



Township of Southgate Minutes of Council Meeting

April 15, 2020

9:00 AM

Electronic Participation

Members Present: Mayor John Woodbury
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Members Absent: Deputy Mayor Brian Milne

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
William Gott, Treasurer
Bev Fisher, CBO
Clinton Stredwick, Planner
Lindsey Green, Acting Clerk
Elisha Hewgill, Legislative Assistant
Kayla Best, HR Coordinator
Derek Malynyk, Acting Fire Chief

1. Call to Order

Mayor Woodbury called the meeting to order at 9:00 AM.

2. Confirmation of Agenda

No. 2020-161

Moved By Councillor Sherson

Seconded By Councillor Dobreen

Be it resolved that Council confirm the agenda as amended.

Carried

3. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

4. Delegations

4.1 Robert Harris Delegation - Entrance Permit on Southgate SRD 41

Moved By Councillor Frew

Seconded By Councillor Shipston

Be it resolved that Council receive Robert Harris's delegation regarding an entrance permit on Southgate Sideroad 41 as information.

Councillor Dobreen moved the following amendment to the main motion.

Amendment:

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council amend the motion to add a second clause that states: "**That** Council refer the delegation to the Planner to bring back a report with further information."

With the consent of the seconder, the amendment was withdrawn.

No. 2020-162

Moved By Councillor Frew

Seconded By Councillor Shipston

Be it resolved that Council receive Robert Harris's delegation regarding an entrance permit on Southgate Sideroad 41 as information.

Carried

4.2 Holstein Cemetery Board Delegation - Policy No. 3 - Brian Stevenson and John Flanagan

No. 2020-163

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council receive the Holstein Cemetery Board delegation regarding Policy No. 3 - Grants and Donations as information.

Carried

5. Adoption of Minutes

No. 2020-164

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council approve the minutes from the April 8, 2020 Special Council and meeting as presented.

Carried

6. Reports of Municipal Officers

6.1 Facilities Manager Kevin Green

6.1.1 REC2020-003 Southgate Rural Lawn Maintenance Contract Award

No. 2020-165

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report REC2020-003 as information; and

That Council award the Lawn Maintenance Contract to Five Star Cleaning and Maintenance of Dundalk On.

Carried

6.2 Acting Clerk Lindsey Green

6.2.1 CL2020-011 - Accessibility Multi Year Plan and 2019 Progress Report

No. 2020-166

Moved By Councillor Dobreen

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report CL2020-011 for information; and

That Council approve the Township of Southgate's Multi-year Accessibility Plan and the 2019 Accessibility Progress Report.

Carried

6.2.2 CL2020-013 – Council Calendar Amendment During COVID-19 Pandemic

No. 2020-167

Moved By Councillor Frew

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report CL2020-013 for information; and

That Council approve of amendments to the Council meeting calendar for future Council meetings during the COVID-19 pandemic and Provincial and Township of Southgate declared emergencies to begin at 9:00 AM with a backup time of 7:00 PM on the same day should electronic technology fail at the 9:00 AM attempt; and

That the regular Council meeting schedule resume once the COVID-19 pandemic ends, the Provincial and Township of Southgate emergency declarations are lifted, and in-person Council meetings may continue.

Carried

6.3 Public Works Manager Jim Ellis

6.3.1 PW2020-024 - Hot Mix Paving Tender Award

No. 2020-168

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PW2020-024 for information; and

That That Council approves awarding the 2020 Hot Mix Paving Tender to The Murray Group Limited in the total amount of \$602,300.00 plus HST.

Carried

6.3.2 PW2020-025 2020 Dundalk Water & Wastewater Rates Study Request for Proposals Award

No. 2020-169

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PW2020-025 for information; and

That Council approves the 2020 Dundalk Water & Wastewater Rates Study Request for Proposals award to Sharratt Water Management Ltd. in the amount of \$14,140.00 plus HST.

Carried

6.4 Chief Administrative Officer Dave Milliner

6.4.1 CAO2020-030 Wellington North-Southgate Recreation Agreement Approval

No. 2020-170

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive staff report CAO 2020-030 as information; and

That Council approve the new Wellington North-Southgate Recreation Agreement as presented with Wellington North Approval; and

That Council consider approving the Wellington North-Southgate Recreation Agreement by municipal by-law at the April 15th, 2020 meeting.

