

Southgate Ruth Hargrave Memorial Library Board
Minutes of Library Board

May 21, 2020
6:00 PM
Electronic Participation

Members Present: Marisol DaSilva
Connie Hiscock
Muriel Scott
Councillor Martin Shipston
Councillor Barbara Dobreen

Members Absent: Charles Fernandes
Casey Kramer

Staff Present: Lacy Russell, Librarian C.E.O

1. Electronic Access Information

If you wish to participate in the Library Board meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:

Phone Number: **1 (647) 497- 9391**

Access Code: **451-454-381 #**

If the electronic system fails at 6:00 PM, and a connection or quorum of the Board cannot be obtained within the first 15 minutes of the meeting, the meeting will automatically adjourn, and be rescheduled.

2. Call to Order (6:00 PM)

The Chair called the meeting to order at 6:02 p.m.

3. Approval of the Agenda (6:00 - 6:02 PM)

Moved By Connie Hiscock

Seconded By Martin Shipston

Be it resolved that the Board confirm the agenda as presented.

Carried

4. Declaration of Pecuniary Interest (6:02 - 6:03 PM)

None declared.

5. Adoption of Minutes (6:03 - 6:05 PM)

5.1 Minutes from the April 16, 2020 Library Board Meeting

Moved By Barbara Dobreen

Seconded By Muriel Scott

Be it resolved that the Board approve the minutes from the April 16, 2020 Library Board meeting as presented.

Carried

6. Business Arising from the Minutes (6:05 - 6:35 PM)

6.1 Library Services During Declared Emergency Update

An update was provided on progress and practices that have been followed to date during the declared emergency and plans for reopening.

6.2 Hiring Committee Update

Moved By Martin Shipston

Seconded By Connie Hiscock

Be it resolved that the Board approve the hours for the contract Librarian/CEO to start at 20 hours per week during the orientation/training period, with the hours increasing to 30 hours per week as required and up to 35 hours once the library fully reopens from the declared emergency.

Carried

7. New Business (6:35 - 6:55 PM)

none

8. Finance Report (7:05 - 7:15 PM)

The financial summary for the period ended April 30, 2020 was reviewed.

9. C.E.O Report (7:20 - 7:35 PM)

The CEO report for April 2020 was reviewed

10. Friends of the Library Update (7:00 - 7:05 PM)

none

11. Correspondence (6:55 - 7:00 PM)

11.1 Ministry of Heritage, Sports, Tourism and Culture re. library board meetings

Ministry of Heritage, Sports, Tourism and Culture re. Library board meetings

11.2 Southern Ontario Library Service re. Curbside pick and Deliveries

Southern Ontario Library Service re. Curbside pick-up and deliveries

12. News from Council (7:15 - 7:20 PM)

Council continues to meet virtually/electronically. The Mayor and CAO will be holding another Covid-19 Q&A session on Wednesday May 28, 2020 at 7:00 p.m. A new medical facility on Dundalk continues to progress with Flato making a \$1 million commitment.

13. Extra Time Allotment (7:35 - 7:50 PM)

14. Date of Next Meeting

Library Board meeting –June 18, 2020 6:00 p.m.

15. Adjournment

Moved By Muriel Scott

Seconded By Connie Hiscock

Be it resolved that the Board adjourn the meeting at 7:15pm.

Carried

Chair Marisol DaSilva

Lacy Russell, Librarian CEO