



**Township of Southgate
Special Council Meeting Agenda**

April 8, 2020

9 AM

Electronic Participation

Pages

1. Electronic Access Information

If you wish to participate in the Council meeting electronically please wait until the start time of the meeting, then dial in with your phone using the following information:

Phone Number: **1 (647) 497-9373**

Access Code: **990 - 730 - 221 #**

2. Call to Order

3. Confirmation of Agenda

Be it resolved that Council confirm the agenda as presented.

4. Declaration of Pecuniary Interest

5. Adoption of the Minutes

8

Be it resolved that Council approve the minutes from the March 4, 2020 Council meeting as presented; and

That Council approve the minutes from the April 1, 2020 Special Council meeting as presented.

6. Reports of Municipal Officers and By-laws

6.1 Acting Clerk Lindsey Green

6.1.1 CL2020-010 - Request to Purchase Road Allowance

25

Be it resolved that Council receive Staff Report CL2020-010 for information; and

That Council direct staff to proceed with Option ____ as outlined in this report.

6.2 Public Works Manager Jim Ellis

6.2.1 PW2020-017 Equipment Quotes and Road Maintenance Tenders Award Recommendations 29

Be it resolved that Council receive Staff Report PW2020-017 for information; and

That Council approve the recommendations to award the 2020 equipment rentals quotes and the road maintenance tenders as received; and

That Council approve the Land Lease Agreement for civic address # 225579 for the 2020, farmland lease to Brandon Martin by By-law No. 2020 -034.

6.2.2 By-law 2020-034 - Land Lease Agreement Approval for 225579 Southgate Road 22 38

Be it resolved that by-law number 2020-034 being a by-law to authorize a land lease agreement between Brandon Martin and the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

6.2.3 PW2020-019 Dundalk Transfer Station Upgrades Options 40

Be it resolved that Council receive Staff Report PW2020-019 for information; and

That Council approve Option #3 to proceed with the Dundalk Transfer Station Upgrades Request for Proposals release.

6.2.4 PW2020-020 West Grey ATV Club Proposed Southgate Roads For Trail Use Request 43

Be it resolved that Council receive Staff Report PW2020-020 for information; and

That Council approve the West Grey ATV Club Proposed Southgate Roads For Trail Use request.

6.2.5 PW2020-022 Team Leader Hopeville Appointment 48

Be it resolved that Council receive Staff Report PW2020-022 for information; and
That Council approve the appointment recommendation for Team Leader – Hopeville of John Watson, effective April 2, 2020.

6.3 Planner Clinton Stredwick

6.3.1 PL2020-009-Request to purchase road allowance 50

Be it resolved that Council receive Staff Report PL2020-009 for information; and
That Council proceed with option ____ , and direct staff to take all necessary actions in relation to this option as outlined in this staff report.

6.4 Chief Administrative Officer Dave Milliner

6.4.1 CAO2020-026 Community Foundation Grey Bruce Southgate Agreement Approval 53

Be it resolved that Council receive Staff Report CAO2020-026 as information; and
That Council approve the draft Southgate Community Foundation Endowment Fund Agreement with Community Foundation Grey Bruce to establish a Township endowment fund to support future community organizations with donation requests and grant funding; and
That Council approve the Southgate Donor Advised Community Agreement by Municipal By-law 2020-037.

6.4.2 By-law 2020-037 - Community Foundation Grey Bruce Fund Agreement 61

Be it resolved that by-law number 2020-037 being a by-law to authorize an agreement between Community Foundation Grey Bruce and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Be it resolved that Council receive staff report CAO2020-027 as information; and

That Council and staff organize meetings and discussions with area Municipalities and the County of Grey to gain common interest, agreement and approval for a Southgate Council support resolution that would request the Federal and Provincial Governments to only fund in rural Southern Ontario municipal projects seeking grant funding for broadband communications that would install fibre cable for the purpose of being recognized as being a served area with the high speed capacity infrastructure; and

That Council direct staff to draft a support resolution that would seek and request Municipal support across the Province of Ontario, as well as Association of Municipalities of Ontario to request the Federal and Provincial Governments only fund in rural Southern Ontario municipal projects seeking grant funding for broadband communications projects that would install fibre cable for the purpose of being recognized as being a served area with the high speed capacity infrastructure; and

That Council direct staff to organize meetings when possible with Federal and Provincial staff and with our local MP and MPP and/or seek where possible delegations at FCM and AMO Conference if possible, to discuss rural Southern Ontario broadband funding policies; and

That Council direct staff to develop an effective policy to install fibre cable infrastructure in the shoulder of the municipal roadways and at drainage crossings in a safe and secure manner to respect the reliability of both the road and communication assets to best serve communities and support cost effective fibre cable installation options; and

That Southgate Members on Grey County Council and staff promote to the County that they consider the same municipal fibre cable installation policies to support more cost effective service options that would install fibre cable communication infrastructure to make the best and most efficient use of available grants, funding, tax dollars and contractor investments; and

That Council direct staff to continue to look for rural infrastructure project funding sources to install fibre optic cable and continue to work with SWIFT to fund projects they can support.

6.4.4 CAO2020-028 Team Town Hall Fundraising Report 85

Be it resolved that Council receive staff report CAO2020-028 as information; and

That Council approve the Dundalk Olde Town Hall Renovation Fund Donation Form that will be used by Team Town Hall for project fundraising that includes the terms for accepting donor support for the Dundalk Olde Town Hall upgrade project, if it proceeds.

7. By-laws

None

8. Consent Agenda

8.1 Regular Business (for information)

Be it resolved that Council approve the items on the Regular Business consent agenda dated April 8, 2020 (save and except items _____) and direct staff to proceed with all necessary administrative actions.

8.1.1 PW2020-021 Department Report 88

8.1.2 CAO2020-025 Southgate CAO Update February-March 2020 90

8.1.3 HR2020-006 – ES/TAPS Operator/Labourer Dundalk 1 Year Contract 93

****New Agenda Item** (not from March 18th cancelled meeting agenda)

8.1.4 HR2020-007- Volunteer Deputy Fire Chief Appointment 95

****New Agenda Item** (not from March 18th cancelled meeting agenda)

8.1.5 Building, By-law and Canine Control Reports - February 2020 98

8.1.6	Councillor Sherson OGRA Report - received March 6, 2020	101
8.1.7	Deputy Mayor Milne - ROMA Conference Report - received March 13, 2020	102

****New Agenda Item** (not from March 18th cancelled meeting agenda)

8.2 Correspondence (for information)

Be it resolved that Council receive the items on the Correspondence consent agenda dated April 8, 2020 (save and except items _____) and direct staff to proceed with all necessary administrative actions.

8.2.1	Final Batteries Regulation (O. Reg. 30_20) - received February 27, 2020	103
8.2.2	GRCA General Meeting Summary - received February 28, 2020	104
8.2.3	Bill 108 Regulations - February 28 2020 Letter to Clients - received February 28, 2020	105
8.2.4	GRCA Correspondence re 2020 Municipal Levy and Budget Package - received February 28, 2020	120
8.2.5	Saugeen Economy 2nd Half 2019 Final - received March 6, 2020	168
8.2.6	MNFR Release of Protecting People and Property Ontario's Flooding Strategy - received March 9, 2020	170
8.2.7	AMO Correspondence regarding Ontario's Flooding Strategy - received March 10, 2020	171
8.2.8	Wellington North Power Inc. Report for Municipal Councillors Q4 - received March 10, 2020	173

8.3 Resolutions of other Municipalities (for information)

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated April 8, 2020 (save and except items _____) and direct staff to proceed with all necessary administrative actions.

8.3.1	Municipality of Meaford Resolution Re Bill 156 (Grey County Municipalities) - received February 28, 2020	177
8.3.2	Town of The Blue Mountains - Teach the Reach Act, 2019 - received March 2, 2020	179
8.3.3	Municipality of West Nipissing Support (Merrickville-Wolford) - Designation of Wetlands - received March 3, 2020	180
8.3.4	Township of Tyendinaga - Coastal GasLink Project - received March 4, 2020	185
8.3.5	Municipality of West Nipissing Support (Twp Puslinch) - AMO's position re Bill 132 - received March 5, 2020	186
8.3.6	Town of Ajax Supporting Conservation Authorities - March 6, 2020	192
8.3.7	Town of Hanover - SMART Resolution Service Amalgamation - received March 9, 2020	194

8.4 Closed Session (for information)

None

9. Closed Meeting

None

10. Confirming By-law 196

Be it resolved that by-law number 2020-042 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on April 8, 2020 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

11. Adjournment

Be it resolved that Council adjourn the meeting at [TIME].



Township of Southgate

Minutes of Council Meeting

March 4, 2020
9:00 AM
Council Chambers

Members Present: Deputy Mayor Brian Milne
Councillor Barbara Dobreen (electronic participation)
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Members Absent: Mayor John Woodbury

Staff Present: Dave Milliner, CAO
Bev Fisher, CBO
Kevin Green, Facilities Manager
Clinton Stredwick, Planner
Lindsey Green, Acting Clerk
Elisha Hewgill, Legislative Assistant
Karen Foster, Canine Control Officer

1. Call to Order

Deputy Mayor Milne called the meeting to order at 9:02 AM.

2. Open Forum-Registration begins 15 minutes prior to meeting

No members of the public spoke at open forum.

3. Confirmation of Agenda

No. 2020-116

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that Council confirm the agenda as amended.

Carried

4. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

5. Adoption of Minutes

No. 2020-117

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that Council approve the minutes from the February 19, 2020 Council meeting as presented.

Carried

6. Reports of Municipal Officers

6.1 Fire Chief Derek Malynyk

6.1.1 FIRE2020-006- Volunteer Fire Fighter Appointment

No. 2020-118

Moved By Councillor Shipston

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report FIRE2020-006 for information; and

That Council approve the hiring of Jodie Cordingley as an Auxiliary member with the Dundalk Fire Department.

Carried

6.2 Facilities Manager Kevin Green

6.2.1 REC2020-001-Grass Tender RFQ

No. 2020-119

Moved By Councillor Frew

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report REC2020-001 for information; and
That Council approve the release of the Lawn Maintenance Contract Request for Quotations to start a process to secure a contractor to complete the work.

Carried

6.2.2 REC2020-002- Rock Climbing Wall Purchase

No. 2020-120

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report REC2020-002 for information; and

That council approve the purchase of the proposed climbing wall system from Impact Climbing in Milton, Ontario at the supplied price of \$11,865 including HST and shipping.

Carried

6.3 Acting Clerk Lindsey Green

6.3.1 CL2020-008 – Request to Purchase Road Allowance

Moved By Councillor Sherson

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report CL2020-008 for information; and

That Council direct staff to proceed with **Option** ____ as outlined in this report.

The motion was split, and each clause was voted on separately.

No. 2020-121

Moved By Councillor Sherson

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report CL2020-008 as information.

Carried

No. 2020-122

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council direct staff to proceed with **Option 2** as outlined in this report.

Carried

6.3.2 CL2020-009 - Request for Additional Dogs on Kennel Licence

No. 2020-123

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report CL2020-009 as information; and

That Council approve an additional 10 small dogs under Mr. Martin's kennel licence.

Carried

6.4 Public Works Manager Jim Ellis

6.4.1 PW2020-018 Department Report

No. 2020-124

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PW2020-018 for information; and

That Council consider approving the Automotive Materials Stewardship amending agreement by By-law number 2020-033.

Carried

**6.4.2 By-law 2020-033 - Automotive Materials Services
Amending Agreement**

No. 2020-125

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that by-law number 2020-033 being a by-law to authorize an amending agreement between Automotive Materials Stewardship Inc. and the Township of Southgate be read a first, second and third time, finally passed, signed by the Deputy Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

6.5 HR Coordinator Kayla Best

**6.5.1 HR2020-05 – Amended Health & Safety Policy #33B
– Respect in the Workplace: Harassment and
Violence**

No. 2020-126

Moved By Councillor Frew

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report HR2020-05 for information; and

That Council approve the changes to the Health & Safety Policy #33B, Respect in the Workplace: Harassment and Violence as presented; and

That Council consider approval by Municipal By-law 2020-035 for the Health & Safety Policy #33B, Respect in the Workplace: Harassment and Violence as presented.

Carried

6.5.2 By-law 2020-035 - Policy No. 33B - Workplace Respect - Harassment & Violence Approval

No. 2020-127

Moved By Councillor Frew

Seconded By Councillor Sherson

Be it resolved that by-law number 2020-035 being a by-law to adopt an "Occupational Health and Safety Policy – Respect in the Workplace: Harassment and Violence" known as Policy No. 33B and to repeal By-law 2019-171 be read a first, second and third time, finally passed, signed by the Deputy Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

6.6 Chief Administrative Officer Dave Milliner

6.6.1 CAO2020-020 - Asset Management Coordinator & Financial Analyst Description, Pay Band and Job Posting Approval Report

No. 2020-128

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report CAO2020-020 as information; and

That Council approve the job description for the position of Asset Management Coordinator & Financial Analyst as presented following the Job Evaluation Committee review; and

That Council approve the Job Evaluation Committee review of the job description of Asset Management Coordinator & Financial Analyst to place the position in pay band 10 on the Southgate Employee Pay Grid; and

That Council direct staff to approve and proceed with an internal and external job posting, closing March 30, 2020, with appropriate advertising.

Carried

**6.6.2 CAO2020-022 Community Foundation Grey Bruce
Southgate Contribution-Revenue Analysis Report**

No. 2020-129

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report
CAO2020-022 as information; and

That Council direct to staff to proceed with developing a
draft Southgate Community Foundation Endowment Fund
Agreement with Community Foundation Grey Bruce to
establish a Township endowment fund to support in future
community organizations with donations requests and
grant funding; and

That Council direct staff to proceed with the draft
agreement with annual seed funding of \$30,000.00 for a
period of 5 years to establish the Southgate Community
Foundation Endowment Fund; and

That Council direct staff to finalize a Southgate Donor
Advised Community Agreement for approval at a future
Council meeting.

Carried

6.6.3 CAO2020-023 OGRA Conference Report

No. 2020-130

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that Council receive staff report
CAO2020-023 as information; and

That Council consider as part of our next visioning session
meeting that we have a discussion on the issue of long
term access to High Speed Communications infrastructure
in rural Southgate; and

That Council direct staff to facilitate discussions with

industry experts to develop short and long term future plans for High Speed Fibre Communications Infrastructure in rural Southgate; and

That Council consider partnerships to provide fibre optic cable installations into the rural area of Southgate through making municipal investments, seeking external funding sources and working with SWIFT to fund projects.

Carried

6.6.4 CAO2020-024 Southgate RED Funding Agreement Approval Report

No. 2020-131

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report CAO2020-024 as information; and

That Council approve proceeding with the RED Funding application agreement for Streetscaping of Downtown Dundalk, specifically for Proton Street upgrades of streetlight poles, parking lot, signage, banners, bows, benches, flower baskets, planter boxes, bike racks and waste/recycling containers.

Carried

7. By-laws and Motions

None.

8. Consent Items

8.1 Regular Business (for information)

No. 2020-132

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council approve the items on the Regular Business consent agenda dated March 4, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

8.1.1 PW2020-015 Proton Landfill Site Monitoring Report (2018/2019)

8.1.2 PW2020-016 Ontario Good Road Association 2020 Conference Report

8.1.3 HR2020-04– Cemetery Caretaker TAPS Operator/Labourer Hopeville 1 Year Contract

8.1.4 CAO2020-019 MECP Conservation Authority Act Public Consultation Report.

8.1.5 CAO2020-021 Southgate 2019-2023 CAP - 2019 Annual Report

8.1.6 February 2020 Cheque Register

8.2 Correspondence (for information)

No. 2020-133

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council receive the items on the Correspondence consent agenda dated March 4, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

8.2.1 Correspondence from Ombudsman Ontario re Open Meeting Investigation - received February 5, 2020

8.2.2 Municipal Alcohol Policy Letter to Municipalities - received Feb 12, 2020

**8.2.3 County of Grey Invitation to Annual Warden's Forum
- received Feb 13, 2020**

**8.2.4 Joint Accessibility Advisory Committee Site Visit
Minutes February 12_ 2020 - received Feb 14, 2020**

**8.2.5 Grey County Cycling and Trails Master Plan
Presentation Session Feb 27 - received Feb 14, 2020**

**8.2.6 Township of Southgate-Compliance results 2019 -
received Feb 15, 2020**

**8.2.7 Bruce Power Sustainability Report - received Feb 17,
2020**

**8.2.8 Proposed regulatory changes under the Aggregate
Resources Act - received Feb 17, 2020**

**8.2.9 OSHF Youth Mental Health Fundraiser - received Feb
24, 2020**

**8.2.10 SVCA Dec 11, 2019 Minutes and 2020 Meeting
Schedule - received Feb 24, 2020**

**8.2.11 2020 SMART Minutes approved - received Feb
24, 2020**

**8.2.12 2020 SMART operational budget and
contributions - received Feb 24, 2020**

**8.2.13 EH!tel Networks Inc. Press Release - received
Feb 26, 2020**

**8.2.14 Dundalk Minor Hockey Association
Correspondence re Hockey Amalgamation - received
February 27, 2020**

**8.2.15 MMAH Correspondence re PPS Municipal
Decision - received February 28, 2020**

8.3 Resolutions of other Municipalities (for information)

No. 2020-134

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated March 4, 2020 and direct staff to proceed with all necessary administrative actions.

Carried

8.3.1 Township of Madoc - Bill 156 - received Feb 19, 2020

8.3.2 Township of Madoc Conservation Authority Levies resolution - received Feb 19, 2020

8.3.3 Township of Madoc supporting Town of Techumseh regarding 911 misdials. - received Feb 19, 2020

8.3.4 Township of Puslinch - Resolution No. 2020-012 Support for Electronic Delegation - received Feb 20, 2020

8.3.5 Township of Puslinch Resolution No. 2020-010 Bill 132 - received Feb 20, 2020

8.3.6 Frontenac County Council resolution of support for Conservation Authorities - received Feb 21, 2020

8.3.7 County of Peterborough Resolution - Re Bill 156 - received Feb 25, 2020

8.3.8 Town of Bracebridge - Support for Ban of Single-Use Wipes - received Feb 25, 2020

8.4 Closed Session (for information)

None.

9. County Report

Deputy Mayor Milne asked if members had any questions about the County Council meeting as he did not have a lot to report. Members did not have any questions.

10. Members Privilege - Good News & Celebrations

Councillor Dobreen explained that she was invited to judge at the Grey County Federation of Agriculture's speaking competition. She noted that all the speeches were very well done and many of the winners were local students.

Councillor Sherson thanked roads staff for their hard work during the significant weather event that was declared at the end of last week and added that as a resident of Southgate he was very appreciative of their efforts. Many of the other members also took the time to thank staff for their efforts during the storm. CAO Milliner also noted that the Dundalk Arena was open for a warming center for anyone that was stranded during the Highway closures.

Lastly, CAO Milliner advised about the 2020 Grey County Warden's Forum being held on April 16th in Flesherton and advised members to RSVP to the event as soon as possible.

11. Closed Meeting

None.

12. Confirming By-law

No. 2020-135

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that by-law number 2020-036 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on March 4, 2020 be read a first, second and third time, finally passed, signed by the Deputy Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

13. Adjournment

No. 2020-136

Moved By Councillor Dobreen

Be it resolved that Council adjourn the meeting at 10:24 AM.

Carried

Deputy Mayor Brian Milne

Acting Clerk Lindsey Green



Township of Southgate
Minutes of Special Council Meeting

April 1, 2020
9 AM
Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
William Gott, Treasurer
Bev Fisher, CBO
Clinton Stredwick, Planner
Lindsey Green, Acting Clerk
Elisha Hewgill, Legislative Assistant
Kayla Best, HR Coordinator

1. Call to Order

Mayor Woodbury called the meeting to order at 9:05 AM.

2. Confirmation of Agenda

No. 2020-137

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council confirm the agenda as presented.

Carried

3. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

4. Reports of Municipal Officers

4.1 Acting Clerk Lindsey Green

4.1.1 CL2020-012 - Procedural By-law Amendment for Emergency Legislation

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-138

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report CL2020-012 for information; and

That Council waive Procedural By-law *Section 29.1 – Amendments to By-law* with regard to the giving of public notice prior to an amendment of the procedural by-law; and

That Council approve By-law 2020-040 being a by-law to amend Procedural By-law number 2020-027 due to Emergency Legislation that was passed on March 19, 2020 and for future Emergency declarations made by the Federal, Provincial, as well as both upper and lower tier Municipal Governments.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston
Carried (7 to 0)

4.1.2 By-law 2020-040 - Amendment to Procedural By-law for Emergency Legislation

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-139

Moved By Deputy Mayor Milne

Seconded By Councillor Frew

Be it resolved that by-law number 2020-040 being a by-law to amend the Township of Southgate Procedural By-law 2020-027 due to Emergency Legislation passed on March 19, 2020 be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

5. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-140

Moved By Councillor Rice

Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2020-041 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on April 1, 2020 be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

6. Adjournment

No. 2020-141

Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 9:13 AM.

Carried

Mayor John Woodbury

Acting Clerk Lindsey Green



Staff Report CL2020-010

Title of Report: CL2020-010 - Request to Purchase Road Allowance
Department: Clerks
Branch: None
Council Date: March 18, 2020

Recommendation:

Be it resolved that Council receive Staff Report CL2020-010 for information; and
That Council direct staff to proceed with **Option** ____ as outlined in this report.

Background:

On March 6, 2020, staff received correspondence from a Mr. Marlin Weber who expressed interest in purchasing road allowance from the Township as his existing laneway is currently on the road allowance that runs along an unmaintained and unopened portion of Southgate Road 03 between Southgate Road 24 and Southgate Road 26 in the former Proton Township. The maintained portion of Sideroad 03 ends where it meets Grey County Road 9 from the south between Sideroad 61 and Sideroad 07.



Staff Comments:

As this request is in the preliminary stages, and further information would need to be brought forward for Council to make an informed decision, the following are options for Council to consider at this time:

Option 1: Council does not proceed with the request and directs staff to send correspondence to Mr. Weber informing him of Council's decision to not sell the road allowance.

Option 2: Council directs staff to bring back a report outlining related future use, restrictions, encroachments, and/or any Planning implications on the subject lands and outline the appropriate process to declare the lands as surplus if Council decides to sell the road allowance.

Financial Implications:

There is no financial impact to the municipality as a result of this report. If Council proceeds to sell the road allowance the resulting sale of the property would possibly generate revenue for the Township.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

That Council direct staff to proceed with Option 1 or Option 2 as outlined in this report.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Lindsey Green, Acting Clerk

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachment #1: Correspondence received from Mr. Marlin Weber

March 5/2020

To :

The Township of Southgate
185667 Grey County Road 9
Dundalk ON N0C 1B0

ATTN: Lindsey Green, Acting Clerk

RE: Road allowance of Southgate Sideroad 03 between Southgate Road 24 and 26

I, Marlin Weber, owner of the property at Concession 17 Lot 1 Proton Township, am offering to buy the road allowance Southgate Sideroad 03 bordering the West side of my property. (See attachment) The laneway for my property is on Southgate Sideroad 03 . The Township has not been maintaining this portion of Southgate Sideroad 03 for the past number of years and since the laneway for my property fronts onto it and then runs South on the road allowance to Southgate Road 24 I would like to purchase the portion of the road allowance adjacent to my property only.

Regards,

Marlin Weber

X _____



Report



with a non-

MPAC. See



Southgate Road 23



Staff Report PW2020-017

Title of Report: PW2020-017 **Equipment Quotes and Road Maintenance Tenders Award Recommendations**
Department: Public Works
Branch: Transportation & Public Safety
Council Date: March 18, 2020

Recommendation:

Be it resolved that Council receive Staff Report PW2020-017 for information; and
That Council approve the recommendations to award the 2020 equipment rentals quotes and the road maintenance tenders as received; and

That Council approve the Land Lease Agreement for civic address # 225579 for the 2020, farmland lease to Brandon Martin by By-law No. 2020 -034.

Background:

The 2020 equipment rentals quotes and the road maintenance tender openings were postponed on Thursday February 27, 2020 at 2:00pm due to inclement weather and extended to March 5, 2020 at 1pm. Finance Assistant - Revenues Nicole Corley, Public Works Manager Jim Ellis, and Public Works Administrative Assistant Lisa Wilson opened and reviewed the tenders and quotes that were submitted.

The 2020 quote for lease of farmland property at civic address # 225579 was executed again as there has been no issuance of the aggregate licence at this time.

Staff Comments:

Staff recommends awarding the equipment rentals quotes and the road maintenance tenders to the following:

1. B & M Construction be awarded the Back-Hoe Rental quote at \$75 per hour.
2. Five Star Cleaning & Maintenance for equipment floating opening and closing at \$450.00 per grave.
3. Hawkins Electrical Contracting Ltd. be awarded the Aerial Bucket Truck with two men quote at \$145.00 per hour.
4. Reeves be awarded the Dozer Rental quote at \$90.00 per hour for an 85 HP machine.
5. Reeves be awarded the Excavator Rental quote for \$150 per hour for a 275 HP machine and \$150 float rate as this is staff preferred machine size for projects in 2020.

6. Reeves be awarded the Tri Axle Truck Rental quote at \$90.00 per hour, and the Loader with Scale quote at \$110.00 per hour.
7. Donegans Haulage Ltd. be awarded the Crushed Gravel tender at \$304,975.00.
8. Holland Transport be awarded the Liquid Dust Suppressant 20% at a cost of \$254/flake metric tonne and Da-Lee be awarded the Liquid Dust Suppressant 35% at a cost of \$411.26/flake metric tonne excluding HST. The 35% will be applied to the fresh maintenance gravel sections.
9. Cedarwell Excavating Ltd. be awarded the Winter Sand tender at \$107,773.75 including HST.
10. S & E Lawn Care be awarded the Roadside Grass Cutting quote at \$9.04. per kilometre swath and \$96.05 per hourly rate including HST.
11. 2020 4x4 Pickup Truck be awarded to Finch Chevrolet Cadillac at a price of \$42,658.00 including HST.
12. Streetlight maintenance be awarded to Hawkins Electrical Contracting Ltd. with two men quote at \$145.00 per hour excluding HST.
13. The Dundalk Maple Grove Cemetery grass cutting be awarded to Five Star Cleaning & Maintenance at a cost of \$395.50 per cut including HST.
14. Farmland lease to Brandon Martin at a price of \$15,960.00 with a 50% deposit for the 2020 crop season.

For the 2021 equipment rentals quotes and the road maintenance tenders staff is considering pricing to be quoted with a 2- or 3-year timeframe options for possible operations savings in staff time and locked in pricing.

Financial Implications:

The Public Works Department has included these amounts within the 2020 Operational Budgets. The materials budgeted for Crushed Gravel is \$325,000.00, Liquid Dust Suppressants is \$160,000.00 and Winter sand at \$170,000.00.

The cemetery grave opening and closing pricing is at the same cost received in the Fees and Charges By-law for summer seasonal rates, the cost of the caretaker is not covered with current pricing and should be reviewed for cost recovery at the next Fees and Charges update.

The 2020 4x4 pickup truck budget is \$50,000.00, with transfer of Unit 309 to the Recreation Department with \$7,500.00 from the Recreation Infrastructure Reserve and \$14,000.00 from each of the Water and Wastewater Reserves for the relocation of Unit 315 to Dundalk.

Communications & Community Action Plan Impact:

Goal 5 - Upgrading our "Hard Services"

Action 5: The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Strategic Initiatives:

5-B - The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

Concluding Comments:

Staff recommends that Council receive Staff Report PW2020-017 for information, and that Council approve the recommendations to award the 2020 equipment rentals quotes and the road maintenance tenders as received, and that Council approve the Land Lease Agreement for civic address # 225579 to Brandon Martin for the 2020 crop season to by By-law No. 2020-034.

