



Township of Southgate Council Meeting Agenda

June 2, 2021

9:00 AM

Electronic Participation

Pages

1. Electronic Access Information

If you wish to listen to the Council meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:

Phone Number: **1 (647) 497-9373**

Access Code: **990 - 730 - 221 #**

If the electronic system fails at 9:00 AM, and a connection or quorum of Council cannot be obtained within the first 15 minutes of the meeting, the meeting will automatically adjourn, and begin at 7:00 PM.

2. Call to Order

3. Open Forum - Register in Advance

If you wish to speak at Open Forum please register with the Clerk in advance of the meeting by email to lgreen@southgate.ca

4. Confirmation of Agenda

Be it resolved that Council confirm the agenda as presented.

5. Declaration of Pecuniary Interest

6. Delegations & Presentations

None.

7. Adoption of Minutes

13 - 28

Be it resolved that Council approve the minutes from the May 19, 2021 Council meeting as presented.

8. Reports of Municipal Officers

8.1. Treasurer William Gott

8.1.1. FIN2021-015 2021 Donations, Grants and Funding 29 - 32

Be it resolved that Council receive Staff Report FIN2021-015 2021 Donations, Grants, and Funding be received as information; and

That Council approve the application of the Durham Hospital Foundation for a grant of \$2,500 in 2021 and \$2,500 in 2022; and

That \$1,000 of the Durham Hospital Foundation grant in 2021 be funded from the Southgate Solar Reserve Fund.

8.1.2. FIN2021-016 Fees and Charges 33 - 63

Be it resolved that Council received Staff Report FIN2021-016 Fees and Charges as information; and

That Council consider By-law 2021-078, being a by-law to establish fees and charges for certain services provided by the Township of Southgate for approval.

8.1.3. By-law 2021-078 - Adopt Fees and Charges 64 - 85

Be it resolved that by-law number 2021-078 being a by-law to establish fees and charges for certain services provided by the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

8.2. Clerk Lindsey Green

8.2.1. CL2021-013-Community Safety and Policing Act, 2019 – Grey Bruce Detachment Joint Proposal 86 - 93

Be it resolved that Council receive Staff Report CL2021-013 as information; and

That the Council of the Township of Southgate hereby supports Option 1, as included in this report, being a joint collaborative board, including representation from the Township of Southgate, Township of Georgian Bluffs, Township of Chatsworth, Municipality of Grey Highlands, Municipality of Meaford, Town of South Bruce Peninsula, Municipality of Northern Bruce Peninsula, and the Saugeen First Nation; and

That each participating Municipality and First Nations Community appoint one (1) elected official to the joint board, with provincial and community appointees to form at least 40% of membership, 20% respectfully; and

That Council direct staff to submit a joint proposal on behalf of the Township of Southgate, in consultation with the other participating lower tiers, in support of Option 1, by the June 7, 2021 deadline.

8.2.2. CL2021-015 - Purchase and Sale Agreement – Road Allowance – Concession 4, Lots 25 and 26, Geographic Township of Egremont 94 - 96

Be it resolved that Council receive Staff Report CL2021-015 for information; and

That Council consider approval of By-law 2021-080 being a by-law to enter into a purchase and sale agreement for the surplus road allowance between Lots 25 and 26, Concession 4, Geographic Township of Egremont.

- 8.2.3. **By-law 2021-080 - Purchase and Sale Agreement - Road Allowance Conc 4, Lots 25 and 26, Egremont - Jacob and Getruda Janzen** 97 - 106

Be it resolved that by-law number 2021-080 being a by-law to authorize a purchase and sale agreement between Jacob and Getruda Janzen and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

8.3. **Chief Administrative Officer Dave Milliner**

- 8.3.1. **CAO2021-043 Grey County-Hemson-Southgate Draft Growth Study Report** 107 - 112

Be it resolved that Council receive Staff Report CAO2021-043 as information; and
That Council discuss this report, provide feedback to Southgate's Grey County Council members and direction to Township staff on how we proceed in discussions with Hemson Consulting Ltd. and the Grey County Planning Department staff.

- 8.3.2. **CAO2021-044 New Markdale Hospital Building Project and Request for Funding Report** 113 - 115

Be it resolved that Council receive staff report CAO2021-044 as information; and
That Council direct staff to forward \$400,000.00 being the financial commitment to the New Markdale Hospital Construction Project, with \$360,000.00 from the Township's Markdale Hospital Reserve and \$40,000.00 from the Tax Stabilization Reserve to be paid out in 2021; and
That Council direct staff to create a reserve contribution of \$30,000.00 per year in the 2022 and 2023 budget to cover the additional Southgate \$60,000 commitment for the New Markdale Hospital Construction Project to be paid out in 2023.

- 8.3.3. CAO2021-045 Purchase Sale Extension Agreement of Eco Park Land to Nicola Rago** 116 - 118
- Be it resolved that** Council receive staff report CAO2021-045 as information; and
That Council approve the present Purchase & Sale Extension Agreement offer received from Nicola Rago with new closing date of October 29th, 2021; and
That Council approve By-law 2021-083 for the Mayor and the Clerk to sign and execute this Purchase & Sale Extension Agreement for Nicola Rago.
- 8.3.4. By-law 2021-083 - Purchase and Sale Extension Agreement - Eco Park - Nicola Rago** 119 - 132
- Be it resolved that** by-law number 2021-083 being a by-law to authorize a purchase and sale extension agreement between Nicola Rago and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 8.3.5. CAO2021-046 Downtown Dundalk Revitalization Project Survey Feedback Report** 133 - 139
- Be it resolved that** Council receive staff report CAO2021-046 as information; and
That Council assess the initial Downtown Dundalk Revitalization Project survey feedback received to date from the first 8 responses received and that staff will continue to receive response until the 10th of June, 2021; and
That Council direct staff to hold a second Downtown Dundalk Revitalization Project Virtual Public Consultation/Discussion meeting on June 8th, 2021 with the business and downtown property owners to look for the next steps in submitting an application or not for the Canada Healthy Community Initiatives grant funding; and
That staff report back to Council at the June 16, 2021 meeting for a final decision on how we proceed with submitting an application for the Canada Healthy Community Initiatives grant funding.

8.3.6. CAO2021-047 Dundalk Swimming Pool Project Budget Approval Report 140 - 142

Be it resolved that Council receive staff report CAO2021-047 as information; and

That Council approve of a Dundalk Swimming Pool Upgrade project in Southgate based on a budget of \$350,000.00 for reconstruction with building upgrades to change rooms, washrooms and staff admin space to make the building and pool accessible, as well as increased natural lighting inside the building, as well as the use of geothermal and solar panel technology to make the project carbon neutral; and

That Council direct staff to proceed with a Dundalk Pool Upgrade project in Southgate for an application to apply for funding under the Infrastructure Canada Green and Inclusive Community Buildings Program by the end of June, 2021 deadline using the services of Grant Match.

8.4. HR Coordinator Kayla Best

8.4.1. HR2021-014 By-Law On-Call Draft Policy #88 Revisions and Final Policy 143 - 146

Be it resolved that Council receive Staff Report HR2021-014 for information; and

That Council approve Policy #88 By-Law On-Call Policy as presented; and

That Council consider approval of the Policy #88 By-Law On-Call Policy by Municipal By-Law 2021-072.

8.4.2. By-law 2021-072 - Adopt By-law On Call Policy No. 88 147 - 149

Be it resolved that by-law number 2021-072 being a by-law to adopt a "By-law On Call Policy" known as Policy Number 88 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

8.5. Planner Clinton Stredwick

- 8.5.1. **PL2021-043 ZBA C2-21 - Conn 15 Enterprise Inc.** 150 - 156
- Be it resolved that** Council receive Staff Report PL2021-043 for information; and
That Council consider approval of By-law 2021-075.
- 8.5.2. **By-law 2021-075 - ZBA C2-21 Conn 15 Enterprise Inc.** 157 - 159
- Be it resolved that** by-law number 2021-075 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 8.5.3. **PL2021-046-SP 2-21 Conn 15 Enterprise Inc.** 160 - 161
- Be it resolved that** Council receive Staff Report PL2021-046 for information; and
That Council consider approval of By-law 2021-070 authorizing the entering into a Site Plan Agreement.
- 8.5.4. **By-law 2021-070 - Site Plan Agreement 2-21 - Conn 15 Enterprise Inc.** 162 - 173
- Be it resolved that** by-law number 2021-070 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 8.5.5. **PL2021-047-C9-21 Pallister Farms Livestock Limited** 174 - 177
- Be it resolved that** Council receive Staff Report PL2021-047 for information; and
That Council consider approval of By-law 2021-081.

- 8.5.6. By-law 2021-081 - ZBA C9-21 Pallister Farms Livestock Limited 178 - 180**
- Be it resolved that** by-law number 2021-081 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 8.5.7. PL2021-048 - Development Agreement - Lawrence Martin 181 - 183**
- Be it resolved that** Council receive Staff Report PL2021-048 for information; and
That Council Consider approval of by-law 2021-081
- 8.5.8. By-law 2021-082 - Development Agreement - Lawrence Martin 184 - 186**
- Be it resolved that** by-law number 2021-082 being a by-law to authorize an agreement between Lawrence Martin and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 8.5.9. PL2021-049 - Request for Site Plan Amending Application Fees to be Waived 187 - 193**
- Be it resolved that** Council receive Staff Report PL2021-049 for information; and
Option A- That Council, by resolution approve the request for the waiver of fees.
Option B- That Council, by resolution refuse the request for the waiver of fees.

9. By-laws and Motions

Be it resolved that by-law number 2021-079 being a by-law to authorize an extension agreement pursuant to Section 378 of the Municipal Act, 2001, as amended be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

10. Notice of Motion

10.1. Notice of Motion - Deputy Mayor Milne - Rainbow Pride Colours Crosswalk

Whereas the Township of Southgate wishes to demonstrate that we are an open and inclusive community who welcomes all members, which includes members of the LGBTQ2S+ community; and

Whereas at the May 19, 2021 regular meeting of Council, the Council of the Township of Southgate declared June 2021 as Pride Month in support of members of the LGBTQ2S+ community and to further instill our dedication to providing an open and inclusive community; and

Whereas other lower tier municipalities in the Grey and Bruce area as well as other cities across Ontario have approved the painting of rainbow colours on municipal crosswalks to create pride crosswalks in an effort to demonstrate their support of the LGBTQ2S+ community,

Now therefore be it resolved that Council direct staff to consult with the County of Grey to seek permission and approval to paint the public crosswalk located on Grey County Road 9, West, Dundalk, in front of Highpoint Community School with the rainbow colours to create a pride crosswalk; and

That staff report back to Council with their findings and discussions with the County of Grey and further information on approval status.

11. Consent Items

11.1. Regular Business (for information)

Be it resolved that Council approve the items on the Regular Business consent agenda dated June 2, 2021 (save and except items _____) and direct staff to proceed with all necessary administrative actions.

| | | |
|---------|--|-----------|
| 11.1.1. | FIN2021-017 Financial Report – April 2021 | 195 - 199 |
| 11.1.2. | PW2021-024 CIF 4 Season Waste Audit | 200 - 208 |
| 11.1.3. | Councillor Shipston - Land Use Planning Beyond the Basics Report - received May 25, 2021 | 209 |

11.2. Correspondence (for information)

Be it resolved that Council receive the items on the Correspondence consent agenda dated June 2, 2021 (save and except items _____) as information.

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|---------|--|-----------|
| 11.2.1. | Elections Ontario Notification - Voting Location Inspection for Upcoming Provincial Election - received May 17, 2021 | 210 - 212 |
| 11.2.2. | Wellington North Power - 2021 Annual Shareholder Meeting Package - received May 17, 2021 | 213 - 253 |
| 11.2.3. | Gravel Watch Ontario - Greenbelt Comments - received May 26, 2021 | 254 - 263 |
| 11.2.4. | SVCA - April 15, 2021 Meeting Minuets - received May 26, 2021 | 264 - 267 |
| 11.2.5. | Premier of Ontario - Letter Re: Safe Return to Schools - received May 27, 2021 | 268 - 272 |

11.3. Resolutions of Other Municipalities (for information)

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated June 2, 2021 (save and except items _____) as information.

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|---------|---|-----------|
| 11.3.1. | Municipality of Chatham Kent - Resolution re Cannabis Licensing and Enforcement - received May 17, 2021 | 273 - 275 |
| 11.3.2. | Municipality of Chatham Kent - Resolution re Withdraw Prohibition on Golfing - received May 17, 2021 | 276 - 277 |
| 11.3.3. | Municipality of Chatham Kent - Resolution re Exempt Carbon Tax - received May 17, 2021 | 278 - 283 |
| 11.3.4. | Township of Matachewan - Request to Reverse the Closure of Youth Justice Facilities in Northeastern Communities - received May 17, 2021 | 284 - 285 |

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| 11.3.5. | Municipality of West Elgin - Phragmites Australis - received May 18, 2021 | 286 - 288 |
| 11.3.6. | Township of Brock - Durham Dead-End Road Kids - received May 19, 2021 | 289 - 291 |
| 11.3.7. | Town of Cochrane - Reopening of Greenwater Provincial Park - received May 19, 2021 | 292 - 293 |
| 11.3.8. | Town of Blue Mountains - Dr. Ian Arra Grey Bruce Health Unit Letter of Support - received May 20 2021 | 294 - 295 |
| 11.3.9. | Township of Terrace Bay - Advocacy for Reform MFIPPA - received May 20, 2021 | 296 - 297 |
| 11.3.10. | City of Owen Sound - Support for Suicide and Crisis Prevention Hotline - received May 21, 2021 | 298 - 299 |
| 11.3.11. | Perth County - Domestic COVID-19 Vaccine Production and Capacity - received May 26, 2021 | 300 - 301 |
| 11.3.12. | Municipality of Calvin - Support for Dead End Roads Bus Turnaround - received May 26, 2021 | 302 - 303 |
| 11.3.13. | Municipality of Calvin - Support for Lottery Licensing to Assist Small Organizations - received May 26, 2021 | 304 |

11.4. Closed Session (for information)

None.

12. County Report

<https://www.grey.ca/council>

13. Members Privilege - Good News & Celebrations

14. Closed Meeting

Be it resolved that Council proceed into closed session at [TIME] in order to address matters relating to Personal Matters about Identifiable Individuals (Subject: Tax Arrears Extension Agreement - Staff Report FIN2021-018C); and

That Treasurer William Gott, Clerk Lindsey Green and CAO Dave Milliner remain in attendance.

Be it resolved that Council come out of Closed Session at [TIME].

14.1. Personal Matters about Identifiable Individuals (Subject: Tax Arrears Extension Agreement - Staff Report FIN2021-018C)

15. Confirming By-law

305

Be it resolved that by-law number 2021-085 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on June 2, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

16. Adjournment

Be it resolved that Council adjourn the meeting at [TIME].



Township of Southgate

Minutes of Council Meeting

May 19, 2021

7:00 PM

Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
William Gott, Treasurer
Bev Fisher, CBO
Kevin Green, Facilities Manager
Jessica Mole, Library CEO
Clinton Stredwick, Planner
Lindsey Green, Clerk
Elisha Milne, Legislative Assistant
Kayla Best, HR Coordinator
Holly Malynyk, Customer Service and Support

1. Electronic Access Information

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

2. Call to Order

Mayor Woodbury called the meeting to order at 7:00 PM.

3. Open Forum - Register in Advance

Carole Henderson spoke at Open Forum on behalf of the *Show Your Colours Committee* regarding their correspondence item number 10.2.4, included on this agenda.

4. Confirmation of Agenda

No. 2021-270

Moved By Councillor Dobreen

Seconded By Councillor Rice

Be it resolved that Council confirm the agenda as presented.

Carried

5. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

6. Adoption of Minutes

No. 2021-271

Moved By Councillor Shipston

Seconded By Councillor Frew

Be it resolved that Council approve the minutes from the May 5, 2021 Council meeting as presented; and

That Council approve the minutes from the May 12, 2021 Special Council meeting as presented.

Carried

7. Reports of Municipal Officers

7.1 Facilities Manager Kevin Green

7.1.1 REC2021-005 - RFP Lawn Equipment Purchase

No. 2021-272

Moved By Deputy Mayor Milne

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report REC2021-005 for information; and

That Council purchase the required Lawn Maintenance

Equipment Zero Turn Mower as submitted by Roberts Farm Equipment Sale Inc. Mount Forest. Purchase price \$18,200 plus HST and

That the trade in option on the 2014 Toro of \$2,800 be included in the sale.

Carried

7.2 Treasurer William Gott

7.2.1 FIN2021-014 Wellington County Library Board Agreement

No. 2021-273

Moved By Councillor Frew

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report FIN2021-014 Wellington County Library Board Agreement as information; and

That Council consider approving By-Law 2021-069 being a by-law to authorize the signing and execution of a Public Library Services Agreement.

Carried

7.2.2 By-law 2021-069 - Authorizing Agreement - Library Services Agreement with Wellington County Public Library Board

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-274

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that by-law number 2021-069 being a by-law to authorize the signing and execution of a Public Library Services Agreement with the Wellington County Public Library Board and the Township of Southgate be read a first, second and third time, finally passed, signed

by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.3 Clerk Lindsey Green

7.3.1 CL2021-014 – OPP Paid Duty Weekend Request

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-275

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report CL2021-014 as information; and

That Council direct staff to proceed with **Option 3**, as outlined in this report.

Yay (4): Councillor Dobreen, Councillor Sherson, Councillor Rice, and Councillor Shipston

Nay (3): Mayor Woodbury, Deputy Mayor Milne, and Councillor Frew

Carried (4 to 3)

7.4 Public Works Manager Jim Ellis

7.4.1 PW2021-022 Revised 2020 Dundalk Wastewater Annual Report

No. 2021-276

Moved By Councillor Sherson

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PW2021-022 for information; and

That Council approve the revised Dundalk Wastewater Treatment Plant 2020 Annual Report Revision 2.

Carried

7.5 Chief Administrative Officer Dave Milliner

7.5.1 CAO2021-038 Southgate Meadows Inc. Flato Glenelg Carriage House Phase 1 Subdivision Agreement Report

No. 2021-277

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive staff report CAO2021-038 as information; and

That Council approve the Southgate Meadows Inc., Flato Glenelg Carriage House Phase 1 Subdivision Agreement as presented with the initial security calculations; and

That Council consider approval of the final Southgate Meadows Inc., Flato Glenelg Carriage House Phase 1 Subdivision Agreement by municipal By-law 2021-067 at the May 19, 2021 Council meeting.

Carried

7.5.2 By-law 2021-067 - Flato Glenelg Carriage House Phase 1 Subdivision Agreement

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-278

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that by-law number 2021-067 being a by-law to authorize a subdivision agreement with Southgate Meadows Inc. and the Corporation of the Township of Southgate be read a first, second and third time, finally

passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.5.3 CAO2021-039 Affordable Housing Advisory Committee Report

No. 2021-279

Moved By Councillor Shipston

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report CAO2021-039 as information; and

That Council approve the Southgate Affordable-Attainable Housing Advisory Committee Terms of Reference document as presented to provide guidance to and to establish the structure of the committee; and

That Council direct staff to proceed with advertising for the recruitment of members for the Southgate Affordable-Attainable Housing Advisory Committee in the Township of Southgate to develop recommendations to Council over the next 12 months to create an Affordable and Attainable Housing Strategy for Township Council to consider.

Carried

7.5.4 CAO2021-040 Draft Southgate Communications Tower and Antenna Municipal Approval By-law Report

No. 2021-280

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council receive staff report CAO2021-040 as information; and

That Council approve the Draft Southgate

Communications Tower and Antenna Municipal Approval By-law as a policy and guidance document for businesses and contractors to locate communications towers in the Township; and

That Council direct staff to proceed with consulting with local area tower contractors by written correspondence to seek feedback and comments on the Draft Southgate Communications Tower and Antenna Municipal Approval By-law as a policy and guidance document.

Carried

7.5.5 CAO2021-041 AMO Conference Delegation Request 2021

No. 2021-281

Moved By Deputy Mayor Milne

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report CAO2021-041 as information; and

That Council direct staff to take the lead on the request for a delegation with the Ministry of Infrastructure at the 2021 AMO Virtual Conference to discuss the issues of unjustified/inconsistent service fees, unnecessary delays and access control to the area fibre capacity connections by the rural broadband service providers.

Carried

7.5.6 CAO2021-042 Infrastructure Canada Green Inclusive Community Buildings Program and Canada Healthy Community Initiative Funding Report

No. 2021-282

Moved By Councillor Frew

Seconded By Councillor Rice

Be it resolved that Council receive staff report CAO2021-042 as information; and

That Council direct staff to proceed to develop a Dundalk

Pool Upgrade project in Southgate as the best fit for an application based on the funding guidelines under the Infrastructure Canada Green and Inclusive Community Buildings Program by the end of June, 2021 deadline; and **That** Council receive a verbal update from staff on the May 18, 2021 Downtown Public Consultation meeting and the next steps related to the Canada Healthy Community Initiatives Grant.

Carried

7.6 HR Coordinator Kayla Best

7.6.1 HR2021-013 – Support for 988 three-digit Suicide and Crisis Hotline

No. 2021-283

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and

Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold; and

Whereas in 2022 the United States will have in place a national 988 crisis hotline; and

Whereas the Township of Southgate recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

Therefore be it resolved that the Township of Southgate endorses this 988 crisis line initiative; and

That a copy of this resolution be sent to Bruce-Grey-Owen Sound MP Alex Ruff, Bruce-Grey-Owen Sound MPP Bill Walker, Federal Minister of Health Patty Hajdu, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.

Carried

Council recessed at 8:49 PM and returned at 9:00 PM.

7.7 Planner Clinton Stredwick

7.7.1 PL2021-042 ZBA C1-21 - Manassa Martin

No. 2021-284

Moved By Councillor Sherson

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2021-042 for information; and

That Council consider approval of By-law 2021-074.

Carried

7.7.2 By-law 2021-074 - ZBA C1-21 - Manassa Martin

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-285

Moved By Councillor Frew

Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2021-074 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.7.3 PL2021-044 ZBA C3-21 - Pallister Farms Livestock Ltd

No. 2021-286

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2021-044 for information; and

That Council consider approval of By-law 2021-076.

Carried

7.7.4 By-law 2021-076 - ZBA C3-21 - Pallister Farms Livestock Ltd.

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-287

Moved By Councillor Sherson

Seconded By Councillor Dobreen

Be it resolved that by-law number 2021-076 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.7.5 PL2021-045 ZBA C4-21 - Elam and Nancy Martin

No. 2021-288

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report PL2021-045 for information; and

That Council consider approval of By-law 2021-077.

Carried

7.7.6 By-law 2021-077 - ZBA C4-21 - Elam and Nancy Martin

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-289

Moved By Councillor Shipston

Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2021-077 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8. By-laws and Motions

8.1 By-law 2021-071 - Appoint By-law Enforcement Officer - Aaron Ryckman

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-290

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Be it resolved that by-law number 2021-071 being a by-law to appoint a Municipal Bylaw Enforcement Officer for the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.2 By-law 2021-072 - Adopt By-law On Call Policy No. 88

Moved By Councillor Sherson

Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2021-072 being a by-law to adopt a "By-law On Call Policy" known as Policy Number 88 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Deputy Mayor Milne moved the following motion.

No. 2021-291

Moved By Deputy Mayor Milne

Seconded By Councillor Dobreen

Be it resolved that Council defer by-law 2021-072 to the June 2, 2021 Council meeting.

Carried

9. Notice of Motion

None.

10. Consent Items

10.1 Regular Business (for information)

No. 2021-292

Moved By Councillor Frew

Seconded By Councillor Shipston

Be it resolved that Council approve the items on the Regular Business consent agenda dated May 19, 2021 and direct staff to proceed with all necessary administrative actions.

Carried

10.1.1 FIN2021-013 Financial Report – March 2021

10.1.2 PW2021-023 Department Report

**10.1.3 PW2021-025 Egremont Landfill Amended
Environmental Compliance Approval**

10.1.4 April 2021 Cheque Register

10.2 Correspondence (for information)

No. 2021-293

Moved By Deputy Mayor Milne

Seconded By Councillor Sherson

Be it resolved that Council receive the items on the Correspondence consent agenda dated May 19, 2021 (save and except items 10.2.4) as information.

Carried

**10.2.1 SMART - March 26 Approved Meeting Minutes -
received May 5, 2021**

**10.2.2 County of Grey County Council Compensation -
received May 7, 2021**

**10.2.3 Wellington North Power - Quarterly Newsletter Q1 -
received May 13, 2021**

**10.2.4 Request for Pride Month Proclamation - received May
11, 2021**

Councillor Shipston moved the following motion.

No. 2021-294

Moved By Councillor Shipston

Seconded By Deputy Mayor Milne

Be it resolved that Council receive the Request for Pride Month Proclamation correspondence as information; and
That Council hereby proclaims June 2021 as Pride Month

and that this proclamation be shared amongst the Township's social media platforms.

Carried

10.3 Resolutions of Other Municipalities (for information)

No. 2021-295

Moved By Councillor Rice

Seconded By Councillor Dobreen

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated May 19, 2021 as information.

Carried

10.3.1 Town of Amherstburg - Planning Act Timelines - received May 3, 2021

10.3.2 Municipality of Calvin - Motion for 3 Digit Suicide Line - received May 4, 2021

10.3.3 Township of Calvin - Fire Department Support - received May 4, 2021

10.3.4 Municipality of Leamington - Advocacy for Reform MFIPPA - received May 5, 2021

10.3.5 Town of Perth - Provincial Hospital Funding of Major Capital Equipment - received May 6, 2021

10.3.6 Town of Aurora - Support 988 Suicide Crisis Prevention Hotline - received May 6, 2021

10.3.7 City of Barrie - National 3-Digit Suicide and Crisis Hotline - received May 7, 2021

10.3.8 Municipality of Grey Highlands - Support for 3 Digit Crisis Hotline - received May 7, 2021

10.3.9 Town of Blue Mountains - Letter of Support to Dr. Arra and GBHU - received May 10, 2021

10.3.10 Municipality of Chatham Kent - Support MFIPPA Change - received May 11, 2021

10.3.11 Town of Blue Mountains - Provincial Re-opening Strategy and Frontline Business Experience - received May 12, 2021

10.3.12 Township of The Archipelago - Road Management Action on Invasive Phragmites - received May 12, 2021

10.4 Closed Session (for information)

None.

11. County Report

Mayor Woodbury and Deputy Mayor Milne summarized the highlights of the last County Council meeting. For more information visit their website [here](#).

12. Members Privilege - Good News & Celebrations

Deputy Mayor Milne explained that the Holstein Optimist Club is remaining hopeful that they can still have their scheduled Rib Night take out dinner proceed on May 29th. They will be meeting this coming week to figure out the logistics and options available.

CAO Milliner commented that he had the opportunity to attend the "Hockey Hub" at the P&H Centre in Hanover for his COVID-19 vaccination and wanted to thank Medical Officer of Health Dr. Ian Arra and his staff at Public Health for running a streamlined, well organized, and safe clinic for people to attend for vaccinations. Members echoed CAO Milliner's comments and thanked Dr. Arra for his service during this pandemic.

13. Closed Meeting

None.

14. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-296

Moved By Councillor Shipston

Seconded By Councillor Frew

Be it resolved that by-law number 2021-073 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on May 19, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

15. Adjournment

No. 2021-297

Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 9:44 PM.

Carried

Mayor John Woodbury

Clerk Lindsey Green



Staff Report FIN2021-015

Title of Report: **FIN2021-015 2021 Donations, Grants and Funding**

Department: **Finance**

Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report FIN2021-015 2021 Donations, Grants, and Funding be received as information; and

That Council approve the application of the Durham Hospital Foundation for a grant of \$2,500 in 2021 and \$2,500 in 2022; and

That \$1,000 of the Durham Hospital Foundation grant in 2021 be funded from the Southgate Solar Reserve Fund.

Background:

Policy #3, Grant/Donation Policy, was approved by By-law 2018-043 on April 4, 2018. As the Township of Southgate benefits from the support of Community Volunteer Organizations, Individuals or Groups that provide a service to the community or represents the Community at events, Policy #3 sets the process an applicant must follow when requesting the Township's financial support. The Policy distinguishes between donation requests, grant requests, and funding requests. The policy does not apply to requests for financial support from Hospitals.

The Township accepts and reviews Request for Donation applications once per calendar year for the financial period of January to December. The application deadline is December 1 for the following fiscal year. The Policy states that the Treasurer will evaluate the requests against the Policy and budget and make a recommendation to Council in January of each year. The evaluation process includes that:

- Consideration will be given to the total number of people reached by the requested donation.
- A higher weighting will be given to those donations that serve a larger number of the Township's citizens.
- Higher weighting will be given to organizations/activities with a high ratio of fundraising or self-finance.
- Higher ratings will be given to organizations with an established history of service to the community.
- The Township will not fund projects or services that duplicate services or activities already provided by the Township or other government agencies.
- The Township will not fund school activities which are already supported through school tax levy.
- The Township will not fund entertainment or social functions with no direct tangible benefit to the Township of Southgate.
- Not-for-profit organizations or groups shall provide prior year financial reports by the first day of March of the following year to the Township

Treasurer to provide assurance the funds are historically used for their intended purposes as part of Council's consideration and final approval.

The Township accepts and reviews requests for funding or grants through-out the calendar year. Funding requests must be for one-time financial support from a not-for-profit community group or organization for a specific capital project where Council may consider approving 50% matching funding where there is demonstrated benefit to the public. Grant requests must be from a not-for-profit community group or organization for a capital project or service delivery event/program. Council may consider approving up to 100% of the funding request where there is demonstrated benefit to the Township of Southgate that supports the delivery of municipal services or that demonstrates an important benefit to the community.

All Donation, Funding and Grant applications were to be funded from Community Reserve Funds, which the Township of Southgate receives from the Eco-Park Royalties and the Samsung Solar, subject annually to the availability within the reserve fund that best fits the project and community being served.

On February 17, 2021, Council passed the following resolution:

Be it resolved that Council receive Staff Report FIN2021-007 2021 Donations, Grants, and Funding be received as information; and

That Council approve the Dundalk Agricultural Society request to redirect the 2020 Dundalk Fall Fair programming funding of \$2,500 to 2021 Dundalk Fall Fair programming; and

That Council approve the application of the Dundalk Dance Association for a \$500 donation to the 2021 Canadian Open Square Dancing, Step Dancing, Clogging and Fiddle Contest; and

That Council approve a grant of \$2,500 to the Holstein Agro Expo & Rodeo for its 2021 event; and

That Council approve a grant of \$2,200 to JunCtian Community Initiatives Inc., subject to the organization providing a financial plan that Treasurer deems satisfactory; and

That Council approve a donation of \$100 to the Dundalk & District Food Bank Christmas Cheer program; and

That Council approve a donation of \$100 to the Holstein and District Christmas Hamper program.

Staff Comments:

On March 11, 2021, staff sent letters to the Dundalk Agricultural Society, Dundalk Dance Association, and Holstein Agro Expo & Rodeo notifying them of the approvals and requesting that, due to the ongoing COVID-19 pandemic, one or two months prior to the event date they confirm that the event will be proceeding for the funds to be released.

On March 11, 2021, staff sent a letter to JunCtian Community Initiatives Inc. notifying them of the approval subject to providing a financial plan that the Treasurer deems satisfactory. On March 18, 2021, the organization confirmed

receipt of the letter and clarified what financial information was required. As of May 21, 2021, a financial plan had not been submitted.

On April 13, 2021, the Dundalk Dance Association provided notice that their 2021 event had been cancelled.

On May 21, 2021, staff discovered that a request for funding had been received from the Durham Hospital Foundation, via email on September 8, 2020, that had not been processed. The request was for a \$5,000 grant to help fund a new ultrasound scanner for the Durham Hospital. The request was for the fund over a two year period, \$2,500 in 2021 and \$2,500 for 2022. Staff recommends that the request be approved. For 2021, staff recommends that as the 2021 Budget only anticipated a grant of \$1,500 funded from taxation, the excess \$1,000 be funded from the Southgate Solar Reserve Fund.

Financial Implications:

The 2021 Budget anticipated a grant of \$1,500 to the Durham Hospital Foundation, funded from taxation.

Approval of a 2021 grant of \$2,500 would require additional funding of \$1,000, which staff recommends be taken from the Southgate Solar Reserve Fund.

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

Concluding Comments:

Staff recommends that Council approve the Durham Hospital Foundation grant request for \$2,500 in 2021 and \$2,500 in 2022; and as the 2021 Budget only anticipated a grant of \$1,500, funded from taxation, that Council approve the excess \$1,000 be funded from the Southgate Solar Reserve.

Respectfully Submitted,

Dept. Head: **Original Signed By**
William Gott, CPA, CA, Treasurer

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachment: None



Staff Report FIN2021-016

Title of Report: FIN2021-016 Fees and Charges

Department: Finance

Council Date: June 2, 2021

Recommendation:

Be it resolved that Council received Staff Report FIN2021-016 Fees and Charges as information; and

That Council consider By-law 2021-078, being a by-law to establish fees and charges for certain services provided by the Township of Southgate for approval.

Background:

By-law 2019-186, being a by-law to establish fees and charges for certain services provided by the Township of Southgate was approved on December 18, 2019.

On June 17, 2020, Council approved By-law 2020-056 which amended Schedule B of By-law 2019-186.

On August 5, 2020, Council approved By-law 2020-074 which amended Schedules A, B, D, E, F, G, H, I, K, L, M, and N of By-law 2019-186.

Staff Comments:

Staff recommends approval of By-law 2021-078, being a by-law to establish fees and charges for certain services provided by the Township of Southgate to replace By-law 2019-186, effective July 1, 2021.

The following is a summary of the proposed changes to fees and charges:

Schedule A - Administration

Fees increased 2%, Tax Registration Fee increased to \$364 (an increase of \$64, 21%, or the equivalent of 7 hours at the proposed hourly administration rate), Returned cheque fee, Administration fee for issuing a refund, and administration fee for change of property ownership, increased to \$39 (an increase of \$9, 30%, or the equivalent of 0.75 hours at the proposed administration rate). Commissioner of Oaths Fee for Non-residents increased to \$13 (an increase of \$3, or 30%, or equivalent of 0.25 hours at the proposed hourly administration rate).

Schedule B - Fire

Fees increased 2%.

Schedule C - Building

No change. Building Department fees are scheduled to be updated on January 1, 2022.

Schedule D – Canine Control

Fees increased 2%. Cost of an annual dog licence increased to \$30, an increase of \$5 or 20%, to reflect increased staff, canine control, and postage costs.

Schedule E - Roads

Fees increased 2%.

Schedule F - Parking

No changes.

Schedule G- Solid Waste

Fees increased 2%. Fee for Appliances with freon removed (tagged and certified) eliminated as we are able to sell for scrap pricing. Fee for Organic materials (trees & brush) of \$10 per household load implemented. The fee for Special Site opening by appointment increased to \$100 (an increase of \$49 or 96%; Grey Highlands charges \$100, and Chatsworth \$140). A note that concrete is not accepted was added.

Schedule H - Cemetery

Recommended increases were determined after consideration of our own operational costs and to minimize the tax burden. Specifically, interment fees increased significantly to reflect the increased cost of contracted grave opening and closing.

Schedule I - Recreation

Normally rates are increased 2%, with the exception of Ice rates which are increased annually by 5% (as per Staff Report REC2017-11 which was received June 21, 2017). However, the Recreation Committee has recommended there be no increase at the current time, with the exception of advertising and sports court usage in the auditorium. The fee for wall advertising increased to \$150, and fees added for board advertising if \$500, ice advertising of \$1,000, and scoreboard advertising of \$2,000. Fee added for sport court usage in the auditorium of \$50 per hour.

Schedule J - Library

The Library Board has recommended that the Non-resident membership fee be increased to \$61.95 (an increase of \$4.43 plus HST, or 7.7%, to reflect that it has remained static for several years), and a 2% increase for genealogy research. The Library has recommended that the Mill Room rental rates not be increased.

Schedule K - Planning

Fees increased 2%

Schedule L – Risk Management

Fees increased 2%

Schedule M - Wastewater

Fees increased 2%. Rental of power snake removed as service has been discontinued. Disconnection charge at property line removed as property needs to remain serviced. Reference to the consumption rate by-law updated (Bylaw 2020-072)

Schedule N- Water

Fees increased 2%. Reference to the consumption rate by-law updated (Bylaw 2020-072). New account set-up fee for and water certificate fee increased to \$39 (an increase of \$9, 30%, or the equivalent of 0.75 hours at the proposed administration rate).

Schedule O- Property Standards

Fees increased 2%.

Financial Implications:

The increase in fees as of July 1, 2021 will have a minimal impact to 2021. The 2022 Budget will reflect revenues based on the approved fees and charges by-law.

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

Concluding Comments:

By-law 2020-074, being a by-law to establish fees and charges for certain services provided by the Township of Southgate be considered for approval.

Respectfully Submitted,

Treasurer Approval: *Original Signed By*

William Gott, CPA, CA Treasurer

CAO Approval: *Original Signed By*

Dave Milliner, CAO

Attachment:

1. Proposed vs Current Fees and Charges Comparison

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule A - Administration

| | Revised | | | Existing | | | Increase (Decrease) | | | | | | | |
|---|---------|--------|-----|----------|-------|--------|---------------------|--------|-----|------|-------|-------|----|------|
| | Fee | | HST | Total | Fee | | HST | Total | Fee | | HST | Total | | |
| Photocopies | | | | | | | | | | | | | | |
| Black & White (per page) | \$ | 0.44 | ea | \$ | 0.06 | | \$ | 0.50 | \$ | - | \$ | - | | |
| Colour (per page) | \$ | 0.88 | ea | \$ | 0.12 | | \$ | 1.00 | \$ | - | \$ | - | | |
| Faxes (sending & receiving) | | | | | | | | | | | | | | |
| First page | \$ | 1.77 | ea | \$ | 0.23 | | \$ | 2.00 | \$ | - | \$ | - | | |
| Each page thereafter | \$ | 0.88 | ea | \$ | 0.12 | | \$ | 1.00 | \$ | - | \$ | - | | |
| Laminating (per page) | \$ | 1.77 | ea | \$ | 0.23 | | \$ | 2.00 | \$ | - | \$ | - | | |
| Southgate Flags | \$ | 105.75 | ea | \$ | 13.75 | | \$ | 119.50 | \$ | 2.21 | \$ | 0.29 | | |
| Southgate Lapel Pins | \$ | 2.21 | ea | \$ | 0.29 | | \$ | 2.50 | \$ | 0.22 | \$ | 0.03 | | |
| Video recording of meetings (on compact disc) | \$ | 9.29 | ea | \$ | 1.21 | | \$ | 10.50 | \$ | 0.22 | \$ | 0.03 | | |
| History Books | | | | | | | | | | | | | | |
| A History of Dundalk | \$ | 19.05 | ea | \$ | 0.95 | | \$ | 20.00 | \$ | - | \$ | - | | |
| Township of Proton | \$ | 19.05 | ea | \$ | 0.95 | | \$ | 20.00 | \$ | - | \$ | - | | |
| Ventry Area School Reunion (Hopeville Park) | \$ | 9.52 | ea | \$ | 0.48 | | \$ | 10.00 | \$ | - | \$ | - | | |
| A History of Egremont (update only) | \$ | 19.05 | ea | \$ | 0.95 | | \$ | 20.00 | \$ | - | \$ | - | | |
| The History of Holstein (Holstein History Group) | \$ | 19.05 | ea | \$ | 0.95 | | \$ | 20.00 | \$ | - | \$ | - | | |
| Statement of Account | | | | | | | | | | | | | | |
| Paid or billed - current/one prior year | N/C | | \$ | - | | N/C | \$ | - | | \$ | - | \$ | - | |
| Paid or billed - two prior year's history | \$ | 20.00 | ea | \$ | - | | \$ | 20.00 | \$ | - | \$ | - | | |
| 4 th and prior years history [minimum charge of one half hour] | \$ | 52.00 | /hr | \$ | - | | \$ | 52.00 | \$ | 1.00 | \$ | - | | |
| Duplicate Tax Bill | \$ | 20.00 | ea | \$ | - | | \$ | 20.00 | \$ | - | \$ | - | | |
| Tax Certificate | \$ | 50.00 | ea | \$ | - | | \$ | 50.00 | \$ | - | \$ | - | | |
| Tax Registration Fee [plus outstanding taxes] | \$ | 364.00 | ea | | \$ | 364.00 | \$ | 300.00 | | \$ | 64.00 | \$ | - | |
| Tax Sale Tender Package | | | | | | | | | | | | | | |
| Electronic | N/C | | \$ | - | | N/C | | | | \$ | - | \$ | - | |
| Printed | \$ | 10.18 | | \$ | 1.32 | | \$ | 11.50 | \$ | 0.18 | \$ | 0.02 | \$ | 0.20 |
| Mailed | \$ | 25.66 | ea | \$ | 3.34 | | \$ | 29.00 | \$ | 0.66 | \$ | 0.09 | \$ | 0.75 |
| Returned Cheque and/or Returned Pre Authorized withdrawal | \$ | 39.00 | ea | \$ | - | | \$ | 39.00 | \$ | 9.00 | \$ | - | \$ | 9.00 |
| Administration Fee for issuing a refund | \$ | 39.00 | ea | \$ | - | | \$ | 39.00 | \$ | 9.00 | \$ | - | \$ | 9.00 |
| Administration Fee for change of property ownership | \$ | 39.00 | ea | \$ | - | | \$ | 39.00 | \$ | 9.00 | \$ | - | \$ | 9.00 |
| Administration labour fees (calculated on quarter hour increments) | \$ | 52.00 | /hr | \$ | - | | \$ | 52.00 | \$ | 1.00 | \$ | - | \$ | 1.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule A - Administration

| | Revised | | | Existing | | | Increase (Decrease) | | | | | | | | | |
|--|---|-------------|----------|---|-------|--|---|-------------|-----|---|-----|-------|--------------|------|------|---|
| | Fee | | HST | Total | Fee | | HST | Total | Fee | | HST | Total | | | | |
| Freedom of Information Request and general information request needing staff research time | \$ | 5.00 | ea | \$ | - | | \$ | 5.00 | \$ | - | | \$ | - | | | |
| Labour | \$ | 7.50 | /15 min | \$ | - | | \$ | 7.50 | \$ | - | | \$ | - | | | |
| Photocopying/Computer Printouts | \$ | 0.20 | per page | \$ | - | | \$ | 0.20 | \$ | - | | \$ | - | | | |
| Civil Marriage Service | | | | | | | | | | | | | | | | |
| During normal office hours | \$ | 255.00 | ea | \$ | 33.15 | | \$ | 288.15 | \$ | 5.00 | \$ | 0.65 | \$ | 5.65 | | |
| Outside normal office hours | \$ | 357.08 | ea | \$ | 46.42 | | \$ | 403.50 | \$ | 7.08 | \$ | 0.92 | \$ | 8.00 | | |
| Travel (if ceremony is not held in Council Chambers) | Southgate's Vehicle Mileage Reimbursement Rate / km | | | Southgate's Vehicle Mileage Reimbursement Rate / km | | | Southgate's Vehicle Mileage Reimbursement Rate / km | | | Southgate's Vehicle Mileage Reimbursement Rate / km | | | \$ | | | - |
| Marriage Licence | \$ | 100.00 | ea | \$ | - | | \$ | 100.00 | \$ | - | | \$ | - | | | |
| Lottery Licence | | | | | | | | | | | | | | | | |
| Raffle [minimum \$15] | | 3% of prize | | \$ | - | | | 3% of prize | \$ | - | | | 3% of prize | \$ | - | |
| 50/50 and Bazaar [minimum \$15] | | 3% of prize | | \$ | - | | | 3% of prize | \$ | - | | | 3% of prize | \$ | - | |
| Break open tickets (per unit) | \$ | 20.00 | ea | \$ | - | | \$ | 20.00 | \$ | - | | \$ | 20.00 | \$ | - | |
| Bingo – one time | \$ | 20.00 | ea | \$ | - | | \$ | 20.00 | \$ | - | | \$ | 20.00 | \$ | - | |
| Bingo – per year | \$ | 120.00 | ea | \$ | - | | \$ | 120.00 | \$ | - | | \$ | 120.00 | \$ | - | |
| Monte Carlo - per event | \$ | 20.00 | ea | \$ | - | | \$ | 20.00 | \$ | - | | \$ | 20.00 | \$ | - | |
| Blanket Raffle [minimum \$50] | | 3% of prize | | \$ | - | | | 3% of prize | \$ | - | | | 3% of prize | \$ | - | |
| Fence Viewing | | | | | | | | | | | | | | | | |
| Fence Viewer Application Fee | \$ | 200.00 | ea | \$ | - | | \$ | 200.00 | \$ | - | | \$ | 200.00 | \$ | - | |
| Administrative Fee per required viewing: (for staff time, other than fence-viewers) | \$ | 52.00 | ea | \$ | - | | \$ | 52.00 | \$ | 2.00 | | \$ | - | \$ | 2.00 | |
| Services of a Land Surveyor (if required) | Actual costs | | | Actual costs | | | Actual costs | | | Actual costs | | | Actual costs | | | |
| Commissioning Fee | | | | | | | | | | | | | | | | |
| Resident of Southgate | N/C | | | \$ | - | | N/C | | \$ | - | | \$ | - | \$ | - | |
| Non-resident of Southgate | \$ | 13.00 | ea | \$ | - | | \$ | 10.00 | \$ | - | | \$ | 3.00 | \$ | 3.00 | |
| Appeal of a Municipal Order (this fee is refundable only if the Municipal Order is repealed. If is not refundable if the decision is to amend the Order) | \$ | 150.00 | ea | \$ | - | | \$ | 150.00 | \$ | - | | \$ | - | \$ | - | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule B - Fire

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|------------------|----------|-----------|------------------|----------|-----------|---------------------|---------|---------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Fire Inspections | | | | | | | | | |
| Single family dwelling | | | | | | | | | |
| Owner request | No charge | | | No charge | | | \$ - | \$ - | \$ - |
| Non-Owner request | \$ 58.89 ea | \$ 7.66 | \$ 66.55 | \$ 57.74 ea | \$ 7.51 | \$ 65.25 | \$ 1.15 | \$ 0.15 | \$ 1.30 |
| Commercial/Industrial buildings (includes residential units within) | | | | | | | | | |
| Initial (owner request) | No charge | | | No charge | | | \$ - | \$ - | \$ - |
| Initial (non-owner request) | \$ 116.90 ea | \$ 15.20 | \$ 132.10 | \$ 114.60 ea | \$ 14.90 | \$ 129.50 | \$ 2.30 | \$ 0.30 | \$ 2.60 |
| Re-inspection | \$ 58.89 ea | \$ 7.66 | \$ 66.55 | \$ 57.74 ea | \$ 7.51 | \$ 65.25 | \$ 1.15 | \$ 0.15 | \$ 1.30 |
| Fire Incident report | \$ 58.89 ea | \$ 7.66 | \$ 66.55 | \$ 57.74 ea | \$ 7.51 | \$ 65.25 | \$ 1.15 | \$ 0.15 | \$ 1.30 |
| File Search | \$ 58.89 ea | \$ 7.66 | \$ 66.55 | \$ 57.74 ea | \$ 7.51 | \$ 65.25 | \$ 1.15 | \$ 0.15 | \$ 1.30 |
| Securing a fire scene (per person, per hour) | \$ 52.00 /hr | \$ - | \$ 52.00 | \$ 51.00 /hr | \$ - | \$ 51.00 | \$ 1.00 | \$ - | \$ 1.00 |
| Natural Gas Leak Incident | | | | | | | | | |
| Accidental | No charge | | | No charge | | | \$ - | \$ - | \$ - |
| Avoidable | | | | | | | | | |
| Per apparatus | Current MTO Rate | | | Current MTO Rate | | | \$ - | \$ - | \$ - |
| Per firefighter | \$ 52.00 /hr | \$ - | \$ 52.00 | \$ 51.00 /hr | \$ - | \$ 51.00 | \$ 1.00 | \$ - | \$ 1.00 |
| Open Air Fire without permit/approval (at the discretion of the Chief of Fire Official or designate) | | | | | | | | | |
| Per apparatus | Current MTO Rate | | | Current MTO Rate | | | \$ - | \$ - | \$ - |
| Per firefighter | \$ 52.00 /hr | \$ - | \$ 52.00 | \$ 51.00 /hr | \$ - | \$ 51.00 | \$ 1.00 | \$ - | \$ 1.00 |
| Open Air Fire with permit/approval (at the discretion of the Chief of Fire Official or designate) | | | | | | | | | |
| Per apparatus | Current MTO Rate | | | Current MTO Rate | | | \$ - | \$ - | \$ - |
| Per firefighter | \$ 52.00 /hr | \$ - | \$ 52.00 | \$ 51.00 /hr | \$ - | \$ 51.00 | \$ 1.00 | \$ - | \$ 1.00 |
| Non-Resident Motor Vehicle Accident/collision/fire (Maximum of 3 apparatus) | | | | | | | | | |
| Per apparatus | Current MTO Rate | | | Current MTO Rate | | | \$ - | \$ - | \$ - |
| Per firefighter | \$ 52.00 /hr | \$ - | \$ 52.00 | \$ 51.00 /hr | \$ - | \$ 51.00 | \$ 1.00 | \$ - | \$ 1.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule B - Fire

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|-------------|-----|-------|-------------|-----|-------|---------------------|-----|-------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Other municipal departments or contracted services requested by the Chief Fire Official for fire suppression, specialized rescue or investigation (may include but limited to rental equipment, cost of materials,damage, excavator) | Actual Cost | | | Actual Cost | | | | | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule C - Building

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|--|-------------|------|--|-------------|------|---------------------|------|-------|
| | Fee | | HST | Fee | | HST | Fee | HST | Total |
| Service | | | | | | | | | |
| Deposits | | | | | | | | | |
| Pre-occupancy deposit (refundable upon final inspection) | \$ | 1,000.00 ea | \$ - | \$ | 1,000.00 ea | \$ - | \$ - | \$ - | \$ - |
| Deposit for final inspection (refundable in one year - prorated thereafter) | \$ | 250.00 ea | \$ - | \$ | 250.00 ea | \$ - | \$ - | \$ - | \$ - |
| Application Fee (to be applied to permit fee, if issued) | \$ | 150.00 ea | \$ - | \$ | 150.00 ea | \$ - | \$ - | \$ - | \$ - |
| Minimum permit fee | \$ | 150.00 ea | \$ - | \$ | 150.00 ea | \$ - | \$ - | \$ - | \$ - |
| Change of Use permit | \$ | 150.00 ea | \$ - | \$ | 150.00 ea | \$ - | \$ - | \$ - | \$ - |
| Revision to an existing permit | \$ | 150.00 ea | \$ - | \$ | 150.00 ea | \$ - | \$ - | \$ - | \$ - |
| Demolition permit | \$ | 100.00 ea | \$ - | \$ | 100.00 ea | \$ - | \$ - | \$ - | \$ - |
| Conditional permit | \$100 plus permit fee | | | \$100 plus permit fee | | | \$ - | \$ - | \$ - |
| Compliance letter | \$ | 100.00 ea | \$ - | \$ | 100.00 ea | \$ - | \$ - | \$ - | \$ - |
| Administrative Fee (BWOP) | 2x permit value or \$500, whichever is greater | | \$ - | 2x permit value or \$500, whichever is greater | | \$ - | | \$ - | \$ - |
| Re-inspection fee - after 2 (will be deducted from deposit at posted fee) | \$ | 75.00 ea | \$ - | \$ | 75.00 ea | \$ - | \$ - | \$ - | \$ - |
| Inspection on Permit over 4 years old [minimum charge of \$75] | \$ | 75.00 /hr | \$ - | \$ | 75.00 /hr | \$ - | \$ - | \$ - | \$ - |
| Renewal of building permit (per year, will be deducted from deposit at posted fee) | \$ | 75.00 ea | \$ - | \$ | 75.00 ea | \$ - | \$ - | \$ - | \$ - |
| Administration file search fee [minimum charge of \$15] | \$ | 60.00 /hr | \$ - | \$ | 60.00 /hr | \$ - | \$ - | \$ - | \$ - |
| Third party costs | Full cost recovery | | \$ - | Full cost recovery | | \$ - | | \$ - | \$ - |
| Penalty for permits issued after commencement of work | See Building Code Act By-law | | \$ - | See Building Code Act By-law | | \$ - | | \$ - | \$ - |

Attachment

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule C - Building

| | Revised | | | | Existing | | | | Increase (Decrease) | | |
|--|--|------|------------|--|--|------|------------|--|---------------------|------|-------|
| | Fee | HST | Total | | Fee | HST | Total | | Fee | HST | Total |
| Building Permits | | | | | | | | | | | |
| Residential - New and additions (covered decks, all floors except basement) | \$ 0.60 /ft2 | \$ - | \$ 0.60 | | \$ 0.60 /ft2 | \$ - | \$ 0.60 | | | \$ - | \$ - |
| Residential - Renovations (all floors & basement) | \$ 0.40 /ft2 | \$ - | | | \$ 0.40 /ft2 | \$ - | | | | \$ - | \$ - |
| Decks (per deck) | \$ 150.00 ea | \$ - | \$ 150.00 | | \$ 150.00 ea | \$ - | \$ 150.00 | | \$ - | \$ - | \$ - |
| Plumbing Permit | \$ 65.00 /fl | \$ - | \$ 65.00 | | \$ 65.00 /fl | \$ - | \$ 65.00 | | \$ - | \$ - | \$ - |
| Mechanical review | \$10 / \$1,000 of estimated cost of construction | \$ - | | | \$10 / \$1,000 of estimated cost of construction | \$ - | | | | \$ - | \$ - |
| Public Swimming Pool / Enclosure Area | \$ 150.00 ea | \$ - | \$ 150.00 | | \$ 150.00 ea | \$ - | \$ 150.00 | | \$ - | \$ - | \$ - |
| Fireplace / Heating Plant | \$ 150.00 ea | \$ - | \$ 150.00 | | \$ 150.00 ea | \$ - | \$ 150.00 | | \$ - | \$ - | \$ - |
| Accessory Building | \$ 0.35 /ft2 | \$ - | \$ 0.35 | | \$ 0.35 /ft2 | \$ - | \$ 0.35 | | \$ - | \$ - | \$ - |
| Agricultural (under 6458 square ft, 600 square meters) [minimum charge of \$500] | \$ 0.20 /ft2 | \$ - | \$ 0.20 | | \$ 0.20 /ft2 | \$ - | \$ 0.20 | | \$ - | \$ - | \$ - |
| Agricultural (over 6458 square ft, 600 square meters) | \$ 0.15 /ft2 | \$ - | \$ 0.15 | | \$ 0.15 /ft2 | \$ - | \$ 0.15 | | \$ - | \$ - | \$ - |
| Manure tanks | \$ 0.15 /ft2 | \$ - | \$ 0.15 | | \$ 0.15 /ft2 | \$ - | \$ 0.15 | | \$ - | \$ - | \$ - |
| Silos Upright and Bunker without roof | \$ 150.00 ea | \$ - | \$ 150.00 | | \$ 150.00 ea | \$ - | \$ 150.00 | | \$ - | \$ - | \$ - |
| Graneries | \$ 150.00 ea | \$ - | \$ 150.00 | | \$ 150.00 ea | \$ - | \$ 150.00 | | \$ - | \$ - | \$ - |
| Commercial / Industrial | \$10 / \$1,000 of estimated cost of construction | \$ - | | | \$10 / \$1,000 of estimated cost of construction | \$ - | | | | \$ - | \$ - |
| Medical Marijuana Facility | \$10 / \$1,000 of estimated cost of construction | \$ - | | | \$10 / \$1,000 of estimated cost of construction | \$ - | | | | \$ - | \$ - |
| Institutional | \$10 / \$1,000 of estimated cost of construction | \$ - | | | \$10 / \$1,000 of estimated cost of construction | \$ - | | | \$ - | \$ - | \$ - |
| Tent (over 645 ft2 or 60m2) | \$ 75.00 ea | \$ - | \$ 75.00 | | \$ 75.00 ea | \$ - | \$ 75.00 | | \$ - | \$ - | \$ - |
| Industrial wind turbine | \$ 35,000 ea | \$ - | \$ 35,000 | | \$ 35,000 ea | \$ - | \$ 35,000 | | \$ - | \$ - | \$ - |
| Industrial wind turbine performance bond | \$ 100,000 ea | \$ - | \$ 100,000 | | \$ 100,000 ea | \$ - | \$ 100,000 | | \$ - | \$ - | \$ - |
| Industrial wind turbine permit for works on municipal right-of-way | See Schedule K - Planning | \$ - | | | See Schedule K - Planning | \$ - | | | | \$ - | \$ - |
| Industrial wind turbine municipal consultation for renewable energy project | See Schedule K - Planning | \$ - | | | See Schedule K - Planning | \$ - | | | | \$ - | \$ - |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule C - Building

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|-----------------------------|------|-----------|-----------------------------|------|-----------|---------------------|------|-------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Sewage | | | | | | | | | |
| Private Sewage Disposal System - Class 2 | \$ 250.00 ea | \$ - | \$ 250.00 | \$ 250.00 ea | \$ - | \$ 250.00 | \$ - | \$ - | \$ - |
| Private Sewage Disposal System - Tank replacement | \$ 250.00 ea | \$ - | \$ 250.00 | \$ 250.00 ea | \$ - | \$ 250.00 | \$ - | \$ - | \$ - |
| Private Sewage Disposal System - Renovate | \$ 250.00 ea | \$ - | \$ 250.00 | \$ 250.00 ea | \$ - | \$ 250.00 | \$ - | \$ - | \$ - |
| Private Sewage Disposal System - Class 4 & 5 (where applicable) | \$ 500.00 ea | \$ - | \$ 500.00 | \$ 500.00 ea | \$ - | \$ 500.00 | \$ - | \$ - | \$ - |
| Private Sewage Disposal System - with daily flows 4 501L and 10,000L | \$ 500.00 ea | \$ - | \$ 500.00 | \$ 500.00 ea | \$ - | \$ 500.00 | \$ - | \$ - | \$ - |
| Septic Review | \$ 150.00 ea | \$ - | \$ 150.00 | \$ 150.00 ea | \$ - | \$ 150.00 | \$ - | \$ - | \$ - |
| Septic Review (multiples) | \$ 125.00 /unit | \$ - | \$ 125.00 | \$ 125.00 /unit | \$ - | \$ 125.00 | \$ - | \$ - | \$ - |
| Septic Compliance Letter | \$ 100.00 ea | \$ - | \$ 100.00 | \$ 100.00 ea | \$ - | \$ 100.00 | \$ - | \$ - | \$ - |
| Decommissioning of septic systems | \$ 100.00 ea | \$ - | \$ 100.00 | \$ 100.00 ea | \$ - | \$ 100.00 | \$ - | \$ - | \$ - |
| Sewer permit | See Schedule M - Wastewater | \$ - | | See Schedule M - Wastewater | \$ - | | | \$ - | \$ - |
| Development Charges | | | | | | | | | |
| Development Charges - (Due when building permit issued) | Refer to DC By-law | \$ - | | Refer to DC By-law | \$ - | | | \$ - | \$ - |
| By-law Enforcement | | | | | | | | | |
| Illicit Marijuana Grow Op Inspection | \$500 plus costs | \$ - | | \$500 plus costs | \$ - | | | \$ - | \$ - |
| Water Meter Charges | | | | | | | | | |
| New home | | | | | | | | | |
| 5/8" / 3/4" | See Schedule N - Water | \$ - | \$ - | See Schedule N - Water | \$ - | \$ - | | | |
| 3/4" | | \$ - | \$ - | | \$ - | \$ - | | | |
| 1" | | \$ - | \$ - | | \$ - | \$ - | | | |
| 1.5" | | \$ - | \$ - | | \$ - | \$ - | | | |
| 2" | | \$ - | \$ - | | \$ - | \$ - | | | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule D - Canine Control

| | | | | | Revised | | | Existing | | | Increase (Decrease) | | | | | | | |
|---|----|--------|---------|--|---|------|-----------|------------------|---|-------|---------------------|----------|-----------|------|-------|----|---------|----------|
| | | | | | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total | | | | | |
| Licence Fees | | | | | | | | | | | | | | | | | | |
| Annual Dog Licence (maximum of three per household) | \$ | 30.00 | ea | | \$ | - | \$ 30.00 | \$ | 25.00 | ea | \$ | - | \$ 25.00 | \$ | 5.00 | \$ | - | \$ 5.00 |
| Replacement Tag | \$ | 10.18 | ea | | \$ | 1.32 | \$ 11.50 | \$ | 10.00 | ea | \$ | 1.30 | \$ 11.30 | \$ | 0.18 | \$ | 0.02 | \$ 0.02 |
| Impound Fee (per day) | \$ | 25.00 | /d | | \$ | 3.25 | \$ 28.25 | \$ | 25.00 | /d | \$ | 3.25 | \$ 28.25 | \$ | - | \$ | - | \$ - |
| Breeding or Boarding Kennel License Fee | | | | | | | | | | | | | | | | | | |
| Two (2) to five (5) dogs | \$ | 102.00 | ea | | \$ | - | \$ 102.00 | \$ | 100.00 | ea | \$ | - | \$ 100.00 | \$ | 2.00 | \$ | - | \$ 2.00 |
| Six (6) to ten (10) dogs | \$ | 204.00 | ea | | \$ | - | \$ 204.00 | \$ | 200.00 | ea | \$ | - | \$ 200.00 | \$ | 4.00 | \$ | - | \$ 4.00 |
| Eleven (11) to fifteen (15) dogs | \$ | 306.00 | ea | | \$ | - | \$ 306.00 | \$ | 300.00 | ea | \$ | - | \$ 300.00 | \$ | 6.00 | \$ | - | \$ 6.00 |
| Sixteen (16) to twenty-five (25) dogs | \$ | 510.00 | ea | | \$ | - | \$ 510.00 | \$ | 500.00 | ea | \$ | - | \$ 500.00 | \$ | 10.00 | \$ | - | \$ 10.00 |
| Twenty-six (26) to Fifty (50) dogs | \$ | 20.50 | per dog | | | | \$ 20.50 | \$ 20.00 per dog | | | | \$ 20.00 | \$ | 0.50 | \$ | - | \$ 0.50 | |
| Over Fifty (50) dogs | | | | | Fee to be established by Council upon application | | | | Fee to be established by Council upon application | | | | | | \$ | - | | |
| Breeding or Boarding Establishment Annual License Fee | | | | | | | | | | | | | | | | | | |
| Facility for maximum of ten (10) dogs | \$ | 208.00 | ea | | \$ | - | \$ 208.00 | \$ | 204.00 | ea | \$ | - | \$ 204.00 | \$ | 4.00 | \$ | - | \$ 4.00 |
| Facility for maximum of twenty-five (25) dogs | \$ | 364.00 | ea | | \$ | - | \$ 364.00 | \$ | 357.00 | ea | \$ | - | \$ 357.00 | \$ | 7.00 | \$ | - | \$ 7.00 |
| Facility for maximum of fifty (50) dogs | | | | | Fee to be established by Council upon application | | | | Fee to be established by Council upon application | | | | | | \$ | - | | |
| Facility for over fifty (50) dogs | | | | | Fee to be established by Council upon application | | | | Fee to be established by Council upon application | | | | | | \$ | - | | |

* All dogs in a breeding kennel must be registered – Animal Pedigree Act (Canada)

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule D - Canine Control

| Revised | | | Existing | | | Increase (Decrease) | | |
|--|--------------------------------|-------|--------------------------------|-----|-------|---------------------|-----|-------|
| Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Fines | | | | | | | | |
| Dog running at large | Refer to Canine Control By-law | | Refer to Canine Control By-law | | | | | |
| Dog not muzzled or leashed if it is a restricted dog or deemed dangerous | | | | | | | | |
| Dog not registered and licensed | | | | | | | | |
| Dog not properly identifiable | | | | | | | | |
| Using a dog tag for a dog other than the dog for which tag was issued | | | | | | | | |
| Not preventing dog(s) from persistent barking, calling, whining, | | | | | | | | |
| Providing incomplete or inaccurate information to Township of Southgate | | | | | | | | |
| Failure to remove feces left by dog | | | | | | | | |
| Operating a kennel without a kennel license | | | | | | | | |
| Failure to vaccinate a dog for rabies and keep vaccination current | | | | | | | | |

Attachment

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule E - Roads

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|----------------|----------|-------------|----------------|----------|-------------|---------------------|---------|----------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Entrance Permit | | | | | | | | | |
| Residential - Fee (non-refundable) | \$ 218.00 ea | \$ - | \$ 218.00 | \$ 213.00 ea | \$ - | \$ 213.00 | \$ 5.00 | \$ - | \$ 5.00 |
| Residential - Deposit (refundable upon a final approval inspection) | \$ 400.00 ea | \$ - | \$ 400.00 | \$ 400.00 ea | \$ - | \$ 400.00 | \$ - | \$ - | \$ - |
| Total | \$ 618.00 | \$ - | \$ 618.00 | \$ 613.00 | \$ - | \$ 613.00 | \$ 5.00 | \$ - | \$ 5.00 |
| Field - Fee (non-refundable) | \$ 218.00 ea | \$ - | \$ 218.00 | \$ 213.00 ea | \$ - | \$ 213.00 | \$ 5.00 | \$ - | \$ 5.00 |
| Field - Deposit (refundable upon a final approval inspection) | \$ 600.00 ea | \$ - | \$ 600.00 | \$ 600.00 ea | \$ - | \$ 600.00 | \$ - | \$ - | \$ - |
| Total | \$ 818.00 | \$ - | \$ 818.00 | \$ 813.00 | \$ - | \$ 813.00 | \$ 5.00 | \$ - | \$ 5.00 |
| Industrial/Commercial/Institutional (ICI) < 8 metres - Fee (non-refundable) | \$ 218.00 ea | \$ - | \$ 218.00 | \$ 213.00 ea | \$ - | \$ 213.00 | \$ 5.00 | \$ - | \$ 5.00 |
| Industrial/Commercial/Institutional (ICI) < 8 metres - Deposit (refundable upon a final approval inspection) | \$ 800.00 ea | \$ - | \$ 800.00 | \$ 800.00 ea | \$ - | \$ 800.00 | \$ - | \$ - | \$ - |
| Total | \$ 1,018.00 | \$ - | \$ 1,018.00 | \$ 1,013.00 | \$ - | \$ 1,013.00 | \$ 5.00 | \$ - | \$ 5.00 |
| Industrial/Commercial/Institutional (ICI) > 8 metres - Fee (non-refundable) | \$ 1,083.00 ea | \$ - | \$ 1,083.00 | \$ 1,061.00 ea | \$ - | \$ 1,061.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Industrial/Commercial/Institutional (ICI) > 8 metres - Deposit (refundable upon a final approval inspection) | \$ 4,000.00 ea | \$ - | \$ 4,000.00 | \$ 4,000.00 ea | \$ - | \$ 4,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 5,083.00 | \$ - | \$ 5,083.00 | \$ 5,061.00 | \$ - | \$ 5,061.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Civic Address (911 sign) - New application, sign, stake, installation | \$ 137.00 ea | \$ - | \$ 137.00 | \$ 134.00 ea | \$ - | \$ 134.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Civic Address replacement blade (911 sign) | \$ 47.79 ea | \$ 6.21 | \$ 54.00 | \$ 46.90 ea | \$ 6.10 | \$ 53.00 | \$ 0.89 | \$ 0.11 | \$ 1.00 |
| Civic Address replacement stake | \$ 24.34 ea | \$ 3.16 | \$ 27.50 | \$ 23.89 ea | \$ 3.11 | \$ 27.00 | \$ 0.45 | \$ 0.05 | \$ 0.50 |
| Custom Work [Minimum time charged of one hour] | | | | | | | | | |
| Operator | \$ 52.08 /hr | \$ 6.77 | \$ 58.85 | \$ 51.02 /hr | \$ 6.63 | \$ 57.65 | \$ 1.06 | \$ 0.14 | \$ 1.20 |
| Grader with Operator | \$ 114.47 /hr | \$ 14.88 | \$ 129.35 | \$ 112.21 /hr | \$ 14.59 | \$ 126.80 | \$ 2.26 | \$ 0.29 | \$ 2.55 |
| Tandem truck with Operator | \$ 114.47 /hr | \$ 14.88 | \$ 129.35 | \$ 112.21 /hr | \$ 14.59 | \$ 126.80 | \$ 2.26 | \$ 0.29 | \$ 2.55 |
| Single Axle truck with Operator | \$ 109.29 /hr | \$ 14.21 | \$ 123.50 | \$ 107.12 /hr | \$ 13.93 | \$ 121.05 | \$ 2.17 | \$ 0.28 | \$ 2.45 |
| Excavator with Operator | \$ 109.29 /hr | \$ 14.21 | \$ 123.50 | \$ 107.12 /hr | \$ 13.93 | \$ 121.05 | \$ 2.17 | \$ 0.28 | \$ 2.45 |
| Loader with Operator | \$ 114.47 /hr | \$ 14.88 | \$ 129.35 | \$ 112.21 /hr | \$ 14.59 | \$ 126.80 | \$ 2.26 | \$ 0.29 | \$ 2.55 |
| Tractor with Operator | \$ 104.20 /hr | \$ 13.55 | \$ 117.75 | \$ 102.08 /hr | \$ 13.27 | \$ 115.35 | \$ 2.12 | \$ 0.28 | \$ 2.40 |
| Annual Moving (wide load) Permit Fees | \$ 110.00 ea | \$ - | \$ 110.00 | \$ 107.00 ea | \$ - | \$ 107.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Tile Drain Loan Inspections | \$ 110.00 ea | \$ - | \$ 110.00 | \$ 107.00 ea | \$ - | \$ 107.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Road Occupancy and Encroachment Application | \$ 110.00 ea | \$ - | \$ 110.00 | \$ 107.00 ea | \$ - | \$ 107.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Haul Route Approval Agreements | \$ 110.00 ea | \$ - | \$ 110.00 | \$ 107.00 ea | \$ - | \$ 107.00 | \$ 3.00 | \$ - | \$ 3.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule E - Roads

