



**Township of Southgate
Council Meeting Agenda**

July 7, 2021

9:00 AM

Electronic Participation

Pages

1. Electronic Access Information

If you wish to listen to the Council meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:

Phone Number: **1 (647) 497-9373**

Access Code: **990 - 730 - 221 #**

If the electronic system fails at 9:00 AM, and a connection or quorum of Council cannot be obtained within the first 15 minutes of the meeting, the meeting will automatically adjourn, and begin at 7:00 PM.

2. Call to Order

3. Open Forum - Register in Advance

If you wish to speak at Open Forum please register with the Clerk in advance of the meeting by email to lgreen@southgate.ca

4. Confirmation of Agenda

Be it resolved that Council confirm the agenda as presented.

5. Declaration of Pecuniary Interest

6. Public Meeting

- 6.1. C16-21 and OPA2-21 - Township of Southgate - Dundalk Medical Centre - Con 2 WTSR, Pt Lots 229 and 230 and RP 6R9712 Pt 2 (3.69 acres), Con 2 WTSR Pt Lots 229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1 (2.2 acres) - Geographic Township of Dundalk**

6.1.1. Background

The Purpose of the proposed Official Plan Amendment is to change the designation of the subject lands from Industrial and Open Space to the Downtown Commercial designation with an exception to allow for a medical clinic. The purpose of the zoning bylaw amendment application is to prescribe commercial uses appropriate to the site and specifically a medical clinic and hospice. Adjustments to certain site specific zone standards may also be required to accommodate setbacks and parking.

The Effect of the proposed zoning by-law amendment would be to change the zone symbols on the subject property from Public Utility (PU) and Open Space (OS) to Commercial Exception (C2-XXX) to provide specific commercial uses, and site specific provisions for certain zone standards. The effect of the site specific Official Plan Amendment is to redesignate the subject lands from Neighbourhood Area and Industrial to Downtown Commercial to facilitate the medical center use.

6.1.2.	Application and Notice of Public Meeting	13 - 28
6.1.3.	Planner Clinton Stredwick - Preliminary Planning Report	29 - 40
	Be it resolved that Council receive Staff Report PL2021-055 for information.	
6.1.4.	Comments Received from Agencies and the Public	41 - 48
6.1.5.	Questions from Council	
6.1.6.	Applicant or Agent	
6.1.7.	Members of the Public to Speak	
6.1.8.	Further Questions from Council	
6.1.9.	Adjournment	

7. Delegations & Presentations

- | | | |
|------|---|---------|
| 7.1. | Grey County Transit Update - Year in Review Presentation -
Stephanie Stewart, Community Transportation Manager | 49 - 65 |
|------|---|---------|

Be it resolved that Council receive the Grey County Transit update presentation as information.

- 8. Adoption of Minutes** 66 - 87

Be it resolved that Council approve the minutes from the June 16, 2021 Council and Closed Session meetings as presented; and **That** Council approve the minutes from the June 23, 2021 Special Council meeting as presented.

- ## 9. Reports of Municipal Officers

- ### 9.1. Chief Building Official Bev Fisher

- 9.1.1. CBO2021-003 – Soils Permit Request as per Fill By-law 2017-049 88 - 114**

Be it resolved that Council receive Staff Report CBO2021-003 for information; and That Council approve the proposed Soils Permit as per By-law 2017-049 request received from Greystone Metals Inc.

- ## 9.2. Treasurer William Gott

- 9.2.1. FIN2021-022 2021 Tax Rates** 115 - 116

Be it resolved that Council receive Staff Report FIN2021-022 2021 Tax Rates as information; and **That** Council By-law 2021-093 being a by-law to adopt tax rates required to raise the 2021 Own purposes levy of \$7,990,301 using the 2021 tax ratios and to further provide for penalty and interest in default of payment for 2021 and to provide for the collection thereof be considered for approval.

9.2.2. By-law 2021-093 Adopt 2021 Tax Rates 117 - 119

Be it resolved that by-law 2021-093 being a by-law to provide for the adoption of tax rates required to raise the 2021 Own Purposes Levy using the 2021 tax ratios and to further provide for penalty and interest in default of payment for 2021 and to provide for the collection thereof be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

9.3. Clerk Lindsey Green

9.3.1. CL2021-016 – Maple Grove Cemetery By-law Draft Amendments 120 - 147

Be it resolved that Council receive Staff Report CL2021-016 for information; and
That Council approve the Maple Grove Cemetery By-law draft amendments and direct staff to forward to the Bereavement Authority of Ontario for consideration and approval.

9.3.2. CL2021-017- July 2021 Committee of Adjustment Meeting Date Change 148 - 149

Be it resolved that Council receive Staff Report CL2021-017 for information; and
That Council approve amending the 2021 Council Calendar to reflect the July 2021 Committee of Adjustment meeting being held on July 21, 2021 at 9:00 AM.

9.4. Public Works Manager Jim Ellis

9.4.1. PW2021-031 Rainbow Colour Crosswalk Options 150 - 154

Be it resolved that Council receive Staff Report PW2021-031 for information; and
That Council provide direction to staff if an option to pursue a location for installing a Rainbow Pride Colours Crosswalk in Dundalk with acrylic concrete/masonry stain.

9.5. Economic Development Officer Terri Murphy

9.5.1. EDO2021-001 Economic Development Quarterly Report Q2 2021 and Southgate's Tourism Strategy 155 - 159

Be it resolved that Council receive Staff Report EDO2021-001 for information; and

That Council approve the Southgate Tourism Strategy to develop signage, banners and stories to promote rural Hamlet history in Southgate as a way to promote our community and its historical identity.

9.6. Chief Administrative Officer Dave Milliner

9.6.1. CAO2021-054 - Flato East - Phase 7, 8 and 10 - Pre-Servicing Agreement Report 160 - 164

Be it resolved that Council receive staff report CAO2021-054 as information; and

That Council approve the Flato Dundalk Meadows Inc. project known as Flato East Phase 7, 8 & 10 for a Pre-servicing Agreement with the appropriate Schedules reflecting the necessary approved Engineered drawing, report information and approved securities for the project; and

That Council direct staff to work with Flato Developers to acquire securities to cover the condition for \$514,310.96 as a Letter of Credit or seek project completion security reductions to cover this amount prior to starting the pre-servicing work; and

That Council consider approving the Flato Dundalk Meadows Inc. project known as Flato East Phase 7, 8 & 10 Pre-servicing Agreement by Municipal By-law 2021-101 at the July 7, 2021 meeting.

9.6.2. By-law 2021-101 - Flato East - Phase 7, 8 and 10 - Pre-Servicing Agreement 165 - 186

Be it resolved that by-law number 2021-101 being a by-law to authorize an agreement between Flato Dundalk Meadows Inc. and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

9.6.3. CAO2021-055 - Southgate Council Chambers Building Retrofit Project RFP 1 187 - 198

Be it resolved that Council receive Staff Report CAO2021-055 as information; and

That Council approve the Southgate Council Chambers Building Retrofit Project Request for Proposal document as presented to be funded by grant funding and Southgate reserves; and

That Council direct staff to release the Southgate Council Chambers Building Retrofit Project Request for Proposal (RFP) document and that it be advertised in local papers, on our website and sent to contractors in the region we have worked with in the past.

9.7. Planner Clinton Stredwick

9.7.1. PL2021-052 - ZBA C7-21 Larry Schill 199 - 203

Be it resolved that Council receive Staff Report PL2021-052 for information; and

That Council consider approval of By-law 2021-092.

9.7.2. By-law 2021-092 - ZBA C7-21 - Larry Schill 204 - 206

Be it resolved that by-law number 2021-092 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

9.7.3. PL2021-053 - ZBA C8-21 Peter Weber 207 - 209

Be it resolved that Council receive Staff Report PL2021-053 for information; and

That Council consider approval of By-law 2021-097.

9.7.4. By-law 2021-097 - ZBA C8-21 - Peter Weber

Be it resolved that by-law number 2021-097 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

9.7.5. PL2021-058 - Site Plan 6-21 - Amos and Betsy Bauman 210 - 213

Be it resolved that Council receive Staff Report PL2021-058 for information; and
That Council consider approval of By-law 2021-055 authorizing the entering into a Site Plan Amending Agreement.

9.7.6. By-law 2021-055 - Site Plan 6-21 Amending Agreement - Amos and Betsy Bauman 214 - 219

Be it resolved that by-law number 2021-055 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

9.7.7. PL2021-059 - Site Plan 13-21 - Elam and Nancy Martin 220 - 221

Be it resolved that Council receive Staff Report PL2021-059 for information; and
That Council consider approval of By-law 2021-096 authorizing the entering into a Site Plan Agreement.

9.7.8. By-law 2021-096 - Site Plan Agreement 13-21 - Elam and Nancy Martin 222 - 233

Be it resolved that by-law number 2021-096 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

10. By-laws and Motions

- 10.1. By-law 2021-099 - Road Widening By-law - Consent B1-21 - 234 - 235**
Pallister Farms Livestock Ltd.

Be it resolved that by-law number 2021-099 being a by-law to establish a highway in the former Township of Proton (Consent file B1-21), as amended, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

11. Notice of Motion

None

12. Consent Items

12.1. Regular Business (for information)

Be it resolved that Council approve the items on the Regular Business consent agenda dated July 7, 2021 (save and except items _____) and direct staff to proceed with all necessary administrative actions.

- 12.1.1. FIRE2021-008-2021 - Volunteer Acting Captain 236**
Appointment

- 12.1.2. PW2021-030 Department Report 237 - 240**

12.2. Correspondence (for information)

Be it resolved that Council receive the items on the Correspondence consent agenda dated July 7, 2021 (save and except items _____) as information.

- 12.2.1. Saugeen Valley Conservation Authority - Drinking 241 - 249**
Water Source Protection - received June 14, 2021

- 12.2.2. MMAH - Entering Step One of the Roadmap to Reopen 250 - 252**
- received June 14, 2021

- 12.2.3. GRCA - Changes to Board Appointments Under the 253 - 256**
CAA - received June 16, 2021

12.2.4.	House of Commons - Seeking Municipal Endorsement M-84 Anti-Hate Crimes and Incidents - received June 17, 2021	257
12.2.5.	Alex Ruff - Support for 988- Suicide Prevention Hotline Initiative - received June 21, 2021	258
12.2.6.	Durham Hospital Foundation - Letter of Appreciation Hospital Fund - received June 23, 2021	259
12.2.7.	GRCA - General Meeting Summary - received June 25, 2021	260
12.2.8.	Big Brothers Big Sisters Grey Bruce - Letter of Appreciation and Annual Report - received June 25, 2021	261 - 273
12.2.9.	Grey County - Business Counts December 2019 - 2020 - received June 25, 2021	274 - 280
12.2.10.	Mount Forest Louise Marshall Hospital Foundation - Letter of Appreciation - received June 28. 2021	281
12.2.11.	Ministry of Transportation - CT Program Extension Letter - received June 28, 2021	282
12.2.12.	Grey County - Office of the Warden - Request for Additional Vaccine - received June 28, 2021	283 - 284
12.2.13.	2020 TOARC Annual Report - received June 29, 2021	285 - 305
12.2.14.	GRCA - Environmental Registry Posting Regulatory Proposal Under the CAA - received June 29, 2021	306 - 335
12.2.15.	GRCA - Notification of GRCA General Membership Attendance - received June 29, 2021	336
12.2.16.	SEGCHC - Annual Report - received June 29, 2021	337 - 362
12.2.17.	SVCA - May 20, 2021 Meeting Minutes - received June 30, 2021	363 - 369

12.3. Resolutions of Other Municipalities (for information)

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated July 7, 2021 (save and except items _____) as information.

12.3.1.	Township of Scugog - Capital Gain Tax on Primary Residence - received June 11, 2021	370 - 373
12.3.2.	City of St. Catharines - Lyme Disease Awareness - received June 14, 2021	374 - 375
12.3.3.	Municipality of Killarney - Suicide and Crisis Prevention Hotline - received June 14, 2021	376
12.3.4.	Township of Perry - Capital Gains Tax on Primary Residence - received June 17, 2021	377 - 380
12.3.5.	Municipality of Chatham Kent - Bill 228 and Bill 279 - received June 18, 2021	381
12.3.6.	Municipality of Chatham Kent - Drainage Matters and the Canadian National Railway - received June 18, 2021	382
12.3.7.	Municipality of Chatham Kent - Capital Gains Tax on Primary Residence - received June 18, 2021	383
12.3.8.	Perth County - Domestic COVID-19 Vaccine Production and Capacity - received June 18, 2021	384 - 385
12.3.9.	Township of Georgian Bay - Microplastics Filters for Washing Machines - received June 18, 2021	386 - 388
12.3.10.	Township of Georgian Bay - Lottery Licensing to Assist Small Organizations - received June 18, 2021	389 - 390
12.3.11.	Town of Plympton Wyoming - Supports Rideau Lake re Cemetery Funding - received June 18, 2021	391 - 392
12.3.12.	Township of Wainfleet - Invasive Phragmites - received June 24, 2021	393 - 394
12.3.13.	Township of The Archipelago - Support for 988 Crisis Line - received June 24, 2021	395
12.3.14.	Township of South Stormont - Lyme Disease - received June 24, 2021	396
12.3.15.	Township of Brock - Road Management Action on Invasive Phragmites - received June 24	397 - 402

12.3.16.	City of Port Colborne - Capital Gains Tax on Primary Residence - received June 25, 2021	403 - 405
12.3.17.	Municipality of St. Charles - Land Transfer Tax - received June 28, 2021	406 - 407
12.3.18.	Town of Cochrane - PSA Test for Men Covered in the National Health System - received June 29, 2021	408 - 409
12.3.19.	Municipality of Calvin - Capital Gains Tax on Primary Residence - received June 29, 2021	410
12.3.20.	County of Frontenac - Capital Gains Tax Exemptions on Primary Residences - received June 29, 2021	411 - 412

12.4. Closed Session (for information)

None

13. County Report

<https://www.grey.ca/council>

14. Members Privilege - Good News & Celebrations

15. Closed Meeting

Be it resolved that Council proceed into closed session at [TIME] in order to address matters relating to A Proposed or Pending Acquisition or Disposition of Land (Subject: Eco Park Land Sale Proposals - Verbal Report), A Proposed or Pending Acquisition or Disposition of Land (Subject: Waste Site Attenuation Land Proposal - Verbal OR Written Report); and

That Economic Development Officer Terri Murphy, Public Works Manager Jim Ellis, Clerk Lindsey Green and CAO Dave Milliner remain in attendance.

Be it resolved that Council come out of Closed Session at [TIME].

15.1. A Proposed or Pending Acquisition or Disposition of Land (Subject: Eco Park Land Sale Proposals - Verbal Report)

15.2. A Proposed or Pending Acquisition or Disposition of Land (Subject: Waste Site Attenuation Land Proposal - Verbal OR Written Report)

16. Confirming By-law

413

Be it resolved that by-law number 2021-098 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on July 7, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

17. Adjournment

Be it resolved that Council adjourn the meeting at [TIME].



The corporation of
The Township of Southgate

Application for planning amendment
Official plan and zoning by-law

**** Pre-consultation is required with the Township before any zoning or official plan amendment applications will be accepted (By-law 66-2012) ****

Instructions:

- Please check all applicable boxes and answer all applicable questions
- All measurements **MUST** be in metric units. (Imperial Units will not be accepted)
- Additional information may be attached if necessary
- Incomplete applications will be returned
- The Township reserves the right to ask for more information or clarification pertaining to this application at a later time
- Further information is on the last two pages for your reference
- Applications are not accepted without the required fees
- All applications for zoning by-law amendment or Official Plan Amendment must

For office use only

File no: C16-21 and OPA2-21

Pre-Consult Date: _____

Date received: _____

Date accepted: _____

Accepted by: _____

Roll # 42 07 _____

Conservation authority fee required: _____

Other information: _____

Pursuant to one or more of the following Sections 22, 34, 36, and/or 39 of the *Planning Act*, as amended, I/we submit an application for: *(check appropriate box)*

<input checked="" type="checkbox"/> Amendment to the Official Plan	Minor \$1,593.00 application fee <i>plus</i> \$2,000.00 contingency fee Major \$2,654.00 application fee <i>plus</i> \$5,000.00 contingency fee <i>*contingency fee required for all Official Plan Amendment applications</i>
<input checked="" type="checkbox"/> Amendment to the Zoning By-law	\$1,274.00 application fee Major \$2,123.00 application fee Major \$2,500.00 contingency fee <i>*contingency fee required only for complex applications</i>
<input type="checkbox"/> Removal of a Holding Provision with a related Site Plan Application	\$531.00 application fee <i>or</i> \$531.00 application fee
<input type="checkbox"/> Temporary Use By-Law Amendment	\$1,593.00 application fee <i>plus</i> \$108.00 agreement fee <i>plus</i> \$2,500.00 contingency fee

Other Required Fees:

<input checked="" type="checkbox"/> Public Notice Sign Fee	\$108.00
<input checked="" type="checkbox"/> Conservation Authority Fees	SVCA \$240.00 GRCA Call directly for details

Note on fees:

The application fees were adopted and approved under the Township of Southgate's fees and charges By-law. All required application fees shall be paid in cash or by cheque made payable to the Township of Southgate at the time of application submission. In the event that all fees are not paid in full at the time of submission, the application shall be deemed incomplete.

Contingency fees will be utilized to cover costs associated with this application when deemed necessary by the Township of Southgate, i.e. professional consultants and legal advice. Any portion of the contingency fee not used in connection with the review and completion of an application will be returned. The applicant further agrees to pay any additional costs and expenses beyond the initial contingency fee which shall be determined by staff of the Corporation of the Township of Southgate in the event that the amount of the initial contingency fee taken is insufficient.

Be advised that the applicant or a representative is expected to appear at any meetings (including the public meeting) to explain the proposal and answer any questions that may arise. Failure to do so may result in deferral of the application and increased costs.

Part A

Owner/Agent/Application information

*to be completed by the applicant

1. Name of registered owner: Township of Southgate and County of Grey

Mailing address: 185667 Grey County Road 9, Dundalk ON

Phone# : (H) _____ (B) 519-923-2110

Email Address: _____

2. Name of applicant: Township of Southgate

Mailing address: 185667 Grey County Road 9, Dundalk ON

Phone#: _____ Email: 519-923-2110

Applicant's Relationship to Subject Lands:

☒ Registered Property Owner

☐ Holder of Option to Purchase Subject Lands

☐ Signing Officer of Corporation

☐ Other [Specify] _____

3. Name of agent (if applicable) Dave Milliner, Township CAO

Mailing address: 185667 Grey County Road 9, Dundalk ON

Phone#: _____ Email: dmilliner@southgate.ca

4. Send all correspondence to (choose only one): ☒ Applicant ☐ Agent

5. Preferred Method of communication: ☐ Phone ☒ email ☐ Postal Mail

6. Name any mortgages, charges or encumbrances, in respect to the subject lands:

Mailing Address: _____

Phone#: _____

Part B

The subject lands

7. Location of subject property (former municipality):

☐ Township of Egremont

☐ Township of Proton

☒ Village of Dundalk

Road/street and number: _____

Tax Roll#: 42-07-110-001-44910 and 42-07-110-001-47500

Lot PT LOTS 229 and 230 Concession 2

Lot _____ of Plan _____

8. The date the subject land was acquired by the current owner: Unknown

9. Dimensions of subject property:
frontage 119.94 m depth 80.79 m area 0.97 ha sq m/ha

10. Description of the area affected by this application if only a portion of the entire property As shown on the attached drawing.

11. Abutting and nearby lands uses

(a) Interest in abutting lands - does the owner or applicant of the subject lands own or have a legal interest in any lands abutting the subject lands? Yes ☐ No ☒
If yes, describe to what extent _____

(b) Use of abutting and nearby lands - describe the present use on all properties abutting and opposite the subject lands.

North	<u>Residential and Commercial</u>	East	<u>Commercial/Industrial</u>
South	<u>Residential</u>	West	<u>Residential</u>

(c) Agricultural livestock operations

☐ if an existing livestock operation is located within 450 metres of the subject lands, prepare a sketch showing locations and approximate size of livestock barns (as per Additional Requirements 20. (b) request) and you must fill out Schedule "A".

12. Environmental Constraints

Indicate whether any of the following environmental constraints apply to the subject lands:

Wetlands	<input type="checkbox"/>	Specialty Crop Lands	<input type="checkbox"/>
Floodplains	<input type="checkbox"/>	ANSI's (areas of natural or scientific interest)	<input type="checkbox"/>
Streams, Ravines and Lakes	<input type="checkbox"/>	Aggregate Resources	<input type="checkbox"/>
Water Resources	<input type="checkbox"/>	Thin Overburden	<input type="checkbox"/>
Wooded Areas & Forest Management	<input type="checkbox"/>	Solid Waste Management	<input type="checkbox"/>
Fisheries, Wildlife & Environment	<input type="checkbox"/>	Sewage Treatment Plant	<input type="checkbox"/>
Heritage Resources	<input type="checkbox"/>		

13. Official Plan

Indicate the current Official Plan Designation:

Neighbourhood Area	<input checked="" type="checkbox"/>	Agriculture	<input type="checkbox"/>
Downtown Commercial	<input type="checkbox"/>	Rural	<input type="checkbox"/>
Arterial Commercial	<input type="checkbox"/>	Inland Lakes	<input type="checkbox"/>
Industrial	<input checked="" type="checkbox"/>	Space Extensive Industrial/Commercial	<input type="checkbox"/>
Public Space	<input type="checkbox"/>	Hazard Lands	<input type="checkbox"/>
Special Policy Area	<input type="checkbox"/>	Wetlands	<input type="checkbox"/>
Major Open Space	<input type="checkbox"/>	Mineral Aggregate Extraction	<input type="checkbox"/>
Village Community	<input type="checkbox"/>		

14. Zoning By-law

Present zoning Public Utility and Open Space

Requested zoning Commercial with the exception to allow for Medical Clinic

15. Specific proposed use(s) of subject property that this amendment would authorize: (provide a sketch showing locations and approximate size for each building or structure)

New Medical Clinic

For Official Plan Amendment Applications Only:

14.

16. Please answer the following about this proposed Official Plan Amendment:

Does this application change or replace a designation in the Official Plan?

Changes ☒ Replaces ☐

17. Is this application to implement an alteration to the boundary of an area of settlement or to implement a new area of settlement?

Yes ☐ No ☒

If yes, please provide the details of the official plan or the official plan amendment that deals with this matter.

The industrial area that is being rezoned is not part of an employment area and the proposed use will still be an employment area.

18. Does this application propose to remove land from an area of employment?

Yes ☐ No ☒

If yes, please provide the details of the official plan or official plan amendment that deals with this matter.

The industrial area that is being rezoned is not part of an employment area and the proposed use will still be an employment area.

19. Is the application being submitted in conjunction with a proposed County Official Plan Amendment?

Yes ☐ No ☒

If yes, please provide the details of the official plan or official plan amendment that deals with this matter.

Type of building/structure See attached drawing

Setbacks:

front lot line _____ rear lot line _____

side lot line _____

Building/structure: _____

height_____ dimensions / floor area_____

20. The date the existing building(s) or structure(s) on the subject land were constructed: None.

21. The length of time that the existing uses of the subject land have continued: Vacant

22. If proposed use is residential, indicate proximity of subject lands to community facilities (parks, schools, etc.):_____

23. Specific reason(s) for requesting amendment(s), if not sufficient space, a cover letter should be attached:
See Planning Report PL2021-055 and attached drawings

24. Has the subject land ever been the subject of a Zoning By-law Amendment?
Yes ☐ No ☒ Unknown ☐
If yes, and if known, specify the file number and status of the application:

Servicing for subject land

25. Facilities existing or proposed for subject lands:

type of access	existing	proposed
_____provincial highway	_____	_____
_____municipal road, maintained year round	<u>Y</u>	<u>Y</u>
_____municipal road, seasonally maintained	_____	_____
_____other public road	_____	_____
please specify_____		
_____right of way available	_____	_____
please specify_____		
_____water access available	_____	_____
Describe the parking and docking facilities and the approximate distance of these facilities_____		

type of water supply	existing	proposed
_____municipally operated piped water system	<u>Y</u>	<u>Y</u>
_____privately owned/operated individual well	_____	_____
_____privately owned/operated communal well	_____	_____
_____lake or other water body	_____	_____
please specify_____		
_____other means	_____	_____
please specify_____		

type of storm water management	existing	proposed
_____storm drainage sewer pipe	<u>Y</u>	<u>Y</u>
_____ditch	_____	_____
_____swale	_____	_____
_____other means	_____	_____

please specify_____

type of sewage disposal	existing	proposed
_____municipally operated sanitary sewers	Y_____	Y_____
_____privately owned/operated individual septic	_____	_____
_____privately owned/operated communal septic	_____	_____
_____privy	_____	_____
_____other means	_____	_____

please specify_____

26. Is there an approved Site Plan and/or a Site Plan Control Agreement in effect on any portion of the subject lands?
Yes ☐ No ☒

If yes, has an amendment to the Site Plan and/or Agreement been applied for?
Yes ☐ No ☐

27. Are there any easements, rights-of-way, restrictions, covenants, or other agreements applicable to the subject lands? (if yes, describe what they are and include applicable Site Plan if applicable.)
Yes ☒ No ☐

Part C

The proposal

28. Describe the **nature** and extent of the relief applied for and the proposed use of the subject lands.
The Official Plan Amendment will amend the Neighborhood and Industrial policies to "Downtown Commercial"
and the Zoning By-law Amendment will be amended from Public Utility and Open Space to Commercial with the exception
to allow for the new Medical Clinic.

29. Describe the reasons for the proposed amendment(s).
New Dundalk Medical Clinic to provide medical services more locally.

30. Describe the timing of the proposed development, including phasing.
As soon as possible

31. Additional Supporting Documents

List any supporting documents: (e.g. Environmental Impact Study, Hydrologic Report, Traffic Study, Market Area Study, Aggregate License Report, Storm Water Management Report)

Part D

Statement of compliance

32. Is this application consistent with the policy statements issued under subsection 3(1) of the Planning Act?
Yes ☒ No ☐
33. Is the subject land within an area of land designated under any provincial plan or plans?
Yes ☐ No ☒

If yes, explain how the application conforms with or does not conflict with the applicable provincial plan or plans.

Additional requirements

34. Supplementary and support material to accompany application, where applicable
- a) a survey of the property prepared by an Ontario Land Surveyor indicating topographical contours and other natural and artificial features such as existing buildings and their uses, railways, highways, pipelines, ditches, swamps, watercourses, drainage, and wooded areas within or adjacent to the subject land. This survey should clearly indicate the land which is the subject of the amendment.

OR

b) a sketch *drawn to scale* showing the following:

1) Boundaries and dimensions of the subject land.

2) Location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.

3) Approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditch, river or stream banks, wetlands, wooded areas, wells and septic tanks.

4) Current use(s) on land that is adjacent to the subject land.

5) Location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right of way.

6) If access to the subject land is by water only, the location of the parking and docking facilities to be used.

7) Location and nature of any easement affecting the subject land.

8) North Arrow

Other information

35. Is there any other information that you think may be useful to the municipality or other agencies in reviewing the application? If so, explain below or attach on a separate page:

See Planning Report and Drawings

Part E

Authorization and affidavit

36. Owner’s Consent (Freedom of Information):

In accordance with the provision of the Planning Act, it is the policy of the Municipality to provide public access to all development applications and supporting documentation.

In submitting this development application and supporting documents I (we),

Dave Milliner_____and _____
Name of Owner(s)

hereby acknowledge the above-noted and provide my (our) consent, in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, as well as commenting letters of reports issued by the municipality and other review agencies will be part of the public record and will also be available to the general public.

Signature of Ownerdate

Signature of Ownerdate

37. Owner’s Authorization for Agent

I (we), Randy Scherzer_____and _____
Name of Owner(s)

hereby authorize_The Township of Southgate_____to act as our agent(s)for the purpose of this application.

Signature of Ownerdate

Signature of Ownerdate

38. Owner’s Authorization for Access

I/we, Dave Milliner_____,and Randy Scherzer_____
Name of Owner(s)

hereby permit Township staff and its representatives to enter upon the premises during regular business hours for the purpose of performing inspections of the subject property.

Signature of Ownerdate

Signature of Ownerdate

Signature of Witnessdate

Solemn declaration

39. Affidavit

To be completed by owner(s), agent(s), or applicant(s) having completed the application form

Note: This Affidavit must be signed in the presence of a Commissioner for Taking Oaths.

I/ (We) Dave Milliner
Name(s)
of the Township of Southgate in the County of Grey
city/town/municipality county/region

Solemnly declare that all statements contained in this application and all the information provided is true, and I/we make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the:

_____ of _____ in _____ of _____
city/town/municipality county/region

This _____ day of _____, 20_____

Signature of Commissioner

Signature of Applicant

```
print name
```

Signature of Applicant

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print name
```

Schedule "A"

Supplementary Information – Agricultural Lands

Agricultural Property History on the subject parcel

(i) What type of farming has been or is currently being conducted?

☐ Beef

☐ Dairy

☐ Swine

☐ Poultry

☐ Sheep

☐ Cash Crop

☐ Other (describe) _____

Describe in detail the size, age and feed type used for the type of farming conducted: _____

(i) How long have you owned the farm? _____

(ii) Are you actively farming the land
(or – do you have the land farmed under your supervision)?

☐ Yes – For how long? _____

☐ No – When did you stop farming? _____

For what reason did you stop farming? _____

(iii) Area of total farm holding: _____

(iv) Number of tillable hectares: _____

(v) Do you own any other farm properties? ☐ Yes ☐ No

If yes, indicate locations: Lot: _____ Concession: _____

Former Township: _____

Total Hectares: _____

(vi) Do you rent any other land for farming purposes? ☐ Yes ☐ No

If yes, indicate locations: Lot: _____ Concession: _____

Former Township: _____

Total Hectares: _____

(vii) Is there a barn on the subject property? ☐ Yes ☐ No

Please indicate the condition of the barn: _____

How big is the barn? _____

What is the present use of the barn? _____

What is the capacity of the barn, in terms of livestock? _____

- (viii) Indicate the manure storage facilities on the subject lands
- ☐ Storage already exists
 - ☐ No storage required (manure/material is stored for less than 14 days)
 - ☐ Liquid
 - ☐ inside, underneath slatted floor
 - ☐ outside, with permanent, tight fitting cover
 - ☐ (treated manure/material) outside, no cover
 - ☐ outside, with a permanent floating cover
 - ☐ outside, no cover, straight-walled storage
 - ☐ outside, roof but with open sides
 - ☐ outside, no cover, sloped-sided storage
 - ☐ Solid
 - ☐ inside, bedded pack
 - ☐ outside, covered
 - ☐ outside, no cover, >= 30% DM
 - ☐ outside, no cover, 18-30% DM, with covered liquid runoff storage
 - ☐ outside, no cover, 18-30% DM, with uncovered liquid runoff storage
- (ix) Are there any barns on other properties within 450 meters (1,476.38 ft) of the subject lands? ☐ Yes ☐ No

If yes, these barns and distances to the subject property must be shown on the sketch. The following questions must be answered for each property containing a barn regardless of current use.

(x) What type of farming has been conducted on this other property?

(xi) Indicate the number of tillable hectares on other property: _____

(xii) Indicate the size of the barn(s): _____

(xiii) Capacity of barn in terms of livestock: _____

(xiv) Manure Storage facilities on other property (see storage types listed in question above)

Additional information will be required for Minimum Distance Separation (MDS) calculations – please discuss this with Planning Staff prior to submitting your application

Purpose: a zoning by-law amendment is required to change a zone symbol on a property to permit expanded or different land uses on a specific property. A zoning by-law amendment may also be requested to change a zone provision (setback or similar regulation) or general provision.

Process: Discuss your proposal with the municipal planning department prior to submitting your application. Make your application to the planning department along with the required fee. A planning staff report will be prepared and a public meeting will be set. The applicant will be advised of the time and date of this meeting and invited to make representation at this time in order to explain why the zoning amendment request is being made.

You can expect a decision on your application within 150 days. This time is used to review the application, set up a public meeting, post the required public notice, draft a zoning by-law amendment and ensure that all other required documentation is in order.

At least 20 days prior to the public meeting, notice of the public meeting is either sent to every assessed property within 120 metres (400 feet) of the subject property or a notice is placed in the appropriate local newspaper. The applicant or a representative must attend the public meeting to explain why the zoning amendment is required to members of the Council and the public, as well as answer any questions that may arise.

A site plan and agreement may be required to be negotiated prior to any further proceedings of the rezoning process. Following the public meeting and if Council is satisfied with the application, an amending by-law will be considered by Council. Should the by-law be passed, a notice of passing is prepared and sent to everyone on the first mailing list or published in the newspaper. A 20 day appeal period is required to be included in this notice to allow anyone to appeal the by-law to the Ontario Municipal Board.

Should your application not be approved by Council, you also have the right to appeal to the Local Planning Appeals Tribunal within the same 20 day appeal period. More information is available by contacting the municipal planning department or on the Web at: <http://elto.gov.on.ca/news/local-planning-appeal-tribunal/>

If the application is approved and no appeal is filed, a notice of no appeal is prepared and sent to the applicant at which time the process is now completed. A building permit would not be available for any works associated with the by-law until the appeal period has passed and if no appeals were filed.

Zoning by-law amendment process summary

1. Pre-consultation (required by By-law 66-2012)
2. Submit application
3. Clerk sets a public meeting
Notice sent to neighbours within 120 metres (400 feet) and various agencies, 20 days prior to public meeting.
4. Public meeting
Applicant and/or agent should attend to resolve any potential concerns. Council will consider the proposal and may pass a by-law that meeting.
5. Appeal period
After a Notice of Passing for the by-law amendment is sent to neighbours within 120 metres (400 feet) and agencies, 20 day appeal period begins.
6. Decision final
If not appeal is filed with the Township within the appeal period, the process is complete and the zoning by-law amendment is in full force and effect.

please do not return this page



**The Corporation of the Township of Southgate
Notice of Public Meeting and Complete application
Concerning a Proposed Official Plan Amendment and
Zoning By-law Amendment**

Take Notice that the Council of the Corporation of the Township of Southgate has received a complete application for approval of an Official Plan Amendment and Zoning By-law Amendment pursuant to Section 34 of the Planning Act, R.S.O. 1990, as amended. Council will hold an **electronic public meeting** on:

July 7, 2021 at 9 AM via Electronic Meeting

Electronic Access Information:

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/990730221>

You can also dial in using your phone.
Canada: [+1 \(647\) 497-9373](tel:+16474979373)

Access Code: 990-730-221

NOTE: If you wish to speak at the meeting, please register in advance by contacting the Acting Clerk, Lindsey Green using the contact information below:

lgreen@southgate.ca or 519-923-2110 ext. 230

The meeting will be recorded and uploaded to the Township YouTube Channel:
<https://www.youtube.com/user/SouthgateTownship>

Location of the Subject Land

Applicant: Township of Southgate

Legal Description: Con 2 WTSR, Pt Lots 229 and 230 and RP 6R9712 Pt 2(3.69acres), Con 2 WTSR Pt lots 229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1(2.2 acres)

Civic Address: None

A key map is attached to this notice for additional information.

The Purpose of the proposed Official Plan Amendment is to change the designation of the subject lands from Industrial and Open Space to the Downtown Commercial designation with an exception to allow for a medical clinic. The purpose of the zoning bylaw amendment application is to prescribe commercial uses appropriate to the site and specifically a medical clinic and hospice. Adjustments to certain site specific zone standards may also be required to accommodate setbacks and parking.

The Effect of the proposed zoning by-law amendment would be to change the zone symbols on the subject property from Public Utility (PU) and Open Space (OS) to Commercial Exception (C2-XXX) to provide specific commercial uses, and site specific provisions for certain zone standards. The effect of the site specific Official Plan Amendment is to redesignate the subject lands from Neighbourhood Area and Industrial to Downtown Commercial to facilitate the medical center use.

When will a decision be made?

A decision of this proposal has NOT been made at this point and will NOT be made at the Public Meeting. After reviewing the application and any comments received, staff will bring a recommendation on this proposal to a future council meeting.

Want to be notified of a decision?

You must make a request in writing if you wish to receive a notice on any decision of Council on this proposal.

Making an Oral or Written Submission

Any person or public body is entitled to attend the public meeting and make written or oral submissions in support of, or in opposition to, the proposed zoning by-law amendment. Persons wishing to make an oral submission to Council at the public meeting are invited to register with the Township Clerk (see contact information below). Written comments should also be addressed to the Clerk at the address below. **Please note that all submissions and the personal information contained therein will become part of the public record in their entirety and may be posted to Southgate's website.**

Your rights to appeal a decision

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Southgate before the by-law is passed, the person or public body is not entitled to appeal the decision of Council of the Township of Southgate to the Local Planning Appeal Tribunal.

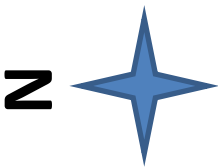
If a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Southgate before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional Information and Comments

Please submit written comments to the Clerk Lindsey Green at the address shown below. Additional information is also available for public viewing on Southgate's website at <https://www.southgate.ca/planning-notices/> or by contacting the Township planner Clinton Stredwick at cstredwick@southgate.ca or at the Township ext 235. Please quote file #C16-21 and OPA2-21.

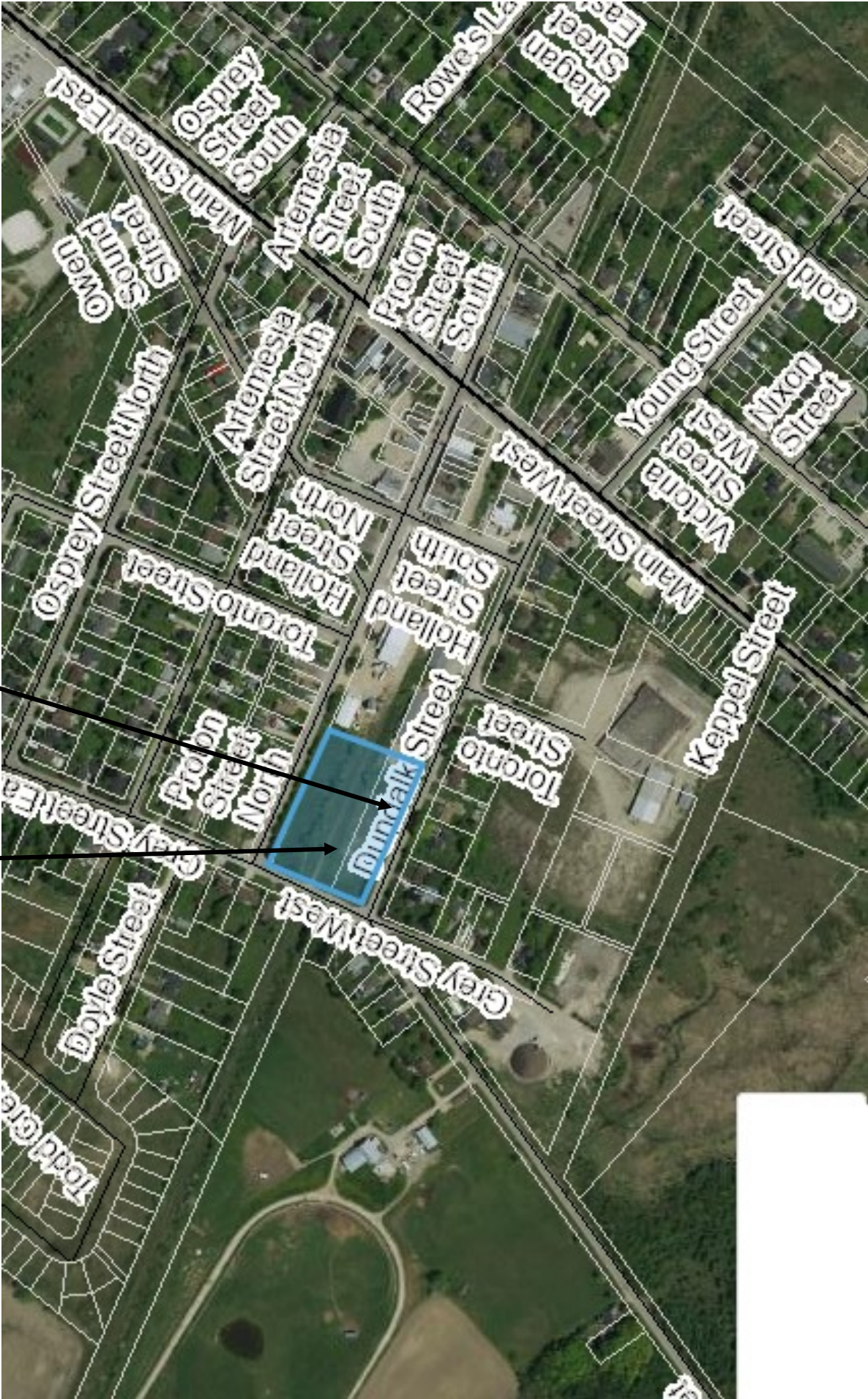
Dated at the Township of Southgate,
this 16th day of June 2021.

Lindsey Green, Clerk
lgreen@southgate.ca
Township of Southgate
185667 Grey Rd 9,
Dundalk, ON N0C 1B0
Phone: (519) 923-2110 ext. 230



SUBJECT LAND

Key Map (not to scale)





Staff Report PL2021-055

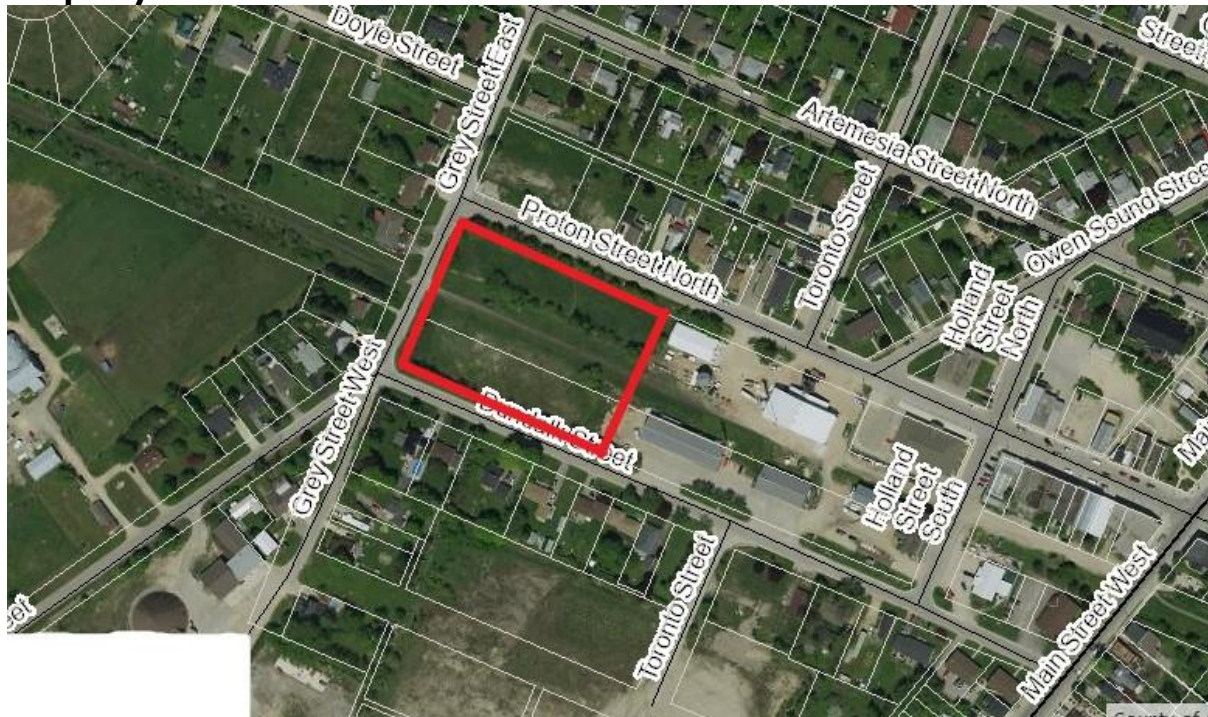
Title of Report: PL2021-055-C16-21-OPA2-21 Dundalk Medical Facility
Department: Clerks
Branch: Planning Services
Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-055 for information.

Note: The purpose of this report is to provide information only for the benefit of the public and Council. It is not an analysis of the benefits or policy pertaining to the proposal. A follow up report will contain a recommendation and a review of the policy will be prepared when the Official Plan and Zoning are brought forward for a decision.

Property Location:



Subject Lands:

The development lands are legally described as Con 2 WTSR, Pt Lots 229 and 230 and RP 6R9712 Pt 2(3.69acres), Con 2 WTSR Pt lots 229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1(2.2 acres).

The lands are comprised of a smaller 2.2 acre parcel that is owned by the Township of Southgate and a larger 3.69 acre parcel that is owned by the County of Grey and includes the 25m rail trail right of way. The lands are bounded by Dundalk Street and residential uses to the South, Grey Street and residential uses to the West, and Proton Street and residential uses to the North. To the East of the lands are industrial and public uses such as the Dundalk Fire Department and the Huron Bay Co-op facility.

The Proposal:

The project involves the construction of a three or four storey, new health facility and accessory uses on the subject lands. The facility would service the local needs of the community and region. Much of the County portion of the subject lands are proposed to be a parking area for the health clinic as well as a trail head for parking and access to the rail trail. There will also be parking for horse and buggy for those members of the community that use horse drawn transportation.

In order to accommodate this proposal, the Township Official Plan requires an amendment to change the designation of the subject lands from Industrial and Open Space to the Downtown Commercial designation with an exception to allow for a medical clinic. This would be a natural extension of the downtown area on vacant land that still maintains the rail trail and respects the adjacent Residential uses.

Similarly, a zoning bylaw amendment is also required, which will prescribe commercial uses appropriate to the site and specifically a medical clinic and hospice. Adjustments to certain site specific zone standards may also be required to accommodate setbacks and parking.

The effect of the site specific Official Plan Amendment is to redesignate the subject lands from Neighbourhood Area and Industrial to Downtown Commercial to facilitate the medical center use.

The effect of the zoning by-law amendment is to change the zone symbols on the subject property from Public Utility (PU) and Open Space (OS) to Commercial Exception (C2-XXX) to provide specific commercial uses, and site specific provisions for certain zone standards. The effect of the site specific Official Plan Amendment is to redesignate the subject lands from Neighbourhood Area and Industrial to Downtown Commercial to facilitate the medical center use.

Background:

Allan Madden of the South East Grey Community Health Center has been working with Township and County staff for over a year to bring this project to fruition. The initial stages involved preliminary designs and a selection process that looked at various properties and designs to determine if the subject site was suitable for the size of building that was proposed. The end result was the creation of the preliminary site plan (Attachment #1) and the renderings (Attachment #2) which show what the project could look like upon completion.

Following the initial design of the site plan, discussions took place over the next several months to formalize an agreement for the use and sale of the lands owned by the County. It was also discussed about maintaining the rail trail use and how best to integrate the trail into the design of the site. This resulted in including bends in the trail to reduce speeds and make the crossing of the trail safer from the parking area.

At this point the project is ready to be presented to the Community and feedback gathered on the proposed Official Plan and Zoning by-law amendments.

The comments received to date from agencies include:

The County of Grey are generally supportive of the proposal and will provide more detailed comments at the site plan stage to ensure the design of the rail trail crossing is as safe as reasonably possible.

Township Public Works Department indicate that the road is an urban asphalt standard. Entrance permits will be required and the project is within wellhead protection area B, which is managed through education and outreach.

Enbridge Gas indicate that they have service lines in the area and should the proposed site plan impact these services, it may be necessary to terminate the gas service and relocate the line according to the new property boundaries. Any Service relocation required would be at the cost of the property owner.

One comment from the public has been received:

April Emms is concerned about what will happen with the rail trail and its impact on the use of that trail.

Concluding Comments:

The project will be on full municipal services and generate employment in the form of doctors nurses and other specialists as well as the accessory uses that may be associated with the project.

The project appears to be a good fit for the area but will be examined in more detail when the by-law and Official Plan Amendment are brought to council.

Respectfully Submitted,

Municipal Planner: Original Signed By
Clinton Stredwick, BES, MCIP, RPP



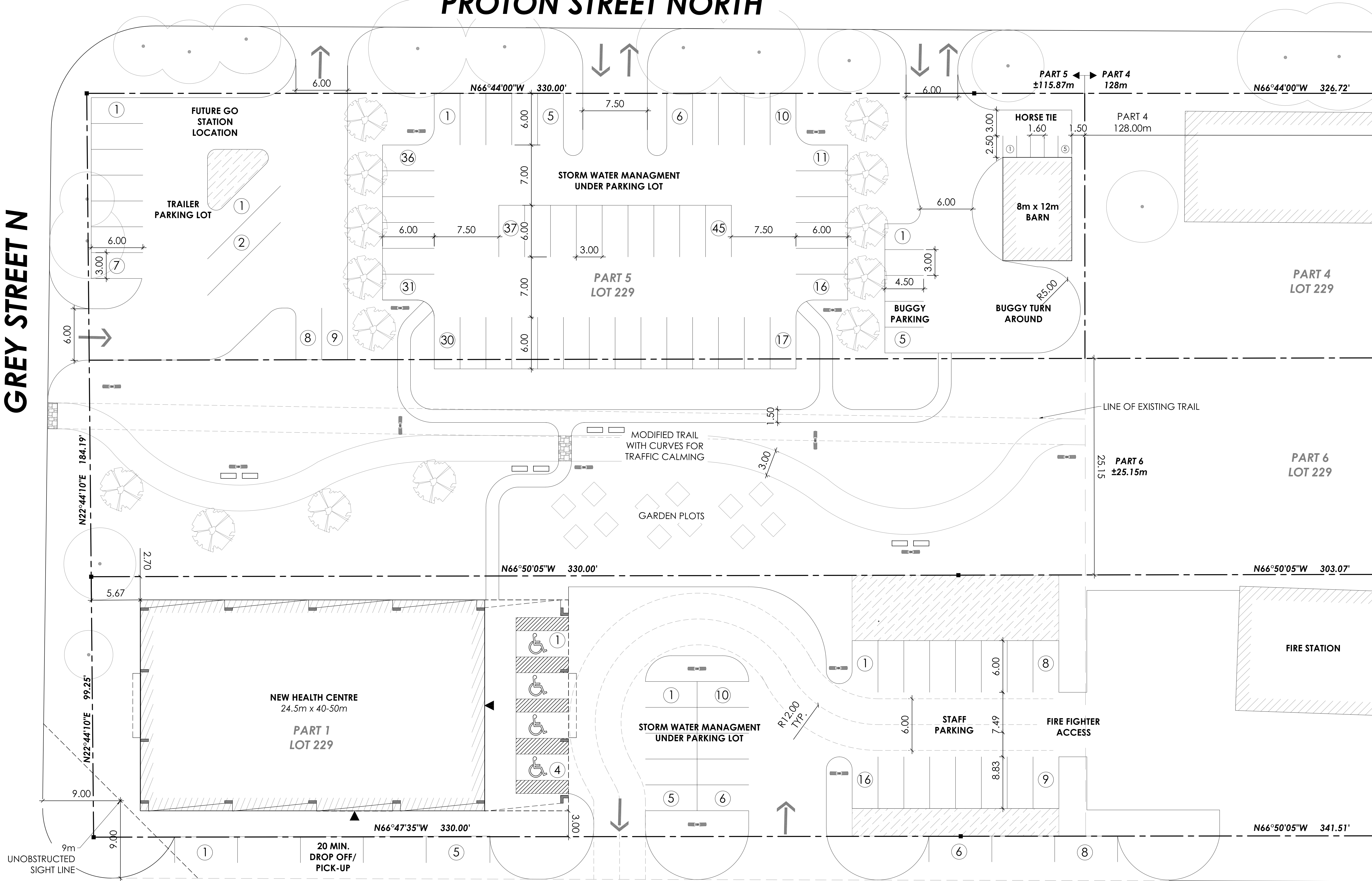
CAO Approval: Original Signed By
Dave Milliner, CAO

Attachments:

1. Site Plan
2. Renderings

GREY STREET N

PROTON STREET NORTH

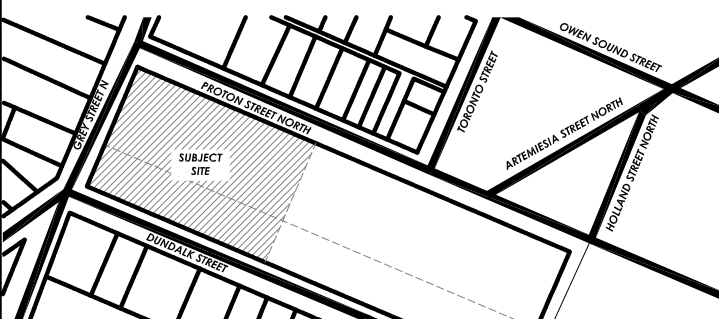


DRAWING NOTES:

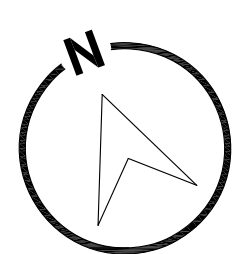
1. This drawing is the exclusive property of Lloyd Hunt, Architect and the reproduction of any part without prior written consent of this office is strictly prohibited.
2. The contractor shall verify all dimensions, levels, and datums on site and report any discrepancies or omissions to this office prior to construction.
3. This drawing is to be read and understood in conjunction with all other plans and documents applicable to this project.
4. Do not scale the drawings.

NO.	ISSUE / REVISION	DATE
1	PRELIMINARY SITE PLAN "SCHEME A"	20.04.20
2	PRELIMINARY SITE PLAN "SCHEME B"	20.04.27
3	UPDATED WITH LEGAL INFORMATION	20.05.01
4	SITE PLAN REVISIONS	20.05.11

KEY PLAN:



TRUE NORTH:



PARKING SUMMARY

PARKING DESIGNATION	NUMBER OF PARKING SPACES
PUBLIC PARKING LOT	45 SPACES
TRAILER PARKING LOT	9 SPACES
BUGGY PARKING LOT	5 SPACES
STAFF PARKING LOT	26 SPACES
ROAD SIDE PARKING	8 SPACES
BARRIER FREE PARKING	4 SPACES
TOTAL: 97 SPACES	



LLOYD HUNT
ARCHITECT
21 station street
GLENHURON ontario L0M 1L0
705 466 3111

DUNDALK COMMUNITY HEALTH CENTRE
PROTON STREET
DUNDALK, Ontario

SITE PLAN		
Drawn By E.B.	Checked By L.H.	Drawing No. SP-01
Scale 1:200	Project No. 20.587	

















From: [Ontario Lands](#)
To: [Elisha Milne](#)
Subject: RE: C16-21 and OPA2-21 Notice of Public Meeting
Date: June 14, 2021 10:35:52 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

Thank you for your correspondence with regard to the proposed Site Plan Application. Enbridge Gas Inc, operating as Union Gas, does have service lines running within the area which may or may not be affected by the proposed Site Plan.

Should the proposed site plan impact these services, it may be necessary to terminate the gas service and relocate the line according to the new property boundaries. Any Service relocation required would be at the cost of the property owner.

If there is any work (i.e. underground infrastructure rebuild or grading changes...) at our easement and on/near any of our existing facilities, please contact us as early as possible (1 month in advance at least) so we can exercise engineering assessment of your work. The purpose is to ensure the integrity of our main is maintained and protected.

Confirmation of the location of our natural gas pipeline should be made through Ontario One Call 1-800-400-2255 for locates prior to any activity.

We trust the foregoing is satisfactory.

Barbara M.J. Baranow
Analyst Land Support

Enbridge Gas Inc.
50 Keil Drive North, Chatham, ON N7M 5M1

Integrity. Safety. Respect.

From: Elisha Milne <emilne@southgate.ca>
Sent: Monday, June 14, 2021 9:48 AM
To: Bell Canada ROWCC <rowcentre@bell.ca>; Bev Fisher <bfisher@southgate.ca>; Bluewater District School Board <shelley_crummer@bwdsb.on.ca>; Bluewater District School Board <jayme_bastarache@bwdsb.on.ca>; Bruce Grey Catholic School Board <al_hastie@bgcdsb.org>; Clinton Stredwick <cstredwick@southgate.ca>; Dave Milliner <dmilliner@southgate.ca>; Derek Malynyk <firechief@southgate.ca>; Ontario Lands <ONTLands@enbridge.com>; Group: Planning Dept Emails <Group_PlanningDeptEmails@grey.ca>; Haudenosaunee Development Institute <hdi2@bellnet.ca>; Historic Saugeen Metis <hsmasstlrcc@bmts.com>; Hydro One <landuseplanning@hydroone.com>; Jessica Mole <jmole@southgate.ca>; Jim Ellis <jellis@southgate.ca>; Kevin Green <kgreen@southgate.ca>; Laura Warner <lwarner@grandriver.ca>; Lindsey Green <lgreen@southgate.ca>; Martin Leyten - MTO <Martin.Leyten@ontario.ca>; Meagan Bruce <M.Bruce@publichealthgreybruce.on.ca>; Metis

Nation of Ontario <consultations@metisnation.org>; MMAH <Tyler.Shantz@ontario.ca>; Ontario Power Generation <Executivevp.lawanddevelopment@opg.com>; Saugeen Ojibway Nation <execassistant@saugeenojibwaynation.ca>; Six Nations of the Grand River <lonnybomberry@sixnations.ca>; ONTUGLLandsINQ <ONTUGLLandsINQ@enbridge.com>; William Gott <wgott@southgate.ca>; WSP on behalf of Bell <circulations@wsp.com>; p.kourtsidis@publichealthgreybruce.on.ca

Subject: [External] C16-21 and OPA2-21 Notice of Public Meeting

EXTERNAL: PLEASE PROCEED WITH CAUTION.

This e-mail has originated from outside of the organization. Do not respond, click on links or open attachments unless you recognize the sender or know the content is safe.

Good Morning,

Please find the below link for the Notice of Public Meeting for Zoning By-law and Official Plan Amendment Application C16-21 and OPA2-21.

https://secure-web.cisco.com/12FFld5kFz-SmbJjBSLY1TRtmbbfZ3EoNE4VJyBJrVEVZpeN457W9hzsOtOElqKYvb79kBuYxdBYUy7sEu_4TzE3eKqXNuGyKHZWDWylRrFaK3Ke7TMRXYHDHeNk0EUIncM7raM1t6na34j4TM6on2jP_eYq0npmeQ3gadqaByUpx3_8RScSdcunPVcXZ1ZfnskMZhr2QpWZn9ZvlxSyR6u1R5OZid-5WqA-CodsRZQNSsm6N75F-CrnDN13lAtlyrpAMimVr-il5m46lxj0MYRu3zqlPuCIS9FiPhTulbhkLHM4kvZ-wy8rl8DanXKna/https%3A%2F%2Fwww.southgate.ca%2Fen%2Fmunicipal-services%2Fplanning-applications-public-notices.aspx%23C16-21-and-OPA2-21-Dundalk-Medical-Centre

The meeting is scheduled for **July 7, 2021 @ 9AM**. Please supply all comments on the above notification by **June 30, 2021** so they may be included in the public agenda.

Comments can be received by:

Email: emilne@southgate.ca
Fax: 519-923-9262 Attn: Elisha Milne
Mail: Elisha Milne, Administrative & Legislative Coordinator
185667 Grey County Road 9
Dundalk, ON N0C 1B0

Thank you for your attention to this matter.

Elisha Milne

Administrative & Legislative Assistant
Township of Southgate

185667 Grey County Rd. 9, Dundalk, ON N0C 1B0

519-923-2110 ext. 232 | Fax 519-923-9262

emilne@southgate.ca | http://secure-web.cisco.com/1xBVIn84if5iUzuiicblAt9QNHVwqyo6s_dbXdCRS_HOk1mTrXi_WVnOolTf_ju9j7HnsSrvRndN83TLsIiO3PUft2gro5k2mneudQnwf468X49wTTppgryYQlI0kRyNSEwkXpwtY-ywhWjtWr083jc1Q-MFHh8B-Z0jWAn8MixPXetG-zDrRZmsUWS-pM4UhdVK8Xijyn9WsMHaKiGkKPNg1MW0aYadct0PEADINR4oNTVNBtCvvFVbkNbl7uVDGv8dKYc0G-frc-cize2yO5-

http://secure-web.cisco.com/1xBVIn84if5iUzuiicblAt9QNHVwqyo6s_dbXdCRS_HOk1mTrXi_WVnOolTf_ju9j7HnsSrvRndN83TLsIiO3PUft2gro5k2mneudQnwf468X49wTTppgryYQlI0kRyNSEwkXpwtY-ywhWjtWr083jc1Q-MFHh8B-Z0jWAn8MixPXetG-zDrRZmsUWS-pM4UhdVK8Xijyn9WsMHaKiGkKPNg1MW0aYadct0PEADINR4oNTVNBtCvvFVbkNbl7uVDGv8dKYc0G-frc-cize2yO5-

37oIQ1Pgj8gd6RoFgUDpaQnyyIzeeibkxA4nYZfd5E/http%3A%2F%2Fwww.southgate.ca



Township of Southgate

185667 Grey County Road 9,
Dundalk, ON N0C 1B0

Jim Ellis,

Public Works Manager / Risk Management Official

jellis@southgate.ca



Phone: 519-923-2110 ext. 250

Toll Free: 1-888-560-6607

Fax: 519-923-9262

Cell: 519-378-3777

Public Works Department

Date: June 14, 2021

File No.: C16-21 & OPA2-21

Can a safe access be provided? Yes ☒ No ☐

Road Drainage Concern: None

Road Standard: Urban asphalt

Road Widening Necessary? Yes ☐ No ☒

Entrance Requirements: Entrance permit applications to be submitted

Load Restricted Road: Yes ☒ No ☐

Comments: _____

Risk Management Office

Property is located in a Well Head Protection Area:

- ☐ WHPA "A"
- ☒ WHPA "B"
- ☐ WHPA "C"
- ☐ WHPA "D"
- ☐ Not Applicable

Comments: _____

Well Head Protection Area "B" - Applicable to Dense Non- Aqueous Phase Liquid (DNAPL's) products managed by education and outreach programs.

Signed: _____

Jim Ellis, Public Works Manager / Risk Management Official



Planning and Development

595 9th Avenue East, Owen Sound Ontario N4K 3E3
519-372-0219 / 1-800-567-GREY / Fax: 519-376-7970

June 29th, 2021

Ms. Lindsey Green, Clerk
Township of Southgate
185667 Grey Road 9
Dundalk, ON, N0C 1B0
*Sent Via Email

**RE: Southgate Official Plan Amendment Application OPA2-21 Zoning By-law
Amendment Application C16.2021
Con 2 WTSR, Pt Lots 229 and 230 and RP 6R9712 Pt 2, Con 2 WTSR Pt lots
229 and 230 Plan 480 Pt Station Grounds RP 16R9721 Pt 1
Township of Southgate
Applicant: Township of Southgate and County of Grey**

Dear Ms. Green,

This correspondence is in response to the above noted official plan and zoning amendment applications. We have had an opportunity to review the applications in relation to the Provincial Policy Statement (PPS) and the County of Grey Official Plan (OP). We offer the following comments.

The purpose of the proposed official plan amendment is to change the designation of the subject lands from the 'Industrial', 'Neighbourhood Area', and 'Public Space' designations to the 'Downtown Commercial' designation with exceptions to allow for a medical clinic. The purpose of the zoning bylaw amendment application is to prescribe commercial uses appropriate to the site and specifically a medical clinic and hospice. The zoning on the subject property would change from 'Public Utility' (PU) and 'Open Space' (OS) to 'Commercial Exception' (C2-XXX) to provide specific commercial uses, and site-specific provisions for certain zone standards. Adjustments to certain site-specific zone standards may also be required to accommodate setbacks and parking.

In making the below comments, County staff have not yet had the opportunity to review the detailed zoning and official plan provisions being applied to the subject lands. County staff will however comment based on the principle of the uses being proposed, and the draft site plan which has been shared.

Section 1.3.2.4 of the PPS states;

“Planning authorities may permit conversion of lands within employment areas to non-employment uses through a comprehensive review, only where it has been demonstrated that the land is not required for employment purposes over the long term and that there is a need for the conversion.”

A portion of the subject lands are identified as employment lands (Industrial). The proposed official plan and zoning amendments would allow for a new medical clinic and other complimentary uses. In this case, County staff are of the opinion that although the lands are coming out of an employment designation, the lands currently are not well suited to new industrial uses based on the uses across the street on Proton Street North and their location in a Wellhead Protection Area. The effect of the applications would allow for employment on the subject lands, beyond a lower-order retail or commercial type of employment, which meets the intent of the above PPS policy of preserving employment lands. Furthermore, staff believe that the medical centre and accessory uses will provide both employment and essential public services to the community. County staff are not recommending a comprehensive review be completed at this time.

Elsewhere in section 1 of the PPS redevelopment and infilling within serviced settlement areas are promoted. The proposed use would be on Township water and sewer services and would appear to represent a compatible infill opportunity.

Schedule A of the County Official Plan designates the subject lands as ‘Primary Settlement Area’. Within the Primary Settlement Area designation, the County Plan generally defers to the detailed development standards of the Southgate Official Plan and Zoning By-law.

Appendix A to the County Official Plan maps the subject lands as being within a Wellhead Protection Area. County staff would defer to comments from the Township’s Risk Management Official as it pertains to development within the Wellhead Protection Area.

Section 8.8 of the County Official Plan contains policies on rail corridors and the County’s CP Rail Trail. County staff have been working collaboratively with Southgate on this project to ensure that safe crossing and adequate continued use of the County’s CP Rail Trail will remain, should the medical clinic be developed on the subject lands. County staff appreciate the inclusion of parking for trail users at this location and the traffic calming measures in this area. County staff have also consulted with staff from the Grey Suable Conservation Authority who manage the CP Rail Trail on the County’s behalf. There are no concerns at the official plan and zoning stage, provided it’s made clear that the trail is a continued permitted use on the subject lands to ensure trail

connectivity is not lost. Further detailed comments on the site plan can be included at a later date to ensure;

- safety of the trail and trail crossing,
- that the landscaping or fencing along the trail is appropriate, and
- that the parking meets the needs of all users with adequate connectivity.

County Transportation Services have no concerns at this time.

At the time of writing this letter comments had not yet been received from the County Paramedic Services or Housing departments. Should comments be received from these departments, County staff will forward them along to the Township.

The County requests notice of any decision rendered with respect to the zoning amendment. County staff look forward to receiving the official plan amendment for approval, should Township Council adopt the amendment.

If you wish to discuss this matter further, please contact me.

Yours truly,

A handwritten signature in black ink, appearing to read "Scott Taylor", is positioned above a yellow horizontal line.

Scott Taylor, MCIP, RPP
Senior Planner
519-372-0219 ext. 1238
scott.taylor@grey.ca
www.grey.ca

Elisha Milne

Subject: Concerns with rail line in Dundalk file # C16-21 OPA 21

From: aemms [REDACTED]
Sent: June 15, 2021 1:24 PM
To: Clinton Stredwick <cstredwick@southgate.ca>
Subject: Concerns with rail line in Dundalk file # C16-21 OPA 21

Hi Clinton,

My name is April Emms and I am just wondering what exactly the plan is with the rail line that runs through the open space where the new medical building is to be built. Our family like many others in this town that have lived here for years and years have used this trail for walking, biking, snowmobiling and atving. Since the massive development of Dundalk we are finding it harder and harder to do these things as our area is being completely built upon with all these suburbs now being built and now amenities also being built to accommodate the growth.

A bunch of families are also wondering if there are plans to do anything with the rail line that runs right by the new 4 storey seniors building which is literally feet away from the building. We hope that our hobbies and way of life, that in this once small town, aren't going to be compromised for all this new infrastructure and all these new people coming in. I can't imagine seniors wanting to hear the sounds of snowmobiles or ATV's driving by constantly throughout the seasons.

Anyways a lot of us are just wanting some answers as to what the action for this is going to end up being, as we feel our little town and our little town way of life is slowly diminishing with every new build going up.

My email is [REDACTED]

Thanks,
April Emms

Sent from my Bell Samsung device over Canada's largest network.



Grey Transit Route

Overview

September 2020 – July 2021



Grey Transit Route

Marketing

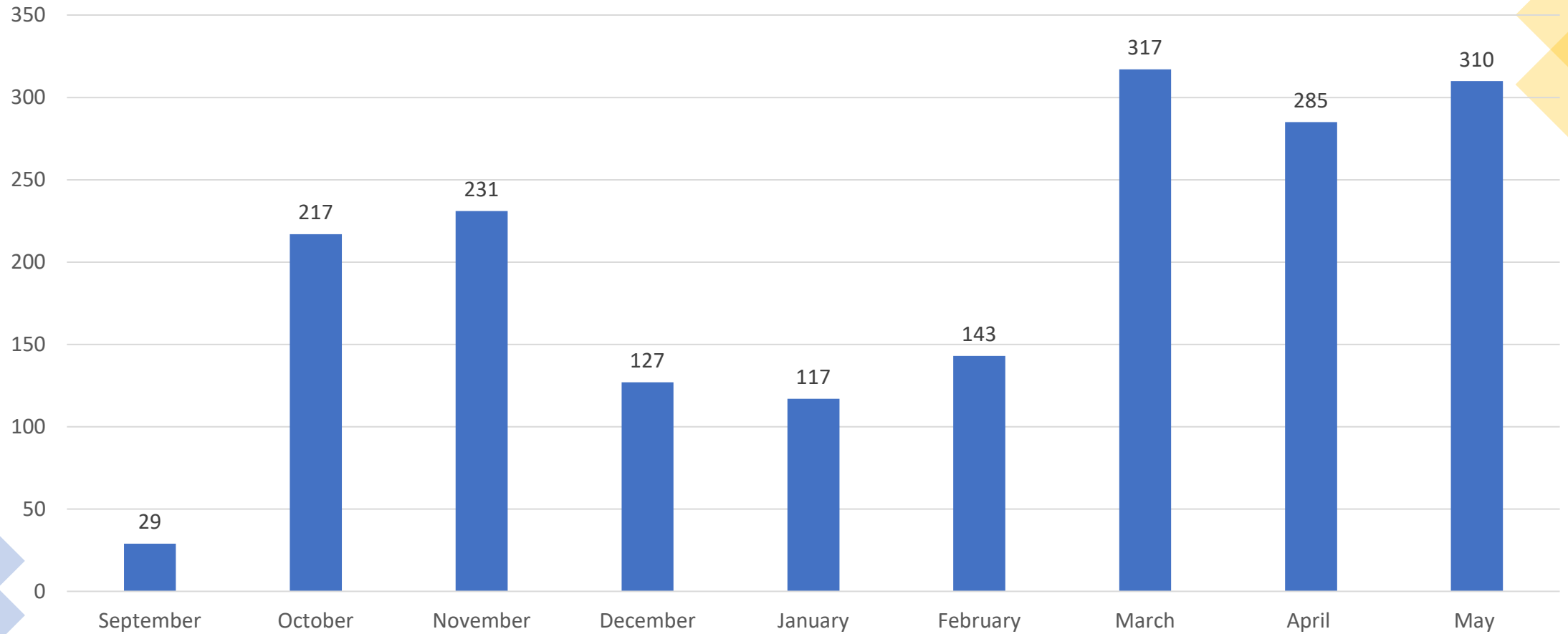
Survey

Challenges

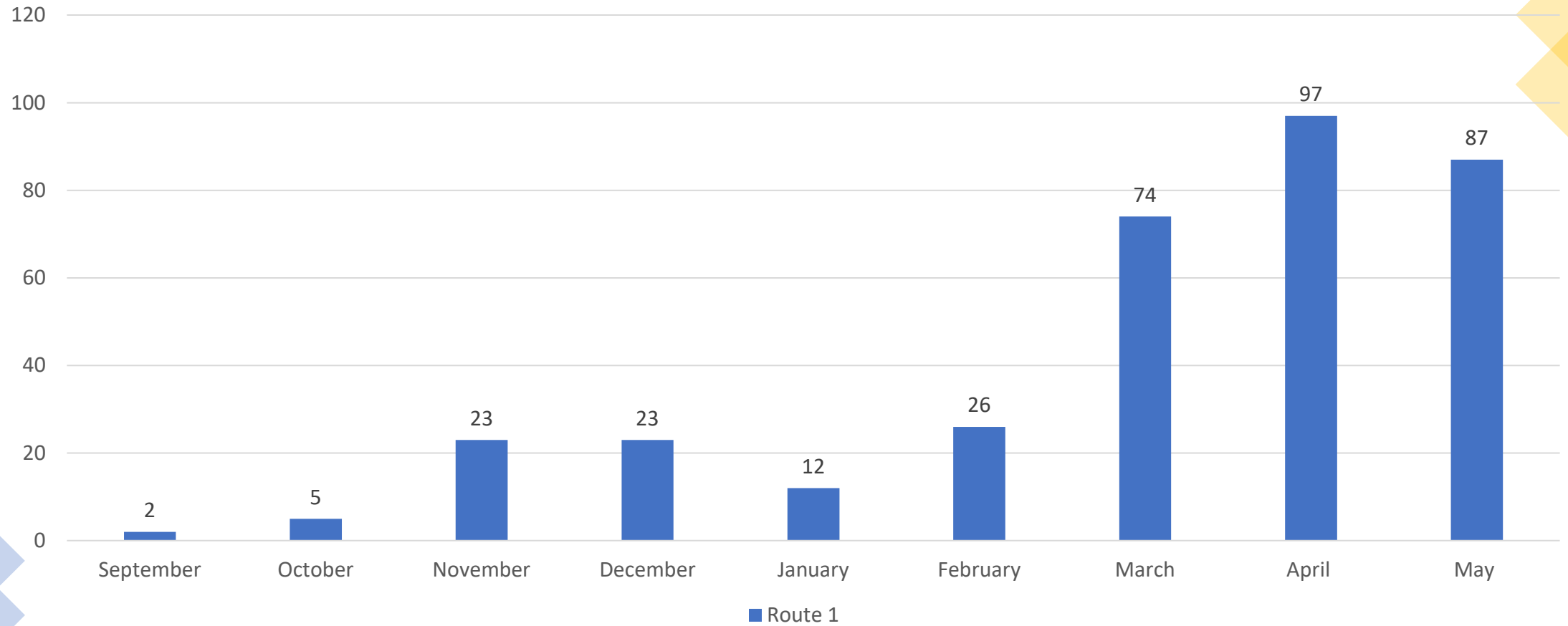
Successes

Ridership

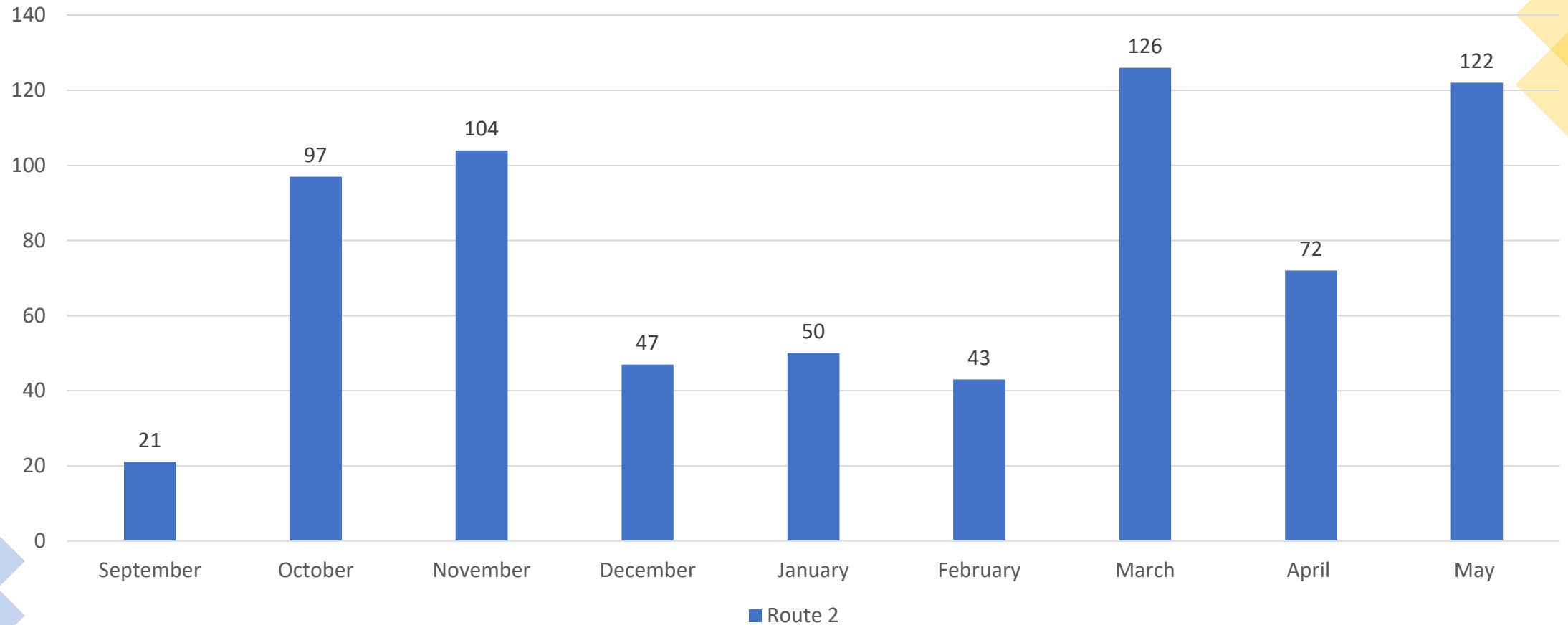
Total GTR Ridership



Route 1 Ridership - Owen Sound to Dundalk



Route 2 Ridership - Dundalk to Orangeville



Successes

Reliable

Affordable

Positive
Feedback

Community
Outreach

Weekend
Service

Bike Racks

Good News

Rider 1. Does not have a personal vehicle and rides from Shelburne to Orangeville for doctor's appointments. Rider 2 says this service is primary mode of transportation.

Rider 2. Is a University student that lives in Shelburne and travels to and from work at Chapmans Ice Cream in Markdale for the nightshift.

Rider 3. Lives between Dundalk and Orangeville and rides to see family, make appointments and to find work.

Rider 4. Travels from their home in Shelburne to Dundalk for work

Rider 5. Has yet to ride the GTR but is looking forward to travelling from Shelburne to Markdale to visit family.

Good News

Rider 6. Travels from the Skyview Motel to Shelburne and Orangeville for appointments.

Rider 7. Lives in Eugenia and rides the GTR from Flesherton to Owen Sound and Flesherton to Orangeville for shopping and appointments. Rider 7 says this service has *“Changed their Life”*.

Rider 8. Travels from the Skyview Motel for appointments and shopping in Orangeville.

Rider 9 & 10. Live in Dundalk and work at Chapman’s in Markdale they ride the GTR home each morning.

Challenges

Pandemic Regulations

- Stay at home order
- Social distance requirements

Decrease in transit demand

- More people working from home
- Many destinations were closed

Marketing & Promotions

- Essential Travel Only

Marketing

Social Media Campaign

- September to December 2021

Radio - Country 105

- July 3 to October 9, 2021

Newspaper

- Dundalk Herald & Flesherston Advance
 - June 30 & August 25
- Shelburne Free Press
 - July 8 & September 9



Guess what,
**ALL OUR GTR
BUSES NOW
HAVE BIKE
RACKS!**



226-910-1001
www.grey.ca/gtr

EASY BOOKING



The Grey't Way To Travel

EVERYDAY

July 10 to Dec. 12

Shelburne

Dundalk

Orangeville



226-910-1001
www.grey.ca/gtr

EASY BOOKING

GTR Service Improvement Survey

Online from
May 20 – June 18

- 149 responses in total
- 23 respondents for Route 1 & 2

What days of the
week would you
like to travel?

- 7 days a week

Where would you
like to travel ?

- Dundalk, Shelburne, Orangeville

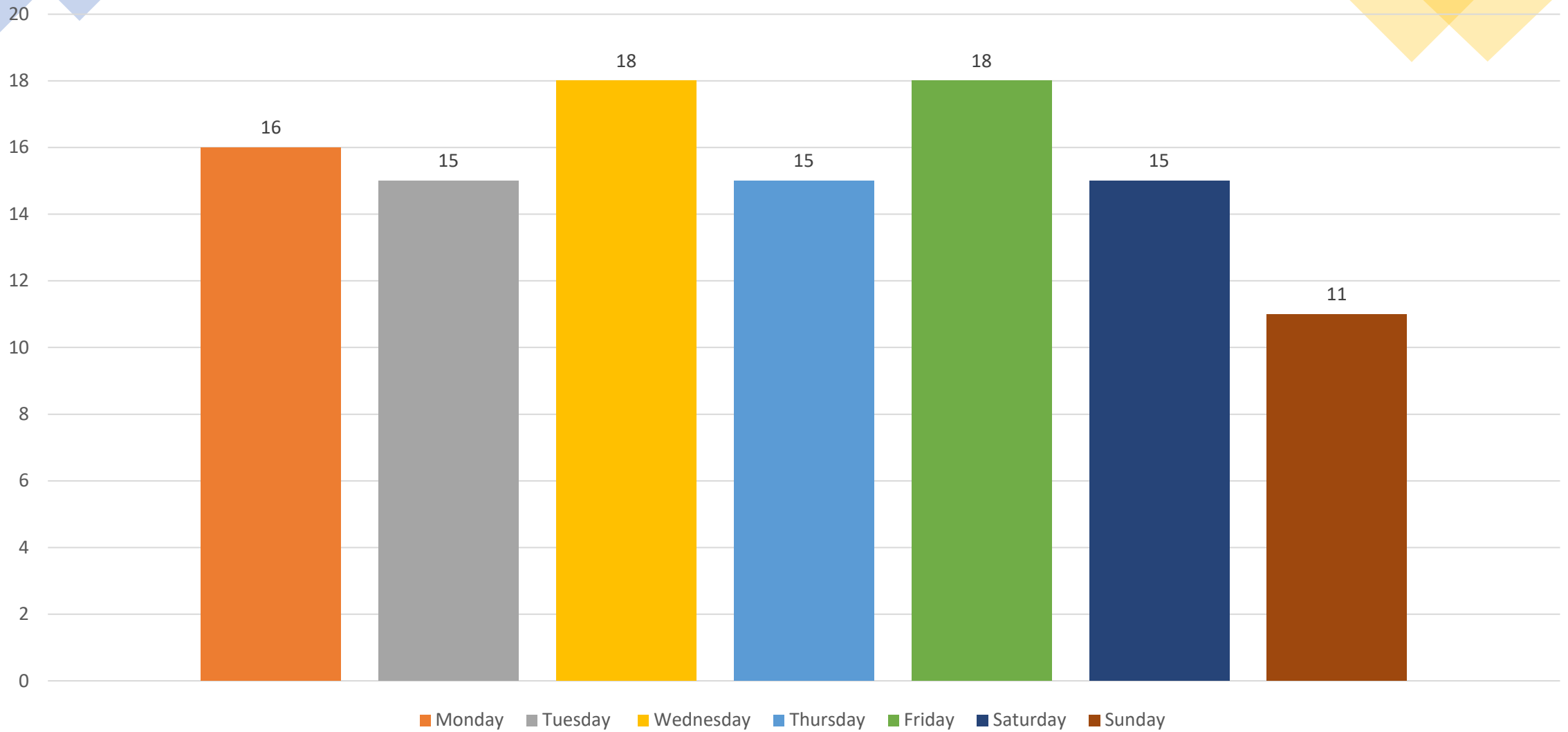
What time of the
day would you
like to travel ?

- 4:00 p.m. – 6:00 p.m.
- 6:00 a.m. – 8:00 a.m.

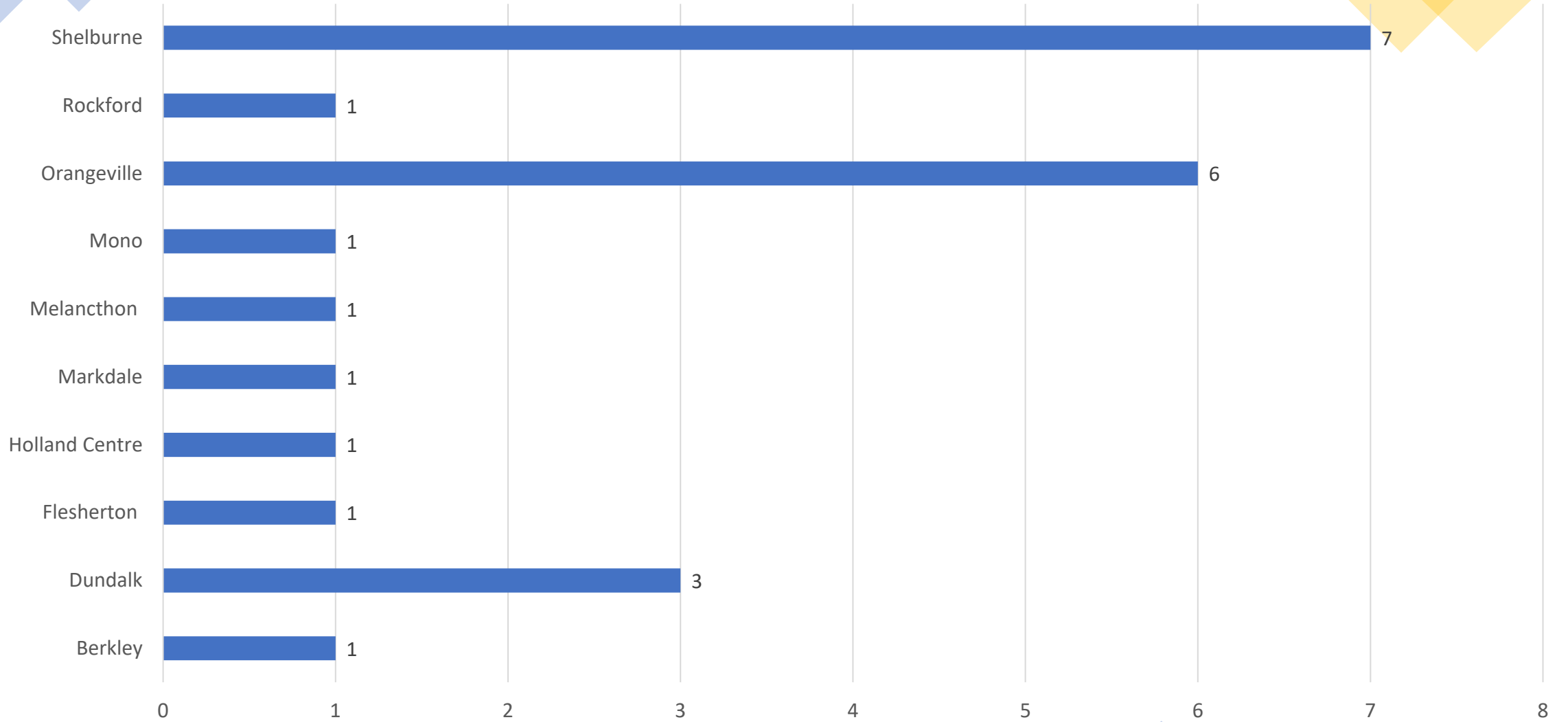
What is your
primary purpose
of travel ?

- Shopping & Employment

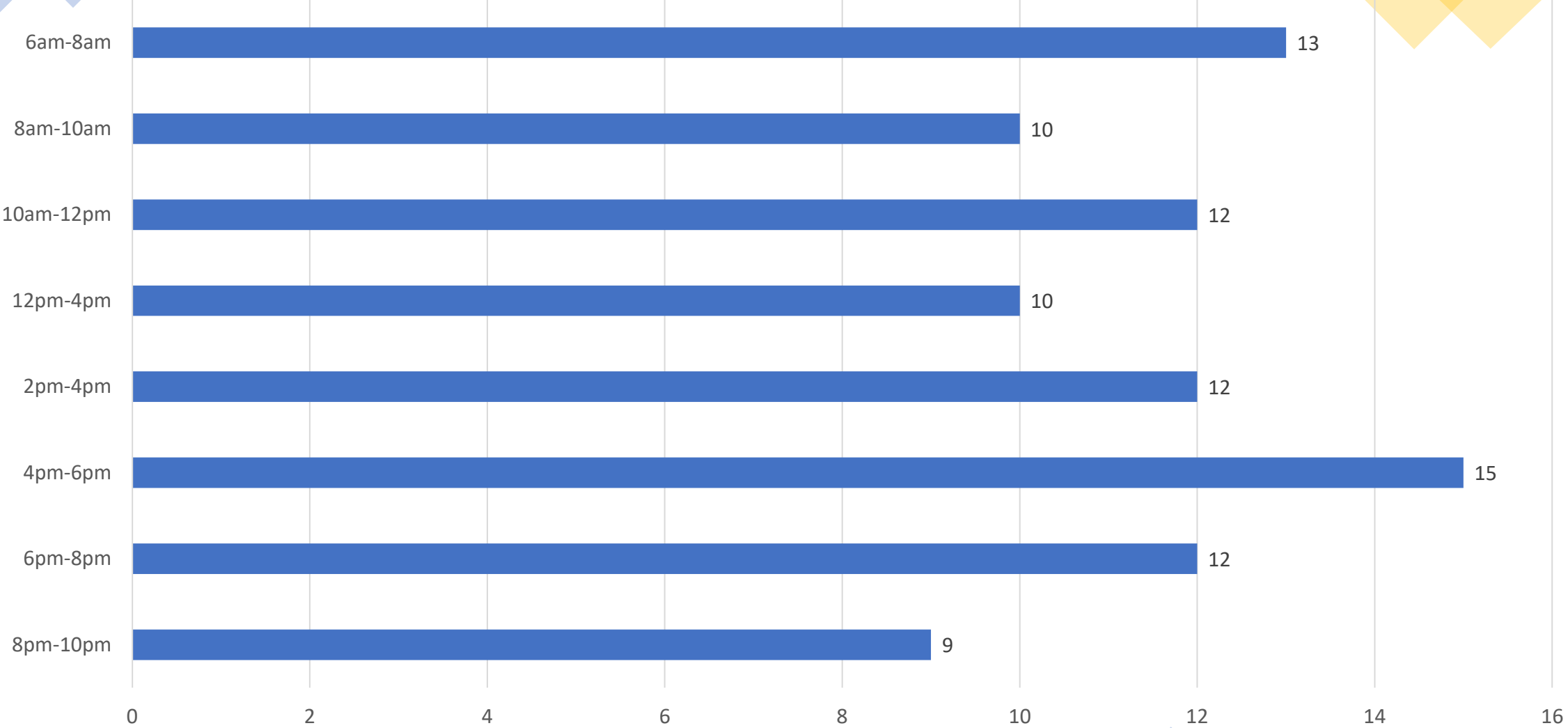
What days of the week would you like to travel ?



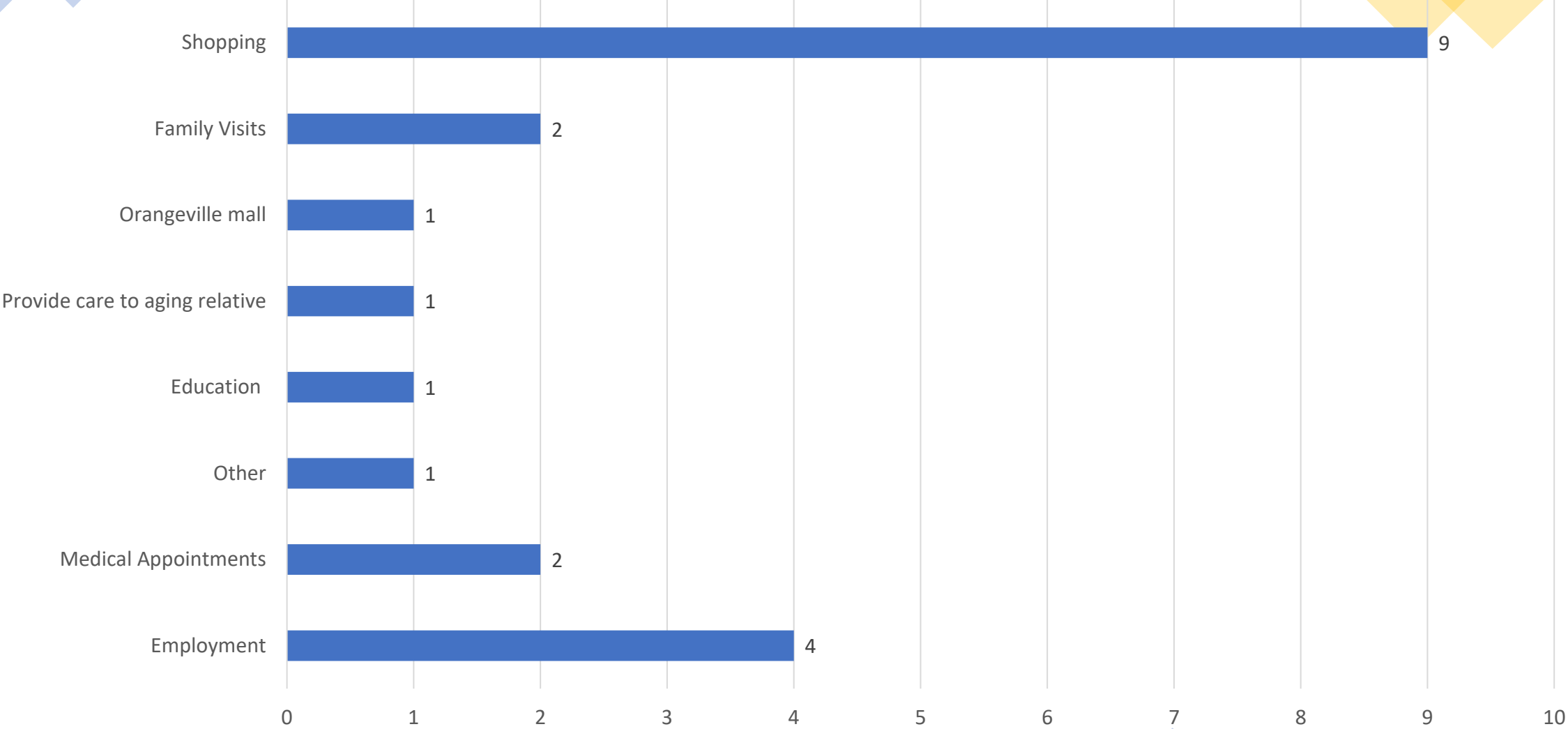
Where would you like to travel ?



What time of the day would you like to travel ?



What is your primary purpose of travel ?





Township of Southgate Minutes of Council Meeting

June 16, 2021

7:00 PM

Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
William Gott, Treasurer
Bev Fisher, CBO
Clinton Stredwick, Planner
Lindsey Green, Clerk
Terri Murphy, Economic Development Officer
Jessica Mole, Librarian CEO
Elisha Milne, Legislative Assistant
Kayla Best, HR Coordinator
Holly Malynyk, Customer Service and Support

1. Electronic Access Information

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

2. Call to Order

Mayor Woodbury called the meeting to order at 7:00 PM.

3. Open Forum - Register in Advance

Mark Bell and Tim Stoate of Petawawa Biofuel LP spoke at Open Forum to address their purchase and sale extension agreement that is an item on the Council agenda.

4. Confirmation of Agenda

No. 2021-335

Moved By Councillor Sherson

Seconded By Councillor Shipston

Be it resolved that Council confirm the agenda as amended to include a missing attachment to By-law 2021-089 - Adoption of the Asset Management Plan and to move items 7.3.3 and 7.3.4 to follow the Adoption of the Minutes.

Carried

5. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

6. Adoption of Minutes

No. 2021-336

Moved By Deputy Mayor Milne

Seconded By Councillor Dobreen

Be it resolved that Council approve the minutes from the June 2, 2021 Council and Closed Session meetings as presented.

Carried

7. Reports of Municipal Officers

7.1 Chief Administrative Officer Dave Milliner

7.1.1 CAO2021-049 Petawawa Renewable Natural Gas Project Purchase Agreement Extension

No. 2021-337

Moved By Councillor Sherson

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report CAO2021-049 as information; and

That Council approve the Petawawa Biofuel LP request to extended Purchase and Sale Agreement to close not later than December 31, 2021 or 30 days following the Ministry of Environment, Conservation & Parks approval of their minor Environmental Compliance Amendment; and

That Council consider approving this Purchase and Sale Agreement extension for lands in the Eco Park to Petawawa Biofuel LP by Municipal By-law 2021-087 at June 16, 2021 Council meeting.

Carried

7.1.2 By-law 2021-087 - Purchase and Sale Extension Agreement - Petawawa Biofuel LP - Eco Park Lands

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-338

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that by-law number 2021-087 being a by-law to authorize a purchase and sale agreement between Petawawa Biofuel LP and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.2 Treasurer William Gott

7.2.1 FIN2021-019 Asset Management Plan 2021

No. 2021-339

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report FIN2021-019 Asset Management Plan 2021 as information; and

That Council consider for approval the Bylaw 2021-084, being a by-law to adopt Asset Management Plan 2021; and

That Council direct staff to post the Asset Management Plan 2021 on the Southgate website.

Carried

7.2.2 By-law 2021-084 - Adopt Asset Management Plan

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-340

Moved By Deputy Mayor Milne

Seconded By Councillor Dobreen

Be it resolved that by-law number 2021-084 being a By-law to adopt "Asset Management Plan 2021" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.2.3 FIN2021-020 FCM MAMP Grant Application

No. 2021-341

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report FIN2021-020 FCM MAMP Grant Application as information; and
That Council approves the amendment of the Federation of Canadian Municipalities Municipal Asset Management Program Grant Application as noted in the report; and
That Council directs that staff prepare a Request for Proposals to conduct Building Condition Assessments on all Township buildings.

Carried

7.3 Public Works Manager Jim Ellis

7.3.1 PW2021-026 Policy 56 Energy Management Policy and Plan 2021 Reporting

No. 2021-342

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PW2021-026 for information; and

That Council approve the updated Policy #56 the Energy Management Policy and Plan and;

That Council approve the Energy Management Policy Schedule A and Schedule B Annual report documents for 2019.

Carried

7.3.2 PW2021-028 Rainbow Pride Colours Crosswalk

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-343

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report PW2021-028 for information; and

That Council approve using funds from the Eco Parkway Reserves to install a Rainbow Colours Pride Crosswalk at the Highpoint crossing on Main Street west Dundalk.

Yay (3): Mayor Woodbury, Deputy Mayor Milne, and Councillor Frew

Nay (4): Councillor Dobreen, Councillor Sherson, Councillor Rice, and Councillor Shipston

Failed (3 to 4)

Councillor Dobreen moved the following motion.

No. 2021-344

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council direct staff to report back to Council with other options for a rainbow colour crosswalk.

Carried

7.3.3 PW2021-029 Updated Southgate Sanitary and Storm Water Systems By-law

.

No. 2021-345

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PW2021-029 for information; and

That Council consider passing the Southgate Sanitary and Storm Water Systems By-law 2021-090.

Carried

7.3.4 By-law 2021-090 - Sewer Use By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-346

Moved By Councillor Frew

Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2021-090 being a by-law to provide for the regulation of the Municipal Sanitary and Storm Sewage Systems in the Township of Southgate and for connected premises be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.4 Chief Administrative Officer Dave Milliner

7.4.1 CAO2021-048 Community Safety Wellbeing Plan Municipal Agreement Approval

No. 2021-347

Moved By Councillor Dobreen

Seconded By Councillor Rice

Be it resolved that Council receive staff report CAO2021-048 as information; and

That Council approve the Community Safety and Well-Being Plan Municipal Agreement as presented; and

That Council consider approving the Community Safety and Well-Being Plan Municipal Agreement by Municipal By-law 2021-086.

Carried

7.4.2 By-law 2021-086 Community Safety and Well-Being Plan Agreement

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-348

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that by-law number 2021-086 being a by-law to authorize the entering into an agreement for the implementation of a joint Community and Safety Well-Being Plan be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.4.3 CAO2021-050 Purchase Sale Extension Agreement for Havana Castle Cigars in the Eco Park

No. 2021-349

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report CAO2021-050 as information; and

That Council approve the Purchase & Sale Agreement for an extension of the closing date to September 24th, 2021 and the property relocation to Havana Castle Cigars for the sale of lands in the Southgate Eco Park; and

That Council consider approving by Municipal By-law 2021-088 the Purchase & Sale Extension Agreement to Havana Castle Cigars.

Carried

7.4.4 By-law 2021-088 Havana Castle Cigars Purchase and Sale Extension Agreement

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-350

Moved By Councillor Sherson

Seconded By Councillor Shipston

Be it resolved that by-law number 2021-088 being a by-law to authorize a purchase and sale agreement between Havana Castle Cigars and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.4.5 CA02021-051 Dundalk Village Pharmacy Building Construction Clause Extension Agreement

No. 2021-351

Moved By Councillor Frew

Seconded By Deputy Mayor Milne

Be it resolved that Council receive staff report CA02021-051 as information; and

That Council approve the New Dundalk Village Pharmacy project request for an acknowledgement of the building construction deadline to start construction requirement as set out in the original property purchase and sale agreement date February 21st, 2018; and

That Council direct staff to execute the Legal Acknowledgement document that required construction to have started within 3 years of the property sale date is complete to the satisfaction of the vendor and that the substantial completion of building construction in the next 18 months of the New Dundalk Village Pharmacy building remains a condition of the Purchase and Sale Agreement.

Carried

7.4.6 CA02021-052 Downtown Dundalk Revitalization Project Consultation Survey Feedback Application Decision Report

No. 2021-352

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Be it resolved that Council receive staff report CA02021-052 as information; and

That Council assess the initial Downtown Dundalk Revitalization Project survey feedback received to date from the 15 survey responses received; and

That Council approve Southgate staff to develop and submit an application for the Canada Healthy Community Initiatives grant funding for the Downtown Dundalk Revitalization Project to create accessibility and gather place environment without the support of Grant Match by the June 25, 2021 deadline.

Carried

Council recessed at 8:22 PM and returned at 8:30 PM.

7.5 Planner Clinton Stredwick

7.5.1 PL2021-050 - Site Plan 11-21 - 772186 Highway 10 Ltd

No. 2021-353

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PL2021-050 for information; and

That Council consider approval of By-law 2021-089 authorizing the entering into a Site Plan Agreement.

Carried

7.5.2 By-law 2021-089 - Site Plan Amending Agreement 11-21 - 772186 Highway 10 LTD

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-354

Moved By Deputy Mayor Milne

Seconded By Councillor Shipston

Be it resolved that by-law number 2021-089 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.5.3 PL2021-051-C6-21 Gerry and Anne McNalty

No. 2021-355

Moved By Councillor Dobreen

Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report PL2021-051 for information; and

That Council consider approval of By-law 2021-091.

Carried

7.5.4 By-law 2021-091 - ZBA C6-21 - Gerry and Anne McNalty

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-356

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that by-law number 2021-091 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.5.5 PL2021-054 – New Official Plan Review RFP Award

No. 2021-357

Moved By Councillor Shipston

Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report PL2021-054 for information; and

That Council award the Official Plan Request for Proposal to Ron Davidson Land Use Planning Consultant Inc. in the amount of \$55,370.00 including disbursements and HST.

Carried

7.5.6 PL2021-056 - Proposed New Provincial D Series Guidelines

No. 2021-358

Moved By Councillor Sherson

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2021-056 for information; and

That Council direct staff to forward the comment on to the province for consideration.

Carried

8. By-laws and Motions

None.

9. Notice of Motion

None.

10. Consent Items

10.1 Regular Business (for information)

No. 2021-359

Moved By Councillor Dobreen

Seconded By Councillor Frew

Be it resolved that Council approve the items on the Regular Business consent agenda dated June 16, 2021, and direct staff to proceed with all necessary administrative actions.

Carried

10.1.1 FIN2021-021 Financial Report – May 2021

10.1.2 CAO2021-053 - FCM Conference - CAO Evaluation Report

10.1.3 PW2021-027 - Public Works Department Report

10.1.4 May 2021 Cheque Register

10.1.5 Building, By-law and Canine Reports May 2021

10.1.6 Councillor Frew - OAPSB General Meeting and Conference Report

10.1.7 Councillor Sherson - AMO Land Use Planning Beyond the Basics Report

10.1.8 HR Coordinator Kayla Best - MISA Conference & Trade Report

10.2 Correspondence (for information)

No. 2021-360

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council receive the items on the Correspondence consent agenda dated June 16, 2021, as information.

Carried

10.2.1 MMAH - Three Step Roadmap to Safely Reopen Ontario - received May 27, 2021

10.2.2 GRCA - May 28, 2021 General Meeting Summary - received May 28, 2021

10.2.3 MMAH - Extension of Emergency Orders - received June 2, 2021

10.2.4 Ministry of Environment - Blue Box Regulation - received June 4, 2021

10.2.5 Ministry of the Environment - Producer Responsibility Regulation for Hazardous Products - received June 8, 2021

10.2.6 JunCtian Community Initiatives - Canada Day Celebration Request for Funding - received June 8, 2021

10.2.7 Southgate AMO Delegation Confirmation - received June 8, 2021

10.2.8 Saugeen Valley Conservation Authority - Low Water Conditions - received June 10, 2021

10.3 Resolutions of Other Municipalities (for information)

No. 2021-361

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated June 16, 2021, as information.

Carried

- 10.3.1 Township of the Archipelago - Banning Unencapsulated Polystyrene Foam - received May 28, 2021**
- 10.3.2 Township of the Archipelago - Environmental Protection Amendment Act - received May 28, 2021**
- 10.3.3 City of Kitchener - Planning Act Timelines - received May 31, 2021**
- 10.3.4 Fort Erie - Capital Gains Tax on Primary Residence - received June 2, 2021**
- 10.3.5 Fort Erie - Provincial Hospital Funding of Major Capital Equipment - received June 2, 2021**
- 10.3.6 Lake of Bays - Invasive Phragmites - received June 2, 2021**
- 10.3.7 Lake of Bays - MFIPPA Changes - received June 2, 2021**
- 10.3.8 Havelock - Belmont - Methuen - Drainage Matters and the Canadian National Railway - received June 3, 2021**
- 10.3.9 Havelock - Belmont - Methuen - Automatic Speed Enforcement - received June 4, 2021**
- 10.3.10 Municipality of Chatham-Kent - Support MFIPPA Change - received June 7, 2021**
- 10.3.11 Huron - Kinloss - Digital Suicide Hotline - received June 8, 2021**
- 10.3.12 Huron - Kinloss - Managing Invasive Phragmites - received June 8, 2021**
- 10.3.13 Huron-Kinloss - Fire Department Infrastructure Program - received June 8, 2021**
- 10.3.14 Huron-Kinloss - Lottery Licence to Small Organizations - received June 8, 2021**
- 10.3.15 Town of South Bruce Peninsula - Lottery Licencing to Assist Small Municipalities - received June 8, 2021**

**10.3.16 Rideau Lakes - Funding for Cemeteries - received
June 9, 2021**

10.4 Closed Session (for information)

11. County Report

Mayor Woodbury and Deputy Mayor Milne discussed the most recent County Council meeting. Further highlights can be found [here](#).

12. Members Privilege - Good News & Celebrations

Councillor Sherson mentioned that the Dundalk District Agricultural Society is having a takeout Chicken Dinner on July 10th. Tickets must be purchased in advance from any members of the Ag Society.

Councillor Dobreen added that the JunCtian Community Initiatives Starz of Southgate Fathers Day edition is being held on June 18th at 8:00 PM via Zoom. They are also holding a Canada Day event on July 1st. Be sure to check social media for updates and information.

Councillor Shipston noted that the Dundalk Wesleyan Church is also hosting a Drive Thru BBQ on June 30th and the Blood Donor Clinic is being held on June 19th at Highpoint Community School.

13. Closed Meeting

No. 2021-362

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council proceed into closed session at 9:04 PM in order to address matters relating to an Acquisition or Disposition of Land (Subject: Eco Park Lands Offer to Purchase received - Verbal Report); and

That Clerk Lindsey Green and CAO Dave Milliner remain in attendance.

Carried

Council recessed at 9:04 PM and returned at 9:06 PM.

No. 2021-363

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that Council come out of Closed Session at 9:53 PM.

Carried

Council recessed at 9:53 PM and returned at 9:55 PM.

13.1 Disposition or Acquisition of Land (Subject: Eco Park Lands Offer to Purchase received - Verbal Report)

No. 2021-364

Moved By Deputy Mayor Milne

Seconded By Councillor Shipston

Be it resolved that Council receive the verbal report regarding the offer to purchase received for Eco Park lands as information; and

That Council direct staff to proceed as discussed in Closed Session.

Carried

14. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-365

Moved By Councillor Sherson

Seconded By Councillor Dobreen

Be it resolved that by-law number 2021-094 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on June 16, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

15. Adjournment

No. 2021-366

Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 9:57 PM.

Carried

Mayor John Woodbury

Clerk Lindsey Green



Township of Southgate

Minutes of Special Council Meeting

June 23, 2021
10 AM
Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
William Gott, Treasurer
Kevin Green, Facilities Manager
Derek Malynyk, Fire Chief
Clinton Stredwick, Planner
Lindsey Green, Clerk
Terri Murphy, Economic Development Officer
Elisha Milne, Legislative Assistant
Kayla Best, HR Coordinator
Holly Malynyk, Customer Service and Support

1. Electronic Access Information

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

2. Call to Order

Mayor Woodbury called the meeting to order at 10:00 AM.

3. Confirmation of Agenda

No. 2021-367

Moved By Councillor Sherson

Seconded By Councillor Shipston

Be it resolved that Council confirm the agenda as presented.

Carried

4. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

5. Committee of the Whole

5.1 Resolve into Committee of the Whole

No. 2021-368

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council recess the Special Council meeting at 10:00 AM and move into the Committee of the Whole meeting to allow for fuller discussion regarding Southgate's Future Growth.

Carried

5.2 Appointment of Chair

No. 2021-369

Moved By Deputy Mayor Milne

Seconded By Councillor Dobreen

Be it resolved that the Committee appoint Mayor Woodbury as Chair of the Committee of the Whole meeting on June 23, 2021.

Carried

6. Reports of Municipal Officers

6.1 Southgate's Future Growth Presentation - CAO Dave Milliner and Department Heads

No. 2021-370

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that the Committee of the Whole recommend that Council receive the presentation regarding Southgate's Future Growth as information.

Carried

7. Resolve back to Council

No. 2021-371

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that the Committee resolve back to the Special Council meeting at 11:58 AM.

Carried

8. Motions Resulting from Committee of the Whole

8.1 Southgate's Future Growth Presentation

No. 2021-372

Moved By Deputy Mayor Milne

Seconded By Councillor Sherson

Be it resolved that Council receive the presentation regarding Southgate's Future Growth as information.

Carried

9. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-373

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that by-law number 2021-095 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on June 23, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

10. Adjournment

No. 2021-374

Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 12:00 PM.

Carried

Mayor John Woodbury

Clerk Lindsey Green

Township of Southgate

Administration Office

185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110

Toll Free: 1-888-560-6607

Fax: 519-923-9262

Web: www.southgate.ca

Staff Report CBO2021-003

Title of Report: CBO2021-003 – Soils Permit Request as per Fill By-law 2017-049

Department: Building

Branch: By-law Enforcement

Council Date: June 30, 2021

Recommendation:

Be it resolved that Council receive Staff Report CBO2021-003 for information; and

That Council approve the proposed Soils Permit as per By-law 2017-049 request received from Greyridge Metals Inc.

Background:

Municipal Act, 2001 s. 142 c 25 authorizes council:

“authorizes local municipalities to pass bylaws prohibiting or regulating the placing or dumping of fill, the removal of topsoil, and the alteration of the grade of land:.”

Staff Comments:

Staff is recommending a Soils permit be granted to Greyridge Metals Inc. located at 185673 Grey Road 9, Dundalk, for the placement of soil to raise the grade within the limits as shown on Attachment #2 – Site Plan. Greyridge Metals Inc. has committed to provide before the project starts; general liability insurance and bonding to the Township upon permit approval.

Financial Implications:

There are no financial impacts to the municipality as a result of this report.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

That Council receive Staff Report CBO2021-003 for information and that Council approve the proposed Soils Permit as per By-law 2017-049 request received from Greyridge Metals Inc.

Respectfully Submitted,

Dept. Head: *Original Signed By*

Bev Fisher, Chief Building Official

CAO Approval: *Original Signed By*

Dave Milliner, CAO

Attachment(s):

1. Permit application for Fill Permitting or Site Alteration
2. Site plan
3. Certificate of Insurance
4. Canadian Environmental Resource Management Inc. Site Protocol
5. Engineers approved site plan
6. Haul route and Engineers commitment
7. SVCA comments

Schedule "A"

Township of Southgate

Application for Fill Permitting or Site Alteration

Work Proposed	<input checked="" type="checkbox"/> Residential - new <input type="checkbox"/> Residential - addition <input checked="" type="checkbox"/> Filling/excavation <input checked="" type="checkbox"/> Landscaping <input type="checkbox"/> Other <input checked="" type="checkbox"/> Commercial/Industrial - New <input type="checkbox"/> Commercial/Industrial - Addition <input type="checkbox"/> Subdivision/Multi Residential <input type="checkbox"/> Demolition <input type="checkbox"/> Variance or Exception Request
Property Owner	Name <u>JESSE MARTIN</u> of _____ Company: <input checked="" type="checkbox"/> Mailing address: _____ E-mail address: _____ Contact Person: <u>VESSIE</u> Phone: _____
Applicant (if not owner)	Name of Company: _____ Mailing address: _____ E-mail address: _____ Contact Person: _____ Phone: _____
Project Location	Site name: <u>185673 GREY RD 9 Dundalk ONT</u> Construction address: <u>185673 GREY RD 9 Dundalk</u> Lot/block #: <u>18</u> CON <u>13</u> Plan #: _____
Project Scheduling	Anticipated Construction Start Date: <u>MAY 1ST 2021</u> Construction Period (weeks): <u>3 months (approx)</u>
Site Contractor	Name <u>GFL</u> of _____ Contractor: _____ <u>4 Miles Horton Ave</u> Mailing address: <u>LARRY</u> Contact _____ person: _____
Material Source Location (if applicable)	Name _____ of _____ Contractor: _____ <u>TORONTO SUBWAY</u> Source _____ location _____ address: _____ Contact person: _____ Phone: _____

Township of Southgate

Application for Fill Permitting or Site Alteration con't.

1. Does the subject property reside next to public owned lands?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Have you checked for utility locations in the area of work?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3. How would you like to receive the permit?	<input type="checkbox"/> Mail	<input checked="" type="checkbox"/> Pick-up
4. Have you enquired whether the work proposed requires site plan approval?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5. Are there trees located on/adjacent to municipal roadway or private lands?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
6. Will the proposed construction activity impact any abutting lands either public or private? If yes, please include details in writing with this application.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
7. Is this application to support a building/demolition permit? (Note: This permit is for related grading only. A building permit is required for the actual demolition).	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8. Are the subject lands being developed for 'more sensitive' use as defined under the new sections of the environmental protection act? If 'yes' a record of the site condition (RSC) is required to support this application.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

The application shall be accompanied by the following:

1. A Site Plan certified by a professional engineer;
2. A Site Maintenance, Operations & Sediment Control Plan certified by a professional engineer;
3. A Soil Testing, Site/Soil Management and Reporting Protocol Plan certified by a professional engineer;
4. Documentation demonstrating consultation or approval with other authorities and agencies;
5. Haul route and roadway inspection plan for Southgate approval;
6. A letter and proof of liability insurance on the property provided from the property owner releasing and indemnifying the Township of Southgate
7. The application and deposit fees;
8. Certificate of general liability insurance naming the Township of Southgate; and
9. Bonding or irrevocable letter of credit (based on engineer estimates).

Declaration and Application Approval

I hereby agree to comply with the accept the Terms and Conditions of this By-law 2017-049 "Schedule C:" and grant the Township of Southgate permission to enter the subject lands to inspect the proposed work for which this permit applies to.






















Owners Signature: [Signature] Date: April 8 2021

Office Use Only	
Refundable Deposit Amount: \$ <u>10,000.00</u>	Receipt #: _____
Permit Fee: \$ <u>1,000.00</u>	Receipt #: _____

Personal information on this form is collected and used for the purpose collected under the authority of Municipal Act, 2001 as amended. Questions about the collection of personal information should be directed to the Clerk's Department at 519-923-2110 extension 230.



Legend

-  Grey County Boundary
-  Parcels - SG
-  Parcels - Base
-  Roll Numbers
-  Large Scale Roads
 -  Provincial Highway
 -  County Road
 -  Township Road
 -  Seasonal Road
-  CA Boundaries
-  Wet Areas - GSCA
-  Wet Areas - GRCA
-  Water Features
-  Watercourses
-  Floodplains - NVCA
-  Floodplains - GRCA
-  Approximate Regulated and Screen SVCA
 -  Approximate Regulated Area
 -  Approximate Screening Area
-  Regulations - GSCA
-  Regulations - NVCA

Notes

Schedule A Area to be Filled



WGS_1984_Web_Mercator_Auxiliary_Sphere
© County of Grey



This map is a user-generated static output from an Internet mapping site and is for reference only.
Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Printed April 15, 2021

THIS MAP IS NOT TO BE USED FOR NAVIGATION

CERTIFICATE OF INSURANCE

ISSUE DATE (YY/MM/DD)

20/03/30

BROKER



Purves Redmond Limited
70 University Avenue
Suite 400
Toronto ON M5J 2M4

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies below.

COMPANY
A Chubb Insurance Company of Canada
AM Best A+

COMPANY
B Liberty Mutual Insurance Company
AM Best A

COMPANY
C AXA XL Insurance Company
AM Best A+

COMPANY
D

COMPANY
E

INSURED'S FULL NAME AND MAILING ADDRESS

GFL Environmental Inc. / GFL Infrastructure
Group Inc. / Services Matrec, Inc. / Accuworx Inc.
Corporate Mailing Address:
100 New Park Place #500
Vaughan ON L4K 0H9

COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

TYPE OF INSURANCE	CO LTR	POLICY NUMBER	POLICY EFFECTIVE DATE (YY/MM/DD)	POLICY EXPIRATION DATE (YY/MM/DD)	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)	
COMMERCIAL GENERAL LIABILITY (CGL) Including, but not limited to: Bodily Injury, Property Damage, Personal Injury and Advertising Injury, Premises - Operations, Cross Liability and Severability of Interest Clauses, Contingent Employers Liability, Blanket Contractual Liability, Tenant's Legal Liability and Owner's Contractor's Protective Insurance	A	CGL554902	20/04/01	21/04/01	Per Occurrence	\$5,000,000
					General Aggregate	\$10,000,000
					Prod & Comp Operation	\$5,000,000
					Non-Owned Auto - SPF 6	\$5,000,000
					Forest Fire Fighting Exp.	\$5,000,000
					Employers Liability	\$5,000,000
					Employee Benefits Liability	\$5,000,000
					Pers. & Adv. Injury	\$5,000,000
PREMISES POLLUTION LEGAL LIABILITY (Claims Made Form)	B	TV1TO1ABR2J8119	20/04/01	21/04/01	Per Event	\$20,000,000
AUTOMOBILE LIABILITY All Owned & Leased Vehicles Including, but not limited to: Accident Benefits, Uninsured motorist, Direct Compensation / Property Damage.	A	CAC330002	20/04/01	21/04/01	Third Party Liab Limit	\$5,000,000
					OPCF 5 included	
					OPCF 21B included	
UMBRELLA LIABILITY (In excess of the scheduled underlying CGL and Auto Liability policies)	C	CA00010960L120A	20/04/01	21/04/01	Each Occurrence	\$20,000,000
					General Aggregate	\$20,000,000
CONTRACTOR'S POLLUTION LIABILITY (CPL) INCLUDING ERRORS AND OMISSIONS' LIABILITY	B	UO1TO1ABR2KC119	20/04/01	21/04/01	Per Occurrence	\$20,000,000
					Aggregate	\$20,000,000
					Errors and Omissions	Included

DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS/ADDITIONAL INSURED

Operations usual to the insured's business.

CERTIFICATE HOLDER

To Whom It May Concern

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



**CANADIAN ENVIRONMENTAL
RESOURCE MANAGEMENT INC.**

OFF-SITE FILL ACCEPTANCE PROTOCOL

*This Protocol has been developed for use
in the rehabilitation of Greyridge Metals Inc.*



Date Modified: December 15th 2021

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1

DEFINITIONS

For the purpose of this **Protocol**, the following shall have the meanings described below:

- 1.1 **“Acceptable Fill”** has the meaning set out in Section 2 following
- 1.2 **“EPA”** means the Environmental Protection Act, R.S.O. 1990, c.E.19, as from time to time amended
- 1.3 **“Generating Location”** means the location from which **Acceptable Fill** originates
- 1.4 **“Generator”** shall mean the operator of the **Generating Location** as defined in O.Reg. 334/13 (Environmental Protection Act) as amended from time to time.
- 1.5 **“Licensee”** means the person or company and its successors and assigns to whom the Aggregate Resources Act licence is issued or the person or company authorized to import **Acceptable Fill** to the **Site**.
- 1.6 **“Protocol”** means this Off-Site Fill Acceptance Protocol, as may be amended from time to time
- 1.7 **“Qualified Professional”** means a Qualified Person as defined in O.Reg. 153/04 (Environmental Protection Act) as from time to time amended.
- 1.8 **“Quality Assurance” / “Quality Control” (QA/QC)** herein shall mean a program for the systematic monitoring and evaluation of the various aspects of the process to ensure that standards of quality are being met.
- 1.9 **“Reviewing Professional”** means a **Qualified Professional** retained by the Licensee as required by this **Protocol**, and who is a professional geoscientist or professional engineer experienced in environmental site assessment and peer review.
- 1.10 **“Site”** means the relevant property licensed under the Aggregate Resources Act that receives imported **Acceptable Fill** and/or **Topsoil**.
- 1.11 **“Table 2 Standards”** means the standards set out under the column entitled “All Other Types of Property Uses” in Table 2 of the “Soil, Ground Water and Sediment Standards for Use under Part XV1 of the Environmental Protection Act” published by the



CANADIAN ENVIRONMENTAL
RESOURCE MANAGEMENT INC.

MOE and dated April 15, 2011, as may be amended or replaced pursuant to the provisions of the **EPA**.

1.12 "Ticket" has the meaning set out in Section 4.3 following

1.13 "Topsoil" shall have the meaning set out in c. 25, s.142 (1) of the Municipal Act, 2001, as may be amended, which currently is: "Those horizons in a soil profile, commonly known as the "O" and the "A" horizons, containing organic material and includes deposits of partially decomposed organic matter such as peat."

DRAFT

2

ACCEPTABLE FILL

2.1 The Licensee shall place at the **Site** only **Acceptable Fill** which, for the purposes of this **Protocol**, is defined as being material that meets the following criteria, provided that the material does not contain any putrescible materials:

- Soil / earth that meets **Ontario Regulation 153/04 - Table 2 Full Depth Generic Site Condition Standards for Industrial/Commercial/Community Property Use criteria for a site in a potable groundwater condition**, including SAR and Electrical Conductivity impacted soil, as long as placed greater than 1.5m below final grade and passes a slump test as outlined in the General Water Management Regulation (O. Reg. 347 pursuant to the **EPA**), as may be amended; or

In addition to **Acceptable Fill**, **Topsoil** may be imported for use as final cover. See Section 8 for guidelines for topsoil.

3

APPLICATION FOR SHIPMENT OF ACCEPTABLE FILL

3.1 Any person wanting to ship **Acceptable Fill** or **Topsoil** to the **Site** will be provided with a copy of Section 1, 2 and 3 of this **Protocol**.

3.2 Any person wanting to ship **Acceptable Fill** or **Topsoil** to the **Site** must receive written approval from the Licensee that the material proposed to be shipped has been accepted in accordance with this **Protocol**.

- An example of written approval can be found in **Appendix A-1: Acceptable Fill Acceptance Form**

3.3 An application to ship **Acceptable Fill** or **Topsoil** to the **Site** shall include at least the following:

- Name of the owner of the **Generating Location** and the representative of the **Generating Location** authorized to sign any Acceptance Form or other documentation relating to shipments of **Acceptable Fill** to the **Site**.
- One or more reports, prepared by a **Qualified Professional** from the **Generating Location**, to include the following information
 - i. A description of the **Generating Location** and its history, including the location, past and present uses of the land, and current activities.
 - ii. A description of the material to be shipped to the **Site**, including the processes involved in its generation.
 - iii. Where some or all of the material to be deposited is soil/earth, a record of the results of a comprehensive soil testing program for the **Generating Location**, including a description of the sampling locations, sample collection procedures, and parameters analyzed. An explanation or rationale for the selection of the sampling locations and the parameters for testing must be included.
 - iv. A statement from a **Qualified Professional** stating that in his/her opinion the material satisfies the requirements of the **Protocol** and is suitable for placement at the **Site**. Additionally, it must identify which MOE Table it satisfies.
 - v. The anticipated volume of material to be shipped to the **Site**.
 - vi. An estimated time frame in which the material will be shipped.

3.4 Copies of any application to ship **Acceptable Fill** or **Topsoil** to the **Site**, together with the related report or reports, will be forwarded to the Licensee and the **Reviewing Professional**.

- 3.5 The application will be reviewed by the **Reviewing Professional** to determine whether the material proposed for shipment is suitable for acceptance. The **Reviewing Professional** will consider the results of the sampling program, including but not limited to, whether the sampling locations and number of samples are representative of the material proposed to be shipped, whether the test results include the full range of parameters of potential concern relating to the **Generating Location** and whether a suitable **Quality Assurance/Quality Control (QA/QC)** program was implemented.
- 3.6 The **Reviewing Professional** will advise the Licensee in writing whether or not the material proposed to be shipped is suitable for acceptance and provide any terms or conditions of acceptance. The Licensee or the **Reviewing Professional**, if so authorized by the Licensee, will communicate the approval or rejection, in writing, together with any terms or conditions of approval to the person making the application and confirm the approximate times of shipment of any off-site material.
- 3.7 Once written approval has been provided by the **Reviewing Professional**, the Licensee will proceed to issue an Acceptance Form, as found under Appendix A, to the **Generator**.
- 3.8 The Master List of Acceptance Forms (Appendix B) will be updated for each **Generating Location** by the Licensee prior to the shipment of any materials. The master list will enable the **Tickets**, as described in Section 4.3 below and on Appendix D and D1 ("Ticket"), to be linked by number to the specific **Generating Location**, haulage company(ies) and site assessment report. The master list will be updated as required so as to remain current.
- An example of the Master List of Acceptance Forms can be found under **Appendix B: Master List of Acceptance Forms**
- 3.9 The Licensee will keep at the **Site**, or at some other secure place, a copy of the documentation referred to in this Section 3 and shall provide a copy thereof promptly upon request to authorized authorities.

4

CONTROLS AT THE SITE

4.1 The **Site** will be fenced and gated to prevent unauthorized access to the **Site**. The **Site** will be manned by the gatekeeper, who has been appropriately trained by the **Reviewing Professional** or by the Licensee, during the times that any material is being received at the **Site**.

4.2 On a daily basis, the Licensee will identify a location on the **Site** where filling activities will occur. The location of loads will be tracked and recorded on a daily basis.

- An example of the site filling and tracking can be found under **Appendix C: Load Acceptance Log**

4.3 An executed Acceptance Form from a **Generating Location** will be filed at the **Site**, before any fill from the **Generating Location** can be accepted at the **Site**. Each load to the **Site** will be accompanied by a completed **Ticket** indicating:

- the name of the **Generator**,
- **Generating Location**,
- the name of the hauling company
- license plate number and truck identifier (if one exists)
- the date and time of the shipment,
- An example of a **Ticket** can be found under **Appendix D-1: Acceptable Fill Sample Ticket**

Each Acceptance Form will be signed by an authorized representative of the **Generating Location** and/or **Generator**.

4.4 The gatekeeper will cross-reference the information on the **Ticket** against the Master List of Acceptance Forms (Appendix B), which will include **Ticket** numbers issued by the **Licensee** for each **Generating Location**.

4.5 Untested/undocumented fill or fill with no Acceptance Form will not be accepted under any circumstances.

4.6 The gatekeeper, who must be trained for such purposes, will complete a visual inspection of each load prior to permitting access to the **Site**. Loads containing unacceptable material or



exhibiting evidence of possible chemical impact (e.g., unusual odours or staining) will not be permitted access to the **Site**. Repeated situations of material being rejected by the gatekeeper from a particular **Generating Location** will give rise to an investigation. No further material will be accepted from **Generating Location** until such investigation is complete and acceptable corrective measures are implemented. An investigation report will be prepared within 30 days, giving a full account of the reasons the quality control system on the part of the **Generating Location** failed and the corrective actions taken and a copy shall be provided to **MNRF**. The report will be retained by the **Licensee** at the **Site**, or at some other secure place.

- Visual acceptance records shall be tracked on the **Load Acceptance Log (Appendix C)**

4.7 Once the gatekeeper approves the load, the gatekeeper will sign the **Ticket**, and direct the driver to a specific dumping location at the **Site**.

4.8 A Load Acceptance Log will be maintained for loads shipped to the **Site**, including rejected loads. The log entry will include:

- Date
- Daily total # of trucks entering the property
- Daily total # of trucks accepted
- Daily total # of trucks rejected (and reasons for rejection)
- For each **Generating Location**:
 - i. Identification number for each **Ticket** received on that date

4.9 All applications and related reports, Acceptance Forms, logs of material accepted at the **Site**, records of material approved for acceptance at the **Site**, etc. will be retained by the **Licensee** until the **Site** is rehabilitated and the license surrendered.



5

QUALITY CONTROL AUDIT PROGRAM

5.1 For the purpose of a quality control audit, samples of materials shipped to the **Site** will be collected by or on behalf of the **Licensee** under the supervision of the **Reviewing Professional** for every 10,000 cubic metres of imported fill and a record will be maintained of the sampling procedure.

5.2 Samples collected for audit purposes will be submitted to an accredited laboratory for analysis and will be analyzed for inorganic parameters, volatile organic compounds, polynuclear aromatic hydrocarbons, and F1 through F4 general petroleum hydrocarbon parameters, together with any other parameters that are deemed necessary by the **Reviewing Professional**, having regard to the information contained in the reports for the **Generating Location** relating to the materials being shipped to the **Site**.

6

DISCOVERY OF UNACCEPTABLE MATERIALS

6.1 Should any unacceptable materials (i.e., material other than **Acceptable Fill**) be discovered at the **Site** (through the audit program or during, or after, dumping of a load), the **Licensee** shall do or cause to be done the following procedure. All unacceptable material will be located by way of the Load Acceptance Log and locational tracking grid and recovered and stockpiled for further assessment and/or removal from the **Site**. A record of the action taken, together with any applicable documentation (e.g. testing and analysis and/or shipment off-site) with respect to the unacceptable material will be kept in the site log (at the **Site**, or at some other secure place). A copy of the documentation referred to in this Section 6 shall be provided promptly upon request to any authorized agency. Should any unacceptable materials be discovered at the **Site**, the Owner of the **Generating Location** will be notified promptly in writing by or on behalf of the **Licensee**.



7

GROUNDWATER MONITORING

7.1 Groundwater samples collected for audit purposes will be submitted to an accredited laboratory for analysis and will be analyzed for inorganic parameters, volatile organic compounds, polynuclear aromatic hydrocarbons, and F1 through F4 general petroleum hydrocarbon parameters, together with any other parameters that are deemed necessary by the **Reviewing Professional**, having regard to the information contained in the reports for the **Generating Location** relating to the materials being shipped to the **Site**.

7.1 The **Licensee**, in consultation with any authorized agency, will determine if a groundwater monitoring program will be required at the **Site**.

7.2 Any such monitoring program may include documentation of the number and type of samples, the manner and timing of sampling, the parameters to be analyzed, the standards to be used for comparison purposes, the reporting requirements, and any confirmatory sampling requirements should the results indicate any exceedance of a standard established for a parameter of concern, and any further response requirements.

7.3 As far as is practicable, existing groundwater monitoring wells will be utilized for the purposes of any groundwater monitoring program required.

7.4 Groundwater samples will be collected by or on behalf of the **Licensee** under the supervision of the **Reviewing Professional** and delivered to an accredited laboratory to be tested, if a groundwater monitoring program is required.

8

GUIDELINES FOR TOPSOIL

8.1 All requests to import **Topsoil** for rehabilitation purposes shall include the following:

- A demonstrated need to import **Topsoil** for rehabilitation purposes
- An area identified on a drawing or sketch as to where **Topsoil** is to be placed and/or stockpiled on the **Site** for rehabilitation purposes
- Name of the owner of the **Generating Location** and the representative of the **Generating Location** authorized to sign any Acceptance Form or other documentation relating to shipments of **Topsoil** to the **Site**.
- A description of the **Generating Location** and its history, including the location, past and present uses of the land, and current activities.
- The volume of **Topsoil** anticipated to be received
- An anticipated time frame in which the **Topsoil** will be shipped
- A maximum depth of **Topsoil** to be used as top dressing.

8.2 All requests to import **Topsoil** shall be subject to the conditions as set out in Section 4.6 to 4.9 and Section 6 of this **Protocol**.

8.3 To the extent possible **Topsoil** will be used immediately as final cover. **Topsoil** stockpiles should be as minimal as possible and are to be used progressively in rehabilitation efforts.

8.4 Additional testing or information may be required for the importation of **Topsoil** as deemed necessary.



CANADIAN ENVIRONMENTAL
RESOURCE MANAGEMENT INC.

9

AMENDMENTS TO THE PROTOCOL

This **Protocol** has been developed for use in typical, larger scale, fill importation operations. Where any special circumstances exist or the importation of fill operation is smaller in size this **Protocol** may be reviewed and/or altered.

DRAFT



Subject Property:
 Roll Number: 420709000215100
 Primary Address: 185673 GREY ROAD
 Legal description: CON 13 LOT 18
 Acres: 103.543



Project Title: ZBA - Site Plan	
Property Owner: Jesse Martin	
Property Address: 185673 Grey Road 9 Dundalk Ont CON 13 LOT 18 (Proton)	
Drawing Title: Site - Entrance	
Drawing Scale: 1/8" = 1'-0"	Page: 1 of 4
Drawn By: J.M.B.	2021



P.O. Box 196
Flesherton, Ontario
N0C 1E0
(519) 270-6345
Fax (519) 924-0788

Mechanical, Automation and Controls Specialists



I have attached a Certificate of Insurance for this site that I received today.

The haul route the trucks will be using is Highway 10 North to Hwy 89. West on Hwy 89 to Grey County Road 8. North on Grey County Road 8 to Grey Road 9. West on Grey County Road 9 to the site. Return path will be via the same route.

Mark Van Voorst, from Van Voorst Engineering Ltd., is the retained engineer for this property and completes the confirmatory sampling and reporting. Should you have any questions feel free to contact him in regard to the above property.

I am assuming engineering responsibility to do daily inspections of work in progress, compaction and any other site review required.

Please do not hesitate to call myself, should you have any additional questions. Happy to meet on site at any time, if needed.

Yours truly,

Heiner Philipp, P.Eng.
Southwinds Engineering Inc.



Southwinds Engineering Inc.



1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

SENT ELECTONICALLY ONLY: [REDACTED]

June 8, 2021

Jesse Martin
[REDACTED]
[REDACTED]

Dear Mr. Jesse Martin

RE: Application to Alter a Regulated Area
185673 Grey Road 9
Lot 13 Concession 18
Roll No.: 420709000215100
Geographic Township of Proton
Township of Southgate
SVCA Permit No. 21-147

The Saugeen Valley Conservation Authority (SVCA) has approved your application for excavation, filling, and grading of approximately 10,000 cubic yards of fill, all within 30 metres of wetlands and/or within 15 metres of floodplain, as indicated on the enclosed permit. This approval is subject to conditions, which are stated on the permit.

Please be advised that based on the site plan submitted with the Application for Minor Variance A4-21 (Jesse Martin), the proposed buildings of dwelling, barn, and detached accessory building (shop), will be located outside/beyond the SVCA Approximate Screening Area/SVCA Approximate Regulated Area, the proposed buildings will be outside/beyond the SVCA Approximate Regulated Area limit and so a permit/permission from the SVCA will NOT be required for the buildings as part of this application.

If you cannot comply with any condition listed as part of this approval, you must not begin your project and you must notify the SVCA.

Right to Hearing

Please be advised that the owner(s) of a property may submit an Application for a development or alteration proposal to the SVCA at any time. An Application must be complete as determined by the SVCA for it to be considered. The completeness of an Application is determined by SVCA staff, or an administrative review can be requested by the applicant to the SVCA's General Manager/Secretary Treasurer. In the event that the administrative review by the SVCA's General Manager/Secretary Treasurer determines an Application is not complete, the applicant can request an administrative review by the Authority. Applications to recognize works that have already occurred are not eligible for administrative reviews.



Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

In accordance with Section 28 (12) of the *Conservation Authorities Act*, permission required under Ontario Regulation 169/06, as amended, shall not be refused or granted subject to conditions unless the person requesting the permission has been given the opportunity for a hearing (by request) before the Authority or, in the case of the SVCA, before the Authority's Executive Committee. Should you receive an SVCA permit, approved by staff, with conditions of approval and object to one or more of the conditions, you will have the option to attend a hearing before the SVCA Executive Committee. Should you submit a complete Application for which staff is not prepared to issue a permit, you will have the option to attend a hearing scheduled before the SVCA Executive Committee. After holding a hearing under Section 28 (12), the SVCA Executive Committee shall, A. refuse the permission; or B. grant the permission, with or without conditions. After the hearing, if the Executive Committee refuses permission, or grants permission subject to conditions, the person who requested permission shall be given written reasons for the decision. If the person is refused permission or objects to conditions imposed on the permission, the person may appeal to the Mining and Lands Tribunal within 30 days of receiving the reasons for the refusal.

Zoning and Official Plan

Administration and final interpretation of the Zoning By-law and Official Plan are the responsibility of the Township of Southgate and/or County of Grey. SVCA staff recommend you contact the Township of Southgate and/or County of Grey to confirm the zoning status and/or designation for the property, and for all other items relating to the Zoning By-law and Official Plan. As the provincial commenting agency for matters relating to Natural Hazards (Environmental Protection, Hazard Lands, etc. zones and/or designations) in association with applications made under the Planning Act, the SVCA is required to provide comments and assistance to the Municipality and/or County and its residents for zoning and Official Plan matters in this regard. SVCA staff also provides recommendations pertaining to Natural Heritage in accordance with the Plan Review Agreements currently in effect with our member municipalities, and as a watershed agency associated with Planning Act applications. SVCA staff provided comments, dated April 20, 2021 for the property regarding the associated Application for Minor Variance A4-21 (Jesse Martin). Please see those comments regarding Zoning and Official Plan matters applicable to the property.

