



Township of Southgate Minutes of Council Meeting

June 3, 2020

9:00 AM

Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
William Gott, Treasurer
Lacy Russell, Library CEO
Derek Malynyk, Acting Fire Chief
Clinton Stredwick, Planner
Lindsey Green, Acting Clerk
Bev Fisher, Chief Building Official
Elisha Hewgill, Legislative Assistant
Kayla Best, HR Coordinator

1. Call to Order

Mayor Woodbury called the meeting to order at 9:00 AM.

2. Confirmation of Agenda

No. 2020-222

Moved By Councillor Rice

Seconded By Councillor Dobreen

Be it resolved that Council confirm the agenda as amended.

Carried

3. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

4. Delegations & Presentations

4.1 Robert Harris Delegation - Entrance Permit on Southgate Sideroad 41

Delegate requested to be removed from the agenda and wishes to speak at a future meeting.

5. Adoption of Minutes

No. 2020-223

Moved By Councillor Frew

Seconded By Councillor Shipston

Be it resolved that Council approve the minutes from the May 20, 2020 Council meeting as presented.

Carried

6. Reports of Municipal Officers

6.1 Fire Chief Derek Malynyk

6.1.1 FIRE2020-010- Attending Natural Gas Incident Charge

No. 2020-224

Moved By Deputy Mayor Milne

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report FIRE2020-010 for information; and

That Council direct the Treasurer to bring forward an amendment to the fees and charges By-law No. 2019-186 at the next regular meeting of Council to allow for a fee to be charged when the Fire Department attends avoidable natural gas leak incidents.

Carried

6.2 Treasurer William Gott

6.2.1 FIN2020-011 Cemetery Update Regarding Trustee

No. 2020-225

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report FIN2020-011 for information; and

That Council consider for approval By-law 2020-054, a by-law to enter into an agreement with Bethel Community Cemetery; and

That Council consider for approval By-law 2020-055, being a by-law to enter into an agreement with Walker Cemetery.

Carried

6.2.2 By-law 2020-054 - Trustee Agreement for Care and Maintenance Fund - Bethel Cemetery

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-226

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that by-law number 2020-054 being a by-law to authorize an agreement between The Corporation of the Township of Southgate and Bethel Community Cemetery be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

6.2.3 By-law 2020-055 - Trustee Agreement for Care and Maintenance Fund - Walker Cemetery

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-227

Moved By Deputy Mayor Milne

Seconded By Councillor Shipston

Be it resolved that by-law number 2020-055 being a by-law to authorize an agreement between The Corporation of the Township of Southgate and Walker Cemetery be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

6.3 Acting Clerk Lindsey Green

6.3.1 CL2020-019 - Draft Burn By-law Amendments

No. 2020-228

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report CL2020-019 as information; and

That Council receive the draft amendments to the Burn By-law and provide feedback to the Clerk and/or Fire Chief no later than end of day on June 8, 2020.

Carried

6.4 HR Coordinator Kayla Best

6.4.1 HR2020-009 – Infection and Disease Control Draft Policy #84

No. 2020-229

Moved By Deputy Mayor Milne

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report HR2020-009 for information; and

That Council approve the Infection and Disease Control Draft Policy #84 as presented for discussion and review; and

That Council consider approval of the Infection and Disease Control Policy #84 by municipal by-law at the June 17, 2020 meeting.

Carried

6.4.2 HR2020-010 – Work from Home Draft Policy #85

No. 2020-230

Moved By Councillor Shipston

Seconded By Councillor Dobrean

Be it resolved that Council receive Staff Report HR2020-010 for information; and

That Council approve the Work From Home Draft Policy #85 as presented for discussion and review; and

That Council consider approval of the Work From Home Policy #85 by municipal by-law at the June 17, 2020 meeting.

Carried

6.5 Planner Clinton Stredwick

6.5.1 PL2020-008-SP16-19 Kinsley

No. 2020-231

Moved By Councillor Sherson

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2020-008 for information; and
That Council provide direction to staff as to the amount and location of outside storage.

Carried

6.5.2 PL2020-018-C24-19 Meeting House

No. 2020-232

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PL2020-018 for information; and

That Council consider the passing of By-law 2020-049.

