caused by addiction, drug and opioid use, and mental health issues are impacting communities in Canada and around the world;

AND WHEREAS citizens in many communities are alarmed by the increase in homelessness, needles discarded in public spaces, visible signs of illegal activities, and are disillusioned with the justice system response;

AND WHEREAS policing and the justice system is not the solution to homelessness and addiction or an effective use of public funds;

AND WHEREAS Public health initiatives and programs aimed at addiction are provided by multiple Ministries and agencies and are clearly inadequate and new long-term solutions are required;

AND WHEREAS many of the programs and attempts from different agencies, government organizations, and Ministry service providers have created a disjointed delivery system;

NOW THEREFORE BE IT RESOLVED that Woodstock City Council calls on the Honourable Doug Ford, Premier of Ontario to bring together the Ministry of the Attorney General, the Ministry of Health, the Ministry of Municipal Affairs and Housing, and the Ministry of Children, Community and Social Services to immediately work together on both short and long term solutions, complete with funding, to take proper responsibility and action to address the affordable housing, homelessness, and addictions crisis;

AND FURTHER that this resolution be circulated to the Honourable Ernie Hardeman, Oxford MPP; the Association of Municipalities Ontario; and all Ontario municipalities."

Yours Truly,

Alysha Dyjach

Alysha Dyjach, Deputy City Clerk

Cc via email:

- The Ministry of the Attorney General - attorneygeneral@ontario.ca
- The Honourable Christine Elliott – Minister of Health - christine.elliott@ontario.ca
- The Honourable Steve Clark – Minister of Municipal Affairs and Housing - steve.clark@pc.ola.org
- The Honourable Merrilee Fullerton – Minister of Children, Community and Social Services – MinisterMCCSS@ontario.ca
- The Honourable Ernie Hardeman, Oxford MPP - ernie.hardemanco@pc.ola.org
- Association of Municipalities Ontario – amo@amo.on.ca
- All Ontario Municipalities

THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department
255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

July 21, 2021

The Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2
Justin.trudeau@parl.gc.ca

Dear Prime Minister:

Re: Capital Gains Tax Exemptions on Primary Residence

At its meeting held on July 12, 2021, Sarnia City Council adopted the following resolution:

> ***That Sarnia City Council endorse the resolution circulated by the Town of Fort Erie requesting that the Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences.***

A copy of the above noted resolution is enclosed for your reference. Your favourable consideration of this request is respectfully requested.

Yours Sincerely,

Amy Burkhart
Acting City Clerk

cc: The Honourable Doug Ford, Premier of Ontario
All Members of Parliament
All Members of Provincial Parliament
All Ontario Municipalities

Community Services

Legislative Services

June 1, 2021
File #120203

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Capital Gains Tax on Primary Residence

The Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 passed the following resolution:

Whereas primary residences are currently exempt from a capital gains tax, and

Whereas currently secondary and additional non-primary properties are subject to capital gains, and

Whereas the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada, and

Whereas smaller communities including the Town of Fort Erie are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

Whereas many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

Whereas a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals, and

Whereas the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

…2

Mailing Address: The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6
Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022 Web-site: www.forterie.ca

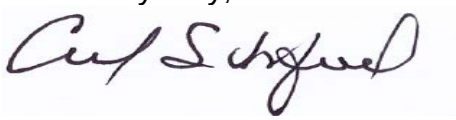
Now therefore be it resolved,

That: The Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, Premier of Ontario, All Members of Parliament, All Members of Provincial Parliament, The Regional Municipality of Niagara, and all Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk
cschofield@forterie.ca
CS:dlk
c.c. All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities

The Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

June 21st 2021

Re: Motion to Include the PSA Test for Men into the Medical Care

Please be advised that on July 14th 2021 the Town of Plympton-Wyoming Council passed the following motion to support the Town of Cochrane's motion (attached) requesting that the Federal and Provincial Governments move to have the PSA Test for men included in the national health care system and that it be made available for all Canadian men at no charge.

Motion 6
Moved by Mike Vasey, Seconded by Gary Atkinson that Council support item 'm' of correspondence from The Town of Cochrane regarding a motion to Include the PSA Test for Men into the Medical Care.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

Cc: (via e-mail)
Hon. Doug Ford Premier of Ontario,
Hon. Patty Hajdu, Minister of Health (Canada)
Hon. Christine Elliott, Deputy Premier and Minister of Health (Ontario)
All Municipalities
All First Nation Communities

THE TOWN OF COCHRANE
171 Fourth Avenue
Cochrane, Ontario, Canada, P0L 1C0
T: 705-272-4361 | F: 705-272-6068
E: townhall@cochraneontario.com

ONTARIO, CA
COCHRANE
WONDERFULLY UNEXPECTED

"Via Email: justin.trudeau@parl.gc.ca

June 24th, 2021

The Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON
K1A 0A2

Dear Prime Minister Trudeau:

Re: Motion to Include the PSA Test for Men into the Medical Care

This will serve to advise you that Council, at its regular meeting held Tuesday, June 22nd, 2021, passed the following resolution:

"Resolution No. 182-2021
Moved By: Robert Hutchinson **Seconded By: Daniel Belisle**

WHEREAS the male population has been made to pay for prostrate blood test and whereas 11 Canadian men will die of prostrate cancer every day and

WHEREAS 1.5 million Canadian men are not seeking the early detection PSA testing and

WHEREAS prostrate cancer is the most common cancer in men and

WHEREAS when detected early the survival rate is close to 100% and detected late 3 of 4 men will be lost and

WHEREAS men who wish to have this test done have to pay $33.00 for the test

THEREFORE I Robert Hutchinson move that both the Federal and Provincial Governments move to have this test included in the national health care system and that it be made available for all Canadian men at no charge and further that the Government make every effort to have this become a reality sooner than later as stated above every day that goes by another 11 men will die of this avoidable disease and

FURTHERMORE that this motion be distributed to Right Honourable Justin Trudeau Prime Minister of Canada, Honourable Doug Ford Premier of Ontario, Minister of Health (Canada) Honourable Patty Hajdu, Deputy Premier and Minister of Health (Ontario) Honourable Christine Elliott, all municipalities, and all First Nation Communities .

Carried"

Your attention to this matter is greatly appreciated!

Yours Truly,

THE CORPORATION OF THE TOWN OF COCHRANE

Alice Mercier

Alice Mercier
Clerk

/am

c.c.: Hon. Doug Ford Premier of Ontario,
Hon. Patty Hajdu, Minister of Health (Canada)
Hon. Christine Elliott, Deputy Premier and Minister of Health (Ontario)
All Municipalities
All First Nation Communities

Corporate Services Department
Clerk's Office
CITY of STRATFORD
City Hall, P.O. Box 818
Stratford ON N5A 6W1

519-271-0250 Ext. 5237
Fax: 519-273-5041
www.stratford.ca

July 23, 2021

Honourable Premier Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

premier@ontario.ca

Dear Premier Ford:

Re: Resolution to Phase Out Ontario's Gas Plants

At their June 28, 2021 Regular Council meeting, Stratford City Council adopted a resolution petitioning the provincial government to immediately take steps to replace gas powered electrical generation with non-carbon-based sustainable alternatives.

A copy of the resolution is attached for your consideration. We kindly request your support and endorsement.

Sincerely,

T. Dafoe

Tatiana Dafoe
Clerk

Encl.
/ja

cc: MPP Randy Pettapiece
MP John Nater
Association of Municipalities of Ontario
Federation of Canadian Municipalities
All Ontario municipalities

THE CORPORATION OF THE CITY OF STRATFORD

Resolution: Phase Out Ontario's Gas Plants

WHEREAS the Earth is on course toward a climate crisis, unless timely actions are taken to minimize the greenhouse effect;

AND WHEREAS the use of fossil fuels is a major contributor to the greenhouse effect because of the increasing amount of heat trapping Carbon Dioxide in the atmosphere;

AND WHEREAS Stratford, along with other municipalities has declared a "Climate Emergency" and is considering a Carbon Net Zero goal to be achieved by 2050;

AND WHEREAS the 2050 Carbon Net Zero goal has been, and is being adopted by countries and governments at all levels, as well as by industries, social and economic institutions;

AND WHEREAS the most effective way of achieving that goal is through initiatives in reducing carbon footprint, and greening;

AND WHEREAS in the Province of Ontario, Electricity generation fueled by Natural gas contributes substantially to the province's carbon footprint and provides an opportunity for rapid reduction of carbon dioxide emissions through the elimination of this form of generation;

AND WHEREAS in the interest of environmental and economic wellbeing for the province of Ontario, immediate action to replace the gas generators by sustainable zero carbon alternatives should be undertaken;

NOW THEREFORE IT BE RESOLVED that the City of Stratford strongly appeal to the Government of Ontario to immediately take steps to replace gas powered electrical generation with non-carbon based sustainable alternatives;

AND BE IT FURTHER RESOLVED that this resolution be circulated to Ontario municipalities and their organizations including AMO and OSUM for their consideration of support.

Adopted by City Council of The Corporation of the City of Stratford on June 28, 2021

The Corporation of the City of Stratford, P.O. Box 818, Stratford ON N5A 6W1
Attention: City Clerk, 519-271-0250 ext 5329, clerks@stratford.ca

The Corporation of the Township of Southgate

By-law Number 2021-116

being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on August 4, 2021

Authority: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5 (3) and 130.

Whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

And whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law;

Now therefore, the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the action of the Council at its regular meeting held on August 4, 2021 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.

2. **That** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.

3. **That** this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained.

4. **That** any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

Read a first, second and third time and finally passed this 4th day of August 2021

_____
John Woodbury - Mayor

_____
Lindsey Green – Clerk