



Township of Southgate

Minutes of Council Meeting

September 2, 2020
9:00 AM
Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
William Gott, Treasurer
Bev Fisher, CBO
Derek Malynyk, Fire Chief
Clinton Stredwick, Planner
Lindsey Green, Clerk
Elisha Hewgill, Legislative Assistant
Kayla Best, HR Coordinator

1. Call to Order

Mayor Woodbury called the meeting to order at 9:00 AM.

2. Confirmation of Agenda

Moved By Councillor Dobreen

Seconded By Councillor Frew

Be it resolved that Council confirm the agenda as amended.

Amendment:

No. 2020-351

Moved By Councillor Dobreen
Seconded By Councillor Sherson

Be it resolved that Council further amend the agenda to include correspondence received from Team Town Hall to be included on the Correspondence Consent agenda.

Carried

Motion as Amended:

No. 2020-352

Moved By Councillor Dobreen
Seconded By Councillor Frew

Be it resolved that Council confirm the agenda as amended; and
That Council further amend the agenda to include correspondence received from Team Town Hall to be included on the Correspondence Consent agenda.

Carried

3. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

4. Delegations & Presentations

4.1 David and Jane Hull Delegation - Snow Clearing

The delegation occurred following item 6.1.2 in the agenda.

No. 2020-356

Moved By Councillor Shipston
Seconded By Councillor Dobreen

Be it resolved that Council receive David and Jane Hull's delegation regarding snow clearing as information.

Carried

5. Adoption of Minutes

No. 2020-353

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that Council approve the minutes from the August 5, 2020 Council and Closed Session meetings as presented.

Carried

6. Reports of Municipal Officers

6.1 Fire Chief Derek Malynyk

6.1.1 FIRE2020-0014 Smoke Alarm Cost Recovery

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-354

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report FIRE2020-014 as information; and

That Council approve staff to start invoicing for smoke alarms that are left with residents and property owners.

Yay (5): Mayor Woodbury, Councillor Dobreen, Councillor Rice, Councillor Frew, and Councillor Shipston

Nay (2): Deputy Mayor Milne, and Councillor Sherson

Carried (5 to 2)

6.1.2 FIRE2020-0015 Battery Powered Extrication Tools Award

No. 2020-355

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report FIRE2020-015 as information; and

That Council Award the Battery Powered Extrication Tools

Request for Quotation to Code 4 Fire & Rescue Inc. in the amount of \$39,485.00 excluding HST.

Carried

6.2 Clerk Lindsey Green

6.2.1 CL2020-026-Maple Grove Cemetery Request for Placement of Bench

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-357

Moved By Councillor Sherson

Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report CL2020-026 as information; and

That Council provide feedback to staff and approve the received request for the placement of a bench in the Maple Grove Cemetery with a bench responsibility agreement.

Yay (3): Councillor Rice, Councillor Frew, and Councillor Shipston

Nay (4): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, and Councillor Sherson

Failed (3 to 4)

6.2.2 CL2020-027- Use of Bang the Table EngagementHQ's Online Engagement Tool Services

No. 2020-358

Moved By Councillor Frew

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report CL2020-027 for information; and

That Council support the decision to discontinue using Bang the Table EngagementHQ's Online Engagement Tool Software; and

That Council support staff continuing to use the *ShapeSouthgate* slogan and logo for branding future community engagement projects conducted by the Township through our website, social media and survey tools.

Carried

6.3 Public Works Manager Jim Ellis

6.3.1 PW2020-041 ATV and Motorized Snow Vehicle By-law

Moved By Councillor Dobreen

Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report PW2020-041 for information; and

That Council consider passing the ATV and Motorized Snow Vehicle By-law No. 2020-089.

Deputy Mayor Milne moved the following amendment to the main motion.

Amendment:

No. 2020-359

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that Council amend the second clause to defer the passing of the ATV and Motorized Snow Vehicle By-law No. 2020-089 pending further information.