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|------------------------|------|-------------|------------------------|------|-------------|---------------------|------|----------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Road use agreements (for road upgrading) | | | | | | | | | |
| Fee (non-refundable) | \$ 2,166.00 ea | \$ - | \$ 2,166.00 | \$ 2,123.00 ea | \$ - | \$ 2,123.00 | \$ 43.00 | \$ - | \$ 43.00 |
| Deposit (refundable) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 7,166.00 | \$ - | \$ 7,166.00 | \$ 7,123.00 | \$ - | \$ 7,123.00 | \$ 43.00 | \$ - | \$ 43.00 |
| Storm Water Service Connection Charges | | | | | | | | | |
| Connection Charge | \$ 2,336.00 ea | \$ - | \$ 2,336.00 | \$ 2,290.00 ea | \$ - | \$ 2,290.00 | \$ 46.00 | \$ - | \$ 46.00 |
| Street Frontage Charge | \$ 214.00 /m | \$ - | \$ 214.00 | \$ 209.00 /m | \$ - | \$ 209.00 | \$ 5.00 | \$ - | \$ 5.00 |
| Authorized Requester Information Service | | | | | | | | | |
| Statistical Collision information | | | | | | | | | |
| Resident | \$ 52.00 | \$ - | \$ 52.00 | \$ 51.00 | \$ - | \$ 51.00 | \$ 1.00 | \$ - | \$ 1.00 |
| Non-Resident | \$ 69.00 | \$ - | \$ 69.00 | \$ 67.00 | \$ - | \$ 67.00 | \$ 2.00 | \$ - | \$ 2.00 |
| Cost Recovery for Damage Claims | | | | | | | | | |
| Resident | Actual cost of repairs | \$ - | | Actual cost of repairs | \$ - | | | \$ - | \$ - |
| Non-Resident | | \$ - | | | \$ - | | | \$ - | \$ - |
| Fire department Billing | | | | | | | | | |
| Resident | Current MTO Rates | \$ - | | Current MTO Rates | \$ - | | | \$ - | \$ - |
| Non-Resident | | \$ - | | | \$ - | | | \$ - | \$ - |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule F - Parking

| Revised | | | Existing | | | Increase (Decrease) | | |
|--|-------------------------|-------|-------------------------|-----|-------|---------------------|-----|-------|
| Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Fines | | | | | | | | |
| Park incorrect direction | Refer to Parking By-law | | Refer to Parking By-law | | | | | |
| Stop within 6 meters of crosswalk | | | | | | | | |
| Park on sidewalk | | | | | | | | |
| Park in front of driveway | | | | | | | | |
| Park within 1 meters of residential driveways | | | | | | | | |
| Park commercial vehicle longer than 2 hours | | | | | | | | |
| Park within an intersection | | | | | | | | |
| Park within 3 meters of fire hydrant | | | | | | | | |
| Park on front lawn of a house | | | | | | | | |
| Park on a bridge or approaches thereto | | | | | | | | |
| Park to obstruct traffic | | | | | | | | |
| Park to prevent removal of other vehicle parked or standing | | | | | | | | |
| Park at front or emergency entrance at theatre, auditorium and/or large assembly | | | | | | | | |
| Park in any public lane | | | | | | | | |
| Park 2am to 7am November 15 to April 15 | | | | | | | | |
| Park within 9.1 meters of intersection | | | | | | | | |
| Park contrary to authorized sign | | | | | | | | |
| Park – disabled vehicle or travel trailer in residential area | | | | | | | | |
| Park in a disabled person parking space | | | | | | | | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule G - Waste Resources and Diversion Management

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|--------------|----------|-----------|--------------|----------|-----------|---------------------|---------|-----------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Waste Collection Cart Recycling | | | | | | | | | |
| 240L (Blue) | \$ 76.11 ea | \$ 9.89 | \$ 86.00 | \$ 74.34 ea | \$ 9.66 | \$ 84.00 | \$ 1.77 | \$ 0.23 | \$ 2.00 |
| 360L (Blue) | \$ 107.08 ea | \$ 13.92 | \$ 121.00 | \$ 103.54 ea | \$ 13.46 | \$ 117.00 | \$ 3.54 | \$ 0.46 | \$ 4.00 |
| Annual Tipping Fee (each Blue Cart) | No charge | \$ - | | No charge | \$ - | | | \$ - | \$ - |
| Organics | | | | | | | | | |
| Kitchen Catcher | \$ 4.87 ea | \$ 0.63 | \$ 5.50 | \$ 4.65 ea | \$ 0.60 | \$ 5.25 | \$ 0.22 | \$ 0.03 | \$ 0.25 |
| 240L (Green) | \$ 76.11 ea | \$ 9.89 | \$ 86.00 | \$ 74.34 ea | \$ 9.66 | \$ 84.00 | \$ 1.77 | \$ 0.23 | \$ 2.00 |
| Annual Tipping Fee (each Green Cart) | No charge | \$ - | | No charge | \$ - | | | \$ - | \$ - |
| Waste | | | | | | | | | |
| 240L (Grey) | \$ 76.11 ea | \$ 9.89 | \$ 86.00 | \$ 74.34 ea | \$ 9.66 | \$ 84.00 | \$ 1.77 | \$ 0.23 | \$ 2.00 |
| Annual Tipping Fee - first Grey Cart | No charge | \$ - | | No charge | \$ - | | | \$ - | \$ - |
| Annual Tipping Fee - Each additional Grey Cart | \$ 115.00 ea | \$ - | \$ 115.00 | \$ 112.00 ea | \$ - | \$ 112.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Bundle | | | | | | | | | |
| One (1) 360L (Recycling/Blue); One (1) Kitchen Catcher; One (1) 240L (Compost/Green); One (1) 240L (Waste/Grey) | \$ 230.97 ea | \$ 30.03 | \$ 261.00 | \$ 225.66 ea | \$ 29.34 | \$ 255.00 | \$ 5.31 | \$ 0.69 | \$ 6.00 |
| Sale of Compost | | | | | | | | | |
| 240L or less per trip | No charge | \$ - | | No charge | \$ - | | | \$ - | \$ - |
| Bulk (More than 240L per trip) | No charge | \$ - | | No charge | \$ - | | | \$ - | \$ - |
| Disposal Rates | | | | | | | | | |
| Appliances with freon removed (tagged & certified) | No charge | \$ - | | \$ 5.25 ea | | \$ 5.25 | \$ (5.25) | \$ - | \$ (5.25) |
| Appliances with freon (freezer, fridge, A/C units, water coolers, dehumifiers) | \$ 31.50 ea | | \$ 31.50 | \$ 30.75 ea | | \$ 30.75 | \$ 0.75 | \$ - | \$ 0.75 |
| Asphalt shingles - Loose (Egremont Site only) | \$ 104.00 /T | \$ - | \$ 104.00 | \$ 102.00 /T | \$ - | \$ 102.00 | \$ 2.00 | \$ - | \$ 2.00 |
| Asphalt shingles - Bundles (Dundalk Site only) | \$ 3.40 ea | \$ - | \$ 3.40 | \$ 3.30 ea | \$ - | \$ 3.30 | \$ 0.10 | \$ - | \$ 0.10 |
| Carpet & Underlay | \$ 0.11 /ft2 | \$ - | \$ 0.11 | \$ 0.10 /ft2 | \$ - | \$ 0.10 | \$ 0.01 | \$ - | \$ 0.01 |
| Contaminated Soil (must originate within the boundaries of Township of Southgate, analysis must be provided prior to delivery, as stated in the Egremont Environmental Compliance Approval A261602 and requirements for Ministry of the Environment Waste Disposal for soils for landfilling upon the Public Works Manager approval) | \$ 208.00 /T | \$ - | \$ 208.00 | \$ 204.00 /T | \$ - | \$ 204.00 | \$ 4.00 | \$ - | \$ 4.00 |
| Drywall [or \$35 per pick-up truck/trailer load] | \$ 88.50 /T | \$ - | \$ 88.50 | \$ 86.70 /T | \$ - | \$ 86.70 | \$ 1.80 | \$ - | \$ 1.80 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule G - Waste Resources and Diversion Management

| | Revised | | | | Existing | | | | Increase (Decrease) | | |
|--|--------------|------|-----------|--|--------------|------|-----------|--|---------------------|------|----------|
| | Fee | HST | Total | | Fee | HST | Total | | Fee | HST | Total |
| Electronic & electrical equipment (includes computers & attachments, laptops, monitors, printers, fax m/c, TV's) | No charge | \$ - | | | No charge | \$ - | | | | \$ - | \$ - |
| Large furnishings | \$ 16.00 ea | | \$ 16.00 | | \$ 15.50 ea | | \$ 15.50 | | \$ 0.50 | \$ - | \$ 0.50 |
| Mattresses | \$ 26.00 ea | | \$ 26.00 | | \$ 25.50 ea | | \$ 25.50 | | \$ 0.50 | \$ - | \$ 0.50 |
| Leaf & yard waste | No charge | \$ - | | | No charge | \$ - | | | | \$ - | \$ - |
| Organic materials (trees & brush) | | | | | | | | | | | |
| Household loads (pick-up truck/small trailer) | \$ 10.00 | \$ - | | | No charge | \$ - | | | \$ 10.00 | \$ - | \$ 10.00 |
| Commercial loads | \$ 73.00 /T | \$ - | \$ 73.00 | | \$ 71.50 /T | \$ - | \$ 71.50 | | \$ 1.50 | \$ - | \$ 1.50 |
| Recycle materials | No charge | \$ - | | | No charge | \$ - | | | | \$ - | \$ - |
| Steel & wire (must be sorted) [Fence wire with posts attached will not be accepted] | No charge | \$ - | | | No charge | \$ - | | | | \$ - | \$ - |
| Tires from passenger vehicles (maximum of 10 tires total in any one visit) | No charge | \$ - | | | No charge | \$ - | | | | \$ - | \$ - |
| Tires from a large tractor, combine and farm equipment (maximum of 10 tires in any one visit) | No charge | \$ - | | | No charge | \$ - | | | | \$ - | \$ - |
| Tires rims | \$ 10.50 ea | \$ - | \$ 10.50 | | \$ 10.25 ea | \$ - | \$ 10.25 | | \$ 0.24 | \$ - | \$ 0.24 |
| Used oil, antifreeze, batteries | No charge | \$ - | | | No charge | \$ - | | | | \$ - | \$ - |
| Waste, properly sorted bag (including bag of bale wrap) | \$ 3.00 ea | | \$ 3.00 | | \$ 3.00 ea | | \$ 3.00 | | \$ - | \$ - | \$ - |
| Waste, properly sorted load [including load of bale wrap] | | | | | | | | | | | |
| (no evidence of recyclables, compost, steel, wood or asphalt shingles) [or \$35 per pick-up truck/trailer load] | \$ 104.00 /T | \$ - | \$ 104.00 | | \$ 102.00 /T | \$ - | \$ 102.00 | | \$ 2.00 | \$ - | \$ 2.00 |
| Waste, poorly sorted load (evidence of recyclables, compost, steel, wood or asphalt shingles) [or \$75 per pick-up truck/trailer load] | \$ 208.00 /T | \$ - | \$ 208.00 | | \$ 204.00 /T | \$ - | \$ 204.00 | | \$ 4.00 | \$ - | \$ 4.00 |
| Wood - commercial load of clean wood (no paint, stain, varnish, adhesives or brush, etc.) | \$ 73.00 /T | \$ - | \$ 73.00 | | \$ 71.50 /T | \$ - | \$ 71.50 | | \$ 1.50 | \$ - | \$ 1.50 |
| Wood - dirty wood properly sorted out [or \$35 per pickup truck/trailer load] | \$ 104.00 /T | \$ - | \$ 104.00 | | \$ 102.00 /T | \$ - | \$ 102.00 | | \$ 2.00 | \$ - | \$ 2.00 |
| Special site opening by appointment only (per visit) | \$ 100.00 ea | \$ - | \$ 100.00 | | \$ 51.00 ea | \$ - | \$ 51.00 | | \$ 49.00 | \$ - | \$ 49.00 |

* Dundalk Transfer Station disputed loads will be rejected and weighed at Dundalk Co-op scales at resident's or company's expense & charged at tonnage rate.
** Concrete not accepted

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule H - Cemetery

| | Revised | | | Existing | | | Increase (Decrease) | | |
|---|----------------|-----------|-------------|----------------|-----------|-------------|---------------------|----------|----------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Plots | | | | | | | | | |
| Interment Rights | | | | | | | | | |
| Single (1) | \$ 1,250.00 ea | \$ 162.50 | \$ 1,412.50 | \$ 1,200.00 ea | \$ 156.00 | \$ 1,356.00 | \$ 50.00 | \$ 6.50 | \$ 6.50 |
| Double (1) | \$ 2,300.00 ea | \$ 299.00 | \$ 2,599.00 | \$ 2,200.00 ea | \$ 286.00 | \$ 2,486.00 | \$ 100.00 | \$ 13.00 | \$ 13.00 |
| Corner Posts | \$ 160.00 ea | \$ 20.80 | \$ 180.80 | \$ 150.00 ea | \$ 19.50 | \$ 169.50 | \$ 10.00 | \$ 1.30 | \$ 1.30 |
| Mortuary Storage | | | | | | | | | |
| Plot Holder | \$ 200.00 ea | \$ 26.00 | \$ 226.00 | \$ 175.00 ea | \$ 22.75 | \$ 197.75 | \$ 25.00 | \$ 3.25 | \$ 3.25 |
| Non-Plot Holder | \$ 250.00 ea | \$ 32.50 | \$ 282.50 | \$ 200.00 ea | \$ 26.00 | \$ 226.00 | \$ 50.00 | \$ 6.50 | \$ 6.50 |
| Issuance of Burial Permit (Registration of Death) | \$ 25.00 ea | \$ - | \$ 25.00 | \$ 25.00 ea | \$ - | \$ 25.00 | \$ - | \$ - | \$ - |
| License to Inter | N/C | | | N/C | | | | | |
| Interments | | | | | | | | | |
| Adult | | | | | | | | | |
| Monday to Friday (excluding Statutory Holidays) | | | | | | | | | |
| April 1 to December 14 | \$ 1,000.00 ea | \$ 130.00 | \$ 1,130.00 | \$ 650.00 ea | \$ 84.50 | \$ 734.50 | \$ 350.00 | \$ 45.50 | \$ 45.50 |
| December 15 to March 31 | \$ 1,200.00 ea | \$ 156.00 | \$ 1,356.00 | \$ 1,000.00 ea | \$ 130.00 | \$ 1,130.00 | \$ 200.00 | \$ 26.00 | \$ 26.00 |
| Saturday, Sunday, and Statutory Holidays | | | | | | | | | |
| April 1 to December 14 | \$ 1,100.00 ea | \$ 143.00 | \$ 1,243.00 | \$ 625.00 ea | \$ 81.25 | \$ 706.25 | \$ 475.00 | \$ 61.75 | \$ 61.75 |
| December 15 to March 31 | \$ 1,300.00 ea | \$ 169.00 | \$ 1,469.00 | \$ 1,075.00 ea | \$ 139.75 | \$ 1,214.75 | \$ 225.00 | \$ 29.25 | \$ 29.25 |
| Child | | | | | | | | | |
| Monday to Friday (excluding Statutory Holidays) | | | | | | | | | |
| April 1 to December 14 | \$ 300.00 ea | \$ 39.00 | \$ 339.00 | \$ 250.00 ea | \$ 32.50 | \$ 282.50 | \$ 50.00 | \$ 6.50 | \$ 6.50 |
| December 15 to March 31 | \$ 800.00 ea | \$ 104.00 | \$ 904.00 | \$ 700.00 ea | \$ 91.00 | \$ 791.00 | \$ 100.00 | \$ 13.00 | \$ 13.00 |
| Saturday, Sunday, and Statutory Holidays | | | | | | | | | |
| April 1 to December 14 | \$ 600.00 ea | \$ 78.00 | \$ 678.00 | \$ 425.00 ea | \$ 55.25 | \$ 480.25 | \$ 175.00 | \$ 22.75 | \$ 22.75 |
| December 15 to March 31 | \$ 1,000.00 ea | \$ 130.00 | \$ 1,130.00 | \$ 875.00 ea | \$ 113.75 | \$ 988.75 | \$ 125.00 | \$ 16.25 | \$ 16.25 |
| Infant | | | | | | | | | |
| Monday to Friday (excluding Statutory Holidays) | | | | | | | | | |
| April 1 to December 14 | \$ 200.00 ea | \$ 26.00 | \$ 226.00 | \$ 150.00 ea | \$ 19.50 | \$ 169.50 | \$ 50.00 | \$ 6.50 | \$ 6.50 |
| December 15 to March 31 | \$ 700.00 ea | \$ 91.00 | \$ 791.00 | \$ 600.00 ea | \$ 78.00 | \$ 678.00 | \$ 100.00 | \$ 13.00 | \$ 13.00 |
| Saturday, Sunday, and Statutory Holidays | | | | | | | | | |
| April 1 to December 14 | \$ 400.00 ea | \$ 52.00 | \$ 452.00 | \$ 325.00 ea | \$ 42.25 | \$ 367.25 | \$ 75.00 | \$ 9.75 | \$ 9.75 |
| December 15 to March 31 | \$ 900.00 ea | \$ 117.00 | \$ 1,017.00 | \$ 775.00 ea | \$ 100.75 | \$ 875.75 | \$ 125.00 | \$ 16.25 | \$ 16.25 |
| Cremation | | | | | | | | | |
| Monday to Friday (excluding Statutory Holidays) | | | | | | | | | |
| April 1 to December 14 | \$ 400.00 ea | \$ 52.00 | \$ 452.00 | \$ 300.00 ea | \$ 39.00 | \$ 339.00 | \$ 100.00 | \$ 13.00 | \$ 13.00 |
| December 15 to March 31 | \$ 800.00 ea | \$ 104.00 | \$ 904.00 | \$ 600.00 ea | \$ 78.00 | \$ 678.00 | \$ 200.00 | \$ 26.00 | \$ 26.00 |
| Saturday, Sunday, and Statutory Holidays | | | | | | | | | |
| April 1 to December 14 | \$ 500.00 ea | \$ 65.00 | \$ 565.00 | \$ 400.00 ea | \$ 52.00 | \$ 452.00 | \$ 100.00 | \$ 13.00 | \$ 13.00 |
| December 15 to March 31 | \$ 900.00 ea | \$ 117.00 | \$ 1,017.00 | \$ 775.00 ea | \$ 100.75 | \$ 875.75 | \$ 125.00 | \$ 16.25 | \$ 16.25 |
| Disinterment Fee | \$ 1,000.00 ea | \$ 130.00 | \$ 1,130.00 | \$ 800.00 ea | \$ 104.00 | \$ 904.00 | \$ 200.00 | \$ 26.00 | \$ 26.00 |
| Foundation Installation | Actual cost | | | Actual cost | | | | \$ - | |
| Staking Fee for Foundations | \$ 60.00 ea | \$ 7.80 | \$ 67.80 | \$ 50.00 ea | \$ 6.50 | \$ 56.50 | \$ 10.00 | \$ 1.30 | \$ 1.30 |

Attachment

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule H - Cemetery

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|----------------|-----------|-------------|----------------|-----------|-------------|---------------------|----------|----------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Monument Maintenance Fee (set by Province of Ontario) | | | | | | | | | |
| Upright - larger than 16 sq ft | \$ 200.00 ea | \$ - | \$ 200.00 | \$ 200.00 ea | \$ - | \$ 200.00 | \$ - | \$ - | \$ - |
| Upright - 16 sq ft or less | \$ 100.00 ea | \$ - | \$ 100.00 | \$ 100.00 ea | \$ - | \$ 100.00 | \$ - | \$ - | \$ - |
| Flat - larger than 173 sq in | \$ 50.00 ea | \$ - | \$ 50.00 | \$ 50.00 ea | \$ - | \$ 50.00 | \$ - | \$ - | \$ - |
| Scattering Gardens | | | | | | | | | |
| Scattering Rights (1) | \$ 300.00 ea | \$ 39.00 | \$ 339.00 | \$ 260.00 ea | \$ 33.80 | \$ 293.80 | \$ 40.00 | \$ 5.20 | \$ 5.20 |
| Memorialization | \$ 600.00 ea | \$ 78.00 | \$ 678.00 | \$ 575.00 ea | \$ 74.75 | \$ 649.75 | \$ 25.00 | \$ 3.25 | \$ 3.25 |
| Scattering Fee | | | | | | | | | |
| Monday to Friday (excluding Statutory Holidays) | | | | | | | | | |
| April 1 to December 14 | \$ 30.00 ea | \$ 3.90 | \$ 33.90 | \$ 25.00 ea | \$ 3.25 | \$ 28.25 | \$ 5.00 | \$ 0.65 | \$ 0.65 |
| December 15 to March 31 | NA ea | | | NA ea | | | | \$ - | |
| Saturday, Sunday, and Statutory Holidays | | | | | | | | | |
| April 1 to December 14 | \$ 120.00 ea | \$ 15.60 | \$ 135.60 | \$ 100.00 ea | \$ 13.00 | \$ 113.00 | \$ 20.00 | \$ 2.60 | \$ 2.60 |
| December 15 to March 31 | NA ea | | | NA ea | | | | \$ - | |
| Columbarium | | | | | | | | | |
| Row A | | | | | | | | | |
| Niche (1) | \$ 1,660.00 ea | \$ 215.80 | \$ 1,875.80 | \$ 1,600.00 ea | \$ 208.00 | \$ 1,808.00 | \$ 60.00 | \$ 7.80 | \$ 7.80 |
| Engraving | \$ 625.00 ea | \$ 81.25 | \$ 706.25 | \$ 575.00 ea | \$ 74.75 | \$ 649.75 | \$ 50.00 | \$ 6.50 | \$ 6.50 |
| Inurnment | \$ 225.00 ea | \$ 29.25 | \$ 254.25 | \$ 200.00 ea | \$ 26.00 | \$ 226.00 | \$ 25.00 | \$ 3.25 | \$ 3.25 |
| Total | \$ 2,510.00 | \$ 326.30 | \$ 2,836.30 | \$ 2,375.00 | \$ 308.75 | \$ 2,683.75 | \$ 135.00 | \$ 17.55 | \$ 17.55 |
| Rows B & C | | | | | | | | | |
| Niche (1) | \$ 1,460.00 ea | \$ 189.80 | \$ 1,649.80 | \$ 1,400.00 ea | \$ 182.00 | \$ 1,582.00 | \$ 60.00 | \$ 7.80 | \$ 7.80 |
| Engraving | \$ 625.00 ea | \$ 81.25 | \$ 706.25 | \$ 575.00 ea | \$ 74.75 | \$ 649.75 | \$ 50.00 | \$ 6.50 | \$ 6.50 |
| Inurnment | \$ 225.00 ea | \$ 29.25 | \$ 254.25 | \$ 200.00 ea | \$ 26.00 | \$ 226.00 | \$ 25.00 | \$ 3.25 | \$ 3.25 |
| Total | \$ 2,310.00 | \$ 300.30 | \$ 2,610.30 | \$ 2,175.00 | \$ 282.75 | \$ 2,457.75 | \$ 135.00 | \$ 17.55 | \$ 17.55 |
| Row D | | | | | | | | | |
| Niche (1) | \$ 1,360.00 ea | \$ 176.80 | \$ 1,536.80 | \$ 1,300.00 ea | \$ 169.00 | \$ 1,469.00 | \$ 60.00 | \$ 7.80 | \$ 7.80 |
| Engraving | \$ 625.00 ea | \$ 81.25 | \$ 706.25 | \$ 575.00 ea | \$ 74.75 | \$ 649.75 | \$ 50.00 | \$ 6.50 | \$ 6.50 |
| Inurnment | \$ 225.00 ea | \$ 29.25 | \$ 254.25 | \$ 200.00 ea | \$ 26.00 | \$ 226.00 | \$ 25.00 | \$ 3.25 | \$ 3.25 |
| Total | \$ 2,210.00 | \$ 287.30 | \$ 2,497.30 | \$ 2,075.00 | \$ 269.75 | \$ 2,344.75 | \$ 135.00 | \$ 17.55 | \$ 17.55 |
| (1) Perpetual Care Contribution (included above): | | | | | | | | | |
| Plots | | | | | | | | | |
| Single | \$ 500.00 ea | | \$ 500.00 | \$ 480.00 ea | | \$ 480.00 | \$ 20.00 | \$ - | \$ - |
| Double | \$ 920.00 ea | | \$ 920.00 | \$ 880.00 ea | | \$ 880.00 | \$ 40.00 | \$ - | \$ - |
| Scattering Garden | \$ 45.00 ea | | \$ 45.00 | \$ 39.00 ea | | \$ 39.00 | \$ 6.00 | \$ - | \$ - |
| Columbarium | | | | | | | | | |
| Row A | \$ 249.00 ea | | \$ 249.00 | \$ 240.00 ea | | \$ 240.00 | \$ 9.00 | \$ - | \$ - |
| Rows B & C | \$ 219.00 ea | | \$ 219.00 | \$ 210.00 ea | | \$ 210.00 | \$ 9.00 | \$ - | \$ - |
| Row D | \$ 204.00 ea | | \$ 204.00 | \$ 195.00 ea | | \$ 195.00 | \$ 9.00 | \$ - | \$ - |

Attachment

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule I - Recreation

| | | | | Revised | | | Existing | | | Increase (Decrease) | | |
|--|----|----------|-----|---------|--------|-------------|----------|--------|-----------|---------------------|----------|-------------|
| | | | | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Community Halls | | | | | | | | | | | | |
| Swinton Park Community Centre | | | | | | | | | | | | |
| Business Meetings (3 hrs or less) | \$ | 57.48 | ea | \$ | 7.47 | \$ 64.95 | \$ | 57.48 | \$ 64.95 | \$ | - | \$ - |
| Rental | \$ | 91.06 | ea | \$ | 11.84 | \$ 102.90 | \$ | 91.06 | \$ 102.90 | \$ | - | \$ - |
| Youth Programs | \$ | 19.25 | ea | \$ | 2.50 | \$ 21.75 | \$ | 19.25 | \$ 21.75 | \$ | - | \$ - |
| Public Programs | \$ | 38.32 | ea | \$ | 4.98 | \$ 43.30 | \$ | 38.32 | \$ 43.30 | \$ | - | \$ - |
| Dundalk Frank Macintyre Building | \$ | - | | | | | \$ | - | | | | |
| Business Meetings (3 hrs or less) | \$ | 57.48 | ea | \$ | 7.47 | \$ 64.95 | \$ | 57.48 | \$ 64.95 | \$ | - | \$ - |
| Event - no alcohol | \$ | 106.37 | ea | \$ | 13.83 | \$ 120.20 | \$ | 106.37 | \$ 120.20 | \$ | - | \$ - |
| Event - with alcohol | \$ | 167.70 | ea | \$ | 21.80 | \$ 189.50 | \$ | 167.70 | \$ 189.50 | \$ | - | \$ - |
| Youth Programs | \$ | 19.25 | ea | \$ | 2.50 | \$ 21.75 | \$ | 19.25 | \$ 21.75 | \$ | - | \$ - |
| Public Programs | \$ | 38.32 | ea | \$ | 4.98 | \$ 43.30 | \$ | 38.32 | \$ 43.30 | \$ | - | \$ - |
| Dundalk Community Centre | \$ | - | | | | | \$ | - | | | | |
| Auditorium | \$ | - | | | | | \$ | - | | | | |
| Sports Court Usage | \$ | 50.00 | /hr | \$ | 6.50 | \$ 56.50 | N/A | | | \$ | 50.00 | \$ 56.50 |
| Event Rental | \$ | 383.23 | ea | \$ | 49.82 | \$ 433.05 | \$ | 383.23 | \$ 433.05 | \$ | - | \$ - |
| Family Gathering | \$ | 167.70 | ea | \$ | 21.80 | \$ 189.50 | \$ | 167.70 | \$ 189.50 | \$ | - | \$ - |
| Events (no alcohol - reg staff hours) | \$ | 116.02 | ea | \$ | 15.08 | \$ 131.10 | \$ | 116.02 | \$ 131.10 | \$ | - | \$ - |
| Youth Hockey Tournaments | \$ | 116.02 | ea | \$ | 15.08 | \$ 131.10 | \$ | 116.02 | \$ 131.10 | \$ | - | \$ - |
| Meetings/Funeral Lunches | \$ | 96.81 | ea | \$ | 12.59 | \$ 109.40 | \$ | 96.81 | \$ 109.40 | \$ | - | \$ - |
| Public Programs | \$ | 48.01 | ea | \$ | 6.24 | \$ 54.25 | \$ | 48.01 | \$ 54.25 | \$ | - | \$ - |
| Arena Floor (No ice) | \$ | - | | | | | \$ | - | | | | |
| Event - no alcohol | \$ | 336.24 | ea | \$ | 43.71 | \$ 379.95 | \$ | 336.24 | \$ 379.95 | \$ | - | \$ - |
| Event - with alcohol | \$ | 622.70 | ea | \$ | 80.95 | \$ 703.65 | \$ | 622.70 | \$ 703.65 | \$ | - | \$ - |
| Booth | \$ | 67.12 | ea | \$ | 8.73 | \$ 75.85 | \$ | 67.12 | \$ 75.85 | \$ | - | \$ - |
| Advertising | | | | | | | | | | | | |
| Wall Advertising | \$ | 150.00 | /yr | \$ | 19.50 | \$ 169.50 | \$ | 128.32 | \$ 145.00 | \$ | 21.68 | \$ 24.50 |
| Board Advertising | \$ | 500.00 | /yr | \$ | 65.00 | \$ 565.00 | N/A | | | \$ | 500.00 | \$ 565.00 |
| Ice Advertising | \$ | 1,000.00 | /yr | \$ | 130.00 | \$ 1,130.00 | N/A | | | \$ | 1,000.00 | \$ 1,130.00 |
| Scoreboard Advertising | \$ | 2,000.00 | /yr | \$ | 260.00 | \$ 2,260.00 | N/A | | | \$ | 2,000.00 | \$ 2,260.00 |
| Pavilions | \$ | - | | | | | \$ | - | | | | |
| Dundalk Lions Pavilion | \$ | 96.81 | ea | \$ | 12.59 | \$ 109.40 | \$ | 96.81 | \$ 109.40 | \$ | - | \$ - |
| Hopeville Pavilion | \$ | 96.81 | ea | \$ | 12.59 | \$ 109.40 | \$ | 96.81 | \$ 109.40 | \$ | - | \$ - |
| Holstein Pavilion - Event - no alcohol | \$ | 96.81 | ea | \$ | 12.59 | \$ 109.40 | \$ | 96.81 | \$ 109.40 | \$ | - | \$ - |
| Holstein Pavilion - Event - with alcohol | \$ | 344.87 | ea | \$ | 44.83 | \$ 389.70 | \$ | 344.87 | \$ 389.70 | \$ | - | \$ - |
| Holstein Depot | \$ | - | | | | | \$ | - | | | | |
| Former Council Chambers | \$ | 57.48 | ea | \$ | 7.47 | \$ 64.95 | \$ | 57.48 | \$ 64.95 | \$ | - | \$ - |
| Dundalk Olde Town Hall | \$ | - | | | | | \$ | - | | | | |
| Former Council Chambers | \$ | 57.48 | ea | \$ | 7.47 | \$ 64.95 | \$ | 57.48 | \$ 64.95 | \$ | - | \$ - |

Attachment

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule I - Recreation

| | | | | Revised | | | Existing | | | Increase (Decrease) | | |
|---|--|--|--|--------------|----------|-----------|--------------|----------|-----------|---------------------|------|-------|
| | | | | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Parks & Campground | | | | | | | | | | | | |
| Parks | | | | \$ - | | | \$ - | | | | | |
| Dromore | | | | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ - | \$ - | \$ - |
| Holstein Jubilee Park | | | | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ - | \$ - | \$ - |
| Holstein Park | | | | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ - | \$ - | \$ - |
| Dundalk Memorial Park | | | | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ - | \$ - | \$ - |
| Dundalk Pat Dale | | | | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ - | \$ - | \$ - |
| Ball Parks | | | | \$ - | | | \$ - | | | | | |
| Per game (Monday to Friday) | | | | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ 33.54 ea | \$ 4.36 | \$ 37.90 | \$ - | \$ - | \$ - |
| Per game (adult/lights) | | | | \$ 38.32 ea | \$ 4.98 | \$ 43.30 | \$ 38.32 ea | \$ 4.98 | \$ 43.30 | \$ - | \$ - | \$ - |
| Minor Ball (no lights/per team) | | | | \$ 52.70 ea | \$ 6.85 | \$ 59.55 | \$ 52.70 ea | \$ 6.85 | \$ 59.55 | \$ - | \$ - | \$ - |
| Minor Ball (lights/per game) | | | | \$ 14.47 ea | \$ 1.88 | \$ 16.35 | \$ 14.47 ea | \$ 1.88 | \$ 16.35 | \$ - | \$ - | \$ - |
| Slow Pitch (no lights/per team) | | | | \$ 196.55 ea | \$ 25.55 | \$ 222.10 | \$ 196.55 ea | \$ 25.55 | \$ 222.10 | \$ - | \$ - | \$ - |
| Tournaments (Saturday only) | | | | \$ 119.78 ea | \$ 15.57 | \$ 135.35 | \$ 119.78 ea | \$ 15.57 | \$ 135.35 | \$ - | \$ - | \$ - |
| Friday and Saturday | | | | \$ 153.41 ea | \$ 19.94 | \$ 173.35 | \$ 153.41 ea | \$ 19.94 | \$ 173.35 | \$ - | \$ - | \$ - |
| Weekend | | | | \$ 181.99 ea | \$ 23.66 | \$ 205.65 | \$ 181.99 ea | \$ 23.66 | \$ 205.65 | \$ - | \$ - | \$ - |
| Dundalk Memorial Park Campground | | | | \$ - | | | \$ - | | | | | |
| Per Night, per site | | | | \$ 39.82 ea | \$ 5.18 | \$ 45.00 | \$ 39.82 ea | \$ 5.18 | \$ 45.00 | \$ - | \$ - | \$ - |
| 7th consecutive night | | | | No charge | | | No charge | | | | \$ - | \$ - |
| Pool | | | | | | | | | | | | |
| Dundalk Memorial Pool | | | | | | | | | | | | |
| Public Swimming | | | | | | | | | | | | |
| Tots (0-2 years) | | | | No charge | | | No charge | | | | \$ - | \$ - |
| Child (3-12 years) | | | | \$ 3.31 ea | \$ 0.44 | \$ 3.75 | \$ 3.31 ea | \$ 0.44 | \$ 3.75 | \$ - | \$ - | \$ - |
| Youth (13-16 years) | | | | \$ 3.76 ea | \$ 0.49 | \$ 4.25 | \$ 3.76 ea | \$ 0.49 | \$ 4.25 | \$ - | \$ - | \$ - |
| Adult (17 years +) | | | | \$ 5.08 ea | \$ 0.67 | \$ 5.75 | \$ 5.08 ea | \$ 0.67 | \$ 5.75 | \$ - | \$ - | \$ - |
| Family (same household) | | | | \$ 9.95 ea | \$ 1.30 | \$ 11.25 | \$ 9.95 ea | \$ 1.30 | \$ 11.25 | \$ - | \$ - | \$ - |
| Season Pass | | | | \$ - | | | \$ - | | | | | |
| - 1 Child | | | | \$ 97.12 ea | \$ 12.63 | \$ 109.75 | \$ 97.12 ea | \$ 12.63 | \$ 109.75 | \$ - | \$ - | \$ - |
| - 1 Adult | | | | \$ 121.02 ea | \$ 15.73 | \$ 136.75 | \$ 121.02 ea | \$ 15.73 | \$ 136.75 | \$ - | \$ - | \$ - |
| - 2 persons (same household) | | | | \$ 144.92 ea | \$ 18.83 | \$ 163.75 | \$ 144.92 ea | \$ 18.83 | \$ 163.75 | \$ - | \$ - | \$ - |
| - Family (same household) | | | | \$ 191.81 ea | \$ 24.94 | \$ 216.75 | \$ 191.81 ea | \$ 24.94 | \$ 216.75 | \$ - | \$ - | \$ - |
| Swimming Lessons | | | | \$ - | | | \$ - | | | | | |
| 1 Child | | | | \$ 70.75 ea | \$ - | \$ 70.75 | \$ 70.75 ea | \$ - | \$ 70.75 | \$ - | \$ - | \$ - |
| 2 Children (same household) | | | | \$ 119.50 ea | \$ - | \$ 119.50 | \$ 119.50 ea | \$ - | \$ 119.50 | \$ - | \$ - | \$ - |
| 3 or more children (same household) | | | | \$ 168.50 ea | \$ - | \$ 168.50 | \$ 168.50 ea | \$ - | \$ 168.50 | \$ - | \$ - | \$ - |
| Private lesson per 1/2 hour | | | | \$ 30.75 ea | \$ - | \$ 30.75 | \$ 30.75 ea | \$ - | \$ 30.75 | \$ - | \$ - | \$ - |
| Semi-private lesson per additional person | | | | \$ 20.00 ea | \$ - | \$ 20.00 | \$ 20.00 ea | \$ - | \$ 20.00 | \$ - | \$ - | \$ - |
| Pool Rental - per hour | | | | \$ 52.88 /hr | \$ 6.87 | \$ 59.75 | \$ 52.88 /hr | \$ 6.87 | \$ 59.75 | \$ - | \$ - | \$ - |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule I - Recreation

| | Revised | | | Existing | | | Increase (Decrease) | | |
|---|---------------|----------|-----------|---------------|----------|-----------|---------------------|------|-------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Ice Rates | | | | | | | | | |
| Dundalk Arena | \$ - | | | \$ - | | | | | |
| Prime ice time (6 pm - Monday to Friday; 8 am to 12 am Saturday and Sunday) | \$ 125.49 /hr | \$ 16.31 | \$ 141.80 | \$ 125.49 /hr | \$ 16.31 | \$ 141.80 | \$ - | \$ - | \$ - |
| Minor Hockey | \$ 116.06 /hr | \$ 15.09 | \$ 131.15 | \$ 116.06 /hr | \$ 15.09 | \$ 131.15 | \$ - | \$ - | \$ - |
| Figure Skating | \$ 116.06 /hr | \$ 15.09 | \$ 131.15 | \$ 116.06 /hr | \$ 15.09 | \$ 131.15 | \$ - | \$ - | \$ - |
| Non resident Minor/Figure | \$ 120.22 /hr | \$ 15.63 | \$ 135.85 | \$ 120.22 /hr | \$ 15.63 | \$ 135.85 | \$ - | \$ - | \$ - |
| Non prime (local) | \$ 83.63 /hr | \$ 10.87 | \$ 94.50 | \$ 83.63 /hr | \$ 10.87 | \$ 94.50 | \$ - | \$ - | \$ - |
| Non prime - other | \$ 94.12 /hr | \$ 12.23 | \$ 106.35 | \$ 94.12 /hr | \$ 12.23 | \$ 106.35 | \$ - | \$ - | \$ - |
| Summer Adult Sports Programs | \$ 73.23 /hr | \$ 9.52 | \$ 82.75 | \$ 73.23 /hr | \$ 9.52 | \$ 82.75 | \$ - | \$ - | \$ - |
| Summer Youth Sports Programs | \$ 62.79 /hr | \$ 8.16 | \$ 70.95 | \$ 62.79 /hr | \$ 8.16 | \$ 70.95 | \$ - | \$ - | \$ - |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule J - Southgate Ruth Hargrave Memorial Library

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|------------------|---------|----------|------------------|---------|----------|---------------------|---------|---------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Library membership fee | | | | | | | | | |
| Resident | Free | | | Free | | | | | |
| Non-resident (per person, per year) | \$ 61.95 ea | \$ 8.05 | \$ 70.00 | \$ 57.52 ea | \$ 7.48 | \$ 65.00 | \$ 4.43 | \$ - | \$ - |
| Faxes (sending & receiving) - per page | \$ 0.88 ea | \$ 0.12 | \$ 1.00 | \$ 0.88 ea | \$ 0.12 | \$ 1.00 | \$ - | \$ - | \$ - |
| Scanning (patron provides disk or email address) - per page | \$ 0.88 ea | \$ 0.12 | \$ 1.00 | \$ 0.88 ea | \$ 0.12 | \$ 1.00 | \$ - | \$ - | \$ - |
| Photocopies | | | | | | | | | |
| Black & White (per page) | \$ 0.22 ea | \$ 0.03 | \$ 0.25 | \$ 0.22 ea | \$ 0.03 | \$ 0.25 | \$ - | \$ - | \$ - |
| Colour (per page) | \$ 0.66 ea | \$ 0.09 | \$ 0.75 | \$ 0.66 ea | \$ 0.09 | \$ 0.75 | \$ - | \$ - | \$ - |
| Late Fee - per item, per day [Subject to a maximum of \$5] | \$ 0.25 ea | \$ - | \$ 0.25 | \$ 0.25 ea | \$ - | \$ 0.25 | \$ - | \$ - | \$ - |
| Library card replacement | \$ 0.88 ea | \$ 0.12 | \$ 1.00 | \$ 0.88 ea | \$ 0.12 | \$ 1.00 | \$ - | \$ - | \$ - |
| Replacement of lost or damaged books | Replacement Cost | | | Replacement Cost | | | | \$ - | \$ - |
| Genealogy research (includes a search of the library's records and mailing the research results within 30 days) [Photocopies will incur an additional charge of \$0.25 per page] | \$ 6.19 ea | \$ 0.81 | \$ 7.00 | \$ 5.30 ea | \$ 0.70 | \$ 6.00 | \$ 0.89 | \$ 0.11 | \$ 1.00 |
| Mill Room [May only be rented by area community groups for meetings, training programs and/or youth programs for related registration. No permission will be given for events of a personal or business nature such as (but not limited to) birthday parties, anniversaries, reunions, bridal showers and sales (i.e. household goods) will be granted.] | | | | | | | | | |
| Community Groups - 3 hours or less | \$ 30.97 ea | \$ 4.03 | \$ 35.00 | \$ 30.97 ea | \$ 4.03 | \$ 35.00 | \$ - | \$ - | \$ - |
| Community Groups - All day | \$ 61.95 ea | \$ 8.05 | \$ 70.00 | \$ 61.95 ea | \$ 8.05 | \$ 70.00 | \$ - | \$ - | \$ - |
| Youth-based organizations - All day | \$ 13.27 ea | \$ 1.73 | \$ 15.00 | \$ 13.27 ea | \$ 1.73 | \$ 15.00 | \$ - | \$ - | \$ - |
| Public Programs - All day | \$ 30.97 ea | \$ 4.03 | \$ 35.00 | \$ 30.97 ea | \$ 4.03 | \$ 35.00 | \$ - | \$ - | \$ - |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule K - Planning Fees

| | Revised | | | Existing | | | Increase (Decrease) | | |
|---|----------------|------|-------------|----------------|------|-------------|---------------------|------|----------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Official Plan Amendment | | | | | | | | | |
| Minor | | | | | | | | | |
| Fee (non-refundable) | \$ 1,625.00 ea | \$ - | \$ 1,625.00 | \$ 1,593.00 ea | \$ - | \$ 1,593.00 | \$ 32.00 | \$ - | \$ 32.00 |
| Contingency Fee (refundable *) | \$ 2,000.00 ea | \$ - | \$ 2,000.00 | \$ 2,000.00 ea | \$ - | \$ 2,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 3,625.00 | \$ - | \$ 3,625.00 | \$ 3,593.00 | \$ - | \$ 3,593.00 | \$ 32.00 | \$ - | \$ 32.00 |
| Major | | | | | | | | | |
| Fee (non-refundable) | \$ 2,708.00 ea | \$ - | \$ 2,708.00 | \$ 2,654.00 ea | \$ - | \$ 2,654.00 | \$ 54.00 | \$ - | \$ 54.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 7,708.00 | \$ - | \$ 7,708.00 | \$ 7,654.00 | \$ - | \$ 7,654.00 | \$ 54.00 | \$ - | \$ 54.00 |
| Zoning By-law Amendment | | | | | | | | | |
| Straight forward | | | | | | | | | |
| Fee | \$ 1,300.00 ea | \$ - | \$ 1,300.00 | \$ 1,274.00 ea | \$ - | \$ 1,274.00 | \$ 26.00 | \$ - | \$ 26.00 |
| Complex | | | | | | | | | |
| Fee (non-refundable) | \$ 2,166.00 ea | \$ - | \$ 2,166.00 | \$ 2,123.00 ea | \$ - | \$ 2,123.00 | \$ 43.00 | \$ - | \$ 43.00 |
| Contingency Fee (refundable *) | \$ 2,500.00 ea | \$ - | \$ 2,500.00 | \$ 2,500.00 ea | \$ - | \$ 2,500.00 | \$ - | \$ - | \$ - |
| Total | \$ 4,666.00 | \$ - | \$ 4,666.00 | \$ 4,623.00 | \$ - | \$ 4,623.00 | \$ 43.00 | \$ - | \$ 43.00 |
| Consent Application | | | | | | | | | |
| Fee - with application | \$ 1,355.00 ea | | \$ 1,355.00 | \$ 1,328.00 ea | | \$ 1,328.00 | \$ 27.00 | \$ - | \$ 27.00 |
| Fee - upon approval | \$ 267.00 ea | \$ - | \$ 267.00 | \$ 261.00 ea | \$ - | \$ 261.00 | \$ 6.00 | \$ - | \$ 6.00 |
| Total | \$ 1,622.00 | \$ - | \$ 1,622.00 | \$ 1,589.00 | \$ - | \$ 1,589.00 | \$ 33.00 | \$ - | \$ 33.00 |
| Approval of Consent & Deed verification fee | \$ 327.00 ea | \$ - | \$ 327.00 | \$ 320.00 ea | \$ - | \$ 320.00 | \$ 7.00 | \$ - | \$ 7.00 |
| Minor Variance Application | \$ 976.00 ea | \$ - | \$ 976.00 | \$ 956.00 ea | \$ - | \$ 956.00 | \$ 20.00 | \$ - | \$ 20.00 |
| Extension of Legal non-conforming use | \$ 1,084.00 ea | \$ - | \$ 1,084.00 | \$ 1,062.00 ea | \$ - | \$ 1,062.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Part lot control by-law | \$ 1,625.00 ea | \$ - | \$ 1,625.00 | \$ 1,593.00 ea | \$ - | \$ 1,593.00 | \$ 32.00 | \$ - | \$ 32.00 |
| Temporary Use By-law | \$ 1,625.00 ea | \$ - | \$ 1,625.00 | \$ 1,593.00 ea | \$ - | \$ 1,593.00 | \$ 32.00 | \$ - | \$ 32.00 |
| Agreement re Temporary Use By-law | | | | | | | | | |
| Fee (non-refundable) | \$ 111.00 ea | \$ - | \$ 111.00 | \$ 108.00 ea | \$ - | \$ 108.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Contingency Fee (refundable *) | \$ 2,500.00 ea | \$ - | \$ 2,500.00 | \$ 2,500.00 ea | \$ - | \$ 2,500.00 | \$ - | \$ - | \$ - |
| Total | \$ 2,611.00 | \$ - | \$ 2,611.00 | \$ 2,608.00 | \$ - | \$ 2,608.00 | \$ 3.00 | \$ - | \$ 3.00 |
| By-law to Lift Holding Provision | | | | | | | | | |
| Fee (with a related site plan agreement) | \$ 542.00 ea | \$ - | \$ 542.00 | \$ 531.00 ea | \$ - | \$ 531.00 | \$ 11.00 | \$ - | \$ 11.00 |
| Fee (without a related site plan agreement) | \$ 542.00 ea | \$ - | \$ 542.00 | \$ 531.00 ea | \$ - | \$ 531.00 | \$ 11.00 | \$ - | \$ 11.00 |
| Subdivision/Condominium Draft Review | | | | | | | | | |
| Fee (non-refundable) | \$ 1,084.00 ea | \$ - | \$ 1,084.00 | \$ 1,062.00 ea | \$ - | \$ 1,062.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 6,084.00 | \$ - | \$ 6,084.00 | \$ 6,062.00 | \$ - | \$ 6,062.00 | \$ 22.00 | \$ - | \$ 22.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule K - Planning Fees

| | Revised | | | Existing | | | Increase (Decrease) | | |
|---|-----------------|------|--------------|-----------------|------|--------------|---------------------|------|----------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Subdivision/Condominium Agreement | | | | | | | | | |
| Fee (non-refundable) | \$ 2,166.00 ea | \$ - | \$ 2,166.00 | \$ 2,123.00 ea | \$ - | \$ 2,123.00 | \$ 43.00 | \$ - | \$ 43.00 |
| Contingency Fee (refundable *) | \$ 10,000.00 ea | \$ - | \$ 10,000.00 | \$ 10,000.00 ea | \$ - | \$ 10,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 12,166.00 | \$ - | \$ 12,166.00 | \$ 12,123.00 | \$ - | \$ 12,123.00 | \$ 43.00 | \$ - | \$ 43.00 |
| Extension to draft approval | \$ 520.00 ea | \$ - | \$ 520.00 | \$ 520.00 ea | \$ - | \$ 520.00 | \$ - | \$ - | \$ - |
| Condominium Conversion Application | | | | | | | | | |
| Fee (non-refundable) | \$ 1,084.00 ea | \$ - | \$ 1,084.00 | \$ 1,062.00 ea | \$ - | \$ 1,062.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 6,084.00 | \$ - | \$ 6,084.00 | \$ 6,062.00 | \$ - | \$ 6,062.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Site Alteration Agreement | | | | | | | | | |
| Fee (non-refundable) | \$ 2,166.00 ea | \$ - | \$ 2,166.00 | \$ 2,123.00 ea | \$ - | \$ 2,123.00 | \$ 43.00 | \$ - | \$ 43.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 7,166.00 | \$ - | \$ 7,166.00 | \$ 7,123.00 | \$ - | \$ 7,123.00 | \$ 43.00 | \$ - | \$ 43.00 |
| Pre-Servicing Agreement | | | | | | | | | |
| Fee (non-refundable) | \$ 2,166.00 ea | \$ - | \$ 2,166.00 | \$ 2,123.00 ea | \$ - | \$ 2,123.00 | \$ 43.00 | \$ - | \$ 43.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 7,166.00 | \$ - | \$ 7,166.00 | \$ 7,123.00 | \$ - | \$ 7,123.00 | \$ 43.00 | \$ - | \$ 43.00 |
| Model Home Agreement | | | | | | | | | |
| Fee (non-refundable) | \$ 1,084.00 ea | \$ - | \$ 1,084.00 | \$ 1,062.00 ea | \$ - | \$ 1,062.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Contingency Fee (refundable *) | \$ 1,000.00 ea | \$ - | \$ 1,000.00 | \$ 1,000.00 ea | \$ - | \$ 1,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 2,084.00 | \$ - | \$ 2,084.00 | \$ 2,062.00 | \$ - | \$ 2,062.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Subdivision Final Approval for Registration | | | | | | | | | |
| Minor | \$ 813.00 ea | \$ - | \$ 813.00 | \$ 797.00 ea | \$ - | \$ 797.00 | \$ 16.00 | \$ - | \$ 16.00 |
| Major | \$ 2,210.00 ea | \$ - | \$ 2,210.00 | \$ 2,166.00 ea | \$ - | \$ 2,166.00 | \$ 44.00 | \$ - | \$ 44.00 |
| Other Development Application | | | | | | | | | |
| Fee (non-refundable) | \$ 1,084.00 ea | \$ - | \$ 1,084.00 | \$ 1,062.00 ea | \$ - | \$ 1,062.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 6,084.00 | \$ - | \$ 6,084.00 | \$ 6,062.00 | \$ - | \$ 6,062.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Site Plan Application/Review | | | | | | | | | |
| Small Scale | | | | | | | | | |
| Fee (non-refundable) | \$ 867.00 ea | \$ - | \$ 867.00 | \$ 850.00 ea | \$ - | \$ 850.00 | \$ 17.00 | \$ - | \$ 17.00 |
| Contingency Fee (refundable *) | \$ 1,000.00 ea | \$ - | \$ 1,000.00 | \$ 1,000.00 ea | \$ - | \$ 1,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 1,867.00 | \$ - | \$ 1,867.00 | \$ 1,850.00 | \$ - | \$ 1,850.00 | \$ 17.00 | \$ - | \$ 17.00 |
| Large Scale | | | | | | | | | |
| Fee (non-refundable) | \$ 3,249.00 ea | \$ - | \$ 3,249.00 | \$ 3,185.00 ea | \$ - | \$ 3,185.00 | \$ 64.00 | \$ - | \$ 64.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ 5,000.00 ea | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 8,249.00 | \$ - | \$ 8,249.00 | \$ 8,185.00 | \$ - | \$ 8,185.00 | \$ 64.00 | \$ - | \$ 64.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule K - Planning Fees

| | Revised | | | Existing | | | Increase (Decrease) | | |
|---|-----------------|---------|--------------|-----------------|---------|--------------|---------------------|---------|----------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Major | | | | | | | | | |
| Fee (non-refundable) | \$ 3,249.00 ea | \$ - | \$ 3,249.00 | \$ 3,185.00 ea | \$ - | \$ 3,185.00 | \$ 64.00 | \$ - | \$ 64.00 |
| Contingency Fee (refundable *) | \$ 10,000.00 ea | \$ - | \$ 10,000.00 | \$ 10,000.00 ea | \$ - | \$ 10,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 13,249.00 | \$ - | \$ 13,249.00 | \$ 13,185.00 | \$ - | \$ 13,185.00 | \$ 64.00 | \$ - | \$ 64.00 |
| Site Plan Amendment | | | | | | | | | |
| Fee (non-refundable) | \$ 651.00 ea | \$ - | \$ 651.00 | \$ 638.00 ea | \$ - | \$ 638.00 | \$ 13.00 | \$ - | \$ 13.00 |
| Contingency Fee (refundable *) | \$ 1,000.00 ea | \$ - | \$ 1,000.00 | \$ 1,000.00 ea | \$ - | \$ 1,000.00 | \$ - | \$ - | \$ - |
| Total | \$ 1,651.00 | \$ - | \$ 1,651.00 | \$ 1,638.00 | \$ - | \$ 1,638.00 | \$ 13.00 | \$ - | \$ 13.00 |
| Application for approval of Foreclosure of or exercise of a Power of Sale in a Mortgage or Charge [Planning Act subsection 50(18)] | \$ 111.00 ea | \$ - | \$ 111.00 | \$ 108.00 ea | \$ - | \$ 108.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Application requesting change(s) to the conditions of Provisional Consent [Planning Act subsection 53(23)] | \$ 273.00 ea | \$ - | \$ 273.00 | \$ 267.00 ea | \$ - | \$ 267.00 | \$ 6.00 | \$ - | \$ 6.00 |
| Application necessitated re-circulation of Notice of an Application | \$ 273.00 ea | \$ - | \$ 273.00 | \$ 267.00 ea | \$ - | \$ 267.00 | \$ 6.00 | \$ - | \$ 6.00 |
| Second Public Meeting | \$ 543.00 | | | \$ 532.00 | | | \$ 11.00 | \$ - | \$ 11.00 |
| Parkland dedication (all new residential lots) | \$ 543.00 ea | \$ - | \$ 543.00 | \$ 532.00 ea | \$ - | \$ 532.00 | \$ 11.00 | \$ - | \$ 11.00 |
| Deeming By-Law | \$ 543.00 ea | \$ - | \$ 543.00 | \$ 532.00 ea | \$ - | \$ 532.00 | \$ 11.00 | \$ - | \$ 11.00 |
| Validation Certificate | \$ 543.00 ea | \$ - | \$ 543.00 | \$ 532.00 ea | \$ - | \$ 532.00 | \$ 11.00 | \$ - | \$ 11.00 |
| Paper copy of Township of Southgate Official Plan | \$ 49.03 ea | \$ 6.37 | \$ 55.40 | \$ 48.05 ea | \$ 6.25 | \$ 54.30 | \$ 0.98 | \$ 0.12 | \$ 1.10 |
| Paper copy of Township of Southgate Comprehensive Zoning By-Law | \$ 49.03 ea | \$ 6.37 | \$ 55.40 | \$ 48.05 ea | \$ 6.25 | \$ 54.30 | \$ 0.98 | \$ 0.12 | \$ 1.10 |
| Compact disc copy of Township of Southgate Official Plan | \$ 9.29 ea | \$ 1.21 | \$ 10.50 | \$ 9.07 ea | \$ 1.18 | \$ 10.25 | \$ 0.22 | \$ 0.03 | \$ 0.25 |
| Compact disc copy of Township of Southgate Comprehensive Zoning By-Law | \$ 9.29 ea | \$ 1.21 | \$ 10.50 | \$ 9.07 ea | \$ 1.18 | \$ 10.25 | \$ 0.22 | \$ 0.03 | \$ 0.25 |
| Paper copy of the Township of Southgate: 1. Municipal Servicing Standards, 2. Residential & Non-residential Building & Property Service Policy, 3. Municipal Parks & Open Space Standards & Policy | \$ 21.68 ea | \$ 2.82 | \$ 24.50 | \$ 21.24 ea | \$ 2.76 | \$ 24.00 | \$ 0.44 | \$ 0.06 | \$ 0.50 |
| All Planning Applications – for sign installation | \$ 111.00 ea | \$ - | \$ 111.00 | \$ 108.00 ea | \$ - | \$ 108.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Planning Opinion Letter | \$ 111.00 ea | \$ - | \$ 111.00 | \$ 108.00 ea | \$ - | \$ 108.00 | \$ 3.00 | \$ - | \$ 3.00 |

* If expenses are less than the Fee and Contingency Fee combined, the balance will be refunded.

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule L - Risk Management Official Office - Source Water Protection (SWP)

| | Revised | | | Existing | | | Increase (Decrease) | | |
|---|----------------|----------|-----------|----------------|----------|-----------|---------------------|---------|---------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Risk Management Plan | | | | | | | | | |
| Initial Review | No charge | | | No charge | | | | \$ - | \$ - |
| Second Review | No charge | | | No charge | | | | \$ - | \$ - |
| Third Review | \$ 69.03 /hr | \$ 8.97 | \$ 78.00 | \$ 67.70 /hr | \$ 8.80 | \$ 76.50 | \$ 1.33 | \$ 0.17 | \$ 1.50 |
| Inspection as a result of a risk management plan | | | | | | | | | |
| Initial | No charge | | | No charge | | | | \$ - | \$ - |
| Re-inspections | \$ 179.65 ea | \$ 23.35 | \$ 203.00 | \$ 176.11 ea | \$ 22.89 | \$ 199.00 | \$ 3.54 | \$ 0.46 | \$ 4.00 |
| Inspection as a result of non-compliance of the legislative requirements (refuse to prepare a risk management plan). Per inspection plus all staff and legal costs | \$ 179.65 ea + | \$ 23.35 | \$ 203.00 | \$ 176.11 ea + | \$ 22.89 | \$ 199.00 | \$ 3.54 | \$ 0.46 | \$ 4.00 |
| Compliance letters | \$ 69.03 ea | \$ 8.97 | \$ 78.00 | \$ 66.37 ea | \$ 8.63 | \$ 75.00 | \$ 2.66 | \$ 0.34 | \$ 3.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule M - Wastewater

| Revised | | | | Existing | | | Increase (Decrease) | | |
|---|---------------------------|---------|-------------|---------------------------|---------|-------------|---------------------|---------|------------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Fees | | | | | | | | | |
| Septage Disposal | \$ 0.27 /gal | \$ - | \$ 0.27 | \$ 0.26 /gal | \$ - | \$ 0.26 | \$ 0.01 | \$ - | \$ 0.01 |
| Rental of Power Snake | Not available | | | \$ 35.70 /d | \$ - | \$ 35.70 | \$ (35.70) | \$ - | \$ (35.70) |
| Manpower 1 man | \$ 57.25 /hr | \$ - | \$ 57.25 | \$ 56.10 /hr | \$ - | \$ 56.10 | \$ 1.15 | \$ - | \$ 1.15 |
| 2 men | \$ 114.50 /hr | \$ - | \$ 114.50 | \$ 112.20 /hr | \$ - | \$ 112.20 | \$ 2.30 | \$ - | \$ 2.30 |
| Services for video cameraing & snaking | | | | | | | | | |
| Provide copy of DVD | \$ 9.29 ea | \$ 1.21 | \$ 10.50 | \$ 9.07 ea | \$ 1.18 | \$ 10.25 | \$ 0.22 | \$ 0.03 | \$ 0.25 |
| Fees for the cleanup of spills into the municipal water or wastewater or stormwater systems of any contaminant or hazardous material will be the responsibility of the individual or company causing such an act. Spills reporting to MOE is a requirement. | Time and materials | \$ - | | Time and materials | \$ - | | | \$ - | \$ - |
| Wastewater disconnection charge at property line | Not available | | | \$ 5.15 /m3 | \$ - | \$ 5.15 | \$ (5.15) | \$ - | \$ (5.15) |
| Usage Charges | | | | | | | | | |
| Monthly base charge by Meter Size | See By-law 2020-072 | | | See By-law 16-2011 | | | | \$ - | \$ - |
| Volumetric Charge | See By-law 2020-072 | | | See By-law 16-2011 | | | | \$ - | \$ - |
| Service Connection Charges | | | | | | | | | |
| Connection Charge | \$ 2,867.00 ea | \$ - | \$ 2,867.00 | \$ 2,810.00 ea | \$ - | \$ 2,810.00 | \$ 57.00 | \$ - | \$ 57.00 |
| Street Frontage Charge | \$ 192.00 /m | \$ - | \$ 192.00 | \$ 188.00 /m | \$ - | \$ 188.00 | \$ 4.00 | \$ - | \$ 4.00 |
| Development Charges | See DC By-law | \$ - | | See DC By-law | \$ - | | | \$ - | \$ - |
| Fines | | | | | | | | | |
| Wastewater offences for contravening the Sewer Use by-law Individuals - up to \$25,000/day Corporations - up to \$250,000/day | Refer to Sewer Use By-law | | | Refer to Sewer Use By-law | | | | | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule N - Water

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|--------------|------|-----------|--------------|------|-----------|---------------------|------|---------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Fees | | | | | | | | | |
| New Account Set-up fee | \$ 39.00 ea | \$ - | \$ 39.00 | \$ 31.00 ea | \$ - | \$ 31.00 | \$ 8.00 | \$ - | \$ 8.00 |
| Water Certificate (switching property ownership) | \$ 39.00 ea | \$ - | \$ 39.00 | \$ 31.00 ea | \$ - | \$ 31.00 | \$ 8.00 | \$ - | \$ 8.00 |
| Non-Emergency Water Shutoff/Turn On (scheduled regular hours Monday to Friday 8am-3pm) | \$ 59.00 ea | \$ - | \$ 59.00 | \$ 57.00 ea | \$ - | \$ 57.00 | \$ 2.00 | \$ - | \$ 2.00 |
| Water Turn On for Non-payment of Service (regular hours Monday to Friday 8am-3pm) | \$ 59.00 ea | \$ - | \$ 59.00 | \$ 57.00 ea | \$ - | \$ 57.00 | \$ 2.00 | \$ - | \$ 2.00 |
| After Hours Water Turn On for Non-payment of service at a Scheduled Time | \$ 84.00 ea | \$ - | \$ 84.00 | \$ 82.00 ea | \$ - | \$ 82.00 | \$ 2.00 | \$ - | \$ 2.00 |
| Emergency Water Turn On for Non-payment on a 24/7 Service Response | \$ 111.00 ea | \$ - | \$ 111.00 | \$ 108.00 ea | \$ - | \$ 108.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Emergency Water Turn Off for Emergency Reasons on a 24/7 Service Response | \$ 111.00 ea | \$ - | \$ 111.00 | \$ 108.00 ea | \$ - | \$ 108.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Emergency Water Turn On for Emergency Reasons on a 24/7 Service Response | \$ 111.00 ea | \$ - | \$ 111.00 | \$ 108.00 ea | \$ - | \$ 108.00 | \$ 3.00 | \$ - | \$ 3.00 |
| Water Purchase (pools, bulk water purchases, etc.) | \$ 5.20 /m3 | \$ - | \$ 5.20 | \$ 5.10 /m3 | \$ - | \$ 5.10 | \$ 0.10 | \$ - | \$ 0.10 |
| Hourly Manpower Rate | \$ 59.00 /hr | \$ - | \$ 59.00 | \$ 57.00 /hr | \$ - | \$ 57.00 | \$ 2.00 | \$ - | \$ 2.00 |

Water Meter Charges

| | | | | | | | | | |
|---|----------------|------|-------------|----------------|------|-------------|----------|------|----------|
| New home | | | | | | | | | |
| 5/8" / 3/4" | \$ 488.00 ea | \$ - | \$ 488.00 | \$ 478.00 ea | \$ - | \$ 478.00 | \$ 10.00 | \$ - | \$ 10.00 |
| 3/4" | \$ 516.00 ea | \$ - | \$ 516.00 | \$ 505.00 ea | \$ - | \$ 505.00 | \$ 11.00 | \$ - | \$ 11.00 |
| 1" | \$ 618.00 ea | \$ - | \$ 618.00 | \$ 605.00 ea | \$ - | \$ 605.00 | \$ 13.00 | \$ - | \$ 13.00 |
| 1.5" | \$ 926.00 ea | \$ - | \$ 926.00 | \$ 907.00 ea | \$ - | \$ 907.00 | \$ 19.00 | \$ - | \$ 19.00 |
| 2" | \$ 1,089.00 ea | \$ - | \$ 1,089.00 | \$ 1,067.00 ea | \$ - | \$ 1,067.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Replacement meter charges if customer is at fault for a frozen or tampered by meter size. | | | | | | | | | |
| 5/8" / 3/4" | \$ 488.00 ea | \$ - | \$ 488.00 | \$ 478.00 ea | \$ - | \$ 478.00 | \$ 10.00 | \$ - | \$ 10.00 |
| 3/4" | \$ 516.00 ea | \$ - | \$ 516.00 | \$ 505.00 ea | \$ - | \$ 505.00 | \$ 11.00 | \$ - | \$ 11.00 |
| 1" | \$ 618.00 ea | \$ - | \$ 618.00 | \$ 605.00 ea | \$ - | \$ 605.00 | \$ 13.00 | \$ - | \$ 13.00 |
| 1.5" | \$ 926.00 ea | \$ - | \$ 926.00 | \$ 907.00 ea | \$ - | \$ 907.00 | \$ 19.00 | \$ - | \$ 19.00 |
| 2" | \$ 1,089.00 ea | \$ - | \$ 1,089.00 | \$ 1,067.00 ea | \$ - | \$ 1,067.00 | \$ 22.00 | \$ - | \$ 22.00 |
| Meter accuracy investigations | | | | | | | | | |
| Meter at fault | No charge | | | No charge | | | | | |
| Meter ok | \$ 218.00 ea | \$ - | \$ 218.00 | \$ 213.00 ea | \$ - | \$ 213.00 | \$ 5.00 | \$ - | \$ 5.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule N - Water

| | Revised | | | Existing | | | Increase (Decrease) | | |
|--|---------------------------|------|-------------|---------------------------|------|-------------|---------------------|------|----------|
| | Fee | HST | Total | Fee | HST | Total | Fee | HST | Total |
| Usage Charge | | | | | | | | | |
| Monthly base charge by Meter Size | See By-law 2020-072 | | | See By-law 16-2011 | | | | \$ - | \$ - |
| Volumetric Charge | See By-law 2020-072 | | | See By-law 16-2011 | | | | \$ - | \$ - |
| Service Connection Charges | | | | | | | | | |
| Connection Charge | \$ 3,185.00 ea | \$ - | \$ 3,185.00 | \$ 3,122.00 ea | \$ - | \$ 3,122.00 | \$ 63.00 | \$ - | \$ 63.00 |
| Street Frontage Charge | \$ 197.00 /m | \$ - | \$ 197.00 | \$ 193.00 /m | \$ - | \$ 193.00 | \$ 4.00 | \$ - | \$ 4.00 |
| Development Charges | See DC By-law | \$ - | | See DC By-law | \$ - | | | \$ - | \$ - |
| Fines | | | | | | | | | |
| Tampering fine if water meter seals are broken plus (per occurrence) | Refer to Water Use By-law | | | Refer to Water Use By-law | | | | | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule O - Property Standards

| | Revised | | |
|---|-----------------|------|--------------|
| | Fee | HST | Total |
| Application for Fill Permitting or Site Alteration | | | |
| Fee (non-refundable) | \$ 1,041.00 ea | \$ - | \$ 1,041.00 |
| Contingency Fee (refundable *) | \$ 10,000.00 ea | \$ - | \$ 10,000.00 |
| Total | \$ 11,041.00 ea | \$ - | \$ 11,041.00 |
| Appeal Property Standards Order | \$ 157.00 ea | \$ - | \$ 157.00 |
| Inspections where owner fails to comply with an Order | \$ 157.00 ea | \$ - | \$ 157.00 |
| Order has been registered and required discharged | \$ 521.00 ea | \$ - | \$ 521.00 |
| Conviction registered for a breach of any order | \$ 521.00 ea | \$ - | \$ 521.00 |
| Municipality undertakes to complete the work | \$ 521.00 ea | \$ - | \$ 521.00 |
| Certificate of Compliance | \$ 79.00 ea | \$ - | \$ 79.00 |

* If expenses are less than the Fee and Contingency Fee combined, the balance will be refunded.

| | Existing | | |
|-----------------|----------|--------------|-------|
| | Fee | HST | Total |
| | | | |
| \$ 1,020.00 ea | \$ - | \$ 1,020.00 | |
| \$ 10,000.00 ea | \$ - | \$ 10,000.00 | |
| \$ 11,020.00 ea | \$ - | \$ 11,020.00 | |
| \$ 153.00 ea | \$ - | \$ 153.00 | |
| \$ 153.00 ea | \$ - | \$ 153.00 | |
| \$ 510.00 ea | \$ - | \$ 510.00 | |
| \$ 510.00 ea | \$ - | \$ 510.00 | |
| \$ 510.00 ea | \$ - | \$ 510.00 | |
| \$ 77.00 ea | \$ - | \$ 77.00 | |

| Increase (Decrease) | | |
|---------------------|------|----------|
| Fee | HST | Total |
| \$ 21.00 | \$ - | \$ 21.00 |
| \$ - | \$ - | \$ - |
| \$ 21.00 | \$ - | \$ 21.00 |
| \$ 4.00 | \$ - | \$ 4.00 |
| \$ 4.00 | \$ - | \$ 4.00 |
| \$ 11.00 | \$ - | \$ 11.00 |
| \$ 11.00 | \$ - | \$ 11.00 |
| \$ 11.00 | \$ - | \$ 11.00 |
| \$ 2.00 | \$ - | \$ 2.00 |

The Corporation of the Township of Southgate

By-law Number 2021-078

being a by-law to establish fees and charges for certain services provided by the Township of Southgate

Whereas the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

Whereas Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas Sections 390 to 400 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes a municipality to impose fees or charges on persons, for services or activities provided or done by or on behalf of it, and for the use of its property including property under its control,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** fees shall be charged for all services listed as Schedule A through O attached hereto and forming part of this by-law; and
2. **That** all fees are due and payable at the time the service is provided. If the fees or any portion thereof remain unpaid on the first of the month immediately following, interest at the rate of 1¼% shall be charged and again on the first of each month thereafter until the account is paid in full. If the fees remain unpaid at December 31st in the year in which they were incurred, the fees and any interest will be added to the tax roll in the next year, on the real property of the owner; and
3. **That** this by-law shall come into force and effect July 1, 2021; and
4. **That** By-law 2019-186, and any other contrary to the provisions set out in this by-law are hereby rescinded.

Read a first, second and third time and finally passed this 2nd day of June, 2021.