Please note, you should not start the work until you have received any necessary approvals that may be required from the Township of Southgate.

Thank you for your cooperation. Should any other works be proposed within the SVCA Approximate Screening Area/ SVCA Approximate Regulated Area on the property in the future, the SVCA should be contacted as permission may be required. Should you have any questions, please do not hesitate to contact Michael Oberle of this office.

Sincerely,



Erik Downing
Manager, Environmental Planning and Regulations
Saugeen Conservation
ED/mo
Enclosure

cc: Bev Fisher, CBO, Township of Southgate (via email)
Jim Ellis, Public Works Manager, Township of Southgate (via email)

Page 3 of 3
Jesse Martin
SVCA Permit 21-147
June 8, 2021

Barbara Dobreen, SVCA Authority Member representing the Township of Southgate (via email)



1078 Bruce Rd. 12, P.O. Box 150
Formosa ON N0G 1W0

PERMIT NO.

21-147

PERMIT

Conservation Authorities Act, R.S.O., 1990, Chap. C27

SCHEDULE 1 OF 2

THIS PERMIT ISSUED ON June 8, 2021

AND EXPIRES ON June 8, 2023

☒ Permit for Major Works ☐ Permit for Minor Works ☐ Permit for Standard/Other Works

PERMIT TO:

- ☐ Alter a Watercourse
☒ Place Fill or do Grading in a Regulated Area
☐ Construct a Building in a Regulated Area
☐ Construct a Structure in a Regulated Area

In accordance with Regulation 169/06 and amendments thereto, permission is granted to:

Name: Jesse Martin

Mailing Address: [REDACTED]

Town: [REDACTED]

Postal Code: [REDACTED]

Phone No.: [REDACTED]

For the following works: Excavation, filling, and grading of approximately 10,000 cubic yards of fill, all within 30 metres of wetlands and/or within 15 metres of floodplain.

at Lot: Lot 13
Concession 18

Civic No.: 185673 Grey Road 9

Roll No.: 420709000215100

Municipality: Township of Southgate
(Geographic Township of Proton)

for the period of: June 8, 2021 to June 8, 2023

SUBJECT TO THE SPECIFIC CONDITIONS STATED IN SCHEDULE 2 TO THIS PERMIT:

NOTE: BEGIN YOUR PROJECT ONLY IF YOU, THE APPLICANT, AGREE TO ALL OF THE SPECIFIC AND GENERAL CONDITIONS STATED IN THIS PERMIT. IF YOU DISAGREE WITH ANY CONDITION, YOU MUST NOTIFY THE SVCA AND YOU MUST NOT BEGIN YOUR PROJECT.

GENERAL CONDITIONS: See reverse side of this form.

Signature of Authority Official

Manager, Environmental Planning and Regulations

IMPORTANT! Read the reverse of this form

GENERAL CONDITIONS

The applicant, by acceptance and in consideration of the issuance of this permit, agrees to the following conditions:

1. The applicant shall comply with the Specific Conditions in the attached schedules.
2. This permit is valid only for the time period specified and the applicant agrees to request an extension from the Saugeen Valley Conservation Authority prior to the expiration of this period should an extension be required.
3. This permit does not preclude any other legislation, federal or provincial, or necessary approvals from the local municipality.
4. Authorized representatives of the Saugeen Valley Conservation Authority may, at any time, enter onto the lands which are described herein in order to make surveys, examinations, investigations or inspections which are required for the purpose of ensuring that the work(s) authorized by this permit are being carried out according to the terms of this permit.
5. The applicant agrees
 - (a) to indemnify and save harmless on a solicitor and client basis, the Saugeen Valley Conservation Authority and its officers, employees, or agents, from and against all damage, loss, costs, claims, demands, actions and proceedings, arising out of or resulting from any act or omission of the owner and/or applicant or of any of his/her agents, employees or contractors relating to any of the particulars, terms or conditions of this permit;
 - (b) that this permit shall not release the applicant from any legal liability or obligation and remains in force subject to all limitations, requirements and liabilities imposed by law;
 - (c) that all complaints arising from the execution of the works authorized under this permit shall be reported prior to the expiration of this permit by the applicant to the Saugeen Valley Conservation Authority. The applicant shall indicate any action which has been taken, or is planned to be taken, if any, with regard to each complaint;
 - (d) that the permit issued herein is based upon the plans or sketches submitted to the Saugeen Valley Conservation Authority and the accuracy of the matters contained in the application to the Authority.
6. This permit is not assignable.
7. The applicant acknowledges that should the works be carried out in contrary to the terms of this permit, the permit may be revoked and the applicant may be in violation of the Saugeen Valley Conservation Authority's Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 169/06), and subject to the penalties imposed under the Conservation Authorities Act, R.S.O. 1990, Chap. C27, as amended.

**This permit is a public record which is accessible upon request.
This information in this permit is collected under the authority of the
Conservation Authorities Act, R.S.O. 1990, Chap. C27, as amended.**

SCHEDULE **2** **OF** **2****APPLICANT:** Jesse Martin**SPECIFIC CONDITIONS:**

1. Excavation, filling, and grading of approximately 10,000 cubic yards of fill, all within 30 metres of wetlands and/or within 15 metres of floodplain, shall be in accordance with:
 - a. Jesse Martin site plan, received by the SVCA on June 1, 2021; and
 - b. SVCA Application to Alter a Regulated Area dated June 2, 2021 and received by the SVCA on June 2, 2021.
2. As noted in the SVCA Application to Alter a Regulated Area, erosion and sediment control measures (filter cloth) shall be installed on the west side adjacent to the wetland area so that fill material does not migrate towards the wetland.
3. Site filling shall not occur more than 35 metres east of the east wall of the proposed barn, between the area of the barn to Grey Road 9. Site filling shall not occur more than 45 metres east of the east wall of the proposed barn, between the area of the barn to the north.
4. No filling, excavating, or grading shall occur within the wetlands on the property.
5. It is the responsibility of the Applicant (Jesse Martin) to ensure that all contractors involved with construction are aware of this permit and conditions.
6. It is the responsibility of the Applicant (Jesse Martin) to ensure that all other agency and municipal approvals are in place.



Staff Report FIN2021-022

Title of Report: FIN2021-022 2021 Tax Rates

Department: Finance

Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report FIN2021-022 2021 Tax Rates as information; and

That Council By-law 2021-093 being a by-law to adopt tax rates required to raise the 2021 Own purposes levy of \$7,990,301 using the 2021 tax ratios and to further provide for penalty and interest in default of payment for 2021 and to provide for the collection thereof be considered for approval.

Background:

On January 13, 2021, Council received and approved By-law 2021-002, being a by-law to provide for interim tax levies for the 2021 fiscal year.

On February 3, 2021, Council received Staff Report FIN2020-006 2021 Budget and approved a 2021 Budget which had a requirement from taxation of \$7,990,301.

Staff Comments:

By-law 2021-093 being a by-law to adopt tax rates required to raise the 2021 Own purposes levy of \$7,990,301 using the 2021 tax ratios and to further provide for penalty and interest in default of payment for 2021 and to provide for the collection thereof.

Schedule "A" to By-Law 2021-093 summarizes the 2021 tax rates of the Township of Southgate, the County of Grey, and the Education tax rate.

Staff is also recommending that the minimum bill charge be increased to \$40 to more closely reflect the cost of printing and issuing the interim and final bill and subsequent collection processing. (2020 - \$20)

Financial Implications:

The Township of Southgate is required to approve a budget and tax rates annually in order to cover operations.

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

Concluding Comments:

By-law 2021-093 being a by-law to adopt tax rates required to raise the 2021 Own purposes levy of \$7,990,301 using the 2021 tax ratios and to further provide for penalty and interest in default of payment for 2021 and to provide for the collection thereof, should be considered for approval.

Respectfully Submitted,

Respectfully Submitted,

Tax Collector: **Original Signed By**
John Kurian, CPA, CGA, Deputy Treasurer & Tax Collector

Dept. Head: **Original Signed By**
William Gott, CPA, CA, Treasurer

CAO Approval: **Original Signed By**
Dave Milliner, CAO

Attachment:

None

The Corporation of the Township of Southgate

By-law Number 2021-093

Being a by-law to provide for the adoption of tax rates required to raise the 2021 Own Purposes Levy using the 2021 tax ratios and to further provide for penalty and interest in default of payment for 2021 and to provide for the collection thereof.

Whereas Section 290 (1) of the Municipal Act, 2001, S. O. 2001, c. 25, as amended, provides that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality including amounts sufficient to pay all debts of the municipality falling due within the year, amounts required to be raised for sinking funds and amounts required for any board, commission or other body; and

Whereas Section 312 of the Municipal Act 2001, S.O. 2001, c. 25, as amended and Regulations thereto provides for the purposes of raising the general local municipal levy, the Council of a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateables for local municipal purposes; and

Whereas Section 307 and 308 of the Municipal Act 2001, S.O. 2001, c. 25, as amended, require tax rates to be established in the same proportion to tax ratios; and

Whereas the Council of the Corporation of the County of Grey has established tax ratios for 2021 as required under Section 308 of the Municipal Act 2001, S.O. 2001, c. 25, as amended; and

Whereas the Council of the Corporation of the Township of Southgate has prepared the estimates of all sums required during the year for the purposes of the municipality in accordance with Section 290 (1) of the Municipal Act 2001, S.O. 2001, c. 25, as amended; and

Whereas Section 149 of the Municipal Act 2001, S.O. 2001, c. 25, as amended provides that a local municipality may authorize the annual dues of members of any farm organization approved by the Minister of Agriculture & Food to be entered on the tax roll and collected in the same manner as taxes;

Now Therefore the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the estimates of all sums required for the purposes of the Corporation of the Township of Southgate are outlined in Schedule "A" to this By-law and form part of this By-law; and
2. **That** there shall be levied and collected upon the whole assessment for real property according to the last certified assessment roll, the lower tier rates as follows for the year 2021:

Residential and Farm	0.784537%
Residential-Farmland awaiting development	0.196134%
Multi-Residential	1.130672%
Commercial - Occupied	1.017466%
Commercial - Excess Land	1.017466%
Commercial - Vacant Land	1.017466%
Commercial - New Construction	1.017466%
Commercial - New Construction - excess	1.017466%
Industrial - Occupied	1.436487%
Industrial - Excess Land	1.436487%
Industrial - Vacant Land	1.436487%
Industrial - New Construction	1.436487%
Industrial - New Construction - excess	1.436487%
Managed Forests	0.196134%
Pipelines	0.711456%
Farmlands	0.171029%

; and

3. **That** final taxes shall be calculated by applying the rates outlined above plus the rates established by the County of Grey for Upper Tier purposes and the rates established by the Province of Ontario and the County of Grey for education purposes to the whole of the taxable assessment and deducting the interim amount levied for 2021; and
4. **That** a Federation of Agriculture special rate of .00006 percent shall be applied to properties assessed as Farmlands, in the former Township of Egremont and the former Township of Proton. And that the dollars raised by this special rate be used by the Egremont/Proton Federation of Agriculture to promote agricultural programs in Southgate (Section 149 of the Municipal Act); and
5. **That** a minimum amount of a tax bill shall be \$40.00; and
6. **That** the Tax Collector may email or cause the same to be emailed to the business or person indicated on the last revised assessment roll, an electronic version of the written or printed notice specifying the amount of taxes payable, if they have opted to receive an electronic copy; and
7. **That** the Tax Collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable, if they have not opted to receive an electronic copy; and
8. **That** the final taxes shall be due in two installments on August 27, 2021 and October 27, 2021; and
9. **That** on all taxes of the final levy, which are in default on the day following each installment due date a penalty of 1.25% shall be added and thereafter a penalty of 1.25% per month will be added on the first day of each and every month the default continues, until December 31, 2021; and
10. **That** on all taxes of the final tax levy in default on January 1, 2021 interest will be added at the rate of 1.25% per month for each month or fraction thereof of default; and
11. **That** payment of taxes may be made by mail, in person at the Township of Southgate Administration office, by pre-authorized transfer, or through the Township's website (subject to a third-party convenience fee). All major financial institutions will accept Southgate tax payments at their counter, by telephone or internet banking; and
12. **That** if an article of this By-law is for any reason held to be invalid, the remaining articles shall remain in effect until repealed; and
13. **That** this By-law come into force and effect upon final passing hereof.

Read a first, second and third time and finally passed this 7th day of July, 2021.

John Woodbury – Mayor

Lindsey Green – Clerk

	Tax	Southgate	Grey County	Education	Total Tax Rate	Current Value	Tax Amount	Southgate	Grey County	Education	Total
Property Class	Class	Tax Rate	Tax Rate	Tax Rate	Taxes On \$100,000	Assessment	Per Class	Levy	Levy	Levy	
Residential and Farm	RT	0.784537%	0.363523%	0.153000%	1.301060%	800,250,480	\$ 10,411,739	\$ 6,278,263	\$ 2,909,095	\$ 1,224,383	\$ 10,411,741
		60.30%	27.94%	11.76%	\$1,301.06						
Residential-Farmland awaiting development	R1	0.196134%	0.090881%	0.038250%	0.325265%	351,000	\$ 1,142	\$ 688	\$ 319	\$ 134	\$ 1,142
		60.30%	27.94%	11.76%	\$325.27						
Multi-Residential	MT	1.130672%	0.523908%	0.153000%	1.807580%	3,047,872	55,093	\$ 34,461	\$ 15,968	\$ 4,663	\$ 55,093
		62.55%	28.98%	8.46%	\$1,807.58						
Commercial - Occupied	CT	1.017466%	0.471453%	0.880000%	2.368919%	14,084,717	333,656	\$ 143,307	\$ 66,403	\$ 123,946	\$ 333,656
		42.95%	19.90%	37.15%	\$2,368.92						
Commercial - Excess Land	CU	1.017466%	0.471453%	0.880000%	2.368919%	67,900	1,608	\$ 691	\$ 320	\$ 598	\$ 1,608
		42.95%	19.90%	37.15%	\$2,368.92						
Commercial - Vacant Land	CX	1.017466%	0.471453%	0.880000%	2.368919%	925,100	21,915	\$ 9,413	\$ 4,361	\$ 8,141	\$ 21,915
		42.95%	19.90%	37.15%	\$2,368.92						
Commercial - New Construction	XT	1.017466%	0.471453%	0.880000%	2.368919%	4,238,500	100,407	\$ 43,125	\$ 19,983	\$ 37,299	\$ 100,407
		42.95%	19.90%	37.15%	\$2,368.92						
Commercial - New Construction - excess	XU	1.017466%	0.471453%	0.880000%	2.368919%	71,400	1,691	\$ 726	\$ 337	\$ 628	\$ 1,691
		42.95%	19.90%	37.15%	\$2,368.92						
Industrial - Occupied	IT	1.436487%	0.665611%	0.880000%	2.982098%	5,592,100	166,762	\$ 80,330	\$ 37,222	\$ 49,210	\$ 166,762
		48.17%	22.32%	29.51%	\$2,982.10						
Industrial - Excess Land	IU	1.436487%	0.665611%	0.880000%	2.982098%	255,500	7,619	\$ 3,670	\$ 1,701	\$ 2,248	\$ 7,619
		48.17%	22.32%	29.51%	\$2,982.10						
Industrial - Vacant Land	IX	1.436487%	0.665611%	0.880000%	2.982098%	577,200	17,213	\$ 8,291	\$ 3,842	\$ 5,079	\$ 17,213
		48.17%	22.32%	29.51%	\$2,982.10						
Industrial - New Construction	JT	1.436487%	0.665611%	0.880000%	2.982098%	23,117,751	689,394	\$ 332,083	\$ 153,874	\$ 203,436	\$ 689,394
		48.17%	22.32%	29.51%	\$2,982.10						
Industrial - New Construction - excess	JU	1.436487%	0.665611%	0.880000%	2.982098%	178,500	5,323	\$ 2,564	\$ 1,188	\$ 1,571	\$ 5,323
		48.17%	22.32%	29.51%	\$2,982.10						
Managed Forests	TT	0.196134%	0.090881%	0.038250%	0.325265%	8,541,700	27,783	\$ 16,753	\$ 7,763	\$ 3,267	\$ 27,783
		60.30%	27.94%	11.76%	\$325.26						
Pipelines	PT	0.711456%	0.329660%	0.880000%	1.921116%	1,283,000	24,648	\$ 9,128	\$ 4,230	\$ 11,290	\$ 24,648
		37.033%	17.16%	45.81%	\$1,921.12						
Farmlands	FT	0.171029%	0.079248%	0.038250%	0.288527%	600,369,289	1,732,228	\$ 1,026,806	\$ 475,781	\$ 229,641	\$ 1,732,228
		59.28%	27.47%	13.26%	\$288.53						
Totals - Taxation						1,462,952,009	\$ 13,598,220	\$ 7,990,301	\$ 3,702,385	\$ 1,905,536	\$ 13,598,222
Residential: Taxable Full Shared PIL	RF	0.784537%	0.363523%	0.153000%	1.301060%	33,000	429	\$ 259	\$ 120	\$ 50	\$ 429
Residential: Taxable No education	RG	0.784537%	0.363523%	0.000000%	1.148060%	133,800	1,536	\$ 1,050	\$ 486	\$ -	\$ 1,536
Commercial: Taxable No education	CG	1.017466%	0.471453%	0.000000%	1.488919%	410,500	6,112	\$ 4,177	\$ 1,935	\$ -	\$ 6,112
Commercial: Taxable Full Shared PIL	CH	1.017466%	0.471453%	1.250000%	2.738919%	32,500	890	\$ 331	\$ 153	\$ 406	\$ 890
Commercial: Taxable Full Shared PIL	CF	1.017466%	0.471453%	1.250000%	2.738919%	1,461,500	40,029	\$ 14,870	\$ 6,890	\$ 18,269	\$ 40,029
Industrial: Taxable Full Shared PIL	IH	1.436487%	0.665611%	1.250000%	3.352098%	52,900	1,773	\$ 760	\$ 352	\$ 661	\$ 1,773
Industrial: Taxable Vacant Land Shared PIL	IJ	1.436487%	0.665611%	1.250000%	3.352098%	-	-	\$ -	\$ -	\$ -	\$ -
Landfill: Taxable Full Shared PIL	HF	0.784537%	0.363523%	1.250000%	2.398060%	116,200	2,787	\$ 912	\$ 422	\$ 1,453	\$ 2,787
Totals - PIL's billed thru taxes						2,240,400	53,557	\$ 22,358	\$ 10,360	\$ 20,839	\$ 53,557
Totals - Taxation & PILS						1,465,192,409	13,651,776	8,012,659	3,712,744	1,926,375	13,651,778



Staff Report CL2021-016

Title of Report: CL2021-016 – Maple Grove Cemetery By-law Draft Amendments
Department: Clerks
Branch: Legislative and Council Services
Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report CL2021-016 for information; and
That Council approve the Maple Grove Cemetery By-law draft amendments and direct staff to forward to the Bereavement Authority of Ontario for consideration and approval.

Background:

Currently, the Township of Southgate has approved [By-law 103-2013](#) in place to maintain, manage, regulate and control the Maple Grove Cemetery located in Dundalk. By-law 103-2013 received approval from the Ministry of Consumer Services on October 11, 2013. No other amendments have been made to the By-law since.

At the October 18, 2017, Council meeting, Staff Report CL2017-048 was received to inform Council that the Township of Southgate would no longer recruit or require the Cemetery Board as it was not a mandated Board and that any decisions to be made outside of the authority of Public Works Manager and the Cemetery Secretary would be brought forward to Council for consideration.

Staff Comments:

Staff have reviewed the existing Maple Grove Cemetery By-law and are proposing several amendments which are included in this report as Attachment #1. Over the last few years staff have noticed a number of areas of the by-law that needed updated and have added sections that were previously missing and/or added clarity to other sections that were lacking.

Staff are seeking draft approval of the amendments before submitting the By-law to the Bereavement Authority of Ontario (BAO) for their approval.

The BAO is a government delegated authority administering provisions of the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) on behalf of the Ministry of Government and Consumer Services.

Following submission of the By-law to the BAO, as per their procedures, staff will perform the following:

- publish once in a local newspaper with general circulation;
- clearly post on a sign at the cemetery entrance for four weeks; and
- deliver to each supplier of markers who has delivered a marker to the cemetery in the last year.

Financial Implications:

There are no financial implications to the Township as a result of this report.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

That Council receive Staff Report CL2021-016 for information and that Council approve the Maple Grove Cemetery By-law draft amendments and direct staff to forward to the Bereavement Authority of Ontario for consideration and approval.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Lindsey Green, Clerk

Dept. Head: *Original Signed By*
Jim Ellis, Public Works Manager

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachment #1 – By-law 2021-XXX – Maple Grove Cemetery By-law – Draft Amendments

The Corporation of the Township of Southgate

By-law No. ~~2021-XXX82-2013~~

**being a by-law to maintain, manage, regulate and control
Maple Grove Cemetery**

~~**Whereas** it is provided by section 50(2) of the cemeteries Act, R.S.O. 1990, c.3 that by laws may be passed by councils of local municipalities for the maintenance, management regulation and control of any cemetery owned by the municipality;~~

~~**Whereas**, Section 10 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes municipalities to provide any service that the municipality considers necessary or desirable for the public; and~~

~~**Whereas** the Funeral, Burial and Cremation Services Act, 2001, S.O. 2002, C3, provides that by-laws may be passed by the owner affecting the operations of the cemetery; and~~

~~**Whereas** Section 151 of Ontario Regulation 30/11 made under the Act provides that no cemetery by-law is effective until it is filed with and approved by the registrar appointed under subsection 3 (1) of the Act; and~~

~~**Whereas** the subject by-law was filed with the registrar and received approval on [XX DATE]; and~~

~~**And Whereas** it is expedient to pass a by-law for the maintenance, management, regulation and control of the Maple Grove Cemetery owned by the Corporation of the Township of Southgate;~~

~~**Therefore be it resolved that** the Council of the Corporation of the Township of Southgate enacts as follows:~~

~~**That** this by-law be referred to known as "the "Cemetery By-law" for all intents and purposes; and~~

~~**That** By-law ~~27-1993, By-law 86-2008 and By-law 22-2008 103-2013~~ are is hereby repealed, upon approval of this by-law by the Ministry of Consumer Services;~~

~~**That** this by-law shall not come into force and effect until approved by the Ministry of Consumer Services.~~

Part 1: Definitions

Part 2: Duties of the Corporation of the Township of Southgate

Part 3: Duties of the Cemetery Secretary ~~Treasurer~~

Part 4: Sale and Transfer of Interment Rights

Part 5: Interments and Disinterment's

Part 6: Scattering Gardens

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Part ~~7~~⁶: Care of Lots
Part ~~8~~⁷: Monuments and Markers–General Information
Part ~~9~~⁸: Rules for Monument Dealers, Contractors and Workers
Part ~~10~~⁹: Mortuary Regulations
Part ~~11~~¹⁰: Columbarium Regulation
Part ~~12~~¹¹: Rules for Visitors
Part ~~13~~¹²: Other

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Part 1: Definitions

~~1.1~~ "Cemetery Board" shall mean the Maple Grove Cemetery Board appointed by Council of the Corporation of the Township of Southgate.

~~1.1~~ "Act" shall mean the Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c. 33, as amended.

~~1.2~~ "Bereavement Authority of Ontario (BAO) means the agency who administers provisions of the Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c. 33, as amended, on behalf of the Ministry of Government and Consumer Services.

~~1.2~~~~1.3~~ "Cemetery" shall mean the Maple Grove Cemetery, located on Part Lot 230 Concession 3, Former Township of Proton, County of Grey, further described as 180199 Grey County Road 9, Dundalk Ontario, NOC1B0.

~~1.3~~~~1.4~~ "Caretaker" shall mean the current caretaker of the Maple Grove Cemetery as determined by the Township of Southgate, ~~as appointed by the Council of the Corporation of the Township of Southgate.~~

~~1.4~~~~1.5~~ "Care and Maintenance Fund" shall mean ~~a trust fund in which all monies received by the Corporation for the care and maintenance of lots, plots and monuments have been invested; a prescribed amount or a percentage of the purchase price (excluding tax) of all interment and scattering rights sold, transferred, assigned or permitted; and prescribed amounts for monuments and markers. If no scattering rights are sold but scattering is permitted a prescribed amount must be contributed to the fund when the scattering is conducted. Interest earned from this fund is used to provide care and maintenance of lots, plots, markers and monuments at the cemetery.~~

~~1.6~~ "Certificate of Interment Rights" shall mean the certificate issued by the Corporation of the Township of Southgate to the purchaser ~~of interment rights in a plot, once the interment rights to a specific lot have been paid in full, identifying ownership and authority over those specific interment rights.~~

~~1.5~~~~1.7~~ "Columbarium" shall mean a structure designed for interring cremated human remains in sealed compartments known as "niches".

~~"Cornerposts" shall mean any stone or other land markers set flush with~~

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~~the surface of the ground and used to indicate the location of a lot.~~

~~1.8~~ “Corner Marker/Corner Posts/Corner Stones” – see “Marker”

~~1.6~~1.9 “Corporation” shall mean the Corporation of the Township of Southgate.

~~1.7~~1.10 “Fees & Charges” shall mean the current fees and charges as
~~passed~~ approved by the Council of the Corporation of the Township of
Southgate.

~~1.8~~ 1.11 “Grave” (Also known as a Lot) means any inground burial space
intended for the interment of a child, adult or cremated human
remains shall mean any burial space intended for an adult and and
having a size of 1.22 meters (4 feet) by 3.05 meters (10 feet).

~~1.10~~ 1.13 “Interment Rights Holder” shall mean the person(s) authorized or
to inter human remains in a specified lot. They may be the person named in the
Interment Rights Certificate or such other person to whom the rights have been
assigned, a person with interment rights with respect to a lot and includes a

~~1.11~~ 1.14 “Lot” shall mean an area of land in a cemetery containing or set
aside to contain human remains.

~~1.12~~ 1.15 “Marker” shall mean any memorial of granite, marble or bronze set flush
with the surface of the ground and used to mark the location of the lot. shall mean
any permanent memorial structure including a flat marker, upright marker or
monument, tombstone, headstone, corner marker or stone, or plaque affixed to or
intended to be affixed to a lot, plot, columbarium niche or other structure, grounds
or place intended for the deposit of human remains.

i. “Corner Markers /Corner Posts / Corner Stones” shall mean the
stones being a size of 6” X 6” and set flush with the surface of
the ground used to indicate the corners of a lot or plot.

ii. “Flat Marker” shall mean any permanent granite, marble or
bronze marker set flush with the surface of the ground not
including corner markers.

iii. “Monument or Upright Marker” shall mean any permanent
granite, marble or bronze monument or marker projecting above
ground level.

1.16 “Ministry” shall mean the Ontario Ministry of Government and Consumer
Services for Ontario.

~~1.13~~ 1.17 “Niche” shall mean an individual compartment in a columbarium for the
entombment of cremated human remains.

~~1.15~~ 1.18 "Plan" shall mean the plan of the cemetery, approved by the Ministry of ~~Consumer and Commercial Relations~~ Government and Consumer Services.

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~~1.16~~ 1.19 "Plot" shall mean a lot in which the rights to inter have been sold as a unit.

~~1.17~~ 1.20 "Secretary ~~Treasurer~~" shall mean the Secretary ~~and/or Treasurer~~ of the Maple Grove Cemetery, ~~as determined by the Township of Southgate.~~ - ~~Board~~.

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1.21 "Scattering Right" shall mean the right to direct the spreading of cremated remains over a designated area within the cemetery with permission of the Township of Southgate.

1.22 "Scattering Rights Holder" shall mean any person who holds the right to scatter cremated human remains in the designated area within the cemetery.

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Part 2: Duties of the Corporation of the Township of Southgate

- 2.1 The Corporation of the Township of Southgate reserves full and complete control and management of the land, buildings, plantings, roads, utilities, books and records of the cemetery and complete authority to administer this by-law.
- 2.2 ~~The Board shall have custody of the cemetery under the direction of the Corporation.~~ No interment or removal of bodies shall take place without notice to the Secretary ~~Treasurer~~ of the Cemetery Board and he/she shall see that a proper burial permit or other certificate required by law is furnished to him/her in each instance.
- 2.3 The Corporation distinctly disclaims all liability for loss or damage from causes beyond their control and especially from damage caused by the elements and acts of God, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, accidents, invasion, insurrections, riots, or order of any military or civil authority, whether damage be direct or collateral.
- 2.4 The Corporation shall take reasonable precautions to protect the property of interment rights holders but they assume no liability or responsibility for the loss of or damage to any article that is placed on any lot.

Part 3: Duties of the Cemetery Secretary ~~Treasurer~~

- 3.1 It shall be the duty of the Secretary of the Cemetery ~~Treasurer~~ who shall have the authority on behalf of the Corporation ~~Cemetery Board~~ as follows:

3.1.1 To receive all monies for the sale of Interment Rights and for the Care

and Maintenance Fund, ~~all other monies received by the Cemetery Board~~, and all other monies or property given, allocated, bequeathed or set aside for the upkeep or care of any lot or portion of the cemetery and all other monies and property receivable by the Corporation with respect to the cemetery.

~~3.1.2~~ To set aside for Care and Maintenance monies received on the sale of Interment Rights and monies received for the placement of of any lot or portion of the cemetery any monies or other properties given, allocated, bequeathed or set aside for such purposes and to invest same, ~~subject to approval of the Cemetery Board~~, in such securities as may from time to time be authorized by the provisions of the Trustees Act or the Funeral, Burial and Cremation Services Cemeteries Act, as amended Revised.

~~3.1.33.1.2~~ To receive and transfer ~~to the credit of the Cemetery Board~~, all interest received from the Care and Maintenance Fund investments and all interest and other income from monies invested or from other property given, allocated, bequeathed or set aside for the purpose of the upkeep and care of any lot or portion of the cemetery.

Part 4: Sale and Transfer of Interment Rights

4.1 Interment Rights may only be purchased from the administrative office of the Township of Southgate ~~or through an authorized representative of the Maple Grove Cemetery as per Southgate Agreement~~ at the rate in the current approved Fees and Charges By-law. Prices for interment rights shall include the applicable portion for deposit to the Care and Maintenance Fund. Interment Rights may not be purchased or sold elsewhere.

4.2 Purchase of Interment Rights acquires only the right and privilege of the burial of human remains or cremated remains and of installing markers or monumentssubject to the rules and regulations in force and approved by the Ministry.

4.3 Payment of Interment Rights shall be made at the Township of Southgate Administration administrative Office. Payment for lots and services shall be in accordance with the Fees and Charges in effect at the time of purchase.

4.4 Each purchase of a lot shall be entitled to an Interment Rights Certificate. Such certificate shall only be issued when all applicable fees have been paid. No monument or marker shall be placed on any lot until all charges have been paid.

4.44.5 Where a purchaser has entered into an Interment Rights Contract and all of

the requirements have been met, the purchaser of interment rights is entitled to cancel the contract at any time within thirty (30) days of the date the signed contract is delivered to the purchaser by giving the Corporation written notice of the cancellation, as set out in the Act and regulation(s) and where no interments have taken place. Where a written notice of cancellation of an Interment Rights Contract is received, within thirty (30) days after receiving the notice, the Corporation shall refund to the purchaser of interment rights all money received under the contract, including the Care and Maintenance Fund contribution, together with any amounts that are prescribed under the regulation(s).

4.54.6~~In accordance with section 44(1) of the Funeral Burial and Cremation Services Act, the Cemetery Board Corporation will~~ may-re-purchase the Interment Rights ~~from the Interment Rights Holder~~ provided that no interments have taken place. The re-purchase price of the interment rights shall be determined by using the current price for the Interment Rights as per the Fees and Charges By-law less any expenses incurred, Harmonized Sales Tax, -and any payments already paid into Care and Maintenance ~~by the Board~~ in respect to the specified Interment Rights.

4.64.7 The ~~Secretary Cemetery Board~~ will provide each Rights Owner at the time of sale with:

- (i) ~~a c~~Copy of the Contract;
- (ii) ~~a c~~Copy of the Cemetery By-law;
- (iii) ~~u~~Upon payment in full, a Certificate of Interment Rights; ~~and-~~
- ~~(iii);~~(iv) a *Guide to Death Care in Ontario*, as provided by the Bereavement Authority of Ontario.

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4.74.8 Interment Rights Owners are required to provide the ~~Secretary Cemetery Board~~ with any change of address.

Part 5: Interments and Disinterment's

- 5.1 No interments or disinterment's shall take place between December 15 and April 1, ~~unless weather permits an extension and is approved by the Board,~~ except for columbarium ~~inurnments~~ interments or as otherwise instructed to do so by the BAO. -
- 5.2 Not more than one burial shall be made in any single grave except:
 - (i) the cremated remains of not more than four persons;
 - (ii) a 60.96 cm X 30.48 cm (24" X 12") minimum infant container may be buried at the head end of a single grave in which a casket containing human remains has been buried, provided space is available.
- 5.3 Remains to be buried in a grave ~~shall must~~ be enclosed in a container or vault, sealed securely and of sufficient strength to permit burial with the container remaining intact. The container or vault must be of a size to permit burial within the size of the lot.
- 5.4 All interments must be authorized in writing by the Interment Rights Holder except for the interment of the Interment Rights Holder.
- 5.5 The Caretaker of the cemetery or someone in the employ of the Corporation shall be in attendance at each interment.
- 5.6 A burial permit issued by the Division Registrar, showing that the death has been registered and the fee for the opening of the lot according to the fee found in the current fees and charges, must be deposited with the ~~Secretary-Treasurer of the Cemetery Board~~ before interment can take place, except on Saturday's, Sunday's and Statutory Holidays when the Cemetery Caretaker may accept the burial permit and fee.
- 5.7 In the case of a cremation interment or columbarium interment, the original cremation certificate and the prescribed fee for this service according to the current fees and charges must be deposited with the ~~Secretary-Treasurer of~~

~~the Cemetery Board~~, except on a Saturday's, Sunday's and Statutory Holidays when the Cemetery Caretaker may accept the certificate and fee.

- 5.8 Persons requesting interments in plots shall be held responsible for charges incurred.

- 5.9 When interment rights in a lot/plot are held jointly by two or more persons, an order will be accepted from either or any of them or their authorized representatives for interment in such part of the plot as may be requested.
- 5.10 No lot shall be opened for interment or disinterment by any person not in the employ of or under the direction of the Corporation, except under special circumstances and by permission of the Corporation.
- 5.11 The interment fee includes the opening and closing of the lot and the administration of the burial.
- 5.12 No person shall remove human remains, from a cemetery unless a certificate from a Medical Officer of Health or the Corporation confirming that the ~~Cemeteries~~ Act and the regulations have been complied with is affixed to the container. A burial certificate under the Vital Statistics Act is not required to reinter human remains that have been disinterred according to the ~~Cemeteries~~ Act and regulations. Scattered remains cannot be recovered.
- 5.13 The Corporation will exercise all due care in making burials and ~~interments~~ ~~but interments but~~ is not responsible for damage to any casket, urn or other container sustained during disinterment.
- 5.14 No interment shall be permitted in any lot where the interment rights have not been paid in full.
- 5.15 The Corporation reserves the right, at its cost, to correct any error that may be made by it in making interments, in the description of the lot or the transfer or conveyance of any interment rights. The Corporation may either cancel such grant or substitute other interment rights or lot of equal value and similar location, as far as is reasonably possible or refund all money paid on account for such purchase. Notice will be given personally to the Rights Owners. If necessary, it may be mailed to the Rights Owners or their legal representatives at the last appearing address in the record books of the Corporation. In the event any such error may involve the disinterment of remains, the Corporation shall first obtain the approval of any regulatory authority and the interment rights owner.
- 5.16 The Corporation shall not be held responsible for any errors made for any funeral arrangements made over the phone. These arrangements should be made in writing.
- 5.17 Notice of each interment to be made shall be given to the Secretary—~~Treasurer~~ of the Cemetery at least 48 hours in advance, 8 hours of which must be regular working hours. The Corporation cannot be held responsible for having lots prepared for funerals unless such notice is given.

~~5.18 The Corporation will not do any Sunday or Statutory Holiday interments unless ordered to do so by a representative of the Ministry of Health.~~

~~5.19 Ashes to be scattered in the Scattering Garden must be scheduled and be done in the presence of the caretaker or other employee of the Township.~~

Part 6: Scattering Garden

~~6.1 Cremated remains may be scattered within a designated area of the cemetery known as the Scattering Garden.~~

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~~6.2 Scattering rights are sold as a "multiple right" meaning that multiple cremated remains may be scattered in the scattering grounds. In accordance with the Act, the Care and Maintenance portion of the scattering rights sold as multiple rights is \$25 or 15% of the total selling price.~~

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~~6.3 A scattering rights contract must be completed, and the payment of the scattering fee must be received before the scattering of cremated human remains within the cemetery can take place.~~

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~~6.4 Ashes to be scattered in the Scattering Garden must be scheduled and be carried out in the presence of the caretaker or other employee of the Township.~~

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~~6.5 Once scattered, cremated remains cannot be retrieved.~~

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Part 26: Care of Lots

6.1 All lots shall be properly maintained by the Corporation Board.

6.2 No person shall do any work upon a burial lot without the permission of the caretaker.

6.3 Dwarf evergreens are permitted only on lots having a monument and only one shall be planted on either side of the monument. All plantings must be approved by the caretaker; ~~any discrepancies will be approved by the Board.~~

6.4 The height of such shrubs and/or ornamental trees shall at no time exceed .91 meters (3 feet) above adjacent ground level.

6.5 The diameter of such shrubs and/or ornamental trees at their widest point, including all foliage shall at no time exceed 35.56 cm (14"), or obstruct adjacent lots.

6.6 If any trees or shrubs situated in any lot shall have become, by means of their roots or branches or in any other way, detrimental to the adjacent lots, drains, roads or walks or prejudicial to the general appearance of the grounds or inconvenient to the public, the Corporation Board may remove

such trees, shrubs, or parts thereof, after 30 days notice to the Interment Rights Holder.

- 6.7 No glass containers of any kind are allowed in the cemetery at any time.
- 6.8 Nails, wires, wooden crosses, articles of glass or pottery or any other material that creates a hazard to workmen and to visitors when neglected or broken is not allowed in the cemetery.
- 6.9 Borders, fences, railings, walls, cut-stone coping and hedges in or around lots are prohibited.
- 6.10 No Interment Rights Holder shall change the grading of ~~his~~their lot. In case of any such change, the Corporation may restore the lot to its original grade at the expense of the interment rights holder.
- 6.11 No unauthorized person shall sod, move cornerposts or lot markers.
- 6.12 The Corporation shall not be responsible for loss or damage to any articles left upon any lot.

- 6.13 Vases, urns and flower stands not properly cared for and not filled with plants by the twentieth of June in any year may be removed from the lot and any stand, holder vase or other receptacle for flowers deemed unsightly or unsuitable by the ~~Corporation Board~~ may be prohibited and removed by the caretaker.
- 6.14 Flower beds not exceeding 45.72 cm (18") in width shall be permitted in front of the bases of the monuments and where there is no monument, can only be made by permission of and under the supervision of the caretaker, and if not replanted by June fifteenth may be resodded and charged to the Interment Rights Holder.
- 6.15 Potted plants must not be buried but must be placed on top of the ground as close to the monument base as practical.
- 6.16 Those who place potted plants or urns not planted by the Corporation, are responsible for their upkeep and must be removed by September 15th.
- 6.17 Cement urns are allowed to remain after September 15th but must be placed upside down as close to the monument as possible.
- 6.18 Artificial wreaths without glass or plastic covers are allowed to be placed on the lot after October fifteenth provided they are securely fastened to the monument or where there is no monument, mounted on a stand of at least 76.20 cm (30") high and securely anchored to the ground.
- 6.19 To preserve the proper appearance of the grounds, artificial wreaths must be removed before May 1st of each year; otherwise Corporation authorities will remove them. Casket saddles are excepted.

Part ~~8~~7: Monuments and Markers – General Information

7.1 Only authorized personnel of the Cemetery and/or approved monument dealers, contractors or workers are authorized to install, change, repair or remove monuments or markers in the Cemetery.

~~7.1—7.2~~ Prior to the installation of a monument or marker in the cemetery the prescribed fee, as set out in the Act shall be paid to the pay the prescribed amount as set out in the Funeral Burial and Cremation Services Act, to the Cemetery's Cemetery's Care and Maintenance Fund, ~~prior to the installation of a monument or marker~~ as follows:

~~7.1.1~~ 7.2.2 In the case of installing a flat marker measuring at least 1116.3cm²/173 sq. in, \$50.

~~7.1.2~~ 7.2.2 In the case of installing an upright marker measuring 1.49

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m²/16 sq ft or smaller including the base, \$100.

~~7.1.3~~ 7.2.3 In the case of installing an upright marker measuring larger than 1.49 m²/16 sq ft including the base, \$200.

- 7.2 No monument or other structure shall be erected or permitted on a lot until charges have been paid in full.
- 7.3 All installations of monuments and markers and their foundations shall be arranged for by the Interment Rights Holder through monument dealers or contractors subject to the conditions of this by-law.
- 7.4 No monument, footstone, marker or memorial of any kind shall be placed, moved, altered or removed without permission from the Corporation ~~Board~~.
- 7.5 No inscription shall be placed on any monument which is not in keeping with the dignity and decorum of the cemetery as determined by the Corporation ~~Board~~.
- 7.6 Candle holders and vases may constitute part of a monument if they are made principally of bronze or stainless steel. If a translucent section is necessary, it must be made of an unbreakable, heat resistant glass or plastic material that is fire resistant.
- 7.7 No monument or marker will be delivered to the cemetery without the request for installation form containing the following information:
- (i) the Interment Rights Owner's name/address,
 - (ii) instructions for placement of the marker or monument,
 - (iii) the dimensions in the case of a flat marker,
 - (iv) in the case of a monument:
 - the dimensions of the die, height, width and length
 - the dimensions of the base, height, width and length
 - the overall size of the monument
 - a description of the monument; colour/design
 - the appropriate amount for the Care and Maintenance Fund in relation to the size of the marker/monument as set out in section 7.1 must be paid prior to installation.
- 7.8 If a monument or marker in a cemetery presents a risk to public safety because it is unstable, the Corporation shall do whatever is necessary by way of repairing, resetting, or laying down the marker to remove the risk.
- 7.9 For the purpose of the regulations, a monument shall be understood to mean any permanent memorial projecting above ground level.
- 7.10 Minor scraping of the base portion of the upright monuments due to turf mowing operations is considered by the Corporation ~~Board~~ to be normal wear.

7.11 The Corporation will take reasonable precautions to protect the property of Interment Rights Holders, but it assumes no liability for the loss of, or

damage to, any monument or part thereof except where such damage or loss is due to its negligence.

- 7.12 The Corporation reserves the right to determine the maximum size of monuments, their number and their location on each lot or plot. They must not be of a size that it would interfere with any future interments.
- 7.13 A double lot is allowed one upright monument and only 2 footstones or 4 cornerposts are allowed.
- 7.14 No monument other than a headstone may be erected on a single grave and only one headstone may be erected thereon.
- 7.15 The maximum size monument allowed on a lot is:
 - height 1.22 meters (4 feet), for all lot sizes
 - width 1.22 meters–1.84 meters (4ft–6ft)
 - base (minimum) 30.48 cm (12 inches)
 - base (minimum) 35.36 cm (14 inches) except where stones are provided by the Ministry of Veteran’s Affairs.
- 7.16 The maximum width of a base is controlled by the width of the plot where it will be installed. No base shall be closer than 7.6 cm (3 inches) to the lot width side lines on which it is to be installed.
- 7.17 Only family names on back of monuments will be permitted.
- 7.18 Both sides of the stone cannot be used. Monuments cannot be placed “back-to-back” against another.
- 7.19 Monuments must be placed at the center of the head end of the lot except where alignment with existing nearby monuments justifies another location. Approval of the location must be obtained from the Board-Corporation before a monument is set.
- 7.20 The minimum thickness of a die may be 15.24 cm (6 inches) to a height of 27 inches or the minimum thickness of a die over 27 inches in height must be 20.50 cm (8 inches) except where stones are provided by the Ministry of Veteran’s Affairs.
- 7.21. The die stones must be installed on a granite base. The height of the base shall be minimum of 20.3 cm. The top surface of the base must be both wider and longer than the die in order to provide a minimum border of 7.6 cm (3 inches) of the surface of the base exposed on all sides. Bottoms of the base shall be smooth sawn.

- 7.22 No foundations may be constructed after October 1st in any year and before May 1st the following year.
- 7.23 The foundation shall be built in the designated space in the proper dimensions of the monument base. If incorrect dimensions have been given on the application form signed by the Interment Right's Holder and/or the supplier, the foundation must be immediately removed and rebuilt by the Corporation at the expense of the Interment Rights Holder. Foundations will not be less than 5 feet deep and they will be set at the Corporation's Board's direction:
- (i) the required concrete mix for foundations will be 20.5 MPA;
75mm slump
20 mm aggregate
5% +/- 1% air entraining agent
trowel finish all edges,
 - (ii) the surface of the area shall be flush with the surrounding ground level and shall provide a level surface free of defects,
 - (iii) foundations must be cured a minimum of 48 hours before placing the monument,
 - (iv) contractors shall be under the supervision of the Corporation ~~and shall be responsible to pay the supervisory fee,~~
 - (v) no concrete shall be placed until a representative of the Corporation Board has approved the grades and all loose material is removed from the grade. The placing shall commence at the low point in the grade and the concrete shall be thoroughly consolidated to eliminate all air pockets and concrete that is partially set,
 - (vi) defective areas must be prepared to the approval of the Corporation Cemetery Board. The finished concrete shall be protected from the wind, rain or sun during the curing by covering it completely with a piece of plywood having a minimum thickness of 1.27 cm (1/2 inch). All rubbish and excavated material shall be removed from the excavation site to a place designated by the Corporation Board.
- 7.24 Markers will be accepted for installation during regular working hours. If weather and ground conditions permit, installations will be made within 30 days after acceptance. Markers will not be accepted from any monument dealer for storage during the winter months.
- 7.25 Markers or footstones of bronze, marble or granite are permitted with size and quantity restrictions according to the section of the cemetery and the regulations deemed necessary as per the size of the lot in that section. Its placement must not interfere with future interments.

Single lot maximum	30.48 cm X 60.96 cm (12' X 24")
Double lot maximum	30.48 cm X 107 cm (12" X 42")
Cremation lot maximum	42.60 cm X 50.7 cm (16" X 20")

- 7.26 Flat markers are to be flat on top and set level with the ground so that a lawnmower can pass safely over them and shall be set by employees of the Corporation, at the expense of the interment rights holder, on payment of the fee provided in the fees and charges.
- 7.27 Any flat marker that exceeds the standard width of 30.48 cm (12 inches) can only be installed after a full interment has taken place.
- 7.28 The minimum thickness for all flat markers including footstones is 10 cm (4 inches).
- 7.29 All markers and monuments shall be constructed of bronze, granite or marble. The bottom bed of all bases and markers shall be cut level and true.
- 7.297.30 The Corporation reserves the right to repair or replace any foundation that is deemed to need repaired or replaced due its age or any other safety factors without permission of the Interment Rights Holder.

Part 98: Rules for Monument Dealers, Contractors and Workers

- 8.1 Monument dealers must state on each order the date they wish foundations ready and must give at least fifteen working days notice before the work is required.
- 8.2 No monument or marker will be delivered to the cemetery until the foundation is completed and the contractor is ready to proceed with the work of erection.
- 8.3 Contractors, masons and stone cutters shall lay planks on the lots and paths over which heavy materials are to be moved in order to protect the surface from injury.
- 8.4 The demeanour and behaviour of all workers employed by others in the cemetery shall be subject to the control of the caretaker.
- 8.5 Workers shall cease work if in the immediate vicinity of a funeral until the conclusion of the service.
- 8.6 All work must be done during regular cemetery hours unless by special permission of the Corporation-Board.
- 8.7 Heavy loads shall not be permitted in the cemetery when the roads are in unfit condition.

- 8.8 No monument dealer shall park on the grass unless otherwise directed to do so by the Caretaker.

- 8.9 All implements and materials used in the performance of any work shall be placed where the Caretaker may direct and all rubbish and surplus earth shall be removed when, where, and in such manner as the Caretaker may order. Otherwise, the obstructions will be removed and the expense charged to the monument dealer.
- 8.10 If a monument company desires to set a flat marker they must make arrangements as to time of installation with the Caretaker as all work must be supervised by an employee of the Corporation. The monument dealer shall pay the Corporation the prescribed fee plus necessary taxes for supervising the monument company's people.
- 8.11 If bushes are allowed the intended monument should not exceed 50% of the lot width, i.e. 1.83 meters (6 foot) width allows for .91 meters (3 foot) monument and 45.72 cm (18 inches) for each bush.

Part 109: Mortuary Regulations

- 9.1 The use of the storage vault for any cemetery other than Maple Grove Cemetery shall be billed at the rates shown in the approved Fees and Charges By-law.
- 9.2 The Corporation may remove a body deposited in the vault and inter it in a single grave at any time after the expiration of the time for which payment has been made or at any time should the condition of the body render its interment necessary or expedient. Contact is to be made with Interment Rights Holder and/or Funeral Home prior to.
- 9.3 All Funeral Homes and/or Interment Rights Holders should have proper insurance coverage for any bodies stored in the vault.
- 9.4 All bodies must be removed from the vault by the first of May, weather permitting, or at the approval of the Board Corporation.
- 9.5 The remains of persons dying from contagious diseases cannot be admitted to the vault, but must be interred.
- 9.6 The Board Corporation reserves the right to determine if the weather conditions are adverse enough to prevent a burial. If necessary, the vault may be used at no extra charge until the weather conditions permit the interment.
- 9.7 All bodies stored in the vault must be embalmed for health reasons.
- 9.8 No body shall be placed in a reinforced cardboard container for storage. Only bodies placed in a wooden or steel casket may be stored.

~~9.89.9~~ Township of Southgate personnel shall only assist Interment Rights Holders and/or Funeral Home personnel in removing bodies that are stored in the Mortuary and shall not act as Paul Bearers for any interments or Funeral related services.

Part ~~11~~10: Columbarium Regulations

- 10.1 A proper original Certificate of Cremation must accompany all cremated remains before interment can take place.
- 10.2 No interment shall be made without the permission from the Interment Rights Holder or a proper representative of the estate if the ~~burial-Interment~~ RightsHolder is deceased.
- 10.3 Cremated remains for interment in a niche must be enclosed in apolypropylene plastic urn or an urn made of durable material.
- 10.4 Compartments will be opened only by employees of the Maple Grove Cemetery and sealed by them after an interment is made.
- 10.5 Each compartment is intended for two urns.

10.6 It is advisable that the name of the person for whom interment is intended be registered on the books, so that no complications may arise when request for interment is made.

~~10.6~~10.7 Approval shall be required by the Corporation for all niche door engravings. Niche door engraving are included in the purchase price of the niche, according to the approved fees and charges by-law. Any engravings that have not received approval and are not in keeping with the decorum of the cemetery will be removed.

~~10.7~~10.8 No interment shall be permitted until all payments due to the Maple GroveCemetery have been made.

~~10.8~~10.9 Flowers, wreaths and designs placed against or near any part of the Columbarium are not permitted and shall be removed by the Cemetery Caretaker. that are liable to stain or deface the structure will be removed.

~~10.9~~10.10 Artificial flowers and wreaths will not be allowed to remain on or near anypart of the Columbarium.

~~10.10~~10.11 No glass vases or other breakable itemss are permitted to be - should be placed around theColumbarium.

Part ~~12~~11: Rules for Visitors

- 11.1 Visitors are always welcome at the cemetery during the open hours from 8:00 am until sunset. They are asked to remember the respect due to the dead.
- 11.2 The Caretaker is empowered and required to preserve order and decorum in

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the cemetery.

~~11.3~~ No parades other than funeral processions and memorial processions shall be admitted to or be organized within the ~~C~~cemetery.

~~11.5~~~~11.3~~ Vehicles within the cemetery shall be driven at a moderate rate of speed and shall not leave the avenues or park on the grass unless directed to do so by the Caretaker.

~~11.6~~~~11.4~~ No pleasure ATV's or snowmobiles are allowed in the cemetery.

~~11.7~~~~11.5~~ Proprietors of vehicles and their drivers shall be held responsible for any damage done by them.

~~11.8~~~~11.6~~ Discharging of firearms other than in regular volleys at burial services is prohibited in the cemetery.

~~11.9~~~~11.7~~ No dogs or other pets shall be allowed in the cemetery.

~~11.10~~~~11.8~~ No picnic party or similar event shall be permitted in the cemetery grounds.

~~11.11~~~~11.9~~ Any person who in the cemetery, damages or moves any tree, plant, marker, fence, structure or other thing usually erected, planted or placed in a cemetery is liable to the Corporation and any interment rights holder who, as a result, incurs damage. The amount of damages shall be the amount required to restore the cemetery to the state that it was in before anything was damaged or moved by the person liable.

~~11.12~~~~11.10~~ Any complaints by Interment Rights Holders or visitors should be made to the ~~Board-Corporation and to workers on the grounds~~ and controversies with workers or others on the grounds are to be avoided.

~~11.13~~~~11.11~~ Rubbish shall not be thrown out on roads, walks or any part of the grounds but must be removed by the owner or placed in provided receptacles-

~~11.14~~~~11.12~~ Any person disturbing the quiet and good order of the ~~C~~cemetery by noise or other improper conduct or who violates this by-law must be expelled from the grounds.

~~11.15~~~~11.13~~ No tips or gratuities are to be given to ~~C~~cemetery workers by visitors or Rights Holders nor shall any be accepted by any ~~C~~cemetery worker.

~~11.16~~~~11.14~~ Any article which is detrimental to efficient maintenance or constitutes a hazard to machinery, employees or visitors, or is unsightly or does not conform with the natural beauty or design of the cemetery, may be removed

| by the ~~Corporation~~~~Board~~. An article removed will be held at the ~~C~~eemetery collection. If not collected, it will be disposed of after one month.

Part ~~13+2~~: Other

- 12.1 The fees and charges shall be those approved by the Council of the Corporation of the Township of Southgate in the current Fees and Charges By-law.
- 12.2 That any and all prior by-laws regulating the use and management of the Maple Grove Cemetery are hereby repealed.

Read a first, ~~and~~ second and third time and finally passed this ~~XX+8th~~ day of ~~SeptemberXX~~, 20~~XX+3~~.

Mayor, Brian Milne

Clerk, Carol Watson

Mayor, John Woodbury

Clerk, Lindsey Green

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Township of Southgate
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Staff Report CL2021-017

Title of Report: CL2021-017- July 2021 Committee of Adjustment Meeting Date Change

Department: Clerks

Branch: Planning Services

Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report CL2021-017 for information; and **That** Council approve amending the 2021 Council Calendar to reflect the July 2021 Committee of Adjustment meeting being held on July 21, 2021 at 9:00 AM.

Background:

At the December 2, 2020 Council meeting, the 2021 Council Calendar was approved. Typically, Committee of Adjustment meetings are held on the fourth Wednesday of every month beginning at 9:00 AM if there are applications received to be heard by the Committee.

Staff Comments:

Staff are requesting that Council approve a date change for the Committee of Adjustment meeting to be held on July 21st, 2021 rather than the original scheduled date of July 28th, 2021.

A Special Council meeting has been called for July 21st, 2021, beginning at 10:00 AM and staff are proposing to have the Committee of Adjustment, Special Council, and Public Planning meetings all in one day, rather than splitting them up over the two separate dates.

Staff imagine that this alternative would be better for everyone's schedules and help for members to plan their time accordingly and work around any personal and/or work commitments etc.

Financial Implications:

There are no financial implications to the Township as a result of this report.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

That Council receive Staff Report CL2021-017 for information and that Council approve amending the 2021 Council Calendar to reflect the July 2021 Committee of Adjustment meeting being held on July 21, 2021 at 9:00 AM.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
Lindsey Green, Clerk

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments: None



Staff Report PW2021-031

Title of Report: PW2021-031 Rainbow Colour Crosswalk Options
Department: Public Works
Branch: Transportation & Public Safety
Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report PW2021-031 for information; and
That Council provide direction to staff if an option to pursue a location for installing a Rainbow Pride Colours Crosswalk in Dundalk with acrylic concrete/masonry stain.

Background:

At the June 16, 2021 Council Meeting staff presented report PW2021-028 Rainbow Pride Colours Crosswalk. The following resolution was passed:

7.3.2 PW2021-028 Rainbow Pride Colours Crosswalk

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-343

Moved By **Councillor Shipston**

Seconded By **Councillor Rice**

Be it resolved that **Council receive Staff Report PW2021-028 for information; and**

That Council approve using funds from the Eco Parkway Reserves to install a Rainbow Colours Pride Crosswalk at the Highpoint crossing on Main Street west Dundalk.

Yay (3): Mayor Woodbury, Deputy Mayor Milne, and Councillor Frew
--

Nay (4): Councillor Dobreen, Councillor Sherson, Councillor Rice, and Councillor Shipston

Failed (3 to 4)

Councillor Dobreen moved the following motion.
No. 2021-344

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council direct staff to report back to Council with other options for a rainbow colour crosswalk.

Carried

Staff Comments:

Staff have the following location options for installing a Rainbow Colours Crosswalk for consideration:

1. Proton Street north between Main & Holland Streets crossing from the municipal parking lot.
2. Crossings heading to Proton Community School at:
 - A) Young & Victoria west, west side of intersection
 - B) Young & Gold, west side of intersection
 - C) Young & Hagan, west side of intersection
3. Dundalk Street at new Medical Centre
4. Proton Street North at new Medical Centre
5. Artemesia Street south, south of intersection from Canada Post Office

Other options on Southgate building facilities for mural or parking lot painting:

6. Dundalk Arena
7. Hopeville Municipal Office
8. Holstein Council Chambers
9. Proton Parking Lot
10. Macintyre/Dundalk Swimming Pool

The following options for painting could be considered:

- i. Contract out
- ii. Township staff that are interested in doing this work
- iii. Community volunteers

Southgate owned streets can be closed and painted without other agencies involved for permitting and authorization.

Southgate will supply paint & materials for any of the application options chosen.

Mural paintings will require perhaps a lift or scaffolding and other placard building materials to accommodate hanging on a wall if not applied directly to a wall surface, would be different paint than Traffic Line Paint.

Staff heard at the June 16th meeting Councillor Dobreen's amended motion for painting a Rainbow Pride Flag. Staff have not been directed to include colours of

Black or Brown in this decision, just the flag colours as in the depiction of attachment #1.

Speaking with a paint supplier from Dulux Paints in Owen Sound the following information has been provided:

Ideally, the best option product wise would be solvent (oil) traffic paint, however due to raw material shortages, it is unlikely that we are going to be able to actually get our hands on any in time for your project, the other challenge, is that we have only have a few pre-mixed bases for colours, and everything would have to be created by mixing those colours, as supposed to how we tint your average can of paint, for example, having to combine the red and yellow to create an orange, or the blue and red to make a purple,

Plan B

We have an Acrylic concrete/masonry stain, it is not nearly as durable, but it would allow us to create ANY colour on our pallet, and be far more precise in the colours created, and our ability to make them again year after year, some challenges to the stain would be durability, and coverage, colours like yellow and orange are going to be difficult to attain coverage and may require additional coats to achieve the "brightness" we are looking for, as for the durable part we can always put a clear coat on it, however anything else we add for protection is something we risk becoming slippery when wet, so potential safety issue

We also have a solvent (oil) semi gloss, much more durable, better coverage as we have some pre-mixed colour options as well the product is sitting more on the surface of the asphalt as supposed to sinking into it like the masonry stain would. Our main concern with this is again the sheen level, if it becomes slippery we would be worried about it becoming slippery.

So my take away, perhaps this year the stain is a good option and next year when traffic paint becomes more available, we can then re do the cross walk in more permanent way

Financial Implications:

Each colour gallon of paint is approximately \$42.00 for concrete stain and solvent semi gloss is \$76.00 per gallon.

Rainbow Pride has six colours:

Red representing Life

Orange representing Feeling

Yellow representing Sunlight

Green representing Nature

Blue representing Serenity/Harmony

Violet representing Spirit

Six gallons of paint is estimated at \$252.00 to \$456.00.

Costs associated with this project will be funded from the Eco Park Reserve.

**Communications & Community Action Plan Impact:
Goal 2 - Revitalizing Downtown Dundalk**

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Goal 5 - Upgrading our "Hard Services"

Action 5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Concluding Comments:

Staff recommends that Council receive Staff Report PW2021-031 for information, and that Council provide direction to staff if an option to pursue a location for installing a Rainbow Pride Colours Crosswalk in Dundalk with acrylic concrete/masonry stain.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Jim Ellis, Public Works Manager

Treasurer Approval: *Original Signed By*
William Gott, CPA, CA Treasurer

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

Attachment # 1 – Rainbow Pride Flag





Staff Report EDO2021-001

Title of Report: Economic Development Quarterly Report Q2 2021 and Southgate's Tourism Strategy
Department: Economic Development
Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report EDO2021-001 for information; and

That Council approve the Southgate Tourism Strategy to develop signage, banners and stories to promote rural Hamlet history in Southgate as a way to promote our community and its historical identity.

Background:

This report is to update Council on the EDO's activities for the 2nd quarter of 2021 and to report of a Southgate Tourism Strategy to promote our community identity and farmgate sales.

Staff Comments:

New Business Inquiries

- CAP 1.A.3 Report on New Business Inquiries
- CAP 2.A.5 Responding to Industrial & Business Inquiries

The EDO in conjunction with the CAO has been working on several long-term inquiries along with 6 new industrial and 1 new retail/service inquiries.

New inquiries include:

- Global E Bike and Autonix group
- Green Lid
- Float King Trailers
- Self Storage
- Reel Canadian Exports, Cold Presses Canola Oil
- Steel cutting, forming and welding business
- Massage Therapist looking for space in the future medical building

Business Successes – New Industrial, Retail & Business Services

- CAP 1.A.3 Report on New Business Inquiries
- CAP 2.A.3 New Retail & Business Services
- CAP 2.A.3 Supporting Local Businesses

- A new coffee shop, Common Grounds Café, has opened on Main Street in Dundalk.
- Daisy Mart has been purchased by new owners from St Catharines
- Flex ModulR is starting their business in the 5 Keppel Street building to construct prefabricated buildings for residential and commercial use.

Eco Park Land Sales & Availability

- CAP 1.A.3 Report on New Business Inquiries

The following table summarizes land sales and availability in the Eco Park. If all the purchase and sale agreements are closed, only 11 acres will remain to be sold in the Eco Park.

Eco Park Phase I – Recent Land Sales & Availability

Lot No.	Company	Lot Size	Upcoming Offers to Purchase	Purchase & Sale Agreement Approved by Council	Sale Closed	Land Currently Available
1	Canadian Fence & Hardware	2.50			2.50	
2	Waldemar & Diane Litz	2.00			2.00	
3	MKSN Holdings	2.00			2.00	
4	Alana Litz Self Storage Development	2.00			2.00	
5	Petawawa Biofuel LP - RNG	5.02		5.02		
6	Nicola Rago	2.30		2.30		
7	Casa Terre	7.00		7.00		
8	Havana Castle Cigars	5.75		5.75		
9	Flato	22.00		32.00		
10	Green Lid (transfer from Flato)	10.00	10.00			
11	Future development land	5.00				5.00
12	Retained for Future Wastewater Treatment Facility	5.60				5.60
	TOTAL	71.17	10.00	52.07 or 42.07	8.5	10.60

The EDO in conjunction with the CAO, continues to work on closing the real estate transactions.

Business Successes in Rural Areas

- CAP 1.A.3 Report on New Business Inquiries
- CAP 2.B.2 Supporting Additional Sources of Farm Income
- CAP 2.A.3 Supporting Local Businesses

In the second quarter of 2021, there were 8 businesses approved for zoning for secondary industrial uses on farms in Southgate. Many of these businesses are currently going through the site plan agreement and building permit application processes.

The EDO is developing a GIS Map of rural on-farm businesses which have built new shop buildings in rural Southgate. There have been approximately 160 re-zonings for these new businesses over the last 12 years, with most of them in the last 7 years. The EDO is planning to visit the rural (and urban) businesses in the future to gather the GIS mapping data.

New Residential Development

- CAP 2.A.4 Accelerate Residential Construction
- CAP 2.A.3 Supporting Local Businesses
- CAP 2.B.2 Supporting Additional Sources of Farm Income

The EDO along with the CAO is working with the residential developers Flato and White Rose. A new Welcome Package is being developed in conjunction with Grey County Economic Development.

Community Profile

- CAP 2.A.5 Developing a Community Profile
- CAP 2.A.5 Responding to Industrial & Business Inquiries

The EDO developed and maintains a Community Profile on the website for investors to use.

Website Updates

- CAP 1.A.2 Upgrading Electronic Communications
- CAP 2.A.5 Responding to Industrial & Business Inquiries

The EDO and County GIS staff are developing an on-line interactive GIS map of Southgate businesses.

Signage

- CAP 2.A.5 Marketing to Industry & Businesses
- CAP 2.A.3 Supporting Local Businesses

The EDO is currently working on banners and signage to support and market local urban and rural businesses.

Real Estate Listings

- CAP 2.A.5 Responding to Industrial & Business Inquiries

Listings of available vacant land in the Eco Park, the Hanbury Industrial Park and Downtown Dundalk commercial space are updated as needed.

Community Directory

- CAP 2.A.3 Developing a Local Business Directory
- CAP 2.A.5 Responding to Industrial & Business Inquiries

The Made In Grey Business Directory will compliment the new Southgate GIS map Business Directory. The EDO in conjunction with Grey County IT, will create an online inventory of Southgate businesses in a GIS Map application and update the Grey County Business Directory as a result of the urban and rural business visits that are planned.

Southgate Community Farmers' Market

- CAP 2.B.2 Supporting Additional Sources of Farm Income
- CAP 2.A.3 Supporting Local Businesses

The Southgate farmers market will be running on Wednesdays from 4 to 8, starting date to be determined. The EDO will be assisting the market with marketing once the reopening date has been set. The EDO is also working with Grey County Economic Development on County-wide farmers market promotions in 2021.

Seniors' Housing

- CAP 2.C.2 Stimulating the Development of Seniors' Housing

Flato has developed plans for the Southgate Seniors Facility which has gone through the development approval process and is now in the construction phase of the project with 70 apartment units. Flato is advertising the seniors' facility and the EDO is assisting with local marketing.

Tourism Strategy - 2021

- CAP 1.A.2 Upgrading Electronic Communications
- CAP 2.A.3 Supporting Local Businesses

- The EDO is working with Butter Tarts and Buggies to reopen 2022
- The EDO worked with County Economic Development to create a Rediscover Southgate Responsibly webpage for safe reopening:
<https://www.visitgrey.ca/industry/rediscover-southgate-responsibly-our-industry-can-make-difference>
- The EDO is working with County Tourism to promote the new regional map, including Southgate, for tourism and cycling.
- The EDO is working to create banners and signage to promote our Hamlets as a proud part of Southgate. The EDO will be working with the Dundalk Historical Society and other community groups, as well as the local schools to create the Hamlet stories to develop a tourism experience to be complimented by the downtown banners to be displayed Dundalk and Holstein, with location signage and URL codes to launch story sites from mobile devices.

- The EDO is developing a takeout food and picnic experience to promote our local eateries and outdoor spaces for safe reopening.
- The EDO in conjunction with the CAO and Assistant to the CAO have completed the work with South Grey News to publish 10 tourism blogs to promote tourism in Southgate.
- The EDO will utilize Grey County Environics Analytics to create tourism strategies and experiences.

Community Action Plan

- CAP 1.A.7 Early in each new term of Council, the Mayor and Council will implement a process for effectively engaging the public in reviewing the priorities of this Community Action Plan.

Staff report on the CAP results and should engage with the community on our results and progress in 2022 coming out of the COVID pandemic to seek public feedback, alignment of results and what a new 2023 and beyond CAP should consider.

Community Improvement Plan

- CAP 2.A.3 Southgate will work with local business and other business development organizations to identify viable opportunities for new/expanded retail and service business.

A survey and public consultation feedback with businesses will be required to mine this type of information.

Financial Implications:

There is no financial impact as a result of this report.

Communications & Community Action Plan Impact:

This report includes the CAP impacts throughout the report. The document has been presented to communicate the EDO's progress and activity to Council and the public as information in 2021.

Concluding Comments:

That Council receive this report as presented for information and provide feedback for discussion.

Respectfully Submitted,

Dept. Head: *Original Signed By*

Terri Murphy,
Economic Development Officer

CAO Approval: *Original Signed By*

Dave Milliner, CAO

Attachments: None

Township of Southgate

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Staff Report CAO2021-054

Title of Report: Flato East Pre-Servicing Agreement for Phase 7, 8 & 10

Department: Administration

Council Date: July 7, 2021

Council Recommendation:

Be it resolved that Council receive staff report CAO2021-054 as information; and

That Council approve the Flato Dundalk Meadows Inc. project known as Flato East Phase 7, 8 & 10 for a Pre-servicing Agreement with the appropriate Schedules reflecting the necessary approved Engineered drawing, report information and approved securities for the project; and

That Council direct staff to work with Flato Developers to acquire securities to cover the condition for \$514,310.96 as a Letter of Credit or seek project completion security reductions to cover this amount prior to starting the pre-servicing work; and

That Council consider approving the Flato Dundalk Meadows Inc. project known as Flato East Phase 7, 8 & 10 Pre-servicing Agreement by Municipal By-law 2021-101 at the July 7, 2021 meeting.

Background:

Flato Developers Inc. presently has Draft Plan Subdivision approval for the Flato Dundalk Meadows Inc. project known as Flato East Phase 7, 8 & 10 residential development. They also have a Site Alteration Agreement approved by the Township of Southgate to complete earth works, to bring in granular and soils as fill materials to the Flato East site. The Pre-Servicing Agreement is now the next step in the process that will allow the developer to start the site work for the installation of servicing infrastructure and construction of the roadway, based on the approved servicing drawings.

Flato Developers Inc. have requested a Pre-Servicing Agreement in advance of the Subdivision Agreement. What this agreement will allow is the installation by the developer of on-site and off-site infrastructure such as water, sewers, stormwater drains, curbs & gutter, and roadway construction with base course asphalt, while the Subdivision Agreement is going through the approval process. During the pre-servicing phase of the project, without a subdivision agreement in place, the Township has minimal liability as the lot fabric has not been approved or registered with title, therefore Southgate would have no responsibility to finish the lot servicing. The responsibility the Township would have with a pre-servicing

agreement would be to make the development site safe by filling in holes and leveling the soil on the property, if there was a failure to complete the project.

The Pre-Servicing Agreement will allow the developer to start the work based on approved servicing drawings and posted securities. By the developer undertaking the work prior to Subdivision Agreement approval, they take on more risk and the municipality has considerably less. Therefore, the required posted securities in favour of the municipality, by the developer, is less because the Township has not committed to an approved Subdivision Agreement. When the Subdivision Agreement is approved, the required securities will be reviewed and posted at the required levels based on the amount of servicing work that has been completed and accepted. The developer securities presently required for a Pre-Servicing Agreement is 5% for on-site and 100% for off-site works. In a Subdivision Agreement, the developer securities required is 100% for on-site and 100% for off-site works because the lots have been created and likely presold. The major cost of servicing of a residential development is the installation of infrastructure during the pre-servicing agreement phase. When it comes to Subdivision Agreement approval, the amount of securities required is considerably less as it only covers sidewalks, street lighting, street signage, lot grading, sodding, fencing, tree planting, final asphalt placement, etc., if all the pre-servicing work has been completed.

Staff Comments:

The Township approval process of this Pre-servicing agreement is the following steps:

1. Triton Engineering reviewed drawings and report documents are listed in the "Schedule B" of the agreement;
2. Triton has also reviewed and calculated amount of securities necessary to support the Flato East Phase 7, 8 & 10 project work onsite and offsite for infrastructure servicing costs that have been included in the Pre-servicing Agreement Schedule C, that is included with By-law 2021-101;
3. Council approval of Flato East Phase 7, 8 & 10 Pre-servicing Agreement and by municipal By-law 2021-101 for approval at this same meeting; and

Financial Impact or Long Term Implications

There is no financial impact as a result of this report as the developer will be paying for engineering and legal costs related to the creation of this agreement.

The developer will maintain or increase the posted securities through an Irrevocable Letter of Credit (LC) to cover the estimated servicing costs determined by Flato's and Southgate's engineers. The detailed breakdown of the Crozier security calculations is included in this report as Attachment #2 and is also provided in totals required in Schedule "C" of this Pre-servicing Agreement in relation to the

Flato Glenelg Carriage House subdivision project's Pre-servicing agreement LC requirements.

Flato Development Total Posted Securities:

Meridian LC #1	\$ 675,000.00
Meridian LC #2	\$1,010,000.00
Meridian LC #3	\$ 720,531.47
New LC February, 2021	\$1,000,000.00
Total	\$3,405,531.47

Flato Development Projects related to Securities:

Flato Block 75 Internal Works costs (\$126,661.13)	\$ 0.00
<ul style="list-style-type: none"> This is not an LC requirement as Southgate has no responsibility past property line for this project like we do in a residential subdivision where property transfers to a homeowner. 	
Flato Block 75 External	\$ 213,808.43
Flato East Phase 2B Internal (\$250,917.15)	\$ 200,917.15
<ul style="list-style-type: none"> This number can be reduced by \$50,000 because final paving and sidewalks is complete All work completed & in warranty period 	
Flato North Phase 2A & 3 Internal & External (\$391,132.85)	\$ 191,132.85
<ul style="list-style-type: none"> This number can be reduced by \$200,000 because final paving and sidewalks is complete All work completed & in warranty period 	
Flato North Phase 4, 5 & 6 Internal Asphalt & Sidewalk	\$ 581,077.02
<ul style="list-style-type: none"> Top asphalt & sidewalk is the only remaining work. 	
Total LC requirement for present Projects	\$1,186,935.45
Flato Glenelg Carriage House LC requirement for Pre-servicing on-site & off-site work.	\$2,434,080.15
Total Calculated LC requirement at 5% For On-site and 100% for Off-Site Works	\$3,621,015.60

The Staff reviewed the securities report with Triton and Flato and determine the reductions of \$126,661.670 for Flato Block 75 Senior project should not apply, that

there should be reduction for paving and sidewalk work completed in Flato East Phase 2B \$50,000 and Flato North Phase 2A & 3 for \$200,000.00.