Respectfully Submitted,

Dept. Head: **Original Signed By**
Jim Ellis, Public Works Manager

Treasurer Approval: **Original Signed By**
William Gott, CPA, CA Treasurer

CAO Approval: **Original Signed By**
Dave Milliner, CAO

Attachments:

Attachment#1 – Tender and Quote Results 2020

Tender Opening Results March 5, 2020 at 1:00pm

1 – 2020 Crew Cab 4X4 Pick-Up Truck

Dealer/Bidder	Model	Price before HST	Total Amount	
Trillium Ford	F150 Crew 4X4 Cab	\$43,172.00	\$48,784.36	2
MacMaster Buick GMC	GMC Serria 1500 4X4 Crew Cab SLE	\$46,963.00	\$53,068.19	3
Finch Chevrolet Cadillac	Chevrolet Silverado 1500 4X4 Crew Cab	\$37,750	\$42,658	1

2 – Roadside Grass Cutting

Contractor	Rate Per Swath/Km (incl HST)	Hourly Rate (incl HST)	
Yard Boys Ltd.	\$23.73	\$141.25	2
S + E Lawncare & Snow Removal Ltd.	\$9.04	\$96.05	1

3 – Dozer Rental

Contractor	2020				
	Make	HP	Rate	Float	
Reeves Construction Ltd.	85 New Holland	85	\$ 90.00	\$175.00 per move	1
	750 John Deere	145	\$ 120.00		

4 – Liquid Dust Suppressant

Contractor	2020				Comments	
	Price Tonne 20%	Price Tonne 35%	13% HST	Total Price		
Clifford J. Holland	\$ 254.00		\$ 33.02	\$114,808.00 + Taxes	50% of Township	1
Pollard Distribution Inc.		\$ 456.96	\$ 59.40	\$206,544.00 + Taxes		2
Da-Lee		\$ 411.26	\$ 53.46	\$185,888.00 + Taxes	Fresh Gravel 50% of Township	1

5 – Crushed Gravel

Contractor	Service	2020				
		Hopeville	Holstein	Price	Total Price	
Duivenvoorden Haulage	Crush load and Apply Unit	\$ 7.75	\$ 7.75		\$359,175.00	3
	Crush, load & Apply TOTAL	\$ 148,412.50	\$ 126,712.50			
	Load and Apply Unit			\$ 4.60		
	Load & Apply TOTAL			\$36,800.00		
	Crush & Stockpile	\$ 3.15	\$ 3.15			
	Crush & Stockpile TOTAL	\$ 15,750.00	\$ 31,500.00			
	Hourly Rate for Truck			\$ 300.00		
	Hourly Rate for Loader/Scales			\$ 300.00		
Joe Kerr	Crush load and Apply Unit	\$ 7.00	\$ 7.00		\$324,500.00	2
	Crush, load & Apply TOTAL	\$ 134,050.00	\$ 114,450.00			
	Load and Apply Unit			\$ 5.00		
	Load & Apply TOTAL			\$40,000.00		
	Crush & Stockpile	\$ 2.40	\$ 2.40			
	Crush & Stockpile TOTAL	\$ 12,000.00	\$ 240,000.00			
	Hourly Rate for Truck			\$ 130.00		
	Hourly Rate for Loader/Scales			\$ 125.00		
Donegans Haulage Ltd.	Crush load and Apply Unit	\$ 6.65	\$ 6.65		\$304,975.00	1
	Crush, load & Apply TOTAL	\$ 127,347.50	\$ 108,727.50			
	Load and Apply Unit			\$ 4.30		
	Load & Apply TOTAL			\$34,400.00		
	Crush & Stockpile	\$ 2.30	\$ 2.30			
	Crush & Stockpile TOTAL	\$ 11,500.00	\$ 23,000.00			
	Hourly Rate for Truck			\$ 130.00		
	Hourly Rate for Loader/Scales			\$ 120.00		

6 – Truck rental for loading & hauling granular material

Contractor	2020					
		Make	Model/HP	Year	Rate Per Hour	
Donegans Haulage Ltd.	Truck Rental	Western Star	505	2018	\$92.00	2
		Western Star	505	2018	\$130.00	
	Loader w/scale Rental	Cat	972H	2008	\$120.00	
Reeves Construction Ltd.	Truck Rental	Western Star		2007	\$90.00	1
		International		2002	\$90.00	
		Sterling		2006	\$90.00	
	Loader w/scale Rental	544		2009	\$110.00	
Esker-Lee Farms Inc.	Truck Rental	Western Star	500	2008	\$95.00	3
		Western Star	425	2007	\$95.00	
		Sterling	500	2007	\$95.00	
		Volvo	425	2007	\$95.00	
		International	425	2006	\$95.00	
		Peterbilt	500	2002	\$95.00	
	Loader w/scale Rental	Cat	290	2011	\$150.00	
		Volvo	300	2006	\$150.00	
		Volvo	300	2000	\$150.00	

7 – Aerial Bucket Truck maintenance

Contractor	2020				
	Bucket Truck & 1 Man	Bucket Truck & 1 Man w/Chipper	Bucket Truck & 2 Men	Bucket Truck & 2 Men w/Chipper	
Hawkins Electrical Contracting Ltd.	\$ 90.00	\$ 110.00	\$145.00	\$ 165.00	1

8 – Streetlights maintenance

Contractor/Bidder					
	Description:	Rate	Tax	Total Price	
Hawkins Electrical Contracting Ltd.	Bucket Truck & 2 Men	\$145.00	\$18.85	\$163.85	1
	Ballast	\$60.00	\$7.80	\$67.80	
	Lamp	\$14.50	\$1.89	\$16.39	
	Photocell	\$10.50	\$1.37	\$11.87	
	Fuse	\$3.00	\$0.39	\$3.39	
Grey Northern Powerline	Bucket Truck & 2 Men	\$200.00	\$26.00	\$226.00	2
	Ballast	\$40.00	\$5.20	\$45.20	
	Lamp	\$15.00 to \$23.00	\$1.95 to \$2.99	\$16.95 to \$25.99	
	Lamp	\$78.00	\$10.14	\$88.14	
	Photocell	\$16.00	\$2.08	\$18.08	
	Fuse	\$2.50	\$0.33	\$2.83	

9 – Cemetery Grass Cutting

Contractor/Bidder				
	Price	Tax	Total Price per cut	
Five Star Cleaning & Maintenance	\$350.00	\$45.90	\$ 395.50	1

10 – Back-Hoe rental

Contractor		2020			
	Rates	Rate/Hr	Tax	Total	
B&M Construction	Rate/Hr	\$75.00		\$ 84.75	1
	Closing Graves	No Bid			
	Opening Graves				
	Floating Rates	Road time one way			
Five Star Cleaning & Maintenance	Rate/Hr	\$95.00		\$107.35	
	Cemetery Rates	\$85.00		\$ 96.05	1
	Closing Graves	\$210.00		\$237.30	
	Opening Graves	\$140.00		\$158.20	
	Floating Rates	\$100.00		\$113.00	

11 – Winter Sand – Supply and blend through pugmill

Contractor Name	Location	Amount	Price / Tonne	Total Price (tax Incl.)	
Cedarwell Excavating Ltd.	Hopeville Depot	4500/T	\$12.25	\$ 62,291.25	1
	Holstein Depot	3500/T	\$11.50	\$ 45,482.50	

12 – Excavator Rental

CONTRACTOR					
	Make/Model	HP	Year	Rate Per Hour	
OnGrade Inc.	Cat 316E	120	2012	\$ 127.00	
	John Deere 50D	40	2012	\$ 94.00	
	Float Charge (2 hr min)			\$ 125.00	
Reeves Construction Ltd.	992	275		\$ 150.00	
	John Deere 490			\$ 110.00	
	New Holland 215	148	2008	\$ 125.00	
	Kobelco 300			\$ 135.00	
Cleason Martin	Kobelco	120	2018	\$ 100.00	
	Float Charge			\$ 200.00	

13 – Farmland Lease

Contractor/Bidder			
	Deposit Amount	Amount	
Danny Follings	\$2,700.00	\$ 10,710.00	4
Troy Horton	\$3,990.00	\$ 15,960.00	2
Brandon Martin	\$7,980.00	\$ 15,960.00	1
Cedar Acres farms	\$3,762.75	\$ 15,051.00	3

The Corporation of the Township of Southgate

By-law Number 2020-034

**being a by-law to authorize a land lease agreement
between Brandon Martin and the Township of Southgate**

Whereas the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

Whereas Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas the parties hereto are desirous of entering into a land lease agreement; and

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

- 1. That** the agreement between Brandon Martin and the Corporation of the Township of Southgate attached hereto as Schedule "A" to the by-law, is hereby ratified and confirmed; and
- 2. That** the Mayor and Acting Clerk are authorized and directed to sign the agreement on behalf of the Township of Southgate; and
- 3. That** by-law 2019-101 is hereby repealed; and
- 4. That** where the provisions of any other by-law, resolution or action of Council are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

Read a first, second and third time and finally passed this 8th day of April, 2020.

John Woodbury – Mayor

Lindsey Green – Acting Clerk

Schedule A

AGREEMENT MADE IN DUPLICATE THIS 8th DAY OF APRIL, 2020.

BETWEEN: BRANDON MARTIN
 AND
 THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

WHEREAS the agreement made on the 8th day of April, 2020 being a lease agreement for the workable farmland on Concession 15, Part Lot 15, former Township of Proton, alternately described as 225579 Southgate Road 22, approximately +/- 70 acres expires on December 1, 2020; and

WHEREAS the Council of the Township of Southgate deems it advisable to lease the Brandon Martin

NOW THEREFORE the Parties Here to agree:

- 1. That the Township of Southgate will lease the workable farmland, approximately 70 acres, on the property know a Concession 15, Part Lot 15 for a fee of \$228.00 per acre; and
- 2. That the balance of the fee will be payable on October 1st of 2020; and
- 3. That this agreement will be for a 1 crop season term and will expire on December 1, 2020; and
- 4. That the Township of Southgate reserves the right of access to the property; and
- 5. That the Township of Southgate requires the Leasee to complete a report for application rates of pesticides, herbicides, fertilizers, manures etc.; and
- 6. That the Leasee provide to the Township of Southgate proof of liability insurance on the Township’s property; and
- 7. That this Agreement shall be binding on the parties hereto and their heirs, executors, administrators or assigns; and
- 8. That the Leasee provide a Farm Business Registration # _____,

IN WITNESS WHEREOF the Parties hereto have affixed their respective hands and seals.

SIGNED, SEALED AND DELIVERED IN THE PRESENCES OF:

LEASEE

Brandon Martin – Leasee

CORPORATION OF THE TOWNSHIP OF SOUTHGATE

John Woodbury – Mayor

Lindsey Green – Acting Clerk



Staff Report PW2020-019

Title of Report: PW2020-019 Dundalk Transfer Station Upgrades Options
Department: Public Works
Branch: Water & Wastewater
Council Date: March 18, 2020

Recommendation:

Be it resolved that Council receive Staff Report PW2020-019 for information; and
That Council approve Option #3 to proceed with the Dundalk Transfer Station Upgrades Request for Proposals release.

Background:

A Request for Proposals (RFP) for the Dundalk Transfer Station Upgrades was released for a design and build for the transfer station wall, also including drainage, new guard rail, gate systems and constructing 3 additional saw-tooth loading areas in April 2019. The following resolution was passed at the July 3, 2019 Council meeting to defer the project until 2020:

9.5 Public Works Manager Jim Ellis

9.5.1 PW2019-052 - Dundalk Transfer Station Upgrades Recommendation No. 2019-447

Moved By Councillor Frew

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PW2019- 052 for information; and
That Council approve staff recommendation option # 2, to defer the Dundalk Transfer Station Upgrades project and funding in the 2019 budget until 2020, for retendering of the project next year.

Council decision was based on the submitted pricing was higher than the budgeted amounts for the project and that doing the work in stages was not the approach to take. Council direction was the preference to replace the wall structure with formed concrete as opposed to a pre-cast block retaining wall.

Staff Comments:

At the February 12, 2020 Council-Staff Visioning Session, a presentation was given by Michael Birett, Managing Director of the Continuous Improvement Fund on the Blue Box Program Transition, which is currently requesting municipalities on whether they wish to negotiate contracts to stay in the program with Extended Producer Responsibility (EPR) funding or opt out of Blue Box Programs. The same

has happened with stewardships for tires, electronics and recently with Municipal Hazardous and Special Wastes (MHSW) programs.

The future may have collections and drop offs of some materials at other non municipal locations, thus the level of service for the Township may decrease, on the other hand continuation of some of these services may result in the increase of these services at a higher cost than eligible funding models support, leaving the tax payer to burden the cost.

The Dundalk Transfer Station is getting increasingly busy on Saturdays especially, bins are being filled, compacted down with the tractor and still running out of space. A few weekends we have had the roll off truck working to accommodate the space needed. Transfer Attendants are seeing the need for additional saw tooth loading areas to accommodate more bins for the volumes being received.

The following options could be considered:

1. Release a Request for Proposals for the Dundalk Transfer Station Upgrades project to be constructed out of formed concrete with 3 additional saw tooth loading area;
2. Release the RFP to replace the current wall system with leaving the existing block wall system in place, and construct a new pre-cast retaining wall system in front, and then add drainage between the walls at the bottom course and outlet, extend the bottom concrete pad, remove the top course of blocks and compact granular, pour a concrete slab, core and install guard rail and gate systems, with 3 additional saw tooth loading area;
3. Replace only the damaged block areas with pre poured concrete blocks with existing layout, install surface water drainage system with no additional saw tooth loading area;
4. Defer the project.

Option 1 would be the most expensive approach, removing and disposal of the existing wall system, excavation, and labour for forming concrete and materials, a longer process to complete the project and allows for expansion of the site.

Option 2 would be a little more cost effective with limited amount disturbance of the current block wall system and disposal, less interference with possible buried landfill materials and allows for expansion of the site.

Option 3 is the most economical solution with addressing deteriorating wall safety concerns, installing surface water drainage system, but does not allow for expansion of saw tooth loading areas and increased transfer of materials.

Financial Implications:

The 2020 Capital Budget anticipated Option #1 which included \$400,000.00 for the Dundalk Transfer Station Upgrades, funded with Development Charges contribution of \$20,250.00 and debt of \$373,000.00 and general taxation of \$6,750.00.

Communications & Community Action Plan Impact:

Goal 5 - Upgrading our "Hard Services"

Strategic Initiatives:

5-B - The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

Concluding Comments:

Staff recommends that Council receive Staff Report PW2020-019 for information, and that Council approve the preferred option to proceed with the Dundalk Transfer Station Upgrades Request for Proposals release of Option #3.

Respectfully Submitted,

Dept. Head: **Original Signed By**

Jim Ellis, Public Works Manager

Treasurer Approval: **Original Signed By**

William Gott, CPA, CA Treasurer

CAO Approval: **Original Signed By**

Dave Milliner, CAO

Attachments:



Staff Report PW2020-020

Title of Report: PW2020-020 West Grey ATV Club Proposed Southgate Roads For Trail Use Request
Department: Public Works
Branch: Transportation & Public Safety
Council Date: March 18, 2020

Recommendation:

Be it resolved that Council receive Staff Report PW2020-020 for information; and
That Council approve the West Grey ATV Club Proposed Southgate Roads For Trail Use request.

Background:

Council received a letter from the West Grey ATV Club at the November 6, 2019 Council meeting with the following resolution:

9.2.1 West Grey ATV Club Correspondence re Proposed ATV Trail System - received October 9, 2019
No. 2019-707

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council refer item 9.2.1 to Public Works Manager Jim Ellis for a report back to Council on impact.

Carried

Staff Comments:

Staff have been reviewing the request and consulting with the West Grey ATV Club for the proposed Southgate roads for West Grey ATV trail use and concluded one section of Southgate Sideroad 61 between Southgate Roads 10 and 12 would not support a through trail due to being extensively overgrown with trees, a creek and wetlands runs on the unopened road allowance and hydro tower easement concerns. The trail system was modified to not include this section.

The Southgate road sections proposed for trail use are:

South Line from SD RD 49 to SD RD 61

SD RD 50 from South Line to SD RD 61

SD RD 61 from SD RD 50 to Southgate RD 12

SD RD 8 from SD RD 61 to SD RD 41

SD RD 41 from SD RD 8 to Southgate RD 6

Southgate RD 6 from SD RD 41 to Spot Restaurant

SD RD 55 from South Line to Southgate/Glenelg Townline

Southgate/Glenelg Townline from SD RD 55 to SD RD 61

SD RD 57 from Southgate/Glenelg Townline to Southgate RD 8

Southgate RD 47 from Southgate RD 22 to Southgate RD 8

Southgate RD 12 from SD RD 61 to SD RD 57

Southgate RD 10 from SD RD 61 to SD RD 57

As mentioned to the Club, Southgate is not giving permission and or responsibility of any West Grey, Grey County roads identified in the proposal.

Southgate ATV By-law No. 89-2015 supports the use of Southgate roads for ATV travel.

Financial Implications:

There are no financial implications to this report.

Communications & Community Action Plan Impact:

Goal 5 - Upgrading our "Hard Services"

Concluding Comments:

Staff recommends that Council receive Staff Report PW2020-020 for information, and that Council approve the West Grey ATV Club Proposed Southgate Roads For Trail Use request.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Jim Ellis, Public Works Manager

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

Attachment #1 West Grey ATV Club Letter

Attachment #2 West Grey ATV Club Proposed Southgate Roads For Trail Use Map



West Grey ATV Club
522 Garafraxa Street N
Durham, Ontario
N0G 1R0
westgreyatv@gmail.com

Re: Proposed ATV Trail System

Dear: Southgate Council

It is our hope that by writing this letter we are able to expand our trail system into Southgate Township. ATV's are growing in popularity and because of this growth; local tourism is also seeing an increase. We love the way that Southgate has opened up their roads to welcome recreational vehicles and has become a favour place to ride amongst ATV riders. We are asking permission to use some of your roads as part of our trail system. These roads would show on our maps along with gas stations and restaurants located close by.

We feel it will just be a matter of time until the Mount Forest area allows ATV's on their roads and starts to build their own trail system to expand tourism in their area. Our hope is to get a trail system in place that can connect our two areas and then that will give Mount Forest a couple of access points to connect the trails in the future.

Proposed trails:

Trail # 1

Southline from SD RD 49 to SD RD 61
SD RD 50 from Southline to SD RD 61
SD RD 61 from SD RD 50 to Southgate Rd 8
SD RD 8 from SD RD 61 to SD RD 41
SD RD 41 from SD RD 8 to Southgate Rd 6
Southgate Rd 6 from SD RD 41 to Spot Restaurant

Trail # 2

SD RD 55 from Southline to Southgate/Glenelg Townline
Southgate/Glenelg Townline from SD RD 55 to SD RD 61

Trail # 3

SD RD 57 from Southgate/Glenelg Townline to Southgate Rd 8

Trail # 4

Southgate RD 47 from Southgate Rd 22 to Southgate Rd 8

Please see attached map showing how the proposed trails will tie in with the West Grey ATV trails.

If you require more information or want to schedule a one on one with the West Grey ATV Club, please do not hesitate to call myself at 519-369-8035 or email dianenixon0@gmail.com.

Yours Truly,

A handwritten signature in dark ink, appearing to read "Diane Nixon". The signature is fluid and cursive, with the first name "Diane" being more prominent than the last name "Nixon".

Diane Nixon
West Grey ATV Club





Staff Report PW2020-022

Title of Report: PW2020-022 Team Leader Hopeville Appointment
Department: Public Works
Branch: Transportation & Public Safety
Council Date: April 1, 2020

Recommendation:

Be it resolved that Council receive Staff Report PW2020-022 for information; and
That Council approve the appointment recommendation for Team Leader – Hopeville of John Watson, effective April 2, 2020.

Background:

At the April 17, 2019 Council meeting Council approved the following resolution:

6.1.8 PW2019-035 Acting Team Leader – Hopeville Promotion Recommendation
No. 2019-250 Moved By Councillor Dobreen

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PW2019- 035 for information; and
That Council approve the promotion recommendation for Acting Team Leader – Hopeville of John Watson for a 12- month appointment, effective April 22, 2019.
Carried

Staff Comments:

John has demonstrated good leadership qualities in directing and monitoring staff in the work environment.

This appointment continues supporting the Township in better safety, compliance and risk management for the municipality for direction of staff.

John has just received his accreditation through the Association of Ontario Road Supervisors (AORS) for Associate Road Supervisor designation.

Financial Implications:

The Team Leader position is on the Pay Grid as Pay Band 11 which has a range of \$26.66 to \$30.30 per hour (2020 rate). The financial impact has been included in the 2020 Operations Budget.

Communications & Community Action Plan Impact:

Goal 5 - Upgrading our "Hard Services"

Action 5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Concluding Comments:

Staff recommends that Council receive Staff Report PW2020-022 for information, and that Council approve the appointment recommendation for Team Leader – Hopeville Depot of John Watson, effective April 2, 2020.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Jim Ellis, Public Works Manager

Treasurer Approval: *Original Signed By*
William Gott, CPA, CA Treasurer

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:



Staff Report PL2020-009

Title of Report: PL2020-009-Request to purchase road allowance
Department: Clerks
Branch: Planning Services
Council Date: March 18, 2020

Recommendation:

Be it resolved that Council receive Staff Report PL2020-009 for information; and
That Council proceed with option ____, and direct staff to take all necessary actions in relation to this option as outlined in this staff report.

Key Map



The property owner of the E Pt of Lot 25, Con 4, Geographic Township of Egremont has approached the Township to purchase the road allowance between Lots 25 and 26 Con 4 in Egremont Township. At the Council meeting on March 4th, 2020 Council directed staff to bring forward a report regarding the road allowance. This allowance would be the extension of Side Road 61.

Discussions with the Public Works manager indicate that the northern portion of the road allowance in concession 5 is partially opened up to the driveway of the residence on Lot 26 concession 5. If the municipality were to offer up the concession 4 portion of the road allowance it would make sense to also offer the northern portion on concession 5 as well. This may pose a problem as there is little incentive for the landowner to the north on concession 5 to take the road allowance as they would then have to start ploughing their laneway right to Southgate Road 04, a distance of approximately 380m which the Township currently does now.

From a general planning principles perspective, it is not desirable to sell road allowances as it places the lands in private ownership, thereby closing the door on future development potential for adjacent lands and the allowance itself. Road allowances have benefits beyond future roads. A road allowance could include a new road way for access to future development but, it can also be used as a recreational corridor for hiking, cycling, ATV, horseback riding and snowmobiles usage. A road allowance in an unopened state also provides a linkage for natural wildlife to traverse the property supporting bio diversity. The biggest benefit of keeping road allowances is the ability to create a continuous trail system that links multiple concessions from one end of the township to the other under one ownership. As an example, The Bruce trail would not be a continuous trail system without the use of road allowances from some municipalities. The CP rail trail is another example of where public ownership of large linear tracks can provide excellent trails for public use. I am not suggesting that the Township will create a trail system tomorrow on this allowance just that by selling it you close the door on the future possibilities for continuous trails in this area.

As our CAO from a risk management point of view, pointed out in the previous discussion with Council, road allowances can also represent a risk to the Township should someone get hurt using a closed road allowance. Selling it would reduce this risk however large or small that risk may be. He also suggested that the Township is not in a position to look after "another road" and so it would not be developed except as a private road or laneway.

I agree with all the points the CAO has made above. We have sold road allowances in the past where it has made sense to do so. There is a concern however, that by agreeing to this request the Township will see more requests to purchase more right of ways in future.

Based on all of the above, I am still of the opinion that from a planning perspective, it would be better to keep the road allowances rather than sell them off piecemeal.

The followings options can be considered by Council

Option A: Council direct staff to inform the landowner that the Township does not wish to sell the road allowance at this time.

Option B: Council sell the road allowance and declare the lands surplus and direct the Clerk to take all necessary actions to bring about the sale of the entire road allowance between Concession 4 and Concession 5, lot 25 and lot 26.

Respectfully Submitted,

Municipal Planner: *Original Signed By*
Clinton Stredwick, BES, MCIP, RPP



CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None

Township of Southgate

Administration Office

185667 Grey Road 9, RR 1

Dundalk, ON N0C 1B0

Phone: 519-923-2110

Toll Free: 1-888-560-6607

Fax: 519-923-9262

Web: www.southgate.ca

Staff Report CAO2020-026

Title of Report: Southgate-Community Foundation Grey Bruce Foundation Fund Agreement Report

Department: Administration

Council Date: March 18, 2020

Council Recommendation:

Be it resolved that Council receive Staff Report CAO2020-026 as information; and **That** Council approve the draft Southgate Community Foundation Endowment Fund Agreement with Community Foundation Grey Bruce to establish a Township endowment fund to support future community organizations with donation requests and grant funding; and

That Council approve the Southgate Donor Advised Community Agreement by Municipal By-law 2020-037.

Background:

Staff presented a report CAO2020-022 titled "Community Foundation Grey Bruce Southgate Contribution-Revenue Analysis Report", at the March 4, 2020 Council meeting and the following resolution was approved:

Moved by Councillor Shipston; **Seconded by** Councillor Dobreen;

Be it resolved that Council receive Staff Report CAO2020-022 as information; and

That Council direct to staff to proceed with developing a draft Southgate Community Foundation Endowment Fund Agreement with Community Foundation Grey Bruce to establish a Township endowment fund to support in future community organizations with donations requests and grant funding; and **That** Council direct staff to proceed with the draft agreement with annual seed funding of \$30,000.00 for a period of 5 years to establish the Southgate Community Foundation Endowment Fund; and

That Council direct staff to finalize a Southgate Donor Advised Community Agreement for approval at a future Council meeting.

Carried No. 2020-129

Staff Comments:

Staff have worked with Community Foundation Grey Bruce (CFGB) staff to finalize a Southgate Community Foundation Fund Agreement that is included in this staff report as Attachment #1.

Once the agreement is executed the next step is Township staff will work with CFGB Executive Director Stuart Reid to develop a draft Southgate Community Foundation Fund Advisory Committee Terms of Reference document for Council approval at a future Council meeting. The Township will also work with CFGB staff to advertise for volunteer members to submit applications for appointment to the Volunteer

Southgate Community Foundation Fund Advisory Committee membership. CFGB will then begin to promote the Southgate Community Foundation Fund on their website, the Township's website, as well as advertising locally, through social media communications and CFGB community events in Southgate to generate interest, create ongoing media awareness and manage family donations in a confidential manner for the Township's Community Fund and the Committee.

Financial Impact or Long-Term Implications

Staff will proceed with setting up a Southgate Community Foundation Endowment Fund contribution at a level of \$30,000.00 per year for 5 years and to be funded from the Southgate Solar Fund.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiative:

2-E - The Township will increase its support for, and promotion of, community events, festivals, parades, library activities, and other events that attract people to the downtown area.

Concluding Comments

1. That Council receive staff report CAO2020-026 as information.
2. That Council approve the Southgate Donor Advised Community Fund Agreement with Community Foundation Grey Bruce as presented.
3. That Council consider approving the Southgate Donor Advised Community Fund Agreement with Community Foundation Grey Bruce by Municipal By-law.
4. That staff proceed with developing a draft Southgate Community Fund Management Committee Terms of Reference and for Council approval advertisement for the recruitment of Community Fund Advisory Committee Members with Community Foundation Grey Bruce staff for Southgate Council for consideration and approval at a future meeting.

Respectfully Submitted,

CAO approval: Original Signed By
Dave Milliner – CAO
dmilliner@southgate.ca
923-2110 x210

Treasurers approval: Original Signed By
William Gott
wgott@southgate.ca
519-923-2110 x220

- Attachment 1 – Southgate Donor Advised Community Fund Agreement



DONOR ADVISED COMMUNITY FUND

THIS AGREEMENT made this 18th day of March, 2020

BETWEEN;

COMMUNITY FOUNDATION GREY BRUCE

(hereinafter referred to as "Community Foundation")

- and -

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

(hereinafter referred to as "Founder")

IN CONSIDERATION of the covenants and agreements herein set forth, and subject to the terms herein, the parties agree as follows:

- 1) In this Agreement:
 - a) the "Community Foundation" is the Community Foundation Grey Bruce incorporated under the Canada Corporation Act as a not-for-profit organizations and is registered as a charity under the Income Tax Act #14103 6228 RR0001.
 - b) "Donor" is a person, organization or corporation contributing monies to the Founder's fund;
 - c) "Founder" is the Corporation of the Township of Southgate;
 - d) "Fund" refers to the Township of Southgate Community Fund, and consists of donations made by donors establishing the fund, and will be recognized on all print material in the manner: Southgate Community Fund
 - e) "Fund Management Committee" is a volunteer committee set up to oversee the management of the Fund and will consist of residents from within the Township of Southgate. The Founder will initiate the creation of the Fund Management Committee – see 5a)
- 2) The Founder will from time to time when possible, add further monies to the initial gift of monies to the Community Foundation which was the sum of \$30,000.00 (a contribution from the Township of Southgate) and, along with the Fund Management Committee, will encourage other individuals, organizations and corporations to make donations to help grow the fund.

3) The Founder directs that all gifts of monies to the Fund be retained, in perpetuity by the Community Foundation as invested capital which may be pooled with other capital funds for the purposes of investment.

a) The Community Foundation shall apply the net income earned from the Founder's Fund by making grant(s) to support charitable activities or qualified donees (as defined by the Income Tax Act (Canada)) whose activities are within the objects of the Foundation **within the Township of Southgate.**

b) In addition to meeting the requirements of falling within paragraph 4 (a) (b) or (c) hereof, all grants must otherwise qualify under the grant qualifications of the Community Foundation from time to time.

c) The Capital shall refer to the initial capital of the Fund plus the initial value of any additions plus all earnings retained by the Foundation in accordance with its Grant Distribution Policy (see schedule A).

e)

d) The Founder further directs that all grants from the income of the Fund, when disbursed by the Community Foundation, shall be identified as coming from the Southgate Community Fund as set forth in clause 1 (d) hereof.

4) The Community Foundation agrees to:

a) maintain, in perpetuity, all gifts of monies to the Founder's Fund in the name of Township of Southgate Community Fund in the form of invested capital;

b) subject to paragraph 3 hereof, invest the Founder's Fund in accordance with the investment guidelines approved by its Board of Directors from time to time;

c) provide an official receipt for income tax purposes to a Donor for each gift of monies to the Township of Southgate Community Fund;

d) determine the Annual Distributable Earnings from the Fund based on the Foundation's Grant Distribution Policy;

e) provide the Nominees of the Founder with an annual accounting of the Fund's income and disbursements.

f) provide the above noted services in consideration of an annual administrative charged of 1.5% on the earned interest of the Founder's Fund on an equitable basis with other funds. Any increase in the administrative charge to be subject to variation in accordance with paragraph 7 hereof.

g) Prior to the final selection/approval of grants to be given for the Township of Southgate Community Fund by the Board of Directors of the Community Foundation, the Nominees of the Fund's Management Committee shall have the opportunity to review the applications for grant funding. The final decision with respect to grants shall be by the Board of Directors of the Community Foundation as presented by the Foundation's Grant Review Committee and would include recommendation from the Township of Southgate Community Fund's Management Committee, a recorded vote where majority shall rule following the guidelines of Community Foundations of Canada.

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- h) subject to the approval of the Community Foundation, allow the Fund Management Committee to design and publish the initial material to promote the Township of Southgate Community Fund
- 5) The Founder shall
 - a) appoint one or two Nominees to review the applications for grants, to receive copies of an annual accounting of the Founder's Fund income and disbursement, and to represent the Founder with respect to this Agreement. The Founder acknowledge that at this time the Nominees of the Founders are: Chair and Vice Chair of the Fund Management Committee. Additional members are encouraged on the committee.
 - b) If the Founder wish to change their Nominees who have been appointed, they may do so provided written notice of such change is provided to the Community Foundation and the names, addresses and telephone numbers of the successor Nominees are provided.
 - c) The Founders hereby irrevocably authorize their Nominees to negotiate and execute any amendments to this Agreement and to sign any documents required to give effect to or carry out the terms and intent of this Agreement or any Amendment to this Agreement. Any documents or amending Agreements executed by the Nominees on behalf of the Founder shall be binding on all of the Founders, their respective heirs, executors, successors and assigns.
- 6) This Agreement any be amended only by a further Agreement in writing duly executed by the parties or their authorized representative as provided in paragraph 6 (C) hereof.

IN WITNESS WHEREOF the parties hereto have set their hands and seals and the Corporation has affixed its corporate seal as attested by its proper officers duly authorized in that behalf.

COMMUNITY FOUNDATION GREY BRUCE

Date: _____

 Chair, Board of Directors

Date _____ Witness _____

TOWNSHIP OF SOUTHGATE COMMUNITY FUND

Date: _____

 Mayor: John Woodbury
 Township of Southgate

Date _____

 Clerk: Lindsey Green
 Township of Southgate

MANUAL: Policies	NUMBER: 2011-02
SUBJECT: Grant Distribution Policy	PAGE: 1
ISSUED BY: Finance & Investment	APPROVED: September 18, 2012
REFERENCES (if applicable):	REVISED:
	REVIEWED:

PREAMBLE:

Policy Objective

This policy is designed to allow for the funding of grants and operations while protecting original principal and ensuring fund growth to sustain purchasing power with the rate of inflation. This policy determines the amount of the annual distributions from the permanent endowment funds and addresses a number of requirements, objectives, and realities including:

- Canada Revenue Agency (CRA) disbursement quota (required - Income Tax Act)
- Preservation of the value of our endowment capital (required - Trustee Act, Ontario)
- Sustainable, predictable, and increasing grants year over year (desired)
- Organization sustainability (necessity)
- Variability of investment returns (reality)

The policy provides for a level of flexibility such that the Finance & Investment Committee can adjust the amount of undistributed income to capitalize each year and the amount to allocate to operations each year in light of the change in the consumer price index, current economic and investment market conditions, the CRA disbursement requirement, and the financial status of the Foundation.

