



## **Township of Southgate**

### **Minutes of Special Council Meeting**

April 8, 2020

9 AM

Electronic Participation

Members Present: Mayor John Woodbury  
Deputy Mayor Brian Milne  
Councillor Barbara Dobreen  
Councillor Michael Sherson  
Councillor Jason Rice  
Councillor Jim Frew  
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO  
Jim Ellis, Public Works Manager  
William Gott, Treasurer  
Bev Fisher, CBO  
Clinton Stredwick, Planner  
Lindsey Green, Acting Clerk  
Elisha Hewgill, Legislative Assistant  
Kayla Best, HR Coordinator

#### **1. Call to Order**

Mayor Woodbury called the meeting to order at 9:02 AM.

#### **2. Confirmation of Agenda**

No. 2020-142

**Moved By** Councillor Sherson

**Seconded By** Councillor Dobreen

**Be it resolved that** Council confirm the agenda as amended to include Member's Privilege as an agenda item.

**Carried**

**3. Declaration of Pecuniary Interest**

No one declared a pecuniary interest related to any item on the agenda.

**4. Adoption of the Minutes**

No. 2020-143

**Moved By** Councillor Shipston

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council approve the minutes from the March 4, 2020 Council meeting as presented; and

**That** Council approve the minutes from the April 1, 2020 Special Council meeting as presented.

**Carried**

**5. Reports of Municipal Officers and By-laws**

**5.1 Acting Clerk Lindsey Green**

**5.1.1 CL2020-010 - Request to Purchase Road Allowance**

Council recessed at 9:09 AM and returned at 9:14 AM.

No. 2020-144

**Moved By** Councillor Rice

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report CL2020-010 for information; and

**That** Council direct staff to proceed with Option 2 as outlined in this report.

**Carried**

**5.2 Public Works Manager Jim Ellis**

**5.2.1 PW2020-017 Equipment Quotes and Road Maintenance Tenders Award Recommendations**

No. 2020-145

**Moved By** Councillor Dobreen

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive Staff Report PW2020-017 for information; and

**That** Council approve the recommendations to award the 2020 equipment rentals quotes and the road maintenance tenders as received; and

**That** Council approve the Land Lease Agreement for civic address # 225579 for the 2020, farmland lease to Brandon Martin by By-law No. 2020 -034.

**Carried**

#### **5.2.2 By-law 2020-034 - Land Lease Agreement Approval for 225579 Southgate Road 22**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-146

**Moved By** Councillor Frew

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2020-034 being a by-law to authorize a land lease agreement between Brandon Martin and the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Acting Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston  
**Carried (7 to 0)**

#### **5.2.3 PW2020-019 Dundalk Transfer Station Upgrades Options**

No. 2020-147

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report PW2020-019 for information; and

**That** Council approve Option #3 to proceed with the Dundalk Transfer Station Upgrades Request for Proposals release.

**Carried**

#### **5.2.4 PW2020-020 West Grey ATV Club Proposed Southgate Roads For Trail Use Request**

**Moved By** Councillor Rice

**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report PW2020-020 for information; and

**That** Council approve the West Grey ATV Club Proposed Southgate Roads For Trail Use request.

Councillor Dobreen moved the following amendment to the main motion.

#### **Amendment:**

No. 2020-148

**Moved By** Councillor Dobreen

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council amend the motion to remove the second clause and add a clause that states, "**That** Council defer the approval of the proposed West Grey ATV Club's proposed Southgate roads for trail use request pending legal review."

**Carried**

#### **Motion as Amended:**

No. 2020-149

**Moved By** Councillor Rice  
**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report PW2020-020 for information; and

**That** Council defer the approval of the proposed West Grey ATV Club's proposed Southgate roads for trail use request pending legal review.

**Carried**

#### **5.2.5 PW2020-022 Team Leader Hopeville Appointment**

No. 2020-150

**Moved By** Councillor Dobreen  
**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report PW2020-022 for information; and

**That** Council approve the appointment recommendation for Team Leader – Hopeville of John Watson, effective April 2, 2020.

**Carried**

### **5.3 Planner Clinton Stredwick**

#### **5.3.1 PL2020-009-Request to purchase road allowance**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-151

**Moved By** Councillor Sherson  
**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report PL2020-009 for information; and

**That** Council proceed with option B, and direct staff to take all necessary actions in relation to this option as outlined in this staff report.