Carried

6.4.2 By-law 2020-022 - Wellington North Recreation Agreement Approval

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-171

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that by-law number 2020-022 being a by-law to authorize an agreement between the Corporation of the Township of Wellington North and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Mayor Woodbury, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Deputy Mayor Milne

Carried (6 to 0)

6.4.3 CAO2020-031 Southgate RED Funding Agreement Approval Report

No. 2020-172

Moved By Councillor Sherson

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report CAO2020-031 as information; and

That Council approve the RED Funding application agreement for streetscaping of Downtown Dundalk, specifically for Proton Street upgrades of streetlight poles, parking lot, signage, banners, bows, benches, flower baskets, planter boxes, bike racks and waste/recycling containers; and

That Council approve the RED Funding Agreement by Municipal By-law.

Carried

6.4.4 By-law 2020-030 - RED Funding Agreement

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-173

Moved By Councillor Dobreen

Seconded By Councillor Frew

Be it resolved that by-law number 2020-030 being a by-law to authorize an agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Mayor Woodbury, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Deputy Mayor Milne

Carried (6 to 0)

6.4.5 CAO2020-032 Flato Gift Agreement with SEGCHC Southgate for Dundalk Medical Centre Project

No. 2020-174

Moved By Councillor Rice

Seconded By Councillor Dobreen

Be it resolved that Council receive staff report CAO2020-032 as information; and

That Council approve Flato Gift Agreement with South East Grey Community Health Centre and the Township of Southgate Agreement as presented to support the funding the New Health Clinic Build Project in Dundalk over a 20-year period; and

That Council consider approval of the Flato Gift Agreement at the April 15, 2020 meeting by Municipal By-law.

Carried

6.4.6 By-law 2020-029 - Flato Developments Gift Agreement

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-175

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that by-law number 2020-029 being a by-law to authorize an agreement between Flato Developments Inc., South East Grey Community Health Centre and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Mayor Woodbury, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Deputy Mayor Milne

Carried (6 to 0)

6.5 Treasurer William Gott

6.5.1 FIN2020-007 Financial Impact of COVID-19

Councillor Sherson left the meeting at 10:03 AM and returned at 10:04 AM.

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-176

Moved By Councillor Dobreen

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report FIN2020-007 Financial Impact of COVID-19 as information; and

That Council direct staff bring forth a by-law to amend Section 4 of By-law 2020-002 to extend the penalty free period to July 1, 2020; and

That Council direct staff to not assess penalties or interest on water/wastewater and other outstanding municipal invoices until July 1, 2020; and

That Council reassess relief measures after July 1, 2020 once the impact of this decision on cash flow is known.

Yay (4): Mayor Woodbury, Councillor Dobreen, Councillor Frew, and Councillor Shipston

Nay (2): Councillor Sherson, and Councillor Rice

Absent (1): Deputy Mayor Milne

Carried (4 to 2)

7. By-laws

None.

8. Consent Agenda

8.1 Regular Business (for information)

No. 2020-177

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council approve the items on the Regular Business consent agenda dated April 15, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

8.1.1 PW2020-023 Department Report

8.1.2 CAO2020-029 Southgate CAO Update March-April 2020

8.1.3 March 2020 Cheque Registers

8.1.4 March 2020 Building, By-law Enforcement and Canine Control Reports

8.2 Correspondence (for information)

No. 2020-178

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that Council approve the items on the Correspondence consent agenda dated April 15, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

8.2.1 Bill 108 Letter to Clients - DC CBC changes as of March 18 2020 - received March 18, 2020

8.2.2 County of Grey - Orchardville Bridge Environmental Assessment Notice of Completion - received March 19, 2020

8.2.3 Urgent Request from Hospice During COVID-19 Outbreak - received March 31, 2020

8.2.4 2020-02-21 SMART Board Minutes - received April 3, 2020

8.2.5 GRCA Correspondence re 2020 Budget and 2019 Audited Statements - received April 6, 2020

**8.2.6 MMAH Correspondence re Potential Legislation -
received April 9, 2020**

8.3 Resolutions of Other Municipalities (for information)

No. 2020-179

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that Council approve the items on the Resolutions of Other Municipalities consent agenda dated April 15, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