POLICY:

A. Organization Sustainability

An administrative fee is charged each year to cover the operating costs of the Foundation. The fee is based on the previous year's ending balance of the Total Endowed Capital, which includes both undistributed income and any accumulated donations along with any amounts set aside for the preservation of capital. Where the funds are not with the Foundation for the entire year, the fee is prorated based on the number of calendar quarters the Foundation has the funds. The current administration fee is 1.5% per annum.

B. Preservation of Capital

Each year, the Finance & Investment Committee will determine and recommend to the Board of Directors a percentage of undistributed income to be capitalized in every

MANUAL: Policies	NUMBER: 2011-02
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endowment fund (restricted and unrestricted), factoring in:

- The change in the Consumer Price Index (CPI) and/or other relevant economic measures
- The amount capitalized in previous years compared to the change in the CPI
- The financial status of the Foundation
- Current and expected investment returns.

The percentage determined shall be applied to the ending undistributed income balance of every fund (balances as of December 31), and be transferred to the capital of each endowment fund from its undistributed income as of December 31, of the current year.

C. **Disbursements**

The Community Foundation Grey Bruce is a registered charity designated as a Public Foundation. As such, it must spend a specific amount each year on charitable activities or as gifts to qualified donees. This amount is called its disbursement quota.

If the average value of a registered charity's property not used directly in charitable activities or administration during the 24 months before the beginning of the fiscal period exceeds \$25,000, the charity's disbursement quota is:

- 3.5% of the average value of that property.

Funds that are held for endowments are not utilized for charitable activities based on CRA guidelines. Disbursement excesses can be carried forward for a period of five years or carried back one year. The purpose of the disbursement quota is:

- To ensure that most of a charity's funds are used to further its charitable purpose and activities;
- To discourage charities from accumulating excessive funds;
- To keep other expenses at a reasonable level.

In meeting the disbursement quota, one does not refer to the disbursements to qualified donees. In addition, operating expense related to charitable activities are included in the computation.

Unless there is a written undertaking between the Foundation and a particular fund to the

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SUBJECT: Grant Distribution Policy	PAGE: 3
ISSUED BY: Finance & Investment	APPROVED: September 18, 2012
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contrary, any payment of a grant by a particular fund cannot exceed the amount of its undistributed income. Undistributed income includes accumulated investment income, less the accumulated administrative charge, allocation to capital related to an inflation adjustment and grants that have been made. Investment income includes any realized and unrealized gains and losses.

In order to meet the Disbursement quota, the various fund agreements will be reviewed to add the following qualification;

The Foundation shall determine the annual distributable earnings according to the Financial\management\policies of the Foundation in force from time to time. In years where current or accumulated income is not sufficient these amounts may be drawn from the capital of the fund.

Should the amount of undistributed income be less than the CRA disbursement quota, the allowable disbursement shall be limited to this lesser amount in the year immediately following.

The Corporation of the Township of Southgate

By-law Number 2020-037

**being a by-law to authorize an agreement between
Community Foundation Grey Bruce and the
Corporation of the Township of Southgate**

Whereas the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

Whereas Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into an agreement with Community Foundation Grey Bruce,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the agreement between Community Foundation Grey Bruce and The Corporation of the Township of Southgate, attached hereto at Schedule A is hereby ratified and confirmed; and
2. **That** the Mayor and the Acting Clerk are authorized to sign the agreement on behalf of the Township of Southgate; and
3. **That** where the provisions of any other by-law, resolution or action of Council are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

Read a first, second and third time and finally passed this 8th day of April, 2020.

John Woodbury – Mayor

Lindsey Green – Acting Clerk



DONOR ADVISED COMMUNITY FUND

THIS AGREEMENT made this 18th day of March, 2020

BETWEEN;

COMMUNITY FOUNDATION GREY BRUCE

(hereinafter referred to as "Community Foundation")

- and -

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

(hereinafter referred to as "Founder")

IN CONSIDERATION of the covenants and agreements herein set forth, and subject to the terms herein, the parties agree as follows:

1) In this Agreement:

- a) the "Community Foundation" is the Community Foundation Grey Bruce incorporated under the Canada Corporation Act as a not-for-profit organizations and is registered as a charity under the Income Tax Act #14103 6228 RR0001.
- b) "Donor" is a person, organization or corporation contributing monies to the Founder's fund;
- c) "Founder" is the Corporation of the Township of Southgate;
- d) "Fund" refers to the Township of Southgate Community Fund, and consists of donations made by donors establishing the fund, and will be recognized on all print material in the manner: Southgate Community Fund
- e) "Fund Management Committee" is a volunteer committee set up to oversee the management of the Fund and will consist of residents from within the Township of Southgate. The Founder will initiate the creation of the Fund Management Committee – see 5a)

- 2) The Founder will from time to time when possible, add further monies to the initial gift of monies to the Community Foundation which was the sum of \$30,000.00 (a contribution from the Township of Southgate) and, along with the Fund Management Committee, will encourage other individuals, organizations and corporations to make donations to help grow the fund.

- 3) The Founder directs that all gifts of monies to the Fund be retained, in perpetuity by the Community Foundation as invested capital which may be pooled with other capital funds for the purposes of investment.
- a) The Community Foundation shall apply the net income earned from the Founder's Fund by making grant(s) to support charitable activities or qualified donees (as defined by the Income Tax Act (Canada)) whose activities are within the objects of the Foundation **within the Township of Southgate.**
 - b) In addition to meeting the requirements of falling within paragraph 4 (a) (b) or (c) hereof, all grants must otherwise qualify under the grant qualifications of the Community Foundation from time to time.
 - c) The Capital shall refer to the initial capital of the Fund plus the initial value of any additions plus all earnings retained by the Foundation in accordance with its Grant Distribution Policy (see schedule A).
 - d) The Founder further directs that all grants from the income of the Fund, when disbursed by the Community Foundation, shall be identified as coming from the Southgate Community Fund as set forth in clause 1 (d) hereof.
- 4) The Community Foundation agrees to:
- a) maintain, in perpetuity, all gifts of monies to the Founder's Fund in the name of Township of Southgate Community Fund in the form of invested capital;
 - b) subject to paragraph 3 hereof, invest the Founder's Fund in accordance with the investment guidelines approved by its Board of Directors from time to time;
 - c) provide an official receipt for income tax purposes to a Donor for each gift of monies to the Township of Southgate Community Fund;
 - d) determine the Annual Distributable Earnings from the Fund based on the Foundation's Grant Distribution Policy;
 - e) provide the Nominees of the Founder with an annual accounting of the Fund's income and disbursements.
 - f) provide the above noted services in consideration of an annual administrative charged of 1.5% on the earned interest of the Founder's Fund on an equitable basis with other funds. Any increase in the administrative charge to be subject to variation in accordance with paragraph 7 hereof.
 - g) Prior to the final selection/approval of grants to be given for the Township of Southgate Community Fund by the Board of Directors of the Community Foundation, the Nominees of the Fund's Management Committee shall have the opportunity to review the applications for grant funding. The final decision with respect to grants shall be by the Board of Directors of the Community Foundation as presented by the Foundation's Grant Review Committee and would include recommendation from the Township of Southgate Community Fund's Management Committee, a recorded vote where majority shall rule following the guidelines of Community Foundations of Canada.

- h) subject to the approval of the Community Foundation, allow the Fund Management Committee to design and publish the initial material to promote the Township of Southgate Community Fund
- 5) The Founder shall
- a) appoint one or two Nominees to review the applications for grants, to receive copies of an annual accounting of the Founder's Fund income and disbursement, and to represent the Founder with respect to this Agreement. The Founder acknowledge that at this time the Nominees of the Founders are: Chair and Vice Chair of the Fund Management Committee. Additional members are encouraged on the committee.
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 - c) The Founders hereby irrevocably authorize their Nominees to negotiate and execute any amendments to this Agreement and to sign any documents required to give effect to or carry out the terms and intent of this Agreement or any Amendment to this Agreement. Any documents or amending Agreements executed by the Nominees on behalf of the Founder shall be binding on all of the Founders, their respective heirs, executors, successors and assigns.
- 6) This Agreement any be amended only by a further Agreement in writing duly executed by the parties or their authorized representative as provided in paragraph 6 (C) hereof.

IN WITNESS WHEREOF the parties hereto have set their hands and seals and the Corporation has affixed its corporate seal as attested by its proper officers duly authorized in that behalf.

COMMUNITY FOUNDATION GREY BRUCE

Date: _____
Chair, Board of Directors

Date _____ Witness _____

TOWNSHIP OF SOUTHGATE COMMUNITY FUND

Date: _____
Mayor: John Woodbury
Township of Southgate

Date _____
Clerk: Lindsey Green
Township of Southgate

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PREAMBLE:

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This policy is designed to allow for the funding of grants and operations while protecting original principal and ensuring fund growth to sustain purchasing power with the rate of inflation. This policy determines the amount of the annual distributions from the permanent endowment funds and addresses a number of requirements, objectives, and realities including:

- Canada Revenue Agency (CRA) disbursement quota (required - Income Tax Act)
- Preservation of the value of our endowment capital (required - Trustee Act, Ontario)
- Sustainable, predictable, and increasing grants year over year (desired)
- Organization sustainability (necessity)
- Variability of investment returns (reality)

The policy provides for a level of flexibility such that the Finance & Investment Committee can adjust the amount of undistributed income to capitalize each year and the amount to allocate to operations each year in light of the change in the consumer price index, current economic and investment market conditions, the CRA disbursement requirement, and the financial status of the Foundation.

POLICY:

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B. Preservation of Capital

Each year, the Finance & Investment Committee will determine and recommend to the Board of Directors a percentage of undistributed income to be capitalized in every

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endowment fund (restricted and unrestricted), factoring in:

- The change in the Consumer Price Index (CPI) and/or other relevant economic measures
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- 3.5% of the average value of that property.

Funds that are held for endowments are not utilized for charitable activities based on CRA guidelines. Disbursement excesses can be carried forward for a period of five years or carried back one year. The purpose of the disbursement quota is:

- To ensure that most of a charity's funds are used to further its charitable purpose and activities;
- To discourage charities from accumulating excessive funds;
- To keep other expenses at a reasonable level.

In meeting the disbursement quota, one does not refer to the disbursements to qualified donees. In addition, operating expense related to charitable activities are included in the computation.

Unless there is a written undertaking between the Foundation and a particular fund to the

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contrary, any payment of a grant by a particular fund cannot exceed the amount of its undistributed income. Undistributed income includes accumulated investment income, less the accumulated administrative charge, allocation to capital related to an inflation adjustment and grants that have been made. Investment income includes any realized and unrealized gains and losses.

In order to meet the Disbursement quota, the various fund agreements will be reviewed to add the following qualification;

The Foundation shall determine the annual distributable earnings according to the Financial\management\policies of the Foundation in force from time to time. In years where current or accumulated income is not sufficient these amounts may be drawn from the capital of the fund. Should the amount of undistributed income be less than the CRA disbursement quota, the allowable disbursement shall be limited to this lesser amount in the year immediately following.

Township of Southgate

Administration Office

185667 Grey Road 9, RR 1

Dundalk, ON N0C 1B0

Phone: 519-923-2110

Toll Free: 1-888-560-6607

Fax: 519-923-9262

Web: www.southgate.ca

Staff Report CAO2020-027

Title of Report: Southgate Fibre Communications Infrastructure Report

Department: Administration

Council Date: March 18, 2019

Council Recommendation:

Be it resolved that Council receive staff report CAO2020-027 as information; and

That Council and staff organize meetings and discussions with area Municipalities and the County of Grey to gain common interest, agreement and approval for a Southgate Council support resolution that would request the Federal and Provincial Governments to only fund in rural Southern Ontario municipal projects seeking grant funding for broadband communications that would install fibre cable for the purpose of being recognized as being a served area with the high speed capacity infrastructure; and

That Council direct staff to draft a support resolution that would seek and request Municipal support across the Province of Ontario, as well as Association of Municipalities of Ontario to request the Federal and Provincial Governments only fund in rural Southern Ontario municipal projects seeking grant funding for broadband communications projects that would install fibre cable for the purpose of being recognized as being a served area with the high speed capacity infrastructure; and

That Council direct staff to organize meetings when possible with Federal and Provincial staff and with our local MP and MPP and/or seek where possible delegations at FCM and AMO Conference if possible, to discuss rural Southern Ontario broadband funding policies; and

That Council direct staff to develop an effective policy to install fibre cable infrastructure in the shoulder of the municipal roadways and at drainage crossings in a safe and secure manner to respect the reliability of both the road and communication assets to best serve communities and support cost effective fibre cable installation options; and

That Southgate Members on Grey County Council and staff promote to the County that they consider the same municipal fibre cable installation policies to support more cost effective service options that would install fibre cable communication infrastructure to make the best and most efficient use of available grants, funding, tax dollars and contractor investments; and

That Council direct staff to continue to look for rural infrastructure project funding sources to install fibre optic cable and continue to work with SWIFT to fund projects they can support.

Background:

Staff present report CAO2020-023 titled "OGRA Conference Report" at the March 4, 2020 Council meeting with the following resolution approved related to rural fibre high speed infrastructure projects and funding:

Moved by Councillor Shipston; **Seconded by** Councillor Rice;

Be it resolved that Council receive staff report CAO2020-023 as information; and **That** Council consider as part of our next visioning session meeting that we have a discussion on the issue of long term access to High Speed Communications infrastructure in rural Southgate; and

That Council direct staff to facilitate discussions with industry experts to develop short and long term future plans for High Speed Fibre Communications Infrastructure in rural Southgate; and

That Council consider partnerships to provide fibre optic cable installations into the rural area of Southgate through making municipal investments, seeking external funding sources and working with SWIFT to fund projects.

Carried No. 2020-130

Staff Comments:

Since the March 4, 2020 Council meeting staff have been asking questions as to why we cannot receive SWIFT financial assistance for projects on the east side of the Township. What we found out is SWIFT will not be providing funding to support rural Southgate projects for the installation of fibre optic cable on the east side of Township, as this area is recognized as 50/10 served by a service provider that is delivering the service through a wireless network. What staff has found is that SWIFT must follow the Federal and Provincial policy that recognizes communities with 50/10 service as being served with any type of technology regardless of the monthly service fees charged. The term 50/10 service refers the rate of data transmission and means a 50 download and 10 upload speed rate of megabits per second, which is recognized as a served community by SWIFT.

What has become apparent is that rural broadband service in Southgate, at its best today is functioning like many other communities, with definite service voids based on demand, that can only be serviced by a very tall wireless tower or a satellite service. One could say that the community is adequately served at this time, with those limitations like many other rural community's experience with the common topography and environmental challenges.

Today the average residential customer in Southgate or any other rural Southern Ontario community, uses broadband service with a 10/2 communication speed based on the needs for service and affordability. With the new and future technology demand we see arriving, consumer trends and information today tells us that the demand for increased service speed is trending at a rate of a 30% increase per year. As our aggregate rural customer base grows in user demand for speed,

the 50/10 capacity will trend as a basic speed requirement in 7.4 years and will outgrow the present wireless infrastructure capabilities to deliver broadband service needs long term and will at some point in the future fail this community without fibre cable infrastructure installed.

The concern today based on some vendor(s) out there, is they claim they can deliver the 50/10 service, but it is not affordable as presently advertised. The problem as we understand it, is if everyone in Southgate wanted the 50/10 service as advertised, without regard to the cost, service provider(s) are not capable of delivering the service capacity that would be required with the present available wireless bandwidth and backhaul capacity.

We have found that the 50/10 cost for the service ranges from \$80.00 to \$199.99 per month. Some service providers do not promote it and others do advertise the 50/10 product at higher priced rates, that is cost prohibitive and does not drive widespread uptake for the 50/10 service. Some service providers in our Township have told us they can deliver on the 50/10 capability for customers that must have it to function, but they do not promote or advertise the availability. They do not advertise the 50/10 service because they could not provide it to all of their customers as a functioning product option that could be delivered community wide or it would slow down or even crash their entire system during peak demands.

The long term solution for rural broadband service is to provide a high speed network with fibre optic cable and technology that is necessary to provide communication speeds for future agriculture, business, commercial, industrial and residential demands that will be necessary for the required speed and capacity demand. In order to deliver the reliability with the future growth requirements, fibre is the best and only solution in front of us that will also address the present topography and environmental issues. My concern is if we do not see yearly progress in growing rural fibre installations by service providers with the help of SWIFT and/or other funding supporting the infrastructure growth, where will communities like Southgate be in 10 years. This is an economic development and eventually an essential service issue we need to plan for before it becomes a critical or crisis issue.

The view that wireless is long term solution is flawed. Wireless is a short-term solution for the next few years and has less competition options for consumers making good business decisions. Fibre provides open access when Government funded, as well as customer service options in communities that have funded fibre installation projects. The growth of Fibre infrastructure to develop and sustainable high-speed communications service across Ontario will be essential in supporting future technology, as well as for long term economic and business growth.

We do not want to be driving a Broadband Model A in Southgate in 5 or 10 years when the rest of Ontario has a Cadillac service that was funded through Federal and Provincial grants.

Financial Impact or Long-Term Implications

There is no financial impact to the Township of Southgate as a result of this report in the 2020 annual budget. The municipality will have to make some decisions going forward related to funding infrastructure projects to increase access to high speed fibre communications growth in Southgate.

One thing we have heard is that County and lower tier Municipalities must consider a policy to support the location of fibre cable infrastructure in the road allowance. In a recent webinar presentation by Centre for Excellence in Next Generation Networks (CENGN) presented on a Rural Ontario Residential Broadband Program that was an information session introducing a funding opportunity for SWIFT members. In the presentation one of the slides and comments stated and discussed at length related fibre cable installation is that "Plowing road shoulder to reduce access delays, pole engineering, replacement & rental costs. Horizontal Drilling to minimize repaving costs", are efficient and effective ways to reducing project costs considerably. A copy of the CENGN presentation is included in this staff report as Attachment #1.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 5 - Upgrading our "Hard Services"

Action 5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Strategic Initiatives:

5-B - The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

Concluding Comments:

1. That Council receive this staff report as information.
2. That Council and staff organize meetings and discussions with area Municipalities and the County of Grey to gain common interest, agreement and approval for a Southgate Council support resolution that would request the Federal and Provincial Governments to only fund in rural Southern Ontario municipal projects seeking grant funding for broadband communications that would install fibre cable for the purpose of being recognized as being a served area with the high speed capacity infrastructure.

3. That Council direct staff to draft a support resolution that would seek and request Municipal support across the Province of Ontario, as well as Association of Municipalities of Ontario to request the Federal and Provincial Governments only fund in rural Southern Ontario municipal projects seeking grant funding for broadband communications projects that would install fibre cable for the purpose of being recognized as being a served area with the high speed capacity infrastructure.
4. That Council direct staff to organize meetings when possible with Federal and Provincial staff and with our local MP and MPP and/or seek where possible delegations at FCM and AMO Conference if possible, to discuss rural Southern Ontario broadband funding policies.
5. That Council direct staff to develop effective policy to install fibre cable infrastructure in the shoulder of the municipal roadways and at drainage crossings in a safe and secure manner to respect the reliability of both the road and communications assets to best serve communities and support cost effective fibre cable installation options.
6. That Southgate Members on Grey County Council and staff promote to the County that they consider the same municipal fibre cable installation policies to support more cost effective service options that would install fibre cable communication infrastructure to make the best and most efficient use of available grants, funding, tax dollars and contractor investments.
7. That Council direct staff to continue to look for rural infrastructure project funding sources to install fibre optic cable and continue to work with SWIFT to fund projects they are able to support.

Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO

dmilliner@southgate.ca

519-923-2110 x210

- Attachment #1 – CENGN presentation on Dealing with Technical Challenges for Residential Broadband in Northern Ontario



DEALING WITH TECHNICAL CHALLENGES FOR RESIDENTIAL BROADBAND IN NORTHERN ONTARIO

KIRBY KOSTER, SENIOR MANAGER
BROADBAND PROGRAM

CENGN Vision and Mission



Advancing global technology innovation for the prosperity of all Canadians



CENGN drives technology innovation and industry growth through our test bed, technical expertise, talent development, and partner ecosystem

CENGN Program Areas



Smart Agriculture

Infrastructure to support Agriculture SMEs & innovation projects.

Local IOT and wireless capabilities

Smart Mining

Testbed for demonstration of ICT technology in a working mining environment to drive the commercialization of innovation

Rural & Northern

Identify and demonstrate NGN technologies, solutions, and business models to expand broadband internet connectivity in rural and northern Ontario.

AVIN

Providing connectivity requirements to test track to demonstrate and develop Autonomous Vehicle technology.

Residential Broadband Innovation Projects



- **8 Residential Broadband Projects across Northern and Rural Ontario over the next 2 years**



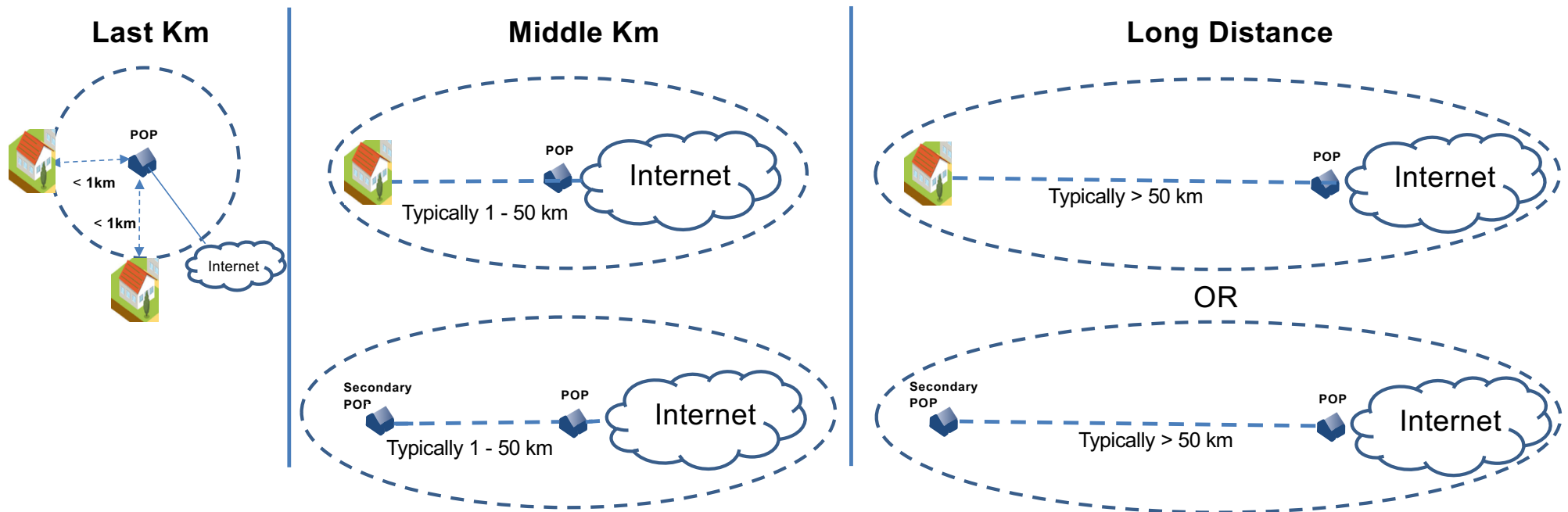
- 3-6 Month technology project to prove residential broadband technology solution
- **50% of expenses funded, up to \$500,000 from CENG N, per project**

- No cost to host community participating in residential broadband project
- Technology applicant must be willing to fund up to at least 50% of the cost of the project

Primary Objectives of Program:

- 1) Drive and support innovative solutions that solve real problems for small communities.**
- 2) Select Technology Applicants that have the drive, ability, experience, and technology that can be deployed in a commercial service that will meet the performance needs of the community.**

Residential Broadband Access



Technology - copper/cable, wireless, optical, or satellite.

Technology – wireless, optical, or satellite.

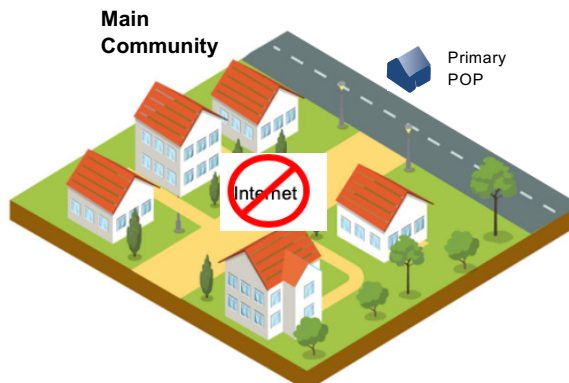
Technology – wireless, optical, or satellite.

Last Kilometer Residential Broadband Technical Solutions







No Last Km Access

POP in community but no residential broadband access.



Technology Solutions for Small Communities

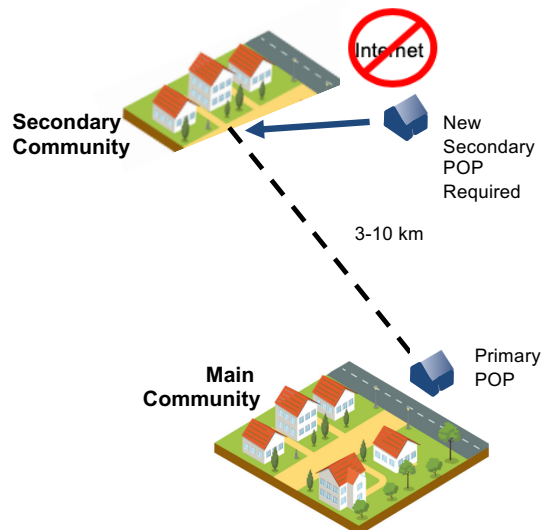
Technology	Technology Innovation	Business Innovation
Optical	Improved and Varied Installation Methods	Plowing road shoulder to reduce access delays, pole engineering, replacement & rental costs. Horizontal Drilling to minimize repaving costs.
Wireless 5G LTE	Multi-band – Higher Power, Higher BW, Gigabit Peak Speeds 	Higher Power, Beam Forming High-Gain Antennas, Better service reliability
Wireless OTFS Modulation	5G Massive MIMO - New multi-dimensional modulation dramatically increases bandwidth and coverage. 	NLOS support means alignment is easier and faster, offers prospect for more reliable 5G access services In urban and sub-urban environments
Wireless TV White Space	5 – 10 km Range Performs well in heavily treed areas Penetrates buildings  	Do not require high towers Easy installation, and alignment

Middle Kilometer – Broadband POP Extension Technical Solutions



Middle-KM POP Extension Needed

POP in main community but no residential broadband access in remote community or residences.



Technology Solutions for Small Communities

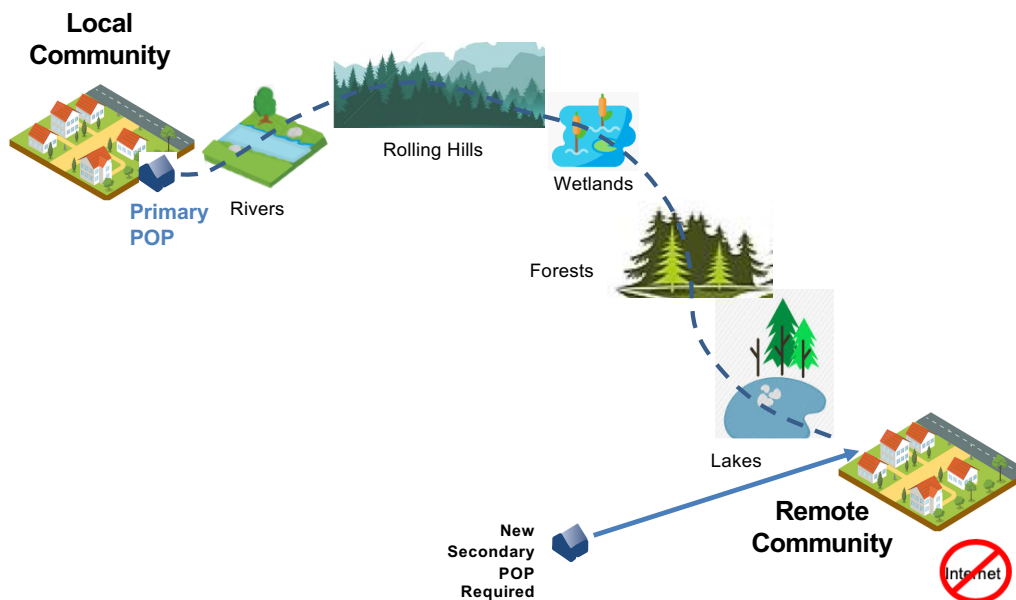
Technology	Technology Innovation	Business Innovation
Optical	Improved and Varied Installation Methods	Plowing road shoulder to reduce access delays, pole engineering, replacement & rental costs. Horizontal Drilling to minimize repaving costs.
LEO Satellite	Lower latency than traditional Satellite Higher BW than other Satellite Lower cost base stations than GEO satellite TELESAT OneWeb SES	Extends to longer middle km or long-distance POP extensions at lower cost than fibre At least 2 years out at this point
Wireless OTFS Modulation	5G Massive MIMO - New multi-dimensional modulation dramatically increases bandwidth and coverage. cohere technologies	NLOS support means alignment is easier and faster, offers prospect for more reliable 5G access services In urban and sub-urban environments
Wireless TV White Space	5 – 10 km Range Performs well in heavily treed areas Penetrates buildings 6HARMONICS redline communications	Do not require high towers Easy installation, and alignment
Microwave	Higher BW, Data Compression, Licensed Spectrum, and Lightly Licensed eg. Eband CERAGON Aviat	Distances up to 20 km offer very low cost compared to fibre.

Long Distance - Broadband POP Extension Technical Solutions



Very High Optical Fibre Installation Costs

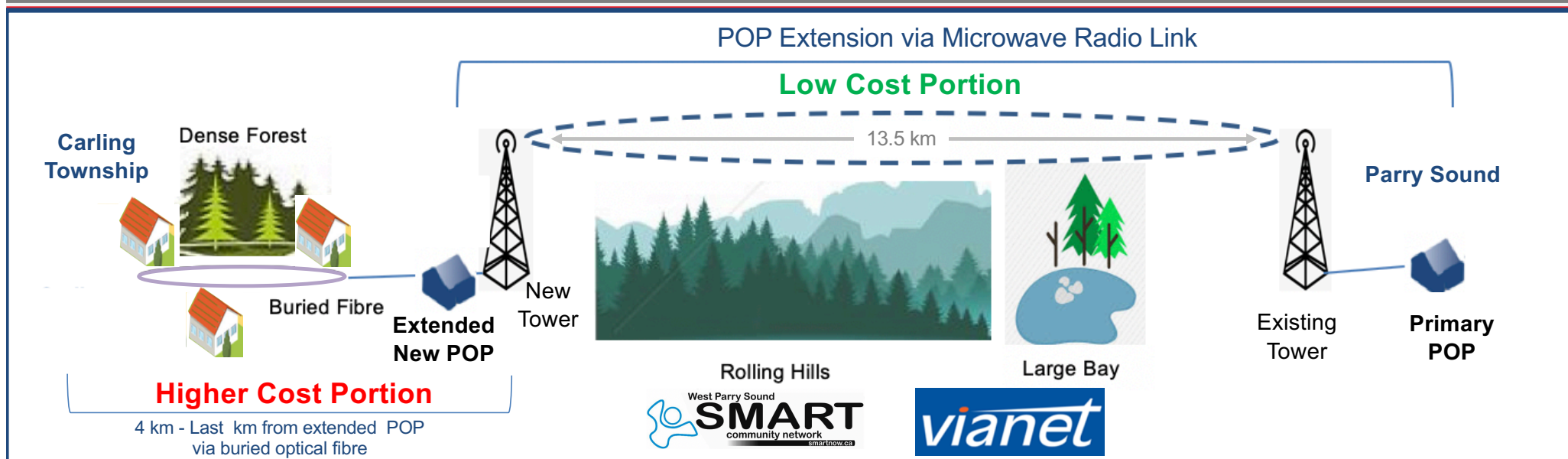
New and innovative approaches to fibre Installation techniques and armored cabling technologies can eliminate the need for trenching or hanging fibre from poles.