John Woodbury – Mayor

Lindsey Green – Clerk

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule A - Administration

| | <u>Fee</u> | | <u>HST</u> | <u>Total</u> |
|--|---|---------------|------------|--------------|
| Photocopies | | | | |
| Black & White (per page) | \$ | 0.44 ea | \$ 0.06 | \$ 0.50 |
| Colour (per page) | \$ | 0.88 ea | \$ 0.12 | \$ 1.00 |
| Faxes (sending & receiving) | | | | |
| First page | \$ | 1.77 ea | \$ 0.23 | \$ 2.00 |
| Each page thereafter | \$ | 0.88 ea | \$ 0.12 | \$ 1.00 |
| Laminating (per page) | \$ | 1.77 ea | \$ 0.23 | \$ 2.00 |
| Southgate Flags | \$ | 105.75 ea | \$ 13.75 | \$ 119.50 |
| Southgate Lapel Pins | \$ | 2.21 ea | \$ 0.29 | \$ 2.50 |
| Video recording of meetings (on compact disc) | \$ | 9.29 ea | \$ 1.21 | \$ 10.50 |
| History Books | | | | |
| A History of Dundalk | \$ | 19.05 ea | \$ 0.95 | \$ 20.00 |
| Township of Proton | \$ | 19.05 ea | \$ 0.95 | \$ 20.00 |
| Ventry Area School Reunion (Hopeville Park) | \$ | 9.52 ea | \$ 0.48 | \$ 10.00 |
| A History of Egremont (update only) | \$ | 19.05 ea | \$ 0.95 | \$ 20.00 |
| The History of Holstein (Holstein History Group) | \$ | 19.05 ea | \$ 0.95 | \$ 20.00 |
| Statement of Account | | | | |
| Paid or billed - current/one prior year | N/C | | \$ - | |
| Paid or billed - two prior year's history | \$ | 20.00 ea | \$ - | \$ 20.00 |
| 4 th and prior years history [minimum charge of one half hour] | \$ | 52.00 /hr | \$ - | \$ 52.00 |
| Duplicate Tax Bill | \$ | 20.00 ea | \$ - | \$ 20.00 |
| Tax Certificate | \$ | 50.00 ea | \$ - | \$ 50.00 |
| Tax Registration Fee [plus outstanding taxes] | \$ | 364.00 ea | | \$ 364.00 |
| Tax Sale Tender Package | | | | |
| Electronic | N/C | | \$ - | |
| Printed | \$ | 10.18 | \$ 1.32 | \$ 11.50 |
| Mailed | \$ | 25.66 ea | \$ 3.34 | \$ 29.00 |
| Returned Cheque and/or Returned Pre Authorized withdrawal | \$ | 39.00 ea | \$ - | \$ 39.00 |
| Administration Fee for issuing a refund | \$ | 39.00 ea | \$ - | \$ 39.00 |
| Administration Fee for change of property ownership | \$ | 39.00 ea | \$ - | \$ 39.00 |
| Administration labour fees (calculated on quarter hour increments) | \$ | 52.00 /hr | \$ - | \$ 52.00 |
| Freedom of Information Request and general information request needing staff research time | \$ | 5.00 ea | \$ - | \$ 5.00 |
| Labour | \$ | 7.50 /15 min | \$ - | \$ 7.50 |
| Photocopying/Computer Printouts | \$ | 0.20 per page | \$ - | \$ 0.20 |
| Civil Marriage Service | | | | |
| During normal office hours | \$ | 255.00 ea | \$ 33.15 | \$ 288.15 |
| Outside normal office hours | \$ | 357.08 ea | \$ 46.42 | \$ 403.50 |
| Travel (if ceremony is not held in Council Chambers) | Southgate's Vehicle Mileage Reimbursement Rate / km | | | |
| Marriage Licence | \$ | 100.00 ea | \$ - | \$ 100.00 |
| Lottery Licence | | | | |
| Raffle [minimum \$15] | 3% of prize | | \$ - | 3% of prize |
| 50/50 and Bazaar [minimum \$15] | 3% of prize | | \$ - | 3% of prize |
| Break open tickets (per unit) | \$ | 20.00 ea | \$ - | \$ 20.00 |
| Bingo – one time | \$ | 20.00 ea | \$ - | \$ 20.00 |
| Bingo – per year | \$ | 120.00 ea | \$ - | \$ 120.00 |
| Monte Carlo - per event | \$ | 20.00 ea | \$ - | \$ 20.00 |
| Blanket Raffle [minimum \$50] | 3% of prize | | \$ - | 3% of prize |
| Fence Viewing | | | | |
| Fence Viewer Application Fee | \$ | 200.00 ea | \$ - | \$ 200.00 |
| Administrative Fee per required viewing: (for staff time, other than fence-viewers) | \$ | 52.00 ea | \$ - | \$ 52.00 |
| Services of a Land Surveyor (if required) | Actual costs | | | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule A - Administration

| | <u>Fee</u> | <u>HST</u> | <u>Total</u> |
|--|--------------|------------|--------------|
| Commissioning Fee | | | |
| Resident of Southgate | N/C | \$ - | |
| Non-resident of Southgate | \$ 13.00 ea | \$ - | \$ 13.00 |
| Appeal of a Municipal Order (this fee is refundable only if the Municipal Order is repealed. If is not refundable if the decision is to amend the Order) | \$ 150.00 ea | \$ - | \$ 150.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule B - Fire

| | Fee | HST | Total |
|--|------------------|----------|-----------|
| Fire Inspections | | | |
| Single family dwelling | | | |
| Owner request | No charge | | |
| Non-Owner request | \$ 58.89 ea | \$ 7.66 | \$ 66.55 |
| Commercial/Industrial buildings (includes residential units within) | | | |
| Initial (owner request) | No charge | | |
| Initial (non-owner request) | \$ 116.90 ea | \$ 15.20 | \$ 132.10 |
| Re-inspection | \$ 58.89 ea | \$ 7.66 | \$ 66.55 |
| Fire Incident report | \$ 58.89 ea | \$ 7.66 | \$ 66.55 |
| File Search | \$ 58.89 ea | \$ 7.66 | \$ 66.55 |
| Securing a fire scene (per person, per hour) | \$ 52.00 /hr | \$ - | \$ 52.00 |
| Natural Gas Leak Incident | | | |
| Accidental | No charge | | |
| Avoidable | | | |
| Per apparatus | Current MTO Rate | | |
| Per firefighter | \$ 52.00 /hr | \$ - | \$ 52.00 |
| Open Air Fire without permit/approval (at the discretion of the Chief of Fire Official or designate) | | | |
| Per apparatus | Current MTO Rate | | |
| Per firefighter | \$ 52.00 /hr | \$ - | \$ 52.00 |
| Open Air Fire with permit/approval (at the discretion of the Chief of Fire Official or designate) | | | |
| Per apparatus | Current MTO Rate | | |
| Per firefighter | \$ 52.00 /hr | \$ - | \$ 52.00 |
| Non-Resident Motor Vehicle Accident/collision/fire (Maximum of 3 apparatus) | | | |
| Per apparatus | Current MTO Rate | | |
| Per firefighter | \$ 52.00 /hr | \$ - | \$ 52.00 |
| Other municipal departments or contracted services requested by the Chief Fire Official for fire suppression, specialized rescue or investigation (may include but limited to rental equipment, cost of materials,damage, excavator) | Actual Cost | | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule C - Building

| | Fee | HST | Total |
|--|--|------|-------------|
| Service | | | |
| Deposits | | | |
| Pre-occupancy deposit (refundable upon final inspection) | \$ 1,000.00 ea | \$ - | \$ 1,000.00 |
| Deposit for final inspection (refundable in one year - prorated thereafter) | \$ 250.00 ea | \$ - | \$ 250.00 |
| Application Fee (to be applied to permit fee, if issued) | \$ 150.00 ea | \$ - | \$ 150.00 |
| Minimum permit fee | \$ 150.00 ea | \$ - | \$ 150.00 |
| Change of Use permit | \$ 150.00 ea | \$ - | \$ 150.00 |
| Revision to an existing permit | \$ 150.00 ea | \$ - | \$ 150.00 |
| Demolition permit | \$ 100.00 ea | \$ - | \$ 100.00 |
| Conditional permit | \$100 plus permit fee | | |
| Compliance letter | \$ 100.00 ea | \$ - | \$ 100.00 |
| Administrative Fee (BWOP) | 2x permit value or \$500, whichever is greater | \$ - | |
| Re-inspection fee - after 2 (will be deducted from deposit at posted fee) | \$ 75.00 ea | \$ - | \$ 75.00 |
| Inspection on Permit over 4 years old [minimum charge of \$75] | \$ 75.00 /hr | \$ - | \$ 75.00 |
| Renewal of building permit (per year, will be deducted from deposit at posted fee) | \$ 75.00 ea | \$ - | \$ 75.00 |
| Administration file search fee [minimum charge of \$15] | \$ 60.00 /hr | \$ - | \$ 60.00 |
| Third party costs | Full cost recovery | \$ - | |
| Penalty for permits issued after commencement of work | See Building Code Act By-law | \$ - | |
| Building Permits | | | |
| Residential - New and additions (covered decks, all floors except basement) | \$ 0.60 /ft2 | \$ - | \$ 0.60 |
| Residential - Renovations (all floors & basement) | \$ 0.40 /ft2 | \$ - | |
| Decks (per deck) | \$ 150.00 ea | \$ - | \$ 150.00 |
| Plumbing Permit | \$ 65.00 /fl | \$ - | \$ 65.00 |
| Mechanical review | \$10 / \$1,000 of estimated cost of construction | \$ - | |
| Public Swimming Pool / Enclosure Area | \$ 150.00 ea | \$ - | \$ 150.00 |
| Fireplace / Heating Plant | \$ 150.00 ea | \$ - | \$ 150.00 |
| Accessory Building | \$ 0.35 /ft2 | \$ - | \$ 0.35 |
| Agricultural (under 6458 square ft, 600 square meters) [minimum charge of \$500] | \$ 0.20 /ft2 | \$ - | \$ 0.20 |
| Agricultural (over 6458 square ft, 600 square meters) | \$ 0.15 /ft2 | \$ - | \$ 0.15 |
| Manure tanks | \$ 0.15 /ft2 | \$ - | \$ 0.15 |
| Silos Upright and Bunker without roof | \$ 150.00 ea | \$ - | \$ 150.00 |
| Graneries | \$ 150.00 ea | \$ - | \$ 150.00 |
| Commercial / Industrial | \$10 / \$1,000 of estimated cost of construction | \$ - | |
| Medical Marijuana Facility | \$10 / \$1,000 of estimated cost of construction | \$ - | |
| Institutional | \$10 / \$1,000 of estimated cost of construction | \$ - | |
| Tent (over 645 ft2 or 60m2) | \$ 75.00 ea | \$ - | \$ 75.00 |
| Industrial wind turbine | \$ 35,000 ea | \$ - | \$ 35,000 |
| Industrial wind turbine performance bond | \$ 100,000 ea | \$ - | \$ 100,000 |

Township of Southgate

By-law 2021-078 Fees and Charges

Schedule C - Building

| | Fee | HST | Total |
|---|-----------------------------|------|-----------|
| Industrial wind turbine permit for works on municipal right-of-way | See Schedule K - Planning | \$ - | |
| Industrial wind turbine municipal consultation for renewable energy project | See Schedule K - Planning | \$ - | |
| Sewage | | | |
| Private Sewage Disposal System - Class 2 | \$ 250.00 ea | \$ - | \$ 250.00 |
| Private Sewage Disposal System - Tank replacement | \$ 250.00 ea | \$ - | \$ 250.00 |
| Private Sewage Disposal System - Renovate | \$ 250.00 ea | \$ - | \$ 250.00 |
| Private Sewage Disposal System - Class 4 & 5 (where applicable) | \$ 500.00 ea | \$ - | \$ 500.00 |
| Private Sewage Disposal System - with daily flows 4,501L and 10,000L | \$ 500.00 ea | \$ - | \$ 500.00 |
| Septic Review | \$ 150.00 ea | \$ - | \$ 150.00 |
| Septic Review (multiples) | \$ 125.00 /unit | \$ - | \$ 125.00 |
| Septic Compliance Letter | \$ 100.00 ea | \$ - | \$ 100.00 |
| Decommissioning of septic systems | \$ 100.00 ea | \$ - | \$ 100.00 |
| Sewer permit | See Schedule M - Wastewater | \$ - | |
| Development Charges | | | |
| Development Charges - (Due when building permit issued) | Refer to DC By-law | \$ - | |
| By-law Enforcement | | | |
| Illicit Marijuana Grow Op Inspection | \$500 plus costs | \$ - | |
| Water Meter Charges | | | |
| New home | See Schedule N - Water | | |
| 5/8" / 3/4" | | \$ - | \$ - |
| 3/4" | | \$ - | \$ - |
| 1" | | \$ - | \$ - |
| 1.5" | | \$ - | \$ - |
| 2" | | \$ - | \$ - |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule D - Canine Control

| | Fee | HST | Total |
|---|---|---------|-----------|
| Licence Fees | | | |
| Annual Dog Licence (maximum of three per household) | \$ 30.00 ea | \$ - | \$ 30.00 |
| Replacement Tag | \$ 10.18 ea | \$ 1.32 | \$ 11.50 |
| Impound Fee (per day) | \$ 25.00 /d | \$ 3.25 | \$ 28.25 |
| Breeding or Boarding Kennel License Fee | | | |
| Two (2) to five (5) dogs | \$ 102.00 ea | \$ - | \$ 102.00 |
| Six (6) to ten (10) dogs | \$ 204.00 ea | \$ - | \$ 204.00 |
| Eleven (11) to fifteen (15) dogs | \$ 306.00 ea | \$ - | \$ 306.00 |
| Sixteen (16) to twenty-five (25) dogs | \$ 510.00 ea | \$ - | \$ 510.00 |
| Twenty-six (26) to Fifty (50) dogs | \$ 20.50 per dog | | \$ 20.50 |
| Over Fifty (50) dogs | Fee to be established by Council upon application | | |
| Breeding or Boarding Establishment Annual License Fee | | | |
| Facility for maximum of ten (10) dogs | \$ 208.00 ea | \$ - | \$ 208.00 |
| Facility for maximum of twenty-five (25) dogs | \$ 364.00 ea | \$ - | \$ 364.00 |
| Facility for maximum of fifty (50) dogs | Fee to be established by Council upon application | | |
| Facility for over fifty (50) dogs | Fee to be established by Council upon application | | |

* All dogs in a breeding kennel must be registered – Animal Pedigree Act (Canada)

| | |
|--|--------------------------------|
| Fines | |
| Dog running at large | Refer to Canine Control By-law |
| Dog not muzzled or leashed if it is a restricted dog or deemed dangerous | |
| Dog not registered and licensed | |
| Dog not properly identifiable | |
| Using a dog tag for a dog other than the dog for which tag was issued | |
| Not preventing dog(s) from persistent barking, calling, whining, | |
| Providing incomplete or inaccurate information to Township of Southgate | |
| Failure to remove feces left by dog | |
| Operating a kennel without a kennel license | |
| Failure to vaccinate a dog for rabies and keep vaccination current | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule E - Roads

| | Fee | HST | Total |
|--|------------------------|----------|-------------|
| Entrance Permit | | | |
| Residential - Fee (non-refundable) | \$ 218.00 ea | \$ - | \$ 218.00 |
| Residential - Deposit (refundable upon a final approval inspection) | \$ 400.00 ea | \$ - | \$ 400.00 |
| Total | \$ 618.00 | \$ - | \$ 618.00 |
| Field - Fee (non-refundable) | \$ 218.00 ea | \$ - | \$ 218.00 |
| Field - Deposit (refundable upon a final approval inspection) | \$ 600.00 ea | \$ - | \$ 600.00 |
| Total | \$ 818.00 | \$ - | \$ 818.00 |
| Industrial/Commercial/Institutional (ICI) < 8 metres - Fee (non-refundable) | \$ 218.00 ea | \$ - | \$ 218.00 |
| Industrial/Commercial/Institutional (ICI) < 8 metres - Deposit (refundable upon a final approval inspection) | \$ 800.00 ea | \$ - | \$ 800.00 |
| Total | \$ 1,018.00 | \$ - | \$ 1,018.00 |
| Industrial/Commercial/Institutional (ICI) > 8 metres - Fee (non-refundable) | \$ 1,083.00 ea | \$ - | \$ 1,083.00 |
| Industrial/Commercial/Institutional (ICI) > 8 metres - Deposit (refundable upon a final approval inspection) | \$ 4,000.00 ea | \$ - | \$ 4,000.00 |
| Total | \$ 5,083.00 | \$ - | \$ 5,083.00 |
| Civic Address (911 sign) - New application, sign, stake, installation | \$ 137.00 ea | \$ - | \$ 137.00 |
| Civic Address replacement blade (911 sign) | \$ 47.79 ea | \$ 6.21 | \$ 54.00 |
| Civic Address replacement stake | \$ 24.34 ea | \$ 3.16 | \$ 27.50 |
| Custom Work [Minimum time charged of one hour] | | | |
| Operator | \$ 52.08 /hr | \$ 6.77 | \$ 58.85 |
| Grader with Operator | \$ 114.47 /hr | \$ 14.88 | \$ 129.35 |
| Tandem truck with Operator | \$ 114.47 /hr | \$ 14.88 | \$ 129.35 |
| Single Axle truck with Operator | \$ 109.29 /hr | \$ 14.21 | \$ 123.50 |
| Excavator with Operator | \$ 109.29 /hr | \$ 14.21 | \$ 123.50 |
| Loader with Operator | \$ 114.47 /hr | \$ 14.88 | \$ 129.35 |
| Tractor with Operator | \$ 104.20 /hr | \$ 13.55 | \$ 117.75 |
| Annual Moving (wide load) Permit Fees | \$ 110.00 ea | \$ - | \$ 110.00 |
| Tile Drain Loan Inspections | \$ 110.00 ea | \$ - | \$ 110.00 |
| Road Occupancy and Encroachment Application | \$ 110.00 ea | \$ - | \$ 110.00 |
| Haul Route Approval Agreements | \$ 110.00 ea | \$ - | \$ 110.00 |
| Road use agreements (for road upgrading) | | | |
| Fee (non-refundable) | \$ 2,166.00 ea | \$ - | \$ 2,166.00 |
| Deposit (refundable) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 |
| Total | \$ 7,166.00 | \$ - | \$ 7,166.00 |
| Storm Water Service Connection Charges | | | |
| Connection Charge | \$ 2,336.00 ea | \$ - | \$ 2,336.00 |
| Street Frontage Charge | \$ 214.00 /m | \$ - | \$ 214.00 |
| Authorized Requester Information Service | | | |
| Statistical Collision information | | | |
| Resident | \$ 52.00 | \$ - | \$ 52.00 |
| Non-Resident | \$ 69.00 | \$ - | \$ 69.00 |
| Cost Recovery for Damage Claims | | | |
| Resident | Actual cost of repairs | \$ - | |
| Non-Resident | | \$ - | |
| Fire department Billing | | | |
| Resident | Current MTO Rates | \$ - | |
| Non-Resident | | \$ - | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule F - Parking

| | <u>Fee</u> | <u>HST</u> | <u>Total</u> |
|--|-------------------------|------------|--------------|
| Fines | | | |
| Park incorrect direction | Refer to Parking By-law | | |
| Stop within 6 meters of crosswalk | | | |
| Park on sidewalk | | | |
| Park in front of driveway | | | |
| Park within 1 meters of residential driveways | | | |
| Park commercial vehicle longer than 2 hours | | | |
| Park within an intersection | | | |
| Park within 3 meters of fire hydrant | | | |
| Park on front lawn of a house | | | |
| Park on a bridge or approaches thereto | | | |
| Park to obstruct traffic | | | |
| Park to prevent removal of other vehicle parked or standing | | | |
| Park at front or emergency entrance at theatre, auditorium and/or large assembly | | | |
| Park in any public lane | | | |
| Park 2am to 7am November 15 to April 15 | | | |
| Park within 9.1 meters of intersection | | | |
| Park contrary to authorized sign | | | |
| Park – disabled vehicle or travel trailer in residential area | | | |
| Park in a disabled person parking space | | | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule G - Waste Resources and Diversion Management

| | Fee | HST | Total |
|--|--------------|----------|-----------|
| Waste Collection Cart | | | |
| Recycling | | | |
| 240L (Blue) | \$ 76.11 ea | \$ 9.89 | \$ 86.00 |
| 360L (Blue) | \$ 107.08 ea | \$ 13.92 | \$ 121.00 |
| Annual Tipping Fee (each Blue Cart) | No charge | \$ - | |
| Organics | | | |
| Kitchen Catcher | \$ 4.87 ea | \$ 0.63 | \$ 5.50 |
| 240L (Green) | \$ 76.11 ea | \$ 9.89 | \$ 86.00 |
| Annual Tipping Fee (each Green Cart) | No charge | \$ - | |
| Waste | | | |
| 240L (Grey) | \$ 76.11 ea | \$ 9.89 | \$ 86.00 |
| Annual Tipping Fee - first Grey Cart | No charge | \$ - | |
| Annual Tipping Fee - Each additional Grey Cart | \$ 115.00 ea | \$ - | \$ 115.00 |
| Bundle | | | |
| One (1) 360L (Recycling/Blue); One (1) Kitchen Catcher; One (1) 240L (Compost/Green); One (1) 240L (Waste/Grey) | \$ 230.97 ea | \$ 30.03 | \$ 261.00 |
| Sale of Compost | | | |
| 240L or less per trip | No charge | \$ - | |
| Bulk (More than 240L per trip) | No charge | \$ - | |
| Disposal Rates | | | |
| Appliances with freon removed (tagged & certified) | No charge | \$ - | |
| Appliances with freon (freezer, fridge, A/C units, water coolers, dehumifiers) | \$ 31.50 ea | | \$ 31.50 |
| Asphalt shingles - Loose (Egremont Site only) | \$ 104.00 /T | \$ - | \$ 104.00 |
| Asphalt shingles - Bundles (Dundalk Site only) | \$ 3.40 ea | \$ - | \$ 3.40 |
| Carpet & Underlay | \$ 0.11 /ft2 | \$ - | \$ 0.11 |
| Contaminated Soil (must originate within the boundaries of Township of Southgate, analysis must be provided prior to delivery, as stated in the Egremont Environmental Compliance Approval A261602 and requirements for Ministry of the Environment Waste Disposal for soils for landfilling upon the Public Works Manager approval) | \$ 208.00 /T | \$ - | \$ 208.00 |
| Drywall [or \$35 per pick-up truck/trailer load] | \$ 88.50 /T | \$ - | \$ 88.50 |
| Electronic & electrical equipment (includes computers & attachments, laptops, monitors, printers, fax m/c, TV's) | No charge | \$ - | |
| Large furnishings | \$ 16.00 ea | | \$ 16.00 |
| Mattresses | \$ 26.00 ea | | \$ 26.00 |
| Leaf & yard waste | No charge | \$ - | |
| Organic materials (trees & brush) | | | |
| Household loads (pick-up truck/small trailer) | \$ 10.00 | \$ - | |
| Commercial loads | \$ 73.00 /T | \$ - | \$ 73.00 |
| Recycle materials | No charge | \$ - | |
| Steel & wire (must be sorted) [Fence wire with posts attached will not be accepted] | No charge | \$ - | |
| Tires from passenger vehicles (maximum of 10 tires total in any one visit) | No charge | \$ - | |
| Tires from a large tractor, combine and farm equipment (maximum of 10 tires in any one visit) | No charge | \$ - | |
| Tires rims | \$ 10.50 ea | \$ - | \$ 10.50 |
| Used oil, antifreeze, batteries | No charge | \$ - | |
| Waste, properly sorted bag (including bag of bale wrap) | \$ 3.00 ea | | \$ 3.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule G - Waste Resources and Diversion Management

| | Fee | HST | Total |
|--|--------------|------|-----------|
| Waste, properly sorted load [including load of bale wrap] (no evidence of recyclables, compost, steel, wood or asphalt shingles) [or \$35 per pick-up truck/trailer load] | \$ 104.00 /T | \$ - | \$ 104.00 |
| Waste, poorly sorted load (evidence of recyclables, compost, steel, wood or asphalt shingles) [or \$75 per pick-up truck/trailer load] | \$ 208.00 /T | \$ - | \$ 208.00 |
| Wood - commercial load of clean wood (no paint, stain, varnish, adhesives or brush, etc.) | \$ 73.00 /T | \$ - | \$ 73.00 |
| Wood - dirty wood properly sorted out [or \$35 per pickup truck/trailer load] | \$ 104.00 /T | \$ - | \$ 104.00 |
| Special site opening by appointment only (per visit) | \$ 100.00 ea | \$ - | \$ 100.00 |

*** Dundalk Transfer Station disputed loads will be rejected and weighed at Dundalk Co-op scales at resident’s or company’s expense & charged at tonnage rate.**

**** Concrete not accepted**

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule H - Cemetery

| | Fee | HST | Total |
|--|----------------|-----------|-------------|
| Plots | | | |
| Interment Rights | | | |
| Single (1) | \$ 1,250.00 ea | \$ 162.50 | \$ 1,412.50 |
| Double (1) | \$ 2,300.00 ea | \$ 299.00 | \$ 2,599.00 |
| Corner Posts | \$ 160.00 ea | \$ 20.80 | \$ 180.80 |
| Mortuary Storage | | | |
| Plot Holder | \$ 200.00 ea | \$ 26.00 | \$ 226.00 |
| Non-Plot Holder | \$ 250.00 ea | \$ 32.50 | \$ 282.50 |
| Issuance of Burial Permit (Registration of Death) | \$ 25.00 ea | - | \$ 25.00 |
| License to Inter | N/C | | |
| Interments | | | |
| Adult | | | |
| Monday to Friday (excluding Statutory Holidays) | | | |
| April 1 to December 14 | \$ 1,000.00 ea | \$ 130.00 | \$ 1,130.00 |
| December 15 to March 31 | \$ 1,200.00 ea | \$ 156.00 | \$ 1,356.00 |
| Saturday, Sunday, and Statutory Holidays | | | |
| April 1 to December 14 | \$ 1,100.00 ea | \$ 143.00 | \$ 1,243.00 |
| December 15 to March 31 | \$ 1,300.00 ea | \$ 169.00 | \$ 1,469.00 |
| Child | | | |
| Monday to Friday (excluding Statutory Holidays) | | | |
| April 1 to December 14 | \$ 300.00 ea | \$ 39.00 | \$ 339.00 |
| December 15 to March 31 | \$ 800.00 ea | \$ 104.00 | \$ 904.00 |
| Saturday, Sunday, and Statutory Holidays | | | |
| April 1 to December 14 | \$ 600.00 ea | \$ 78.00 | \$ 678.00 |
| December 15 to March 31 | \$ 1,000.00 ea | \$ 130.00 | \$ 1,130.00 |
| Infant | | | |
| Monday to Friday (excluding Statutory Holidays) | | | |
| April 1 to December 14 | \$ 200.00 ea | \$ 26.00 | \$ 226.00 |
| December 15 to March 31 | \$ 700.00 ea | \$ 91.00 | \$ 791.00 |
| Saturday, Sunday, and Statutory Holidays | | | |
| April 1 to December 14 | \$ 400.00 ea | \$ 52.00 | \$ 452.00 |
| December 15 to March 31 | \$ 900.00 ea | \$ 117.00 | \$ 1,017.00 |
| Cremation | | | |
| Monday to Friday (excluding Statutory Holidays) | | | |
| April 1 to December 14 | \$ 400.00 ea | \$ 52.00 | \$ 452.00 |
| December 15 to March 31 | \$ 800.00 ea | \$ 104.00 | \$ 904.00 |
| Saturday, Sunday, and Statutory Holidays | | | |
| April 1 to December 14 | \$ 500.00 ea | \$ 65.00 | \$ 565.00 |
| December 15 to March 31 | \$ 900.00 ea | \$ 117.00 | \$ 1,017.00 |
| Disinterment Fee | \$ 1,000.00 ea | \$ 130.00 | \$ 1,130.00 |
| Foundation Installation | Actual cost | | |
| Staking Fee for Foundations | \$ 60.00 ea | \$ 7.80 | \$ 67.80 |
| Monument Maintenance Fee (set by Province of Ontario) | | | |
| Upright - larger than 16 sq ft | \$ 200.00 ea | \$ - | \$ 200.00 |
| Upright - 16 sq ft or less | \$ 100.00 ea | \$ - | \$ 100.00 |
| Flat - larger than 173 sq in | \$ 50.00 ea | \$ - | \$ 50.00 |
| Scattering Gardens | | | |
| Scattering Rights (1) | \$ 300.00 ea | \$ 39.00 | \$ 339.00 |
| Memorialization | \$ 600.00 ea | \$ 78.00 | \$ 678.00 |
| Scattering Fee | | | |
| Monday to Friday (excluding Statutory Holidays) | | | |
| April 1 to December 14 | \$ 30.00 ea | \$ 3.90 | \$ 33.90 |
| December 15 to March 31 | NA ea | | |
| Saturday, Sunday, and Statutory Holidays | | | |
| April 1 to December 14 | \$ 120.00 ea | \$ 15.60 | \$ 135.60 |
| December 15 to March 31 | NA ea | | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule H - Cemetery

| | Fee | | HST | Total |
|---|----------------|--|-----------|-------------|
| Columbarium | | | | |
| Row A | | | | |
| Niche (1) | \$ 1,660.00 ea | | \$ 215.80 | \$ 1,875.80 |
| Engraving | \$ 625.00 ea | | \$ 81.25 | \$ 706.25 |
| Inurnment | \$ 225.00 ea | | \$ 29.25 | \$ 254.25 |
| Total | \$ 2,510.00 | | \$ 326.30 | \$ 2,836.30 |
| Rows B & C | | | | |
| Niche (1) | \$ 1,460.00 ea | | \$ 189.80 | \$ 1,649.80 |
| Engraving | \$ 625.00 ea | | \$ 81.25 | \$ 706.25 |
| Inurnment | \$ 225.00 ea | | \$ 29.25 | \$ 254.25 |
| Total | \$ 2,310.00 | | \$ 300.30 | \$ 2,610.30 |
| Row D | | | | |
| Niche (1) | \$ 1,360.00 ea | | \$ 176.80 | \$ 1,536.80 |
| Engraving | \$ 625.00 ea | | \$ 81.25 | \$ 706.25 |
| Inurnment | \$ 225.00 ea | | \$ 29.25 | \$ 254.25 |
| Total | \$ 2,210.00 | | \$ 287.30 | \$ 2,497.30 |
| (1) Perpetual Care Contribution (included above): | | | | |
| Plots | | | | |
| Single | \$ 500.00 ea | | | \$ 500.00 |
| Double | \$ 920.00 ea | | | \$ 920.00 |
| Scattering Garden | \$ 45.00 ea | | | \$ 45.00 |
| Columbarium | | | | |
| Row A | \$ 249.00 ea | | | \$ 249.00 |
| Rows B & C | \$ 219.00 ea | | | \$ 219.00 |
| Row D | \$ 204.00 ea | | | \$ 204.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule I - Recreation

| | <u>Fee</u> | <u>HST</u> | <u>Total</u> |
|--|-----------------|------------|--------------|
| Community Halls | | | |
| Swinton Park Community Centre | | | |
| Business Meetings (3 hrs or less) | \$ 57.48 ea | \$ 7.47 | \$ 64.95 |
| Rental | \$ 91.06 ea | \$ 11.84 | \$ 102.90 |
| Youth Programs | \$ 19.25 ea | \$ 2.50 | \$ 21.75 |
| Public Programs | \$ 38.32 ea | \$ 4.98 | \$ 43.30 |
| Dundalk Frank Macintyre Building | \$ - | | |
| Business Meetings (3 hrs or less) | \$ 57.48 ea | \$ 7.47 | \$ 64.95 |
| Event - no alcohol | \$ 106.37 ea | \$ 13.83 | \$ 120.20 |
| Event - with alcohol | \$ 167.70 ea | \$ 21.80 | \$ 189.50 |
| Youth Programs | \$ 19.25 ea | \$ 2.50 | \$ 21.75 |
| Public Programs | \$ 38.32 ea | \$ 4.98 | \$ 43.30 |
| Dundalk Community Centre | \$ - | | |
| Auditorium | \$ - | | |
| Sports Court Usage | \$ 50.00 /hr | \$ 6.50 | \$ 56.50 |
| Event Rental | \$ 383.23 ea | \$ 49.82 | \$ 433.05 |
| Family Gathering | \$ 167.70 ea | \$ 21.80 | \$ 189.50 |
| Events (no alcohol - reg staff hours) | \$ 116.02 ea | \$ 15.08 | \$ 131.10 |
| Youth Hockey Tournaments | \$ 116.02 ea | \$ 15.08 | \$ 131.10 |
| Meetings/Funeral Lunches | \$ 96.81 ea | \$ 12.59 | \$ 109.40 |
| Public Programs | \$ 48.01 ea | \$ 6.24 | \$ 54.25 |
| Arena Floor (No ice) | \$ - | | |
| Event - no alcohol | \$ 336.24 ea | \$ 43.71 | \$ 379.95 |
| Event - with alcohol | \$ 622.70 ea | \$ 80.95 | \$ 703.65 |
| Booth | \$ 67.12 ea | \$ 8.73 | \$ 75.85 |
| Advertising | | | |
| Wall Advertising | \$ 150.00 /yr | \$ 19.50 | \$ 169.50 |
| Board Advertising | \$ 500.00 /yr | \$ 65.00 | \$ 565.00 |
| Ice Advertising | \$ 1,000.00 /yr | \$ 130.00 | \$ 1,130.00 |
| Scoreboard Advertising | \$ 2,000.00 /yr | \$ 260.00 | \$ 2,260.00 |
| Pavilions | \$ - | | |
| Dundalk Lions Pavilion | \$ 96.81 ea | \$ 12.59 | \$ 109.40 |
| Hopeville Pavilion | \$ 96.81 ea | \$ 12.59 | \$ 109.40 |
| Holstein Pavilion - Event - no alcohol | \$ 96.81 ea | \$ 12.59 | \$ 109.40 |
| Holstein Pavilion - Event - with alcohol | \$ 344.87 ea | \$ 44.83 | \$ 389.70 |
| Holstein Depot | \$ - | | |
| Former Council Chambers | \$ 57.48 ea | \$ 7.47 | \$ 64.95 |
| Dundalk Olde Town Hall | \$ - | | |
| Former Council Chambers | \$ 57.48 ea | \$ 7.47 | \$ 64.95 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule I - Recreation

| | <u>Fee</u> | <u>HST</u> | <u>Total</u> |
|----------------------------------|--------------|------------|--------------|
| Parks & Campground | | | |
| Parks | \$ - | | |
| Dromore | \$ 33.54 ea | \$ 4.36 | \$ 37.90 |
| Holstein Jubilee Park | \$ 33.54 ea | \$ 4.36 | \$ 37.90 |
| Holstein Park | \$ 33.54 ea | \$ 4.36 | \$ 37.90 |
| Dundalk Memorial Park | \$ 33.54 ea | \$ 4.36 | \$ 37.90 |
| Dundalk Pat Dale | \$ 33.54 ea | \$ 4.36 | \$ 37.90 |
| Ball Parks | \$ - | | |
| Per game (Monday to Friday) | \$ 33.54 ea | \$ 4.36 | \$ 37.90 |
| Per game (adult/lights) | \$ 38.32 ea | \$ 4.98 | \$ 43.30 |
| Minor Ball (no lights/per team) | \$ 52.70 ea | \$ 6.85 | \$ 59.55 |
| Minor Ball (lights/per game) | \$ 14.47 ea | \$ 1.88 | \$ 16.35 |
| Slow Pitch (no lights/per team) | \$ 196.55 ea | \$ 25.55 | \$ 222.10 |
| Tournaments (Saturday only) | \$ 119.78 ea | \$ 15.57 | \$ 135.35 |
| Friday and Saturday | \$ 153.41 ea | \$ 19.94 | \$ 173.35 |
| Weekend | \$ 181.99 ea | \$ 23.66 | \$ 205.65 |
| Dundalk Memorial Park Campground | \$ - | | |
| Per Night, per site | \$ 39.82 ea | \$ 5.18 | \$ 45.00 |
| 7th consecutive night | No charge | | |

Pool

| | | | |
|---|--------------|----------|-----------|
| Dundalk Memorial Pool | | | |
| Public Swimming | | | |
| Tots (0-2 years) | No charge | | |
| Child (3-12 years) | \$ 3.31 ea | \$ 0.44 | \$ 3.75 |
| Youth (13-16 years) | \$ 3.76 ea | \$ 0.49 | \$ 4.25 |
| Adult (17 years +) | \$ 5.08 ea | \$ 0.67 | \$ 5.75 |
| Family (same household) | \$ 9.95 ea | \$ 1.30 | \$ 11.25 |
| Season Pass | \$ - | | |
| - 1 Child | \$ 97.12 ea | \$ 12.63 | \$ 109.75 |
| - 1 Adult | \$ 121.02 ea | \$ 15.73 | \$ 136.75 |
| - 2 persons (same household) | \$ 144.92 ea | \$ 18.83 | \$ 163.75 |
| - Family (same household) | \$ 191.81 ea | \$ 24.94 | \$ 216.75 |
| Swimming Lessons | \$ - | | |
| 1 Child | \$ 70.75 ea | \$ - | \$ 70.75 |
| 2 Children (same household) | \$ 119.50 ea | \$ - | \$ 119.50 |
| 3 or more children (same household) | \$ 168.50 ea | \$ - | \$ 168.50 |
| Private lesson per 1/2 hour | \$ 30.75 ea | \$ - | \$ 30.75 |
| Semi-private lesson per additional person | \$ 20.00 ea | \$ - | \$ 20.00 |
| Pool Rental - per hour | \$ 52.88 /hr | \$ 6.87 | \$ 59.75 |

Ice Rates

| | | | |
|---|---------------|----------|-----------|
| Dundalk Arena | \$ - | | |
| Prime ice time (6 pm - Monday to Friday; 8 am to 12 am Saturday and Sunday) | \$ 125.49 /hr | \$ 16.31 | \$ 141.80 |
| Minor Hockey | \$ 116.06 /hr | \$ 15.09 | \$ 131.15 |
| Figure Skating | \$ 116.06 /hr | \$ 15.09 | \$ 131.15 |
| Non resident Minor/Figure | \$ 120.22 /hr | \$ 15.63 | \$ 135.85 |
| Non prime (local) | \$ 83.63 /hr | \$ 10.87 | \$ 94.50 |
| Non prime - other | \$ 94.12 /hr | \$ 12.23 | \$ 106.35 |
| Summer Adult Sports Programs | \$ 73.23 /hr | \$ 9.52 | \$ 82.75 |
| Summer Youth Sports Programs | \$ 62.79 /hr | \$ 8.16 | \$ 70.95 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule J - Southgate Ruth Hargrave Memorial Library

| | Fee | HST | Total |
|--|------------------|---------|----------|
| Library membership fee | | | |
| Resident | Free | | |
| Non-resident (per person, per year) | \$ 61.95 ea | \$ 8.05 | \$ 70.00 |
| Faxes (sending & receiving) - per page | \$ 0.88 ea | \$ 0.12 | \$ 1.00 |
| Scanning (patron provides disk or email address) - per page | \$ 0.88 ea | \$ 0.12 | \$ 1.00 |
| Photocopies | | | |
| Black & White (per page) | \$ 0.22 ea | \$ 0.03 | \$ 0.25 |
| Colour (per page) | \$ 0.66 ea | \$ 0.09 | \$ 0.75 |
| Late Fee - per item, per day [Subject to a maximum of \$5] | \$ 0.25 ea | \$ - | \$ 0.25 |
| Library card replacement | \$ 0.88 ea | \$ 0.12 | \$ 1.00 |
| Replacement of lost or damaged books | Replacement Cost | | |
| Genealogy research (includes a search of the library's records and mailing the research results within 30 days) [Photocopies will incur an additional charge of \$0.25 per page] | \$ 6.19 ea | \$ 0.81 | \$ 7.00 |
| Mill Room [May only be rented by area community groups for meetings, training programs and/or youth programs for related registration. No permission will be given for events of a personal or business nature such as (but not limited to) birthday parties, anniversaries, reunions, bridal showers and sales (i.e. household goods) will be granted.] | | | |
| Community Groups - 3 hours or less | \$ 30.97 ea | \$ 4.03 | \$ 35.00 |
| Community Groups - All day | \$ 61.95 ea | \$ 8.05 | \$ 70.00 |
| Youth-based organizations - All day | \$ 13.27 ea | \$ 1.73 | \$ 15.00 |
| Public Programs - All day | \$ 30.97 ea | \$ 4.03 | \$ 35.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule K - Planning Fees

| | Fee | | HST | Total |
|---|--------------|----|------|--------------|
| Official Plan Amendment | | | | |
| Minor | | | | |
| Fee (non-refundable) | \$ 1,625.00 | ea | \$ - | \$ 1,625.00 |
| Contingency Fee (refundable *) | \$ 2,000.00 | ea | \$ - | \$ 2,000.00 |
| Total | \$ 3,625.00 | | \$ - | \$ 3,625.00 |
| Major | | | | |
| Fee (non-refundable) | \$ 2,708.00 | ea | \$ - | \$ 2,708.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 | ea | \$ - | \$ 5,000.00 |
| Total | \$ 7,708.00 | | \$ - | \$ 7,708.00 |
| Zoning By-law Amendment | | | | |
| Straight forward | | | | |
| Fee | \$ 1,300.00 | ea | \$ - | \$ 1,300.00 |
| Complex | | | | |
| Fee (non-refundable) | \$ 2,166.00 | ea | \$ - | \$ 2,166.00 |
| Contingency Fee (refundable *) | \$ 2,500.00 | ea | \$ - | \$ 2,500.00 |
| Total | \$ 4,666.00 | | \$ - | \$ 4,666.00 |
| Consent Application | | | | |
| Fee - with application | \$ 1,355.00 | ea | | \$ 1,355.00 |
| Fee - upon approval | \$ 267.00 | ea | \$ - | \$ 267.00 |
| Total | \$ 1,622.00 | | \$ - | \$ 1,622.00 |
| Approval of Consent & Deed verification fee | \$ 327.00 | ea | \$ - | \$ 327.00 |
| Minor Variance Application | \$ 976.00 | ea | \$ - | \$ 976.00 |
| Extension of Legal non-conforming use | \$ 1,084.00 | ea | \$ - | \$ 1,084.00 |
| Part lot control by-law | \$ 1,625.00 | ea | \$ - | \$ 1,625.00 |
| Temporary Use By-law | \$ 1,625.00 | ea | \$ - | \$ 1,625.00 |
| Agreement re Temporary Use By-law | | | | |
| Fee (non-refundable) | \$ 111.00 | ea | \$ - | \$ 111.00 |
| Contingency Fee (refundable *) | \$ 2,500.00 | ea | \$ - | \$ 2,500.00 |
| Total | \$ 2,611.00 | | \$ - | \$ 2,611.00 |
| By-law to Lift Holding Provision | | | | |
| Fee (with a related site plan agreement) | \$ 542.00 | ea | \$ - | \$ 542.00 |
| Fee (without a related site plan agreement) | \$ 542.00 | ea | \$ - | \$ 542.00 |
| Subdivision/Condominium Draft Review | | | | |
| Fee (non-refundable) | \$ 1,084.00 | ea | \$ - | \$ 1,084.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 | ea | \$ - | \$ 5,000.00 |
| Total | \$ 6,084.00 | | \$ - | \$ 6,084.00 |
| Subdivision/Condominium Agreement | | | | |
| Fee (non-refundable) | \$ 2,166.00 | ea | \$ - | \$ 2,166.00 |
| Contingency Fee (refundable *) | \$ 10,000.00 | ea | \$ - | \$ 10,000.00 |
| Total | \$ 12,166.00 | | \$ - | \$ 12,166.00 |
| Extension to draft approval | \$ 520.00 | ea | \$ - | \$ 520.00 |
| Condominium Conversion Application | | | | |
| Fee (non-refundable) | \$ 1,084.00 | ea | \$ - | \$ 1,084.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 | ea | \$ - | \$ 5,000.00 |
| Total | \$ 6,084.00 | | \$ - | \$ 6,084.00 |
| Site Alteration Agreement | | | | |
| Fee (non-refundable) | \$ 2,166.00 | ea | \$ - | \$ 2,166.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 | ea | \$ - | \$ 5,000.00 |
| Total | \$ 7,166.00 | | \$ - | \$ 7,166.00 |
| Pre-Servicing Agreement | | | | |
| Fee (non-refundable) | \$ 2,166.00 | ea | \$ - | \$ 2,166.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 | ea | \$ - | \$ 5,000.00 |
| Total | \$ 7,166.00 | | \$ - | \$ 7,166.00 |
| Model Home Agreement | | | | |
| Fee (non-refundable) | \$ 1,084.00 | ea | \$ - | \$ 1,084.00 |
| Contingency Fee (refundable *) | \$ 1,000.00 | ea | \$ - | \$ 1,000.00 |
| Total | \$ 2,084.00 | | \$ - | \$ 2,084.00 |
| Subdivision Final Approval for Registration | | | | |
| Minor | \$ 813.00 | ea | \$ - | \$ 813.00 |
| Major | \$ 2,210.00 | ea | \$ - | \$ 2,210.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule K - Planning Fees

| | Fee | HST | Total |
|---|-----------------|---------|--------------|
| Other Development Application | | | |
| Fee (non-refundable) | \$ 1,084.00 ea | \$ - | \$ 1,084.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 |
| Total | \$ 6,084.00 | \$ - | \$ 6,084.00 |
| Site Plan Application/Review | | | |
| Small Scale | | | |
| Fee (non-refundable) | \$ 867.00 ea | \$ - | \$ 867.00 |
| Contingency Fee (refundable *) | \$ 1,000.00 ea | \$ - | \$ 1,000.00 |
| Total | \$ 1,867.00 | \$ - | \$ 1,867.00 |
| Large Scale | | | |
| Fee (non-refundable) | \$ 3,249.00 ea | \$ - | \$ 3,249.00 |
| Contingency Fee (refundable *) | \$ 5,000.00 ea | \$ - | \$ 5,000.00 |
| Total | \$ 8,249.00 | \$ - | \$ 8,249.00 |
| Major | | | |
| Fee (non-refundable) | \$ 3,249.00 ea | \$ - | \$ 3,249.00 |
| Contingency Fee (refundable *) | \$ 10,000.00 ea | \$ - | \$ 10,000.00 |
| Total | \$ 13,249.00 | \$ - | \$ 13,249.00 |
| Site Plan Amendment | | | |
| Fee (non-refundable) | \$ 651.00 ea | \$ - | \$ 651.00 |
| Contingency Fee (refundable *) | \$ 1,000.00 ea | \$ - | \$ 1,000.00 |
| Total | \$ 1,651.00 | \$ - | \$ 1,651.00 |
| Application for approval of Foreclosure of or exercise of a Power of Sale in a Mortgage or Charge [Planning Act subsection 50(18)] | \$ 111.00 ea | \$ - | \$ 111.00 |
| Application requesting change(s) to the conditions of Provisional Consent [Planning Act subsection 53(23)] | \$ 273.00 ea | \$ - | \$ 273.00 |
| Application necessitated re-circulation of Notice of an Application | \$ 273.00 ea | \$ - | \$ 273.00 |
| Second Public Meeting | \$ 543.00 | | |
| Parkland dedication (all new residential lots) | \$ 543.00 ea | \$ - | \$ 543.00 |
| Deeming By-Law | \$ 543.00 ea | \$ - | \$ 543.00 |
| Validation Certificate | \$ 543.00 ea | \$ - | \$ 543.00 |
| Paper copy of Township of Southgate Official Plan | \$ 49.03 ea | \$ 6.37 | \$ 55.40 |
| Paper copy of Township of Southgate Comprehensive Zoning By-Law | \$ 49.03 ea | \$ 6.37 | \$ 55.40 |
| Compact disc copy of Township of Southgate Official Plan | \$ 9.29 ea | \$ 1.21 | \$ 10.50 |
| Compact disc copy of Township of Southgate Comprehensive Zoning By-Law | \$ 9.29 ea | \$ 1.21 | \$ 10.50 |
| Paper copy of the Township of Southgate: 1. Municipal Servicing Standards, 2. Residential & Non-residential Building & Property Service Policy, 3. Municipal Parks & Open Space Standards & Policy | \$ 21.68 ea | \$ 2.82 | \$ 24.50 |
| All Planning Applications – for sign installation | \$ 111.00 ea | \$ - | \$ 111.00 |
| Planning Opinion Letter | \$ 111.00 ea | \$ - | \$ 111.00 |

*** If expenses are less than the Fee and Contingency Fee combined, the balance will be refunded.**

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule L - Risk Management Official Office - Source Water Protection (SWP)

| | Fee | HST | Total |
|---|----------------|----------|-----------|
| Risk Management Plan | | | |
| Initial Review | No charge | | |
| Second Review | No charge | | |
| Third Review | \$ 69.03 /hr | \$ 8.97 | \$ 78.00 |
| Inspection as a result of a risk management plan | | | |
| Initial | No charge | | |
| Re-inspections | \$ 179.65 ea | \$ 23.35 | \$ 203.00 |
| Inspection as a result of non-compliance of the legislative requirements (refuse to prepare a risk management plan). Per inspection plus all staff and legal costs | \$ 179.65 ea + | \$ 23.35 | \$ 203.00 |
| Compliance letters | \$ 69.03 ea | \$ 8.97 | \$ 78.00 |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule M - Wastewater

| | <u>Fee</u> | <u>HST</u> | <u>Total</u> |
|---|---------------------------|------------|--------------|
| Fees | | | |
| Septage Disposal | \$ 0.27 /gal | \$ - | \$ 0.27 |
| Rental of Power Snake | Not available | | |
| Manpower 1 man | \$ 57.25 /hr | \$ - | \$ 57.25 |
| 2 men | \$ 114.50 /hr | \$ - | \$ 114.50 |
| Services for video cameraing & snaking | | | |
| Provide copy of DVD | \$ 9.29 ea | \$ 1.21 | \$ 10.50 |
| Fees for the cleanup of spills into the municipal water or wastewater or stormwater systems of any contaminant or hazardous material will be the responsibility of the individual or company causing such an act. Spills reporting to MOE is a requirement. | Time and materials | \$ - | |
| Wastewater disconnection charge at property line | Not available | | |
| Usage Charges | | | |
| Monthly base charge by Meter Size | See By-law 2020-072 | | |
| Volumetric Charge | See By-law 2020-072 | | |
| Service Connection Charges | | | |
| Connection Charge | \$ 2,867.00 ea | \$ - | \$ 2,867.00 |
| Street Frontage Charge | \$ 192.00 /m | \$ - | \$ 192.00 |
| Development Charges | See DC By-law | \$ - | |
| Fines | | | |
| Wastewater offences for contravening the Sewer Use by-law | Refer to Sewer Use By-law | | |
| Individuals - up to \$25,000/day | | | |
| Corporations - up to \$250,000/day | | | |

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule N - Water

| | <u>Fee</u> | <u>HST</u> | <u>Total</u> |
|---|--------------|------------|--------------|
| Fees | | | |
| New Account Set-up fee | \$ 39.00 ea | \$ - | \$ 39.00 |
| Water Certificate (switching property ownership) | \$ 39.00 ea | \$ - | \$ 39.00 |
| Non-Emergency Water Shutoff/Turn On (scheduled regular hours Monday to Friday 8am-3pm) | \$ 59.00 ea | \$ - | \$ 59.00 |
| Water Turn On for Non-payment of Service (regular hours Monday to Friday 8am-3pm) | \$ 59.00 ea | \$ - | \$ 59.00 |
| After Hours Water Turn On for Non-payment of service at a Scheduled Time | \$ 84.00 ea | \$ - | \$ 84.00 |
| Emergency Water Turn On for Non-payment on a 24/7 Service Response | \$ 111.00 ea | \$ - | \$ 111.00 |
| Emergency Water Turn Off for Emergency Reasons on a 24/7 Service Response | \$ 111.00 ea | \$ - | \$ 111.00 |
| Emergency Water Turn On for Emergency Reasons on a 24/7 Service Response | \$ 111.00 ea | \$ - | \$ 111.00 |
| Water Purchase (pools, bulk water purchases, etc.) | \$ 5.20 /m3 | \$ - | \$ 5.20 |
| Hourly Manpower Rate | \$ 59.00 /hr | \$ - | \$ 59.00 |

Water Meter Charges

| | | | |
|---|---------------------|------|-------------|
| New home | | | |
| 5/8" / 3/4" | \$ 488.00 ea | \$ - | \$ 488.00 |
| 3/4" | \$ 516.00 ea | \$ - | \$ 516.00 |
| 1" | \$ 618.00 ea | \$ - | \$ 618.00 |
| 1.5" | \$ 926.00 ea | \$ - | \$ 926.00 |
| 2" | \$ 1,089.00 ea | \$ - | \$ 1,089.00 |
| Replacement meter charges if customer is at fault for a frozen or tampered by meter size. | | | |
| 5/8" / 3/4" | \$ 488.00 ea | \$ - | \$ 488.00 |
| 3/4" | \$ 516.00 ea | \$ - | \$ 516.00 |
| 1" | \$ 618.00 ea | \$ - | \$ 618.00 |
| 1.5" | \$ 926.00 ea | \$ - | \$ 926.00 |
| 2" | \$ 1,089.00 ea | \$ - | \$ 1,089.00 |
| Meter accuracy investigations | | | |
| Meter at fault | No charge | | |
| Meter ok | \$ 218.00 ea | \$ - | \$ 218.00 |
| Usage Charge | | | |
| Monthly base charge by Meter Size | See By-law 2020-072 | | |
| Volumetric Charge | See By-law 2020-072 | | |

Service Connection Charges

| | | | |
|------------------------|----------------|------|-------------|
| Connection Charge | \$ 3,185.00 ea | \$ - | \$ 3,185.00 |
| Street Frontage Charge | \$ 197.00 /m | \$ - | \$ 197.00 |
| Development Charges | See DC By-law | \$ - | |

Fines

| | |
|--|---------------------------|
| Tampering fine if water meter seals are broken plus (per occurrence) | Refer to Water Use By-law |
|--|---------------------------|

Township of Southgate
By-law 2021-078 Fees and Charges
Schedule O - Property Standards

| | Fee | HST | Total |
|---|-----------------|------|--------------|
| Application for Fill Permitting or Site Alteration | | | |
| Fee (non-refundable) | \$ 1,041.00 ea | \$ - | \$ 1,041.00 |
| Contingency Fee (refundable *) | \$ 10,000.00 ea | \$ - | \$ 10,000.00 |
| Total | \$ 11,041.00 ea | \$ - | \$ 11,041.00 |
| Appeal Property Standards Order | \$ 157.00 ea | \$ - | \$ 157.00 |
| Inspections where owner fails to comply with an Order | \$ 157.00 ea | \$ - | \$ 157.00 |
| Order has been registered and required discharged | \$ 521.00 ea | \$ - | \$ 521.00 |
| Conviction registered for a breach of any order | \$ 521.00 ea | \$ - | \$ 521.00 |
| Municipality undertakes to complete the work | \$ 521.00 ea | \$ - | \$ 521.00 |
| Certificate of Compliance | \$ 79.00 ea | \$ - | \$ 79.00 |

*** If expenses are less than the Fee and Contingency Fee combined, the balance will be refunded.**

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Staff Report CL2021-013

Title of Report: CL2021-013-Community Safety and Policing Act, 2019 – Grey Bruce Detachment Joint Proposal
Department: Clerks
Branch: Legislative and Council Services
Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report CL2021-013 as information; and
That the Council of the Township of Southgate hereby supports Option 1, as included in this report, being a joint collaborative board, including representation from the Township of Southgate, Township of Georgian Bluffs, Township of Chatsworth, Municipality of Grey Highlands, Municipality of Meaford, Town of South Bruce Peninsula, Municipality of Northern Bruce Peninsula, and the Saugeen First Nation; and
That each participating Municipality and First Nations Community appoint one (1) elected official to the joint board, with provincial and community appointees to form at least 40% of membership, 20% respectfully; and
That Council direct staff to submit a joint proposal on behalf of the Township of Southgate, in consultation with the other participating lower tiers, in support of Option 1, by the June 7, 2021 deadline.

Background:

On March 26, 2019, Ontario passed the Comprehensive Ontario Police Services Act, 2019 (Bill 68) and established the *Community Safety and Policing Act, 2019* (CSPA, 2019), which once proclaimed, will repeal the *Police Services Act, 1990*.

As previously included in [Staff Report CL2021-012](#), the Solicitor General is requesting that detachment municipalities and First Nations work collaboratively to create one joint Board to replace single municipal and First Nations Boards. Applying this model to Grey Bruce would therefore result in one joint Board representing all Section 10 and 5.1 municipalities, including: Township of Southgate, Township of Georgian Bluffs, Township of Chatsworth, Municipality of Meaford, Municipality of Grey Highlands, Town of South Bruce Peninsula, Municipality of Northern Bruce Peninsula, and the Saugeen First Nation.

A proposal indicating as follows, is required to be submitted to the Solicitor General prior to June 7, 2021:

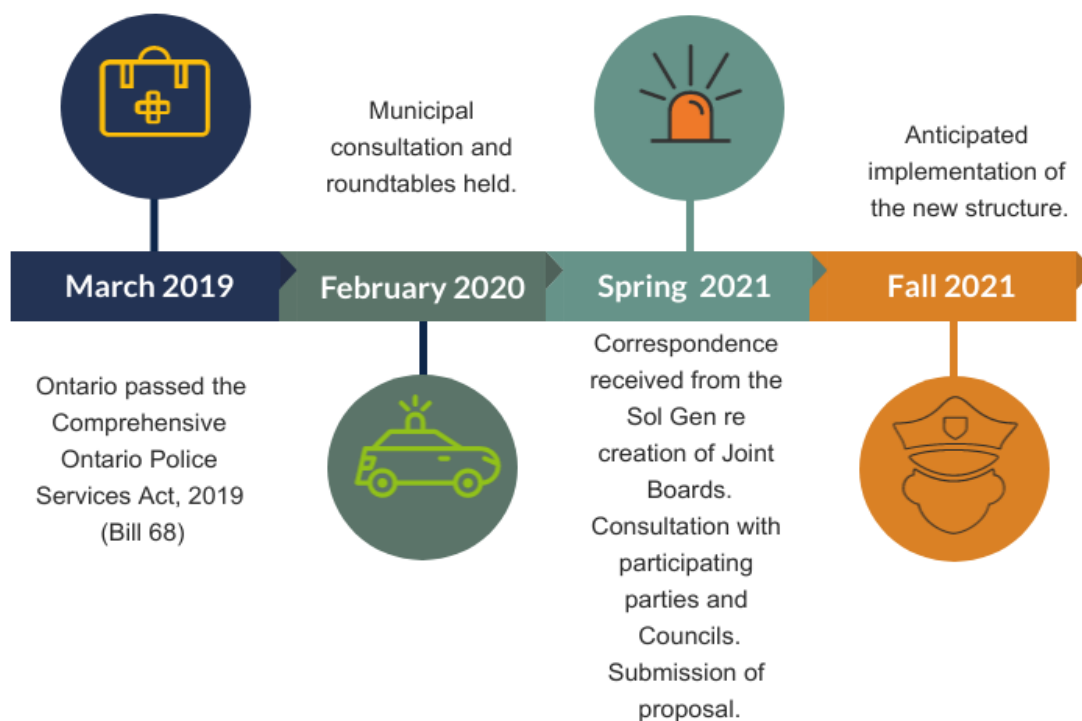
- Number of seats on the joint Board to be held by each municipality;
- Number of community appointees (must be 20%); and
- Number of provincial appointees (must be 20%).

Per the regulations, the joint Board is expected to be composed of a minimum of five members, with 20% community representatives and 20% provincial appointees. Unlike the existing requirements of the *Police Services Act, 1990*, the Mayor of each municipality is not a mandated member of the joint Board.

Should the detachment fail to submit a proposal by the June 7, 2021 deadline, the Ministry will assign a Board structure of their choosing.

See below Figure, detailing the implementation and consultation process regarding the *Community Safety and Policing Act, 2019* (CSPA, 2019):

Community Safety and Policing Act, 2019
Implementation TimeLine



Staff Comments:

For information and consideration of Council, this report is separated into two detailed sections, the first outlining options for composition of the proposed Board(s), and the second to address implementation of the amended Board structure.

Section 1 – Composition

On April 27, 2021 representatives of municipalities throughout the Grey Bruce detachment met to discuss potential Board structures and the proposal for submission to the Ministry. Said representatives included staff from the Township of Southgate, Township of Georgian Bluffs, Township of Chatsworth, Municipality of Meaford, Municipality of Grey Highlands, Town of South Bruce Peninsula, Municipality of Northern Bruce Peninsula, and the Saugeen First Nation.

Said discussions were resultant in the following three options for implementation in the Grey Bruce Detachment. The options, as included in this report, are presented for Council's consideration in order of preference, with Option 1 as the recommended option, and Option 3 as the least effective, unrecommended option.

Option 1 – Joint Grey Bruce Detachment Board

Option 1 would create one joint board throughout the Grey Bruce Detachment, and include all participating municipalities, including:

- Township of Southgate – 1 elected official
- Township of Chatsworth – 1 elected official
- Municipality of Meaford – 1 elected official
- Municipality of Grey Highlands – 1 elected official
- Township of Georgian Bluffs – 1 elected official
- Town of South Bruce Peninsula – 1 elected official
- Municipality of Northern Bruce Peninsula – 1 elected official
- Saugeen First Nation – 1 representative
- 3 Provincial Appointees (20%), and
- 4 Community Appointees (26.67%)

Totaling a Board of at least 15 members.

Each participating Municipality and First Nation Community would appoint one elected member to the joint Board, with 3 provincial appointees to be appointed by the Province, and 4 community appointees to be appointed by the Board. The Board may establish procedures for appointment of community appointees upon creation.

Said procedures will establish selection processes for appointees, including rotation of appointees by home municipality. For example, to ensure fairness, appointees from the Township of Southgate, Town of South Bruce Peninsula, Municipality of Meaford and Township of Chatsworth may serve throughout the first term of the Board, with appointees from other municipalities to serve throughout the second term. Please note, this is simply an example for comprehension, and should not be interpreted as a finalized or approved procedure. Procedures for governance and selection of appointees will be created upon establishment of the Board.

To increase communication and attempt to erode invisible boundaries throughout the Grey Bruce Detachment, Option 1 is the recommended choice for implementation throughout the region. To accompany creation of the joint Community Safety and Well Being Plan completed in 2019, staff of participating municipalities, First Nations and the OPP, are confident that establishment of the joint Board will assist in a unified, regional approach to promoting safety throughout Grey Bruce as a whole. As the Grey Bruce region continues to grow and attract new residents, a connected, well-balanced approach to policing and community safety is paramount.

Option 2 – Two Boards: Division of Grey and Bruce Counties

Option 2 proposes creation of two separate Boards, one for the municipalities of Grey County, and one for the municipalities of Bruce County. In this scenario, the two Boards would be comprised of representatives of participating municipalities, as well as a representative of the Saugeen First Nation. The representative of the Saugeen First Nation may be the same on both Boards, or a different representative per Board.

Composition would be as follows:

Board 1: Grey County Municipalities

- Township of Southgate – 1 elected official
- Township of Chatsworth – 1 elected official
- Municipality of Meaford – 1 elected official
- Municipality of Grey Highlands – 1 elected official
- Township of Georgian Bluffs – 1 elected official
- Saugeen First Nation – 1 representative
- Provincial Appointees (20%) – at least 2
- Community Appointees (20%) – at least 3

Totaling a Board of at least 11 members.

Board 2: Bruce County Municipalities

- Town of South Bruce Peninsula – 2 elected officials
- Municipality of Northern Bruce Peninsula – 2 elected officials
- Saugeen First Nation – 1 representative
- Provincial Appointees (20%) – at least 2
- Community Appointees (20%) – at least 2

Totaling a Board of at least 9 members.

Per the regulations, the Boards must be composed of a minimum of five members, with 20% community representatives and 20% provincial appointees. Therefore, to meet the minimum requirements, the municipalities of the Bruce County Board would be required to appoint at least two elected representatives each, in addition to the Saugeen First Nation representative, community and provincial appointees. The Grey County Board would be composed of at least one elected member from each participating municipality, a representative of the Saugeen First Nation, the community and provincial appointees. The same as Option 1, both Boards will have the opportunity to select community appointees and establish procedures for doing so.

To justify Option 2, the proposal would split the large geographical area over which the Grey Bruce Detachment spans, therefore requiring two separate Boards. Option 2 would reduce collaboration amongst participating municipalities, however incorporate partnership with the Saugeen First Nation Community throughout the region. Geographical borders continue to have less impact on governance decisions, as governing bodies prioritize collaboration and elimination of silos throughout the Province and local communities. To best protect and service the lower tiers of Grey Bruce, and therefore the region as a whole, Option 1, being a collaborative, joint Board, remains the recommended option.

Option 3: Three Independent Boards

The third and final option for consideration is that of three separate, distinct Boards throughout the County, being a Board for Grey County, a Board for Bruce County and another for the Saugeen First Nation Community. For clarity, First Nation Communities are provided the option to opt-out of the joint Board structure. Said option is provided via the CSPA.

The same as Options 1 and 2, all Boards would be composed of a minimum of five members, with 20% community representatives and 20% provincial appointees. All three Boards would also have the ability to select community appointees and establish procedures for doing so, at their discretion.

As the least recommended and most ineffective option, Option 3 removes opportunity for collaboration throughout the region, segregating policing and community safety efforts to each respective area. As the region continues to strive for collaboration and joint efforts in improving our communities, Option 3 is not recommended for implementation.

Options 1 through 3 are included for Council's feedback and consideration. Option 1, being a collaborative joint Board is recommended for implementation and submission to the Province prior to the June 7, 2021 deadline. Worthwhile to note, should the Grey Bruce Detachment move forward as one, large Board with all parties included, the Solicitor General's office has been clear that amendments to the proposed Board structures are possible, where the selected structure has proven to be ineffective. Therefore, should the recommended joint Board be unsuccessful or ineffective, amendments to the structure may be accommodated.

Section 2 – Implementation

Following endorsement of one of the options outlined in this report, staff of all participating parties will create one, joint proposal for the Grey Bruce Detachment, for submission to the Ministry of the Solicitor General prior to June 7, 2021. This same report is being presented to all participating Councils for consideration and feedback prior to submission of the proposal on the 7th.

It is anticipated that all Section 10 Boards will be dissolved by the fourth quarter of 2021, likely between September and October. Finer details regarding administration and training of members are still to be determined by participating parties and the Province. For clarity, all participating parties will be responsible for costs associated with the Board's implementation, including administration costs, meeting and mileage remuneration and training opportunities. While the costs will likely be shared amongst participating parties, financial impacts remain approximate, pending further direction of the Province.

Per information provided by the Province, all members of the newly created Board(s) will be required to complete training, regarding:

- Role of detachment Board and responsibilities of members of the Board;
- Human rights and systemic racism;
- The diverse, multiracial and multicultural character of Ontario society;
- The rights and cultures of First Nation, Inuit and Métis Peoples; and
- Additional training as prescribed in regulation by the Solicitor General.

While details associated with the required training, including format and pricing remain undetermined, the Ministry has noted that completion of said training is a mandatory prerequisite of participation on the Board.

Further, staff presented a similar report to the Township of Southgate Police Service Board at their May 18, 2021 Board meeting seeking a recommendation to provide Council for their consideration. The following motion was approved at that Board meeting:

Moved By Member Dobreen

Seconded By Member Lewis

Be it resolved that the Board receive Staff Report PSB2021-01 as information; and

That the Police Services Board recommend to Council that the Council of the Township of Southgate support Option 1, as included in this report, being a joint collaborative board, including representation from the Township of Southgate, Township of Georgian Bluffs, Township of Chatsworth, Municipality of Grey Highlands, Municipality of Meaford, Town of South Bruce Peninsula, Municipality of Northern Bruce Peninsula, and the Saugeen First Nation; and

That the Police Services Board recommend to Council that Council support each participating Municipality and First Nations Community appointing one (1) elected official to the joint board, with provincial and community appointees to form at least 40% of membership, 20% respectfully. **Carried**

Financial Implications:

As each participating party will have only one elected representative on the joint Board, expenses related to meeting remuneration and mileage are forecasted to decrease. However, as the administrative operations and training impact of the amendments to existing structures remain unknown, total costs to each participating party remain approximate.

It is recommended that all parties budget \$5000.00, in years 1 and 2, to allocate to costs associated with the joint Board, including, but not limited to, meeting remuneration, mileage, training opportunities and staff resources. Upon incorporation of the Board, and following two years of participation, it is anticipated that costs associated with the Board will decrease.

As more information becomes available from the Province regarding funding sources and training opportunities, staff will provide further detail regarding financial impacts.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

The *Community Safety and Policing Act, 2019* (CSPA, 2019), will dissolve all Section 10 Boards in place of a joint Board per detachment. At the request of the Solicitor

General, detachment municipalities and First Nations are to work collaboratively to submit a proposal for composition of a joint Board, by June 7, 2021. Staff of all participating parties, including the OPP, recommend implementation of Option 1, being a joint, collaborative Board, incorporating the included lower tiers and first nation communities, to increase communication and working relationships throughout the region. Following direction and feedback of all respective Councils, staff will prepare and submit a joint proposal to the attention of the Ministry of the Solicitor General, prior to the June 7, 2021 deadline.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Lindsey Green, Clerk

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None

Township of Southgate
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Staff Report CL2021-015

Title of Report: CL2021-015 - Purchase and Sale Agreement – Road Allowance – Concession 4, Lots 25 and 26, Geographic Township of Egremont

Department: Clerks

Branch: Legislative and Council Services

Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report CL2021-015 for information; and **That** Council consider approval of By-law 2021-080 being a by-law to enter into a purchase and sale agreement for the surplus road allowance between Lots 25 and 26, Concession 4, Geographic Township of Egremont.

Background:

On February 17, 2020, staff received correspondence from a resident who expressed interest in purchasing road allowance from the Township located between Lots 25 and 26, Concession 4, former Township of Egremont. For background information please see [Staff Report CL2020-008](#).

At the March 4, 2020 Council Meeting, Council voted in favour of directing the Planner to bring back a report outlining the future related use, restrictions and/or any Planning implications on the subject lands.

At the April 8, 2020 Special Council meeting [Staff Report PL2020-009](#) was received and the following motion was approved:

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-151

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report PL2020- 009 for information; and **That** Council proceed with **Option B**, and direct staff to take all necessary actions in relation to this option as outlined in this staff report.