Flato Developments present LC security in place at **\$3,405,531.47** is a significant amount of money and is an aggregate amount that can be used on any project requirement. Triton recommends 5% security for on-site works because saleable lots have not been created and 100% for off-site works because a municipality would need to reinstate their roadway to a useable condition if a developer leaves the municipal property in a state where municipal costs would be required to complete the work and draw on the posted securities.

Staff recommends that we approve the Flato East Phase 7, 8 & 10 Pre-servicing Agreement with the securities required for this project as approved by Triton Engineering. Flato will provide an addition LC posted as security being \$514,310.96 or they will request a reduction of securities for other completed project works so the aggregate amount will cover all outstanding projects.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 3 - Promoting Health Services and Housing Choices

Action 3: The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.

Strategic Initiatives 3-A (2019-2023): By means of appropriate policies, incentives and development partners, the Township will facilitate a significant increase in the supply and variety of both rental and purchase housing/accommodation within Southgate.

Concluding Comments

1. That Council receive this report as information.
2. That Council consider approval of Flato Dundalk Meadows Inc. project known as Flato East Phase 7, 8 & 10 for a Pre-servicing Agreement by Municipal By-law 2021-101 at the July 7, 2021 Council meeting.
3. That staff prior to Flato Developers starting the Flato East Phase 7, 8 & 10 pre-servicing project that they request security reductions in other projects or post the required security to cover the addition of \$514,310.96 in LC.

Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO dmilliner@southgate.ca 519-923-2110 x210

- Attachment #1 – Triton email reporting on their review

Attachment #1

From: Dustin Lyttle <dlyttle@tritoneng.on.ca>
Sent: Wednesday, June 30, 2021 12:43 PM
To: Dave Milliner <dmilliner@southgate.ca>
Cc: Dan Piggott <dpiggott@cfcrozier.ca>; Brittany Robertson <broberson@cfcrozier.ca>; Nazy Majidi <nazy@flatogroup.com>; Ray Kirtz <rkirtz@tritoneng.on.ca>
Subject: RE: Flato East- 7-8-10 - Pre-Servicing Agreement Security Calculations

Hi Dave,

I have reviewed the revised security estimate which indicates a required security amount of \$514,310.96 and find it to be adequate for use within the Pre-Servicing Agreement. I also wish to advise that the Pre-servicing Agreement provided (and attached) appears to be acceptable from our perspective. The current list of drawings within this agreement is also acceptable. Please note, additional comments pertaining to these drawings are forth coming, and will require revisions, however this will not impact items relating to the Pre-servicing Agreement itself.

The "Security Reconciliation Report", as described within Section 19 (b) of the Pre-Servicing Agreement should be provided for Township review and to confirm that sufficient security is in place for the on-going Flato Developments. Further, a detailed estimate for the allowance items, including the Sewage Pumping Station, should be provided as soon as possible to confirm suitable amounts for the Subdivision Agreement in the future.

If you have any further questions or concerns, please do not hesitate to contact me.

Dustin C. Lyttle, P. Eng.



Triton Engineering Services Limited
105 Queen Street West, Unit 14 Fergus, ON N1M 1S6
Tel - (519) 843-3920 ext.222 • Cell - (519) 362-7649 • Fax - (519) 843-1943 • www.tritoneng.on.ca

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The Corporation of the Township of Southgate

By-law Number 2021-101

being a by-law to authorize an agreement between Flato Dundalk Meadows Inc. and The Corporation of the Township of Southgate

Whereas the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

Whereas Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into an agreement with Flato Dundalk Meadows Inc.,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the agreement between Flato Dundalk Meadows Inc. and The Corporation of the Township of Southgate, attached hereto at Schedule A is hereby ratified and confirmed; and
2. **That** the Mayor and the Clerk are authorized to sign the agreement on behalf of the Township of Southgate; and
3. **That** where the provisions of any other by-law, resolution or action of Council are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

Read a first, second and third time and finally passed this 7th day of July, 2021.

John Woodbury - Mayor

Lindsey Green – Clerk

SUBDIVISION PRE-SERVICING AGREEMENT

This Agreement made this 7th day of July, 2021

B E T W E E N:

Flato Dundalk Meadows Inc.
(hereinafter called the "Developer")

OF THE FIRST PART

- and -

The Corporation of the Township of Southgate
(hereinafter called the "Township")

OF THE SECOND PART

WHEREAS the Developer is the owner of the lands in the Township of Southgate, in the County of Grey, described in Schedule "A" hereto (the "Lands");

AND WHEREAS the Developer proposes to subdivide the lands and is proceeding with a plan of subdivision (the "Subdivision"), engineering drawings and a Subdivision Agreement;

AND WHEREAS the Developer warrants that it has received draft plan approval from The Corporation of the County of Grey for the approval of a residential plan of subdivision (the "Plan");

AND WHEREAS the Developer intends to immediately commence with the installation of Stage I and II services as outlined in Article 34 d) herein including underground services and/or storm drainage work and/or road works as further described in the plans, drawings and reports listed in Schedule "B" (the "Works") prior to the execution and the registration of the Subdivision Agreement, and final approval and the registration of the Plan;

AND WHEREAS the Parties hereto have entered into this Subdivision Pre-Servicing Agreement (the "Agreement") for the purpose of defining the terms and conditions upon which the construction, installation and provision of the Works will be carried out;

AND WHEREAS the Developer has obtained written approval of various agencies, including the Grand River Conservation Authority, Grey County Planning Department, Ministry of Environment with respect to the ECA permit, the Township, the Ministry of Transportation and other agencies as applicable to the satisfaction of the Township in so far as these agencies and their comments and requirements relate to the construction, installation or provision of the Works;

AND WHEREAS the parties to this Agreement declare that the recitals herein are true.

NOW THEREFORE, this Agreement witnesseth that in consideration of the covenants herein contained, and other good and valuable consideration, the Parties hereto covenant and agree as follows:

PRE-SERVICING AT DEVELOPER'S RISK

1. The Developer acknowledges and agrees that the installation, construction or provision of the Works to the Lands or external to the Lands is at its sole and complete risk. The Developer acknowledges and agrees that, should the Plan for this development for any reason be refused final approval and the Plan is not registered, any pre-servicing authorized under this Agreement shall cease and the Developer agrees to accept full responsibility and obligation, financial and otherwise, for all servicing provided and Works that have been constructed or installed. Should the Plan be refused final approval, the Developer agrees to remove any or all Works or portions of Works on the unregistered phase(s) if so requested by the Township, acting reasonably, including restoration of the Lands as a result of construction, all to the satisfaction of the Township, if requested by the Township to do so. At all times, the Developer covenants and agrees to comply with all federal, provincial and municipal laws, rules, by-laws and regulations in constructing, installing or otherwise providing the Works.

MODIFICATIONS MAY BE REQUIRED TO ENGINEERING DRAWINGS AND PLANS

2. The Developer acknowledges and agrees that the engineering design drawings and plans as submitted have not been finally accepted by the Township. In order to obtain final approval of the engineering design drawings and plans, modification, alteration, relocation, and reconstruction of all or part of the Works is required, the Developer agrees that it may be required to make modifications and alterations and to relocate and reconstruct some or all or any portions of the Works at its sole cost and expense and at the direction of the Township.

WRITTEN ACCEPTANCE OF PRE-SERVICING BY TOWNSHIP REQUIRED

3. The Developer acknowledges and agrees that the Works for which pre-servicing may proceed must be approved in writing by the Township, and that only those Works that have been approved in writing may be constructed in accordance with the provisions of this Agreement and all other requirements of the Township and its engineers.

TOWNSHIP MAY REQUIRE PRE-SERVICING TO STOP

4. The Developer acknowledges and agrees that if the Works, as set out in the engineering design drawings, are not being carried out in an acceptable manner or the development of the Plan is not proceeding expeditiously to the satisfaction of the Township in its discretion, the Township, acting reasonably, will have the right to require the Developer to cease any or all construction activities, by written notice to the Developer in accordance with Article 24 of this Agreement.

Furthermore, the Developer acknowledges and agrees that the Township is entitled to withdraw its permission granted herein for the installation and construction of the Works if it is determined, in the sole and absolute discretion of the Township, that such withdrawal is in the best interests of the Township. Upon notification of such withdrawal of permission, the Developer covenants and agrees to immediately cease any further construction,

installation or other work in respect of the Works. The Developer acknowledges that it shall have no claim against the Township if it exercises its right to withdraw the permission granted under this Agreement and it specifically waives and disclaims its rights to make any claim in connection therewith.

ESTIMATED COSTS

5. The Developer acknowledges and agrees that the total estimated costs of the Works to be constructed pursuant to this Agreement are to be provided by the Developer, for review/acceptance by the Township in advance of this agreement's execution. The total estimated costs are set out in Schedule "C". The Developer acknowledges and agrees that Schedule "C" is only a preliminary estimate and that additional work may be required prior to the acceptance of the Works by the Township. The Developer further acknowledges that the amounts set out in Schedule "C" are estimates only and that the actual cost may be adjusted from time to time at the sole discretion of the Township, including on the basis of, but not limited to, reasonable tender prices.

The estimated costs on Schedule "C" may be provided and posted on a phase by phase basis.

PROFESSIONAL ENGINEER

6. The Developer covenants and agrees to retain a consulting Professional Engineer (the "Engineer"), skilled and experienced in municipal work, to design, supervise, layout, inspect and maintain the Works and remedy any defects, and to be responsible to the Township for the design, supervision, layout, inspection, maintenance and remedies until the time of final acceptance of the Works. Prior to the commencement of any work, the Developer must advise the Township of its choice of Professional Engineer, and the Township shall have the right to refuse the Developer's choice of Professional Engineer, at the sole discretion of the Township.

COSTS OF CHECKING PLANS AND SPECIFICATIONS

7. The Developer agrees to pay the Township and/or its agent the ongoing reasonable costs for legal, planning and engineering costs for the review of plans and specifications, and for the reasonable construction observation of the Works on behalf of the Township.

AT DEVELOPER'S COST

8. Every provision of this Agreement by which the Developer is obligated in any way is deemed to include the words "at the expense of the Developer and to the Township's satisfaction", unless specifically stated otherwise.

TOWNSHIP TO HAVE UNRESTRICTED ACCESS TO LANDS

9. The Developer agrees to permit unrestricted access to the Lands to the Township and its

agents and to the various authorities involved with approval of the Plan and construction of the Works including for the purpose of observation of the construction activities and the Works.

REGULAR MUNICIPAL CONSTRUCTION OBSERVATIONS

10. The Township will make regular site visits as deemed necessary to review that construction methods conform to acceptable engineering practice and in accordance with the accepted drawings and specifications. If, in the opinion of the Township, acceptable supervision is not being provided or construction is not satisfactory, the Township will have the authority to order that construction operations immediately cease by providing written notice to the contractor in charge of the construction or to the Developer's Engineer.

SILTATION AND EROSION CONTROL

11. The Developer agrees to complete the Works as required by the applicable agencies where they relate to pre-servicing and construction activities and to provide and maintain all siltation and erosion control facilities during and after construction to the satisfaction of the Township and the applicable Conservation Authority(ies), acting reasonably. The Developer covenants and agrees to implement the erosion, sedimentation and dust control plan in accordance with the approved Site Alteration Agreement, or otherwise in compliance with the direction of the Township, in order to effectively reduce soil erosion, minimize the transport of silt, minimize standing water, control dust and to minimize and manage mud tracking onto adjacent roads.

DEVELOPER'S SOLELY RESPONSIBLE FOR DESIGN, PLANS AND SPECIFICATIONS

12. Notwithstanding any acceptance of the engineering design given by the Township, neither the Township nor the Consulting Engineer retained by the Township shall in any way be responsible for the design drawings, plans or specifications and the Developer shall bear sole responsibility for the soundness of the engineering design and for ensuring that the Works required to be constructed will function as intended and will be compliant with the final approved services and Municipal Servicing Standards, as approved by council and provided to the Developer prior to execution of this Agreement.

NO CONNECTION TO MUNICIPAL SERVICES

13. The Developer expressly covenants and agrees not to connect any Works to any municipal or public services on any Township or public right-of-way except in accordance with a fully executed subdivision or model home agreement. However, the Developer may install servicing up to the property line of the homes within the Subdivision. The Township will allow physical connections to existing sewers and watermains with certain requirements in order to have one construction activity to facilitate the required video inspection, testing and commissioning of the services.

NO WORK ON LANDS BY DEVELOPER WITHOUT APPROVAL

14. The Developer acknowledges and agrees that no work shall be carried out on lands not owned by it without the prior written consent of the owner of such lands and that such consent shall be forthwith filed with the Township.

OTHER APPROVALS

15. The Developer agrees that it shall forthwith obtain any and all other governmental approvals necessary for the Subdivision and that it shall submit to the Township all the normal and usual plans and documents that may be required by the Township and to enter into a Subdivision Agreement.

The Developer expressly acknowledges and agrees that it will not obtain any advantageous planning or other consideration or treatment, including final approval of a draft plan of subdivision for the Lands, by virtue of it having entered into this Agreement.

OFF-SITE NUISANCE

16. The Developer covenants and agrees to take any and all necessary steps, to the satisfaction of the Township, to ensure that off-site nuisance/damage is mitigated including erosion, sediment, flooding, ponding, dust, and weeds. Notwithstanding the foregoing, reasonable and ordinary construction nuisance, as determined by the Township, shall be permitted.

INSURANCE

17.
 - (a) The Developer agrees to file with the Township, prior to commencement of the Works provided for in this Agreement, a public liability insurance policy in an amount of no less than five million dollars (\$5,000,000.00) (subject to the Township's right to set higher limits if it considers necessary) naming the Township for insurance against all damages or claims for damages. The form, content and type of insurance policy are to be subject to approval by the Township. The Developer shall keep the aforesaid insurance policy in effect until the guaranteed maintenance period has expired and the Works have been assumed by the Township.
 - (b) The premiums for the insurance policy shall initially be paid for a period of one (1) year. Upon execution of this Agreement and prior to commencement of each policy year the Developer shall provide a copy of the policy to the Township indicating full payment.
 - (c) The issuance of the policy of insurance shall not be construed as relieving the Developer from responsibility for other or larger claims, if any, for which it may be held responsible.

TREE REMOVAL

18. The Developer shall remove only those trees required for the installation of Works comprising underground services, as determined in the field by the Engineer and as previously approved by the Township in writing.

SECURITY

19. (a) In order to guarantee the due performance of its covenants in this Agreement, the Developer shall, prior to execution of this Agreement, provide the Township with a Letter of Credit ("Letter of Credit") or cash security in the amount of \$514,310.96 less the amount of security posted under the Site Alteration Agreement. Notwithstanding the foregoing, the minimum security amount required under this Agreement shall be 5% of the total estimated cost of the internal works for the Subdivision plus 100% of the total cost of the entire external works associated with the Subdivision.
- (b) This irrevocable letter of credit will be maintained on a go forward basis to provide assurance for security for this agreement and future phases of the Developer's residential development projects. As new phases come forward for development and as projects within each phase of the developments are completed the amount of securities required will increase and decrease from time to time. If the aggregate amount of the total securities required to satisfy the Township's assurance of the Developer's due performance in this and other agreements increases above \$1,000,000.00 the Developer will provide the required security in the amount of \$100,000.00 increments to satisfy the Township. In order to maintain the appropriate amount of securities every 6 months, the Developer's engineering consultant will provide a Securities Reconciliation Report with a recommendation to the Township based on the work completed by the Developer and the Township approved projects added for construction. The Township's engineering consultant will review this report and provide a recommendation to the Township.
- (c) The Developer acknowledges and agrees that no reduction in the amount of the securities filed by the Developer with the Township in accordance with the terms of this Agreement shall be permitted until such time as the Developer has entered into a Subdivision Agreement with the Township for the Lands. Thereafter, any changes in the Letter of Credit posted by the Developer shall be completed in accordance with the terms of the said Subdivision Agreement and may be maintained, supplemented, or reduced for the future development phases or agreements. Nothing in this paragraph, however, is intended to prohibit the Township from drawing on the said securities in accordance with this Agreement.
- (d) The Letter of Credit or cash security shall comprise of an irrevocable letter of credit from a Canadian Chartered Bank issued in accordance with terms satisfactory to the Township's Treasurer in the form set out in Schedule "D" and shall provide that if in the sole opinion of the Township, there is a default under the terms of this Agreement the Letter of Credit or cash security may thereupon be drawn or cashed in whole or in part.

DEPOSIT

20. (a) Prior to execution of this Agreement, the Developer shall deposit with the Township a cash deposit of \$10,000.00, for engineering and legal fees for the review of drawings and observation of the performance of the Works and the Township's legal costs attributable to this Agreement and other legal advice related to the development contemplated by this Agreement. The Developer agrees to reimburse the Township for all engineering and legal costs incurred.
- (b) The Developer agrees that any accounts relating to engineering and legal work that are not covered by the deposit must be paid within thirty (30) days of submission by the Township and, if not paid within thirty (30) days, the Township shall, at its discretion, be entitled to draw on the aforementioned Letter of Credit or cash security for payment of any outstanding accounts plus an administration fee of \$100.00 per outstanding account together with interest at the rate of the prime rate of the Township's Bank from the date the invoice was first issued. If the Township draws on the securities to pay any outstanding accounts, the Developer is considered to be in default of this Agreement in which case, the Township, at its sole discretion, may issue a stop work order and the Developer agrees that no work may proceed until such time as the securities are increased to its original amount.

LIMITED CONSTRUCTION ACCESS

21. The Developer covenants and agrees to:
- (a) limit construction access to such roads as the Township may determine from time to time;
- (b) maintain all access roads in good repair at all times and meet all the requirements of the Township's Public Works Department if public roadways are involved; and
- (c) provide dust and mud tracking control in order to prevent any dust/mud problem to traffic or home occupants.

SIGNAGE

22. The Developer agrees to construct, at its expense, signs at each access point to the Lands stating that the property is "PRIVATE PROPERTY" and "NO ACCESS IS PERMITTED AT ANY TIME". The signs shall be at least 1.2 metres by 1.2 metres and the lettering and colouring shall be to the Township's satisfaction. The signs shall not be removed until the Subdivision Agreement has been executed at which time signs as required by the Subdivision Agreement must be posted in their place. The Developer acknowledges that all roads and services on the Lands are private roads/services and the Township is under no obligation to assume or maintain them.

TOWNSHIP NOT OBLIGATED TO COMPLETE ANY OUTSTANDING WORKS

23. The Developer agrees that should it fail to complete any of the Works contemplated by this Agreement, the Township is under no obligation whatsoever to complete all or any portion of the Works but the Township has the right to complete or stabilize or disconnect the Works if it chooses to. Notwithstanding the foregoing, the Developer agrees that the Township shall, at its sole discretion, have the right to enter onto the Lands to take whatever action it deems necessary to safeguard the health and welfare of the residents of the Township including, but without limiting the generality of the foregoing, to filling in holes, blocking off access, posting signs, stabilizing and leveling terrain, at the Developer's expense. The Developer further agrees to indemnify the Township, its agents or servants, from any and all claims that may arise as a result of any actions taken by the Township pursuant to this clause.

If the Works proposed to be installed or constructed pursuant to this Agreement are not commenced or a subdivision agreement relating to the Lands has not been executed between the developer and the Township within 2 years from the date of execution of this Agreement, the Township may, at its option and on (30) days written notice to the Developer in accordance with Section 24, declare this Agreement to be null and void and of no further effect.

NOTICE

24. Where this Agreement requires notice to be delivered by one party to the other, such notice shall be in writing and delivered either personally or by facsimile/e-mail transmission by one party to the other party at their addresses and facsimile numbers noted below. Such notice shall be deemed to have been given, if by personal delivery, on the date of delivery, and if by facsimile transmission or e-mail, on date of delivery of electronic confirmation of receipt obtained:

- (a) To the Township:

The Corporation of the Township of Southgate
Attn: Dave Milliner – CAO
185667 Grey Road #9
Dundalk, Ontario NOC 1BO

Email address:
dmilliner@southgate.ca

Fax #: 519-923-9262

- (b) To the Developer:

Flato Dundalk Meadows Inc.
Attn: Shakir Rehmatullah, President
3621 Highway #7 East, Suite 503

Markham, ON L3R 0G6

Email address:
shakir@flatogroup.com

Fax #: 905-479-9165

or such other address as the Developer has provided to the Township Clerk in writing and any notice faxed or delivered shall be deemed good and sufficient notice under the terms of this Agreement.

INDEMNITY

25. (a) The Developer agrees to indemnify and save harmless the Township, its agents or servants against all actions, causes of action of any kind including causes of action of negligence, suits, claims and demands whatsoever in tort, contract or otherwise which may arise either directly or indirectly by reason of the Developer undertaking pre-servicing pursuant to this Agreement.
- (b) It is specifically understood and agreed that inspections of any aspect of construction, review by the Township, or any damage or interference resulting from winter road maintenance or any other works or actions undertaken by the Township, its agents or servants (which are hereinafter specifically agreed to be acting as agents of the Developer with respect to such work) shall impose no liability upon the Township to the Developer and the Developer specifically agrees that it will make no such claim.

SEVERABILITY

26. If any of the provisions of this Agreement are found by a court of competent jurisdiction to be unenforceable it shall not affect the enforceability of each and every other clause contained herein.

TRANSFER OF OWNERSHIP

27. In the event of any transfer of any beneficial ownership of interest in the Lands or in the event of any change in the ownership of the principals of the Developer, then, at the sole discretion of the Township, this Agreement may be terminated upon written notice by the Township being provided in accordance with Clause 24.

NOT BINDING ON SUCCESSORS AND ASSIGNS

28. This Agreement shall be binding on the Parties hereto but unless this Agreement is registered in accordance with the requirements of the Township pursuant to Clause 30 of this Agreement, it shall not enure to the benefit of their successors and assigns.

SCHEDULES

29. The following schedules attached hereto form an integral part of this Agreement:
- (a) Schedule "A" – Legal Description of the Lands;
 - (b) Schedule "B" – Drawings and Supporting Documentation;
 - (c) Schedule "C" – Estimated Construction Costs and Securities Calculation; and
 - (d) Schedule "D" – Form of Letter of Credit

REGISTRATION OF AGREEMENT

30. The Developer covenants and agrees that this Agreement and any schedules attached hereto may be registered upon title to the Lands and that such registration shall be at the instance of the Township and at the Township's sole and absolute discretion. The Developer further covenants and agrees to pay all costs associated with the preparation and registration of this Agreement, as well as all other costs incurred by the Township as a result of the registration of any other documents or instruments pertaining to this Agreement, including but not limited to, any amendment thereto.

NO FETTERING OF DISCRETION

31. Notwithstanding any other provision of this Agreement, the Developer expressly acknowledges and agrees that none of the provisions of this Agreement (including a provision stating the parties' intention) is intended to operate, nor shall have the effect of operating, in any way to fetter the discretion of the Township and its Council in the exercise of any of its discretionary power, duties or authorities, including without limitation, the authority to approve, approve with conditions or deny draft plan approval of the Plan filed by the Developer. The Developer expressly acknowledges and agrees that it will not obtain any advantageous planning or other consideration or treatment, including approval of a draft plan of subdivision for the Lands, by virtue of it having entered into this Agreement.

NO BUILDING PERMITS UNTIL REGISTRATION OF PLAN

32. The parties agree that the provisions of this Agreement constitute "other applicable law" pursuant to the *Building Code Act, 1992*, S.O. 1992, c. 23, as amended, and that the Developer expressly agrees to not apply for any building permits until final approval of the Plan has been obtained and a Subdivision Agreement is registered on title to the Lands or through the provisions of a model home agreement and that this provision may be pleaded by the Township in any action or proceeding as an estoppel of any denial of such right.

STARTING CONSTRUCTION

33. Prior to starting construction of the Works the Developer shall:

- a) Notify the Township at least ten (10) days before the commencement of construction and provide the Township with all information and material required by the Township;
- b) Deposit with the Township the securities as required by Article 19 of this Agreement;
- c) Erect silt fences or other siltation and erosion control measures to the satisfaction of the Township. The silt fences and erosion control measures shall be erected prior to initiating any grading or construction on the site, and shall remain in place and in good repair during all phases of grading and construction;
- d) Prepare and submit an approximate timeline of progress and completion which shall set out how the construction of the services and utilities will be scheduled to be completed within the one (1) year.
- e) Obtain all consents, approvals, and permits required by law and provide written evidence of same to the Township.

CONSTRUCTION OF SERVICES

34 Conditions for construction of services as follows:

(a) Service to be provided

The Developer, at the Developer's sole cost, shall be permitted to construct and install Stage I and II municipal services outlined in Article 34 (d).

(b) As-recorded drawings

The Developer shall cause its engineers to deliver to the Township three complete sets, and to the Township's Municipal Planner one complete set, of as-recorded drawings and an electronic file of such drawings upon completion (following approval of the preliminary certification of the services by the Township) showing each of the said services as constructed.

(c) Installation, supervision and inspection

All services required to be constructed or installed by the Developer hereunder shall be constructed or installed under the full-time supervision of the Developer's engineers and to the satisfaction of the Township, who, acting reasonably, may:

- (i) conduct such test of materials, methods and workmanship as they may determine including the use of close circuit television cameras for inspection of underground services prior to either preliminary or final acceptance of any of the required services; and,

- (ii) require that any and all work shall cease until any breach of plans or specifications or its requirements (of which such engineers shall be the sole judge) has been remedied (other than the work required to be done to remedy such breach) and if such engineers deem it necessary to engage technical supervision the expense of such technical consultants, if engaged, shall be a debt due to the Township by the Developer recoverable on demand.

(d) Stages of construction for services

The Developer acknowledges that the Township will only grant preliminary acceptance, on the basis of four distinct stages of construction and where the subdivision development is phased, within the whole of each phase as approved by the Township. The stages are as follows:

- (i) Stage I services for purposes of this Agreement consist of all underground works including
 - a) all storm and sanitary sewers;
 - b) watermain;
 - c) conduits or pipes for electrical services;
 - d) all other utilities such as gas, telephone and cable TV under roadways and including all water, storm and sanitary sewer service connections to the limit of the street allowance for each proposed building lot;
 - e) storm water management facilities including fencing;
 - f) sewage pumping station including forcemain and associated site works.
- (ii) Stage II services include all works up to and including
 - a) curbs;
 - b) gutters;
 - c) base asphalt;
 - d) placement of all required street signs and traffic control signs;
 - e) erection of a sign at least twelve (12) feet by eight (8) feet to be approved by the Township Engineer at each entrance to the subdivision from a public road, which shall depict the plan of subdivision and shall indicate the locations of all sidewalks, restricted parking zones, mailboxes, and fencing including the type of fencing;
 - f) erection of a sign at least three (3) feet by three (3) feet to be approved by the Township Engineer at each point of entry to the subdivision stating that the services including the streets have not been assumed by the Township, and that anyone using the services or streets does so at their own risk; and
 - g) completion of parkland with grading, topsoil, approved vegetation including sod and/or seed, and required fencing;
 - h) fencing.
- (iii) Stage III services involve the completion of the electrical distribution system, including street lighting, which shall be completed within six weeks of the date upon which Preliminary Acceptance is granted for Stage II works.

(iv) Stage IV services include

- a) surface course of asphalt;
- b) sidewalks;
- c) street lighting;
- d) boulevards;
- e) all other services required by this Agreement.

35. Preliminary Acceptance will not be granted until the Subdivision Agreement has been executed and all of the requirements for Preliminary Acceptance pursuant to the Subdivision Agreement have been complied with. Construction of services beyond Stage I and II will not be permitted until the Subdivision Agreement has been executed.

IN WITNESS WHEREOF the Parties hereto have hereunto affixed their corporate seals under the hands of their officers properly authorized in that behalf. Authorized by By-law # 2021-101

SIGNED, SEALED & DELIVERED

DEVELOPER

Flato Dundalk Meadows Inc.

Per: _____ Date: _____
Shakir Rehmatullah, President

I have authority to bind the Corporation

The Corporation of the Township of Southgate

Per: _____ Date: _____
Mayor John Woodbury

Per: _____ Date: _____
Clerk Joanne Hyde

We have authority to bind the Corporation

SCHEDULE "A"

LEGAL DESCRIPTION OF THE LANDS

PART OF LOTS 232, 233, AND 234, CONCESSION I, SOUTHWEST OF THE TORONTO AND SYDENHAM ROAD, GEOGRAPHIC TOWNSHIP OF PROTON NOW IN THE TOWNSHIP OF SOUTHGATE, COUNTY OF GREY

SCHEDULE "B"

DRAWINGS & REPORTS

SUBDIVISION: Flato East, Phases 7, 8, 10 (188 lots)

List of Drawings (sample listing only)

Developer: **Flato Dundalk Meadows Inc.**

Internal Drawings

Drawing #	Rev#	Date	Drawing Title	Firm Prepared By
100	5	May 27, 2021	Cover Page & Drawing List	CF Crozier
100A		August 17, 2017	Dundalk Meadows North Draft Plan	MHBC
100B		August 17, 2017	Dundalk Meadows East Draft Plan	MHBC
100D		January 19, 2021	Phasing Plan	MHBC
101	5	May 27, 2021	General Site Servicing Plan	CF Crozier
102A	5	May 27, 2021	Site Grading Plan (North East Part)	CF Crozier
102B	5	May 27, 2021	Site Grading Plan (South East Part)	CF Crozier
102C	5	May 27, 2021	Site Grading Plan (North Central Part)	CF Crozier
102D	5	May 27, 2021	Site Grading Plan (South West Part)	CF Crozier
102E	5	May 27, 2021	Site Grading Plan (North West Part)	CF Crozier
103A	5	May 27, 2021	Plan & Profile Russell Street from Seeley Ave./Ridley Cr. to STA. 1+470	CF Crozier
103B	5	May 27, 2021	Plan & Profile Russell Street from STA. 1+470 to 1+720	CF Crozier
103C	5	May 27, 2021	Plan & Profile Russell Street from STA. 1+720 to VanDusen Avenue	CF Crozier
103D	5	May 27, 2021	Plan & Profile Moody Street from STA. 0+000 to Russell Street	CF Crozier
103E	5	May 27, 2021	Plan & Profile Stock Street from Russel Street to VanDusen Avenue	CF Crozier
103F	5	May 27, 2021	Plan & Profile Morgan Street from Russell Street to VanDusen Avenue	CF Crozier
103G	5	May 27, 2021	Plan & Profile VanDusen Avenue from Morgan Avenue to STA. 1+470	CF Crozier
103H	5	May 27, 2021	Plan and Profile VanDusen Avenue from STA. 1+470 to Russell Street	CF Crozier
103I	5	May 27, 2021	Plan & Profile SWM Pond Inlet from Russel Street to SWM Pond Inlet	CF Crozier

104A	5	May 27, 2021	Site Alternation Plan Zone 1 & 2	CF Crozier
104B	5	May 27, 2021	Site Alternation Plan Details	CF Crozier
109	5	May 27, 2021	Sanitary Drainage Plan	CF Crozier
109A	5	May 27, 2021	Ultimate Sanitary Drainage Plan (North & East)	CF Crozier
109B	5	May 27, 2021	Ultimate Sanitary Drainage Plan (West)	CF Crozier
110A	5	May 27, 2021	Storm Drainage Plan (West Part)	CF Crozier
110B	5	May 27, 2021	Storm Drainage Plan (East Part)	CF Crozier
111	5	May 27, 2021	Construction Notes Typical Sections & Details	CF Crozier
113A	5	May 27, 2021	Ontario Provincial Standard Drawings	CF Crozier
113B	5	May 27, 2021	Ontario Provincial Standard Drawings	CF Crozier
113C	5	May 27, 2021	Ontario Provincial Standard Drawings	CF Crozier
113D	5	May 27, 2021	Municipal Standard Drawings	CF Crozier
113E	5	May 27, 2021	Canada Post Community Superbox Details	CF Crozier
114	5	May 27, 2021	Unnamed Tributary Crossing Russell Street General Arrangement Plan	CF Crozier
T100	5	May 27, 2021	Pavement Marking & Signage Plan	CF Crozier

List of Reports

- Servicing and Stormwater Management Implementation Report (Edgewood Greens – Phases 7, 8 & 10 Flato Dundalk Meadows Inc.) (CF Crozier, May 2021)
- Traffic Impact Addendum (Flato East and North) (Crozier, June 2016)
- Traffic Impact Study Update (Edgewood Greens) (Crozier, January 2020)
- Consolidated Report including hydrogeological studies, geotechnical investigations, and Phase One and Phase Two Environmental Site Assessment for Flato East and Flato North (Soil Engineers Ltd., July 18, 2017) Environmental Impact Study – Draft Plan of Subdivision – Flato East (Riverstone Environmental, December 2015)
- Environmental Impact Study – Draft Plan of Subdivision – Flato East (Riverstone Environmental, December 2015)
- Review of Proposed Basement Floor Slab Clearances Above Groundwater Table (Soil Engineers Ltd., May 2021)
- Planning Justification Report – Zoning By-law Amendment & Draft Plan of Subdivision – Flato East (MHBC Planning, December, 2015)

SCHEDULE "C"

ESTIMATED CONSTRUCTION COSTS

See the following pages for Consulting Engineer's cost estimates.



Edgewood Greens Phases 7, 8 & 10 Securities Summary

Project Name: Flato Edgewood Greens, Phase 7/8/10 - Civil Servicing

Project No: 1060-5177-C21

Developer: Flato Dundalk Meadows Inc

Date: 29-Jun-21

ITEM	SPEC.	DESCRIPTION	CONTRACT QUANTITY	UNIT	UNIT PRICE	Current Contract Total	Percent Remaining	Remaining Contract Total
SCHEDULE A - REMOVALS								
A1		Remove & Dispose of Existing Asphalt Temporary Turning Circle (Moody St.)	530	m ²	\$ 6.60	\$ 3,498.00	100%	\$ 3,498.00
A2		Decommission Existing Drainage Channel c/w Removal of Existing Culverts	1	LS	\$ 20,000.00	\$ 20,000.00	100%	\$ 20,000.00
SCHEDULE B - SANITARY SEWERS								
B1		Supply & Install PVC SDR-35 Sanitary Sewer c/w Clay Plugs (Where Required)						
a)		200mm dia. (Less than 5.0m)	1152.8	m	\$ 195.00	\$ 224,796.00	100%	\$ 224,796.00
b)		200mm dia. (Greater than 5.0m)	185.6	m	\$ 235.00	\$ 43,616.00	100%	\$ 43,616.00
c)		250mm dia. (Greater than 5.0m)	205.3	m	\$ 295.00	\$ 60,563.50	100%	\$ 60,563.50
B2		Supply & Install 125mm dia. PVC SDR-28 Sanitary Service	188	Each	\$ 1,650.00	\$ 310,200.00	100%	\$ 310,200.00
B3		Supply & Install Sanitary Maintenance Holes c/w Frame & Grate						
a)		1200mm dia. (OPSD 701.010)	14	Each	\$ 6,475.00	\$ 90,650.00	100%	\$ 90,650.00
b)		1200mm dia. (OPSD 701.010) c/w Safety Safety Platform (OPSD 404.020)	4	Each	\$ 9,755.00	\$ 39,020.00	100%	\$ 39,020.00
c)		1200mm dia. (OPSD 701.010) c/w Drop Structure (OPSD 1003.031)	1	Each	\$ 9,875.00	\$ 9,875.00	100%	\$ 9,875.00
d)		1200mm dia. (OPSD 701.010) c/w Safety Platform (404.020) and Drop Structure (OPSD 1003.031)	3	Each	\$ 15,475.00	\$ 46,425.00	100%	\$ 46,425.00
B4		Core & Connect Existing Sanitary Maintenance Hole #11A to 150mm dia. Sanitary Foremain and 200mm dia. Sanitary Sewer (Moody St. @ STA 0+022)	1	LS	\$ 2,050.00	\$ 2,050.00	100%	\$ 2,050.00
B5		Supply & Install Sanitary Sewer Plug (Cap for Future Connection)	3	Each	\$ 455.00	\$ 1,365.00	100%	\$ 1,365.00
B6		Supply & Install Foremain c/w All Associated Appurtenances						
a)		150mm dia. Foremain	838.8	m	\$ 178.00	\$ 149,306.40	100%	\$ 149,306.40
b)		300mm dia. Steel Casing Pipe (Russell St. @ STA 1+682)	6	m	\$ 985.00	\$ 5,910.00	100%	\$ 5,910.00
c)		Sanitary Foremain Drain Chamber	1	Each	\$ 16,500.00	\$ 16,500.00	100%	\$ 16,500.00
B7		Field Testing of Sanitary Sewers						
a)		Flush & CCTV Sanitary Sewers	1543.7	m	\$ 12.50	\$ 19,296.25	100%	\$ 19,296.25
b)		CCTV Sanitary Services	188	Each	\$ 185.00	\$ 34,780.00	100%	\$ 34,780.00
SCHEDULE C - WATERMAIN								
C1		Supply & Install Watermain c/w All Associated Appurtenances						
a)		150mm dia. PVC DR 18	677.2	m	\$ 185.00	\$ 125,282.00	100%	\$ 125,282.00
b)		200mm dia. PVC DR 18	985.5	m	\$ 280.00	\$ 275,940.00	100%	\$ 275,940.00
c)		400mm dia. Steel Casing Pipe (Russell St. @ STA 1+680)	6	m	\$ 1,200.00	\$ 7,200.00	100%	\$ 7,200.00
C2		Supply & Install 50mm Rigid Insulation	24	m ²	\$ 70.00	\$ 1,680.00	100%	\$ 1,680.00
C3		Supply & Install 25mm dia. Type 'K' Copper Water Service	188	Each	\$ 1,210.00	\$ 227,480.00	100%	\$ 227,480.00
C4		Supply & Install Fire Hydrant c/w Valve & Lead	12	Each	\$ 9,365.00	\$ 112,380.00	100%	\$ 112,380.00
C5		Locate & Connect to Existing Watermain c/w Removals						
a)		Remove Existing 150mm dia. Cap and Connect Proposed 150mm dia. PVC DR 18 (Moody St. @ STA 0+025)	1	Each	\$ 1,600.00	\$ 1,600.00	100%	\$ 1,600.00
b)		Remove Existing 200mm dia. Cap and Connect Proposed 200mm dia. PVC DR 18 (Russell St. @ STA 1+130)	1	Each	\$ 1,600.00	\$ 1,600.00	100%	\$ 1,600.00
c)		Remove Existing 150mm dia. Cap and Connect Proposed 200mm dia. PVC DR 18 c/w Reducer (Russell St. @ STA 1+935)	1	Each	\$ 1,600.00	\$ 1,600.00	100%	\$ 1,600.00
C6		Supply & Install Watermain Cap c/w Blowoff						
a)		150mm dia. Cap	1	Each	\$ 1,075.00	\$ 1,075.00	100%	\$ 1,075.00
b)		200mm dia. Cap	2	Each	\$ 1,105.00	\$ 2,210.00	100%	\$ 2,210.00
C7		Temporary Watermain Connection & Commissioning	1	L.S.	\$ 10,855.00	\$ 10,855.00	100%	\$ 10,855.00
SCHEDULE D - STORM SEWERS								
D1		Supply & Install Storm Sewers						
a)		300mm dia. PVC SDR-35	478.7	m	\$ 151.00	\$ 72,283.70	100%	\$ 72,283.70
b)		375mm dia. PVC SDR-35	147.2	m	\$ 175.00	\$ 25,760.00	100%	\$ 25,760.00
c)		450mm dia. Concrete CL-65-D	52.9	m	\$ 240.00	\$ 12,696.00	100%	\$ 12,696.00
d)		525mm dia. Concrete CL-65-D	92.0	m	\$ 253.00	\$ 23,276.00	100%	\$ 23,276.00
e)		600mm dia. Concrete CL-65-D	62.0	m	\$ 305.00	\$ 18,910.00	100%	\$ 18,910.00
f)		675mm dia. Concrete CL-65-D	18.0	m	\$ 380.00	\$ 6,840.00	100%	\$ 6,840.00
g)		750mm dia. Concrete CL-65-D	149.6	m	\$ 448.00	\$ 67,020.80	100%	\$ 67,020.80
h)		825mm dia. Concrete CL-100-D	163.6	m	\$ 565.00	\$ 92,434.00	100%	\$ 92,434.00
i)		900mm dia. Concrete CL-100-D	91.5	m	\$ 610.00	\$ 55,815.00	100%	\$ 55,815.00
j)		1200mm dia. Concrete CL-100-D	311.7	m	\$ 975.00	\$ 303,907.50	100%	\$ 303,907.50
k)		250mm dia. PVC SDR-35 Catch Basin Lead	34.4	m	\$ 167.25	\$ 5,753.40	100%	\$ 5,753.40



Edgewood Greens Phases 7, 8 & 10 Securities Summary

Project Name: Flato Edgewood Greens, Phase 7/8/10 - Civil Servicing

Project No: 1060-5177-C21

Developer: Flato Dundalk Meadows Inc

Date: 29-Jun-21

ITEM	SPEC.	DESCRIPTION	CONTRACT QUANTITY	UNIT	UNIT PRICE	Current Contract Total	Percent Remaining	Remaining Contract Total
I)		300mm dia. PVC SDR-35 Catch Basin Lead	183.5	m	\$ 182.00	\$ 33,397.00	100%	\$ 33,397.00
m)		300mm dia. Concrete CL-65-D Rear Lot Catch Basin Lead	442.4	m	\$ 215.00	\$ 95,116.00	100%	\$ 95,116.00
n)		375mm dia. Concrete CL-65-D Rear Lot Catch Basin Lead	36.62	m	\$ 230.00	\$ 8,422.60	100%	\$ 8,422.60
D2		Supply & Install Storm Maintenance Holes c/w Frame & Grate						
a)		1200mm dia. Storm Maintenance Hole (OPSD 701.010)	3	Each	\$ 4,145.00	\$ 12,435.00	100%	\$ 12,435.00
b)		1500mm dia. Storm Maintenance Hole (OPSD 701.011)	1	Each	\$ 6,525.00	\$ 6,525.00	100%	\$ 6,525.00
c)		3000mm dia. Storm Maintenance Hole (OPSD 701.014)	1	Each	\$ 25,100.00	\$ 25,100.00	100%	\$ 25,100.00
d)		1200mm dia. Catch Basin Maintenance Hole (OPSD 701.010)	14	Each	\$ 4,715.00	\$ 66,010.00	100%	\$ 66,010.00
e)		1500mm dia. Catch Basin Maintenance Hole (OPSD 701.011)	5	Each	\$ 6,975.00	\$ 34,875.00	100%	\$ 34,875.00
f)		1800mm dia. Catch Basin Maintenance Hole (OPSD 701.012)	1	Each	\$ 9,350.00	\$ 9,350.00	100%	\$ 9,350.00
g)		2400mm dia. Catch Basin Maintenance Hole (OPSD 701.013)	1	Each	\$ 17,500.00	\$ 17,500.00	100%	\$ 17,500.00
h)		3000mm dia. Catch Basin Maintenance Hole (OPSD 701.014)	3	Each	\$ 23,010.00	\$ 69,030.00	100%	\$ 69,030.00
i)		1500mm dia. Double Catch Basin Maintenance Hole (OPSD 701.011)	8	Each	\$ 7,145.00	\$ 57,160.00	100%	\$ 57,160.00
j)		3000mm dia. Double Catch Basin Maintenance Hole (OPSD 701.014)	2	Each	\$ 23,850.00	\$ 47,700.00	100%	\$ 47,700.00
k)		1200mm dia. Rear Lot Catch Basin Maintenance Hole (OPSD 701.010)	6	Each	\$ 4,536.00	\$ 27,216.00	100%	\$ 27,216.00
l)		1200mm dia. Rear Lot Double Catch Basin Maintenance Hole (OPSD 701.010)	1	Each	\$ 6,481.00	\$ 6,481.00	100%	\$ 6,481.00
D3		Supply & Install Storm Sewer Structures c/w Frame & Grate						
a)		600mm x 600mm Catch Basin (OPSD 705.010)	9	Each	\$ 2,255.00	\$ 20,295.00	100%	\$ 20,295.00
b)		600mm x 1450mm Double Catch Basin (OPSD 705.010)	12	Each	\$ 3,450.00	\$ 41,400.00	100%	\$ 41,400.00
c)		600mm x 600mm Rear Lot Catch Basin	12	Each	\$ 2,215.00	\$ 26,580.00	100%	\$ 26,580.00
D4		Supply & Install Storm Sewer Plug (Cap for Future Connection)	2	Each	\$ 870.00	\$ 1,740.00	100%	\$ 1,740.00
D5		Supply & Install 100mm dia. SDR-28 Storm Services	188	Each	\$ 1,290.00	\$ 242,520.00	100%	\$ 242,520.00
D6		Supply & Install 150mm Rigid Insulation Adjacent to Storm Structures	102.5	m ²	\$ 70.00	\$ 7,175.00	100%	\$ 7,175.00
D7		Core & Connect to Existing Storm Manhole (Russell St. @ STA 1+951)	1	LS	\$ 1,555.00	\$ 1,555.00	100%	\$ 1,555.00
D8		Core & Connect to Existing 3000mm dia. Double Catch Basin Manhole (Russell St. @ STA 1+617)	1	LS	\$ 1,555.00	\$ 1,555.00	100%	\$ 1,555.00
D9		Supply & Install 300mm dia. Rip-Rap End Treatment (300mm Deep) (Russell St. @ STA 1+680)	13.5	m ²	\$ 85.00	\$ 1,147.50	100%	\$ 1,147.50
D10		Supply & Install ARMTEC HEL-COR CSP (125mm x 25mm Arch Pipe, 3.5mm Thick Corrugation, 2.01m x 1.53m Dimensions) c/w granular backfill, frost taper and rip-rap end treatment	30.5	m	\$ 1,790.00	\$ 54,595.00	100%	\$ 54,595.00
D11		Supply, Install and Operate Temporary Diversion Measures for Unnamed Tributary, including Cofferdams, Piping and Pumps etc.	1	LS	\$ 1,985.00	\$ 1,985.00	100%	\$ 1,985.00
D12		Field Testing of Storm Sewers						
a)		Flush & CCTV Storm Sewers	2264.1	m	\$ 14.00	\$ 31,697.40	100%	\$ 31,697.40
b)		CCTV Storm Services	188	ea.	\$ 185.00	\$ 34,780.00	100%	\$ 34,780.00
SCHEDULE E - ROADWORKS								
E1		Preparation & Fine Grading of Subgrade for Roadway	15966	m ² (p)	\$ 1.92	\$ 30,654.72	100%	\$ 30,654.72
E2		Supply Place & Compact Road Materials						
a)		50mm HL 4 Asphalt	12773	m ² (p)	\$ 15.75	\$ 201,174.75	100%	\$ 201,174.75
b)		150mm Granular A	12773	m ² (p)	\$ 9.75	\$ 124,536.75	100%	\$ 124,536.75
c)		450mm Granular B Type I	15966	m ² (p)	\$ 16.00	\$ 255,456.00	100%	\$ 255,456.00
E3		Supply & Place Barrier Curb with Standard Gutter (OPSD 600.040)	2964	m	\$ 58.00	\$ 171,912.00	100%	\$ 171,912.00
E4		Supply & Install 100mm dia. Subdrain	2964	m	\$ 25.00	\$ 74,100.00	100%	\$ 74,100.00
E5		Supply & Install 1.5m Concrete Sidewalk (OPSD 310.010)	2500	m ²	\$ 78.00	\$ 195,000.00	100%	\$ 195,000.00
E6		Supply & Install 1.8m Concrete Sidewalk (OPSD 310.010)	75	m ²	\$ 78.00	\$ 5,850.00	100%	\$ 5,850.00
E7		Supply & Install Tactile Warning Plates (OPSD 310.039)	17	Each	\$ 195.00	\$ 3,315.00	100%	\$ 3,315.00
E8		Supply & Install Dead End Barricade						
a)		Guiderail Steel Beam Barricade (OPSD 912.532) c/w Checkerboard Type III Sign	2	Each	\$ 2,150.00	\$ 4,300.00	100%	\$ 4,300.00
b)		Tigertail Sign on Two Posts	3	Each	\$ 485.00	\$ 1,455.00	100%	\$ 1,455.00
E9		Supply & Install Street Signage						
a)		Stop Sign	8	Each	\$ 380.00	\$ 3,040.00	100%	\$ 3,040.00
b)		Permanent Street Name Sign	19	Each	\$ 450.00	\$ 8,550.00	100%	\$ 8,550.00
E10		Supply & Install Direct Buried Utility Road Crossing (11.0m)						
a)		10 x 100mm Type II Duct	1	Each	\$ 2,000.00	\$ 2,000.00	100%	\$ 2,000.00
b)		12 x 100mm Type II Duct	1	Each	\$ 2,350.00	\$ 2,350.00	100%	\$ 2,350.00



Edgewood Greens Phases 7, 8 & 10 Securities Summary

Project Name: Flato Edgewood Greens, Phase 7/8/10 - Civil Servicing

Project No: 1060-5177-C21

Developer: Flato Dundalk Meadows Inc

Date: 29-Jun-21

ITEM	SPEC.	DESCRIPTION	CONTRACT QUANTITY	UNIT	UNIT PRICE	Current Contract Total	Percent Remaining	Remaining Contract Total
c)		14 x 100mm Type II Duct	1	Each	\$ 2,400.00	\$ 2,400.00	100%	\$ 2,400.00
E11		Supply & Install Concrete Encased Utility Road Crossing (11.0m)						
a)		10 x 100mm Type II Duct	1	Each	\$ 4,175.00	\$ 4,175.00	100%	\$ 4,175.00
b)		12 x 100mm Type II Duct	1	Each	\$ 4,925.00	\$ 4,925.00	100%	\$ 4,925.00
c)		14 x 100mm Type II Duct	1	Each	\$ 5,400.00	\$ 5,400.00	100%	\$ 5,400.00
E12		Surface Works (2023)						
a)		Raise Maintenance Holes & Valves to Finished Grade	1	L.S.	\$ 50,775.00	\$ 50,775.00	100%	\$ 50,775.00
b)		Remove Asphalt Curb Adjacent to Catch Basin & Install Barrier Curb with Standard Gutter (OPSD 600.040)	30	m	\$ 190.00	\$ 5,700.00	100%	\$ 5,700.00
c)		40mm HL3 Surface Asphalt	12773	m ² (p)	\$11.25	\$ 143,696.25	100%	\$ 143,696.25
d)		Tack Coat (OPSS 308)	12773	m ² (p)	\$1.05	\$ 13,411.65	100%	\$ 13,411.65
e)		Sweep & Clean Roadways	1	L.S.	\$3,000.00	\$ 3,000.00	100%	\$ 3,000.00
f)		Flush & CCTV Sanitary Prior to Surface Asphalt	1543.7	m	\$9.50	\$ 14,665.15	100%	\$ 14,665.15
g)		CCTV Sanitary Services Prior to Surface Asphalt	188	m	\$215.00	\$ 40,420.00	100%	\$ 40,420.00
h)		Flush & CCTV Storm Prior to Surface Asphalt	2264.1	m	\$18.00	\$ 40,753.80	100%	\$ 40,753.80
i)		CCTV Storm Services Prior to Surface Asphalt	188	m	\$215.00	\$ 40,420.00	100%	\$ 40,420.00
E13		Supply and Install Pedestrian Barricade per OPSD 980.101	38	m	\$285.00	\$ 10,830.00	100%	\$ 10,830.00
E14		Flush & CCTV of Sewers Prior to Assuption						
a)		Sanitary mainlines	1543.7	m	\$9.50	\$ 14,665.15	100%	\$ 14,665.15
b)		Sanitary Lateral Services	188	m	\$215.00	\$ 40,420.00	100%	\$ 40,420.00
c)		Storm mainlines	2264.1	m	\$18.00	\$ 40,753.80	100%	\$ 40,753.80
d)		Storm lateral Services	188	m	\$215.00	\$ 40,420.00	100%	\$ 40,420.00
		SCHEDULE F - LANDSCAPE AND STREETLIGHTING						
F1		Landscaping/ Streetlighting Allowance	1	LS	\$ 360,000.00	\$ 360,000.00	100%	\$ 360,000.00
		SCHEDULE G - SANITARY PUMP STATION						
G1		Pump station - wet well, valve chamber, building & equipment, site works	1	LS	\$ 2,800,000.00	\$ 2,800,000.00	100%	\$ 2,800,000.00
		SCHEDULE A - REMOVALS				\$ 23,498.00	100%	\$ 23,498.00
		SCHEDULE B - SANITARY SEWERS				\$ 1,054,353.15	100%	\$ 1,054,353.15
		SCHEDULE C - WATERMAIN				\$ 768,902.00	100%	\$ 768,902.00
		SCHEDULE D - STORM SEWERS				\$ 1,668,038.90	100%	\$ 1,668,038.90
		SCHEDULE E - ROADWORKS				\$ 1,600,525.02	100%	\$ 1,600,525.02
		SCHEDULE F - LANDSCAPE AND STREET LIGHTING				\$ 360,000.00	100%	\$ 360,000.00
		SCHEDULE G - SANITARY PUMP STATION				\$ 2,800,000.00	100%	\$ 2,800,000.00
		SUBTOTAL			\$ 5,475,317.07	100%	\$ 8,275,317.07	
		5% ENGINEERING						\$ 413,765.85
		5% CONTINGENCY						\$ 413,765.85
		SUBTOTAL						\$ 9,102,848.78
		HST					13%	\$ 1,183,370.34
								\$ 10,286,219.12
		5% OF WORKS SECURITY						\$ 514,310.96
		TOTAL AMOUNT OF SECURITY						\$ 514,310.96

SCHEDULE "D"

FORM OF LETTER OF CREDIT

Sample - Letter of Credit to be provided as security to the Township for the completion of all site works as approved in the _____ Pre-Servicing Agreement.

**NAME OF BANK
BRANCH OR DEPARTMENT
ADDRESS**

DATE

LETTER OF CREDIT NO. _____

TO: The Corporation of the Township of Southgate

We hereby authorize you to draw on Bank Name and Address, for the account of our customer, up to an aggregate amount of _____00/100 Dollars () available on demand as follows:

Pursuant to the request of our Customer, we Bank Name hereby establish and give to you an irrevocable Standby Letter of Credit (the "credit") in your favour in the total amount of _____00/100 Dollars (____) which may be drawn on by you at any time and from time to time upon written demand for payment made upon us by you, which demand we shall honour without inquiring whether you have a right as between yourself and our Customer to make such demand and without recognizing any claim of our customer.

Provided, however, that you are to deliver to us at such time as written demand for payment is made upon us a certificate purported to be signed by an authorized officer of the Township of _____, agreeing and/or confirming that monies drawn pursuant to this Credit No. _____ will be retained and used by you to meet any obligations in connection with the Agreement.

The amount of this Credit shall be reduced from time to time as advised by notice in writing given to this branch from time to time by you.

This credit will continue to the _____ day of _____, _____ and will expire at the Branch address at the close of banking business on that date.

It is condition of this Credit that it shall be deemed to be automatically extended for one year from the present or any future expiration date hereof, unless 30 days before any such date we notify you in writing by Registered Mail that we elect not to consider this Credit renewed for any such additional period. Upon receipt by you of such notice, you may draw by means of your demand accompanied by your written certification, that the amount will be retained and used by you to meet obligations incurred or to be incurred in connection with the Agreement. Partial drawings are permitted.

Bank

SIGNED

SIGNED

[This wording cannot be altered and must be printed on official bank letterhead with original signatures.]
6745696.1

Township of Southgate

Administration Office

185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0

Phone: 519-923-2110

Toll Free: 1-888-560-6607

Fax: 519-923-9262

Web: www.southgate.ca

Staff Report CAO2021-055

Title of Report: Southgate Council Chamber Building Retrofit Project Request for Proposal (RFP) Report

Department: Administration

Council Date: July 7, 2021

Council Recommendation:

Be it resolved that Council receive Staff Report CAO2021-055 as information; and

That Council approve the Southgate Council Chambers Building Retrofit Project Request for Proposal document as presented to be funded by grant funding and Southgate reserves; and

That Council direct staff to release the Southgate Council Chambers Building Retrofit Project Request for Proposal (RFP) document and that it be advertised in local papers, on our website and sent to contractors in the region we have worked with in the past.

Background:

Southgate staff applied for project funding by submitting an application for the ICIP COVID-19 Resilience Infrastructure Project requesting \$99,000.00 in the application and that Southgate would fund the remainder of the project that is anticipated to total between \$200,000 to \$250,000 on the upside depending on unseen and unknown factors.

The outcome of this project is the Township of Southgate will retrofit the former Egremont Council Chamber and Municipal Office space into a new Southgate Council Chambers.

Staff Comments:

Staff created the Southgate Council Chambers Building Retrofit Project Request for Proposal (RFP) document similar to the Dundalk Arena Auditorium Project RFP to seek proposals and select a supplier/contractor to complete this project. The purpose of the RFP document being presented is to gain Southgate Councils approval of this RFP document with the flexibility to select a project bid price or a time and materials procurement as an option to complete the work with the Township assuming the risk that cannot be seen. The problem is when completing a project to demo an existing building interior there are sometimes unknowns that require contractors to bid on those possible factors, when such project work may not be required, or it creates extras that we would have to deal with and were not anticipated in our RFP document. This type of time and materials contracting would also allow our staff to complete some of the demolition work prior to the contractor award or starting the time and materials work.

This project will create one open concept meeting room space for Council meetings with accessible washrooms and exterior building access concerns will also be addressed. The good news with this project is this part of the building we are dealing with was constructed in the 90's and should have no asbestos issues. The washrooms may be in the older part of the building may require an asbestos assessment prior to starting the project.

Staff recommend approval of this RFP as presented to attract proposals and to select a contractor to complete the project. The plan is complete the project construction by the end of 2021.

Financial Impact or Long Term Implications

The financial impact from this report in the 2021 budget for the Southgate Council Chambers Building Retrofit Project in the Holstein municipal facility will be funded by the following:

1. Grant funding (\$99,000.00);
2. 2021 capital budget funds for the new Council Chamber upgrades and existing chambers work to convert that space into open space offices and a meeting room (\$50,000.00);
3. Capital Administration Infrastructure Reserve (\$47,133.28);
4. Modernization Reserve funding (\$491,050.00); and
5. The final option could be allocated from the Southgate tax stabilization reserve (\$172,923.90).

Note: Some of the 2021 capital budget funding will be required to retrofit the existing Council Chambers into a meeting room and office space for the Building Department.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 4 - Adequate and Efficient Public Facilities

Action 4: The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

Strategic Initiatives 4-A (2019-2023): The Township will have identified the growth-related impacts on municipal facilities, and will have designed solutions to expand its facilities, or develop new facilities, as required.

Concluding Comments

1. That Council receive staff report CAO2021-055 as information.
2. That Council approve that staff release the Southgate Council Chambers Building Retrofit Project RFP document (Attachment #1) for advertising in the local papers and on our website.

Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO
923-2110 x210

dmilliner@southgate.ca

- Attachment #1 - Southgate Council Chambers Building Retrofit Project Request for Proposal (RFP) document

Township of Southgate

Administration Office

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Dundalk, ON N0C 1B0



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Attachment #1

Township of Southgate

Southgate Council Chambers Project Request for Proposals (RFP)

Instructions to Bidders

1. Project Information

The Township of Southgate is seeking sealed quotations clearly marked **"Southgate Council Chambers Project Request for Proposals"** must be addressed to the following location and attention:

Township of Southgate
Attention: Southgate Council Chambers Project RFP
185667 Grey Rd 9, RR 1
Dundalk, Ontario N0C 1B0

Submission closing date: **July 26, 2021 at 2:00 pm**

2. Scope of Project

The intent of this RFP document and the project is to select a contractor to upgrade an existing building owned by the Township to create a new Southgate Council Chambers through this Request for Proposals document.

The project is a design build that may need engineering services and will require an architectural review for the purpose of life safety for public occupancy of the facility for compliance with the Ontario Building Code and other applicable legislation related to this facility use. The first step in the project for the successful contractor prior to the start of construction will be to develop final design drawings for review by the Township's project team to ensure compliance with the project goals.

The floor plan design will create one large open room as well as creating two accessible washrooms from an existing washroom. The project will need to provide for demolition of a hallway and 3 existing rooms. The successful contractor will provide the required trades such as construction, electrical, mechanical and plumbing trades as part of their proposal. The project will require new flooring, new lighting, improved insulation, drywall, new ceiling and the replacement of the existing heating unit with a mechanical system to provide heating and air conditioning as part of this RFP document.

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Attachment #1

3. Examination of Site

Each Contractor is required by the Township of Southgate to visit the project site of the proposed work before submitting the proposal response to be aware of the building conditions that will be present while completing the building upgrades. The Contractor shall not claim that there was any misunderstanding of the terms and conditions of the contract relating to site conditions at any time after submission of proposal.

4. Building Upgrade - Project Location:

Southgate-Holstein Works Garage
123273 Southgate Road #12
Holstein, Ontario N0G 2A0

5. Contacts:

Any questions or concerns arising out of this RFP document or for building information and/or a site visit the contact person is:

Dave Milliner, CAO
Phone: (519) 375-0122
dmilliner@southgate.ca

All questions and requests for interpretation or clarification are to be made in writing to dmilliner@southgate.ca and shall use the subject line "**Southgate Council Chambers Project RFP**".

6. Proposal Opening

The opening of the submissions shall commence just after 2:00 p.m. on Monday July 26, 2021, unless the CAO or a designate acting reasonably postpones the start to some later hour, but the opening shall continue once started, until the last bid is opened.

NOTE: This RFP opening will also be available virtually using the information below as the credentials for the Go To Meeting link:

RFP Opening Virtual Meeting Credentials:

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/153910205>

You can also dial in using your phone.

Canada: [+1 \(647\) 497-9391](tel:+16474979391)

Access Code: 153-910-205

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Attachment #1

7. Project Timelines

The Township of Southgate's approximate project timelines are as follows:

- | | |
|--|--|
| i. RFP Close date: | July 26, 2021 |
| ii. Commencement of RFP Evaluations: | July 27, 2021 |
| iii. Recommendation to Council for Approval: | August 4, 2021 |
| iv. Notification of Successful Contractor: | August 5, 2021 |
| v. Project Commencement: | As soon as possible in order to complete this project. |
| vi. Substantial Completion: | December 31, 2021 or as proposed by contractor. |

Note: Bidders shall submit a project timelines report as part of the contractor's bid submission.

General Conditions

Contractor's Responsibility

Upon notification of acceptance of the contract and before the final approval of the project, the contractor must confirm acceptance to the Township of Southgate project and construction schedule.

Protection of Property

The Supplier will be responsible for any damage that may occur relative to Township project location and remedy such damages to the satisfaction of Southgate staff inspection and final acceptance. Any damage done to Southgate's building or surrounding property must be made good to the satisfaction of Township of Southgate.

Applicable Legislation

A. The Contractor shall comply with all applicable Provincial and Federal legislation and regulations, including the Occupational Health & Safety Act and pertinent Southgate by-laws.

B. Municipal Freedom of Information and Protection of Privacy Act – Any personal information provided in this document will be used for selection purposes only as per the Municipal Freedom of Information and Protection of Privacy Act.

C. Accessibility for Ontarians with Disabilities Act, 2005 – The successful contractor must be in compliance with the Township of Southgate Accessible Customer Service Policy under the AODA, 2005 and provide proof that training requirements have been met.

Termination

If, at the discretion of the Township of Southgate, there is default by the Contractor of any of the terms contained herein, Southgate shall have the right

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Attachment #1

to terminate the contract upon giving the Contractor twenty-one (21) days notice to address the concerns or issues to successfully complete the project.

Upon termination of the contract, the balance of the contract price shall be forfeited.

Acceptance or Rejections

- Lowest or any Bid proposal is not necessarily accepted.
- All Bid proposals must provide pricing for each of their submissions.

Southgate reserves the right to award the equipment purchase to the contractor with the best proposal for the Township of Southgate. Southgate also reserves the right to reject any or all bids or award the contract to other than the lowest bid received, if in Southgate's opinion, it is in the best interest of the Township.

Proposals to Include:

- a) Description of Firm - Firm's brief history with highlights of services provided.
- b) Curriculum Vitae/Experience - An outline of qualifications and experience of the company related to service quality, response time, reliability/uptime guarantees, equipment maintenance and part availability.
- c) Equipment Features - A description of the equipment, specifications, options and inclusion of a feature's analysis comparison.
- d) Project Completion Schedule - An outline of the approach proposed to meet the requested schedule(s).
- e) References for 3 projects completed by General Contractor under a time and materials basis and/or general letters of reference for bid priced projects.

Evaluation and Selection of Contractor

Selection Process

Proposals will be assessed on the basis of information provided by the Respondent at the time of submission. The evaluation of Proposals will be conducted by an evaluation team comprised of staff members from the Township of Southgate and reserves the right to interview and facilitate presentations in order to gain additional detail outside of the proposals received.

Evaluation Criteria

Proposals will be assessed against the following criteria. The Township reserves the right to shortlist firms for further evaluation and interviews which may alter the final scoring results. Proposals will be scored based on meeting or exceeding the expectations of the established evaluation criteria.

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Attachment #1

	Evaluation Criteria	Weight Factor
1.	Qualifications and Experience of Company	10
2.	References	10
3.	Project proposal	20
4.	Project Schedule	10
5.	Project pricing	50
	Total	100

Note: Weight factors may be changed based on the type of procurement process, the type or items being purchased proposed and the importance of product quality and pricing versus the evaluation criteria.

The Township reserves the right to reject any or all proposals. Selection of a proposal(s) will be based on all the above criteria and any other relevant information provided by the Respondent(s).

All proposals are to be submitted with the understanding that the selection of a proposal for discussion by the Evaluation Committee shall not thereby result in the formation of a contract. Nor shall it create any obligation on the Township to enter into further discussions.

Respondents shall include in their proposal a minimum of three (3) project references demonstrating these attributes, preferably in projects of a similar type and use to that specified herein. The project will be awarded to the respondent who, in the sole judgment of the Township, provides the best overall project quality and value. The Township will not be obligated to select the lowest cost or any proposal.

The Township reserves the right to conduct discussions with references on the Respondents, the results of which may affect the award decision. The Township reserves the right to negotiate equipment types proposed and other requirements with the awarded supplier. These negotiations may affect the final price proposal.

Contractor Assurances and Proof of Risk Requirements

- Insurance certificate for minimum of \$5,000,000 in liability coverage.
- WSIB coverage.
- Builder's risk insurance.

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Attachment #1

Township to Provide to the Successful Contractor

- Building Permit and associated fees.
- Tipping fees for all waste material our Egremont Landfill Site.
- 40 Yard Waste Bins, trucking and disposal can be provided for sorted wood and other waste materials if requested in the proposal.

Progress Payments and Right to Contractor Invoices

The contractor has the right to progress payments based on substantial completion the project at proof of 25%, 50%, 75% and final completion and acceptance of the project work.

To confirm project payment accounting accuracy the Township of Southgate has the right to require and the contractor shall provide copies of direct supplier invoices based on the invoiced pricing discounted to the contractor plus markup fee quoted in this proposal. The supplier invoices are only for the purpose to confirm accuracy of calculations for progress and final payments for the project work.

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Attachment #1

RFP Pricing Submission #1

Pricing submission to include completing the project work inclusive of time, all materials, consultant costs and site meetings as described in this RFP document.

Project Components

Price before Taxes

Engineering for Design Build Plan Development \$ _____

Site Demolition \$ _____

Electrical Upgrades & LED Lighting \$ _____

Mechanical work and equipment for Air Conditioning,
Circulation, Exchange and Heating \$ _____

Plumbing for 2 Accessible Washrooms & Kitchenette \$ _____

New Laminate or a recommended Flooring installed cost \$ _____

Kitchenette Cabinetry for Coffee Maker, Microwave &
under Counter Refrigerator \$ _____

Insulation Upgrades in Walls & Ceiling \$ _____

Drywall & Ceiling Finishing, Trimming & Painting \$ _____

General Labour requirement \$ _____

Building Outdoor Entrance Accessibility Project Work \$ _____

Other Project Costs &/or Equipment Rental Costs \$ _____

Explanation of these Costs: _____

Sub-Total Project Cost \$ _____

HST Taxes 13% \$ _____

Total Project Cost \$ _____

Township of Southgate

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Attachment #1

RFP Pricing Submission #2

Pricing submissions for this proposal must include the project work being completed based on a contractor labour time estimate requirement billed at quoted labour rates for site work, subcontractor hourly labour rates, all materials priced at contractor invoice cost plus contractor handling percentage quoted and the provision for management site meetings as described in this RFP document. The contractor will provided a percentage rate charge they will invoice the Township for project management and supervisory site management of subcontractors. Consultant costs will be priced as a total cost for engineering design, review and plans development.

Project Components

Price before Taxes

Engineering Design Build Plan Development & Review \$ _____

Contractor's Site Supervisor Staff rate per hour \$ _____ per hour

• Estimated Total Supervisory labour hours _____ project hours

Contractor's Labourers hourly labour rate \$ _____ per hour

• Estimated Total Labourer hours _____ project hours

Contractor's Electrical subcontractor hourly labour rate \$ _____ per hour

• Estimated Electrical subcontractor total labour hours _____ project hours

Contractor's Plumber subcontractor hourly labour rate \$ _____ per hour

• Estimated Plumbing subcontractor total labour hours _____ project hours

Contractor's Mechanical subcontractor hourly labour rate \$ _____ per hour

• Estimated Mechanical subcontractor total labour hours _____ project hours

Subcontractor hourly rate for Equipment or Labour \$ _____ per hour

• Estimated Subcontractor total labour or Equip hours _____ project hours

• Type of Subcontractor or Equipment required: _____

Contractor markup Fee for this Project charged
as a percentage of Total Materials Purchased for
the Township & consumed at the Project Site _____ %

Contractor markup Fee for the Project Materials Charged
as a percentage of Subcontractor's Project Cost _____ %

Contractor Management Fee for the Project
as a percentage of the Total Project Cost _____ %

Township of Southgate

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Attachment #1

Contractor Acceptance

I/we, the undersigned, have carefully examined and/or discussed the project site of the proposed work and, hereby agree to furnish all labour, materials, equipment and services necessary to complete the work in accordance with the attached Instructions to Bidders, General Conditions and Specifications for RFP Contract Price or Proposal as submitted:

Name of Contractor _____

Address _____

Contact Person _____

Phone Number _____

Workers' Compensation Number _____

Contractors' Insurance Company _____

Address _____

Contractor Approval Signature

Dated

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
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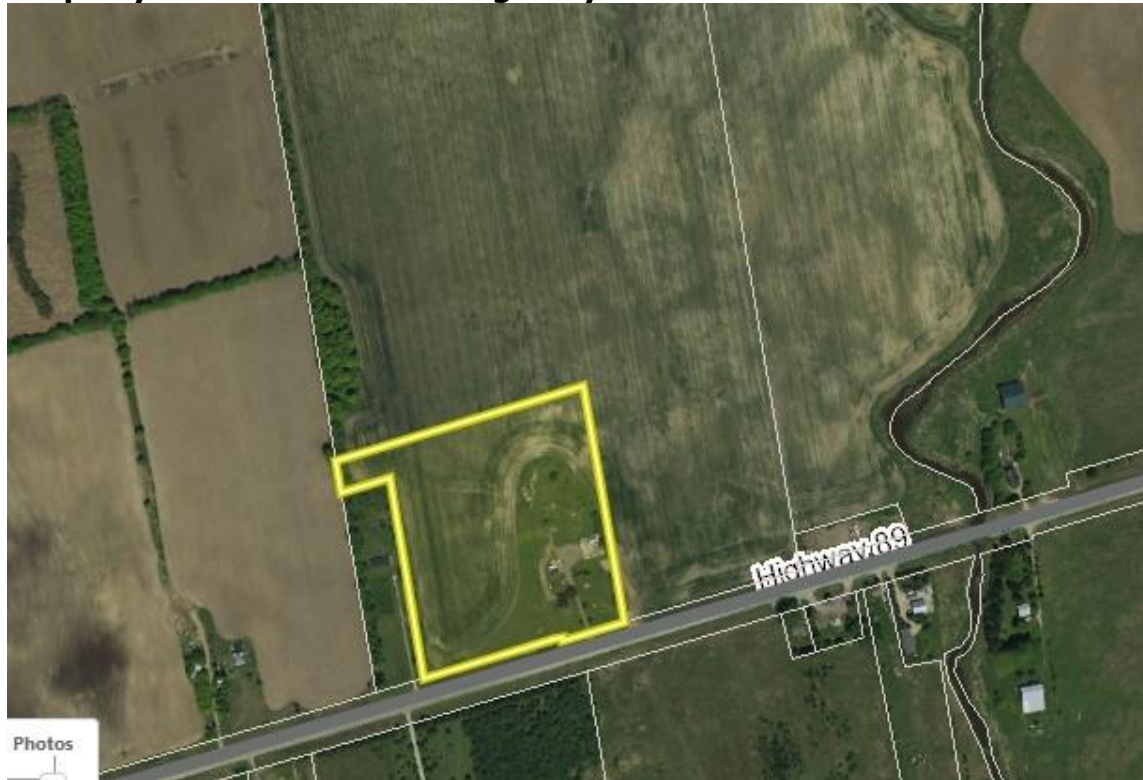
Staff Report PL2021-052

Title of Report: PL2021-052-C7-21 Larry Schill
Department: Clerks
Branch: Planning Services
Council Date: June 16, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-052 for information; and
That Council consider approval of By-law 2021-092.

Property Location: 026735 Highway 89



Subject Lands: The subject lands are known as Con. 1, PT lot 40, RP16R8767 Pt1, Geographic Township of Proton, Township of Southgate. Known municipally as 026735 Highway 89. They are approx. 10.4 acres in size.

The Purpose of the zoning bylaw amendment application is to implement a condition of consent for a lot addition. Parcel A on the sketch included with the consent file B10-20 will be rezoned to recognize a reduced lot frontage and lot area. Parcel B which will be merged with the agricultural lot, will be rezoned to reflect the same zoning as the agricultural parcel.

The Effect of the proposed zoning by-law amendment would be to change the zoning symbol on a portion of the property for parcel B from A1-115 to A1-148 to have the parcel reflect the same zone standards as the agricultural parcel that it is being added to. Parcel A will remain zoned Agricultural exception (A1-115) but the provisions of the bylaw will be altered to reflect a smaller lot size of 1.3 ha and a smaller lot frontage of 99m.

Background

A consent application B10-20 was approved November 25 of this year and as a condition of consent a Zoning Bylaw amendment is required to recognise the new lot sizes for both the severed and retained lots on the subject lands. The B10-20 file is available at the following link:

<https://www.southgate.ca/en/municipal-services/planning-applications-public-notices.aspx#B10-20-AG-Holdings-Inc-Larry-Schill->

A Public meeting was held virtually on May 26, 2021. Supporting documents and comments posted on the website are available at:

<https://www.southgate.ca/en/municipal-services/planning-applications-public-notices.aspx#C7-21-AG-Holdings-Inc-co-Larry-Schill>

The comments received include:

The Building Department has no concerns.

Enbridge Gas has no concerns.

The Historic Saugeen Metis have no concerns.

The Public Works Department indicate that the road is MTO jurisdiction.

The County of Grey indicate that provided that positive comments are received from the Conservation Authority regarding the Hazard Lands, Significant Woodlands, and the stream, County planning staff have no further concerns with the subject application.

The GRCA indicate they have no concerns.

No comments were received from members of the public.

Financial Implications:

Staff Review

Staff reviewed this application based on the Planning Act, the Provincial Policy Statement (PPS), Southgate Official Plan and the Zoning By-law.

The Provincial Policy Statement 2020 (PPS)

The PPS has been reviewed in its entirety however only the most relevant policies have been identified below. The subject land would constitute a "Rural Area" under the definition of Rural Area in the PPS. The lands are considered to be rural lands. The PPS allows for a variety of uses in the rural lands areas which are supported by the following policies:

1.1.5.2 On *rural lands* located in municipalities, permitted uses are:

- a) the management or use of resources;
- b) resource-based recreational uses (including recreational dwellings);
- c) residential development, including lot creation, that is locally appropriate;
- d) *agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices*, in accordance with provincial standards;
- e) home occupations and home industries;
- f) cemeteries; and
- g) other rural land uses.

The proposed lot addition will support agriculture by returning good agricultural land to the larger farm parcel instead of leaving it with the residential lot.

The proposal does not conflict with MDS and is consistent with the Provincial Policy Statement.

Township Official Plan

The Township of Southgate Official Plan (OP) designates the subject lands "Rural". The OP provides for lot creation policies in section 5.2.2.

5. Consents may be considered where the land being conveyed is to be added to an existing farm or non-farm use or to provide for minor lot line adjustments or correct lot boundaries. The granting of such a consent shall not be permitted if it results in the creation of an undersized remnant lot.

This policy clearly allows lots for agricultural purposes such as lot additions.

There are no Hazard lands on the subject lands. The proposal conforms to the Official Plan Policies.

Zoning By-law

The subject property is currently zoned Agricultural exception (A1-115). The proposed zoning by-law amendment would change the zoning symbol on a portion of the property (parcel B) from A1-115 to A1-148 to have the parcel reflect the same zone standards as the agricultural parcel that it is being added to. Parcel A will remain zoned Agricultural exception (A1-115) but the provisions of the bylaw will be altered to reflect a smaller lot size of 1.3 ha and a smaller lot frontage of 99m.

MDS is not a concern and the reduction of the intent of the zoning bylaw and policy to keep as much agricultural land as possible with the farm policy.

The proposal meets the intent of the Comprehensive Zoning Bylaw and is considered good planning.

Site Inspection A site visit was not conducted for this application.

Conclusions The application is consistent with the Provincial Policy Statement, Township official Plan. Staff are supportive of the proposal and recommend the application be approved.

Respectfully Submitted,

Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP



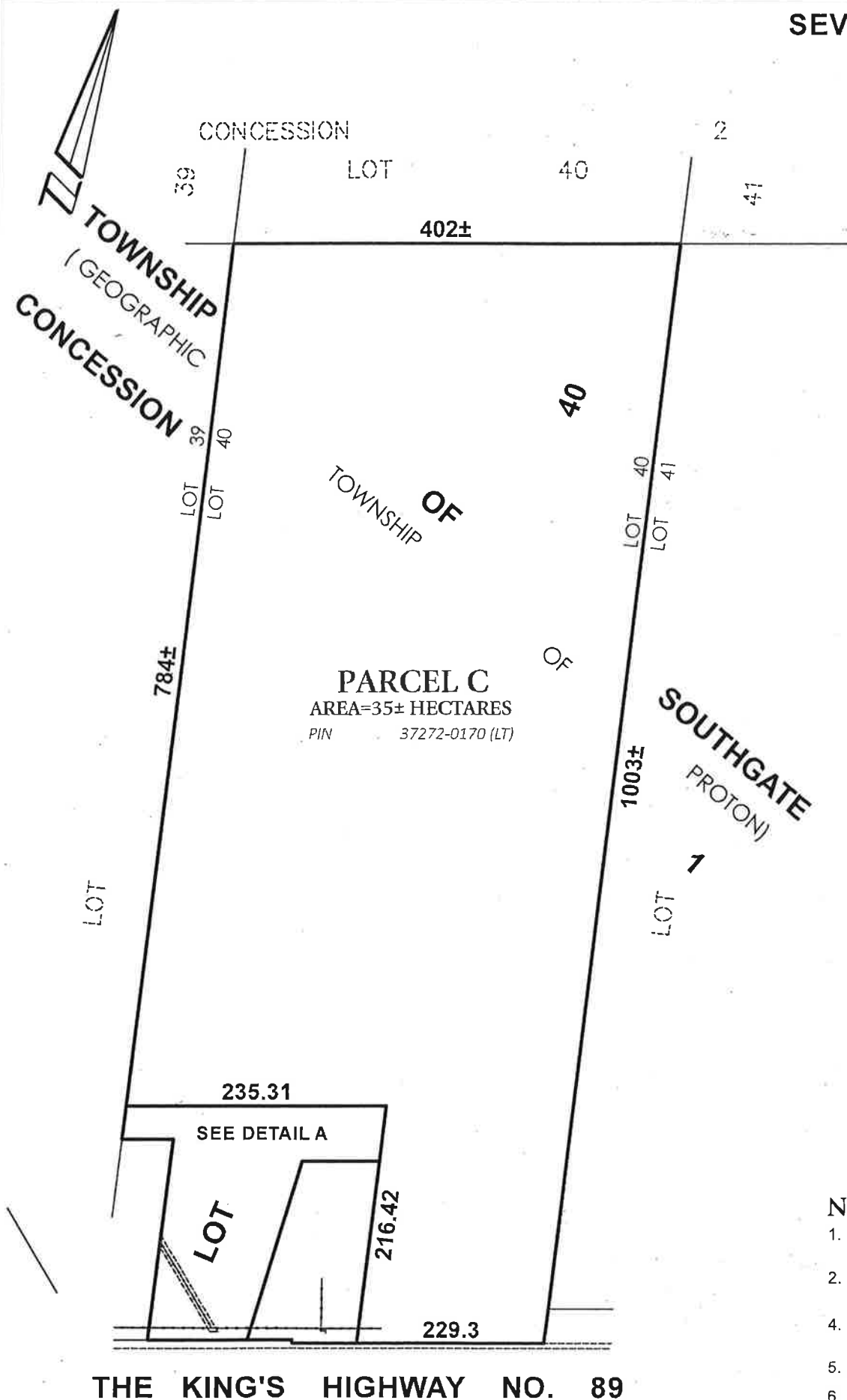
CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

1. Consent sketch

SEVERANCE SKETCH PREPARED FOR AG HOLDING INC.

SCALE 1 : 5000
VAN HARTEN SURVEYING INC.



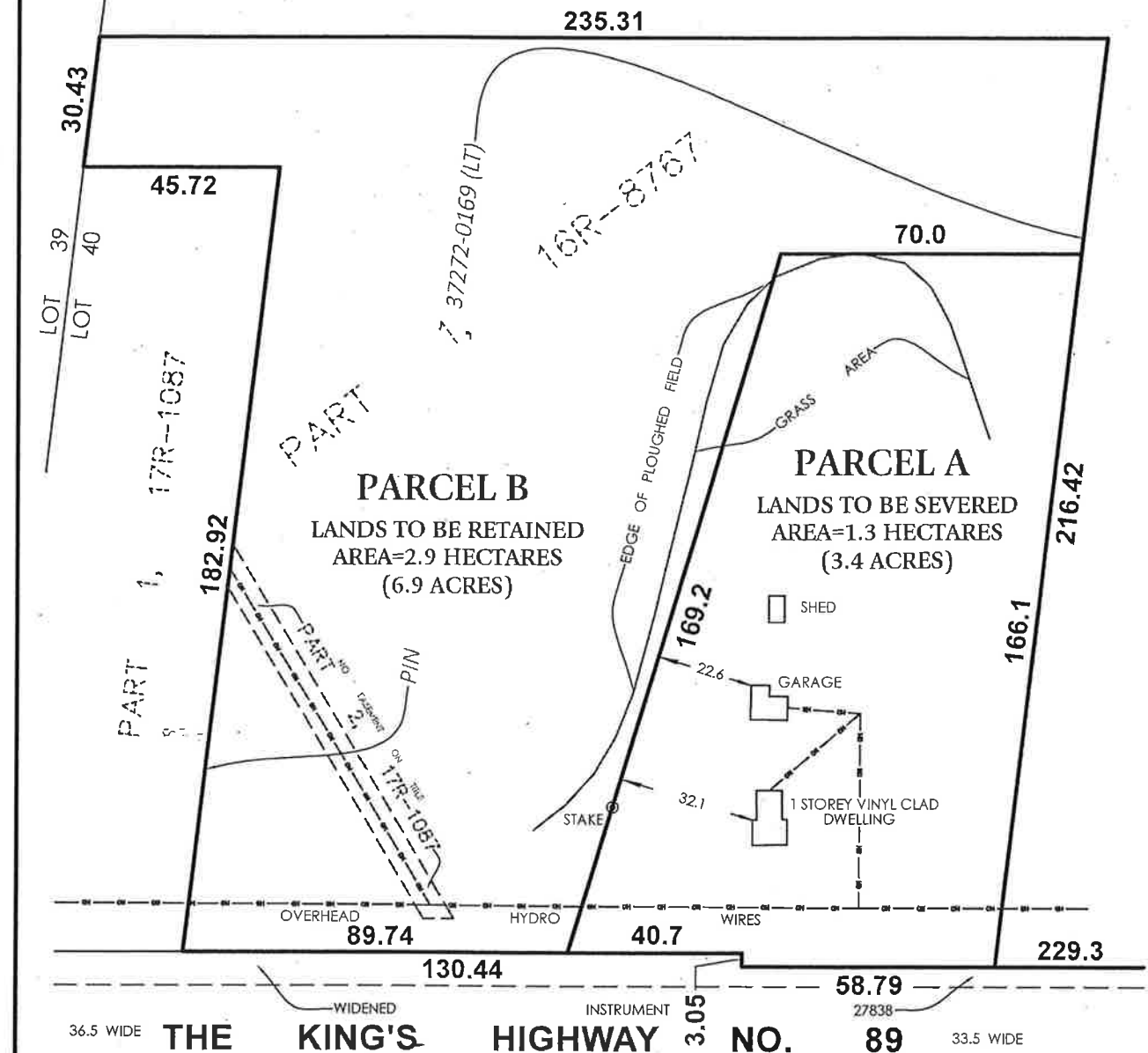
NOTES:

1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
2. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
4. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.
5. THIS SKETCH IS PROTECTED BY COPYRIGHT ©
6. THIS PROPERTY IS PART OF LOT 40, CONCESSION 1 GEOGRAPHIC TOWNSHIP OF PROTON TOWNSHIP OF SOUTHGATE COUNTY OF GREY

DETAIL A

SCALE RATIO 1:1500

PARCEL B TO BE ADDED TO PARCEL C



Van Harten
SURVEYING INC.
LAND SURVEYORS and ENGINEERS

Kitchener
Ph: 519-742-8371

Guelph
Ph: 519-821-2763

Orangeville
Ph: 519-940-4110

www.vanharten.com

info@vanharten.com

DRAWN BY: WDF

CHECKED BY: RM

PROJECT No. 27538-19

Oct 17, 2019-12:10:58 PM
M:\Geographic(KW)\Proton\CON 1\ACAD\PT LOT 40 (SCHILL) 27538-19
UTM 2010.dwg

The Corporation of the Township of Southgate
By-law Number 2021-092
**being a by-law to amend Zoning By-law No. 19-2002, entitled the
"Township of Southgate Zoning By-law"**

Whereas the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002; and

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities.

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:
Con 1, Pt lot 40, Geographic Township of Proton,
Civic Address: 26735 Highway 89

1.

That Schedule "47" to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbols on a portion of the lands described as CON 1, PT LOT 40, geographic Township of Proton, in the Township of Southgate and shown on Schedule "A", affixed hereto, from:

 - Agricultural (A1-115) to Agricultural Exception (A1-148)**
2.

That Section 33 to By-law No. 19-2002 is hereby amended by replacing section 33.115 with the following:

"33-115 Con 1, Pt lot 40 (Proton)	A1-148	Notwithstanding the provisions of Section 6.0 or any other provisions to the contrary, lands within the Agricultural (A1-115) Zone, shall be subject to the following zone provisions:
	Minimum Lot Area	1.3 ha.
	Minimum Lot Frontage	97 m
3.

That Schedule "A" and all other notations thereon are hereby declared to form part of this by-law; and
4.

That this by-law shall come into force and take effect upon being passed by Council subject to any approval necessary pursuant to the Planning Act R.S.O. 1990, as amended.

Read a first, second, and third time and finally passed this 7th day of July 2021.

John Woodbury – Mayor

Lindsey Green – Clerk

Explanatory Note

This by-law applies only to those lands described as CON 1, PT LOT 40 geographic Township of Proton, in the Township of Southgate. The purpose of the zoning bylaw amendment is to implement a condition of consent for a lot addition. Parcel A on the sketch included with the consent file B10-20 will be rezoned to recognize a reduced lot frontage and lot area. Parcel B which will be merged with the agricultural lot, will be rezoned to reflect the same zoning as the agricultural parcel.

The effect of the zoning by-law amendment would be to change the zoning symbol on a portion of the property for parcel B from A1-115 to A1-148 to have the parcel reflect the same zone standards as the agricultural parcel that it is being added to. Parcel A will remain zoned Agricultural exception (A1-115) but the provisions of the bylaw will be altered to reflect a smaller lot size of 1.3 ha and a smaller lot frontage of 99m.

The Township of Southgate Official Plan designates the subject lands Rural and Hazard lands.

Schedule "A"

By-Law No. _____

Amending By-Law No. 19-2002

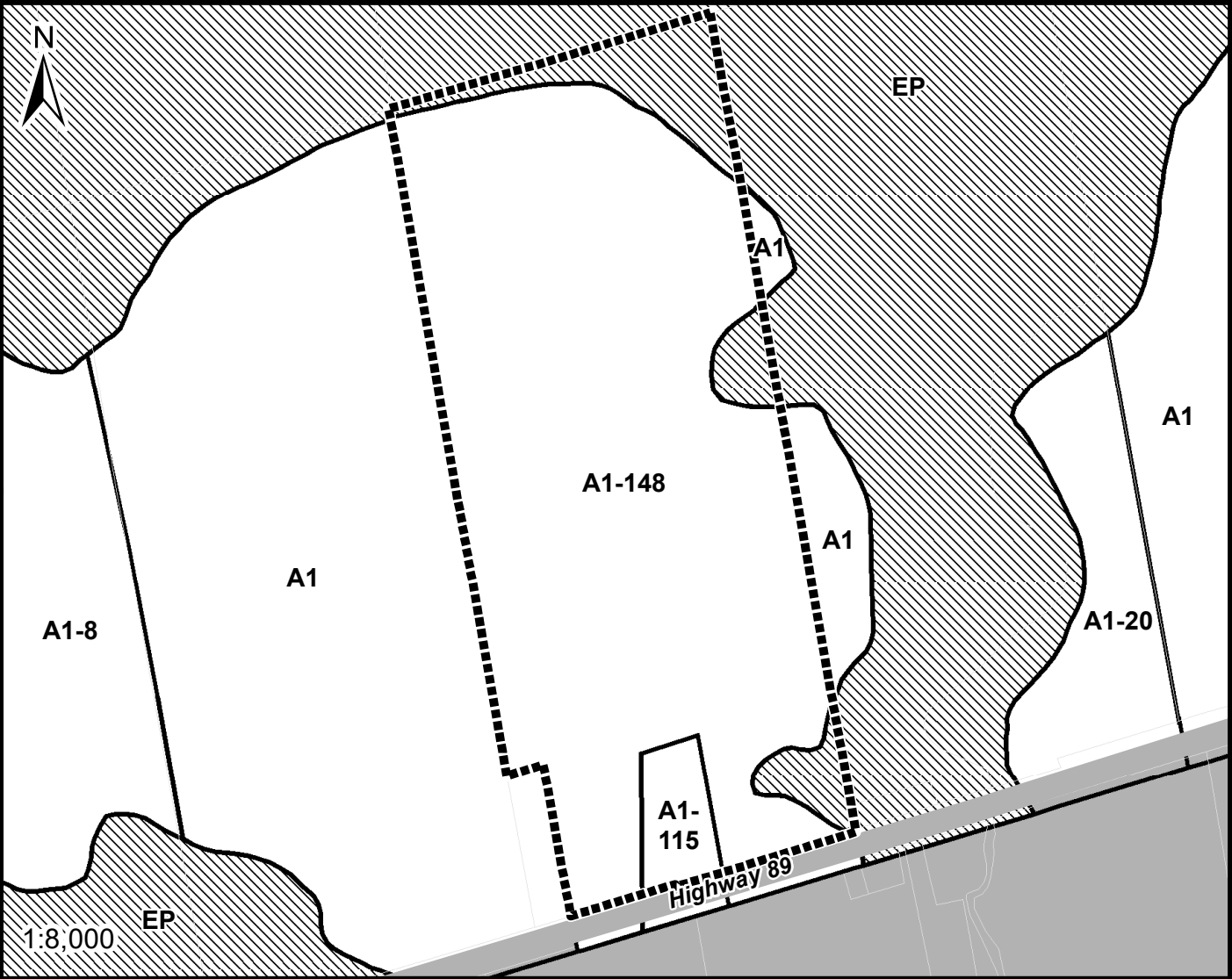
Township of Southgate
(Geographic Township of Proton)

Date Passed: _____

Signed: _____

John Woodbury, Mayor

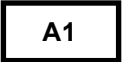
Lindsey Green, Clerk



Legend



Lands subject to amendment



Agricultural



Environmental Protection



Staff Report PL2021-053

Title of Report: PL2021-053-C8-21 Peter Weber
Department: Clerks
Branch: Planning Services
Council Date: July 7, 2021

Recommendation:

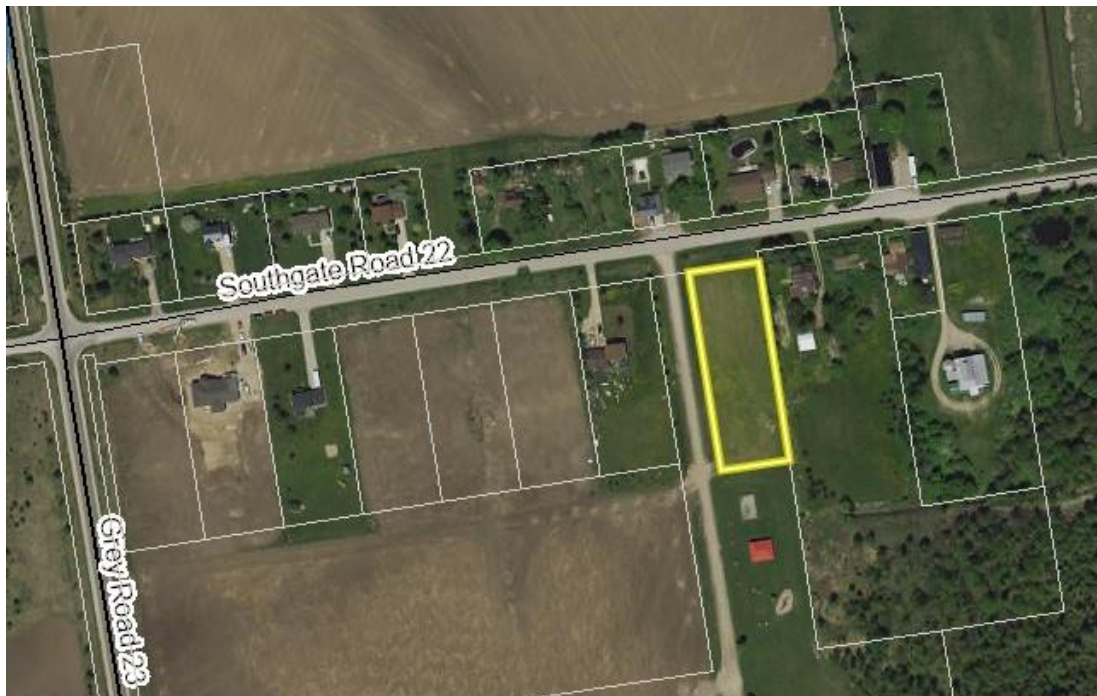
Be it resolved that Council receive Staff Report PL2021-053 for information; and
That Council consider approval of By-law 2021-097.

The Proposal

The applicants Peter and Ruth Weber wish to establish a secondary unit within the R5 zone on private services. The parcel is being rezoned to add the secondary unit to the R5 zone.

Subject Lands

The subject land is described as Con. 17, Pt lot 16, geographic Township of Egremont, in the Township of Southgate. Below is an image with the property location.



Background

Application C8-21 was received and a public meeting was held on May 26th , 2021. The link to the electronic file is below.