Technology Solutions for Small Communities

Technology	Technology Innovation	Business Innovation
Optical	Improved and Varied Installation Methods Stronger and more rugged cables for land and under water	Plowing road shoulder to reduce access delays, pole engineering, replacement & rental costs. Horizontal Drilling to minimize repaving costs.
LEO Satellite	Lower latency than traditional satellite. Higher BW than other Satellite Lower cost base stations than GEO satellite TELESAT OneWeb SPACEX SES	Extends to longer middle km or long-distance POP extensions at lower cost than fibre At least 2 years out at this point
Microwave	High BW, Data Compression, Licensed Spectrum, and Lightly Licensed eg. Eband CERAGON Aviat	Distances up to 20 km per hop offer very low cost compared to fibre. Multi-hop configurations can also be cost effective.

Project#1– Innovative Middle Km Solution



FTTH - Future-Proof Last-kilometer Solution

- Cost-limited 4 km buried optical fibre ring



Low-cost POP Extension Middle-km Solution

- High-bandwidth, fixed-wireless, microwave radio link



Avoided Fixed-Wireless Challenges

- Towers ensure Line of Sight above dense tree canopy, large water bodies, & hills of rock/forests
- Buried optical fibre in gravel shoulder of roads means dense tree cover for last km not an issue

Cost Reduction Innovation



Fixed Wireless POP Extension, with FTTH loop in outlying community

Significant Last Km Cost Reduction

- ✓ **No Last Km Pole Costs** - road shoulder plowing and horizontal drilling for fibre

Very Large Middle Km Cost Reduction



\$1.2 Million Cost Saving

- ✓ **Very Large Reduction in Middle Km POP Extension Costs** - reduced by 85%
- ✓ **No Middle Km Pole Costs** – no poles required, no pole replacements, no pole engineering
- ✓ **No Middle Km Fibre Costs** – no fibre required for middle kilometer

Subsequent Network Expansion Opportunities



Contact Info



Kirby Koster

Senior Manager, Broadband Programs

kirby.koster@cengn.ca

1-613-291-0707

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185667 Grey Road 9,
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Fax: 519-923-9262
Web: www.southgate.ca

Staff Report CAO2020-028

Title of Report: Team Town Hall Fundraising Report

Department: Administration

Council Date: March 18, 2020

Council Recommendation:

Be it resolved that Council receive staff report CAO2020-028 as information; and

That Council approve the Dundalk Olde Town Hall Renovation Fund Donation Form that will be used by Team Town Hall for project fundraising that includes the terms for accepting donor support for the Dundalk Olde Town Hall upgrade project, if it proceeds.

Background:

Southgate Council at its February 19, 2020 meeting, received a presentation from Team Town Hall (TTH) delegation presented by Samantha Parent & Nathan McMahon. The TTH presentation updated Council on their progress since October, 2019 and their efforts to set up the framework to successfully launch our Olde Town Hall project fundraising and the following motion was approved:

Moved by Councillor Shipston; **Seconded by** Councillor Sherson;

Be it resolved that Council receive the Team Town Hall delegation as information.
Carried No. 2020-089

Staff Comments:

During the February 19, 2020 presentation Team Town Hall (TTH) informed Council they have been working since October 2019, investing time into team building and announced they have 11 individuals who have dedicated time over the next 2 years to be members of the official Team Town Hall Board. The board members have signed on to a monthly meeting commitment to set the future direction for Team Town Hall. They have also been working on the framework to successfully launch their Olde Town Hall fundraising for the building renovation project.

Since the February 19, 2020 Council meeting, TTH and Southgate staff have worked on and finalized a donation form. The document is now ready for Council to consider approving the donation form and allow TTH to receive fundraising dollars under terms that will allow the Township of Southgate to issue official charitable donation tax receipt and the end of the year.

Staff recommend that Council approve the Dundalk Olde Town Hall Renovation Fund Donation Form that will be used by Team Town Hall with the terms for accepting donor support for the Dundalk Olde Town Hall upgrade project. A copy of the form is included in this staff report as Attachment #1.

Financial Impact or Long Term Implications

The financial impact to the municipality of the Olde Town Hall Project has yet to be determined based on the ICIP grant approval process, the success of TTH fundraising efforts, the Township of Southgate level of financial requirement and the budget commitment of that municipal contribution.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public to facilitate a Trusted, Timely, Transparent decision making process.

Goal 4 - Adequate and Efficient Public Facilities

Action 4:

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

2019-2023 Southgate CAP-Strategic Initiative 4-B

The Township will have made a decision on the future viability or uses of the Olde Town Hall, and taken action accordingly.

2019-2023 Southgate CAP-Strategic Initiative 4-D

The Township will have reviewed all facilities it owns to determine their condition and utilization and to develop a business case for the future use or disposition of each facility.

Concluding Comments:

1. That Council receive this staff report as information.
2. That Council approve the Dundalk Olde Town Hall Renovation Fund Donation Form that will be used by Team Town Hall with the terms for accepting donor support for the Dundalk Olde Town Hall upgrade project, if it proceeds.

Respectfully Submitted,

CAO approval: Original Signed By
Dave Milliner – CAO
dmilliner@southgate.ca
923-2110 x210

Treasurers approval: Original Signed By
William Gott - Treasurer
wgott@southgate.ca
519-923-2110 x220

- Attachment #1 – Dundalk Olde Town Hall Renovation Fund Donation Form

Dundalk Olde Town Hall Renovation Fund - Donation Form

Team Town Hall
PO Box _____
Dundalk, ON N0C 1B0
dundalkoldetownhall@gmail.com

Donation Date: _____, 2020

Donor's Name: _____

Address: _____

_____ PC: _____

E-mail: _____

Phone #: _____

Dear Team Town Hall Committee

I am donating \$_____.00 to the Dundalk Olde Town Hall Renovation Fund for the building upgrade project.

Donor's Signature: _____

Follow us on Instagram @dundalkoldetownhall

Thank you so much for your very generous donation. Your investment into arts and cultural programming for Southgate and surrounding areas is surely needed and of great importance. We are grateful for your support!

Sincerely

Team Town Hall Committee

Terms of Agreement

1. Donations will be held by the Township of Southgate
2. If the project proceeds the Township of Southgate will issue an **Official Charitable Donation Tax Receipt** for donations of \$20.00 or more at the end of the 2020.
3. If the Township of Southgate has not given approval to proceed with the project by December 31, 2020, donations of \$20.00 or more will be refunded. All donations less than \$20.00 will be redirected to other arts and cultural programming in the Township of Southgate.
4. No goods or services will be provided in exchange for this contribution.



Staff Report PW2020-021

Title of Report: PW2020-021 Department Report
Department: Public Works
Branch: None
Council Date: March 18, 2020

Recommendation:

Be it resolved that Council receive Staff Report PW2020-021 for information.

Background:

Public Works Department update.

Staff Comments:

Transportation and Public Safety:

1. On Thursday February 27, 2020 at 2:20pm, staff declared a Significant Weather Event as outlined in the Southgate Winter Operations Planning Document. The declaration allows for suspended operations and the roads are deemed to be in a state of repair during the timeframe of the event and address conditions as identified in the Minimum Maintenance Standards for road classification. The end of the Significant Weather Event was declared on Sunday March 1, 2020 at 10:15 am.
2. Half Load restrictions were posted and commenced on March 2, 2020.
3. The 2020 Paving Tender is being released with an April 7, 2020 closing date.
4. The new tandem Western Star plow truck was received on March 12, 2020, purchased in the 2019 Capital Budget.

Waste Resources and Diversion Management:

1. Staff received a call from Luiza Furtado, Senior Area Manager, Public Affairs, Waste Management regarding an increase in recycling transfer and processing costs for April 1, 2020. The new rates will be \$170.00 / metric tonne (mt), and the current price is \$100.54/mt. In February 2018, Waste Management pricing went from \$26.00 /mt to \$98.31/mt. Discussions with Luiza indicated there has been improvement with Southgate's recycling for unacceptable materials, however no programs are performing well and an unbelievable amount of effort to pull the unacceptable materials is what the processors are experiencing.

Water and Wastewater:

1. Sodium water samples results reported on March 11, 2020 had the following results, Dundalk Well D3 29.5 mg/l, Well D4 30.2 mg/l and Well D5 16.3

mg/l. The adverse results for sodium above 20 mg/l were reported to the Grey Bruce Health Unit and the Ministry of Environment, Conservation and Parks (MECP) on March 12, 2020 and was reported to the Spills Action Centre with adverse sodium for Wells D3 and D4 on March 9, 2018 with AWQI #138876, as reported within the preceding 57 months. Southgate continues to have the Sodium Fact sheet on our website, included on back of water meter billing and other Township communications.

Financial Implications:

Items have been included in Operations and Capital Budgets. The budget for recycling processing in the 2020 Operating Budget is \$75,000.00. The 2019 recycling processing costs were \$68,730.36 for recycling 677 metric tonnes, based on that amount of materials, the increase in pricing could be \$115,090.00, with a budget short fall of a possible \$40,090.00.

Communications & Community Action Plan Impact:

Goal 5 - Upgrading our "Hard Services"

Strategic Initiatives:

5-B - The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

Concluding Comments:

Staff recommends that Council receive Staff Report PW2020-021 for information.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Jim Ellis, Public Works Manager

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None

Township of Southgate

Administration Office

185667 Grey Road 9, RR 1

Dundalk, ON N0C 1B0

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Toll Free: 1-888-560-6607

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Web: www.southgate.ca

Staff Report CAO2020-025

Title of Report: Southgate CAO Update

Department: Administration

Council Date: March 18, 2020

Council Recommendation:

Be it resolved that Council receive Staff Report CAO2020-025 as information.

Background:

The CAO is providing this report as an update of important information, decisions and actions taken by staff in the last 30 days or so.

Staff Comments:

Arena Auditorium-EarlyOn Project Update

The project is progressing with the goal of being completed by the end of March 2020. Once the Township is able to take full occupancy we will be having an opening event, making announcements, as well as working with the Seniors Advisory and Youth Action Committees to organize Southgate and SEGCHC programs and for use as a drop-in for people to meet through the day or after school. If possible, we plan on having the opening event following the April 1st, 2020 Council meeting or at minimum a Council member tour of the new facility.

Erskine Centre Clinic Upgrades

South East Grey Community Health Centre (SEGCHC) has received provincial funding to complete building upgrades to facility. The building has been renovated with upgrading windows, insulation, flooring and heating to make the space more efficient for programs and medical support services. Staff recommend that Council tour this facility on the same day as the Arena Auditorium visit on April 1st, 2020.

South East Grey Community Health Centre, Dundalk Clinic Presentation and Announcement

SEGCHC Executive Director, Allan Madden, will be attending the April 1st, 2020 Council meeting at 10:30 am to make a presentation and announcements related to the Dundalk South East Grey Community Health Centre Clinic new build project and funding, as well as the progress related to the Grey Bruce Health Team.

Community Safety & Well Being Plan (CSWBP)

The Township of Southgate has been working with CSWBP staff to organize Southgate meetings as Public Consultation events. The Southgate meetings will be held on April 21, 2020 with the first meeting in Holstein at the Egremont Optimist

Centre starting at 5:00 pm and the second meeting in Dundalk at the Frank Macintyre Building at 7:15 pm.

Financial Impact or Long-Term Implications

The financial impact as a result of this report information is already included in the 2020 Budget.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 4 - Adequate and Efficient Public Facilities

Action 4:

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

Strategic Initiatives:

4-C - The Dundalk arena auditorium will have had an elevator installed and the necessary renovations will have been completed, in order to accommodate the expanded Early-ON program and a wider variety of programming for youth, seniors, and newcomers to the community, and possibly a cafeteria.

4-A - The Township will have identified the growth-related impacts on municipal facilities, and will have designed solutions to expand its facilities, or develop new facilities, as required.

Goal 3 - Promoting Health Services and Housing Choices

Action 3:

The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.

Strategic Initiatives:

3-B - The Township will have been a significant advocate for and contributor to a new and expanded South East Grey Community Health Centre clinic in Southgate.

Concluding Comments

1. That Council receive staff report CAO2020-025 as information.
2. See Attachment #1 for the Community Safety & Well Being Plan flyer for Grey County Public Consultation meetings.

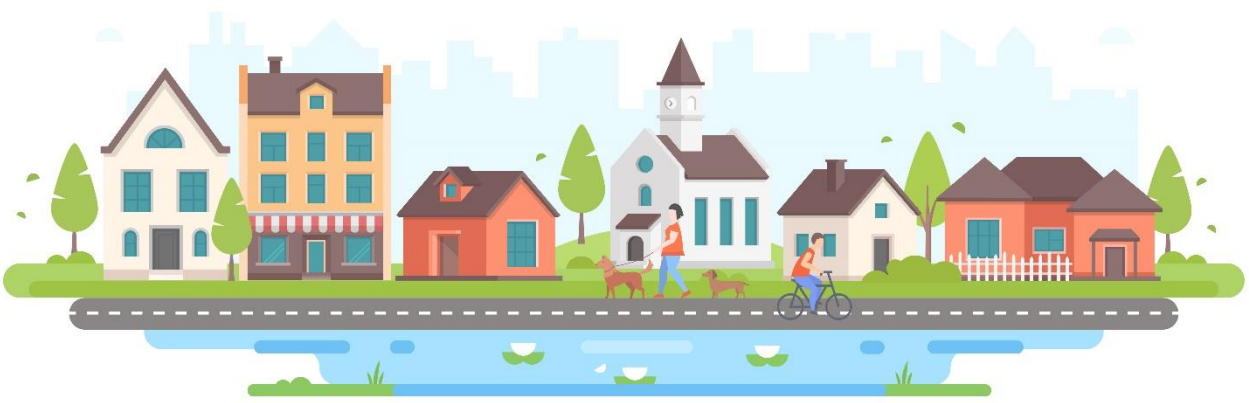
Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO

dmilliner@southgate.ca 923-2110 x210

- Attachment 1 – CSWBP Flyer for Grey County Public Consultation Meetings



BRUCE AND GREY COMMUNITY SAFETY AND WELL-BEING PLANNING: COMMUNITY ENGAGEMENT SESSIONS

✓ Do you live in GREY County?

✓ Do you want to learn more about community safety and well-being?

✓ Do you want to hear more about the concerns in your local municipality?

✓ Do you have thoughts about safety or well-being in your community?

✓ Do you have suggestions about improvements that could be made to enhance safety and well-being in your community?

ATTEND A MUNICIPAL ENGAGEMENT SESSION!

GREY HIGHLANDS	April 8, 2020	2:00 pm - 6:00 pm -	Grey Highlands Municipal Office (Markdale) Grey Highlands Municipal Office (Markdale)
WEST GREY	April 15, 2020	5:00 pm - 7:00 pm -	West Grey Municipal Office (Durham) Ayton Centennial Hall
SOUTHGATE	April 21, 2020	5:00 pm - 7:15 pm -	Egremont Optimist Club (Holstein) Frank McIntyre Building (Southgate)
OWEN SOUND	April 28, 2020	2:00 pm - 6:00 pm -	Owen Sound City Hall Owen Sound City Hall
GEORGIAN BLUFFS	May 12, 2020	1:00 pm - 5:30 pm -	Georgian Bluffs Township Office Shallow Lake Community Centre
HANOVER	May 14, 2020	3:00 pm - 7:00 pm -	P&H Centre, Lion's Den (Hanover) P&H Centre, Lion's Den (Hanover)
CHATSWORTH	May 20, 2020	1:00 pm - 6:00 pm -	Chatsworth Municipal Office Chatsworth Municipal Office
BLUE MOUNTAINS	June 3, 2020	1:00 pm - 6:30 pm -	The Blue Mountains Town Hall (Thornbury) The Blue Mountains Town Hall (Thornbury)

Visit cswbp-brucegrey.ca

or call your local Municipal Office for more information!





Staff Report HR2020-006

Title of Report: HR2020-06 – ES/TAPS Operator/Labourer Dundalk 1 Year Contract
Department: Human Resources
Council Date: April 8, 2020

Recommendation:

Be it resolved that Council receive Staff Report HR2020-006 for information.

Background:

The following resolution was passed at the February 5, 2020 Regular Meeting of Council:

No. 2020-050

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PW2020-008 for information; and
That Council approve the internal/external posting for a one-year contract position for an ES/TAPS Operator/Labourer Dundalk

Staff Comments:

The position was posted internally and externally on February 6, 2020 with a closing date of February 21, 2020. 5 internal applications and 4 external application were received. 6 candidates were interviewed between March 1st and March 13th by the Public Works Manager, Dundalk Lead Hand and CAO or HR Coordinator. Adam Nicholls was the chosen candidate and he is scheduled to begin in his new role on March 30,2020.

Financial Implications:

There are no financial implications associated with this report as the position has been included in the 2020 Operating Budget.

Communications & Community Action Plan Impact:

Goal 5 - Upgrading our "Hard Services"

Action 5: The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Concluding Comments:

Staff are pleased to welcome Adam into his new role as ES/TAPS Labourer/Operator Dundalk 1 Year Contract.

Respectfully Submitted,

HR Coordinator: *Original Signed By*
Kayla Best, HR Coordinator/ Assistant to the CAO

Dept. Head: *Original Signed By*
Jim Ellis, Public Works Manager

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None.

Township of Southgate
Administration Office
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



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Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report HR2020-007

Title of Report: HR2020-007- Volunteer Deputy Fire Chief
Appointment
Department: Human Resources
Council Date: April 8, 2020

Recommendation:

Be it resolved that Council receive Staff Report HR2020-007 for information.

Background:

The following resolution was passed at the February 19, 2020 Regular Meeting of Council:

No. 2020-101

Moved by Deputy Mayor Milne, Seconded by Councillor Shipston

Be it resolved that Council receive Staff Report CAO2020-016 for information, including the complete motion from this report; and

That Council approve the job description for the position of a Volunteer Deputy Fire Chief as presented following the Job Evaluation Committee review; and

That Council approve the Job Evaluation Committee review of the job description of Volunteer Deputy Fire Chief to place the position in pay band 9 on the Southgate Employee Pay Grid; and

That Council direct staff to proceed with an internal job posting closing March 6, 2020, with appropriate advertising. **Carried**

Staff Comments:

The position was posted internally on February 20, 2020 with a closing date of March 9, 2020. 2 internal applications were received, and those candidates were interviewed via phone on March 16 and 17, 2020 by the Fire Chief, CAO, Mayor and HR Coordinator. Warren Gilkes was the chosen candidate and he is scheduled to begin in his new role on March 30, 2020.

A press release was done to announce the appointment on March 25, 2020, listed as Attachment #1 to this report.

Financial Implications:

There are no financial implications associated with this report as the position has been included in the 2020 Operating Budget.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

Staff are pleased to welcome Warren into his new role as Volunteer Deputy Fire Chief.

Respectfully Submitted,

HR Coordinator: *Original Signed By*

Kayla Best, HR Coordinator/ Assistant to the CAO

Dept. Head: *Original Signed By*

Derek Malynyk

CAO Approval: *Original Signed By*

Dave Milliner, CAO

Attachments:

- Attachment #1: Southgate Press Release – Southgate Volunteer Deputy Fire Chief Appointment March 25.

**SOUTHGATE FIRE DEPARTMENT
PRESS RELEASE
March 24, 2020**

The Township of Southgate and Southgate Fire Chief Derek Malynyk are pleased to announce and congratulate Warren Gilkes on his appointment to the position of the Volunteer Deputy Fire Chief for the Dundalk Fire Department. Warren has been a volunteer with the Dundalk Fire Department for over 20 years and has spent many of those years as Fire Captain. We look forward to working with Warren in his new role that will begin on March 30, 2020.

“On behalf of Southgate Community and Council, I want to thank and congratulate Warren Gilkes for his past service, leadership and his dedication to taking on this position as the Volunteer Deputy Fire Chief for the Township of Southgate”, stated Mayor John Woodbury.

“This decision to hire and the appointment of the Volunteer Deputy Fire Chief to the Dundalk Fire Department is an important position for the Fire Service and demonstrates the Township’s commitment to the community as well as its health, safety and education of our residents related to fire prevention best practices and awareness”, stated Fire Chief Malynyk.

The Dundalk Fire Department is an essential service and important part of community. This has never been more real and top of our minds than it is today with our present world health crisis. We must recognize the service of these first responders, that keep us protected in cases of fire and medical assist responses in our times of greatest person need. Our Dundalk Fire Department and its volunteer members give tirelessly to our community and they all deserve our community’s respect and appreciation for their contributions to the safety of our residents.

Building Department Report

Year: 2019

Department Activity	Total 2018	Total 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Building Permits:															
Agriculture	75	107	1	3											4
Ag.-Industrial	16	21	0	0											0
Commercial	7	10	1	3											4
Institutional	2	4	1	0											1
Industrial	1	6	0	1											1
Demolition	5	10	0	0											0
Residential related	57	95	3	3											6
Septic Systems	31	53	2	5											7
Single family dwelling	64	120	1	1											2
Tent	7	7	0	0											0
Total Permits	265	433	9	16	0	0	0	0	0	0	0	0	0	0	25
Permit Revenue in \$	\$ 398,054.24	\$ 511,004.00	\$ 983,000.00	\$ 1,309,000.00											\$ 2,292,000.00
DC Charges Residential	\$ 1,047,126.00	\$ 1,807,804.18	\$ 127,008.00	\$ 13,053.00											\$ 140,061.00
DC Charges Non-Residential	\$ 242,701.46	\$ 159,801.03		\$ 8,109.00											\$ 8,109.00
Agricultural Value	\$ 8,917,400.00	\$ 11,968,570.00	\$ 170,000.00	\$ 150,000.00											\$ 320,000.00
Commercial Value	\$ 1,005,800.00	\$ 3,736,000.00	\$ 400,000.00	\$ 320,000.00											\$ 720,000.00
Institutional Value															
Industrial Value	\$ 2,530,000.00	\$ 2,486,000.00	\$ 40,000.00	\$ 350,000.00											\$ 390,000.00
Residential Value	\$ 16,466,347.00	\$ 32,168,997.00	\$ 373,000.00	\$ 489,000.00											\$ 862,000.00
Total Assessment Value	\$ 28,919,547.00	\$ 50,482,067.00	\$ 983,000.00	\$ 1,309,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,292,000.00
Agricultural Taxation	\$ 28,815.78	\$ 38,675.36	\$ 549	\$ 484.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,034.05
Commercial Taxation	\$ 27,331.59	\$ 101,521.99	\$ 10,869.59	\$ 8,695.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,565.27
Industrial Taxation	\$ 83,555.27	\$ 82,102.14	\$ 1,321.03	\$ 11,559.03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,880.06
Residential Taxation	\$ 212,837.74	\$ 415,804.23	\$ 4,821.26	\$ 6,320.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,141.88
Total New Taxation	\$ 352,540.38	\$ 638,103.72	\$ 17,561.22	\$ 27,060.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,621.26
Southgate Taxation Only															
Agricultural Taxation	\$ 14,410.77	\$ 19,341.55	\$ 275	\$ 242.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 517.13
Commercial Taxation	\$ 8,497.39	\$ 31,563.19	\$ 3,379.36	\$ 2,703.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,082.84
Industrial Taxation	\$ 30,392.40	\$ 29,863.83	\$ 480.51	\$ 4,204.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,684.99
Residential Taxation	\$ 106,440.16	\$ 207,943.70	\$ 2,411.11	\$ 3,160.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,572.06
Total New Southgate Taxation	\$ 159,740.71	\$ 288,712.26	\$ 6,546	\$ 10,311.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,857.02

By-Law Enforcement Report

YEAR: 2019

Department Activity	Dec. 2019	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
By-Law Enforcement														
Complaints - Unresolved														
Building	3	3	3											
Burning	0	0	0											
Noise	1	0	0											
Property Standards	23	24	24											
Fill Compliance	1	1	1											
Canine	1	0	0											
Tenant Concerns	2	1	1											
Vehicles	13	6	6											
Weed Control	2	2	2											
Zoning	4	4	4											
Line Fences	0	0	0											
By-Law Enforcement														
Complaints - New	Total 2019													
Building	2	1	0											1
Burning	0	0	0											0
Noise	1	0	0											0
Property Standards	25	0	0											0
Fill Compliance	2	0	0											0
Canine	2	0	0											0
Tenant Concerns	5	0	0											0
Vehicles	6	0	0											0
Weed Control	2	0	0											0
Zoning	4	0	0											0
Line Fences	1	0	0											0
By-Law Enforcement														
Complaints - Resolved	Total 2019													
Building	4	0	0											0
Burning	0	0	0											0
Noise	1	1	0											1
Property Standards	11	6	0											6
Fill Compliance	1	0	0											0
Canine	1	0	0											0
Tenant Concerns	3	1	0											1
Vehicles	0	0	0											0
Weed Control	0	0	0											0
Zoning	6	0	0											0
Line Fences	1	0	0											0
Letters/Orders	Total 2019													
Court Summons Issued	4	0	0											0
Court Appearances	9	0	0											0
Building Letters	6	1	0											1
Building Orders	0	0	0											0
Property Standards Letters	16	2	0											2
Property Standards Orders	8	2	0											2
Zoning Compliance	62	6	7											13
Zoning Violation Letters	0	0	0											0
Zoning Violation Orders	1	0	0											0

Canine Control Report YTD

Year: **2020**

Department Activity	2019	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
# of Dogs in Pound	26	4	2											6
Total Days of Inpoundment	164	16	17											33
Returned to Owner	12	2	1											3
Adopted	11	1	1											2
Euthanized	1	0	0											0
Sent to Shelter	4	1	1											2
Needing Veterinary Services	1	0	0											0
Cost of Veterinarian Services	\$ 100.00	\$ -	\$ -											\$ -
Letters to Owners	12	1	2											3
Verbal Warnings	53	3	5											8
Dog Tags Sold	14	2	0											2
Value of Tags sold in \$	\$ 265.00	\$ 40.00	\$ -											\$ 40.00
New Kennel Inspections	2	0	0											0
Kennel Reinspections	17	0	0											0
# of Fines	9	2	2											4
Value of Fines in \$	\$ 500.00	\$ 240.00	\$ 100.00											\$ 340.00
# of Calls in Dundalk	72	5	6											11
# of Calls in Egremont	58	4	4											8
# of Calls in Proton	45	4	3											7
# of Calls in Other	9	0	1											1
# of Patrols in Dundalk	70	6	6											12
# of Patrols in Holstein	69	5	6											11

Number of Dogs remaining in the Pound Kennel at the end of this month:

0




Schedule A

Conference, Workshop/Seminar & Training Policy #2

Council and Staff Education Evaluation Report Conference, Training, Seminars & Professional Development/Self-Study

Participant's Name: MICHAEL SHERMAN

Course/Workshop/Conference: <u>OGRA</u>	Overall Evaluation: <u>Excellent</u> Good Average Poor
Association /Institution Provider: <u>ONTARIO GOOD ROADS ASSOCIATION</u>	Name of Instructor:
Dates of Attended: (if online, indicate online) <u>FEBRUARY 23 - 26 2020</u>	
Purpose of Attending: <u>NEW IDEAS, CONTACTS AND PLANS</u>	
Please summarize the contents and the main points of the course: (Attach additional pages if necessary) <u>PROGRAMS THAT I SAT IN-ON.</u> <ul style="list-style-type: none">- THE RECYCLED ROADWAY- FEDERAL CODES OF PRACTICE- AFFORDABLE LEVELS OF SERVICE- IMPROVING THE MCEA <ul style="list-style-type: none">- THE ROAD DEFICIT- FROM DIAL-UP TO 5G	
Will you use this information in your role? If yes, explain how: <u>ASSET MANAGEMENT IS A HOT TOPIC WITH A LOT OF RISK.</u>	
Do you recommend that other Council Members/Staff attend this course? If so, who and why: <u>YES, ALL COUNCIL MEMBERS AND STAFF CAN LEARN FROM OTHER IN ALL REGION OF ONTARIO</u>	
Should similar course material be presented in house? If yes, by whom? <u>YES ANY OF THE PANEL/WORKSHOP SPEAKERS</u>	
Signature: 	Date: <u>MARCH 3 2020</u>

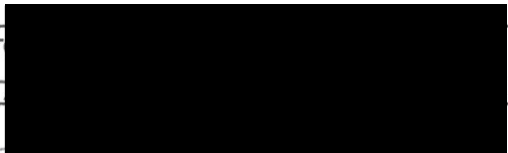


Schedule A

Conference, Workshop/Seminar & Training Policy #2

Council and Staff Education Evaluation Report Conference, Training, Seminars & Professional Development/Self-Study

Participant's Name: BRIAN MILNE

Course/Workshop/Conference: <u>ROMA</u>	Overall Evaluation: <u>Excellent</u> Good Average Poor
Association /Institution Provider: <u>ROMA</u>	Name of Instructor:
Dates of Attended: (if online, indicate online) <u>Jan 19-21</u>	
Purpose of Attending: <u>Conference</u>	
Please summarize the contents and the main points of the course: (Attach additional pages if necessary) <u>All presentations are available online @ ROMA.ORG.CA</u>	
Will you use this information in your role? If yes, explain how: <u>YES. Info will be used to better inform decisions.</u>	
Do you recommend that other Council Members/Staff attend this course? If so, who and why: <u>YES.</u>	
Should similar course material be presented in house? If yes, by whom?	
Signature: 	Date: <u>Mar 13, 2020</u>

From: [RRPB, Mail \(MECP\)](#)
Subject: Final Batteries Regulation (O. Reg. 30/20)
Date: February 27, 2020 2:36:02 PM

Good afternoon,

The Ontario government is bringing forward smart, sensible solutions that are helping to keep our communities healthier and safer while creating an open for business environment.

We are modernizing programs and services and lowering costs for the people of Ontario by allowing producers to find new and innovative ways to reduce costs and manage their products and packaging more efficiently and reduce the amount of waste sent to landfills.