Yay (5): Mayor Woodbury, Deputy Mayor Milne, Councillor Sherson, Councillor Rice, and Councillor Frew

Nay (2): Councillor Dobreen, and Councillor Shipston **Carried (5 to 2)**

Option B included that Council sell the road allowance and declare the lands surplus and direct the Clerk to take all necessary actions to bring about the sale of the entire road allowance between Concession 4 and Concession 5, lot 25 and lot 26.

At the May 20, 2020 Council meeting, Council declared the lands as surplus and directed staff to proceed with acquiring an opinion of value on the lands using Padfield Nelson Realty and return to Council with the opinion of value to establish the selling price of the road allowance. [Staff Report CL2020-016](#) can be reviewed for further information.

Staff received an opinion of value for the road allowance from Padfield Nelson Realty dated July 24, 2020 and reported at the August 5, 2021 Closed Session Council meeting with that information. The following motion was approved following Closed Session:

No. 2020-347

Moved By Councillor Rice

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report CL2020-023C as information; and **That** Council direct staff to offer the sale of the property to the two adjacent land owners and return to Council with further information as directed in Closed Session.

Carried

Staff reached out to both abutting landowners and returned to Council with further information at the October 7, 2020 Closed Session Council meeting. The following motion was approved following Closed Session:

Councillor Dobreen requested a recorded vote on the motion.

No. 2020-457

Moved By Councillor Rice

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report CL2020-032C for information; and **That** Council direct staff to develop a purchase and sale agreement to offer the property to the interested party for the price of \$21,115.00, plus the cost of the opinion of value, a survey, if required, and any legal costs to also be paid by the purchaser.

Yay (6): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, and Councillor Frew

Nay (1): Councillor Shipston **Carried (6 to 1)**

Staff Comments:

A survey was conducted by Wilson Ford Surveying of Mount Forest to establish the property lines and staff have been working with the abutting landowner who is purchasing the road allowance to develop a Purchase and Sale agreement for Council approval. The Purchase and Sale agreement has been reviewed by Southgate's lawyers and staff are recommending approval of the agreement by By-law.

Financial Implications:

There is no financial impact to the municipality as a result of this report. The resulting sale of the property generates revenue for the Township.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

That Council receive Staff Report CL2021-015 for information and that Council consider approval of By-law 2021-080 being a by-law to enter into a purchase and sale agreement for the surplus road allowance between Lots 25 and 26, Concession 4, Geographic Township of Egremont.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Lindsey Green, Clerk

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None

The Corporation of the Township of Southgate

By-law Number 2021-080

being a by-law to authorize a purchase and sale agreement between Jacob and Getruda Janzen and the Corporation of the Township of Southgate

Whereas the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

Whereas Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into a purchase and sale agreement with Jacob and Getruda Janzen,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the purchase and sale agreement between Jacob and Getruda Janzen and the Corporation of the Township of Southgate attached hereto as Schedule A, is hereby ratified and confirmed; and
2. **That** the Mayor and the Clerk are authorized and directed to sign the agreement on behalf of the Council of the Corporation of the Township of Southgate; and
3. **That** this by-law shall come into force and effect upon the final passing hereof.

Read a first, second, and third time and finally passed this 2nd day of June, 2021.

John Woodbury – Mayor

Lindsey Green – Clerk

**PURCHASE AND SALE AGREEMENT
(hereinafter called the “PSA”)**

THIS AGREEMENT made as of the 2nd day of June, 2021.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

hereinafter called the “Vendor” of the FIRST PART;

and

JACOB AND GETRUDA JANZEN

hereinafter called the “Purchaser” of the SECOND PART;

WHEREAS the Vendor is the owner, in fee simple, of lands and premises described in Schedule “A”, which Property is to be severed as per the terms of this PSA;

AND WHEREAS the Purchaser wishes to purchase the Property from the Vendor and the Vendor desires to sell the Property to the Purchaser;

NOW THEREFORE IN CONSIDERATION of the mutual covenants and promises in this Agreement, the parties agree as follows:

**SECTION I
GENERAL**

1. In consideration of the agreement referred to in the preceding paragraph, the Purchaser shall pay a Purchase Price calculated at Twenty-One Thousand, One Hundred and Fifteen Dollars (\$21,115.00) to the Vendor. In addition to the Purchase Price, the Purchaser shall be required to pay plus the cost of the opinion of value or appraisal of the Property, a survey, if required, any legal costs and disbursements, and all other costs of the Vendor relating to this transaction (“Municipal Expenses”). The Municipal Expenses shall be in addition to any other amounts, including the Purchase Price and HST (if applicable), to be paid by the Purchaser or Closing. The Purchase Price shall be paid as follows:
 - a) Ten Thousand Dollars (\$10,000.00) is payable by the Purchaser by certified cheque or bank draft upon execution of this Agreement, to be held on an interest-free basis by the Solicitor for the Vendor as a deposit pending completion of this transaction on account of the Purchase Price on completion, or if this Agreement is not completed through no fault of the Purchaser, the deposit shall be returned to the Purchaser without interest or deduction; and

- b) The balance of the Purchase Price subject to adjustments and taxes, if any, shall be paid to the Vendor on the Completion Date, by certified cheque or bank draft.

SECTION II PURCHASE OF PROPERTY

2. Irrevocable Date

This PSA shall be open for acceptance by the Vendor until the 28th day of May, 2021, after which time, if not accepted, this offer shall be null, and void and the deposit shall be returned to the Buyer in full without interest.

3. Completion Date

The closing of this transaction be completed no later than 5:00 p.m. on the 11th day of June, 2021 (the “Completion Date”) at which time possession of the Property in “asis, where is” condition shall be given to the Purchaser.

4. Council Approval

- a) This transaction is subject to compliance with Section 270 of the *Municipal Act, 2001* as amended and is conditional upon the approval of this transaction by the Council of The Corporation of the Township of Southgate in its sole and absolute discretion by by-law. Council approval shall be obtained on or before the Completion Date, or this agreement will be null and void and the deposit returned without interest or deduction.

5. Documents, Reports and Information

- a) The Vendor will only produce and deliver to the Purchaser any documents, reports or information in its possession in respect to the Property. The Purchaser agrees to return all of the above documentation to the Vendor if this transaction is not completed. Buyer shall not call for the production of any title deed, abstract, survey or other evidence of title to the property except such as are in the possession or control of Seller.

SECTION III CONDITIONS, REPRESENTATIONS AND WARRANTIES

- 6. This Agreement is conditional upon the Vendor completing all processes required by applicable legislation, including legislation of the Vendor, in order to convey the property. Such processes shall include adoption of a by-law to authorize the transfer and the closing of the Property as a highway. If such processes are not completed, or this Offer to Purchase is not accepted by Council, this Offer to Purchase shall be at an end and neither party shall be under any liability to the other and the deposit shall be returned to the Purchaser without interest or deduction. The Purchaser acknowledges that receipt of the Order to Purchase by the Vendor shall not prejudice the Vendor’s right to approve or reject the proposed conveyance.

7. “As Is” Condition

- a) The Purchaser acknowledges that they are acquiring the Property in an “as is” condition

and that the Vendor gives no representation or warranties with respect to the Property whatsoever including, but not limited to, the existing physical conditions of this Property, environmental conditions, fitness for any purpose, or the availability of municipal services and utilities necessary for the Purchaser's proposed use of the Property.

8. Future Use

It is the Purchaser's responsibility to confirm the Purchaser's intended use of the Property is compliant with current zoning of it or if rezoning is necessary and other compliance requirements. Further, existing water courses or drainage ditches on the Property must be maintained and not altered to impact other landowner's properties.

9. Assignment

a) The Purchaser agrees that they shall not transfer, assign its rights, interests, liabilities and obligations under this Agreement without obtaining the consent of the Vendor, and the Vendor may require that the proposed assignee or transferee enter into an assumption agreement in a form satisfactory to the Vendor, acting reasonably, requiring the assignee or transferee to be bound by all of the terms and conditions of this Agreement prior to the giving of any consent. In the event of such assignment or upon the Purchaser's transfer of the Property, the Purchaser shall not be relieved of its liabilities and obligations arising under and pursuant to this Agreement.

SECTION IV PRIOR TO COMPLETION DATE

10. Insurance

All buildings on the property and all other things being purchased shall be and remain until completion at the risk of Vendor. Pending completion, Vendor shall hold all insurance policies, if any, and the proceeds thereof in trust for the parties as their interests may appear and in the event of substantial damage, Purchaser may either terminate this Agreement and have its deposit returned without interest or deduction or else take the proceeds of any insurance and complete the purchase. No insurance shall be transferred on completion.

SECTION V COMPLETING THE TRANSACTION

The Transfer/Deed shall, save for the Land Transfer Tax Affidavit, be prepared in registrable form at the expense of the Vendor.

11. Electronic Registration

a) The parties agree that the transaction shall be completed by electronic registration pursuant to Part III of the *Land Registration Reform Act* as amended. The parties acknowledge and agree that the delivery and release of documents may, at the discretion of the lawyer: a) not occur contemporaneously with the registration of the transfer/deed and other registerable documentation, and b) be subject to conditions

whereby the lawyer receiving documents and/or money will be required to hold them in trust and not release them except in accordance with the terms of a document registration agreement between the respective lawyers. The Seller and Buyer irrevocably instruct the said lawyers to be bound by the document registration agreement which is recommended from time to time by the Law Society of Upper Canada.

12. Examination of Title

Purchaser shall be allowed until 5:00 p.m. on the 3rd day of June, 2021 (Requisition Date) to examine the title to the property at his own expense and to satisfy himself that there are no outstanding work orders or deficiency notices affecting the property, and that its intended use will be lawful. Vendor hereby consents to the municipality or other governmental agencies releasing to Purchaser details of all outstanding work orders and deficiency notices affecting the property, and Vendor agrees to execute and deliver such further authorizations in this regard as Purchaser may reasonably require.

Provided that the title to the Property is good and free from all registered restrictions, charges, liens, and encumbrances except as otherwise specifically provided in this PSA and save and except for (a) any registered restrictions or covenants that run with the land providing that such are complied with; (b) any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with, or security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or regulated utility; (c) any minor easements for the supply of domestic utility or telephone services to the property or adjacent properties; and (d) any easements for drainage, storm or sanitary sewers, public utility lines, telephone lines, cable television lines or other services which do not materially affect the use of the property. If within the specified times referred to in this paragraph 12 any valid objection to title or to any outstanding work order or deficiency notice is made in writing to Vendor and which Vendor is unable or unwilling to remove, remedy or satisfy or obtain insurance (Title Insurance) in favour of the Purchaser and any mortgagee, (with all related costs at the expense of the Vendor), and which Purchaser will not waive, this Agreement notwithstanding any intermediate acts or negotiations in respect of such objections, shall be at an end and all monies paid shall be returned without interest or deduction and Seller shall not be liable for any costs or damages. Save as to any valid objection so made by such day and except for any objection going to the root of the title, Purchaser shall be conclusively deemed to have accepted Seller's title to the property.

13. Adjustments

- a) The Vendor agrees that the deposit, held by the Vendor shall be credited to the Purchaser in the Statement of Adjustments prepared for the Completion Date.
- b) Any rents, mortgage, interest, taxes, local improvements, water and assessment rates shall be apportioned and allowed to the Completion Date, the day itself to be apportioned to the Purchaser.

14. Harmonized Sales Tax

If the sale of the property (Real Property as described above) is subject to Harmonized Sales Tax (HST), then such tax shall be in addition to the Purchase Price. The Seller will not collect HST if the Buyer provides to the Seller a warranty that the Buyer is registered under the Excise Tax Act (“ETA”), together with a copy of the Buyer’s ETA registration, a warranty that the Buyer shall self-assess and remit the HST payable and file the prescribed form and shall indemnify the Seller in respect of any HST payable. The foregoing warranties shall not merge but shall survive the completion of the transaction. If the sale of the property is not subject to HST, Seller agrees to certify on or before closing, that the transaction is not subject to HST. Any HST on chattels, if applicable, is not included in the Purchase Price.

SECTION VI MISCELLANEOUS

15. Entire Agreement

There is no representation, warranty, collateral agreement or condition affecting this Agreement of the Property other than expressed herein.

16. Tender

Any tender of documents or moneys hereunder may be made upon the solicitor acting for the party upon whom tender is desired, and it shall be sufficient that a negotiable, certified cheque may be tendered instead of cash.

17. Time of Essence

Time shall be of the essence of this Agreement.

18. Planning Act

This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, as amended are complied with.

19. Notices

All notices in this Agreement shall be in writing and shall be deemed to have been given if delivered by hand or mailed by ordinary mail, postage prepaid, addressed to the solicitor for the person to whom such notice is intended to be given at the following address:

Solicitors for the Vendor:

Stutz Brown Self Professional Corporation
269 Broadway
Orangeville, ON L9W 1K8
Contact: Stephen Christie
Email: schristie@sbslaw.ca

Phone #: 519-941-7500
Fax #: 519-941-8381

Solicitor for the Purchaser:

Woods, Clemens, Fletcher & Cronin
Professional Corporation – Law Office
9 Memorial Ave.
Elmira, ON N3B 2Z6
Contact: Mary-Lou Fletcher
Email: mfletcher@woodsclemens.ca
Phone #: 519-669-5101
Fax #: 519-669-5618

If mailed, such notices must also be given by facsimile transmission on the date it was so mailed. If so given, such notices shall be deemed to have been received on the first business day following the date it was delivered or marked mailed out.

20. Successors and Assigns

- a) This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

21. Schedules

- a) The following Schedules shall form an integral part of this Agreement:
 - Schedule “A” Description of Property

22. Counterparts

- a) This agreement may be signed in any number of counterparts, each of which is considered to be an original, and all of which are considered to be the same documents.

23. Severability

- a) If any provision of this Agreement, or the application thereof to any circumstances, shall be held to be invalid or unenforceable, then the remaining provisions of this Agreement, or the application thereof to other circumstances, shall not be affected, and shall be valid and enforceable.

IN WITNESS WHEREOF the parties have executed this Agreement.

JACOB AND GETRUDA JANZEN

Per: _____
Name: Jacob Janzen
Title: Owner

Per: _____
Name: Getruda Janzen
Title: Owner

We have the authority to bind this sale.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTHGATE**

Per: _____
Name: John Woodbury
Title: Mayor

Per: _____
Name: Lindsey Green
Title: Clerk

**We have the authority to bind The
Corporation of the Township of Southgate**

**Schedule “A” to
Description of Property
Proposed to be Sold to Jacob and Getruda Janzen**

All and singular that certain parcel of land located within the Province of Ontario, County of Grey,
Township of Southgate

All of the Original Road Allowance Between Lots 25 and 26, Concession 4, Geographic Township of
Egremont, in the Township of Southgate, County of Grey; being **Part 1 on Plan 16R-11515, Part of
PIN 37285-0055**

PLAN OF SURVEY OF
ALL OF THE ORIGINAL ROAD ALLOWANCE
LOTS 25 AND 26, CONCESSION 4
(GEOGRAPHIC TOWNSHIP OF EGREMONT)
TOWNSHIP OF SOUTHGATE
COUNTY OF GREY

Scale 1 : 1,000

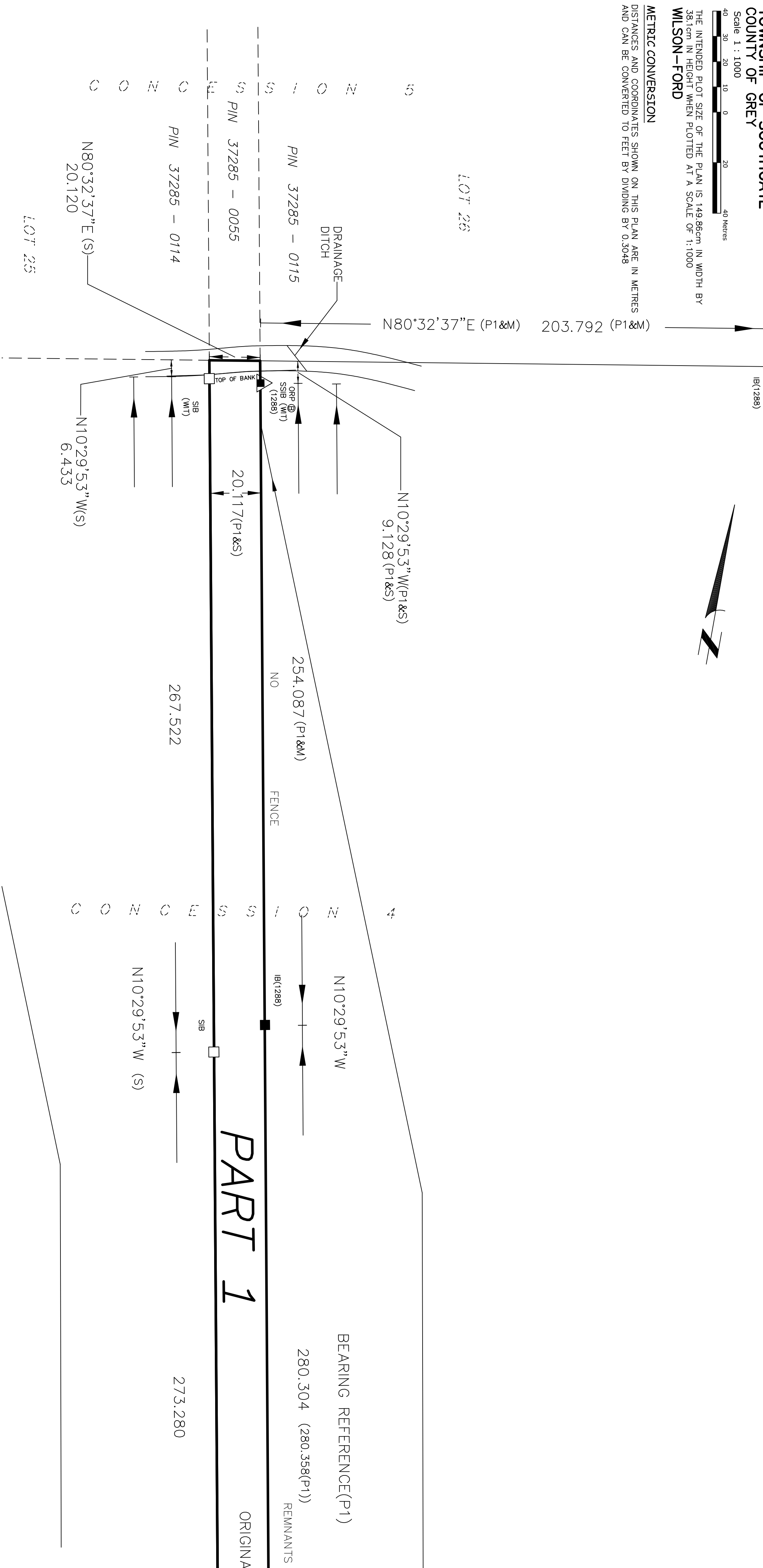
40 30 20 10 0 20 40 Metres

THE INTENDED PLOT SIZE OF THE PLAN IS 14986cm IN WIDTH BY 38.7cm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:1,000

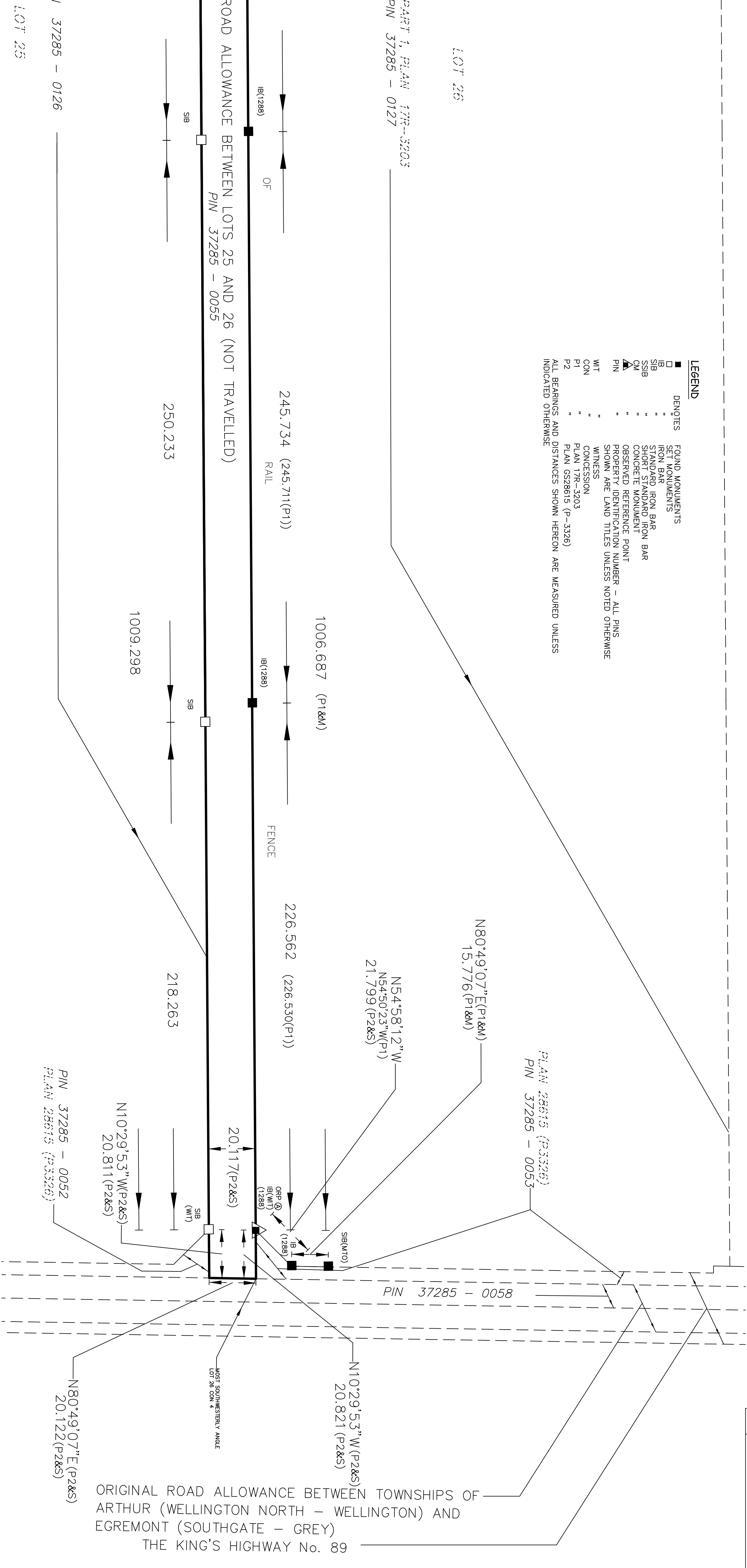
WILSON—FORD

METRIC CONVERSION

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048



- LEGEND**
- | | | |
|-----|---------|--|
| ■ | DENOTES | FOUND MONUMENTS |
| □ | | SET MONUMENTS |
| ○ | | IRON PINS |
| — | | STANDARD IRON BAR |
| — | | SHORT STANDARD IRON BAR |
| — | | CONCRETE MONUMENT |
| — | | PROPERTY IDENTIFICATION POINT |
| — | | PROPERTY IDENTIFICATION NUMBER — ALL PINS SHOWN ARE LAND TITLES UNLESS NOTED OTHERWISE |
| WT | | WITNESS |
| CON | | CONCESSION |
| P1 | | PLAN 17R-3203 |
| P2 | | PLAN G528615 (P-3326) |
- ALL BEARINGS AND DISTANCES SHOWN HEREON ARE MEASURED UNLESS INDICATED OTHERWISE.



| PART | LOT | PIN |
|------|---|--------------------|
| 1 | ALL OF THE ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 25 AND 26, CONCESSION 4 | PART OF 37285-0055 |

PLAN 16R-11515

Received and deposited

March 1st, 2021

John Laporte

Representative for the
Land Registrar for the
Land Titles Division of
Grey (No.16)

BEARING NOTE

BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B BY REAL TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 17, NAD83 (CSRS) (2010).

FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE USED:

| PLAN | ROTATION |
|------|-------------|
| P1 | 023223° CCW |

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999545.

| OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM GPS OBSERVATIONS USING THE TOPNET NETWORK (RTN), UTM ZONE 17, NAD83 (CSRS)(2010) | | | |
|---|--------------|------------|--|
| COORDINATES TO URBAN ACCURACY PER SEC. 12(2) OF O. REG. 216/10. | | | |
| POINT ID | NORTHING | EASTING | |
| ORP (A) | 4 871 498.29 | 532 693.26 | |
| ORP (B) | 4 872 487.60 | 532 509.93 | |
| COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN. | | | |

SURVEYOR'S CERTIFICATE

I CERTIFY THAT :
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT
2. THE REGULATIONS UNDER THEM AND THE LAND TITLES ACT
3. THE SURVEY WAS COMPLETED ON THE 18TH DAY OF DECEMBER, 2020.

11 FEBRUARY, 2021

DATE

GREGG FORD, P. Eng (CIVIL)
ONTARIO LAND SURVEYOR
THIS PLAN OF SURVEY RELATES TO A.O.S.
PLAN SUBMISSION FORM NUMBER 2151644

WILSON - FORD

Surveying & Engineering
120 KING ST. E., Box 294,
MOUNT FORESTON, NOG 2L0
PHONE (519)323-2451

PROJECT No.: 21-9357 TWP SOUTHGATE

Township of Southgate

Administration Office

185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0

Phone: 519-923-2110

Toll Free: 1-888-560-6607

Fax: 519-923-9262

Web: www.southgate.ca

Staff Report CAO2021-043

Title of Report: Southgate's Future Population & Development Growth and the Importance of the Grey County Growth Management Study

Department: Administration

Council Date: June 2, 2021

Council Recommendation:

Be it resolved that Council receive Staff Report CAO2021-043 as information; and

That Council discuss this report, provide feedback to Southgate's Grey County Council members and direction to Township staff on how we proceed in discussions with Hemson Consulting Ltd. and the Grey County Planning Department staff.

Background:

At the present time Grey County is undertaking a Growth Management Study being completed by Hemson Consultants, with staff leadership by the County Planning Department staff.

On May 12, 2021 Southgate Council at a Special Meeting received a presentation by Scott Taylor from the Grey County Planning Department on the draft Hemson Grey County Growth Report. Prior to this presentation Southgate's Planner and CAO has met several times with Hemson and Grey County Planning staff to present Southgate development data that significantly supports increased growth numbers. We also voiced our concerns with the draft report being low in population projections for the next 25 year development window.

Staff Comments:

Why are the present growth numbers in the Draft Hemson Growth Report so important to be correct for Southgate?

The Grey County Growth Study report will be used over the next 25 years to support municipal infrastructure projects. One can say we will see a new growth study in about 5 years when corrections can be made then. However, over the next 5 years we will see municipal servicing projects being developed, under the Environmental Assessment process and/or in the construction phase based today's growth numbers that could cause the scope of the projects to be undersized and inefficiently invested in based on today's long term growth projections.

What should the Southgate Growth Numbers be for the next 25 years?

The draft Hemson Consulting Report suggest that our population growth that they recently adjusted up will increase in population by 3,000. Southgate staff suggest they should increase our projection to 5,000 as a better number to reflect Township growth and still that would be conservative. County Planners have recognized that our rental apartment growth numbers are still low and they will be discussing this with Hemson staff.

What will be the actual Southgate growth numbers be in the next 5 years based on the planned development project in 2021 to 2025?

| Year | Residential Development | Res Units | Population (2.5 /unit) |
|---------------------|---|-----------------------------------|-----------------------------------|
| ➤ 2021 | <ul style="list-style-type: none"> ▪ Building Permits issued YTD ▪ Flato North Phase 6 ▪ Flato Glenelg Phase 1 | 95 units 20 units 90 units | |
| | 2021 Total | 210 units | 525 |
| ➤ 2022 | <ul style="list-style-type: none"> ▪ Flato East Phase 7, 8 & 10 ▪ Flato Glenelg Phase 1 ▪ White Rose Phase 3 | 90 units 93 units 30 units | |
| | 2022 Total | 213 units | 532 |
| ➤ 2023 | <ul style="list-style-type: none"> ▪ Flato East Phase 9 ▪ Flato East Phase 11, 12 & 13 ▪ White Rose Phase 3 | 47 units 227 units 30 units | |
| | 2023 Total | 304 units | 760 |
| ➤ 2024 | <ul style="list-style-type: none"> ▪ Flato Glenelg Phase II ▪ White Rose Phase 3 | 152 units 41 units | |
| | 2024 Total | 193 units | 482 |
| ➤ 2025 | <ul style="list-style-type: none"> ▪ Flato Ida Street Apartments ▪ Flato Eco Park | 250 units 75 units | |
| | 2025 Total | 325 units | 812 |
| 5 Year Total | | 1,245 units | 3,111 |

Note: 1. Shaded developments that already have allocated service capacity.
 2. See Attachment #1 for planned future growth over the next 10 yrs.
 3. Other mapping has been created to show the future development and growth plan over the next 25 years around Dundalk. This mapping has been provided for the purposes of the Grey County growth study project, but is concept planning that could create property speculation that would be counter productive to future development in our community if made public.

Why is the present Grey County Growth Study Report so important to Southgate and its future development planning?

Southgate relies on County Growth Study data to support and justify servicing projects and their Environmental Assessment (EA) Studies that provincial Ministries approve. The scope of future population growth data is used in the approval process of an EA as a consideration for future sizing of infrastructure projects for water projects like elevated water towers, production wells and for wastewater infrastructure for pumping stations, treatment capacity expansion, etc.

Population growth projection data is used to plan, design and construct the correct sizing for infrastructure like water towers to ensure it is not under or overbuilt operationally for the needs of a community as it grows in population. At the present time Triton Engineers are completing final design work for a new Water Tower. Part of that process includes gaining approval from MOECP to ensure the size fits with our growth data projections. Triton and Southgate staff do not feel we can rely on the draft Hemson growth report numbers for our new water tower project planning. Triton's engineering work must look out 50 years for the water tower project and our growth data projections based on 5 and 10 year growth projections are very different than the draft Hemson data. Triton projects Southgate's population in 2071 at 19,220. These growth numbers are based on 2045 population projections and 2% growth annually (or 200 population increase per year) for the following 25 year horizon.

Today, Southgate's population is on a steep increase and has not yet reached a plateau of steady annual growth increases that we project will conservatively be 200 new residential builds and 500 climb in population annually. Further our future development projections do not consider a third developer project we anticipate or infill residential or other multi-residential building permit requests.

These growth numbers are also very important to justify our expansion of the settlement area of Dundalk. Township staff are keenly aware that Dundalk is running out of good serviced land that is available for development. As a result the Township is undertaking a growth study to justify an expansion of the settlement area. This will require an amendment to the County Official Plan. If they County adopts growth projections that are low it will be very difficult to justify the urban expansion based on our own figures. This Settlement area expansion is critical for the continued development of Dundalk from a commercial and industrial point of view, as well as a Residential Point of view. Getting these growth numbers wrong could stall future development and growth in Southgate.

We also realize that growth projections without history makes it hard for extremely conservative forecasting like Hemson Consulting is using to complete their study work. They are without a doubt using an approach to under forecasting and spread the growth around rather than being closer to our growth projections. Hemson do not want to be caught with their growth forecast data being higher than what will be realized in future years. Staff is recommending residential unit construction growth of 200 new homes per year would be a conservative approach since the last 3 years has seen the Township's new construction of residential units increase to this level. Projections based on the presently approved developments in the next 5 years and the planned projects for the 10 year horizon we feel will out pace Southgate's staff's conservative growth.

Why is Dundalk's recent accelerated future growth under increased pressures to continue at this rate compared to other parts of Grey County?

On May 25th, 2021 Southgate's Planner and CAO, Flato staff and their Planner MHBC Consultants met with Grey County Planning staff to discuss the Hemson Draft Growth Report specifically related to development in Dundalk. A lot of the

discussion related to Southgate was around why Dundalk should be looked at with a different lens related to population growth pressures.

Dundalk is seeing the start of unprecedented population growth that is increasing annually for the following reasons and the compounding of these reasons should be considered as why we are seeing this demand for residential properties. This growth demand will see Southgate's population double in population over the next 25 years which will not likely be experienced in other communities in Grey County. The planned development activity in the next 5 years and consumer demand waiting list for Housing is driving our growth being sustainable. We believe this growth will continue beyond downturns in the economy in other areas that could see real estate slowdowns compared to Southgate for these reasons:

- i. Opportunity to buy a home as Dundalk is still affordable compared to residential properties to the south;
- ii. Dundalk's proximity with a one hour or less commute to good paying jobs along the Hwy #10, #89 and #9 corridors in Alliston, Brampton, Orangeville and Peel Region areas;
- iii. Space available in the Dundalk homes and the size of the backyards;
- iv. Access to public open spaces, trails (ATV, snowmobile & walking) and outdoor rural lifestyle every day in our community;
- v. Affordability of local services and commodities compared to urban communities;
- vi. Lifestyle pressures to get out of GTA caused by COVID-19 restrictions;
- vii. Option to work virtually and still be close enough to employer's office to allow for commuting to work 1 to 3 days a week for all housing options (rental, single family dwelling to estate properties);
- viii. Opportunity to maintain lifestyle in Southgate and transition a career change in the region to reduce commute time;
- ix. Affordability of property (residential and commercial/industrial) and development costs to move their business and family to Southgate;
- x. Lack of availability of residential properties in all communities along the Hwy #10 corridor north of the GTA to the Township of Southgate. All of Flato's single family, semis and Townhome residential projects in Dundalk with assigned service capacity are sold out prior to being constructed. Further to being sold out Flato has a waiting list of buyers for future phased projects in Flato East Phases 9, 11, 12 & 13 and Flato Glenelg Phase II;
- xi. Access to our GTR transportation service and the features of the new CHC Medical Centre; and
- xii. Southgate's proximity to larger communities being a one hour or less drive to the features of urban places like Barrie, Brampton, Guelph, Hanover, K-W, Orangeville, Owen Sound, etc. and the regions recreational places like Beaver Valley, Georgian Bay and Collingwood for water and winter activities.

We also talked about the similar residential growth pressure from the Guelph, Cambridge and K-W areas that is likely to come around Mount Forest in Southgate

because the river and servicing challenges. With that said we assured County staff that should be considered at some level, but that Southgate data has not considered that type of development in our data presented to date.

Financial Impact or Long Term Implications

There is no financial impact as a result of this report other than capital infrastructure project costs that are already included in the 2021 budget.

There is a risk to the growth related portions of the Township revenues. Each year the current growth generates money in the form of increased assessment, tax dollars and development charges to help curb budgetary increases. If development growth is stalled will result in not being able to expand those reserve funds and will not be available for servicing expansion projects.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 3 - Promoting Health Services and Housing Choices

Action 3: The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.

Goal 5 - Upgrading our "Hard Services"

Action 5: The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Concluding Comments

1. That Council receive staff report CAO2021-044 as information.
2. That Council and staff discuss this report to ensure the impact of the present Grey County 2021 Growth Management is understood and presented to Grey County Planners and Hemson Consultants for consideration.

Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO
923-2110 x223

dmilliner@southgate.ca

Planners Approval: Original Signed By

Clinton Stredwick – Planner
923-2110 x235

cstredwick@southgate.ca

- Attachment #1 – Dundalk Development Map for the next 25 years



**DUNDALK WATER AND
SANITARY SERVICING
REVIEW**

LEGEND:

- STAGE 1 DEVELOPABLE AREA
- STAGE 2 DEVELOPABLE AREA
- STAGE 1 PARCEL BOUNDARY
- STAGE 1 PARCEL BOUNDARY *
- STAGE 2 PARCEL BOUNDARY
- STAGE 2 PARCEL BOUNDARY *
- DEVELOPABLE AREA DELINEATION **
- FUTURE DEVELOPMENT PARCEL

NOTES:

- * DEVELOPMENT CURRENTLY UNDER REVIEW
- ** DEVELOPABLE AREA DELINEATION BASED ON GRCA WETLAND AND WATERCOURSE MAPPING (SEE REFERENCE BELOW)

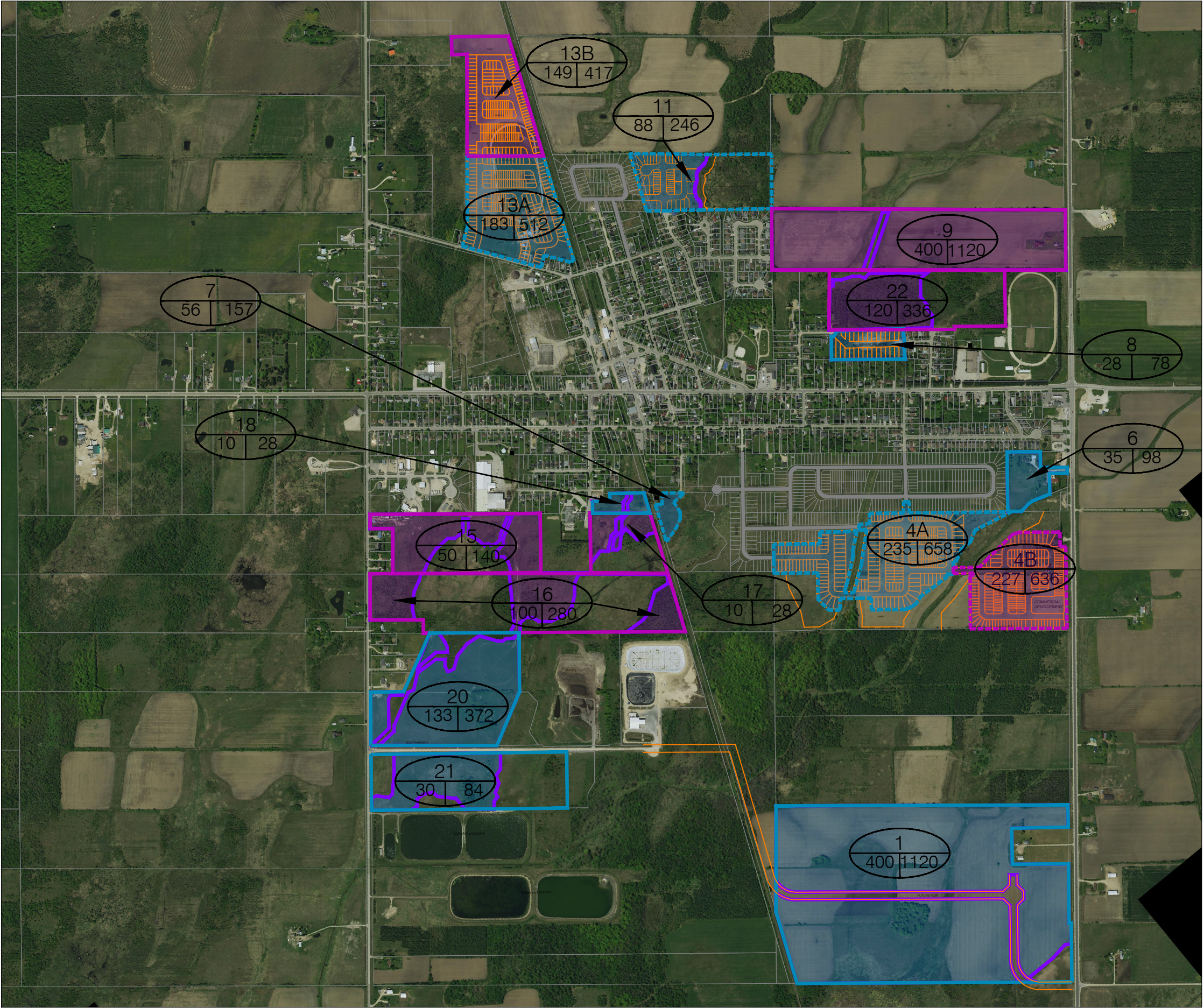
| PROPERTY ID | |
|------------------------------------|--------------------------|
| EQUIVALENT RESIDENTIAL UNITS | EQUIVALENT POPULATION |
| (RES. 2011) | (RES. 2011 2.8ppu) |

FIGURE 1.2
**STAGE 2
DEVELOPMENT
SCENARIO**

SCALE 1:14,000
A4160 R19 & R45

REFERENCES:

Grand River Conservation
Authority. (2020, December 1).
GRCA Web-Map.



Township of Southgate

Administration Office

185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0

Phone: 519-923-2110

Toll Free: 1-888-560-6607

Fax: 519-923-9262

Web: www.southgate.ca

Staff Report CAO2021-044

Title of Report: New Markdale Hospital Building Project, Request for
Municipal Commitment Payment & more Funding Support

Department: Administration

Council Date: May 5, 2021 Report with June 2, 2021 Resolution for
Financial Clarification

Council Recommendation:

New June 2, 2021 Resolution

Be it resolved that Council receive staff report CAO2021-044 as information; and

That Council direct staff to forward \$400,000.00 being the financial commitment to the New Markdale Hospital Construction Project, with \$360,000.00 from the Township's Markdale Hospital Reserve and \$40,000.00 from the Tax Stabilization Reserve to be paid out in 2021; and

That Council direct staff to create a reserve contribution of \$30,000.00 per year in the 2022 and 2023 budget to cover the additional Southgate \$60,000 commitment for the New Markdale Hospital Construction Project to be paid out in 2023.

Council Approved May 5, 2021 Resolution

Be it resolved that Council receive staff report CAO2021-036 as information; and

That Council direct staff to forward \$360,000.00 of the \$400,000.00 financial commitment to the New Markdale Hospital Construction Project; and

That Council approve transferring \$40,000 from the Southgate tax stabilization reserve to top up the New Markdale Hospital Construction Project Reserve to \$400,000.00 contribution commitment made in 2005; and

That Council approve the additional funding request of \$60,000 for the New Markdale Hospital Construction Project; and

That Council direct staff to create a reserve contribution of \$30,000.00 per year in the 2022 and 2023 budget to cover the \$60,000 commitment to the New Markdale Hospital Construction Project.

Background:

The Township of Southgate made a ten year commitment to the New Markdale Hospital Construction Project for \$400,000.00 (\$40,000.00/yr.) started in 2005 with Council approving the following resolution:

Moved by Councillor Brian Milne; **Seconded by** Councillor Ralph Winslade;

Resolved that Council contribute \$40,000 for the next 10 years to the Grey Bruce Health Services Markdale site Building Fund.

Carried. No. 232-05

In 2018 Southgate attained the full \$400,000.00 commitment (with no contribution in 2009, only \$20,000.00 in 2014 and 2018). A copy of Southgate's New Markdale Hospital Construction Project contribution report of the reserve history is included in this staff report as Attachment #1.

The reserve report shows the Mount Forest Hospital Renovation commitment of \$200,000.00 started in 2014 with \$20,000.00 per year for 10 years. A decision was made by Southgate Council and in 2020 the Township reallocated \$60,000 from the Markdale Hospital reserve to fully fund the \$200,000.00 requested for the Mount Forest Hospital project as they needed the funds to meet their contractor building payments.

Staff Comments:

The Township of Southgate Mayor and CAO received a presentation by virtual meeting from the Centre Grey Health Services Foundation Chair Harvey Fraser, Major Gift Committee members David Fawcett and Gerry McNalty and Executive Director Darlene Lamberti. A copy of that presentation is included in this staff report as Attachment #2, reporting on the scope and status of the project, providing a financial overview of new build cost, the amount of the local commitment, fundraising to date and the present financial shortfall.

The Foundation request for Southgate to contribute another \$60,000, if approved by Council, has a 5 year payment request. Staff recommends that the Township budgets this commitment in 2022 and 2023 to support the project construction payment requirements and to save on financing costs being incurred by the project.

Financial Impact or Long Term Implications

The Township's first financial commitment was \$400,000 approved by Southgate Council in 2005. At the present time in 2021 the Markdale Hospital Reserve is at \$360,000 and staff recommend that we finalize the full commitment in 2021 by transferring \$40,000 from the tax stabilization reserve.

The Centre Grey Hospital Foundation funding request to increase our contribution by \$60,000, to cover the new project costs based on the current construction budget.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 3 - Promoting Health Services and Housing Choices

Action 3: The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.

Concluding Comments:

1. That Council receive this staff report CAO2021-044 as information.
2. That Southgate forward \$400,000.00 financial commitment to the New Markdale Hospital Construction Project.
3. That Southgate transfer \$40,000 from the Southgate tax stabilization reserve to top up the New Markdale Hospital Construction Project Reserve to \$400,000.00 contribution that Southgate committed to in 2005.
4. That Council approve the addition funding request of \$60,000 from the Centre Grey Hospital Foundation for the construction project in Markdale.
5. That Council direct staff to create a reserve contribution of \$30,000.00 per year in the 2022 and 2023 budget to cover the \$60,000 commitment to the New Markdale Hospital Construction Project.

Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO

dmilliner@southgate.ca 519-923-2110 x210

Treasurer approval: Original Signed By

Liam Gott - Treasurer

wgott@southgate.ca x220

Township of Southgate

Administration Office

185667 Grey Road 9, RR 1

Dundalk, ON N0C 1B0

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Staff Report CAO2021-045

Title of Report: Purchase & Sale Final Agreement for Eco Park
Property to Nicola Rago

Department: Administration & Economic Development

Council Date: June 2, 2019

Council Recommendation

Be it resolved that Council receive staff report CAO2021-045 as information; and

That Council approve the present Purchase & Sale Extension Agreement offer received from Nicola Rago with new closing date of October 29th, 2021; and

That Council approve By-law 2021-083 for the Mayor and the Clerk to sign and execute this Purchase & Sale Extension Agreement for Nicola Rago.

Background:

The purchaser Nicola Rago is a furniture maker that has made an offer to purchase a 2.3 acre parcel of land in the Eco Park. This lot is located on the south side of Eco Park Way across from the Lystek plant.

The proposed use of the property is for the inside storage of wood for the processing and manufacturing of furniture countertop wood slabs. The wood is imported from South America after his personal selection of the trees by Mr. Rago.

There is a building proposed to be constructed on the property that will be a 6,000 square feet structure. There is no work expected to be performed outside the building. All materials will be stored inside the building with no outdoor storage of materials. It is projected to only have an average of one (1) truck per week visiting the site. It is not expected to have any issues with noise, vibration, air emissions or odours from the proposed use.

While the offer of \$20,000 per acre is below the list price of \$35,000 per acre, it is reasonable given that the site requires the clearing of trees, leveled for the proposed development and a substantial amount of fill to make the site developable. The \$35,000 list price is an appropriate price for sites in the Eco Park with ideal conditions for industrial development and gravity access to sewer connections not available on this property. Considering the development charges and fees, plus the present and future potential for job creation and business growth, this is a positive development for the community.

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The site includes part of the current turning circle at the end of Eco Park Way which will not be required when Eco Park Way is extended to Hwy 10. The current turning circle is sufficient for the current needs with the road allowance ditch portion of the roadway accessible as a temporary use until the road extension is constructed.

The purchase and sale agreement and By-law 2019-008 for the Nicola Rago Purchase & Sale Agreement was approved by Council at the January 16, 2019 Council meeting as follows:

Moved By Councillor Dobreen; **Seconded By** Councillor Shipston;

Be it resolved that by-law number 2019-008 being a by-law to authorize the Mayor and the Clerk to sign the purchase and sale agreement between Nicola Rago and the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried No. 2019-025

Because of development delays in 2019 we executed an extension agreement with Council approving By-law 2019-189 with the following resolution:

Moved By Councillor Sherson; **Seconded By** Councillor Shipston;

Be it resolved that Council receive staff report CAO2019-126 as information; and **That** Council approve the Purchase & Sale Extension Agreement offer received from Nicola Rago; and

That Council approve By-law 2019-189 for the Mayor and the Deputy Clerk to sign and execute this Purchase & Sale Extension Agreement for Nicola Rago.

Carried No. 2019-777

Staff Comments:

With the COVID-19 pandemic it put a halt to several Eco Park land Purchase and Sale Agreements. This agreement expired between Nicola Rago and the Township however the purchaser remains committed to closing on the land sale when it was again safe for him to travel and visit the site. The CAO and the EDO recently met with Mr. Rago to complete the updated purchase and sale agreement.

A copy of the Nicola Rago new purchase and sale agreement is included with By-law 2021-083 for Council approval.

Financial Impact or Long Term Implications

The financial impact as a result of this report in 2021 will be legal costs to close the property sale. In addition the Township will need to provide a water connection and

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wastewater force main service line to the front of this property. A survey of the property was completed in 2019.

The proposed development should generate:

- 3-5 jobs and the potential for future job growth;
- Sale of the property is \$46,000.00;
- Development Charges of \$71,964.00;
- Site Plan fees;
- Building Permit fees; and
- Annual Municipal Property Tax revenue.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments

1. That Council receive this report as information.
2. That Council approve the Purchase and Sale Extension Agreement for the purchase of 2.3 acres of land in the Eco Park to Nicola Rago by Southgate By-law 2021-083.

Respectfully Submitted,

CAO approval: Original Signed By
Dave Milliner – CAO
dmilliner@southgate.ca
519-923-2110 x210

The Corporation of the Township of Southgate

By-law Number 2021-083

being a by-law to authorize a purchase and sale extension agreement between Nicola Rago and the Corporation of the Township of Southgate

Whereas the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

Whereas Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into a purchase and sale extension agreement with Nicola Rago,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the purchase and sale extension agreement between Nicola Rago and the Corporation of the Township of Southgate attached hereto as Schedule A, is hereby ratified and confirmed; and
2. **That** the Mayor and the Clerk are authorized and directed to sign the agreement on behalf of the Council of the Corporation of the Township of Southgate; and
3. **That** By-law 2019-189 is hereby repealed; and
4. **That** this by-law shall come into force and effect upon the final passing hereof.

Read a first, second, and third time and finally passed this 2nd day of June, 2021.

John Woodbury – Mayor

Lindsey Green – Clerk

**PURCHASE AND SALE AGREEMENT
(hereinafter called the “PSA”)**

THIS AGREEMENT made as of the 2nd day of June, 2021.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

hereinafter called the “Vendor” of the FIRST PART;

and

NICOLA RAGO

hereinafter called the “Purchaser” of the SECOND PART;

WHEREAS the Vendor is the owner, in fee simple, of lands and premises described in Schedule “A” and specifically as depicted in the aerial photo lot map and/or the reference plan in Schedule “B” (the “Property”), which Property is to be severed as per the terms of this PSA ;

AND WHEREAS the Purchaser wishes to purchase the Property from the Vendor and the Vendor desires to sell the Property to the Purchaser;

NOW THEREFORE IN CONSIDERATION of the mutual covenants and promises in this Agreement, the parties agree as follows:

**SECTION I
GENERAL**

1. In consideration of the agreement referred to in the preceding paragraph, the Purchaser shall pay a Purchase Price calculated at Twenty Thousand Dollars (\$20,000.00) per acre to the Vendor, with the size of the Property to be determined by the reference plan to be prepared by the Vendor pursuant to the terms of this PSA. The Purchase Price shall be paid as follows:
 - a) Five Thousand Dollars (\$5,000.00) is payable by the Purchaser by certified cheque or bank draft upon execution of this Agreement, to be held on an interest-free basis by the Solicitor for the Vendor as a deposit pending completion of this transaction on account of the Purchase Price on completion, or if this Agreement is not completed through no fault of the Purchaser, the deposit shall be returned to the Purchaser without interest or deduction; and

- b) The balance of the Purchase Price, subject to adjustments, shall be paid to the Vendor on the Completion Date, by certified cheque or bank draft.
- 2. The Vendor, at its sole expense, shall have a draft reference plan prepared for review by the Vendor depicting the Property and shall arrange for such plan to be deposited against the title of the Property prior to the Closing Date.

SECTION II PURCHASE OF PROPERTY

3. Irrevocable Date

This PSA shall be open for acceptance by the Vendor until the 25th day of June, 2021, after which time, if not accepted, this offer shall be null and void and the deposit shall be returned to the Buyer in full without interest.

4. Completion Date

- a) The closing of this transaction be completed no later than 5:00 p.m. on the 29th day of October, 2021, (the "Completion Date") or an earlier date if possible, at which time possession of the Property in "as is, where is" condition shall be given to the Purchaser.

5. Council Approval

- a) This transaction is subject to compliance with Section 270 of the *Municipal Act, 2001* as amended and is conditional upon the approval of this transaction by the Council of The Corporation of the Township of Southgate in its sole and absolute discretion by by-law. Council approval shall be obtained on or before the Completion Date, or this agreement will be null and void and the deposit returned without interest or deduction.

6. Documents, Reports and Information

- a) The Vendor will only produce and deliver to the Purchaser any documents, reports or information in its possession in respect to the Property. The Purchaser agrees to return all of the above documentation to the Vendor if this transaction is not completed. Buyer shall not call for the production of any title deed, abstract, survey or other evidence of title to the property except such as are in the possession or control of Seller.

SECTION III CONDITIONS, REPRESENTATIONS AND WARRANTIES

7. "As Is" Condition

- a) The Purchaser acknowledges that they are acquiring the Property in an "as is" condition and that it must satisfy itself within fifteen (15) days of acceptance as to the Property including, but not limited to, all existing physical conditions of this Property,

environmental conditions, fitness for any purpose, suitability for construction, soil bearing capacity for any building proposed, and the availability of municipal services and utilities necessary for the Purchaser's proposed use of the Property. It shall be the Purchaser's responsibility to provide, at its own expense, any soil bearing capacity tests, Conservation Authority permits or environmental inspection, as may be required or desired, and the Vendor shall grant the Purchaser access for such testing or inspection at all reasonable times, on reasonable notice, for the purpose of conducting reasonable inspections. The Purchaser acknowledges that the Vendor shall not be responsible for any physical deficiencies of this Property or for any past, present or future environmental liabilities and hereby waives any claims against the Vendor in respect of any environmental liabilities on this Property. The Purchaser agrees that once the above-noted fifteen (15) day period has expired, and so long as no notice is given that the Purchaser will not accept the Property within such time, the Purchase shall be deemed to have released the Vendor on closing with respect to matters set out in this paragraph. If the Purchaser is for any reason whatsoever dissatisfied with the Property, it shall deliver written notice to that effect to the Vendor by no later than the time specified herein, and this Agreement shall be terminated and the deposit shall be returned to the Purchaser without interest or deduction. If the Vendor is notified that the condition of the Property is not satisfactory, then the Purchaser shall, prior to receiving its deposit monies back and prior to being entitled to a full release from the Vendor with respect to this Agreement, restore the Property to its original condition as it existed prior to such testing or inspection by the Purchaser, at the Purchaser's sole expense. If the Purchaser fails to deliver written notice to the Vendor within the time specified herein regarding this condition, this condition shall be deemed to have been waived by the Purchaser.

8. Future Use

- a) The Parties acknowledge that the zoning bylaw allows industrial uses for the Property subject to the requirements of the Township of Southgate Zoning By-law, and other municipal by-laws and codes including but not limited to the Township's Site Plan Control By-law. It is the Purchaser's responsibility to confirm the Purchaser's use is compliant or if rezoning is necessary and other compliance requirements.

9. Development Covenants and Restrictions

- a) The Property shall be subject to the development covenants and restrictions more particularly set out in Schedule "C" attached to this PSA, which shall survive the completion of this transaction and run with the Property. which covenants and restrictions may be registered on title by the Vendor and the cost of registration shall be at the expense of the Purchaser. In the event that the said covenants and restrictions are not registered on title to the Property on or before closing, the Purchaser covenants and agrees to consent to the registration of the covenants and restrictions forthwith after closing. The Purchaser agrees that they shall not transfer, assign its rights, interests, liabilities and obligations under this Agreement without obtaining the consent of the Vendor, and the Vendor may require that the proposed assignee or transferee enter into an assumption agreement in a form satisfactory to the Vendor, acting reasonably, requiring the assignee or transferee to be bound by all of the terms and conditions of this Agreement prior to the giving of any consent. In the

event of such assignment or upon the Purchaser's transfer of the Property, the Purchaser's rights, interests, liabilities and obligations hereunder is released and discharged from any and all liabilities and obligations arising under and pursuant to this Agreement.

10. Property Not for Resale

- a) The Purchaser covenants that it is purchasing the Property for the construction of a building and not for resale purposes.

SECTION IV PRIOR TO COMPLETION DATE

11. Purchaser May Inspect the Property

- a) Buyer acknowledges having had the opportunity to inspect the property and understands that upon acceptance of this Offer there shall be a binding agreement of purchase and sale between Buyer and Seller.
- b) The Buyer shall have the right to inspect the property one further time prior to completion, at a mutually agreed upon time, provided that written notice is given to the Seller. The Seller agrees to provide access to the property for the purpose of this inspection.

12. Insurance

All buildings on the property and all other things being purchased shall be and remain until completion at the risk of Vendor. Pending completion, Vendor shall hold all insurance policies, if any, and the proceeds thereof in trust for the parties as their interests may appear and in the event of substantial damage, Purchaser may either terminate this Agreement and have its deposit returned without interest or deduction or else take the proceeds of any insurance and complete the purchase. No insurance shall be transferred on completion.

SECTION V COMPLETING THE TRANSACTION

The Transfer/Deed shall, save for the Land Transfer Tax Affidavit, be prepared in registrable form at the expense of Seller.

13. Electronic Registration

- a) The parties agree that the transaction shall be completed by electronic registration pursuant to Part III of the *Land Registration Reform Act* as amended. The parties acknowledge and agree that the delivery and release of documents may, at the discretion of the lawyer: a) not occur contemporaneously with the registration of the transfer/deed and other registerable documentation, and b) be subject to conditions

whereby the lawyer receiving documents and/or money will be required to hold them in trust and not release them except in accordance with the terms of a document registration agreement between the respective lawyers. The Seller and Buyer irrevocably instruct the said lawyers to be bound by the document registration agreement which is recommended from time to time by the Law Society of Upper Canada.

14. Survey or Reference Plan

- a) Prior to closing, the Vendor shall deposit a Reference Plan on title of the Property at its expense to provide a registerable description of the Property in accordance with the terms of this Agreement.

15. Examination of Title

Purchaser shall be allowed until 6:00 p.m. on the 16th day of July, 2021 (Requisition Date) to examine the title to the property at his own expense and to satisfy himself that there are no outstanding work orders or deficiency notices affecting the property, and that its intended use will be lawful. Vendor hereby consents to the municipality or other governmental agencies releasing to Purchaser details of all outstanding work orders and deficiency notices affecting the property, and Vendor agrees to execute and deliver such further authorizations in this regard as Purchaser may reasonably require.

Provided that the title to the Property is good and free from all registered restrictions, charges, liens, and encumbrances except as otherwise specifically provided in this PSA and save and except for (a) any registered restrictions or covenants that run with the land providing that such are complied with; (b) any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with, or security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or regulated utility; (c) any minor easements for the supply of domestic utility or telephone services to the property or adjacent properties; and (d) any easements for drainage, storm or sanitary sewers, public utility lines, telephone lines, cable television lines or other services which do not materially affect the use of the property. If within the specified times referred to in this paragraph 16 any valid objection to title or to any outstanding work order or deficiency notice is made in writing to Vendor and which Vendor is unable or unwilling to remove, remedy or satisfy or obtain insurance (Title Insurance) in favour of the Purchaser and any mortgagee, (with all related costs at the expense of the Vendor), and which Purchaser will not waive, this Agreement notwithstanding any intermediate acts or negotiations in respect of such objections, shall be at an end and all monies paid shall be returned without interest or deduction and Seller shall not be liable for any costs or damages. Save as to any valid objection so made by such day and except for any objection going to the root of the title, Purchaser shall be conclusively deemed to have accepted Seller's title to the property.

16. Purchaser to Accept Easements

- a) The parties agree that after closing and during the road design and construction by the Township, additional easements and lot re-configuration may be required to address

site specific conditions and such easements and re-configuration to be mutually agreed to by the parties with the cost of a final reference plan provided by the Vendor at its sole cost. The Purchaser agrees that the Vendor shall be granted and shall be able to obtain such easements or lot re-configuration at a nominal charge.

17. Adjustments

- a) The Vendor agrees that the deposit, held by the Vendor shall be credited to the Purchaser in the Statement of Adjustments prepared for the Completion Date.
- b) Any rents, mortgage, interest, taxes, local improvements, water and assessment rates shall be apportioned and allowed to the Completion Date, the day itself to be apportioned to the Purchaser.

18. Harmonized Sales Tax

If the sale of the property (Real Property as described above) is subject to Harmonized Sales Tax (HST), then such tax shall be in addition to the Purchase Price. The Seller will not collect HST if the Buyer provides to the Seller a warranty that the Buyer is registered under the Excise Tax Act ("ETA"), together with a copy of the Buyer's ETA registration, a warranty that the Buyer shall self-assess and remit the HST payable and file the prescribed form and shall indemnify the Seller in respect of any HST payable. The foregoing warranties shall not merge but shall survive the completion of the transaction. If the sale of the property is not subject to HST, Seller agrees to certify on or before closing, that the transaction is not subject to HST. Any HST on chattels, If applicable, is not included in the Purchase Price.

SECTION VI MISCELLANEOUS

19. Entire Agreement

There is no representation, warranty, collateral agreement or condition affecting this Agreement of the Property other than expressed herein.

20. Tender

- a) Any tender of documents or moneys hereunder may be made upon the solicitor acting for the party upon whom tender is desired, and it shall be sufficient that a negotiable, certified cheque may be tendered instead of cash.

21. Time of Essence

- b) Time shall be of the essence of this Agreement.

22. Planning Act

- a) This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, as amended are complied with.

23. Notices

- a) All notices in this Agreement shall be in writing and shall be deemed to have been given if delivered by hand or mailed by ordinary mail, postage prepaid, addressed to the solicitor for the person to whom such notice is intended to be given at the following address:

Solicitors for the Vendor:

Stutz Brown Self Professional Corporation
269 Broadway
Orangeville, ON
L9W 1K8
Contact: Stephen Christie
Email: schristie@sbslaw.ca
Phone #: 519-941-7500
Fax #: 519-941-8381

Solicitor for the Purchaser:

Stuart W. Henderson
228 Lakeshore Road East
Oakville, Ontario
L6J 1H8

Contact: Heather Swietek
Emails: heather@stuarthendersonlaw.com
Phone: 905-844-3218

If mailed, such notices must also be given by facsimile transmission on the date it was so mailed. If so given, such notices shall be deemed to have been received on the first business day following the date it was delivered or marked mailed out.

24. Successors and Assigns

- a) This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

25. Schedules

- a) The following Schedules shall form an integral part of this Agreement:
- Schedule "A" Description of Property
 - Schedule "B" Aerial Lot Photo and/or Registered Plan
 - Schedule "C" Development Covenants

26. Counterparts

- a) This agreement may be signed in any number of counterparts, each of which is considered to be an original, and all of which are considered to be the same documents.

27. Severability

- a) If any provision of this Agreement, or the application thereof to any circumstances, shall be held to be invalid or unenforceable, then the remaining provisions of this Agreement, or the application thereof to other circumstances, shall not be affected, and shall be valid and enforceable.

IN WITNESS WHEREOF the parties have executed this Agreement.

NICOLA RAGO

Per: _____
Name Nicola Rago
Title: Owner
I have the authority to bind the
Corporation

**THE CORPORATION OF THE
TOWNSHIP OF SOUTHGATE**

Per: _____
Name John Woodbury
Title: Mayor

Per: _____
Name Lindsey Green
Title: Clerk

We have the authority to bind The
Corporation of the Township of Southgate.

**Schedule “A” to
Description of Property
Proposed to be Sold to Nicola Rago**

All and singular that certain parcel of land located within the Province of Ontario, County of Grey, Township of Southgate

2.3 acres of land in the Southgate Eco Park which is identified in the aerial photo map in Schedule B of this Purchase & Sale Agreement document. Prior to closing the legal survey Plan 16R11255 will be deposited with the Registry Office to define the legal description for closing this property sale.

SCHEDULE "B"

Aerial Lot Photo Mapping and/or Registered Plan

2.3 Acre Parcel for this Property Sale

| PART | LOT | CONCESSION | PIN | AREA SQ. M |
|------|-----------------|------------|--------------------|------------|
| 1 | | | | 141.0 |
| 2 | | | | 250.1 |
| 3 | PART OF LOT 237 | 2 SWTSR | PART OF 37268-0886 | 353.7 |
| 4 | | | | 757.6 |
| 5 | | | | 7821.1 |

PARTS 1, 2 AND 3 ARE SUBJECT TO AN EASEMENT AS IN GY70526

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE: AUGUST 22, 2019

LUKE G. WILCOX, O.L.S.

PLAN 16R-11255

RECEIVED AND DEPOSITED

DATE: Sep 3, 2019

Peggy O'Rourke

REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF GREY No. 16

PLAN OF SURVEY OF
PART OF LOT 237
CONCESSION 2
SOUTHWEST OF THE TORONTO
AND SYDEMHAM ROAD
GEOGRAPHIC TOWNSHIP OF PROTON
TOWNSHIP OF SOUTHGATE
COUNTY OF GREY

SCALE 1 : 500

0 5 10 20 30 metres

VAN HARTEN SURVEYING INC.

- BEARING AND COORDINATE NOTE:
- BEARINGS ARE GRID BEARINGS AND ARE DERIVED FROM GPS OBSERVATIONS AND ARE REFERRED TO THE UTM PROJECTION, ZONE 17, NAD 83 (CSRS-2010) ADJUSTMENT.
 - DISTANCES SHOWN ON THIS PLAN ARE ADJUSTED GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY AN AVERAGED COMBINED SCALE FACTOR OF 0.999560.
 - COORDINATES ON THIS PLAN ARE UTM, ZONE 17, NAD83 (CSRS-2010) ADJUSTMENT AND ARE BASED ON GPS OBSERVATIONS FROM A NETWORK OF PERMANENT GPS REFERENCE STATIONS.

| UTM COORDINATES (METRES) | | |
|--------------------------|------------|-----------|
| POINT ID | NORTHING | EASTING |
| A | 4890008.85 | 549627.67 |
| B | 4889988.05 | 549514.97 |
| C | 4890103.88 | 549608.50 |

THESE COORDINATE VALUES COMPLY WITH SECTION 14(2) O REG 216/10. THESE COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

- LEGEND
- DENOTES SURVEY MONUMENT SET
 - DENOTES SURVEY MONUMENT FOUND
 - DENOTES .025 X .025 X 1.20 STANDARD IRON BAR
 - DENOTES .015 X .015 X 0.60 IRON BAR
 - DENOTES .025 X .025 X 0.60 SHORT STANDARD IRON BAR
 - DENOTES .015 DIA. X 0.07 ROUND IRON BAR WITH STAMPED WASHER
 - DENOTES .025 X .025 X 0.30 PLASTIC BAR
 - DENOTES CUT CROSS
 - DENOTES WITNESS
 - DENOTES ORIGIN UNKNOWN
 - DENOTES VAN HARTEN SURVEYING INC., O.L.S.'S
 - P1 DENOTES PLAN 16R-10235
 - P2 DENOTES PLAN 16R-10956
 - P3 DENOTES PLAN 16R-10439
 - P4 DENOTES PLAN 16R-10053
 - 1331 DENOTES ALEX R. WILSON O.L.S.
 - SWTSR DENOTES SOUTHWEST OF THE TORONTO AND SYDENHAM ROAD

NOTE:

ALL FOUND BARS ARE 1331 UNLESS OTHERWISE NOTED.

METRIC:

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

SURVEYOR'S CERTIFICATE

- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 - THIS SURVEY WAS COMPLETED ON THE 6TH DAY OF JUNE, 2019.

DATE: AUGUST 22, 2019

LUKE G. WILCOX

ONTARIO LAND SURVEYOR

Van Harten
SURVEYING INC.
LAND SURVEYORS AND ENGINEERS

| | | |
|-------------------------------|----------------------------|---------------------------------|
| Kitchener Ph: 519-742-8371 | Guelph Ph: 519-821-2763 | Orangeville Ph: 519-940-4110 |
|-------------------------------|----------------------------|---------------------------------|

www.vanharten.com info@vanharten.com

DRAWN BY: FCF CHECKED BY: LGW PROJECT NO: 27004-19

Aug 29, 2019 4:24:14 PM
L:\Proton\ACAD\RPPT LTS 235-240 NICOLA RAGO(27004-19).dwg

SCHEDULE “C”

DEVELOPMENT COVENANTS

1. Title Control

- a) The Purchaser covenants and agrees to commence construction of a permanent building on the Property which complies with the permitted uses of the Property’s zoning within two (2) years of the registration of the Purchaser’s ownership of the Property and to substantially complete the construction of the said building in conformity with an approved site plan within three (3) years from the registration of the Purchaser’s ownership of the Property.
- b) In the event that the Purchaser has not obtained a building permit in accordance with the provisions of subclause 1.a) above, the Purchaser may request from the Vendor, in writing, an extension of the time specified in subclause 1.a) above up to a maximum extension period of one (1) year, as the case may be (such extension, the “Extended Time”) upon payment by the Purchaser to the Vendor of a performance deposit equal to ten (10%) percent of the purchase price of the Property (the “Performance Deposit”). The Performance Deposit shall be refunded to the Purchaser, without interest, upon the Purchaser’s compliance with and completion of the provisions of subclause 1.a) above within the Extended Time. In the event that the Purchaser fails to complete construction within the Extended Time, then the Vendor shall, in addition to its other rights and remedies as set out herein or otherwise, be entitled to retain the Performance Deposit as liquidated damages and not as a penalty, in partial or full satisfaction of the Vendor’s damages, as the case may be.
- c) If the Purchaser does not comply with the provisions of subclause 1.a) above within the periods therein specifically set out or within the Extended Time, the Purchaser, will, at the option of the Vendor by notice in writing to the Purchaser, re-convey good title to the Property to the Vendor, free and clear of all encumbrances, in consideration for payment by the Vendor to the Purchaser of 80% of the purchase price paid by the Purchaser to the Vendor for the conveyance of the Property in the first instance (the “Discounted Consideration”). The Vendor shall be allowed to deduct from the Discounted Consideration all of its reasonable costs, realty commission and legal fees incurred with respect to the original conveyance of the Property by the Vendor to the Purchaser, as well as the costs of the Vendor in re-acquiring the Property, including without limitation, realty commission, registration costs, land transfer tax, legal fees and such other costs as reasonably incurred by the Vendor therefor. The Vendor shall not be required to pay for any improvements that may have been made, constructed, installed or performed by the Purchaser on the Property.
- d) Subject to subclause 1.c) above, the Purchaser covenants that it will not sell the Property or any part thereof to any person, firm or corporation without first offering, in writing, to sell the Property to the Vendor for consideration equal to or less than the Discounted Consideration, less all of its reasonable costs, realty commission and legal fees incurred with respect to the original conveyance of the Property by the Vendor to the Purchaser, as well as the costs of the Vendor in re-acquiring the Property, including without limitation,

realty commission, registration costs, land transfer tax, legal fees and such other costs as reasonably incurred by the Vendor therefor. The Vendor shall not be required to pay for any improvements that may have been made, constructed, installed or performed by the Purchaser on the Property. The Vendor shall have ninety (90) days from the receipt of an offer made by the Purchaser under this subclause, to accept such offer which acceptance shall be in writing. If the Vendor does not accept an offer to sell made by the Purchaser under the provisions of this subclause, the Purchaser shall have the right to transfer the Property to a third party so long as it does so within sixty (60) days from the date of the expiration of the Vendor's right to repurchase as set out herein. If the Property is not transferred within the said sixty (60) day period, no transfer of the Property will be made without again first offering to sell the Property to the Vendor on the terms as set out above. The limitation contained in this subclause, will expire upon the Purchaser fulfilling all of the building requirements as set out in subclauses 1.a) and 1.b) above.