<https://www.southgate.ca/en/municipal-services/planning-applications-public-notice.aspx#C8-21-Peter-and-Ruth-Weber>

The following comments were received at the public meeting:

The County of Grey indicate that provided positive comments are received from the local CA and adequate servicing can be ensured for the subject development, County planning staff have no concerns.

The Building Department has no concerns. They indicate that applicable permits will be required as well as a fire number and entrance permit.

Enbridge Gas has no concerns.

The Public Works department indicates that it is a rural asphalt road standard. The municipal drain that traverses the property has been relocated.

The Saugeen Valley Conservation Authority find the application acceptable.

The Historic Saugeen Metis have no objection to the application. No comments were received from members of the public.

No comments were received from members of the public.

Financial Implications:

The approval of this application would not generate a negative financial impact on the Township.

Staff Review

Staff reviewed this application based on the Planning Act, the Provincial Policy Statement (PPS), Southgate Official Plan and the Zoning By-law.

The Provincial Policy Statement 2020 (PPS)

The PPS has been reviewed in its entirety however, only the most relevant policies have been identified below. The lands are also considered to be rural lands. The PPS and Planning Act permit a variety of housing types including, in the Rural areas including secondary units. Minimum Distance Separation (MDS) Regarding MDS 1, it has been reviewed and there are no barns in the area that would be negatively impacted by this development. MDS is also not applicable within a settlement area. Staff have no concerns regarding MDS. The proposal will not hinder surrounding agricultural operations and will not require infrastructure development. Based on the above, the proposal appears to be consistent with the PPS.

Township Official Plan

The Township of Southgate Official Plan (OP) designates the subject lands "Rural". The OP allows for secondary units to be established provided they can be adequately serviced and are recognized through an implementing zoning bylaw. The proposed secondary unit is appropriate for the area and can be adequately serviced. The proposed secondary unit is consistent with the policies of the Official Plan.

Zoning By-law

The subject property is currently zoned Residential Type 5. The addition of a secondary unit will not negatively affect other agricultural or residential uses in the area and will be adequately serviced on private services. MDS is not applicable within the settlement area of Dromore and the lot is sufficiently sized to accommodate a septic system for both the residence and the secondary unit. The proposal meets the intent of the bylaw and legislation to permit secondary units where they can be serviced appropriately. The secondary unit will be an additional permitted use to the R5 zone. The secondary unit will be located attached to the residence. The proposal meets the intent of the Comprehensive Zoning Bylaw and is considered good planning.

The Effect of the proposed zoning by-law amendment would be to change the zone symbol on the property from Residential Type 5 (R5) to Residential Type 5 exception (R5-488) to add the new use to the property.

Site Inspection A site visit was not conducted for this application.

Conclusions The application is consistent with the Provincial Policy Statement, Township official Plan. Staff are supportive of the proposal and recommend the application be approved. Based on the above and the lack of negative comments received staff recommend that the zoning by-law amendment to allow for a garden suite be approved.

Respectfully Submitted,

Municipal Planner: Original Signed By
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: Original Signed By
Dave Milliner, CAO

Attachments:



Staff Report PL2021-058

Title of Report: PL2021-58-SP 6-21 Amos and Betsy Bauman
Department: Clerks
Branch: Planning Services
Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-058 for information; and
That Council consider approval of By-law 2021-055 authorizing the entering into a Site Plan Amending Agreement.

Property Location: 186105 Grey Road 9 legally described as Con 13, Pt Lot 25, Geographic Township of Proton, Township of Southgate



Background: A previous site plan was approved in 2019. This Site Plan Amending Agreement is required to alter the outside storage area for the site plan.

Staff Comments: The Site Plan and Site Plan amending are there to relocate the location of the outside storage area. The applicants have split the outside storage area into two separate areas as shown on the site plan. Both these areas are no

closer to the road. This change will have no impact on the agreement that was previously registered save for replacing the drawings with the new drawings.

Financial Implications: None.

Concluding Comments: Based on the above it is recommended that the Council receive this staff report for information and consider approval of By-law 2021-055 authorizing the Site Plan Amending Agreement.

Respectfully Submitted,

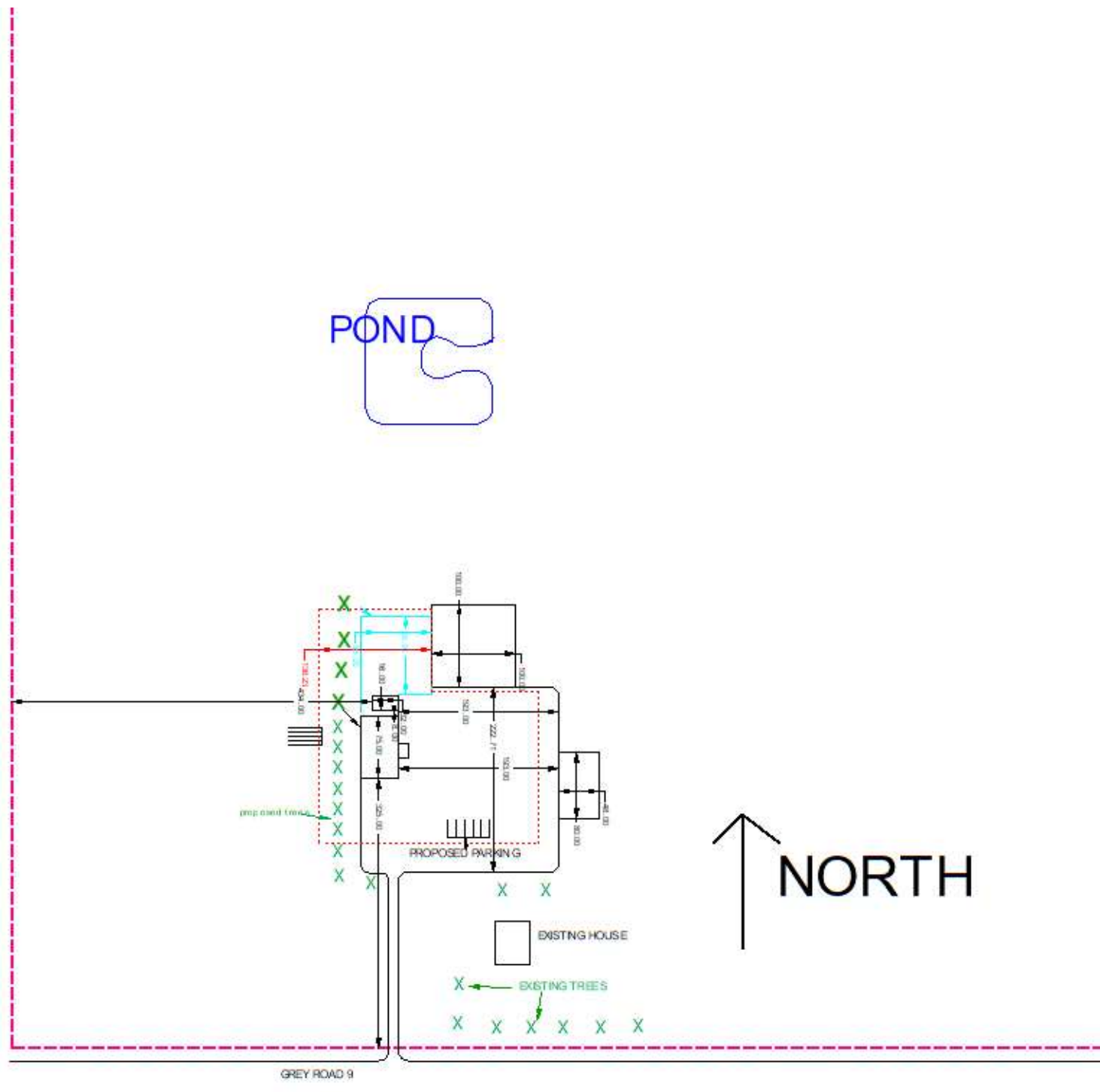
Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP

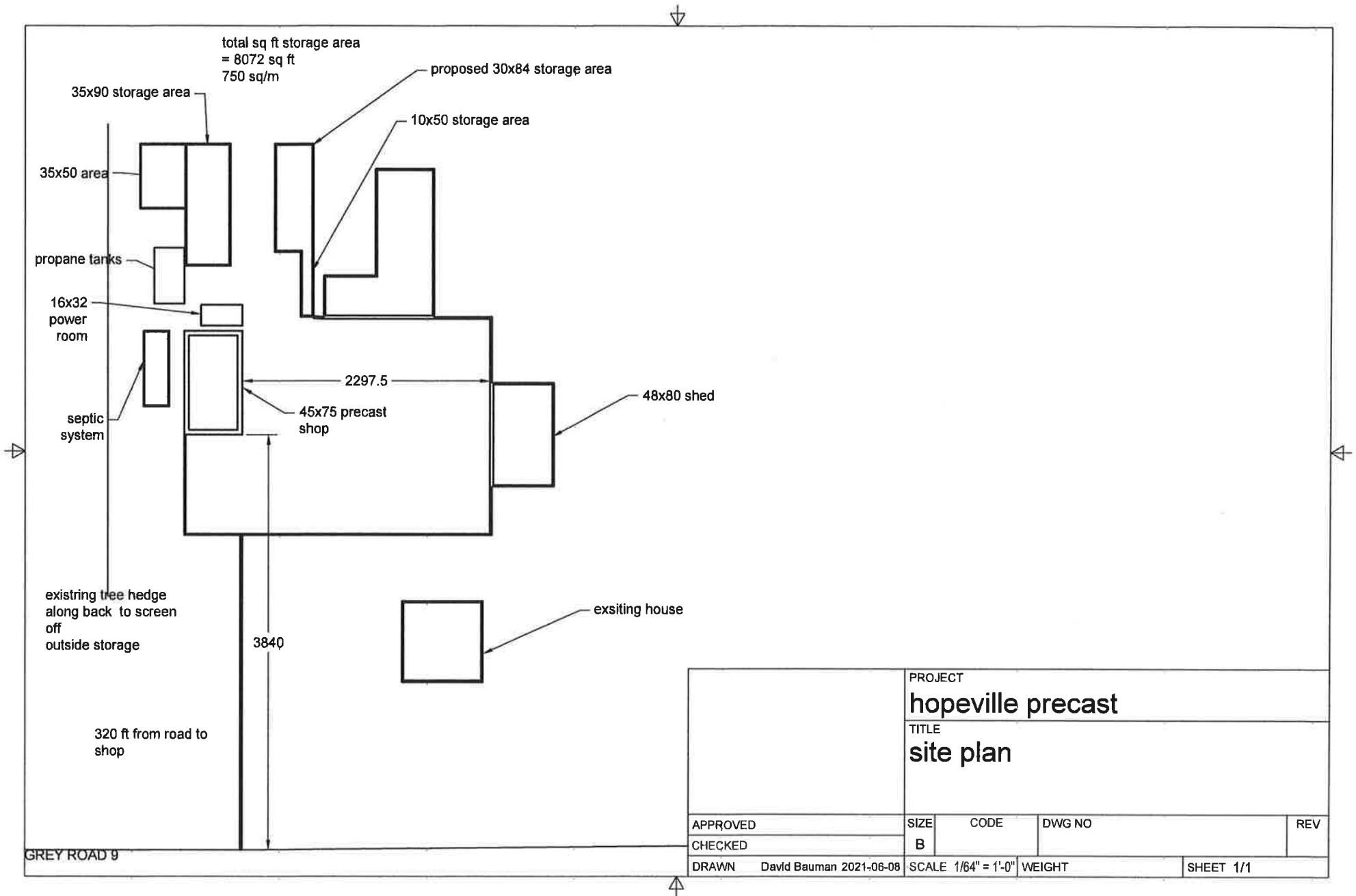


CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

1. Old Approved Site Plan
2. Proposed Site Plan





The Corporation of the Township of Southgate
By-law Number 2021-055

Being a by-law to authorize the execution of a Site Plan Control Agreement

Whereas Section 41 of the Planning Act, RSO 1990, Chapter P.13 as amended authorizes municipalities to designate areas of Site Plan Control, and to subsequently enter into agreements with respect to the conditions of development or redevelopment of lands in areas of Site Plan Control; and

Whereas all of the lands within the Township are designated as a Site Plan Control Area pursuant to the provisions of Section 41 of the Planning Act and By-law 2007-47; and

Whereas the Council of the Township of Southgate deems it expedient to enter into a Site Plan Amending Agreement with the owner,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** an Amending Site Plan Agreement between Amos B. Bauman and Betsy Bauman and the Township of Southgate for the development of the lands described as Con 13, Pt Lot 25 Proton, Township of Southgate is authorized. Such agreement being attached hereto as Schedule "A" and which forms a part of this by-law;
2. **That** the Mayor and Clerk are authorized to sign the Site Plan Amending Agreement on behalf of the Council of the Corporation of the Township of Southgate in substantially the form as that set out in Schedule A;
3. **That** the Clerk is authorized and directed to cause notice of the Site Plan Amending Agreement to be registered on the title to the said lands forthwith after it has been signed by all parties; and
4. **That** this By-law shall come into full force and effect upon the final passing hereof.

Read a first and second time this 7th day of July 2021.

Read a third time and finally passed this 7th day of July 2021.

Mayor – John Woodbury

Clerk- Lindsey Green

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

SITE PLAN AMENDMENT AGREEMENT

This Agreement made the_____day of_____, 2021.

BETWEEN:

Amos B. Bauman and Betsy Bauman

Hereinafter called the "Developer"

-and-

**THE CORPORATION OF THE MUNICIPALITY OF THE TOWNSHIP OF
SOUTHGATE**

Hereinafter called the "Municipality"

WHEREAS the Developer is the owner of certain lands known as Con 13, Pt Lot 25, Geographic Township of Proton, Township of Southgate (the "Lands"); and

WHEREAS the Developer entered into a Site Plan Agreement with the Municipality on the 15th day of May, 2019 (the "Site Plan Agreement") with respect to developing the Lands; and

WHEREAS the Developer has applied to the Municipality for an amendment to the Site Plan Agreement under Section 41 of the *Planning Act*, R.S.O., 1990, c.P.13 in respect of its site plan for the development of the site (hereinafter called the "Works"); and

WHEREAS the Site Plan Agreement provides that its terms may be amended or varied by a written document signed by both parties and registered against the Lands; and

WHEREAS the Municipality has approved the amendment to the Site Plan Agreement subject to certain conditions and subject to entering into of this agreement.

NOW THEREFORE WITNESSETH that in consideration of the promises and other good and valuable consideration, the receipt and sufficiency whereof the parties irrevocably acknowledge, the parties agree as follows:

- 1. That the drawings in schedule A to this amending agreement shall replace drawing # 1 and drawing #5 from the existing site plan agreement; and
- 2. That the Owner consents to the registration of this Agreement or Notice of this Agreement on title to the Lands at the Owner’s expense. Such registration may be at the instance of the Township; and
- 3. That all other terms, conditions, and drawing of the Site Plan Agreement shall remain unchanged and shall continue in full force and effect and time shall remain of the essence.

IN WITNESS WHEREOF the corporate parties have executed this Agreement by affixing thereto their corporate seals, as attested by the hand of their proper signing officers duly authorized in that behalf.

AND IN WITNESS WHEREOF the natural parties hereto have hereunto set their hands and seals. Signing authorized by By-law 2021-055.

Amos B. Bauman and Betsy Bauman

Per:_____

Date:_____

Per:_____

Date:_____

**THE CORPORATION OF THE
TOWNSHIP OF SOUTHGATE**

Per:_____

John Woodbury, Mayor

Per:_____

Lindsey Green, Clerk

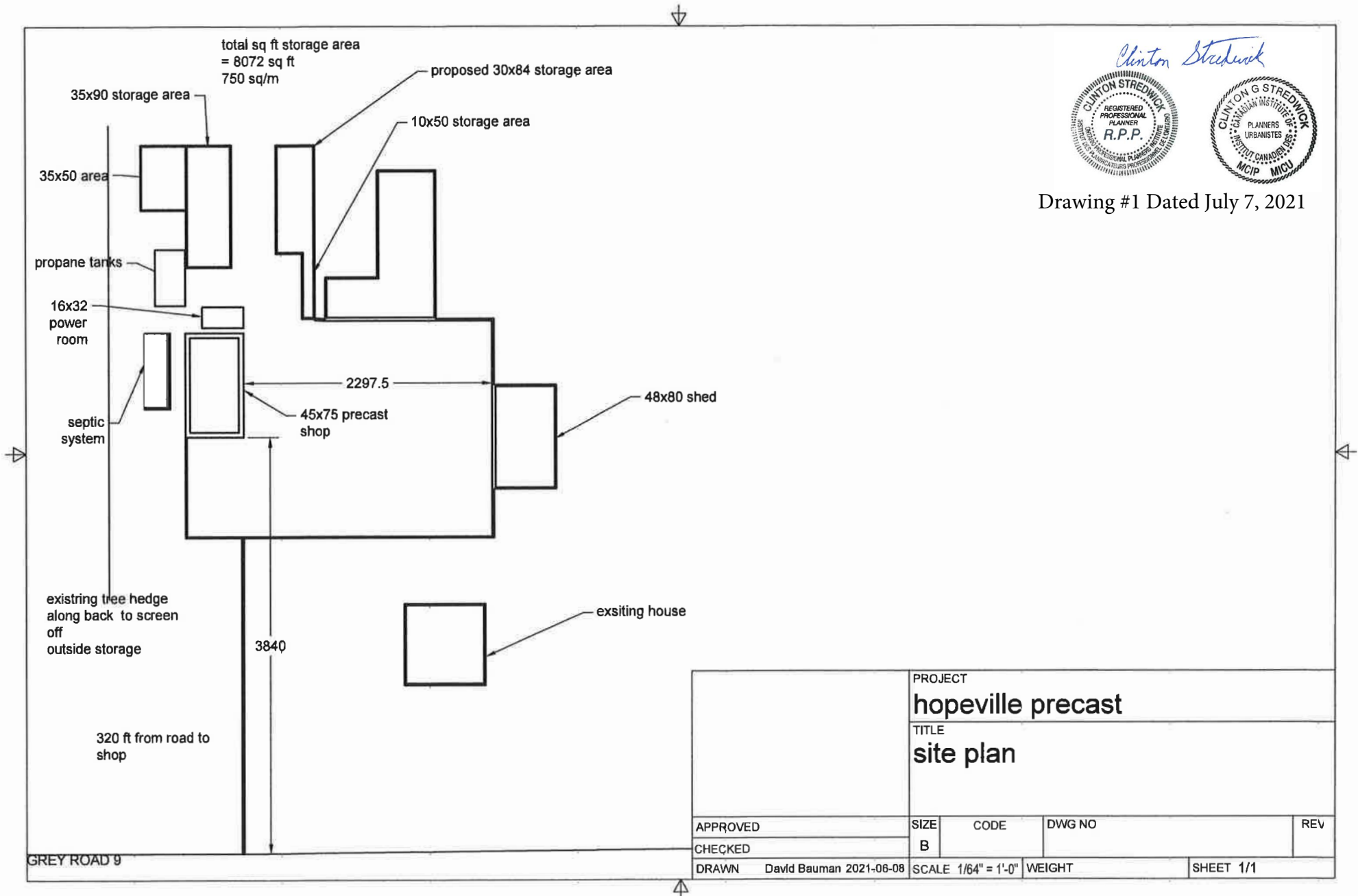
Date:_____

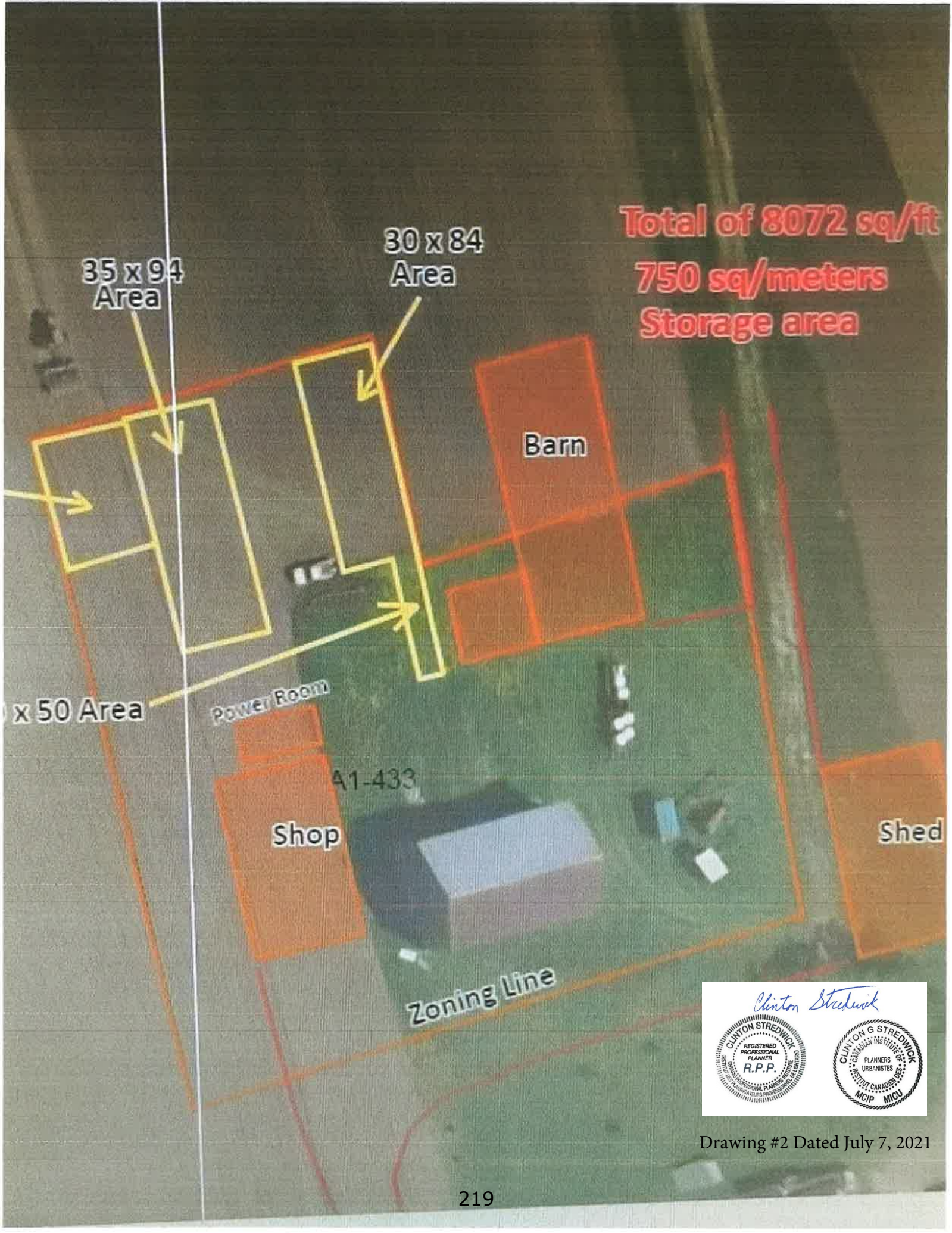
We have authority to bind the corporation

Schedule A

SITE PLANS

Drawing #1. Dated July 7th, 2021 and signed by the planner
Drawing #2. Dated July 7th, 2021 and signed by the planner





Total of 8072 sq/ft
750 sq/meters
Storage area

35 x 94
Area

30 x 84
Area

Barn

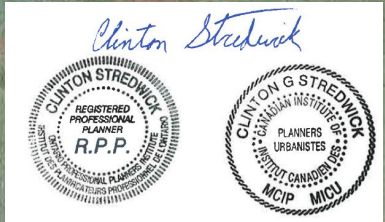
Power Room

Shop

Shed

Zoning Line

A1-433



Drawing #2 Dated July 7, 2021



Staff Report PL2021-059

Title of Report: PL2021-59-SP 13-21 Elam and Nancy Martin
Department: Clerks
Branch: Planning Services
Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-059 for information; and
That Council consider approval of By-law 2021-096 authorizing the entering into a Site Plan Agreement.

Property Location: 260145 Southgate Road 26



Background: This Site Plan Agreement implements Zoning Bylaw amendment Application C4-21. The application was approved by By-law 2021-077 at the May 19, 2021 Council Meeting.

Staff Comments: The Site Plan and Site Plan Agreement address a number of issues to mitigate potential conflicts with neighbouring land uses. The agreement attempts to mitigate concerns raised by on farm shops and it includes the following:

1. Providing landscaping and screening to blend it in with the surrounding area. The screening trees are to be a minimum 1.5m in height and coniferous in order to provide screening of the outdoor storage areas and to blend the building in with the landscape.
2. Ensuring that in the event of a complaint all doors and windows will remain closed during operation.
3. Applying dust control measures at the Townships discretion.
4. Requiring a water reservoir be installed should the Township Fire Chief or Chief Building Official deem it necessary.

The closest residence is over 150m away. A key map of the area has been provided for your review. The above provisions will ensure that surrounding land uses are minimally impacted by the proposed development. It is, therefore, the recommendation of Township staff to approve the Site Plan and authorize the Mayor and Clerk to sign the attached Site Plan Agreement.

Financial Implications: None.

Concluding Comments: Based on the above it is recommended that the Council receive this staff report for information and consider approval of By-law 2021-096 authorizing the Site Plan Agreement.

Respectfully Submitted,

Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None.

The Corporation of the Township of Southgate
By-law Number 2021-096

Being a by-law to authorize the execution of a Site Plan Control Agreement

Whereas Section 41 of the Planning Act, RSO 1990, Chapter P.13 as amended authorizes municipalities to designate areas of Site Plan Control, and to subsequently enter into agreements with respect to the conditions of development or redevelopment of lands in areas of Site Plan Control; and

Whereas all of the lands within the Township are designated as a Site Plan Control Area pursuant to the provisions of Section 41 of the Planning Act and By-law 2007-47; and

Whereas the Council of the Township of Southgate deems it expedient to enter into a Site Plan Agreement with the owner,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** a Site Plan Agreement between Elam and Nancy Martin and the Township of Southgate for the development of the lands described as Con 2 SWTSR Pt Lots 198-200, RP 16R9480 Part 1, Proton, Township of Southgate is authorized. Such agreement being attached hereto as Schedule "A" and which forms a part of this by-law;
2. **That** the Mayor and Clerk are authorized to sign the Site Plan Agreement on behalf of the Council of the Corporation of the Township of Southgate in substantially the form as that set out in Schedule A;
3. **That** the Clerk is authorized and directed to cause notice of the Site Plan Agreement to be registered on the title to the said lands forthwith after it has been signed by all parties; and
4. **That** this By-law shall come into full force and effect upon the final passing hereof.

Read a first and second time this 7th day of July 2021.

Read a third time and finally passed this 7th day of July 2021.

Mayor – John Woodbury

Clerk- Lindsey Green

THE CORPORATION OF
THE TOWNSHIP OF SOUTHGATE

SITE PLAN AGREEMENT

THIS AGREEMENT made in triplicate this_____ day of_____, 2021

Between: Elam and Nancy Martin

(hereinafter called the "OWNERS" OF THE FIRST PART)

- and -

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

(hereinafter called the "TOWNSHIP" OF THE SECOND PART)

WHEREAS the OWNERS represents that they are the owners of these lands and premises in the Township of Southgate in the County of Grey, being more particularly described in s Schedule "A"

AND WHEREAS the OWNERS have applied to the TOWNSHIP to permit development on the OWNER'S lands;

AND WHEREAS the Encumbrancer(s) (if any) hold registered security interests in the lands and all Encumbrancers of the lands are included as parties to this Agreement

AND WHEREAS the OWNERS have agreed with the TOWNSHIP to furnish and perform the works, material, matters and things required to be done, furnished and performed in the manner hereinafter described in connection with the proposed use of the subject lands;

AND WHEREAS the said lands have been designated by the Council of the TOWNSHIP as being within a site plan control area as provided by Section 41 of the Planning Act, R.S.O. 1990, as amended;

NOW THEREFORE witnesseth that in consideration of other good and valuable consideration and the sum of one ----(\$1.00)-----DOLLAR of lawful money of Canada now paid by the TOWNSHIP to the OWNER, the receipt whereof is hereby acknowledged, the OWNERS and the TOWNSHIP covenant, declare and agree as follows:

SECTION 1 - LANDS TO BE BOUND

1. The lands to be bound by the terms and conditions of this Agreement (sometimes referred to as "the subject lands"), are located in the geographic Township of Proton, in the TOWNSHIP OF SOUTHGATE, and are more particularly described in Schedule "A".

SECTION II - COMPONENTS OF THE AGREEMENT

1. The text and the following Schedules, which are annexed hereto, constitute the components of this Agreement.

Schedule "A" - Legal Description of the Lands being developed.

Schedule "B" - Site Plan(s)

SECTION III - REGISTRATION OF AGREEMENT

1. This Agreement shall be registered on title to the said lands as provided for by Section 41(10) of the Planning Act, R.S.O., 1990, as amended, at the expense of the OWNERS;
2. The OWNERS agree that all documents required herein shall be submitted in a form suitable to the TOWNSHIP and suitable for registration, as required;
3. The PARTIES agree that this Agreement must be registered against the OWNERS' lands within thirty (30) days of the execution thereof by both parties.

SECTION IV - BUILDING PERMITS

1. The OWNERS agree to not request the Chief Building Official to issue any further building permits to carry out the development until this Agreement has been registered on title to the lands described in Schedule "A" attached hereto and a registered copy of same has been provided to the Township.
2. It is agreed that if the OWNERS fail to apply for any building permit or permits to implement this Agreement within 12 months from the date upon which such building permit would be available, then the TOWNSHIP, at its option has the right to terminate the said Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

SECTION V - PROVISIONS

1. **THIS AGREEMENT** applies to works related to the entire subject lands and includes the exterior of existing buildings, new structures, drainage and servicing and entrance as required. Agricultural and residential uses are not applicable to this Site Plan Agreement in accordance with section 41 of the Planning Act and By-law 47-2007.
2. **THE OWNERS** further covenant and agree to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and that no work will be performed on the subject lands except in conformity to all provisions of this Agreement.
3. **THE OWNERS** agree to carry out on the lands at the work, and to construct, install and maintain at its expense all of the services, works and facilities stipulated, described by words and numbers, and shown in and upon the following Plans, that is:

(i) Submitted Site Plan Drawings;

which Plan is hereinafter called "the Site Plan." Notwithstanding the generality of the foregoing the requirements under this agreement include all of the notes and printed text contained in and on the Plans making up the Site Plan.

4. **FURTHER DESCRIPTION OF WORK AND LOCATION OF SITE PLAN.** Without limiting the generality of the foregoing, all of the specifications and said requirements contained in the said Site Plan, which is on file at Southgate's Municipal Office, shall be adhered to and satisfied by the Owner to the satisfaction of Southgate.
5. **EXTERIOR FASCIA.** In order to mitigate possible noise impacts of the facility, the owner agrees that the Chief Building Official or By-law Enforcement Officer, may require, if complaints are received, that all doors and windows remain closed during operating hours.
6. **STORM DRAINAGE -- GENERAL.** Notwithstanding the foregoing, the Owner agrees that the storm drainage system on and for the lands shall be designed and constructed to the satisfaction of Southgate at the expense of the Owner.

7. **ENTRANCE.** The entrance to the property is from Southgate Road 26. A Commercial Paved Apron has been installed.
8. **FIRE SUPPRESSION.** The owner agrees to install all necessary servicing and equipment on the property for fire fighting and fire suppression including if required a water reservoir, at the owner's expense.
9. **SERVICING.** The owner is responsible for ensuring that a private well and sewage disposal system are in good working order to accommodate the shop and its employees.
10. **LANDSCAPED BUFFERING.** The owner agrees to install a landscaped screening buffer where outdoor storage areas are exercised, installed, or used, in accordance with the Township of Southgate Zoning By-law. This buffer must be maintained for the purposes of providing a visual barrier.
11. **OUTSIDE STORAGE.** Outside storage may only be located in the areas identified on the Site Plan. Stacking in the outside storage area is limited to a maximum height of 3m and in no case will it be higher than the eaves of the workshop. Storage is permitted in the storage shed noted on the site plan.
12. **DUST CONTROL MEASURES.** The owner agrees to provide for dust control measures such as calcium and water, to mitigate impacts as required by the Township of Southgate. These measures will be required for those areas of the site not asphalted or seeded with grass.
13. **LIGHTING.** All exterior lighting must be dark sky compliant. It must be pointed downward and remain internal to the site in accordance with the Township of Southgate Standards.
14. **MOE CERTIFICATES OF APPROVAL (IF REQUIRED).** The Owner shall not commence any work on the lands or cause any work to be commenced on the said public highway until any Certificate of Approval required under the ***Environmental Protection Act*** and or the regulations made under it has been duly applied for by the Owner and a copy of the application has been filed with Southgate.
15. **POSTPONEMENT AND SUBORDINATION OF ENCUMBRANCES.** The Owner covenants and agrees, at its own expense, to obtain and register such documentation from its mortgagees or those holding encumbrances as may be deemed necessary by Southgate to postpone and subordinate their interest in the lands to the interest of Southgate to the extent that this Agreement shall take effect and have priority as if it have been executed and registered prior to the execution and registration of any such mortgages or encumbrances.
16. **SOUTHGATE'S PROFESSIONAL FEES AND DISBURSEMENTS.** The Owner shall reimburse Southgate for all of its engineering and legal expenses (professional fees and disbursements) in connection with the development and implementation of this Agreement.
17. **WAIVER.** The failure of Southgate at any time to require performance by the Owner of any obligation under this Agreement shall in no way affect its right thereafter to enforce such obligation, nor shall the waiver by Southgate of the performance of any obligation hereunder be taken or be held to be a waiver of the performance of the same or any other obligation hereunder at any later time. Southgate shall specifically retain its rights at law to enforce this Agreement.
18. **NO CHALLENGE TO THE AGREEMENT.** The parties covenant and agree with each other not to call into question or challenge, directly or indirectly, in any proceeding or action in court, or before any administrative tribunal, the parties' right

to enter into and force this Agreement. The law of contract applies to this Agreement and the parties are entitled to all remedies arising from it, notwithstanding any provisions in Section 41 of the Planning Act interpreted to the contrary. The parties agree that adequate consideration has flowed from each party to the other and that they are not severable. This provision may be pleaded by either party in any action or proceeding as an estoppel of any denial of such right.

19. **ENFORCEMENT.** The Owner acknowledges that Southgate, in addition to any other remedy it may have at law, may also be entitled to enforce this Agreement in accordance with Section 446 of the **Municipal Act, 2001** as amended.

20. **MEDIATION.** Without affecting Southgate's statutory right under subsection 41(11) of the said **Planning Act** to, at its complete discretion, invoke the provisions of Section 446 of the **Municipal Act, 2001** as amended regarding any applicable requirement herein in which case this paragraph shall be inoperative and inapplicable, in the event that a dispute relating to this Agreement or its implementation arises that cannot be resolved by negotiation between the parties, the parties agree to use the services of a mediator to attempt to resolve their differences and failing agreement on the procedure to be followed, it shall be conducted in accordance with the rules of procedure for the conduct of mediations of the ADR Institute of Ontario Inc. or its successor body.

21. **REGISTRATION.** The Owner consents to the registration of this Agreement or Notice of this Agreement by Southgate on the title to the lands.

22. **ENUREMENT CLAUSE.** The covenants, agreements, stipulations, declarations, and provisions contained herein shall run with the lands and shall be binding upon the Owner and its successors and assigns and the benefit thereof shall enure to Southgate and its successors and assigns.

SECTION VI - BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

1. This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.

2. The OWNER further agrees to complete the items detailed on Schedule "B" within three (3) years of the date of registration of this Agreement.

3. Following completion of the works, the OWNER shall maintain to the satisfaction of the TOWNSHIP, and at the sole expense of the OWNER, all the facilities or works described in Schedule "B".

4. This Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of each of the PARTIES hereto.

5. The Agreement shall come into effect on the date of execution by the TOWNSHIP.

6. The OWNER acknowledges that this Agreement is entered into under the provisions of Section 41(7)(c) of the Planning Act, R.S.O., 1990, as amended.

7. Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

To the OWNER: MARTIN ELAM
 MARTIN NANCY
 260145 SOUTHGATE RD26
 PROTON STATION ON
 N0C 1L0

AND IN WITNESS WHEREOF the natural parties hereto have hereunto set their hands and seals. Signing authorized by By-law 2021-096.

Witness

) We have authority to bind the corporation

Schedule "A"

THE LAND

All and singular that certain parcel or tract of land and premises situate, lying and being in the Township of Southgate, in the County of Grey and Province of Ontario, and being composed of:

**Concession 2 SWTSR, Pt Lots 198 to 200 RP16R9480 Pt 1,
Geographic Township of Proton, Township of Southgate
alternatively described as 260145 Southgate Road 26.**

Schedule "B"

SITE PLANS

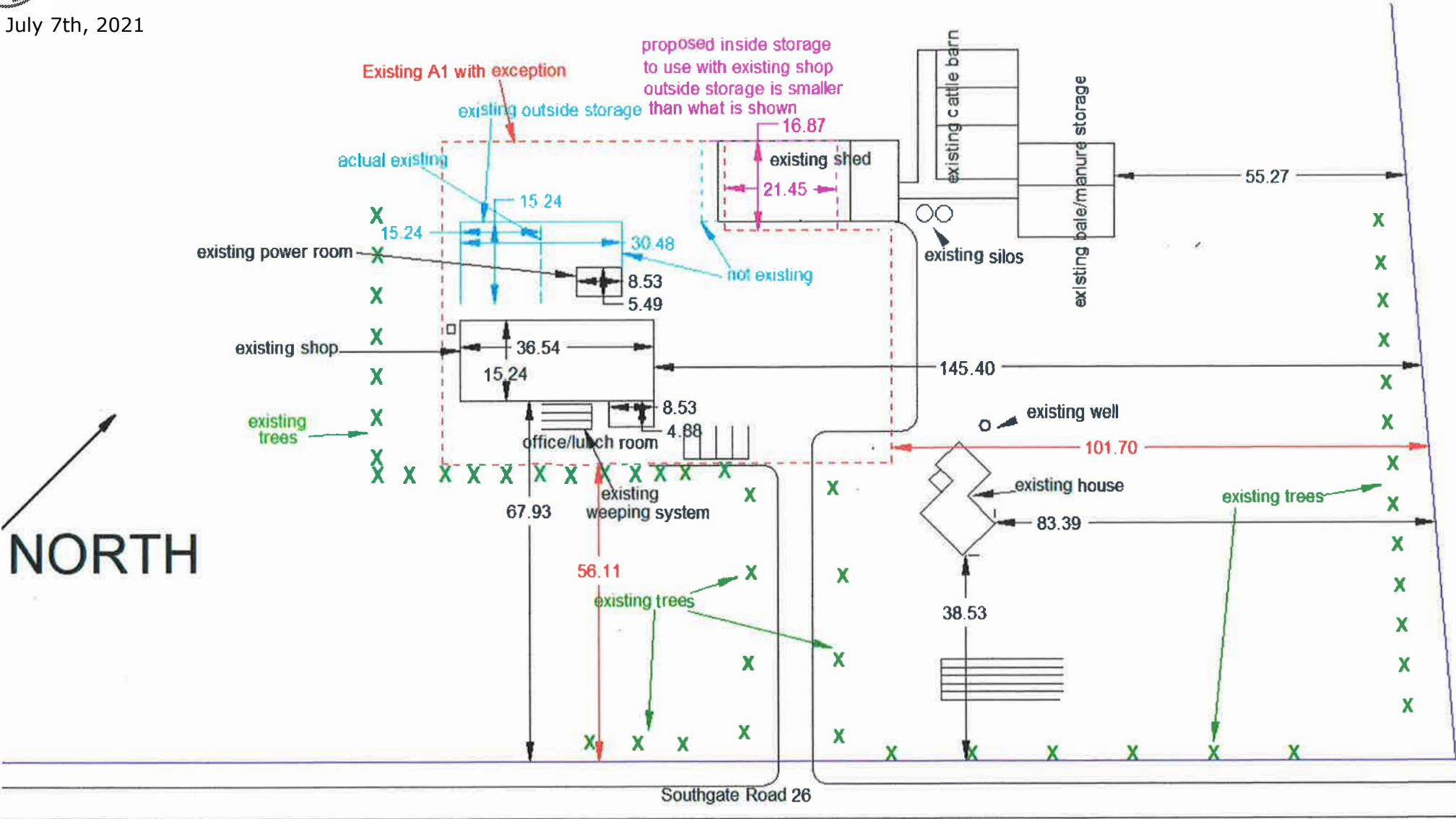
Drawing #1. Dated July 7th, 2021 and signed by the planner

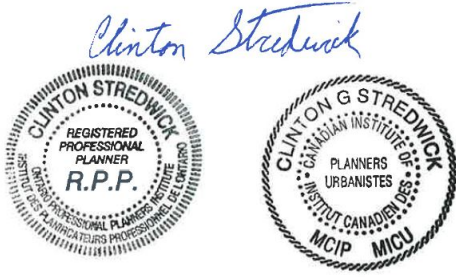
Drawing #2. Dated July 7th, 2021 and signed by the planner

Drawing #3. Dated July 7th, 2021 and signed by the planner

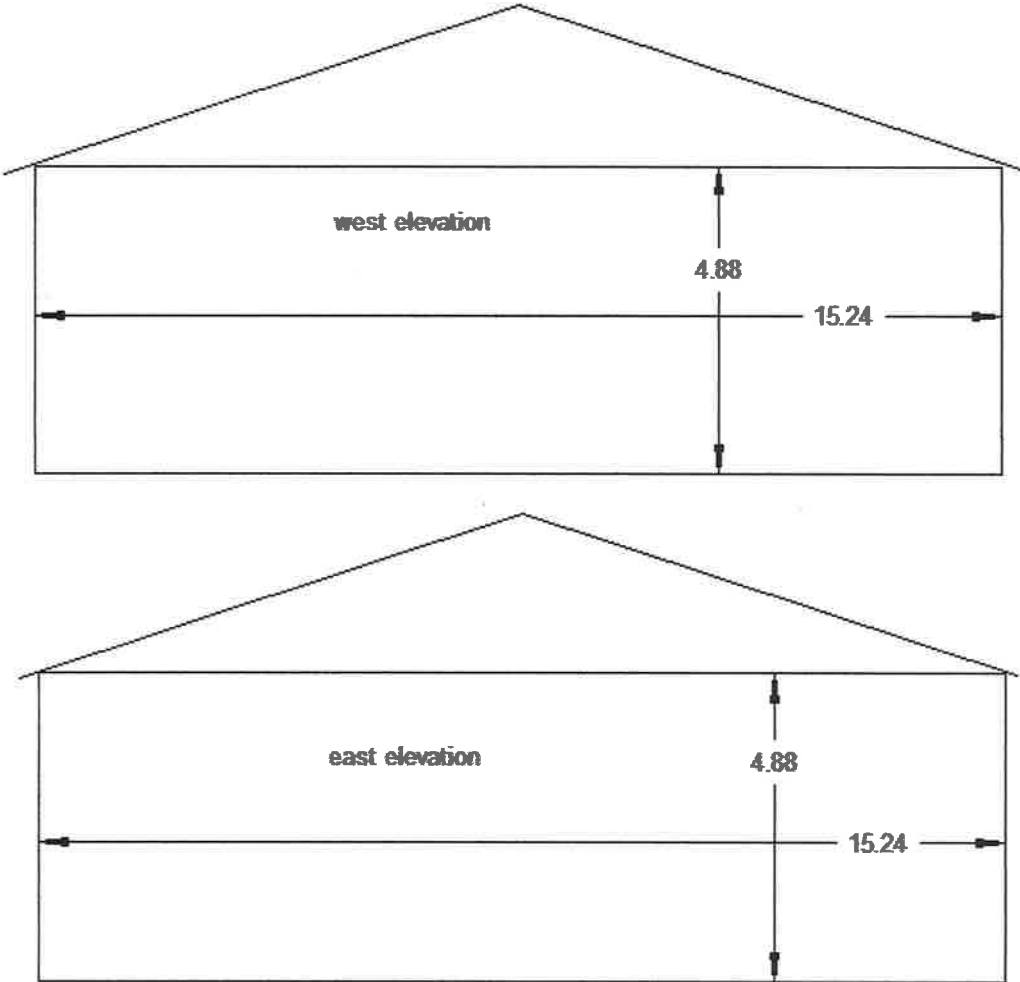
Drawing #4. Dated July 7th, 2021 and signed by the planner

Drawing #1 Dated July 7th, 2021



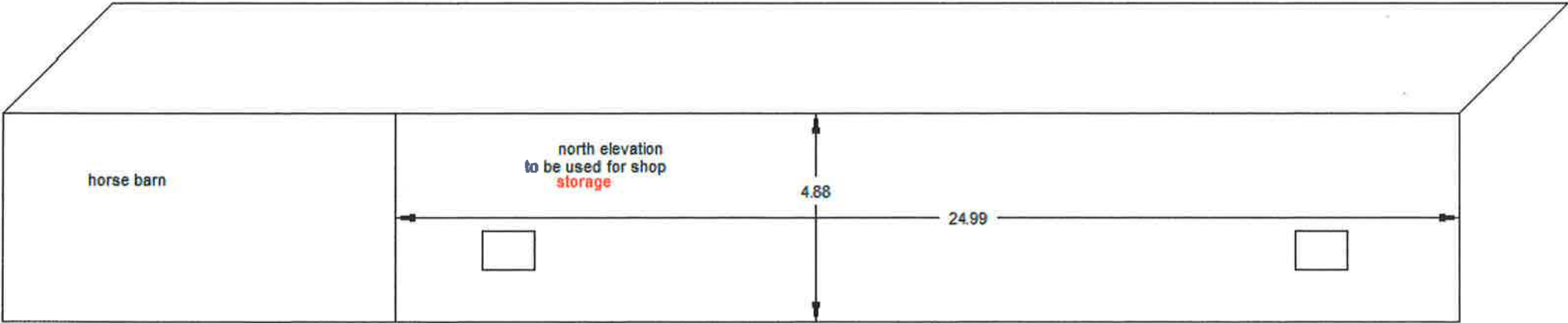
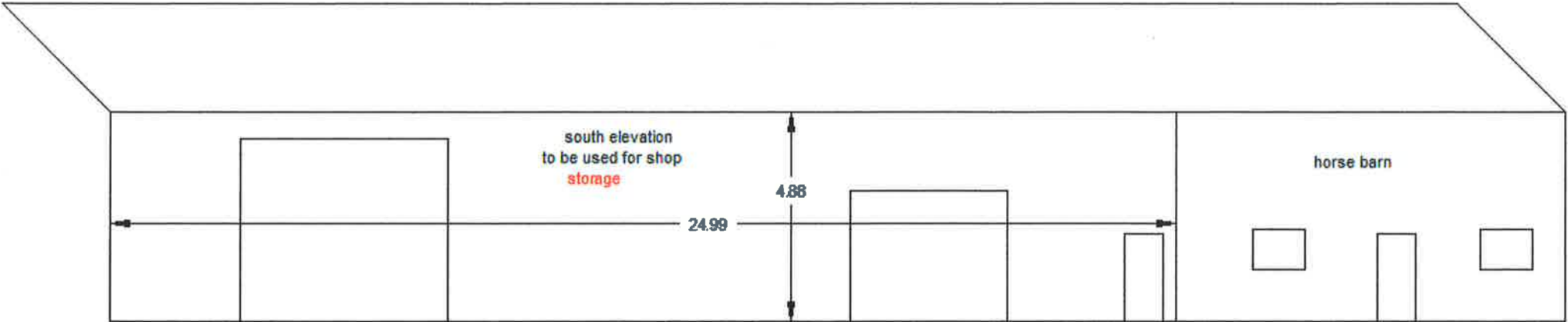


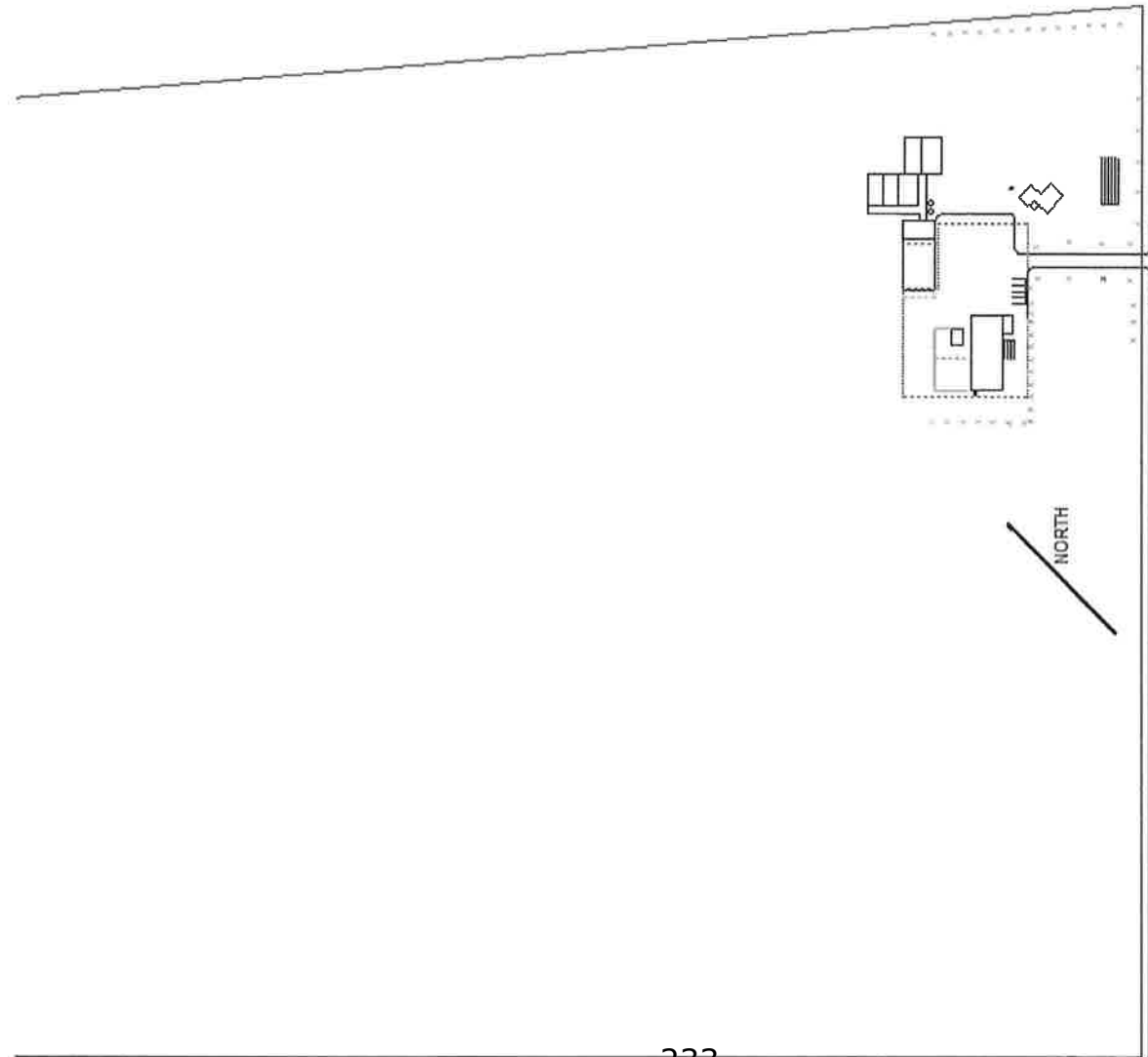
Drawing #2 Dated July 7th, 2021





Drawing #3 Dated July 7th, 2021





barn A
488 m

barn B
443 m



The Corporation of the Township of Southgate

By-law Number 2021-099

**being a by-law to establish a highway in the former
Township of Proton (Consent file B1-21)**

Whereas Section 26 of the Municipal Act, 2001 as amended (“the Act”) provides that highways include all highways that existed on December 31, 2002 and all highways established by by-law of the municipality on and after January 1, 2003; and

Whereas Subsection 31(2) of the Act provides that after January 1, 2003 land may only become a highway by virtue of a by-law establishing the highway and not by the activities of the municipality or any other person in relation to the land; and

Whereas the corporation is a lower-tier municipality and Subsection 11(3) of the Act authorizes it to pass by-laws respective matters within the highways sphere of jurisdiction; and

Whereas at their regular meeting held on March 24, 2021 the Committee of Adjustment approved the aforementioned consent application subject to conditions, including that a one foot square of land be deeded as part of the road allowance to the Township; and

Whereas it is deemed expedient to establish a highway on lands owned by the municipality within the Geographic Township of Proton,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the following lands are hereby established as a highway pursuant to Section 26 of the Act:

Part of Lot 29 and Part of the West Half of Lot 30,
Concession 15, Geographic Township of Proton,
alternately described as, 226281 Southgate Sideroad
22 being Part 1 on a plan of survey deposited as
Plan XX on the XX day of July, 2020 (preliminary
survey attached hereto as Schedule A) in the
Township of Southgate, County of Grey.

**Read a first, second and third time and finally passed this 7th
day of July, 2021.**

John Woodbury – Mayor

Lindsey Green – Clerk

PLAN OF SURVEY OF
PART OF LOT 29,
AND, PART OF THE WEST HALF OF LOT 30
CONCESSION 15,
(GEOGRAPHIC TOWNSHIP OF PROTON)
TOWNSHIP OF SOUTHGATE
COUNTY OF GREY

LEGEND:

□	DENOTES SURVEY MONUMENT SET
■	DENOTES SURVEY MONUMENT FOUND
SIB	DENOTES 25.4 mm ² x 1219.2 mm LONG IRON BAR
SSIB	DENOTES 25.4 mm ² x 609.6 mm LONG IRON BAR
IB	DENOTES 15.9 mm ² x 609.6 mm LONG IRON BAR
ØIB	DENOTES ROUND IRON BAR
N	DENOTES NOT TO SCALE
MS	DENOTES MEASURED
WIT.	DENOTES WITNESS MONUMENT
1649	DENOTES M.W. KNISLEY, O.L.S.
1855	DENOTES N.C. MILNE, O.L.S.
OU	DENOTES ORIGIN UNKNOWN
P1	DENOTES DEPOSITED PLAN 17R--3584
P2	DENOTES DEPOSITED PLAN 16R--10784
PWF	DENOTES POST AND WIRE FENCE
SRF	DENOTES SNAKE RAIL FENCE
CCW	DENOTES COUNTER CLOCKWISE
NTS	DENOTES NOT TO SCALE
ORP	DENOTES OBSERVED REFERENCE POINT
UTM	DENOTES UNIVERSAL TRANSVERSE MERCATOR
CALC	DENOTES CALCULATED BEARING USING ROTATION FACTOR
1211	DENOTES P.J. WILLIAMS, O.L.S.

SCHEDULE OF PARTS

PART	LOT	CONCESSION	TOWNSHIP	P.I.N.
1	PART OF 29, AND, PART OF THE WEST HALF OF 30	15	SOUTHGATE (GEOGRAPHIC TOWNSHIP OF PROTON)	PART OF 37269--0061 (LT)
2	PART OF 29			

METRIC:

ALL MEASUREMENTS ARE IN METRES AND MAY BE CONVERTED TO FEET BY
DIVIDING BY 0.3048

I REQUIRE THIS PLAN TO BE
DEPOSITED UNDER THE LAND TITLES
ACT.

DATE: JUNE 21, 2021

PRELIMINARY

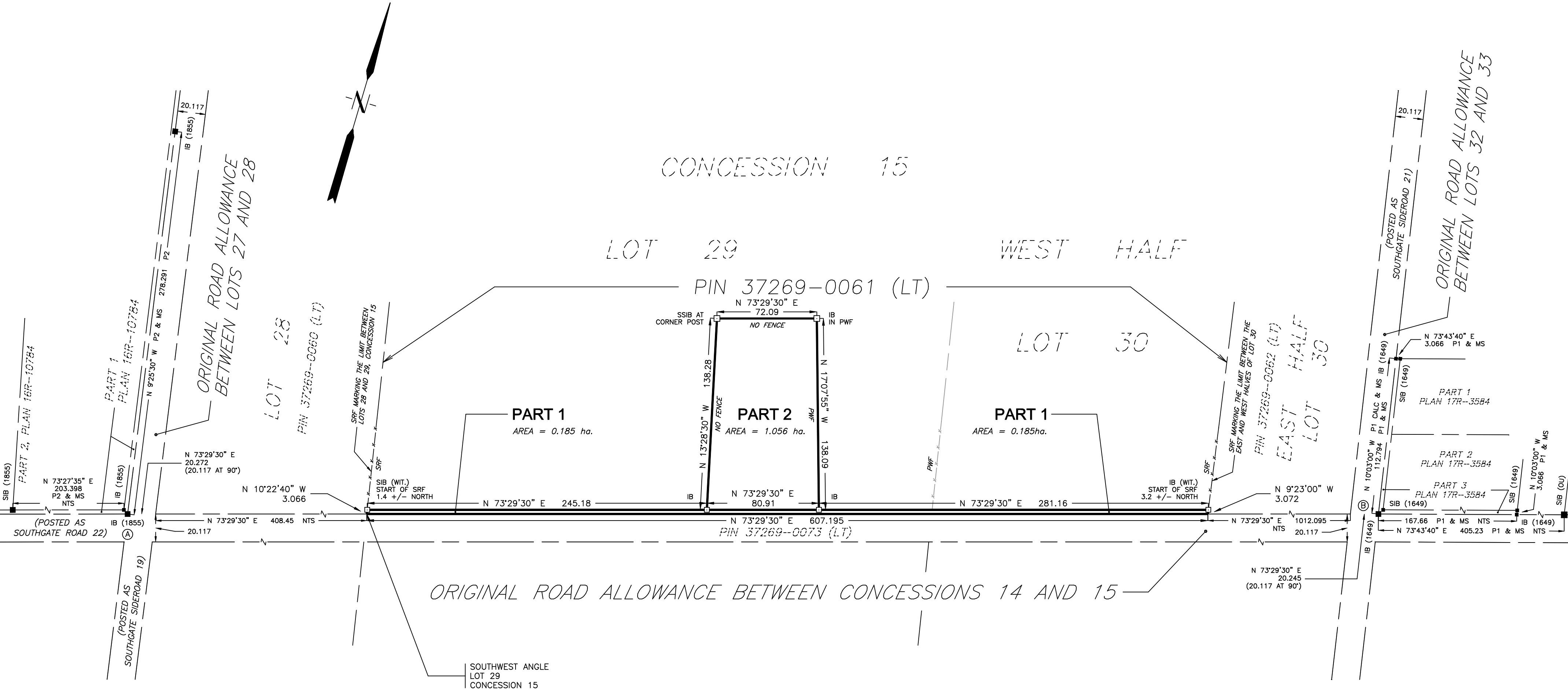
P.J. WILLIAMS,
ONTARIO LAND SURVEYOR

PLAN 16R -

RECEIVED AND DEPOSITED

DATE:

REPRESENTATIVE FOR THE LAND
REGISTRAR FOR THE LAND
TITLES DIVISION OF GREY # 16



Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report FIRE2021-008

Title of Report: FIRE2021-008- 2021 Volunteer Acting Captain
Appointment
Department: Fire
Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report FIRE2021-008 for information.

Background:

The Fire Department posted internally for an Acting Captain position. After interviews with three candidates and with Southgate Human Resources present Cody McGrady was chosen as the successful candidate and promoted to the role of Acting Captain.

Staff Comments:

Mr. McGrady has been with the Dundalk Fire Department for 5 years now. He has shown initiative by helping out with the last recruitment class, participating in leading and developing lesson plans for a few training nights as well as looking at ways to self improve.

This appointment brings the Dundalk Fire Department to a complement of 4 volunteer Fire Captains and 2 Volunteer Acting Captains.

Financial Implications:

There is no financial impact to the Township there is no pay increase as an Acting Captain or Stipend.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

1. Staff recommends that Council receive Staff Report FIRE2021-008 for information.

Respectfully Submitted,

Dept. Head: Original Signed By
Derek Malynyk, Fire Chief Official

CAO Approval: Original Signed By
Dave Milliner, CAO

Attachments: None



Staff Report PW2021-030

Title of Report: PW2021-030 Department Report
Department: Public Works
Branch: None
Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report PW2021-030 for information.

Background:

Public Works Department update.

Staff Comments:

Transportation and Public Safety:

1. A bid for the 1997 Komatsu loader Unit 112, was accepted through GovDeals in the amount of \$24,500.00 and unit has sold.
2. Roadside grass cutting has started within the Township.

Water and Wastewater:

1. Watermain commissioning has been completed for Glenelg Street and the internal water system in the Flato /Glenelg development.
2. Main Street west in Dundalk will be closed and detoured from Young Street to Ida Street on July 6 & 7, 2021 for sanitary sewer hook up at Keppel Street servicing the Flato /Glenelg development.

Waste Resources and Diversion Management:

1. Staff received a correspondence letter from Ministry of Environment, Conservation and Parks (MECP) District Engineer Ian Mitchell, dated June 15, 2021, (Attachment #1). Review of the Dundalk Transfer Station 2019/2020 Biennial Monitoring Report and comments from the Regional Technical Support section of the surface water monitoring data indicate:
 - Iron and total phosphorous are 3 times higher than the Provincial Water Quality Objectives (PWQO) with no actions required.
 - Boron, cadmium, copper, zinc and total phenols exceed PWQOs implying some influence of landfill leachate historically, the recent monitoring data indicate that surface water quality has stabilized or improved over time.
 - Continuation of fall surface water quality sampling and collect samples during precipitation periods and not during dry conditions.

Financial Implications:

The Unit 112 Komatsu loader sale was projected in the 2021 Capital Budget for \$20,000.00.

Operating and Capital budgets include these items.

Communications & Community Action Plan Impact:

Goal 5 - Upgrading our "Hard Services"

Action 5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water, and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Concluding Comments:

Staff recommends that Council receive Staff Report PW2021-030 for information.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Jim Ellis, Public Works Manager

Treasurer Approval: *Original Signed By*
William Gott, CPA, CA Treasurer

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

Attachment #1 – Dundalk Transfer Station 2019/2020 Biennial Monitoring Report letter dated June 15, 2021

June 15, 2021

Mr. Jim Ellis
Corporation of the Township of Southgate
RR #1, 185667 Grey Road 9
Dundalk, ON, N0C 1B0

Via email: jellis@southgate.ca

Dear Mr. Ellis,

Re: Dundalk Transfer Station, 2019/2020 Biennial Monitoring Report
MOE File: SI GR SO C3 610

We have received the Biennial Operations & Monitoring Report (2019/2020) for the Dundalk Transfer Station & Closed Landfill Site, dated March 2021, prepared by GM BluePlan Engineering. A copy of the report was forwarded to our Regional Technical Support Section and comments from our regional surface water specialist, based on a review of 2019-2020 surface water monitoring data reported for the Dundalk Transfer Station and closed landfill site, are provided below:

1. Surface water monitoring samples collected in 2020 met provincial water quality objectives (PWQOs) for the measured list of parameters; except for iron and total phosphorus (TP). Both iron and TP were up to ~3X higher than PWQO and within their historically measured ranges. No actions required.
2. Historically, boron, cadmium, copper, zinc and total phenols also exceeded their PWQOs for samples collected from the monitoring stations suggesting some influence of landfill leachate on the nearby surface water quality. However, the recent monitoring results suggest that the surface water quality have stabilized or improved over time.
3. It is agreed to continue monitoring surface water quality once a year in fall; as per the requirements in the ECA. Several samples could not be collected in 2019 due to dry conditions. All attempts must be made to collect samples during a time period when a reasonably flowing condition is expected at these sampling stations.

If you have any questions concerning this letter, please contact me at (519) 374-1388.

Yours truly,



Ian Mitchell
District Engineer
Owen Sound District

cc. Cara Salustro, MECP, Owen Sound
Nilima Gandhi, MECP, London
M.D. Nelson - GM BluePlan, Owen Sound

June 14, 2021

Subject: Source Protection Plan Pre-Consultation, Section 36 Plan Amendments

On behalf of the Source Protection Committee for the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region, it is my pleasure to provide **Preliminary Source Protection Plan Policies** as part of the Source Protection Plan Pre-Consultation process under Section 36 of Regulation 287/07 of the *Clean Water Act, 2006*.

Regulation 287/07 requires that the Source Protection Committee consult with bodies responsible for the implementation of Source Protection Plan policies before the publication of draft policies. Comments received as part of the Pre-Consultation process will be reviewed by the Source Protection Committee and possible changes made to policies prior to public consultation. **The deadline for comments concerning the Preliminary Source Protection Plan policies is July 30, 2021.**

Attached to this letter are details of proposed Source Protection Plan amendments as follows:

1. New/amended Wellhead Protection Areas (Blairs Grove, Durham, and Dundalk),
2. New East Linton Intake Protection Zone 3/Events-Based Area for large fuel storage threats,
3. Policy changes for salt application and storage threats,
4. Policy changes for fuel storage and handling threats, and
5. Policy direction for Risk Management Officials regarding Sec.59 land use screenings.

Drinking Water Source Protection staff are available for individual meetings throughout the Pre-Consultation process if necessary. Please contact the Drinking Water Source Protection office if such a meeting is required.

The Source Protection Committee looks forward to your involvement in the Pre-Consultation process. Should questions arise, please do not hesitate to contact Carl Seider, Project Manager of the Drinking Water Source Protection program via email at c.seider@waterprotection.ca; or tel: (519) 470-3000 Ext. 201.

Sincerely,



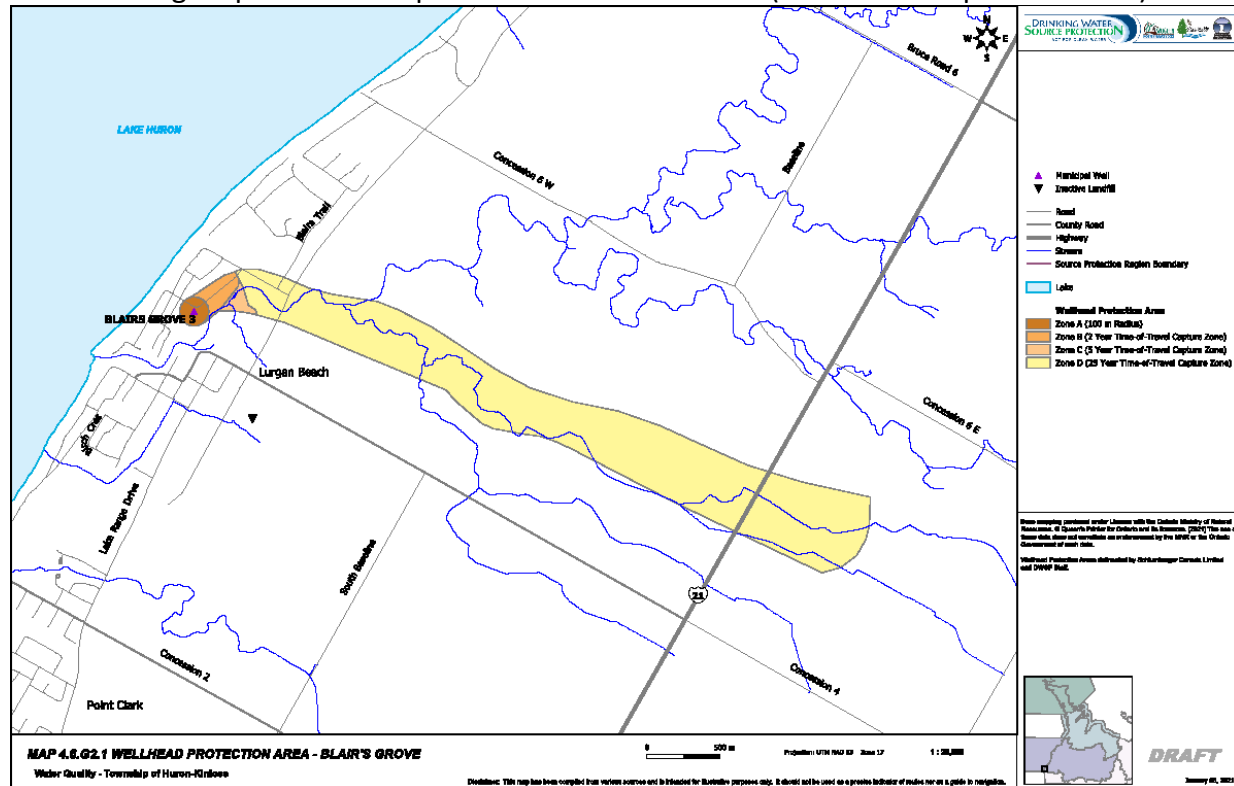
Bill Twaddle, Chair
Source Protection Committee
Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region

cc: olga.yudina@ontario.ca

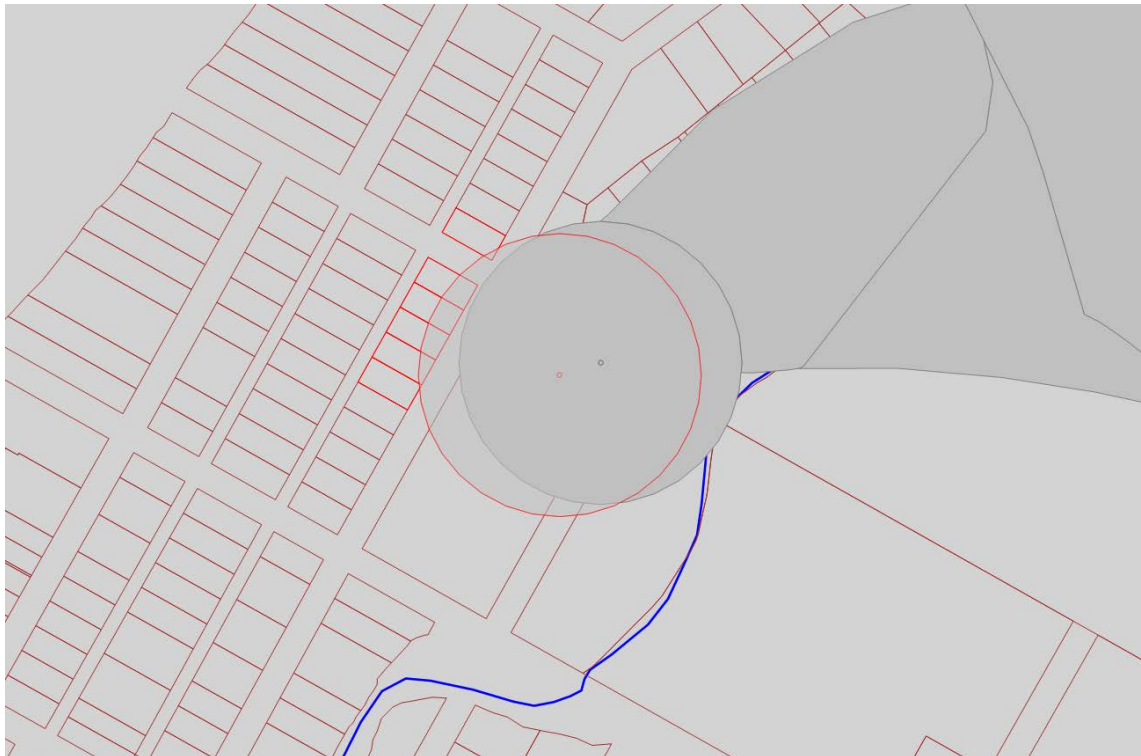
Proposed Source Protection Plan Amendments

1. New/amended Wellhead Protection Area (WHPA) delineations to address new Blairs Grove (Well 3), new Well 2A in Durham, and new Well D5 in Dundalk

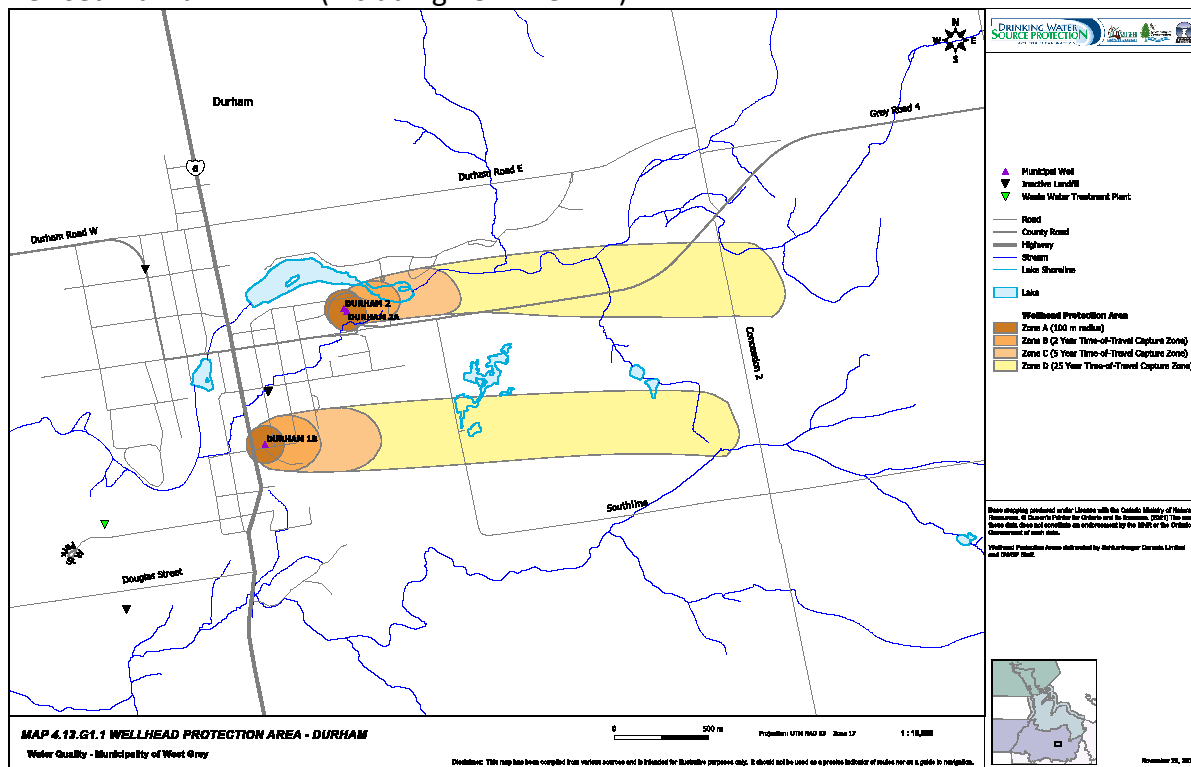
The following maps show the updated Blairs Grove WHPA (New Well 3 replaced Well 2).



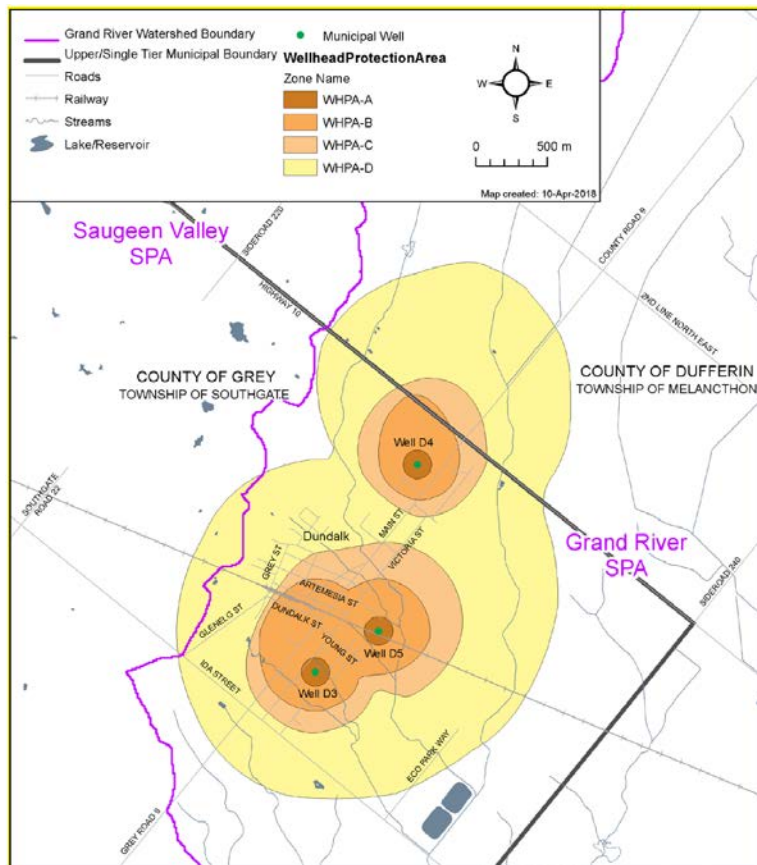
Close-up of WHPA-A for new Blairs Grove Well 3 (6 new properties affected by WHPA change)



Revised Durham WHPA (including new Well 2A)



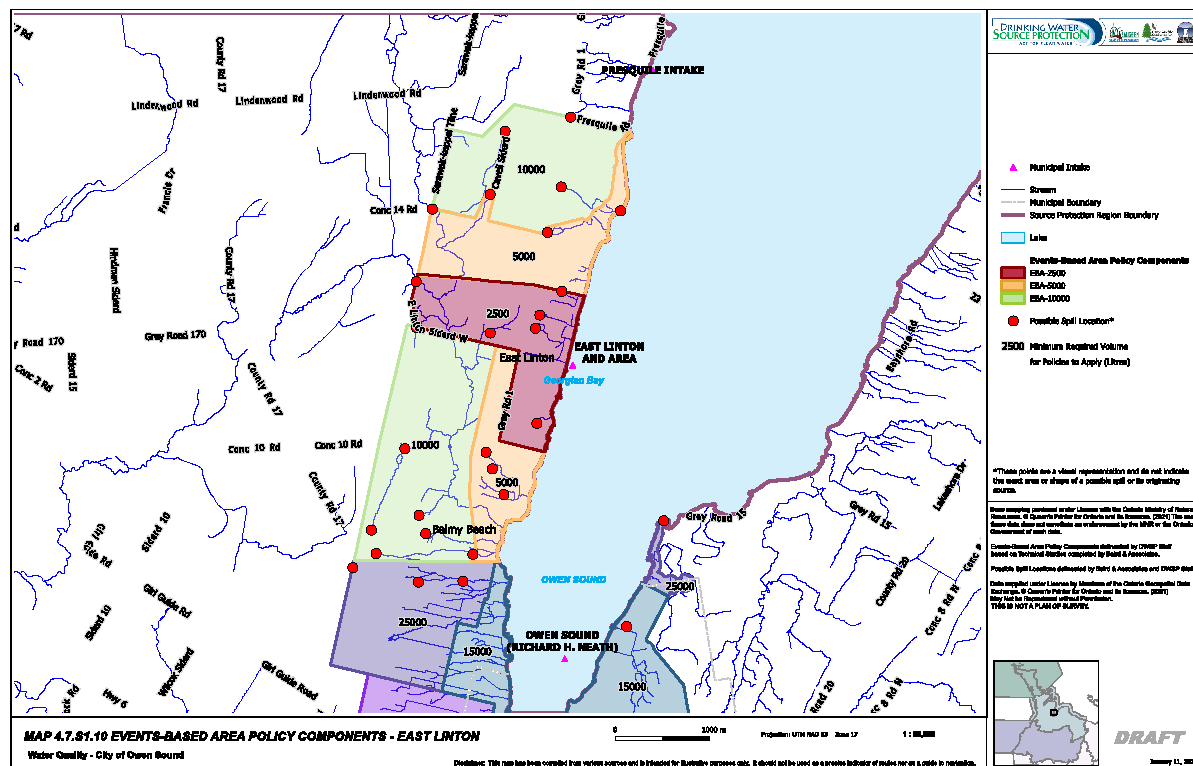
Dundalk New Well D5 (small portion of WHPA crosses into SVCA Watershed)



2. New East Linton Events-based Area (EBA) for fuel handling and storage threats

The Source Protection Committee requested a review of the Intake Protection Zone 3/EBA through desktop spill model analysis for the East Linton intake. As the Ontario Drinking Water Standard was recently changed from 0.005 mg/L to 0.001 mg/L for Benzene, the modeled impacts to the East Linton intake would now be designated a Significant Drinking Water Threat.

See map below for new East Linton EBA protection zone, including associated fuel volumes where Risk Management Plans for fuel storage would be required.



Based on this analysis new content for Policy 15-05 has been drafted to address fuel storage threats within the new Events-based Area, as follows:

15-05 - Risk Management Plan for Fuel near Great Lakes Intakes

Activity Status	Existing activity; Future activity
Policy Tool/Approach	s.58 Risk Management Plan
Policy Text	<p>The policy applies where the storage of fuel is a significant drinking water threat (existing and future activity) within the following areas:</p> <p>8. for Events-based Area for the East Linton Drinking Water System (as shown on Map) where fuel is stored in a quantity of 2,500L or more (EBA-2500), 5,000L or more (EBA-5000), and 10,000L or more (EBA-10000)</p> <p>Establishment of a Risk Management Plan is required. The storage of fuel may only occur in accordance with an approved Risk Management Plan. Therefore, the storage of fuel is designated for the purposes of s.58 of the <i>Clean Water Act</i>.</p> <p>As a minimum, the Risk Management Plan shall address: 1) product handling; 2) product storage; 3) record keeping and documentation, including any inspection reports; 4) disposal methods; 5) spills response plan; and 6) containment measures. The Risk Management Plan shall be renewed every five years or at the discretion of the Risk Management Official.</p>

3. Technical Rule changes to impervious surface area calculations for salt application threats and draft changes to salt storage threat circumstances

Phase 2 Technical Rules review identified the potential to change impervious surface area calculations where this activity could be considered a significant drinking water threat (e.g. from 80% to 30% impervious surface area).

Furthermore, draft changes to the Tables of Circumstances for storage of road salt require policy wording changes whereby a significant drinking water threat would be considered for:

- (1) ≥ 10 kg for IPZs scored 10 and ≥ 20 kg WHPAs scored 10 for uncovered storage;
- (2) ≥ 100 kg for covered storage;
- (3) designed facility with storage greater than 500 tonnes.

Based on these draft changes to the Technical Rules and Tables of Circumstances, the following policy amendments to salt application and storage threats are proposed:

Policy 12-01: Salt Application Threat - Risk Management Plan

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	s.58 Risk Management Plan / Implementing Body - RMO
Policy Text	<p>Establishment of a Risk Management Plan is required. The application of road salt may only occur in accordance with an approved Risk Management Plan and is therefore designated for the purposes of s.58 of the <i>Clean Water Act</i>, where the following applies:</p> <ul style="list-style-type: none"> a) Where the activity is or would be a significant drinking water threat; b) Salt is or could be applied to the property; c) The salt application area is equal to or greater than 200 square metres or 8 parking spots; and d) The property is used for any land uses except residential consisting of four units or fewer. <p>As a minimum, the Risk Management Plan shall:</p> <ul style="list-style-type: none"> a. follow best management practices consistent with those used across Canada b. employ the latest winter maintenance technologies c. identify actions to improve practices in the general use of road salts. <p>The Risk Management Plan shall be renewed every five years or at the discretion of the Risk Management Official.</p> <p>Notwithstanding the above, a Risk Management Plan will also be required for any municipal properties where the activity is or would be a significant drinking water threat.</p> <p>All locations for Risk Management Plans for existing activities shall be inventoried within three years and plans established within five years of the</p>

	amendment to the Source Protection Plan taking affect.
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Policy 12-02: Salt Management Plan

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	Specify Action / Implementing Body - Municipality
Policy Text	<p>Where the application of road salt is or would be significant drinking water threat, the municipality shall review and, if necessary, revise or issue new Salt Management Plans for the application of salt on roadways in all Wellhead Protection Areas. The Salt Management Plan shall include, as a minimum, measures to ensure application rate, timing and location to reduce the potential for salt-related surface water run-off and groundwater infiltration and meet the objectives of Environment Canada's Code of Practice for Environmental Management of Road Salts including the salt vulnerable area mapping to include areas where significant threats can occur.</p> <p>All locations for Salt Management Plans for existing activities shall be inventoried within three years and plans established within five years of the amendment to the Source Protection Plan taking affect.</p>

Policy 12-03: Salt Management Plan – Ministry of Transportation Roads

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	Specify Action / Implementing Body - MTO
Policy Text	<p>To ensure any existing or new application of road salt, where road salt application is or would be a significant drinking water threat, ceases to be or never becomes a significant drinking water threat, the Ministry of Transportation should review and, if necessary, revise or issue new Salt Management Plans for the application of salt on roadways in all Wellhead Protection Areas.</p> <p>The Salt Management Plan should include, as a minimum, measures to ensure application rate, timing and location reduce the potential for salt-related surface water run-off and groundwater infiltration and meet the objectives of Environment Canada's Code of Practice for Environmental Management of Road Salts including the salt vulnerable area mapping to include areas where significant threats can occur.</p> <p>All locations for Salt Management Plans for existing activities shall be inventoried within three years and plans established within five years of the amendment to the Source Protection Plan taking affect.</p>

Policy 12-04: Salt Application - Education & Outreach

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	Education & Outreach / Implementing Body - Municipality / Public Health Unit
Policy Text	To ensure any existing or new application of road salt, where this activity is or would be a significant drinking water threat, ceases to be or never becomes a significant threat, the municipality and / or the Public Health Unit shall develop and implement an education initiative addressing the application of road salt. The education program shall encourage the implementation of best management practices that form the core of the Smart About Salt or similar accreditation program to reduce the impact of winter de-icing activities.

Policy 13-01: The Handling and Storage of Road Salt (Risk Management Plan)

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	s.58 Risk Management Plan / Implementing Body - RMO
Policy Text	<p>Establishment of a Risk Management Plan is required. The handling and storage of road salt may only occur in accordance with an approved Risk Management Plan and is therefore designated for the purposes of s.58 of the <i>Clean Water Act</i>.</p> <p>For clarity, a Risk Management Plan is required where the following applies:</p> <ul style="list-style-type: none">a) Where the activity is or would be a significant drinking water threat;b) Salt is handled or stored on the property; andc) The property is used for any land uses except residential consisting of four units or fewer. <p>The risk management plan, at a minimum, will include terms and conditions that mirror a salt management plan, and comply with contemporary standards to ensure the handling and storage of road salt ceases to be a significant drinking water threat.</p> <p>All locations for Risk Management Plans for existing activities shall be inventoried within three years and plans established within five years of the amendment to the Source Protection Plan taking affect.</p>

Policy 13-02: Salt Handling and Storage - Education & Outreach

Activity Status	Existing activity; Future activity
Policy Tool/ Approach	Education & Outreach / Implementing Body - Municipality / Public Health Unit
Policy Text	To ensure any existing or new handling and storage of road salt, where this activity is or would be a significant drinking water threat, ceases to be or never becomes a significant threat, the municipality and / or the Public Health Unit

	shall develop and implement an education initiative addressing the handling and storage of road salt. The education program shall encourage the implementation of best management practices that form the core of the Smart About Salt or similar accreditation program to reduce the impact of winter de-icing activities.
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4. Policy 15-02 Risk Management Plan for small fuel facilities

Draft changes to the Provincial Tables of Circumstances would result in a change to volume of above-grade fuel storage that would be considered a significant drinking water threat under Policy 15-02. While the wording of the policy would not change, the volume of fuel whereby a Risk Management Plan is required for above-grade storage of fuel would be reduced from the 2,500L to 250L.

5. Written direction policy for Risk Management Officials (RMOs) under s.59 screenings.

The following wording has been added to our General Restricted Land-Use screening policies (Policy G-01 & G-02) at the request of neighbouring municipal Risk Management staff.

Risk Management Official may issue written direction specifying the situations under which a planning authority or building official may be permitted to make the determination that a site-specific land use is not designated for the purposes of section 59. Where such direction has been issued, a site-specific land use that is the subject of an application for approval under the Planning Act or for a permit under the Building Code Act is not designated for the purposes of Section 59, provided that the planning authority or building official, as applicable, is satisfied that:

- a. The application complies with the written direction issued by the Risk Management Official; and
- b. The applicant has demonstrated that a significant drinking water threat activity designated for the purposes of section 57 or 58 will not be engaged in, or will not be affected by the application.

June 14, 2021

MEMORANDUM TO: Municipal Chief Administrative Officers and Clerks

SUBJECT: Entering Step One of the Roadmap to Reopen

I am writing to you today to advise that at 12:01 a.m. on June 11, 2021, Ontario has moved into Step One of the Roadmap to Reopen (the “Roadmap”), the Government of Ontario’s three-step plan to safely and cautiously reopen the province and gradually lift public health measures.

Step One of the Roadmap

In order to reopen safely, Step One will initially focus on resuming outdoor activities and permitting retail with restrictions. Public health and workplace safety measures, including maintaining physical distance, capacity limits and wearing face coverings in indoor spaces and whenever physical distancing is a challenge continue to apply in Step One.

See below for a high-level overview of Step One of the Roadmap, which includes, but is not limited to, the following measures. Please refer to [O Reg 82/20](#) for precise requirements:

- outdoor dining up to 4 people per table;
- outdoor fitness classes, personal training and sports training up to 10 patrons. No games or practices permitted;
- essential retail at 25% capacity and discount and big box stores can sell all goods;
- non-essential retail at 15% capacity and can sell all goods;
- retail stores in malls closed unless the stores have a street facing entrance;
- indoor religious services, rites and ceremonies including weddings and funerals at 15% capacity of the room;
- outdoors religious services, rites and ceremonies including weddings and funerals are permitted with capacity limited to permit physical distancing of 2 metres;
- horse racing, motor speedways without spectators;
- outdoor pools and wading pools with capacity limited to permit physical distancing of 2 metres;

- outdoor zoos, landmarks, historic sites, and botanical gardens with capacity limited to 15% for ticketed areas;
- day camps;
- overnight camping at campgrounds and campsites, including Ontario Parks.

However, I understand that the Medical Officer of Health for the Porcupine Health Unit is implementing a tailored approach to address the unique circumstances occurring in this geography, where COVID-19 cases remain high, at this time. There is specific guidance for those located in the Porcupine Health Unit's jurisdiction, where a more gradual approach to reopening shall occur. For those municipalities in this area, please contact the [Health Unit](#) for more information.

Orders under the *Emergency Management and Civil Protection Act (EMCPA)* and the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020*

Except for the closure of public lands for recreational camping which expired on June 11, 2021, as the Province moves into Step One, all other emergency orders currently under the EMCPA will remain in effect until June 16, 2021. Please note, the Lieutenant Governor in Council may further extend emergency orders under the EMCPA for up to 14 days at a time.

As of June 11, 2021, the full list of emergency orders in effect under the EMCPA, pursuant to O. Reg. 25/21, are as follows:

	Order in Council/Date Made	Current Revocation Date
1.	Order in Council filed as O. Reg. 8/21 (Enforcement of COVID-19 Measures), made on January 12, 2021	June 16, 2021
2.	Order in Council filed as O. Reg. 55/21 (Compliance Orders for Retirement Homes), made on February 5, 2021	June 16, 2021
3.	Order in Council filed as O. Reg. 271/21 (Work Redeployment for Local Health Integration Networks and Ontario Health), made on April 9, 2021	June 16, 2021
4.	Order in Council filed as O. Reg. 272/21 (Transfer of Hospital Patients), made on April 9, 2021	June 16, 2021
5.	Order of Council filed as O. Reg. 293/21 (Persons Entering Ontario from Manitoba or Quebec), made on April 16, 2021	June 16, 2021
6.	Order in Council filed as O. Reg. 304/21 (Work Redeployment for Independent Health Facilities), made on April 21, 2021	June 16, 2021
7.	Order in Council filed as O. Reg. 305/21 (Regulated Health Professionals), made on April 21, 2021	June 16, 2021
8.	Order in Council filed as O. Reg. 317/21 (Agreements Between Health Service Providers and Retirement Homes), made on April 23, 2021	June 16, 2021

In addition, orders made under the ROA will remain in force until June 19, 2021, with the possibility of further extension if approved by the Lieutenant Governor in Council.

Enforcement of Orders

For offences under the ROA and EMCPA, police and other provincial offences officers, including First Nation Constables, special constables, and municipal by-law officers, have discretion to either issue tickets to individuals for set fine amounts or issue a summons under Part I of the Provincial Offences Act (POA) or to proceed under Part III of the POA by laying an information.

Police officers and other provincial offences officers have the authority to disperse gatherings or organized public events that are not complying with gathering/event limits and can temporarily close premises where prohibited gatherings or organized public events are occurring and require individuals to vacate.

The ministry continues to work with enforcement ministries and municipalities to collaborate and information share, including through the dedicated 1-800 Enforcement Support Line and email resource at EssentialWorkplacesSupport.SolGen@ontario.ca.

The province will remain in Step One for at least 21 days to evaluate any impacts on key public health and health system indicators. If at the end of the 21 days the province has vaccinated 70 per cent of adults with one dose and 20 per cent of adults with two doses and there are continued improvements in other key public health and health system indicators, the province will move to Step Two of the Roadmap.

Thank you for your dedication and ongoing cooperative efforts to help keep our communities safe and healthy. We have achieved a great deal together against COVID-19 and your work has played a key role in ensuring we can move safely into Step One.

Yours truly,

A handwritten signature in black ink, appearing to read "K. Manson-Smith".

Kate Manson-Smith
Deputy Minister



June 16, 2021

Township of Southgate Clerk's Office
Township of Southgate
185667 Grey County Road 9, R.R. #1
Dundalk, ON N0C 1B0

By email: lgreen@southgate.ca

RE: Conservation Authorities Act Changes – municipal appointments

Dear Township of Southgate:

Please be advised that the Conservation Authorities Act, R.S.O.1990 (the Act) has recently been updated to incorporate a number of changes. One of these changes pertains to municipal appointments of members to the Authority Board of Directors.

Section 14 has been updated to include the requirement that at least 70 percent of a municipality's appointees are selected from elected members of the municipal council (s.14 (1.1)), unless an exception is requested by the municipality and approved by the Minister (s.14 (1.2)). A template for an exception request to be submitted to the Minister is attached should your municipality wish to do so. These changes will take effect for any future appointments to the Board and current appointments are not affected.

Other requirements in Section 14 of the Act pertaining to member appointments remain unchanged, including:

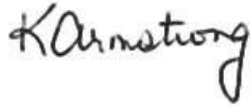
- *(4.1) A member shall be appointed for a term of up to four years, as may be determined by the council that appoints the member.*
- *(4.2) A member's term begins at the first meeting of the authority after his or her appointment and expires immediately before the first meeting of the authority after the appointment of his or her replacement.*
- *(4.3) Despite subsections (4.1) and (4.2), a member may be replaced by the council of the participating municipality that appointed the member or, in the case of a member appointed under subsection (4), by the Minister.*
- *(4.4) A member is eligible to be reappointed.*

As an additional reminder, your current representative appointment(s) and expiry dates on file are as follows:

Guy Gardhouse
when a new appointment is made

Should you have any questions or concerns regarding this correspondence, please contact me directly at karmstrong@grandriver.ca or 519-621-2763, extension 2205.

Kind regards,

A handwritten signature in black ink that reads "KArmstrong". The "K" is stylized with a loop, and the "Armstrong" is written in a cursive-like script.

Karen Armstrong
Deputy CAO/Secretary Treasurer

Enclosure:

1

Template: Subsection 14(1.2) of the *Conservation Authorities Act* (CAA)
Application for Minister's Exception
(less than 70% municipal council members appointed to an authority)

Please complete the following table and submit to the Minister at minister.mecp@ontario.ca, along with:

- a covering letter, and
- clear statement of the request from the council of the participating municipality through a council resolution.
- meeting minutes and details of a recorded vote on that resolution.

Item	Details from Applicant
Name of participating municipality submitting application	
Composition of Authority:	
Total number of the authority membership	
Number of participating municipalities in the authority	
Proposal details:	
The number of members the participating municipality is proposing to appoint who are not members of municipal council, and the total number of members the participating municipality appoints to the authority.	
Change in the number of non-elected members the participating municipality is proposing to appoint as compared to previous appointees by the municipality.	
Proposed length of term for each proposed appointment of a non-elected member.	
Detailed rationale, including local circumstances, for Minister to consider as to why an exception is needed.	

Appendix: Relevant wording in the *Conservation Authorities Act*

Members of authority

14 (1) Subject to subsection (3), members of an authority shall be appointed by the respective councils of the participating municipalities in the numbers set out in subsection 2 (2) for the appointment of representatives. 2017, c. 23, Sched. 4, s. 12 (1); 2020, c. 36, Sched. 6, s. 2 (1).

Members of council appointed

(1.1) When appointing members of an authority, the council of a participating municipality shall ensure that at least 70 per cent of its appointees are selected from among the members of the municipal council, subject to subsection (1.2). 2020, c. 36, Sched. 6, s. 2 (2).

Exception

(1.2) Upon application by a participating municipality, the Minister may grant permission to the municipality to select less than 70 per cent of its appointees to an authority from among the members of the municipal council, subject to such conditions or restrictions as the Minister considers appropriate. 2020, c. 36, Sched. 6, s. 2 (2).



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CANADA

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June 17th, 2021

RE: Seeking your endorsement for Motion M-84 Anti-Hate Crimes and Incidents & Private Member's Bill C-313 Banning Symbols of Hate Act

Dear Mayor and Council,

I am writing to you today seeking your endorsement of my House of Commons [Motion M-84 Anti-Hate Crimes and Incidents](#) and my private member's legislation on [Banning Symbols of Hate Act - Bill C-313](#). We are living in an unprecedented time. The killing of George Floyd in the U.S., and the deaths of Regis Korchinski-Paquet, a 29-year-old Indigenous-Ukrainian-Black Canadian woman, occurred in Toronto, and Chantel Moore, an Indigenous Canadian woman, was shot and killed by Edmundston police, New Brunswick police, who were called to perform a wellness check - were results of systemic racism.

Since the start of the pandemic, there has been an alarming increase of anti-Asian racism and hate crimes in Canada and across North America. A new [Angus Reid public opinion](#) poll shows that nearly 50% of young Asian Canadians have experienced and been affected by anti-Asian racism and bigotry in the last year. [Statistics Canada](#) reported that in the context of the COVID-19 pandemic, fear and misinformation about the virus may disproportionately impact the sense of personal and community safety of many people in Canada.

The recent murder of the Muslim family in London, Ontario, was yet another reminder that hate and Islamophobia exist in Canada. We must take a strong stance against all forms of hate and racism against Black, Indigenous, People of Colour and Racialized communities.

My Bill C-313 would prevent anyone from selling and displaying symbols that promote hatred and violence against identifiable groups. Julian says banning symbols of hatred like swastikas or Klu Klux Klan insignia is important for all Canadians to feel safe.

I hope I can count on your endorsement to urge the federal government to immediately stop all forms of hate and all forms of discrimination, hate crimes and incidents as well as ending all display and sale in Canada of symbols of hate. Please consider using the following endorsement paragraph as a reply as soon as possible:

On behalf of _____ (Number of residents in your city), the Mayor and Council of _____ (city name) endorse MP Peter Julian's private member's motion, Motion M-84 Anti-Hate Crimes and Incidents and his private member's bill Bill-C 313 Banning Symbols of Hate Act.

Thank you very much for your consideration. Please feel free to contact my Chief of Staff, Doris Mah, at 604-353-3107 if you require any further information.

We look forward to hearing from you soon.

Sincerely,

Peter Julian, MP
New Westminster-Burnaby

CONSTITUENCY OFFICE
208-1101 2nd Avenue East
Owen Sound, ON N4K 2J1
Tel: (519) 371-1059
Fax: (519) 371-1752



HOUSE OF COMMONS
CHAMBRE DES COMMUNES

OTTAWA OFFICE
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Ottawa, ON K1A 0A6
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Fax: (613) 952-0979

Alex Ruff, MSC, CD, MP
Bruce-Grey-Owen Sound

RECEIVED JUN 21 2021

June 10, 2021

Mayor and Councillors of the Township of Southgate,

Thank you for responding favourably to my request to pass a resolution to support our 988-suicide prevention hotline initiative.

My colleague MP Doherty, has spearheaded this initiative in the House of Commons, and I was honoured to reach out across the riding to aid in his efforts, to ask for your help and to gain further support for this very important initiative.

As you know, this past year has been challenging for so many across the country and in our communities. We have seen the rates of suicide continue to rise, and it is incredibly important that we all join together to support bringing a national three-digit suicide prevention hotline to Canada.

I wanted to personally say thank you for passing a resolution backing our initiative, and for supporting my colleagues and I in our efforts to ensure that Canada has an easy to remember three-digit hotline accessible to all Canadians for suicide prevention.

Thank you again for partnering with me on this important initiative.

Sincerely,

A handwritten signature in blue ink that reads "Alex Ruff".

Alex Ruff, MSC, CD
Member of Parliament
Bruce-Grey-Owen Sound



Durham Hospital Foundation

Community • Giving • Care

June 18, 2021

The Corporation of the Township of Southgate
185667 Grey Rd #9
R. R. # 1
Dundalk, ON NOC 1B0

Dear Mayor Woodbury and Council,

Thank you for your generous gift of \$2,500.00, in support of the Durham Hospital. Your support helps keep the Durham Hospital viable, with modern medical equipment used by skilled professionals. 400 patients were sent home after a stay in the Durham Hospital during 2019-2020 and there were over 9,460 visits to the hospital's emergency department. Each of those people was diagnosed quickly and treated properly in a safe, caring environment.

Funds raised will be used to purchase an ultrasound scanner. This is the final year of the 2 year campaign to purchase this important diagnostic tool. Ultrasound imaging is used daily to help a physician evaluate, diagnose and treat medical conditions. Early diagnosis leads to prompt and effective treatment, helping patients recover quickly.

Every day, 26 people visit the Durham Hospital and are cared for in the ER or admitted to the hospital itself. Because of your generosity, your friends and family members receive top quality care in a modern facility. This top quality health care makes such a difference in the lives of all who need it, patients as well as their loved ones.

Again, thank you for supporting Durham Hospital Foundation in its goal to purchase a new, modern machine for faster diagnosis and treatment.

For information on how your gifts are used, or to support your hospital in other ways, such as through monthly gifts, hosting an event or by making a legacy gift in your Will, please contact the Foundation office.

With appreciation,

Rajinder Rajput, Chair
Durham Hospital Foundation



Grand River Conservation Authority

Summary of the General Membership Meeting –June 25, 2021

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-06-21-49 - Environmental Registry Posting 019-2986 - Regulatory Proposal (phase 1) under the Conservation Authorities Act
- GM-06-21-43 - Conservation Ontario Governance Accountability and Transparency Initiative
- GM-06-21-42 - GRCA Human Resources Policy Update
- GM-06-21-52 - 2021 Foundation Member Appointments
- GM-06-21-51 - Financial Summary for the period ending May 31, 2021
- GM-06-21-47 - Maintenance Agreement - County of Brant
- GM-06-21-46 - Provincial Offences Act Officer Appointments
- GM-06-21-48 - GRCA Hunting Program Update
- GM-06-21-50 - New Hamburg Regulatory Floodplain Mapping Updates
- GM-06-21-C08 - Property Agreement - Township of Woolwich (closed agenda)

Information Items

The Board received the following reports as information:

- GM-06-21-41 - Cash and Investment Status
- GM-06-21-45 - Elora Gorge Conservation Area - Grand Valley Trails Association Access Request
- GM-06-21-44 - Emerald Ash Borer Strategy - Implementation Update
- GM-06-21-53 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Minister of Natural Resources and Forestry - 2021-2022 Water Erosion Control Infrastructure funding notification.

Delegations

The Board heard from the following delegation:

- Grand Valley Trails Association - Annie Cote-Kennedy, Jason Thompson, and Laura Anders regarding trail access at Elora Gorge Conservation Area

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board

Correspondence

The SPA Board received the following correspondence:

- Lake Erie Region Source Protection Authority regarding the updated Assessment Report and Source Protection Plan Action Items
- Schlegel Urban Developments regarding updates to the Grand River Source Protection Plan

Action Items

The SPA Board approved the resolutions in the following reports as presented in the agenda:

- SPA-06-25-01 - Submission of the Revised Updated Grand River Source Protection Plan

For full information, please refer to the June 25 Agenda Package. Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on August 27, 2021.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.



Dear Mayor Woodbury,

Big Brothers Big Sisters Grey Bruce would like to take this opportunity to thank you for your support. We have enjoyed presenting our agency's work to your council, and we are grateful for the positive responses we have received in return. We hope as we move forward you will continue to help us grow, by bringing awareness to our mentoring programs and keeping us updated on any funding prospects and any other opportunities to work together. Investing in mentoring, not only enhances the well-being of children and youth, but it improves the health of our communities.

Despite the challenges of the past year, BBBS Grey Bruce continued to provide our valuable service, and in some programs, we showed growth. As we adapt to the realities of our ever-changing world, we reflect on the work performed by our agency and our successes of 2020. All of this and more is outlined in our 2020 Annual Report.

Our board, volunteers and staff thank you for your interest in our agency. "We are Bigger Together!"

PS. A digital copy is also available on our website:

<https://greybruce.bigbrothersbigsisters.ca/about-us/annual-report/>

Thanks again,

Andy McKee

President BBBSGB

presgb@bigbrothersbigsisters.ca

Office: 519-376-4449



Big Brothers Big Sisters

OF GREY BRUCE

ANNUAL REPORT | 2020



"I cannot emphasize enough how much of an amazing experience it is to empower youth and watch them achieve their goals and dreams"

-Big Sister Steph

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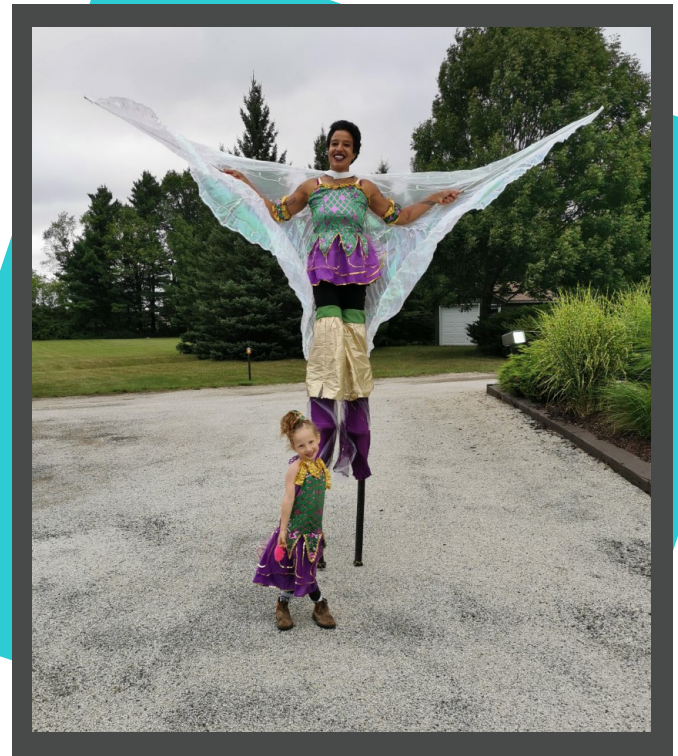
06 & 07 SPONSORS

08 AGENCY FUNDING FRIENDS

09 FINANCIAL HIGHLIGHTS

"Covid-19 has added challenges, but we've been able to maintain a strong connection throughout."

-Big Brother Mike



"Every time I'm upset my Big Sister cheers me up. I am lucky to have a Big Sister."

-Little Sister Trinity

AGENCY INFORMATION

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Email: mandi.lamb@bigbrothersbigsisters.ca

Website: greybruce.bigbrothersbigsisters.ca

Facebook: facebook.com/BigBrothersBigSistersGB

Our Agency

Big Brothers Big Sisters of Grey Bruce has been enriching the lives of youth in the community since 1960. Our National organization was founded in 1903. Our roots run deep in this community; our local organization was one of the 10 founding members of Big Brothers of Canada.

In 2016 we transitioned from Big Brothers to Big Brothers Big Sisters. Our inclusion and expansion continued in 2019 when our area of coverage changed and we became Big Brothers Big Sisters of Grey Bruce.

Over the last 61 years we have been connecting local youth with a caring and supportive adult mentor. This adult role model guides, supports and cares for that individual through regular chats, visits, and fun outings. These developmental relationships prove how critical positive relationships are to an individual's success, mental health, growth, and well-being.

Many youth in our community face adversities in their daily lives, but these circumstances have nothing to do with the significance of who they are or who they can become. With the support of a mentor, risks can be reduced or avoided, and youth can begin to realize their full potential. It is evident that these relationships impact the life of the youth and enrich the mentor's own life, all while making our communities stronger. We are all "Bigger Together"!

"I enjoy playing and having fun with my Big Brother."

-Little Brother Lincoln



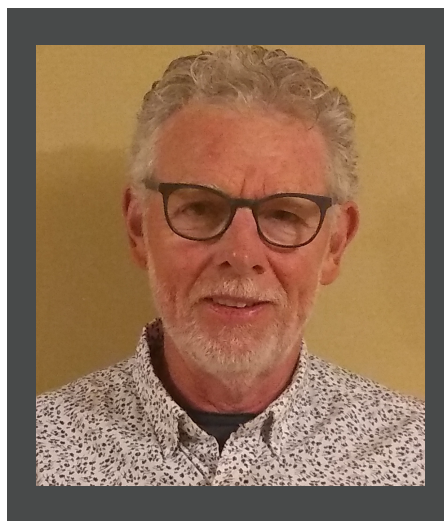
"I am so proud and happy with my Little Brother's progress learning to ski, ride a two-wheeler, changing from an introverted, quiet Little, into a wonderful talented outgoing chatterbox. I've always wanted to help others, and this allows me to be a big kid again."

-Big Brother Larry

Our Board Of

Directors

- ANDY MCKEE, PRESIDENT →
- LLOYD MOHR, VICE PRESIDENT
- PETER BOULTER, TREASURER
- SASSAN AZAD, DIRECTOR
- GLENN BREADNER, DIRECTOR
- JEFF BRICK, DIRECTOR
- JASON FINCH, DIRECTOR
- MIKE FORCIER, DIRECTOR
- TYLER HOPKINS, DIRECTOR
- DONNA WHETSTONE, DIRECTOR
- STEPHANIE CONRAD, DIRECTOR



Message from Our President

Big Brothers Big Sisters of Grey Bruce has evolved to provide a high level of service to the children and youth in our communities during these unprecedented times. The support of our donors, volunteers, board members, and families has never been more needed and more appreciated.

Our incredibly dedicated staff members have made this possible. Even though we have not always been able to be physically together, our staff and active volunteers have continued to provide an essential service for the at-risk children and youth in Grey and Bruce.

Social media platforms, zoom calls, phone calls, weekly newsletters, porch drop offs of crafting materials and Covid friendly activities have helped Bigs and Littles to stay in touch. In some cases, it has actually increased the frequency of contact. It is especially important during these stressful times to focus on the well-being of the children and youth in our programs. Mentoring encourages self-esteem, healthy habits, positive mental health, and personal responsibility; vital for the Littles and their families.

I cannot emphasize enough the gratitude I feel towards our community and corporate sponsors, devoted volunteers, engaged Board members, and passionate staff for the outstanding support and dedication over the past year. Together we have made a difference for so many children and youth in our region.

Our Team

Mandi Lamb

Mentoring Coordinator

Warton local, Mandi Lamb, has her BA in Sociology and a Community Services Worker Diploma, and is currently working towards her Masters of Social Work. Mandi brings experience working in a number of child and youth social service settings. As Mentoring Coordinator, she shares her passion of the importance of mentoring and the incredible potential of the youth in our communities in everything she does.



Andrew Fry

Case worker/Training/Big Bunch

Andrew Fry was born and raised in Owen Sound and holds a Master of Social Work from the University of Windsor. Andrew is a Social Worker with Keystone Child, Youth and Family Services. Andrew Fry worked with BBBS Grey Bruce for 5 years, starting as our sole staff member, as a part-time Caseworker. In recent years Andrew focused on training mentors and helping out with Big Bunch activities. A busy work and family life, meant Andrew needed to refocus his energies. We will miss his support and energy. We wish him well!



Sarah Boyko

Placement Student

Sarah spent February and March of 2020 working with the team at BBBSGB. During her time with us, she focused on preparing the Go Girls program to help foster mental and physical wellness in participating youth. She also helped set up and organize our local bowling alley for Bowl for Kids' Sake 2020, where she was able to witness first hand the dedication that so many local volunteers have for youth in our community.



Cala Bryans

Agency Assistant

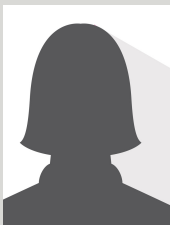
Cala is a graduate from the University of Waterloo with a BA in Legal Studies and a minor in Peace & Conflicts, Sociology, and Fine Arts. In the past, Cala has worked with youth with developmental disabilities and behavioural challenges. She has a huge heart for youth; specifically those who are facing difficulties. Being part of a team that makes a real difference in the lives of local youth fuels her passion to help others.



Kate Baker

Bookkeeper

Kate joined BBBS Grey Bruce in 2018 and trustingly served as our bookkeeper until August 2020. We thank her for her solid support!



Sue Hutchison

Bookkeeper

Sue joined our team at the end of 2020 and has been a great addition.



Mentoring Programs

Our programs looked a bit different this year due to the global pandemic, but the need in our community is still there. The challenges children and youth face do not stop, and neither will we. We offer many programs that have the power to transform a youth's path and encourage them to reach their full potential.

ONE-TO-ONE COMMUNITY MATCH

Our one-to-one mentoring program is our primary program, which focuses on matching Littles with a Big who is a nurturing and supportive role model. These developmental relationships are built on shared interests, which are established during regular outings.

This year there have been many obstacles for Bigs and Littles, as they had to find different ways to connect. The safety and well-being of the youth we serve, and their mentors, has always been our top priority. Therefore, visits between Bigs and Littles were limited. At times when restrictions were eased, Littles and Bigs visited safely by following public health recommendations. Outings consisted of bike rides, hikes and visits where the Big and Little were able to social distance. During the months where Bigs and Littles could not visit in-person due to government restrictions, they were still connecting virtually. During these times, Bigs and Littles met using a variety of social media tools, chatted on the phone, played online video games and did crafts via video.

IN SCHOOL MENTORING

The in-school mentoring program provides a Little (ages 6-16) with a role model who commits to one-on-one time for one hour, during school hours, within school grounds. The program provides a safe environment where Bigs and Littles can engage in conversation, play board games, and do crafts. By participating in non-academic activities, youth can have a fun relaxing space to develop self-esteem, improve literacy skills, and work on their social skills.



Some of our ISM matches started the year off steady but a lot changed when the pandemic hit. The majority of our matches were unable to continue or even start because of restrictions within the schools. Fortunately, there were a few matches that were able to stay connected virtually through phone calls and becoming pen pals.

GROUP MENTORING PROGRAMS

Our group mentoring programs create a supportive environment where youth can develop relationships and feel empowered. Game on, is one of these programs and is directed towards empowering youth to live smart, eat smart, and play smart. Go Girls is a similar program directed towards young girls. It concentrates on teaching girls to live healthy lifestyles by being physically active, focusing on balanced eating and building positive self-esteem.

Unfortunately, due to government restrictions and public health recommendations, group programs were unable to run this year.

BIG BUNCH PROGRAM

The Big Bunch program is a monthly event, for all Bigs and Littles to come together and have some fun. These group activities were mainly started to ensure Littles on the waiting list felt supported and had some fun while waiting to be matched with a caring Big.

Since we could not gather for any of our monthly fun activities, special Christmas packages were carefully created and then distributed for all of the Littles in our programs. There were lots of smiles to be had when youth received their gift.

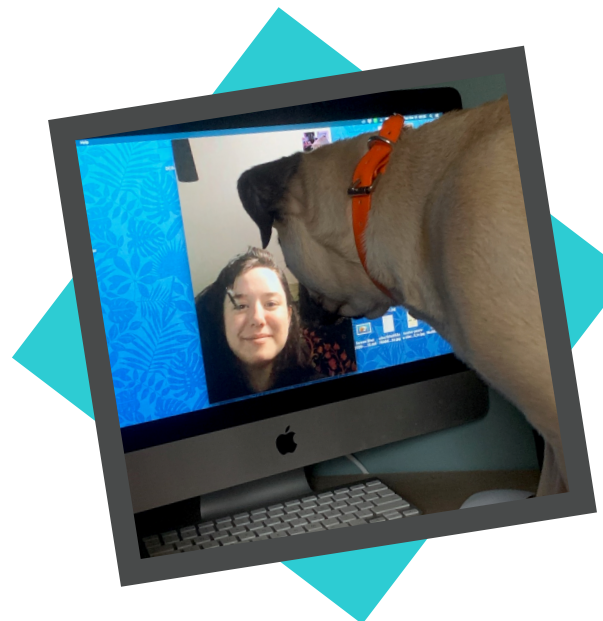
Agency Highlights

Although this year we had to adapt to the ever-changing conditions of our world, our mission to empower every child and youth who need our services in Grey and Bruce counties never faltered.

- We matched Bigs and Littles in more communities throughout Grey and Bruce Counties.
- We welcomed several new major premium sponsors.
- We held a successful Bowl for Kids' Sake event prior to the pandemic and modified Golf for Kids' Sake event later in the year, both of which had a positive response from the community.
- Our BBBS Grey Bruce's Bigs and Littles and Board of Directors members continued to support OSHaRE by volunteering monthly.
- Paisley Blues Festival invited us to participate in their Guitar Lending Program for Youth, where Bigs and Littles can borrow a guitar kit for 3 months at no cost, and learn how to play guitar with the help of an online teaching program.
- Partnered with the Denis Bester Memorial Derby organizers and graciously received a portion of the proceeds from their event.
- Hosted a new virtual fundraiser, Bake for Kids' Sake, which provided a lot of public awareness via social media and was enjoyed by all who participated.
- Partnered with Bognor Jam Production, Promotion & Consulting who held a music concert at the Hanover Drive-In featuring Bruce Worthington Band and Juanita and The Big Deal. They generously donated most of the proceeds to our agency.
- Became a partner and benefactor of BBBS of Ontario's BiggerTogether 50/50 Raffles, which allowed us to generate monthly funds.
- Created and distributed an electronic weekly newsletter to all Bigs and Littles to provide ideas and activities and safety information during the pandemic.



"We can't wait to hear all of the amazing music that the Bigs and Littles are able to make after learning the guitar!"
-Mentoring Co-ordinator Mandi



PREMIUM SPONSORS- We Thank you!

It is only with the generous and compassionate support within our communities, that we are able to touch so many lives through our mentoring programs. All of the funds and donations we receive are critical to helping pursue our mission. We welcome this opportunity to publicly acknowledge our deep gratitude to community members, businesses, and various agencies that have supported us. With you, we are Bigger Together!



THE BURNS-DURKACZ
FAMILY



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PRODUCTION, PROMOTION & CONSULTING



CORPORATE SPONSORS-We Thank You!



COMMUNITY FUNDING PARTNERS



An agency of the Government of Ontario
Un organisme du gouvernement de l'Ontario

Van Dolder Family
Charitable Foundation



Agency Funding Friends

We Thank You!

Azad Medica Inc.	Leon's Furniture
Baker Tilly SGB LLP	LiUNA Local 1059
Barry's Construction	Mac Taylor Corporation
Bayshore Country Feeds	Manulife Securities
Bellwyck	Mark's Automotive Service
Bergeron Automotive	Maurice Mechanical
BMO Nesbitt Burns	Nathaniel's Restaurant
Brian McKibbin Construction	Nicol Insurance Inc.
Caframo	Owen Sound Attack Hockey Club
Canadian Collector	Owen Sound Legion Branch #6
Casero Kitchen Table	ProPower Canada
Chapman's Ice Cream	Pet Smart
Concept Signs	RAM Promotional
Daisy's Clay House	Richard's No Frills
Drury Barrister and Solicitor	Shorty's Bar and Grill
Foodland	TD Mobile Mortgage
Forcier Grant Deakin	The Bowling Alley
Freshii	The Curry House
GSS Engineering	Turbit Pharmasave
Hair 2000	Wakeford and Company
King & Associates	Wendy's
Kreatif Designs	Williamsford Motopark
Leeder Family Fund	Quick Print

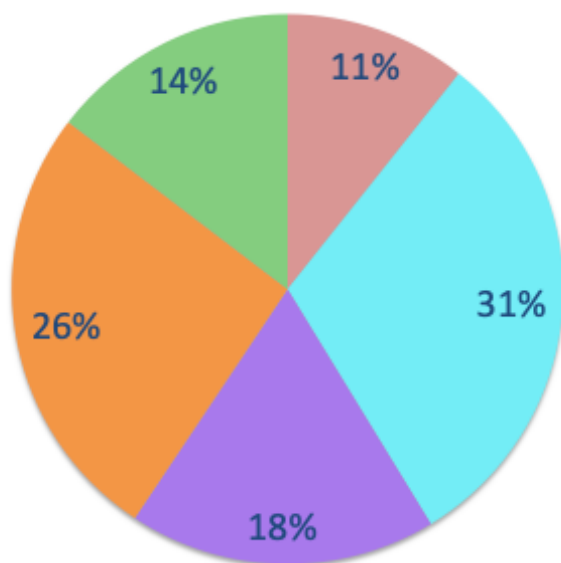


"I am grateful to have had the opportunity to be a Big Sister and have spent the last two years getting to know an amazing young woman."

-Big Sister Hiba

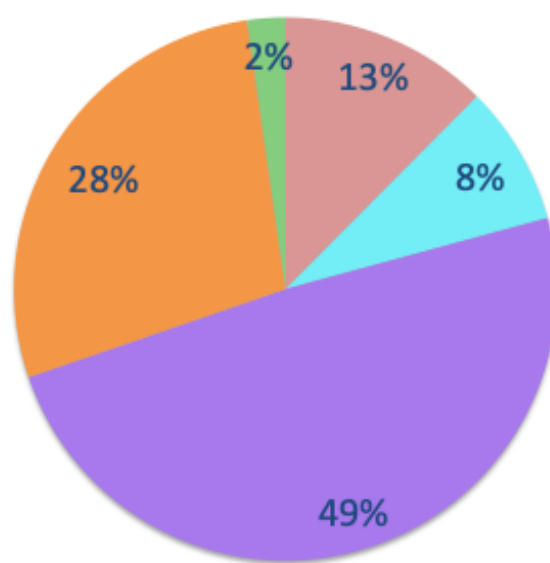
Financial Highlights

2020



Corporate Donations
Public Donations
Grants
Fundraising
Other

2019



Corporate Donations
Public Donations
Grants
Fundraising
Other

YEAR ENDED DECEMBER 31, 2020

STATEMENT OF OPERATIONS	2020	2019	2018
Revenue	159,172	\$151,750	\$194,227
Expenditures	112,388	\$131,189	\$178,379
Excess (Deficiency) of Revenue over Expenditures	\$46,784	\$20,561	\$15,848
STATEMENT OF FINANCIAL POSITION			
Assets	127,407	\$41,818	\$59,656
Liabilities	46,959	\$8,155	\$10,187
Net Assets	\$80,448	\$33,663	\$49,469



AGENCY INFORMATION

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Email: mandi.lamb@bigbrothersbigsisters.ca

Website: greybruce.bigbrothersbigsisters.ca

Facebook: facebook.com/BigBrothersBigSistersGB





Business Counts (December 2019-2020) - Grey County

Tingting Zhang
June 25th, 2021

FOUR COUNTY LABOUR MARKET PLANNING BOARD

Ontario 




FOUR COUNTY LABOUR MARKET PLANNING BOARD

Ontario 

Research questions

- How many businesses chose to close due to the COVID-19 pandemic?
- Which sectors were mostly affected by the COVID-19 pandemic?
- How has been business composition changed?
- What were businesses' expectations for the future/ post-COVID?
- What recommendations/ assistance that businesses need to recover?



FOUR COUNTY LABOUR MARKET PLANNING BOARD

Ontario 

Data source

- Business counts
 - December 2019, 2020
 - June 2020, 2021 (release in August)
- Business conditions survey
 - Second quarter in 2021 (wait for third quarter release)
- Focus group discussion
 - Primary data collection



FOUR COUNTY LABOUR MARKET PLANNING BOARD

Ontario 

Methodological concerns

- Statistics Canada states that “The figures could include many of the businesses that have closed temporarily or permanently as a result of the pandemic. Permanently closed businesses will eventually be excluded once the businesses wind down and closeout procedures are completed and confirmed, a process that can take many months. (The Daily, 2021)”