Carried

Motion as Amended:

No. 2020-360

Moved By Councillor Dobreen

Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report PW2020-041 for information; and

That Council defer the passing on the ATV and Motorized Snow Vehicle By-law No. 2020-089 pending further information.

Carried

6.3.2 By-law 2020-089 - ATV and Motorized Snow Vehicle By-law

By-law 2020-089 was deferred as per the previous motion.

6.3.3 PW2020-042 Second Release 1 Ton 4x4 Truck Tender Award

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-361

Moved By Councillor Dobreen

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PW2020-042 for information; and

That Council award the One Ton 4x4 Truck Tender to MacMaster Buick GMC in the amount of \$73,618.00 plus HST.

Yay (3): Mayor Woodbury, Councillor Dobreen, and Councillor Frew

Nay (4): Deputy Mayor Milne, Councillor Sherson, Councillor Rice, and Councillor Shipston

Failed (3 to 4)

6.3.4 PW2020-044 Rate of Speed Limit Reductions

No. 2020-362

Moved By Councillor Sherson

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PW2020-044 for information; and

That Council consider implementing the speed limit reductions locations and school zone speed limit reductions in this report by by-law No. 2020-091.

Carried

6.3.5 By-law 2020-091 - Rate of Speed By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-363

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that by-law number 2020-091 being a by-law for setting the rate of speed of motor vehicles from a statutory speed limit be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

6.3.6 PW2020-045 Intersection Stop Signs Recommendations

No. 2020-364

Moved By Councillor Shipston

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PW2020-045 for information; and

That Council consider passing the intersection stop signs recommendations by By-law No. 2020-092.

Carried

6.3.7 By-law 2020-092 - Stop Sign By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-365

Moved By Deputy Mayor Milne

Seconded By Councillor Sherson

Be it resolved that by-law number 2020-092 being a by-law to provide for the erecting of a stop sign at an intersection be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

Council recessed at 10:35 AM and returned at 10:45 AM.

6.4 Chief Administrative Officer Dave Milliner

6.4.1 CAO2020-053 Draft Southgate Fireworks By-law Report

No. 2020-366

Moved By Councillor Dobreen

Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report CAO2020-053 as information; and

That Council approve the Draft Southgate Fireworks By-law as presented and provide feedback to staff; and

That Council consider approval of the Southgate Fireworks By-law at the September 16, 2020 meeting.

Carried

6.4.2 CAO2020-054 CAO Update Report September 2 2020

No. 2020-367

Moved By Deputy Mayor Milne

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report CAO2020-054 as information; and

That Council approve the Grey County-Southgate Bus Stop Agreement by By-law.

Carried

6.4.3 By-law 2020-100 - County of Grey Bus Stop Agreement

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-368

Moved By Councillor Sherson

Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2020-100 being a by-law to authorize an agreement between The Corporation of the County of Grey and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

6.4.4 CAO2020-055 Staff Hiring Recommendation

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-369

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council receive this staff report CAO2020-055 as information; and
That Council approve that recruitment of a Customer Service & Support staff position; and
That Council approve the job posting and amended job description as presented; and
That Council direct staff to proceed with hiring a Customer Service & Support staff position reporting to the Clerk's Department.

Yay (5): Mayor Woodbury, Deputy Mayor Milne, Councillor Sherson, Councillor Frew, and Councillor Shipston
Nay (2): Councillor Dobreen, and Councillor Rice

Carried (5 to 2)

6.5 Planner Clinton Stredwick

6.5.1 PL2020-035 - ZBA C9-20 - Glenelg Redline Revision Flato

No. 2020-370

Moved By Councillor Shipston

Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report PL2020-035 for information; and

That Council Consider approval of By-law 2020-093; and

That this report be forwarded on to the County of Grey.

Carried

6.5.2 By-law 2020-093 - ZBA C9-20 - Glenelg Redline Revision Flato

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-371

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that by-law number 2020-093 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

6.5.3 PL2020-036 - Site Plan 9-20 - Meeting House

No. 2020-372

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PL2020-036 for information; and

That Council consider approval of By-law 2020-094 authorizing the entering into a Site Plan Agreement.

