

Southgate Ruth Hargrave Memorial Library Board
Minutes of Library Board

July 16, 2020
6:00 PM
Electronic Participation

Members Present: Marisol DaSilva
 Charles Fernandes
 Connie Hiscock
 Muriel Scott
 Councillor Martin Shipston
 Councillor Barbara Dobreen

Members Absent: Casey Kramer

Staff Present: Lacy Russell, Librarian C.E.O
 Jessica Mole

1. Call to Order

The Chair called the meeting to order at 6:07 p.m.

2. Approval of the Agenda

Moved By Barbara Dobreen

Seconded By Muriel Scott

Be it resolved that the Board confirm the agenda as presented.

Carried

3. Declaration of Pecuniary Interest

None declared.

4. Adoption of Minutes

5.1 Minutes from the June 18, 2020 Library Board Meeting

Moved By Connie Hiscock

Seconded By Martin Shipston

Be it resolved that the Board approve the minutes from the June 18, 2020 Library Board meeting as amended.

Carried

5. Business Arising from the Minutes

5.1 Library Services During Declared Emergency Update

A verbal update was provided on the reopening of library services including curbside pick-up. Southgate Library will not reopen at the present time as the Township is only entering Phase II, although the Province is entering Phase III. Staff continue to develop protocols and will work with the Restart Committee. Plexiglass and additional PPE is being installed and acquired respectively. Stacks will remain closed as current layout cannot ensure flow and distancing requirements.

6. New Business

6.1 Board Vacancy

Position of Vice Chair

The Chair called for nominations a first time. Muriel Scott was nominated by Barbara Dobreen. The Chair called for nominations a second and third time. No additional nominations were made. The Chair declared the nominations closed.

Muriel Scott accepted the position of Vice Chair by acclamation on the understanding it would be reviewed by the Board when it was once again at full compliment.

Moved By Martin Shipston

Seconded By Connie Hiscock

Be it resolved that the Library Board declare a vacancy of the Board as per Section 13 of the Public Libraries Act and direct the Librarian/CEO to notify the Southgate Clerk so that recruitment to fill the vacancy may begin as soon as possible.

Carried

7. Finance Report

The financial summary for the period ended June 30, 2020 was reviewed.

8. C.E.O Report

The CEO report for June 2020 was reviewed. The Board welcomed Jessica Mole as contract Librarian/CEO.

9. Friends of the Library Update

10. Correspondence

11. News from Council

12. Extra Time Allotment

13. Date of Next Meeting

Library Board meeting –September 17, 2020 6:00 p.m.

14. Adjournment

Moved By Connie Hiscock

Seconded By Martin Shipston

Be it resolved that the Board adjourn the meeting at 7:16 p.m.

Carried

Chair Marisol DaSilva

Jessica Mole, Librarian CEO