- Statistics Canada also discourages comparison of business counts over time due to potential methodological changes.
- For our report, there is no recorded change in methodology between December 2019 and 2020.



FOUR COUNTY LABOUR MARKET PLANNING BOARD

Ontario



Grey County, Change in the Number of Employers, by Industry and by Firm Size, Dec 2019 to Dec 2020

Industry	Total number of firms December 2019	Firm size (number of employees)					Total number of firms December 2020
		0	1-19	20-99	100+	Total	
Agriculture, Forestry, Fishing and Hunting (not covered in economic census)	1,869	15	-5	3	0	13	1,882
Mining, Quarrying, and Oil and Gas Extraction	11	1	1	-1	0	1	12
Utilities	58	-2	-2	0	0	-4	54
Construction	1,373	6	16	3	0	25	1,398
Manufacturing	449	-4	12	1	-3	6	455
Wholesale Trade	258	-2	-2	-1	0	-5	253
Retail Trade	860	-19	-6	-1	1	-25	835
Transportation and Warehousing	394	-28	8	0	-2	-22	372

Ontario



Grey County, Change in the Number of Employers, by Industry and by Firm Size, Dec 2019 to Dec 2020

Industry	Total number of firms December 2019	Firm size (number of employees)					Total number of firms December 2020
		0	1-19	20-99	100+	Total	
Information	120	3	4	0	0	7	127
Finance and Insurance	552	-17	1	2	0	-14	538
Real Estate and Rental and Leasing	1,896	50	-14	-1	0	35	1,931
Professional, Scientific, and Technical Services	963	12	0	-2	0	10	973
Management of Companies and Enterprises	66	3	-3	0	0	0	66
Administrative and Support and Waste Management and Remediation Services	451	-11	-11	0	0	-22	429

Ontario 



Grey County, Change in the Number of Employers, by Industry and by Firm Size, Dec 2019 to Dec 2020

Industry	Total number of firms December 2019	Firm size (number of employees)					Total number of firms December 2020
		0	1-19	20-99	100+	Total	
Educational Services	94	-5	4	-1	0	-2	92
Health Care and Social Assistance	705	21	15	-4	3	35	740
Arts, Entertainment, and Recreation	215	6	-5	2	0	3	218
Accommodation and Food Services	355	7	13	-5	-1	14	369
Other Services (except Public Administration)	853	-5	0	-3	0	-8	845
Public Administration (not covered in economic census)	16	0	0	-1	1	0	16
TOTAL	11,558	31	26	-9	-1	47	11,605

Ontario 



Industries that very likely experienced net employment increases include:

- Construction
- Information

Industries that very likely experienced net employment decreases include:

- Utilities
- Wholesale Trade
- Administrative and Support and Waste Management and Remediation Services
- Other Services (except Public Administration)

Ontario 



Business Conditions Survey (second quarter of 2021, Stratford-Bruce Peninsula Economic Region)

“Over the next three months, which of the following are expected to be obstacles for this business or organization?”

- Rising cost of inputs, 42.5%
- Government regulations, 35.1%
- Fluctuations in consumer demand, 29.6%
- Difficulty acquiring inputs, products or supplies domestically, 28.2%
- Attracting new or returning customers, 28.0%

Ontario 



"Over the next three months, to what extent will each of the following be a challenge for this business or organization with regards to the workforce?"

- Recruiting qualified workers
 - Very challenging 32.3%; Somewhat challenging 26.4%
- Retaining qualified workers
 - Very challenging 18.4%; Somewhat challenging 31.9%
- Finding time and resources for training current staff
 - Very challenging 12.9%; Somewhat challenging 49.4%
- Finding time and resources for training new staff
 - Very challenging 12.9%; Somewhat challenging 43.4%

Ontario 



"How long can this business or organization continue to operate at its current level of revenue and expenditures before having to consider the following options?"

- Length of time businesses or organizations can continue to operate before considering closure or bankruptcy: 12 months or more, 82.0%

"Over the next 12 months, what is the future outlook for this business or organization?"

- Very optimistic. 20.2%
- Somewhat optimistic, 54.5%

Ontario 



Any Questions/ Feedback?

Looking forward to your feedback on these data by September 2021. Thanks for your input!

- <https://www.surveymonkey.com/r/Decbusinesscounts>

Ontario 



RECEIVED JUN 28 2021

Corporation of the Township of Southgate
185667 Grey County Rd 9 - RR 1
Dundalk, ON N0C 1B0

June 23, 2021

Dear Mayor & Councillors;

We are writing to express our deepest thanks for your continued support of the Louise Marshall Hospital Foundation. It is generous gifts from donors like you that allow us to purchase vital equipment for our local hospital, and help to keep quality healthcare close to home.

As the hospital nears completion of the Redevelopment and Expansion project, we are excited about the many improvements on site, including our redesigned Donor Wall. We feel that the new design truly reflects the strong sense of community that surrounds our rural hospital. It is our pleasure to inform you that have moved up on our Donor Wall to the level of Benefactor. Congratulations!

We are so pleased to be able to showcase the contributions of our donors with this new wall. However, if you would prefer your support remain anonymous, please contact the Foundation office as soon as possible.

There is no way to fully express our thanks for your continued support. We at the Louise Marshall Hospital Foundation are always inspired by the dedication and generosity of donors like yourself who answer the call to give again and again.

Warm Regards,

Amy Van Huss

Amy Van Huss
Development Officer
The Mount Forest Louise Marshall Hospital Foundation

**Ministry of
Transportation**

Office of the Minister

777 Bay Street, 5th Floor
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transportation

**Ministère des
Transports**

Bureau de la ministre

777, rue Bay, 5^e étage
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transports



June 28, 2021

His Worship John Woodbury
Mayor
Township of Southgate
185667 Grey County Rd 9, RR 1
Dundalk ON N0C 1B0

Dear Mayor Woodbury:

I am pleased to inform you that the Government of Ontario is extending the Community Transportation (CT) Grant Program for an additional two years to continue supporting communities across Ontario until the 2024-25 fiscal year.

As Ontario recovers from COVID-19, reliable transportation will be vital for accessing employment and social programs, attending appointments, visiting friends and family, and maintaining an independent and active lifestyle.

As part of this two-year extension, the Township of Southgate is eligible to receive provincial funding of up to \$153,548.56 per year in 2023-24 and 2024-25 for a total of up to \$307,097.12 over two years. Please note that funding is subject to the terms and conditions of an executed amending agreement to the current Transfer Payment Agreement (TPA) between your municipality and the Ministry of Transportation. Ministry officials will be contacting your staff shortly regarding next steps associated with the CT Program extension and the amending agreement to the TPA.

If you have any questions, please contact Kevin Dowling, Manager of the Strategic Investments Office, by email at Kevin.Dowling@Ontario.ca or by telephone at (416) 859-7912.

Sincerely,

A handwritten signature in cursive script that reads "Caroline Mulroney".

Caroline Mulroney
Minister of Transportation

c. Bill Walker, MPP, Bruce—Grey—Owen Sound

June 28, 2021

Hon. Christine Elliott
Ontario Minister of Health

Hon. Sylvia Jones
Ontario Minister of the Attorney General

Dear Ministers Elliott and Jones:

We write to you as Warden of Grey County and Mayors of its nine member municipalities, in support of the request made by Dr. Ian Arra, Medical Officer of Health for the Grey Bruce Public Health Unit, for allocation of an additional 100,000 doses of vaccine for our population in July 2021.

Recently we have seen a sustained and significant increase in our daily COVID infection numbers. Evidence suggests this spike in cases is related to the Delta variant and we are concerned about community spread overwhelming our resources.

Also concerning is that Grey and Bruce Counties are popular tourist destinations. With the summer travelling season upon us, the risk of carrying the outbreak beyond our immediate area is very real. With your support for these additional vaccine doses, we can complete vaccine rollout to the majority of our residents in July and reduce the risk of broader transmission.

Thank you for all your extraordinary efforts over the past many months. We appreciate your consideration of Dr. Arra's request and look forward to your favourable reply.

Yours truly,

Selwyn Hicks
Warden

Scott Mackey
Mayor, Chatsworth

Dwight Burley
Mayor, Georgian Bluffs

Paul McQueen
Mayor, Grey Highlands

Page 2
Insert Date

Sue Paterson
Mayor, Town of Hanover

Barb Clumps
Mayor, Town of Meaford

Ian Boddy
Mayor, City of Owen Sound

John Woodbury
Mayor, Township of Southgate

Alar Soever
Mayor, Town of the Blue Mountains

Christine Robinson
Mayor, West Grey

2020 TOARC ANNUAL REPORT



Board of Directors

2020

REPRESENTING THE ONTARIO STONE, SAND & GRAVEL ASSOCIATION (OSSGA)

Terry Waites | Chairman of the Board
Ryan Essex | Secretary/Treasurer
Ken Lucyshyn
Mark Geens

REPRESENTING A CONSERVATION OR ENVIRONMENTAL ORGANIZATION

Chris Darling

REPRESENTING THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO (AMO)

Sandra Easton

REPRESENTING THE AGGREGATE INDUSTRY AT LARGE (NON OSSGA)

Kerry Doughty

REPRESENTING THE MINISTRY OF NATURAL RESOURCES AND FORESTRY AS AN “EX OFFICIO MEMBER”

Kathy Woeller

2021

REPRESENTING THE ONTARIO STONE, SAND & GRAVEL ASSOCIATION (OSSGA)

Terry Waites | Chairman of the Board
Ryan Essex | Secretary/Treasurer
Ken Lucyshyn
Mark Geens

REPRESENTING A CONSERVATION OR ENVIRONMENTAL ORGANIZATION

Lisa Burnside

REPRESENTING THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO (AMO)

Sandra Easton

REPRESENTING THE AGGREGATE INDUSTRY AT LARGE (NON OSSGA)

Kerry Doughty

REPRESENTING THE MINISTRY OF NATURAL RESOURCES AND FORESTRY AS AN “EX OFFICIO MEMBER”

Kathy Woeller

May 27, 2021

Honourable John Yakabuski
Minister of Natural Resources and Forestry
Suite 6630, 6th Floor, Whitney Block
99 Wellesley Street West
Toronto, Ontario M7A 1W3

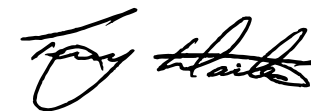
Minister Yakabuski;

On behalf of the Board of Directors, I am pleased to submit the 2020 Annual Report of The Ontario Aggregate Resources Corporation.

This annual report includes audited financial statements for the Aggregate Resources Trust and The Ontario Aggregate Resources Corporation for the fiscal year ended December 31, 2020. Included within the financial statements for the Aggregate Resources Trust is a schedule of rehabilitation costs for projects completed by the Management of Abandoned Aggregate Properties (MAAP) program in 2020.

The report also reviews a number of the rehabilitation projects undertaken by the MAAP program along with research funded by the Abandoned Pits & Quarries Rehabilitation Fund.

Yours truly,



Terry Waites
Chairman of the Board





2020 Chairman’s Message

Like most businesses across Canada, The Ontario Aggregate Resources Corporation (TOARC), was and continues to be challenged operating during the COVID-19 pandemic. Early in the Ontario lockdown, the Province declared aggregate production and supply as an essential industry. TOARC as a key supplier to the aggregate industry, responsible for the collection of production data, invoicing and collection of fees, and the disbursement of these fees to the Province and Municipalities continued to fulfill its requirements.

Fortunately, in 2017 the Board of Directors unanimously supported to invest and update TOARC’s IT infrastructure systems, hardware, and software. This investment is what allowed most of TOARC’s employees to work safely from home and have secure access to the servers.

Annual Fees and Royalties totaling \$34.7 million dollars were collected and disbursed in 2020 based on the 2019 production reported. By comparison, in 2019 a total of \$33.7 million dollars was collected and disbursed based on the 2018 production.

The Upper and Lower Tier Municipalities collectively realized the largest portion of the fee as their share of the disbursement dollars increased by \$0.8 million to \$25.0 million. The Crown also realized a gain in their proportion of disbursed fees of \$0.2 million to \$8.7 million in total from both licence and permit fees, as well as the phase-in royalty on mining leases.

Production reported on licenses increased slightly in 2019 to 152 million tonnes from the 150 million tonnes reported in 2018. Production from Permits, Forestry Aggregate Pits, and Non-Designated Private Land sources declined from 11 million tonnes to 9 million tonnes.

2020 Fees based on 2019 production were disbursed amongst recipients as follows:

Disbursement Year	2018*	2019*	2020
	\$Million	\$Million	\$Million
Local Municipalities	\$9.4	\$19.4	\$20.0
Counties and Regions	\$2.4	\$4.8	\$5.0
MAAP Program	\$0.8	\$1.0	\$1.0
Province (From Licence Fees)	\$5.5	\$6.7	\$7.0
Province (From Royalties and Permit Fees)	\$1.7	\$1.8	\$1.7
Total	\$19.8	\$33.7	\$34.7

*2018 & 2019 Disbursement shown as a comparison to highlight the changes in 2017 to the Aggregate Resources Act

The Management of Abandoned Aggregate Properties (MAAP) program had an aggressive spring 2020 schedule planned for sites located in Eastern Ontario. However, the Provincial lockdown prevented Paul Hartnett our Landscape Architect and Construction Supervisor to meet with the landowners to review the proposed rehabilitation designs. Without clear Provincial guidance and protocols with respect to COVID-19 and that spring 2020 projects were 3-4 hours from where the MAAP staff are located, the MAAP team put together a contingency plan.

MAAP staff revisited their database and identified potential projects that had landowner approval in place and were near staff residence to allow for day field visits. The team surveyed the nearby sites utilizing the Kespry drone and Paul Hartnett

quickly went to work designing the rehabilitation plans. Once the design plans were completed, MAAP worked with landowners remotely to gain approvals.

Twenty (20) projects were tendered across Western Ontario. They included six (6) sites in Grey County, three (3) sites in Bruce County, three (3) sites in Wellington County, three (3) sites in the Region of Waterloo, two (2) sites in Huron County, and one (1) site each in Halton Region, City of Hamilton, and Simcoe County.

Of the 20 sites, twelve (12) were rehabilitated to agricultural crop or pasture, seven (7) were naturalized to meadow and/or wetlands and one (1) had fencing installed for fall protection. Some great examples of MAAP’s work are included later in this annual report.

The total count of legacy sites in the Province has risen by four to 8,209 in our eMAAP database of which 6,063 are now closed. This means that there remain 2,146 open sites that need to be dealt with an expectation that most will require intervention.

Normally our MAAP team continues to revisit many of the older open legacy sites, allowing staff to confirm ownership, reassess site conditions and evaluate the need for rehabilitation. However due to the COVID-19 travel restrictions, the 2020 field season was very limited and summer interns were not hired.

The updated listing by category of closed files now stands as follows:

Developed	724
Licensed	344
No Historical Extraction	394*
Naturalized (To Create New Habitat)	2,301
Rehabilitated (By Owner)	763
Situated On Crown Land	235
Landowner Not Interested	718
Rehabilitated By MAAP/MNRF	584
Total Files Closed	6,063

*Files where no disturbances could be found or where it was determined the site disturbance was not a result of aggregate extraction.

Many legacy sites in Northern Ontario are devoid of organic soils (topsoil) making rehabilitation very difficult to succeed and establish nurse grasses, crops, or plant seedlings. In 2020 Danielle Solondz, Project Coordinator for MAAP and responsible for managing research reached out to rehabilitation groups at Collège Boréal and Laurentian University in Sudbury. Together they developed and submitted a proposal to the TOARC Board of Directors titled: “Novel Strategies for Enhancing Biodiversity and Ecosystem Function at Northern Ontario Aggregate Pits.” The TOARC Board unanimously supported the proposal and there is an article detailing this project later in this report.

The MAAP team is always looking at how they can improve the results of their rehabilitation efforts. In 2020, the University of Guelph Arboretum approached TOARC to study and document

the results of a naturalized gravel pit that was rehabilitated from 1977-1979 on their lands. This study will allow for the MAAP team to gain knowledge and understanding on how sites have fared over 40-50 years. The Board fully supported this request and further details can be found later in this report.

The Living Mulch Study or more formally known as “The Rapid Ecological Restoration for Aggregate Sites” effort being conducted by researchers from the University of Waterloo’s Conservation and Restoration Ecology Lab, headed by Professor Stephen Murphy and under the management of Dr. Paul Richardson was originally to be completed in the fall of 2020. This study looks at transplanting “living mulch” and whether succession can be fast-tracked by bypassing delays related to soil development. Unfortunately, researchers were not able to complete their field work due to COVID-19 restrictions, but on a positive note this allowed for an extra year of field analysis and will increase confidence in the results of the study! An article written by Dr. Paul Richardson updating details can be found later in this report.

For five years TOARC has committed to funding support at the University of Waterloo School of Planning for “Aggregate Resources Planning, Development and Management.” The course educates university planning students on the issues surrounding aggregates planning. The major accomplishment of the course has been developing a comprehensive online course with a 12-week intensive learning opportunity. The TOARC Board has agreed to continue this funding with goals to update course content, keep it fresh and applicable and to create professional modules that would be available for professional planners.

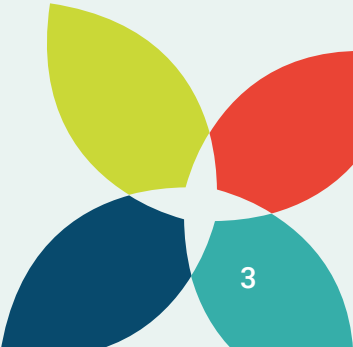
Trust funds increased in the year ending 2020 to \$20,246,138 from \$19,590,356 at the year end 2019. Trust revenue decreased by (\$542,869) compared to the previous year as gains in the “unrealized changes in fair value portion” reflect higher performance of the 2019 financial markets. Trust’s expenses decreased by (\$175,909) in 2020. This decrease was mainly a result of lower legal costs and decrease spend in accommodation/travel and mileage due to COVID-19.

There was one change to the composition of TOARC’s Board members in 2020. Chris Darling of Central Lake Ontario Conservation Authority stepped down after serving as the representative of a Conservation organization for the past four years. I want to thank Chris for his support and valuable contributions to our efforts since 2016.

I am pleased to welcome Lisa Burnside, Chief Administrative Officer of Hamilton Conservation Authority who has agreed to join the TOARC Board of Directors replacing Chris Darling.

Respectfully submitted,

Terry Waites
Chairman of the Board



Aggregate Resources Trust

2020 MAAP Project Summary



Project Number	Landowner/Location	Rehabilitation End Use	Area (ha)	Cost
18-01a	Wise Pit, Huron County	Wetland	n/a	\$67,110.08
19-07	Swinton Quarry, Simcoe County	Fencing	2.00	\$10,140.00
20-01a	Riegling Pit, Huron County	Agriculture	4.43	\$25,994.09
20-01b	Reinhart Pit, Bruce County	Agriculture	0.51	\$10,185.50
20-01c	Metcalfe Pit, Bruce County	Agriculture	0.79	\$14,448.07
20-01d	Lang Pit, Bruce County	Agriculture	1.58	\$15,353.57
20-02a	Albrecht Pit, Grey County	Agriculture	1.40	\$30,648.07
20-02ai	Fortune Pit, Grey County	Agriculture	2.46	\$45,898.08
20-02b	Klages Pit, Grey County	Naturalization	0.16	\$5,224.14
20-02d	Walters Pit, Grey County	Naturalization	0.96	\$26,111.76
20-03a	Kaufman Pit, Grey County	Naturalization	0.36	\$9,204.54
20-03b	Bauman Pit, Grey County	Agriculture	0.90	\$44,775.01
20-03c	Smith Pit, Wellington County	Agriculture	1.44	\$16,308.08
20-04a	Schnarr Pit, Wellington County	Naturalization	0.20	\$10,427.61
20-04c	Horst Pit, Region of Waterloo	Agriculture	0.81	\$22,370.40
20-05a	Cyganek Pit, Halton Region	Agriculture	0.89	\$56,568.08
20-05b	Anthony Pit, Wellington County	Naturalization	0.15	\$16,318.08
20-05c	Pollock Pit, City of Hamilton	Agriculture	1.39	\$76,000.00
20-05d	Johnston Pit, Region of Waterloo	Agriculture	0.47	\$36,148.08
20-05e	Henhoffer Pit, Region of Waterloo	Naturalization	0.30	\$41,148.08
			21.20	\$580,381.32

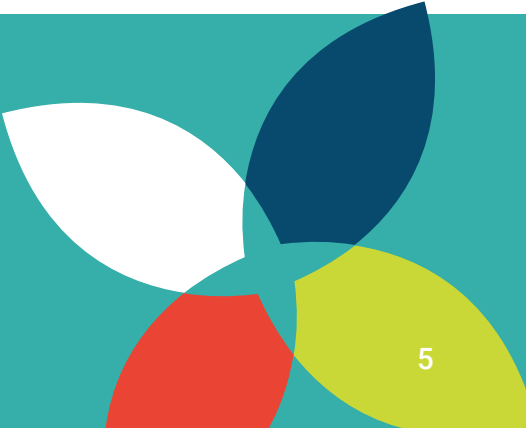
✦ Total project costs incurred for 2020 were \$582,141.
✦ The difference between \$580,381 shown and the total was monies spent on project preparations.

Aggregate Resources Trust

2020 Summary of MAAP Rehabilitation Costs

Year	Number of New Sites	Area Rehabilitated (ha)	Total Costs**	Cost (ha)	Avg Cost Per Site	Avg Area Rehabilitated (ha)
1992-96*	52	77.99	\$726,480	\$9,315	\$13,971	1.50
1997	15	22.40	\$497,973	\$22,231	\$33,198	1.49
1998	10	18.35	\$219,199	\$11,945	\$21,920	1.84
1999	16	30.35	\$366,636	\$12,080	\$22,915	1.90
2000	18	28.50	\$411,226	\$14,429	\$22,846	1.58
2001	21	25.50	\$320,337	\$12,562	\$15,254	1.21
2002	10	14.25	\$288,844	\$20,270	\$28,884	1.43
2003	19	46.39	\$342,897	\$7,392	\$18,047	2.44
2004	15	27.35	\$414,986	\$15,173	\$27,666	1.82
2005	27	75.45	\$499,290	\$6,617	\$18,492	2.79
2006	28	49.50	\$506,210	\$10,226	\$18,079	1.77
2007	23	39.11	\$744,671	\$19,040	\$32,377	1.70
2008	29	45.10	\$482,874	\$10,707	\$16,651	1.56
2009	20	24.29	\$298,699	\$12,297	\$14,935	1.21
2010	19	19.35	\$231,122	\$11,944	\$12,164	1.02
2011	38	34.40	\$341,521	\$9,928	\$8,987	0.91
2012	30	38.10	\$444,222	\$11,659	\$14,807	1.27
2013	28	44.13	\$490,554	\$11,116	\$17,520	1.58
2014	13	21.79	\$431,413	\$19,799	\$33,186	1.68
2015	23	38.73	\$402,307	\$10,387	\$17,492	1.68
2016	37	42.49	\$467,769	\$11,009	\$12,642	1.15
2017	29	28.02	\$533,025	\$19,023	\$18,380	0.97
2018	21	28.28	\$593,149	\$20,974	\$28,245	1.35
2019	26	19.00	\$594,271	\$31,277	\$22,857	0.73
2020	19	20.20	\$513,271	\$25,409	\$27,014	1.06
Total	586	859.02	\$11,162,946	\$12,995	\$19,049	1.47

✦ * 1992-1996 data is based on information provided by MNRF.
✦ ** Total Costs have been restated (except for MNRF contracts) to include total project spend in subsequent years.





LEGACY PIT, SUDBURY ONTARIO

To date, MAAP has rehabilitated nearly **860 ha (2,125 acres)** of land resulting in the expansion of habitats, enhancement of biodiversity, connection of fragmented habitat and an overall increase in ecological function.

Novel Strategies for Enhancing Biodiversity and Ecosystem Function at Northern Ontario Aggregate Pits

The Ontario Aggregate Resources Corporation (TOARC), through the Management of Abandoned Aggregate Properties (MAAP) program, focuses on two important Aggregate Resources Trust purposes: the rehabilitation of legacy pits and quarries and research relating to aggregate resource management and rehabilitation. To date, MAAP has rehabilitated nearly 860 ha (2,125 acres) of land resulting in the expansion of habitats, enhancement of biodiversity, connection of fragmented habitat and an overall increase in ecological function. MAAP continues to develop its rehabilitation ‘toolbox’ to ensure that the program is incorporating new and innovative methods and acknowledging where methods are no longer as successful in achieving rehabilitation goals.

Recently, MAAP has identified challenges in the rehabilitation of legacy aggregate sites in Northern Ontario and determined there is a need for improved reclamation strategies in regions with challenging climates and where organic amendments are required. MAAP reached out to rehabilitation groups at Collège Boréal and Laurentian University in Sudbury, who have collaborated with industrial and government partners to address reclamation challenges at metal mining and smelter-impacted sites. Laurentian University and Collège Boréal bring extensive expertise in soil reclamation research and field work. MAAP is excited to work with this team of highly qualified field experts and students and utilize their top-notch research facilities including a greenhouse and state-of-the-art laboratories.

Together, we have developed a research proposal, approved by TOARC’s Board of Directors which will help us answer key questions:

- 1. What is limiting reclamation in Northern Ontario aggregate sites?
- 2. What strategies can be employed to overcome those limitations?
- 3. How can we improve and enrich the end result as a functioning ecosystem?



Stay tuned to TOARC’s website (www.toarc.com) for updates!

In collaboration with industrial partners Pioneer Construction, Ethier Sand and Gravel and the local mining sector in Sudbury, the academic research team will generate new knowledge and expertise in the area of land reclamation, restoration and biodiversity. The team has received funding from the Natural Sciences and Engineering Research Council of Canada (NSERC) which will leverage industrial contributions to the research project with additional federal research support. Results from this research project will assist aggregate producers and MAAP to achieve enhanced rehabilitation success at Northern Ontario sites. It will also train student researchers who will be well equipped to help the aggregate and other related sectors take on new challenges in the future. The study is set to commence in the spring of 2021.



Right Material, Right Place, Right Time: Advancing forest succession at offsets through strategic application of ‘living mulch’

RESEARCH UPDATE: RAPID ECOLOGICAL RESTORATION FOR AGGREGATE SITES (RERAS), DR. PAUL RICHARDSON



FIGURE 1: An example of ground conditions at mid-aged afforested sites prior to treatment

Failure of ecosystem restoration is most likely in the initial years following interventions such as transplanting or sowing desirable (‘target’) vegetation. Plant communities that remain assembled and develop beyond this stage usually persist long-term. We are now witnessing that transition pass the initial years. The intent was to complete the work in 2020, but COVID-19 restrictions reduced the amount of data collection and because of this, TOARC and NSERC extended the research timeline as new safety rules allow a more normal field season in 2021. This will be followed by final analysis and reporting in December. The project extension comes at no additional financial cost and an extra field season maximizes confidence in the study results.

The researchers have shared details of their work in recent Annual Report articles and an Interim Report is available on TOARC’s website (www.toarc.com). The “big idea” we have examined is that two separate problems faced by aggregate producers could potentially solve each other if managers strategically and cooperatively utilize ecosystem transplantation practices during operations.

The first problem involves learning how to create new forests that can sufficiently mitigate inherent environmental impacts of industry. Ecologists have criticized carbon-footprint reduction plans that depend on large-scale tree planting because these



FIGURE 2: An area of a recently-afforested aggregate offset three years after receiving living mulch, woody debris and artificial shade



FIGURE 3: An area of a former gravel pit three years after receiving living mulch, woody debris and artificial shade

ignore how ecosystems work. The services that healthy forests provide to humans extend beyond sequestering carbon - they also include recycling nutrients through food webs, improving local weather extremes, supporting pollinators, and providing refuge to high value biodiversity on the forest-floor.

Landscapes featuring multifunctional forests will be more resilient to the multiple impacts of climate change, but typical afforestation practices will unlikely achieve this. Assembly of necessary forest-floor vegetation can be slow, unpredictable and be impeded by factors that are difficult to control. Forestry practices focused on establishing monoculture plantations of quick-growing trees often produces ground-layer conditions that are too stressful for sensitive forest herbs. Even changing methods to produce better habitats may not help because source populations are often far away or blocked by landscape barriers.

Adapting afforestation methods to overcoming these challenges is essential to mitigating impacts. Both rehabilitating extraction sites and restoring lands as offsets to compensate for extraction elsewhere require regenerating ecosystems that are ecologically compatible with the surrounding landscape. In Ontario’s most productive aggregate zone, this includes the slow-growing, species-rich deciduous forests of the Niagara Escarpment. We note that aggregate producers have high standards for establishing ecosystems that comprehensively resemble natural forests of natural heritage value.

The second problem, unique to extractive industries concerns how producers should manage topsoil and other materials stripped from land in advance of developing an underlying mineral resource. The initial obstacles provided by vegetation, ground debris, topsoil and subsoils are useful when stockpiled then used much later as ‘fill’ during site rehabilitation. Some of these materials would have greater value, however, if they could be reused for ecological management, e.g., afforestation or restoration.

The opportunity and solution are that aggregate producers clearing forests for extraction will have leftover ‘waste fill’ consisting of topsoil, seeds, surface organic debris, logs and stumps. Producers can get value out of ‘waste fill’ by translocating these materials from these ‘donor’ forests to appropriate offsets or extraction sites undergoing rehabilitation. If managers choose or engineer recipient locations to provide similar habitat conditions to the donor forest, the fill can be translocated there as intact ‘living mulch’ rather than piled as ‘waste fill’. This likely enables recipient locations to produce ground communities comparable with the donor forest. If successful, developing such approaches could empower producers to mitigate impacts of extraction lifecycles much more effectively and transparently.



FIGURE 4: An old afforested stand three years following treatment with living mulch and woody debris



FIGURE 5: An example of ground conditions at older plantations prior to treatment

The main challenge is that organisms adapted to mature deciduous forests may find their new locations stressful, e.g., moving to full sun and competing weedy neighbours typical of young afforestation sites.

Using two complementary approaches, the RERAS experiment has tested methods that may be capable of overcoming habitat constraints. The first approach investigates translocating living mulch to afforested locations varying in age to determine if planted lands may provide suitable habitat at stages of development, e.g., post-closure of leaf canopies. The second approach tests whether engineering recipient environments by providing more mature stages of woody debris accumulation and shading can improve the emergence and persistence of target vegetation.

Our overall results show that the approaches we tested are successful. Constructing woodland habitat features has a sufficiently positive impact that coaxes target vegetation from living mulch. Selecting recipient locations that already provide closed leaf canopies is the most effective method, and we can make this whole approach work in many types of sites with different management histories. As we expected, there are some sites that produced novel ecosystems that have not yet achieved the desired match with donor sites. The biggest success has been at the older afforested sites (35-70 years in age), where the characteristic forest species dominated to produce communities with high similarity to the donor forest. These afforested areas otherwise would be relatively devoid of much ecological diversity or services. The 'living mulch' material from the quarried sites can turn sites into restoration offsets – an avenue that can benefit aggregate producers.



FIGURE 6: A section of mid-aged plantation after treatment

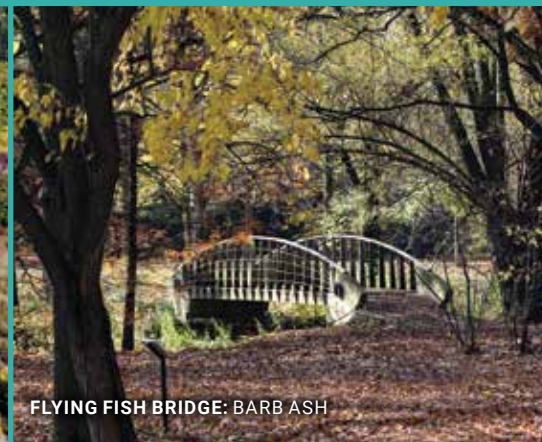
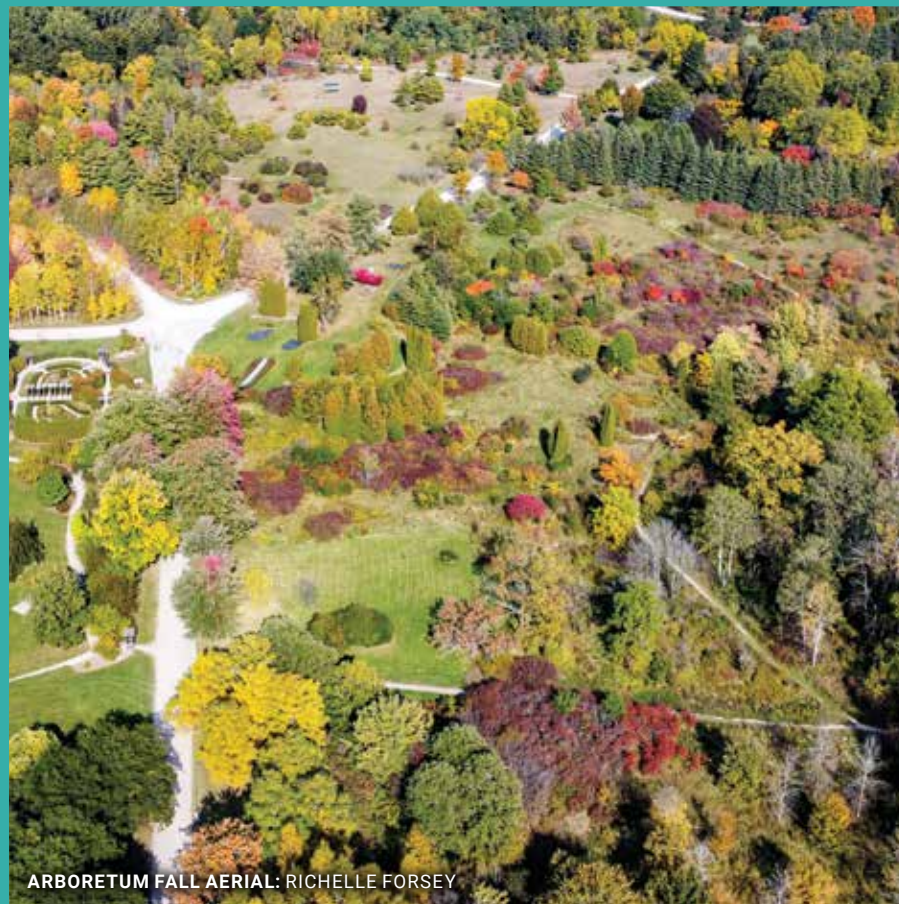


FIGURE 7: A mid-aged afforested stand three years following treatment with living mulch and woody debris

The final season of research in 2021 is expected to provide even stronger evidence of success. As the experiment progressed, similarity between the target community and vegetation establishing under the most effective treatment combinations increased overall. Aggregate producers may be able to maximize biodiversity yields in afforestation and/or restoration offsets by translocating the right materials from forests harvested before quarrying to nearby plantations at the right stage of understorey regeneration, e.g., thinned 35–70-year-old stands. Aggregate producers can coordinate with managers of tree plantations for immediate benefits while planning future translocations to stands likely to provide suitable habitat.

Stakeholders interested in discussing this study and its applications should feel welcome to contact the research team by emailing Dr. Paul Richardson (paul.richardson@uwaterloo.ca).





This Aggregate Pit's Story: 40 Year's Later

Established in 1970, the University of Guelph Arboretum is an urban oasis in the heart of the city that provides the community with a teaching campus and demonstration hub equipped with a one of a kind living laboratory. The Arboretum encompasses 400 acres adjacent to the campus and features plant collections, gardens, walking trails, natural woodlands, wetlands, and meadows. Every year more than 77,000 people visit the Arboretum.

Prior to the establishment of the Arboretum one section housed an old legacy aggregate pit. This legacy pit became an innovative and award-winning reclamation research and demonstration project. From 1977 to 1979, the legacy site was prepared and planted with a wide variety of woody plants that could grow in poor soils with little or no maintenance. The site was designed to be left to regenerate on its own, with the exception of one small section being mowed along the grassy Colonel John McCrae Trail that runs by the Bronze Plaque awarded by the Aggregate Industries Association in 1986.

Approved by the TOARC Board of Directors, a one-year research and education effort will commence in the spring of 2021 to

evaluate how this now 40-year-old site has actively naturalized. The research will include the development of a new baseline plant map that will facilitate comparison and analysis of key features. The new mapping system will determine the stage of ecosystem succession and will identify which plants chosen 40 years ago have struggled, not survived and which have thrived.

This project will aid in the development of best practices for the rehabilitation of aggregate pits to naturalized ecosystems and will better communicate to the public the history of regeneration at this legacy site.



Visit our website at www.toarc.com for updates on this project!

18-02c Bormann Pit

Project statistics:

Rehabilitation area ~4,930m². Volume of material moved ~2,275m³.

The Bormann pit offered a unique opportunity to create a park-like setting for the young family who owned this farm. The challenge was to rehabilitate the site and not intrude on the adjacent agricultural field. The pit face was variable in height, up to 7m at some places and had several tree species growing on it. To accommodate the desired outcome, several trees were flagged for preservation and not removed. The remaining trees were removed and mulched by an excavator equipped with a brush head, as opposed to being buried to accommodate the narrow area to be graded. Topsoil was a challenge on this site as there was no stockpile and a limited area to strip of organics. As a result, the MAAP team decided to hydroseed the site in a Biotic Soil Media slurry as a topsoil replacement and growth media. While this increased the cost of the project, it proved a good base of organic material to aid in the success of the rehabilitation.

BEFORE



DURING



AFTER



18-03c Schmidt Pits

Project statistics:
Rehabilitation area ~17,000m². Volume of material moved ~7,555m³.

This site comprised of two pits just a few hundred meters apart. Both pits were close to existing agriculture making the decision to return them to productive land easy. The decision to grade the sites to a maximum slope of 5:1 made them both suitable for safe farming with machinery without worry of a rollover. To achieve the final grade, modeling software was used to determine the amount of land surrounding the pit needing to be disturbed and the volume of available topsoil to cover the final grading. The goal was to disturb as little additional land as possible. The two sites are now unrecognizable as former gravel pits, blending in seamlessly and are as productive as the pre-existing farm fields.



18-05a Boettger Pit

Project statistics:
Rehabilitation area ~38,755m². Volume of material moved ~22,980m³.

The Boettger farm had two large pits that were returned to agriculture land in keeping with the surrounding land uses. Both pits were very sandy with several challenges: the large size and shape of the site, the inability to see the entirety of the project from any one vantage point, the number of trees that had established in the pit scar, a hydro tower base set at the top of a pit face, lack of available topsoil and the amount of scrap metal that had accumulated over time. Recognizing the opportunity, Mr. Boettger was quick to remove the scrap metal as the project could not commence until it was offsite. An in-depth site review with the contractor and their machine operator was completed to ensure there was a clear understanding of the scope of the project and to formulate a strategic plan in undertaking the work. The Boettgers added nearly 10 acres of arable land to farm!



Aggregate Resources Trust

Financial Statements for the year ended
December 31, 2020.

Independent Auditor's Report

To the Trustee of Aggregate Resources Trust:

Opinion

We have audited the financial statements of Aggregate Resources Trust (the "Trust"), which comprise the statement of financial position as at December 31, 2020, and the statements of revenue and expenses and changes in fund balances, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the information, other than the financial statements and our auditor's report thereon, included in the 2020 Annual Report.

Our opinion on the financial statements does not cover the other information and we will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

The 2020 Annual Report is expected to be made available to us after the date of the auditor's report. If, based on the work we will perform on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust's financial reporting process.



Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust’s internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust’s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor’s report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor’s report. However, future events or conditions may cause the Trust to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO CANADA LLP

Chartered Professional Accountants, Licensed Public Accountants
Oakville, Ontario
April 15, 2021

Aggregate Resources Trust

Statement of Financial Position

	December 31 2020 \$	December 31 2019 \$
ASSETS		
Current		
Cash	731,066	607,714
Due from Licensees and Permittees	487,791	273,174
HST recoverable	82,471	147,825
Prepaid expenses	19,995	31,390
Total current assets	1,321,323	1,060,103
Investments [Note 2]	19,704,612	19,024,637
Capital assets and Intangibles, net [Note 3]	203,992	311,646
	21,229,927	20,396,386
LIABILITIES AND TRUST FUNDS		
Current		
Accounts payable and accrued liabilities	165,824	148,408
Wayside permit deposits	39,000	39,000
Deferred Aggregate Resources Charges	9,456	14,895
Due to Governments	769,509	603,727
Total liabilities	983,789	806,030
Trust Funds		
Rehabilitation Fund [see schedules]	18,335,624	17,863,884
Abandoned Pits and Quarries Rehabilitation Fund [see schedules]	1,910,514	1,726,472
Total Trust Funds	20,246,138	19,590,356
	21,229,927	20,396,386

On behalf of the Trust by The Ontario Aggregate Resources Corporation as Trustee:


Director


Director

* The accompanying notes are an integral part of these financial statements



Aggregate Resources Trust

Statement of Revenue and Expenses and Changes in Fund Balances

For the year ended December 31	2020 \$	2019 \$
REVENUE		
Investment income [Note 2]	1,379,268	2,341,591
Unrealized changes in fair value	582,684	163,230
	1,961,952	2,504,821
EXPENSES		
Trust's expenses [Note 6]	1,306,727	1,485,669
Amortization	111,071	119,045
Investment management fees	133,632	122,625
	1,551,430	1,727,339
Excess of revenue over expenses before the following	410,522	777,482
Aggregate Resources Charges	34,733,699	33,744,770
Allocated to the Governments	(33,721,989)	(32,765,589)
Allocated to the Crown	(1,011,710)	(979,181)
Expenditures incurred in meeting the Trust purposes [see schedules]	(766,450)	(834,383)
Deficiency of revenue over expenses for the year	(355,928)	(56,901)
Trust Funds, beginning of year	19,590,356	18,668,076
Funds reinvested by the Crown	1,011,710	979,181
Trust Funds - end of Year	20,246,138	19,590,356

* The accompanying notes are an integral part of these financial statements

Aggregate Resources Trust

Schedules of Statement of Revenue and Expenses and Changes in Fund Balances for the Aggregate Resources, Rehabilitation and Abandoned Pits and Quarries Rehabilitation Fund

For the year ended December 31, 2020	Aggregate Resources Fund \$	Rehabilitation Fund \$	Abandoned Pits and Quarries Rehabilitation Fund \$	Total \$
REVENUE				
Investment income [Note 2]	-	996,519	382,749	1,379,268
Unrealized changes in fair value	-	531,333	51,351	582,684
	-	1,527,852	434,100	1,961,952
EXPENSES				
Trust's expenses [Note 6]	-	760,372	546,355	1,306,727
Amortization	-	93,848	17,223	111,071
Investment management fees	-	121,880	11,752	133,632
	-	976,100	575,330	1,551,430
Excess of revenue over expenses before the following	-	551,752	(141,230)	410,522
Aggregate Resources Charges	34,733,699	-	-	34,733,699
Allocated to the Governments	(33,721,989)	-	-	(33,721,989)
Allocated to the Crown	(1,011,710)	-	-	-
Expenditures incurred in meeting the Trust purposes [see schedules]	-	(80,012)	(686,438)	(766,450)
Excess (deficiency) of revenue over expenses for the year	-	471,740	(827,668)	(355,928)
Trust Funds, beginning of year	-	17,863,884	1,726,472	19,590,356
Funds reinvested by the Crown	1,011,710	-	-	1,011,710
Interfund transfer	(1,011,710)	-	1,011,710	-
Trust Funds - end of Year	-	18,335,624	1,910,514	20,246,138

* The accompanying notes are an integral part of these financial statements

Aggregate Resources Trust

Schedules of Statement of Revenue and Expenses and Changes in Fund Balances for the Aggregate Resources, Rehabilitation and Abandoned Pits and Quarries Rehabilitation Fund

For the year ended December 31, 2019	Aggregate Resources Fund \$	Rehabilitation Fund \$	Abandoned Pits and Quarries Rehabilitation Fund \$	Total \$
REVENUE				
Investment income [Note 2]	-	1,782,902	558,689	2,341,591
Unrealized changes in fair value	-	150,097	13,133	163,230
		1,932,999	571,822	2,504,821
EXPENSES				
Trust's expenses [Note 6]	-	911,036	574,633	1,485,669
Amortization	-	100,626	18,419	119,045
Investment management fees	-	112,589	10,036	122,625
		1,124,251	603,088	1,727,339
Deficiency of revenue over expenses before the following	-	808,748	(31,266)	777,482
Aggregate Resources Charges	33,744,770	-	-	33,744,770
Allocated to the Governments	(32,765,589)	-	-	(32,765,589)
Allocated to the Crown	(979,181)	-	-	(979,181)
Expenditures incurred in meeting the Trust purposes [see schedules]	-	(111,019)	(723,364)	(834,383)
Deficiency of revenue over expenses for the year	-	697,729	(754,630)	(56,901)
Trust Funds, beginning of year	-	17,166,155	1,501,921	18,668,076
Funds reinvested by the Crown	979,181	-	-	979,181
Interfund transfer	(979,181)	-	979,181	-
Trust Funds - end of Year	-	17,863,884	1,726,472	19,590,356

* The accompanying notes are an integral part of these financial statements

Aggregate Resources Trust

Statement of Cash Flows

For the year ended December 31	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Deficiency of revenue over expenses	(355,928)	(56,901)
Add (less) items not involving cash		
Amortization	111,071	119,045
Unrealized changes in fair values	(582,684)	(163,230)
Gain on disposal of investments		(1,244,907)
	(827,541)	(1,345,993)
Net change in non-cash working capital balances related to operations		
Due from Licensees and Permittees	(214,617)	(123,900)
HST recoverable	65,354	(11,054)
Interest and dividends declared receivable	-	21,501
Prepaid expenses	11,395	4,015
Accounts payable and accrued liabilities	17,416	(10,669)
Wayside permit deposits	-	(619)
Deferred Aggregate Resources Charges	(5,439)	(5,427)
Due to Governments	165,782	198,393
Cash used in operating activities	(787,650)	(1,273,753)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of capital assets and Intangibles	(3,417)	(10,743)
Maturity of short-term investments		1,107,554
Purchase of investments	(97,291)	(9,041,811)
Proceeds on the sale of investments		8,481,890
Cash provided by investing activities	(100,708)	536,890
CASH FLOWS FROM FINANCING ACTIVITIES		
Funds reinvested by the Crown	1,011,710	979,181
Cash provided by financing activities	1,011,710	979,181
Net increase in cash during the year	123,352	242,318
Cash, beginning of year	607,714	365,396
Cash, end of year	731,066	607,714

* The accompanying notes are an integral part of these financial statements.

Aggregate Resources Trust

Schedules of Rehabilitation Costs for the Rehabilitation Fund

For the year ended December 31, 2020		Approved Amount \$	Paid or Payable/ (Recovered) \$
Project Number	Project Name		
19-001	Donald Inglis Pit, Muskoka County	24,831	2,225
22-001	Bruce Terry Pit, Frontenac county	-	1,323
	SUMAC northern Revoked Inventories	31,880	31,880
	Miscellaneous expenses	3,452	3,452
	Education		
	Swinton Legacy Quarry rehabilitation research		
	TOARC study of surrendered sites in Ontario - (e-Surrender)*	53,995	7,826
	Student Rehabilitation Design competition	12,000	11,506
	University of Waterloo - Aggregate Resources Planning- Credit Course	12,500	21,800
	Variance to Budget	48,837	-
		187,495	80,012

*Approved amount is the portion of an approved five-year project starting in 2015 totaling \$729,885.

For the year ended December 31, 2019		Approved Amount \$	Paid or Payable/ (Recovered) \$
Project Number	Project Name		
19-001	Donald Inglis Pit, Muskoka County	24,998	24,998
	Rick Trotter Pit, Kawartha Lakes	12,000	-
	Rob Wall Pit, Renfrew County	50,000	-
	Miscellaneous expenses	(7,323)	(7,323)
	Education		
	Swinton Legacy Quarry rehabilitation research		
	TOARC study of surrendered sites in Ontario - (e-Surrender)*	52,295	56,649
	Student Rehabilitation Design competition	12,500	11,699
	University of Waterloo - Aggregate Resources Planning- Credit Course	25,825	24,996
	Variance to Budget	1,825	-
		172,120	111,019

*Approved amount is the portion of an approved five-year project starting in 2015 totaling \$729,885.

* The accompanying notes are an integral part of these financial statements.

Aggregate Resources Trust

Schedule of Rehabilitation Costs for the Abandoned Pits and Quarries Rehabilitation Fund

For the year ended December 31, 2020		Approved Amount \$	Paid or Payable/ (Recovered) \$
Project Number	Project Name		
18-01a	Wise Pit, Huron County	67,271	67,110
19-07	Swinton Pit, Simcoe County	10,140	10,140
20-01a	Riegling Pit, Huron County	22,366	25,994
20-01b	Reinhart Pit, Bruce County	9,300	10,186
20-01c	Metcalfe Pit, Bruce County	14,300	14,448
20-01d	Lang Pit, Bruce County	14,320	15,354
20-02a	Albrecht Pit, Grey County	30,500	30,648
20-02ai	Fortune Pit, Grey County	45,750	45,898
20-02b	Klages Pit, Grey County	5,224	5,224
20-02d	Walters Pit, Grey County	25,964	26,112
20-03a	Kaufman Pit, Grey County	8,620	9,205
20-03b	Bauman Pit, Grey County	44,775	44,775
20-03c	Smith Pit, Wellington County	16,160	16,308
20-04a	Schnarr Pit, Wellington County	10,428	10,428
20-04c	Horst Pit, Waterloo County	21,607	22,370
20-05a	Cyganek Pit, Halton County	56,000	56,568
20-05b	Anthony Pit, Wellington County	15,750	16,318
20-05c	Pollock Pit, Hamilton County	76,000	76,000
20-05d	Johnston Pit, Waterloo County	36,000	36,148
20-05e	Henhoffer Pit, Waterloo County	41,000	41,148
	Miscellaneous expenses	-	1,760
	Drone lease	15,000	15,350
	Research costs		
	Dr. Richardson – Mitigating Extraction through Afforestation	177,892	177,892
	NSERC, Shared costs Mitigation Extraction through Afforestation	(88,946)	(88,946)
	Variance to budget	78,525	
		753,946	686,438

* The accompanying notes are an integral part of these financial statements.

Aggregate Resources Trust

Schedule of Rehabilitation Costs for the Abandoned Pits and Quarries Rehabilitation Fund

For the year ended December 31, 2019		Approved Amount \$	Paid or Payable/ (Recovered) \$
Project Number	Project Name		
18-01a	Wise Pit, Huron County	5,500	300
18-06a	Schaap Pit, Oxford County	-	660
19-01a	McMurphy Pit, Simcoe County	14,662	14,662
19-01b	Bradford Pit, Simcoe County	21,227	21,227
19-01c	Bourassa Pit, Simcoe County	6,326	6,326
19-02ai	Sinclair Pit, Grey County	20,290	20,290
19-02aii	Sinclair Pit, Grey County	17,871	17,871
19-02b	Armitage Pit, Grey County	2,102	2,339
19-02d	McQueen Pit, Grey County	31,536	31,536
19-02e	A. Martin Pit, Dufferin County	10,974	11,886
19-03a	Ntakos Pit, Simcoe County	28,400	28,400
19-03c	Black Pit, Dufferin County	11,500	11,500
19-03d	Haus Pit, Wellington County	17,600	17,600
19-04a	Bouchard Pit, Stormont, Dundas and Glengarry Counties	65,000	69,676
19-04b	DaPrato Pit, Stormont, Dundas and Glengarry Counties	25,750	25,750
19-04c	Paré Pit, Stormont, Dundas and Glengarry Counties	50,000	50,000
19-04ci	Carriere Pit, Stormont, Dundas and Glengarry Counties	-	2,000
19-05a	Blaney Pit, Stormont, Dundas and Glengarry Counties	22,775	22,775
19-05b	Nowry Pit, Stormont, Dundas and Glengarry Counties	16,600	16,600
19-05c	Lepage Pit, Stormont, Dundas and Glengarry Counties	29,830	18,465
19-05d	Prodonick Pit, Stormont, Dundas and Glengarry Counties	24,995	24,995
19-05e	O'Brien Pit, Stormont, Dundas and Glengarry Counties	43,375	44,113
19-06a	City of Ottawa Pit, Ottawa County	18,050	18,050
19-06b	Baich Pit, Ottawa County	24,100	24,100
19-06c	Kalogerakos Pit, Ottawa County	37,450	37,450
19-06d	Hutchinson Pit, Ottawa County	12,800	26,608
19-06di	DesJardins Pit, Ottawa County	-	3,452
19-06e	Renaud Pit, Lanark County	26,600	26,600
	Drone lease	15,000	15,206
	Research costs		
	Dr. Richardson – Mitigating Extraction through Afforestation	225,854	225,854
	NSERC, Shared costs Mitigation Extraction through Afforestation	(112,927)	(112,927)
	Variance to budget	(35,312)	-
		677,928	723,364

The accompanying notes are an integral part of these financial statements.

Aggregate Resources Trust

Notes to Financial Statements

December 31, 2020

1. NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Formation and Nature of Trust

Aggregate Resources Trust [the “Trust”] was settled by Her Majesty the Queen in Right of the Province of Ontario [the “Crown”] as represented by the Minister of Natural Resources [the “Minister”] for the Province of Ontario pursuant to Section 6.1(1) of the Aggregate Resources Act, R.S.O. 1990, Chap. A.8 as amended [the “Act”]. The Minister entered into a Trust Indenture dated June27, 1997 [the “Trust Indenture”] with The Ontario Aggregate Resources Corporation [“TOARC”] appointing TOARC as Trustee of the Trust.

The Trust’s goals are: [a] the rehabilitation of land for which a Licence or Permit has been revoked and for which final rehabilitation has not been completed; [b] the rehabilitation of abandoned pits and quarries, including surveys and studies respecting their location and condition; [c]research on aggregate resource management, including rehabilitation; [d] making payments to the Crown and to regional municipalities, counties and local municipalities in accordance with regulations made pursuant to the Act; [e] the management of the Abandoned Pits and Quarries Rehabilitation Fund; and [f] such other purposes as may be provided for by or pursuant to Section 6.1(2)5 of the Act.

In 1999 the Trust’s purposes were expanded by amendment to the Trust Indenture to include:

(a) “the education and training of persons engaged in or interested in the management of the aggregate resources of Ontario, the operation of pits or quarries, or the rehabilitation of land from which aggregate has been excavated; and

(b) the gathering, publishing and dissemination of information relating to the management of the aggregate resources of Ontario, the control and regulation of aggregate operations and the rehabilitation of land from which aggregate has been excavated.”

In accordance with the Trust Indenture, TOARC administers the Trust which consists of three funds: the Aggregate Resources Fund, the Rehabilitation Fund and the Abandoned Pits and Quarries Rehabilitation Fund. TOARC is a mere custodian of the assets of the Trust and all expenditures made by TOARC are expenditures of the Trust.

Prior to the creation of the Trust, the Trust’s goals were pursued by the Minister and, separately, the Ontario Stone, Sand & Gravel Association [the “OSSGA”] formerly The Aggregate Producers’ Association of Ontario [the “APAO”]. Upon the creation of the Trust, rehabilitation security deposits held by the Crown, as represented by the Minister, were to be transferred to the Trust. In addition, the Crown directed the OSSGA to transfer, on behalf of the Crown, the Abandoned Pits and Quarries Rehabilitation Fund to the Trust. By December 31, 1999, the Minister and the OSSGA had transferred \$59,793,446 and \$933,485, respectively, to the Trust.

Pursuant to the Trust Indenture, TOARC “shall pay and discharge expenses properly incurred by it in carrying out and fulfilling the Trust purposes and the administration of the Trust [Section 7.02].

1. NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

December 31, 2020

The Aggregate Resources Fund is for the collection of the annual licence and permit fees, royalties, and wayside permit fees [aggregate resources charges] collected on behalf of the Minister. Effective for the 2020 production year the annual licence/permit fees, permit royalty fee, wayside permit issuance and mining leases fees are as follows:

Charge	2020 Production	2019 Production
Class A Licence (private Land)	20.6 cents/tonne or \$718, whichever is greater	20.2 cents/tonne or \$704, whichever is greater
Aggregate Permits authorized to remove more than 20,000 tonnes annually	20.6 cents/tonne or \$718, whichever is greater	20.2 cents/tonne or \$704, whichever is greater
Class B Licence (private Land)	20.6 cents/tonne or \$358, whichever is greater	20.2 cents/tonne or \$351, whichever is greater
Aggregate Permits authorized to remove 20,000 tonnes or less annually	20.6 cents/tonne or \$358, whichever is greater	20.2 cents/tonne or \$351, whichever is greater
Wayside Permit (issuance fee)	20.6 cents/tonne or \$718, whichever is greater	20.2 cents/tonne or \$704, whichever is greater
Minimum Royalty (except as noted below)	52.1 cents/tonne	51.1 cents/tonne
Minimum Royalty for phased-in aggregate sites with Mining lease (i.e. only those removing aggregate, other than sand or gravel, that is property of the Crown from land that is subject to a mining lease entered into before May 10, 2017)	52.1 cents/tonne	34.0 cents/tonne

For production prior to 2017 all aggregate resources charges were collected and disbursed based on the legislation in effect at the time.

Distribution:

Fees collected from licences, wayside permits and aggregate permits will be distributed approximately as follows:

- 3% to the Aggregate Resources Trust for rehabilitation and research
- 61% to the local municipality in which the site is located
- 15% to the upper-tier municipality in which the site is located
- 21% to the Crown (minimum)

Royalties are paid to the Crown for use of Crown-owned aggregate.

The funds reinvested by the Crown to the Trust from the Aggregate Resources Fund will be transferred within the Trust and used for the Rehabilitation Fund and the Abandoned Pits and Quarries Rehabilitation Fund. In addition, the Trust collects the royalty payments and annual fees related to aggregate permits and also disburses the funds to the Crown within six months of receipt.

The Rehabilitation Fund represents the rehabilitation security deposits held by the Crown, contributed by Licensees/ Permittees, transferred to the Trust. The Trust has refunded approximately \$48.6 million as per the Crown’s directions. The balance of funds will be used to ensure the rehabilitation of land where licenses and/or permits have been revoked and final rehabilitation has not been completed.

The Abandoned Pits and Quarries Rehabilitation Fund is for the rehabilitation of abandoned sites and related research. Abandoned sites are pits and quarries for which a licence or permit was never in force at any time after December 31, 1989. The Trust’s expenses [or Trustee’s expenses] are the amounts paid pursuant to Article 7.02 of the Trust Indenture.

Pursuant to Section 4.01 of the Trust Indenture, the Trust’s assets and the income and gains derived therefrom are property belonging to the Province of Ontario within the meaning of Section 125 of the Constitution Act, 1867 and, by reason of Section 7.01 of the Trust Indenture, the amounts paid by the Trustee pursuant to Article 7 are paid to or for the benefit of the Crown.

Basis of Accounting

The financial statements of the Trust have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from management’s best estimates as additional information becomes available in the future. The financial statements have, in management’s opinion, been properly prepared using careful judgment within reasonable limits of materiality and within the framework of the accounting policies of the Trust.

Aggregate Resources Charges

Aggregate resources charges collected on behalf of the Minister are recorded upon receipt of a tonnage report from Licensees and Permittees. Aggregate resources charges are based on the tonnage produced in the preceding period by the Licensees and Permittees as reported by the Licensees and Permittees. Based on the reported tonnage, if the calculated aggregate resources charges are zero or less than the minimum annual fee, minimum annual fee is charged and recognized.

Deferred Aggregate Resources Charges represents prepayments and overpayments of fees charged to Licensees and Permittees.

Aggregate Resources Trust

Notes to Financial Statements continued

1. NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

December 31, 2020

Capital Assets and Intangibles

Capital assets and intangibles are recorded at cost less accumulated amortization. Amortization is recorded to write off the cost of capital assets and intangibles over their estimated useful lives on a straight-line basis as follows:

Computer Equipment	3-5 years
Computer Software	3-5 years
Furniture and Fixtures	5 years
Vehicles - Car	3 years
Vehicles - Truck	5 years

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, equities and pooled funds traded in an active market are reported at fair value, with realized gains and losses and unrealized changes in fair values of investments recorded in the Statement of Revenue and Expenses and Changes in Fund Balances under investment income and unrealized changes in fair value respectively. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are included in the Statement of Revenue and Expenses and Changes in Fund Balances under investment income for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

Revenue Recognition

Investment income is recognized in the period in which it is earned.

Foreign Currency Translation

Foreign currency accounts are translated into Canadian dollars as follows: Foreign currency assets and liabilities are translated into Canadian dollars by the use of the exchange rate prevailing at the year-end date for monetary items and at exchange rates prevailing at the transaction date for non-monetary items. The resulting foreign exchange gains and losses are included in investment income in the current period.

Aggregate Resources Trust

Notes to Financial Statements continued

December 31, 2020

2. INVESTMENTS

Investment income is broken down as follows:

	2020		2019	
	Fair Value \$	Cost \$	2019 Fair Value \$	Cost \$
Pooled Funds	19,704,612	16,180,688	19,024,637	16,083,397
Investment income is broken down as follows:				
	2020		2019	
	\$		\$	
Interest income	628,516		634,535	
Dividends	336,200		451,341	
Realized capital gains	414,551		1,256,327	
Foreign exchange gains/(Loss)	-		(612)	
	1,379,267		2,341,591	

Investment income of the Rehabilitation Fund includes interest earned on Aggregate Resources Charges collected on behalf of the Minister of \$286,439 [2019 - \$400,470].

The Trust manages market risk by diversifying investments in accordance with the Trust’s Statement of Investment Policies and Guidelines (“SIP&G”). Investments are based on asset mix and risk management policies that are designed to enable to the Trust to meet or exceed its long term objectives with an acceptable level of risk, consistent with the SIP&G as approved by the Board of Directors. The Board of Directors has adopted a SIP&G in September 2019 for the Trust which sets out investments objectives, guidelines and benchmarks used in investing the Trust’s assets, permitted categories of investments, asset mix diversification and rate of return expectations. The Trust’s expected annual target rate of return is 5.25% plus CPI over a 4-year rolling period. The SIP&G target asset mix is comprised of four categories of assets. A set of benchmarks has been identified to measure against each category’s annual rate of investment return. The Trust’s investments were allocated within the allowable asset categories ranges, as of the date of the financial statements.

Aggregate Resources Trust

Notes to Financial Statements continued

December 31, 2020

3. CAPITAL ASSETS AND INTANGIBLES

Capital assets consist of the following:

	2020			2019		
	Cost \$	Accumulated Amortization \$	Net Book Value \$	Cost \$	Accumulated Amortization \$	Net Book Value \$
Computer equipment	170,586	159,254	11,332	167,169	147,352	19,817
Furniture and fixtures	105,664	94,226	11,438	105,664	90,117	15,547
Vehicles	60,088	33,934	26,154	60,088	19,112	40,976
Leasehold Improvements	38,670	16,113	22,557	38,670	8,380	30,290
	375,008	303,527	71,481	371,591	264,961	106,630

Intangibles

Computer Software	478,415	345,904	132,511	478,415	273,399	205,016
	853,423	649,431	203,992	850,006	538,360	311,646

4. COMMITMENTS

The Trust has entered into a number of Research Funding Agreements. The future annual payments, in total and over the next year, is as follows:

	\$
2021	133,500
2022	123,000
2023	113,000
	369,500

5. LEASE COMMITMENTS

The future minimum annual lease payments (excluding HST) are as follows:

	\$
2021	95,289
2022	95,581
2023	80,870
	271,740



December 31, 2020

6. TRUST EXPENSES

For the year ended December 13, 2020

	Rehabilitation Fund \$	Abandoned Pits and Quarries Rehabilitation Fund \$	Total \$
EXPENSES			
Salaries and employee benefits	526,245	430,699	956,944
Board expenses	-	67	67
Professional fees	69,674	8,540	78,214
Data processing	38,450	21,168	59,618
Travel	15,223	22,868	38,091
Communication	24,564	21,903	46,467
Office	18,949	7,483	26,432
Office lease, taxes and maintenance	63,977	31,982	95,959
Insurance	3,290	1,645	4,935
Trust's Expenses	760,372	546,355	1,306,727

For the year ended December 31, 2019

	Rehabilitation Fund \$	Abandoned Pits and Quarries Rehabilitation Fund \$	Total \$
EXPENSES			
Salaries and employee benefits	547,719	428,717	976,436
Board expenses	851	141	992
Professional fees	161,238	9,905	171,143
Data processing	46,450	21,848	68,298
Travel	42,080	50,383	92,463
Communication	24,993	21,446	46,439
Office	20,440	9,228	29,668
Office lease, taxes and maintenance	64,007	31,336	95,343
Insurance	3,258	1,629	4,887
Trust's Expenses	911,036	574,633	1,485,669

For the Year Ended December 31, 2020

7. FINANCIAL INSTRUMENT RISKS

On March 11, 2020, the World Health Organization declared the outbreak of the coronavirus (COVID-19) pandemic resulting in economic uncertainties impacting the Trust's risks. At this time, the full potential impact of COVID-19 on the Trust is not known.

Credit Risk

Credit risk is the risk that the counterparty to a financial instrument will fail to discharge an obligation that is entered into with the Trust. The risk of default on transactions in listed securities is unlikely, as the trade will fail if either party to the transaction does not meet its obligation. The Trust also has credit risk to the extent that licensees and permittees receivables are not collectible. The Trust manages this risk by closely monitoring the outstanding balances for payment.

Currency Risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Trust is exposed to currency risk arising from the possibility that changes in foreign exchange rates will affect the value of its foreign currency investments. This risk has not changed from the prior year.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Trust is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed income denominated investments (Note 2). This risk has not changed from the prior year.

Liquidity Risk

Liquidity risk is the risk that the Trust encounters difficulty in meeting its obligations associated with its financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Trust will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value, which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from the Trust's accounts payable and accrued liabilities and due to Governments.

Market Risk

Interest rate risk arises from the possibility that changes in interest rates will affect the fair value of financial instruments. It arises when the Trust invests in interest-sensitive investments such as bonds and other fixed income investments.

Currency risk is the risk that the value of a financial instrument will fluctuate due to changes in foreign currencies.

The Trust invests in the units of pooled funds, which in turn invest in a diversified portfolio of assets. While the underlying investments of the pooled funds are susceptible to both currency and interest rate risk, the risk to the Trust is indirect in nature. Given the Trust is not directly holding any investments denominated in foreign currency or any interest-sensitive securities, the Trust has no direct exposure to currency or interest rate risk.

Other price risk is the risk that the value of financial instruments will fluctuate as a result of changes in market prices, other than those arising from interest rate risk or currency risk, whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in a market.

As a result of the COVID-19 pandemic, subsequent to year end there have been various factors that may have impacted the fair value of the underlying investments of the pooled funds. Many governments around the world have adjusted interest rates to mitigate the economic impact of the pandemic. The global economic uncertainty arising due to the COVID-19 pandemic has resulted in significant volatility in global foreign exchange rates subsequent to year end. In addition, this global economic uncertainty has resulted in significant volatility in the global and domestic equity markets. Accordingly, subsequent to year end there has been a negative impact on the fair value of the Trust's investments, increasing both credit and liquidity risk related to the financial instruments noted above.



Independent Auditor's Report

To the Shareholder of The Ontario Aggregate Resources Corporation:

Opinion

We have audited the financial statements of The Ontario Aggregate Resources Corporation (the "Corporation"), which comprise the balance sheet as at December 31, 2020, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Corporation as at December 31, 2020 in accordance with Canadian accounting standards for private enterprises.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Corporation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the information, other than the financial statements and our auditor's report thereon, included in the 2020 Annual Report.

Our opinion on the financial statements does not cover the other information and we will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above

and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

The 2020 Annual Report is expected to be made available to us after the date of the auditor's report. If, based on the work we will perform on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Corporation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Corporation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Corporation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO CANADA LLP

Chartered Professional Accountants, Licensed Public Accountants
Oakville, Ontario
April 15, 2021

The Ontario Aggregate Resources Corporation

Balance Sheet and Note to Financial Statements

December 31	2020 \$	2019 \$
ASSET		
Cash	1	1
SHAREHOLDER'S EQUITY		
Share capital		
Authorized and issued, 1 common share	1	1
Retained earnings	-	-
SHAREHOLDER'S EQUITY	1	1

The accompanying note is an integral part of these financial statements

On behalf of the Trust by The Ontario Aggregate Resources Corporation as Trustee:


Director


Director

December 31, 2020

1. NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Formation and Nature of Corporation

The Ontario Aggregate Resources Corporation [the “Corporation”] was incorporated on February 20, 1997. The Corporation’s sole shareholder is the Ontario Stone, Sand & Gravel Association [the “OSSGA”] (formerly The Aggregate Producers’ Association of Ontario [the “APAO”]), a not-for-profit organization. The Corporation’s sole purpose is to act as Trustee of the Aggregate Resources Trust [the “Trust”]. On June 27, 1997, the Corporation and Her Majesty the Queen in Right of the Province of Ontario [the “Crown”], as represented by the Minister of Natural Resources [the “Minister”], entered into a Trust Indenture, appointing the Corporation as Trustee of the Trust.

In accordance with the Indenture Agreement, the Corporation manages the administrative expenses as Trustee of the Trust which consists of three funds: the Aggregate Resources Fund, the Rehabilitation Fund and the Abandoned Pits and Quarries Rehabilitation Fund.

The Trust’s assets managed by the Corporation, amounting to approximately \$20.2 million, are not included in the accompanying balance sheet. The beneficial owner of the Trust’s assets is the Crown.

The financial statements do not include an income statement or statement of cash flows as there is no activity recorded in the Corporation as all fees or costs are absorbed by the related Trust.

Basis of Accounting

The financial statements of the Corporation have been prepared in accordance with Canadian accounting standards for private enterprises.

Audits and Revoked

Production Reporting – Audit Program

TOARC, on behalf of the Trust, initiated an audit program in 2000 to monitor the completeness and accuracy of production reports submitted by licensees and permittees. The program is designed to educate licence and permit holders with respect to their obligations for record keeping under the Aggregate Resources Act in addition to assuring that aggregate production is being reported properly. The audit program is currently being reviewed by the TOARC Board regarding the selection process.

Since the inception of the program, TOARC has audited 1213 clients covering 3,353 licences and permits resulting in an additional \$1,643,508 of net aggregate resource fees collected.

Revoked Licences and Permits

Under Subsection (v) (i) of the Trust Indenture, TOARC has the responsibility for “the rehabilitation of land for which a Licence or Permit has been revoked and for which final rehabilitation has not been completed”. Since inception of the Trust, 116 licences and 276 permits have been revoked. In the case of licences, 108 have been rehabilitated or the files have been closed for other reasons. In the case of permits, 264 have been rehabilitated or closed for other reasons. To date the Trust has expended \$1,121,669 in net direct costs for rehabilitation of revoked sites.

Professional Assistance

Banking Institution
Scotiabank®

Investment Advisors
T.E. Investment Counsel Inc.

Investment Managers
Burgundy Asset Management Ltd.
Mawer Investment Management Ltd.

Auditors
BDO Canada LLP

Legal Counsel
Blakes, Cassels & Graydon LLP

Shareholder
Ontario Stone, Sand & Gravel Association





TOARC.COM

Suite 103, 1001 Champlain Avenue
Burlington, Ontario L7L 5Z4

Grand River Conservation Authority

Report number: GM-06-21-49

Date: June 25, 2021

To: Members of the Grand River Conservation Authority

Subject: Environmental Registry Posting 019-2986: Regulatory proposal (phase1) under the Conservation Authorities Act

Recommendation:

THAT Report Number GM-06-21-49 - Environmental Registry Posting 019-2986: Regulatory proposal (phase1) under the Conservation Authorities Act be received as information,

AND THAT Grand River Conservation Authority Report GM-06-21-49 be submitted to the Province through the Environmental Registry.

Summary:

The Province is consulting on proposed regulations that would be made under the *Conservation Authorities Act* to implement changes that were made through Bill 139, 108 and 229. These regulations are to help protect people and property from the risk of natural hazards, the conservation and management of conservation authority owned lands, their role in drinking water source protection and to improve governance and oversight in conservation authority operations.

Report:

In 2015, the Province initiated a review of the *Conservation Authorities Act*. Since then, Bill 139 (2017), Bill 108 (2019) and Bill 229 (2020) have been passed that included several amendments to the Act. The purpose of these amendments were to provide greater transparency, consistency, accountability and governance for Conservation Authorities. Many of these changes have not yet been proclaimed or are to be further defined through regulations.

After the passing of Bill 229 in December 2020, the Ministry of the Environment, Conservation and Parks (MECP) created a working group that included stakeholders who have an interest in conservation authority governance and operations. These stakeholders included representatives from the municipal, agricultural and development industries, five general managers from amongst the 36 conservation authorities (including GRCA) and members of Conservation Ontario. The purpose of the working group was to provide feedback and advice on updates and development to enabling regulations. The MECP stated that it would be release the regulations in two phases over the first half of 2021.

On May 13, 2021 the MECP posted the phase 1 regulations to the Environmental Registry of Ontario for public comment for 45 days (closing on June 27).

The first phase of regulations included the following:

- 1) Mandatory programs and services that a conservation authority would be required to provide.
- 2) A requirement for conservation authorities to enter into agreements with participating municipalities to apply levy dollars for the delivery non-mandatory programs and services.
- 3) The requirement for a transition plan, which will include an inventory of both mandatory and non-mandatory programs and services, the consultation process with participating municipalities to negotiate agreements for non-mandatory programs and services, timelines to achieve plan milestones and regular reporting on the status of the plan's development and implementation to MECP.
- 4) Requirement for conservation authorities to establish a community advisory board, that includes members of the public, to provide advice to the Authority.
- 5) The consolidation of the Conservation Areas regulations made under Section 29 of the *Conservation Authorities Act* into one Minister's regulation. These regulations sets out prohibited activities and activities that require a permit under the Act.

The Ministry of Natural Resources and Forestry (MNRF) will be updating and issuing a public consultation guide regarding proposed updates and changes to the Regulation under section 28 of the *Conservation Authorities Act*. It is anticipated that this document will be released to the public before the end of the summer. A separate Environmental Registry posting will be uploaded and a report with proposed comments will be coming to the Board.

The second phase of proposed regulations will be coming out in the next few months and it will include:

- 1) Details on municipal levies related to mandatory and non-mandatory programs and services.
- 2) Standards and requirements for the delivery of non-mandatory programs and services.

Staff have participated in webinars provided by MECP staff on the proposed phase 1 regulations. To gain greater insight, staff have also met with other conservation authorities and Conservation Ontario. The following report provides a brief summary of the regulations and analysis by GRCA staff. Technical and more detailed comments are attached to this report and will be included in the submission to the MECP.

1. Mandatory Programs and Services

In June 2019, the *More Homes, More Choice Act, 2019* amended the *Conservation Authorities Act* to identify the categories of mandatory programs and services which conservation authorities are required to provide where applicable in their specific jurisdictions. The *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020* re-enacted this provision.

These categories of programs and services are related to:

- A. Risk of natural hazards.
- B. Conservation and management of lands owned or controlled by a conservation authority, including any interests in land registered on title.
- C. Conservation authority duties, functions and responsibilities as a Source Protection Authority under the *Clean Water Act, 2006*.
- D. Lake Simcoe Region Conservation Authority duties, functions and responsibilities under the *Lake Simcoe Protection Act, 2008*. **Not**

applicable to GRCA

- E. Conservation authority duties, functions and responsibilities under other legislation prescribed by regulation. Proposed to be: ***Not applicable to GRCA***
- i. On-site sewage systems approvals by North Bay-Mattawa Conservation Authority as prescribed under the *Building Code Act, 1992*.
- F. Other programs or services prescribed by the regulation within a year of the end of the transition period. Proposed to be:
- i. Core Watershed-based Resource Management Strategy
- ii. Provincial Water Quality and Quantity Monitoring

These programs and services are mandated by the Province (mandatory) and may be funded by provincial grants and/or conservation authority self-generated revenue (e.g. user fees). Where such revenue sources cannot finance the entire costs of those programs, the costs must be raised through the municipal levy.

A. Risk to Natural Hazards

It is proposed by the MNRF that each conservation authority would be required to implement a program/service to help manage the risk posed by the natural hazards within their jurisdiction, including: flooding erosion, dynamic beaches, hazardous sites as defined in the Provincial Policy Statement (PPS) 2020 and low water/drought as part of Ontario's Low Water response. This program shall be designed to :

- Identify natural hazards;
- Assess risk associated with natural hazards including impacts of climate change;
- Manage risks associated with natural hazards; and
- Promote public awareness of natural hazards.

Managing risks associated with natural hazards may include prevention, protection, mitigation, preparedness and response.

Comments

Overall the scope of this mandatory program/service is comprehensive and very similar to the scope of the GRCA's current program for natural hazards. The GRCA's natural hazard program includes the administration of permits under Section 28, land-use planning input on behalf of the MNRF, flood forecasting and warning, operation and maintenance of flood control infrastructure, ice management services, low water monitoring and communications, management of information (including collection and provision) and communication/public awareness/education.

1. The Province has proposed that the natural hazard mandatory program include land use planning input i.e. Official Plan review using the provincial One Window process. In addition, conservation authorities would provide input to the Province on new or updated floodplain Special Policy Areas (SPAs) and may be involved in *Planning Act* appeals to the Local Planning Appeal Tribunal related to natural hazard policies.

It's our understanding that the One Window process only occurs with upper or single tier municipalities in our watershed and it would involve providing information to the Ministry of Municipal Affairs and Housing which would co-ordinate and determine conservation authority comments on Official Plan policies and mapping along with input from other provincial ministries.

In order for conservation authorities to effectively implement the identification and management of natural hazards, the review of Local/Lower Tier Official Plans (OP) for natural hazards and input into review of applications for new or amended Two Zone floodplain policy areas should be included in this mandatory program category. The land use Official Plan policies and maps are closely aligned with the conservation authority regulation. The administration of natural hazard permits issued by the GRCA under section 28 and consistent policies and maps are essential for a streamlined review and approval process and to avoid disputes on applications at the permit stage. The review of local official plans is currently included as an eligible activity under MNRF provincial funding arrangements (S. 39 grants) and the province should continue to support this program.

2. At this time it is not clear how conservation authorities would participate in the review of new or amended SPAs and Two-Zone Floodplain Policy Areas as part of this mandatory program. There are many SPAs and Two Zone Policy Areas in the Grand River watershed. In both of these floodplain policy areas, conservation authorities provide expert input on water resource engineering and policies to ensure that the land use planning and conservation authorities consideration of permits in the floodplain are aligned and streamlined. The Province, through the Ontario Flooding Strategy, has initiated some work to update limited sections of the technical guide for natural hazards (2002) and this work includes climate change considerations for flood hazards only. This is a good first step and we encourage the Province to prioritize updating the series of all natural hazard technical guidelines to include modernized technical requirements and information. This should include climate change considerations for all hazards as well as policy implementation guidance to enable the consistent and successful implementation of the natural hazard program.
3. Under the proposed regulation municipal levy would only be available for the operation and maintenance of any water control infrastructure (including soft or hard structures) owned or controlled by the conservation authority that mitigates risk to life and property damage from flooding or supports low flow augmentation. Municipal levy would not apply to water control infrastructure that does not have a demonstrated flood management or flow augmentation role. The implication of the regulation is that only seven of the GRCA's 27 dams would qualify for levy support. Agreements would be required with the benefiting (or participating) municipalities for the 20 dams located throughout the watershed that would not qualify for levy support through this proposed regulation.

Currently, the Province provides funding support through the Water and Erosion Control Infrastructure (WECI) program. This program provides significant support to the GRCA's maintenance and repair program for our water control infrastructure. We would request that the Province continue to provide this support to the conservation authorities even though municipal levy can be used to support this program. Major repairs to the large dams could require significant funds. The GRCA has reserves to assist with providing funding support, but municipalities may be required to debenture to cover the costs of major maintenance projects.