**8.3.1 Corporation of the City of Sault Ste. Marie regarding
Support for Conservation Authorities - received
March 13, 2020**

**8.3.2 Grand Valley Letter of Support of Wellington North's
resolution regarding Bill 156 - received March 13,
2020**

**8.3.3 Grey County Resolution Supporting 100% Canadian
Wines Excise Exemption - March 16, 2020**

**8.3.4 Town of Grimsby - Suspend Time-of-Use Electricity
Billing Resolution - received March 25, 2020**

**8.3.5 Municipality of Chatham-Kent Support Ban of Single
Use Disposable Wipes - received March 30, 2020**

**8.3.6 Municipality of Chatham-Kent support Legislative
Changes in Bill 132 -received March 30, 2020**

**8.3.7 Grey Highlands Support for Electronic Meetings -
received April 2, 2020**

**8.3.8 Kingsville Request Ministry of Energy RE Providing
Electricity Relief During COVID-19 - received April 2,
2020**

8.3.9 Town of Midland - Letter to the PM re Financial Aid Plan - received April 6, 2020

8.4 Closed Session (for information)

None.

9. County Report

Mayor Woodbury noted that the County is on the same page as other municipalities, trying to work through COVID-19 and all the changing information and issues that come with it. He also added that the lands for the new Rockwood Terrace Long Term Care home in Durham have been approved by Council so that is in motion.

10. Members Privilege - Good News & Celebrations

Mayor Woodbury announced that SMART Transit received notification that the ICIP grant they applied for had been approved. This will provide payment for vehicles for their program over the next three years.

11. Closed Meeting

None.

No. 2020-180

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council proceed into Closed Session at 10:16 AM in order to discuss matters related to Personal Matters about an Identifiable Individual (Subject: Ministry of Labour anonymous complaints), Employee Negotiations (Subject: Fire Department Stipend Compensation), Litigation or Potential Litigation (Subject: Information requested by the Township's Lawyer); and

That Acting Fire Chief Derek Malynyk, HR Coordinator Kayla Best, Public Works Manager Jim Ellis, Acting Clerk Lindsey Green and CAO Dave Milliner remain in attendance.

Carried

Council recessed at 10:17 AM and returned at 10:23 AM.

Public Works Manager Jim Ellis left the Closed Meeting at 10:32 AM and did not return.

HR Coordinator Kayla Best and Acting Fire Chief Derek Malynyk left the Closed Meeting at 10:37 AM and did not return.

No. 2020-181

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council come out of Closed Session at 10:46 AM.

Carried

Council recessed at 10:47 AM and returned at 10:49 AM.

**11.1 Personal Matters about an Identifiable Individual
(Subject: Ministry of Labour anonymous complaints)**

No. 2020-182

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council receive the verbal report in regard to Ministry of Labour anonymous complaints as information; and
That Council direct staff to proceed as discussed in Closed Session.

Carried

11.2 Employee Negotiations (Subject: Fire Department Stipend Compensation)

No. 2020-183

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council receive the verbal report in regard to the Fire Department stipend compensation as information; and
That Council direct staff to proceed as discussed in Closed Session.

Carried

11.3 Litigation or Potential Litigation (Subject: Information requested by the Township's Lawyer)

No. 2020-184

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that Council receive the verbal report in regard to the information requested by the Township's Lawyer as information; and

That Council direct staff to proceed as discussed in Closed Session.

Carried

12. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-185

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Be it resolved that by-law number 2020-043 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on April 15, 2020 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Mayor Woodbury, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Deputy Mayor Milne

Carried (6 to 0)

13. Adjournment

No. 2020-186

Moved By Councillor Rice

Be it resolved that Council adjourn the meeting at 10:53 AM.

Carried

Mayor John Woodbury

Acting Clerk Lindsey Green