Carried

6.5.3 By-law 2020-049 - ZBA C24-19 Meeting House

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-233

Moved By Councillor Rice

Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2020-049 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

6.5.4 PL2020-019 - ZBA C27-19 Holstein General Store

No. 2020-234

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2020-019 for information; and

That Council consider approval of By-law 2020-050; and

That Council waive site plan control.

Carried

6.5.5 By-law 2020-050 - ZBA C27-19 Holstein General Store

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-235

Moved By Councillor Dobreen

Seconded By Councillor Rice

Be it resolved that by-law 2020-050 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7. By-laws and Motions

None.

8. Notice of Motion

None.

9. Consent Items

9.1 Regular Business (for information)

No. 2020-236

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council approve the items on the Regular Business consent agenda dated June 3, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

9.1.1 CAO2020-039 Southgate CAO Update May-June 2020

9.1.2 HR2020-011 Staff Updates

9.1.3 HR2020-008 Employee COVID-19 Survey

9.1.4 LIB2020-001 Curbside Pick-up

9.1.5 Librarian CEO Report 21-05-2020

9.1.6 PW2020-030 Department Report

9.1.7 April 2020 Cheque Register

9.1.8 2020-04-16 Library Board Minutes

9.2 Correspondence (for information)

No. 2020-237

Moved By Deputy Mayor Milne

Seconded By Councillor Frew

Be it resolved that Council approve the items on the Correspondence consent agenda dated June 3, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

9.2.1 Grey Bruce Public Health Unit Media Release Expanded Community Testing for COVID-19 May 15 2020 - received May 19, 2020

**9.2.2 1st Quarter Operational report from SMART -
received May 21, 2020**

**9.2.3 Mount Forest Louise Marshall Hospital Foundation -
Thank you letter for PPE Donation - received May 21,
2020**

**9.2.4 Office of The Premier - Ontario Helps People Get
Back to Work - received May 22, 2020**

**9.2.5 GRCA General Meeting Summary - May 22, 2020 -
received May 25, 2020**

**9.2.6 GRCA Resource Planning Program COVID-19 Update
- received May 25, 2020**

**9.2.7 ONE Investment Launches first Joint Investment
Board for Municipalities in Ontario - received May 25,
2020**

**9.2.8 Community Connection Collaboration to Support
Community in response to COVID-19 - received May
26, 2020**

**9.2.9 Grey Bruce Public Health Unit Media Release COVID-
19 False Positives - What do they mean May 26 2020
- received May 26, 2020**

**9.2.10 Wellington North Power Inc. 2020 Annual
Shareholder Mtg Package 2020 05 26 - received May
26, 2020**

**9.2.11 Media Release Medical Officer of Health
Rescinding Order for Beach Closures in Grey Bruce
May 28 2020 - received May 28, 2020**

9.3 Resolutions of Other Municipalities (for information)

No. 2020-238

Moved By Councillor Rice

Seconded By Deputy Mayor Milne

Be it resolved that Council approve the items on the
Resolutions of other Municipalities consent agenda dated June 3,

2020 and direct staff to proceed with all necessary administrative actions.

Carried

9.3.1 City of Kitchener Resolution regarding Universal Basic Income - received May 15, 2020

9.4 Closed Session (for information)

None.

10. County Report

Mayor Woodbury said that a motion was passed to push the government about broadband internet services through the rural areas. A planning report was also passed for the new medical building in Dundalk. The Planning report was very informative and supportive of the partnership with the South East Grey Community Health Centre and the Township of Southgate. Staff can now work out all the details and this was another step in the right direction. A report was received from Economic Development on the impact COVID-19 has had on businesses in Grey County which unfortunately has been a great effect. A motion regarding radio communications was also passed for all but one municipality in Grey to participate and staff can now work out the details on that initiative.

11. Members Privilege - Good News & Celebrations

Mayor Woodbury said that it was great to see that the Holstein General Store is able to expand their services and soon offer propane refill. He also added that it was mentioned at County Council that community service clubs in the area are still trying to participate in their clubs despite COVID-19 which is great to see. Lastly, he added that Township staff are working on a phasing plan to prepare for returning to the office.

12. Closed Meeting

None.

13. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-239

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that by-law number 2020-057 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on June 3, 2020 be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

14. Adjournment

No. 2020-240

Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 10:18 AM.

Carried

Mayor John Woodbury

Acting Clerk Lindsey Green