As you may be aware, the province is transitioning the existing waste diversion program for batteries to the producer responsibility framework.

This will give producers more control on how they manage their waste and dispose of batteries safely and improve environmental outcomes. After considering feedback received from stakeholders on the proposed Batteries Regulation under the Resource Recovery and Circular Economy Act, 2016, the regulation (O. Reg. 30/20) was filed on February 27, 2020.

For more information about the decision and to view the Batteries Regulation, please visit the Environmental Registry (link: <https://ero.ontario.ca/notice/019-0048>).

The regulation for electrical and electronic equipment is still being updated as a result of our consultation – it will be posted on the Environmental Registry as soon as it is finalized.

The current battery program, operated by Stewardship Ontario will cease operation on June 30, 2020. For information about the program's transition plan, visit the Resource Productivity and Recovery Authority's website (link: <https://rpra.ca/programs/hazardous-or-special-waste/>).

If you have any questions about the Batteries Regulation, please contact Krista Friesen, Senior Policy Advisor, Resource Recovery Policy Branch at krista.friesen@ontario.ca or 437-995-1380.

Sincerely,

Charles O'Hara
Director, Resource Recovery Policy Branch
Environmental Policy Division
Ministry of the Environment, Conservation and Parks



Grand River Conservation Authority

Summary of the General Membership *Annual General Meeting* – February 28, 2020

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions as presented in the agenda:

- GM-02-20-14 - Afforestation Services 2020
- GM-02-20-16 - Financial Summary
- GM-02-20-12 - Weighted Voting 2020
- GM-02-211 - Report of the Audit Committee
- Financial Statements and Report of the Auditor
- Appointment of Auditors for 2020
- GM-02-20-15 - Budget 2020
- Provision for Borrowing
- GRCA By-law 1-2020

Information Items

The Board received the following reports as information:

- GM-02-20-19 - Chief Administrative Officer's Report
- GM-02-20-17 - Current Watershed Conditions
- GM-02-20-18 - Grand River Watershed Flood Warning System
- GM-02-20-13 - New Hamburg Flood Mitigation Study
- GM-02-20-09 - Environmental Assessments
- GM-02-20-10 - Cash and Investment Status

Correspondence

The Board received the following correspondence:

- Stephanie Dearing - Mohawk Canal and Lake Species
- Chatham-Kent - Resolution to Support Role of Conservation Authorities
- Town of Grand Valley - GRCA Budget 2020
- Northumberland County - Resolution to Support Role of Conservation Authorities

Delegations

The Board heard from the following delegations:

- Drew McKillop - Hillsburgh Snow Roamers

Committee Appointments

The Board appointed members and officers to the following committees:

- Audit Committee
- Special Recognition Committee
- Conservation Ontario Council Representatives

For full information, please refer to the [February 28 AGM Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on March 27, 2020.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

February 28, 2020

To Our Development Charge Clients:

Re: Draft Regulations for the Development Charges Act and Planning Act
(Community Benefits Charge Related)

On behalf of our many municipal clients, we are continuing to provide the most up to date information on the proposed changes to the *Development Charges Act* (D.C.A.) as proposed by Bill 108. As of this morning, the Province released updated draft regulation related to the D.C.A. and the community benefits charge (C.B.C.). This regulation is posted on the Environmental Registry of Ontario for public comment which is open until March 30, 2020. Comments may be made at the following website:

- Community Benefits Charge Regulation – <https://ero.ontario.ca/notice/019-1406>

As we have noted in prior mailings, our firm is a member of the Provincial Technical Working Committee and provides advice on the methodological approach for the development of a proposed formula to be used in the C.B.C. calculation. As we understand, the Province will continue to receive input from this Committee over the coming weeks.

This letter provides a high-level overview of the regulation proposed for the D.C.A. and the *Planning Act* (as it relates to the C.B.C.). This draft regulation is included in the attached Appendix. Our firm will subsequently provide to you an evaluation of the draft regulation as well as our formal response to the Province.

Proposed Changes to the Development Charges Act

- The prior draft regulations allowed for the following services to remain within the D.C. :
 - Water
 - Wastewater
 - Storm Water
 - Roads
 - Fire
 - Policing
 - Ambulance
 - Waste Diversion
- The new draft regulation will also allow the following services to continue with the D.C.:
 - Parks Development (not including land)
 - Recreation



- Public Libraries
 - Long-term Care
 - Public Health
- The mandatory 10% deduction is removed for all services that remain eligible in the D.C.
- Timing regarding payment of D.C.s remains unchanged (i.e. six installments for rental housing and institutional developments, 21 installments for non-profit housing)
- Requirement to freeze D.C. amounts for site plan or zoning applications remains unchanged

Proposed Changes to the Planning Act re: Community Benefits Charges

- The community benefits charge will include formerly eligible D.C. services that are not included in the above listing, parkland dedication and bonus zoning contributions
- The C.B.C. will be imposed as a percentage based on the market value of the land the day before building permit issuance. The maximum percentages for the C.B.C. are as follows:
 - Single Tier municipalities: 15%
 - Lower Tier municipalities: 10%
 - Upper Tier municipalities: 5%
- A C.B.C. strategy must be prepared to support the percentage to be imposed. Elements of the strategy include:
 - The C.B.C. strategy will have to set out the amount, type and location of growth (similar to D.C.)
 - There will need to be a parks plan included. This plan will need to identify the amount of parkland needed for growth
 - The strategy will need to identify the amount of parkland per person currently being provided in the municipality
 - The strategy will need to identify the anticipated increase in need for the service (similar to D.C.)
 - There will need to be deductions for excess capacity (similar to D.C.)
 - The strategy will need to consider benefit to existing development (similar to D.C.)
 - Grants, subsidies & other contributions will need to be deducted (similar to D.C.)
- Transitional timelines have been modified (i.e. January 1, 2021 is no longer the deadline). The deadline will be one year after the C.B.C. authority is in effect
- C.B.C. Appeal Mechanism – Public notice of C.B.C. by-law passage will be required (same as rules for D.C. by-law passage notice)
- Interest Rate for C.B.C. refunds upon successful LPAT appeal will be the Bank of Canada rate on the date the by-law comes into force or quarterly (same as D.C.)



- Building Code Act will be amended to include section to ensure C.B.C. payment must take place prior to building permit issuance.

We trust that this high-level summary is informative. As noted earlier, our firm will subsequently provide to you an evaluation of the draft regulations in more detail, as well as provide you with our formal response to the Province. In the interim, if you have any questions regarding the draft legislation, we would be pleased to discuss them with you further.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Gary D. Scandlan, BA, PLE
Director

Andrew Grunda, MBA, CPA, CMA
Principal



Appendix A

Draft Regulation

Proposed Regulatory Matters Pertaining to Community Benefits Authority Under the Planning Act, the Development Charges Act, and the Building Code Act

ERO (Environmental Registry of Ontario) number	019-1406
Notice type	Regulation
Act	Planning Act, R.S.O. 1990
Posted by	Ministry of Municipal Affairs and Housing
Notice stage	Proposal
Proposal posted	February 28, 2020
Comment period	February 28, 2020 - March 30, 2020 (31 days) Open
Last updated	February 28, 2020

This consultation closes at 11:59 p.m. on:
March 30, 2020

Proposal summary

Proposed Regulatory Matters Pertaining to Community Benefits Authority Under the *Planning Act*, the *Development Charges Act*, and the *Building Code Act*

Proposal details

I. INTRODUCTION

In May 2019, the Minister of Municipal Affairs and Housing released More Homes, More Choice: Ontario’s Housing Supply Action Plan. In support of the Action Plan, the Minister of Municipal Affairs and Housing introduced the More Homes, More Choice Act, 2019 (Bill 108) which received Royal Assent on June 6, 2019. Schedule 12 of the Act, once proclaimed, establishes a new authority under the Planning Act for municipalities to charge for community benefits

with respect to land to be developed or redeveloped. Community benefits charges are intended to fund municipal infrastructure for community services, such as land for parks, affordable housing and child care facilities, that are needed to support new residents and businesses associated with new development.

On November 6, 2019, amendments to the community benefits charge provisions under the Planning Act were introduced through the Plan to Build Ontario Together Act, 2019. The Bill received Royal Assent on December 10, 2019. The amendments, set out under Schedule 31 of the Act, include new transition provisions for alternative parkland dedication and a mechanism to appeal a municipality's community benefits charge by-law to the Local Planning Appeal Tribunal.

The community benefits charge authority has not been proclaimed and is not in effect at this time.

This is the second regulatory proposal that the government has posted for public feedback on the proposed components of a new community benefits charge authority. The initial regulatory proposal was posted on the Environmental Registry of Ontario on June 21, 2019 ("Proposed new regulation pertaining to the community benefits authority under the Planning Act", ERO 019-0183).

This proposal outlines additional matters for public input to inform the further development of the community benefits charge authority and regulation under the Planning Act.

II. PROPOSAL FOR PUBLIC COMMENT

This proposal outlines several matters related to the community benefits charge authority under the Planning Act.

The changes made by the More Homes, More Choice Act, 2019 will mean that municipalities will have two primary funding streams to pay for the increased need for services due to new development.

Development charges are a mechanism for municipalities to pay for the capital costs of infrastructure like roads and sewers associated with new development. The government is also seeking feedback in this proposal on changes to the types of services that could be funded through development charges. It is

proposed that development charges could also pay for the capital costs of certain community services such as public libraries, parks development (other than acquiring land for parks) and recreational facilities (see Section #2).

The new community benefits charge would complement development charges by giving municipalities the flexibility to fund growth-related capital infrastructure costs of other community services. For example, funds generated through community benefits charges could be used to support community priorities such as acquiring land for parks, supporting affordable housing or building child care facilities which will be needed due to growth.

A municipality could choose to collect development charges to fund the development of new park facilities or enhance existing parks such as playgrounds and splash pads. To acquire the land needed to build new parks, a municipality would have the option of using one of the following tools under the Planning Act:

1. A municipality could apply the basic parkland dedication rate in which a maximum of either 5% (for example, for a residential development) or 2% (for a commercial or industrial development) of a proposed development is dedicated as parkland or cash-in-lieu is provided (section 42 “Conveyance of land for park purposes” and section 51.1 “Parkland” under the Planning Act).
2. Alternatively, a municipality could establish a community benefits charge by-law to collect funds to acquire land for parks as well as other community services such as affordable housing and child care. If both a developer and municipality agree, a developer could provide land for parks (rather than a payment). The agreed-upon value attributed to the in-kind parkland contribution would be applied toward the community benefits charge payable.

If a municipality has a community benefits charge by-law in place it cannot apply the basic parkland dedication provisions of the Planning Act.

To implement the new community benefits charge authority, the province is seeking feedback on the following regulatory matters under the Planning Act, the Development Charges Act and the Building Code Act:

1. Required content of a community benefits charge strategy
2. Services eligible to be funded through development charges
3. Percentage of land value for determining a maximum community benefits charge

4. Timeline to transition to the new community benefits charge regime
5. Community benefits charge by-law notice
6. Minimum interest rate for community benefits charge refunds where a by-law has been successfully appealed
7. Building code applicable law

1. Required Content of a Community Benefits Charge Strategy

Before passing a community benefits charge by-law, a municipality must prepare a community benefits charge strategy. The strategy must identify the items that a municipality intends to fund through community benefits charges. It must also comply with any requirements that may be prescribed in regulation regarding the mandatory content that a strategy should address. In preparing a community benefits charge strategy, a municipality must consult, but has the flexibility to determine their consultation approach.

Proposal

To provide greater clarity about the components of a community benefits charge strategy, it is proposed that a municipality would need to include the following content in their strategy:

1. The anticipated type, amount and location of development or redevelopment that would be subject to a community benefits charge;
2. The anticipated increase in the need for a specific community service (for example, the acquisition of land for parks, affordable housing, child care, etc.) resulting from new development or redevelopment;
3. A parks plan that examines the need for parkland in the municipality;
4. The amount of parkland per person currently being provided in the municipality, and if this is planned to increase, decrease or stay the same;
5. The capital costs associated with the increased need for a specific community service resulting from new development or redevelopment;
6. The excess capacity that exists in those specific services (for example, the extra capacity that exists in a service that is not currently being used);
7. Whether the increased provision of those specific services would also serve existing residents (for example, existing residents may also benefit from new child care facilities that are needed as a result of new development or redevelopment); and,

8. Any capital grants, subsidies, or contributions from other levels of government or other sources like donations that are anticipated to be made to support those specific services.

2. Services Eligible to Be Funded Through Development Charges

The Development Charges Act provides authority for municipalities to impose development charges to pay for the increased capital costs of specific services that are needed as a result of new growth.

The services that are eligible to be funded through development charges are listed under subsection 2(4) of the Development Charges Act. The list includes a provision for other services that may be prescribed in regulation. The Planning Act stipulates that services funded by development charges may not be funded by community benefits charges.

When proclaimed, the More Homes, More Choices Act, 2019 will make waste diversion and ambulance services fully recoverable through development charges.

The government is proposing to prescribe additional services to be funded under the Development Charges Act, through regulation.

Proposal

It is proposed that the following services would be identified in regulation under subsection 2(4) of the Development Charges Act:

1. Public libraries, including library materials for circulation, reference or information purposes;
2. Long-term care;
3. Parks development, such as playgrounds, splash pads, equipment and other park amenities (but not the acquisition of land for parks);
4. Public health; and,
5. Recreation, such as community recreation centres and arenas.

Development charges may be imposed to fully recover the capital costs related to the provision of these proposed services due to new growth. These proposed services would be ineligible to be funded through community benefits charges.

3. Percentage of Land Value for Determining a Maximum Community Benefits Charge

The community benefits charge authority established through the More Homes, More Choice Act, 2019, includes a mechanism to determine the maximum community benefits charge payable for any particular development. The community benefits charge payable cannot exceed the amount determined by applying a prescribed percentage to the value of the land under development.

The Ministry is seeking feedback on the proposed prescribed percentages through this posting.

Proposal

The proposed percentages of land value that would be prescribed in regulation under the Planning Act would be structured as follows:

- Single-tier municipalities: 15%
- Lower-tier municipalities: 10%
- Upper-tier municipalities: 5%

In any particular case, the community benefits charge levied by a municipality could not exceed the amount determined by applying the applicable proposed percentage to the value of the land that is subject to development. The land value would be calculated as of the valuation date, which is the day before the date the building permit is issued in respect of the development or redevelopment.

The community benefits charges levied by municipalities would support the growth- related capital costs of acquiring land for parks, and other community benefits required because of development, such as child care facilities, affordable housing, social services, parking and by-law enforcement. There would need to be a connection between the community benefits charge levied and the increased need for community services associated with new development.

Different percentages are being proposed for single, upper and lower-tier municipalities to reflect the varying service delivery requirements of each tier of municipality to service new growth with community amenities. This percentage structure ensures that the combined percentage for upper and lower-tier municipalities would be equal to the percentage for single tier municipalities.

4. Timeline to Transition to the New Community Benefits Charge Regime

The date by which municipalities must transition to the community benefits charge authority, if they wish to collect funds for community benefits, would be prescribed in regulation under the Development Charges Act, 1997. The prescribed date would be the deadline for establishing a community benefits charge strategy and by-law in order to charge for the capital costs of services funded through community benefits charges.

The community benefits charge by-law would set out the charge payable in any particular instance, any municipal exemptions, and other details.

Proposal

It is proposed that the specified date for municipalities to transition to the community benefits charges regime would be one year after the date the proposed community benefits charge regulation comes into effect.

This transition period would allow municipalities to prepare community benefits charge strategies and pass by-laws if they choose to implement a community benefits charge regime.

5. Community Benefits Charge By-law Notice

The Plan to Build Ontario Together Act, 2019 amended the Planning Act to establish a mechanism by which a municipality's community benefits charge by-law could be appealed to the Local Planning Appeal Tribunal. A municipality would be required to provide notice to the public when it passes a community benefits charge by-law. To implement the by-law appeal mechanism, requirements associated with how to provide public notice would be prescribed in regulation.

Proposal

To implement the appeal mechanism, it is proposed that upon passage of a community benefits charge by-law, a municipality would be required to comply with the following notice provisions. These provisions are similar to the notice provisions under the Development Charges Act regarding the passage of a development charges by-law:

1. Notice would be required to be given through newspaper or to every land owner in the area covered by the by-law through personal service, fax, mail or email.¹¹⁵

2. Notice would also be required to be provided by personal service, fax, mail or email to those individuals who specifically request notice, the clerk of the lower or upper-tier municipality (if and as applicable), and the secretary of every school board having jurisdiction in the area covered by the by-law.
3. In order to facilitate public awareness of the passage of a community benefits charge by-law, notice would include the following:
 - i. A statement that the council of the municipality has passed a community benefits charge by-law.
 - ii. A statement setting out when the by-law was passed.
 - iii. A statement that any person or public body may appeal the by-law to the Local Planning Appeal Tribunal by filing with the clerk of the municipality a notice of appeal setting out the objection to the by-law and the reasons supporting the objection.
 - iv. A statement setting out the last day for appealing the by-law.
 - v. An explanation of the charges imposed by the by-law.
 - vi. A description of the lands to which the by-law applies, a key map showing the lands to which the by-law applies, or an explanation why no description or key map is provided.
 - vii. An explanation of where and when persons may examine a copy of the by-law.

The date on which notice would be deemed to have been given would be:

- The newspaper publishing date if the notice is published by a newspaper,
- The date the fax is sent, if the notice is faxed,
- The date the email is sent, if the notice is emailed, and
- The date the notice is mailed, if the notice is sent by mail.

6. Minimum Interest Rate for Community Benefits Charge Refunds Where a By-law Has Been Successfully Appealed

The mechanism to appeal a community benefits charge by-law includes a requirement for municipalities to provide full or partial refunds in the event of a successful appeal. The interest rate paid on amounts refunded must not be less than the prescribed minimum interest rate.

Proposal

It is proposed that the minimum interest rate a municipality would be required to pay on amounts refunded after successful appeals would be the Bank of Canada rate on the date the by-law comes into force. Alternatively, if the municipality's by-law so provides, the minimum interest rate would be the Bank of Canada rate updated on the first business day of every January, April, July and October.

This proposal aligns with the prescribed minimum interest rate for refunds of development charges after successful appeals under the Development Charges Act.

7. Building Code Applicable Law

The Building Code is a regulation under the Building Code Act, 1992. The Building Code sets out minimum administrative and technical requirements for the construction, renovation, demolition and change of use of buildings. It also establishes a list of applicable law that must be satisfied in order to receive a building permit. Municipalities enforce the Building Code and are responsible for issuing building permits for the construction, renovation, demolition or change of use of buildings.

Proposal

It is proposed that the Building Code be amended to add the community benefits charge authority to the list of items under Division A - Article 1.4.1.3 Definition of Applicable Law. This amendment would establish a mechanism for ensuring the payment of community benefits charges prior to the issuance of a building permit.

III. PUBLIC COMMENT

Your feedback on the implementation of the community benefits charge authority will inform government decisions on the development of a new community benefits charge regulation under the Planning Act and amendments to regulations under the Development Charges Act and Building Code Act.

Submissions may be made online or provided via email to the contact below.

Supporting materials

Related links

Planning Act (<https://www.ontario.ca/laws/statute/90p13>)

Development Charges Act, 1997
(<https://www.ontario.ca/laws/statute/97d27>)

Building Code Act, 1992 (<https://www.ontario.ca/laws/statute/92b23>)

Related ERO (Environmental Registry of Ontario) notices


Proposed new regulation pertaining to the community benefits authority under the Planning Act (</notice/019-0183>)

View materials in person

Some supporting materials may not be available online. If this is the case, you can request to view the materials in person.

Get in touch with the office listed below to find out if materials are available.

Municipal Finance Policy Branch
College Park 13th flr, 777 Bay St
Toronto, ON
M7A 2J3
Canada

 [416-585-6111](tel:416-585-6111)

Comment

Let us know what you think of our proposal.

Have questions? Get in touch with the contact person below. Please include the ERO (Environmental Registry of Ontario) number for this notice in your email or letter to the contact.

[Read our commenting and privacy policies.](/page/commenting-privacy) (</page/commenting-privacy>)

Submit by mail

John Ballantine

Municipal Finance Policy Branch
College Park 13th flr, 777 Bay St
Toronto, ON
M7A 2J3
Canada

Connect with
us

Contact

John Ballantine



[416-585-6348](tel:416-585-6348)



john.ballantine@ontario.ca

Grand River Conservation Authority Summary of Municipal Levy - 2020 Budget

February 28th, 2020

	% CVA in Watershed	2019 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2020 Budget Matching & Maintenance Levy	2020 Budget Admin Non Matching Admin & Maintenance Levy	2020 Budget Capital Maintenance*	2020 Budget Total Levy	Actual 2019 Levy	% Change
Brant County	82.9%	6,445,704,057	5,343,488,664	2.80%	12,575	294,381	26,565	333,521	320,200	4.2%
Brantford City	100.0%	14,094,801,844	14,094,801,844	7.38%	33,169	776,505	70,073	879,747	859,526	2.4%
Amaranth Twp	82.0%	741,173,956	607,762,644	0.32%	1,430	33,483	3,022	37,935	36,818	3.0%
East Garafraxa Twp	80.0%	567,538,838	454,031,070	0.24%	1,068	25,013	2,257	28,338	27,694	2.3%
Town of Grand Valley	100.0%	508,048,182	508,048,182	0.27%	1,196	27,989	2,526	31,711	27,840	13.9%
Melancthon Twp	56.0%	548,535,978	307,180,148	0.16%	723	16,923	1,527	19,173	18,422	4.1%
Southgate Twp	6.0%	940,585,890	56,435,153	0.03%	133	3,109	281	3,523	3,437	2.5%
Haldimand County	41.0%	6,660,920,536	2,730,977,420	1.43%	6,427	150,454	13,577	170,458	166,879	2.1%
Norfolk County	5.0%	9,136,313,363	456,815,668	0.24%	1,075	25,167	2,271	28,513	27,947	2.0%
Halton Region	10.4%	43,072,861,004	4,486,635,761	2.35%	10,558	247,176	22,306	280,040	267,286	4.8%
Hamilton City	26.8%	88,141,299,524	23,577,797,623	12.34%	55,486	1,298,938	117,218	1,471,642	1,425,840	3.2%
Oxford County	37.5%	4,100,166,131	1,537,219,499	0.80%	3,618	84,688	7,642	95,948	92,876	3.3%
North Perth Twp	2.0%	2,050,788,963	41,015,779	0.02%	97	2,260	204	2,561	2,480	3.3%
Perth East Twp	40.0%	1,903,923,454	761,569,382	0.40%	1,792	41,956	3,786	47,534	45,247	5.1%
Waterloo Region	100.0%	97,165,516,725	97,165,516,725	50.85%	228,659	5,353,001	483,059	6,064,723	5,947,653	2.0%
Centre Wellington Twp	100.0%	4,825,004,290	4,825,004,290	2.53%	11,355	265,817	23,988	301,160	291,250	3.4%
Erin Twp	49.0%	2,434,448,511	1,192,879,770	0.62%	2,807	65,718	5,930	74,455	73,721	1.0%
Guelph City	100.0%	25,990,473,570	25,990,473,570	13.60%	61,164	1,431,856	129,213	1,622,233	1,576,986	2.9%
Guelph Eramosa Twp	100.0%	2,677,794,567	2,677,794,567	1.40%	6,302	147,524	13,313	167,139	163,892	2.0%
Mapleton Twp	95.0%	1,648,728,333	1,566,291,917	0.82%	3,686	86,289	7,787	97,762	94,062	3.9%
Wellington North Twp	51.0%	1,616,042,908	824,181,883	0.43%	1,940	45,405	4,097	51,442	50,151	2.6%
Puslinch Twp	75.0%	2,508,795,384	1,881,596,538	0.98%	4,428	103,660	9,354	117,442	115,793	1.4%
Total		317,779,466,008	191,087,518,099	100.00%	449,688	10,527,312	950,000	11,927,000	11,636,000	2.5%

*Capital Maintenance Levy represents levy allocated to maintenance of capital infrastructure, studies, and/or equipment.



2020 BUDGET

February 28, 2020

Grand River Conservation Authority

2020 Budget

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GRCA 2020 Budget Highlights

The Grand River Conservation Authority is a successful partnership of municipalities, working together to promote and undertake wise management of the water and natural resources of the Grand River watershed.

The Grand River stretches 300 kilometres from Dundalk in Dufferin County to Port Maitland on Lake Erie. It takes in one of the fastest growing regions in the province, with a population of approximately 1,000,000. The Grand River watershed is also home to some of the most intensively farmed land in the nation.

The prospect of high growth and the impact on water and natural resources and the quality of life present an enormous challenge to the GRCA, municipalities and all watershed residents. It creates an urgent need to work co-operatively to care wisely for the Grand River and its resources.

The work of the GRCA is divided into seven business areas:

- Reducing flood damages
- Improving water quality
- Maintaining reliable water supply
- Protecting natural areas and biodiversity
- Watershed planning
- Environmental education
- Outdoor recreation

In order to carry out these functions, the GRCA draws revenues from a variety of sources:

- User fees, such as park admissions, nature centre programs, planning fees and others which are set to offset most, if not all, the cost of these services
- Revenues from property rentals and hydro generation at our dams
- Municipal levies, which are applied primarily to watershed management programs
- Municipal grants dedicated to specific programs, such as the Rural Water Quality Program and Water Quality Monitoring
- Provincial transfer payments for water management operating expenses
- Provincial grants for specific purposes, such as studies on Source Water Protection and Capital Projects related to water management
- Donations from the Grand River Conservation Foundation for programs such as outdoor education, tree nursery operations and various special projects
- Federal grants and other miscellaneous sources of revenue

The GRCA continues to work on the updates and implementation of a Drinking Water Source Protection Plan for each of the four watersheds in the Lake Erie Source Protection Region, including the Grand River watershed, as part of the provincial Source Protection Program under the *Clean Water Act, 2006*. Besides supporting municipalities and other agencies in implementing the plans, the focus in 2020 continues on completing updates to the Grand River Source Protection Plan, including development of water quantity policies, updating water quality vulnerability assessments, and the development of the annual progress report for the Grand River Source Protection Plan.

In April 2018 the GRCA received approval from the Ministry of Natural Resources and Forestry to use up to \$1.8 million from the Land Sale Reserve for hazard tree management over a three year period. This funding has allowed the GRCA to accelerate its program of tree risk management to ensure the health and safety of the public using GRCA lands. This program will continue through 2020 and 2021.

1. Watershed Management and Monitoring

Watershed management and monitoring programs protect watershed residents from flooding and provide the information required to develop appropriate resource management strategies and to identify priority actions to maintain a healthy watershed. Activities include operation of flood and erosion control structures such as dikes and dams; flood forecasting and warning; water quality monitoring; natural heritage restoration and rehabilitation projects; water quantity assessment; watershed and subwatershed studies.

Operating Expenditures:

Water Resources Planning and Environment	\$2,235,700	(Table 1)
Flood Forecasting and Warning	\$ 764,700	(Table 2)
Water Control Structures	\$1,749,700	(Table 3)

Capital Expenditures: **\$3,000,000** (Section B)

Total Expenditures: **\$7,750,100**

Revenue sources: Municipal levies, provincial grants and reserves

2. Planning

Program areas:

- a) Natural Hazard Regulations
The administration of conservation authority regulations related to development in the floodplain, and other natural hazards e.g. wetlands, slopes, shorelines and watercourses.
- b) Plan Input and Review
Planning and technical review of municipal planning documents and recommending environmental policies for floodplains, wetlands and other environmentally significant areas; providing advice and information to municipal councils on development proposals and severances; review of environmental assessments; and providing outside consulting services on a fee-for-service basis to other conservation authorities and agencies.

Operating Expenditures: **\$2,063,800** (Table 4)

Capital Expenditures: **NIL**

Revenue sources: Permit fees, enquiry fees, plan review fees, and municipal levy

3. Watershed stewardship

The watershed stewardship program provides information and/or assistance to private and public landowners and community groups on sound water and environmental practices that will enhance, restore or protect their properties. Some activities are reforestation/tree planting through the Burford Tree Nursery, the Rural Water Quality Program, restoration and rehabilitation projects. The program also, provides conservation information through workshops, publications, the web site and media contacts.

Operating Expenditures:

Forestry & Conservation Land Taxes	\$ 1,446,500 (Table 5)
Conservation Services	\$ 867,200 (Table 6)
Communications and Foundation	\$ 701,500 (Table 7)

Capital Expenditures: **NIL**

Total Expenditures: **\$ 3,015,200**

Revenue sources:

Municipal levies and grants, provincial grants, tree sales, landowner contributions, donations from the Grand River Conservation Foundation and other donations.

4. Conservation Land Management

This includes expenses and revenues associated with the acquisition and management of land owned or managed by the GRCA including woodlots, provincially significant wetlands (e.g. Luther Marsh, Dunnville Marsh), passive conservation areas, rail-trails and a number of rental properties. Activities include forest management, woodlot thinning, and hydro production at our dams.

Operating Expenditures:

Conservation Lands, Rentals, Misc	\$3,645,100 (Table 10-Conservation Lands)
Hydro Production	\$ 195,000 (Table 10-Hydro Production)

Capital Expenditures: **NIL**

Total Expenditures: **\$3,840,100**

Revenue sources:

Property rentals, hydro production, timber sales, conservation land income, donations from the Grand River Conservation Foundation

5. Education

The GRCA operates six nature centres, which provide curriculum-based programs to about 50,000 students from six school boards and independent schools throughout the watershed. In addition, about 16,000 members of the public attend day camps and weekend family and community events.

Operating Expenditures: **\$1,376,600** (Table 8)

Capital Expenditures: **NIL**

Revenue sources: School boards, nature centre user fees, community event fees, donations from the Grand River Conservation Foundation and municipal general levy.

6. Recreation

This includes the costs and revenues associated with operating the GRCA's 11 active conservation areas. The GRCA offers camping, hiking, fishing, swimming, skiing and other activities at its parks. It provides 2,500 campsites, making it the second-largest provider of camping accommodation in Ontario. About 1 million people visit GRCA parks each year. The parks are financially self-sufficient.

Operating Expenditures: **\$ 8,285,000** (Table 10)

Capital Expenditures: **\$ 2,150,000** (Section B)

Total Expenditures: **\$10,435,000**

Revenue sources:

Conservation Area user fees, government grants, reserves and donations.

7. Corporate services

This includes the cost of head office functions such as accounting and human resources, as well as the cost of facilities, insurance, consulting and legal fees and expenses relating to the General Membership.