Carried

6.5.4 By-law 2020-094 - Site Plan 9-20 - Meeting House

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-373

Moved By Councillor Shipston

Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2020-094 being a by-law to authorize the execution of a Site Plan Control Amending Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

6.5.5 PL2020-037 - Site Plan 11-20 - Levi Frey

No. 2020-374

Moved By Councillor Shipston

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PL2020-037 for information; and

That Council consider approval of By-law 2020-095 authorizing the entering into a Site Plan Agreement.

Carried

6.5.6 By-law 2020-095 - Site Plan 11-20 - Levi Frey

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-375

Moved By Councillor Frew

Seconded By Councillor Rice

Be it resolved that by-law number 2020-095 being a by-law to authorize the execution of a Site Plan Control Amending Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

Councillor Dobreen moved the following motion.

No. 2020-376

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council proceed past noon.

Carried

6.5.7 PL2020-038 - ZBA C7-20 - Levi Bauman

No. 2020-377

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2020-038 for information; and

That Council consider approval of By-law 2020-096.

Carried

6.5.8 By-law 2020-096 - ZBA C7-20 - Levi Bauman

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-378

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that By-law number 2020-096 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

6.5.9 PL2020-039 - ZBA C6-20 - Nelson Martin

No. 2020-379

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PL2020-039 for information; and

That Council consider approval of By-law 2020-097.

Carried

6.5.10 By-law 2020-097 - ZBA C6-20 - Nelson Martin

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-380

Moved By Deputy Mayor Milne

Seconded By Councillor Frew

Be it resolved that by-law number 2020-097 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7. By-laws and Motions

7.1 By-law 2020-073 Public Library Services Agreement with Wellington County Public Library Board

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-381

Moved By Councillor Rice

Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2020-073 being a by-law to authorize the signing and execution of a Public Library Services Agreement with the Wellington County Public Library Board and the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7.2 By-law 2020-090 - Tax Arrears Extension Agreement

No. 2020-382

Moved By Councillor Dobreen

Seconded By Councillor Rice

Be it resolved that Council defer By-law 2020-090 - Tax Arrears Extension Agreement until after Closed Session.

Carried

8. Notice of Motion

None.

9. Consent Items

9.1 Regular Business (for information)

No. 2020-383

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council approve the items on the Regular Business consent agenda dated September 2, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

9.1.1 FIN2020-019 Financial Report – July 2020

9.1.2 PW2020-043 Department Report

9.1.3 LIB2020-002 Phase C Reopening

9.2 Correspondence (for information)

No. 2020-384

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council approve the items on the Correspondence consent agenda dated September 2, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

**9.2.1 SMART June 24, 2020 Meeting Minutes - received
July 29, 2020**

**9.2.2 SMRT 2020 1st Half Operational Report - received
August 4, 2020**

**9.2.3 Letter to Municipal Enforcement Officers - Bill 197 -
received August 5, 2020**

**9.2.4 Grey County Forest Management Plan - Open House
Meeting Invitation - received August 6, 2020**

**9.2.5 2019 TOARC Annual Report - received August 7,
2020**

**9.2.6 Ministry of the Solicitor General - Court Security and
Prisoner Transportation - received August 10, 2020**

**9.2.7 Ministry of Transportation - School Bus Stop Arm
Camera Changes - received August 11, 2020**

**9.2.8 Ministry of Transportation - School Bus Stop Arm
Camera Programs Guidelines - received August 11,
2020**

**9.2.9 MMAH Restart Phase 1 Municipal Funding Support
Agreement - received August 12, 2020**

9.2.10 2020 Proposed Amendments to Technical Rules Assessment Report - received August 12, 2020