2. Occupation of Building

- a) If the Purchaser or a lessee thereof fails to occupy the building within six (6) months after satisfying the provisions of subclauses 1.a) and 1.b) above with respect to the completion of the building, and for so long as the building remains unoccupied, beginning on the first day following the six (6) month period after satisfying the provisions of subclauses 1.a) and 1.b) above, the Purchaser shall pay to the Vendor as liquidated damages, quarterly amounts equal to the difference in Property tax between what is being paid by the Purchaser as Property tax for the Property when deemed vacant land and what would be paid as Property tax by the Purchaser for the Property if the building was occupied. If any such payment is not duly remitted by the Purchaser, interest shall be calculated on the balance owing in the same manner and shall be paid at the same rate to the Vendor as interest is calculated and paid to the Vendor on unpaid taxes.
- b) In the event that the Purchaser or the Purchaser's lessee has not occupied the building in accordance with the provisions of subclause 2.a) above, the Purchaser may request, in writing, that the Vendor extend the time for occupation of the building for a maximum period of 6 months, which request the Vendor shall review and may approve in its sole and unfettered discretion. Additional Extensions can be granted at the option of the Vendor, upon written request from the Purchaser prior to the expiry of any prior extensions granted by the Vendor.

3. Assignment of Covenants

- a) The Purchaser acknowledges and agrees that the covenants and restrictions herein shall run with the title to the Property. The Purchaser, for themselves, its successors, heirs, and assigns in title from time to time of all or any part or parts of the Property will observe and comply with the stipulations, restrictions, and provisions herein set forth (the "Restrictions"), and covenants that nothing shall be erected, fixed, placed or done upon the Property or any part thereof in breach or in violation or contrary to the Restrictions or the provisions of this Agreement of Purchase and Sale and that the Purchaser will require every subsequent Purchaser or every successor in title to assume and acknowledge the binding effect of this document, as well as, covenant to observe and comply with the Restrictions and other covenants herein, and the surviving provisions of this Agreement of Purchase and Sale.

4. Force Majeure

- a) If the Purchaser shall be unable to fulfill, or shall be delayed or restricted in fulfilling any of the obligations set out herein due to any act or neglect of the Vendor or any of its employees, or due to strikes, walkouts, lockouts, fire, unusual delay by common carriers, or by any other cause beyond the Purchaser's reasonable control, then the time for fulfilling any such obligations shall be extended for such reasonable time as may be required by the Purchaser to fulfill such obligation.

5. Right to Waive

- a) Notwithstanding anything herein contained, the Vendor and its successors shall have the power by instrument or instruments in writing from time to time to waive, alter or modify the herein covenants and restrictions with respect to their application to any part of the Property without notice to or approval from the Purchaser or notice to or approval from the owners of any other adjacent or nearby lands.

6. Sanitary Sewer and Water Services

- a) The Vendor shall supply access to a sewer connection for this property in the road allowance at the property line. Depending on the building elevation, sewage pumping may be required from this property.
- b) The Vendor shall supply access to a water service lateral connection for this property in the road allowance at the lot line with shut off valve. Service connections for water greater than a one (1) inch standard service connection can be provided and will be at the expense of the Purchaser.

7. Other Property Sale Site Specific Conditions

- i. _____

- ii. _____

- iii. _____

- iv. _____

- v. _____

Township of Southgate

Administration Office

185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0

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Web: www.southgate.ca

Staff Report CAO2021-046

Title of Report: Downtown Dundalk Revitalization Initial Survey Feedback Report

Council Date: June 2, 2021

Council Recommendation:

Be it resolved that Council receive staff report CAO2021-046 as information; and

That Council assess the initial Downtown Dundalk Revitalization Project survey feedback received to date from the first 8 responses received and that staff will continue to receive response until the 10th of June, 2021; and

That Council direct staff to hold a second Downtown Dundalk Revitalization Project Virtual Public Consultation/Discussion meeting on June 8th, 2021 with the business and downtown property owners to look for the next steps in submitting an application or not for the Canada Healthy Community Initiatives grant funding; and

That staff report back to Council at the June 16, 2021 meeting for a final decision on how we proceed with submitting an application for the Canada Healthy Community Initiatives grant funding.

Background:

Canada Healthy Community Initiatives Grant

The Mayor and staff hosted a public consultation meeting with the Dundalk Downtown businesses and property owners on May 18th, 2021 to discuss the revitalization for building accessibility as well as the future streetscape look and design of Proton Street North between Main and Holland Streets, our Community Action Plan goals received and our Community Improvement Plan program.

Staff Comments:

Staff recommend that we assess the initial survey feedback received and schedule another virtual public meeting with Downtown Dundalk businesses and property owners on June 8th, 2021 at 7:00 pm to report on the most current survey feedback received by the Township of Southgate.

Unless the trending of the feedback data changes, some feedback is conflicting or antagonistic information because of the support for the accessibility work and not wanting to reduce street parking or to go with one-way traffic flow on Proton Street. Staff will need to look at a bundled solution to address accessibility and parking issues with a robust parking plan and policies, if this project is to proceed.

Financial Impact or Long-Term Implications

Canada Healthy Community Initiatives Grant

The available funding in the program is \$31 million investment by the Federal Government and support projects. The minimum funding for a project is \$5,000.00 and maximum amount is \$250,000.00 for each application approved. Grant Match staff completed the research for this applicable funding program opportunity, and they feel it is a good fit for our Downtown Dundalk project.

At the present time we have reserves to support this project with \$30,000 for Downtown Improvements and EcDev signage of \$24,568.26, with some required to support the RED Fund project. Additional funding if the project application were approved could be from the Township's Tax Stabilization reserve (\$997,091.88) and possibly the Modernization Funds (\$498,919.37).

There is no financial cost impact to the municipality in making an application for this grant in the 2021 budget as financial requirement to tender and upgrade or construct would be in 2022.

Southgate's agreement with Grant Match charges for their services is a fee of 10% of the approved funding.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 2 – Revitalizing Downtown Dundalk

Action 2: The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiatives 2-E (2019-2023): The Township will increase its support for, and promotion of, community events, festivals, parades, library activities, and other events that attract people to the downtown area.

Concluding Comments:

1. That Council receive this staff report as information.
2. That staff to hold another Downtown Dundalk Revitalization Project Virtual Public Consultation/Discussion meeting on June 8th, 2021 with the business and downtown property owners to look for the next steps in submitting an application or not for the Canada Healthy Community Initiatives grant funding; and
3. That staff report back to Council at the June 16, 2021 meeting for a final decision on how we proceed with submitting an application for the Canada Healthy Community Initiatives grant funding.

Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO

dmilliner@southgate.ca

519-923-2110 x210

Attachments:

- Attachment #1 – Downtown Dundalk Revitalization Project & CIP Initial Survey Feedback Report



Revitalizing Downtown Dundalk
Accessibility, Streetscape &
Business Area Upgrades
Survey Initial Feedback Report
May 27, 2021

| Survey Topic | | Description of Topic | Yes or Agree | No or Disagree | I am Undecided |
|--------------|---|---|--------------------|----------------------|----------------------|
| 1 | Business Accessibility | Do you support the Township creating changes to Proton Street sidewalks between Main Street and Holland Street to address on grade Accessibility into your building or business to attract those persons with physical disabilities. | 6 | 0 | 2 |
| 2 | New Sidewalks | To make existing businesses accessible on the west side of Proton Street will require 2 levels of sidewalks, with one next to buildings that changes in elevations gradually to meet up with entrance levels of the business. The lower sidewalk accessed by stairs and ramp designs that would be for the open space areas, street commerce, streetscape furniture/rest areas, outdoor events and crossing over to businesses on the other side of the street. | 3 | 5 | 0 |
| 3 | Downtown Dundalk and Outdoor Commerce | Do you support the use of sidewalk areas being used for Outdoor Commerce by the Business Owners | 6 | 0 | 2 |
| 4 | Downtown Dundalk and the Local Weekly Farmers Market | Do you support the use of sidewalk open space areas by the Southgate Farmers Market as being positive to Downtown Business attraction to bring more people into Dundalk. | 5 | 1 | 2 |
| 5 | Gather Place for Downtown Dundalk | The Community Action Plan has identified the Dundalk Downtown business section should have a place to attract community events, festivals, parades, etc. to support local businesses and commerce. Do you agree? | 6 | 1 | 1 |



| 6 | Proton Street look related to traffic flow. | (a) Do you support closing part or all of Proton Street to vehicular traffic. | 1 | 6 | 1 |
|---------------------|---|---|---------------------|-----------------------|-----------------------|
| Survey Topic | | Description of Topic | Yes or Agree | No or Disagree | I am Undecided |
| 7 | Proton Street look related to traffic flow. | (b) Do you support reducing Proton Street to one way traffic flow from Main Street to Holland Street. | 1 | 6 | 1 |
| 8 | Proton Street look related to traffic flow. | (c) Do you support reducing Proton Street to one way traffic flow from Holland Street to Main Street. | | | |
| 9 | Proton Street Parking | Do you support reduced parking on Proton Street and the increased parking and upgrade project on the east side lot to pave, increase lighting and identify parking spots. | 4 | 3 | 1 |
| 10 | Future Proton Street Parking | Do you believe the Township needs to work with business owners and the County of Grey to develop future parking adjacent to the rail trail. | 7 | 0 | 1 |
| 11 | Future Proton Street Parking | Do you believe the Township needs to develop a future parking lot on municipal property that is now part of Lions Medical Centre. | 5 | 1 | 2 |
| 12 | Rear Entrance to your Business | How do you feel about creating a rear entrance to your Business to increase customer access points to Proton Street from Downtown Dundalk parking lots. | 3 | 2 | 3 |
| 13 | Community Improvement Plan Presentation (CIP) | Do you see yourself applying for a CIP incentive to financially support the growth or sustainability of your business in the next 5 years. | 5 | 2 | 1 |
| 14 | Other Comments or Suggestions you have related to Downtown Dundalk | _____ _____ _____ _____ _____ | | | |



| | | |
|----|---|--|
| 15 | Other Comments or Suggestions you have related to Community Improvement Plan | |
| | | |
| | | |
| | | |
| | | |

CIP User Survey

Priority Areas

Priority Ranking (1 to 7)

| | | |
|---|----------------------|----------|
| Adaptive Re-use of Commercial Buildings | 1,2,2,3,3,4,4,7 (26) | 3 |
| Adaptive Re-use of Industrial and Institutional Buildings | 1,3,5,5,5,5,6,6 (36) | 5 |
| Affordable and Attainable Housing | 1,3,4,4,6,6,6,6 (36) | 5 |
| Downtown Improvements | 1,1,1,1,1,1,2,5 (13) | 1 |
| Redevelopment/Conversion of Brownfield | 1,1,2,3,4,5,6,7 (29) | 4 |
| Vacant Land/Greyfield Properties | 1,2,2,2,3,3,4,4 (23) | 2 |
| Value Added Agricultural Uses | 1,1,5,7,7,7,7,7 (42) | 7 |

Southgate's Community Improvement Plan Goals:

The goals and objectives of the Southgate CIP as it is approved is to ensure that community improvement activities are contributing to the vision for Southgate. The incentive programs as described below are designed to contribute toward achieving one or more of the following goals that need to be reviewed and prioritized on annual basis:

- **Adaptive Re-use** of commercial buildings to support development of new commercial uses.
- **Adaptive Re-use** of industrial and institutional buildings to support development of new business to create employment opportunities and community uses.
- **Attainable and Affordable Housing** to increase attainable housing stock, multi-unit housing, rooming house developments, purpose built rental housing, and apartment dormitory style developments.
- **Downtown Revitalization** of store fronts, building interiors, publicly used frontages and streetscapes, reduction of vacant storefronts and increased residential capacity.
- **Redevelopment/Conversion of Brownfield** to promote the redevelopment and/or conversion of brownfield properties.
- **Vacant Land/Greyfield Properties** to promote the redevelopment and/or conversion of greyfield properties.
- **Value Added Agricultural Development** to increase agricultural value-added processing, agri-tourism and facility improvement projects that support retail farm gate sales.



Township of Southgate

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Staff Report CAO2021-047

Title of Report: Dundalk Swimming Pool Project Budget Approval Report

Council Date: June 2, 2021

Council Recommendation:

Be it resolved that Council receive staff report CAO2021-047 as information; and

That Council approve of a Dundalk Swimming Pool Upgrade project in Southgate based on a budget of \$350,000.00 for reconstruction with building upgrades to change rooms, washrooms and staff admin space to make the building and pool accessible, as well as increased natural lighting inside the building, as well as the use of geothermal and solar panel technology to make the project carbon neutral; and

That Council direct staff to proceed with a Dundalk Pool Upgrade project in Southgate for an application to apply for funding under the Infrastructure Canada Green and Inclusive Community Buildings Program by the end of June, 2021 deadline using the services of Grant Match.

Background:

Infrastructure Canada has introduced a new funding program that aims to improve community infrastructure to make it more energy efficient, more resilient, and higher performing. The Green and Inclusive Community Buildings (GICB) Program will invest \$1.5 Billion over the next five years to support municipalities with green and accessible retrofits, repairs or upgrades of existing public community buildings and the construction of new publicly accessible community buildings.

The GICB Program project we would apply under would be for Retrofits, Repairs, and Upgrades to Existing Community Buildings. The community buildings/assets that Southgate would be eligible to apply for would be under a retrofit project for community, culture, and recreation facilities (e.g. community centres, public sports and recreation facilities, cultural buildings, child and youth centres, community adult learning centres, seniors centres etc.).

All retrofit projects must be planned to be completed within the timeframe between April 1, 2021 and March 31, 2026.

Eligible Green Retrofits:

- Upgrading lighting systems
- Adding insulation
- HVAC upgrades
- Implementation of new energy management systems and sensors

- Significant reconfigurations to the interior for the purpose of energy savings
- Roof replacement
- Climate resilience retrofits
- Solar PV array
- Wind turbines
- Geothermal exchange systems

Eligible Accessibility/Safety Measures:

- Wheelchair ramps
- Visual fire safety devices
- Slip resistant floors
- Widened, automated doorways
- Washroom renovations for wheelchair access
- Assistive listening and communication enhancement technologies
- Auditory/visual output redundant with information on visual displays and auditory output
- Labels in large print and/or braille on equipment control buttons

New construction projects will be required to meet the following minimum standard:

- Built to be **net-zero carbon**
- Built to be **net-zero carbon ready**

The GICB will be accepting applications under the intake stream for Small and Medium Retrofit Projects for applications ranging in total eligible costs from *\$100,000 to \$3 Million* will be accepted on a continuous basis and funded on a first-come, first-served basis. Applications for the continuous intake stream will be accepted until total funding has been allocated for this stream.

Funding:

The GICB Program will provide funding up to the following limits:

- | | |
|--|------------|
| • Retrofits up to \$9,999,999: | 80% |
| • Retrofits over \$10,000,000: | 60% |
| • New builds up to the first \$9,999,999 of costs: | 60% |
| • New build costs of \$10,000,000+: | 50% |

Staff Comments:

Infrastructure Canada Funding Opportunity – Green and Inclusive Community Building Program

This grant funding is a significant opportunity for a municipal project in Southgate. The discussion with Grant Match and in review of the program guidelines, our project for the Dundalk Pool Retrofit Project is a good fit. This project would rebuild the main part of the swimming pool building (admin., change rooms and washrooms) and retain the new filter building addition and equipment. The project would make the building and pool publicly accessible and look to incorporate natural lighting with windows, feature geothermal and solar energy features into

the building and pool system as part of a climate change initiative to be carbon neutral and with a net-zero energy focus of this funding application intake.

Staff recommend that we proceed to apply for GICB Funding using Grant Match to lead the process and submit the application for the Township of Southgate.

Financial Impact or Long-Term Implications

There is no financial cost impact to the municipality in making an application for this grant in the 2021 budget as financial requirement to tender and upgrade or construct would be in the 2022 or beyond budget discussions.

The Dundalk Pool Retrofit project if approved would receive 80% of the project in GICB grant funding (\$280,000 with \$252,000 for the project and \$28,000 to pay Grant Match for their services) and at the present time the Recreation Pool Reserve has \$62,891.86 to support a project. To support the project cost estimate of \$350,000.00 some funding from tax dollars from other reserves or allocation in the 2022 budget would be required.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 4 - Adequate and Efficient Public Facilities

Action 4: The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

Concluding Comments:

1. That Council receive this staff report as information.
2. That staff proceed with Grant Match and apply for an Infrastructure Canada Green and Inclusive Community Buildings Program Project for the Dundalk Swimming Pool.

Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO
519-923-2110 x210

dmilliner@southgate.ca

Facilities Manager approval: Original Signed By

Kevin Green – Facilities Manager
519-923-3431

kgreen@southgate.ca



Staff Report HR2021-014

Title of Report: HR2021-014 By-Law On-Call Draft Policy #88 Revisions and Final Policy
Department: Human Resources
Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report HR2021-014 for information; and
That Council approve Policy #88 By-Law On-Call Policy as presented; and
That Council consider approval of the Policy #88 By-Law On-Call Policy by Municipal By-Law 2021-072

Background:

The following resolution was approved at the May 5, 2021 Council Meeting

Moved By Councillor Frew **Seconded By** Councillor Dobreen

Be it resolved that Council receive Staff Report HR2021- 009 for information; and
That Council approve the Draft Policy #88 By-Law On-Call Policy as presented for review and discussion; and

That Council consider approval of the Policy #88 By-Law On-Call Policy by municipal by-law at the May 19, 2021 Council meeting.

Carried No. 2021-239

During the May 19, 2021 Council meeting there were concerns brought forward regarding some of the time constraints that are in the policy and the By-Law was deferred.

Staff Comments:

To address some concerns brought forward by Council, Policy #88 By-Law On-Call Policy has been revised in the following sections:

- Section 3a: "within one hour" as been replaced by "as soon as possible"
- Section 3b: "Be available to respond to in-person within one hour after the phone call is returned." Has been replaced by "Be available to respond in-person to complaints received, when required to provide an onsite response as soon as is possible, subject to other By-law Enforcement calls taking priority."
- Section 3c: added the wording "and document"
- Section 4c: Removed "The CBO will" for consistency in sentence structure.

- Section 4d: New provision "Provide a documented report for all after hours complaints, with call in date, time and onsite response time, as well as resolution or enforcement action required."

Financial Implications:

There are no financial implications of this report.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

1. That Council receive this report as information.
2. That Council approve By-Law Enforcement On-Call Policy #88 as presented.
3. That Council consider approving Policy #88 by Municipal By-Law 2021-072

Respectfully Submitted,

HR Coordinator: *Original Signed By*

Kayla Best, HR Coordinator/Assistant to the CAO

Dept. Head Approval: *Original Signed By*

Bev Fisher, CBO/By-Law Enforcement Officer

CAO Approval: *Original Signed By*

Dave Milliner, CAO

Attachments:

Attachment #1: Policy 88 By-Law On-Call with markups



By-Law Enforcement On-Call Policy

Purpose

The purpose of this policy is to clearly define the compensation, responsibilities and procedures for By-Law Enforcement staff when required to be on call and respond to after hours calls.

Policy Scope

This Policy applies to all Township employees that are By-Law enforcement officers.

1. Compensation

The compensation for the By-Law Enforcement officer that is on-call is as follows:

- a. One (1) hour of pay per day paid at the regular hourly rate (known as "Standby Pay") for the scheduled employee regardless of whether they are called in or not. This time can be used within one (1) pay period or paid out. This time will not impact on the calculation of overtime/banked time.
- b. If called out, compensation will be 2 hours minimum or the time worked including travel to and from the location of the call, whichever is greater plus mileage at the quarterly mileage rate. The time can be banked or paid at a rate time and one-half regardless of "regular" hours worked throughout the week; the officer will specify on their timesheet if it is banked time or paid time.

2. On Call Schedule

- a. A rotational schedule will be posted a minimum of three (3) months at a time.
- b. The on-call schedule will be for weekends only (Friday at 4pm until Monday at 7:30am; with the exception of holidays – see below).
- c. Statutory Holidays will be covered by the officer scheduled to be on-call for that weekend. Statutory Holidays should be divided out equally between staff.
- d. This is a seasonal after-hours service offered from April 1st to November 30th each calendar year focused at responding to outdoor complaints.

3. By-Law Enforcement Officer Duties

The By-Law Enforcement Officer on call must:

- a. Carry the By-Law cell phone and return calls and/or messages- as soon as is possible within one hour.
- b. Be available to respond ~~to~~ in-person to complaints received, when required to provide an onsite response as soon as is possible, subject to other By-Law Enforcement calls taking priority. within one hour after the phone call is returned.
- c. Record and document all actions taken while on call (example phone call conversations, in-person visit details, etc.)
- d. Notify Chief Building Official immediately if unable to be available for scheduled on-call duties for a justified reason (example sickness or family emergency).
- e. Follow all safety protocols listed in Section 5 of this Policy.



4. Chief Building Official Duties

The Chief Building Official must:

- a. Create the rotational schedule and post a minimum of three (3) months in advance.
- b. Assist the officers to alter the schedule if conflicts occur.
- c. ~~The CBO will be~~ Be part of the rotating On-Call By-law Enforcement weekend schedule.
- e.d. Provide a documented report for all after hours complaints, with call-in date, time and onsite response time, as well as resolution or enforcement action required.

5. Safety Protocols

When responding to after hours calls in person, officers must:

- a. Use best judgement of the situation to determine if responding alone is safe.
- b. If the situation is not determined safe, police must be called to assist the officer and/or respond instead of the officer.

6. Discipline

Employees that do not follow all sections of this policy will be subject to disciplinary actions.

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

BY-LAW NUMBER 2021-072

being a By-law to adopt a "By-law On Call Policy"
known as Policy Number 88

Whereas the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 9, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas the Council of The Township of Southgate has deemed it desirable to adopt a policy with respect to on call by-law staff members,

Now therefore be it resolved that the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the "By-law On Call Policy" known as Policy No. 88, attached hereto as Schedule A is hereby adopted; and
2. **That** this by-law shall come into force and effect on the date of its passing.

Read a first, second and third time and finally passed this 2nd day of June, 2021.

John Woodbury – Mayor

Lindsey Green – Clerk



By-Law Enforcement On-Call Policy

Purpose

The purpose of this policy is to clearly define the compensation, responsibilities and procedures for By-Law Enforcement staff when required to be on call and respond to after hours calls.

Policy Scope

This Policy applies to all Township employees that are By-Law enforcement officers.

1. Compensation

The compensation for the By-Law Enforcement officer that is on-call is as follows:

- a. One (1) hour of pay per day paid at the regular hourly rate (known as "Standby Pay") for the scheduled employee regardless of whether they are called in or not. This time can be used within one (1) pay period or paid out. This time will not impact on the calculation of overtime/banked time.
- b. If called out, compensation will be 2 hours minimum or the time worked including travel to and from the location of the call, whichever is greater plus mileage at the quarterly mileage rate. The time can be banked or paid at a rate time and one-half regardless of "regular" hours worked throughout the week; the officer will specify on their timesheet if it is banked time or paid time.

2. On Call Schedule

- a. A rotational schedule will be posted a minimum of three (3) months at a time.
- b. The on-call schedule will be for weekends only (Friday at 4pm until Monday at 7:30am; with the exception of holidays – see below).
- c. Statutory Holidays will be covered by the officer scheduled to be on-call for that weekend. Statutory Holidays should be divided out equally between staff.
- d. This is a seasonal after-hours service offered from April 1st to November 30th each calendar year focused at responding to outdoor complaints.

3. By-Law Enforcement Officer Duties

The By-Law Enforcement Officer on call must:

- a. Carry the By-Law cell phone and return calls and/or messages as soon as is possible.
- b. Be available to respond in-person to complaints received when required, to provide an onsite response as soon as is possible, subject to other By-law Enforcement calls taking priority.
- c. Record and document all actions taken while on call (example phone call conversations, in-person visit details, etc.)
- d. Notify Chief Building Official immediately if unable to be available for scheduled on-call duties for a justified reason (example sickness or family emergency).
- e. Follow all safety protocols listed in Section 5 of this Policy.



4. Chief Building Official Duties

The Chief Building Official must:

- a. Create the rotational schedule and post a minimum of three (3) months in advance.
- b. Assist the officers to alter the schedule if conflicts occur.
- c. Be part of the rotating On-Call By-law Enforcement weekend schedule.
- d. Provide a documented report for all after hours complaints, with call-in date, time and onsite response time, as well as resolution or enforcement action required.

5. Safety Protocols

When responding to after hours calls in person, officers must:

- a. Use best judgement of the situation to determine if responding alone is safe.
- b. If the situation is not determined safe, police must be called to assist the officer and/or respond instead of the officer.

6. Discipline

Employees that do not follow all sections of this policy will be subject to disciplinary actions.

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

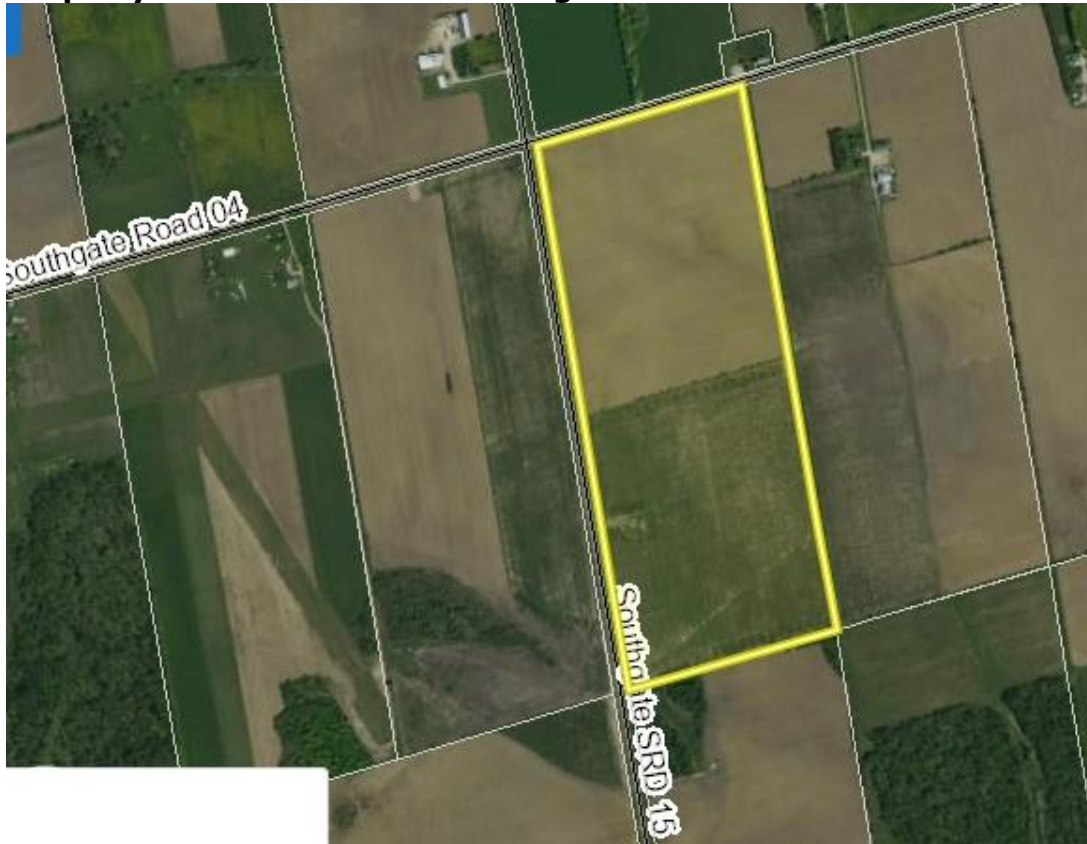
Staff Report PL2021-043

Title of Report: PL2021-043-C2-21 Conn 15 Enterprise Inc.
Department: Clerks
Branch: Planning Services
Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-043 for information; and
That Council consider approval of By-law 2021-075.

Property Location: 151133 Southgate Road 15



Subject Lands:

The subject lands are described as Con 2, Lot 23 Geographic Township of Proton and are approximately 40ha (100 acres). The lands have frontage on Southgate Road 04 and Southgate Side Road 15 and are alternatively described as 151133 Sg Sideroad 15.

The Purpose of the zoning bylaw amendment application is to allow for a small scale Industrial shop use to be added to a portion of the property. The owners wish to add, an Industrial shop use in an existing building and a power room use to the list of permitted uses. The Industrial workshop with any office or power room is proposed to be 519m². The outside storage area is proposed to be not more than 730m².

The Effect of the proposed zoning by-law amendment would be to change the zoning symbol on a portion of the property from Agricultural (A1) to Agricultural Exception (A1-481) to allow for a small scale secondary use to be permitted on the property. The Environmental Protection Zone Boundary may be adjusted based on Conservation Authority comments.

Background

A Public meeting was held virtually on April 28, 2021. Supporting documents and comments posted on the website are available at:

<https://www.southgate.ca/en/municipal-services/planning-applications-public-notice.aspx#C2-21-Conn-15-Enterprise-Inc-Simeon-Sherk->

The comments received include:

The Building Department has no concerns and indicates that applicable permits are required and that a barrier free washroom is required.

The Historic Saugeen Metis have no concerns.

The Public Works Department indicate that it will require a commercial entrance to be installed with a paved apron.

The County of Grey indicate that provided D-6 guidelines can be met, County planning staff have no concerns with the proposed development.

The SVCA indicate the proposal is acceptable to SVCA staff.

No comments were received from members of the public.

Staff Comments:

There are no residences located within 300m of the proposed shop. The D6 guidelines are considered to be addressed.

Financial Implications:

The following is an example of the increased tax revenue associated with the addition of a 600m² industrial shop on a residential farm property:

| 2018 | Assessment | Tax Rate | Taxation |
|------------------|-------------------|-----------------|--------------------|
| RT (Residential) | \$ 250,000 | 1.236937% | \$ 3,092.34 |
| FT (Farm) | \$ 300,000 | 0.309235% | \$ 927.71 |
| | <u>\$ 550,000</u> | | <u>\$ 4,020.05</u> |

| 2019 | Assessment | Tax Rate | Taxation |
|------------------|-------------------|-----------------|--------------------|
| RT (Residential) | \$ 255,900 | 1.253103% | \$ 3,206.69 |
| FT (Farm) | \$ 365,468 | 0.304605% | \$ 1,113.23 |
| | <u>\$ 621,368</u> | | <u>\$ 4,319.92</u> |
| JT (Industrial) | \$ 150,000 | 3.059331% | \$ 4,589.00 |
| | <u>\$ 771,368</u> | | <u>\$ 8,908.92</u> |

Of the total taxes of \$8,908.92 above, the Township receives \$4,569.04 (\$2,046.34 pertaining the shop), The County receives \$2,227.56 and the local Board of Educations' receive \$2,112.32.

This is increased revenue every year and therefore after a period of 10 years one shop without including the residence or its portion of Education and County taxes, would generate \$20,463.40 in additional tax revenue for the Township. The entire tax revenue generated could be directed by the Township to the Road budget if necessary, however it should be pointed out, that roads often have a lifespan greater than 10 years. Building the industrial shop would also generate \$17,456.92 in Development Charge revenue.

With the above information we can compare projected revenues from pre and post development. Over a 10 year period, without the development, the Township would collect \$40,200.50 in property taxes. This number would further be divided by the County and Education portions of the taxes collected. Over a ten year period, with the development, the Township would collect \$106,546.12 in property taxes and development charge revenue, which is 2.65 times that if nothing had developed.

Staff Review

Staff reviewed this application based on the Planning Act, the Provincial Policy Statement (PPS), Southgate Official Plan and the Zoning By-law.

The Provincial Policy Statement 2020 (PPS)

The PPS has been reviewed in its entirety, however, only the most relevant policies have been identified below. The subject land would constitute "Rural Area" under the definition of the PPS. The PPS allows for a variety of uses in the rural areas:

1.1.4.1 In rural areas located in municipalities:

f) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;

The PPS supports the diversification of the rural economy. The proposed Industrial use shop will support farming and grow the rural economic base. The lands are further categorized into Rural and Agricultural lands by the PPS. The subject lands are considered as Agricultural; below is a review of those policies.

The subject lands are further characterized as a prime agricultural area within the Provincial Policy Statement. The permitted uses for the agricultural lands are listed below.

"2.3.3 Permitted Uses

2.3.3.1 In prime agricultural areas, permitted uses and activities are: agricultural uses, agriculture-related uses and on-farm diversified uses.

Proposed agriculture-related uses and on-farm diversified uses shall be compatible with, and shall not hinder, surrounding agricultural operations. Criteria for these uses may be based on guidelines developed by the Province or municipal approaches, as set out in municipal planning documents, which achieve the same objectives."

The definitions of Agricultural use, Agricultural related use and on farm diversified use are provided below from the PPS. All of the shops being proposed within the Township at the present time fall within one of the three definitions below and are therefore consistent with the definitions within the Provincial Policy.

Agricultural use "means the growing of crops, including nursery, biomass, and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture; apiaries; agro-forestry; maple syrup production; and associated on-farm buildings and structures, including, but not limited to livestock facilities, manure storages, value-retaining facilities, and accommodation for full time farm labour when the size and nature of the operation requires additional employment."

Agricultural related uses: means those farm uses related commercial and farm related industrial uses that are directly related to farm operations in the area,

support agriculture, benefit from being in close proximity to farm operations, and provide direct products and or services to farm operations as a primary activity.

On farm diversified uses: "means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value added agricultural products."

This proposed shop would be considered an on farm diversified use which is permitted in a Prime Agricultural area.

Minimum Distance Separation (MDS)

Regarding MDS, it has been reviewed and there are no barns that will be negatively impacted by the proposed industrial use shop. Staff have reviewed the MDS guidelines there are no concerns regarding MDS.

The proposal will not hinder surrounding agricultural operations and will not require infrastructure development. The proposal is consistent with the definitions and policies of the PPS including promoting diversification of the economic base and employment opportunities. Based on the foregoing, the proposal appears to be consistent with the PPS.

Based on the above the proposal is consistent with the Provincial Policy Statement.

Township Official Plan

The Township of Southgate Official Plan (OP) designates the subject lands "Agricultural" and "Hazard lands". The OP provides for small scale commercial and industrial uses on properties greater than 20ha to a maximum of 750m² in size. The maximum outside storage is 500m² in addition to the 750m² building size. The proposal is to construct a shop up to 750 m² in size. The outdoor storage area will be 250m² but can be up to 500m². The proposal complies with the above policy as well as when you look at the definition of small scale below.

The Official Plan defines Small Scale on parcels larger than 20 hectares as: a maximum structure size of 750m² and a maximum outdoor storage display area of 500m² will be permitted. If the structure is less than 750m², the outside display area may be increased, so that the combined outside display area and structure does not exceed 1250 square meters.

The proposal meets this definition and is therefore considered small scale under the policies of the Township Official Plan.

The Township Official Plan section 5.1.1 Agricultural designation permitted uses include the following:

"iv. small scale commercial and industrial uses;"

As noted above, the proposal meets the Official Plan Definition of Small Scale and is therefore considered a permitted use in the Agricultural Designation.

Section 5.1.3 Development Policies

6. The maximum structure size for new or expanding small scale commercial and industrial uses shall be 750 square metres, with a maximum outdoor storage size of 500 square meters. Where the maximum structure size is less than 750 square metres, more outdoor storage space will be permitted up to a combined maximum of 1250 square metres. Such uses will only be permitted on farm parcels greater than 20 hectares, all subject to satisfying the Development Policies as outlined in this Section. Council may, in the future, limit the commercial or industrial use through the implementing Zoning Bylaw Amendment.

The proposal is consistent with the Development policies of the Official Plan and through site plan control will blend in with the rural landscape. The proposal will assist the farming operation by providing support in the form of income and proximity to the farming operation to allow the farming operation to continue to be located in this area. While a use like this could potentially be situated in an industrial park, it is in my opinion, better suited to the rural area because it allows farming to continue on the property and supports the agricultural community. The construction of the shop broadens the tax base and supports the rural economy while operating using minimal infrastructure and servicing. Furthermore, it allows those citizens who rely on animals for transportation to live and work in the same area.

Zoning By-law

The proposed zoning by-law amendment would change the zoning symbol on a portion of the property from Agricultural (A1) to Agricultural Exception (A1-481) to allow for a small scale Industrial use to be permitted on the property. The dry industrial use may include metal working, wood working, plastics or powder coating and painting and other similar type manufacturing uses. The Environmental Protection Zone Boundary may be adjusted based on Conservation Authority comments. The zoning will also provide regulations for setbacks for the use. Site Plan control will also be required in order to implement specific control measures to address potential nuisance issues such as noise, dust and visual impact. The closest residence is over 400m away.

Conclusions

Based on the above policy review and the information provided and comments received, the proposal is consistent with the Policies of the Provincial Policy Statement, The County of Grey Official Plan, The Township of Southgate Official Plan. The proposed zoning by-law amendment should therefore be approved and is considered appropriate for the area and good land use planning.

Respectfully Submitted,

Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None.

The Corporation of the Township of Southgate
By-law Number 2021-075

being a by-law to amend Zoning By-law No. 19-2002, entitled the
"Township of Southgate Zoning By-law"

Whereas the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002; and

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities.

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

- 1. **That** Schedule "46" to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbols on a portion of the lands described as CON 2 LOT 23, geographic Township of Proton, in the Township of Southgate and shown on Schedule "A", affixed hereto, from:

- **Agricultural (A1) to Agricultural Exception (A1-481)**

- 2. **That** Section 33 to By-law No. 19-2002 is hereby amended by adding section 33.479 with the following:

| | | |
|---|---------------|--|
| "33-481 Con 2, lot 23 (Proton) | A1-481 | Notwithstanding the provisions of Section 6.0 or any other provisions to the contrary, the land zoned A1-481 shall be subject to the following regulations in relation to an additional permitted use being a small scale industrial use. The small scale industrial use may include a metal workshop for fabricating, welding, manufacture of small equipment and parts and repair shop, woodworking shop or other similar type use: a) The use shall remain secondary to the principle use of the property , being an agricultural use. b) The maximum combined size of the Industrial workshop, power room, office and lunch room shall be 750 m ² c) The maximum size of all outdoor storage shall be 500m ² . If the size limits in clause b above have not been reached, the outdoor storage area may be expanded provided the combined structure size in clause b and the outdoor storage do not exceed 1250m ² . d) All outside storage shall be screened from view by way of fencing or landscaped buffer. e) The shop shall be setback a minimum of 120m from the west lot line along Southgate Sideroad 15. |
|---|---------------|--|

- 3. **That** Schedule "A" and all other notations thereon are hereby declared to form part of this by-law; and
- 4. **That** this by-law shall come into force and take effect upon being passed by Council subject to any approval necessary pursuant to the Planning Act R.S.O. 1990, as amended.

Read a first, second, and third time and finally passed this 2nd day of June 2021.

John Woodbury – Mayor

Lindsey Green – Clerk

Explanatory Note

This by-law applies only to those lands described as CON 2 LOT 23 geographic Township of Proton, in the Township of Southgate. The purpose of the zoning bylaw amendment application is to allow for a small scale Industrial shop use to be added to a portion of the property. The by-law will add an Industrial shop, office and power room use to the list of permitted uses. The Industrial workshop, office and power room are proposed to be up to 750m². The outside storage area is proposed to be approximately 250m² with provisions for expansion. All other provisions of the by-law shall apply.

The Effect of the zoning by-law amendment is to change the zoning symbol on a portion of the property from Agricultural (A1) to Agricultural Exception (A1-481) to allow for a small scale Industrial use to be permitted on the property.

The Township of Southgate Official Plan designates the subject lands Agricultural and Hazard lands.

Schedule "A"

By-Law No. 2021-075

Amending By-Law No. 19-2002

Township of Southgate

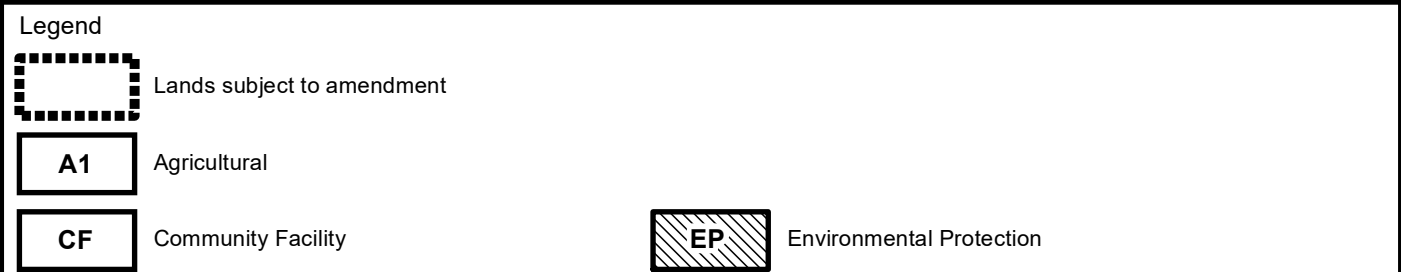
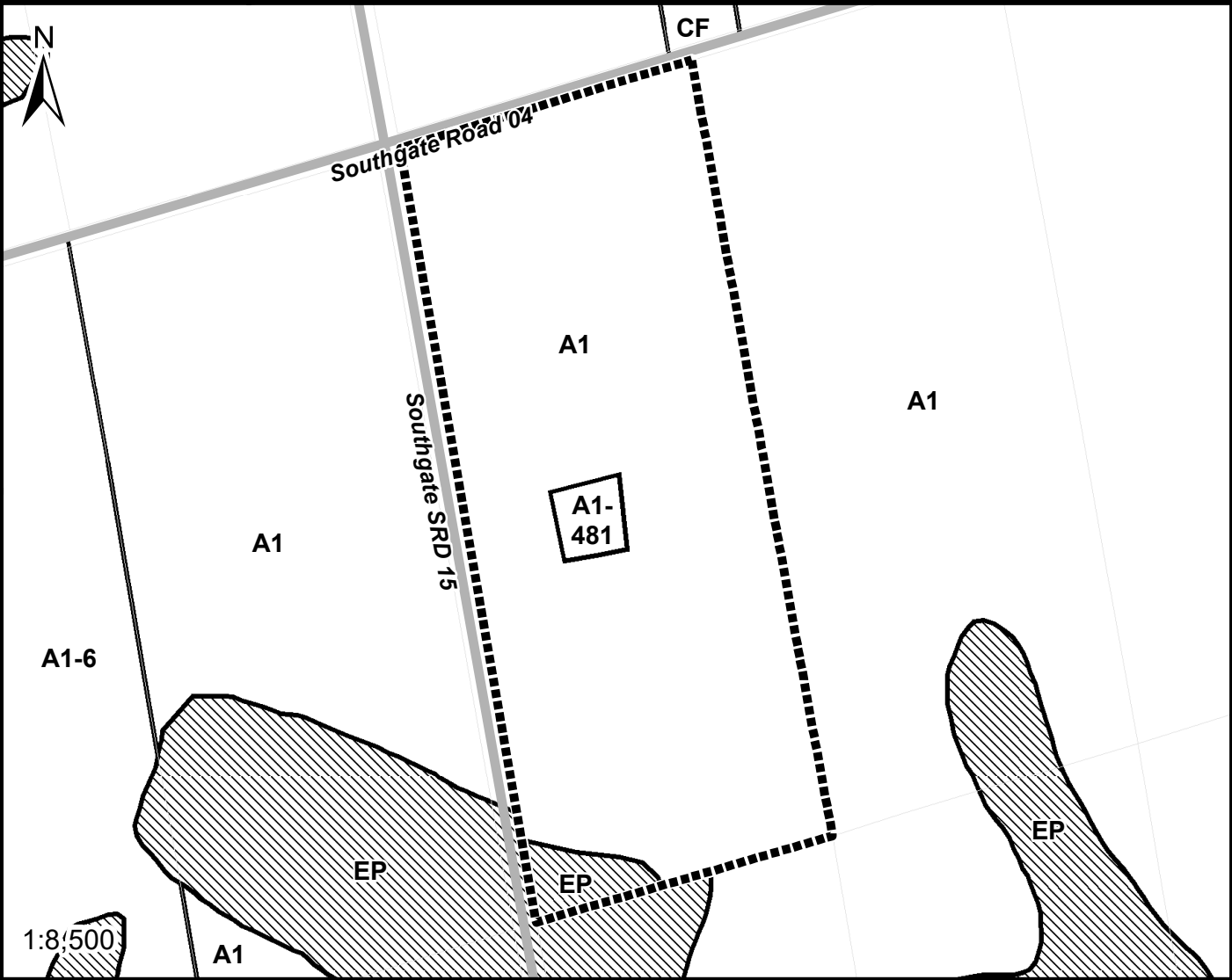
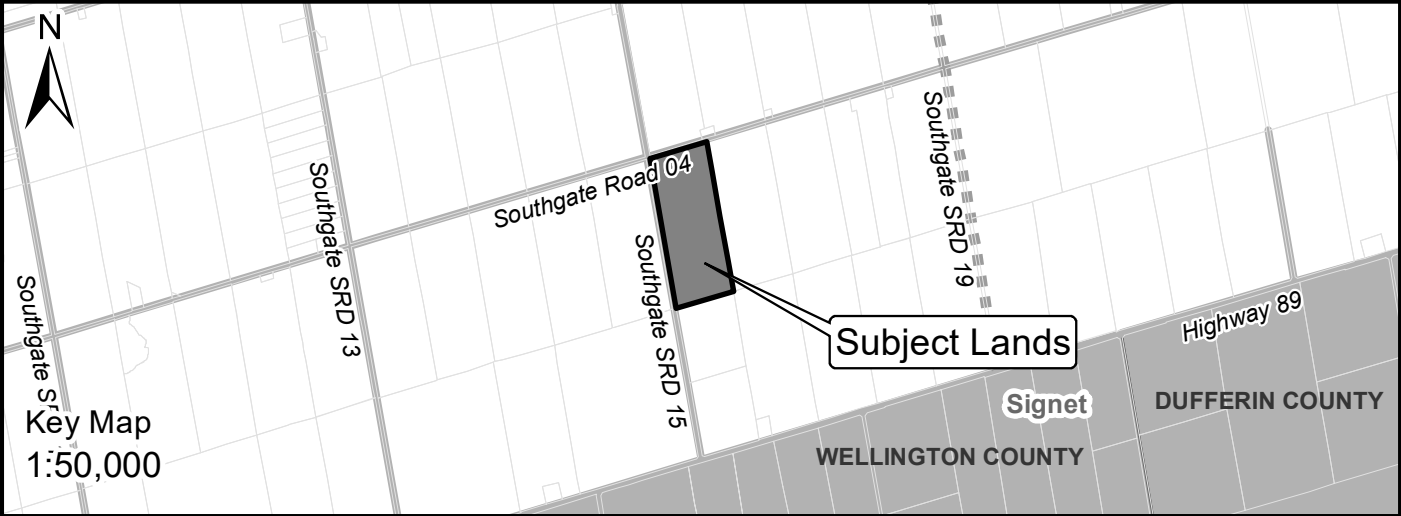
(Geographic Township of Proton)

Date Passed: June 2, 2021

Signed: _____

John Woodbury, Mayor

Lindsey Green, Clerk





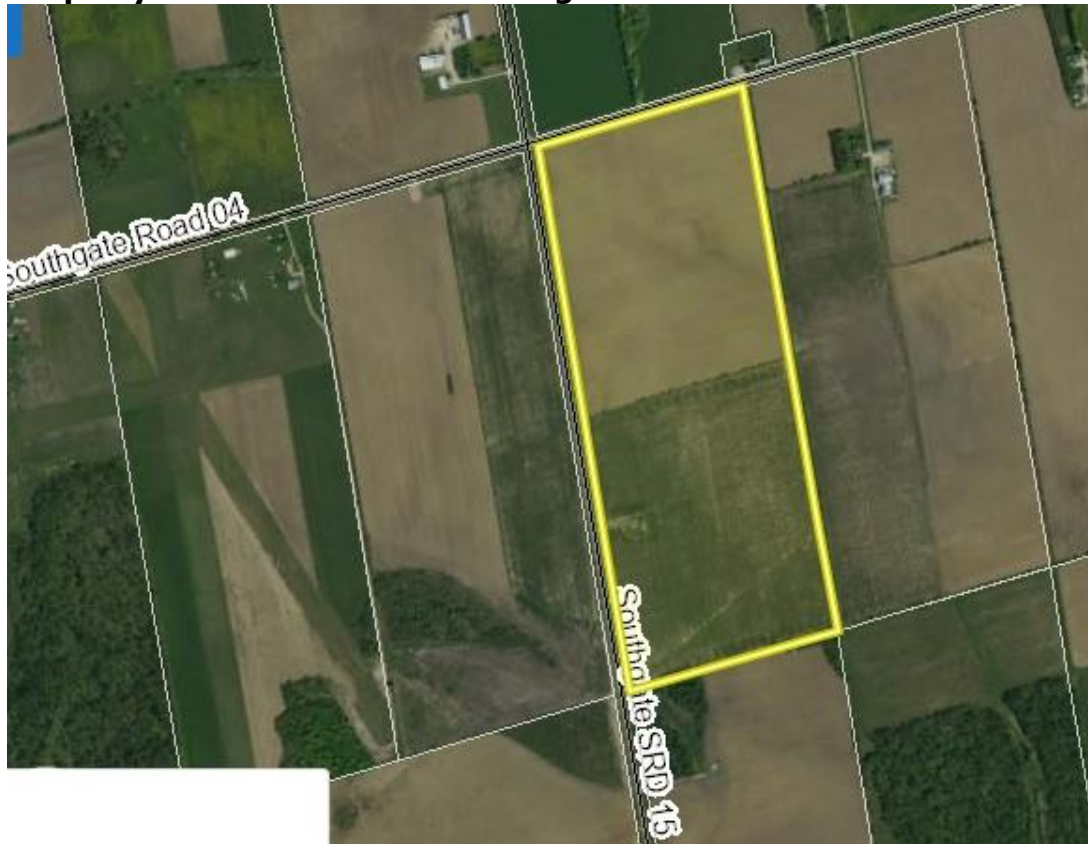
Staff Report PL2021-046

Title of Report: PL2021-046-SP 2-21 Conn 15 Enterprise Inc.
Department: Clerks
Branch: Planning Services
Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-046 for information; and
That Council consider approval of By-law 2021-070 authorizing the entering into a Site Plan Agreement.

Property Location: 151133 Southgate Road 15



Background: This Site Plan Agreement implements Zoning Bylaw amendment Application C2-21. The application is being considered for approved by By-law 2021-075 at this Council meeting June 2, 2021.

Staff Comments: Provided Council approves the Zoning By-law amendment the Site Plan and Site Plan Agreement will address a number of issues to mitigate potential

conflicts with neighbouring land uses. The agreement attempts to mitigate concerns raised by on farm shops and it includes the following:

1. Providing landscaping and screening to blend it in with the surrounding area. The screening trees are to be a minimum 1.5m in height and coniferous in order to provide screening of the outdoor storage areas and to blend the building in with the landscape.
2. Ensuring that in the event of a complaint all doors and windows will remain closed during operation.
3. Applying dust control measures at the Townships discretion.
4. Requiring a commercial entrance and paved apron.
5. Requiring a water reservoir be installed should the Township fire department deem it necessary in future.
6. Ensuring all new lighting is dark sky compliant lighting.

The closest residence is over 400m away. A key map of the area has been provided for your review. The above provisions will ensure that surrounding land uses are minimally impacted by the proposed development. It is, therefore, the recommendation of Township staff to approve the Site Plan and authorize the Mayor and Clerk to sign the attached Site Plan Agreement.

Financial Implications: None.

Concluding Comments: Based on the above it is recommended that the Council receive this staff report for information and consider approval of By-law 2021-070 authorizing the Site Plan Agreement.

Respectfully Submitted,

Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None.

The Corporation of the Township of Southgate
By-law Number 2021-070

Being a by-law to authorize the execution of a Site Plan Control Agreement

Whereas Section 41 of the Planning Act, RSO 1990, Chapter P.13 as amended authorizes municipalities to designate areas of Site Plan Control, and to subsequently enter into agreements with respect to the conditions of development or redevelopment of lands in areas of Site Plan Control; and

Whereas all of the lands within the Township are designated as a Site Plan Control Area pursuant to the provisions of Section 41 of the Planning Act and By-law 2007-47; and

Whereas the Council of the Township of Southgate deems it expedient to enter into a Site Plan Agreement with the owner,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** a Site Plan Agreement between Conn 15 Enterprise Inc. and the Township of Southgate for the development of the lands described as Con 2, Lot 23 Proton, Township of Southgate is authorized. Such agreement being attached hereto as Schedule "A" and which forms a part of this by-law;
2. **That** the Mayor and Clerk are authorized to sign the Site Plan Agreement on behalf of the Council of the Corporation of the Township of Southgate in substantially the form as that set out in Schedule A;
3. **That** the Clerk is authorized and directed to cause notice of the Site Plan Agreement to be registered on the title to the said lands forthwith after it has been signed by all parties; and
4. **That** this By-law shall come into full force and effect upon the final passing hereof.

Read a first and second time this 2nd day of June 2021.

Read a third time and finally passed this 2nd day of June 2021.

Mayor – John Woodbury

Clerk- Lindsey Green

THE CORPORATION OF
THE TOWNSHIP OF SOUTHGATE

SITE PLAN AGREEMENT

THIS AGREEMENT made in triplicate this_____ day of_____, 2021

Between: Conn 15 Enterprise Inc.

(hereinafter called the "OWNERS" OF THE FIRST PART)

- and -

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

(hereinafter called the "TOWNSHIP" OF THE SECOND PART)

WHEREAS the OWNERS represents that they are the owners of these lands and premises in the Township of Southgate in the County of Grey, being more particularly described in s Schedule "A"

AND WHEREAS the OWNERS have applied to the TOWNSHIP to permit development on the OWNER'S lands;

AND WHEREAS the Encumbrancer(s) (if any) hold registered security interests in the lands and all Encumbrancers of the lands are included as parties to this Agreement

AND WHEREAS the OWNERS have agreed with the TOWNSHIP to furnish and perform the works, material, matters and things required to be done, furnished and performed in the manner hereinafter described in connection with the proposed use of the subject lands;

AND WHEREAS the said lands have been designated by the Council of the TOWNSHIP as being within a site plan control area as provided by Section 41 of the Planning Act, R.S.O. 1990, as amended;

NOW THEREFORE witnesseth that in consideration of other good and valuable consideration and the sum of one -----(\$1.00)-----DOLLAR of lawful money of Canada now paid by the TOWNSHIP to the OWNER, the receipt whereof is hereby acknowledged, the OWNERS and the TOWNSHIP covenant, declare and agree as follows:

SECTION 1 - LANDS TO BE BOUND

1. The lands to be bound by the terms and conditions of this Agreement (sometimes referred to as "the subject lands"), are located in the geographic Township of Proton, in the TOWNSHIP OF SOUTHGATE, and are more particularly described in Schedule "A".

SECTION II - COMPONENTS OF THE AGREEMENT

1. The text and the following Schedules, which are annexed hereto, constitute the components of this Agreement.

Schedule "A" - Legal Description of the Lands being developed.

Schedule "B" - Site Plan(s)

SECTION III - REGISTRATION OF AGREEMENT

1. This Agreement shall be registered on title to the said lands as provided for by Section 41(10) of the Planning Act, R.S.O., 1990, as amended, at the expense of the OWNERS;
2. The OWNERS agree that all documents required herein shall be submitted in a form suitable to the TOWNSHIP and suitable for registration, as required;
3. The PARTIES agree that this Agreement must be registered against the OWNERS' lands within thirty (30) days of the execution thereof by both parties.

SECTION IV - BUILDING PERMITS

1. The OWNERS agree to not request the Chief Building Official to issue any further building permits to carry out the development until this Agreement has been registered on title to the lands described in Schedule "A" attached hereto and a registered copy of same has been provided to the Township.
2. It is agreed that if the OWNERS fail to apply for any building permit or permits to implement this Agreement within 12 months from the date upon which such building permit would be available, then the TOWNSHIP, at its option has the right to terminate the said Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

SECTION V - PROVISIONS

1. **THIS AGREEMENT** applies to works related to the entire subject lands and includes the exterior of existing buildings, new structures, drainage and servicing and entrance as required. Agricultural and residential uses are not applicable to this Site Plan Agreement in accordance with section 41 of the Planning Act and By-law 47-2007.
2. **THE OWNERS** further covenant and agree to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and that no work will be performed on the subject lands except in conformity to all provisions of this Agreement.
3. **THE OWNERS** agree to carry out on the lands at the work, and to construct, install and maintain at its expense all of the services, works and facilities stipulated, described by words and numbers, and shown in and upon the following Plans, that is:

(i) Submitted Site Plan Drawings;

which Plan is hereinafter called "the Site Plan." Notwithstanding the generality of the foregoing the requirements under this agreement include all of the notes and printed text contained in and on the Plans making up the Site Plan.

4. **FURTHER DESCRIPTION OF WORK AND LOCATION OF SITE PLAN.** Without limiting the generality of the foregoing, all of the specifications and said requirements contained in the said Site Plan, which is on file at Southgate's Municipal Office, shall be adhered to and satisfied by the Owner to the satisfaction of Southgate.
5. **EXTERIOR FASCIA.** In order to mitigate possible noise impacts of the facility, the owner agrees that the Chief Building Official or By-law Enforcement Officer, may require, if complaints are received, that all doors and windows remain closed during operating hours.
6. **STORM DRAINAGE -- GENERAL.** Notwithstanding the foregoing, the Owner agrees that the storm drainage system on and for the lands shall be designed and constructed to the satisfaction of Southgate at the expense of the Owner.

7. **ENTRANCE.** The entrance to the property is from Southgate Sideroad 15. A Commercial Entrance permit is required and a paved apron between the edge of pavement and the property line is required at the expense of the owner.

8. **FIRE SUPPRESSION.** The owner agrees to install all necessary servicing and equipment on the property for fire fighting and fire suppression including, if required, a water reservoir, at the expense of the owner.

9. **SERVICING.** The owner is responsible for ensuring that a private well and sewage disposal system are in good working order to accommodate the shop and its employees.

10. **LANDSCAPED BUFFERING.** The owner agrees to install a landscaped screening buffer where outdoor storage areas are exercised, installed, or used, in accordance with the Township of Southgate Zoning By-law. This buffer must be maintained for the purposes of providing a visual barrier.

11. **OUTSIDE STORAGE.** Outside storage may only be located in the areas identified on the Site Plan. Stacking in the outside storage area is limited to a maximum height of 3m and in no case will it be higher than the eaves of the workshop.

12. **DUST CONTROL MEASURES.** The owner agrees to provide for dust control measures such as calcium and water, to mitigate impacts as required by the Township of Southgate. These measures will be required for those areas of the site not asphalted or seeded with grass.

13. **LIGHTING.** All exterior lighting must be dark sky compliant. It must be pointed downward and remain internal to the site in accordance with the Township of Southgate Standards.

14. **MOE CERTIFICATES OF APPROVAL (IF REQUIRED).** The Owner shall not commence any work on the lands or cause any work to be commenced on the said public highway until any Certificate of Approval required under the ***Environmental Protection Act*** and or the regulations made under it has been duly applied for by the Owner and a copy of the application has been filed with Southgate.

15. **POSTPONEMENT AND SUBORDINATION OF ENCUMBRANCES.** The Owner covenants and agrees, at its own expense, to obtain and register such documentation from its mortgagees or those holding encumbrances as may be deemed necessary by Southgate to postpone and subordinate their interest in the lands to the interest of Southgate to the extent that this Agreement shall take effect and have priority as if it have been executed and registered prior to the execution and registration of any such mortgages or encumbrances.

16. **SOUTHGATE'S PROFESSIONAL FEES AND DISBURSEMENTS.** The Owner shall reimburse Southgate for all of its engineering and legal expenses (professional fees and disbursements) in connection with the development and implementation of this Agreement.

17. **WAIVER.** The failure of Southgate at any time to require performance by the Owner of any obligation under this Agreement shall in no way affect its right thereafter to enforce such obligation, nor shall the waiver by Southgate of the performance of any obligation hereunder be taken or be held to be a waiver of the performance of the same or any other obligation hereunder at any later time. Southgate shall specifically retain its rights at law to enforce this Agreement.

18. **NO CHALLENGE TO THE AGREEMENT.** The parties covenant and agree with each other not to call into question or challenge, directly or indirectly, in any proceeding or action in court, or before any administrative tribunal, the parties' right

to enter into and force this Agreement. The law of contract applies to this Agreement and the parties are entitled to all remedies arising from it, notwithstanding any provisions in Section 41 of the Planning Act interpreted to the contrary. The parties agree that adequate consideration has flowed from each party to the other and that they are not severable. This provision may be pleaded by either party in any action or proceeding as an estoppel of any denial of such right.

19. **ENFORCEMENT.** The Owner acknowledges that Southgate, in addition to any other remedy it may have at law, may also be entitled to enforce this Agreement in accordance with Section 446 of the **Municipal Act, 2001** as amended.

20. **MEDIATION.** Without affecting Southgate's statutory right under subsection 41(11) of the said **Planning Act** to, at its complete discretion, invoke the provisions of Section 446 of the **Municipal Act, 2001** as amended regarding any applicable requirement herein in which case this paragraph shall be inoperative and inapplicable, in the event that a dispute relating to this Agreement or its implementation arises that cannot be resolved by negotiation between the parties, the parties agree to use the services of a mediator to attempt to resolve their differences and failing agreement on the procedure to be followed, it shall be conducted in accordance with the rules of procedure for the conduct of mediations of the ADR Institute of Ontario Inc. or its successor body.

21. **REGISTRATION.** The Owner consents to the registration of this Agreement or Notice of this Agreement by Southgate on the title to the lands.

22. **ENUREMENT CLAUSE.** The covenants, agreements, stipulations, declarations, and provisions contained herein shall run with the lands and shall be binding upon the Owner and its successors and assigns and the benefit thereof shall enure to Southgate and its successors and assigns.

SECTION VI - BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

1. This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.

2. The OWNER further agrees to complete the items detailed on Schedule "B" within three (3) years of the date of registration of this Agreement.

3. Following completion of the works, the OWNER shall maintain to the satisfaction of the TOWNSHIP, and at the sole expense of the OWNER, all the facilities or works described in Schedule "B".

4. This Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of each of the PARTIES hereto.

5. The Agreement shall come into effect on the date of execution by the TOWNSHIP.

6. The OWNER acknowledges that this Agreement is entered into under the provisions of Section 41(7)(c) of the Planning Act, R.S.O., 1990, as amended.

7. Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

To the OWNER: Conn 15 Enterprise Inc.
 4336 Boomer Line RR 1
 St Clements, ON
 N0B 2M0

To the TOWNSHIP: Clerk
Township of Southgate
185667 Grey Rd 9, R.R. 1,
Dundalk, ON
N0C 1B0

IN WITNESS WHEREOF the corporate parties have executed this Agreement by affixing thereto their corporate seals, as attested by the hand of their proper signing officers duly authorized in that behalf.

AND IN WITNESS WHEREOF the natural parties hereto have hereunto set their hands and seals. Signing authorized by By-law 2021-070

SIGNED, SEALED AND
DELIVERED

in the presence of:

Witness

Witness

) CONN 15 ENTERPRISE INC.