Operating Expenditures: **\$3,503,388** (Table 9)

Capital Expenditures: **\$ 430,000** (Section B)

Total Expenditures: **\$3,933,388**

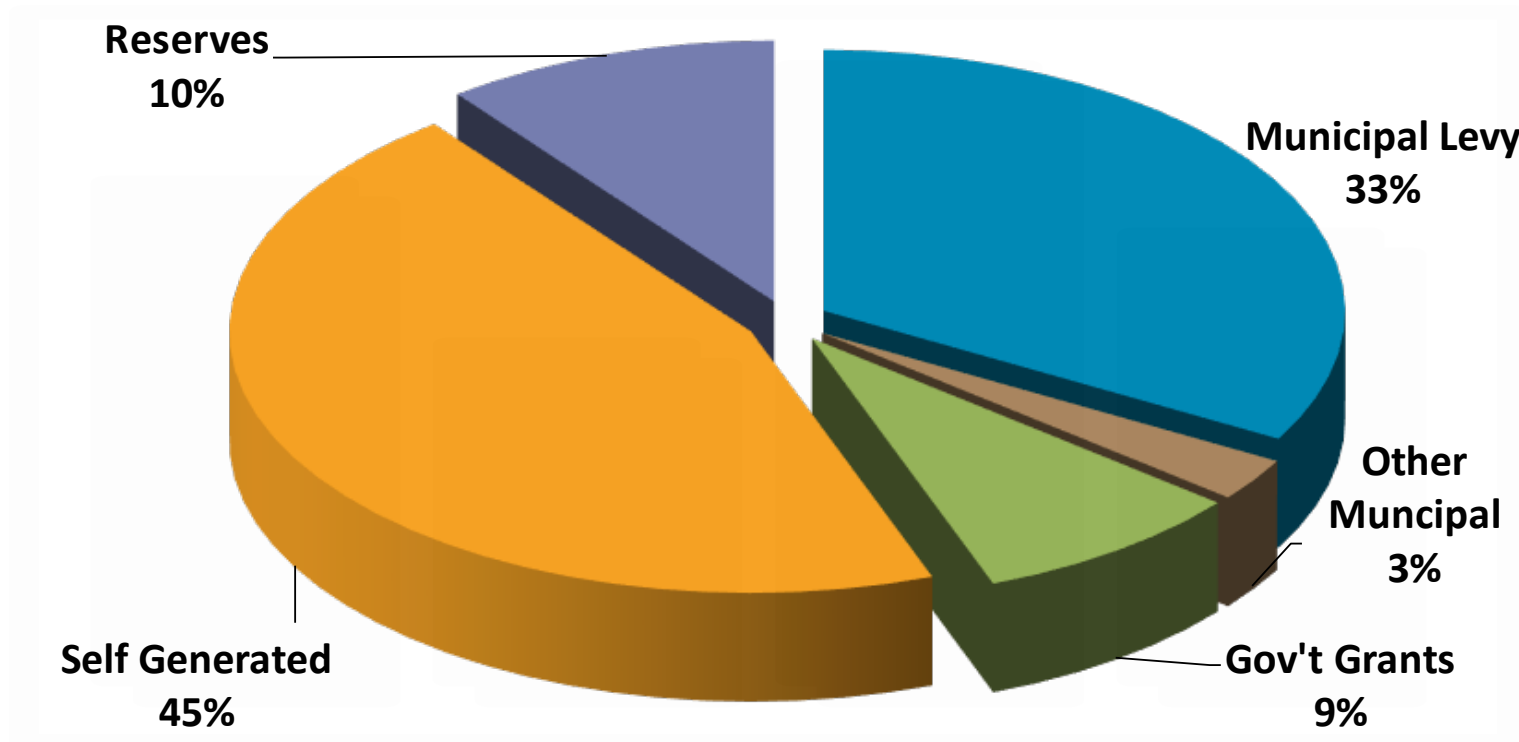
Revenue sources: Municipal levies and reserves.

BUDGET 2020 - Summary of Revenue and Expenditures

FUNDING		Actual 2019	Budget 2019	Budget 2020	Budget Incr/(decr)
Municipal General Levy Funding		11,636,000	11,636,000	11,927,000	291,000 2.50%
Other Government Grants		4,126,018	4,153,573	4,032,188	(121,385) -2.9%
Self-Generated Revenue		17,056,720	16,171,195	16,279,287	108,092 0.7%
Funding from Reserves		5,326,245	3,309,700	3,740,000	430,300 13.0%
TOTAL FUNDING		38,144,983	35,270,468	35,978,475	708,007 2.0%
EXPENDITURES		Actual 2019	Budget 2019	Budget 2020	Budget Incr/(decr)
Base Programs - Operating includes funding to reserves	SECTION A	27,637,633	27,051,768	26,996,475	(55,293) -0.20%
Base Programs - Capital	SECTION B	5,873,437	4,597,700	5,655,000	1,057,300 23.00%
Special Projects	SECTION C	4,256,626	3,621,000	3,327,000	(294,000) -8.1%
TOTAL EXPENDITURES		37,767,696	35,270,468	35,978,475	708,007 2.0%
NET RESULT		377,287	-	-	

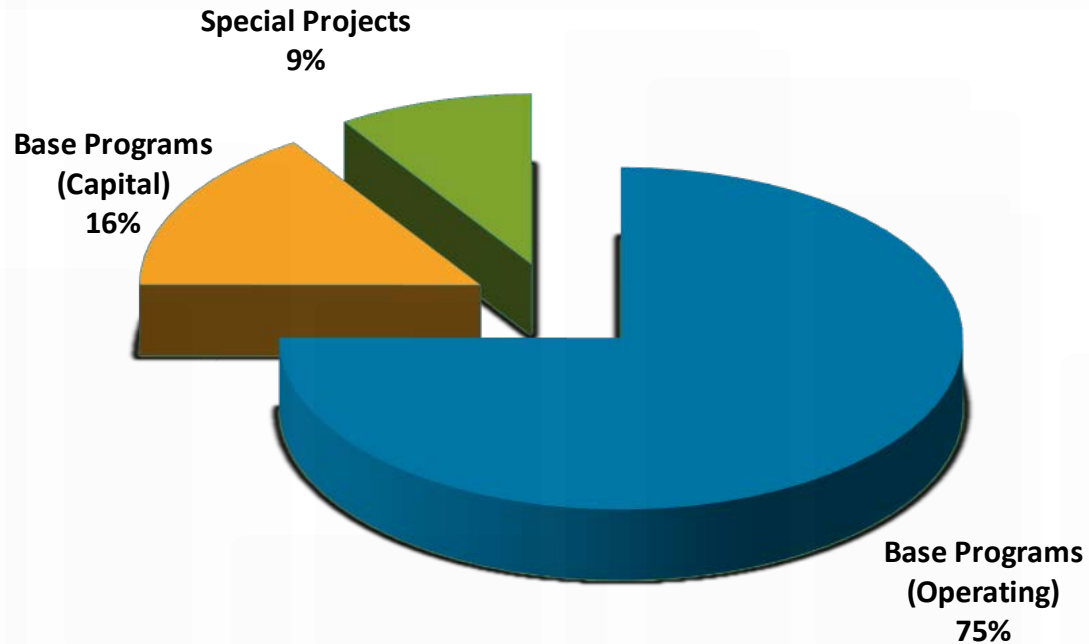
2020 Budget – Revenue by Source

Total 2020 Budget Revenue = \$36.0 Million (\$ 35.3 Million in 2019)

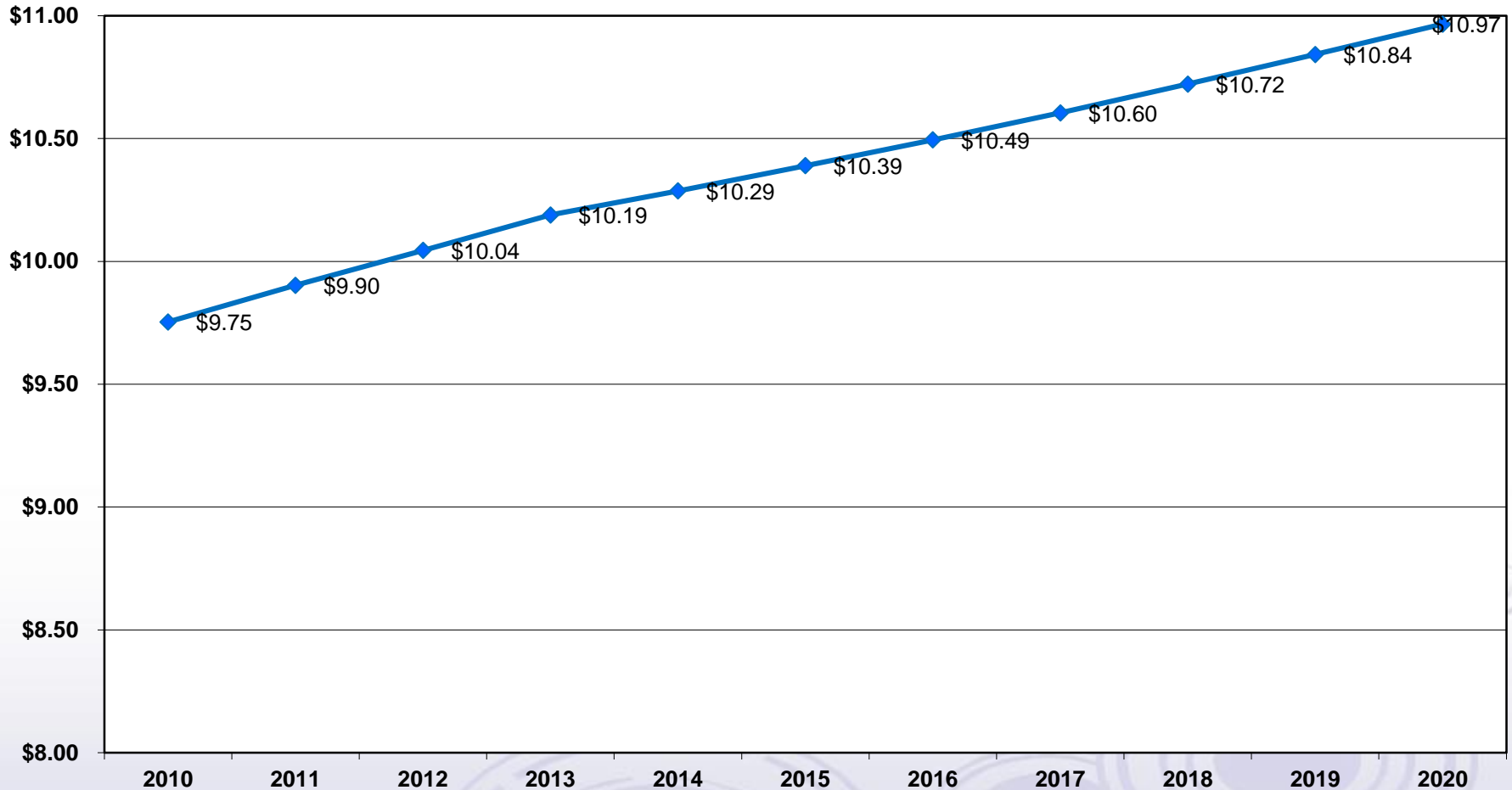


2020 Budget – Expenditures by Category

2020 Budget Expenditures = \$36.0 Million (\$ 35.3 Million in 2019)



Grand River Conservation Authority Per Capita General Levy (2010 to 2020)



Budget 2020 - Summary of Expenditures, Funding and Change in Municipal Levy

131

Grand River Conservation Authority Summary of Municipal Levy - 2020 Budget

February 28th, 2020

	% CVA in Watershed	2019 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2020 Budget Matching & Maintenance Levy	2020 Budget Admin Non Matching Admin & Maintenance Levy	2020 Budget Capital Maintenance*	2020 Budget Total Levy	Actual 2019 Levy	% Change
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Total		317,779,466,008	191,087,518,099	100.00%	449,688	10,527,312	950,000	11,927,000	11,636,000	2.5%

*Capital Maintenance Levy represents levy allocated to maintenance of capital infrastructure, studies, and/or equipment.

SECTION A

BASE PROGRAMS – OPERATING

SECTION A - Operating Budget

GRAND RIVER CONSERVATION AUTHORITY

Budget 2020 vs Budget 2019

	Actual 2019	Budget 2019	Budget 2020	Incr/(Decr)	%age change
EXPENDITURES					
OPERATING EXPENSES	27,637,633	27,051,768	26,996,475	(55,293)	-0.22%
Total Expenses	27,637,633	27,051,768	26,996,475	(55,293)	-0.22%
SOURCES OF FUNDING					
MUNICIPAL GENERAL LEVY (NOTE)	10,174,542	10,586,000	10,977,000	391,000	3.80%
MUNICIPAL SPECIAL LEVY	46,372	50,000	50,000	-	0.00%
OTHER GOVT FUNDING	528,169	938,573	517,188	(421,385)	-44.90%
SELF-GENERATED	15,406,254	14,350,500	14,743,000	392,500	2.84%
RESERVES	1,012,601	657,000	332,000	(325,000)	-186.78%
SURPLUS CARRYFORWARD	469,695	469,695	377,287	(92,408)	-22.41%
Total BASE Funding	27,637,633	27,051,768	26,996,475	(55,293)	-0.22%

NOTE: See "Summary of Revenue, Expenditures and Changes in Municipal Levy" for details of \$391,000 levy increase.

TABLE 1

(a) Watershed Studies

This category includes watershed and subwatershed studies. These studies provide the strategic framework for understanding water resources and ecosystem form, functions and linkages. These allow for assessment of the impacts of changes in watershed resources and land use. Watershed studies also identify activities and actions that are needed to minimize the adverse impacts of change. This program supports other plans and programs that promote healthy watersheds.

Specific Activities:

- Carry out or partner with municipalities and other stakeholders on integrated subwatershed plans for streams and tributaries. Subwatershed Plans are technical reports which provide comprehensive background on how surface water, groundwater, terrestrial and aquatic ecosystems function in a subwatershed. The plans recommend how planned changes such as urbanization can take place in a sustainable manner.

(b) Water Resources Planning and Environment and Support

This category includes the collection and analysis of environmental data and the development of management plans for protection and management of water resources and natural heritage systems. These programs assist with implementation of monitoring water and natural resources and assessment of changes in watershed health and priority management areas.

Specific Activities:

- operate 8 continuous river water quality monitoring stations, 73 stream flow monitoring stations, 27 groundwater monitoring stations, and 37 water quality monitoring stations in conjunction with MOE, apply state-of-the-art water quality assimilation model to determine optimum sewage treatment options in the central Grand, and provide technical input to municipal water quality issues
- analyze and report on water quality conditions in the Grand River watershed
- maintain a water budget to support sustainable water use in the watershed, and maintain a drought response program
- analyze water use data for the watershed and provide recommendations for water conservation approaches
- provide advice to Provincial Ministries regarding water use permits to ensure that significant environmental concerns are identified so that potential impacts can be addressed.

(c) Resource Management Division Support

Provides support services to the Engineering and Resource Management Divisions including support for Flood Forecasting and Warning and Water Control Structures.

Specific Spending:

- administrative services
- travel, communication, staff development and computer
- insurance

(d) Natural Heritage Management

The natural heritage management program includes those activities associated with providing service and/or assistance to municipalities, private and public landowners and community groups on sound environmental practices that will enhance, restore or protect the aquatic and terrestrial ecosystems. The program includes watershed scale natural heritage assessments and implements restoration activities on GRCA land..

Specific Activities:

- maintain and promote the ‘Grand River Fisheries Management Plan’.
- implement “best bets” for protection and enhancement of fisheries, work with outside agencies, non-government organizations and the public to improve fish habitat through stream rehabilitation projects including the implementation of the recommendations of the watershed studies.
- maintain and implement the Forest Management Plan for the Grand River watershed and develop and implement components of the watershed Emerald Ash Borer strategy
- carry out restoration and rehabilitation projects for aquatic and terrestrial ecosystems e.g. species at risk and ecological monitoring on GRCA lands, and prescribed burn activities and community events such as tree planting and stream restoration
- provide technical input and review services for applications that may affect the watershed ecosystems.

TABLE 1
GRAND RIVER CONSERVATION AUTHORITY
Water Resources Planning & Environment

OPERATING	Actual 2019	Budget 2019	Budget 2020	Budget Change
Expenses:				incr/(decr)
Salary and Benefits	1,604,949	1,615,500	1,664,000	48,500
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	274,940	319,300	289,300	-30,000
Insurance	96,848	113,300	107,300	-6,000
Other Operating Expenses	125,923	195,100	175,100	-20,000
Amount set aside to Reserves		-	-	
TOTAL EXPENSE	2,102,660	2,243,200	2,235,700	-7,500
Funding				(incr)/decr
Municipal Special/Other	40,204	50,000	50,000	0
MNR Grant	4,200	8,200	0	8,200
Prov & Federal Govt	6,505	37,500	37,500	0
Miscellaneous	2,500			
Funds taken from Reserves	-	10,000	10,000	0
TOTAL FUNDING	53,409	105,700	97,500	8,200.00
Net Funded by General Municipal Levy	2,049,251	2,137,500	2,138,200	
Net incr/(decr) to Municipal Levy				700

TABLE 2

Flood Forecasting and Warning

The flood warning system includes the direct costs associated with monitoring the streams, and rivers in order to effectively provide warnings and guidance to municipalities and watershed residents during flood emergencies.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life. It is estimated that the existing flood protection in the Grand River watershed saves an average of over \$5.0 million annually in property damage.

Specific Activities:

- maintain a 'state of the art' computerized flood forecasting and warning system.
- operate a 24 hour, year-round, on-call duty officer system to respond to flooding matters.
- collect and manage data on rainfall, water quantity, reservoir conditions, water levels from 56 stream flow gauges, 24 rainfall gauges, and 12 snow courses.
- use data radio and Voice Alert system to continuously, monitor river conditions and detect warning levels, assist municipalities with emergency planning, and respond to thousands of inquiries each year.
- Assist municipalities with municipal emergency planning and participate in municipal emergency planning exercises when requested.

TABLE 2
GRAND RIVER CONSERVATION AUTHORITY
Flood Forecasting & Warning

OPERATING	Actual 2019	Budget 2019	Budget 2020	Budget change
Expenses:				incr/(decr)
Salary and Benefits	407,090	457,000	470,700	13,700
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	251,806	266,000	236,000	(30,000)
Other Operating Expenses	48,681	78,000	58,000	(20,000)
Amount set aside to Reserves	93,000			
TOTAL EXPENSE	800,577	801,000	764,700	(36,300)
Funding				(incr)/decr
MNR Grant	143,000	277,955	164,338	113,617
TOTAL FUNDING	143,000	277,955	164,338	113,617
Net Funded by General Municipal Levy	657,577	523,045	600,362	
Net incr/(decr) to Municipal Levy				77,317

TABLE 3

Water Control Structures

This category includes costs associated with the capital and maintenance of structures, the primary purpose of which is to provide protection to life and property. These structures include dams, dykes, berms and channels etc. Also included in this category are non-flood control dams and weirs, which maintain upstream water levels.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life. It is estimated that the existing flood protection in the Grand River watershed saves an average of over \$5.0 million annually in property damage.

Specific Activities:

- operate and maintain 7 major multi-purpose reservoirs, which provide flood protection and flow augmentation, and 25 kilometres of dykes in 5 major dyke systems (Kitchener-Bridgeport, Cambridge-Galt, Brantford, Drayton and New Hamburg)
- ensure structural integrity of flood protection infrastructure through dam safety reviews, inspections and monitoring, reconstruction of deteriorating sections of floodwalls and refurbishing of major components of dams
- carry out capital upgrades to the flood control structures in order to meet Provincial standards
- operate and maintain 22 non-flood control dams, which are primarily for aesthetic, recreational, or municipal water supply intake purposes
- develop and implement plans to decommission failing or obsolete dams
- ice management activities to prevent or respond to flooding resulting from ice jams
- develop and implement public safety plans for structures

TABLE 3
GRAND RIVER CONSERVATION AUTHORITY
Water Control Structures

OPERATING	Actual 2019	Budget 2019	Budget 2020	Budget change
<u>Expenses:</u>				incr/(decr)
Salary and Benefits	1,168,065	1,170,200	1,205,000	34,800
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	16,910	29,200	29,200	-
Property Taxes	161,219	179,700	170,700	(9,000)
Other Operating Expenses	335,942	344,800	344,800	-
Amount set aside to Reserves	41,000	-	-	-
TOTAL EXPENSE	1,723,136	1,723,900	1,749,700	25,800
<u>Funding</u>				(incr)/decr
MNR Grant	207,000	400,350	285,350	(115,000)
TOTAL FUNDING	207,000	400,350	285,350	(115,000)
Net Funded by General Municipal Levy	1,516,136	1,323,550	1,464,350	
Net incr/(decr) to Municipal Levy				140,800

TABLE 4

(a) PLANNING - Regulations

This category includes costs and revenues associated with administering the *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation* made under the *Conservation Authorities Act*. This includes permit review, inspections, permit issuance, enforcement and follow-up, which may include defending appeals.

Specific Activities:

- Process over 800 permits each year related to development, alteration or activities that may interfere with the following types of lands:
 - ravines, valleys, steep slopes
 - wetlands including swamps, marshes, bogs, and fens
 - any watercourse, river, creek, floodplain or valley land
 - the Lake Erie shoreline
- The regulation applies to the development activities listed below in the areas listed above:
 - the construction, reconstruction, erection or placing of a building or structure of any kind,
 - any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure or increasing the number of dwelling units in the building or structure
 - site grading
 - the temporary or permanent placing, dumping or removal of any material originating on the site or elsewhere.
- maintain policies and guidelines to assist in the protection of sensitive environmental lands (i.e. Policies for the Administration of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation)
- enforcement of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation and maintain compliance policies and procedures
- update and maintain flood line mapping; develop natural hazards mapping in digital format to be integrated into municipal planning documents and Geographic Information Systems

(b) PLANNING - Municipal Plan Input and Review

This program includes costs and revenues associated with reviewing Official Plans, Secondary and Community Plans, Zoning Bylaws, Environmental Assessments, development applications and other proposals, in accordance with Conservation Authority and provincial or municipal agreements. It also includes watershed management consulting outside of the Grand River watershed, which is done from time-to-time on a fee-for-service basis.

Specific Activities:

- review municipal planning and master plan documents and recommend environmental policies and designations for floodplains, wetlands, natural heritage areas, fisheries habitat, hazard lands and shorelines, which support GRCA regulations and complement provincial policies and federal regulations
- provide advice to municipalities regarding environmental assessments, and other proposals such as aggregate and municipal drain applications to ensure that all environmental concerns are adequately identified and that any adverse impacts are minimized or mitigated
- provide information and technical advice to Municipal Councils and Committees and Land Division Committees regarding development applications to assist in making wise land use decisions regarding protection of people and property from natural hazard areas such as flood plains and erosion areas and protection and enhancement of wetlands, fish and wildlife habitat and natural heritage systems

TABLE 4
GRAND RIVER CONSERVATION AUTHORITY
Resource Planning

OPERATING	Actual 2019	Budget 2019	Budget 2020	Budget change
Expenses:				incr/(decr)
Salary and Benefits	1,543,228	1,807,400	1,786,600	(20,800)
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	198,359	222,500	222,500	-
Other Operating Expenses	89,535	54,700	54,700	-
TOTAL EXPENSE	1,831,122	2,084,600	2,063,800	(20,800)
Funding				(incr)/decr
Provincial	-	-	-	-
MNR Grant	58,988	114,568	-	114,568
Self Generated	892,200	919,000	894,000	25,000
TOTAL FUNDING	951,188	1,033,568	894,000	139,568
Net Funded by General Municipal Levy	879,934	1,051,032	1,169,800	
Net incr/(decr) to Municipal Levy				118,768

TABLE 5

Forestry & Property Taxes

The forestry program includes those activities associated with providing service and/or assistance to private and public landowners and community groups on sound environmental practices that will enhance, restore or protect their properties.

This category includes direct delivery of remediation programs including tree planting/reforestation.

General Municipal Levy funds the property tax for GRCA owned natural areas/passive lands.

Specific Activities:

- plant trees on private lands (cost recovery from landowner)
- operate Burford Tree Nursery to grow and supply native and threatened species
- carry out tree planting and other forest management programs on over 7,000 hectares of managed forests on GRCA owned lands
- manage Emerald Ash Borer infestation

TABLE 5
GRAND RIVER CONSERVATION AUTHORITY
Forestry & Conservation Land Taxes

OPERATING	Actual 2019	Budget 2019	Budget 2020	Budget change
Expenses:				incr/(decr)
Salary and Benefits	573,407	601,000	619,000	18,000
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	47,793	54,300	54,300	0
Property Taxes	161,047	183,200	183,200	0
Other Operating Expenses	567,415	572,900	590,000	17,100
Amount set aside to Reserves				0
TOTAL EXPENSE	1,349,662	1,411,400	1,446,500	35,100
Funding				(incr)/decr
Provincial	7,324			
Donations	46,568	57,000	57,000	-
Self Generated	646,075	650,000	650,000	-
TOTAL FUNDING	699,967	707,000	707,000	0
Net Funded by General Municipal Levy	649,695	704,400	739,500	
Net incr/(decr) to Municipal Levy				35,100

TABLE 6

Conservation Services

The conservation service program includes those activities associated with providing service and/or assistance to private and public landowners and community groups on sound environmental practices that will enhance, restore or protect their properties.

This category includes the Rural Quality program and Forestry extension services.

Specific Activities:

- Co-ordinate the Rural Water Quality Program. This involves landowner contact, promotion/education and providing grants to assist farmers with capital improvements to address manure containment, livestock fencing, soil conservation, and other rural non-point sources of river water pollution. Funding for this important initiative comes from watershed municipalities and other government grants.
- Carry out tree planting, restoration and rehabilitation projects with private landowners
- Co-ordinate community events e.g. children's water festivals and agricultural and rural landowner workshops to promote water and environmental initiatives
- Co-ordinate GRCA Volunteer Program to enable public participation in community and GRCA environmental activities

TABLE 6
GRAND RIVER CONSERVATION AUTHORITY
Conservation Services

OPERATING	Actual 2019	Budget 2019	Budget 2020	Budget change
Expenses:				incr/(decr)
Salary and Benefits	719,469	733,000	715,000	(18,000)
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	91,263	100,200	100,200	-
Other Operating Expenses	12,322	52,000	52,000	-
Amount set aside to Reserves				
TOTAL EXPENSE	823,054	885,200	867,200	(18,000)
Funding				(incr)/decr
Prov & Federal Govt	6,168	30,000	30,000	-
Donations/Other	79,632	87,000	47,000	40,000
Funds taken from Reserves	687	31,000	31,000	-
TOTAL FUNDING	86,487	148,000	108,000	40,000
Net Funded by General Municipal Levy	736,567	737,200	759,200	
Net incr/(decr) to Municipal Levy				22,000

TABLE 7

Communications & Foundation

The Communications department provides a wide range of services and support for the GRCA, the Grand River Conservation Foundation, as well as Lake Erie Region Source Protection Program. This category includes watershed-wide communication and promotion of conservation issues to watershed residents, municipalities and other agencies.

The Grand River Conservation Foundation provides private sector funding for GRCA projects with limited or no other sources of revenue. This category includes operational costs related to fundraising.

Communications - Specific Activities:

- Media relations
- Public relations and awareness building
- Online communications
- Issues management and crisis communications
- Community engagement and public consultation
- Corporate brand management

Foundation - Specific Activities:

- Solicit donors for financial support
- Orient and train volunteers to assist with fundraising
- Provide site tours and other events to stakeholders

TABLE 7
GRAND RIVER CONSERVATION AUTHORITY
Communications & Foundation

OPERATING	Actual 2019	Budget 2019	Budget 2020	Budget change
Expenses:				incr/(decr)
Salary and Benefits	485,367	583,400	601,000	17,600
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	69,781	77,000	77,000	-
Other Operating Expenses	56	73,500	23,500	(50,000)
Amount set aside to Reserves	50,000	-	-	-
TOTAL EXPENSE	605,204	733,900	701,500	(32,400)
Funding				
Net Funded by General Municipal Levy	605,204	733,900	701,500	
Net incr/(decr) to Municipal Levy				(32,400)

TABLE 8

Environmental Education

This category includes costs and revenues associated with outdoor education facilities, which provide education and information about conservation, the environment and the Conservation Authority's programs to 50,000 students in 6 school boards and 16,000 members of the general public annually. The majority of funding for this program comes from school boards, the Grand River Conservation Foundation and public program fees.

Specific Activities:

- operate 6 outdoor education centres under contract with watershed school boards, providing hands-on, curriculum-based, outdoor education (App's Mills near Brantford, Taquanyah near Cayuga, Guelph Lake, Laurel Creek in Waterloo, Shade's Mills in Cambridge and Rockwood)
- offer curriculum support materials and workshops to watershed school boards
- offer conservation day camps to watershed children and interpretive community programs to the public (user fees apply)

TABLE 8
GRAND RIVER CONSERVATION AUTHORITY
Environmental Education

OPERATING	Actual 2019	Budget 2019	Budget 2020	Budget change
Expenses:				incr/(decr)
Salary and Benefits	972,399	1,000,000	980,000	(20,000)
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	88,021	85,800	85,800	0
Insurance	11,114	10,300	12,800	2,500
Property Taxes	12,002	11,000	14,000	3,000
Other Operating Expenses	264,726	275,300	284,000	8,700
Amount set aside to Reserves	111,000			0
TOTAL EXPENSE	1,459,262	1,382,400	1,376,600	(5,800)
Funding				(incr)/decr
Provincial & Federal Grants	64,652	-	-	-
Donations	46,130	50,000	50,000	-
Self Generated	1,017,236	1,000,500	1,018,000	(17,500)
TOTAL FUNDING	1,128,018	1,050,500	1,068,000	(17,500)
Net Funded by General Municipal Levy	331,244	331,900	308,600	
Net incr/(decr) to Municipal Levy				(23,300)

TABLE 9

CORPORATE SERVICES

This category includes the costs for goods and services, as listed below, that are provided corporately. A small portion of these costs is recovered from provincial grants, namely from source protection program funding and from the MNR operating grant.