B. Management of Conservation Authority owned Lands

The mandatory program and services related to the conservation and management of lands owned or controlled by a conservation authority, including any interest in

land registered on title, relate to conservation authority as the owner of its lands but also to land owned by others where the conservation authority has an 'interest' or right related to that other person's property, granted by the property owner.

Each conservation authority will be required to implement the mandatory programs and services related to the conservation and management of lands owned or controlled by the authority, including any interests in land registered on title, within their jurisdiction.

Land uses, such as provision of recreation opportunities and/or environmental education, on conservation authority owned land are not mandatory programs or services- including the management and maintenance of lands for these purposes.

Comments

There are several new requirements proposed for the management of conservation authorities land. These include development of strategies, management plans and policies related to acquisition, disposition, use, classification and property management. The GRCA owns approximately 48,000 acres within the watershed and the proposed regulation will require management plans for all GRCA owned properties. The Province has indicated that in order to maintain program efficiencies, similar classified properties can be grouped together under one management plan.

It is positive that the Province has recognized the importance of land management and stewardship activities such as forest management, restoration, invasive species management and monitoring etc. as part of the mandatory program. This will ensure these natural areas contribute to a healthy local, regional, watershed and provincial water and natural heritage ecosystem. For example, conservation authority forest management for some woodlands will maintain or improve their natural heritage values and the management of plantations will transition monoculture forests to diverse woodland species and habitats to achieve the natural heritage values identified in the consultation paper.

A gap that will cause some challenges in managing GRCA lands is that this mandatory program/service exclude any support for recreational activities, including our passive land program which provide recreational trails to watershed constituents and visitors from other parts of the province free of charge. The GRCA manages several properties throughout the watershed that provide passive recreational opportunities and whose use is only increasing as populations grow, urban boundaries expand and most recently, increased access due to the pandemic. The majority of the GRCA's passive lands have recreational trails and require the support of maintenance and risk management programs. In order to continue to provide the passive lands program, municipalities may have to enter into an agreement with the GRCA and provide funding to continue with the program or the Authority will have to look for alternative funding, such as user or parking fees to generate funds to properly manage the use of these properties.

The inefficiencies and costs created by having to negotiate multiple agreements or get 100% buy-in to allow non-mandatory activities to be added to municipal levy, implement user fees, collect user fees in remote areas, establish financial tracking mechanisms to distinguish between mandatory versus non-mandatory costs could result in the closure of some properties if the requirements to operate them becomes impracticable.

Currently, any conservation authority lands that were acquired with the assistance of provincial funding require provincial approval to dispose of them. Revenue generated from these sales are required to go into a land sale reserve that is restricted for use by the Province. With the updated mandatory programs and services regulation, GRCA requests that the province also consider updating its disposition and revenue policies related to the sale of conservation authority lands. In particular, to include the option for conservation authorities to utilize the land sale reserve to support the development and implementation of land management strategies, management plans and other property services. The cost to develop these strategies and plan may be significant and it would provide some relief to supporting this program solely on levy dollars.

C. Services related to Source Protection Authority responsibilities under the Clean Water Act, 2006

Under the Clean Water Act, 2006 conservation authorities are required to exercise and perform the power and duties of a drinking water source protection authority. Each conservation authority therefore would be required to implement programs and services related to those responsibilities as source protection authorities under the Act.

The mandatory programs and services identified under this section are generally consistent with current responsibilities the GRCA has as part of the Lake Erie Source Protection Region. However, the consultation guide includes some potential new responsibilities for source protection authorities, such as completing municipal related land use mapping necessary (e.g., managed lands, impervious surfaces) to determine the risk posed by prescribed drinking water threats, and responding to requests to review proposals in wellhead protection areas and intake protection zones. In Lake Erie Region which includes the Grand River watershed, these tasks are undertaken by the municipality as the drinking water system owner, with support from source protection authority staff where requested.

Currently, the Province provides funding support for this program. This new regulation would enable the Province to shift the program funding to municipal levy.

D. Core Watershed-based Resource Management Strategy and Provincial Water Quality and Quantity Monitoring

The Conservation Authority Act also allows for the prescribing of 'other' programs and services not listed in previous mandatory categories. These 'other' programs and services must be prescribed within a year after the end of the transition period. Within this year municipalities and conservation authorities are to create an inventory of their programs and services and enter into agreements with municipalities for municipal funding of non-mandatory programs and services through a municipal levy, where applicable.

The Province has proposed to include two additional mandatory programs; core watershed-based resource management strategy and provincial water quality and quantity monitoring.

A core watershed-based resource management strategy will provide an opportunity to develop and improve integrated planning processes with a longer-term perspective for the delivery of the mandatory programs and services that the GRCA must deliver. To capture the value of the broader watershed and resource management perspective, this strategy will be required to document the current state of the relevant resources (principally water resources) within the GRCA's jurisdiction.

The results of this strategy may inform an adaptive management approach to address the issues or threats that these mandatory programs and service maybe addressing such as mitigating the risk from the impacts of natural hazards.

The Province is also proposing a mandatory program for provincial water quality and quantity monitoring, which all 36 conservation authorities have been participating in on a voluntary basis with the Provincial Water Quality Monitoring Network (stream water quality) for over 50 years and in the Provincial Groundwater Network (groundwater levels and chemistry) for over 20 years. The conservation authorities' role would be to install and maintain equipment, collect samples/data, and send samples to the ministry laboratory for chemical analysis.

Comments

The inclusion of a watershed-based Resource Management Strategy that includes the mandatory programs and may include non-mandatory programs is positive. In the Grand River watershed some municipalities and First Nations draw a portion of or all their drinking water supply from the Grand River or one of its tributaries. The GRCA provides programs that provide watershed and local benefits that are important components of improving the health of watersheds and developing the resilience of our communities in light of climate change. These programs contribute to improvements to the ecosystem, improve water quality, and address pressures associated with various land use activities and should be included in a watershed based strategy e.g. Subwatershed Studies, Rural Water Quality Program, waste water optimization, tree planting etc.

The provincial guide only makes reference to the Provincial Water Quality Monitoring Network and the Provincial Groundwater monitoring network. While these networks are important, in additional networks are operated and necessary to manage water. The guide omits reference to the rain, climate, stream gauge and snow course site networks operated by the conservation authority and information shared with the Province. Also it is important that the federal-provincial hydrometric (stream gauge) network be identified in the guide. The federal-provincial stream gauge network includes 22 of the stream gauges operated in the Grand River watershed. Information from these gauges is important for flood forecasting and warning, low water response and reservoir operations programs. Also many water quality analyses could not be completed without the combination of stream flow and water quality information. Operation of some municipal intakes and sewage treatment plants rely on stream flow and water quality information for compliance with certificate of approval (COA's) for these facilities. In addition, the GRCA operates a continuous water quality monitoring network which is important to monitoring water quality trends, calibrating water quality models relied on by municipalities and to specific municipal COA's for certain municipal water facilities.

The *Conservation Authorities Act* includes a provision that additional programs or services may be included if they are prescribed by the Province in a regulation on or before the first anniversary of the proposed transition date of January 1, 2023. (CA Act Section 21.1.2). The consultation paper appears to state that the regulation of the two additional programs identified may occur after the transition period. The Province is encouraged to release any regulations related to these two programs in the near future in order to ensure they are included in upcoming discussions with watershed municipalities and other stakeholders.

It is also required that the Province clarify that the tables provided in the consultation guide of non-mandatory programs/services and corresponding funding mechanisms are examples and not a comprehensive list.

2. Non-Mandatory Programs and Services

The MECP is proposing to create one regulation that would require conservation authorities and participating municipalities to enter into agreements on the use of municipal levies to finance in whole or in part the non-mandatory programs and services. Also, it is proposed that a transition plan for conservation authorities/municipal agreements would be developed and implemented.

Municipal Agreements:

The proposed Agreements and Transition Period regulation could require that the agreements do the following:

- Include a provision that the participating municipality agrees to pay its apportioned levy for the non-mandatory program or service.
- Set out the termination date of the agreement.
- Certain time periods may also be specified for the purposes of reviewing and renewing any such agreements that are reached.
- Include provisions governing early termination and governing notice and resolution of breaches of the agreement.
- Include transparency provisions (e.g., that agreements are available to the public online).

The Ministry is proposing that agreement arrangements between conservation authorities and municipalities could be flexible according to program or service circumstances (i.e. an agreement for a program or service could be with one or more participating municipalities or could be separate agreements per participating municipality including all the conservation authority-determined programs or services that a municipality may agree to fund, etc.). The flexibility is intended to support efficiency, expedite the agreement(s) and be cost effective in any potential legal or accounting fees.

Comments

It is important that MECP ensure this proposed regulation is written at a high level in order to capture the essential principles but that the regulation also maintain the flexibility needed to ensure that conservation authorities and municipalities are able to negotiate effective agreements in a timely manner.

The regulation should not preclude a conservation authority from entering into an agreements for the funding of non-mandatory program and services with non-participating municipalities within the watershed.

The GRCA has a number of adjacent conservation authorities and where possible, efforts will be made to coordinate the negotiations of non-mandatory programs and service agreement with the shared municipalities. This will help with efficiencies of negotiations and increase consistency amongst the conservation authorities with the shared municipalities.

The GRCA will also work with municipalities to consolidate non-mandatory program and services into one agreement, where possible. This will help with the tracking and reporting requirements moving forward once the agreements have been signed.

3. Transition Plan

The Province is proposing to establish a requirement of a transition plan for conservation authorities/municipal agreements to be developed and submitted to the MECP by December 31, 2021. As the plan is implemented quarterly status reports are required to be submitted to the Ministry. Any changes to the transition plan must also be submitted.

The proposed regulation would require each conservation authority to develop and implement a transition plan that includes:

- A workplan and timeline outlining the steps the conservation authority plans to take to develop and enter into agreements with its participating municipalities.
- The preparation of an inventory of all of the authority's programs and services, with clear indication for each program and service which of the three categories it fits into (mandatory programs and services where municipal levy could be used without any agreement; non-mandatory programs and services at the request of a municipality with municipal funding through a MOU; non-mandatory programs and services an authority determines are advisable), and how they are funded (e.g., provincial, federal, municipal funding, municipal levy, and self generated revenue).
- The consultation process with participating municipalities on the inventory.
- A list of any new mandatory programs and services the authority will need to provide to meet the requirements of the mandatory program and services regulation.
- A list of non-mandatory programs and services for which the authority will seek municipal agreement to fund via municipal levies, including estimated amounts requested/required from the participating municipalities to do so.
- A list of non-mandatory programs and services that do not require municipal agreements (if the programs and services are funded by revenue that is not from a municipal levy).
- Steps taken and/or to be taken to enter into these agreements.
- Make the plan available to the public (posted on website)
- New proposed financial structure to be in place for the authority and municipal fiscal year of 2023.

Comments

The GRCA has 21 participating municipalities within the watershed. Along with developing and implementing the transition plan, the MECP is also requiring quarterly reporting on the status of the plan implementation. In order to meet the requirement of having this new financial structure in place for the 2023 budget, municipal agreements will have to be completed in late spring/early summer of 2022 to allow for enough time to complete the GRCA budget process. The timeline the Province has proposed is highly ambitious, but staff will work towards meeting this target. It is appreciated that the MECP is proposing to include the granting of extensions to the regulation through a written request to the Ministry.

In order to meet proposed timelines, the process for proclaiming the regulations must continue to move forward. It is also important that the Province release the Phase 2 consultation document/regulations as it is important for conservation authorities to be able to present the full picture to municipalities when negotiating for non-mandatory program agreements. Finally, the Province must clearly indicate whether it will continue to support/fund Source Water Protection past March 2022. Source Water Protection

responsibilities will now be identified as a mandatory program and the incorporation of this program into the operational levy would have an impact on the allocation of the levy to other programs.

4. Community Advisory Boards

The Province is proposing to proclaim a section of the *Conservation Authorities Act* that would enable a Lieutenant Governor in Council (LGIC) regulation governing the establishment of advisory boards, including the ability to require conservation authorities to establish one or more advisory boards and prescribing related requirement with respect to composition, functions, powers, duties, activities and procedures.

Comments

Currently, there are several opportunities for the public and other stakeholders to provide comments and input on a variety of topics related to the GRCA. The Province should consider the opportunity for conservation authorities to be exempt from this requirement if they are able to demonstrate that they meet the objectives of this regulation through other committee/public opportunities for engagement.

The operational requirements for the Community Advisory Board will be similar to the administrative and staffing support of the Board of Directors. The financial support for the Community Advisory Board should be considered a mandatory program and service so that it will be supported through the levy.

5. Section 29 Minister's Regulation (CA Landholdings)

Once the new section 29 of the *Conservation Authorities Act* is proclaimed, a Minister's regulation is proposed to consolidate the current individual authority section 29 'Conservation Area' regulations regarding activities on lands owned by conservation authorities into one regulation.

Current section 29 regulations manage activities on all authority owned land including the used by the public of the lands and services available; the prohibition of certain activities; setting fees for access and use of lands including recreation facilities; administering permits for certain land uses; and protecting against property damage and for public safety.

Comments

Over the past decade, the GRCA has documented increased challenges with the management of its properties. With the increasing population and urbanization around the GRCA's land holdings, there has been a notable increase in use and misuse. While the majority of GRCA property users are respectful of the space, there has been an increase in unauthorized access, use and property damage. It is requested that the Province consider a working group to discuss the challenges that conservation authorities are dealing with on the increased use/misuse of property and help to facilitate solutions.

With the consolidation of the section 29 regulations to one regulation this will help to improve consistency amongst the 36 conservation authorities.

Conclusion

Increasing transparency and clarity in how conservation authorities levy municipalities for mandatory and non-mandatory programs and services is an important step in ensuring a continuing collaborative working relationship between conservation authorities and municipalities.

GRCA supports the Province's intent to require conservation authorities to incorporate modern transparency standards into their operations. For example, posting transition plans and non-mandatory service agreements for the public (website) and ensuring that municipalities and conservation authorities review agreements for non-mandatory programs and services after a set period of time (6-8 year review period is preferred to provide financial stability to programs and services).

The timelines proposed in the consultation guide about the development and implementation plan are ambitious. The GRCA has 21 participating municipalities that will require agreements for any non-mandatory programs. Every effort will be made to meet the proposed timelines; however, we are pleased to see that exceptions will be considered. To be able to enter into negotiations with municipalities with as much clarity as possible as relates to both classification of programs and phase two regulation guidelines is important to ensuring successful and efficient negotiations. The GRCA has established a Transition Reserve that will assist with the financial costs to developing and implementing the required transition plan.

The Made-in-Ontario Environment Plan includes the following statement about the core role of conservation authorities: Work in collaboration with municipalities and stakeholders to ensure that conservation authorities focus and deliver on their core mandate of protecting people and property from flooding and other natural hazards, and conserving natural resources.

In addition to the core mandate, the GRCA undertakes importance watershed-based programs that provide a wide range of benefits to watershed residents. Conservation Authority programs and services protect water, provide natural spaces and build watershed resilience. This investment helps watershed residents and the province to avoid future costs around challenges such as flood damages, business disruptions and public health issues. The rapidly growing population in the GRCA watershed is relying on clean and sustainable water, breathable air, green spaces, healthy soils, forests, wetlands and a rich mix of wildlife, birds and fish for drinking water, food, fuel, commerce and industry, public health and many other uses. Being in nature restores people and helps them to stay active and healthy.

Financial implications:

At this time, the financial impacts of the new regulations are uncertain.

Other department considerations:

Not applicable

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PART ONE: Programs and Services Delivered by Conservation Authorities

1. Mandatory Conservation Authority Programs and Services Regulation

A. Mandatory Programs and Services Related to the Risk of Natural Hazards	5	<p>It is proposed by the Ministry of Natural Resources and Forestry that each conservation authority would be required to implement a program or service to help manage the risk posed by the natural hazards within their jurisdiction, including: flooding, erosion, dynamic beaches, hazardous sites as defined in the Provincial Policy Statement, 2020 (PPS, 2020) and low water/drought as part of Ontario's Low Water response. This program shall be designed to:</p> <ul style="list-style-type: none"> • identify natural hazards; • assess risks associated with natural hazards including impacts of climate change; • manage risks associated with natural hazards; and • promote public awareness of natural hazards. <p>Managing risks associated with natural hazards may include prevention, protection, mitigation, preparedness and response.</p>	See GRCA Board Report for additional comments on this section.
	6	<p>Mandatory Programs and Services related to the Risk of Natural Hazards include:</p> <ol style="list-style-type: none"> 1. Administration of permits issued under section 28.1 of the Conservation Authorities Act, including associated enforcement activities (sections 28.1 and 28.1.2 once proclaimed). Where appropriate, conservation authority administration of permits may include coordinated involvement in other review or approval processes in accordance with applicable law (e.g. conservation authorities' role in commenting on Environmental Assessment Act, Drainage Act, Aggregate Resources Act, Niagara Escarpment Planning and Development Act proposals.) 	<p>It appears that this list of coordinated involvement in other review or approval processes has inadvertently missed the Planning Act and future documents should include this reference. The province should ensure that conservation authorities are able to continue to comment on all natural hazard related planning or development applications.</p> <p>The most transparent and effective method to advise landowners, municipalities and other stakeholders of natural hazards often occurs through conservation authority involvement in other approval processes. GRCA supports this proactive approach to identify natural hazards at the earliest stages of project planning, changes in land use, and other initiatives.</p>
		<ol style="list-style-type: none"> 2. Land-use planning input on behalf of the Ministry of Natural Resources and Forestry related to the Natural Hazards policies of the PPS, 2020 under the Planning Act (excluding policies associated with wildland fires) in accordance with 	In addition to the One-Window approach and input and review of floodplain Special Policy Areas (SPAs), early involvement in other planning and technical processes should be included as components of the mandatory program.

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		<p>Provincial One Window Planning Service protocols, including, when appropriate, Planning Act appeals to the Local Planning Appeal Tribunal related to Natural Hazard policies, and input into review of applications for new or amended Special Policy Areas.</p>	<p>In order for conservation authorities to effectively implement the identification and management of natural hazards, the review of Local/Lower Tier Official Plans (OP) for Natural Hazards and input into review of applications for new or amended Two Zone floodplain policy areas should be included as mandatory programs. The review of local OPs is currently included as an eligible activity under MNRF provincial funding arrangements (S. 39 Grants). The province should continue to fund these reviews.</p> <p>The land use Official Plan policies and maps are closely aligned with the conservation authority regulation. The administration of natural hazard permits issued by the GRCA (S. 28 of the Conservation Authorities Act) and consistent policies and maps are essential for a streamlined review and approval process and to avoid disputes on applications at the end of an approval process i.e. permit stage. In many circumstances the Local/lower tier official plans include more detailed natural hazard policies and maps. Early and direct input with municipalities and the public through the local OP review process will ensure issues are addressed before the approval of the local plan.</p> <p>In some areas of the GRCA watershed, SPAs are included in the local/ lower tier Official Plan and the One Window process to review SPAs wouldn't apply in these circumstances e.g. City of Waterloo, City of Cambridge. There are many Two Zone Policy Areas in the Grand River watershed. In both of these floodplain policy areas, conservation authorities provide expert input on water resource engineering and policies to ensure that the land use planning and conservation authorities consideration of permits in the floodplain are aligned and streamlined.</p> <p>The province has outlined the components of the mandatory programs for natural hazards and is proposing that this include assessing risks associated with natural hazards including impact and the potential impact of changing climatic conditions on natural hazards. Natural hazard examples are flooding, erosion, unstable soils etc. We strongly encourage the province to prioritize updating the series of all provincial natural hazard technical guidelines to include modernized technical requirements and information. These updates should include climate change</p>

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			considerations for all hazards as well as policy implementation guidance for SPAs, Safe Access etc. This will enable the consistent and successful implementation of the natural hazard program. Updating the provincial safe access guidelines (2002) is necessary to clarify the flooding depths and velocities that are acceptable for public safety i.e. ingress and egress for people, vehicles and municipal and provincial emergency responders.
	6	3. Flood forecasting and warning in accordance with and, at a minimum, to the extent described by approved provincial standards.	<p>The current provincial document is a guideline. If the province is proposing new standards this should be undertaken through a technical review and consultation process.</p> <p>The provincial Flood Forecasting and Warning Guidelines provide details on the elements of a flood forecasting and warning system. These guidelines are currently being updated by the province. Completion of updated guidelines is important to the provincial flooding strategy and to the implementation of Flood Forecasting and Warning as a core mandatory service.</p> <p>Monitoring should be included with Flood Forecasting and Warning as it is under the low water program. Monitoring programs associated with flood forecasting and warning are needed to deliver this service.</p>
	6	4. Operation and maintenance of: <ul style="list-style-type: none"> any water control infrastructure (including soft or hard structures) owned or controlled by the conservation authority that mitigates risk to life and property damage from flooding or supports low flow augmentation; any erosion control infrastructure owned or controlled by the conservation authority; the completion of operational and asset management plans; and infrastructure operations, maintenance, rehabilitation/repair and the undertaking of any associated necessary technical or engineering studies, including dam safety studies and emergency preparedness plans. 	<p>Currently the WECL program funds decommissioning of dams. It's requested that funding for decommissioning of dams be continued and apply to all dams operated by a conservation authority.</p> <p>Classification of Water Control infrastructure is recommended. The following three categories are suggested:</p> <ol style="list-style-type: none"> Purpose built flood control infrastructure with a flood and/or flow augmentation function, Water control infrastructures that provide a level of benefit from a flood, ice management or flow augmentation should be considered for provincial WECL funding provided the above noted benefits can demonstrated or quantified.

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			<p>3. Flood control infrastructure that has no or very little benefit from a flood or flow augmentation function or role. This sort of infrastructure may not be eligible for provincial funding with the exception of funding related to decommissioning of this type of infrastructure. This sort of infrastructure may provide a local amenity to the community or support a local municipal benefit such as fire suppression. Separate MOU agreements are anticipated for this type of infrastructure with the participating municipalities/local municipality. If the conservation authority (CA) owns the lands surrounding the dam and reservoir then it would be included in the land management strategy of the CA under the local CA's land management program.</p> <p>The existing provincial Water and Erosion Control Infrastructure (WECI) committee could assist with analysis of actual funding. The funding allocation model has worked well, and it's expected that an analysis would show the current funding rules are working and purpose-built water control structures receive most of the funding. There are benefits to keeping the current funding rules and guidelines as it creates flexibility. In years where there may be less demand for funding of maintenance of the larger purpose-built infrastructure, there would be flexibility to fund projects for lower priority water control infrastructure.</p> <p>Transition plans should allow time for classification of water control infrastructure into the three categories suggested in the above and allow CA's and municipalities adapt to the new funding model. The Provincial WECI committee could assist with development of a transition plan.</p> <p>It is important to recognize floodplain mapping assists dam owners to create operational and emergency preparedness plans contributing to improved dam safety across the province and management of the flood hazard.</p> <p>The Independent Advisor's Report on Flooding, Doug McNeil's report and The Provincial Flood strategy should be referenced when developing policy and transition plans regarding flood control infrastructure. It's important to respect the</p>

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			intended outcomes of the Provincial Advisor’s Report and the Provincial Flood Strategy when considering changes to the WECl program and funding rules.
	6	<p>5. Ice management services (preventative or remedial) as appropriate and as supported by an authority approved ice management plan, including:</p> <ul style="list-style-type: none"> • development and updating of plans; • control of ice, including potential standby equipment (e.g. icebreaker put in place in advance of ice season to prevent ice formation); and • addressing ice-related erosion. 	<p>It is positive to see the importance of ice management recognized.</p> <p>Ice breaker services are typically provided by the Federal government (Coast Guard) in response to a provincial request from the municipalities. The CA role is to advise municipalities when a request for coast guard assistance is prudent and having a clear process in place is a CA responsibility. Revising the wording from icebreaker services to ice management services would provide clarity. The GRCA doesn’t provide some of the services listed under ice management e.g. control of ice (blasting), addressing ice-related erosion on private land.</p>
	7	6. Low water monitoring and communications in accordance with and, at a minimum, to the extent described by approved provincial standards.	<p>Low water response was not included in the table of mandatory programs. This is a MNRF led program that CA delivers, the table on page 18 should be amended to include Low Water Response.</p> <p>The current provincial document is a guideline. If the province is proposing new standards this should be undertaken through a technical review and consultation process. A review of the current guidelines is recommended to incorporate the province’s new water quantity framework for the permit to take water program with the low water response program.</p> <p>MNRF is the author of the low water response guideline, MECP is responsible for the Permit to Take Water program and the new provincial Water Quantity management framework. When the original low water response program was created there was a Provincial Water Directors Committee. That committee no longer exists but there is a need to integrate approaches to water management across ministries. It’s recommended the province consider reconvening the Provincial Water Directors Committee to facilitate cooperation and coordination of approaches to water management across ministries.</p>
	7	7. Collection, provision, and management of information as needed to support the conservation authorities	This section captures many of the aspects needed to cover natural hazards and water management planning. In addition to the items noted other components

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		<p>to:</p> <ul style="list-style-type: none"> • delineate and map hazard areas; • develop plans and policies to guide appropriate management and use of hazard lands within the conservation authority’s jurisdiction, including shorelines and rivers; • study surface water flows and levels (e.g. low/peak flow, water budget, surface/groundwater interactions, flood hazard); • study stream morphology; • study the potential impact of changing climatic conditions on natural hazards; and • study design to mitigate natural hazards. 	<p>would be part of this program such as development of new information e.g. engineered flood modelling, public consultation, development of strategies to identify and share natural hazard areas and information. Regulated features that would be included in this list are lakes and wetlands.</p> <p>Engineering or technical models are important tools not only to the hazard program but also to the Source Water and Watershed management programs. Models are needed along with monitoring data to make or recommend decisions with respect to water management. Management and maintenance of models is an important consideration as part of the delivering a hazard management and watershed strategy programs and services.</p>
	7	8. Communications, public awareness and education regarding the risk of natural hazards present within the jurisdiction of the authority to public safety, and to consult on program components as required.	It is important that provincial hazard management technical guidelines are updated to reflect current technology and approaches use to define hazards. The current provincial guidelines need to be updated to reflect current technology and approaches.
B. Mandatory Programs and Services Related to the Management of Conservation Authority Land	7		See GRCA Board report for comments on this section.
	9	<p>5. Management and maintenance of conservation authority owned or controlled lands (based in the management plans) related to:</p> <ul style="list-style-type: none"> • Land management and stewardship activities related to protecting natural heritage systems/features/values to ensure the property is maintained in accordance with the authority approved management plan for natural heritage management. 	GRCA supports inclusion of the development of management plans for GRCA landholdings and land management and stewardship activities such as forest management, restoration, invasive species management and monitoring as part of the mandatory program. This will ensure these natural areas contribute to a healthy local, regional, watershed and provincial water and natural heritage ecosystem. For example, conservation authority forest management for some woodlands will maintain or improve on their natural heritage values and the management of

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		<ul style="list-style-type: none"> Employing best management practices to protect and conserve provincially significant conservation lands and natural heritage features as appropriate including environmentally or ecologically sensitive lands (for habitat restoration/rehabilitation, invasive species control, fish and wildlife monitoring). Monitoring and enforcement actions to ensure the maintenance of the property boundaries and also the land title from encroachments as well as to ensure the ecological integrity of conservation authority owned properties, to address illegal activity, with a goal also of reduction of liability and risk associated with the use of the properties. Identification, mapping and assessments as appropriate to determine maintenance and repair needs as well as whether changes are required to any management plan. 	plantations will transition monoculture forests to diverse woodland species and habitats to achieve the natural heritage values identified in the consultation paper.
C. Mandatory Programs and Services Related to Source Protection Authority Responsibilities under the Clean Water Act, 2006	10	<p>The Province’s Clean Water Act, 2006 is part of a multi-barrier approach to ensure safe and sustainable drinking water for Ontarians. We continue to ensure that our drinking water sources are among the best protected in the world through requiring collaborative, watershed-based source protection plans that are locally driven and based in science and focused on prevention. Source protection plans contain a series of locally developed policies that reduce, eliminate or manage the risks of various activities to sources of drinking water.</p> <p>Under the Clean Water Act, 2006 conservation authorities are required to exercise and perform the powers and duties of a drinking water source protection authority. Each conservation authority therefore would be required to implement programs and services related to those responsibilities as source protection authorities under the Clean Water Act, 2006.</p>	See GRCA Board Report for additional comments on this section.
	11	Mandatory Programs and Services for Conservation Authorities related to Source Protection Authority Responsibilities under the Clean Water Act, 2006 are as follows:	The proposal includes some potential new responsibilities for some source protection authorities, such as completing municipal related land use mapping necessary (e.g., managed lands, impervious surfaces) to determine the risk posed by prescribed drinking water threats.

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		<p>2. Preparing amendments to assessment reports and source protection plans (Sections 34, 35 and 36 of the Clean Water Act, 2006)...</p> <ul style="list-style-type: none"> Completing related land use mapping necessary (e.g. managed lands, impervious surfaces) to determine the risk posed by various prescribed drinking water threats, new local or provincially-identified threats, and to address changes to the Clean Water Act, 2006, O. Reg. 287/07: General Regulation or Director's Technical Rules made by the Province... 	<p>In Lake Erie Region which includes the GRCA, these tasks are undertaken by the municipality as the drinking water system owner, with support from source protection authority staff where requested.</p> <p>The proposed regulation should allow for municipalities or conservation authorities to complete these tasks in accordance with the approved source protection plan policies or by agreement.</p>
	11	<p>3. Implementing source protection plan policies (Sections 38 and 45 of the Clean Water Act, 2006, and section 33 of O. Reg. 287/07)...</p> <ul style="list-style-type: none"> Responding to requests to review proposals in wellhead protection areas and intake protection zones to identify the source protection policies that apply and note potential effect(s) of the project on source water where required (such as under the Planning Act, Environmental Assessment Act or associated applications under the Environmental Protection Act and Ontario Water Resources Act). 	<p>This section of the proposal includes some potential new responsibilities for some source protection authorities, such as responding to requests to review proposals in wellhead protection areas and intake protection zones.</p> <p>In Lake Erie Region which includes the GRCA, these tasks are undertaken by the municipality as the drinking water system owner, with support from source protection authority staff where requested.</p> <p>The proposed regulation should allow for municipalities or conservation authorities to complete these tasks in accordance with the approved source protection plan policies or by agreement.</p>
F. Mandatory Programs and Services Prescribed in Regulation	16	<p>Introduction:</p> <p>The Conservation Authorities Act also allows for the prescribing of 'other' programs and services not listed in previous mandatory categories. These 'other' programs and services must be prescribed within a year after the end of the transition period. Within this year municipalities and conservation authorities are to create an inventory of their programs and services and enter into agreements for municipal funding of non- mandatory programs and services through a municipal levy, where applicable.</p>	<p>See GRCA Board Report for additional comments on this section.</p>
	16	<p>1. Core Watershed-based Resource Management Strategy:</p> <p>A watershed-based resource management strategy can provide a means to develop an improved integrated planning process with a longer-term perspective for the delivery of the mandatory programs and services that all conservation authorities must deliver. The results may inform an adaptive management approach to address the issues or threats</p>	<p>The inclusion of a watershed-based Resource Management Strategy that includes the mandatory programs and can include non-mandatory programs is positive. The GRCA provides programs that provide watershed and local benefits that are important components of improving the health of watersheds developing the resilience of our communities in light of climate change. These programs contribute</p>

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		<p>that these mandatory programs and services may be addressing such as mitigating the risk from the impacts of natural hazards. A successful strategy should also help ensure effective and efficient use of funding, especially of the municipal levy.</p> <p>To capture the value of the broader watershed and resource management perspective that conservation authorities have, the ministry is proposing that each conservation authority be required to develop a core watershed-based resource management strategy that documents the current state of the relevant resources (principally water resources) within their jurisdictions in the context of the mandatory programs and services described in this section of the Guide.</p> <p>The benefit to having a watershed-based resource management strategy is that it can potentially:</p> <ul style="list-style-type: none"> • Identify changes over time, causal relationships, issues, and stressors for input into a plan of action; • Identify the best, most cost-effective management approach to mitigate the risk or issue; • Propose key or strategic management activities; • Monitor the authority’s performance in meeting any key management activities; and • Monitor outcomes of proposed key or strategic management activities. <p>Aspects of watershed-based resource management are already embedded in the proposed mandatory programs and services listed in the above sections of this Guide. Conservation authorities currently undertake much of this work, generally related to natural hazard management, with extensive current monitoring, data collection, management and modelling used to track conditions and with existing technical studies.</p> <p>For example, the mandatory programs and service for the risk of natural hazards requires conservation authorities to undertake watershed-based collection, provision, and management of information as needed, including to study:</p>	<p>to improvements to the ecosystem, improve water quality, and address pressures associated with various land use activities. GRCA supports the inclusion of programs that provide information and benefits beyond municipal boundaries in this Strategy e.g. Subwatershed Studies, Rural Water Quality Program, natural heritage systems, tree planting etc.</p> <p>This is also important as a big picture strategy can help support prioritizing infrastructure funding opportunities to get the best value for taxpayer dollars which is an important outcome of this strategy.</p> <p>This approach aligns well with the current Grand River water management plan. As stated in other comments aspects of the monitoring program have been recognized however there are gaps in the water quantity monitoring identified in the proposal.</p> <p>An important component of implementing a watershed-based resource management strategy is a technical advisory committee. The water managers committee in the Grand River Watershed has been an important and effective committee over several decades and was important to the creation of the GRCA watershed wide water management plan. The water managers committee is composed of municipal, provincial and federal water managers that have a stake or interest in water management in the Grand River watershed and Lake Erie. It’s important to recognize the need for technical committees which are separate and distinct from the community advisory committee described in the proposal.</p>

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		<ul style="list-style-type: none">• surface water flows and levels (e.g. low/peak flow, water budget, surface / groundwater interactions, flood hazard);• stream morphology; and• the potential impact of changing climatic conditions on natural hazards. <p>The resource management strategy could also be informed by the development of the mandatory authority land acquisition and disposition strategy or policy detailed above. As part of this, an authority may, for example, review information from an existing watershed plan or study for acquiring natural hazard land, or assess municipal plans that delineate natural heritage systems for acquiring heritage features or review Ministry of Natural Resources and Forestry information on wildlife corridors to connect authority owned land with other lands.</p> <p>Another example that may contribute to the strategy are “watershed characterizations” completed for source protection plans under the Clean Water Act, 2006.</p> <p>The Ministry is proposing that the core watershed-based resource management strategy could include the following components:</p> <ul style="list-style-type: none">• guiding principles and objectives;• characterization of the current state and management of the natural resources related to the mandatory programs and services, in specific watersheds (if appropriate) or at the authority’s jurisdictional scale;• scope of the strategy;• details of existing technical studies, monitoring frameworks, relevant provincial policy and direction;• analysis and plan of potential actions for more effectively implementing the mandatory programs and services on an integrated basis; and• annual reporting on the accomplishments, outcomes, impacts of the strategy. <p>The strategy would include provisions for review and periodic updating to support the design and implementation of the mandatory programs and services the strategy is intended to support.</p>	

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	18	<div><div><div>Mandatory Programs and Services that would be incorporated in the strategy:</div><table><tr><th>PROGRAM AND/OR ACTIVITY</th><th>CONSERVATION AUTHORITY (CA) ROLE</th><th>POTENTIAL FUNDING MECHANISMS</th></tr><tr><td colspan="3">RELATED TO THE RISK OF NATURAL HAZARDS</td></tr><tr><td>Provincial Flood Forecasting and Warning Program</td><td>Ministry of Natural Resources and Forestry (MNRF) lead, CA delivers</td><td>MNRF Grant, Municipal Levy</td></tr><tr><td>Flood and Erosion Control Infrastructure Operation</td><td>CA Lead</td><td>MNRF Grant, Municipal Levy,</td></tr><tr><td>Natural Hazard (floodplain etc.) Mapping For Land Use Planning</td><td>Municipal lead, CA delivers</td><td>MNRF Grant, Municipal Levy,</td></tr><tr><td>S.28 Permitting</td><td>CA Lead</td><td>Municipal Levy, Permit Fees</td></tr><tr><th>PROGRAM AND/OR ACTIVITY</th><th>CONSERVATION AUTHORITY (CA) ROLE</th><th>POTENTIAL FUNDING MECHANISMS</th></tr><tr><td>Studies and Supporting Natural Hazard Program</td><td>CA lead</td><td>MNRF Grant, Municipal Levy,</td></tr><tr><td colspan="3">RELATED TO THE CONSERVATION/MANAGEMENT OF AUTHORITY OWNED LANDS</td></tr><tr><td>Land Acquisition Strategy or Policy</td><td>CA lead</td><td>Municipal Levy, Self-generated revenue</td></tr><tr><td>Land Management for the Protection of Natural Heritage</td><td>CA Lead</td><td>Municipal Levy, Self-generated revenue</td></tr><tr><td colspan="3">“OTHER” MANDATORY PROGRAMS AND SERVICES</td></tr></table></div></div> <div><div>A review of the Programs and Services will be undertaken over the next few months as the Transition Plan is developed and through MOU discussions. Some examples of areas of clarification are noted below:</div><div>In addition to the floodplain mapping noted in this chart under municipal roles, the Natural Hazard mapping created by conservation authorities would also be included in the strategy as part of the mandatory program. These maps include all natural hazards e.g. floodplain, erosion, shoreline etc.</div><div>Comments related to the water quantity monitoring program are noted below. Activities and infrastructure associated with water quantity monitoring is eligible for funding through MNRF grants through the mandatory flood forecasting and warning program.</div></div>	PROGRAM AND/OR ACTIVITY	CONSERVATION AUTHORITY (CA) ROLE	POTENTIAL FUNDING MECHANISMS	RELATED TO THE RISK OF NATURAL HAZARDS			Provincial Flood Forecasting and Warning Program	Ministry of Natural Resources and Forestry (MNRF) lead, CA delivers	MNRF Grant, Municipal Levy	Flood and Erosion Control Infrastructure Operation	CA Lead	MNRF Grant, Municipal Levy,	Natural Hazard (floodplain etc.) Mapping For Land Use Planning	Municipal lead, CA delivers	MNRF Grant, Municipal Levy,	S.28 Permitting	CA Lead	Municipal Levy, Permit Fees	PROGRAM AND/OR ACTIVITY	CONSERVATION AUTHORITY (CA) ROLE	POTENTIAL FUNDING MECHANISMS	Studies and Supporting Natural Hazard Program	CA lead	MNRF Grant, Municipal Levy,	RELATED TO THE CONSERVATION/MANAGEMENT OF AUTHORITY OWNED LANDS			Land Acquisition Strategy or Policy	CA lead	Municipal Levy, Self-generated revenue	Land Management for the Protection of Natural Heritage	CA Lead	Municipal Levy, Self-generated revenue	“OTHER” MANDATORY PROGRAMS AND SERVICES		
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		Water Quantity and Quality Monitoring	Ministry of the Environment, Conservation and Parks lead, CAs monitoring/data	Municipal Levy	
	19	<p>Potential Non-Mandatory Extension of the Strategy’s Scope</p> <p>The ministry further recognizes that there is significant variation in the circumstances of individual conservation authorities and the programs and services they offer. Depending on the circumstances of a conservation authority, such a resource management strategy could be extended to cover a broader range of natural resource areas than the core mandate of mandatory programs and services set out in this Guide.</p> <p>Additional non-mandatory resource management components could be included in the strategy and be based in a similar process of resource assessment, technical studies and/or monitoring including using existing information (for example in municipal plans or leveraged from the natural hazard or other mandatory programs), and thus expand the benefit of the strategy’s integrated perspective.</p> <p>As noted above, if municipal funding is required to finance (in whole or in part) the development of such additional components, such as non-mandatory resource management components there are two mechanisms: if the non-mandatory program is one being delivered by the authority on behalf of a participating municipality through a MOU, the MOU could be amended accordingly. Similarly, where the component of the strategy is to support a non-mandatory program or service the authority has determined is advisable to further the purposes of the Act, the authority’s agreement with participating municipalities can ensure the necessary funding for the strategy to play that role.</p> <p>Funding from others (such as other provincial grant programs, federal government programs, foundations or funding from conservation organizations etc.) could also support</p>			<p>During the consultation period for this posting, officials from the province indicated that the “Potential Non-Mandatory Extension of the Strategy’s Scope” tables that outline specific programs and services, roles and funding mechanisms for mandatory, non-mandatory and other advisable programs and services should be considered as a list of example programs or activities, roles and funding option. The province needs to confirm that these are examples.</p>

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		<p>the development of non-mandatory resource management monitoring/studies to add into an authority’s watershed-based resource management strategy.</p> <p>Funding partners may want to consider whether as part of paying for a non-mandatory program and service the authority would need to include it in the strategy, so as to provide the integrated perspective to the design and implementation of that non- mandatory program or service.</p>	

	19	<div><div>Non-Mandatory Programs and Services on Behalf of a Municipality <i>(examples)</i></div><table><thead><tr><th>PROGRAM AND/OR ACTIVITIES</th><th>CONSERVATION AUTHORITY ROLE</th><th>POTENTIAL FUNDING MECHANISMS</th></tr></thead><tbody><tr><td colspan="3">RELATED TO PRIVATE LAND STEWARDSHIP EXTENSION SERVICES</td></tr><tr><td>Restoration and Stewardship (Urban, Rural, Agriculture)</td><td>CA lead/delivery</td><td>Municipal Agreement/MOU Other, (OMAFRA Grants)</td></tr><tr><td>Tree Planting and Forest Management</td><td>CA lead/delivery</td><td>Agreement/ MOU</td></tr><tr><td>Wetland Enhancement and Restoration</td><td>CA lead/delivery</td><td>Agreement/ MOU</td></tr><tr><td>Invasive Species Management</td><td>CA lead/delivery</td><td>Agreement/ MOU, Other</td></tr><tr><td colspan="3">ON BEHALF OF A MUNICIPALITY RELATED TO PLANNING, LAND USE</td></tr><tr><td>Sub-watershed planning</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Stormwater Management</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Development Services (to municipalities)</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Natural Heritage Mapping</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Emergency Management Services (EMS) Mapping</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr></tbody></table></div>	PROGRAM AND/OR ACTIVITIES	CONSERVATION AUTHORITY ROLE	POTENTIAL FUNDING MECHANISMS	RELATED TO PRIVATE LAND STEWARDSHIP EXTENSION SERVICES			Restoration and Stewardship (Urban, Rural, Agriculture)	CA lead/delivery	Municipal Agreement/MOU Other, (OMAFRA Grants)	Tree Planting and Forest Management	CA lead/delivery	Agreement/ MOU	Wetland Enhancement and Restoration	CA lead/delivery	Agreement/ MOU	Invasive Species Management	CA lead/delivery	Agreement/ MOU, Other	ON BEHALF OF A MUNICIPALITY RELATED TO PLANNING, LAND USE			Sub-watershed planning	Municipal lead, CA delivery	Municipal MOU	Stormwater Management	Municipal lead, CA delivery	Municipal MOU	Development Services (to municipalities)	Municipal lead, CA delivery	Municipal MOU	Natural Heritage Mapping	Municipal lead, CA delivery	Municipal MOU	Emergency Management Services (EMS) Mapping	Municipal lead, CA delivery	Municipal MOU	<div><p>This table outlines example or potential programs that may be provided for a municipality through a MOU. It is important to note that some programs listed in these tables may have components related to mandatory programs. For example, subwatershed studies include identification of natural hazards such as floodplains and water quantity control requirements to avoid flooding after development occurs, and ensuring flows are managed to avoid erosion in receiving watercourses.</p><p>Emergency Management Services (EMS) Mapping and Municipal Emergency response plans are the responsibly and lead by the municipality. Flood extent mapping and flood zone mapping are components of a Flood Forecasting and Warning system and led by the CA.</p></div>
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		<p>Non-Mandatory Programs and Services an Authority Determines Are Advisable</p> <table><tr><th>PROGRAM AND/OR ACTIVITIES</th><th>CONSERVATION AUTHORITY ROLE</th><th>POTENTIAL FUNDING MECHANISMS</th></tr><tr><td colspan="3">AS AN AUTHORITY DETERMINES IS ADVISABLE</td></tr><tr><td>Non-Mandatory Research</td><td>CA Lead</td><td>Municipal Agreement, Other</td></tr><tr><td>Development Services to Landowners and Others</td><td>CA Lead</td><td>Municipal Agreement, Fees</td></tr><tr><td>Ecological Monitoring Outside of Conservation Authority Owned Land</td><td>CA Lead</td><td>Municipal Agreement, Other</td></tr><tr><td>“May do’ Roles Under other Provincial Acts (e.g. commenting roles)</td><td>CA input Other Ministry mandates</td><td>Municipal Agreement, Other – Grants</td></tr><tr><td colspan="3">ON CONSERVATION AUTHORITY OWNED LAND</td></tr><tr><td>Purchase of Land for a CA</td><td>CA Lead</td><td>Municipal Agreement, Self- generated revenue, Other</td></tr><tr><td>Resource Development on CA Owned land (Forest Management, Hydro Generation)</td><td>CA Lead</td><td>CA Self-generated revenue, Other (Managed Forest Tax Incentive Program)</td></tr><tr><td>Land Management on CA Owned Land for Recreation Purposes</td><td>CA Lead</td><td>CA Self-generated revenue, Other</td></tr><tr><td>Land management on CA Owned Land for Education, Training and Cultural Purposes.</td><td>CA Lead</td><td>CA Self-generated revenue, Other</td></tr></table>	PROGRAM AND/OR ACTIVITIES	CONSERVATION AUTHORITY ROLE	POTENTIAL FUNDING MECHANISMS	AS AN AUTHORITY DETERMINES IS ADVISABLE			Non-Mandatory Research	CA Lead	Municipal Agreement, Other	Development Services to Landowners and Others	CA Lead	Municipal Agreement, Fees	Ecological Monitoring Outside of Conservation Authority Owned Land	CA Lead	Municipal Agreement, Other	“May do’ Roles Under other Provincial Acts (e.g. commenting roles)	CA input Other Ministry mandates	Municipal Agreement, Other – Grants	ON CONSERVATION AUTHORITY OWNED LAND			Purchase of Land for a CA	CA Lead	Municipal Agreement, Self- generated revenue, Other	Resource Development on CA Owned land (Forest Management, Hydro Generation)	CA Lead	CA Self-generated revenue, Other (Managed Forest Tax Incentive Program)	Land Management on CA Owned Land for Recreation Purposes	CA Lead	CA Self-generated revenue, Other	Land management on CA Owned Land for Education, Training and Cultural Purposes.	CA Lead	CA Self-generated revenue, Other	
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	20	<p>2. Provincial Water Quality and Quantity Monitoring, including:</p> <ul style="list-style-type: none"> a. Provincial stream monitoring program b. Provincial groundwater monitoring program <p>At this time, the ministry is proposing mandatory programs and services for conservation authorities related to water quality and groundwater quantity monitoring to be prescribed in this category with the possibility of additional programs and services prescribed later within the timeframe enabled by the Conservation Authorities Act.</p> <p>The ministry is responsible for long term monitoring of water quality of both groundwater and surface water and groundwater levels across the province to understand the state of the environment, to track changes over time, and to have the information available to support work to investigate environmental issues as they arise. The data obtained and analyzed provides scientific support for policy creation and amendment and for environmental assessments and permissions (Environmental Compliance Approvals and Permits to Take Water).</p> <p>All 36 conservation authorities currently participate in the ministry's programs related to monitoring water quality and groundwater quantity on a voluntary basis: with the Provincial Water Quality Monitoring Network (stream water quality) for over 50 years and in the Provincial Groundwater Monitoring Network (groundwater levels and chemistry) for over 20 years.</p> <p>The ministry manages the water monitoring programs by providing technical leadership, coordination, guidance, data administration, laboratory analysis, instrumentation and training to support the conservation authority role in this work. Conservation authorities install and maintain equipment, collect samples/data, and send samples to the ministry laboratory for chemical analysis.</p>	<p>This section is solely focused on the monitoring program MECP delivers with assistance from the conservation authorities (CAs). The monitoring programs delivered by MNRF with assistance of CAs and the monitoring programs delivered by CAs have been omitted.</p> <p>The CAs operate, rain gauge networks, climate monitoring networks (air temperature, wind, solar radiation), snow survey sites, reservoir monitoring gauges and river monitoring gauges. These monitoring networks are needed to support the flood forecasting and warning program to monitor trends over time for watershed management climate and stream flow trending and to support several water management analysis and modeling including water quality modeling and analysis.</p> <p>The MNRF administers the Federal Provincial cost share agreement for hydrometric stations (stream gauge). The annual program budget is approximately 6 million dollars. The stream gauges operated under this agreement are needed to deliver the flood forecasting and warning program, the low water response program, support the dam safety program. In addition, information is needed for model calibration and verification to: administer the permit to take water program, provide information to complement the water quality monitoring programs and to complete water quality analysis and support compliance with MECP certificates of approval issued to water takers and municipal sewage treatment plant operators. It is important the Federal and Provincial cost share agreement be recognized in the proposal.</p> <p>The GRCA also operates a continuous water quality monitoring network which is important to MECP in their review and approval of municipal sewage treatment plant Certificate of Approval process. This network is important to monitor the water quality trends in the river and to calibrate and verify the GRCA's Grand River Simulation Model (GRSM) water quality model used to simulate water quality conditions in the river and used to help answer questions around assimilative capacity of the river and appropriate treatment requirements for municipal sewage treatment plant for MECP and municipalities. While operation and costs associated with this monitoring may fall under non mandatory programs and services it's</p>

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		<p>Mandatory Programs and Services for Provincial Water Quality and Quantity Monitoring for conservation authorities include:</p> <p>a) Provincial stream monitoring program</p> <ul style="list-style-type: none">• Collection of stream water samples and submission to the ministry for water chemistry analysis.• Collection of in-situ water quality data using equipment provided by the ministry including deploying and calibrating equipment, liaising with the ministry on equipment maintenance and repair, and providing the ministry with the data collected.• Collection of additional water samples in areas that participate in the current pesticide monitoring program or may participate in a future parameter specific initiative.• Participation in annual program meetings, regional meetings and training sessions as required. <p>b) Provincial groundwater monitoring program</p> <ul style="list-style-type: none">• Groundwater level, precipitation, barometric pressure and soil moisture data downloaded and provided to the ministry.• Collection of groundwater samples and submission to the ministry for water chemistry analysis according to program protocols.• Maintenance and participation in the repair of program wells and associated equipment.• Confirmation that Landowner Agreements between conservation authorities and private landowners are in place for program wells that are on private lands.• Maintenance of groundwater collection sites.• Participation in program committee meetings, regional meetings and training sessions as required.• Participation in the Protocol-for-Actions (Exceedance Protocol) when a program well reports an exceedance of an Ontario Drinking Water Quality Standard.• Participation in the decommissioning or construction of monitoring wells that are part of the program.	<p>important to recognize the integration of these networks to the watershed scale resource management strategy and the importance to the Source Water Protection Program in the Grand River watershed where several municipalities and Six Nations of the Grand River rely on the Grand River as a source of drinking water. Information and analysis supported by this monitoring network leads to cost effective solutions important to the local economy.</p> <p>Future provincial documents related to this section of the proposal should include the full range of monitoring programs.</p>

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Conservation Authority Costs Not Related to Delivery of Programs and Services	22		See GRCA Board Report for comments on this section.
2. Non-Mandatory Conservation Authority Programs and Services			
A. Regulation for Municipal Agreements and transition period	23	Regulatory authority for agreements for municipal funding of non-mandatory programs and services and the regulatory authority for a transition period/plan to develop the agreements is proposed to be combined into one Minister’s regulation - Regulation for Municipal Agreements and Transition Period.	
		<p>Municipal Agreements</p> <p>The un-proclaimed amendments to the Conservation Authorities Act provide requirements for the agreements between conservation authorities and participating municipalities for the use of municipal levies to finance in whole or in part the non- mandatory programs and services that the authority has determined are advisable to further the purposes of the Act.</p> <p>The proposed Agreements and Transition Period regulation could require that the agreements do the following:</p> <ul style="list-style-type: none"> • Include a provision that the participating municipality agrees to pay its apportioned levy (determined under sections 25 or 27 of the Act in accordance with the regulations) for the non-mandatory program or service. • Set out the termination date of the agreement. <ul style="list-style-type: none"> ○ Certain time periods may also be specified for the purposes of reviewing and renewing any such agreements that are reached, such as review by the parties to the agreement at intervals to align with municipal elections and subsequent conservation authority appointments with some consideration to the authority and municipal budget cycles (e.g., 6 months after municipal election). 	See GRCA Board Report for additional comments on this section.

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		<ul style="list-style-type: none"> • Include provisions governing early termination and governing notice and resolution of breaches of the agreement. • Include transparency provisions (e.g., that agreements are available to the public online). <p>The ministry is proposing that agreement arrangements between conservation authorities and municipalities could be flexible according to program or service circumstances (i.e. an agreement for a program or service could be with one or more participating municipalities or could be separate agreements per participating municipality including all the conservation authority-determined programs or services that a municipality may agree to fund, etc.). The flexibility is intended to support efficiency, expedite the agreement(s) and be cost effective in any potential legal or accounting fees.</p>	
	24	Transition Plans	See GRCA Board Report for comments on this section
PART TWO: Governance and Oversight of Conservation Authorities			
1. Regulation to Require “Community” Advisory Boards	27		See GRCA Board Report for comments on this section.
PART THREE: Other Regulatory Matters			
1. Section 29 Minister’s Regulation	29		See GRCA Board Report for comments on this section.

**Grand River Conservation Authority
Members Attendance
January 1 - December 31, 2021**

First Name	Last Name	January 22	February 26	March 26	April 23	May 28	June 25	July 23	August 27	September 24	October 22	November 26	December 17	Total Attendance
Marcus	Adili	x	x	x	x	x	A							5
Les	Armstrong	A	x	x	A	x	x							4
Bruce	Banbury	x	x	x	x	x	x							6
Robert	Bell	x	x	x	x	x	x							6
Richard	Carpenter	x	x	x	x	x	x							6
John	Challinor II	x	x	x	x	x	x							6
Brian	Coleman	x	x	x	x	x	x							6
Bernie	Corbett	x	x	x	x	x	x							6
Kevin	Davis	x	x	A	x	x	A							4
Cathy	Downer		x	x	x	x	A							4
James A.	Erb	x	x	x	x	x	x							6
Susan	Foxton	x	x	x	x	x	x							6
Guy	Gardhouse	x	x	x	x	x	x							6
Joan	Gatward	x	x	x	x	x	x							6
Rodrigo	Goller	x												1
Michael	Harris	x	A	x	x	x	x							5
Helen	Jowett	x	x	x	x	x	x							6
Daniel	Lawrence	x	x	x	x	x	x							6
Geoff	Lorentz	x	x	x	x	x	x							6
Ian	MacRae	x	x	x	x	x	x							6
Kathryn	McGarry	x	x	x	A	A	x							4
Jane	Mitchell	x	x	x	x	A	x							5
Joe	Nowak	x	x	x	x	x	x							6
Jerry	Smith	x	x	x	x	x	x							6
Warren	Stauch	x	x	x	x	x	x							6
Bruce	Whale	x	x	x	x	x	x							6

NO MEETING

Audit Committee February 17, 2021			Audit Committee November 26, 2021		
Guy	Gardhouse	x			
Chris	White	x			
Sue	Foxton	x			
Helen	Jowett	x			
Jane	Mitchell	x			
John	Challinor	x			
Brian	Coleman	x			
Ad-Hoc CA Act Committee June 15, 2021					
Chris	White	x			
Sue	Foxton	x			
John	Challinor	x			
Michael	Harris	x			
Helen	Jowett	x			

**Meetings shaded have been held virtually and do not pay mileage*



South East Grey Community Health Centre



SEGCHC staff attend a socially distanced staff meeting in spring 2020.

Annual Report

2020-21

We are grateful for the ongoing support and funding received from the Ministry of Health and Ontario Health West (previously known as the South West Local Health Integration Network).

We thank our many financial supporters including:

Community Food Centres Canada - COVID Relief \$50,000

Community Food Centres Canada - Good Food Access Fund -COVID Relief \$20,000

Community Food Centres Canada - FoodFit Fund \$25,000

Grey County Social Services Relief Funds (COVID Relief including 2 Freezers, 2 Stoves, and other kitchen equipment) \$21,520

Grey County Community Homelessness Prevention (Community Meal Program) \$3,500

United Way of Bruce Grey - COVID Relief - YUM Program \$10,100

Emergency Community Support Fund delivered by Community Foundations Canada (CFC), United Way Centraide Canada (UWCC), and the Canadian Red Cross (CRC) COVID Relief \$38,240

Farm Credit Canada - AgriSpirit Fund \$25,000

Emergency Community Support Fund delivered by United Way of Bruce Grey - COVID Relief Crock Pot Program, YUM & Hampers \$15,000

Employment and Social Development Canada - New Horizons for Seniors Program - CHC "At Home" Video Series \$22,500

FLATO Developments \$50,000 plus a substantial contribution of PPE

Municipality of Grey Highlands \$50,000

Township of Southgate \$25,000

Chapman's Ice Cream for a substantial contribution of PPE

In addition to grants, we received \$78,329.32 in donations from individual donors in our community.

The financial gifts from these individual donors enable us to help many patients, clients and individuals through the delivery of our programs, or by covering medical expenses they couldn't otherwise afford.

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*"You can do what
I cannot do. I can
do what you
cannot do.*

*Together we can
do great things"*

- Mother Teresa

Message from the Board Chairperson

Job well done – congratulations every one.

On behalf of the Board of Directors, I would like to thank the staff, their families and our partners that have exceeded all expectations and remained committed to their patients in these unprecedented circumstances.

As I move on to new challenges volunteering in my community, I will not soon forget what tremendous gains our team of board, staff, volunteers and supporters have achieved for our patients and their families. I would like to acknowledge the Municipalities, our Provincial MPP Bill Walker, Grey County, the Ministry of Health and local businesses who have worked with us on multiple fronts to advance projects and meet our patients' needs.

Allan Madden, our 10-year CEO, also retiring this year, has been a stellar leader and his whole team is a reflection of his hard-working devotion to making primary patient care a model for the Province. Tenacity and Audacity have been his drivers to successfully attract resources that position the CHC to best manage the primary health and wellness services our community deserves.

This first ten years of the CHC has found us working closely with many allied health providers. These partnerships and that with the Regional Hospice of Grey Bruce, have given our patients the experience of a more seamless journey within the health system. And for our staff, resulted in excellent connections and understanding of their services to complement our own.

As I finish my term as board chair, I would like to thank those stalwarts who have gone before and those who have been such tireless colleagues and trusted advisors at the board table. Your wise counsel and friendship have resulted in trust and robust decision-making that have positioned the SEGCHC for a strong decade ahead.

To Alex Hector our new able and tested Executive Director and his team – I look forward to cheering from the sidelines as the pandemic diminishes and the CHC reopens fully to continue its growth and excellent care of our patients.

Thank you for the opportunity and the privilege of giving back to my community.



Jane de Jong, Board Chairperson

"We must dare to be great; and we must realize that greatness is the fruit of toil and sacrifice and high courage."

- Teddy Roosevelt

To Our Stakeholders

The pandemic has had a significant impact on all of us - patients, healthcare providers, volunteers, and supporters. It has impacted our families, our social structures, our children. It has caused us to make significant changes in record time in order to stay focused on patient care. We are extraordinarily proud of how our team of professionals have been able to implement changes required to keep staff and patients safe. Everyone has played an important role - from our medical receptionist staff who have not worked from home and who have capably handled changes to schedules and routine as we moved in and out of lockdowns and answered patient inquiries, to our Allied and Clinical staff who switched to a combination of work from home providing virtual care and work in the clinic wearing PPE, to our small but mighty administration staff who managed logistics in the middle of implementing big changes. With all of this going on, we did not lose our stride; you will read later on in this report how we performed despite the ongoing challenges. We are extraordinarily proud and feel very privileged to be part of this team of truly dedicated, caring and focused health care professionals.



Alex Hector, Executive Director



Allan Madden, Chief Executive Officer



The Board and Staff of SEGCHC are pleased to announce that Alex Hector will be assuming the role of Executive Director on June 1, 2021.

"Integrity is doing the right thing, even when no one is watching."

- C.S. Lewis

Operations

A Review of our Strategic Planning and Priority Status

2020-21 was certainly an unforgettable year. The pandemic has challenged every aspect of the CHC operations. In response to the public health measures, the CHC remained open in Dundalk and Markdale seeing urgent care patients, new moms and babies etc. Despite the unprecedented challenges caused by COVID-19, the primary care team has exceeded even the highest of expectations by providing 52,576 services provider interactions and establishing an 88% cancer screening rate across the board. Further, our panel size sits at 8916, 112% of our budgeted panel.

Alongside Public Health, we delivered a COVID vaccine clinic which vaccinated over 500 seniors of age 80 years old+ in one day. Additionally two of our Nurse Practitioners are working alongside GBHS hospital staff in the ICU caring for COVID affected patients. We introduced a virtual care strategy, saw palliative patients in their homes and delivered more than 10,000 meals to isolated seniors.

SEGCHC continues to be committed to providing the best services possible without undue duplication. Our programs and services have always been based on the social determinants of health, and will continue to be so in the future. For 2020-22 the SEGCHC Board and staff committed to the following priority areas:

- Improve our M-SAA numbers while taking on more patients.
- Improve the quality of our data.
- Launch a Virtual Care strategy.
- Manage the capital plan for the Dundalk build through the Ministry approval process.
- Complete renovations for Markdale building.
- Develop and implement a strategic alliance with Chapman House including back office integration.
- Develop a health equity strategy for seniors and food security.

The South East Grey CHC Board is very proud of the following accomplishments:

- Our quick response to the pandemic:
 - Provided 52,576 interactions to keep our patients safe
 - Maximized Virtual Care capabilities
 - Increase in our homecare visits
 - Held a vaccine clinic that delivered more than 500 doses in 1 day

- NP support provided to GBHS Intensive Care Unit
 - Staff morale remained high
- Our YUM program provided over 10,000 food parcels to many families with food security issues during the outbreak.
- Completed renovating our Markdale location and partnered with Keystone Child, Youth and Family Services, Canadian Mental Health Association and Grey County to locate services closer to where they are needed. A new community garden was built on site and is ready for programs in Spring 2021.
- \$238,000 in renovations completed at the Erskine Church to facilitate programs for the community thanks to a Community Infrastructure Renewal Fund (CIRF) grant. We also completed a \$25,000 kitchen renovation thanks to an Agrispirit Farm Credit Canada grant.
- Something in the water at the CHC: 10 of our staff went on maternity leave!
- \$275,000 planning grant received from the Ministry - which means we are one step closer to getting our new building in Dundalk!



The new Community Gardens at our Markdale site.

Community Initiatives

Your Unique Meal (YUM Program)

The YUM program (Your Unique Meal) launched in February 2020 as a means to fill an identified gap in our community. The YUM Program is intended to meet the unique nutritional needs (gluten-free, dairy-free, low-sodium, food allergies) of individuals who are living at or below the poverty line.

In March 2020, one month after we launched YUM, there was a province-wide shut down. Many formal health and social service organizations closed their doors. Among those were transportation services, meal programs, Day Program, respite etc. On account of our strong reputation and because we were one of few organizations that remained open throughout COVID, we were asked by the larger community to expand YUM to meet the needs of our most vulnerable clients. Funding became available to support these COVID relief efforts.

Through YUM, participants receive up to five nutrient-dense meals a week, plus fresh produce, milk, etc. The YUM program spans beyond meal delivery and serves as a check-in for our isolated seniors. YUM has also been a vehicle for mental health support, delivering supplements from the Dietitians, urine sample bottles for Nursing, Footwear and Clothing Exchange, Income Tax drop off/pick up, thus ensuring benefits will not be disrupted. We are the only point of contact for many participants.

We recognized that beyond the food needs, individuals were lacking basic personal hygiene products (shampoo, soap, shaving cream and toothpaste), and basic home products (towels, microwaves etc.). SEGCHC used grant funding to deliver 100 hampers with these items. In March 2020, we launched the Crock Pot Program, this program deployed 50 crock pots to vulnerable and marginalized individuals in the community. Meal packs and cooking instructions are distributed so the individual can create a meal.

SEGCHC is grateful for the support of the many individual donors and organizations that have provided funding to support the YUM program.



Community Programs

Beyond Primary Health Care Services and Allied Health Services, SEGCHC offers a wide variety of free programs and services to meet the needs of individuals of all ages. Due to COVID-19 many of our programs have been placed on hold however we were able to offer Tai Chi and Yoga on Zoom video.

We also began offering Check in and Chat to support those who are feeling alone or isolated due to COVID-19. Through this program, locally trained volunteers make weekly or bi-weekly phone calls to participants to help them stay connected to the community.

Additionally, our Community Volunteer Income Tax Program saw an unprecedented number of participants with 150 tax returns completed this year.

Finance/Administration and IT

Strategic Alliance with Chapman House

In March 2021, SEGCHC and Chapman House (Residential Hospice of Grey Bruce) signed a memorandum of agreement for payroll, accounting and information technology support. This strategic alliance will provide organizational benefits for both SEGCHC and Chapman House related to back office integration and strategic projects. This alliance will also provide system-