)

)

)

) Per: _____

)

) Name: _____

)

) Title: _____

)

) Date: _____

)

)

)

)

)

)

)

**THE CORPORATION OF THE
TOWNSHIP OF SOUTHGATE**

)

)

)

) Per: _____

)

John Woodbury, Mayor

)

)

) Per: _____

)

Lindsey Green, Clerk

)

) Date: _____

)

) We have authority to bind the corporation

)

)

Schedule "A"

THE LAND

All and singular that certain parcel or tract of land and premises situate, lying and being in the Township of Southgate, in the County of Grey and Province of Ontario, and being composed of:

**Concession 2, Lot 23, Geographic Township of Proton,
Township of Southgate alternatively described as 151133
Southgate Sideroad 15.**

Schedule "B"

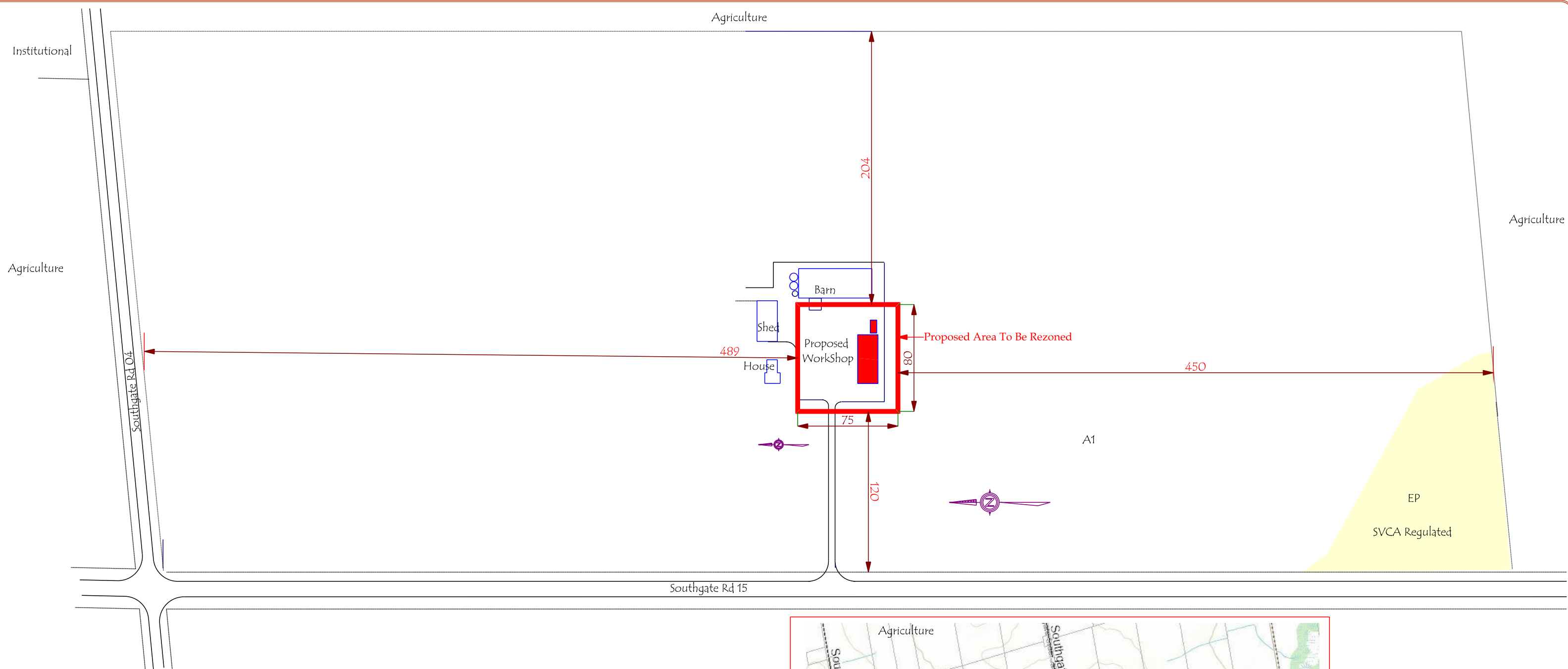
SITE PLANS

Drawing #1. Dated June 2nd, 2021 and signed by the planner

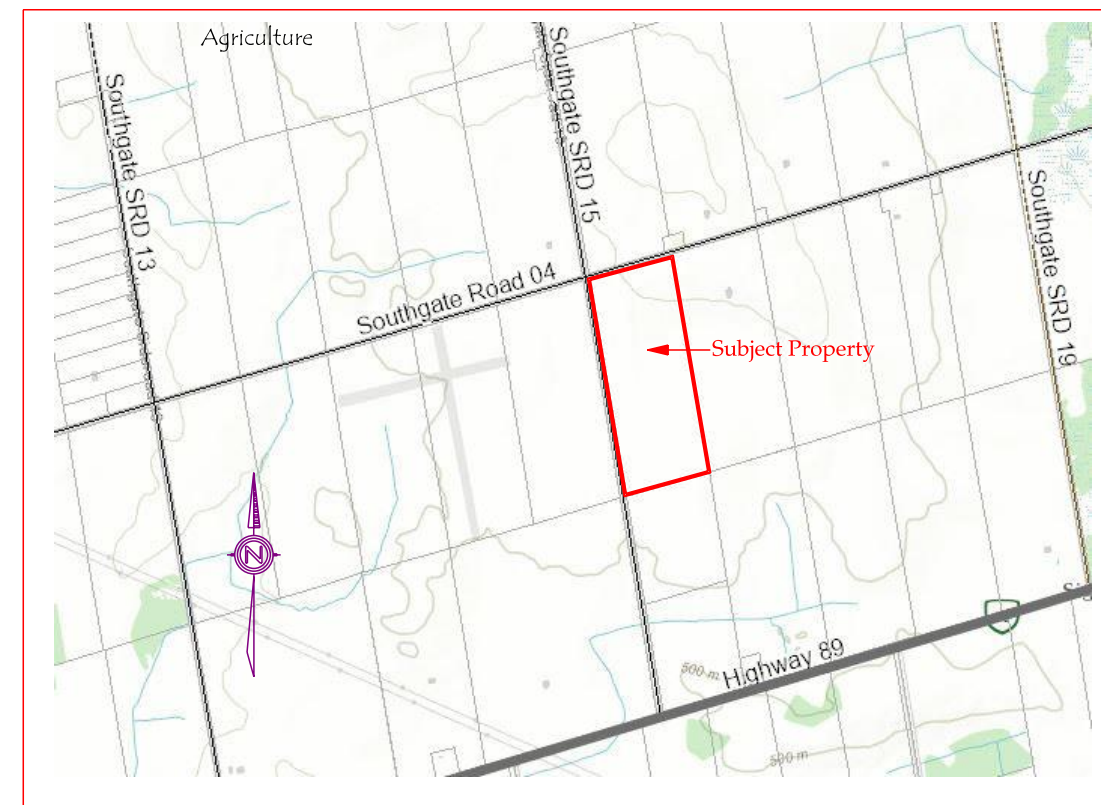
Drawing #2. Dated June 2nd, 2021 and signed by the planner

Drawing #3. Dated June 2nd, 2021 and signed by the planner

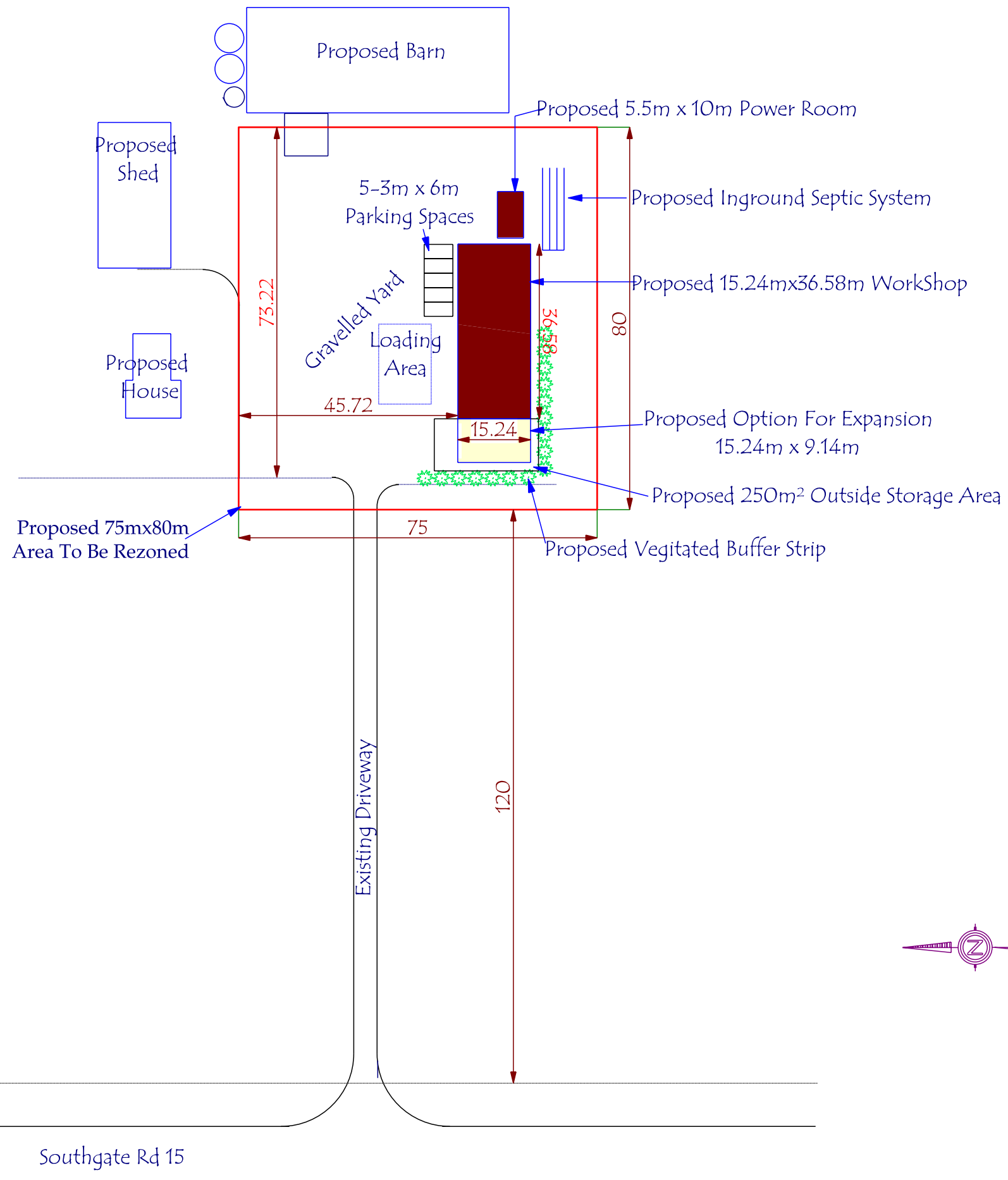
Drawing #4. Dated June 2nd, 2021 and signed by the planner



Drawing #1 Dated June 2, 2021



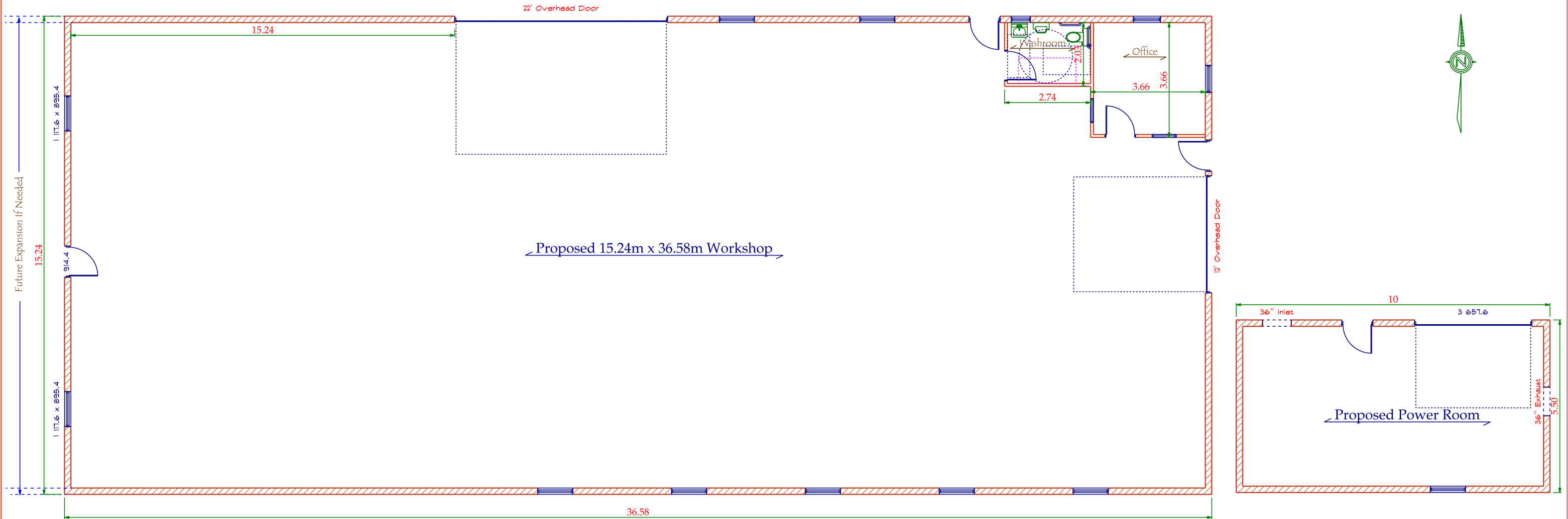
| | |
|---|-----------------------------------|
| Project Title ; Zoning Amendment | |
| Property Owner; Conn 15 Enterprise Inc. Phone; 519-580-4554 | |
| Property Address; 151133 Southgate SRD15 Conn Ont. | |
| Lot 23 Con 2 (Proton) | |
| Drawing Title; Site Plan | |
| Drawing Scale; 1:2800 Drawn By; E.M.S | Page; 1 of 4 1/21/21 |



Drawing #2 Dated June 2, 2021



| | |
|---|-----------------------------------|
| Project Title ; Zoning Amendment | |
| Property Owner; Conn 15 Enterprise Inc. Phone; 519-580-4554 | |
| Propert Address; 151133 Southgate SRD15 Conn Ont. | |
| Lot 23 Con 2 (Proton) | |
| Drawing Title; Farmstead Plan | |
| Drawing Scale; 1:1000 Drawn By; E.M.S | Page; 2 of 4 1/21/21 |



Drawing #3 Dated June 2, 2021

| AREA SCHEDULE | | |
|-------------------|---------------------|-----------------------|
| NAME | Dimensions | AREA |
| Workshop | 15.24 x 36.58 | 557.42 m ² |
| Power Room | 5.50 x 10.00 | 55.00 m ² |
| Possible Addition | 15.24x9.00 | 137.16 m ² |
| Proposed Gross | Building Floor Area | 749.58 m ² |

| | |
|---|-----------------------------------|
| Project Title ; Zoning Amendment | |
| Property Owner; Conn 15 Enterprise Inc. Phone; 519-580-4554 | |
| Proper Address; 151133 Southgate SRD15 Conn Ont. | |
| Lot 23 Con 2 (Proton) | |
| Drawing Title; Floor Plan | |
| Drawing Scale; 1:120 Drawn By; E.M.S | Page; 3 of 4 1/21/21 |

Steel Cladding

South Elevation

Steel Cladding

North Elevation

Steel Cladding

West Elevation

Steel Cladding

East Elevation

6.10
3.05



Staff Report PL2021-047

Title of Report: PL2021-047-C9-21 Pallister Farms Livestock Limited
Department: Clerks
Branch: Planning Services
Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-047 for information; and
That Council consider approval of By-law 2021-081.

Property Location: 146398 Southgate Road 14



Subject Lands: The subject lands are known as Con. 10, lot 32, Geographic Township of Proton, Township of Southgate. Known municipally as 146398 Southgate Road 14. They are approx. 100 acres in size.

The Purpose of the proposed zoning bylaw amendment application is to implement a condition of consent for a proposed new lot by amending the zoning standards for the severed parcel to recognize a reduce lot frontage. The retained lot will prohibit future residential development.

The Effect of the zoning by-law amendment is to change the zoning symbol on a portion of the property for the severed parcel from Agricultural (A1) to Residential Type 6 exception(R6-485), recognizing the reduced lot frontage. The Retained parcel will be zoned from Agricultural (A1) to Agricultural Exception (A1-484) to prohibit residential development. The Environmental Protection Zone Boundary may be adjusted based on Conservation Authority comments.

Background

A consent application B3-21 was approved April 28 of this year and as a condition of consent a Zoning Bylaw amendment is required to prohibit further residential development on the subject lands and to rezone the residential parcel as Residential Type 6 exception (R6) to recognize any lot size deficiencies. The B3-21 file is available at the following link: <https://www.southgate.ca/en/municipal-services/planning-applications-public-notices.aspx#B3-21-Pallister-Farms-Livestock-Ltd-Associated-with-application-C9-21->

A Public meeting was held virtually on May 26, 2021. Supporting documents and comments posted on the website are available at:

<https://www.southgate.ca/en/municipal-services/planning-applications-public-notices.aspx#C9-21-Pallister-Farms-Livestock-Ltd-Associated-with-application-B3-21->

The comments received include:

The Building Department has no concerns.

The Historic Saugeen Metis have no concerns.

The Public Works Department indicate that it will require a road widening.

The County of Grey indicate that they have no further concerns.

The SVCA indicate the proposal is acceptable to SVCA staff.

No comments were received from members of the public.

Financial Implications:

Staff Review

Staff reviewed this application based on the Planning Act, the Provincial Policy Statement (PPS), Southgate Official Plan and the Zoning By-law.

The Provincial Policy Statement 2020 (PPS)

The PPS has been reviewed in its entirety however only the most relevant policies have been identified below. The subject land would constitute a "Rural Area" under the definition of Rural Area in the PPS. The lands are considered to be prime

agricultural lands. The PPS allows for a variety of uses in the prime agricultural areas which are supported by the following policies:

"2.3.4.1 Lot creation in prime agricultural areas is discouraged and may only be permitted for:

a) agricultural uses, provided that the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations;

b) agriculture-related uses, provided that any new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services;

c) a residence surplus to a farming operation as a result of farm consolidation, provided that:

1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services; and

2. the planning authority ensures that new residential dwellings are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective; and

d) infrastructure, where the facility or corridor cannot be accommodated through the use of easements or rights-of-way."

One of the reasons that a zoning by-law amendment was required as a condition of consent is to address this policy and prohibit residential uses on the retained farm parcel.

With the passage of the proposed zoning by-law the proposal will be consistent with the Provincial Policy Statement.

Township Official Plan

The Township of Southgate Official Plan (OP) designates the subject lands "Agricultural" and "Hazard lands". The OP provides for lot creation policies in section 5.1.2.

"4. New lots created for a residence surplus to a farming operation as a result of a farm consolidation is permitted, provided an implementing zoning by-law is passed which ensures that new residential dwellings are prohibited on any vacant remnant parcel."

This policy clearly allows lots for surplus farm severances provided that they remain small and the by-law is passed restricting residential development on the retained parcel.

The Hazard lands policies are not applicable as the severed parcel is not within or near the hazard lands.

The proposal conforms to the Official Plan Policies.

Zoning By-law

The subject property is currently zoned Agricultural (A1) and Environmental Protection (EP). The proposed amendment would rezone the remnant parcel to A1-484 which will prohibit further residential development. It will also rezone the newly created lot to Residential Type 6 exception 485(R6-485) to recognize the reduced lot frontage. The proposed bylaw implements the policies of the Official Plan and generally meets the intent of keeping as much agricultural land in production as possible. The proposal meets the intent of the Comprehensive Zoning Bylaw and is considered good planning.

Site Inspection A site visit was not conducted for this application.

Conclusions The application is consistent with the Provincial Policy Statement, County of Grey Official Plan and Township official Plan. Staff are supportive of the proposal and recommend the application be approved.

Respectfully Submitted,

Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

The Corporation of the Township of Southgate
By-law Number 2021-081

being a by-law to amend Zoning By-law No. 19-2002, entitled the “Township of Southgate Zoning By-law”

Whereas the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002; and

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities;

Now Therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. Schedule “34” to Zoning By-law No. 19-2002 is hereby amended by changing the zone symbols on a portion of the lands described Concession 10, Lot 32, known municipally as 146398 Southgate Road 14, geographic Township of Proton, in the Township of Southgate as shown on Schedule “A”, affixed hereto, from:

- **Agricultural (A1) to Agricultural Exception -484 (A1-484)**
- **Agricultural (A1) to Residential Type 6 Exception -485 (R6-485)**

2. Section 33 to By-law No. 19-2002 is hereby amended by adding the following Subsections:

| | |
|---|--|
| “33-484 Con 10 Lot 32 (Proton) | A1-484 Notwithstanding the provisions of Section 6.1(b), (c), (d),(e) or any other provisions to the contrary, the land zoned A1-484 shall be subject to the regulations of the A1 zone, except the following: |
|---|--|

- a) A single detached dwelling, a bed and breakfast, a home industry and a home occupation shall be prohibited.**

| | |
|--|--|
| 33-485 Con 10 Lot 32 (Proton) | R6-485 Notwithstanding the provisions of Section 13.2(b), (e) or any other provisions to the contrary, the land zoned R6—485 shall be subject to the regulations of the R6 Zone, except the following: |
|--|--|

- a) The minimum Lot Frontage is 90m**

3. Schedule “A” and all other notations thereon are hereby declared to form part of this by-law.

4. This by-law shall come into force and take effect upon being passed by Council subject to any approval necessary pursuant to the Planning Act R.S.O. 1990, as amended.

* * * * *

Read a first, second, and third time and finally passed this 2nd day of June, 2021.

John Woodbury – Mayor

Lindsey Green - Clerk

Explanatory Note

This by-law applies only to those lands described as Concession 10, Lot 32, known municipally as 146398 Southgate Road 14, geographic Township of Proton, in the Township of Southgate. The purpose of the zoning by-law amendment is to implement a condition of consent for a surplus farm severance. The effect of the bylaw is to change the zoning symbol on a portion of the property from Agricultural (A1) to an Agricultural Exception (A1-484) to prohibit residential uses on the agricultural parcel. The severed lot will be rezoned to R6-485 which will recognize the reduced lot frontage and reduced side yard of the existing structures, to keep as much agricultural land with the retained farm parcel.

Schedule "A"

By-Law No. 2021-081

Amending By-Law No. 19-2002

Township of Southgate

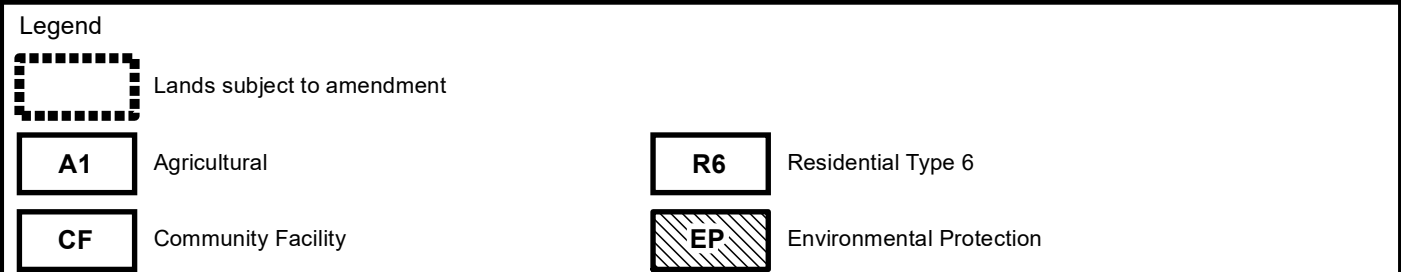
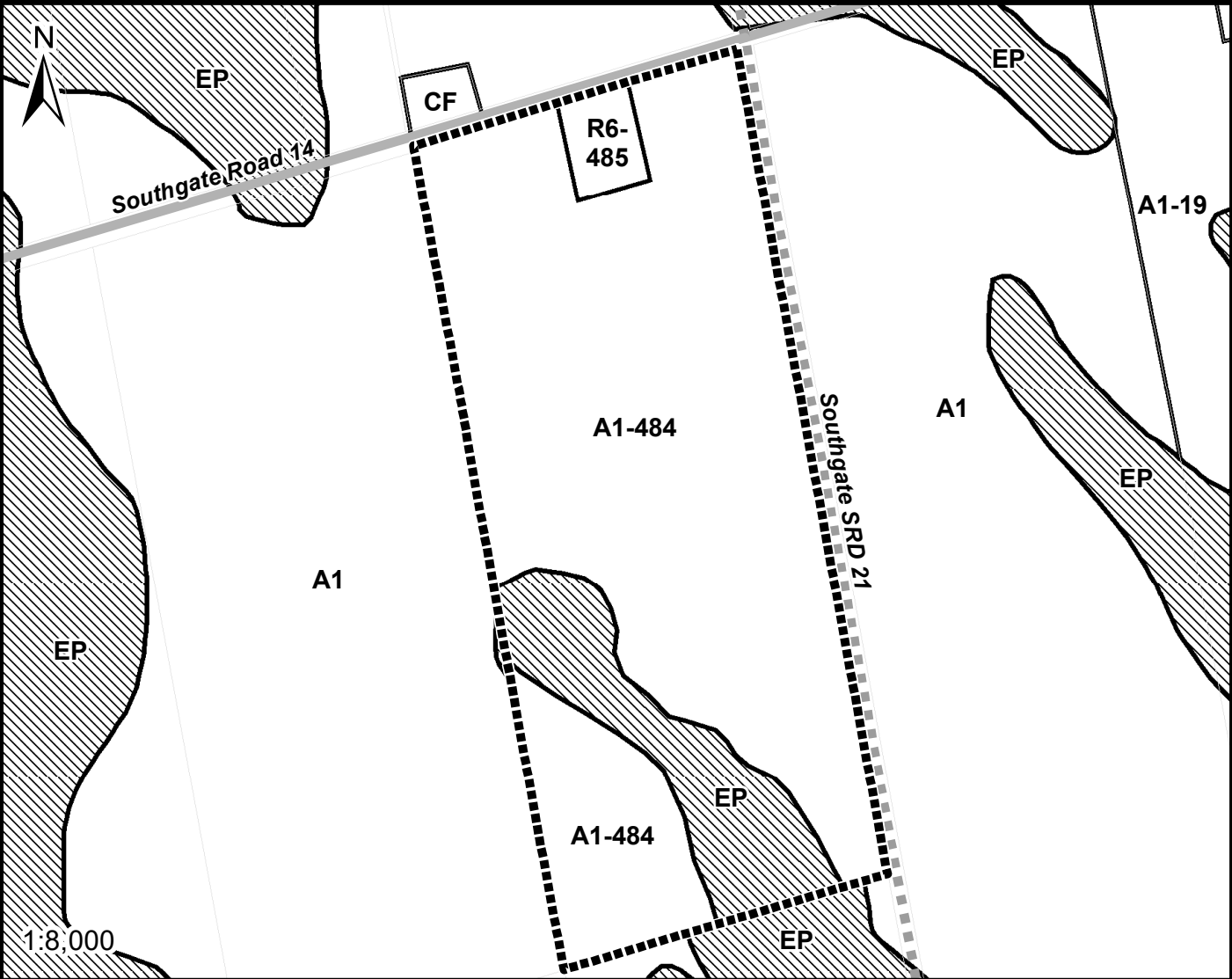
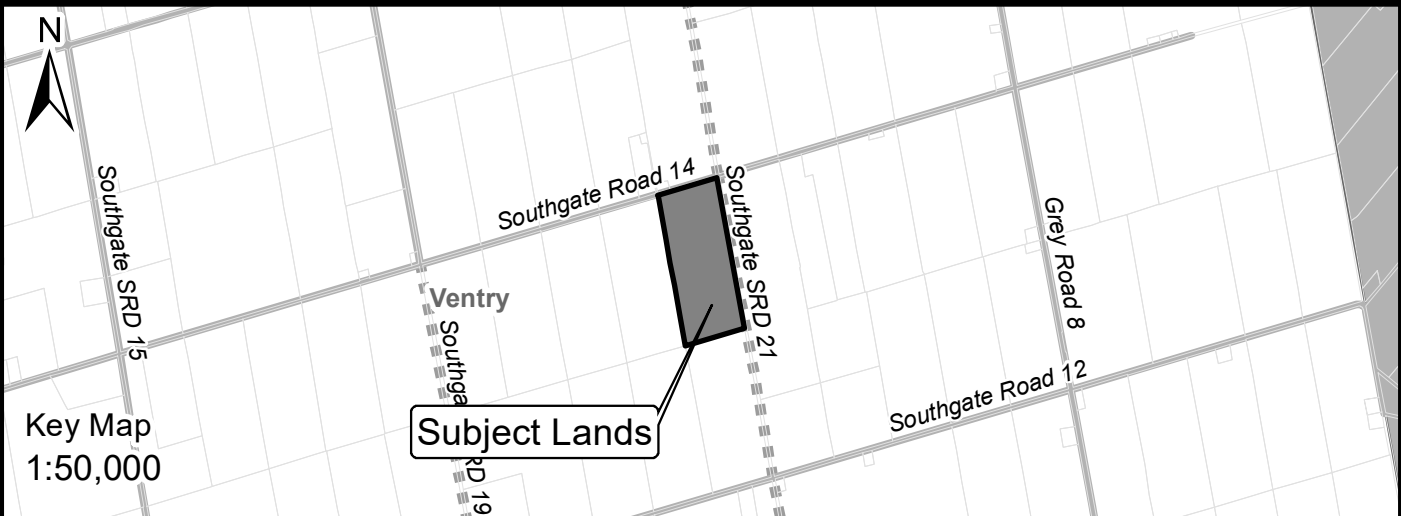
(Geographic Township of Proton)

Date Passed: June 2, 2021

Signed: _____

John Woodbury, Mayor

Lindsey Green, Clerk



Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report PL2021-048

Title of Report: PL2021-048-Development Agreement-Lawrence Martin
Department: Clerks
Branch: Planning Services
Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-048 for information; and
That Council Consider approval of by-law 2021-081

Property Location: 551003 Southgate Sideroad 55



Subject Lands:

The subject lands are described as Con 4 Pt Lot 16 in the Geographic Township of Egremont, Township of Southgate. They have frontage on both highway 89 and Sideroad 55.

Background:

The initial proposal by the applicants was to sever the grain business of approximately 2ha from the larger agricultural parcel and merge the retained lot with the 6 ha lot to the north. Application B6-20 was approved on September 23, 2020. And Official Plan Amendment and Zoning Amendment was also required for the severance which was approved by the Township on November 18, 2020. The County approved the OPA on March 2, 2021.

The Proposal:

As a condition of the consent (attachment #1) A development agreement is required to be entered into and registered to ensure that the recommendations of the noise assessment are implemented for the Grain Elevator.

Staff Review:

Staff have worked with the applicants Lawyer, to draft a Development Agreement that ensures that the recommendations of the noise study are complied with and registered on title.

Staff believe the agreement as presented meets the intent of the condition as well as the Official Plan and Zoning Amendments that have previously been approved with the understanding that this agreement would come forward.

Concluding Comments:

It is staff's opinion that the proposed Development Agreement addresses the conditions of the Consent and should therefore be approved. Staff recommend Council consider approval of the authorization by-law.

Respectfully Submitted,

Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

1. Consent B6-20 Decision



**Township of Southgate Committee of Adjustment
Decision of Consent Application
The Planning Act, RSO 1990, as amended**

FILE NO. B6/20

OWNERS: Lawrence Martin

SUBJECT LAND: Con 4, PT LOT 16, Geographic Township of Egremont, Township of Southgate. Also described as 551003 Southgate Sideroad 55.

PURPOSE AND EFFECT: The purpose of the application is to sever the grain business of approximately 2ha. from the larger agricultural parcel and merge the retained lot with the 6 ha lot to the north. The effect is to sever a 2ha parcel of land, with 183m of frontage on Southgate Sideroad 55. The retained parcel shall be 22.72ha in size with frontage on Highway 89 as well as Sideroad 55. The retained lot will be merged with the neighboring 6 ha lot to the north being Con 4 N Pt lot 16 RP 17R1261 Pt 1.

The Committee, having heard evidence relating to the present application in the matters pursuant to Section 53 of the Planning Act and having heard from the public as a result of the circulation of Notice, and taken into consideration their comments, the Committee has determined the following have been satisfied:

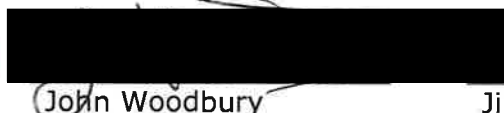
1. That regard has been adequately made to the matters pursuant to Section 51(24) of the Planning Act and the matters have been satisfied;
2. The proposal generally conforms to the County of Grey and the Township of Southgate Official Plans;
3. The proposal is consistent with the Provincial Policy Statement, 2005; and
4. The proposal represents good planning and is compatible with the surrounding area.
5. Public comments received have been considered.

The Committee has therefore **APPROVED** the application, subject to the following conditions being met:

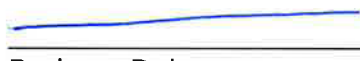
1. **That** the Township Official Plan Amendment and Zoning By-law Amendment Be Approved and in full force and Effect.
2. **That** the retained lot is consolidated with the lot to the north.
3. **That** a survey be provided; and
4. **That** a development agreement is registered on the severed lot to insure that the noise mitigation measures are addressed.
5. **That** all outstanding taxes, fees and charges are paid, if any


The Provisional Consent is subject to all of the preceding Conditions being met by:
September 23, 2021


Martin Shipston


John Woodbury


Jim Frew


Barbara Dobreen-
Alternate member


Brian Milne – Alternate
member


Date of Decision: September 23, 2020

Notes:

- The last date for appealing this decision to the LPAT is **October 19, 2020.**

Certification

Planning Act, R.S.O, c. P13, Section 53(17)


Secretary-Treasurer of the
Committee of Adjustment
Township of Southgate

The Corporation of the Township of Southgate

By-law Number 2021-082

**being a by-law to authorize an agreement between Lawrence Martin
and The Corporation of the Township of Southgate**

Whereas the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

Whereas Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into an agreement with Lawrence Martin,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the agreement between Lawrence Martin and The Corporation of the Township of Southgate, attached hereto at Schedule A is hereby ratified and confirmed; and
2. **That** the Mayor and the Clerk are authorized to sign the agreement on behalf of the Township of Southgate; and
3. **That** where the provisions of any other by-law, resolution or action of Council are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

Read a first, second and third time and finally passed this 2nd day of June, 2021.

John Woodbury – Mayor

Lindsey Green – Clerk

DEVELOPMENT AGREEMENT

THIS AGREEMENT made as of the day of June, 2021.

B E T W E E N:

LAWRENCE MARTIN
of the Township of Southgate, in the County of Grey
hereinafter called “Martin”

OF THE FIRST PART

-and-

THE CORPORATION OF THE TOWNSHIP OF
SOUTHGATE
hereinafter called “Southgate”

OF THE SECOND PART

WHEREAS:

- (a) Martin is the owner of Property Identifier Number (PIN) 37286-0168 being Part of Lot 16 in the 4th Concession of the Geographic Township of Egremont in the Township of Southgate and County of Grey;
- (b) Southgate has a Committee of Adjustment made pursuant to the Planning Act with authority under Sections 53 and 54 to grant consents for lot severances applied for under Section 50 (“the Committee”);
- (c) Pursuant to File B6-20 Martin has received conditional consent from the Committee to sever the following lands from PIN 37286-0168 subject to the registration thereon of a Development Agreement between Martin and Southgate to address noise mitigation and control as provided for herein:

Part of Lot 16 in the 4th Concession of Egremont shown as Part 1 on a Plan of Survey deposited on title through Ontario Land Registry Office #16 on the 31st day of March, 2021 as Plan 16R11530 and being a rectangle having a frontage of 183 meters on the original road allowance between Lots 15 and 16 (Southgate Sideroad 55) and a depth of 110.800 meters. (“the severance lot”)

- (d) Martin obtained an Acoustic Assessment Report dated February 20, 2019 done by 2019 Pinchin Ltd. (Pinchin File 219002) for submission to Southgate (“the Pinchin Report”) in support of Southgate Official Plan and Zoning By-law Amendments for the severance lot passed to fulfil one of the File B6-20 Conditional Consent provisions;
- (e) The Official Plan Amendment and the Zoning By-law Amendment were required for the continued operation of Martin’s existing commercial grain facility on the severance lot as a legal and severed parcel of land;
- (f) The Pinchin Report containing noise control measures remains on file at the Southgate municipal office.

IN CONSIDERATION OF the terms, covenants and provisions set forth in this Agreement and other good and valuable consideration and in satisfaction of the said condition imposed by the Committee Martin covenants and agrees with Southgate as follows:

- 1. During the continued operation of the grain drying facility on the severance lot Martin shall implement noise mitigation and control measures to limit and maintain noise and sound impact levels in compliance with the Pinchin Report, including without limitation grain

dryer, grain conveyor, aeration fan and elevator head noise and sound impact. The Pinchin report includes a title page, pages (i) to (iv), pages 1 to 7, a five page appendix A Tables, a five page appendix B Figures and Drawings, a two page appendix C Zoning Information, a five page appendix D Measurement Weather Conditions, a one Page Appendix E Measurement and Equipment Information, a one Page appendix F Summary of Insignificant Sources, a two page appendix G Background Noise Monitoring Results & Adjusted Sound Level Limits, and a 19 page appendix H Cadna A Sample Output.

2. During the continued operation of the grain drying facility:
 - (i) Martin shall comply with the provisions of the Southgate Official Plan Amendment No. 28 permitting the severance lot and limiting the operation to two hectares; and
 - (ii) Martin shall comply with the regulations in Southgate By-law 2020-132 amending Zoning By-law 19-2002 and designating the severance lot as Agricultural Exception A1-306 passed as a condition to the creation of and applying to the severance lot.
3. The failure of Southgate at any time to require performance by Martin of any obligation under this Agreement shall in no way affect its right thereafter to enforce such obligation, nor shall the waiver by Southgate of the performance of any obligation under this Agreement be taken or be held to be a waiver of the performance of the same or any other obligation hereunder at any time.
4. Martin shall register this Agreement on the title to the severance lot at his expense within 45 days after the date that it has been signed by both Martin and Southgate and forthwith provide Southgate with a copy of the Agreement as registered.
5. The terms and the agreements contained herein shall run with the title to the severance lot and be binding upon Martin, his heirs, estate trustees, successors and assigns and shall enure to the benefit of Southgate and its successors and assigns.

This Agreement is executed by Martin this day of , 2021.

| | |
|--|--|
| <hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> | <hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> |
| Witness | Lawrence Martin |

This Agreement is executed by Southgate this day of , 2021.

THE CORPORATION OF THE TOWNSHIP OF
SOUTHGATE
Per:

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
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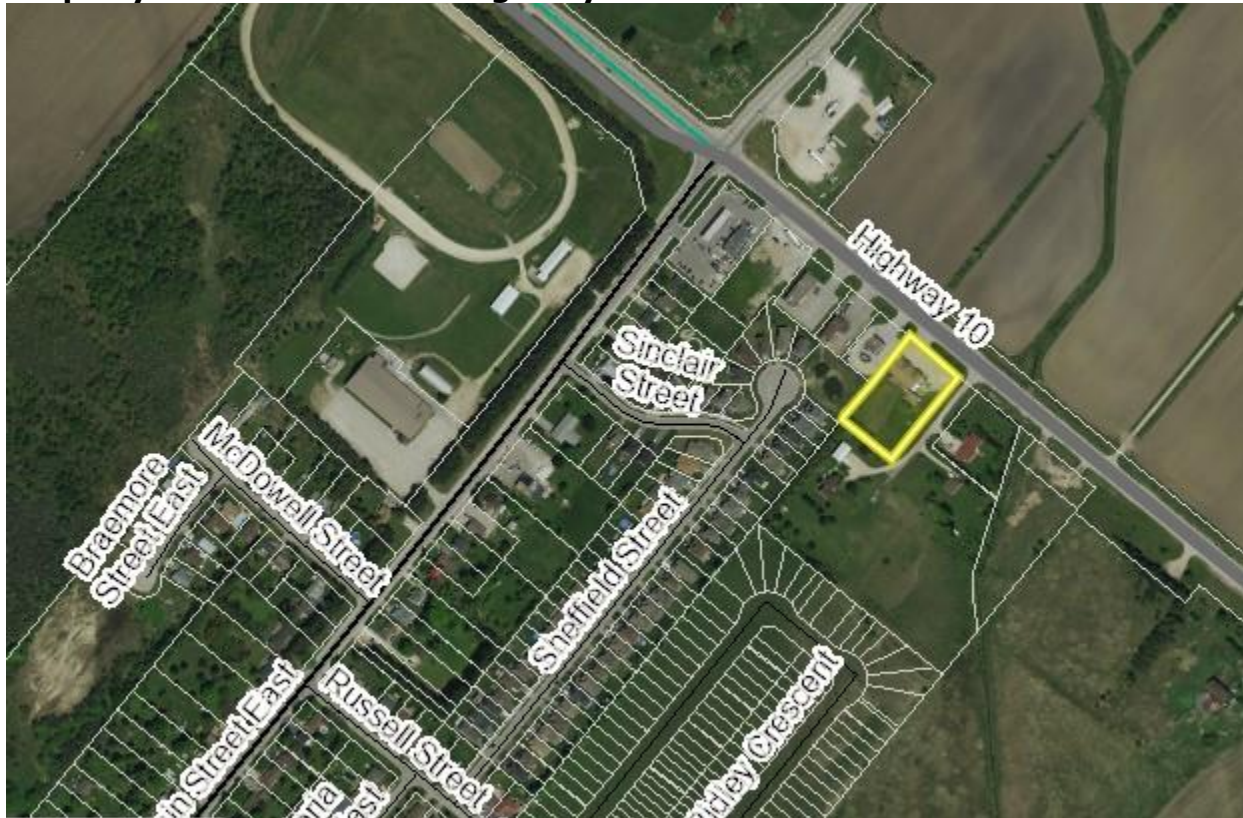
Staff Report PL2021-049

Title of Report: PL2021-049 - Request for Site Plan Amending
Application Fees to be Waived
Department: Clerks
Branch: Planning Services
Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-049 for information; and
Option A- That Council, by resolution approve the request for the waiver of fees.
Option B- That Council, by resolution refuse the request for the waiver of fees.

Property Location: 772186 Highway 10



Subject Lands:

The subject lands are described as Con 1 SWTSR, PT lot 232, RP 17R1932. They are known municipally as 772186 Highway 10 and are approximately 1.23 acres with Frontage on Highway 10.

The Proposal:

The Township has received a request for the waiver of fees for an amendment to a Site Plan Agreement (Attachment #1). This will be the second amendment to the Site Plan Agreement for the subject property.

Background:

The Township approved a Site Plan for this property on July 8th, 2020.

Unfortunately, upon review by their architect, this Site Plan did not have sufficient separation distances between buildings and therefore an amendment was required which addressed this issue as well as changes to the entrance which was reduced from 12m down to 10m. The Site Plan Amending Agreement Application was submitted, and the amendment was recently passed by Council on April 21st, 2021 and registered on title May 4th, 2021.

Unfortunately, the Province did not give their approval of the entrance as designed and required the applicants to reduce the size of the entrance yet again. This poses a problem because the drawings that are approved, stamped, and registered on title do not reflect the approved design by the MTO.

As a result, the drawings and agreement must be amended again.

Staff Comments:

Despite the application being for a small change, staff are still required to process the application and bring it to Council. The fees charged are designed to cover the costs of Staff, Council, and legal fees to ensure that the Taxpayer does not pay for development. Staff will still be required to prepare a report, draft an amending Site Plan Agreement and By-law which Council must endorse by way of resolution and approval. The agreement is then sent to the lawyers for registration which is paid for by the contingency fee and then the remainder returned to the applicant.

The Township has \$622.75 left of the contingency fee from the Site Plan Amending Application that was recently approved on April 21, 2021 and registered on title. This was going to be returned to the applicant by cheque shortly.

Staff are of the opinion that the work is still required to amend the Site Plan Agreement and that it is the applicant's responsibility to consult with MTO and ensure that all applicable permits are obtained.

Concluding Comments:

Based on the above staff do not recommend the waiving of the fees.

Respectfully Submitted,

Municipal Planner: **Original Signed By**
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: **Original Signed By**
Dave Milliner, CAO

Attachments:

1. Letter to Council – Request to Waive Fees
2. Staff Report PL2021-031

May 20, 2021

Township of Southgate
185667 Grey Road 9
Hopeville, ON N0C 1B0

Attention: Mayor John Woodbury and Members of Council

Dear Mr. Woodbury:

Re: 772186 Highway 10 Dundalk – SP18-19
Revised Site Plan
Our File: P/N 18-3142

I'd like to thank Mayor Woodbury and Council members for the time they have taken to read this letter regarding the Site Plan Amendment Application for 772186 Highway 10 Dundalk.

As you may remember, on April 21, 2021 the Township of Southgate Municipal Council approved Site Plan Amendment Application "PL2021-31 - SP8-21 - 772186 Highway 10 Ltd No. 2021-216".

Since then, the MTO has asked for an amendment to the entrance from 10 metres to 8 metres to comply with their standards. Even though a minor change, the applicant is unable to receive a MTO Permit without Council approval and therefore required to submit yet another amendment for this minor change.

We are requesting that given the very minor change and the nearness in applications that Council consider waving the fees for this amendment which is now second site plan amendment application, since the initial site plan application in October 31, 2019.

Correspondence with the MTO confirming that the current drawings have been approved have been attached for your reassurance with this letter.

Should you have any further questions or comments please do not hesitate to contact the undersigned.

Respectfully submitted,

Skelton, Brumwell & Associates Inc.

Per:

A handwritten signature in blue ink, appearing to read 'Marissa Handley', with a large loop at the end.

Marissa Handley BES
Planner
MMH/slg
C-21-



Staff Report PL2021-031

Title of Report: PL2021-31-SP 8-21 772186 Highway 10 Ltd
Department: Clerks
Branch: Planning Services
Council Date: April 21, 2021

Recommendation:

Be it resolved that Council receive Staff Report PL2021-031 for information; and
That Council consider approval of By-law 2021-057 authorizing the entering into a Site Plan Agreement.

Property Location: 772186 Highway 10



Background: This Site Plan Amending Agreement amends the current agreement that was approved July 8, 2020 and registered on title. During the final review of plans by the applicants Architects it was discovered that

the spacing between the two story building and the other buildings was not sufficient to accommodate requirements in the Ontario Building Code for Fire Access and Fire Separation.

These changes will result in a slightly wider site entrance to Highway 10 and a reduction in the number of storage units which will be replaced by paved surface.

In addition to the spacing of structures, the front parking apron is being reduced from 12m to 10m in width. This will reduce the overall impervious coverage on the site by approximately 37 sq.m. Given that the revised site plan reduces the amount of impervious surface, there are no adverse impacts on the overall stormwater management design for the project. As such, we propose no changes to the site stormwater and servicing design.

Staff Comments: The Site Plan and Site Plan Agreement amends the existing site plan to replace the existing schedules in the agreement with new ones to reflect the changes noted above.

There are no other changes proposed and if Council agrees this agreement can be registered on title and the property owners can apply for their building permits.

Financial Implications: None.

Concluding Comments: Based on the above it is recommended that the Council receive this staff report for information and consider approval of By-law 2021-057 authorizing the Site Plan Amending Agreement.

Respectfully Submitted,

Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None.

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

BY-LAW NO. 2021-079

**being a by-law to authorize an extension agreement pursuant to
Section 378 of the Municipal Act, 2001, as amended**

Whereas Section 378 of the Municipal Act, 2001, permits the municipality to pass a by-law authorizing an extension agreement with the owners of land against which a Tax Arrears Certificate has been registered, in order to extend the allowable time for the repayment of the cancellation price; and

Whereas the Township of Southgate registered on April 21st, 2021 a Tax Arrears Certificate against the land described in "Confidential Schedule A" attached hereto and forming part of this By-law; and

Whereas the owners listed on "Confidential Schedule A" of this by-law have expressed the desire to enter into an agreement with the Corporation of the Township of Southgate in connection with the repayment of tax arrears and all related costs for the Property prior to the sale of the Property by way of public tender; and

Whereas the Council of the Township of Southgate has determined that it is in the best interest of the municipality to enter into an extension agreement in connection with the tax arrears and related costs for the Property,

Now therefore be it resolved that the Council of the Township of Southgate hereby enacts as follows:

1. **That** the Township of Southgate is hereby authorized to enter into an Extension Agreement dated June 2nd, 2021, attached as "Confidential Schedule B" to this by-law and forming a part hereof; and
2. **That** the Mayor and Clerk are hereby authorized to execute the Confidential Extension Agreement on behalf of the municipality under corporate seal and to deliver it to the parties; and
3. **That** this By-law shall come into force and take effect on the date it is passed.

Read a first, second and third time and finally passed this 2nd day of June, 2021.

Mayor – John Woodbury

Clerk – Lindsey Green



Staff Report FIN2021-017

Title of Report: FIN2021-017 Financial Report – April 2021

Department: Finance

Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report FIN2021-017 Financial Report – April 2021 as information.

Background:

Municipal Act, 2001 s. 290(1) requires a municipality shall:

“prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including, amounts sufficient to pay all debts of the municipality falling due within the year”.

On July 8, 2020, Council passed By-law 2020-072 which set the water and wastewater rate structure for 2021 to 2026 which lowered the fixed rate charge and increased the variable rate charge.

On February 3, 2021, Council received Staff Report FIN2020-006 2021 Budget and approved a 2021 Budget which had a requirement from taxation of \$7,990,301, which was estimated to have a blended tax rate increase of 1.5%, based on assumed County and Education tax rate impacts.

On May 19, 2021, Council received Staff Report FIN2021-013 Financial Report – March 2021 which contained a financial report for the 3 months ended March 31, 2021.

Staff Comments:

Staff has prepared a financial report for the 4 months ended April 30, 2021. Explanations of the more significant variances is provided in Attachment 1.

Financial Implications:

For the 4 months ended April 30, 2021, the tax-supported department surplus is \$181,374.84 and the non-tax department deficit is \$32,360.85.

In comparison, for the 4 months ended April 30, 2020, the tax-supported department surplus was \$448,326.38 and the non-tax department surplus is \$84,176.78.

With additional transfers to/from tax/rate stabilization reserves, the 2021 surplus/deficit is anticipated to be \$Nil.

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

Concluding Comments:

For the 4 months ended April 30, 2021, the tax-supported department surplus is \$181,374.84 and the non-tax department deficit is \$32,360.85.

Respectfully Submitted,

Dept. Head: **Original Signed By**
William Gott, CPA, CA, Treasurer

CAO Approval: **Original Signed By**
Dave Milliner, CAO

Attachment:

- 1** Financial Report for the 4 months ended April 30, 2021

Staff Report FIN2021-017 Financial Report - April 2021
Attachment 1

| | | 2020 | 2021 | April | | Variance | | |
|-------------------------------------|--|---------------|---------------|--------------|--------------|----------|--------------|--|
| | | Actual | Annual Budget | YTD Budget | YTD Actual | % | \$ | Comments |
| Tax-Supported: | | | | | | | | |
| Revenues | | | | | | | | |
| General Taxation | | 7,605,884.04 | 7,990,301.00 | 3,995,152.00 | 3,995,152.00 | 100.0% | - | - |
| General Revenues | | 7,506,477.28 | 7,306,754.00 | 3,187,043.00 | 3,210,587.23 | 100.7% | 23,544.23 | Grant (COVID-19) \$39k; Penalties & Int \$22k; Bank Interest [timing] (\$25k); Land Rentals [timing] (\$12k) |
| Administration, Finance, and Clerks | | 23,407.95 | 92,680.00 | 3,616.00 | 54,417.91 | 1504.9% | 50,801.91 | Misc Rev [Tax Recovery Costs] \$13k; Trfr from Res [Donations] \$39k |
| Council | | - | - | - | - | - | - | - |
| Transit | | 55,100.00 | - | - | - | - | - | - |
| Fire | | 159,568.69 | 130,152.00 | 42,298.00 | 58,023.99 | 137.2% | 15,725.99 | Call-out Fees \$17k; Melancthon (\$10k) [timing]; Grey Highlands \$9k |
| Police | | 14,953.52 | 6,640.00 | 6,640.00 | - | 0.0% | (6,640.00) | RIDE Grant [Timing] (\$6k) |
| Conservation Authority | | - | - | - | - | - | - | - |
| Building | | 597,389.12 | 435,000.00 | 151,700.00 | 223,667.50 | 147.4% | 71,967.50 | Fees \$72k |
| Other Protective Services | | 26,140.00 | 56,300.00 | 37,889.00 | 29,095.00 | 76.8% | (8,794.00) | Canine: Dog Tags \$4k; Kennel Licences (\$4k) |
| Roads | | 98,005.69 | 85,300.00 | 10,086.00 | 6,606.33 | 65.5% | (3,479.67) | Property Stds: Contr from Res [COVID-19 - timing] (\$8k) |
| Solid Waste | | 242,599.66 | 211,600.00 | 48,828.00 | 29,697.73 | 60.8% | (19,130.27) | Office (\$8k); Tsfr Station Rev (\$14k); Landfill (\$8k); Recycling |
| Health Services | | 212,946.12 | 34,700.00 | 27,132.00 | 27,400.00 | 101.0% | 268.00 | - |
| Cemetery | | 36,605.28 | 40,440.00 | 5,258.00 | 10,645.00 | 202.5% | 5,387.00 | Plots \$4k |
| Recreation | | 337,953.34 | 367,955.00 | 70,550.00 | 9,201.88 | 13.0% | (61,348.12) | Olde Town Hall (\$3k); Swinton Park (\$1k) |
| | | | | | | | | Melancthon Rev (\$1k) [timing]; F Mac Rev (\$2k) |
| | | | | | | | | Auditorium (\$3k); Ice Rental (\$42k); Floor (\$3k); Other Rev (\$4k) |
| Library | | 264,207.03 | 269,047.00 | 1,106.00 | 50.00 | 4.5% | (1,056.00) | - |
| | | | | | | | | - |
| Planning | | 284,787.25 | 156,819.00 | 23,944.00 | 40,628.35 | 169.7% | 16,684.35 | Fees \$17k |
| Industrial Land | | (7,000.00) | 1,285,000.00 | 150,000.00 | - | 0.0% | (150,000.00) | Land Sale (\$150k) |
| Agriculture | | 230,397.50 | 227,570.00 | 668.00 | 310.00 | 46.4% | (358.00) | - |
| Economic Development | | - | - | - | - | - | - | - |
| Total Revenues | | 17,689,422.47 | 18,696,258.00 | 7,761,910.00 | 7,695,482.92 | 99.1% | (66,427.08) | |

Attachment 1

| | | 2020 | 2021 | April | | Variance | | Comments |
|--|--|---------------|---------------|----------------|----------------|----------|--------------|---|
| | | Actual | Annual Budget | YTD Budget | YTD Actual | % | \$ | |
| Tax-Supported: | | | | | | | | |
| Expenses | | | | | | | | - |
| General Taxation | | - | - | - | - | | - | - |
| General Revenues | | 6,510,592.86 | 6,001,337.00 | 2,753,482.00 | 2,796,501.79 | 101.6% | 43,019.79 | Cont to Res [COVID-19] \$39k |
| Administration, Finance, and Clerks | | 1,170,777.27 | 1,318,081.00 | 451,144.00 | 464,156.70 | 102.9% | 13,012.70 | Finance: Insurance \$29k [timing]; Postage (\$8k) [timing]; Tax Adj (\$8k); Donations \$34k Admin: Wages (\$13k) [timing] Clerks: Wages (\$9k) |
| Council | | 178,325.85 | 200,640.00 | 69,100.00 | 53,528.40 | 77.5% | (15,571.60) | Wages (\$8k); Conferences (\$6k) |
| Transit | | 87,938.79 | 33,069.00 | 33,069.00 | 35,817.85 | 108.3% | 2,748.85 | - |
| Fire | | 586,391.43 | 693,571.00 | 154,077.00 | 114,340.88 | 74.2% | (39,736.12) | Wages (\$23k); Truck Repairs (\$6k); Telephone (\$5k) |
| Police | | 1,174,351.82 | 1,200,978.00 | 402,493.00 | 404,203.22 | 100.4% | 1,710.22 | - |
| Conservation Authority | | 112,458.19 | 119,138.00 | 58,997.00 | 61,597.50 | 104.4% | 2,600.50 | Wages (\$30k); Legal \$5k; Training (\$7k) |
| Building | | 597,389.12 | 435,000.00 | 114,852.00 | 78,301.56 | 68.2% | (36,550.44) | Wages (\$30k); Legal \$5k; Training (\$7k) |
| Other Protective Services | | 99,162.54 | 144,227.00 | 49,890.00 | 38,284.74 | 76.7% | (11,605.26) | Property Stds: Wages (\$7k); Canine Control: Contracted Svc (\$4k) [timing]; Crossing Guards: Wages (\$3k); Emerg Event: Wages \$10k [2 day shut-down]; JH&S (\$3k) |
| Roads | | 3,797,892.68 | 4,151,932.00 | 592,985.00 | 510,284.21 | 86.1% | (82,700.79) | Drainage (\$12k); Admin & Other \$10k; Vegetation Mtce \$22k; Surface Mtce \$21k; Winter Mtce (\$78k); Equip Mtce (\$51k) [timing] |
| Solid Waste | | 1,062,092.73 | 1,022,100.00 | 275,816.00 | 230,390.58 | 83.5% | (45,425.42) | Admin (\$10k); Tsfr Station (\$5k); Landfill (\$9k); Recycling (\$10k); Vehicles/Equip (\$6k) |
| Health Services | | 286,696.12 | 110,650.00 | 25,000.00 | 26,797.89 | 107.2% | 1,797.89 | - |
| Cemetery | | 50,718.33 | 63,015.00 | 6,183.00 | 2,160.96 | 35.0% | (4,022.04) | - |
| Recreation | | 816,363.94 | 822,900.00 | 146,663.00 | 93,229.26 | 63.6% | (53,433.74) | Mt Forest Payment (\$13k) [timing]; Holstein Park (\$3k); Hopeville Park (\$3k) |
| | | | | | | | | F Mac (\$2k); Admin \$3k |
| | | | | | | | | Admin (\$12k); Plant/Surface (\$9k); Ice Machine (\$6k); Main Floor (\$11k); Auditorium \$5k |
| Library | | 538,371.03 | 548,068.00 | 82,402.00 | 62,870.78 | 76.3% | (19,531.22) | - |
| | | | | | | | | Wages (\$13k); Training (\$3k); Bldg Mtce (\$2k) |
| Planning | | 341,088.18 | 233,982.00 | 40,604.00 | 38,637.75 | 95.2% | (1,966.25) | Wages (\$5k) [timing] |
| Industrial Land | | 31,668.07 | 1,285,000.00 | 5,700.00 | 10,430.31 | 183.0% | 4,730.31 | - |
| Agriculture | | 221,187.15 | 228,070.00 | 9,759.00 | 11,766.50 | 120.6% | 2,007.50 | - |
| Economic Development | | 25,956.37 | 84,500.00 | 9,063.00 | 176.20 | 1.9% | (8,886.80) | Wages (\$9k) |
| Total Expenses | | 17,689,422.47 | 18,696,258.00 | 5,281,279.00 | 5,033,477.08 | 95.3% | (247,801.92) | |
| Prior year (Surplus) Deficit - tax supported | | - | - | (2,480,631.00) | (2,662,005.84) | 107.3% | (181,374.84) | |
| Current YTD (Surplus) Deficit - tax-supported | | - | - | (2,480,631.00) | (2,662,005.84) | 107.3% | (181,374.84) | |

Attachment 1

| | | 2020 | 2021 | April | | Variance | | |
|--|--|--------------|---------------|-------------|-------------|----------|-------------|--|
| | | Actual | Annual Budget | YTD Budget | YTD Actual | % | \$ | Comments |
| Non-Tax-Supported: | | | | | | | | |
| Revenues | | | | | | | | |
| Sanitary Sewers | | 906,570.87 | 919,000.00 | 152,334.00 | 129,426.87 | 85.0% | (22,907.13) | Billings (\$23k) |
| Water | | 1,067,995.42 | 1,057,572.00 | 126,501.00 | 109,395.80 | 86.5% | (17,105.20) | Billings (\$17k) |
| | | 1,974,566.29 | 1,976,572.00 | 278,835.00 | 238,822.67 | 85.7% | (40,012.33) | |
| Expenses | | | | | | | | |
| Sanitary Sewers | | 906,570.87 | 919,000.00 | 86,355.00 | 56,166.33 | 65.0% | (30,188.67) | Lagoon (\$19k); Admin (\$9k) |
| Water | | 1,067,995.42 | 1,057,572.00 | 120,970.00 | 143,507.19 | 118.6% | 22,537.19 | Admin \$27k; Meters \$18k; Service (\$5k); Wells (\$14k) |
| | | 1,974,566.29 | 1,976,572.00 | 207,325.00 | 199,673.52 | 96.3% | (7,651.48) | |
| Current YTD (Surplus) Deficit - non-tax-supported | | - | - | (71,510.00) | (39,149.15) | 54.7% | 32,360.85 | |

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



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Web: www.southgate.ca

Staff Report PW2021-024

Title of Report: PW2021-024 CIF 4 Season Waste Audit
Department: Public Works
Branch: Waste Resources and Diversion Management
Council Date: June 2, 2021

Recommendation:

Be it resolved that Council receive Staff Report PW2021-024 for information.

Background:

At the January 16, 2019, Council Meeting, PW Staff Report 2019-007 Continuous Improvement Fund (CIF) Waste Composition Study Project Agreement was presented and approved by Council.

The Township received the CIF Project Letter of Agreement on December 24, 2018, which will provide 100% funding through CIF and Stewardship Ontario (SO) for recycling and waste audits for a 4-season study, CIF Project #1045. The studies will be completed by third party contractors for single and multi residential collections. The Township will assist on coordinating collection locations, provide space for audit sorting at the Egremont Landfill site and a wheel loader with operator when required. The Township will receive audit findings and study results after completed.

One of the conditions of the agreement was that the Municipality shall recognize and state in an appropriate manner, the support offered by RPRA and Stewardship Ontario, through the CIF, concerning the study in any related publication(s). The following statement shall be incorporated into any publication involving the information: This Project has been delivered with the assistance of the Resource Productivity and Recovery Authority's (RPRA), Continuous Improvement Fund, a fund financed by Ontario municipalities. Notwithstanding this support, the views expressed are the views of the author(s), and the Resource Productivity and Recovery Authority and the individuals and organizations represented on the CIF Committee accept no responsibility for these views.

The third-party audit study for 4 seasons was conducted by AET Group Inc. Southgate staff provided 10 grouped household locations in 10 different road sections in all 4 collection zones, with the same locations audited in all 4 seasons. This was a diversified approach mixing rural/ farm/estate residential roads and streets in Holstein, Dundalk and in new development areas. The auditors gathered cart set out materials for both waste and recycling weeks collections and then took them to the Egremont Transfer Station for sorting and compiling data.

Staff Comments:

The first audit was in the Summer of 2019, then Fall of 2019, and Winter 2020. Due to the COVID-19 pandemic delays in the last audit were encountered until a safe approach and protocols for all was put into place and was conducted in Summer, June 2020. With the pandemic, some of the Southgate WRDM programs were suspended at the transfer stations and could have impacted some of the collection streams.

Some of the information taken from the findings and reports are:

The participation rates for each season of 100 households was:

| Summer 2019 | Fall 2019 | Winter 2020 | Summer 2020 |
|-------------|-----------|-------------|-------------|
| 72% | 74% | 72% | 74% |

The participation rates remained relatively close in all 4 seasons, perhaps some households can go more than 2 weeks before cart is full enough to set out again in the bi-weekly collection cycles. Some places have more than 1 cart for tipping, and a few carts were tipped by our drivers, forgetting audit was happening. There were 7 households that did not have any collections set out in any of the 4 audits. Six are rural farm properties.

Materials Difficult to Recover refer to recyclable materials in a grocery bag, Co-joined or nested materials includes as an example cans nested within other cans or boxes, paper inside boxes and Soiled packaging & printed paper, pizza boxes containing leftover pizza or more than 10% of the package volume containing product.

| Materials Difficult to Recover (Recycling) | Summer 2019 | Fall 2019 | Winter 2020 | Summer 2020 |
|--|-------------|-----------|-------------|-------------|
| Bagged materials | 4.35% | 6.51% | 8.17% | 11.89% |
| Co-joined or nested materials | 0.92 % | 0.16% | 2.81% | 0.75% |
| Soiled packaging & printed paper | 4.42% | 3.73% | 1.08% | 5.7% |
| Total percentage | 9.69% | 10.4% | 12.05% | 18.34% |

This data suggests that recycling materials were contaminated with unacceptable or uncleaned product, making it difficult for sorting and processing at a Material Recovery Facility (MRF). Also noted that the Baseline Audit of the Summer of 2019, 1 year later, the total materials difficult to recover had doubled in increase, which was 3.74 kilograms/household/week (Kg/hh/week).

The audit had a very detailed comprehensive breakdown of recycling categories of materials. Printed Paper – 6 groups, Paper Packaging – 19 groups, Plastics – 43 classifications, Metals – 12 groups, Glass – 7 groups, Municipal Hazardous and Special Waste (MHSW) – 2 classifications, coffee pods – 9 groups, and all other materials, textiles, footwear, toys, etc. lumped together.

The table below breaks out the main categories and seasonal waste & recycling collections in Kg/hh/week

| Material category | S/19 Garb | S/19 Recy | F/19 Garb | F/19 Recy | W/20 Garb | W/20 Recy | S/20 Garb | S/20 Recy |
|---------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Printed paper | 0.07 | 0.54 | 0.08 | 0.61 | 0.08 | 0.57 | 0.29 | 0.41 |
| Paper packaging | 0.27 | 1.09 | 0.30 | 1.01 | 0.29 | 0.80 | 0.38 | 1.21 |
| Plastics | 0.87 | 0.72 | 0.83 | 0.60 | 0.67 | 0.53 | 0.99 | 0.86 |
| Metals | 0.33 | 0.30 | 0.32 | 0.27 | 0.14 | 0.27 | 0.26 | 0.27 |
| Glass | 0.10 | 0.48 | 0.10 | 0.31 | 0.11 | 0.39 | 0.04 | 0.45 |
| MHSW | 0.01 | 0.00 | 0.01 | 0.00 | 0.01 | 0.00 | 0.01 | 0.00 |
| Other | 5.22 | 0.40 | 5.73 | 0.35 | 5.39 | 0.16 | 5.35 | 0.55 |
| Coffee Pods (units) | 1.42 | 0.57 | 1.09 | 0.00 | 1.22 | 0.47 | 1.21 | 0.20 |

The Top 10 Materials by Category for Recycling for each audit season have been attached to the report. There are some fluctuations of recyclable materials found in the carts audited, but overall, the percentages of these products are fairly consistent. Non-PPP are printed paper/packaging materials that include office paper, books, photographs, tissue paper and paper plates, etc. that are non-obligated meaning not necessarily included in Blue Box stream that producers fund for residential collections.

Findings / Conclusions

- Some rural/farm properties appear not to be participating in curbside waste or recycling collections.
- Empty and rinse recyclables need to be communicated for more efficient processing for recovery of materials, as MRF's do not necessarily wash products, thus materials are landfilled and in turn increased processing costs are charged back to the municipality.
- There is a lot of bagged recyclables in the stream, residents need reminded that the Southgate cart system is designed for loose materials and these materials cause problems at the MRF for sorting and processing.
- Indications that there are more recyclables in waste stream that could be diverted to recycling stream.
- There was no MHSW in recycling, and a very small amount in the garbage stream, indicating Township residents are using the Orange Drop, to properly dispose of MHSW and protect the environment.
- Due to timing of audit and the pandemic, there was no opportunity to get out into the public with promotion and education / outreach to better inform residents and school children on how to be a "Smart Recycler".
- As most Ontario municipalities are finding, Blue Box diversion rates are somewhat flat and stalled, some is due to lighter weight packaging, and wish-recycling which then becomes an unacceptable material, contaminating the recycling stream.
- Continuation with Promotion and Education programs is key to Sort Today Save Tomorrow as we say in Southgate.

Financial Implications:

CIF, RPRA and SO provide 100% funding for the audits, the Township had minimal costs which were covered in the operational budget.

Communications & Community Action Plan Impact:

Goal 5 - Upgrading our "Hard Services"

Action 5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Concluding Comments:

Staff recommends that Council receive Staff Report PW2021-024 for information.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Jim Ellis, Public Works Manager

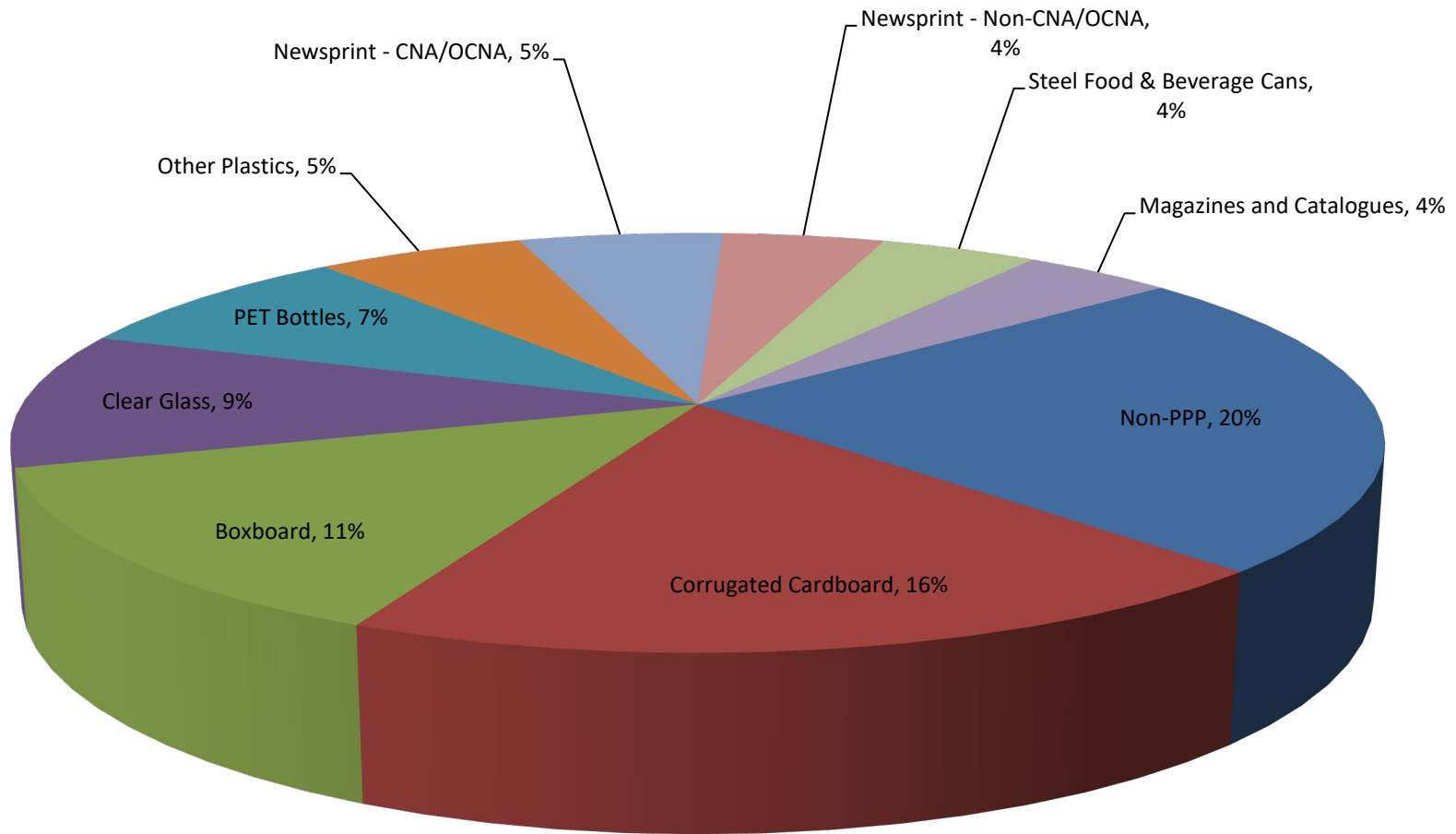
CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

Attachment # 1 - Top 10 Materials by Category for Recycling

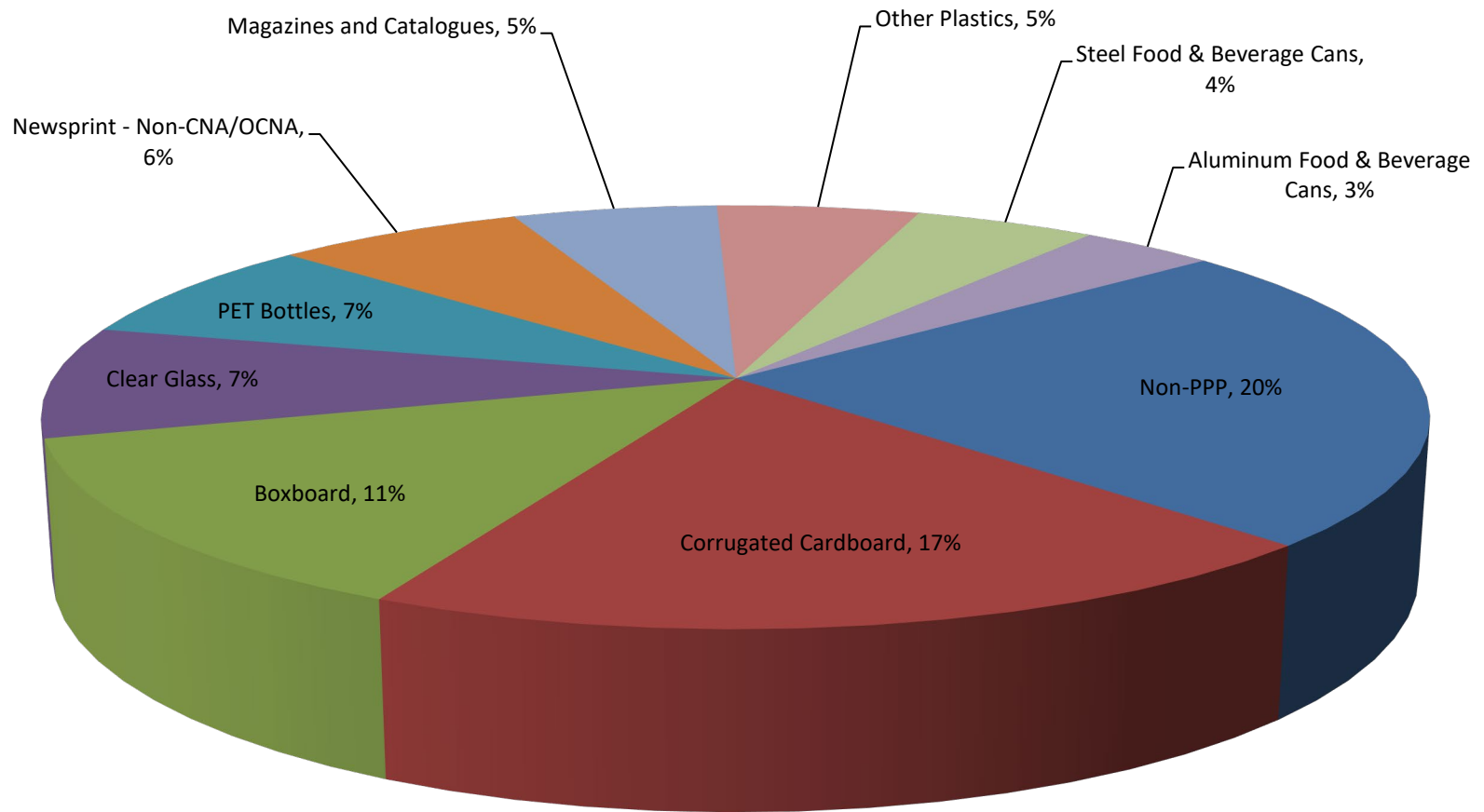
Summer 2019

Top 10 Materials by Category Township of Southgate SF - Recycling



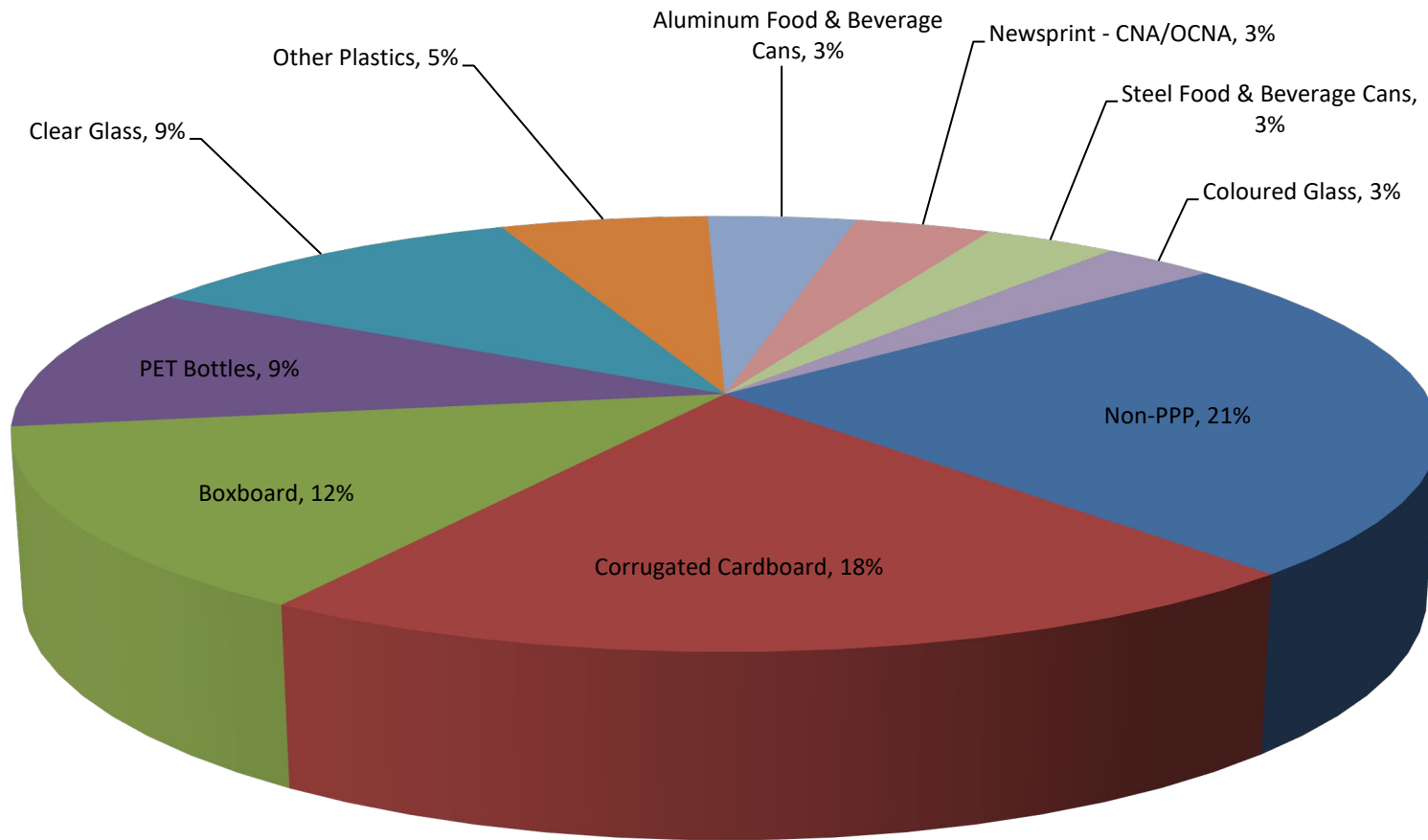
Fall 2019

Top 10 Materials by Category Township of Southgate SF - Recycling



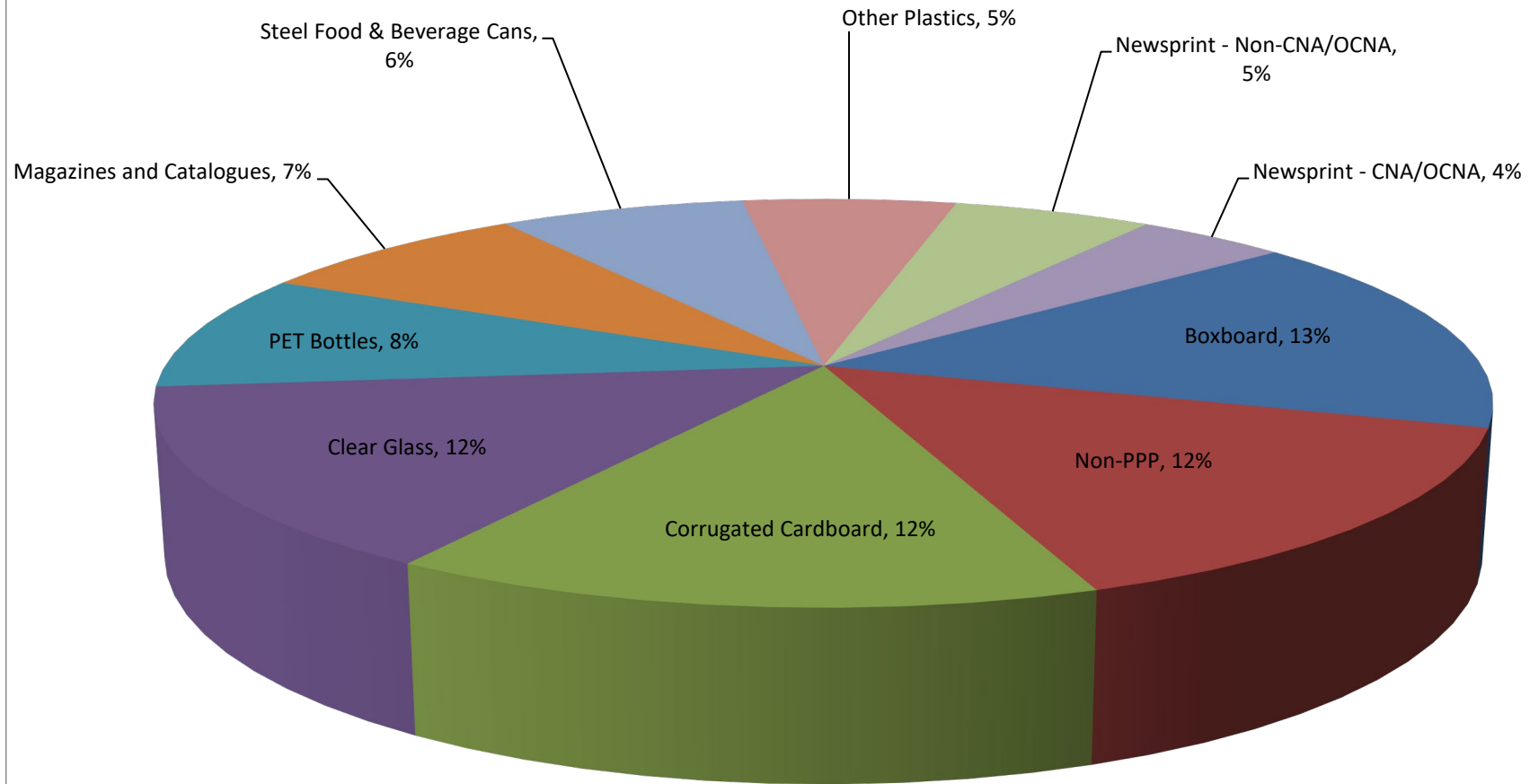
Summer 2020

Top 10 Materials by Category Township of Southgate SF - Recycling



Winter 2020

Top 10 Materials by Category Township of Southgate SF - Recycling






Schedule A

Conference, Workshop/Seminar & Training Policy #2

Council and Staff Education Evaluation Report Conference, Training, Seminars & Professional Development/Self-Study

Participant's Name: MARTIN SHIPSTON

| | |
|---|---|
| Course/Workshop/Conference: <u>LAND USE PLANNING - BASICS</u> | Overall Evaluation: Excellent <u>(Good)</u> Average Poor |
| Association /Institution Provider: <u>A. M. O.</u> | Name of Instructor: <u>MURRAY CLARKE</u> |
| Dates of Attended: (if online, indicate online) <u>ONLINE MAY 20 TH.</u> | |
| Purpose of Attending: <u>TO FAMILIARIZE MYSELF WITH TERMS AND DEFINITIONS USED IN LAND PLANNING</u> | |
| Please summarize the contents and the main points of the course: (Attach additional pages if necessary) <u>THE COURSE TOOK ONE THROUGH THE DIFFERENT LEVELS OF PLANNING, FROM PROVINCIAL POLICY STATEMENT TO MINOR VARIANCES.</u> | |
| Will you use this information in your role? If yes, explain how: <u>YES. IT SHOULD HELP ME WHEN READING PLANNING REPORTS, AND ALSO AT COMMITTEE OF ADJUSTMENT HEARINGS</u> | |
| Do you recommend that other Council Members/Staff attend this course? If so, who and why: <u>YES - TO FAMILIARIZE AND EXPAND INFO/ OUTLOOK ON LAND USE.</u> | |
| Should similar course material be presented in house? If yes, by whom? <u>NOT REALLY</u> | |
| Signature:  | Date: <u>MAY 20TH 2021</u> |

**SUBJECT: Notice of Voting Location Inspection for the Upcoming
Provincial Election to be Held in June 2022**

Date: April 2021

Dear Lindsey Green,

I am writing on behalf of Elections Ontario, a provincial agency of the Legislative Assembly of Ontario. In preparation for the 2022 Provincial General Election, Elections Ontario is reaching out to the municipalities to introduce the event and establish a primary contact.