Specific Activities:

This category includes the following departments:

- Office of the Chief Administrative Officer and the Assistant Chief Administrative Officer/Secretary-Treasurer
- Finance
- Human Resources
- Payroll
- Health & Safety
- Office Services

In addition, this category includes expenses relating to:

- The General Membership
- Head Office Building
- Office Supplies, Postage, Bank fees
- Head Office Communication systems
- Insurance
- Audit fees
- Consulting, Legal, Labour Relations fees
- Health and Safety Equipment, Inspections, Training
- Conservation Ontario fees
- Corporate Professional Development
- General expenses

TABLE 9
GRAND RIVER CONSERVATION AUTHORITY
Corporate Services

Budget 2020			Surplus available to offset Municipal Levy Increase
Expenses:			
Salary and Benefits	1,904,000		
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	359,000		
Insurance	59,000		
Other Operating Expenses	1,343,675		
Amount set aside to Reserves			
TOTAL EXPENSE	3,665,675		
Funding			
MNR Grant	-		
Recoverable Corporate Services Expenses	70,000		
Funds taken from Reserves	140,000		
TOTAL FUNDING	210,000		
Net Result before surplus adjustments	3,455,675		
Deficit from Other Programs offset by 2018 Surplus Carryforward		(17,100)	
2019 Surplus Carried Forward to 2020 used to reduce Levy		377,287	
Net Funded by General Municipal Levy	3,455,675	360,187	
Budget 2019			Surplus available to offset Municipal Levy Increase
Expenses:			
Salary and Benefits	1,897,000		
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	369,000		
Insurance	57,000		
Property Taxes	-		
Other Operating Expenses	1,544,768		
Amount set aside to Reserves			
TOTAL EXPENSE	3,867,768		
Funding			
Municipal Other			
Recoverable Corporate Services Expenses	70,000		
Funds taken from Reserves	465,000		
TOTAL FUNDING	605,000		
Net Result before surplus adjustments	3,262,768		
Deficit from Other Programs offset by 2018 Surplus Carryforward		(250,400)	
2018 Surplus Carried Forward to 2019 used to reduce Levy		469,695	
Net Funded by General Municipal Levy	3,262,768	219,295	
ACTUAL 2019			Surplus available to offset Municipal Levy
Expenses:			
Salary and Benefits	1,833,313		
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	290,695		
Insurance	53,968		
Other Operating Expenses	1,762,628		
Amount set aside to Reserves	135,000		
TOTAL EXPENSE	4,075,604		
Funding			
MNR Grant	36,500		
Donations/Other	108		
Recoverable Corporate Services Expenses	67,728		
Funds taken from Reserves	730,000		
TOTAL FUNDING	834,336		
Net Result before surplus/(deficit) adjustments	3,241,268		
2019 Surplus from Other Programs used to reduce Levy		22,639	
2018 Surplus Carried Forward to 2019 used to reduce Levy		469,695	
Net Funded by General Municipal Levy	3,241,268	492,334	

TABLE 10 (a)

Conservation Lands, Rental Properties, Forestry & Misc

The Conservation Land Management Program includes all expenses and revenues associated with acquisition and management of land owned/managed by the Authority. This includes protection of *Provincially Significant Conservation Lands*, woodlot management, rental/lease agreements and other revenues generated from managing lands and facilities. These expenses do not include those associated with recreation and education programs on GRCA lands.

Specific Activities:

- acquire and manage significant wetlands and floodplain lands, e.g. the Luther Marsh Wildlife Management Area, the Keldon Source Area, the Bannister-Wrigley Complex, and the Dunnville Marsh
- operate “passive” conservation areas in order to conserve forests and wildlife habitat. Some are managed by municipalities or private organizations (Chicopee Ski Club in Kitchener, Scott Park in New Hamburg, etc.)
- develop and maintain extensive trail network on former rail lines owned by GRCA and municipalities (much of this is part of the Trans-Canada Trail network). Necessary funding is raised by The Grand River Conservation Foundation
- rent 733 cottage lots at Belwood Lake and Conestogo Lake; hold leases on over 1200 hectares of agricultural land and 11 residential units, and over 50 other agreements for use of GRCA lands. Income from these rentals aids in the financing of other GRCA programs
- host controlled hunts at various locations including Luther Marsh Wildlife Management Area and Conestogo Lake
- carry out forestry disease control, woodlot thinning and selective harvesting on GRCA lands in accordance with the Forest Management Plan while generating income from sale of timber. Income generated helps pay for future forest management activities
- where appropriate, dispose of lands that have been declared surplus and continue to identify and plan for disposition of other surplus lands. Proceeds from future dispositions will be used for acquisition of “Environmentally Significant Conservation Lands” and for other core programs
- payment of non-insured losses and deductibles for vandalism, loss or theft; miscellaneous amounts recovered from insurance settlements

- investment income arising from reserves and funds received in advance of program expenses

TABLE 10 (b)

HYDRO PRODUCTION

This program generates revenue from ‘hydro production’.

Specific Activities:

- generate hydro from turbines in 2 large dams, Shand and Conestogo; the income is used to fund GRCA programs and repay reserves accordingly for the cost of building/repairing turbines.

TABLE 10 (c)

CONSERVATION AREAS

These programs include costs and revenues associated with delivering recreational programs on GRCA lands and include the costs and revenues associated with day-use, camping, concessions and other activities at GRCA active Conservation Areas.

Specific Activities:

- operate 11 “active” Conservation Areas (8 camping and 3 exclusively day-use) that are enjoyed by over 1.7 million visitors annually. It is estimated that these visitors also help generate significant revenues for the local tourism industry
- offer camping, hiking, fishing, swimming, boating, picnicking, skiing and related facilities
- provide 2,200 campsites – second only to the provincial park system as a provider of camping accommodation in Ontario

TABLE 10
GRAND RIVER CONSERVATION AUTHORITY
OTHER PROGRAMS - OPERATING - SUMMARY of Results

	Conservation Lands	Property Rentals	MISC	(a) Cons Lands, Rental, Misc	(b) Hydro Production	(c) Conservation Areas	TOTAL Other Programs
Budget 2020 - OPERATING							
Expenses:							
Salary and Benefits	1,129,000	573,000	-	1,702,000	64,500	4,480,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	159,600	74,500	-	234,100	-	216,000	
Insurance	147,300	18,000	-	165,300	-	-	
Property Taxes	-	88,000	-	88,000	-	68,000	
Other Operating Expenses (consulting etc)	576,000	809,700	70,000	1,455,700	25,500	3,221,000	
Amount set aside to Reserves	-	-	-	-	105,000	300,000	
TOTAL EXPENSE	2,011,900	1,563,200	70,000	3,645,100	195,000	8,285,000	12,125,100
Funding							
Donations	50,000	-	-	50,000	-	-	
Self Generated	86,000	2,873,000	148,000	3,107,000	515,000	8,285,000	
Funds taken from Reserves	1,000	150,000	-	151,000	-	-	
TOTAL FUNDING	137,000	3,023,000	148,000	3,308,000	515,000	8,285,000	12,108,000
NET Surplus/(Deficit) for programs not funded by general levy	(1,874,900)	1,459,800	78,000	(337,100)	320,000	-	(17,100)
Budget 2019 - OPERATING							
Expenses:							
Salary and Benefits	1,144,800	576,000	-	1,720,800	43,500	4,502,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	149,600	74,500	-	224,100	-	177,000	
Insurance	147,300	16,500	-	163,800	-	-	
Property Taxes	-	101,000	-	101,000	-	62,000	
Other Operating Expenses (consulting etc)	654,000	826,700	70,000	1,550,700	89,500	2,844,000	
Amount set aside to Reserves	70,000	-	-	70,000	70,000	300,000	
TOTAL EXPENSE	2,165,700	1,594,700	70,000	3,830,400	203,000	7,885,000	11,918,400
Funding							
Provincial Funding	-	-	-	-	-	-	
Donations	50,000	-	-	50,000	-	-	
Self Generated	86,000	2,875,000	148,000	3,109,000	473,000	7,885,000	
Funds taken from Reserves	1,000	150,000	-	151,000	-	-	
Municipal General Levy Funding	-	-	-	-	-	-	
TOTAL FUNDING	137,000	3,025,000	148,000	3,310,000	473,000	7,885,000	11,668,000
NET Surplus/(Deficit) for programs not funded by general levy	(2,028,700)	1,430,300	78,000	(520,400)	270,000	-	(250,400)
Actual 2019 - OPERATING							
Expenses:							
Salary and Benefits	1,156,641	536,530	-	1,693,171	50,363	4,337,734	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	110,343	72,337	-	182,680	-	231,797	
Insurance	131,963	16,796	-	148,759	-	-	
Property Taxes	-	89,535	-	89,535	-	54,307	
Other Expenses	413,177	876,336	68,658	1,358,171	110,716	3,072,795	
Amount set aside to Reserves	232,324	193,000	-	425,324	135,000	977,000	
TOTAL EXPENSE	2,044,448	1,784,534	68,658	3,897,640	296,079	8,673,633	12,867,352
Funding							
Donations	90,463	-	500	90,963	-	6,413	
Self Generated	176,633	2,898,664	200,717	3,276,014	566,791	8,667,896	
Funds taken from Reserves	-	281,914	-	281,914	-	-	
TOTAL FUNDING	267,096	3,180,578	201,217	3,648,891	566,791	8,674,309	12,889,991
NET Surplus/(Deficit) for programs not funded by general levy	(1,777,352)	1,396,044	132,559	(248,749)	270,712	676	22,639

OTHER INFORMATION

1. INFORMATION SYSTEMS & TECHNOLOGY - COMPUTER CHARGES

The work of the IS&T Group including wages, capital purchases and ongoing maintenance and operations is funded through the Information Systems and Technology Reserve. The IS&T Reserve is sustained through a charge back framework. A “Computer Charge” is allocated to the individual programs based on the number of users and the nature of system usage or degree of reliance on IS&T activities and services.

The *Information Systems and Technology* (IS&T) group leads GRCA’s information management activities; develops and acquires business solutions; and oversees investment in information and communications technology as detailed below:

Specific Activities:

- Develop and implement GRCA's long-term information management, information technology and communications plans.
- Assess business needs and develop tools to address requirements, constraints and opportunities. Acquire and implement business and scientific applications for use at GRCA. Manage information technology and business solutions implementation projects on behalf of GRCA, GRCF and the Lake Erie Source Protection Region.
- Develop, and implement GRCA’s Geographic Information Systems (GIS) technology and spatial data infrastructure. Manage GRCA’s water-related data. Create and maintain standards for the development, use and sharing of corporate data. Develop policies and implement tools to secure GRCA’s data and IT and communications infrastructure.
- Acquire, manage and support GRCA’s server, storage, network and personal computer infrastructure to support geographic information systems (GIS); flood forecasting and warning, including real-time data collection; database and applications development; website hosting; electronic mail; internet access; personal computing applications; and administration systems, including finance, property and human resources.
- Develop and operate a wide area network connecting 14 sites and campus style wireless point-to-multipoint networks at Head Office, Conservation Areas, Nature Centres and Flood Control Structures. Develop and operate an integrated Voice over IP Telephone network covering nine sites and 220 handsets. Support and manage mobile phones, smart phones and pagers. Develop, implement and maintain GRCA’s IS&T disaster recovery plan.
- Operate on-line campsite reservation and day-use systems with computers in 10 Conservation Areas. Provide computers and phone systems for use at outdoor education centres.
- Build and maintain working relationships with all other departments within GRCA. Develop and maintain partnerships and business relationships with all levels of government, Conservation Ontario, private industry and watershed communities with respect to information technology, information management, business solutions and data sharing.

2. VEHICLE, EQUIPMENT – MOTOR POOL CHARGES

Motor Pool charges are allocated to the individual sections based on usage of motor pool equipment. Effectively, motor pool charges are included with administrative costs or other operating expenses, as applicable, on Tables 1 to 10.

Specific Activities:

- Maintain a fleet of vehicles and equipment to support all GRCA programs.
- Purchases of new vehicles and/or equipment.
- Disposal of used equipment.
- Lease certain equipment.

SECTION B

BASE PROGRAMS – CAPITAL

SECTION B – CAPITAL BUDGET

Capital maintenance spending in 2020 includes spending in the following program areas:

- Water Resources Planning
- Flood Forecasting and Warning
- Water Control Structures
- Conservation Areas
- Corporate Services

Water Resources Planning expenditures will be for water quality monitoring equipment.

Flood forecasting and warning expenditures will be for software systems and gauge equipment.

Water Control Structures major maintenance expenditures on dams and dikes.

Conservation Area capital spending includes expenditures as part of the regular maintenance program as well as spending on major repairs and new construction. In 2020, major capital projects within the Conservation Areas will include:

- Completion of the Elora Gorge Upper Pines seasonal campground
- Expansion of the north side gate house at the Elora Gorge CA.
- New workshop at Brant Park.
- Playground replacements at Brant Park and Laurel Creek respectively.
- Perimeter fencing at the Elora Quarry

Corporate Services capital spending represents the portion of overall Information Services and Motor Pool expenses that are funded by the Information Technology (IT) and Motor Pool (MP) reserve. See “Other Information” above for spending descriptions for IT and MP.

SECTION B - Capital Budget

GRAND RIVER CONSERVATION AUTHORITY

Budget 2020

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	BUDGET TOTAL
Expenses:							
WQ Monitoring Equipment & Instruments	110,000						110,000
Flood Forecasting Warning Hardware and Gauges		190,000					190,000
Flood Control Structures-Major Maintenance			2,700,000				2,700,000
Conservation Areas Capital Projects					2,150,000		2,150,000
Net IT/MP Capital Spending not allocated to Departments						505,000	505,000
TOTAL EXPENSE	110,000	190,000	2,700,000	-	2,150,000	505,000	5,655,000
Funding							
Prov & Federal Govt			1,180,000				1,180,000
Self Generated					825,000		825,000
Funding from Reserves	75,000	25,000	770,000		1,325,000	505,000	2,700,000
TOTAL FUNDING	75,000	25,000	1,950,000	-	2,150,000	505,000	4,705,000
Net Funded by General CAPITAL Levy	35,000	165,000	750,000	-	-	-	950,000

Budget 2019

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	BUDGET TOTAL
Expenses:							
WQ Monitoring Equipment & Instruments	110,000						110,000
Flood Forecasting Warning Hardware and Gauges		190,000					190,000
Flood Control Structures-Major Maintenance			1,500,000				1,500,000
Conservation Areas Capital Projects					2,590,000		2,590,000
PSAB Project							-
Building Major Maintenance							-
Net IT/MP Capital Spending not allocated to Departments						207,700	207,700
TOTAL EXPENSE	110,000	190,000	1,500,000	-	2,590,000	207,700	4,597,700
Funding							
Municipal Special Levy							-
Prov & Federal Govt			700,000				700,000
Self Generated					965,000		965,000
Funding from Reserves	50,000				1,625,000	207,700	1,882,700
TOTAL FUNDING	50,000	-	700,000	-	2,590,000	207,700	3,547,700
Net Funded by General CAPITAL Levy	60,000	190,000	800,000	-	-	-	1,050,000

ACTUAL 2019 - CAPITAL

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	ACTUAL TOTAL
Expenses:							
WQ Monitoring Equipment & Instruments	91,334						91,334
Flood Forecasting Warning Hardware and Gauges		132,046					132,046
Flood Control Structures-Major Maintenance			2,468,201				2,468,201
Conservation Areas Capital Projects					3,095,027		3,095,027
Funding to Reserves		112,000					112,000
Net IT/MP Expenses in excess of chargebacks						(25,171)	(25,171)
TOTAL EXPENSE	91,334	244,046	2,468,201	-	3,095,027	(25,171)	5,873,437
Funding							
Prov & Federal Govt			1,028,240			4,090	1,032,330
Self Generated		54,170			895,027		949,197
Funding from Reserves			637,000	-	2,200,000	(29,261)	2,807,739
TOTAL FUNDING	-	54,170	1,665,240	-	3,095,027	(25,171)	4,789,266
Net Funded by General CAPITAL Levy	91,334	189,876	802,961	-	-	-	1,084,171

SECTION C

SPECIAL PROJECTS

SECTION C – SPECIAL PROJECTS

This category of activity represents projects that the GRCA undertakes where special one time and/or multi-year funding is applicable. The duration of these projects is typically one year although in some instances projects may extend over a number years, such as Source Protection Planning. External funding is received to undertake these projects.

The main project in this category is the provincial Source Protection Planning program under the *Clean Water Act, 2006*. Plan development work commenced in 2004, with plan implementation starting in 2015. Work includes research and studies related to the development and updates of a Drinking Water Source Protection Plan for each of the four watersheds in the Lake Erie Source Protection Region. The focus in 2020 continues on completing updates to the Grand River Source Protection Plan, including development of water quantity policies, updating water quality vulnerability assessments, and the development of the annual progress report for the Grand River Source Protection Plan.

Other special projects in the area of watershed stewardship include the “Rural Water Quality Program” grants, Emerald Ash borer infestation management, floodplain mapping projects, Upper Blair subwatershed study, waste water optimization project, water festivals, trail development, the Mill Creek Ranger stream restoration project and numerous ecological restoration projects on both GRCA lands and private lands in the watershed.

SECTION C - Special Projects Budget

GRAND RIVER CONSERVATION AUTHORITY

Budget 2020

EXPENDITURES	ACTUAL 2019	BUDGET 2019	BUDGET 2020
Grand River Management Plan	21,986	70,000	-
Subwatershed Plans - City of Kitchener	80,097	100,000	100,000
Dunnville Fishway Study	18,632	30,000	-
Waste Water Optimization Program	106,192	140,000	140,000
Floodplain Mapping	486,193	560,000	516,000
RWQP - Capital Grants	853,294	800,000	800,000
Brant/Brantford Children's Water Festival	31,117	26,000	26,000
Haldimand Children's Water Festival	15,721	25,000	20,000
Species at Risk	72,688	70,000	40,000
Ecological Restoration	149,638	130,000	100,000
AGGP-UofG Research Buffers	24,908	-	30,000
Great Lakes Agricultural Stewardship Initiative	3,077	-	-
Trails Capital Maintenance	20,725	150,000	150,000
Emerald Ash Borer	398,748	600,000	600,000
Lands Mgmt - Land Purchases/Land Sale Expenses	858,302	-	-
Lands Mgmt - Development Costs	-	50,000	-
Guelph Lake Nature Centre	-	-	50,000
Mill Creek Rangers	32,213	35,000	35,000
Total SPECIAL Projects 'Other'	3,173,531	2,786,000	2,607,000
Source Protection Program	1,083,095	835,000	720,000
Total SPECIAL Projects Expenditures	4,256,626	3,621,000	3,327,000
SOURCES OF FUNDING			
Provincial Grants for Source Protection Program	1,083,095	835,000	720,000
OTHER GOVT FUNDING	1,440,094	1,630,000	1,518,000
SELF-GENERATED	227,532	386,000	381,000
FUNDING FROM/(TO) RESERVES	1,505,905	770,000	708,000
Total SPECIAL Funding	4,256,626	3,621,000	3,327,000

APPENDIX A

GRAND RIVER CONSERVATION AUTHORITY MEMBERS (2020)

Region of Waterloo (including Cities of Kitchener, Waterloo, Cambridge and Townships of North Dumfries, Wellesley, Wilmot and Woolwich)

Les Armstrong (Wilmot), Jim Erb (Waterloo), Sue Foxton (North Dumfries), Michael Harris (Kitchener), Helen Jowett (Cambridge), Geoff Lorentz (Kitchener), Kathryn McGarry (Cambridge), Jane Mitchell (citizen appointment), Joe Nowak (Wellesley), and Warren Stauch (citizen appointment)

Regional Municipality of Halton

John Challinor II

Haldimand and Norfolk Counties

Bernie Corbett and Dan Lawrence

City of Hamilton

Marcus Adili

County of Oxford

Bruce Banbury

City of Brantford

Richard Carpenter and Kevin Davis

City of Guelph

Bob Bell and Rodrigo Goller

Townships of Amaranth, East Garafraxa, Southgate and Melancthon and Town of Grand Valley

Guy Gardhouse

Townships of Mapleton and Wellington North

Bruce Whale

Municipality of North Perth and Township of Perth East

Don Brunk

Township of Centre Wellington

Ian MacRae

Town of Erin, Townships of Guelph-Eramosa and Puslinch

Chris White

County of Brant

Brian Coleman and Joan Gatward

Regional Advisory Committee (RAC)

The Regional Advisory Committee (RAC) shares best practices and develops opportunities for networking by acting as a liaison between business/industrial sectors, communities and the SEDC, thereby assisting with the foundation of collaborative partnerships. The committee is comprised of representatives from the municipalities covered by this newsletter, as listed below.

Town of Hanover

Phone: 519-364-2780

Email: amarshall@hanover.ca

Municipality of Arran-Elderslie

Phone: 519-363-3039

Email: ecdev@arran-elderslie.ca

Township of Chatsworth

Phone: 519-794-3232

Email: psinamon@chatsworth.ca

Municipality of Brockton

Phone: 519-881-2223

Email: info@brockton.ca

Town of Minto

Phone: 519-338-2511

Email: info@town.minto.on.ca

Municipality of South Bruce

Phone: 519-392-6623

Email: clerk@southbruce.ca

Township of Southgate

Phone: 519-377-5057

Email: dmilliner@southgate.ca

Township of Wellington North

Phone: 519-848-3620

Email: dsmall@wellington-north.com

Municipality of Grey Highlands

Phone: 519-986-1216

Email: ecdev@greyhighlands.ca

Municipality of West Grey

Phone: 519-369-2200

Email: info@westgrey.com

EDITORS COMMENTS

The Economic Indicators for 2019 have remained positive, with employment opportunities remaining high. The annual unemployment rate for Saugeen area was 4.3%, which was an increase from 3.7% in 2018, and continues to be one of the lowest in Ontario. Real Estate remains neutral as we see higher selling prices, but lower inventory. 2020 will face the same issues and concerns as in 2019 regarding attainable housing, workforce and transportation. All signs show progress and good momentum moving forward.

POSITIVE 2019 INDICATORS



Real Estate Sales

High Price/Low Inventory



Social Assistance

Down



Unemployment

Remains low



Saugeen Economic Development Corporation
A Community Futures Development Corporation

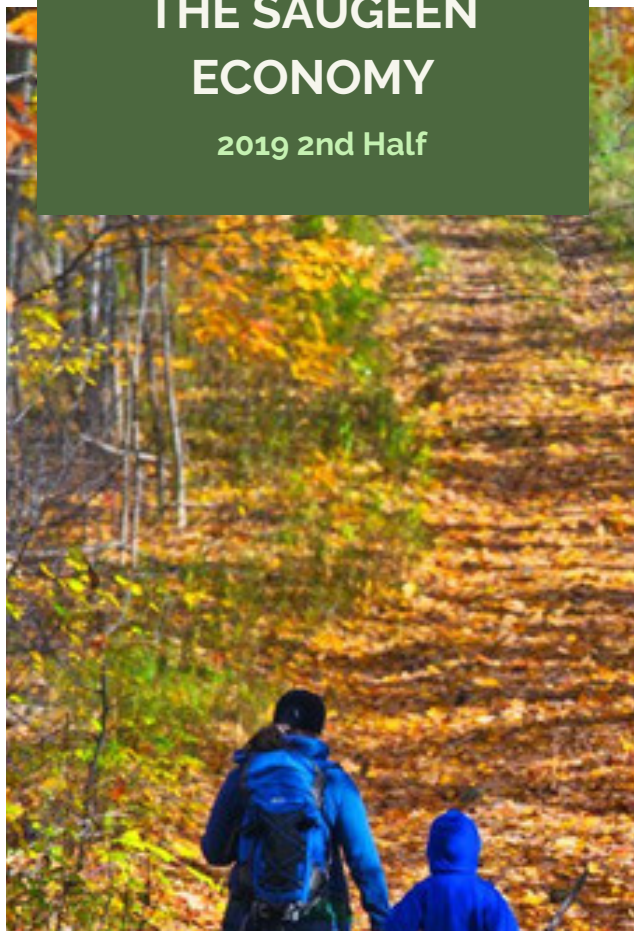
CONTACT US

Phone: 519-799-5750

Email: info@sbdc.ca

THE SAUGEEN ECONOMY

2019 2nd Half



Saugeen Economic Development Corporation in Partnership with the Regional Advisory Committee

A COMMUNITY FUTURES DEVELOPMENT CORPORATION



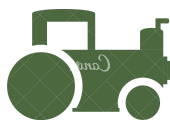
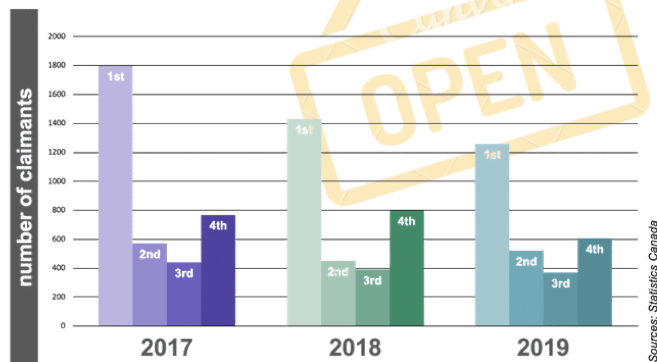
Saugeen Economic Development Corporation
A Community Futures Development Corporation



Unemployment Saugeen

LOCAL AREA REMAINS LOWEST UNEMPLOYMENT RATE IN ONTARIO

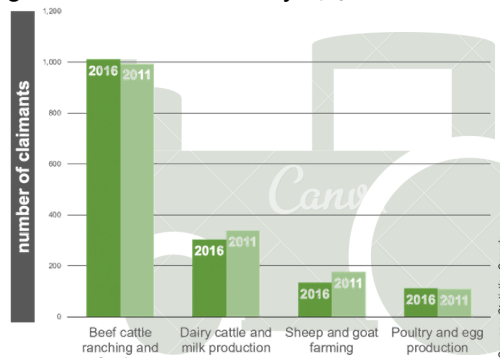
In December, the unemployment rate for the Saugeen area rose slightly to 2.7%. At the same time, the provincial unemployment rate decreased slightly, from 4.9% to 4.8%.



Agri-Sector Local Area

LOCAL FARMS BY INDUSTRY GROUP

Between 2011 and 2016 farm numbers for Beef cattle ranching and farming increased 1.7%. Poultry and egg production farm numbers also increased by 2.8%, however Dairy cattle and milk production farms decreased 10.3% and Sheep and goat farms decreased by 23.9%.



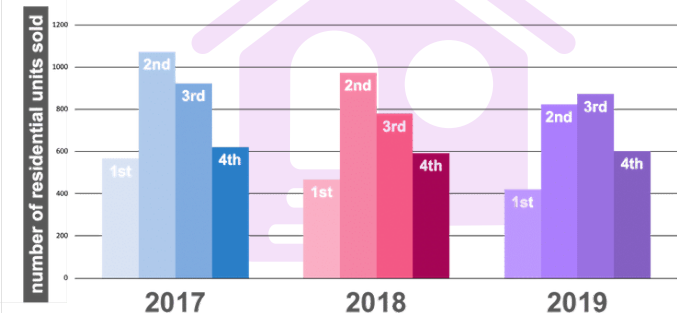
Note: The information in this newsletter was deemed accurate at the time of printing. We have made every effort to ensure the accuracy of the contents of this document and accept no responsibility for errors or omissions.



Real Estate Sales Grey/Bruce/Owen Sound

PRICES INCREASE WHILE NUMBER OF UNITS SOLD DIPS

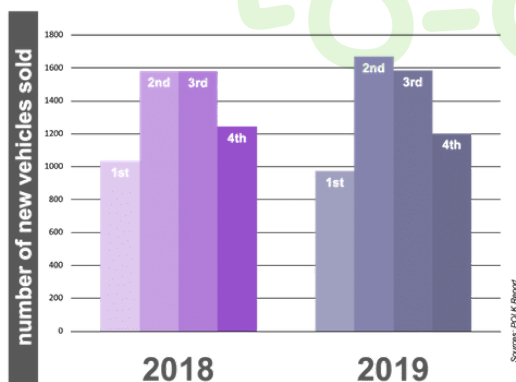
2019 home sales totaled 2,791 units, down 0.9% from same period in 2018. The average price of homes sold in December was \$ 395,000 up 15.5% from the same time in 2018. Total value of all properties sold in December of 2019 was \$ 68 million, raising 12% from December 2018.



New Motor Vehicle Sales Local Area

SALES HIT SPEED BUMP

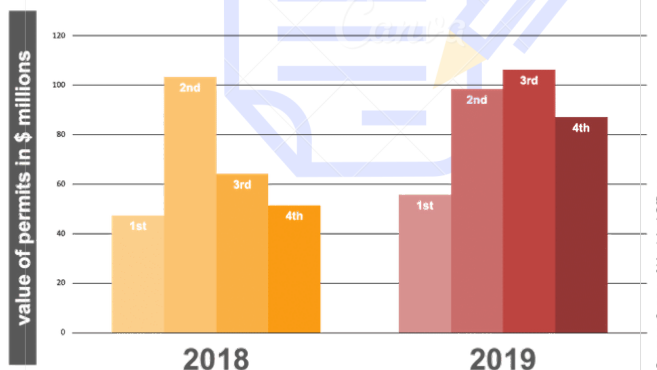
In December of 2019, local sales were reported at 268 units vs 280 in 2018. This represents an decrease of 12 units or 4.3% in 2019. By comparison Ontario-wide sales had a 0.2% decrease over the same time period.



Building Permits Saugeen

PERMITS SOAR UPWARDS

The value of building permits issued at the end of 2019 was reported at \$ 348 million, up \$ 82 million from the overall total in 2018.

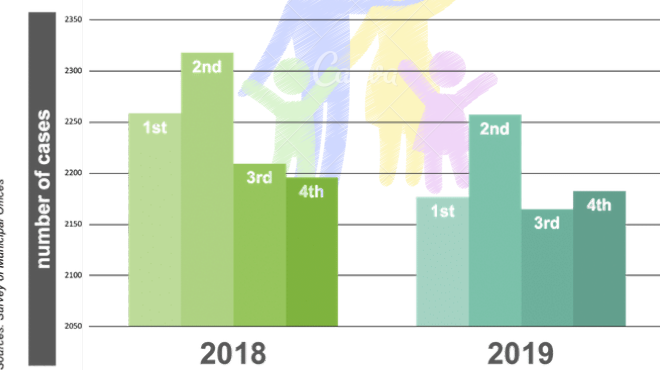


Social Assistance Grey/Bruce/Owen Sound/Wellington County*

*Not including the city of Guelph

CASELOADS CONTINUE TO DECREASE

December 2019 reported that the average caseloads for the month was 2,195. This represents a decrease of 50 caseloads when compared to December of 2018.



Elisha Hewgill

Subject: FW: Release of 'Protecting People and Property: Ontario's Flooding Strategy'

From: Great Lakes and Water Policy Section (MNRF) <mnrwaterpolicy@ontario.ca>

Sent: March 9, 2020 1:23 PM

Subject: Release of 'Protecting People and Property: Ontario's Flooding Strategy'

Hello,

Ontario is taking action to protect people and property by strengthening the province's preparedness for flooding because the safety of the public and the protection of our communities is our number one priority.

In response to Ontario's Special Advisor on Flooding [report](#) released last November, and the call from the communities around the province to address the issue of flooding, Ontario has released *Protecting People and Property: Ontario's Flooding Strategy*, available [here](#). The Strategy introduces a series of new and enhanced actions that will help Ontario better prepare for, respond to, and recover from significant flood events.

You can also visit our updated webpage, ontario.ca/floods to find emergency preparedness information, including safety and flood mitigation tips for homeowners.

We look forward to continuing to work with you to build a more resilient Ontario.