Yay (5): Mayor Woodbury, Deputy Mayor Milne, Councillor Sherson, Councillor Rice, and Councillor Frew

Nay (2): Councillor Dobreen, and Councillor Shipston

**Carried (5 to 2)**

#### **5.4 Chief Administrative Officer Dave Milliner**

##### **5.4.1 CAO2020-026 Community Foundation Grey Bruce Southgate Agreement Approval**

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report CAO2020-026 as information; and

**That** Council approve the draft Southgate Community Foundation Endowment Fund Agreement with Community Foundation Grey Bruce to establish a Township endowment fund to support future community organizations with donation requests and grant funding; and

**That** Council approve the Southgate Donor Advised Community Agreement by Municipal By-law 2020-037.

Councillor Dobreen moved the following amendment to the Main Motion.

Mayor Woodbury requested a recorded vote on the amendment to the Main Motion.

**Amendment:**

No. 2020-152

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved that** Council amend the motion to remove the second and third clauses and add a clause that states,

**"That** Council defer the decision of the Community Foundation Grey Bruce Fund Agreement Approval to a later date."

Yay (5): Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Nay (2): Mayor Woodbury, and Deputy Mayor Milne

**Carried (5 to 2)**

Mayor Woodbury requested a recorded vote on the Main Motion as Amended.

**Motion as Amended:**

No. 2020-153

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report CAO2020-026 as information; and

**That** Council defer the decision of the Community Foundation Grey Bruce Fund Agreement Approval to a later date.

Yay (5): Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Nay (2): Mayor Woodbury, and Deputy Mayor Milne

**Carried (5 to 2)**

**5.4.2 By-law 2020-037 - Community Foundation Grey Bruce Fund Agreement**

The previous motion for Staff Report CAO2020-026 was deferred and this By-law did not proceed.

**5.4.3 CAO2020-027 Fibre High Speed Communications Report**

No. 2020-154

**Moved By** Councillor Rice

**Seconded By** Councillor Dobreen

**Be it resolved that Council** receive staff report CAO2020-027 as information; and

**That** Council and staff organize meetings and discussions with area Municipalities and the County of Grey to gain common interest, agreement and approval for a Southgate Council support resolution that would request

the Federal and Provincial Governments to only fund in rural Southern Ontario municipal projects seeking grant funding for broadband communications that would install fibre cable for the purpose of being recognized as being a served area with the high speed capacity infrastructure; and

**That** Council direct staff to draft a support resolution that would seek and request Municipal support across the Province of Ontario, as well as Association of Municipalities of Ontario to request the Federal and Provincial Governments only fund in rural Southern Ontario municipal projects seeking grant funding for broadband communications projects that would install fibre cable for the purpose of being recognized as being a served area with the high speed capacity infrastructure; and

**That** Council direct staff to organize meetings when possible with Federal and Provincial staff and with our local MP and MPP and/or seek where possible delegations at FCM and AMO Conference if possible, to discuss rural Southern Ontario broadband funding policies; and

**That** Council direct staff to develop an effective policy to install fibre cable infrastructure in the shoulder of the municipal roadways and at drainage crossings in a safe and secure manner to respect the reliability of both the road and communication assets to best serve communities and support cost effective fibre cable installation options; and

**That** Southgate Members on Grey County Council and staff promote to the County that they consider the same municipal fibre cable installation policies to support more cost effective service options that would install fibre cable communication infrastructure to make the best and most efficient use of available grants, funding, tax dollars and contractor investments; and

**That** Council direct staff to continue to look for rural infrastructure project funding sources to install fibre optic cable and continue to work with SWIFT to fund projects they can support.



**Carried**

#### **5.4.4 CAO2020-028 Team Town Hall Fundraising Report**

No. 2020-155

**Moved By** Councillor Shipston

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive staff report CAO2020-028 as information; and

**That** Council approve the Dundalk Olde Town Hall Renovation Fund Donation Form that will be used by Team Town Hall for project fundraising that includes the terms for accepting donor support for the Dundalk Olde Town Hall upgrade project, if it proceeds.

**Carried**

#### **6. By-laws**

None.

#### **7. Consent Agenda**

##### **7.1 Regular Business (for information)**

No. 2020-156

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Dobreen

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated April 8, 2020 and direct staff to proceed with all necessary administrative actions.

**Carried**

##### **7.1.1 PW2020-021 Department Report**

##### **7.1.2 CAO2020-025 Southgate CAO Update February-March 2020**

##### **7.1.3 HR2020-006 – ES/TAPS Operator/Labourer Dundalk 1 Year Contract**

**7.1.4 HR2020-007- Volunteer Deputy Fire Chief Appointment**

**7.1.5 Building, By-law and Canine Control Reports - February 2020**

**7.1.6 Councillor Sherson OGRA Report - received March 6, 2020**

**7.1.7 Deputy Mayor Milne - ROMA Conference Report - received March 13, 2020**

**7.2 Correspondence (for information)**

No. 2020-157

**Moved By** Councillor Sherson

**Seconded By** Councillor Rice

**Be it resolved that** Council receive the items on the Correspondence consent agenda dated April 8, 2020 and direct staff to proceed with all necessary administrative actions.