We have a preliminary list of facilities within the **Township of Southgate** that are recommended to host polling stations for the next Provincial General Election on June 2nd, 2022. Facilities may be utilized for both polling day on June 2, 2022 as well as the 7 days of advance voting that preceded. In accordance with the Election Act, a municipality, school board or provincially funded institution is required to provide space (wherever possible) for polling stations during an election period. Reference to the applicable legislation is outlined below.

Our records indicate you as our primary contact from the previous election. Please review the below information and confirm if it is correct.

| Contact Name | Municipality | Email Address | Main Contact Number |
|---------------|-----------------------|---------------------|-----------------------|
| Lindsey Green | Township of Southgate | lgreen@southgate.ca | 519-923-2110 ext. 230 |

If you are no longer the contact person, please forward this letter to the appropriate new contact and ask them to email the **Voting Location Team** the new contact details. Contact information will be shared with the local Returning Officer(s) to ensure they are corresponding with the correct person to schedule the on-site visit.

Our first phase will require our local Returning Officers to conduct an on-site accessibility inspection for selected locations. The local Returning Officer will be initiating contact with your facilities to schedule these on-site visits between the months of **May to August 2021**.

Inspecting and securing voting locations within the May-August 2021 timeframe is a necessary step in meeting Elections Ontario's legislative requirement to post all voting locations online for public comment by December 2, 2021. As is outlined in section 13.1 (3) of the *Election Act*, R.S.O 1990, Elections Ontario is required to post all voting locations at least six months in advance of an Ontario provincial general election to allow members of the public to provide feedback as to whether the proposed voting locations are sufficiently accessible.

If applicable, please forward this letter to other staff (administrators and/or other facilities staff) to inform them of our process and scheduling of the site visits.

In the Fall of 2021, once inspections are completed, we will contact you again to commence the next phases which includes confirming use of qualified locations and applying for permits and/or signing rental agreements.

If you have any questions or concerns, please contact the **Voting Location Team** via email at vlinfo@elections.on.ca or via telephone at 1-888-668-8683.

Thank you very much for your cooperation and we look forward to working with you.

Yours truly,

Naseef Khan
Manager,
Permanent Register of Electors for Ontario

Election Act Reference:

Subsection 13.4 and 13.4.1 of the Election Act states:

13.(4) Where, in the opinion of the returning officer, it is necessary to ensure to the maximum number of electors access to conveniently located polling places,

(a) a landlord of a building containing 100 or more dwelling units;

(b) a municipality;

(c) a school board; or

(d) a provincially funded institution,

shall, on the request of the returning officer made not less than fourteen days prior to polling day, make any premises under his, her or its control available as a polling location. R.S.O. 1990,c. E.6, s. 13 (4); 2010, c. 7, s. 7 (3).

*13 (4.1) A **municipality, school board** or provincially funded institution that makes premises available under subsection (4) shall do so **free of charge**. 1998, c. 9, s. 10.*



Wellington North Power Inc.

290 Queen Street West, PO Box 359, Mount Forest, ON N0G 2L0

Phone: 519.323.1710 Fax: 519.323.2425

www.wellingtonnorthpower.com

E-mail: wnp@wellingtonnorthpower.com

ESA # 7012854

Meeting: **Wellington North Power Inc.**
Annual Shareholders Meeting

Date: **Tuesday, May 25th 2021**

Time: **6:00 pm to 7:00 pm**

Location: **Video Conference**

AGENDA

| | Item | Presenter | Action |
|----|--|-----------|------------|
| 1 | Opening Remarks | Chair | |
| 2 | Appointment of Recording Secretary | Chair | |
| 3 | Appointment of Scrutineers | Chair | |
| 4 | Notice of Meeting | Chair | |
| 5 | Quorum of Representatives: <ul style="list-style-type: none"> ○ Township of Wellington North (3) ○ Township of Southgate (2) | Chair | |
| 6 | Approval of 2020 Shareholder Meeting minutes | Chair | Resolution |
| 7 | Approval of the 2020 Audited Financial Statements | Chair | Resolution |
| 8 | Appointment of Auditor | Chair | Resolution |
| 9 | Dividend payment to Shareholders | Chair | |
| 10 | Message from CEO / President | CEO | |
| 11 | Other Business | Chair | |
| 12 | Closing Remarks | Chair | |
| 13 | Adjournment | Chair | Resolution |



Minutes from

Wellington North Power Inc.'s

2020 Annual Shareholder Meeting



Wellington North Power Inc.

290 Queen Street West, PO Box 359, Mount Forest, ON N0G 2L0

Phone: 519.323.1710 Fax: 519.323.2425

www.wellingtonnorthpower.com

E-mail: wnp@wellingtonnorthpower.com

ESA # 7012854

Wellington North Power Inc.

Annual Shareholders' Meeting

Tuesday, May 26th 2020 at 6:00 pm.

GUESTS:

| | |
|---|----------------------|
| Representing the Township of Southgate | Mayor John Woodbury |
| | CAO David Milliner |
| Representing the Township of Wellington North | Councillor Lisa Hern |
| | Councillor Dan Yake |
| | CAO Mike Givens |

PRESENT:

| | |
|---------------------|------------------|
| Chair | Andy Lennox |
| Board Director | Paul Smith |
| Board Director | Mark Hillis |
| CEO / President | Jim Klujber |
| Manager of Finance | Raymond Petersen |
| Corporate Secretary | Richard Bucknall |

APOLOGIES:

| | |
|------------------------------|-------------------------|
| Township of Wellington North | Councillor Sherry Burke |
| Township of Wellington North | Councillor Steve McCabe |

The meeting was conducted by video conference so as to adhere to social distancing requirements under the current COVID-19 pandemic situation and Public Health guidelines.

Shareholder representatives were e-mailed the Shareholder package and meeting Resolutions on May 12th 2020. Resolutions were read by the Chair and Scrutineers provided a verbal vote of "Yes" or "No" for support of each Resolution.

WELCOME AND OPENING REMARKS:

The Chair of the Board of Directors of Wellington North Power Inc., Andy Lennox, welcomed everyone to the 2020 Shareholders' Meeting hosted by video conference.
Andy Lennox will facilitate the meeting.

**APPOINTMENT OF
RECORDING SECRETARY:**

Richard Bucknall of Wellington North Power Inc. was appointed as recording secretary for the meeting.

**APPOINTMENT OF
SCRUTINEERS:**

Mayor John Woodbury was appointed as Scrutineer for the Township of Southgate.
Councillor Lisa Hern was appointed as Scrutineer for the Township of Wellington North.

[As the meeting is hosted by video conference, a verbal vote for each Resolution will be recorded. Scrutineers will sign the paper Resolutions provided in the Shareholder package and mail them to Wellington North Power Inc.]

NOTICE OF MEETING:

The Shareholders were notified by e-mail on April 30th 2020.

QUORUM:

The Chair called for a quorum of the representatives of the Shareholder, namely:

- The Township of Southgate (being 2) and;
- The Township of Wellington North (being 3).

Attendees constituting the quorum were members of council or staff from the Townships of Southgate and Wellington North.

The meeting was called to order.

**CONSTITUTION OF
THE MEETING:**

The Chair of the Board of Directors of Wellington North Power Inc., Andy Lennox, declared the meeting had been properly called and duly constituted for the transaction of business.

**APPROVAL OF 2019 SHAREHOLDER
MEETING MINUTES:**

The minutes of the Annual Shareholders Meeting held Tuesday, May 28th 2019 were circulated electronically to the Shareholder representatives on May 12th 2020.

Resolution: 2020-0526-101

WHEREAS the Shareholders have determined that the minutes of the Annual Shareholders' Meeting held May 28th 2019 have been duly reviewed and accepted for the Corporation;

IT IS RESOLVED THAT the minutes of the Annual Shareholders' Meeting held Tuesday, May 28th 2019 at the Township of

Wellington North, in the County of Wellington have been reviewed and accepted.

The foregoing resolution is hereby signed by all the Shareholders of the Corporation entitled to vote thereon, in accordance with the provisions of the *Business Corporations Act* (Ontario).

Dated this day, the 26th of May 2020.

| Recorded Vote | | |
|---|-----|----|
| Shareholder | Yes | No |
| The Corporation of the Township of Southgate | X | |
| The Corporation of the Township of Wellington North | X | |

**APPROVAL OF 2018 AUDITED
FINANCIAL STATEMENTS:**

2019 Audited Financial Statements for Wellington North Power Inc. were circulated electronically to Shareholder representatives on May 12th 2020.

There were no questions asked by attendees.

Resolution: 2020-0526-102

WHEREAS the Shareholders are required to determine that the audited Financial Statements as prepared by the firm of KPMG LLP Canada are accepted for the Corporation;

IT IS RESOLVED THAT the 2019 Audited Financial Statements as presented, have been reviewed and accepted for the Corporation.

The foregoing resolution is hereby signed by all the Shareholders of the Corporation entitled to vote thereon, in accordance with the provisions of the *Business Corporations Act* (Ontario).

Dated this day, the 26th of May 2020.

| Recorded Vote | | |
|---|-----|----|
| Shareholder | Yes | No |
| The Corporation of the Township of Southgate | X | |
| The Corporation of the Township of Wellington North | X | |

**APPOINTMENT OF
AUDITOR:**

Resolution: 2020-0526-103

WHEREAS the Shareholders are required to determine the auditing firm for the Corporation;

IT IS RESOLVED THAT the following firm is to be retained to act as auditor for the Corporation until the next annual meeting.

KPMG LLP Canada

The foregoing resolution is hereby signed by all the Shareholders of the Corporation entitled to vote thereon, in accordance with the provisions of the *Business Corporations Act* (Ontario).

Dated this day, the 26th of May 2020.

| Recorded Vote | | |
|---|-----|----|
| Shareholder | Yes | No |
| The Corporation of the Township of Southgate | X | |
| The Corporation of the Township of Wellington North | X | |

DIVIDEND PAYMENT:

Andy Lennox advised Shareholders that the Board of Wellington North Power Inc. had recommended there is no dividend payment this year, not because of 2019 net income, but instead to use the cash to help weather the current uncertainty that WNP and many businesses are experiencing.

There were no questions raised.

APPOINTMENT OF DIRECTORS:

Andy Lennox announced that Paul Smith, Mark Hillis and Mike Givens have been re-appointed as Directors for Wellington North Power Inc. Thank you for your on-going participation.

There were no questions raised.

MESSAGE FOR CEO/PRESIDENT:

Jim Klujber, CEO/President of Wellington North Power Inc., gave a brief message which included the following:

- Over the past few years, WNP has delivered strong financial performances, good customer engagement and maintained good working relationships with Township employees, both outside and office staff.
- WNP has been reaching out to seniors during the COVID-19 pandemic as friendly call, not chasing payment, but to offer a person for them to talk to. The company continues to take an active role in the community including hanging Christmas decorations as well as banners for Remembrance Day.
- Like many other businesses, WNP is facing uncertainty this year. The company is making prudent decisions including making no dividend payments, reducing capital expenditure as well as other cost-conscious decisions to help cash-flow.

- This year, WNP is focusing on filing a Cost of Service rate application to rebase operating costs and seek approval for 2021 electricity rates.
- WNP is continuing to receive an influx of projects from Developers and we continue to support the growth in our community.
- WNP remains positive about its future, serving our community and I wish to thank the Townships and Shareholders for their continued support.

There were no questions asked by attendees.

OTHER BUSINESS:

There was no other business items raised or discussed.

CLOSING REMARKS:

Andy Lennox gave closing remarks noting Wellington North Power Inc. had delivered solid results for 2019 and asked to pass on thanks to all staff at the utility.

Andy Lennox thanked the Shareholder representatives, directors and staff for attending the meeting.

ADJOURNMENT:

Resolution: 2020-0526-104

WHEREAS the Shareholders have determined that the business of the annual Shareholders' Meeting is concluded for the Corporation;

IT IS RESOLVED THAT the Annual Shareholders' Meeting held Tuesday, May 26th 2020 is adjourned.

The foregoing resolution is hereby signed by all the Shareholders of the Corporation entitled to vote thereon, in accordance with the provisions of the *Business Corporations Act* (Ontario).

Dated this day, the 26th of May 2020.

| Recorded Vote | | |
|---|-----|----|
| Shareholder | Yes | No |
| The Corporation of the Township of Southgate | X | |
| The Corporation of the Township of Wellington North | X | |

Chairman

Corporate Secretary



Wellington North Power Inc.'s

2020 Audited Financial Statements

Financial Statements of

**WELLINGTON NORTH
POWER INC.**

And Independent Auditors' Report thereon

Year ended December 31, 2020



KPMG LLP
 115 King Street South
 2nd Floor
 Waterloo ON N2J 5A3
 Canada
 Tel 519-747-8800
 Fax 519-747-8830

INDEPENDENT AUDITORS' REPORT

To the Shareholders of Wellington North Power Inc.

Opinion

We have audited the financial statements of Wellington North Power Inc. (the Entity), which comprise:

- The statement of financial position as at December 31, 2020
- the statement of comprehensive income for the year then ended
- the statement of changes in equity for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2020, and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Page 2

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standards (IFRS), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.



Page 3

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font. Below the signature is a horizontal line.

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Canada

April 22, 2021

WELLINGTON NORTH POWER INC.

Statement of Financial Position

December 31, 2020, with comparative information for 2019

| | Note | 2020 | 2019 |
|---|------|----------------------|----------------------|
| Assets | | | |
| Current assets | | | |
| Accounts receivable | 4 | \$ 1,424,885 | \$ 1,340,978 |
| Unbilled revenue | | 1,352,617 | 1,367,195 |
| Income taxes receivable | | 3,396 | — |
| Materials and supplies | 5 | 111,625 | 122,569 |
| Prepaid expenses | | 145,572 | 139,485 |
| Total current assets | | 3,038,095 | 2,970,227 |
| Non-current assets | | | |
| Property, plant and equipment | 6 | 10,769,741 | 10,193,073 |
| Intangible assets | 7 | 824,185 | 791,785 |
| Other assets | | 2,145 | 2,145 |
| Deferred tax assets | 8 | — | 5,783 |
| Total non-current assets | | 11,596,071 | 10,992,786 |
| Total assets | | \$ 14,634,166 | \$ 13,963,013 |
| Regulatory debit balances | | | |
| | 9 | 1,228,850 | 881,737 |
| Total assets and regulatory balances | | \$ 15,863,016 | \$ 14,844,750 |

See accompanying notes to the financial statements.

WELLINGTON NORTH POWER INC.

Statement of Financial Position

December 31, 2020, with comparative information for 2019

| | Note | 2020 | 2019 |
|--|----------|----------------------|----------------------|
| Liabilities | | | |
| Current liabilities | | | |
| Bank indebtedness | 10 | \$ 1,173,536 | \$ 401,467 |
| Accounts payable and accrued liabilities | 11 | 2,317,260 | 2,506,440 |
| Current portion of notes payable | 12 | 524,045 | 199,238 |
| Customer deposits | | 105,837 | 146,856 |
| Total current liabilities | | 4,120,678 | 3,254,001 |
| Non-current liabilities | | | |
| Long-term notes payable | 12 | 5,867,475 | 6,074,850 |
| Post-employment benefits | 13 | 213,305 | 178,948 |
| Deferred revenue | | 161,741 | 142,177 |
| Deferred tax liability | 8 | 25,144 | — |
| Total non-current liabilities | | 6,267,665 | 6,395,975 |
| Total liabilities | | 10,388,343 | 9,649,976 |
| Equity | | | |
| Share capital | 14 | 1,634,404 | 1,634,404 |
| Retained earnings | | 3,251,850 | 3,017,595 |
| Accumulated other comprehensive loss | | (23,953) | (3,565) |
| Total equity | | 4,862,301 | 4,648,434 |
| Total liabilities and equity | | \$ 15,250,644 | \$ 14,298,410 |
| Regulatory credit balances | 9 | 612,372 | 546,340 |
| Total liabilities, equity and regulatory balances | | \$ 15,863,016 | \$ 14,844,750 |

See accompanying notes to the financial statements.

On behalf of the Board:



Director



Director

WELLINGTON NORTH POWER INC.

Statement of Comprehensive Income

Year ended December 31, 2020, with comparative information for 2019

| | Note | 2020 | 2019 |
|--|------|---------------|---------------|
| Revenue | | | |
| Sale of energy | | \$ 12,517,782 | \$ 12,263,304 |
| Distribution revenue | | 2,728,149 | 2,717,303 |
| Other | 15 | 126,814 | 170,644 |
| | | 15,372,745 | 15,151,251 |
| Operating expenses | | | |
| Cost of power purchased | | 12,761,253 | 12,418,466 |
| Operations and maintenance | | 623,749 | 621,325 |
| Billing and collections | | 414,736 | 409,630 |
| Administrative and general | | 828,774 | 784,856 |
| Amortization and depreciation | | 474,694 | 470,150 |
| Property taxes | | 15,532 | 15,831 |
| | | 15,118,738 | 14,720,258 |
| Income from operating activities | | 254,007 | 430,993 |
| Finance costs | 17 | 262,803 | 272,437 |
| Income (loss) before income taxes | | (8,796) | 158,556 |
| Income tax expense | 8 | 23,377 | 44,050 |
| Net income (loss) for the year | | (32,173) | 114,506 |
| Net movement in regulatory balances, net of tax | 9 | 266,428 | 200,108 |
| Net income for the year and net movement in regulatory balances | | 234,255 | 314,614 |
| Other comprehensive income (loss) | | | |
| Remeasurement of post-employment benefits | | (20,388) | — |
| Other comprehensive loss for the year | | (20,388) | — |
| Total comprehensive income for the year | | \$ 213,867 | \$ 314,614 |

See accompanying notes to the financial statements.

WELLINGTON NORTH POWER INC.

Statement of Changes in Equity

Year ended December 31, 2020, with comparative information for 2019

| | Share capital | Retained earnings | Accumulated other comprehensive loss | Total |
|---|------------------|----------------------|---|--------------|
| Balance at January 1, 2019 | \$1,634,404 | \$ 2,760,376 | \$ (3,565) | \$ 4,391,215 |
| Net income and net movement in regulatory balances | — | 314,614 | — | 314,614 |
| Dividends | — | (57,395) | — | (57,395) |
| Balance at December 31, 2019 | \$1,634,404 | \$ 3,017,595 | \$ (3,565) | \$ 4,648,434 |
| Balance at January 1, 2020 | \$1,634,404 | \$ 3,017,595 | \$ (3,565) | \$ 4,648,434 |
| Net income and net movement in regulatory balances | — | 234,255 | — | 234,255 |
| Other comprehensive loss | — | — | (20,388) | (20,388) |
| Balance at December 31, 2020 | \$1,634,404 | \$ 3,251,850 | \$ (23,953) | \$ 4,862,301 |

See accompanying notes to the financial statements.

WELLINGTON NORTH POWER INC.

Statement of Cash Flows

Year ended December 31, 2020, with comparative information for 2019

| | 2020 | 2019 |
|---|-----------------------|---------------------|
| Operating activities | | |
| Net Income and net movement in regulatory balances | \$ 234,255 | \$ 314,614 |
| Adjustments for: | | |
| Depreciation and amortization | 546,446 | 521,427 |
| Amortization of deferred revenue | (3,243) | (2,309) |
| Post-employment benefits | 13,969 | 3,523 |
| Loss on disposal of property, plant and equipment | 25,506 | 41,692 |
| Income tax expense | 23,377 | 44,050 |
| | 840,310 | 922,997 |
| Change in non-cash operating working capital: | | |
| Accounts receivable | (83,907) | 204,712 |
| Unbilled revenue | 14,578 | (124,918) |
| Materials and supplies | 10,944 | 3,078 |
| Prepaid expenses | (6,087) | 32,407 |
| Accounts payable and accrued liabilities | (189,178) | (306,196) |
| Customer deposits | (41,020) | (48,674) |
| | (294,670) | (239,591) |
| Regulatory balances | (281,081) | (206,580) |
| Income tax refunded | 4,153 | 896 |
| Net cash from operating activities | 268,712 | 477,722 |
| Investing activities | | |
| Purchase of property, plant and equipment | (760,757) | (631,904) |
| Proceeds on disposal of property, plant and equipment | 2,438 | 10,182 |
| Purchase of intangible assets | (106,031) | (32,207) |
| Contributions received from customers | 22,807 | 25,840 |
| Net cash used by investing activities | (841,543) | (628,089) |
| Financing activities | | |
| Repayment of long-term debt | (199,238) | (191,425) |
| Dividends paid | - | (57,395) |
| Net cash used by financing activities | (199,238) | (248,820) |
| Change in cash | (772,069) | (399,187) |
| Bank indebtedness, beginning of year | (401,467) | (2,280) |
| Bank indebtedness, end of year | \$ (1,173,536) | \$ (401,467) |

See accompanying notes to the financial statements.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

1. Reporting entity:

Wellington North Power Inc. (the "Company") is a rate regulated, municipally owned hydro distribution company incorporated under the laws of Ontario, Canada. The Company is located in the Township of Wellington North. The address of the Company's registered office is 290 Queen Street West, Mount Forest, Ontario.

The Company delivers electricity and related energy services to residential and commercial customers in the urban areas of Mount Forest, Arthur, and Holstein. The Company is owned by the Township of Wellington North (97% share) and the Township of Southgate (3% share).

The financial statements are for the Company as at and for the year ended December 31, 2020.

2. Basis of presentation:

(a) Statement of compliance:

The Company's financial statements have been prepared in accordance with International Financial Reporting Standards ("IFRS").

The financial statements were approved by the Board of Directors on April 22, 2021.

(b) Basis of measurement:

These financial statements have been prepared on the historical cost basis, unless otherwise stated.

The financial statements have been prepared on the historical cost basis except for the following:

- (i) Where held, financial instruments at fair value through profit or loss
- (ii) Contributed assets are initially measured at fair value.

(c) Functional and presentation currency:

These financial statements are presented in Canadian dollars, which is the Company's functional currency.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

2. Basis of presentation (continued):

(d) Use of estimates and judgments:

The preparation of financial statements in conformity with IFRS requires management to make judgments, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses and disclosure of contingent assets and liabilities. Actual results may differ from those estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the year in which the estimates are revised and in any future years affected.

Information about assumptions and estimation uncertainties that have a significant risk of resulting in material adjustment is included in the following notes:

- (i) Note 3(b) – Determination of the performance obligation for contributions from customers and the related amortization period
- (ii) Note 3(b) – measurement of unbilled revenue
- (iii) Notes 6, 7 – estimation of useful lives of its property, plant and equipment and intangible assets
- (iv) Note 9 – recognition and measurement of regulatory balances
- (v) Note 13 – measurement of defined benefit obligations: key actuarial assumptions
- (vi) Note 18 – recognition and measurement of provisions and contingencies

(e) Rate regulation:

The Company is regulated by the Ontario Energy Board ("OEB"), under the authority granted by the *Ontario Energy Board Act, 1998*. Among other things, the OEB has the power and responsibility to approve or set rates for the transmission and distribution of electricity, providing continued rate protection for electricity consumers in Ontario, and ensuring that transmission and distribution companies fulfill obligations to connect and service customers. The OEB may also prescribe license requirements and conditions of service to local distribution companies ("LDCs"), such as the Company, which may include, among other things, record keeping, regulatory accounting principles, separation of accounts for distinct businesses, and filing and process requirements for rate setting purposes.

The Company is required to bill customers for the debt retirement charge set by the province. The Company may file to recover uncollected debt retirement charges from Ontario Electricity Financial Company ("OEFC") once each year.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

2. Basis of presentation (continued):

(e) Rate regulation (continued):

Rate setting:

Distribution revenue

For the distribution revenue included in sale of energy, the Company files a "Cost of Service" ("COS") rate application with the OEB every five years where rates are determined through a review of the forecasted annual amount of operating and capital expenditures, debt and shareholder's equity required to support the Company's business. The Company estimates electricity usage and the costs to service each customer class to determine the appropriate rates to be charged to each customer class. The COS application is reviewed by the OEB and interveners and rates are approved based upon this review, including any revisions resulting from that review.

In the intervening years an Incentive Rate Mechanism application ("IRM") is filed. An IRM application results in a formulaic adjustment to distribution rates that were set under the last COS application. The previous year's rates are adjusted for the annual change in the Gross Domestic Product Implicit Price Inflation for Final Domestic Demand ("GDP IPI-FDD") net of a productivity factor and a "stretch factor" determined by the relative efficiency of an electricity distributor.

As a licensed distributor, the Company is responsible for billing customers for electricity generated by third parties and the related costs of providing electricity service, such as transmission services and other services provided by third parties. The Company is required, pursuant to regulation, to remit such amounts to these third parties, irrespective of whether the Company ultimately collects these amounts from customers.

The Company last filed a COS application in November 2015 for rates effective May 1, 2016 to April 30, 2021. The GDP IPI-FDD for 2020 is 2.00%, the Company's productivity factor is nil% and the stretch factor is 0.45%, resulting in a net adjustment of 1.55% to the previous year's rates.

Electricity rates

The OEB sets electricity prices for low-volume consumers twice each year based on an estimate of how much it will cost to supply the province with electricity for the next year. All remaining consumers pay the market price for electricity. The Company is billed for the cost of the electricity that its customers use and passes this cost on to the customer at cost without a mark-up.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

3. Significant accounting policies:

The accounting policies set out below have been applied consistently in all years presented in these financial statements.

(a) Financial instruments:

At initial recognition, the Company measures its financial assets at fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs that are directly attributable to the acquisition of the financial asset. Transaction costs of financial assets carried at fair value through profit or loss are expensed in profit or loss.

Subsequent measurement of the financial asset depends on the classification determined on initial recognition. Financial assets are classified as either amortized cost, fair value through other comprehensive income or fair value through profit or loss, depending on its business model for managing the financial assets and the contractual cash flow characteristics of the financial assets. Financial assets are not reclassified subsequent to their initial recognition, unless the Company changes its business model for managing financial assets.

Financial liabilities are initially measured at fair value, net of transaction costs incurred. They are subsequently carried at amortized cost using the effective interest rate method; any difference between the proceeds (net of transaction costs) and the redemption value is recognized as an adjustment to interest expense over the period of the borrowings.

The Company has not entered into derivative instruments.

Hedge accounting has not been used in the preparation of these financial statements.

Cash equivalents include short-term investments with maturities of three months or less when purchased.

(b) Revenue recognition:

Sale and distribution of electricity

The performance obligations for the sale and distribution of electricity are recognized over time using an output method to measure the satisfaction of the performance obligation. The value of the electricity services transferred to the customer is determined on the basis of cyclical meter readings plus estimated customer usage since the last meter reading date to the end of the year and represents the amount that the Company has the right to bill. Revenue includes the cost of electricity supplied, distribution, and any other regulatory charges. The related cost of power is recorded on the basis of power used.

For customer billings related to electricity generated by third parties and the related costs of providing electricity service, such as transmission services and other services provided by third parties, the Company has determined that it is acting as a principal for these electricity charges and, therefore, has presented electricity revenue on a gross basis.

Customer billings for debt retirement charges are recorded on a net basis as the Company is acting as an agent for this billing stream.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

3. Significant accounting policies (continued):

(b) Revenue recognition:

Capital contributions

Developers are required to contribute towards the capital cost of construction of distribution assets in order to provide ongoing service. The developer is not a customer and therefore the contributions are scoped out of IFRS 15 *Revenue from Contracts with Customers*. Cash contributions, received from developers are recorded as deferred revenue. When an asset other than cash is received as a capital contribution, the asset is initially recognized at its fair value, with a corresponding amount recognized as deferred revenue. The deferred revenue, which represents the Company's obligation to continue to provide the customers access to the supply of electricity, is amortized to income on a straight-line basis over the useful life of the related asset.

Certain customers are also required to contribute towards the capital cost of construction of distribution assets in order to provide ongoing service. These contributions fall within the scope of IFRS 15 *Revenue from Contracts with Customers*. The contributions are received to obtain a connection to the distribution system in order receive ongoing access to electricity. The Company has concluded that the performance obligation is the supply of electricity over the life of the relationship with the customer which is satisfied over time as the customer receives and consumes the electricity. Revenue is recognized on a straight-line basis over the useful life of the related asset.

Other revenue

Revenue earned from the provision of services is recognized as the service is rendered.

Government grants and the related performance incentive payments under CDM programs are recognized as revenue in the year when there is reasonable assurance that the program conditions have been satisfied and the payment will be received.

(c) Materials and supplies:

Materials and supplies, the majority of which are consumed by the Company in the provision of its services, is valued at the lower of cost and net realizable value, with cost being determined on an average cost basis, and includes expenditures incurred in acquiring the materials and supplies and other costs incurred in bringing them to their existing location and condition.

(d) Property, plant and equipment:

Items of property, plant and equipment ("PP&E") used in rate-regulated activities and acquired prior to January 1, 2015 are measured at the deemed cost (carrying value as elected under IFRS 1) established on the transition date, less accumulated depreciation. All other items of PP&E are measured at cost, or, where the item is contributed by customers, its fair value, less accumulated depreciation.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

3. Significant accounting policies (continued):

(d) Property, plant and equipment (continued):

Cost includes expenditures that are directly attributable to the acquisition of the asset. The cost of self-constructed assets includes contracted services, materials and transportation costs, direct labour, overhead costs, borrowing costs and any other costs directly attributable to bringing the asset to a working condition for its intended use.

Borrowing costs on qualifying assets are capitalized as part of the cost of the asset based upon the weighted average cost of debt incurred on the Company's borrowings. Qualifying assets are considered to be those that take in excess of 12 months to construct.

When parts of an item of PP&E have different useful lives, they are accounted for as separate items (major components) of PP&E.

When items of PP&E are retired or otherwise disposed of, a gain or loss on disposal is determined by comparing the proceeds from disposal, if any, with the carrying amount of the item and is included in profit or loss.

Major spare parts and standby equipment are recognized as items of PP&E.

The cost of replacing a part of an item of PP&E is recognized in the net book value of the item if it is probable that the future economic benefits embodied within the part will flow to the Company and its cost can be measured reliably. In this event, the replaced part of PP&E is written off, and the related gain or loss is included in profit or loss. The costs of the day-to-day servicing of PP&E are recognized in profit or loss as incurred.

The need to estimate the decommissioning costs at the end of the useful lives of certain assets is reviewed periodically. The Company has concluded it does not have any legal or constructive obligation to remove PP&E.

Depreciation is calculated to write off the cost of items of PP&E using the straight-line method over their estimated useful lives, and is generally recognized in profit or loss. Depreciation methods, useful lives, and residual values are reviewed at each reporting date and adjusted prospectively if appropriate. Land is not depreciated. Construction-in-progress assets are not depreciated until the project is complete and the asset is available for use.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

3. Significant accounting policies (continued):

(d) Property, plant and equipment (continued):

The estimated useful lives are as follows:

| | |
|------------------------------|-------------|
| Buildings | 15-60 years |
| Distribution stations | 20-55 years |
| Distribution lines | 45-65 years |
| Distribution transformers | 40 years |
| Distribution meters | 5-30 years |
| Distribution services | 40-60 years |
| Computer equipment | 5 years |
| Transportation equipment | 5-8 years |
| System supervisory equipment | 10 years |
| Other | 5-10 years |

(e) Intangible assets:

Intangible assets used in rate-regulated activities and acquired prior to January 1, 2015 are measured at deemed cost (carrying value as elected under IFRS 1) established on the transition date, less accumulated amortization. All other intangible assets are measured at cost.

Computer software that is acquired or developed by the Company after January 1, 2015, including software that is not integral to the functionality of equipment purchased which has finite useful lives, is measured at cost less accumulated amortization.

Amortization is recognized in profit or loss on a straight-line basis over the estimated useful lives of intangible assets, from the date that they are available for use. Amortization methods and useful lives of all intangible assets are reviewed at each reporting date and adjusted prospectively if appropriate. The estimated useful lives are:

| | |
|---------------------|----------|
| Distribution rights | 25 years |
| Computer software | 5 years |

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

3. Significant accounting policies (continued):

(f) Impairment:

(i) Financial assets measured at amortized cost:

A loss allowance for expected credit losses on financial assets measured at amortized cost is recognized at the reporting date. The loss allowance is measured at an amount equal to the lifetime expected credit losses for the asset.

(ii) Non-financial assets:

The carrying amounts of the Company's non-financial assets, other than materials and supplies and deferred tax assets, are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists, then the asset's recoverable amount is estimated.

For the purpose of impairment testing, assets are grouped together into the smallest group of assets that generates cash inflows from continuing use that are largely independent of the cash inflows of other assets or groups of assets (the "cash-generating unit" or "CGU"). The recoverable amount of an asset or CGU is the greater of its value in use and its fair value less costs to sell. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

An impairment loss is recognized if the carrying amount of an asset or its CGU exceeds its estimated recoverable amount. Impairment losses are recognized in profit or loss.

An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortization, if no impairment loss had been recognized.

(g) Customer deposits:

Customer deposits represent cash deposits from electricity distribution customers and retailers to guarantee the payment of energy bills. Interest is paid on customer deposits.

Deposits are refundable to customers who demonstrate an acceptable level of credit risk as determined by the Company in accordance with policies set out by the OEB or upon termination of their electricity distribution service.

(h) Provisions:

A provision is recognized if, as a result of a past event, the Company has a present legal or constructive obligation that can be estimated reliably, and it is probable that an outflow of economic benefits will be required to settle the obligation. Provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

3. Significant accounting policies (continued):

(i) Regulatory balances:

Regulatory deferral account debit balances represent costs incurred in excess of amounts billed to the customer at OEB approved rates. Regulatory deferral account credit balances represent amounts billed to the customer at OEB approved rates in excess of costs incurred by the Company.

Regulatory deferral account debit balances are recognized if it is probable that future billings in an amount at least equal to the deferred cost will result from inclusion of that cost in allowable costs for rate-making purposes. The offsetting amount is recognized in net movement in regulatory balances in profit or loss or OCI. When the customer is billed at rates approved by the OEB for the recovery of the deferred costs, the customer billings are recognized in revenue. The regulatory debit balance is reduced by the amount of these customer billings with the offset to net movement in regulatory balances in profit or loss or OCI.

The probability of recovery of the regulatory deferral account debit balances is assessed annually based upon the likelihood that the OEB will approve the change in rates to recover the balance. The assessment of likelihood of recovery is based upon previous decisions made by the OEB for similar circumstances, policies or guidelines issued by the OEB, etc. Any resulting impairment loss is recognized in profit or loss in the year incurred.

When the Company is required to refund amounts to ratepayers in the future, the Company recognizes a regulatory deferral account credit balance. The offsetting amount is recognized in net movement in regulatory balances in profit or loss or OCI. The amounts returned to the customers are recognized as a reduction of revenue. The credit balance is reduced by the amount of these customer repayments with the offset to net movement in regulatory balances in profit or loss or OCI.

(j) Post-employment benefits:

(i) Pension plan:

The Company provides a pension plan for all its full-time employees through Ontario Municipal Employees Retirement System ("OMERS"). OMERS is a multi-employer pension plan which operates as the Ontario Municipal Employees Retirement Fund ("the Fund"), and provides pensions for employees of Ontario municipalities, local boards and public utilities. The Fund is a contributory defined benefit pension plan, which is financed by equal contributions from participating employers and employees, and by the investment earnings of the Fund. To the extent that the Fund finds itself in an under-funded position, additional contribution rates may be assessed to participating employers and members.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

3. Significant accounting policies (continued):

(j) Post-employment benefits (continued):

(i) Pension plan (continued):

OMERS is a defined benefit plan. However, as OMERS does not segregate its pension asset and liability information by individual employers, there is insufficient information available to enable the Company to directly account for the plan. Consequently, the plan has been accounted for as a defined contribution plan. The Company is not responsible for any other contractual obligations other than the contributions. Obligations for contributions to defined contribution pension plans are recognized as an employee benefit expense in profit or loss when they are due.

(ii) Post-employment benefits, other than pension:

The Company provides some of its retired employees with life insurance and medical benefits beyond those provided by government sponsored plans.

The obligations for these post-employment benefit plans are actuarially determined by applying the projected unit credit method and reflect management's best estimate of certain underlying assumptions. Remeasurements of the net defined benefit obligations, including actuarial gains and losses and the return on plan assets (excluding interest), are recognized immediately in other comprehensive income. When the benefits of a plan are improved, the portion of the increased benefit relating to past service by employees is recognized immediately in profit or loss.

(k) Leased assets:

At inception of a contract, the Company assesses whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To assess whether a contract conveys the right to control the use of an identified asset, the Company assesses whether:

- (i) The contract involves the use of an identified asset;
- (ii) The Company has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- (iii) The Company has the right to direct the use of the asset. The Company has this right when it has the decision-making rights that are most relevant to changing how and for what purpose the asset is used is predetermined, the Company has the right to direct the use of the asset if either:
 - a) The Company has the right to operate the asset; or
 - b) The Company designed the asset in a way that predetermines how and for what purposes it will be used.

This policy is applied to contracts entered into, or changed, on or after January 1, 2019.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

3. Significant accounting policies (continued):

(k) Leased assets (continued):

Short-term leases and low value assets

The Company has elected not to recognize right-of-use assets and lease liabilities for short-term leases that have a lease term of 12 months or less and leases of low-value assets. The Company recognizes the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

(l) Finance income and finance costs:

Finance income is recognized as it accrues in profit or loss, using the effective interest method.

Finance costs comprise interest expense on borrowings and net interest expense on post-employment benefits. Finance costs are recognized in profit or loss unless they are capitalized as part of the cost of qualifying assets.

(m) Income taxes:

The income tax expense comprises current and deferred tax. Income tax expense is recognized in profit or loss except to the extent that it relates to items recognized directly in equity, in which case, it is recognized in equity.

The Company is currently exempt from taxes under the Income Tax Act (Canada) and the Ontario Corporations Tax Act (collectively the "Tax Acts"). Under the *Electricity Act*, 1998, the Company makes payments in lieu of corporate taxes to the Ontario Electricity Financial Company ("OEFC"). These payments are calculated in accordance with the rules for computing taxable income and taxable capital and other relevant amounts contained in the Tax Acts as modified by the *Electricity Act*, 1998, and related regulations. Prior to October 1, 2001, the Company was not subject to income or capital taxes. Payments in lieu of taxes are referred to as income taxes.

Current tax comprises the expected tax payable or receivable on the taxable income or loss for the year, using tax rates enacted or substantively enacted at the reporting date, and any adjustment to tax payable in respect of previous years.

Deferred tax is recognized in respect of temporary differences between the tax basis of assets and liabilities and their carrying amounts for accounting purposes. Deferred tax assets are recognized for unused tax losses, unused tax credits and deductible temporary differences to the extent that it is probable that future taxable profits will be available against which they can be used. Deferred tax is measured at the tax rates that are expected to be applied to temporary differences when they reverse, using tax rates enacted or substantively enacted, at the reporting date.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

4. Accounts receivable:

| | 2020 | 2019 |
|----------------------------|---------------------|---------------------|
| Trade customer receivables | \$ 1,372,755 | \$ 1,281,657 |
| Other trade receivables | 47,880 | 10,517 |
| Billable work | 4,250 | 48,804 |
| | <u>\$ 1,424,885</u> | <u>\$ 1,340,978</u> |

5. Materials and supplies:

The amount written down due to obsolescence in 2020 was \$nil (2019 - \$nil).

6. Property, plant and equipment:

| | Land and buildings | Distribution equipment | Other fixed assets -in-Progress | Construction | Total |
|---------------------------------|-----------------------|---------------------------|------------------------------------|--------------|---------------|
| <i>Cost or deemed cost</i> | | | | | |
| Balance at January 1, 2020 | \$ 476,849 | \$ 10,664,768 | \$ 1,263,805 | \$ 8,033 | \$ 12,413,455 |
| Additions | 4,515 | 695,487 | 377,425 | — | 1,077,427 |
| Transfers | — | — | — | — | — |
| Disposals/retirements | — | (39,574) | — | (3,414) | (42,988) |
| Balance at December 31, 2020 | \$ 481,364 | \$ 11,320,681 | \$ 1,641,230 | \$ 4,619 | \$ 13,447,894 |
| Balance at January 1, 2019 | \$ 475,634 | \$ 10,234,098 | \$ 1,165,316 | \$ 747 | \$ 11,875,795 |
| Additions | 1,215 | 505,698 | 117,705 | 7,286 | 631,904 |
| Transfers | — | — | — | — | — |
| Disposals/retirements | — | (75,028) | (19,216) | — | (94,244) |
| Balance at December 31, 2019 | \$ 476,849 | \$ 10,664,768 | \$ 1,263,805 | \$ 8,033 | \$ 12,413,455 |
| <i>Accumulated depreciation</i> | | | | | |
| Balance at January 1, 2020 | \$ 85,150 | \$ 1,321,025 | \$ 814,207 | \$ — | \$ 2,220,382 |
| Depreciation | 15,315 | 314,251 | 143,249 | — | 472,815 |
| Disposals/retirements | — | (15,044) | — | — | (15,044) |
| Balance at December 31, 2020 | \$ 100,465 | \$ 1,620,232 | \$ 957,456 | \$ — | \$ 2,678,153 |
| Balance at January 1, 2019 | \$ 69,882 | \$ 1,045,818 | \$ 688,728 | \$ — | \$ 1,804,428 |
| Depreciation | 15,268 | 298,361 | 144,695 | — | 458,324 |
| Disposals/retirements | — | (23,154) | (19,216) | — | (42,370) |
| Balance at December 31, 2019 | \$ 85,150 | \$ 1,321,025 | \$ 814,207 | \$ — | \$ 2,220,382 |
| <i>Carrying amounts</i> | | | | | |
| At December 31, 2020 | \$ 380,899 | \$ 9,700,449 | \$ 683,774 | \$ 4,619 | \$ 10,769,741 |
| At December 31, 2019 | \$ 391,699 | \$ 9,343,743 | \$ 449,598 | \$ 8,033 | \$ 10,193,073 |

For the year ended December 31, 2020, depreciation expense in the amount of \$71,752 (2019 - \$54,058) related to other fixed assets was allocated to project costs and either expensed to operations and maintenance, or capitalized into construction-in-progress.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

7. Intangible assets:

| | Distribution rights | Computer software | Total |
|---------------------------------|------------------------|----------------------|--------------|
| <i>Cost or deemed cost</i> | | | |
| Balance at January 1, 2020 | \$ 838,765 | \$ 314,935 | \$ 1,153,700 |
| Additions | — | 106,031 | 106,031 |
| Disposals/retirements | — | — | — |
| Balance at December 31, 2020 | \$ 838,765 | \$ 420,966 | \$ 1,259,731 |
| Balance at January 1, 2019 | \$ 838,765 | \$ 327,468 | \$ 1,166,233 |
| Additions | — | 32,207 | 32,207 |
| Disposals/retirements | — | (44,738) | (44,738) |
| Balance at December 31, 2019 | \$ 838,765 | \$ 314,937 | \$ 1,153,702 |
| <i>Accumulated amortization</i> | | | |
| Balance at January 1, 2020 | \$ 117,427 | \$ 244,488 | \$ 361,915 |
| Amortization | 33,551 | 40,080 | 73,631 |
| Disposals/retirements | — | — | — |
| Balance at December 31, 2020 | \$ 150,978 | \$ 284,568 | \$ 435,546 |
| Balance at January 1, 2019 | \$ 83,877 | \$ 259,675 | \$ 343,552 |
| Amortization | 33,551 | 29,552 | 63,103 |
| Disposals/retirements | — | (44,738) | (44,738) |
| Balance at December 31, 2019 | \$ 117,428 | \$ 244,489 | \$ 361,917 |
| <i>Carrying amounts</i> | | | |
| At December 31, 2020 | \$ 687,787 | \$ 136,398 | \$ 824,185 |
| At December 31, 2019 | \$ 721,337 | \$ 70,448 | \$ 791,785 |

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

8. Income tax expense:

| | 2020 | 2019 |
|---|------------|-----------|
| Current year | \$ - | \$ - |
| Adjustment for prior years | (7,549) | (896) |
| Current tax expense (recovery) | \$ (7,549) | \$ (896) |
| Origination and reversal of temporary differences | \$ 31,275 | \$ 44,946 |
| Impact of change in tax rate | (349) | - |
| Deferred tax expense | \$ 30,926 | \$ 44,946 |
| Income tax expense | \$ 23,377 | \$ 44,050 |

Reconciliation of effective tax rate

| | 2020 | 2019 |
|---|------------|------------|
| Income (loss) before taxes | \$ (8,796) | \$ 158,556 |
| Canada and Ontario statutory Income tax rates | 12.2% | 13.5% |
| Expected tax provision on income at statutory rates | (1,073) | 21,405 |
| Increase (decrease) in income taxes resulting from: | | |
| Permanent differences | 11 | 79 |
| Adjustment for prior years | (6,087) | (2,448) |
| Net movement in regulatory balances | 28,731 | 25,014 |
| Other | 1,795 | - |
| Income tax expense | \$ 23,377 | \$ 44,050 |

Significant components of the Company's deferred tax balances

| | 2020 | 2019 |
|--------------------------------|--------------|-------------|
| Deferred tax assets: | | |
| Post-employment benefits | \$ 26,023 | \$ 22,369 |
| Deferred revenue | 51,355 | 55,563 |
| Non-capital loss carryforwards | 53,197 | 11,583 |
| | \$ 130,575 | \$ 89,515 |
| Deferred tax liabilities: | | |
| Property, plant and equipment | \$ (155,719) | \$ (83,732) |
| | \$ (155,719) | \$ (83,732) |

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

9. Regulatory balances:

Reconciliation of the carrying amount for each class of regulatory balances:

| Regulatory deferral account debit balances | January 1, 2020 | Additions/ activity | Recovery/ reversal | December 31, 2020 |
|---|--------------------|------------------------|-----------------------|----------------------|
| Retail settlement variance accounts | \$ 726,231 | \$ 302,444 | \$ — | \$ 1,028,675 |
| Disposition accounts | 51,828 | 683 | — | 52,511 |
| Other regulatory accounts | 102,852 | 48,306 | — | 151,158 |
| Deferred income tax | 826 | (4,320) | — | (3,494) |
| | \$ 881,737 | \$ 347,113 | \$ — | \$ 1,228,850 |

| Regulatory deferral account debit balances | January 1, 2019 | Additions/ activity | Recovery/ reversal | December 31, 2019 |
|---|--------------------|------------------------|-----------------------|----------------------|
| Retail settlement variance accounts | \$ 579,394 | \$ 146,837 | \$ — | \$ 726,231 |
| Disposition accounts | 50,711 | 1,117 | — | 51,828 |
| Other regulatory accounts | 100,830 | 2,022 | — | 102,852 |
| Deferred income tax | 7,917 | (7,091) | — | 826 |
| | \$ 738,852 | \$ 142,885 | \$ — | \$ 881,737 |

| Regulatory deferral account credit balances | January 1, 2020 | Additions/ activity | Recovery/ reversal | December 31, 2020 |
|--|--------------------|------------------------|-----------------------|----------------------|
| Retail settlement variance accounts | \$ 539,648 | \$ 63,311 | \$ — | \$ 602,959 |
| Disposition accounts | — | — | — | — |
| Other regulatory accounts | — | 37,967 | — | 37,967 |
| Deferred income tax | 6,692 | (35,246) | — | (28,554) |
| | \$ 546,340 | \$ 66,032 | \$ — | \$ 612,372 |

| Regulatory deferral account credit balances | January 1, 2019 | Additions/ activity | Recovery/ reversal | December 31, 2019 |
|--|--------------------|------------------------|-----------------------|----------------------|
| Retail settlement variance accounts | \$ 551,306 | \$ (11,658) | \$ — | \$ 539,648 |
| Disposition accounts | — | — | — | — |
| Other regulatory accounts | — | — | — | — |
| Deferred income tax | 58,729 | (52,037) | — | 6,692 |
| | \$ 610,035 | \$ (63,695) | \$ — | \$ 546,340 |

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

9. Regulatory balances (continued):

The regulatory balances are recovered or settled through rates approved by the OEB which are determined using estimates of future consumption of electricity by its customers. Future consumption is impacted by various factors including the economy and weather. The Company has received approval from the OEB to establish its regulatory balances.

Settlement of the Group 1 deferral accounts is done on an annual basis through application to the OEB. Once approval is received, the approved account balance is moved to the regulatory settlement account. An application has not been made to the OEB to recover or dispose of any of these accounts in the 2020 IRM as the Company did not meet the threshold test for the Group 1 deferral accounts. The OEB requires the Company to estimate its income taxes when it files a COS application to set its rates. As a result, the Company has recognized a regulatory deferral account for the amount of deferred taxes that will ultimately be recovered from/paid back to its customers. This balance will fluctuate as the Company's deferred tax balance fluctuates.

Regulatory balances attract interest at OEB prescribed rates, which are based on Bankers' Acceptances three-month rate plus a spread of 25 basis points. In 2020, the rate ranged from 0.57% to 2.18%.

10. Bank indebtedness:

In September 2020, the Company obtained an operating loan with Toronto-Dominion Bank ("TD"). The operating loan has a maximum borrowing of \$1,500,000. As at December 31, 2020, the Company has drawn \$1,180,678 (2019 - \$458,396).

The operating loan is secured by a general security agreement representing a first charge on all the Company's present and after acquired personal property. Interest is based on prime rate plus 0.25% per annum. The operating loan contain certain customary representation, warranties and guarantees, and covenants. As at December 31, 2020, the Company was in violation of certain covenants. TD is aware of the breach by the Company and has provided a waiver subsequent to year-end.

11. Accounts payable and accrued liabilities:

| | 2020 | 2019 |
|-------------------------------------|---------------------|---------------------|
| Accounts payable – energy purchases | \$ 1,126,559 | \$ 1,254,139 |
| Other | 1,190,701 | 1,252,301 |
| | <u>\$ 2,317,260</u> | <u>\$ 2,506,440</u> |

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

12. Long-term debt:

| | 2020 | 2019 |
|--|---------------------|---------------------|
| Township of Wellington North promissory note, interest only at 4.54%, payable quarterly in arrears | \$ 985,015 | \$ 985,015 |
| Ontario Infrastructure loan, interest at 4.42%, payable in monthly instalments, due 2026 secured by a General Security Agreement | 526,951 | 611,200 |
| Ontario Infrastructure loan, interest at 4.49%, payable in monthly instalments, due 2043 secured by a General Security Agreement | 966,042 | 989,658 |
| Ontario Infrastructure loan, interest at 3.28%, payable in monthly instalments, due 2045 secured by a General Security Agreement | 1,007,417 | 1,034,182 |
| Ontario Infrastructure loan, interest at 3.69%, payable in monthly instalments, due 2048 secured by a General Security Agreement | 803,699 | 820,597 |
| Ontario Infrastructure loan, interest at 3.96%, payable in monthly instalments, due 2048 secured by a General Security Agreement | 816,572 | 832,356 |
| Ontario Infrastructure loan, interest at 3.47%, payable in monthly instalments, due 2041 secured by a General Security Agreement | 481,301 | 497,235 |
| Ontario Infrastructure loan, interest at 3.27%, payable in monthly instalments, due 2041 secured by a General Security Agreement | 487,850 | 503,845 |
| TD Equipment Finance Canada, interest at 2.53%, payable in monthly instalments, due 2027 secured by the equipment | 316,673 | — |
| | 6,391,520 | 6,274,088 |
| Less current portion of long-term debt | 524,045 | 199,238 |
| | <u>\$ 5,867,475</u> | <u>\$ 6,074,850</u> |

On June 3, 2013, the Council of the Township of Wellington North passed a resolution to defer all future principal payments on the existing promissory note and that interest will continue to be payable at 4.54%.

The TD Equipment Finance Canada loan has all be classified as current. The loan includes certain customary representation, warranties and guarantees, and covenants. As at December 31, 2020, the Company was in violation of certain covenants. TD is aware of the breach by the Company and has provided a waiver subsequent to year-end.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

12. Long-term debt:

Principal repayments for the next five years and thereafter are as follows:

| | |
|------------|---------------------|
| 2021 | \$ 524,045 |
| 2022 | 215,850 |
| 2023 | 224,677 |
| 2024 | 233,870 |
| 2025 | 243,445 |
| Thereafter | 4,949,633 |
| | <u>\$ 6,391,520</u> |

13. Post-employment benefits:

(a) OMERS pension plan:

The Company provides a pension plan for its employees through OMERS. The plan is a multi-employer, contributory defined pension plan with equal contributions by the employer and its employees. In 2020, the Company made employer contributions of \$113,002 OMERS (2019 - \$109,103), of which \$12,204 (2019 - \$11,008) has been capitalized as part of PP&E and the remaining amount of \$100,798 (2019 - \$98,095) has been recognized in profit or loss. The Company estimates that a contribution of \$117,656 (2019 - \$109,180) to OMERS will be made during the next fiscal year.

As at December 31, 2020, OMERS had approximately 500,000 members, of whom 12 are current employees of the Company. The most recently available OMERS annual report is for the year ended December 31, 2020, which reported that the plan was 97% funded, with an unfunded liability of \$3.2 billion. This unfunded liability is likely to result in future payments by participating employers and members.

(b) Post-employment benefits other than pension:

The Company pays certain medical and life insurance benefits on behalf of some of its retired employees. The Company recognizes these post-employment benefits in the year in which employees' services were rendered. The Company is recovering its post-employment benefits in rates based on the expense and remeasurements recognized for post-employment benefit plans.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

13. Post-employment benefits (continued):

(b) Post-employment benefits other than pension (continued):

| Reconciliation of the obligation | 2020 | 2019 |
|---|------------|------------|
| Defined benefit obligation, beginning of year | \$ 178,948 | \$ 175,425 |
| Included in profit or loss | | |
| Current service cost | 18,786 | 7,742 |
| Interest cost | 5,856 | 6,630 |
| | 203,590 | 189,797 |
| Included in OCI | | |
| Actuarial loss arising from: | | |
| changes in financial assumptions | 20,388 | — |
| | 223,978 | 189,797 |
| Benefits paid | (10,673) | (10,849) |
| Defined benefit obligation, end of year | \$ 213,305 | \$ 178,948 |

| Actuarial assumptions | 2020 | 2019 |
|--------------------------|-------|-------|
| Discount (interest) rate | 3.20% | 3.90% |
| Salary levels | 2.25% | 2.25% |
| Medical Costs | 7.00% | 6.40% |
| Dental Costs | 4.60% | 4.60% |

A 1% increase or decrease in the assumed discount rate would have an insignificant effect on the defined benefit obligation.

14. Share capital:

| | 2020 | 2019 |
|--|--------------|--------------|
| Authorized: | | |
| Unlimited number of common shares | | |
| Unlimited number of special shares, issuable in series | | |
| Issued: | | |
| 1,557 common shares | \$ 1,634,404 | \$ 1,634,404 |

15. Other revenue:

| | 2020 | 2019 |
|-----------------------|------------|------------|
| Rendering of services | \$ 60,288 | \$ 63,265 |
| Other | 66,526 | 107,379 |
| | \$ 126,814 | \$ 170,644 |

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

16. Employee salaries and benefits:

| | 2020 | 2019 |
|------------------------------|---------------------|---------------------|
| Salaries, wages and benefits | \$ 1,318,311 | \$ 1,278,275 |
| CPP and EI remittances | 52,149 | 46,317 |
| Contributions to OMERS | 113,002 | 109,103 |
| | <u>\$ 1,483,462</u> | <u>\$ 1,433,695</u> |

17. Finance costs:

| | 2020 | 2019 |
|------------------------------------|-------------------|-------------------|
| Finance costs | | |
| Interest expense on long-term debt | \$ 180,756 | \$ 187,390 |
| Other | 82,047 | 85,047 |
| | <u>\$ 262,803</u> | <u>\$ 272,437</u> |

18. Commitments and contingencies:

General Liability Insurance:

The Company is a member of the Municipal Electric Association Reciprocal Insurance Exchange (MEARIE). MEARIE is a pooling of public liability insurance risks of many of the LDCs in Ontario. All members of the pool are subjected to assessment for losses experienced by the pool for the years in which they were members, on a pro-rata basis based on the total of their respective service revenues. As at December 31, 2020, no assessments have been made.

19. Related party transactions:

(a) Parent and ultimate controlling party:

The Company is owned by the Township of Wellington North (97% share) and the Township of Southgate (3% share). The Townships produces consolidated financial statements that are available for public use.

(b) Outstanding balances with related parties:

| | 2020 | 2019 |
|---|-----------------------|-----------------------|
| Township of Wellington North - receivable | \$ 38,090 | \$ 49,616 |
| Township of Wellington North - payable | (815,483) | (853,182) |
| Township of Wellington North - note payable (note 12) | (985,015) | (985,015) |
| | <u>\$ (1,762,408)</u> | <u>\$ (1,788,581)</u> |

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

19. Related party transactions (continued):

(c) Transactions with the Township of Wellington North:

The Company delivers electricity to the Township of Wellington North throughout the year for the electricity needs of the Township of Wellington North and its related organizations. Electricity delivery charges are at prices and under terms approved by the OEB. The Company also provides additional services to the customers of the communities of Mount Forest and Arthur within the Township of Wellington North, including streetlight maintenance services and water and waste water billing and collection services. Revenue from these services was \$101,174 (2019 - \$100,609).

(d) Key management personnel:

The key management personnel of the Company have been defined as members of its board of directors and executive management team members. The compensation paid or payable is as follows:

| | 2020 | 2019 |
|-----------------------------|------------|------------|
| Directors' fees | \$ 27,101 | \$ 27,101 |
| Salaries and other benefits | 463,804 | 433,502 |
| | \$ 490,905 | \$ 460,603 |

20. Financial instruments and risk management:

Fair value disclosure:

The carrying values of cash, accounts receivable, unbilled revenue, due from/to related parties and accounts payable and accrued liabilities approximate fair value because of the short maturity of these instruments. The carrying value of the customer deposits approximates fair value because the amounts are payable on demand.

The fair value of the Ontario Infrastructure and TD Equipment Finance Canada long-term debt at December 31, 2020 is \$6,210,259. The fair value is calculated based on the present value of future principal and interest cash flows, discounted at the current rate of interest at the reporting date. The interest rate used to calculate fair value at December 31, 2020 ranged from 1.16% to 2.41%.

Financial risks:

The Company understands the risks inherent in its business and defines them broadly as anything that could impact its ability to achieve its strategic objectives. The Company's exposure to a variety of risks such as credit risk, interest rate risk, and liquidity risk, as well as related mitigation strategies are discussed below.

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

20. Financial instruments and risk management (continued):

(a) Credit risk:

Financial assets carry credit risk that a counterparty will fail to discharge an obligation which could result in a financial loss. Financial assets held by the Company, such as accounts receivable, expose it to credit risk. The Company earns its revenue from a broad base of customers located in the urban areas of Mount Forest, Arthur, and Holstein. At December 31, 2020, two customers represented 25% (2019 - 30%) of trade accounts receivable.

The carrying amount of accounts receivable is reduced through the use of an allowance for impairment and the amount of the related impairment loss is recognized in profit or loss. Subsequent recoveries of receivables previously provisioned are credited to profit or loss. The balance of the allowance for impairment at December 31, 2020 is \$21,081 (2019 - \$18,583). An impairment loss of \$14,839 (2019 - \$13,749) was recognized during the year.

The Company's credit risk associated with accounts receivable is primarily related to payments from distribution customers. At December 31, 2020, approximately \$3,407 (2019 - \$19,468) is considered 60 days past due. The Company has over 3,700 customers, the majority of whom are residential. Credit risk is managed through collection of security deposits from customers in accordance with directions provided by the OEB and through credit insurance on accounts billed over \$10,000 per month. As at December 31, 2020, the Company holds security deposits in the amount of \$105,837 (2019 - \$146,857).

(b) Market risk:

Market risks primarily refer to the risk of loss resulting from changes in commodity prices, foreign exchange rates, and interest rates. The Company currently does not have any material commodity or foreign exchange risk. The Company is exposed to fluctuations in interest rates as the regulated rate of return for the Company's distribution business is derived using a complex formulaic approach which is in part based on the forecast for long-term Government of Canada bond yields. This rate of return is approved by the OEB as part of the approval of distribution rates.

A 1% increase in the interest rate at December 31, 2020 would have increased interest expense on the long-term debt by \$63,328 (2019 - \$63,699), assuming all other variables remain constant. A 1% decrease in the interest rate would have an equal but opposite effect.

(c) Liquidity risk:

The Company monitors its liquidity risk to ensure access to sufficient funds to meet operational and investing requirements. The Company's objective is to ensure that sufficient liquidity is on hand to meet obligations as they fall due while minimizing interest exposure. The Company has access to a \$1,500,000 credit facility and monitors cash balances daily to ensure that a sufficient level of liquidity is on hand to meet financial commitments as they become due. As at December 31, 2020, \$1,180,678 had been drawn under the Company's credit facility (2019 - \$458,396).

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

20. Financial instruments and risk management (continued):

(c) Liquidity risk (continued).

The Company also has a facility for \$558,879 (the "LC" facility) for the purpose of issuing letters of credit mainly to support the prudential requirements of the Independent Electricity System Operator ("IESO"), of which \$nil has been drawn and posted with the IESO (2019 - \$nil).

The majority of accounts payable, as reported on the statement of financial position, are due within 30 days.

(d) Capital disclosures:

The main objectives of the Company, when managing capital, are to ensure ongoing access to funding to maintain and improve the electricity distribution system, compliance with covenants related to its credit facilities, prudent management of its capital structure with regard for recoveries of financing charges permitted by the OEB on its regulated electricity distribution business, and to deliver the appropriate financial returns.

The Company's definition of capital includes equity and long-term debt. As at December 31, 2020, equity amounts to \$4,862,301 (2019 - \$4,648,434) and long-term debt amounts to \$6,391,520 (2019 - \$6,274,088).

21. Revenue from contracts with customers:

The Company generates revenue primarily from the sale and distribution of electricity to its customers. Other sources of revenue include performance incentive payments under CDM programs.

| | 2020 | 2019 |
|---------------------------------------|----------------------|----------------------|
| Revenue with Contracts with Customers | \$ 15,245,931 | \$ 14,980,607 |
| Other revenue | 126,814 | 170,644 |
| | <u>\$ 15,372,745</u> | <u>\$ 15,151,251</u> |

In the following table, revenue from contracts with customers is disaggregated by type of customer.

| | 2020 | 2019 |
|-----------------|----------------------|----------------------|
| Residential | \$ 5,521,930 | \$ 4,393,606 |
| General Service | 4,215,851 | 4,134,468 |
| Large Users | 5,330,623 | 6,204,563 |
| Other | 177,527 | 247,970 |
| | <u>\$ 15,245,931</u> | <u>\$ 14,980,607</u> |

WELLINGTON NORTH POWER INC.

Notes to Financial Statements
Year ended December 31, 2020

22. Impact of COVID-19 pandemic:

On March 11, 2020, the World Health Organization declared the Coronavirus (COVID-19) outbreak a pandemic. This has resulted in significant financial, market and societal impacts in Canada and around the world.

During the year, the Corporation has experienced the following in relation to the pandemic:

- Mandatory working from home requirements for those able to do so

The situation is evolving and the ultimate duration and magnitude of the impact on the economy is not known at this time. The outbreak has not had any material impacts on the operation of the Corporation to date, and management does not expect any material impacts given the nature and scope of the business, and management will continue to actively monitor the situation.