Thank you

Water Resources Section
Policy Division
Ontario Ministry of Natural Resources and Forestry
mnrwaterpolicy@ontario.ca



March 10, 2020

Ontario's Flooding Strategy Released

The Ministry of Natural Resources and Forestry has released [Ontario's Flooding Strategy](#). There are five key areas for action:

- 1) Understanding Flood Risks,
- 2) Strengthening Governance of Flood Risks,
- 3) Enhanced Flood Preparedness,
- 4) Enhance flood response and recovery,
- 5) Invest in Flood Risk Reduction.

Municipal governments can welcome this commitment to enhance mapping and increase public awareness by creating a public education program. There is clear direction that all governments and conservation authorities need to work in greater collaboration. This will include clarifying responsibilities and working groups to tackle specific issues.

A strong investment in science based, defensible data is planned in an effort to improve flooding information. This is not only for mapping but also to improve forecasting and warning systems. The province will be reviewing a large number of regulations and technical guidelines to update them to better reflect recent flooding experiences and climate change projections. As well there is a commitment from the province to enhance flood forecasting in a number of ways including working with the Federal Government. This in turn will improve public warning information.

Of specific interest to municipal governments are the action items pertaining to land use planning decisions and infrastructure. Reliance on structures to mitigate flood hazards has not been as successful as originally intended. As a result, municipalities are called on to evaluate approaches and standards. This will include maintaining wetlands, increasing permeable surfaces, enhancing resiliency through building infrastructure in anticipation of extreme weather events, and stormwater / wastewater management and reporting.

Many of these actions will impact conservation authorities in terms of their role in mapping, the planning process, monitoring, forecasting and support of emergency management activities. Conservation Authorities could be called on to strengthen the use of hazard regulations under Section 28.

Agricultural and rural drainage may also see revisions to standards.

The strategy speaks to land owners' responsibilities and is supportive of the federal government developing a new low-cost national flood insurance program to protect homeowners at high risk of flooding and to develop a national action plan to assist homeowners with potential relocation for those at the highest risk of repeat flooding. There is a commitment to enhance emergency response by implementing Auditor General recommendations, and review the Disaster Recovery Assistance program. Specific actions are reviewing the build back better pilot, providing clarity on the eligibility of waste management costs, and reviewing program responsiveness.

Finally, there is discussion of better leveraging the existing Ontario Community Infrastructure Fund (OCIF) and Ontario's Asset Management Planning regulations to account for flooding and climate adaptation needs; funding for flooding infrastructure projects through the recent Green Infrastructure Stream intake; Conservation Authority Water Erosion Control Infrastructure (WECI) funds for dam investments; continued funding for core activities of Conservation Authorities; support from federal funding programs and encouraging the use of Local Improvement Charges for shoreline revetment.

Overall, this report will require municipal governments:

- to alter practices for where or under what circumstances development is allowed, including avoiding hazard lands and an emphasis on low impact development.
- to alter expectations of developers to better manage stormwater, maintain wetlands, increase permeable surfaces and require low impact development.
- to be more stringent with development. There will be some developments that may not be able to proceed which may result in some landowners being frustrated.
- to evaluate storm and wastewater management. There may be some costs (depending on how infrastructure funding is provided) to upgrading existing and up sizing future infrastructure designed to manage waste and storm water. Sewer overflow reporting will also require municipal attention.

With any change in approach or standards, there can be time lags which translate into costs. While the document points to municipal governments as the lynchpin in addressing flooding, it does not seem to require new unfunded mandates. The Strategy does however add pressure to an already challenging infrastructure funding environment where demand far outstrips available funds.

AMO continues to call for additional, dedicated federal and provincial funding for flooding infrastructure to help municipalities adapt to our changing climate. AMO staff will continue to monitor the ways in which this strategy is implemented.

AMO Contact:

Cathie Brown, Senior Advisor, cathiebrown@amo.on.ca, 416-971-9856 ext. 342.

Craig Reid, Senior Advisor, creid@amo.on.ca, 416-971-9856 ext. 334.



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ESA # 7012854

Quarterly Newsletter of Wellington North Power Inc.

Quarter 4: October 1st to December 31st 2019

A quarterly update for Municipal Councillors and Shareholders summarizing Wellington North Power Inc.'s initiatives and performance.

Message from the CEO / President

Welcome to this 4th quarter edition of the Wellington North Power Quarterly Newsletter.

Another year has slipped by and with that, the financial audit season is upon us. I am happy to report our initial numbers indicate a net income above our planned budget for 2019. The final audited results will be presented at the AGM on Tuesday May 26th. Please mark the date in your calendars.

We continue to work on preparing our 2021 "Cost of Service" rate application due to be filed in the 3rd quarter of 2020. We will be planning at least two customer engagement events where we will be soliciting feedback on our capital plan and bill impact.

We continue to see strong interest in residential and commercial development in both Arthur and Mount Forest. We look forward to continuing to support developers with connection to our system.

Jim Klujber – CEO/President, Wellington North Power Inc.

1. Our Commitment

As your local electricity distribution company, we take pride in providing safe, reliable electricity distribution to consumers in the urban areas of Arthur, Holstein and Mount Forest.

Our Mission Statement is: *"Wellington North Power Inc. (WNP) shall provide its customers with the most cost effective delivery of electricity safely, reliably and efficiently. This will be done while providing superior customer service and promoting customer education and green initiatives within its service area."*

Our strategic objectives are to:

- Manage a safe and reliable distribution system in an efficient and cost effective manner.
- Provide outstanding customer service.
- Continue to increase shareholder value.
- Meet all regulatory obligations.

2. 2019 Priorities

- Maintain day-to-day activities: System reliability, safety and customer service;
- Promote Health & Safety to protect staff and the general public;
- Complete capital projects adhering to safety regulations with no reported injuries;
- Work with and support stakeholders with encouraging economic growth in our communities;
- Control and manage operating expenses and capital expenditures;
- Encourage Energy Conservation and continue to deliver energy-savings advice to customers;
- Comply with the Ministry of Energy and the energy regulator rules and codes; and
- Keep abreast of activities and speculation in the energy sector.

3. Updates

Business

- WNP is preparing a Cost of Service application for approval of May 1st 2021 rates and a 5-year capital investment plan which is due to be filed with the Ontario Energy Board in the 3rd Quarter of 2020. Preparations include:
 - Launch of the Customer surveys;
 - Past performance data;
 - Operations, Maintenance and Administration cost estimates for 2021; and
 - Preparation of 5 year Capital plan.
- The 2020 Budgets were approved by the Board of Directors in November.
- The 2019 major capital projects were completed in December.

Government:

- In March the government issued a directive to Independent Electricity System Operator (IESO) to move delivery of Conservation Programs under the Conservation First Framework from Local Distribution Companies to the IESO. As a result WNP is wrapping up “open” projects with a requirement to close all carry-over projects by 2021.
- In an effort to improve performance and create efficiencies the government initiated governance changes at the energy regulator, the Ontario Energy Board. Changes at the OEB include:
 - Board of Directors will be responsible for governance and strategic oversight of the OEB, "interfacing" with the Minister and the government. The Board Chair will "be accountable" to the Minister "for ensuring the independence and effectiveness of the OEB's adjudicative process."
 - A CEO to provide executive leadership for all operational and policy aspects of the OEB.
 - Commissioners to take on the adjudicative roles for hearing and determining matters within the OEB's jurisdiction. The Chief Commissioner will assign cases and ensure "the timeliness and dependability of the regulatory process."
- To improve bill transparency, the government initiated changes to the electricity bill effective on November 1st 2019. WNP tested and implemented the necessary bill print changes meeting the required effective date.

Wellington North Power Inc.
Quarterly Update for Shareholders

Page 3 of 4

4. Scorecard

Wellington North Power Inc. uses a Scorecard as an indicator to measure and monitor monthly performance in the four core areas of:

- a) Financial control - income, revenue and operating expenses;
- b) Reliability and safety - planned and unplanned power outages and events;
- c) Customer Service - telephone answer rate, scheduling of work, new connection rate, billing accuracy;
- d) Conservation - energy savings in our community against a mandated Ministry of Energy set target.

Below is a summary of the key elements of the Scorecard as at (year-to-date):

Indicator	Measure	Variance (YTD Target)	Notes (Summary of variance: Year-to-Date versus 2019 Plan).
Financial Value	Net Income	+40%	Year-to-date income is 40% higher than annual target.
	Revenue	+2%	Year-to-date revenue is 2% above budget.
	Expenses	-1%	Year-to-date operating expenses are 1% below annual budget.
Reliability	Power Outages due to WNP	+1%	No major outages caused by WNP. 1% above WNP's 5-year reliability average target as set by the OEB. This variance is due to: <ul style="list-style-type: none"> Planned pole-line construction work in resulting in multiple outages for Residential customers. [Note: this excludes upstream outages – i.e. outages caused by others that can affect WNP's distribution system.]
Service Quality	Customer Services indices (calls answered, appointments scheduled and completed)		Services indices targets are set by the energy regulator. WNP is performing ahead for each of the measured service indices in 2019.
Energy Conservation	2015 to 2019 Energy Savings	2,875,721 kWh	In March of 2019 the Independent Electricity System Operator (IESO) issued changes to the "Conservation First Framework". Local Distribution Companies, such as WNP, are no longer involved in this initiative and the program delivery is now solely by the IESO. As at March 2019, WNP had achieved 59% of its' 2015-2020 Conservation First Framework target of 5,890,000 kWh of energy savings.
Legend		Green	On plan / ahead of target
		Amber	Slightly behind plan – to monitor closely
		Red	Behind plan – remedial action required

Note: The "Financial Value" amounts shown are unaudited numbers. Audited 2019 values will be available in April 2020.

5. Major Projects for 2019

Project	Scope
Pole Line Projects	Wellington North Power complete a number of pole line replacement projects in Arthur and Mount Forest.
System Access Projects	WNP will continue to work on a number of smaller projects that will facilitate the connection of new customers.
LED Street Lights	Wellington North Power is replacing the existing HPS street light fixtures in Arthur and Mount Forest with energy efficient LED fixtures
Cybersecurity	Third party audit.

6. Outlook

- a) The Affordability Fund Trust (AFT) was launched by the Government in late 2017 with annual provincial funding of \$100 million. This program provides energy efficiency measures and upgrades (LED lights, weather-stripping, and certified energy-efficient appliances) to consumers who are not eligible for other low-income energy conservation programs or are unable to make energy efficient improvements without financial assistance. WNP and its delivery partner, GreenSaver have finalized a contract and are now promoting and delivering AFT to our customers on behalf of the Government. Participation in this program is low with 23 participants to date (up from 19 in the 3rd quarter).
- b) WNP continues to promote and assist customers in applying for the Ontario Energy Support Program (OESP) initiative. The OESP program provides financial assistance to eligible low-income households and seniors in our community. Approximately 12% of WNP's customers are participating in the program.
- c) WNP submitted its application for 2020 rates effective May 1st to the energy regulator, the Ontario Energy Board in November. WNP has responded to a number of questions raised by OEB staff and is expecting its Decision & Rate Order in March 2020.
- d) WNP is preparing for new customer service rules that come into effect in March 2020. The rules were reviewed by the OEB and have been amended to "strengthen protection for electricity and natural gas consumers". Changes include customers will have 20 days (up from 16 days) to pay their bill; customers will receive an "Overdue Notice" if they have not paid their account on the Due Date; and the period for physical disconnection because of non-payment will be 14 days (up from 11 days). The Customer Service team will be testing system modifications that are necessary to cope with the new rules and will inform our customers of the pending changes by social media postings, information on our website and at the service counter.
- e) WNP is initiating planning for the 2020 capital projects which includes a number of pole line rebuilds as well as the purchase of a new bucket truck.
- f) Annual line clearing (tree trimming) activities will begin in the 1st quarter of 2020. WNP maintains a minimum clearance between vegetation and power lines for safety and system reliability.

Should you have any questions or feedback or require further information, please contact Jim Klujber (CEO/President) jklujber@wellingtonnorthpower.com or telephone 519-323-1710.

February 28, 2020

Grey County Municipalities

Re: Municipality of Meaford Resolution regarding Bill 156

At their meeting on February 24, 2020, the Council of the Municipality of Meaford passed the following resolution regarding Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019*:

Moved by: Councillor Vickers

Seconded by: Councillor Greenfield

Whereas, the provincial government has recently introduced Bill 156, the Security from Trespass and Protecting Food Safety Act; and

Whereas, the Bill is designed to protect farmers, livestock and the food supply chain; and

Whereas, the Ontario Federation of Agriculture has requested that the Municipality of Meaford support this legislation; and

Whereas, Council of the Municipality of Meaford wishes to support farmers and the local agriculture industry.

Therefore, be it resolved that the Council of the Municipality of Meaford hereby supports the passage of Bill 156 and its intent to protect farms, farming families and the safety of the food chain; and

That this resolution be forwarded to the Minister of Agriculture, Food and Rural Affairs, MPP Bill Walker, the Ontario Federation of Agriculture, and Grey County municipalities.

Carried - Resolution #2020-05-07

Sincerely,



Margaret Wilton-Siegel

Deputy Clerk

Municipality of Meaford

21 Trowbridge Street West, Meaford

519 538-1060 ext. 1100 | mwiltonsiegel@meaford.ca

CC: The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
MPP Bill Walker
Ontario Federation of Agriculture



Town of The Blue Mountains

32 Mill Street, P.O. Box 310, Thornbury, ON N0H 2P0

Tel: (519) 599-3131 • Fax: (519) 599-7723

Toll Free: 1-888-BLU-MTNS (1-888-258-6867)

info@thebluemountains.ca • www.thebluemountains.ca

February 24, 2020

Moved by: Jim Uram

Seconded by: Rob Sampson

WHEREAS Grey County Council, at its October 24, 2019 meeting, supported Private Members Bill 89 Teach the Reach Act, 2019;

AND WHEREAS Private Members Bill 89, Teach the Reach Act, 2019 was introduced by MPP Marit Stiles in order to make roads safer for Ontario cyclists;

AND WHEREAS the Bill would amend the Highway Traffic Act to require the Ministry to ensure the Dutch Reach method is explained in driver education handbooks and taught in driver education courses that are approved or licensed by the Ministry;

AND WHEREAS the Town of The Blue Mountains Transportation Committee's purpose is to advise Council regarding matters related to active and vehicular transportation including, but not limited to: transportation needs, transit demand, traffic and parking regulations, development activity, trails, cycling, and safety;

AND WHEREAS the Town of The Blue Mountains Transportation Committee requested Council to support Bill 89, Teach the Reach Act, at its December 17, 2019 Committee meeting;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of The Blue Mountains supports Bill 89, Teach the Reach Act, 2019 and directs staff to provide the resolution supporting Bill 89 to the Minister of Transportation, Member of Provincial Parliament Marit Stiles, Grey County Members of Provincial Parliament, Grey County, and all lower-tier municipalities in Grey County, **CARRIED**.

CERTIFIED TO BE A TRUE COPY


Krista Royal, Deputy Clerk

March 3, 2020

SENT VIA E-MAIL

Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Honourable Premier Ford:

SUBJECT: PROVINCIALY SIGNIFICANT WETLANDS DESIGNATION

At its regular meeting held on February 25, 2020, Council for the Municipality of West Nipissing passed resolution **2020/080**, attached hereto. The resolution supports a request circulated by the Village of Merrickville-Wolford, asking the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries.

We trust the enclosed is self-explanatory.

Respectfully,



Deputy Clerk / Assistant to the
Chief Administrative Officer

\Encl.

cc: Minister of Natural Resources and Forestry
Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)
Ontario Municipalities



**The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

2020 / 0 8 0

FEBRUARY 25, 2020

Moved by / Proposé par :

Seconded by / Appuyé par :

WHEREAS the Municipality of West Nipissing received resolution no. R-029-20 from the Village of Merrickville-Wolford, attached hereto; pertaining to the Ministry of Natural Resources and Forestry's practices and procedures when designating of Provincially Significant Wetlands;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Village of Merrickville-Wolford requesting that the Ministry of Natural Resources and Forestry to respectfully provide supporting evidence with respect to the expansion of wetlands designations within their boundaries;

BE IT FURTHER RESOLVED THAT Council for the Municipality of West Nipissing calls upon the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and all Ontario municipalities.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

February 5, 2020

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON, M7A 1A1

Dear Premier Ford:

Re: Provincially Significant Wetlands Designation

Please find attached the Council of the Corporation of the Village of Merrickville-Wolford's Resolution No. R-029-20, with respect to the Village's concerns surrounding the Ministry of Natural Resources and Forestry's practices and procedures while implementing designations of Provincially Significant Wetlands.

While the attached resolution is tailored to a Village-specific issue, it is Council's position that the concerns expressed therein are being experienced by municipalities Province-wide.

Thank you in advance for the consideration that you give this matter.

Yours truly,

A handwritten signature in black ink, appearing to read "Doug Robertson".

Doug Robertson
CAO/Clerk/Director, Economic Development

- c. Honourable John Yakabuski, Minister of Natural Resources and Forestry
Honourable Steve Clark, Minister of Municipal Affairs and Housing
Andy Brown, CAO of the United Counties of Leeds and Grenville
Association of Municipalities of Ontario
Rural Ontario Municipal Association
All Ontario municipalities



VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if
required:

**Recorded Vote Requested
By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - 029 - 20

Date: January 27, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

WHEREAS the Village of Merrickville-Wolford is endeavouring to adopt a new Official Plan as required per Section 17 of the *Planning Act* and the Village is required to incorporate the Provincial Policy Statements of the Act;

AND WHEREAS the Provincial Policy Statements require the Village to provide in its Official Plan the updated provisions of new and expanded Provincially Significant Wetlands designations;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that the expansion of these wetlands is detrimentally affecting certain landowners and the Village's assessment base;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that designations of Provincially Significant Wetlands have occurred throughout the Province of Ontario without the provision of supporting evidence;



VILLAGE OF MERRICKVILLE-WOLFORD

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned about the expansion of the Provincially Significant Wetlands in the Northeast quadrant of the Village;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that these wetlands designations have been expanded without the Ministry of Natural Resources and Forestry having provided to the Village supporting evidence to justify said expansion;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby respectfully request that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of these wetlands designations;

AND THAT the Ministry of Natural Resources and Forestry re-evaluate the subject properties without delay;

AND THAT a copy of this resolution be sent to the Honourable Premier Doug Ford, Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the United Counties of Leeds and Grenville, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association and all Ontario municipalities.

Carried / Defeated


J. Douglas Struthers, Mayor

March 3, 2020

Re: New Business- Motion of Support for a peaceful conclusion to the ongoing rail disruptions and encouragement for ongoing discussions for a solution to the Costal GasLink Project.

At its meeting of March 2, 2020, the Council of the Corporation of the Township of Tyendinaga ratified a motion, regarding the support for a peaceful conclusion to the ongoing rail disruptions and encouragement to find a path a peaceful solution regarding the Costal GasLink Project.

“WHEREAS the dispute regarding the Coastal Gas Link Project in British Columbia is continuing;

AND WHEREAS the dispute has directly affected both the Township of Tyendinaga and the Mohawks of the Bay of Quinte;

AND WHEREAS a resolution of the situation lies in discussion and negotiations with the appropriate parties;

NOWTHEREFORE the Corporation of the Township of Tyendinaga calls on those parties to work together to find a successful and peaceful resolution of the pipeline matter as quickly as possible;

AND FINALLY that the Township urges all municipalities and municipal organizations across the Country to support the parties involved in their search for a resolution of this critically important matter.”

Best Regards,



Brad Roach

CAO (Chief Administrative Officer)

Clerk-Treasurer

The Corporation of the Township of Tyendinaga

859 Melrose Road, Shannonville, ON, K0K 3A0

(613) 396-1944 | clerk@tyendinagatownship.com

www.tyendinagatownship.com

March 5, 2020

SENT VIA E-MAIL

Hon. John Yakabuski
Minister of Natural Resources and Forestry
Whitney Block 6th Flr Rm 6630,
99 Wellesley St W,
Toronto, ON M7A 1W3

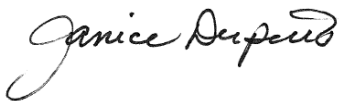
Honourable Minister Yakabuski:

SUBJECT: LEGISLATIVE CHANGES IN BILL 132

At its regular meeting held on March 3, 2020, Council for the Municipality of West Nipissing passed resolution **2020/101**, attached hereto. The resolution supports a request circulated by the Township of Puslinch, supporting AMO's position on the legislative changes in Bill 132 with respect to the *Aggregate Resources Act* and the *Safe Drinking Water Act*.

We trust the enclosed is self-explanatory.

Respectfully,



Deputy Clerk / Assistant to the
Chief Administrative Officer

\Encl.

cc: Minister of Health and Long-Term Care
Association of Municipalities of Ontario (AMO)
Ontario Municipalities



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 / 1 0 1

MARCH 3, 2020

Moved by / Proposé par :

Seconded by / Appuyé par :

WHEREAS the Municipality of West Nipissing received resolution no. 2020-010 from the Township of Puslinch supporting the Association of Municipalities of Ontario's (AMO) position on the Legislative Changes in Bill 132 with respect to the *Aggregate Resources Act* and the *Safe Drinking Water Act*;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing also supports AMO's position on the Legislative Changes in Bill 132 with respect to the *Aggregate Resources Act* and the *Safe Drinking Water Act*, as supported by the Township of Puslinch;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Ministry of Natural Resources and Forestry, the Ministry of Health and Long-Term Care, the Association of Municipalities of Ontario (AMO) and Ontario municipalities for their consideration.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: _____

DEFEATED: _____

DEFERRED OR TABLED: _____



February 20, 2020

RE: AMO's position on the Legislative Changes in Bill 132 with respect to the Aggregate Resources Act and the Safe Drinking Water Act.

Please be advised that Township of Puslinch Council, at its meeting held on January 2, 2020, considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2020-010: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

**That Council receives the Intergovernmental item 7.9 Queens Park Update; and
That Council direct staff to send correspondence in support of AMO's position on the
Legislative Changes in Bill 132 with respect to the Aggregate Resources Act and the Safe
Drinking Water Act.**

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Yours very truly,
Courtenay Hoytfox
Development and Legislative Coordinator

From: AMO Communications <Communicate@amo.on.ca>
Sent: Monday, December 16, 2019 11:17 AM
To: Courtenay Hoytfox
Subject: Queen's Park Update - December 16, 2019

AMO Update not displaying correctly? [View the online version](#) | [Send to a friend](#)
Add Communicate@amo.on.ca to your safe list



December 16, 2019

Queen's Park Update

Cannabis

On December 12th, the government amended Ontario Regulation 478/18 under the *Cannabis License Act, 2018*. This opens Ontario's cannabis retail market in 2020. Retail applications begin on January 6, 2020 and the new changes in the regulation include:

- Ceasing the lottery for retail licenses
- Eliminating pre-qualification requirements for retailers
- Allowing licensed producers to open retail store connected to a production facility

On March 2, 2020, the restrictions on the total number of store authorizations permitted in the province will be revoked. Licensed operators will be allowed to have up to 10 stores until September 2020, up to 30 stores until September 2021 and up to 75 stores afterwards. Store applications will only be eligible in municipalities that have opted-in to sell cannabis.

For more information, visit www.agco.ca.

End of the Fall Legislative Session

The Legislative Assembly of Ontario ended its 2019 legislative session on December 12th and is adjourned until February 18, 2020. Here are some short summaries of Bills of municipal interest that have received Royal Assent.

Bill 132, Better for People, Smarter for Business Act, 2019 – Received Royal Assent on Dec. 10th.

The legislative changes in Bill 132 of most municipal concern are to the *Aggregates Act*. While it is an improvement that a change will require an application process for below water table extraction, rather than just an amendment to a licence, it still allows the province to issue licences for below water table extraction while the *Safe Drinking Water Act*, Section 19 stipulates that owners of municipal drinking water sources are guilty of an offence if they fail to exercise care over a drinking water system, like a well. As aquifers are connected, a decision of the province to allow below water table extraction could lead to contamination of municipal drinking water sources.

Given the conflict between these two Acts, AMO had asked for a concurrent amendment to the *Safe Drinking Water Act* to indemnify Council members for decisions on *Aggregates Act* applications that the province makes. This amendment was not made to the legislation that now has Royal Assent. We believe this will result in municipal councils appealing all provincial decisions on below water table extraction to the Local Planning Appeal Tribunal (LPAT) to show appropriate due diligence.

As well through Bill 132, the *Highway Traffic Act* was amended to allow municipal governments to pass by-laws that will allow some off-road vehicles to be driven on municipal highways.

For more information on this omnibus bill, please refer to AMO's [Bill 132 submission](#).

Bill 138, Plan to Build Ontario Together Act, 2019 – Received Royal Assent on December 10th.

This omnibus Bill accompanied the 2019 Fall Economic Statement and affected 40 statutes. This included:

- Section 26.1 of the *Development Charges Act* is amended and will remove industrial development and commercial development from eligible development types that can be charged.
- Subsection 329 (2) of the *Municipal Act, 2001* and section 291 (2) of the *City of Toronto Act, 2006* has been amended regarding calculating property taxes when the permitted uses of land change.
- The *Supply Chain Management Act* specifies how the broader public sector may carry out supply chain management and procurement. AMO has confirmed that these provisions will not apply to municipalities.
- Section 37 of the *Planning Act* has been amended to set out a process for a person or public body to appeal a community benefits charge by-law to the Local Planning Appeal Tribunal.
- Section 40 (1) of the *Liquor Licence and Control Act* permits municipal councils to designate a recreational area under its jurisdiction to prohibit the possession of liquor.

Bill 136, Provincial Animal Welfare Services Act, 2019 – Received Royal Assent on December 5th.

This bill creates an animal welfare framework. Under the Act, in the event of a conflict between a municipal by-law and the *Provincial Animal Welfare Services Act*, the provision that affords the greater protection to animals will prevail. The legislation

requires an implementation of a full provincial government-based animal welfare enforcement model.

The province has confirmed that all enforcement mechanisms will be performed by them.

Bill 124, Protecting a Sustainable Public Sector for Future Generations Act, 2019

– Received Royal Assent on November 7th.

Under Bill 124, broader public sector employee salary increases will be limited to 1% for the next three years. AMO has been assured that this Act does not apply to employers that are a municipality, a local board as defined in the *Municipal Act*, and persons and organizations that are appointed or chosen under the authority of a municipality.

AMO Contact:

You can contact AMO's Policy Team at policy@amo.on.ca or 416-971-9856.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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Honourable Doug Ford
Premier of Ontario
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

March 5, 2020

Re: **Supporting Conservation Authorities**

Please be advised that the following resolution was endorsed by Ajax Town Council at its Meeting held February 24, 2020:

WHEREAS, the Town of Ajax is committed to planning for a sustainable future, protecting human life and property from natural hazards, and promoting environmental education and stewardship;

AND WHEREAS the Town of Ajax is located within the Toronto and Region Conservation Authority (TRCA) and the Central Lake Ontario Conservation Authority (CLOCA) jurisdiction and has representatives on both Board of Directors;

AND WHEREAS each respective Board of Directors determine the policies, priorities and budget of the TRCA and CLOCA;

AND WHEREAS the TRCA and CLOCA provide valuable non-mandatory programs and services including expert advice on the environmental impacts associated with land use planning and source water protection, environmental restoration services, educational and recreational opportunities, and community engagement programs, in an efficient manner delivered at a watershed scale;

THEREFORE BE IT RESOLVED that the Town of Ajax supports the continuation of both mandatory and non-mandatory programs and services provided by the TRCA and CLOCA, and that no programs or services of the TRCA or CLOCA, or the other Conservation Authorities in Ontario be "wound down" at this time;

AND THAT the Province engage in early consultations with the TRCA, CLOCA, and other Conservation Authorities, and member municipalities including the Region of Durham, to fully understand the funding structure and local benefits of programs delivered by the Conservation Authorities;

AND THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; Jeff Yurek, Minister of Environment, Conservation and Parks; Rod Philips, MPP Ajax; the Association of Municipalities of Ontario; the Toronto and Region Conservation Authority; Central Lake Ontario Conservation Authority; Conservation Ontario; and all Ontario Municipalities.

If you require any additional information please do not hesitate to contact Sean McCullough, Senior Planner, at 905-619-2529 ext. 3234 or sean.mccullough@ajax.ca

Sincerely

A handwritten signature in cursive script, appearing to read "S. Moore".

Sarah Moore
Acting Manager of Legislative Services/Deputy Clerk

Copy: Jeff Yurek, Minister of Environment, Conservation and Parks
Rod Philips, MPP Ajax
Association of Municipalities of Ontario
Toronto and Region Conservation Authority
Central Lake Ontario Conservation Authority
Conservation Ontario; and
S. McCullough, Senior Planner,
all Ontario Municipalities

March 3, 2020

Roger Cook, Manager
Saugeen Mobility and Regional Transit
603 Bruce Line 19
Walkerton, ON N0G 2V0

Via email: roger@saugeenmobility.ca

Re: Specialized Transit Service Partnership

Dear Mr. Cook:

At the March 2, 2020 Committee of the Whole meeting, Hanover Council passed the following resolution:

Whereas Saugeen Mobility and Regional Transit (SMART) supplies an essential specialized transit service for many vulnerable and mobility challenged individuals in our community; and

Whereas the Town of Hanover is a member of the SMART organization; and

Whereas each member municipality financially supports the SMART organization and the service provided to each member community; and

Whereas there are multiple agencies supplying specialized transit services across Grey and Bruce Counties creating a fractured service; and

Whereas the duplication of these services is a costly and inefficient way to operate a transit service; and

Whereas the cost for SMART to deliver service continues to rise impacting the burden on taxpayers;

Now therefore be it resolved that the council of the Town of Hanover hereby requests Saugeen Mobility and Regional Transit (SMART) to explore the amalgamation of specialized transit services within Grey and Bruce Counties and transition to a County wide operation to potentially reduce transit duplication and develop transit efficiencies.

And further that a supporting letter be forwarded to the councils of Grey and Bruce Counties and all lower tier municipalities within Grey and Bruce Counties.

CARRIED.

Please feel free to contact me should you have any comments or questions.

Sincerely,



Brian Tocheri
CAO/Clerk

BT/vm

cc: County of Grey
County of Bruce
Municipality of Arran-Elderslie
Town of the Blue Mountains
Municipality of Brockton
Township of Chatsworth
Township of Georgian Bluffs
Municipality of Grey Highlands
Township of Huron-Kinloss
Municipality of Kincardine
Town of Meaford
Municipality of North Bruce Peninsula
City of Owen Sound
Town of Saugeen Shores
Municipality of South Bruce
Municipality of South Bruce Peninsula
Township of Southgate
Municipality of West Grey

The Corporation of the Township of Southgate
By-law Number 2020-042
being a by-law to confirm the proceedings of the Council
of the Corporation of the Township of Southgate at its
special meeting held on April 8, 2020

Authority: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5 (3) and 130.

Whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

And whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law;

Now therefore, the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. That the action of the Council at its special meeting held on April 8, 2020 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

Read a first, second and third time and finally passed this 8th day of April, 2020.

John Woodbury - Mayor

Lindsey Green - Acting Clerk