wide benefits for the people we serve including a strengthened voice at the Ontario Health Team table on home care, palliative care and primary care.



Finance Manager, Kulwant Dhaliwal accepting a donation from Enbridge

Information Technology Update

In June 2020, SEGCHC hired a Manager of Information Technology (IT) to oversee the information technology systems and data reporting.

SEGCHC held 98 Ontario Telemedicine Network (OTN) sessions last year. OTN uses two-way videoconferencing to provide access to care for patients in every hospital and hundreds of

other health care locations across the province. Virtual care, such as OTN sessions, provides key efforts to slow the spread of COVID-19. Throughout the pandemic, it has become a mainstream delivery channel for health care services. In addition to patient care, OTN facilitates the delivery of distance education and meetings for health care professionals and patients. We continue to do frequent OTN consultations at the CHC with Specialized from all over Ontario.

In March 2021 SEGCHC began the implementation of Telus Health Virtual Care to expand access to care to our patients.

Financial Report and Update

The Audit Plan was prepared and an interim audit was completed in February 2021 and a year-end audit was completed in May 2021.

Recognition

The South East Grey Community Health Centre would like to acknowledge and thank this year's recipients of an Ontario Volunteer Service Award. Adults are recognized by the length of time they've volunteered with one organization, ranging from five to 65 years of continuous service. Youth (24 years old and under) are recognized for two or more years of continuous service. Thank you to all of our volunteers who give back to their community with their time and skills!

10 Years

Jane de Jong: Jane is the CHC's longest standing Board Member and a pioneer of the South East Grey Community Health Centre movement. As Board Chair, Jane has been a visionary, leader and strong ambassador of the CHC, helping the centre achieve some monumental milestones. With unwavering commitment and heart, Jane has helped to bring healthcare closer to home for many.

5 years:

Jim Harrold: Jim is a Director on the CHC's Board of Directors. Jim belongs to several Committees of the Board and has been instrumental in leading the CHC through the new Ontario Health system.

Don Nickell: Don is a well-recognized face around the CHC, providing support for the Community Volunteer Income Tax Program all year around.

Della Goetz: Della is a valued member of the CHC team, volunteering at health fairs, donation letter drives, phone call reminders, Check In & Chat and more.

Anne Marie Lee: Anne Marie has dedicated her skills to help hundreds of individuals file their tax claim as a volunteer with the Community Volunteer Income Tax Program.

Youth Awards (2 years or more):

Solenne Shute: Solenne has been volunteering with the CHC since October 2018. Solenne has helped with special events such as: Health Fairs, Rotary Ski-A-Round, Golf Tournament, donation letter drives, and general support for CHC programs.

Lachlan Shute: Lachlan has been volunteering with the CHC since March 2017. Lachlan has helped with special events such as: Health Fairs, Rotary Ski-A-Round, Golf Tournament, donation letter drives, general support for CHC programs and most recently as a parking marshal for the vaccine clinics.

A Report from our Clinical Director

This has been an interesting time in Health Care for a number of reasons. I have often said “Necessity is the Mother of Invention”. This Pandemic has shown the ability of health care providers around the world to make adjustments in providing care to people on very short notice. Every day, new information was forming decisions at the front line in all aspects of health care. Here at the CHC, we did not take the approach that patients no longer needed to be seen in person. We carefully weighed the risk and the benefits of having staff and patients in the clinic. It was a team effort guided by Public Health, in-house expertise; with the understanding of the potential needs of the folks that we care for and safety of staff and patients at the forefront at all times. There were times that we changed protocols more than once through the day. Numerous team meetings were presented through the day; understandably, there was fear among staff and we saw this in our patients as well. Staff were aware that this was going to take planning, regular information sessions, self-learning and that everyone needed to be informed and on the same page. I am proud to say that staff stepped up to the plate. Our Nurse Practitioners and Physicians were in clinic when they needed to be, nurses were in clinic every day regardless of where we were in the Pandemic.

We developed a schedule that saw at least two providers in the clinic at all times, the rest worked from home, over the phone. Those in clinic followed our most vulnerable patients, cancer patients, those with complaints that required hands on assessment. We stopped all non-urgent appointments and switched them to phone appointment. Messages were communicated that all staff and patients would wear appropriate PPE when in clinic and dealing with patients the level of precaution was evaluated on a daily basis. Due to concerning numbers of COVID infections in the community of Dundalk, in-house services were shut down and patients were rerouted to Markdale or home visits done. This was due in part to the

inability to screen patients appropriately and handle in person visits due to the number of staff that were pregnant and the layout of the clinic. Initially difficulty arose with getting PPE and N95 masks. So many partners stepped up to the plate, such as Chapman's Ice Cream and Flato Developments. CHC partners within the Alliance were trading supplies and utilizing companies that traditionally did not sell "medical equipment" but who sold the same thing at a better quality and price. We were amazed.

Each Wave of the Pandemic saw new challenges, requiring us to make changes to existing protocols, recommendations, and balancing the risk of having staff and patients in clinic. The Variants of Concern appeared in our communities, raising with it more concerns regarding safety protocols. We postponed routine screening, re-adopted early plans for prenatal extending time between appointments, saw new babes and postponed older infant and children's immunization. We ran Flu Vaccine blitzes for winter flu, it was the lowest season around the world for Influenza infections - handwashing, and masks really work! We continued to take on high-risk new patients, pregnant women, and new babies all during this time.

Then the COVID Vaccine program arrived. Sitting on the task force, I had a front row seat to how the roll out was going to happen in Grey Bruce. Throughout our region numbers continued to be far below large cities and municipalities. As such, some of our vaccine allotment was diverted back to the hotspot areas. This was rectified as all of us on the task force felt that the risk to our residents was heightened by not being able to vaccinate our most vulnerable individuals. Luckily, we were able to move forward, albeit slowly and now steadily.

We have developed a partnership with the hospital and other community physicians and clinics throughout this. Two of our trusted Nurse Practitioners have been redeployed to the ICU in Owen Sound. They are seasoned Level 3 ICU nurses, tried and true, and are well respected in Owen Sound. One is from London Health Sciences and the other from Sunnybrook. They are looking forward to coming home to their patients. They did this selfless act to benefit our community at the potential risk to themselves and their families. Two of our nurses have gone to the Grey Bruce Health Services to help with injections for staff at the Markdale site. We have incorporated the Flesherton Clinic into our 80 years old+ Vaccine Clinic; the second vaccine will be done on June 19th. Our staff work on the weekends too and it is all hands on deck. During this past year, I would be remiss in not announcing our baby boom that added four bouncing baby boys and five beautiful girls to our family staff.

In spite of the pandemic, the clinic rolls on. The Physicians and Nurse Practitioners continue to see patients. The nurses run moderate to large COVID Clinics daily according to doses available to all Grey Bruce residents. The week of May 17th - we gave 563 COVID vaccines in our clinic. Spectacular! Chatsworth clinic is open one day per week at this time and Dundalk is

open four days per week, with every other Wednesday booked as a vaccine clinic day for about 100 patients - depending on demand and supply.

We continue to run multidisciplinary team efforts with our specialist clinics. Psychiatrist, Dr. Morrison, is typically here two days per month to assess new patients. Psychologist, Dr. R. Shepherd, who recently started at the clinic weekly; his lovely wife Dr. C. Shepherd is an old hand now at the clinic. She has helped us so much in keeping patients seen at both Markdale and Dundalk and helping when we have had a shortage of physicians. We could not have done it without her. Dr. Terry Smith continues to look after our complex medicine patient and helps with pain patients along with our experienced NP Julia Peart as she works on our Narcotic Reduction Program. Dr. Smith has an interest in Bariatric Medicine and we look forward to getting this program off the ground. Dr. Ostrander continues to read in-house ECG's and is a complex medicine asset.

We welcomed Dr. Dan Eickmeier (Dr. Dan) to our clinic to assume Dr. McIntosh patients as she retired last fall. We will welcome Dr. Ramsha Khan in July to assume Dr. Rod MacNeill's patients. In September, we will welcome Dr. Krista McKee back from maternity leave. Dr. Will Gott has been covering her patients and helping so much while we are short-handed. We are hoping to convince him to stay on a part time basis. Our NPs have also picked up so much of the slack; I cannot begin to thank them enough. Their commitment and flexibility during this time has been commendable with never a complaint or a refusal. Natalie Grant is our Chiropractist and she has been included in our Primary Care Team, as she works very closely with nursing and NPs for our high risk diabetic patients and wound care. She has undertaken a very vigorous course in wound care and runs our Diabetic Foot Care Clinic, through the LHIN.

We hope to see many of our programs back up and running, including our Cardiac Rehab program and a more robust Narcotics Program. We have initial planning for a Diabetes program that will also incorporate our Cancer Screening and OHT requirements into that. Our Diabetic Foot Ulcer Program will become more active as our programs increase. Our numbers are high enough that our CEO has sent a business case for much needed staff. We look forward to this as we continue to advocate for patient care and equality in our communities. We continue to do home visits, are now able to take vaccines out to our housebound patients. Our nurses have been stellar in keeping the clinic functioning, they too never complained and were always up for a challenge. We continue to work with our allied health staff. The management team worked as a well-oiled machine to make this all work. Special acknowledgement is extended to the Medical Administration Team who were the very front line in all of this, manning the phones and understanding all of the moving parts and clarifying when things were not quite as clear as they should have been.

From my perspective moving forward, we will never go back to all staff working in clinic every day. We will continue to offer virtual appointments as these suit many people. We continue to be here for those who need to be seen in clinic. Recruitment is ongoing for physician and Nurse Practitioner support. We currently have two Nurse Practitioner students finishing their programs in clinic and will have a Student Physician in September for a month. This is the best way to recruit new staff, to have them as students and COVID has not deterred us from this program. We have a unique clinic that is known far and wide, I have many calls regarding our model and “our secrets” for being high achievers.

It is with mixed emotion that I will be retiring from my position as Clinical Director effective October 1, 2021. I have been asked to stay on for special assignments and would like to see our COVID vaccine program out until the end, whatever that looks like, and to have input to the new build in Dundalk. My replacement as Manager of the Clinical Team will be NP Julia Peart. She brings a wealth of knowledge from other sectors and interests. She will be well supported by the Management Team and the Clinical Team and I expect that she will be very successful in her role. She will have some ideas and the CHC will thrive under her new leadership. I look forward to continuing with short term opportunities in health care as I move forward as well as some serious down time and travel with my partner. When safe to do so.....of course.

Penny L. Pedlar Nurse Practitioner, Proud Clinical Director

Capital Projects

Dundalk Capital Build

On November 20, 2020 the CHC received approval from the Minister of Health, Christine Elliott, confirming the commitment to support early capital planning for the South East Grey Community Health Centre. The \$275,000 one-time capital planning grant has been received and plans are underway to build a 12,500 ft² to 16,000 ft² medical facility in Dundalk. The building will meet the current and future ongoing needs of the residents of Southgate. The approval is evidence of the increasing demand for services in this area driven by a dramatic increase in the population.

The following partners have signed a Memorandum of Understanding outlining their commitment to co-locate at the new build:

- Canadian Mental Health Association, Grey Bruce
- Keystone, Child, Youth and Family Services
- South West Ontario Aboriginal Health Access Centre
- Grey Bruce Public Health
- Waterloo Wellington LHIN Care Coordinator

Additionally, Grey County has shown interest in establishing a presence at the site to meet their social services and new immigrant needs.

Our goal is to establish a one-stop-shop for residents providing seamless access to multi-disciplinary primary care, mental health and addictions services (youth and adults), Indigenous health services, public health programs and social services.

The CHC is grateful for the continued support demonstrated by Bill Walker MPP for Grey Bruce and Owen Sound. Bill



What our Clients/Patients are Saying

Our patient's feedback is vitally important to us; however the pandemic presented us with challenges in getting timely and relevant information. Plans are in place for regular, ongoing feedback and we look forward to regular, robust information very soon.

"It always seems impossible until it's done."

- Nelson Mandela

By the Numbers – Our Performance

SEGCHC Clinical Data Reporting

Throughout the pandemic, SEGCHC maintained full access to primary care, including lab services, urgent care and allied health services. We offered in-person appointments, virtual appointments by phone or computer and home visits. Health and Fitness programs shifted to an online platform. The numbers in Chart I reflect the activity of the SEGCHC over the past year compared to our M-SAA target.

Chart I Client Activity OHRS

	Budget 2020-21	MSAA 2021 Target	Actual YTD	% Variance Budget to MSAA	Variance to Budget Year End	Variance to MSAA Year End	% Variance to MSAA Year End
Total Individuals Served	8,500	5,603	6,115	166%	2,385	512	109.1%
Service Provider Interactions	50,582	31,650	50,431	163%	151	18,781	159.3%
Service Provide Group Interactions	1,994	698	1,661	135%	333	963	238.0%

SEGCHC is required to sign a Multi-Sectoral Accountability Agreement (M-SAA) with our funders, Ontario Health West (previously known as the South West LHIN). The M-SAA requires that the organization focus its primary care attention to cancer screening and flu vaccination in addition to providing primary care and community development services.

Chart II 2020-21 Year-End M-SAA Results

M-SAA Indicators	MSAA TARGET	ACTUAL	VARIANCE
Breast Cancer Screening Rate	80%	85.45%	5.5%
Cervical Cancer Screening Rate	84%	88.22%	4.2%
Inter-professional Diabetes Care	95%	89.28%	-5.7%*
Influenza Vaccination Rate	85%	94.39%	9.4%
Colorectal Cancer Screening Rate	82%	89.16%	7.2%

*Requires a referral to 2 other allied health. Difficult to achieve through virtual care

Chart III Historical M-SAA Results

M-SAA Indicator	2020	2019*	2018	2017	2016	2015
Panel Size	7488	7243	5700	5387	3401	1775
PINOT Patients	1428	875	750	695	560	325
TOTAL	8916	8118	6450	6082	3961	2100
Influenza Vaccination Rate	94.40%	71.00%	81.20%	58.70%	52.70%	55.70%
Breast Cancer Screening Rate	85.50%	85.70%	96.40%	83.70%	39.10%	42.80%
Cervical Cancer Screening Rate	88.20%	86.70%	97.10%	80.50%	50.60%	48.30%
Diabetes Inter-Disciplinary Care	89.28%	90.10%	96.70%	99.10%	78.60%	100.00%
Colorectal Cancer Screening Rate	89.16%	83.10%	96.20%	83.70%	35.00%	53.20%

OHRS INDICATORS

Service Provider Interactions	52,576	49,373	37,000	34,896	34,327	27,182
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*Notes: In 2019 the CHC took on 1,800 new patients from the merged clinic and launched a new EMR



The newly renovated kitchen at our Erskine site completed thanks to an Agrispirit Farm Credit Canada grant.

Accountability

Multi-Sector Service Accountability Agreement

The Executive Director and the Board Chairperson signed an extension of Multi-Sector Service Accountability Amending Agreement in March 2021 which links the Centre's performance to funding received through the South West Local Health Integration Network (SW LHIN). *The Local Health System Integration Act*, 2006 requires that the LHIN and the Centre to enter into a service accountability agreement. The agreement enables the LHIN to provide funding to the Centre for the provision of services. It supports a collaborative relationship between the LHIN and the Centre to improve the health of Ontarians through better access to high quality health services, to co-ordinate health care in local health systems, and to manage the health system at the local level effectively and efficiently.

2020-2021 South East Grey CHC - Board of Directors

Jane de Jong – Chairperson

Larry Mann – Vice Chair

Rick Byers

Aakash Desai

Jim Harrold

Gord Lawson

Janet Pounder

Captain Harpreet Bal

John Woodbury

Independent Auditor's Report

To the Board of Directors of South East Grey Community Health Centre:

Opinion

We have audited the financial statements of South East Grey Community Health Centre (the Centre), which comprise the statement of financial position as at March 31, 2021 and the statements of changes in fund balances, operations, and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Centre as at March 31, 2021, and results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Centre in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Centre's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Centre or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Centre's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Centre's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Centre's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Centre to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly SGB LLP

Chartered Professional Accountants
Licensed Public Accountants
Owen Sound, Ontario
June 22, 2021

Statement of Financial Position

South East Grey Community Health Centre
As at March 31

	2021	2020
	\$	\$
ASSETS		
Current		
Cash	574,963	560,865
Cash – restricted	13,282	236,233
Accounts Receivable	74,070	10,315
HST Rebate Receivable	384,128	5,875
Prepaid Expenses	38,375	17,116
	1,084,818	830,404
Property and equipment	3,587,388	3,004,994
	4,672,206	3,835,398
LIABILITIES		
Current		
Accounts Payable and Accrued Liabilities	653,899	429,176
Government Remittances Payable	39,599	47,025
Due to MOHLTC	8,959	27,505
Deferred Revenue	491,825	116,218
Term Loan	200,000	-
Current portion of long-term debt	73,864	65,929
	1,468,106	685,853
Long-term debt	3,048,373	3,128,154
Deferred Capital Contributions	224,153	106,788
	4,740,632	3,920,795
FUND BALANCES		
Unrestricted net assets	(107,452)	(107,452)
Building reserve fund	39,026	22,055
	(68,426)	(85,397)
	4,672,206	3,835,398

Statement of Operations and Changes in Fund Balances

South East Grey Community Health Centre

For the Year Ended March 31

	2021	2020
	\$	\$
REVENUE		
Funding from South West LHIN - operating	5,239,646	5,000,711
Community infrastructure renewal fund		236,426
Ontario Trillium	-	139,411
Other	127,529	113,567
Amortization of deferred capital contributions	38,805	240,991
Grant income	73,500	
	5,479,480	5,731,106
EXPENSES		
Salaries, wages and benefits	4,711,352	4,281,567
Operating supplies and expenses	514,979	666,011
Medical and surgical supplies and drugs	57,989	33,618
Building and grounds expense	-	236,426
Ontario Trillium Foundation – growth grant expenses	-	139,411
Mortgage interest	84,506	64,741
Building amortization	71,849	66,584
Amortization	38,805	240,991
	5,479,480	5,729,349
Excess of revenues over expenses for the year before due to MOHLTC	-	1,757
Other income (expense)		
Rental revenue	140,608	28,845
Building and ground expense – rental	(123,637)	(6,790)
	16,971	22,055
Excess of revenue over expenditures for the year before due to MOHLTC	16,791	23,812
Due to MOHLTC	-	1,757
Excess of revenue over expenditures for the year	16,971	22,055

Basis of the Summary Financial Statements

South East Grey Community Health Centre (the “Centre”) has prepared these summary financial statements to be included as part of its annual report. The Centre has determined that the level of aggregation presented is adequate for the readers of the annual report. The audited financial statements may be obtained from the Centre.



Christmas Sweater Day 2020

Centre Information

South East Grey Community Health Centre

55 Victoria Avenue
Markdale, ON N0C 1H0

Tel 519-986-2222

Fax 519-986-3999

www.segchc.ca



Pink Shirt Day – February 2021.

The COVID-19 pandemic has affected us all and shown the importance of helping one another and advocating for those who need it. Our focus is on working together and treating others with dignity and respect.

A sincere thank you to our ongoing supporters.



**Ontario
Health**

SAUGEEN VALLEY CONSERVATION AUTHORITY

MINUTES

Conservation through Cooperation

MEETING: Authority Meeting
DATE: Thursday, May 20, 2021, 1:00 p.m.
LOCATION: Electronic

CHAIR: Maureen Couture

MEMBERS PRESENT: Paul Allen, Barbara Dobreen, Dan Gieruszak, Cheryl Grace,
Tom Hutchinson, Steve McCabe, Don Murray, Mike Myatt, Mike Niesen,
Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

ABSENT WITH REGRETS: Mark Davis

OTHERS PRESENT: John Bujold, Baker Tilly SGB LLP
Colleen Collins, Project Director, eSolutions Group Ltd.
Kevin Campbell, Project Manager, eSolutions Group Ltd.
Kevin McKague, Cargill, Ontario
Jennifer Stephens, General Manager/Secretary-Treasurer
Erik Downing, Manager, Environmental Planning and Regulations
Donna Lacey, Manager, Forestry and Lands
Laura Molson, Manager, Corporate Services
Jo-Anne Harbinson, Manager, Water Resources
Matt Armstrong, Regulations Coordinator
Alana McDonald, Flood Forecasting and Warning Coordinator

Chair Maureen Couture, called the meeting to order at 1:00 p.m.

1. Land Acknowledgement

As we work towards reconciliation with Indigenous people, we begin our meeting today by respectfully acknowledging that we are situated on Traditional Territories and Treaty Lands, in particular those of the Chippewas of Saugeen Ojibway Territory known as the Saugeen Ojibway Nation.

As shared stewards of Ontario's land and water resources – along with the First Nations community – Saugeen Valley Conservation Authority appreciates and respects the history and diversity of the land and its peoples and are grateful to have the opportunity to meet in this territory.

Authority Meeting – May 20, 2021

Chair Maureen Couture requested that in future Board meetings, the Land Acknowledgement be circulated to the Directors, and each take a turn reading it.

2. Adoption of Agenda

Chair Couture indicated two amendments to the agenda. Introduction of a new staff member will take place after the adoption of the agenda, and a COVID-19 report will occur after the approval of the minutes.

MOTION #G21-48

Moved by Sue Paterson

Seconded by Tom Hutchinson

THAT the amended agenda be adopted as presented.

CARRIED

Bill Stewart joined the meeting at 1:10 p.m.

3. Introductions of New Staff

The following new staff member was introduced to the Board of Directors:

- a. Alana McDonald – Flood Forecasting and Warning Coordinator

4. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

5. Approval of Authority Meeting Minutes

- a. April 15, 2021 – Authority Meeting

MOTION #G21-49

Moved by Steve McCabe

Seconded by Dan Gieruszak

THAT the minutes of the Authority meeting, held on April 15, 2021, be approved as circulated.

CARRIED

6. Presentations

- a. 2020 Audit Review

Jennifer Stephens introduced John Bujold, Baker Tilly. Mr. Bujold reviewed the draft financial report and noted that it is the opinion of Baker Tilly that the financial statements of SVCA present fairly the financial position as of December 31, 2020, and are in accordance with Canadian public sector accounting standards.

MOTION #G21-50

Moved by Cheryl Grace

Seconded by Paul Allen

THAT the 2020 Audited Financial Statements, as prepared by Baker Tilly SGB LLP be approved as presented.

CARRIED

Diana Rae joined the meeting at 1:30 p.m.

Authority Meeting – May 20, 2021

b. Cargill Development Vision

Jennifer introduced Kevin McKague, a developer in Cargill. She noted that he is not a member of the Cargill Greenock Swamp Promotional Association as stated on the agenda. Kevin is an entrepreneur with a vision for development in Cargill and has a historical family connection to the area. He described his mission as the promotion and celebration of the history, people, and culture of Historic Cargill and the unique natural beauty of the surrounding rural landscape and Greenock swamp. The development vision would impact the appreciation of Cargill's history, increase tourism, job creation and community economic development. It is his goal to partner with SVCA and the Municipality of Brockton in this endeavour.

c. SVCA Brand Strategy Framework

Colleen Collins and Kevin Campbell presented the Brand Strategy Framework as submitted in the agenda package. They told the Directors that the new SVCA brand would have a wide audience including municipal and provincial partners, other CAs, partner organizations, staff, directors, media, schools, landowners, and tourists. To consistently deliver on a brand promise, there needs to be a strong foundation. Three brand pillars have been identified: understanding, leadership and people. The Directors discussed measurements for effectiveness.

Steve McCabe left the meeting at 2:05 p.m.

7. COVID-19 Update

Jennifer Stephens noted that most staff are continuing to work from home. It is necessary for several staff members to work in the office to access required resources, reference materials, and equipment. Daily operations remain unchanged until further direction is given by the provincial government.

8. Consent Agenda

MOTION #G21-51

Moved by Christine Robinson

Seconded by Mike Myatt

THAT the reports, minutes, and information contained in the Consent Agenda, [items 8 a-e], along with their respective recommended motions be accepted as presented.

CARRIED

Steve McCabe rejoined the meeting at 2:30 p.m.

9. New Business

a. Conservation Ontario Governance Accountability and Transparency Initiative

Jennifer Stephens discussed the Governance Accountability and Transparency initiative that Conservation Ontario has created in response to amendments to the *Conservation Authorities Act*.

After discussion, the following motion carried:

MOTION #G21-52

Moved by Christine Robinson

Seconded by Barbara Dobreen

WHEREAS the provincial government has passed legislative amendments related to the governance of

Authority Meeting – May 20, 2021

Conservation Authorities; and

WHEREAS the conservation authorities remain committed to fulfilling accountable and transparent governance;

THEREFORE BE IT RESOLVED THAT the Board of Directors of Saugeen Valley Conservation Authority endorse the three key actions developed by the Conservation Ontario Steering Committee to update conservation authority administrative by-laws, to report proactively on priorities, and to promote/demonstrate results;

AND FURTHER THAT staff be directed to work with Conservation Ontario to implement these actions, report on progress and to identify additional improvements and best management practices.

CARRIED

Steve McCabe left the meeting at 2:40 p.m.

b. Minister's Zoning Orders

Jennifer Stephens discussed the legislative changes to the *Planning Act*, Section 47, through Bill 197, the *COVID-19 Economic Recovery Act, 2020*, July 21, 2020. The changes give the Minister enhanced authority to override a conservation authority ruling as the terms of a Minister Zoning Order (MZO) will predominate CA decisions.

After discussion, the Directors passed the following motion:

MOTION #G21-53

Moved by Bill Stewart

Seconded by Cheryl Grace

THAT staff be directed to communicate with member municipalities and neighbouring conservation authorities that there is a desire to be kept informed of MZOs or MZO requests; and

THAT staff be directed to prepare a fee schedule for MZOs for consideration by the Board of Directors; and

THAT staff be directed to establish a process to comment and issue MZO CA permits; and

THAT staff be directed to work collaboratively with other conservation authorities to develop a set of guidelines to compensate for ecological impacts and any other impacts that may result from the development project; and

FURTHER THAT staff be directed to create educational resources that can be used by municipalities and applicants to inform on the new permitting provisions related to MZOs in Section 28.0.1 of the amended *Conservation Authorities Act*.

CARRIED

c. Designating SVCA staff as Officers

Donna Lacey noted that positive messaging regarding illegal activities on SVCA properties is not working on SVCA properties and that designating staff as officers has become necessary to enforce activities. It was noted that fines are applicable to ticketing but would not be associated with a source of revenue.

Authority Meeting – May 20, 2021

After discussion, the following motion carried:

MOTION #G21-54

Moved by Barbara Dobreen

Seconded by Dan Gieruszak

THAT the following positions: Manager, Forestry and Lands; Forestry Technician; Field Operations Coordinator; and Campground Coordinator be designated as 'Officers' by the Authority for the purposes of enforcement of Section 29 of the *Conservation Authorities Act*.

CARRIED

d. Public Safety Plan –Durham Upper Dam

Jennifer Stephens reviewed the current conditions of the Upper Durham Dam and the walkway that crosses it. B.M. Ross and Associates was retained to complete a public safety assessment and plan. She reported that there were several public safety hazards that require remediation. The SVCA Water Resources Committee recommends to the Authority that the gates remain closed to the public, proper signage be installed, and that other outstanding hazards identified in the Public Safety Assessment be resolved. In particular, there was interest from both the Directors and staff to investigate options to enhance the pedestrian walkway in order to allow public access as soon as possible.

MOTION #G21-55

Moved by Christine Robinson

Seconded by Tom Hutchinson

THAT the Upper Durham Dam walkway remain closed to the public as it does not meet the standards of a pedestrian walkway until the concerns are addressed;

AND THAT appropriate signage, inspection protocols, chain link fencing, be installed as outlined in the Public Safety Plan;

AND THAT staff be directed to investigate the need for a safety boom and have it installed if necessary;

AND THAT staff be directed to establish an educational program to inform the public about the hazards at the Upper Durham Dam;

AND THAT a Communication Plan be implemented to convey the decision made;

AND THAT staff be directed to investigate options with respect to technical and structural changes to enhance the pedestrian walkway in order to allow public access, including financial costs and timelines, and to report back to the Board as soon as possible;

AND FURTHER THAT an estimated \$15,000 for these activities be drawn from the Water Projects Reserve.

CARRIED

e. Upper and Lower Durham Dams Structural Review

Jo-Anne Harbinson reviewed the submitted report. After discussion, the following motion carried.

Authority Meeting – May 20, 2021

MOTION #G21-56

Moved by Tom Hutchinson

Seconded by Don Murray

THAT staff be directed to proceed having B.M. Ross and Associates complete the structural review of the concrete components of both the Upper and Lower Durham Dams, as well as the structural analysis of the pedestrian walkway at the Upper Durham Dam.

AND FURTHER THAT staff be directed to advise the Board of any recommendations from this review.

CARRIED

Steve McCabe re-joined the meeting at 3:35 p.m.

f. Neustadt Gabion Basket Wall Repair

Jo-Anne Harbinson presented an overview of the report submitted. She noted that the galvanized wires holding the gabion baskets have corroded and broken apart. The repairs require engineering expertise in design and configuration. The Water Resources Committee recommend to the Authority that staff begin repairs over the course of two years beginning in 2021.

MOTION #G21-57

Moved by Christine Robinson

Seconded by Bill Stewart

WHEREAS the costs to repair water and erosion control infrastructure is split 50:50 between Saugeen Valley Conservation Authority and the benefiting municipality;

AND WHEREAS the costs for Phase 1 of the repairs to the Neustadt Gabion Basket Wall repairs are expected to cost \$16,000;

THEREFORE, IT IS RECOMMENDED THAT staff be directed to proceed with the Neustadt Gabion Basket Wall repairs over a two-year period extending from 2021 into 2022;

AND THAT GSS Engineering be retained to complete the design of the new gabion wall, complete permit acquisition, prepare tender documents, and oversee the contract and implementation of work on-site;

AND THAT SVCA's contribution (\$8,000) to Phase 1 of the Project be drawn from the 2021 Water Projects Budget (\$4,000) and the Capital Project – West Grey Projects Reserve Fund (\$4,000), where funding has not been successfully obtained through the Water and Erosion Control Infrastructure (WECI) Program;

AND THAT the budget and timeline for proceeding with Phase 2 of the Project will be contingent on budgetary conversations with the Municipality of West Grey and the success of WECI funding;

AND FURTHER THAT staff be directed to update the Board once the costs associated with Phase 2 of the project are defined.

CARRIED

g. Brand Strategy Framework

There was no discussion on the Brand Strategy Framework report.

Authority Meeting – May 20, 2021

MOTION #G21-58

Moved by Bill Stewart

Seconded by Diana Rae

THAT staff be directed to continue working with eSolutions on the next phase of developing a refreshed brand and accompanying brand strategy; and

FURTHER THAT staff be requested to deliver any feedback from the review of the Brand Strategy Framework to eSolutions Group.

CARRIED

Christine Robinson left the meeting at 3:47 p.m.

h. New Regulations under the *Conservation Authorities Act* – Consultation Document
Jennifer Stephens highlighted new regulations under Bill 229 which will take place in 2 Phases. Phase 1 is focused on mandatory and non-mandatory programs and services, municipal MOUs, Advisory Committees, transition period, and the proposed consolidation of CA land regulations. Phase 2 consultations will focus on municipal levies and standards for the delivery of non-mandatory programs and services. Next steps were discussed including the submission of comments to the province by June 27th.

MOTION #G21-59

Moved by Barbara Dobreen

Seconded by Steve McCabe

THAT the presentation entitled “Consultation Document: New Regulations under the *Conservation Authorities Act*” be received;

AND FURTHER THAT staff be directed to provide a thorough overview of the implications of the proposed components of the Phase 1 Regulations, as outlined in the Consultation Guide to the Board of Directors at their meeting scheduled for June 17, 2021.

CARRIED

There being no further business, the meeting adjourned at 4:10 p.m. on motion of Don Murray.

Maureen Couture
Chair

Janice Hagan
Recording Secretary



June 10, 2021

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Sent via email to: Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Re: Correspondence received from the Town of Fort Erie regarding Capital Gains tax on Primary Residence

Honourable and Dear Sirs:

At the last regular General Purpose and Administration Committee meeting of the Township of Scugog held June 7, 2021, the Committee received and endorsed correspondence from the Town of Fort Erie dated June 1, 2021 with respect to Capital Gains Tax on Primary Residence. Attached please find a copy of the Town of Fort Erie's correspondence dated June 1, 2021.

Please be advised that Committee approved the following recommendation:

"THAT the correspondence received from the Town of Fort Erie regarding Capital Gains Tax on Primary Residence, be endorsed."

Please note that all recommendations made by the Committee are subject to ratification at the next Council meeting of the Township of Scugog, scheduled to take place on June 28, 2021.

Should you have any concerns, please do not hesitate to contact the undersigned.

Yours truly,

A handwritten signature in black ink that reads 'Becky Jamieson'.

Becky Jamieson
Director of Corporate Services/Municipal Clerk
Encl.

cc: Carol Schofield, Dipl.M.A. Manager, Town of Fort Erie, Manager, Legislative
Services/Clerk
All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities



Community Services

Legislative Services

June 1, 2021
File #120203

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Capital Gains Tax on Primary Residence

The Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 passed the following resolution:

Whereas primary residences are currently exempt from a capital gains tax, and

Whereas currently secondary and additional non-primary properties are subject to capital gains, and

Whereas the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada, and

Whereas smaller communities including the Town of Fort Erie are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

Whereas many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

Whereas a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals, and

Whereas the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

...2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

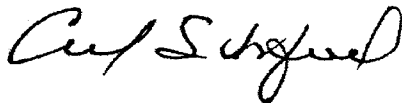
Now therefore be it resolved,

That: The Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, Premier of Ontario, All Members of Parliament, All Members of Provincial Parliament, The Regional Municipality of Niagara, and all Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

c.c. All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities

June 11, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

Re: Lyme Disease Awareness Month
Our Files: 35.31.99/35.23.12

Dear Premier Ford,

At its meeting held on May 31, 2021, St. Catharines City Council approved the following motion:

“WHEREAS May is Lyme Disease National Awareness Month; and

WHEREAS the City of St. Catharines Strategic Plan includes improving livability for all; and

WHEREAS Niagara Region is a high-risk area for ticks and Lyme Disease, and cases continue to increase; and

WHEREAS Ontario health does not cover treatment and testing for all strains of Lyme Disease; and

WHEREAS Lyme Disease is a crippling disease if not diagnosed and treated appropriately;

THEREFORE BE IT RESOLVED the City of St. Catharines call on the Ontario government to expand testing to all strains of Lyme Disease and improve the level of treatment and care for those diagnosed with this crippling disease; and

BE IT FURTHER RESOLVED the Premier of Ontario, Ontario Minister of Health, local MPPs, Niagara Health, Niagara Region Public Health, all Ontario municipalities, and the Association of Municipalities of Ontario be sent correspondence of Council's decision; and

BE IT FURTHER RESOLVED the Mayor bring this matter to the attention of the Niagara Region and request that the Region build an awareness campaign with on-line resources for families with Lyme Disease.”

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:mb

cc: Ontario Minister of Health
Niagara Area MPPs
Niagara Health
Niagara Region Public Health
Niagara Region
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca
Melissa Wenzler, Government Relations Advisor



The Corporation of the Municipality of Killarney
32 Commissioner Street
Killarney, Ontario
P0M 2A0

MOVED BY: Robert Campbell
SECONDED BY: John Dimitrijevic

RESOLUTION NO. 21-189

BE IT RESOLVED THAT the Municipality of Killarney supports the resolutions passed by the Township of West Lincoln, Township of Southgate and the City of Owen Sound supporting the Federal Governments endorsement to adopt 988, a national three-digit suicide and crisis hotline and to ensure critical barriers are removed for those in crisis and seeking help;

FURTHER THAT this motion be forwarded to those noted in the resolutions received.

Resolution Result	Recorded Vote		
	Council Members	YES	NO
<input checked="" type="checkbox"/> CARRIED	Robert Campbell		
<input type="checkbox"/> DEFEATED	John Dimitrijevic		
<input type="checkbox"/> TABLED	Barbara Anne Haitse		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Michael Reider		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Jim Rook	X	
<input type="checkbox"/> WITHDRAWN	Nancy Wirtz		

I, Candy K. Beauvais, Clerk-Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #21-189 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 9th day of June 2021.


Candy K. Beauvais
Clerk Treasurer



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

June 17, 2021

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON L1A 0A6
justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

RE: Capital Gains Tax on Primary Residence

Please be advised that at their last regularly scheduled meeting on Wednesday, June 16, 2021, the Council of the Corporation of the Township of Perry carried the following resolution:

"Resolution No. 2021-255

Moved By: Paul Sowrey

Seconded By: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry hereby supports the resolution received from the Town of Fort Erie regarding the proposed Capital Gains Tax on Primary Residences; and

Further that a copy of this support be circulated to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Doug Ford, Premier of Ontario, Honourable Scott Aitchison, MP Parry-Sound Muskoka, Honourable Norm Miller, MPP Parry Sound-Muskoka, The Town of Fort Erie, and All Ontario Municipalities.

Carried."

Enclosed please find a copy of the resolution supported by the Municipal Council for the Town of Fort Erie on May 31, 2021.

Thank you for your attention on this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Bmorton'.

Beth Morton
Clerk-Administrator

Encl.

c.c. Honourable Scott Aitchison, MP Parry Sound-Muskoka
Honourable Norm Miller, MPP Parry Sound-Muskoka
Carol Schofield, Clerk, Town of Fort Erie (cschofield@forterie.ca)
All Ontario Municipalities

BM/ec



Community Services

Legislative Services

June 1, 2021
File #120203

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Capital Gains Tax on Primary Residence

The Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 passed the following resolution:

Whereas primary residences are currently exempt from a capital gains tax, and

Whereas currently secondary and additional non-primary properties are subject to capital gains, and

Whereas the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada, and

Whereas smaller communities including the Town of Fort Erie are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

Whereas many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

Whereas a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals, and

Whereas the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

...2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

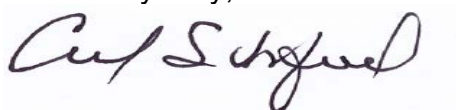
Now therefore be it resolved,

That: The Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, Premier of Ontario, All Members of Parliament, All Members of Provincial Parliament, The Regional Municipality of Niagara, and all Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

c.c. All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities

June 15, 2021

Via email: admin@glslcities.org

The Great Lakes and St. Lawrence Cities Initiative

Re: Support Resolutions

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June 14, 2021 passed the following motions:

Moved by CI Clare Latimer, Seconded by CI Jaime McGrail:

"That Chatham-Kent Council support the resolutions from the Township of the Archipelago regarding:

- **Bill 228 - Banning unencapsulated Polystyrene Foam and**
- **Bill 279 – Environmental Protection Amendment Act (Microplastics Filters for Washing Machines), 2021"**

A copy of the above noted resolutions are enclosed for your reference. If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO

Director Municipal Governance

Clerk /Freedom of Information Coordinator

C

mweaver@thearchipelago.on.ca

Jonathan.Wilkinson@parl.gc.ca;

jeff.yurek@pc.ola.org

June 15, 2021

The Honourable Doug Ford,
Premier of Ontario
premier@ontario.ca

Dear Premier Ford:

Re: Support Resolution Drainage Matters and the Canadian National Railway

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June 14, 2021 passed the following motion:

Moved by CI Faas, Seconded by CI McGrail:

“That Chatham-Kent Council support the resolution from the Municipality of Southwest Middlesex regarding drainage matters and the Canadian National Railway (CNR)”.

A copy of the above noted resolution is attached for your reference. If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

Minister of Transport
Minister of Agriculture, Food and Rural Affairs
The Association of Municipalities of Ontario
All Ontario Municipalities
Local MP and MPP

June 15, 2021

The Right Honourable Justin Trudeau,
Prime Minister

Justin.trudeau@parl.gc.ca

The Honourable Doug Ford,
Premier of Ontario

premier@ontario.ca

Honourable and Dear Sirs:

Re: Support Resolution Capital Gains Tax on Primary Residence

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June 14, 2021 passed the following motion:

Moved by CI Karen Kirkwood Whyte, Seconded by CI Brock McGregor:

“That Chatham-Kent Council support the resolution from the Town of Fort Erie regarding Capital Gains Tax on Primary Residence”.

A copy of the above noted resolution is attached for your reference. If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

cschofield@forterie.ca

Local MP and MPP

MPP Randy Pettapiece
randy.pettapiece@pc.ola.org

May 26, 2021

RE: Domestic COVID-19 Vaccine Production and Capacity

Dear MPP Pettapiece,

At the regular meeting of Council held on May 20, 2021, Perth County Council passed the following resolution brought forward from a Notice of Motion:

Moved by: Councillor Doug Eidt
Seconded by: Councillor Doug Kellum

WHEREAS throughout the COVID-19 pandemic, Canada has relied on international partners to provide COVID-19 vaccinations; and

WHEREAS the distribution of COVID-19 vaccines to Canada may be delayed due to the production/distribution of the vaccine outside of Canada; and

WHEREAS the increased support from all levels of government on the creation of COVID-19 vaccines domestically would increase Canada's vaccine capacity; and

NOW THEREFORE the Council of Perth County recommend to the Federal Government to support domestic production of a COVID-19 vaccine; and

THAT the Council of Perth County encourage all levels of Government to engage and support domestic vaccine capacity; and

THAT this motion be sent to Perth / Wellington MPP Randy Pettapiece, MP John Nater and to all municipalities of Ontario.

The conversation was centered around the COVID-19 vaccination, but further developed to ensuring that as a Country we can best create and supply all necessary vaccinations. We thank you for your

Corporation of the County of Perth 1 Huron Street, Stratford, Ontario, Canada N5A 5S4
t. 519-271-0531 f. 519-271-6265 www.perthcounty.ca

advocacy on this matter and look forward to supportive responses from our municipal counterparts and officials from all levels of government.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Aitcheson', with a stylized flourish at the end.

Jim Aitcheson, Warden
The Corporation of the County of Perth

CC:

MP John Nater - John.Nater@parl.gc.ca

Ontario Municipalities

THE TOWNSHIP OF GEORGIAN BAY
Council

DATE: 14 June 2021

	YEA	NAY	
Councillor Bocek	_____	_____	MOVED BY: <u>Jarvis</u>
Councillor Cooper	_____	_____	
Councillor Douglas	_____	_____	SECONDED BY: <u>Cooper</u>
Councillor Hazelton	_____	_____	
Councillor Jarvis	_____	_____	
Councillor Wiancko	_____	_____	
Mayor Koetsier	_____	_____	

DEFERRED _____ **CARRIED** X **DEFEATED** _____ **REFERRED** _____

BE IT RESOLVED THAT Council support the Township of the Archipelago's Resolution 21-091 regarding Bill 279 – Environmental Protection Amendment Act (Microplastics Filters for Washing Machines) 2021; and

THAT this resolution be circulated to the Great Lakes St. Lawrence Cities Initiative, all municipalities in the Great Lakes Watershed and to the Federal and Provincial Representatives.

Peter Koetsier
Mayor



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

May 21, 2021

21-091

Moved by Councillor Andrews
Seconded by Councillor Manners

RE: Bill 279 – Environmental Protection Amendment Act (Microplastics Filters for Washing Machines), 2021

WHEREAS microfibers are human-made strands less than 5mm composed of either synthetic or natural materials. Microfibers are shed through the wear and tear of textiles through the laundering process;

WHEREAS billions of microfibers are released into the Great Lakes daily from machine laundering of clothes. Studies have found a single load of laundry can release up to millions of microfibers into washing machine effluent, which flows to the wastewater treatment plant. Wastewater treatment can capture up to 99% of microfibers in sewage sludge, but microfibers are still released into aquatic ecosystems through treated effluent. Billions of microfibers are released into the aquatic ecosystem daily in the Great Lakes basin, either directly via treated final effluent, or indirectly as runoff from land-application of treated sewage sludge; and

WHEREAS microfiber contamination is widespread: Worldwide and local studies have shown microfibers present in commercial fish, Great Lakes fish (including Lake Trout, Rainbow smelt, Brown bullhead, etc.), honey, salt, Great Lakes beer, tap water, bottled water and much more; and

WHEREAS microfibers are the most prevalent type of microplastics in the environment and have been found in surface water, soil, biota, and atmospheric samples; and

WHEREAS a 2014 surface water study in Lake Erie, Lake Ontario, and their tributaries measured microplastics at abundances between 90,000 and 6.7 million particles per square kilometer. These levels of microplastics are similar to or exceed concentrations found in ocean gyres like the “Great Pacific Garbage Patch; and

WHEREAS microplastics do not biodegrade; and

WHEREAS chemicals such dyes and flame retardants are added to textiles during manufacturing. Textiles can also absorb chemicals from their environment after manufacturing. Some of these chemicals are toxic, and harmful chemical compounds can be released into the environment via leaching from microfibers; and

WHEREAS a growing body of research shows that the effects of microplastics on animal life are far-reaching. Researchers have investigated the impacts of microplastics on gene expression, individual cells, survival, and reproduction. Mounting evidence shows that negative impacts can include decreased feeding and growth, endocrine disruption,

decreased fertility, and other lethal and sub-lethal effects. Some of these effects are due to ingestion stress (physical blockage), but many of the risks to ecosystems are associated with the chemicals in the plastic. Studies have shown that chemicals transfer to fish when they consume microplastics. When these fish end up on our dinner plates, we potentially increase the burden of hazardous chemicals in our bodies; and

WHEREAS a recent set of laundering experiments in the laboratory; have shown that an external filter can capture an average of 87% of fibres by count and 80% by weight before they go down the drain (McIlwraith et al. 2019). On a wider scale and in real-life context, Georgian Bay Forever, the University of Toronto and the Town of Parry Sound are completing a study that is measuring the effect that about 100 filters in households has on reducing microfibre pollution in the effluent of a wastewater treatment plant. The results of this study are to be released in August; and

WHEREAS add-on filters cost approximately \$180-220 CDN to purchase and install, which is prohibitive for the average household. Accordingly, voluntary adoption rates are low; and

WHEREAS France has passed legislation (France 2020-105, Article 79) that requires future washing machines sold to have filters. California has introduced a bill (California AB 622), and Ontario has tabled Private Member's Bill 279 to prohibit sales of washing machines without a filter of mesh size 100 microns or smaller. Companies such as Arclik have manufactured washing machines with filters built directly into them;

NOW THEREFORE BE IT RESOLVED that the Great Lakes St. Lawrence Cities Initiative (Cities Initiative) recognizes that to date the largest documented source of environmental microfibers is washing machines, and that findings indicate washing machine filters mitigate the majority of fibres shed during machine washing; and

BE IT FURTHER RESOLVED that the Cities Initiative recognizes the need to require future sales of washing machines to include filters with a maximum mesh size of 100 microns; and

BE IT FURTHER RESOLVED that the Cities Initiative and its members call on the Ontario government to pass Bill 279, and to call on the Canadian and U.S. government to create appropriate regulatory measures to the same effect; and

BE IT FURTHER RESOLVED that until households can only buy new laundry machines outfitted with <100 micron filters, the Cities Initiative and its members call on provincial, state and federal governments to provide funding and education to help constituents reduce microfiber waste.

BE IT FINALLY RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to submit this resolution to the Great Lakes St. Lawrence Cities Initiative; and forward this resolution to all municipalities in the Great Lakes watershed and to Federal and Provincial Representatives.

Carried.

THE TOWNSHIP OF GEORGIAN BAY
Council

DATE: 14 June 2021

	YEA	NAY	
Councillor Boчек	_____	_____	MOVED BY: <u>Boчек</u>
Councillor Cooper	_____	_____	
Councillor Douglas	_____	_____	SECONDED BY: <u>Wiancko</u>
Councillor Hazelton	_____	_____	
Councillor Jarvis	_____	_____	
Councillor Wiancko	_____	_____	
Mayor Koetsier	_____	_____	

DEFERRED _____ **CARRIED** X **DEFEATED** _____ **REFERRED** _____

BE IT RESOLVED THAT Council support the Municipality of Calvin's Resolution 2021-136 regarding the Alcohol and Gaming Commission of Ontario's (AGCO) to amend regulations to permit fundraisers for small organizations; and

THAT this resolution be circulated to the Provincial government and all Ontario municipalities.

Peter Koetsier
Mayor

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: May 25, 2021

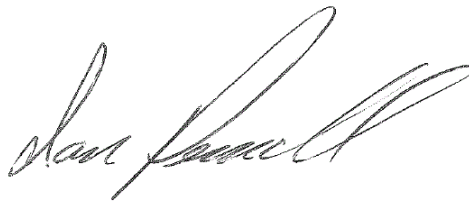
NO. 2021-136

MOVED BY Heather Olmstead

SECONDED BY Christine Shippam

“That Council hereby requests Staff to contact the Ministry responsible for the Alcohol and Gaming of Ontario to seek their assistance in implementing an additional level of licensing which would permit small organizations to hold fundraisers as a method of sustaining our community and organizations;

And further that all municipalities in Ontario are sent this resolution to seek their assistance in lobbying the Ministry.”



CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	<u>X</u>	_____
Coun Maxwell	<u>X</u>	_____
Coun Olmstead	<u>X</u>	_____
Coun Shippam	<u>X</u>	_____
Mayor Pennell	<u>X</u>	_____



Bereavement Authority of Ontario (BAO)
100 Sheppard Ave East, Suite 505
Toronto, ON M2N 6N5
(via e-mail) info@thebao.ca

June 18th 2021

Re: Cemetery Funding

Please be advised that on June 16th 2021 the Town of Plympton-Wyoming Council passed the following motion to support the Council of Rideau Lake's motion (attached) requesting that the Province of Ontario provide funding sources for Municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries and their care.

Motion 23

Moved by Muriel Wright, Seconded by Gary Atkinson that Council support item 't' of correspondence from Rideau Lakes regarding Cemetery Funding.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

Cc: (via e-mail)

Minister of Government and Consumer Affairs
Rural Ontario Municipal Association (ROMA)
MPP Steve Clark

The Corporation of the Town of Plympton-Wyoming

P.O. Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: 1-877-313-3939



Rideau Lakes

1439 County Road 8, Delta, ON K0E 1G0
T. 613.928.2251 | 1.800.928.2250 | F. 613.928.3097
rideaulakes.ca

At the Regular E-Meeting of the Council of The Corporation of the Township of Rideau Lakes held Monday, June 7, 2021, the following Resolution was passed:

RESOLUTION #68-2021

Moved By: Councillor Livingston
Seconded By: Deputy Mayor Maxwell

To pass a Resolution that;

WHEREAS at the Municipal Heritage Advisory Committee Meeting held May 20, 2021, Resolution #12-2021 was passed regarding cemetery funding;

AND WHEREAS Municipalities in Ontario have been made responsible for abandoned cemeteries within their boundaries, and are required by the *Funeral, Burial and Cremation Services Act, 2002* "to ensure that the cemetery grounds, including all lots, structures, and markers, are maintained to ensure the safety of the public and to preserve the dignity of the cemetery;

AND WHEREAS cemeteries are not only symbols of respect, preserving the memory of families, prominent citizens, and local history; some cemeteries are landmarks in themselves and hold great historical value worldwide;

AND WHEREAS preservation repairs to older cemeteries are very costly, requiring the specialized services of stonemasons and archeologists;

AND WHEREAS the care and maintenance funds of abandoned cemeteries are generally non-existent or so small as to produce insufficient annual interest to cover even the cost of lawn care at the site;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes hereby Urges the Government of Ontario to immediately provide funding sources for Municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries in their care;

AND FURTHER that this Resolution be forwarded to the Bereavement Authority of Ontario, the Minister of Government and Consumer Affairs, the Rural Ontario Municipal Association (ROMA), and MPP Steve Clark.

Certified to be a true copy of the original

Date: June 8, 2021

Signature:

Title: Clerk, The Corporation of the
Township of Rideau Lakes

Carried:

Signed: Arie Hoogenboom, Mayor



Township of Wainfleet

"Wainfleet - find your country side!"

June 23, 2021

SENT ELECTRONICALLY

RE: Resolution – Action on Invasive Phragmites

Please be advised that at its meeting held on June 22, 2021, the Council of the Corporation of the Township of Wainfleet passed the following resolution:

WHEREAS Phragmites australis (Phragmites) is an invasive perennial grass that continues to cause severe damage to wetlands and beaches in areas around the Great Lakes; and

WHEREAS Phragmites grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in a short amount of time, and is an allelopathic plant that secretes toxins from its roots into the soil which impede the growth of neighboring plant species; and

WHEREAS Phragmites results in loss of biodiversity and species richness, loss of habitat, changes in hydrology due to its high metabolic rate, changes in nutrient cycling as it is slow to decompose, an increased fire hazard due to the combustibility of its dead stalks, and can have an adverse impact on agriculture, particularly in drainage ditches; and

WHEREAS invasive Phragmites has been identified as Canada's worst invasive plant species by Agriculture and AgriFood Canada; and

WHEREAS the Ontario government has made it illegal to import, deposit, release, breed/grow, buy, sell, lease or trade invasive Phragmites under the Invasive Species Act; and

WHEREAS roads and highways where Phragmites that are left untreated become spread vectors that continually risk new and treated wetlands and coastal shoreline areas; and

WHEREAS according to "Smart Practices for the Control of Invasive Phragmites along Ontario's Roads" by the Ontario Phragmites Working Group, best road management practices for Phragmites australis include early detection, herbicide application and cutting; and

WHEREAS these best management practices are most effective when used in a multi-pronged approach as opposed to when used as stand-alone control measures; and

WHEREAS mother nature does not recognize political boundaries, and therefore it is imperative that Municipalities, Regions, the Province, and the Federal government work together in collaboration to eradicate Canada's worst invasive plant species: *Phragmites australis*;

NOW THEREFORE BE IT RESOLVED that the Council for the Corporation of the Township of Wainfleet directs its staff to implement best management practices to promote early detection of invasive *Phragmites*, and to implement best management practices for invasive *Phragmites*, and to collaborate on the eradication of *Phragmites* in Ontario; and

THAT the Council for the Corporation of the Township of Wainfleet directs staff to insert clean equipment protocols into tenders and that there is oversight that the protocols are followed; and

THAT the Council for the Corporation of the Township of Wainfleet requests the Ontario Ministry of Transportation to map and treat invasive *Phragmites* annually on all its highways; and

THAT the Ontario Ministry of Transportation (MTO) and the Niagara Region communicate strategies on mapping (detecting sites) and controlling invasive *Phragmites* on their respective highways, the specific highway management plans and results by each MTO region and each highway in Niagara Region and work in coordination with the Township of Wainfleet; and

THAT the Council for the Corporation of the Township of Wainfleet directs its staff to send this resolution to all municipalities in the Great Lakes watershed, to the Minister of Transportation, Christopher Balasa the Manager, Maintenance Management Office, and MPP Sam Oosterhoff; and

THAT the Council for the Corporation of the Township of Wainfleet requests all levels of government to consider funding support to aid the Township of Wainfleet in managing invasive *Phragmites* and directs staff to send a copy of this resolution to the Ontario Minister of Environment, Conservation and Parks and the Minister of Environment and Climate Change Canada.

Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact the undersigned.

Regards,



Meredith Ciuffetelli
Deputy Clerk



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

June 18, 2021

21-111

**Moved by Councillor Mead
Seconded by Councillor Zanussi**

RE: Scott Aitchison, MP Parry Sound Muskoka – Support for 9-8-8 Crisis Line

WHEREAS the Federal Government has passed a motion to adopt 9-8-8, a National 3-digit suicide and crisis hotline; and

WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold; and

WHEREAS in 2022 the United States will have in place a national 9-8-8 crisis hotline; and

WHEREAS the Township of The Archipelago recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in crisis and seeking help;

NOW THEREFORE BE IT RESOLVED that Council for the Township of The Archipelago hereby endorses this 9-8-8 crisis line initiative; and

FURTHER BE IT RESOLVED that staff be directed to send a letter indicating support to Scott Aitchison, MP Parry Sound Muskoka, Norm Miller, MPP Parry Sound Muskoka, Hon. Patty Hajdu, Federal Minister of Health, the Canadian Radio-television and Telecommunications Commission (CRTC), and all Ontario municipalities and local First Nations.

Carried.

Please be advised that Council of the Township of South Stormont passed the following resolution on June 23, 2021:

Resolution No. 169/2021

Moved By: Councillor MacIsaac

Seconded by: Councillor Woods

That Council of the Township of South Stormont supports the resolution from the City of St. Catharines and call on the Ontario government to expand testing to all strains of Lyme Disease and improve the level of treatment and care for those diagnosed with this crippling disease, and further that this resolution of support be sent to the Premier of Ontario, Ontario Minister of Health, local MPP, the Eastern Ontario Health Unit, all Ontario municipalities, and the Association of Municipalities of Ontario, seeking their endorsement and support.

CARRIED

Kind regards,

Ashley Sloan, AMP

Deputy Clerk



Come see for yourself!

Township of South Stormont
2 Mille Roches Rd., P.O. Box 84
Long Sault, ON K0C 1P0



The Corporation of
The Township of Brock
1 Cameron St. E., P.O. Box 10
Cannington, ON L0E 1E0
705-432-2355

June 24, 2021

The Honourable Caroline Mulroney, Minister of Transportation
Ministry of Transportation
5th Floor
777 Bay St.
Toronto, ON
M7A 1Z8

Sent via email: caroline.mulroney@pc.ola.org

Dear Honorable Madam:

Re: Township of Archipelago – Road Management Action on Invasive Phragmites

Please be advised that the Committee of the Whole, at their meeting held on June 14, 2021, adopted a resolution endorsing the resolution adopted by the Township of The Archipelago, a copy of which is enclosed, with respect to the invasive species phragmites.

Should you have any concerns please do not hesitate to contact the Clerk's Department, Clerks@Brock.ca.

Yours truly,

THE TOWNSHIP OF BROCK

A handwritten signature in blue ink, reading 'Deena Hunt'.

Deena Hunt
Deputy Clerk

Encl.

cc. The Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks
jeff.yurekco@pc.ola.org
The Honourable Jonathan Wilkinson, Minister of Environment and Climate Change
Canada ec.ministre-minister.ec@canada.ca
Maryann Weaver, Municipal Clerk, Township of the Archipelago
mweaver@thearchipelago.on.ca
Carol Schofield, Clerk, Fort Erie cschofield@forterie.ca
Carrie Sykes, Clerk, Lake of Bays csykes@lakeofbays.on.ca
Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock laurie.scottco@pc.ola.org
All Ontario municipalities
AMO amopresident@amo.on.ca



T 705-635-2272
 TF 1-877-566-0005
 F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
 1012 Dwight Beach Rd
 Dwight, ON P0A 1H0

June 2, 2021

Date:	07/06/2021
Refer to:	Not Applicable
Meeting Date:	June 14, 2021
Action:	null
Notes:	COW -OP
Copies to:	pulled from CII

Via email: schofield@forterie.ca

Town of Fort Erie
Attention: Carol Schofield, Manager, Legislative Services/Clerk
 1 Municipal Centre Drive
 Fort Erie, ON
 L2A 2S6

Dear Ms. Schofield:

**RE: Correspondence – Township of The Archipelago – Road Management
 Action on Invasive Phragmites**

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on June 1, 2021, and the following was passed.

“Resolution #7(a)/06/01/21

WHEREAS the Council of the Corporation of the Township of Lake of Bays hereby receives the correspondence from Carol Schofield, Manager, Legislative Services/Clerk for the Town of Fort Erie requesting support for the Ontario Ministry of Transportation (MTO) to Communicate the Strategy on Mapping and Controlling Invasive Phragmites on Provincial Highways, dated April 27, 2021;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby supports the resolution from the Township of The Archipelago requesting the Ontario Ministry of Transportation (MTO) to communicate the strategy on mapping (detecting site) and controlling invasive Phragmites on provincial highways, the specific highway management plans and results by each MTO region, and each highway in the region and work in collaboration with the Township of The Archipelago and requests all levels of government to consider funding support to aid the Township of The Archipelago in managing invasive Phragmites.

...2

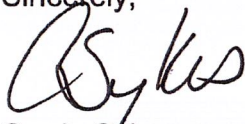
Res 18-7 Cow June 14 endorsed.

Page 2

AND FURTHER THAT this resolution be forwarded to the Town of Fort Erie, Township of The Archipelago, Ontario Ministry of Transportation, Minister of Environment, Conservation and Parks, Minister of Environment and Climate Change Canada, MPP Norm Miller, and all Ontario Municipalities.

Carried."

Sincerely,



Carrie Sykes, *Dipl. M.A., CMO, AOMC,*
Director of Corporate Services/Clerk.
CS/cw

Encl.

Copy to:

Township of The Archipelago
Hon. Caroline Mulroney, Minister of Transportation
Hon. Jeff Yurek, Minister of Environment, Conservation and Parks
Hon. Jonathan Wilkinson, Minister of Environment and Climate Change Canada
Hon. Norm Miller, MPP, Parry Sound-Muskoka
All Ontario Municipalities



Community Services

Legislative Services

April 27, 2021

File #120203

Sent via email: caroline.mulroney@pc.ola.org

The Honourable Caroline Mulroney, Minister of Transportation
5th Floor, 777 Bay Street
Toronto, ON M7A 1Z8

Honourable and Dear Madam:

Re: Township of The Archipelago - Road Management Action on Invasive Phragmites

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of April 26, 2021 received and supported correspondence from the Township of The Archipelago dated April 9, 2021 requesting the Ontario Ministry of Transportation (MTO) to communicate the strategy on mapping (detecting sites) and controlling invasive Phragmites on provincial highways, the specific highway management plans and results by each MTO region and each highway in the region and work in coordination with the Township of The Archipelago and requests all levels of government to consider funding support to aid the Township of The Archipelago in managing invasive phragmites.

Attached please find a copy of the Township of The Archipelago's correspondence dated April 9, 2021.

Thank you for your attention to this matter.

Yours very truly,

Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

Attach

c.c.

The Honourable Jeff Yurek, Minister of Environment, Conservation and Parks jeff.yurekco@pc.ola.org

The Honourable Jonathan Wilkinson, Minister of Environment and Climate Change Canada ec.ministre-minister.ec@canada.ca

Christopher Balasa, Manager, Maintenance Management Office Christopher.balasa@ontario.ca

Wayne Gates, MPP, Niagara Falls wgates-co@ndp.on.ca

MPP Norman Miller Norm.miller@pc.olg.org

Maryann Weaver, Municipal Clerk, Township of The Archipelago mweaver@thearchipelago.on.ca

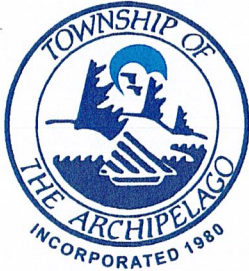
Ontario Municipalities

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

April 9, 2021

21-073

Moved by Councillor Barton
Seconded by Councillor Manner

RE: Road Management Action On Invasive Phragmites

WHEREAS *Phragmites australis* (*Phragmites*) is an invasive perennial grass that continues to cause severe damage to wetlands and beaches in areas around the Great Lakes including Georgian Bay; and

WHEREAS *Phragmites australis* grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in a short amount of time, and is an allelopathic plant that secretes toxins from its roots into the soil which impede the growth of neighboring plant species; and

WHEREAS *Phragmites australis* results in loss of biodiversity and species richness, loss of habitat, changes in hydrology due to its high metabolic rate, changes in nutrient cycling as it is slow to decompose, an increased fire hazard due to the combustibility of its dead stalks, and can have an adverse impact on agriculture, particularly in drainage ditches; and

WHEREAS invasive *Phragmites* has been identified as Canada's worst invasive plant species by Agriculture and AgriFood Canada; and

WHEREAS the Ontario government has made it illegal to import, deposit, release, breed/grow, buy, sell, lease or trade invasive *Phragmites* under the Invasive Species Act; and

WHEREAS *Phragmites* occupy over 4,800 hectares of land around Lake St. Clair alone, while 212 hectares of *Phragmites* occupy land along the St. Lawrence River. The Georgian Bay Area is particularly affected by *Phragmites australis*, with more than 700 stands along the shorelines and multiple visible stands on the highways and roads that threaten valuable infrastructure and wetland areas; and

WHEREAS volunteers, non-governmental organizations, and various municipalities have invested tens of thousands of dollars in investments and labour annually for more than eight years in executing managements plans to control invasive *Phragmites* on roads, coasts, shorelines and in wetlands; and

WHEREAS roads and highways where *Phragmites* that are left untreated become spread vectors that continually risk new and treated wetlands and coastal shoreline areas; and

WHEREAS according to “Smart Practices for the Control of Invasive Phragmites along Ontario’s Roads” by the Ontario Phragmites Working Group, best road management practices for Phragmites australis include early detection, herbicide application, and cutting; and

WHEREAS these best management practices are most effective when used in a multi-pronged approach as opposed to when used as stand-alone control measures; and

WHEREAS mother nature does not recognize political boundaries. Therefore, it is imperative that Municipalities, Districts, the Province, and the Federal government work together in collaboration to eradicate Canada’s worst invasive plant species Phragmites australis;

NOW THEREFORE BE IT RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to implement best management practices to promote early detection of invasive Phragmites, and to implement best management practices for invasive Phragmites, and to join the Ontario Phragmites Working Group to collaborate on the eradication of Phragmites in Ontario.

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago directs staff to insert clean equipment protocols into tenders and that there is oversight that the protocols are followed; and

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago requests the Ontario Ministry of Transportation to map and treat invasive Phragmites annually on all its highways; and

BE IT FURTHER RESOLVED that the Ontario Ministry of Transportation (MTO) communicates the strategy on mapping (detecting sites) and controlling invasive Phragmites on provincial highways, the specific highway management plans and results by each MTO region and each highway in the region and work in coordination with the Township of The Archipelago; and

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to send this resolution to all municipalities that are part of the Georgian Bay watershed, to all municipalities in the Great Lakes watershed, to the Minister of Transportation, Christopher Balasa the Manager, Maintenance Management Office, and MPP Norman Miller.

BE IT FINALLY RESOLVED that Council for the Corporation of the Township of The Archipelago requests all levels of government to consider funding support to aid the Township of The Archipelago in managing invasive phragmites; and directs staff to send a copy of this resolution to the Ontario Minister of Environment, Conservation and Parks and the Minister of Environment and Climate Change Canada.

Carried.



PORT COLBORNE

Corporate Services Department
Clerk's Division

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

T 905.835.2900 ext 106 F 905.834.5746
E amber.lapointe@portcolborne.ca

June 25, 2021

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Resolution – Capital Gains Tax on Primary Residence

Please be advised that, at its meeting of June 14, 2021, the Council of The Corporation of the City of Port Colborne resolved as follows:

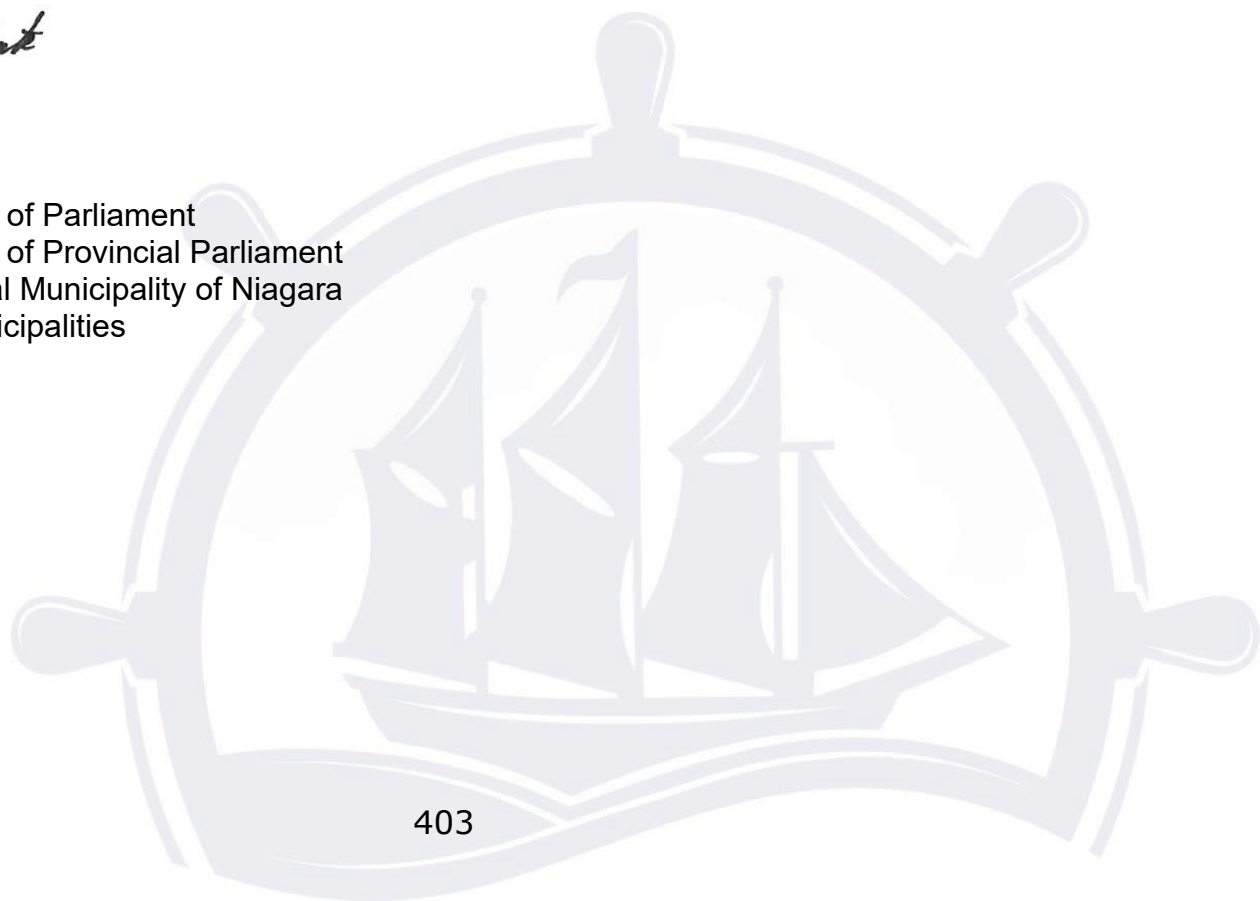
That correspondence from the Town of Fort Erie regarding Capital Gains Tax on Primary Residence, be supported.

A copy of the above noted resolution is enclosed for your reference. Your favourable consideration of this request is respectfully requested.

Sincerely,

Amber LaPointe
City Clerk

ec: All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities





Community Services

Legislative Services

June 1, 2021
File #120203

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Capital Gains Tax on Primary Residence

The Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 passed the following resolution:

Whereas primary residences are currently exempt from a capital gains tax, and

Whereas currently secondary and additional non-primary properties are subject to capital gains, and

Whereas the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada, and

Whereas smaller communities including the Town of Fort Erie are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

Whereas many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

Whereas a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals, and

Whereas the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

...2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

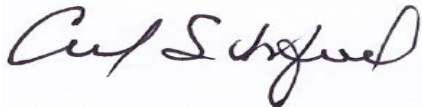
Now therefore be it resolved,

That: The Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, Premier of Ontario, All Members of Parliament, All Members of Provincial Parliament, The Regional Municipality of Niagara, and all Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

c.c. All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities



La Corporation de la Municipalité de / The Corporation of the Municipality of
ST. CHARLES

C.P. / Box 70, 2 King Street East
Tel: 705-867-2032

St.-Charles ON
Fax: 705-867-5789

P0M 2W0
www.stcharlesontario.ca

June 28, 2021

VIA EMAIL TO: premier@ontario.ca

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

Re: Resolution - Municipal Land Transfer Tax

At its Regular Meeting of Council held April 21, 2021, Council for the Corporation of the Municipality of St.-Charles passed the following Resolution:

Resolution No.: 2021-94

Moved by: Councillor Monica Loftus

Seconded by: Councillor Richard Lemieux

“WHEREAS Municipalities in Ontario have an infrastructure deficit of \$34 billion dollars;

AND WHEREAS there is extremely limited grant money being received by the provincial and federal governments;

WE THEREFORE ASK that Municipalities be allowed to have a charge applied to all land transfers within their boundaries and that this amount go directly to the Municipality.

CARRIED”

Your attention to this matter is greatly appreciated.



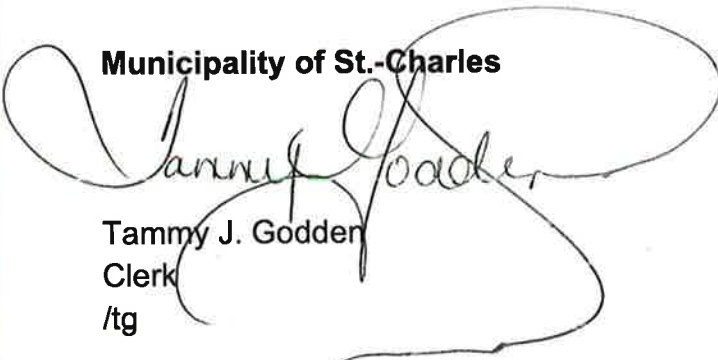
La Corporation de la Municipalité de / The Corporation of the Municipality of
ST. CHARLES

C.P. / Box 70, 2 King Street East St.-Charles ON
Tel: 705-867-2032 Fax: 705-867-5789

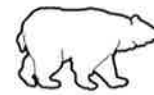
P0M 2W0
www.stcharlesontario.ca

Sincerely,

Municipality of St.-Charles


Tammy J. Godden
Clerk
/tg

CC: Right Honourable Justin Trudeau (Via Email To: Justin.Trudeau@parl.gc.ca)
Minister of Municipal Affairs and Housing, Steve Clark (Via Email To:
Steve.Clark@pc.ola.org)
Association of Municipalities of Ontario (Via Email To: AMO@amo.on.ca)
The Federation of Northern Ontario Municipalities (Via Email To:
Office@fonom.org)
Ontario Municipalities



"Via Email: justin.trudeau@parl.gc.ca

June 24th, 2021

The Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON
K1A 0A2

Dear Prime Minister Trudeau:

Re: Motion to Include the PSA Test for Men into the Medical Care

This will serve to advise you that Council, at its regular meeting held Tuesday, June 22nd, 2021, passed the following resolution:

"Resolution No. 182-2021

Moved By: Robert Hutchinson

Seconded By: Daniel Belisle

WHEREAS the male population has been made to pay for prostate blood test and whereas 11 Canadian men will die of prostate cancer every day and

WHEREAS 1.5 million Canadian men are not seeking the early detection PSA testing and

WHEREAS prostate cancer is the most common cancer in men and

WHEREAS when detected early the survival rate is close to 100% and detected late 3 of 4 men will be lost and

WHEREAS men who wish to have this test done have to pay \$33.00 for the test

1/2



THEREFORE I Robert Hutchinson move that both the Federal and Provincial Governments move to have this test included in the national health care system and that it be made available for all Canadian men at no charge and further that the Government make every effort to have this become a reality sooner than later as stated above every day that goes by another 11 men will die of this avoidable disease and

FURTHERMORE that this motion be distributed to Right Honourable Justin Trudeau Prime Minister of Canada, Honourable Doug Ford Premier of Ontario, Minister of Health (Canada) Honourable Patty Hajdu, Deputy Premier and Minister of Health (Ontario) Honourable Christine Elliott, all municipalities, and all First Nation Communities .

Carried”

Your attention to this matter is greatly appreciated!

Yours Truly,

THE CORPORATION OF THE TOWN OF COCHRANE



Alice Mercier
Clerk

/am

c.c.: Hon. Doug Ford Premier of Ontario,
Hon. Patty Hajdu, Minister of Health (Canada)
Hon. Christine Elliott, Deputy Premier and Minister of Health (Ontario)
All Municipalities
All First Nation Communities

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: June 22, 2021 NO. 2021-163

MOVED BY Christine Shippam

SECONDED BY Dan Maxwell

"WHEREAS primary residences are currently exempt from a capital gains tax; and

WHEREAS currently secondary and additional non-primary properties are subject to capital gains; and

WHEREAS the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada; and

WHEREAS small communities including the Municipality of Calvin are seeing unprecedented higher selling prices that are outpacing prices in larger cities; and

WHEREAS many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation; and

WHEREAS a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals; and

WHEREAS the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

NOW THEREFORE be it resolved that the Council of the Corporation of the Municipality of Calvin support the Corporation of the Town of Fort Erie as they lobby the Federal Government to cease further consideration of eliminating capital gains tax exemptions on primary residences; and

FURTHER that this resolution be forwarded to the Right Honourable Justin Trudeau; the Honourable Doug Ford, Premier of Ontario; and all Ontario Municipalities."

CARRIED 

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	<u>X</u>	<u> </u>
<u>Coun Maxwell</u>	<u>X</u>	<u> </u>
<u>Coun Olmstead</u>	<u>X</u>	<u> </u>
<u>Coun Shippam</u>	<u>X</u>	<u> </u>
<u>Mayor Pennell</u>	<u>X</u>	<u> </u>



2069 Battersea Rd.
Glenburnie, ON K0H 1S0

F: 613.548.8460

I trust you will find this in order; however should you have any questions or concerns, please do not hesitate to contact me at 613-548-9400, ext. 302 or via email at jamini@frontenacounty.ca.

Yours Truly,



Jannette Amini, Dipl.M.M., M.A. CMO
Manager of Legislative Services/Clerk

Copy: Ontario Municipalities
File

The Corporation of the Township of Southgate
By-law Number 2021-098
being a by-law to confirm the proceedings of the
Council of the Corporation of the Township of Southgate
at its regular meeting held on July 7, 2021

Authority: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5 (3) and 130.

Whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

And whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law;

Now therefore, the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the action of the Council at its regular meeting held on July 7, 2021 in respect to each report, motion, resolution, or other action passed and taken by the Council at its meeting, is hereby adopted, ratified, and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. **That** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **That** this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained.
4. **That** any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

Read a first, second and third time and finally passed this 7th day of July 2021.

John Woodbury – Mayor

Lindsey Green – Clerk