Dear Mayor and Council,

Gravel Watch Ontario acts in the interests of residents and communities to protect the health, safety, quality of life of Ontarians and of the natural environment in matters that relate to aggregate resources. Today, we share our comments (attached) which we have submitted to the Ontario government. It addresses several issues that concern you and communities across the province. They include the following:

- Cumulative impacts on communities of extraction industries, specifically of aggregate i.e., rock, gravel, sand, and clay;
- Preservation of prime farmland and of water resources necessary for food sustainability and renewable industries;
- Local planning to preserve natural capital through good policy, and practices;
- Resilience in the face of the twin threats of COVID-19 and climate change.

Gravel Watch Ontario recognizes the obligation of communities to protect our agricultural lands, water resources and natural environment, all of which are essential for building a climate-resilient Ontario for future generations. Gravel Watch Ontario has commented on government planning and aggregate policies for over 15 years and works with our members to ensure that policies regulating gravel

extraction do not result in permanent loss of farmland or rural landscape amenities and do not damage the integrity of the water resources supplied by the rural landscape.

We thank you for your significant work on these, offer the attached to assist you, ask you to link us to local community groups facing aggregate issues, and invite you to continue this dialogue.

Sincere wishes for good health.

Bryan Smith, President

Gravel Watch Ontario

info@gravelwatch.org

www.gravelwatch.org

ph: 289 270 7535



Date: April 19, 2021

To: greenbeltconsultation@ontario.ca

From: Gravel Watch Ontario, info@gravelwatch.org

Re: Consultation on Growing the Size of the Greenbelt, ERO number 019-3136

OVERVIEW

The following is a submission by Gravel Watch Ontario (GWO; www.gravelwatch.org) in response to the request for feedback on the Consultation on Growing the Size of the Greenbelt ERO 019-3136. Gravel Watch Ontario is a province-wide coalition of citizen groups and individuals that acts in the interests of residents and communities to protect the health, safety, quality of life of Ontarians and the natural environment in matters that relate to aggregate resources.

Gravel Watch Ontario recognizes the obligation to protect our agricultural lands, water resources and natural environment, all of which are essential for building a climate resilient Ontario for future generations. Gravel Watch Ontario has commented on government planning and aggregate policies for over 15 years and works with our members to ensure that policies regulating gravel extraction do not result in permanent loss of farmland or rural landscape amenities and do not damage the integrity of the water resources supplied by the rural landscape.

The consultation on ways to grow the size of Ontario's Greenbelt is especially timely as the COVID 19 pandemic has highlighted the critical need for food security from local sources during crisis periods and as one of the key factors in the subsequent economic recovery. Ontario has some of the best agricultural land in Canada, much of which is not protected by current land-use planning policies. These lands are a finite, non-renewable resource, and the foundation of one of the province's largest economic sectors, agri-food. Expansion of the Greenbelt will provide permanent protection of the farmland, water sources and natural ecosystems within the proposed Plan area as well as an opportunity for Ontario to become a world leader in farmland conservation. To mitigate the impact of the leapfrogging of development and aggregate extraction beyond the four Provincial Plans, Gravel Watch Ontario believes that more restrictive development policies are required throughout the province.

Overall, Gravel Watch Ontario supports the proposed expansion of the Greenbelt as outlined in the Initial Study Area of the Paris Galt Moraine and Urban River Valleys.

Gravel Watch Ontario agrees with the province that the Paris Galt Moraine is a valuable groundwater system that must be protected. The moraines continue to be under pressure for aggregate development, water takings (including below-water-table extraction), growth as well as the impacts of a changing and variable climate.

Recently an interim licence approval was granted for aggregate extraction of 750,000 tonnes of dolostone per year (for +25 years) in an ecologically rich area of the Paris Galt Moraine in Rockwood, Ontario (Hidden Quarry). Studies have shown that the quarry will impact both municipal and private wells and a provincially significant wetland. Gravel Watch Ontario is concerned that the quarry will serve as a precedent for unlimited extension to adjacent properties and an expansion into a mega quarry site.

In determination of the boundary for the expanded Greenbelt, GWO believes that the following points must be addressed:

- That the Greenbelt boundaries be significantly expanded to include more of Ontario's agricultural land
- That below-water table aggregate extraction be prohibited in the Greenbelt (refer to Bill 71, Paris Galt Moraine Conservation Act, 2019)
- That there be broader moraine protection across the province (i.e. The Oak Ridges Moraine Conservation Act) in addition to the Greenbelt Plan
- That the Moffat Moraine (part of the Paris, Galt and Moffat Moraines ANSI) be included in the Initial Study Area and mapping
- That the Greenbelt Plan policy 4.3.2 (2) (Non-Renewable Resource Policies) which restricts municipal official plans and zoning bylaws from containing provisions that are more restrictive than the policies of the Greenbelt Plan be removed and replaced with 1.4.1 (How to Read This Plan) which states that if the plans, regulations or standards are more restrictive than this Plan, the more restrictive provision shall prevail
- That provincial policy leadership is required to analyze the extent to which the cumulative effect of aggregate extraction negatively impacts groundwater recharge in the moraine areas
- That the province assess the cumulative impacts of water taking and/or permitting in the Greenbelt Plan Study Areas and across the province
- That the outwash gravel deposits adjacent to the moraine that store and transmit groundwater recharged in the moraine to river valleys, and the river valleys that contain the high-baseflow streams fed by discharge from the moraine be included in the mapped area
- Clarification is needed as to how the identification and future protection of the designated areas relate to either the Natural Heritage System or the Agricultural System for the Greater Golden Horseshoe Growth Plan
- Clarification is needed as to how the identification and future protection of the water features relates to existing source water protection policies. For example, how does Greenbelt designation of river valleys compliment and reinforce the source water protection area for the Eramosa River Valley

- In keeping with the directives of the consultation proposal that stipulates the provincial government will not remove lands from the Greenbelt, we request that the government cancel plans to build Highway 413 (GTA West) and the Bradford Bypass (Holland Marsh Highway)

The above relates to the overall protection of the agricultural land base and the connectivity of the natural heritage and water resource systems that sustain ecological and human health and form the environmental framework in south-central Ontario. As requested in the consultation document, we have outlined in detail our answers to your specific questions below.

QUESTION 1

What are your thoughts on the initial focus area of the Study Area of the Paris Galt Moraine?

The Initial Focus Area of the Paris Galt Moraine indicates that the government has a clear understanding of the need to expand the Greenbelt and to protect water resource systems for future generations. Recent investigative studies show that the contributions of the moraine to groundwater recharge and discharge extend well beyond the physical land form and that they influence water flow, temperatures, quality and associated terrestrial and aquatic habitats in the water system. It has been pointed out in submissions by the City of Guelph and the Grand River Conservation Authority (GRCA) that the current mapping fails to consistently include all the glacial outwash areas next to the moraine that provide the groundwater flow linkages between the moraine features and the rivers which are sustained by moraine recharge (i.e. the Eramosa River and other streams identified by the GRCA in their submission).

Both urban development and rural land-use practices such as below-water-table aggregate extraction continue to be at risk to the integrity of the hydrologic and ecological functions of the moraine. The cumulative impacts of both aggregate extraction and water taking must be considered in relation to growth and development.

GWO recommends that a Moraine Protection Act for all moraines in the Province of Ontario be established in addition to the policies of the Greenbelt Plan. We also recommend that the mapping of the Initial Study Area include outwash areas and spillways.

GWO is concerned that the Greenbelt Plan may provide less protection from aggregate extraction than current municipal plans due to the wording of Section 4.3.2 (2) of the Plan. The Grand River Conservation Authority, the Township of North Dumfries, the City of Cambridge and the Region of Waterloo oppose any extension of the Greenbelt Legislation at this time. The Region of Waterloo requests enhanced municipal consultation prior to establishment of final mapping associated with the proposed Greenbelt expansion. They advise that unless policies (language and framework) are

revised, they oppose any extension. Their response to the Province's Consultation on Growing the Size of the Greenbelt is as follows:

"The Greenbelt Plan does not limit municipalities from adopting policies that are more stringent than the requirements of the Greenbelt Plan, except in relation to agricultural uses and mineral aggregate resources. On those topics, the policies of the Greenbelt Plan prevail and municipalities cannot adopt policies that are more stringent."

"The Regional Official Plan also prohibits aggregate extraction in Core Environmental Features. The Greenbelt Plan does not include this prohibition."

"Given that a large share of the region's groundwater recharge areas also overlap with some of the region's largest aggregate deposits, Regional staff have consistently recommended a precautionary approach when considering the extraction of mineral aggregate resources. As noted above, some of these policies are more stringent than the requirements in the Greenbelt Plan."

QUESTION 2

What are the considerations in moving from a Study Area to a more defined boundary of the Paris Galt Moraine?

We agree with the Ontario Federation of Agriculture that the province clarify how defining a boundary to bring the Paris Galt Moraine into the Greenbelt will have regard for other provincial policy directives such as emphasizing a watershed-based approach to water-resource planning and giving recognition to the moraine's role in hydrological functions.

Development of a Paris Galt Moraine Conservation Plan in addition to the Greenbelt Plan would address and protect the features and functions of a more defined Moraine Study Area. GWO recommends that these Moraine Plans be applied province-wide and that:

- they must prohibit below-water-table extraction in clear, straightforward language
- aggregate extraction is not permitted in natural core areas (as in the Oak Ridges Moraine Conservation Plan)

The province must adhere to Section 1.4.1 of the Greenbelt Plan and not have exception for mineral aggregate resources.

QUESTION 3

What are your thoughts on the initial focus area of adding, expanding and further protecting Urban River Valleys?

Both public and private lands must be included to provide protection, avoid fragmentation and act as corridors for wildlife. We do agree with the Ontario Federation of Agriculture that including the Urban River Valleys in the total Greenbelt land area should not be used in order to balance the loss of protected agricultural lands to development and aggregate extraction.

QUESTION 4

Do you have suggestions for other potential areas to grow the Greenbelt?

We believe that Ontario's Greenbelt should be expanded to include more agricultural land. In addition to the Greenbelt Plan, the moraines require a broader province wide Conservation Plan with more restrictive aggregate policies that include no below water table extraction.

Identifying 'food belts' in various regions of the province and by branding the goods produced there encourages Ontarians to grow and buy locally which will contribute to Ontario's economy and promote tourism comparable to the evolution of the Niagara Region's vineyards.

GWO supports Ontario Nature in that the following water resource areas should be protected:

- All moraines within the GGS, given their vital role in providing clean drinking water and mitigating floods;
- Private lands within urban river valleys, since it is primarily private lands, not public lands, that are threatened with urbanization and development;
- Coldwater streams, wetlands and headwaters of river systems since they improve water quality, provide critical habitat for fish and other wildlife and afford many further benefits such as flood control, carbon storage, groundwater recharge and recreational opportunities;
- Former glacial Lake Algonquin and Iroquois Shorelines and Plain since they feature significant groundwater discharge zones and are the headwaters of many cold water streams; and
- The Lake Simcoe Basin and Northern Simcoe County where many important ecological and hydrological features are vulnerable to land speculation and intensive development.

QUESTION 5

How should we balance or prioritize any potential Greenbelt expansion with the other provincial priorities?

As noted by the Ontario Federation of Agriculture, it is important to acknowledge that less than 5% of Ontario's land base can support any agricultural production. From 2011 to 2016, the Census of Agriculture indicated that Ontario lost 319,700 acres of Ontario farmland. That's 175 acres of farmland per day. The current system is resulting in incremental loss of agricultural lands due to the prioritization of aggregate extraction, development and growth, over farmland preservation.

Several studies have suggested that enough aggregate supply is available currently to fuel economic growth for at least 50 years. Rather than continue to prioritize the extraction of new sources of aggregate, it would be in the province's best interest to create incentives to maximize reuse and reprocessing of aggregate materials under

safe and appropriate industrial conditions. A recent study completed by The National Farmers' Union, McMaster University and Gravel Watch Ontario revealed that 77% of aggregate extraction occurs on prime agricultural lands. Given that agricultural lands are a key economic driver in Ontario, they must be protected and prioritized from invasive industrial development such as mining, pits and quarries. The Ontario Federation of Agriculture stated that the 'interim use' of aggregate extraction as considered by the aggregate industry, undermines Ontario's food sustainability and arguably permanently alters agricultural land. This finite, non-renewable resource must be permanently protected.

Aggregate extraction below the water-table results in a permanent water surface when extraction is finished. This situation results in direct exposure of the groundwater system to contamination from airborne sources and spills, as well as removes the possibility of rehabilitation of the site to resumed agricultural use. Prior to the late 1980's, Section 3.16 of the Ministry of Agriculture and Food Guidelines Policy did not permit mineral extraction on Class 1 to 3 agricultural lands unless agricultural rehabilitation of the site was carried out. Gravel Watch Ontario believes that in conjunction with growing the Greenbelt consultation, below water table aggregate extraction should be prohibited on and full rehabilitation of all extraction sites to agricultural use is necessary. More effective and extensive monitoring and transparent reporting of existing pits and quarries is required.

QUESTION 6

Are there other priorities that should be considered?

We must consider that while the Greenbelt Plan protects the countryside, it also offers green space for urban dwellers. A key consideration is the positive contribution of urban residents to rural economies through recreational uses, purchases of goods and services, visits to restaurants, farmers' markets, fairs, festivals and bed and breakfast establishments. From field to fork, the agri-food sector contributes \$47.3B to Ontario's economy and supports over 860,000 jobs.

With its general hummocky nature, sand and gravel deposits and permeable soils, the Paris Galt Moraine provides and purifies water at no cost to citizens. Establishing a Moraine Conservation Act is an opportunity to address water management concerns in a fiscally responsible manner now before the situation becomes dire. Failing to properly protect the moraine and in turn preserve the region's source of fresh water will lead to massive investments for infrastructure to provide water for the region. Furthermore, local business, farmers and industry depend upon this water source for local jobs and prosperity.

CONCLUSION

Gravel Watch Ontario is optimistic that the outcome of this consultation process will lead to the permanent protection of the Paris-Galt Moraine. It is essential at this time that the province moves forward with the permanent protection of Ontario's agricultural lands, natural heritage and water resources through both the Greenbelt Plan and a Moraine Conservation Act with more restrictive aggregate policies. Thank you for the opportunity to comment on the proposed Greenbelt expansion in the Initial Study Area. Gravel Watch Ontario looks forward to continuing to work with the province during the next stages of this consultation and we welcome any questions you may have.

REFERENCES AND FURTHER LINKS

Review of the State of Knowledge for the Waterloo and Paris Galt Moraines. February 2009. Prepared for: Land and Water Policy Branch Ministry of the Environment. Prepared by Blackport Hydrogeology Inc. Blackport and Associates Ltd., AquaResource Inc.

Ontario Ministry of Agriculture and Food: Revision to Food Land Guidelines Policy Regarding Mineral Aggregate Extraction (416/965).

Mike Schreiner, MPP, Guelph Leader of the Green Party of Ontario.

<https://globalnews.ca/news/7646488/greenbelt-expansion-plan-agricultural-land-concerns/>

<https://www.sierraclub.ca/en/node/2844>

<https://www.tvos.org/article/it-appears-the-gtha-is-running-out-of-land-for-new-homes-after-all>

[https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwiozoyf1cbvAhU2FFkFH0gCqsQFjAEegQICBAD&url=https%3A%2F%2Fdigital.library.ryerson.ca%2Fislandora%2Fobject%2FRULA%253A7741%2Fdatastream%2FOBJ%2Fdownload%2FBeyond the Built Boundary Could Developing Parts of the Whitebelt Actually Be Beneficial .pdf&usg=AOvVaw0hZ7aMMAGc0GRcLDtnkQJ](https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwiozoyf1cbvAhU2FFkFH0gCqsQFjAEegQICBAD&url=https%3A%2F%2Fdigital.library.ryerson.ca%2Fislandora%2Fobject%2FRULA%253A7741%2Fdatastream%2FOBJ%2Fdownload%2FBeyond%20the%20Built%20Boundary%20Could%20Developing%20Parts%20of%20the%20Whitebelt%20Actually%20Be%20Beneficial.pdf&usg=AOvVaw0hZ7aMMAGc0GRcLDtnkQJ)

<https://www.cbc.ca/news/canada/kitchener-waterloo/doug-ford-pc-greenbelt-open-developers-mike-schreiner-1.4641575>

<https://www.ohba.ca/wp-content/uploads/pdfs/priority/Implementing the Growth Plan - April FINAL.pdf>

<https://ofa.on.ca/wp-content/uploads/2018/01/Farmland-at-risk-How-better-land-use-planning-could-help-ensure-a-healthy-future-for-agriculture-in-the-Greater-Golden-Horseshoe.pdf>

www.gravelwatch.org

<https://www.tarba.org/leaders-and-laggards/>

<https://fcm.ca/sites/default/files/documents/resources/guide/infraguide-reuse-recycling-road-construction-maintenance-materials-mamp.pdf>

<https://www.thestar.com/news/investigations/2021/04/03/ford-friends-with-benefits-an-inside-look-at-the-money-power-and-influence-behind-the-push-to-build-highway-413.html>

<https://ofa.on.ca/wp-content/uploads/2019/11/OFA-submission-regarding-proposed-Aggregate-Resources-Act-amendments.pdf>

<https://ofa.on.ca/resources/ofa-consolidated-land-use-policy/>

<https://johnsonela20f.files.wordpress.com/2019/01/stephen-harper-speech.pdf>

<https://drive.google.com/file/d/12hNeggxbn66-TToSMuaXz7aFuryF-jLf/view>

SAUGEEN VALLEY CONSERVATION AUTHORITY

MINUTES

Conservation through Cooperation

| | |
|-------------------------|---|
| MEETING: | Authority Meeting |
| DATE: | Thursday April 15, 2021, 1:00 p.m. |
| LOCATION: | Electronic |
| CHAIR: | Maureen Couture |
| MEMBERS PRESENT: | Paul Allen, Mark Davis, Barbara Dobreen, Dan Gieruszak, Cheryl Grace, Tom Hutchinson, Steve McCabe, Don Murray, Mike Myatt, Mike Niesen, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart |
| OTHERS PRESENT: | Melissa Piluso, Project Manager, eSolutions Group Ltd. Scott Clark, Designer, eSolutions Group Ltd. Jennifer Stephens, General Manager/Secretary Treasurer Laura Molson, Manager, Corporate Services JoAnne Harbinson, Manager, Water Resources & Stewardship Services Brandi Walter, Environmental Planning Coordinator Lauren McGregor, Planning Technician |

Chair Maureen Couture, called the meeting to order at 1:00 p.m.

1. Land Acknowledgement

As we work towards reconciliation with Indigenous people, we begin our meeting today by respectfully acknowledging that we are situated on Traditional Territories and Treaty Lands, in particular those of the Chippewas of Saugeen Ojibway Territory known as the Saugeen Ojibway Nation.

As shared stewards of Ontario's land and water resources – along with the First Nations community – Saugeen Valley Conservation Authority appreciates and respects the history and diversity of the land and its peoples and are grateful to have the opportunity to meet in this territory.

2. Adoption of Agenda

Chair Couture indicated two amendments to the agenda. Introductions of a new staff member will take place after the adoption of the agenda, and a COVID-19 report after the approval of the minutes.

MOTION #G21-41

Moved by Diana Rae

Seconded by Don Murray

THAT the agenda be adopted as amended.

CARRIED

Authority Meeting – April 15, 2021

Barbara Dobreen joined the meeting at 1:10 p.m.

3. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

4. Introductions of New Staff

The following new staff member was introduced by Brandi Walter:

- a. Lauren McGregor – Planning Technician

5. Approval of Authority Meeting Minutes

- a. March 18, 2021 – Authority Meeting

MOTION #G21-42

Moved by Sue Paterson

Seconded by Dan Gieruszak

THAT the minutes of the Authority meeting, held on March 18, 2021 be approved as circulated.

CARRIED

6. COVID-19 Update

Jennifer Stephens noted the COVID-19 restrictions ordered by the Grey Bruce Health unit included a stay-at-home appeal for 48 hours. To support the request, SVCA staff were ordered to work from home and the decision was made to close all SVCA properties and trails for 48 hours. Barricades have been installed at each entrance along with signage.

7. Presentation – Website Homepage Design

Melissa Piluso and Scott Clark, eSolutions Group, demonstrated the proposed website homepage design. Two options were presented. After discussion, the following motion was carried:

MOTION #G21-43

Moved by Tom Hutchinson

Seconded by Steve McCabe

THAT the Board direct staff to proceed with providing feedback to eSolutions based on the discussion at the Board of Directors meeting and the staff meeting scheduled for April 19, 2021.

CARRIED

8. Consent Agenda

MOTION #G21-44

Moved by Paul Allen

Seconded by Bill Stewart

THAT the reports, minutes, and information contained in the Consent Agenda, [items 7 a-e], along with their respective recommended motions be accepted as presented.

CARRIED

Christine Robinson left the meeting at 1:55pm.

9. New Business

a. Overview of the *Conservation Authorities Act* Amendments and Next Steps

Jennifer presented an overview of the administrative amendments to the *Conservation Authorities Act*, proclaimed on February 2, 2021. It was noted that Board member representation is to be governed by a population formula. Other provisions that will impact SVCA in the future include the length of term for a Chair or Vice Chair and the requirement to rotate Chair and Vice chair positions amongst participating municipalities. It was noted that the SVCA Administrative By-laws are out of date and staff recommend that the By-laws be amended once the first set of Regulations under the *Conservation Authorities Act* have been finalized. The slide deck for the presentation is amended to the minutes.

After discussion, the following motion carried:

MOTION #G21-45

Moved by Sue Paterson

Seconded by Cheryl Grace

THAT the presentation on the recent provincial proclamation of the governance and administrative amendments to the *Conservation Authorities Act* be received and;

FURTHER THAT staff be directed to circulate correspondence to the Minister of the Environment, Conservation and Parks confirming the total number of municipally appointed members on the Board of Directors based on the population formula under the *Conservation Authorities Act*.

CARRIED

b. Brand Strategy Research Report

Jennifer reported that the initial phase of the brand research and engagement process has been completed, and the next phase, brand development, has been initialized. She summarized the report submitted by eSolutions Group and outlined various recommended actions for creating a consistent message. Some of the themes resonating with stakeholders included connecting people with nature, relationship building, and being a trusted voice in the role as protectors and stewards.

She noted that over 35 responses to the survey had been received from outside the organization and that the raw survey results would be circulated to the Directors and staff shortly.

After discussion, the Directors passed the following motion:

MOTION #G21-46

Moved by Bill Stewart

Seconded by Steve McCabe

THAT staff be directed to continue working with eSolutions on the next phase of the developing a refreshed brand and accompanying brand strategy;

AND FURTHER THAT staff be requested to deliver any feedback from the review of the Brand Strategy Research Report to eSolutions Group.

CARRIED

Authority Meeting – April 15, 2021

Christine Robinson returned to the meeting at 3:08pm.

c. Establishment of Indigenous Relations Committee

Jennifer spoke to the recommendation that an Indigenous Relations Committee be formed for the purposes of incorporating Indigenous expertise and partnership which would ensure that decisions and actions taken are culturally appropriate. Chair Couture clarified that the intent of the committee is to encourage communication and not to seek planning permission. The directors recommended that communications be opened with Saugeen Ojibway Nation (SON) before creating an Indigenous Relations Committee.

After discussion, the following motion carried:

MOTION #G21-47

Moved by Don Murray

Seconded by Diana Rae

THAT the Chair and General Manager / Secretary-Treasurer be directed to open communications with Saugeen Ojibway Nation, and report back to the Board.

CARRIED

There being no further business, the meeting adjourned at 3:26 p.m. on motion of Bill Stewart and Diana Rae.

Maureen Couture
Chair

Laura Molson
Recording Secretary



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Premier ministre
de l'Ontario

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Queen's Park
Toronto, Ontario
M7A 1A1

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Queen's Park
Toronto (Ontario)
M7A 1A1

To whom it may concern:

I am writing today seeking your input on the possible safe return to schools before the end of this academic year. No one wants to see our schools reopen safely more than I do. Our government understands the benefits of having children learning in class. At the same time, our top priority is to ensure any decision we make on school reopening is based on sound scientific advice, consensus and considers potential or future risks faced by students and staff.

In recent weeks, there has been a wide range of advice and commentary around the reopening of schools in Ontario. There is consensus in some quarters on how, when and whether schools should reopen, and diverse and conflicting views in others. Keeping children safe is our foremost consideration, which is why as experts in health, public health and education we are seeking your perspective.

Thanks to the hard work of Ontarians across the province, public health indicators are moving in the right direction. Last week, our government, in consultation with our Chief Medical Officer of Health, released our three step Roadmap to Reopen. While we look forward to gradually reopening the province, we all must remain vigilant.

We know the mental health, academic and other challenges some students have faced with at-home learning, particularly those from low-income, racialized and high needs neighbourhoods. Those same neighbourhoods are often in COVID hotspots, and we know that school cases are amplified by what is happening in the community. The difficult decision to close schools is not far behind us and just prior to that, in April, schools were the sources of more outbreaks than workplaces or any other location. That is why we want to take a gradual approach to returning.

Ontario is not an island. Keeping our students and school staff, and their families, safe in a global pandemic must include global considerations, especially the impact of new, more dangerous variants that have now entered our communities through Canada's borders.

Recent modelling presented by the Science Table suggested that should Ontario reopen schools to in-class learning we could see an increase of six to 11 per cent in the number of new daily cases.¹ We are expecting new modelling this week that puts the range of new cases associated with school reopening between 2,000 to 4,000 cases by the end of July. This is concerning. At the same time we know other jurisdictions are seeing a rapid increase in new, more dangerous variants that are more contagious, make people and children in particular sicker, are potentially more deadly and are more resistant to vaccines.

¹ <https://covid19-sciencetable.ca/sciencebrief/update-on-covid-19-projections-8/>



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A recent study from Public Health England by the U.K. government indicated a single dose of either the Pfizer or AstraZeneca vaccine was just 33% effective against the COVID-19 variant first identified in India. The study found “one dose offered 33 per cent protection against symptomatic infection from B.1.617.2, and 51 per cent against B.1.1.7. This suggests a single shot offers 35 per cent less protection against B.1.617.2 compared with B.1.1.7, according to Financial Times analysis.”² Other jurisdictions - including Singapore - have recently closed in person learning as a direct result of that variant.³ That variant is also on the rise in Ontario.

What makes all this new information concerning is that according to the most recent data in the provincial COVAX system, which tracks who gets vaccinated in Ontario and when, only 41 per cent of teachers and education workers are vaccinated compared to 62 per cent of the general adult population in Ontario.

Vaccines remain our best defence against COVID-19. To date, Ontario has successfully administered more than 8,530,000 doses. As of May 23, 2021, Ontarians aged 12 and up are now eligible to book a vaccine through the provincial booking system. We are getting doses into arms as quickly as possible, but due to lack of sufficient supply, children may not be vaccinated before a return to school in June.

As Premier, my priority throughout the COVID-19 pandemic has always been to protect the health and safety of Ontarians. We need now to ensure there is broad consensus from our medical, public health, and education experts that returning to school is the right thing to do. I've always said we have the best minds in the world right here in Ontario and that together we make the best decisions.

Ultimately, this is our government's decision, but in light of the foregoing, and the diversity of perspectives on the safety of reopening schools, I am asking for your views on a number of issues.

To help guide any decisions regarding schools, and ensure any decision on reopening in-class learning protects students and staff, I am asking for your perspective on the following questions that have been raised as concerns to our government:

1. Is the reopening of schools for in person learning safe for students?
2. Is the reopening of schools for in person learning safe for teachers and all education staff?

² <https://www.ft.com/content/a70d423a-7d7c-4736-8828-0a485d7c3a8e>

³ <https://www.reuters.com/world/asia-pacific/singapore-warns-children-susceptible-virus-variants-shuts-schools-2021-05-17/>



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3. There are a growing number of cases in Ontario of the variant first identified in India (B.1.617). Does this mutation pose an increased risk to students and education workers?
4. The modelling from the Ontario Science Table has suggested that reopening schools will lead to an increase in cases in the province of Ontario, is this acceptable and safe?
5. Other countries are warning mutations including the B.1.617 variant⁴⁵ are putting children at much greater risk and are shutting schools down. Is this concern not shared by medical experts in Ontario?
6. Should teachers be fully vaccinated before resuming in class lessons and if not, is one dose sufficient?
7. Under Ontario's reopening plan, indoor gatherings won't commence until July. Should indoor school instruction resume before then?

I ask you to provide your responses to the specific question no later than 5:00 p.m. on Friday, May 28, 2021.

Sincerely,

Doug Ford
Premier of Ontario

CC:

Ontario Medical Association
SickKids Hospital
Children's Hospital of Eastern Ontario (CHEO)
London Health Sciences
McMaster Children's Hospital
Holland Bloorview Kids Rehabilitation Hospital
Empowered Kids Ontario
Children's Mental Health Ontario

⁴ abc.net.au/news/2021-05-17/singapore-warns-children-susceptible-to-covid-indian-variant/100144908

⁵ <https://www.straitstimes.com/asia/south-asia/india-deals-with-fears-about-a-third-covid-19-wave-affecting-kids>



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Canadian Paediatric Society
Pediatricians Alliance of Ontario
University Health Network
Science Advisory Table
Dr David Williams, Chief Medical Officer of Health
The District of Algoma Health Unit, Dr. Jennifer Loo
Brant County Health Unit, Dr. Elizabeth Urbantke
Chatham-Kent Health Unit, Dr. David Colby
Durham Regional Health Unit, Dr. Robert Kyle
Eastern Ontario Health Unit, Dr. Paul Roumeliotis
Grey Bruce Health Unit, Dr. Ian Arra
Haldimand-Norfolk Health Unit, Dr. Shanker Nesathurai
Haliburton, Kawartha, Pine Ridge District Health Unit, Dr. Natalie Bocking
Halton Region Health, Department Dr. Hamidah Meghani
City of Hamilton, Public Health Services, Dr. Elizabeth Richardson
Hastings & Prince Edward Counties Health Unit, Dr. Piotr Oglaza
Huron Perth Health Unit, Dr. Miriam Klassen
Kingston, Frontenac and Lennox & Addington Health Unit, Dr. Kieran Moore
Lambton Health Unit, Dr. Sudit Ranade
Leeds, Grenville & Lanark District Health Unit, Dr. Paula Stewart Middlesex-London Health Unit,
Dr. Christopher Mackie
Niagara Region Public Health Department, Dr. Mustafa Hirji
North Bay Parry Sound District Health Unit, Dr. Jim Chirico
Northwestern Health Unit, Dr. Kit Young Hoon
Ottawa Public Health, Dr. Vera Etches
Oxford Elgin St. Thomas Health Unit, Dr. Joyce Lock
Peel Public Health, Dr. Lawrence Loh
Peterborough County-City Health Unit, Dr. Rosana Salvaterra
Porcupine Health Unit, Dr. Lianne Catton
Renfrew County & District Health Unit, Dr. Robert Cushman
Simcoe Muskoka District Health Unit, Dr. Charles Gardner
Sudbury and District Health Unit, Dr. Penny Sutcliffe
Thunder Bay District Health Unit, Dr. Janet DeMille
Timiskaming Health Unit, Dr. Glenn Corneil
City of Toronto Health Unit, Dr. Eileen de Villa
Region of Waterloo, Public Health, Dr. Hsiu-Li Wang
Wellington-Dufferin-Guelph Health Unit, Dr. Nicola Mercer
Windsor-Essex County Health Unit, Dr. Wajid Ahmed
York Region Public Health, Dr. Karim Kurji
Association des enseignantes et des enseignants franco-ontariens



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Elementary Teachers' Federation of Ontario
Ontario English Catholic Teachers Association
Ontario Secondary School Teachers Federation
Canadian Union of Public Employees – Ontario
Education Workers' Alliance of Ontario
Ontario Council of Educational Workers

May 12, 2021

Via email: amber.lapointe@portcolborne.ca

City of Port Colborne
Corporate Service Department
66 Charlotte Street
Port Colborne, ON L3K 3C8

Re: Support Resolution for Cannabis Licensing and Enforcement

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on May 10, 2021 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by Councillor Latimer, Seconded by Councillor Faas

"That Chatham-Kent Council supports the resolution from the City of Port Colborne supporting the Township of Brock re: Cannabis Licensing and Enforcement"

A copy of the above noted resolution is enclosed for your reference. If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,

Judy Smith

Digitally signed by Judy
Smith
Date: 2021.05.13 11:15:57
-04'00'

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

Honourable Patty Hajdu, Federal Minister of Health

Honourable Christine Elliott, Minister of Health

Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs

Honourable Marie-Claude Bibeau, Minister of Agriculture and Agri-Food

Local MP and MPP

Chatham-Kent Police Services Board

Association of Municipalities of Ontario (AMO)

Ontario Municipalities



The Corporation of
The Township of Brock
1 Cameron St. E., P.O. Box 10
Cannington, ON L0E 1E0
705-432-2355

March 2, 2021

The Honourable Patty Hajdu
Minister of Health Canada
Via email: Patty.Hajdu@parl.gc.ca

Health Canada
Ottawa, Ontario
via email: hcinfo.infosc@canada.ca

Dear Honourable Madam:

Re: Cannabis Licencing and Enforcement

Please be advised that the Council of the Township of Brock, at their meeting held on February 22, 2021 adopted the following resolution:

Resolution Number 22-2

MOVED by **Michael Jubb** and SECONDED by **Cria Pettingill**

WHEREAS the Government of Canada introduced Bill C-45 (the Cannabis Act) to create the foundation for a comprehensive national framework to provide restricted access to regulated cannabis, and to control its production, distribution, sale, importation, exportation, and possession;

WHEREAS the police have not been given lawful authority to lay charges under the Cannabis Act to appropriately respond to violations of Health Canada Registrations and Licenses;

WHEREAS there is no direct communication or dedicated effort to provide a communication channel between Municipal government staff or Police Agencies for dealing with Health Canada Registrations and Licenses;

WHEREAS the Township of Brock has not been consulted by Health Canada prior to the issuance of licenses for properties not in compliance with municipal zoning by-laws;the future;

BE IT RESOLVED THAT the Township of Brock requests that Health Canada:

1. Require Federal Licenses and Registrations for Designated Growers to conform with local zoning and control by-laws;
2. Ensure local authorities are provided with notification of any licence issuance, amendment, suspension, reinstatement or revocation within their region;

If this information is required in an accessible format,
please contact the Township at 705-432-2355.

3. Provide dedicated communication with local governments and Police services;
4. Provide lawful authority to Police agencies to lay charges when registered or licences operations grow in excess of their registration or licence through Health Canada; and,
5. Provide enforcement support and guidance to local municipalities for dealing with land use complaints relating to Cannabis.

AND FURTHER BE IT RESOLVED THAT the Township of Brock will forward this motion by email to the following partners: All municipalities in Ontario; the MP and MPP of Haliburton–Kawartha Lakes–Brock; the Minister of Agriculture, Food and Rural Affairs; the Minister of Agriculture and Agri-Food; and the Durham Region Police Services with the request that the Federal government enact legislation to better support local governments with land use management and enforcement issues as they relate to Cannabis Production and Processing.

MOTION CARRIED

Thank you for your consideration. Should you have any questions please do not hesitate to contact the undersigned.

Yours truly,

THE TOWNSHIP OF BROCK



Becky Jamieson
Municipal Clerk

BJ:dh

cc. The Honourable Christine Elliott, Minister of Health, Ontario –
christine.elliott@ontario.ca
The Honourable Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock -
laurie.scottco@pc.ola.org
Jamie Schmale, MP, Haliburton-Kawartha Lakes-Brock - Jamie.schmale@parl.gc.ca
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs –
minister.omafra@ontario.ca
The Honourable Marie-Claude Bibeau, Minister of Agriculture and Agri-Food - Marie-
Claude.Bibeau@parl.gc.ca
Inspector Ryan Connolly, DRPS - northdivision@drps.ca
Ontario municipalities

May 12, 2021

Via email: tdaniels@brantford.ca

City Of Brantford
P.O Box 818
Brantford, ON N3T 5R7

Re: Support Resolution
Withdraw Prohibition on Golfing and other Outdoor Recreational Activities

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on May 10, 2021 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by CI Thompson Second by CI Crew

That Chatham-Kent Council supports the resolution from the City of Brantford dated April 30, 2021 re: Withdraw Prohibition on Golfing and other Outdoor Recreational Activities.

A copy of the above noted resolution is enclosed for your reference. If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,

Judy Smith

Digitally signed by Judy
Smith
Date: 2021.05.13 11:16:28
-04'00'

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

Hon. Doug Ford, Premier
Local MP& MPP
Association of Municipalities of Ontario (AMO)
All Municipalities in Ontario



April 30, 2021

Hon. Doug Ford, Premier
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

Dear Premier Ford,

Please be advised that at the Brantford City Council Meeting held April 27, 2021, the following resolution was adopted:

Request - Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities

WHEREAS COVID-19 restrictions have had significant impacts; and

WHEREAS many forms of socializing, recreation and sport have been curtailed; and

WHEREAS the game of golf can be enjoyed while maintaining proper social distancing;

THEREFORE BE IT RESOLVED THAT The Corporation of The City of Brantford recommends:

- A. THAT The Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities which can be enjoyed while maintaining proper social distancing; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Premier of Ontario; Will Bouma, MPP, Brantford-Brant, the Association of Municipalities of Ontario, Ontario Big City Mayors; and the list of other Municipalities in Ontario.

Yours truly,

A handwritten signature in black ink, appearing to read "Tanya Daniels", is located below the "Yours truly," text.

Tanya Daniels
City Clerk
tdaniels@brantford.ca

cc MPP Will Bouma, Brantford-Brant
Association of Municipalities of Ontario (AMO)
Ontario Big City Mayors
All Ontario Municipalities

CITY CLERK'S OFFICE City Hall, 100 Wellington Square, Brantford, ON N3T 2M2 P.O. Box 818, Brantford, ON N3T 5R7
Phone: (519) 759-4150 Fax: (519) 759-7840 www.brantford.ca

May 12, 2021

The Honourable Jonathan Wilkinson
Minister of Environment and Climate Change
House of Commons
Ottawa, ON K1A 0A6

The Honourable Marie-Claude Bibeau
Minister of Agriculture and Agri-Food
House of Commons
Ottawa, ON K1A 0A6

Re: Support Resolution for Exempt Carbon Tax on all Primary Agriculture Producers

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on May 10, 2021 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by CI Latimer; Seconded by CI Pinsonneault:

"That Chatham-Kent Council support the resolution from the County of Norfolk re: Exempt Carbon Tax on all Primary Agriculture Producers."

and

"In addition, that the exemption extend to the transportation system for all trucking across Canada."

A copy of the above noted resolution is enclosed for your reference. If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,

Judy Smith
Digitally signed by Judy Smith
Date: 2021.05.14 14:49:01
-04'00'

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

- c. Premier of Ontario
Association of Municipalities of Ontario
Federation of Canadian Municipalities
All Municipalities in Ontario

CORPORATION OF THE MUNICIPALITY OF CALVIN
Resolution

DATE: April 13, 2021 NO. 2021-097

MOVED BY Heather Olmstead

SECONDED BY Sandy Cross

“THAT the Council of the Corporation of the Municipality of Calvin supports the Norfolk County Agricultural Advisor Board’s letter dated December 20, 2020 regarding the application of the carbon tax on primary agriculture producers, and;

THAT this resolution be sent to the Premier of Ontario, the Minister of Environment and Climate Change, the Honourable Vic Fedeli, MPP and circulated to all municipalities in Ontario. ”

CARRIED  _____

DIVISION VOTE

| <u>NAME OF MEMBER OF COUNCIL</u> | <u>YEA</u> | <u>NAY</u> |
|----------------------------------|------------|---------------|
| <u>Coun Cross</u> | <u>X</u> | <u> </u> |
| <u>Coun Maxwell</u> | <u>X</u> | <u> </u> |
| <u>Coun Olmstead</u> | <u>X</u> | <u> </u> |
| <u>Mayor Pennell</u> | <u>X</u> | <u> </u> |



Norfolk County
Officer of the Mayor
Governor Simcoe Square
50 Colborne St., S.
Simcoe, Ontario N3Y 4H3
519-426-5870
Fax: 519-426-7633
norfolkcounty.ca

February 23, 2021

The Honourable Jonathan Wilkinson
Minister of Environment and Climate Change
House of Commons
Ottawa, ON K1A 0A6

The Honourable Marie-Claude Bibeau
Minister of Agriculture and Agri-Food
House of Commons
Ottawa, ON K1A 0A6

Dear Ministers,

I am writing to advise that Norfolk County Council supports the attached Norfolk County Agricultural Advisory Board's letter regarding the application of the carbon tax on primary agriculture producers. It is the recommendation of Norfolk County Council that the Federal Government consider the concerns of the agricultural community and move to exempt all primary agriculture producers from current and future carbon taxes. Please find attached the full recommendation.

Thank you for your attention,

Yours truly,

A handwritten signature in black ink that reads "Kristal Chopp".

Kristal Chopp
Mayor, Norfolk County

P.c. Norfolk County Council
Association of Municipalities of Ontario
Federation of Canadian Municipalities
Ontario Municipalities

Dec 7, 2020

The Honourable Marie-Claude Bibeau, MP
Minister of Agriculture and Agri-Food House of Commons
Ottawa, Ontario
K1A 0A6

Dear Minister Bibeau

Our agricultural advisory board (AAB) who represents the agricultural sector in Norfolk County, Ontario is very concerned about the federal government's current carbon pricing policies. It is our hope that you consider our concerns and move to exempt all primary agriculture producers from current and future carbon taxes.

Carbon tax remains as a major cost of production for producers in Norfolk County. Although some farm fuel purchases are exempt, it is selective and does not meet the needs of the entire agriculture industry. Currently crop drying, heating/cooling of livestock barns and cooling of perishable commodities are still subject to full carbon taxes.

Currently there are no replacements for fossil fuels in agricultural production. As a result, carbon tax policies are not appropriate for the agricultural sector and only decrease farm margins.

Norfolk County which is known as Ontario's garden is home to one of the country's largest diversity of crop production. In addition to the extensive vegetable, fruit and grain production it boasts some of the highest ecological diverse natural habitats, plants and animals in Canada. There is approximately 25% tree cover in the county which is the highest percentage of forested land in Southwestern Ontario. Norfolk County It is also home to over 10,000 acres of woodlots and wetlands protected under Long Point Conservation Authority. In addition to the natural woodlots and wetlands there is also extensive fruit production with 2000 acres of apples and 1000 acres of sour cherries. A mature orchard can fix upwards of 18 mt of CO₂ annually.

The adoption of production practices to protect the soil and environment are advanced in Norfolk County. There has been a wide implementation of cover cropping, planting green and reduced tillage practices all of which sequester carbon. Additional farming practices of 4R nutrient management coupled with precision technology ensure that appropriate nutrients are applied at the right time, place and rate. In many cases sensitive water sources around ponds and wetlands are planted with buffer strips and soil erosion control measures of grassed waterways and windbreaks are also common practices. ALUS (alternative land use) programs have been embraced across the county, taking unproductive land out of production, and returning it to natural native grass plantings, trees and constructed wetlands. Currently there are 1148 active projects with 189 producers covering 1573 acres in Norfolk County managed under the ALUS program.

The agriculture industry has made great strides to protect the environment and will continue to improve production practices that reduces the carbon footprint in food production.

The AAB board believes that all on farm fuels used in agricultural production should be exempt from carbon tax. This should include natural gas, propane, gas, and diesel. We strongly urge the government to be consistent with a sectorwide exemption to current carbon tax policies.

Sincerely,

Dustin Zamecnik
Chair of Norfolk County Agriculture Advisory Board



**THE CORPORATION OF THE
TOWNSHIP OF MATACHEWAN**

May 7, 2021

Premier Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

At the meeting held on April 7, 2021, the Council of the Corporation of the Township of Matachewan passed Resolution 2021-064 requesting that the Province of Ontario reverse their decision on the closure of Youth Justice Facilities in Northeastern communities.

A copy of Resolution 2021-064 is attached. Your consideration and support of this resolution would be greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Barbara Knauth", is written over a horizontal line.

Barbara Knauth
Deputy Clerk Treasurer

Cc: Honourable Todd Smith, Minister of Children, Community and Social Services
Honourable Sylvia Jones, Minister of Indigenous Affairs
All Municipalities with the Province of Ontario



THE CORPORATION OF THE TOWNSHIP OF MATACHEWAN

P.O. Box 177, Matachewan, Ontario P0K 1M0

DATE: April 7, 2021

RESOLUTION #: 2021-064

Moved by:

Adam Costello

Seconded by:

Guy Duke

WHEREAS the MeeQuam Youth Residence in Cochrane is one of the facilities that will be closing effective April 30; and

WHEREAS children aged 12 to 17 from the northeastern communities will be impacted by this closure. These are children who have increased needs yet limited access to much needed set of services and support that assist them with their transition to productive and flourishing adulthood; and

WHEREAS with the closure of the MeeQuam Youth Residence, these vulnerable children will find themselves in a facility hundred and thousands of kilometers away from their community and their families; and

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Matachewan requests that the Province of Ontario reverse their decision to close the youth justice facility in Cochrane, known as MeeQuam Youth Residence, as these vulnerable children need to be as close as possible to their families and communities.

BE IT FURTHER RESOLVED THAT this Resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Todd Smith, Minister of Children, Community and Social Services; Honourable Sylvia Jones, Minister of Indigenous Affairs; and all municipalities within the Province of Ontario.

| | COUNCILLOR | YEA | NAY | PID |
|----------|---------------------------------|-----|-----|-----|
| CARRIED | Ms. A. Commando-Dubé Mayor | | | |
| AMENDED | Mr. N. Costello Deputy Mayor | | | |
| DEFEATED | Mr. G. Dubé Councillor | | | |
| TABLED | Ms. S. Ruck Councillor | | | |
| | Mr. A. Durand Councillor | | | |

Certified to be a true
copy of the original.

Anne Commando-Dubé
Anne Commando-Dubé
Mayor

Barbara Knauth
Barbara Knauth
Deputy Clerk Treasurer



The Municipality of West Elgin

22413 Hoskins Line, Rodney Ontario N0L 2C0

May 14, 2021

At the Regular Meeting of Council on May 13, 2021 the Council of the Municipality of West Elgin passed the following Resolution:

Resolution No. 2021- 147

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

Whereas *Phragmites australis* (*Phragmites*) is an invasive perennial grass that continues to cause severe damage to wetlands and beaches in areas around the Great Lakes; and

Whereas *Phragmites australis* grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in a short amount of time, and is an allelopathic plant that secretes toxins from its roots into the soil which impede the growth of neighbouring plant species; and

Whereas *Phragmites australis* results in loss of biodiversity and species richness, loss of habitat, changes in hydrology due to its high metabolic rate, changes in nutrient cycling as it is slow to decompose, and increased fire hazard due to the combustibility of its dead stalks, and can have an adverse impact on agriculture, particularly in drainage ditches; and

Whereas invasive *Phragmites* has been identified as Canada's worst invasive plant species by Agriculture and AgriFood Canada;

Whereas the Ontario government has made it illegal to import, deposit, release, breed/grow, buy, sell, lease or trade invasive *Phragmites* under the Invasive Species Act; and

Whereas volunteers, non-governmental organizations and various municipalities have invested hundreds of dollars in investments and labour annually for more than eight years in executing management plans to control invasive *Phragmites* on roads, shorelines and in wetlands; and

Whereas roads and highways where *Phragmites* that are left untreated become spread vectors that continually risk new and treated wetlands and shoreline areas; and

Whereas according to “Invasive Phragmites Best Management Practices” by the Ontario Phragmites Working Group, best roadside management practices for Phragmites australis include detection, herbicide application, cutting, and re-treatment of re-growth as necessary; and

Whereas these best management practices are most effective when used in a multi-pronged approach as opposed to when used as stand-alone control measures; and

Whereas mother nature does not recognize political boundaries. Therefore, it is imperative that Municipalities, Districts, the Province and the Federal government work together in collaboration to eradicate Canada’s worst invasive plant species Phragmites australis;

Whereas the Municipality of West Elgin has been implementing measures for eradication of Phragmites over the past 3 years, including mapping of cells along Municipal and County Roadways, applying herbicide, cutting and monitoring re-growth; and ensuring clean equipment protocols for appropriate contract tenders; and

Whereas the Ontario Ministry of Transportation (MTO) has carried out some Phragmites eradication along Provincial highways, however this process has not been successful because the process has not included a program to deal with surviving plants, and also has not dealt with growth beyond the road allowance, therefore enabling fast re-growth; and

Whereas in the past there has been no approved herbicide for use in wet sites; however, in 2020 a product (Habitat Aqua) has been approved for use in areas of lying water and along waterways in Ontario;

Now Therefore be it Resolved that the Municipality of West Elgin request the Ontario Ministry of Transportation (MTO) to map, treat, monitor, and eradicate re-growth of invasive Phragmites annually on all Provincial highways, including areas beyond the road allowances, where Phragmites cells extend; and

Be It Further Resolved that the Ontario Ministry of Transportation (MTO) communicates that strategy on mapping (detecting sites) and controlling invasive Phragmites on provincial highways, the specific highway management plans and results by each MTO region and each highway in the region and work in coordination with the Municipality of West Elgin; and

Be it Further Resolved that the Province of Ontario designate Phragmites australis as a noxious weed under the Noxious Weed Act; and in collaboration with the Ontario Federation of Agriculture, the Ontario Phragmites Working Group, and Ontario Municipalities, carry out a public education campaign regarding best practices in

eradicating Phragmites; and if possible, develop a system of grants to support the uptake of these best practices by citizens; and

Be it Further Resolved that the Council for the Corporation of the Municipality of West Elgin directs staff to send this resolution to all Municipalities in Ontario; Honourable Omar Alghabra, Minister of Transportation (Canada); Honourable Caroline Mulroney, Ontario Minister of Transport; James Corcoran, General Services Coordinator, vegetation, MTO West Region; Honourable Ernie Hardeman, Ontario Ministry of Agriculture, Food, and Rural Affairs; Jeff Yurek, MPP; and Karen Vecchio MP.

Carried

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jana Nethercott', written in a cursive style.

Jana Nethercott
Clerk



The Corporation of
The Township of Brock
1 Cameron St. E., P.O. Box 10
Cannington, ON L0E 1E0
705-432-2355

May 19, 2021

Premier Doug Ford
Queen's Park,
Toronto, ON
M7A 1A1

Sent via email: doug.fordco@pc.ola.org

Dear Honourable Sir:

Re: Durham Dead-End Road Kids

Please be advised that the Committee of the Whole of the Township of Brock received a delegation at their meeting held on May 10, 2021 and adopted the following resolution:

Resolution Number 05-6

MOVED by Lynn Campbell

That Dead-End Road delegations be received from parents, video, site www.durhamdeadendroadkids.ca and attached correspondence and;

Whereas Dead-End Road Kids (cul-de-sacs, private roads) busing is being moved from long-time residential pick ups; percentages of 830,000 Ontario bused students impacted as Student Transportation Services (STS) citing buses shouldn't access private roads, do 3-point turns, or back ups; kids are expected to walk 1-2 km twice daily (caregivers 4x) in the morning dark or narrow road shoulders, and with no "bus stop ahead" warning signage;

Whereas parents report employment/housing is at risk as they must leave work to drop off/pick up children to avoid safety hazards of kids walking on highways unsupervised; secondary school youth reporting education at risk as missing class/affecting grades; children with disabilities are not helped (eg. double amputee who needs bus stop moved 160 ft and parents were told it's their "responsibility to get kids to bus safely");

Whereas parents are being told busing policy is schoolboard's, but schoolboard say its STS, who say it is the Governance Committee of Ministry of Transportation, but Ministry of Education say it's "transportation consortia who administer the policy"; and trustee, governance say cannot change policies, so parents appealing to police, press and Councils with respect to the dangers; and that an oncoming car killed 12 year old Cormac and injured his sister while waiting at a newly relocated bus stop at the base of a hill, and;

Whereas STS have advised road improvements are the responsibility of municipalities, yet municipalities do not own the needed land, nor have millions of dollars to create 77m bus turnarounds, and;

Whereas Ontario Transportation Funding is \$1 billion: Jan 27/20 Ministry said they'd improve student transportation, review funding formula; and given STS gets their funding by scoring well in reviews, and given Ministry establishing "Student Transportation Advisory Group" to hear STS sector expertise experience, and ideas;

Now Therefore Be it Resolved that the Corporation of the Township of Brock requests;

1. Exceptions to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road kids, that policies be amended to reflect; and when not possible,
2. Exceptions to allow indemnification agreements to access private land for bus turnarounds to keep bus stops safer and closer to prescribed 800m distance; and when not possible,
3. "Bus Stop Ahead" warning signage be required to notify oncoming traffic, prior to STS moving common stops to main roadway and,
4. STS be comprised of solutions like mini-buses, vans, taxis or public transit worked into funding formulas so that it does not negatively impact STS funding stats; and,
5. Kid Key Performance Indicator (KPI) be included for Ministry "Effectiveness & Efficiency Follow Up Reviews", establishing benchmarks for responsive problem solving for kids & parents' busing concerns, and that this be an STS factor to receive funding; and,
6. That the Province provide a "Parent Portal" for ongoing busing feedback of their STS, so families and kids can review/provide comments, especially during Ministry STS reviews and revisions to funding; and,
7. That the Province have GPS tracking software to notify parents when children picked up/dropped off, and;

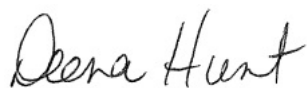
That this Motion be distributed to Premier Doug Ford; Honourable Stephen Lecce, Minister of Education; Honourable Caroline Mulroney, Minister of Transportation; Durham MPP Lindsey Park; Haliburton-Kawartha Lakes-Brock MPP Laurie Scott; all Durham MPP's; Durham Region; all Ontario Municipalities; Rural Ontario Municipal Association (ROMA); Ontario Good Roads Association (OGRA); and Association of Municipalities of Ontario (AMO)

MOTION CARRIED

Should you have any concerns please do not hesitate to contact the Clerk's Department, clerks@brock.ca.

Yours truly,

THE TOWNSHIP OF BROCK



Deena Hunt
Deputy Clerk



The Corporation of
The Township of Brock
1 Cameron St. E., P.O. Box 10
Cannington, ON L0E 1E0
705-432-2355

DH:ss

- cc. The Honourable Stephen Lecce, Minister of Education, Ontario –
stephen.lecce@pc.ola.org
The Honourable Caroline Mulroney, Minister of Transportation –
caroline.mulroney@pc.ola.org
Lindsey Park, MPP, Durham – lindsey.park@pc.ola.org
The Honourable Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock -
laurie.scottco@pc.ola.org
All Durham MPP'S
Ralph Walton, Regional Clerk, Durham Region – clerks@durham.ca
All Ontario Municipalities
Rural Ontario Municipal Association – roma@roma.on.ca
Ontario Good Roads Association - thomas@ogra.org
Association of Municipalities of Ontario – amopresident@amo.on.ca

“Via Email: premier@ontario.ca

May 19, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen’s Park
Toronto, ON
M7A 1A1

Dear Premier Ford:

Re: Reopening of Greenwater Provincial Park

This will serve to advise you that Council, at its regular meeting held Tuesday, May 11th, 2021 passed the following resolution pertaining to the above noted:

“Resolution No.: 123-2021

Moved by: Councillor Daniel Bélisle Seconded by: Councillor Robert Hutchinson

WHEREAS the pandemic has caused people to stay indoors for an extended period of time; and

WHEREAS there is an extreme demand for camping and RVing from Ontarians wanting to go and enjoy our great outdoors; and

WHEREAS in 2013 approximately 10 Provincial Parks were closed by the Ministry of Natural Resources (MNR) in the North; and

WHEREAS Northerners have very little areas to be able to enjoy the outdoors, as the closest Provincial Park are Kettle Lakes and Rene Brunelle; and

WHEREAS these Provincial Parks will be fully booked with nowhere for Cochranites to go camping nearby;

1/2



THE TOWN OF COCHRANE

171 Fourth Avenue
Cochrane, Ontario, Canada, P0L 1C0
T: 705-272-4361 | F: 705-272-6068
E: townhall@cochraneontario.com



THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Cochrane call on Premier Ford and the Minister of Natural Resources to reopen the Greenwater Provincial Park;

AND FURTHER THAT the Council of the Corporation of the Town of Cochrane establish an Ad Hoc Committee to petition the Provincial Government;

AND FURTHER THAT a copy of this resolution be forwarded to the MP, Charlie Angus, MPP John Vanthof and the Federation of Northern Ontario Municipalities for their endorsement and support

CARRIED"

Your attention to this matter is greatly appreciated!

Yours truly,

THE CORPORATION OF THE TOWN OF COCHRANE

A handwritten signature in blue ink that reads "Alice Mercier". The signature is fluid and cursive.

Alice Mercier

Clerk

/am

c.c.:

Charlie Angus, MP, Timmins – James Bay
John Vanthof, MPP, Timiskaming - Cochrane
Federation of Northern Ontario Municipalities

2/2





Town of The Blue Mountains

32 Mill Street, Box 310
THORNBURY, ON N0H 2P0
<https://www.thebluemountains.ca>

OFFICE OF: Mayor Alar Soever
Email: asoever@thebluemountains.ca
Phone: 519-599-3131 Ext 400

Sent via E-mail

May 19, 2021

Dr. Ian Arra
Medical Officer of Health and Chief Executive Officer
Grey Bruce Public Health Unit
1010 17th Street East
Owen Sound, ON N4K 0A5

Dear Dr. Ian Arra:

Re: Letter of Thanks and Support

At its meeting on May 3rd, 2021 the Council of the Town of The Blue Mountains unanimously passed the following resolution:

THAT Council of the Town of The Blue Mountains receives Agenda Item D.5 Municipality of Grey Highlands, D.6 Township of Southgate and D.7 County of Grey regarding support for Grey Bruce Health Unit; AND THAT Council of the Town of The Blue Mountains supports the efforts of Dr. Ian Arra and the Grey Bruce Health Unit, and requests Mayor Soever to write a letter of support to Dr. Arra on behalf of Council and the residents of The Blue Mountains.

I am honoured and pleased to provide the following on behalf of our Council and residents:

Since before the beginning of the pandemic, the Grey Bruce Health Unit under the leadership of Dr. Ian Arra, has been proactive and taken actions which have been highly effective in minimizing the impact of COVID-19 in our community.

The Health Unit staff's efforts have been, and continue to be exceptional, and they have made sacrifices in terms of their personal lives to assist us all in defeating COVID-19. It gives me great pleasure to write this letter to recognize their efforts, and thank not only them, but also their families, for their efforts and sacrifices in helping us defeat COVID-19.

As a relatively small health unit population wise, but one which is geographically large, and which is a popular tourist destination that hosts visitors from many other parts of Ontario, our Health Unit has to deal with many challenges without the benefit of the staffing levels that Medical Officers of Health of larger health units enjoy. We are fortunate to have people as dedicated and hard working as Dr. Arra and his team. Our low case counts and deaths demonstrate that their hard work and leadership has paid off.

Over the last year I have had occasion to work with and correspond with Dr. Arra and his team on a number of COVID related issues. They have worked tirelessly over the past year to put in place and enforce protocols that have kept Grey Bruce safe. The results of this hard work are evident in our relatively low case counts and the fact we have had only five deaths.

Particularly impressive is the fact we have had no major outbreaks in our Long Term Care Homes and Seniors Residences. Unlike most of the rest of Ontario, the few cases we have had, have been quickly contained and isolated through rigorous application of best practice health protocols. In contrast, in most of the rest of Ontario there have been large outbreaks in long term care facilities and many deaths. In addition, through the contact tracing efforts of our Health Unit, cases relating to outbreaks in the community, including one involving our staff, have been quickly isolated and contained. More recently, the Health Unit contact traced over 600 people in a few days, and quickly and effectively contained a spike in cases associated with several social gatherings.

In addition, Dr. Arra and his team have:

- worked tirelessly with our businesses and municipal staff to develop and implement best practices to prevent the spread of COVID-19;
- been proactive in working with Chapman's to procure deep freezers so we were set-up to store and deliver the Pfizer vaccine;
- developed the Hockey hub model to transform arenas into mass vaccination sites;
- worked with the province on an endless number of other issues;

All of these achievements and this record of success required a tremendous amount of hard work and dedication on the part of Dr. Arra and his team. I recall multiple occasions when Dr. Arra has called me or responded to my e-mails late at night; a few times the e-mails came after midnight. His staff work just as hard, and I can recall interacting with them as well late at night. We cannot thank you all enough. Once again, please know that you have our support, and thank you for all you continue to do to keep us safe.

Sincerely yours,



Mayor Alar Soever
Town of The Blue Mountains

cc. Grey Bruce Board of Health (via email)
Grey County Council (via email)
Council, Town of The Blue Mountains (via email)
CAO Shawn Everitt, Town of The Blue Mountains (via email)
Tim Hendry, Manager of Communications and Economic Development, The Blue Mountains (via email)
Drew Ferguson, Public and Media Relations Coordinator, Grey Bruce Public Health Unit (via email)
Grey Bruce Municipalities (via email)
Hon. Jim Wilson, MPP Simcoe-Grey (via email)
Hon. Bill Walker, MPP Bruce-Grey (via email)
Hon. Christine Elliott, Minister of Health (via email)

Department File - C2048



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0

Phone: (807) 825-3315 Fax: (807) 825-9576

May 18, 2021

Ministry of Government and Consumer Services
777 Bay St., 5th Floor
Toronto, ON
M5B 2H7

To Whom it May Concern:

At the Township of Terrace Bay Regular Council Meeting held on Monday May 17, 2021, the following resolution of support was passed.

RE: Advocacy for Reform MFIPPA

Resolution: 122-2021

Moved by: Councillor St.Louis

Seconded by: Councillor Moore

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Township of Terrace Bay, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual; shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Jon Hall', is written over a light blue horizontal line.

Jon Hall
CAO/Clerk

CC: Ontario Municipalities

May 21, 2021

Hon. Patty Hajdu
Minister of Health
Brooke Claxton Building, 16th Floor 0916A
Ottawa, ON K1A 0K9
hcmminister.ministresc@canada.ca

Dear Minister Hajdu:

Re: Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative

At its Regular meeting held on May 17, 2021, the Council of the Corporation of the City of Owen Sound considered the above noted matter and passed Resolution No. R-210517-009 as follows:

R-210517-009

"WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and

WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

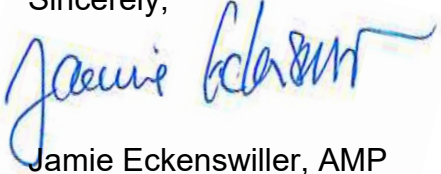
WHEREAS existing suicide prevention hotlines require the user to remember a 10- digit number and go through directories or be placed on hold;

THEEFORE BE IT RESOLVED THAT City Council endorses the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help; and

THAT a letter demonstrating City Council's support be sent to the Honourable Patty Hajdu, Federal Minister of Health, the Honorable Alex Ruff MP Bruce-Grey-Owen Sound, the Honourable Bill Walker MPP Bruce-Grey-Owen Sound, Ian Scott Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications and all municipalities in Ontario."

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Jamie Eckenswiller, AMP
Deputy Clerk
City of Owen Sound

cc. Hon. Alex Ruff, MP Bruce-Grey-Owen Sound
Hon. Bill Walker, MPP Bruce-Grey-Owen Sound
Ian Scott, Chairperson and CEO, Canadian Radio-television and Telecommunications
Commission
All Ontario Municipalities

MPP Randy Pettapiece
randy.pettapiece@pc.ola.org

May 26, 2021

RE: Domestic COVID-19 Vaccine Production and Capacity

Dear MPP Pettapiece,

At the regular meeting of Council held on May 20, 2021, Perth County Council passed the following resolution brought forward from a Notice of Motion:

Moved by: Councillor Doug Eidt
Seconded by: Councillor Doug Kellum

WHEREAS throughout the COVID-19 pandemic, Canada has relied on international partners to provide COVID-19 vaccinations; and

WHEREAS the distribution of COVID-19 vaccines to Canada may be delayed due to the production/distribution of the vaccine outside of Canada; and

WHEREAS the increased support from all levels of government on the creation of COVID-19 vaccines domestically would increase Canada's vaccine capacity; and

NOW THEREFORE the Council of Perth County recommend to the Federal Government to support domestic production of a COVID-19 vaccine; and

THAT the Council of Perth County encourage all levels of Government to engage and support domestic vaccine capacity; and

THAT this motion be sent to Perth / Wellington MPP Randy Pettapiece, MP John Nater and to all municipalities of Ontario.

The conversation was centered around the COVID-19 vaccination, but further developed to ensuring that as a Country we can best create and supply all necessary vaccinations. We thank you for your

Corporation of the County of Perth 1 Huron Street, Stratford, Ontario, Canada N5A 5S4
t. 519-271-0531 f. 519-271-6265 www.perthcounty.ca

advocacy on this matter and look forward to supportive responses from our municipal counterparts and officials from all levels of government.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Aitcheson', with a stylized flourish at the end.

Jim Aitcheson, Warden
The Corporation of the County of Perth

CC:

MP John Nater - John.Nater@parl.gc.ca

Ontario Municipalities

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: May 25, 2021

NO. 2021-137

MOVED BY Christine Shippam

SECONDED BY Sandy Cross

“That Dead-End Road delegations be received from parents, video, site www.durhamdeadendroadkids.ca and attached correspondence and;

Whereas Dead-End Road Kids (cul-de-sacs, private roads) busing is being moved from long-time residential pick-ups; percentages of 830,000 Ontario based students impacted as Student Transportation Services (STS) citing buses shouldn’t access private roads, do 3-point turns, or backups; kids are expected to walk 1-2 km twice daily (caregivers 4x) in the morning dark or narrow road shoulders, and with no “bus stop ahead” warning signage;

Whereas parents report employment/housing is at risk as they must leave work to drop off/pick up children to avoid safety hazards of kids walking on highways unsupervised; secondary school youth reporting education at risk as missing class/affecting grades; children with disabilities are not helped (e.g. double amputee who needs bus stop moved 160 ft. and parents were told it’s their “responsibility to get kids to bus safely”);

Whereas parents are being told busing policy is schoolboard’s, but schoolboard say its STS, who say it is the Governance Committee of Ministry of Transportation, but Ministry of Education say it’s “transportation consortia who administer the policy”; and trustee, governance say cannot change policies, so parents appealing to police, press and Councils with respect to the dangers; and that an oncoming car killed 12 year old Cormac and injured his sister while waiting at a newly relocated bus stop at the base of a hill, and;

Whereas STS have advised road improvements are the responsibility of municipalities, yet municipalities do not own the needed land, nor have millions of dollars to create 77m bus turnarounds, and;

Whereas Ontario Transportation Funding is \$1 billion: Jan 27/20 Ministry said they’d improve student transportation, review funding formula; and given STS gets their funding by scoring well in reviews, and given Ministry establishing “Student Transportation Advisory Group” to hear STS sector expertise experience, and ideas;

Now Therefore Be it Resolved that the Corporation of the Municipality of Calvin requests;

1. Exceptions to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road kids, that policies be amended to reflect; and when not possible,
2. Exceptions to allow indemnification agreements to access private land for bus turnarounds to keep bus stops safer and closer to prescribed 800m distance; and when not possible,

3. "Bus Stop Ahead" warning signage be required to notify oncoming traffic, prior to STS moving common stops to main roadway and,
4. STS be comprised of solutions like mini-buses, vans, taxis or public transit worked into funding formulas so that it does not negatively impact STS funding stats; and,
5. Kid Key Performance Indicator (KPI) be included for Ministry "Effectiveness & Efficiency Follow Up Reviews", establishing benchmarks for responsive problem solving for kids & parents' busing concerns, and that this be an STS factor to receive funding; and,
6. That the Province provide a "Parent Portal" for ongoing busing feedback of their STS, so families and kids can review/provide comments, especially during Ministry STS reviews and revisions to funding; and,
7. That the Province have GPS tracking software to notify parents when children picked up/dropped off, and;

That this Motion be distributed to Premier Doug Ford; Honourable Stephen Lecce, Minister of Education; Honourable Caroline Mulroney, Minister of Transportation; Honourable Vic Fedeli, MPP; Honourable Anthony Rota, MP; all Ontario Municipalities; Rural Ontario Municipal Association (ROMA); Ontario Good Roads Association (OGRA); and Association of Municipalities of Ontario (AMO).

CARRIED _____



DIVISION VOTE

| <u>NAME OF MEMBER OF COUNCIL</u> | <u>YEA</u> | <u>NAY</u> |
|----------------------------------|------------|------------|
| Coun Cross | <u>X</u> | _____ |
| Coun Maxwell | <u>X</u> | _____ |
| Coun Olmstead | <u>X</u> | _____ |
| Coun Shippam | <u>X</u> | _____ |
| Mayor Pennell | <u>X</u> | _____ |

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: May 25, 2021

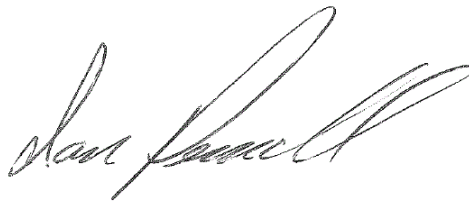
NO. 2021-136

MOVED BY Heather Olmstead

SECONDED BY Christine Shippam

“That Council hereby requests Staff to contact the Ministry responsible for the Alcohol and Gaming of Ontario to seek their assistance in implementing an additional level of licensing which would permit small organizations to hold fundraisers as a method of sustaining our community and organizations;

And further that all municipalities in Ontario are sent this resolution to seek their assistance in lobbying the Ministry.”



CARRIED _____

DIVISION VOTE

| <u>NAME OF MEMBER OF COUNCIL</u> | <u>YEA</u> | <u>NAY</u> |
|----------------------------------|------------|---------------|
| Coun Cross | <u>X</u> | <u> </u> |
| Coun Maxwell | <u>X</u> | <u> </u> |
| Coun Olmstead | <u>X</u> | <u> </u> |
| Coun Shippam | <u>X</u> | <u> </u> |
| Mayor Pennell | <u>X</u> | <u> </u> |

The Corporation of the Township of Southgate
By-law Number 2021-085
being a by-law to confirm the proceedings of the
Council of the Corporation of the Township of Southgate
at its regular meeting held on June 2, 2021

Authority: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5 (3) and 130.

Whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

And whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law;

Now therefore, the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the action of the Council at its regular meeting held on June 2, 2021 in respect to each report, motion, resolution, or other action passed and taken by the Council at its meeting, is hereby adopted, ratified, and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. **That** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **That** this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained.
4. **That** any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

Read a first, second and third time and finally passed this 2nd day of June 2021.

John Woodbury – Mayor

Lindsey Green – Clerk