**Carried**

**7.2.1 Final Batteries Regulation (O. Reg. 30\_20) - received February 27, 2020**

**7.2.2 GRCA General Meeting Summary - received February 28, 2020**

**7.2.3 Bill 108 Regulations - February 28 2020 Letter to Clients - received February 28, 2020**

**7.2.4 GRCA Correspondence re 2020 Municipal Levy and Budget Package - received February 28, 2020**

**7.2.5 Saugeen Economy 2nd Half 2019 Final - received March 6, 2020**

**7.2.6 MNFR Release of Protecting People and Property Ontario's Flooding Strategy - received March 9, 2020**

**7.2.7 AMO Correspondence regarding Ontario's Flooding Strategy - received March 10, 2020**

**7.2.8 Wellington North Power Inc. Report for Municipal Councillors Q4 - received March 10, 2020**

**7.3 Resolutions of other Municipalities (for information)**

No. 2020-158

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated April 8, 2020 and direct staff to proceed with all necessary administrative actions.

**Carried**

**7.3.1 Municipality of Meaford Resolution Re Bill 156 (Grey County Municipalities) - received February 28, 2020**

**7.3.2 Town of The Blue Mountains - Teach the Reach Act, 2019 - received March 2, 2020**

**7.3.3 Municipality of West Nipissing Support (Merrickville-Wolford) - Designation of Wetlands - received March 3, 2020**

**7.3.4 Township of Tyendinaga - Coastal GasLink Project - received March 4, 2020**

**7.3.5 Municipality of West Nipissing Support (Twp Puslinch) - AMO's position re Bill 132 - received March 5, 2020**

**7.3.6 Town of Ajax Supporting Conservation Authorities - March 6, 2020**

**7.3.7 Town of Hanover - SMART Resolution Service Amalgamation - received March 9, 2020**

**7.4 Closed Session (for information)**

None.

**8. Member's Privilege - Good News & Celebrations**

Mayor Woodbury and CAO Dave Milliner wanted to congratulate Charlie MacKenzie of Dromore area and Will Lewis from Holstein on their success of being drafted into the Junior A Ontario Hockey League on Saturday April 4th, 2020. Charlie was drafted by the Owen Sound Attack and Will by the Peterborough Petes.

Councillor Shipston added that the Community of Southgate has come together on all the requirements for dealing with the virus, even though things could change every few hours effecting businesses and individuals alike. Even all the birthday parades and contests etc, especially in Dundalk, are done with social distancing in mind. But this still builds community, even 6' feet apart, and will show in years to come that Southgate is a caring place.

Councillor Dobreen added a kudos to all our office staff for being tremendously responsive and flexible in what is a very strange time. To our CAO for burning the midnight oil to keep us informed, safe and on track while responding to many community concerns and issues. From a resident in Egremont; they think staff and Council should be given a shout out for all that they are doing for the Township. She added that our Fire Department continues to get accolades for their responsiveness and their community spirit. Lastly, she added that correspondence was received from a resident thanking Council and staff for quick response in closing the Wilder's Lake access points to further protect the public and our first responders.

Mayor Woodbury added that the County of Grey CAO Kim Wingrove has done a tremendous job keeping everyone informed during these difficult times, and mirrored all of the other comments received.

CAO Dave Milliner thanked staff for their team approach and all of their work during the pandemic. He also added that the Grey County Public Works Association donated \$5,000 to Grey County food banks and that Flato Developments donated a large number of masks to area facilities. Lastly, he added that Easter weekend will include community events that can be still done with social distancing in mind and asked that community members participating in scavenger hunts and such events remain in their vehicles and distant from other people.

## **9. Closed Meeting**

None.

**10. Confirming By-law**

Councillor Frew left the meeting at 10:53 AM and did not return.  
Councillor Rice left the meeting at 10:55 AM and did not return.  
Mayor Woodbury requested a recorded vote on the main motion.

No. 2020-159

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2020-042 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on April 8, 2020 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (5): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, and Councillor Shipston

Absent (2): Councillor Rice, and Councillor Frew

**Carried (5 to 0)**

**11. Adjournment**

No. 2020-160

**Moved By** Deputy Mayor Milne

**Be it resolved that** Council adjourn the meeting at 10:58 AM.

**Carried**

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Mayor John Woodbury

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Acting Clerk Lindsey Green