9.2.11 Canadian Blood Services Dundalk Blood Drive - received August 13, 2020

9.2.12 MTE COVID Survey Response - received August 13, 2020

9.2.13 Recreation Advisory Committee Draft Post Meeting Minutes August 13, 2020 - received August 14, 2020

9.2.14 Bluewater District School Board Letter to Parents - Staggered Entry - received August 24, 2020

9.2.15 ICIP Culture Funding Notice Letter - Dundalk Olde Town Hall Project - received August 25, 2020

9.2.16 Wellington North Power Inc. Q2 Report for Municipal Councillors - received August 25, 2020

9.2.17 Team Town Hall Correspondence – received September 1, 2020 – *This item was added as an amendment to the agenda as per Resolution No. 2020-352 above (see below minutes for link to PDF correspondence)*

9.3 Resolutions of other Municipalities (for information)

No. 2020-385

Moved By Councillor Frew

Seconded By Deputy Mayor Milne

Be it resolved that Council approve the items on the Resolutions of other Municipalities consent agenda dated September 2, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

9.3.1 City of Owen Sound - Support for Private Member's Bill M-36 Emancipation Day - received July 31, 2020

9.3.2 Town of Amherstburg - Support for Private Member's Bill M-36 Emancipation Day - received August 14, 2020

9.3.3 West Grey Resolution regarding Anti-Racism Motion - received August 14, 2020

9.3.4 The Corporation of the Township of Huron-Kinloss letter of support for the Farm Property Tax Class Rate Program - received August 17, 2020

9.3.5 Township of South Glengarry Letter of Support of Long Term Care Facility Inspections - received August 20, 2020

9.3.6 The Corporation of the City of Oshawa Support letter COVID-19 Funding - received August 20, 2020

9.3.7 The Municipality of Chatham-Kent Letter of Support Emancipation Day - received August 20, 2020

9.4 Closed Session (for information)

None.

10. County Report

Mayor Woodbury discussed the Association of Municipalities of Ontario conference that County Councillors and Staff attended electronically. There was a delegation about the lack of internet and broadband capabilities in Grey and Bruce County which was very well received. He added that County Council meetings are still being done electronically and going well.

11. Members Privilege - Good News & Celebrations

Councillor Shipston reminded residents that the Blood Donor Clinic will be running on September 19th from 9:00 AM until 1:00 PM at Highpoint Community School in Dundalk. He wanted to thank staff and MPP Bill Walker for working with the school board to allow the clinic to run again amidst the COVID-19 pandemic. He added that it was good to see in the local paper this week that the Youth Action Committee were participating in meetings again all while respecting social distancing rules and mask wearing. Councillor Frew added that there is

a property of concern around the Holstein Area. Staff confirmed that they are looking into the issues raised.

12. Closed Meeting

No. 2020-386

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that Council proceed into closed session at 12:15 PM in order to address matters relating to Personal Matters about an Identifiable Individual (Subject: Tax Arrears Extension Agreement - Staff Report FIN2020-020C); and

That Treasurer William Gott, Clerk Lindsey Green and CAO Dave Milliner remain in attendance.

Carried

Council recessed at 12:15 PM and returned at 12:18 PM.

No. 2020-387

Moved By Deputy Mayor Milne

Seconded By Councillor Dobreen

Be it resolved that Council come out of Closed Session at 12:24 PM.

Carried

12.1 Personal Matters about an Identifiable Individual (Subject: Tax Arrears Extension Agreement - Staff Report FIN2020-020C)

No. 2020-388

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report FIN2020-020C Tax Arrears Certificate Registration as information; and

That Council consider for approval By-law 2020-090, being a by-law to enter into an Extension Agreement.

Carried

13. By-laws and Motions

13.1 By-law 2020-090 - Tax Arrears Extension Agreement

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-389

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Be it resolved that by-law number 2020-090 being a by-law to authorize an extension agreement pursuant to Section 378 of the Municipal Act, 2001, as amended, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

14. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-390

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that by-law number 2020-098 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on September 2, 2020 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

15. Adjournment

No. 2020-391

Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 12:32 PM.

Carried

Mayor John Woodbury

Clerk Lindsey Green